



BOARD OF TRUSTEES

May 19, 2015

REGULAR MEETING 5:30 P.M. | RICHLAND COMMUNITY COLLEGE ROOM E181



Richland Community College

One College Park | Decatur, Illinois 62521 | 217.875.7200 | richland.edu

RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
BOARD OF TRUSTEES REGULAR MEETING
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521

May 19, 2015

AGENDA

The Vision: To be the premier source for education, workforce training, partnerships, and economic development.

College Mission: To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

- I. Convening of the Regular Meeting – 5:30 p.m.
 - A. Call to Order
 - B. Roll Call
- II. ***Minutes of the Regular Meeting on April 21, 2015***
- III. Appearance of Citizens and Introduction of Guests
- IV. ***Results of Election held on April 7, 2015***
- V. ***Oath of Office and Seating of Trustees Elected in the Consolidated Election – Tom Ritter and Randy Prince***
- VI. ***Reorganization of Board of Trustees and Ad Hoc Appointments***
- VII. Written Communications
 - Correspondence was received from Government Finance Officer Association recognizing Megan Moore, Director of Accounting, with a Certificate of Achievement for excellence in financial reporting. This is the highest recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.
 - College Activities Report
 - Personnel Update
 - Construction Report

VIII. Special Reports

- A. Report of the President
 - 1. College Spotlight – Honors Program – Deborah Yaden and Laurie Hughes – CEHFA Division
 - 2. College Spotlight – Farm Progress Show 2015 Update – Matt Jungmann
- B. Report of ICCTA
- C. Report of Student Trustee
- D. Report of Agreements/Contracts authorized by President Saunders for the month of April 2015

IX. Executive Session (IVORY COLOR)

X. Consent Agenda (PINK COLOR)

A. **Charge-Backs**

- 1. Sydney Myers – Veterinary Technology – Parkland College – 2015 Summer Term through 2016 Spring Term

B. **Tractor-Trailer Lease**

- 1. Enter into a three year Lease Extension for the CDL Program

XI. Old Business (BLUE COLOR)

- A. **Change in Budget Approval for the Student Success Center Project**
- B. Foundation Board Meeting Report

XII. New Business (IVORY COLOR)

- A. Tentative FY2016 Budget

XIII. Board Policies, Proposals, and Changes (YELLOW COLOR)

- A. **Section 4 - Student and Academic Services – Third Reading/Adoption**

XIV. Financial Report (GREEN COLOR)

- A. **Treasurer's Report and Financial Statement (WHITE COLOR)**
- B. **Bills for Ratification**

XV. Items from the Board

XVI. Adjournment

XVII. Brush College, LLC Meeting

Bold and Italics Denotes Action Items

BOARD BOOK ANNUAL CALENDAR

JULY 2015

Reports

Consent Agenda

Other

Annual Foundation Board Meeting

AUGUST 2015

Reports

Institutional Year Book
Program Review
Presentation

Consent Agenda

SEPTEMBER 2015

Reports

Consent Agenda

OCTOBER 2015

Reports

Consent Agenda

Distribution of Audit
Reports – RCC & Brush
College, LLC

Strategic Plan Quarterly
Update

NOVEMBER 2015

Reports

Audit Presentation

Consent Agenda

Calendar of Regular
Meetings of Board of
Trustees

Old Business

Financial Report

DECEMBER 2015

Reports

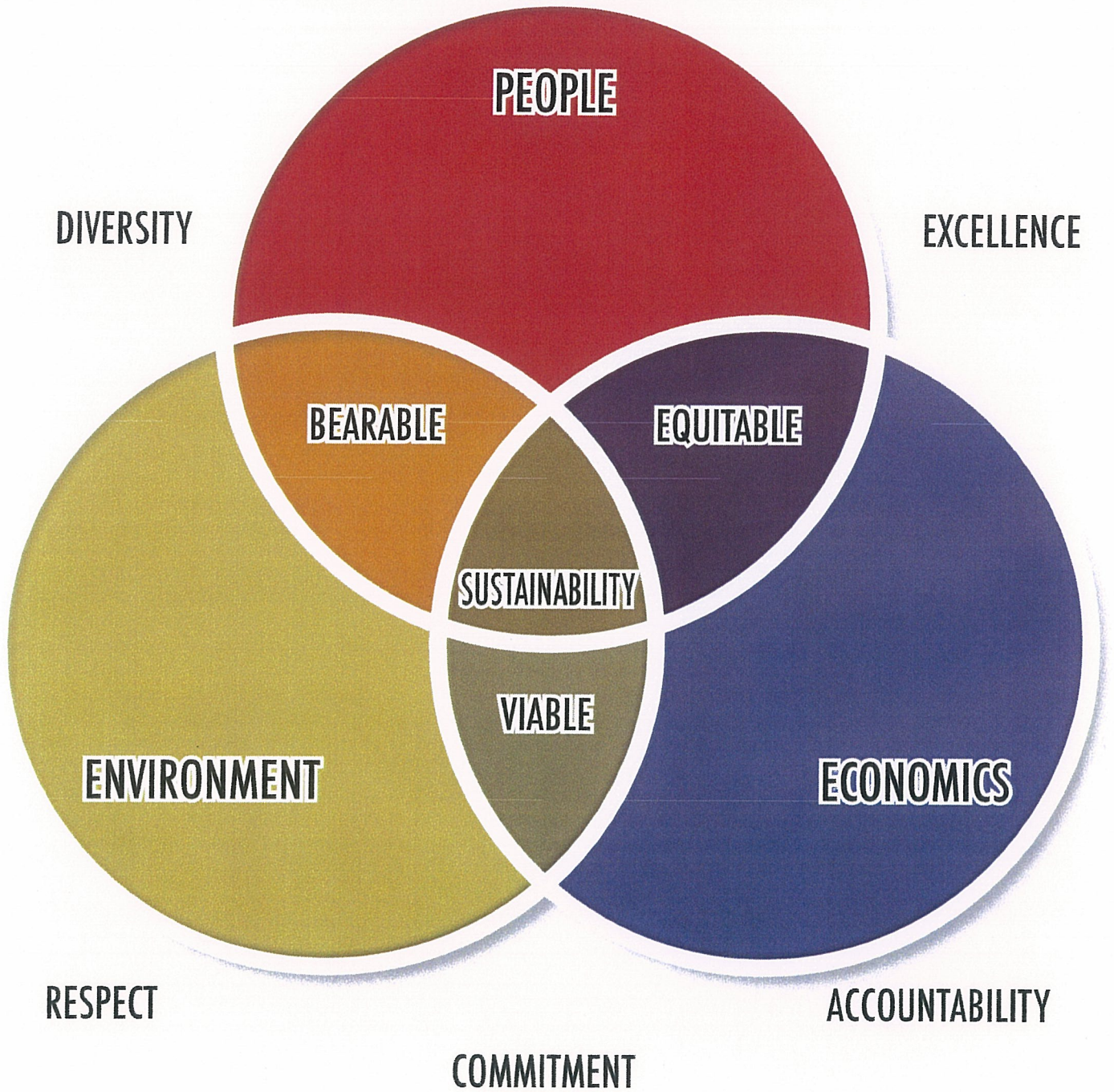
Consent Agenda

Old Business
Resolution for Fiscal Year Tax
Levy

Review of Minutes of Previous
Executive Sessions

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY



Richland Community College Strategic Plan 2015 - 2018

College Vision

To be the Premier Source for Education, Workforce Training, Partnerships, and Economic Development.

College Mission

The mission of Richland Community College is to provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values

Commitment
Respect
Excellence
Accountability
Diversity

Strategic Plan

Goal 1: Elevate Teaching and Learning Standards

- Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning
- Strategy B: Demonstrate the assessment of program student learning outcomes.
- Strategy C: Engage faculty and staff in program review using the established process.
- Strategy D: Enhance teaching and learning through faculty development opportunities.
- Strategy E: Deploy innovative instructional delivery and assessment systems.
- Strategy F: Expand project-based and other career-focused learning experiences for students.

Goal 2: Foster Student Success and Completion

- Strategy A: Engage in activities that improve the college and career readiness of Richland students.
- Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.
- Strategy C: Engage students in the holistic development of educational pathways.
- Strategy D: Implement student success strategies to address progress expectations and identified momentum points.
- Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

Goal 3: Create and Advance Workforce Development Partnerships

- Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.
- Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.
- Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.
- Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.
- Strategy E: Facilitate workforce and economic development opportunities through business incubator and other entrepreneurial training.
- Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

Goal 4: Ensure a Sustainable Organization

- Strategy A: Align and empower employee strengths that benefit the institution in meeting strategic goals.
- Strategy B: Optimize human, economic, and environmental expenses with available revenue.
- Strategy C: Balance the physical environment to connect to the College principles of sustainability.
- Strategy D: Identify and secure alternative revenue streams.
- Strategy E: Align facility utilization with established program needs.

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

Annual Priorities

Dashboard

Implementation and Performance

Implementation and Performance

Public Accountability

Public Accountability

<http://www.richland.edu/effectiveness/strategicplan>

2015 Strategic Plan Priorities

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.

1. Complete evaluation of written communication artifacts.
2. Complete program reviews and development of shorter certificates in support of performance funding objectives linked to retention and completion.

Strategy B: Demonstrate the assessment of program student learning outcomes.

1. Assess progress and continue process of creating Program Student Learning Outcomes.

Strategy C: Engage faculty and staff in the program review using the established process.

1. Increase faculty and program staff involvement in program reviews scheduled by ICCB for FY15.
2. Implement institutional effectiveness reporting for each program area in accordance with 2014 strategic program reviews.

Strategy D: Enhance teaching and learning through faculty development opportunities.

1. Create and implement template for faculty to report annually professional development activities outside Professional Development Day.
2. Pilot test the Online Quality Assurance process in Summer 2015.

Strategy E: Expand project-based learning and other career-focused learning experiences for students.

1. Establish co-requisite model.
2. English Bridge Program curriculum will emphasize the elements of effective first-year writing/college-level English writing requirements.
3. Math Bridge Program - Complete pilots of MATH 098 in three new area high schools.
4. Establish one STEM content discipline to align with a high school.

Goal 2: Foster Student Success and Completion.

Strategy A: Engage in activities that improve the college and career readiness of Richland students.

1. Launch the fourth-year mathematics course at three additional high schools with appropriate academic support.
2. Using the ICCB Bridging the Gap Grant and in partnership with Workforce Investment Solutions, the Mathematics Enrichment Center will pilot a Math Boot Camp for SU15 for 25 high school graduates who place into developmental mathematics and who will attend Richland in FA15.

Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.

1. Benchmark and increase the number of adults 50 and above enrolling in credit/noncredit coursework.
2. Benchmark and increase the number of adults transitioning from Adult Education Program to College certificate/degree program.
3. Support the enrollment growth of Heartland Technical Academy dual credit programs (particularly engineering technology areas CNC, CAD, CCS, renewable energy).
4. Increase enrollments for Workforce Development Institute covered programs (i.e., culinary arts, early childhood education, welding, automotive technology, diesel technology, collision repair).
5. Engage YCCC students in the YCCC/Richland articulation agreement (i.e., collaborative marketing).
6. Study intentional scheduling efforts (i.e., stream scheduling, transfer academy, Clinton scheduling, night academy) to determine next steps.
7. Benchmark and track enrollment patterns across various student populations (developmental education, online).
8. Reinforce enrollments through targeted marketing activities.

Strategy C: Engage students in the holistic development of educational pathways.

1. Assigned Advising process will be reviewed and adjusted to foster an environment that embraces students and advances them toward goal clarity and completion.
2. Each year by June 1 all materials for Financial Aid will be available for the new fiscal year.
3. Implement a Veteran-focused New Student Orientation for FA15.

Strategy D: Implement student success strategies to address progress expectations and identified momentum points.

1. Create promotions throughout the year that encourage applications for scholarships and strengthen connections to scholarship donors, students and parents.
2. Write 6-7 new scholarship agreements that support students with financial need.
3. Implement additional bridge programming for adult education students.

Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

1. Streamline the application for graduation process. During 2015, the Records Office will develop, pilot and implement an application for graduation process that is student-centered and accurate and that engages the advisors.
2. Increase faculty and class presentations of College Central Network (CCN) to grow use by 10%.
3. Implement the internship tracking modules of CCN and track 50% of internships for FA15 via the portal.

Goal 3: Create and Advance Workforce Development Partnerships.

Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.

1. Track advisory committee meetings and develop list of advisory committee recommendations.
2. Conduct 2-3 on-campus activities and 2 off-campus engagement activities to reconnect alumni to Richland.
3. Maintain, add and update contact information for Richland alumni.
4. Organize Advisory Committee for Alumni Association of community leaders to focus accurately on optimum activities that will engage alumni of different ages and generally broaden connections to all alumni.
5. Implement Richland and UIUC College of Engineering (Mechanical Engineering) Memorandum of Understanding to establish a wind turbine research plot in the AATP adjacent to NSEC and renewable energy laboratory (REL) activities.
6. Partner with community law enforcement organizations to use Progress City USA for "tactical" training.
7. Extend CCUS contract with U.S. Department of Energy and ADM Company.

Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.

1. Develop and deploy CTE curriculum model pilot that aligns college courses with employer needs.
2. Expand STEM activities with K-12 partners (via Green Guide Series and IMA manufacturing awareness campaign).
3. Implement IDOT Highway Construction Program.
4. Implement Advisory Board for Carroll School of Business.

Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.

1. Reinforce Richland's role as a leader in broader public policy debate.
2. Maintain an open dialogue with elected officials regarding significant priorities, activities and decisions of the College.
3. Advocate on behalf of the community college system's agenda.
4. Utilize the collective expertise of elected officials to create new opportunities for Richland.
5. Participate in Economic Development Corporation and Greater Decatur Chamber of Commerce activities to increase Richland visibility regarding program and learning resources.

Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.

1. Strengthen press releases and stories promoting opportunities and events at the College.
2. Enhance monthly radio segments.
3. Enhance social media opportunities in promotion.

4. Highlight faculty and student awards and recognitions.

Strategy E: Facilitate workforce and economic development opportunities through business incubator and entrepreneurial training.

1. Implement Richland/National Foodworks Services, LLC, Memorandum of Understanding (Local Illinois Food Entrepreneurship (LIFE) Program).
2. Expand market for Richland coffee blends in conjunction with community business partnerships.
3. Identify economic development services to be offered by Richland.

Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

1. Implement Capital Campaign of Business Education Center through complete canvassing of specific Foundations and Corporations and 80% of top 50 prospects during the calendar year.
2. Align business programming pathway from Richland to Millikin University.

Goal 4: Ensure a Sustainable Organization.

Strategy A: Align and empower employee strengths that benefit the institution in meeting strategic goals.

1. Develop a model for activity-based costing that will allow comparisons with national norms.

Strategy B: Optimize human, economic and environmental expenses with available revenue.

1. Develop a balanced budget within the constraints of limited resources by the June Board of Trustees' meeting.
2. Review and modify the College's Health Insurance Benefit Program by benefit choice period to reduce costs for the College and staff.
3. Enhance existing reporting for financial data.
4. Review and modify procedures in purchasing, travel and cash management to ensure efficient use of College resources.

Strategy C: Balance the physical environment to connect to the College principles of sustainability.

1. Identify specific activities that, based upon the STARS rating system, will increase Richland's point total for an increased rating upon accomplishment of the activity.
2. Develop and construct training protocols enabling the College to meet the requirements outlined in the Crisis Management Plan for implementation by August opening of the academic year.

Strategy D: Identify and secure alternative revenue streams.

1. Seek three new grants that further Richland's mission and add to existing revenue streams.
2. Develop new and broaden existing revenue streams by building creative and entrepreneurial partnerships with foundations, corporations, government sources and private donors.

Strategy E: Align facility utilization with established program needs.

1. Work with the CBD, BLDD and contractors for efficient project management of the Student Success Center project.
2. Develop process for measurement and implementation of facility utilization.

CONVENING OF THE REGULAR MEETING

MINUTES OF THE REGULAR MEETING ON MAY 19, 2015

MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE
ONE COLLEGE PARK – DECATUR, ILLINOIS 62521

April 21, 2015

RECOGNITION DINNER

The Promotion, Tenure, and Recognition dinner was held at 5:00 p.m. in the Shilling Salons prior to the Board meeting to honor faculty members who received tenure in February and promotion in rank in March. Also, Dr. Sean Gallagher, 2015 Faculty Member of the Year, Sherri Hildreth, 2015 Adjunct Faculty Member of the Year, and Eric Hector, 2015 Distinguished Alumnus, were honored. Three retired faculty/staff were awarded emeritus status; Jon Odell, Professor Emeritus, and Deborah McGee and Kathryn Mast, Staff Emeritus.

CONVENING OF THE MEETING

Call to Order The regular meeting was called to order at 6:40 p.m. Tuesday, April 21, 2015, in Conference Room E181 of the College by Vice Chairman Ritter. Vice Chairman Ritter also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dale Colee, Dr. David Coopriders, Wayne Dunning, Randy Prince, Paris Woods

Trustees Absent: Bruce Campbell, Dr. Larry Osborne

Also present: Dr. Gayle Saunders and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of March 17, 2015, had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the regular meeting of March 17, 2015. Colee seconded. Voice vote being all ayes, Vice Chairman Ritter declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

RECOGNITION OF FORMER STUDENT TRUSTEE

Vice Chairman Ritter read and presented a service plaque to Paris Woods along with her nameplate. The plaque recognized Paris Woods for her service as a student member on the Board of Trustees for the 2014-2015 term.

REPORT FROM BOARD SECRETARY REGARDING ELECTION OF STUDENT TRUSTEE

Secretary Coopridge reported to the Board regarding the election of the Student Trustee conducted March 23-27, 2015, and indicated that Donnie Lewis was duly elected and qualified to fill the 2015-2016 term of office commencing on April 21, 2015.

SWEARING IN AND SEATING OF STUDENT TRUSTEE FOR 2015-2016 – DONNIE LEWIS

Vice Chairman Ritter administered the Oath of Office to Donnie Lewis, new student member of the Board of Trustees for 2015-2016, and formally seated him as a student trustee.

WRITTEN COMMUNICATIONS

- Correspondence was received from the Higher Learning Commission notifying Richland Community College that the Institutional Actions Council concurred with the evaluation findings and voted to affirm the institution's eligibility to select the Standard, AQIP, or Open Pathway for reaffirmation of accreditation through 2022-2023 academic year.
- Correspondence was received from the Illinois Community College Board approving the protection, health, and safety project at Richland Community College.
- Correspondence was received from Illinois Community College Board notifying Richland Community College that the following programs were granted approval effective March 18 and 20, 2015: ASL – Education – Basic Certificate (16 credit hours), ASL – Service Professional – Basic Certificate (16 credit hours), ASL/Interpreting – Basic (17 credit hours), ASL/Interpreting – Intermediate Certificate (31 credit hours), and ASL/Interpreting – Advanced Certificate (43 credit hours).

College Activities Report:

- Progress City Cluster Dog Show will be held on April 23-26 in Progress City USA.
- Richland's Theatre Department is presenting "The Reluctant Dragon" in the Shilling Auditorium on April 26th.
- Student Awards and Recognition Reception will take place in the Shilling Salons on May 1st starting at 5:30 p.m.

- Richland Community College Foundation Annual Golf Outing will take place at Hickory Point Golf Course on May 8, 2015.
- The Annual Mother's Day Plant Sale will be held May 8th and 9th.
- Richland Community College Spring 2015 Commencement is scheduled for May 15, 2015 at 7:00 p.m. at the Decatur Civic Center. Health Professions Pinning will occur prior to Commencement at 5:00 p.m.

Personnel Update

Retirements, Resignation, and Terminations

- Rashi Chandra, Secretary, Part-Time, Communications, Education, Humanities, and Fine Arts, effective March 6, 2015
- Mark Brown, Mathematics and Academic Specialist, Academic Success Center, effective March 27, 2015

Construction Report

Dr. Saunders highlighted the written report of the construction progress of the Student Success Center, the extension of the Fire and Security System, and Lock Replacement project.

SPECIAL REPORTS

REPORT OF THE PRESIDENT

1. As you read in the Written Communications, Richland Community College was notified by The Higher Learning Commission that we have received continued accreditation through 2022-23. As an AQIP College, continuous quality improvement will continue over the next eight years always striving to improve upon the solid foundation that exists.
2. The staff continues to work on targeting initiatives on enrollment, retention, and completion connecting directly to the broad strategies of the 2015-2018 Strategic Plan. They are utilizing data available from several sources including the Environmental Scan and the 2015 Yearbook. Enrollment for next year is beginning to rebound and we anticipate some enrollment growth.
3. Richland Community College exceeded their goal towards the annual United Way campaign and was recognized as an outstanding partner at the awards event last week.

4. The Culinary Arts Institute Scholarship Dinner was a great success. We had a record guest turnout for the extravaganza and the Culinary Students did a fabulous job throughout the evening. Proceeds for the scholarship were almost \$13,000.00
5. Work continues to meet the \$5 million goal of the Carroll School of Business Capital Campaign. Awareness gatherings have been scheduled and the President to thanked those trustees that have volunteered to host. We will conduct more than a dozen gatherings throughout the summer.
6. Caterpillar Asian Resource Group made presentations during the Festival of India. The day was celebrated with displays of fabrics, jewelry, artwork and books on Indian culture. The Culinary Arts Institute provided authentic cuisine and the Early Childhood Education Academy had a craft booth for children to create mandalas.
7. The Student Government and Phi Theta Kappa Honor Society had a week long fundraiser for Homeward Bound Pet Shelter raising funds to benefit the no-kill shelter.
8. Richland Community College will partner with National Foodworks Service, LLC to develop a community kitchen incubator to expand and upgrade the concept of food processing, packaging, and development for entrepreneurs in the Decatur area. Richland will add expertise and value to the establishment in a nonfinancial capacity including the Culinary Arts Institute, Horticulture, and other Business development disciplines.
9. Twenty four faculty from high schools within the Richland District attended a workshop to learn more about dual credit opportunities. They were able to learn and have a better understanding of outcomes and how laddering of programs work. This program was in connection with Heartland Technical Academy and funded by the Dual Credit Enhancement Grant from the Illinois Community College Board.
10. Richland Community College received notification that the Collision Repair Program Associate in Applied Science Degrees was approved by the Illinois Board of Higher Education. Marketing, in conjunction with program leadership have developed a plan to secure strong enrollment for this program.
11. The Richland Staff is working diligently on the FY16 budget. We are building in a 5-7% decrease in state funding and we anticipate we will not be eligible for equalization this year given our enrollment over the last few years. The practical implication is the FY16 budget revenue may reflect a reduction of approximately one-half million dollars in various line items across the institution. The tentative budget will be presented to the Board in May and adopted in June.

REPORT OF ICCTA

No report

REPORT OF STUDENT TRUSTEE

Student Trustee Donnie Lewis reported on the upcoming events at Richland Community College. The activities are listed in the board book.

AGREEMENTS AND CONTRACTS AUTHORIZED BY PRESIDENT SAUNDERS

Dr. Saunders signed a Memorandum of Understanding between Richland Community College and National Foodworks Services, LLC. She also signed an agreement between Richland Community College and Millikin University to accommodate students enrolled at Richland Community College who enroll in Organic Chemistry I and Intermediate Chemistry Lab I at Millikin University.

EXECUTIVE SESSION

Dr. Coopridier moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (16) of the Open meeting Act. Prince seconded. Voice vote being all ayes, Vice Chairman Ritter declared the motion carried.

Meeting convened into closed session at 7:15 p.m.

Meeting reconvened into open session at 7:40 p.m.

CONSENT AGENDA

A recommendation to approve a contract with SimplexGrinnell Corporation of Peoria, Illinois for \$25,313.00 and Bodine Electric of Decatur, Illinois for \$13,900.00 for the completion project to extend the fire alarm and security systems, was presented to the Board.

Prince moved to approve the consent agenda as presented. Reverend Dunning seconded. Roll call vote being all ayes, Vice Chairman Ritter declared the motion carried.

OLD BUSINESS

Adoption of 2015-2018 Strategic Plan

The Strategic Plan 2015-2018 was presented to the Board for adoption including the reaffirmation of the College Mission, Vision, and Core Values.

Dr. Coopridier moved to approve the adoption of the 2015-2018 Strategic Plan and reaffirm the Mission, Vision, and Core Values. Reverend Dunning seconded. Voice vote being all ayes, Vice Chairman Ritter declared the motion carried.

NEW BUSINESS

Adoption of 2015 Strategic Plan Priorities

A recommendation to accept the 2015 Strategic Plan Priorities was presented to the Board.

The Strategic Plan Priorities outline the goals and strategies deemed to be of great importance for this calendar year as well as desired outcomes that will shape Richland's higher education future. It is a challenging tactical plan to guide staff, students, and other community partners when making decisions. Enhanced educational achievement and progress of the Strategic Plan are the intended outcomes.

The 2015 priorities support the four primary strategic planning goals: Elevate Teaching and Learning Standards, Foster Student Success and Completion, Create and Advance Workforce Development Partnerships and Ensure a Sustainable Organization.

Dr. Coopridier moved to accept the 2015 Strategic Plan Priorities, as presented. Reverend Dunning seconded. Voice Vote being all ayes, Vice Chairman Ritter declared the motion carried.

BOARD POLICIES, PROPOSALS, AND CHANGES

Board Policy Section 4 – Student and Academic Services – Second Reading

Section 4 was presented for second reading. Changes since the first reading were made to policies 4.1.2.1, 4.6.7, and 4.14.

Section 4 has been reviewed by departments responsible for implementation and other College committees, including Academic Standards and the Institutional Effectiveness Group. In addition, the Cabinet has reviewed the revisions. No action is recommended at this time.

FINANCIAL REPORT

Bills Payable

The March 2015 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$745,040.37 for March 2015 was distributed to the Board prior to the meeting.

Prince moved to ratify the March bills paid and approve the Financial Statement subject to audit. Reverend Dunning seconded. Roll call vote being all ayes, Vice Chairman Ritter declared the motion carried.

ITEMS FROM THE BOARD

Mr. Prince congratulated all recipients from the Tenure, Promotion, and Recognition dinner.

Mr. Colee complimented Jack Adwell on his work with the 2+2 Program associated with Western Illinois University.

Mr. Prince welcomed new Student Trustee, Donnie Lewis to the Board.

ADJOURNMENT


Prince moved and Reverend Dunning seconded to adjourn the meeting at 7:56 p.m.

Dr. David Coopridier, Secretary

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

RESULTS OF APRIL 7, 2015 CONSOLIDATED ELECTION



TO: Board of Trustees
FROM: Dr. Gayle Saunders 
DATE: May 4, 2015
SUBJECT: Consolidated Election – April 7, 2015

Mr. Chairman, Members of the Board of Trustees, on January 1, 2006 Public Act 94-0647 abolished local canvassing boards and stated that canvassing would be done by the appropriate election authority. The appropriate election authority for Richland Community College is Steve Bean, County Clerk for Macon County. Steve Bean canvassed the votes of the Consolidated Election held on April 7, 2015, that included Macon, Logan, DeWitt, Christian, Moultrie, Piatt, Sangamon, and Shelby counties.

The canvass of the eight counties represented in the Consolidated Election for Richland Community College District #537 indicated the following votes for the three candidates:

| | |
|-------------------|-------|
| Thomas W. Ritter | 11807 |
| Randall D. Prince | 8830 |
| Norma F. Gogins | 7411 |

Accordingly, Thomas W. Ritter and Randall D. Prince are duly elected and are qualified to be seated as members of the Board of Trustees for Richland Community College District #537 for six-year terms. A copy of the Abstract of Votes from Steve Bean, County Clerk for Macon County is attached.

Therefore, it is recommended that the Board of Trustees formally accept the results of the April 7, 2015, Consolidated Election, as presented.

Thank you.

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
ONE COLLEGE PARK
DECATUR, ILLINOIS 62521**

**RESOLUTION NO. 14-25 Resolution Declaring Results of Election held on
April 7, 2015**

WHEREAS, on the 7th day of April 2015, there was held in and for Community College District No. 537, an election for the purpose of electing two Trustees to serve on the Board for a full term of six years;

WHEREAS, immediately after the canvass of votes and proclamation of results the Board of Trustees must transmit in sealed envelopes an executed copy of duplicate original of the completed Abstract of Votes to the County Clerks of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby Counties and the State Board of Elections;

WHEREAS, the election was regularly called and held as provided by law, and the returns of the election, obtained from the Certificates of Results signed by the Judges, have been filed with the Secretary of this Board, and the returns are now before this Board and have been canvassed by this Board;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 537, MACON, CHRISTIAN, DEWITT, LOGAN, MOULTRIE, PIATT, SANGAMON, AND SHELBY COUNTIES, AND THE STATE OF ILLINOIS that:

1. The election held on the 7th day of April 2015, was held in all respects as provided by law; and the returns of the election have been duly canvassed and filed with the Secretary of the Board.
2. The Board finds from a canvass of the returns of the election that the following total votes were cast in each of the precincts within the District, and the following votes were cast in favor of the following candidates:

ABSTRACT OF VOTES

Votes were cast in the non-partisan election held on April 7, 2015, in Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby Counties, Illinois, to elect two individuals to serve full six-year terms on the Board of Trustees of Community College District No. 537, and we do hereby certify that on May 19, 2015, we canvassed the returns of said election and do hereby proclaim and certify as follows:

1. Each candidate named below to serve full six-year terms received the number of votes ascribed opposite his/her name:

| <u>Name of Candidate</u> | <u>Number of VOTES</u> |
|---------------------------------|-------------------------------|
| Thomas W. Ritter | 11807 |
| Randall D. Prince | 8830 |
| Norma F. Gogins | 7411 |

2. We do hereby further certify and proclaim that as a result of the election Thomas W. Ritter and Randall D. Prince were each elected to serve a six-year term on the Board of Trustees of Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby, and the State of Illinois.
3. We do hereby further certify that the Abstract of Votes was made in our presence in the office of the Board of Trustees of Community College No. 537, at Decatur, Illinois:

4. The Secretary of the Board of Trustees is hereby directed to transmit an executed copy or duplicate original of the Abstract of Votes to the County Clerks in Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby, and the State of Illinois and the State Board of Elections in an envelope clearly designating its contents, as required by law.

Trustee _____ moved for the adoption of the foregoing resolution, and Trustee _____ seconded the resolution. After a full and complete discussion, the Chairman directed the Secretary to call the roll for a vote upon the motion to adopt the foregoing resolution. Upon the roll being called, the members voted as follows:

STATE OF ILLINOIS)
)ss.
COUNTY OF MACON)

**SECRETARY'S CERTIFICATE AS TO THE
ADOPTION OF RESOLUTION**

I, Dr. David Cooprider, do hereby certify that on May 19, 2015, I served as the Secretary of the Board of Trustees of Community College District No. 537, County of Macon and State of Illinois, and in such capacity, I prepared the records of business transacted by the Board on that date.

I do hereby further certify that attached hereto is a true and complete copy of the Resolution titled:

**RESOLUTION DECLARING RESULTS OF ELECTION
HELD ON APRIL 7, 2015,**

which Resolution was adopted at a duly convened regular meeting of the Board on May 19, 2015.

This Certificate is executed at Decatur, Illinois this 19th day of May 2015.

Dr. David Cooprider
Secretary, Board of Trustees
Community College District No. 537
County of Macon and State of Illinois

Subscribed and sworn to before me this 19th day of May 2015.

Notary Public


**OATH OF OFFICE FOR AND SEATING FOR TRUSTEES ELECTED IN THE
CONSOLIDATED ELECTION**

TOM RITTER

RANDY PRINCE

**REORGANIZATION OF BOARD OF TRUSTEES AND AD HOC
APPOINTMENTS**



TO: Board of Trustees
FROM: Dr. Gayle Saunders 
DATE: May 7, 2015
SUBJECT: Reorganization of Board of Trustees

Mr. Chairman, Members of the Board, Illinois statute requires that the Board conduct an organizational meeting following the election of members to the Board. The organization of the Board will occur in conjunction with the regularly scheduled meeting on May 19.

