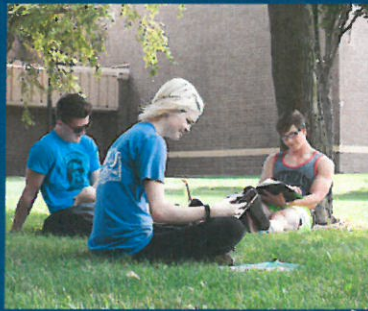
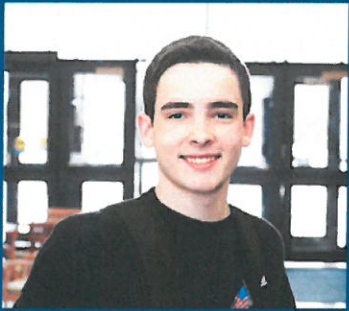




BOARD OF TRUSTEES

December 19, 2017

REGULAR MEETING 5:30 P.M. | RICHLAND COMMUNITY COLLEGE ROOM NS121



Richland Community College Board of Trustees

CHAIRMAN

Tom Ritter

VICE CHAIRMAN

Dr. David Coopridier

SECRETARY

Bishop Wayne Dunning

Bruce Campbell

Dale Colee

Randy Prince

Jim Underwood

Lee Trimble - Student Trustee

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
BOARD OF TRUSTEES REGULAR MEETING**

December 19, 2017

AGENDA

The Vision: To be the premier source for education, workforce training, partnerships, and economic development.

College Mission: To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

- I. Convening of the Regular Meeting – 5:30 p.m.
 - A. Call to Order
 - B. Roll Call
- II. ***Minutes of the Regular Meeting on November 21, 2017***
- III. Appearance of Citizens and Introduction of Guests
- IV. Written Communications
 - A thank you note form Northeast Community Fund for a donation towards their new construction
 - A thank you note from Dr. John C. Lee, M.D. and pictures of the walk-in model eye that was constructed by Richland students.
 - College Activities/Marketing Report
 - Personnel Update
- V. Special Report
 - A. Construction Report
 - B. Report of ICCTA
 - C. Report of Student Trustee
 - D. Foundation Report

VI. Consent Agenda

A. ***Authorization in compliance with 5 Illinois compiled Statutes 120/2.06***

B. ***Full-time Employment***

1. John Oliver, Director of Workforce Development

VII. Old Business

A. MCLETC Interim Deputy Commander (October 2017)

B. ***Resolutions for Fiscal Year Tax Levy – No. 18-3***

VIII. New Business

A. ***2018 Travel Limits***

IX. Board Policies, Proposals, and Changes

A. Section 5 – General Policies – Second Reading

X. Financial Report

A. ***Treasurer's Report and Financial Statement***

B. ***Bills and Travel Expenditures for Ratification***

XI. Report of the President

XII. Items from the Board

XIII. Executive Session

XIV. Adjournment

Bold and Italics Denotes Action Items

JANUARY 2017

Reports
Consent Agenda
College Legal
Contractual
Agreements
New Business
Trustee Training

FEBRUARY 2017

Reports
Consent Agenda
New Business
Recommendations for
Tenure
Recommendation for
Approval of Fees
**Strategic Plan
Priorities**
Monitoring Report:
Community Partnership

MARCH 2017

Reports
Consent Agenda
New Business
Recommendations for
Faculty Promotions in
Rank
Recommendation to Grant
Professor Emeritus Status
Recommendation to Grant
Staff Emeritus Status
Recommendation for
Professional Leave
Recommendation for
Approval of Tuition
Monitoring Report: Staff
Profile

APRIL 2017

Tenure and Promotion
Recognition Dinner
Student Government
Election Results
Report from Board
Secretary regarding
Election of Student
Trustee
Seating of New
Student Trustee
Reports

MAY 2017

Reorganization of
Board of Trustees
Reports
Consent Agenda
New Business
Tentative Budget
Other
RCC Commencement
ICCTA Lobby Day
Monitoring Report:
Budget

JUNE 2017

Public Hearing for Budget
Reports
Strategic Plan Quarterly Report
Consent Agenda
New Business
Resolution Adopting Budget
Compliance with Prevailing
Wage Act
State Capital Funding Request
Resolution Transferring
Earnings
Review of Minutes of Previous
Executive Sessions
Monitoring Report: Planning and
IE

JULY 2017

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2017

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2017

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2017

Reports

Consent Agenda

Distribution of audit
Reports – RCC &
Brush College, LLC

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2017

Reports

Audit Presentation

Consent Agenda

**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2017

Reports

Consent Agenda

Old Business

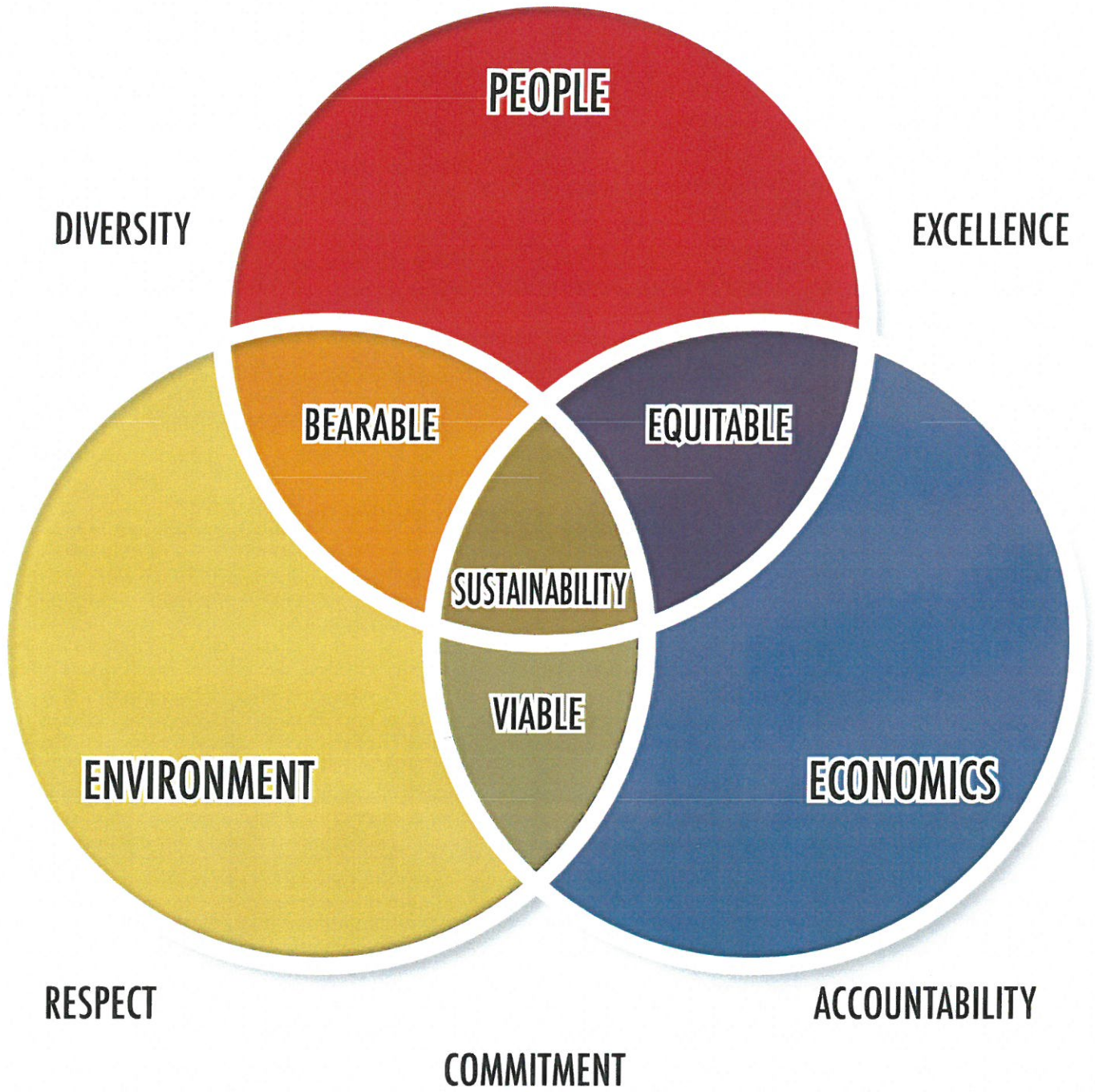
**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the Premier Source for Education, Workforce Training, Partnerships and Economic Development.

College Mission

To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values

- Commitment
- Respect
- Excellence
- Accountability
- Diversity

Richland Community College Strategic Plan 2015-2018 (REV 10/16)

Goal 1: Elevate Teaching and Learning Standards.

- Strategy A: Utilize Richland's Cross-Disciplinary Outcomes process to assess student learning.
- Strategy B: Demonstrate the assessment of program student learning outcomes.
- Strategy C: Engage faculty and staff in program review using the established process.
- Strategy D: Enhance teaching and learning through faculty development opportunities.
- Strategy E: Deploy innovative instructional delivery and assessment.

Goal 2: Foster Student Success and Completion.

- Strategy A: Improve the college and career readiness of Richland students.
- Strategy B: Establish and maintain a strategic enrollment management plan and process.
- Strategy C: Engage students in the development of their plan of study.
- Strategy D: Implement student success strategies to address momentum points.

Goal 3: Advance and Create Workforce Development Partnerships.

- Strategy A: Establish and maintain partnerships to advance community development.
- Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.
- Strategy C: Strengthen legislative and government relations that serve to further Richland's mission.
- Strategy D: Proactively engage media to highlight cast portfolio of offerings available to District residents.

Goal 4: Ensure a Financially Sustainable Organization.

- Strategy A: Develop and implement a working capital model that addresses the College's deficiency of working capital.
- Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated time frame.
- Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.
- Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

Higher Learning Commission Academic Quality Improvement Program (AQIP)

Implementation and Performance

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

Dashboard

Annual Performance Report

Public Accountability

Implementation and Performance

Public Accountability

2016 Richland Community College Strategic Plan Priorities

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.

1. Complete evaluation of oral communication artifacts.
2. Complete rubric for assessment of Technology Proficiency.

Strategy B: Demonstrate the assessment of program student learning outcomes.

1. Assess progress of program student learning outcomes by transitioning to a focus on data collection, analysis, and planned improvements.

Strategy C: Engage faculty and staff in the program review using the established process.

1. Increase faculty and program staff involvement in program reviews scheduled for FY16 by ICCB.
2. Continue implementation of CIP Team 2-15A, *Instructional Delivery and Program Optimization*, recommendations.

Strategy D: Enhance teaching and learning through faculty development opportunities.

1. Establish process to assess participation.
2. Complete professional development plans.

Strategy E: Deploy innovative instructional delivery and assessment systems.

1. Increase the number of students using alternative pathways to credit-level coursework and follow up with students using co-requisite model for persistence and retention.
2. Ensure the English Bridge Program curriculum emphasizes the elements of effective first-year writing/college-level English writing requirements.
3. Provide and analyze benchmark data from the high school Math 098 pilot.
4. Establish one STEM content discipline to align with a high school.

Strategy F: Expand project-based learning and other career-focused learning experiences for students.

1. Establish a professional development plan for faculty around project-based learning.
-

Goal 2: Foster Student Success and Completion.

Strategy A: Engage in activities that improve the college and career readiness of Richland students.

1. Initiate pathway alignment evaluation for core disciplines such as English, Communications and Math.

Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.

1. Promote and evaluate intentional scheduling efforts (i.e., stream scheduling, Transfer Academy, Clinton scheduling, night academy, etc.) to determine next steps.
2. Benchmark and track enrollment patterns to two identified target student populations (e.g., aged 25-29, developmental education, online).
3. Reinforce enrollments through targeted marketing activities in underserved areas.

Strategy C: Engage students in the holistic development of educational pathways.

1. Evaluate enrollment pipeline to identify potential opportunities for improvement related to persistence and retention of Richland students.
 2. Continue implementation of CIP Team 2-15B, *Student Driven Scheduling*, recommendations.
-

Strategy D: Implement student success strategies to address progress expectations and identified momentum points.

1. Create promotions throughout the year that encourage applications for scholarships and strengthen connections to scholarship donors, students and parents.
2. Write 6-7 new scholarship agreements that support students with financial need.
3. Implement new FAFSA rules.
4. Expand additional bridge programming for adult education students.
5. Update, increase and promote articulation agreements with partnering educational institutions.

Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

1. Promote career services offerings through faculty and class presentations.
 2. Implement the internship tracking modules of College Central Network.
-

Goal 3: Create and Advance Workforce Development Partnerships.

Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.

1. Track advisory committee meetings and develop list of advisory committee recommendations.
2. Conduct 2-3 on-campus activities and 2 off-campus engagement activities to reconnect alumni to Richland.
3. Maintain, add and update contact information for Richland alumni.
4. Seek out and implement innovative ideas to further research and development for Richland and Richland students.
5. Develop partnerships for utilization of Progress City USA and enhance utilization of facilities to increase revenue.
6. Expand CCUS partnership with U.S. Department of Energy.

Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.

1. Develop and deploy CTE curriculum model pilot that aligns college courses with employer needs. Develop 2 additional pathways.
2. Expand STEAM (Science, Technology, Engineering, Arts, Math) activities with K-12 partners.
3. Implement Advisory Board for Carroll School of Business.
4. Implement national AATP marketing/recruitment partnership to establish food technology industry-cluster with the goal of securing a new business tenant in AATP within 24 months.
5. Participate, as 1 of 5 community colleges, in Midwest Community College Agriculture Consortium with USDA and NCGA to sponsor a research activity at RCC/AATP in FY17.

Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.

1. Reinforce Richland's role as a leader in broader public policy debate.
2. Maintain an open dialogue with elected officials regarding significant priorities, activities and decisions of the College.
3. Advocate on behalf of the community college system's agenda.
4. Utilize the collective expertise of elected officials to create new opportunities for Richland.
5. Participate in Economic Development Corporation and Greater Decatur Chamber of Commerce activities to increase Richland visibility regarding program and learning resources.

Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.

1. Strengthen press releases and stories promoting opportunities and events at the College.
2. Enhance monthly radio segments.
3. Enhance social media opportunities in promotion.
4. Highlight faculty and student awards and recognitions.

Strategy E: Facilitate workforce and economic development opportunities through business incubator and entrepreneurial training.

1. Implement Richland/National Foodworks Services, LLC, Memorandum of Understanding (Local Illinois Food Entrepreneurship (LIFE) Program).
2. Expand market for Richland coffee blends in conjunction with community business partnerships.
3. Identify economic development services to be offered by Richland.

Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

1. Complete canvassing of foundations and corporations of gift prospects to support the Carroll School of Business.
 2. Continue implementation of design and development of the Carroll School of Business.
-

Goal 4: Ensure a Sustainable Organization.

Strategy A: Align and empower employee strengths that benefit the institution in meeting strategic goals.

1. Conduct a successful Presidential Search utilizing ACCT's process.

Strategy B: Optimize human, economic and environmental expenses with available revenue.

1. Develop a balanced budget within the constraints of limited resources by the June Board of Trustees' meeting.
2. Review and modify the College's Health Insurance Benefit Program by benefit choice period to reduce costs for the College and staff.
3. Enhance existing reporting for financial data.
4. Review and modify procedures in purchasing, travel and cash management to ensure efficient use of College resources.
5. Develop strategies to increase the operating fund balance.
6. Analyze feasibility of continuing scholarship programs.

Strategy C: Balance the physical environment to connect to the College principles of sustainability.

1. Develop AASHE Sustainability Plan.
2. Implement and evaluate training protocols enabling the College to meet the requirements outlined in the Crisis Management Plan for implementation by August opening of the academic year.

Strategy D: Identify and secure alternative revenue streams.

1. Seek three new grants that further Richland's mission and add to existing revenue streams.
2. Develop new and broaden existing revenue streams by building creative and entrepreneurial partnerships with foundations, corporations, government sources and private donors.

Strategy E: Align facility utilization with established program needs.

1. Continue to work with the CBD, BLDD and contractors for efficient project management through completion of the Student Success Center project (pending release of state funds).
2. Develop process for measurement and implementation of facility utilization.

CONVENING OF THE REGULAR MEETING

MINUTES OF THE REGULAR MEETING ON NOVEMBER 21, 2017

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

November 21, 2017

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:33 p.m. Tuesday, November 21, 2017, in NS121/122 of NSEC by Chairman Ritter. Chairman Ritter also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dr. David Coopriders, Jim Underwood, Dale Colee, Randy Prince, and Lee Trimble

Trustees Absent: Bishop Wayne Dunning

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of October 17, 2017 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the regular meeting of October 17, 2017. Dr. Coopriders seconded. Voice vote being all ayes, Chairman Ritter declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Ryan Voyles, Herald and Review, Cassandra Smith, WSOY, and Craig Negangard from May, Cocagne, & King P.C.

WRITTEN COMMUNICATIONS

College Activities Report

- Thanksgiving – College closed – November 23, 24
- Grad Fair – December 5 – 11:00 a.m. – 3:00 p.m. – Mueller Student Center
- Performance of the Nutcracker – December 6, 8, 9, 10 – Shilling Auditorium
- Board of Trustees Meeting – located in NS 121 at 5:30 p.m. – December 19, 2017
- Other activities listed in the Board Book

Personnel Update

New Employees

- Heather Cushing, Staff Accountant, effective October 16, 2017
- Krista Foxx, Creative Marketing Specialist I, effective October 30, 2017

Changes

- Karen Lockhart, Career Program Support Coordinator, effective November 13, 2017

REPORT OF THE AUDIT COMMITTEE

Dr. David Coopriider and Jim Underwood reported on the Audit Committee Meeting held on October 30, 2017 with May, Cocagne, & King P.C.

SPECIAL REPORTS

1. Audit Presentation – Craig Negangard, May, Cocagne, & King, P.C.
2. Bret Hitchings presented the College Spotlight – Heartland Technical Academy and Richland Community College – Student Success
3. Greg Florian, Vice President of Finance and Administration, presented the Financial Monitoring Report
4. Greg Florian, Vice President of Finance and Administration, presented the Construction Report

REPORT OF ICCTA

Jim Underwood and Bruce Campbell attended the ICCTA meeting in Lisle on November 9 and 10. Highlights of the roundtable discussion included: BSN programs, out of district recruitment, FOIA and OMA regulations and sexual harassment.

REPORT OF STUDENT TRUSTEE

Student Trustee Lee Trimble presented the Student Government Report. Her report is listed in the Board Book.

FOUNDATION REPORT

Julie Melton presented the Foundation Report that summarized the quarterly Board of Directors meeting held on October 24, 2017.

As of September 30, 2017, total net assets were \$19,741,355.46, compared to \$18,865,795.20 on the same date of the previous year. Total transfers to the College were \$825,619.00, including the transfer of \$791,121.00 for the renovation of the Carroll Center, \$79,919.00 for the MCLETC and \$25,932.00 to begin payments for Fall scholarships.

May, Cocagne, and King, P.C. presented the June 30, 2017 audit report. The firm issued a clean opinion, but did offer a few recommendations for strengthening internal controls.

Julie presented a fundraising dashboard that is in the Board Book.

Conversion to the new Foundation Database – Raiser's Edge NXT is underway with anticipation of a go live date of January 29, 2018.

To date 516 scholarship awards have been made for the Fall 2017 semester.

The 2017 Scholarship Recognition Program was held on Thursday September 28, 2017. This was a successful event with 350 scholarship recipients in attendance.

Future Foundation Events include Christmas Walk Alumni Event at TapRoot on December 6 at 5:00 p.m., Annual Holiday Dinner at South Side Country Club on December 12 at 5:30 p.m., and the Culinary Scholarship Dinner in the Shilling Salons on March 24, 2018 at 6:00 p.m.

CONSENT AGENDA

It was recommended that the Board of Trustees authorize the destruction of the verbatim records of the May 17, 2016, closed session audio tape.

It was recommended that the board of Trustees approve the Time and Place for the 2018 Regular Board of Trustees meetings.

Prince moved to approve the consent agenda items, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

OLD BUSINESS

FISCAL YEAR 2017 ANNUAL FINANCIAL REPORT

A recommendation to accept the FY17 Annual Financial Report was presented to the Board of Trustees.

Dr. Coopriider moved to accept the FY17 Annual Financial Report, as presented. Colee seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

AMMUNITION PURCHASE REQUEST

A recommendation was made to the Board of Trustees to approve the purchase of ammunition for the MCLETC in the amount of \$20,126.00 from Ray O'Herron Inc. of Danville, Illinois.

