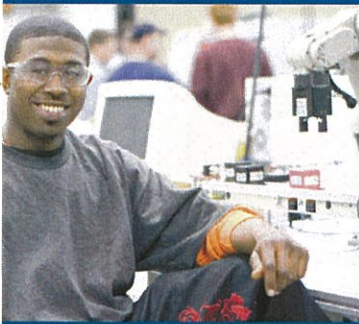




# BOARD OF TRUSTEES

April 18, 2017

REGULAR MEETING 6:00 P.M. | RICHLAND COMMUNITY COLLEGE ROOM NS121



**Richland Community College**

One College Park | Decatur, Illinois 62521 | 217.875.7200 | [richland.edu](http://richland.edu)

# Richland Community College Board of Trustees

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CHAIRMAN

Bruce Campbell

VICE CHAIRMAN

Tom Ritter

SECRETARY

Dr. David Coopriider

Dale Colee

Bishop Wayne Dunning

Dr. Larry Osborne

Randy Prince

Ashley Ronda - Student Trustee

RICHLAND COMMUNITY COLLEGE  
DISTRICT NO. 537  
BOARD OF TRUSTEES REGULAR MEETING

April 18, 2017

AGENDA

**The Vision:** To be the premier source for education, workforce training, partnerships, and economic development.

**College Mission:** To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

**Core Values:** Commitment, Respect, Excellence, Accountability, and Diversity

RECOGNITION EVENT – 5:00 P.M. – NSEC – EXHIBIT HALL

PUBLIC HEARING FOR THE INSSUANCE OF GENERAL OBLIGATION  
COMMUNITY COLLEGE BONDS (ALTERNATE REVENUE SOURCE) FOR  
COMMUNITY COLLEGE PURPOSES: 6:00 P.M.

- I. Convening of the Rescheduled Regular Meeting – 6:15 p.m.
  - A. Call to Order
  - B. Roll Call
- II. ***Minutes of the Regular Meeting on March 21, 2017 and Special Board Meeting on April 10, 2017***
- III. Appearance of Citizens and Introduction of Guests
- IV. Report of Board Secretary regarding Election of Student Trustee
- V. ***Swearing In and Seating of Student Trustee for 2017-2018***
- VI. Written Communications
  - College Activities Report
  - Personnel Update
- VII. Special Reports

- A. Construction Report
- B. Report of ICCTA
- C. Report of Student Trustee
- D. Report of Agreements/Contracts signed by President Valdez for the month of March 2017
- E. Monitoring Report –Information Technology – Joe Feinstein
- F. Foundation Report

VIII. New Business

- A. ***Statement of Final Construction Costs Compliance***

IX. Board Policies, Proposals, and Changes

- A. Section 1 – Board of Trustees – First Reading
- B. Section 4 – Student and Academic Services – First Reading

X. Financial Report

- A. ***Treasurer's Report and Financial Statement***
- B. ***Bills and Travel Expenditures for Ratification***

XI. Report of the President

XII. Items from the Board

XIII. Executive Session

XIV. Adjournment

XV. Brush College, LLC Meeting

***Bold and Italics Denotes Action Items***

**JANUARY 2017**

Reports  
 Consent Agenda  
 College Legal Contractual Agreements  
 New Business  
 Trustee Training

**FEBRUARY 2017**

Reports  
 Consent Agenda  
 New Business  
 Recommendations for Tenure  
 Recommendation for Approval of Fees  
 Strategic Plan Priorities  
 Monitoring Report: Community Partnership

**MARCH 2017**

Reports  
 Consent Agenda  
 New Business  
 Recommendations for Faculty Promotions in Rank  
 Recommendation to Grant Professor Emeritus Status  
 Recommendation to Grant Staff Emeritus Status  
 Recommendation for Professional Leave  
 Recommendation for Approval of Tuition  
 Monitoring Report: Staff Profile

**APRIL 2017**

Tenure and Promotion Recognition Dinner  
 Student Government Election Results  
 Report from Board Secretary regarding Election of Student Trustee  
 Seating of New Student Trustee  
 Reports

**MAY 2017**

Reorganization of Board of Trustees  
 Reports  
 Consent Agenda  
 New Business  
 Tentative Budget  
 Other  
 RCC Commencement  
 ICCTA Lobby Day  
 Monitoring Report: Budget

**JUNE 2017**

Public Hearing for Budget  
 Reports  
 Strategic Plan Quarterly Report  
 Consent Agenda  
 New Business  
 Resolution Adopting Budget  
 Compliance with Prevailing Wage Act  
 State Capital Funding Request  
 Resolution Transferring Earnings  
 Review of Minutes of Previous Executive Sessions  
 Monitoring Report: Planning and IE

**JULY 2017**

**Reports**

**Consent Agenda**

Monitoring Report:  
Student Profile

**AUGUST 2017**

**Reports**

Institutional year Book  
Program Review  
Presentation

**Consent Agenda**

Monitoring Report:  
Marketing/Government  
& Community Affairs

**SEPTEMBER 2017**

**Reports**

**Consent Agenda**

Annual Foundation  
Board Meeting

Monitoring Report:  
Physical Plant/Facilities

**OCTOBER 2017**

**Reports**

**Consent Agenda**

**Distribution of audit  
Reports – RCC &  
Brush College, LLC**

Strategic Plan Quarterly  
Update

Monitoring Report:  
Academic Profile

**NOVEMBER 2017**

**Reports**

Audit Presentation

**Consent Agenda**

**Calendar of Regular  
Meeting of Board of  
Trustees**

Old Business

**Financial Report**

Monitoring Report:  
Enrollment and  
Financial

**DECEMBER 2017**

**Reports**

**Consent Agenda**

**Old Business**

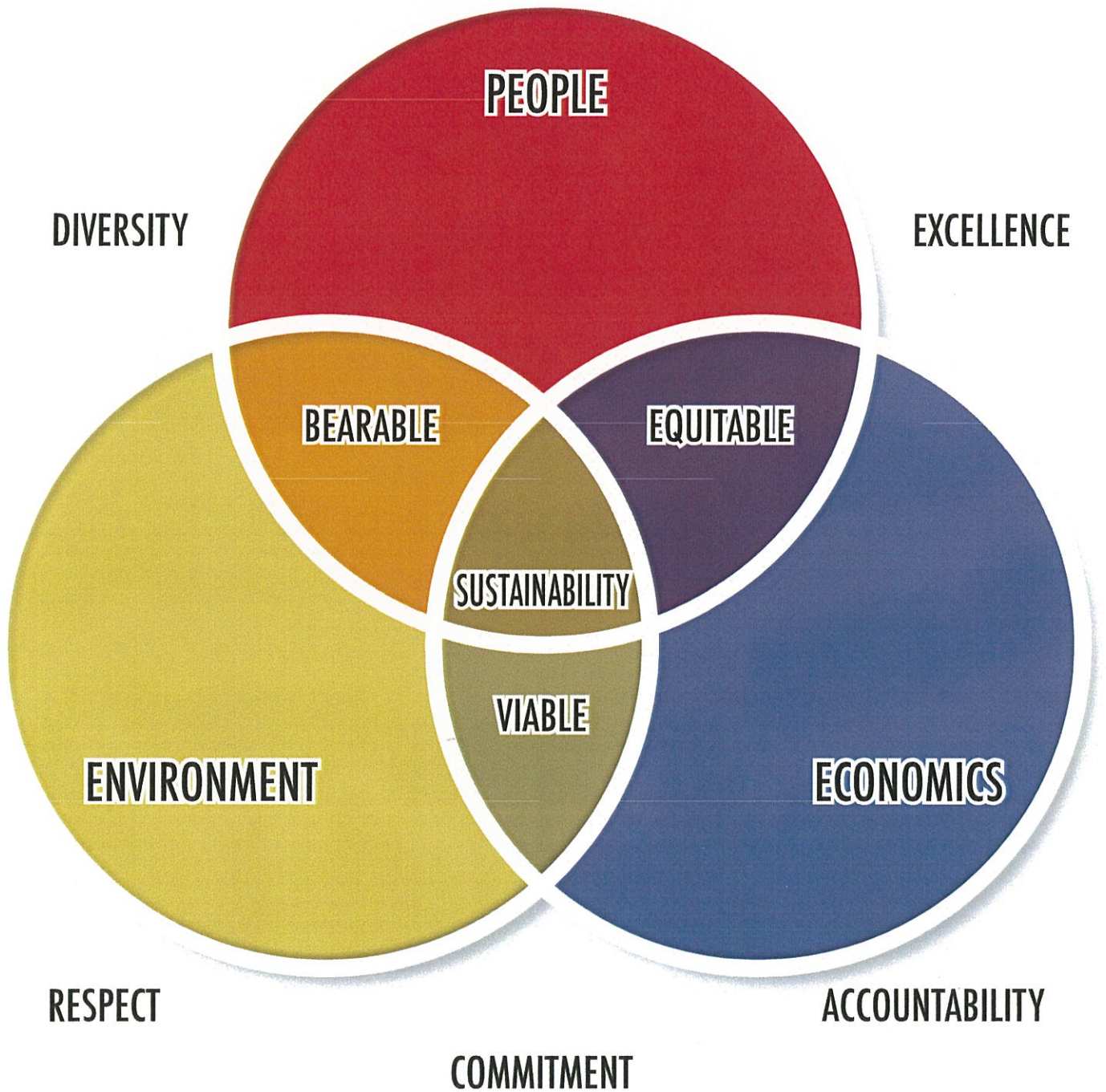
**Resolution for Fiscal  
Year Tax Levy**

**Review of Minutes of  
Previous Executive  
Sessions**

Winter Board Retreat

Strategic Plan Priorities  
Results Report

# PRINCIPLES OF SUSTAINABILITY





**College Vision**

To be the Premier Source for Education, Workforce Training, Partnerships and Economic Development.

**College Mission**

To provide innovative educational environments, and opportunities, and the experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

**Core Values**

- Commitment
- Respect
- Excellence
- Accountability
- Diversity

**Richland Community College Strategic Plan 2015-2018 (REV 10/16)**

**Goal 1: Elevate Teaching and Learning Standards.**

- Strategy A: Utilize Richland's Cross-Disciplinary Outcomes process to assess student learning.
- Strategy B: Demonstrate the assessment of program student learning outcomes.
- Strategy C: Engage faculty and staff in program review using the established process.
- Strategy D: Enhance teaching and learning through faculty development opportunities.
- Strategy E: Deploy innovative instructional delivery and assessment.

**Goal 2: Foster Student Success and Completion.**

- Strategy A: Improve the college and career readiness of Richland students.
- Strategy B: Establish and maintain a strategic enrollment management plan and process.
- Strategy C: Engage students in the development of their plan of study.
- Strategy D: Implement student success strategies to address momentum points.

**Goal 3: Advance and Create Workforce Development Partnerships.**

- Strategy A: Establish and maintain partnerships to advance community development.
- Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.
- Strategy C: Strengthen legislative and government relations that serve to further Richland's mission.
- Strategy D: Proactively engage media to highlight cast portfolio of offerings available to District residents.

**Goal 4: Ensure a Financially Sustainable Organization.**

- Strategy A: Develop and implement a working capital model that addresses the College's deficiency of working capital.
- Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated time frame.
- Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.
- Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

**Higher Learning Commission Academic Quality Improvement Program (AQIP)**

**Implementation and Performance**

L2 Division/Department/Area Balanced Scorecards	L1 Institutional Balanced Scorecard
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**Implementation and Performance**

**Public Accountability**

Dashboard	Annual Performance Report
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**Public Accountability**

Strategic Plan

## 2016 Richland Community College Strategic Plan Priorities

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### Goal 1: Elevate Teaching and Learning Standards.

**Strategy A:** Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.

1. Complete evaluation of oral communication artifacts.
2. Complete rubric for assessment of Technology Proficiency.

**Strategy B:** Demonstrate the assessment of program student learning outcomes.

1. Assess progress of program student learning outcomes by transitioning to a focus on data collection, analysis, and planned improvements.

**Strategy C:** Engage faculty and staff in the program review using the established process.

1. Increase faculty and program staff involvement in program reviews scheduled for FY16 by ICCB.
2. Continue implementation of CIP Team 2-15A, *Instructional Delivery and Program Optimization*, recommendations.

**Strategy D:** Enhance teaching and learning through faculty development opportunities.

1. Establish process to assess participation.
2. Complete professional development plans.

**Strategy E:** Deploy innovative instructional delivery and assessment systems.

1. Increase the number of students using alternative pathways to credit-level coursework and follow up with students using co-requisite model for persistence and retention.
2. Ensure the English Bridge Program curriculum emphasizes the elements of effective first-year writing/college-level English writing requirements.
3. Provide and analyze benchmark data from the high school Math 098 pilot.
4. Establish one STEM content discipline to align with a high school.

**Strategy F:** Expand project-based learning and other career-focused learning experiences for students.

1. Establish a professional development plan for faculty around project-based learning.
- 

### Goal 2: Foster Student Success and Completion.

**Strategy A:** Engage in activities that improve the college and career readiness of Richland students.

1. Initiate pathway alignment evaluation for core disciplines such as English, Communications and Math.

**Strategy B:** Advance a comprehensive Strategic Enrollment Management process and completion agenda.

1. Promote and evaluate intentional scheduling efforts (i.e., stream scheduling, Transfer Academy, Clinton scheduling, night academy, etc.) to determine next steps.
2. Benchmark and track enrollment patterns to two identified target student populations (e.g., aged 25-29, developmental education, online).
3. Reinforce enrollments through targeted marketing activities in underserved areas.

**Strategy C:** Engage students in the holistic development of educational pathways.

1. Evaluate enrollment pipeline to identify potential opportunities for improvement related to persistence and retention of Richland students.
2. Continue implementation of CIP Team 2-15B, *Student Driven Scheduling*, recommendations.

**Strategy D:** Implement student success strategies to address progress expectations and identified momentum points.

1. Create promotions throughout the year that encourage applications for scholarships and strengthen connections to scholarship donors, students and parents.
2. Write 6-7 new scholarship agreements that support students with financial need.
3. Implement new FAFSA rules.
4. Expand additional bridge programming for adult education students.
5. Update, increase and promote articulation agreements with partnering educational institutions.

**Strategy E:** Establish robust student support systems including proactive advising and work-based career-focused experiences.

1. Promote career services offerings through faculty and class presentations.
  2. Implement the internship tracking modules of College Central Network.
- 

### **Goal 3: Create and Advance Workforce Development Partnerships.**

**Strategy A:** Discover common workforce needs and opportunities to strengthen community relationships.

1. Track advisory committee meetings and develop list of advisory committee recommendations.
2. Conduct 2-3 on-campus activities and 2 off-campus engagement activities to reconnect alumni to Richland.
3. Maintain, add and update contact information for Richland alumni.
4. Seek out and implement innovative ideas to further research and development for Richland and Richland students.
5. Develop partnerships for utilization of Progress City USA and enhance utilization of facilities to increase revenue.
6. Expand CCUS partnership with U.S. Department of Energy.

**Strategy B:** Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.

1. Develop and deploy CTE curriculum model pilot that aligns college courses with employer needs. Develop 2 additional pathways.
2. Expand STEAM (Science, Technology, Engineering, Arts, Math) activities with K-12 partners.
3. Implement Advisory Board for Carroll School of Business.
4. Implement national AATP marketing/recruitment partnership to establish food technology industry-cluster with the goal of securing a new business tenant in AATP within 24 months.
5. Participate, as 1 of 5 community colleges, in Midwest Community College Agriculture Consortium with USDA and NCGA to sponsor a research activity at RCC/AATP in FY17.

**Strategy C:** Actively engage in legislative and government relations that serve to further Richland's mission.

1. Reinforce Richland's role as a leader in broader public policy debate.
2. Maintain an open dialogue with elected officials regarding significant priorities, activities and decisions of the College.
3. Advocate on behalf of the community college system's agenda.
4. Utilize the collective expertise of elected officials to create new opportunities for Richland.
5. Participate in Economic Development Corporation and Greater Decatur Chamber of Commerce activities to increase Richland visibility regarding program and learning resources.

**Strategy D:** Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.

1. Strengthen press releases and stories promoting opportunities and events at the College.
2. Enhance monthly radio segments.
3. Enhance social media opportunities in promotion.
4. Highlight faculty and student awards and recognitions.

**Strategy E:** Facilitate workforce and economic development opportunities through business incubator and entrepreneurial training.

1. Implement Richland/National Foodworks Services, LLC, Memorandum of Understanding (Local Illinois Food Entrepreneurship (LIFE) Program).
2. Expand market for Richland coffee blends in conjunction with community business partnerships.
3. Identify economic development services to be offered by Richland.

**Strategy F:** Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

1. Complete canvassing of foundations and corporations of gift prospects to support the Carroll School of Business.
  2. Continue implementation of design and development of the Carroll School of Business.
- 

## **Goal 4: Ensure a Sustainable Organization.**

**Strategy A:** Align and empower employee strengths that benefit the institution in meeting strategic goals.

1. Conduct a successful Presidential Search utilizing ACCT's process.

**Strategy B:** Optimize human, economic and environmental expenses with available revenue.

1. Develop a balanced budget within the constraints of limited resources by the June Board of Trustees' meeting.
2. Review and modify the College's Health Insurance Benefit Program by benefit choice period to reduce costs for the College and staff.
3. Enhance existing reporting for financial data.
4. Review and modify procedures in purchasing, travel and cash management to ensure efficient use of College resources.
5. Develop strategies to increase the operating fund balance.
6. Analyze feasibility of continuing scholarship programs.

**Strategy C:** Balance the physical environment to connect to the College principles of sustainability.

1. Develop AASHE Sustainability Plan.
2. Implement and evaluate training protocols enabling the College to meet the requirements outlined in the Crisis Management Plan for implementation by August opening of the academic year.

**Strategy D:** Identify and secure alternative revenue streams.

1. Seek three new grants that further Richland's mission and add to existing revenue streams.
2. Develop new and broaden existing revenue streams by building creative and entrepreneurial partnerships with foundations, corporations, government sources and private donors.

**Strategy E:** Align facility utilization with established program needs.

1. Continue to work with the CBD, BLDD and contractors for efficient project management through completion of the Student Success Center project (pending release of state funds).
2. Develop process for measurement and implementation of facility utilization.

## CONVENING OF THE REGULAR MEETING

**MINUTES OF THE REGULAR MEETING ON MARCH 21, 2017 AND  
SPECIAL MEETING ON APRIL 10, 2017**

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE**

**March 21, 2017**

**Lloyd Holman with the American Legion, Decatur Trades and Labor Assembly, and Decatur Building and Construction Trades, presented a check to the Richland Community College Foundation**

**CONVENING OF THE MEETING**

Call to Order The regular meeting was called to order at 5:31 p.m. Tuesday, March 21, 2017, in NS 121 by Chairman Campbell. Chairman Campbell also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dale Colee, Dr. David Coopriider, Dr. Larry Osborne, Randy Prince, Bishop Wayne Dunning

Trustees Absent: Ashley Ronda

Also present: Dr. Cris Valdez and other staff members

**EXECUTIVE SESSION**

**Dr. Coopriider moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self – evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act. Prince seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.**

Meeting convened into closes session at 5:42 p.m.

Meeting reconvened into open session at 7:02 p.m.

**MINUTES OF PREVIOUS MEETING**

The minutes of the regular meeting of February 21, 2017 had been distributed to the Board prior to this meeting.

**Dr. Osborne moved to approve the minutes of the regular meeting of February 21, 2017. Prince seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.**

## **APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

Dr. Valdez and the Board of Trustees welcomed Ryan Voyles from the Herald and Review

## **WRITTEN COMMUNICATIONS**

### College Activities Report

- Campus Visit Night – Health Professions Programs – March 20 – 5:30 p.m. – Schrodtt Health Education Center
- Campus Visit Night – Career Ready Programs – March 21 – 5:30 p.m. – Mueller Student Center
- Campus Visit Night – Transfer Ready Programs – March 23 – 5:30 p.m. – Mueller Student Center
- Career Fair – March 30 – 11:00 a.m. – 2:00 p.m. – Shilling Community Education Center
- Richland Theatre presents Antigone – March 31, April 1, 2, 7, 8, 9 – Shilling Community Education Center Auditorium
- Summer/Fall Registration for Current Students Begins April 3
- Super Saturday Registration – April 8 – 10:00 a.m. – 2:00 p.m. – Workforce Development Institute
- Summer/Fall Registration for New Students Begins April 10
- Spring Holiday – College Closed – April 15
- Tenure and Promotion Event – NSEC – Exhibit Hall – April 18 - 5:00 p.m.
- Board of Trustees Meeting – located in NS121 at 6:00 p.m. – April 18
- Other activities listed in the Board Book

### Personnel Update

#### Retirements, Resignations, and Terminations

- Doug Brauer, Vice President, Economic Development & Innovative Workforce Solutions – effective February 28, 2017
- Lisa Gregory – Chief of Staff & Public Information & Marketing, President's Office – effective February 28, 2017
- Richard Gschwend – Director, Human Resources, effective February 28, 2017
- Kathy McIntyre – Duplication Center Specialist, Marketing, effective February 28, 2017
- Debbie Buckley – Duplication Center Tech, Marketing, effective February 28, 2017

- Patty Weakly – Administrative Assistant, Academic Services, effective February 28, 2017

## **SPECIAL REPORTS**

1. Greg Florian, Vice President of Finance and Administration, presented the Construction Report

## **REPORT OF ICCTA**

Dale Colee reminded the Trustees that Lobby Day will be held on April 26, 2017 in Springfield. He plans to attend and if anyone else would like to go, they can go together. Dale also reported that the ICCTA Annual Convention will be on June 2<sup>nd</sup> and 3<sup>rd</sup> in Bloomington, Illinois.

## **REPORT OF STUDENT TRUSTEE**

Student Trustee Ashley Ronda was not in attendance. The report is listed in the Board Book

## **COLLEGE SPOTLIGHT**

Chef Brian Tucker presented the College Spotlight – Airline Food Venture

## **MONITORING REPORT**

Darbe Brinkoetter's presentation, Community Partnerships was postponed and will be presented at the April Board of Trustees meeting

## **FOUNDATION REPORT**

None

## **NEW BUSINESS**

### **MUNICIPAL LEASE FINANCING OFR COPIER EQUIPMENT**

A recommendation that the Board authorize College Administration to enter into leasing arrangements in the amount of \$85,000.00 for funding equipment, for a 36-month lease with Commerce Bank of Champaign, Illinois, was presented.

**Prince moved to approve the recommendation that the Board authorize College Administration to enter into leasing arrangements in the amount of \$85,000.00 for funding equipment for a 36-month lease with Commerce Bank of Champaign, Illinois, as presented. Dr. Osborne seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.**

## **RECOMMENDATION OF MULTIFUNCTION COPIER/PRINTER EQUIPMENT PURCHASE**

A recommendation was made to allow the College to purchase two Konica – Minolta C458 copiers, nine Konica – Minolta C368 copiers, and fifteen Konica – Minolta C3350 copiers from CDS Office Technologies of Springfield, Illinois for a total cost of \$74,251.00, was presented.

**Prince moved to accept the recommendation that the College purchase two Konica – Minolta C458 copiers, nine Konica – Minolta C368 copiers, and fifteen Konica – Minolta C3350 copiers from CDS Office Technologies of Springfield, Illinois for a total cost of \$74,251.00, as presented. Dr. Osborne seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.**

## **RECOMMENDATION TO APPROVE A CONTRACT FOR CONSTRUCTION FOR THE CARROLL CENTER FOR INNOVATIVE LEARNING**

A recommendation was made to the Board of Trustees to approve O'Shea Builders from Springfield, Illinois for the Carroll Center for Innovative Learning and designated protection, health, and safety projects at a cost of \$2,803,239.00 and directs College Administration to execute a contract for this project.

**Prince moved to accept the recommendation to approve O'Shea Builders from Springfield, Illinois for the Carroll Center for Innovative Learning and designated protection, health, and safety projects at a cost of \$2,803,239.00 and direct College Administration to execute a contract, as presented. Dr. Osborne seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.**

## **RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION COMMUNITY COLLEGE BONDS (ALTERNATE REVENUE SOURCE) OF THE DISTRICT, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$730,000.00 FOR COMMUNITY COLLEGE PURPOSES.**

A recommendation was made that the Board of Trustees to adopt the Resolution to authorize the issuance alternate bonds and authorize the College staff to publish the attached "Notice of Intention" to issue alternate bonds in the amount of \$730,000.00, as presented.

**Dr. Coopridge moved to adopt the Resolution to authorize the issuance alternate bonds and authorize the College staff to publish the "Notice of Intention" to issue alternate bonds in the amount of \$730,000.00, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.**

## **RECOMMENDATION TO CONTRACT WITH CONSELLATION ENGERY RESOURCE**

A recommendation was presented to the Board of Trustees to authorize College Administration to enter into multiple contract with Constellation Energy Resources of Baltimore, Maryland, to purchase natural gas for a period beginning May 1, 2018, through May 1, 2020.

**Bishop Dunning moved to approve the recommendation that the Board authorize the College Administration to enter into multiple contracts with Constellation Energy Resources of Baltimore, Maryland, to purchase natural gas for a period beginning May 1, 2018, through May 1, 2020, as presented. Prince seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.**

## **VOLUNTARY SEPARATION INCENTIVE PLAN REPORT**

Greg Florian, Vice President of Finance and Administration reported on information regarding the VSIP.

## **FINANCIAL REPORT**

### **BILLS PAYABLE**

The February 2017 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$801,450.03 for February 2017 was distributed to the Board prior to the meeting.

**Prince moved to ratify the February bills paid and approve the Financial Statement subject to audit. Dr. Osborne seconded. Roll call vote being all ayes, Chairman Campbell declared the motion carried.**

## **REPORT OF THE PRESIDENT**

Dr. Valdez reminded Trustees of the Tenure and Promotion event that will be held prior to the next Board of Trustees meeting on April 18, 2017 at 5:00 p.m. in the Exhibit Hall of the NSEC Building.

A Special Board meeting will be necessary to re-organize the Board of Trustees after the consolidated election on April 4, 2017. The Board agreed to meet on April 27, 2017 at 5:30 p.m. in NS121 for the Special Board meeting. Madonna will send out a meeting invitation.

Dr. Valdez presented his Budget Position for Richland Community College. Topics included:

- The approved (November 15, 2016) Strategic Plan Goal 4
- How funding and enrollment have declined and the affects
- How do we arrive at a "healthy budget"?

- 80.6% of our budget goes towards Salaries and Benefits which is higher than our peer colleges
- We will strategically right-size our institution
- Next stages include:
  - Understanding the timeline to close the gap
  - Dive into the data
  - Communication
  - Create a budget task force
  - Establish the “healthy budget” target

### **ITEMS FROM THE BOARD**

Dr. Osborne thanked the Trustees and Staff for the last 19 years as a Trustee. It has been a pleasure to serve Richland Community College.

Tom Ritter thanked Aaron Cook for his service to Richland Community College as he moves on to a new job at Illinois Wesleyan University.

