

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
BOARD OF TRUSTEES REGULAR MEETING
ONE COLLEGE PARK – DECATUR ILLINOIS 62521**

July 15, 2014

The Vision: To be the premier source for education, workforce training, partnerships, and economic development.

College Mission: To provide innovative educational experiences, opportunities, and environments that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

- I. Convening of the Regular Meeting – 5:30 p.m.
 - A. Call to Order
 - B. Roll Call
- II. ***Minutes of the Regular Meeting on June 17, 2014***
- III. Appearance of Citizens and Introduction of Guests
- IV. Written Communications
 - Correspondence from Stephen Gauthier, Director, Government Finance Officers Association, notifying the College that the comprehensive annual financial report for the fiscal year ended June 30, 2013 qualifies for a Certificate of Achievement for Excellence in Financial Reporting.
 - Correspondence from Kent Engelbrecht thanking Richland Community College for providing the U of I Motorcycle Rider Program to the community.
 - College Activities Report
 - Personnel Update
 - Construction Project Status
- V. Special Reports
 - A. Report of the President
 1. College Spotlight – Commencement – Dreams Come True; Dr. Denise Crews & Marcus Brown
 2. College Spotlight – Ready To Respond Campus – Aarron Cook

- B. Report of ICCTA
- C. Report of Student Trustee
- D. Agreements/Contracts authorized by President Saunders

VI. Executive Session (IVORY COLOR)

VII. **Consent Agenda (PINK COLOR)**

A. Purchase Recommendations and Bids

1. Fitness Center Equipment Purchase
2. Furniture Purchase for the Culinary Arts Institute, Bistro Five Thirty Seven
3. Purchase of Trainers for Medium/Heavy Truck Program
4. Medium/Heavy Duty Truck and Collision Equipment Purchase
5. Approval to Purchase Pull Behind Mower
6. Purchase of Culinary Point-of-Sale System

B. Statement of Final Construction Costs Compliance

C. Charge Backs

1. Mason J. Dial – Precision Agriculture Technology AAS – Parkland College
– Fall 2014 to Spring 2015

D. Full- Time Employments

1. Dr. Jarmese Sherrod, Assistant Professor, Developmental English –
Communications, Education, Fine Arts and Humanities
2. Travis White, Mathematics Instructor- Mathematics and Sciences
3. James Kralik, Mathematics Instructor- Mathematics and Sciences

E. Change of Employment

1. Kelly Gagnon, Director, Adult Education – Economic Development and
Innovative Workforce Solutions – Effective July 16, 2014
2. Andrew Hynds – Dean, Mathematics and Sciences – Mathematics and
Sciences – Effective August 4 ,2014

VIII. ***Financial Report (GREEN COLOR)***

- A. ***Treasurer's Report and Financial Statement (WHITE COLOR)***
- B. ***Bills for Ratification***

IX. Items from the Board

X. Adjournment

Bold and Italics Denotes Action Items

BOARD BOOK ANNUAL CALENDAR

JANUARY 2014

Reports

Consent Agenda

Legal Representation
Agreements

New Business

Recommendation for
Approval of Tuition

FEBRUARY 2014

Reports

Consent Agenda

New Business
Recommendations for
Tenure

Recommendation for
Approval of Fees

Executive Session -
President's Evaluation

President's Contract

MARCH 2014

Reports

Consent Agenda

New Business
Recommendations for Faculty
Promotions in Rank

Recommendation to Grant
Professor Emeritus Status

Recommendation to Grant
Staff Emeritus Status

Recommendation for
Professional Leave

Strategic Plan

APRIL 2014

Tenure and Promotion
Recognition Dinner

Student Senate
Election Results

Report from Board
Secretary regarding
Election of Student
Trustee

Seating of New Student
Trustee

Reports

MAY 2014

Reorganization of
Board of Trustees

Reports

Consent Agenda

New Business

Tentative Budget

Other

RCC Commencement

ICCTA Lobby Day

JUNE 2014

Reports

Consent Agenda

New Business

Compliance with Prevailing
Wage Act

State Capital Funding Request
RAMP

**Review of Minutes of Previous
Executive Sessions**

ICCTA Annual Convention

Public Hearing for Budget

Resolution Adopting Budget

**Resolution Transferring
Earnings**

BOARD BOOK ANNUAL CALENDAR

JULY 2014

Reports

Consent Agenda

AUGUST 2014

Reports

Institutional Year Book
Program Review
Presentation

Consent Agenda

SEPTEMBER 2014

Reports

Consent Agenda

OCTOBER 2014

Reports

Consent Agenda

Distribution of Audit
Reports – RCC & Brush
College, LLC

Strategic Plan Quarterly
Update

NOVEMBER 2014

Reports

Consent Agenda

Audit Presentation

Financial Report
Discussion of Tax Levy

Calendar of Regular
Meetings of Board of
Trustees

DECEMBER 2014

Reports

Consent Agenda

Old Business
Resolution for Fiscal Year Tax
Levy

Review of Minutes of Previous
Executive Sessions

2014 Strategic Plan Priorities

Goal 1: Enhance Student Access, Engagement, and Success.

Strategy A: To advance student access by providing a comprehensive system for enrollment, student services, and scheduling.

1. Increase student access and enrollment by expanding partnerships with District high schools, which will increase the percentage of students who apply and enroll at RCC.

Strategy B: To enhance educational engagement in and out of the classroom.

1. Identify technology enhancement plan for the new Student Success Center.
2. Realign Career Services to provide holistic delivery of services to students, employers and the community.
3. Identify and deploy the strategy for enhanced student services in the renovated Student Success Center to enhance access for newly enrolled students.
4. Support Student Advocacy Day by arranging one-on-one meetings with local elected officials.
5. Implement structured project-based learning into program and course curricula.

Strategy C: Support student success through enhanced readiness, persistence, retention, and completion.

1. Increase the course and completion rate of RCC students.
2. Complete program reviews and development of shorter certificates in support of performance funding objectives linked to retention and completion.

Strategy D: Ensure that College curricula meet current and emerging workforce and student needs.

1. Identify and deploy the strategy for enhanced student services in the renovated Student Success Center for currently enrolled students.
2. Develop, align, and review program learning outcomes to assure a cohesive curricular and co-curricular experience that enhances student learning.
3. Implement and actively promote the Diesel Medium Heavy Truck Technology & Collision Repair Technology through written marketing plans.
4. Achieve successful reaccreditation (Higher Learning Commission, Radiography Program through Joint Review Committee on Education in Radiologic Technology (JRCERT), complete successful program accreditation visits (Culinary Arts Institute - American Culinary Federation), and determine opportunities for accreditation of new programs (EMS).
5. Implement structured project-based learning into program and course curricula.

Goal 2: Cultivate a sustainable institutional environment.

Strategy A: Create and implement an institutional sustainability master plan.

1. Manage on-going construction projects to meet established deadlines.
2. Enhance learning and laboratory environments to improve quality of student learning.
3. Completion of 2011-2014 Strategic Plan and drafting of 2015-2018 Strategic Plan.

Strategy B: Enhance mental, physical, and professional wellness for employees, students, and their families.

1. Develop an annual professional development theme and conduct monthly training sessions for staff.
2. Implement a plan for individual health risk appraisals and conduct wellness sessions in an effort to improve employee wellness.

Strategy C: Enhance processes and increase activities that promote diversity and social justice.

1. Review staff compensation and salary ranges such that total compensation is competitive, fair, and affordable.

Strategy D: Ensure sustainability of the College's human resources.

1. Conduct collective bargaining activities with Full-time Faculty Bargaining Committee.
2. Review Health Insurance Plan implemented January 2014 to assure program effectiveness and fiscal savings. Modify Plan as necessary to comply with ACA.
3. Expand and diversify Faculty Academy sessions.
4. Examine staffing needs and prioritize staffing in accordance with service needs and budgetary constraints.

Strategy E: Enhance processes that promote financial vitality.

1. Implement institutional effectiveness reporting for each program area in accordance with strategic plans.
2. Adopt annual budget that includes a funding plan for equipment acquisition and sustains affordability and innovation.
3. Establish spending priorities necessary to maintain CFI ratios in conjunction with the budget approval.

Goal 3: Enhance community engagement and partnerships.

Strategy A: Advance and broaden business relationships that align with college programmatic & fiscal needs in a sustainable fashion.

1. Pursue new AATP Development partnerships.
2. Develop renewable energy laboratory partnership.
3. Establish international partners to promote international opportunities.
4. Implement distance learning platform for international and domestic education.
5. Seek two new grants for potential funding that align with the strategic plans of the College.
6. Implement Capital Campaign through Richland Foundation for the new Integrated Business Education Center.
7. Continue outreach to College alumni through Alumni Association activities and pursue approach to updating contact information.
8. Provide fundraising training for Foundation board members through a special board retreat.
9. Increase number of endowed scholarships that support the College's mission of learning.
10. Promote Richland scholarships through an awareness campaign.

Strategy B: Strengthen relationships that create new opportunities for P-20 education.

1. Expand STEM activities with K-12 partners to encourage transition to Richland STEM programs.
2. Conduct research studies on various areas of Richland Community College.
3. Populate NSEC Visitor Center with attractions to draw visitors.

Strategy C: Strengthen relationships that create new opportunities for continuing education.

1. Expand RCC district participation at Annual Conference on Diversity and Globalization by demonstrating RCC Core Values through enrichment activities.
2. Expand renewable energy laboratory (REL) programming activities with Engineering Technology credit programming and CPED Sustainability noncredit programming.
3. Develop, implement, and market new applied baccalaureate pathways.

Strategy D: Create a proactive presence in the community and within local service organizations.

1. Market Richland innovations.
2. Promote and expand Richland's Speakers Bureau presence within the community.
3. Sustain and promote a positive community perception of Richland as the "Crown Jewel" through media promotion.

Strategy E: Work collaboratively with local, state, and federal government.

1. Expand existing US Department of Energy partnership.
2. Continue to deliver Science Sundays at the Children's Museum of Illinois.
3. Coordinate work for the Student Success Center with CDB.
4. Develop process for reporting Voluntary Framework for Accountability (VFA) data and incorporate into institutional use.
5. Enhance relationships with elected officials.
6. Solicit and obtain Congressional support for the TAACCCT grant.

Strategy F: Continue to promote partnerships in workforce training and economic development while exploring new opportunities to enhance regional employment potential.

1. Implement strategic plan for new Business Education Center.
2. Continue relationships with the City of Decatur, EdCo, Economic Dvpt. Corporation, and Grow Decatur to build on economic development initiatives.
3. Submit application to Illinois Department of Public Health to obtain approval for Clinton Education Center and Liberty Village (Manor Court of Clinton) for Basic Nurse Assistant Training Course to offer HLTH 141 course.



College Vision

To be the Premier Source for Education, Workforce Training, Partnerships and Economic Development.

College Mission

The mission of Richland Community College is to provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values

- Commitment
- Respect
- Excellence
- Accountability
- Diversity

**Richland Community College Strategic Plan
2011-2014**

Goal 1: Advance student access, engagement, and success.

Strategy A: To advance student access by providing a comprehensive system for enrollment, student services, and scheduling.
Strategy B: To enhance educational engagement in and out of the classroom.
Strategy C: Support student success through enhanced readiness, persistence, retention, and completion.

Goal 2: Cultivate a sustainable institutional environment.

Strategy A: Create and implement an institutional sustainability master plan.
Strategy B: Increase activities that enhance mental, physical, and professional wellness for employees, students, and their families.
Strategy C: Enhance processes that promote ecological health.
Strategy D: Enhance processes and increase activities that promote diversity and social justice.
Strategy E: Ensure sustainability of the College's human resources.
Strategy F: Enhance processes that promote financial vitality.

Goal 3: Enhance community engagement and partnerships.

Strategy A: Advance and broaden business relationships that align with college programmatic & fiscal needs in a sustainable fashion.
Strategy B: Strengthen relationships that create new opportunities for P-20 education.
Strategy C: Strengthen relationships that create new opportunities for continuing education.
Strategy D: Create a proactive presence in the community and within local service organizations.
Strategy E: Work collaboratively with local, state, and federal government.
Strategy F: Continue to promote partnerships in workforce training and economic development while exploring new opportunities to enhance regional employment potential.

Strategic Plan

Implementation and
Performance

Public
Accountability

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

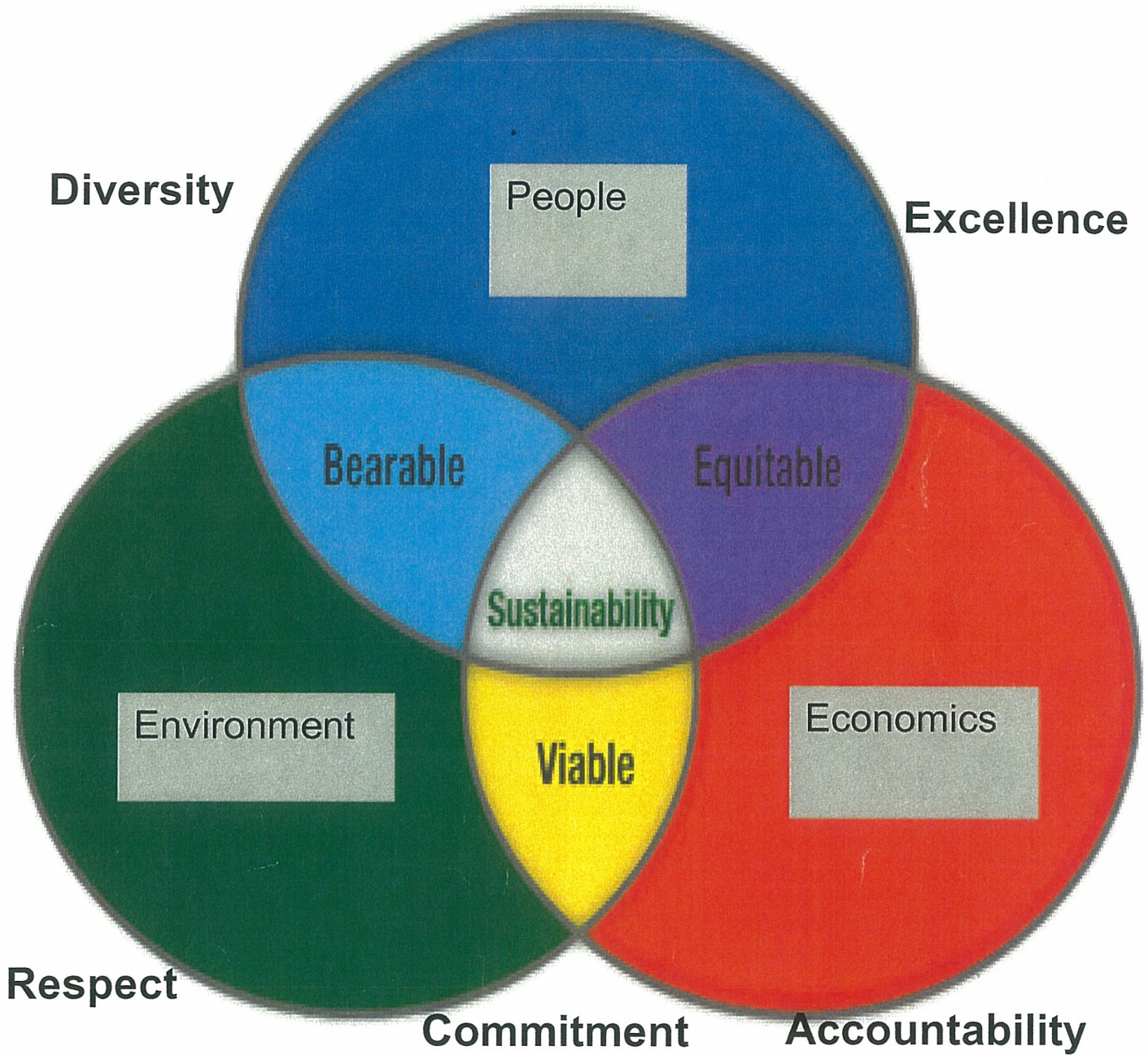
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Annual Performance Report

Implementation and
Performance

Public
Accountability

Principles of Sustainability



CONVENING OF THE REGULAR MEETING

MINUTES OF THE REGULAR MEETING ON JUNE 17, 2014

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521**

June 17, 2014

PUBLIC HEARING FOR BUDGET

A Public Hearing for the FY2015 Budget was held at 5:15 p.m. in Conference Room A/B of the College. There were no comments from the public, and the hearing adjourned at 5:30 p.m.

CONVENING OF THE MEETING

Call to Order The regular meeting was called to order at 5:38 p.m. Tuesday, June 17, 2014, in Conference Room A/B of the College by Chairman Campbell. Chairman Campbell also recited the College Vision, Mission and Core Values.

Roll Call

Members Present: Bruce Campbell, Dale Colee, Dr. David Coopriider, Rev. Wayne Dunning, Paris Woods, Larry Osborne, Tom Ritter, and Randy Prince.

Also present: Dr. Gayle Saunders and other staff members.

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of May 20, 2014, had been distributed to the Board prior to this meeting.

Coopriider moved to approve the minutes of the regular meeting of May 20, 2014. Osborne seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Appointment of Board Officers

Dismissal of Ad Hoc Appointments

Chairman Campbell disbanded the Ad Hoc Appointments of Bruce Campbell as ICCTA Representative, Randy Prince as the Liaison to the Richland Community College Foundation, Bruce Campbell and Dr. Larry Osborne as the Compensation Committee, Dr. Larry Osborne and Dr. David Coopriider as the Audit Committee, Randy Prince and Dr. Osborne as the Travel Committee, and Rev. Wayne Dunning and Randy Prince as the Nominating Committee. All members were thanked for their service.

Appointment of Liaison to Richland Community College Foundation Board of Directors

Chairman Campbell appointed Randy Prince as the Liaison to the Richland Community College Foundation.

Appointment of ICCTA Representative

Chairman Campbell appointed Dale Colee as the ICCTA Representative and Rev. Wayne Dunning as ICCTA Alternate Representative.

Appointment of Audit Committee

Chairman Campbell appointed Tom Ritter and Dr. David Coopriider to the Audit Committee.

Appointment of Nominating Committee

Chairman Campbell appointed Larry Osborne and Rev. Wayne Dunning to the Nominating Committee.

WRITTEN COMMUNICATIONS

College Activities Report:

- Each Saturday through October 11 the Richland Student Farms will host a fresh produce market from 8:00 a.m. to noon in the National Sequestration Education Center Parking Lot.
- Trustee Scholar Orientation Program/Welcome will be held on June 24 in the Mueller Student Center from 5:15pm – 7:30pm.
- University of Illinois Extension will host a Dog Show on June 28 in Progress City USA.
- The College is closed on July 4, in observance of Independence Day.
- Precision Aerial Ag Show will be held in Progress City USA July 9-10. The two-day event will feature speakers, demonstrations and exhibitors in the field of unmanned aerial vehicles.
- Culinary Arts Institute Luncheon will be held on July 16 between 11:30 a.m. and 12:30 p.m. The cost is \$10.
- Macon County Relay for Life will be held on July 18-19 in the Shilling Parking Lot. This is the 19th year Richland Community College has hosted the event.

- The Foundation Annual Dinner meeting will be held on July 24 at the Country Club of Decatur. Please RSVP to the Foundation.

Personnel Report:

Full-Time Retirements, Resignations, and Terminations

- Alex Wiertelak, Communications Instructor, Communications, Education, Humanities and Fine Arts, effective May 23, 2014.
- Jennifer Grindstaff, Transition Coordinator, Adult Education, effective May 30, 2014.

New Employee

- Ashley Hamilton, Communicator Advisor, Communications, Education, Humanities and Fine Arts, effective July 1, 2014.

Construction Report:

Vice President, Greg Florian, updated the Board on the following construction projects:

- Student Success Center
- Culinary Arts Institute
- Workforce Development Institute
- Early Childhood Development Center
- Welding Area Renovations

2015 Strategic Plan Process:

Gianina Baker, Director of Institutional Effectiveness and Planning provided the Board with a written tentative timeline for the 2015-2018 Strategic Plan development:

- June – August: Focus Group Conversations
- August – November: Analyzing Data for Themes/Initial draft of Strategic Planning Goals
- December – January: Draft of 2015-2018 Strategic Plan at Board Retreat
- January – February: Finalization of Strategic Planning Goals for 2015-2018
- March: Adoption of 2015-2018 Strategic Plan

SPECIAL REPORTS

REPORT OF THE PRESIDENT

- Richland Community College GED students celebrated their Graduation with a Commencement Ceremony in the Shilling Auditorium.
- Dean Leslie DeVore accepted the position of Associate Vice President of Instruction at Lake Land College. We wish her well in her new endeavors.

