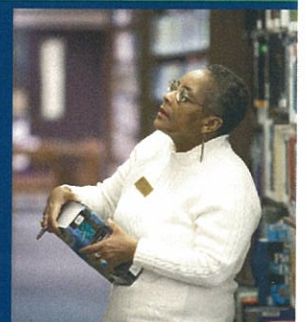




BOARD OF TRUSTEES

January 17, 2017

REGULAR MEETING 5:30 P.M. | RICHLAND COMMUNITY COLLEGE ROOM NS121



Richland Community College 

One College Park | Decatur, Illinois 62521 | 217.875.7200 | richland.edu

RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
BOARD OF TRUSTEES REGULAR MEETING

January 17, 2017

AGENDA

The Vision: To be the premier source for education, workforce training, partnerships, and economic development.

College Mission: To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

- I. Convening of the Regular Meeting – 5:30 p.m.
 - A. Call to Order
 - B. Roll Call
- II. ***Minutes of the Regular Meeting on December 20, 2016***
- III. Appearance of Citizens and Introduction of Guests
- IV. Written Communications
 - College Activities Report
 - Personnel Update
- V. Special Reports
 - A. Construction Report
 - B. Report of ICCTA
 - C. Report of Student Trustee

- VI. Old Business (BLUE COLOR)
 - A. ***Recommendation for Legal Representation Agreement***
- VII. Board Policies, Proposals, and Changes (YELLOW COLOR)
 - A. ***Board Policy Section 2.6.1.1 – Illinois Business Enterprise for Minorities, Females, and Persons with Disabilities Act Aspirations – Third Reading***
 - B. ***Board Policy Section 1.0 - Board of Trustees – Third Reading***
 - C. ***Board Policy 3.6 – Salary and Wage System – Third Reading***
- VIII. Financial Report (GREEN COLOR)
 - A. ***Treasurer’s Report and Financial Statement (WHITE COLOR)***
 - B. ***Bills for Ratification***
- IX. Report of the President
- X. Items from the Board
- XI. Executive Session (IVORY COLOR)
- XII. Adjournment

Bold and Italics Denotes Action Items

JANUARY 2017

Reports
 Consent Agenda
 College Legal
 Contractual
 Agreements
 New Business
 Trustee Training

FEBRUARY 2017

Reports
 Consent Agenda
 New Business
 Recommendations for
 Tenure
 Recommendation for
 Approval of Fees
 Strategic Plan
 Priorities
 Monitoring Report:
 Community Partnership

MARCH 2017

Reports
 Consent Agenda
 New Business
 Recommendations for
 Faculty Promotions in
 Rank
 Recommendation to Grant
 Professor Emeritus Status
 Recommendation to Grant
 Staff Emeritus Status
 Recommendation for
 Professional Leave
 Recommendation for
 Approval of Tuition
 Monitoring Report: Staff
 Profile

APRIL 2017

Tenure and Promotion
 Recognition Dinner
 Student Government
 Election Results
 Report from Board
 Secretary regarding
 Election of Student
 Trustee
 Seating of New
 Student Trustee
 Reports

MAY 2017

Reorganization of
 Board of Trustees
 Reports
 Consent Agenda
 New Business
 Tentative Budget
 Other
 RCC Commencement
 ICCTA Lobby Day
 Monitoring Report:
 Budget

JUNE 2017

Public Hearing for Budget
 Reports
 Strategic Plan Quarterly Report
 Consent Agenda
 New Business
 Resolution Adopting Budget
 Compliance with Prevailing
 Wage Act
 State Capital Funding Request
 Resolution Transferring
 Earnings
 Review of Minutes of Previous
 Executive Sessions
 Monitoring Report: Planning and
 IE

JULY 2017

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2017

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2017

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2017

Reports

Consent Agenda

Distribution of audit
Reports – RCC &
Brush College, LLC

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2017

Reports

Audit Presentation

Consent Agenda

**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2017

Reports

Consent Agenda

Old Business

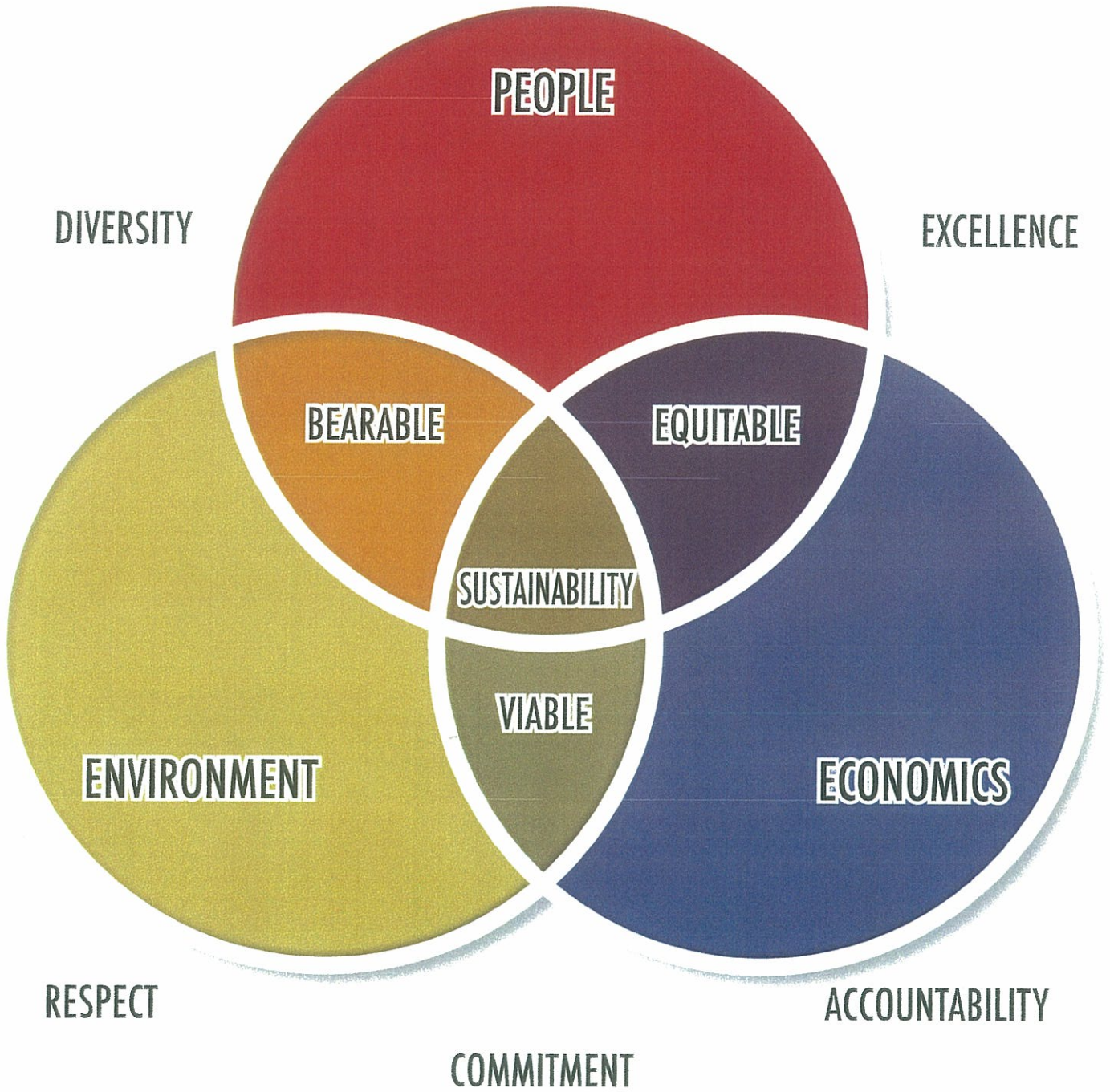
**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY



Richland Community College Strategic Plan 2015 - 2018

College Vision

To be the Premier Source for Education, Workforce Training, Partnerships, and Economic and Development.

College Mission

The mission of Richland Community College is to provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values

Commitment
Respect
Excellence
Accountability
Diversity

Strategic Plan

Goal 1: Elevate Teaching and Learning Standards

- Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.
- Strategy B: Demonstrate the assessment of program student learning outcomes.
- Strategy C: Engage faculty and staff in program review using the established process.
- Strategy D: Enhance teaching and learning through faculty development opportunities.
- Strategy E: Deploy innovative instructional delivery and assessment systems.
- Strategy F: Expand project-based and other career-focused learning experiences for students.

Goal 2: Foster Student Success and Completion

- Strategy A: Engage in activities that improve the college and career readiness of Richland students.
- Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.
- Strategy C: Engage students in the holistic development of educational pathways.
- Strategy D: Implement student success strategies to address progress expectations and identified momentum points.
- Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

Goal 3: Create and Advance Workforce Development Partnerships

- Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.
- Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.
- Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.
- Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.
- Strategy E: Facilitate workforce and economic development opportunities through business incubator and other entrepreneurial training.
- Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

Goal 4: Ensure a Sustainable Organization

- Strategy A: Align and empower employee strengths that benefit the institution in meeting strategic goals.
- Strategy B: Optimize human, economic, and environmental expenses with available revenue.
- Strategy C: Balance the physical environment to connect to the College principles of sustainability.
- Strategy D: Identify and secure alternative revenue streams.
- Strategy E: Align facility utilization with established program needs.

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

Dashboard

Annual Priorities

Implementation and Performance

Implementation and Performance

Public Accountability

Public Accountability

<http://www.richland.edu/effectiveness/strategicplan>

2016 Richland Community College Strategic Plan Priorities

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.

1. Complete evaluation of oral communication artifacts.
2. Complete rubric for assessment of Technology Proficiency.

Strategy B: Demonstrate the assessment of program student learning outcomes.

1. Assess progress of program student learning outcomes by transitioning to a focus on data collection, analysis, and planned improvements.

Strategy C: Engage faculty and staff in the program review using the established process.

1. Increase faculty and program staff involvement in program reviews scheduled for FY16 by ICCB.
2. Continue implementation of CIP Team 2-15A, *Instructional Delivery and Program Optimization*, recommendations.

Strategy D: Enhance teaching and learning through faculty development opportunities.

1. Establish process to assess participation.
2. Complete professional development plans.

Strategy E: Deploy innovative instructional delivery and assessment systems.

1. Increase the number of students using alternative pathways to credit-level coursework and follow up with students using co-requisite model for persistence and retention.
2. Ensure the English Bridge Program curriculum emphasizes the elements of effective first-year writing/college-level English writing requirements.
3. Provide and analyze benchmark data from the high school Math 098 pilot.
4. Establish one STEM content discipline to align with a high school.

Strategy F: Expand project-based learning and other career-focused learning experiences for students.

1. Establish a professional development plan for faculty around project-based learning.
-

Goal 2: Foster Student Success and Completion.

Strategy A: Engage in activities that improve the college and career readiness of Richland students.

1. Initiate pathway alignment evaluation for core disciplines such as English, Communications and Math.

Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.

1. Promote and evaluate intentional scheduling efforts (i.e., stream scheduling, Transfer Academy, Clinton scheduling, night academy, etc.) to determine next steps.
2. Benchmark and track enrollment patterns to two identified target student populations (e.g., aged 25-29, developmental education, online).
3. Reinforce enrollments through targeted marketing activities in underserved areas.

Strategy C: Engage students in the holistic development of educational pathways.

1. Evaluate enrollment pipeline to identify potential opportunities for improvement related to persistence and retention of Richland students.
 2. Continue implementation of CIP Team 2-15B, *Student Driven Scheduling*, recommendations.
-

Strategy D: Implement student success strategies to address progress expectations and identified momentum points.

1. Create promotions throughout the year that encourage applications for scholarships and strengthen connections to scholarship donors, students and parents.
2. Write 6-7 new scholarship agreements that support students with financial need.
3. Implement new FAFSA rules.
4. Expand additional bridge programming for adult education students.
5. Update, increase and promote articulation agreements with partnering educational institutions.

Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

1. Promote career services offerings through faculty and class presentations.
 2. Implement the internship tracking modules of College Central Network.
-

Goal 3: Create and Advance Workforce Development Partnerships.

Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.

1. Track advisory committee meetings and develop list of advisory committee recommendations.
2. Conduct 2-3 on-campus activities and 2 off-campus engagement activities to reconnect alumni to Richland.
3. Maintain, add and update contact information for Richland alumni.
4. Seek out and implement innovative ideas to further research and development for Richland and Richland students.
5. Develop partnerships for utilization of Progress City USA and enhance utilization of facilities to increase revenue.
6. Expand CCUS partnership with U.S. Department of Energy.

Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.

1. Develop and deploy CTE curriculum model pilot that aligns college courses with employer needs. Develop 2 additional pathways.
2. Expand STEAM (Science, Technology, Engineering, Arts, Math) activities with K-12 partners.
3. Implement Advisory Board for Carroll School of Business.
4. Implement national AATP marketing/recruitment partnership to establish food technology industry-cluster with the goal of securing a new business tenant in AATP within 24 months.
5. Participate, as 1 of 5 community colleges, in Midwest Community College Agriculture Consortium with USDA and NCGA to sponsor a research activity at RCC/AATP in FY17.

Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.

1. Reinforce Richland's role as a leader in broader public policy debate.
2. Maintain an open dialogue with elected officials regarding significant priorities, activities and decisions of the College.
3. Advocate on behalf of the community college system's agenda.
4. Utilize the collective expertise of elected officials to create new opportunities for Richland.
5. Participate in Economic Development Corporation and Greater Decatur Chamber of Commerce activities to increase Richland visibility regarding program and learning resources.

Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.

1. Strengthen press releases and stories promoting opportunities and events at the College.
2. Enhance monthly radio segments.
3. Enhance social media opportunities in promotion.
4. Highlight faculty and student awards and recognitions.

Strategy E: Facilitate workforce and economic development opportunities through business incubator and entrepreneurial training.

1. Implement Richland/National Foodworks Services, LLC, Memorandum of Understanding (Local Illinois Food Entrepreneurship (LIFE) Program).
2. Expand market for Richland coffee blends in conjunction with community business partnerships.
3. Identify economic development services to be offered by Richland.

Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

1. Complete canvassing of foundations and corporations of gift prospects to support the Carroll School of Business.
 2. Continue implementation of design and development of the Carroll School of Business.
-

Goal 4: Ensure a Sustainable Organization.

Strategy A: Align and empower employee strengths that benefit the institution in meeting strategic goals.

1. Conduct a successful Presidential Search utilizing ACCT's process.

Strategy B: Optimize human, economic and environmental expenses with available revenue.

1. Develop a balanced budget within the constraints of limited resources by the June Board of Trustees' meeting.
2. Review and modify the College's Health Insurance Benefit Program by benefit choice period to reduce costs for the College and staff.
3. Enhance existing reporting for financial data.
4. Review and modify procedures in purchasing, travel and cash management to ensure efficient use of College resources.
5. Develop strategies to increase the operating fund balance.
6. Analyze feasibility of continuing scholarship programs.

Strategy C: Balance the physical environment to connect to the College principles of sustainability.

1. Develop AASHE Sustainability Plan.
2. Implement and evaluate training protocols enabling the College to meet the requirements outlined in the Crisis Management Plan for implementation by August opening of the academic year.

Strategy D: Identify and secure alternative revenue streams.

1. Seek three new grants that further Richland's mission and add to existing revenue streams.
2. Develop new and broaden existing revenue streams by building creative and entrepreneurial partnerships with foundations, corporations, government sources and private donors.

Strategy E: Align facility utilization with established program needs.

1. Continue to work with the CBD, BLDD and contractors for efficient project management through completion of the Student Success Center project (pending release of state funds).
2. Develop process for measurement and implementation of facility utilization.

CONVENING OF THE REGULAR MEETING

MINUTES OF THE REGULAR MEETING ON DECEMBER 20, 2016

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

December 20, 2016

CONVENING OF THE MEETING

Call to Order The regular meeting was called to order at 5:35 p.m. Tuesday, December 20, 2016, in NS 121 by Chairman Campbell. Chairman Campbell also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dale Colee, Dr. David Coopriider, Dr. Larry Osborne, Randy Prince, Bishop Wayne Dunning

Trustees Absent: Ashley Ronda

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of November 15, 2016, and Amended Minutes of the Regular Meeting on October 18, 2016 had been distributed to the Board prior to this meeting.

Dr. Osborne moved to approve the amended minutes of the regular meeting of October 18, 2016 and the minute of the regular meeting on November 15, 2016. Prince seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Ryan Voyles from the Herald and Review, and Ryan Huffer from WSOY.

WRITTEN COMMUNICATIONS

College Activities Report:

- Holiday Break– Campus Closed – December 23 – January 3
- Spring Registration Resumes – January 3
- Cromwell Radio, Talk 101 begins at 7:10 a.m. – January 2
- Convocation Week – January 9-13
- WHOW 1520AM – “Around Central Illinois” – 8:40 a.m. – 9:00 a.m. and Pharmacy Facts with Friends – WSOY 1340AM – 5:00 p.m. – January 10
- Martin Luther King, Jr. Birthday – College Closed – January 16

- Spring Semester Classes begin – January 17
- Board of Trustees Meeting – located in NS121 at 5:30 p.m. – January 17

Personnel Update

Retirements, Resignations, and Terminations

- Scott Scheibly – Tutoring and Accommodations Specialist, Academic Success Center – effective December 31, 2016

SPECIAL REPORTS

1. Greg Florian, Vice President of Finance and Administration, presented the Construction Report

REPORT OF ICCTA

The next ICCTA meeting will be held on January 20, 2017 at Harry L. Crisp II Community College in Springfield. Trustees are encouraged to attend.

REPORT OF STUDENT TRUSTEE

Student Trustee Ashley Ronda was not in attendance. The activities are listed in the Board book.

AGREEMENTS/CONTRACTS AUTHORIZED BY THE PRESIDENT VALDEZ FOR THE MONTH OF NOVEMBER

Dr. Valdez signed the 2+2 Articulation Agreement with Western Illinois University.

Dr. Valdez signed the Clinical Site Agreement between Richland Community College and Fair Havens Christian Homes.

Dr. Valdez signed the Adult Education And Literacy Grant Agreement between Richland Community College and The State of Illinois, Illinois Community College Board.

CONSENT AGENDA

PURCHASE OF PROGRAMMABLE LOGIC CONTROLLER EQUIPMENT FOR ELECTRICAL SYSTEMS TECHNOLOGY PROGRAM

A recommendation made to the Board of Trustees to approve the purchase of the Amatrol portable AB PLC training units at a total cost of \$32,990.00 that will be paid for by the Perkins Grant, as presented.

Dr. Osborne moved to approve the consent agenda item as presented. Prince seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

OLD BUSINESS

REQUEST FOR APPROVAL OF 5 PROTECTION, HEALTH, & SAFETY PROJECTS FOR 2016

A recommendation to approve the following projects: Soffit Replacement at Shilling community Education Center Entrance, Hazardous Floor Replacement at rooms W115, W124, W126, and W165, Aluminum Window Replacement at 2nd floor – South Wing and West Wing, Variable Air Volume Equipment Replacement, and Energy Efficient Lighting Improvements at 2nd Floor – South Wing, at a total cost of \$389,202.00 and approve Resolution No. 17-3 authorizing a tax year 2016 tax levy of \$325,000.00 pursuant of Section 3-20.3.01 of the Public Community College Act, as presented.

Dr. Osborne moved to accept the 5 Protection, Health, & Safety Projects for 2016, as presented. Prince seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

TAX LEVY

A recommendation to accept Resolution No. 17-2: Resolution for Fiscal Year Tax Levy was proposed to the Board of Trustees for adoption.

Prince moved to accept Resolution No. 17-2: Resolution for Fiscal Year Tax Levy, as presented. Dr. Osborne seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

NEW BUSINESS

BOOKSTORE CONTRACT

A recommendation to authorize the Administration to contract with Follett Higher Education Group to provide college bookstore services and sales for a five-year term as provide in the proposal dated October 2016.

Prince moved to authorize the Administration to contract with Follett Higher Education Group to provide college bookstore services and sales for a five-year term as provided in the proposal dated October 2016, as presented. Dr. Osborne seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

TRAVEL LIMITS

A recommendation to adopt the rates for the period of January 1, 2017 through December 31, 2017 for travel, meals, and lodging expenses of officers and employees was presented.

Prince moved to adopt the rates for the period of January 1, 2017 through December 31, 2017 for travel, meals, and lodging expenses of officers and employees, as presented. Dr. Osborne seconded. Roll call votes being all ayes, Chairman Campbell declared the motion carried.

BOARD POLICES, PROPOSALS, AND CHANGES

Board Policy 2.6.1.1 – Illinois Business Enterprise for Minorities, Females, and Persons, with Disabilities Act Aspirations was presented to the Board for Third Reading and Adoption.

The language will meet the intent of the legislation and has been reviewed by the College's policy committee.

Board Policy Section 1 – Board of Trustees was presented for Third Reading and Adoption.

Section 1 has been reviewed by IEG and Cabinet.

Chairman Campbell chose to vote on both of the actions for Board Policy 2.6.1.1 – Illinois Business Enterprise for Minorities, Females, and Persons, with Disabilities Act Aspirations and Board Policy Section 1 as one motion. Since they were listed as two action items, both polices will be placed on January's agenda so that each can be voted on separately.

Board Policy Sections 3.6.1 – Salaried Status; 3.6.2 – Overtime Pay; 3.6.5.8 – Vacation Leave; 3.6.5.4 – Eligibility for Leave; 3.6.5.6 – Sick Leave; 3.6.5.7 – Bereavement Leave; 3.6.5.7.5 – Bereavement Leave All employees was presented to the Board for Second Reading.

No actions is necessary at this time.

FINANCIAL REPORT

BILLS PAYABLE

The November 2016 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$2,649,201.74 for November 2016 was distributed to the Board prior to the meeting.

Prince moved to ratify the November bills paid and approve the Financial Statement subject to audit. Dunning seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.

REVIEW OF MINUTES OF PREVIOUS CLOSED SESSION

A recommendation for continues confidentiality of closed (executive) session minutes was presented to the Board.

Dr. Coopriider moved the Board of Trustees approve the continued confidentiality of the closed session minutes, as presented. Dr. Osborne seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

REPORT OF THE PRESIDENT

Dr. Valdez reported that due to lack of travel the ACCT National Legislative Summit would not be attended by himself or any Trustee in February 2017.

Dr. Valdez informed the Trustees that they should have received emails regarding the zero-based FY2018 Budget review process. He explained that a committee would be established to work through the process with 9 members from the College. Nominations have already been received and he will continue to keep them updated as we move through the process.