### **ADJOURNMENT**

**Prince moved and Dr. Coopriders seconded to adjourn the meeting at 8:30 p.m.**

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Dr. David Coopriders, Secretary

**MINUTES OF BOARD OF TRUSTEES SPECIAL MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE**

**April 10, 2017**

**CONVENING OF THE MEETING**

Call to Order The special meeting was called to order at 6:05 p.m. Monday, April 10, 2017, in NS 121 by Chairman Campbell. Chairman Campbell also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dale Colee, Dr. David Coopriider, Dr. Larry Osborne

Trustees Absent: Randy Prince, Bishop Dunning, Ashley Ronda

Also present: Dr. Valdez and other staff

**EXECUTIVE SESSION**

**Dr. Coopriider moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2(c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act. Dr. Osborne seconded. Voice vote being all ayes, Chairman Campbell declared the motion carried.**

Meeting convened into closed session at 6:06 p.m.

Meeting convened into open session at 6:50 p.m.

**ADJOURNMENT**

**Ritter moved and Colee seconded to adjourn the meeting at 6:53 p.m.**

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Dr. David Coopriider, Secretary

## **APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

**RICHLAND COMMUNITY COLLEGE  
REPORT ON RESULTS OF ELECTION FOR STUDENT TRUSTEE**

The election for a new Student Trustee for the 2017-2018 term of office was conducted March 27 through March 31, 2017. Tabulation of election results was conducted following the closing of the polls March 31.

Student Trustee candidate Leah Trimble received 33 votes.

Accordingly, Leah Trimble has been elected student trustee, is qualified to, and will be, seated as a member of the Board at the regular April meeting.

BY: \_\_\_\_\_  
Dr. David Coopridier  
Board of Trustees

DATE: April 18, 2017

## **WRITTEN COMMUNICATIONS**

TO: Dr. Cris Valdez and the Board of Trustees  
FROM: Tracy Withrow  
DATE: April 4, 2017  
SUBJECT: College Activities Report

Following is *Richland Community College Activities Report* for the current month and a preview of next month. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

## **April 2017**


- 18 Tenure and Promotion Event  
5 p.m.  
NSEC Exhibit Hall
- 19 Lincoln College Table Visit  
11 a.m. – 2 p.m.  
Mueller Student Center
- 19 Tim Collins presents Toxic Masculinity  
11 a.m. – 1 p.m.  
Mueller Student Center
- 19 UIS Transfer Consultations  
9:30 a.m.  
C158 Faculty Resource Room, LRC
- 21 SIU-C Nurse Aide Testing  
8:30 a.m.  
Room S177
- 21 Day of Silence sponsored by PRIDE Club  
11 a.m. – 3 p.m.  
Mueller Student Center
- 21 University of Illinois Motorcycle Rider Program  
6 p.m.  
Room S188
- 22 – 23 University of Illinois Motorcycle Rider Program  
8 a.m.  
Room S188
- 26 Planned Parenthood Table  
9 a.m. – 9:30 a.m.  
Mueller Student Center

- 26           UIS Transfer Consultations  
9:30 a.m.  
C158 Faculty Resource Room, LRC
- 28           University of Illinois Motorcycle Rider Program  
6 p.m.  
Room S188
- 29 – 30       University of Illinois Motorcycle Rider Program  
8 a.m.  
Room S188

**May 2017**

- 2            Bake and Art Sale sponsored by PRIDE Club  
9 a.m. – 2 p.m.  
Mueller Student Center
- 2            SpringFest  
11 a.m. – 2 p.m.  
Parking Lot B
- 3            UIS Transfer Consultations  
9:30 a.m.  
C158 Faculty Resource Room, LRC
- 4            Biggest Loser Speaker  
11 a.m. – 12 p.m.  
Mueller Student Center
- 4            Heartland Tech Graduation  
5 p.m.  
Shilling Center
- 5            Richland Student Recognition  
5 p.m.  
Shilling Center
- 8            Finals Week Massages  
9 a.m. – 11 a.m. and 12 p.m. – 2 p.m.  
Mueller Student Center
- 11           Game Day sponsored by PRIDE Club  
11 a.m. – 3 p.m.  
Mueller Student Center
- 12           Richland Dance Recital  
7 p.m.  
Shilling Auditorium
- 13           Richland Dance Recital  
2 p.m.  
Shilling Auditorium

- 12 - 13      Mother's Day Plant Sale  
Friday, 7 a.m. – 6 p.m. and Saturday, 7 a.m. – 1 p.m.
- 13            Car Show  
Benefits Danville VA Hospital to provide veterans with personal supplies  
3 p.m.- 7 p.m.  
Workforce Development Institute
- 14            African American Heritage Graduation  
4 p.m.  
SC38
- 16            Relay for Life  
5 p.m.  
Shilling Salon I
- 19            Health Professions Pinning  
5 p.m.  
Decatur Civic Center
- 19            Commencement  
7 p.m.  
Decatur Civic Center

To: Cris Valdez, President  
From: Greg Florian, Vice President, Administration and Finance   
Date: April 3, 2017  
Subject: Personnel Update

**Retirements, Resignations, and Terminations**

<b>Name</b>	<b>Position</b>	<b>Last Day</b>
Cheryl Swigert	Administrative Assistant, Adult Education/HCCTP	03/24/17
Aarron Cook	Director, Security	03/31/17

Richland Community College  
One College Park  
Decatur, Illinois 62521



## MEMORANDUM

## BUSINESS SERVICES

**To:** Dr. Cris Valdez  
**From:** Greg Florian *Greg Florian*  
**Date:** April 6, 2017  
**Re:** Construction Project Status

### Current Construction Projects

**Student Success Center** – The project is well underway with the contractors pushing hard to complete the project as soon as possible. A new schedule has been developed that establishes a date of Substantial Completion for the end of September and occupancy at the end of October. If this schedule can be met, the facility should be ready for the next registration cycle.

Work in the renovation area is moving quickly with all of the metal stud walls in place and beginning the week of April 10<sup>th</sup>, metal wall stud work will start in the new construction. Drywall work will start in the Student Success area this week as well. The masonry work is progressing with 40% of the exterior block walls completed. Brick work will follow shortly after the completion of the block work. Duct work is being installed in both areas of the facility. The roofing system is approximately 20% complete with the metal decking installed and the majority of the wood fascia blocking in place. Rough-in work for electrical systems as well as HVAC systems is ongoing. The Contractor is hopeful that the building addition will be enclosed by early May by using some temporary coverings over windows and doors.

**The Carroll Center for Innovative Learning** – The Board approved a Contract with O'Shea Builders at it's March meeting. The contract documents and insurance documents are being prepared and will be executed in the near future. A pre-construction meeting is set for April 18<sup>th</sup>. Work is scheduled to begin on May 19<sup>th</sup>.

**Protection, Health, and Safety** – Project including the window replacement, VAV upgrade, and energy efficient lighting are included with the Carroll Center project and will be performed with the other Carroll Center work. The soffit repair project for the Shilling Center received three quotes and was awarded to Jones & Sullivan of Decatur for \$8,300. The soffit repair work on the Shilling Center will begin in the next few weeks and should be completed within three weeks after works starts.

**Richland Community College**  
**STUDENT GOVERNMENT ASSOCIATION**  
**BOARD REPORT**

*April 2017*

**Student Trustee: Ashley Ronda**

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**President:** Kelsey Gist    **Vice-President:** Jason Brooks    **Secretary/Treasurer:** Jordyn Eads

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**Student Engagement Activities:**

- 4/19: Toxic Masculinity Program
- 5/2: Spring Fest
- 5/4: Sonya Jones—The Biggest Loser contestant
- 5/5: Student Awards & Recognition Reception
- 5/8: Finals Massages

**Other:**

- 4/24: College Signing Day Event
- 4/27: Delta Alpha Pi Induction Ceremony



**MONTHLY REPORT OF RICHLAND COMMUNITY COLLEGE  
AGREEMENTS/CONTRACTS**

**AUTHORIZED BY PRESIDENT VALDEZ FOR THE MONTH OF**

**MARCH 2017**

3/22/2017


Dr. Valdez signed an Articulation Agreement for the Tabor School of Business between Millikin University and Richland Community College.

**NEW BUSINESS**

# MEMORANDUM

Business Office

To: Dr. Cris Valdez and the Board of Trustees

From: Greg Florian 

Date: March 31, 2017


Re: Statement of Final Construction Costs Compliance

The Illinois Community College Board's administrative rules require for all completed construction projects a Statement of Final Construction Compliance, stating the project's actual cost. The College has completed the following construction projects. The project scope and budget for each project has been certified by the College's Architect.

Project	Approved Budget	Actual Cost
Fire Alarm & Security System Extension	\$54,645.00	\$41,819.50
Hort Building Boiler Replacement	\$54,816.00	\$60,950.00

**It is recommended that the Board authorize the College Administration to submit the Statement of Final Construction Compliance to the ICCB for the projects listed above.**

## **BOARD POLICIES, PROPOSALS, AND CHANGES**

TO: Board of Trustees  
FROM: Cris Valdez   
DATE: April 18, 2017  
SUBJECT: Board of Trustees – Section 1.0 – Board of Trustees - First Reading

Mr. Chairman, Members of the Board, Section 1.0 of the Board Policy Manual is presented for first reading.

Section 1.0 sets out general guidelines for the Board of Trustees as found in the Illinois Public Community College Act (110 ILCS 805), Elections (10 ILCS 5), and Open Meetings Act (5 ILCS 20).

The policy has been reviewed. No action is recommended at this time.

Thank you.

mb

**1.1 LEGAL BASIS - Adopted 11/75. Reviewed 3/81; 2/13**

As the policy making group of a public governmental institution, regulated by laws of the State of Illinois, and more precisely by the Illinois Public Community College Act of 1965, as amended, the Board of Trustees is subject to certain restrictions set forth in the aforementioned act under the classifications of Duties and Authority. (110 ILCS 805/3-21 et seq.)

The Board has the powers enumerated in the Public Community College Act. The list of powers set forth in these sections is not exclusive, and the Board may exercise all other powers not inconsistent with the Public Community College Act that may be required and appropriate for the maintenance, operation and development of any College under the jurisdiction of the Board. (110 ILCS 805/31-43)

**1.2 ENTITY - PROCEDURAL CAPACITY - Adopted 11/75. Reviewed 3/81; 2/13**

The Board of Trustees of the College District is a body politic and corporate known as the "Board of Trustees of Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby, and State of Illinois," and by that name may sue and be sued in all courts and places where judicial proceedings are had. (110 ILCS 805/3-11)

**1.3 AUTHORITY OF BOARD MEMBERS - Adopted 11/75. Reviewed 3/81**

Members of the Board of Trustees have authority only when acting as a Board in legal session.

No business shall be conducted by the Board except at a regular meeting or reconvened meeting thereof, or at a duly called special meeting.

The Board will not be bound in any manner by any action(s) or statement(s) of an individual Board member or employee, unless such action(s) or statement(s) is pursuant to specific instruction by the Board when legally in session. Action of such member or members must be confirmed by the

Board.

**1.4 STUDENT TRUSTEE**

A student trustee serves as a member of the Board of Trustees for a one-year term beginning April 15 of each year, as provided by law. (110 ILCS 805/3-7.24) The student assumes all the rights and responsibilities of a district-elected Board member with the exception of his/her advisory-voting status. The student trustee:

- A. is admitted to all sessions of the Board;
- B. receives materials elected Board members do;
- C. is allowed to make or second motions;
- D. is allowed to register on advisory vote on all matters brought before the board with the exception of the President's Compensation; and
- E. cannot make or second a motion on matters of financial obligations.

**1.5 ELECTION**

Election of members for the Board of Trustees shall conform with the consolidated election law. (10 ILCS 5/1-1, and at 110 ILCS 805/3-7 et seq.)

**1.6 ORGANIZATION**

Following the election and canvass, the Chairman of the Board shall convene the new Board and conduct the election for chairman, vice-chairman, and secretary. (110 ILCS 805/3-8)

**1.6.1 Duties of Chairman**

The Chairperson of the Board shall preside at all meetings and to perform such other duties as are required by law or by action of the Board. (110 ILCS 805/3-10)

**1.6.2 Duties of Vice-Chairman**

It is the duty of the Vice-Chairperson to serve in the absence of the Chairperson of the Board. In the absence of the Chairperson and Vice-Chairperson, the Board shall appoint a Chairperson pro tempore. (110 ILCS 805/3-10)

**1.6.3 Duties of Secretary**

The Secretary of the Board shall perform the duties usually pertaining to the office and such other duties as are imposed by law or by action of the Board. In the absence of the secretary, the Board Chairperson shall appoint a Secretary pro tempore who shall be a member of the Board. (110 ILCS 805/3-10)

**1.6.4 Committees**

The Chairperson of the Board may appoint ad hoc committees as are deemed necessary by the Board. A committee shall report recommendations to the Board for appropriate action and may be dissolved when its report is complete and accepted by the Board.

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Any ad hoc committee of Board members or any committee supported by the Board may be deemed a public body and shall comply with the notice and other requirements of the Illinois Open Meetings Act.

**1.7 VACANCIES ON THE BOARD**

Whenever a vacancy occurs, the remaining members shall fill the vacancy through an open process with a call for candidates and in accordance with law. (110 ILCS 805/3-7(d))

The person so appointed shall serve until a successor is elected at the next regular election for members of the Board of Trustees and is certified. (10 ILCS 5/22-17 and 22-18).

The Board will ensure that the replacement subscribes to the Tenets of Trusteeship as provided in Board Policy 1.18.

**1.8 ROLE AND RELATIONSHIP BETWEEN THE BOARD OF TRUSTEES AND THE CHIEF EXECUTIVE OFFICER**

The policy of the Board of Trustees is to recognize and maintain the distinction between those activities which are appropriate to the Board as the sole statutory legislative governing body of District 537, and those administrative functions and duties which are to be performed by the chief executive officer and his/her staff. The Board views the legislative authority that is vested within itself as a body

of the whole rather than as individuals acting unilaterally.

Based upon the premise of mutual respect and trust, the Board encourages a shared governance relationship that is characterized by integrity and by open, honest, two-way flow of continuous communications based upon accurate, reliable information obtained from thorough study and analysis. In that regard, the Board looks toward the chief executive officer to provide recommendations, suggestions, and options relating to both short and long-term goals and objectives of the District. These recommendations will be presented in a manner that allows the Board an adequate period of deliberation which will ultimately result in the adoption of policies that enhance the well-being of Richland Community College.

The Board recognizes that if the chief executive officer is to be ~~strong~~ and responsible for the prudent management of the district and its resources, likewise, the Board must also be ~~strong~~ fully informed and recognize its responsibility to be fully supportive of the chief executive officer by granting him/her full authority to carry out and implement the administration of District 537 in accordance with those policies adopted by the Board.

The Board will maintain an understanding and respect for the delineation of policy versus administration and will maintain a self-discipline that will avoid direct interference into the administrative functions of the College District. The Board will encourage and be supportive of an atmosphere that will allow the chief executive officer the flexibility and creativity to successfully exercise his/her administrative style necessary for successfully carrying out the administrative functions of the District.

1.9 BOARD LIMITATION ON NEW PRESIDENTIAL AGREEMENTS - -Adopted 12/16

The Board will comply with the limitations on new presidential employment agreements as set forth in the Public Community College Act. (110 ILCS 805/3-8, and 110 ILCS 805/3-65)

**1.10 EMPLOYMENT CONTRACT TRANSPARENCY - ADOPTED 12/16**

The Board will comply with the employment contract transparency requirements on new presidential employment agreements as set forth in the Public Community College Act. (110 ILCS 805/3-70)

**1.11 -TRUSTEE TRAINING - Adopted 12/16**

The Board will comply with all training provisions of the Open Meetings Act and the Public Community College Act. (5 ILCS 120/1.05, and 110 ILCS 805/3-8.5)

**1.12 MEETINGS**

The meetings of the Board shall be held at such times, dates and places as are fixed by the Board at its organizational meeting. (110 ILCS 805/3-8)

All meetings shall be open to the public except as provided by law. (5 ILCS 120/2)

**1.12.1 Quorum**

A majority of the voting members of the Board shall constitute a quorum for the transaction of business. The student trustee does not constitute a quorum. (110 ILCS 805/3-9, and 5 ILCS 120/2.01)

**1.12.2 Recording the Proceedings**

Any person may record the proceedings of a public meeting. (5 ILCS 120/2.05)

**1.12.3 Order of Business for Board Meetings**

The President and his/her Assistant, in consultation with the Chairperson of the Board of Trustees, shall be responsible for preparing and transmitting to the members of the Board an agenda for each meeting of the Board.

1.12.4      **Parliamentary Procedure**

Unless in conflict with these rules of procedure, the laws of the State of Illinois or the rules and regulations of the Illinois Community College Board, Robert's Rules of Order, as revised, shall govern the procedure of all Board meetings.

**1.12.5 Preparation for Meetings**

In consultation with the president, the Board may establish procedures for the preparation of documents for Board meetings to ensure that there is adequate time for Board members to review and prepare for the business to be conducted.

**1.13 Minutes of Meetings - Adopted 11/75. Reviewed 3/81; Revised**

Minutes must be kept for all Board meetings whether open or closed, and for all committee meetings.

**1.14 APPEARANCE OF CITIZENS BEFORE THE BOARD - Revised 2/15**

It has been and is the intent and purpose of Richland Community College to provide a forum for citizens of the Richland Community College District to express their views, opinions, and concerns about the College to the Board of Trustees.

It is not intended that matters be brought before the Board by employees or individual citizens that can or should be handled through administrative procedures.

To further this intent and purpose, and to provide for an orderly procedure, the following guidelines are hereby established:

1. Appearance may be made only by individual citizens or as a representative of an organization. The citizen shall identify himself or herself and the organization being represented, if any.
2. The Chairperson of the Board of Trustees shall allot a

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BOARD OF TRUSTEES

~~fifteen (15) minutes~~ specific time period for citizens to appear and express their views before the Board of Trustees.

3. Each citizen who appears will be limited to ~~three~~ five (5) minutes.
4. The Chairman may shorten or lengthen a citizens' opportunity to speak.
5. All citizens are to conduct themselves with respect and civility toward others.
6. The Board of Trustees ~~shall not~~ may respond to any views expressed by any citizen appearing under this procedure. Responses may be provided, in writing, within two business days.

Residents of the College District wishing to address the Board are to contact the Office of the President not later than twenty-four (24) hours prior to the date of the Board meeting setting forth with reasonable particularity the matter or matters to be addressed. Any citizen who desires to appear shall complete a "blue" comment card prior the start of the Board meeting.

Commented [CV1]: I am not certain this language is necessary.

1.15 RESOURCE SPECIALISTS TO THE BOARD

**Attorney**

The Board shall employ the services of an attorney(s) to act as its counsel on legal matters by direction of the Board.

**Auditor**

The Board will employ a public accounting firm to audit the financial records of the Richland District. (110 ILSC 805/3-22.1)

**Treasurer**

The Board will designate a treasurer to review the financial records of the Richland District. (110 ILSC 805/3-(24))

**1.16 AMENDMENT OR REPEAL**

The Policy Manual of the Board may be amended, repealed or added to upon motion made in writing for that purpose by any member of the Board. Any such motion shall not be voted upon until the next regularly scheduled meeting after it has been formally presented to the Board in writing. A quorum of the Board shall be required for the adoption of any amendment, alteration, repeal or addition to these policies.

**1.17 BOARD STUDY RETREAT**

The Board of Trustees shall conduct a study session for long-range planning annually with the date for the session to be established at a regular meeting of the Board and that the Chairman be authorized to appoint a committee of the Board to work with the president to establish an agenda for the study session.

**1.18 POLICY DISSEMINATION**

The President shall establish and maintain an orderly plan for preserving and making accessible the policies adopted by the Board of Trustees.

Accessibility is to extend at least to all employees of the College, to members of the Board and to persons in the community.

**1.19 COLLEGE MISSION AND PURPOSE**

**Statement of Purpose**

The primary purpose of Richland Community College is to improve the quality of life in Central Illinois by actively serving the educational needs of the people, organizations, and institutions it serves. The college pledges to provide equal access to education and training for all citizens regardless of race, age, sex, religion, national origin, ethnic background or disability.

**College Mission**

The mission of Richland Community College is to provide

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**BOARD OF TRUSTEES**

innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Richland Community College achieves its mission and purpose by offering the following programs:

1. The first two years of a baccalaureate education;
2. Technical courses, certificates, and degrees designed to provide job training, re-training, and upgrading of skills;
3. Basic educational skills designed to prepare students to engage in college level study;
4. Student development programs and services designed to help students identify educational and career goals, set realistic career paths, and develop skills necessary to achieve intellectual and personal growth;
6. Academic programs and services which provide supplemental support to both teaching and learning;
7. Community education activities and programs which complement, enhance, and contribute to the growth and enrichment of students and the community both inside and outside of the classroom providing opportunities for life-long learning; and
8. Workforce development activities and programs that promote linkages with business, industry, and governmental agencies designed to meet the changing needs of the market place and promote economic growth in the region.

**1.20 LEADERSHIP, VALUES AND TENETS OF COMMUNITY COLLEGE TRUSTESHIP - Adopted 3/20/90.**

The community college is an egalitarian institution committed to the principle that higher education should be available to every person who can benefit. The purpose of a comprehensive community college is to serve all who then can serve to build a better society.

The primary task of the Board of Trustees is to serve as a regenerative force, always expanding and improving the College's service to people. Given this basic condition, the activities and deliberations of the Board of Trustees will be governed by the following tenets:

**The Values**

**Respect**

Respect is a moral disposition which requires determined consideration of all things, both living and material. Respect is no friend of tolerance. Respect reaches into the thing considered and comes to understand and appreciate its qualities.

**Honesty and Integrity**

Honesty and Integrity can survive anything. Honesty is a glass house, no secrets, always open, always engaged. Integrity is the house foundation; it is the stage on which honesty stands.

**Compassion**

Compassion is genuine concern and interest in everything - people, things, projects, and activities. Compassion is always working. Compassion cares.

**The Tenets**

**About Allegiance**

Trustees have but one allegiance that is to the institution and its mission. Representing special constituencies dilutes trust and undermines institutional mission.

**About Commitment**

To achieve distinction requires commitment, and commitment requires the devotion of time, thought, energy, effort, and ability whenever needed.

**About Creating a Culture of Sustainability**

When the Board of Trustees weaves the core values into sustainable concepts with a perspective measured by the Triple Bottom Line (Environment, People, Economics), the College becomes values driven exceeding its mission.

**About Distinction**

The Board of Trustees has the authority and autonomy to be original, creative, and regenerative; that is its responsibility. If the College is to become an institution of distinction, it will be because the Board demonstrates and requires distinctive service.

**About Evaluation**

Purpose achieved with distinction does not occur in a vacuum. It occurs because there is a Board desire for distinction and a willingness to measure how well it is achieved.

**About Power**

Power rests mostly with the Board of Trustees but also extends far beyond it. Trustee power and influence well used will result in staff power and influence well used; students will be served.

**About Purpose**

The purpose of an educational institution is more than a Board decision. It is a Board responsibility. Defining the institution is a critical task which requires continuing review.

**About Service**

All activities in which the College engages -- teaching, serving, and guiding -- must be evaluated by their effect upon students and community. How the College serves its community, how it serves and prepares its students are fundamental criteria by which the College must be measured.

**About Teamwork**

The Board is made up of individuals with differing values and beliefs, and debate is expected and natural. Although there are individual expressions, there are no individual decisions. Board decisions must be team decisions.

**1.21 VALUES AND TENETS FOR RICHLAND COMMUNITY COLLEGE EMPLOYEES**

The moral character of an educational organization is reflective of its leadership. Among those involved in the art and science of teaching and service, it is imperative that teachers, leaders, and service providers demonstrate a strong commitment to good principle and ethical behavior. The fundamental contributions of education to society demand commitment to exemplary values. At Richland Community College, these values are embodied in our Core Values, which were adopted by the Board of Trustees in 2003.

These core values and tenets serve as the guiding principles for Richland Community College and its employees.

**Commitment**

We are dedicated to meeting the needs of the communities we serve.

I/We will

- Strive and maintain a quality educational experience.
- Support the mission and vision of the College.
- Focus on student and stakeholder needs.
- Respond to the changing needs of our communities in a timely manner.
- Create new programs and services to meet identified needs.
- Continuously evaluate and improve programs, services, systems, and policies.
- Utilize a shared decision-making process.

Respect

We recognize the expertise of all members of the College community and encourage individual contribution.

I/We will

- Include stakeholders in the decisions that affect them.
- Treat people with dignity and encourage feelings of self-worth.
- Promote trust through truthfulness, professional courtesy, and fair treatment.
- Recognize and support employee and student contributions.
- Demonstrate faith in and reliance on the integrity and abilities of others.

Excellence

We strive to develop and pursue higher standards.

I/We will

- Exhibit quality in staffing, facilities, programs, and services.
- Promote continuous improvement.
- Anticipate needs and respond accordingly.
- Encourage creativity and innovation.
- Utilize systems that promote student and employee success.
- Exceed student and stakeholder expectations.
- Encourage decision-making at the level of implementation.
- Encourage interdepartmental collaboration.
- Support risk-taking and view setbacks as learning experiences.

Accountability

We assume and demonstrate responsibility for our actions.

I/We will

- Take responsibility for personal and professional

- growth and development.
- Continuously evaluate and improve our systems and policies.
- Establish and communicate clearly defined and articulated goals and objectives.
- Establish and communicate clearly the standards and expectation of staff.
- Ensure our work adds value to the College and District.
- Demonstrate fiscal and social responsibility.

**Diversity**

We believe that our similarities and difference are opportunities for establishing a common bond and strengthening the College.

I/We will

- Employ a College workforce that reflects the community we serve.
- Ensure fair and equal access for all.
- Recognize, appreciate, and celebrate the strength of diversity.
- Provide educational experiences that promote a greater appreciation for diversity.
- Implement learning activities that integrate diversity topics in the classroom.
- Seek and consider multiple points of view.

**1.22 1-22 ENDS STATEMENTS**

Monitoring reports will be provided to the Board to demonstrate achievement of Board ends as follows:

- Because of Richland, students who graduate with transfer (A.A. and A.S.) degrees will be prepared to be academically successful at other institutions of higher learning.
- Because of Richland, students who graduate with applied (A.A.S.) degrees will be prepared to be skilled, successful employees in the workplace.
- Because of Richland, students will have opportunities

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- to successfully pursue training and education at and beyond the community college.
- Because of Richland's partnerships with the community, the economic/business climate in our service area will be significantly enhanced.
  - Because of Richland, students will acquire the knowledge and skills needed to succeed in and contribute to a diverse and global community and to exercise their rights and responsibilities as citizens.
  - Because of Richland, the community will have access to opportunities for cultural enrichment, wellness, and lifelong learning.