- Dr. Denise Crews and I attended the quarterly meeting of the Education Leadership Council of the Education Coalition of Macon County and presented on Richland's College Readiness Alliance. EdCo is excited about the work Richland is doing in this area and expressed a desire to support further work through a fundraising grant.
- Enbridge Energy will be gifting Richland with five \$1,000.00 Scholarships, two scholarships in the manufacturing area and three scholarships in the welding area. Enbridge is working on a 165 mile long pipeline in Illinois called their southern access extension.
- Richland renewed partnership interests with Decatur Public Schools. Superintendent Taylor joined me for lunch and a tour of Richland. Taylor understands that when the district and Richland work to align many of our educational offerings, students will be the beneficiaries. African-American studies will be offered as a dual credit course this fall at Eisenhower and MacArthur high schools. Additional dual credit course offerings are being discussed.
- Met with Grow Decatur representatives about progress on the initiatives, particularly as they relate to education.
- The ICCTA Annual Conference was held June 6-7, in Springfield, Illinois. Emmett Sefton was posthumously honored for his service as a trustee at the luncheon on Friday. Faculty, students, and alumni were honored during the evening banquet.
- The 14th Annual Richland Community College Conference on Diversity and Globalization was held June 12-13. Over 125 people participated in this annual event. Deborah McGee, a 39 year employee of Richland, was selected as the 2014 Diversity Award winner.
- Ribbon cutting for Bistro 537 will take place Wednesday, June 18, from 5:00pm-7:00pm. The celebration is in coordination with the Chamber's Business-After-Hours event.
- Reboot Illinois recently published an article ranking Richland Community College among the top 25 community colleges in Illinois to graduate students with an associate's degree within three years or assisting student transfer into four-year universities.
- Chef Brian Tucker, Director, Culinary Arts Institute, presented the College Spotlight on Coffee Blending and the development of the first Richland blend called Professor Bean Brewed Awakening.

REPORT OF ICCTA

Bruce Campbell attended the ICCTA Annual Convention held on June 6-7, in Springfield, Illinois. Trustee Campbell reported that the Illinois Council of Community College Presidents is conducting a joint study with the university Presidents on articulation initiatives. The Governance Institute for Student Success provided great information on engaging community college trustees and presidents in thoughtful and courageous dialogue around the importance of effective and evidence-informed governance to foster student success and completion.

The Presidents Council will do a study related to Baccalaureate Degree granting authority in Illinois being proposed for Community Colleges.

The annual ACCT Convention will be held in Chicago on October 22-25.

REPORT OF STUDENT TRUSTEE

Student Trustee Paris Woods reported that she attended the ICCTA Student Leadership Institute on June 6-7, 2014, in Springfield, Illinois. The activities for the summer months are listed in the Board Book.

AGREEMENTS/CONTRACTS AUTHORIZED BY PRESIDENT SAUNDERS

During the month of May, Dr. Saunders signed the Memorandum of Understanding between Illinois Network of Child Care Resource & Referral Agencies and Richland Community College; the Memorandum of Understanding Addendum Agreement for the Workforce Investment Board for Macon and Dewitt Counties WIA19; and the Fair Havens Christian Homes HIPAA Business Associate Agreement (clinical site agreement).

EXECUTIVE SESSION

Coopriider moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act. Prince seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

Meeting convened into closed session at 6:32 p.m.

Meeting reconvened into open session at 7:45 p.m.

CONSENT AGENDA

Purchase Recommendations and Bids

A recommendation to purchase Medium/Heavy Truck and Collision Repair Program Hand Tool Equipment from Mac Tools, Westerville, OH, for a total of \$88,673.60; Medium Heavy Duty Truck Program Equipment – Brake System Trainers from ATech Automotive Technology of Walton, Kentucky for a total of \$12,718.51; and Classroom furniture for the Workforce Development Institute from Illinois Supply Inc. of Forsyth, IL, for \$35,463.35 was presented to the Board.

Charge Backs

A recommendation to approve the following charge backs were presented to the Board:

- Sydney Myers – Veterinary Technology AAS – Parkland College
- Chanel Heath – Long Term Care Administration Certificate – College of DuPage
- Lydia Smith – Veterinary Technology AAS – Parkland College
- Brett Splittstoesser – Agricultural Business: Grain Merchandising and Management AAS – Parkland College

Employment Changes

A recommendation to approve the appointment of William Mertell to the position of Drafting and Design Instructor, Business and Technology, was presented to the Board.

A recommendation to approve the appointment of Brenda Hubner to the position of Health Information Technology Instructor, Business and Technology, was presented to the Board.

Osborne moved to approve the consent agenda items as presented. Prince seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

NEW BUSINESS

Approval of Lease Amendment with University of Illinois Extension

A recommendation to approve the College enter into a lease amendment with the University of Illinois Extension was presented to the Board.

Osborne moved to approve the lease amendment with University of Illinois Extension. Prince seconded. Roll vote being all ayes, Chairman Campbell declared the motion carried.

2015 Fiscal Year Budget

Greg Florian, Vice President, Finance and Administration, presented the Fiscal Year 2015 budget to the Board. As required by statute, the tentative budget has been available for public inspection since May 16, 2014. Funding sources have been identified for all expenditures requested in this balanced budget.

Prince moved to adopt Resolution No. 14-10, Adopting Fiscal Year 2015 Budget, as presented. Coopriider seconded. Roll vote being all ayes, Chairman Campbell declared the motion carried.

Authorization to Transfer Interest Earnings of Working Cash Fund – Resolution No. 14-11

A recommendation to adopt Resolution No. 14-11, transferring the Interest Earnings of the Working Cash Fund, was presented to the Board.

The Resolution provides that the Board of Trustees authorize the Treasurer of the College to transfer 100% of the interest earned from the Working Cash Fund to the Education Fund to be used for necessary and ordinary expenses of the College.

Dunning moved to adopt Resolution No. 14-11, transferring the Interest Earnings of the Working Cash Fund, as presented. Osborne seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

Compliance with Prevailing Wage Act – Resolution No. 14-12

A recommendation to adopt Resolution No. 14-12, Compliance with Prevailing Wage Act, was presented to the Board.

The resolution supports the Department of Labor's findings. The Department of Labor's findings for the eight counties in the Richland District are available for review in the President's Office.

Coopriider moved to adopt Resolution No. 14-12, Compliance with Prevailing Wage Act, as presented. Osborne seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

Annual State Funded Capital Request – Resource Allocation Management Plan (RAMP) Document

A recommendation to authorize College administration to file a Resource Allocation Management Plan (RAMP) with the Illinois Community College Board and certify that funds are, or will be, available was presented to the Board.

The RAMP document includes the request for new construction projects seeking 75% funding by the state. This year, the College requests state capital funding consideration for four projects. They include the Global Agribusiness/National Bioenergy Education Center, Community Education Center, Business Education Center Addition and Renovations, and Life Sciences/Health Professions Addition.

Prince moved to authorize the College administration to file a Resource Allocation Management Plan (RAMP) with the Illinois Community College Board and to certify that funds are, or will be, available, as presented. Dunning seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

FINANCIAL REPORT

Bills Payable

The May 2014 Treasurer's Report and Financial Statements were presented to and discussed with the Board.

A list of bills paid in the amount of \$2,583,480.82 for May 2014 was distributed to the Board prior to the meeting.

Prince moved to ratify the May bills paid and approve the Financial Statement to be filed for audit. Dunning seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

Review of Minutes of Previous Closed Sessions

A recommendation for continued confidentiality of closed (executive) session minutes was presented to the Board.

Coopriider moved that the Board of Trustees approve the continued confidentiality of the closed session minutes, as presented. Prince seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

ITEMS FROM THE BOARD

Trustee Colee commented on Chef Tucker's hard work at Richland Community College and in his involvement in the community through Mercy Kitchen.

Trustee Campbell thanked all involved in the Diversity Conference and wished Leslie DeVore the best in her future endeavors.

ADJOURNMENT

Prince moved and Osborne seconded to adjourn the meeting at 8:10 p.m.

David Coopridier, Secretary

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

WRITTEN COMMUNICATIONS



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601
Phone (312) 977-9700 Fax (312) 977-4806

June 18, 2014

Gayle Saunders
President
Richland Community College District No. 537
One College Park
Decatur IL 62521

Dear Dr. Saunders:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **June 30, 2013** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The Certificate of Achievement plaque or medallion will be shipped to:

Greg Florian
Vice President, Finance and Administration

under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,
Government Finance Officers Association

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds

Jennifer,

I recently completed this course at Richland Community College and wanted to send a quick note of appreciation to you and the college for providing this opportunity. I attended RCC-24 - Jen, Leslie and Tammy were the instructors. They were professional, enthusiastic and knowledgeable.

The facilities were clean and comfortable. The course was ideal -wide open, distraction-free and safe.

Even if I never ride a motorcycle on a street, highway or interstate, this course has made me a safer, more aware driver in my personal vehicle. I will encourage others to attend. I am fortunate to live in Decatur. Several attendees drove in from 30-50 miles to take the course.

Thank you for providing this service to the community. I'm certain all attendees benefited as much as I did.

Thanks again,

Kent Engelbrecht
217.413.2428
Decatur, IL



TO: Dr. Gayle Saunders *gms*
FROM: Lisa Gregory, Executive Director, Public Information and Chief of Staff
DATE: July 1, 2014
SUBJECT: College Activities Report

Please find attached the *Richland Community College Activities Report* for the current month and a preview of next month. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

July

- July 16 Culinary Arts Institute Lunch
Cost: \$10:00
Seating will be any time between 11:30 a.m. to 12:30 p.m.
- July 18-19 Macon County Relay for Life
4:00 p.m. – 10:00 a.m. – Shilling Parking Lot
This is Richland's 19th year as a sponsor for Relay for Life Event.
- July 19, 26 Saturday Produce Market
8:00 a.m. – Noon – National Sequestration Education Center
The Richland Student Farms will host a fresh produce market every Saturday morning from May 24, 2014, to October 11, 2014. This Market will offer fresh fruits and vegetables grown by Richland Students, as well as, local farmers.
- July 22 RCC Dance Open House
5:30 p.m. – 7:30 p.m. – Shilling Center Lobby
Meet instructors and tour facility. Ask about "new student" discount. Registration for Fall Dance Class during this time.
- July 24 Foundation Annual Dinner – Country Club of Decatur
5:15 p.m. – Cocktails
6:00 p.m. – Dinner
- July 30-31 International Workshop on Public Education, Training, and Community Outreach for Carbon Capture, Utilization, and Storage (CCUS)
8:00 a.m. – Noon – National Sequestration Education Center
This workshop is developed and sponsored by the National Energy Technology Laboratory (U.S. Department of Energy, Archer Daniels Midland Company, Schlumberger Carbon Services, Illinois State Geological Survey (University of Illinois, and Richland Community College.

August

- August 2, 9, 16
23, 30 Saturday Produce Market
8:00 a.m. – Noon – National Sequestration Education Center
The Richland Student Farms will host a fresh produce market every Saturday morning from May 24, 2014, to October 11, 2014. This Market will offer fresh fruits and vegetables grown by Richland Students, as well as, local farmers.

To: Dr. Gayle Saunders, President
 From: Richard Gschwend, Director, Human Resources
 Date: July 1, 2014
 Subject: Personnel Update



Retirements, Resignations, and Terminations


Name	Position	Last Day
Kathy Hanks	Enrollment Advocate, Student Success	06/27/14
Deborah McGee	Director, Student Development, Student Success	06/27/14
Whitney Bradshaw	Secretary, Part-time, Communications, Education, Humanities, and Fine Arts	06/30/14
Elizabeth DeBouck	Marketing Assistant, Marketing	06/30/14
Leslie DeVore	Dean, Workforce Development, Economic Development and Innovative Workforce Solutions	06/30/14
Jenna Curry	Health Information Technology Instructor, Health Professions	07/31/14
Katrina Smalley	Creative Marketing Specialist, Marketing	08/01/14

Changes

Name	Position	Start Date
Kolbi Templin	Accounting Technician- Operations, Technical and Facilities Operations	07/01/14

MEMORANDUM

BUSINESS SERVICES

To: Dr. Gayle Saunders
From: Greg Florian 
Date: July 7, 2014
Re: Construction Project Status

Current Construction Projects

Student Success Center –The College has received notification from the Capital Development Board (CDB) that they have approved BLDD’s corrections and modifications to the bid specifications allowing the project to move to the bid stage. The schedule is as follows: bid package advertised on starting July 7th, 2014; pre-bid meeting for contractors on July 25th, 2014; general bids opened at CDB on August 7th, 2014. Typical, once the CDB receives the bids, the process for reviewing contracts and contractors takes between 60 and 90 days. The CDB has assigned a new project manager, Rich Meyer and we look forward to meeting him in the near future.

Culinary Arts Institute – This section of the project is near completion. BLDD and Henneman Engineering have compiled an interior punch list of items for CORE to correct. The floor in the storage area has been cleaned and will be sealed soon. King Lar is addressing the air handling unit that is not functioning correctly. The manufacturer of the unit has been notified and Henneman Engineering is reviewing the design to verify that the air handler is sized accordingly. Furniture is in the process of being ordered and we expect delivery by mid-August.

Workforce Development Institute – The interior work is rapidly being finished. All walls and ceilings have received final coats of paint. Ceiling grid installation has been completed and the acoustical clouds have been installed in the main corridor. Concrete staining has begun in the main corridor and is anticipated to be complete in the next two weeks. Final glass and door installation details are complete. The paint booth installation is complete and the paint-prep booth is underway. The roof drains, storm piping, domestic water and hydronic piping have been finished. The insulation contractor will finish in the next week. Electrical power distribution is 90 percent complete and the majority of the lighting has been installed in the facility. The metal standing-seam roof work is on-going with approximately 90 percent installed. The metal wall panel installation is well underway with approximately 90 percent of the panels complete. Panels on the remainder of the facility will be put in place over the next month. Site work necessary to install sidewalks and completion of the parking lot is approximately 80 percent complete. Several sections

of the installed drain piping that were damaged during the winter have been replaced. BLDD has begun commissioning the mechanical systems so they can be started in the coming weeks to provide air conditioning to the building.

The College was notified by BLDD on June 18th that a portion of concrete cast for the project may not have meet material quality standards as set forth in the project specifications. All of the parties are working toward an appropriate solution to assure that the College receives a quality project. CORE has provided an updated schedule showing the construction to be completed by July 31st.

Early Childhood Development Center – Contractors have begun erecting new interior walls and have cut new exterior windows on the south side of the center. HVAC, plumbing, and electrical roughins continue. Demolition has begun on the exterior of the building in preparation for the new entrance canopy. The interior glass entry will be installed in the next two weeks. RCC has asked CORE to attempt to finish in early August so that Childcare can be relocated to their new space prior to the start of the semester.

Welding Area Renovations – Initial electrical work to convert the existing Automotive Lab to a Welding Lab was undertaken earlier this year. Design modifications to the Lab have been made, the welding booths and ventilation system has been ordered and is scheduled to be delivered to the College by late September. Installation of these modifications is anticipated to take three months. This phase of the project will begin after the automotive program is moved into the new WDI facility.

SPECIAL REPORTS

Richland Community College
STUDENT GOVERNMENT ASSOCIATION
BOARD REPORT

July 2014

Student Trustee: Paris Woods

President: Kaylie Griffin *Vice-President:* TBD *Secretary:* TBD

Campus Life Updates:

- 7/22: Ice Cream Day Social
- 8/8: Student Government Association Retreat

**MONTHLY REPORT OF RICHLAND COMMUNITY COLLEGE
AGREEMENTS/CONTRACTS**

AUTHORIZED BY PRESIDENT SAUNDERS FOR THE MONTH OF

June 2014

- 6/19/2014 Dr. Saunders signed an Intergovernmental Agreement between Richland Community College and the Board of Education of Decatur Public School, District #61 for the purpose of continuation of the parties' relationship and definition of the perimeters of their joint Dual Credit Program.
- 6/30/2014 Dr. Saunders signed the Career and Technical Education Program Perkins Postsecondary Grant Agreement for \$176,542.00.

EXECUTIVE SESSION

Executive Session – July 15, 2014


MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.

CONSENT AGENDA

TO: Board of Trustees

FROM: Dr. Gayle Saunders 

DATE: July 7, 2014

SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board, the following items are presented as a consent agenda to be acted upon within the same motion. Any Board member may remove an item from the consent agenda to be acted upon separately. Supporting documentation for each consent agenda item is attached.

Therefore, it is recommended that the Board of Trustees approve the following:

- A. Purchase Recommendations and Bids
 - 1. Fitness Center Equipment Purchase
 - 2. Furniture Purchase for the Culinary Arts Institute, Bistro Five Thirty Seven
 - 3. Purchase of Trainers for Medium/Heavy Truck Program
 - 4. Medium/Heavy Duty Truck and Collision Equipment Purchase
 - 5. Approval to Purchase Pull Behind Mower
 - 6. Purchase of Culinary Point-of-Sale System
- B. Statement of Final Construction Costs Compliance
- C. Charge-Back
 - 1. Mason J. Dial – Precision Agriculture Technology AAS – Parkland College – Fall 2014 to Spring 2015
- D. Full-time Employment
 - 1. Dr. Jarmese Sherrod, Assistant Professor, Developmental English – Communications, Education, Fine Arts and Humanities – Effective August 11, 2014
 - 2. Travis White, Mathematics Instructor- Mathematics and Sciences – Effective August 11, 2014
 - 3. James Kralik, Mathematics Instructor - Mathematics and Sciences – Effective August 11, 2014
- E. Change of Employment
 - 1. Kelly Gagnon – Director, Adult Education – Economic Development and Innovative Workforce Solutions – Effective July 16, 2014
 - 2. Andrew Hynds – Dean, Mathematics and Sciences – Mathematics and Sciences – Effective August 4, 2014

PURCHASE RECOMMENDATIONS AND BIDS

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

Business Office

To: Dr. Gayle Saunders

From: Greg Florian 

Date: July 2, 2014

Re: Fitness Center Equipment Purchase

The Richland Community College Fitness Center will be moved to a new and expanded space upon the completion of the Workforce Development Institute. Much of the existing exercise equipment has reached the end of its useful life. Repairs to the equipment are becoming cost prohibitive as parts are becoming more difficult to secure.

The purchase of new fitness equipment is recommended. This purchase will enable the Fitness Center to continue to provide quality physical fitness opportunities for students, employees, and community members throughout the coming years.

The equipment is being purchased through the National Joint Powers Alliance Purchasing Agreement that is approved by the State of Illinois for educational and government entities.

Funding for the purchase of this equipment is included in the equipment funding designated for the Workforce Development Institute.

It is recommended that the Board authorize the College Administration to purchase the following equipment on contract totaling \$86,201.04 from Life Fitness, Rosemont, IL.

I am available for any questions you may have.

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

Business Office

To: Dr. Gayle Saunders

From: Greg Florian

A handwritten signature in black ink, appearing to read "Greg", is written over the printed name "Greg Florian".

Date: July 2, 2014

Re: Furniture Purchase for the Culinary Arts Institute, Bistro Five Thirty Seven

Richland Community College expanded the Culinary Arts Institute to include a restaurant, Bistro Five Thirty Seven. The restaurant is the first phase of the Workforce Development Institute to achieve completion.

New furniture is needed for the restaurant to complete the project. Staff have been working with vendors over the past several months to select furniture appropriate for the space as a learning lab.

Funding for this purchase is available from the Richland Foundation and bond funds. This purchase is possible through two State joint purchasing contracts (E&I and TCPN).

It is recommended that the Board authorize the College Administration to purchase the following equipment on contract totaling \$34,593.90 from Illini Supply, Forsyth, IL.

I am available for any questions you may have.



MEMORANDUM

To: Dr. Gayle Saunders

From: Greg Florian

Date: July 2, 2014

Re: Purchase of Trainers for Medium/Heavy Truck Program

Richland Community College academic staff developed a comprehensive list of tools that are required for program certification of the Medium/Heavy Truck Curriculum. A no-bid contract was awarded to ATech Automotive Technology as it is the only company able to provide the instructional equipment and materials needed for this program.

This purchase represents a portion of the equipment deemed necessary for accreditation requirements.

This request is for the following equipment:

640	EVAP Trainer Faulted/Courseware - \$5,200.00
650D	Engine Performance Trainer - Diesel Engine - \$74,000.00
670	Injector/Fuel Pump System Trainer/Courseware - \$2,850.00
3801	J1850 Network Trainer/Courseware - \$11,690.00
VB 10300	Common Rail Diesel Cutaway - \$2,375.00
	Freight Charges - \$1,370.00

Funding for the purchase of this equipment is included in the equipment funding designated for the Workforce Development Institute.

It is recommended that the Board authorize the College Administration to purchase the items specified above from ATech Automotive Technology of Walton, Kentucky, at a total cost of \$97,485.00.

I am available for any questions you may have.

MEMORANDUM

Business Office

To: Dr. Gayle Saunders

From: Greg Florian



Date: July 2, 2014

Re: Medium/Heavy Duty Truck and Collision Equipment Purchase

Richland Community College has expanded its course offering to include Medium/Heavy Duty Truck and Collision Repair programs. These programs require new equipment per their accreditation requirements.

This purchase represents a portion of the equipment deemed necessary for each program per accreditation requirements and input and guidance of current faculty members with experience in this field. The low bid is being recommended for each bid package below. Additional equipment purchases to follow.

The College received bids from six vendors bidding on twenty bid packages. The specifications allowed the College to select multiple vendors based on lowest cost. The low bid meeting specifications is being recommended for the bid package.

Funding for this purchase is from the Richland Foundation and monies included in the equipment funding designated for the Workforce Development Institute.

