

BOARD OF TRUSTEES

June 17, 2014

RICHLAND COMMUNITY COLLEGE BOARD ROOM

PUBLIC HEARING FOR FY 2015 BUDGET 5:15 PM | REGULAR MEETING 5:30 P.M.



Richland Community College 

One College Park | Decatur, Illinois 62521 | 217.875.7200 | richland.edu

RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
BOARD OF TRUSTEES REGULAR MEETING
ONE COLLEGE PARK – DECATUR ILLINOIS 62521

June 17, 2014

The Vision: To be the premier source for education, workforce training, partnerships, and economic development.

College Mission: To provide innovative educational experiences, opportunities, and environments that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

PUBLIC HEARING FOR FY15 BUDGET – 5:15 p.m.

- I. Convening of the Regular Meeting – 5:30 p.m.
 - A. Call to Order
 - B. Roll Call
- II. ***Minutes of the Special Meeting on May 14, 2014, and Regular Meeting on May 20, 2014***
- III. Appearance of Citizens and Introduction of Guests
- IV. ***Reorganization of Board of Trustees Ad Hoc Appointments***
- V. Written Communications
 - Correspondence from Stephen Gauthier, Director, Government Finance Officers Association, notifying the College that it has received the Distinguished Budget Award for the current budget from the Government Finance Officers Association.
 - Correspondence from Walter Bumphus, Ph.D., President and CEO, American Association of Community Colleges, notifying Dr. Gayle Saunders of her appointment to the Commission on Economic and Workforce Development.
 - Correspondence from Debra Poelhuis, M.S., R.T.(R)(M), Chair, The Joint Review Committee on Education in Radiologic Technology (JRCERT) thanking Dr. Gayle Saunders, Richland Community College Administration and the program officials for their support of programmatic education through the JRCERT.

- College Activities Report
- Personnel Update
- Construction Project Status
- Strategic Planning 2015-2018 Plan Update – Gianina Baker

VI. Special Reports

- A. Report of the President
 - 1. College Spotlight – Coffee Blending – Chef Brian Tucker, Director, Culinary Arts
- B. Report of ICCTA
- C. Report of Student Trustee
- D. Agreements/Contracts authorized by President Saunders

VII. Executive Session (IVORY COLOR)

VIII. **Consent Agenda (PINK COLOR)**

A. Purchase Recommendations and Bids

1. Purchase of Medium/Heavy Truck and Collision Repair Program Hand Tool Equipment
2. Purchase of Medium/Heavy Truck Program Equipment – Brake System Trainers
3. Classroom Furniture for WDI Purchase

B. Charge Backs

1. Sydney Myers – Veterinary Technology AAS – Parkland College –
2. Chanel Heath – Long Term Care Administration Certificate – College of DuPage
3. Lydia Smith – Veterinary Technology AAS – Parkland College
4. Brett Splittstoesser – Agricultural Business: Grain Merchandising and Management AAS – Parkland College

C. Full-Time Employments

1. William Mertell, Drafting and Design Instructor – Business & Technology
2. Brenda Hubner, Health Information Technology Instructor – Business & Technology

IX. New Business (IVORY COLOR)

- A. *Approval of Lease Amendment with University of Illinois Extension*
- B. *2015 Fiscal Year Budget and Related Financial Matters – (final budget distributed under separate cover)*

Resolution No. 14-10 Adopting Fiscal Year 2015 Budget

- C. *Transferring the Interest Earnings of the Working Cash Fund, Resolution No. 14-11*
- D. *Compliance with Prevailing Wage Act – Resolution No. 14-12*
- E. *Annual State Funded Capital Request – Resource Allocation Management Plan (RAMP) Document*

X. *Financial Report (GREEN COLOR)*

- A. *Treasurer's Report and Financial Statement (WHITE COLOR)*
- B. *Bills for Ratification*

XI. *Review of Minutes of Previous Closed Sessions (TAN COLOR)*

XII. Items from the Board

XIII. Adjournment

Bold and Italics Denotes Action Items

BOARD BOOK ANNUAL CALENDAR

JANUARY 2014

Reports

Consent Agenda

Legal Representation Agreements

New Business

Recommendation for Approval of Tuition

FEBRUARY 2014

Reports

Consent Agenda

New Business
Recommendations for Tenure

Recommendation for Approval of Fees

Executive Session -
President's Evaluation

President's Contract

MARCH 2014

Reports

Consent Agenda

New Business
Recommendations for Faculty Promotions in Rank

Recommendation to Grant Professor Emeritus Status

Recommendation to Grant Staff Emeritus Status

Recommendation for Professional Leave

Strategic Plan

APRIL 2014

Tenure and Promotion Recognition Dinner

Student Senate Election Results

Report from Board Secretary regarding Election of Student Trustee

Seating of New Student Trustee

Reports

MAY 2014

Reorganization of Board of Trustees

Reports

Consent Agenda

New Business

Tentative Budget

Other

RCC Commencement

ICCTA Lobby Day

JUNE 2014

Reports

Consent Agenda

New Business

Compliance with Prevailing Wage Act

State Capital Funding Request RAMP

Review of Minutes of Previous Executive Sessions

ICCTA Annual Convention

Public Hearing for Budget

Resolution Adopting Budget

Resolution Transferring Earnings

BOARD BOOK ANNUAL CALENDAR

JULY 2014

Reports

Consent Agenda

AUGUST 2014

Reports

Institutional Year Book
Program Review
Presentation

Consent Agenda

SEPTEMBER 2014

Reports

Consent Agenda

OCTOBER 2014

Reports

Consent Agenda

Distribution of Audit
Reports – RCC & Brush
College, LLC

Strategic Plan Quarterly
Update

NOVEMBER 2014

Reports

Consent Agenda

Audit Presentation

Financial Report
Discussion of Tax Levy

Calendar of Regular
Meetings of Board of
Trustees

DECEMBER 2014

Reports

Consent Agenda

Old Business
Resolution for Fiscal Year Tax
Levy

Review of Minutes of Previous
Executive Sessions

2014 Strategic Plan Priorities

Goal 1: Enhance Student Access, Engagement, and Success.

Strategy A: To advance student access by providing a comprehensive system for enrollment, student services, and scheduling.

1. Increase student access and enrollment by expanding partnerships with District high schools, which will increase the percentage of students who apply and enroll at RCC.

Strategy B: To enhance educational engagement in and out of the classroom.

1. Identify technology enhancement plan for the new Student Success Center.
2. Realign Career Services to provide holistic delivery of services to students, employers and the community.
3. Identify and deploy the strategy for enhanced student services in the renovated Student Success Center to enhance access for newly enrolled students.
4. Support Student Advocacy Day by arranging one-on-one meetings with local elected officials.
5. Implement structured project-based learning into program and course curricula.

Strategy C: Support student success through enhanced readiness, persistence, retention, and completion.

1. Increase the course and completion rate of RCC students.
2. Complete program reviews and development of shorter certificates in support of performance funding objectives linked to retention and completion.

Strategy D: Ensure that College curricula meet current and emerging workforce and student needs.

1. Identify and deploy the strategy for enhanced student services in the renovated Student Success Center for currently enrolled students.
2. Develop, align, and review program learning outcomes to assure a cohesive curricular and co-curricular experience that enhances student learning.
3. Implement and actively promote the Diesel Medium Heavy Truck Technology & Collision Repair Technology through written marketing plans.
4. Achieve successful reaccreditation (Higher Learning Commission, Radiography Program through Joint Review Committee on Education in Radiologic Technology (JRCERT), complete successful program accreditation visits (Culinary Arts Institute - American Culinary Federation), and determine opportunities for accreditation of new programs (EMS).
5. Implement structured project-based learning into program and course curricula.

Goal 2: Cultivate a sustainable institutional environment.

Strategy A: Create and implement an institutional sustainability master plan.

1. Manage on-going construction projects to meet established deadlines.
2. Enhance learning and laboratory environments to improve quality of student learning.
3. Completion of 2011-2014 Strategic Plan and drafting of 2015-2018 Strategic Plan.

Strategy B: Enhance mental, physical, and professional wellness for employees, students, and their families.

1. Develop an annual professional development theme and conduct monthly training sessions for staff.
2. Implement a plan for individual health risk appraisals and conduct wellness sessions in an effort to improve employee wellness.

Strategy C: Enhance processes and increase activities that promote diversity and social justice.

1. Review staff compensation and salary ranges such that total compensation is competitive, fair, and affordable.

Strategy D: Ensure sustainability of the College's human resources.

1. Conduct collective bargaining activities with Full-time Faculty Bargaining Committee.
2. Review Health Insurance Plan implemented January 2014 to assure program effectiveness and fiscal savings. Modify Plan as necessary to comply with ACA.
3. Expand and diversify Faculty Academy sessions.
4. Examine staffing needs and prioritize staffing in accordance with service needs and budgetary constraints.

Strategy E: Enhance processes that promote financial vitality.

1. Implement institutional effectiveness reporting for each program area in accordance with strategic plans.
2. Adopt annual budget that includes a funding plan for equipment acquisition and sustains affordability and innovation.
3. Establish spending priorities necessary to maintain CFI ratios in conjunction with the budget approval.

Goal 3: Enhance community engagement and partnerships.

Strategy A: Advance and broaden business relationships that align with college programmatic & fiscal needs in a sustainable fashion.

1. Pursue new AATP Development partnerships.
2. Develop renewable energy laboratory partnership.
3. Establish international partners to promote international opportunities.
4. Implement distance learning platform for international and domestic education.
5. Seek two new grants for potential funding that align with the strategic plans of the College.
6. Implement Capital Campaign through Richland Foundation for the new Integrated Business Education Center.
7. Continue outreach to College alumni through Alumni Association activities and pursue approach to updating contact information.
8. Provide fundraising training for Foundation board members through a special board retreat.
9. Increase number of endowed scholarships that support the College's mission of learning.
10. Promote Richland scholarships through an awareness campaign.

Strategy B: Strengthen relationships that create new opportunities for P-20 education.

1. Expand STEM activities with K-12 partners to encourage transition to Richland STEM programs.
2. Conduct research studies on various areas of Richland Community College.
3. Populate NSEC Visitor Center with attractions to draw visitors.

Strategy C: Strengthen relationships that create new opportunities for continuing education.

1. Expand RCC district participation at Annual Conference on Diversity and Globalization by demonstrating RCC Core Values through enrichment activities.
2. Expand renewable energy laboratory (REL) programming activities with Engineering Technology credit programming and CPED Sustainability noncredit programming.
3. Develop, implement, and market new applied baccalaureate pathways.

Strategy D: Create a proactive presence in the community and within local service organizations.

1. Market Richland innovations.
2. Promote and expand Richland's Speakers Bureau presence within the community.
3. Sustain and promote a positive community perception of Richland as the "Crown Jewel" through media promotion.

Strategy E: Work collaboratively with local, state, and federal government.

1. Expand existing US Department of Energy partnership.
2. Continue to deliver Science Sundays at the Children's Museum of Illinois.
3. Coordinate work for the Student Success Center with CDB.
4. Develop process for reporting Voluntary Framework for Accountability (VFA) data and incorporate into institutional use.
5. Enhance relationships with elected officials.
6. Solicit and obtain Congressional support for the TAACCCT grant.

Strategy F: Continue to promote partnerships in workforce training and economic development while exploring new opportunities to enhance regional employment potential.

1. Implement strategic plan for new Business Education Center.
2. Continue relationships with the City of Decatur, EdCo, Economic Dvpt. Corporation, and Grow Decatur to build on economic development initiatives.
3. Submit application to Illinois Department of Public Health to obtain approval for Clinton Education Center and Liberty Village (Manor Court of Clinton) for Basic Nurse Assistant Training Course to offer HLTH 141 course.



College Vision

To be the Premier Source for Education, Workforce Training, Partnerships and Economic Development.

College Mission

The mission of Richland Community College is to provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values

- Commitment
- Respect
- Excellence
- Accountability
- Diversity

Strategic Plan

**Richland Community College Strategic Plan
2011-2014**

Goal 1: Advance student access, engagement, and success.

Strategy A: To advance student access by providing a comprehensive system for enrollment, student services, and scheduling.
Strategy B: To enhance educational engagement in and out of the classroom.
Strategy C: Support student success through enhanced readiness, persistence, retention, and completion.

Goal 2: Cultivate a sustainable institutional environment.

Strategy A: Create and implement an institutional sustainability master plan.
Strategy B: Increase activities that enhance mental, physical, and professional wellness for employees, students, and their families.
Strategy C: Enhance processes that promote ecological health.
Strategy D: Enhance processes and increase activities that promote diversity and social justice.
Strategy E: Ensure sustainability of the College's human resources.
Strategy F: Enhance processes that promote financial vitality.

Goal 3: Enhance community engagement and partnerships.

Strategy A: Advance and broaden business relationships that align with college programmatic & fiscal needs in a sustainable fashion.
Strategy B: Strengthen relationships that create new opportunities for P-20 education.
Strategy C: Strengthen relationships that create new opportunities for continuing education.
Strategy D: Create a proactive presence in the community and within local service organizations.
Strategy E: Work collaboratively with local, state, and federal government.
Strategy F: Continue to promote partnerships in workforce training and economic development while exploring new opportunities to enhance regional employment potential.

Implementation and
Performance

Public
Accountability

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

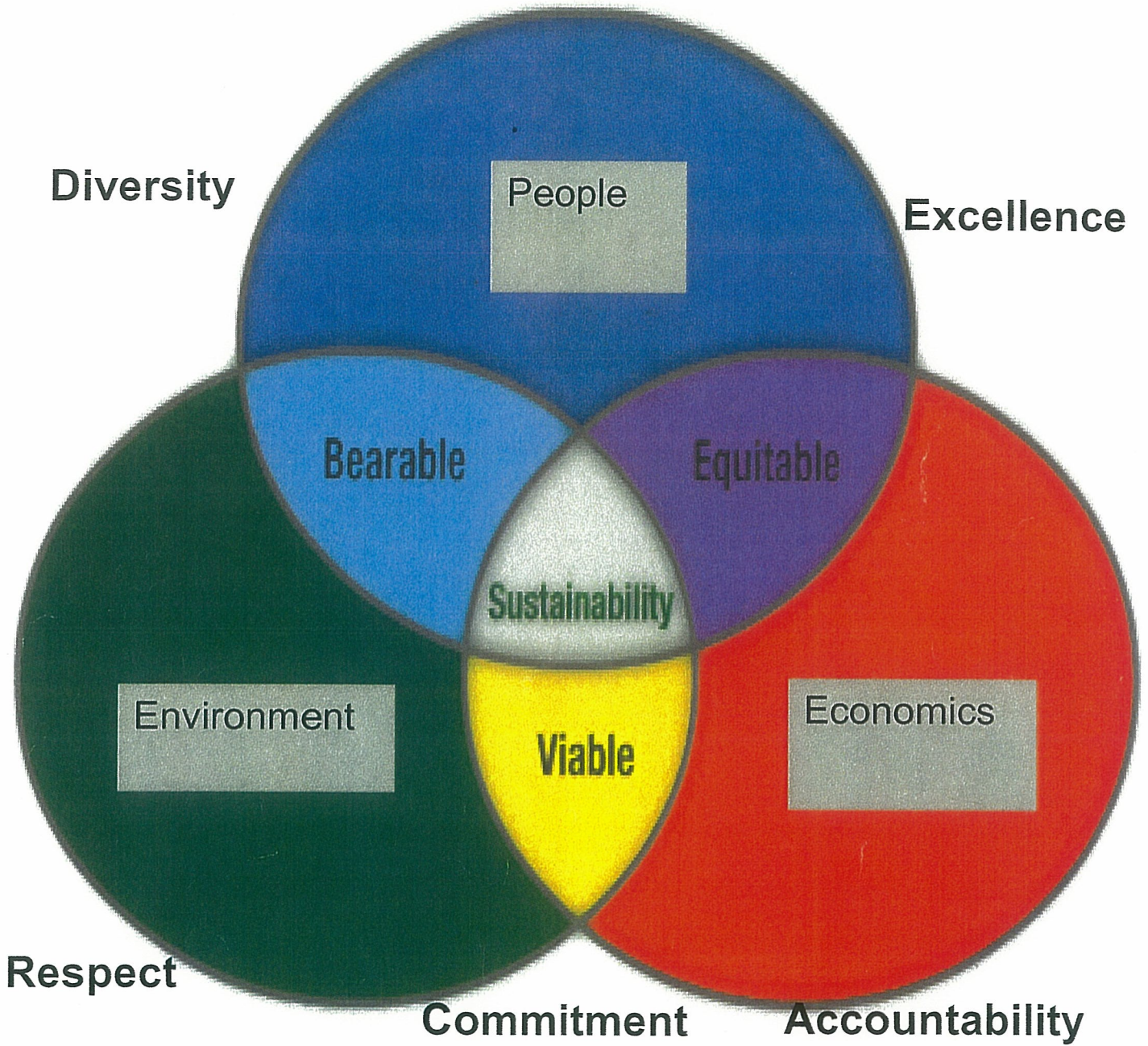
DashBoard

Annual Performance Report

Implementation and
Performance

Public
Accountability

Principles of Sustainability



CONVENING OF THE REGULAR MEETING

**MINUTES OF THE SPECIAL BOARD MEETING ON May 14, 2014 and REGULAR
MEETING ON May 20, 2014**

**MINUTES OF BOARD OF TRUSTEES SPECIAL MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521**

May 14, 2014

CONVENING OF THE MEETING

Call to Order The special meeting was called to order on Wednesday, May 14, 2014, at 6:12 p.m. in Conference Room A/B of the College by Chairman Colee. Chairman Colee also recited the College Vision, Mission, and Core Values.

Roll Call

Members present: Bruce Campbell, Dale Colee, David Coopriider, Dr. Larry Osborne, Randy Prince, Tom Ritter, and Paris Woods.

Members absent: Rev. Wayne Dunning

EXECUTIVE SESSION

Osborne moved that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1) and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act. Prince seconded. Voice vote being all ayes, Chairman Colee declared the motion carried.

Meeting convened into closed session at 6:13 p.m.

Meeting reconvened into open session at 8:05 p.m.

ADJOURNMENT

Prince moved to adjourn the meeting at 8:05 p.m. Campbell seconded. Voice vote being all ayes, Chairman Colee declared the meeting adjourned.

Dr. Larry Osborne, Secretary

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521**

May 20, 2014

CONVENING OF THE MEETING

Call to Order The regular meeting was called to order on Tuesday, May 20, 2014, at 5:33 p.m. in Conference Room A/B of the College by Chairman Colee. Chairman Colee also recited the College Vision, Mission, and Core Values.

Roll Call

Members present: Bruce Campbell, Dale Colee, Dr. David Coopriider, Rev. Wayne Dunning, Randy Prince, Tom Ritter, and Paris Woods

Members absent: Dr. Larry Osborne

Also present: Dr. Gayle Saunders and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of April 15, 2014, had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the regular meeting of April 15, 2014. Coopriider seconded. Voice vote being all ayes, Chairman Colee declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

REORGANIZATION OF BOARD OF TRUSTEES

Appointment of Board Officers

Trustee Prince moved to recommend the following slate of officers for 2014-2015:

Bruce Campbell – Chairman
Tom Ritter – Vice-Chairman
David Coopriider – Secretary

Chairman Colee asked for further nominations from the floor. There were none.

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May 20, 2014

Ritter seconded. Roll call vote being all ayes, Chairman Colee declared the motion carried.

A Resolution and plaque were presented to Dale for his service as Chairman of the Board of Trustees from May 2011 to May 2014.

A brief recess was held.

WRITTEN COMMUNICATIONS

College Activities Report:

- Saturday Produce Market kick-off is May 24. The produce market will be held each Saturday from May 24 to October 11.
- GED graduation will take place on June 5 in the Shilling Auditorium.
- 14th Annual Conference on Diversity and Globalization will be held on June 12-13. This year's theme is *SPEAK! Language and culture implications in Education and the Global Workforce*. A community reception will be held June 12 in the Shilling Salons.

Personnel Update:

Full-Time Employee Retirements, Resignations, and Terminations

- Nicholas Dodson, Food Service Instructor, Logan Correctional Center, effective April 1, 2014
- Patricia Jelks, Executive Secretary and Office Supervisor, President's Office, effective May 20, 2014
- Carla Shehorn, Admissions and Records Representative, Enrollment Services, effective May 30, 2014
- Keith Ashby, Hospitality Professor, Workforce Development, effective May 31, 2014
- Jon Odell, Mathematics Professor, Mathematics and Science, effective May 31, 2014
- Kathryn Mast, College Transitions Coordinator, Student Success, effective June 25, 2014
- Marilyn Settles-Clark, Accounting Technician-Operations, Finance and Administration, effective June 27, 2014
- Gary Hornickel, Program Coordinator, Logan Correctional Center, effective July 31, 2014

New Employees

- Daniel Rawlings, Custodial Services Instructor, Decatur Correctional Center, effective May 1, 2014

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Construction Report

Current construction projects are listed in the Board Book. A ribbon cutting for the Culinary Arts restaurant will be held on June 18, 2014, at 5:00 p.m. in conjunction with the Greater Decatur Chamber of Commerce Business After Hours event.

SPECIAL REPORTS

REPORT OF THE PRESIDENT

- Summer sessions begin June 2.
- Commencement was held Friday, May 16.

181 graduates participated in the ceremony. There were 95 Health Professions graduates; 37 veteran graduates; the oldest graduate was 79 years old and the youngest was 17.

A total of 2,617 guests were in attendance.

- The Horticulture Plant Sale held May 9-10 was once again a success. The students had gross sales of \$27,000 which is the highest in 12 years of plant sales at Richland. This brings the cumulative sales total from 2005 (the earliest record) to 2014 to \$223,000.
- Earlier this month the Governor announced \$24 million in grants to enhance security at schools and college campuses. Richland Community College was successful in securing \$60,000 to place locks on classroom doors. This has been a request of our faculty members for several years and we are happy to have received the funding to make their request a reality. The Illinois Emergency Management Agency received grant applications totaling more than \$54 million from 623 school districts and campuses. Thanks to the work of Aarron Cook, Richland was successful in the grant process.
- Tentative Budget for Fiscal Year 2014-2015 was distributed to the Trustees. A recommendation to approve the budget will be presented at the June Board meeting. The public hearing is also conducted just prior to the meeting.
- A draft of the Resource Allocation Management Plan (RAMP) was also distributed to the Trustees. Each year all Illinois colleges submit a RAMP document to the Illinois Community College Board. RAMP serves as an official request for State appropriation for capital requests. RAMP standardizes capital data requests for comparability purposes.
- ICCTA Annual Conference will be held June 6. Emmett Sefton's family will be presented with a Posthumous Certificate of Merit during the awards luncheon at

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11:45 a.m. Bruce Campbell will receive a merit award for 15 hours of ICCTA education hours.

- Ribbon cutting for the Culinary Arts Institute Restaurant, Bistro 537, at Richland Community College will be held Wednesday, June 18, at 5:00 p.m. in partnership with the Greater Decatur Chamber of Commerce Business After Hours.
- The Summer Board Retreat will be held July 25 beginning at noon in the CSI Innovations Lab.
- Strategic Planning – 2015-2018 Development Update – Gianina Baker, Director, Institutional Effectiveness and Planning, presented to the Board. The Strategic Planning Committee has met 5 times. The Committee will use the Strengths, Opportunities, Aspirations, Results (SOAR) approach rather than the traditional Strengths, Weaknesses, Opportunities, Threats (SWOT). Mock focus groups have been conducted with members of the Institutional Effectiveness Group. Focus groups will begin the 2nd week of June and continue through August. The Board will participate in a focus group during the July retreat.

REPORT OF ICCTA

Trustee Campbell reported that he attended Lobby Day on April 30. The focus of Lobby Day was to support the Governor's FY15 Budget recommendations for community colleges; restore full funding to Illinois Veterans' Grant; and support the Governor's recommendation for a \$50 million increase in the Monetary Award Program (MAP) grant funding.

Trustee Campbell plans to attend the Annual Convention on June 5-7, 2014, in Springfield, Illinois. The annual convention will feature a one-day Governance Institute for Student Success with trainers from the Association of Community College Trustees and the Gates Foundation.

Illinois Community College Presidents Council will create a study group to look at the issue of community college baccalaureate degrees.

REPORT OF STUDENT TRUSTEE

Student Trustee Paris Woods presented updates from Campus Life, Clubs, Honor Societies, and Organizations.

EXECUTIVE SESSION

Cooprider moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2 (c) (2); for

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discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act. Prince seconded. Voice vote being all ayes, Chairman Colee declared the motion carried.

Meeting convened into closed session at 6:12 p.m.

Meeting reconvened into open session at 7:37 p.m.

CONSENT AGENDA

Purchase Recommendations and Bids

A recommendation to approve the purchase of equipment for the Diesel-Medium Heavy Duty Truck and Collision Repair Program from Snap-On Industrial of Crystal Lake, Illinois, in the amount of \$90,615.57; Southern Auto Garage of Nicholasville, Kentucky, in the amount of \$71,251.00; and Automotive Equipment Sales of Pana, Illinois, in the amount of \$3,340.61, was presented to the Board.

A recommendation to approve the purchase of a John Deere 1435 Four Wheel Drive Front Mount Mower with snow blade from Sloan Implement of Assumption, Illinois, in the amount of \$27,969.48, was presented to the Board.