### 1.23 COLLEGE PARTICIPATIVE COMMITTEE STRUCTURE - 10/19/04

The Board of Trustees authorizes the administration to establish a college-wide, participative committee structure that will develop policies and procedures relative to academic, administrative, operational, and human resource functions. The purpose of the committee structure shall be to recommend policies and procedures that 1) meet student needs, 2) maintain high academic standards, 3) follow regulatory laws, 4) practice and uphold core values, 5) value employees and encourage employees to maximize their knowledge, skills, and abilities, and 6) demonstrate operational accountability and fiscal responsibility.

Commented [CV2]: For clarification: To whom

### 1.243 STRATEGIC PLAN

The Board of Trustees will adopt and maintain a Strategic Plan on a regular cycle.

The Strategic Plan will be reviewed and aligned with Academic Quality Improvement Program (AQIP) planning and will be a component in driving the annual budgeting process. The review and modification of the plan will be a collaborative effort involving the faculty, staff, and students.

## 1.254 BOARD TRAVEL - Adopted 8/21/90; Revised

It is important and necessary for the welfare and governance of the College that members of the Board of Trustees engage in educational and development opportunities as well as serving as advocates for community colleges on local, state, and national levels. Accordingly, it is the policy of the Board of Trustees to encourage Board members, including the student trustee, to travel for purposes of further education and experience when such travel will prove to be of benefit to the College. This benefit shall relate to and support the mission, vision, and goals of the College and more specifically to the governance of the College and to all other duties and responsibilities of Board members. (110 ILCS 805/3-7(e))

The Board of Trustees, however, recognizes that there must be a balance in meeting this need and the need for fiscal responsibility and accountability. Therefore, on an annual basis and in advance of each upcoming fiscal year, the College will establish the priorities for the representational needs of the Board of Trustees.

In the implementation of this policy, the Board of Trustees shall adhere to the travel procedures set forth.

## 1.265 TRUSTEE EMERITUS PROGRAM

A member of the Board of Trustees who leaves the Board after serving the College a minimum of 10 years may be considered for the title, Trustee Emeritus, based upon the recommendation of a majority of the members of the Board of Trustees.

The privileges of the Trustee Emeritus status will be as follows:

- A. The Trustee Emeritus will be granted a tuition waiver for credit and non-credit classes as is consistent with other waivers as identified in the Policy Manual of the Board of Trustees,
- B. The Trustee Emeritus will receive Richland Community

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College business cards indicating the Trustee Emeritus status, and

- C. The Trustee Emeritus will remain on the College mailing list and be invited to College functions and activities.

1.276 PRESIDENT EMERITUS PROGRAM

A President of the College who leaves after serving the College a minimum of 10 years may be considered for the title, *President Emeritus*, based upon the recommendation of a majority of the members of the Board of Trustees.

The privileges of the President Emeritus status will be as follows:

- A. The President Emeritus will be granted a tuition waiver for credit and non-credit classes as is consistent with other waivers as identified in the Policy Manual of the Board of Trustees,
- B. The President Emeritus will receive Richland Community College business cards indicating the President Emeritus status, and
- C. The President Emeritus will remain on the College mailing list and be invited to College functions and activities.

TO: Dr. Cris Valdez and Richland Board of Trustees  
FROM: Dr. Marcus Brown, Vice President, Student Success  
DATE: April 7, 2017  
SUBJECT: Board Policies 4.6.1, 4.7.2.2, 4.7.2.5 – First Reading

Dr. Valdez and Trustees, Board Policies 4.6.1, 4.7.2.2, and 4.7.2.5 of the Board Policy Manual are presented to you for first reading. No action is required at this time.

The Illinois Community College Board now requires that community colleges recognize and accept credits from high schools that offer the International Baccalaureate Program. This curriculum and assessment program is an alternative to Advanced Placement Programs. Currently, no high schools in the Richland District use the International Baccalaureate Program; our desire is to be prepared in case the situation changes.

Policy 4.6.1 includes International Baccalaureate in the list of designations for recognition on the student transcript. Policy 4.7.2.5 describes the program and indicates how credits will be shown on the transcript. Procedures will be completed prior to the final reading by the Board of Trustees.

Changes in Policy 4.7.2.2 are recommended to reflect a title change for the DSST Prometrics examination, which allows students to obtain college credit based on their learning outside the classroom. Nothing will change in the process for administering or accepting exam results.

These policies have been reviewed by the Academic Standards Committee, the Institutional Effectiveness Group, and President's Cabinet.

Again, no action is required at this time.

Thank you.

#### 4.6.1 Grading Policy – 6/18/96; revised 10/21/03, 8/17/10, 1/17/12; //2017

The following letter grades are used at Richland to represent the student's level of performance in courses:

- A Superior or excellent
- B Very good or above average
- C Good or average
- D Barely passing or below average
- F Failure or unsatisfactory
- AU Audit (For more information, see "Auditing a Course" in this section.)
- CR/X Completed course requirements or did not complete course requirements. CR/X grades are applicable for vocational skill courses and adult education courses.
- I Incomplete. All course work must be finished by the end of each term unless the instructor agrees in writing to a specified grace period no longer than 60 days after the end of the term. Failure to complete course work within the 60-day grace period will result in the grade the student would earn without having all course work completed. Grade of "W" or "AU" is not allowed.
- P/F Pass/Fail for selected courses to be determined by faculty and the dean of a division with the approval of the Academic Standards Committee. Pass/Fail grading will not be used for courses in a degree sequence or for transfer courses.
- W Withdraw
- AC Credit awarded through advanced course.
- AP Credit awarded through Advanced Placement.
- CE Credit awarded through proficiency exam.
- CL Credit awarded through CLEP exam.
- DA Credit awarded through DANTES exam.
- IB Credit awarded through International Baccalaureate Program.**
- JO Credit awarded through Journeyman Card.
- LI Credit awarded through licensure.
- PT Credit awarded through professional training.
- PO Credit awarded through portfolio.

#### 4.7.2 Proficiency Credit

Students with wide varieties of educational experiences may convert this experience into college credit on the basis of evaluations by designated Richland Community College personnel.

##### 4.7.2.1 Proficiency Examination Policy

To take an examination, students must be currently enrolled at Richland Community College and not enrolled in the course in

which they are requesting to be tested. Proficiency credit will be posted to the student's record after a minimum of eight (8) semester hours of 100-level or above credit has been earned at the College.

The proficiency examination fee must be paid before the exam is developed or administered. The fee is not refundable.

The student must receive a score of 80% or better on the exam to earn credit by proficiency.

Credit hours earned through proficiency examination are posted on the student's permanent record. The credit is not included in the calculation of the grade point average and may not be used in the determination of enrollment status (i.e. part-time, full-time, class load).

#### **4.7.2.2 College Level Examination Program (CLEP) and DANTES *DSST Prometrics* Examination Program; revised 8/17/10; //2017**

Richland Community College participates in the College Level Examination Program (CLEP) and the DANTES *DSST Prometrics* Examination Program, which allow students to obtain college credit based on their learning outside the classroom.

Credit through a CLEP or DANTES *DSST Prometrics* examination may be applied to a degree or certificate as general education or elective(s). No credit will be awarded for English 102 or Speech 101 at Richland Community College through either the CLEP or the DANTES *DSST Prometrics* Exam.

Credit granted through a CLEP or DANTES *DSST Prometrics* examination will be recorded as credit and will not be used in computing a grade point average. Credit will be recorded after completion of eight (8) semester hours toward an associate's degree or certificate program.

Students who have enrolled in college study before attempting a CLEP or DANTES *DSST Prometrics* examination will be not granted credit if they attempt an examination after they have received a grade for that specific course or for prior college study that is directly related to the exam taken.

#### **4.7.2.3 Proficiency by Advanced Course**

Some courses are organized in sequence so that completion of an advanced course depends on knowledge gained from a previous course. Students who satisfactorily complete the advanced course at Richland Community College without taking the previous course may be eligible for college credit for the previous course.

#### **4.7.2.4 Advanced Placement Program**

The Advanced Placement Program is an organized instructional and/or testing program offered by some high schools in cooperation with the College Entrance Examination Board. High school courses may be offered through the program for college credit, or credit may be given for course areas not offered by the Advanced Placement Program if the student passes an Advanced Placement examination given by the College Board.

Credit granted through an Advanced Placement Program examination will be recorded as "AP" and will not be used in computing a grade point average. Approved credit will be posted to the student's record after a minimum of eight (8) semester hours of 100-level or above credit has been earned at the College.


#### **4.7.2.5 International Baccalaureate Program**

*The International Baccalaureate (IB) Diploma Program is a curriculum and assessment exam designed to prepare high school students for advanced post-secondary coursework. Assessment of the IB exam is reported as a score via a diploma or individual subject certificates.*

*Credit granted through the International Baccalaureate Program will be recorded as "IB" and will not be used in computing a grade point average. Approved credit will be posted to the student's record after a minimum of eight (8) semester hours of 100-level or above credit has been earned at the College.*

## FINANCIAL REPORT

2023  
2022  
2021

TO: Board of Trustees  
FROM: Cris Valdez   
DATE: April 18, 2017  
SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the Bills for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

**Therefore, it is recommended that the Board of Trustees ratify the March 2017 bills paid and approve the Financial Statement to be filed for audit.**

Thank you.

# Treasurer's Report

3/31/2017

<b>Fund</b>	<b>Balance 3/1/2017</b>	<b>Receipts for Month</b>	<b>Disbursements for Month</b>	<b>Balance 3/31/2017</b>	<b>Int Bearing Accounts</b>	<b>Separate Inv Instruments</b>
Education Fund	\$2,234,858.10	\$2,869,699.16	(\$3,684,837.75)	\$1,419,719.51	\$869,719.51	\$550,000.00
Operations & Oper & Maint Restricted	\$0.00			\$0.00	\$0.00	\$0.00
Bond & Interest Fund	\$628,872.20	\$120,721.57	(\$120,446.43)	\$629,147.34	\$629,147.34	\$0.00
Auxiliary Enterprises	\$746,368.64	\$329.63		\$746,698.27	\$746,698.27	\$0.00
Restricted Purposes	\$398,649.46	\$63,634.28	(\$63,777.77)	\$398,505.97	\$398,505.97	\$0.00
Working Cash Fund	\$552,649.64	\$1,258,402.74	(\$1,215,829.31)	\$595,223.07	\$290,761.37	\$304,461.70
Trust & Agency Fund	\$6,980,914.83	\$2,708.97		\$6,983,623.80	\$5,982,992.91	\$1,000,630.89
Audit Fund	\$263,651.27	\$8,903.60	(\$6,287.93)	\$266,266.94	\$266,266.94	\$0.00
Liab, Protect, Settlement	\$53,389.82	\$23.58		\$53,413.40	\$53,413.40	\$0.00
<b>Totals</b>	<b>\$1,803,015.01</b>	<b>\$25,123.42</b>		<b>\$1,828,138.43</b>	<b>\$1,728,138.43</b>	<b>\$100,000.00</b>
	\$13,662,368.97	\$4,349,546.95	(\$5,091,179.19)	\$12,920,736.73	\$10,965,644.14	\$1,955,092.59

## Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$300,000.00	CD-Busey	0.10	7/22/2017	6.0
EDUCATION FUND	\$250,000.00	CD-SOY	0.20	1/30/2018	12.0
DEC COMM PARTNERSHIP	\$4,461.17	CD	0.10	6/30/2017	6.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.25	8/10/2017	12.0
WORKING CASH FUND	\$302,077.84	CD-HPB	0.10	4/27/2017	3.0
WORKING CASH FUND	\$117,645.82	CD-Regns	0.01	5/22/2017	7.0
WORKING CASH FUND	\$120,892.00	CD-Regns	0.05	6/21/2017	13.0
WORKING CASH FUND	\$350,000.00	CD-HPB	0.25	11/22/2017	12.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.60	3/23/2018	12.0
LPS FUND	\$100,000.00	CD-Busey	0.10	3/27/2017	6.0

## Operating Funds Revenue

	Actual Revenue YTD 3/31/2017	Budget 1617	%	Actual Revenue YTD 3/31/2016	Prior Year Revenue 6/30/2016
<b>Local Government Sources</b>					
Current Taxes	\$7,043,154.02	\$7,104,072.00	99.14	\$6,960,982.22	\$6,960,982.22
Interest on Taxes	\$810.70	\$1,000.00	81.07	\$343.65	\$343.65
	<u>\$7,043,964.72</u>	<u>\$7,105,072.00</u>	99.14	<u>\$6,961,325.87</u>	<u>\$6,961,325.87</u>
<b>State Government Sources</b>					
ICCB CTE Formula Grant	\$187,134.00	\$0.00	0	\$0.00	\$0.00
ICCB Credit Hour Grants	\$783,620.00	\$0.00	0	\$0.00	\$480,533.28
ICCB Equalization Grant	\$0.00	\$0.00	0	\$0.00	\$50,000.01
Replacement Taxes	\$219,242.29	\$442,000.00	49.6	\$266,352.85	\$445,777.61
	<u>\$1,189,996.29</u>	<u>\$442,000.00</u>	269.23	<u>\$266,352.85</u>	<u>\$976,310.90</u>
<b>Student Tuition &amp; Fees</b>					
Chargeback	\$2,533.14	\$6,200.00	40.86	\$6,227.12	\$6,227.12
Tuition-Credit	\$6,287,396.00	\$6,562,019.00	95.81	\$6,159,400.41	\$6,164,042.66
Various Fees	\$764,194.00	\$822,616.00	92.9	\$825,197.50	\$825,393.50
	<u>\$7,054,123.14</u>	<u>\$7,390,835.00</u>	95.44	<u>\$6,990,825.03</u>	<u>\$6,995,663.28</u>
<b>Other Revenue</b>					
Facility Rental	\$178,626.70	\$293,608.00	60.84	\$214,004.50	\$237,232.40
	<u>\$178,626.70</u>	<u>\$293,608.00</u>	60.84	<u>\$214,004.50</u>	<u>\$237,232.40</u>
<b>Investment Revenue</b>					
Investment Revenue	\$6,334.90	\$2,000.00	316.75	\$1,337.19	\$2,009.97
	<u>\$6,334.90</u>	<u>\$2,000.00</u>	316.75	<u>\$1,337.19</u>	<u>\$2,009.97</u>
<b>Other Revenue</b>					
Other Revenue	\$249,101.05	\$601,703.00	41.4	\$256,811.50	\$739,328.63
Transfer In	\$26,567.81	\$5,000.00	531.36	\$0.00	\$9,712.84
	<u>\$275,668.86</u>	<u>\$606,703.00</u>	45.44	<u>\$256,811.50</u>	<u>\$749,041.47</u>
<b>Total Revenue</b>	<b>\$15,748,714.61</b>	<b>\$15,840,218.00</b>	<b>99.42</b>	<b>\$14,690,656.94</b>	<b>\$15,921,583.89</b>

## Revenues by Fund Summary

	Actual Revenue YTD 3/31/2017	Budget 1617	%	Actual Revenue YTD 3/31/2016	Prior Year Revenue 6/30/2016
<b>Fund 01-Education Fund</b>					
Local Government Sources	\$6,149,544.73	\$6,210,222.00	99.02	\$6,077,481.71	\$6,077,481.71
State Government Sources	\$1,135,142.95	\$442,000.00	256.82	\$266,352.85	\$929,177.52
Student Tuition & Fees	\$6,792,850.52	\$7,072,389.00	96.05	\$6,350,101.32	\$6,354,899.79
Investment Revenue	\$6,334.90	\$2,000.00	316.75	\$1,337.19	\$2,009.97
Other Revenue	\$181,921.16	\$314,600.00	57.83	\$155,386.06	\$344,585.55
<b>Total Revenue Fund 01</b>	<b>\$14,265,794.26</b>	<b>\$14,041,211.00</b>	<b>101.6</b>	<b>\$12,850,659.13</b>	<b>\$13,708,154.54</b>
<b>Fund 02-Operations &amp; Maintenance</b>					
Local Government Sources	\$894,419.99	\$894,850.00	99.95	\$883,844.16	\$883,844.16
State Government Sources	\$54,853.34	\$0.00	0	\$0.00	\$47,133.38
Student Tuition & Fees	\$261,272.62	\$318,446.00	82.05	\$640,723.71	\$640,763.49
Other Revenue	\$272,374.40	\$585,711.00	46.5	\$315,429.94	\$641,688.32
<b>Total Revenue Fund 02</b>	<b>\$1,482,920.35</b>	<b>\$1,799,007.00</b>	<b>82.43</b>	<b>\$1,839,997.81</b>	<b>\$2,213,429.35</b>
<b>Fund 03-Oper &amp; Maint Restricted</b>					
Investment Revenue	\$1,758.56	\$600.00	293.09	\$511.99	\$1,200.84
Other Revenue	\$2,793.00	\$630,800.00	0.44	\$213,032.00	\$448,418.00
<b>Total Revenue Fund 03</b>	<b>\$4,551.56</b>	<b>\$631,400.00</b>	<b>0.72</b>	<b>\$213,543.99</b>	<b>\$449,618.84</b>
<b>Fund 04-Bond &amp; Interest Fund</b>					
Local Government Sources	\$3,295,276.82	\$3,295,496.00	99.99	\$2,403,366.59	\$2,403,366.59
Investment Revenue	\$3,080.33	\$100.00	3080.3	\$402.24	\$512.13
<b>Total Revenue Fund 04</b>	<b>\$3,298,357.15</b>	<b>\$3,295,596.00</b>	<b>100.08</b>	<b>\$2,403,768.83</b>	<b>\$2,403,878.72</b>
<b>Fund 05-Auxiliary Enterprises</b>					
Local Government Sources	\$426,708.45	\$547,900.00	77.88	\$437,361.26	\$546,893.87
State Government Sources	\$0.00	\$0.00	0	\$0.00	\$29,016.72
Student Tuition & Fees	\$27,759.00	\$52,000.00	53.38	\$35,958.17	\$40,759.17
Student Organization Rev	\$121,602.73	\$246,276.00	49.38	\$161,579.70	\$238,271.28
Investment Revenue	\$879.45	\$0.00	0	\$171.88	\$373.68
Other Revenue	\$178,291.27	\$359,200.00	49.64	\$249,309.95	\$480,839.32
<b>Total Revenue Fund 05</b>	<b>\$755,240.90</b>	<b>\$1,205,376.00</b>	<b>62.66</b>	<b>\$884,380.96</b>	<b>\$1,336,154.04</b>
<b>Fund 06-Restricted Purposes Fund</b>					
Financial Aid	\$5,456,721.66	\$7,040,892.00	77.5	\$6,269,796.09	\$7,265,979.76
Investment Revenue	\$262.02	\$0.00	0	\$241.09	\$1,021.50
Other Revenue	\$811,678.10	\$1,657,440.47	48.97	\$701,136.32	\$1,746,124.23
<b>Total Revenue Fund 06</b>	<b>\$6,268,661.78</b>	<b>\$8,698,332.47</b>	<b>72.07</b>	<b>\$6,971,173.50</b>	<b>\$9,013,125.49</b>
<b>Fund 07-Working Cash Fund</b>					
Local Government Sources	\$0.00	\$0.00	0	\$3,000,000.00	\$3,000,000.00
Investment Revenue	\$17,997.12	\$5,000.00	359.94	\$4,919.42	\$9,462.43
<b>Total Revenue Fund 07</b>	<b>\$17,997.12</b>	<b>\$5,000.00</b>	<b>359.94</b>	<b>\$3,004,919.42</b>	<b>\$3,009,462.43</b>
<b>Fund 10-Trust &amp; Agency Fund</b>					
Student Organization Rev	\$21,068.62	\$28,100.00	74.98	\$24,278.76	\$30,682.47
Investment Revenue	\$560.15	\$0.00	0	\$72.91	\$149.72
Other Revenue	\$37,440.00	\$58,400.00	64.11	\$51,480.00	\$51,480.00
<b>Total Revenue Fund 10</b>	<b>\$59,068.77</b>	<b>\$86,500.00</b>	<b>68.29</b>	<b>\$75,831.67</b>	<b>\$82,312.19</b>
<b>Fund 11-Audit Fund</b>					
Local Government Sources	\$85,631.46	\$85,668.00	99.96	\$71,563.88	\$71,563.88
Investment Revenue	\$158.22	\$45.00	351.6	\$37.98	\$64.76
<b>Total Revenue Fund 11</b>	<b>\$85,789.68</b>	<b>\$85,713.00</b>	<b>100.09</b>	<b>\$71,601.86</b>	<b>\$71,628.64</b>
<b>Fund 12-Liab,Protect,Settlement</b>					
Local Government Sources	\$1,656,948.08	\$1,657,186.00	99.99	\$1,448,325.93	\$1,448,325.93
Student Tuition & Fees	\$13,180.00	\$20,000.00	65.9	\$16,768.00	\$16,920.00
Investment Revenue	\$4,878.06	\$850.00	573.89	\$706.90	\$1,241.18
<b>Total Revenue Fund 12</b>	<b>\$1,675,006.14</b>	<b>\$1,678,036.00</b>	<b>99.82</b>	<b>\$1,465,800.83</b>	<b>\$1,466,487.11</b>
<b>Total Revenue</b>	<b>\$27,913,387.71</b>	<b>\$31,526,171.47</b>	<b>88.54</b>	<b>\$29,781,678.00</b>	<b>\$33,754,251.35</b>

## Revenues by Fund

	Actual Revenue YTD 3/31/2017	Budget 1617	%	Actual Revenue YTD 3/31/2016	Prior Year Revenue 6/30/2016
<b>Fund 01-Education Fund</b>					
<b>Local Government Sources</b>					
Current Taxes	\$6,148,836.98	\$6,209,722.00	99.02	\$6,077,181.63	\$6,077,181.63
Interest on Taxes	\$707.75	\$500.00	141.55	\$300.08	\$300.08
	<u>\$6,149,544.73</u>	<u>\$6,210,222.00</u>	99.02	<u>\$6,077,481.71</u>	<u>\$6,077,481.71</u>
<b>State Government Sources</b>					
ICCB CTE Formula Grant	\$187,134.00	\$0.00	0	\$0.00	\$0.00
ICCB Credit Hour Grants	\$728,766.66	\$0.00	0	\$0.00	\$433,399.90
ICCB Equalization Grant	\$0.00	\$0.00	0	\$0.00	\$50,000.01
Replacement Taxes	\$219,242.29	\$442,000.00	49.6	\$266,352.85	\$445,777.61
	<u>\$1,135,142.95</u>	<u>\$442,000.00</u>	256.82	<u>\$266,352.85</u>	<u>\$929,177.52</u>
<b>Student Tuition &amp; Fees</b>					
Chargeback	\$2,533.14	\$6,200.00	40.86	\$6,227.12	\$6,227.12
Tuition-Credit	\$6,083,665.03	\$6,339,573.00	95.96	\$5,621,068.70	\$5,625,671.17
Various Fees	\$706,652.35	\$726,616.00	97.25	\$722,805.50	\$723,001.50
	<u>\$6,792,850.52</u>	<u>\$7,072,389.00</u>	96.05	<u>\$6,350,101.32</u>	<u>\$6,354,899.79</u>
<b>Investment Revenue</b>					
Investment Revenue	\$6,334.90	\$2,000.00	316.75	\$1,337.19	\$2,009.97
	<u>\$6,334.90</u>	<u>\$2,000.00</u>	316.75	<u>\$1,337.19</u>	<u>\$2,009.97</u>
<b>Other Revenue</b>					
Other Revenue	\$155,353.35	\$309,600.00	50.18	\$155,386.06	\$334,872.71
Transfer In	\$26,567.81	\$5,000.00	531.36	\$0.00	\$9,712.84
	<u>\$181,921.16</u>	<u>\$314,600.00</u>	57.83	<u>\$155,386.06</u>	<u>\$344,585.55</u>
<b>Total Revenue Fund 01</b>	<b>\$14,265,794.26</b>	<b>\$14,041,211.00</b>	<b>101.6</b>	<b>\$12,850,659.13</b>	<b>\$13,708,154.54</b>
<b>Fund 02-Operations &amp; Maintenance</b>					
<b>Local Government Sources</b>					
Current Taxes	\$894,317.04	\$894,350.00	100	\$883,800.59	\$883,800.59
Interest on Taxes	\$102.95	\$500.00	20.59	\$43.57	\$43.57
	<u>\$894,419.99</u>	<u>\$894,850.00</u>	99.95	<u>\$883,844.16</u>	<u>\$883,844.16</u>
<b>State Government Sources</b>					
ICCB Credit Hour Grants	\$54,853.34	\$0.00	0	\$0.00	\$47,133.38
	<u>\$54,853.34</u>	<u>\$0.00</u>	0	<u>\$0.00</u>	<u>\$47,133.38</u>
<b>Student Tuition &amp; Fees</b>					
Tuition-Credit	\$203,730.97	\$222,446.00	91.59	\$538,331.71	\$538,371.49
Various Fees	\$57,541.65	\$96,000.00	59.94	\$102,392.00	\$102,392.00
	<u>\$261,272.62</u>	<u>\$318,446.00</u>	82.05	<u>\$640,723.71</u>	<u>\$640,763.49</u>
<b>Other Revenue</b>					
Facility Rental	\$178,626.70	\$293,608.00	60.84	\$214,004.50	\$237,232.40
Other Revenue	\$93,747.70	\$292,103.00	32.09	\$101,425.44	\$404,455.92
	<u>\$272,374.40</u>	<u>\$585,711.00</u>	46.5	<u>\$315,429.94</u>	<u>\$641,688.32</u>
<b>Total Revenue Fund 02</b>	<b>\$1,482,920.35</b>	<b>\$1,799,007.00</b>	<b>82.43</b>	<b>\$1,839,997.81</b>	<b>\$2,213,429.35</b>
<b>Fund 03-Oper &amp; Maint Restricted</b>					
<b>Investment Revenue</b>					
Int on Cash/IL Funds Acc	\$1,728.66	\$500.00	345.73	\$511.99	\$683.52