It is recommended that the Board authorize the College Administration to purchase the following equipment totaling \$101,312.73 from the vendors listed below:

From Chasis Liner Supply – Euless, Texas

1 Chasis Liner 832165 Frame Machine - \$11,565.00

From Southern Auto Garage Nicholasville, KY

1 Hunter BL505-AB Brake Lathe - \$4,996.00

1 Hunter TCX575 Tire Changer - \$10,180.00

From Snap-On Industrial – Crystal Lake, IL

1 Xtool PS2 Heavy Duty Diagnostic Tool - \$1,187.94

1 Snap-On YA449A Sand Blaster - \$1,097.31

1 Snap-On YA22300A Spot Welder - \$2,076.90

1 Snap-On JBC201BL Heavy Duty Brake Lathe - \$5,466.18

1 Snap On EESC318N12IN Modis Ultra Scan Tool - \$4,566.20
1 Snap-On EESC318N12IN Solus Ultra Scan Tool - \$2,961.20

From Rack'm Up Equipment – Elk Grove, IL

1 Mohawk TP-30 2 Post Truck Lift - \$40,393.00
1 Pressure Pro 3012-50G Pressure Washer - \$4,995.00
1 Blackhawk B65041 20 Ton Porto-Power Kit - \$2,900.00

From Napa Auto Parts – Springfield, IL


1 Noregon 63025 JPRO Semi-Rugged Fleet Service Kit - \$5,629.00
1 Robinair 34788 R134 Recovery Machine - \$3,299.00

I am available for any questions you may have.

MEMORANDUM

Business Office

To: Dr. Gayle Saunders

From: Greg Florian 

Date: July 2, 2014

Re: Approval to Purchase Pull Behind Mower

The Facilities and Operations Department continually strive to maintain and improve the grounds of Richland Community College. The existing fleet of mowers is aging, resulting in increased down time and higher maintenance costs. The oldest mower in the fleet was purchased in 1988, with the newest purchased in 2006.

With the addition of the Workforce Development Institute and additional buildings being built in Progress City USA, the Facilities Department needs a mid-size mower attachment to pull behind an existing tractor. This unit will complement the existing wide area mower and trim mower fleet.

Funding for the purchase of this equipment is included in the funding designated in Equipment Replacement Funds.

The College received bids from six vendors. The low bid meeting specifications is being recommended for the bid package.

The bids received were:

- Heath's Inc, Monticello, IL - \$16,762.42
- Sloan Implement, Assumption, IL - \$15,500.00
- Shelby Farm Pride, Shelbyville, IL - \$14,642.00
- Jennings Implement, Bement, IL - \$13,036.00
- Tri-Co, Taylorville, IL - \$12,650.00
- Hogan Grain & Equipment, Macon, IL - \$11,970.00
(Hogan did not meet the specifications of the desired equipment)

It is recommended that the Board authorize the College Administration to purchase the following equipment on contract totaling \$12,650.00 from Tri-Co Equipment of Taylorville, IL.

I am available for any questions you may have.

To: Dr. Gayle Saunders

From: Dr. Douglas Brauer 

Date: July 8, 2014

Re: Purchase of Culinary Point-of-Sale System

With the success of the Richland Student Coffee House and the addition of the culinary student restaurant, the Culinary Arts Institute is in need of a new Point of Sale (POS) system. Chef Tucker has evaluated numerous platforms and has come to the conclusion that MICROS 3700 system (sold by North Country Company located in Minnesota) is the best option for the program.

The MICROS 3700 allows Bistro 537 and the Coffee House to act as two separate revenue centers in the same system. Therefore reports can be run on each individual or as combined totals. This will benefit students by having more opportunity to interact with current technology that they will utilize in the industry. Also, all of the reporting that is possible out of the new system can be used in various classes, such as culinary math and cost management. This creates a significant educational advantage for Richland students as they will be able to use real data when learning about financial issues in the food industry.

The system price is \$15,854.42, which reflects a \$3,550 educational discount. This purchase was allocated for in the FY2014 Perkins Grant. This purchase was discussed at the June 2014 Richland Board of Trustees meeting.

Because this is a software system the purchase can be made in accordance with Illinois Public Community College Act Statute 805/3-27.1.f, which allows the following exception to using the bid process involving an expenditure award. This exception is for "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services."

It is recommended that the Board ratify the purchase of the MICROS 3700 Point-of-Sale System from North Country Company at a cost of \$15,854.42.

STATEMENT OF FINAL CONSTRUCTION COSTS COMPLIANCE

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Dr. Gayle Saunders

From: Greg Florian

Date: June 26, 2014

Re: Statement of Final Construction Costs Compliance

The Illinois Community College Board's administrative rules require a Statement of Final Construction Compliance for all completed construction projects, stating the project's actual cost. The College has completed the following construction project. The project scope and budget has been certified by the College's Engineer.

Project	Approved Budget	Actual Cost
Parking Lot Lighting Replacement	\$660,000	\$544,420

It is recommended that the Board of Trustees authorize the College administration to submit the Statement of Final Construction Compliance for the project noted above.

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Mr. Paul G. Boland, P.E.
Henneman Engineering, Inc.
1605 South State Street
Champaign, IL 61820-7240

RCC Project Number: 1301

ICCB Project Number: 537-TE-2225-1212

Description: Parking Lot Lighting Replacement

Final cost of the project:

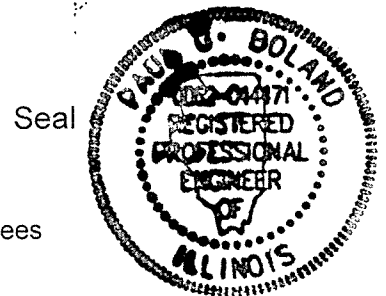
Approved Budget \$660,000 Actual Cost \$544,420

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Paul G. Boland
Architect/Engineer's Signature

June 10, 2014
Date

IL 062.044471
Illinois Registration or License Number



Approved by the Richland Community College Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

CHARGE BACKS

**RICHLAND COMMUNITY COLLEGE
STUDENT AND ACADEMIC SERVICES**

MEMORANDUM

TO: Dr. Gayle Saunders
FROM: Denise Crews, V.P. Academic Services
SUBJECT: Application to Attend Another Recognized Illinois Public
Community College (Charge-Back)
DATE: June 27, 2014

**Applications for Charge-Backs have been reviewed and approval is recommended
for the applicants listed below:**

Applicant for First Time Enrollment

Mason J. Dial	Precision Agriculture Technology	Fall 2014 to Spring 2015
8515 Little Galilee Road	AAS	
Maroa, IL 61756	Parkland College	

FULL-TIME EMPLOYMENT

To: Dr. Gayle Saunders, President
From: Richard Gschwend, Director, Human Resources
Date: July 1, 2014
Subject: Employment of Full-Time Tenure Track
Developmental English Assistant Professor



As requested by Dr. Denise Crews, Vice President, Academic Services and Richard Gschwend, Director, Human Resources, it is recommended that Dr. Jarmese Sherrod be appointed to the position of Full-Time Tenure Track Developmental English Assistant Professor.

Dr. Sherrod earned a Master of Science degree in Journalism from Roosevelt University in Chicago, and attained her Doctor of Education degree from the University of Illinois in Chicago.


Dr. Sherrod currently works as an Adjunct Instructor at Daley College in Chicago, and as an Adult Education Instructor at City Colleges of Chicago. Dr. Sherrod brings teaching experience from the University of Maryland Europe in Grafenwoehr, Germany, and Netzaberg Middle School also in Grafenwoehr. Dr. Sherrod has worked as an on-line English instructor with University of Phoenix.

Dr. Sherrod also has experience working as Editor for SPC Television in Carbondale, Editor for WSIU Evening Edition in Carbondale, and Assignment Editor for Channel 6 News in Carbondale.

Dr. Sherrod served as Assistant Director of Project African American Women's Action to Reduce Disparities, developing Tobacco Free programs in cooperation with Chicago Public Schools. She has also volunteered with the Big Brother Big Sister Corporation of America.

Based on her educational background and experience, it is recommended that Dr. Jarmese Sherrod be appointed Full-Time Tenure Track Developmental English Assistant Professor, with an effective date of August 11, 2014.

c Dr. Denise Crews

To: Dr. Gayle Saunders, President
From: Richard Gschwend, Director, Human Resources 
Date: July 8, 2014
Subject: Employment of Full-Time Tenure Track Mathematics Instructor

As requested by Dr. Denise Crews, Vice President, Academic Services and Richard Gschwend, Director, Human Resources, it is recommended that Travis White be appointed to the position of Full-Time Tenure Track Mathematics Instructor.

Mr. White earned his Bachelor of Arts degree in Mathematics from Eastern Illinois University and a Master of Arts degree in Mathematics from Eastern Illinois University.

Mr. White currently works as a full-time teacher with Warrensburg-Latham High School, teaching courses in algebra, geometry, trigonometry, and calculus. Mr. White previously worked as a Graduate Assistant at Eastern Illinois University teaching algebra courses.

Travis is also currently employed as an Adjunct Instructor in our Mathematics and Sciences division, where he has taught traditional and hybrid mathematics courses. Travis also works as a Mathematics Tutor. Travis started with Richland as an Adjunct Instructor in 2009.

Mr. White has attained his Professional Educator License. He is a member of the Illinois Council for Teachers of Mathematics.

Based on his educational background and experience, it is recommended that Travis White be appointed Full-Time Tenure Track Mathematics Instructor, with an effective date of August 11, 2014.

c Dr. Denise Crews

To: Dr. Gayle Saunders, President

From: Richard Gschwend, Director, Human Resources



Date: July 11, 2014

Subject: Employment of Full-Time Tenure Track Mathematics Instructor

As requested by Dr. Denise Crews, Vice President, Academic Services and Richard Gschwend, Director, Human Resources, it is recommended that James Kralik be appointed to the position of Full-Time Tenure Track Mathematics Instructor.

Mr. Kralik earned his Bachelor of Science degree in Secondary Education from the University of Illinois in Urbana, and his Master of Arts degree in Mathematics Education from Eastern Illinois University.

James currently works as an Adjunct Instructor in our Mathematics and Sciences division. James has experience with algebra, geometry, calculus, and statistics instruction. James also works as a Mathematics Tutor. James was employed as an Adjunct Instructor with Richland from 2000 through 2007, and returned to Richland as an Adjunct Instructor in January 2014.

Mr. Kralik is also currently employed with Webster-Cantrell Hall community shelter as a part-time teacher. Mr. Kralik brings twenty years of experience as a teacher with Decatur Public School District, and continues to teach in the Decatur district on a substitute basis.

Mr. Kralik has attained his State of Illinois Master Secondary Teaching Certificate. James is a National Board Certified Teacher of Mathematics.

Based on his educational background and experience, it is recommended that James Kralik be appointed Full-Time Tenure Track Mathematics Instructor, with an effective date of August 11, 2014.

c Dr. Denise Crews

CHANGE OF EMPLOYMENT

To: Dr. Gayle Saunders, President
From: Richard Gschwend, Director, Human Resources 
Date: July 14, 2014
Subject: Change of Employment – Director, Adult Education

As requested by Dr. Doug Brauer, Vice President, Economic Development and Innovative Workforce Solutions and Richard Gschwend, Director, Human Resources, it is recommended that Kelly Gagnon be appointed to the position of Director, Adult Education.


Kelly earned her Bachelor of Arts degree in English and Philosophy from DePauw University in Greencastle, Indiana. Kelly has participated in Evidence-based Reading Instruction Training and in the Illinois Adult Education Content Standard Alignment Project. Prior to joining Richland Community College, Kelly was an English as a Second Language Instructor at Kaplan International College in Chicago.

Kelly joined Richland Community College in 2011 as the Adult Education Transition Coordinator, and in 2013 she became the Adult Education Curriculum Coordinator. As the Adult Education Curriculum Coordinator, Kelly has directed the development and implementation of curriculum aligned with Content Standards, she has created and conducted orientations to improve student intake, persistence, and retention, and she has developed new courses for the Adult Education Program.

In addition to these initiatives, Kelly continues to teach English as a Second Language, Adult Basic Education, and GED classes when needed and she team-teaches with new instructors to assist them in developing strong instruction and classroom management skills.

Based on her educational background and experience, it is recommended that Kelly Gagnon be appointed Director, Adult Education, with an effective date of July 16, 2014.

c. Dr. D. Brauer

To: Dr. Gayle Saunders, President
From: Richard Gschwend, Director, Human Resources 
Date: July 1, 2014
Subject: Change of Employment – Dean, Mathematics and Sciences

As requested by Dr. Denise Crews, Vice President, Academic Services and Richard Gschwend, Director, Human Resources, it is recommended that Andrew Hynds be appointed to the position of Dean, Mathematics and Sciences.

Andrew earned his Bachelor of Science degree in Mathematics from Southern Illinois University in Carbondale, and a Master of Science degree in Mathematics from Illinois State University. Andrew has also completed a Master of Science degree in Higher Education from Kaplan University.

Andrew joined Richland Community College in 2008 as Instructor of Mathematics, and was promoted to Assistant Professor in 2013. Prior to joining Richland, Andy worked as a Graduate Assistant, and as an Instructional Assistant Professor of Developmental Mathematics at Illinois State University. Andrew's areas of instruction include algebra, geometry, statistics, and developmental mathematics.

As Program Coordinator in the Mathematics and Sciences division, Andy has been involved with developing revised traditional, on-line, and hybrid course offerings. Andrew recently assumed additional duties relating to the College's Mathematics Enrichment Center, and assisted in expanding mathematics instructional services at our Fairview and Clinton sites. Andy has served on the College's Institutional Effectiveness Group as a Faculty representative.

Based on his educational background and experience, it is recommended that Andrew Hynds be appointed Dean, Mathematics and Sciences, with an effective date of August 4, 2014.

c. Dr. D. Crews

FINANCIAL REPORT

TO: Board of Trustees ^{AMEE}
FROM: Dr. Gayle Saunders ^{GS}
DATE: July 7, 2014
SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement, and the Bills for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the June 2014 bills paid and approve the Financial Statement to be filed for audit.

Thank you.

Richland Community College

Financial Report
June, 2014

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Richland Community College
Treasurer's Report
June 30, 2014

Fund	Balance 06/01/14	Receipts for Month	Disbursements for Month	Balance 06/30/14	Int. Bearing Accounts	Separate Inv. Instruments
Education Fund	1,213,799.45	5,743,230.06	(4,187,875.20)	2,769,154.31	1,919,154.31	850,000.00
Oper & Maint Restricted	4,363,140.61	34,896.49	(15,000.00)	4,383,037.10	4,164,747.59	218,289.51
Bond & Interest Fund	49,053.72	903,719.79	.00	952,773.51	952,773.51	.00
Auxiliary Enterprises	224,754.13	59,024.33	(292,246.02)	8,467.56	8,467.56	.00
Restricted Purposes Fd	684,384.49	510,454.36	(393,464.43)	801,374.42	280,396.48	520,977.94
Working Cash Fund	5,350,845.11	153.85	.00	5,350,998.96	4,350,972.96	1,000,026.00
Trust & Agency Fund	118,390.92	25,538.17	(73,207.38)	70,721.71	70,721.71	.00
Audit Fund	3,441.60	25,291.69	.00	28,733.29	28,733.29	.00
Liab, Protect, Settle	521,273.01	9.34	(80,000.00)	441,282.35	341,282.35	100,000.00
Totals	12,529,083.04	7,302,318.08	(5,041,793.03)	14,789,608.09	12,100,314.64	2,689,293.45

SEPARATE INVESTMENT INSTRUMENTS						
Fund	Amount	Instrument	Rate	Maturity	Term/Months	
EDUCATION FUND	300,000.00	CD-HPB	0.20	07/22/2014	6.0	
EDUCATION FUND	300,000.00	CD-Busey	0.05	07/22/2014	6.0	
EDUCATION FUND	250,000.00	CD-SOY	0.20	01/30/2015	12.0	
O/M RESTR-GENERAL	218,289.52	CD-HPB	0.25	07/20/2014	12.0	
RESTR-PARTNER'S IN ED	16,532.69	CD-PNC	0.10	07/30/2014	6.0	
RESTR-EQUIP REPLACEMENT	200,000.00	CD-HPB	0.10	08/01/2014	3.0	
RESTR-EQUIP REPLACEMENT	300,000.00	CD-HPB	0.25	08/10/2014	12.0	
WORKING CASH FUND	301,668.48	CD-HPB	0.05	05/13/2014	3.0	
WORKING CASH FUND	117,611.82	CD-Regns	0.01	07/02/2014	7.0	
WORKING CASH FUND	350,000.00	CD-HPB	0.25	11/22/2014	12.0	
WORKING CASH FUND	120,730.49	CD-Regns	0.05	03/21/2015	13.0	
WORKING CASH FUND	110,000.00	CD-HPB	0.25	03/23/2015	12.0	
LPS FUND	100,000.00	CD-Busey	0.05	09/27/2014	6.0	

Richland Community College
Revenue Summary-Education Fund
For the month of June
1314

-----	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 06/30/14	%	-----
Fund: 01 Education Fund						
Local Government Sources						

Current Taxes	6,142,530.56	100.0	6,090,407.00	6,048,270.00	99.3	
Chargeback	2,721.55	100.0	5,000.00	15,002.24	300.0	
Interest on Taxes	1,163.84	100.0	1,200.00	605.64	50.5	

Local Government Sources	6,146,415.95	100.0	6,096,607.00	6,063,877.88	99.5	
State Government Sources						

ICCB Credit Hour Grants	1,861,618.42	100.0	1,891,652.00	1,457,130.56	77.0	
ICCB Equalization Grant	534,574.00	100.0	521,800.00	176,498.56	33.8	
ICCB CTE Formula Grant	170,439.78	100.0	175,065.00	163,221.72	93.2	
Replacement Taxes	343,303.08	100.0	340,000.00	439,375.92	129.2	

State Government Sources	2,909,935.28	100.0	2,928,517.00	2,236,226.76	76.4	
Student Tuition & Fees						

Tuition-Credit	5,456,959.74	100.0	5,897,724.00	5,404,541.65	91.6	
Fees	558,960.50	100.0	633,125.00	642,945.50	101.6	

Student Tuition & Fees	6,015,920.24	100.0	6,530,849.00	6,047,487.15	92.6	
Other Revenue/Sources						

Investment Revenue	2,706.94	100.0	3,100.00	1,136.01	36.6	
Other Revenue	326,517.11	100.0	296,046.00	298,979.89	99.9	
Transfer In	5,193.84	100.0	5,000.00	1,750.00	35.0	

Other Revenue/Sources	334,417.89	100.0	304,146.00	301,865.90	99.3	

Total Revenue	15,406,689.36	100.0	15,860,119.00	14,649,457.69	92.4	
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Richland Community College
Revenue Summary-Operations & Maint
For the month of June
1314

-----	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 06/30/14	%
-----	-----	-----	-----	-----	-----
Fund: 02 Operations & Maint					
Local Government Sources					

Current Taxes	893,833.29	100.0	886,200.00	879,306.73	99.2
Interest on Taxes	166.51	100.0	150.00	86.01	57.3
	-----	-----	-----	-----	-----
Local Government Sources	893,999.80	100.0	886,350.00	879,392.74	99.2
State Government Sources					

ICCB Credit Hour Grants	190,097.16	100.0	168,146.00	125,691.39	74.8
	-----	-----	-----	-----	-----
State Government Sources	190,097.16	100.0	168,146.00	125,691.39	74.8
Student Tuition & Fees					

Tuition-Credit	465,041.12	100.0	573,401.00	526,219.24	91.8
	-----	-----	-----	-----	-----
Student Tuition & Fees	465,041.12	100.0	573,401.00	526,219.24	91.8
Other Revenue/Sources					

Other Revenue	287,426.54	100.0	329,672.00	263,552.91	79.9
	-----	-----	-----	-----	-----
Other Revenue/Sources	287,426.54	100.0	329,672.00	263,552.91	79.9
Total Revenue	1,836,564.62	100.0	1,957,569.00	1,794,856.28	91.7
	=====	=====	=====	=====	=====

Richland Community College
Revenue Summary-Operating Funds
For the month of June
1314

-----	Actual Rev 06/30/13	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 06/30/14	%	-----
Total Operating Funds							
Local Government Sources							

Current Taxes	7,036,363.85	7,036,363.85	100.0	6,976,607.00	6,927,576.73	99.3	
Chargeback	2,721.55	2,721.55	100.0	5,000.00	15,002.24	300.0	
Interest on Taxes	1,330.35	1,330.35	100.0	1,350.00	691.65	51.2	

Local Government Sources	7,040,415.75	7,040,415.75	100.0	6,982,957.00	6,943,270.62	99.4	
State Government Sources							

ICCB Credit Hour Grants	2,051,715.58	2,051,715.58	100.0	2,059,798.00	1,582,821.95	76.8	
ICCB Equalization Grant	534,574.00	534,574.00	100.0	521,800.00	176,498.56	33.8	
ICCB CTE Formula Grant	170,439.78	170,439.78	100.0	175,065.00	163,221.72	93.2	
Replacement Taxes	343,303.08	343,303.08	100.0	340,000.00	439,375.92	129.2	

State Government Sources	3,100,032.44	3,100,032.44	100.0	3,096,663.00	2,361,918.15	76.3	
Student Tuition & Fees							