Prince moved to approve the purchase of ammunition for the MCLETC in the amount of \$20,126.00 from Ray O'Herron Inc. of Danville, Illinois. Underwood seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

NEW BUSINESS

CLINTON POWER PLAN INTERGOVERNMENTAL AGREEMENT

A recommendation was made to the Board of Trustees to approve the Clinton Power Plant Intergovernmental Agreement, as presented.

Prince moved to approve the Clinton Power Plant Intergovernmental Agreement, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

BOARD POLICES, PROPOSALS, AND CHANGES

Board policies are reviewed at least every four years in order to assure that policies and procedures align. Section 5 – General Polies was last reviewed in its entirety in 2014. Cabinet has reviewed Section 5 and section 5.14 has been updated and presented to the Board of Trustees for first reading. No action is necessary at this time.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The October 2017 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,641,331.79 for October 2017 was distributed to the Board prior to the meeting.

Prince moved to ratify the October bills and travel expenditures paid and approve the Financial Statement subject to audit. Underwood seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

REPORT OF THE PRESIDENT

- On November 7, 2017, we hosted a meeting and lunch with Dr. Nacco and staff from DACC regarding enrollment. Cris will be following up with Dr. Nacco for further discussion.
- Cris attended the ICCCP meeting in Lisle and there was much discussion regarding out of district recruitment. Richland Community College has been approached by Parkland and we have responded to them asking them not to start recruiting in our district. If there is a program that we do not offer, that Parkland does, we will be happy to refer the student.
- Richland Community College has been selected to host the WCFA conference in 2019 and 2020. Richland can expect 1000 guests. Coordination and planning will begin in the near future.
- Kristen Robinson attended a conference in Washington D.C. and was able to meet with Congressman Rodney Davis. She was happy to see his new Richland pennant hanging in his office.

ITEMS FROM THE BOARD

- Chairman Ritter thanked the staff that worked hard to put together the memorial service for Dr. Rick Tomlinson. It was a very nice event.
- Jim Underwood attended Kitchen Warriors. He was very impressed and encouraged everyone to attend in the future.
- Dale Colee congratulated Bret Hitchings and the students that spoke to the Board of Trustees tonight regarding their experiences through Heartland Technical Academy. They gave excellent testimonies and we should work to get them into the junior high schools to promote this program.
- Bruce Campbell reiterated what Dale Colee said and thanked Bret and the students for their presentation.

EXECUTIVE SESSION

Dr. Coopridier moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Prince seconded. Voice vote being all ayes, Chairman Ritter declared the motion carried.

Meeting convened into closed session at 7:30 p.m.

Meeting reconvened into open session at 8:36 p.m.

ADJOURNMENT

Prince moved and Underwood seconded to adjourn the meeting at 8:37 p.m.

Bishop Wayne Dunning, Secretary

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

WRITTEN COMMUNICATIONS



825 N. Water St. - Decatur, Illinois 62523

Jerome C. Pelz - Director David Hinkle - Assistant Director
Jim German - Director of Micro Finance Program
Karol Schaefer - Director of Food Operations
Diane Maddox - Director of Clothing and Household Goods
Amy Schneider - Director of Family Investment Program
Office - 217-429-5846 or 217-422-2412 Fax - 217-429-7510
www.northeastcommunityfund.org

Mission Statement - *"To assist Needy Families with the Resources Available in a Caring and Christ-like Manner"*

Dr. Cristobal Valdez
One College Park
Decatur, IL. 62521

11/30/17

Dear Sir:

Thank you for Richland Community College's continued investment in the future of the Northeast Community Fund. Your gift of \$393.00 along with the near 1.3 million already donated will assist in the construction and furnishing of our new facility in the Wabash Crossing area. Our building will join Crossing Healthcare in the area and become the second piece of a project to make that area a viable social service campus for our community.

The city has been gracious to deed the land to the Community Fund. That was a huge blessing. The location is near perfect being just a couple blocks east of our present location. The issues surrounding parking, privacy, storage, receiving goods, distribution, logistics, and safety will all be addressed with the new facility. Your investment will assist us in continuing to provide quality services to our clients for years to come.

What started in 1969 as a small humble venture to assist a few families has grown and prospered into an agency that monthly provides services to thousands in our community. Thank you for partnering with us as we move forward to better serve our community.

Sincerely,

A handwritten signature in black ink that reads "Jerome C. Pelz".

Jerome C. Pelz
Director

*We value you as a community partner in uplifting, educating, and serving our community.
Peace & joy*

No goods or services have been given by the Northeast Community Fund in exchange for this gift. This gift is fully tax deductible. The Northeast Community Fund is a 501(C) 3 corporation under the IRS Code

MIDWEST SIGHT FOUNDATION, NFP

1714 SOUTH BLAINE LANE

DECATUR, IL 62521

Telephone (217) 423-9000

Fax (217) 423-9002

November 2, 2017

Mrs. Darbe D. Brinkoetter
724 E. Grove Rd
Decatur, IL 62521

Dear Mrs. Brinkoetter,

Thank you for your introduction to the welding instructor at Richland Community College. The students are doing a fantastic job on the walk-in eye model framework. Enclosed are some photographs of their progress.

Since starting the project, two students have completed the course and have moved on to begin their careers. This has been a wonderful project to involve various members of the school and community.

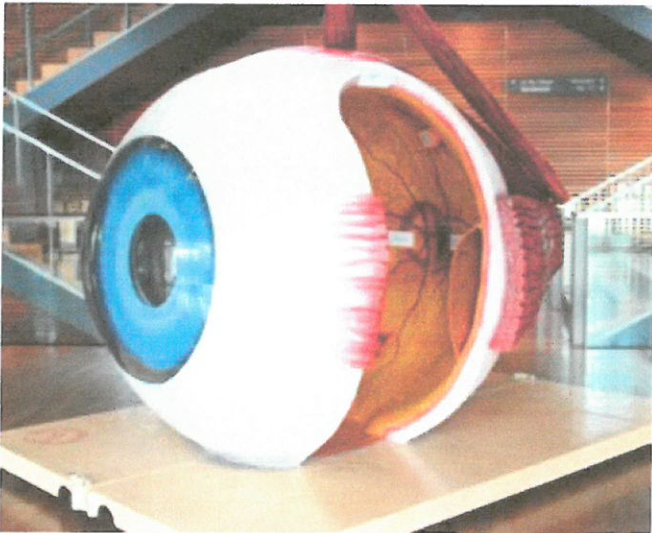
We plan to have the project completed within one year and on display at the Children's Museum of Illinois here in Decatur.

Once again, thank you for your help getting this project started.

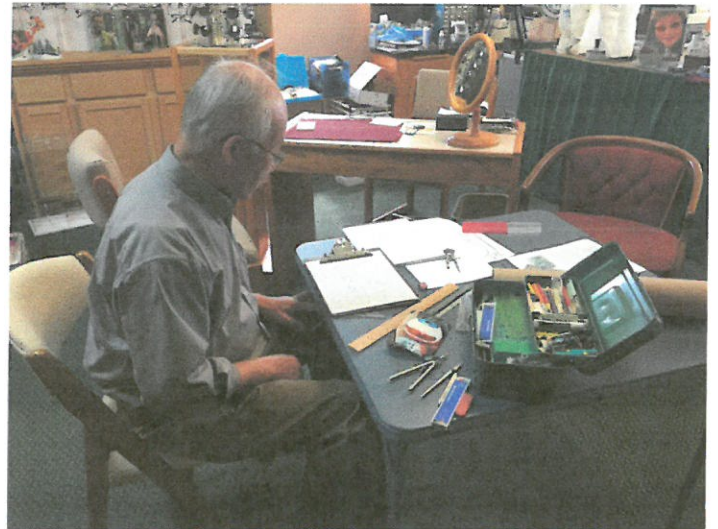
With your support Sincerely,
we are progressing John C. Lee
well on our Eye model project for John C. Lee, M.D.
Children's Museum
we appreciate your support!

JCL/ljd
Encl.

Interactive Walk-In Eye Model Display Progress
Midwest Sight Foundation, NFP
and
Richland Community College Welding Course



Proposed eye model project



Design phase by John C. Lee, M.D.



Richard Carter, welding instructor, Richland Comm. College



Frame welded as two hemispheres

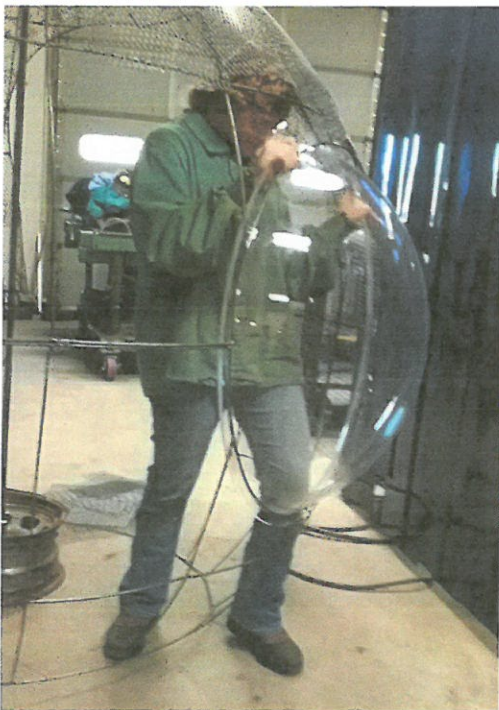


Hemispheres welded together



Fittings for dome (cornea of the model)

(l to r: Dr. Lee, Renee Saloka-student, Jason Sandberg-Director of Museum Experiences at Children's Museum of Illinois, Aiden Tierney-assistant instructor)



Renee Saloka inserting the dome (cornea)



Mesh applied for fiberglass attachment supports



Entry door cut and reinforced



Renee Saloka, welding student

TO: Dr. Cris Valdez
FROM: Tracy Withrow
DATE: December 8, 2017
SUBJECT: College Activities Report

Following is *Richland Community College Activities Report* for the current month and a preview of next month. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

December 2017

25 - 31 Holiday Break – College Closed

January 2018

2 College Opens after Holiday Break

5-9 8th Grade Career Fair
9:30 a.m. – 12:30 p.m.
Throughout Campus


6 Special Saturday Registration
10 a.m. – 2 p.m.
WDI

10 Faculty Academy
10 a.m.
W142

15 College Closed – Martin Luther King Birthday

16 Spring Classes Begin

17 All College Meeting
3:00 p.m.
Shilling Salons

To: Cris Valdez, President
From: Robin Bollhorst, Director, Payroll and Human Resources 
Date: December 5, 2017
Subject: Personnel Update

New Employee

Name	Position	Start Date
Scott Strater	Maintenance I – Utility	12/04/17

Retirements, Resignations, and Terminations

Name	Position	Last Day
John Smith	CDL Coordinator	12/01/17

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustee
Dr. Cris Valdez

From: Greg Florian

Date: December 6, 2017

Re: Construction Project Status

Current Construction Projects

Student Success Center – On December 6 2017, the project punch list was developed. This signifies that the project is nearly complete. This list is compiled by the architects and provided to the contractors indicating corrections, touch up, or changes the need to be done prior to turning the building over to the College. Once the list is drafted and given to the contractors, they anticipate approximately 2 weeks to finish the items. This means that the project will be completed by the December 31 completion date and ready for the College to use. Moves into the space will start after the furniture is in-place, which is anticipated to be done by the end of the first week of January.

The ICCB performed a review of the campus in accordance with Perkins Grant funding for compliance with ADA and other equal access statutes in November. During the exit conference, it was noted that the walk on the east side of the new facility was too steep to meet ADA requirements. The ICCB provided some preliminary information pursuant to their findings regarding the walk. This situation has been brought to the attention of the CDB Project Manager and BLDD. It has been decided that a change order adding an accessible walk at the new East entrance will satisfy this potential issue. A change order will be developed to pay for the walk from the project funding. This item is weather dependent and may not be completed until the Spring of 2018.

A move-in schedule has been developed for the staff, which will start in early January and be completed by early February.

Staff is working on scheduling a date and time for the official ribbon cutting.

The Carroll Center for Innovative Learning – This project is complete with the exception of the Center Core/Stairway phase. New LED light fixtures have been installed and the carpet replacement work will be installed during the last couple of weeks of December. Faculty will move into the new offices beginning the first week of January.

Protection, Health, and Safety – Replacement of the HVAC units for the sever room is nearly complete with a few connections and start-up to be performed. This project will be complete by early January.

CONSENT AGENDA

TO: Board of Trustees
FROM: Dr. Cris Valdez *CV*
DATE: December 19, 2017
SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board of Trustees, the following items are presented as a consent agenda to be acted upon within the same motion. Any Board member may remove the items from the consent agenda to be acted upon separately. Supporting documentation for the consent agenda items are attached.

Therefore, it is recommended that the Board of Trustees approve the following:

- A. Authorization in compliance with 5 Illinois compiled Statutes 120/2.06
- B. Full-time Employment

Thank you.

AUTHORIZATION IN COMPLIANCE WITH 5 ILLINOIS COMPILED STATUTES
120/2.06


TO: Board of Trustees
FROM: Dr. Cris Valdez *cv*
DATE: December 19, 2017
SUBJECT: Authorization in compliance with 5 Illinois Compiled Statutes 120/2.06
(Destruction of Closed Session Audio Recordings)

Mr. Chairman, Members of the Board, Section 120/2.06 of the Illinois Open Meetings Act states that the verbatim record of a closed session may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded.

In addition, the Act states that the verbatim record may be destroyed only after the public body approves the destruction of a particular recording and the public body approves minutes of the closed session that complies with requirements for written minutes.

At this time, the verbatim recording of the closed session held June 7, 2016 has met the required 18-month period.

Therefore, it is recommended that the Board of Trustees authorize the destruction of the verbatim record of the June 7, 2016 closed session.

To: Cris Valdez, President
From: Robin Bollhorst, Director-Human Resources & Payroll 
Date: December 5, 2017
Subject: Employment of Director of Workforce Development

As requested by Cris Valdez, President, and Robin Bollhorst, Director, Human Resources & Payroll, it is recommended that John Oliver be appointed to the position of Director of Workforce Development.

Mr. Oliver earned both his Bachelor of Science in Business Administration and Master of Business Administration degrees from Murray State University.

Mr. Oliver is currently employed by Richland Community College as the Career Services Coordinator. He has held this position for the past two years. Prior to his current position with the College he served as a Financial Aid Specialist for five years with the College. In in his current position he has had the opportunity to work with our students and local employers. He previously held positions in recruiting at Archer Daniels Midland and Murray State College.

Based on his educational background and experience, it is recommended that John Oliver be appointed Director of Workforce Development, with an effective starting date of January 2, 2018.

OLD BUSINESS

TO: Board of Trustees
Dr. Valdez

FROM: Greg Florian *Greg Florian*

DATE: December 06, 2016

SUBJECT: 2017 Tax Levy – Resolution No. 18 - 3

Mr. President, Members of the Board, the tax levy for 2017 is proposed for adoption in Resolution No. 18-3. With this resolution, we are requesting the taxes be levied at amounts needed to fund the operations for the next year. While we are requesting that these amounts be levied, the amounts actually extended by the county clerks will be determined by the actual equalized assessed value of the taxable property in the district. The amount of the taxes that we collect will be different than the requested levy.

The resolution establishes, requested extensions for the Education Fund, Operations & Maintenance Fund, Liability, Protection & Settlement Fund, Social Security & Medicare, Audit Fund for financial audit purposes and protection, health and safety purposes totaling \$9,626,165 representing an increase of 4.93% or \$452,686 from the previous year's extension.

Debt Service taxes estimated for 2017 is \$3,377,527. Total Extensions for all funds is \$13,003,692.

The total estimated tax rate for the aggregate and debt services levies is estimated at \$0.5444 per \$100 EAV. This rate is effectively the same as in 2016 which was \$0.5485 per \$100 EAV.

It is recommended that the Board of Trustees adopt Resolution 18-3 authorizing the 2017 Tax Levy and directing the Treasurer to file the Tax Levy with the County Clerks as required by statute.

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
ONE COLLEGE PARK
DECATUR, ILLINOIS 62521**

RESOLUTION NO. 18-3 RESOLUTION FOR FISCAL YEAR TAX LEVY

WHEREAS, the Board of Trustees of Community College District No. 537 (Richland Community College), Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby, and State of Illinois, annually adopts a budget and appropriates monies for educational purposes and for operations and maintenance purposes for a fiscal year beginning July 1 and ending June 30, and

WHEREAS, the levy for the year 2017 will be allocated 100% for the fiscal year 2019 beginning July 1, 2018.

NOW, THEREFORE, BE IT RESOLVED that the said Board of Trustees hereby does levy against all taxable property of said Community College District for the year 2017 the sum of \$6,566,752 for educational purposes, the sum of \$955,511 for operations and maintenance purposes, the sum of \$1,655,000 for tort liability purposes, the sum of \$202,000 for Social Security and Medicare insurance purposes, the sum of \$65,000 for financial audit purposes, and the sum of \$181,902 for protection, health and safety purposes, and

BE IT FURTHER RESOLVED that the Chairman and Secretary of said Board of Trustees be and they hereby are authorized to execute and file with the County Clerk of the Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby on or before the last Tuesday of December, 2017, a certificate of tax levy showing the aforementioned amounts.

BY: _____
Tom Ritter, Chairman

ATTEST:

Rev. Wayne Dunning, Secretary

DATE: December 19, 2017(SEAL)

NEW BUSINESS



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Crist Valdez

From: Greg Florian

Date: December 6, 2017

Re: Travel Limits

The General Assembly passed Public Act 099-0604 which created the Local Government Travel Expense Control Act. The Act provides that "All local public agencies shall, by resolution or ordinance, regulate the reimbursement of all travel, meal, and lodging expenses of officers and employees, including, but not limited to: (1) the types of official business for which travel, meal, and lodging expenses are allowed; (2) maximum allowable reimbursement for travel, meal, and lodging expenses; and (3) a standardized form for submission of travel, meal, and lodging expenses supported by the minimum documentation".

The Act also requires units local of government, to publically approve the travel, meal, and lodging expenses for reimbursement. Specifically, the Act requires "(1) any officer or employee that exceeds the maximum allowed under the regulations adopted under Section 10 of this Act; or (2) any member of the governing board or corporate authorities of the local public agency, may only be approved by roll call vote at an open meeting of the governing board or corporate authorities of the local public agency."

It has been determined that by annually reviewing and publishing the travel rates for the next year, the College will meet a requirement of the Act.

Staff have reviewed travel reimbursement expenses incurred during the past year and have determined that the current limitations are appropriate. The travel limits are restated below:

Maximum Reimbursable Rates for Transportation	
Air Travel	Lowest reasonable rate
Auto	IRS Standard Mileage Rate at time of reimbursement
Rental Car	Lowest reasonable rate
Rail or Bus	Lowest reasonable rate

Taxi, Shuttle, Rideshare or Public Transportation	Actual reasonable rate
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Maximum Reimbursable Rates for Meals	
Breakfast	\$12.00
Lunch	\$20.00
Dinner	\$35.00

Maximum Reimbursable Rates for Lodging	
Major Metropolitan Areas	\$300.00
Other Locations	\$190.00

It is recommended that the Board of Trustees adopt the rates for the period of January 1, 2018 through December 31, 2018 as show in the table above for all travel, meal, and lodging expenses of officers and employees.

If you have questions, please contact me.

BOARD POLICIES, PROPOSALS, AND CHANGES

TO: Board of Trustees
FROM: Dr. Cris Valdez 
DATE: December 19, 2017
SUBJECT: Board Policy Section 5 – General Policies

Mr. Chairman, Members of the Board, Section 5 of the Board Policy Manual is presented for the second reading.

A policy section review is completed at least every four years in order to assure that policies and procedures align. A comprehensive review of Board Policy Section 5 – General Polices has been completed.

Section 5 was last reviewed in its entirety in 2014. Cabinet has reviewed Section 5 and the following has been updated:

Policy Section 5.14: **5.14 NAMING OF COLLEGE FACILITIES, ASSETS OR PROGRAMS – 5/5/09**

As a method of recognition of a significant contribution from an individual or organization to the College and its mission, certain College-owned or controlled facilities, assets or programs may be named for the individual or organization. The College President shall present recommendations for naming to the Board of Trustees for acceptance by voice vote. ~~The College President will develop guidelines to be used for naming of College assets.~~ The Foundation Board of Directors will develop procedures to be used for naming rights. With the approval of the College President and Board of Trustees.

In addition, verbiage listed as “may” has been updated to “shall”.

Thank you.