## Revenues by Fund

	Actual Revenue YTD 3/31/2017	Budget 1617	%	Actual Revenue YTD 3/31/2016	Prior Year Revenue 6/30/2016
<b>Fund 03-Oper &amp; Maint Restricted</b>					
<b>Investment Revenue</b>					
Interest on Investments	\$29.90	\$100.00	29.9	\$0.00	\$517.32
	<u>\$1,758.56</u>	<u>\$600.00</u>	293.09	<u>\$511.99</u>	<u>\$1,200.84</u>
<b>Other Revenue</b>					
FundBalanceAppropriation	\$0.00	\$95,800.00	0	\$0.00	\$0.00
Gifts/Donations	\$0.00	\$535,000.00	0	\$200,000.00	\$435,386.00
Grants Revenue	\$2,793.00	\$0.00	0	\$0.00	\$0.00
Reimbursed Expenditures	\$0.00	\$0.00	0	\$13,032.00	\$13,032.00
	<u>\$2,793.00</u>	<u>\$630,800.00</u>	0.44	<u>\$213,032.00</u>	<u>\$448,418.00</u>
<b>Total Revenue Fund 03</b>	<b>\$4,551.56</b>	<b>\$631,400.00</b>	<b>0.72</b>	<b>\$213,543.99</b>	<b>\$449,618.84</b>
<b>Fund 04-Bond &amp; Interest Fund</b>					
<b>Local Government Sources</b>					
Current Taxes	\$3,294,896.93	\$3,295,396.00	99.98	\$2,403,247.98	\$2,403,247.98
Interest on Taxes	\$379.89	\$100.00	379.89	\$118.61	\$118.61
	<u>\$3,295,276.82</u>	<u>\$3,295,496.00</u>	99.99	<u>\$2,403,366.59</u>	<u>\$2,403,366.59</u>
<b>Investment Revenue</b>					
Int on Cash/IL Funds Acc	\$3,080.33	\$100.00	3080.3	\$402.24	\$512.13
	<u>\$3,080.33</u>	<u>\$100.00</u>	3080.3	<u>\$402.24</u>	<u>\$512.13</u>
<b>Total Revenue Fund 04</b>	<b>\$3,298,357.15</b>	<b>\$3,295,596.00</b>	<b>100.08</b>	<b>\$2,403,768.83</b>	<b>\$2,403,878.72</b>
<b>Fund 05-Auxiliary Enterprises</b>					
<b>Local Government Sources</b>					
CPED Contract Revenue	\$39,194.94	\$53,900.00	72.72	\$44,699.18	\$62,323.39
CPED Credit Revenue	\$274,595.87	\$327,000.00	83.97	\$269,147.96	\$342,422.96
CPED Non-Credit Revenue	\$112,917.64	\$167,000.00	67.62	\$123,514.12	\$142,147.52
	<u>\$426,708.45</u>	<u>\$547,900.00</u>	77.88	<u>\$437,361.26</u>	<u>\$546,893.87</u>
<b>State Government Sources</b>					
ICCB Credit Hour Grants	\$0.00	\$0.00	0	\$0.00	\$29,016.72
	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$0.00</u>	<u>\$29,016.72</u>
<b>Student Tuition &amp; Fees</b>					
Fitness Membership Fees	\$14,200.00	\$20,000.00	71	\$16,659.17	\$21,599.17
Fitness Tuition	\$13,559.00	\$32,000.00	42.37	\$19,299.00	\$19,160.00
	<u>\$27,759.00</u>	<u>\$52,000.00</u>	53.38	<u>\$35,958.17</u>	<u>\$40,759.17</u>
<b>Student Organization Rev</b>					
Sales Revenue	\$65,984.03	\$144,500.00	45.66	\$82,837.26	\$124,530.76
Special Event Revenue	\$45,368.45	\$86,276.00	52.59	\$68,213.30	\$98,732.22
Theatre Ticket Revenue	\$1,113.00	\$1,500.00	74.2	\$1,176.00	\$1,176.00
Vending Service Revenue	\$9,137.25	\$14,000.00	65.27	\$9,353.14	\$13,832.30
	<u>\$121,602.73</u>	<u>\$246,276.00</u>	49.38	<u>\$161,579.70</u>	<u>\$238,271.28</u>
<b>Investment Revenue</b>					
Int on Cash/IL Funds Acc	\$879.45	\$0.00	0	\$171.88	\$373.68
	<u>\$879.45</u>	<u>\$0.00</u>	0	<u>\$171.88</u>	<u>\$373.68</u>
<b>Other Revenue</b>					
Facility Rental	\$21,313.50	\$35,000.00	60.9	\$25,001.25	\$34,396.25

## Revenues by Fund

	Actual Revenue YTD 3/31/2017	Budget 1617	%	Actual Revenue YTD 3/31/2016	Prior Year Revenue 6/30/2016
<b>Fund 05-Auxiliary Enterprises</b>					
<b>Other Revenue</b>					
CCRS Paid Revenue	\$8,978.57	\$22,000.00	40.81	\$7,212.83	\$11,011.94
Child Care Revenue	\$71,680.00	\$105,000.00	68.27	\$85,228.00	\$114,059.00
Child Care Transfer Rev	\$43,200.00	\$70,000.00	61.71	\$40,500.00	\$83,162.00
Copy Center Fees	\$24,347.86	\$36,000.00	67.63	\$31,481.91	\$72,514.56
FundBalanceAppropriation	\$0.00	\$1,000.00	0	\$0.00	\$0.00
Reimbursed Expenditures	\$0.00	\$0.00	0	\$47,959.72	\$47,959.72
Revenue-Contractual	\$3,147.00	\$3,500.00	89.91	\$3,461.00	\$5,390.00
Revenue-Misc/OtherSource	\$5,624.34	\$11,700.00	48.07	\$8,465.24	\$11,050.85
Transfer In	\$0.00	\$75,000.00	0	\$0.00	\$101,295.00
	<u>\$178,291.27</u>	<u>\$359,200.00</u>	49.64	<u>\$249,309.95</u>	<u>\$480,839.32</u>
<b>Total Revenue Fund 05</b>	<b>\$755,240.90</b>	<b>\$1,205,376.00</b>	<b>62.66</b>	<b>\$884,380.96</b>	<b>\$1,336,154.04</b>
<b>Fund 06-Restricted Purposes Fund</b>					
<b>Financial Aid</b>					
Financial Aid	\$5,456,721.66	\$7,040,892.00	77.5	\$6,269,796.09	\$7,265,979.76
	<u>\$5,456,721.66</u>	<u>\$7,040,892.00</u>	77.5	<u>\$6,269,796.09</u>	<u>\$7,265,979.76</u>
<b>Investment Revenue</b>					
Int on Cash/IL Funds Acc	\$177.78	\$0.00	0	\$63.34	\$119.18
Interest on Investments	\$84.24	\$0.00	0	\$177.75	\$902.32
	<u>\$262.02</u>	<u>\$0.00</u>	0	<u>\$241.09</u>	<u>\$1,021.50</u>
<b>Other Revenue</b>					
FundBalanceAppropriation	\$0.00	\$43,093.00	0	\$1,198.38	\$71,538.97
Gifts/Donations	\$41,721.22	\$43,709.00	95.45	\$63,653.23	\$99,687.49
Grants Revenue	\$608,126.64	\$1,561,138.47	38.95	\$550,507.90	\$1,196,619.11
PIE-College Fair Rev	\$0.00	\$0.00	0	\$7,287.80	\$7,602.11
PIE-Contributions	\$0.00	\$0.00	0	\$1,887.75	\$1,887.75
PIE-Partners Salute	\$0.00	\$0.00	0	\$6,095.00	\$6,310.00
PIE-Youth Leadership	\$0.00	\$0.00	0	\$6,600.00	\$6,600.00
Revenue-Contractual	\$71,234.39	\$8,000.00	890.43	\$3,556.00	\$220,565.25
Revenue-Misc/OtherSource	\$8,100.00	\$1,500.00	540	\$7,650.00	\$9,400.00
Sale of Equipment	\$400.00	\$0.00	0	\$12,414.00	\$12,414.00
Transfer In	\$82,095.85	\$0.00	0	\$40,286.26	\$113,499.55
	<u>\$811,678.10</u>	<u>\$1,657,440.47</u>	48.97	<u>\$701,136.32</u>	<u>\$1,746,124.23</u>
<b>Total Revenue Fund 06</b>	<b>\$6,268,661.78</b>	<b>\$8,698,332.47</b>	<b>72.07</b>	<b>\$6,971,173.50</b>	<b>\$9,013,125.49</b>
<b>Fund 07-Working Cash Fund</b>					
<b>Local Government Sources</b>					
Bond Proceeds	\$0.00	\$0.00	0	\$3,000,000.00	\$3,000,000.00
	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$3,000,000.00</u>	<u>\$3,000,000.00</u>
<b>Investment Revenue</b>					
Interest on Working Cash	\$17,997.12	\$5,000.00	359.94	\$4,919.42	\$9,462.43
	<u>\$17,997.12</u>	<u>\$5,000.00</u>	359.94	<u>\$4,919.42</u>	<u>\$9,462.43</u>
<b>Total Revenue Fund 07</b>	<b>\$17,997.12</b>	<b>\$5,000.00</b>	<b>359.94</b>	<b>\$3,004,919.42</b>	<b>\$3,009,462.43</b>
<b>Fund 10-Trust &amp; Agency Fund</b>					
<b>Student Organization Rev</b>					
Club Revenue	\$21,068.62	\$28,100.00	74.98	\$24,278.76	\$30,682.47
	<u>\$21,068.62</u>	<u>\$28,100.00</u>	74.98	<u>\$24,278.76</u>	<u>\$30,682.47</u>

## Revenues by Fund

	Actual Revenue YTD 3/31/2017	Budget 1617	%	Actual Revenue YTD 3/31/2016	Prior Year Revenue 6/30/2016
<b>Fund 10-Trust &amp; Agency Fund</b>					
<b>Investment Revenue</b>					
Int on Cash/IL Funds Acc	\$560.15	\$0.00	0	\$72.91	\$149.72
	<u>\$560.15</u>	<u>\$0.00</u>	0	<u>\$72.91</u>	<u>\$149.72</u>
<b>Other Revenue</b>					
Contributions	\$24,000.00	\$48,000.00	50	\$50,500.00	\$50,500.00
PIE-College Fair Rev	\$3,575.00	\$3,900.00	91.67	\$0.00	\$0.00
PIE-Partners Salute	\$4,990.00	\$3,600.00	138.61	\$0.00	\$0.00
PIE-Youth Leadership	\$2,900.00	\$2,900.00	100	\$0.00	\$0.00
Transfer In	\$1,975.00	\$0.00	0	\$980.00	\$980.00
	<u>\$37,440.00</u>	<u>\$58,400.00</u>	64.11	<u>\$51,480.00</u>	<u>\$51,480.00</u>
<b>Total Revenue Fund 10</b>	<b>\$59,068.77</b>	<b>\$86,500.00</b>	<b>68.29</b>	<b>\$75,831.67</b>	<b>\$82,312.19</b>
<b>Fund 11-Audit Fund</b>					
<b>Local Government Sources</b>					
Current Taxes	\$85,621.62	\$85,658.00	99.96	\$71,560.35	\$71,560.35
Interest on Taxes	\$9.84	\$10.00	98.4	\$3.53	\$3.53
	<u>\$85,631.46</u>	<u>\$85,668.00</u>	99.96	<u>\$71,563.88</u>	<u>\$71,563.88</u>
<b>Investment Revenue</b>					
Int on Cash/IL Funds Acc	\$158.22	\$45.00	351.6	\$37.98	\$64.76
	<u>\$158.22</u>	<u>\$45.00</u>	351.6	<u>\$37.98</u>	<u>\$64.76</u>
<b>Total Revenue Fund 11</b>	<b>\$85,789.68</b>	<b>\$85,713.00</b>	<b>100.09</b>	<b>\$71,601.86</b>	<b>\$71,628.64</b>
<b>Fund 12-Liab,Protect,Settlement</b>					
<b>Local Government Sources</b>					
Current Taxes	\$1,656,757.32	\$1,656,986.00	99.99	\$1,448,204.57	\$1,448,204.57
Interest on Taxes	\$190.76	\$200.00	95.38	\$121.36	\$121.36
	<u>\$1,656,948.08</u>	<u>\$1,657,186.00</u>	99.99	<u>\$1,448,325.93</u>	<u>\$1,448,325.93</u>
<b>Student Tuition &amp; Fees</b>					
Insurance-StudentFees	\$13,180.00	\$20,000.00	65.9	\$16,768.00	\$16,920.00
	<u>\$13,180.00</u>	<u>\$20,000.00</u>	65.9	<u>\$16,768.00</u>	<u>\$16,920.00</u>
<b>Investment Revenue</b>					
Int on Cash/IL Funds Acc	\$4,804.09	\$800.00	600.51	\$706.90	\$1,215.15
Interest on Investments	\$73.97	\$50.00	147.94	\$0.00	\$26.03
	<u>\$4,878.06</u>	<u>\$850.00</u>	573.89	<u>\$706.90</u>	<u>\$1,241.18</u>
<b>Total Revenue Fund 12</b>	<b>\$1,675,006.14</b>	<b>\$1,678,036.00</b>	<b>99.82</b>	<b>\$1,465,800.83</b>	<b>\$1,466,487.11</b>
<b>Total Revenue</b>	<b>\$27,913,387.71</b>	<b>\$31,526,171.47</b>	<b>88.54</b>	<b>\$29,781,678.00</b>	<b>\$33,754,251.35</b>

## Expenses by Fund Summary

	Budget 1617	Actual YTD as of 3/31/2017	Encumbered as of 3/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 01-Education Fund</b>							
Salaries	\$10,101,081.00	\$7,120,782.02	\$0.00	\$7,120,782.02	70.5	\$10,582,707.74	74.03
Employee Benefits	\$1,872,557.00	\$1,553,072.78	\$0.00	\$1,553,072.78	82.94	\$1,980,621.08	77.21
Contractual Services	\$323,235.00	\$279,599.61	\$6,983.95	\$286,583.56	88.66	\$303,960.16	87.53
Materials & Supplies	\$664,177.00	\$444,975.31	\$68,339.22	\$513,314.53	77.29	\$672,662.18	81.24
Conference & Meeting Exp	\$69,261.00	\$65,071.67	\$9,870.12	\$74,941.79	108.2	\$75,730.18	82.07
Fixed Charges	\$74,000.00	\$38,250.60	\$17,419.31	\$55,669.91	75.23	\$75,164.43	57.33
Utilities	\$14,400.00	\$10,162.64	\$1,550.00	\$11,712.64	81.34	\$14,153.10	83.66
Financial Aid Expense	\$240,000.00	\$172,482.89	\$0.00	\$172,482.89	71.87	\$249,898.46	53.47
Chargeback Expense	\$25,000.00	\$29,989.91	\$19,805.20	\$49,795.11	199.18	\$18,795.29	59.12
Tuition Adjustments	\$442,000.00	\$419,706.94	\$0.00	\$419,706.94	94.96	\$504,087.51	97.6
Other Expense	\$130,500.00	\$72,815.11	\$42.00	\$72,857.11	55.83	\$149,212.61	68.22
Transfers	\$85,000.00	\$82,090.75	\$0.00	\$82,090.75	96.58	\$214,794.43	18.76
<b>Total Expense Fund 01</b>	<b>\$14,041,211.00</b>	<b>\$10,289,000.23</b>	<b>\$124,009.80</b>	<b>\$10,413,010.03</b>	<b>74.16</b>	<b>\$14,841,787.17</b>	<b>74.6</b>
<b>Fund 02-Operations &amp; Maintenance</b>							
Salaries	\$282,708.00	\$200,422.24	\$0.00	\$200,422.24	70.89	\$354,319.33	78.56
Employee Benefits	\$84,278.00	\$65,638.84	\$0.00	\$65,638.84	77.88	\$105,303.95	77.94
Contractual Services	\$528,111.00	\$401,407.93	\$126,783.34	\$528,191.27	100.02	\$487,239.35	75.27
Materials & Supplies	\$120,050.00	\$60,274.88	\$5,549.77	\$65,824.65	54.83	\$136,211.86	65.91
Conference & Meeting Exp	\$950.00	\$202.48	\$0.00	\$202.48	21.31	\$316.85	52.97
Fixed Charges	\$326,665.00	\$274,443.73	\$39,738.60	\$314,182.33	96.18	\$241,268.23	77.74
Utilities	\$454,170.00	\$350,824.98	\$2,733.74	\$353,558.72	77.85	\$491,831.43	68.98
Capital Outlay	\$2,075.00	\$2,075.00	\$0.00	\$2,075.00	100	\$269,399.14	2.44
<b>Total Expense Fund 02</b>	<b>\$1,799,007.00</b>	<b>\$1,355,290.08</b>	<b>\$174,805.45</b>	<b>\$1,530,095.53</b>	<b>85.05</b>	<b>\$2,085,890.14</b>	<b>64.74</b>
<b>Fund 03-Oper &amp; Maint Restricted</b>							
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0	\$9,870.00	100
Materials & Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,353.26	87.28
Capital Outlay	\$631,400.00	\$259,307.41	\$51,103.09	\$310,410.50	49.16	\$1,119,783.78	98.01
<b>Total Expense Fund 03</b>	<b>\$631,400.00</b>	<b>\$259,307.41</b>	<b>\$51,103.09</b>	<b>\$310,410.50</b>	<b>49.16</b>	<b>\$1,135,007.04</b>	<b>97.97</b>
<b>Fund 04-Bond &amp; Interest Fund</b>							
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Fixed Charges	\$3,292,596.00	\$3,195,194.86	\$0.00	\$3,195,194.86	97.04	\$2,421,076.25	97.15
Financial Aid Expense	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	100	\$2,500.00	100
<b>Total Expense Fund 04</b>	<b>\$3,295,596.00</b>	<b>\$3,198,194.86</b>	<b>\$0.00</b>	<b>\$3,198,194.86</b>	<b>97.04</b>	<b>\$2,423,576.25</b>	<b>97.16</b>
<b>Fund 05-Auxiliary Enterprises</b>							
Salaries	\$670,991.00	\$483,798.88	\$0.00	\$483,798.88	72.1	\$703,373.42	74.44
Employee Benefits	\$148,828.00	\$103,628.07	\$0.00	\$103,628.07	69.63	\$165,788.91	78.2
Contractual Services	\$78,400.00	\$56,342.05	\$3,766.66	\$60,108.71	76.67	\$134,693.30	70.5
Materials & Supplies	\$214,147.00	\$128,457.71	\$9,882.24	\$138,339.95	64.6	\$226,123.96	81.07
Conference & Meeting Exp	\$5,140.00	\$2,120.23	\$0.00	\$2,120.23	41.25	\$3,898.48	68.36
Fixed Charges	\$83,600.00	\$57,900.15	\$23,755.80	\$81,655.95	97.67	\$79,225.45	71.02
Utilities	\$120.00	\$115.24	\$0.00	\$115.24	96.03	\$117.98	230.34
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0	\$10,333.33	0
Financial Aid Expense	\$500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Other Expense	\$3,650.00	\$1,686.69	\$0.00	\$1,686.69	46.21	\$3,005.52	100
<b>Total Expense Fund 05</b>	<b>\$1,205,376.00</b>	<b>\$834,049.02</b>	<b>\$37,404.70</b>	<b>\$871,453.72</b>	<b>72.3</b>	<b>\$1,326,560.35</b>	<b>74.91</b>
<b>Fund 06-Restricted Purposes Fund</b>							
Salaries	\$837,907.96	\$541,764.84	\$0.00	\$541,764.84	64.66	\$1,074,500.04	83.45
Employee Benefits	\$255,041.63	\$150,526.26	\$0.00	\$150,526.26	59.02	\$308,189.30	84.06
Contractual Services	\$260,298.50	\$106,572.44	\$1,000.00	\$107,572.44	41.33	\$146,656.72	43.72
Materials & Supplies	\$151,283.31	\$96,510.06	\$1,462.46	\$97,972.52	64.76	\$114,027.09	68.69
Conference & Meeting Exp	\$56,973.05	\$32,161.60	\$697.44	\$32,859.04	57.67	\$43,602.62	86.05
Fixed Charges	\$70,900.00	\$46,728.79	\$750.00	\$47,478.79	66.97	\$80,091.32	77.32
Utilities	\$2,880.00	\$1,518.23	\$821.77	\$2,340.00	81.25	\$3,104.77	51.38
Capital Outlay	\$87,956.00	\$37,184.67	\$33,636.64	\$70,821.31	80.52	\$151,655.36	69.61

## Expenses by Fund Summary

	Budget 1617	Actual YTD as of 3/31/2017	Encumbered as of 3/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 06-Restricted Purposes Fund</b>							
Financial Aid Expense	\$6,975,092.00	\$5,900,804.62	\$0.00	\$5,900,804.62	84.6	\$7,196,522.82	93.04
Transfers	\$0.00	\$13,686.25	\$0.00	\$13,686.25	0	(\$59.75)	0
<b>Total Expense Fund 06</b>	<b>\$8,698,332.45</b>	<b>\$6,927,457.76</b>	<b>\$38,368.31</b>	<b>\$6,965,826.07</b>	<b>80.08</b>	<b>\$9,118,290.29</b>	<b>89.93</b>
<b>Fund 07-Working Cash Fund</b>							
Transfers	\$5,000.00	\$12,886.66	\$0.00	\$12,886.66	257.73	\$9,462.43	0
<b>Total Expense Fund 07</b>	<b>\$5,000.00</b>	<b>\$12,886.66</b>	<b>\$0.00</b>	<b>\$12,886.66</b>	<b>257.7</b>	<b>\$9,462.43</b>	<b>0</b>
<b>Fund 10-Trust &amp; Agency Fund</b>							
Contractual Services	\$82,350.00	\$22,327.12	\$39.26	\$22,366.38	27.16	\$30,049.16	88.43
Materials & Supplies	\$2,525.00	\$23,597.20	\$0.00	\$23,597.20	934.54	\$29,698.64	78.58
Conference & Meeting Exp	\$1,625.00	\$9,153.09	\$120.00	\$9,273.09	570.65	\$13,019.58	87.22
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0	\$674.96	100
Other Expense	\$0.00	\$2,769.90	\$0.00	\$2,769.90	0	\$5,627.51	61.38
Transfers	\$0.00	\$1,975.00	\$0.00	\$1,975.00	0	\$980.00	100
<b>Total Expense Fund 10</b>	<b>\$86,500.00</b>	<b>\$59,822.31</b>	<b>\$159.26</b>	<b>\$59,981.57</b>	<b>69.34</b>	<b>\$80,049.85</b>	<b>82.92</b>
<b>Fund 11-Audit Fund</b>							
Salaries	\$13,139.00	\$10,125.18	\$0.00	\$10,125.18	77.06	\$13,293.68	74.13
Employee Benefits	\$2,894.00	\$2,425.29	\$0.00	\$2,425.29	83.8	\$3,047.91	74.82
Contractual Services	\$45,200.00	\$45,200.00	\$0.00	\$45,200.00	100	\$45,800.00	100
<b>Total Expense Fund 11</b>	<b>\$61,233.00</b>	<b>\$57,750.47</b>	<b>\$0.00</b>	<b>\$57,750.47</b>	<b>94.31</b>	<b>\$62,141.59</b>	<b>93.23</b>
<b>Fund 12-Liab,Protect,Settlement</b>							
Salaries	\$650,349.00	\$499,029.19	\$0.00	\$499,029.19	76.73	\$458,182.14	71.44
Employee Benefits	\$365,539.00	\$232,187.00	\$0.00	\$232,187.00	63.52	\$287,535.41	74.81
Contractual Services	\$298,765.00	\$189,242.54	\$91,655.64	\$280,898.18	94.02	\$265,438.76	71.6
Materials & Supplies	\$16,450.00	\$7,859.73	\$0.00	\$7,859.73	47.78	\$5,821.08	77.67
Conference & Meeting Exp	\$3,000.00	\$0.00	\$0.00	\$0.00	0	\$1,483.92	93.6
Fixed Charges	\$270,000.00	\$235,561.31	\$2,267.00	\$237,828.31	88.08	\$236,459.57	95.57
<b>Total Expense Fund 12</b>	<b>\$1,604,103.00</b>	<b>\$1,163,879.77</b>	<b>\$93,922.64</b>	<b>\$1,257,802.41</b>	<b>78.41</b>	<b>\$1,254,920.88</b>	<b>76.85</b>
<b>Total Expenses</b>	<b>\$31,427,758.45</b>	<b>\$24,157,638.57</b>	<b>\$519,773.25</b>	<b>\$24,677,411.82</b>	<b>78.52</b>	<b>\$32,337,685.99</b>	<b>80.93</b>

## Expenses by Fund

	Budget 1617	Actual YTD as of 3/31/2017	Encumbered as of 3/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 01-Education Fund</b>							
<b>Salaries</b>							
Academic Support Salary	\$179,702.00	\$130,223.55	\$0.00	\$130,223.55	72.47	\$177,896.80	73.94
Academic Support-PT	\$106,000.00	\$126,358.70	\$0.00	\$126,358.70	119.21	\$167,889.23	81.08
Administrative Staff Sal	\$1,512,184.00	\$1,100,324.50	\$0.00	\$1,100,324.50	72.76	\$1,760,956.87	78.5
Administrative Staff-PT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$40,250.00	78.26
Car Allowance	\$8,250.00	\$6,000.00	\$0.00	\$6,000.00	72.73	\$0.00	0
Classified-Temporary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,463.48	100
Clinical Risk Stipends	\$35,700.00	\$26,948.99	\$0.00	\$26,948.99	75.49	\$34,900.00	79.11
F/T Classified Salary	\$940,750.12	\$709,762.30	\$0.00	\$709,762.30	75.45	\$1,015,809.83	75.48
F/T Faculty Salary	\$4,005,927.00	\$2,662,208.70	\$0.00	\$2,662,208.70	66.46	\$3,971,315.52	66.75
F/T Faculty-Summer Sal	\$323,324.00	\$284,064.41	\$0.00	\$284,064.41	87.86	\$324,575.25	100
Faculty Curriculum Dev OL	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,970.00	100
Faculty Tutors Salary	\$90,000.00	\$37,520.26	\$0.00	\$37,520.26	41.69	\$68,189.74	79.88
Independent Study Salary	\$32,257.50	\$19,245.00	\$0.00	\$19,245.00	59.66	\$27,860.00	56.66
Interpreter Salary	\$30,000.00	\$31,236.70	\$0.00	\$31,236.70	104.12	\$61,157.50	70.88
LabFacilitators	\$20,000.00	\$11,022.73	\$0.00	\$11,022.73	55.11	\$18,881.84	83.67
Overload Salary	\$477,918.00	\$360,398.14	\$0.00	\$360,398.14	75.41	\$510,873.70	76.05
Overtime Wages	\$3,500.00	\$2,211.62	\$0.00	\$2,211.62	63.19	\$3,309.37	89.21
P/T Classified Salary	\$50,300.00	\$31,819.87	\$0.00	\$31,819.87	63.26	\$56,760.23	79.6
P/T Faculty Salary	\$920,445.00	\$582,817.49	\$0.00	\$582,817.49	63.32	\$902,321.91	80.17
P/T Faculty-Summer Sal	\$82,785.00	\$42,911.67	\$0.00	\$42,911.67	51.84	\$90,262.17	99.64
Professional/Tech Salary	\$667,396.00	\$495,074.88	\$0.00	\$495,074.88	74.18	\$706,051.99	73.79
Professional/Tech-PT	\$48,050.00	\$39,934.21	\$0.00	\$39,934.21	83.11	\$53,996.67	79.03
Proficiency Exam Salary	\$0.00	\$183.75	\$0.00	\$183.75	0	\$577.50	0
SURS Fringe Benefit	\$11,750.00	\$0.00	\$0.00	\$0.00	0	\$13,036.59	141.04
Severance Payments	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Student Workers Salary	\$26,500.00	\$10,896.33	\$0.00	\$10,896.33	41.12	\$34,636.60	81.5
Subs Instructors Salary	\$5,705.38	\$5,520.73	\$0.00	\$5,520.73	96.76	\$12,924.51	70.77
Supervisory Staff Salary	\$516,637.00	\$396,274.87	\$0.00	\$396,274.87	76.7	\$516,626.96	72.42
Test Proctor Salary	\$6,000.00	\$7,822.62	\$0.00	\$7,822.62	130.38	\$3,213.48	56.88
	\$10,101,081.00	\$7,120,782.02	\$0.00	\$7,120,782.02	70.5	\$10,582,707.74	74.03
<b>Employee Benefits</b>							
EmployeeBenefitsTotal	\$35,000.00	\$31,286.01	\$0.00	\$31,286.01	89.39	\$5,122.16	84.61
FICA-Social Security	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Group Dental Ins	\$60,513.00	\$44,698.61	\$0.00	\$44,698.61	73.87	\$63,603.33	76.17
Group LTD Ins	\$19,395.00	\$14,077.16	\$0.00	\$14,077.16	72.58	\$20,368.86	76.13
Group Life Ins	\$31,641.00	\$22,981.15	\$0.00	\$22,981.15	72.63	\$33,682.05	76.44
Group Medical Ins	\$1,642,407.00	\$1,366,927.17	\$0.00	\$1,366,927.17	83.23	\$1,762,287.94	76.73
Long-Term Care Ins	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,853.39	100
Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
SURS-RetireeHealthContri	\$43,601.00	\$33,270.18	\$0.00	\$33,270.18	76.31	\$45,297.10	76.8
Staff/Family Waivers	\$40,000.00	\$39,832.50	\$0.00	\$39,832.50	99.58	\$46,406.25	95.38
	\$1,872,557.00	\$1,553,072.78	\$0.00	\$1,553,072.78	82.94	\$1,980,621.08	77.21
<b>Contractual Services</b>							
Accreditation Fees	\$15,675.00	\$11,475.00	\$550.00	\$12,025.00	76.71	\$2,750.00	100
Admin Computer-Maint	\$209,600.00	\$212,179.02	\$0.00	\$212,179.02	101.23	\$208,852.66	99.81
Consultants/Workshops	\$6,820.00	\$900.00	\$5,920.00	\$6,820.00	100	\$243.48	100
Contractual-Other	\$23,390.00	\$16,119.55	\$513.95	\$16,633.50	71.11	\$18,136.37	53
Employee Awards	\$600.00	\$60.00	\$0.00	\$60.00	10	\$586.40	100
Employee Recognition EAT	\$1,000.00	\$880.00	\$0.00	\$880.00	88	\$888.50	100
Equip Repair/Maint Agree	\$26,550.00	\$10,889.75	\$0.00	\$10,889.75	41.02	\$15,961.15	91.31
Faculty Development	\$0.00	\$0.00	\$0.00	\$0.00	0	\$412.50	100
Legal Services-Admin	\$30,000.00	\$19,928.04	\$0.00	\$19,928.04	66.43	\$46,345.13	41.76
Meals	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,349.32	83.48
Professional Fees	\$9,000.00	\$7,168.25	\$0.00	\$7,168.25	79.65	\$7,166.25	100

