

RICHLAND COMMUNITY COLLEGE  
DISTRICT NO. 537  
BOARD OF TRUSTEES REGULAR MEETING  
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521

February 6, 2014

**The Vision:** To be the premier source for education, workforce training, partnerships, and economic development.

**College Mission:** To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

**Core Values:** Commitment, Respect, Excellence, Accountability, and Diversity

- I. Work Session – 5:00 p.m.
- II. ***Executive Session***
- III. Convening of the Regular Meeting – 6:30 p.m.
  - A. Call to Order
  - B. Roll Call
- IV. ***Minutes of the Regular Meeting on December 17, 2013 and Special Meeting on January 13, 2014***
- V. Appearance of Citizens and Introduction of Guests
- VI. Written Communications
  - Correspondence from Albert Weidlich commenting on Jerry Dawson’s criminal justice class.
  - Correspondence from Gail M. Schwartz, American Association of Community Colleges, thanking Richland Community College for helping launch the new Plus 50 Encore Completion Program and enclosing a Year 1 outcomes report.
  - Correspondence from Patrick Denslake, Regions Bank, thanking Richland Community College for its contribution to the community and enclosing a donation to the Emmett Sefton Memorial Endowed Scholarship.
  - Correspondence from Jamie Penrod, Illinois State University, thanking Ellen Colbeck and the nursing faculty for the quality RNs entering into health care.

- College Activities Report
- Construction Project Update
- Personnel Update

VII. Special Reports

- A. Report of the President
- B. Report of ICCTA
- C. Report of Student Trustee

VIII. Executive Session (IVORY COLOR)

IX. Consent Agenda (PINK COLOR)

A. **Charge Back**

1. Karrie Polen – Long-Term Healthcare Admin. Certificate – College of DuPage

B. **Full-Time Employment**

1. Lizabeth Hernandez, Instructor, Health Professions

X. Old Business (BLUE COLOR)

- A. **Consideration of Section 3.2(b) President's Employment Agreement**
- B. Foundation Report

XI. New Business (IVORY COLOR)

- A. **Recommendation for College Audit Services**
- B. **Recommendation for Legal Representation Agreement**
- C. **Recommendation Regarding Tenure**
- D. **Recommendation for Approval of Tuition Rates for Fiscal Year 2015**
- E. **Recommendation for Approval of Course Fees for Fiscal Year 2015**
- F. **Recommendation for Approval of Resolution Authorizing Intervention in Property Tax Appeals**

XII. Financial Report (GREEN COLOR)

- A. **Treasurer's Report and Financial Statement (WHITE COLOR)**
- B. **Bills for Ratification**

XIII. Items from the Board

XIV. Adjournment

***Bold and Italics Denotes Action Items***

## BOARD BOOK ANNUAL CALENDAR

### JANUARY 2014

Reports

Consent Agenda

Legal Representation  
Agreements

New Business

Recommendation for  
Approval of Tuition

### FEBRUARY 2014

Reports

Consent Agenda

New Business  
Recommendations for  
Tenure

Recommendation for  
Approval of Fees

Executive Session -  
President's Evaluation

President's Contract

### MARCH 2014

Reports

Consent Agenda

New Business  
Recommendations for Faculty  
Promotions in Rank

Recommendation to Grant  
Professor Emeritus Status

Recommendation to Grant  
Staff Emeritus Status

Recommendation for  
Professional Leave

Strategic Plan

### APRIL 2014

Tenure and Promotion  
Recognition Dinner

Student Senate  
Election Results

Report from Board  
Secretary regarding  
Election of Student  
Trustee

Seating of New Student  
Trustee

Reports

### MAY 2014

Reorganization of  
Board of Trustees

Reports

Consent Agenda

New Business

Tentative Budget

Other

RCC Commencement

ICCTA Lobby Day

### JUNE 2014

Reports

Consent Agenda

New Business

Compliance with Prevailing  
Wage Act

State Capital Funding Request  
RAMP

Review of Minutes of Previous  
Executive Sessions

ICCTA Annual Convention

Public Hearing for Budget

Resolution Adopting Budget

Resolution Transferring  
Earnings

## BOARD BOOK ANNUAL CALENDAR

### JULY 2014

Reports

Consent Agenda

### AUGUST 2014

Reports

Institutional Year Book  
Program Review  
Presentation

Consent Agenda

### SEPTEMBER 2014

Reports

Consent Agenda

### OCTOBER 2014

Reports

Consent Agenda

Distribution of Audit  
Reports – RCC & Brush  
College, LLC

Strategic Plan Quarterly  
Update

### NOVEMBER 2014

Reports

Consent Agenda

Audit Presentation

Financial Report  
Discussion of Tax Levy

Calendar of Regular  
Meetings of Board of  
Trustees

### DECEMBER 2014

Reports

Consent Agenda

Old Business  
Resolution for Fiscal Year Tax  
Levy

Review of Minutes of Previous  
Executive Sessions

## 2013 Strategic Plan Priorities

### Goal 1: Advance Student Access, Engagement, and Success

**Strategy A:** To advance student access by providing a comprehensive system for enrollment, student services, and scheduling.

1. Develop enrollment and recruitment strategies for target audiences in new programs.
2. Expand Richland Transfer Academy. (Target—30 students from 6 high schools)
3. Increase enrollment for online and international students. (Target—increase 10% over AY2012)

**Strategy B:** To enhance educational engagement in and out of the classroom.

1. Complete international education strategic plan.
2. Implement international plan priorities for 2013, which include Culinary Arts Institute Study Abroad to China, signed MoU with Madison Area Technical College for service learning student abroad, and professional development activities for two faculty.
3. Design Student Services Center that provides effective, safe, engaging environment for prospective, new, and returning students to meet their educational goals.
4. Establish 3-way articulation agreement with Yew Chung Community College (Xian, China), UIUC College of ACES, and Richland.

**Strategy C:** Support student success through enhanced readiness, persistence, retention, and completion.

1. Realize increased graduation yield for near completers by establishing a 2012 baseline and increasing the total by 10% in 2013.
2. Create a comprehensive, longitudinal academic assessment plan using internal instruments and external instruments for comparison.
3. Complete L2 Scorecard for all SAS divisions, populated with vetted and validated data.
4. Implement institutional effectiveness reporting for each program area in accordance with 2012 strategic plans.
5. Transition Teaching/Learning Support Services Division to Learning Support and College Readiness Division and complete awareness campaign to convey new purpose.
6. Improve Adult Education Program State ranking by 10% over FY2012.

**Strategy D:** Ensure that College curricula meet current and emerging workforce and student needs.

1. Complete Health Information Technology program accreditation through CAHIIM.
2. Implement online delivery of courses for carbon capture, utilization, and storage (CCUS) for AAS specialty and AS concentration.
3. Integrate remaining Heartland Technical Academy programs into dual credit curricula (i.e., construction technology, welding, automotive).
4. Complete program reviews and development of two short-term certificates to support performance funding objectives linked to retention and completion.
5. Complete accreditation for Culinary Arts Institute through American Culinary Federation.
6. Develop new degrees and certificates for autobody technology, diesel technology, and construction technology.
7. Complete HVAC program accreditation.
8. Increase renewable energy laboratory activities with Engineering Technology credit programming and CPED Sustainability noncredit programming. (Target—enrollment increases of 10% over AY2012)
9. Develop and begin implementation of a business plan for the new Business Education Center.

### Goal 2: Cultivate a sustainable institutional environment.

**Strategy A:** Create and implement an institutional sustainability master plan.

1. Manage ongoing Workforce Development Institute project to maintain costs within budget.
2. Coordinate work for the Student Success Center with CDB and College to lead to groundbreaking by end of 2013.
3. Coordinate work with CDB and College to renovate South Wing.

4. Monitor construction for the Clinton Extension Center for planned opening in the fall of 2013.
5. Complete parking lot lighting project.
6. Complete Sustainability Walkway.
7. Develop a Program Statement for the Business Education Center.

**Strategy B:** Enhance mental, physical, and professional wellness for employees, students, and their families.

1. Increase participation rate of full-time employees in College-sponsored wellness programs to 50%.

**Strategy C:** Enhance processes and increase activities that promote diversity and social justice.

1. Conduct adjunct faculty outreach activities to identify mutual interests that benefit students.
2. Continue to provide District and state opportunities to promote diversity and social justice through the Conference on Diversity and Globalization.

**Strategy D:** Ensure sustainability of the College's human resources.

1. Conduct collective bargaining activities with Adjunct Faculty Bargaining Committee.
2. Review Health Insurance Plan implemented 1/2013 to assure program effectiveness and fiscal savings.
3. Develop Service Academy to provide staff professional development opportunities related to customer and other services.
4. Develop Leadership Academy to address professional development needs of employees with emerging leadership skills.

**Strategy E:** Enhance processes that promote financial vitality.

1. Adopt annual budget that sustains affordability and innovation.

### **Goal 3: Enhance community engagement and partnerships.**

**Strategy A:** Advance and broaden business relationships that align with college programmatic & fiscal needs in a sustainable fashion.

1. Implement Capital Campaign through Richland Foundation.
2. Expand STEM activities with K-12 partners to encourage transition to Richland STEM programs.
3. Expand National Sequestration Education Center outreach regionally, nationally, and globally via new industry partnership affiliations and the Association of University Research Parks.
4. Increase number/amount of endowed scholarships and funds that support the College's mission of learning. (Target—5% increase in scholarship allocations over AY2012)
5. Promote Richland scholarships through an awareness campaign.
6. Provide fundraising training for all Foundation board members, as preparation for focused gift fundraising.
7. Continue outreach to College alumni through the Alumni Association. (Target—5% increase in Alumni Association membership over 2012)

**Strategy B:** Strengthen relationships that create new opportunities for P-20 education.

1. Develop faculty partnerships with area high school teachers related to career and college readiness. (Target—3 high school districts)
2. Advance US Department of Energy partnership regarding CCUS addressing research, technology transfer, and business incubation via new grant engagement.

**Strategy C:** Strengthen relationships that create new opportunities for continuing education.

1. Advance AATP development by establishing partnership with Vermilion Development Company.

**Strategy D:** Create a proactive presence in the community and within local service organizations.

1. Host the 2013 Farm Progress Show and develop an exhibit for the Show.
2. Deliver Science Sundays at the Children's Museum of Illinois as part of an ADM grant.
3. Complete NSEC Visitor Center attractions.
4. Increase community outreach activities by 500 people over 2012 participation.

**Strategy E:** Work collaboratively with local, state, and federal government.

I. Complete Higher Learning Commission Systems Portfolio and submit on time.

**Strategy F:** Continue to promote partnerships in workforce training and economic development while exploring new opportunities to enhance regional employment potential.

I. Revitalize Career Services by establishing a centralized internship tracking and placement system and including business portal services.



**College Vision**

To be the Premier Source for Education, Workforce Training, Partnerships and Economic Development.

**College Mission**

The mission of Richland Community College is to provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

**Core Values**

- Commitment
- Respect
- Excellence
- Accountability
- Diversity

**Strategic Plan**

**Richland Community College Strategic Plan  
2011-2014**

**Goal 1: Advance student access, engagement, and success.**

Strategy A: To advance student access by providing a comprehensive system for enrollment, student services, and scheduling.  
 Strategy B: To enhance educational engagement in and out of the classroom.  
 Strategy C: Support student success through enhanced readiness, persistence, retention, and completion.

**Goal 2: Cultivate a sustainable institutional environment.**

Strategy A: Create and implement an institutional sustainability master plan.  
 Strategy B: Increase activities that enhance mental, physical, and professional wellness for employees, students, and their families.  
 Strategy C: Enhance processes that promote ecological health.  
 Strategy D: Enhance processes and increase activities that promote diversity and social justice.  
 Strategy E: Ensure sustainability of the College's human resources.  
 Strategy F: Enhance processes that promote financial vitality.

**Goal 3: Enhance community engagement and partnerships.**

Strategy A: Advance and broaden business relationships that align with college programmatic & fiscal needs in a sustainable fashion.  
 Strategy B: Strengthen relationships that create new opportunities for P-20 education.  
 Strategy C: Strengthen relationships that create new opportunities for continuing education.  
 Strategy D: Create a proactive presence in the community and within local service organizations.  
 Strategy E: Work collaboratively with local, state, and federal government.  
 Strategy F: Continue to promote partnerships in workforce training and economic development while exploring new opportunities to enhance regional employment potential.

Implementation and Performance  
Public Accountability

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

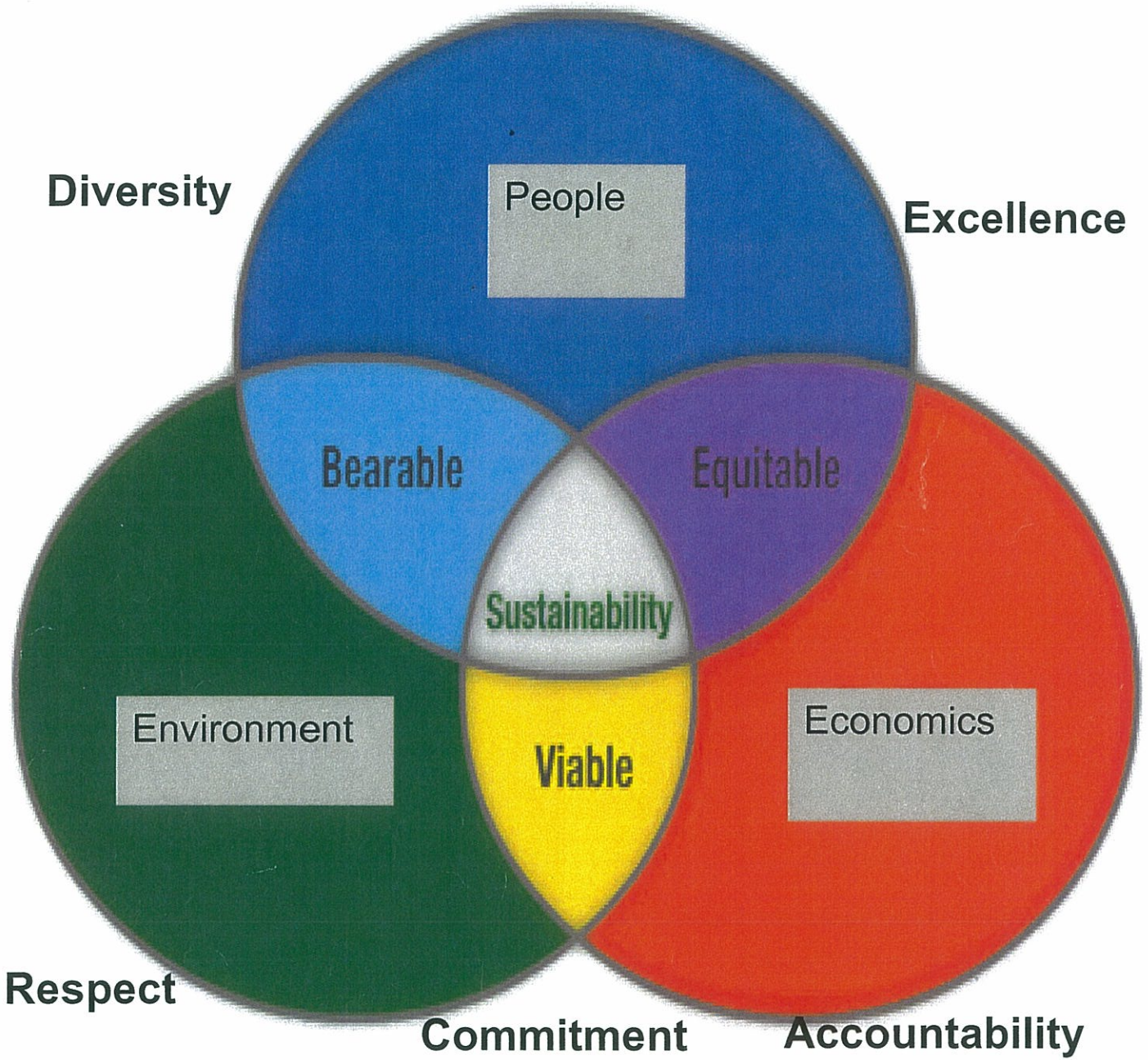
DashBoard

Annual Performance Report

Implementation and Performance  
Public Accountability

**Higher Learning Commission Academic Quality Improvement Program (AQIP)**

*Principles of Sustainability*



## **EXECUTIVE SESSION**

**Executive Session – February 6, 2014**

**MOTION FOR CLOSED SESSION**

**I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act.**

**Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.**

**CONVENING OF THE REGULAR MEETING**

**MINUTES OF THE REGULAR MEETING ON DECEMBER 17, 2013 and  
SPECIAL MEETING ON JANUARY 13, 2014**

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
RICHLAND COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT #537  
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521**

December 17, 2013

**CONVENING OF THE REGULAR MEETING**

Call to Order

The regular meeting of the Board of Trustees of Richland Community College was called to order at 5:38 p.m. on Tuesday, December 17, 2013, in Conference Room A/B of the College by Chairman Dale Colee. Chairman Colee also recited the College Vision, Mission, and Core Values.

Roll Call

Members present: Bruce Campbell, Dale Colee, Dr. David Coopridier, Rev. Wayne Dunning, Dr. Larry Osborne, Randy Prince and Tom Ritter

Member absent: Student Trustee Corey Green

Also present were Dr. Gayle Saunders and other staff members.

**MINUTES OF PREVIOUS MEETING**

**Prince moved to approve the minutes of the Regular Meeting of November 19, 2013. Osborne seconded. Voice vote being all ayes, Chairman Colee declared the motion carried.**

Appearance of Citizens and Introduction of Guests

Written Communications

College Activities Report:

1. Richland Community College and Western Illinois University Articulation Agreement signing was held on December 17. This agreement will allow Richland Community College graduates to transfer to Western Illinois University and obtain a Bachelor's degree in Supply Chain Management.
2. The College celebrated its employees with a Holiday Reception on Friday, December 13.
3. The College will be closed December 20 – January 2 for the holiday break.

Board of Trustees minutes  
December 17, 2013

4. Spring semester Convocation will be held January 6, 2014.
5. Spring semester classes begins January 13.
6. The Eighth Grade Career Fair will be held January 7-10. This Fair is a program of Partners in Education and is sponsored by Richland Community College, University of Illinois Extension, and Heartland Region Education for Employment System.

Personnel Report

1. Samuel London resigned his position as Education and Learning Specialist for Student Support Services/TRiO, effective November 27, 2013.
2. Chancy Chestnut resigned her position as Radiography Lab Facilitator, effective December 9, 2013.
3. Sharon Sims will retire from her position as Administrative Assistant, Human Resources, effective January 3, 2014.
4. Jennifer Grindstaff has accepted a position as Transition Coordinator, Adult Education, effective December 11, 2013.

Construction Report

Greg Florian, Vice President, Finance and Administration, addressed the Board. Construction projects are moving along nicely. The Culinary Arts Institute restaurant addition will be enclosed soon. Temporary heat has been added and the drywall will be installed. The restaurant is expected to be open by April. It is anticipated that the Workforce Development Institute building will be enclosed and ready to heat by the end of December. Groundbreaking for the Student Success Center is anticipated in the Spring. The parking lot light replacement project will be complete within the next month.

**SPECIAL REPORTS**

**Report of the President**

**Board Retreat** – Dr. Saunders thanked the Board for attending the Board Retreat December 6-7, 2013.

**Nurse Pinning Ceremony** – A pinning ceremony was held on December 12, 2013. Twenty-eight graduates attended the ceremony.

**Special Board Session** – A special Board session will be held on January 13, 2014, at 6:00 p.m. in the Board Room. A light dinner will be served. Trustee Coopriider will attend via WebEx. A follow-up work session will be scheduled in February focusing on visioning for the future which will serve as the first step in planning the new strategic plan for adoption in 2015.

Board of Trustees minutes  
December 17, 2013

**College Spotlight** – Leslie DeVore, Dean, Workforce Development, and Kelly Gagnon, Adult Education Curriculum Coordinator, presented Adult Education Reorganization and Improved Results to the Board. Changes to the Adult Education program include: revamped orientation; increased intensity and duration; leveled classes; established curriculum; and case management. New initiatives include: Workforce Grant (SOS Funding); Bridge Programming; new GED test; technology instruction; and transitioning students.

**Foundation Accolades** – The Foundation has signed an agreement and received a \$100,000 scholarship endowment.

### **Report of ICCTA**

Trustee Campbell reported that the Illinois Community College Trustees Association met on November 8-9, 2013. Diane Gallagher from Highland Community College and Greg Knott from Parkland College were elected to the board of directors of the Association of Community College Trustees. Roundtable discussions included board/foundation relations and trustee professional development. The next meeting will be held February 10-13, 2014, in Washington, D.C. in conjunction with the National Legislative Summit.

### **Report of Student Trustee**

A written report of the Student Senate is included in the Board Book.

### **Monthly Report of Richland Community College Agreements/Contracts Authorized by President Saunders for the Month of November 2013**

During the month of November, Dr. Saunders signed the Basic Nurse Assistant Clinical Site Agreement with Fair Havens Christian Home; the Basic Nurse Assistant Clinical Site Agreement with Imboden Creek Health Services; the Consulting Agreement with Linda Suskie; and the Illinois Cooperative Work Study Program FY2014 Project Agreement.

### **CONSENT AGENDA**

#### **Charge Back**

A recommendation to approve the charge back of Frank A. Ferracane to attend Parkland College in the Agribusiness, Grain Merchandising & Marketing AAS degree program for Spring 2014 through Fall 2014, was presented to the Board.

#### **Statement of Final Construction Costs Compliance**

A recommendation to authorize the College administration to submit the Statement of Final Construction Compliance for the Hazardous Wall Replacement project was presented to the Board.

Board of Trustees minutes  
December 17, 2013

**Prince moved to accept the Consent Agenda items as presented. Campbell seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

### **OLD BUSINESS**

#### **2013 Tax Levy – Resolution No. 14-1**

A recommendation to adopt Resolution No. 14-1, Resolution for Fiscal Year Tax Levy for the counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby, was presented to the Board.

**Osborne moved to adopt Resolution No. 14-1, Resolution for Fiscal Year Tax Levy, as presented. Coopriider seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

### **FINANCIAL REPORT**

The November 2013 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$3,614,811.78 for November 2013 was distributed to the Board prior to the meeting.

**Prince moved to ratify the November bills paid and approve the Financial Statement to be filed for audit. Dunning seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.**

### **REVIEW OF MINUTES OF PREVIOUS CLOSED SESSIONS**

A recommendation for continued confidentiality of closed (executive) session minutes was presented to the Board.

**Osborne moved that the Board of Trustees approve the continued confidentiality of the closed session minutes listed in the Board Book, as presented. Prince seconded. Voice vote being all ayes, Chairman Colee declared the motion carried.**

### **ITEMS FROM THE BOARD**

Chairman Colee apologized for missing the Saturday session of the Board Retreat and thanked Vice Chairman Campbell for stepping in. He also commented on the Annual Richland Community College Holiday Celebration, pinning ceremony, and Scholarship Reception.

Board of Trustees minutes  
December 17, 2013

Secretary Osborne complimented the Culinary Arts Institute students and staff for an outstanding luncheon held on December 11<sup>th</sup>. He was also impressed with the Health Professions pinning ceremony held on December 12<sup>th</sup>.

Trustee Campbell commented that Richland Community College is a “diamond in the rough”. He was particularly pleased with the Adult Education Division and the lives they touch.

### **ADJOURNMENT**

**Prince moved to adjourn the meeting at 6:25 p.m. Campbell seconded. Voice vote being all ayes, Chairman Colee declared the meeting adjourned.**

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Dr. Larry Osborne, Secretary

**MINUTES OF BOARD OF TRUSTEES SPECIAL MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE  
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521**

**January 13, 2014**

**CONVENING OF THE MEETING**

Call to Order The special meeting was called to order on Monday, January 13, 2014, at 6:21 p.m. in Conference Room A/B of the College by Chairman Colee. Chairman Colee also recited the College Vision, Mission, and Core Values.

Roll Call

Members present: Bruce Campbell, Dale Colee, Dr. David Coopridner (video conference), Corey Green (Student Trustee), Dr. Larry Osborne, Randy Prince, Tom Ritter

Members absent: Rev. Wayne Dunning

Also present: Dr. Gayle Saunders

The Board performed President Saunder's annual performance review. No action was taken.

**ADJOURNMENT**

The meeting adjourned at 9:15 p.m.

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Dr. Larry Osborne, Secretary

## **APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

## WRITTEN COMMUNICATIONS

To the Ireland administration

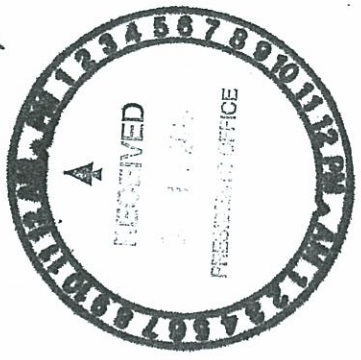
I just completed Jerry Dawson's class on Criminal Justice. I know we are to give an evaluation on-line. Unfortunately I cannot give an online, so I am writing this evaluation. I have always had exceptionally well qualified instructors at Oakland, and Mr. Dawson is among them.

He knows precisely what he wants classes members to learn. He adapts the material to being in Central Illinois so it is practical and to our advantage to learn. He respects his class members and gives plenty of opportunities for questions/discussions, sharing experiences etc.

Mr. Dawson brought in local guests who were knowledgeable, able, and clear in telling their specialties in the judicial and criminal justice system.

It was a very fruitful & meaningful class. Thank you for making it possible. Sincerely!