Chairman Campbell will disband the 2014 Ad Hoc Appointments of Dale Colee as ICCTA Representative, Randy Prince as the Liaison to the Richland Community College Foundation, Tom Ritter and Dr. David Coopridier as the Audit Committee, and Larry Osborne and Rev. Wayne Dunning as the Nominating Committee.

The Nominating Committee appointed by Chairman Campbell will present a recommendation for the slate of the 2016 officers (Chairman, Vice Chairman, and Secretary) for the Board of Trustees. The Board may vote the slate or by office.

After approval of the Board officers, the Chairman will appoint Trustees to the Ad Hoc Committees as needed.

Therefore, it is recommended that the Board of Trustees, enter into the Organization of the Board by electing the Board officers (Chairman, Vice Chairman, Secretary) individually or as a slate for the next year.

WRITTEN COMMUNICATIONS



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

April 14, 2015

Dr. Gayle Saunders
President
Richland Community College District No. 537
One College Park
Decatur IL 62521

Dear Dr. Saunders:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **June 30, 2014** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An award for the Certificate of Achievement has been shipped to:

Megan Moore
Director of Accounting

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,
Government Finance Officers Association

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds

TO: Dr. Gayle Saunders
FROM: Lisa Gregory, ^{AMC} Executive Director, Public Information and Chief of Staff
DATE: May 5, 2015
SUBJECT: College Activities Report

Please find attached the *Richland Community College Activities Report* for the current month and a preview of next month. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

May 2015

- May 22 Highway Construction Careers Training Program Graduation
This is the first graduation for this program since it began at Richland Community College.
3:00 p.m. – Salons I & II
- May 25 Memorial Day – College Closed
- May 29, 30 Finder's Market – Progress City USA
Finders Market is a fun and funky, seasonal, monthly antique, vintage, handcrafts, art and food market.
3:00 p.m. – 7:00 p.m. – May 29, 2015
9:00 a.m. – 3:00 p.m. – May 30, 2015

June 2015

- June 1 Summer classes begin
- June 4 GED Graduation
7:00 p.m. – Shilling Auditorium
- June 6 "Heart & Soul" Performance by the Central Christian Church
Heart and Soul is a music group that provides the opportunity for people with special needs to express themselves through music and singing.
3:00 p.m. – Shilling Auditorium
- June, 6, 13, 20, 27 Saturday Produce Market
8:00 a.m. – Noon – Sequestration Building/under Wind Turbine
The Richland Student Farms will host a fresh produce market every Saturday morning from June 6, 2015, to September 26, 2015. This Market will offer fresh fruits and vegetables grown by Richland Students, as well as, local farmers.
- June 6 Macon County Electronics Recycling
9:00 a.m. – 1:00 p.m. - Progress City
- June 16 Board of Trustees Meeting
5:30 p.m.

To: Dr. Gayle Saunders, President
From: Richard Gschwend, Director, Human Resources
Date: May 5, 2015
Subject: Personnel Update

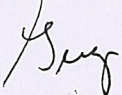


Retirements, Resignations, and Terminations

| Name | Position | Last Day |
|----------------|--|-----------------|
| Melissa Sphar | Child Care Teacher, Early Childhood Education Center | 04/13/15 |
| Lekiesha Byars | Administrative Assistant, Decatur Community Partnership | 04/28/15 |
| Kelly Wheeler | Enrollment Advocate, Student Success | 05/06/15 |
| Lori Shimizu | Literacy Specialist, Project READ | 05/31/15 |
| George Sloom | Commercial Custodial Instructor, Lincoln Corrections Center | 06/29/15 |

MEMORANDUM

BUSINESS SERVICES

To: Dr. Gayle Saunders
From: Greg Florian 
Date: May 4, 2015
Re: Construction Project Status

Current Construction Projects

Student Success Center –The interior demolition work is approximately 80% complete. The contractor has started saw cutting the concrete flooring for the installation of the under-slab plumbing and electrical work. Exterior demolition of sidewalks and the planter is 90% finished. Drilling for the ground-source heating/cooling system is scheduled to start the week of May 4th. The interior finish materials and colors have been selected and the appropriate painting schedule has been sent to the contractor. Excavation for the foundation of the addition is scheduled to begin the week of May 11th. Weather permitting, the pouring of the foundation is scheduled to begin at the end of May.

Extension of the Fire and Security System – Contracts for this work have been issued. Pending the receipt of the contracts and insurance documents, the notice to proceed will be issued. This project is scheduled for completion by the end of June.

Lock Replacement – The contract was issued and the College has received the executed contract back. The hardware order has been placed and the contractor is anticipating shipment within the next two weeks.

The original contract included replacing approximately 100 locksets. However, with the very favorable bid received, there is additional funding available within the grant to include locksets for other doors. A schedule for adding designated doors is developed and the contractor is preparing a cost estimate. Once the College has received the cost estimate for the additional doors, the project will be expanded to include them.

SPECIAL REPORTS

Richland Community College
STUDENT GOVERNMENT ASSOCIATION
BOARD REPORT

May 2015

Student Trustee: Donnie Lewis

President: Shari Mariner *Vice-President:* TBD *Secretary:* TBD

Student Engagement Activities:

- 6/4-6: ICCB-SAC Leadership Institute in Schaumburg



Commitment Respect Excellence Accountability Diversity

**MONTHLY REPORT OF RICHLAND COMMUNITY COLLEGE
AGREEMENTS/CONTRACTS**

AUTHORIZED BY PRESIDENT SAUNDERS FOR THE MONTH OF

April 2015

04/13/2015 Dr. Saunders signed a Memorandum of Understanding between Illinois Network of Child Care Resource and Referral Agencies and Richland Community College for administration of the gateways to Opportunity Scholarship Program effective July 1, 2015

EXECUTIVE SESSION

Executive Session- May 19, 2015

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.

CONSENT AGENDA

TO: Board of Trustees
FROM: Dr. Gayle Saunders *GS*
DATE: May 19, 2015
SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board of Trustees, the following items are presented as a consent agenda to be acted upon within the same motion. Any Board member may remove an item from the consent agenda to be acted upon separately. Supporting documentation for each consent agenda item is attached.

Therefore, it is recommended that the Board of Trustees approve the following:

A. Charge-Backs

1. Sydney Myers – Veterinary Technology – Parkland College – 2015 Summer Term through 2016 Spring Term

B. Tractor-Trailer Lease

1. Enter into a three year lease extension with Shippers Rental of Decatur, Illinois for \$2000.00/month.

Thank you.

CHARGE BACKS

**RICHLAND COMMUNITY COLLEGE
STUDENT AND ACADEMIC SERVICES**

MEMORANDUM

TO: Dr. Gayle Saunders
FROM: Dr. Denise Crews *DC*
SUBJECT: Application to Attend Another Recognized Illinois Public
Community College (Charge-Back)
DATE: May 4, 2015


**Applications for Charge-Backs have been reviewed and approval is recommended
for the applicants listed below:**

Applications for Continued Enrollment

Sydney Myers
10773 Parr Road
Argenta, IL. 62526

Veterinary Technology
A.A.S.
Parkland College

Summer 2015 to
Spring 2016

To: Dr. Gayle Saunders
From: Dr. Douglas Brauer 
Date: May 19, 2015
Subject: Lease of Tractor and Trailer for CDL Program

The following tractor and trailer lease is recommended in support of the Commercial Drivers License (CDL) program. The CDL program is coordinated by the Continuing and Professional Education Division.

Originally, two responses were received in response to the request for quote. The winning quote is presented below.

| Vendor | Year/Make/Model | Proposal |
|-----------------|------------------|-----------------------|
| Shippers Rental | 2011 MACK CXU613 | \$2,000/month/3 years |


The lease contract is for one tractor and one trailer, with the trailer being 48 feet in length and unloaded. Shippers Rental provided the original lowest cost proposal in response to the September 2012 request-for-proposal and also has a Decatur location convenient for servicing the tractor. This original lease agreement included a one year extension option at the end of the original three year lease. Shippers Rental has been a good partner for the College.

It is recommended that the Board of Trustees authorize the College Administration to enter into a one year lease extension with Shippers Rental at a cost of \$2000 per month, as presented.

OLD BUSINESS



TO: Board of Trustees

FROM: Dr. Gayle Saunders 

DATE: May 19, 2015

SUBJECT: Approval for Change in Budget for the Student Success Center

Mr. Chairman, Members of the Board, attached is a memo from Greg Florian, Vice President of Finance and Administration, recommending that the Board approve a change in Budget for the Student Success Center.

The Student Success Center project was not bid until August 2014 and the bids received exceeded the available funding by approximately \$1.6 million dollars. The College requested additional funding from the Capital Development Board and the Governor's Office. That additional funding was subsequently granted and in December 2014 the low bids for the project were established creating a new total budget of \$6,299,000.00

Therefore, it is recommended that the Board of Trustees approve a Change in Budget for the Student Success Center from \$4,698,700.00 to \$6,299,000.00 with no change in scope and direct the Administration to submit the change to the Illinois Community College Board for approval, as presented.

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

Business Office

To: Dr. Gayle Saunders

From: Greg Florian *Greg*

Date: May 4, 2015

Re: Approval for a Change in Budget for the Student Success Center

Administrative Rules for ICCB, Section 1501.604 - Locally Funded Capital Projects requires that the Board of Trustees approve this new budget for the project. Specifically, "If the budget or scope exceeds that approved by the ICCB, the project shall be resubmitted for approval." The Student Success Center was originally submitted through the ICCB's capital RAMP funding process and received an appropriation in the State's FY2010 capital budget. The estimated project cost and approval totaled was \$4,698,700. As you are aware, the project was not bid until August 2014 and the bids received exceeded the available funding by approximately \$1.6 million dollars. The College requested additional funding from the CDB and the Governor's Office. That additional funding was subsequently granted and in December 2014 the low bids for the project were established creating a new total budget of \$6,299,000.

Funding for this project will be as follows:


Local - \$1,175,000

State - \$5,124,000 (FY10 - \$3,524,000, FY10 Escalation - \$1,600,000)

No change in scope of the project is included in this request.

It is recommended that the Board of Trustees approve a Change in Budget for the Student Success Center from \$4,698,700 to \$6,299,000 with no change in scope and direct the Administration to submit the change to the Illinois Community College Board for approval.



TO: Board of Trustees
FROM: Dr. Gayle Saunders 
DATE: May 19, 2015
SUBJECT: Foundation Report

Mr. Chairman, Members of the Board, attached is a memorandum from Richard McGowan, Executive Director of the Foundation and Development.

Richard McGowan is available to answer any questions.

Thank you.



EXECUTIVE DIRECTOR

Richard McGowan

**DIRECTOR OF SCHOLARSHIPS
& ALUMNI RELATIONS**

Tricia Cordulack

FOUNDATION BOARD

CHAIRMAN

Bob Yuhas

VICE CHAIRMAN

Myung Kim

SECRETARY

Ruth Stauffer

TREASURER

Brett Swallow

MEMBERS AT LARGE

Gayle Albert

Matt Bennett

Gary Birschbach

Larry Foster

Dr. Alan Frigy

Erick Hubbard

David Koshinski

Rick Moore

Dr. Joseph Schrodt

John Waddock

Kathie Whitley

RICHLAND PRESIDENT

Dr. Gayle Saunders

BOARD OF TRUSTEES LIAISON

Randy Prince

TO: Dr. Gayle Saunders

FROM: Richard McGowan, Foundation Executive Director

DATE: May 5, 2015

SUBJECT: Foundation Report

The Foundation Board of Directors met April 28 for its second quarterly meeting of the year.

In my report at that meeting, I referenced two of the busiest activities of the year so far: the annual Culinary Arts Institute Scholarship Dinner and the Golf Outing.

A maximum capacity crowd of 180 enjoyed this year's culinary scholarship dinner in a beautifully decorated and transformed Shilling Community Education Center on March 21. Celebrating French cuisine from the early 1900s, the culinary instructors and students prepared an unforgettable evening and a multi-course meal as it might have been served by French Chef Auguste Escoffier on March 21, 1906 at the famous Ritz in Paris, France. After expenses, proceeds from this event totaled nearly \$13,000, which will be directed to the William T. Eichenauer Scholarship Fund in the Foundation. This fund provides scholarship assistance to students enrolled in the Culinary Arts Institute at Richland.

Another popular spring event – the Richland Community College Foundation Golf Outing, scheduled for May 8 at Hickory Point Golf Course – will have already been held when the Board of Trustees meet later this month. Foundation board member Kathie Whitley, chair of this year's event, and other volunteers have worked nonstop to produce another successful event. At this writing, a total of 23 teams, eight individuals and other sponsors have signed up. The Golf Outing already looks as if it could surpass last year's record-breaking mark. The proceeds from this year's golf event will be directed to upgrading broadband Wi-Fi wireless service in the Mueller Student Center and the Kitty Lindsay Learning Resources Center.

In other Foundation meeting action, the Foundation Directors elected the following officers for 2015-16:

- Bob Yuhas, Chairman
- Myung Kim, Vice Chairman
- Brett Swallow, Treasurer

The Directors also re-elected the following to serve another term on the Board:

- Gayle Albert
- Dr. Alan Frigy
- Rick Moore
- Dr. Joseph Schrodtt

Interviews are taking place with interested candidates to fill an open position on the Board and to identify a Director to serve in the position of Secretary to succeed Ruth Stauffer, who is retiring from the Board in June.

As you know, the chief focus of the Foundation for some time has been the Capital Campaign for the new Business Education Center. Since the beginning of the year, we have been in the public phase of the campaign. We are pleased to report steady progress has been made to date, including the start of neighborhood awareness gatherings. These gatherings are excellent opportunities to explain the plans for the new Center. The first and second of these were held at the home of Dr. Joe and Ardath Schrodtt in April and the home of Myung Kim earlier this month. Much good information about the Center and the campaign was shared with about a dozen guests at each of these occasions.

The Foundation Office is currently working to reschedule the date of the Foundation Annual Meeting. This meeting takes place at the Country Club of Decatur, but this year, instead of the usual seated dinner immediately following the meeting, a cocktail reception will be held for all Foundation Directors, College Trustees, and Campaign Cabinet members, and their guests. The reception will serve as another opportunity raise awareness about the Center and our campaign. An invitation and more details will follow as we confirm plans.

In other Foundation news, it has been a busy spring for awarding scholarships at the Foundation. Tricia Cordulack, Director of Scholarships and Alumni Relations, has attended a number of honors and awards assemblies at area high schools, where she has been presenting scholarships to graduating seniors who plan to attend Richland in the fall. Additional scholarships will be selected when the Scholarship Selection Committee meets June 2.

I will provide further updates in my report to the Trustees at their meeting on May 19.

NEW BUSINESS

TO: Board of Trustees

FROM: Dr. Gayle Saunders 

DATE: May 19, 2015

SUBJECT: Tentative Budget for Fiscal Year 2015-2016

Mr. Chairman, Members of the Board, the Tentative Budget for Fiscal Year 2015-2016 is presented for review.

As required by statute, the budget will remain available for public inspection in the Business Office for a minimum of 30 days prior to the Public Budget Hearing on June 16. Subsequent to the hearing, you will be asked to adopt the FY 2016 Budget during the regularly scheduled Board meeting on that date.

Funding sources have been identified for all expenditures requested in this balanced budget. No action is required at this time.

Greg Florian is available to answer any questions you may have regarding the Tentative Budget.

Thank you.

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Dr. Gayle Saunders

From: Greg Florian *Greg*

Date: May 11, 2015

Re: Tentative Budget

Attached is the Tentative Budget for FY 2016. The College is required to place the Tentative Budget on display for the public to review 30 days prior to the adoption of the Budget. The FY2016 Budget will be presented to the Board of Trustees at its June 16th meeting for adoption.


The budget presented is a balanced budget totaling over \$33.8 million. This budget is based on revenue projections including the tuition and fees rates adopted in February at existing enrollment levels, estimates of taxes with virtually no growth, and reduced State funding. Conservative estimates have been used in all cases leading to a total revenue projection that is attainable.

The expenditures planned in this budget have been extensively reviewed and represent the fruits of an in-depth prioritization process that began in early February. The budget managers were asked to review their FY 2016 funding requests to assure that the funding will enable the College to achieve its Strategic Plan in alignment with the specific strategic goals established for the year. This budget is truly the product of the entire College and will continue to allow Richland to be successful.

Please contact me for any additional information about this budget or the process.

BOARD POLICIES, PROPOSALS, AND CHANGES



TO: Board of Trustees
FROM: Dr. Gayle Saunders 
DATE: May 19, 2015
SUBJECT: Board Policies Section 4 – Student and Academic Services – Third Reading/Adoption

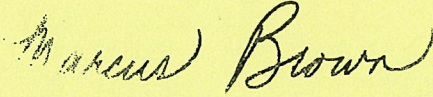
Mr. Chairman, Members of the Board, Section 4 of the Board Policy Manual is presented for third reading and adoption. No changes have been made since the second reading.

Section 4 was last reviewed in its entirety in 2010. Review began in the fall of 2014 and has been reviewed and revised to reflect current statutes. Additionally, Section 4 policies contained procedures that have been removed and oriented to an accompanying procedure manual. Many changes are reflective of clarification in language and responsible offices for implementation of policy. There are, in addition, significant changes in the Financial Aid Program section as a result of updates in policy, procedure and implementation of the program on both the state and federal levels.

Section 4 has been reviewed by the Board of Trustees, President's Cabinet, departments responsible for implementation and other College committees, including Academic Standards and the Institutional Effectiveness Group.

Therefore, it is recommended that the Board of Trustees adopt Board Policies Section 4 – Student and Academic Services, as presented.

Thank you.

TO: Dr. Gayle Saunders
FROM: Marcus Brown, VP Student Success 
DATE: May 6, 2015
SUBJECT: Board Policy Section 4 – Student and Academic Services Final Reading

The final version of Board Policy Section 4 – Student and Academic Services is being presented as a final version of the policy. The policy has been reviewed by all appropriate staff. It has been reviewed by the Board of Trustees, Academic Standards Committee, Institutional Effectiveness Committee and the Cabinet.

Changes and feedback recommended for policy have been incorporated and this is the final version being presented for approval.

There for it is recommended that the Board of trustees approve Board Policy Section 4 – Student and Academic Services.

4.1 ADMISSION – 6/16/98; revised 8/17/10

Richland Community College shall admit students in accordance with all qualifications and preferences set forth in Illinois Revised Statutes, 110 ILCS 205/9.07, and in the guidelines established by the Illinois Community College Board.

Eligibility for admission, requirements, procedures, and options are published in the College Catalog.

4.1.1 Admission to the College – 8/17/10

Richland Community College is open to all people who

1. Have graduated from high school, or
2. Have received a High School Equivalency Certificate based on the GED test, or
3. Intend to enroll in a GED course, or
4. Are high school or gifted students who have principal/administrator approval to enroll, or

4.1.1.1 New Student Orientation – 2/21/06; revised 8/17/10, 5/19/15

New Student Orientation should be attended by all new degree and certificate seeking students. A new student is defined as someone who has not previously completed any college courses at Richland Community College or had taken college courses only as part of a dual credit program.

4.1.2 Admission to a Program or Courses – 8/17/10

Admission to the College is not the same as admission to a program of study and/or courses. Admission to a program or courses is based upon previous education, experience, and levels of achievement.

4.1.2.1 Mandatory Course Placement Testing - 10/01/09; revised 5/17/11, 5/19/15

Students are required to take placement tests in mathematics, English, and reading before registering for credit courses. These test results, which are valid for the length of time determined administratively, are used to determine a student's eligibility for courses with prerequisites and/or placement into developmental courses (courses numbered 099 or below). Classroom

instructors may conduct additional testing to verify correct placement, and students may be transferred to an alternate course at that time. Once a student has started a sequence of courses, that student may not retest in that area.

These placement exams, cut-off scores, and other criteria have been established by the respective programs' faculty to ensure proper course placement. Individual programs may offer a proficiency exam to alter the sequence of courses required.

Exemptions to Course Placement Testing Policy

Students enrolling at Richland Community College may be exempt from mandatory placement testing if they meet any of the following exemptions:

- A student has successfully completed English and/or mathematics course(s) at an accredited college or university, as recognized by the Higher Education Directory. The level of the course(s) successfully completed determines the level of course(s) for which a student may be eligible.
- A student has earned sufficient ACT (American College Testing) or SAT (Scholastic Aptitude Test) scores as established by appropriate College personnel. The student must submit proper documentation to the Records Office. The ACT or SAT scores must be no more than three years old.
- A student has certified that he or she is not seeking a degree at Richland Community College.
- A student has accumulated no more than 15 credit hours at Richland Community College.
- A student has taken a placement exam identical to Richland Community College's exam at another college or university within the determined time and presents officially validated scores for evaluation prior to registration.

4.1.2.2 Course Placement Retesting – 12/16/03; revised 5/17/11, 5/19/15

Students tested in mathematics, English, reading, math, or other areas may take one test of each type at no cost. A student may retest by waiting a minimum of twenty-four hours and paying a retest fee. A student may be allowed to take the test a third time only with appropriate permission and payment of the retest fee. The student is required to retest, at no charge, if 1) the previously determined time has passed since the student tested the first time and 2) the student has not begun a sequence of

courses that uses the placement test results.

4.1.2.3 Foreign Language Placement

Placement in a foreign language course will be determined by a student's previous foreign language education in high school or college. Students who have studied a specific foreign language in high school within the past five years are to begin their study at Richland with the course number determined by the earned quality points as outlined in the College Catalog. Foreign language faculty may grant exceptions, based on individual assessment. All persons whose most recent prior study of the language was more than five years ago should start their college study with the course number 101.

4.1.2.4 Technology Orientation – 5/15/12

All students enrolling in a course utilizing a learning management system are required to successfully complete the mandatory technology orientation.

4.1.3 Admission to a Program of Study – 6/16/98; revised 8/17/10, 5/19/15

Each program of study (for example, Nursing, Accounting, Associate in Arts in Teaching, etc.) has specific requirements for admission. These requirements are based on the student's previous education, work experience, and levels of achievement.

Information that may be used in admission to a program includes:

1. A transcript of the student's high school and college records. The student should request a transcript from the school(s) to be sent to the Records Office at Richland.
2. Test scores. Richland generally uses the American College Testing (ACT), Standardized Assessment. Other comparable test results may be submitted if approved by a Richland counselor.
3. Application and personal interview, including related experiences since leaving school or college.

Students may be provisionally admitted to a program, even though they fail to meet all the requirements. Students provisionally admitted may be required to enroll in developmental courses, take a reduced load, complete further testing, and/or receive career counseling.

Similar procedures may also be applied to students enrolling in individual

courses only.

4.1.4 Admission of High School Students and "Gifted" High School Students – 6/16/98; revised 8/17/10, 5/19/15

High school students may take Richland courses for either application toward a high school diploma or a college credit. Eligibility for enrollment as a high school student is decided as follows:

1. The student is a high school student.
2. The student's high school principal submits the appropriate form stating the student is taking the course(s) for high school or college credit, and has the principal's approval.
3. A high school transcript is submitted to Richland.
4. Tuition may be determined by course and delivery.
5. Final approval for enrollment is then determined by Richland.

"**Gifted students**" are students with exceptionally high academic ability as determined by the students' school and the College.

4.1.5 Student Enrollment Status – 1/16/01; revised 8/17/10

Verification of student enrollment status, for any purpose, may be obtained only through the Student Records Office. Documentation from other individuals or College offices does not represent an official College record.

4.2 RESIDENCY STATUS – 10/19/93; revised 8/17/10

Students enrolling at Richland Community College shall be classified as resident, non-resident, or out-of-state for tuition and fee purposes.

The college is authorized to require such written documents, affidavits, verifications, or other evidence as are deemed necessary to determine the classification of the student.

A student is considered a resident of Richland Community College District 537 if the student establishes a permanent residence in the District for at least 30 days prior to enrollment.

4.3 TUITION AND FEES – 7/13/93

Tuition and fees for resident and non-resident students may be charged as

permitted by law and as established by action of the Board of Trustees. Other fees may be required depending on the status of the student, the program in which the student is enrolled, and the requirements of the College.

Each semester, the Business Services Office shall determine and publish a due date (before the beginning of the semester) by which time all tuition and fees are to be paid.

4.3.1 Senior Citizen Tuition – 7/18/00

District 537 residents who are 65 or older or who will become 65 years old during the calendar year are eligible to enroll without the payment of tuition in regularly scheduled credit courses, other than credit courses designed specifically for senior citizens, provided that such enrollment does not over-enroll the course and tuition paying students enrolled constitute the minimum number required for the course. Such waiver does not apply to all other fees associated with enrollment in such course.

4.3.2 Education Service Agreement – 12/21/93; revised 8/17/10

The College may enter into written agreement with a business, civic, social service organization, or any government entity to provide instruction to employees of such groups. The College may also enter into written agreement to provide instruction to students from certain high schools, community colleges having reciprocal cooperative educational programs, and four-year public and private colleges and universities. Individual students enrolling under such an agreement will be subject to the current in-district tuition rate including the prevailing fees.

4.3.3 Tuition and Fee Installment Plan – 12/10/94; revised 8/17/10

To better serve the needs of students, the College may offer an Installment Plan for the payment of tuition and fees. Students will be subject to all policies and procedures relating to the payment of student accounts associated with the plan.

4.3.4 Cooperative Educational Programs with Other Community Colleges – 10/17/00; revised 8/17/10

Richland Community College has Cooperative Educational Program

agreements with other Illinois community colleges that all Richland Community College District residents to enroll in a degree and or certificate program in a vocational-technical program not available at Richland. Students are able to enroll in such a program at the cooperating college's in-district tuition rate and programs offered are listed in the College Catalog.

Students may take all specialized courses at the cooperating college. Related technical and general education courses required in the programs may be taken either at Richland or at the cooperating college. The cooperating college issues all degrees or certificates for successful completion of the programs.

4.3.5 Continuing Education Fees – 9/17/96; revised 8/17/10

Continuing Education tuition rate is a variable rate and set separately for each course, depending upon the amount of the direct costs.

4.3.6 Non-Credit Fitness Center Fees – 1/18/94; revised 8/17/10, 5/19/15

A non-credit open entry/exit enrollment option to the College Fitness Center is available for Richland students who are not desiring college credit.

4.4 TUITION REFUNDS – 7/13/93; revised 8/17/10, 5/19/15

Richland Community College's refund policy is based on full payment of tuition, fees, and other charges. Any student who registers and then officially withdraws from any or all classes at the College will have a portion of his or her tuition returned according to the refund schedule determined by the Business Services Office.

Students participating in the Pell grant program shall receive refunds computed in accordance with Federal regulations.

4.5 STUDENT FINANCIAL OBLIGATIONS – 8/17/10

Students shall discharge all financial and other obligations to the District prior to registering for the next semester. These obligations include, but are not limited to, overdue library book fines, tuition, student fees, and Child Development Center fees. Failure to satisfy such obligations may result in the withholding of transcripts and grade reports.

4.6 ACADEMIC STANDARDS – 5/16/00; revised 10/21/03; 8/17/10

Graduation – 12/20/15; revised 8/17/10

A cumulative grade point average (GPA) of at least 2.00, is required to Receive an associate's degree or certificate. Specific programs may require a higher program GPA for graduation. Courses numbered below 100 are excluded in the cumulative grade point average but will be included in the Semester grade report beginning in Spring semester 2000.

Probation

A student may be placed on academic probation for failure to achieve the minimum cumulative GPA required for good standing as shown below:

| Cumulative Hours Attempted | GPA Required |
|-----------------------------------|---------------------|
| 1-15 hours | 1.70 |
| 16-30 hours | 1.85 |
| 31 + | 2.00 |

The student must achieve a 2.00 GPA or higher during the following semesters after being placed on academic probation until being placed on good standing as illustrated in the above chart. Failure to achieve a 2.00 GPA in the subsequent semester will result in dismissal from the College for one or more semesters, excluding the Summer Term.

A student may appeal following the Student Grievance Policy (4.15.3).

4.6.1 Grading Policy – 6/18/96; revised 10/21/03, 8/17/10, 1/17/12

The following letter grades are used at Richland to represent the student's level of performance in courses:

- A Superior or excellent
- B Very good or above average
- C Good or average
- D Barely passing or below average
- F Failure or unsatisfactory
- AU Audit (For more information, see "Auditing a Course" in this section.)
- CR/X Completed course requirements or did not complete course requirements. CR/X grades are applicable for vocational skill courses and adult education courses.
- I Incomplete. All course work must be finished by the end of each term unless the instructor agrees in writing to a specified grace period no longer than 60 days after the end of the term. Failure to complete course work within the 60-day grace period will result in

the grade the student would earn without having all course work completed. Grade of "W" or "AU" is not allowed.

- P/F Pass/Fail for selected courses to be determined by faculty and the dean of a division with the approval of the Academic Standards Committee. Pass/Fail grading will not be used for courses in a degree sequence or for transfer courses.
- W Withdraw
- AC Credit awarded through advanced course.
- AP Credit awarded through Advanced Placement.
- CE Credit awarded through proficiency exam.
- CL Credit awarded through CLEP exam.
- DA Credit awarded through DANTES exam.
- JO Credit awarded through Journeyman Card.
- LI Credit awarded through licensure.
- PT Credit awarded through professional training.
- PO Credit awarded through portfolio.

4.6.2 Semester Academic Honors – 10/19/93; revised 10/21/03

The Semester Academic Honors List includes the names of students who have

1. Completed 12 or more cumulative semester hours; and
2. Completed 6 or more semester hours for the current term; and
3. Attained at least a 3.50 GPA for the current term.

4.6.3 Appealing a Grade – 3/19/96; revised 10/21/03

A student who feels he/she has received an unfair or inaccurate grade may appeal through the Student Grievance Policy found in the Student, Rights, Responsibilities, Grievance and Disciplinary Proceedings.

Grade appeals must be filed no later than one year from the last day of the term for which the grade was received.

4.6.4 Auditing a Course – 12/20/94; revised 10/21/03, 8/17/10

Any credit class offered by Richland may be taken as an audit unless otherwise specified.

Students wishing to audit a class will be assessed the credit hour rate and other applicable fees and must complete an audit form in Student Records by the add/drop period. Changes to the grading status cannot be made after this period and a grade of AU will be assigned at the completion of the course. No credit will be awarded for auditing a course.

4.6.5 Dropping a Course – 10/19/93; revised 10/21/03, 1/17/12

A student may drop a course during the allotted timeframe as determined by the President of the College or the President's designee.

4.6.6 Administrative Drop – 10/19/93; revised 4/18/06, 1/17/12

An instructor may drop a student who has failed to attend the first two class sessions.

At mid-term the College will drop any student who has failed to meet the attendance standard or attain sufficient progress as certified by the instructor.

During the allotted timeframe, as determined by the President of the College or the President's designee, an instructor may drop a student who has failed to meet attendance standards or attain sufficient progress in the course but is not required to do so.

4.6.7 Withdrawing from the College – 10/19/93; revised 10/21/03, 8/17/10, 1/17/12, 5/19/15

A student withdrawing from the College is required to settle all obligations, including money owed to the College, and should contact a Student Success Center staff member as part of the withdrawal process.

4.6.8 Repeating a Course – 10/19/93; revised 10/21/03

Students may repeat any course taken at Richland Community College with the understanding that the earlier grade and credit hours will be replaced by the most recent, even if the most recent grade and credit hours are lower. Students should be cautioned that some colleges include all grades earned in computing grade point averages even if the course has been repeated.

4.6.9 Graduation Requirements – 10/19/93; revised 5/19/15**1. Graduating with Multiple Certificates or Degrees; revised 6/20/06**

Richland students may work toward completion of more than one program of study if they so desire.

Students may receive all certificates and AAS degrees for which they have completed the requirements.