Each Trustee received a new Richland Community College lapel pin with the updated Richland logo.

Dr. Valdez provided a carabiner and "Critter" to each Trustee and explained the discussion of the last All-College meeting regarding, Loyalty Profit Chain, Culture and Student Success. The "Critter" is to represent positive work or internal service quality that is observed within the College.

ITEMS FROM THE BOARD

Chairman Campbell complimented the staff and Dr. Valdez for giving College personnel a great opportunity to work through the Budget Process.

Dale Colee expressed the positive words he is hearing about Dr. Valdez throughout the Community. His openness and transparency is accepted as he works to change the atmosphere and culture of the College.

Dale Colee attended the Good Samaritan Christmas Party that was held at Bistro Five Thirty Seven. He complimented Chef Tucker on his dedication and support he provides to the Good Samaritan Inn and what a positive impact he has on the individual he works with in preparation for their future.

Chairman Campbell wished everyone a Happy Holiday!

EXECUTIVE SESSION

Dr. Coopriider moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self – evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act. Ritter seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.

Meeting convened into closes session at 6:34 p.m.

Meeting reconvened into open session at 8:06 p.m.

ADJOURNMENT

Prince moved and Dr. Osborne seconded to adjourn the meeting at 8:07 p.m.

Dr. David Coopriider, Secretary

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

WRITTEN COMMUNICATIONS



825 N. Water St. - Decatur, Illinois 62523

Jerome C. Pelz - Director David Hinkle - Assistant Director
Jim German - Director of Micro Finance Program
Karol Schaefer - Director of Food Operations
Diane Maddox - Director of Clothing and Household Goods
Amy Schneider - Director of Family Investment Program
Office - 217-429-5846 or 217-422-2412 Fax - 217-429-7510
www.northeastcommunityfund.org

Mission Statement - "To assist Needy Families with the Resources Available in a Caring and Christ-like Manner"

Your Total for 2016 is--\$197.30

Richland Community College
One College Park
Decatur, Il 62521

In October:
---We assisted 1,771 families with a Food Basket
---We assisted 76 new families

November 2, 2016

Dear Friends,

Thank you for your donation of \$197.30 to the Northeast Community Fund for feeding and reaching out to families in need. When the Fund started in 1969, we operated out of a couple of rooms in an old house in the 1100 block of E. Condit St. We never in our wildest dreams believed that this ministry would expand to include all the services offered today. What had a very humble beginning now provides many programs serving thousands of people monthly.

Whether you are a first time donor or long time faithful contributor, your support is most appreciated. Only through the kindness and generosity of companies, groups, organizations, and individuals are we able to meet the ever increasing demand for services.

While our ultimate and lofty goal would be to eradicate hunger and poverty by lifting up families through our intervention programs, the reality is that there will always be families who still have basic needs. Thus we work on parallel paths, to empower and enhance people's lives, while still being in touch with the basic daily needs of families. Thank you for being a valued partner as together we reach out to those in need!!

God bless you,

Jerome C. Pelz - Director

Handwritten signature: your support is greatly appreciated
JCP/11/2/16

No goods or services have been given by the Northeast Community Fund in exchange for this gift. This gift is fully tax deductible. The Northeast Community Fund is a 501 (C) 3 corporation under the IRS Code

TO: Cris Valdez, EdD
FROM: Lisa Gregory, ^{LMG} Executive Director, Public Information and Chief of Staff
DATE: January 3, 2017
SUBJECT: College Activities Report

Please find attached the *Richland Community College Activities Report* for the current month and a preview of next month. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

January 2017

- January 10 Convocation
 2:00 p.m. – Shilling Salons
- January 10 WHOW 1520AM, "Around Central Illinois"
 8:40 a.m. – 9:00 a.m. - Trustees, students, and employees are invited to tune into WHOW, 1520AM, the second Tuesday of each month and listen to highlights featuring students and faculty or events.
- January 10 Pharmacy Facts with Friends, Richland Community College Night
 5:00 p.m. – Trustees, students, and employees are invited to tune into Neuhoff Media, WSOY 1340AM, the second Tuesday of each month and listen to highlights featuring students and faculty.
- January 16 College Closed – Martin Luther King Birthday
- January 17 Spring Semester Classes Begin

February 2017

- February 1 Worldwide Youth in Science and Engineering (WYSE)
 Competition
 8:00 – 1:30 p.m. – Shilling Community Education Center
 Approximately 200 high school students in the Richland District will be participating in specialized testing.
- February 17 Board of Trustees Meeting
 5:30 p.m. – Board Room
- February 20 Presidents' Day (College Closed)

To: Cris Valdez, President
From: Richard Gschwend, Director, Human Resources *RG*
Date: January 3, 2017
Subject: Personnel Update

New Employee

Name	Position	Start Date
Andrew Blackburn	Assistant Teacher, Early Childhood Education Center	1/9/17

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Dr. Cris Valdez
From: Greg Florian *Greg Florian*
Date: January 9, 2017
Re: Construction Project Status

Current Construction Projects

Student Success Center – The CDB has only a single change order to process and they anticipate that it will be finalized within the next week. Richland has requested several modifications to the original design and CDB has indicated that the request will be allowed. These requested changes will provide for a more efficient facility that better matches the current needs for space. BLDD will finalize the design by the 18th of January and then CDB will have the Contractors price out the changes. Additional funding for these modifications is available in the contingency funding. Once the change orders for the requested changes are approved a project schedule will be developed and work can start.

The Carroll Center for Innovative Learning –A finalized design concept and budget will be presented in January with construction documents to be available by the first part of February.

BLDD has refined the budget at an estimated total cost of \$3,631,200. At this level, renovations include all of the classrooms, offices, and circulation space on the South Wing 2nd floor. This design does include enhanced access from the first floor to the second floor, and restroom upgrades. Also included is a 10% contingency for bidding and construction. An allowance of \$520,000 for technology and \$250,000 for furniture is included in the budget.

The project is still on the projected timelines with final design in January, bids to be received in February and construction starting May 14th.

Protection, Health, and Safety – These projects were approved and college staff is working with the architects and engineers on project design contracts. Several of the projects will be incorporated into the Carroll Center while the others will be developed and bid separately.

Richland Community College
STUDENT GOVERNMENT ASSOCIATION
BOARD REPORT

January 2017

Student Trustee: Ashley Ronda

President: Kelsey Gist *Vice-President:* Jason Brooks *Secretary/Treasurer:* Jordyn Eads

Welcome Week Activities:

- 1/17: Donuts & Coffee
- 1/18: Bobble Noggins & Dance Dance Revolution
- 1/19: Bingo!
- 1/20: Snacks & Drinks

Student Engagement Activities:


- 2/1: Blood Drive
- 2/7: Soul Food Tasting
- 2/13: Valentine's Pinterest Party



Commitment Respect Excellence Accountability Diversity

OLD BUSINESS

To: Dr. Cris Valdez and Board of Trustees

From: Greg Florian 

Date: January 17, 2017

RE: Recommendation to Continue Attorney Engagement

The College annually engages Franczek & Radlett to provide counsel on legal matters primarily regarding labor law and employment practices or other areas of the law as needed. The College has sustained a long and positive relationship with this firm and has received quality service.

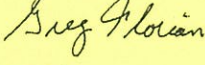
Franczek & Radlett provides counsel specifically focused on employment matters including labor relations, employment, education, and employee benefits. Richland has utilized their expertise for labor negotiations, arbitrations, and guidance concerning matters pertaining to the College's collective bargaining units. Services also include areas of general employment such as employment contracts, separation agreements, terminations, policy guidance and review, employee benefits, and compliance issues. Franczek has provided creative and effective strategies that support the College's interests. Finally, the firm specializes in educational issues and supports clients best interests when dealing with civil rights claims, equal employment items, FERPA, ADA, and Section 504 clarification.

Annually the firm updates its contractual agreement with the College. For 2017, the services will be provided by Mr. Jeff Nowak at the partner rate of \$330.00 per hour and associate attorneys at \$260.00.

Additionally, the College engages Samuels Miller Law Firm to provide general legal services such as contract review, school law, local governance and the Open Meeting Act. For 2017, the services will be provided by Darrell Woolums at a rate of \$195.00 per hour, Bridet Hogan at a rate of \$195.00 per hour, and Craig Runyon at a rate of \$145.00 per hour. This is the same rate as in 2016.

Therefore, it is recommended that the Board of Trustees authorize the Administration to continue the services of Franczek & Radlett and Samuels Miller for legal services, effective January 18, 2017.

BOARD POLICIES, PROPOSALS, AND CHANGES

TO: Board of Trustees and Cris Valdez
FROM: Greg Florian 
DATE: December 20, 2016
SUBJECT: Board Policy Section 2.6.1.1 – Illinois Business Enterprise for Minorities, Females, and Persons, with Disabilities Act Aspirations – Adoption and Third Reading


Mr. Chairman, Members of the Board, Section 2.6.1.1 of the Board Policy Manual is presented for the third reading and adoption.

Section 30ILCS 575/1, Business Enterprise for Minorities, Females, and Person with Disabilities Act, was amended during the previous legislative session. The Act was broadened in scope to include “institutions of higher education” which specifically extended coverage to community colleges. Several of the requirements in the Act establish aspirational goals for contracts with entities that are certified as Minority, Female, and Person with Disabilities Enterprises (MFBE's), public policy statement, and purchasing guidelines. Additional requirement will force community colleges to file a plan for compliance and annual reports to the Business Enterprise Council via the Illinois Community College Board. The first step of the process is to adopt a policy that specifically addresses the goals. The following language will meet the intent of the legislation and has been reviewed by the College's policy committee.

Policy 2.6.1.1 – Illinois Business Enterprise for Minorities, Females, and Persons with Disabilities Act Aspirations

In accordance with the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/1), the Board instructs the college to set aspirational goals to increase the participation of businesses owned by minorities, females, and persons with disabilities in the College's purchasing process. Per the Act, the Board also instructs the College President to appoint a liaison to the Business Enterprise Council, and authorizes the President or designee to develop procedures to prove compliance with the Act.

Therefore, it is recommended that the Board of Trustees adopt Board Policy Section 2.6.1.1 – Illinois Business Enterprise for Minorities, Females, and Persons, with Disabilities Act Aspirations, as presented.

TO: Dr. Valdez and the Board of Trustees
FROM: Lisa Gregory 
DATE: December 20, 2016
SUBJECT: Board Policies – Section 1 – Board of Trustees – Adoption and Third Reading

Mr. Chairman, Members of the Board, Section 1 of the Board Policy manual is presented for third reading and adoption.

The 99th General Assembly passed and the Governor signed into law several pieces of legislation that amended the Illinois Public Community College Act. Subsequently additional sections are required in Section 1 – Board of Trustees, in the Board Policy Manual.

These changes include limitations on an outgoing Board of Trustees regarding the amendment or execution of a new presidential employment agreement prior to the swearing in of a new board as well as transparency requirements for all new presidential contracts. Further limitations have been established that apply to all employee contracts. Additionally, leadership training, aside from the Open Meetings Act, will be required for trustees.

The three new policy sections have been reviewed by IEG, Cabinet, and twice by the Board of Trustees, and are presented for final action.

Therefore, it is recommended that the Board of Trustees adopt Board Policy Section 1, as presented.

**POLICY MANUAL
SECTION 1 – BOARD OF TRUSTEES
BOARD OF TRUSTEES**

WALK THROUGH

SECTION #	SECTION TITLE	STATUS	PROCEDURE
1.1	Legal Basis	No Change	No
1.2	Entity – Procedural Capacity	No Change	No
1.3	Authority of Board Members	No Change	No
1.4	Student Trustee	No Change	Yes
1.5	Election	No Change	Yes
1.6	Organization	No Change	Yes
1.7	Vacancies on the Board	No Change	Yes
1.8	Role and Relationship Between The Board of Trustees and the Chief Executive Officer	No Change	No
1.9 NEW	Board Limitations on New Presidential Contracts	NEW	Yes
1.10 NEW	Employment Contract Transparency	NEW	Yes
1.9	Open Meetings Act Training	Yes	Yes
1.11 NEW	Trustee Training	NEW	Yes
1.10 <u>12</u>	Meetings	No Change	Yes
1.11 <u>13</u>	Minutes of Meetings	No Change	Yes
1.12 <u>14</u>	Appearance of Citizens Before the Board	No Change	Yes Procedure in Policy
1.13 <u>15</u>	Resource Specialists to the Board	No Change	No

1.14 <u>16</u>	Amendment or Repeal	No Change	No
1.15 <u>17</u>	Board Study Retreat	No Change	No
1.16 <u>18</u>	Policy Dissemination	No Change	No
1.17 <u>19</u>	College Mission and Purpose	No Change	No
1.18 <u>20</u>	Leadership, Values and Tenets of Community College Trusteeship	No Change	No
1.19 <u>21</u>	Values and Tenets for Richland Community College Employees	No Change	No
1.20 <u>22</u>	College Participative Committee Structure	No Change	No
1.21 <u>23</u>	Strategic Plan	No Change	No
1.22 <u>24</u>	Board Travel	No Change	Yes
1.23 <u>25</u>	Trustee Emeritus Program	No Change	Yes
1.24 <u>26</u>	President Emeritus Program	No Change	Yes

1.1 LEGAL BASIS - Adopted 11/75. Reviewed 3/81; 2/13

As the policy making group of a public governmental institution, regulated by laws of the State of Illinois, and more precisely by the Illinois Public Community College Act of 1965, as amended, the Board of Trustees is subject to certain restrictions set forth in the aforementioned act under the classifications of Duties and Authority. (110 ILCS 805/3-21 et seq.)

The Board has the powers enumerated in the Public Community College Act. The list of powers set forth in these sections is not exclusive, and the Board may exercise all other powers not inconsistent with the Public Community College Act that may be required and appropriate for the maintenance, operation and development of any College under the jurisdiction of the Board. (110 ILCS 805/31-43)

1.2 ENTITY - PROCEDURAL CAPACITY - Adopted 11/75. Reviewed 3/81; 2/13

The Board of Trustees of the College District is a body politic and corporate known as the "Board of Trustees of Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby, and State of Illinois," and by that name may sue and be sued in all courts and places where judicial proceedings are had. (110 ILCS 805/3-11)

1.3 AUTHORITY OF BOARD MEMBERS - Adopted 11/75. Reviewed 3/81

Members of the Board of Trustees have authority only when acting as a Board in legal session.

No business shall be conducted by the Board except at a regular meeting or reconvened meeting thereof, or at a duly called special meeting.

The Board will not be bound in any manner by any action(s) or statement(s) of an individual Board member or employee, unless such action(s) or statement(s) is pursuant to specific instruction by the Board when legally in session. Action of such member or members must be confirmed by the

Board.

1.4 STUDENT TRUSTEE

A student trustee serves as a member of the Board of Trustees for a one-year term beginning April 15 of each year, as provided by law. (110 ILCS 805/3-7.24) The student assumes all the rights and responsibilities of a district-elected Board member with the exception of his/her advisory-voting status. The student trustee:

- A. is admitted to all sessions of the Board;
- B. receives materials elected Board members do;
- C. is allowed to make or second motions;
- D. is allowed to register on advisory vote on all matters brought before the board with the exception of the President's Compensation; and
- E. cannot make or second a motion on matters of financial obligations.

1.5 ELECTION

Election of members for the Board of Trustees shall conform with the consolidated election law. (10 ILCS 5/1-1, and at 110 ILCS 805/3-7 et seq.)

1.6 ORGANIZATION

Following the election and canvass, the Chairman of the Board shall convene the new Board and conduct the election for chairman, vice-chairman, and secretary. (110 ILCS 805/3-8)

1.6.1 Duties of Chairman

The Chairperson of the Board shall preside at all meetings and to perform such other duties as are required by law or by action of the Board. (110 ILCS 805/3-10)

1.6.2 Duties of Vice-Chairman

It is the duty of the Vice-Chairperson to serve in the absence of the Chairperson of the Board. In the absence of the Chairperson and Vice-Chairperson, the Board shall appoint a Chairperson pro tempore. (110 ILCS 805/3-10)

1.6.3 Duties of Secretary

The Secretary of the Board shall perform the duties usually pertaining to the office and such other duties as are imposed by law or by action of the Board. In the absence of the secretary, the Board Chairperson shall appoint a Secretary pro tempore who shall be a member of the Board. (110 ILCS 805/3-10)

1.6.4 Committees

The Chairperson of the Board may appoint ad hoc committees as are deemed necessary by the Board. A committee shall report recommendations to the Board for appropriate action and may be dissolved when its report is complete and accepted by the Board.

Any ad hoc committee of Board members or any committee supported by the Board may be deemed a public body and shall comply with the notice and other requirements of the Illinois Open Meetings Act.

1.7 VACANCIES ON THE BOARD

Whenever a vacancy occurs, the remaining members shall fill the vacancy through an open process with a call for candidates and in accordance with law. (110 ILCS 805/3-7(d))

The person so appointed shall serve until a successor is elected at the next regular election for members of the Board of Trustees and is certified. (10 ILCS 5/22-17 and 22-18).

The Board will ensure that the replacement subscribes to the Tenets of Trusteeship as provided in Board Policy 1.18.

1.8 ROLE AND RELATIONSHIP BETWEEN THE BOARD OF TRUSTEES AND THE CHIEF EXECUTIVE OFFICER

The policy of the Board of Trustees is to recognize and maintain the distinction between those activities which are appropriate to the Board as the sole statutory legislative governing body of District 537, and those administrative functions and duties which are to be performed by the chief executive officer and his/her staff. The Board views the legislative authority that is vested within itself as a body

of the whole rather than as individuals acting unilaterally.

Based upon the premise of mutual respect and trust, the Board encourages a shared governance relationship that is characterized by open, honest, two-way flow of continuous communications based upon accurate, reliable information obtained from thorough study and analysis. In that regard, the Board looks toward the chief executive officer to provide recommendations, suggestions, and options relating to both short and long-term goals and objectives of the District. These recommendations will be presented in a manner that allows the Board an adequate period of deliberation which will ultimately result in the adoption of policies that enhance the well-being of Richland Community College.

The Board recognizes that if the chief executive officer is to be strong and responsible for the prudent management of the district and its resources, likewise, the Board must also be strong, fully informed and recognize its responsibility to be fully supportive of the chief executive officer by granting him/her full authority to carry out and implement the administration of District 537 in accordance with those policies adopted by the Board.

The Board will maintain an understanding and respect for the delineation of policy versus administration and will maintain a self-discipline that will avoid direct interference into the administrative functions of the College District. The Board will encourage and be supportive of an atmosphere that will allow the chief executive officer the flexibility and creativity to successfully exercise his/her administrative style necessary for successfully carrying out the administrative functions of the District.

**1.9 BOARD LIMITATION ON NEW PRESIDENTIAL AGREEMENTS Adopted
12/16**

The Board will comply with the limitations on new presidential employment agreements as set forth in the Public Community College Act. (110 ILCS 805/3-8, and 110 ILCS 805/3-65)

1.10 EMPLOYMENT CONTRACT TRANSPARENCY - ADOPTED 12/16

The Board will comply with the employment contract transparency requirements on new presidential employment agreements as set forth in the Public Community College Act. (110 ILCS 805/3-70)

1.11 TRUSTEE TRAINING - Adopted 12/16

The Board will comply with all training provisions of the Open Meetings Act and the Public Community College Act. (5 ILCS 120/1.05, and 110 ILCS 805/3-8.5)

1.12 MEETINGS

The meetings of the Board shall be held at such times, dates and places as are fixed by the Board at its organizational meeting. (110 ILCS 805/3-8)

All meetings shall be open to the public except as provided by law. (5 ILCS 120/2)

1.12.1 Quorum

A majority of the voting members of the Board shall constitute a quorum for the transaction of business. The student trustee does not constitute a quorum. (110 ILCS 805/3-9, and 5 ILCS 120/2.01)

1.12.2 Recording the Proceedings

Any person may record the proceedings of a public meeting. (5 ILCS 120/2.05)

1.12.3 Order of Business for Board Meetings

The President and his/her Assistant, in consultation with the Chairperson of the Board of Trustees, shall be responsible for preparing and transmitting to the members of the Board an agenda for each meeting of the Board.

1.12.4 Parliamentary Procedure

Unless in conflict with these rules of procedure, the laws of the State of Illinois or the rules and regulations of the Illinois Community College Board, Robert's Rules of Order, as revised, shall govern the procedure of all Board meetings.

1.12.5 Preparation for Meetings

In consultation with the president, the Board may establish procedures for the preparation of documents for Board meetings to ensure that there is adequate time for Board members to review and prepare for the business to be conducted.

1.13 Minutes of Meetings - Adopted 11/75. Reviewed 3/81; Revised

Minutes must be kept for all Board meetings whether open or closed, and for all committee meetings.

1.14 APPEARANCE OF CITIZENS BEFORE THE BOARD - Revised 2/15

It has been and is the intent and purpose of Richland Community College to provide a forum for citizens of the Richland Community College District to express their views, opinions, and concerns about the College to the Board of Trustees.

It is not intended that matters be brought before the Board by employees or individual citizens that can or should be handled through administrative procedures.

To further this intent and purpose, and to provide for an orderly procedure, the following guidelines are hereby established:

1. Appearance may be made only by individual citizens or as a representative of an organization. The citizen shall identify himself or herself and the organization being represented, if any.
2. The Chairperson of the Board of Trustees shall allot a fifteen (15) minute time period for citizens to appear and express their views before the Board of Trustees.

3. Each citizen who appears will be limited to three (3) minutes.
4. The Chairman may shorten or lengthen a citizens' opportunity to speak.
5. All citizens are to conduct themselves with respect and civility toward others.
6. The Board of Trustees shall not respond to any views expressed by any citizen appearing under this procedure.

Residents of the College District wishing to address the Board are to contact the Office of the President not later than twenty-four (24) hours prior to the date of the Board meeting setting forth with reasonable particularity the matter or matters to be addressed.

1.15 RESOURCE SPECIALISTS TO THE BOARD

Attorney

The Board shall employ the services of an attorney(s) to act as its counsel on legal matters by direction of the Board.

Auditor

The Board will employ a public accounting firm to audit the financial records of the Richland District. (110 ILSC 805/3-22.1)

Treasurer

The Board will designate a treasurer to review the financial records of the Richland District. (110 ILSC 805/3-(24))

1.16 AMENDMENT OR REPEAL

The Policy Manual of the Board may be amended, repealed or added to upon motion made in writing for that purpose by any member of the Board. Any such motion shall not be voted upon until the next regularly scheduled meeting after it has been formally presented to the Board in writing. A quorum of the

Board shall be required for the adoption of any amendment, alteration, repeal or addition to these policies.