Robert W. Wendlich





December 17, 2013

Gayle Saunders, President  
Richland Community College  
One College Park  
Decatur, IL 62521

Dear President Saunders:

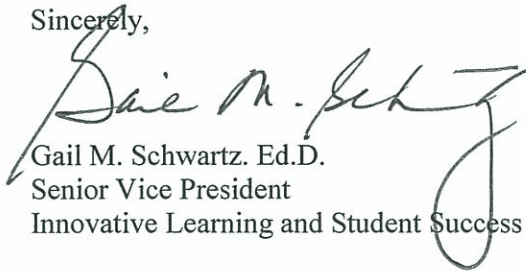
First we must say a sincere thank you. Richland Community College has been a leader over the last year in helping launch the new Plus 50 Encore Completion Program. This program is part of the American Association of Community Colleges' (AACC) overall emphasis on student completion – a top priority of the association and its board.

We are off to a great start, and, as usual Richland Community College is helping set a new standard for serving the plus 50 learner. In year one, 765 plus 50 students attained degrees, credit and non-credit certificates through their workforce training programs in health care, education or social services. The report by the program's independent evaluation firm on Year 1 outcomes is attached. Colleges began participating in the program at various times throughout the last year, so if your college's workforce programs are not listed in the report appendix, they will be included in the next report.

Enclosed is payment for your college's Year 2 activities. We look forward to your participation and to the contributions your college will make to the ultimate success of AACC's Plus 50 Encore Completion Program.

At AACC, we are confident that this initiative will continue to raise the visibility of your college and of other community colleges around the nation, but more importantly, it will help our colleges better serve our students.

Sincerely,



Gail M. Schwartz, Ed.D.  
Senior Vice President  
Innovative Learning and Student Success

cc: Evyonne Hawkins, Completion Coordinator





December 31, 2013

Richard McGowan  
Richland Community College Foundation  
One College Park  
Decatur, IL 62521

Subject: Emmett Sefton Memorial Endowed Scholarship

Dear Richard,

Please accept our donation of \$1,000 as one of the ways that Regions Bank can thank you for your contribution to our community. We appreciate the Foundation's banking and investment business, but the many things that Richland Community College and your Foundation do to improve the quality of life in the Decatur area make us proud to be your partner.

Our banking team of Derrick Clark and Cindy Baker; and our trust team of Craig Bush, Clark Zedric, and Serenity East are always ready to assist the College and the Foundation with any of your financial needs.

Sincerely,

A handwritten signature in cursive script that reads "Pat".

Patrick Dienslake  
Market President, Illinois  
350 North Water Street  
Decatur, IL 62523

phone: (309) 684-4886

fax: (217) 429-5419

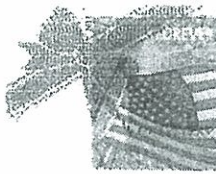
cc: Dr. Gayle Saunders, President



Jamie Penrod MSN  
 ILLINOIS STATE UNIVERSITY  
 Illinois' first public university

SPRINGFIELD IL 625

07 JAN 2014 PM 1 T



Mennonite College of Nursing  
 Campus Box 5815  
 Normal, IL 61790-5815

Richland Community College  
 Ellen Colbeck  
 5162 1 College Park  
 Decatur IL  
 62521



Ms Colbeck

May your new year 2014 be filled with health + warmth in mind, body + spirit!

Just a note to share - one of your students that graduated from your nursing program has chosen to continue her education at Mennonite College of Nursing. She entered the RN to BSN Sequence in Fall 2013 and should graduate with a BSN Summer 2014. I have had the pleasure of facilitating some of her courses - her solid foundation is clearly evident. Thank you to you + your Nursing Faculty for the quality RN's you are entering into health care. Thrilled to support her continued journey in pursuing her BSN! Jamie Penrod MSN

TO: Dr. Gayle Saunders

FROM: Lisa Gregory, Executive Director, Public Information and Chief of Staff 

DATE: January 9, 2014

SUBJECT: College Activities Report

Please find attached the *Richland Community College Activities Report* for the current month and a preview of next month. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

## **February 2014**

- February 5                      Worldwide Youth in Science and Engineering (WYSE) Competition  
8:00 – 1:30 p.m. – Shilling Community Education Center  
Approximately 200 high school students in the Richland District  
will be participating in specialized testing. Over \$30,000 in  
Richland scholarships will be given to the winners.
- February 6                      Board of Trustees Meeting  
5:30 p.m. – Board Room
- February 11                     RCC Black History Month Soul Food Lunch – provided by  
Student Engagement  
Shilling Community Education Center Auditorium
- February 12                     Culinary Arts Institute Luncheon  
Seating will be any time from 11:30 a.m. to 12:30 p.m.  
Shilling Community Education Center Salon II - \$10  
For tickets, call Cheryl at 217.875.7211, ext. 740
- February 17                     Presidents' Day (College Closed)
- February 19                     Culinary Arts Institute Dinner  
Seating will be any time from 6:00 p.m. – 6:30 p.m.  
Shilling Community Education Center Salon II - \$15  
For tickets, call Cheryl at 217.875.7211, ext. 740
- February 25                     Professional Development Day (College Closed)  
Professional Development day is one day set aside annually that  
offers a wide selection of training and development opportunities  
to faculty and staff.
- February 27                     Annual Articulation Breakfast  
Shilling Community Education Center  
At this annual event, area Superintendents, Principals, and  
Guidance Counselors receive updates on the latest programs  
and happenings at Richland Community College.

## **March 2014**

- March 3                         Partners' Salute Luncheon  
12:00 p.m. – Shilling Salons  
Partners in Education recognizes and celebrates alliances  
between the business and education communities. Honorees  
include a dedicated community member(s), an outstanding  
business, an outstanding educator, and area high school  
valedictorians.
- March 10 – 15                   Spring Break – No Classes
- March 18                         Board of Trustees Meeting  
5:30 p.m. – Board Room

## MEMORANDUM

## BUSINESS SERVICES

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**To:** Dr. Gayle Saunders

**From:** Greg Florian / David Holtfreter *Greg Florian* *DH*

**Date:** January 9, 2014

**Re:** Construction Project Status

### Current Construction Projects

**Student Success Center** –The 50 percent review of the construction documents was conducted in November. BLDD is continuing the construction document development toward the 95 percent phase. The College’s administration is continuing to develop a transitional plan for maintaining operations during the project. A final schedule will be included in the bid specifications. The project is anticipated to bid during the spring of 2014.

**Culinary Arts Institute** – The metal roofing on the addition is 90 percent complete and will be finished in January, weather permitting. Temporary heat has been installed. Replacement of the loading dock will continue when weather permits. The cold weather has delayed the installation of interior drywall; this work should start in the middle of January.

**Workforce Development Institute** –The floor slab work in the automotive shop area is two-thirds complete. The snow and cold weather has stopped most outside work; work will begin again when weather permits. CORE (the contractor) has installed temporary heat and has the building enclosed, interior work continues.

### Protection, Health, and Safety Projects

**Parking Lot Light Replacement** – Approximately 90 percent of this project is complete. Two light replacement bases will be installed when weather permits. Approximately ten lights poles and fixtures still need to be installed in various locations around campus. Thirty-Three (33) canopy fixtures at the Soil and Water Building will be installed when the weather permits.

To: Dr. Gayle Saunders, President  
From: Richard Gschwend, Director, Human Resources  
Date: January 10, 2014  
Subject: Personnel Update



**Retirements, Resignations, and Terminations**

<b>Name</b>	<b>Position</b>	<b>Last Day</b>
Brett Willits	Drafting Instructor, Business and Technology	12/16/13

**Changes**

<b>Name</b>	<b>Position</b>	<b>Start Date</b>
Margaret Swaim	Administrative Assistant, Human Resources	01/21/14

**New Employee**

<b>Name</b>	<b>Position</b>	<b>Start Date</b>
Jacquelyn Manicki	Associate Advisor, Student Success	01/02/14
Allison Shuppara	Clinton Site Coordinator, Workforce Development	01/02/14

**SPECIAL REPORTS**

**Richland Community College**  
**STUDENT SENATE**  
**BOARD REPORT**

*January/February 2014*

**Student Trustee: Corey Green**

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*President:* Abigail Causey    *Vice-President:* Andrew Powell    *Secretary:* Alizabeth Howard

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**Campus Life Updates:**

- 1/22: Club Day & Photo Art
- 1/28: Cometry
- 1/30: Chinese New Year Celebration
- 2/6: Saakumu Dance Troupe

**Upcoming Events:**

- 2/10: Senate Informational Session for interested candidates
- 2/11: Soul Food Luncheon
- 2/21: Student Senate 14-15 Election Applications Due
- 3/3: A.R.T. Trivia Show
- 3/6: Conversation on Race Student Summit
- 3/7: Family Movie Night: *Frozen*

**Other Events:**

**EXECUTIVE SESSION**

**Executive Session – February 6, 2014**

**MOTION FOR CLOSED SESSION**

**I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act.**

**Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.**

**CONSENT AGENDA**

TO: Board of Trustees

FROM: Dr. Gayle Saunders *GS*

DATE: January 28, 2014

SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board, the following item is presented as a consent agenda to be acted upon within the same motion. Any Board member may remove an item from the consent agenda to be acted upon separately. Supporting documentation for each consent agenda item is attached.

Therefore, it is recommended that the Board of Trustees approve the following:


- A. Charge Back
  - 1. Karrie Polen – Long-Term Healthcare Admin. Certificate – College of DuPage – Summer 2014-Spring 2015
  
- B. Full-Time Employment
  - 1. Lizabeth Hernandez, Instructor, Health Professions, effective January 6, 2014

Thank you.

**CHARGE BACK**

**RICHLAND COMMUNITY COLLEGE  
STUDENT AND ACADEMIC SERVICES**

**MEMORANDUM**

**TO:** Dr. Gayle Saunders  
**FROM:** Denise Crews, V.P. Academic Services   
**SUBJECT:** Application to Attend Another Recognized Illinois Public  
Community College (Charge-Back)  
**DATE:** January 27, 2014

**Applications for Charge-Backs have been reviewed and approval is recommended for the applicants listed below:**


**Applicant for First Time Enrollment**

Karrie Polen  
923 W. Main  
Clinton, IL 61727

Long-Term Healthcare Admin.  
Certificate  
College of DuPage

Summer 2014 –  
Spring 2015

**FULL-TIME EMPLOYMENT**

To: Dr. Gayle Saunders, President  
From: Richard Gschwend, Director, Human Resources   
Date: January 10, 2014  
Subject: Employment of Full-Time Tenure Track Nursing Instructor

As requested by Dr. Denise Crews, Vice President, Academic Services and Richard Gschwend, Director, Human Resources, it is recommended that Lizabeth Hernandez be appointed to the position of Full-Time Tenure Track Associate Degree Nursing Instructor.

Ms. Hernandez earned a Master of Science degree in Nursing and a Bachelor of Science degree in Nursing from Millikin University. Ms. Hernandez also attained a Bachelor of Science degree in Spanish from Millikin. Ms. Hernandez is a Registered Nurse with the State of Illinois.

Ms. Hernandez currently works with St. Mary's Hospital in Decatur as a Staff Nurse, and has worked as a Staff and Charge Nurse in the Child and Adolescent Mental Health Unit at St. Mary's. Ms. Hernandez also brings experience as Healthcare Coordinator with Imboden Creek Living Center and as a Staff Nurse at St. John's Hospital in Springfield.

Ms. Hernandez is currently an instructor for the Basic Life Support Healthcare Provider course and the Heartsaver CPR AED course through the American Heart Association.


Ms. Hernandez has served on the Student Welfare Committee and as Vice President, Sigma Delta Pi Spanish Honors Fraternity at Millikin University.

Based on her educational background and experience, it is recommended that Lizabeth Hernandez be appointed Full-Time Tenure Track Associate Degree Nursing Instructor, with an effective date of January 6, 2014.

c Dr. Denise Crews

**OLD BUSINESS**

**CONSIDERATION OF SECTION 3.2(b)  
PRESIDENT'S EMPLOYMENT AGREEMENT**

TO: Board of Trustees  
FROM: Dr. Gayle Saunders   
DATE: January 28, 2014  
SUBJECT: Foundation Board Meeting Report

Mr. Chairman, Members of the Board, attached is a memorandum from Richard McGowan, Executive Director, Foundation and Development.

Richard will report to the Board of Trustees on the Foundation's quarterly meeting. There were several items of business and reports.

Richard is available to answer questions.

Thank you.



EXECUTIVE DIRECTOR  
Richard McGowan

DIRECTOR OF SCHOLARSHIPS  
& ALUMNI RELATIONS  
Tricia Cordulack

**FOUNDATION BOARD**

CHAIRMAN  
Gary Jackson

VICE CHAIRMAN  
Myung Kim

SECRETARY  
Ruth Stauffer

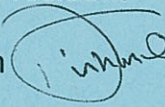
TREASURER  
Robert Yuhas

MEMBERS AT LARGE  
Gayle Albert  
Thomas A. Evans  
Dr. Alan Frigy  
Phil Hazenfield  
Erick Hubbard  
Rick Moore  
Dr. Joseph Schrodt  
Brett Swallow  
Kim Tsuda  
Kathie Whitley

RICHLAND PRESIDENT  
Dr. Gayle Saunders

BOARD OF TRUSTEES LIAISON  
Randy Prince

TO: Gayle Saunders, President

FROM: Richard McGowan 

DATE: January 26, 2014

SUBJECT: Foundation Report

The year 2013 was another productive year for Richland Community College Foundation – both in terms of dollars raised, the identification of new prospective donors, and the development of a capital campaign strategy for the new Integrated Business Education Center (IBEC). As of the date of this report, donations and pledges for 2013 total \$1,096,611.00.

As of December 31, 2013, the Foundation's net assets were \$19,384,943.47, compared with \$18,260,799.02 for the same date a year earlier. In October we learned that, according to an independent study, the Foundation ranks in the top 100 of community college foundations nationwide. This finding is based on foundation assets and funds raised, and it is an indication of the stability of the Foundation and the support it provides to the College.

During the year, the Foundation conducted a board retreat, which focused attention on the roles and responsibilities of board members and office staff during a capital campaign. That, in turn, prompted us to conduct two prospect identification exercises with the Foundation Board of Directors and the College Board of Trustees. These exercises resulted in updated information about current donors and surfaced the need to cultivate additional new prospects to broaden the Foundation's base of support. Working with other members of the College's Executive Team, the Foundation developed key points for our Campaign Case for Support, which is a critical component of the campaign. This past fall, we also worked to identify campaign leaders, outlined a chart of gifts to achieve our goal, completed a campaign timetable, and participated in fund-raising software training for office staff. Fund-raising software offers many advantages, such as tracking

our progress during the campaign and storing data pertaining to donor contacts, gift cultivation, and gift solicitation. This information will not only be useful during the campaign but also will help guide future giving expectations after the campaign has been completed.

Among some noteworthy achievements of the Foundation this past year is the addition of seven new endowed scholarship funds, totaling \$225,000. As you know, endowments provide permanent support. They also further strengthen the ability of the Foundation to support current and future student scholarships.

Scholarship support is at the head of the list when discussing the Foundation's success in 2013. For the Spring Semester, we awarded 353 scholarships and for the Fall Semester we awarded 447 scholarships, representing nearly \$500,000 in scholarship assistance.

This past year, the Foundation added significant new sources of student scholarship support from two new sources: the Vollintine Trust and the J.S. & Juanita Ballance Foundation. These two sources account for \$55,000 in new annual support for Richland scholarships.

One of the most significant new scholarship programs is one created this past year by the estate of Dell and Evelyn Carroll for graduates of Meridian High School. This specific scholarship is well-known. As a result of publicity, there were many applicants for this scholarship and 49 recipients were chosen in the first ever selection for the Fall 2013 Semester. The scholarship extends full-tuition support to recent and former graduates of Meridian High School.

As in past years, the Foundation conducted the Annual Scholarship Dinner for the Culinary Arts Institute and the annual Golf Outing in 2013. Proceeds from the first event were directed to the William T. Eichenauer Endowed Scholarship for the Culinary Arts. The proceeds from the Golf Outing were directed to the purchase of new furniture in the Mueller Student Center.

In addition to these items, the Foundation approved \$90,000 in funds for the College's fiscal operating budget and another \$55,300 capital request in 2013. The Foundation also reserved \$1.17 million in funds for transfer in 2014 for the construction of the new Student Success Center.

## 2014

The critical focus in 2014 will be the capital campaign for the new IBEC. Plans are to enlist the campaign leadership and to canvass major gift prospects followed by both boards and the faculty & staff at Richland. Prospect cultivation, review and ranking will continue throughout the entire campaign. Concentration on major gift donors (\$25,000 and above) will continue throughout the duration of the campaign, as the greatest percentage of gift support comes from this category of gifts. Again, with a lead gift of \$1.7 million already in hand, as a result of the generous gift from the Dell and Evelyn Carroll Estate, we have an excellent head start.


Along with strengthening donor relationships in the New Year, the Foundation will continue its efforts to reconnect with Richland's alumni. Efforts will be made to find current contact information for the nearly 9,000 alumni who are now entered into the database of the Alumni Association. This will require considerable effort. A strategy for achieving this goal is currently under discussion.

In addition, a new campaign to promote broader awareness and to stimulate an increase in scholarship applications is in the planning stages. The theme of this campaign is "It Pays to Apply." To encourage scholarship applications, we plan both an internal and external campaign to raise awareness about scholarship opportunities at Richland.

Taken together, these planned efforts for 2014, will broaden connections with our community and strengthen the Foundation's ability to provide for the long-term support and financial health of the College.

Thank you.

**NEW BUSINESS**

TO: Board of Trustees  
FROM: Dr. Gayle Saunders   
DATE: January 10, 2014  
SUBJECT: Recommendation for College Audit Services

Mr. Chairman, Members of the Board, attached is a memorandum from Greg Florian, Vice President of Finance and Administration, recommending that the College exercise its option to extend the contract with Sikich LLP for the fiscal years 2014 and 2015 audit.

Sikich LLP will conduct an audit of the College's general purpose financial statements at a cost of \$44,200 for FY2014 and \$45,800 for FY2015.

**Therefore, it is recommended that the Board of Trustees authorize the College Administration to issue a letter of engagement to Sikich LLP of Decatur, Illinois, for audit services in the amount of \$44,200 for Fiscal Year 2014 and \$45,800 for Fiscal Year 2015.**

Thank you.

Attachment

c: Greg Florian

Richland Community College  
One College Park  
Decatur, Illinois 62521

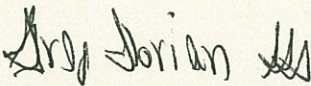


**Richland**  
COMMUNITY COLLEGE

Business Office

## MEMORANDUM

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To: Dr. Gayle Saunders  
From: Greg Florian   
Date: January 8, 2014  
RE: Recommendation for College Auditor

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Illinois Public Community College Act, Chapter 50, Section 310/2 requires an annual audit for all accounts and funds for the College be made by a licensed public accountant.

The firm of Sikich LLP, has performed the last three financial audits for the College. The College and Sikich have established a good working relationship that has produced a quality review of the College's finances and fiscal controls. Sikich was asked to provide a cost for an additional two-year engagement in agreement with the original request for proposals.

Sikich is proposing to conduct an audit of the College and Brush College, LLC's financial statements, including the Single Audit, for a cost of \$44,200 for Fiscal Year 2014 and \$45,800 for Fiscal Year 2015. The cost for the Fiscal Year 2013 audit was 42,265.

It is recommended that the Board of Trustees authorize the Administration to engage the services of Sikich LLP for the financial audits of fiscal years of 2014 and 2015 at the costs noted above.

TO: Board of Trustees  
FROM: Dr. Gayle Saunders <sup>YS</sup> (PC)  
DATE: January 29, 2014  
SUBJECT: Legal Representation Agreement – Franczek Radelet PC

Mr. Chairman, Members of the Board, the College is reviewing its legal representation agreements annually, as recommended by the Board.

Franczek Radelet PC focuses on two special areas: labor/employment law and education law. The firm has served the College for more than 20 years and desires to continue this relationship.

**Therefore, it is recommended that the Board of Trustees approve the Legal Representation Agreement between Richland Community College and Franczek Radelet PC, with an effective date of February 6, 2014.**

Thank you.

c: Greg Florian

Richland Community College  
One College Park  
Decatur, Illinois 62521



**Richland**  
COMMUNITY COLLEGE

Business Office

## MEMORANDUM

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To: Dr. Gayle Saunders  
From: Greg Florian *Greg Florian*  
Date: January 28, 2014  
RE: Recommendation to Continue Attorney Engagement

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The College annually engages Franczek & Radelet for addressing legal matters primarily concerning labor law and employment practices or other areas of the law as needed. The College has established a long and positive relationship with this firm and has received quality service from them.

Also this is the time that the firm updates its cost for services. For 2014, the services will be provided at the same rates as 2013. Services provided by Mr. Jeff Nowak at the rate of \$295.00 per hour.

It is recommended that the Board of Trustees authorize the Administration to engage the services of Franczek & Radelet for legal services for 2014.



TO: Board of Trustees

FROM: Dr. Gayle Saunders, President 

DATE: January 27, 2014

SUBJECT: Recommendations Regarding Tenure

Mr. Chairman, Members of the Board, the staff would like to recommend two individuals for tenure. The faculty members in Resolution 14-2 and 14-3 are eligible for tenure in accordance with the Illinois Community College Tenure Act, 110 ILCS 805/3B-1 et. seq. Each instructor has been recommended for tenure by Dr. Doug Brauer, Vice President of Economic Development and Innovative Workforce Solutions, and Dr. Denise Crews, Vice President of Academic Services.

**Therefore, it is recommended that the Board of Trustees adopt the following resolutions:**

**Resolution No. 14-2 to grant tenure to Ryan Rogiers**  
**Resolution No. 14-3 to grant tenure to Matthew Cardinal**

Thank you.

**RICHLAND COMMUNITY COLLEGE  
DISTRICT NO. 537  
ONE COLLEGE PARK  
DECATUR, ILLINOIS 62521**

**RESOLUTION NO. 14-2: GRANTING OF TENURE TO RYAN ROGIERS**

WHEREAS, Ryan Rogiers, has been a full-time faculty member at Richland Community College since 2012, and

WHEREAS, Ryan Rogiers has performed the duties of his position as Instructor in a meritorious manner, and

WHEREAS, as a result of the faculty evaluation process, Ryan Rogiers is deemed qualified to be a tenured member of the full-time faculty, and meets other stipulations of ARTICLE IIIB of the Illinois Community College Tenure Act.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Richland Community College approves and hereby does grant tenure to Ryan Rogiers.

COMMUNITY COLLEGE DISTRICT NO. 537  
OF MACON, CHRISTIAN, DEWITT, LOGAN,  
MOULTRIE, PIATT, SANGAMON AND  
SHELBY COUNTIES, AND STATE OF  
ILLINOIS

BY: \_\_\_\_\_  
Dale Colee, Chairman

ATTEST:

\_\_\_\_\_  
Dr. Larry Osborne, Secretary

DATE: February 6, 2014

**RICHLAND COMMUNITY COLLEGE  
DISTRICT NO. 537  
ONE COLLEGE PARK  
DECATUR, ILLINOIS 62521**

**RESOLUTION NO. 14-3: GRANTING OF TENURE TO MATTHEW CARDINAL**

WHEREAS, Matthew Cardinal, has been a full-time faculty member at Richland Community College since 2011, and

WHEREAS, Matthew Cardinal has performed the duties of his position as Instructor in a meritorious manner, and

WHEREAS, as a result of the faculty evaluation process, Matthew Cardinal is deemed qualified to be a tenured member of the full-time faculty, and meets other stipulations of ARTICLE IIIB of the Illinois Community College Tenure Act.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Richland Community College approves and hereby does grant tenure to Matthew Cardinal.

COMMUNITY COLLEGE DISTRICT NO. 537  
OF MACON, CHRISTIAN, DEWITT, LOGAN,  
MOULTRIE, PIATT, SANGAMON AND  
SHELBY COUNTIES, AND STATE OF  
ILLINOIS

BY: \_\_\_\_\_  
Dale Colee, Chairman

ATTEST:

\_\_\_\_\_  
Dr. Larry Osborne, Secretary

DATE: February 6, 2014

TO: Board of Trustees  
FROM: Dr. Gayle Saunders *MS* *ce*  
DATE: January 29, 2014  
SUBJECT: Recommendation for Approval of Tuition Rates for Fiscal Year 2015

Mr. Chairman, Members of the Board of Trustees, attached is a memorandum from Greg Florian, Vice President, Finance and Administration, recommending the tuition rates for the 2015 fiscal year.

As part of the College's ongoing financial analysis and projections, staff review other community college tuition rates, proposed State funding allocations, EAV projections, and the statutory criterion for eligibility to receive Equalization Grant funding. The College proposes a tuition adjustment of \$5 from \$101 to \$106 per credit hour. The calculated rate for AAS Nursing is \$135 per credit hour and online tuition rate recommended is \$145 per credit hour.

The Administrative Rules for the Illinois Community College Board prescribe a formula for determining out-of-district tuition and charge-backs. This calculation is presented as part of the annual audit. The proposed rate for out-of-district tuition is \$170.50; out-of-state and international tuition rate is \$430 per credit hour; and the charge-back rate is \$271.45 per credit hour.

The Illinois Administrative Rules also allow community college districts to charge in-district tuition to out-of-district students that are attending an educational institution located within the college district.

Greg is available to answer any questions you may have.

**Therefore, it is recommended that the Board of Trustees approve the in-district tuition rate of \$106 per credit hour; in-state out-of-district tuition rate of \$170.50 per credit hour; out-of-state and international tuition rate of \$430 per credit hour; charge-back rate of \$271.45 per credit hour; variable tuition rate for AAS Nursing classes of \$135 per credit hour; online tuition rate of \$145 per credit hour; and fee rate of \$8 per credit hour, effective Summer Term 2014, and authorize the practice of charging in-district tuition to out-of-district students that are attending an educational institution located in the college district.**

Thank you.