In order to receive a second transfer-oriented associate's degree, a student must:

- a. complete all graduation requirements for the second degree; and
- b. complete at least an additional 10 hours of applicable credit beyond the first degree

A separate "Application for Graduation" must be submitted for each certificate or associate's degree.

A student may earn only one Associate in Arts (AA) degree, one Associate in Science (AS) degree, one Associate in Fine Arts (AFA) degree, and one Associate in Engineering Science (AES) degree.

2. Graduating Transfer Students – 4/18/06; revised 8/17/10

Many students enter Richland after completing courses at other institutions. In order to give these students credit for previous college work and, at the same time, maintain Richland's standards for graduation, students must complete a total of 15 semester hours of an associate's degree or half of the credit for a certificate program (up to 15 hours) at Richland.

Richland students completing occupational certificate programs only offered within the Division of Correctional Education are exempt from this 15-semester-hour requirement.

If a transfer student completes a course at Richland that is substantially the same as a course for which the student received transfer credit, the hours of transfer credit will be replaced by the hours earned at Richland.

3. Earning Graduation Honors – 4/18/06

When a student applies for graduation, all 100-level course work and above will be evaluated for graduation academic honors. Students must have earned at least half of the credits needed for their degree or certificate at Richland Community College. In addition, students must have met Richland Community College's residency requirement, which means completing no fewer than 15 hours for a degree or half of the certificate requirements at Richland Community College.

Graduation academic honors are based on the student's cumulative grade point average as follows:

Cumulative GPA

- 3.50--3.74 Honors
- 3.75--3.99 High Honors
- 4.00 Highest Honors

Graduation academic honors are noted on a student's transcript and at graduation.

4. Effect of Changes in Program on Graduation – 8/22/06

The student has the responsibility to know and fulfill all degree/certificate academic requirements and follow graduation procedures. The advisor's role is to assist the student in making decisions.

Students whose enrollment has not been interrupted by three or more years (six successive semesters, excluding summers) should graduate under the program structure listed in the Catalog for the year in which they enter their certificate or degree program. In cases where a current program is changed, the student should work with the appropriate Dean and the Registrar to determine the appropriate coursework required.

Students whose enrollment has been interrupted by three or more years (six successive semesters, excluding summers) are required to follow graduation requirements of the catalog in effect at the time of reentry or any catalog published after reentry.

Because of licensing criteria, legal requirements, or other conditions, graduation from certain programs (including selective admission programs), such as those in the Health Professions Division, may fall under different guidelines as determined by the Registrar in consultation with the appropriate Dean. In such cases, the student must follow the program in existence at the time of admission to or re-entry into the program.

If a student wishes to graduate under program provisions other than those above, the Registrar will review the student's Application for Graduation and will consult with the appropriate Dean regarding clearance for graduation.

4.6.10 Computer Technology Fluency - 10/01/09

All degree-granting programs will be designed to provide instruction leading to computer fluency, defined as the ability to use computers and other related technologies to access, gather, organize, manage, evaluate, create, and communicate information; to generalize and apply learned skills to new situations and problems; and to conduct these activities confidently, effectively, ethically, and legally. This instruction may be provided by specific computer courses or incorporated into courses within the degree program.

4.7

COLLEGE CREDIT – 6/10/08

College credit may be earned through course completion, proficiency credit, transfer credit, professional licensure or certification, or training and work

experience equivalency. Credit may be reviewed by faculty and may not be accepted in all programs.

4.7.1 Course Completion

Students are granted credit by meeting course competencies and objectives for courses offered and conducted by Richland Community College.

4.7.2 Proficiency Credit

Students with wide varieties of educational experiences may convert this experience into college credit on the basis of evaluations by designated Richland Community College personnel.

4.7.2.1 Proficiency Examination Policy

To take an examination, students must be currently enrolled at Richland Community College and not enrolled in the course in which they are requesting to be tested. Proficiency credit will be posted to the student's record after a minimum of eight (8) semester hours of 100-level or above credit has been earned at the College.

The proficiency examination fee must be paid before the exam is developed or administered. The fee is not refundable.

The student must receive a score of 80% or better on the exam to earn credit by proficiency.

Credit hours earned through proficiency examination are posted on the student's permanent record. The credit is not included in the calculation of the grade point average and may not be used in the determination of enrollment status (i.e. part-time, full-time, class load).

4.7.2.2 College Level Examination Program (CLEP) and DANTES Examination Program; revised 8/17/10

Richland Community College participates in the College Level Examination Program (CLEP) and the DANTES Examination Program, which allow students to obtain college credit based on their learning outside the classroom.

Credit through a CLEP or DANTES examination may be applied to a degree or certificate as general education or elective(s). No credit will be awarded for English 102 or Speech 101 at

Richland Community College through either the CLEP or the DAN TES Exam.

Credit granted through a CLEP or DAN TES examination will be recorded as credit and will not be used in computing a grade point average. Credit will be recorded after completion of eight (8) semester hours toward an associate's degree or certificate program.

Students who have enrolled in college study before attempting a CLEP or DAN TES examination will be not granted credit if they attempt an examination after they have received a grade for that specific course or for prior college study that is directly related to the exam taken.

4.7.2.3 Proficiency by Advanced Course

Some courses are organized in sequence so that completion of an advanced course depends on knowledge gained from a previous course. Students who satisfactorily complete the advanced course at Richland Community College without taking the previous course may be eligible for college credit for the previous course.

4.7.2.4 Advanced Placement Program

The Advanced Placement Program is an organized instructional and/or testing program offered by some high schools in cooperation with the College Entrance Examination Board. High school courses may be offered through the program for college credit, or credit may be given for course areas not offered by the Advanced Placement Program if the student passes an Advanced Placement examination given by the College Board.

Credit granted through an Advanced Placement Program examination will be recorded as "AP" and will not be used in computing a grade point average. Approved credit will be posted to the student's record after a minimum of eight (8) semester hours of 100-level or above credit has been earned at the College.

4.7.3 Transfer Credit

A student who has been officially accepted as a Richland Community College student may apply for and receive college credit for courses taken

at an accredited postsecondary institution, as recognized by the Higher Education Directory, and which meet the course objectives of his/her academic program required for graduation at Richland Community College.

4.7.4 Credit Equivalency by Licensure or Certification

If a student has already obtained a recognized license or certification for which the College offers a technical curriculum, that student may be granted credit for specific courses in the program of study for which he/she is pursuing. Approved credit will be posted to the student's record after a minimum of eight (8) semester hours of 100-level or above credit has been earned at the College and after any additional program requirements have been fulfilled.

4.7.5 Credit Equivalency for Professional Training

Academic course credit for professional training events in some disciplines and technical fields may be granted if the event is offered by Richland Community College and/or one or more of the College's training partners. A training partner is a professional organization or other authorized training provider recognized by the College. This partner ensures that the training meets predetermined standards. In some instances, training must be delivered by certified instructors as dictated by program/curricular requirements. The training must meet all objectives of the relevant course(s) in order to receive credit, as determined by faculty responsible for the content area. Approved credit will be posted to the student's record after a minimum of eight (8) semester hours of 100-level or above credit has been earned at the College.

4.7.6 Credit Equivalency for Professional Experience

Students with wide varieties of experience may develop a portfolio of these experiences and apply for course credit. A portfolio is a collection of documentation of learning, which may include samples of actual work, and is submitted for evaluation in consideration of course credit. The portfolio must meet all objectives of the course in order to receive credit, as determined by faculty responsible for the course. Approved credit will be posted to the student's record after a minimum of eight (8) semester hours of 100-level or above credit has been earned at the College.

4.7.7 Credit for Military Service & Training

A student who has been officially accepted as a Richland Community College student may apply for and receive college credit for courses taken

while serving in the military, if the courses meet the objectives of his/her academic program as required for graduation from Richland Community College. Consideration for the awarding of credit for military experience and training will be guided by the college credit recommendations developed by the American Council on Education. Approved credit will be posted to the student's record after a minimum of eight (8) semester hours of 100-level or above credit has been earned at the College.

4.7.7.1 Armed Forces Health and Physical Education

Any veteran who has completed a minimum of six months' active duty in the armed forces and presented evidence of an honorable or general "under honorable conditions" discharge from the service is eligible for a maximum of four semester hours of physical education activity course credit. Approved credit will not be used to compute a grade point average. Approved credit will be posted to the student's record after a minimum of eight (8) semester hours of 100-level or above credit has been earned at the College.

4.8 STUDENT EVALUATION SYSTEM

The grading system shall be published in the College Catalog. Evaluation standards shall be included in course syllabi.

4.9 STUDENT RECORDS POLICY - 1/16/01

The Family Educational Rights and Privacy Act of 1974 and its accompanying regulations establish the rights of students, including rights pertaining to their educational records. Information regarding accessibility to student records is available in the Student Handbook and the College Catalog.

4.9.1 Directory and Confidential Information - 1/16/01; revised 3/10/08, 8/17/10, 5/19/15

All information received by the College becomes a part of the student's education record except for information specifically exempted under FERPA. Student education records are classified as follows:

- 1. Directory Information**, which includes student's name, address, telephone listing, electronic mail address, photograph, date and place of birth, major field of study, dates of attendance, grade level, participation in officially recognized activities, degrees, honors, and

awards received, the most recent educational agency or institution attended, student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

Directory information may be released by the College to any person or organization without the student's consent. If a student does not want directory information released, a form must be filed with Student Records.

- 2. Confidential Information** -- All information other than directory information is considered confidential. Examples of confidential items include:
- (a) Class schedule, daily attendance, academic record, grade reports, progress reports, high school and college transcripts, and test results;
 - (b) Correspondence, including letters of recommendation and comments from counselors and faculty; and
 - (c) Application information for financial aid and veterans' educational benefits.

**4.9.2 Access to Confidential Information by Students - 1/16/01;
revised 8/17/10, 5/19/15**

Students may have access to the confidential information in their own records by submitting a written request to Student Records, subject to exceptions under the law. The College will comply with the request within 45 days.

Students have the right to a hearing to challenge any portion of their education records. Requests for a hearing should be directed to the Vice President of Student Success.

**4.9.3 Access to Confidential Information by Others - 1/16/01;
revised 8/17/10**

Confidential information contained in a student's records will not be released to other parties without the student's consent. Exceptions are listed below, and information is given only with the understanding that such information may not be passed on to a third party without the student's written consent.

The College will maintain a record of all persons other than College personnel who have obtained access to a student's records. The College record will include the legitimate reason that the outside party has for

reviewing the student's educational record.

Persons and agencies who may review student's records without student consent are:

1. College personnel having a legitimate need for information as a result of their College duties;
2. Colleges, universities, and other academic institutions at which the student wishes to enroll;
3. Agencies and their representatives requesting financial aid information in connection with a student's application for or receipt of financial aid;
4. State and local officials to whom the College must release information as required by a state statute or administrative regulation adopted before November 19, 1974;
5. State and federal officials for auditing and evaluating federally-supported education programs or enforcing legal requirements related to these programs;
6. Organizations conducting studies for the College, including the development, validation, or administration of student aid programs, and improvement of instruction;
7. Persons acting pursuant to a judicial order or subpoena, providing the College notifies the student before complying;
8. Appropriate persons if necessary to protect the health or safety of the student or others; and
9. Parents of an eligible student who is claimed as a dependent for income tax purposes.

4.9.4 Withholding Student Information - 11/21/95

The College has the right to withhold grade reports, transcripts, certificates and degrees, and other student information if the student has unmet obligations, including financial obligations, to the college.

4.9.5 Deceased Student – 7/10/07

Records of deceased students may be released upon request to legally authorized representatives.

4.10 OUT-OF-DISTRICT CHARGES – 10/21/03; revised 8/17/10, 12/11/14, 5/19/15

A. Cooperative Agreements

Richland has cooperative agreements with many other community colleges. Cooperative agreements provide a student with the opportunity to attend another Illinois community college for program not offered at Richland. Cooperative Agreement applications must be completed prior to the start of each academic year the student is attending the other community college, regardless of any prior year's approval.

B. Charge-Backs – revised 8/17/10

Residents of Richland Community College's District who choose to pursue a program of study that is not offered by Richland at another Illinois public community college may be eligible for a charge-back. If a charge-back is approved by the Richland Board of Trustees, the College will pay an out-of-district fee prescribed by the other College. Charge-backs may not be approved for an individual course.

If Richland has a cooperative agreement with another college for the program of study for which the student is requesting a charge-back, the College may not approve a charge-back request.

Applications for charge-back must be completed and submitted to the Vice President of Academic Services no later than 30 days prior to the beginning of each academic year the student is attending the other community college, regardless of any prior year's approval. Charge-backs may not be approved retroactive to the time of application.

4.11 SCHOLARSHIPS AND INSTITUTIONAL WAIVERS – 8/17/04; revised 5/19/15

Richland Community College and the Richland Community College Foundation offer scholarships and tuition waivers to students. The Board of Trustees authorizes the Administration to establish the applicable criteria and procedures for administering such awards. Scholarship or waiver recipients may be required to submit a Free Application for Federal Student Aid (FAFSA) to determine their eligibility for other aid awards. Other awards (except the PELL Grant and Direct Student Loans) will be applied to the student's account before the RCC scholarship or college tuition waiver is applied.

4.12 STUDENT INSURANCE

4.12.1 General Insurance Coverage

The staff is authorized to make arrangements with insurance agencies to provide insurance coverage for students at the expense of the student. It should be noted that any settlement relating to individual insurance policies will be a direct matter between the student and the insurance company, and the College will not be involved.

4.12.2 Insurance for Participation in Extra-Curricular Activities – 8/17/93

Any student who engages in extra-curricular activities, including intramural sports, must provide his or her own insurance coverage either through a separate policy or a policy held by the student's parents if he or she wishes to be insured.

4.12.3 Assistance in Obtaining Insurance Coverage

The College will make all reasonable efforts to facilitate a student making arrangements for insurance coverage with a private carrier. Any student not covered through his or her parent's policy, who elects not to purchase his or her own coverage, will assume responsibility for all expenses connected with any injuries incurred during the activity-type programs.

4.13 CHRONIC COMMUNICABLE DISEASE – 8/17/10

Students with chronic communicable diseases may attend school in the regular classroom setting whenever, through reasonable accommodation, the risk of transmission of the disease or the risk of further injury to the student is sufficiently remote in such a setting.

Each student with a chronic communicable disease shall be evaluated by a placement committee that will consist of the President, as Chairperson, and other appropriate College personnel, a physician or other consultants selected by the President or his/her designee, the student's physician, public health personnel, the student, and the student's parents or guardians.

The student's placement shall be determined in accordance with the above standards and upon the following factors: the risk of transmission of disease to others; the health risk to the particular student; and reasonable accommodations which can be made without undue hardship to reduce the health risk to the student and others. The vote of a majority of the committee shall determine the student's placement.

The student shall be reevaluated periodically, at least once a year, by the

placement committee to determine whether the student's placement continues to be appropriate. The student's medical condition shall be disclosed only to the extent necessary to minimize the health risks to the students and others. The College President may establish additional rules and regulations designed to implement this policy.

4.14 SUBSTANCE ABUSE - INTOXICANT USE – revised 5/19/15

A student shall not possess or use any illegal or controlled drug or substance in either refined or crude form on college property except under the direction of a licensed physician. Any student who violates any provision of federal or state law pertaining to the manufacture, possession, purchase, sale or use of drugs on college property will be referred to the appropriate civil authority. Irresponsible behavior attributable to any such drug or substance will not be tolerated and will be subject to college disciplinary action, which may include expulsion from the college.

A student shall not possess drug paraphernalia commonly used for the consumption, distribution or ingestion of cannabis or controlled drug or substance. Drug paraphernalia includes but is not limited to, pipes, syringes, packaging material, scales, etc. Any student possessing these items will be subject to college disciplinary action, which may include expulsion from the college.

Possession and use of intoxicants on College property is prohibited. Irresponsible behavior attributable to any such intoxicants will not be tolerated and will be subject to College disciplinary action, which may include expulsion from the College.

4.15 Students Rights and Responsibilities – 4/21/98; revised 10/21/03

Richland Community College, an open-door institution, recognizes the rights of its students guaranteed by the Constitution of the United States and the Constitution of the State of Illinois. The College further recognizes and identifies students' rights to equal access to all programs, information, freedom of speech, inquiry, assembly, to the peaceful pursuit of an education, and to the reasonable use of services and facilities of the College.

Richland Community College is committed to learning and teaching. As a teaching and learning community, relationships among students, faculty, and staff are marked by mutual respect and appreciation for each other's roles and responsibilities.

Further, Richland Community College strives to maintain an educational environment that supports the academic, professional and/or personal development of all members of the community and identifies responsibilities assigned to students as members of the learning community.

Richland Community College has established a "Statement of Student Rights" and a "Statement of Student Responsibilities" to educate students about the manner in which they are to pursue their own educational objectives as well as support the objectives of others. These statements identify the rights to which students are entitled through membership in the Richland learning community along with the responsible behaviors in which students should be engaged as members of the learning community.

4.15.1 Statement of Student Rights – 4/21/98; revised 10/21/03, 5/19/15

As members of Richland's learning community, students are entitled to certain rights and provisions, to include a quality education and quality services. In addition, students have the right to know:

- The College's admissions requirements
- The degrees and certificates offered
- The types of career and personal development resources available
- When classes are offered
- Course requirements
- Policy on class attendance and participation
- Grading policies and procedures
- The cost of attendance
- Financial aid and veterans' educational benefits available
- How financial aid eligibility is determined
- How financial aid awards are calculated
- When financial aid is awarded
- The College and financial aid satisfactory academic progress requirements and their implications
- The College's refund policy
- The College policies and procedures
- The academic and other support services available
- Student activities available
- The Campus' crime statistics
- Graduation rates
- Job Placement Rates
- Emergency procedures
- Building hours
- College operational hours
- How to file a grievance

4.15.2 Statement of Student Responsibilities – 4/21/98; revised 10/15/03

Listed below are the responsibilities that Richland students accept through membership in the College's learning community. Each student should approach academic endeavors, relationships, and personal responsibilities with a strong commitment to personal integrity and mutual respect. As members of the Richland teaching and learning community, students have a responsibility to:

- Read the College Catalog and Student Handbook
- Become knowledgeable about College policies and procedures
- Abide by College policies and procedures
- Be aware of academic and graduation requirements
- Provide accurate information on College forms
- Meet financial obligations to the College
- Attend classes and be on time
- Complete assignments and exams based upon course syllabus information
- Participate in class
- Fulfill their academic responsibilities in an honest and forthright manner
- Utilize appropriate support services when needed
- Seek help from faculty when needed
- Seek out answers to questions
- Abide by the equipment usage policy
- Meet published deadlines
- Notify College officials if a condition exists which is in violation of a student's rights, College policies, rules, standards, and procedures
- Join/seek out groups and individuals that will help students achieve their goals
- Abide by state and federal laws
- Conduct themselves in a responsible manner in and out of the classroom
- Protect, support, and contribute to a safe environment within the learning community
- Show regard for the property of the College, its community members and visitors
- Assist the College in fulfilling its administrative responsibilities

4.15.3 Student Grievance Policy – 4/21/98; revised 10/21/03

When a student believes that a condition exists which is in violation of his or her

rights, College policies, rules, standards, and procedures, he or she has the right to file a grievance.

A grievance may be categorized as follows:

1. Academic Concerns
 - a. Academic Dishonesty
 - b. Academic Suspension
 - c. Educational Guarantee
 - d. Grade Appeals
 - e. Graduation Requirements
 - f. Other Academic Concerns
2. Americans With Disabilities Act (accommodations)
3. Discrimination (e.g. age, disability, gender, race, color, sexual orientation, religion)
4. Financial Aid Suspension
5. Family Educational Rights and Privacy Act(confidentiality)
6. Sexual Harassment (by students, staff, or faculty)
7. Student Conduct
8. Student Employment
9. Tuition Refunds
10. Others not represented above

A grievance may be resolved through either an informal or formal process. Informal or formal hearings and resolution of complaints will be conducted in a prompt and fair manner without fear of retribution.

Formal hearings are conducted by the College's Judicial Board or by a Special Committee appointed by the President.

The College student grievance process, although encouraged in resolving grievance issues, is not mandatory. Students may seek alternatives in resolving grievances. Procedures for filing a grievance are available in the Student Services Center office, Student Handbook, and the College Catalog, and the "Student Rights and Responsibilities and Grievance & Disciplinary Procedures Guide."

4.15.4 Composition of the Judicial Board – 7/18/00; revised 10/21/03, 8/17/10, 5/19/15

The Judicial Board voting members shall include the Student Trustee, one student appointed by the President of the Student Government Association, two faculty members from different divisions, one counselor, and one Dean appointed by the Vice President of Student and Academic Services, and one administrative employee (exempt or non-exempt) appointed by the President. When it becomes necessary to hear academic concerns, the

Dean and administrative employee will be replaced by one student and two additional faculty members from different divisions, appointed by the Vice President of Student and Academic Services. The voting members should select a Chairperson. The Vice President of Student and Academic Services, Vice President of Finance and Administration, and the Director of Human Resources will serve in ex-officio capacities when a formal hearing pertains to their area of responsibility.

4.15.5 Student Conduct – 4/21/98; revised 10/21/03, 5/19/15

Students enrolled at Richland Community College are considered by the College to have reached the age of responsible citizenship and are expected to conduct themselves in a responsible manner while on campus.

By the act of registration for classes at the College, students obligate themselves to adhere to the rules and regulations which the institution formulates and publishes in the College Catalog, Student Handbook, and other published materials. Accordingly, students are expected to assume primary responsibility for their own conduct.

Disciplinary action may be imposed upon a student by an instructor or an administrator of the College for gross misconduct that would tend to interfere with educational process, disrupt the normal activities of the institution, or infringe upon the rights of others while the student is on the College premises (owned, leased or rented) or at functions under the sponsorship of the College. In addition, the College reserves the right to remove any individual from the campus who is physically or verbally disrupting a class or disturbing the peace.

Students charged with misconduct or with violation of law and/or College rules and policies may be subject to written reprimand, restitution, temporary expulsion, disciplinary probation, suspension, or expulsion. Individuals who are not students and who violate these regulations will be considered trespassers and will be treated accordingly.

In addition, charges of a disciplinary nature may be filed against a student by a fellow student.

When an action is taken against a student by a faculty member or other College personnel, the student has a right to a formal hearing. Prior to imposing an expulsion or a suspension of a semester or longer, the College's Judicial Board must conduct a formal hearing unless the student waives this right. Procedures for conducting a hearing will be published and made available to students.

Students removed from the College must apply for readmission through the

Vice President of Student Success. Richland Community College reserves the right to require a psychological or psychiatric examination from any student at any time that such course of action would seem to be in the best interest of the student and/or the College district. Expenses incident to such an examination will be paid by the College.

Students, as citizens, remain subject to the Federal, State and local laws; therefore, the Judicial Board is not intended to replace or modify existing law. The College and its students recognize that violation of these laws may lead to prosecution by agencies or persons in addition to the College.

4.15.6 Academic Integrity Policy - 4/21/98; revised 8/17/10

All students are expected to maintain academic integrity in their academic work and honesty in all dealings with the College. A student who cheats, plagiarizes, or furnishes false, misleading information to the College is subject to disciplinary action up to and including failure of a class or suspension/expulsion from the College.

4.15.7 Removal from a Class or the College - 4/21/98

The Colleges reserves the right to remove any individual from a class or the College for the following reasons:

1. For physically or verbally disrupting a class or disturbing the peace.
2. For unsatisfactory academic progress.
3. For gross misconduct or any other actions or unlawful conduct which would tend to interfere with the educational process, disrupt the normal activities of the institution, or infringe upon the rights of others while the individual is on the College premises (owned, leased, or rented) or at functions under the sponsorship of the College.

4.16 STUDENT DEVELOPMENT PROGRAM

The College shall maintain a comprehensive student development program which will include advising and counseling, financial aid and placement services. In addition, the program may include orientation, assessment, educational planning, personal counseling, career counseling, testing, and psychological referral.

4.17 STUDENT ENGAGEMENT PROGRAM – 11/21/95; revised 10/21/03

8/17/10, 5/19/15

The Student Engagement program enhances the educational experiences of students through exposure to, and participation in social, cultural, intellectual, recreational, and governance programs designed to reflect the needs of a diverse student body.

This program may include academic support services and activities, diversity training for students and staff, government, student publications, social activities, intramurals, clubs, organizations, cultural and fine arts programs, forensics, and any other activities which have value for students and the College. Further, any fundraising activities of the program shall be accessible to College students, staff, and District citizens as individuals, and as such are not intended to compete with or supply to private enterprise.

The Student Engagement programs are funded by a portion of Student Academic/Technology fees. The Student Government Association is authorized to allocate funds subject to established guidelines.

Activities supported by Student Engagement fees must be open to all Richland students.

Academic/Technology fees money cannot be used as a contribution to an outside group, church, political party, etc., or inside organization for individual student use.

Any misuse or fraudulent use of funds is grounds for termination of future funding.

4.18 FINANCIAL AID PROGRAM – revised 6/21/05, 8/17/10, 5/19/15

Richland Community College shall provide a financial aid program. This program may include loans, grants, scholarships, tuition waivers, college work opportunities, and other assistance as available. Veterans' benefits shall be offered.

4.18.1 Financial Aid Satisfactory Academic Progress – revised 5/19/15

In accordance with the U.S. Department of Education and the State of Illinois regulations, Richland Community College has established minimum standards of satisfactory academic progress for all financial aid recipients.

In order to receive financial aid at Richland, a student's total academic record including transfer work, dual credit classes, developmental classes,

and classes for which aid was not received, will be evaluated.

Satisfactory academic progress is evaluated at the end of each semester.

Satisfactory academic progress consists of a grade point requirement, a completion of hours requirement, and a maximum credit hour standard requirement.

Failure to meet any Satisfactory Academic Progress condition will result in a student being placed on Financial Aid Warning or Suspension. A student who was formerly in good standing who fails to meet any condition listed below will be placed on Warning. A student on Warning who fails to meet any condition will be placed on Suspension.

Condition 1. Grade Point Average Standard

The following cumulative grade point average must be maintained:

| Cumulative hours attempted | GPA required |
|-----------------------------------|---------------------|
| 1 – 15 | 1.70 |
| 16 – 30 | 1.85 |
| 31+ | 2.00 |

Students who do not earn the above cumulative grade point averages will be placed on Financial Aid Warning. Students on warning status must raise their GPA to meet the requirements or they will be placed on Suspension. Student must also receive a 2.0 semester GPA or they will be placed on Financial Aid Warning or Suspension. Students who utilize IVG, ING, and MIA/POW are required to maintain a 2.0 cumulative GPA.

Condition 2. Completion of Hours Standard

Based on the student's enrollment status at the end of the add/drop period, a student must complete the required standards of the credit hours they have enrolled in each semester and cumulatively, based on U.S. Department of Education guidelines.

Grades of A, B, C, and D are considered successful completion for the Credit Hour Completion Standard. Grades of F, W, and I do not count as passing grades; however, they will be reviewed for attempted completion for financial aid purposes. A student with an incomplete grade at the end of the term that prevents him/her from complying with the above conditions is placed on Financial Aid Warning or Financial Aid Suspension until the incomplete class is completed and a grade is posted.

The completion rate requirement also applies to developmental classes.

While developmental hours are not counted in the cumulative grade point average calculation, they are reviewed for successful completion for financial aid purposes.

Failure to meet the Completion of Hours Standard will result in Financial Aid Warning or Financial Aid Suspension.

Condition 3. Maximum Credit Hour Standard

Students who have not completed a degree or certificate must be terminated from financial aid once they have attempted 150% of the required credit hours needed to complete their program. The 150% limit includes all hours attempted, (e.g. completed, failed, developmental, and transfer hours) whether or not aid was received for those hours.

4.18.2 Financial Aid Warning – revised 8/17/10, 5/19/15

Failure to meet any of the Satisfactory Academic Progress conditions will result in a student being placed on Financial Aid Warning for students that were previously in good standing.

Students on Financial Aid Warning may continue to receive financial aid including grants, loans, veterans' benefits, and work-study money.

Students return to good standing when all conditions for Satisfactory Academic Progress are met.

4.18.3 Financial Aid Suspension – revised 5/19/15

Students on Financial Aid Warning who fail to meet any of the Satisfactory Academic Progress standards are placed on Financial Aid Suspension. Suspension results in the loss of all financial aid including federal and state grants, federal loans, federal work study money and in some cases veterans' educational benefits.

Students return to good standing when all conditions for Satisfactory Academic Progress are met.

4.18.4 Financial Aid Appeal – revised 5/19/15

Students placed on Financial Aid Suspension may attempt a Financial Aid Appeal. Students with an approved appeal will be placed on Financial Aid Probation and are required to complete a Financial Aid Academic Plan and Probation Contract.

Information is available on the appeal process in "Student Rights,

Responsibilities, and Grievance & Disciplinary Proceedings.”

4.18.5 Other Financial Aid Policies – revised 5/19/15

Federal financial aid applicants must have a high school diploma or GED or meet any standard set forth by the U.S. Department of Education for Title IV Eligibility.

A student must be attending classes on a regular basis. Any student reported as not attending classes will have financial aid adjusted accordingly.

A student must be enrolled in an eligible program as approved by the U.S. Department of Education, leading to a certificate or degree. All courses must be applicable to that certificate or degree. Veterans receiving benefits from the Department of Veterans' Affairs must be taking courses in degree programs approved by the State of Illinois Approving Agency for Veterans' Education.

4.18.6 Disbursement – revised 5/19/15

Financial aid awards are calculated by federal, state or veterans' regulations that take into account hours of enrollment and attendance.

Refund dates are published.

4.18.7 Loan Policies – 8/17/10; revised 5/19/15

All Federal Direct Loan applicants must file a Free Application for Federal Student Aid (FAFSA). The resulting Student Aid Report must be verified before a loan will be certified.

Students must be enrolled in at least 6 credit hours to receive a loan. Students on Financial Aid Suspension are not eligible for loans.

Students are required to complete entrance loan counseling and a master promissory note prior to a loan being disbursed. Once a student is no longer enrolled in at least 6 credits hours they are expected to complete exit loan counseling.

If the Director of Financial Aid and Veterans' Affairs chooses not to certify a loan, the student must be informed in writing.

4.18.8 Refunds to Aid Recipients – revised 5/19/15

In accordance with federal regulations (34 CFR 668.22), if a student withdraws before completing 60% of the semester, the federal financial assistance award will be calculated on a pro-rata basis.

The pro-rata formula for determining the federal assistance earned is determined by using the U.S. Department of Education guidelines. The pro-rata calculation may affect the balance of tuition and fees that the student owes the College. Any unearned financial aid must be returned to the College. It may also result in the student owing a repayment to the federal government of federal funds previously awarded to the student.

4.18.9 Verification – 8/17/10; revised 5/19/15

All federal and state financial aid students are required to sign a Policy and Procedures statement. Students selected for verification by the U.S. Department of Education are required to submit documents that verify information reported on the Student Aid Report.

4.18.10 Military Benefits – 8/17/10; revised 5/19/15

Military benefits defined as Illinois Veterans' Grant, Illinois National Guard Grant, Illinois MIA/POW scholarship and benefits through Department of Veterans' Affairs are offered at Richland Community College.

Illinois Veterans Grant, the Illinois National Guard Grant, the MIA/POW scholarship and federal VA benefits require students to maintain a 2.0 cumulative GPA with one warning semester to return to that standard. Students who have not returned to the 2.0 GPA minimum after one semester may lose the benefit until the GPA returns to the standard.

Recipients of benefits from the U.S. Department of Veterans' Affairs should have all transcripts from previously attended colleges and universities evaluated for transfer credit. If all transcripts are not evaluated, benefits may be suspended until transcripts are received.