1.17 BOARD STUDY RETREAT

The Board of Trustees shall conduct a study session for long-range planning annually with the date for the session to be established at a regular meeting of the Board and that the Chairman be is authorized to appoint a committee of the Board to work with the president to establish an agenda for the study session.

1.18 POLICY DISSEMINATION

The President shall establish and maintain an orderly plan for preserving and making accessible the policies adopted by the Board of Trustees.

Accessibility is to extend at least to all employees of the College, to members of the Board and to persons in the community.

1.19 COLLEGE MISSION AND PURPOSE

Statement of Purpose

The primary purpose of Richland Community College is to improve the quality of life in Central Illinois by actively serving the educational needs of the people, organizations, and institutions it serves. The college pledges to provide equal access to education and training for all citizens regardless of race, age, sex, religion, national origin, ethnic background or disability.

College Mission

The mission of Richland Community College is to provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Richland Community College achieves its mission and purpose by offering the following programs:

1. The first two years of a baccalaureate education;
2. Technical courses, certificates, and degrees designed to provide job training, re-training, and upgrading of skills;
3. Basic educational skills designed to prepare students to engage in college level study;
4. Student development programs and services designed to help students identify educational and career goals, set realistic career paths, and develop skills necessary to achieve intellectual and personal growth;
6. Academic programs and services which provide supplemental support to both teaching and learning;
7. Community education activities and programs which complement, enhance, and contribute to the growth and enrichment of students and the community both inside and outside of the classroom providing opportunities for life-long learning; and
8. Workforce development activities and programs that promote linkages with business, industry, and governmental agencies designed to meet the changing needs of the market place and promote economic growth in the region.

1.20 LEADERSHIP, VALUES AND TENETS OF COMMUNITY COLLEGE TRUSTEESHIP - Adopted 3/20/90.

The community college is an egalitarian institution committed to the principle that higher education should be available to every person who can benefit. The purpose of a comprehensive community college is to serve all who then can serve to build a better society.

The primary task of the Board of Trustees is to serve as a regenerative force, always expanding and improving the College's service to people. Given this basic condition, the activities and deliberations of the Board of Trustees will be governed by the following tenets:

The Values

Respect

Respect is a moral disposition which requires determined consideration of all things, both living and material. Respect is no friend of tolerance. Respect reaches into the thing considered and comes to understand and appreciate its qualities.

Honesty and Integrity

Honesty and Integrity can survive anything. Honesty is a glass house, no secrets, always open, always engaged. Integrity is the house foundation; it is the stage on which honesty stands.

Compassion

Compassion is genuine concern and interest in everything - people, things, projects, and activities. Compassion is always working. Compassion cares.

The Tenets

About Allegiance

Trustees have but one allegiance that is to the institution and its mission. Representing special constituencies dilutes trust and undermines institutional mission.

About Commitment

To achieve distinction requires commitment, and commitment requires the devotion of time, thought, energy, effort, and ability whenever needed.

About Creating a Culture of Sustainability

When the Board of Trustees weaves the core values into sustainable concepts with a perspective measured by the Triple Bottom Line (Environment, People, Economics), the College becomes values driven exceeding its mission.

About Distinction

The Board of Trustees has the authority and autonomy to be original, creative, and regenerative; that is its responsibility. If the College is to become an institution of distinction, it will be because the Board demonstrates and requires distinctive service.

About Evaluation

Purpose achieved with distinction does not occur in a vacuum. It occurs because there is a Board desire for distinction and a willingness to measure how well it is achieved.

About Power

Power rests mostly with the Board of Trustees but also extends far beyond it. Trustee power and influence well used will result in staff power and influence well used; students will be served.

About Purpose

The purpose of an educational institution is more than a Board decision. It is a Board responsibility. Defining the institution is a critical task which requires continuing review.

About Service

All activities in which the College engages -- teaching, serving, and guiding -- must be evaluated by their effect upon students and community. How the College serves its community, how it serves and prepares its students are fundamental criteria by which the College must be measured.

About Teamwork

The Board is made up of individuals with differing values and beliefs, and debate is expected and natural. Although there are individual expressions, there are no individual decisions. Board decisions must be team decisions.

**1.21 VALUES AND TENETS FOR RICHLAND COMMUNITY COLLEGE
EMPLOYEES**

The moral character of an educational organization is reflective of its leadership. Among those involved in the art and science of teaching and service, it is imperative that teachers, leaders, and service providers demonstrate a strong commitment to good principle and ethical behavior. The fundamental contributions of education to society demand commitment to exemplary values. At Richland Community College, these values are embodied in our Core Values, which were adopted by the Board of Trustees in 2003.

These core values and tenets serve as the guiding principles for Richland Community College and its employees.

Commitment

We are dedicated to meeting the needs of the communities we serve.

I/We will

- Strive and maintain a quality educational experience.
- Support the mission and vision of the College.
- Focus on student and stakeholder needs.
- Respond to the changing needs of our communities in a timely manner.
- Create new programs and services to meet identified needs.
- Continuously evaluate and improve programs, services, systems, and policies.
- Utilize a shared decision-making process.

Respect

We recognize the expertise of all members of the College community and encourage individual contribution.

I/We will

- Include stakeholders in the decisions that affect them.
- Treat people with dignity and encourage feelings of

self-worth.

- Promote trust through truthfulness, professional courtesy, and fair treatment.
- Recognize and support employee and student contributions.
- Demonstrate faith in and reliance on the integrity and abilities of others.

Excellence

We strive to develop and pursue higher standards.

I/We will

- Exhibit quality in staffing, facilities, programs, and services.
- Promote continuous improvement.
- Anticipate needs and respond accordingly.
- Encourage creativity and innovation.
- Utilize systems that promote student and employee success.
- Exceed student and stakeholder expectations.
- Encourage decision-making at the level of implementation.
- Encourage interdepartmental collaboration.
- Support risk-taking and view setbacks as learning experiences.

Accountability

We assume and demonstrate responsibility for our actions.

I/We will

- Take responsibility for personal and professional growth and development.
- Continuously evaluate and improve our systems and policies.
- Establish and communicate clearly defined and articulated goals and objectives.
- Establish and communicate clearly the standards and expectation of staff.
- Ensure our work adds value to the College and District.
- Demonstrate fiscal and social responsibility.

Diversity

We believe that our similarities and difference are opportunities for establishing a common bond and strengthening the College.

I/We will

- Employ a College workforce that reflects the community we serve.
- Ensure fair and equal access for all.
- Recognize, appreciate, and celebrate the strength of diversity.
- Provide educational experiences that promote a greater appreciation for diversity.
- Implement learning activities that integrate diversity topics in the classroom.
- Seek and consider multiple points of view.

1.22 COLLEGE PARTICIPATIVE COMMITTEE STRUCTURE - 10/19/04

The Board of Trustees authorizes the administration to establish a college-wide, participative committee structure that will develop policies and procedures relative to academic, administrative, operational, and human resource functions. The purpose of the committee structure shall be to recommend policies and procedures that 1) meet student needs, 2) maintain high academic standards, 3) follow regulatory laws, 4) practice and uphold core values, 5) value employees and encourage employees to maximize their knowledge, skills, and abilities, and 6) demonstrate operational accountability and fiscal responsibility.

1.23 STRATEGIC PLAN

The Board of Trustees will adopt and maintain a Strategic Plan on a regular cycle.

The Strategic Plan will be reviewed and aligned with Academic Quality Improvement Program (AQIP) planning and

will be a component in driving the annual budgeting process. The review and modification of the plan will be a collaborative effort involving the faculty, staff, and students.

1.24 BOARD TRAVEL - Adopted 8/21/90; Revised

It is important and necessary for the welfare and governance of the College that members of the Board of Trustees engage in educational and development opportunities as well as serving as advocates for community colleges on local, state, and national levels. Accordingly, it is the policy of the Board of Trustees to encourage Board members, including the student trustee, to travel for purposes of further education and experience when such travel will prove to be of benefit to the College. This benefit shall relate to and support the mission, vision, and goals of the College and more specifically to the governance of the College and to all other duties and responsibilities of Board members. (110 ILCS 805/3-7(e))

The Board of Trustees, however, recognizes that there must be a balance in meeting this need and the need for fiscal responsibility and accountability. Therefore, on an annual basis and in advance of each upcoming fiscal year, the College will establish the priorities for the representational needs of the Board of Trustees.

In the implementation of this policy, the Board of Trustees shall adhere to the travel procedures set forth.

1.25 TRUSTEE EMERITUS PROGRAM

A member of the Board of Trustees who leaves the Board after serving the College a minimum of 10 years may be considered for the title, Trustee Emeritus, based upon the recommendation of a majority of the members of the Board of Trustees.

The privileges of the Trustee Emeritus status will be as follows:

A. The Trustee Emeritus will be granted a tuition waiver

for credit and non-credit classes as is consistent with other waivers as identified in the Policy Manual of the Board of Trustees,

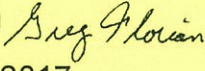
- B. The Trustee Emeritus will receive Richland Community College business cards indicating the Trustee Emeritus status, and
- C. The Trustee Emeritus will remain on the College mailing list and be invited to College functions and activities.

1.26 PRESIDENT EMERITUS PROGRAM

A President of the College who leaves after serving the College a minimum of 10 years may be considered for *the title, President Emeritus*, based upon the recommendation of a majority of the members of the Board of Trustees.

The privileges of the President Emeritus status will be as follows:

- A. The President Emeritus will be granted a tuition waiver for credit and non-credit classes as is consistent with other waivers as identified in the Policy Manual of the Board of Trustees,
- B. The President Emeritus will receive Richland Community College business cards indicating the President Emeritus status, and
- C. The President Emeritus will remain on the College mailing list and be invited to College functions and activities.

TO: Board of Trustees and Cris Valdez
FROM: Greg Florian 
DATE: January 17, 2017
SUBJECT: Board Policy Sections 3.6.1-Salaried Status; 3.6.2-Overtime Pay; 3.6.5.8-Vacation Leave; 3.6.5.4-Eligibility for Leave; 3.6.5.6-Sick Leave; 3.6.5.7-Bereavement Leave; 3.6.5.7.5-Bereavement Leave All employees

Mr. Chairman, Members of the Board, Sections 3.6.1, 3.6.2, 3.6.4.8, 3.6.5.4, 3.6.5.6, 3.6.5.7, and 3.6.5.7.5 of the Board Policy Manual is presented for the third reading and adoption.

Intended changes to the Federal Fair Labor Standards Act - Final Rule regarding criteria for qualifying for overtime compensation was to become effective on December 1, 2016. However, a federal court judge in Texas issued an injunction, which froze the implementation of the Rule pending further consideration. Given that additional changes may result from further court action, language identifying employees as either "overtime eligible" or "overtime ineligible" were returned to the current language of "exempt" or "non-exempt". No other changes were made since the first reading.

Other recent Illinois statutory changes expand Bereavement Leave and Sick Leave.

Therefore, it is recommended that the Board of Trustees adopt Board Policy Sections 3.6.1 – Salaried Status; 3.6.2 – Overtime Pay; 3.6.5.8 – Vacation Leave; 3.6.5.4 – Eligibility for Leave; 3.6.5.6 – Sick Leave; 3.6.5.7 – Bereavement Leave, and 3.6.5.7.5 – Bereavement Leave All Employees, as presented.

Thank you.

Board of Trustee's Policy Section 3 revision

3.6.1 Salaried Status - 11/18/08

Certain employees may be paid on a salaried basis and are not eligible for overtime and be exempt from coverage under the Fair Labor Standards Act (FLSA) Salaries paid are generally not changed due to increases or decreases in work load. Employees on a salary basis that are paid less than the minimum amounts specified (FLSA) in the regulations are eligible for overtime.

Circumstances where deductions from salaried pay are appropriate include full days of sick and personal time not covered by paid time-off benefits, unpaid Family and Medical Leave absences, a partial first week of employment, or a partial final week of employment.

It is policy to comply with the salary basis requirements of the Fair Labor Standards Act. Therefore, supervisors are prohibited from making improper deductions from the salaries of exempt employees. The College does not allow deductions that violate the Fair Labor Standards Act and wants employees to be aware of this policy.

If an employee believes that an improper deduction has been made to his or her salary, the employee should immediately report this information to his or her direct supervisor or to the Director of Human Resources. If the issue is not resolved to the employee's satisfaction, the employee can utilize the College grievance procedure as outlined in Section 3.1.7 of the Board Policy Manual to pursue resolution. Reports of improper deductions will be promptly investigated. If it is determined that an improper deduction has occurred, the employee will be promptly reimbursed for any improper deduction made, and the College will take appropriate measures to ensure that the error is not repeated.

3.6.2 Overtime Pay

Certain employees, referred to as "non-exempt" employees, are eligible for overtime pay. Other employees, referred to as "exempt," are not entitled to additional compensation for working overtime. Rather, their compensation packages are intended to compensate them for all hours worked, including any overtime hours.

Non-exempt employees must obtain consent from their supervisor before working any overtime beyond the regular

Board of Trustee's Policy Section 3 revision

forty (40)-hour workweek. Failure to obtain consent may result in discipline. An employee may be required to work overtime.

Non-exempt employees who have earned overtime pay will be paid at the rate of one and one-half times their hourly (equated base salary for all hours earned over forty (40) per week.

Compensatory time may be granted to non-exempt employee in lieu of overtime at a time and one-half rate if:

- a. Prior written approval by the supervisor is obtained.
- b. The employee knowingly consents in writing to receive compensatory time in lieu of overtime payment prior to any overtime work being performed.
- c. The employee is made aware that the compensatory time off received may be used, preserved, or cashed out as provided by the law.
- d. The compensatory time earned must not exceed forty (40) hours. The employee should work with the supervisor to establish an appropriate schedule of use.

Non-exempt employees requested by the administration, and who consent to work on a paid holiday, are paid at the rate of one and one-half times their hourly base pay rate.

Hours compensated but not actually worked, such as paid leave and paid snow days are not considered work time for the computation of overtime. Overtime-eligible employees that are required to work during paid leave time are exempt from this provision.

3.6.5.8 Vacation Leave - Adopted 3/76; Amended: 10/76; 6/82; 2/28/10

Full-time exempt, twelve (12)-month administrative and executive staff will receive twenty (20) working days of vacation per year. Employees in these classifications may accumulate up to sixty (60) days (480 hours). Exempt employees must use vacation time in 4-hour increments, except when taking intermittent FMLA leave or working under restrictions required by a health care provider.

Full-time non-exempt, twelve (12)-month administrative staff will receive ten (10) working days paid vacation for the

Board of Trustee's Policy Section 3 revision

first year of service, adding one (1) day for each additional year of continuous service up to a maximum of twenty (20) working days. Full-time Non-exempt administrative staff may accumulate a maximum of forty (40) days during the first ten (10) consecutive years of service. After ten (10) consecutive years of service, full-time Non-exempt administrative staff may accumulate up to sixty (60) days (480 hours).

Vacation leave account accumulations will be determined as of June 30 of each fiscal year.

If an employee has reached the maximum vacation days allowed for accumulation, up to one-half of the current year's earned and unused vacation days may be automatically transferred into the accumulated sick leave account at fiscal year-end.

If an employee has not reached the maximum vacation days allowed for accumulation, an election may be made via written notification to the Director of Human Resources to transfer up to one-half of the current year's earned and unused vacation days into the accumulated sick leave account at fiscal year-end rather than having these days added to the accumulated vacation leave account. Such written notification should be received prior to June 30 of the current fiscal year.

If an employee has not reached the maximum vacation days allowed for accumulation and no written notification is received as noted above, any earned and unused vacation days for the current fiscal year will, to the extent allowable, go into the accumulated vacation leave account. Any remaining earned and unused vacation days will automatically be added to the accumulated sick leave account to the extent it does not exceed one-half of the total days earned for the current fiscal year.

During an employee's final year of service, an election may be made via written notification to the Director of Human Resources to transfer the entire accumulated vacation leave account into the accumulated sick leave account. Earned and unused vacation days for the final period of service will be accumulated according to the above guidelines prior to this final transfer occurring. Vacation time shall not be used to bridge to a later termination of employment date.

Without notification to the contrary, accumulated vacation will be paid to the employee at the time of termination or

Board of Trustee's Policy Section 3 revision

retirement.

Each employee must request written approval for vacation from his or her immediate supervisor. The request should be prepared in time to allow supervisors to schedule normal and appropriate hours of College operation.

No vacation may be taken until after it is fully earned except that newly employed staff may be permitted to take up to one week of vacation prior to the time it is earned with the approval of the employee's supervisor, the Vice President of the unit, and the Vice President of Finance and Administration. If an employee is terminated prior to having earned the vacation, the vacation time will be deducted from the employee's final reimbursement.

3.6.5.4 Eligibility for Leave

Only full-time employees are eligible for paid personal, sick, bereavement, and vacation leave.

3.6.5.6 Sick Leave - 9/16/08, revised 11/15/11

Twelve (12) paid sick leave days per fiscal year will be granted to each twelve-month full-time employee. An unlimited number of sick leave time may be accumulated.

Sick leave account accumulations will be determined as of the end of each month.

Sick leave days may be accumulated but will not be reimbursed at termination or retirement.

Sick leave may be used only absences due to an illness, injury, or medical appointment for personal immediate family illnesses and personal disability, unless otherwise required to be exhausted under the College's policies or pursuant to applicable law. Immediate family is defined as parent, sister, brother, spouse, party to a civil union, child, parent-in-law, grandchild, grandparent, step-parent or anyone regularly residing with the employee. The employee may be required to provide a doctor's statement to his or her supervisor if the personal or immediate family illness lasts over two days in order to receive sick leave pay and also to be able to return to work.

Board of Trustee's Policy Section 3 revision

Any employee may be required to provide evidence of illness where sick leave abuse is reasonably suspected.

3.6.5.7 Bereavement Leave - revised 8/21/90; 11/15/11

Each full-time employee will be granted up to a five (5)-days paid bereavement leave for the death of a member of the immediate family, defined as parent or stepparent, parent-in-law, sibling, spouse, party to a civil union, any child, son- or daughter-in-law, or someone regularly residing as a member of the household.

Each full-time employee will be granted up to three (3) days paid bereavement leave for the death of a member's related brother-in-law, sister-in-law, grandparent, and grandchild.

Each full-time employee will be granted one (1) day paid bereavement leave for the death of a member's related aunt or uncle, first cousin, nephew or niece.

Employees absent due to bereavement leave will be paid for the hours they normally would have worked.

3.6.5.7.5 Bereavement Leave All employees -

In accordance with Illinois Child Bereavement Leave Act, all employees are eligible to take up to a total of ten (10) working days leave time for the death of a child, step-child, adopted child, or foster child to;

1. attend the funeral of the child;
2. Make arrangements necessitated by the death of the Child or;
3. Grieve the death of the Child.

Bereavement Leave must be completed within 60 days after the employee receives notice of the death.

An employee may elect to substitute accrued sick, vacation, or personnel time for any unpaid leave portion.

FINANCIAL REPORT



TO: Board of Trustees
FROM: Cris Valdez *CV*
DATE: January 17, 2017
SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the Bills for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the December 2016 bills paid and approve the Financial Statement to be filed for audit.

Thank you.