# MEMORANDUM

To: Dr. Gayle Saunders  
From: Greg Florian *GF*  
Date: January 13, 2014  
Re: Tuition Increase Fiscal Year 2015

As one of the first steps of the budget process, the College annually reviews tuition and general fees in order to determine the competitiveness and appropriateness of the rate. Tuition is the revenue element under the control of the Board of Trustees. Based upon the Fiscal Year 2015 financial projections, it is recommended that standard in-district tuition be set at \$106.00 per credit hour and standard fee of \$8, which are increases of \$5 and \$2 respectively.

When compared to our neighboring college's tuition and standard fees per credit hour, Richland has one of the lowest rates. Several neighboring colleges have indicated that similar tuition increases for the next year are anticipated.

A comparison of current Spring 2014 rates for those colleges is shown in the following table:

College	Tuition	Standard Fees	Total
Heartland	\$130.00	\$ 9.00	\$139.00
Lake Land	\$87.50	\$20.30	\$107.80
Lincoln Land	\$99.00	\$11.00	\$110.00
Parkland	\$109.00	\$ 8.50	\$117.50

In Fiscal Year 2013 the Board established a variable tuition rate for AAS Nursing Classes as provided for in ILCS Section 805/6-4a, at the rate of 120% of the College's standard tuition rate in accordance with residency requirements. The recommended rate for Fiscal Year 2015 is \$135.00 per credit hour for in-district students.

In Fiscal Year 2013 the Board adopted a standard online tuition rate charged to all students regardless of residency. It is recommended that the Board set the online tuition at \$145.00 per credit hour. There is no change in this rate for Fiscal Year 2015.

For Fiscal Year 2013 the Board approved the recommendation to set the out-of-district rate at the College's Net Instructional Rate. This rate is calculated each fall based on the


most recent completed fiscal year costs and enrollments. This is an institution-wide calculation that accounts for costs directly attributable to instruction. The out-of-State tuition rate is calculated by a formula that utilizes 75 percent of the College's annual per-capita cost as calculated in the audit. It is recommended that the Board set the tuition rate for out-of-district tuition at \$170.50 and out-of-State tuition at \$430.00.

Chargeback rates are prescribed by formula in ILCS Section 805/2-16.02 and calculated in the College's annual audit. For Fiscal Year 2015, the Chargeback rate is \$271.45 per credit hour.

Section 1501.505. b.5 of the Illinois Administrative Rules allows for community college districts to charge in-district tuition to out-of-district students that are, "attending an educational institution located within the college district." Richland has approved this action previously in an effort to serve a broader constituent base. It is recommended that the Board continue this practice. This will allow dual credit students attending area high schools as well as Millikin students to be charged in-district rates.

It is recommended that the Board of Trustees set the standard in-district tuition rate at \$106.00 per credit hour, the in-State out-of-district tuition rate at \$170.50 per credit hour, the out-of-State tuition rate at \$430.00 per credit hour, the Chargeback rate at \$271.45, the online tuition rate at \$145.00, the standard fee at \$8.00 per credit hour and authorized the practice of charging in-district tuition to students living out of district and attending an in-district educational institution.

If you have any questions, please contact me.

TO: Board of Trustees  
FROM: Dr. Gayle Saunders   
DATE: January 27, 2014  
SUBJECT: Recommendation for Approval of Course Fees for FY15

Mr. Chairman, Members of the Board of Trustees, attached is a memorandum from Greg Florian, Vice President, Finance and Administration, recommending approval of course fees for the 2014-2015 academic year. Recommended fee changes are indicated in bold.

After reviewing the current fees, proposed changes were made to reflect current costs.

Greg Florian will be available to answer questions at the Board meeting.

**Therefore, it is recommended that the Board of Trustees approve the fees for 2014-2015, as presented.**

Thank you.

Richland Community College  
One College Park  
Decatur, Illinois 62521



# MEMORANDUM

**BUSINESS SERVICES**

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To: Dr. Gayle Saunders  
From: Greg Florian *Greg*  
Date: January 29, 2014  
Re: Fiscal Year 2015 Course Fees

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Attached is the list of fees to be applied to various courses for the 2014-2015 academic year, beginning with the Summer 2014 Term.

The fees are used to support the cost of materials, supplies, or software used in courses. The Deans, Business Services staff, and Vice Presidents have reviewed current program and course fees and recommended the attached fees be applied. Adjustments to current fees are shown in bold.

If you have any questions, please contact me.

Richland Community College  
Proposed Fees for Fiscal Year 2015  
(Summer/Fall/Spring)

<u>Class</u>	<u>Course Description</u>	<u>Credit Hours</u>	<u>FY15 PER COURSE</u>	<u>FY14 PER COURSE</u>
ACCT 205	Small Business Accounting	3	\$21	\$21
AGRIC 106	Animal Science	4	\$60	\$60
ART 101	Intro to Drawing 1	3	\$35	\$35
ART 102	Intro to Drawing 2	3	\$35	\$35
ART 111	Intro to Design 1	3	\$35	\$35
ART 112	Intro to Design 2	3	\$35	\$35
ART 113	Figure Drawing 1	3	\$55	\$55
ART 114	Figure Drawing 2	3	\$55	\$55
ART 115	Printmaking 1	3	\$45	\$45
ART 116	Printmaking 2	3	\$45	\$45
ART 117	Painting 1	3	\$35	\$35
ART 118	Painting 2	3	\$35	\$35
ART 119	Sculpture 1	3	\$50	\$50
ART 120	Sculpture 2	3	\$50	\$50
ART 121	Ceramics 1	3	\$50	\$50
ART 122	Ceramics 2	3	\$50	\$50
ART 123	Watercolor 1	3	\$35	\$35
ART 124	Watercolor 2	3	\$35	\$35
ART 125	Photography 1	3	\$78	\$78
ART 126	Photography 2	3	\$78	\$78
ART 127	Digital Photography	3	\$75	\$75
ART 128	Fiber 1	3	\$35	\$35
ART 129	Digital Photography 2	3	\$98	\$98
ART 131	Advanced Ceramics 1	3	\$50	\$50
ART 145	Typography	3	\$98	\$98
ART 151	Computer Graphics 1	3	\$78	\$78
ART 152	Computer Graphics 2	3	\$98	\$98
ART 160	3-D Comp Design/Multimedia	3	\$55	\$55
ART 199	Topics in the Fine and Applied Arts	1-3	\$55	\$55
ART 251	Computer Graphics 3	3	\$98	\$78
ART 252	Computer Graphics 4	3	\$98	\$98
ART 261	Illustration	3	\$98	\$98
AUTO 101	Basic Theory	3	\$60	\$60
AUTO 102	Electrical Systems	4	\$60	\$48
AUTO 201	Suspension & Steering	4	\$60	\$48
AUTO 202	Heating & Air Conditioning	3	\$45	\$36
AUTO 203	Fuel & Emission Systems	4	\$60	\$48
AUTO 204	Engine Repair	4	\$60	\$48
AUTO 205	Manual Drive Train & Axles	4	\$60	\$48
AUTO 206	Automatic Transmissions/Transaxles	4	\$60	\$48
AUTO 207	Advanced Automotive Electronics	4	\$60	\$48
AUTO 208	Automotive Brakes	4	\$60	\$48
AUTO 209	Advanced Drivability Problem Diagnosis	4	\$60	\$48
BIOL 101	Concepts of Biology 1	4	\$20	\$20
BIOL 102	Concepts of Biology 2	4	\$20	\$20

Richland Community College  
Proposed Fees for Fiscal Year 2015  
(Summer/Fall/Spring)

<u>Class</u>	<u>Course Description</u>	<u>Credit Hours</u>	<u>FY15 PER COURSE</u>	<u>FY14 PER COURSE</u>
BIOL 201	Human Anatomy & Physiology 1	4	\$20	\$20
BIOL 202	Human Anatomy & Physiology 2	4	\$20	\$20
BIOL 210	Environmental Biology	4	\$20	\$20
BIOL 220	Microbiology	4	\$32	\$32
CA 101	Introduction to Culinary Arts	2	\$70	N/A
CA 105	Culinary Fundamentals	4	\$200	\$200
CA 115	Culinary Applications	4	\$200	\$200
CA 120	Baking Fundamentals	4	\$200	\$200
CA 200	Meat, Poultry, and Fish	4	\$200	\$200
CA 210	Garde Manager	3	\$200	\$200
CA 220	Pastry Fundamentals	4	\$200	\$200
CA 230	International Cuisine	4	\$200	\$200
CA 250	Restaurant Fundamentals	5	\$150	N/A
CDL 1000	Class A Training 4 week	7	\$3,500	\$3,500
CDL 1001	Class B Training 2 Day	1	\$850	\$850
CDL 1002	8 Hour Refresher	0.5	\$500	\$500
CDL 1003	16 Hour Refresher	1	\$900	\$900
CDL 1004	40 Hour Refresher	2	\$1,500	\$1,500
CDL 1005	CDL Permit Program	1	\$475	\$475
CDL 1006	Bus Driver Training	1	\$660	\$660
CDL 1012	Tanker Vehicle Training	2	\$2,000	N/A
CDL	Log Book Training	0	\$330	\$330
CDL	RV Training	0	\$90/Hr	\$90/Hr
CDL	Refresher Evaluation	0	\$75	\$75
CHEM 100	Concepts of Chemistry	4	\$20	\$20
CHEM 106	Chemistry in Everyday Life	4	\$90	\$90
CHEM 110	Survey of Organic Chemistry	5	\$20	\$20
CHEM 131	General Chemistry 1	4	\$20	\$20
CHEM 132	General Chemistry 2	5	\$20	\$20
CHEM 201	Organic Chemistry 1	5	\$500	\$500
CHEM 202	Organic Chemistry 2	5	\$500	\$500
New Program: Collision Repair Technology				
CRT 100	Collision Repair Fundamentals	3	\$45	N/A
CRT 105	Damage Estimating & Customer Service	2	\$60	N/A
CRT 110	Painting and Refinishing	4	\$75	N/A
CRT 120	Non-Structural Analysis & Damage Repair 1	4	\$60	N/A
CRT 130	Structural Analysis & Damage Repair 1	4	\$60	N/A
CRT 135	Stationary and Rolling Glass	2	\$30	N/A
CRT 200	Paint Preparation and Detail	2	\$60	N/A
CRT 210	Painting and Refinishing 2	4	\$75	N/A
CRT 220	Non-Structural Analysis & Damage Repair 2	4	\$60	N/A
CRT 230	Structural Analysis & Damage Repair 2	4	\$60	N/A
CRT 240	HVAC Refrigerant Recovery, Recharge	3	\$45	N/A
CRT 250	Collision Mechanical Systems	4	\$60	N/A

Richland Community College  
Proposed Fees for Fiscal Year 2015  
(Summer/Fall/Spring)

<u>Class</u>	<u>Course Description</u>	<u>Credit Hours</u>	<u>FY15 PER COURSE</u>	<u>FY14 PER COURSE</u>
CIS 110	Business Applications	3	\$21	\$21
CS 105	Foundations of Information Technology	3	\$21	\$21
CS 161	COBOL Programming	4	\$28	\$28
CS 230	Event Driven Programming	3	\$21	\$21
CS 251	Object-Oriented Programming	4	\$28	\$28
CS 281	Advanced Object-Oriented Programming	4	\$28	\$28
DRAFT 101	Drafting Fundamentals	4	\$40	\$40
DRAFT 102	Industrial Drafting	4	\$40	\$40
DRAFT 110	Technical Design	3	\$30	\$30
DRAFT 120	Technical Graphics	2	\$20	\$20
DRAFT 130	Tool Design Drafting	4	\$40	\$40
DRAFT 210	Microstation	3	\$30	\$30
DRAFT 215	AutoCAD	3	\$30	\$30
DRAFT 220	Intermediate CAD	3	\$30	\$30
DRAFT 230	Advanced CAD	3	\$30	\$30
DRAFT 231	Introduction to Surveying	3	\$30	\$30
DRAFT 235	Solid Modeling (3-D)	3	\$45	\$30
DRAFT 236	Pro-Engineer	4	\$45	\$40
DRAFT 242	Commercial Architecture	3	\$45	\$30
DRAFT 243	Structural Steel Detailing	3	\$45	\$30
DRAFT 244	Concrete Detailing	3	\$45	\$30
DRAFT 245	Residential Architectural	3	\$45	\$30
EASCI 210	Physical Geography	4	\$20	\$20
EASCI 220	Introduction to Physical Geology	4	\$20	\$20
EASCI 230	Introduction to Weather & Climate	4	\$20	\$20
EMT 120	EMT - Basic	6	\$99	\$99
EMT 140	EMT - Intermediate 1	7	\$70	\$70
EMT 150	EMT - Intermediate 2	4	\$40	\$40
EMT 200	Paramedic 1	7	\$70	\$70
EMT 220	Paramedic 2	6	\$60	\$60
EMT 240	Paramedic 3	9	\$90	\$90
EMT 260	Paramedic 4	7	\$70	\$70
ENGT 100	Industrial Manufacturing Processes	3	\$40	\$0
ENGT 101	Motor Control Fundamentals	4	\$40	\$28
ENGT 103	Fluid Power Fundamentals	3	\$40	\$21
ENGT 104	CNC Fundamentals	3	\$45	\$30
ENGT 105	Occupational Safety	3	\$100	\$50
ENGT 107	Biofuel Manufacturing Fundamentals	3	\$21	\$21
ENGT 111	Motor Control Applications	4	\$40	\$28
ENGT 120	Process Control Fundamentals	3	\$40	\$21
ENGT 125	Bioprocess Operation Fundamentals	2	\$14	\$14
ENGT 130	Power Transmission Fundamentals	4	\$40	\$28
ENGT 131	Maintenance Fundamentals	4	\$40	\$28
ENGT 150	Machining Fundamentals	2	\$50	\$20

Richland Community College  
Proposed Fees for Fiscal Year 2015  
(Summer/Fall/Spring)

<u>Class</u>	<u>Course Description</u>	<u>Credit Hours</u>	<u>FY15 PER COURSE</u>	<u>FY14 PER COURSE</u>
ENGT 151	Cutting and Workholding	2	\$50	\$20
ENGT 160	Metrology	2	\$50	\$0
ENGT 210	PLC Fundamentals	4	\$40	\$28
ENGT 211	PLC Applications	3	\$30	\$21
ENGT 212	Motor Control Systems	4	\$40	\$28
ENGT 213	Robotic Fundamentals	3	\$30	\$21
ENGT 214	Motion Control Applications	3	\$30	\$21
ENGT 215	Motion Control Systems	3	\$30	\$21
ENGT 220	Process Control Applications	3	\$30	\$21
ENGT 225	Bioprocess Operation Application	4	\$28	\$28
ENGT 226	Bioprocess Operation Systems	3	\$28	\$28
ENGT 230	Power Transmission Applications	3	\$21	\$21
ENGT 231	Piping Fundamentals	2	\$14	\$14
ENGT 233	Lubrication Systems	2	\$14	\$14
ENGT 234	Pump Applications	2	\$14	\$14
ENGT 235	Industrial Machinery Repair	2	\$14	\$14
ENGT 240	Hydraulic Applications	3	\$21	\$21
ENGT 241	Pneumatic Applications	3	\$21	\$21
ENGT 242	Fluid Power Systems	3	\$30	\$21
ENGT 250	CNC Turning	3	\$45	\$30
ENGT 251	CNC Milling	3	\$45	\$30
ENGT 252	CAM Applications	3	\$45	\$21
ENGT 299	Systems Integration	3	\$45	\$0
FIRE 110	Introduction to Fire Science (Module A)	4	\$10	\$10
FIRE 111	Techniques of Firefighting 1 (Module B)	4	\$10	\$10
FIRE 112	Techniques of Firefighting 2 (Module C)	4	\$10	\$10
FIRE 113	Techniques of Firefighting 3 (Module C Extension)	3	\$10	\$10
FIRE 120	Fire Prevention Principles 1	3	\$10	\$10
FIRE 130	Fire Service Laws and Regulations	3	\$10	\$10
FIRE 140	Fire Service Instructor-Basic	3	\$10	\$10
FIRE 170	Rescue/Roadway Extrication	3	\$10	\$10
FIRE 200	Tactics and Strategy	3	\$10	\$10
FIRE 210	Tactics & Strategy II	3	\$10	\$10
FIRE 220	Fire Instructor II	3	\$10	\$10
FIRE 230	Fire Service Hydraulics	3	\$10	\$10
FIRE 250	Hazardous Materials	3	\$10	\$10
FIRE 260	Fire Investigation	3	\$10	\$10
FIRE 270	Management 1	3	\$10	\$10
FIRE 280	Management 2	3	\$10	\$10
FIRE 285	Fire Science Management III	3	\$10	\$10
FIRE 286	Fire Service Management IV	3	\$10	\$10
FIRE 297	Fire Science Technologies (Variable Credit)	1 to 3	\$10-\$30	\$10-\$30
HIT 115	Computers in Healthcare	3	\$100	\$100
HIT 118	Intro to Healthcare Documentation	3	\$30	\$0
HIT 142	Healthcare Documentation 1	4	\$45	N/A
HIT 210	Advanced ICD-10 Coding	3	\$21	\$21
HIT 215	Electronic Health Records	3	\$21	\$21

Richland Community College  
Proposed Fees for Fiscal Year 2015  
(Summer/Fall/Spring)

<u>Class</u>	<u>Course Description</u>	<u>Credit Hours</u>	<u>FY15 PER COURSE</u>	<u>FY14 PER COURSE</u>
HIT 220	Classifications & Indexing Systems	3	\$21	\$21
HIT 242	Healthcare Documentation 2	4	\$45	N/A
HLTH 040	Nurse Assistant Competency Skills Assessment	0.5	\$5	\$5
HLTH 110	Cardio Pulmonary Resuscitation	0.5	\$5	\$5
HLTH 130	Phlebotomy	5	\$89	\$89
HLTH 140	Medical Terminology	3	\$30	\$30
HLTH 141	Nurse Assistant Training	8	\$184	\$184
HLTH 197	Special Topics in Healthcare	1-3	\$10-\$30	\$10-\$30
HLTH 297	Advanced Topics in Healthcare	1-3	\$10-\$30	\$10-\$30
HORT 100	Horticulture Science	4	\$28	\$28
HORT 110	Turf Management	3	\$21	\$21
HORT 116	Sustainable Agriculture Fundamentals	3	\$21	\$21
HORT 120	Landscape Plant Identification	3	\$21	\$21
HORT 121	Landscape Design Principles	3	\$21	\$21
HORT 125	Integrated Pest Management	3	\$31	\$31
HORT 126	Small Scale Livestock Management	3	\$21	\$21
HORT 128	Small Farm Equipment	3	\$21	\$21
HORT 145	Floral Design Principles	3	\$31	\$31
HORT 146	Contemporary Floral Design	3	\$21	\$21
HORT 200	Perennial Plant Material	3	\$21	\$21
HORT 202	Vegetable Crop Production	3	\$21	\$21
HORT 211	Horticulture Mechanics	3	\$30	\$21
HORT 215	Landscape Design Applications	3	\$21	\$21
HORT 221	Landscape Construction	3	\$30	\$21
HORT 225	Tree & Shrub Maintenance	3	\$31	\$31
HORT 226	Fruit Production	3	\$21	\$21
HORT 230	Greenhouse Operations	3	\$30	\$21
HORT 231	Bedding Plant Production	3	\$21	\$21
HORT 235	Small Farm Business Management	3	\$21	\$21
HORT 250	Advanced Floral Design	3	\$31	\$31
HORT 255	Floral Events & Management	3	\$21	\$21
HVAC 102	Refrigeration Applications	3	\$99	\$99
HVAC 106	Tools & Piping	3	\$45	\$30
HVAC 130	Electricity Fundamentals	3	\$45	\$30
HVAC 132	Control Applications	3	\$45	\$30
HVAC 140	Troubleshooting Air Conditioning Systems	3	\$45	\$30
HVAC 202	Residential & Self-contained Refrigeration	3	\$30	\$30
HVAC 204	Commercial Refrigeration	3	\$30	\$30
HVAC 206	Troubleshooting Refrigeration Systems	3	\$45	\$30
HVAC 230	Motors & Controls	3	\$30	\$30
HVAC 240	Residential Air Conditioning	3	\$45	\$30
HVAC 242	Residential Heating Systems	3	\$30	\$30
HVAC 250	Commercial Air Conditioning	3	\$45	\$30
HVAC 252	Commercial Heating Systems	3	\$30	\$30
IT 116	Windows Client Operating Systems	3	\$21	\$21

Richland Community College  
Proposed Fees for Fiscal Year 2015  
(Summer/Fall/Spring)

<u>Class</u>	<u>Course Description</u>	<u>Credit Hours</u>	<u>FY15 PER COURSE</u>	<u>FY14 PER COURSE</u>
IT 120	Spreadsheet Applications	3	\$21	\$21
IT 130	Word Processor Applications	3	\$21	\$21
IT 131	Programming Logic	3	\$21	\$21
IT 141	Networking Fundamentals	4	\$60	\$48
IT 153	Web Development	3	\$21	\$21
IT 173	A+ Computer Technologies	4	\$60	\$60
IT 205	Help Desk Techniques	3	\$21	\$21
IT 210	Presentation Graphic Applications	3	\$21	\$21
IT 220	Data Management Applications	3	\$21	\$21
IT 221	Database Design Using SQL	3	\$21	\$21
IT 241	Network Routing Technology	4	\$36	\$36
IT 243	Network Switching Technologies	4	\$36	\$36
IT 244	Wide Area Networks	3	\$36	\$36
IT 245	Server Operating Systems	3	\$36	\$36
IT 246	Voice Over IP Fundamentals	3	\$36	\$36
IT 271	Windows Server Operating Systems	3	\$36	\$36
IT 273	Managing Windows Networks	3	\$36	\$36
IT 280	Advanced Systems Development	4	\$40	\$40
IT 282	Dynamic Web Development	3	\$30	\$30
IT 285	Systems Analysis & Design	4	\$40	\$40

Richland Community College  
Proposed Fees for Fiscal Year 2015  
(Summer/Fall/Spring)


<u>Class</u>	<u>Course Description</u>	<u>Credit Hours</u>	<u>FY15 PER COURSE</u>	<u>FY14 PER COURSE</u>
New Program: Medium/Heavy Truck Automotive Technology				
MHT 100	Intro to Medium/Heavy Truck	4	\$100	N/A
MHT 110	Preventative Maintenance	4	\$100	N/A
MHT 120	Basic Electrical	4	\$100	N/A
MHT 130	Fuel and Emissions	4	\$100	N/A
MHT 200	Steering & Suspension	4	\$100	N/A
MHT 210	Medium/Heavy HVAC	4	\$50	N/A
MHT 220	Advanced Electrical	4	\$50	N/A
MHT 230	MHT Diesel Engine Repair	4	\$100	N/A
MHT 240	MHT Drive Train Axles	4	\$100	N/A
MHT 250	Med/Heavy Truck Brakes	4	100	N/A
MHT 260	Engine Performance	4	100	N/A
NURS 111	Intro to Nursing	1	\$10	\$10
NURS 112	Med-Surg I	9	\$119	\$117
NURS 152	Psychiatric Mental Health Nursing	4	\$158	\$117
NURS 154	Pharmacological Principles for Nursing Practice	3	\$30	\$30
NURS 155	Med-Surg II	5	\$128	\$77
NURS 203	LPN Bridge Course	6	\$224	\$132
NURS 206	Family Health Nursing	6	\$164	\$162
NURS 250	Med-Surg III	5	\$79	\$77
NURS 252	Med-Surg IV	5	\$79	\$77
NURS 254	Transition from Education	6	\$174	\$372
OTK 100	Keyboarding	1	\$12	\$12
OTK 101	Keyboarding Speed and Accuracy	1	\$12	\$12
OT 113	Editing and Proofreading	3	\$21	\$21
OT 114	Word Processing & Presentation	3	\$21	\$21
OT 150	Records Management	3	\$21	\$21
OT 170	Office Procedures	3	\$21	\$21
OT 205	Voicing & Transcription	3	\$21	\$21
OT 215	Document Production	3	\$21	\$21
OT 232	Legal Procedures	3	\$21	\$21
PHRMT 155	Pharmacy Technician	6	\$60	\$60
PHRMT 156	Pharmacy Technician Work Experience	2	\$40	\$40
PHRMT 157	Pharmacy Technician Certification Review	1	\$129	\$129
PN 101A	Transitions I	1	\$10	\$10
PN 102A	Wellness Across Lifespan I	6	\$60	\$60
PN 103A	Wellness Across Lifespan II	4	\$40	\$40
PN 104A	Transitions II	1	\$10	\$10
PN 105	Alterations Across the Lifespan I	7	\$70	\$70
PN 106	Alterations Across the Lifespan II	6	\$105	\$105
PN 113	PN Transition/Licensure Preparation	1	\$170	\$170
P GEN 101	Intro to Power Plant Systems I	4	\$28	\$28
P GEN 102	Intro to Power Plant Systems 2	4	\$28	\$28

Richland Community College  
Proposed Fees for Fiscal Year 2015  
(Summer/Fall/Spring)