Tuition-Credit	5,922,000.86	5,922,000.86	100.0	6,471,125.00	5,930,760.89	91.6	
Fees	558,960.50	558,960.50	100.0	633,125.00	642,945.50	101.6	

Student Tuition & Fees	6,480,961.36	6,480,961.36	100.0	7,104,250.00	6,573,706.39	92.5	
Other Revenue/Sources							

Investment Revenue	2,706.94	2,706.94	100.0	3,100.00	1,136.01	36.6	
Other Revenue	407,355.65	407,355.65	100.0	362,002.00	353,426.50	97.6	
Transfer In	5,193.84	5,193.84	100.0	5,000.00	1,750.00	35.0	

Other Revenue/Sources	415,256.43	415,256.43	100.0	370,102.00	356,312.51	96.3	

Total Revenue	17,036,665.98	17,036,665.98	100.0	17,553,972.00	16,235,207.67	92.5	
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Richland Community College
 Revenue Summary-Other Funds
 For the month of June
 1314

	Actual Rev 06/30/13	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 06/30/14	%

Fund: 03 Oper & Maint Restricted						
Interest on Investments	.00	.00	.0	1,000.00	35.88	3.6
Int on Cash/IL Funds Acc	.00	.00	.0	14,000.00	17,629.93	125.9
Grants Revenue	.00	.00	.0	30,000.00	35,540.35	118.5
Gifts/Donations	.00	.00	.0	.00	280,864.00	.0
Transfer In	.00	.00	.0	126,235.00	177,172.41	140.4
FundBalanceAppropriation	.00	.00	.0	13,752,098.00	.00	.0

Total Revenue/Sources	.00	.00	.0	13,923,333.00	511,242.57	3.7
=====						
Fund: 04 Bond & Interest Fund						
Current Taxes	.00	.00	.0	2,465,443.00	2,408,480.54	97.7
Interest on Taxes	.00	.00	.0	450.00	235.61	52.4
Int on Cash/IL Funds Acc	.00	.00	.0	500.00	342.67	68.5

Total Revenue/Sources	.00	.00	.0	2,466,393.00	2,409,058.82	97.7
=====						
Fund: 05 Auxiliary Enterprises						
CPED Credit Revenue	.00	.00	.0	358,402.00	351,656.56	98.1
NonCredit Revenue	.00	.00	.0	264,318.00	156,363.23	59.2
ContractNoncreditRevenue	.00	.00	.0	38,531.00	38,360.70	99.6
ICCB Credit Hour Grants	.00	.00	.0	82,356.00	68,389.95	83.0
Fitness Tuition	.00	.00	.0	52,400.00	20,373.00	38.9
Fitness Membership Fees	.00	.00	.0	15,000.00	9,933.00	66.2
Clubs and Organizations	.00	.00	.0	218,900.00	256,029.40	117.0
Int on Cash/IL Funds Acc	.00	.00	.0	150.00	123.45	82.3
Shilling Community Cntr	.00	.00	.0	52,815.00	35,938.50	68.0
Child Care Revenue	.00	.00	.0	92,175.00	99,368.73	107.8
CCRS Paid Revenue	.00	.00	.0	50,000.00	23,902.06	47.8
Copy Center Fees	.00	.00	.0	30,000.00	42,321.64	141.1
Gifts/Donations	.00	.00	.0	.00	10,064.15	.0
Transfer In	.00	.00	.0	150,000.00	.00	.0
LLC Contract Svcs Rev	.00	.00	.0	31,260.00	16,260.00	52.0
Revenue-Contractual	.00	.00	.0	1,500.00	4,685.00	312.3
Revenue-Misc/OtherSource	.00	.00	.0	4,450.00	2,013.60	45.2

Total Revenue/Sources	.00	.00	.0	1,442,257.00	1,135,782.97	78.8
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Richland Community College
Revenue Summary-Other Funds
For the month of June
1314

-----	Actual Rev 06/30/13	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 06/30/14	%	-----
Fund: 06 Restricted Purposes Fd							
Financial Aid	.00	.00	.0	8,444,280.00	7,906,321.92	93.6	
Interest on Investments	.00	.00	.0	.00	292.69	.0	
Int on Cash/IL Funds Acc	.00	.00	.0	.00	129.90	.0	
College Fair Revenue-PIE	.00	.00	.0	5,200.00	3,960.00	76.2	
PartnersSaluteRevenuePIE	.00	.00	.0	8,000.00	4,435.00	55.4	
YouthLeadershipRev-PIE	.00	.00	.0	6,000.00	6,800.00	113.3	
Grants Revenue	.00	.00	.0	1,708,013.00	1,015,806.17	59.5	
Gifts/Donations	.00	.00	.0	50,165.00	49,844.66	99.4	
Contributions-PIE	.00	.00	.0	16,000.00	18,301.25	114.4	
Transfer In	.00	.00	.0	253,919.00	137,996.24	54.3	
FundBalanceAppropriation	.00	.00	.0	433,437.28	.00	.0	
Reimbursed Expenditures	.00	.00	.0	3,000.00	3,184.35	106.1	
Revenue-Contractual	.00	.00	.0	1,133,782.72	475,897.18	42.0	
Revenue-Misc/OtherSource	.00	.00	.0	26,300.00	15,650.00	59.5	
Total Revenue/Sources	.00	.00	.0	12,088,097.00	9,638,619.36	79.7	
	=====	=====	=====	=====	=====	=====	
Fund: 07 Working Cash Fund							
Interest on Corp Cash	.00	.00	.0	5,000.00	2,850.62	57.0	
Total Revenue/Sources	.00	.00	.0	5,000.00	2,850.62	57.0	
	=====	=====	=====	=====	=====	=====	
Fund: 10 Trust & Agency Fund							
Club Revenue	.00	.00	.0	25,000.00	26,691.95	106.8	
Int on Cash/IL Funds Acc	.00	.00	.0	100.00	56.24	56.2	
Transfer In	.00	.00	.0	2,000.00	7,935.82	396.8	
Contributions	.00	.00	.0	58,325.00	58,000.00	99.4	
Total Revenue/Sources	.00	.00	.0	85,425.00	92,684.01	108.5	
	=====	=====	=====	=====	=====	=====	

Richland Community College
Revenue Summary-Other Funds
For the month of June
1314

-----	Actual Rev 06/30/13	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 06/30/14	%
Fund: 11 Audit Fund						
Current Taxes	.00	.00	.0	60,879.00	60,403.58	99.2
Interest on Taxes	.00	.00	.0	15.00	5.91	39.4
Int on Cash/IL Funds Acc	.00	.00	.0	15.00	8.61	57.4
LLC Contract Svcs Rev	.00	.00	.0	.00	3,550.00	.0

Total Revenue/Sources	.00	.00	.0	60,909.00	63,968.10	105.0
=====						
Fund: 12 Liab,Protect,Settle						
Current Taxes	.00	.00	.0	1,243,413.50	1,221,596.71	98.2
Interest on Taxes	.00	.00	.0	250.00	119.48	47.8
Insurance-StudentFees	.00	.00	.0	19,000.00	19,272.00	101.4
Interest on Investments	.00	.00	.0	50.00	.00	.0
Int on Cash/IL Funds Acc	.00	.00	.0	1,400.00	355.50	25.4

Total Revenue/Sources	.00	.00	.0	1,264,113.50	1,241,343.69	98.2
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Richland Community College
Expenditure Summary by Major Function
For the month of June
100% of Fiscal Year 1314

	Budget 1314	** Actual Expended 06/30/2014	** %	Encumbered	*** Unencumbered Amount	*** %
Fund: Education Fund						
Office of Stu and Acad	100,084.00	59,477.22	59.43	.00	40,606.78	40.57
Business and Technology	2,195,115.00	2,152,735.68	98.07	201.91	42,177.41	1.92
Comm, Ed, Hum and Fine A	1,868,244.00	1,902,530.63	101.84	.00	-34,286.63	-1.84
Math and Sciences	2,230,493.00	2,114,308.67	94.79	4,621.68	111,562.65	5.00
Health Professions	1,883,344.00	1,829,056.87	97.12	925.28	53,361.85	2.83
Enrollment Services	1,621,964.00	1,597,871.44	98.51	3,953.88	20,138.68	1.24
Academic Support-LRC	507,165.00	491,287.78	96.87	5,939.61	9,937.61	1.96
Retention Services	213,873.00	203,525.01	95.16	106.80	10,241.19	4.79
Technical Services Supp	439,567.00	408,896.82	93.02	124.88	30,545.30	6.95
Institutional Support	4,031,330.00	3,656,852.03	90.71	33,066.14	341,411.83	8.47
Scholarship and Waivers	323,000.00	416,235.04	128.87	.00	-93,235.04	-28.87
Clubs	114,940.00	101,513.82	88.32	.00	13,426.18	11.68
Transfer Out	331,000.00	137,981.69	41.69	.00	193,018.31	58.31
Total Education Fund	15,860,119.00	15,072,272.70	95.03	48,940.18	738,906.12	4.66
Fund: Operations & Maint						
Maintenance	1,957,569.00	1,729,350.42	88.34	44,830.81	183,387.77	9.37
Total Operations & Maint	1,957,569.00	1,729,350.42	88.34	44,830.81	183,387.77	9.37
Fund: Oper & Maint Restricted						
Protection,Health,Safety	13,872,033.00	10,354,641.32	74.64	281,374.22	3,236,017.46	23.33
Maintenance	51,300.00	.00	.00	.00	51,300.00	100.00
Liability Protection	.00	.00	.00	.00	.00	.00
Total Oper & Maint Restricted	13,923,333.00	10,354,641.32	74.37	281,374.22	3,287,317.46	23.61
Fund: Bond & Interest Fund						
Bond and Interest	2,466,393.00	2,439,407.50	98.91	.00	26,985.50	1.09
Total Bond & Interest Fund	2,466,393.00	2,439,407.50	98.91	.00	26,985.50	1.09
Fund: Auxiliary Enterprises						
Instructional Programs	587,258.00	521,300.87	88.77	3,749.72	62,207.41	10.59
Auxiliary Services	606,749.00	581,049.98	95.76	18,684.33	7,014.69	1.16
Business/Community Educa	163,080.00	137,037.62	84.03	.00	26,042.38	15.97
Institutional Support	85,170.00	82,991.11	97.44	.00	2,178.89	2.56
Total Auxiliary Enterprises	1,442,257.00	1,322,343.58	91.69	22,434.05	97,479.37	6.76

Richland Community College
Expenditure Summary by Major Function
For the month of June
100% of Fiscal Year 1314

	Budget 1314	** Actual Expended 06/30/2014	** %	Encumbered	*** Unencumbered Amount	*** %
	-----	-----	-----	-----	-----	-----
Fund: Restricted Purposes Fd						
Grants	3,686,506.60	2,511,464.22	68.13	182,533.58	992,508.80	26.92
Financial Aid	8,403,100.00	8,372,569.85	99.64	.00	30,530.15	.36
Transfer Out	.00	14.55	.00	.00	-14.55	.00
	-----	-----	-----	-----	-----	-----
Total Restricted Purposes Fd	12,089,606.60	10,884,048.62	90.03	182,533.58	1,023,024.40	8.46
 Fund: Working Cash Fund						
Transfer Out	5,000.00	1,750.00	35.00	.00	3,250.00	65.00
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Total Working Cash Fund	5,000.00	1,750.00	35.00	.00	3,250.00	65.00
 Fund: Trust & Agency Fund						
Clubs	83,425.00	88,158.23	105.67	.00	-4,733.23	-5.67
Transfer Out	2,000.00	7,935.82	396.79	.00	-5,935.82	-296.79
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Total Trust & Agency Fund	85,425.00	96,094.05	112.49	.00	-10,669.05	-12.49
 Fund: Audit Fund						
Institutional Support	14,736.00	14,855.03	100.81	.00	-119.03	-.81
Audit	42,265.00	42,265.00	100.00	.00	.00	.00
Contingency	3,908.00	.00	.00	.00	3,908.00	100.00
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Total Audit Fund	60,909.00	57,120.03	93.78	.00	3,788.97	6.22
 Fund: Liab,Protect,Settle						
Liability Protection	1,191,764.00	1,090,101.03	91.47	23,382.95	78,280.02	6.57
Contingency	72,349.50	.00	.00	.00	72,349.50	100.00
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Total Liab,Protect,Settle	1,264,113.50	1,090,101.03	86.23	23,382.95	150,629.52	11.92

Richland Community College
Expenditure Summary-Operating Funds
For the month of June
100% of Fiscal Year 1314

	Actual Exp 06/30/13	** Actual Expense ** 06/30/13	%	Budget 1314	*** Actual Expense ** 06/30/14	%	Encumbered	*** Unencumbered ***	%
Fund: Education Fund									
Salaries	10,758,739.18	10,760,015.03	100.0	11,253,332.00	11,056,735.73	98.3	.00	196,596.27	1.7
Employee Benefits	2,047,513.81	2,047,513.81	100.0	2,121,352.00	1,996,500.36	94.1	.00	124,851.64	5.9
Contractual Services	361,385.25	360,985.25	100.1	414,112.61	272,937.19	65.9	.00	141,175.42	34.1
Commodities	816,239.47	816,276.32	100.0	949,215.39	815,014.07	85.9	33,278.34	100,922.98	10.6
Travel	171,058.97	170,162.03	100.5	243,621.00	157,274.73	64.6	15,655.84	70,690.43	29.0
Fixed Charges	147,796.73	147,796.73	100.0	150,686.00	143,596.77	95.3	.00	7,089.23	.0
Capital Outlay	5,427.41	5,427.41	100.0	2,975.00	4,143.85	139.3	.00	-1,168.85	-39.3
Other	701,125.44	806,285.44	87.0	393,825.00	488,088.31	123.9	6.00	-94,269.31	-23.9
Transfer Out	338,851.88	238,851.88	141.9	331,000.00	137,981.69	41.7	.00	193,018.31	58.3
Contingency	.00	.00	.0	.00	.00	.0	.00	.00	.0
Total Expenditures	15,348,138.14	15,353,313.90	100.0	15,860,119.00	15,072,272.70	95.0	48,940.18	738,906.12	4.7
Fund: Operations & Maint									
Salaries	388,182.76	388,182.76	100.0	399,402.00	393,455.46	98.5	.00	5,946.54	1.5
Employee Benefits	91,460.79	91,460.79	100.0	92,101.00	96,184.02	104.4	.00	-4,083.02	-4.4
Contractual Services	460,130.95	460,130.95	100.0	523,205.00	481,914.83	92.1	13,047.97	28,242.20	5.4
Commodities	131,052.13	130,857.18	100.1	180,511.00	123,910.59	68.6	31,435.42	25,164.99	13.9
Travel	1,317.61	1,317.61	100.0	4,150.00	1,345.81	32.4	30.00	2,774.19	66.8
Fixed Charges	613,530.72	613,725.67	100.0	646,720.00	621,712.46	96.1	317.42	24,690.12	.0
Capital Outlay	19,800.00	19,800.00	100.0	111,480.00	10,827.25	9.7	.00	100,652.75	90.3
Contingency	.00	.00	.0	.00	.00	.0	.00	.00	.0
Total Expenditures	1,705,474.96	1,705,474.96	100.0	1,957,569.00	1,729,350.42	88.3	44,830.81	183,387.77	9.4
Total Operating Funds									
Salaries	11,146,921.94	11,148,197.79	100.0	11,652,734.00	11,450,191.19	98.3	.00	202,542.81	1.7
Employee Benefits	2,138,974.60	2,138,974.60	100.0	2,213,453.00	2,092,684.38	94.5	.00	120,768.62	5.5
Contractual Services	821,516.20	821,116.20	100.0	937,317.61	754,852.02	80.5	13,047.97	169,417.62	18.1
Commodities	947,291.60	947,133.50	100.0	1,129,726.39	938,924.66	83.1	64,713.76	126,087.97	11.2
Travel	172,376.58	171,479.64	100.5	247,771.00	158,620.54	64.0	15,685.84	73,464.62	29.7
Fixed Charges	761,327.45	761,522.40	100.0	797,406.00	765,309.23	96.0	317.42	31,779.35	4.0
Capital Outlay	25,227.41	25,227.41	100.0	114,455.00	14,971.10	13.1	.00	99,483.90	86.9
Other	701,125.44	806,285.44	87.0	393,825.00	488,088.31	123.9	6.00	-94,269.31	-23.9
Transfer Out	338,851.88	238,851.88	141.9	331,000.00	137,981.69	41.7	.00	193,018.31	58.3
Total Expenditures	17,053,613.10	17,058,788.86	100.0	17,817,688.00	16,801,623.12	94.3	93,770.99	922,293.89	5.2

Auxiliary Enterprises Fund
 Instructional Programs
 Statement of Revenue and Expense
 Cash Basis
 JUNE 1314

	Actual	Budget
Continuing and Professional Education		

Revenues:		
Fitness Center	30,306.00	67,400.00
6001 CDL	179,477.70	196,962.00
6002 Computer & Technology	15,565.22	18,647.00
6003 Dance	50,631.73	49,000.00
6004 Hobby & Leisure	53,868.95	93,300.00
6007 Safety-Industrial	249,671.13	294,817.00
6008 Shilling Rentals	35,938.50	52,815.00
6010 DOC-CPR/First Aid	4,856.01	15,000.00
6013 Culinary Arts	5,371.20	9,500.00
6025 Camp Connections	10,700.00	25,000.00
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Total Revenues	636,386.44	822,441.00
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Expenses:		
Fitness Center	39,061.88	59,400.00
6000 CPED Admin Expenses	137,177.83	163,080.00
6001 CDL	142,088.27	151,916.00
6002 Computer & Technology	18,836.64	14,945.00
6003 Dance	46,433.62	47,723.00
6004 Hobby & Leisure	72,647.60	88,228.00
6007 Safety-Industrial	161,173.65	194,288.00
6008 Shilling Rentals	15,608.46	17,029.00
6010 DOC-CPR/First Aid	8,951.31	2,839.00
6013 Culinary Arts	7,805.28	8,663.00
6025 Camp Connections	7,055.94	11,250.00
	-----	-----
Total Expenses	656,840.48	759,361.00
	-----	-----
Net Income (Loss)	(20,454.04)	63,080.00
	=====	=====

Note: Credit Hour Reimbursement Revenue included above 68,389.95

Auxiliary Enterprises Fund
 Outdoor Events
 Statement of Revenue and Expense
 Cash Basis
 JUNE 1314

	Actual	Budget
Revenues:		
6014 Dance Productions	35,045.58	30,000.00
6019 Outdoor Events	16,260.00	58,033.00
6020 Farm Progress Show	0.00	15,000.00
6021 Concert	72,977.96	60,000.00
6023 Hunnert Car Pile Up	6,500.00	7,000.00
6024 Dog Show	7,045.12	6,000.00
6030 Misc Events	8,808.13	5,500.00
	-----	-----
Total Revenues	146,636.79	181,533.00
	-----	-----
Expenses:		
6014 Dance Productions	27,856.25	22,213.00
6019 Outdoor Events	115,330.08	118,585.00
6020 Farm Progress Show	1,945.00	15,000.00
6021 Concert	64,077.07	16,100.00
6023 Hunnert Car Pile Up	45.75	4,025.00
6024 Dog Show	396.89	1,260.00
6030 Misc Events	0.00	4,350.00
	-----	-----
Total Expenses	209,651.04	181,533.00
	-----	-----
Net Income (Loss)	(63,014.25)	.00
	=====	=====

Auxiliary Enterprises Fund
 Workforce Development
 Statement of Revenue and Expense
 Cash Basis
 JUNE 1314

	Actual	Budget
Revenues:		
6009 Traffic Safety	44,633.50	43,331.00
8907 Culinary Arts Dining Rm	18,430.00	8,500.00
8908 Coffee Shop	58,353.80	57,900.00
	-----	-----
Total Revenues	121,417.30	109,731.00
	-----	-----
Expenses:		
6009 Traffic Safety	35,750.62	43,331.00
8907 Culinary Arts Dining Rm	7,206.80	8,500.00
8908 Coffee Shop	53,592.82	57,900.00
	-----	-----
Total Expenses	96,550.24	109,731.00
	-----	-----
Net Income (Loss)	24,867.06	.00
	=====	=====

Richland Community College
 Restricted Purposes Fund-Grants
 JUNE 1314

	Grant Period	Budget	* Actual Expense	% *	Encumbered	** Unencumbered	% **
Federally Funded Grants							

11117	ADM Sequestration Grant	07/01/2010 - 06/30/2015	86,237.00	75,363.28	87.39	1,387.34	9,486.38 11.00
11396	DCP-DFC STOP ACT	09/30/2012 - 09/29/2013	27,632.34	27,632.16	100.00	0.00	0.18 .00
11394	DCP-Drug Free Communit	10/01/2012 - 09/30/2013	49,486.77	49,486.77	100.00	0.00	0.00 .00
11496	DCP-STOP Act	09/30/2013 - 09/29/2014	55,024.00	19,061.57	34.64	0.00	35,962.43 65.36
11395	DCP-Strategic Prevention	07/01/2012 - 06/30/2012	0.00	- 22.94	0.00	0.00	22.94 0.00
11495	DCP-Strategic Prevention	07/01/2013 - 06/30/2014	124,925.00	93,758.62	75.05	60.00	31,106.38 24.90
11380	TRIO Grant	09/01/2012 - 08/31/2013	56,623.13	56,339.54	99.50	0.00	283.59 .50
11480	TRIO Grant	09/01/2013 - 08/31/2014	266,633.00	200,776.08	75.30	9,127.30	56,729.62 21.28
11316	TrainingAssist/CareerTrg	10/01/2012 - 09/30/2016	523,438.00	185,326.12	35.41	0.00	338,111.88 64.59
Total			1,189,999.24	707,721.20	59.47	10,574.64	471,703.40 39.64