Richland Community College

Financial Report
December, 2016

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Richland Community College
Treasurer's Report
December 31, 2016

Fund	Balance 12/01/16	Receipts for Month	Disbursements for Month	Balance 12/31/16	Int. Bearing Accounts	Separate Inv. Instruments
Education Fund	4,419,407.59	814,188.57	(1,818,318.28)	3,415,277.88	2,865,277.88	550,000.00
Oper & Maint Restricted	628,096.57	245.48	.00	628,342.05	628,342.05	.00
Bond & Interest Fund	745,439.42	294.09	.00	745,733.51	745,733.51	.00
Auxiliary Enterprises	200,033.65	146,491.33	(127,145.51)	219,379.47	219,379.47	.00
Restricted Purposes Fd	918,422.17	72,817.49	(50,135.99)	941,103.67	620,067.94	321,035.73
Working Cash Fund	6,986,259.79	2,361.46	.00	6,988,621.25	5,988,005.59	1,000,615.66
Trust & Agency Fund	257,732.21	1,533.70	(500.00)	258,765.91	258,765.91	.00
Audit Fund	53,323.35	21.04	.00	53,344.39	53,344.39	.00
Liab,Protect,Settle	1,818,437.18	677.94	(67.32)	1,819,047.80	1,719,047.80	100,000.00
Totals	16,027,151.93	1,038,631.10	(1,996,167.10)	15,069,615.93	13,097,964.54	1,971,651.39

SEPARATE INVESTMENT INSTRUMENTS						
Fund	Amount	Instrument	Rate	Maturity	Term/Months	
EDUCATION FUND	300,000.00	CD-Busey	0.10	01/22/2017	6.0	
EDUCATION FUND	250,000.00	CD-SOY	0.20	01/30/2017	12.0	
RESTR-PARTNER'S IN ED	16,565.79	CD-FNC	0.10	01/30/2017	6.0	
RESTR-EQUIP REPLACEMENT	300,000.00	CD-HPB	0.25	08/10/2017	12.0	
WORKING CASH FUND	302,077.84	CD-HPB	0.05	01/29/2017	3.0	
WORKING CASH FUND	110,000.00	CD-HPB	0.25	03/23/2017	12.0	
WORKING CASH FUND	117,645.82	CD-Regns	0.01	05/22/2017	7.0	
WORKING CASH FUND	120,892.00	CD-Regns	0.05	06/21/2017	13.0	
WORKING CASH FUND	350,000.00	CD-HPB	0.25	11/22/2017	12.0	
LPS FUND	100,000.00	CD-Busey	0.10	03/27/2017	6.0	

Richland Community College
Revenue Summary-Education Fund
For the month of December
1617

	Actual Rev 12/31/15	Actual Rev 06/30/16	%	Budget 1617	Actual Rev 12/31/16	%

Fund: 01 Education Fund						

Local Government Sources						

Current Taxes	6,077,205.56	6,077,181.63	100.0	6,209,722.00	6,142,560.54	98.9
Chargeback	4,221.90	6,227.12	67.8	6,200.00	.00	.0
Interest on Taxes	285.00	300.08	95.0	500.00	686.35	137.3

Local Government Sources	6,081,712.46	6,083,708.83	100.0	6,216,422.00	6,143,246.89	98.8

State Government Sources						

ICCB Credit Hour Grants	.00	433,399.90	.0	.00	728,766.66	.0
ICCB Equalization Grant	.00	50,000.01	.0	.00	.00	.0
ICCB CTE Formula Grant	.00	.00	.0	.00	187,134.00	.0
Replacement Taxes	181,236.52	445,777.61	40.7	442,000.00	150,624.14	34.1

State Government Sources	181,236.52	929,177.52	19.5	442,000.00	1,066,524.80	241.3

Student Tuition & Fees						

Tuition-Credit	5,349,815.31	5,597,079.17	95.6	6,336,854.00	5,861,926.36	92.5
Fees	756,585.50	751,593.50	100.7	729,335.00	689,269.66	94.5

Student Tuition & Fees	6,106,400.81	6,348,672.67	96.2	7,066,189.00	6,551,196.02	92.7

Other Revenue/Sources						

Investment Revenue	225.57	2,009.97	11.2	2,000.00	3,828.63	191.4
Other Revenue	94,483.13	334,872.71	27.4	309,600.00	92,359.94	29.4
Transfer In	.00	9,712.84	.0	5,000.00	.00	.0

Other Revenue/Sources	94,708.70	346,595.52	27.3	316,600.00	96,188.57	30.4

Total Revenue	12,464,058.49	13,708,154.54	90.9	14,041,211.00	13,857,156.28	98.7
=====						

Richland Community College
Revenue Summary-Operations & Maint
For the month of December
1617

-----	Actual Rev 12/31/15	Actual Rev 06/30/16	%	Budget 1617	Actual Rev 12/31/16	%	-----
Fund: 02 Operations & Maint							
Local Government Sources							

Current Taxes	883,135.54	883,800.59	99.9	894,350.00	893,403.73	99.9	
Interest on Taxes	41.38	43.57	95.0	500.00	99.84	20.0	
	-----						-----
Local Government Sources	883,176.92	883,844.16	99.9	894,850.00	893,503.57	99.8	
State Government Sources							

ICCB Credit Hour Grants	.00	47,133.38	.0	.00	54,853.34	.0	
	-----						-----
State Government Sources	.00	47,133.38	.0	.00	54,853.34	.0	
Student Tuition & Fees							

Tuition-Credit	517,613.35	538,371.49	96.1	222,446.00	197,187.14	88.6	
Fees	53,716.00	102,392.00	52.5	96,000.00	57,077.34	59.5	
	-----						-----
Student Tuition & Fees	571,329.35	640,763.49	89.2	318,446.00	254,264.48	79.8	
Other Revenue/Sources							

Other Revenue	179,005.36	628,323.32	28.5	569,211.00	167,582.20	29.4	
	-----						-----
Other Revenue/Sources	179,005.36	628,323.32	28.5	569,211.00	167,582.20	29.4	
	-----						-----
Total Revenue	1,633,511.63	2,200,064.35	74.2	1,782,507.00	1,370,203.59	76.9	
	=====						=====

Richland Community College
 Revenue Summary-Operating Funds
 For the month of December
 1617

	Actual Rev 12/31/15	Actual Rev 06/30/16	%	Budget 1617	Actual Rev 12/31/16	%

Total Operating Funds						
Local Government Sources						

Current Taxes	6,960,341.10	6,960,982.22	100.0	7,104,072.00	7,035,964.27	99.0
Chargeback	4,221.90	6,227.12	67.8	6,200.00	.00	.0
Interest on Taxes	326.38	343.65	95.0	1,000.00	786.19	78.6
Local Government Sources	6,964,889.38	6,967,552.99	100.0	7,111,272.00	7,036,750.46	99.0
State Government Sources						

ICCB Credit Hour Grants	.00	480,533.28	.0	.00	783,620.00	99.0
ICCB CTE Formula Grant	.00	.00	.0	.00	187,134.00	.0
Replacement Taxes	181,236.52	445,777.61	18.6	442,000.00	150,624.14	34.1
State Government Sources	181,236.52	976,310.90	18.6	442,000.00	1,121,378.14	253.7
Student Tuition & Fees						

Tuition-Credit	5,867,428.66	6,135,450.66	95.6	6,559,300.00	6,059,113.50	92.4
Fees	810,301.50	853,985.50	94.9	825,335.00	746,347.00	90.4
Student Tuition & Fees	6,677,730.16	6,989,436.16	95.5	7,384,635.00	6,805,460.50	92.2
Other Revenue/Sources						

Investment Revenue	225.57	2,009.97	11.2	2,000.00	3,828.63	191.4
Other Revenue	273,488.49	963,196.03	28.4	878,811.00	259,942.14	29.6
Transfer In	.00	9,712.84	.0	5,000.00	.00	.0
Other Revenue/Sources	273,714.06	974,918.84	28.1	885,811.00	263,770.77	29.8

Total Revenue	14,097,570.12	15,908,218.89	88.6	15,823,718.00	15,227,359.87	96.2
	=====	=====	=====	=====	=====	=====

Richland Community College
Revenue Summary-Other Funds
For the month of December
1617

	Actual Rev 12/31/15	Actual Rev 06/30/16	%	Budget 1617	Actual Rev 12/31/16	%

Fund: 03 Oper & Maint Restricted						
Interest on Investments	.00	517.32	.0	100.00	29.90	29.9
Int on Cash/IL Funds Acc	221.71	683.52	32.4	500.00	923.37	184.7
Gifts/Donations	.00	435,386.00	.0	535,000.00	.00	.0
FundBalanceAppropriation	.00	.00	.0	95,800.00	.00	.0
Reimbursed Expenditures	.00	13,032.00	.0	.00	.00	.0

Total Revenue/Sources	221.71	449,618.84	.0	631,400.00	953.27	.2
=====						
Fund: 04 Bond & Interest Fund						
Current Taxes	2,392,171.33	2,403,247.98	99.5	3,295,396.00	3,291,556.23	99.9
Interest on Taxes	112.64	118.61	95.0	100.00	369.05	369.1
Int on Cash/IL Funds Acc	183.68	512.13	35.9	100.00	2,115.57	2115.6

Total Revenue/Sources	2,392,467.65	2,403,878.72	99.5	3,295,596.00	3,294,040.85	100.0
=====						
Fund: 05 Auxiliary Enterprises						
CPED Credit Revenue	163,934.46	342,422.96	47.9	327,000.00	198,924.54	60.8
NonCredit Revenue	91,882.82	142,147.52	64.6	162,000.00	78,504.59	48.5
ContractNoncreditRevenue	25,976.50	62,323.39	41.7	53,900.00	24,883.82	46.2
ICCB Credit Hour Grants	.00	29,016.72	.0	.00	.00	.0
Fitness Tuition	14,434.00	19,160.00	75.3	32,000.00	11,920.00	37.3
Fitness Membership Fees	6,686.67	21,599.17	31.0	20,000.00	8,990.00	45.0
Special Event Revenue	45,355.35	98,732.22	45.9	81,276.00	30,882.33	38.0
Clubs and Organizations	63,946.62	139,539.06	45.8	160,000.00	54,683.83	34.2
Int on Cash/IL Funds Acc	25.57	373.68	6.8	.00	474.17	.0
Shilling Community Cntr	18,563.75	34,396.25	54.0	35,000.00	15,373.50	43.9
Child Care Revenue	58,587.50	114,059.00	51.4	105,000.00	46,548.50	44.3
CCRS Paid Revenue	4,556.82	11,011.94	41.4	22,000.00	5,962.33	27.1
Child Care Transfer Rev	27,000.00	83,162.00	32.5	70,000.00	31,200.00	44.6
Copy Center Fees	20,015.28	72,514.56	27.6	36,000.00	18,608.76	51.7
Transfer In	.00	101,295.00	.0	75,000.00	.00	.0
Reimbursed Expenditures	47,959.72	47,959.72	100.0	.00	.00	.0
Revenue-Contractual	3,461.00	5,390.00	64.2	3,500.00	2,283.00	65.2
Revenue-Misc/OtherSource	5,460.35	11,050.85	49.4	11,700.00	3,906.73	33.4

Total Revenue/Sources	597,846.41	1,336,154.04	44.7	1,194,376.00	533,146.10	44.6
=====						

Richland Community College
Revenue Summary-Other Funds
For the month of December
1617

	Actual Rev 12/31/15	Actual Rev 06/30/16	%	Budget 1617	Actual Rev 12/31/16	%

Fund: 06 Restricted Purposes Fd						
Financial Aid	3,331,555.08	7,259,244.76	45.9	7,014,892.00	3,057,176.39	43.6
Interest on Investments	119.54	902.32	13.2	.00	84.24	.0
Int on Cash/IL Funds Acc	51.07	119.18	42.9	.00	100.14	.0
Sale of Equipment	.00	12,414.00	.0	.00	.00	.0
College Fair Revenue-PIE	4,675.00	7,602.11	61.5	.00	.00	.0
PartnersSaluteRevenuePIE	1,500.00	6,310.00	23.8	.00	.00	.0
YouthLeadershipRev-PIE	6,600.00	6,600.00	100.0	.00	.00	.0
Grants Revenue	231,720.88	1,196,619.11	19.4	1,541,671.47	449,829.77	29.2
Gifts/Donations	29,530.63	99,687.49	29.6	43,709.00	25,855.30	59.2
Contributions-PIE	1,858.00	1,887.75	98.4	.00	.00	.0
Transfer In	40,286.26	113,499.55	35.5	.00	.36	.0
FundBalanceAppropriation	1,198.38	71,538.97	1.7	43,093.00	.00	.0
Revenue-Contractual	.00	220,565.25	.0	8,000.00	7,989.00	99.9
Revenue-Misc/OtherSource	6,850.00	9,400.00	72.9	1,500.00	7,450.00	496.7

Total Revenue/Sources	3,655,944.84	9,006,390.49	40.6	8,652,865.47	3,548,485.20	41.0
=====						
Fund: 07 Working Cash Fund						
Bond Proceeds	.00	3,000,000.00	.0	.00	.00	.0
Interest on Corp Cash	1,550.24	9,462.43	16.4	5,000.00	10,107.91	202.2

Total Revenue/Sources	1,550.24	3,009,462.43	.1	5,000.00	10,107.91	202.2
=====						
Fund: 10 Trust & Agency Fund						
Club Revenue	18,985.00	30,682.47	61.9	28,100.00	16,615.85	59.1
Int on Cash/IL Funds Acc	12.87	149.72	8.6	.00	220.12	.0
College Fair Revenue-PIE	.00	.00	.0	3,900.00	3,575.00	91.7
PartnersSaluteRevenuePIE	.00	.00	.0	3,600.00	.00	.0
YouthLeadershipRev-PIE	.00	.00	.0	2,900.00	2,900.00	100.0
Transfer In	490.00	980.00	50.0	.00	.00	.0
Contributions	25,250.00	50,500.00	50.0	48,000.00	24,000.00	50.0

Total Revenue/Sources	44,737.87	82,312.19	54.4	86,500.00	47,310.97	54.7
=====						

Richland Community College
 Revenue Summary-Other Funds
 For the month of December
 1617

-----	Actual Rev 12/31/15	Actual Rev 06/30/16	%	Budget 1617	Actual Rev 12/31/16	%	-----
Fund: 11 Audit Fund							
Current Taxes	83,588.86	71,560.35	116.8	85,658.00	85,534.14	99.9	
Interest on Taxes	3.35	3.53	94.9	10.00	9.52	95.2	
Int on Cash/IL Funds Acc	10.39	64.76	16.0	45.00	89.21	198.2	

Total Revenue/Sources	83,602.60	71,628.64	116.7	85,713.00	85,632.87	99.9	
=====							
Fund: 12 Liab,Protect,Settle							
Current Taxes	1,448,752.80	1,448,204.57	100.0	1,656,986.00	1,655,065.53	99.9	
Interest on Taxes	67.91	121.36	56.0	200.00	185.19	92.6	
Insurance-StudentFees	15,648.00	16,920.00	92.5	20,000.00	12,828.00	64.1	
Interest on Investments	.00	26.03	.0	50.00	24.38	48.8	
Int on Cash/IL Funds Acc	212.92	1,215.15	17.5	800.00	2,587.83	323.5	

Total Revenue/Sources	1,464,681.63	1,466,487.11	99.9	1,678,036.00	1,670,690.93	99.6	
=====							

Richland Community College
Expenditure Summary by Major Function
For the month of December
50% of Fiscal Year 1617

	Budget 1617	** Actual Expended ** 12/31/2016	%	Encumbered	*** Unencumbered *** Amount	%
Fund: Education Fund						
Continuing & Prof Ed	545,113.99	240,797.81	44.17	3,346.15	300,970.03	55.21
Office of Academic Svcs	405,218.75	192,603.75	47.53	.00	212,615.00	52.47
Business and Technology	76,108.59	148.43	.20	.00	75,960.16	99.80
Liberal Arts	2,207,063.00	1,023,694.21	46.38	.00	1,183,368.79	53.62
Math, Science & Business	2,117,367.50	992,680.76	46.88	940.86	1,123,745.88	53.07
Health Professions	2,081,893.02	937,612.20	45.04	5,410.60	1,138,870.22	54.70
Workforce Development	633,435.99	282,009.10	44.52	777.81	350,649.08	55.36
Student Success	1,128,121.22	549,650.28	48.72	.00	578,470.94	51.28
Auxiliary Services	98,246.00	47,406.57	48.25	.00	50,839.43	51.75
Academic Support-LRC	413,367.13	217,890.05	52.71	1,210.22	194,266.86	47.00
Technical Services Supp	413,568.00	252,188.96	60.98	7,115.80	154,263.24	37.30
Institutional Support	3,129,707.81	1,561,195.86	49.88	106,970.65	1,461,541.30	46.70
Scholarship and Waivers	707,000.00	358,766.51	50.74	.00	348,233.49	49.26
Transfer Out	85,000.00	.00	.00	.00	85,000.00	100.00
Total Education Fund	14,041,211.00	6,656,644.49	47.41	125,772.09	7,258,794.42	51.70
Fund: Operations & Maint						
Maintenance	1,799,007.00	834,770.87	46.40	367,650.18	596,585.95	33.16
Total Operations & Maint	1,799,007.00	834,770.87	46.40	367,650.18	596,585.95	33.16
Fund: Oper & Maint Restricted						
Protection, Health, Safety	592,000.00	91,899.55	15.52	217,761.95	282,338.50	47.69
Maintenance	39,400.00	.00	.00	.00	39,400.00	100.00
Liability Protection	.00	.00	.00	.00	.00	.00
Total Oper & Maint Restricted	631,400.00	91,899.55	14.55	217,761.95	321,738.50	50.96
Fund: Bond & Interest Fund						
Bond and Interest	3,295,596.00	2,906,723.61	88.20	.00	388,872.39	11.80
Total Bond & Interest Fund	3,295,596.00	2,906,723.61	88.20	.00	388,872.39	11.80
Fund: Auxiliary Enterprises						
Continuing & Prof Ed	139,957.00	66,002.50	47.16	.00	73,954.50	52.84
Instructional Programs	535,588.00	277,079.46	51.73	16,337.53	242,171.01	45.22
Auxiliary Services	518,831.00	219,494.30	42.31	40,793.42	258,543.28	49.83
Total Auxiliary Enterprises	1,194,376.00	562,576.26	47.10	57,130.95	574,668.79	48.11

Richland Community College
Expenditure Summary by Major Function
For the month of December
50% of Fiscal Year 1617

	Budget 1617	** Actual Expended ** 12/31/2016	%	Encumbered	*** Unencumbered Amount	*** %
Fund: Restricted Purposes Fd						
Grants	1,699,773.47	705,695.23	41.52	50,782.61	943,295.63	55.50
Financial Aid	6,953,092.00	3,292,923.18	47.36	.00	3,660,168.82	52.64
Transfer Out	.00	.36	.00	.00	-.36	.00
Total Restricted Purposes Fd	8,652,865.47	3,998,618.77	46.21	50,782.61	4,603,464.09	53.20
Fund: Working Cash Fund						
Transfer Out	5,000.00	.00	.00	.00	5,000.00	100.00
Total Working Cash Fund	5,000.00	.00	.00	.00	5,000.00	100.00
Fund: Trust & Agency Fund						
Office of Academic Svcs	10,400.00	3,366.83	32.37	.00	7,033.17	67.63
Student Engagement	76,100.00	38,176.32	50.17	285.00	37,638.68	49.46
Total Trust & Agency Fund	86,500.00	41,543.15	48.03	285.00	44,671.85	51.64
Fund: Audit Fund						
Institutional Support	16,033.00	8,162.05	50.91	.00	7,870.95	49.09
Audit	45,200.00	45,200.00	100.00	.00	.00	.00
Contingency	24,480.00	.00	.00	.00	24,480.00	100.00
Total Audit Fund	85,713.00	53,362.05	62.26	.00	32,350.95	37.74
Fund: Liab,Protect,Settle						
Liability Protection	1,592,438.00	772,914.35	48.54	231,993.19	587,530.46	36.90
Contingency	85,598.00	.00	.00	.00	85,598.00	100.00
Total Liab,Protect,Settle	1,678,036.00	772,914.35	46.06	231,993.19	673,128.46	40.11

Richland Community College
Expenditure Summary-Operating Funds
For the month of December
50% of Fiscal Year 1617

	Actual Exp 12/31/15	** Actual Expense ** 06/30/16	%	Budget 1617	*** Actual Expense ** 12/31/16	%	Encumbered	*** Unencumbered ***	%
Fund: Education Fund									
Salaries	5,298,985.80	10,582,707.74	50.1	10,101,081.00	4,665,317.29	46.2	.00	5,435,763.71	53.8
Employee Benefits	1,033,112.56	1,980,621.08	52.2	1,872,557.00	893,930.52	47.7	.00	978,626.48	52.3
Contractual Services	233,845.24	303,960.16	76.9	314,915.00	240,275.91	76.3	20,450.51	54,188.58	17.2
Commodities	432,716.00	672,662.18	64.3	676,307.00	355,361.82	52.5	75,296.86	245,648.32	36.3
Travel	32,226.70	76,852.04	41.9	65,451.00	54,051.22	82.6	3,420.25	7,979.53	12.2
Fixed Charges	35,205.60	89,317.53	39.4	88,400.00	29,617.73	33.5	26,532.47	32,249.80	.4
Capital Outlay	.00	.00	.0	.00	.00	.0	.00	.00	.0
Other	473,088.71	921,993.87	51.3	837,500.00	418,090.00	49.9	72.00	419,338.00	50.1
Transfer Out	40,286.26	214,794.43	18.8	85,000.00	.00	.0	.00	85,000.00	100.0
Contingency	.00	.00	.0	.00	.00	.0	.00	.00	.0
Total Expenditures	7,579,466.87	14,842,909.03	51.1	14,041,211.00	6,656,644.49	47.4	125,772.09	7,258,794.42	51.7
Fund: Operations & Maint									
Salaries	195,810.79	354,319.33	55.3	282,708.00	127,910.45	45.2	.00	154,797.55	54.8
Employee Benefits	58,304.43	105,303.95	55.4	84,278.00	41,429.77	49.2	.00	42,848.23	50.8
Contractual Services	215,398.21	487,793.35	44.2	527,201.00	224,835.92	42.6	272,936.11	29,428.97	5.6
Commodities	53,648.22	136,211.86	39.4	120,050.00	39,916.41	33.2	11,375.40	68,758.19	57.3
Travel	114.77	320.65	35.8	950.00	191.48	20.2	.00	758.52	79.8
Fixed Charges	334,229.74	733,099.66	45.6	780,555.00	398,411.84	51.0	83,338.67	298,804.49	.4
Capital Outlay	6,363.73	269,399.14	2.4	3,265.00	2,075.00	63.6	.00	1,190.00	36.4
Contingency	.00	.00	.0	.00	.00	.0	.00	.00	.0
Total Expenditures	863,869.89	2,086,447.94	41.4	1,799,007.00	834,770.87	46.4	367,650.18	596,585.95	33.2
Total Operating Funds									
Salaries	5,494,796.59	10,937,027.07	50.2	10,383,789.00	4,793,227.74	46.2	.00	5,590,561.26	53.8
Employee Benefits	1,091,416.99	2,085,925.03	52.3	1,956,835.00	935,360.29	47.8	.00	1,021,474.71	52.2
Contractual Services	449,243.45	791,753.51	56.7	842,116.00	465,111.83	55.2	293,386.62	83,617.55	9.9
Commodities	486,364.22	808,874.04	60.1	796,357.00	395,278.23	49.6	86,672.26	314,406.51	39.5
Travel	32,341.47	77,172.69	41.9	66,401.00	54,242.70	81.7	3,420.25	8,738.05	13.2
Fixed Charges	369,435.34	822,417.19	44.9	868,955.00	428,029.57	49.3	109,871.14	331,054.29	38.1
Capital Outlay	6,363.73	269,399.14	2.4	3,265.00	2,075.00	63.6	.00	1,190.00	36.4
Other	473,088.71	921,993.87	51.3	837,500.00	418,090.00	49.9	72.00	419,338.00	50.1
Transfer Out	40,286.26	214,794.43	18.8	85,000.00	.00	.0	.00	85,000.00	100.0
Contingency	.00	.00	.0	.00	.00	.0	.00	.00	.0
Total Expenditures	8,443,336.76	16,929,356.97	49.9	15,840,218.00	7,491,415.36	47.3	493,422.27	7,855,380.37	49.6

Auxiliary Enterprises Fund
 Instructional Programs
 Statement of Revenue and Expense
 Cash Basis
 DEC 1617

	Actual	Budget
Continuing and Professional Education		

Revenues:		
Fitness Center	20,910.00	52,000.00
6000 CPED Administration	15,112.07	22,000.00
6001 CDL	118,100.00	206,000.00
6002 Computer & Technology	3,386.75	16,400.00
6003 Dance	28,539.09	55,100.00
6004 Hobby & Leisure	15,527.00	43,000.00
6007 Safety-Industrial	83,037.54	131,100.00
6008 Shilling Rentals	15,373.50	35,000.00
6013 Culinary Arts	6,851.50	18,000.00
6027 Manufacturing Camp	20,000.00	15,000.00
	-----	-----
Total Revenues	326,837.45	593,600.00
	-----	-----
Expenses:		
Fitness Center	21,646.62	44,850.00
6000 CPED Administration	64,677.44	139,957.00
6001 CDL	90,972.51	170,232.00
6002 Computer & Technology	6,795.69	19,795.00
6003 Dance	23,720.94	47,012.00
6004 Hobby & Leisure	34,444.95	70,285.00
6007 Safety-Industrial	66,484.09	143,054.00
6008 Shilling Rentals	8,346.02	20,236.00
6013 Culinary Arts	5,545.80	12,830.00
6027 Manufacturing Camp	20,000.00	15,000.00
	-----	-----
Total Expenses	342,634.06	683,251.00
	-----	-----
Net Income (Loss)	(15,796.61)	(89,651.00)
	=====	=====