## Expenses by Fund

	Budget 1617	Actual YTD as of 3/31/2017	Encumbered as of 3/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 01-Education Fund</b>							
<b>Contractual Services</b>							
Student Awards	\$600.00	\$0.00	\$0.00	\$0.00	0	\$1,268.40	68.07
	<u>\$323,235.00</u>	<u>\$279,599.61</u>	<u>\$6,983.95</u>	<u>\$286,583.56</u>	88.66	<u>\$303,960.16</u>	87.53
<b>Materials &amp; Supplies</b>							
Advertising	\$110,000.00	\$60,443.40	\$32,345.17	\$92,788.57	84.35	\$115,220.64	71.74
Audio Visual Materials	\$8,300.00	\$1,830.10	\$0.00	\$1,830.10	22.05	\$5,900.47	100
Books-Library Collection	\$11,500.00	\$6,815.73	\$0.00	\$6,815.73	59.27	\$8,856.74	90.86
Catalog Printing	\$6,000.00	\$2,652.88	\$2,806.00	\$5,458.88	90.98	\$5,734.74	53.74
Computer Software	\$145,002.00	\$126,214.14	\$15,524.21	\$141,738.35	97.75	\$124,895.53	98.08
Credit Schedules	\$10,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Event Expense	\$0.00	\$0.00	\$0.00	\$0.00	0	\$352.08	100
Graphic Supplies	\$2,500.00	\$714.76	\$0.00	\$714.76	28.59	\$1,449.08	69.75
Instructional Supplies	\$97,456.19	\$70,433.85	\$6,346.21	\$76,780.06	78.78	\$101,025.75	76.85
Laundry/Linen Supplies	\$500.00	\$200.90	\$0.00	\$200.90	40.18	\$366.03	84.47
Materials	\$41,267.09	\$16,707.31	\$181.76	\$16,889.07	40.93	\$35,701.17	85.69
Office Supplies	\$23,399.52	\$14,096.21	\$0.00	\$14,096.21	60.24	\$25,207.93	76.72
Postage	\$26,185.00	\$13,406.32	\$6,251.92	\$19,658.24	75.07	\$21,043.34	77.55
Printing	\$32,205.00	\$16,938.22	\$4,778.95	\$21,717.17	67.43	\$65,142.83	38
Publications & Dues	\$122,695.00	\$109,299.41	\$105.00	\$109,404.41	89.17	\$132,412.49	95.21
Reference Materials	\$1,000.00	\$0.00	\$0.00	\$0.00	0	\$631.16	100
Specialities	\$167.20	(\$80.70)	\$0.00	(\$80.70)	-48.27	\$1,649.38	10.07
Transcripts	\$25,000.00	\$4,850.00	\$0.00	\$4,850.00	19.4	\$26,000.00	100
WYSE Activities	\$1,000.00	\$452.78	\$0.00	\$452.78	45.28	\$1,072.82	100
	<u>\$664,177.00</u>	<u>\$444,975.31</u>	<u>\$68,339.22</u>	<u>\$513,314.53</u>	77.29	<u>\$672,662.18</u>	81.24
<b>Conference &amp; Meeting Exp</b>							
Meeting Expense	\$5,593.88	\$5,849.84	\$0.00	\$5,849.84	104.58	\$8,163.86	83.52
Recruitment	\$25,000.00	\$35,923.01	\$0.00	\$35,923.01	143.69	\$30,456.43	77.3
Registration Fees	\$11,793.00	\$12,008.00	\$192.00	\$12,200.00	103.45	\$10,609.00	90.73
Travel-In State	\$8,670.35	\$5,445.52	\$4,534.00	\$9,979.52	115.1	\$3,801.13	76.8
Travel-In State Mileage	\$9,300.00	\$2,538.50	\$2,367.45	\$4,905.95	52.75	\$8,130.61	69.1
Travel-In State-Admin	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,519.59	100
Travel-Out of State	\$8,903.77	\$3,306.80	\$2,776.67	\$6,083.47	68.32	\$13,049.56	92.75
	<u>\$69,261.00</u>	<u>\$65,071.67</u>	<u>\$9,870.12</u>	<u>\$74,941.79</u>	108.2	<u>\$75,730.18</u>	82.07
<b>Fixed Charges</b>							
Collection Co Charges	\$6,000.00	\$16.66	\$0.00	\$16.66	0.28	\$5,478.19	100.22
Credit Card Fees	\$20,000.00	\$19,534.68	\$0.00	\$19,534.68	97.67	\$20,618.18	77.83
Equipment Rental	\$30,000.00	\$14,737.21	\$14,659.31	\$29,396.52	97.99	\$29,729.25	72.44
Graduation Expense	\$18,000.00	\$3,962.05	\$2,760.00	\$6,722.05	37.34	\$19,338.81	0.12
	<u>\$74,000.00</u>	<u>\$38,250.60</u>	<u>\$17,419.31</u>	<u>\$55,669.91</u>	75.23	<u>\$75,164.43</u>	57.33
<b>Utilities</b>							
Internet	\$13,800.00	\$10,162.64	\$1,550.00	\$11,712.64	84.87	\$13,307.89	84.13
Telephone	\$600.00	\$0.00	\$0.00	\$0.00	0	\$845.21	76.33
	<u>\$14,400.00</u>	<u>\$10,162.64</u>	<u>\$1,550.00</u>	<u>\$11,712.64</u>	81.34	<u>\$14,153.10</u>	83.66
<b>Financial Aid Expense</b>							
Financial Aid	\$240,000.00	\$172,482.89	\$0.00	\$172,482.89	71.87	\$249,898.46	53.47
	<u>\$240,000.00</u>	<u>\$172,482.89</u>	<u>\$0.00</u>	<u>\$172,482.89</u>	71.87	<u>\$249,898.46</u>	53.47
<b>Chargeback Expense</b>							
Chargeback Expense	\$25,000.00	\$29,989.91	\$19,805.20	\$49,795.11	199.18	\$18,795.29	59.12
	<u>\$25,000.00</u>	<u>\$29,989.91</u>	<u>\$19,805.20</u>	<u>\$49,795.11</u>	199.18	<u>\$18,795.29</u>	59.12
<b>Tuition Adjustments</b>							
Illinois Veterans Grants	\$72,000.00	\$65,231.00	\$0.00	\$65,231.00	90.6	\$68,425.00	104.71
Tuition Waiver	\$340,000.00	\$320,019.94	\$0.00	\$320,019.94	94.12	\$404,101.46	100.27

## Expenses by Fund

	Budget 1617	Actual YTD as of 3/31/2017	Encumbered as of 3/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 01-Education Fund</b>							
<b>Tuition Adjustments</b>							
Unfunded ING/MIA/POW	\$30,000.00	\$34,456.00	\$0.00	\$34,456.00	114.85	\$31,561.05	47.97
	\$442,000.00	\$419,706.94	\$0.00	\$419,706.94	94.96	\$504,087.51	97.6
<b>Other Expense</b>							
Bank Service Charges	\$7,500.00	\$5,190.05	\$42.00	\$5,232.05	69.76	\$7,999.56	75.37
Contributions	\$118,000.00	\$67,200.00	\$0.00	\$67,200.00	56.95	\$136,897.99	67.31
Expense-Other	\$5,000.00	\$425.06	\$0.00	\$425.06	8.5	\$4,315.06	83.94
	\$130,500.00	\$72,815.11	\$42.00	\$72,857.11	55.83	\$149,212.61	68.22
<b>Transfers</b>							
Transfer Out	\$85,000.00	\$82,090.75	\$0.00	\$82,090.75	96.58	\$214,794.43	18.76
	\$85,000.00	\$82,090.75	\$0.00	\$82,090.75	96.58	\$214,794.43	18.76
<b>Total Expense Fund 01</b>	<b>\$14,041,211.00</b>	<b>\$10,289,000.23</b>	<b>\$124,009.80</b>	<b>\$10,413,010.03</b>	<b>74.16</b>	<b>\$14,841,787.1</b>	<b>74.6</b>
<b>Fund 02-Operations &amp; Maintenance</b>							
<b>Salaries</b>							
Administrative Staff Sal	\$32,624.00	\$22,406.98	\$0.00	\$22,406.98	68.68	\$42,521.39	95.55
Custodial, Maint Stf Sal	\$125,927.00	\$88,763.21	\$0.00	\$88,763.21	70.49	\$154,784.37	77.17
F/T Classified Salary	\$26,202.00	\$19,638.72	\$0.00	\$19,638.72	74.95	\$16,936.31	67.2
Overtime Wages	\$4,000.00	\$1,616.84	\$0.00	\$1,616.84	40.42	\$4,411.62	100
Professional/Tech Salary	\$12,896.00	\$8,628.12	\$0.00	\$8,628.12	66.91	\$29,764.55	73.85
Supervisory Staff Salary	\$81,059.00	\$59,368.37	\$0.00	\$59,368.37	73.24	\$105,901.09	76.02
	\$282,708.00	\$200,422.24	\$0.00	\$200,422.24	70.89	\$354,319.33	78.56
<b>Employee Benefits</b>							
Group Dental Ins	\$2,660.00	\$2,009.21	\$0.00	\$2,009.21	75.53	\$3,381.45	76.95
Group LTD Ins	\$697.00	\$522.27	\$0.00	\$522.27	74.93	\$904.01	76.81
Group Life Ins	\$1,137.00	\$852.50	\$0.00	\$852.50	74.98	\$1,475.72	76.81
Group Medical Ins	\$72,890.00	\$59,136.02	\$0.00	\$59,136.02	81.13	\$92,672.86	76.81
Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
SURS-RetireeHealthContri	\$1,394.00	\$1,054.84	\$0.00	\$1,054.84	75.67	\$1,812.91	77.15
Staff/Family Waivers	\$5,500.00	\$2,064.00	\$0.00	\$2,064.00	37.53	\$5,057.00	100
	\$84,278.00	\$65,638.84	\$0.00	\$65,638.84	77.88	\$105,303.95	77.94
<b>Contractual Services</b>							
Building Repair/Maint	\$5,897.00	\$2,672.34	\$1,800.00	\$4,472.34	75.84	\$0.00	0
Contractual-Other	\$23,690.00	\$9,990.17	\$4,600.00	\$14,590.17	61.59	\$12,416.68	92.27
Custodial Services	\$390,780.00	\$307,815.75	\$101,132.00	\$408,947.75	104.65	\$369,141.10	74.52
Equip Repair/Maint Agree	\$76,785.00	\$60,147.15	\$14,812.43	\$74,959.58	97.62	\$68,480.11	76.39
Grounds Maintenance	\$7,425.00	\$3,476.84	\$0.00	\$3,476.84	46.83	\$8,486.59	87.51
Pest Control	\$12,000.00	\$10,733.64	\$2,555.00	\$13,288.64	110.74	\$11,121.53	75.93
Security	\$9,534.00	\$6,572.04	\$1,883.91	\$8,455.95	88.69	\$10,293.55	71.14
Telephone Maint Agree	\$2,000.00	\$0.00	\$0.00	\$0.00	0	\$7,299.79	64.35
	\$528,111.00	\$401,407.93	\$126,783.34	\$528,191.27	100.02	\$487,239.35	75.27
<b>Materials &amp; Supplies</b>							
Advertising	\$100.00	\$46.72	\$0.00	\$46.72	46.72	\$116.51	56.14
Computer Software	\$0.00	\$0.00	\$0.00	\$0.00	0	\$29.95	100
Maintenance Supplies	\$88,050.00	\$39,953.87	\$3,556.33	\$43,510.20	49.42	\$110,337.34	61.51
Materials	\$700.00	\$124.36	\$0.00	\$124.36	17.77	\$315.42	161.81
Office Supplies	\$1,200.00	\$849.82	\$0.00	\$849.82	70.82	\$1,396.46	68.1
Postage	\$0.00	\$0.00	\$0.00	\$0.00	0	\$169.03	79.82
Printing	\$450.00	\$348.06	\$0.00	\$348.06	77.35	\$714.68	59.83
Publications & Dues	\$450.00	\$450.00	\$0.00	\$450.00	100	\$1,158.36	76.83
Uniforms	\$5,000.00	\$2,551.55	\$929.50	\$3,481.05	69.62	\$2,407.44	76.01
Vehicle Expense	\$18,600.00	\$6,935.33	\$1,063.94	\$7,999.27	43.01	\$12,920.05	80.65
Wind Turbine Maintenance	\$5,500.00	\$9,015.17	\$0.00	\$9,015.17	163.91	\$6,646.62	100

## Expenses by Fund

	Budget 1617	Actual YTD as of 3/31/2017	Encumbered as of 3/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 02-Operations &amp; Maintenance</b>							
<b>Materials &amp; Supplies</b>							
	\$120,050.00	\$60,274.88	\$5,549.77	\$65,824.65	54.83	\$136,211.86	65.91
<b>Conference &amp; Meeting Exp</b>							
Meeting Expense	\$150.00	\$24.43	\$0.00	\$24.43	16.29	\$139.25	100
Registration Fees	\$300.00	\$150.00	\$0.00	\$150.00	50	\$149.00	0
Travel-In State	\$500.00	\$28.05	\$0.00	\$28.05	5.61	\$28.60	100
	\$950.00	\$202.48	\$0.00	\$202.48	21.31	\$316.85	52.97
<b>Fixed Charges</b>							
Equipment Rental	\$280.00	\$278.85	\$0.00	\$278.85	99.59	\$478.60	100
Facility Rental	\$133,105.00	\$99,681.93	\$33,415.11	\$133,097.04	99.99	\$132,891.00	83.52
Install Pymt Lease/Purch	\$169,880.00	\$152,448.02	\$6,323.49	\$158,771.51	93.46	\$76,002.96	78.93
Interest Expense	\$6,000.00	\$5,707.18	\$0.00	\$5,707.18	95.12	\$3,990.41	0
Property Taxes	\$17,400.00	\$16,327.75	\$0.00	\$16,327.75	93.84	\$27,905.26	57.65
	\$326,665.00	\$274,443.73	\$39,738.60	\$314,182.33	96.18	\$241,268.23	77.74
<b>Utilities</b>							
Electricity and Nat Gas	\$362,890.00	\$283,920.73	\$0.00	\$283,920.73	78.24	\$393,906.90	69.32
Internet	\$4,200.00	\$2,111.38	\$751.00	\$2,862.38	68.15	\$1,690.45	93.37
Propane	\$1,000.00	\$0.00	\$0.00	\$0.00	0	\$304.90	100
Refuse Disposal	\$20,480.00	\$12,727.94	\$628.87	\$13,356.81	65.22	\$20,128.74	64.01
Telephone	\$37,500.00	\$27,144.86	\$886.75	\$28,031.61	74.75	\$39,381.78	73.1
Water, Sewage	\$28,100.00	\$24,920.07	\$467.12	\$25,387.19	90.35	\$36,418.66	62.12
	\$454,170.00	\$350,824.98	\$2,733.74	\$353,558.72	77.85	\$491,831.43	68.98
<b>Capital Outlay</b>							
Building Improvements	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Equipment-Service	\$2,075.00	\$2,075.00	\$0.00	\$2,075.00	100	\$269,399.14	2.44
	\$2,075.00	\$2,075.00	\$0.00	\$2,075.00	100	\$269,399.14	2.44
<b>Total Expense Fund 02</b>	<b>\$1,799,007.00</b>	<b>\$1,355,290.08</b>	<b>\$174,805.45</b>	<b>\$1,530,095.53</b>	<b>85.05</b>	<b>\$2,085,890.14</b>	<b>64.74</b>
<b>Fund 03-Oper &amp; Maint Restricted</b>							
<b>Contractual Services</b>							
Contractual-Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$9,870.00	100
	\$0.00	\$0.00	\$0.00	\$0.00	0	\$9,870.00	100
<b>Materials &amp; Supplies</b>							
Materials	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,353.26	87.28
	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,353.26	87.28
<b>Capital Outlay</b>							
Building Improvements	\$574,400.00	\$225,064.66	\$50,353.09	\$275,417.75	47.95	\$1,097,812.78	99.97
Equipment-Service	\$57,000.00	\$34,242.75	\$750.00	\$34,992.75	61.39	\$21,971.00	0
	\$631,400.00	\$259,307.41	\$51,103.09	\$310,410.50	49.16	\$1,119,783.78	98.01
<b>Total Expense Fund 03</b>	<b>\$631,400.00</b>	<b>\$259,307.41</b>	<b>\$51,103.09</b>	<b>\$310,410.50</b>	<b>49.16</b>	<b>\$1,135,007.04</b>	<b>97.97</b>
<b>Fund 04-Bond &amp; Interest Fund</b>							
<b>Contractual Services</b>							
Contractual-Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
<b>Fixed Charges</b>							
Defeasance Bonds Payable	\$2,450,000.00	\$605,000.00	\$0.00	\$605,000.00	24.69	\$1,635,000.00	100
General Insurance	\$0.00	\$1,845,000.00	\$0.00	\$1,845,000.00	0	\$0.00	0
Interest Expense	\$842,596.00	\$745,194.86	\$0.00	\$745,194.86	88.44	\$786,076.25	91.23
	\$3,292,596.00	\$3,195,194.86	\$0.00	\$3,195,194.86	97.04	\$2,421,076.25	97.15

## Expenses by Fund

	Budget 1617	Actual YTD as of 3/31/2017	Encumbered as of 3/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 04-Bond &amp; Interest Fund</b>							
<b>Financial Aid Expense</b>							
Financial Aid	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	100	\$2,500.00	100
	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	100	\$2,500.00	100
<b>Total Expense Fund 04</b>	<b>\$3,295,596.00</b>	<b>\$3,198,194.86</b>	<b>\$0.00</b>	<b>\$3,198,194.86</b>	<b>97.04</b>	<b>\$2,423,576.25</b>	<b>97.16</b>
<b>Fund 05-Auxiliary Enterprises</b>							
<b>Salaries</b>							
Academic Support-PT	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	100	\$2,650.00	62.26
Administrative Staff Sal	\$119,118.00	\$87,781.37	\$0.00	\$87,781.37	73.69	\$131,746.71	71.97
Classified-Temporary	\$1,200.00	\$1,167.38	\$0.00	\$1,167.38	97.28	\$0.00	0
F/T Classified Salary	\$123,064.00	\$76,741.90	\$0.00	\$76,741.90	62.36	\$120,549.76	76.59
LabFacilitators	\$12,625.00	\$11,905.40	\$0.00	\$11,905.40	94.3	\$13,742.62	75.5
Overtime Wages	\$1,825.00	\$1,529.16	\$0.00	\$1,529.16	83.79	\$4,927.09	87.41
P/T Classified Salary	\$300.00	\$302.38	\$0.00	\$302.38	100.79	\$0.00	0
P/T Faculty Salary	\$91,500.00	\$68,710.61	\$0.00	\$68,710.61	75.09	\$87,029.07	72.5
P/T Faculty-Summer Sal	\$24,750.00	\$28,692.00	\$0.00	\$28,692.00	115.93	\$39,749.84	80.28
Professional/Tech Salary	\$165,032.00	\$90,597.45	\$0.00	\$90,597.45	54.9	\$123,921.26	73.22
Professional/Tech-PT	\$43,990.00	\$52,905.76	\$0.00	\$52,905.76	120.27	\$92,056.46	76.33
Professional/Tech-Temp	\$2,100.00	\$1,491.26	\$0.00	\$1,491.26	71.01	\$2,395.64	61.27
Student Workers Salary	\$37,875.00	\$27,527.40	\$0.00	\$27,527.40	72.68	\$39,112.29	71.11
Subs Instructors Salary	\$0.00	\$188.50	\$0.00	\$188.50	0	\$319.41	71.82
Supervisory Staff Salary	\$46,112.00	\$32,758.31	\$0.00	\$32,758.31	71.04	\$45,173.27	76.56
	\$670,991.00	\$483,798.88	\$0.00	\$483,798.88	72.1	\$703,373.42	74.44
<b>Employee Benefits</b>							
FICA-Social Security	\$639.00	\$650.27	\$0.00	\$650.27	101.76	\$1,313.53	89.55
Group Dental Ins	\$4,505.00	\$2,742.17	\$0.00	\$2,742.17	60.87	\$4,684.93	76.5
Group LTD Ins	\$1,123.00	\$776.10	\$0.00	\$776.10	69.11	\$1,191.93	75.67
Group Life Ins	\$1,838.00	\$1,286.56	\$0.00	\$1,286.56	70	\$1,939.69	75.6
Group Medical Ins	\$133,330.00	\$90,377.94	\$0.00	\$90,377.94	67.79	\$143,204.31	77.06
Medicare	\$361.00	\$307.66	\$0.00	\$307.66	85.22	\$495.45	77.06
SURS-RetireeHealthContri	\$2,032.00	\$1,532.37	\$0.00	\$1,532.37	75.41	\$2,206.18	76.06
Staff/Family Waivers	\$5,000.00	\$5,955.00	\$0.00	\$5,955.00	119.1	\$10,752.00	94
Workers Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.89	100
	\$148,828.00	\$103,628.07	\$0.00	\$103,628.07	69.63	\$165,788.91	78.2
<b>Contractual Services</b>							
Contractual-Other	\$47,145.00	\$34,253.94	\$0.00	\$34,253.94	72.66	\$82,072.83	85.68
Custodial Services	\$205.00	\$204.75	\$0.00	\$204.75	99.88	\$0.00	0
Equip Repair/Maint Agree	\$1,050.00	\$2,501.06	\$0.00	\$2,501.06	238.2	\$996.65	50.45
Meals	\$22,550.00	\$15,837.85	\$1,705.26	\$17,543.11	77.8	\$24,271.34	64.39
Royalties	\$450.00	\$0.00	\$450.00	\$450.00	100	\$586.14	100
Snacks and Milk	\$6,000.00	\$2,755.80	\$1,611.40	\$4,367.20	72.79	\$5,560.83	72.28
Student Development	\$1,000.00	\$788.65	\$0.00	\$788.65	78.87	\$21,205.51	18.4
	\$78,400.00	\$56,342.05	\$3,766.66	\$60,108.71	76.67	\$134,693.30	70.5
<b>Materials &amp; Supplies</b>							
Advertising	\$22,800.00	\$8,490.75	\$0.00	\$8,490.75	37.24	\$31,883.60	85.19
Computer Software	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,473.65	100
Frequent Purchase Discnt	\$1,600.00	\$545.11	\$0.00	\$545.11	34.07	\$1,492.49	82.76
Instructional Supplies	\$69,675.00	\$49,212.48	\$6,524.25	\$55,736.73	80	\$71,548.17	76.43
Maintenance Supplies	\$150.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Materials	\$76,987.00	\$41,768.80	\$3,031.49	\$44,800.29	58.19	\$62,380.87	86.73
Non Consumable Supplies	\$75.00	\$59.96	\$0.00	\$59.96	79.95	\$0.00	0
Office Supplies	\$4,200.00	\$2,208.91	\$0.00	\$2,208.91	52.59	\$3,418.11	82.72
Postage	\$18,550.00	\$12,062.86	\$0.00	\$12,062.86	65.03	\$18,863.88	95.09
Printing	\$5,320.00	\$2,161.07	\$0.00	\$2,161.07	40.62	\$17,743.27	77.8