4.19 GUARANTEE OF EDUCATIONAL EFFECTIVENESS - 3/16/93; revised 8/17/10

Richland Community College, as an expression of confidence in the educational programs of the College, shall guarantee to the public the educational effectiveness of both its transfer and technical programs and instruction.

The guarantee(s) shall occur as follows:

- A. Richland Community College shall guarantee the transferability of pre-baccalaureate (university-parallel) credit courses to senior Illinois colleges and universities for each student who completes a designated transfer degree. If such appropriately approved courses and credits do not fully transfer, the College shall refund to the graduate who has completed the degree the tuition paid for the non-transferring course credits.
- B. Richland Community College shall guarantee the technical competence needed for entry into the technical employment position for each student who completes the appropriate Associate in Applied Science degree or certificate. An Associate in Applied Science degree or certificate graduate who is judged by his/her employer to be lacking in the technical or the general educational skills necessary for entry to the position shall be provided up to nine (9) tuition-free credit hours of additional skill training in the program completed by the graduate.

The President or designee shall be authorized to establish procedures and guidelines under which these guarantees shall apply.

4.19.1 Guarantee for Transfer Credit – revised 8/17/10, 5/19/15

Richland Community College guarantees to those earning an appropriate transfer degree beginning May, 1993, that their courses will transfer to Illinois state colleges or universities as identified in the most current published transfer information or equivalency guide.

Qualifying Conditions for the Guarantee

1. Transfer of a course means the acceptance of credits for entrance at a senior institution.
2. Classes must have been taken at Richland Community College no earlier than two years before the attempt to transfer.
3. Any refund request must be made no later than two years after Richland Community College graduation.

FINANCIAL REPORT



TO: Board of Trustees

FROM: Dr. Gayle Saunders

DATE: May 19, 2015

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the Bills for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the April 2015 bills paid and approve the Financial Statement to be filed for audit.

Thank you.

Richland Community College
Financial Report
April, 2015

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Richland Community College
Treasurer's Report
April 30, 2015

| Fund | Balance 04/01/15 | Receipts for Month | Disbursements for Month | Balance 04/30/15 | Int. Bearing Accounts | Separate Inv. Instruments |
|-------------------------|----------------------|-----------------------|----------------------------|---------------------|--------------------------|------------------------------|
| Education Fund | 1,140,363.93 | 3,386,341.60 | (2,874,391.91) | 1,652,313.62 | 802,276.41 | 850,037.21 |
| Oper & Maint Restricted | 1,965,010.44 | 40.25 | .00 | 1,965,050.69 | 1,746,761.18 | 218,289.51 |
| Bond & Interest Fund | 312,907.58 | 2.54 | (300,000.00) | 12,910.12 | 12,910.12 | .00 |
| Auxiliary Enterprises | 117,160.45 | 96,763.20 | (99,878.17) | 114,045.48 | 114,045.48 | .00 |
| Restricted Purposes Fd | 695,544.19 | 604,288.94 | (716,938.35) | 582,894.78 | 61,900.30 | 520,994.48 |
| Working Cash Fund | 5,353,053.25 | 171.03 | (750,000.00) | 4,603,224.28 | 3,603,037.53 | 1,000,186.75 |
| Trust & Agency Fund | 80,987.23 | 4,012.26 | .00 | 84,999.49 | 84,999.49 | .00 |
| Audit Fund | 16,738.06 | .42 | .00 | 16,738.48 | 16,738.48 | .00 |
| Liab,Protect,Settle | 400,850.89 | 12.69 | .00 | 400,863.58 | 300,863.58 | 100,000.00 |
| Totals | 10,082,616.02 | 4,091,632.93 | (4,741,208.43) | 9,433,040.52 | 6,743,532.57 | 2,689,507.95 |

| SEPARATE INVESTMENT INSTRUMENTS | | | | | | |
|---------------------------------|------------|------------|------|------------|-------------|--|
| Fund | Amount | Instrument | Rate | Maturity | Term/Months | |
| EDUCATION FUND | 300,000.00 | CD-Busey | 0.10 | 01/22/2015 | 6.0 | |
| EDUCATION FUND | 300,000.00 | CD-HPB | 0.20 | 07/21/2015 | 6.0 | |
| EDUCATION FUND | 250,000.00 | CD-SOY | 0.20 | 01/30/2016 | 12.0 | |
| O/M RESTR-GENERAL | 218,289.52 | CD-HPB | 0.25 | 07/20/2015 | 12.0 | |
| RESTR-EQUIP REPLACEMENT | 200,000.00 | CD-HPB | 0.10 | 05/01/2015 | 3.0 | |
| RESTR-PARTNER'S IN ED | 16,549.23 | CD-PNC | 0.10 | 07/30/2015 | 6.0 | |
| RESTR-EQUIP REPLACEMENT | 300,000.00 | CD-HPB | 0.25 | 08/10/2015 | 12.0 | |
| WORKING CASH FUND | 110,000.00 | CD-HPB | 0.25 | 03/23/2015 | 12.0 | |
| WORKING CASH FUND | 301,817.28 | CD-HPB | 0.05 | 05/08/2015 | 3.0 | |
| WORKING CASH FUND | 117,625.42 | CD-Regns | 0.01 | 08/29/2015 | 7.0 | |
| WORKING CASH FUND | 350,000.00 | CD-HPB | 0.25 | 11/22/2015 | 12.0 | |
| WORKING CASH FUND | 120,795.99 | CD-Regns | 0.05 | 04/21/2016 | 13.0 | |
| LPS FUND | 100,000.00 | CD-Busey | 0.10 | 03/27/2015 | 3.0 | |

Richland Community College
 Revenue Summary-Education Fund
 For the month of April
 1415

| ----- | Actual Rev 04/30/14 | Actual Rev 06/30/14 | % | Budget 1415 | Actual Rev 04/30/15 | % | ----- |
|-----------------------------------|------------------------|------------------------|-------------|----------------------|------------------------|-------------|-------|
| Fund: 01 Education Fund | | | | | | | |
| Local Government Sources | | | | | | | |
| ----- | | | | | | | |
| Current Taxes | 6,048,270.00 | 6,048,270.00 | 100.0 | 5,980,716.00 | 6,048,995.25 | 101.1 | |
| Chargeback | 15,002.24 | 15,002.24 | 100.0 | 17,500.00 | 15,472.65 | 88.4 | |
| Interest on Taxes | 605.64 | 606.74 | 99.8 | 700.00 | 769.28 | 109.9 | |
| | ----- | | | | | | |
| Local Government Sources | 6,063,877.88 | 6,063,878.98 | 100.0 | 5,998,916.00 | 6,065,237.18 | 101.1 | |
| State Government Sources | | | | | | | |
| ----- | | | | | | | |
| ICCB Credit Hour Grants | 1,300,782.72 | 1,882,267.13 | 69.1 | 1,821,545.00 | 1,224,652.56 | 67.2 | |
| ICCB Equalization Grant | 176,498.56 | 302,569.00 | 58.3 | 77,000.00 | 44,953.44 | 58.4 | |
| ICCB CTE Formula Grant | 81,610.86 | 163,221.72 | 50.0 | 163,222.00 | 83,506.18 | 51.2 | |
| Replacement Taxes | 366,869.12 | 439,375.92 | 83.5 | 420,000.00 | 367,410.60 | 87.5 | |
| | ----- | | | | | | |
| State Government Sources | 1,925,761.26 | 2,787,433.77 | 69.1 | 2,481,767.00 | 1,720,522.78 | 69.3 | |
| Student Tuition & Fees | | | | | | | |
| ----- | | | | | | | |
| Tuition-Credit | 5,393,222.45 | 5,387,948.65 | 100.1 | 5,768,940.00 | 5,226,317.97 | 90.6 | |
| Fees | 639,388.50 | 662,847.50 | 96.5 | 778,800.00 | 772,876.97 | 99.2 | |
| | ----- | | | | | | |
| Student Tuition & Fees | 6,032,610.95 | 6,050,796.15 | 99.7 | 6,547,740.00 | 5,999,194.94 | 91.6 | |
| Other Revenue/Sources | | | | | | | |
| ----- | | | | | | | |
| Investment Revenue | 1,128.44 | 1,739.28 | 64.9 | 3,100.00 | 941.23 | 30.4 | |
| Other Revenue | 259,716.82 | 294,686.74 | 87.1 | 351,084.00 | 175,762.87 | 51.5 | |
| Transfer In | .00 | 3,561.22 | .0 | 5,000.00 | 7,790.00 | 155.8 | |
| | ----- | | | | | | |
| Other Revenue/Sources | 260,845.26 | 299,987.24 | 87.0 | 359,184.00 | 184,494.10 | 51.4 | |
| ----- | | | | | | | |
| Total Revenue | 14,283,095.35 | 15,202,096.14 | 94.0 | 15,387,607.00 | 13,969,449.00 | 90.8 | |
| | ===== | | | | | | |

Richland Community College
Revenue Summary-Operations & Maint
For the month of April
1415

| ----- | Actual Rev 04/30/14 | Actual Rev 06/30/14 | % | Budget 1415 | Actual Rev 04/30/15 | % |
|--|------------------------|------------------------|-------|----------------|------------------------|-------|
| ----- | ----- | ----- | ----- | ----- | ----- | ----- |
| Fund: 02 Operations & Maint | | | | | | |
| Local Government Sources | | | | | | |
| ----- | | | | | | |
| Current Taxes | 879,306.73 | 879,306.73 | 100.0 | 877,179.00 | 879,221.39 | 100.2 |
| Interest on Taxes | 86.01 | 86.17 | 99.8 | 75.00 | 109.81 | 146.4 |
| ----- | | | | | | |
| Local Government Sources | 879,392.74 | 879,392.90 | 100.0 | 877,254.00 | 879,331.20 | 100.2 |
| State Government Sources | | | | | | |
| ----- | | | | | | |
| ICCB Credit Hour Grants | 111,725.68 | 167,588.52 | 66.7 | 161,204.00 | 119,730.40 | 74.3 |
| ----- | | | | | | |
| State Government Sources | 111,725.68 | 167,588.52 | 66.7 | 161,204.00 | 119,730.40 | 74.3 |
| Student Tuition & Fees | | | | | | |
| ----- | | | | | | |
| Tuition-Credit | 526,445.05 | 526,219.24 | 100.0 | 561,060.00 | 513,408.56 | 91.5 |
| ----- | | | | | | |
| Student Tuition & Fees | 526,445.05 | 526,219.24 | 100.0 | 561,060.00 | 513,408.56 | 91.5 |
| Other Revenue/Sources | | | | | | |
| ----- | | | | | | |
| Other Revenue | 241,198.25 | 263,552.91 | 91.5 | 378,050.00 | 321,913.90 | 85.2 |
| ----- | | | | | | |
| Other Revenue/Sources | 241,198.25 | 263,552.91 | 91.5 | 378,050.00 | 321,913.90 | 85.2 |
| Total Revenue | | | | | | |
| ----- | | | | | | |
| Total Revenue | 1,758,761.72 | 1,836,753.57 | 95.8 | 1,977,568.00 | 1,834,384.06 | 92.8 |
| ===== | | | | | | |

Richland Community College
Revenue Summary-Operating Funds
For the month of April
1415

| ----- | Actual Rev 04/30/14 | Actual Rev 06/30/14 | % | Budget 1415 | Actual Rev 04/30/15 | % | ----- |
|-----------------------------------|------------------------|------------------------|-------------|----------------------|------------------------|-------------|-------|
| Total Operating Funds | | | | | | | |
| Local Government Sources | | | | | | | |
| ----- | | | | | | | |
| Current Taxes | 6,927,576.73 | 6,927,576.73 | 100.0 | 6,857,895.00 | 6,928,216.64 | 101.0 | |
| Chargeback | 15,002.24 | 15,002.24 | 100.0 | 17,500.00 | 15,472.65 | 88.4 | |
| Interest on Taxes | 691.65 | 692.91 | 99.8 | 775.00 | 879.09 | 113.4 | |
| ----- | | | | | | | |
| Local Government Sources | 6,943,270.62 | 6,943,271.88 | 100.0 | 6,876,170.00 | 6,944,568.38 | 101.0 | |
| State Government Sources | | | | | | | |
| ----- | | | | | | | |
| ICCB Credit Hour Grants | 1,412,508.40 | 2,049,855.65 | 68.9 | 1,982,749.00 | 1,344,382.96 | 67.8 | |
| ICCB Equalization Grant | 176,498.56 | 302,569.00 | 58.3 | 77,000.00 | 44,953.44 | 58.4 | |
| ICCB CTE Formula Grant | 81,610.86 | 163,221.72 | 50.0 | 163,222.00 | 83,506.18 | 51.2 | |
| Replacement Taxes | 366,869.12 | 439,375.92 | 68.9 | 420,000.00 | 367,410.60 | 87.5 | |
| ----- | | | | | | | |
| State Government Sources | 2,037,486.94 | 2,955,022.29 | 68.9 | 2,642,971.00 | 1,840,253.18 | 69.6 | |
| Student Tuition & Fees | | | | | | | |
| ----- | | | | | | | |
| Tuition-Credit | 5,919,667.50 | 5,914,167.89 | 100.1 | 6,330,000.00 | 5,739,726.53 | 90.7 | |
| Fees | 639,388.50 | 662,847.50 | 96.5 | 778,800.00 | 772,876.97 | 99.2 | |
| ----- | | | | | | | |
| Student Tuition & Fees | 6,559,056.00 | 6,577,015.39 | 99.7 | 7,108,800.00 | 6,512,603.50 | 91.6 | |
| Other Revenue/Sources | | | | | | | |
| ----- | | | | | | | |
| Investment Revenue | 1,128.44 | 1,739.28 | 64.9 | 3,100.00 | 941.23 | 30.4 | |
| Other Revenue | 305,217.87 | 349,133.35 | 87.4 | 514,084.00 | 287,979.77 | 56.0 | |
| Transfer In | .00 | 3,561.22 | .0 | 5,000.00 | 7,790.00 | 155.8 | |
| ----- | | | | | | | |
| Other Revenue/Sources | 306,346.31 | 354,433.85 | 86.4 | 522,184.00 | 296,711.00 | 56.8 | |
| ----- | | | | | | | |
| Total Revenue | 15,846,159.87 | 16,829,743.41 | 94.2 | 17,150,125.00 | 15,594,136.06 | 90.9 | |
| ===== | | | | | | | |

Richland Community College
Revenue Summary-Other Funds
For the month of April
1415

| | Actual Rev 04/30/14 | Actual Rev 06/30/14 | % | Budget 1415 | Actual Rev 04/30/15 | % |
|---|------------------------|------------------------|--------------|---------------------|------------------------|-------------|
| Fund: 03 Oper & Maint Restricted | | | | | | |
| Interest on Investments | 35.88 | 654.87 | 5.5 | 6,000.00 | .00 | .0 |
| Int on Cash/IL Funds Acc | 16,337.04 | 17,629.93 | 92.7 | .00 | 1,412.67 | .0 |
| Grants Revenue | 1,200.00 | 35,540.35 | 3.4 | .00 | .00 | .0 |
| Gifts/Donations | 280,864.00 | 280,864.00 | 100.0 | 1,957,835.00 | 1,332,972.31 | 68.1 |
| Transfer In | 148,500.00 | 177,172.41 | 83.8 | .00 | .00 | .0 |
| FundBalanceAppropriation | .00 | .00 | .0 | 3,065,500.00 | .00 | .0 |
| Revenue-Misc/OtherSource | .00 | .00 | .0 | .00 | 32,173.11 | .0 |
| Total Revenue/Sources | 446,936.92 | 511,861.56 | 87.3 | 5,029,335.00 | 1,366,558.09 | 27.2 |
| Fund: 04 Bond & Interest Fund | | | | | | |
| Current Taxes | 2,408,480.54 | 2,408,480.54 | 100.0 | 2,438,283.00 | 2,435,644.39 | 99.9 |
| Interest on Taxes | 235.61 | 236.79 | 99.5 | 200.00 | 312.57 | 156.3 |
| Int on Cash/IL Funds Acc | 338.91 | 342.67 | 98.9 | 300.00 | 136.61 | 45.5 |
| Total Revenue/Sources | 2,409,055.06 | 2,409,060.00 | 100.0 | 2,438,783.00 | 2,436,093.57 | 99.9 |
| Fund: 05 Auxiliary Enterprises | | | | | | |
| CPED Credit Revenue | 317,896.44 | 350,556.56 | 90.7 | 356,962.00 | 319,203.50 | 89.4 |
| NonCredit Revenue | 135,026.53 | 166,370.73 | 81.2 | 294,318.00 | 144,398.49 | 49.1 |
| ContractNoncreditRevenue | 32,765.70 | 38,360.70 | 85.4 | 38,531.00 | 32,294.38 | 83.8 |
| ICCB Credit Hour Grants | 61,393.44 | 68,389.95 | 89.8 | 82,356.00 | 53,448.57 | 64.9 |
| Fitness Tuition | 18,417.00 | 20,373.00 | 90.4 | 40,000.00 | 18,396.00 | 46.0 |
| Fitness Membership Fees | 9,648.00 | 9,933.00 | 97.1 | 15,000.00 | 15,535.00 | 103.6 |
| Clubs and Organizations | 208,033.24 | 257,154.40 | 80.9 | 207,890.00 | 183,123.70 | 88.1 |
| Int on Cash/IL Funds Acc | 116.28 | 123.45 | 94.2 | .00 | 33.26 | .0 |
| Shilling Community Cntr | 29,821.00 | 35,928.50 | 83.0 | 52,815.00 | 34,072.50 | 64.5 |
| Child Care Revenue | 85,531.73 | 99,368.73 | 86.1 | 95,000.00 | 79,561.00 | 83.7 |
| CCRS Paid Revenue | 19,614.93 | 23,902.06 | 82.1 | 38,500.00 | 29,865.16 | 77.6 |
| Child Care Transfer Rev | .00 | .00 | .0 | 54,000.00 | 40,500.00 | 75.0 |
| Copy Center Fees | 33,057.52 | 42,321.64 | 78.1 | 26,675.00 | 36,032.78 | 135.1 |
| Gifts/Donations | .00 | 10,064.15 | .0 | 15,000.00 | 5,000.00 | 33.3 |
| Transfer In | .00 | 95,500.00 | .0 | 96,000.00 | 3,913.74 | 4.1 |
| FundBalanceAppropriation | .00 | .00 | .0 | 36,000.00 | .00 | .0 |
| LLC Contract Svcs Rev | 13,550.00 | 16,260.00 | 83.3 | 16,260.00 | .00 | .0 |
| Revenue-Contractual | 3,515.00 | 4,685.00 | 75.0 | 1,500.00 | 3,284.50 | 219.0 |
| Revenue-Misc/OtherSource | 1,743.60 | 7,013.60 | 24.9 | 12,974.00 | 8,370.44 | 64.5 |
| Total Revenue/Sources | 970,130.41 | 1,246,305.47 | 77.8 | 1,479,781.00 | 1,007,033.02 | 68.1 |

Richland Community College
Revenue Summary-Other Funds
For the month of April
1415

| | Actual Rev 04/30/14 | Actual Rev 06/30/14 | % | Budget 1415 | Actual Rev 04/30/15 | % |
|---|------------------------|------------------------|-------------|----------------------|------------------------|--------------|
| Fund: 06 Restricted Purposes Fd | | | | | | |
| Financial Aid | 7,649,523.34 | 8,217,991.29 | 93.1 | 8,208,498.00 | 7,525,617.91 | 91.7 |
| Interest on Investments | 242.83 | 1,130.75 | 21.5 | .00 | .00 | .0 |
| Int on Cash/IL Funds Acc | 78.69 | 82.25 | 95.7 | .00 | 140.60 | .0 |
| 8th Grade Career-PIE | .00 | .00 | .0 | 2,500.00 | 2,500.00 | 100.0 |
| College Fair Revenue-PIE | 3,960.00 | 3,960.00 | 100.0 | 7,150.00 | 8,008.30 | 112.0 |
| PartnersSaluteRevenuePIE | 4,435.00 | 4,435.00 | 100.0 | 7,500.00 | 3,995.00 | 53.3 |
| YouthLeadershipRev-PIE | 6,800.00 | 6,800.00 | 100.0 | 6,000.00 | 4,795.00 | 79.9 |
| Grants Revenue | 823,981.70 | 1,226,601.42 | 67.2 | 1,878,414.11 | 1,112,411.80 | 59.2 |
| Gifts/Donations | 46,670.76 | 62,147.89 | 75.1 | 101,170.00 | 55,396.92 | 54.8 |
| Contributions-PIE | 18,251.25 | 18,301.25 | 99.7 | 19,000.00 | 15,110.00 | 79.5 |
| Transfer In | 137,996.24 | 347,874.74 | 39.7 | 260,918.63 | 184,300.36 | 70.6 |
| FundBalanceAppropriation | .00 | .00 | .0 | 236,725.81 | 9,034.81 | 3.8 |
| Reimbursed Expenditures | 3,184.35 | 3,184.35 | 100.0 | .00 | .00 | .0 |
| Revenue-Contractual | 307,124.85 | 776,627.74 | 39.5 | 1,128,914.81 | 344,165.57 | 30.5 |
| Revenue-Misc/OtherSource | 12,650.00 | 18,700.00 | 67.6 | 22,207.00 | 33,132.02 | 149.2 |
| Total Revenue/Sources | 9,014,899.01 | 10,687,836.68 | 84.3 | 11,878,998.36 | 9,298,608.29 | 78.3 |
| Fund: 07 Working Cash Fund | | | | | | |
| Interest on Corp Cash | 2,589.49 | 3,561.22 | 72.7 | 5,000.00 | 1,588.55 | 31.8 |
| Total Revenue/Sources | 2,589.49 | 3,561.22 | 72.7 | 5,000.00 | 1,588.55 | 31.8 |
| Fund: 10 Trust & Agency Fund | | | | | | |
| Club Revenue | 25,731.95 | 30,168.33 | 85.3 | 25,000.00 | 24,506.89 | 98.0 |
| Int on Cash/IL Funds Acc | 50.78 | 56.24 | 90.3 | 100.00 | 19.99 | 20.0 |
| Transfer In | 400.00 | 7,935.82 | 5.0 | .00 | 1,600.00 | .0 |
| Contributions | 29,000.00 | 58,000.00 | 50.0 | 55,500.00 | 55,500.00 | 100.0 |
| Total Revenue/Sources | 55,182.73 | 96,160.39 | 57.4 | 80,600.00 | 81,626.88 | 101.3 |

Richland Community College
 Revenue Summary-Other Funds
 For the month of April
 1415

| ----- | Actual Rev 04/30/14 | Actual Rev 06/30/14 | % | Budget 1415 | Actual Rev 04/30/15 | % |
|-------------------------------------|------------------------|------------------------|--------------|---------------------|------------------------|--------------|
| ----- | ----- | ----- | ----- | ----- | ----- | ----- |
| Fund: 11 Audit Fund | | | | | | |
| Current Taxes | 60,403.58 | 60,403.58 | 100.0 | 68,184.00 | 68,358.77 | 100.3 |
| Interest on Taxes | 5.91 | 5.92 | 99.8 | 15.00 | 4.32 | 28.8 |
| Int on Cash/IL Funds Acc | 8.42 | 8.61 | 97.8 | 15.00 | 5.19 | 34.6 |
| LLC Contract Svcs Rev | 3,550.00 | 3,550.00 | 100.0 | .00 | .00 | .0 |
| Total Revenue/Sources | 63,967.91 | 63,968.11 | 100.0 | 68,214.00 | 68,368.28 | 100.2 |
| | ===== | ===== | ===== | ===== | ===== | ===== |
| Fund: 12 Liab,Protect,Settle | | | | | | |
| Current Taxes | 1,221,596.71 | 1,221,596.71 | 100.0 | 1,356,689.00 | 1,355,702.36 | 99.9 |
| Interest on Taxes | 119.48 | 120.00 | 99.6 | 200.00 | 175.78 | 87.9 |
| Insurance-Student Fees | 17,272.00 | 19,272.00 | 89.6 | 18,000.00 | 15,320.00 | 85.1 |
| Interest on Investments | .00 | 26.03 | .0 | 150.00 | .00 | .0 |
| Int on Cash/IL Funds Acc | 334.29 | 355.50 | 94.0 | 500.00 | 148.93 | 29.8 |
| Total Revenue/Sources | 1,239,322.48 | 1,241,370.24 | 99.8 | 1,375,539.00 | 1,371,347.07 | 99.7 |
| | ===== | ===== | ===== | ===== | ===== | ===== |

Richland Community College
Expenditure Summary by Major Function
For the month of April
83% of Fiscal Year 1415

| | Budget 1415 | ** Actual Expended 04/30/2015 | ** % | Encumbered | *** Unencumbered Amount | *** % |
|--|----------------------|----------------------------------|--------------|-------------------|----------------------------|--------------|
| Fund: Education Fund | | | | | | |
| Office of Stu and Acad | 82,786.00 | 55,989.76 | 67.63 | 309.37 | 26,486.87 | 31.99 |
| Business and Technology | 2,316,567.00 | 1,885,607.50 | 81.40 | 26,038.65 | 404,920.85 | 17.48 |
| Comm, Ed, Hum and Fine A | 1,799,791.00 | 1,583,521.53 | 87.98 | 399.64 | 215,869.83 | 11.99 |
| Math and Sciences | 2,122,350.00 | 1,891,852.42 | 89.14 | 629.05 | 229,868.53 | 10.83 |
| Health Professions | 1,888,014.00 | 1,612,956.13 | 85.43 | 4,613.40 | 270,444.47 | 14.32 |
| Enrollment Services | 1,615,127.00 | 1,294,292.72 | 80.14 | 224.20 | 320,610.08 | 19.85 |
| Academic Support-LRC | 490,329.00 | 412,347.49 | 84.10 | .00 | 77,981.51 | 15.90 |
| Retention Services | 170,984.00 | 137,289.51 | 80.29 | .00 | 33,694.49 | 19.71 |
| Technical Services Supp | 368,698.00 | 331,544.20 | 89.92 | 175.78 | 36,978.02 | 10.03 |
| Institutional Support | 3,622,055.00 | 2,984,595.86 | 82.40 | 66,908.33 | 570,550.81 | 15.75 |
| Scholarship and Waivers | 453,000.00 | 370,341.20 | 81.75 | .00 | 82,658.80 | 18.25 |
| Clubs | 117,906.00 | 71,775.85 | 60.88 | .00 | 46,130.15 | 39.12 |
| Transfer Out | 340,000.00 | 144,050.00 | 42.37 | .00 | 195,950.00 | 57.63 |
| Total Education Fund | 15,387,607.00 | 12,776,164.17 | 83.03 | 99,298.42 | 2,512,144.41 | 16.33 |
| Fund: Operations & Maint | | | | | | |
| Maintenance | 1,977,568.00 | 1,435,282.85 | 72.58 | 154,044.28 | 388,240.87 | 19.63 |
| Total Operations & Maint | 1,977,568.00 | 1,435,282.85 | 72.58 | 154,044.28 | 388,240.87 | 19.63 |
| Fund: Oper & Maint Restricted | | | | | | |
| Protection,Health,Safety | 5,029,335.00 | 2,449,614.40 | 48.71 | 43,301.71 | 2,536,418.89 | 50.43 |
| Maintenance | .00 | .00 | .00 | .00 | .00 | .00 |
| Liability Protection | .00 | .00 | .00 | .00 | .00 | .00 |
| Total Oper & Maint Restricted | 5,029,335.00 | 2,449,614.40 | 48.71 | 43,301.71 | 2,536,418.89 | 50.43 |
| Fund: Bond & Interest Fund | | | | | | |
| Bond and Interest | 2,438,783.00 | 2,432,557.50 | 99.74 | .00 | 6,225.50 | .26 |
| Total Bond & Interest Fund | 2,438,783.00 | 2,432,557.50 | 99.74 | .00 | 6,225.50 | .26 |
| Fund: Auxiliary Enterprises | | | | | | |
| Instructional Programs | 615,306.00 | 452,504.02 | 73.54 | 17,210.25 | 145,591.73 | 23.66 |
| Auxiliary Services | 614,619.00 | 470,875.03 | 76.61 | 21,529.35 | 122,214.62 | 19.88 |
| Business/Community Educa | 164,877.00 | 138,635.25 | 84.08 | .00 | 26,241.75 | 15.92 |
| Institutional Support | 84,979.00 | 58,386.46 | 68.71 | 4,437.47 | 22,155.07 | 26.07 |
| Transfer Out | .00 | 7,827.48 | .00 | .00 | -7,827.48 | .00 |

Richland Community College
Expenditure Summary by Major Function
For the month of April
83% of Fiscal Year 1415

| | Budget 1415 | ** Actual Expended ** 04/30/2015 | % | Encumbered | *** Unencumbered Amount | *** % |
|--------------------------------------|----------------|-------------------------------------|--------|------------|----------------------------|----------|
| Total Auxiliary Enterprises | 1,479,781.00 | 1,128,228.24 | 76.24 | 43,177.07 | 308,375.69 | 20.84 |
| Fund: Restricted Purposes Fd | | | | | | |
| Grants | 3,748,618.36 | 2,413,417.12 | 64.38 | 83,793.72 | 1,251,407.52 | 33.38 |
| Financial Aid | 8,130,380.00 | 7,292,135.49 | 89.69 | .00 | 838,244.51 | 10.31 |
| Transfer Out | .00 | 7,790.00 | .00 | .00 | -7,790.00 | .00 |
| Total Restricted Purposes Fd | 11,878,998.36 | 9,713,342.61 | 81.77 | 83,793.72 | 2,081,862.03 | 17.53 |
| Fund: Working Cash Fund | | | | | | |
| Transfer Out | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 100.00 |
| Total Working Cash Fund | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 100.00 |
| Fund: Trust & Agency Fund | | | | | | |
| Clubs | 80,500.00 | 67,483.78 | 83.83 | 1,465.19 | 11,551.03 | 14.35 |
| Transfer Out | .00 | 1,600.00 | .00 | .00 | -1,600.00 | .00 |
| Total Trust & Agency Fund | 80,500.00 | 69,083.78 | 85.82 | 1,465.19 | 9,951.03 | 12.36 |
| Fund: Audit Fund | | | | | | |
| Institutional Support | 15,142.00 | 12,755.91 | 84.24 | .00 | 2,386.09 | 15.76 |
| Audit | 44,200.00 | 44,200.00 | 100.00 | .00 | .00 | .00 |
| Contingency | 8,872.00 | .00 | .00 | .00 | 8,872.00 | 100.00 |
| Total Audit Fund | 68,214.00 | 56,955.91 | 83.50 | .00 | 11,258.09 | 16.50 |
| Fund: Liab,Protect,Settle | | | | | | |
| Liability Protection | 1,261,035.00 | 1,032,787.55 | 81.90 | 67,891.47 | 160,355.98 | 12.72 |
| Contingency | 114,504.00 | .00 | .00 | .00 | 114,504.00 | 100.00 |
| Total Liab,Protect,Settle | 1,375,539.00 | 1,032,787.55 | 75.08 | 67,891.47 | 274,859.98 | 19.98 |