Charge Back

A recommendation to approve the Charge Back Application for Trenton M. Younker to attend Parkland College in the Aviation Degree Program for Fall 2014 – Summer 2015, was presented to the Board.

Full-Time Employments

A recommendation to approve the Restated Employment Agreement for Dr. Gayle Saunders was presented to the Board. The President's Restated and Amended Employment Agreement was extended to September, 2018.

A recommendation to approve the Administrative Employment Agreements was presented to the Board. The Administrative Employment Agreements for Greg Florian, Dr. Doug Brauer, Dr. Denise Crews, Marcus Brown, and Lisa Gregory were approved to July, 2019. All agreements are located in the personnel file of each individual.

Authorization in Compliance with 5 Illinois Compiled Statutes 120/2.06

A recommendation to authorize the destruction of the verbatim record of the November 20, 2012, closed session was presented to the Board.

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Coopriider moved to approve the Consent Agenda as presented. Dunning seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

OLD BUSINESS

Governance Moment – Process to Build Budget

Greg Florian, Vice President, Finance and Administration, presented to the Board. The process to build the budget begins with the Board Retreat. Financial projections, revenue projections, expenditure projections, and initial tuition discussions are presented at the Winter Board Retreat. Key milestone dates are identified to establish a budget calendar. A proposed tuition scheduled is presented to the Board and a budget overview is presented to budget managers in February.

In March, all operating and equipment requests are submitted to the Vice Presidents and Business Office for review. Also new or changed personnel requests are submitted during that time. During April, Vice Presidents review budget requests to be included in the tentative budget. Revenue projections are updated at that time. Vice Presidents review the tentative budget with the President to make final adjustments for the tentative budget.

A legal notice is prepared and the tentative budget is available for public display and distribution to the Board in May. Final adjustments are made to the projected revenues.

A public hearing on the final budget is held in June prior to the regular Board Meeting. A recommendation to adopt the fiscal year budget is presented to the Board of Trustees at the June Board Meeting.

Foundation Update

Richard McGowan, Executive Director, Foundation and Development, presented to the Board.

The Foundation Board of Directors met April 22 for its second quarterly meeting of the year.

The scholarship dinner was a success. The dinner netted \$6,000 which will be added to the William T. Eichenauer Endowed Scholarship Fund.

The annual golf outing was held May 9. Funds raised from the golf outing will be used to purchase new collaborative learning equipment for the Kitty Lindsay Learning Resources Center.

New Foundation Board of Directors were elected to serve a three-year term.

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Larry Foster accepted the position of General Chairman of the campaign for the new Business Education Center.

As of May 20, 43 high school students have been awarded the Trustees Scholarship. In addition, 17 graduating high school seniors from Meridian High School have been awarded the Carroll Scholarship for the fall. Additional scholarships will be selected when the Scholarship Selection Committee meets on June 2.

An alumni event will be held during the Decatur Celebration at Pastabilities.

The Joint Dinner for Richland Community College Board of Trustees and Foundation Board of Directors is July 24, at the Country Club of Decatur.

NEW BUSINESS

Tentative FY2015 Budget

The tentative budget for Fiscal Year 2015 was distributed to the Board. The budget will be available for public inspection in the Business Office for a minimum of 30 days prior to the Public Budget Hearing on June 17, 2014.

Request for Disbursement of Taxes Paid Under Protest

A recommendation to request a disbursement of taxes paid under protest was presented to the Board.

Community College District 537 is a taxing body of Piatt County, Illinois. Property taxes were paid under protest from 1964 through 1995. Individual taxpayers have not filed timely petitions with the circuit court seeking a judgment on the protested taxes within the limitation period and the limitation period has now lapsed.

The Piatt County Board has asked the College to seek disbursement of the collected funds. The total sum of \$2,072 represents the College's portion from the total sum to be distributed from the tax fund.

Coopriider moved to request a disbursement of taxes paid under protest as presented. Prince seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

Submission of Associate in Applied Science (A.A.S.) Degree – Healthcare Documentation to the Illinois Community College Board

A recommendation to authorize the College staff to submit the Associate in Applied Science (A.A.S.) Degree-Healthcare Documentation and related certificate to the Illinois Community College Board was presented to the Board.

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The newly revised Model Curriculum from our accrediting body, the Association for Healthcare Documentation Integrity (AHDI) addresses new content now included in the revised Certified Healthcare Documentation Specialist (CHDS) certification for transcriptionists. The AHDI now refers to "medical transcriptionists" as "Healthcare Documentation Specialists." To align with this name change we propose that a new degree program be identified as the Healthcare Documentation Specialist AAS.

The new degree will become effective Fall 2014.

Prince moved to authorize the College staff to submit the Associate in Applied Science (A.A.S.) Degree-Healthcare Documentation and related certificate to the Illinois Community College Board as presented. Dunning seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

Approval to Dispose of College Property

A recommendation to declare the 1991 International 4900 dump truck and the 1992 International dump truck no longer useful for College purposes and authorize the Administration to dispose of the trucks was presented to the Board.

The 1991 International 4900 dump truck and the 1992 International dump truck have become more costly to repair and keep in service. Procedures require that College assets that are no longer needed for College purposes may be disposed of with proper approval.

The Decatur Park District conducts public auctions to dispose of older equipment. The Operation's Division is working with the Park District to include the 2 dump trucks in the next auction.

Prince moved to declare the 1991 International 4900 dump truck and the 1992 International dump truck no longer useful for College purposes and authorize the Administration to dispose of the trucks as presented. Dunning seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

Completion of National Sequestration Education Center Visitor Center

A recommendation to approve the completion of the National Sequestration Education Center Visitor Center by h2 Designs at a cost not to exceed \$53,000 was presented to the Board.

This includes the innovation design, production, and installation of exhibits for the NSEC Visitor Center in compliance with 11 ILCS 805/3-27.1a. This purchase of services is allocated for in the following Richland Community College projects: a) U. S. Department of Energy, National Energy Technology Laboratory, "CO2 Capture from Biofuels Production and Sequestration in the Mt. Simon Sandstone, Phase II, DE-FE-0001547," and b) Illinois Department of Commerce and Economic Opportunity, Office of Clean

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Coal Technology, "Illinois Carbon Capture, Utilization, and Storage and Clean Fossil Fuel, DCEO 12-484003."

Ritter moved to approve the completion of the National Sequestration Education Center Visitor Center by h2 Designs at a cost not to exceed \$53,000 as presented. Coopriider seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

BOARD POLICIES, PROPOSALS, AND CHANGES

General Policies – Section 5 – Third Reading/Adoption

Section 5 of the Board Policy Manual is presented for third reading and adoption. No changes have been made since the first reading.

Dunning moved to approve General Policies – Section 5 as presented. Prince seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

FINANCIAL REPORT

Bills Payable

The April 2014 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills for payment and ratification in the amount of \$1,784,943.57 for April 2014 was distributed to the Board prior to the meeting.

Prince moved to approve the bills for payment and ratification as presented and to approve the Financial Statement to be filed for audit. Dunning seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

ITEMS FROM THE BOARD

Trustee Prince acknowledged Keith Ashby on his pending retirement.

Trustee Dunning thanked Paris Woods for her participation in the commencement exercises.

Trustee Colee was thanked for his leadership as Chairman of the Board for the past 3 years.

Chairman Campbell congratulated David McLaughlin on a successful plant sale. He also congratulated the staff and faculty on another successful commencement.

Board of Trustees minutes
May 20, 2014

ADJOURNMENT

Prince moved and Dunning seconded to adjourn the meeting at 8:42 p.m.

Dr. Larry Osborne, Secretary

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

REORGANIZATION OF BOARD OF TRUSTEES AD HOC APPOINTMENTS

WRITTEN COMMUNICATIONS



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806



May 5, 2014

Gayle Saunders
President
Richland Community College District #537
One College Park
Decatur, IL 62521

Dear Dr. Saunders:

I am pleased to notify you that Richland Community College District #537, Illinois has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to:

Robin Bollhorst, Director of Budgeting
Greg Florian, Vice President of Finance and Administration

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program. Through your example, we hope that other entities will be encouraged to achieve excellence in budgeting.

Sincerely,

Stephen J. Gauthier, Director
Technical Services Center

Enclosure



AMERICAN
ASSOCIATION OF
COMMUNITY
COLLEGES



May 21, 2014

Gayle Saunders
President
Richland Community College
1 College Park
Decatur, IL 62551

Dear Gayle Saunders:

On behalf of the Board of Directors of the American Association of Community Colleges, I am pleased to notify you of your appointment to the **Commission on Economic and Workforce Development**. Your commission appointment term dates are as follow: **July 1, 2014 to June 30, 2017**. We are sure that your insights and leadership will significantly contribute to the Board's decision-making process and its ability to serve the interests of all AACC member institutions.

Your current AACC commission staff liaison is **Kathy Mannes**. You will receive direct communications from your liaison regarding upcoming meetings. If you are unable or unwilling to serve on the commission, please notify us via email at aacccommissions@aacc.nche.edu so that we may update our database to prevent you from receiving additional communications about the assignment.

Dedicated leadership is essential to the continued success of community colleges and to our association. We thank you for your interest in and commitment to serving in this very important role.

Sincerely,

A handwritten signature in black ink that reads 'Walter G. Bumphus'.

Walter G. Bumphus, Ph.D.
President and CEO



Joint Review Committee on Education in Radiologic Technology
20 N. Wacker Drive, Suite 2850
Chicago, IL 60606-3182
312.704.5300 • (Fax) 312.704.5304
www.jrcert.org

June 3, 2014

Gayle Saunders, Ed.D.
President
Richland Community College
One College Park
Decatur, IL 62521



Dear Dr. Saunders:

The Joint Review Committee on Education in Radiologic Technology (JRCERT) conducted a site visit on April 10-11, 2014 of the radiography program sponsored by Richland Community College. I would like to take this opportunity to thank you, your administration, and the program officials for your support of programmatic education through the JRCERT. The sponsor of the program has made a conscious, dedicated effort to achieve programmatic accreditation to assure the highest degree of academic excellence for the program and its students while also demonstrating to the general public that it values quality health care and patient safety.

The JRCERT is the only agency recognized by the United States Department of Education (USDE) and the Council for Higher Education Accreditation (CHEA) to accredit educational programs in radiography, radiation therapy, magnetic resonance, and medical dosimetry. We have enclosed a brochure which provides details on the value of programmatic accreditation through the JRCERT.

Once again, on behalf of the Board of Directors and staff, I sincerely thank you for your support of programmatic accreditation and the JRCERT.

Sincerely,

Debra J. Poelhuis, M.S., R.T.(R)(M)
Chair

DJP/KAE/js

TO: Dr. Gayle Saunders

FROM: Lisa Gregory, Executive Director, Public Information and Chief of Staff *LMG*

DATE: June 2, 2014

SUBJECT: College Activities Report

Please find attached the *Richland Community College Activities Report* for the current month and a preview of next month. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

June 2014

- June 21, 28 Saturday Produce Market
8:00 a.m. – Noon – National Sequestration Education Center
The Richland Student Farms will host a fresh produce market every Saturday morning from May 24, 2014, to October 11, 2014. This Market will offer fresh fruits and vegetables grown by Richland Students, as well as, local farmers.
- June 24 Trustee Scholar Orientation Program/Welcome
5:15 p.m. – 7:30 p.m. – Mueller Student Center
- June 28 University of Illinois Extension Dog Show – Progress City USA

July 2014

- July 4 Independence Day – College Closed
- July 5, 12, 19, 26 Saturday Produce Market
8:00 a.m. – Noon – Sequestration Building/under Wind Turbine
- July 9-10 Precision Aerial Ag Show – Progress City USA
The Precision Aerial Ag Show is an event being produced by Ag Engage, Farm Progress, and Farm Industry News. The two-day event will feature speakers, demonstrations and exhibitors in the field of unmanned aerial vehicles (UAV). Tickets are available now online at www.etix.com for \$15. For additional information, please visit www.paas2014.com
- July 15 Board of Trustees Meeting
5:30 p.m. – Board Room
- July 16 Culinary Arts Institute Lunch
Cost: \$10:00
Seating will be any time between 11:30 a.m. to 12:30 p.m.
- July 18-19 Macon County Relay for Life
4:00 p.m. – 10:00 a.m. – Shilling Parking Lot
This is Richland's 19th year as a sponsor for Relay for Life Event.
- July 24 Foundation Annual Dinner – Country Club of Decatur
5:15 p.m. – Cocktails
6:00 p.m. – Dinner
- July 25 Board of Trustees Work Session
Noon – 5:00 p.m. Center for Sustainability and Innovations
Innovations Lab – 2nd Floor

To: Dr. Gayle Saunders, President
From: Richard Gschwend, Director, Human Resources
Date: June 10, 2014
Subject: Personnel Update



Retirements, Resignations, and Terminations

Name	Position	Last Day
Alex Wiertelak	Communications Instructor, Communications, Education, Humanities, and Fine Arts	05/23/14
Jennifer Grindstaff	Transition Coordinator, Adult Education	05/30/14


New Employee

Name	Position	Start Date
Ashley Hamilton	Communicatur Advisor, Communications, Education, Humanities, and Fine Arts	07/01/14



MEMORANDUM

BUSINESS SERVICES

To: Dr. Gayle Saunders
From: Greg Florian 
Date: June 5, 2014
Re: Construction Project Status

Current Construction Projects

Student Success Center –The College has received word from the Capital Development Board (CDB) that the design documents have been accepted. This will allow the project to proceed to the bid phase. A bid date will be established in the near future. Additionally, the CDB has assigned a new project manager since our former project manager retired at the end of April. We look forward to meeting the new person.

Culinary Arts Institute – This section of the project is very near completion. The largest component of work outstanding is the site work including the pouring of the patio and loading dock drive. The base rock has been placed and with weather permitting, the concrete will be poured within the next week. Other site clean-up work is scheduled for next week. BLDD and CORE have been working with the metal paneling manufacturer and the roofing supplier to fabricate a roof coping that will meet warrantee requirements for both companies. A resolution has been reached and the material will be installed within the next two weeks. Several items remain unfinished in the restaurant including installing the quartz counter tops, final connections for electric, plumbing, and HVAC. Most of the connections for the restaurant equipment still need to be completed prior to start-up and testing. A punch list walk through is scheduled for the end of next week. This will be a very busy time in that area as the ribbon cutting is scheduled for June 18th.


Workforce Development Institute – The interior work is continuing at a quick pace. Most of the painting on the west half of the building has been completed. Painting in the large automotive/diesel lab will start within the next two weeks. Ceiling grid installation has been completed and the acoustical clouds have been installed in the main corridor. Final glass installation details are complete. All of the hollow-metal doors and hardware are on site with 80 percent of the door installation finished. HVAC connection and piping work is continuing with approximately 80 percent of the work complete. Installation and connection of the paint booths is underway and will be done within the next month. The roof drains, storm piping, domestic water and hydronic piping have been finished. The insulation contractor will finish in the next three weeks. Electrical power distribution is 90 percent complete and the majority of the lighting has been installed in the west half of the

facility. The metal standing-seam roof work is on-going with approximately 75 percent installed. The metal wall panel installation is well underway with approximately 70 percent of the panels complete. Panels on the remainder of the facility will be put in place over the next month. Site work necessary to install sidewalks and completion of the parking lot is approximately 70 percent complete. Corrective work on the storm sewer system is underway. Several sections of the installed drain piping received damage during the winter and are being replaced. SKS Engineering is overseeing the project to ensure proper functioning of the system upon completion.

Early Childhood Development Center – Demolition work is 80 percent complete. All of the walls have been removed, sections of the concrete floor have been saw cut, broken, and the concrete needs removed. The HVAC and electrical systems still need to be demolished. Once the demolition is finished, plumbing and electrical work will be initiated. Site work has started with the cutting of the existing concrete in preparation of installation of the new drive and drop-off area.

Welding Area Renovations – Initial electrical work to convert the existing Automotive Lab to a Welding Lab was undertaken earlier this year. Design modifications to the Lab have been made, a revised system priced, and a supplier selected. This phase of the project will begin after the automotive program is moved into the new WDI facility and lead time for the equipment purchases is established. This phase of the project is scheduled for completion in November.

To: Board of Trustees

From: Gianina Baker, Director, Institutional Effectiveness & Planning 

Date: June 9, 2014

Re: Update on 2015-2018 Strategic Plan Process

The 2015-2018 Strategic Planning Team has continued to meet and discuss ideas for drafting a new strategic plan. As stated in the May verbal report, instead of the traditional SWOT (Strengths, Weaknesses, Opportunities, Threats) Analysis, the Team has agreed to use the SOAR Approach where Strengths, Opportunities, Aspirations and Results are the primary focus. Using this approach, understanding Richland's strengths, opportunities, and aspirations will produce a strategic plan focused on results.

Much of the team's work currently centers on preparing for upcoming focus groups in the later summer months. A focus group regarding the new strategic plan will be conducted with the Board of Trustees during the Board Retreat on July 25, 2014. We plan to meet with the following groups: Classified/Administrative Staff/Faculty – Week of June 23; RCC Students – August 8 Retreat; and External Stakeholders – To Be Determined.

Furthermore, since many in the group are new to their positions and to Richland, the team has been charged to review and reflect on the 2011-2014 Strategic Plan. Thus, an additional aspect of our work will involve measuring the final progress of that plan.

A tentative timeline for the remainder of the 2014-15 work regarding the Strategic Plan includes:

June-August	Focus Group Conversations
August-November	Analyzing Data for Themes/Initial draft of Strategic Planning Goals
December-January	Draft of 2015-2018 Strategic Plan at Board Retreat
January-February	Finalization of Strategic Planning Goals for 2015-2018
March	Adoption of 2015-2018 Strategic Plan

SPECIAL REPORTS

Richland Community College
STUDENT GOVERNMENT ASSOCIATION
BOARD REPORT

June 2014

Student Trustee: Paris Woods

President: Kaylie Griffin *Vice-President:* TBD *Secretary:* TBD

Campus Life Updates:

- 6/5-7: ICCB-SAC Leadership Institute in Springfield

Other Events:

- 6/12-13: RCC Diversity Conference

**MONTHLY REPORT OF RICHLAND COMMUNITY COLLEGE
AGREEMENTS/CONTRACTS**

AUTHORIZED BY PRESIDENT SAUNDERS FOR THE MONTH OF

MAY 2014

- 5/8/14 Dr. Saunders signed the Memorandum of Understanding between INCCRRA and Richland Community College for Administration of the Gateways to Opportunity Scholarship Program.
- 5/20/14 Dr. Saunders signed the Memorandum of Understanding Addendum Agreement for the Workforce Investment Board for Macon and DeWitt Counties WIA19.
- 5/22/14 Dr. Saunders signed the Fair Havens Christian Homes HIPAA Business Associate Agreement (clinical site agreement).

EXECUTIVE SESSION

Executive Session – June 17, 2014

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.

CONSENT AGENDA



TO: Board of Trustees

FROM: Dr. Gayle Saunders *GS*

DATE: June 9, 2014

SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board, the following items are presented as a consent agenda to be acted upon within the same motion. Any Board member may remove an item from the consent agenda to be acted upon separately. Supporting documentation for each consent agenda item is attached.

Therefore, it is recommended that the Board of Trustees approve the following:

- A. Purchase Recommendations and Bids
 - 1. Purchase of Equipment for Medium/Heavy Truck and Collision Repair Program Hand Tool Equipment – Mac Tools of Westerville, OH - \$88,673.60
 - 2. Purchase of Diesel-Medium Heavy Duty Truck Program Equipment – Brake System Trainers – ATech Automotive Technology of Walton, Kentucky - \$12,718.51
 - 3. Purchase of Classroom Furniture for the Workforce Development Institute – Illinois Supply Inc. of Forsyth, Illinois - \$35,463.35
- B. Charge-Back
 - 1. Sydney Myers – Veterinary Technology AAS – Parkland College – Fall 2014 to Spring 2015
 - 2. Chanel Heath – Long Term Care Administration Certificate – College of DuPage – Summer 2014 to Fall 2014
 - 3. Lydia Smith – Veterinary Technology AAS – Parkland College – Fall 2014 to Summer 2015
 - 4. Brett Splittstoesser – Agricultural Business: Grain Merchandising and Management AAS – Parkland College – Fall 2014 to Spring 2015
- C. Full-time Employment
 - 1. William Mertell – Drafting and Design Instructor – Business & Technology – Effective August 11, 2014
 - 2. Brenda Hubner - Health Information Technology Instructor – Business & Technology – Effective August 11, 2014

PURCHASE RECOMMENDATIONS AND BIDS

MEMORANDUM

Business Office

To: Dr. Gayle Saunders

From: Greg Florian *Greg Florian*

Date: May 13, 2014

Re: Purchase of Medium/Heavy Truck and Collision Repair Program Hand Tool Equipment

Richland Community College academic staff have developed a comprehensive list of hand tool sets that are required for program certification of the Medium/Heavy Truck Curriculum. Each set includes a wide variety of tools necessary to service vehicles of this size and nature. Three sets of tools are necessary in order to accommodate the number of student slots in each program.

Vendors were to bid on the entire list of over 100 tools per set. The bid form allowed for the College to select alternate vendors for any tools not supplied as part of the lump sum cost.

Funding for the purchase of this equipment is available from the monies donated to the Richland Community College Foundation specifically for the Workforce Development Institute.

The College received bids from three vendors bidding on the twelve bid packages. The specifications allowed the College to select multiple vendors based on lowest cost. The low bid meeting specifications is being recommended for the bid package.

The bids received were:

- Global Equipment Company – Bid was incomplete; Tools bid did not meet specifications
- Mac Tools, Westerville, OH, \$88,673.60
- Snap-On Industrial Tools, Crystal Lake, IL, \$169,192.05

It is recommended that the Board authorize the College administration to purchase the equipment from Mac Tools, Westerville, OH at a cost totaling \$88,673.60.

I am available to answer questions.

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Dr. Gayle Saunders

From: Greg Florian *Greg Florian*

Date: June 4, 2014

Re: Purchase of Medium/Heavy Truck Program Equipment – Brake System Trainers

As part the College's efforts to equip the new Medium/Heavy Truck Program at the WDI facility, brake system trainers are needed. These are specialized training units that will allow students to learn the specifics for repairing air-brake systems for tractor and trailer units.

This request is for a 3 Axle Air Brake (Model 6430) and a Tractor System (Model 6410). These trainers present "real world" operation and study of Air Brake Systems. The trainer is capable of duplicating actual on-vehicle problems. The program provides courseware for use by students and instructors.

The trainers specified are sole source items and only available from the manufacturer.

Funding for this purchase is available from the FY 2014 Perkins Grant.

It is recommended that the Board authorizes the administration to purchase the items specified above from ATech Automotive Technology of Walton, Kentucky, at a total price of \$12,718.51.

I am available for any questions you may have.

MEMORANDUM

Business Office

To: Dr. Gayle Saunders

From: Greg Florian



Date: May 13, 2014

Re: Classroom Furniture for WDI Purchase

The new Workforce Development Institute has five general classrooms that will require student desks and chairs. The College standard for this furniture is Mity-Lite Mesh-One chairs and Smith Systems Flex Desks. This package includes 175 fixed chairs, 30 folding chairs, 120 20"x24" desks, and 7 24"x36" desks.

Bids were received from:

- Illini Supply, Forsyth, IL
- Virco, Inc., Conway, AR
- Resource One, Springfield, IL
- Staples Operating as Business Interiors by Staples, Broomfield, CO

Two bids were rejected. Staples bid of \$37,881.00, did not provide the required signed documentation with the bid package. Virco provided an alternate item that is deemed not to meet specifications. Resource One provided a cost of \$39,159.84 and Illini Supply provided the low responsible bid of \$35,463.35.

Funding for the purchase of this equipment is available from the monies donated to the Richland Community College Foundation specifically for the Workforce Development Institute.


It is recommended that the Board authorize the College administration to purchase the furniture from Illinois Supply Inc. Forsyth, IL, at a cost totaling \$35,463.35.

I am available to answer questions.

CHARGE BACKS

**RICHLAND COMMUNITY COLLEGE
STUDENT AND ACADEMIC SERVICES**

MEMORANDUM

TO: Dr. Gayle Saunders
FROM: Dr. Denise Crews 
SUBJECT: Application to Attend Another Recognized Illinois Public
Community College (Charge-Back)
DATE: June 2, 2014

Applications for Charge-Backs have been reviewed and approval is recommended for the applicants listed below:

Applicant for First Time Enrollment


Sydney Myers 10773 Parr Road Argenta, IL 62501	Veterinary Technology A.A.S. Parkland College	Fall 2014 – Spring 2015
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Applications for Continued Enrollment

Chanel Heath 3137 Kent Avenue Decatur, IL 62526	LTC Administration Certificate College of Dupage	Summer 2014 – Fall 2014
Lydia Smith 406 Hackberry Dr. Decatur, IL 62521	Veterinary Technology A.A.S. Parkland College	Fall 2014 – Summer 2015
Brett Splittstoesser 5879 Heritage Lane Oakley, IL 62501	Agricultural Business: Grain Merchandising and Mgmt. A.A.S. Parkland College	Fall 2014 – Spring 2015

FULL-TIME EMPLOYMENT

To: Dr. Gayle Saunders, President

From: Richard Gschwend, Director, Human Resources 

Date: June 10, 2014

Subject: Employment of Full-Time Tenure Track Drafting and Design Instructor

As requested by Dr. Doug Brauer, Vice President, Economic Development and Innovative Workforce Solutions and Richard Gschwend, Director, Human Resources, it is recommended that William Mertell be appointed to the position of Full-Time Tenure Track Drafting and Design Instructor.