5.1 STATEMENT OF ECONOMIC INTEREST – 5/21/96 – revised 5/5/09; 5/20/14

Richland Community College will comply with the Illinois Governmental Ethics Act 5 ILCS 420/requiring persons to file written statements of economic interest annually.

5.2 FREEDOM OF INFORMATION (FOI) – 2/20/07 – revised 5/5/09; 5/20/14

Richland Community College will comply with the Illinois Freedom of Information ACT 5 ILCS 140.

5.3 PROHIBITION OF DISCRIMINATION, SEXUAL AND OTHER FORMS OF HARASSMENT – Adopted 6/19/90; 8/16/16. Revised 6/18/02; 5/5/09; 2/28/10**A. Prohibition of Sexual and Other Harassment**

It is the policy of the College to provide an educational and employment environment free from all forms of harassment of employees, students and other individuals at any College facilities or in connection with any College activities. Retaliation for making a good faith complaint of harassment or for participating in a harassment investigation is also prohibited.

Through this policy, it is the intent of the Board of Trustees to comply with the Civil Rights Act of 1964 (Title VII), the Elementary and Secondary Schools Act of 1972 (Title IX), and the Illinois Compiled Statute 155 Preventing Sexual Violence in Higher Education Act.

5.3.1 PROHIBITION OF SEXUAL HARASSMENT, SEXUAL DISCRIMINATION, SEXUAL VIOLENCE AND GENDER BASED DISCRIMINATION

It is the policy of the College to provide an educational and employment environment free from all forms of Sexual Discrimination of employees, students and other individuals at any College facilities or in connection with any College activities. Retaliation for making a good faith complaint of sexual discrimination or for participating in a sexual discrimination investigation is also prohibited.

This policy applies to all Richland staff, students, and third party vendors. Several methods of reporting violations are available; the college's Title IX coordinator shall serve as the first contact for filing a complaint; you may directly contact the coordinator, or fill out the Title IX Complaint Form available on the Richland website. Violations may [shall](#) also be reported to campus security, Human Resources, or any responsible employee of the college; who are then mandated to report to the Title IX coordinator. Options are also available for students to anonymously report a violation and/or confidentially report a violation through several selected "Confidential Advisors".

Upon notice of a violation the college will respond to the report with information and a list of available resources (within 12 hours).

External complaints ~~may~~ shall be filed with the Equal Employment Opportunity Commission, the Illinois Department of Human Rights and the Office of Civil Rights of the United States Department of Education.

A. Definitions

1. Sexual discrimination means:
 - a. Discrimination on the basis of sex, sexual orientation or gender-related identity.
 - b. Sexual discrimination includes sexual harassment, sexual misconduct and sexual violence.
2. Sexual harassment means:
 - a. Unwelcome conduct of a sexual nature which denies or limits, on the basis of sex, gender identity or sexual orientation, a student's ability to participate in or to receive benefits, services, or opportunities in the College's programs or activities.
 - b. Sexual harassment includes any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:
 - (1) submission to such conduct is made, either explicitly or implicitly, a term or condition of employment or education, or
 - (2) submission to or rejection of such conduct by an individual is used as the basis for employment or education decisions affecting such individual, or
 - (3) such conduct has the purpose or effect of substantially interfering with a reasonable individual's work or learning performance or creating an intimidating, hostile, or offensive working or learning environment.
3. Sexual Misconduct includes dating violence, domestic violence, sexual assault, sexual exploitation, sexual violence, and sexually based stalking.
4. Sexual Violence: Physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent, due to the person's age, use of drugs or alcohol, or because an intellectual or other disability prevents the person from having the capacity to give consent. Sexual violence includes, but is not limited to, rape, sexual assault, sexual battery, sexual abuse and sexual coercion.
5. Domestic Violence: A violent misdemeanor or felony committed by the victim's current or former spouse or intimate partner, current or former cohabitant, or by a person with whom the victim shares a child in common.

6. Dating Violence: Violence committed by a person who has been in a romantic or intimate relationship with the victim. Whether there was, such relationship will be gauged by its length, type, and frequency of interaction.
7. Gender Based Discrimination: discrimination based on a person's gender or sex, including identity; transgender or sexual orientation
8. Stalking: A course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.
9. Consent: at a minimum, recognizes that (i) consent is a freely given agreement to sexual activity, (ii) a person's lack of verbal or physical resistance or submission resulting from the use or threat of force does not constitute consent, (iii) a person's manner of dress does not constitute consent, (iv) a person's consent to past sexual activity does not constitute consent to future sexual activity, (v) a person's consent to engage in sexual activity with one person does not constitute consent to engage in sexual activity with another, (vi) a person can withdraw consent at any time, and (vii) a person cannot consent to sexual activity if that person is unable to understand the nature of the activity or give knowing consent due to circumstances, including without limitation the following:
 - The person is incapacitated due to the use of influence of alcohol or drugs;
 - The person is asleep or unconscious;
 - The person is under age; or
 - The person is incapacitated due to mental disability.
10. Confidential advisor means a person who is employed or contracted by the college to provide emergency and ongoing support to student survivors of sexual violence with the training, duties, and responsibilities described in Section 20 of the ILCS 155 Act.

B. Examples of Sexual Harassment, Sexual Discrimination and Sexual Violence and Misconduct:

1. A professor insists that a student have sex with him/her in exchange for a good grade. This is harassment regardless of whether the student accedes to the request.
2. A student repeatedly sends sexually oriented jokes around on an email list s/he created, even when asked to stop, causing one recipient to avoid the sender on campus.
3. A professor engages students in her class in discussions about their past sexual experiences, yet the conversation is not in any way germane to the subject matter of the class. She probes for explicit details, and demands

that students answer her, though they are clearly uncomfortable and hesitant.

4. A student persistently criticizes, jokes about, and disparages another student because of that person's gender, sexual orientation or gender related identity or knowingly permits other students to exhibit such behavior.

C. Other Gender Based Misconduct Offenses can include

1. Threatening or causing physical harm, extreme verbal abuse, or other conduct which threatens or endangers the health or safety of any person;
2. Discrimination, defined as actions that deprive other members of the community of educational or employment access, benefits or opportunities on the basis of sex or gender;
3. Intimidation, defined as implied threats or acts that cause an unreasonable fear of harm in another;
4. A student stalks another student.

These are examples only and not intended to be all inclusive.

D. Training and Prevention

The College will take appropriate, periodic measures to educate and train employees and students regarding this policy, conduct that could violate the policy, and bystander intervention tactics. All students, faculty, administrative, and supervisory personnel are required to participate in such education and training. In addition, all responsible persons and confidential counselors will be educated and trained on how to handle reports and/or complaints and what to do to help victims of sexual discrimination. All individuals responsible for investigating complaints will be trained on issues related to sexual violence, sexual harassment, domestic violence, dating violence, stalking and Title IX.

E. Assistance

The safety and well-being of any individual who believes they have been subject to sexual discrimination will be first priority. These individuals will be provided information about appropriate college or local area resources, including law enforcement, legal services, medical services, counseling and victim advocacy/support.

The College will take interim actions necessary to protect victims of sexual discrimination and prevent retaliation pending the investigation. Interim actions may include changes in academic or work situations, orders directing the victim and alleged perpetrator to avoid contact with one another, or any other appropriate measures.

Confidential Counseling will be available for individuals who believe they have been a victim of sexual discrimination who wish to speak with someone confidentially and do not want to pursue an internal complaint. Individuals can contact any of the designated trained “Confidential Advisors” at the college.

F. Confidentiality

To the extent possible, given the need to conduct a thorough investigation, the confidentiality of all participants in an investigation will be protected. A timely resolution of each complaint will be reached and communicated to the principal parties involved in the complaint. Information obtained during an investigation will be communicated only on a need-to-know basis. Requests not to investigate complaints cannot be honored. To further the College’s commitment to maintaining an atmosphere free from discrimination and harassment, all College employees and students are required to cooperate with investigations.

G. Retaliation

The College prohibits retaliation against a person that in good faith believes he or she has been subjected to an act of sexual discrimination or because he or she has in good faith made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing regarding sexual discrimination.

Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment. If any employee or student believes that he or she has been retaliated against for exercising his or her rights under this policy, the employee or student should immediately report such conduct using the complaint procedure set forth. Employees and students are not required to approach the person who is exhibiting the alleged retaliatory behavior. A person engaging in retaliatory conduct shall be subject to disciplinary action up to and including discharge or dismissal.

5.3.2 PROHIBITION OF OTHER FORMS OF DISCRIMINATION AND HARASSMENT

Conduct that has a purpose or effect of substantially interfering with a reasonable individual’s work or learning performance or creating an intimidating, hostile or offensive working or learning environment when such conduct is directed at an individual because of race, national origin, disability, age, religion, sexual orientation or any legally protected classification.

Harassment prohibited by this policy includes both verbal and physical conduct. The College will not tolerate conduct in any form that is intended to cause or contribute or has

the effect of causing or contributing to the humiliation, embarrassment or discomfort of reasonable employees or students because of their protected status.

Harassment does not include oral or written expressions that are academic in nature and purpose or that are relevant and appropriately related to course subject matter or curriculum. This policy shall not be used to abridge academic freedom or to interfere with the College's educational mission.

Examples of harassment include:

1. A supervisor persistently criticizes jokes about, and disparages a subordinate because of that person's gender, race, or ethnic background or knowingly permits other employees to exhibit such behavior.
2. One or more students criticize, laugh at, and disparage another student because of that student's disability.
3. A supervisor makes negative comments about an employee's religious beliefs that create a hostile environment.
4. A student makes derogatory references to an employee's mental or physical impairment that create an intimidating environment.

These are examples, only, and the list not intended to be all-inclusive.

5.3.3 PREVENTION AND REPORTING OF SEXUAL HARASSMENT, SEXUAL DISCRIMINATION, SEXUAL VIOLENCE, GENDER BASED DISCRIMINATION AND OTHER FORMS OF HARASSMENT

The College will take appropriate, periodic measures to educate and train employees regarding this policy and conduct that could violate the policy. All faculty, administrative, and supervisory personnel are required to participate in such education and training.

A. Internal Complaint Procedures

1. Reporting Harassment

- a. Individuals who believe they have been subjected to harassment are encouraged to take advantage of the College's complaint procedure.
- b. If a student has a complaint about sexual harassment, sexual discrimination, sexual violence or gender based discrimination, s/he should submit that complaint to the College's Title IX Coordinator.
- c. If a student has a complaint about other types of discrimination and/or harassment as defined in this policy, s/he should submit that complaint to the Director of Human Resources.
- d. If an employee has, a complaint about sexual harassment, sexual discrimination, sexual violence, gender based discrimination or other harassment, he or she should submit that complaint to the Director of Human Resources.

- e. If the student or employee is not comfortable making the complaint to the designated individual, the complaint may be made to any Human Resources representative or to any College Vice President.
- f. Any employee who believes this policy has been violated has an obligation to report it immediately to one of the College representatives listed above.

2. Investigation

- a. In the case of an employee complaint or a student non-sexual harassment complaint, the Director of Human Resources or a designee will promptly investigate.
- b. In the case of a student sexual harassment, sexual discrimination, sexual violence or gender based discrimination complaint, the College's Title IX Coordinator or a designee will promptly investigate.
- c. In all cases, the investigation will make reasonable attempts to determine the facts pertinent to the complaint by interviewing the parties involved, including the alleged harasser. If the accused is a College employee who is a member of a bargaining unit, the employee may request union representation during the investigation. At the conclusion of the investigation, a written report of findings will be prepared and forwarded to the President.

5.4 TOBACCO POLICY – 9/20/05 – revised 5/5/09; 5/20/14

It is the policy of Richland Community College to disallow the use of tobacco products on College owned property, in College vehicles or at events sponsored by the College.

Use of electronic cigarettes are prohibited.

Smoking of cannabis is prohibited on property controlled by the College, at events sponsored by the College, or at events attended while on College business.

5.5 TOXIC SUBSTANCES AND HAZARD COMMUNICATION STANDARDS – 5/5/09

It is the policy of Richland Community College Board of Trustees that all employees have the right to know of health hazards associated with their work. So that RCC employees can make knowledgeable decisions about any personal risks associated with their employment, the Board of Trustees authorizes the College administration to develop and affect procedures that conform to 820 ILCS 255\1, Toxic Substances Disclosure to Employees Act, and the U.S. Hazard Communication Standard (29 CFR 1910.1200).

5.6 SOLICITATION ON CAMPUS – 12/10/94 – revised 5/5/09; 5/20/14

As an educational institution, Richland Community College provides an environment that focuses on teaching and learning. As such, students, faculty, and staff shall be free from external solicitation and other non-college or non-employee sponsored activities.

Therefore, any solicitation on campus by non-college or non-employee sponsored organizations is not authorized. All events sponsored through the Office of Student Engagement must be approved in advance by the Vice President of Student Success. All other College-sponsored events must be approved in advance by the Vice President of Finance and Administration or designee. Such activities must be conducted according to College procedures.

The distribution of signs, handbills, and advertising related to events sponsored by the Office of Student Engagement must be approved in advance by the Vice President of Student Success.

Any other distribution of such materials must be approved in advance by the Vice President of Finance and Administration or designee. Such distribution must be consistent with the mission of the College.

All approved College or employee-sponsored solicitation must be conducted in a manner that is not disruptive to College operations. The College retains the right to determine when such activities become disruptive.

5.7 POSSESSION OF WEAPONS – 3/19/96 – revised 5/5/09' 5/20/14

Possession of weapons on the College campus, on property controlled by the College, at events sponsored by the College, or at events attended while on College business is prohibited unless the individual is a duly authorized law enforcement official/officer in the performance of his/her duty. The College may request current/valid identification of said law enforcement capacity authorizing someone to possess a weapon and reserves the right to confirm the authorization with proper authorities. While the College recognizes that persons other than law enforcement personnel may be permitted to conceal and carry specified weapons under the Illinois Firearm Concealed Carry Act (430 ILCS 66) they are still strictly prohibited on campus. All weapons must be properly stored prior to entering any campus facility vehicle or event.

If a person is determined to pose a clear and present danger to himself, herself, or to others, a law enforcement official or school administrator shall notify the Illinois

Department of State Police within 24 hours of making the determination that the person poses a clear and present danger.

A weapon is defined as any instrument or device designed or likely to produce bodily harm or property damage including but not limited to a firearm, dangerous chemical, an explosive device of any description, compressed air guns, pellet guns, BB guns, knives, stun guns, or electric shock devices, metal or brass knuckles, bow and arrows, swords, slingshots or any other item modified from its original purpose to be used as a weapon. The College reserves the right to further determine the definition of a "weapon" and may prohibit other devices on an individual basis.

Legal defensive devices, such as pepper sprays, etc. will be permitted, unless used in an offensive manner.

Any exceptions to this policy must be preapproved through the President's Office.

Individuals who are found to be in violation of this policy are subject to disciplinary actions up to and including termination of employment, expulsion from the College, and/or being barred from College property.

5.8 CONFIDENTIAL AND SENSITIVE INFORMATION – 12/15/09; revised 11/15/11

Richland Community College is committed to the protection of confidential and sensitive information assets and the resources that support these assets. The Board of Trustees authorizes and delegates to the President of the College the authority to develop Confidential and Sensitive Information Programs and Procedures that are consistent with statutory requirements and consistent with the goals of this policy. Statutory requirements include but are not limited to the Family Education Rights and Privacy Act, the Federal Trade Commission, Fair and Accurate Credit Transactions Act Red Flag Regulations, the Americans with Disabilities Act, the Fair Credit Reporting Act, the Illinois Personal Protection Information Act, the Payment Card Industry Data Security Standard, and other regulations as applicable. Richland Community College programs shall include the appointment of an Information Security Officer, risk assessments, and general employee awareness communications.

5.8.1 RESPONSIBLE USE OF INFORMATION TECHNOLOGY – 3/19/96 – revised 6/17/03; 5/5/09; 11/15/11; 5/20/14

In support of its mission and vision, Richland Community College provides access to information technology resources for students, faculty, and staff within institutional priorities and financial capabilities.

The Policy for Responsible Use of Information Technology at Richland Community College shall be adhered to by all College units as well as all individuals who operate or use the information technology resources of the College. In addition, this

policy applies to use of information technology resources that are entrusted to the institution by other organizations. In case of conflict, local, state, or federal laws supersede this policy.

Access to the College's information technology facilities is a privilege, not a right, granted to College students, faculty, and staff. The College reserves the rights to extend, limit, restrict, or deny privileges and access to its information resources. Individuals other than College faculty, staff, and students may be permitted access to information technology in a manner consistent with the College's mission and vision, policy, and guidelines.

All users of the technology systems are bound by applicable local, state, and federal laws and regulations including but not limited to Red Flag Regulations, and the Payment Card Industry Data Security Standard. All people must act ethically, appropriately, and responsibly while using the College's information technology resources. All users of College information systems must respect the rights of other users, maintain the integrity of the resources, and comply with all pertinent licenses and contractual agreements.

Information technology provides important means of communication, both public and private. Users will respect the privacy of person-to-person communication in all forms including, but not limited to, voice (telephone), text (electronic mail, documents, and file transfer), image (graphics), and video (recorded and streaming). Authorized personnel are permitted to view and/or modify any electronic files, including electronic mail messages, as required by law, for any legitimate business reasons, or in the course of diagnosing and resolving system problems and maintaining information integrity.

College facilities and accounts are to be used for the activities or purposes for which they are assigned. College computing resources are not to be used for commercial purposes without written authorization from the College.

This policy provides general guidance and may be supplemented by additional regulations governing particular sub-systems of the College information technology resources. The Board charges the administration with the responsibility, and the Board delegates the administration the authority to develop appropriate guidelines, regulations, and procedures to implement the policy. The College makes no warranties of any kind, expressed or implied, for the technology services it is providing. The College will not be responsible for any actual or perceived damages suffered from the use of its information technology.

Violations of this policy shall be cause for discipline. Alleged violations of this policy shall be subject to the College's disciplinary procedures. Illegal activities by users of the College technology including but not limited to illegal downloading and file sharing are prohibited.

In accordance with Illinois law, any depiction of child pornography discovered by members of the College's information technology staff will be immediately reported to law enforcement authorities.

5.9 COPYRIGHT POLICY – 5/21/96 – revised 5/5/09; 5/20/14

It is the policy of the Board of Trustees of Richland Community College to adhere to the provisions of the Copyright Act of 1976 (17 U.S.C. Sec.101 et seq) The College recognizes and respects intellectual property rights and academic freedom. Faculty, staff, and students of Richland Community College are directed to avoid violation of any and all federal laws protecting copyright and to follow the guidelines recommending the best practices of the use of intellectual property in higher education.

Faculty, staff, and students will be made aware of the laws and guidelines through professional development opportunities and distributed materials. Faculty, staff, and students should consult the following publications for direction on permissible copying and other copyright issues: *Guidelines for Classroom Copying in Nonprofit Educational Institutions*; the *Technology, Education, and Copyright Harmonization (TEACH) Act*, the *Fair Use Guidelines for Educational Multimedia*, *The Code of Best Practices in Fair Use for Academic and Research Libraries*; and *the Digital Millennium Copyright Act of 1998*.

Individuals found to be intentionally in noncompliance with this policy may receive discipline up to and including termination or expulsion.

5.10 RETENTION AND DISPOSAL OF COLLEGE RECORDS – 9/17/96 – revised 5/5/09

College records shall be retained and disposed of as stipulated in the Illinois Local Records Act 50 ILCS 205. Such records may be disposed of (1) after their retention period is complete, (2) if all local, state, and federal audit requirements have been met, (3) if they are not needed for any pending or anticipated litigation, and (4) if they have been approved for disposition by the Local Records Commission.

5.11 ART ACQUISITION AND PLACEMENT – 8/19/97 – revised 5/5/09

The College recognizes that the display of works of art provides both aesthetic and educational benefits to the District, whether the works are part of the College's permanent collection or are intended for temporary display.

Though the College's collections and display primarily provide educational support material and promote the development of artistic talent and aesthetic awareness, the permanent collection should strive to represent Illinois art contemporary with

the College buildings. Acceptance and display of art must fall within the stated mission of the College.

**5.12 STATEMENT OF NONDISCRIMINATION AND EQUAL OPPORTUNITY – 1/19/99
– revised 2/20/07; 5/5/09; 5/20/14**

Richland Community College subscribes to the principles and laws of the State of Illinois and the Federal Government pertaining to civil rights and equal opportunity, including applicable Executive Orders.

Richland Community College policy prohibits discrimination on the basis of race, color, religion, sex, marital or parental status, national origin or ancestry, age, mental and/or physical disabilities (except where they are bona fide occupational qualifications), sexual orientation, gender identity, military or veteran status, or other legally protected characteristics or conduct.