Richland Community College
Expenditure Summary-Operating Funds
For the month of April
83% of Fiscal Year 1415

| | Actual Exp 04/30/14 | ** Actual Expense ** 06/30/14 | % | Budget 1415 | *** Actual Expense ** 04/30/15 | % | Encumbered | *** Unencumbered *** | % |
|-------------------------------------|------------------------|----------------------------------|-------------|----------------------|-----------------------------------|-------------|-------------------|----------------------|-------------|
| Fund: Education Fund | | | | | | | | | |
| Salaries | 9,470,311.37 | 11,040,769.90 | 85.8 | 11,038,103.00 | 9,335,971.10 | 84.6 | .00 | 1,702,131.90 | 15.4 |
| Employee Benefits | 1,690,792.91 | 2,004,219.36 | 84.4 | 2,010,962.00 | 1,717,233.35 | 85.4 | .00 | 293,728.65 | 14.6 |
| Contractual Services | 251,598.89 | 289,368.27 | 86.9 | 326,145.02 | 259,091.23 | 79.4 | 1,249.55 | 65,804.24 | 20.2 |
| Commodities | 729,829.13 | 826,140.53 | 88.3 | 800,084.84 | 652,803.51 | 81.6 | 77,574.25 | 69,707.08 | 8.7 |
| Travel | 143,287.95 | 164,840.02 | 86.9 | 182,935.30 | 111,512.94 | 61.0 | 7,938.91 | 63,483.45 | 34.7 |
| Fixed Charges | 108,713.36 | 132,154.69 | 82.3 | 111,300.00 | 72,341.03 | 65.0 | 12,487.71 | 26,471.26 | .2 |
| Capital Outlay | 1,768.85 | 8,816.46 | 20.1 | 10,576.84 | 10,577.00 | 100.0 | .00 | - .16 | - .0 |
| Other | 466,266.80 | 869,374.85 | 53.6 | 567,500.00 | 472,584.01 | 83.3 | 48.00 | 94,867.99 | 16.7 |
| Transfer Out | 137,981.69 | 385,202.81 | 35.8 | 340,000.00 | 144,050.00 | 42.4 | .00 | 195,950.00 | 57.6 |
| Contingency | .00 | .00 | .0 | .00 | .00 | .0 | .00 | .00 | .0 |
| Total Expenditures | 13,000,550.95 | 15,720,886.89 | 82.7 | 15,387,607.00 | 12,776,164.17 | 83.0 | 99,298.42 | 2,512,144.41 | 16.3 |
| Fund: Operations & Maint | | | | | | | | | |
| Salaries | 330,552.76 | 399,377.92 | 82.8 | 431,070.00 | 345,242.02 | 80.1 | .00 | 85,827.98 | 19.9 |
| Employee Benefits | 81,064.99 | 97,067.02 | 83.5 | 105,713.00 | 97,123.24 | 91.9 | .00 | 8,589.76 | 8.1 |
| Contractual Services | 411,020.85 | 487,431.46 | 84.3 | 532,010.00 | 378,426.29 | 71.1 | 70,761.65 | 82,822.06 | 15.6 |
| Commodities | 103,206.03 | 135,157.75 | 76.4 | 170,207.00 | 84,713.17 | 49.8 | 36,442.80 | 49,051.03 | 28.8 |
| Travel | 1,345.81 | 1,449.31 | 92.9 | 2,600.00 | 680.22 | 26.2 | .00 | 1,919.78 | 73.8 |
| Fixed Charges | 497,694.12 | 663,592.16 | 75.0 | 735,968.00 | 529,097.91 | 71.9 | 46,839.83 | 160,030.26 | .2 |
| Capital Outlay | 10,827.25 | 43,990.73 | 24.6 | .00 | .00 | .0 | .00 | .00 | .0 |
| Total Expenditures | 1,435,711.81 | 1,828,066.35 | 78.5 | 1,977,568.00 | 1,435,282.85 | 72.6 | 154,044.28 | 388,240.87 | 19.6 |
| Total Operating Funds | | | | | | | | | |
| Salaries | 9,800,864.13 | 11,440,147.82 | 85.7 | 11,469,173.00 | 9,681,213.12 | 84.4 | .00 | 1,787,959.88 | 15.6 |
| Employee Benefits | 1,771,857.90 | 2,101,286.38 | 84.3 | 2,116,675.00 | 1,814,356.59 | 85.7 | .00 | 302,318.41 | 14.3 |
| Contractual Services | 662,619.74 | 776,799.73 | 85.3 | 858,155.02 | 637,517.52 | 74.3 | 72,011.20 | 148,626.30 | 17.3 |
| Commodities | 833,035.16 | 961,298.28 | 86.7 | 970,291.84 | 737,516.68 | 76.0 | 114,017.05 | 118,758.11 | 12.2 |
| Travel | 144,633.76 | 166,289.33 | 87.0 | 185,535.30 | 112,193.16 | 60.5 | 7,938.91 | 65,403.23 | 35.3 |
| Fixed Charges | 606,407.48 | 795,746.85 | 76.2 | 847,268.00 | 601,438.94 | 71.0 | 59,327.54 | 186,501.52 | 22.0 |
| Capital Outlay | 12,596.10 | 52,807.19 | 23.9 | 10,576.84 | 10,577.00 | 100.0 | .00 | - .16 | - .0 |
| Other | 466,266.80 | 869,374.85 | 53.6 | 567,500.00 | 472,584.01 | 83.3 | 48.00 | 94,867.99 | 16.7 |
| Transfer Out | 137,981.69 | 385,202.81 | 35.8 | 340,000.00 | 144,050.00 | 42.4 | .00 | 195,950.00 | 57.6 |
| Total Expenditures | 14,436,262.76 | 17,548,953.24 | 82.3 | 17,365,175.00 | 14,211,447.02 | 81.8 | 253,342.70 | 2,900,385.28 | 16.7 |

Auxiliary Enterprises Fund
 Instructional Programs
 Statement of Revenue and Expense
 Cash Basis
 APR 1415

| | Actual | Budget |
|--|--------------------|-------------------|
| Continuing and Professional Education | | |
| ----- | | |
| Revenues: | | |
| Fitness Center | 33,931.00 | 55,000.00 |
| 6000 CPED Admin Expenses | 8,349.04 | 0.00 |
| 6001 CDL | 213,091.77 | 195,522.00 |
| 6002 Computer & Technology | 14,149.64 | 18,647.00 |
| 6003 Dance | 43,419.08 | 49,000.00 |
| 6004 Hobby & Leisure | 34,002.10 | 93,300.00 |
| 6007 Safety-Industrial | 153,616.18 | 294,817.00 |
| 6008 Shilling Rentals | 34,072.50 | 52,815.00 |
| 6010 DOC-CPR/First Aid | 5,396.88 | 15,000.00 |
| 6013 Culinary Arts | 9,083.00 | 9,500.00 |
| 6025 Camp Connections | 8,000.00 | 25,000.00 |
| 6027 Manufacturing Camp | 30,000.00 | 30,000.00 |
| | ----- | ----- |
| Total Revenues | 587,111.19 | 838,601.00 |
| | ----- | ----- |
| Expenses: | | |
| Fitness Center | 45,239.26 | 60,000.00 |
| 6000 CPED Admin Expenses | 138,962.26 | 164,877.00 |
| 6001 CDL | 137,740.21 | 145,779.00 |
| 6002 Computer & Technology | 16,485.49 | 15,489.00 |
| 6003 Dance | 40,387.49 | 48,450.00 |
| 6004 Hobby & Leisure | 57,480.87 | 89,538.00 |
| 6007 Safety-Industrial | 135,497.73 | 199,008.00 |
| 6008 Shilling Rentals | 16,660.40 | 20,497.00 |
| 6010 DOC-CPR/First Aid | 8,500.20 | 3,786.00 |
| 6013 Culinary Arts | 11,127.54 | 8,805.00 |
| 6025 Camp Connections | 1,116.55 | 10,250.00 |
| 6027 Manufacturing Camp | 174.65 | 30,000.00 |
| | ----- | ----- |
| Total Expenses | 609,372.65 | 796,479.00 |
| | ----- | ----- |
| Net Income (Loss) | (22,261.46) | 42,122.00 |
| | ===== | ===== |

Note: Credit Hour Reimbursement Revenue included above 53,448.57

Auxiliary Enterprises Fund
 Outdoor Events
 Statement of Revenue and Expense
 Cash Basis
 APR 1415

| | Actual | Budget |
|--------------------------|--------------------|--------------------|
| Revenues: | | |
| 6014 Dance Productions | 32,453.67 | 30,000.00 |
| 6019 Outdoor Events | 3,175.00 | 16,660.00 |
| 6023 Car Show | 0.00 | 7,000.00 |
| 6024 Dog Show | 1,270.00 | 6,000.00 |
| 6026 Drone Conference | 3,750.00 | 0.00 |
| 6030 Misc Events | 8,739.30 | 5,500.00 |
| | ----- | ----- |
| Total Revenues | 49,387.97 | 65,160.00 |
| | ----- | ----- |
| Expenses: | | |
| 6014 Dance Productions | 19,627.79 | 22,041.00 |
| 6019 Outdoor Events | 94,397.42 | 120,897.00 |
| 6020 Farm Progress Show | 0.00 | 6,350.00 |
| 6021 Concert | 0.00 | 500.00 |
| 6023 Car Show | 0.00 | 4,025.00 |
| 6024 Dog Show | 0.00 | 1,260.00 |
| 6026 Drone Conference | 0.00 | 2,075.00 |
| 6030 Misc Events | 0.00 | 4,350.00 |
| | ----- | ----- |
| Total Expenses | 114,025.21 | 161,498.00 |
| | ----- | ----- |
| Net Income (Loss) | (64,637.24) | (96,338.00) |
| | ===== | ===== |

Auxiliary Enterprises Fund
 Workforce Development
 Statement of Revenue and Expense
 Cash Basis
 APR 1415

| | Actual | Budget |
|---------------------------|-------------------|-------------------|
| Revenues: | | |
| 6009 Traffic Safety | 30,307.25 | 43,331.00 |
| 8907 Culinary Restaurant | 47,497.75 | 50,500.00 |
| 8908 Coffee Shop | 55,803.57 | 76,424.00 |
| 8915 Misc Culinary Events | 3,390.00 | 2,250.00 |
| | ----- | ----- |
| Total Revenues | 136,998.57 | 172,505.00 |
| | ----- | ----- |
| Expenses: | | |
| 6009 Traffic Safety | 27,072.88 | 43,704.00 |
| 8907 Culinary Restaurant | 45,639.24 | 50,500.00 |
| 8908 Coffee Shop | 45,493.70 | 61,400.00 |
| 8915 Misc Culinary Events | 1,882.00 | 2,250.00 |
| | ----- | ----- |
| Total Expenses | 120,087.82 | 157,854.00 |
| | ----- | ----- |
| Net Income (Loss) | 16,910.75 | 14,651.00 |
| | ===== | ===== |

Richland Community College
 Restricted Purposes Fund-Grants
 APR 1415

| | Grant Period | Budget | * Actual Expense | % * | Encumbered | ** Unencumbered | % ** |
|-------------------------------------|--|---------------------|---------------------|--------------|------------------|-------------------|--------------|
| Federally Funded Grants | | | | | | | |
| ----- | | | | | | | |
| 11117 | ADM Sequestration Grant 07/01/2010 - 06/30/2015 | 116,646.00 | 107,569.02 | 92.22 | 355.62 | 8,721.36 | 7.48 |
| 11496 | DCP-STOP Act 09/30/2013 - 09/29/2014 | 31,152.55 | 24,792.52 | 79.58 | 0.00 | 6,360.03 | 20.42 |
| 11596 | DCP-STOP Act 09/30/2014 - 09/29/2015 | 48,258.00 | 17,029.19 | 35.29 | 400.00 | 30,828.81 | 63.88 |
| 11595 | DCP-Strategic Prevention 07/01/2014 - 06/30/2015 | 102,531.55 | 80,398.21 | 78.41 | 1,319.42 | 20,813.92 | 20.30 |
| 11480 | TRIO Grant 09/01/2013 - 08/31/2014 | 57,072.86 | 57,071.10 | 100.00 | 0.00 | 1.76 | .00 |
| 11580 | TRIO Grant 09/01/2014 - 08/30/2015 | 281,348.00 | 180,335.52 | 64.10 | 0.00 | 101,012.48 | 35.90 |
| 11316 | TrainingAssist/CareerTrg 10/01/2012 - 09/30/2016 | 338,390.00 | 328,597.33 | 97.11 | 0.00 | 9,792.67 | 2.89 |
| Total | | 975,398.96 | 795,792.89 | 81.59 | 2,075.04 | 177,531.03 | 18.20 |
| ----- | | | | | | | |
| State Funded Grants | | | | | | | |
| ----- | | | | | | | |
| 11523 | Bridging the Gap 09/01/2014 - 06/30/2015 | 10,000.00 | 4,441.46 | 44.41 | 412.50 | 5,146.04 | 51.46 |
| 11588 | CCRS Quality Improv Grt 04/01/2015 - 04/30/2015 | 5,973.00 | 1,626.97 | 27.24 | 4,307.12 | 38.91 | .65 |
| 11520 | Co-OpWorkStudy-IBHE 07/01/2014 - 06/30/2015 | 18,980.00 | 4,052.07 | 21.35 | 0.00 | 14,927.93 | 78.65 |
| 11217 | Coal Educ & Mktg -DCEO 04/01/2012 - 07/31/2014 | 15,100.12 | 15,100.12 | 100.00 | 0.00 | 0.00 | .00 |
| 11440 | Decatur DOC 10/01/2013 - 09/30/2014 | 75,378.65 | 75,378.65 | 100.00 | 0.00 | 0.00 | .00 |
| 11540 | Decatur DOC 10/01/2014 - 09/30/2015 | 371,396.29 | 181,209.68 | 48.79 | 4,677.80 | 185,508.81 | 49.95 |
| 11524 | DualCreditEnhancement 07/01/2014 - 06/30/2015 | 10,000.00 | 1,472.51 | 14.73 | 0.00 | 8,527.49 | 85.27 |
| 11518 | Hwy Construct Career Grt 07/01/2014 - 06/30/2015 | 260,131.00 | 115,608.43 | 44.44 | 3,617.60 | 140,904.97 | 54.17 |
| 11578 | IEMA School Safety Grant 07/01/2014 - 06/30/2015 | 60,000.00 | 1,083.48 | 1.81 | 27,223.57 | 31,692.95 | 52.82 |
| 11441 | Lincoln DOC 10/01/2013 - 09/30/2014 | 52,384.17 | 52,384.17 | 100.00 | 0.00 | 0.00 | .00 |
| 11541 | Lincoln DOC 10/01/2014 - 09/30/2015 | 292,103.59 | 135,477.50 | 46.38 | 6,350.60 | 150,275.49 | 51.45 |
| 11442 | Logan DOC 10/01/2013 - 09/30/2014 | 74,340.29 | 74,339.92 | 100.00 | 0.00 | 0.37 | .00 |
| 11542 | Logan DOC 10/01/2014 - 09/30/2015 | 400,856.83 | 204,566.59 | 51.03 | 5,607.94 | 190,682.30 | 47.57 |
| 11554 | Performance Grant 07/01/2014 - 06/30/2015 | 48,575.00 | 37,372.21 | 76.94 | 70.30 | 11,132.49 | 22.92 |
| 11444 | Pontiac DOC 10/01/2013 - 09/30/2014 | 11,070.90 | 11,070.90 | 100.00 | 0.00 | 0.00 | .00 |
| 11544 | Pontiac DOC 10/01/2014 - 09/30/2015 | 61,385.82 | 27,080.59 | 44.12 | 1,204.53 | 33,100.70 | 53.92 |
| 11560 | Public Assistance 07/01/2014 - 06/30/2015 | 51,586.00 | 47,225.83 | 91.55 | 0.00 | 4,360.17 | 8.45 |
| 11564 | SOS Literacy - State 07/01/2014 - 06/30/2015 | 67,000.00 | 54,039.27 | 80.66 | 0.00 | 12,960.73 | 19.34 |
| 11572 | State Basic Adult Ed 07/01/2014 - 06/30/2015 | 37,981.00 | 37,387.35 | 98.44 | 0.00 | 593.65 | 1.56 |
| 11566 | Workplace Skills Enhance 07/01/2014 - 06/30/2015 | 14,500.00 | 6,739.67 | 46.48 | 0.00 | 7,760.33 | 53.52 |
| Total | | 1,938,742.66 | 1,087,657.37 | 56.10 | 53,471.96 | 797,613.33 | 41.14 |
| ----- | | | | | | | |
| Locally Funded Grants | | | | | | | |
| ----- | | | | | | | |
| 11322 | AACC Plus 50 Grant 04/01/2013 - | 13,034.81 | 7,820.61 | 60.00 | 309.38 | 4,904.82 | 37.63 |
| 8999 | Decatur Comm Partnership 10/01/2007 - | 12,000.00 | 2,380.85 | 19.84 | 0.00 | 9,619.15 | 80.16 |
| 11373 | Literacy Grant-EdCo 03/01/2013 - | 51,852.93 | 29,461.39 | 56.82 | 39.98 | 22,351.56 | 43.11 |
| Total | | 76,887.74 | 39,662.85 | 51.59 | 349.36 | 36,875.53 | 47.96 |
| ----- | | | | | | | |
| Cash/RCC Restricted Programs | | | | | | | |
| ----- | | | | | | | |
| 9098 | Partners in Education - | 87,225.00 | 75,346.10 | 86.38 | 0.00 | 11,878.90 | 13.62 |
| 11458 | Project READ 07/01/2013 - | 100,207.00 | 71,478.30 | 71.33 | 0.00 | 28,728.70 | 28.67 |
| EQUI | Reserved for Equipment 07/01/2005 - | 227,691.00 | 69,851.68 | 30.68 | 25,137.99 | 132,701.33 | 58.28 |
| Total | | | | | | | |

Richland Community College
 Restricted Purposes Fund-Grants
 APR 1415

| | Grant Period | Budget | * Actual Expense | % * | Encumbered | ** Unencumbered | % ** |
|-------------------------------------|-------------------------|--------------|------------------|--------|------------|-----------------|-------|
| Total | | 415,123.00 | 216,676.08 | 52.20 | 25,137.99 | 173,308.93 | 41.75 |
| RCC-Foundation Funded Grants | | | | | | | |
| ----- | | | | | | | |
| 11533 Foundation Gifts to RCC | 07/01/2014 - 06/30/2015 | 41,170.00 | 30,862.58 | 74.96 | 304.38 | 10,003.04 | 24.30 |
| Total | | 41,170.00 | 30,862.58 | 74.96 | 304.38 | 10,003.04 | 24.30 |
| Fed Funded through State | | | | | | | |
| ----- | | | | | | | |
| 11512 Carl Perkins- ICCB | 07/01/2014 - 06/30/2015 | 176,542.00 | 124,226.14 | 70.37 | 2,454.99 | 49,860.87 | 28.24 |
| 11532 Federal Adult Ed Basic | 07/01/2014 - 06/30/2015 | 33,780.00 | 33,297.76 | 98.57 | 0.00 | 482.24 | 1.43 |
| 11556 Program Improvement Grnt | 07/01/2014 - 06/30/2015 | 12,856.00 | 12,859.62 | 100.03 | 0.00 | - 3.62 | - .03 |
| Total | | 223,178.00 | 170,383.52 | 76.34 | 2,454.99 | 50,339.49 | 22.56 |
| Total Grants | | 3,670,500.36 | 2,341,035.29 | 63.78 | 83,793.72 | 1,245,671.35 | 33.94 |

Richland Community College

ACCOUNT SUMMARY

APR 1415

| Fund: Education Fund | Month | Full Year | Year to Date | | Pct | Variance |
|---------------------------------|------------|--------------|--------------|------------|--------|------------|
| Acct Description | Actual | Budget | Actual | Encumbered | | |
| 51100 Administrative Staff Sal | 153,569.50 | 1,927,784.00 | 1,583,274.86 | 0.00 | 82.1 | 344,509.14 |
| 51102 Administrative Staff-PT | 3,500.00 | 0.00 | 27,840.91 | 0.00 | .0 | -27,840.91 |
| 51200 Professional/Tech Salary | 58,518.52 | 678,618.00 | 581,398.50 | 0.00 | 85.7 | 97,219.50 |
| 51201 Professional/Tech-PT | 2,227.03 | 31,500.00 | 15,933.27 | 0.00 | 50.6 | 15,566.73 |
| 51202 Professional/Tech-PT | 2,144.02 | 35,000.00 | 30,787.64 | 0.00 | 88.0 | 4,212.36 |
| 51310 F/T Faculty Salary | 355,997.68 | 3,995,352.00 | 3,377,340.39 | 0.00 | 84.5 | 618,011.61 |
| 51315 F/T Faculty-Summer Sal | 0.00 | 339,028.00 | 305,392.02 | 0.00 | 90.1 | 33,635.98 |
| 51320 P/T Faculty Salary | 111,732.22 | 977,280.00 | 937,198.44 | 0.00 | 95.9 | 40,081.56 |
| 51325 P/T Faculty-Summer Sal | 966.00 | 96,033.00 | 96,803.01 | 0.00 | 100.8 | -770.01 |
| 51340 Overload Salary | 53,701.17 | 456,175.00 | 390,814.83 | 0.00 | 85.7 | 65,360.17 |
| 51345 Clinical Risk Stipends | 4,033.32 | 35,500.00 | 32,216.64 | 0.00 | 90.8 | 3,283.36 |
| 51350 Independent Study Salary | 0.00 | 14,600.00 | 21,590.00 | 0.00 | 147.9 | -6,990.00 |
| 51356 Subs Instructors Salary | 1,681.08 | 14,550.00 | 11,913.85 | 0.00 | 81.9 | 2,636.15 |
| 51360 LabFacilitators | 2,964.46 | 34,000.00 | 27,856.00 | 0.00 | 81.9 | 6,144.00 |
| 51362 Faculty Tutors Salary | 10,899.03 | 154,928.00 | 81,157.09 | 0.00 | 52.4 | 73,770.91 |
| 51391 Faculty Curriculum Dev OL | 0.00 | 7,000.00 | 5,625.00 | 0.00 | 80.4 | 1,375.00 |
| 51392 Faculty Curriculum Dev | 0.00 | 1,800.00 | 0.00 | 0.00 | .0 | 1,800.00 |
| 51400 Supervisory Staff Salary | 38,186.16 | 611,240.00 | 422,867.16 | 0.00 | 69.2 | 188,372.84 |
| 51500 Academic Support Salary | 14,208.64 | 170,505.00 | 142,086.40 | 0.00 | 83.3 | 28,418.60 |
| 51502 Academic Support-PT | 16,376.53 | 152,155.00 | 178,839.35 | 0.00 | 117.5 | -26,684.35 |
| 51610 F/T Classified Salary | 89,918.71 | 1,074,957.00 | 886,732.89 | 0.00 | 82.5 | 188,224.11 |
| 51620 P/T Classified Salary | 7,008.15 | 96,731.00 | 59,277.91 | 0.00 | 61.3 | 37,453.09 |
| 51630 Classified-Temporary | 2,114.66 | 1,000.00 | 23,961.34 | 0.00 | 2396.1 | -22,961.34 |
| 51800 Student Workers Salary | 7,684.15 | 69,425.00 | 41,226.81 | 0.00 | 59.4 | 28,198.19 |
| 51906 Interpreter Salary | 968.76 | 25,000.00 | 20,753.74 | 0.00 | 83.0 | 4,246.26 |
| 51912 Test Proctor Salary | 126.75 | 1,000.00 | 7,074.02 | 0.00 | 707.4 | -6,074.02 |
| 51918 Overtime Wages | 490.19 | 8,150.00 | 6,315.13 | 0.00 | 77.5 | 1,834.87 |
| 51930 Car Allowance | 0.00 | 2,400.00 | 600.00 | 0.00 | 25.0 | 1,800.00 |
| 51935 SURS Fringe Benefit | 1,870.70 | 26,392.00 | 19,093.90 | 0.00 | 72.3 | 7,298.10 |
| 52080 SURS-RetireeHealthContri | 3,863.04 | 46,880.00 | 38,538.33 | 0.00 | 82.2 | 8,341.67 |
| 52100 EmployeeBenefitsTotal | 0.00 | 3,500.00 | 11,494.68 | 0.00 | 328.4 | -7,994.68 |
| 52101 Group Medical Ins | 161,914.47 | 1,826,173.00 | 1,515,189.59 | 0.00 | 83.0 | 310,983.41 |
| 52102 Group Dental Ins | 5,737.71 | 69,387.00 | 55,017.53 | 0.00 | 79.3 | 14,369.47 |
| 52104 Group Life Ins | 2,825.38 | 34,517.00 | 28,889.44 | 0.00 | 83.7 | 5,627.56 |
| 52105 Group LTD Ins | 1,775.68 | 21,245.00 | 17,469.39 | 0.00 | 82.2 | 3,775.61 |
| 52106 Long-Term Care Ins | 0.00 | 4,000.00 | 3,853.39 | 0.00 | 96.3 | 146.61 |
| 52700 Medicare | 0.00 | 260.00 | 0.00 | 0.00 | .0 | 260.00 |
| 52750 Staff/Family Waivers | 0.00 | 5,000.00 | 46,781.00 | 0.00 | 935.6 | -41,781.00 |
| 53200 Consultants/Workshops | 0.00 | 4,650.00 | 103.39 | 0.00 | 2.2 | 4,546.61 |
| 53205 Admin Computer-Maint | 0.00 | 181,459.00 | 172,142.11 | 0.00 | 94.9 | 9,316.89 |
| 53400 Equip Repair/Maint Agree | 0.00 | 21,491.02 | 10,945.70 | 471.70 | 53.1 | 10,073.62 |
| 53500 Legal Services-Admin | 0.00 | 51,000.00 | 31,160.71 | 0.00 | 61.1 | 19,839.29 |
| 53900 Contractual-Other | 3,458.36 | 40,455.00 | 28,536.07 | 777.85 | 72.5 | 11,141.08 |
| 53920 Wellness Program | 0.00 | 5,600.00 | 34.68 | 0.00 | .6 | 5,565.32 |
| 53938 Tuition | 0.00 | 3,000.00 | 0.00 | 0.00 | .0 | 3,000.00 |
| 53955 Faculty Development | 0.00 | 855.00 | 1,309.25 | 0.00 | 153.1 | -454.25 |
| 53956 Staff Development | 0.00 | 4,000.00 | 1,707.50 | 0.00 | 42.7 | 2,292.50 |
| 53974 Resource Persons | 0.00 | 200.00 | 0.00 | 0.00 | .0 | 200.00 |
| 53975 Professional Fees | 0.00 | 7,500.00 | 6,909.00 | 0.00 | 92.1 | 591.00 |
| 53993 Employee Recognition EAT | 0.00 | 1,600.00 | 2,039.08 | 0.00 | 127.4 | -439.08 |
| 53995 Meals | 336.00 | 3,335.00 | 3,653.74 | 0.00 | 109.6 | -318.74 |

Richland Community College

ACCOUNT SUMMARY

APR 1415

| Fund: Education Fund Acct Description | Month | Full Year | Year to Date | | Pct | Variance |
|--|--------------|---------------|---------------|------------|-------|--------------|
| | Actual | Budget | Actual | Encumbered | | |
| 53998 Student Awards | 550.00 | 1,000.00 | 550.00 | 0.00 | 55.0 | 450.00 |
| 54101 Office Supplies | 2,922.22 | 34,526.00 | 14,731.81 | 0.00 | 42.7 | 19,794.19 |
| 54102 Instructional Supplies | 15,154.72 | 137,155.76 | 103,649.21 | 20,196.53 | 90.3 | 13,310.02 |
| 54200 Printing | 1,571.89 | 34,035.38 | 33,004.80 | 4,046.86 | 108.9 | -3,016.28 |
| 54205 Credit Schedules | 0.00 | 6,300.00 | 3,860.75 | 0.00 | 61.3 | 2,439.25 |
| 54210 Catalog Printing | 0.00 | 5,490.00 | 3,081.85 | 0.00 | 56.1 | 2,408.15 |
| 54400 Materials | 6,349.85 | 95,117.82 | 56,905.53 | 6,065.14 | 66.2 | 32,147.15 |
| 54401 Audio Visual Materials | 28.99 | 8,100.00 | 6,435.41 | 0.00 | 79.4 | 1,664.59 |
| 54402 Postage | 276.70 | 34,710.00 | 20,317.10 | 0.00 | 58.5 | 14,392.90 |
| 54408 Computer Software | 494.00 | 127,754.25 | 124,976.04 | 0.00 | 97.8 | 2,778.21 |
| 54413 Transcripts | 0.00 | 22,500.00 | 13,000.00 | 0.00 | 57.8 | 9,500.00 |
| 54515 Reference Materials | 0.00 | 5,513.00 | 5,299.53 | 0.00 | 96.1 | 213.47 |
| 54520 Books-Library Collection | 20.97 | 9,440.00 | 7,078.70 | 0.00 | 75.0 | 2,361.30 |
| 54600 Publications & Dues | 3,252.55 | 129,088.63 | 128,204.22 | 1,503.00 | 100.5 | -618.59 |
| 54700 Advertising | 12,920.57 | 138,990.00 | 126,987.01 | 44,329.87 | 123.3 | -32,326.88 |
| 54705 Specialities | -427.82 | 4,320.00 | 1,712.69 | 950.00 | 61.6 | 1,657.31 |
| 54710 WYSE Activities | 0.00 | 1,059.00 | 1,084.81 | 0.00 | 102.4 | -25.81 |
| 54905 Graphic Supplies | 540.75 | 5,085.00 | 2,150.16 | 364.31 | 49.4 | 2,570.53 |
| 54908 Laundry/Linen Supplies | 43.12 | 900.00 | 323.89 | 118.54 | 49.2 | 457.57 |
| 55100 Meeting Expense | 1,048.80 | 24,394.25 | 15,349.81 | 755.37 | 66.0 | 8,289.07 |
| 55102 Alumni Activities | 0.00 | 180.00 | 0.00 | 0.00 | .0 | 180.00 |
| 55150 Registration Fees | 150.00 | 47,085.00 | 29,416.48 | 2,063.16 | 66.9 | 15,605.36 |
| 55200 Travel-In State | 3,891.69 | 32,268.00 | 17,709.68 | 2,271.31 | 61.9 | 12,287.01 |
| 55204 Travel-In State Mileage | 638.40 | 9,274.05 | 8,135.45 | 2,596.50 | 115.7 | -1,457.90 |
| 55300 Travel-Out of State | 2,350.12 | 67,734.00 | 40,211.52 | 252.57 | 59.7 | 27,269.91 |
| 55400 Recruitment | 0.00 | 2,000.00 | 690.00 | 0.00 | 34.5 | 1,310.00 |
| 56200 Equipment Rental | 739.13 | 47,000.00 | 33,434.99 | 6,533.33 | 85.0 | 7,031.68 |
| 56800 Bank Card Fees | 2,170.76 | 16,000.00 | 16,075.47 | 0.00 | 100.5 | -75.47 |
| 56810 Collection Co Charges | 1,950.16 | 18,000.00 | 11,311.93 | 0.00 | 62.8 | 6,688.07 |
| 56815 Graduation Expense | 361.98 | 18,000.00 | 1,852.36 | 4,556.79 | 35.6 | 11,590.85 |
| 57500 Telephone | 100.04 | 800.00 | 500.20 | 0.00 | 62.5 | 299.80 |
| 57700 Telecommunications | 1,644.35 | 11,500.00 | 9,166.08 | 1,397.59 | 91.9 | 936.33 |
| 58600 Equipment-Instructional | 0.00 | 10,576.84 | 10,577.00 | 0.00 | 100.0 | -0.16 |
| 59040 Write-Offs | 497.25 | 25,000.00 | 24,710.98 | 0.00 | 98.8 | 289.02 |
| 59300 Chargeback Expense | 5,808.18 | 40,000.00 | 24,234.48 | 0.00 | 60.6 | 15,765.52 |
| 59405 Tuition Waiver | 39.00 | 250,000.00 | 240,608.99 | 0.00 | 96.2 | 9,391.01 |
| 59415 Illinois Veterans Grants | 0.00 | 100,000.00 | 61,374.00 | 0.00 | 61.4 | 38,626.00 |
| 59416 Unfunded ING/MIA/POW | 0.00 | 38,000.00 | 19,412.75 | 0.00 | 51.1 | 18,587.25 |
| 59901 Contributions | 0.00 | 105,000.00 | 96,000.00 | 0.00 | 91.4 | 9,000.00 |
| 59965 Bank Service Charges | 602.51 | 7,500.00 | 6,152.41 | 48.00 | 82.7 | 1,299.59 |
| 59999 Expense-Other | -104.46 | 2,000.00 | 90.40 | 0.00 | 4.5 | 1,909.60 |
| | 1,186,384.49 | 15,047,607.00 | 12,632,114.17 | 99,298.42 | 84.6 | 2,316,194.41 |
| 71000 Transfer Out | 96,630.00 | 340,000.00 | 144,050.00 | 0.00 | 42.4 | 195,950.00 |
| 01 Education Fund | 1,283,014.49 | 15,387,607.00 | 12,776,164.17 | 99,298.42 | 83.7 | 2,512,144.41 |