Mr. Mertell earned an Associate in Arts degree from Richland Community College, graduating with honors. Mr. Mertell also possesses a Basic Certificate in AutoCAD from Richland.

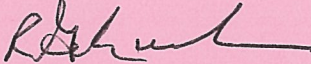
Mr. Mertell has been employed as an Instructor at Richland since 2011, teaching primarily in the Drafting, Engineering Technology and Welding areas.

Bill brings over 15 years of drafting, welding, and construction experience. Bill has four years of trades experience at Prairie Central Maintenance in Decatur, and has one year of experience as an instructor for the Institute for Construction Education in Decatur.

Mr. Mertell is a certified Craft Instructor through the National Center for Construction Education and Research, with certifications in Welding and Pipefitting. Bill is also a Certified Associate Welding Inspector. Additional coursework in construction and leadership was attained through service in the United States Department of the Navy.

Based on his educational background and experience, it is recommended that William Mertell be appointed Full-Time Tenure Track Drafting and Design Instructor, with an effective date of August 11, 2014.

c Dr. Doug Brauer

To: Dr. Gayle Saunders, President
From: Richard Gschwend, Director, Human Resources 
Date: June 11, 2014
Subject: Employment of Full-Time Tenure Track Health Information
Technology Instructor

As requested by Dr. Doug Brauer, Vice President, Economic Development and Innovative Workforce Solutions and Richard Gschwend, Director, Human Resources, it is recommended that Brenda Hubner be appointed to the position of Full-Time Tenure Track Health Information Technology Instructor.

Ms. Hubner is a registered Health Information Technologist, earning her certification from the American Health Information Management Association. Ms. Hubner is also a Certified Coding Specialist. Ms. Hubner is a member of the American Health Information Management Association and the Association for Healthcare Documentation Integrity.

Ms. Hubner currently works with Decatur Memorial Hospital as Director of Health Information Management. Ms. Hubner brings over thirty years of experience in the medical records area.

Brenda is currently an Adjunct Instructor at Richland Community College. Brenda started with the College in 2005, and has taught courses on Health Information Technology, Medical Coding, Pharmacology Terminology, and Medical Office Anatomy. Ms. Hubner also serves on Richland's Office Technology Advisory Committee.

Based on her educational background and experience, it is recommended that Brenda Hubner be appointed Full-Time Tenure Track Health Information Technology Instructor, with an effective date of August 11, 2014.

c Dr. Doug Brauer

NEW BUSINESS



TO: Board of Trustees

FROM: Dr. Gayle Saunders

DATE: June 11, 2014

SUBJECT: Approval of Lease Amendment with University of Illinois Extension

Mr. Chairman, Members of the Board, attached is a memorandum from Greg Florian, Vice President of Finance and Administration, recommending that the College enter into a lease amendment with the University of Illinois Extension (Extension)

The current lease with the University of Illinois Extension will expire on June 30, 2014. After discussion with Extension personnel and the University of Illinois Legal Department, a lease amendment was developed that provides for a five-year extension, a three percent increase in rent, and additional rent for the storage shed. All other provisions of the original lease remain unchanged.

Greg Florian will be available to answer questions.

Therefore, it is recommended that the Board of Trustees authorize the College Administration to enter into a Lease Amendment with University of Illinois Extension from July 1, 2014 through June 30, 2019 at an annual rent of \$154,500 for the space in the Center for Sustainability and Innovation and annual rent of \$6,400 for the storage shed, as presented.

Thank you.

c: Greg Florian

Richland Community College
One College Park
Decatur, Illinois 62521



Richland
COMMUNITY COLLEGE

Business Office

MEMORANDUM

To: Dr. Gayle Saunders

From: Greg Florian

A handwritten signature in cursive script that reads "Greg".

Date: June 7, 2014

Re: Approval of Lease Amendment with University of Illinois Extension

The current lease with the University of Illinois Extension (Extension) for space in the Center for Sustainability and Innovation will expire on June 30, 2014.

The College continues to have a very good relationship with the Extension and they have indicated that they wish to extend the lease for an additional five-year period in accordance with the provisions negotiated in the original lease.

After discussion with Extension personnel and the U of I Legal Department, a lease amendment was developed that provides for a five-year extension, a three percent increase in rent, and additional rent for the storage shed. All other provisions of the original lease remain unchanged.

It is recommended that the Board of Trustees authorize the administration to enter into the lease extension amendment at an annual rent of \$154,500 and at an annual rent \$6,400 for the shed.

I am available to answer questions.

Lease Amendment
THE BOARD OF TRUSTEES
OF
THE UNIVERSITY OF ILLINOIS

Commercial Lease Amendment Abstract

Campus Unit for which the space is leased:	University of Illinois Extension Unit 17 – Macon County
Campus funding source (CFOAPAL)	1-631952-384812-157300-191200
Campus Unit point of contact:	Wayne Mosser (217) 333-5062
Address of property under lease:	3351 North President Howard Brown Blvd. Decatur, IL 62521
Landlord's Name, Address & Telephone No:	Richland Community College One College Park Decatur, Illinois 62521
Lease Period:	July 1, 2014 through June 30, 2019
Options w/cost & date of extensions:	N/A
Rental - Monthly/Annually:	Annual Rent - \$154,500
Sq. Ft. Leased/Rent per Sq. Ft.:	10,827 square feet / \$13.85 per square foot
Cost of Tenant Improvements:	N/A _____
Comments (project/property description):	_____

This cover sheet is for information purposes and is not a part of the following Lease Amendment.

LEASE AMENDMENT AGREEMENT – No. 1

THIS LEASE AMENDMENT AGREEMENT – NUMBER 1 (hereinafter referred to as “Amendment”) is made by and between COMMUNITY COLLEGE DISTRICT #537, a unit of local government located at One College Park, Decatur, Illinois 62521 (hereinafter referred to as “Landlord”) and THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS, a body corporate and politic of the State of Illinois, with its principal office in Urbana, Illinois 61801 (hereinafter referred to as “Tenant”).

WITNESSETH:

WHEREAS, Landlord has by Lease Agreement dated June 1, 2009 (hereinafter “Lease”) leased to Tenant premises, consisting of 10,827 square feet, known as 3351 North President Howard Brown Blvd., Decatur, IL 62521; and

WHEREAS, Tenant now desires to exercise its one option under Article 2.2 of the Lease to extend the Lease for a five-year period, beginning July 1, 2014 and ending June 30, 2019, (“Extended Term”) and Landlord agrees to the Extended Term without any option of Tenant to further extend the Lease; and

WHEREAS, Landlord and Tenant agree that the annual rent during the Extended Term shall increase; and

WHEREAS, Tenant presently stores personalty items it owns in a nearby program equipment storage building owned by Landlord; such personalty items include but are not limited to: tables, chairs, Master Gardener and other gardening equipment and tools, pop up tents, Youth equipment, Farm Progress show items, 4-H Fair items, garden walk signs, and other assorted items. Tenant wishes to continue to store such items in said storage building during the Extended Term, and Landlord and Tenant wish to include the storage building in the Lease as part of the defined Premises; and

WHEREAS, the parties wish to set forth these matters in writing.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant agree to amend the Lease as follows:

1. The above stated recitals are hereby incorporated into and made a part of this Amendment.
2. **ARTICLE 1 – PREMISES** of the Lease shall be and hereby is amended by deleting Article 1.1 in its entirety and replacing it with the following:

“Description. Landlord hereby leases to Tenant and Tenant hereby leases from Landlord, upon the terms and conditions herein set forth, those certain real properties and their appurtenances, situated in the County of Macon, State of Illinois, and described as follows: (i) premises known as educational space for University of Illinois Macon County Extension, consisting of approximately 10,827 square feet (the “Educational Space”), said space located in the first floor of the building at 3351 North President Howard Brown Blvd., Decatur, Illinois 62521 (the “Building”); and (ii) the program equipment storage building (the “Storage Building”) located outside and nearby to the Building. The Educational Space and the Storage Building are collectively referred to as the “Premises.”
3. **ARTICLE 2 – TERM** of the Lease shall be and hereby is amended to: (i) extend the Lease Term for the period from July 1, 2014 through June 30, 2019 (the “Extended Term”); (ii) delete Article 2.2 (Option Period(s)) in its entirety.
4. **ARTICLE 3.2 – RENT – EXTENDED TERM** of the Lease shall be and hereby is amended as follows. The annual Base Rent for the period July 1, 2014 – June 30, 2015 shall be One Hundred Fifty-Four Thousand Five Hundred dollars (\$154,500.00) payable in equal quarterly installments of Thirty-Eight

Thousand Six Hundred Twenty-Five dollars (\$38,625.00). Annual Base Rent for subsequent years of the Extended Term shall be determined in writing by mutual agreement of the parties. If the parties are unable to mutually agree upon the amount of annual Base Rent for the subsequent years of the Extended Term, then Tenant shall pay annual Base Rent in the amount in accordance with the Consumer Price Index calculation as set presently forth in Article 3.2.

5. **ARTICLE 3 – RENT** of the Lease shall be and hereby is amended to add as additional rent for Tenant's use of the Storage Building an annual payment of Six Thousand Four Hundred dollars (\$6,400.00) payable in quarterly installments of One Thousand Six Hundred dollars (\$1,600.00).

6. **ARTICLE 14.2 – Landlord's Insurance** of the Lease is hereby amended to substitute the words "Building and Storage Building" for the word "Building" everywhere it appears in Article 14.2.

7. All other terms and conditions of said Lease, except as specifically modified herein, shall remain in full force and effect during the extended term of the Lease.

8. This Amendment will be binding upon the heirs, devisees, legatees, administrators, successors, beneficiaries, and assigns of the parties hereto, as the case may be.

9. Each individual signing this Amendment represents that he/she is authorized to sign on behalf of their respective entity and that the entity is bound by the terms hereof.

IN WITNESS WHEREOF, Landlord and Tenant have caused these presents to be executed in the manner appropriate to each, all as and of the date and year first hereinabove set forth.

**LANDLORD: COMMUNITY COLLEGE
DISTRICT #537**

**TENANT: THE BOARD OF TRUSTEES OF
THE UNIVERSITY OF ILLINOIS**

By: Greg Florian

By: _____
Comptroller Date

Title: VP Finance and Administration


Attest: _____

Title: _____

APPROVED:

Regional Director-UI Extension

Associate Dean or designee

TO: Board of Trustees
FROM: Dr. Gayle Saunders 
DATE: June 9, 2014
SUBJECT: Resolution Adopting Fiscal Year 2015 Budget

Mr. Chairman, Members of the Board, Resolution No. 14-10, Adopting Fiscal Year 2015 Budget, is presented for your approval.

As required by statute, the tentative budget has been available for public inspection since May 16, 2014.

Funding sources have been identified for all expenditures requested in this balanced budget.

Greg Florian will be available to answer any questions you have.

Therefore, it is recommended that the Board of Trustees adopt Resolution No. 14-10, Adopting Fiscal Year 2015 Budget, as presented.

Thank you.

Attachment

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
ONE COLLEGE PARK
DECATUR, ILLINOIS 62521**

RESOLUTION NO. 14-10: RESOLUTION ADOPTING FISCAL YEAR 2015 BUDGET

WHEREAS, the Board of Trustees of Community College District No. 537 (Richland Community College), Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby, and State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of said Board has made the said budget conveniently available to public inspection for at least 30 days prior to final action thereon, and

WHEREAS, a public hearing was held as to such budget on the 17th day of June, 2014, notice of said hearing having been given at least 30 days prior thereto as required by law and all other legal requirements having been complied with,

NOW, THEREFORE, BE IT RESOLVED THAT

- (1) The fiscal year of said Community College District be and the same hereby is fixed and declared to begin July 1, 2014, and to end June 30, 2015, and
- (2) The budget of estimated sources and uses from each fund separately shall be as noted below and the same adopted as the budget of said Community College District No. 537 for the said fiscal year:

Fund	Sources	Uses
Education Fund	15,370,107	15,370,107
Operations and Maintenance Fund	1,977,568	1,977,568
Operations and Maintenance (Restricted)	5,579,000	5,579,000
Bond and Interest Fund	2,438,783	2,438,783
Auxiliary Enterprise	1,364,291	1,364,291
Restricted Purposes	10,756,185	10,756,185
Working Cash	5,000	5,000
Trust and Agency Fund	80,600	80,600
Audit	68,214	68,214
Liability, Protection and Settlement	1,375,539	1,375,539

Resolution No. 14-10
June 17, 2014
Page 2


COMMUNITY COLLEGE DISTRICT NO. 537 OF
MACON, CHRISTIAN, DEWITT, LOGAN,
MOULTRIE, PIATT, SANGAMON AND SHELBY
COUNTIES, AND STATE OF ILLINOIS

BY: _____
Bruce Campbell, Chairman

ATTEST:

Dr. David Coopridier, Secretary

DATE: June 17, 2014 (SEAL)

TO: Board of Trustees
FROM: Dr. Gayle M. Saunders 
DATE: June 9, 2014
SUBJECT: Authorization to Transfer Interest Earnings of the Working Cash Fund – Resolution No. 14-11

Mr. Chairman, Members of the Board, Resolution No. 14-11, Transferring the Interest Earnings of the Working Cash Funds is proposed for adoption by the Board of Trustees.

The Resolution provides that the Board of Trustees authorize the Treasurer of the College to transfer 100% of interest monies earned from the investment of the Working Cash Fund to the Education Fund and/or Operations and Maintenance Funds as allowed by Section 3-33.6 of the Public Community College Act.

Greg Florian will be available to answer any questions you may have.

Therefore, it is recommended that the Board of Trustees adopt Resolution No. 14-11, Transferring the Interest Earnings of the Working Cash Fund, as presented.

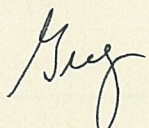
Thank you.

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

Business Office

To: Dr. Gayle Saunders
From: Greg Florian 
Date: June 5, 2014
Re: Transfer of Working Cash Earnings

Each fiscal year authorization is requested to transfer the interest earnings from the Working Cash Fund to the General Funds. These monies will be used for necessary and ordinary expenses of the College.

This Resolution authorizes the Treasurer of the College to transfer the interest earnings from the investment of the Working Cash Fund to the Education and/or Operations and Maintenance Fund as allowed by Section 3-33.6 of the *Public Community College Act*.

It is recommended that the resolution be approved by the Board of Trustees.

If you have any questions, please contact me.

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
ONE COLLEGE PARK
DECATUR, ILLINOIS 62521**

**RESOLUTION NO. 14-11: TRANSFERRING THE INTEREST EARNINGS OF THE
WORKING CASH FUND**

WHEREAS, the Board of Trustees of Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby, and the State of Illinois has issued and sold working cash fund bonds and the proceeds thereof have been deposited in a Working Cash Fund; and

WHEREAS, Section 3-33.6 of the Public Community College Act provides authorization for the transfer of monies earned as interest from the investment of said Working Cash Fund to the Education Fund or the Operations and Maintenance Fund without any requirements of repayment; and

WHEREAS, the principle of the Working Cash Fund is invested and earning interest throughout the year and interest earned not yet received from July 1, 2014, to June 30, 2015; and

WHEREAS, it is proposed to transfer 100% of said interest to the Education Fund and Operation and Maintenance Fund of this District; and

WHEREAS, said interest monies so transferred will be used for necessary and ordinary expenses of this District.

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer of this District is hereby directed to transfer, from the Working Cash Fund, any interest earned throughout the year, to the Education Fund and the Operation and Maintenance Fund.

Resolution No. 14-11
June 17, 2014
Page 2

COMMUNITY COLLEGE DISTRICT NO. 537
OF MACON, CHRISTIAN, DEWITT, LOGAN,
MOULTRIE, PIATT, SANGAMON, AND SHELBY
COUNTIES, AND STATE OF ILLINOIS

BY: _____
Bruce Campbell, Chairman

ATTEST:

Dr. David Coopriider

DATE: June 17, 2104 (SEAL)



TO: Board of Trustees
FROM: Dr. Gayle Saunders *GS*
DATE: June 9, 2014
SUBJECT: Compliance with Prevailing Wage Act

Mr. Chairman, Members of the Board, as required by the Prevailing Wage Act, it is recommended that the Board adopt the general prevailing rate of wages for this area for laborers, mechanics, and other workers engaged in construction of public works at Richland Community College.

The resolution supports the Department of Labor's findings as has been done in past years. The Department of Labor's findings for the eight counties in our District are available for review in the President's Office.

Therefore, it is recommended that the Board of Trustees approve Resolution No. 14-12, Compliance with Prevailing Wage Act, as presented.

Attachment

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
ONE COLLEGE PARK
DECATUR, ILLINOIS 62521**

RESOLUTION NO. 14-12: COMPLIANCE WITH PREVAILING WAGE ACT

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics, and other workers employed in any public works by the State, county, city, or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq., formerly Ill. Rev. Stat., Ch. 48, par. 39s-1 et seq. and

WHEREAS, the aforesaid Act requires that Richland Community College investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics, and other workers in the localities of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby Counties employed in performing construction of public works for Richland Community College.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Richland Community College District No. 537:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics, and other workers employed in any public works by State, county, city, or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in the locality for laborers, mechanics, and other workers engaged in construction of public works coming under the jurisdiction of Richland Community College, is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby County areas as determined by the Department of Labor of the State of Illinois as of June 2014, a copy of those determinations are incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determinations and apply to any and all public works construction undertaken by Richland Community College. The definition of any terms appearing in this resolution also which are used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of Richland Community College to the extent required by the aforesaid Act.

SECTION 3: Richland Community College shall publicly post or keep available for inspection by any interested party in the main office of Richland Community College these determinations or any revisions of such prevailing rates of wages. A copy of the applicable determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: Richland Community College shall mail a copy of the applicable determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wage will be affected by such rates.

SECTION 5: Richland Community College shall promptly file a certified copy of this resolution with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: Richland Community College shall cause to be published in a newspaper of general circulation within the area a copy of this resolution, and such publication shall constitute notice that the determinations are effective and that these are the determinations of this public body.


This resolution, having received a majority affirmative vote of a quorum of Trustee members present, is hereby PASSED and APPROVED.

COMMUNITY COLLEGE DISTRICT NO. 537
OF MACON, CHRISTIAN, DEWITT, LOGAN,
MOULTRIE, PIATT, SANGAMON, AND SHELBY
COUNTIES, AND STATE OF ILLINOIS

BY: _____
Bruce Campbell, Chairman

ATTEST:

Dr. David Coopridner, Secretary
DATE: June 17, 2014 (SEAL)

TO: Board of Trustees
FROM: Dr. Gayle Saunders 
DATE: June 9, 2014
SUBJECT: Annual State Funded Capital Request – Resource Allocation
Management Plan (RAMP) Document

Mr. Chairman, Members of the Board, included as a supplement to the Board Book is the Resource Allocation Management Plan (RAMP). Each year, all colleges in Illinois submit a RAMP document to the Illinois Community College Board, which is then submitted to the Illinois Board of Higher Education.

This year, the College requests state capital funding consideration for four projects. The projects include the Global Agribusiness Center/National Bioenergy Education Center, Community Education Center, Business Education Center Addition and Renovations, and Life Sciences/Health Professions Addition. All project estimates have been adjusted to reflect current building costs.

Richland Community College is responsible for 25% of the cost of each project. A commitment stating how the 25% share will be funded is attached.

Therefore, it is recommended that the Board of Trustees authorize the College administration to file a Resource Allocation Management Plan (RAMP) with the Illinois Community College Board and certify that funds are, or will be, available as presented in the attached commitment.

Thank you.

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Richland Community College, District #537, meeting in their regular session on 6/17/14, with a quorum present, officially authorized the submission of the attached Fiscal Year 2016 RAMP Community College Capital Project Request.

- I certify that the Board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that Board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Global Agribusiness Center/National Bioenergy Education Center

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ _____
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ <u>3,577</u>
5. State Certified Construction Credits (Remaining from 1987)	\$ _____
6. Other (Please specify) _____	\$ _____
 TOTAL LOCAL MATCH	 \$ <u>3,577</u>

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Richland Community College, District #537, meeting in their regular session on 6/17/14, with a quorum present, officially authorized the submission of the attached Fiscal Year 2016 RAMP Community College Capital Project Request.

- I certify that the Board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that Board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Community Education Center

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ _____
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ <u>4,293</u>
5. State Certified Construction Credits (Remaining from 1987)	\$ _____
6. Other (Please specify) _____	\$ _____
TOTAL LOCAL MATCH	\$ <u>4,293</u>

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Richland Community College, District #537, meeting in their regular session on 6/17/14, with a quorum present, officially authorized the submission of the attached Fiscal Year 2016 RAMP Community College Capital Project Request.

- I certify that the Board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that Board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Business Education Center Addition and Renovations

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ <u>1,900</u>
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ <u>425</u>
5. State Certified Construction Credits (Remaining from 1987)	\$ _____
6. Other (Please specify) _____	\$ _____

TOTAL LOCAL MATCH

\$ 2,325

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Richland Community College, District #537, meeting in their regular session on 6/17/14, with a quorum present, officially authorized the submission of the attached Fiscal Year 2016 RAMP Community College Capital Project Request.

- I certify that the Board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that Board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Life Sciences/Health Professions Addition

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ _____
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ <u>6,489</u>
5. State Certified Construction Credits (Remaining from 1987)	\$ _____
6. Other (Please specify) _____	\$ _____

TOTAL LOCAL MATCH

\$ 6,489

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

FINANCIAL REPORT



TO: Board of Trustees

FROM: Dr. Gayle Saunders

DATE: June 9, 2014

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement, and the Bills for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the May 2014 bills paid and approve the Financial Statement to be filed for audit.

Thank you.