<u>Class</u>	<u>Course Description</u>	<u>Credit Hours</u>	<u>FY15 PER COURSE</u>	<u>FY14 PER COURSE</u>
RADT 101	Introduction to Radiography	3	\$30	\$30
RADT 102	Radiological Patient Care	3	\$138	\$138
RADT 108	Positioning for Radiological Procedures I	3	\$189	\$189
RADT 110	Principles of Radiography	3	\$30	\$30
RADT 115	Radiography Clinical I	3	\$60	\$60
RADT 116	Radiation Physics	3	\$30	\$30
RADT 118	Positioning for Radiological Procedures II	3	\$100	\$100
RADT 120	Principles of Radiography II	3	\$30	\$30
RADT 125	Radiography Clinical II	3	\$185	\$185
RADT 126	Imaging Equipment	3	\$30	\$30
RADT 128	Radiographic Procedures III	3	\$100	\$100
RADT 155	Radiography Clinical III	3.5	\$70	\$70
RADT 215	Radiography Clinical IV	4	\$80	\$80
RADT 218	Positioning for Radiological Procedures III	3	\$124	\$124
RADT 219	Radiation Protection and Radiation Biology	2	\$92	\$92
RADT 225	Radiography Clinical V	4	\$80	\$80
RADT 228	Radiographic Image Analysis	1.5	\$15	\$15
RADT 230	Radiography Seminar - Includes Registry Fee	3	<b>\$454</b>	\$448
SCI 101	Integrated Science 1	4	\$20	\$20
SCI 102	Integrated Science 2	4	\$20	\$20
SURGT 110	Introduction to Surgical Technology	2	\$59	\$59
SURGT 120	Principles of Surgical Technology I	4	\$40	\$40
SURGT 125	Fundamentals of Surgical Technology	3	\$30	\$30
SURGT 128	Introduction to the Clinical Experience	1	\$10	\$10
SURGT 130	Principles of Surgical Technology II	3	\$30	\$30
SURGT 135	Surgical Procedures I	2	\$20	\$20
SURGT 138	Basic Surgical Technology Clinical I	3	\$30	\$30
SURGT 240	Principles of Surgical Technology III	6	\$60	\$60
SURGT 245	Surgical Procedures II	2	\$20	\$20
SURGT 248	Intermediate Surgical Technology Clinical III	6	\$60	\$60
SURGT 250	Principles of Surgical Technology IV	2	\$20	\$20
SURGT 255	Surgical Procedures III	2	\$20	\$20
SURGT 258	Adv. Surgical Technology Clinical III	6	\$60	\$60
SURGT 259	Professional Seminar	1	\$200	\$200
SURGT 290	Internship In Surgical Technology	5	\$50	\$50
PED 110	Personal Fitness	1	\$20	\$20

Richland Community College  
Proposed Fees for Fiscal Year 2015  
(Summer/Fall/Spring)

<u>Class</u>	<u>Course Description</u>	<u>Credit Hours</u>	<u>FY15 PER COURSE</u>	<u>FY14 PER COURSE</u>
PED 215	Wilderness Camping		\$325	\$325
PHYS 101	Introduction to Physics 1	4	\$20	\$20
PHYS 102	Introduction to Physics 2	4	\$20	\$20
PHYS 105	Physics of Sound and Light	4	\$20	\$20
PHYS 151	Mechanics and Wave Motion	4	\$20	\$20
PHYS 152	Electricity and Magnetism	4	\$20	\$20
PHYS 153	Thermodynamics and Modern Physics	4	\$20	\$20
WELD 100	Oxy-Acetylene and Plasma Arc Cutting	2	\$50	\$50
WELD 101	Shielded Metal Arc Welding	4	\$125	\$125
WELD 102	Shielded Metal Arc Welding Advanced	4	\$125	\$125
WELD 103	Welding Tools and Safety	3	\$75	\$75
WELD 190	Maintenance Welding	2	\$50	\$50
WELD 195	Industrial Welding Fundamentals	3	\$75	\$75
WELD 201	Gas Metal Arc and Flux Core Arc Welding	2	\$50	\$50
WELD 202	Welder Certification	2	\$50	\$50
WELD 204	Pipe Welding	4	\$100	\$100
WELD 205	Gas Tungsten Arc Welding	3	\$75	\$75
WELD 230	Pipefitting Fundamentals	3	\$75	\$75
WELD 231	Pipefitting Applications	4	\$100	\$100
WELD 232	Pipefitting Techniques	4	\$100	\$100
WELD 233	Pipe Fabrication	3	\$75	\$75
WELD 234	Field Maintenance and Safety	4	\$100	\$100
WELD 240	Non-Ferrous Welding	3	\$75	\$75
WELD 241	GMAW/FCAW Pipe	3	\$75	\$75
WELD 242	Aluminum Plate & Pipe	3	\$75	\$75
Test Fee	Placement Re-Testing Fee		\$10	\$10
Test Fee	CLEP/Dantes		\$25	\$20
Test Fee	University Test Monitor		\$25	\$20
Test Fee	Proficiency Exam		1/2 of Tuition	1/2 of Tuition
Test Fee	Portfolio Review		1/2 of Tuition	1/2 of Tuition
Test Fee	Proficiency Adv. Course Completion		\$1 per Cr. Hr	\$1 per Cr. Hr
Test Fee	Strong Interest Inventory		\$15	\$15
Test Fee	MBTI		\$15	\$15
Test Fee	Nelson Denny Retest		\$10	N/A
Misc. Fees	Identification Card Replacement Fee		\$5	\$5
Misc. Fees	Registration		\$12	\$12
Hybrid Online	50% - 75% Online Courses/Hybrid	Per Cr Hr	\$5	\$5
Insurance	Fee for Courses as Identified in Course Schedule	Per Sem	\$8	\$8
Health Professions	PSB Surg Tech Placement Test		\$20	\$20
Health Professions	Evaluation of Course Syllabi for Transfer Credit		\$35 Per Course	\$35 Per Course
Health Professions	Human Simulator - Use in Clinical Settings - Hours to be stated up front		\$20/hour & \$35/hour for faculty time	\$20/hour & \$35/hour for faculty time

TO: Board of Trustees  
FROM: Dr. Gayle Saunders   
DATE: January 29, 2014  
SUBJECT: Resolution Authorizing Intervention In Property Tax Assessment Appeals

Mr. Chairman, Members of the Board, attached is a memo from Greg Florian, Vice President, Finance and Administration, regarding the Resolution Authorizing Intervention in Property Tax Assessment Appeals.

The College has a revenue interest in the assessed valuation appeal and finds that intervention as a party in the assessed valuation proceeding is in the best interests of the College. The College has a right to intervene in the proceeding before the Property Tax Appeal Board in order to protect its revenue interests in the assessed valuation of the subject property.

It is the desire of the College that the law firm of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd., be authorized to file a Request to Intervene in the Property Tax Appeal Board, relating to the appeal of assessed valuation in this matter.

**Therefore, it is recommended that the Board of Trustees approve Resolution Authorizing Intervention in Property Tax Assessment Appeals, as presented.**

Thank you.

Richland Community College  
One College Park  
Decatur, Illinois 62521



**Richland**  
COMMUNITY COLLEGE

Business Office

## MEMORANDUM

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To: Dr. Gayle Saunders

From: Greg Florian *Greg*

Date: January 28, 2014

RE: Recommendation to Authorize Robbins-Schwartz to Intervene in Tax Appeal

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As you are aware, Richland as one of the taxing bodies for the Clinton Power Station, has been involved in negotiations with Exelon Corporation concerning the equalized assessed valuation of nuclear power generation unit. Now that the Property Tax Appeals Board (PTAB) proceedings are going forward, the participating taxing bodies need to officially intervene in the 2011 case which was finally processed by the PTAB in late December. In order to do so, our attorneys need to include with our intervention application a resolution authorizing intervention as approved by all participating taxing bodies. Attached you will find copy of that resolution.

It is recommended that the Board of Trustees approve the attached resolution.

**RICHLAND COMMUNITY COLLEGE DISTRICT NO. 537  
BOARD OF EDUCATION  
RESOLUTION AUTHORIZING INTERVENTION  
IN PROPERTY TAX ASSESSMENT APPEALS**

At a Regular Meeting of the BOARD OF TRUSTEES OF RICHLAND COMMUNITY COLLEGE DISTRICT NO. 537, ("Taxing District") held on the 6<sup>th</sup> day of February, 2014 in the City of Decatur, County of Macon, State of Illinois;

The meeting was called to order by Dale Colee, Chairman of the Board, , and upon roll being called, the following members were:

**PRESENT:**

**ABSENT:**

**OTHERS ALSO PRESENT:**

The following Resolution was offered by \_\_\_\_\_, and seconded by \_\_\_\_\_.

**WHEREAS**, the Taxing District has received notice from the Board of Review of DeWitt County of property tax assessment appeals filed by taxpayers with the Property Tax Appeal Board ("PTAB") regarding the assessed valuation of its property, which property comprises part of the assessed valuation of the Taxing District;

**WHEREAS**, the Taxing District has a revenue interest in the property tax assessment appeals and finds that intervention as a party is in the best interests of the Taxing District; and

**WHEREAS**, the Taxing District has a right to intervene in the proceeding before the Board of Review and the PTAB in order to protect its revenue interests in the assessed valuation of subject properties.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES OF RICHLAND COMMUNITY COLLEGE DISTRICT NO. 537 as follows:

1. The Board of Trustees finds that all of the recitals contained above are true and correct and that the same are hereby incorporated herein by reference.
2. The law firm of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. is authorized, as of the postmark date of the Board of Review notice of property tax assessment appeals, to file as legal representatives on the Taxing District's behalf a request to intervene in PTAB appeals.
3. All motions and resolutions or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

4. This resolution shall take effect immediately upon its passage.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

The Resolution was thereupon declared adopted.

APPROVED THIS 6th DAY OF February, 2014.

**BOARD OF TRUSTEES OF  
RICHLAND COMMUNITY COLLEGE DISTRICT NO. 537**

By: \_\_\_\_\_  
President

By: \_\_\_\_\_  
Secretary

**SECRETARY'S CERTIFICATE**

STATE OF ILLINOIS     )  
COUNTY OF MACON    ) ss.:

I, \_\_\_\_\_, the duly qualified and acting Secretary of the Board of Trustees of Richland Community College District No. 537, in the County of Macon, State of Illinois ("Board"), do hereby certify that attached hereto is a true and correct copy of the Resolution entitled:

**RESOLUTION AUTHORIZING INTERVENTION  
IN PROPERTY TAX ASSESSMENT APPEALS**


which was duly adopted by said Board at a meeting held on February 6, 2014.

I further certify that a quorum of said Board was present at said meeting and that all requirements of the Illinois Open Meetings Act were complied with.

**IN WITNESS WHEREOF**, I have hereunto set my hand on \_\_\_\_\_,  
2014.

By: \_\_\_\_\_  
Secretary

## FINANCIAL REPORT

TO: Board of Trustees  
FROM: Dr. Gayle Saunders   
DATE: January 13, 2014  
SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement, and the Bills for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

**Therefore, it is recommended that the Board of Trustees ratify the December 2013 bills paid and approve the Financial Statement to be filed for audit.**

Thank you.

Richland Community College

Financial Report  
December, 2013

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Richland Community College  
Treasurer's Report  
December 31, 2013

Fund	Balance 12/01/13	Receipts for Month	Disbursements for Month	Balance 12/31/13	Int. Bearing Accounts	Separate Inv. Instruments
Education Fund	3,943,472.71	3,103,202.26	(4,065,831.59)	2,980,843.38	2,130,843.38	850,000.00
Oper & Maint Restricted	9,737,560.90	1,031,528.21	(2,060,000.00)	8,709,089.11	8,490,799.60	218,289.51
Bond & Interest Fund	506,007.41	30.50	.00	506,037.91	506,037.91	.00
Auxiliary Enterprises	388,600.17	41,083.22	(310.89)	429,372.50	429,372.50	.00
Restricted Purposes Fd	967,691.53	27,725.78	(50,000.00)	945,417.31	424,455.89	520,961.42
Working Cash Fund	5,361,406.98	306.85	.00	5,361,713.83	4,361,760.07	999,953.76
Trust & Agency Fund	131,684.79	1,177.51	(325.00)	132,537.30	132,537.30	.00
Audit Fund	19,856.54	1.20	.00	19,857.74	19,857.74	.00
Liab, Protect, Settle	957,332.63	51.67	.00	957,384.30	857,384.30	100,000.00
<b>Totals</b>	<b>22,013,613.66</b>	<b>4,205,107.20</b>	<b>(6,176,467.48)</b>	<b>20,042,253.38</b>	<b>17,353,048.69</b>	<b>2,689,204.69</b>

SEPARATE INVESTMENT INSTRUMENTS						
Fund	Amount	Instrument	Rate	Maturity	Term/Months	
EDUCATION FUND	300,000.00	CD-Busey	0.05	01/18/2014	6.0	
EDUCATION FUND	300,000.00	CD-HPB	0.20	01/21/2014	6.0	
EDUCATION FUND	250,000.00	CD-SOY	0.20	01/30/2014	12.0	
O/M RESTR-GENERAL	218,289.52	CD-HPB	0.25	07/20/2014	12.0	
RESTR-PARTNER'S IN ED	16,524.36	CD-PNC	0.15	01/30/2014	6.0	
RESTR-EQUIP REPLACEMENT	200,000.00	CD-HPB	0.10	01/31/2014	3.0	
RESTR-EQUIP REPLACEMENT	300,000.00	CD-HPB	0.25	08/10/2014	12.0	
WORKING CASH FUND	301,631.29	CD-HPB	0.05	02/12/2014	3.0	
WORKING CASH FUND	120,710.65	CD-Regns	0.05	03/21/2014	13.0	
WORKING CASH FUND	110,000.00	CD-HPB	0.25	03/23/2014	12.0	
WORKING CASH FUND	117,611.82	CD-Regns	0.01	07/02/2014	7.0	
WORKING CASH FUND	350,000.00	CD-HPB	0.25	11/22/2014	12.0	
LPS FUND	100,000.00	CD-Busey	0.05	09/27/2013	6.0	

Richland Community College  
Revenue Summary-Education Fund  
For the month of December  
1314

-----	Actual Rev 12/31/12	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 12/31/13	%	-----
Fund: 01 Education Fund							
Local Government Sources							
-----							
Current Taxes	6,097,208.81	6,142,530.56	99.3	6,090,407.00	6,034,334.05	99.1	
Chargeback	3,768.30	2,721.55	138.5	5,000.00	3,750.56	75.0	
Interest on Taxes	317.46	1,163.84	27.3	1,200.00	586.09	48.8	
-----							
Local Government Sources	6,101,294.57	6,146,415.95	99.3	6,096,607.00	6,038,670.70	99.0	
State Government Sources							
-----							
ICCB Credit Hour Grants	155,417.28	1,861,618.42	8.3	1,891,652.00	519,043.52	27.4	
ICCB Equalization Grant	.00	534,574.00	.0	521,800.00	50,428.16	9.7	
ICCB CTE Formula Grant	.00	170,439.78	.0	175,065.00	81,610.86	46.6	
Replacement Taxes	89,073.99	343,303.08	25.9	340,000.00	172,575.71	50.8	
-----							
State Government Sources	244,491.27	2,909,935.28	8.4	2,928,517.00	823,658.25	28.1	
Student Tuition & Fees							
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Tuition-Credit	5,176,784.82	5,456,959.74	94.9	5,897,724.00	5,298,476.37	89.8	
Fees	545,430.00	558,960.50	97.6	633,125.00	632,782.50	99.9	
-----							
Student Tuition & Fees	5,722,214.82	6,015,920.24	95.1	6,530,849.00	5,931,258.87	90.8	
Other Revenue/Sources							
-----							
Investment Revenue	913.43	2,706.94	33.7	3,100.00	281.59	9.1	
Other Revenue	88,514.32	326,517.11	26.7	296,046.00	83,583.71	27.8	
Transfer In	.00	5,193.84	.0	5,000.00	.00	.0	
-----							
Other Revenue/Sources	89,427.75	334,417.89	26.7	304,146.00	83,865.30	27.6	
-----							
Total Revenue	12,157,428.41	15,406,689.36	78.9	15,860,119.00	12,877,453.12	81.2	
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Richland Community College  
 Revenue Summary-Operations & Maint  
 For the month of December  
 1314

-----	Actual Rev 12/31/12	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 12/31/13	%	-----
Fund: 02 Operations & Maint							
Local Government Sources							
-----							
Current Taxes	887,248.35	893,833.29	99.3	886,200.00	878,083.83	99.1	
Interest on Taxes	43.35	166.51	26.0	150.00	83.17	55.4	
	-----						
Local Government Sources	887,291.70	893,999.80	99.2	886,350.00	878,167.00	99.1	
State Government Sources							
-----							
ICCB Credit Hour Grants	15,841.43	190,097.16	8.3	168,146.00	41,897.13	24.9	
	-----						
State Government Sources	15,841.43	190,097.16	8.3	168,146.00	41,897.13	24.9	
Student Tuition & Fees							
-----							
Tuition-Credit	582,238.74	465,041.12	125.2	573,401.00	579,709.13	101.1	
	-----						
Student Tuition & Fees	582,238.74	465,041.12	125.2	573,401.00	579,709.13	101.1	
Other Revenue/Sources							
-----							
Other Revenue	138,165.22	287,426.54	48.1	329,672.00	93,481.53	28.4	
	-----						
Other Revenue/Sources	138,165.22	287,426.54	48.1	329,672.00	93,481.53	28.4	
	-----						
Total Revenue	1,623,537.09	1,836,564.62	88.4	1,957,569.00	1,593,254.79	81.4	
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Richland Community College  
Revenue Summary-Operating Funds  
For the month of December  
1314

-----	Actual Rev 12/31/12	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 12/31/13	%	-----
<b>Total Operating Funds</b>							
<b>Local Government Sources</b>							
-----							
Current Taxes	6,984,457.16	7,036,363.85	99.3	6,976,607.00	6,912,417.88	99.1	
Chargeback	3,768.30	2,721.55	138.5	5,000.00	3,750.56	75.0	
Interest on Taxes	360.81	1,330.35	27.1	1,350.00	669.26	49.6	
-----							
Local Government Sources	6,988,586.27	7,040,415.75	99.3	6,982,957.00	6,916,837.70	99.1	
<b>State Government Sources</b>							
-----							
ICCB Credit Hour Grants	171,258.71	2,051,715.58	8.3	2,059,798.00	560,940.65	27.2	
ICCB Equalization Grant	.00	534,574.00	.0	521,800.00	50,428.16	9.7	
ICCB CTE Formula Grant	.00	170,439.78	.0	175,065.00	81,610.86	46.6	
Replacement Taxes	89,073.99	343,303.08	8.4	340,000.00	172,575.71	50.8	
-----							
State Government Sources	260,332.70	3,100,032.44	8.4	3,096,663.00	865,555.38	28.0	
<b>Student Tuition &amp; Fees</b>							
-----							
Tuition-Credit	5,759,023.56	5,922,000.86	97.2	6,471,125.00	5,878,185.50	90.8	
Fees	545,430.00	558,960.50	97.6	633,125.00	632,782.50	99.9	
-----							
Student Tuition & Fees	6,304,453.56	6,480,961.36	97.3	7,104,250.00	6,510,968.00	91.6	
<b>Other Revenue/Sources</b>							
-----							
Investment Revenue	913.43	2,706.94	33.7	3,100.00	281.59	9.1	
Other Revenue	123,708.04	407,355.65	30.4	362,002.00	110,593.64	30.6	
Transfer In	.00	5,193.84	.0	5,000.00	.00	.0	
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Other Revenue/Sources	124,621.47	415,256.43	30.0	370,102.00	110,875.23	30.0	
-----							
Total Revenue	13,677,994.00	17,036,665.98	80.3	17,553,972.00	14,404,236.31	82.1	
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Richland Community College  
Revenue Summary-Other Funds  
For the month of December  
1314

	Actual Rev 12/31/12	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 12/31/13	%
<b>Fund: 03 Oper &amp; Maint Restricted</b>						
Interest on Investments	53.82	672.81	8.0	1,000.00	35.88	3.6
Int on Cash/IL Funds Acc	15,639.54	30,092.08	52.0	14,000.00	11,823.96	84.5
Grants Revenue	10,238.86	34,493.96	29.7	30,000.00	1,200.00	4.0
Gifts/Donations	.00	.00	.0	.00	280,864.00	.0
Transfer In	.00	660,000.00	.0	.00	51,300.00	.0
FundBalanceAppropriation	.00	.00	.0	13,393,533.00	.00	.0
<b>Total Revenue/Sources</b>	<b>25,932.22</b>	<b>725,258.85</b>	<b>3.6</b>	<b>13,438,533.00</b>	<b>345,223.84</b>	<b>2.6</b>
<b>Fund: 04 Bond &amp; Interest Fund</b>						
Current Taxes	2,411,368.41	2,429,480.21	99.3	2,465,443.00	2,405,132.80	97.6
Interest on Taxes	117.52	452.99	25.9	450.00	227.82	50.6
Int on Cash/IL Funds Acc	444.21	552.94	80.3	500.00	254.96	51.0
<b>Total Revenue/Sources</b>	<b>2,411,930.14</b>	<b>2,430,486.14</b>	<b>99.2</b>	<b>2,466,393.00</b>	<b>2,405,615.58</b>	<b>97.5</b>
<b>Fund: 05 Auxiliary Enterprises</b>						
CPED Credit Revenue	123,008.15	246,318.26	49.9	358,402.00	202,052.76	56.4
NonCredit Revenue	114,783.49	185,791.57	61.8	264,318.00	94,930.43	35.9
ContractNoncreditRevenue	17,181.25	43,419.15	39.6	38,531.00	21,365.50	55.5
ICCB Credit Hour Grants	23,110.36	64,213.42	36.0	82,356.00	35,867.17	43.6
Fitness Tuition	16,608.00	19,160.00	86.7	52,400.00	16,239.00	31.0
Fitness Membership Fees	4,825.00	8,815.00	54.7	15,000.00	5,775.00	38.5
Clubs and Organizations	69,392.79	164,601.47	42.2	206,900.00	131,245.57	63.4
Int on Cash/IL Funds Acc	59.41	90.02	66.0	150.00	51.20	34.1
Shilling Community Cntr	13,799.50	38,632.00	35.7	52,815.00	20,628.50	39.1
Child Care Revenue	63,780.18	131,452.77	48.5	92,175.00	49,724.73	53.9
CCRS Paid Revenue	.00	.00	.0	50,000.00	11,449.34	22.9
Copy Center Fees	10,110.37	21,727.69	46.5	30,000.00	20,647.85	68.8
Transfer In	.00	48,938.58	.0	150,000.00	.00	.0
LLC Contract Svcs Rev	15,054.00	30,108.00	50.0	31,260.00	8,130.00	26.0
Revenue-Contractual	1,365.00	2,503.00	54.5	1,500.00	2,843.00	189.5
Revenue-Misc/OtherSource	1,028.12	2,532.51	40.6	4,450.00	904.13	20.3
<b>Total Revenue/Sources</b>	<b>474,105.62</b>	<b>1,008,303.44</b>	<b>47.0</b>	<b>1,430,257.00</b>	<b>621,854.18</b>	<b>43.5</b>

Richland Community College  
Revenue Summary-Other Funds  
For the month of December  
1314

-----	Actual Rev 12/31/12	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 12/31/13	%	-----
<b>Fund: 06 Restricted Purposes Fd</b>							
Financial Aid	3,504,576.59	8,358,029.71	41.9	8,172,500.00	3,784,778.39	46.3	
Interest on Investments	436.69	1,748.77	25.0	.00	186.73	.0	
Int on Cash/IL Funds Acc	38.74	63.42	61.1	.00	29.20	.0	
College Fair Revenue-PIE	4,170.00	4,070.00	102.5	5,200.00	3,905.00	75.1	
PartnersSaluteRevenuePIE	.00	8,640.00	.0	8,000.00	55.00	.7	
YouthLeadershipRev-PIE	6,700.00	6,840.00	98.0	6,000.00	7,911.00	131.8	
Grants Revenue	367,547.79	1,119,212.50	32.8	1,633,607.42	494,952.82	30.3	
Gifts/Donations	47,558.44	245,598.91	19.4	47,775.00	23,358.92	48.9	
Contributions-PIE	13,847.00	16,727.00	82.8	16,000.00	94.00	.6	
Transfer In	.00	214,093.66	.0	253,919.00	14.55	.0	
FundBalanceAppropriation	.00	.00	.0	339,392.28	.00	.0	
Reimbursed Expenditures	.00	3,318.08	.0	3,000.00	.00	.0	
Revenue-Contractual	.00	817,136.45	.0	1,133,782.72	.00	.0	
Revenue-Misc/OtherSource	22,467.68	27,671.40	81.2	26,300.00	8,250.00	31.4	
<b>Total Revenue/Sources</b>	<b>3,967,342.93</b>	<b>10,823,149.90</b>	<b>36.7</b>	<b>11,645,476.42</b>	<b>4,323,535.61</b>	<b>37.1</b>	
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<b>Fund: 07 Working Cash Fund</b>							
Interest on Corp Cash	2,687.92	5,193.84	51.8	5,000.00	1,570.76	31.4	
<b>Total Revenue/Sources</b>	<b>2,687.92</b>	<b>5,193.84</b>	<b>51.8</b>	<b>5,000.00</b>	<b>1,570.76</b>	<b>31.4</b>	
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<b>Fund: 10 Trust &amp; Agency Fund</b>							
Club Revenue	12,929.14	23,527.09	55.0	25,000.00	15,459.98	61.8	
Int on Cash/IL Funds Acc	50.88	.00	.0	100.00	25.01	25.0	
Transfer In	800.00	1,325.00	60.4	2,000.00	.00	.0	
Contributions	29,550.00	59,100.00	50.0	58,325.00	29,000.00	49.7	
<b>Total Revenue/Sources</b>	<b>43,330.02</b>	<b>83,952.09</b>	<b>51.6</b>	<b>85,425.00</b>	<b>44,484.99</b>	<b>52.1</b>	
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Richland Community College  
Revenue Summary-Other Funds  
For the month of December  
1314