Richland Community College

ACCOUNT SUMMARY

APR 1415

| Fund: Operations & Maint Acct Description | Month | Full Year | Year to Date | | Pct | Variance |
|--|------------|--------------|--------------|------------|-------|------------|
| | Actual | Budget | Actual | Encumbered | | |
| 51100 Administrative Staff Sal | 5,554.91 | 66,781.00 | 55,549.07 | 0.00 | 83.2 | 11,231.93 |
| 51200 Professional/Tech Salary | 2,190.38 | 26,942.00 | 21,903.80 | 0.00 | 81.3 | 5,038.20 |
| 51400 Supervisory Staff Salary | 9,572.84 | 116,680.00 | 95,728.40 | 0.00 | 82.0 | 20,951.60 |
| 51610 F/T Classified Salary | 279.93 | 32,000.00 | 30,506.49 | 0.00 | 95.3 | 1,493.51 |
| 51700 Custodial,Maint Stf Sal | 13,770.61 | 176,167.00 | 135,140.74 | 0.00 | 76.7 | 41,026.26 |
| 51800 Student Workers Salary | 0.00 | 3,500.00 | 0.00 | 0.00 | .0 | 3,500.00 |
| 51918 Overtime Wages | 0.00 | 9,000.00 | 6,413.52 | 0.00 | 71.3 | 2,586.48 |
| 52080 SURS-RetireeHealthContri | 156.86 | 2,093.00 | 1,672.29 | 0.00 | 79.9 | 420.71 |
| 52101 Group Medical Ins | 8,773.73 | 96,901.00 | 83,263.17 | 0.00 | 85.9 | 13,637.83 |
| 52102 Group Dental Ins | 322.91 | 3,839.00 | 3,229.04 | 0.00 | 84.1 | 609.96 |
| 52104 Group Life Ins | 135.58 | 1,792.00 | 1,359.00 | 0.00 | 75.8 | 433.00 |
| 52105 Group LTD Ins | 83.08 | 1,088.00 | 832.74 | 0.00 | 76.5 | 255.26 |
| 52750 Staff/Family Waivers | 0.00 | 0.00 | 6,767.00 | 0.00 | .0 | -6,767.00 |
| 53400 Equip Repair/Maint Agree | 327.73 | 62,000.00 | 35,047.44 | 6,952.13 | 67.7 | 20,000.43 |
| 53405 Telephone Maint Agree | 1,396.34 | 10,000.00 | 9,741.14 | 435.67 | 101.8 | -176.81 |
| 53410 Custodial Services | 29,946.75 | 389,430.00 | 297,363.15 | 60,938.85 | 92.0 | 31,128.00 |
| 53415 Security | 945.46 | 12,355.00 | 9,791.74 | 0.00 | 79.3 | 2,563.26 |
| 53420 Building Repair/Maint | 0.00 | 7,000.00 | 350.00 | 0.00 | 5.0 | 6,650.00 |
| 53900 Contractual-Other | 0.00 | 26,575.00 | 13,969.78 | 800.00 | 55.6 | 11,805.22 |
| 53910 Pest Control | 810.00 | 13,650.00 | 8,206.10 | 1,620.00 | 72.0 | 3,823.90 |
| 53915 Snow/Grounds | 681.55 | 11,000.00 | 3,956.94 | 15.00 | 36.1 | 7,028.06 |
| 54101 Office Supplies | 99.04 | 550.00 | 411.46 | 0.00 | 74.8 | 138.54 |
| 54104 Maintenance Supplies | -238.57 | 112,887.00 | 52,068.62 | 31,253.68 | 73.8 | 29,564.70 |
| 54105 Vehicle Expense | 1,934.84 | 19,500.00 | 14,303.13 | 4,498.57 | 96.4 | 698.30 |
| 54107 Wind Turbine Maintenace | 5,500.00 | 16,000.00 | 5,500.00 | 0.00 | 34.4 | 10,500.00 |
| 54200 Printing | 0.00 | 850.00 | 816.27 | 0.00 | 96.0 | 33.73 |
| 54400 Materials | 0.00 | 8,520.00 | 6,691.51 | 0.00 | 78.5 | 1,828.49 |
| 54402 Postage | 0.00 | 350.00 | 471.69 | 0.00 | 134.8 | -121.69 |
| 54408 Computer Software | 0.00 | 3,600.00 | 1,800.00 | 0.00 | 50.0 | 1,800.00 |
| 54600 Publications & Dues | 154.60 | 1,650.00 | 491.15 | 0.00 | 29.8 | 1,158.85 |
| 54700 Advertising | 0.00 | 300.00 | 137.05 | 0.00 | 45.7 | 162.95 |
| 54910 Uniforms | 86.90 | 6,000.00 | 2,022.29 | 690.55 | 45.2 | 3,287.16 |
| 55100 Meeting Expense | 0.00 | 300.00 | 290.40 | 0.00 | 96.8 | 9.60 |
| 55150 Registration Fees | 0.00 | 900.00 | 0.00 | 0.00 | .0 | 900.00 |
| 55200 Travel-In State | 95.74 | 1,400.00 | 389.82 | 0.00 | 27.8 | 1,010.18 |
| 56100 Facility Rental | 0.00 | 146,305.00 | 104,659.17 | 28,231.87 | 90.8 | 13,413.96 |
| 56200 Equipment Rental | 0.00 | 2,800.00 | 395.00 | 0.00 | 14.1 | 2,405.00 |
| 56600 Install Pymt Lease/Furch | 6,664.91 | 79,764.00 | 65,448.44 | 13,222.36 | 98.6 | 1,093.20 |
| 56750 Property Taxes | 0.00 | 8,900.00 | 943.25 | 0.00 | 10.6 | 7,956.75 |
| 57150 Propane | 0.00 | 7,500.00 | 0.00 | 0.00 | .0 | 7,500.00 |
| 57300 Electricity and Nat Gas | 38,674.95 | 393,099.00 | 287,134.15 | 0.00 | 73.0 | 105,964.85 |
| 57400 Water,Sewage | 1,706.92 | 27,300.00 | 17,437.95 | 0.00 | 63.9 | 9,862.05 |
| 57500 Telephone | 6,052.00 | 44,700.00 | 39,733.16 | 741.00 | 90.5 | 4,225.84 |
| 57600 Refuse Disposal | 194.87 | 20,250.00 | 12,666.33 | 4,644.60 | 85.5 | 2,939.07 |
| 57700 Telecommunications | 0.00 | 5,350.00 | 680.46 | 0.00 | 12.7 | 4,669.54 |
| | 135,874.86 | 1,977,568.00 | 1,435,282.85 | 154,044.28 | 80.4 | 388,240.87 |
| 71000 Transfer Out | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 | 0.00 |
| 02 Operations & Maint | 135,874.86 | 1,977,568.00 | 1,435,282.85 | 154,044.28 | 80.4 | 388,240.87 |

Richland Community College
Expenditure Summary by Cost Center
For the month of April
83% of Fiscal Year 1415

| | Budget 1415 | ** Actual Expended ** 04/30/2015 | % | Encumbered | *** Unencumbered | **** % |
|---|---------------------|-------------------------------------|--------------|------------------|-------------------|--------------|
| Fund: Education Fund | | | | | | |
| Costs for Office of Stu and Acad | | | | | | |
| GED-AB & ASE | 10,064.00 | 14,256.87 | 141.66 | .00 | -4,192.87 | -41.66 |
| DOC General Studies | 43,850.00 | 37,266.97 | 84.99 | .00 | 6,583.03 | 15.01 |
| Honors Program | 6,117.00 | 4,458.20 | 72.88 | .00 | 1,658.80 | 27.12 |
| Online Learning | 148,674.00 | 111,865.54 | 75.24 | .00 | 36,808.46 | 24.76 |
| Dual Credit | 15,000.00 | .00 | .00 | .00 | 15,000.00 | 100.00 |
| Diversity | 6,755.00 | 7.72 | .11 | 309.37 | 6,437.91 | 95.31 |
| Student Relations | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 100.00 |
| Total Office of Stu and Acad | 231,460.00 | 167,855.30 | 72.52 | 309.37 | 63,295.33 | 27.35 |
| Costs for Business and Technology | | | | | | |
| Business/TechnologyDean | 154,852.22 | 123,403.54 | 79.69 | .00 | 31,448.68 | 20.31 |
| Accounting/Business | 300,958.00 | 252,719.55 | 83.97 | .00 | 48,238.45 | 16.03 |
| Culinary Arts | 221,280.00 | 203,793.45 | 92.10 | 13,605.62 | 3,880.93 | 1.75 |
| Information Tech-OccTech | 232,983.00 | 216,719.16 | 93.02 | .00 | 16,263.84 | 6.98 |
| Office Tech-Bus Occ | 142,234.48 | 117,623.36 | 82.70 | .00 | 24,611.12 | 17.30 |
| Agribusiness-OccTech | 450.00 | 1,959.01 | 435.34 | .00 | -1,509.01 | -335.34 |
| Automotive-Tech Occ | 111,901.85 | 102,022.78 | 91.17 | 1,401.33 | 8,477.74 | 7.58 |
| Collision Repair Tech | 57,512.00 | 48,397.83 | 84.15 | 1,697.73 | 7,416.44 | 12.90 |
| Drafting/DesignEngineer | 77,005.00 | 51,924.97 | 67.43 | .00 | 25,080.03 | 32.57 |
| Diesel Med/Hvy Trk Tech | 64,257.00 | 39,101.94 | 60.85 | 3,600.81 | 21,554.25 | 33.54 |
| Heating,Vent,AC-Tech Occ | 117,943.00 | 113,863.70 | 96.54 | .00 | 4,079.30 | 3.46 |
| Horticulture-Bus Occup | 380,184.00 | 331,788.83 | 87.27 | 410.98 | 47,984.19 | 12.62 |
| Welding-Technical Occ | 213,857.00 | 167,014.68 | 78.10 | 4,886.20 | 41,956.12 | 19.62 |
| Health Information Tech | 181,198.45 | 115,274.70 | 63.62 | 387.98 | 65,535.77 | 36.17 |
| Hospitality Management | 59,951.00 | .00 | .00 | .00 | 59,951.00 | 100.00 |
| Total Business and Technology | 2,316,567.00 | 1,885,607.50 | 81.40 | 25,990.65 | 404,968.85 | 17.48 |
| Costs for Comm, Ed, Hum and Fine A | | | | | | |
| Humanities - Dean | 182,873.00 | 140,738.71 | 76.96 | 164.64 | 41,969.65 | 22.95 |
| Art-Baccalaureate | 159,333.00 | 139,565.89 | 87.59 | 235.00 | 19,532.11 | 12.26 |
| Erlanson Art Gallery | 10,680.00 | 10,366.52 | 97.06 | .00 | 313.48 | 2.94 |
| African Amer Stu-Baccal | 47,532.00 | 45,300.18 | 95.30 | .00 | 2,231.82 | 4.70 |
| Engl/Human/Journal-Bacca | 884,311.00 | 791,155.65 | 89.47 | .00 | 93,155.35 | 10.53 |
| Foreign Lang-Baccal | 103,277.00 | 82,034.58 | 79.43 | .00 | 21,242.42 | 20.57 |
| Music-Baccalaureate | 22,505.00 | 28,265.79 | 125.60 | .00 | -5,760.79 | -25.60 |
| Dance-Baccalaureate | 2,045.00 | 787.50 | 38.51 | .00 | 1,257.50 | 61.49 |
| Philosophy-Baccalaureate | 120,195.00 | 103,468.16 | 86.08 | .00 | 16,726.84 | 13.92 |
| Speech/Forensic/Drama | 118,270.00 | 127,350.20 | 107.68 | .00 | -9,080.20 | -7.68 |
| EarlyChildhoodEduc-AAS | 94,836.00 | 81,769.11 | 86.22 | .00 | 13,066.89 | 13.78 |
| Education-Baccalaureate | 53,934.00 | 32,719.24 | 60.67 | .00 | 21,214.76 | 39.33 |
| Total Comm, Ed, Hum and Fine | 1,799,791.00 | 1,583,521.53 | 87.98 | 399.64 | 215,869.83 | 11.99 |

Richland Community College
Expenditure Summary by Cost Center
For the month of April
83% of Fiscal Year 1415

| | Budget 1415 | ** Actual Expended ** 04/30/2015 | % | Encumbered | *** Unencumbered | **** % |
|---------------------------------------|---------------------|-------------------------------------|--------------|-----------------|-------------------|--------------|
| Costs for Math and Sciences | | | | | | |
| Engineering-Baccal | 25,905.57 | 18,973.85 | 73.24 | .00 | 6,931.72 | 26.76 |
| Math-Baccalaureate | 547,383.68 | 515,437.79 | 94.16 | .00 | 31,945.89 | 5.84 |
| Phys Sci/Physic-Baccal | 67,962.75 | 67,283.17 | 99.00 | .00 | 679.58 | 1.00 |
| Biology-Baccalaureate | 414,922.00 | 395,895.04 | 95.41 | 306.48 | 18,720.48 | 4.51 |
| General Science | 2,340.00 | 4,612.59 | 197.12 | .00 | -2,272.59 | -97.12 |
| Chemistry-Baccalaureate | 139,789.00 | 106,159.45 | 75.94 | .00 | 33,629.55 | 24.06 |
| Earth Science-Baccal | 14,607.00 | 13,611.17 | 93.18 | .00 | 995.83 | 6.82 |
| Economics-Baccalaureate | 67,872.00 | 66,891.93 | 98.56 | .00 | 980.07 | 1.44 |
| Fire Science-Tech Occ | 77,836.00 | 68,967.16 | 88.61 | 70.00 | 8,798.84 | 11.30 |
| Health Ed/Rec-Baccal | 6,208.00 | 4,076.40 | 65.66 | .00 | 2,131.60 | 34.34 |
| History-Baccalaureate | 193,797.00 | 156,354.01 | 80.68 | .00 | 37,442.99 | 19.32 |
| CriminalJustice-Tech Occ | 37,406.00 | 29,696.13 | 79.39 | .00 | 7,709.87 | 20.61 |
| Political Sci-Baccal | 21,740.00 | 22,652.92 | 104.20 | .00 | -912.92 | -4.20 |
| Psychology-Baccalaureate | 230,316.00 | 194,961.84 | 84.65 | .00 | 35,354.16 | 15.35 |
| Sociology-Baccalaureate | 129,413.00 | 100,508.83 | 77.67 | .00 | 28,904.17 | 22.33 |
| Math/Science Dean | 144,852.00 | 125,770.14 | 86.83 | 252.57 | 18,829.29 | 13.00 |
| Total Math and Sciences | 2,122,350.00 | 1,891,852.42 | 89.14 | 629.05 | 229,868.53 | 10.83 |
| Costs for Health Professions | | | | | | |
| HealthProfessions Dean | 233,274.00 | 192,272.36 | 82.42 | 140.40 | 40,861.24 | 17.52 |
| Allied Health | 191,961.00 | 162,601.19 | 84.71 | 477.52 | 28,882.29 | 15.05 |
| Human Simulator | 84,846.00 | 69,083.45 | 81.42 | 468.90 | 15,293.65 | 18.03 |
| Radiology Tech-Hlth Occ | 213,435.00 | 185,027.80 | 86.69 | 1,656.42 | 26,750.78 | 12.53 |
| Surgical Tech-Health Occ | 216,047.00 | 209,595.72 | 97.01 | 1,870.16 | 4,581.12 | 2.12 |
| Nursing LPN -Health Occ | 129,792.00 | 111,886.88 | 86.20 | .00 | 17,905.12 | 13.80 |
| AAS Nursing -Health Occ | 818,659.00 | 682,488.73 | 83.37 | .00 | 136,170.27 | 16.63 |
| Total Health Professions | 1,888,014.00 | 1,612,956.13 | 85.43 | 4,613.40 | 270,444.47 | 14.32 |
| Costs for Enrollment Services | | | | | | |
| Admission and Recruitmen | 281,909.00 | 236,791.45 | 84.00 | .00 | 45,117.55 | 16.00 |
| Academic Success | 356,681.00 | 276,403.44 | 77.49 | .00 | 80,277.56 | 22.51 |
| Math Enrichment Center | 46,638.00 | 52,061.86 | 111.63 | .00 | -5,423.86 | -11.63 |
| Advising and Records | 273,690.00 | 221,977.62 | 81.11 | .00 | 51,712.38 | 18.89 |
| Counseling Services | 283,154.00 | 191,946.72 | 67.79 | .00 | 91,207.28 | 32.21 |
| Career Services | 6,034.00 | 1,039.95 | 17.23 | .00 | 4,994.05 | 82.77 |
| Student Support | 53,204.00 | 49,535.00 | 93.10 | .00 | 3,669.00 | 6.90 |
| Fin Aid & Vet Affairs | 313,817.00 | 264,536.68 | 84.30 | 224.20 | 49,056.12 | 15.63 |
| Total Enrollment Services | 1,615,127.00 | 1,294,292.72 | 80.14 | 224.20 | 320,610.08 | 19.85 |
| Costs for Academic Support-LRC | | | | | | |
| LRC Audio Visual | 15,800.00 | 11,294.18 | 71.48 | .00 | 4,505.82 | 28.52 |
| LRC | 325,855.00 | 289,187.77 | 88.75 | .00 | 36,667.23 | 11.25 |
| Total Academic Support-LRC | 341,655.00 | 300,481.95 | 87.95 | .00 | 41,173.05 | 12.05 |

Richland Community College
Expenditure Summary by Cost Center
For the month of April
83% of Fiscal Year 1415

| | Budget 1415 | ** Actual Expended ** 04/30/2015 | % | Encumbered | *** Unencumbered | **** % |
|--|----------------------|-------------------------------------|--------------|------------------|---------------------|--------------|
| Enrollment/Retention Svcs | 170,984.00 | 137,289.51 | 80.29 | .00 | 33,694.49 | 19.71 |
| Costs for Technical Services Supp | | | | | | |
| Networking Support | 90,950.00 | 98,896.57 | 108.74 | .00 | -7,946.57 | -8.74 |
| Academic Lab Support | 40,468.00 | 37,082.66 | 91.63 | 175.78 | 3,209.56 | 7.93 |
| Technical Services Support | 237,280.00 | 195,564.97 | 82.42 | .00 | 41,715.03 | 17.58 |
| Total Technical Services Supp | 368,698.00 | 331,544.20 | 89.92 | 175.78 | 36,978.02 | 10.03 |
| Costs for Institutional Support | | | | | | |
| Fairview Park Plaza | 25,512.00 | 18,679.71 | 73.22 | .00 | 6,832.29 | 26.78 |
| Clinton Center | 53,791.00 | 44,283.73 | 82.33 | .00 | 9,507.27 | 17.67 |
| Administrative Info Syst | 424,647.00 | 367,892.31 | 86.63 | .00 | 56,754.69 | 13.37 |
| VP Economic Development | 157,050.00 | 122,145.46 | 77.77 | .00 | 34,904.54 | 22.23 |
| Board of Trustees | 64,480.00 | 52,416.54 | 81.29 | 1,089.16 | 10,974.30 | 17.02 |
| Presidents Office | 564,873.00 | 476,704.49 | 84.39 | 4,278.18 | 83,890.33 | 14.85 |
| Business Office | 355,605.00 | 293,080.02 | 82.42 | 177.85 | 62,347.13 | 17.53 |
| Vice Pres Fin & Admin | 195,962.00 | 159,946.81 | 81.62 | .00 | 36,015.19 | 18.38 |
| VP Academic Services | 286,249.00 | 247,371.29 | 86.42 | 486.00 | 38,391.71 | 13.41 |
| General Expenses | 266,587.00 | 236,472.66 | 88.70 | 6,793.81 | 23,320.53 | 8.75 |
| Copiers | 39,835.00 | 27,979.24 | 70.24 | 8,391.17 | 3,464.59 | 8.70 |
| Copy Center | 97,806.00 | 80,393.53 | 82.20 | .00 | 17,412.47 | 17.80 |
| Graphics | 117,758.00 | 79,245.56 | 67.30 | 412.29 | 38,100.15 | 32.35 |
| Marketing | 321,346.00 | 266,786.61 | 83.02 | 45,070.62 | 9,488.77 | 2.95 |
| Employee Relations | 8,000.00 | 6,183.78 | 77.30 | .00 | 1,816.22 | 22.70 |
| Human Resources | 235,895.00 | 181,950.21 | 77.13 | 209.25 | 53,735.54 | 22.78 |
| Institutl Effectiveness | 165,968.00 | 129,689.94 | 78.14 | .00 | 36,278.06 | 21.86 |
| Faculty/Staff Developmt | 15,950.00 | 8,156.16 | 51.14 | .00 | 7,793.84 | 48.86 |
| Foundation&Development | 224,741.00 | 185,217.81 | 82.41 | .00 | 39,523.19 | 17.59 |
| Total Institutional Support | 3,622,055.00 | 2,984,595.86 | 82.40 | 66,908.33 | 570,550.81 | 15.75 |
| Costs for Scholarship and Waivers | | | | | | |
| Waivers | 413,000.00 | 346,106.72 | 83.80 | .00 | 66,893.28 | 16.20 |
| Chargeback | 40,000.00 | 24,234.48 | 60.59 | .00 | 15,765.52 | 39.41 |
| Total Scholarship and Waivers | 453,000.00 | 370,341.20 | 81.75 | .00 | 82,658.80 | 18.25 |
| Student Life | 117,906.00 | 71,775.85 | 60.88 | .00 | 46,130.15 | 39.12 |
| Transfer Out | 340,000.00 | 144,050.00 | 42.37 | .00 | 195,950.00 | 57.63 |
| Total Education Fund | 15,387,607.00 | 12,776,164.17 | 83.03 | 99,250.42 | 2,512,192.41 | 16.33 |

Richland Community College
Expenditure Summary by Cost Center
For the month of April
83% of Fiscal Year 1415

| | Budget 1415 | ** Actual Expended ** 04/30/2015 | % | Encumbered | *** Unencumbered *** | **** % |
|-------------------------------------|---------------------|-------------------------------------|--------------|-------------------|----------------------|--------------|
| Fund: Operations & Maint | | | | | | |
| Costs for Maintenance | | | | | | |
| Renovations / Remodeling | 13,000.00 | 11,364.48 | 87.42 | .00 | 1,635.52 | 12.58 |
| Maintenance | 432,536.00 | 306,238.75 | 70.80 | 33,054.00 | 93,243.25 | 21.56 |
| Custodial | 366,587.00 | 288,099.61 | 78.59 | 58,088.64 | 20,398.75 | 5.56 |
| Grounds | 39,284.00 | 22,863.63 | 58.20 | 4,242.36 | 12,178.01 | 31.00 |
| Security | 32,862.00 | 24,517.18 | 74.61 | .00 | 8,344.82 | 25.39 |
| College Vehicle | 19,500.00 | 14,303.13 | 73.35 | 4,498.57 | 698.30 | 3.58 |
| Utilities | 434,500.00 | 301,502.46 | 69.39 | 5,051.67 | 127,945.87 | 29.45 |
| Administration O & M | 239,440.00 | 201,534.32 | 84.17 | .00 | 37,905.68 | 15.83 |
| General O & M | 14,950.00 | 2,023.39 | 13.53 | .00 | 12,926.61 | 86.47 |
| Shilling Center - O/M | 8,000.00 | 350.00 | 4.38 | .00 | 7,650.00 | 95.63 |
| Clinton Center O&M | 96,710.00 | 72,294.45 | 74.75 | 21,824.63 | 2,590.92 | 2.68 |
| Fairview Plaza O&M | 73,500.00 | 64,349.87 | 87.55 | 9,231.84 | -81.71 | -.11 |
| CSI Building O&M | 9,290.00 | 1,927.60 | 20.75 | 508.57 | 6,853.83 | 73.78 |
| Macon Co Soil & Water Bd | 74,680.00 | 53,877.86 | 72.14 | 9,880.00 | 10,922.14 | 14.63 |
| Sequestration Bldg O&M | 25,180.00 | 18,887.65 | 75.01 | 2,200.00 | 4,092.35 | 16.25 |
| Workforce Development Ct | 97,549.00 | 51,148.47 | 52.43 | 5,464.00 | 40,936.53 | 41.97 |
| Total Maintenance | 1,977,568.00 | 1,435,282.85 | 72.58 | 154,044.28 | 388,240.87 | 19.63 |
| Total Operations & Maint | 1,977,568.00 | 1,435,282.85 | 72.58 | 154,044.28 | 388,240.87 | 19.63 |

Richland Community College
Expenditure Summary by Cost Center
For the month of April
83% of Fiscal Year 1415

| | Budget 1415 | ** Actual Expended ** 04/30/2015 | % | Encumbered | *** Unencumbered *** | **** |
|--|---------------------|-------------------------------------|--------------|------------------|----------------------|--------------|
| | | | | | | % |
| Fund: Oper & Maint Restricted | | | | | | |
| Child Care Services | 504,426.94 | 504,397.34 | 99.99 | .00 | 29.60 | .01 |
| Fitness Center | 86,566.00 | 86,562.75 | 100.00 | .00 | 3.25 | .00 |
| Culinary Arts | 44,600.00 | 44,038.62 | 98.74 | .00 | 561.38 | 1.26 |
| Automotive-Tech Occ | 130,385.00 | 130,334.53 | 99.96 | .00 | 50.47 | .04 |
| Collision Repair Tech | 182,701.00 | 74,346.65 | 40.69 | .00 | 108,354.35 | 59.31 |
| Diesel Med/Hvy Trk Tech | 225,275.00 | 215,210.70 | 95.53 | .00 | 10,064.30 | 4.47 |
| Welding-Technical Occ | 29,004.00 | 22,217.89 | 76.60 | .00 | 6,786.11 | 23.40 |
| NetworkingSupport | 25,000.00 | 22,401.18 | 89.60 | .00 | 2,598.82 | 10.40 |
| General Expenses | 49,904.00 | 45,367.75 | 90.91 | .00 | 4,536.25 | 9.09 |
| Building Additions | 2,558,273.06 | 1,286,326.86 | 50.28 | 4,088.71 | 1,267,857.49 | 49.56 |
| Renovations / Remodeling | 1,174,700.00 | .00 | .00 | 39,213.00 | 1,135,487.00 | 96.66 |
| Maintenance | 18,300.00 | 18,258.89 | 99.78 | .00 | 41.11 | .22 |
| Custodial | 200.00 | 151.24 | 75.62 | .00 | 48.76 | 24.38 |
| Total Oper & Maint Restricted | 5,029,335.00 | 2,449,614.40 | 48.71 | 43,301.71 | 2,536,418.89 | 50.43 |
| Fund: Bond & Interest Fund | | | | | | |
| Costs for Bond and Interest | | | | | | |
| Bond & Interest | 2,438,783.00 | 2,432,557.50 | 99.74 | .00 | 6,225.50 | .26 |
| Total Bond & Interest Fund | 2,438,783.00 | 2,432,557.50 | 99.74 | .00 | 6,225.50 | .26 |

Richland Community College
Expenditure Summary by Cost Center
For the month of April
83% of Fiscal Year 1415

| | Budget 1415 | ** Actual Expended ** 04/30/2015 | % | Encumbered | *** Unencumbered *** | **** % |
|--------------------------------------|---------------------|-------------------------------------|--------------|------------------|----------------------|--------------|
| Fund: Auxiliary Enterprises | | | | | | |
| Costs for Auxiliary Services | | | | | | |
| Child Care Services | 206,166.00 | 170,057.06 | 82.49 | 5,368.95 | 30,739.99 | 14.91 |
| Culinary Arts | 10,000.00 | 12,889.11 | 128.89 | 506.26 | -3,395.37 | -33.95 |
| CulinaryRestaurant | 50,500.00 | 47,045.50 | 93.16 | .00 | 3,454.50 | 6.84 |
| Coffee House | 61,400.00 | 45,493.70 | 74.09 | 9,788.70 | 6,117.60 | 9.96 |
| Culinary Events | 2,250.00 | 382.00 | 16.98 | .00 | 1,868.00 | 83.02 |
| Garden Center Ag/Hort | 31,465.00 | 12,178.66 | 38.71 | 5,865.44 | 13,420.90 | 42.65 |
| Fitness Center | 60,000.00 | 45,239.26 | 75.40 | .00 | 14,760.74 | 24.60 |
| Theatre Productions | 31,340.00 | 22,803.56 | 72.76 | .00 | 8,536.44 | 27.24 |
| Outdoor Exposition SpcEv | 161,498.00 | 114,786.18 | 71.08 | .00 | 46,711.82 | 28.92 |
| Total Auxiliary Services | 614,619.00 | 470,875.03 | 76.61 | 21,529.35 | 122,214.62 | 19.88 |
| Costs for Business/Community Educa | | | | | | |
| Credit | 308,798.00 | 277,354.74 | 89.82 | 15,855.37 | 15,587.89 | 5.05 |
| NonCredit | 306,508.00 | 175,149.28 | 57.14 | 1,354.88 | 130,003.84 | 42.41 |
| Business&IndustryAdmin | 164,877.00 | 138,635.25 | 84.08 | .00 | 26,241.75 | 15.92 |
| Total Business/Community Educ | 780,183.00 | 591,139.27 | 75.77 | 17,210.25 | 171,833.48 | 22.02 |
| Costs for Institutional Support | | | | | | |
| Copy Center | 84,979.00 | 58,386.46 | 68.71 | 4,162.88 | 22,429.66 | 26.39 |
| Costs for Transfer Out | | | | | | |
| Transfer Out | .00 | 3,913.74 | .00 | .00 | -3,913.74 | .00 |
| Total Auxiliary Enterprises | 1,479,781.00 | 1,124,314.50 | 75.98 | 42,902.48 | 312,564.02 | 21.12 |