State Funded Grants							

11324	Back to Books Grant	04/01/2013 - 10/31/2013	1,454.00	1,454.08	100.01	0.00	- 0.08 - .01
11420	Co-OpWorkStudy-IBHE	07/01/2013 - 06/30/2014	18,670.00	18,670.00	100.00	0.00	0.00 .00
11217	Coal Educ & Mktg -DCEO	04/01/2012 - 06/30/2014	32,186.57	16,764.83	52.09	0.00	15,421.74 47.91
11218	DCEO-SustainableEdProgrm	08/01/2011 - 12/31/2013	8,120.28	8,120.28	100.00	0.00	0.00 .00
11340	Decatur DOC	07/01/2012 - 09/30/2013	62,228.14	62,228.14	100.00	0.00	0.00 .00
11440	Decatur DOC	10/01/2013 - 09/30/2014	366,324.69	208,493.43	56.91	894.46	156,936.80 42.84
11341	Lincoln DOC	07/01/2012 - 09/30/2013	49,642.10	49,642.10	100.00	0.00	0.00 .00
11441	Lincoln DOC	10/01/2013 - 09/30/2014	285,888.00	208,275.80	72.85	3,834.38	73,777.82 25.81
11342	Logan DOC	07/01/2012 - 09/30/2013	74,941.17	74,941.17	100.00	0.00	0.00 .00
11442	Logan DOC	10/01/2013 - 09/30/2014	399,248.63	272,765.93	68.32	1,415.60	125,067.10 31.33
11454	Performance Grant	07/01/2013 - 06/30/2014	46,226.00	40,547.75	87.72	824.51	4,853.74 10.50
11344	Pontiac DOC	07/01/2012 - 09/30/2013	11,055.95	11,055.95	100.00	0.00	0.00 .00
11444	Pontiac DOC	10/01/2013 - 09/30/2014	58,384.13	33,736.45	57.78	0.00	24,647.68 42.22
11460	Public Assistance	07/01/2013 - 06/30/2014	41,625.00	37,740.12	90.67	192.50	3,692.38 8.87
11364	SOS Literacy - State	07/01/2012 - 06/30/2013	509.60	509.60	100.00	0.00	0.00 .00
11464	SOS Literacy - State	07/01/2013 - 06/30/2014	67,000.00	67,614.47	100.92	0.00	- 614.47 - .92
11472	State Basic Adult Ed	07/01/2013 -	58,162.00	49,999.75	85.97	8,560.32	- 398.07 - .68
11466	Workplace Skills Enhance	07/01/2013 - 06/30/2014	12,500.00	10,954.39	87.64	1,261.06	284.55 2.28
Total			1,594,166.26	1,173,514.24	73.61	16,982.83	403,669.19 25.32

Locally Funded Grants							

11322	AACC Plus 50 Grant	04/01/2013 -	5,863.00	1,828.08	31.18	0.00	4,034.92 68.82
8999	Decatur Comm Partnership	10/01/2007 -	16,300.00	12,651.88	77.62	0.00	3,648.12 22.38
11373	Literacy Grant-EdCo	03/01/2013 - 12/31/2014	37,952.43	20,271.88	53.41	0.00	17,680.55 46.59
Total			60,115.43	34,751.84	57.81	0.00	25,363.59 42.19

Cash/RCC Restricted Programs							

9098	Partners in Education	-	68,189.00	72,355.49	106.11	0.00	-4,166.49 - 6.11
11458	Project READ	07/01/2013 - 06/30/2014	81,745.00	73,937.91	90.45	0.00	7,807.09 9.55
EQUI	Reserved for Equipment	07/01/2005 -	418,000.00	213,695.72	51.12	132,012.48	72,291.80 17.29
Total			567,934.00	359,989.12	63.39	132,012.48	75,932.40 13.37

Richland Community College
 Restricted Purposes Fund-Grants
 JUNE 1314

	Grant Period	Budget	* Actual Expense	% *	Encumbered	** Unencumbered	% **
RCC-Foundation Funded Grants							

11433	Foundation Gifts to RCC 07/01/2013 - 06/30/2014	7,390.00	5,824.48	78.82	136.29	1,429.23	19.34
11134	Math Enrichment Center 07/01/2010 -	21,030.00	2,002.65	9.52	0.00	19,027.35	90.48
	Total	28,420.00	7,827.13	27.54	136.29	20,456.58	71.98
Fed Funded through State							

11412	CarlPerkins-ICCB 07/01/2013 - 06/30/2014	149,830.00	128,374.95	85.68	10,108.83	11,346.22	7.57
11325	Common Core Bridging Gap 04/01/2013 - 09/30/2013	6,667.67	6,667.67	100.00	0.00	0.00	.00
11432	Federal Adult Ed Basic 07/01/2013 - 06/30/2014	47,194.00	47,218.55	100.05	0.00	- 24.55	-.05
	Total	203,691.67	182,261.17	89.48	22,827.34	-1,396.84	-.69
	Total Grants	3,644,326.60	2,466,064.70	67.67	182,533.58	995,728.32	27.32

Richland Community College
ACCOUNT SUMMARY
JUNE 1314

Fund:	Education Fund	Month	Full Year	Year to Date		Pct	Variance
Acct	Description	Actual	Budget	Actual	Encumbered		
51100	Administrative Staff Sal	156,837.15	2,028,569.00	1,925,642.83	0.00	94.9	102,926.17
51200	Professional/Tech Salary	55,433.28	661,595.00	646,705.04	0.00	97.7	14,889.96
51201	Professional/Tech-PT	2,511.94	30,000.00	28,487.37	0.00	95.0	1,512.63
51202	Professional/Tech-PT	1,472.40	35,500.00	32,246.62	0.00	90.8	3,253.38
51310	F/T Faculty Salary	255,111.50	3,973,319.00	3,954,246.95	0.00	99.5	19,072.05
51315	F/T Faculty-Summer Sal	-1,477.10	342,131.00	331,144.54	0.00	96.8	10,986.46
51320	P/T Faculty Salary	0.00	970,803.00	1,010,473.81	0.00	104.1	-39,670.81
51325	P/T Faculty-Summer Sal	3,480.00	83,921.00	88,060.94	0.00	104.9	-4,139.94
51340	Overload Salary	0.00	475,055.00	434,072.90	0.00	91.4	40,982.10
51345	Clinical Risk Stipends	0.00	38,200.00	35,500.02	0.00	92.9	2,699.98
51350	Independent Study Salary	5,025.00	25,300.00	21,525.00	0.00	85.1	3,775.00
51353	Proficiency Exam Salary	0.00	88.00	157.50	0.00	179.0	-69.50
51356	Subs Instructors Salary	24.08	15,150.00	24,552.97	0.00	162.1	-9,402.97
51360	LabFacilitators	3,074.25	34,700.00	34,059.69	0.00	98.2	640.31
51362	Faculty Tutors Salary	5,464.32	170,000.00	157,723.68	0.00	92.8	12,276.32
51391	Faculty Curriculum Dev OL	0.00	3,600.00	9,990.00	0.00	277.5	-6,390.00
51392	Faculty Curriculum Dev	0.00	0.00	1,923.00	0.00	.0	-1,923.00
51400	Supervisory Staff Salary	47,315.50	604,643.00	600,975.21	0.00	99.4	3,667.79
51500	Academic Support Salary	13,862.16	171,129.00	171,127.47	0.00	100.0	1.53
51502	Academic Support-PT	7,161.09	154,193.00	167,020.51	0.00	108.3	-12,827.51
51610	F/T Classified Salary	94,193.76	1,157,336.00	1,075,571.33	0.00	92.9	81,764.67
51620	P/T Classified Salary	8,560.98	151,000.00	111,975.48	0.00	74.2	39,024.52
51630	Classified-Temporary	3,769.00	1,000.00	23,018.40	0.00	2301.8	-22,018.40
51800	Student Workers Salary	5,770.91	70,700.00	81,261.15	0.00	114.9	-10,561.15
51906	Interpreter Salary	422.72	10,000.00	44,554.66	0.00	445.5	-34,554.66
51918	Overtime Wages	275.41	5,900.00	9,147.88	0.00	155.0	-3,247.88
51930	Car Allowance	200.00	18,000.00	16,050.00	0.00	89.2	1,950.00
51935	SURS Fringe Benefit	1,800.32	21,500.00	19,520.78	0.00	90.8	1,979.22
52080	SURS-RetireeHealthContri	3,729.86	44,951.00	46,196.92	0.00	102.8	-1,245.92
52100	EmployeeBenefitsTotal	22.87	0.00	3,201.40	0.00	.0	-3,201.40
52101	Group Medical Ins	131,568.35	1,927,377.00	1,764,420.74	0.00	91.5	162,956.26
52102	Group Dental Ins	4,932.74	69,519.00	65,818.43	0.00	94.7	3,700.57
52104	Group Life Ins	2,420.06	34,140.00	34,452.09	0.00	100.9	-312.09
52105	Group LTD Ins	1,529.61	21,348.00	20,853.52	0.00	97.7	494.48
52106	Long-Term Care Ins	0.00	4,000.00	3,853.39	0.00	96.3	146.61
52700	Medicare	4.97	0.00	0.00	0.00	.0	0.00
52705	Grants Share of SURS	31.61	17.00	47.87	0.00	281.6	-30.87
52750	Staff/Family Waivers	859.00	20,000.00	57,656.00	0.00	288.3	-37,656.00
53200	Consultants/Workshops	0.00	9,945.00	6,824.41	0.00	68.6	3,120.59
53205	Admin Computer-Maint	0.00	173,265.00	167,411.60	0.00	96.6	5,853.40
53400	Equip Repair/Maint Agree	0.00	34,529.00	17,975.36	0.00	52.1	16,553.64
53500	Legal Services-Admin	4,676.90	101,000.00	21,517.04	0.00	21.3	79,482.96
53600	Temporary Office Help	0.00	18,872.00	0.00	0.00	.0	18,872.00
53900	Contractual-Other	-937.36	46,283.61	32,944.58	0.00	71.2	13,339.03
53920	Wellness Program	565.30	7,300.00	7,278.05	0.00	99.7	21.95
53938	Tuition	0.00	3,000.00	0.00	0.00	.0	3,000.00
53955	Faculty Development	105.00	1,500.00	1,019.19	0.00	67.9	480.81
53956	Staff Development	0.00	1,950.00	1,633.00	0.00	83.7	317.00
53974	Resource Persons	0.00	350.00	0.00	0.00	.0	350.00
53975	Professional Fees	0.00	8,300.00	8,206.00	0.00	98.9	94.00
53993	Employee Recognition EAT	42.00	3,417.00	3,416.95	0.00	100.0	0.05

Richland Community College

ACCOUNT SUMMARY

JUNE 1314

Fund: Education Fund Acct Description	Month	Full Year	Year to Date		Pct	Variance
	Actual	Budget	Actual	Encumbered		
53994 Employee Awards	0.00	183.00	403.49	0.00	220.5	-220.49
53995 Meals	0.00	3,168.00	3,123.52	0.00	98.6	44.48
53998 Student Awards	250.00	1,050.00	1,184.00	0.00	112.8	-134.00
54101 Office Supplies	4,698.14	40,147.47	36,437.42	0.00	90.8	3,710.05
54102 Instructional Supplies	1,085.94	155,434.68	113,159.84	2,937.50	74.7	39,337.34
54200 Printing	2,629.18	42,412.00	36,018.71	0.00	84.9	6,393.29
54205 Credit Schedules	1,885.00	9,849.00	9,848.73	0.00	100.0	0.27
54210 Catalog Printing	6,059.79	6,060.00	6,059.79	0.00	100.0	0.21
54400 Materials	1,789.32	104,769.74	97,203.50	1,723.34	94.4	5,842.90
54401 Audio Visual Materials	0.00	9,731.00	5,119.13	0.00	52.6	4,611.87
54402 Postage	6,542.96	39,392.00	33,190.56	0.00	84.3	6,201.44
54408 Computer Software	99.00	140,347.00	112,989.60	0.00	80.5	27,357.40
54413 Transcripts	0.00	29,075.00	18,000.00	0.00	61.9	11,075.00
54515 Reference Materials	0.00	7,225.00	6,144.30	0.00	85.0	1,080.70
54520 Books-Library Collection	486.15	21,000.00	14,650.35	0.00	69.8	6,349.65
54600 Publications & Dues	2,289.00	135,380.00	134,617.74	10,165.00	106.9	-9,402.74
54700 Advertising	18,563.40	195,280.00	180,749.39	17,053.23	101.3	-2,522.62
54705 Specialities	-88.33	4,330.00	4,935.66	1,117.12	139.8	-1,722.78
54710 WYSE Activities	0.00	1,176.00	1,071.42	0.00	91.1	104.58
54905 Graphic Supplies	151.20	6,164.00	4,540.85	282.15	78.2	1,341.00
54908 Laundry/Linen Supplies	36.26	1,042.50	277.08	0.00	26.6	765.42
54910 Uniforms	0.00	400.00	0.00	0.00	.0	400.00
55100 Meeting Expense	1,370.90	29,724.00	26,231.79	516.75	90.0	2,975.46
55102 Alumni Activities	72.40	200.00	72.40	0.00	36.2	127.60
55150 Registration Fees	-1,055.00	52,130.00	42,678.59	3,447.00	88.5	6,004.41
55200 Travel-In State	1,336.06	42,945.00	24,984.76	648.00	59.7	17,312.24
55204 Travel-In State Mileage	0.00	10,130.00	6,969.84	0.00	68.8	3,160.16
55300 Travel-Out of State	2,889.72	76,792.00	56,149.77	11,044.09	87.5	9,598.14
55400 Recruitment	187.58	31,700.00	187.58	0.00	.6	31,512.42
56200 Equipment Rental	5,276.02	49,950.00	41,592.70	0.00	83.3	8,357.30
56600 Install Pymt Lease/Purch	0.00	32,236.00	30,493.82	0.00	94.6	1,742.18
56800 Bank Card Fees	386.75	16,900.00	16,880.82	0.00	99.9	19.18
56810 Collection Co Charges	1,766.30	21,300.00	21,627.07	0.00	101.5	-327.07
56815 Graduation Expense	16,477.39	18,000.00	19,727.68	0.00	109.6	-1,727.68
57500 Telephone	100.04	800.00	600.24	0.00	75.0	199.76
57700 Telecommunications	3,262.86	11,500.00	12,674.44	0.00	110.2	-1,174.44
58500 Equipment-Office	0.00	600.00	1,768.85	0.00	294.8	-1,168.85
58600 Equipment-Instructional	0.00	2,375.00	2,375.00	0.00	100.0	0.00
59040 Write-Offs	5,579.53	40,000.00	29,378.01	0.00	73.4	10,621.99
59300 Chargeback Expense	2,497.30	48,000.00	44,042.01	0.00	91.8	3,957.99
59405 Tuition Waiver	-296.00	210,000.00	297,217.02	0.00	141.5	-87,217.02
59416 Unfunded ING/MIA/POW	0.00	25,000.00	45,598.00	0.00	182.4	-20,598.00
59901 Contributions	0.00	58,325.00	58,500.00	0.00	100.3	-175.00
59965 Bank Service Charges	772.11	7,000.00	7,922.65	6.00	113.3	-928.65
59999 Expense-Other	-704.28	5,500.00	5,430.62	0.00	98.7	69.38
	906,236.27	15,529,119.00	14,934,291.01	48,940.18	96.5	545,887.81
71000 Transfer Out	0.00	331,000.00	137,981.69	0.00	41.7	193,018.31
01 Education Fund	906,236.27	15,860,119.00	15,072,272.70	48,940.18	95.3	738,906.12

Richland Community College

ACCOUNT SUMMARY

JUNE 1314

Fund: Operations & Maint	Month	Full Year	Year to Date		Pct	Variance
Acct Description	Actual	Budget	Actual	Encumbered		
51100 Administrative Staff Sal	5,429.34	79,579.00	73,585.86	0.00	92.5	5,993.14
51400 Supervisory Staff Salary	9,144.55	109,735.00	109,734.49	0.00	100.0	0.51
51610 F/T Classified Salary	3,251.18	40,872.00	40,842.18	0.00	99.9	29.82
51700 Custodial,Maint Stf Sal	13,434.73	161,216.00	155,832.53	0.00	96.7	5,383.47
51918 Overtime Wages	0.00	8,000.00	13,460.40	0.00	168.3	-5,460.40
52080 SURS-RetireeHealthContri	157.52	1,956.00	2,084.37	0.00	106.6	-128.37
52101 Group Medical Ins	7,353.39	84,255.00	84,064.08	0.00	99.8	190.92
52102 Group Dental Ins	286.59	3,315.00	3,304.61	0.00	99.7	10.39
52104 Group Life Ins	125.97	1,596.00	1,559.43	0.00	97.7	36.57
52105 Group LTD Ins	77.19	979.00	955.53	0.00	97.6	23.47
52750 Staff/Family Waivers	0.00	0.00	4,216.00	0.00	.0	-4,216.00
53300 Architectural Services	0.00	9,000.00	6,026.34	0.00	67.0	2,973.66
53400 Equip Repair/Maint Agree	7,767.94	74,900.00	58,354.93	8,301.82	89.0	8,243.25
53405 Telephone Maint Agree	0.00	10,000.00	1,019.88	0.00	10.2	8,980.12
53410 Custodial Services	54,796.65	327,500.00	326,392.52	0.00	99.7	1,107.48
53415 Security	1,655.44	12,750.00	13,493.27	0.00	105.8	-743.27
53420 Building Repair/Maint	0.00	36,845.00	35,413.71	1,184.37	99.3	246.92
53900 Contractual-Other	900.00	33,510.00	22,390.84	22.50	66.9	11,096.66
53910 Pest Control	710.00	11,500.00	10,121.10	0.00	88.0	1,378.90
53915 Snow/Grounds	0.00	7,200.00	8,702.24	3,539.28	170.0	-5,041.52
54101 Office Supplies	448.90	1,127.00	1,168.67	308.00	131.0	-349.67
54104 Maintenance Supplies	8,132.01	113,750.00	84,294.97	29,338.34	99.9	116.69
54105 Vehicle Expense	3,024.40	23,000.00	19,883.84	1,115.95	91.3	2,000.21
54107 Wind Turbine Maintenance	0.00	20,000.00	5,500.00	0.00	27.5	14,500.00
54200 Printing	8.20	1,100.00	840.21	0.00	76.4	259.79
54400 Materials	-30.69	8,150.00	8,151.49	0.00	100.0	-1.49
54402 Postage	33.54	350.00	224.95	0.00	64.3	125.05
54408 Computer Software	0.00	5,200.00	0.00	0.00	.0	5,200.00
54600 Publications & Dues	0.00	1,473.00	634.00	0.00	43.0	839.00
54700 Advertising	192.09	361.00	445.61	123.98	157.8	-208.59
54910 Uniforms	188.80	6,000.00	2,766.85	549.15	55.3	2,684.00
55100 Meeting Expense	0.00	150.00	101.75	0.00	67.8	48.25
55150 Registration Fees	0.00	1,000.00	249.00	0.00	24.9	751.00
55200 Travel-In State	0.00	1,000.00	431.65	30.00	46.2	538.35
55300 Travel-Out of State	0.00	2,000.00	563.41	0.00	28.2	1,436.59
56100 Facility Rental	12,291.23	124,900.00	126,236.09	0.00	101.1	-1,336.09
56200 Equipment Rental	0.00	400.00	421.40	0.00	105.4	-21.40
56600 Install Pymt Lease/Purch	4,490.00	53,880.00	53,880.00	0.00	100.0	0.00
56750 Property Taxes	0.00	7,800.00	1,797.28	0.00	23.0	6,002.72
57150 Propane	0.00	7,500.00	4,522.50	0.00	60.3	2,977.50
57300 Electricity	31,512.27	355,950.00	351,134.97	0.00	98.6	4,815.03
57400 Water, Sewage	1,875.67	29,000.00	19,823.71	0.00	68.4	9,176.29
57500 Telephone	5,163.97	47,800.00	47,556.65	0.00	99.5	243.35
57600 Refuse Disposal	1,255.21	16,900.00	14,312.97	317.42	86.6	2,269.61
57700 Telecommunications	337.84	2,590.00	2,026.89	0.00	78.3	563.11
58200 Site Improvements	0.00	5,400.00	5,394.59	0.00	99.9	5.41
58400 Building Improvements	0.00	96,080.00	5,432.66	0.00	5.7	90,647.34
58700 Equipment-Service	0.00	10,000.00	0.00	0.00	.0	10,000.00
	174,013.93	1,957,569.00	1,729,350.42	44,830.81	90.6	183,387.77
71000 Transfer Out	0.00	0.00	0.00	0.00	0.0	0.00