Richland Community College

Financial Report
May, 2014

Report -----	Page -----
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Richland Community College
Treasurer's Report
May 31, 2014

Fund	Balance 05/01/14	Receipts for Month	Disbursements for Month	Balance 05/31/14	Int. Bearing Accounts	Separate Inv. Instruments
Education Fund	2,426,471.64	3,851,296.97	(5,033,899.22)	1,243,869.39	393,869.39	850,000.00
Oper & Maint Restricted	5,812,269.36	2,259,157.74	(3,708,286.49)	4,363,140.61	4,144,851.10	218,289.51
Bond & Interest Fund	170,588.11	2.51	(121,536.90)	49,053.72	49,053.72	.00
Auxiliary Enterprises	186,885.45	36,566.71	(8.03)	223,444.13	223,444.13	.00
Restricted Purposes Fd	915,321.03	86,624.63	(317,561.17)	684,384.49	163,406.55	520,977.94
Working Cash Fund	5,350,737.83	107.28	.00	5,350,845.11	4,350,834.32	1,000,010.79
Trust & Agency Fund	142,389.01	30,001.91	(54,000.00)	118,390.92	118,390.92	.00
Audit Fund	3,441.52	.08	.00	3,441.60	3,441.60	.00
Liab,Protect,Settle	603,410.88	11.87	(82,149.74)	521,273.01	421,273.01	100,000.00
Totals	15,611,514.83	6,263,769.70	(9,317,441.55)	12,557,842.98	9,868,564.74	2,689,278.24

SEPARATE INVESTMENT INSTRUMENTS						
Fund	Amount	Instrument	Rate	Maturity	Term/Months	
EDUCATION FUND	300,000.00	CD-HPB	0.20	07/22/2014	6.0	
EDUCATION FUND	300,000.00	CD-Busey	0.05	07/22/2014	6.0	
EDUCATION FUND	250,000.00	CD-SOY	0.20	01/30/2015	12.0	
O/M RESTR-GENERAL	218,289.52	CD-HPB	0.25	07/20/2014	12.0	
RESTR-PARTNER'S IN ED	16,532.69	CD-PNC	0.10	07/30/2014	6.0	
RESTR-EQUIP REPLACEMENT	200,000.00	CD-HPB	0.10	08/01/2014	3.0	
RESTR-EQUIP REPLACEMENT	300,000.00	CD-HPB	0.25	08/10/2014	12.0	
WORKING CASH FUND	301,668.48	CD-HPB	0.05	05/13/2014	3.0	
WORKING CASH FUND	117,611.82	CD-Regns	0.01	07/02/2014	7.0	
WORKING CASH FUND	350,000.00	CD-HPB	0.25	11/22/2014	12.0	
WORKING CASH FUND	120,730.49	CD-Regns	0.05	03/21/2015	13.0	
WORKING CASH FUND	110,000.00	CD-HPB	0.25	03/23/2015	12.0	
LPS FUND	100,000.00	CD-Busey	0.05	03/27/2014	6.0	

Richland Community College
Revenue Summary-Education Fund
For the month of May
1314

	Actual Rev 05/31/13	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 05/31/14	%

Fund: 01 Education Fund						

Local Government Sources						

Current Taxes	6,142,530.56	6,142,530.56	100.0	6,090,407.00	6,048,270.00	99.3
Chargeback	2,721.55	2,721.55	100.0	5,000.00	15,002.24	300.0
Interest on Taxes	1,163.84	1,163.84	100.0	1,200.00	605.64	50.5

Local Government Sources	6,146,415.95	6,146,415.95	100.0	6,096,607.00	6,063,877.88	99.5

State Government Sources						

ICCB Credit Hour Grants	982,503.68	1,861,618.42	52.8	1,891,652.00	1,300,782.72	68.8
ICCB Equalization Grant	267,286.98	534,574.00	50.0	521,800.00	176,498.56	33.8
ICCB CTE Formula Grant	170,439.78	170,439.78	100.0	175,065.00	81,610.86	46.6
Replacement Taxes	343,303.08	343,303.08	100.0	340,000.00	439,375.92	129.2

State Government Sources	1,763,533.52	2,909,935.28	60.6	2,928,517.00	1,998,268.06	68.2

Student Tuition & Fees						

Tuition-Credit	5,320,761.46	5,456,959.74	97.5	5,897,724.00	5,404,831.28	91.6
Fees	559,353.50	558,960.50	100.1	633,125.00	643,320.50	101.6

Student Tuition & Fees	5,880,114.96	6,015,920.24	97.7	6,530,849.00	6,048,151.78	92.6

Other Revenue/Sources						

Investment Revenue	2,167.42	2,706.94	80.1	3,100.00	1,128.54	36.4
Other Revenue	263,535.76	326,517.11	79.4	296,046.00	267,585.73	89.5
Transfer In	.00	5,193.84	.0	5,000.00	1,750.00	35.0

Other Revenue/Sources	265,703.18	334,417.89	79.5	304,146.00	270,464.27	88.9

Total Revenue	14,055,767.61	15,406,689.36	91.2	15,860,119.00	14,380,761.99	90.7
=====						

Richland Community College
 Revenue Summary-Operations & Maint
 For the month of May
 1314

-----	Actual Rev 05/31/13	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 05/31/14	%	-----
Fund: 02 Operations & Maint							
Local Government Sources							

Current Taxes	893,833.29	893,833.29	100.0	886,200.00	879,306.73	99.2	
Interest on Taxes	166.51	166.51	100.0	150.00	86.01	57.3	

Local Government Sources	893,999.80	893,999.80	100.0	886,350.00	879,392.74	99.2	
State Government Sources							

ICCB Credit Hour Grants	95,048.58	190,097.16	50.0	168,146.00	111,725.68	66.4	

State Government Sources	95,048.58	190,097.16	50.0	168,146.00	111,725.68	66.4	
Student Tuition & Fees							

Tuition-Credit	603,398.40	465,041.12	129.8	573,401.00	526,247.86	91.8	

Student Tuition & Fees	603,398.40	465,041.12	129.8	573,401.00	526,247.86	91.8	
Other Revenue/Sources							

Other Revenue	276,636.67	287,426.54	96.2	329,672.00	245,671.03	74.5	

Other Revenue/Sources	276,636.67	287,426.54	96.2	329,672.00	245,671.03	74.5	

Total Revenue	1,869,083.45	1,836,564.62	101.8	1,957,569.00	1,763,037.31	90.1	
=====							

Richland Community College
Revenue Summary-Operating Funds
For the month of May
1314

	Actual Rev 05/31/13	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 05/31/14	%

Total Operating Funds						
Local Government Sources						

Current Taxes	7,036,363.85	7,036,363.85	100.0	6,976,607.00	6,927,576.73	99.3
Chargeback	2,721.55	2,721.55	100.0	5,000.00	15,002.24	300.0
Interest on Taxes	1,330.35	1,330.35	100.0	1,350.00	691.65	51.2

Local Government Sources	7,040,415.75	7,040,415.75	100.0	6,982,957.00	6,943,270.62	99.4
State Government Sources						

ICCB Credit Hour Grants	1,077,552.26	2,051,715.58	52.5	2,059,798.00	1,412,508.40	68.6
ICCB Equalization Grant	267,286.98	534,574.00	50.0	521,800.00	176,498.56	33.8
ICCB CTE Formula Grant	170,439.78	170,439.78	100.0	175,065.00	81,610.86	46.6
Replacement Taxes	343,303.08	343,303.08	60.0	340,000.00	439,375.92	129.2

State Government Sources	1,858,582.10	3,100,032.44	60.0	3,096,663.00	2,109,993.74	68.1
Student Tuition & Fees						

Tuition-Credit	5,924,159.86	5,922,000.86	100.0	6,471,125.00	5,931,079.14	91.7
Fees	559,353.50	558,960.50	100.1	633,125.00	643,320.50	101.6

Student Tuition & Fees	6,483,513.36	6,480,961.36	100.0	7,104,250.00	6,574,399.64	92.5
Other Revenue/Sources						

Investment Revenue	2,167.42	2,706.94	80.1	3,100.00	1,128.54	36.4
Other Revenue	338,908.68	407,355.65	83.2	362,002.00	317,559.56	87.7
Transfer In	.00	5,193.84	.0	5,000.00	1,750.00	35.0

Other Revenue/Sources	341,076.10	415,256.43	82.1	370,102.00	320,438.10	86.6

Total Revenue	15,723,587.31	17,036,665.98	92.3	17,553,972.00	15,948,102.10	90.9
=====						

Richland Community College
Revenue Summary-Other Funds
For the month of May
1314

	Actual Rev 05/31/13	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 05/31/14	%

Fund: 03 Oper & Maint Restricted						
Interest on Investments	53.82	672.81	8.0	1,000.00	35.88	3.6
Int on Cash/IL Funds Acc	27,781.60	30,092.08	92.3	14,000.00	17,073.79	122.0
Grants Revenue	23,326.58	34,493.96	67.6	30,000.00	1,200.00	4.0
Gifts/Donations	.00	.00	.0	.00	280,864.00	.0
Transfer In	660,000.00	660,000.00	100.0	.00	177,172.41	.0
FundBalanceAppropriation	.00	.00	.0	13,700,838.00	.00	.0

Total Revenue/Sources	711,162.00	725,258.85	98.1	13,745,838.00	476,346.08	3.5
=====						
Fund: 04 Bond & Interest Fund						
Current Taxes	2,429,480.21	2,429,480.21	100.0	2,465,443.00	2,408,480.54	97.7
Interest on Taxes	452.99	452.99	100.0	450.00	235.61	52.4
Int on Cash/IL Funds Acc	538.27	552.94	97.3	500.00	341.42	68.3

Total Revenue/Sources	2,430,471.47	2,430,486.14	100.0	2,466,393.00	2,409,057.57	97.7
=====						
Fund: 05 Auxiliary Enterprises						
CPED Credit Revenue	253,938.26	246,318.26	103.1	358,402.00	351,246.22	98.0
NonCredit Revenue	196,265.57	185,791.57	105.6	264,318.00	148,338.63	56.1
ContractNoncreditRevenue	39,559.60	43,419.15	91.1	38,531.00	35,441.70	92.0
ICCB Credit Hour Grants	61,055.50	64,213.42	95.1	82,356.00	65,390.22	79.4
Fitness Tuition	19,160.00	19,160.00	100.0	52,400.00	18,417.00	35.1
Fitness Membership Fees	8,840.00	8,815.00	100.3	15,000.00	9,933.00	66.2
Clubs and Organizations	159,062.19	164,601.47	96.6	218,900.00	248,255.59	113.4
Int on Cash/IL Funds Acc	86.89	90.02	96.5	150.00	121.47	81.0
Shilling Community Cntr	35,807.00	38,632.00	92.7	52,815.00	30,126.00	57.0
Child Care Revenue	120,458.96	131,452.77	91.6	92,175.00	91,673.73	99.5
CCRS Paid Revenue	.00	.00	.0	50,000.00	21,622.73	43.2
Copy Center Fees	19,688.22	21,727.69	90.6	30,000.00	40,915.41	136.4
Transfer In	10,201.58	48,938.58	20.8	150,000.00	.00	.0
LLC Contract Svcs Rev	27,599.00	30,108.00	91.7	31,260.00	14,905.00	47.7
Revenue-Contractual	1,885.00	2,503.00	75.3	1,500.00	3,515.00	234.3
Revenue-Misc/OtherSource	2,455.59	2,532.51	97.0	4,450.00	1,942.64	43.7

Total Revenue/Sources	956,063.36	1,008,303.44	94.8	1,442,257.00	1,081,844.34	75.0
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Richland Community College
Revenue Summary-Other Funds
For the month of May
1314

	Actual Rev 05/31/13	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 05/31/14	%

Fund: 06 Restricted Purposes Fd						
Financial Aid	7,695,958.50	8,358,029.71	92.1	8,444,280.00	7,652,498.22	90.6
Interest on Investments	544.71	1,748.77	31.1	.00	292.69	.0
Int on Cash/IL Funds Acc	62.13	63.42	98.0	.00	128.55	.0
College Fair Revenue-PIE	4,070.00	4,070.00	100.0	5,200.00	3,960.00	76.2
PartnersSaluteRevenuePIE	7,110.00	8,640.00	82.3	8,000.00	4,435.00	55.4
YouthLeadershipRev-PIE	6,840.00	6,840.00	100.0	6,000.00	6,800.00	113.3
Grants Revenue	885,873.97	1,119,212.50	79.2	1,721,790.42	873,334.93	50.7
Gifts/Donations	115,356.52	245,598.91	47.0	47,775.00	46,670.76	97.7
Contributions-PIE	16,727.00	16,727.00	100.0	16,000.00	18,301.25	114.4
Transfer In	.00	214,093.66	.0	253,919.00	137,996.24	54.3
FundBalanceAppropriation	.00	.00	.0	433,437.28	.00	.0
Reimbursed Expenditures	3,318.08	3,318.08	100.0	3,000.00	3,184.35	106.1
Revenue-Contractual	491,835.28	817,136.45	60.2	1,133,782.72	382,254.74	33.7
Revenue-Misc/OtherSource	27,785.68	27,671.40	100.4	26,300.00	12,650.00	48.1

Total Revenue/Sources	9,255,481.87	10,823,149.90	85.5	12,099,484.42	9,142,506.73	75.6
=====						
Fund: 07 Working Cash Fund						
Interest on Corp Cash	4,363.69	5,193.84	84.0	5,000.00	2,696.77	53.9

Total Revenue/Sources	4,363.69	5,193.84	84.0	5,000.00	2,696.77	53.9
=====						
Fund: 10 Trust & Agency Fund						
Club Revenue	24,528.01	23,527.09	104.3	25,000.00	26,445.95	105.8
Int on Cash/IL Funds Acc	94.28	.00	.0	100.00	53.69	53.7
Transfer In	825.00	1,325.00	62.3	2,000.00	400.00	20.0
Contributions	59,100.00	59,100.00	100.0	58,325.00	58,000.00	99.4

Total Revenue/Sources	84,547.29	83,952.09	100.7	85,425.00	84,899.64	99.4
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Richland Community College
 Revenue Summary-Other Funds
 For the month of May
 1314

	Actual Rev 05/31/13	Actual Rev 06/30/13	%	Budget 1314	Actual Rev 05/31/14	%

Fund: 11 Audit Fund						
Current Taxes	59,029.74	59,029.74	100.0	60,879.00	60,403.58	99.2
Interest on Taxes	10.99	10.99	100.0	15.00	5.91	39.4
Int on Cash/IL Funds Acc	13.44	13.56	99.1	15.00	8.50	56.7
LLC Contract Svcs Rev	3,475.00	3,475.00	100.0	.00	3,550.00	.0
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Total Revenue/Sources	62,529.17	62,529.29	100.0	60,909.00	63,967.99	105.0
	=====	=====	=====	=====	=====	=====
Fund: 12 Liab,Protect,Settle						
Current Taxes	1,150,872.71	1,150,872.71	100.0	1,243,413.50	1,221,596.71	98.2
Interest on Taxes	214.36	214.36	100.0	250.00	119.48	47.8
Insurance-StudentFees	17,656.00	17,656.00	100.0	19,000.00	17,264.00	90.9
Interest on Investments	49.30	75.33	65.4	50.00	.00	.0
Int on Cash/IL Funds Acc	1,317.95	1,321.04	99.8	1,400.00	346.16	24.7
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Total Revenue/Sources	1,170,110.32	1,170,139.44	100.0	1,264,113.50	1,239,326.35	98.0
	=====	=====	=====	=====	=====	=====

Richland Community College
Expenditure Summary by Major Function
For the month of May
92% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 05/31/2014	%	Encumbered	*** Unencumbered Amount	*** %
Fund: Education Fund						
Office of Stu and Acad	100,084.00	55,617.28	55.57	.00	44,466.72	44.43
Business and Technology	2,195,115.00	2,052,850.27	93.52	16,336.09	125,928.64	5.74
Comm, Ed, Hum and Fine A	1,868,244.00	1,801,877.32	96.45	100.00	66,266.68	3.55
Math and Sciences	2,230,493.00	2,027,916.91	90.92	5,121.68	197,454.41	8.85
Health Professions	1,883,344.00	1,716,398.76	91.14	3,789.09	163,156.15	8.66
Enrollment Services	1,736,904.00	1,573,017.69	90.56	4,493.60	159,392.71	9.18
Academic Support-LRC	507,165.00	456,402.36	89.99	9,880.07	40,882.57	8.06
Retention Services	213,873.00	189,783.89	88.74	466.05	23,623.06	11.05
Technical Services Supp	439,567.00	384,431.32	87.46	194.88	54,940.80	12.50
Institutional Support	4,031,330.00	3,352,155.48	83.15	60,309.13	618,865.39	15.35
Scholarship and Waivers	323,000.00	408,454.21	126.46	.00	-85,454.21	-26.46
Transfer Out	331,000.00	137,981.69	41.69	.00	193,018.31	58.31
Total Education Fund	15,860,119.00	14,156,887.18	89.26	100,690.59	1,602,541.23	10.10
Fund: Operations & Maint						
Maintenance	1,957,569.00	1,554,187.11	79.39	142,611.82	260,770.07	13.32
Total Operations & Maint	1,957,569.00	1,554,187.11	79.39	142,611.82	260,770.07	13.32
Fund: Oper & Maint Restricted						
Protection,Health,Safety	13,694,538.00	9,463,324.83	69.10	91,841.97	4,139,371.20	30.23
Maintenance	51,300.00	.00	.00	.00	51,300.00	100.00
Liability Protection	.00	.00	.00	.00	.00	.00
Total Oper & Maint Restricted	13,745,838.00	9,463,324.83	68.85	91,841.97	4,190,671.20	30.49
Fund: Bond & Interest Fund						
Bond and Interest	2,466,393.00	2,439,407.50	98.91	.00	26,985.50	1.09
Total Bond & Interest Fund	2,466,393.00	2,439,407.50	98.91	.00	26,985.50	1.09
Fund: Auxiliary Enterprises						
Instructional Programs	587,258.00	479,570.02	81.66	15,940.83	91,747.15	15.62
Auxiliary Services	606,749.00	551,630.40	90.92	21,001.80	34,116.80	5.62
Business/Community Educa	163,080.00	128,120.22	78.56	115.00	34,844.78	21.37
Institutional Support	85,170.00	74,087.89	86.99	2,588.00	8,494.11	9.97
Total Auxiliary Enterprises	1,442,257.00	1,233,372.53	85.52	39,645.63	169,238.84	11.73

Richland Community College
 Expenditure Summary by Major Function
 For the month of May
 92% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 05/31/2014	%	Encumbered	*** Unencumbered *** Amount	%
Fund: Restricted Purposes Fd						
Grants	3,697,894.02	2,213,707.64	59.86	231,540.73	1,252,645.65	33.87
Financial Aid	8,403,100.00	8,127,891.53	96.72	.00	275,208.47	3.28
Transfer Out	.00	14.55	.00	.00	-14.55	.00
Total Restricted Purposes Fd	12,100,994.02	10,341,613.72	85.46	231,540.73	1,527,839.57	12.63
Fund: Working Cash Fund						
Transfer Out	5,000.00	1,750.00	35.00	.00	3,250.00	65.00
Total Working Cash Fund	5,000.00	1,750.00	35.00	.00	3,250.00	65.00
Fund: Trust & Agency Fund						
Clubs	83,425.00	84,905.19	101.77	215.45	-1,695.64	-2.03
Transfer Out	2,000.00	400.00	20.00	.00	1,600.00	80.00
Total Trust & Agency Fund	85,425.00	85,305.19	99.86	215.45	-95.64	- .11
Fund: Audit Fund						
Institutional Support	14,736.00	13,613.29	92.38	.00	1,122.71	7.62
Audit	42,265.00	42,265.00	100.00	.00	.00	.00
Contingency	3,908.00	.00	.00	.00	3,908.00	100.00
Total Audit Fund	60,909.00	55,878.29	91.74	.00	5,030.71	8.26
Fund: Liab,Protect,Settle						
Liability Protection	1,191,764.00	1,011,985.28	84.91	69,457.24	110,321.48	9.26
Contingency	72,349.50	.00	.00	.00	72,349.50	100.00
Total Liab,Protect,Settle	1,264,113.50	1,011,985.28	80.05	69,457.24	182,670.98	14.45

Richland Community College
Expenditure Summary-Operating Funds
For the month of May
92% of Fiscal Year 1314

	Actual Exp 05/31/13	** Actual Expense ** 06/30/13	%	Budget 1314	*** Actual Expense ** 05/31/14	%	Encumbered	*** Unencumbered ***	%
Fund: Education Fund									
Salaries	9,681,549.46	10,760,015.03	90.0	11,253,332.00	10,386,447.06	92.3	422.72	866,462.22	7.7
Employee Benefits	1,882,406.90	2,047,513.81	91.9	2,121,352.00	1,846,133.61	87.0	.00	275,218.39	13.0
Contractual Services	342,015.93	360,985.25	94.7	414,112.61	268,235.35	64.8	2,052.23	143,825.03	34.7
Commodities	716,344.15	816,276.32	87.8	948,487.39	768,539.34	81.0	66,226.95	113,721.10	12.0
Travel	153,956.16	170,162.03	90.5	247,849.00	152,219.07	61.4	27,237.75	68,392.18	27.6
Fixed Charges	143,590.65	147,796.73	97.2	150,686.00	114,362.21	75.9	4,724.94	31,598.85	.2
Capital Outlay	5,191.38	5,427.41	95.7	2,975.00	4,143.85	139.3	.00	-1,168.85	-39.3
Other	445,650.05	806,285.44	55.3	390,325.00	478,825.00	122.7	26.00	-88,526.00	-22.7
Transfer Out	.00	238,851.88	.0	331,000.00	137,981.69	41.7	.00	193,018.31	58.3
Contingency	.00	.00	.0	.00	.00	.0	.00	.00	.0
Total Expenditures	13,370,704.68	15,353,313.90	87.1	15,860,119.00	14,156,887.18	89.3	100,690.59	1,602,541.23	10.1
Fund: Operations & Maint									
Salaries	351,596.23	388,182.76	90.6	399,402.00	362,195.66	90.7	.00	37,206.34	9.3
Employee Benefits	83,985.80	91,460.79	91.8	92,101.00	88,183.36	95.7	.00	3,917.64	4.3
Contractual Services	403,446.30	460,130.95	87.7	518,505.00	415,899.83	80.2	77,285.91	25,319.26	4.9
Commodities	110,388.92	130,857.18	84.4	183,511.00	110,948.93	60.5	38,000.29	34,561.78	18.8
Travel	1,161.68	1,317.61	88.2	4,150.00	1,345.81	32.4	.00	2,804.19	67.6
Fixed Charges	536,617.79	613,725.67	87.4	648,420.00	564,786.27	87.1	17,325.62	66,308.11	.1
Capital Outlay	19,800.00	19,800.00	100.0	111,480.00	10,827.25	9.7	10,000.00	90,652.75	81.3
Contingency	.00	.00	.0	.00	.00	.0	.00	.00	.0
Total Expenditures	1,506,996.72	1,705,474.96	88.4	1,957,569.00	1,554,187.11	79.4	142,611.82	260,770.07	13.3
Total Operating Funds									
Salaries	10,033,145.69	11,148,197.79	90.0	11,652,734.00	10,748,642.72	92.2	422.72	903,668.56	7.8
Employee Benefits	1,966,392.70	2,138,974.60	91.9	2,213,453.00	1,934,316.97	87.4	.00	279,136.03	12.6
Contractual Services	745,462.23	821,116.20	90.8	932,617.61	684,135.18	73.4	79,338.14	169,144.29	18.1
Commodities	826,733.07	947,133.50	87.3	1,131,998.39	879,488.27	77.7	104,227.24	148,282.88	13.1
Travel	155,117.84	171,479.64	90.5	251,999.00	153,564.88	60.9	27,237.75	71,196.37	28.3
Fixed Charges	680,208.44	761,522.40	89.3	799,106.00	679,148.48	85.0	22,050.56	97,906.96	12.3
Capital Outlay	24,991.38	25,227.41	99.1	114,455.00	14,971.10	13.1	10,000.00	89,483.90	78.2
Other	445,650.05	806,285.44	55.3	390,325.00	478,825.00	122.7	26.00	-88,526.00	-22.7
Transfer Out	.00	238,851.88	.0	331,000.00	137,981.69	41.7	.00	193,018.31	58.3
Total Expenditures	14,877,701.40	17,058,788.86	87.2	17,817,688.00	15,711,074.29	88.2	243,302.41	1,863,311.30	10.5

Auxiliary Enterprises Fund
 Instructional Programs
 Statement of Revenue and Expense
 Cash Basis
 MAY 1314

	Actual	Budget
Continuing and Professional Education		

Revenues:		
Fitness Center	28,350.00	67,400.00
6001 CDL	178,587.30	196,962.00
6002 Computer & Technology	15,169.82	18,647.00
6003 Dance	50,636.73	49,000.00
6004 Hobby & Leisure	53,045.13	93,300.00
6007 Safety-Industrial	240,426.68	294,817.00
6008 Shilling Rentals	30,126.00	52,815.00
6010 DOC-CPR/First Aid	4,856.01	15,000.00
6013 Culinary Arts	5,390.60	9,500.00
6025 Camp Connections	10,700.00	25,000.00
	-----	-----
Total Revenues	617,288.27	822,441.00
	-----	-----
Expenses:		
Fitness Center	41,459.68	59,400.00
6000 CPED Admin Expenses	128,260.43	163,080.00
6001 CDL	131,569.06	151,916.00
6002 Computer & Technology	17,871.02	14,945.00
6003 Dance	44,221.63	47,723.00
6004 Hobby & Leisure	67,689.95	88,228.00
6007 Safety-Industrial	149,266.29	194,288.00
6008 Shilling Rentals	14,329.03	17,029.00
6010 DOC-CPR/First Aid	8,717.08	2,839.00
6013 Culinary Arts	6,971.68	8,663.00
6025 Camp Connections	3,429.52	11,250.00
	-----	-----
Total Expenses	613,785.37	759,361.00
	-----	-----
Net Income (Loss)	3,502.90	63,080.00
	=====	=====

Note: Credit Hour Reimbursement Revenue included above 65,390.22

Auxiliary Enterprises Fund
 Outdoor Events
 Statement of Revenue and Expense
 Cash Basis
 MAY 1314

	Actual	Budget
Revenues:		
6014 Dance Productions	34,900.83	30,000.00
6019 Outdoor Events	14,905.00	58,033.00
6020 Farm Progress Show	0.00	15,000.00
6021 Concert	72,977.96	60,000.00
6023 Hunnert Car Pile Up	5,500.00	7,000.00
6024 Dog Show	7,013.00	6,000.00
6030 Misc Events	7,700.00	5,500.00
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Total Revenues	142,996.79	181,533.00
	-----	-----
Expenses:		
6014 Dance Productions	26,726.66	22,213.00
6019 Outdoor Events	105,971.55	118,585.00
6020 Farm Progress Show	1,945.00	15,000.00
6021 Concert	64,077.07	16,100.00
6023 Hunnert Car Pile Up	45.75	4,025.00
6024 Dog Show	396.89	1,260.00
6030 Misc Events	0.00	4,350.00
	-----	-----
Total Expenses	199,162.92	181,533.00
	-----	-----
Net Income (Loss)	(56,166.13)	.00
	=====	=====

Auxiliary Enterprises Fund
 Workforce Development
 Statement of Revenue and Expense
 Cash Basis
 MAY 1314

	Actual	Budget
Revenues:		
6009 Traffic Safety	41,609.50	43,331.00
8907 Culinary Arts Dining Rm	18,105.00	8,500.00
8908 Coffee Shop	55,739.37	57,900.00
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Total Revenues	115,453.87	109,731.00
	-----	-----
Expenses:		
6009 Traffic Safety	30,951.71	43,331.00
8907 Culinary Arts Dining Rm	6,590.83	8,500.00
8908 Coffee Shop	51,476.84	57,900.00
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Total Expenses	89,019.38	109,731.00
	-----	-----
Net Income (Loss)	26,434.49	.00
	=====	=====