-----	Actual Rev 12/31/12	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 12/31/13	%
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<b>Fund: 11 Audit Fund</b>						
Current Taxes	58,585.08	59,029.74	99.2	60,879.00	60,319.56	99.1
Interest on Taxes	2.86	10.99	26.0	15.00	5.71	38.1
Int on Cash/IL Funds Acc	10.94	13.56	80.7	15.00	4.67	31.1
LLC Contract Svcs Rev	3,475.00	3,475.00	100.0	.00	3,550.00	.0
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<b>Total Revenue/Sources</b>	<b>62,073.88</b>	<b>62,529.29</b>	<b>99.3</b>	<b>60,909.00</b>	<b>63,879.94</b>	<b>104.9</b>
	=====	=====	=====	=====	=====	=====
<b>Fund: 12 Liab,Protect,Settle</b>						
Current Taxes	1,142,277.19	1,150,872.71	99.3	1,243,413.50	1,219,898.38	98.1
Interest on Taxes	55.83	214.36	26.0	250.00	115.53	46.2
Insurance-StudentFees	16,432.00	17,656.00	93.1	19,000.00	16,160.00	85.1
Interest on Investments	49.30	75.33	65.4	50.00	.00	.0
Int on Cash/IL Funds Acc	936.89	1,321.04	70.9	1,400.00	159.80	11.4
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<b>Total Revenue/Sources</b>	<b>1,159,751.21</b>	<b>1,170,139.44</b>	<b>99.1</b>	<b>1,264,113.50</b>	<b>1,236,333.71</b>	<b>97.8</b>
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Richland Community College  
Expenditure Summary by Major Function  
For the month of December  
50% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 12/31/2013	%	Encumbered	*** Unencumbered *** Amount	%
<b>Fund: Education Fund</b>						
Office of Stu and Acad	100,084.00	32,647.20	32.62	3,620.09	63,816.71	63.76
Business and Technology	2,194,745.00	1,128,840.53	51.43	26,008.09	1,039,896.38	47.38
Comm, Ed, Hum and Fine A	1,868,244.00	1,014,623.93	54.31	484.76	853,135.31	45.67
Math and Sciences	2,230,493.00	1,145,809.48	51.37	5,561.63	1,079,121.89	48.38
Health Professions	1,883,344.00	962,101.74	51.08	11,168.27	910,073.99	48.32
Enrollment Services	1,730,583.00	839,060.45	48.48	799.21	890,723.34	51.47
Academic Support-LRC	507,165.00	251,441.24	49.58	22,434.59	233,289.17	46.00
Retention Services	183,836.00	112,838.17	61.38	437.23	70,560.60	38.38
Technical Services Supp	439,567.00	235,607.52	53.60	11,464.67	192,494.81	43.79
Institutional Support	4,068,058.00	1,876,986.93	46.14	166,204.20	2,024,866.87	49.77
Scholarship and Waivers	323,000.00	229,855.66	71.16	.00	93,144.34	28.84
Transfer Out	331,000.00	.00	.00	.00	331,000.00	100.00
<b>Total Education Fund</b>	<b>15,860,119.00</b>	<b>7,829,812.85</b>	<b>49.37</b>	<b>248,182.74</b>	<b>7,782,123.41</b>	<b>49.07</b>
<b>Fund: Operations &amp; Maint</b>						
Maintenance	1,957,569.00	781,158.72	39.90	426,503.17	749,907.11	38.31
<b>Total Operations &amp; Maint</b>	<b>1,957,569.00</b>	<b>781,158.72</b>	<b>39.90</b>	<b>426,503.17</b>	<b>749,907.11</b>	<b>38.31</b>
<b>Fund: Oper &amp; Maint Restricted</b>						
Protection,Health,Safety	13,438,533.00	5,461,720.25	40.64	125,702.66	7,851,110.09	58.42
Maintenance	.00	.00	.00	.00	.00	.00
Liability Protection	.00	.00	.00	.00	.00	.00
<b>Total Oper &amp; Maint Restricted</b>	<b>13,438,533.00</b>	<b>5,461,720.25</b>	<b>40.64</b>	<b>125,702.66</b>	<b>7,851,110.09</b>	<b>58.42</b>
<b>Fund: Bond &amp; Interest Fund</b>						
Bond and Interest	2,466,393.00	1,994,916.25	80.88	.00	471,476.75	19.12
<b>Total Bond &amp; Interest Fund</b>	<b>2,466,393.00</b>	<b>1,994,916.25</b>	<b>80.88</b>	<b>.00</b>	<b>471,476.75</b>	<b>19.12</b>
<b>Fund: Auxiliary Enterprises</b>						
Instructional Programs	587,258.00	252,146.56	42.94	27,805.84	307,305.60	52.33
Auxiliary Services	594,749.00	307,114.04	51.64	30,222.45	257,412.51	43.28
Business/Community Educa	163,080.00	70,917.85	43.49	.00	92,162.15	56.51
Institutional Support	85,170.00	39,116.36	45.93	32,092.03	13,961.61	16.39
<b>Total Auxiliary Enterprises</b>	<b>1,430,257.00</b>	<b>669,258.81</b>	<b>46.79</b>	<b>90,120.32</b>	<b>670,877.87</b>	<b>46.91</b>

Richland Community College  
Expenditure Summary by Major Function  
For the month of December  
50% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 12/31/2013	%	Encumbered	*** Unencumbered *** Amount	%
Fund: Restricted Purposes Fd						
Grants	3,524,586.02	1,263,190.42	35.84	39,368.07	2,222,027.53	63.04
Financial Aid	8,122,400.00	4,349,556.34	53.55	.00	3,772,843.66	46.45
Transfer Out	.00	14.55	.00	.00	-14.55	.00
Total Restricted Purposes Fd	11,646,986.02	5,612,761.31	48.19	39,368.07	5,994,856.64	51.47
Fund: Working Cash Fund						
Transfer Out	5,000.00	.00	.00	.00	5,000.00	100.00
Total Working Cash Fund	5,000.00	.00	.00	.00	5,000.00	100.00
Fund: Trust & Agency Fund						
Clubs	83,425.00	52,999.41	63.53	53.35	30,372.24	36.41
Transfer Out	2,000.00	.00	.00	.00	2,000.00	100.00
Total Trust & Agency Fund	85,425.00	52,999.41	62.04	53.35	32,372.24	37.90
Fund: Audit Fund						
Institutional Support	14,736.00	7,404.60	50.25	.00	7,331.40	49.75
Audit	42,265.00	42,265.00	100.00	.00	.00	.00
Contingency	3,908.00	.00	.00	.00	3,908.00	100.00
Total Audit Fund	60,909.00	49,669.60	81.55	.00	11,239.40	18.45
Fund: Liab,Protect,Settle						
Liability Protection	1,191,764.00	587,561.28	49.30	220,397.54	383,805.18	32.20
Contingency	72,349.50	.00	.00	.00	72,349.50	100.00
Total Liab,Protect,Settle	1,264,113.50	587,561.28	46.48	220,397.54	456,154.68	36.08

Richland Community College  
Expenditure Summary-Operating Funds  
For the month of December  
50% of Fiscal Year 1314

	Actual Exp 12/31/12	** Actual Expense ** 06/30/13	%	Budget 1314	*** Actual Expense ** 12/31/13	%	Encumbered	*** Unencumbered ***	%
<b>Fund: Education Fund</b>									
Salaries	5,168,234.98	10,760,015.03	48.0	11,253,332.00	5,750,707.27	51.1	.00	5,502,624.73	48.9
Employee Benefits	1,036,871.86	2,047,513.81	50.6	2,121,352.00	973,196.41	45.9	.00	1,148,155.59	54.1
Contractual Services	278,822.28	360,985.25	77.2	421,245.61	212,012.09	50.3	8,662.53	200,570.99	47.6
Commodities	444,333.00	816,276.32	54.4	945,985.39	474,283.64	50.1	166,678.55	305,023.20	32.2
Travel	69,854.32	170,162.03	41.1	248,593.00	82,333.79	33.1	40,685.88	125,573.33	50.5
Fixed Charges	69,231.30	147,796.73	46.8	149,486.00	70,513.86	47.2	31,779.78	47,192.36	.3
Capital Outlay	1,031.92	5,427.41	19.0	1,600.00	3,914.85	244.7	.00	-2,314.85	-144.7
Other	243,341.55	806,285.44	30.2	387,525.00	262,850.94	67.8	376.00	124,298.06	32.1
Transfer Out	.00	238,851.88	.0	331,000.00	.00	.0	.00	331,000.00	100.0
Contingency	.00	.00	.0	.00	.00	.0	.00	.00	.0
<b>Total Expenditures</b>	<b>7,311,721.21</b>	<b>15,353,313.90</b>	<b>47.6</b>	<b>15,860,119.00</b>	<b>7,829,812.85</b>	<b>49.4</b>	<b>248,182.74</b>	<b>7,782,123.41</b>	<b>49.1</b>
<b>Fund: Operations &amp; Maint</b>									
Salaries	191,722.70	388,182.76	49.4	399,402.00	198,591.04	49.7	.00	200,810.96	50.3
Employee Benefits	46,603.14	91,460.79	51.0	92,101.00	47,902.81	52.0	.00	44,198.19	48.0
Contractual Services	201,901.93	460,130.95	43.9	510,995.00	225,051.74	44.0	234,841.21	51,102.05	10.0
Commodities	63,916.08	130,857.18	48.8	174,011.00	61,565.44	35.4	67,843.70	44,601.86	25.6
Travel	325.35	1,317.61	24.7	4,000.00	962.11	24.1	80.00	2,957.89	73.9
Fixed Charges	247,533.79	613,725.67	40.3	652,430.00	247,085.58	37.9	113,738.26	291,606.16	.4
Capital Outlay	.00	19,800.00	.0	124,630.00	.00	.0	10,000.00	114,630.00	92.0
Contingency	.00	.00	.0	.00	.00	.0	.00	.00	.0
<b>Total Expenditures</b>	<b>752,002.99</b>	<b>1,705,474.96</b>	<b>44.1</b>	<b>1,957,569.00</b>	<b>781,158.72</b>	<b>39.9</b>	<b>426,503.17</b>	<b>749,907.11</b>	<b>38.3</b>
<b>Total Operating Funds</b>									
Salaries	5,359,957.68	11,148,197.79	48.1	11,652,734.00	5,949,298.31	51.1	.00	5,703,435.69	48.9
Employee Benefits	1,083,475.00	2,138,974.60	50.7	2,213,453.00	1,021,099.22	46.1	.00	1,192,353.78	53.9
Contractual Services	480,724.21	821,116.20	58.5	932,240.61	437,063.83	46.9	243,503.74	251,673.04	27.0
Commodities	508,249.08	947,133.50	53.7	1,119,996.39	535,849.08	47.8	234,522.25	349,625.06	31.2
Travel	70,179.67	171,479.64	40.9	252,593.00	83,295.90	33.0	40,765.88	128,531.22	50.9
Fixed Charges	316,765.09	761,522.40	41.6	801,916.00	317,599.44	39.6	145,518.04	338,798.52	42.2
Capital Outlay	1,031.92	25,227.41	4.1	126,230.00	3,914.85	3.1	10,000.00	112,315.15	89.0
Other	243,341.55	806,285.44	30.2	387,525.00	262,850.94	67.8	376.00	124,298.06	32.1
Transfer Out	.00	238,851.88	.0	331,000.00	.00	.0	.00	331,000.00	100.0
<b>Total Expenditures</b>	<b>8,063,724.20</b>	<b>17,058,788.86</b>	<b>47.3</b>	<b>17,817,688.00</b>	<b>8,610,971.57</b>	<b>48.3</b>	<b>674,685.91</b>	<b>8,532,030.52</b>	<b>47.9</b>

Auxiliary Enterprises Fund  
 Instructional Programs  
 Statement of Revenue and Expense  
 Cash Basis  
 DEC 1314

	Actual	Budget
Continuing and Professional Education		
-----		
Revenues:		
Fitness Center	22,014.00	67,400.00
6001 CDL	98,864.20	196,962.00
6002 Computer & Technology	11,121.12	18,647.00
6003 Dance	27,196.13	49,000.00
6004 Hobby & Leisure	43,907.02	93,300.00
6007 Safety-Industrial	129,820.69	294,817.00
6008 Shilling Rentals	20,628.50	52,815.00
6010 DOC-CPR/First Aid	2,661.20	15,000.00
6013 Culinary Arts	4,790.00	9,500.00
6025 Camp Connections	10,700.00	25,000.00
	-----	-----
Total Revenues	371,702.86	822,441.00
	-----	-----
Expenses:		
Fitness Center	23,618.61	59,400.00
6000 CPED Admin Expenses	70,917.85	163,080.00
6001 CDL	66,166.13	151,916.00
6002 Computer & Technology	10,855.46	14,945.00
6003 Dance	23,728.32	47,723.00
6004 Hobby & Leisure	40,847.39	88,228.00
6007 Safety-Industrial	74,094.82	194,288.00
6008 Shilling Rentals	7,094.61	17,029.00
6010 DOC-CPR/First Aid	3,888.43	2,839.00
6013 Culinary Arts	4,577.35	8,663.00
6025 Camp Connections	2,154.38	11,250.00
	-----	-----
Total Expenses	327,943.35	759,361.00
	-----	-----
Net Income (Loss)	43,759.51	63,080.00
	=====	=====

Note: Credit Hour Reimbursement Revenue included above 35,867.17

Auxiliary Enterprises Fund  
 Outdoor Events  
 Statement of Revenue and Expense  
 Cash Basis  
 DEC 1314

	Actual	Budget
<b>Revenues:</b>		
6014 Dance Productions	16,120.58	30,000.00
6019 Outdoor Events	8,151.00	58,033.00
6020 Farm Progress Show	0.00	15,000.00
6021 Concert	53,910.00	60,000.00
6023 Hunnert Car Pile Up	2,500.00	7,000.00
6024 Dog Show	0.00	6,000.00
6030 Misc Events	5,250.00	5,500.00
	-----	-----
<b>Total Revenues</b>	<b>85,931.58</b>	<b>181,533.00</b>
	-----	-----
<b>Expenses:</b>		
6014 Dance Productions	12,790.88	22,213.00
6019 Outdoor Events	55,822.29	118,585.00
6020 Farm Progress Show	1,945.00	15,000.00
6021 Concert	63,203.11	16,100.00
6023 Hunnert Car Pile Up	45.75	4,025.00
6024 Dog Show	0.00	1,260.00
6030 Misc Events	0.00	4,350.00
	-----	-----
<b>Total Expenses</b>	<b>133,807.03</b>	<b>181,533.00</b>
	-----	-----
<b>Net Income (Loss)</b>	<b>(47,875.45)</b>	<b>.00</b>
	=====	=====

Auxiliary Enterprises Fund  
 Workforce Development  
 Statement of Revenue and Expense  
 Cash Basis  
 DEC 1314

	Actual	Budget
<b>Revenues:</b>		
6009 Traffic Safety	25,155.50	43,331.00
8907 Culinary Arts Dining Rm	14,470.00	8,500.00
8908 Coffee Shop	26,071.77	45,900.00
	-----	-----
<b>Total Revenues</b>	<b>65,697.27</b>	<b>97,731.00</b>
	-----	-----
<b>Expenses:</b>		
6009 Traffic Safety	16,278.89	43,331.00
8907 Culinary Arts Dining Rm	5,483.64	8,500.00
8908 Coffee Shop	19,706.97	45,900.00
	-----	-----
<b>Total Expenses</b>	<b>41,469.50</b>	<b>97,731.00</b>
	-----	-----
<b>Net Income (Loss)</b>	<b>24,227.77</b>	<b>.00</b>
	=====	=====

Richland Community College  
 Restricted Purposes Fund-Grants  
 DEC 1314

	Grant Period	Budget	* Actual	Expense	% *	Encumbered	** Unencumbered	% **
<b>Federally Funded Grants</b>								
11117	ADM Sequestration Grant	07/01/2010 - 06/30/2015	86,237.00	36,731.28	42.59	1,953.82	47,551.90	55.14
11396	DCP-DFC STOP ACT	09/30/2012 - 09/29/2013	34,398.34	23,191.56	67.42	4,551.10	6,655.68	19.35
11394	DCP-Drug Free Communit	10/01/2012 - 09/30/2013	68,764.19	49,486.77	71.97	0.00	19,277.42	28.03
11496	DCP-STOP Act	09/30/2013 - 09/29/2014	0.00	5,758.77	0.00	450.00	-6,208.77	0.00
11495	DCP-Strategic Prevention	07/01/2013 - 06/30/2014	85,000.00	34,113.46	40.13	1,917.64	48,968.90	57.61
11380	TRIO Grant	09/01/2012 - 08/31/2013	56,623.13	56,339.54	99.50	0.00	283.59	.50
11480	TRIO Grant	09/01/2013 - 08/31/2014	266,633.00	75,448.47	28.30	508.00	190,676.53	71.51
11316	TrainingAssist/CareerTrg	10/01/2012 - 09/30/2016	523,438.00	92,783.02	17.73	518.25	430,136.73	82.18
<b>Total</b>			<b>1,121,093.66</b>	<b>373,852.87</b>	<b>33.35</b>	<b>9,898.81</b>	<b>737,341.98</b>	<b>65.77</b>
<b>State Funded Grants</b>								
11324	Back to Books Grant	04/01/2013 - 10/31/2013	1,454.00	47.45	3.26	452.10	954.45	65.64
11420	Co-OpWorkStudy-IBHE	07/01/2013 - 06/30/2014	18,670.00	7,586.25	40.63	0.00	11,083.75	59.37
11217	Coal Educ & Mktg -DCEO	04/01/2012 - 03/31/2014	32,186.57	4,253.43	13.21	0.00	27,933.14	86.79
11218	DCEO-SustainableEdProgrm	08/01/2011 - 06/30/2013	8,120.28	3,151.92	38.82	0.00	4,968.36	61.18
11340	Decatur DOC	07/01/2012 - 09/30/2013	62,228.14	62,228.14	100.00	0.00	0.00	.00
11440	Decatur DOC	10/01/2013 - 09/30/2014	366,324.69	60,056.46	16.39	5,593.75	300,674.48	82.08
11341	Lincoln DOC	07/01/2012 - 09/30/2013	49,642.10	49,642.10	100.00	0.00	0.00	.00
11441	Lincoln DOC	10/01/2013 - 09/30/2014	285,888.00	56,358.23	19.71	1,757.26	227,772.51	79.67
11342	Logan DOC	07/01/2012 - 09/30/2013	74,941.17	74,941.17	100.00	0.00	0.00	.00
11442	Logan DOC	10/01/2013 - 09/30/2014	399,248.63	80,947.39	20.27	4,078.74	314,222.50	78.70
11454	Performance Grant	07/01/2013 - 06/30/2014	46,226.00	17,331.69	37.49	0.00	28,894.31	62.51
11344	Pontiac DOC	07/01/2012 - 09/30/2013	11,055.95	11,055.95	100.00	0.00	0.00	.00
11444	Pontiac DOC	10/01/2013 - 09/30/2014	58,384.13	10,351.25	17.73	0.00	48,032.88	82.27
11460	Public Assistance	07/01/2013 - 06/30/2014	41,625.00	26,345.55	63.29	281.16	14,998.29	36.03
11364	SOS Literacy - State	07/01/2012 - 06/30/2013	509.60	509.60	100.00	0.00	0.00	.00
11464	SOS Literacy - State	07/01/2013 - 06/30/2014	67,000.00	33,465.50	49.95	0.00	33,534.50	50.05
11472	State Basic Adult Ed	07/01/2013 - 06/30/2014	52,662.00	12,819.13	24.34	0.00	39,842.87	75.66
11466	Workplace Skills Enhance	07/01/2013 - 06/30/2014	12,500.00	4,835.03	38.68	0.00	7,664.97	61.32
<b>Total</b>			<b>1,588,666.26</b>	<b>515,926.24</b>	<b>32.48</b>	<b>12,163.01</b>	<b>1,060,577.01</b>	<b>66.76</b>
<b>Locally Funded Grants</b>								
11322	AACC Plus 50 Grant	04/01/2013 -	5,863.00	355.54	6.06	0.00	5,507.46	93.94
8999	Decatur Comm Partnership	10/01/2007 -	16,300.00	7,657.67	46.98	0.00	8,642.33	53.02
11373	Literacy Grant-EdCo	03/01/2013 - 12/31/2013	37,952.43	15,363.23	40.48	0.00	22,589.20	59.52
<b>Total</b>			<b>60,115.43</b>	<b>23,376.44</b>	<b>38.89</b>	<b>0.00</b>	<b>36,738.99</b>	<b>61.11</b>
<b>Cash/RCC Restricted Programs</b>								
9098	Partners in Education	-	68,189.00	33,781.26	49.54	0.00	34,407.74	50.46
11458	Project READ	07/01/2013 - 06/30/2014	81,745.00	35,015.26	42.83	0.00	46,729.74	57.17
EQUI	Reserved for Equipment	07/01/2005 -	323,955.00	140,679.50	43.43	10,332.26	172,943.24	53.38
<b>Total</b>			<b>473,889.00</b>	<b>209,476.02</b>	<b>44.20</b>	<b>10,332.26</b>	<b>254,080.72</b>	<b>53.62</b>

Richland Community College  
 Restricted Purposes Fund-Grants  
 DEC 1314

	Grant Period	Budget	* Actual Expense	% *	Encumbered	** Unencumbered	% **
RCC-Foundation Funded Grants							
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11433	Foundation Gifts to RCC 07/01/2013 - 06/30/2014	5,000.00	3,434.80	68.70	136.29	1,428.91	28.58
11134	Math Enrichment Center 07/01/2010 -	21,030.00	2,002.65	9.52	0.00	19,027.35	90.48
Total		26,030.00	5,437.45	20.89	136.29	20,456.26	78.59
Fed Funded through State							
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11412	CarlPerkins-ICCB 07/01/2013 - 06/30/2014	149,830.00	79,296.96	52.92	6,837.70	63,695.34	42.51
11325	Common Core Bridging Gap 04/01/2013 - 09/30/2013	6,667.67	6,667.67	100.00	0.00	0.00	.00
11432	Federal Adult Ed Basic 07/01/2013 - 06/30/2014	47,194.00	18,035.10	38.21	0.00	29,158.90	61.79
Total		203,691.67	103,999.73	51.06	6,837.70	92,854.24	45.59
Total Grants		3,473,486.02	1,232,068.75	35.47	39,368.07	2,202,049.20	63.40

Richland Community College  
ACCOUNT SUMMARY

DEC 1314

Fund: Education Fund	Month	Full Year	Year to Date		Pct	Variance
Acct Description	Actual	Budget	Actual	Encumbered		
51100 Administrative Staff Sal	158,314.49	2,028,569.00	958,570.03	0.00	47.3	1,069,998.97
51200 Professional/Tech Salary	55,433.28	661,595.00	314,105.36	0.00	47.5	347,489.64
51201 Professional/Tech-PT	2,174.02	30,000.00	13,134.13	0.00	43.8	16,865.87
51202 Professional/Tech-PT	2,644.35	35,500.00	18,629.24	0.00	52.5	16,870.76
51310 F/T Faculty Salary	354,487.58	3,973,319.00	1,968,214.44	0.00	49.5	2,005,104.56
51315 F/T Faculty-Summer Sal	0.00	342,131.00	331,144.14	0.00	96.8	10,986.86
51320 P/T Faculty Salary	112,605.16	970,803.00	511,656.66	0.00	52.7	459,146.34
51325 P/T Faculty-Summer Sal	0.00	83,921.00	84,580.94	0.00	100.8	-659.94
51340 Overload Salary	70,759.75	475,055.00	250,834.37	0.00	52.8	224,220.63
51345 Clinical Risk Stipends	3,622.24	38,200.00	18,400.08	0.00	48.2	19,799.92
51350 Independent Study Salary	3,150.00	25,300.00	9,675.00	0.00	38.2	15,625.00
51353 Proficiency Exam Salary	0.00	88.00	87.50	0.00	99.4	0.50
51356 Subs Instructors Salary	2,532.01	15,150.00	16,621.71	0.00	109.7	-1,471.71
51360 LabFacilitators	1,787.00	34,700.00	15,746.14	0.00	45.4	18,953.86
51362 Faculty Tutors Salary	8,701.85	170,000.00	71,479.60	0.00	42.0	98,520.40
51391 Faculty Curriculum Dev OL	0.00	3,600.00	6,090.00	0.00	169.2	-2,490.00
51392 Faculty Curriculum Dev	0.00	0.00	1,923.00	0.00	.0	-1,923.00
51400 Supervisory Staff Salary	53,208.80	571,173.00	295,689.21	0.00	51.8	275,483.79
51500 Academic Support Salary	13,862.16	204,599.00	87,954.51	0.00	43.0	116,644.49
51502 Academic Support-PT	8,494.65	154,193.00	72,399.49	0.00	47.0	81,793.51
51610 F/T Classified Salary	85,414.43	1,157,336.00	552,319.15	0.00	47.7	605,016.85
51620 P/T Classified Salary	6,266.92	151,000.00	62,285.81	0.00	41.2	88,714.19
51630 Classified-Temporary	1,236.86	1,000.00	5,324.14	0.00	532.4	-4,324.14
51800 Student Workers Salary	4,780.92	70,700.00	35,283.47	0.00	49.9	35,416.53
51906 Interpreter Salary	6,235.92	10,000.00	25,484.44	0.00	254.8	-15,484.44
51918 Overtime Wages	614.41	5,900.00	4,406.14	0.00	74.7	1,493.86
51930 Car Allowance	1,500.00	18,000.00	9,000.00	0.00	50.0	9,000.00
51935 SURS Fringe Benefit	1,861.67	21,500.00	9,668.57	0.00	45.0	11,831.43
52080 SURS-RetireeHealthContri	4,188.53	44,951.00	23,344.07	0.00	51.9	21,606.93
52100 EmployeeBenefitsTotal	201.40	0.00	201.40	0.00	.0	-201.40
52101 Group Medical Ins	141,302.74	1,927,377.00	845,620.80	0.00	43.9	1,081,756.20
52102 Group Dental Ins	5,406.84	69,519.00	32,160.78	0.00	46.3	37,358.22
52104 Group Life Ins	2,857.80	34,140.00	17,831.23	0.00	52.2	16,308.77
52105 Group LTD Ins	1,785.62	21,348.00	10,453.45	0.00	49.0	10,894.55
52106 Long-Term Care Ins	0.00	4,000.00	3,853.39	0.00	96.3	146.61
52700 Medicare	0.00	0.00	-4.97	0.00	.0	4.97
52705 Grants Share of SURS	0.00	17.00	16.26	0.00	95.6	0.74
52750 Staff/Family Waivers	4,095.00	20,000.00	39,720.00	0.00	198.6	-19,720.00
53200 Consultants/Workshops	0.00	6,445.00	220.50	0.00	3.4	6,224.50
53205 Admin Computer-Maint	0.00	173,265.00	158,567.53	0.00	91.5	14,697.47
53400 Equip Repair/Maint Agree	0.00	36,445.00	9,397.09	1,727.00	30.5	25,320.91
53500 Legal Services-Admin	0.00	101,000.00	8,829.79	0.00	8.7	92,170.21
53600 Temporary Office Help	0.00	18,872.00	0.00	0.00	.0	18,872.00
53900 Contractual-Other	5,578.48	55,918.61	19,448.16	6,872.53	47.1	29,597.92
53920 Wellness Program	0.00	5,000.00	3,030.00	0.00	60.6	1,970.00
53938 Tuition	0.00	3,000.00	0.00	0.00	.0	3,000.00
53955 Faculty Development	0.00	1,500.00	240.00	0.00	16.0	1,260.00
53956 Staff Development	0.00	4,250.00	1,633.00	0.00	38.4	2,617.00
53974 Resource Persons	0.00	350.00	0.00	0.00	.0	350.00
53975 Professional Fees	0.00	7,500.00	6,500.00	0.00	86.7	1,000.00
53993 Employee Recognition EAT	0.00	3,600.00	3,181.15	63.00	90.1	355.85