Richland Community College

ACCOUNT SUMMARY

JUNE 1314

Fund: Operations & Maint Acct Description	Month Actual	Full Year Budget	Year to Date		Pct	Variance
			Actual	Encumbered		
02 Operations & Maint	174,013.93	1,957,569.00	1,729,350.42	44,830.81	90.6	183,387.77

Richland Community College
Expenditure Summary by Cost Center
For the month of June
100% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 06/30/2014	%	Encumbered	*** Unencumbered ***	**** %
Fund: Education Fund						
Costs for Office of Stu and Acad						
GED-AB & ASE	10,039.00	2,826.99	28.16	.00	7,212.01	71.84
DOC General Studies	48,550.00	46,589.22	95.96	.00	1,960.78	4.04
Honors Program	5,750.00	3,366.36	58.55	.00	2,383.64	41.45
Online Learning	144,578.00	143,070.83	98.96	1,506.00	1.17	.00
Dual Credit	19,250.00	5,691.00	29.56	.00	13,559.00	70.44
Diversity	7,495.00	1,003.65	13.39	.00	6,491.35	86.61
Student Relations	9,000.00	.00	.00	.00	9,000.00	100.00
Total Office of Stu and Acad	244,662.00	202,548.05	82.79	1,506.00	40,607.95	16.60
Costs for Business and Technology						
Business/TechnologyDean	156,076.00	147,197.32	94.31	.00	8,878.68	5.69
Accounting/Business	341,736.00	313,467.21	91.73	.00	28,268.79	8.27
Culinary Arts	227,509.00	217,850.26	95.75	.00	9,658.74	4.25
Information Tech-OccTech	230,724.00	232,180.76	100.63	.00	-1,456.76	-.63
Office Tech-Bus Occ	209,744.00	169,343.53	80.74	.00	40,400.47	19.26
Agribusiness-OccTech	1,000.00	236.64	23.66	.00	763.36	76.34
Automotive-Tech Occ	106,371.00	105,792.60	99.46	.00	578.40	.54
Drafting/DesignEngineer	97,293.00	73,989.31	76.05	.00	23,303.69	23.95
Engineering-Baccal	2,500.00	10,857.60	434.30	.00	-8,357.60	-334.30
Heating,Vent,AC-Tech Occ	114,664.00	110,414.07	96.29	.00	4,249.93	3.71
Engineering Technology	389,029.00	378,289.51	97.24	201.91	10,537.58	2.71
Welding-Technical Occ	177,493.00	190,992.66	107.61	.00	-13,499.66	-7.61
Health Information Tech	63,035.00	120,796.46	191.63	.00	-57,761.46	-91.63
Hospitality Management	77,941.00	81,327.75	104.35	.00	-3,386.75	-4.35
Total Business and Technology	2,195,115.00	2,152,735.68	98.07	201.91	42,177.41	1.92
Costs for Comm, Ed, Hum and Fine A						
Humanities - Dean	182,869.00	176,518.14	96.53	.00	6,350.86	3.47
Art-Baccalaureate	147,986.00	162,713.02	109.95	.00	-14,727.02	-9.95
Erlanson Art Gallery	10,820.00	13,431.42	124.14	.00	-2,611.42	-24.14
African Amer Stu-Baccal	42,330.00	51,171.51	120.89	.00	-8,841.51	-20.89
Engl/Human/Journal-Bacca	916,626.00	932,771.25	101.76	.00	-16,145.25	-1.76
Foreign Lang-Baccal	92,043.00	103,861.83	112.84	.00	-11,818.83	-12.84
Music-Baccalaureate	18,220.00	26,532.44	145.62	.00	-8,312.44	-45.62
Dance-Baccalaureate	2,100.00	1,935.00	92.14	.00	165.00	7.86
Philosophy-Baccalaureate	116,830.00	109,694.26	93.89	.00	7,135.74	6.11
Speech/Forensic/Drama	202,341.00	196,054.03	96.89	.00	6,286.97	3.11
Theatre-Baccalaureate	.00	65.93	.00	.00	-65.93	.00
EarlyChildhoodEduc-AAS	91,833.00	93,198.17	101.49	.00	-1,365.17	-1.49
Education-Baccalaureate	44,246.00	34,583.63	78.16	.00	9,662.37	21.84
Total Comm, Ed, Hum and Fine	1,868,244.00	1,902,530.63	101.84	.00	-34,286.63	-1.84

Richland Community College
Expenditure Summary by Cost Center
For the month of June
100% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 06/30/2014	%	Encumbered	*** Unencumbered ***	**** %
Costs for Math and Sciences						
Math-Baccalaureate	557,866.00	569,916.98	102.16	.00	-12,050.98	-2.16
Phys Sci/Physic-Baccal	113,706.00	96,559.07	84.92	.00	17,146.93	15.08
Biology-Baccalaureate	416,686.00	420,536.49	100.92	643.31	-4,493.80	-1.08
General Science	6,800.00	4,948.19	72.77	.00	1,851.81	27.23
Chemistry-Baccalaureate	139,233.00	127,011.76	91.22	.00	12,221.24	8.78
Earth Science-Baccal	12,119.00	14,470.02	119.40	.00	-2,351.02	-19.40
Economics-Baccalaureate	70,536.00	65,819.82	93.31	.00	4,716.18	6.69
Fire Science-Tech Occ	89,801.00	81,778.69	91.07	1,167.00	6,855.31	7.63
Health Ed/Rec-Baccal	9,527.00	5,406.00	56.74	.00	4,121.00	43.26
History-Baccalaureate	187,701.00	184,004.00	98.03	.00	3,697.00	1.97
CriminalJustice-Tech Occ	34,809.00	37,687.19	108.27	.00	-2,878.19	-8.27
Political Sci-Baccal	22,093.00	24,292.40	109.96	.00	-2,199.40	-9.96
Psychology-Baccalaureate	225,084.00	216,005.20	95.97	.00	9,078.80	4.03
Sociology-Baccalaureate	131,029.00	138,156.98	105.44	.00	-7,127.98	-5.44
Math/Science Dean	213,503.00	127,715.88	59.82	2,811.37	82,975.75	38.86
Total Math and Sciences	2,230,493.00	2,114,308.67	94.79	4,621.68	111,562.65	5.00
Costs for Health Professions						
HealthProfessions Dean	227,568.00	228,814.38	100.55	.00	-1,246.38	- .55
Allied Health	187,185.00	191,118.48	102.10	.00	-3,933.48	-2.10
Human Simulator	85,201.00	81,465.73	95.62	.00	3,735.27	4.38
Radiology Tech-Hlth Occ	204,443.00	196,520.30	96.12	.00	7,922.70	3.88
Surgical Tech-Health Occ	204,741.00	195,188.21	95.33	.00	9,552.79	4.67
Nursing LPN -Health Occ	152,053.00	129,908.89	85.44	202.89	21,941.22	14.43
AAS Nursing -Health Occ	822,153.00	806,040.88	98.04	722.39	15,389.73	1.87
Total Health Professions	1,883,344.00	1,829,056.87	97.12	925.28	53,361.85	2.83
Costs for Enrollment Services						
Admission and Recruitmen	238,332.00	239,543.26	100.51	.00	-1,211.26	- .51
Academic Success	384,761.00	373,909.26	97.18	.00	10,851.74	2.82
Math Enrichment Center	30,000.00	46,364.53	154.55	.00	-16,364.53	-54.55
Advising and Records	292,507.00	257,275.15	87.96	1,397.25	33,834.60	11.57
Counseling Services	281,960.00	291,920.37	103.53	.00	-9,960.37	-3.53
Career Services	13,250.19	16,493.19	124.48	.00	-3,243.00	-24.48
Student Support	77,632.00	76,782.96	98.91	.00	849.04	1.09
Fin Aid & Vet Affairs	303,521.81	295,582.72	97.38	2,556.63	5,382.46	1.77
Total Enrollment Services	1,621,964.00	1,597,871.44	98.51	3,953.88	20,138.68	1.24
Costs for Academic Support-LRC						
LRC Audio Visual	16,950.00	15,392.08	90.81	588.01	969.91	5.72
LRC	345,637.00	332,824.87	96.29	3,845.60	8,966.53	2.59
Total Academic Support-LRC	362,587.00	348,216.95	96.04	4,433.61	9,936.44	2.74

Richland Community College
Expenditure Summary by Cost Center
For the month of June
100% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 06/30/2014	%	Encumbered	*** Unencumbered	**** %
Enrollment/Retention Svcs	213,873.00	203,525.01	95.16	106.80	10,241.19	4.79
Costs for Technical Services Supp						
Networking Support	97,565.00	99,043.78	101.52	.00	-1,478.78	-1.52
Academic Lab Support	44,900.00	52,391.40	116.68	124.88	-7,616.28	-16.96
Technical Services Support	297,102.00	257,461.64	86.66	.00	39,640.36	13.34
Total Technical Services Supp	439,567.00	408,896.82	93.02	124.88	30,545.30	6.95
Costs for Institutional Support						
Dean Academic Support	24,902.00	2,194.20	8.81	98.00	22,609.80	90.80
Fairview Park Plaza	27,330.00	23,527.91	86.09	.00	3,802.09	13.91
Clinton Center	50,987.00	56,488.98	110.79	.00	-5,501.98	-10.79
Administrative Info Syst	415,738.00	414,786.61	99.77	1,725.00	-773.61	-.19
VP Economic Development	186,192.00	179,352.00	96.33	.00	6,840.00	3.67
Board of Trustees	122,845.00	46,675.29	38.00	1,331.75	74,837.96	60.92
Dean Workforce Developmt	50,617.00	45,235.33	89.37	.00	5,381.67	10.63
Business Office	404,215.00	363,978.83	90.05	1,504.24	38,731.93	9.58
Copiers	44,200.00	36,050.18	81.56	.00	8,149.82	18.44
Copy Center	144,358.00	94,276.89	65.31	.00	50,081.11	34.69
Vice Pres Fin & Admin	191,411.00	188,149.29	98.30	.00	3,261.71	1.70
VP Academic Services	275,199.00	261,107.95	94.88	409.50	13,681.55	4.97
General Expenses	400,439.00	299,248.61	74.73	7,706.00	93,484.39	23.35
Graphics	110,954.00	110,300.16	99.41	282.15	371.69	.33
Marketing	364,218.00	340,027.76	93.36	17,076.35	7,113.89	1.95
Employee Relations	7,500.00	8,439.30	112.52	.00	-939.30	-12.52
Human Resources	244,645.00	233,270.24	95.35	.00	11,374.76	4.65
Administration General	2,000.00	3,752.56	187.63	.00	-1,752.56	-87.63
Presidents Office	556,131.00	556,614.59	100.09	1,839.15	-2,322.74	-.42
Institutl Effectiveness	167,759.00	157,209.01	93.71	.00	10,549.99	6.29
Faculty/Staff Developmt	17,600.00	19,752.76	112.23	1,094.00	-3,246.76	-18.45
Foundation&Development	222,090.00	216,413.58	97.44	.00	5,676.42	2.56
Total Institutional Support	4,031,330.00	3,656,852.03	90.71	33,066.14	341,411.83	8.47
Costs for Scholarship and Waivers						
Waivers	275,000.00	372,193.03	135.34	.00	-97,193.03	-35.34
Chargeback	48,000.00	44,042.01	91.75	.00	3,957.99	8.25
Total Scholarship and Waivers	323,000.00	416,235.04	128.87	.00	-93,235.04	-28.87
Student Life	114,940.00	101,513.82	88.32	.00	13,426.18	11.68
Transfer Out	331,000.00	137,981.69	41.69	.00	193,018.31	58.31
Total Education Fund	15,860,119.00	15,072,272.70	95.03	48,940.18	738,906.12	4.66

Richland Community College
 Expenditure Summary by Cost Center
 For the month of June
 100% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 06/30/2014	%	Encumbered	*** Unencumbered	**** %
Fund: Operations & Maint						
Costs for Maintenance						
Renovations / Remodeling	114,651.00	11,940.17	10.41	.00	102,710.83	89.59
Maintenance	422,063.00	399,092.83	94.56	17,597.66	5,372.51	1.27
Custodial	354,300.00	344,328.10	97.19	20,198.60	-10,226.70	-2.89
Grounds	6,800.00	10,499.52	154.40	3,539.28	-7,238.80	-106.45
Security	35,740.00	28,688.94	80.27	338.00	6,713.06	18.78
College Vehicle	23,000.00	19,883.84	86.45	1,115.95	2,000.21	8.70
Utilities	444,900.00	408,807.77	91.89	210.00	35,882.23	8.07
Administration O & M	210,900.00	205,136.37	97.27	.00	5,763.63	2.73
General O & M	23,950.00	22,564.64	94.22	.00	1,385.36	5.78
Shilling Center - O/M	16,650.00	15,554.16	93.42	539.53	556.31	3.34
Clinton Center O&M	81,550.00	78,640.96	96.43	89.57	2,819.47	3.46
Fairview Plaza O&M	73,650.00	65,168.20	88.48	.00	8,481.80	11.52
CSI Building O&M	19,900.00	2,233.22	11.22	.00	17,666.78	88.78
Macon Co Soil & Water Bd	102,215.00	89,673.31	87.73	1,184.37	11,357.32	11.11
Sequestration Bldg O&M	27,300.00	27,138.39	99.41	17.85	143.76	.53
Total Maintenance	1,957,569.00	1,729,350.42	88.34	44,830.81	183,387.77	9.37
Total Operations & Maint	1,957,569.00	1,729,350.42	88.34	44,830.81	183,387.77	9.37

Richland Community College
Expenditure Summary by Cost Center
For the month of June
100% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 06/30/2014	** %	Encumbered	*** Unencumbered	**** %
Fund: Oper & Maint Restricted						
Culinary Arts	29,250.00	19,439.60	66.46	9,757.50	52.90	.18
Automotive-Tech Occ	200,000.00	.00	.00	185,156.10	14,843.90	7.42
NetworkingSupport	.00	8,124.99	.00	4,335.84	-12,460.83	.00
Building Additions	12,837,000.00	9,511,037.25	74.09	35,382.97	3,290,579.78	25.63
General Expenses	.00	.00	.00	9,904.40	-9,904.40	.00
Renovations / Remodeling	640,548.00	638,867.07	99.74	.00	1,680.93	.26
Maintenance	39,000.00	.00	.00	36,837.41	2,162.59	5.55
Transfer Out	177,535.00	177,172.41	99.80	.00	362.59	.20
Total Oper & Maint Restricted	13,923,333.00	10,354,641.32	74.37	281,374.22	3,287,317.46	23.61
Fund: Bond & Interest Fund						
Costs for Bond and Interest						
Bond & Interest	2,466,393.00	2,439,407.50	98.91	.00	26,985.50	1.09
Total Bond & Interest Fund	2,466,393.00	2,439,407.50	98.91	.00	26,985.50	1.09

Richland Community College
Expenditure Summary by Cost Center
For the month of June
100% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 06/30/2014	%	Encumbered	*** Unencumbered	**** %
Fund: Auxiliary Enterprises						
Costs for Auxiliary Services						
Child Care Services	255,362.00	232,728.94	91.14	305.30	22,327.76	8.74
Culinary Arts	66,400.00	70,872.25	106.74	18,379.43	-22,851.68	-34.42
Garden Center Ag/Hort	35,500.00	23,834.14	67.14	.00	11,665.86	32.86
Fitness Center	59,400.00	39,061.88	65.76	.00	20,338.12	34.24
Theatre Productions	15,600.00	9,711.00	62.25	.00	5,889.00	37.75
Outdoor Exposition SpcEv	174,487.00	204,841.77	117.40	-.40	-30,354.37	-17.40
Total Auxiliary Services	606,749.00	581,049.98	95.76	18,684.33	7,014.69	1.16
Costs for Business/Community Educa						
Credit	311,410.00	293,991.99	94.41	3,749.72	13,668.29	4.39
NonCredit	275,848.00	227,308.88	82.40	.00	48,539.12	17.60
Business&IndustryAdmin	163,080.00	137,037.62	84.03	.00	26,042.38	15.97
Total Business/Community Educ	750,338.00	658,338.49	87.74	3,749.72	88,249.79	11.76
Costs for Comm, Ed, Hum and Fine A						
Costs for Institutional Support						
Copy Center	85,020.00	82,859.11	97.46	.00	2,160.89	2.54
General Expenses	150.00	132.00	88.00	.00	18.00	12.00
Total Institutional Support	85,170.00	82,991.11	97.44	.00	2,178.89	2.56
Total Auxiliary Enterprises	1,442,257.00	1,322,379.58	91.69	22,434.05	97,443.37	6.76

Richland Community College
Expenditure Summary by Cost Center
For the month of June
100% of Fiscal Year 1314

	Budget 1314	** Actual 06/30/2014	Expended ** %	Encumbered	*** Unencumbered ***	**** %
Fund: Restricted Purposes Fd						
Costs for Grants						
Child Care Services	8,700.00	8,955.47	102.94	.00	-255.47	-2.94
Outdoor Exposition SpcEv	32,186.57	.00	.00	.00	32,186.57	100.00
Instruction-Other	1,600.00	.00	.00	.00	1,600.00	100.00
8th Grade Career Fair	300.00	274.82	91.61	.00	25.18	8.39
Student Activities	216,079.64	198,343.47	91.79	6,729.30	11,006.87	5.09
Partner's Salute	4,400.00	4,078.64	92.70	.00	321.36	7.30
YouthLeadershipInstitute	2,750.00	2,952.88	107.38	.00	-202.88	-7.38
College Fair	4,425.00	3,184.35	71.96	.00	1,240.65	28.04
PIE-Career On Wheels	150.00	46.90	31.27	.00	103.10	68.73
PIE Admin	56,164.00	61,817.90	110.07	.00	-5,653.90	-10.07
Business/TechnologyDean	8,400.00	.00	.00	.00	8,400.00	100.00
Culinary Arts	22,007.00	10,085.74	45.83	10,084.94	1,836.32	8.34
Information Tech-OccTech	48,689.00	41,821.58	85.90	513.00	6,354.42	13.05
Drafting/DesignEngineer	23,720.00	10,745.95	45.30	10,968.23	2,005.82	8.46
Engineering Technology	394,038.78	245,197.92	62.23	85,036.64	63,804.22	16.19
Welding-Technical Occ	248,800.00	5,697.30	2.29	.00	243,102.70	97.71
Health Information Tech	1,500.00	.00	.00	.00	1,500.00	100.00
Hospitality Management	136,655.44	83,968.89	61.45	2,273.42	50,413.13	36.89
Erlanson Art Gallery	736.00	732.19	99.48	.00	3.81	.52
Engl/Human/Journal-Bacca	20,400.00	.00	.00	.00	20,400.00	100.00
Math-Baccalaureate	1,250.00	2,198.86	175.91	.00	-948.86	-75.91
Phys Sci/Physic-Baccal	1,595.00	1,016.00	63.70	.00	579.00	36.30
Biology-Baccalaureate	9,321.00	8,670.89	93.03	.00	650.11	6.97
Chemistry-Baccalaureate	2,570.00	1,933.53	75.23	.00	636.47	24.77
Fire Science-Tech Occ	6,000.00	6,000.00	100.00	.00	.00	.00
History-Baccalaureate	700.00	.00	.00	.00	700.00	100.00
Math/Science Dean	21,030.00	2,002.65	9.52	.00	19,027.35	90.48
Allied Health	8,200.00	7,492.23	91.37	.00	707.77	8.63
Human Simulator	10,078.00	9,720.36	96.45	90.00	267.64	2.66
Radiology Tech-Hlth Occ	23,000.00	21,686.43	94.29	.00	1,313.57	5.71
Surgical Tech-Health Occ	7,700.00	7,220.18	93.77	.00	479.82	6.23
Academic Success	5,176.00	.00	.00	.00	5,176.00	100.00
Advising and Records	4,375.00	4,351.92	99.47	.00	23.08	.53
Student Services Records	16,327.00	14,265.21	87.37	.00	2,061.79	12.63
Fin Aid & Vet Affairs	4,000.00	3,035.43	75.89	.00	964.57	24.11
LRC	17,587.54	18,463.26	104.98	.00	-875.72	-4.98
Enrollment/Retention Svcs	3,272.00	3,753.76	114.72	.00	-481.76	-14.72
Technical Services Support	25,000.00	8,928.56	35.71	.00	16,071.44	64.29
Student Servs-Counseling	157,666.09	124,823.45	79.17	1,471.75	31,370.89	19.90
Diesel Med/Hvy Trk Tech	.00	.00	.00	12,718.51	-12,718.51	.00
Commercial Custodial	128,046.32	62,884.42	49.11	.00	65,161.90	50.89
Career Technologies	251,203.31	185,226.41	73.74	.00	65,976.90	26.26
CTEI Grant - DOC	72,000.00	58,460.15	81.19	2,818.72	10,721.13	14.89
CareerTech-Perkins	4,060.00	2,788.01	68.67	.00	1,271.99	31.33
Construction Occup-DOC	150,022.62	116,349.49	77.55	1,015.66	32,657.47	21.77
Allied Health-Baccal	1,595.00	.00	.00	.00	1,595.00	100.00
Dean Academic Support	2.46	.00	.00	.00	2.46	100.00