The College's nondiscrimination policy applies to the admission and retention of students, recruitment, employment, and retention of faculty and staff, and access to and treatment in the College's programs and activities.

Complaints alleging violations of this policy should be immediately reported to the Equal Employment Opportunity (EEO) Officer, as designated by the President. Complaints reported to the EEO Officer will be promptly investigated. In all cases, the investigator will make reasonable attempts to determine the facts pertinent to the complaint by interviewing the parties involved, including the alleged harasser. If the accused is a College employee who is a member of a bargaining unit, the employee may request union representation during the investigation. At the conclusion of the investigation, a written report of findings will be prepared and forwarded to the President.

No Retaliation

The College will not retaliate against any person for making a good faith complaint under this policy. Similarly, the College will not retaliate against or discipline any person (other than a person who is found to have violated this policy) who provides truthful information in connection with an investigation. Any employee of the College who retaliates against another employee or student for utilizing the procedure in this policy will be subject to discipline, up to and including termination.

If any employee believes that he or she has been retaliated against for exercising his or her rights under this policy, the employee should report such conduct immediately to the EEO Officer. Any employee who makes a complaint that he or she knows to be false will be subject to disciplinary action, up to and including termination.

5.13 ACADEMIC FREEDOM STATEMENT – 5/5/09

Academic freedom is the freedom of faculty to teach the truth in their fields without fear of reprisal. It is the student's right to hear the truth as faculty perceives it in their areas of expertise. Academic freedom implies equal consideration of all sides of a question. Therefore, academic freedom is fundamental for the protection of the rights of the faculty in teaching and of the student to freedom in learning. Along with academic freedom are duties correlative with rights. These duties include adherence to all College policies, procedures, rules, and practices.

Faculty are citizens, mentors of a learned profession, and officers of an educational institution. When they write or speak as citizens, they should be free from institutional censorship or discipline, but their special position in the community imposes special obligations. As persons of learning, they should remember that the public may judge their profession and their institution by their utterances. Hence, they should at all times be accurate. They should respect the fact that others have the right to their own opinions, and should make every effort to indicate that they are not speaking for or representing the institution when they write or speak as citizens.

5.14 NAMING OF COLLEGE FACILITIES, ASSETS OR PROGRAMS – 5/5/09

As a method of recognition of a significant contribution from an individual or organization to the College and its mission, certain College-owned or controlled facilities, assets or programs may be named for the individual or organization. The College President shall present recommendations for naming to the Board of Trustees for acceptance by voice vote. ~~The College President will develop guidelines to be used for naming of College assets.~~ The Foundation Board of Directors will develop procedures to be used for naming rights. With the approval of the College President and Board of Trustees.

5.15 PUBLICATIONS AND PUBLICITY – 5/5/09

The President or designee shall be responsible for disseminating public information about the College including; coordinating all contacts with and inquiries from the news media regarding College programs, services, activities, and special events; preparing and distributing all news releases and public service announcements distributed to the news media; and arranging for all appearances on talk shows and news programs.

The preparation of all official publications of the College intended for distribution to the general public will be supervised and released under the direction of the President of the College or designee.

5.16 INTELLECTUAL PROPERTY – 9/20/11

It is the intent of Richland Community College (RCC) to foster an environment in which innovative and creative activity is encouraged for the practical benefit to the public, while maintaining and protecting the intellectual property interests of the creator, the College, and the District. For purposes of this policy, the creator may be an author, an inventor, or a team responsible for making contributions toward the creation of intellectual property and may include faculty, staff, students, and/or community members.

The College recognizes the use of copyrights, trademarks, and patents as typical methods of intellectual property protection. Trade secrets can also be protected using nondisclosure or confidential disclosure agreements.

The College recognizes traditional scholarly works as exempted copyrightable works. These may include class notes; books and other articles; courseware; musical, dramatic, or artistic works. Ownership of exempted copyrightable works resides with the creator.

Ownership of intellectual property resides with the creator, except when *any* of the following exception conditions are met.

1. Under or subject to agreement between RCC and a third party
2. Significant directed financial support from RCC for a specific project
3. Commissioned by RCC
4. Significant RCC nonfinancial resources are required to develop the work
5. Use of RCC name, logos, or insignias for commercial use
6. Subject to contractual obligations by a third party

Absent a negotiation and prior agreement, all rights in copyrights, trademarks, patents, industrial design, and trade secrets shall reside with the creator. Should any of the exception conditions exist, absent prior agreement, the intellectual property resides with the College.

Unless agreed upon by both parties, right of use of intellectual property resides with the owner. Ownership cannot be wrested by any third party without prior agreement by the owner. In addition, in instances where applicable exception conditions are not clear, it is the responsibility of the creator to disclose and clarify ownership to the applicable Richland Vice President at the earliest possible point to avoid possible outside intellectual property claims.

In addition, the College reserves the right at any time to transfer or abandon its intellectual property rights under this policy. Any such transfer or abandonment must be in writing and signed by the President. The College also reserves the right at any time to cease its financial support for developing, protecting, or commercializing any of its intellectual property.

5.17 Official College Sponsored Social Media – 9/18/12

It is the policy of the Board of Trustees of Richland Community College to acknowledge that social media plays an important role in the lives of the community, students, faculty, and staff. Richland Community College will maintain official social media sites to support the College in accomplishing its mission and vision, achieving its goals and objectives, and advancing the College's Core Values.

The President or designees shall be responsible for disseminating public information about the College through the use of official College sponsored social media.

Richland Community College encourages feedback and comments from our followers, which include prospective students, current students, alumni, staff and members of the community. We remain committed to maintaining these sites as a safe and family-friendly forum for sharing information.

In the spirit of maintaining a positive environment to our site visitors, Richland Community College reserves the right to remove any comments or wall postings from official college-sponsored pages that are inappropriate, inflammatory or damaging to Richland Community College or any individual.

5.18 – Liquor Control – Delivery of Alcoholic Beverages – Adopted 9/19/17

The Board of Trustees will regulate the delivery of alcoholic beverages in all College facilities.

This Policy is pursuant to Section 5/16-15 of the *Liquor Contract Act*, 235 ILCS 5/1-1 et seq.

Alcoholic liquors may be served or sold on property under the control of the Board of Trustees of the College for events that the Board of Trustees of that may determine are public events and not student-related activities.

The Board of Trustees delegates its authority and charges the President of the College to establish criteria and guideline and to review and approve an activity, event, reception, meeting, or other social or educational activity, public or private event where alcoholic beverages may be distributed, sold, given, and or consumed on College owned and controlled property.

Culinary Program - In conjunction with the Richland Community College culinary program, the Board of Trustees authorizes the delivery and sale of alcohol beverages that are included for educational purposes associated with the program and for fund raising events for the College Foundation.

FINANCIAL REPORT

TO: Board of Trustees
FROM: Cris Valdez *CV*
DATE: December 19, 2017
SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the Bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the November 2017 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Treasurer's Report

11/30/2017

Fund	Balance 11/1/2017	Receipts for Month	Disbursements for Month	Balance 11/30/2017	Int Bearing Accounts	Separate Inv Instruments
Education Fund	\$7,334,668.73	\$1,681,404.83	(\$4,641,005.70)	\$4,375,067.86	\$3,825,067.86	\$550,000.00
Oper & Maint Restricted	\$2,430,435.89	\$898.16		\$2,431,334.05	\$2,431,334.05	\$0.00
Bond & Interest Fund	\$1,217,319.39	\$81,892.01	(\$800,000.00)	\$499,211.40	\$499,211.40	\$0.00
Auxiliary Enterprises	\$2,184,610.90	\$22,243.14	(\$25.70)	\$2,206,828.34	\$2,206,828.34	\$0.00
Restricted Purposes	\$1,613,074.89	\$1,778.12		\$1,614,853.01	\$1,310,391.31	\$304,461.70
Working Cash Fund	\$6,999,489.74	\$5,423.49		\$7,004,913.23	\$6,004,128.69	\$1,000,784.54
Trust & Agency Fund	\$389,859.99	\$6,238.80		\$396,098.79	\$396,098.79	\$0.00
Audit Fund	\$68,019.72	\$61.50		\$68,081.22	\$68,081.22	\$0.00
Liab, Protect, Settlement	\$1,981,846.24	\$1,701.40		\$1,983,547.64	\$1,883,547.64	\$100,000.00
Totals	\$24,219,325.49	\$1,801,641.45	(\$5,441,031.40)	\$20,579,935.54	\$18,624,689.30	\$1,955,246.24

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$300,000.00	CD-Busey	0.10	1/22/2018	6.0
EDUCATION FUND	\$250,000.00	CD-SOY	0.20	1/30/2018	12.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.40	8/10/2018	12.0
WORKING CASH FUND	\$117,652.62	CD-Regns	0.01	12/19/2017	7.0
WORKING CASH FUND	\$302,338.61	CD-HPB	0.10	1/22/2018	3.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.60	3/23/2018	12.0
WORKING CASH FUND	\$120,942.35	CD-Regns	0.05	7/21/2018	13.0
WORKING CASH FUND	\$350,000.00	CD-HPB	0.40	11/22/2018	12.0
LPS FUND	\$100,000.00	CD-Busey	0.10	1/22/2018	6.0

Revenues & Expenses by Fund

	Actual 11/30/2017	Budget 1718	%	Actual 11/30/2016	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$12,452,740.49	\$13,736,894.00	90.65	\$12,973,407.46	\$16,516,101.64
Transfers	\$0.00	(\$95,850.00)	0	\$0.00	(\$399,840.21)
Expenses	(\$4,918,837.30)	(\$13,535,126.00)	36.34	(\$5,529,941.21)	(\$14,226,945.83)
	\$7,533,903.19	\$105,918.00		\$7,443,466.25	\$1,889,315.60
Fund 02-Operations & Maintenance					
Revenue	\$1,409,131.86	\$2,098,188.00	67.16	\$1,258,883.95	\$1,798,663.49
Expenses	(\$673,805.91)	(\$2,097,059.00)	32.13	(\$702,196.75)	(\$1,801,109.10)
	\$735,325.95	\$1,129.00		\$556,687.20	(\$2,445.61)
Fund 03-Oper & Maint Restricted					
Revenue	\$1,831,180.72	\$3,638,722.00	50.32	\$707.79	\$1,067,685.88
Expenses	(\$2,484,234.21)	(\$3,638,722.00)	68.27	(\$34,411.50)	(\$781,499.15)
	(\$653,053.49)	\$0.00		(\$33,703.71)	\$286,186.73
Fund 04-Bond & Interest Fund					
Revenue	\$3,926,440.85	\$3,338,926.00	117.6	\$3,181,416.35	\$3,299,144.86
Expenses	(\$3,713,656.11)	(\$3,338,926.00)	111.22	(\$1,061,723.61)	(\$3,288,856.11)
	\$212,784.74	\$0.00		\$2,119,692.74	\$10,288.75
Fund 05-Auxiliary Enterprises					
Revenue	\$536,279.69	\$1,119,097.00	47.92	\$467,200.23	\$1,385,276.37
Expenses	(\$469,736.09)	(\$1,119,097.00)	41.97	(\$470,018.24)	(\$1,120,980.03)
	\$66,543.60	\$0.00		(\$2,818.01)	\$264,296.34
Fund 06-Restricted Purposes Fund					
Revenue	\$2,915,593.52	\$8,270,932.71	35.25	\$3,490,404.13	\$8,273,861.53
Transfers	\$0.00	\$0.00	0	(\$0.36)	(\$171,484.59)
Expenses	(\$3,852,027.10)	(\$8,270,932.66)	46.57	(\$3,930,148.02)	(\$8,102,844.23)
	(\$936,433.58)	\$0.05		(\$439,744.25)	(\$467.29)
Fund 07-Working Cash Fund					
Revenue	\$26,441.61	\$15,000.00	176.28	\$7,746.45	\$31,241.45
Transfers	\$0.00	(\$15,000.00)	0	\$0.00	(\$31,241.45)
	\$26,441.61	\$0.00		\$7,746.45	\$0.00
Fund 10-Trust & Agency Fund					
Revenue	\$63,527.09	\$97,479.00	65.17	\$45,877.27	\$91,102.63
Transfers	(\$2,000.00)	(\$2,000.00)	100	\$0.00	(\$15,994.73)
Expenses	(\$37,566.97)	(\$95,479.00)	39.35	(\$37,147.81)	(\$75,035.69)
	\$23,960.12	\$0.00		\$8,729.46	\$72.21
Fund 11-Audit Fund					
Revenue	\$61,265.89	\$64,258.00	95.34	\$82,699.92	\$85,900.68
Expenses	(\$50,004.01)	(\$60,800.00)	82.24	(\$51,998.17)	(\$61,867.69)
	\$11,261.88	\$3,458.00		\$30,701.75	\$24,032.99
Fund 12-Liab,Protect,Settlement					
Revenue	\$1,524,712.64	\$1,598,220.00	95.4	\$1,612,333.57	\$1,678,457.52
Expenses	(\$557,309.01)	(\$1,496,882.00)	37.23	(\$664,890.91)	(\$1,499,572.14)
	\$967,403.63	\$101,338.00		\$947,442.66	\$178,885.38
Fund 25-Law Enforcement Trng Ctr					
Revenue	\$74,486.00	\$1,081,864.24	6.88	\$0.00	\$0.00
Expenses	(\$304,229.35)	(\$1,081,864.24)	28.12	\$0.00	\$0.00
	(\$229,743.35)	\$0.00		\$0.00	\$0.00
Total	\$7,758,394.30	\$211,843.05		\$10,638,200.54	\$2,650,165.10

Operating Funds Revenue

	Actual Revenue YTD 11/30/2017	Budget 1718	%	Actual Revenue YTD 11/30/2016	Prior Year Revenue 6/30/2017
Investment Revenue					
Investment Revenue	\$7,959.02	\$4,000.00	198.98	\$2,920.59	\$7,130.81
	<u>\$7,959.02</u>	<u>\$4,000.00</u>	198.98	<u>\$2,920.59</u>	<u>\$7,130.81</u>
Local Government Sources					
Bond Proceeds	\$0.00	\$0.00	0	\$0.00	\$366,617.00
Current Taxes	\$6,795,418.58	\$7,085,367.00	95.91	\$6,797,286.81	\$7,043,154.02
Interest on Taxes	\$147.34	\$700.00	21.05	\$88.69	\$810.70
	<u>\$6,795,565.92</u>	<u>\$7,086,067.00</u>	95.9	<u>\$6,797,375.50</u>	<u>\$7,410,581.72</u>
Other Revenue					
Facility Rental	\$154,116.92	\$277,475.00	55.54	\$112,245.70	\$239,818.00
Other Revenue	\$115,667.85	\$830,902.00	13.92	\$132,880.40	\$631,225.44
Transfer In	\$0.00	\$15,000.00	0	\$0.00	\$65,587.19
	<u>\$269,784.77</u>	<u>\$1,123,377.00</u>	24.02	<u>\$245,126.10</u>	<u>\$936,630.63</u>
State Government Sources					
ICCB CTE Formula Grant	\$0.00	\$187,135.00	0	\$187,134.00	\$408,234.00
ICCB Credit Hour Grants	\$753,715.24	\$0.00	0	\$728,766.66	\$1,927,790.00
ICCB Equalization Grant	\$16,666.68	\$0.00	0	\$0.00	\$41,230.00
Replacement Taxes	\$53,888.72	\$443,000.00	12.16	\$78,268.06	\$521,858.83
	<u>\$824,270.64</u>	<u>\$630,135.00</u>	130.81	<u>\$994,168.72</u>	<u>\$2,899,112.83</u>
Student Tuition & Fees					
Chargeback	\$0.00	\$0.00	0	\$0.00	\$2,533.14
Tuition-Credit	\$5,259,127.00	\$6,262,620.00	83.98	\$5,519,289.50	\$6,293,807.00
Various Fees	\$705,165.00	\$728,883.00	96.75	\$673,411.00	\$764,969.00
	<u>\$5,964,292.00</u>	<u>\$6,991,503.00</u>	85.31	<u>\$6,192,700.50</u>	<u>\$7,061,309.14</u>
Total Revenue	\$13,861,872.35	\$15,835,082.00	87.54	\$14,232,291.41	\$18,314,765.13

Operating Funds Expenses

	Actual Expenses YTD 11/30/2017	Budget 1718	%	Actual Expenses YTD 11/30/2016	Prior Year Expenses 6/30/2017
Salaries					
Academic Support Salary	\$74,245.45	\$204,162.00	36.37	\$70,584.14	\$179,716.19
Academic Support-PT	\$49,650.07	\$83,203.00	59.67	\$81,546.26	\$153,311.22
Administrative Staff Sal	\$523,979.88	\$1,443,017.00	36.31	\$605,087.14	\$1,446,728.29
Car Allowance	\$3,461.60	\$9,000.00	38.46	\$3,000.00	\$8,250.00
Clinical Risk Stipends	\$13,700.35	\$32,500.00	42.15	\$14,548.92	\$34,060.15
Custodial, Maint Stf Sal	\$53,954.65	\$76,807.00	70.25	\$46,563.18	\$121,723.69
Custodial, Maint-PT	\$0.00	\$38,160.00	0	\$0.00	\$0.00
Custodial, Maint-Temp	\$2,430.15	\$2,500.00	97.21	\$0.00	\$0.00
F/T Classified Salary	\$208,990.78	\$606,404.00	34.46	\$390,395.75	\$882,496.23
F/T Faculty Salary	\$1,241,725.37	\$3,918,848.00	31.69	\$1,245,461.89	\$4,002,224.11
F/T Faculty-Summer Sal	\$260,145.25	\$304,947.00	85.31	\$271,344.41	\$272,851.91
Faculty Curriculum Dev	\$0.00	\$0.00	0	\$0.00	\$2,400.00
Faculty Tutors Salary	\$7,107.39	\$81,000.00	8.77	\$25,572.94	\$50,263.36
Independent Study Salary	\$3,550.00	\$9,070.00	39.14	\$8,052.50	\$33,570.00
Interpreter Salary	\$1,042.65	\$75,000.00	1.39	\$12,110.06	\$51,732.30
LabFacilitators	\$6,913.11	\$18,702.00	36.96	\$7,039.04	\$15,149.24
Overload Salary	\$165,848.99	\$472,735.00	35.08	\$176,380.42	\$485,525.86
Overtime Wages	\$3,369.37	\$5,600.00	60.17	\$2,531.85	\$4,428.51
P/T Classified Salary	\$22,399.42	\$65,000.00	34.46	\$19,504.31	\$43,589.63
P/T Faculty Salary	\$316,405.58	\$796,393.00	39.73	\$297,925.08	\$743,274.21
P/T Faculty-Summer Sal	\$50,813.70	\$59,185.00	85.86	\$42,911.67	\$42,911.67
Professional/Tech Salary	\$234,677.99	\$702,128.00	33.42	\$281,054.55	\$656,243.41
Professional/Tech-PT	\$19,603.96	\$59,900.00	32.73	\$25,826.39	\$51,402.78
Proficiency Exam Salary	\$0.00	\$0.00	0	\$183.75	\$183.75
Severance Payments	\$0.00	\$0.00	0	\$0.00	\$240,605.90
Student Workers Salary	\$5,697.39	\$43,260.00	13.17	\$5,416.18	\$17,490.44
Subs Instructors Salary	\$4,670.72	\$4,250.00	109.9	\$3,056.45	\$7,939.68
Supervisory Staff Salary	\$144,924.74	\$382,705.00	37.87	\$248,304.13	\$592,889.43
Test Proctor Salary	\$7,530.38	\$23,000.00	32.74	\$3,148.82	\$12,175.60
Voluntary Separation Prg	\$0.00	\$0.00	0	\$0.00	\$271,860.26
	<u>\$3,426,838.94</u>	<u>\$9,517,476.00</u>	36.01	<u>\$3,887,549.83</u>	<u>\$10,424,997.82</u>
Employee Benefits					
EmployeeBenefitsTotal	\$2,104.06	\$13,465.00	15.63	\$2,426.09	\$31,302.01
FICA-Social Security	\$0.00	\$0.00	0	\$0.00	\$0.00
Group Dental Ins	\$21,262.53	\$52,047.00	40.85	\$25,058.85	\$59,672.25
Group LTD Ins	\$7,133.18	\$18,242.00	39.1	\$7,982.81	\$19,076.16
Group Life Ins	\$11,633.47	\$29,775.00	39.07	\$13,031.37	\$31,139.79
Group Medical Ins	\$695,305.26	\$1,937,583.00	35.89	\$674,310.75	\$1,933,899.79
Medicare	\$0.00	\$0.00	0	\$0.00	\$0.00
SURS-RetireeHealthContri	\$16,354.47	\$39,961.00	40.93	\$18,809.37	\$45,042.88
Staff/Family Waivers	\$12,823.00	\$50,000.00	25.65	\$24,043.50	\$41,896.50
	<u>\$766,615.97</u>	<u>\$2,141,073.00</u>	35.81	<u>\$765,662.74</u>	<u>\$2,162,029.38</u>
Contractual Services					
Accreditation Fees	\$10,604.04	\$24,650.00	43.02	\$7,375.00	\$11,475.00
Admin Computer-Maint	\$214,528.23	\$224,070.00	95.74	\$195,869.58	\$212,179.02
Building Repair/Maint	\$2,633.77	\$25,283.00	10.42	\$0.00	\$16,697.61
Consultants/Workshops	\$0.00	\$16,900.00	0	\$0.00	\$6,370.00
Contractual-Other	\$33,435.13	\$127,735.00	26.18	\$13,806.97	\$40,265.71
Custodial Services	\$154,652.50	\$370,010.00	41.8	\$134,215.75	\$400,607.25
Diversity Initiatives	\$0.00	\$5,000.00	0	\$0.00	\$0.00
Employee Awards	\$0.00	\$0.00	0	\$60.00	\$60.00
Employee Recognition EAT	\$749.35	\$1,000.00	74.94	\$880.00	\$948.20
Equip Repair/Maint Agree	\$48,231.08	\$121,210.00	39.79	\$39,678.86	\$88,908.30
Faculty Development	\$1,220.50	\$1,200.00	101.71	\$0.00	\$0.00
Grounds Maintenance	\$4,910.75	\$4,400.00	111.61	\$1,535.30	\$4,922.38
Legal Services-Admin	\$0.00	\$100,000.00	0	\$6,619.60	\$45,723.77
Meals	\$175.00	\$1,000.00	17.5	\$0.00	\$0.00
Pest Control	\$4,488.00	\$13,300.00	33.74	\$3,749.80	\$13,362.64
Professional Fees	\$5,374.25	\$7,200.00	74.64	\$5,376.25	\$7,168.25
Security	\$3,120.03	\$9,500.00	32.84	\$3,466.89	\$9,012.53
Staff/Faculty Developmen	\$15,329.13	\$15,500.00	98.9	\$0.00	\$0.00