Richland Community College
 Restricted Purposes Fund-Grants
 MAY 1314

	Grant Period	Budget	* Actual Expense	% *	Encumbered	** Unencumbered	% **
Federally Funded Grants							
11117	ADM Sequestration Grant 07/01/2010 - 06/30/2015	86,237.00	67,651.54	78.45	7,998.66	10,586.80	12.28
11396	DCP-DFC STOP ACT 09/30/2012 - 09/29/2013	27,632.34	27,632.16	100.00	0.00	0.18	.00
11394	DCP-Drug Free Communit 10/01/2012 - 09/30/2013	68,764.19	49,486.77	71.97	0.00	19,277.42	28.03
11496	DCP-STOP Act 09/30/2013 - 09/29/2014	55,024.00	17,128.77	31.13	200.00	37,695.23	68.51
11495	DCP-Strategic Prevention 07/01/2013 - 06/30/2014	124,925.00	86,504.47	69.25	375.00	38,045.53	30.45
11380	TRIO Grant 09/01/2012 - 08/31/2013	56,623.13	56,339.54	99.50	0.00	283.59	.50
11480	TRIO Grant 09/01/2013 - 08/31/2014	266,633.00	180,396.73	67.66	9,127.30	77,108.97	28.92
11316	TrainingAssist/CareerTry 10/01/2012 - 09/30/2016	523,438.00	98,931.33	18.90	85,000.00	339,506.67	64.86
Total		1,209,276.66	584,071.31	48.30	102,700.96	522,504.39	43.21
State Funded Grants							
11324	Back to Books Grant 04/01/2013 - 10/31/2013	1,454.00	47.45	3.26	452.10	954.45	65.64
11420	Co-OpWorkStudy-IBHE 07/01/2013 - 06/30/2014	18,670.00	7,586.25	40.63	0.00	11,083.75	59.37
11217	Coal Educ & Mktg -DCEO 04/01/2012 - 06/30/2014	32,186.57	16,568.16	51.48	0.00	15,618.41	48.52
11218	DCEO-SustainableEdProgrm 08/01/2011 - 12/31/2013	8,120.28	8,120.28	100.00	0.00	0.00	.00
11340	Decatur DOC 07/01/2012 - 09/30/2013	62,228.14	62,228.14	100.00	0.00	0.00	.00
11440	Decatur DOC 10/01/2013 - 09/30/2014	366,324.69	182,270.48	49.76	1,268.36	182,785.85	49.90
11341	Lincoln DOC 07/01/2012 - 09/30/2013	49,642.10	49,642.10	100.00	0.00	0.00	.00
11441	Lincoln DOC 10/01/2013 - 09/30/2014	285,888.00	181,634.24	63.53	7,226.69	97,027.07	33.94
11342	Logan DOC 07/01/2012 - 09/30/2013	74,941.17	74,941.17	100.00	0.00	0.00	.00
11442	Logan DOC 10/01/2013 - 09/30/2014	399,248.63	249,721.70	62.55	1,651.84	147,875.09	37.04
11454	Performance Grant 07/01/2013 - 06/30/2014	46,226.00	35,933.53	77.73	0.00	10,292.47	22.27
11344	Pontiac DOC 07/01/2012 - 09/30/2013	11,055.95	11,055.95	100.00	0.00	0.00	.00
11444	Pontiac DOC 10/01/2013 - 09/30/2014	58,384.13	29,275.83	50.14	0.00	29,108.30	49.86
11460	Public Assistance 07/01/2013 - 06/30/2014	41,625.00	36,955.29	88.78	190.00	4,479.71	10.76
11364	SOS Literacy - State 07/01/2012 - 06/30/2013	509.60	509.60	100.00	0.00	0.00	.00
11464	SOS Literacy - State 07/01/2013 - 06/30/2014	67,000.00	61,700.29	92.09	0.00	5,299.71	7.91
11472	State Basic Adult Ed 07/01/2013 - 06/30/2014	52,662.00	40,869.23	77.61	5,679.80	6,112.97	11.61
11466	Workplace Skills Enhance 07/01/2013 - 06/30/2014	12,500.00	8,775.95	70.21	0.00	3,724.05	29.79
Total		1,588,666.26	1,057,835.64	66.59	16,468.79	514,361.83	32.38
Locally Funded Grants							
11322	AACC Plus 50 Grant 04/01/2013 -	5,863.00	835.29	14.25	100.00	4,927.71	84.05
8999	Decatur Comm Partnership 10/01/2007 -	16,300.00	12,651.88	77.62	0.00	3,648.12	22.38
11373	Literacy Grant-EdCo 03/01/2013 - 12/31/2014	37,952.43	20,130.29	53.04	0.00	17,822.14	46.96
Total		60,115.43	33,617.46	55.92	100.00	26,397.97	43.91
Cash/RCC Restricted Programs							
9098	Partners in Education -	68,189.00	66,328.37	97.27	0.00	1,860.63	2.73
11458	Project READ 07/01/2013 - 06/30/2014	81,745.00	67,610.47	82.71	0.00	14,134.53	17.29
EQUI	Reserved for Equipment 07/01/2005 -	418,000.00	188,215.92	45.03	102,474.38	127,309.70	30.46
Total		567,934.00	322,154.76	56.72	102,474.38	143,304.86	25.23

Richland Community College
 Restricted Purposes Fund-Grants
 MAY 1314

	Grant Period	Budget	* Actual	Expense	% *	Encumbered	** Unencumbered	% **
RCC-Foundation Funded Grants								

11433	Foundation Gifts to RCC	07/01/2013 - 06/30/2014	5,000.00	3,434.80	68.70	2,525.97	- 960.77	- 19.22
11134	Math Enrichment Center	07/01/2010 -	21,030.00	2,002.65	9.52	0.00	19,027.35	90.48
Total			26,030.00	5,437.45	20.89	2,525.97	18,066.58	69.41
Fed Funded through State								

11412	CarlPerkins-ICCB	07/01/2013 - 06/30/2014	149,830.00	115,165.19	76.86	7,270.63	27,394.18	18.28
11325	Common Core Bridging Gap	04/01/2013 - 09/30/2013	6,667.67	6,667.67	100.00	0.00	0.00	.00
11432	Federal Adult Ed Basic	07/01/2013 - 06/30/2014	47,194.00	45,247.91	95.88	0.00	1,946.09	4.12
Total			203,691.67	167,080.77	82.03	7,270.63	29,340.27	14.40
Total Grants			3,655,714.02	2,170,197.39	59.36	231,540.73	1,253,975.90	34.30

Richland Community College

ACCOUNT SUMMARY

MAY 1314

Fund: Education Fund	Month	Full Year	Year to Date		Pct	Variance
Acct Description	Actual	Budget	Actual	Encumbered		
51100 Administrative Staff Sal	156,905.97	2,028,569.00	1,768,805.68	0.00	87.2	259,763.32
51200 Professional/Tech Salary	55,433.28	661,595.00	591,271.76	0.00	89.4	70,323.24
51201 Professional/Tech-PT	2,511.94	30,000.00	25,975.43	0.00	86.6	4,024.57
51202 Professional/Tech-PT	2,865.21	35,500.00	30,774.22	0.00	86.7	4,725.78
51310 F/T Faculty Salary	320,450.16	3,973,319.00	3,699,135.45	0.00	93.1	274,183.55
51315 F/T Faculty-Summer Sal	1,477.50	342,131.00	332,621.64	0.00	97.2	9,509.36
51320 P/T Faculty Salary	111,679.69	970,803.00	1,010,473.81	0.00	104.1	-39,670.81
51325 P/T Faculty-Summer Sal	0.00	83,921.00	84,580.94	0.00	100.8	-659.94
51340 Overload Salary	63,485.65	475,055.00	434,072.90	0.00	91.4	40,982.10
51345 Clinical Risk Stipends	3,733.32	38,200.00	35,500.02	0.00	92.9	2,699.98
51350 Independent Study Salary	3,750.00	25,300.00	16,500.00	0.00	65.2	8,800.00
51353 Proficiency Exam Salary	0.00	88.00	157.50	0.00	179.0	-69.50
51356 Subs Instructors Salary	666.04	15,150.00	24,528.89	0.00	161.9	-9,378.89
51360 LabFacilitators	2,038.28	34,700.00	30,985.44	0.00	89.3	3,714.56
51362 Faculty Tutors Salary	9,759.51	170,000.00	152,259.36	0.00	89.6	17,740.64
51391 Faculty Curriculum Dev OL	0.00	3,600.00	9,990.00	0.00	277.5	-6,390.00
51392 Faculty Curriculum Dev	0.00	0.00	1,923.00	0.00	.0	-1,923.00
51400 Supervisory Staff Salary	47,552.97	604,643.00	553,659.71	0.00	91.6	50,983.29
51500 Academic Support Salary	13,862.16	171,129.00	157,265.31	0.00	91.9	13,863.69
51502 Academic Support-PT	11,978.11	154,193.00	159,859.42	0.00	103.7	-5,666.42
51610 F/T Classified Salary	85,091.32	1,157,336.00	981,377.57	0.00	84.8	175,958.43
51620 P/T Classified Salary	7,626.91	151,000.00	103,414.50	0.00	68.5	47,585.50
51630 Classified-Temporary	3,639.57	1,000.00	19,249.40	0.00	1924.9	-18,249.40
51800 Student Workers Salary	7,515.81	70,700.00	75,490.24	0.00	106.8	-4,790.24
51906 Interpreter Salary	1,924.68	10,000.00	44,131.94	422.72	445.5	-34,554.66
51918 Overtime Wages	908.24	5,900.00	8,872.47	0.00	150.4	-2,972.47
51930 Car Allowance	850.00	18,000.00	15,850.00	0.00	88.1	2,150.00
51935 SURS Fringe Benefit	1,806.37	21,500.00	17,720.46	0.00	82.4	3,779.54
52080 SURS-RetireeHealthContri	3,803.53	44,951.00	42,467.06	0.00	94.5	2,483.94
52100 EmployeeBenefitsTotal	-4.53	0.00	3,178.53	0.00	.0	-3,178.53
52101 Group Medical Ins	148,095.35	1,927,377.00	1,627,584.71	0.00	84.4	299,792.29
52102 Group Dental Ins	5,640.12	69,519.00	60,885.69	0.00	87.6	8,633.31
52104 Group Life Ins	2,761.66	34,140.00	32,032.03	0.00	93.8	2,107.97
52105 Group LTD Ins	1,728.57	21,348.00	19,323.91	0.00	90.5	2,024.09
52106 Long-Term Care Ins	0.00	4,000.00	3,853.39	0.00	96.3	146.61
52700 Medicare	0.00	0.00	-4.97	0.00	.0	4.97
52705 Grants Share of SURS	0.00	17.00	16.26	0.00	95.6	0.74
52750 Staff/Family Waivers	-505.00	20,000.00	56,797.00	0.00	284.0	-36,797.00
53200 Consultants/Workshops	2,200.00	9,945.00	6,824.41	0.00	68.6	3,120.59
53205 Admin Computer-Maint	354.40	173,265.00	167,411.60	0.00	96.6	5,853.40
53400 Equip Repair/Maint Agree	0.00	34,529.00	17,975.36	0.00	52.1	16,553.64
53500 Legal Services-Admin	5,314.35	101,000.00	16,840.14	0.00	16.7	84,159.86
53600 Temporary Office Help	0.00	18,872.00	0.00	0.00	.0	18,872.00
53900 Contractual-Other	5,547.08	46,283.61	33,881.94	1,079.93	75.5	11,321.74
53920 Wellness Program	222.00	7,300.00	6,712.75	907.30	104.4	-320.05
53938 Tuition	0.00	3,000.00	0.00	0.00	.0	3,000.00
53955 Faculty Development	139.14	1,500.00	914.19	65.00	65.3	520.81
53956 Staff Development	0.00	1,950.00	1,633.00	0.00	83.7	317.00
53974 Resource Persons	0.00	350.00	0.00	0.00	.0	350.00
53975 Professional Fees	1,706.00	8,300.00	8,206.00	0.00	98.9	94.00
53993 Employee Recognition EAT	0.00	3,417.00	3,374.95	0.00	98.8	42.05

Richland Community College

ACCOUNT SUMMARY

MAY 1314

Fund: Education Fund	Month	Full Year	Year to Date		Pct	Variance
Acct Description	Actual	Budget	Actual	Encumbered		
53994 Employee Awards	403.49	183.00	403.49	0.00	220.5	-220.49
53995 Meals	0.00	3,168.00	3,123.52	0.00	98.6	44.48
53998 Student Awards	750.00	1,050.00	934.00	0.00	89.0	116.00
54101 Office Supplies	5,156.66	40,394.47	31,739.28	108.00	78.8	8,547.19
54102 Instructional Supplies	6,920.83	155,434.68	112,073.90	14,936.43	81.7	28,424.35
54200 Printing	3,731.95	42,412.00	33,490.82	3,539.92	87.3	5,381.26
54205 Credit Schedules	2,142.00	8,282.00	7,963.73	0.00	96.2	318.27
54210 Catalog Printing	0.00	6,060.00	0.00	6,060.00	100.0	0.00
54400 Materials	-282.30	105,307.74	94,897.63	7,104.47	96.9	3,305.64
54401 Audio Visual Materials	0.00	9,731.00	5,119.13	162.77	54.3	4,449.10
54402 Postage	46.72	39,062.00	26,647.60	0.00	68.2	12,414.40
54408 Computer Software	450.00	140,347.00	112,193.68	89.70	80.0	28,063.62
54413 Transcripts	0.00	29,075.00	18,000.00	0.00	61.9	11,075.00
54515 Reference Materials	283.49	7,225.00	6,144.30	607.89	93.5	472.81
54520 Books-Library Collection	0.00	21,000.00	15,339.26	997.26	77.8	4,663.48
54600 Publications & Dues	132.65	135,380.00	132,300.29	10,258.45	105.3	-7,178.74
54700 Advertising	18,593.43	195,280.00	162,185.99	21,705.11	94.2	11,388.90
54705 Specialities	-100.08	4,330.00	5,023.99	23.12	116.6	-717.11
54710 WYSE Activities	0.00	1,176.00	1,071.42	0.00	91.1	104.58
54905 Graphic Supplies	99.99	6,548.00	4,107.50	282.15	67.0	2,158.35
54908 Laundry/Linen Supplies	26.95	1,042.50	240.82	351.68	56.8	450.00
54910 Uniforms	0.00	400.00	0.00	0.00	.0	400.00
55100 Meeting Expense	3,470.45	29,588.00	24,860.89	516.75	85.8	4,210.36
55102 Alumni Activities	0.00	200.00	0.00	0.00	.0	200.00
55150 Registration Fees	2,220.79	52,130.00	43,733.59	5,275.50	94.0	3,120.91
55200 Travel-In State	1,798.33	42,945.00	23,648.70	1,836.55	59.3	17,459.75
55204 Travel-In State Mileage	1,186.95	10,130.00	6,969.84	1,233.11	81.0	1,927.05
55300 Travel-Out of State	1,737.60	77,656.00	53,006.05	18,375.84	91.9	6,274.11
55400 Recruitment	-1,483.00	35,200.00	0.00	0.00	.0	35,200.00
56200 Equipment Rental	1,067.13	49,950.00	36,316.68	3,059.64	78.8	10,573.68
56600 Install Pymt Lease/Purch	0.00	32,236.00	30,493.82	0.00	94.6	1,742.18
56800 Bank Card Fees	113.33	18,200.00	14,528.87	0.00	79.8	3,671.13
56810 Collection Co Charges	2,247.68	20,000.00	19,860.77	0.00	99.3	139.23
56815 Graduation Expense	2,004.75	18,000.00	3,250.29	224.12	19.3	14,525.59
57500 Telephone	50.02	800.00	500.20	0.00	62.5	299.80
57700 Telecommunications	165.94	11,500.00	9,411.58	1,441.18	94.4	647.24
58500 Equipment-Office	0.00	600.00	1,768.85	0.00	294.8	-1,168.85
58600 Equipment-Instructional	2,375.00	2,375.00	2,375.00	0.00	100.0	0.00
59040 Write-Offs	2,664.50	40,000.00	23,798.48	0.00	59.5	16,201.52
59300 Chargeback Expense	0.00	48,000.00	41,544.71	0.00	86.6	6,455.29
59405 Tuition Waiver	-657.00	210,000.00	297,513.02	0.00	141.7	-87,513.02
59416 Unfunded ING/MIA/POW	7,549.00	25,000.00	45,598.00	0.00	182.4	-20,598.00
59901 Contributions	29,000.00	58,325.00	58,500.00	0.00	100.3	-175.00
59965 Bank Service Charges	10.00	7,000.00	6,542.89	26.00	93.8	431.11
59999 Expense-Other	-38.40	2,000.00	5,327.90	0.00	266.4	-3,327.90
	1,188,354.21	15,529,119.00	14,018,905.49	100,690.59	90.9	1,409,522.92
71000 Transfer Out	0.00	331,000.00	137,981.69	0.00	41.7	193,018.31
01 Education Fund	1,188,354.21	15,860,119.00	14,156,887.18	100,690.59	89.9	1,602,541.23

Richland Community College

ACCOUNT SUMMARY

MAY 1314

Fund: Operations & Maint Acct Description	Month Actual	Full Year Budget	Year to Date		Pct	Variance
			Actual	Encumbered		
51100 Administrative Staff Sal	5,429.34	79,579.00	68,156.52	0.00	85.6	11,422.48
51400 Supervisory Staff Salary	9,144.54	109,735.00	100,589.94	0.00	91.7	9,145.06
51610 F/T Classified Salary	3,406.00	40,872.00	37,591.00	0.00	92.0	3,281.00
51700 Custodial,Maint Stf Sal	13,282.53	161,216.00	142,397.80	0.00	88.3	18,818.20
51918 Overtime Wages	380.49	8,000.00	13,460.40	0.00	168.3	-5,460.40
52080 SURS-RetireeHealthContri	158.22	1,956.00	1,926.85	0.00	98.5	29.15
52101 Group Medical Ins	7,353.40	84,255.00	76,710.69	0.00	91.0	7,544.31
52102 Group Dental Ins	286.59	3,315.00	3,018.02	0.00	91.0	296.98
52104 Group Life Ins	125.97	1,596.00	1,433.46	0.00	89.8	162.54
52105 Group LTD Ins	77.19	979.00	878.34	0.00	89.7	100.66
52750 Staff/Family Waivers	0.00	0.00	4,216.00	0.00	.0	-4,216.00
53300 Architectural Services	0.00	9,000.00	6,026.34	0.00	67.0	2,973.66
53400 Equip Repair/Maint Agree	2,777.15	66,400.00	50,549.20	15,308.21	99.2	542.59
53405 Telephone Maint Agree	0.00	10,000.00	1,019.88	0.00	10.2	8,980.12
53410 Custodial Services	610.00	327,500.00	271,595.87	54,909.38	99.7	994.75
53415 Security	781.83	12,750.00	11,837.83	912.17	100.0	0.00
53420 Building Repair/Maint	0.00	36,845.00	35,413.71	1,184.37	99.3	246.92
53900 Contractual-Other	0.00	37,310.00	21,490.84	722.50	59.5	15,096.66
53910 Pest Control	710.00	11,500.00	9,263.92	710.00	86.7	1,526.08
53915 Snow/Grounds	0.00	7,200.00	8,702.24	3,539.28	170.0	-5,041.52
54101 Office Supplies	0.00	1,127.00	719.77	308.00	91.2	99.23
54104 Maintenance Supplies	10,052.64	116,750.00	75,267.58	33,804.11	93.4	7,678.31
54105 Vehicle Expense	2,133.54	23,000.00	16,859.44	2,973.14	86.2	3,167.42
54107 Wind Turbine Maintenace	0.00	20,000.00	5,500.00	0.00	27.5	14,500.00
54200 Printing	90.22	1,100.00	793.67	0.00	72.2	306.33
54400 Materials	9.99	8,150.00	8,151.49	0.00	100.0	-1.49
54402 Postage	5.34	350.00	191.41	0.00	54.7	158.59
54408 Computer Software	-5,150.00	5,200.00	0.00	0.00	.0	5,200.00
54600 Publications & Dues	0.00	1,473.00	634.00	0.00	43.0	839.00
54700 Advertising	66.16	361.00	253.52	192.09	123.4	-84.61
54910 Uniforms	573.35	6,000.00	2,578.05	722.95	55.0	2,699.00
55100 Meeting Expense	0.00	150.00	101.75	0.00	67.8	48.25
55150 Registration Fees	0.00	1,000.00	249.00	0.00	24.9	751.00
55200 Travel-In State	0.00	1,000.00	431.65	0.00	43.2	568.35
55300 Travel-Out of State	0.00	2,000.00	563.41	0.00	28.2	1,436.59
56100 Facility Rental	12,291.23	124,900.00	113,944.86	10,949.28	100.0	5.86
56200 Equipment Rental	0.00	2,100.00	421.40	0.00	20.1	1,678.60
56600 Install Pymt Lease/Purch	4,490.00	53,880.00	49,390.00	4,490.00	100.0	0.00
56750 Property Taxes	943.25	7,800.00	1,797.28	0.00	23.0	6,002.72
57150 Propane	0.00	7,500.00	4,522.50	477.50	66.7	2,500.00
57300 Electricity	44,032.01	355,950.00	319,622.70	0.00	89.8	36,327.30
57400 Water,Sewage	2,136.42	29,000.00	17,948.04	0.00	61.9	11,051.96
57500 Telephone	1,943.82	44,700.00	42,392.68	314.00	95.5	1,993.32
57600 Refuse Disposal	1,255.42	20,000.00	13,057.76	1,094.84	70.8	5,847.40
57700 Telecommunications	0.00	2,590.00	1,689.05	0.00	65.2	900.95
58200 Site Improvements	0.00	5,400.00	5,394.59	0.00	99.9	5.41
58400 Building Improvements	0.00	96,080.00	5,432.66	0.00	5.7	90,647.34
58700 Equipment-Service	0.00	10,000.00	0.00	10,000.00	100.0	0.00
	119,396.64	1,957,569.00	1,554,187.11	142,611.82	86.7	260,770.07
71000 Transfer Out	0.00	0.00	0.00	0.00	0.0	0.00

Richland Community College

ACCOUNT SUMMARY

MAY 1314

Fund: Operations & Maint	Month	Full Year	Year to Date		Pct	Variance
Acct Description	Actual	Budget	Actual	Encumbered		
02 Operations & Maint	119,396.64	1,957,569.00	1,554,187.11	142,611.82	86.7	260,770.07

Richland Community College
Expenditure Summary by Cost Center
For the month of May
92% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 05/31/2014	%	Encumbered	*** Unencumbered ***	**** %
Fund: Education Fund						
Costs for Office of Stu and Acad						
GED-AB & ASE	10,039.00	2,460.34	24.51	.00	7,578.66	75.49
DOC General Studies	48,550.00	43,104.25	88.78	.00	5,445.75	11.22
Honors Program	5,750.00	3,358.04	58.40	.00	2,391.96	41.60
Online Learning	144,578.00	131,434.73	90.91	2,736.70	10,406.57	7.20
Dual Credit	19,250.00	5,691.00	29.56	.00	13,559.00	70.44
Diversity	7,495.00	1,003.65	13.39	.00	6,491.35	86.61
Student Relations	9,000.00	.00	.00	.00	9,000.00	100.00
Total Office of Stu and Acad	244,662.00	187,052.01	76.45	2,736.70	54,873.29	22.43
Costs for Business and Technology						
Business/TechnologyDean	156,076.00	134,654.10	86.27	.00	21,421.90	13.73
Automotive-Tech Occ	106,371.00	104,914.49	98.63	1,171.66	284.85	.27
Accounting/Business	341,736.00	297,276.04	86.99	.00	44,459.96	13.01
Culinary Arts	227,509.00	207,119.18	91.04	10,149.33	10,240.49	4.50
Information Tech-OccTech	230,724.00	230,906.48	100.08	.00	-182.48	-.08
Office Tech-Bus Occ	209,744.00	158,143.29	75.40	.00	51,600.71	24.60
Agribusiness-OccTech	1,000.00	236.64	23.66	.00	763.36	76.34
Drafting/DesignEngineer	97,293.00	69,336.67	71.27	.00	27,956.33	28.73
Engineering-Baccal	2,500.00	10,857.60	434.30	.00	-8,357.60	-334.30
Heating,Vent,AC-Tech Occ	114,664.00	104,039.82	90.73	.00	10,624.18	9.27
Horticulture-Bus Occup	150,802.00	151,493.49	100.46	1,203.17	-1,894.66	-1.26
Engineering Technology	238,227.00	202,998.41	85.21	.00	35,228.59	14.79
Welding-Technical Occ	177,493.00	184,624.26	104.02	3,619.59	-10,750.85	-6.06
Health Information Tech	63,035.00	114,922.05	182.31	.00	-51,887.05	-82.31
Hospitality Management	77,941.00	81,327.75	104.35	.00	-3,386.75	-4.35
Total Business and Technology	2,195,115.00	2,052,850.27	93.52	16,143.75	126,120.98	5.75
Costs for Comm, Ed, Hum and Fine A						
Humanities - Dean	182,869.00	162,973.60	89.12	.00	19,895.40	10.88
Art-Baccalaureate	147,986.00	153,743.03	103.89	.00	-5,757.03	-3.89
Erlanson Art Gallery	10,820.00	12,415.10	114.74	.00	-1,595.10	-14.74
African Amer Stu-Baccal	42,330.00	48,562.92	114.72	.00	-6,232.92	-14.72
Engl/Human/Journal-Bacca	916,626.00	876,786.59	95.65	.00	39,839.41	4.35
Foreign Lang-Baccal	92,043.00	97,619.93	106.06	.00	-5,576.93	-6.06
Music-Baccalaureate	18,220.00	26,231.21	143.97	.00	-8,011.21	-43.97
Dance-Baccalaureate	2,100.00	1,935.00	92.14	.00	165.00	7.86
Philosophy-Baccalaureate	116,830.00	100,193.80	85.76	.00	16,636.20	14.24
Speech/Forensic/Drama	202,341.00	195,682.11	96.71	.00	6,658.89	3.29
Theatre-Baccalaureate	.00	65.93	.00	.00	-65.93	.00
EarlyChildhoodEduc-AAS	91,833.00	93,189.24	101.48	.00	-1,356.24	-1.48
Education-Baccalaureate	44,246.00	32,478.86	73.41	.00	11,767.14	26.59
Total Comm, Ed, Hum and Fine	1,868,244.00	1,801,877.32	96.45	.00	66,366.68	3.55