Note: Credit Hour Reimbursement Revenue included above 0.00

Auxiliary Enterprises Fund
 Outdoor Events
 Statement of Revenue and Expense
 Cash Basis
 DEC 1617

	Actual	Budget
Revenues:		
6014 Dance Productions	15,154.00	35,000.00
6019 Outdoor Events Admin	0.00	11,963.00
6030 Misc Events	9,135.00	18,600.00
	-----	-----
Total Revenues	24,289.00	65,563.00
	-----	-----
Expenses:		
6014 Dance Productions	9,167.36	27,362.00
6019 Outdoor Events Admin	15,278.20	36,251.00
6030 Misc Events	510.99	1,950.00
	-----	-----
Total Expenses	24,956.55	65,563.00
	-----	-----
Net Income (Loss)	(667.55)	.00
	=====	=====

Auxiliary Enterprises Fund
 Workforce Development
 Statement of Revenue and Expense
 Cash Basis
 DEC 1617

	Actual	Budget
Revenues:		
6009 Traffic Safety	11,779.00	37,000.00
8907 Culinary Restaurant	33,240.74	83,500.00
8908 Coffee Shop	21,364.79	59,500.00
8915 Misc Culinary Events	2,972.00	4,000.00
	-----	-----
Total Revenues	69,356.53	184,000.00
	-----	-----
Expenses:		
6009 Traffic Safety	20,832.58	37,106.00
8907 Culinary Restaurant	30,058.07	56,600.00
8908 Coffee Shop	23,898.86	54,000.00
8915 Misc Culinary Events	2,036.76	2,900.00
	-----	-----
Total Expenses	76,826.27	150,606.00
	-----	-----
Net Income (Loss)	(7,469.74)	33,394.00
	=====	=====

Richland Community College
 Restricted Purposes Fund-Grants
 DEC 1617

	Grant Period	Budget	* Actual Expense	% *	Encumbered	** Unencumbered	% **
Federally Funded Grants							

11117	ADM Sequestration Grant 07/01/2010 - 12/31/2017	76,020.00	39,904.70	52.49	1,141.77	34,973.53	46.01
11696	DCP-STOP Act Grnt 09/30/2015 - 09/29/2016	30,756.70	30,756.70	100.00	0.00	0.00	.00
11795	DCP-Strategic Prevention 07/01/2016 - 06/30/2017	150,000.00	47,770.65	31.85	7,942.77	94,286.58	62.86
11615	Intelligent Monitor Sys 10/02/2015 - 09/30/2018	0.00	5,455.69	0.00	0.00	-5,455.69	0.00
11680	TRIO Grant 09/01/2015 - 08/31/2016	64,171.77	63,997.70	99.73	0.00	174.07	.27
11780	TRIO Grant 09/01/2016 - 08/31/2017	291,341.00	93,244.75	32.01	0.00	198,096.25	67.99
Total		612,289.47	281,130.19	45.91	9,084.54	322,074.74	52.60
State Funded Grants							

11654	Adult Ed Performance Grt 07/01/2015 - 12/31/2016	58,025.00	30,527.06	52.61	3,039.60	24,458.34	42.15
11672	Adult Ed State Basic 07/01/2015 - 12/31/2016	131,500.00	91,209.28	69.36	14,579.12	25,711.60	19.55
11718	Hwy Construct Career Grt 07/01/2016 - 06/30/2017	354,400.00	126,200.41	35.61	1,000.00	227,199.59	64.11
11764	SOS Literacy Grant 07/01/2016 - 06/30/2017	67,000.00	40,663.72	60.69	0.00	26,336.28	39.31
Total		610,925.00	288,600.47	47.24	18,618.72	303,705.81	49.71
Locally Funded Grants							

11681	Bridging The Gap SU16 05/20/2016 - 08/31/2016	9,821.00	1,210.51	12.33	0.00	8,610.49	87.67
8999	Decatur Comm Partnership 10/01/2007 -	39,500.00	3,346.99	8.47	0.00	36,153.01	91.53
Total		49,321.00	4,557.50	9.24	0.00	44,763.50	90.76
Cash/RCC Restricted Programs							

11458	Project READ 07/01/2013 -	40,060.00	25,544.71	63.77	0.00	14,515.29	36.23
EQUI	Reserved for Equipment 07/01/2005 -	8,033.00	2,032.94	25.31	6,000.00	0.06	.00
Total		48,093.00	27,577.65	57.34	6,000.00	14,515.35	30.18

Richland Community College
 Restricted Purposes Fund-Grants
 DEC 1617

	Grant Period	Budget	* Actual Expense	% *	Encumbered	** Unencumbered	% **
RCC-Foundation Funded Grants							

11733	Foundation Gifts to RCC 07/01/2016 - 06/30/2017	28,709.00	20,164.27	70.24	0.00	8,544.73	29.76
Total		28,709.00	20,164.27	70.24	0.00	8,544.73	29.76

Fed Funded through State							

11712	Carl Perkins-ICCB 07/01/2016 - 06/30/2017	181,733.00	61,066.53	33.60	6,705.38	113,961.09	62.71
11732	Federal Adult Ed Basic 07/01/2016 - 06/30/2017	76,109.98	1,607.09	2.11	0.00	74,502.89	97.89
11713	Perkins Leadership Suppl 07/01/2016 - 06/30/2017	10,000.00	288.92	2.89	0.00	9,711.08	97.11
11756	Program Improvement Grnt 07/01/2016 - 06/30/2017	20,793.00	700.00	3.37	10,373.97	9,719.03	46.74
Total		288,635.98	63,662.54	22.06	17,079.35	207,894.09	72.03
Total Grants		1,637,973.45	685,692.62	41.86	50,782.61	901,498.22	55.04

Richland Community College

ACCOUNT SUMMARY

DEC 1617

Fund: Education Fund	Month	Full Year	Year to Date		Pct	Variance
Acct Description	Actual	Budget	Actual	Encumbered		
51100 Administrative Staff Sal	125,805.00	1,512,184.00	718,289.39	0.00	47.5	793,894.61
51200 Professional/Tech Salary	54,067.99	631,499.00	330,877.52	0.00	52.4	300,621.48
51201 Professional/Tech-PT	1,283.20	20,000.00	8,922.43	0.00	44.6	11,077.57
51202 Professional/Tech-PT	2,671.33	28,050.00	20,858.49	0.00	74.4	7,191.51
51310 F/T Faculty Salary	355,560.54	4,005,927.00	1,601,022.43	0.00	40.0	2,404,904.57
51315 F/T Faculty-Summer Sal	0.00	323,324.00	284,064.41	0.00	87.9	39,259.59
51320 P/T Faculty Salary	84,228.78	920,445.00	382,153.86	0.00	41.5	538,291.14
51325 P/T Faculty-Summer Sal	0.00	82,785.00	42,911.67	0.00	51.8	39,873.33
51340 Overload Salary	75,304.18	477,938.00	251,684.60	0.00	52.7	226,253.40
51345 Clinical Risk Stipends	3,511.12	35,700.00	18,060.04	0.00	50.6	17,639.96
51350 Independent Study Salary	10,517.50	31,000.00	18,570.00	0.00	59.9	12,430.00
51353 Proficiency Exam Salary	0.00	0.00	183.75	0.00	.0	-183.75
51356 Subs Instructors Salary	489.94	6,500.00	3,546.39	0.00	54.6	2,953.61
51360 LabFacilitators	233.93	20,000.00	7,272.97	0.00	36.4	12,727.03
51362 Faculty Tutors Salary	1,873.26	90,000.00	27,446.20	0.00	30.5	62,553.80
51400 Supervisory Staff Salary	43,330.60	516,637.00	260,890.55	0.00	50.5	255,746.45
51500 Academic Support Salary	11,720.87	179,702.00	82,305.01	0.00	45.8	97,396.99
51502 Academic Support-PT	11,679.39	106,000.00	95,743.15	0.00	90.3	10,256.85
51610 F/T Classified Salary	78,478.89	977,110.00	457,957.24	0.00	46.9	519,152.76
51620 P/T Classified Salary	3,069.54	50,300.00	22,573.85	0.00	44.9	27,726.15
51800 Student Workers Salary	367.13	26,500.00	5,783.31	0.00	21.8	20,716.69
51906 Interpreter Salary	7,173.64	30,000.00	14,615.28	0.00	48.7	15,384.72
51912 Test Proctor Salary	1,343.57	6,000.00	4,492.39	0.00	74.9	1,507.61
51918 Overtime Wages	427.35	3,500.00	1,342.36	0.00	38.4	2,157.64
51930 Car Allowance	750.00	8,250.00	3,750.00	0.00	45.5	4,500.00
51935 SURS Fringe Benefit	0.00	11,750.00	0.00	0.00	.0	11,750.00
52080 SURS-RetireeHealthContri	4,083.61	43,601.00	22,308.54	0.00	51.2	21,292.46
52100 EmployeeBenefitsTotal	0.00	35,000.00	2,426.09	0.00	6.9	32,573.91
52101 Group Medical Ins	139,321.01	1,642,407.00	792,059.73	0.00	48.2	850,347.27
52102 Group Dental Ins	5,159.51	60,513.00	29,595.05	0.00	48.9	30,917.95
52104 Group Life Ins	2,654.82	31,641.00	15,212.57	0.00	48.1	16,428.43
52105 Group LTD Ins	1,624.38	19,395.00	9,317.04	0.00	48.0	10,077.96
52750 Staff/Family Waivers	0.00	40,000.00	23,011.50	0.00	57.5	16,988.50
53200 Consultants/Workshops	0.00	0.00	0.00	6,820.00	.0	-6,820.00
53205 Admin Computer-Maint	0.00	209,600.00	195,869.58	7,949.50	97.2	5,780.92
53400 Equip Repair/Maint Agree	215.52	28,750.00	6,708.75	3,822.00	36.6	18,219.25
53500 Legal Services-Admin	330.15	30,000.00	6,949.75	1,627.00	28.6	21,423.25
53900 Contractual-Other	1,670.61	19,690.00	11,581.58	232.01	60.0	7,876.41
53975 Professional Fees	0.00	9,000.00	5,376.25	0.00	59.7	3,623.75
53985 Accreditation Fees	5,475.00	15,675.00	12,850.00	0.00	82.0	2,825.00
53993 Employee Recognition EAT	0.00	1,000.00	880.00	0.00	88.0	120.00
53994 Employee Awards	0.00	600.00	60.00	0.00	10.0	540.00
53998 Student Awards	0.00	600.00	0.00	0.00	.0	600.00
54101 Office Supplies	1,516.89	24,180.00	9,118.29	0.00	37.7	15,061.71
54102 Instructional Supplies	29,614.67	100,700.00	49,139.85	4,574.38	53.3	46,985.77
54200 Printing	4,326.05	32,200.00	12,908.27	11,677.12	76.4	7,614.61
54205 Credit Schedules	0.00	10,000.00	0.00	0.00	.0	10,000.00
54210 Catalog Printing	0.00	6,000.00	2,652.88	0.00	44.2	3,347.12
54400 Materials	1,164.29	45,952.80	9,760.11	934.47	23.3	35,258.22
54401 Audio Visual Materials	0.00	8,300.00	1,815.11	1,122.70	35.4	5,362.19
54402 Postage	1,099.88	26,000.00	6,962.00	6,820.68	53.0	12,217.32

Richland Community College

ACCOUNT SUMMARY

DEC 1617

Fund: Education Fund	Month	Full Year	Year to Date		Pct	Variance
Acct Description	Actual	Budget	Actual	Encumbered		
54408 Computer Software	1,118.50	145,502.00	118,412.06	3,398.34	83.7	23,691.60
54413 Transcripts	0.00	25,000.00	0.00	0.00	.0	25,000.00
54515 Reference Materials	0.00	1,000.00	0.00	0.00	.0	1,000.00
54520 Books-Library Collection	2,145.21	11,500.00	4,125.54	0.00	35.9	7,374.46
54600 Publications & Dues	8,566.17	125,805.00	98,156.48	140.00	78.1	27,508.52
54700 Advertising	8,594.00	110,000.00	41,685.70	46,064.17	79.8	22,250.13
54705 Specialities	167.20	167.20	-47.20	0.00	28.2	214.40
54710 WYSE Activities	0.00	1,000.00	0.00	565.00	56.5	435.00
54905 Graphic Supplies	0.00	2,500.00	556.11	0.00	22.2	1,943.89
54908 Laundry/Linen Supplies	0.00	500.00	116.62	0.00	23.3	383.38
55100 Meeting Expense	392.74	3,883.88	3,663.76	0.00	94.3	220.12
55150 Registration Fees	6,400.00	2,063.00	8,168.00	0.00	395.9	-6,105.00
55200 Travel-In State	192.80	21,025.35	2,519.45	138.00	12.6	18,367.90
55204 Travel-In State Mileage	723.60	9,300.00	1,784.75	1,312.20	33.3	6,203.05
55300 Travel-Out of State	0.00	4,178.77	1,992.25	1,970.05	94.8	216.47
55400 Recruitment	0.00	25,000.00	35,923.01	0.00	143.7	-10,923.01
56200 Equipment Rental	461.13	30,000.00	10,728.17	19,192.47	99.7	79.36
56800 Credit Card Fees	746.62	20,000.00	11,743.39	0.00	58.7	8,256.61
56810 Collection Co Charges	0.00	6,000.00	0.00	0.00	.0	6,000.00
56815 Graduation Expense	0.00	18,000.00	213.61	2,760.00	16.5	15,026.39
57500 Telephone	0.00	600.00	0.00	0.00	.0	600.00
57700 Telecommunications	1,835.00	13,800.00	6,932.56	4,580.00	83.4	2,287.44
59040 Write-Offs	17,709.09	240,000.00	116,288.77	0.00	48.5	123,711.23
59300 Chargeback Expense	0.00	25,000.00	29,989.91	0.00	120.0	-4,989.91
59405 Tuition Waiver	4,760.00	340,000.00	186,050.83	0.00	54.7	153,949.17
59415 Illinois Veterans Grants	0.00	72,000.00	5,842.00	0.00	8.1	66,158.00
59416 Unfunded ING/MIA/POW	0.00	30,000.00	20,595.00	0.00	68.7	9,405.00
59901 Contributions	4,000.00	118,000.00	55,200.00	0.00	46.8	62,800.00
59965 Bank Service Charges	492.32	7,500.00	3,476.95	72.00	47.3	3,951.05
59999 Expense-Other	352.14	5,000.00	646.54	0.00	12.9	4,353.46
	1,130,800.66	13,956,211.00	6,656,644.49	125,772.09	48.6	7,173,794.42
71000 Transfer Out	0.00	85,000.00	0.00	0.00	0.0	85,000.00
01 Education Fund	1,130,800.66	14,041,211.00	6,656,644.49	125,772.09	48.3	7,258,794.42

Richland Community College

ACCOUNT SUMMARY

DEC 1617

Fund: Operations & Maint Acct Description	Month Actual	Full Year Budget	Year to Date -----		Pct	Variance
			Actual	Encumbered		
51100 Administrative Staff Sal	1,329.29	32,624.00	13,932.04	0.00	42.7	18,691.96
51200 Professional/Tech Salary	1,025.10	12,896.00	5,477.80	0.00	42.5	7,418.20
51400 Supervisory Staff Salary	7,134.77	81,059.00	37,878.95	0.00	46.7	43,180.05
51610 F/T Classified Salary	2,170.88	26,202.00	13,088.28	0.00	50.0	13,113.72
51700 Custodial,Maint Stf Sal	9,353.36	125,927.00	55,916.54	0.00	44.4	70,010.46
51918 Overtime Wages	0.00	4,000.00	1,616.84	0.00	40.4	2,383.16
52080 SURS-RetireeHealthContri	122.22	1,394.00	706.66	0.00	50.7	687.34
52101 Group Medical Ins	6,074.00	72,890.00	37,421.63	0.00	51.3	35,468.37
52102 Group Dental Ins	218.75	2,660.00	1,352.96	0.00	50.9	1,307.04
52104 Group Life Ins	94.72	1,137.00	568.34	0.00	50.0	568.66
52105 Group LTD Ins	58.03	697.00	348.18	0.00	50.0	348.82
52750 Staff/Family Waivers	0.00	5,500.00	1,032.00	0.00	18.8	4,468.00
53400 Equip Repair/Maint Agree	1,021.18	84,890.00	34,424.81	19,366.86	63.4	31,098.33
53405 Telephone Maint Agree	0.00	2,000.00	0.00	0.00	.0	2,000.00
53410 Custodial Services	34,720.00	390,780.00	168,935.75	240,012.00	104.6	-18,167.75
53415 Security	385.78	9,534.00	3,852.67	4,603.28	88.7	1,078.05
53420 Building Repair/Maint	2,672.34	2,672.00	2,672.34	0.00	100.0	-0.34
53900 Contractual-Other	3,094.25	17,900.00	6,990.25	2,135.00	51.0	8,774.75
53910 Pest Control	1,880.00	12,000.00	5,629.80	5,105.00	89.5	1,265.20
53915 Snow/Grounds	795.00	7,425.00	2,330.30	1,713.97	54.5	3,380.73
54101 Office Supplies	279.28	1,200.00	603.28	0.00	50.3	596.72
54104 Maintenance Supplies	7,404.57	88,050.00	22,537.92	8,087.46	34.8	57,424.62
54105 Vehicle Expense	2,284.00	18,600.00	5,395.96	2,500.00	42.5	10,704.04
54107 Wind Turbine Maintenance	0.00	5,500.00	9,015.17	0.00	163.9	-3,515.17
54200 Printing	0.17	450.00	201.31	0.00	44.7	248.69
54400 Materials	0.00	700.00	22.50	0.00	3.2	677.50
54600 Publications & Dues	325.00	450.00	400.00	0.00	88.9	50.00
54700 Advertising	0.00	100.00	46.72	0.00	46.7	53.28
54910 Uniforms	357.50	5,000.00	1,693.55	787.94	49.6	2,518.51
55100 Meeting Expense	0.00	150.00	24.43	0.00	16.3	125.57
55150 Registration Fees	0.00	300.00	150.00	0.00	50.0	150.00
55200 Travel-In State	0.00	500.00	17.05	0.00	3.4	482.95
56100 Facility Rental	11,139.25	133,105.00	66,264.18	66,832.86	100.0	7.96
56200 Equipment Rental	0.00	90,000.00	44,002.36	0.00	48.9	45,997.64
56400 Interest Expense	0.00	6,000.00	3,105.00	0.00	51.8	2,895.00
56600 Install Fymt Lease/Purch	2,177.80	79,880.00	58,013.41	12,937.53	88.8	8,929.06
56750 Property Taxes	0.00	17,400.00	16,327.75	0.00	93.8	1,072.25
57150 Propane	0.00	1,000.00	0.00	0.00	.0	1,000.00
57300 Electricity and Nat Gas	30,048.00	362,890.00	167,219.96	0.00	46.1	195,670.04
57400 Water,Sewage	2,857.96	28,100.00	17,583.54	488.56	64.3	10,027.90
57500 Telephone	1,979.59	37,500.00	17,823.83	1,393.95	51.2	18,282.22
57600 Refuse Disposal	1,596.30	20,480.00	8,071.81	1,685.77	47.6	10,722.42
57700 Telecommunications	0.00	4,200.00	0.00	0.00	.0	4,200.00
58400 Building Improvements	0.00	1,190.00	0.00	0.00	.0	1,190.00
58700 Equipment-Service	0.00	2,075.00	2,075.00	0.00	100.0	0.00
	132,599.09	1,799,007.00	834,770.87	367,650.18	66.8	596,585.95
71000 Transfer Out	0.00	0.00	0.00	0.00	0.0	0.00
02 Operations & Maint	132,599.09	1,799,007.00	834,770.87	367,650.18	66.8	596,585.95

Richland Community College
Expenditure Summary by Cost Center
For the month of December
50% of Fiscal Year 1617

	Budget 1617	** Actual Expended ** 12/31/2016	%	Encumbered	*** Unencumbered ***	**** %
Fund: Education Fund						
Costs for Continuing & Prof Ed						
Automotive-Tech Occ	97,378.13	52,725.58	54.15	470.89	44,181.66	45.37
Collision Repair Tech	85,745.50	36,612.69	42.70	474.15	48,658.66	56.75
Diesel Med/Hvy Trk Tech	87,685.68	29,048.50	33.13	2,302.89	56,334.29	64.25
Heating,Vent,AC-Tech Occ	85,616.55	31,452.52	36.74	.00	54,164.03	63.26
Welding-Technical Occ	188,688.13	90,958.52	48.21	98.22	97,631.39	51.74
Total Continuing & Prof Ed	545,113.99	240,797.81	44.17	3,346.15	300,970.03	55.21
Costs for Office of Academic Srvc						
Honors Program	.00	1,207.14	.00	.00	-1,207.14	.00
Online Learning	131,317.46	65,111.05	49.58	.00	66,206.41	50.42
Academic Success	324,259.75	154,177.62	47.55	.00	170,082.13	52.45
Math Enrichment Center	80,959.00	37,218.99	45.97	.00	43,740.01	54.03
Total Office of Academic Srvc	536,536.21	257,714.80	48.03	.00	278,821.41	51.97
Costs for Business and Technology						
Dean-Business/Technology	76,108.59	148.43	.20	.00	75,960.16	99.80
Costs for Liberal Arts						
Dean-Liberal Arts	115,660.51	44,115.24	38.14	.00	71,545.27	61.86
Art-Baccalaureate	150,435.35	71,968.59	47.84	.00	78,466.76	52.16
Erlanson Art Gallery	1,200.00	.00	.00	.00	1,200.00	100.00
African Amer Stu-Baccal	66,611.20	32,108.69	48.20	.00	34,502.51	51.80
Engl/Human/Journal-Bacca	822,004.05	362,984.12	44.16	.00	459,019.93	55.84
Foreign Lang-Baccal	90,182.00	46,571.14	51.64	.00	43,610.86	48.36
Music-Baccalaureate	26,650.00	16,759.13	62.89	.00	9,890.87	37.11
Dance-Baccalaureate	1,974.00	1,035.75	52.47	.00	938.25	47.53
Philosophy-Baccalaureate	128,150.00	52,611.20	41.05	.00	75,538.80	58.95
Speech/Forensic/Drama	137,153.66	85,638.47	62.44	.00	51,515.19	37.56
EarlyChildhoodEduc-AAS	90,164.52	44,246.61	49.07	.00	45,917.91	50.93
Education-Baccalaureate	27,161.00	10,851.66	39.95	.00	16,309.34	60.05
History-Baccalaureate	178,257.47	86,882.31	48.74	.00	91,375.16	51.26
Political Sci-Baccal	22,053.41	10,736.60	48.68	.00	11,316.81	51.32
Psychology-Baccalaureate	242,777.30	103,280.85	42.54	.00	139,496.45	57.46
Sociology-Baccalaureate	106,628.53	53,903.85	50.55	.00	52,724.68	49.45
Total Liberal Arts	2,207,063.00	1,023,694.21	46.38	.00	1,183,368.79	53.62
Costs for Math, Science & Business						
Dean-Math Science Busine	159,011.35	74,330.23	46.75	940.86	83,740.26	52.66
Accounting/Business	337,853.10	148,535.96	43.96	.00	189,317.14	56.04
Information Tech-OccTech	244,929.42	113,266.49	46.24	.00	131,662.93	53.76
Office Tech-Bus Occ	16,313.00	5,866.71	35.96	.00	10,446.29	64.04
Drafting/DesignEngineer	70,849.93	34,275.28	48.38	.00	36,574.65	51.62
Math-Baccalaureate	508,523.49	237,786.12	46.76	.00	270,737.37	53.24
Phys Sci/Physic-Baccal	84,518.12	34,703.73	41.06	.00	49,814.39	58.94