Operating Funds Expenses

	Actual Expenses YTD 11/30/2017	Budget 1718	%	Actual Expenses YTD 11/30/2016	Prior Year Expenses 6/30/2017
Contractual Services					
Student Awards	\$0.00	\$725.00	0	\$0.00	\$600.00
Telephone Maint Agree	\$1,283.04	\$18,700.00	6.86	\$0.00	\$0.00
	<u>\$500,734.80</u>	<u>\$1,087,383.00</u>	46.05	<u>\$412,634.00</u>	<u>\$858,300.66</u>
Materials & Supplies					
Advertising	\$10,785.86	\$67,000.00	16.1	\$32,638.42	\$82,907.86
Audio Visual Materials	\$70.49	\$6,000.00	1.17	\$1,815.11	\$4,403.10
Books-Library Collection	\$2,296.60	\$7,500.00	30.62	\$1,980.33	\$7,043.06
Catalog Printing	\$2,766.50	\$3,000.00	92.22	\$2,652.88	\$5,419.38
Computer Software	\$103,109.26	\$147,321.00	69.99	\$117,293.56	\$132,240.54
Credit Schedules	\$0.00	\$8,000.00	0	\$0.00	\$0.00
Event Expense	\$175.00	\$175.00	100	\$0.00	\$100.00
Graphic Supplies	\$447.54	\$3,000.00	14.92	\$556.11	\$714.76
Instructional Supplies	\$27,514.60	\$106,496.00	25.84	\$19,525.18	\$87,792.11
Laundry/Linen Supplies	\$100.94	\$396.00	25.49	\$116.62	\$216.09
Maintenance Supplies	\$18,262.11	\$73,000.00	25.02	\$15,133.35	\$56,872.05
Materials	\$6,624.88	\$31,092.00	21.31	\$8,618.32	\$25,761.02
Office Supplies	\$8,834.08	\$18,751.00	47.11	\$7,925.40	\$19,349.07
Postage	\$5,187.13	\$18,670.00	27.78	\$5,852.84	\$18,004.81
Printing	\$4,281.84	\$23,716.00	18.05	\$8,454.25	\$22,440.84
Publications & Dues	\$81,097.13	\$129,310.00	62.72	\$90,165.31	\$121,622.29
Reference Materials	\$5.25	\$300.00	1.75	\$0.00	\$0.00
Specialities	\$681.30	\$1,250.00	54.5	(\$214.40)	\$167.20
Transcripts	\$5,604.00	\$25,000.00	22.42	\$0.00	\$14,550.00
Uniforms	\$1,287.50	\$3,000.00	42.92	\$1,336.05	\$3,608.55
Vehicle Expense	\$2,856.78	\$11,900.00	24.01	\$3,111.96	\$11,218.96
WYSE Activities	\$0.00	\$1,017.00	0	\$0.00	\$452.78
Wind Turbine Maintenance	\$0.00	\$9,500.00	0	\$9,015.17	\$9,015.17
	<u>\$281,988.79</u>	<u>\$695,394.00</u>	40.55	<u>\$325,976.46</u>	<u>\$623,899.64</u>
Conference & Meeting Exp					
Board Meeting Meals	\$920.00	\$1,600.00	57.5	\$0.00	\$0.00
Meeting Expense	\$2,077.31	\$6,734.00	30.85	\$3,295.45	\$7,410.07
Recruitment	\$0.00	\$0.00	0	\$35,923.01	\$35,923.01
Registration Fees	\$13,091.08	\$20,174.00	64.89	\$1,918.00	\$13,453.96
Travel-In State	\$9,259.42	\$14,362.00	64.47	\$2,343.70	\$11,095.75
Travel-In State Mileage	\$2,890.27	\$10,980.00	26.32	\$1,061.15	\$5,162.14
Travel-Out of State	\$16,694.69	\$33,230.00	50.24	\$1,992.25	\$12,636.83
	<u>\$44,932.77</u>	<u>\$87,080.00</u>	51.6	<u>\$46,533.56</u>	<u>\$85,681.76</u>
Fixed Charges					
Collection Co Charges	\$0.00	\$100.00	0	\$0.00	\$16.66
Credit Card Fees	\$13,300.05	\$23,000.00	57.83	\$10,996.77	\$26,042.42
Equipment Rental	\$0.00	\$280.00	0	\$10,545.89	\$14,949.23
Facility Rental	\$55,697.35	\$133,680.00	41.66	\$55,124.93	\$133,099.68
Graduation Expense	\$0.00	\$19,000.00	0	\$213.61	\$19,373.80
Install Pymt Lease/Purch	\$83,101.05	\$156,085.00	53.24	\$99,559.12	\$165,278.93
Interest Expense	\$2,093.58	\$8,005.00	26.15	\$3,105.00	\$6,456.13
Property Taxes	\$16,793.61	\$22,750.00	73.82	\$16,327.75	\$22,752.33
	<u>\$170,985.64</u>	<u>\$362,900.00</u>	47.12	<u>\$195,873.07</u>	<u>\$387,969.18</u>
Utilities					
Electricity and Nat Gas	\$125,758.55	\$357,590.00	35.17	\$137,171.96	\$398,300.12
Internet	\$4,245.00	\$20,078.00	21.14	\$5,097.56	\$16,213.98
Propane	\$0.00	\$500.00	0	\$0.00	\$0.00
Refuse Disposal	\$9,337.59	\$20,300.00	46	\$6,475.51	\$17,006.90
Telephone	\$17,801.75	\$40,670.00	43.77	\$15,844.24	\$38,436.09
Water, Sewage	\$15,256.31	\$35,200.00	43.34	\$14,725.58	\$37,720.91
	<u>\$172,399.20</u>	<u>\$474,338.00</u>	36.35	<u>\$179,314.85</u>	<u>\$507,678.00</u>
Capital Outlay					
Equipment-Instructional	\$315.75	\$363,382.00	0.09	\$0.00	\$0.00
Equipment-Office	\$1,558.00	\$1,558.00	100	\$0.00	\$137,904.79
Equipment-Service	\$0.00	\$0.00	0	\$2,075.00	\$2,075.00
	<u>\$1,873.75</u>	<u>\$364,940.00</u>	0.51	<u>\$2,075.00</u>	<u>\$139,979.79</u>
Financial Aid Expense					

Operating Funds Expenses

	Actual Expenses YTD 11/30/2017	Budget 1718	%	Actual Expenses YTD 11/30/2016	Prior Year Expenses 6/30/2017
Financial Aid Expense					
Financial Aid	\$93,136.84	\$240,000.00	38.81	\$98,579.68	\$208,261.16
	<u>\$93,136.84</u>	<u>\$240,000.00</u>	38.81	<u>\$98,579.68</u>	<u>\$208,261.16</u>
Chargeback Expense					
Chargeback Expense	\$0.00	\$5,000.00	0	\$29,989.91	\$49,795.11
	<u>\$0.00</u>	<u>\$5,000.00</u>	0	<u>\$29,989.91</u>	<u>\$49,795.11</u>
Tuition Adjustments					
Illinois Veterans Grants	\$728.00	\$68,000.00	1.07	\$5,842.00	\$61,872.00
Tuition Waiver	\$51,409.85	\$350,000.00	14.69	\$181,290.83	\$316,422.94
Unfunded ING/MIA/POW	\$15,606.00	\$35,000.00	44.59	\$20,595.00	\$34,456.00
	<u>\$67,743.85</u>	<u>\$453,000.00</u>	14.95	<u>\$207,727.83</u>	<u>\$412,750.94</u>
Other Expense					
Bank Service Charges	\$1,793.92	\$6,720.00	26.7	\$2,984.63	\$6,872.78
Contributions	\$35,572.00	\$142,857.00	24.9	\$51,200.00	\$108,737.61
Expense-Other	\$31.01	\$500.00	6.2	\$294.40	\$5,547.65
	<u>\$37,396.93</u>	<u>\$150,077.00</u>	24.92	<u>\$54,479.03</u>	<u>\$121,158.04</u>
Total Expenses	\$5,564,647.48	\$15,578,661.00	35.72	\$6,206,395.96	\$15,982,501.48

Revenues by Fund Summary

	Actual Revenue YTD 11/30/2017	Budget 1718	%	Actual Revenue YTD 11/30/2016	Prior Year Revenue 6/30/2017
Fund 01-Education Fund					
Local Government Sources	\$5,921,507.27	\$6,185,428.00	95.73	\$5,934,278.19	\$6,516,161.73
State Government Sources	\$824,270.64	\$630,135.00	130.81	\$994,168.72	\$2,899,112.83
Student Tuition & Fees	\$5,632,002.31	\$6,556,071.00	85.91	\$5,957,661.06	\$6,519,732.24
Investment Revenue	\$7,959.02	\$4,000.00	198.98	\$2,920.59	\$7,130.81
Other Revenue	\$67,001.25	\$361,260.00	18.55	\$84,378.90	\$573,964.03
Total Revenue Fund 01	\$12,452,740.49	\$13,736,894.00	90.65	\$12,973,407.46	\$16,516,101.64
Fund 02-Operations & Maintenance					
Local Government Sources	\$874,058.65	\$900,639.00	97.05	\$863,097.31	\$894,419.99
Student Tuition & Fees	\$332,289.69	\$435,432.00	76.31	\$235,039.44	\$541,576.90
Other Revenue	\$202,783.52	\$762,117.00	26.61	\$160,747.20	\$362,666.60
Total Revenue Fund 02	\$1,409,131.86	\$2,098,188.00	67.16	\$1,258,883.95	\$1,798,663.49
Fund 03-Oper & Maint Restricted					
Local Government Sources	\$392,159.56	\$375,100.00	104.55	\$0.00	\$363,383.00
Investment Revenue	\$3,197.48	\$2,000.00	159.87	\$707.79	\$3,038.49
Other Revenue	\$1,435,823.68	\$3,261,622.00	44.02	\$0.00	\$701,264.39
Total Revenue Fund 03	\$1,831,180.72	\$3,638,722.00	50.32	\$707.79	\$1,067,685.88
Fund 04-Bond & Interest Fund					
Local Government Sources	\$3,921,294.17	\$3,336,926.00	117.51	\$3,179,594.87	\$3,295,276.82
Investment Revenue	\$5,146.68	\$2,000.00	257.33	\$1,821.48	\$3,868.04
Total Revenue Fund 04	\$3,926,440.85	\$3,338,926.00	117.6	\$3,181,416.35	\$3,299,144.86
Fund 05-Auxiliary Enterprises					
Local Government Sources	\$272,047.95	\$507,700.00	53.58	\$269,656.95	\$514,941.30
Student Tuition & Fees	\$50,899.00	\$84,629.00	60.14	\$16,999.00	\$30,189.00
Student Organization Rev	\$196,728.55	\$373,218.00	52.71	\$71,909.16	\$194,689.01
Investment Revenue	\$975.54	\$800.00	121.94	\$390.62	\$1,392.17
Other Revenue	\$15,628.65	\$152,750.00	10.23	\$108,244.50	\$644,064.89
Total Revenue Fund 05	\$536,279.69	\$1,119,097.00	47.92	\$467,200.23	\$1,385,276.37
Fund 06-Restricted Purposes Fund					
Financial Aid	\$2,735,784.68	\$6,980,649.00	39.19	\$3,038,983.39	\$6,670,253.19
Investment Revenue	\$300.59	\$0.00	0	\$160.71	\$1,051.84
Other Revenue	\$179,508.25	\$1,290,283.71	13.91	\$451,260.03	\$1,602,556.50
Total Revenue Fund 06	\$2,915,593.52	\$8,270,932.71	35.25	\$3,490,404.13	\$8,273,861.53
Fund 07-Working Cash Fund					
Investment Revenue	\$26,441.61	\$15,000.00	176.28	\$7,746.45	\$31,241.45
Total Revenue Fund 07	\$26,441.61	\$15,000.00	176.28	\$7,746.45	\$31,241.45
Fund 10-Trust & Agency Fund					
Student Organization Rev	\$14,385.96	\$16,600.00	86.66	\$15,362.67	\$19,611.67
Investment Revenue	\$1,418.75	\$50.00	2837.5	\$139.60	\$0.00
Other Revenue	\$47,722.38	\$80,829.00	59.04	\$30,375.00	\$71,490.96
Total Revenue Fund 10	\$63,527.09	\$97,479.00	65.17	\$45,877.27	\$91,102.63
Fund 11-Audit Fund					
Local Government Sources	\$60,967.97	\$64,108.00	95.1	\$82,631.75	\$85,631.46
Investment Revenue	\$297.92	\$150.00	198.61	\$68.17	\$269.22
Total Revenue Fund 11	\$61,265.89	\$64,258.00	95.34	\$82,699.92	\$85,900.68
Fund 12-Liab,Protect,Settlement					
Local Government Sources	\$1,508,322.35	\$1,581,520.00	95.37	\$1,598,923.30	\$1,656,948.08
Student Tuition & Fees	\$9,592.00	\$13,500.00	71.05	\$11,476.00	\$13,404.00
Investment Revenue	\$6,798.29	\$3,200.00	212.45	\$1,934.27	\$8,105.44
Total Revenue Fund 12	\$1,524,712.64	\$1,598,220.00	95.4	\$1,612,333.57	\$1,678,457.52
Total Revenue	\$24,747,314.36	\$33,977,716.71	72.83	\$23,120,677.12	\$34,227,436.05

Revenues by Fund

	Actual Revenue YTD 11/30/2017	Budget 1718	%	Actual Revenue YTD 11/30/2016	Prior Year Revenue 6/30/2017
Fund 01-Education Fund					
Local Government Sources					
Bond Proceeds	\$0.00	\$0.00	0	\$0.00	\$366,617.00
Current Taxes	\$5,921,377.62	\$6,184,828.00	95.74	\$5,934,200.74	\$6,148,836.98
Interest on Taxes	\$129.65	\$600.00	21.61	\$77.45	\$707.75
	<u>\$5,921,507.27</u>	<u>\$6,185,428.00</u>	95.73	<u>\$5,934,278.19</u>	<u>\$6,516,161.73</u>
State Government Sources					
ICCB CTE Formula Grant	\$0.00	\$187,135.00	0	\$187,134.00	\$408,234.00
ICCB Credit Hour Grants	\$753,715.24	\$0.00	0	\$728,766.66	\$1,927,790.00
ICCB Equalization Grant	\$16,666.68	\$0.00	0	\$0.00	\$41,230.00
Replacement Taxes	\$53,888.72	\$443,000.00	12.16	\$78,268.06	\$521,858.83
	<u>\$824,270.64</u>	<u>\$630,135.00</u>	130.81	<u>\$994,168.72</u>	<u>\$2,899,112.83</u>
Student Tuition & Fees					
Chargeback	\$0.00	\$0.00	0	\$0.00	\$2,533.14
Tuition-Credit	\$4,974,266.31	\$5,922,438.00	83.99	\$5,340,012.68	\$5,861,605.26
Various Fees	\$657,736.00	\$633,633.00	103.8	\$617,648.38	\$655,593.84
	<u>\$5,632,002.31</u>	<u>\$6,556,071.00</u>	85.91	<u>\$5,957,661.06</u>	<u>\$6,519,732.24</u>
Investment Revenue					
Investment Revenue	\$7,959.02	\$4,000.00	198.98	\$2,920.59	\$7,130.81
	<u>\$7,959.02</u>	<u>\$4,000.00</u>	198.98	<u>\$2,920.59</u>	<u>\$7,130.81</u>
Other Revenue					
Other Revenue	\$67,001.25	\$346,260.00	19.35	\$84,378.90	\$508,376.84
Transfer In	\$0.00	\$15,000.00	0	\$0.00	\$65,587.19
	<u>\$67,001.25</u>	<u>\$361,260.00</u>	18.55	<u>\$84,378.90</u>	<u>\$573,964.03</u>
Total Revenue Fund 01	\$12,452,740.49	\$13,736,894.00	90.65	\$12,973,407.46	\$16,516,101.64
Fund 02-Operations & Maintenance					
Local Government Sources					
Current Taxes	\$874,040.96	\$900,539.00	97.06	\$863,086.07	\$894,317.04
Interest on Taxes	\$17.69	\$100.00	17.69	\$11.24	\$102.95
	<u>\$874,058.65</u>	<u>\$900,639.00</u>	97.05	<u>\$863,097.31</u>	<u>\$894,419.99</u>
Student Tuition & Fees					
Tuition-Credit	\$284,860.69	\$340,182.00	83.74	\$179,276.82	\$432,201.74
Various Fees	\$47,429.00	\$95,250.00	49.79	\$55,762.62	\$109,375.16
	<u>\$332,289.69</u>	<u>\$435,432.00</u>	76.31	<u>\$235,039.44</u>	<u>\$541,576.90</u>
Other Revenue					
Facility Rental	\$154,116.92	\$277,475.00	55.54	\$112,245.70	\$239,818.00
Other Revenue	\$48,666.60	\$484,642.00	10.04	\$48,501.50	\$122,848.60
	<u>\$202,783.52</u>	<u>\$762,117.00</u>	26.61	<u>\$160,747.20</u>	<u>\$362,666.60</u>
Total Revenue Fund 02	\$1,409,131.86	\$2,098,188.00	67.16	\$1,258,883.95	\$1,798,663.49
Fund 03-Oper & Maint Restricted					
Local Government Sources					
Bond Proceeds	\$80,976.39	\$50,000.00	161.95	\$0.00	\$363,383.00
Current Taxes	\$311,176.90	\$325,000.00	95.75	\$0.00	\$0.00
Interest on Taxes	\$6.27	\$100.00	6.27	\$0.00	\$0.00
	<u>\$392,159.56</u>	<u>\$375,100.00</u>	104.55	<u>\$0.00</u>	<u>\$363,383.00</u>