Richland Community College
Expenditure Summary by Cost Center
For the month of May
92% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 05/31/2014	%	Encumbered	*** Unencumbered ***	**** %
Costs for Math and Sciences						
Math-Baccalaureate	557,866.00	558,021.57	100.03	.00	-155.57	- .03
Phys Sci/Physic-Baccal	113,706.00	89,509.07	78.72	.00	24,196.93	21.28
Biology-Baccalaureate	416,686.00	401,490.32	96.35	643.31	14,552.37	3.49
General Science	6,800.00	4,948.19	72.77	.00	1,851.81	27.23
Chemistry-Baccalaureate	139,233.00	119,696.58	85.97	.00	19,536.42	14.03
Earth Science-Baccal	12,119.00	14,470.02	119.40	.00	-2,351.02	-19.40
Economics-Baccalaureate	70,536.00	65,808.00	93.30	.00	4,728.00	6.70
Fire Science-Tech Occ	89,801.00	79,499.29	88.53	1,167.00	9,134.71	10.17
Health Ed/Rec-Baccal	9,527.00	5,406.00	56.74	.00	4,121.00	43.26
History-Baccalaureate	187,701.00	171,861.49	91.56	.00	15,839.51	8.44
CriminalJustice-Tech Occ	34,809.00	37,687.15	108.27	.00	-2,878.15	-8.27
Political Sci-Baccal	22,093.00	24,269.72	109.85	.00	-2,176.72	-9.85
Psychology-Baccalaureate	225,084.00	202,247.62	89.85	.00	22,836.38	10.15
Sociology-Baccalaureate	131,029.00	131,333.03	100.23	.00	-304.03	- .23
Math/Science Dean	213,503.00	121,668.86	56.99	3,311.37	88,522.77	41.46
Total Math and Sciences	2,230,493.00	2,027,916.91	90.92	5,121.68	197,454.41	8.85
Costs for Health Professions						
HealthProfessions Dean	227,568.00	209,229.77	91.94	.00	18,338.23	8.06
Allied Health	187,185.00	186,666.89	99.72	245.29	272.82	.15
Human Simulator	85,201.00	74,893.05	87.90	230.07	10,077.88	11.83
Radiology Tech-Hlth Occ	204,443.00	186,420.14	91.18	1,178.58	16,844.28	8.24
Surgical Tech-Health Occ	204,741.00	187,960.36	91.80	1,109.87	15,670.77	7.65
Nursing LPN -Health Occ	152,053.00	119,834.84	78.81	202.89	32,015.27	21.06
AAS Nursing -Health Occ	822,153.00	751,393.71	91.39	822.39	69,936.90	8.51
Total Health Professions	1,883,344.00	1,716,398.76	91.14	3,789.09	163,156.15	8.66
Costs for Enrollment Services						
Admission and Recruitmen	238,332.00	217,531.08	91.27	.00	20,800.92	8.73
Academic Success	384,761.00	353,855.44	91.97	.00	30,905.56	8.03
Math Enrichment Center	30,000.00	44,227.82	147.43	.00	-14,227.82	-47.43
Advising and Records	292,507.00	239,814.89	81.99	1,514.25	51,177.86	17.50
Counseling Services	281,960.00	267,926.64	95.02	.00	14,033.36	4.98
Career Services	13,250.19	16,442.86	124.10	.00	-3,192.67	-24.10
Student Support	77,632.00	71,154.64	91.66	.00	6,477.36	8.34
Fin Aid & Vet Affairs	303,521.81	270,263.71	89.04	2,556.63	30,701.47	10.12
Student Life	114,940.00	91,800.61	79.87	.00	23,139.39	20.13
Total Enrollment Services	1,736,904.00	1,573,017.69	90.56	4,070.88	159,815.43	9.20
Costs for Academic Support-LRC						
LRC Audio Visual	16,950.00	14,750.64	87.02	612.65	1,586.71	9.36
LRC	345,637.00	310,216.99	89.75	6,465.72	28,954.29	8.38
Total Academic Support-LRC	362,587.00	324,967.63	89.62	7,078.37	30,541.00	8.42

Richland Community College
Expenditure Summary by Cost Center
For the month of May
92% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 05/31/2014	%	Encumbered	*** Unencumbered ***	**** %
Enrollment/Retention Svcs	213,873.00	189,783.89	88.74	466.05	23,623.06	11.05
Costs for Technical Services Supp						
Networking Support	97,565.00	94,759.95	97.12	.00	2,805.05	2.88
Academic Lab Support	44,900.00	51,390.89	114.46	124.88	-6,615.77	-14.73
Technical Services Support	297,102.00	238,280.48	80.20	70.00	58,751.52	19.77
Total Technical Services Supp	439,567.00	384,431.32	87.46	194.88	54,940.80	12.50
Costs for Institutional Support						
Dean Academic Support	24,902.00	2,194.20	8.81	.00	22,707.80	91.19
Fairview Park Plaza	27,330.00	21,731.17	79.51	.00	5,598.83	20.49
Clinton Center	50,987.00	52,925.46	103.80	38.00	-1,976.46	-3.88
Administrative Info Syst	415,738.00	392,747.22	94.47	6,655.50	16,335.28	3.93
VP Economic Development	186,192.00	163,303.15	87.71	.00	22,888.85	12.29
Board of Trustees	122,845.00	41,979.99	34.17	1,654.50	79,210.51	64.48
Dean Workforce Developmt	50,617.00	43,701.89	86.34	.00	6,915.11	13.66
Business Office	404,215.00	334,269.80	82.70	1,577.55	68,367.65	16.91
Copiers	44,200.00	32,460.01	73.44	4,018.56	7,721.43	17.47
Copy Center	144,358.00	86,364.70	59.83	.00	57,993.30	40.17
Vice Pres Fin & Admin	191,411.00	172,586.40	90.17	.00	18,824.60	9.83
VP Academic Services	275,199.00	240,458.04	87.38	469.50	34,271.46	12.45
General Expenses	400,439.00	273,147.48	68.21	10,207.00	117,084.52	29.24
Graphics	112,521.00	100,938.93	89.71	282.15	11,299.92	10.04
Marketing	362,651.00	298,767.90	82.38	21,728.23	42,154.87	11.62
Employee Relations	7,500.00	9,030.30	120.40	.00	-1,530.30	-20.40
Human Resources	244,645.00	214,403.16	87.64	.00	30,241.84	12.36
Administration General	2,000.00	3,752.56	187.63	.00	-1,752.56	-87.63
Presidents Office	556,131.00	505,380.79	90.87	4,678.02	46,072.19	8.28
Institutl Effectiveness	167,759.00	145,003.68	86.44	.00	22,755.32	13.56
Faculty/Staff Developmt	17,600.00	18,886.50	107.31	.00	-1,286.50	-7.31
Foundation&Development	222,090.00	198,122.15	89.21	.00	23,967.85	10.79
Total Institutional Support	4,031,330.00	3,352,155.48	83.15	51,309.01	627,865.51	15.57
Costs for Scholarship and Waivers						
Waivers	275,000.00	366,909.50	133.42	.00	-91,909.50	-33.42
Chargeback	48,000.00	41,544.71	86.55	.00	6,455.29	13.45
Total Scholarship and Waivers	323,000.00	408,454.21	126.46	.00	-85,454.21	-26.46
Transfer Out	331,000.00	137,981.69	41.69	.00	193,018.31	58.31
Total Education Fund	15,860,119.00	14,156,887.18	89.26	90,910.41	1,612,321.41	10.17

Richland Community College
Expenditure Summary by Cost Center
For the month of May
92% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 05/31/2014	%	Encumbered	*** Unencumbered ***	**** %
Fund: Operations & Maint						
Costs for Maintenance						
Renovations / Remodeling	114,651.00	11,940.17	10.41	10,000.00	92,710.83	80.86
Maintenance	422,063.00	363,571.14	86.14	32,741.27	25,750.59	6.10
Custodial	354,300.00	289,298.49	81.65	68,340.94	-3,339.43	- .94
Grounds	6,800.00	10,499.52	154.40	3,539.28	-7,238.80	-106.45
Security	35,740.00	25,474.55	71.28	1,220.17	9,045.28	25.31
College Vehicle	23,000.00	16,859.44	73.30	2,973.14	3,167.42	13.77
Utilities	444,900.00	372,502.95	83.73	1,230.43	71,166.62	16.00
Administration O & M	210,900.00	188,508.46	89.38	.00	22,391.54	10.62
General O & M	23,950.00	21,222.66	88.61	.00	2,727.34	11.39
Shilling Center - O/M	16,650.00	15,502.54	93.11	539.53	607.93	3.65
Clinton Center O&M	81,550.00	70,184.36	86.06	1,927.89	9,437.75	11.57
Fairview Plaza O&M	73,650.00	59,632.63	80.97	35.00	13,982.37	18.98
CSI Building O&M	19,900.00	2,085.47	10.48	98.34	17,716.19	89.03
Macon Co Soil & Water Bd	102,215.00	83,372.92	81.57	2,134.37	16,707.71	16.35
Sequestration Bldg O&M	27,300.00	23,531.81	86.20	2,392.18	1,376.01	5.04
Total Maintenance	1,957,569.00	1,554,187.11	79.39	127,172.54	276,209.35	14.11
Total Operations & Maint	1,957,569.00	1,554,187.11	79.39	127,172.54	276,209.35	14.11

Richland Community College
 Expenditure Summary by Cost Center
 For the month of May
 92% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 05/31/2014	** %	Encumbered	*** Unencumbered ***	**** %
Fund: Oper & Maint Restricted						
Automotive-Tech Occ	200,000.00	.00	.00	.00	200,000.00	100.00
Culinary Arts	.00	4,859.00	.00	13,657.90	-18,516.90	.00
Building Additions	12,837,000.00	8,642,426.35	67.32	65,891.87	4,128,681.78	32.16
Renovations / Remodeling	618,538.00	638,867.07	103.29	174.25	-20,503.32	-3.31
Maintenance	39,000.00	.00	.00	1,867.25	37,132.75	95.21
Transfer Out	51,300.00	177,172.41	345.37	.00	-125,872.41	-245.37
Total Oper & Maint Restricted	13,745,838.00	9,463,324.83	68.85	81,591.27	4,200,921.90	30.56
Fund: Bond & Interest Fund						
Costs for Bond and Interest Bond & Interest	2,466,393.00	2,439,407.50	98.91	.00	26,985.50	1.09
Total Bond & Interest Fund	2,466,393.00	2,439,407.50	98.91	.00	26,985.50	1.09

Richland Community College
Expenditure Summary by Cost Center
For the month of May
92% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 05/31/2014	%	Encumbered	*** Unencumbered ***	**** %
Fund: Auxiliary Enterprises						
Costs for Auxiliary Services						
Child Care Services	255,362.00	215,400.04	84.35	2,985.36	36,976.60	14.48
Culinary Arts	66,400.00	68,140.30	102.62	11,936.44	-13,676.74	-20.60
Garden Center Ag/Hort	35,500.00	22,169.30	62.45	4,941.52	8,389.18	23.63
Fitness Center	59,400.00	41,459.68	69.80	.00	17,940.32	30.20
Theatre Productions	15,600.00	9,711.00	62.25	.00	5,889.00	37.75
Outdoor Exposition SpcEv	174,487.00	194,750.08	111.61	278.48	-20,541.56	-11.77
Total Auxiliary Services	606,749.00	551,630.40	90.92	20,141.80	34,976.80	5.76
Costs for Business/Community Educa						
Credit	311,410.00	274,352.57	88.10	9,309.09	27,748.34	8.91
NonCredit	275,848.00	205,217.45	74.40	3,631.74	66,998.81	24.29
Business&IndustryAdmin	163,080.00	128,120.22	78.56	115.00	34,844.78	21.37
Total Business/Community Educ	750,338.00	607,690.24	80.99	13,055.83	129,591.93	17.27
Costs for Comm, Ed, Hum and Fine A						
Costs for Institutional Support						
Copy Center	85,020.00	73,955.89	86.99	2,588.00	8,476.11	9.97
General Expenses	150.00	132.00	88.00	.00	18.00	12.00
Total Institutional Support	85,170.00	74,087.89	86.99	2,588.00	8,494.11	9.97
Costs for Clubs						
Total Auxiliary Enterprises	1,442,257.00	1,233,408.53	85.52	35,785.63	173,062.84	12.00

Richland Community College
Expenditure Summary by Cost Center
For the month of May
92% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 05/31/2014	%	Encumbered	*** Unencumbered ***	**** %
Fund: Restricted Purposes Fd						
Costs for Grants						
Child Care Services	8,700.00	8,536.78	98.12	.00	163.22	1.88
Outdoor Exposition SpcEv	32,186.57	.00	.00	.00	32,186.57	100.00
Instruction-Other	1,600.00	.00	.00	.00	1,600.00	100.00
8th Grade Career Fair	300.00	274.82	91.61	.00	25.18	8.39
Student Activities	217,079.64	183,893.20	84.71	6,729.30	26,457.14	12.19
Partner's Salute	4,400.00	4,078.64	92.70	.00	321.36	7.30
YouthLeadershipInstitute	2,750.00	2,952.67	107.37	.00	-202.67	-7.37
College Fair	4,425.00	3,184.35	71.96	.00	1,240.65	28.04
PIE-Career On Wheels	150.00	.00	.00	.00	150.00	100.00
PIE Admin	56,164.00	55,837.89	99.42	.00	326.11	.58
Business/TechnologyDean	8,400.00	.00	.00	.00	8,400.00	100.00
Culinary Arts	20,742.00	9,685.61	46.70	3,403.61	7,652.78	36.90
Information Tech-OccTech	48,689.00	31,420.24	64.53	10,157.03	7,111.73	14.61
Drafting/DesignEngineer	23,750.00	.00	.00	2,819.83	20,930.17	88.13
Horticulture-Bus Occup	82,278.78	59,266.76	72.03	60.52	22,951.50	27.89
Engineering Technology	311,760.00	95,917.09	30.77	170,000.00	45,842.91	14.70
Welding-Technical Occ	248,800.00	4,573.75	1.84	.00	244,226.25	98.16
Health Information Tech	1,500.00	.00	.00	.00	1,500.00	100.00
Hospitality Management	136,655.44	79,062.76	57.86	2,448.32	55,144.36	40.35
Erlanson Art Gallery	736.00	732.19	99.48	.00	3.81	.52
Engl/Human/Journal-Bacca	20,400.00	.00	.00	.00	20,400.00	100.00
Math-Baccalaureate	1,250.00	2,198.86	175.91	.00	-948.86	-75.91
Phys Sci/Physic-Baccal	1,595.00	1,016.00	63.70	.00	579.00	36.30
Biology-Baccalaureate	9,321.00	8,670.89	93.03	.00	650.11	6.97
Chemistry-Baccalaureate	2,570.00	1,933.53	75.23	.00	636.47	24.77
Fire Science-Tech Occ	6,000.00	6,000.00	100.00	.00	.00	.00
History-Baccalaureate	700.00	.00	.00	.00	700.00	100.00
Math/Science Dean	21,030.00	2,002.65	9.52	.00	19,027.35	90.48
Allied Health	8,200.00	7,492.23	91.37	.00	707.77	8.63
Human Simulator	10,078.00	3,838.00	38.08	5,972.36	267.64	2.66
Radiology Tech-Hlth Occ	23,000.00	21,686.43	94.29	.00	1,313.57	5.71
Surgical Tech-Health Occ	7,700.00	7,220.18	93.77	.00	479.82	6.23
Academic Success	5,176.00	.00	.00	.00	5,176.00	100.00
Advising and Records	4,375.00	4,252.92	97.21	.00	122.08	2.79
Student Services Records	16,327.00	12,988.82	79.55	.00	3,338.18	20.45
Fin Aid & Vet Affairs	4,000.00	2,588.58	64.71	.00	1,411.42	35.29
LRC	17,587.54	16,287.32	92.61	452.10	848.12	4.82
Enrollment/RetentionSvcs	3,272.00	3,753.76	114.72	.00	-481.76	-14.72
TechnicalServicesSupport	25,000.00	8,928.56	35.71	.00	16,071.44	64.29
Student Servs-Counseling	155,366.09	113,808.94	73.25	190.00	41,367.15	26.63
Commercial Custodial	128,046.32	53,253.43	41.59	979.26	73,813.63	57.65
Career Technologies	251,203.31	167,913.32	66.84	.00	83,289.99	33.16
CTEI Grant - DOC	72,000.00	53,932.60	74.91	5,713.52	12,353.88	17.16
CareerTech-Perkins	4,060.00	1,127.13	27.76	.00	2,932.87	72.24
ConstructionOccup-DOC	150,022.62	106,788.04	71.18	326.27	42,908.31	28.60
Allied Health-Baccal	1,595.00	.00	.00	.00	1,595.00	100.00
Dean Academic Support	2.46	.00	.00	.00	2.46	100.00

Richland Community College
Expenditure Summary by Cost Center
For the month of May
92% of Fiscal Year 1314

	Budget 1314	** Actual Expended 05/31/2014	** %	Encumbered	*** Unencumbered	**** %
Fairview Park Plaza	700.00	.00	.00	.00	700.00	100.00
CommunityService	300,645.53	201,971.55	67.18	575.00	98,098.98	32.63
Sequestration Proj	86,237.00	84,219.70	97.66	7,998.66	-5,981.36	-6.94
Clinton Center	35,800.00	31,459.43	87.88	.00	4,340.57	12.12
VP Economic Development	7,491.00	7,491.00	100.00	.00	.00	.00
Community Relations	3,000.00	781.06	26.04	.00	2,218.94	73.96
Sustainability	8,120.28	8,120.28	100.00	.00	.00	.00
General Expenses	291,165.14	219,942.69	75.54	199.00	71,023.45	24.39
Administration General	283,641.20	192,537.63	67.88	420.00	90,683.57	31.97
Presidents Office	1,345.00	.00	.00	1,344.99	.01	.00
Faculty/Staff Developmt	4,000.00	2,483.30	62.08	276.85	1,239.85	31.00
Foundation&Development	520.00	517.70	99.56	2,389.68	-2,387.38	-459.11
Maintenance	7,950.00	.00	.00	.00	7,950.00	100.00
Custodial	2,050.00	.00	.00	.00	2,050.00	100.00
Grounds	21,000.00	.00	.00	.00	21,000.00	100.00
Grant-Administration	303,916.89	194,088.77	63.86	1,364.63	108,463.49	35.69
Grant-Non-Administration	14,667.67	12,954.42	88.32	.00	1,713.25	11.68
Grants-Training	5,840.00	2,419.39	41.43	.00	3,420.61	58.57
Grant-SupportServices	22,670.00	8,368.57	36.91	.00	14,301.43	63.09
Family Literacy	5,124.39	365.27	7.13	.00	4,759.12	92.87
Adult Literacy	37,328.04	20,203.00	54.12	.00	17,125.04	45.88
Instruction	97,738.11	81,273.52	83.15	7,719.80	8,744.79	8.95
Total Grants	3,701,894.02	2,216,296.22	59.87	231,540.73	1,254,057.07	33.88
Costs for Financial Aid						
Illinois Veterans Grant	148,100.00	154,971.00	104.64	.00	-6,871.00	-4.64
Post 9/11 Veterans Grant	105,000.00	102,804.72	97.91	.00	2,195.28	2.09
FoundationScholarships	443,000.00	459,929.40	103.82	.00	-16,929.40	-3.82
Trade Recovery Act Aid	5,000.00	3,500.00	70.00	.00	1,500.00	30.00
Direct Loans	2,200,000.00	1,931,050.00	87.78	.00	268,950.00	12.23
PELL	4,755,000.00	4,735,061.61	99.58	.00	19,938.39	.42
Federal Work Study	3,500.00	2,887.54	82.50	.00	612.46	17.50
SEOG	36,000.00	29,755.17	82.65	.00	6,244.83	17.35
MAP	411,500.00	420,334.00	102.15	.00	-8,834.00	-2.15
Workforce Investment Sol	260,000.00	258,563.51	99.45	.00	1,436.49	.55
IL National Guard Grant	32,000.00	26,446.00	82.64	.00	5,554.00	17.36
Total Financial Aid	8,399,100.00	8,125,302.95	96.74	.00	273,797.05	3.26
Transfer Out	.00	14.55	.00	.00	-14.55	.00
Total Restricted Purposes Fd	12,100,994.02	10,341,613.72	85.46	231,540.73	1,527,839.57	12.63

Richland Community College
 Expenditure Summary by Cost Center
 For the month of May
 92% of Fiscal Year 1314

	Budget 1314	** Actual Expended ** 05/31/2014	** %	Encumbered	*** Unencumbered	**** %
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Fund: Working Cash Fund						
Transfer Out	5,000.00	1,750.00	35.00	.00	3,250.00	65.00
Total Working Cash Fund	5,000.00	1,750.00	35.00	.00	3,250.00	65.00
Fund: Trust & Agency Fund						
Costs for Trust and Agency						
Club Expenses	83,425.00	84,905.19	101.77	215.45	-1,695.64	-2.03
Transfer Out	2,000.00	400.00	20.00	.00	1,600.00	80.00
Total Trust & Agency Fund	85,425.00	85,305.19	99.86	215.45	-95.64	- .11
Fund: Audit Fund						
Costs for Institutional Support						
Business Office	14,736.00	13,613.29	92.38	.00	1,122.71	7.62
Costs for Audit						
Audit	42,265.00	42,265.00	100.00	.00	.00	.00
Contingency	3,908.00	.00	.00	.00	3,908.00	100.00
Total Audit Fund	60,909.00	55,878.29	91.74	.00	5,030.71	8.26
Fund: Liab,Protect,Settle						
Liab Protection & Settle	1,191,764.00	1,011,985.28	84.91	69,457.24	110,321.48	9.26
Total Liab,Protect,Settle	1,191,764.00	1,011,985.28	84.91	69,457.24	110,321.48	9.26

Richland Community College
 Bills Presented for Ratification
 MAY 1314

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
4 Imprint Inc	Admission and Recruit	Materials	689.79	689.79		
A M Leonard Inc	Horticulture-Bus Occu	Materials	797.44	797.44		
AACRAO		Prepaid Expenses	627.00			
AFLAC		AFLAC	946.85	946.85		
AMELCA Food Pantry	Club Expenses	Donations/Gifts	130.00			130.00
AT&T	NetworkingSupport	Telecommunications	1,548.46	1,548.46		
AT&T	Fairview Plaza O&M	Telecommunications	168.92		168.92	
AT&T	Utilities	Telephone	789.33		789.33	
AT&T	Utilities	Telephone	150.24		150.24	
AT&T	Utilities	Telephone	442.27		442.27	
AT&T	CommunityService	Telephone	83.53			83.53
AT&T	Fairview Plaza O&M	Telephone	13.99		13.99	
AT&T	Fairview Plaza O&M	Telephone	168.48		168.48	
AT&T	Utilities	Telephone	414.49		414.49	
AT&T Long Distance	Utilities	Telephone	260.91		260.91	
Advanced Disposal Services	Utilities	Refuse Disposal	915.83		915.83	
Advanced Disposal Services	CSI Building O&M	Refuse Disposal	63.23		63.23	
Advanced Disposal Services	Macon Co Soil & Water	Refuse Disposal	67.34		67.34	
Advanced Disposal Services	Sequestration Bldg O&	Refuse Disposal	56.99		56.99	
Advanced Disposal Services	Outdoor Exposition Sp	Contractual-Other	32.12			32.12
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	16.77	16.77		
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	147.10	147.10		
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	970.43	970.43		
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	7.25	7.25		
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	294.45	294.45		
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	24.86	24.86		
Allen, Shelby Ellis	Education-Baccalaurea	Student Awards	50.00	50.00		
AmerenIP	Fairview Plaza O&M	Electricity	74.76		74.76	
AmerenIP	Utilities	Electricity	22.90		22.90	
AmerenIP	Utilities	Electricity	110.29		110.29	
AmerenIP	Utilities	Electricity	36.96		36.96	
AmerenIP	Sequestration Bldg O&	Electricity	1,099.13		1,099.13	
AmerenIP	Utilities	Electricity	4,791.43		4,791.43	
AmerenIP	Utilities	Electricity	125.05		125.05	
AmerenIP	Utilities	Electricity	1,260.20		1,260.20	
AmerenIP	Utilities	Electricity	165.76		165.76	
AmerenIP	Clinton Center O&M	Electricity	74.47		74.47	
AmerenIP	Clinton Center O&M	Electricity	233.31		233.31	
AmerenIP	Fairview Plaza O&M	Electricity	75.71		75.71	
AmerenIP	Fairview Plaza O&M	Electricity	84.81		84.81	
AmerenIP	Macon Co Soil & Water	Electricity	85.67		85.67	
American Express		Credit Card Pmt Clear	1,795.54	1,795.54		
Apple Computer	LRC Audio Visual	Materials	98.00	98.00		
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	43.45		43.45	
PAGE TOTALS			20,272.76	8,013.94	12,013.17	245.65