Richland Community College
Expenditure Summary by Cost Center
For the month of June
100% of Fiscal Year 1314

	Budget 1314	** Actual 06/30/2014	Expended ** %	Encumbered	*** Unencumbered	**** %
Fairview Park Plaza	700.00	96.94	13.85	.00	603.06	86.15
CommunityService	281,368.11	211,135.56	75.04	60.00	70,172.55	24.94
Sequestration Proj	86,237.00	92,128.11	106.83	1,387.34	-7,278.45	-8.44
Clinton Center	35,800.00	31,459.43	87.88	.00	4,340.57	12.12
VP Economic Development	7,491.00	7,491.00	100.00	.00	.00	.00
Community Relations	3,000.00	827.91	27.60	.00	2,172.09	72.40
Sustainability	8,120.28	8,120.28	100.00	.00	.00	.00
General Expenses	291,165.14	231,911.30	79.65	.00	59,253.84	20.35
Administration General	283,641.20	208,595.46	73.54	.00	75,045.74	26.46
Presidents Office	1,345.00	1,269.98	94.42	.00	75.02	5.58
Faculty/Staff Developmt	4,000.00	5,904.87	147.62	71.75	-1,976.62	-49.42
Foundation&Development	2,910.00	3,093.01	106.29	.00	-183.01	-6.29
Maintenance	7,950.00	.00	.00	4,020.00	3,930.00	49.43
Custodial	2,050.00	.00	.00	18,771.25	-16,721.25	-815.67
Grounds	21,000.00	.00	.00	12,650.00	8,350.00	39.76
Grant-Administration	303,916.89	215,297.34	70.84	1,169.90	87,449.65	28.77
Grant-Non-Administration	14,667.67	13,677.89	93.25	-723.47	1,713.25	11.68
Grants-Training	5,840.00	2,419.39	41.43	.00	3,420.61	58.57
Grant-SupportServices	21,435.00	19,468.54	90.83	.00	1,966.46	9.17
Family Literacy	5,124.39	365.27	7.13	.00	4,759.12	92.87
Adult Literacy	37,328.04	22,899.50	61.35	1,261.06	13,167.48	35.28
Instruction	101,938.11	89,243.10	87.55	10,145.58	2,549.43	2.50
Total Grants	3,690,506.60	2,514,580.08	68.14	182,533.58	993,392.94	26.92
Costs for Financial Aid						
Illinois Veterans Grant	148,100.00	154,971.00	104.64	.00	-6,871.00	-4.64
Post 9/11 Veterans Grant	105,000.00	112,333.92	106.98	.00	-7,333.92	-6.98
FoundationScholarships	443,000.00	459,372.40	103.70	.00	-16,372.40	-3.70
Trade Recovery Act Aid	5,000.00	7,050.00	141.00	.00	-2,050.00	-41.00
Direct Loans	2,200,000.00	1,931,050.00	87.78	.00	268,950.00	12.23
PELL	4,755,000.00	4,965,628.67	104.43	.00	-210,628.67	-4.43
Federal Work Study	3,500.00	3,555.80	101.59	.00	-55.80	-1.59
SEOG	36,000.00	29,812.12	82.81	.00	6,187.88	17.19
MAP	411,500.00	420,334.00	102.15	.00	-8,834.00	-2.15
Workforce Investment Sol	260,000.00	258,980.51	99.61	.00	1,019.49	.39
IL National Guard Grant	32,000.00	26,446.00	82.64	.00	5,554.00	17.36
Total Financial Aid	8,399,100.00	8,369,534.42	99.65	.00	29,565.58	.35
Transfer Out	.00	14.55	.00	.00	-14.55	.00
Total Restricted Purposes Fd	12,089,606.60	10,884,129.05	90.03	182,533.58	1,022,943.97	8.46

Richland Community College
Expenditure Summary by Cost Center
For the month of June
100% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 06/30/2014	** %	Encumbered	*** Unencumbered	**** %
Fund: Working Cash Fund						
Transfer Out	5,000.00	1,750.00	35.00	.00	3,250.00	65.00
Total Working Cash Fund	5,000.00	1,750.00	35.00	.00	3,250.00	65.00
Fund: Trust & Agency Fund						
Costs for Trust and Agency						
Club Expenses	83,425.00	88,158.23	105.67	.00	-4,733.23	-5.67
Transfer Out	2,000.00	7,935.82	396.79	.00	-5,935.82	-296.79
Total Trust & Agency Fund	85,425.00	96,094.05	112.49	.00	-10,669.05	-12.49
Fund: Audit Fund						
Costs for Institutional Support						
Business Office	14,736.00	14,855.03	100.81	.00	-119.03	- .81
Costs for Audit						
Audit	42,265.00	42,265.00	100.00	.00	.00	.00
Contingency	3,908.00	.00	.00	.00	3,908.00	100.00
Total Audit Fund	60,909.00	57,120.03	93.78	.00	3,788.97	6.22
Fund: Liab,Protect,Settle						
Liab Protection & Settle	1,191,764.00	1,090,101.03	91.47	23,382.95	78,280.02	6.57
Total Liab,Protect,Settle	1,191,764.00	1,090,101.03	91.47	23,382.95	78,280.02	6.57

Richland Community College
Bills Presented for Ratification
JUNE 1314

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
AFLAC		AFLAC	946.85	946.85		
AFLAC		AFLAC	901.35	901.35		
AT&T	Fairview Plaza O&M	Telecommunications	168.92		168.92	
AT&T	Utilities	Telephone	153.68		153.68	
AT&T	NetworkingSupport	Telecommunications	1,548.46	1,548.46		
AT&T	Utilities	Telephone	790.61		790.61	
AT&T	Fairview Plaza O&M	Telephone	10.63		10.63	
AT&T	Utilities	Telephone	441.71		441.71	
AT&T	Utilities	Telephone	414.06		414.06	
AT&T	CommunityService	Telephone	65.31			65.31
AT&T	Fairview Plaza O&M	Telephone	168.14		168.14	
AT&T	Utilities	Telephone	161.54		161.54	
Adams, Christopher	Security	Contractual-Other	90.00		90.00	
Advanced Disposal Services	Utilities	Refuse Disposal	915.83		915.83	
Advanced Disposal Services	CSI Building O&M	Refuse Disposal	63.23		63.23	
Advanced Disposal Services	Sequestration Bldg O&	Refuse Disposal	124.33		124.33	
Adwell, Jack P		Other Receivables	198.53			198.53
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	553.55			553.55
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	113.52	113.52		
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	30.00	30.00		
AmerenIP	Utilities	Electricity	63.60		63.60	
AmerenIP	Utilities	Electricity	36.62		36.62	
AmerenIP	Utilities	Electricity	118.80		118.80	
AmerenIP	Macon Co Soil & Water	Electricity	111.44		111.44	
AmerenIP	Utilities	Electricity	772.65		772.65	
AmerenIP	Utilities	Electricity	4,291.39		4,291.39	
AmerenIP	Utilities	Electricity	118.69		118.69	
AmerenIP	Fairview Plaza O&M	Electricity	81.39		81.39	
AmerenIP	Macon Co Soil & Water	Electricity	81.47		81.47	
AmerenIP	Utilities	Electricity	130.71		130.71	
American Culinary Federation	Grant-Non-Administrat	Contractual-Other	723.47			723.47
American Express		Credit Card Pmt Clear	6,458.08	6,458.08		
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
Aramark Corporation	Child Care Services	Meals	1,245.86			1,245.86
Aramark Uniform Services	Culinary Arts	Contractual-Other	156.11	156.11		
Aramark Uniform Services	Culinary Arts	Contractual-Other	156.11	156.11		
Area Disposal Service Inc	Clinton Center O&M	Refuse Disposal	61.82		61.82	
BLDD Architects Inc	Building Additions	New Bldgs & Additions	11,788.94			11,788.94
BLDD Architects Inc	Building Additions	New Bldgs & Additions	3,455.63			3,455.63
BLDD Architects Inc	Building Additions	New Bldgs & Additions	11,808.71			11,808.71
BLDD Architects Inc	Building Additions	New Bldgs & Additions	3,455.62			3,455.62
Baker & Taylor Books	LRC	Publications & Dues	2,210.00	2,210.00		
Baker & Taylor Books	LRC	Books-Library Collect	486.15	486.15		
BearMail Co		Inventory-CentralStor	365.99	365.99		
Beck's Studio		Inventory-CentralStor	45.00	45.00		
Bolletta, John & Deana	Board of Trustees	Materials	55.00	55.00		
Bradfield's Computer Supply		Inventory-CentralStor	640.10	640.10		
Brown, Marcus L	Enrollment/Retentions	Travel-In State	164.42	164.42		
		PAGE TOTALS	57,030.92	14,277.14	9,458.16	33,295.62

Richland Community College
 Bills Presented for Ratification
 JUNE 1314

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Busey Bank	Macon Co Soil & Water	Install Pymt Lease/Pu	4,490.00		4,490.00	
Business Journal	Marketing	Advertising	293.00	293.00		
CC Fire Equipment Co Inc	Maintenance	Equip Repair/Maint Ag	708.00		708.00	
CDS Leasing	Copiers	Equipment Rental	237.00	237.00		
CDS Leasing	Copiers	Equipment Rental	280.00	280.00		
CDS Leasing	Copiers	Equipment Rental	524.12	524.12		
CDS Leasing	Copiers	Equipment Rental	60.00	60.00		
CDS Leasing	Copiers	Equipment Rental	149.14	149.14		
CDS Leasing	Copiers	Equipment Rental	295.63	295.63		
CDS Leasing	Copiers	Equipment Rental	92.00	92.00		
CDS Leasing	Copiers	Equipment Rental	90.00	90.00		
CDS Leasing	Copiers	Equipment Rental	194.00	194.00		
CDS Leasing	Copiers	Equipment Rental	139.77	139.77		
CDS Leasing	Copiers	Equipment Rental	150.00	150.00		
CDS Leasing	Copiers	Equipment Rental	117.00	117.00		
CDS Leasing	Copiers	Equipment Rental	117.00	117.00		
CDS Office Technologies	Copiers	Printing	73.19	73.19		
CDS Office Technologies	Copiers	Printing	17.95	17.95		
CDS Office Technologies	Copiers	Printing	33.02	33.02		
CDS Office Technologies	Copiers	Printing	64.10	64.10		
CORE Construction	Building Additions	New Bldgs & Additions	838,102.00			838,102.00
CPI Qualified Plan Consultants	General Expenses	Bank Service Charges	10.00	10.00		
City of Decatur IL	CSI Building O&M	Water,Sewage	34.52		34.52	
City of Decatur IL	Macon Co Soil & Water	Water,Sewage	120.91		120.91	
City of Decatur IL	Sequestration Bldg O&	Water,Sewage	94.10		94.10	
City of Decatur IL	Utilities	Water,Sewage	653.71		653.71	
City of Decatur IL	Utilities	Water,Sewage	182.69		182.69	
City of Decatur IL	Utilities	Water,Sewage	240.57		240.57	
City of Decatur IL	Utilities	Water,Sewage	515.57		515.57	
City of Decatur IL	Fairview Plaza O&M	Water,Sewage	33.60		33.60	
Clinton Journal	Marketing	Advertising	153.00	153.00		
Cole, Jerry	CommunityService	Telephone	50.00			50.00
College of Lake County		Other Current Obligat	190.00			190.00
Colonial Life & Accident		Colonial Insurance	15.00	15.00		
Colonial Life & Accident		Colonial Insurance	15.00	15.00		
Comcast	Presidents Office	Telecommunications	17.91	17.91		
Comcast	Presidents Office	Telecommunications	114.97	114.97		
Confidential On-Site Paper	Business Office	Contractual-Other	41.00	41.00		
Consolidated Communications	Utilities	Telephone	512.17		512.17	
Constellation NewEnergy Gas Divi	Utilities	Electricity	544.74		544.74	
Constellation NewEnergy Gas Divi	Utilities	Electricity	276.71		276.71	
Constellation NewEnergy Gas Divi	Utilities	Electricity	3,450.93		3,450.93	
Constellation NewEnergy Gas Divi	Fairview Plaza O&M	Electricity	40.20		40.20	
Constellation NewEnergy Gas Divi	Macon Co Soil & Water	Electricity	41.79		41.79	
Constellation NewEnergy Gas Divi	Utilities	Electricity	180.90		180.90	
Constellation NewEnergy Gas Divi	Utilities	Electricity	258.52		258.52	
Constellation NewEnergy Gas Divi	Utilities	Electricity	1,502.66		1,502.66	
Constellation NewEnergy Gas Divi	Fairview Plaza O&M	Electricity	14.15		14.15	
Constellation NewEnergy Gas Divi	Macon Co Soil & Water	Electricity	9.77		9.77	
PAGE TOTALS			855,542.01	3,293.80	13,906.21	838,342.00

Richland Community College
Bills Presented for Ratification
JUNE 1314

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Cordoba, Derick		Other Current Obligat	300.00			300.00
Cordulack, Tricia B		Child Care Receivable	21.50			21.50
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
Cromwell Radio Group Inc	Marketing	Advertising	350.00	350.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
Cromwell Radio Group Inc	Marketing	Advertising	82.00	82.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
DHS/Dept of Rehabilitation Serv		Misc Scholarship Clea	116.33	116.33		
DMH Corporate Health Services	Credit	Contractual-Other	55.00			55.00
DMH Corporate Health Services	Credit	Contractual-Other	795.00			795.00
DMH Corporate Health Services	Credit	Contractual-Other	50.00			50.00
Dadant & Sons Inc	Horticulture-Bus Occu	Materials	720.81	720.81		
Danville Area Community College		Other Current Obligat	175.00			175.00
DeBose Consulting	NonCredit	Contractual-Other	1,040.00			1,040.00
DeBose Consulting	NonCredit	Contractual-Other	400.00			400.00
DeVore, Leslie A	Dean Workforce Develop	Travel-In State	23.73	23.73		
Decatur Air Tool Compressor Co	Grant-SupportServices	Contractual-Other	1,138.00			1,138.00
Decatur Awards & Screen Printing	AAS Nursing -Health O	Printing	17.40	17.40		
Decatur Civic Center	General Expenses	Graduation Expense	4,075.38	4,075.38		
Decatur Foundry	Adult Literacy	Contractual-Other	1,519.02			1,519.02
Decatur Magazine	Garden Center Ag/Hort	Advertising	860.00			860.00
Dell Marketing L P	Presidents Office	Materials	899.99			899.99
Dell Marketing L P	Presidents Office	Materials	369.99			369.99
Diggs, Michael Gary	Enrollment/RetentionS	Travel-In State	196.45	196.45		
Dipper, Charlotte M	General Expenses	Meeting Expense	623.62	623.62		
Don's Paint Company	Maintenance	Maintenance Supplies	36.84		36.84	
Don's Paint Company	Maintenance	Maintenance Supplies	10.89		10.89	
DuBose, David		RCC Foundation A/R	500.00	500.00		
Dunker Electric	Maintenance	Maintenance Supplies	40.21		40.21	
Dunker Electric	NetworkingSupport	Equipment-Instruction	51.15			51.15
Dunker Electric	NetworkingSupport	Equipment-Instruction	1,278.00			1,278.00
Dust & Son Auto Supply	Automotive-Tech Occ	Instructional Supplie	163.29	163.29		
Dynagraphics Inc	Credit	Printing	140.42			140.42
Dynagraphics Inc	NonCredit	Printing	169.12			169.12
Dynagraphics Inc	General Expenses	Graduation Expense	780.27	780.27		
ED2GO	NonCredit	Contractual-Other	2.25			2.25
ED2GO	NonCredit	Contractual-Other	65.00			65.00
Elan Corporate Payment Systems		Credit Card Pmt Clear	25,584.94	25,584.94		
Elsevier Inc		Fees Pass Thru Nursin	47.00	47.00		
Emco Maier	Engineering Technolog	Equipment-Instruction	85,000.00			85,000.00
Enterprise	VP Economic Developme	Travel-In State	182.20	182.20		
Enterprise	VP Economic Developme	Travel-In State	182.20	182.20		
Evergreen FS-Stephens #24	Credit	Vehicle Expense	515.90			515.90
Evergreen FS-Stephens #24	Credit	Vehicle Expense	416.40			416.40
Fairview Park Plaza LLC	Fairview Plaza O&M	Facility Rental	4,615.92		4,615.92	
Family Support Payment Center		Wage Garnishment Orde	104.30	104.30		
		PAGE TOTALS	134,915.52	34,949.92	4,703.86	95,261.74

Richland Community College
Bills Presented for Ratification
JUNE 1314

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Fastenal Industrial Supply Co	Maintenance	Maintenance Supplies	7.64			7.64
Fastenal Industrial Supply Co	Maintenance	Maintenance Supplies	30.52			30.52
Fidelity Investments		Misc Deductions	300.00	300.00		
Fidelity Investments		Misc Deductions	300.00	300.00		
FirstEnergy Solutions	Utilities	Electricity	22.00			22.00
FirstEnergy Solutions	Utilities	Electricity	194.44			194.44
FirstEnergy Solutions	Macon Co Soil & Water	Electricity	12.12			12.12
FirstEnergy Solutions	Sequestration Bldg O&	Electricity	296.90			296.90
FirstEnergy Solutions	Utilities	Electricity	16,745.15			16,745.15
FirstEnergy Solutions	Fairview Plaza O&M	Electricity	106.44			106.44
Fought, Patrick W	Clinton Center O&M	Custodial Services	152.50			152.50
Fought, Patrick W	Clinton Center O&M	Custodial Services	152.50			152.50
Fought, Patrick W	Clinton Center O&M	Custodial Services	152.50			152.50
Fought, Patrick W	Clinton Center O&M	Custodial Services	152.50			152.50
Fought, Patrick W	Clinton Center O&M	Custodial Services	152.50			152.50
Franczek Radelet	Board of Trustees	Legal Services-Admin	4,676.90	4,676.90		
Frontier	Clinton Center O&M	Telephone	157.19			157.19
Fros, Janet M	Academic Success	Interpreter Salary	422.72	422.72		
Full Compass Systems	Culinary Arts	Equipment-Instruction	2,283.02			2,283.02
Full Compass Systems	NetworkingSupport	Equipment-Instruction	6,581.86			6,581.86
Full Compass Systems	Foundation&Developmen	Equipment-Service	2,389.68			2,389.68
Gagnon, Kelly Marie	Grant-Administration	Travel-In State	114.33			114.33
Gallery 510/Nova Framing	Board of Trustees	Materials	55.00	55.00		
Gant, Shawn	Credit	Contractual-Other	50.00			50.00
Garrett, Janean A	Admission and Recruit	Travel-In State	94.36	94.36		
Garver Feeds	Garden Center Ag/Hort	Materials	101.76			101.76
Glitz, Christopher A	Art-Baccalaureate	Student Awards	100.00	100.00		
Goodman, Vivian T	CommunityService	Telephone	90.00			90.00
Goodman, Vivian T	CommunityService	Travel-In State	198.52			198.52
Grainger Inc	Automotive-Tech Occ	Instructional Supplie	383.72	383.72		
Grainger Inc	NetworkingSupport	Instructional Supplie	213.98			213.98
Green Media Service Inc	Marketing	Advertising	4,923.00	4,923.00		
Grey, Thomas	NonCredit	Contractual-Other	320.00			320.00
Gurley, Gordon	Math/Science Dean	Travel-Out of State	500.00	500.00		
Hanover Insurance Group Co	Liab Protection & Set	General Insurance	682.40			682.40
Heartland Technical Academy	General O & M	Facility Rental	1,341.98			1,341.98
Herff Jones Inc	General Expenses	Graduation Expense	639.09	639.09		
Herff Jones Inc	General Expenses	Graduation Expense	1,374.75	1,374.75		
Herff Jones Inc	General Expenses	Graduation Expense	101.93	101.93		
Herff Jones Inc	General Expenses	Graduation Expense	3,811.50	3,811.50		
Herff Jones Inc	General Expenses	Graduation Expense	3,774.25	3,774.25		
Herff Jones Inc	General Expenses	Graduation Expense	34.70	34.70		
Hickory Point Bank & Trust fsb	Grant-SupportServices	Contractual-Other	1,916.25			1,916.25
Hickory Point Bank & Trust fsb	Grant-SupportServices	Contractual-Other	2,000.00			2,000.00
Hicksgas	College Vehicle	Vehicle Expense	72.94			72.94
Hoelting & Co	Hospitality Managemen	Instructional Supplie	7.95			7.95
Hoelting & Co	Culinary Arts	Instructional Supplie	103.70	103.70		
Hoelting & Co	Hospitality Managemen	Instructional Supplie	27.13			27.13
Hoelting & Co	Hospitality Managemen	Instructional Supplie	41.37			41.37
PAGE TOTALS			58,363.69	21,595.62	19,749.82	17,018.25