## Expenses by Fund

	Budget 1617	Actual YTD as of 3/31/2017	Encumbered as of 3/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 05-Auxiliary Enterprises</b>							
<b>Materials &amp; Supplies</b>							
Publications & Dues	\$4,840.00	\$2,473.79	\$0.00	\$2,473.79	51.11	\$4,530.00	39.4
Repair Materials & Suppl	\$500.00	\$3,684.30	\$0.00	\$3,684.30	736.86	\$972.03	0
Vehicle Expense	\$9,450.00	\$5,789.68	\$326.50	\$6,116.18	64.72	\$9,817.89	64.29
	<u>\$214,147.00</u>	<u>\$128,457.71</u>	<u>\$9,882.24</u>	<u>\$138,339.95</u>	64.6	<u>\$226,123.96</u>	81.07
<b>Conference &amp; Meeting Exp</b>							
Meeting Expense	\$730.00	\$136.00	\$0.00	\$136.00	18.63	\$154.57	100
Registration Fees	\$2,310.00	\$535.30	\$0.00	\$535.30	23.17	\$2,487.00	52.75
Travel-In State	\$2,100.00	\$1,448.93	\$0.00	\$1,448.93	69	\$1,187.46	95.08
Travel-Out of State	\$0.00	\$0.00	\$0.00	\$0.00	0	\$69.45	100
	<u>\$5,140.00</u>	<u>\$2,120.23</u>	<u>\$0.00</u>	<u>\$2,120.23</u>	41.25	<u>\$3,898.48</u>	68.36
<b>Fixed Charges</b>							
Credit Card Fees	\$6,400.00	\$5,483.88	\$0.00	\$5,483.88	85.69	\$6,953.26	71.1
Equipment Rental	\$77,200.00	\$52,416.27	\$23,755.80	\$76,172.07	98.67	\$50,194.00	42.15
Install Pymt Lease/Purch	\$0.00	\$0.00	\$0.00	\$0.00	0	\$21,822.88	138.25
Interest Expense	\$0.00	\$0.00	\$0.00	\$0.00	0	\$255.31	0
	<u>\$83,600.00</u>	<u>\$57,900.15</u>	<u>\$23,755.80</u>	<u>\$81,655.95</u>	97.67	<u>\$79,225.45</u>	71.02
<b>Utilities</b>							
Electricity and Nat Gas	\$0.00	\$0.00	\$0.00	\$0.00	0	\$117.98	230.34
Refuse Disposal	\$120.00	\$115.24	\$0.00	\$115.24	96.03	\$0.00	0
	<u>\$120.00</u>	<u>\$115.24</u>	<u>\$0.00</u>	<u>\$115.24</u>	96.03	<u>\$117.98</u>	230.34
<b>Capital Outlay</b>							
Depreciation-BuildImprov	\$0.00	\$0.00	\$0.00	\$0.00	0	\$10,333.33	0
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$10,333.33</u>	0
<b>Financial Aid Expense</b>							
Financial Aid	\$500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	<u>\$500.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$0.00</u>	0
<b>Other Expense</b>							
Depreciation Expense	\$0.00	\$0.00	\$0.00	\$0.00	0	(\$0.08)	0
Donations/Gifts	\$1,000.00	\$1,077.00	\$0.00	\$1,077.00	107.7	\$2,310.00	100
Expense-Other	\$575.00	\$595.69	\$0.00	\$595.69	103.6	\$681.60	100
Sales Tax	\$2,075.00	\$14.00	\$0.00	\$14.00	0.67	\$14.00	100
	<u>\$3,650.00</u>	<u>\$1,686.69</u>	<u>\$0.00</u>	<u>\$1,686.69</u>	46.21	<u>\$3,005.52</u>	100
<b>Total Expense Fund 05</b>	<b>\$1,205,376.00</b>	<b>\$834,049.02</b>	<b>\$37,404.70</b>	<b>\$871,453.72</b>	<b>72.3</b>	<b>\$1,326,560.35</b>	<b>74.91</b>
<b>Fund 06-Restricted Purposes Fund</b>							
<b>Salaries</b>							
Academic Support-PT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,565.00	87.23
Administrative Staff Sal	\$91,939.00	\$65,231.07	\$0.00	\$65,231.07	70.95	\$128,322.22	81.76
F/T Classified Salary	\$144,219.82	\$84,465.80	\$0.00	\$84,465.80	58.57	\$145,936.77	82.2
F/T Faculty Salary	\$42,300.00	\$36,875.70	\$0.00	\$36,875.70	87.18	\$241,328.20	94.91
F/T Faculty-Summer Sal	\$6,909.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
FWSP Workers Salary	\$65,800.00	\$27,721.25	\$0.00	\$27,721.25	42.13	\$55,028.53	89.13
Faculty Curriculum Dev	\$0.00	\$0.00	\$0.00	\$0.00	0	\$894.98	100
Faculty Tutors Salary	\$7,402.00	\$825.92	\$0.00	\$825.92	11.16	\$5,238.40	59.39
Interpreter Salary	\$4,668.00	\$4,668.42	\$0.00	\$4,668.42	100.01	\$0.00	0
Overtime Wages	\$0.00	\$0.00	\$0.00	\$0.00	0	\$62.64	100
P/T Classified Salary	\$39,043.00	\$45,920.96	\$0.00	\$45,920.96	117.62	\$58,523.51	79.44
P/T Faculty Salary	\$118,987.00	\$77,155.83	\$0.00	\$77,155.83	64.84	\$84,414.65	64.81
P/T Faculty-Summer Sal	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,640.00	100
Professional/Tech Salary	\$170,757.00	\$116,104.86	\$0.00	\$116,104.86	67.99	\$147,567.84	73.77
Professional/Tech-PT	\$20,839.82	\$8,127.00	\$0.00	\$8,127.00	39	\$17,157.50	71.67

## Expenses by Fund

	Budget 1617	Actual YTD as of 3/31/2017	Encumbered as of 3/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 06-Restricted Purposes Fund</b>							
<b>Salaries</b>							
Stipend	\$4,500.00	\$2,750.00	\$0.00	\$2,750.00	61.11	\$0.00	0
Student Tutors Salary	\$1,300.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Student Workers Salary	\$3,300.00	\$0.00	\$0.00	\$0.00	0	\$792.00	100
Subs Instructors Salary	\$0.00	\$300.31	\$0.00	\$300.31	0	\$600.00	100
Supervisory Staff Salary	\$115,943.32	\$71,617.72	\$0.00	\$71,617.72	61.77	\$183,427.80	87.76
	<u>\$837,907.96</u>	<u>\$541,764.84</u>	<u>\$0.00</u>	<u>\$541,764.84</u>	<u>64.66</u>	<u>\$1,074,500.04</u>	<u>83.45</u>
<b>Employee Benefits</b>							
EmployeeBenefitsTotal	\$0.00	\$0.00	\$0.00	\$0.00	0	(\$3,057.00)	0
FICA-Social Security	\$5,499.51	\$3,314.40	\$0.00	\$3,314.40	60.27	\$2,817.38	53.86
Grants Share of SURS	\$51,230.34	\$32,751.46	\$0.00	\$32,751.46	63.93	\$44,868.81	73.35
Group Dental Ins	\$5,032.44	\$3,401.61	\$0.00	\$3,401.61	67.59	\$7,627.15	85.74
Group LTD Ins	\$1,657.84	\$912.60	\$0.00	\$912.60	55.05	\$2,040.26	85.93
Group Life Ins	\$2,644.42	\$1,489.59	\$0.00	\$1,489.59	56.33	\$3,291.81	85.77
Group Medical Ins	\$169,012.70	\$95,880.31	\$0.00	\$95,880.31	56.73	\$218,470.92	86.38
Medicare	\$10,841.15	\$6,955.40	\$0.00	\$6,955.40	64.16	\$13,467.09	82.85
SURS-RetireeHealthContri	\$2,935.44	\$1,859.70	\$0.00	\$1,859.70	63.35	\$4,159.47	85.51
Unemployment Insurance	\$1,134.00	\$750.00	\$0.00	\$750.00	66.14	\$9,960.13	95.73
Workers Compensation	\$5,053.79	\$3,211.19	\$0.00	\$3,211.19	63.54	\$4,543.28	79.21
	<u>\$255,041.63</u>	<u>\$150,526.26</u>	<u>\$0.00</u>	<u>\$150,526.26</u>	<u>59.02</u>	<u>\$308,189.30</u>	<u>84.06</u>
<b>Contractual Services</b>							
Assessment Fees	\$500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Audit Services	\$6,250.00	\$4,350.00	\$0.00	\$4,350.00	69.6	\$4,950.00	54.55
Contractual-Other	\$92,818.50	\$43,882.27	\$0.00	\$43,882.27	47.28	\$62,981.98	47.31
Contractual-RCC	\$500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Equip Repair/Maint Agree	\$530.00	\$109.00	\$0.00	\$109.00	20.57	\$1,885.06	100
Meals	\$0.00	\$0.00	\$0.00	\$0.00	0	\$950.00	100
Participant Supplies	\$12,500.00	\$3,958.65	\$1,000.00	\$4,958.65	39.67	\$7,829.14	33.55
Staff Development	\$1,300.00	\$493.82	\$0.00	\$493.82	37.99	\$762.04	100
Stipends	\$142,000.00	\$52,063.70	\$0.00	\$52,063.70	36.66	\$66,403.50	37.83
Testing	\$3,900.00	\$1,715.00	\$0.00	\$1,715.00	43.97	\$895.00	31.28
	<u>\$260,298.50</u>	<u>\$106,572.44</u>	<u>\$1,000.00</u>	<u>\$107,572.44</u>	<u>41.33</u>	<u>\$146,656.72</u>	<u>43.72</u>
<b>Materials &amp; Supplies</b>							
Advertising	\$1,000.00	\$12,827.60	\$0.00	\$12,827.60	1282.7	\$25,259.10	80.9
Books-Library Collection	\$10,000.00	\$8,295.00	\$0.00	\$8,295.00	82.95	\$0.00	0
Computer Software	\$5,134.00	\$4,833.33	\$0.00	\$4,833.33	94.14	\$5,062.50	0
Instructional Supplies	\$61,158.50	\$38,075.52	\$837.00	\$38,912.52	63.63	\$38,580.61	68.84
Materials	\$58,526.81	\$24,134.88	\$0.00	\$24,134.88	41.24	\$31,762.61	65.4
Office Supplies	\$2,899.00	\$1,162.33	\$0.00	\$1,162.33	40.09	\$1,663.83	66.25
Postage	\$1,065.00	\$202.52	\$0.00	\$202.52	19.02	\$1,830.24	71.33
Printing	\$4,075.00	\$3,078.88	\$625.46	\$3,704.34	90.9	\$5,813.20	73.4
Publications & Dues	\$7,425.00	\$3,900.00	\$0.00	\$3,900.00	52.53	\$4,055.00	95.68
Reference Materials	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	<u>\$151,283.31</u>	<u>\$96,510.06</u>	<u>\$1,462.46</u>	<u>\$97,972.52</u>	<u>64.76</u>	<u>\$114,027.09</u>	<u>68.69</u>
<b>Conference &amp; Meeting Exp</b>							
Meeting Expense	\$5,100.00	\$7,044.62	\$0.00	\$7,044.62	138.13	\$4,332.68	46.55
Registration Fees	\$8,601.00	\$2,828.00	\$599.00	\$3,427.00	39.84	\$7,600.09	88.95
Travel-In State	\$23,985.65	\$12,564.90	\$98.44	\$12,663.34	52.8	\$14,057.27	88.96
Travel-Out of State	\$19,286.40	\$9,724.08	\$0.00	\$9,724.08	50.42	\$17,612.58	92.18
	<u>\$56,973.05</u>	<u>\$32,161.60</u>	<u>\$697.44</u>	<u>\$32,859.04</u>	<u>57.67</u>	<u>\$43,602.62</u>	<u>86.05</u>
<b>Fixed Charges</b>							
Accounting Services	\$3,800.00	\$2,000.00	\$0.00	\$2,000.00	52.63	\$4,000.00	50
Equipment Rental	\$5,000.00	\$1,871.34	\$0.00	\$1,871.34	37.43	\$12,080.99	78.52

## Expenses by Fund

	Budget 1617	Actual YTD as of 3/31/2017	Encumbered as of 3/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 06-Restricted Purposes Fund</b>							
<b>Fixed Charges</b>							
Facility Rental	\$23,216.00	\$17,643.00	\$750.00	\$18,393.00	79.23	\$21,150.00	77.71
Indirect Expense	\$38,884.00	\$25,214.45	\$0.00	\$25,214.45	64.85	\$42,860.33	79.34
	<u>\$70,900.00</u>	<u>\$46,728.79</u>	<u>\$750.00</u>	<u>\$47,478.79</u>	66.97	<u>\$80,091.32</u>	77.32
<b>Utilities</b>							
Telephone	\$2,880.00	\$1,518.23	\$821.77	\$2,340.00	81.25	\$3,104.77	51.38
	<u>\$2,880.00</u>	<u>\$1,518.23</u>	<u>\$821.77</u>	<u>\$2,340.00</u>	81.25	<u>\$3,104.77</u>	51.38
<b>Capital Outlay</b>							
Equipment-Instructional	\$85,923.00	\$32,999.91	\$33,636.64	\$66,636.55	77.55	\$151,655.36	69.61
Equipment-Office	\$2,033.00	\$4,184.76	\$0.00	\$4,184.76	205.84	\$0.00	0
	<u>\$87,956.00</u>	<u>\$37,184.67</u>	<u>\$33,636.64</u>	<u>\$70,821.31</u>	80.52	<u>\$151,655.36</u>	69.61
<b>Financial Aid Expense</b>							
Financial Aid	\$6,975,092.00	\$5,900,804.62	\$0.00	\$5,900,804.62	84.6	\$7,196,522.82	93.04
	<u>\$6,975,092.00</u>	<u>\$5,900,804.62</u>	<u>\$0.00</u>	<u>\$5,900,804.62</u>	84.6	<u>\$7,196,522.82</u>	93.04
<b>Transfers</b>							
Transfer Out	\$0.00	\$13,686.25	\$0.00	\$13,686.25	0	(\$59.75)	0
	<u>\$0.00</u>	<u>\$13,686.25</u>	<u>\$0.00</u>	<u>\$13,686.25</u>	0	<u>(\$59.75)</u>	0
<b>Total Expense Fund 06</b>	<b>\$8,698,332.45</b>	<b>\$6,927,457.76</b>	<b>\$38,368.31</b>	<b>\$6,965,826.07</b>	<b>80.08</b>	<b>\$9,118,290.29</b>	<b>89.93</b>
<b>Fund 07-Working Cash Fund</b>							
<b>Transfers</b>							
Transfer Out	\$5,000.00	\$12,886.66	\$0.00	\$12,886.66	257.73	\$9,462.43	0
	<u>\$5,000.00</u>	<u>\$12,886.66</u>	<u>\$0.00</u>	<u>\$12,886.66</u>	257.73	<u>\$9,462.43</u>	0
<b>Total Expense Fund 07</b>	<b>\$5,000.00</b>	<b>\$12,886.66</b>	<b>\$0.00</b>	<b>\$12,886.66</b>	<b>257.7</b>	<b>\$9,462.43</b>	<b>0</b>
<b>Fund 10-Trust &amp; Agency Fund</b>							
<b>Contractual Services</b>							
Contractual-Other	\$82,350.00	\$21,845.12	\$39.26	\$21,884.38	26.57	\$29,819.16	89.11
Student Development	\$0.00	\$482.00	\$0.00	\$482.00	0	\$230.00	0
	<u>\$82,350.00</u>	<u>\$22,327.12</u>	<u>\$39.26</u>	<u>\$22,366.38</u>	27.16	<u>\$30,049.16</u>	88.43
<b>Materials &amp; Supplies</b>							
Event Expense	\$0.00	\$8,361.81	\$0.00	\$8,361.81	0	\$6,253.24	72.01
Instructional Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0	\$235.91	100
Maintenance Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0	\$50.88	100
Materials	\$1,100.00	\$4,966.48	\$0.00	\$4,966.48	451.5	\$10,376.04	63.95
Office Supplies	\$25.00	\$676.22	\$0.00	\$676.22	2704.8	\$971.13	52.6
Postage	\$800.00	\$356.10	\$0.00	\$356.10	44.51	\$631.47	80.11
Printing	\$600.00	\$6,192.59	\$0.00	\$6,192.59	1032.1	\$5,869.57	96.83
Publications & Dues	\$0.00	\$3,044.00	\$0.00	\$3,044.00	0	\$5,310.40	98.12
	<u>\$2,525.00</u>	<u>\$23,597.20</u>	<u>\$0.00</u>	<u>\$23,597.20</u>	934.54	<u>\$29,698.64</u>	78.58
<b>Conference &amp; Meeting Exp</b>							
Meeting Expense	\$875.00	\$2,275.49	\$0.00	\$2,275.49	260.06	\$3,407.18	73.88
Recruitment	\$0.00	\$22.07	\$0.00	\$22.07	0	\$0.00	0
Registration Fees	\$0.00	\$2,748.00	\$0.00	\$2,748.00	0	\$3,881.00	87.12
Travel-In State	\$750.00	\$4,107.53	\$120.00	\$4,227.53	563.67	\$3,031.37	90.98
Travel-Out of State	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,700.03	100
	<u>\$1,625.00</u>	<u>\$9,153.09</u>	<u>\$120.00</u>	<u>\$9,273.09</u>	570.65	<u>\$13,019.58</u>	87.22
<b>Capital Outlay</b>							
Equipment-Office	\$0.00	\$0.00	\$0.00	\$0.00	0	\$674.96	100
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$674.96</u>	100

## Expenses by Fund

	Budget 1617	Actual YTD as of 3/31/2017	Encumbered as of 3/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 10-Trust &amp; Agency Fund</b>							
<b>Other Expense</b>							
Donations/Gifts	\$0.00	\$2,724.90	\$0.00	\$2,724.90	0	\$5,627.51	61.38
Expense-Other	\$0.00	\$45.00	\$0.00	\$45.00	0	\$0.00	0
	\$0.00	\$2,769.90	\$0.00	\$2,769.90	0	\$5,627.51	61.38
<b>Transfers</b>							
Transfer Out	\$0.00	\$1,975.00	\$0.00	\$1,975.00	0	\$980.00	100
	\$0.00	\$1,975.00	\$0.00	\$1,975.00	0	\$980.00	100
<b>Total Expense Fund 10</b>	<b>\$86,500.00</b>	<b>\$59,822.31</b>	<b>\$159.26</b>	<b>\$59,981.57</b>	<b>69.34</b>	<b>\$80,049.85</b>	<b>82.92</b>
<b>Fund 11-Audit Fund</b>							
<b>Salaries</b>							
Administrative Staff Sal	\$13,139.00	\$10,125.18	\$0.00	\$10,125.18	77.06	\$13,293.68	74.13
	\$13,139.00	\$10,125.18	\$0.00	\$10,125.18	77.06	\$13,293.68	74.13
<b>Employee Benefits</b>							
Group Dental Ins	\$101.00	\$75.06	\$0.00	\$75.06	74.32	\$100.04	75.01
Group LTD Ins	\$33.00	\$24.72	\$0.00	\$24.72	74.91	\$32.67	74.75
Group Life Ins	\$54.00	\$40.16	\$0.00	\$40.16	74.37	\$53.09	74.8
Group Medical Ins	\$2,640.00	\$2,102.98	\$0.00	\$2,102.98	79.66	\$2,617.74	74.79
Medicare	\$0.00	\$132.62	\$0.00	\$132.62	0	\$178.21	75.19
SURS-RetireeHealthContri	\$66.00	\$49.75	\$0.00	\$49.75	75.38	\$66.16	75.06
	\$2,894.00	\$2,425.29	\$0.00	\$2,425.29	83.8	\$3,047.91	74.82
<b>Contractual Services</b>							
Audit Services	\$45,200.00	\$45,200.00	\$0.00	\$45,200.00	100	\$45,800.00	100
	\$45,200.00	\$45,200.00	\$0.00	\$45,200.00	100	\$45,800.00	100
<b>Total Expense Fund 11</b>	<b>\$61,233.00</b>	<b>\$57,750.47</b>	<b>\$0.00</b>	<b>\$57,750.47</b>	<b>94.31</b>	<b>\$62,141.59</b>	<b>93.23</b>
<b>Fund 12-Liab,Protect,Settlement</b>							
<b>Salaries</b>							
Administrative Staff Sal	\$340,639.00	\$257,022.17	\$0.00	\$257,022.17	75.45	\$264,527.27	69.2
Custodial,Maint Stf Sal	\$120,988.00	\$93,542.60	\$0.00	\$93,542.60	77.32	\$106,130.94	77.8
F/T Classified Salary	\$1,199.00	\$899.47	\$0.00	\$899.47	75.02	\$0.00	0
Professional/Tech Salary	\$125,385.00	\$98,141.89	\$0.00	\$98,141.89	78.27	\$54,397.33	68.75
Professional/Tech-PT	\$6,000.00	\$4,827.84	\$0.00	\$4,827.84	80.46	\$2,748.24	77.56
SURS Fringe Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,043.09	100
Supervisory Staff Salary	\$56,138.00	\$44,595.22	\$0.00	\$44,595.22	79.44	\$28,335.27	70.96
	\$650,349.00	\$499,029.19	\$0.00	\$499,029.19	76.73	\$458,182.14	71.44
<b>Employee Benefits</b>							
FICA-Social Security	\$15,000.00	\$7,236.79	\$0.00	\$7,236.79	48.25	\$11,163.72	74.81
Group Dental Ins	\$4,854.00	\$3,403.35	\$0.00	\$3,403.35	70.11	\$3,333.98	73.68
Group LTD Ins	\$1,562.00	\$1,188.96	\$0.00	\$1,188.96	76.12	\$1,088.74	73.54
Group Life Ins	\$2,549.00	\$1,938.71	\$0.00	\$1,938.71	76.06	\$1,710.39	72.51
Group Medical Ins	\$123,352.00	\$98,537.63	\$0.00	\$98,537.63	79.88	\$91,136.49	75.5
Medicare	\$165,000.00	\$117,466.62	\$0.00	\$117,466.62	71.19	\$164,781.21	76.46
SURS-RetireeHealthContri	\$3,222.00	\$2,414.94	\$0.00	\$2,414.94	74.95	\$2,174.45	74.56
Unemployment Insurance	\$50,000.00	\$0.00	\$0.00	\$0.00	0	\$12,142.85	47.86
Workers Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3.58	100
	\$365,539.00	\$232,187.00	\$0.00	\$232,187.00	63.52	\$287,535.41	74.81
<b>Contractual Services</b>							
Contractual-Other	\$1,000.00	\$750.00	\$0.00	\$750.00	75	\$600.00	100
Custodial Services	\$40,000.00	\$18,925.00	\$14,383.00	\$33,308.00	83.27	\$35,505.92	75.06
Equip Repair/Maint Agree	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,215.95	100
Grounds Maintenance	\$2,765.00	\$2,763.60	\$0.00	\$2,763.60	99.95	\$0.00	0

## Expenses by Fund

	Budget 1617	Actual YTD as of 3/31/2017	Encumbered as of 3/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 12-Liab,Protect,Settlement</b>							
<b>Contractual Services</b>							
Legal Services-Admin	\$25,000.00	\$14,076.58	\$0.00	\$14,076.58	56.31	\$0.00	0
Security	\$230,000.00	\$152,727.36	\$77,272.64	\$230,000.00	100	\$224,116.89	70.32
	<u>\$298,765.00</u>	<u>\$189,242.54</u>	<u>\$91,655.64</u>	<u>\$280,898.18</u>	94.02	<u>\$265,438.76</u>	71.6
<b>Materials &amp; Supplies</b>							
Computer Software	\$12,700.00	\$6,497.08	\$0.00	\$6,497.08	51.16	\$4,128.82	91.2
Materials	\$2,000.00	\$1,362.65	\$0.00	\$1,362.65	68.13	\$1,646.99	43.16
Postage	\$250.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Printing	\$0.00	\$0.00	\$0.00	\$0.00	0	\$45.27	100
Publications & Dues	\$500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Repair Materials & Suppl	\$1,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	<u>\$16,450.00</u>	<u>\$7,859.73</u>	<u>\$0.00</u>	<u>\$7,859.73</u>	47.78	<u>\$5,821.08</u>	77.67
<b>Conference &amp; Meeting Exp</b>							
Meeting Expense	\$1,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Registration Fees	\$0.00	\$0.00	\$0.00	\$0.00	0	\$220.00	56.82
Travel-In State	\$2,000.00	\$0.00	\$0.00	\$0.00	0	\$1,263.92	100
	<u>\$3,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$1,483.92</u>	93.6
<b>Fixed Charges</b>							
General Insurance	\$270,000.00	\$235,561.31	\$2,267.00	\$237,828.31	88.08	\$236,459.57	95.57
	<u>\$270,000.00</u>	<u>\$235,561.31</u>	<u>\$2,267.00</u>	<u>\$237,828.31</u>	88.08	<u>\$236,459.57</u>	95.57
<b>Total Expense Fund 12</b>	<b>\$1,604,103.00</b>	<b>\$1,163,879.77</b>	<b>\$93,922.64</b>	<b>\$1,257,802.41</b>	<b>78.41</b>	<b>\$1,254,920.88</b>	<b>76.85</b>
<b>Total Expenses</b>	<b>\$31,427,758.45</b>	<b>\$24,157,638.57</b>	<b>\$519,773.25</b>	<b>\$24,677,411.82</b>	<b>78.52</b>	<b>\$32,337,685.99</b>	<b>80.93</b>