Richland Community College
Bills Presented for Ratification
MAY 1314

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Aramark Corporation	Child Care Services	Meals	1,497.91			1,497.91
Aramark Uniform Services	Culinary Arts	Contractual-Other	148.00	148.00		
Aramark Uniform Services	Culinary Arts	Contractual-Other	148.00	148.00		
Aramark Uniform Services	Culinary Arts	Contractual-Other	148.00	148.00		
Aramark Uniform Services	Culinary Arts	Contractual-Other	156.11	156.11		
Aramark Uniform Services	Culinary Arts	Contractual-Other	156.11	156.11		
Arbico Organics	Garden Center Ag/Hort	Materials	59.30			59.30
Arbico Organics	Garden Center Ag/Hort	Materials	28.11			28.11
Archambault, Margaret	LearningAccommodation	Travel-In State	282.50	282.50		
Archambault, Margaret	LearningAccommodation	Travel-In State	452.00	452.00		
Area Disposal Service Inc	Clinton Center O&M	Refuse Disposal	62.03		62.03	
Baker & Taylor Books	LRC	Reference Materials	94.64	94.64		
Baker & Taylor Books	LRC	Reference Materials	94.64	94.64		
Baker & Taylor Books	LRC	Reference Materials	94.21	94.21		
Baker, Gianina R	Institutl Effectivene	Travel-Out of State	59.93	59.93		
Bauer, Gail	Humanities - Dean	Registration Fees	405.00	405.00		
Bauer, Gail	Humanities - Dean	Travel-Out of State	964.23	964.23		
BearMail Co		Inventory-CentralStor	197.99	197.99		
Beck's Studio		Inventory-CentralStor	10.00	10.00		
Belvin, Calan K	Club Expenses	Registration Fees	42.18			42.18
Bentley Systems Inc		Prepaid Expenses	1,300.00	1,300.00		
Bentley Systems Inc	Drafting/DesignEngine	Computer Software	450.00	450.00		
Bonnett, Jake	Erlanson Art Gallery	Student Awards	100.00	100.00		
Bradfield's Computer Supply		Inventory-CentralStor	1,260.00	1,260.00		
Bradfield's Computer Supply		Inventory-CentralStor	56.00	56.00		
Burdick Plumbing & Heating Co In	CSI Building O&M	Equip Repair/Maint Ag	130.00		130.00	
Burdick, Jan	Erlanson Art Gallery	Student Awards	25.00	25.00		
Busboom, Scott	Marketing	Advertising	200.00	200.00		
Busey Bank	Macon Co Soil & Water	Install Pymt Lease/Pu	4,490.00		4,490.00	
Business Journal	Marketing	Advertising	293.00	293.00		
CDS Leasing	Copiers	Equipment Rental	237.00	237.00		
CDS Leasing	Copiers	Equipment Rental	90.00	90.00		
CDS Leasing	Copiers	Equipment Rental	524.12	524.12		
CDS Leasing	Copiers	Equipment Rental	60.00	60.00		
CDS Leasing	Copiers	Equipment Rental	280.00	280.00		
CDS Leasing	Copiers	Equipment Rental	92.00	92.00		
CDS Leasing	Copiers	Equipment Rental	295.63	295.63		
CDS Leasing	Copiers	Equipment Rental	117.00	117.00		
CDS Leasing	Copiers	Equipment Rental	150.00	150.00		
CDS Leasing	Copiers	Equipment Rental	139.77	139.77		
CDS Leasing	Copiers	Equipment Rental	194.00	194.00		
CDS Leasing	Copiers	Equipment Rental	117.00	117.00		
CDS Office Technologies	Copiers	Printing	80.67	80.67		
CDS Office Technologies	Copiers	Printing	1,152.53	1,152.53		
CDS Office Technologies	Copiers	Printing	12.77	12.77		
CDS Office Technologies	Copiers	Printing	26.88	26.88		
CDS Office Technologies	Copiers	Printing	1,080.62	1,080.62		
CDWG Government Inc	Culinary Arts	Instructional Supplie	1,636.66			1,636.66
CDWG Government Inc	Culinary Arts	Instructional Supplie	180.72			180.72
		PAGE TOTALS	19,872.26	11,745.35	4,682.03	3,444.88

Richland Community College
Bills Presented for Ratification
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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
CDWG Government Inc	Culinary Arts	Instructional Supplie	350.10			350.10
CDWG Government Inc	Culinary Arts	Instructional Supplie	113.52			113.52
CORE Construction	Building Additions	New Bldgs & Additions	698,417.00			698,417.00
CORE Construction	Building Additions	New Bldgs & Additions	911,066.00			911,066.00
CPI Qualified Plan Consultants	General Expenses	Bank Service Charges	10.00	10.00		
Cardinal, Matthew S	Club Expenses	Travel-In State	181.00			181.00
Cardinal, Matthew S	Radiology Tech-Hlth O	Travel-In State Milea	273.91	273.91		
Casey, Sue	Art-Baccalaureate	Meeting Expense	47.27	47.27		
Central Illinois Coop		CPED Accounts Receiva	555.00			555.00
Chandra, Prem	Humanities - Dean	Meeting Expense	16.96	16.96		
Chandra, Prem	Art-Baccalaureate	Meeting Expense	100.00	100.00		
Channing L Bete Co Inc	Allied Health	Instructional Supplie	78.35	78.35		
Chronicle of Higher Education	Human Resources	Advertising	497.76	497.76		
City of Decatur IL	Utilities	Water,Sewage	122.05		122.05	
City of Decatur IL	CSI Building O&M	Water,Sewage	64.17		64.17	
City of Decatur IL	Sequestration Bldg O&	Water,Sewage	116.48		116.48	
City of Decatur IL	Utilities	Water,Sewage	199.22		199.22	
City of Decatur IL	Utilities	Water,Sewage	387.64		387.64	
City of Decatur IL	Utilities	Water,Sewage	222.77		222.77	
City of Decatur IL	Utilities	Water,Sewage	964.82		964.82	
City of Decatur IL	Fairview Plaza O&M	Water,Sewage	59.27		59.27	
Classic Printing	Club Expenses	Contractual-Other	985.29			985.29
Clay, Joyce A	AAS Nursing -Health O	Travel-In State Milea	81.93	81.93		
Cole, Jerry	CommunityService	Travel-In State	72.32			72.32
College Source Inc		Prepaid Expenses	906.50	906.50		
College Source Inc	Advising and Records	Publications & Dues	906.50	906.50		
Colonial Life & Accident		Colonial Insurance	15.00		15.00	
Comcast	Presidents Office	Telecommunications	17.91	17.91		
Comcast	Presidents Office	Telecommunications	114.97	114.97		
Confidential On-Site Paper	Business Office	Contractual-Other	82.00	82.00		
Consolidated Communications	Utilities	Telephone	610.67		610.67	
Constellation NewEnergy Gas Divi	Utilities	Electricity	1,574.40		1,574.40	
Constellation NewEnergy Gas Divi	Utilities	Electricity	14,396.82		14,396.82	
Constellation NewEnergy Gas Divi	Utilities	Electricity	2,151.60		2,151.60	
Constellation NewEnergy Gas Divi	Fairview Plaza O&M	Electricity	218.42		218.42	
Constellation NewEnergy Gas Divi	Macon Co Soil & Water	Electricity	269.16		269.16	
Cooke Business Forms Inc	Maintenance	Maintenance Supplies	266.43		266.43	
Cooper, Stephani A		Child Care Receivable	516.00			516.00
Credo Reference Limited		Prepaid Expenses	3,670.00	3,670.00		
Crews, Denise, Dr	VP Academic Services	Telecommunications	60.00	60.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
Cromwell Radio Group Inc	Marketing	Advertising	200.00	200.00		
D and D Farms	Outdoor Exposition Sp	Printing	105.00			105.00
DMH Corporate Health Services	Credit	Contractual-Other	110.00			110.00
DMH Corporate Health Services	Credit	Contractual-Other	520.00			520.00
DMH Corporate Health Services	Credit	Contractual-Other	55.00			55.00
DMH Corporate Health Services	Maintenance	Maintenance Supplies	55.00		55.00	
Davison, Jeffrey L	General Expenses	Travel-In State	208.32			208.32
		PAGE TOTALS	1,642,412.53	7,479.06	21,678.92	1,613,254.55

Richland Community College
 Bills Presented for Ratification
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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
DeBose Consulting	NonCredit	Contractual-Other	400.00			400.00
DeBose Consulting	NonCredit	Contractual-Other	1,000.00			1,000.00
DeBose Consulting	NonCredit	Contractual-Other	560.00			560.00
DeBose Consulting	NonCredit	Contractual-Other	1,000.00			1,000.00
DeVore, Leslie A	Grant-Administration	Travel-In State	54.24			54.24
Decatur Awards & Screen Printing	AAS Nursing -Health O	Printing	17.40	17.40		
Decatur Public Schools	Marketing	Advertising	100.00	100.00		
Del's Popcorn Shop	Culinary Arts	Instructional Supplie	85.75			85.75
Del's Popcorn Shop	Culinary Arts	Instructional Supplie	67.00			67.00
Dipper, Charlotte M	Faculty/Staff Develop	Employee Awards	165.28	165.28		
Dipper, Charlotte M	Faculty/Staff Develop	Employee Awards	238.21	238.21		
Dipper, Charlotte M	Club Expenses	Contractual-Other	628.40			628.40
Don's Paint Company	Maintenance	Maintenance Supplies	28.66		28.66	
Dove Inc	Club Expenses	Donations/Gifts	50.00			50.00
Dove Inc	Club Expenses	Donations/Gifts	50.00			50.00
Dudley, Timothy J	Garden Center Ag/Hort	Advertising	100.00			100.00
Dunker Electric	Maintenance	Maintenance Supplies	17.95		17.95	
Dunker Electric	Maintenance	Maintenance Supplies	216.58		216.58	
Dust & Son Auto Supply	Automotive-Tech Occ	Instructional Supplie	108.09	108.09		
Dust & Son of Macon County	Automotive-Tech Occ	Equipment-Instruction	2,375.00	2,375.00		
Dynagraphics Inc	Accounting/Business	Printing	70.11	70.11		
Dynagraphics Inc	Business/TechnologyDe	Printing	35.06	35.06		
Dynagraphics Inc	History-Baccalaureate	Printing	35.05	35.05		
Dynagraphics Inc	Accounting/Business	Printing	70.10	70.10		
Dynagraphics Inc	Maintenance	Printing	70.11		70.11	
EBSCO Reception Room		Prepaid Expenses	9,916.00	9,916.00		
ED2GO	NonCredit	Contractual-Other	4.50			4.50
ED2GO	NonCredit	Contractual-Other	130.00			130.00
Eisenhower High School	General Expenses	Graduation Expense	450.00	450.00		
Elan Corporate Payment Systems		Credit Card Pmt Clear	35,693.29	35,693.29		
Elsevier Inc		Fees Pass Thru Nursin	235.00	235.00		
Elsevier Inc		Fees Pass Thru Rad Te	405.00	405.00		
Elsevier Inc		Fees Pass Thru Nursin	700.00	700.00		
Elsevier Inc		Fees Pass Thru Nursin	644.00	644.00		
Elsevier Inc		Fees Pass Thru Nursin	648.00	648.00		
Elsevier Inc		Fees Pass Thru Nursin	644.00	644.00		
Elsevier Inc		Fees Pass Thru Nursin	648.00	648.00		
Elsevier Inc		Fees Pass Thru Nursin	540.00	540.00		
Enterprise	VP Academic Services	Travel-In State	70.92	70.92		
Evergreen FS-Stephens #24	Credit	Vehicle Expense	455.45			455.45
Evergreen FS-Stephens #24	Credit	Vehicle Expense	536.52			536.52
Evergreen FS-Stephens #24	College Vehicle	Vehicle Expense	1,977.09		1,977.09	
Evergreen FS-Stephens #24	Credit	Vehicle Expense	664.29			664.29
Evergreen FS-Stephens #24	Credit	Vehicle Expense	667.86			667.86
Fairview Park Plaza LLC	Fairview Plaza O&M	Facility Rental	4,615.92		4,615.92	
Family Support Payment Center		Wage Garnishment Orde	90.88	90.88		
Family Support Payment Center		Wage Garnishment Orde	108.72	108.72		
Fennessey, Pixie	Erlanson Art Gallery	Student Awards	50.00	50.00		
Ferrill, Chris A	Math/Science Dean	Travel-In State	66.34	66.34		
		PAGE TOTALS	67,504.77	54,124.45	6,926.31	6,454.01

Richland Community College
 Bills Presented for Ratification
 MAY 1314

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Fidelity Investments		Misc Deductions	300.00	300.00		
FirstEnergy Solutions	Utilities	Electricity	22.34		22.34	
FirstEnergy Solutions	Utilities	Electricity	171.64		171.64	
FirstEnergy Solutions	Fairview Plaza O&M	Electricity	90.20		90.20	
FirstEnergy Solutions	Macon Co Soil & Water	Electricity	135.55		135.55	
FirstEnergy Solutions	Macon Co Soil & Water	Electricity	152.33		152.33	
FirstEnergy Solutions	Sequestration Bldg O&	Electricity	296.12		296.12	
FirstEnergy Solutions	Utilities	Electricity	17,332.26		17,332.26	
FirstEnergy Solutions	Fairview Plaza O&M	Electricity	93.81		93.81	
Foodservice Warehouse	CTEI Grant - DOC	Equipment-Grants Only	7,531.24			7,531.24
Ford, Bryan D	Club Expenses	Contractual-Other	500.00			500.00
Fought, Patrick W	Clinton Center O&M	Custodial Services	152.50		152.50	
Fought, Patrick W	Clinton Center O&M	Custodial Services	152.50		152.50	
Fought, Patrick W	Clinton Center O&M	Custodial Services	152.50		152.50	
Fought, Patrick W	Clinton Center O&M	Custodial Services	152.50		152.50	
Franczek Radelet	Board of Trustees	Legal Services-Admin	5,251.85	5,251.85		
Frontier	Clinton Center O&M	Telephone	156.29		156.29	
Fros, Janet M	Academic Success	Interpreter Salary	1,873.92	1,873.92		
Fros, Janet M	Academic Success	Interpreter Salary	1,599.68	1,599.68		
Full Compass Systems	TechnicalServicesSupp	Materials	3,266.28	3,266.28		
Full Compass Systems	LRC Audio Visual	Materials	829.98	829.98		
Full Compass Systems	Culinary Arts	Equipment-Instruction	390.00			390.00
Full Compass Systems	Culinary Arts	Equipment-Instruction	1,630.78			1,630.78
Full Compass Systems	Culinary Arts	Equipment-Instruction	557.22			557.22
Full Compass Systems	LRC Audio Visual	Materials	19.89	19.89		
G F I Digital	Sequestration Proj	Printing	566.35			566.35
G F I Digital	Sequestration Proj	Printing	-1,546.29			-1,546.29
G F I Digital	Sequestration Proj	Printing	203.56			203.56
G F I Digital	Sequestration Proj	Printing	1,375.00			1,375.00
G F I Digital	Sequestration Proj	Printing	183.73			183.73
G J Builders Hardware Inc	Maintenance	Maintenance Supplies	48.00		48.00	
G J Builders Hardware Inc	Maintenance	Maintenance Supplies	42.00		42.00	
Gallery 510/Nova Framing	Board of Trustees	Materials	248.20	248.20		
Gallery 510/Nova Framing	Board of Trustees	Materials	-248.20	-248.20		
Garrett, Janean A	Admission and Recruit	Travel-In State	113.57	113.57		
Garver Feeds	Garden Center Ag/Hort	Materials	98.15			98.15
Garver Feeds	Garden Center Ag/Hort	Materials	75.22			75.22
Garver Feeds	Garden Center Ag/Hort	Materials	78.89			78.89
God's Littlest Angels	Club Expenses	Donations/Gifts	200.00			200.00
Goodman, Vivian T	CommunityService	Contractual-Other	90.00			90.00
Goodman, Vivian T	CommunityService	Telephone	90.00			90.00
Goodman, Vivian T	CommunityService	Travel-In State	124.36			124.36
Goodman, Vivian T	CommunityService	Travel-In State	61.92			61.92
Green Media Service Inc	Marketing	Advertising	5,433.00	5,433.00		
Gregory, Lisa M	Presidents Office	Travel-Out of State	40.00	40.00		
Gregory, Lisa M	Presidents Office	Travel-In State	45.54	45.54		
Grey, Thomas	NonCredit	Contractual-Other	320.00			320.00
Grimm, Susan	Radiology Tech-Hlth O	Travel-In State Milea	311.88	311.88		
Grimm, Susan	Club Expenses	Travel-In State	174.00			174.00
		PAGE TOTALS	50,940.26	19,085.59	19,150.54	12,704.13

Richland Community College
Bills Presented for Ratification
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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Grindstaff, Jennifer	Grant-Administration	Travel-In State	49.06			49.06
Hanover Insurance Group Co	Liab Protection & Set	General Insurance	270.00			270.00
Hanover Insurance Group Co	Liab Protection & Set	General Insurance	296.00			296.00
Harmon, Clay J	Erlanson Art Gallery	Student Awards	25.00	25.00		
Heartland Bank & Trust Company	Bond & Interest	Interest Expense	37,730.00			37,730.00
Heartland Bank & Trust Company	Bond & Interest	Interest Expense	52,846.25			52,846.25
Heartland Bank & Trust Company	Bond & Interest	Interest Expense	18,381.25			18,381.25
Heartland Technical Academy	General O & M	Facility Rental	1,341.98		1,341.98	
Henneman Engineering Inc	Renovations / Remodel	Site Improvements	3,000.00			3,000.00
Higher Learning Commission	Administration Genera	Contractual-Other	3,752.56	3,752.56		
Higher One Inc		Prepaid Expenses	5,119.00	5,119.00		
Higher One Inc	General Expenses	Professional Fees	1,706.00	1,706.00		
Hoelting & Co	Hospitality Managemen	Instructional Supplie	54.45			54.45
Hoelting & Co	Culinary Arts	Instructional Supplie	132.65	132.65		
Hoelting & Co	Hospitality Managemen	Instructional Supplie	40.40			40.40
Hoelting & Co	Culinary Arts	Instructional Supplie	45.90	45.90		
Hoelting & Co	Hospitality Managemen	Instructional Supplie	30.65			30.65
Hoffman, William P	Erlanson Art Gallery	Student Awards	100.00	100.00		
Houck Transit Advertising	CommunityService	Advertising	375.00			375.00
Houck Transit Advertising	CommunityService	Advertising	1,250.00			1,250.00
Hummert International	Garden Center Ag/Hort	Materials	949.07			949.07
Hummert International	Garden Center Ag/Hort	Materials	196.61			196.61
IACLEA	Liab Protection & Set	Publications & Dues	150.00			150.00
IBM Corporation	Administrative Info S	Admin Computer-Maint	354.40	354.40		
ICCTA	Presidents Office	Registration Fees	145.00	145.00		
ICCTA	Board of Trustees	Registration Fees	145.00	145.00		
ICCTA	Board of Trustees	Registration Fees	475.00	475.00		
ICCTA	Board of Trustees	Registration Fees	475.00	475.00		
IEMA	Radiology Tech-Hlth O	Instructional Supplie	350.00	350.00		
Illinois Federation of Teachers		Union Dues - Adjunct	97.85		97.85	
Illinois Federation of Teachers		Union Dues-RFT	2,237.13	2,237.13		
Illinois Federation of Teachers		Union Dues - Adjunct	97.85		97.85	
Illinois Federation of Teachers		Union Dues-RFT	2,237.13	2,237.13		
Illinois State Disbursement Unit		Wage Garnishment Orde	69.84		69.84	
Illinois State Disbursement Unit		Wage Garnishment Orde	5.00		5.00	
Illinois State Disbursement Unit		Wage Garnishment Orde	83.56		83.56	
Illinois State Disbursement Unit		Wage Garnishment Orde	5.00		5.00	
International Greenhouse Co	Horticulture-Bus Occu	Equip Repair/Maint Ag	113.99	113.99		
Jan Master Cleaning Services Inc	Custodial	Custodial Services	2,264.62		2,264.62	
Jan Master Cleaning Services Inc	Custodial	Custodial Services	22,950.00		22,950.00	
Jan Master Cleaning Services Inc	Macon Co Soil & Water	Custodial Services	450.00		450.00	
Jan Master Cleaning Services Inc	Sequestration Bldg O&	Custodial Services	1,100.00		1,100.00	
Jan Master Cleaning Services Inc	Liab Protection & Set	Custodial Services	2,550.00			2,550.00
Jan Master Cleaning Services Inc	Liab Protection & Set	Custodial Services	251.63			251.63
Jelks, Robert	Club Expenses	Contractual-Other	500.00			500.00
Jennings, Harold M	General Expenses	Collection Co Charges	172.58		172.58	
Jenzabar Inc	Administrative Info S	Consultants/Workshops	1,200.00	1,200.00		
Jenzabar Inc		Prepaid Expenses	108,483.00	108,483.00		
Jones, Kona R	Online Learning	Travel-Out of State	820.00	820.00		
		PAGE TOTALS	275,475.41	128,448.44	28,106.60	118,920.37

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
KONE Inc	Maintenance	Equip Repair/Maint Ag	318.65		318.65	
Kaskaskia Broadcasting Inc	Marketing	Advertising	388.70	388.70		
Kaskaskia Broadcasting Inc	Marketing	Advertising	1,000.00	1,000.00		
Key Equipment Finance	General Expenses	Equipment Rental	199.00			199.00
Key Equipment Finance	Administration Genera	Equipment Rental	210.00			210.00
Key Equipment Finance	Administration Genera	Equipment Rental	210.00			210.00
Keystone Homes	Clinton Center O&M	Facility Rental	6,333.33		6,333.33	
Kickle, L Virginia	Erlanson Art Gallery	Student Awards	125.00	125.00		
Kickle, L Virginia	Erlanson Art Gallery	Student Awards	100.00	100.00		
LLCC Capital City Center	Faculty/Staff Develop	Registration Fees	600.00			600.00
LLCC Capital City Center	Faculty/Staff Develop	Registration Fees	600.00			600.00
Laser Innovation Inc	Academic Lab Support	Materials	334.12	334.12		
Lee Enterprises Inc	Marketing	Advertising	2,767.06	2,767.06		
Lee Enterprises Inc	Human Resources	Advertising	3,990.90	3,990.90		
Lee Enterprises Inc	Maintenance	Advertising	66.16		66.16	
Lee Enterprises Inc	General Expenses	Advertising	48.09	48.09		
Lee, Katherine B	Surgical Tech-Health	Travel-In State Milea	58.76	58.76		
Logical Operations	Credit	Instructional Supplie	87.90			87.90
Logical Operations	NonCredit	Instructional Supplie	38.91			38.91
MANCOMM	Credit	Instructional Supplie	198.60			198.60
MANCOMM	Credit	Instructional Supplie	55.38			55.38
MRE Benefit Admin Systems		Group Insurance	31,101.13	31,101.13		
MRE Benefit Admin Systems		Health Insurance	200,370.18	200,370.18		
Macon County Collector	Grounds	Property Taxes	79.22		79.22	
Macon County Collector	Grounds	Property Taxes	438.56		438.56	
Macon County Collector	Grounds	Property Taxes	425.47		425.47	
Macon Resources Inc	Allied Health	Laundry/Linen Supplie	26.95	26.95		
Main Street Church of the	CommunityService	Facility Rental	225.00			225.00
Maloney, Judy Ann		RCC Foundation A/R	85.00	85.00		
Mangle Management Systems	Club Expenses	Contractual-Other	12.66			12.66
Mangle Management Systems	Club Expenses	Meeting Expense	270.00			270.00
Mangle Management Systems	Presidents Office	Meeting Expense	69.00	69.00		
Mangle Management Systems	Human Resources	Meeting Expense	30.00	30.00		
Mangle Management Systems	Board of Trustees	Meeting Expense	57.00	57.00		
Mangle Management Systems	Board of Trustees	Meeting Expense	69.00	69.00		
Mangle Management Systems		RCC Foundation A/R	600.00	600.00		
Mangle Management Systems		RCC Foundation A/R	241.50	241.50		
Mangle Management Systems		RCC Foundation A/R	420.00	420.00		
Mangle Management Systems	VP Academic Services	Meeting Expense	563.75	563.75		
Manufacturing Skill Standards Co	Credit	Instructional Supplie	40.00			40.00
Manufacturing Skill Standards Co	Credit	Instructional Supplie	40.00			40.00
Manufacturing Skill Standards Co	Credit	Instructional Supplie	40.00			40.00
Manufacturing Skill Standards Co	Credit	Instructional Supplie	40.00			40.00
Manufacturing Skill Standards Co	Credit	Instructional Supplie	840.00			840.00
Manufacturing Skill Standards Co	Engineering Technolog	Instructional Supplie	60.00			60.00
Mark's Plumbing	Maintenance	Maintenance Supplies	74.68		74.68	
Mark's Plumbing	Maintenance	Maintenance Supplies	23.05		23.05	
Marquis Beverage Service	Culinary Arts	Instructional Supplie	88.20			88.20
Marquis Beverage Service	Culinary Arts	Instructional Supplie	603.95			603.95
		PAGE TOTALS	254,664.86	242,446.14	7,759.12	4,459.60