Richland Community College
Expenditure Summary by Cost Center
For the month of April
83% of Fiscal Year 1415

| | Budget 1415 | ** Actual Expended ** 04/30/2015 | % | Encumbered | *** Unencumbered *** | **** % |
|------------------------------|----------------|-------------------------------------|--------|------------|----------------------|-----------|
| Fund: Restricted Purposes Fd | | | | | | |
| Costs for Grants | | | | | | |
| Child Care Services | 42,969.00 | 17,879.76 | 41.61 | 4,307.12 | 20,782.12 | 48.37 |
| CulinaryRestaurant | 4,994.00 | 5,431.61 | 108.76 | .00 | -437.61 | -8.76 |
| Coffee House | 7,450.00 | 7,379.40 | 99.05 | .00 | 70.60 | .95 |
| Fitness Center | 2,000.00 | 468.20 | 23.41 | .00 | 1,531.80 | 76.59 |
| Instruction-Other | 166,573.00 | 73,202.72 | 43.95 | 3,617.60 | 89,752.68 | 53.88 |
| 8th Grade Career Fair | 2,800.00 | 3,524.67 | 125.88 | .00 | -724.67 | -25.88 |
| Student Activities | 226,605.19 | 187,101.30 | 82.57 | .00 | 39,503.89 | 17.43 |
| Partner's Salute | 4,450.00 | 3,237.40 | 72.75 | .00 | 1,212.60 | 27.25 |
| YouthLeadershipInstitute | 2,900.00 | 2,872.82 | 99.06 | .00 | 27.18 | .94 |
| College Fair | 3,905.00 | 3,388.30 | 86.77 | .00 | 516.70 | 13.23 |
| PIE-Career On Wheels | 150.00 | 10.99 | 7.33 | .00 | 139.01 | 92.67 |
| PIE Admin | 73,020.00 | 62,311.92 | 85.34 | .00 | 10,708.08 | 14.66 |
| Business/TechnologyDean | 3,800.00 | 2,072.02 | 54.53 | .00 | 1,727.98 | 45.47 |
| Culinary Arts | 3,000.00 | 2,713.56 | 90.45 | .00 | 286.44 | 9.55 |
| Information Tech-OccTech | 38,216.00 | 9,355.02 | 24.48 | .00 | 28,860.98 | 75.52 |
| Diesel Med/Hvy Trk Tech | 7,571.00 | 7,575.00 | 100.05 | .00 | -4.00 | -.05 |
| Heating,Vent,AC-Tech Occ | 3,160.00 | 408.38 | 12.92 | .00 | 2,751.62 | 87.08 |
| Horticulture-Bus Occup | 89,951.78 | 66,744.70 | 74.20 | 353.85 | 22,853.23 | 25.41 |
| Welding-Technical Occ | 342,640.00 | 328,303.54 | 95.82 | .00 | 14,336.46 | 4.18 |
| Health Information Tech | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 100.00 |
| Hospitality Management | 150,365.80 | 66,625.50 | 44.31 | 5,106.76 | 78,633.54 | 52.29 |
| Art-Baccalaureate | 1,600.00 | 1,582.00 | 98.88 | .00 | 18.00 | 1.13 |
| Erlanson Art Gallery | 435.00 | 433.14 | 99.57 | .00 | 1.86 | .43 |
| Biology-Baccalaureate | 1,325.00 | 847.97 | 64.00 | .00 | 477.03 | 36.00 |
| Fire Science-Tech Occ | 480.00 | .00 | .00 | 479.99 | .01 | .00 |
| Radiology Tech-Hlth Occ | 30,450.00 | 30,450.00 | 100.00 | .00 | .00 | .00 |
| Surgical Tech-Health Occ | 17,498.00 | 17,614.83 | 100.67 | .00 | -116.83 | -.67 |
| AAS Nursing -Health Occ | 1,700.00 | .00 | .00 | 1,700.00 | .00 | .00 |
| Admission and Recruitmen | 2,550.00 | .00 | .00 | .00 | 2,550.00 | 100.00 |
| Academic Success | 3,285.00 | 478.52 | 14.57 | .00 | 2,806.48 | 85.43 |
| Advising and Records | 1,100.00 | 1,037.46 | 94.31 | .00 | 62.54 | 5.69 |
| Student Services Records | 36,349.90 | 29,000.16 | 79.78 | .00 | 7,349.74 | 20.22 |
| Counseling Services | 21,050.00 | .00 | .00 | .00 | 21,050.00 | 100.00 |
| Fin Aid & Vet Affairs | 3,450.00 | 1,749.50 | 50.71 | .00 | 1,700.50 | 49.29 |
| LRC | 24,074.00 | 23,253.44 | 96.59 | .00 | 820.56 | 3.41 |
| Enrollment/RetentionSvcs | 5,300.00 | 4,382.85 | 82.70 | .00 | 917.15 | 17.30 |
| Online Learning | 6,920.00 | 7,620.00 | 110.12 | .00 | -700.00 | -10.12 |
| Academic Lab Support | 5,895.00 | 5,642.00 | 95.71 | 1,520.00 | -1,267.00 | -21.49 |
| TechnicalServicesSupport | 67,850.00 | 43,383.10 | 63.94 | 3,618.99 | 20,847.91 | 30.73 |
| Student Servs-Counseling | 152,767.15 | 106,208.17 | 69.52 | 70.30 | 46,488.68 | 30.43 |
| Commercial Custodial | 135,528.95 | 83,145.66 | 61.35 | 1,602.03 | 50,781.26 | 37.47 |
| Career Technologies | 265,198.09 | 139,761.03 | 52.70 | .00 | 125,437.06 | 47.30 |
| CTEI Grant - DOC | 86,223.76 | 74,948.25 | 86.92 | 8,534.15 | 2,741.36 | 3.18 |
| DOC-Perkins | 1,012.56 | 1,012.56 | 100.00 | .00 | .00 | .00 |
| ConstructionOccup-DOC | 137,908.49 | 54,077.92 | 39.21 | .00 | 83,830.57 | 60.79 |
| Fairview Park Plaza | 9,090.00 | 6,471.03 | 71.19 | 304.38 | 2,314.59 | 25.46 |
| CommunityService | 193,942.10 | 124,600.77 | 64.25 | 1,719.42 | 67,621.91 | 34.87 |

Richland Community College
Expenditure Summary by Cost Center
For the month of April
83% of Fiscal Year 1415

| | Budget 1415 | ** Actual Expended ** 04/30/2015 | % | Encumbered | *** Unencumbered *** | **** % |
|-------------------------------------|----------------------|-------------------------------------|--------------|------------------|----------------------|--------------|
| Sequestration Proj | 131,746.12 | 122,669.14 | 93.11 | 355.62 | 8,721.36 | 6.62 |
| Administrative Info Syst | 16,000.00 | .00 | .00 | .00 | 16,000.00 | 100.00 |
| Presidents Office | 519.00 | 519.00 | 100.00 | .00 | .00 | .00 |
| Business Office | 8,827.00 | 7,201.02 | 81.58 | .00 | 1,625.98 | 18.42 |
| Community Relations | 12,153.00 | 9,586.88 | 78.88 | 120.00 | 2,446.12 | 20.13 |
| General Expenses | 217,571.52 | 133,472.03 | 61.35 | .00 | 84,099.49 | 38.65 |
| Graphics | 6,800.00 | 3,885.16 | 57.13 | .00 | 2,914.84 | 42.87 |
| Marketing | 1,650.00 | .00 | .00 | .00 | 1,650.00 | 100.00 |
| Administration General | 267,855.59 | 157,739.50 | 58.89 | 2,244.08 | 107,872.01 | 40.27 |
| Faculty/Staff Developmt | 20,253.00 | 13,599.39 | 67.15 | .00 | 6,653.61 | 32.85 |
| Foundation&Development | 1,445.00 | 1,445.08 | 100.01 | .00 | -.08 | -.01 |
| Maintenance | 44,650.00 | .00 | .00 | 19,999.00 | 24,651.00 | 55.21 |
| Custodial | 26,100.00 | 8,029.80 | 30.77 | .00 | 18,070.20 | 69.23 |
| Grounds | 9,130.00 | 9,128.54 | 99.98 | .00 | 1.46 | .02 |
| Security | 60,000.00 | 1,083.48 | 1.81 | 27,223.57 | 31,692.95 | 52.82 |
| Student Life | 3,000.00 | 3,184.53 | 106.15 | .00 | -184.53 | -6.15 |
| Grant-Administration | 300,740.29 | 186,015.56 | 61.85 | 876.88 | 113,847.85 | 37.86 |
| Grant-Non-Administration | 17,253.00 | 9,765.85 | 56.60 | .00 | 7,487.15 | 43.40 |
| Grants-Training | 1,829.09 | 1,731.26 | 94.65 | .00 | 97.83 | 5.35 |
| Grant-SupportServices | 58,333.00 | 21,089.08 | 36.15 | .00 | 37,243.92 | 63.85 |
| Family Literacy | 39,270.68 | 28,352.08 | 72.20 | 39.98 | 10,878.62 | 27.70 |
| Adult Literacy | 27,082.25 | 7,848.98 | 28.98 | .00 | 19,233.27 | 71.02 |
| Instruction | 88,856.05 | 80,513.09 | 90.61 | .00 | 8,342.96 | 9.39 |
| Total Grants | 3,752,068.36 | 2,415,166.62 | 64.37 | 83,793.72 | 1,253,108.02 | 33.40 |
| Costs for Financial Aid | | | | | | |
| Illinois Veterans Grant | 193,000.00 | 99,876.00 | 51.75 | .00 | 93,124.00 | 48.25 |
| Post 9/11 Veterans Grant | 115,000.00 | 105,403.03 | 91.65 | .00 | 9,596.97 | 8.35 |
| FoundationScholarships | 475,000.00 | 558,104.99 | 117.50 | .00 | -83,104.99 | -17.50 |
| Direct Loans | 1,900,000.00 | 1,442,126.00 | 75.90 | .00 | 457,874.00 | 24.10 |
| PELL | 4,625,000.00 | 4,276,391.79 | 92.46 | .00 | 348,608.21 | 7.54 |
| Federal Work Study | 3,117.00 | 3,830.12 | 122.88 | .00 | -713.12 | -22.88 |
| SEOG | 54,213.00 | 44,715.00 | 82.48 | .00 | 9,498.00 | 17.52 |
| MAP | 437,000.00 | 436,442.00 | 99.87 | .00 | 558.00 | .13 |
| Workforce Investment Sol | 297,000.00 | 295,900.06 | 99.63 | .00 | 1,099.94 | .37 |
| IL National Guard Grant | 27,600.00 | 27,597.00 | 99.99 | .00 | 3.00 | .01 |
| Total Financial Aid | 8,126,930.00 | 7,290,385.99 | 89.71 | .00 | 836,544.01 | 10.29 |
| Transfer Out | .00 | 7,790.00 | .00 | .00 | -7,790.00 | .00 |
| Total Restricted Purposes Fd | 11,878,998.36 | 9,713,342.61 | 81.77 | 83,793.72 | 2,081,862.03 | 17.53 |

Richland Community College
 Expenditure Summary by Cost Center
 For the month of April
 83% of Fiscal Year 1415

| | Budget 1415 | ** Actual Expended ** 04/30/2015 | % | Encumbered | *** Unencumbered | **** % |
|--|---------------------|-------------------------------------|--------------|------------------|-------------------|---------------|
| Fund: Working Cash Fund | | | | | | |
| Transfer Out | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 100.00 |
| Total Working Cash Fund | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 100.00 |
| Fund: Trust & Agency Fund | | | | | | |
| Costs for Trust and Agency | | | | | | |
| Club Expenses | 80,500.00 | 67,483.78 | 83.83 | 1,465.19 | 11,551.03 | 14.35 |
| Transfer Out | .00 | 1,600.00 | .00 | .00 | -1,600.00 | .00 |
| Total Trust & Agency Fund | 80,500.00 | 69,083.78 | 85.82 | 1,465.19 | 9,951.03 | 12.36 |
| Fund: Audit Fund | | | | | | |
| Costs for Institutional Support | | | | | | |
| Business Office | 15,142.00 | 12,755.91 | 84.24 | .00 | 2,386.09 | 15.76 |
| Costs for Audit | | | | | | |
| Audit | 44,200.00 | 44,200.00 | 100.00 | .00 | .00 | .00 |
| Contingency | 8,872.00 | .00 | .00 | .00 | 8,872.00 | 100.00 |
| Total Audit Fund | 68,214.00 | 56,955.91 | 83.50 | .00 | 11,258.09 | 16.50 |
| Fund: Liab,Protect,Settle | | | | | | |
| Liab Protection & Settle | 1,261,035.00 | 1,032,787.55 | 81.90 | 67,891.47 | 160,355.98 | 12.72 |
| Total Liab,Protect,Settle | 1,261,035.00 | 1,032,787.55 | 81.90 | 67,891.47 | 160,355.98 | 12.72 |

Richland Community College
Bills Presented for Ratification
APR 1415

| Vendor Name | Function | Object | Invoice Amount | Educational Fund | O & M Fund | Other Fund |
|----------------------------------|-----------------------|-----------------------|----------------|------------------|------------|------------|
| AT&T | Utilities | Telephone | 762.26 | | 762.26 | |
| AT&T | Fairview Plaza O&M | Telephone | 173.43 | | 173.43 | |
| AT&T | CommunityService | Telephone | 71.80 | | | 71.80 |
| AT&T | NetworkingSupport | Telecommunications | 1,549.67 | 1,549.67 | | |
| AT&T | Utilities | Telephone | 749.42 | | 749.42 | |
| AT&T | Utilities | Telephone | 449.31 | | 449.31 | |
| AT&T | CommunityService | Telephone | 152.54 | | | 152.54 |
| AT&T | CommunityService | Telephone | 146.21 | | | 146.21 |
| AT&T | Fairview Plaza O&M | Telephone | 50.26 | | 50.26 | |
| AT&T | CommunityService | Telephone | 71.84 | | | 71.84 |
| AT&T | Utilities | Telephone | 422.39 | | 422.39 | |
| Airwalk Action | Club Expenses | Contractual-Other | 580.00 | | | 580.00 |
| Airweld Industrial Gases | Welding-Technical Occ | Instructional Supplie | 11.22 | 11.22 | | |
| Airweld Industrial Gases | Welding-Technical Occ | Instructional Supplie | 259.79 | 259.79 | | |
| AmerenIP | Fairview Plaza O&M | Electricity and Nat G | 92.95 | | 92.95 | |
| AmerenIP | Utilities | Electricity and Nat G | 112.63 | | 112.63 | |
| AmerenIP | Utilities | Electricity and Nat G | 60.14 | | 60.14 | |
| AmerenIP | Workforce Development | Electricity and Nat G | 4,807.18 | | 4,807.18 | |
| AmerenIP | Sequestration Bldg O& | Electricity and Nat G | 567.50 | | 567.50 | |
| AmerenIP | Macon Co Soil & Water | Electricity and Nat G | 124.66 | | 124.66 | |
| AmerenIP | Utilities | Electricity and Nat G | 101.09 | | 101.09 | |
| AmerenIP | Macon Co Soil & Water | Electricity and Nat G | 97.14 | | 97.14 | |
| AmerenIP | Utilities | Electricity and Nat G | 4,741.34 | | 4,741.34 | |
| AmerenIP | Utilities | Electricity and Nat G | 255.85 | | 255.85 | |
| AmerenIP | Macon Co Soil & Water | Electricity and Nat G | 102.60 | | 102.60 | |
| AmerenIP | Fairview Plaza O&M | Electricity and Nat G | 266.53 | | 266.53 | |
| American Express | | Credit Card Pmt Clear | 1,940.19 | 1,940.19 | | |
| Aramark - AUS St Louis MC Lockbo | Maintenance | Uniforms | 43.45 | | 43.45 | |
| Aramark - AUS St Louis MC Lockbo | Maintenance | Uniforms | 43.45 | | 43.45 | |
| Aramark - AUS St Louis MC Lockbo | Maintenance | Uniforms | 43.45 | | 43.45 | |
| Aramark - AUS St Louis MC Lockbo | Maintenance | Uniforms | 43.45 | | 43.45 | |
| Aramark Corporation | Child Care Services | Meals | 2,066.11 | | | 2,066.11 |
| Archambault, Margaret | LearningAccommodation | Travel-In State | 336.00 | 336.00 | | |
| Area Disposal Service Inc | Clinton Center O&M | Refuse Disposal | 59.87 | | 59.87 | |
| BLDD Architects Inc | Building Additions | New Bldgs & Additions | 248.77 | | | 248.77 |
| Baird, John | Culinary Arts | Contractual-Other | 120.00 | | | 120.00 |
| Baldwin, Andy | Theatre Productions | Contractual-Other | 75.00 | | | 75.00 |
| BearMail Co | | Inventory-CentralStor | 351.47 | 351.47 | | |
| BearMail Co | Grant-Administration | Postage | 84.96 | | | 84.96 |
| BearMail Co | Admission and Recruit | Postage | 197.56 | 197.56 | | |
| BearMail Co | Foundation&Developmen | Postage | 42.57 | 42.57 | | |
| Big Brothers Big Sisters Dewitt | Club Expenses | Donations/Gifts | 85.00 | | | 85.00 |
| Bradshaw, Jennifer K | | RCC Foundation A/R | 100.00 | 100.00 | | |
| Briski, Christine M | Engl/Human/Journal-Ba | Student Awards | 50.00 | 50.00 | | |
| Busey Bank | Macon Co Soil & Water | Install Pymt Lease/Pu | 4,490.00 | | 4,490.00 | |
| CCB Credit Services | General Expenses | Collection Co Charges | 361.21 | 361.21 | | |
| CDS Leasing | Copiers | Equipment Rental | 295.63 | 295.63 | | |
| CDS Leasing | Copiers | Equipment Rental | 280.00 | 280.00 | | |
| CDS Leasing | Copiers | Equipment Rental | 149.14 | 149.14 | | |
| | | PAGE TOTALS | 28,287.03 | 5,924.45 | 18,660.35 | 3,702.23 |

Richland Community College
Bills Presented for Ratification
APR 1415

| Vendor Name | Function | Object | Invoice Amount | Educational Fund | O & M Fund | Other Fund |
|----------------------------------|-----------------------|-----------------------|----------------|------------------|------------|------------|
| CDS Leasing | Copiers | Equipment Rental | 237.00 | 237.00 | | |
| CDS Leasing | Copiers | Equipment Rental | 90.00 | 90.00 | | |
| CDS Leasing | Copiers | Equipment Rental | 524.12 | 524.12 | | |
| CDS Leasing | Copiers | Equipment Rental | 60.00 | 60.00 | | |
| CDS Leasing | Copiers | Equipment Rental | 92.00 | 92.00 | | |
| CDS Leasing | Copiers | Equipment Rental | 139.77 | 139.77 | | |
| CDS Office Technologies | Copiers | Printing | 1,150.73 | 1,150.73 | | |
| CDS Office Technologies | Copiers | Printing | 97.78 | 97.78 | | |
| CDS Office Technologies | Copiers | Printing | 32.03 | 32.03 | | |
| CDS Office Technologies | Copiers | Printing | 46.86 | 46.86 | | |
| CDWG Government Inc | Instruction-Other | Instructional Supplie | 375.06 | | | 375.06 |
| CDWG Government Inc | | Heartland Academy Rec | 1,813.74 | 1,813.74 | | |
| CDWG Government Inc | TechnicalServicesSupp | Site Acquisition | 437.28 | | | 437.28 |
| Central Illinois Auctions | | Revenue-Misc/OtherSou | 1,735.60 | | | 1,735.60 |
| Cerro Gordo CUSD #100 | 8th Grade Career Fair | Travel-In State | 100.88 | | | 100.88 |
| Chambers, Kathy E | General Expenses | Travel-In State | 30.13 | | | 30.13 |
| Chandra, Prem | Club Expenses | Materials | 300.00 | | | 300.00 |
| Chef Revival | | Fees Pass Thru Culina | 2,463.69 | 2,463.69 | | |
| Chumbley, Zachary Wyatt | Engl/Human/Journal-Ba | Student Awards | 50.00 | 50.00 | | |
| City of Decatur | | Accrued Sales Tax | 97.42 | | | 97.42 |
| City of Decatur | | Accrued Sales Tax | 107.27 | | | 107.27 |
| City of Decatur IL | Utilities | Water,Sewage | 865.57 | | 865.57 | |
| City of Decatur IL | Utilities | Water,Sewage | 166.61 | | 166.61 | |
| City of Decatur IL | Utilities | Water,Sewage | 285.57 | | 285.57 | |
| City of Decatur IL | Macon Co Soil & Water | Water,Sewage | 111.42 | | 111.42 | |
| City of Decatur IL | Utilities | Water,Sewage | 104.09 | | 104.09 | |
| City of Decatur IL | Sequestration Bldg O& | Water,Sewage | 137.66 | | 137.66 | |
| City of Decatur IL | Utilities | Water,Sewage | 36.00 | | 36.00 | |
| Clark, Justin | Instruction-Other | Stipends | 750.00 | | | 750.00 |
| Clark, Justin | Instruction-Other | Stipends | 675.00 | | | 675.00 |
| Cole, Jerry | CommunityService | Telephone | 50.00 | | | 50.00 |
| Cole, Jerry | CommunityService | Travel-In State | 145.94 | | | 145.94 |
| Comcast | LRC Audio Visual | Materials | 26.91 | 26.91 | | |
| Comcast | Presidents Office | Telecommunications | 121.62 | 121.62 | | |
| Confidential On-Site Paper | Business Office | Contractual-Other | 224.29 | 224.29 | | |
| Connecticut Valley Biological | Biology-Baccalaureate | Instructional Supplie | 435.03 | 435.03 | | |
| Consociate Group | Human Resources | Contractual-Other | 320.25 | 320.25 | | |
| Consolidated Communications | Utilities | Telephone Maint Agree | 785.67 | | 785.67 | |
| Constellation NewEnergy Gas Divi | Utilities | Electricity and Nat G | 734.47 | | 734.47 | |
| Constellation NewEnergy Gas Divi | Utilities | Electricity and Nat G | 6,330.17 | | 6,330.17 | |
| Constellation NewEnergy Gas Divi | Utilities | Electricity and Nat G | 699.51 | | 699.51 | |
| Constellation NewEnergy Gas Divi | Fairview Plaza O&M | Electricity and Nat G | 87.32 | | 87.32 | |
| Constellation NewEnergy Gas Divi | Macon Co Soil & Water | Electricity and Nat G | 110.13 | | 110.13 | |
| Cremer, Marcella | Math/Science Dean | Travel-In State | 25.20 | 25.20 | | |
| Crews, Denise,, Dr | VP Academic Services | Telecommunications | 60.00 | 60.00 | | |
| Crews, Denise,, Dr | VP Academic Services | Travel-In State | 70.56 | 70.56 | | |
| Cromwell Radio Group Inc | Marketing | Advertising | 200.00 | 200.00 | | |
| Cromwell Radio Group Inc | Marketing | Advertising | 403.32 | 403.32 | | |
| Cromwell Radio Group Inc | Marketing | Advertising | 200.00 | 200.00 | | |
| | | PAGE TOTALS | 24,143.67 | 8,884.90 | 10,454.19 | 4,804.58 |

Richland Community College
Bills Presented for Ratification
APR 1415

| Vendor Name | Function | Object | Invoice Amount | Educational Fund | O & M Fund | Other Fund |
|--------------------------------|-----------------------|-----------------------|----------------|------------------|------------|------------|
| Cromwell Radio Group Inc | Marketing | Advertising | 200.00 | 200.00 | | |
| Cromwell Radio Group Inc | Marketing | Advertising | 200.00 | 200.00 | | |
| Cromwell Radio Group Inc | Marketing | Advertising | 200.00 | 200.00 | | |
| Cromwell Radio Group Inc | Marketing | Advertising | 200.00 | 200.00 | | |
| DMH Corporate Health Services | Credit | Contractual-Other | 210.00 | | | 210.00 |
| DMH Corporate Health Services | Credit | Contractual-Other | 1,165.00 | | | 1,165.00 |
| DMH Corporate Health Services | Credit | Contractual-Other | 210.00 | | | 210.00 |
| DMH Corporate Health Services | Grant-SupportServices | Contractual-Other | 510.00 | | | 510.00 |
| Davison, Jeffrey L | General Expenses | Travel-In State | 423.78 | | | 423.78 |
| Davison, Jeffrey L | General Expenses | Travel-In State | 42.55 | | | 42.55 |
| DeBose Consulting | NonCredit | Contractual-Other | 500.00 | | | 500.00 |
| DeBose Consulting | Credit | Contractual-Other | 2,560.00 | | | 2,560.00 |
| DeBouck, Judy | Culinary Arts | Materials | 625.00 | | | 625.00 |
| Decatur Park District | | Revenue-Misc/OtherSou | 401.79 | | | 401.79 |
| Decatur School District #61 | 8th Grade Career Fair | Travel-In State | 2,415.39 | | | 2,415.39 |
| Decatur School District #61 | YouthLeadershipInstit | Travel-In State | 307.88 | | | 307.88 |
| Decatur School District #61 | YouthLeadershipInstit | Travel-In State | 284.07 | | | 284.07 |
| Decatur Tribune | Club Expenses | Contractual-Other | 56.00 | | | 56.00 |
| Del's Popcorn Shop | Coffee House | Instructional Supplie | 111.75 | | | 111.75 |
| Dexon Computer Inc | Information Tech-OccT | Materials | 1,358.00 | 1,358.00 | | |
| Diggs, Michael Gary | Liab Protection & Set | Travel-In State | 196.00 | | | 196.00 |
| Dipper, Charlotte M | Club Expenses | Contractual-Other | 662.18 | | | 662.18 |
| Dramatic Publishing Co | Theatre Productions | Royalties | 300.00 | | | 300.00 |
| Dust & Son Auto Supply | Automotive-Tech Occ | Instructional Supplie | 2.48 | 2.48 | | |
| Dust & Son Auto Supply | Automotive-Tech Occ | Instructional Supplie | 60.68 | 60.68 | | |
| Dust & Son Auto Supply | Automotive-Tech Occ | Instructional Supplie | 20.53 | 20.53 | | |
| Dust & Son Auto Supply | Automotive-Tech Occ | Instructional Supplie | 61.20 | 61.20 | | |
| Dust & Son Auto Supply | Automotive-Tech Occ | Instructional Supplie | 63.33 | 63.33 | | |
| Dust & Son Auto Supply | Collision Repair Tech | Instructional Supplie | -579.00 | -579.00 | | |
| Dust & Son Auto Supply | Collision Repair Tech | Instructional Supplie | 579.00 | 579.00 | | |
| Dynagraphics Inc | Fin Aid & Vet Affairs | Printing | 35.05 | | | 35.05 |
| Dynagraphics Inc | Marketing | Materials | 745.06 | 745.06 | | |
| Dynagraphics Inc | NonCredit | Office Supplies | 70.11 | | | 70.11 |
| Dynagraphics Inc | General Expenses | Graduation Expense | 800.38 | 800.38 | | |
| ED2GO | NonCredit | Contractual-Other | 65.00 | | | 65.00 |
| ED2GO | NonCredit | Contractual-Other | 2.25 | | | 2.25 |
| EDC of Decatur & Macon County | General Expenses | Publications & Dues | 2,500.00 | 2,500.00 | | |
| East, Hannah E | Engl/Human/Journal-Ba | Student Awards | 50.00 | 50.00 | | |
| Elan Corporate Payment Systems | | Credit Card Pmt Clear | 20,039.38 | 20,039.38 | | |
| Elsevier Inc | | Fees Pass Thru Nursin | 1,127.00 | 1,127.00 | | |
| Enterprise | Credit | Travel-In State | 223.49 | | | 223.49 |
| Enterprise | Culinary Arts | Travel-In State | 266.34 | 266.34 | | |
| Enterprise | HealthProfessions Dea | Travel-In State | 74.13 | 74.13 | | |
| Enterprise | Club Expenses | Travel-In State | 142.26 | | | 142.26 |
| Enterprise | Security | Travel-In State | 77.72 | | 77.72 | |
| Enterprise | Presidents Office | Travel-In State | 220.68 | 220.68 | | |
| Evergreen FS-Stephens #24 | Credit | Vehicle Expense | 364.77 | | | 364.77 |
| Evergreen FS-Stephens #24 | Credit | Vehicle Expense | 359.83 | | | 359.83 |
| Evergreen FS-Stephens #24 | Credit | Vehicle Expense | 418.13 | | | 418.13 |
| | | PAGE TOTALS | 40,929.19 | 28,224.24 | 77.72 | 12,627.23 |

Richland Community College
 Bills Presented for Ratification
 APR 1415

| Vendor Name | Function | Object | Invoice Amount | Educational Fund | O & M Fund | Other Fund |
|----------------------------------|-----------------------|-----------------------|----------------|------------------|------------|------------|
| Evergreen FS-Stephens #24 | Credit | Vehicle Expense | 342.11 | | | 342.11 |
| FEDEX | | Inventory-CentralStor | 18.27 | 18.27 | | |
| FEDEX | Culinary Arts | Postage | 6.91 | 6.91 | | |
| Fairview Park Plaza LLC | Fairview Plaza O&M | Facility Rental | 4,615.92 | | 4,615.92 | |
| Ferrill, Chris A | Math/Science Dean | Travel-In State | 25.20 | 25.20 | | |
| FirstEnergy Solutions | Utilities | Electricity and Nat G | 12,468.37 | | 12,468.37 | |
| FirstEnergy Solutions | Workforce Development | Electricity and Nat G | 403.45 | | 403.45 | |
| FirstEnergy Solutions | Utilities | Electricity and Nat G | 23.77 | | 23.77 | |
| FirstEnergy Solutions | Utilities | Electricity and Nat G | 149.49 | | 149.49 | |
| FirstEnergy Solutions | Utilities | Electricity and Nat G | 133.93 | | 133.93 | |
| Fleet Pride | Diesel Med/Hvy Trk Te | Instructional Supplie | 204.44 | 204.44 | | |
| Fleet Pride | Diesel Med/Hvy Trk Te | Instructional Supplie | 553.65 | 553.65 | | |
| Fleet Pride | Diesel Med/Hvy Trk Te | Instructional Supplie | 6.00 | 6.00 | | |
| Fleet Pride | Diesel Med/Hvy Trk Te | Instructional Supplie | 19.08 | 19.08 | | |
| Fleet Pride | Diesel Med/Hvy Trk Te | Instructional Supplie | 19.08 | 19.08 | | |
| Fleet Pride | Diesel Med/Hvy Trk Te | Instructional Supplie | 900.87 | 900.87 | | |
| Ford, Bryan D | Student Activities | Contractual-Other | 500.00 | | | 500.00 |
| Fought, Patrick W | Clinton Center O&M | Custodial Services | 155.00 | | 155.00 | |
| Fought, Patrick W | Clinton Center O&M | Custodial Services | 155.00 | | 155.00 | |
| Fought, Patrick W | Clinton Center O&M | Custodial Services | 155.00 | | 155.00 | |
| Fought, Patrick W | Clinton Center O&M | Custodial Services | 155.00 | | 155.00 | |
| Franklin Travel | | Other Current Obligat | 21,202.80 | | | 21,202.80 |
| Frontier | Clinton Center O&M | Telephone | 159.47 | | 159.47 | |
| G F I Digital | Sequestration Proj | Printing | 169.38 | | | 169.38 |
| Garver Feeds | Garden Center Ag/Hort | Materials | 83.46 | | | 83.46 |
| Gilson Enterprises Inc | Commercial Custodial | Instructional Supplie | 223.31 | | | 223.31 |
| Gilson's The Cleaning Store | Commercial Custodial | Instructional Supplie | 152.15 | | | 152.15 |
| Gleghorn, Adrian Thomas | African Amer Stu-Bacc | Student Awards | 50.00 | 50.00 | | |
| Goodman, Vivian T | CommunityService | Telephone | 90.00 | | | 90.00 |
| Goodman, Vivian T | CommunityService | Travel-In State | 90.78 | | | 90.78 |
| Goodwin, Tamria | | RCC Foundation A/R | 100.00 | 100.00 | | |
| Greater Decatur Chamber of Comme | General Expenses | Registration Fees | 30.00 | 30.00 | | |
| Green Media Service Inc | Marketing | Advertising | 4,470.00 | 4,470.00 | | |
| Green Media Service Inc | Marketing | Advertising | 1,285.00 | 1,285.00 | | |
| Green Media Service Inc | Marketing | Advertising | 3,185.00 | 3,185.00 | | |
| Green, Moneitee_Monty M | Instruction-Other | Stipends | 675.00 | | | 675.00 |
| Green, Moneitee_Monty M | Instruction-Other | Stipends | 750.00 | | | 750.00 |
| Grey, Thomas | Credit | Contractual-Other | 1,920.00 | | | 1,920.00 |
| Grey, Thomas | Instruction-Other | Contractual-Other | 640.00 | | | 640.00 |
| Grimes, Heather | | RCC Foundation A/R | 50.00 | 50.00 | | |
| Grimm, Susan | HealthProfessions Dea | Registration Fees | 125.00 | 125.00 | | |
| Grimm, Susan | Radiology Tech-Hlth O | Travel-In State Milea | 188.16 | 188.16 | | |
| Gristy, Cheryl S | Instruction-Other | Stipends | 675.00 | | | 675.00 |
| Gristy, Cheryl S | Instruction-Other | Stipends | 670.00 | | | 670.00 |
| Haas, Lizabeth L | | RCC Foundation A/R | 100.00 | 100.00 | | |
| Hall, Janet K | Art-Baccalaureate | Student Awards | 50.00 | 50.00 | | |
| Heartland Bank & Trust Company | Bond & Interest | Interest Expense | 119,635.00 | | | 119,635.00 |
| Heartland Bank & Trust Company | Bond & Interest | Interest Expense | 201,211.25 | | | 201,211.25 |
| Heartland Technical Academy | | Revenue-Misc/OtherSou | 14,135.00 | | | 14,135.00 |
| | | PAGE TOTALS | 393,126.30 | 11,386.66 | 18,574.40 | 363,165.24 |