## Revenues & Expenses by Fund

	Actual 3/31/2017	Budget 1617	%	Actual 3/31/2016	Prior Year To Date
<b>Fund 01-Education Fund</b>					
Revenue	\$14,265,794.26	\$14,041,211.00	101.6	\$12,850,659.13	\$13,708,154.54
Expenses	(\$10,289,000.23)	(\$14,041,211.00)	73.28	(\$11,072,220.78)	(\$14,841,787.17)
	<b>\$3,976,794.03</b>	<b>\$0.00</b>		<b>\$1,778,438.35</b>	<b>(\$1,133,632.63)</b>
<b>Fund 02-Operations &amp; Maintenance</b>					
Revenue	\$1,482,920.35	\$1,799,007.00	82.43	\$1,839,997.81	\$2,213,429.35
Expenses	(\$1,355,290.08)	(\$1,799,007.00)	75.34	(\$1,350,467.92)	(\$2,085,890.14)
	<b>\$127,630.27</b>	<b>\$0.00</b>		<b>\$489,529.89</b>	<b>\$127,539.21</b>
<b>Fund 03-Oper &amp; Maint Restricted</b>					
Revenue	\$4,551.56	\$631,400.00	0.72	\$213,543.99	\$449,618.84
Expenses	(\$259,307.41)	(\$631,400.00)	41.07	(\$1,111,995.04)	(\$1,135,007.04)
	<b>(\$254,755.85)</b>	<b>\$0.00</b>		<b>(\$898,451.05)</b>	<b>(\$685,388.20)</b>
<b>Fund 04-Bond &amp; Interest Fund</b>					
Revenue	\$3,298,357.15	\$3,295,596.00	100.08	\$2,403,768.83	\$2,403,878.72
Expenses	(\$3,198,194.86)	(\$3,295,596.00)	97.04	(\$2,354,662.50)	(\$2,423,576.25)
	<b>\$100,162.29</b>	<b>\$0.00</b>		<b>\$49,106.33</b>	<b>(\$19,697.53)</b>
<b>Fund 05-Auxiliary Enterprises</b>					
Revenue	\$755,240.90	\$1,205,376.00	62.66	\$884,380.96	\$1,336,154.04
Expenses	(\$834,049.02)	(\$1,205,376.00)	69.19	(\$993,734.92)	(\$1,326,560.35)
	<b>(\$78,808.12)</b>	<b>\$0.00</b>		<b>(\$109,353.96)</b>	<b>\$9,593.69</b>
<b>Fund 06-Restricted Purposes Fund</b>					
Revenue	\$6,268,661.78	\$8,698,332.47	72.07	\$6,971,173.50	\$9,013,125.49
Expenses	(\$6,927,457.76)	(\$8,698,332.45)	79.64	(\$8,200,525.55)	(\$9,118,600.57)
	<b>(\$658,795.98)</b>	<b>\$0.02</b>		<b>(\$1,229,352.05)</b>	<b>(\$105,475.08)</b>
<b>Fund 07-Working Cash Fund</b>					
Revenue	\$17,997.12	\$5,000.00	359.94	\$3,004,919.42	\$3,009,462.43
Expenses	(\$12,886.66)	(\$5,000.00)	257.73	\$0.00	(\$9,462.43)
	<b>\$5,110.46</b>	<b>\$0.00</b>		<b>\$3,004,919.42</b>	<b>\$3,000,000.00</b>
<b>Fund 10-Trust &amp; Agency Fund</b>					
Revenue	\$59,068.77	\$86,500.00	68.29	\$75,831.67	\$82,312.19
Expenses	(\$59,822.31)	(\$86,500.00)	69.16	(\$66,373.88)	(\$80,049.85)
	<b>(\$753.54)</b>	<b>\$0.00</b>		<b>\$9,457.79</b>	<b>\$2,262.34</b>
<b>Fund 11-Audit Fund</b>					
Revenue	\$85,789.68	\$85,713.00	100.09	\$71,601.86	\$71,628.64
Expenses	(\$57,750.47)	(\$61,233.00)	94.31	(\$57,934.50)	(\$62,141.59)
	<b>\$28,039.21</b>	<b>\$24,480.00</b>		<b>\$13,667.36</b>	<b>\$9,487.05</b>
<b>Fund 12-Liab,Protect,Settlement</b>					
Revenue	\$1,675,006.14	\$1,678,036.00	99.82	\$1,465,800.83	\$1,466,487.11
Expenses	(\$1,163,879.77)	(\$1,604,103.00)	72.56	(\$964,356.22)	(\$1,254,920.88)
	<b>\$511,126.37</b>	<b>\$73,933.00</b>		<b>\$501,444.61</b>	<b>\$211,566.23</b>
<b>Total</b>	<b>\$3,755,749.14</b>	<b>\$98,413.02</b>		<b>\$3,609,406.69</b>	<b>\$1,416,255.08</b>

# Restricted Purposes Fund Revenue & Expenses

MAR 1617

			Budget	Actual Revenue	Actual Expenses	Encumbered Expenses	Net
<b>GRANTS</b>							
<b>Federally Funded Grants</b>							
11117-ADM Sequestration Grant	7/1/2010	12/31/2017	\$76,020.00	\$0.00	\$60,079.00	\$625.46	\$15,315.54
11696-DCP-STOP Act Grnt	9/30/2015	9/29/2016	\$30,756.70	\$30,756.70	\$30,756.70	\$0.00	\$0.00
11795-DCP-Strategic Prevention	7/1/2016	6/30/2017	\$150,000.00	\$47,720.65	\$81,435.41	\$1,571.77	\$66,992.82
11615-Intelligent Monitor Sys	10/2/2015	9/30/2018	\$0.00	\$0.00	\$7,030.75	\$0.00	(\$7,030.75)
11680-TRIO Grant	9/1/2015	8/31/2016	\$64,171.77	\$47,111.77	\$61,930.77	\$0.00	\$2,241.00
11780-TRIO Grant	9/1/2016	8/31/2017	\$291,341.00	\$100,000.00	\$159,061.53	\$0.00	\$132,279.47
<b>Federally Funded through State</b>							
11712-Carl Perkins-ICCB	7/1/2016	6/30/2017	\$181,733.00	\$49,168.00	\$82,017.74	\$40,406.73	\$59,308.53
11732-Federal Adult Ed Basic	7/1/2016	6/30/2017	\$76,109.98	\$0.00	\$48,466.35	\$0.00	\$27,643.63
11713-Perkins Leadership Suppl	7/1/2016	6/30/2017	\$10,000.00	\$0.00	\$5,040.55	\$0.00	\$4,959.45
11756-Program Improvement Grnt	7/1/2016	6/30/2017	\$20,793.00	\$20,793.00	\$10,816.11	\$0.00	\$9,976.89
<b>Locally Funded Grants</b>							
11681-Bridging The Gap SU16	5/20/2016	8/31/2016	\$9,821.00	\$1,210.51	\$1,210.51	\$0.00	\$8,610.49
8999 -Decatur Comm Partnership	10/1/2007	6/30/2017	\$39,500.00	\$9,189.00	\$3,950.86	\$599.00	\$34,950.14
<b>RCC Foundation Funded Grants</b>							
11733-Foundation Gifts to RCC	7/1/2016	6/30/2017	\$28,709.00	\$21,023.14	\$21,358.02	\$0.00	\$7,350.98
<b>RCC Restricted Programs</b>							
11458-Project READ			\$40,060.00	\$32,379.72	\$46,537.83	\$0.00	(\$6,477.83)
EQUI -Reserved for Equipment			\$8,033.00	\$662.02	\$8,032.94	\$0.00	\$0.06
<b>State Funded Grants</b>							
11654-Adult Ed Performance Grt	7/1/2015	12/31/2016	\$58,025.00	\$33,298.30	\$33,298.30	\$0.00	\$24,726.70
11672-Adult Ed State Basic	7/1/2015	12/31/2016	\$131,500.00	\$116,549.29	\$116,702.42	\$837.00	\$13,960.58
11781-Bridging the Gap Grant	11/1/2016	6/30/2017	\$19,467.00	\$0.00	\$1,043.21	\$0.00	\$18,423.79
11640-Decatur DOC	10/1/2015	9/30/2016	\$0.00	\$52,338.98	\$0.00	\$0.00	\$0.00
11718-Hwy Construct Career Grt	7/1/2016	6/30/2017	\$354,400.00	\$84,518.42	\$152,090.60	\$1,098.44	\$201,210.96
11641-Lincoln DOC	10/1/2015	9/30/2016	\$0.00	\$37,900.60	\$0.00	\$0.00	\$0.00
11642-Logan DOC	10/1/2015	9/30/2016	\$0.00	\$54,472.56	\$0.00	\$0.00	\$0.00
11764-SOS Literacy Grant	7/1/2016	6/30/2017	\$67,000.00	\$67,000.00	\$54,313.57	\$0.00	\$12,686.43
<b>Total</b>			<b>\$1,657,440.45</b>	<b>\$806,092.66</b>	<b>\$985,173.17</b>	<b>\$45,138.40</b>	<b>\$627,128.88</b>

# Auxiliary Enterprises Revenue & Expenses

MAR 1617

	Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
<b>Community Events</b>						
6019 -Admin Outdoor Events	\$0.00	\$8,287.00	\$23,447.04	\$36,251.00	(\$23,447.04)	(\$27,964.00)
6014 -Dance Productions	\$25,075.12	\$35,000.00	\$19,015.18	\$27,362.00	\$6,059.94	\$7,638.00
6024 -Dog Show	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6030 -Misc Events	\$11,085.00	\$22,276.00	\$510.99	\$1,950.00	\$10,574.01	\$20,326.00
	<u>\$36,160.12</u>	<u>\$65,563.00</u>	<u>\$42,973.21</u>	<u>\$65,563.00</u>	<u>(\$6,813.09)</u>	<u>\$0.00</u>
<b>Continuing &amp; Professional Education</b>						
6000 -Administration-CPED	\$22,547.67	\$88,713.00	\$87,491.01	\$139,957.00	(\$64,943.34)	(\$51,244.00)
6001 -CDL	\$141,500.00	\$206,000.00	\$134,650.22	\$170,232.00	\$6,849.78	\$35,768.00
6002 -Computer & Technology	\$4,811.75	\$16,400.00	\$10,528.02	\$19,795.00	(\$5,716.27)	(\$3,395.00)
6013 -Culinary Arts	\$11,611.50	\$18,000.00	\$8,310.48	\$12,830.00	\$3,301.02	\$5,170.00
6003 -Dance	\$42,122.59	\$55,100.00	\$37,357.78	\$47,012.00	\$4,764.81	\$8,088.00
6004 -Hobby & Leisure	\$23,636.75	\$43,000.00	\$51,232.88	\$70,285.00	(\$27,596.13)	(\$27,285.00)
6027 -Manufacturing Camp	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00
6007 -Safety-Industrial	\$142,534.19	\$131,100.00	\$100,991.15	\$143,054.00	\$41,543.04	(\$11,954.00)
6008 -Shilling Rentals	\$21,313.50	\$35,000.00	\$13,693.02	\$20,236.00	\$7,620.48	\$14,764.00
	<u>\$430,077.95</u>	<u>\$613,313.00</u>	<u>\$464,254.56</u>	<u>\$643,401.00</u>	<u>(\$34,176.61)</u>	<u>(\$30,088.00)</u>
<b>Culinary</b>						
8907 -Bistro 537	\$45,326.08	\$84,500.00	\$38,333.00	\$57,600.00	\$6,993.08	\$26,900.00
8908 -Coffee House	\$30,542.17	\$59,500.00	\$34,152.37	\$54,000.00	(\$3,610.20)	\$5,500.00
8915 -Misc Culinary Events	\$2,972.00	\$4,000.00	\$2,036.76	\$2,900.00	\$935.24	\$1,100.00
	<u>\$78,840.25</u>	<u>\$148,000.00</u>	<u>\$74,522.13</u>	<u>\$114,500.00</u>	<u>\$4,318.12</u>	<u>\$33,500.00</u>
<b>Fitness Center</b>						
0000 -Fitness Center	\$27,759.00	\$52,000.00	\$30,638.13	\$44,850.00	(\$2,879.13)	\$7,150.00
	<u>\$27,759.00</u>	<u>\$52,000.00</u>	<u>\$30,638.13</u>	<u>\$44,850.00</u>	<u>(\$2,879.13)</u>	<u>\$7,150.00</u>
<b>Horticulture</b>						
4503 -Garden Center	\$375.75	\$30,000.00	\$13,015.77	\$25,000.00	(\$12,640.02)	\$5,000.00
9099 -Produce Market	\$4,722.70	\$6,000.00	\$1,238.78	\$2,025.00	\$3,483.92	\$3,975.00
	<u>\$5,098.45</u>	<u>\$36,000.00</u>	<u>\$14,254.55</u>	<u>\$27,025.00</u>	<u>(\$9,156.10)</u>	<u>\$8,975.00</u>
<b>Theatre Events</b>						
6032 -Theatre Productions	\$1,113.00	\$1,500.00	\$1,442.69	\$1,500.00	(\$329.69)	\$0.00
	<u>\$1,113.00</u>	<u>\$1,500.00</u>	<u>\$1,442.69</u>	<u>\$1,500.00</u>	<u>(\$329.69)</u>	<u>\$0.00</u>
<b>Traffic Safety School</b>						
6009 -Traffic Safety	\$17,969.00	\$37,000.00	\$33,690.03	\$37,106.00	(\$15,721.03)	(\$106.00)
	<u>\$17,969.00</u>	<u>\$37,000.00</u>	<u>\$33,690.03</u>	<u>\$37,106.00</u>	<u>(\$15,721.03)</u>	<u>(\$106.00)</u>

# Bills for Ratification

March 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>AAF International Corp</b>					
Maintenance Supplies	Maintenance	\$608.94		\$608.94	
Maintenance Supplies	Maintenance	\$110.08		\$110.08	
<b>AFLAC</b>					
AFLAC		\$790.66	\$790.66		
AFLAC		\$790.66	\$790.66		
<b>ARC/STSA</b>					
Accreditation Fees	Surgical Tech-Health Occ	\$2,000.00	\$2,000.00		
<b>ARRT</b>					
Fees Pass Thru Rad Tech		\$200.00	\$200.00		
Fees Pass Thru Rad Tech		\$200.00	\$200.00		
Fees Pass Thru Rad Tech		\$200.00	\$200.00		
Fees Pass Thru Rad Tech		\$200.00	\$200.00		
Fees Pass Thru Rad Tech		\$200.00	\$200.00		
Fees Pass Thru Rad Tech		\$200.00	\$200.00		
Fees Pass Thru Rad Tech		\$200.00	\$200.00		
<b>AT&amp;T</b>					
Telephone	Utilities	\$786.64		\$786.64	
Telephone	Fairview Plaza O&M	\$175.23		\$175.23	
Telephone	Fairview Plaza O&M	\$13.94		\$13.94	
Telephone	Utilities	\$659.57		\$659.57	
Telephone	Fairview Plaza O&M	\$175.14		\$175.14	
Telephone	CommunityService	\$45.35			\$45.35
Telephone	Utilities	\$618.83		\$618.83	
Telephone	Utilities	\$754.28		\$754.28	
Telephone	CommunityService	\$40.00			\$40.00
<b>AT&amp;T Long Distance</b>					
Telephone	Utilities	\$193.29		\$193.29	
<b>Advanced Disposal Services</b>					
Refuse Disposal	Utilities	\$1,363.49		\$1,363.49	
<b>Airgas-Mid America</b>					
Instructional Supplies	Collision Repair Tech	\$62.44	\$62.44		
<b>Airweld Industrial Gases</b>					
Instructional Supplies	Welding-Technical Occ	\$15.08	\$15.08		
Instructional Supplies	Welding-Technical Occ	\$16.17	\$16.17		
Instructional Supplies	Welding-Technical Occ	\$19.97	\$19.97		
<b>AmerenIP</b>					
Electricity and Nat Gas	Workforce Development Ct	\$1,636.86		\$1,636.86	
Electricity and Nat Gas	Workforce Development Ct	\$43.41		\$43.41	
Electricity and Nat Gas	Fairview Plaza O&M	\$107.28		\$107.28	
Electricity and Nat Gas	Sequestration Bldg O&M	\$266.19		\$266.19	
Electricity and Nat Gas	Utilities	\$131.93		\$131.93	
Telephone	Utilities	\$65.19		\$65.19	
Electricity and Nat Gas	Clinton Center O&M	\$88.18		\$88.18	
Electricity and Nat Gas	Utilities	\$27.12		\$27.12	
Electricity and Nat Gas	Clinton Center O&M	\$246.47		\$246.47	
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$159.89		\$159.89	
Electricity and Nat Gas	Utilities	\$2,017.37		\$2,017.37	
Electricity and Nat Gas	Utilities	\$225.16		\$225.16	
Electricity and Nat Gas	Workforce Development Ct	\$3,214.75		\$3,214.75	
Electricity and Nat Gas	Fairview Plaza O&M	\$96.04		\$96.04	
Electricity and Nat Gas	Utilities	\$4,116.84		\$4,116.84	
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$105.73		\$105.73	
Electricity and Nat Gas	Utilities	\$227.78		\$227.78	
Electricity and Nat Gas	Workforce Development Ct	\$43.41		\$43.41	
Electricity and Nat Gas	Fairview Plaza O&M	\$98.90		\$98.90	
<b>Aramark - AUS St Louis MC</b>					
Uniforms	Maintenance	\$71.50		\$71.50	
Uniforms	Maintenance	\$71.50		\$71.50	
Uniforms	Maintenance	\$71.50		\$71.50	
Uniforms	Maintenance	\$71.50		\$71.50	
<b>Aramark Corporation</b>					
Meals	Child Care Services	\$986.79			\$986.79
Meals	Child Care Services	\$1,307.95			\$1,307.95
<b>Archambault, Margaret</b>					
Interpreter Salary	Academic Success	\$64.80	\$64.80		
<b>Architectural Expressions LLP</b>					
Building Improvements	Renovations / Remodeling	(\$168.75)			(\$168.75)
Equipment-Service	Renovations / Remodeling	(\$168.75)			(\$168.75)
Building Improvements	Renovations / Remodeling	\$168.75			\$168.75
Building Improvements	Renovations / Remodeling	\$917.75			\$917.75
<b>Area Disposal Service Inc</b>					
Refuse Disposal	Clinton Center O&M	\$66.48		\$66.48	

# Bills for Ratification



March 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>BLDD Architects Inc</b>					
Equipment-Service	Renovations / Remodeling	\$53,517.83			\$53,517.83
<b>BLH Computers Inc</b>					
Refuse Disposal	Maintenance	\$101.75		\$101.75	
<b>BearMail Co</b>					
Postage	Admission & Recruitment	\$459.28	\$459.28		
Postage	Advising and Records	\$70.16	\$70.16		
Heartland Academy Recv		\$46.16	\$46.16		
Other Current Obligation		\$1.38			\$1.38
Other Receivables		\$1.20	\$1.20		
RCC Foundation A/R		\$50.66	\$50.66		
Receivable-BrushColl LLC		\$18.86	\$18.86		
Postage	Business Office	\$413.20	\$413.20		
Postage	Club Expenses	\$0.92			\$0.92
Postage	Club Expenses	\$11.85			\$11.85
Postage	Continuing&ProfEdAdmin	\$45.17			\$45.17
Postage	Fin Aid & Vet Affairs	\$32.95	\$32.95		
Postage	General Expenses	\$186.96	\$186.96		
Postage	NonCredit	\$116.38			\$116.38
Postage	Outdoor Exposition SpcEv	\$21.44			\$21.44
Postage	Partner's Salute	\$101.41			\$101.41
Postage	YouthLeadershipInstitute	\$0.92			\$0.92
<b>Beck's Studio</b>					
Inventory-CentralStores		\$5.00	\$5.00		
<b>Behm and Hagemann Inc</b>					
Materials	Garden Center Ag/Hort	\$2,003.51			\$2,003.51
Materials	Garden Center Ag/Hort	\$943.40			\$943.40
<b>Bodine Electric Inc</b>					
Instructional Supplies	Heating, Vent, AC-Tech Occ	\$213.00			\$213.00
<b>Brauer, Douglas</b>					
Social Security Deduct		\$354.80	\$354.80		
<b>BrickStreet Mutual Insurance</b>					
General Insurance	Liab Protection & Settle	\$5,544.00			\$5,544.00
<b>Brush College LLC</b>					
Credit Card Clearing		\$425.00	\$425.00		
Credit Card Clearing		\$75.00	\$75.00		
<b>Buckley, Debra L</b>					
Social Security Deduct		\$692.74	\$692.74		
<b>CDS Leasing</b>					
Equipment Rental	Copiers	\$90.00	\$90.00		
Equipment Rental	Copiers	\$280.00	\$280.00		
Equipment Rental	Copiers	\$387.63	\$387.63		
Equipment Rental	Copiers	\$139.77	\$139.77		
Equipment Rental	Copiers	\$150.00	\$150.00		
<b>CDS Office Technologies</b>					
Printing	Copiers	\$30.06	\$30.06		
Printing	Copiers	\$941.83	\$941.83		
<b>CDWG Government Inc</b>					
Equipment-Instructional	Instruction	(\$504.12)			(\$504.12)
Equipment-Instructional	Instruction	(\$504.12)			(\$504.12)
Materials	Academic Lab Support	\$38.40	\$38.40		
Materials	Academic Lab Support	\$59.69	\$59.69		
Materials	Academic Lab Support	\$148.82	\$148.82		
Materials	Academic Lab Support	\$297.66	\$297.66		
Equipment-Instructional	Instruction	\$504.12			\$504.12
Materials	Academic Lab Support	\$549.57	\$549.57		
Equipment-Instructional	Instruction	(\$216.06)			(\$216.06)
Materials	Academic Lab Support	\$31.24	\$31.24		
Materials	Academic Lab Support	\$46.92	\$46.92		
Equipment-Instructional	Engineering Technology	\$179.61			\$179.61
Materials	Academic Lab Support	\$335.10	\$335.10		
Equipment-Instructional	Instruction	\$720.18			\$720.18
Equipment-Instructional	Instruction-Other	\$1,923.64			\$1,923.64
<b>Carolina Biological Supply Co</b>					
Instructional Supplies	Biology-Baccalaureate	\$1,479.10	\$1,479.10		
<b>Chef Revival</b>					
Fees Pass Thru Culinary		\$260.85	\$260.85		
Fees Pass Thru Culinary		\$1,171.71	\$1,171.71		
<b>Chestnut Global Partners</b>					
Prepaid Expenses		\$2,595.00	\$2,595.00		
Contractual-Other	Human Resources	\$2,595.00	\$2,595.00		
<b>City of Clinton</b>					
Water, Sewage	Clinton Center O&M	\$21.44		\$21.44	

# Bills for Ratification



March 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>City of Decatur</b>					
Accrued Sales Tax		\$74.61			\$74.61
Accrued Sales Tax		\$70.94			\$70.94
<b>City of Decatur IL</b>					
Water, Sewage	Fairview Plaza O&M	\$46.68		\$46.68	
Water, Sewage	Utilities	\$173.12		\$173.12	
Water, Sewage	Utilities	\$143.17		\$143.17	
Water, Sewage	Utilities	\$1,329.79		\$1,329.79	
Water, Sewage	Utilities	\$288.43		\$288.43	
Water, Sewage	Utilities	\$221.50		\$221.50	
Water, Sewage	Macon Co Soil & Water Bd	\$147.21		\$147.21	
Water, Sewage	CSI Building O&M	\$97.93		\$97.93	
Water, Sewage	Sequestration Bldg O&M	\$152.12		\$152.12	
Water, Sewage	Fairview Plaza O&M	\$55.86		\$55.86	
<b>Clinton Area Chamber of</b>					
Registration Fees	Clinton Center	\$90.00	\$90.00		
<b>College Illinois</b>					
Misc Scholarship Clearin		\$300.00	\$300.00		
<b>Collins, Danielle R</b>					
Student Tuition Rec		\$117.00	\$117.00		
<b>Comcast</b>					
Telephone	Fairview Plaza O&M	\$144.85		\$144.85	
<b>Consociate Group</b>					
Group Insurance		\$32,421.11	\$32,421.11		
Health Insurance		\$202,753.59	\$202,753.59		
<b>Constellation NewEnergy Gas</b>					
Electricity and Nat Gas	Fairview Plaza O&M	\$108.06		\$108.06	
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$143.14		\$143.14	
Electricity and Nat Gas	Workforce Development Ct	\$662.65		\$662.65	
Electricity and Nat Gas	Utilities	\$717.13		\$717.13	
Electricity and Nat Gas	Utilities	\$774.07		\$774.07	
Electricity and Nat Gas	Utilities	\$7,030.22		\$7,030.22	
Electricity and Nat Gas	Clinton Center O&M	\$71.94		\$71.94	
Electricity and Nat Gas	Clinton Center O&M	\$40.54		\$40.54	
Electricity and Nat Gas	Fairview Plaza O&M	\$59.87		\$59.87	
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$90.42		\$90.42	
Electricity and Nat Gas	Workforce Development Ct	\$451.34		\$451.34	
Electricity and Nat Gas	Utilities	\$543.53		\$543.53	
Electricity and Nat Gas	Utilities	\$567.99		\$567.99	
Electricity and Nat Gas	Utilities	\$4,819.46		\$4,819.46	
<b>Cornell, Megan Marie</b>					
Child Care Receivable		\$705.00			\$705.00
<b>Cremer, Barbara</b>					
Materials	Club Expenses	\$49.99			\$49.99
<b>Crews, Denise,, Dr</b>					
Internet	VP Academic Services	\$60.00	\$60.00		
<b>Cromwell Radio Group Inc</b>					
Advertising	Marketing	\$693.00	\$693.00		
<b>Custom Trophies &amp; Silk Screening</b>					
Materials	VP Academic Services	\$126.00	\$126.00		
<b>DHS/Dept of Rehabilitation Serv</b>					
Misc Scholarship Clearin		\$498.00	\$498.00		
<b>Dandridge, Jeremy</b>					
Student Tuition Rec		\$79.48	\$79.48		
<b>Davison, Jeffrey L</b>					
Travel-In State	Grant-Administration	\$184.57			\$184.57
<b>DeBose Consulting</b>					
Contractual-Other	Credit	\$2,560.00			\$2,560.00
<b>DeWitt County Collector</b>					
Legal Services-Admin	Board of Trustees	\$11,351.29	\$11,351.29		
<b>DeWitt County Museum Assoc</b>					
Publications & Dues	Clinton Center	\$30.00	\$30.00		
<b>Decatur Celebration Inc</b>					
Advertising	Marketing	\$2,000.00	\$2,000.00		
<b>Decatur Chapter/SHRM #0555</b>					
Publications & Dues	VP Student Success	\$40.00	\$40.00		
Publications & Dues	VP Student Success	\$40.00	\$40.00		
<b>Decatur Memorial Hospital</b>					
Contractual-Other	Credit	\$50.00			\$50.00
Contractual-Other	Credit	\$265.00			\$265.00
Testing	Grant-SupportServices	\$525.00			\$525.00
<b>Deener, Sean</b>					
Contractual-Other	NonCredit	\$240.00			\$240.00

# Bills for Ratification



March 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Dhermy, Sherrie						
	Student Tuition Rec		\$164.00	\$164.00		
Dunker Electric						
	Maintenance Supplies	Maintenance	\$17.15		\$17.15	
	Maintenance Supplies	Maintenance	\$43.56		\$43.56	
	Maintenance Supplies	Maintenance	\$206.56		\$206.56	
	Maintenance Supplies	Maintenance	\$74.66		\$74.66	
Dust & Son Auto Supply						
	Instructional Supplies	Automotive-Tech Occ	\$34.36	\$34.36		
	Instructional Supplies	Automotive-Tech Occ	\$39.33	\$39.33		
	Instructional Supplies	Automotive-Tech Occ	\$133.80	\$133.80		
	Instructional Supplies	Collision Repair Tech	\$1,074.23	\$1,074.23		
	Instructional Supplies	Automotive-Tech Occ	\$122.86	\$122.86		
	Instructional Supplies	Collision Repair Tech	\$34.36	\$34.36		
	Instructional Supplies	Collision Repair Tech	\$179.54	\$179.54		
Dynagraphics Inc						
	Other Current Obligation		\$109.80			\$109.80
Elan Corporate Payment						
	Credit Card Pmt Clearing		\$24,350.01	\$24,350.01		
Embroidered Expressions LLC						
	Materials	Club Expenses	\$1,553.00			\$1,553.00
Emerald Coast Growers						
	Materials	Garden Center Ag/Hort	\$1,227.99			\$1,227.99
Enterprise Rent-A-Car						
	Travel-In State	Club Expenses	\$210.91			\$210.91
Evergreen FS-Stephens #24						
	Vehicle Expense	College Vehicle	\$462.31		\$462.31	
	Vehicle Expense	Credit	\$217.58			\$217.58
	Vehicle Expense	Credit	\$314.56			\$314.56
	Vehicle Expense	Credit	\$343.55			\$343.55
FEDEX						
	Postage	Presidents Office	\$65.72	\$65.72		
Fairview Park Plaza LLC						
	Facility Rental	Fairview Plaza O&M	\$4,615.92		\$4,615.92	
Fidelity Investments						
	Misc Deductions		\$300.00	\$300.00		
	Misc Deductions		\$350.00	\$350.00		
Firm Systems						
	Fees Pass Thru Backgrnd		\$980.00	\$980.00		
	Fees Pass Thru Backgrnd		\$245.00	\$245.00		
FirstEnergy Solutions						
	Electricity and Nat Gas	Utilities	\$143.66		\$143.66	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$374.15		\$374.15	
	Electricity and Nat Gas	Fairview Plaza O&M	\$101.03		\$101.03	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$188.80		\$188.80	
	Electricity and Nat Gas	Utilities	\$29.29		\$29.29	
	Electricity and Nat Gas	Utilities	\$14,873.16		\$14,873.16	
	Electricity and Nat Gas	Workforce Development Ct	\$1,825.11		\$1,825.11	
	Electricity and Nat Gas	Fairview Plaza O&M	\$90.97		\$90.97	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$190.45		\$190.45	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$297.16		\$297.16	
	Electricity and Nat Gas	Utilities	\$173.51		\$173.51	
	Electricity and Nat Gas	Utilities	\$28.20		\$28.20	
Frontier						
	Telephone	Clinton Center O&M	\$140.99		\$140.99	
Full Compass Systems						
	Materials	Academic Lab Support	\$114.48	\$114.48		
G F I Digital						
	Printing	Sequestration Proj	\$125.00			\$125.00
Gallagher, Sean M						
	Other Current Obligation		\$2,000.00			\$2,000.00
Gardner, Stephen M						
	Student Tuition Rec		\$10.00	\$10.00		
Garratt-Callahan Co						
	Maintenance Supplies	Maintenance	\$1,682.40		\$1,682.40	
Garrett, Janean A						
	Travel-In State	Admission & Recruitment	\$90.95	\$90.95		
GeoSeed						
	Materials	Garden Center Ag/Hort	\$27.40			\$27.40
Goodman, Vivian T						
	Telephone	CommunityService	\$90.00			\$90.00
	Travel-In State	CommunityService	\$101.81			\$101.81
	Travel-In State	CommunityService	\$109.51			\$109.51