Richland Community College

ACCOUNT SUMMARY

DEC 1314

Fund: Education Fund	Month	Full Year	Year to Date		Pct	Variance
Acct Description	Actual	Budget	Actual	Encumbered		
53995 Meals	340.00	3,100.00	895.87	0.00	28.9	2,204.13
53998 Student Awards	0.00	1,000.00	69.00	0.00	6.9	931.00
54101 Office Supplies	275.54	40,942.65	14,159.53	60.00	34.7	26,723.12
54102 Instructional Supplies	12,874.60	143,925.50	67,113.88	23,404.94	62.9	53,406.68
54200 Printing	3,197.45	41,637.00	16,471.15	11,049.61	66.1	14,116.24
54205 Credit Schedules	2,247.24	9,200.00	2,247.24	0.00	24.4	6,952.76
54210 Catalog Printing	0.00	6,060.00	0.00	0.00	.0	6,060.00
54400 Materials	3,175.76	111,574.74	32,668.33	6,210.58	34.8	72,695.83
54401 Audio Visual Materials	453.10	9,731.00	2,656.02	400.00	31.4	6,674.98
54402 Postage	200.00	39,862.00	14,455.55	0.00	36.3	25,406.45
54408 Computer Software	148.00	142,870.00	103,796.04	2,900.45	74.7	36,173.51
54413 Transcripts	0.00	30,000.00	18,000.00	0.00	60.0	12,000.00
54515 Reference Materials	0.00	7,225.00	3,495.00	1,318.46	66.6	2,411.54
54520 Books-Library Collection	1,850.68	25,000.00	8,960.57	7,121.13	64.3	8,918.30
54600 Publications & Dues	1,747.00	137,264.00	105,240.52	17,722.02	89.6	14,301.46
54700 Advertising	12,950.37	187,045.00	79,140.83	96,024.04	93.6	11,880.13
54705 Specialities	0.00	4,750.00	3,944.41	0.00	83.0	805.59
54710 WYSE Activities	0.00	1,176.00	0.00	0.00	.0	1,176.00
54905 Graphic Supplies	230.99	6,280.00	1,809.39	0.00	28.8	4,470.61
54908 Laundry/Linen Supplies	0.00	1,042.50	125.18	467.32	56.8	450.00
54910 Uniforms	0.00	400.00	0.00	0.00	.0	400.00
55100 Meeting Expense	2,866.92	29,137.00	15,096.51	1,440.00	56.8	12,600.49
55102 Alumni Actvities	0.00	200.00	0.00	0.00	.0	200.00
55104 President's Breakfast	0.00	600.00	0.00	0.00	.0	600.00
55150 Registration Fees	7,811.00	40,435.00	24,646.04	12,387.00	91.6	3,401.96
55200 Travel-In State	855.47	44,651.00	7,583.42	5,655.11	29.6	31,412.47
55204 Travel-In State Mileage	1,188.53	9,130.00	3,710.13	4,405.24	88.9	1,014.63
55300 Travel-Out of State	3,326.04	74,240.00	31,197.19	16,798.53	64.6	26,244.28
55400 Recruitment	0.00	47,200.00	100.50	0.00	.2	47,099.50
55500 Relocation Expense	0.00	3,000.00	0.00	0.00	.0	3,000.00
56200 Equipment Rental	5,005.02	49,950.00	19,734.23	19,642.09	78.8	10,573.68
56600 Install Pymt Lease/Purch	4,356.26	32,236.00	28,751.88	1,741.94	94.6	1,742.18
56800 Bank Card Fees	-21.60	20,000.00	9,191.80	0.00	46.0	10,808.20
56810 Collection Co Charges	796.67	17,000.00	10,391.53	0.00	61.1	6,608.47
56815 Graduation Expense	0.00	18,000.00	938.19	0.00	5.2	17,061.81
57500 Telephone	50.02	800.00	250.10	0.00	31.3	549.90
57700 Telecommunications	143.64	11,500.00	1,256.13	10,395.75	101.3	-151.88
58500 Equipment-Office	0.00	1,600.00	1,768.85	0.00	110.6	-168.85
58800 Furniture	0.00	0.00	2,146.00	0.00	.0	-2,146.00
59040 Write-Offs	2,533.65	40,000.00	16,524.58	0.00	41.3	23,475.42
59300 Chargeback Expense	0.00	48,000.00	24,848.66	0.00	51.8	23,151.34
59405 Tuition Waiver	940.00	210,000.00	152,326.42	0.00	72.5	57,673.58
59416 Unfunded ING/MIA/POW	3,786.00	25,000.00	36,156.00	0.00	144.6	-11,156.00
59901 Contributions	0.00	58,325.00	29,000.00	0.00	49.7	29,325.00
59965 Bank Service Charges	709.98	4,200.00	4,071.28	376.00	105.9	-247.28
59999 Expense-Other	0.00	2,000.00	-76.00	0.00	3.8	2,076.00
	1,199,143.21	15,529,119.00	7,829,812.85	248,182.74	52.0	7,451,123.41
71000 Transfer Out	0.00	331,000.00	0.00	0.00	0.0	331,000.00
01 Education Fund	1,199,143.21	15,860,119.00	7,829,812.85	248,182.74	50.9	7,782,123.41

Richland Community College

ACCOUNT SUMMARY

DEC 1314

Fund: Operations & Maint	Month	Full Year	Year to Date		Pct	Variance
Acct Description	Actual	Budget	Actual	Encumbered		
51100 Administrative Staff Sal	6,631.60	79,579.00	39,789.61	0.00	50.0	39,789.39
51400 Supervisory Staff Salary	9,144.54	109,735.00	54,867.24	0.00	50.0	54,867.76
51610 F/T Classified Salary	3,406.00	40,872.00	20,436.00	0.00	50.0	20,436.00
51700 Custodial,Maint Stf Sal	13,031.89	161,216.00	78,681.79	0.00	48.8	82,534.21
51918 Overtime Wages	1,007.06	8,000.00	4,816.40	0.00	60.2	3,183.60
52080 SURS-RetireeHealthContri	178.04	1,956.00	1,004.97	0.00	51.4	951.03
52101 Group Medical Ins	6,837.47	84,255.00	41,024.84	0.00	48.7	43,230.16
52102 Group Dental Ins	270.86	3,315.00	1,625.16	0.00	49.0	1,689.84
52104 Group Life Ins	133.09	1,596.00	798.54	0.00	50.0	797.46
52105 Group LTD Ins	81.55	979.00	489.30	0.00	50.0	489.70
52750 Staff/Family Waivers	0.00	0.00	2,960.00	0.00	.0	-2,960.00
53300 Architectural Services	6,026.34	9,000.00	6,026.34	0.00	67.0	2,973.66
53400 Equip Repair/Maint Agree	1,514.89	70,900.00	26,060.64	24,738.40	71.6	20,100.96
53405 Telephone Maint Agree	1,019.88	10,000.00	1,019.88	0.00	10.2	8,980.12
53410 Custodial Services	27,415.80	321,550.00	134,692.25	188,305.50	100.5	-1,447.75
53415 Security	586.94	12,750.00	5,865.10	6,884.90	100.0	0.00
53420 Building Repair/Maint	0.00	36,845.00	34,743.00	1,184.37	97.5	917.63
53900 Contractual-Other	0.00	30,750.00	5,340.28	8,000.00	43.4	17,409.72
53910 Pest Control	519.00	11,500.00	5,003.92	4,970.00	86.7	1,526.08
53915 Snow/Grounds	3,017.92	7,700.00	6,300.33	758.04	91.7	641.63
54101 Office Supplies	0.00	1,000.00	441.84	0.00	44.2	558.16
54104 Maintenance Supplies	9,708.46	116,750.00	38,561.46	55,611.90	80.7	22,576.64
54105 Vehicle Expense	2,930.63	21,500.00	10,036.24	10,683.30	96.4	780.46
54107 Wind Turbine Maintenance	0.00	20,000.00	5,500.00	0.00	27.5	14,500.00
54200 Printing	0.00	1,100.00	186.52	0.00	17.0	913.48
54402 Postage	-5.54	350.00	114.78	0.00	32.8	235.22
54408 Computer Software	0.00	5,200.00	5,150.00	0.00	99.0	50.00
54600 Publications & Dues	0.00	1,750.00	280.00	0.00	16.0	1,470.00
54700 Advertising	0.00	361.00	135.10	0.00	37.4	225.90
54910 Uniforms	322.25	6,000.00	1,159.50	1,548.50	45.1	3,292.00
55100 Meeting Expense	101.75	0.00	101.75	0.00	.0	-101.75
55150 Registration Fees	249.00	1,000.00	249.00	0.00	24.9	751.00
55200 Travel-In State	0.00	1,000.00	47.95	80.00	12.8	872.05
55300 Travel-Out of State	0.00	2,000.00	563.41	0.00	28.2	1,436.59
56100 Facility Rental	17,659.12	124,900.00	52,488.71	72,405.43	100.0	5.86
56200 Equipment Rental	0.00	3,600.00	421.40	0.00	11.7	3,178.60
56600 Install Pymt Lease/Purch	4,490.00	53,880.00	26,940.00	26,940.00	100.0	0.00
56750 Property Taxes	0.00	7,800.00	854.03	0.00	10.9	6,945.97
57150 Propane	425.25	7,500.00	425.25	4,574.75	66.7	2,500.00
57300 Electricity	15,233.00	357,400.00	124,798.15	0.00	34.9	232,601.85
57400 Water,Sewage	209.73	28,500.00	9,362.78	0.00	32.9	19,137.22
57500 Telephone	2,467.22	44,700.00	24,360.01	2,321.64	59.7	18,018.35
57600 Refuse Disposal	1,313.74	20,000.00	6,590.80	7,496.44	70.4	5,912.76
57700 Telecommunications	0.00	4,150.00	844.45	0.00	20.3	3,305.55
58400 Building Improvements	0.00	114,630.00	0.00	0.00	.0	114,630.00
58700 Equipment-Service	0.00	10,000.00	0.00	10,000.00	100.0	0.00
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71000 Transfer Out	135,927.48	1,957,569.00	781,158.72	426,503.17	61.7	749,907.11
	0.00	0.00	0.00	0.00	0.0	0.00
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02 Operations & Maint	135,927.48	1,957,569.00	781,158.72	426,503.17	61.7	749,907.11

Richland Community College  
Expenditure Summary by Cost Center  
For the month of December  
50% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 12/31/2013	%	Encumbered	*** Unencumbered ***	**** %
<b>Fund: Education Fund</b>						
<b>Costs for Office of Stu and Acad</b>						
GED-AB & ASE	10,039.00	1,911.39	19.04	.00	8,127.61	80.96
DOC General Studies	48,550.00	26,354.73	54.28	.00	22,195.27	45.72
Honors Program	5,750.00	1,997.23	34.73	3,620.09	132.68	2.31
Online Learning	144,578.00	69,631.35	48.16	809.00	74,137.65	51.28
Dual Credit	19,250.00	2,382.00	12.37	.00	16,868.00	87.63
Diversity	7,495.00	1.85	.02	.00	7,493.15	99.98
InternationalDevelopment	9,000.00	.00	.00	.00	9,000.00	100.00
<b>Total Office of Stu and Acad</b>	<b>244,662.00</b>	<b>102,278.55</b>	<b>41.80</b>	<b>4,429.09</b>	<b>137,954.36</b>	<b>56.39</b>
<b>Costs for Business and Technology</b>						
Business/TechnologyDean	157,841.00	74,356.88	47.11	.00	83,484.12	52.89
Automotive-Tech Occ	106,371.00	58,142.73	54.66	2,406.24	45,822.03	43.08
Accounting/Business	341,736.00	143,159.26	41.89	.00	198,576.74	58.11
Culinary Arts	227,139.00	115,975.17	51.06	11,702.76	99,461.07	43.79
Information Tech-OccTech	230,724.00	130,049.53	56.37	60.00	100,614.47	43.61
Office Tech-Bus Occ	209,744.00	99,694.31	47.53	.00	110,049.69	52.47
Agribusiness-OccTech	1,000.00	236.64	23.66	.00	763.36	76.34
Drafting/DesignEngineer	97,293.00	46,331.58	47.62	.00	50,961.42	52.38
Engineering-Baccal	2,500.00	2,520.00	100.80	.00	-20.00	-.80
Heating,Vent,AC-Tech Occ	114,664.00	54,288.15	47.35	2,414.10	57,961.75	50.55
Horticulture-Bus Occup	149,097.00	78,077.61	52.37	150.00	70,869.39	47.53
Engineering Technology	238,227.00	115,427.48	48.45	.00	122,799.52	51.55
Welding-Technical Occ	177,433.00	100,025.21	56.37	9,274.99	68,132.80	38.40
Health Information Tech	63,035.00	71,527.19	113.47	.00	-8,492.19	-13.47
Hospitality Management	77,941.00	39,028.79	50.07	.00	38,912.21	49.93
<b>Total Business and Technology</b>	<b>2,194,745.00</b>	<b>1,128,840.53</b>	<b>51.43</b>	<b>26,008.09</b>	<b>1,039,896.38</b>	<b>47.38</b>
<b>Costs for Comm, Ed, Hum and Fine A</b>						
Humanities - Dean	183,394.00	86,135.64	46.97	347.39	96,910.97	52.84
Art-Baccalaureate	147,986.00	82,300.70	55.61	.00	65,685.30	44.39
Erlanson Art Gallery	10,820.00	6,368.72	58.86	.00	4,451.28	41.14
African Amer Stu-Baccal	42,330.00	24,663.48	58.26	.00	17,666.52	41.74
Engl/Human/Journal-Bacca	916,626.00	509,699.20	55.61	.00	406,926.80	44.39
Foreign Lang-Baccal	92,043.00	49,761.93	54.06	.00	42,281.07	45.94
Music-Baccalaureate	18,220.00	13,447.01	73.80	.00	4,772.99	26.20
Dance-Baccalaureate	2,100.00	945.00	45.00	.00	1,155.00	55.00
Philosophy-Baccalaureate	116,830.00	62,270.99	53.30	.00	54,559.01	46.70
Speech/Forensic/Drama	201,816.00	108,525.04	53.77	.00	93,290.96	46.23
EarlyChildhoodEduc-AAS	91,833.00	49,158.52	53.53	49.89	42,624.59	46.42
Education-Baccalaureate	44,246.00	21,347.70	48.25	.00	22,898.30	51.75
<b>Total Comm, Ed, Hum and Fine</b>	<b>1,868,244.00</b>	<b>1,014,623.93</b>	<b>54.31</b>	<b>397.28</b>	<b>853,222.79</b>	<b>45.67</b>

Richland Community College  
Expenditure Summary by Cost Center  
For the month of December  
50% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 12/31/2013	%	Encumbered	*** Unencumbered	**** %
<b>Costs for Math and Sciences</b>						
Math-Baccalaureate	557,866.00	302,101.52	54.15	.00	255,764.48	45.85
Phys Sci/Physic-Baccal	113,706.00	56,813.98	49.97	11.00	56,881.02	50.02
Biology-Baccalaureate	416,686.00	226,532.25	54.37	2,050.64	188,103.11	45.14
General Science	6,800.00	3,306.51	48.63	.00	3,493.49	51.37
Chemistry-Baccalaureate	139,233.00	71,612.87	51.43	.00	67,620.13	48.57
Earth Science-Baccal	12,119.00	8,653.95	71.41	.00	3,465.05	28.59
Economics-Baccalaureate	70,536.00	35,152.82	49.84	.00	35,383.18	50.16
Fire Science-Tech Occ	89,801.00	42,238.57	47.04	1,149.99	46,412.44	51.68
Health Ed/Rec-Baccal	9,527.00	3,231.00	33.91	.00	6,296.00	66.09
History-Baccalaureate	187,701.00	99,453.58	52.99	.00	88,247.42	47.01
CriminalJustice-Tech Occ	34,809.00	22,258.41	63.94	.00	12,550.59	36.06
Political Sci-Baccal	22,093.00	12,302.73	55.69	.00	9,790.27	44.31
Psychology-Baccalaureate	225,084.00	117,235.47	52.09	.00	107,848.53	47.91
Sociology-Baccalaureate	131,029.00	68,914.87	52.60	.00	62,114.13	47.40
Math/Science Dean	213,503.00	76,000.95	35.60	2,350.00	135,152.05	63.30
<b>Total Math and Sciences</b>	<b>2,230,493.00</b>	<b>1,145,809.48</b>	<b>51.37</b>	<b>5,561.63</b>	<b>1,079,121.89</b>	<b>48.38</b>
<b>Costs for Health Professions</b>						
HealthProfessions Dean	227,568.00	115,584.56	50.79	3,645.09	108,338.35	47.61
Allied Health	187,185.00	110,247.02	58.90	344.27	76,593.71	40.92
Human Simulator	85,201.00	39,482.56	46.34	508.00	45,210.44	53.06
Radiology Tech-Hlth Occ	204,443.00	114,869.59	56.19	2,190.87	87,382.54	42.74
Surgical Tech-Health Occ	204,741.00	102,447.61	50.04	2,847.15	99,446.24	48.57
Nursing LPN -Health Occ	152,053.00	66,390.84	43.66	202.89	85,459.27	56.20
AAS Nursing -Health Occ	822,153.00	413,079.56	50.24	1,430.00	407,643.44	49.58
<b>Total Health Professions</b>	<b>1,883,344.00</b>	<b>962,101.74</b>	<b>51.08</b>	<b>11,168.27</b>	<b>910,073.99</b>	<b>48.32</b>
<b>Costs for Enrollment Services</b>						
Admission and Recruitmen	238,332.00	107,894.70	45.27	.00	130,437.30	54.73
Academic Success	378,440.00	192,230.37	50.80	.00	186,209.63	49.20
Math Enrichment Center	30,000.00	18,053.71	60.18	.00	11,946.29	39.82
Advising and Records	292,507.00	138,854.78	47.47	.00	153,652.22	52.53
Counseling Services	281,960.00	144,388.30	51.21	.00	137,571.70	48.79
Career Services	13,250.19	15,340.54	115.78	.00	-2,090.35	-15.78
Student Support	77,632.00	38,251.84	49.27	.00	39,380.16	50.73
Fin Aid & Vet Affairs	303,521.81	140,811.65	46.39	.00	162,710.16	53.61
Student Life	114,940.00	43,234.56	37.61	.00	71,705.44	62.39
<b>Total Enrollment Services</b>	<b>1,730,583.00</b>	<b>839,060.45</b>	<b>48.48</b>	<b>.00</b>	<b>891,522.55</b>	<b>51.52</b>
<b>Costs for Academic Support-LRC</b>						
LRC Audio Visual	16,950.00	6,034.37	35.60	460.00	10,455.63	61.69
LRC	345,637.00	175,775.52	50.86	21,165.59	148,695.89	43.02
<b>Total Academic Support-LRC</b>	<b>362,587.00</b>	<b>181,809.89</b>	<b>50.14</b>	<b>21,625.59</b>	<b>159,151.52</b>	<b>43.89</b>

Richland Community College  
Expenditure Summary by Cost Center  
For the month of December  
50% of Fiscal Year 1314

	Budget 1314	** Actual Expended 12/31/2013	** %	Encumbered	*** Unencumbered	**** %
Enrollment/Retention Svcs	183,836.00	112,838.17	61.38	28.02	70,969.81	38.60
<b>Costs for Technical Services Supp</b>						
Networking Support	97,565.00	75,902.90	77.80	8,406.72	13,255.38	13.59
Academic Lab Support	44,900.00	34,590.72	77.04	747.95	9,561.33	21.29
Technical Services Support	297,102.00	125,113.90	42.11	.00	171,988.10	57.89
<b>Total Technical Services Supp</b>	<b>439,567.00</b>	<b>235,607.52</b>	<b>53.60</b>	<b>9,154.67</b>	<b>194,804.81</b>	<b>44.32</b>
<b>Costs for Institutional Support</b>						
Dean Academic Support	168,895.00	94,644.25	56.04	.00	74,250.75	43.96
Fairview Park Plaza	27,330.00	11,826.61	43.27	.00	15,503.39	56.73
Clinton Center	50,987.00	31,066.93	60.93	.00	19,920.07	39.07
Administrative Info Syst	415,738.00	279,694.27	67.28	.00	136,043.73	32.72
VP Economic Development	186,192.00	94,520.32	50.76	256.86	91,414.82	49.10
Board of Trustees	122,845.00	21,973.43	17.89	6,010.55	94,861.02	77.22
Dean Workforce Developmnt	50,987.00	24,573.93	48.20	.00	26,413.07	51.80
Business Office	404,215.00	183,703.24	45.45	3,094.13	217,417.63	53.79
Copiers	44,200.00	14,838.72	33.57	25,729.70	3,631.58	8.22
Copy Center	144,358.00	47,126.18	32.65	455.00	96,776.82	67.04
Vice Pres Fin & Admin	191,411.00	93,326.02	48.76	.00	98,084.98	51.24
VP Academic Services	175,863.00	41,149.40	23.40	360.00	134,353.60	76.40
General Expenses	400,439.00	162,188.21	40.50	24,306.94	213,943.85	53.43
Graphics	114,622.00	54,015.08	47.12	.00	60,606.92	52.88
Marketing	360,550.00	153,465.96	42.56	92,884.24	114,199.80	31.67
Employee Relations	7,500.00	1,169.16	15.59	.00	6,330.84	84.41
Human Resources	244,645.00	115,927.26	47.39	5,529.91	123,187.83	50.35
Administration General	2,000.00	.00	.00	.00	2,000.00	100.00
Presidents Office	556,131.00	259,642.17	46.69	7,294.74	289,194.09	52.00
Institutl Effectiveness	159,460.00	73,490.75	46.09	219.13	85,750.12	53.78
Faculty/Staff Developmt	17,600.00	11,483.10	65.24	63.00	6,053.90	34.40
Foundation&Development	222,090.00	107,161.94	48.25	.00	114,928.06	51.75
<b>Total Institutional Support</b>	<b>4,068,058.00</b>	<b>1,876,986.93</b>	<b>46.14</b>	<b>166,204.20</b>	<b>2,024,866.87</b>	<b>49.77</b>
<b>Costs for Scholarship and Waivers</b>						
Waivers	275,000.00	205,007.00	74.55	.00	69,993.00	25.45
Chargeback	48,000.00	24,848.66	51.77	.00	23,151.34	48.23
<b>Total Scholarship and Waivers</b>	<b>323,000.00</b>	<b>229,855.66</b>	<b>71.16</b>	<b>.00</b>	<b>93,144.34</b>	<b>28.84</b>
Transfer Out	331,000.00	.00	.00	.00	331,000.00	100.00
<b>Total Education Fund</b>	<b>15,860,119.00</b>	<b>7,829,812.85</b>	<b>49.37</b>	<b>244,576.84</b>	<b>7,785,729.31</b>	<b>49.09</b>

Richland Community College  
Expenditure Summary by Cost Center  
For the month of December  
50% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 12/31/2013	%	Encumbered	*** Unencumbered ***	**** %
Fund: Operations & Maint						
Costs for Maintenance						
Renovations / Remodeling	133,201.00	6,568.11	4.93	10,000.00	116,632.89	87.56
Maintenance	423,563.00	189,522.38	44.74	61,490.92	172,549.70	40.74
Custodial	354,300.00	145,777.48	41.15	208,388.85	133.67	.04
Grounds	6,800.00	7,154.36	105.21	758.04	-1,112.40	-16.36
Security	35,740.00	19,040.82	53.28	6,964.90	9,734.28	27.24
College Vehicle	21,500.00	10,036.24	46.68	10,683.30	780.46	3.63
Utilities	444,900.00	158,765.91	35.69	12,274.47	273,859.62	61.56
Administration O & M	210,900.00	105,199.82	49.88	.00	105,700.18	50.12
General O & M	23,950.00	14,236.21	59.44	6,709.93	3,003.86	12.54
Shilling Center - O/M	8,500.00	6,633.09	78.04	539.53	1,327.38	15.62
Clinton Center O&M	71,150.00	19,414.30	27.29	39,665.38	12,070.32	16.96
Fairview Plaza O&M	73,650.00	32,170.60	43.68	27,940.52	13,538.88	18.38
CSI Building O&M	19,900.00	1,304.99	6.56	714.49	17,880.52	89.85
Macon Co Soil & Water Bd	102,215.00	54,479.24	53.30	31,895.71	15,840.05	15.50
Sequestration Bldg O&M	27,300.00	10,855.17	39.76	8,477.13	7,967.70	29.19
<b>Total Maintenance</b>	<b>1,957,569.00</b>	<b>781,158.72</b>	<b>39.90</b>	<b>426,503.17</b>	<b>749,907.11</b>	<b>38.31</b>
<b>Total Operations &amp; Maint</b>	<b>1,957,569.00</b>	<b>781,158.72</b>	<b>39.90</b>	<b>426,503.17</b>	<b>749,907.11</b>	<b>38.31</b>