Richland Community College
Bills Presented for Ratification
APR 1415

| Vendor Name | Function | Object | Invoice Amount | Educational Fund | O & M Fund | Other Fund |
|----------------------------------|-----------------------|-----------------------|----------------|------------------|------------|------------|
| Heartland Technical Academy | Student Activities | Meeting Expense | 100.00 | | | 100.00 |
| Hicksgas | College Vehicle | Vehicle Expense | 81.25 | | 81.25 | |
| Hired Hand Saloon | Art-Baccalaureate | Contractual-Other | 240.00 | 240.00 | | |
| Hired Hand Saloon | Art-Baccalaureate | Contractual-Other | 150.00 | 150.00 | | |
| Hoelting & Co | Culinary Arts | Instructional Supplie | 233.07 | 233.07 | | |
| Hoelting & Co | Culinary Arts | Instructional Supplie | 123.25 | 123.25 | | |
| Hoelting & Co | Culinary Arts | Instructional Supplie | 135.39 | 135.39 | | |
| Holsapple, Michelle D | Art-Baccalaureate | Student Awards | 50.00 | 50.00 | | |
| Homeward Bound Pet Shelter | Club Expenses | Donations/Gifts | 150.00 | | | 150.00 |
| Houchen Bindery Ltd | LRC | Materials | 125.00 | 125.00 | | |
| ICCB | Club Expenses | Registration Fees | 300.00 | | | 300.00 |
| ICCSAA | Club Expenses | Registration Fees | 267.00 | | | 267.00 |
| ICCTA | Presidents Office | Materials | 70.00 | 70.00 | | |
| IGA | Hospitality Managemen | Instructional Supplie | 83.53 | | | 83.53 |
| IGA | Hospitality Managemen | Instructional Supplie | 119.57 | | | 119.57 |
| Illinois Federation of Teachers | | Union Dues-RFT | 2,324.92 | 2,324.92 | | |
| Illinois Federation of Teachers | | Union Dues - Adjunct | 70.55 | 70.55 | | |
| Illinois State Disbursement Unit | | Wage Garnishment Orde | 5.00 | 5.00 | | |
| Illinois Student Assistance Comm | | Wage Garnishment Orde | 351.21 | 351.21 | | |
| J W Jung Seed Co | Horticulture-Bus Occu | Instructional Supplie | 6.95 | | | 6.95 |
| Jan Master Cleaning Services Inc | Custodial | Custodial Services | 23,625.00 | | 23,625.00 | |
| Jan Master Cleaning Services Inc | Custodial | Custodial Services | 2,399.40 | | 2,399.40 | |
| Jan Master Cleaning Services Inc | Macon Co Soil & Water | Custodial Services | 450.00 | | 450.00 | |
| Jan Master Cleaning Services Inc | Sequestration Bldg O& | Custodial Services | 1,100.00 | | 1,100.00 | |
| Jan Master Cleaning Services Inc | Workforce Development | Custodial Services | 1,850.00 | | 1,850.00 | |
| Jan Master Cleaning Services Inc | Liab Protection & Set | Custodial Services | 266.60 | | | 266.60 |
| Jan Master Cleaning Services Inc | Liab Protection & Set | Custodial Services | 2,625.00 | | | 2,625.00 |
| Jan Master Cleaning Services Inc | Culinary Arts | Contractual-Other | 62.00 | | | 62.00 |
| Johnny's Seeds | Garden Center Ag/Hort | Materials | 262.00 | | | 262.00 |
| Jones, Roderick A | Instruction-Other | Stipends | 750.00 | | | 750.00 |
| Jones, Roderick A | Instruction-Other | Stipends | 675.00 | | | 675.00 |
| KONE Inc | Maintenance | Equip Repair/Maint Ag | 327.73 | | 327.73 | |
| Kallakuri, Uma | Club Expenses | Contractual-Other | 300.00 | | | 300.00 |
| Kaskaskia Broadcasting Inc | Marketing | Advertising | 388.70 | 388.70 | | |
| Key Equipment Finance | Administration Genera | Equipment Rental | 210.00 | | | 210.00 |
| Key Equipment Finance | Administration Genera | Equipment Rental | 210.00 | | | 210.00 |
| Key Equipment Finance | Administration Genera | Equipment Rental | 199.00 | | | 199.00 |
| Laser Innovation Inc | LRC | Materials | 365.00 | 365.00 | | |
| Lee Enterprises Inc | Marketing | Advertising | 39.00 | 39.00 | | |
| Lee Enterprises Inc | Marketing | Advertising | 293.00 | 293.00 | | |
| Lee Enterprises Inc | Maintenance | Publications & Dues | 55.60 | | 55.60 | |
| Lee Enterprises Inc | Marketing | Advertising | 387.00 | 387.00 | | |
| Lee Enterprises Inc | Marketing | Advertising | 39.00 | 39.00 | | |
| Lee Enterprises Inc | Marketing | Advertising | 293.00 | 293.00 | | |
| Lee Enterprises Inc | Marketing | Advertising | 635.00 | 635.00 | | |
| Lee Enterprises Inc | Marketing | Advertising | 945.00 | 945.00 | | |
| Lee Enterprises Inc | Marketing | Advertising | 497.55 | 497.55 | | |
| Lee, Geoffrey J | Instruction-Other | Stipends | 730.00 | | | 730.00 |
| Lee, Geoffrey J | Instruction-Other | Stipends | 675.00 | | | 675.00 |
| | | PAGE TOTALS | 45,641.27 | 7,760.64 | 29,888.98 | 7,991.65 |

Richland Community College
Bills Presented for Ratification
APR 1415

| Vendor Name | Function | Object | Invoice Amount | Educational Fund | O & M Fund | Other Fund |
|----------------------------------|-----------------------|-----------------------|----------------|------------------|------------|------------|
| Lee, Katherine B | Surgical Tech-Health | Travel-In State Milea | 20.16 | 20.16 | | |
| Leiner, Carson Robert | Education-Baccalaurea | Student Awards | 50.00 | 50.00 | | |
| LoMastro & Assoc | Credit | Contractual-Other | 4,597.08 | | | 4,597.08 |
| Logical Operations | Credit | Instructional Supplie | 334.75 | | | 334.75 |
| Lowe, Christopher Ahmad | Instruction-Other | Stipends | 670.00 | | | 670.00 |
| Lowe, Christopher Ahmad | Instruction-Other | Stipends | 750.00 | | | 750.00 |
| Luter, Doniquea Shalae | Engl/Human/Journal-Ba | Student Awards | 50.00 | 50.00 | | |
| MANCOMM | Credit | Instructional Supplie | 157.21 | | | 157.21 |
| MANCOMM | Credit | Instructional Supplie | 40.01 | | | 40.01 |
| MANCOMM | Credit | Instructional Supplie | 60.99 | | | 60.99 |
| MRE Benefit Admin Systems | | Group Insurance | 33,593.58 | 33,593.58 | | |
| MRE Benefit Admin Systems | | Health Insurance | 218,214.59 | 218,214.59 | | |
| Mack Sales & Serivce of Decatur | Credit | Equip Repair/Maint Ag | 1,913.56 | | | 1,913.56 |
| Macon County Circuit Clerk | | Wage Garnishment Orde | 500.00 | 500.00 | | |
| Macon Resources Inc | AAS Nursing -Health O | Laundry/Linen Supplie | 25.48 | 25.48 | | |
| Macon Resources Inc | Allied Health | Laundry/Linen Supplie | 17.64 | 17.64 | | |
| Main Street Church of the | CommunityService | Facility Rental | 250.00 | | | 250.00 |
| Main Street Church of the | CommunityService | Facility Rental | 150.00 | | | 150.00 |
| Mangle Management Systems | Credit | Meals | 353.00 | | | 353.00 |
| Mangle Management Systems | Board of Trustees | Meeting Expense | 52.00 | 52.00 | | |
| Mangle Management Systems | | Other Current Obligat | 440.00 | | | 440.00 |
| Mangle Management Systems | Club Expenses | Contractual-Other | 420.00 | | | 420.00 |
| Mangle Management Systems | Club Expenses | Contractual-Other | 270.00 | | | 270.00 |
| Manufacturing Skill Standards Co | Credit | Instructional Supplie | 1,100.00 | | | 1,100.00 |
| Marie's Tours & Charters, INC | Student Activities | Travel-In State | 1,300.00 | | | 1,300.00 |
| Marquis Beverage Service | Coffee House | Instructional Supplie | 813.20 | | | 813.20 |
| Marquis Beverage Service | Coffee House | Instructional Supplie | 381.50 | | | 381.50 |
| Marquis Beverage Service | Coffee House | Instructional Supplie | 717.45 | | | 717.45 |
| Martin One Source | | Prepaid Expenses | 3,081.86 | 3,081.86 | | |
| Martin One Source | Marketing | Catalog Printing | 3,081.85 | 3,081.85 | | |
| Mazzotti Services | | Marketing Receivable | 1,388.00 | 1,388.00 | | |
| Mears, Roger K | Collision Repair Tech | Publications & Dues | 130.55 | 130.55 | | |
| Menard Inc | Maintenance | Maintenance Supplies | 21.18 | | 21.18 | |
| Menard Inc | Maintenance | Maintenance Supplies | 14.98 | | 14.98 | |
| Mercer Cutlery | | Fees Pass Thru Culina | 2,730.00 | 2,730.00 | | |
| Mercer Cutlery | Culinary Arts | Instructional Supplie | 178.90 | 178.90 | | |
| MidAmerica Tire & Performance | College Vehicle | Vehicle Expense | 25.00 | | 25.00 | |
| Millikin University | Chemistry-Baccalaurea | Contractual-Other | 1,728.00 | 1,728.00 | | |
| Millikin University | Chemistry-Baccalaurea | Contractual-Other | 1,728.00 | 1,728.00 | | |
| Moats, Jerrica Faye | | RCC Foundation A/R | 100.00 | 100.00 | | |
| Moore Medical Corp | Allied Health | Instructional Supplie | 20.77 | 20.77 | | |
| Musgrave, Sarah M | Instruction-Other | Stipends | 750.00 | | | 750.00 |
| Musgrave, Sarah M | Instruction-Other | Stipends | 665.00 | | | 665.00 |
| NAACP-Decatur Branch | Grant-Administration | Advertising | 200.00 | | | 200.00 |
| NAACP-Decatur Branch | Student Activities | Meeting Expense | 700.00 | | | 700.00 |
| Neuhoff Media Decatur | CommunityService | Contractual-Other | 7,020.00 | | | 7,020.00 |
| Neuhoff Media Decatur | Marketing | Advertising | 500.00 | 500.00 | | |
| Neuhoff Media Decatur | Marketing | Advertising | 1,500.00 | 1,500.00 | | |
| Newman & Ullman Inc | | Inventory-CentralStor | 93.95 | 93.95 | | |
| | | PAGE TOTALS | 292,900.24 | 268,785.33 | 61.16 | 24,053.75 |

Richland Community College
 Bills Presented for Ratification
 APR 1415

| Vendor Name | Function | Object | Invoice Amount | Educational Fund | O & M Fund | Other Fund |
|----------------------------------|-----------------------|-----------------------|----------------|------------------|------------|------------|
| Newman & Ullman Inc | Custodial | Maintenance Supplies | 429.96 | | 429.96 | |
| Newman & Ullman Inc | Custodial | Maintenance Supplies | 101.12 | | 101.12 | |
| Newman & Ullman Inc | Custodial | Maintenance Supplies | 129.90 | | 129.90 | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 6.22 | 6.22 | | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 17.32 | 17.32 | | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 41.89 | 41.89 | | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 52.54 | 52.54 | | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 12.84 | 12.84 | | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 16.15 | 16.15 | | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 12.37 | 12.37 | | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 12.20 | 12.20 | | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 65.62 | 65.62 | | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 23.16 | 23.16 | | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 18.50 | 18.50 | | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 4.05 | 4.05 | | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 28.71 | 28.71 | | |
| Niemann Foods | Culinary Arts | Instructional Supplie | 37.63 | 37.63 | | |
| Norman, Jeanelle | Student Activities | Meeting Expense | 350.00 | | | 350.00 |
| Northern Power Systems Inc | Utilities | Wind Turbine Maintena | 5,500.00 | | 5,500.00 | |
| OCLC Inc | LRC | Publications & Dues | 1,929.00 | 1,929.00 | | |
| Oasis | Club Expenses | Donations/Gifts | 85.00 | | | 85.00 |
| Office Depot Inc | | Inventory-CentralStor | 774.00 | 774.00 | | |
| Office Depot Inc | | Inventory-CentralStor | 758.79 | 758.79 | | |
| Office Max | | Inventory-CentralStor | 1,787.35 | 1,787.35 | | |
| Office Max | | Inventory-CentralStor | 409.29 | 409.29 | | |
| Oliver, Brooke D | Surgical Tech-Health | Travel-In State Milea | 430.08 | 430.08 | | |
| Orv Graham Radio Advertising Bro | Marketing | Meals | 336.00 | 336.00 | | |
| Park Seed Wholesale | Garden Center Ag/Hort | Materials | 17.18 | | | 17.18 |
| Park Seed Wholesale | Garden Center Ag/Hort | Materials | 338.22 | | | 338.22 |
| Parkland College | Chargeback | Chargeback Expense | 2,073.03 | 2,073.03 | | |
| Parkland College | Chargeback | Chargeback Expense | 3,322.72 | 3,322.72 | | |
| Parkland College | Chargeback | Chargeback Expense | 3,268.05 | 3,268.05 | | |
| Parkland College | Chargeback | Chargeback Expense | 2,907.38 | 2,907.38 | | |
| Patterson, Christina L | | RCC Foundation A/R | 100.00 | 100.00 | | |
| Pearson Education | Instruction-Other | Instructional Supplie | 482.77 | | | 482.77 |
| Perovanovich, Zoran V | NonCredit | Contractual-Other | 97.50 | | | 97.50 |
| Petersons a Nelnet Company | NonCredit | Instructional Supplie | 377.27 | | | 377.27 |
| Pocket Nurse | Allied Health | Instructional Supplie | 690.53 | 690.53 | | |
| Powr-Flite | Commercial Custodial | Instructional Supplie | 323.76 | | | 323.76 |
| Pride Cleaners | Culinary Arts | Contractual-Other | 270.32 | 270.32 | | |
| Pride Cleaners | Culinary Arts | Contractual-Other | 89.38 | | | 89.38 |
| Pride Cleaners | Culinary Arts | Contractual-Other | 293.21 | | | 293.21 |
| Pride Cleaners | Culinary Arts | Contractual-Other | 56.50 | | | 56.50 |
| Pride Cleaners | Culinary Arts | Contractual-Other | 10.90 | | | 10.90 |
| Pride Cleaners | Culinary Arts | Contractual-Other | 142.79 | | | 142.79 |
| Pride Cleaners | Culinary Arts | Contractual-Other | 93.74 | | | 93.74 |
| Quill Corp | CTEI Grant - DOC | Instructional Supplie | 54.49 | | | 54.49 |
| Quill Corp | CTEI Grant - DOC | Instructional Supplie | 133.77 | | | 133.77 |
| Quill Corp | CTEI Grant - DOC | Instructional Supplie | 17.52 | | | 17.52 |
| | | PAGE TOTALS | 28,530.72 | 19,405.74 | 6,160.98 | 2,964.00 |

Richland Community College
Bills Presented for Ratification
APR 1415

| Vendor Name | Function | Object | Invoice Amount | Educational Fund | O & M Fund | Other Fund |
|----------------------------|-----------------------|-----------------------|----------------|------------------|------------|------------|
| Quill Corp | CTEI Grant - DOC | Instructional Supplie | 3.29 | | | 3.29 |
| Quill Corp | Administration Genera | Instructional Supplie | 31.18 | | | 31.18 |
| RCC Bookstore | | Pell Taxable Books | 77.38 | 77.38 | | |
| RCC Bookstore | | NonTaxBooks -Workforc | 1,261.55 | 1,261.55 | | |
| RCC Bookstore | Credit | Instructional Supplie | 1,315.07 | | | 1,315.07 |
| RCC Bookstore | Diesel Med/Hvy Trk Te | Instructional Supplie | 190.79 | 190.79 | | |
| RCC Bookstore | NonCredit | Instructional Supplie | 2,006.81 | | | 2,006.81 |
| RCC-Foundation | | Revenue-Misc/OtherSou | 25.00 | 25.00 | | |
| RCC-Foundation | | Credit Card Clearing | 200.00 | 200.00 | | |
| RCC-Foundation | | Richland Foundation | 188.05 | 188.05 | | |
| RCC-Foundation | | Credit Card Clearing | 1,400.00 | 1,400.00 | | |
| RCC-Foundation | | Other Current Obligat | 500.00 | | | 500.00 |
| RCC-Foundation | | FND Scholarship Reven | 404.00 | | | 404.00 |
| RCC-Foundation | | FND Scholarship Reven | 826.00 | | | 826.00 |
| RCC-Foundation | | FND Scholarship Reven | 1,190.50 | | | 1,190.50 |
| RSNLT | Liab Protection & Set | Registration Fees | 50.00 | | | 50.00 |
| Rawls, Jasmine Tenee' | Instruction-Other | Stipends | 735.00 | | | 735.00 |
| Rawls, Jasmine Tenee' | Instruction-Other | Stipends | 655.00 | | | 655.00 |
| Refreshment Services Pepsi | CulinaryRestaurant | Instructional Supplie | 142.40 | | | 142.40 |
| Reliance Standard | | Life Insurance | 3,601.73 | 3,601.73 | | |
| Reliance Standard | | LTD Insurance | 2,256.30 | 2,256.30 | | |
| Reliance Standard | | Supplemental Life Ins | 1,581.10 | 1,581.10 | | |
| Robert's Sysco Inc | Coffee House | Instructional Supplie | 361.23 | | | 361.23 |
| Robert's Sysco Inc | Coffee House | Instructional Supplie | 349.71 | | | 349.71 |
| Robert's Sysco Inc | Coffee House | Instructional Supplie | 95.73 | | | 95.73 |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 2,099.45 | | | 2,099.45 |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 72.62 | 72.62 | | |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 201.61 | | | 201.61 |
| Robert's Sysco Inc | Coffee House | Instructional Supplie | 326.49 | | | 326.49 |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 148.00 | 148.00 | | |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 544.65 | 544.65 | | |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 349.43 | 349.43 | | |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 1,136.83 | 1,136.83 | | |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 1,059.28 | 1,059.28 | | |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 283.99 | 283.99 | | |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 3,280.67 | 3,280.67 | | |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 27.50 | 27.50 | | |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 56.56 | 56.56 | | |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 927.18 | 927.18 | | |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 72.62 | 72.62 | | |
| Robert's Sysco Inc | Culinary Arts | Instructional Supplie | 619.45 | 619.45 | | |
| Robert's Sysco Inc | Hospitality Managemen | Instructional Supplie | 36.43 | | | 36.43 |
| Robert's Sysco Inc | Hospitality Managemen | Instructional Supplie | 1,441.39 | | | 1,441.39 |
| Robertson Charter School | 8th Grade Career Fair | Travel-In State | 36.57 | | | 36.57 |
| Rush Truck Leasing | Grounds | Install Pymt Lease/Pu | 2,174.91 | | 2,174.91 | |
| S J Smith Company Inc | Automotive-Tech Occ | Instructional Supplie | 19.84 | 19.84 | | |
| S J Smith Company Inc | Welding-Technical Occ | Instructional Supplie | 592.00 | 592.00 | | |
| S J Smith Company Inc | Human Simulator | Instructional Supplie | 81.22 | 81.22 | | |
| S J Smith Company Inc | Welding-Technical Occ | Instructional Supplie | 112.84 | 112.84 | | |
| | | PAGE TOTALS | 35,149.35 | 20,166.58 | 2,174.91 | 12,807.86 |

Richland Community College
Bills Presented for Ratification
APR 1415

| Vendor Name | Function | Object | Invoice Amount | Educational Fund | O & M Fund | Other Fund |
|------------------------------|-----------------------|-----------------------|----------------|------------------|------------|------------|
| S J Smith Company Inc | Club Expenses | Contractual-Other | 9.92 | | | 9.92 |
| Sain, LaDarren | Instruction-Other | Stipends | 745.00 | | | 745.00 |
| Sain, LaDarren | Instruction-Other | Stipends | 645.00 | | | 645.00 |
| Sam's Club Direct | | Inventory-CentralStor | 208.67 | 208.67 | | |
| Sam's Club Direct | Enrollment/RetentionS | Office Supplies | 17.31 | 17.31 | | |
| Sam's Club Direct | YouthLeadershipInstit | Meeting Expense | 64.70 | | | 64.70 |
| Sam's Club Direct | Maintenance | Maintenance Supplies | 9.98 | | 9.98 | |
| Sam's Club Direct | Community Relations | Meeting Expense | 67.66 | | | 67.66 |
| Sam's Club Direct | Faculty/Staff Develop | Wellness Program | 34.68 | 34.68 | | |
| Sam's Club Direct | General Expenses | Contractual-Other | 34.08 | 34.08 | | |
| Sam's Club Direct | General Expenses | Contractual-Other | 93.68 | 93.68 | | |
| Saunders, Gayle M | Board of Trustees | Meeting Expense | 22.78 | 22.78 | | |
| Schoolcraft Publishing | CTEI Grant - DOC | Instructional Supplie | 4,195.00 | | | 4,195.00 |
| Schwalbe, Barry S | Credit | Instructional Supplie | 70.00 | | | 70.00 |
| Schwalbe, Barry S | Credit | Travel-In State | 2.80 | | | 2.80 |
| Schwalbe, Barry S | NonCredit | Meals | 23.25 | | | 23.25 |
| Schwalbe, Barry S | NonCredit | Travel-In State | 41.44 | | | 41.44 |
| Schwalbe, Barry S | Credit | Meals | 89.55 | | | 89.55 |
| Schwalbe, Barry S | Credit | Instructional Supplie | 50.00 | | | 50.00 |
| Scott Fisher Enterprises Inc | Maintenance | Pest Control | 35.00 | | 35.00 | |
| Scott Fisher Enterprises Inc | Maintenance | Pest Control | 625.00 | | 625.00 | |
| Scott Fisher Enterprises Inc | Maintenance | Pest Control | 50.00 | | 50.00 | |
| Scott Fisher Enterprises Inc | Maintenance | Pest Control | 100.00 | | 100.00 | |
| Secretary of State | Credit | Contractual-Other | 50.00 | | | 50.00 |
| Secretary of State | Credit | Contractual-Other | 50.00 | | | 50.00 |
| Secretary of State | Credit | Contractual-Other | 50.00 | | | 50.00 |
| Securitas | Security | Security | 237.10 | | 237.10 | |
| Securitas | Security | Security | 242.04 | | 242.04 | |
| Securitas | Liab Protection & Set | Security | 4,598.72 | | | 4,598.72 |
| Securitas | Liab Protection & Set | Security | 4,505.00 | | | 4,505.00 |
| Securitas | Security | Security | 240.78 | | 240.78 | |
| Securitas | Liab Protection & Set | Security | 4,574.84 | | | 4,574.84 |
| Securitas | Security | Security | 225.54 | | 225.54 | |
| Securitas | Liab Protection & Set | Security | 4,285.23 | | | 4,285.23 |
| Shippers Rental Inc | Credit | Equipment Rental | 2,000.00 | | | 2,000.00 |
| Showcard Studio | Marketing | Advertising | 250.00 | 250.00 | | |
| Side Effects Inc | Marketing | Advertising | 980.00 | 980.00 | | |
| SimplexGrinnell LP | Maintenance | Equip Repair/Maint Ag | 465.00 | | 465.00 | |
| Smith, Everett C | Instruction-Other | Stipends | 720.00 | | | 720.00 |
| Smith, Everett C | Instruction-Other | Stipends | 670.00 | | | 670.00 |
| Smith, Kevin | Club Expenses | Contractual-Other | 1,500.00 | | | 1,500.00 |
| Sound & Light Creations | Culinary Arts | Contractual-Other | 1,900.00 | | | 1,900.00 |
| Southern Wine & Spirits | CulinaryRestaurant | Instructional Supplie | 517.00 | | | 517.00 |
| Sowers, Shelby L | Art-Baccalaureate | Student Awards | 50.00 | 50.00 | | |
| St Mary's Hospital | Surgical Tech-Health | Instructional Supplie | 49.60 | 49.60 | | |
| St Mary's Hospital | Surgical Tech-Health | Instructional Supplie | 105.43 | 105.43 | | |
| St Mary's Hospital | AAS Nursing -Health O | Instructional Supplie | 664.14 | 664.14 | | |
| Stand Up for Grace | Club Expenses | Donations/Gifts | 500.00 | | | 500.00 |
| Star Silkscreen Design Inc | Club Expenses | Contractual-Other | 744.85 | | | 744.85 |
| | | PAGE TOTALS | 37,410.77 | 2,510.37 | 2,230.44 | 32,669.96 |

Richland Community College
Bills Presented for Ratification
APR 1415

| Vendor Name | Function | Object | Invoice Amount | Educational Fund | O & M Fund | Other Fund |
|----------------------------------|-----------------------|-----------------------|----------------|------------------|------------|------------|
| State Universities Retirement | | SURS 8% | 45,797.39 | 45,797.39 | | |
| State Universities Retirement | | SURS 8% | 1,426.87 | 1,426.87 | | |
| State Universities Retirement | | SURSRetiremtInstallPu | 131.00 | 131.00 | | |
| State Universities Retirement | | SURS 1/2% | 4,876.40 | 4,876.40 | | |
| Stericycle | AAS Nursing -Health O | Materials | 396.96 | 396.96 | | |
| Striglos Office Equipment | | Inventory-CentralStor | 14.45 | 14.45 | | |
| Striglos Office Equipment | | Inventory-CentralStor | 81.80 | 81.80 | | |
| Striglos Office Equipment | | Inventory-CentralStor | 11.99 | 11.99 | | |
| Sullivan, Alida M | Theatre Productions | Contractual-Other | 250.00 | | | 250.00 |
| Svensen Florists Inc | Partner's Salute | Materials | 185.00 | | | 185.00 |
| Swanson, Erik | Grant-Administration | Contractual-Other | 70.00 | | | 70.00 |
| Taylor, Amanda A | Instruction-Other | Stipends | 750.00 | | | 750.00 |
| Taylor, Amanda A | Instruction-Other | Stipends | 675.00 | | | 675.00 |
| Terra Nova | Garden Center Ag/Hort | Materials | -46.44 | | | -46.44 |
| Terra Nova | Garden Center Ag/Hort | Materials | 534.92 | | | 534.92 |
| Terra Nova | Garden Center Ag/Hort | Materials | -46.44 | | | -46.44 |
| The Beach House Inc | Culinary Arts | Contractual-Other | 140.00 | | | 140.00 |
| The Brass Horn Clothing | Culinary Arts | Materials | 89.50 | | | 89.50 |
| The Decatur Club | Presidents Office | Publications & Dues | 50.00 | 50.00 | | |
| The HR Specialist | Human Resources | Publications & Dues | 97.00 | 97.00 | | |
| The Omni Group | General Expenses | Bank Service Charges | 10.00 | 10.00 | | |
| The Torch Newspaper | Marketing | Advertising | 180.00 | 180.00 | | |
| Theatre Seven | Theatre Productions | Contractual-Other | 3,462.00 | | | 3,462.00 |
| Trout, Stephen | NonCredit | Contractual-Other | 442.50 | | | 442.50 |
| U S Postmaster | Business&IndustryAdmi | Postage | 5,060.00 | | | 5,060.00 |
| USA Clean Inc | Custodial | Maintenance Supplies | 129.90 | | 129.90 | |
| United Parcel Service | Garden Center Ag/Hort | Postage | 4.89 | 4.89 | | |
| United Parcel Service | General Expenses | Postage | 29.66 | 29.66 | | |
| United Way of Decatur/Macon Cnty | | United Way | 165.67 | 165.67 | | |
| University of Illinois | CTEI Grant - DOC | Instructional Supplie | 142.00 | | | 142.00 |
| Utterback, Noelle | Engl/Human/Journal-Ba | Student Awards | 100.00 | 100.00 | | |
| Van Hoorn Nurseries Inc | Garden Center Ag/Hort | Materials | 658.16 | | | 658.16 |
| Van Hoorn Nurseries Inc | Garden Center Ag/Hort | Materials | 218.74 | | | 218.74 |
| Verizon Wireless | Admission and Recruit | Telephone | 50.02 | 50.02 | | |
| Verizon Wireless | Utilities | Telephone | 236.80 | | 236.80 | |
| Verizon Wireless | Utilities | Telephone | 286.62 | | 286.62 | |
| Vest, Amber J | | RCC Foundation A/R | 50.00 | 50.00 | | |
| WDKR Radio Station | Marketing | Advertising | 126.00 | 126.00 | | |
| WXFM | Marketing | Advertising | 126.00 | 126.00 | | |
| Warrensburg-Latham Transportaion | 8th Grade Career Fair | Travel-In State | 161.20 | | | 161.20 |
| Webb, Brandon | Instruction-Other | Stipends | 750.00 | | | 750.00 |
| Webb, Brandon | Instruction-Other | Stipends | 675.00 | | | 675.00 |
| Wells, Brandon D | Instruction-Other | Stipends | 740.00 | | | 740.00 |
| Wells, Brandon D | Instruction-Other | Stipends | 667.50 | | | 667.50 |
| Wilder, Markee | Student Activities | Meeting Expense | 450.00 | | | 450.00 |
| World Point ECC Inc | Credit | Instructional Supplie | 205.95 | | | 205.95 |
| World Point ECC Inc | Credit | Instructional Supplie | 433.95 | | | 433.95 |
| Xerox Corp | Copy Center | Install Pymt Lease/Pu | 2,399.63 | | | 2,399.63 |
| Xerox Corp | Copy Center | Install Pymt Lease/Pu | 2,307.74 | | | 2,307.74 |
| | | PAGE TOTALS | 75,755.33 | 53,726.10 | 653.32 | 21,375.91 |

Richland Community College
 Bills Presented for Ratification
 APR 1415

| Vendor Name | Function | Object | Invoice Amount | Educational Fund | O & M Fund | Other Fund |
|-----------------|---------------|-----------------------|-------------------|---------------------|---------------|---------------|
| Xerox Corp | Copy Center | Install Pymt Lease/Pu | 194.99 | | | 194.99 |
| Xerox Corp | Copy Center | Install Pymt Lease/Pu | 307.11 | | | 307.11 |
| Xerox Corp | Copy Center | Install Pymt Lease/Pu | 918.00 | | | 918.00 |
| Xerox Corp | Copy Center | Install Pymt Lease/Pu | 57.59 | | | 57.59 |
| Xerox Corp | Copy Center | Install Pymt Lease/Pu | 2,027.01 | | | 2,027.01 |
| Yaden, Deborah | Club Expenses | Donations/Gifts | 335.00 | | | 335.00 |
| Student Refunds | | | 8,069.11 | 8,069.11 | | |
| | | PAGE TOTALS | 11,908.81 | 8,069.11 | 0.00 | 3,839.70 |
| | | AP GRAND TOTAL | 1,013,782.68 | 434,844.12 | 88,936.45 | 490,002.11 |

ITEMS FROM THE BOARD

ADJOURNMENT