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Marquis Beverage Service	Culinary Arts	Instructional Supplie	245.95			245.95
Marquis Beverage Service	Culinary Arts	Instructional Supplie	198.75			198.75
Marquis Beverage Service	Culinary Arts	Instructional Supplie	13.00			13.00
Marquis Beverage Service	Culinary Arts	Instructional Supplie	472.85			472.85
Marquis Beverage Service	Culinary Arts	Instructional Supplie	110.25			110.25
Marquis Beverage Service	Culinary Arts	Instructional Supplie	294.00			294.00
Marquis Beverage Service	Culinary Arts	Instructional Supplie	450.60			450.60
Marquis Beverage Service	Culinary Arts	Instructional Supplie	205.80			205.80
Martin Graphics & Printing Serv	Marketing	Credit Schedules	2,142.00	2,142.00		
Menard Inc	Horticulture-Bus Occu	Instructional Supplie	75.58	75.58		
Menard Inc	Maintenance	Maintenance Supplies	28.63		28.63	
Menard Inc	Welding-Technical Occ	Instructional Supplie	34.77	34.77		
Menard Inc	Maintenance	Maintenance Supplies	28.95		28.95	
Menard Inc	Maintenance	Maintenance Supplies	15.98		15.98	
Menard Inc	Maintenance	Maintenance Supplies	47.66		47.66	
Menard Inc	Maintenance	Maintenance Supplies	94.86		94.86	
Michael J Fox Foundation for Par	Club Expenses	Donations/Gifts	50.00			50.00
Midland Paper Company		Inventory-CentralStor	69.76	69.76		
Midland Paper Company	Copy Center	Materials	234.76			234.76
Midland Paper Company	Copy Center	Materials	881.58			881.58
Midland Paper Company	Copy Center	Materials	164.60			164.60
Midland Paper Company	Copy Center	Materials	492.42			492.42
Midwest Fiber Inc of Decatur	Utilities	Refuse Disposal	90.00		90.00	
Millikin University	Diversity	Consultants/Workshops	1,000.00	1,000.00		
Minitab Inc		Prepaid Expenses	1,449.00	1,449.00		
NASFAA	Fin Aid & Vet Affairs	Registration Fees	546.25	546.25		
NASFAA	Fin Aid & Vet Affairs	Registration Fees	575.00	575.00		
NCTE	Human Resources	Advertising	100.00	100.00		
NSC	NonCredit	Publications & Dues	340.00			340.00
Neher Electric	Maintenance	Maintenance Supplies	3,671.55		3,671.55	
Neher Electric	Maintenance	Maintenance Supplies	95.00		95.00	
Nein, Christine K		Other Rec-Employees	250.00	250.00		
Neuhoff Media Decatur	Marketing	Advertising	500.00	500.00		
Newman & Ullman Inc		Inventory-CentralStor	144.55	144.55		
Newman & Ullman Inc	Custodial	Maintenance Supplies	156.10		156.10	
Niemann Foods	Culinary Arts	Instructional Supplie	56.68	56.68		
Niemann Foods	Culinary Arts	Instructional Supplie	36.95	36.95		
Niemann Foods	Culinary Arts	Instructional Supplie	30.88	30.88		
Niemann Foods	Culinary Arts	Instructional Supplie	41.08	41.08		
Niemann Foods	Culinary Arts	Instructional Supplie	38.39	38.39		
Niemann Foods	Culinary Arts	Instructional Supplie	28.28	28.28		
Niemann Foods	Culinary Arts	Instructional Supplie	53.04	53.04		
Niemann Foods	Culinary Arts	Instructional Supplie	56.40	56.40		
Niemann Foods	Culinary Arts	Instructional Supplie	34.37	34.37		
Niemann Foods	Hospitality Managemen	Instructional Supplie	1.83			1.83
Niemann Foods	Culinary Arts	Instructional Supplie	3.98	3.98		
Niemann Foods	Culinary Arts	Instructional Supplie	41.22	41.22		
Niemann Foods	Culinary Arts	Instructional Supplie	27.74	27.74		
North East Fund	Club Expenses	Donations/Gifts	438.00			438.00
		PAGE TOTALS	16,159.04	7,335.92	4,228.73	4,594.39

Richland Community College
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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
NurseTim Inc	HealthProfessions Dea	Travel-Out of State	1,016.37	1,016.37		
NurseTim Inc	AAS Nursing -Health O	Meeting Expense	1,725.00	1,725.00		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	89.99	89.99		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	76.72	76.72		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	108.83	108.83		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	50.38	50.38		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	5.49	5.49		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	71.94	71.94		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	10.91	10.91		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	-39.99	-39.99		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	-10.91	-10.91		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	64.27	64.27		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	73.04	73.04		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	215.68	215.68		
Office Depot Inc		Inventory-CentralStor	870.14	870.14		
Office Max		Inventory-CentralStor	2,958.34	2,958.34		
Oliver, Brooke D	Surgical Tech-Health	Travel-In State Milea	433.92	433.92		
Oliver, Brooke D	Surgical Tech-Health	Travel-In State Milea	108.48	108.48		
Oliver, John	Erlanson Art Gallery	Student Awards	25.00			
Oliver, John	Erlanson Art Gallery	Student Awards	50.00	50.00		
Operation Smile	Club Expenses	Donations/Gifts	50.00			50.00
Orv Graham Radio Advertising Bro	Marketing	Advertising	192.00	192.00		
PSA Worldwide	CommunityService	Materials	4,440.60			4,440.60
Park Seed Wholesale	Garden Center Ag/Hort	Materials	24.39			24.39
Parks Sewer Service	Maintenance	Equip Repair/Maint Ag	280.00		280.00	
Parks Sewer Service	Maintenance	Equip Repair/Maint Ag	135.00		135.00	
Patterson, Christina L		RCC Foundation A/R	50.00	50.00		
Plummer, Chris	Erlanson Art Gallery	Travel-In State	110.17	110.17		
Poindexter, Lynne M	Academic Success	Interpreter Salary	150.00	150.00		
Presentations Direct	Copy Center	Materials	121.50			121.50
Pride Cleaners	Culinary Arts	Contractual-Other	41.42	41.42		
Pride Cleaners	Culinary Arts	Contractual-Other	76.30	76.30		
Pride Cleaners	Culinary Arts	Contractual-Other	129.71	129.71		
Provantage Corp	TechnicalServicesSupp	Office Supplies	1,632.68	1,632.68		
Provantage Corp	TechnicalServicesSupp	Office Supplies	1,778.14	1,778.14		
Provantage Corp	TechnicalServicesSupp	Office Supplies	1,961.35	1,961.35		
Quill Corp	Commercial Custodial	Instructional Supplie	4.64			4.64
Quill Corp	Commercial Custodial	Instructional Supplie	14.38			14.38
Quill Corp	Commercial Custodial	Instructional Supplie	154.84			154.84
Quill Corp	CTEI Grant - DOC	Equipment-Grants Only	309.99			309.99
Quill Corp	Career Technologies	Instructional Supplie	99.99			99.99
Quill Corp	Career Technologies	Instruotional Supplie	193.80			193.80
RCC-Foundation		Richland Foundation	188.05	188.05		
RCC-Foundation		FND Scholarship Reven	476.00			476.00
RCC-Foundation		Credit Card Clearing	500.00	500.00		
RCC-Foundation		Credit Card Clearing	680.00	680.00		
RCC-Foundation		Credit Card Clearing	680.00	680.00		
RCC-Foundation		Credit Card Clearing	1,000.00	1,000.00		
RCC-Foundation		FND Scholarship Reven	484.00			484.00
		PAGE TOTALS	23,862.55	17,073.42	415.00	6,374.13

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
RCC-Foundation		FND Scholarship Reven	881.00			881.00
RCC-Foundation		FND Scholarship Reven	342.00			342.00
RCC-Foundation		Richland Foundation	188.05	188.05		
RCC-Foundation		Credit Card Clearing	780.00	780.00		
RCC-Foundation		FND Scholarship Reven	155.00			155.00
RSNLT	Board of Trustees	Legal Services-Admin	62.50	62.50		
Ramsay, Kimberly N	General Expenses	Graduation Expense	150.00	150.00		
Refreshment Services Pepsi	Outdoor Exposition Sp	Materials	208.64			208.64
Reliance Standard		Life Insurance	3,548.81	3,548.81		
Reliance Standard		LTD Insurance	2,212.53	2,212.53		
Reliance Standard		Supplemental Life Ins	1,592.79	1,592.79		
Reserve Account		Inventory-CentralStor	4,000.00	4,000.00		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	73.20	73.20		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	72.52			72.52
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	607.31	607.31		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	479.95			479.95
Robert's Sysco Inc	Hospitality Managemen	Instructional Supplie	138.38			138.38
Robert's Sysco Inc	Child Care Services	Snacks and Milk	82.45			82.45
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	2,018.84	2,018.84		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	230.48	230.48		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	76.30	76.30		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	878.85	878.85		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	220.05			220.05
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	1,564.34	1,564.34		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	211.20			211.20
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	40.25	40.25		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	30.70	30.70		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	64.50	64.50		
Robert's Sysco Inc	Culinary Arts	Materials	458.89			458.89
Robert's Sysco Inc	Child Care Services	Snacks and Milk	52.04			52.04
Rogers Supply Co	Heating,Vent,AC-Tech	Instructional Supplie	418.76	418.76		
Rotary Club of Decatur #180	Presidents Office	Publications & Dues	175.00	175.00		
Rutherford, Jamie M	Erlanson Art Gallery	Materials	24.08	24.08		
Ruyle Mechanical Services Inc	Maintenance	Equip Repair/Maint Ag	1,484.00		1,484.00	
Ruyle Mechanical Services Inc	Maintenance	Equip Repair/Maint Ag	2,193.50		2,193.50	
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	-17.50	-17.50		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	102.19	102.19		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	349.01	349.01		
S J Smith Company Inc	Human Simulator	Instructional Supplie	32.53	32.53		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	484.66	484.66		
S J Smith Company Inc	Human Simulator	Instructional Supplie	78.60	78.60		
S J Smith Company Inc	Automotive-Tech Occ	Instructional Supplie	19.20	19.20		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	179.55	179.55		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	14.10	14.10		
SIU-C		Fees Pass Thru Nursin	520.00	520.00		
SIU-C		Fees Pass Thru Nursin	585.00	585.00		
SIU-C		Fees Pass Thru Nursin	585.00	585.00		
SIU-C		Fees Pass Thru Nursin	585.00	585.00		
Sam's Club Discover		Inventory-CentralStor	212.92	212.92		
		PAGE TOTALS	29,447.17	22,467.55	3,677.50	3,302.12

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Sam's Club Discover	Math/Science Dean	Office Supplies	15.98	15.98		
Sam's Club Discover	Engineering Technolog	Meeting Expense	50.92			50.92
Sam's Club Discover	Enrollment/RetentionS	Materials	62.61	62.61		
Sam's Club Discover	Clinton Center	Materials	16.94	16.94		
Sam's Club Discover	Student Activities	Materials	44.88			44.88
Sam's Club Discover	Grant-SupportServices	Meeting Expense	62.47			62.47
Sam's Club Discover	Outdoor Exposition Sp	Office Supplies	25.96			25.96
Sam's Club Discover	Sequestration Proj	Materials	225.60			225.60
Sam's Club Discover	YouthLeadershipInstit	Meeting Expense	126.45			126.45
Sam's Club Discover	Club Expenses	Office Supplies	123.48			123.48
Sam's Club Discover	Marketing	Materials	124.87	124.87		
Sam's Club Discover	Faculty/Staff Develop	Specialities	217.56	217.56		
Sam's Club Discover	Copy Center	Office Supplies	134.87	134.87		
San Luis Video Publishing	Horticulture-Bus Occu	Instructional Supplie	1,428.90	1,428.90		
San Luis Video Publishing	Horticulture-Bus Occu	Instructional Supplie	229.00	229.00		
Saunders, Gayle M	Presidents Office	Meeting Expense	29.60	29.60		
Saunders, Gayle M	Presidents Office	Registration Fees	44.54	44.54		
Scott Fisher Enterprises Inc	Maintenance	Pest Control	525.00		525.00	
Scott Fisher Enterprises Inc	Fairview Plaza O&M	Pest Control	35.00		35.00	
Scott Fisher Enterprises Inc	CSI Building O&M	Pest Control	50.00		50.00	
Scott Fisher Enterprises Inc	Macon Co Soil & Water	Pest Control	50.00		50.00	
Scott Fisher Enterprises Inc	Sequestration Bldg O&	Pest Control	50.00		50.00	
Screen This	Club Expenses	Contractual-Other	578.50			578.50
Screen This	Welding-Technical Occ	Instructional Supplie	575.50	575.50		
Screen This	Club Expenses	Contractual-Other	127.50			127.50
Screen This	Maintenance	Uniforms	443.00		443.00	
Sebok, Catherine L	Admission and Recruit	Travel-In State	65.45	65.45		
Securitas	Security	Security	309.87		309.87	
Securitas	Liab Protection & Set	Security	4,854.59			4,854.59
Securitas	Security	Security	265.43		265.43	
Securitas	Security	Security	250.33		250.33	
Securitas	Liab Protection & Set	Security	4,158.31			4,158.31
Securitas	Liab Protection & Set	Security	3,921.70			3,921.70
Securitas	Security	Security	266.07		266.07	
Securitas	Liab Protection & Set	Security	4,168.41			4,168.41
Shaw, Jeff	Erlanson Art Gallery	Student Awards	50.00	50.00		
Shell Fleet Plus	HealthProfessions Dea	Travel-Out of State	90.28	90.28		
Shippers Rental Inc	Credit	Equipment Rental	2,000.00			2,000.00
Showcard Studio	Marketing	Advertising	250.00	250.00		
Siu, Lily	Humanities - Dean	Office Supplies	91.55	91.55		
Siu, Lily	Humanities - Dean	Travel-In State	56.27	56.27		
Siu, Lily	Humanities - Dean	Office Supplies	93.85	93.85		
Sloan Implement Company Inc	Maintenance	Equip Repair/Maint Ag	1,021.92		1,021.92	
Sound & Light Creations	Culinary Arts	Contractual-Other	1,700.00			1,700.00
Southwestern Illinois College	Club Expenses	Registration Fees	267.00			267.00
Southwestern Illinois College	Club Expenses	Registration Fees	267.00			267.00
Southwestern Illinois College	Club Expenses	Registration Fees	-267.00			-267.00
Southwestern Illinois College	Club Expenses	Registration Fees	-267.00			-267.00
Southwestern Illinois College	Club Expenses	Registration Fees	-267.00			-267.00
PAGE TOTALS			28,746.16	3,577.77	3,266.62	21,901.77

Richland Community College
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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Southwestern Illinois College	Club Expenses	Registration Fees	267.00			267.00
Southwestern Illinois College	Club Expenses	Registration Fees	267.00			267.00
Southwestern Illinois College	Club Expenses	Registration Fees	-267.00			-267.00
Southwestern Illinois College	Club Expenses	Travel-In State	-115.00			-115.00
Southwestern Illinois College	Club Expenses	Travel-In State	115.00			115.00
Southwestern Illinois College	Club Expenses	Travel-In State	115.00			115.00
Southwestern Illinois College	Club Expenses	Travel-In State	-115.00			-115.00
Sowers, Shelby L	Erlanson Art Gallery	Student Awards	25.00	25.00		
Sowers, Shelby L	Art-Baccalaureate	Student Awards	75.00	75.00		
Special Events	Board of Trustees	Registration Fees	250.00	250.00		
Special Events	Club Expenses	Registration Fees	250.00			250.00
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	2,373.30		2,373.30	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	254.14		254.14	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	1,870.00		1,870.00	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	917.06		917.06	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	24.37		24.37	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	105.80		105.80	
Stand Up for Grace	Club Expenses	Donations/Gifts	786.00			786.00
Stand Up for Grace	Club Expenses	Donations/Gifts	320.00			320.00
Stand for the Silent	Club Expenses	Donations/Gifts	100.00			100.00
Star Silkscreen Design Inc	Club Expenses	Contractual-Other	228.50			228.50
State Journal-Register	Human Resources	Advertising	1,466.40	1,466.40		
State Journal-Register	Human Resources	Advertising	1,509.72	1,509.72		
State Universities Retirement		SURS 8%	44,885.60	44,885.60		
State Universities Retirement		SURS 8%	1,253.40	1,253.40		
State Universities Retirement		SURSRetiremtInstallPu	131.00	131.00		
State Universities Retirement		SURS 1/2%	4,776.90	4,776.90		
State Universities Retirement		SURS 8%	1,267.23	1,267.23		
State Universities Retirement		SURS 8%	44,823.36	44,823.36		
State Universities Retirement		SURS 1/2%	131.00	131.00		
State Universities Retirement		SURS 1/2%	4,783.76	4,783.76		
Striglos Office Equipment		Inventory-CentralStor	1,509.69	1,509.69		
Svendsen Florists Inc	Presidents Office	Materials	30.00	30.00		
Svendsen Florists Inc	Presidents Office	Materials	40.00	40.00		
The Beach House Inc	Culinary Arts	Contractual-Other	1,183.24			1,183.24
The Decatur Club	Presidents Office	Publications & Dues	15.00	15.00		
The Decatur Club	Presidents Office	Publications & Dues	50.00	50.00		
The Good Samaritan Inn	Club Expenses	Donations/Gifts	150.00			150.00
The News-Gazette	Human Resources	Advertising	465.52	465.52		
The News-Gazette	Human Resources	Advertising	643.08	643.08		
Tiger Direct	Academic Lab Support	Materials	232.46	232.46		
Tiger Direct	Academic Lab Support	Materials	1,907.27	1,907.27		
Tiger Direct	Information Tech-OccT	Office Supplies	68.93	68.93		
Tiger Direct	LRC Audio Visual	Materials	60.78	60.78		
Tiger Direct	TechnicalServicesSupp	Office Supplies	3,028.53	3,028.53		
Town & Country Advertising	Marketing	Advertising	68.00	68.00		
Trout, Stephen	NonCredit	Professional/Tech-Tem	112.50			112.50
Trout, Stephen	NonCredit	Contractual-Other	270.00			270.00
U S Postmaster		Inventory-CentralStor	2,967.99	2,967.99		
		PAGE TOTALS	125,677.53	116,465.62	5,544.67	3,667.24

Richland Community College
 Bills Presented for Ratification
 MAY 1314

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
USA Clean Inc	Custodial	Maintenance Supplies	48.40		48.40	
USA Clean Inc	Custodial	Maintenance Supplies	5.40		5.40	
Unisource		Inventory-CentralStor	6,168.00	6,168.00		
United Parcel Service		Other Rec-Employees	20.37	20.37		
United Parcel Service	Culinary Arts	Postage	4.00	4.00		
United Parcel Service	Fin Aid & Vet Affairs	Postage	7.16	7.16		
United Parcel Service	Maintenance	Postage	4.65		4.65	
United Parcel Service	General Expenses	Postage	33.90	33.90		
United Parcel Service	Outdoor Exposition Sp	Postage	33.22			33.22
United Parcel Service	Security	Postage	5.34		5.34	
United Parcel Service	General Expenses	Postage	27.12	27.12		
United Retnals/RSC Equipment Ren	Outdoor Exposition Sp	Facility Rental	320.02			320.02
United Way of Decatur/Macon Cnty		United Way	108.00	108.00		
United Way of Decatur/Macon Cnty		United Way	108.00	108.00		
Van Hoon Nurseries Inc	Garden Center Ag/Hort	Materials	159.60			159.60
Van Horn Inc	Grounds	Snow/Grounds	112.00		112.00	
Van Horn Inc	Grounds	Snow/Grounds	98.79		98.79	
Verizon Wireless	Admission and Recruit	Telephone	50.02	50.02		
Verizon Wireless	Utilities	Telephone	237.10		237.10	
Verizon Wireless	Utilities	Telephone	100.05		100.05	
WDKR Radio Station	Marketing	Advertising	336.00	336.00		
WDKR Radio Station	Marketing	Advertising	126.00	126.00		
WEJT	Marketing	Advertising	403.32	403.32		
WEJT	Marketing	Advertising	82.00	82.00		
WEJT	Marketing	Advertising	200.00	200.00		
WEJT	Marketing	Advertising	200.00	200.00		
WEJT	Marketing	Advertising	200.00	200.00		
WEJT	Marketing	Advertising	200.00	200.00		
WXFM	Marketing	Advertising	126.00	126.00		
Wal-Mart	Child Care Services	Snacks and Milk	301.45			301.45
Wells Fargo Financial Leasing	Copiers	Equipment Rental	178.00	178.00		
Wells Fargo Financial Leasing	Copiers	Equipment Rental	178.00	178.00		
Wethington's Fresh Flowers	Club Expenses	Contractual-Other	24.00			24.00
White's Greenhouse	Garden Center Ag/Hort	Materials	518.00			518.00
Wilson, Heather M		RCC Foundation A/R	50.00	50.00		
Wolke Nursery	Garden Center Ag/Hort	Materials	462.15			462.15
Woodworkers Supply Inc	ConstructionOccup-DOC	Instructional Supplie	30.10			30.10
Woodworkers Supply Inc	ConstructionOccup-DOC	Instructional Supplie	160.04			160.04
Woodworkers Supply Inc	ConstructionOccup-DOC	Instructional Supplie	177.25			177.25
Woodworkers Supply Inc	CTEI Grant - DOC	Equipment-Grants Only	449.38			449.38
Workforce Investment Solutions		Workforce Revenue	617.00			617.00
World Point ECC Inc	NonCredit	Instructional Supplie	142.44			142.44
Xerox Corp	Copy Center	Install Pymt Lease/Pu	194.99			194.99
Xerox Corp	Copy Center	Install Pymt Lease/Pu	2,307.74			2,307.74
Xerox Corp	Copy Center	Install Pymt Lease/Pu	307.11			307.11
Xerox Corp	Copy Center	Install Pymt Lease/Pu	2,627.18			2,627.18
Xerox Corporation	Copiers	Equipment Rental	171.36	171.36		
Xerox Corporation	Copiers	Equipment Rental	171.36	171.36		
Yaden, Deborah	Club Expenses	Donations/Gifts	250.00			250.00
Young & Associates	Club Expenses	Materials	200.00			200.00
		PAGE TOTALS	18,842.01	8,948.61	611.73	9,281.67

Richland Community College
 Bills Presented for Ratification
 MAY 1314

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund

Student Refunds			9,603.00	9,603.00		
		PAGE TOTALS	9,603.00	9,603.00	0.00	0.00
		AP GRAND TOTAL	2,583,480.31	656,814.86	118,060.94	1,808,604.51

REVIEW OF MINUTES OF PREVIOUS CLOSED SESSIONS

To: Board of Trustees

From: Dr. David Coopridner, Board Secretary

Date: June 9, 2014

Re: Examination of Closed Session Minutes

Mr. Chairman and members of the Board, the Illinois Public Community College Act requires each public body to review minutes of all closed meetings no less than semi-annually. A determination shall be made and reported in an open session for the need for continued confidentiality of those closed minutes or if they can be made available for public inspection. On May 29, 2014, the minutes of closed (executive) sessions conducted between September 18, 1990 and August 8, 2013, were examined.

Closed session minutes dated May 24, 2004, through May 16, 2006, were not available for examination.

It is recommended that the following sets of minutes **require continued confidentiality** and should remain sealed:

September 18, 1990; November 20, 1990; December 15, 1992; September 21, 1993; March 15, 1994; December 20, 1994; January 17, 1995; March 21, 1995; May 16, 1995; November 21, 1995; February 20, 1996; July 16, 1996; January 24, 1997; March 11, 1997; August 19, 1997; July 15, 1998; July 20, 1999; November 16, 1999; February 15, 2000; June 20, 2000; October 17, 2000; August 10, 2001; December 18, 2001; January 15, 2002; February 19, 2002; March 19, 2002; May 21, 2002; August 20, 2002; November 19, 2002; December 17, 2002; January 30, 2003; May 22, 2003; June 17, 2003; September 16, 2003; October 2, 2003; October 21, 2003; November 18, 2003; December 16, 2003; January 20, 2004; June 20, 2006; September 19, 2006; November 21, 2006; December 19, 2006; January 16, 2007; April 17, 2007; June 19, 2007; September 18, 2007; November 20, 2007; January 22, 2008; March 11, 2008; March 18, 2008; June 10, 2008; July 15, 2008; November 17, 2009; February 17, 2009; March 17, 2009; September 15, 2009; October 20, 2009; January 19, 2010; April 20, 2010; May 18, 2010; July 20, 2010; December 21, 2010; April 19, 2011; May 17, 2011; December 20, 2011; February 21, 2012; March 19, 2013; and May 21, 2013.

Therefore, it is recommended that the Board of Trustees approve the continued confidentiality of the closed session minutes as presented above.

ITEMS FROM THE BOARD

ADJOURNMENT