Richland Community College  
 Expenditure Summary by Cost Center  
 For the month of December  
 50% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 12/31/2013	% %	Encumbered	*** Unencumbered ***	**** %
	-----	-----	-----	-----	-----	-----
Fund: Oper & Maint Restricted						
Building Additions	12,837,000.00	4,943,533.59	38.51	121,328.41	7,772,138.00	60.54
Renovations / Remodeling	596,533.00	458,242.07	76.82	4,374.25	133,916.68	22.45
Clinton Center O&M	5,000.00	8,644.59	172.89	.00	-3,644.59	-72.89
Transfer Out	.00	51,300.00	.00	.00	-51,300.00	.00
	-----	-----	-----	-----	-----	-----
Total Oper & Maint Restricted	13,438,533.00	5,461,720.25	40.64	125,702.66	7,851,110.09	58.42
Fund: Bond & Interest Fund						
Costs for Bond and Interest						
Bond & Interest	2,466,393.00	1,994,916.25	80.88	.00	471,476.75	19.12
	-----	-----	-----	-----	-----	-----
Total Bond & Interest Fund	2,466,393.00	1,994,916.25	80.88	.00	471,476.75	19.12

Richland Community College  
 Expenditure Summary by Cost Center  
 For the month of December  
 50% of Fiscal Year 1314

	Budget 1314	** Actual Expended 12/31/2013	** %	Encumbered	*** Unencumbered	**** %
<b>Fund: Auxiliary Enterprises</b>						
<b>Costs for Auxiliary Services</b>						
Child Care Services	255,362.00	116,879.24	45.77	2,745.00	135,737.76	53.16
Culinary Arts	54,400.00	25,190.61	46.31	13,414.83	15,794.56	29.03
Garden Center Ag/Hort	35,500.00	4,526.24	12.75	10,871.58	20,102.18	56.63
Fitness Center	59,400.00	23,618.61	39.76	.00	35,781.39	60.24
Theatre Productions	15,600.00	5,553.09	35.60	.00	10,046.91	64.40
Outdoor Exposition SpcEv	174,487.00	131,346.25	75.28	3,191.04	39,949.71	22.90
<b>Total Auxiliary Services</b>	<b>594,749.00</b>	<b>307,114.04</b>	<b>51.64</b>	<b>30,222.45</b>	<b>257,412.51</b>	<b>43.28</b>
<b>Costs for Business/Community Educa</b>						
Credit	311,410.00	139,859.17	44.91	22,659.43	148,891.40	47.81
NonCredit	275,848.00	112,287.39	40.71	5,146.41	158,414.20	57.43
Business&IndustryAdmin	163,080.00	70,917.85	43.49	.00	92,162.15	56.51
<b>Total Business/Community Educ</b>	<b>750,338.00</b>	<b>323,064.41</b>	<b>43.06</b>	<b>27,805.84</b>	<b>399,467.75</b>	<b>53.24</b>
<b>Costs for Comm, Ed, Hum and Fine A</b>						
<b>Costs for Institutional Support</b>						
Copy Center	85,020.00	38,984.36	45.85	32,092.03	13,943.61	16.40
General Expenses	150.00	132.00	88.00	.00	18.00	12.00
<b>Total Institutional Support</b>	<b>85,170.00</b>	<b>39,116.36</b>	<b>45.93</b>	<b>32,092.03</b>	<b>13,961.61</b>	<b>16.39</b>
<b>Total Auxiliary Enterprises</b>	<b>1,430,257.00</b>	<b>669,294.81</b>	<b>46.80</b>	<b>90,120.32</b>	<b>670,841.87</b>	<b>46.90</b>

Richland Community College  
Expenditure Summary by Cost Center  
For the month of December  
50% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 12/31/2013	%	Encumbered	*** Unencumbered ***	**** %
Fund: Restricted Purposes Fd						
Costs for Grants						
Child Care Services	5,800.00	4,595.31	79.23	.00	1,204.69	20.77
Outdoor Exposition SpcEv	32,186.57	.00	.00	.00	32,186.57	100.00
Instruction-Other	1,600.00	.00	.00	.00	1,600.00	100.00
8th Grade Career Fair	300.00	130.56	43.52	.00	169.44	56.48
Student Activities	219,379.64	104,578.15	47.67	.00	114,801.49	52.33
Partner's Salute	4,400.00	39.54	.90	.00	4,360.46	99.10
YouthLeadershipInstitute	2,750.00	1,211.70	44.06	.00	1,538.30	55.94
College Fair	4,425.00	3,184.35	71.96	.00	1,240.65	28.04
PIE-ADM Chemistry Days	150.00	.00	.00	.00	150.00	100.00
PIE Admin	56,164.00	29,215.11	52.02	.00	26,948.89	47.98
Business/TechnologyDean	8,400.00	.00	.00	.00	8,400.00	100.00
Culinary Arts	25,290.00	7,378.12	29.17	3,403.61	14,508.27	57.37
Information Tech-OccTech	46,910.00	21,542.01	45.92	3,081.48	22,286.51	47.51
Drafting/DesignEngineer	23,750.00	.00	.00	.00	23,750.00	100.00
Horticulture-Bus Occup	83,118.78	33,038.28	39.75	.00	50,080.50	60.25
Engineering Technology	141,760.00	90,223.68	63.65	518.25	51,018.07	35.99
Welding-Technical Occ	334,230.00	4,573.75	1.37	.00	329,656.25	98.63
Health Information Tech	1,500.00	.00	.00	.00	1,500.00	100.00
Hospitality Management	136,655.44	38,534.98	28.20	6,072.27	92,048.19	67.36
Erlanson Art Gallery	3,500.00	732.19	20.92	.00	2,767.81	79.08
Engl/Human/Journal-Bacca	20,400.00	.00	.00	.00	20,400.00	100.00
Math-Baccalaureate	1,250.00	2,198.86	175.91	.00	-948.86	-75.91
Phys Sci/Physic-Baccal	1,595.00	1,016.00	63.70	.00	579.00	36.30
Biology-Baccalaureate	10,821.00	7,740.68	71.53	159.52	2,920.80	26.99
Chemistry-Baccalaureate	2,570.00	.00	.00	.00	2,570.00	100.00
Fire Science-Tech Occ	6,000.00	6,000.00	100.00	.00	.00	.00
History-Baccalaureate	700.00	.00	.00	.00	700.00	100.00
Math/Science Dean	21,030.00	2,002.65	9.52	.00	19,027.35	90.48
Allied Health	8,200.00	.00	.00	.00	8,200.00	100.00
Human Simulator	10,078.00	2,078.00	20.62	5,882.36	2,117.64	21.01
Radiology Tech-Hlth Occ	23,000.00	15,000.00	65.22	.00	8,000.00	34.78
Academic Success	5,176.00	.00	.00	.00	5,176.00	100.00
Advising and Records	4,500.00	3,118.52	69.30	.00	1,381.48	30.70
Student Services Records	16,327.00	6,031.39	36.94	.00	10,295.61	63.06
Fin Aid & Vet Affairs	4,000.00	1,611.40	40.28	.00	2,388.60	59.72
LRC	10,454.00	6,771.21	64.77	452.10	3,230.69	30.90
Enrollment/RetentionSvcs	3,000.00	2,887.50	96.25	.00	112.50	3.75
TechnicalServicesSupport	25,000.00	-1,054.54	-4.22	.00	26,054.54	104.22
Student Servs-Counseling	155,366.09	56,213.25	36.18	281.16	98,871.68	63.64
Commercial Custodial	128,046.32	27,269.00	21.30	.00	100,777.32	78.70
Career Technologies	251,203.31	84,401.47	33.60	.00	166,801.84	66.40
CTEI Grant - DOC	72,000.00	.00	.00	135.73	71,864.27	99.81
CareerTech-Perkins	4,060.00	.00	.00	1,010.49	3,049.51	75.11
ConstructionOccup-DOC	150,022.62	57,434.60	38.28	.00	92,588.02	61.72
Allied Health-Baccal	1,595.00	.00	.00	.00	1,595.00	100.00
Dean Academic Support	7,520.00	7,517.54	99.97	.00	2.46	.03
Fairview Park Plaza	700.00	.00	.00	.00	700.00	100.00

Richland Community College  
Expenditure Summary by Cost Center  
For the month of December  
50% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 12/31/2013	%	Encumbered	*** Unencumbered ***	**** %
CommunityService	212,462.53	124,053.81	58.39	6,918.74	81,489.98	38.35
Sequestration Proj	86,237.00	40,984.71	47.53	1,953.82	43,298.47	50.21
Clinton Center	35,800.00	25,790.23	72.04	4,290.38	5,719.39	15.98
VP Economic Development	7,491.00	4,886.88	65.24	.00	2,604.12	34.76
Community Relations	3,000.00	402.41	13.41	.00	2,597.59	86.59
Sustainability	8,120.28	3,151.92	38.82	.00	4,968.36	61.18
General Expenses	292,165.14	158,749.92	54.34	1,194.00	132,221.22	45.26
Administration General	282,641.20	97,458.58	34.48	3,017.26	182,165.36	64.45
Faculty/Staff Developmt	4,000.00	75.00	1.88	.00	3,925.00	98.13
Foundation&Development	1,500.00	517.70	34.51	.00	982.30	65.49
Maintenance	4,000.00	.00	.00	.00	4,000.00	100.00
Custodial	6,000.00	.00	.00	.00	6,000.00	100.00
Grounds	21,000.00	.00	.00	.00	21,000.00	100.00
Grant-Administration	303,916.89	108,829.46	35.81	996.90	194,090.53	63.86
Grant-Non-Administration	14,667.67	9,299.79	63.40	.00	5,367.88	36.60
Grants-Training	5,840.00	424.77	7.27	.00	5,415.23	92.73
Grant-SupportServices	22,670.00	7,586.25	33.46	.00	15,083.75	66.54
Family Literacy	5,124.39	365.27	7.13	.00	4,759.12	92.87
Adult Literacy	37,328.04	15,933.29	42.68	.00	21,394.75	57.32
Instruction	97,738.11	39,076.57	39.98	.00	58,661.54	60.02
<b>Total Grants</b>	<b>3,528,586.02</b>	<b>1,264,801.82</b>	<b>35.84</b>	<b>39,368.07</b>	<b>2,224,416.13</b>	<b>63.04</b>
Costs for Financial Aid						
Illinois Veterans Grant	145,000.00	87,981.00	60.68	.00	57,019.00	39.32
Post 9/11 Veterans Grant	75,000.00	56,169.80	74.89	.00	18,830.20	25.11
FoundationScholarships	325,000.00	221,717.07	68.22	.00	103,282.93	31.78
Trade Recovery Act Aid	5,000.00	3,500.00	70.00	.00	1,500.00	30.00
Direct Loans	2,200,000.00	1,125,501.00	51.16	.00	1,074,499.00	48.84
PELL	4,715,000.00	2,496,660.98	52.95	.00	2,218,339.02	47.05
Federal Work Study	400.00	1,664.46	416.12	.00	-1,264.46	-316.12
SEOG	36,000.00	12,516.97	34.77	.00	23,483.03	65.23
MAP	385,000.00	188,830.00	49.05	.00	196,170.00	50.95
Workforce Investment Sol	200,000.00	134,506.66	67.25	.00	65,493.34	32.75
IL National Guard Grant	32,000.00	18,897.00	59.05	.00	13,103.00	40.95
<b>Total Financial Aid</b>	<b>8,118,400.00</b>	<b>4,347,944.94</b>	<b>53.56</b>	<b>.00</b>	<b>3,770,455.06</b>	<b>46.44</b>
Transfer Out	.00	14.55	.00	.00	-14.55	.00
<b>Total Restricted Purposes Fd</b>	<b>11,646,986.02</b>	<b>5,612,761.31</b>	<b>48.19</b>	<b>39,368.07</b>	<b>5,994,856.64</b>	<b>51.47</b>

Richland Community College  
Expenditure Summary by Cost Center  
For the month of December  
50% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 12/31/2013	%	Encumbered	*** Unencumbered ***	**** %
Fund: Working Cash Fund						
Transfer Out	5,000.00	.00	.00	.00	5,000.00	100.00
Total Working Cash Fund	5,000.00	.00	.00	.00	5,000.00	100.00
Fund: Trust & Agency Fund						
Costs for Trust and Agency						
Club Expenses	83,425.00	52,999.41	63.53	53.35	30,372.24	36.41
Transfer Out	2,000.00	.00	.00	.00	2,000.00	100.00
Total Trust & Agency Fund	85,425.00	52,999.41	62.04	53.35	32,372.24	37.90
Fund: Audit Fund						
Costs for Institutional Support						
Business Office	14,736.00	7,404.60	50.25	.00	7,331.40	49.75
Costs for Audit						
Audit	42,265.00	42,265.00	100.00	.00	.00	.00
Contingency	3,908.00	.00	.00	.00	3,908.00	100.00
Total Audit Fund	60,909.00	49,669.60	81.55	.00	11,239.40	18.45
Fund: Liab,Protect,Settle						
Liab Protection & Settle	1,191,764.00	587,561.28	49.30	220,397.54	383,805.18	32.20
Total Liab,Protect,Settle	1,191,764.00	587,561.28	49.30	220,397.54	383,805.18	32.20

Richland Community College  
 Bills Presented for Ratification  
 DEC 1314

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
AFLAC		AFLAC	979.81	979.81		
AHIMA Continuing Education		Prepaid Expenses	925.00	925.00		
AHIMA Continuing Education	Health Information Te	Publications & Dues	925.00	925.00		
AT&T	Utilities	Telephone	313.20		313.20	
AT&T	Utilities	Telephone	440.54		440.54	
AT&T	Fairview Plaza O&M	Telephone	10.26		10.26	
AXA Equitable		Misc Deductions	250.00	250.00		
Admosphere Advertising	Marketing	Advertising	179.44	179.44		
Advanced Disposal Services	Utilities	Refuse Disposal	915.83		915.83	
Advanced Disposal Services	CSI Building O&M	Refuse Disposal	63.23		63.23	
Advanced Disposal Services	Macon Co Soil & Water	Refuse Disposal	67.34		67.34	
Advanced Disposal Services	Sequestration Bldg O&	Refuse Disposal	56.99		56.99	
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	23.57	23.57		
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	639.00	639.00		
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	74.75	74.75		
Alternative Communication	Academic Success	Interpreter Salary	2,790.00	2,790.00		
AmerenIP	Utilities	Electricity	3,265.43		3,265.43	
AmerenIP	Utilities	Electricity	48.93		48.93	
AmerenIP	Utilities	Electricity	20.65		20.65	
AmerenIP	Utilities	Electricity	103.79		103.79	
AmerenIP	Macon Co Soil & Water	Electricity	115.92		115.92	
AmerenIP	Utilities	Electricity	130.70		130.70	
AmerenIP	Utilities	Electricity	1,463.01		1,463.01	
AmerenIP	Utilities	Electricity	128.71		128.71	
AmerenIP	Fairview Plaza O&M	Electricity	81.61		81.61	
AmerenIP	Macon Co Soil & Water	Electricity	81.33		81.33	
American Association of Physics	Phys Sci/Physic-Bacca	Publications & Dues	185.00	185.00		
American Express		Credit Card Pmt Clear	427.40	427.40		
American Red Cross	Club Expenses	Contractual-Other	50.00			50.00
American Red Cross	Club Expenses	Contractual-Other	50.00			50.00
American Time & Signal Co	Maintenance	Equip Repair/Maint Ag	383.40		383.40	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
Aramark Corporation	Child Care Services	Meals	1,371.04			1,371.04
Aramark Uniform Services	Culinary Arts	Contractual-Other	148.96	148.96		
Aramark Uniform Services	Culinary Arts	Contractual-Other	148.96	148.96		
Aramark Uniform Services	Culinary Arts	Contractual-Other	161.90	161.90		
Area Disposal Service Inc	Clinton Center O&M	Refuse Disposal	60.35		60.35	
BLDD Architects Inc	General O & M	Architectural Service	1,993.00		1,993.00	
BLDD Architects Inc	Building Additions	New Bldgs & Additions	18,708.91			18,708.91
BLDD Architects Inc	Building Additions	New Bldgs & Additions	5,529.00			5,529.00
BLDD Architects Inc	General O & M	Architectural Service	4,033.34		4,033.34	
Baker & Taylor Books	LRC	Books-Library Collect	103.14	103.14		
Baker & Taylor Books	LRC	Books-Library Collect	115.22	115.22		
Baker & Taylor Books	LRC	Books-Library Collect	65.74	65.74		
Baker & Taylor Books	LRC	Books-Library Collect	50.47	50.47		
		PAGE TOTALS	47,897.12	8,193.36	13,994.81	25,708.95

Richland Community College  
Bills Presented for Ratification  
DEC 1314

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Baker & Taylor Books	LRC	Books-Library Collect	78.64	78.64		
Baker & Taylor Books	LRC	Books-Library Collect	87.98	87.98		
Baker & Taylor Books	LRC	Books-Library Collect	114.64	114.64		
Baker & Taylor Books	LRC	Books-Library Collect	1,234.85	1,234.85		
BearMail Co		Inventory-CentralStor	192.51	192.51		
Beck's Studio		Inventory-CentralStor	10.00	10.00		
Beck's Studio		Inventory-CentralStor	5.00	5.00		
Beck's Studio		Inventory-CentralStor	10.00	10.00		
Beck's Studio		Inventory-CentralStor	13.68	13.68		
Beck's Studio		Inventory-CentralStor	5.00	5.00		
Beck's Studio		Inventory-CentralStor	5.00	5.00		
Beck's Studio		Inventory-CentralStor	5.00	5.00		
Beck's Studio		Inventory-CentralStor	10.40	10.40		
Beck's Studio		Inventory-CentralStor	3.50	3.50		
Beck's Studio		Inventory-CentralStor	5.00	5.00		
Bodine Electric Inc	Outdoor Exposition Sp	Contractual-Other	443.16			443.16
Bonnett Wholesale Florists Inc		RCC Foundation A/R	200.25	200.25		
Bradshaw, Jennifer K		Club Revenue	70.00			70.00
Brauer, Douglas	VP Economic Developme	Travel-In State	198.14	198.14		
BrickStreet Mutual Insurance	Liab Protection & Set	General Insurance	5,909.00			5,909.00
Brummett, Kimberly L	Child Care Services	Travel-Out of State	166.11			166.11
Busey Bank	Macon Co Soil & Water	Install Pymt Lease/Pu	4,490.00		4,490.00	
Business Journal	Marketing	Advertising	699.00	699.00		
CC Fire Equipment Co Inc	Maintenance	Equip Repair/Maint Ag	679.50		679.50	
CDS Leasing	Grant-Administration	Equipment Rental	92.00			92.00
CDS Leasing	Copiers	Equipment Rental	295.63	295.63		
CDS Leasing	Copiers	Equipment Rental	60.00	60.00		
CDS Leasing	Copiers	Equipment Rental	237.00	237.00		
CDS Leasing	Copiers	Equipment Rental	149.14	149.14		
CDS Leasing	Copiers	Equipment Rental	523.12	523.12		
CDS Leasing	Copiers	Equipment Rental	280.00	280.00		
CDS Leasing	Copiers	Equipment Rental	90.00	90.00		
CDS Leasing	Copiers	Equipment Rental	117.00	117.00		
CDS Leasing	Copiers	Equipment Rental	117.00	117.00		
CDS Leasing	Copiers	Equipment Rental	139.77	139.77		
CDS Leasing	Copiers	Equipment Rental	150.00	150.00		
CDS Leasing	Copiers	Equipment Rental	194.00	194.00		
CDS Office Technologies	Copiers	Printing	45.69	45.69		
CDS Office Technologies	Copiers	Printing	1,234.85	1,234.85		
CDS Office Technologies	Copiers	Printing	65.08	65.08		
CDS Office Technologies	Copiers	Printing	36.26	36.26		
CDS Office Technologies	Copiers	Printing	3.60	3.60		
CDWG Government Inc	Clinton Center	Instructional Supplie	1,683.58			1,683.58
CDWG Government Inc	Clinton Center	Instructional Supplie	818.74			818.74
CDWG Government Inc	Clinton Center	Instructional Supplie	218.32			218.32
CDWG Government Inc	Clinton Center	Instructional Supplie	524.74			524.74
CDWG Government Inc	Clinton Center	Equipment-Instruction	2,393.94			2,393.94
CDWG Government Inc	Clinton Center	Equipment-Instruction	9,575.76			9,575.76
CORE Construction	Building Additions	New Bldgs & Additions	1,028,996.00			1,028,996.00
		PAGE TOTALS	1,062,677.58	6,616.73	5,169.50	1,050,891.35

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
CPI Qualified Plan Consultants	General Expenses	Bank Service Charges	10.00	10.00		
Cardinal, Matthew S	Radiology Tech-Hlth O	Travel-In State Milea	270.97	270.97		
Carolina Biological Supply Co	Biology-Baccalaureate	Instructional Supplie	347.43	347.43		
Carolina Biological Supply Co	Biology-Baccalaureate	Instructional Supplie	966.74	966.74		
Carolina Biological Supply Co	Biology-Baccalaureate	Instructional Supplie	2,121.13	2,121.13		
Channing L Bete Co Inc	Allied Health	Instructional Supplie	247.76	247.76		
City of Decatur IL	CSI Building O&M	Water,Sewage	85.95		85.95	
City of Decatur IL	CSI Building O&M	Water,Sewage	33.20		33.20	
City of Decatur IL	Macon Co Soil & Water	Water,Sewage	90.58		90.58	
Clinton Area Chamber of Commerce	General Expenses	Publications & Dues	260.00	260.00		
Cole, Jerry	CommunityService	Travel-In State	32.32			32.32
Colonial Life & Accident		Colonial Insurance	15.00	15.00		
Comcast	LRC Audio Visual	Materials	17.91	17.91		
Comcast	Presidents Office	Telecommunications	110.58	110.58		
Comer, Heather D		Child Care Receivable	14.00			14.00
Commerce Bank	General Expenses	Install Pymt Lease/Pu	2,614.32	2,614.32		
Commerce Bank	General Expenses	Install Pymt Lease/Pu	1,741.94	1,741.94		
Confidential On-Site Paper	Business Office	Contractual-Other	37.77	37.77		
Consolidated Communications	Utilities	Telephone	835.67		835.67	
County Market	Hospitality Managemen	Instructional Supplie	102.21			102.21
County Market	Hospitality Managemen	Instructional Supplie	60.09			60.09
County Market	Hospitality Managemen	Instructional Supplie	39.52			39.52
County Market	Hospitality Managemen	Instructional Supplie	59.92			59.92
Crews, Denise,, Dr	VP Academic Services	Telecommunications	60.00	60.00		
Cromwell Radio Group Inc	Marketing	Advertising	82.00	82.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
Custom Services Inc	General Expenses	Equipment Rental	37.50			37.50
DMH Corporate Health Services	Credit	Contractual-Other	290.00			290.00
DMH Corporate Health Services	Credit	Contractual-Other	160.00			160.00
DMH Corporate Health Services	Credit	Contractual-Other	55.00			55.00
DMH Corporate Health Services	Credit	Contractual-Other	205.00			205.00
Davison, Jenna E	Sequestration Proj	Contractual-Other	720.00			720.00
DeVore, Leslie A	Grant-Administration	Travel-In State	157.07			157.07
DeVore, Leslie A	Culinary Arts	Instructional Supplie	47.30	47.30		
Decatur Chapter/SHRM	Human Resources	Publications & Dues	45.00	45.00		
Decatur Conference Center Hotel	Board of Trustees	Meeting Expense	960.62	960.62		
Decatur School District #61	College Fair	Travel-In State	1,088.70			1,088.70
Del's Popcorn Shop	Culinary Arts	Instructional Supplie	23.25			23.25
Del's Popcorn Shop	Culinary Arts	Instructional Supplie	59.00			59.00
Department of Veterans Affairs		Post 9/11 Aid Revenue	907.00			907.00
Durairaj, Srinivasan	Math/Science Dean	Travel-Out of State	700.00	700.00		
Dust & Son Auto Supply	Automotive-Tech Occ	Instructional Supplie	161.05	161.05		
Dust & Son Auto Supply	Automotive-Tech Occ	Instructional Supplie	102.47	102.47		
Dust & Son Auto Supply	Automotive-Tech Occ	Instructional Supplie	34.76	34.76		
PAGE TOTALS			17,210.73	12,154.75	1,045.40	4,010.58