Richland Community College
Expenditure Summary by Cost Center
For the month of December
50% of Fiscal Year 1617

	Budget 1617	** Actual Expended ** 12/31/2016	%	Encumbered	*** Unencumbered ***	**** %
General Science	10,873.00	8,549.03	78.63	.00	2,323.97	21.37
Biology-Baccalaureate	417,255.58	198,298.75	47.52	.00	218,956.83	52.48
Chemistry-Baccalaureate	133,155.82	63,238.32	47.49	.00	69,917.50	52.51
Earth Science-Baccal	20,711.01	9,126.10	44.06	.00	11,584.91	55.94
Economics-Baccalaureate	76,813.00	42,985.19	55.96	.00	33,827.81	44.04
Health Ed/Rec-Baccal	2,954.50	2,386.50	80.78	.00	568.00	19.22
CriminalJustice-Tech Occ	33,606.18	19,332.35	57.53	.00	14,273.83	42.47
Total Math, Science & Busines	2,117,367.50	992,680.76	46.88	940.86	1,123,745.88	53.07
Costs for Health Professions						
Dean-Health Professions	197,565.95	95,634.57	48.41	.00	101,931.38	51.59
Allied Health	199,377.00	105,001.31	52.66	.00	94,375.69	47.34
Human Simulator	85,559.50	33,584.29	39.25	3,946.68	48,028.53	56.13
Radiology Tech-Hlth Occ	223,542.00	124,498.70	55.69	1,312.20	97,731.10	43.72
Surgical Tech-Health Occ	183,833.57	82,907.75	45.10	113.00	100,812.82	54.84
Fire Science-Tech Occ	47,893.00	23,724.05	49.54	.00	24,168.95	50.46
Nursing LPN -Health Occ	151,716.00	52,785.87	34.79	.00	98,930.13	65.21
Health Information Tech	211,434.00	105,839.07	50.06	.00	105,594.93	49.94
AAS Nursing -Health Occ	780,972.00	313,636.59	40.16	38.72	467,296.69	59.84
Total Health Professions	2,081,893.02	937,612.20	45.04	5,410.60	1,138,870.22	54.70
Costs for Workforce Development						
GED-AB & ASE	16,542.69	3,087.78	18.67	.00	13,454.91	81.33
Culinary Arts	228,590.59	119,467.25	52.26	730.30	108,393.04	47.42
Engineering-Baccal	26,924.00	8,933.65	33.18	.00	17,990.35	66.82
Horticulture-Bus Occup	137,196.08	53,036.44	38.66	.00	84,159.64	61.34
Engineering Technology	224,182.63	97,483.98	43.48	47.51	126,651.14	56.49
Total Workforce Development	633,435.99	282,009.10	44.52	777.81	350,649.08	55.36
Costs for Student Success						
Admission & Recruitment	237,037.76	95,397.82	40.25	.00	141,639.94	59.75
Advising and Records	281,140.07	125,990.21	44.81	.00	155,149.86	55.19
Counseling Services	192,144.00	99,235.39	51.65	.00	92,908.61	48.35
Career Services	55,971.50	29,050.36	51.90	.00	26,921.14	48.10
Student Engagement	50,308.00	24,131.05	47.97	.00	26,176.95	52.03
Fin Aid & Vet Affairs	265,755.89	153,444.79	57.74	.00	112,311.10	42.26
Student Life	45,764.00	22,400.66	48.95	.00	23,363.34	51.05
Total Student Success	1,128,121.22	549,650.28	48.72	.00	578,470.94	51.28
Costs for Auxiliary Services						
Copy Center	98,246.00	47,406.57	48.25	.00	50,839.43	51.75

Richland Community College
Expenditure Summary by Cost Center
For the month of December
50% of Fiscal Year 1617

	Budget 1617	** Actual Expended ** 12/31/2016	%	Encumbered	*** Unencumbered ***	**** %
Costs for Academic Support-LRC						
LRC Audio Visual	8,300.00	1,800.83	21.70	975.22	5,523.95	66.55
LRC	273,749.67	150,978.17	55.15	235.00	122,536.50	44.76
Total Academic Support-LRC	282,049.67	152,779.00	54.17	1,210.22	128,060.45	45.40
Costs for Technical Services Supp						
Networking Support	113,582.00	101,875.68	89.69	5,911.46	5,794.86	5.10
Academic Lab Support	58,734.00	29,517.63	50.26	607.46	28,608.91	48.71
Technical Services Suprt	241,252.00	120,795.65	50.07	.00	120,456.35	49.93
Total Technical Services Supp	413,568.00	252,188.96	60.98	6,518.92	154,860.12	37.44
Costs for Institutional Support						
VP Student Success	178,063.83	84,265.93	47.32	379.98	93,417.92	52.46
Fairview Park Plaza	25,604.39	13,229.09	51.67	.00	12,375.30	48.33
Clinton Center	25,635.00	13,214.06	51.55	.00	12,420.94	48.45
Administrative Info Syst	375,294.45	278,824.83	74.29	14,769.50	81,700.12	21.77
VP Economic Development	131,728.79	68,772.69	52.21	1,054.00	61,902.10	46.99
Board of Trustees	43,000.00	14,897.80	34.65	.00	28,102.20	65.35
Presidents Office	464,169.86	270,879.14	58.36	1,666.05	191,624.67	41.28
Business Office	344,237.28	168,605.27	48.98	.00	175,632.01	51.02
Vice Pres Fin & Admin	102,769.20	48,820.13	47.50	.00	53,949.07	52.50
VP Academic Services	241,471.00	117,804.91	48.79	360.00	123,306.09	51.06
General Expenses	334,731.21	107,631.34	32.15	9,820.36	217,279.51	64.91
Copiers	33,000.00	12,924.98	39.17	30,869.59	-10,794.57	-32.71
Graphics	112,489.00	57,414.76	51.04	.00	55,074.24	48.96
Marketing	249,498.00	102,478.36	41.07	45,887.17	101,132.47	40.53
Employee Relations	500.00	840.51	168.10	.00	-340.51	-68.10
Human Resources	158,851.00	78,455.77	49.39	177.00	80,218.23	50.50
Institutl Effectiveness	85,891.60	40,069.48	46.65	.00	45,822.12	53.35
Faculty/Staff Developmt	1,267.20	1,222.29	96.46	.00	44.91	3.54
Foundation & Development	221,506.00	80,629.52	36.40	360.00	140,516.48	63.44
Total Institutional Support	3,129,707.81	1,560,980.86	49.88	105,343.65	1,463,383.30	46.76
Costs for Scholarship and Waivers						
Waivers	682,000.00	328,776.60	48.21	.00	353,223.40	51.79
Chargeback	25,000.00	29,989.91	119.96	.00	-4,989.91	-19.96
Total Scholarship and Waivers	707,000.00	358,766.51	50.74	.00	348,233.49	49.26
Transfer Out	85,000.00	.00	.00	.00	85,000.00	100.00
Total Education Fund	14,041,211.00	6,656,429.49	47.41	123,548.21	7,261,233.30	51.71

Richland Community College
Expenditure Summary by Cost Center
For the month of December
50% of Fiscal Year 1617

	Budget 1617	** Actual Expended ** 12/31/2016	%	Encumbered	*** Unencumbered ****	%
Fund: Operations & Maint						
Costs for Maintenance						
Renovations / Remodeling	6,862.00	5,672.34	82.66	.00	1,189.66	17.34
Maintenance	362,331.00	145,934.70	40.28	27,674.04	188,722.26	52.09
Custodial	369,000.00	164,940.88	44.70	241,132.60	-37,073.48	-10.05
Grounds	34,900.00	16,945.12	48.55	13,906.50	4,048.38	11.60
Security	15,663.00	7,430.62	47.44	4,603.28	3,629.10	23.17
College Vehicle	18,600.00	5,395.96	29.01	2,500.00	10,704.04	57.55
Utilities	382,430.00	179,077.30	46.83	1,222.81	202,129.89	52.85
Administration O & M	246,126.00	115,856.60	47.07	.00	130,269.40	52.93
Clinton Center O&M	121,955.00	62,255.69	51.05	41,232.86	18,466.45	15.14
Fairview Plaza O&M	67,250.00	32,695.48	48.62	28,984.47	5,570.05	8.28
CSI Building O&M	5,260.00	2,985.18	56.75	998.12	1,276.70	24.27
Macon Co Soil & Water Bd	67,880.00	50,562.70	74.49	421.50	16,895.80	24.89
Sequestration Bldg O&M	22,730.00	9,303.28	40.93	.00	13,426.72	59.07
Workforce Development Ct	78,020.00	35,715.02	45.78	4,974.00	37,330.98	47.85
Total Maintenance	1,799,007.00	834,770.87	46.40	367,650.18	596,585.95	33.16
Total Operations & Maint	1,799,007.00	834,770.87	46.40	367,650.18	596,585.95	33.16

Richland Community College
 Expenditure Summary by Cost Center
 For the month of December
 50% of Fiscal Year 1617

	Budget 1617	** Actual Expended ** 12/31/2016	** %	Encumbered	*** Unencumbered	**** %

Fund: Oper & Maint Restricted						
Renovations / Remodeling	630,900.00	91,399.55	14.49	217,761.95	321,738.50	51.00
Maintenance	500.00	500.00	100.00	.00	.00	.00

Total Oper & Maint Restricted	631,400.00	91,899.55	14.55	217,761.95	321,738.50	50.96
Fund: Bond & Interest Fund						
Costs for Bond and Interest						
Bond & Interest	3,295,596.00	2,906,723.61	88.20	.00	388,872.39	11.80

Total Bond & Interest Fund	3,295,596.00	2,906,723.61	88.20	.00	388,872.39	11.80

Richland Community College
Expenditure Summary by Cost Center
For the month of December
50% of Fiscal Year 1617

	Budget 1617	** Actual Expended ** 12/31/2016	%	Encumbered	*** Unencumbered	**** %
Fund: Auxiliary Enterprises						
Costs for Continuing & Prof Ed						
Credit	296,891.00	152,635.58	51.41	16,262.53	127,992.89	43.11
NonCredit	238,697.00	124,443.88	52.13	75.00	114,178.12	47.83
Continuing&ProfEdAdmin	139,957.00	66,002.50	47.16	.00	73,954.50	52.84
Total Continuing & Prof Ed	675,545.00	343,081.96	50.79	16,337.53	316,125.51	46.80
Costs for Auxiliary Services						
Child Care Services	195,431.00	78,092.86	39.96	1,591.60	115,746.54	59.23
Theatre Productions	1,500.00	1,419.93	94.66	.00	80.07	5.34
CulinaryRestaurant	56,600.00	30,058.07	53.11	.00	26,541.93	46.89
Coffee House	54,000.00	23,898.86	44.26	1,439.90	28,661.24	53.08
Culinary Events	2,900.00	2,126.68	73.33	.00	773.32	26.67
Garden Center Ag/Hort	27,025.00	5,051.38	18.69	4,743.53	17,230.09	63.76
Fitness Center	44,850.00	21,646.62	48.26	.00	23,203.38	51.74
Outdoor Exposition SpcEv	65,525.00	25,019.67	38.18	.00	40,505.33	61.82
Copy Center	71,000.00	32,180.23	45.32	33,018.39	5,801.38	8.17
Total Auxiliary Services	518,831.00	219,494.30	42.31	40,793.42	258,543.28	49.83
Total Auxiliary Enterprises	1,194,376.00	562,576.26	47.10	57,130.95	574,668.79	48.11

Richland Community College
Expenditure Summary by Cost Center
For the month of December
50% of Fiscal Year 1617

	Budget 1617	** Actual Expended ** 12/31/2016	%	Encumbered	*** Unencumbered ***	**** %
Fund: Restricted Purposes Fd						
Costs for Grants						
Continuing&ProfEdAdmin	6,000.00	.00	.00	6,000.00	.00	.00
Automotive-Tech Occ	700.00	700.00	100.00	.00	.00	.00
Collision Repair Tech	700.00	699.76	99.97	.00	.24	.03
Heating,Vent,AC-Tech Occ	13,989.00	3,008.75	21.51	9,533.81	1,446.44	10.34
Online Learning	7,800.00	5,209.91	66.79	.00	2,590.09	33.21
Information Tech-OccTech	3,500.00	321.75	9.19	.00	3,178.25	90.81
Biology-Baccalaureate	3,500.00	853.88	24.40	.00	2,646.12	75.60
Horticulture-Bus Occup	5,000.00	2,046.01	40.92	.00	2,953.99	59.08
Engineering Technology	70,779.00	146.00	.21	7,417.54	63,215.46	89.31
Student Services Records	36,235.85	9,902.47	27.33	236.74	26,096.64	72.02
Career Services	3,334.00	3,333.33	99.98	.00	.67	.02
Student Life	4,000.00	200.07	5.00	.00	3,799.93	95.00
Child Care Services	6,500.00	938.92	14.44	.00	5,561.08	85.56
Coffee House	6,500.00	3,646.53	56.10	.00	2,853.47	43.90
LRC	22,000.00	11,916.45	54.17	.00	10,083.55	45.83
Technical Services Suprt	6,225.00	6,213.61	99.82	.00	11.39	.18
VP Student Success	8,000.00	2,470.91	30.89	.00	5,529.09	69.11
Presidents Office	2,033.00	2,032.94	100.00	.00	.06	.00
Business Office	8,000.00	3,586.35	44.83	.00	4,413.65	55.17
Institutl Effectiveness	375.00	375.00	100.00	.00	.00	.00
Faculty/Staff Developmt	25,081.00	8,866.42	35.35	.00	16,214.58	64.65
Foundation & Development	5,000.00	2,428.93	48.58	.00	2,571.07	51.42
Renovations / Remodeling	8,775.00	139.58	1.59	.00	8,635.42	98.41
Grant-Administration	342,084.61	137,852.69	40.30	128.00	204,103.92	59.66
Grant-Non-Administration	22,009.00	11,005.18	50.00	.00	11,003.82	50.00
Grants-Training	26,709.00	10,943.45	40.97	.00	15,765.55	59.03
Grant-SupportServices	161,975.00	60,570.53	37.39	1,000.00	100,404.47	61.99
Instruction-Other	116,726.00	41,452.84	35.51	.00	75,273.16	64.49
Student Servs-Counseling	185,233.42	72,189.46	38.97	.00	113,043.96	61.03
CommunityService	220,256.70	81,874.34	37.17	7,942.77	130,439.59	59.22
Student Activities	159,009.99	103,375.17	65.01	.00	55,634.82	34.99
Sequestration Proj	76,020.00	45,360.39	59.67	1,141.77	29,517.84	38.83
Instruction	135,722.88	72,033.61	53.07	17,381.98	46,307.29	34.12
Total Grants	1,699,773.45	705,695.23	41.52	50,782.61	943,295.61	55.50
Costs for Financial Aid						
Illinois Veterans Grant	100,000.00	33,202.00	33.20	.00	66,798.00	66.80
Post 9/11 Veterans Grant	120,000.00	81,345.60	67.79	.00	38,654.40	32.21
FoundationScholarships	575,000.00	241,127.01	41.94	.00	333,872.99	58.06
Trade Recovery Act Aid	25,000.00	22,300.79	89.20	.00	2,699.21	10.80
Direct Loans	1,450,000.00	711,573.00	49.07	.00	738,427.00	50.93
PELLL	4,200,000.00	2,060,779.66	49.07	.00	2,139,220.34	50.93
Federal Work Study	4,000.00	1,963.50	49.09	.00	2,036.50	50.91
SEOG	46,550.00	18,800.00	40.39	.00	27,750.00	59.61
MAP	112,542.00	.00	.00	.00	112,542.00	100.00
Workforce Investment Sol	300,000.00	105,005.62	35.00	.00	194,994.38	65.00

Richland Community College
 Expenditure Summary by Cost Center
 For the month of December
 50% of Fiscal Year 1617

	Budget 1617	** Actual Expended ** 12/31/2016	%	Encumbered	*** Unencumbered ***	**** %
IL National Guard Grant	20,000.00	16,826.00	84.13	.00	3,174.00	15.87
Total Financial Aid	6,953,092.00	3,292,923.18	47.36	.00	3,660,168.82	52.64
Transfer Out	.00	.36	.00	.00	-.36	.00
Total Restricted Purposes Fd	8,652,865.45	3,998,618.77	46.21	50,782.61	4,603,464.07	53.20

Richland Community College
Expenditure Summary by Cost Center
For the month of December
50% of Fiscal Year 1617

	Budget 1617	** Actual Expended ** 12/31/2016	** %	Encumbered	*** Unencumbered	**** %
Fund: Working Cash Fund						
Transfer Out	5,000.00	.00	.00	.00	5,000.00	100.00
Total Working Cash Fund	5,000.00	.00	.00	.00	5,000.00	100.00
Fund: Trust & Agency Fund						
Costs for Trust and Agency						
Partner's Salute	3,600.00	13.30	.37	.00	3,586.70	99.63
YouthLeadershipInstitute	2,900.00	987.87	34.06	.00	1,912.13	65.94
College Fair	3,900.00	2,365.66	60.66	.00	1,534.34	39.34
Total Office of Academic Srvc	10,400.00	3,366.83	32.37	.00	7,033.17	67.63
Club Expenses	76,100.00	38,176.32	50.17	285.00	37,638.68	49.46
Total Trust & Agency Fund	86,500.00	41,543.15	48.03	285.00	44,671.85	51.64
Fund: Audit Fund						
Costs for Institutional Support						
Business Office	16,033.00	8,162.05	50.91	.00	7,870.95	49.09
Costs for Audit						
Audit	45,200.00	45,200.00	100.00	.00	.00	.00
Contingency	24,480.00	.00	.00	.00	24,480.00	100.00
Total Audit Fund	85,713.00	53,362.05	62.26	.00	32,350.95	37.74
Fund: Liab,Protect,Settle						
Liab Protection & Settle	1,592,438.00	772,914.35	48.54	231,993.19	587,530.46	36.90
Total Liab,Protect,Settle	1,592,438.00	772,914.35	48.54	231,993.19	587,530.46	36.90

Richland Community College
 Bills Presented for Ratification
 DEC 1617

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
AASHE	General Expenses	Publications & Dues	280.00	280.00		
ADM Trucking	Credit	Equip Repair/Maint Ag	35.00			35.00
AFLAC		AFLAC	790.66	790.66		
AHEAD Membership	Academic Success	Publications & Dues	265.00	265.00		
AT&T	Fairview Plaza O&M	Telephone	179.00		179.00	
AT&T	CommunityService	Telephone	27.62			27.62
AT&T	Utilities	Telephone	619.69		619.69	
AT&T	CommunityService	Telephone	40.00			40.00
AT&T	Utilities	Telephone	792.79		792.79	
AT&T	CommunityService	Telephone	153.87			153.87
AT&T	Utilities	Telephone	660.40		660.40	
AT&T	Fairview Plaza O&M	Telephone	11.96		11.96	
AT&T	Fairview Plaza O&M	Telephone	179.00		179.00	
AT&T	CommunityService	Telephone	45.36			45.36
AT&T	Utilities	Telephone	620.06		620.06	
AT&T Long Distance	Utilities	Telephone	152.67		152.67	
AT&T Long Distance	Utilities	Telephone	145.09		145.09	
Advanced Disposal Services	Outdoor Exposition Sp	Refuse Disposal	61.33			61.33
Advanced Disposal Services	Utilities	Refuse Disposal	1,402.95		1,402.95	
Airgas-Mid America	Collision Repair Tech	Instructional Supplie	65.02	65.02		
Airgas-Mid America	Collision Repair Tech	Instructional Supplie	76.27	76.27		
Airgas-Mid America	Collision Repair Tech	Equipment-Instruction	699.76			699.76
Airgas-Mid America	Collision Repair Tech	Instructional Supplie	63.60	63.60		
Airgas-Mid America	Collision Repair Tech	Instructional Supplie	63.60	63.60		
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	366.50	366.50		
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	64.07	64.07		
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	22.60	22.60		
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	306.11	306.11		
Airweld Industrial Gases	Welding-Technical Occ	Instructional Supplie	102.05	102.05		
Alexis Fire Equipment		Other Current Obligat	623.92			623.92
AmerenIP	Workforce Development	Electricity and Nat G	2,011.02		2,011.02	
AmerenIP	Fairview Plaza O&M	Electricity and Nat G	131.95		131.95	
AmerenIP	Utilities	Electricity and Nat G	148.39		148.39	
AmerenIP	Utilities	Telephone	59.96		59.96	
AmerenIP	Macon Co Soil & Water	Electricity and Nat G	132.37		132.37	
AmerenIP	Utilities	Electricity and Nat G	744.74		744.74	
AmerenIP	Utilities	Electricity and Nat G	26.65		26.65	
AmerenIP	Utilities	Electricity and Nat G	4,699.33		4,699.33	
AmerenIP	Workforce Development	Electricity and Nat G	39.50		39.50	
AmerenIP	Sequestration Bldg O&	Electricity and Nat G	262.44		262.44	
AmerenIP	Clinton Center O&M	Electricity and Nat G	83.83		83.83	
AmerenIP	Clinton Center O&M	Electricity and Nat G	285.86		285.86	
AmerenIP	Fairview Plaza O&M	Electricity and Nat G	91.66		91.66	
AmerenIP	Workforce Development	Electricity and Nat G	2,073.30		2,073.30	
AmerenIP	Utilities	Electricity and Nat G	197.24		197.24	
AmerenIP	Fairview Plaza O&M	Electricity and Nat G	125.49		125.49	
AmerenIP	Utilities	Electricity and Nat G	190.43		190.43	
AmerenIP	Utilities	Electricity and Nat G	2,600.57		2,600.57	
AmerenIP	Utilities	Electricity and Nat G	4,821.77		4,821.77	
PAGE TOTALS			27,642.45	2,465.48	23,490.11	1,686.86