# Bills for Ratification



March 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Goodman, Vivian T					
Travel-In State	CommunityService	\$130.90			\$130.90
Grey, Thomas					
Contractual-Other	Credit	\$520.00			\$520.00
Grimm, Susan					
Fees Pass Thru Rad Tech		\$150.00	\$150.00		
Gschwend, Richard F					
Social Security Deduct		\$260.51	\$260.51		
HSHS Medical Group Inc					
Group Medical Ins	General Expenses	\$1,564.81	\$1,564.81		
Hammel, Makenzye Renae					
Student Tuition Rec		\$770.00	\$770.00		
Hanover Insurance Group Co					
General Insurance	Liab Protection & Settle	\$1,969.90			\$1,969.90
General Insurance	Liab Protection & Settle	\$9,434.30			\$9,434.30
General Insurance	Liab Protection & Settle	\$1,703.60			\$1,703.60
General Insurance	Liab Protection & Settle	\$1,053.70			\$1,053.70
Hartrick Employment Law LTD					
Legal Services-Admin	Liab Protection & Settle	\$14,076.58			\$14,076.58
Herff Jones Inc					
Graduation Expense	General Expenses	\$31.19	\$31.19		
Graduation Expense	General Expenses	\$840.30	\$840.30		
Heritage-Crystal Clean LLC					
Vehicle Expense	College Vehicle	\$202.50		\$202.50	
Hicksgas					
Vehicle Expense	College Vehicle	\$81.33		\$81.33	
Hoelting & Co					
Instructional Supplies	Culinary Arts	\$130.19	\$130.19		
Hummert International					
Materials	Garden Center Ag/Hort	\$1,082.30			\$1,082.30
Materials	Garden Center Ag/Hort	\$1,595.98			\$1,595.98
Materials	Garden Center Ag/Hort	\$199.50			\$199.50
Materials	Garden Center Ag/Hort	\$248.00			\$248.00
ICCJA					
Publications & Dues	Club Expenses	\$50.00			\$50.00
Illinois Association of Student					
Registration Fees	Fin Aid & Vet Affairs	\$375.00	\$375.00		
Registration Fees	Fin Aid & Vet Affairs	\$375.00	\$375.00		
Illinois Century Network					
Internet	Networking Support	\$765.00	\$765.00		
Internet	Networking Support	\$765.00	\$765.00		
Illinois Federation of Teachers					
Union Dues-RFT		\$2,249.73	\$2,249.73		
Union Dues-RFT		\$2,249.73	\$2,249.73		
Union Dues-RFT		\$2,249.73	\$2,249.73		
Illinois Liquor Control Comm					
Publications & Dues	Bistro 537	\$600.00			\$600.00
Inceptia					
Publications & Dues	VP Student Success	\$59.40	\$59.40		
Jan Master Cleaning Services Inc					
Custodial Services	Custodial	\$34,720.00		\$34,720.00	
Custodial Services	Liab Protection & Settle	\$3,785.00			\$3,785.00
Jenzabar Inc					
Consultants/Workshops	Administrative Info Syst	\$900.00	\$900.00		
KONE Inc					
Equip Repair/Maint Agree	Maintenance	\$337.13		\$337.13	
Kallenbach, Beau Bandy					
Student Tuition Rec		\$138.00	\$138.00		
Kaskaskia Broadcasting Inc					
Advertising	Marketing	\$265.50	\$265.50		
Kerr, Robert					
Travel-In State	Grant-Administration	\$61.56			\$61.56
Keystone Homes					
Facility Rental	Clinton Center O&M	\$6,523.33		\$6,523.33	
King-Lar Company					
Instructional Supplies	Welding-Technical Occ	\$866.80	\$866.80		
Kirby Risk Electric Supply					
Equipment-Instructional	Engineering Technology	\$2,080.00			\$2,080.00
Lambert, Hunter Eugene					
Student Tuition Rec		\$250.00			\$250.00
Laser Innovation Inc					
Equip Repair/Maint Agree	Academic Lab Support	\$60.00	\$60.00		
Equip Repair/Maint Agree	Academic Success	\$20.00	\$20.00		

# Bills for Ratification



March 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Laser Innovation Inc</b>					
Office Supplies	Continuing&ProfEdAdmin	\$90.00			
Equip Repair/Maint Agree	Dean-Health Professions	\$20.00	\$20.00		\$90.00
Instructional Supplies	Engineering Technology	\$25.00	\$25.00		
Equip Repair/Maint Agree	LRC	\$60.00	\$60.00		
Equip Repair/Maint Agree	Business Office	\$440.00	\$440.00		
<b>Logical Operations</b>					
Instructional Supplies	Credit	\$73.35			\$73.35
<b>Lucky, Megan E</b>					
Interpreter Salary	Academic Success	\$1,022.76	\$1,022.76		
<b>MANCOMM</b>					
Instructional Supplies	Credit	\$289.55			\$289.55
Instructional Supplies	Credit	\$482.47			\$482.47
<b>MR Systems Wireless</b>					
Telephone	Clinton Center O&M	\$57.00		\$57.00	
Internet	Clinton Center O&M	\$164.85		\$164.85	
Telephone	Clinton Center O&M	(\$107.85)		(\$107.85)	
<b>MRE Benefit Admin Systems</b>					
Group Medical Ins	General Expenses	\$92,355.74	\$92,355.74		
<b>Macon Resources Inc</b>					
CPEd Credit Revenue		\$21.00			\$21.00
Laundry/Linen Supplies	Allied Health	\$49.49	\$49.49		
<b>Main Street Church of the</b>					
Facility Rental	CommunityService	\$250.00			\$250.00
<b>Manalisay, Lisa M</b>					
Travel-In State	Grant-Administration	\$30.68			\$30.68
<b>Mangle Management Systems</b>					
Meeting Expense	Presidents Office	\$130.00	\$130.00		
Meals	Credit	\$513.50			\$513.50
Meals	Credit	\$645.50			\$645.50
Meeting Expense	Presidents Office	\$120.00	\$120.00		
Meeting Expense	Instruction-Other	\$450.00			\$450.00
<b>Marquis Beverage Service</b>					
Instructional Supplies	Coffee House	\$351.95			\$351.95
<b>Maverik Marketing</b>					
Materials	Club Expenses	\$41.44			\$41.44
<b>Mazzotti Services</b>					
Materials	Club Expenses	\$24.00			\$24.00
Instructional Supplies	Automotive-Tech Occ	\$28.00	\$28.00		
Materials	Club Expenses	\$442.00			\$442.00
<b>McIntyre, Kathleen E</b>					
Social Security Deduct		\$902.42	\$902.42		
<b>Melton, Julie Lynn</b>					
Internet	Foundation & Development	\$60.00	\$60.00		
<b>Menard Inc</b>					
Maintenance Supplies	Maintenance	\$53.84		\$53.84	
Maintenance Supplies	Maintenance	\$39.65		\$39.65	
Maintenance Supplies	Maintenance	\$62.65		\$62.65	
Maintenance Supplies	Maintenance	\$5.28		\$5.28	
Maintenance Supplies	Maintenance	\$38.74		\$38.74	
Maintenance Supplies	Maintenance	\$9.97		\$9.97	
Maintenance Supplies	Maintenance	\$15.60		\$15.60	
Maintenance Supplies	Maintenance	\$34.96		\$34.96	
Maintenance Supplies	Maintenance	\$35.22		\$35.22	
<b>Mercer Cutlery</b>					
Fees Pass Thru Culinary		\$1,435.00	\$1,435.00		
<b>Mid-America Advertising</b>					
Advertising	Marketing	\$250.00	\$250.00		
Advertising	Marketing	\$250.00	\$250.00		
<b>Midwest Fiber Inc of Decatur</b>					
Refuse Disposal	Utilities	\$90.00		\$90.00	
<b>Miller, Evan C</b>					
Student Tuition Rec		\$282.34	\$282.34		
<b>Napa Auto Parts</b>					
Vehicle Expense	College Vehicle	\$123.73		\$123.73	
Vehicle Expense	College Vehicle	\$12.33		\$12.33	
Instructional Supplies	Automotive-Tech Occ	\$36.20	\$36.20		
Instructional Supplies	Automotive-Tech Occ	\$68.34	\$68.34		
<b>National Safety Council</b>					
Instructional Supplies	NonCredit	\$641.36			\$641.36
Instructional Supplies	NonCredit	\$3,390.62			\$3,390.62
<b>Neuhoff Media Decatur</b>					
Advertising	CommunityService	\$5,460.00			\$5,460.00

# Bills for Ratification



March 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Neuhoff Media Decatur	Advertising	CommunityService	\$5,460.00			\$5,460.00
Newman & Ullman Inc	Inventory-CentralStores		\$29.00	\$29.00		
	Inventory-CentralStores		\$85.06	\$85.06		
	Inventory-CentralStores		\$102.50	\$102.50		
Nickerson, Tara	Advertising	Marketing	\$100.00	\$100.00		
Niemann Foods	Instructional Supplies	Culinary Arts	\$4.40	\$4.40		
	Instructional Supplies	Culinary Arts	\$14.42	\$14.42		
	Instructional Supplies	Culinary Arts	\$15.53	\$15.53		
	Instructional Supplies	Culinary Arts	\$20.12	\$20.12		
	Instructional Supplies	Culinary Arts	\$24.41	\$24.41		
	Instructional Supplies	Culinary Arts	\$32.94	\$32.94		
	Instructional Supplies	Culinary Arts	\$4.30	\$4.30		
	Instructional Supplies	Culinary Arts	\$12.36	\$12.36		
	Instructional Supplies	Culinary Arts	\$15.65	\$15.65		
	Instructional Supplies	Culinary Arts	\$21.48	\$21.48		
	Instructional Supplies	Culinary Arts	\$24.64	\$24.64		
	Instructional Supplies	Culinary Arts	\$24.90	\$24.90		
	Instructional Supplies	Culinary Arts	\$34.65	\$34.65		
	Instructional Supplies	Culinary Arts	\$71.44	\$71.44		
	Instructional Supplies	Culinary Arts	\$16.75	\$16.75		
Nutt, Lee Ann	Contractual-Other	Faculty/Staff Relations	\$917.35			\$917.35
O'Reilly Auto Parts	Instructional Supplies	Automotive-Tech Occ	\$3.73	\$3.73		
	Instructional Supplies	Automotive-Tech Occ	\$198.34	\$198.34		
	Instructional Supplies	Automotive-Tech Occ	\$31.37	\$31.37		
	Instructional Supplies	Automotive-Tech Occ	\$70.88	\$70.88		
	Instructional Supplies	Automotive-Tech Occ	(\$60.47)	(\$60.47)		
	Instructional Supplies	Automotive-Tech Occ	(\$35.20)	(\$35.20)		
	Instructional Supplies	Automotive-Tech Occ	\$40.56	\$40.56		
	Instructional Supplies	Automotive-Tech Occ	\$63.98	\$63.98		
	Instructional Supplies	Automotive-Tech Occ	\$66.24	\$66.24		
	Instructional Supplies	Automotive-Tech Occ	\$70.38	\$70.38		
	Instructional Supplies	Automotive-Tech Occ	\$106.23	\$106.23		
OCLC Inc	Publications & Dues	LRC	\$2,096.45	\$2,096.45		
Office Depot Inc	Inventory-CentralStores		\$420.57	\$420.57		
Office Max	Inventory-CentralStores		\$2,420.36	\$2,420.36		
	Inventory-CentralStores		\$245.26	\$245.26		
Open DNS	Computer Software	Networking Support	\$2,801.46	\$2,801.46		
Orv Graham Radio Advertising	Advertising	Marketing	\$240.00	\$240.00		
Park Seed Wholesale	Materials	Garden Center Ag/Hort	\$18.72			\$18.72
	Materials	Garden Center Ag/Hort	\$18.72			\$18.72
Per Mar Security & Research	Security	Liab Protection & Settle	\$4,082.27			\$4,082.27
	Security	Security	\$170.10		\$170.10	
	Security	Liab Protection & Settle	\$198.72			\$198.72
	Security	Security	\$8.28		\$8.28	
	Security	Liab Protection & Settle	\$4,019.77			\$4,019.77
	Security	Security	\$167.50		\$167.50	
	Security	Liab Protection & Settle	\$4,109.21			\$4,109.21
	Security	Security	\$171.22		\$171.22	
	Security	Liab Protection & Settle	\$3,874.23			\$3,874.23
	Security	Security	\$161.43		\$161.43	
	Security	Liab Protection & Settle	\$4,114.18			\$4,114.18
	Security	Security	\$171.43		\$171.43	
Phi Theta Kappa	Publications & Dues	Club Expenses	\$325.00			\$325.00
Pilkington	Instructional Supplies	Collision Repair Tech	\$103.97	\$103.97		
Pocket Nurse	Instructional Supplies	AAS Nursing -Health Occ	\$60.45	\$60.45		
Poindexter, Lynne M	Interpreter Salary	Academic Success	\$1,639.60	\$1,639.60		

# Bills for Ratification



March 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Poindexter, Lynne M</b>					
Interpreter Salary	Academic Success	\$1,627.20	\$1,627.20		
Interpreter Salary	Academic Success	\$1,147.20	\$1,147.20		
Interpreter Salary	Academic Success	\$1,597.20	\$1,597.20		
<b>Poland's Inc</b>					
Equip Repair/Maint Agree	CSI Building O&M	\$296.00		\$296.00	
<b>Polley, Braden John</b>					
Student Tuition Rec		\$17.00	\$17.00		
<b>Pride Cleaners</b>					
Contractual-Other	Culinary Arts	\$109.65	\$109.65		
Contractual-Other	Culinary Arts	\$95.46	\$95.46		
Contractual-Other	Culinary Arts	\$143.19	\$143.19		
Contractual-Other	Culinary Arts	\$103.20	\$103.20		
Contractual-Other	Culinary Arts	\$212.85	\$212.85		
<b>R D McMillen Enterprises</b>					
Maintenance Supplies	Custodial	\$112.08		\$112.08	
<b>RCC Bookstore</b>					
NonTaxBooks-Scholarships		(\$183.75)	(\$183.75)		
NonTaxBooks -Workforce		\$442.50	\$442.50		
<b>RCC-Foundation</b>					
Richland Foundation		\$114.66	\$114.66		
Revenue-Misc/OtherSource		\$25.00	\$25.00		
Credit Card Clearing		\$250.00	\$250.00		
Credit Card Clearing		\$625.00	\$625.00		
Credit Card Clearing		\$775.00	\$775.00		
Richland Foundation		\$114.66	\$114.66		
Credit Card Clearing		\$1,875.00	\$1,875.00		
Revenue-Misc/OtherSource		\$300.00	\$300.00		
Credit Card Clearing		\$2,750.00	\$2,750.00		
Revenue-Misc/OtherSource		\$100.00	\$100.00		
Credit Card Clearing		\$7,715.00	\$7,715.00		
Richland Foundation		\$114.66	\$114.66		
<b>Rack Focused Productions LLC</b>					
Materials	Academic Lab Support	\$150.00	\$150.00		
<b>Radiation Detection Company</b>					
Materials	Radiology Tech-Hlth Occ	\$290.85	\$290.85		
<b>Reliance Standard</b>					
LTD Insurance		\$1,898.72	\$1,898.72		
Life Insurance		\$3,098.70	\$3,098.70		
Supplemental Life Insur		\$1,548.66	\$1,548.66		
<b>Robert's Sysco Inc</b>					
Snacks and Milk	Child Care Services	\$46.85			\$46.85
Instructional Supplies	Culinary Arts	\$60.51	\$60.51		
Snacks and Milk	Child Care Services	\$62.85			\$62.85
Materials	Culinary Arts	\$89.01	\$89.01		
Materials	Culinary Arts	\$121.18	\$121.18		
Instructional Supplies	Coffee House	\$150.67			\$150.67
Materials	Culinary Arts	\$204.50	\$204.50		
Instructional Supplies	Culinary Arts	\$863.47	\$863.47		
Instructional Supplies	Coffee House	(\$137.94)			(\$137.94)
Instructional Supplies	Coffee House	(\$101.35)			(\$101.35)
Instructional Supplies	Coffee House	(\$65.69)			(\$65.69)
Instructional Supplies	Culinary Arts	(\$54.28)	(\$54.28)		
Instructional Supplies	Culinary Arts	(\$33.19)	(\$33.19)		
Instructional Supplies	Culinary Arts	(\$21.62)	(\$21.62)		
Instructional Supplies	Coffee House	(\$18.10)			(\$18.10)
Instructional Supplies	Culinary Arts	\$39.20	\$39.20		
Instructional Supplies	Culinary Arts	\$137.43	\$137.43		
Instructional Supplies	Coffee House	\$250.06			\$250.06
Instructional Supplies	Culinary Arts	\$651.77	\$651.77		
Instructional Supplies	Coffee House	\$151.81			\$151.81
Instructional Supplies	Culinary Arts	\$1,012.17	\$1,012.17		
Materials	Culinary Arts	\$155.35	\$155.35		
Instructional Supplies	Culinary Arts	(\$32.87)	(\$32.87)		
Instructional Supplies	Coffee House	\$157.55			\$157.55
Instructional Supplies	Culinary Arts	\$261.84	\$261.84		
Instructional Supplies	Culinary Arts	\$445.76	\$445.76		
<b>Rogers Supply Co</b>					
Maintenance Supplies	Maintenance	\$2.48		\$2.48	
Equipment-Instructional	Heating, Vent, AC-Tech Occ	\$744.96			\$744.96
<b>Rush Truck Leasing</b>					
Install Pymt Lease/Purch	Grounds	\$2,204.68		\$2,204.68	
<b>Ruyle Mechanical Services Inc</b>					

# Bills for Ratification



March 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Ruyle Mechanical Services Inc</b>					
Equip Repair/Maint Agree	Maintenance	\$2,948.25		\$2,948.25	
<b>S J Smith Company Inc</b>					
Contractual-Other	Club Expenses	\$9.52			\$9.52
Instructional Supplies	Welding-Technical Occ	\$89.95	\$89.95		
Instructional Supplies	Welding-Technical Occ	\$286.47	\$286.47		
Instructional Supplies	Automotive-Tech Occ	\$19.04	\$19.04		
Instructional Supplies	Automotive-Tech Occ	\$20.40	\$20.40		
Instructional Supplies	Human Simulator	\$77.84	\$77.84		
Instructional Supplies	Welding-Technical Occ	\$547.19	\$547.19		
<b>SIU-C Nurse Aide Testing</b>					
Fees Pass Thru Nursing		\$1,560.00	\$1,560.00		
<b>Sam's Club Direct</b>					
Inventory-CentralStores		\$312.06	\$312.06		
Office Supplies	Club Expenses	\$77.82			\$77.82
Office Supplies	Club Expenses	\$119.95			\$119.95
Instructional Supplies	Bistro 537	\$159.78			\$159.78
Inventory-CentralStores		\$206.09	\$206.09		
<b>Schwalbe, Barry S</b>					
Instructional Supplies	Credit	\$72.00			\$72.00
Travel-In State	NonCredit	\$82.93			\$82.93
<b>Scott Fisher Enterprises Inc</b>					
Pest Control	Maintenance	\$2,200.00		\$2,200.00	
Pest Control	Fairview Plaza O&M	\$36.75		\$36.75	
Pest Control	Macon Co Soil & Water Bd	\$52.00		\$52.00	
Pest Control	Maintenance	\$656.25		\$656.25	
Pest Control	Workforce Development Ct	\$105.00		\$105.00	
<b>Screen This</b>					
Contractual-Other	Club Expenses	\$152.00			\$152.00
<b>Secretary of State</b>					
Instructional Supplies	Credit	\$50.00			\$50.00
<b>Sherwin Williams</b>					
Maintenance Supplies	Maintenance	(\$123.68)		(\$123.68)	
Maintenance Supplies	Shilling Center - O/M	\$141.20		\$141.20	
Maintenance Supplies	Maintenance	\$276.26		\$276.26	
<b>Shippers Rental Inc</b>					
Equipment Rental	Credit	\$2,000.00			\$2,000.00
<b>Showcard Studio</b>					
Advertising	Marketing	\$270.00	\$270.00		
<b>SimplexGrinnell LP</b>					
Equip Repair/Maint Agree	Maintenance	\$1,166.02		\$1,166.02	
<b>Sinclair Digital</b>					
Advertising	Marketing	\$1,300.00	\$1,300.00		
<b>Smith, John Daniel</b>					
Travel-In State	Credit	\$188.32			\$188.32
<b>Specialty Paint</b>					
Instructional Supplies	Collision Repair Tech	\$36.22	\$36.22		
Instructional Supplies	Collision Repair Tech	\$21.66	\$21.66		
Instructional Supplies	Collision Repair Tech	\$45.39	\$45.39		
Instructional Supplies	Collision Repair Tech	\$376.51	\$376.51		
<b>Springfield Electric Supply Co</b>					
Maintenance Supplies	Maintenance	\$391.10		\$391.10	
<b>State Universities Retirement</b>					
SURSRetiremtInstallPurch		\$166.13	\$166.13		
SURS 8%		\$1,793.85	\$1,793.85		
SURS 1/2%		\$4,397.38	\$4,397.38		
SURS 8%		\$38,328.25	\$38,328.25		
SURS 8%		\$1,098.92	\$1,098.92		
SURSRetiremtInstallPurch		\$166.13	\$166.13		
SURS 8%		\$1,793.85	\$1,793.85		
SURS 1/2%		\$4,886.30	\$4,886.30		
SURS 8%		\$42,282.04	\$42,282.04		
SURS 8%		\$966.30	\$966.30		
<b>Stoner, Bailey Alyse</b>					
Student Tuition Rec		\$695.00	\$695.00		
<b>Striglos Office Equipment</b>					
Inventory-CentralStores		\$131.68	\$131.68		
Inventory-CentralStores		\$216.02	\$216.02		
<b>The Decatur Club</b>					
Publications & Dues	Presidents Office	\$50.00	\$50.00		
<b>The Omni Group</b>					
Bank Service Charges	General Expenses	\$10.00	\$10.00		
<b>ThyssenKrupp Elevator Corp</b>					

# Bills for Ratification



March 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>ThyssenKrupp Elevator Corp</b>					
Equip Repair/Maint Agree	CSI Building O&M	\$499.73		\$499.73	
<b>Tommy House Tire Co - NORTH</b>					
Equip Repair/Maint Agree	Credit	(\$45.00)			(\$45.00)
Equip Repair/Maint Agree	Credit	\$287.27			\$287.27
<b>USA Clean Inc</b>					
Equip Repair/Maint Agree	Custodial	\$7.92		\$7.92	
Equip Repair/Maint Agree	Custodial	\$28.05		\$28.05	
<b>United Parcel Service</b>					
Postage	General Expenses	\$95.20	\$95.20		
<b>United Way of Decatur/Macon</b>					
United Way		\$193.67	\$193.67		
United Way		\$188.67	\$188.67		
United Way		\$188.67	\$188.67		
<b>Valdez, Cristobal O</b>					
Internet	Presidents Office	\$125.00	\$125.00		
Travel-In State	Presidents Office	\$79.30	\$79.30		
Travel-In State	Presidents Office	\$273.90	\$273.90		
<b>Vaughn, J Christine</b>					
Student Tuition Rec		\$35.00	\$35.00		
<b>Verizon Wireless</b>					
Telephone	Utilities	\$238.22		\$238.22	
Internet	Presidents Office	\$50.02	\$50.02		
Telephone	Utilities	\$272.03		\$272.03	
Internet	Presidents Office	\$50.02	\$50.02		
Telephone	Utilities	\$252.42		\$252.42	
Telephone	Utilities	\$188.77		\$188.77	
<b>WDKR Radio Station</b>					
Advertising	Marketing	\$112.50	\$112.50		
<b>WXFM</b>					
Advertising	Marketing	\$112.50	\$112.50		
<b>Wal-Mart</b>					
Snacks and Milk	Child Care Services	\$96.59			\$96.59
Snacks and Milk	Child Care Services	\$141.50			\$141.50
<b>Wheels and Deals</b>					
Advertising	Marketing	\$500.00	\$500.00		
<b>Witt, Skyler Nicole</b>					
Student Tuition Rec		\$67.00	\$67.00		
<b>Wofford, Pierson</b>					
Student Tuition Rec		\$131.25	\$131.25		
<b>Xerox Corp</b>					
Equipment Rental	Copy Center	\$194.99			\$194.99
Equipment Rental	Copy Center	\$194.99			\$194.99
Equipment Rental	Copy Center	\$2,119.83			\$2,119.83
<b>Your Money Matters LLC</b>					
Contractual-Other	NonCredit	\$135.00			\$135.00
<b>Zindel-McWilliams, Teena</b>					
Travel-In State	Presidents Office	\$32.55	\$32.55		
		\$841,673.11	\$557,711.86	\$118,595.41	\$165,365.84

## ITEMS FROM THE BOARD

## EXECUTIVE SESSION

**Executive Session- April 18, 2017**

**MOTION FOR CLOSED SESSION**

**I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.**

**Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.**

**ADJOURNMENT**