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Dynagraphics Inc	Horticulture-Bus Occu	Printing	35.05	35.05		
Dynagraphics Inc	Admission and Recruit	Printing	35.06	35.06		
EAC Design Inc	Drafting/DesignEngine	Computer Software	2,875.00	2,875.00		
Elan Corporate Payment Systems		Credit Card Pmt Clear	28,424.96	28,424.96		
Elsevier Inc		Fees Pass Thru Nursin	648.00	648.00		
Elsevier Inc		Fees Pass Thru Nursin	672.00	672.00		
Elsevier Inc		Fees Pass Thru Nursin	702.00	702.00		
Elsevier Inc		Fees Pass Thru Nursin	644.00	644.00		
Elsevier Inc		Fees Pass Thru Nursin	783.00	783.00		
Elsevier Inc		Fees Pass Thru Nursin	376.00	376.00		
Elsevier Inc		Fees Pass Thru Nursin	108.00	108.00		
Elsevier Inc		Fees Pass Thru Nursin	756.00	756.00		
Emco Maier	Engineering Technolog	Equipment-Instruction	1,182.44			1,182.44
Enabling Technologies	Academic Success	Instructional Supplie	785.00	785.00		
Evans Recycling Inc	Utilities	Refuse Disposal	150.00		150.00	
Evergreen FS-Stephens #24	College Vehicle	Vehicle Expense	1,930.48		1,930.48	
Fairview Park Plaza LLC	Fairview Plaza O&M	Facility Rental	4,615.92		4,615.92	
Family Support Payment Center		Wage Garnishment Orde	81.90	81.90		
Family Support Payment Center		Wage Garnishment Orde	81.90	81.90		
Fastenal Industrial Supply Co	Maintenance	Maintenance Supplies	11.07		11.07	
Fidelity Investments		Misc Deductions	300.00	300.00		
First Student Inc	College Fair	Travel-In State	239.10			239.10
FirstEnergy Solutions	Utilities	Electricity	5.67		5.67	
FirstEnergy Solutions	Utilities	Electricity	13,270.57		13,270.57	
Fisher Scientific	Sequestration Proj	Materials	376.13			376.13
Ford, Bryan D	Club Expenses	Contractual-Other	500.00			500.00
Fought, Patrick W	Clinton Center O&M	Custodial Services	305.00		305.00	
Fought, Patrick W	Clinton Center O&M	Custodial Services	305.00		305.00	
Frontier	Clinton Center O&M	Telephone	210.32		210.32	
Fros, Janet M	Academic Success	Interpreter Salary	1,772.96	1,772.96		
Fros, Janet M	Academic Success	Interpreter Salary	1,672.96	1,672.96		
Full Compass Systems	Information Tech-OccT	Equipment-Instruction	1,828.12			1,828.12
G F I Digital	Sequestration Proj	Printing	66.00			66.00
G J Builders Hardware Inc	Maintenance	Maintenance Supplies	66.96		66.96	
Garratt-Callahan Co	Maintenance	Maintenance Supplies	569.70		569.70	
Garrett, Janean A	Admission and Recruit	Travel-In State	146.90	146.90		
Garver Feeds	Garden Center Ag/Hort	Materials	80.72			80.72
Garver Feeds	Garden Center Ag/Hort	Materials	58.69			58.69
Glosser, Cathlyne S		Sales Revenue	30.00			30.00
Glosser, Cathlyne S		Sales Revenue	30.00			30.00
Grey, Thomas	Credit	Contractual-Other	1,280.00			1,280.00
Grey, Thomas	NonCredit	Contractual-Other	320.00			320.00
Grimm, Susan	Radiology Tech-Hlth O	Travel-In State Milea	311.88	311.88		
Grimm, Susan	Club Expenses	Contractual-Other	52.20			52.20
Hanover Insurance Group Co	Liab Protection & Set	General Insurance	11,494.81			11,494.81
Hanover Insurance Group Co	Liab Protection & Set	General Insurance	889.80			889.80
Heartland Technical Academy	General O & M	Facility Rental	1,341.98		1,341.98	
Heartland Technical Academy	General O & M	Facility Rental	1,341.97		1,341.97	
Heartland Technical Academy	General O & M	Facility Rental	1,341.97		1,341.97	
		PAGE TOTALS	85,107.19	41,212.57	25,466.61	18,428.01

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Heartland Technical Academy	General O & M	Facility Rental	1,341.98		1,341.98	
Heartland Technical Academy	General O & M	Facility Rental	1,341.97		1,341.97	
Heritage Behavioral Hlth Ctr Inc	Marketing	Advertising	150.00	150.00		
Hickory Point Bank & Trust fsb	Grant-SupportServices	Contractual-Other	2,386.25			2,386.25
Hickory Point Bank & Trust fsb	Grant-SupportServices	Contractual-Other	5,200.00			5,200.00
HigherEdJobs.com	Human Resources	Advertising	1,945.00	1,945.00		
Hoelting & Co	Culinary Arts	Instructional Supplie	39.75		39.75	
Hoelting & Co	Culinary Arts	Instructional Supplie	46.85		46.85	
Hoelting & Co	Culinary Arts	Instructional Supplie	38.85		38.85	
Hoelting & Co	Hospitality Managemen	Instructional Supplie	35.11			35.11
Hoelting & Co	Hospitality Managemen	Instructional Supplie	56.55			56.55
Hoelting & Co	Hospitality Managemen	Instructional Supplie	-9.55			-9.55
Hoelting & Co	Hospitality Managemen	Instructional Supplie	23.98			23.98
Hood, Carol L	Accounting/Business	Travel-In State	90.91	90.91		
ICCCA	Enrollment/RetentionS	Registration Fees	224.00	224.00		
IL Dept of Ag Bureau of Evnir Pr		Revenue-Misc/OtherSou	100.00	100.00		
IL Dept of Ag Bureau of Evnir Pr	Garden Center Ag/Hort	Publications & Dues	25.00			25.00
ILMO Products Company	Welding-Technical Occ	Instructional Supplie	240.00	240.00		
ILMO Products Company	Welding-Technical Occ	Instructional Supplie	530.26	530.26		
ILMO Products Company	Welding-Technical Occ	Instructional Supplie	51.33	51.33		
Illini Supply Inc	Student Servs-Counsel	Materials	2,233.10			2,233.10
Illinois Charity Bureau Fund	CommunityService	Publications & Dues	15.00			15.00
Illinois Dept of EmPLY Security	Liab Protection & Set	Unemployment Insuranc	3,627.40			3,627.40
Illinois Dept of Human Services		Misc Scholarship Clea	39.96	39.96		
Illinois Federation of Teachers		Union Dues-RFT	2,237.13	2,237.13		
Illinois Federation of Teachers		Union Dues - Adjunct	111.72	111.72		
Illinois Federation of Teachers		Union Dues - Adjunct	111.72	111.72		
Illinois Federation of Teachers		Union Dues-RFT	2,237.13	2,237.13		
Illinois State Disbursement Unit		Wage Garnishment Orde	5.00	5.00		
Illinois State Disbursement Unit		Wage Garnishment Orde	62.94	62.94		
Illinois State Disbursement Unit		Wage Garnishment Orde	40.30	40.30		
Illinois State Disbursement Unit		Wage Garnishment Orde	40.30	40.30		
Illinois State Disbursement Unit		Wage Garnishment Orde	62.94	62.94		
Illinois State Disbursement Unit		Wage Garnishment Orde	5.00	5.00		
Illinois State Disbursement Unit		Wage Garnishment Orde	145.00	145.00		
Indiana Safety	Engineering Technolog	Instructional Supplie	278.66			278.66
Indiana Safety	Engineering Technolog	Instructional Supplie	41.32			41.32
Jan Master Cleaning Services Inc	Custodial	Custodial Services	22,950.00		22,950.00	
Jan Master Cleaning Services Inc	Custodial	Custodial Services	2,031.30		2,031.30	
Jan Master Cleaning Services Inc	Macon Co Soil & Water	Custodial Services	450.00		450.00	
Jan Master Cleaning Services Inc	Sequestration Bldg O&	Custodial Services	1,100.00		1,100.00	
Jan Master Cleaning Services Inc	Liab Protection & Set	Custodial Services	2,550.00			2,550.00
Jan Master Cleaning Services Inc	Liab Protection & Set	Custodial Services	225.70			225.70
Jan Master Cleaning Services Inc	Clinton Center O&M	Custodial Services	274.50		274.50	
Jelks, Robert	Club Expenses	Contractual-Other	500.00			500.00
Johnny's Seeds	Garden Center Ag/Hort	Materials	106.70			106.70
Johnson, DaJuan A	CommunityService	Telephone	60.00			60.00
Johnson, DaJuan A	CommunityService	Travel-In State	175.76			175.76
Johnson-Palmer, Meredith L		Wage Garnishment Orde	229.89	229.89		
		PAGE TOTALS	55,806.71	8,785.98	29,489.75	17,530.98

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
KONE Inc	Maintenance	Equip Repair/Maint Ag	318.65		318.65	
Kaskaskia Broadcasting Inc	Marketing	Advertising	388.70	388.70		
Key Equipment Finance	General Expenses	Equipment Rental	199.00			199.00
Key Equipment Finance	Administration Genera	Equipment Rental	210.00			210.00
Key Equipment Finance	Administration Genera	Equipment Rental	210.00			210.00
Keystone Homes	Clinton Center O&M	Facility Rental	6,333.33		6,333.33	
Kramer Entertainment Agency Inc	Club Expenses	Contractual-Other	2,500.00			2,500.00
Lee Enterprises Inc	General Expenses	Advertising	160.68	160.68		
Lee Enterprises Inc	Marketing	Advertising	500.00	500.00		
Lee Enterprises Inc	Marketing	Advertising	350.00	350.00		
Lee Enterprises Inc	Human Resources	Advertising	3,452.55	3,452.55		
Lee Enterprises Inc	Faculty/Staff Develop	Advertising	188.24	188.24		
Lee, Katherine B	Surgical Tech-Health	Travel-In State Milea	64.41	64.41		
Lee, Katherine B	Surgical Tech-Health	Travel-In State Milea	53.11	53.11		
Little, Linda S	Outdoor Exposition Sp	Materials	250.00			250.00
Lowe's Home Centers Inc	Maintenance	Maintenance Supplies	1.12		1.12	
Luchtefeld, Kathryn A	Theatre Productions	Materials	500.00			500.00
MANCOMM	Credit	Instructional Supplie	33.75			33.75
MANCOMM	Credit	Instructional Supplie	33.75			33.75
MLK Jr Steering Committee	General Expenses	Meeting Expense	300.00	300.00		
MR Systems Wireless	Clinton Center O&M	Telephone	168.45		168.45	
MRE Benefit Admin Systems		Group Insurance	31,246.50	31,246.50		
MRE Benefit Admin Systems		Health Insurance	200,601.78	200,601.78		
MRE Benefit Admin Systems		EmployeeBenefitsTotal	201.40	201.40	0.00	0.00
Main Street Church of the	CommunityService	Facility Rental	150.00			150.00
Mangle Management Systems	Presidents Office	Meeting Expense	323.75	323.75		
Mangle Management Systems	Community Relations	Meeting Expense	142.50			142.50
Mangle Management Systems	Board of Trustees	Meeting Expense	130.00	130.00		
Mangle Management Systems	Board of Trustees	Meeting Expense	130.00	130.00		
Mangle Management Systems	Board of Trustees	Meeting Expense	100.00	100.00		
Mangle Management Systems	VP Academic Services	Meeting Expense	240.00	240.00		
Mangle Management Systems	Counseling Services	Meeting Expense	90.50	90.50		
Mangle Management Systems	Club Expenses	Contractual-Other	29.96			29.96
Mangle Management Systems	Security	Meeting Expense	101.75		101.75	
Mangle Management Systems	VP Economic Developme	Meeting Expense	200.00	200.00		
Mangle Management Systems	Faculty/Staff Develop	Meals	340.00	340.00		
Manufacturing Skill Standards Co	Credit	Instructional Supplie	1,820.00			1,820.00
Mark's Plumbing	Maintenance	Maintenance Supplies	50.27		50.27	
Mark's Plumbing	Maintenance	Maintenance Supplies	51.98		51.98	
Mark's Plumbing	Maintenance	Maintenance Supplies	93.23		93.23	
Marquis Beverage Service	Culinary Arts	Instructional Supplie	405.95			405.95
Marquis Beverage Service	Culinary Arts	Instructional Supplie	559.60			559.60
Martin Graphics & Printing Serv	Marketing	Credit Schedules	1,885.00	1,885.00		
McReynolds, Nancy M	Outdoor Exposition Sp	Materials	37.94			37.94
Menard Inc	Maintenance	Maintenance Supplies	2.99		2.99	
Menard Inc	Maintenance	Maintenance Supplies	153.98		153.98	
Menard Inc	Maintenance	Maintenance Supplies	151.33		151.33	
Metal Craft	Maintenance	Maintenance Supplies	594.36		594.36	
Midland Paper Company	Copy Center	Materials	142.50			142.50
		PAGE TOTALS	256,193.01	240,946.62	8,021.44	7,224.95

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Midland Paper Company	Copy Center	Materials	120.66			120.66
Midland Paper Company	Copy Center	Materials	555.40			555.40
Midland Paper Company	Copy Center	Materials	102.50			102.50
Midwest Credit & Collections Inc		Wage Garnishment Orde	229.89	229.89		
Millikin University	Chemistry-Baccalaurea	Contractual-Other	5,004.00	5,004.00		
Minton, Michael A	Allied Health	Instructional Supplie	30.00	30.00		
Morgan Distributing Inc	Utilities	Propane	425.25		425.25	
NACAS	Security	Registration Fees	89.00		89.00	
Napa Auto Parts	Automotive-Tech Occ	Instructional Supplie	-98.47	-98.47		
Napa Auto Parts	Automotive-Tech Occ	Instructional Supplie	98.47	98.47		
Napa Auto Parts	College Vehicle	Vehicle Expense	19.66		19.66	
Napa Auto Parts	College Vehicle	Vehicle Expense	30.75		30.75	
Napa Auto Parts	College Vehicle	Vehicle Expense	19.13		19.13	
Napa Auto Parts	College Vehicle	Vehicle Expense	19.89		19.89	
Neuhoff Media Decatur	Marketing	Advertising	1,500.00	1,500.00		
Neuhoff Media Decatur	Marketing	Advertising	500.00	500.00		
Neuhoff Media Decatur	Marketing	Advertising	400.00	400.00		
Neuhoff Media Springfield	Outdoor Exposition Sp	Advertising	360.00			360.00
Niemann Foods	Culinary Arts	Instructional Supplie	31.63	31.63		
Niemann Foods	Culinary Arts	Instructional Supplie	19.91	19.91		
Niemann Foods	Hospitality Managemen	Instructional Supplie	21.82			21.82
Niemann Foods	Culinary Arts	Instructional Supplie	6.78	6.78		
Niemann Foods	Culinary Arts	Instructional Supplie	38.13	38.13		
Niemann Foods	Hospitality Managemen	Instructional Supplie	16.41			16.41
Niemann Foods	Culinary Arts	Instructional Supplie	52.78	52.78		
Niemann Foods	Culinary Arts	Instructional Supplie	11.09	11.09		
Niemann Foods	Culinary Arts	Instructional Supplie	3.56	3.56		
Niemann Foods	Culinary Arts	Instructional Supplie	17.79	17.79		
Niemann Foods	Culinary Arts	Instructional Supplie	17.03	17.03		
Niemann Foods	Culinary Arts	Instructional Supplie	15.00	15.00		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	7.59	7.59		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	35.88	35.88		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	-3.22	-3.22		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	-19.04	-19.04		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	-132.54	-132.54		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	6.13	6.13		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	66.86	66.86		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	-20.00	-20.00		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	103.74	103.74		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	66.84	66.84		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	5.13	5.13		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	-20.03	-20.03		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	27.72	27.72		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	93.75	93.75		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	54.96	54.96		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	21.58	21.58		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	132.54	132.54		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	6.25	6.25		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	54.14	54.14		
PAGE TOTALS			10,146.34	8,365.87	603.68	1,176.79

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O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	13.63	13.63		
Office Depot Inc		Inventory-CentralStor	329.42	329.42		
Office Max		Inventory-CentralStor	1,795.88	1,795.88		
Oliver, Brooke D	Surgical Tech-Health	Travel-In State Milea	108.48	108.48		
Oliver, Brooke D	Surgical Tech-Health	Travel-In State Milea	379.68	379.68		
Orv Graham Radio Advertising Bro	Marketing	Advertising	192.00	192.00		
Ostermeier, Virginia F	Club Expenses	Materials	70.83			70.83
Park Seed Wholesale	Garden Center Ag/Hort	Materials	45.54			45.54
Pitney Bowes Inc	General Expenses	Equipment Rental	2,085.00	2,085.00		
Pitney Bowes Inc	General Expenses	Equipment Rental	396.00	396.00		
Pocklington, Shelby B	Theatre Productions	Materials	300.00			300.00
Presentations Direct	Copy Center	Contractual-Other	215.00	215.00		
Pride Cleaners	Culinary Arts	Contractual-Other	70.85	70.85		
RCC-Foundation		Revenue-Misc/OtherSou	25.00	25.00		
RCC-Foundation		FND Scholarship Reven	761.00			761.00
RCC-Foundation		FND Scholarship Reven	428.00			428.00
RCC-Foundation		FND Scholarship Reven	535.00			535.00
RCC-Foundation		FND Scholarship Reven	167.00			167.00
RCC-Foundation		Richland Foundation	158.05	158.05		
RCC-Foundation		Richland Foundation	158.05	158.05		
RCC-Foundation		Credit Card Clearing	115.00	115.00		
Reliance Standard		Life Insurance	3,563.83	3,563.83		
Reliance Standard		LTD Insurance	2,221.73	2,221.73		
Reliance Standard		Supplemental Life Ins	1,576.60	1,576.60		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	42.78	42.78		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	208.78	208.78		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	68.69	68.69		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	1,065.93	1,065.93		
Robert's Sysco Inc	Hospitality Managemen	Instructional Supplie	559.54			559.54
Robert's Sysco Inc	Child Care Services	Materials	60.84			60.84
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	114.84	114.84		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	71.90	71.90		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	37.15	37.15		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	548.20	548.20		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	17.40	17.40		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	69.08	69.08		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	24.20	24.20		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	118.28	118.28		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	865.81	865.81		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	17.62	17.62		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	373.07	373.07		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	183.32	183.32		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	210.70	210.70		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	255.71	255.71		
Robert's Sysco Inc	Hospitality Managemen	Instructional Supplie	506.24			506.24
Robert's Sysco Inc	Child Care Services	Materials	61.32			61.32
Robert's Sysco Inc	Child Care Services	Materials	61.32			61.32
Rockey, Marci	Club Expenses	Travel-In State	52.55			52.55
Rogers Supply Co	Heating,Vent,AC-Tech	Instructional Supplie	568.47	568.47		
		PAGE TOTALS	21,875.31	18,266.13	0.00	3,609.18

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Rogers Supply Co	Heating,Vent,AC-Tech	Instructional Supplie	320.43	320.43		
S J Smith Company Inc	Fire Science-Tech Occ	Materials	42.00	42.00		
S J Smith Company Inc	Club Expenses	Contractual-Other	8.68			8.68
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	333.58	333.58		
S J Smith Company Inc	Automotive-Tech Occ	Instructional Supplie	18.60	18.60		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	459.08	459.08		
S J Smith Company Inc	Human Simulator	Instructional Supplie	83.70	83.70		
S J Smith Company Inc	Club Expenses	Contractual-Other	9.30			9.30
SIU-C		Fees Pass Thru Nursin	650.00	650.00		
SIU-C		Fees Pass Thru Nursin	520.00	520.00		
SIU-C		Fees Pass Thru Nursin	650.00	650.00		
SIU-C		Fees Pass Thru Nursin	585.00	585.00		
Salmons, Dennis M	Outdoor Exposition Sp	Materials	1,410.00			1,410.00
Saunders, Gayle M	Board of Trustees	Materials	320.00	320.00		
Saunders, Gayle M	Presidents Office	Meeting Expense	36.31	36.31		
Securitas	Security	Security	273.22		273.22	
Securitas	Liab Protection & Set	Security	4,280.46			4,280.46
Securitas	Security	Security	49.64		49.64	
Securitas	Liab Protection & Set	Security	5,230.76			5,230.76
Securitas	Security	Security	264.08		264.08	
Securitas	Liab Protection & Set	Security	4,138.87			4,138.87
Seno Formal Wear	Outdoor Exposition Sp	Materials	384.00			384.00
Shippers Rental Inc	Credit	Equipment Rental	2,000.00			2,000.00
Showcard Studio	Marketing	Advertising	250.00	250.00		
Siu, Lily	Humanities - Dean	Meeting Expense	43.01	43.01		
Siu, Lily	Humanities - Dean	Meeting Expense	61.81	61.81		
Siu, Lily	Humanities - Dean	Meeting Expense	85.51	85.51		
Sloan Implement Company Inc	Maintenance	Equip Repair/Maint Ag	527.40		527.40	
Sloan Implement Company Inc	Maintenance	Equip Repair/Maint Ag	89.85		89.85	
Sorensen, Kathy L		Other Current Obligat	76.14			76.14
Spectrum Janitorial Supply	Culinary Arts	Materials	190.44	190.44		
Spectrum Janitorial Supply	Culinary Arts	Materials	106.65	106.65		
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	39.00		39.00	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	393.17		393.17	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	329.00		329.00	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	15.76		15.76	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	83.80		83.80	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	986.34		986.34	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	2,159.58		2,159.58	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	342.43		342.43	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	913.18		913.18	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	312.00		312.00	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	450.00		450.00	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	450.00		450.00	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	80.64		80.64	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	284.44		284.44	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	53.56		53.56	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	57.64		57.64	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	31.00		31.00	
		PAGE TOTALS	30,480.06	4,756.12	8,185.73	17,538.21

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Spectrum Janitorial Supply	Grounds	Snow/Grounds	2,557.80		2,557.80	
Stand Up for Grace	Club Expenses	Contractual-Other	600.00			600.00
Stanley, Callie	Sequestration Proj	Contractual-Other	720.00			720.00
State Universities Retirement		SURS 8%	44,586.04	44,586.04		
State Universities Retirement		SURS 8%	1,631.84	1,631.84		
State Universities Retirement		SURSRetiremInstallPu	131.00	131.00		
State Universities Retirement		SURS 1/2%	4,853.98	4,853.98		
State Universities Retirement		SURS 8%	51,048.55	51,048.55		
State Universities Retirement		SURS 8%	1,167.18	1,167.18		
State Universities Retirement		SURSRetiremInstallPu	131.00	131.00		
State Universities Retirement		SURS 1/2%	5,617.26	5,617.26		
Stokes, Carol A	Math/Science Dean	Travel-Out of State	500.00	500.00		
Striglos Office Equipment		Inventory-CentralStor	615.27	615.27		
Sullivan, Alida M	Theatre Productions	Materials	250.00			250.00
Sullivan, Alida M	Theatre Productions	Materials	250.00			250.00
The Decatur Club	Presidents Office	Publications & Dues	50.00	50.00		
The Decatur Club	NonCredit	Instructional Supplie	420.00			420.00
The Decatur Club	Presidents Office	Publications & Dues	50.00	50.00		
The Kiplinger Tax Letter	Business Office	Publications & Dues	89.00	89.00		
The News-Gazette	Human Resources	Advertising	307.44	307.44		
ThyssenKrupp Elevator Corp	Maintenance	Equip Repair/Maint Ag	438.01		438.01	
Tiger Direct	Information Tech-Occt	Materials	61.39	61.39		
Tiger Direct	LRC Audio Visual	Materials	174.63	174.63		
Tiger Direct	LRC Audio Visual	Materials	68.38	68.38		
U S Postmaster		Inventory-CentralStor	160.62	160.62		
U S Postmaster		Inventory-CentralStor	400.00	400.00		
U S Postmaster		Inventory-CentralStor	500.00	500.00		
U S Postmaster	NonCredit	Postage	230.00			230.00
US Postage Service	General Expenses	Postage	200.00	200.00		
USA Clean Inc	Custodial	Maintenance Supplies	59.28		59.28	
United Way of Decatur/Macon Cnty		United Way	148.00	148.00		
United Way of Decatur/Macon Cnty		United Way	148.00	148.00		
Urbanowicz, Teri L	Biology-Baccalaureate	Instructional Supplie	568.00	568.00		
Verizon Wireless	Admission and Recruit	Telephone	50.02	50.02		
Verizon Wireless	Utilities	Telephone	214.33		214.33	
Verizon Wireless	Utilities	Telephone	274.45		274.45	
WDKR Radio Station	Marketing	Advertising	476.00	476.00		
WEJT	Marketing	Advertising	403.32	403.32		
WXFM	Marketing	Advertising	126.00	126.00		
Ward's Natural Sci Est LLC	Biology-Baccalaureate	Instructional Supplie	317.40	317.40		
Ward's Natural Sci Est LLC	Biology-Baccalaureate	Instructional Supplie	117.75	117.75		
Wood Printing Service	Marketing	Credit Schedules	362.24	362.24		
Wood Printing Service	Marketing	Materials	127.82	127.82		
World Point ECC Inc	Credit	Instructional Supplie	69.85			69.85
World Point ECC Inc	Credit	Instructional Supplie	295.95			295.95
World Point ECC Inc	NonCredit	Instructional Supplie	69.84			69.84
Xerox Corp	Copy Center	Install Pymt Lease/Pu	307.11			307.11
Xerox Corp	Copy Center	Install Pymt Lease/Pu	194.99			194.99
Xerox Corp	Copy Center	Install Pymt Lease/Pu	2,307.74			2,307.74
PAGE TOTALS			124,447.48	115,188.13	3,543.87	5,715.48

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Xerox Corp	Copy Center	Install Pymt Lease/Pu	3,645.91			3,645.91
Xerox Corporation	Copiers	Equipment Rental	171.36	171.36		
Xerox Corporation	Copiers	Equipment Rental	171.36	171.36		
Yaden, Deborah	Honors Program	Travel-Out of State	484.91	484.91		
weTRAIN	NonCredit	Publications & Dues	70.00			70.00
weTRAIN	Business&IndustryAdmi	Publications & Dues	70.00			70.00
Student Refunds			1,591.00	1,591.00		
		PAGE TOTALS	6,204.54	2,418.63	0.00	3,785.91
		AP GRAND TOTAL	1,718,046.07	466,904.89	95,520.79	1,155,620.39

**ITEMS FROM THE BOARD**

**ADJOURNMENT**