Revenues by Fund

	Actual Revenue YTD 11/30/2017	Budget 1718	%	Actual Revenue YTD 11/30/2016	Prior Year Revenue 6/30/2017
Fund 03-Oper & Maint Restricted					
Investment Revenue					
Int on Cash/IL Funds Acc	\$3,197.48	\$2,000.00	159.87	\$677.89	\$3,008.59
Interest on Investments	\$0.00	\$0.00	0	\$29.90	\$29.90
	<u>\$3,197.48</u>	<u>\$2,000.00</u>	159.87	<u>\$707.79</u>	<u>\$3,038.49</u>
Other Revenue					
FundBalanceAppropriation	\$0.00	\$363,383.00	0	\$0.00	\$0.00
Gifts/Donations	\$1,435,823.68	\$2,898,239.00	49.54	\$0.00	\$698,471.39
Grants Revenue	\$0.00	\$0.00	0	\$0.00	\$2,793.00
	<u>\$1,435,823.68</u>	<u>\$3,261,622.00</u>	44.02	<u>\$0.00</u>	<u>\$701,264.39</u>
Total Revenue Fund 03	\$1,831,180.72	\$3,638,722.00	50.32	\$707.79	\$1,067,685.88
Fund 04-Bond & Interest Fund					
Local Government Sources					
Bond Proceeds	\$739,023.61	\$0.00	0	\$0.00	\$0.00
Current Taxes	\$3,182,206.69	\$3,336,676.00	95.37	\$3,179,553.14	\$3,294,896.93
Interest on Taxes	\$63.87	\$250.00	25.55	\$41.73	\$379.89
	<u>\$3,921,294.17</u>	<u>\$3,336,926.00</u>	117.51	<u>\$3,179,594.87</u>	<u>\$3,295,276.82</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$5,146.68	\$2,000.00	257.33	\$1,821.48	\$3,868.04
	<u>\$5,146.68</u>	<u>\$2,000.00</u>	257.33	<u>\$1,821.48</u>	<u>\$3,868.04</u>
Total Revenue Fund 04	\$3,926,440.85	\$3,338,926.00	117.6	\$3,181,416.35	\$3,299,144.86
Fund 05-Auxiliary Enterprises					
Local Government Sources					
CPED Contract Revenue	\$23,334.44	\$45,000.00	51.85	\$21,639.82	\$53,041.73
CPED Credit Revenue	\$184,184.06	\$353,000.00	52.18	\$181,594.54	\$343,705.91
CPED Non-Credit Revenue	\$64,529.45	\$109,700.00	58.82	\$66,422.59	\$118,193.66
	<u>\$272,047.95</u>	<u>\$507,700.00</u>	53.58	<u>\$269,656.95</u>	<u>\$514,941.30</u>
Student Tuition & Fees					
Fitness Membership Fees	\$41,872.00	\$71,629.00	58.46	\$7,165.00	\$16,630.00
Fitness Tuition	\$9,027.00	\$13,000.00	69.44	\$9,834.00	\$13,559.00
	<u>\$50,899.00</u>	<u>\$84,629.00</u>	60.14	<u>\$16,999.00</u>	<u>\$30,189.00</u>
Student Organization Rev					
Airline Catering	\$1,959.00	\$2,400.00	81.63	\$0.00	\$0.00
Catering Revenue	\$71,721.91	\$55,500.00	129.23	\$0.00	\$0.00
Sales Revenue	\$94,896.66	\$238,818.00	39.74	\$42,607.92	\$105,051.80
Special Event Revenue	\$24,203.55	\$64,000.00	37.82	\$23,666.33	\$74,488.95
Theatre Ticket Revenue	\$0.00	\$0.00	0	\$1,113.00	\$1,947.00
Vending Service Revenue	\$3,947.43	\$12,500.00	31.58	\$4,521.91	\$13,201.26
	<u>\$196,728.55</u>	<u>\$373,218.00</u>	52.71	<u>\$71,909.16</u>	<u>\$194,689.01</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$975.54	\$800.00	121.94	\$390.62	\$1,392.17
	<u>\$975.54</u>	<u>\$800.00</u>	121.94	<u>\$390.62</u>	<u>\$1,392.17</u>
Other Revenue					
Facility Rental	\$10,937.50	\$31,800.00	34.39	\$14,778.50	\$28,356.00
CCRS Paid Revenue	\$0.00	\$0.00	0	\$5,399.54	\$11,087.51

Revenues by Fund

	Actual Revenue YTD 11/30/2017	Budget 1718	%	Actual Revenue YTD 11/30/2016	Prior Year Revenue 6/30/2017
Fund 05-Auxiliary Enterprises					
Other Revenue					
Child Care Revenue	\$0.00	\$0.00	0	\$40,309.50	\$89,576.52
Child Care Transfer Rev	\$0.00	\$0.00	0	\$27,200.00	\$60,737.61
Copy Center Fees	\$0.00	\$0.00	0	\$15,330.60	\$26,533.10
Customer Appreciation	\$3,244.15	\$9,100.00	35.65	\$0.00	\$0.00
Revenue-Contractual	\$1,442.00	\$4,000.00	36.05	\$2,283.00	\$4,546.00
Revenue-Misc/OtherSource	\$5.00	\$0.00	0	\$2,943.36	\$7,494.52
Transfer In	\$0.00	\$107,850.00	0	\$0.00	\$415,733.63
	<u>\$15,628.65</u>	<u>\$152,750.00</u>	10.23	<u>\$108,244.50</u>	<u>\$644,064.89</u>
Total Revenue Fund 05	\$536,279.69	\$1,119,097.00	47.92	\$467,200.23	\$1,385,276.37
Fund 06-Restricted Purposes Fund					
Financial Aid					
Financial Aid	\$2,735,784.68	\$6,980,649.00	39.19	\$3,038,983.39	\$6,670,253.19
	<u>\$2,735,784.68</u>	<u>\$6,980,649.00</u>	39.19	<u>\$3,038,983.39</u>	<u>\$6,670,253.19</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$216.34	\$0.00	0	\$76.47	\$301.85
Interest on Investments	\$84.25	\$0.00	0	\$84.24	\$749.99
	<u>\$300.59</u>	<u>\$0.00</u>	0	<u>\$160.71</u>	<u>\$1,051.84</u>
Other Revenue					
Gifts/Donations	\$16,647.35	\$30,950.00	53.79	\$25,759.30	\$54,682.42
Grants Revenue	\$162,810.90	\$1,244,333.71	13.08	\$410,061.37	\$1,340,579.98
Revenue-Contractual	\$0.00	\$0.00	0	\$7,989.00	\$74,981.02
Revenue-Misc/OtherSource	\$50.00	\$0.00	0	\$7,450.00	\$10,167.65
Sale of Equipment	\$0.00	\$0.00	0	\$0.00	\$900.00
Transfer In	\$0.00	\$15,000.00	0	\$0.36	\$121,245.43
	<u>\$179,508.25</u>	<u>\$1,290,283.71</u>	13.91	<u>\$451,260.03</u>	<u>\$1,602,556.50</u>
Total Revenue Fund 06	\$2,915,593.52	\$8,270,932.71	35.25	\$3,490,404.13	\$8,273,861.53
Fund 07-Working Cash Fund					
Investment Revenue					
Interest on Working Cash	\$26,441.61	\$15,000.00	176.28	\$7,746.45	\$31,241.45
	<u>\$26,441.61</u>	<u>\$15,000.00</u>	176.28	<u>\$7,746.45</u>	<u>\$31,241.45</u>
Total Revenue Fund 07	\$26,441.61	\$15,000.00	176.28	\$7,746.45	\$31,241.45
Fund 10-Trust & Agency Fund					
Student Organization Rev					
Club Revenue	\$14,385.96	\$16,600.00	86.66	\$15,362.67	\$19,611.67
	<u>\$14,385.96</u>	<u>\$16,600.00</u>	86.66	<u>\$15,362.67</u>	<u>\$19,611.67</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$1,418.75	\$50.00	2837.5	\$139.60	\$0.00
	<u>\$1,418.75</u>	<u>\$50.00</u>	2837.5	<u>\$139.60</u>	<u>\$0.00</u>
Other Revenue					
Contributions	\$35,572.00	\$73,729.00	48.25	\$23,900.00	\$48,000.00
PIE-8th Grd Career Fair	\$100.00	\$0.00	0	\$0.00	\$0.00
PIE-College Fair Rev	\$6,136.85	\$3,000.00	204.56	\$3,575.00	\$2,365.64
PIE-Partners Salute	\$0.00	\$0.00	0	\$0.00	\$2,968.23

Revenues by Fund

	Actual Revenue YTD 11/30/2017	Budget 1718	%	Actual Revenue YTD 11/30/2016	Prior Year Revenue 6/30/2017
Fund 10-Trust & Agency Fund					
Other Revenue					
PIE-Youth Leadership	\$3,913.53	\$2,100.00	186.36	\$2,900.00	\$2,162.36
Transfer In	\$2,000.00	\$2,000.00	100	\$0.00	\$15,994.73
	<u>\$47,722.38</u>	<u>\$80,829.00</u>	59.04	<u>\$30,375.00</u>	<u>\$71,490.96</u>
Total Revenue Fund 10	\$63,527.09	\$97,479.00	65.17	\$45,877.27	\$91,102.63
Fund 11-Audit Fund					
Local Government Sources					
Current Taxes	\$60,966.74	\$64,098.00	95.11	\$82,630.71	\$85,621.62
Interest on Taxes	\$1.23	\$10.00	12.3	\$1.04	\$9.84
	<u>\$60,967.97</u>	<u>\$64,108.00</u>	95.1	<u>\$82,631.75</u>	<u>\$85,631.46</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$297.92	\$150.00	198.61	\$68.17	\$269.22
	<u>\$297.92</u>	<u>\$150.00</u>	198.61	<u>\$68.17</u>	<u>\$269.22</u>
Total Revenue Fund 11	\$61,265.89	\$64,258.00	95.34	\$82,699.92	\$85,900.68
Fund 12-Liab,Protect,Settlement					
Local Government Sources					
Current Taxes	\$1,508,291.82	\$1,581,345.00	95.38	\$1,598,902.23	\$1,656,757.32
Interest on Taxes	\$30.53	\$175.00	17.45	\$21.07	\$190.76
	<u>\$1,508,322.35</u>	<u>\$1,581,520.00</u>	95.37	<u>\$1,598,923.30</u>	<u>\$1,656,948.08</u>
Student Tuition & Fees					
Insurance-StudentFees	\$9,592.00	\$13,500.00	71.05	\$11,476.00	\$13,404.00
	<u>\$9,592.00</u>	<u>\$13,500.00</u>	71.05	<u>\$11,476.00</u>	<u>\$13,404.00</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$6,773.91	\$3,150.00	215.04	\$1,909.89	\$8,005.44
Interest on Investments	\$24.38	\$50.00	48.76	\$24.38	\$100.00
	<u>\$6,798.29</u>	<u>\$3,200.00</u>	212.45	<u>\$1,934.27</u>	<u>\$8,105.44</u>
Total Revenue Fund 12	\$1,524,712.64	\$1,598,220.00	95.4	\$1,612,333.57	\$1,678,457.52
Total Revenue	\$24,747,314.36	\$33,977,716.71	72.83	\$23,120,677.12	\$34,227,436.05

Expenses by Fund Summary

	Budget 1718	Actual YTD as of 11/30/2017	Encumbered as of 11/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$9,338,978.00	\$3,348,120.43	\$0.00	\$3,348,120.43	35.85	\$10,172,406.72	37.32
Employee Benefits	\$2,115,458.00	\$761,516.49	\$0.00	\$761,516.49	36	\$2,101,603.97	35.26
Contractual Services	\$467,825.00	\$265,638.57	\$9,178.77	\$274,817.34	58.74	\$316,869.29	73.4
Materials & Supplies	\$584,219.00	\$259,130.33	\$66,053.54	\$325,183.87	55.66	\$539,504.76	54.99
Conference & Meeting Exp	\$89,441.00	\$44,932.77	\$11,338.96	\$56,271.73	62.91	\$85,479.28	54.21
Fixed Charges	\$86,030.00	\$38,438.09	\$0.00	\$38,438.09	44.68	\$67,069.08	32.02
Utilities	\$3,540.00	\$1,225.00	\$1,715.00	\$2,940.00	83.05	\$13,342.70	38.2
Capital Outlay	\$1,558.00	\$1,558.00	\$0.00	\$1,558.00	100	\$138,704.78	0
Financial Aid Expense	\$240,000.00	\$93,136.84	\$0.00	\$93,136.84	38.81	\$208,261.16	47.33
Chargeback Expense	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$49,795.11	60.23
Tuition Adjustments	\$453,000.00	\$67,743.85	\$0.00	\$67,743.85	14.95	\$412,750.94	50.33
Other Expense	\$150,077.00	\$37,396.93	\$0.00	\$37,396.93	24.92	\$121,158.04	44.97
Total Expense Fund 01	\$13,535,126.00	\$4,918,837.30	\$88,286.27	\$5,007,123.57	36.99	\$14,226,945.83	38.87
Fund 02-Operations & Maintenance							
Salaries	\$197,523.00	\$94,249.34	\$0.00	\$94,249.34	47.72	\$270,201.10	39.56
Employee Benefits	\$54,809.00	\$17,264.38	\$0.00	\$17,264.38	31.5	\$87,338.77	39.92
Contractual Services	\$619,558.00	\$235,096.23	\$278,007.10	\$513,103.33	82.82	\$541,649.37	33.28
Materials & Supplies	\$111,210.00	\$22,858.46	\$25,514.25	\$48,372.71	43.5	\$84,406.98	34.7
Conference & Meeting Exp	\$2,189.00	\$0.00	\$0.00	\$0.00	0	\$202.48	94.57
Fixed Charges	\$276,870.00	\$132,547.55	\$91,204.37	\$223,751.92	80.81	\$320,900.10	54.35
Utilities	\$471,518.00	\$171,474.20	\$10,867.36	\$182,341.56	38.67	\$494,335.30	35.24
Capital Outlay	\$363,382.00	\$315.75	\$10,523.15	\$10,838.90	2.98	\$2,075.00	100
Total Expense Fund 02	\$2,097,059.00	\$673,805.91	\$416,116.23	\$1,089,922.14	51.97	\$1,801,109.10	38.99
Fund 03-Oper & Maint Restricted							
Contractual Services	\$109,707.00	\$18,452.00	\$0.00	\$18,452.00	16.82	\$9,303.67	0
Materials & Supplies	\$0.00	\$1,542.05	\$0.00	\$1,542.05	0	\$0.00	0
Capital Outlay	\$3,529,015.00	\$2,464,240.16	\$765,413.71	\$3,229,653.87	91.52	\$772,195.48	4.46
Total Expense Fund 03	\$3,638,722.00	\$2,484,234.21	\$765,413.71	\$3,249,647.92	89.31	\$781,499.15	4.4
Fund 04-Bond & Interest Fund							
Contractual Services	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Fixed Charges	\$3,333,926.00	\$3,711,156.11	\$0.00	\$3,711,156.11	111.31	\$3,285,856.11	32.22
Financial Aid Expense	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0	\$3,000.00	100
Total Expense Fund 04	\$3,338,926.00	\$3,713,656.11	\$0.00	\$3,713,656.11	111.2	\$3,288,856.11	32.28
Fund 05-Auxiliary Enterprises							
Salaries	\$585,392.00	\$220,781.77	\$0.00	\$220,781.77	37.72	\$636,931.85	43.74
Employee Benefits	\$134,883.00	\$43,794.15	\$0.00	\$43,794.15	32.47	\$136,794.22	40.03
Contractual Services	\$82,775.00	\$28,462.06	\$836.24	\$29,298.30	35.4	\$76,169.32	40.5
Materials & Supplies	\$250,862.00	\$121,420.09	\$30,619.19	\$152,039.28	60.61	\$182,614.60	41.24
Conference & Meeting Exp	\$2,460.00	\$1,843.86	\$0.00	\$1,843.86	74.95	\$2,294.06	35.83
Fixed Charges	\$29,450.00	\$13,865.67	\$9,795.32	\$23,660.99	80.34	\$71,192.58	40.56
Utilities	\$0.00	(\$32.62)	\$60.86	\$28.24	0	\$281.34	40.96
Capital Outlay	\$31,400.00	\$39,189.30	\$813.98	\$40,003.28	127.4	\$10,333.33	0
Financial Aid Expense	\$200.00	\$0.00	\$0.00	\$0.00	0	\$2,682.04	0
Other Expense	\$1,675.00	\$411.81	\$0.00	\$411.81	24.59	\$1,686.69	40.71
Total Expense Fund 05	\$1,119,097.00	\$469,736.09	\$42,125.59	\$511,861.68	45.74	\$1,120,980.03	41.93
Fund 06-Restricted Purposes Fund							
Salaries	\$659,260.51	\$235,801.83	\$0.00	\$235,801.83	35.77	\$723,687.22	44.19
Employee Benefits	\$214,544.63	\$68,496.39	\$0.00	\$68,496.39	31.93	\$207,027.51	38.89
Contractual Services	\$218,951.00	\$68,650.91	\$240.66	\$68,891.57	31.46	\$213,345.42	40.64
Materials & Supplies	\$73,347.00	\$17,159.74	\$4,011.39	\$21,171.13	28.86	\$130,558.78	38.5
Conference & Meeting Exp	\$35,675.67	\$24,266.30	\$235.00	\$24,501.30	68.68	\$40,182.89	44.81
Fixed Charges	\$55,010.85	\$20,121.72	\$0.00	\$20,121.72	36.58	\$66,321.40	34.27
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,220.76	40.43
Capital Outlay	\$87,776.00	\$5,680.51	\$0.00	\$5,680.51	6.47	\$79,697.33	14.72

Expenses by Fund Summary

	Budget 1718	Actual YTD as of 11/30/2017	Encumbered as of 11/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Financial Aid Expense	\$6,926,367.00	\$3,411,849.70	\$0.00	\$3,411,849.70	49.26	\$6,639,802.92	50.3
Total Expense Fund 06	\$8,270,932.66	\$3,852,027.10	\$4,487.05	\$3,856,514.15	46.63	\$8,102,844.23	48.5
Fund 10-Trust & Agency Fund							
Employee Benefits	\$0.00	\$29.25	\$0.00	\$29.25	0	\$0.00	0
Contractual Services	\$52,325.00	\$9,195.83	\$2,408.18	\$11,604.01	22.18	\$24,213.60	58.35
Materials & Supplies	\$30,629.00	\$21,871.96	\$876.30	\$22,748.26	74.27	\$32,691.24	45.72
Conference & Meeting Exp	\$12,525.00	\$4,257.07	\$250.00	\$4,507.07	35.98	\$14,110.95	39.53
Fixed Charges	\$0.00	\$156.60	\$0.00	\$156.60	0	\$0.00	0
Other Expense	\$0.00	\$2,056.26	\$0.00	\$2,056.26	0	\$4,019.90	62.06
Transfers	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	100	\$3,311.00	0
Total Expense Fund 10	\$97,479.00	\$39,566.97	\$3,534.48	\$43,101.45	44.22	\$78,346.69	47.41
Fund 11-Audit Fund							
Salaries	\$10,844.00	\$2,532.12	\$0.00	\$2,532.12	23.35	\$13,352.95	41.33
Employee Benefits	\$3,356.00	\$871.89	\$0.00	\$871.89	25.98	\$3,314.74	38.59
Contractual Services	\$46,600.00	\$46,600.00	\$0.00	\$46,600.00	100	\$45,200.00	100
Total Expense Fund 11	\$60,800.00	\$50,004.01	\$0.00	\$50,004.01	82.24	\$61,867.69	84.05
Fund 12-Liab,Protect,Settlement							
Salaries	\$592,183.00	\$176,149.72	\$0.00	\$176,149.72	29.75	\$637,630.47	44.96
Employee Benefits	\$368,569.00	\$131,795.55	\$0.00	\$131,795.55	35.76	\$322,345.21	40.77
Contractual Services	\$270,230.00	\$101,448.51	\$154,572.11	\$256,020.62	94.74	\$297,456.51	28.2
Materials & Supplies	\$7,650.00	\$3,531.46	\$0.00	\$3,531.46	46.16	\$7,859.73	61.6
Conference & Meeting Exp	\$3,250.00	\$1,114.00	\$0.00	\$1,114.00	34.28	\$0.00	0
Fixed Charges	\$250,000.00	\$143,269.77	\$75,658.04	\$218,927.81	87.57	\$234,280.22	67.47
Capital Outlay	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Total Expense Fund 12	\$1,496,882.00	\$557,309.01	\$230,230.15	\$787,539.16	52.61	\$1,499,572.14	44.34
Total Expenses	\$33,655,023.66	\$16,759,176.71	\$1,550,193.48	\$18,309,370.19	54.4	\$30,962,020.97	40.32