Richland Community College
 Bills Presented for Ratification
 DEC 1617

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
AmerenIP	Macon Co Soil & Water	Electricity and Nat G	93.17		93.17	
American Association of Physics	Dean-Math Science Bus	Publications & Dues	206.00	206.00		
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	71.50		71.50	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	71.50		71.50	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	71.50		71.50	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	71.50		71.50	
Aramark - AUS St Louis MC Lockbo	Maintenance	Uniforms	71.50		71.50	
Aramark Corporation	Child Care Services	Meals	911.31			911.31
Aramark Corporation	Child Care Services	Meals	1,276.87			1,276.87
Area Disposal Service Inc	Clinton Center O&M	Refuse Disposal	63.35		63.35	
Argenta-Oreana School District 1	College Fair	Contractual-Other	156.75			156.75
Association of University Resear	VP Economic Developme	Publications & Dues	525.00	525.00		
Avery, Carl Vertis,, Jr	Grant-SupportServices	Stipends	225.00			225.00
BLDD Architects Inc	Renovations / Remodel	Contractual-Other	3,000.00		3,000.00	
BLDD Architects Inc	Renovations / Remodel	Equipment-Service	13,538.05			13,538.05
BLH Computers Inc	Maintenance	Contractual-Other	94.25		94.25	
BearMail Co		Heartland Academy Rec	16.28	16.28		
BearMail Co		RCC Foundation A/R	111.88	111.88		
BearMail Co	Advising and Records	Postage	6.54		6.54	
BearMail Co	Fin Aid & Vet Affairs	Postage	11.10	11.10		
BearMail Co	Grant-Administration	Postage	1.40			1.40
BearMail Co	NonCredit	Postage	105.09			105.09
BearMail Co	Continuing&ProfEdAdmi	Postage	23.84			23.84
BearMail Co	Outdoor Exposition Sp	Postage	4.65			4.65
BearMail Co	Admission & Recruitme	Postage	83.70	83.70		
BearMail Co	Partner's Salute	Postage	7.44			7.44
BearMail Co	Child Care Services	Postage	0.47			0.47
BearMail Co	Club Expenses	Postage	4.65			4.65
BearMail Co	Business Office	Postage	300.92	300.92		
BearMail Co	Marketing	Postage	245.37	245.37		
BearMail Co	General Expenses	Postage	95.50	95.50		
BearMail Co		RCC Foundation A/R	976.26	976.26		
BearMail Co	General Expenses	Postage	125.00	125.00		
Birch Bus Service LLC	College Fair	Contractual-Other	84.25			84.25
Birch Bus Service LLC	Institutl Effectivene	Contractual-Other	375.00			375.00
Bodine Electric Inc	Liab Protection & Set	Materials	182.00			182.00
BrickStreet Mutual Insurance	Liab Protection & Set	General Insurance	5,544.00			5,544.00
Bujack, Abrielle Jean	Club Expenses	Contractual-Other	60.00			60.00
Bushue Human Resources Inc	Human Resources	Contractual-Other	61.40	61.40		
CDS Leasing	Copiers	Equipment Rental	524.12	524.12		
CDS Leasing	Copiers	Equipment Rental	60.00	60.00		
CDS Leasing	Copiers	Equipment Rental	280.00	280.00		
CDS Leasing	Copiers	Equipment Rental	387.63	387.63		
CDS Leasing	Copiers	Equipment Rental	90.00	90.00		
CDS Leasing	Copiers	Equipment Rental	150.00	150.00		
CDS Leasing	Copiers	Equipment Rental	139.77	139.77		
CDS Office Technologies	Copiers	Printing	841.67	841.67		
CDS Office Technologies	Copiers	Printing	23.00	23.00		
CDS Office Technologies	Copiers	Printing	883.77	883.77		
		PAGE TOTALS	32,253.95	6,144.91	3,608.27	22,500.77

Richland Community College
 Bills Presented for Ratification
 DEC 1617

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
CDWG Government Inc		Heartland Academy Rec	2,106.33	2,106.33		
CDWG Government Inc	Grant-Administration	Materials	360.09			360.09
CDWG Government Inc		Heartland Academy Rec	3,411.40	3,411.40		
CDWG Government Inc	Academic Lab Support	Materials	-86.51	-86.51		
CDWG Government Inc	Academic Lab Support	Computer Software	1,058.50	1,058.50		
CDWG Government Inc	Academic Lab Support	Materials	18.12	18.12		
CDWG Government Inc	Instruction	Equipment-Instruction	12,603.15			12,603.15
Cardinal, Matthew S	Radiology Tech-Hlth O	Travel-In State Milea	480.60	480.60		
Central A & M School District	College Fair	Contractual-Other	80.19			80.19
City of Clinton Water Department	Clinton Center O&M	Water,Sewage	21.44		21.44	
City of Decatur		Accrued Sales Tax	83.70			83.70
City of Decatur		Accrued Sales Tax	109.63			109.63
City of Decatur		Accrued Sales Tax	67.62			67.62
City of Decatur		Accrued Sales Tax	65.97			65.97
City of Decatur IL	Fairview Plaza O&M	Water,Sewage	63.20		63.20	
City of Decatur IL	Sequestration Bldg O&	Water,Sewage	153.51		153.51	
City of Decatur IL	Fairview Plaza O&M	Water,Sewage	66.35		66.35	
City of Decatur IL	Macon Co Soil & Water	Water,Sewage	147.21		147.21	
City of Decatur IL	Utilities	Water,Sewage	1,393.57		1,393.57	
City of Decatur IL	Utilities	Water,Sewage	221.73		221.73	
City of Decatur IL	Utilities	Water,Sewage	303.11		303.11	
City of Decatur IL	Utilities	Water,Sewage	329.43		329.43	
City of Decatur IL	Utilities	Water,Sewage	161.21		161.21	
City of Decatur IL	Fairview Plaza O&M	Water,Sewage	60.40		60.40	
Clay, Chantavon	Grant-SupportServices	Stipends	225.00			225.00
Clinton Area Chamber of Commerce	General Expenses	Publications & Dues	270.00	270.00		
Clinton Community Unit School Di	College Fair	Contractual-Other	45.01			45.01
College Board	Academic Success	Publications & Dues	325.00	325.00		
Comcast	Fairview Plaza O&M	Telephone	144.85		144.85	
Comcast	LRC Audio Visual	Materials	35.91	35.91		
Comcast	Fairview Plaza O&M	Telephone	154.35		154.35	
Confidential On-Site Paper	General Expenses	Contractual-Other	510.00	510.00		
Consociate Group	Human Resources	Contractual-Other	278.25	278.25		
Consociate Group	Human Resources	Contractual-Other	278.25	278.25		
Constellation NewEnergy Gas Divi	Utilities	Electricity and Nat G	253.32		253.32	
Constellation NewEnergy Gas Divi	Utilities	Electricity and Nat G	3.47		3.47	
Constellation NewEnergy Gas Divi	Utilities	Electricity and Nat G	110.61		110.61	
Constellation NewEnergy Gas Divi	Utilities	Electricity and Nat G	957.69		957.69	
Constellation NewEnergy Gas Divi	Fairview Plaza O&M	Electricity and Nat G	8.16		8.16	
Constellation NewEnergy Gas Divi	Macon Co Soil & Water	Electricity and Nat G	11.28		11.28	
Constellation NewEnergy Gas Divi	Workforce Development	Electricity and Nat G	73.25		73.25	
Crews, Denise,, Dr	VP Academic Services	Telecommunications	60.00	60.00		
Cromwell Radio Group Inc	Marketing	Advertising	743.00	743.00		
D C Body Works	Club Expenses	Event Expense	350.00			350.00
DeBose Consulting	Credit	Contractual-Other	1,760.00			1,760.00
DeBose Consulting	Credit	Contractual-Other	2,560.00			2,560.00
Dear, Ceresa Ann	Grant-SupportServices	Stipends	225.00			225.00
Decatur Chapter/SHRM #0555	Human Resources	Publications & Dues	70.00	70.00		
Decatur Memorial Hospital	Credit	Contractual-Other	50.00			50.00
		PAGE TOTALS	32,782.35	9,558.85	4,638.14	18,585.36

Richland Community College
 Bills Presented for Ratification
 DEC 1617

Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Decatur Memorial Hospital	Credit	Contractual-Other	680.00			680.00
Decatur Memorial Hospital	Grant-SupportServices	Testing	385.00			385.00
Decatur Memorial Hospital	Credit	Contractual-Other	55.00			55.00
Decatur School District #61	College Fair	Travel-In State	567.01			567.01
Del's Popcorn Shop	Coffee House	Instructional Supplie	64.40			64.40
Department of Rehabilitation		Misc Scholarship Clea	423.00	423.00		
Doty, Kathryn A	Grant-SupportServices	Stipends	225.00			225.00
Dunker Electric	Maintenance	Maintenance Supplies	66.12		66.12	
Dunker Electric	Maintenance	Maintenance Supplies	146.49		146.49	
Dunker Electric	Maintenance	Maintenance Supplies	86.44		86.44	
Dust & Son Auto Supply	Collision Repair Tech	Instructional Supplie	7.78	7.78		
Dust & Son Auto Supply	Collision Repair Tech	Instructional Supplie	285.02	285.02		
Dust & Son Auto Supply	Collision Repair Tech	Instructional Supplie	267.40	267.40		
Dust & Son Auto Supply	Automotive-Tech Occ	Instructional Supplie	119.78	119.78		
Dust & Son Auto Supply	Automotive-Tech Occ	Instructional Supplie	12.89	12.89		
Dust & Son Auto Supply	Automotive-Tech Occ	Instructional Supplie	-12.00	-12.00		
Dust & Son Auto Supply	Automotive-Tech Occ	Instructional Supplie	54.85	54.85		
Dust & Son Auto Supply	Collision Repair Tech	Instructional Supplie	92.56	92.56		
Dynagraphics Inc	Automotive-Tech Occ	Printing	35.06	35.06		
Dynagraphics Inc	CommunityService	Advertising	335.56			335.56
Dynagraphics Inc	CommunityService	Advertising	197.38			197.38
Dynagraphics Inc		Inventory-CentralStor	284.69	284.69		
EBSO	LRC	Publications & Dues	20.94	20.94		
Elan Corporate Payment Systems		Credit Card Pmt Clear	11,976.47	11,976.47		
Elsevier Inc		Fees Pass Thru Nursin	583.00	583.00		
Elsevier Inc		Fees Pass Thru Nursin	651.00	651.00		
Elsevier Inc		Fees Pass Thru Nursin	744.00	744.00		
Elsevier Inc		Fees Pass Thru Nursin	128.00	128.00		
Elsevier Inc		Fees Pass Thru Nursin	310.00	310.00		
Elsevier Inc		Fees Pass Thru Nursin	416.00	416.00		
Elsevier Inc		Fees Pass Thru Nursin	704.00	704.00		
Enterprise	Advising and Records	Travel-In State	102.95	102.95		
Enterprise	Club Expenses	Travel-In State	109.07			109.07
Evans Recycling Inc	Utilities	Refuse Disposal	40.00		40.00	
Evergreen FS-Stephens #24	Credit	Vehicle Expense	328.95			328.95
Evergreen FS-Stephens #24	Credit	Vehicle Expense	285.09			285.09
Evergreen FS-Stephens #24	College Vehicle	Vehicle Expense	2,147.66		2,147.66	
Evergreen FS-Stephens #24	College Vehicle	Vehicle Expense	159.76		159.76	
Evergreen FS-Stephens #24	Credit	Vehicle Expense	395.85			395.85
Evergreen FS-Stephens #24	Credit	Vehicle Expense	354.10			354.10
Evergreen FS-Stephens #24	Renovations / Remodel	Building Repair/Maint	2,672.34		2,672.34	
Fairview Park Plaza LLC	Fairview Plaza O&M	Facility Rental	4,615.92		4,615.92	
Fastenal Industrial Supply Co	Maintenance	Maintenance Supplies	27.66		27.66	
Fidelity Investments		Misc Deductions	300.00	300.00		
Firm Systems		Fees Pass Thru Backgr	35.00	35.00		
Firm Systems		Fees Pass Thru Backgr	815.00	815.00		
First Student Inc	College Fair	Travel-In State	396.00			396.00
FirstEnergy Solutions	Utilities	Electricity and Nat G	16,888.92		16,888.92	
FirstEnergy Solutions	Utilities	Electricity and Nat G	192.31		192.31	
		PAGE TOTALS	49,779.42	18,357.39	27,043.62	4,378.41

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
FirstEnergy Solutions	Fairview Plaza O&M	Electricity and Nat G	158.38		158.38	
FirstEnergy Solutions	Sequestration Bldg O&	Electricity and Nat G	399.70		399.70	
FirstEnergy Solutions	Workforce Development	Electricity and Nat G	2,318.12		2,318.12	
FirstEnergy Solutions	Utilities	Electricity and Nat G	28.98		28.98	
FirstEnergy Solutions	Macon Co Soil & Water	Electricity and Nat G	155.56		155.56	
FirstEnergy Solutions	Utilities	Electricity and Nat G	16,097.98		16,097.98	
FirstEnergy Solutions	Fairview Plaza O&M	Electricity and Nat G	142.93		142.93	
FirstEnergy Solutions	Workforce Development	Electricity and Nat G	2,018.30		2,018.30	
Fleet Pride	Diesel Med/Hvy Trk Te	Instructional Supplie	122.61	122.61		
Fleet Pride	Diesel Med/Hvy Trk Te	Instructional Supplie	74.50	74.50		
Franczek Radelet	Board of Trustees	Legal Services-Admin	330.15	330.15		
Frontier	Clinton Center O&M	Telephone	151.73		151.73	
G F I Digital	Sequestration Proj	Printing	125.00			125.00
G F I Digital	Sequestration Proj	Printing	125.56			125.56
Garrett, Janean A	Admission & Recruitme	Travel-In State	127.98	127.98		
GeoSeed	Garden Center Ag/Hort	Materials	59.80			59.80
Goodman, Vivian T	CommunityService	Postage	7.99			7.99
Goodman, Vivian T	CommunityService	Travel-In State	79.60			79.60
Goodman, Vivian T	CommunityService	Travel-In State	87.21			87.21
Goodman, Vivian T	CommunityService	Telephone	90.00			90.00
Goodman, Vivian T	CommunityService	Telephone	90.00			90.00
Grey, Thomas	NonCredit	Contractual-Other	320.00			320.00
Grey, Thomas	NonCredit	Contractual-Other	640.00			640.00
Grimm, Susan	Radiology Tech-Hlth O	Travel-In State Milea	243.00	243.00		
Guise, Shallone	Grant-SupportServices	Stipends	225.00			225.00
Hanover Insurance Group Co	Liab Protection & Set	General Insurance	1,053.70			1,053.70
Hanover Insurance Group Co	Liab Protection & Set	General Insurance	9,434.30			9,434.30
Hanover Insurance Group Co	Liab Protection & Set	General Insurance	1,969.90			1,969.90
Hanover Insurance Group Co	Liab Protection & Set	General Insurance	1,703.60			1,703.60
Hoelting & Co	Culinary Arts	Instructional Supplie	97.95	97.95		
Hoelting & Co	Culinary Arts	Instructional Supplie	132.54	132.54		
Hoelting & Co	Culinary Arts	Instructional Supplie	41.85	41.85		
Hoelting & Co	Culinary Arts	Instructional Supplie	24.90	24.90		
Hughes, Laurie Beth	Foundation & Developm	Travel-In State	960.00			960.00
Hummert International	Garden Center Ag/Hort	Materials	849.49			849.49
IACLEA	Security	Publications & Dues	225.00		225.00	
ICCAROO	Advising and Records	Publications & Dues	40.00	40.00		
ICCTA	Board of Trustees	Publications & Dues	4,626.00	4,626.00		
ICLEA	Security	Publications & Dues	100.00		100.00	
ILASFAA	Fin Aid & Vet Affairs	Publications & Dues	50.00	50.00		
ILLOWA Ahead	Academic Success	Publications & Dues	30.00	30.00		
Illinois Board of Higher Ed	Human Resources	Advertising	1,995.00	1,995.00		
Illinois Century Network	Networking Support	Telecommunications	765.00	765.00		
Illinois Century Network	Networking Support	Telecommunications	765.00	765.00		
Illinois Charity Bureau Fund	CommunityService	Contractual-Other	15.00			15.00
Illinois Federation of Teachers		Union Dues-RFT	2,285.44	2,285.44		
Illinois Federation of Teachers		Union Dues-RFT	2,285.44	2,285.44		
Inceptia	VP Student Success	Publications & Dues	84.15	84.15		
J J Keller	Credit	Instructional Supplie	129.00			129.00
		PAGE TOTALS	53,883.34	14,121.51	21,796.68	17,965.15

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
J J Keller	Credit	Instructional Supplie	25.94			25.94
J J Keller	Credit	Instructional Supplie	8.62			8.62
J J Keller	Credit	Instructional Supplie	422.63			422.63
JRCERT	Radiology Tech-Hlth O	Accreditation Fees	2,100.00	2,100.00		
JRCERT	Radiology Tech-Hlth O	Accreditation Fees	3,375.00	3,375.00		
Jan Master Cleaning Services Inc	Custodial	Custodial Services	34,720.00		34,720.00	
Jan Master Cleaning Services Inc	Liab Protection & Set	Custodial Services	3,785.00			3,785.00
Jan Master Cleaning Services Inc	Outdoor Exposition Sp	Contractual-Other	65.00			65.00
Jason's Lawn Care	Clinton Center O&M	Snow/Grounds	400.00		400.00	
Jason's Lawn Care	Clinton Center O&M	Snow/Grounds	240.00		240.00	
Johnson, Debra Lynn	Presidents Office	Expense-Other	215.00	215.00		
KONE Inc	Maintenance	Equip Repair/Maint Ag	337.13		337.13	
Kaskaskia Broadcasting Inc	Marketing	Advertising	253.00	253.00		
Keystone Homes	Clinton Center O&M	Facility Rental	6,523.33		6,523.33	
King-Lar Company	Welding-Technical Occ	Instructional Supplie	2,135.00	2,135.00		
Laser Innovation Inc	Dean-Health Professio	Equip Repair/Maint Ag	100.00	100.00		
Laser Innovation Inc	Dean-Health Professio	Equip Repair/Maint Ag	115.52	115.52		
Learning Disabilities Assoc	Academic Success	Publications & Dues	55.00	55.00		
Lee Enterprises Inc	Presidents Office	Publications & Dues	160.00	160.00		
Lee Enterprises Inc	Presidents Office	Publications & Dues	39.00	39.00		
Lee Enterprises Inc	Business Office	Publications & Dues	169.36	169.36		
Lee Enterprises Inc	Marketing	Advertising	241.11	241.11		
Lee Enterprises Inc	Human Resources	Advertising	322.00	322.00		
Lee Enterprises Inc	LRC	Publications & Dues	371.22	371.22		
Lee Enterprises Inc	Marketing	Advertising	39.00	39.00		
Lee Enterprises Inc	Marketing	Advertising	225.00	225.00		
Lee Enterprises Inc	Marketing	Advertising	39.00	39.00		
Lincoln Electric Cleveland		Heartland Academy Rec	450.00	450.00		
Lincoln Electric Cleveland	Welding-Technical Occ	Instructional Supplie	1,514.48	1,514.48		
Little, Linda S	Outdoor Exposition Sp	Materials	250.00			250.00
Lowe's Home Centers Inc	Instruction-Other	Instructional Supplie	689.87			689.87
Lowe's Home Centers Inc	Grant-SupportServices	Participant Supplies	3,117.15			3,117.15
Lowe's Home Centers Inc	Maintenance	Maintenance Supplies	102.66		102.66	
Lowe's Home Centers Inc	Instruction-Other	Instructional Supplie	16.40			16.40
Luckey, Megan E	Academic Success	Interpreter Salary	962.98	962.98		
MR Systems Wirless	Clinton Center O&M	Telephone	57.00		57.00	
MRE Benefit Admin Systems		Group Insurance	29,724.42	29,724.42		
MRE Benefit Admin Systems		Health Insurance	180,528.68	180,528.68		
Macon County Circuit Clerk		Wage Garnishment Orde	500.00	500.00		
Macon County Circuit Clerk		Wage Garnishment Orde	500.00	500.00		
Main Street Church of the	CommunityService	Facility Rental	250.00			250.00
Mangle Management Systems	VP Student Success	Meeting Expense	45.70	45.70		
Mangle Management Systems	Club Expenses	Meeting Expense	270.00			270.00
Mangle Management Systems	Presidents Office	Meeting Expense	170.00	170.00		
Mangle Management Systems	Credit	Meals	162.50			162.50
Mangle Management Systems	Credit	Meals	132.75			132.75
Mangle Management Systems	Credit	Meals	429.50			429.50
Mangle Management Systems	Credit	Meeting Expense	136.00			136.00
Mangle Management Systems	Presidents Office	Meeting Expense	130.00	130.00		
		PAGE TOTALS	276,621.95	224,480.47	42,380.12	9,761.36