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Hopkins Medical Products	Human Simulator	Instructional Supplie	26.95	26.95		
Houchen Bindery Ltd	LRC	Materials	136.75	136.75		
Huff, Michael T		Other Current Obligat	250.00			
ICCCSSO	Enrollment/Retentions	Registration Fees	45.00	45.00		250.00
ICCET	NonCredit	Registration Fees	95.00			95.00
ICCSAA	Club Expenses	Registration Fees	267.00			267.00
ICCSAA	Club Expenses	Registration Fees	267.00			267.00
ICCSAA	Club Expenses	Registration Fees	267.00			267.00
ICCSAA	Club Expenses	Registration Fees	267.00			267.00
ICCSAA	Club Expenses	Travel-In State	115.00			115.00
ICCSAA	Club Expenses	Travel-In State	115.00			115.00
Illini Supply Inc	Culinary Arts	Furniture	7,815.70			7,815.70
Illini Supply Inc	Maintenance	Maintenance Supplies	30.00		30.00	
Illinois Brick Company-Central	Sequestration Proj	Materials	508.35			508.35
Illinois Federation of Teachers		Union Dues - Adjunct	97.85	97.85		
Illinois State Disbursement Unit		Wage Garnishment Orde	80.16	80.16		
Illinois State Disbursement Unit		Wage Garnishment Orde	108.33	108.33		
Illinois State Disbursement Unit		Wage Garnishment Orde	5.00	5.00		
Illinois State Disbursement Unit		Wage Garnishment Orde	108.33	108.33		
Illinois State Disbursement Unit		Wage Garnishment Orde	5.00	5.00		
Illinois State Disbursement Unit		Wage Garnishment Orde	108.33	108.33		
Illinois State Disbursement Unit		Wage Garnishment Orde	5.00	5.00		
Instructure Inc		Prepaid Expenses	67,298.00	67,298.00		
Instructure Inc	NetworkingSupport	Computer Software	6,118.00	6,118.00		
J W Jung Seed Co	Horticulture-Bus Occu	Instructional Supplie	23.88			23.88
Jan Master Cleaning Services Inc	Custodial	Custodial Services	22,950.00		22,950.00	
Jan Master Cleaning Services Inc	Custodial	Custodial Services	2,333.25		2,333.25	
Jan Master Cleaning Services Inc	Macon Co Soil & Water	Custodial Services	450.00		450.00	
Jan Master Cleaning Services Inc	Sequestration Bldg O&	Custodial Services	1,100.00		1,100.00	
Jan Master Cleaning Services Inc	Liab Protection & Set	Custodial Services	2,550.00			2,550.00
Jan Master Cleaning Services Inc	Liab Protection & Set	Custodial Services	259.25			259.25
Jason's Lawn Care	Clinton Center O&M	Contractual-Other	400.00		400.00	
Jordan Industrial Controls Inc	Grant-SupportServices	Contractual-Other	951.45			951.45
KONE Inc	Maintenance	Equip Repair/Maint Ag	318.65		318.65	
Kaskaskia Broadcasting Inc	Marketing	Advertising	388.70	388.70		
Kepler Associates Inc		Other Current Obligat	12,500.00			12,500.00
Kerr, Robert	Advising and Records	Travel-Out of State	147.00	147.00		
Key Equipment Finance	General Expenses	Equipment Rental	199.00			199.00
Key Equipment Finance	Administration Genera	Equipment Rental	210.00			210.00
Key Equipment Finance	Administration Genera	Equipment Rental	210.00			210.00
Keystone Homes	Clinton Center O&M	Facility Rental	6,333.33		6,333.33	
Kirby, David T	Faculty/Staff Develop	Travel-In State	205.10			205.10
Lee Enterprises Inc	Marketing	Advertising	270.30	270.30		
Lee Enterprises Inc	Marketing	Advertising	611.00	611.00		
Lee Enterprises Inc	Marketing	Advertising	268.52	268.52		
Lee Enterprises Inc	Marketing	Advertising	350.00	350.00		
Lee Enterprises Inc	Maintenance	Advertising	61.99		61.99	
Lee Enterprises Inc	Maintenance	Advertising	63.94		63.94	
Lee Enterprises Inc	Maintenance	Advertising	66.16		66.16	
PAGE TOTALS			137,361.27	76,178.22	34,107.32	27,075.73

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Lee Enterprises Inc	Human Resources	Advertising	840.00	840.00		
Lee Enterprises Inc	Human Resources	Advertising	631.20	631.20		
Lee Enterprises Inc	Human Resources	Advertising	720.00	720.00		
Leon, Chelsea R		Child Care Receivable	234.00			234.00
MR Systems Wirless	Clinton Center O&M	Telephone	57.00		57.00	
MRE Benefit Admin Systems		Group Insurance	31,847.13	31,847.13		
MRE Benefit Admin Systems		Health Insurance	202,095.16	202,095.16		
Macon Resources Inc	Allied Health	Laundry/Linen Supplie	36.26	36.26		
Main Street Church of the	CommunityService	Facility Rental	225.00			225.00
Mangle Management Systems	Credit	Meals	576.00			576.00
Mangle Management Systems	Online Learning	Faculty Development	65.00	65.00		
Mangle Management Systems		Other Current Obligat	3,563.50			3,563.50
Mangle Management Systems	Presidents Office	Meeting Expense	130.00	130.00		
Mangle Management Systems	Presidents Office	Meeting Expense	229.50	229.50		
Manufacturing Skill Standards Co	Credit	Instructional Supplie	760.00			760.00
Mari-Mann Herb Co	Grant-SupportServices	Contractual-Other	1,278.05			1,278.05
Marsh Affinity Group Services		Prepaid Expenses	9,011.00			9,011.00
Martin Graphics & Printing Serv	Marketing	Catalog Printing	6,059.79	6,059.79		
Martin Graphics & Printing Serv	Marketing	Credit Schedules	1,885.00	1,885.00		
Medline Industries Inc	Human Simulator	Equipment-Instruction	5,882.36			5,882.36
Menard Inc	Horticulture-Bus Occu	Instructional Supplie	222.51	222.51		
Menard Inc	Maintenance	Maintenance Supplies	63.80		63.80	
Menard Inc	Maintenance	Maintenance Supplies	8.63		8.63	
Mercer Cutlery	NonCredit	Instructional Supplie	194.86			194.86
MidAmerica Tire & Performance	College Vehicle	Vehicle Expense	123.45		123.45	
Midwest Fiber Inc of Decatur	Utilities	Refuse Disposal	90.00		90.00	
Moore, Megan	Business Office	Travel-Out of State	73.31	73.31		
NAACP-Decatur Branch	African Amer Stu-Bacc	Printing	100.00	100.00		
NAACP-Decatur Branch	Grant-Administration	Printing	100.00			100.00
NSC	NonCredit	Instructional Supplie	3,000.00			3,000.00
Napa Auto Parts	College Vehicle	Vehicle Expense	75.94		75.94	
Napa Auto Parts	College Vehicle	Vehicle Expense	47.95		47.95	
Napa Auto Parts	College Vehicle	Vehicle Expense	74.58		74.58	
Neher Electric	Maintenance	Maintenance Supplies	36.05		36.05	
Neuhoff Media Decatur	Marketing	Advertising	400.00	400.00		
Neuhoff Media Decatur	Marketing	Advertising	500.00	500.00		
Neuhoff Media Decatur	Marketing	Advertising	1,500.00	1,500.00		
Neuhoff Media Decatur	Marketing	Advertising	400.00	400.00		
Neuhoff Media Decatur	Marketing	Advertising	1,500.00	1,500.00		
Newman & Ullman Inc		Inventory-CentralStor	71.05	71.05		
Newman & Ullman Inc	Custodial	Maintenance Supplies	306.90		306.90	
Newman & Ullman Inc	Custodial	Maintenance Supplies	205.30		205.30	
Niemann Foods	Hospitality Managemen	Instructional Supplie	9.05			9.05
Niemann Foods	Culinary Arts	Instructional Supplie	26.22	26.22		
Niemann Foods	Culinary Arts	Instructional Supplie	39.96	39.96		
Niemann Foods	Culinary Arts	Instructional Supplie	15.57	15.57		
Niemann Foods	Culinary Arts	Instructional Supplie	10.40	10.40		
Niemann Foods	Culinary Arts	Instructional Supplie	41.43	41.43		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	-73.98	-73.98		
PAGE TOTALS			275,288.93	249,365.51	1,089.60	24,833.82

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	-6.99	-6.99		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	316.90	316.90		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	49.39	49.39		
Office Depot Inc		Inventory-CentralStor	840.76	840.76		
Office Depot Inc		Inventory-CentralStor	1,102.29	1,102.29		
Office Max		Other Rec-Employees	194.73	194.73		
Office Max		Inventory-CentralStor	1,781.13	1,781.13		
Office Max		Inventory-CentralStor	2,717.88	2,717.88		
Orv Graham Radio Advertising Bro	Marketing	Advertising	192.00	192.00		
Owens, Jessie R, Jr	Security	Contractual-Other	90.00		90.00	
Parkland College	Chargeback	Chargeback Expense	2,497.30	2,497.30		
Peerless Cleaners	General Expenses	Graduation Expense	224.12	224.12		
Perovanovich, Zoran V	NonCredit	Contractual-Other	292.50			292.50
Pitney Bowes Inc	General Expenses	Equipment Rental	2,085.00	2,085.00		
Powr-Flite	Commercial Custodial	Instructional Supplie	1,143.38			1,143.38
Pride Cleaners	Culinary Arts	Contractual-Other	33.79	33.79		
Quality Elevator Inspections	Maintenance	Equip Repair/Maint Ag	225.00		225.00	
Quill Corp	CTEI Grant - DOC	Instructional Supplie	399.96			399.96
Quill Corp	CTEI Grant - DOC	Instructional Supplie	318.54			318.54
Quill Corp	CTEI Grant - DOC	Instructional Supplie	12.84			12.84
Quill Corp	CTEI Grant - DOC	Instructional Supplie	3,206.07			3,206.07
Quill Corp	CTEI Grant - DOC	Instructional Supplie	122.51			122.51
RCC Bookstore		Other Current Obligat	95.98			95.98
RCC Bookstore	Credit	Instructional Supplie	360.34			360.34
RCC Bookstore	Grant-Administration	Participant Supplies	57.99			57.99
RCC Bookstore	Club Expenses	Contractual-Other	1,255.50			1,255.50
RCC Bookstore	Club Expenses	Materials	570.00			570.00
RCC Bookstore	Club Expenses	Materials	459.00			459.00
RCC Bookstore	Club Expenses	Materials	297.00			297.00
RCC Bookstore		Books-GSL/UGSL	213.80	213.80		
RCC Bookstore		Pell Taxable Books	167.30	167.30		
RCC Bookstore		Pell Taxable Books	755.93	755.93		
RCC Bookstore		NonTaxBooks-Scholarsh	3,493.67	3,493.67		
RCC-Foundation		NonTaxBooks -Workforc	5,201.82	5,201.82		
RCC-Foundation		Richland Foundation	188.05	188.05		
RCC-Foundation		Credit Card Clearing	600.00	600.00		
RCC-Foundation		Revenue-Misc/OtherSou	25.00	25.00		
RCC-Foundation		Richland Foundation	188.05	188.05		
RCC-Foundation		Credit Card Clearing	200.00	200.00		
RCC-Foundation		Richland Foundation	188.05	188.05		
Radiation Detection Co	Radiology Tech-Hlth O	Materials	193.90	193.90		
Rankin, Amy M	Graphics	Travel-Out of State	195.50	195.50		
Reliance Standard		Life Insurance	3,431.30	3,431.30		
Reliance Standard		LTD Insurance	2,150.01	2,150.01		
Reliance Standard		Supplemental Life Ins	1,540.86	1,540.86		
Rexx Battery of Decatur Inc	College Vehicle	Vehicle Expense	54.95		54.95	
Rexx Battery of Decatur Inc	College Vehicle	Vehicle Expense	191.60		191.60	
Rice, Anthony	Credit	Contractual-Other	50.00			50.00
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	69.75	69.75		
PAGE TOTALS			40,034.45	30,831.29	561.55	8,641.61

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	27.05	27.05		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	90.67	90.67		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	66.40	66.40		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	17.88	17.88		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	-194.68	-194.68		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	89.95	89.95		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	24.95	24.95		
Robert's Sysco Inc	Culinary Arts	Materials	24.95			24.95
Robert's Sysco Inc	Hospitality Managemen	Instructional Supplie	524.03			524.03
Robert's Sysco Inc	Hospitality Managemen	Instructional Supplie	18.20			18.20
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	510.48	510.48		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	61.68			61.68
Robert's Sysco Inc	Child Care Services	Snacks and Milk	52.04			52.04
Robinson, Kristen Lynn	General Expenses	Travel-In State	212.58	212.58		
Rozema, Hazel		Other Current Obligat	20.00			20.00
Rutherford Photo Video	Outdoor Exposition Sp	Materials	48.00			48.00
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	369.80	369.80		
Salmons, Jaci	Outdoor Exposition Sp	Materials	685.00			685.00
Sam's Club Discover		Inventory-CentralStor	220.80	220.80		
Sam's Club Discover		Other Current Obligat	50.00			50.00
Sam's Club Discover	PIE-Career On Wheels	Meeting Expense	39.62			39.62
Sam's Club Discover	Club Expenses	Office Supplies	50.67			50.67
Sam's Club Discover	Club Expenses	Office Supplies	23.96			23.96
Sam's Club Discover	Club Expenses	Office Supplies	384.90			384.90
Sam's Club Discover	Maintenance	Maintenance Supplies	199.96		199.96	
Sam's Club Discover	Faculty/Staff Develop	Specialities	258.96	258.96		
Sam's Club Discover	Board of Trustees	Office Supplies	18.87	18.87		
Sam's Club Discover	Foundation&Developmen	Maintenance Supplies	170.84	170.84		
Sam's Club Discover	Foundation&Developmen	Alumni Activities	72.40	72.40		
Saunders, Gayle M	Presidents Office	Travel-In State	9.42	9.42		
Saunders, Gayle M	Presidents Office	Travel-Out of State	70.68	70.68		
Saunders, Gayle M	Presidents Office	Meeting Expense	28.43	28.43		
Schantz MFG Inc	Maintenance	Equipment-Service	9,218.90		9,218.90	
Schwalbe, Barry S	NonCredit	Travel-In State	80.19			80.19
Scribner, Brandon Lee	Art-Baccalaureate	Student Awards	75.00	75.00		
Sebok, Catherine L	Admission and Recruit	Travel-In State	94.92	94.92		
Securitas	Security	Security	280.89		280.89	
Securitas	Liab Protection & Set	Security	4,400.52			4,400.52
Securitas	Security	Security	285.38		285.38	
Securitas	Security	Security	297.58		297.58	
Securitas	Liab Protection & Set	Security	4,662.08			4,662.08
Securitas	Liab Protection & Set	Security	4,470.92			4,470.92
Securitas	Security	Security	267.19		267.19	
Securitas	Liab Protection & Set	Security	4,185.82			4,185.82
Securitas	Security	Security	266.69		266.69	
Securitas	Liab Protection & Set	Security	4,178.07			4,178.07
Serv-U	Culinary Arts	Furniture	2,435.00			2,435.00
Showcard Studio	Marketing	Advertising	250.00	250.00		
SimplexGrinnell LP	Maintenance	Equip Repair/Maint Ag	1,029.05		1,029.05	
		PAGE TOTALS	40,726.69	2,485.40	11,845.64	26,395.65

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Sowers, Shelby L	Art-Baccalaureate	Student Awards	75.00	75.00		
Spectrum Janitorial Supply	Culinary Arts	Materials	91.47	91.47		
Spectrum Janitorial Supply	Culinary Arts	Materials	91.47	91.47		
Spectrum Janitorial Supply	Culinary Arts	Materials	519.66	519.66		
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	256.96		256.96	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	28.30		28.30	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	477.60		477.60	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	1,254.94		1,254.94	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	19.50		19.50	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	29.90		29.90	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	63.04		63.04	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	28.30		28.30	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	105.80		105.80	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	61.14		61.14	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	1,091.68		1,091.68	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	103.60		103.60	
Spectrum Janitorial Supply	Copy Center	Office Supplies	91.12	91.12		
Springfield Electric Supply Co	Maintenance	Maintenance Supplies	513.10		513.10	
St Louis Community College		Other Current Obligat	20.00			20.00
St Mary's Hospital	Surgical Tech-Health	Instructional Supplie	162.91	162.91		
Staley Credit Union	Grant-SupportServices	Contractual-Other	1,800.00			1,800.00
Star Silkscreen Design Inc	Faculty/Staff Develop	Wellness Program	565.30	565.30		
State Fire Marshal	Maintenance	Equip Repair/Maint Ag	75.00		75.00	
State Universities Retirement		SURS 8%	43,352.24	43,352.24		
State Universities Retirement		SURS 8%	1,259.33	1,259.33		
State Universities Retirement		SURSRetiremtInstallPu	131.00	131.00		
State Universities Retirement		SURS 1/2%	4,681.94	4,681.94		
State Universities Retirement		SURS 8%	1,249.45	1,249.45		
State Universities Retirement		SURS 8%	41,313.12	41,313.12		
State Universities Retirement		SURSRetiremtInstallPu	131.00	131.00		
State Universities Retirement		SURS 1/2%	4,658.78	4,658.78		
Striglos Office Equipment		Inventory-CentralStor	1,509.36	1,509.36		
Striglos Office Equipment		Inventory-CentralStor	2,140.91	2,140.91		
Sullivan, Scott B	Administrative Info S	Travel-Out of State	1,467.92	1,467.92		
Svendsen Florists Inc	Presidents Office	Materials	55.00	55.00		
Svendsen Florists Inc	Presidents Office	Materials	59.95	59.95		
The Courier	General Expenses	Advertising	200.42			200.42
The Decatur Club	Presidents Office	Publications & Dues	50.00	50.00		
The Decatur Club	Presidents Office	Publications & Dues	15.00	15.00		
ThyssenKrupp Elevator Corp	Maintenance	Equip Repair/Maint Ag	452.24		452.24	
Tiger Direct	Information Tech-Occt	Instructional Supplie	4,863.03			4,863.03
Tiger Direct	Drafting/DesignEngine	Materials	2,819.83			2,819.83
Tiger Direct	Information Tech-Occt	Instructional Supplie	358.47			358.47
Tiger Direct	Information Tech-Occt	Instructional Supplie	3,927.54			3,927.54
Tiger Direct	Information Tech-Occt	Instructional Supplie	482.44			482.44
Tiger Direct	Information Tech-Occt	Instructional Supplie	769.86			769.86
Town & Country Advertising	Marketing	Advertising	52.00	52.00		
USA Clean Inc	Custodial	Maintenance Supplies	62.50		62.50	
United Label & Sales Corp	Garden Center Ag/Hort	Materials	212.82			212.82
		PAGE TOTALS	123,801.94	103,723.93	4,623.60	15,454.41

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
United Parcel Service		Other Rec-Employees	8.42	8.42		
United Parcel Service	Outdoor Exposition Sp	Postage	9.31			9.31
United Parcel Service	General Expenses	Postage	33.90	33.90		
United Way of Decatur/Macon Cnty		United Way	108.00	108.00		
United Way of Decatur/Macon Cnty		United Way	108.00	108.00		
United Way of Decatur/Macon Cnty		United Way	108.00	108.00		
Van Hoorn Nurseries Inc	Garden Center Ag/Hort	Materials	375.80			375.80
Van Horn Inc	Sequestration Proj	Materials	224.00			224.00
Van Horn Inc	Grant-SupportServices	Contractual-Other	2,000.00			2,000.00
Verizon Wireless	Admission and Recruit	Telephone	50.02	50.02		
Verizon Wireless	Utilities	Telephone	312.64		312.64	
Verizon Wireless	Utilities	Telephone	272.65		272.65	
WDKR Radio Station	Marketing	Advertising	126.00	126.00		
WEJT	Marketing	Advertising	403.32	403.32		
Wal-Mart	Child Care Services	Snacks and Milk	328.50			328.50
Woods, Paris M	Board of Trustees	Travel-In State	74.33	74.33		
Woodworkers Supply Inc	CTEI Grant - DOC	Instructional Supplie	30.00			30.00
Woodworkers Supply Inc	CTEI Grant - DOC	Instructional Supplie	383.65			383.65
Workforce Investment Solutions	Grant-Administration	Contractual-Other	153.34			153.34
World Point ECC Inc	Credit	Instructional Supplie	906.00			906.00
World Point ECC Inc	Credit	Instructional Supplie	23.93			23.93
World Point ECC Inc	Credit	Instructional Supplie	15.95			15.95
World Point ECC Inc	Credit	Instructional Supplie	295.95			295.95
World Point ECC Inc	Credit	Instructional Supplie	579.95			579.95
Xerox Corp	Copy Center	Install Pymt Lease/Pu	4,704.12			4,704.12
Xerox Corporation	Copiers	Equipment Rental	171.36	171.36		
Zimmerman, Stephanie	Administrative Info S	Travel-Out of State	1,401.00	1,401.00		
Zips Florist Inc	General Expenses	Graduation Expense	1,621.40	1,621.40		
Student Refunds			4,251.00	4,251.00		
		PAGE TOTALS	19,080.54	8,464.75	585.29	10,030.50
		AP GRAND TOTAL	1,742,145.96	545,165.58	100,631.05	1,096,349.33

ITEMS FROM THE BOARD

ADJOURNMENT