Expenses by Fund

	Budget 1718	Actual YTD as of 11/30/2017	Encumbered as of 11/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries							
Academic Support Salary	\$204,162.00	\$74,245.45	\$0.00	\$74,245.45	36.37	\$179,716.19	39.28
Academic Support-PT	\$87,268.00	\$52,220.90	\$0.00	\$52,220.90	59.84	\$157,286.22	53.45
Administrative Staff Sal	\$1,415,617.00	\$516,149.60	\$0.00	\$516,149.60	36.46	\$1,416,393.19	41.83
Car Allowance	\$9,000.00	\$3,461.60	\$0.00	\$3,461.60	38.46	\$8,250.00	36.36
Clinical Risk Stipends	\$32,500.00	\$13,700.35	\$0.00	\$13,700.35	42.15	\$34,060.15	42.72
F/T Classified Salary	\$605,222.00	\$207,808.94	\$0.00	\$207,808.94	34.34	\$859,083.01	44.17
F/T Faculty Salary	\$3,918,848.00	\$1,241,725.37	\$0.00	\$1,241,725.37	31.69	\$4,002,224.11	31.12
F/T Faculty-Summer Sal	\$317,907.00	\$273,105.25	\$0.00	\$273,105.25	85.91	\$285,571.91	99.47
Faculty Curriculum Dev	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,400.00	0
Faculty Tutors Salary	\$81,000.00	\$7,107.39	\$0.00	\$7,107.39	8.77	\$50,263.36	50.88
Independent Study Salary	\$9,070.00	\$3,550.00	\$0.00	\$3,550.00	39.14	\$34,485.00	23.35
Interpreter Salary	\$75,000.00	\$1,042.65	\$0.00	\$1,042.65	1.39	\$51,732.30	23.41
LabFacilitators	\$18,702.00	\$6,913.11	\$0.00	\$6,913.11	36.96	\$15,149.24	46.46
Overload Salary	\$472,735.00	\$165,848.99	\$0.00	\$165,848.99	35.08	\$485,525.86	36.33
Overtime Wages	\$2,600.00	\$2,075.14	\$0.00	\$2,075.14	79.81	\$2,551.27	35.86
P/T Classified Salary	\$65,000.00	\$22,399.42	\$0.00	\$22,399.42	34.46	\$43,589.63	44.75
P/T Faculty Salary	\$796,393.00	\$316,405.58	\$0.00	\$316,405.58	39.73	\$743,274.21	40.08
P/T Faculty-Summer Sal	\$59,185.00	\$50,813.70	\$0.00	\$50,813.70	85.86	\$42,911.67	100
Professional/Tech Salary	\$702,128.00	\$234,677.99	\$0.00	\$234,677.99	33.42	\$644,416.59	42.92
Professional/Tech-PT	\$59,900.00	\$19,603.96	\$0.00	\$19,603.96	32.73	\$51,402.78	50.24
Proficiency Exam Salary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$183.75	100
Severance Payments	\$0.00	\$0.00	\$0.00	\$0.00	0	\$240,605.90	0
Student Workers Salary	\$40,260.00	\$5,697.39	\$0.00	\$5,697.39	14.15	\$17,490.44	30.97
Subs Instructors Salary	\$4,250.00	\$4,670.72	\$0.00	\$4,670.72	109.9	\$7,939.68	38.5
Supervisory Staff Salary	\$339,231.00	\$117,366.55	\$0.00	\$117,366.55	34.6	\$511,864.40	42.5
Test Proctor Salary	\$23,000.00	\$7,530.38	\$0.00	\$7,530.38	32.74	\$12,175.60	25.86
Voluntary Separation Prg	\$0.00	\$0.00	\$0.00	\$0.00	0	\$271,860.26	0
	\$9,338,978.00	\$3,348,120.43	\$0.00	\$3,348,120.43	35.85	\$10,172,406.72	37.32
Employee Benefits							
EmployeeBenefitsTotal	\$13,465.00	\$2,104.06	\$0.00	\$2,104.06	15.63	\$31,302.01	7.75
FICA-Social Security	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Group Dental Ins	\$52,020.00	\$21,237.85	\$0.00	\$21,237.85	40.83	\$58,285.20	41.92
Group LTD Ins	\$17,828.00	\$6,987.83	\$0.00	\$6,987.83	39.2	\$18,386.97	41.84
Group Life Ins	\$29,100.00	\$11,396.35	\$0.00	\$11,396.35	39.16	\$30,014.83	41.84
Group Medical Ins	\$1,913,928.00	\$692,090.10	\$0.00	\$692,090.10	36.16	\$1,880,128.50	34.72
Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
SURS-RetireeHealthContri	\$39,117.00	\$15,909.30	\$0.00	\$15,909.30	40.67	\$43,653.96	41.75
Staff/Family Waivers	\$50,000.00	\$11,791.00	\$0.00	\$11,791.00	23.58	\$39,832.50	57.77
	\$2,115,458.00	\$761,516.49	\$0.00	\$761,516.49	36	\$2,101,603.97	35.26
Contractual Services							
Accreditation Fees	\$24,650.00	\$10,604.04	\$0.00	\$10,604.04	43.02	\$11,475.00	64.27
Admin Computer-Maint	\$224,070.00	\$214,528.23	\$0.00	\$214,528.23	95.74	\$212,179.02	92.31
Consultants/Workshops	\$16,900.00	\$0.00	\$0.00	\$0.00	0	\$6,370.00	0
Contractual-Other	\$47,235.00	\$15,677.07	\$7,267.77	\$22,944.84	48.58	\$25,277.30	39.21
Diversity Initiatives	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Employee Awards	\$0.00	\$0.00	\$0.00	\$0.00	0	\$60.00	100
Employee Recognition EAT	\$1,000.00	\$749.35	\$0.00	\$749.35	74.94	\$948.20	92.81
Equip Repair/Maint Agree	\$23,345.00	\$1,981.00	\$1,911.00	\$3,892.00	16.67	\$7,067.75	91.87
Faculty Development	\$1,200.00	\$1,220.50	\$0.00	\$1,220.50	101.71	\$0.00	0
Legal Services-Admin	\$100,000.00	\$0.00	\$0.00	\$0.00	0	\$45,723.77	14.48
Meals	\$1,000.00	\$175.00	\$0.00	\$175.00	17.5	\$0.00	0
Professional Fees	\$7,200.00	\$5,374.25	\$0.00	\$5,374.25	74.64	\$7,168.25	75
Staff/Faculty Developmen	\$15,500.00	\$15,329.13	\$0.00	\$15,329.13	98.9	\$0.00	0
Student Awards	\$725.00	\$0.00	\$0.00	\$0.00	0	\$600.00	0

Expenses by Fund

	Budget 1718	Actual YTD as of 11/30/2017	Encumbered as of 11/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Contractual Services							
	\$467,825.00	\$265,638.57	\$9,178.77	\$274,817.34	58.74	\$316,869.29	73.4
Materials & Supplies							
Advertising	\$66,700.00	\$10,613.80	\$23,447.15	\$34,060.95	51.07	\$82,504.46	39.5
Audio Visual Materials	\$6,000.00	\$70.49	\$0.00	\$70.49	1.17	\$4,403.10	41.22
Books-Library Collection	\$7,500.00	\$2,296.60	\$175.00	\$2,471.60	32.95	\$7,043.06	28.12
Catalog Printing	\$3,000.00	\$2,766.50	\$0.00	\$2,766.50	92.22	\$5,419.38	48.95
Computer Software	\$137,221.00	\$103,109.26	\$8,260.94	\$111,370.20	81.16	\$132,240.54	88.7
Credit Schedules	\$8,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Event Expense	\$175.00	\$175.00	\$0.00	\$175.00	100	\$100.00	0
Graphic Supplies	\$3,000.00	\$447.54	\$0.00	\$447.54	14.92	\$714.76	77.8
Instructional Supplies	\$106,496.00	\$27,514.60	\$15,779.77	\$43,294.37	40.65	\$87,792.11	22.24
Laundry/Linen Supplies	\$396.00	\$100.94	\$93.17	\$194.11	49.02	\$216.09	53.97
Materials	\$30,842.00	\$6,624.88	\$478.73	\$7,103.61	23.03	\$24,577.11	34.97
Office Supplies	\$17,256.00	\$8,580.32	\$0.00	\$8,580.32	49.72	\$18,269.39	41.61
Postage	\$18,670.00	\$5,187.13	\$0.00	\$5,187.13	27.78	\$17,995.18	32.52
Printing	\$23,021.00	\$4,268.59	\$9,163.23	\$13,431.82	58.35	\$21,986.31	37.42
Publications & Dues	\$128,375.00	\$81,084.13	\$8,655.55	\$89,739.68	69.9	\$121,073.29	74.41
Reference Materials	\$300.00	\$5.25	\$0.00	\$5.25	1.75	\$0.00	0
Specialities	\$1,250.00	\$681.30	\$0.00	\$681.30	54.5	\$167.20	0
Transcripts	\$25,000.00	\$5,604.00	\$0.00	\$5,604.00	22.42	\$14,550.00	0
WYSE Activities	\$1,017.00	\$0.00	\$0.00	\$0.00	0	\$452.78	0
	\$584,219.00	\$259,130.33	\$66,053.54	\$325,183.87	55.66	\$539,504.76	54.99
Conference & Meeting Exp							
Board Meeting Meals	\$1,600.00	\$920.00	\$0.00	\$920.00	57.5	\$0.00	0
Meeting Expense	\$6,784.00	\$2,077.31	\$0.00	\$2,077.31	30.62	\$7,385.64	44.29
Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	0	\$35,923.01	100
Registration Fees	\$20,399.00	\$13,091.08	\$3,184.00	\$16,275.08	79.78	\$13,303.96	13.29
Travel-In State	\$14,148.00	\$9,259.42	\$831.01	\$10,090.43	71.32	\$11,067.70	21.02
Travel-In State Mileage	\$10,980.00	\$2,890.27	\$0.00	\$2,890.27	26.32	\$5,162.14	20.56
Travel-Out of State	\$35,530.00	\$16,694.69	\$7,323.95	\$24,018.64	67.6	\$12,636.83	15.77
	\$89,441.00	\$44,932.77	\$11,338.96	\$56,271.73	62.91	\$85,479.28	54.21
Fixed Charges							
Collection Co Charges	\$100.00	\$0.00	\$0.00	\$0.00	0	\$16.66	0
Credit Card Fees	\$23,000.00	\$13,300.05	\$0.00	\$13,300.05	57.83	\$26,042.42	42.23
Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	0	\$14,670.38	69.98
Graduation Expense	\$19,000.00	\$0.00	\$0.00	\$0.00	0	\$19,373.80	1.1
Install Pymt Lease/Purch	\$39,600.00	\$25,138.04	\$0.00	\$25,138.04	63.48	\$6,595.70	0
Interest Expense	\$4,330.00	\$0.00	\$0.00	\$0.00	0	\$370.12	0
	\$86,030.00	\$38,438.09	\$0.00	\$38,438.09	44.68	\$67,069.08	32.02
Utilities							
Internet	\$0.00	\$0.00	\$0.00	\$0.00	0	\$13,342.70	38.2
Telephone	\$3,540.00	\$1,225.00	\$1,715.00	\$2,940.00	83.05	\$0.00	0
	\$3,540.00	\$1,225.00	\$1,715.00	\$2,940.00	83.05	\$13,342.70	38.2
Capital Outlay							
Equipment-Office	\$1,558.00	\$1,558.00	\$0.00	\$1,558.00	100	\$138,704.78	0
	\$1,558.00	\$1,558.00	\$0.00	\$1,558.00	100	\$138,704.78	0
Financial Aid Expense							
Financial Aid	\$240,000.00	\$93,136.84	\$0.00	\$93,136.84	38.81	\$208,261.16	47.33
	\$240,000.00	\$93,136.84	\$0.00	\$93,136.84	38.81	\$208,261.16	47.33
Chargeback Expense							
Chargeback Expense	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$49,795.11	60.23

Expenses by Fund

	Budget 1718	Actual YTD as of 11/30/2017	Encumbered as of 11/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Chargeback Expense							
	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$49,795.11	60.23
Tuition Adjustments							
Illinois Veterans Grants	\$68,000.00	\$728.00	\$0.00	\$728.00	1.07	\$61,872.00	9.44
Tuition Waiver	\$350,000.00	\$51,409.85	\$0.00	\$51,409.85	14.69	\$316,422.94	57.29
Unfunded ING/MIA/POW	\$35,000.00	\$15,606.00	\$0.00	\$15,606.00	44.59	\$34,456.00	59.77
	\$453,000.00	\$67,743.85	\$0.00	\$67,743.85	14.95	\$412,750.94	50.33
Other Expense							
Bank Service Charges	\$6,720.00	\$1,793.92	\$0.00	\$1,793.92	26.7	\$6,872.78	43.43
Contributions	\$142,857.00	\$35,572.00	\$0.00	\$35,572.00	24.9	\$108,737.61	47.09
Expense-Other	\$500.00	\$31.01	\$0.00	\$31.01	6.2	\$5,547.65	5.31
	\$150,077.00	\$37,396.93	\$0.00	\$37,396.93	24.92	\$121,158.04	44.97
Total Expense Fund 01	\$13,535,126.00	\$4,918,837.30	\$88,286.27	\$5,007,123.57	36.99	\$14,226,945.8	38.87
Fund 02-Operations & Maintenance							
Salaries							
Administrative Staff Sal	\$27,400.00	\$7,830.28	\$0.00	\$7,830.28	28.58	\$30,335.10	41.55
Custodial, Maint Stf Sal	\$76,807.00	\$53,954.65	\$0.00	\$53,954.65	70.25	\$121,723.69	38.25
Custodial, Maint-PT	\$38,160.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Custodial, Maint-Temp	\$2,500.00	\$2,430.15	\$0.00	\$2,430.15	97.21	\$0.00	0
F/T Classified Salary	\$1,182.00	\$1,181.84	\$0.00	\$1,181.84	99.99	\$23,413.22	46.63
Overtime Wages	\$3,000.00	\$1,294.23	\$0.00	\$1,294.23	43.14	\$1,877.24	86.13
Professional/Tech Salary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$11,826.82	37.65
Student Workers Salary	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Supervisory Staff Salary	\$43,474.00	\$27,558.19	\$0.00	\$27,558.19	63.39	\$81,025.03	37.94
	\$197,523.00	\$94,249.34	\$0.00	\$94,249.34	47.72	\$270,201.10	39.56
Employee Benefits							
FICA-Social Security	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Group Dental Ins	\$1,309.00	\$559.18	\$0.00	\$559.18	42.72	\$2,613.21	43.4
Group LTD Ins	\$414.00	\$145.35	\$0.00	\$145.35	35.11	\$689.19	42.1
Group Life Ins	\$675.00	\$237.12	\$0.00	\$237.12	35.13	\$1,124.96	42.1
Group Medical Ins	\$51,567.00	\$14,845.56	\$0.00	\$14,845.56	28.79	\$79,458.49	39.45
Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
SURS-RetireeHealthContri	\$844.00	\$445.17	\$0.00	\$445.17	52.75	\$1,388.92	42.08
Staff/Family Waivers	\$0.00	\$1,032.00	\$0.00	\$1,032.00	0	\$2,064.00	50
	\$54,809.00	\$17,264.38	\$0.00	\$17,264.38	31.5	\$87,338.77	39.92
Contractual Services							
Building Repair/Maint	\$25,283.00	\$2,633.77	\$2,600.00	\$5,233.77	20.7	\$16,697.61	0
Contractual-Other	\$80,500.00	\$17,758.06	\$4,884.00	\$22,642.06	28.13	\$14,988.41	25.99
Custodial Services	\$370,010.00	\$154,652.50	\$241,025.90	\$395,678.40	106.94	\$400,607.25	33.5
Equip Repair/Maint Agree	\$97,865.00	\$46,250.08	\$15,836.53	\$62,086.61	63.44	\$82,058.55	40.71
Grounds Maintenance	\$4,400.00	\$4,910.75	\$1,211.70	\$6,122.45	139.15	\$4,922.38	31.19
Pest Control	\$13,300.00	\$4,488.00	\$6,069.00	\$10,557.00	79.38	\$13,362.64	28.06
Security	\$9,500.00	\$3,120.03	\$6,379.97	\$9,500.00	100	\$9,012.53	38.47
Telephone Maint Agree	\$18,700.00	\$1,283.04	\$0.00	\$1,283.04	6.86	\$0.00	0
	\$619,558.00	\$235,096.23	\$278,007.10	\$513,103.33	82.82	\$541,649.37	33.28
Materials & Supplies							
Advertising	\$300.00	\$172.06	\$0.00	\$172.06	57.35	\$403.40	11.58
Computer Software	\$10,100.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Maintenance Supplies	\$73,000.00	\$18,262.11	\$23,977.25	\$42,239.36	57.86	\$56,872.05	26.61
Materials	\$250.00	\$0.00	\$0.00	\$0.00	0	\$1,183.91	1.9
Office Supplies	\$1,500.00	\$253.76	\$0.00	\$253.76	16.92	\$1,091.78	29.68
Postage	\$0.00	\$0.00	\$0.00	\$0.00	0	\$9.63	0

Expenses by Fund

	Budget 1718	Actual YTD as of 11/30/2017	Encumbered as of 11/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 02-Operations & Maintenance							
Materials & Supplies							
Printing	\$725.00	\$13.25	\$0.00	\$13.25	1.83	\$454.53	49.75
Publications & Dues	\$935.00	\$13.00	\$0.00	\$13.00	1.39	\$549.00	13.66
Uniforms	\$3,000.00	\$1,287.50	\$1,537.00	\$2,824.50	94.15	\$3,608.55	37.02
Vehicle Expense	\$11,900.00	\$2,856.78	\$0.00	\$2,856.78	24.01	\$11,218.96	27.74
Wind Turbine Maintenance	\$9,500.00	\$0.00	\$0.00	\$0.00	0	\$9,015.17	100
	\$111,210.00	\$22,858.46	\$25,514.25	\$48,372.71	43.5	\$84,406.98	34.7
Conference & Meeting Exp							
Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0	\$24.43	100
Registration Fees	\$575.00	\$0.00	\$0.00	\$0.00	0	\$150.00	100
Travel-In State	\$214.00	\$0.00	\$0.00	\$0.00	0	\$28.05	60.78
Travel-Out of State	\$1,200.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	\$2,189.00	\$0.00	\$0.00	\$0.00	0	\$202.48	94.57
Fixed Charges							
Equipment Rental	\$280.00	\$0.00	\$0.00	\$0.00	0	\$278.85	100
Facility Rental	\$133,680.00	\$55,697.35	\$77,976.29	\$133,673.64	100	\$133,099.68	41.42
Install Pymt Lease/Purch	\$116,485.00	\$57,963.01	\$13,228.08	\$71,191.09	61.12	\$158,683.23	62.74
Interest Expense	\$3,675.00	\$2,093.58	\$0.00	\$2,093.58	56.97	\$6,086.01	51.02
Property Taxes	\$22,750.00	\$16,793.61	\$0.00	\$16,793.61	73.82	\$22,752.33	71.76
	\$276,870.00	\$132,547.55	\$91,204.37	\$223,751.92	80.81	\$320,900.10	54.35
Utilities							
Electricity and Nat Gas	\$357,590.00	\$125,758.55	\$0.00	\$125,758.55	35.17	\$398,300.12	34.44
Internet	\$20,078.00	\$4,245.00	\$5,619.00	\$9,864.00	49.13	\$2,871.28	0
Propane	\$500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Refuse Disposal	\$20,300.00	\$9,337.59	\$3,928.52	\$13,266.11	65.35	\$17,006.90	38.08
Telephone	\$37,850.00	\$16,876.75	\$1,141.60	\$18,018.35	47.6	\$38,436.09	41.22
Water, Sewage	\$35,200.00	\$15,256.31	\$178.24	\$15,434.55	43.85	\$37,720.91	39.04
	\$471,518.00	\$171,474.20	\$10,867.36	\$182,341.56	38.67	\$494,335.30	35.24
Capital Outlay							
Equipment-Instructional	\$363,382.00	\$315.75	\$3,530.15	\$3,845.90	1.06	\$0.00	0
Equipment-Service	\$0.00	\$0.00	\$6,993.00	\$6,993.00	0	\$2,075.00	100
	\$363,382.00	\$315.75	\$10,523.15	\$10,838.90	2.98	\$2,075.00	100
Total Expense Fund 02	\$2,097,059.00	\$673,805.91	\$416,116.23	\$1,089,922.14	51.97	\$1,801,109.10	38.99
Fund 03-Oper & Maint Restricted							
Contractual Services							
Building Repair/Maint	\$109,707.00	\$18,452.00	\$0.00	\$18,452.00	16.82	\$9,303.67	0
	\$109,707.00	\$18,452.00	\$0.00	\$18,452.00	16.82	\$9,303.67	0
Materials & Supplies							
Materials	\$0.00	\$1,542.05	\$0.00	\$1,542.05	0	\$0.00	0
	\$0.00	\$1,542.05	\$0.00	\$1,542.05	0	\$0.00	0
Capital Outlay							
Building Improvements	\$2,515,632.00	\$2,052,164.77	\$12,356.99	\$2,064,521.76	82.07	\$727,006.98	0
Equipment-Instructional	\$0.00	\$22,966.75	\$184,219.92	\$207,186.67	0	\$0.00	0
Equipment-Office	\$363,383.00	\$32,784.75	\$449,617.04	\$482,401.79	132.75	\$1,743.13	0
Equipment-Service	\$650,000.00	\$356,323.89	\$119,219.76	\$475,543.65	73.16	\$43,445.37	79.21
	\$3,529,015.00	\$2,464,240.16	\$765,413.71	\$3,229,653.87	91.52	\$772,195.48	4.46
Total Expense Fund 03	\$3,638,722.00	\$2,484,234.21	\$765,413.71	\$3,249,647.92	89.31	\$781,499.15	4.4
Fund 04-Bond & Interest Fund							