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Manufacturing Skill Standards Co	Credit	Instructional Supplie	10.00			10.00
Mark's Plumbing	Maintenance	Maintenance Supplies	102.33		102.33	
Mark's Plumbing	Maintenance	Maintenance Supplies	161.54		161.54	
Maroa-Forsyth High School	CommunityService	Contractual-Other	325.44			325.44
Marquis Beverage Service	Coffee House	Instructional Supplie	939.40			939.40
Marquis Beverage Service	Coffee House	Instructional Supplie	603.15			603.15
Maverik Marketing	Club Expenses	Contractual-Other	561.90			561.90
May Cocagne & King PC	CommunityService	Audit Services	900.00			900.00
Mazzotti Services	Collision Repair Tech	Instructional Supplie	136.00	136.00		
McMahon, Vicki M	Dean-Health Professio	Publications & Dues	371.50	371.50		
Mears, Roger K	Automotive-Tech Occ	Instructional Supplie	700.00			700.00
Melton, Julie Lynn	Foundation & Developm	Telecommunications	120.00	120.00		
Menard Inc	Maintenance	Maintenance Supplies	20.84		20.84	
Menard Inc	Maintenance	Maintenance Supplies	21.92		21.92	
Menard Inc	Maintenance	Maintenance Supplies	25.24		25.24	
Menard Inc	Custodial	Maintenance Supplies	36.86		36.86	
Menard Inc		Receivable-BrushColl	67.76	67.76		
Menard Inc	Maintenance	Maintenance Supplies	60.97		60.97	
Menard Inc	Maintenance	Maintenance Supplies	42.24		42.24	
Menard Inc	Maintenance	Maintenance Supplies	30.80		30.80	
Menard Inc	Maintenance	Maintenance Supplies	15.95		15.95	
Mercer Cutlery	NonCredit	Instructional Supplie	214.58			214.58
Meridian High School	College Fair	Contractual-Other	47.21			47.21
Meridian High School	Marketing	Advertising	380.00	380.00		
Mid-America Advertising Midwest	Marketing	Advertising	250.00	250.00		
Midland Paper Company	Copy Center	Materials	50.03			50.03
Midland Paper Company	Copy Center	Materials	-455.23			-455.23
Midland Paper Company	Copy Center	Materials	200.18			200.18
Midland Paper Company	Copy Center	Materials	281.07			281.07
Midland Paper Company	Copy Center	Materials	528.05			528.05
Midland Paper Company	Copy Center	Materials	281.07			281.07
Midland Paper Company	Copy Center	Materials	-173.33			-173.33
Midland Paper Company	Copy Center	Materials	529.30			529.30
Midland Paper Company	Copy Center	Materials	615.29			615.29
Midland Paper Company	Copy Center	Materials	144.91			144.91
Midwest Fiber Inc of Decatur	Utilities	Refuse Disposal	90.00		90.00	
Motion Industries	Maintenance	Maintenance Supplies	172.74		172.74	
NACE	Career Services	Publications & Dues	435.00	435.00		
Napa Auto Parts	Automotive-Tech Occ	Instructional Supplie	-45.74	-45.74		
Napa Auto Parts	College Vehicle	Vehicle Expense	53.04		53.04	
Napa Auto Parts	Automotive-Tech Occ	Instructional Supplie	29.96	29.96		
Napa Auto Parts	Automotive-Tech Occ	Instructional Supplie	19.36	19.36		
Napa Auto Parts	Automotive-Tech Occ	Instructional Supplie	50.00	50.00		
Napa Auto Parts	Automotive-Tech Occ	Instructional Supplie	4.96	4.96		
Napa Auto Parts	Automotive-Tech Occ	Instructional Supplie	32.14	32.14		
National Safety Council	NonCredit	Publications & Dues	395.00			395.00
Neuhoff Media Decatur	Marketing	Advertising	145.60	145.60		
Neuhoff Media Decatur	Marketing	Advertising	145.60	145.60		
Neuhoff Media Decatur	Marketing	Advertising	145.60	145.60		
		PAGE TOTALS	9,820.23	2,287.74	834.47	6,698.02

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Neuhoff Media Decatur	Marketing	Advertising	429.00	429.00		
Neuhoff Media Decatur	Marketing	Advertising	145.60	145.60		
Neuhoff Media Decatur	Marketing	Advertising	145.60	145.60		
Newman & Ullman Inc		Inventory-CentralStor	102.50	102.50		
Newman & Ullman Inc		Inventory-CentralStor	102.50	102.50		
Niemann Foods	Culinary Arts	Instructional Supplie	82.54	82.54		
Niemann Foods	Culinary Arts	Instructional Supplie	2.98	2.98		
Niemann Foods	Culinary Arts	Instructional Supplie	26.62	26.62		
Niemann Foods	Culinary Arts	Instructional Supplie	16.95	16.95		
Niemann Foods	Culinary Arts	Instructional Supplie	10.85	10.85		
Niemann Foods	Culinary Arts	Instructional Supplie	45.89	45.89		
Niemann Foods	Culinary Arts	Instructional Supplie	20.12	20.12		
Niemann Foods	Culinary Arts	Instructional Supplie	8.37	8.37		
Niemann Foods	Culinary Arts	Instructional Supplie	7.32	7.32		
Niemann Foods	Culinary Arts	Instructional Supplie	5.98	5.98		
Niemann Foods	Culinary Arts	Instructional Supplie	18.63	18.63		
Niemann Foods	Culinary Arts	Instructional Supplie	15.46	15.46		
Niemann Foods	Culinary Arts	Instructional Supplie	32.02	32.02		
Niemann Foods	Culinary Arts	Instructional Supplie	42.56	42.56		
Niemann Foods	Culinary Arts	Instructional Supplie	20.85	20.85		
Niemann Foods	Culinary Arts	Instructional Supplie	10.36	10.36		
Niemann Foods	Culinary Arts	Instructional Supplie	17.05	17.05		
Niemann Foods	Culinary Arts	Instructional Supplie	35.75	35.75		
Niemann Foods	Culinary Arts	Instructional Supplie	6.56	6.56		
Niemann Foods	Culinary Arts	Instructional Supplie	77.56	77.56		
Niemann Foods	Culinary Arts	Instructional Supplie	15.50	15.50		
Niemann Foods	Culinary Arts	Instructional Supplie	20.29	20.29		
Niemann Foods	Culinary Arts	Instructional Supplie	35.43	35.43		
North East Fund		Revenue-Misc/OtherSou	1,367.00	1,367.00		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	14.71	14.71		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	23.27	23.27		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	19.98	19.98		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	16.99	16.99		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	92.44	92.44		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	28.64	28.64		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	10.18	10.18		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	14.03	14.03		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	-41.48	-41.48		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	39.12	39.12		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	-72.32	-72.32		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	109.99	109.99		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	6.85	6.85		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	7.12	7.12		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	50.64	50.64		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	116.52	116.52		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	-27.52	-27.52		
O'Reilly Auto Parts	Automotive-Tech Occ	Instructional Supplie	22.99	22.99		
Office Depot Inc		Inventory-CentralStor	372.52	372.52		
Office Max		Inventory-CentralStor	758.73	758.73		
PAGE TOTALS			4,431.24	4,431.24	0.00	0.00

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Office Max		Inventory-CentralStor	482.57	482.57		
Orv Graham Radio Advertising Bro	Marketing	Advertising	160.00	160.00		
P A B Inc		Wage Garnishment Orde	149.84	149.84		
P A B Inc		Wage Garnishment Orde	149.84	149.84		
Panepinto, Rose	Academic Success	Interpreter Salary	1,572.66	1,572.66		
Pehr, Brian M	Culinary Events	Contractual-Other	150.00			150.00
Per Mar Security & Research Corp	Security	Security	173.86		173.86	
Per Mar Security & Research Corp	Security	Security	173.86		173.86	
Per Mar Security & Research Corp	Security	Security	174.52		174.52	
Per Mar Security & Research Corp	Liab Protection & Set	Security	4,172.54			4,172.54
Per Mar Security & Research Corp	Liab Protection & Set	Security	4,188.27			4,188.27
Per Mar Security & Research Corp	Liab Protection & Set	Security	4,172.54			4,172.54
Per Mar Security & Research Corp	Security	Security	203.39		203.39	
Per Mar Security & Research Corp	Security	Security	8.28		8.28	
Per Mar Security & Research Corp	Liab Protection & Set	Security	198.72			198.72
Per Mar Security & Research Corp	Liab Protection & Set	Security	4,881.17			4,881.17
Per Mar Security & Research Corp	Security	Security	174.11		174.11	
Per Mar Security & Research Corp	Liab Protection & Set	Security	4,178.41			4,178.41
Perovanovich, Zoran V	NonCredit	Contractual-Other	97.50			97.50
Poindexter, Lynne M	Academic Success	Interpreter Salary	373.20	373.20		
Poindexter, Lynne M	Academic Success	Interpreter Salary	566.40	566.40		
Poindexter, Lynne M	Academic Success	Interpreter Salary	566.40	566.40		
Poindexter, Lynne M	Academic Success	Interpreter Salary	566.40	566.40		
Poindexter, Lynne M	Academic Success	Interpreter Salary	566.40	566.40		
Poindexter, Lynne M	Academic Success	Interpreter Salary	566.40	566.40		
Poindexter, Lynne M	Academic Success	Interpreter Salary	566.40	566.40		
Poindexter, Lynne M	Academic Success	Interpreter Salary	566.40	566.40		
Poindexter, Lynne M	Academic Success	Interpreter Salary	566.40	566.40		
Pride Cleaners	Culinary Arts	Contractual-Other	167.70	167.70		
Pride Cleaners	Culinary Arts	Contractual-Other	82.56	82.56		
Pride Cleaners	Culinary Arts	Contractual-Other	86.43	86.43		
Pride Cleaners	Culinary Arts	Contractual-Other	193.50	193.50		
Pride Cleaners	Culinary Arts	Contractual-Other	180.60	180.60		
Pride Cleaners	Culinary Arts	Contractual-Other	33.54	33.54		
Pride Cleaners	Culinary Arts	Contractual-Other	138.03	138.03		
R D McMillen Enterprises	Custodial	Maintenance Supplies	61.68		61.68	
RCC Bookstore		NonTaxBooks-Scholarsh	480.00	480.00		
RCC Bookstore		NonTaxBooks -Workforc	125.00	125.00		
RCC Bookstore	Credit	Instructional Supplie	11.96			11.96
RCC Bookstore	Club Expenses	Student Development	357.00			357.00
RCC-Foundation	Club Expenses	Donations/Gifts	250.00			250.00
RCC-Foundation		RCC Foundation Sclrsh	564.00			564.00
RCC-Foundation		Revenue-Misc/OtherSou	25.00	25.00		
RCC-Foundation		Revenue-Misc/OtherSou	5,000.00	5,000.00		
RCC-Foundation		Credit Card Clearing	100.00	100.00		
RCC-Foundation		Credit Card Clearing	25.00	25.00		
RCC-Foundation		Revenue-Misc/OtherSou	50.00	50.00		
RCC-Foundation		Credit Card Clearing	50.00	50.00		
RCC-Foundation		Richland Foundation	197.66	197.66		
RCC-Foundation		Revenue-Misc/OtherSou	250.00	250.00		
PAGE TOTALS			38,229.74	14,037.93	969.70	23,222.11

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RCC-Foundation		Credit Card Clearing	1,500.00	1,500.00		
RCC-Foundation		Richland Foundation	197.66	197.66		
Radiation Detection Company	Radiology Tech-Hlth O	Materials	318.55	318.55		
Reed, James L	Grant-SupportServices	Stipends	225.00			225.00
Refreshment Services Pepsi	CulinaryRestaurant	Instructional Supplie	44.07			44.07
Reliance Standard		Life Insurance	3,289.38	3,289.38		
Reliance Standard		LTD Insurance	2,015.55	2,015.55		
Reliance Standard		Supplemental Life Ins	1,624.79	1,624.79		
Rexx Battery of Decatur Inc	Custodial	Maintenance Supplies	627.00		627.00	
Richardson, Sara Louise		Other Rec-Employees	1,850.00	1,850.00		
Ritter Snow Removal	Clinton Center O&M	Snow/Grounds	155.00		155.00	
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	1,406.22	1,406.22		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	-20.35	-20.35		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	-61.39	-61.39		
Robert's Sysco Inc	Child Care Services	Snacks and Milk	45.83			45.83
Robert's Sysco Inc	Child Care Services	Snacks and Milk	45.83			45.83
Robert's Sysco Inc	Child Care Services	Snacks and Milk	45.83			45.83
Robert's Sysco Inc	Child Care Services	Snacks and Milk	45.83			45.83
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	1,246.67	1,246.67		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	932.40	932.40		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	1,701.71	1,701.71		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	1,557.28	1,557.28		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	66.20	66.20		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	693.94	693.94		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	32.58	32.58		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	58.20	58.20		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	1,001.39	1,001.39		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	35.50	35.50		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	1,076.94	1,076.94		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	207.31	207.31		
Robert's Sysco Inc	Coffee House	Instructional Supplie	287.51			287.51
Robert's Sysco Inc	Coffee House	Instructional Supplie	251.84			251.84
Robert's Sysco Inc	Coffee House	Instructional Supplie	136.05			136.05
Robert's Sysco Inc	Coffee House	Instructional Supplie	609.68			609.68
Robert's Sysco Inc	Coffee House	Instructional Supplie	300.90			300.90
Robert's Sysco Inc	Child Care Services	Snacks and Milk	45.83			45.83
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	145.19	145.19		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	280.35	280.35		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	445.27	445.27		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	447.96	447.96		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	713.33	713.33		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	141.15	141.15		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	1,158.33	1,158.33		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	132.95	132.95		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	316.75	316.75		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	151.57	151.57		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	149.89	149.89		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	14.20	14.20		
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	27.85	27.85		
		PAGE TOTALS	27,721.52	24,855.32	782.00	2,084.20

Richland Community College
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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Robert's Sysco Inc	Culinary Arts	Instructional Supplie	2.00	2.00		
Robert's Sysco Inc	Culinary Arts	Materials	44.55	44.55		
Robert's Sysco Inc	Coffee House	Instructional Supplie	170.32			170.32
Robert's Sysco Inc	Child Care Services	Snacks and Milk	46.52			46.52
Robert's Sysco Inc	Child Care Services	Snacks and Milk	46.52			46.52
Rush Truck Leasing	Grounds	Install Pymt Lease/Pu	2,177.80		2,177.80	
S J Smith Company Inc	Automotive-Tech Occ	Instructional Supplie	20.40	20.40		
S J Smith Company Inc	Automotive-Tech Occ	Instructional Supplie	21.08	21.08		
S J Smith Company Inc	Automotive-Tech Occ	Instructional Supplie	21.08	21.08		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	46.00	46.00		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	269.44	269.44		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	123.45	123.45		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	86.34	86.34		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	339.67	339.67		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	269.44	269.44		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	329.63	329.63		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	620.86	620.86		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	682.09	682.09		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	219.00	219.00		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	376.66	376.66		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	612.85	612.85		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	624.18	624.18		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	607.63	607.63		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	129.63	129.63		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	628.71	628.71		
S J Smith Company Inc	Welding-Technical Occ	Instructional Supplie	637.63	637.63		
S J Smith Company Inc	Human Simulator	Instructional Supplie	83.40	83.40		
SHRM	Human Resources	Publications & Dues	175.00	175.00		
Sam's Club Direct		Inventory-CentralStor	70.62	70.62		
Sangamon Valley High School	College Fair	Contractual-Other	150.00			150.00
Scantron Corporation	Academic Lab Support	Materials	250.69	250.69		
Scott Fisher Enterprises Inc	Maintenance	Pest Control	656.25		656.25	
Scott Fisher Enterprises Inc	Clinton Center O&M	Pest Control	90.00		90.00	
Scott Fisher Enterprises Inc	Fairview Plaza O&M	Pest Control	36.75		36.75	
Scott Fisher Enterprises Inc	Macon Co Soil & Water	Pest Control	52.00		52.00	
Scott Fisher Enterprises Inc	Workforce Development	Pest Control	105.00		105.00	
Scott Fisher Enterprises Inc	Maintenance	Pest Control	656.25		656.25	
Scott Fisher Enterprises Inc	Clinton Center O&M	Pest Control	90.00		90.00	
Scott Fisher Enterprises Inc	Fairview Plaza O&M	Pest Control	36.75		36.75	
Scott Fisher Enterprises Inc	Macon Co Soil & Water	Pest Control	52.00		52.00	
Scott Fisher Enterprises Inc	Workforce Development	Pest Control	105.00		105.00	
Screen This	Club Expenses	Contractual-Other	225.00			225.00
Sherwin Williams	Maintenance	Maintenance Supplies	120.00		120.00	
Sherwin Williams	Shilling Center - O/M	Materials	20.95		20.95	
Sherwin Williams	Shilling Center - O/M	Materials	141.04		141.04	
Shippers Rental Inc	Credit	Equipment Rental	2,000.00			2,000.00
Showcard Studio	Marketing	Advertising	270.00	270.00		
Showcard Studio	Marketing	Advertising	270.00	270.00		
Sinclair Digital	Marketing	Advertising	1,300.00	1,300.00		
		PAGE TOTALS	16,110.18	9,132.03	4,339.79	2,638.36

Richland Community College
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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
Smith, Aniko Darlene	Grant-SupportServices	Stipends	225.00			225.00
South Side Country Club		RCC Foundation A/R	2,089.94	2,089.94		
Specialty Paint	Collision Repair Tech	Instructional Supplie	9.51	9.51		
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	458.40		458.40	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	528.18		528.18	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	62.71		62.71	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	1,194.18		1,194.18	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	115.00		115.00	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	489.14		489.14	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	548.96		548.96	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	1,064.40		1,064.40	
Spectrum Janitorial Supply	Custodial	Maintenance Supplies	1,078.07		1,078.07	
St Mary's Foundation	AAS Nursing -Health O	Instructional Supplie	857.65	857.65		
Stand Up for Grace	Club Expenses	Materials	250.00			250.00
Stanley, Callie		Revenue-Misc/OtherSou	143.98	143.98		
State Universities Retirement		SURS 8%	40,649.81	40,649.81		
State Universities Retirement		SURSRetiremtInstallPu	1,820.34	1,820.34		
State Universities Retirement		SURSRetiremtInstallPu	166.13	166.13		
State Universities Retirement		SURS 1/2%	4,499.42	4,499.42		
State Universities Retirement		SURS 8%	48,762.36	48,762.36		
State Universities Retirement		SURSRetiremtInstallPu	166.13	166.13		
State Universities Retirement		SURS 1/2%	5,305.56	5,305.56		
Stericycle	AAS Nursing -Health O	Materials	428.13	428.13		
Stewart, Deontay Lamont	Grant-SupportServices	Stipends	225.00			225.00
Striglos Office Equipment		Inventory-CentralStor	94.70	94.70		
Svendson Florists Inc	Presidents Office	Materials	45.00	45.00		
Tackaberry, Randi	Grant-SupportServices	Stipends	225.00			225.00
The Decatur Club	Presidents Office	Publications & Dues	100.00	100.00		
The Omni Group	General Expenses	Bank Service Charges	10.00	10.00		
The Torch Newspaper	Marketing	Advertising	29.95	29.95		
The Torch Newspaper	Marketing	Advertising	225.00	225.00		
ThyssenKrupp Elevator Corp	CSI Building O&M	Equip Repair/Maint Ag	483.06		483.06	
Tommy House Tire Co - NORTH	Credit	Equip Repair/Maint Ag	1,213.28			1,213.28
United Graphics Inc	Continuing&ProfEdAdmi	Advertising	4,294.89			4,294.89
United Parcel Service		Other Rec-Employees	7.29	7.29		
United Parcel Service		RCC Foundation A/R	5.20	5.20		
United Parcel Service	Culinary Arts	Postage	11.84	11.84		
United Parcel Service	Fire Science-Tech Occ	Postage	7.60	7.60		
United Parcel Service	General Expenses	Postage	115.00	115.00		
United Parcel Service		Other Rec-Employees	18.97	18.97		
United Parcel Service	Maintenance	Postage	3.76		3.76	
United Parcel Service	General Expenses	Postage	93.55	93.55		
United Way of Decatur/Macon Cnty		United Way	218.67	218.67		
United Way of Decatur/Macon Cnty		United Way	208.67	208.67		
Valdez, Cristobal O	Presidents Office	Telecommunications	125.00	125.00		
Verify		Fees Pass Thru Backgr	22.00	22.00		
Verizon Wireless	Utilities	Telephone	256.99		256.99	
Verizon Wireless	Presidents Office	Telecommunications	50.02	50.02		
Verizon Wireless	Utilities	Telephone	238.30		238.30	
		PAGE TOTALS	119,241.74	106,287.42	6,521.15	6,433.17

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Vendor Name	Function	Object	Invoice Amount	Educational Fund	O & M Fund	Other Fund
WDKR Radio Station	Marketing	Advertising	112.50	112.50		
WXFM	Marketing	Advertising	112.50	112.50		
Wal-Mart	Child Care Services	Snacks and Milk	136.28			136.28
Wheels and Deals	Marketing	Advertising	500.00	500.00		
Wiese Inc	Maintenance	Equip Repair/Maint Ag	200.99		200.99	
Wingard, Rachel	Academic Success	Interpreter Salary	375.00	375.00		
Wingard, Rachel	Academic Success	Interpreter Salary	300.00	300.00		
World Point ECC Inc	Credit	Instructional Supplie	874.20			874.20
World Point ECC Inc	Credit	Instructional Supplie	92.08			92.08
World Point ECC Inc	Credit	Instructional Supplie	850.70			850.70
World Point ECC Inc	Credit	Instructional Supplie	178.60			178.60
World Point ECC Inc	NonCredit	Instructional Supplie	432.21			432.21
World Point ECC Inc	NonCredit	Instructional Supplie	16.56			16.56
World Point ECC Inc	NonCredit	Instructional Supplie	324.16			324.16
Xerox Corp	Copy Center	Equipment Rental	2,025.23			2,025.23
Xerox Corp	Copy Center	Equipment Rental	2,307.74			2,307.74
Xerox Corp	Copy Center	Equipment Rental	194.99			194.99
Xerox Corp	Copy Center	Equipment Rental	307.11			307.11
Xerox Corp	Copy Center	Equipment Rental	2,240.35			2,240.35
Xerox Corporation	Copiers	Equipment Rental	171.36	171.36		
Yaden, Deborah	VP Academic Services	Materials	30.26	30.26		
Student Refunds			1,017.00	1,017.00		
		PAGE TOTALS	12,799.82	2,618.62	200.99	9,980.21
		AP GRAND TOTAL	701,317.93	438,778.91	136,605.04	125,933.98

ITEMS FROM THE BOARD

EXECUTIVE SESSION

Executive Session- January 17, 2017

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.

ADJOURNMENT