Expenses by Fund

	Budget 1718	Actual YTD as of 11/30/2017	Encumbered as of 11/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 04-Bond & Interest Fund							
Contractual Services							
Contractual-Other	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	<u>\$5,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$0.00</u>	0
Fixed Charges							
Defeasance Bonds Payable	\$2,590,000.00	\$3,320,000.00	\$0.00	\$3,320,000.00	128.19	\$2,450,000.00	24.69
Interest Expense	\$743,926.00	\$391,156.11	\$0.00	\$391,156.11	52.58	\$835,856.11	54.28
	<u>\$3,333,926.00</u>	<u>\$3,711,156.11</u>	<u>\$0.00</u>	<u>\$3,711,156.11</u>	111.31	<u>\$3,285,856.11</u>	32.22
Financial Aid Expense							
Financial Aid	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0	\$3,000.00	100
	<u>\$0.00</u>	<u>\$2,500.00</u>	<u>\$0.00</u>	<u>\$2,500.00</u>	0	<u>\$3,000.00</u>	100
Total Expense Fund 04	\$3,338,926.00	\$3,713,656.11	\$0.00	\$3,713,656.11	111.2	\$3,288,856.11	32.28
Fund 05-Auxiliary Enterprises							
Salaries							
Academic Support-PT	\$0.00	\$1,575.00	\$0.00	\$1,575.00	0	\$2,550.00	58.82
Administrative Staff Sal	\$89,737.00	\$29,131.99	\$0.00	\$29,131.99	32.46	\$118,609.99	41.87
Classified-Temporary	\$0.00	\$951.20	\$0.00	\$951.20	0	\$1,629.38	71.65
F/T Classified Salary	\$97,885.00	\$26,287.38	\$0.00	\$26,287.38	26.86	\$102,264.19	41.5
LabFacilitators	\$16,500.00	\$8,431.84	\$0.00	\$8,431.84	51.1	\$16,621.54	43.62
Overtime Wages	\$0.00	\$393.76	\$0.00	\$393.76	0	\$2,170.44	9.21
P/T Classified Salary	\$40,568.00	\$15,711.27	\$0.00	\$15,711.27	38.73	\$302.38	100
P/T Faculty Salary	\$88,400.00	\$34,581.06	\$0.00	\$34,581.06	39.12	\$83,063.75	40.88
P/T Faculty-Summer Sal	\$7,250.00	\$19,491.00	\$0.00	\$19,491.00	268.84	\$35,883.50	78.16
Professional/Tech Salary	\$135,102.00	\$46,607.97	\$0.00	\$46,607.97	34.5	\$118,984.43	42.46
Professional/Tech-PT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$73,009.27	40.2
Professional/Tech-Temp	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,738.65	0
Student Workers Salary	\$51,450.00	\$13,688.90	\$0.00	\$13,688.90	26.61	\$37,619.27	43.05
Subs Instructors Salary	\$0.00	\$165.00	\$0.00	\$165.00	0	\$593.50	19.12
Supervisory Staff Salary	\$58,500.00	\$23,765.40	\$0.00	\$23,765.40	40.62	\$40,891.56	43.78
	<u>\$585,392.00</u>	<u>\$220,781.77</u>	<u>\$0.00</u>	<u>\$220,781.77</u>	37.72	<u>\$636,931.85</u>	43.74
Employee Benefits							
FICA-Social Security	\$2,995.00	\$571.77	\$0.00	\$571.77	19.09	\$887.67	54.57
Grants Share of SURS	\$0.00	\$32.53	\$0.00	\$32.53	0	\$0.00	0
Group Dental Ins	\$3,515.00	\$1,180.44	\$0.00	\$1,180.44	33.58	\$3,572.33	42.78
Group LTD Ins	\$957.00	\$321.24	\$0.00	\$321.24	33.57	\$1,017.22	42.41
Group Life Ins	\$1,559.00	\$524.94	\$0.00	\$524.94	33.67	\$1,680.50	42.77
Group Medical Ins	\$123,366.00	\$38,959.52	\$0.00	\$38,959.52	31.58	\$121,192.07	39.06
Medicare	\$515.00	\$633.47	\$0.00	\$633.47	123	\$423.52	61.71
SURS-RetireeHealthContri	\$1,976.00	\$639.24	\$0.00	\$639.24	32.35	\$2,065.91	41.22
Staff/Family Waivers	\$0.00	\$931.00	\$0.00	\$931.00	0	\$5,955.00	52.8
	<u>\$134,883.00</u>	<u>\$43,794.15</u>	<u>\$0.00</u>	<u>\$43,794.15</u>	32.47	<u>\$136,794.22</u>	40.03
Contractual Services							
Contractual-Other	\$55,900.00	\$18,506.63	\$836.24	\$19,342.87	34.6	\$46,318.61	39.33
Custodial Services	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	Cannot
Equip Repair/Maint Agree	\$2,150.00	\$4,774.31	\$0.00	\$4,774.31	222.06	\$2,501.06	90.31
Meals	\$7,200.00	\$5,038.25	\$0.00	\$5,038.25	69.98	\$20,681.78	40.61
Royalties	\$0.00	\$0.00	\$0.00	\$0.00	0	\$468.00	0
Snacks and Milk	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,146.50	45.39
Student Development	\$17,525.00	\$142.87	\$0.00	\$142.87	0.82	\$3,053.37	11.14
	<u>\$82,775.00</u>	<u>\$28,462.06</u>	<u>\$836.24</u>	<u>\$29,298.30</u>	35.4	<u>\$76,169.32</u>	40.5
Materials & Supplies							
Advertising	\$13,415.00	\$4,335.26	\$0.00	\$4,335.26	32.32	\$13,043.61	31.44
Computer Software	\$1,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0

Expenses by Fund

	Budget 1718	Actual YTD as of 11/30/2017	Encumbered as of 11/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 05-Auxiliary Enterprises							
Materials & Supplies							
Food Supply Costs	\$98,673.00	\$77,404.48	\$11,790.27	\$89,194.75	90.39	\$0.00	0
Frequent Purchase Discnt	\$1,000.00	\$384.80	\$0.00	\$384.80	38.48	\$737.57	36.08
Instructional Supplies	\$36,115.00	\$7,082.41	\$12,791.90	\$19,874.31	55.03	\$77,767.54	43.31
Maintenance Supplies	\$0.00	\$185.07	\$0.00	\$185.07	0	\$0.00	0
Materials	\$62,300.00	\$17,303.13	\$4,812.02	\$22,115.15	35.5	\$48,519.90	38.56
Non Consumable Supplies	\$2,500.00	\$599.21	\$0.00	\$599.21	23.97	\$59.96	0
Office Supplies	\$2,710.00	\$730.16	\$0.00	\$730.16	26.94	\$2,599.86	43.25
Postage	\$13,550.00	\$5,799.51	\$0.00	\$5,799.51	42.8	\$18,173.04	61.83
Printing	\$3,524.00	\$678.73	\$0.00	\$678.73	19.26	\$3,182.33	44.25
Publications & Dues	\$5,625.00	\$654.50	\$0.00	\$654.50	11.64	\$6,663.79	15.59
Repair Materials & Suppl	\$1,000.00	\$3.16	\$0.00	\$3.16	0.32	\$4,044.92	0
Vehicle Expense	\$9,450.00	\$6,259.67	\$1,225.00	\$7,484.67	79.2	\$7,822.08	47.89
	<u>\$250,862.00</u>	<u>\$121,420.09</u>	<u>\$30,619.19</u>	<u>\$152,039.28</u>	60.61	<u>\$182,614.60</u>	41.24
Conference & Meeting Exp							
Meeting Expense	\$0.00	\$121.71	\$0.00	\$121.71	0	\$211.97	0
Registration Fees	\$760.00	\$300.00	\$0.00	\$300.00	39.47	\$535.30	34.62
Travel-In State	\$1,450.00	\$1,231.15	\$0.00	\$1,231.15	84.91	\$1,476.16	43.14
Travel-In State Mileage	\$250.00	\$191.00	\$0.00	\$191.00	76.4	\$70.63	0
	<u>\$2,460.00</u>	<u>\$1,843.86</u>	<u>\$0.00</u>	<u>\$1,843.86</u>	74.95	<u>\$2,294.06</u>	35.83
Fixed Charges							
Credit Card Fees	\$7,850.00	\$4,865.67	\$0.00	\$4,865.67	61.98	\$9,661.51	32.06
Equipment Rental	\$21,600.00	\$9,000.00	\$9,795.32	\$18,795.32	87.02	\$60,083.62	42.58
Install Pymt Lease/Purch	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,447.45	13.47
	<u>\$29,450.00</u>	<u>\$13,865.67</u>	<u>\$9,795.32</u>	<u>\$23,660.99</u>	80.34	<u>\$71,192.58</u>	40.56
Utilities							
Oil	\$0.00	(\$32.62)	\$0.00	(\$32.62)	0	\$0.00	0
Refuse Disposal	\$0.00	\$0.00	\$60.86	\$60.86	0	\$281.34	40.96
	<u>\$0.00</u>	<u>(\$32.62)</u>	<u>\$60.86</u>	<u>\$28.24</u>	0	<u>\$281.34</u>	40.96
Capital Outlay							
Depreciation-BuildImprov	\$0.00	\$0.00	\$0.00	\$0.00	0	\$10,333.33	0
Equipment-Instructional	\$8,400.00	\$5,000.00	\$0.00	\$5,000.00	59.52	\$0.00	0
Equipment-Service	\$23,000.00	\$34,189.30	\$813.98	\$35,003.28	152.19	\$0.00	0
	<u>\$31,400.00</u>	<u>\$39,189.30</u>	<u>\$813.98</u>	<u>\$40,003.28</u>	127.4	<u>\$10,333.33</u>	0
Financial Aid Expense							
Financial Aid	\$200.00	\$0.00	\$0.00	\$0.00	0	\$2,682.04	0
	<u>\$200.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$2,682.04</u>	0
Other Expense							
Donations/Gifts	\$1,200.00	\$0.00	\$0.00	\$0.00	0	\$1,077.00	7.15
Expense-Other	\$425.00	\$0.00	\$0.00	\$0.00	0	\$595.69	100
Sales Tax	\$50.00	\$411.81	\$0.00	\$411.81	823.62	\$14.00	100
	<u>\$1,675.00</u>	<u>\$411.81</u>	<u>\$0.00</u>	<u>\$411.81</u>	24.59	<u>\$1,686.69</u>	40.71
Total Expense Fund 05	\$1,119,097.00	\$469,736.09	\$42,125.59	\$511,861.68	45.74	\$1,120,980.03	41.93
Fund 06-Restricted Purposes Fund							
Salaries							
Administrative Staff Sal	\$7,017.00	\$2,250.77	\$0.00	\$2,250.77	32.08	\$91,854.28	43.28
F/T Classified Salary	\$157,011.16	\$49,923.72	\$0.00	\$49,923.72	31.8	\$113,753.34	35.23
F/T Faculty Salary	\$15,460.00	\$8,414.37	\$0.00	\$8,414.37	54.43	\$49,167.60	41.67
F/T Faculty-Summer Sal	\$8,212.79	\$0.00	\$0.00	\$0.00	0	\$0.00	0
FWSP Workers Salary	\$54,282.00	\$26,626.40	\$0.00	\$26,626.40	49.05	\$42,684.33	44.17
Faculty Tutors Salary	\$17,750.00	\$10,654.02	\$0.00	\$10,654.02	60.02	\$1,545.92	53.43

Expenses by Fund

	Budget 1718	Actual YTD as of 11/30/2017	Encumbered as of 11/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Salaries							
Interpreter Salary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	Cannot
P/T Classified Salary	\$20,000.00	\$9,485.86	\$0.00	\$9,485.86	47.43	\$59,160.38	46.48
P/T Faculty Salary	\$80,733.00	\$53,173.33	\$0.00	\$53,173.33	65.86	\$99,750.11	52.08
Professional/Tech Salary	\$202,785.28	\$46,296.89	\$0.00	\$46,296.89	22.83	\$154,806.48	41.67
Professional/Tech-PT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$8,127.00	100
Stipend	\$3,000.00	\$0.00	\$0.00	\$0.00	0	\$2,750.00	100
Student Tutors Salary	\$755.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Student Workers Salary	\$7,630.00	\$538.31	\$0.00	\$538.31	7.06	\$0.00	0
Subs Instructors Salary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$440.31	0
Supervisory Staff Salary	\$84,624.28	\$28,438.16	\$0.00	\$28,438.16	33.61	\$99,647.47	40.43
	<u>\$659,260.51</u>	<u>\$235,801.83</u>	<u>\$0.00</u>	<u>\$235,801.83</u>	<u>35.77</u>	<u>\$723,687.22</u>	<u>44.19</u>
Employee Benefits							
FICA-Social Security	\$4,111.00	\$1,490.55	\$0.00	\$1,490.55	36.26	\$3,856.10	59.51
Grants Share of SURS	\$50,425.92	\$12,896.61	\$0.00	\$12,896.61	25.58	\$44,416.97	41.41
Group Dental Ins	\$4,872.44	\$1,547.12	\$0.00	\$1,547.12	31.75	\$4,575.18	40.91
Group LTD Ins	\$1,318.18	\$393.27	\$0.00	\$393.27	29.83	\$1,220.79	41.11
Group Life Ins	\$1,970.84	\$634.45	\$0.00	\$634.45	32.19	\$1,992.60	41.09
Group Medical Ins	\$139,481.16	\$46,877.36	\$0.00	\$46,877.36	33.61	\$133,729.38	36.78
Medicare	\$6,517.32	\$2,866.42	\$0.00	\$2,866.42	43.98	\$9,316.16	43.57
SURS-RetireeHealthContri	\$1,633.49	\$739.42	\$0.00	\$739.42	45.27	\$2,528.05	40.47
Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0	\$900.00	61.11
Workers Compensation	\$4,214.28	\$1,051.19	\$0.00	\$1,051.19	24.94	\$4,492.28	40.29
	<u>\$214,544.63</u>	<u>\$68,496.39</u>	<u>\$0.00</u>	<u>\$68,496.39</u>	<u>31.93</u>	<u>\$207,027.51</u>	<u>38.89</u>
Contractual Services							
Accreditation Fees	\$9,335.00	\$8,818.00	\$240.66	\$9,058.66	97.04	\$0.00	0
Audit Services	\$0.00	\$0.00	\$0.00	\$0.00	0	\$6,850.00	63.5
Contractual-Other	\$56,826.00	\$14,391.28	\$0.00	\$14,391.28	25.33	\$90,326.14	27.16
Contractual-RCC	\$0.00	\$0.00	\$0.00	\$0.00	0	\$500.00	0
Equip Repair/Maint Agree	\$891.00	\$0.00	\$0.00	\$0.00	0	\$109.00	100
Meals	\$800.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Participant Supplies	\$11,199.00	\$401.90	\$0.00	\$401.90	3.59	\$7,030.26	56.31
Staff/Faculty Developmen	\$1,000.00	\$824.73	\$0.00	\$824.73	82.47	\$493.82	100
Stipends	\$135,000.00	\$43,137.50	\$0.00	\$43,137.50	31.95	\$105,826.20	49.2
Testing	\$3,900.00	\$1,077.50	\$0.00	\$1,077.50	27.63	\$2,210.00	53.85
	<u>\$218,951.00</u>	<u>\$68,650.91</u>	<u>\$240.66</u>	<u>\$68,891.57</u>	<u>31.46</u>	<u>\$213,345.42</u>	<u>40.64</u>
Materials & Supplies							
Advertising	\$500.00	\$0.00	\$0.00	\$0.00	0	\$18,752.60	0
Books-Library Collection	\$0.00	\$0.00	\$0.00	\$0.00	0	\$8,295.00	100
Computer Software	\$1,000.00	\$0.00	\$0.00	\$0.00	0	\$4,833.33	100
Instructional Supplies	\$48,578.00	\$12,368.13	\$3,909.39	\$16,277.52	33.51	\$60,337.78	11.54
Materials	\$11,422.00	\$2,733.79	\$102.00	\$2,835.79	24.83	\$25,548.98	91.21
Office Supplies	\$2,080.00	\$164.29	\$0.00	\$164.29	7.9	\$1,438.50	69.48
Postage	\$500.00	\$5.98	\$0.00	\$5.98	1.2	\$391.74	8.51
Printing	\$4,217.00	\$387.55	\$0.00	\$387.55	9.19	\$4,110.85	48.64
Publications & Dues	\$5,050.00	\$1,500.00	\$0.00	\$1,500.00	29.7	\$6,850.00	55.99
	<u>\$73,347.00</u>	<u>\$17,159.74</u>	<u>\$4,011.39</u>	<u>\$21,171.13</u>	<u>28.86</u>	<u>\$130,558.78</u>	<u>38.5</u>
Conference & Meeting Exp							
Meeting Expense	\$4,111.67	\$18,071.62	\$0.00	\$18,071.62	439.52	\$9,929.00	60.36
Registration Fees	\$5,300.00	\$1,616.52	\$0.00	\$1,616.52	30.5	\$7,507.00	17.98
Travel-In State	\$9,622.00	\$727.33	\$235.00	\$962.33	10	\$15,812.81	15.77
Travel-In State Mileage	\$250.00	\$136.96	\$0.00	\$136.96	54.78	\$0.00	0
Travel-Out of State	\$16,392.00	\$3,713.87	\$0.00	\$3,713.87	22.66	\$6,934.08	117.85

Expenses by Fund

	Budget 1718	Actual YTD as of 11/30/2017	Encumbered as of 11/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Conference & Meeting Exp							
	\$35,675.67	\$24,266.30	\$235.00	\$24,501.30	68.68	\$40,182.89	44.81
Fixed Charges							
Accounting Services	\$300.00	\$0.00	\$0.00	\$0.00	0	\$3,500.00	14.29
Equipment Rental	\$5,200.00	\$2,855.23	\$0.00	\$2,855.23	54.91	\$5,164.34	36.24
Facility Rental	\$19,907.00	\$7,665.00	\$0.00	\$7,665.00	38.5	\$23,169.00	42.64
Indirect Expense	\$29,603.85	\$9,601.49	\$0.00	\$9,601.49	32.43	\$34,488.06	30.38
	\$55,010.85	\$20,121.72	\$0.00	\$20,121.72	36.58	\$66,321.40	34.27
Utilities							
Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,220.76	40.43
	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,220.76	40.43
Capital Outlay							
Equipment-Instructional	\$87,776.00	\$5,001.51	\$0.00	\$5,001.51	5.7	\$75,512.57	12.09
Equipment-Office	\$0.00	\$679.00	\$0.00	\$679.00	0	\$4,184.76	62.12
	\$87,776.00	\$5,680.51	\$0.00	\$5,680.51	6.47	\$79,697.33	14.72
Financial Aid Expense							
Financial Aid	\$6,926,367.00	\$3,411,849.70	\$0.00	\$3,411,849.70	49.26	\$6,639,802.92	50.3
	\$6,926,367.00	\$3,411,849.70	\$0.00	\$3,411,849.70	49.26	\$6,639,802.92	50.3
Total Expense Fund 06	\$8,270,932.66	\$3,852,027.10	\$4,487.05	\$3,856,514.15	46.63	\$8,102,844.23	48.5
Fund 10-Trust & Agency Fund							
Employee Benefits							
Medicare	\$0.00	\$21.75	\$0.00	\$21.75	0	\$0.00	0
SURS-RetireeHealthContri	\$0.00	\$7.50	\$0.00	\$7.50	0	\$0.00	0
	\$0.00	\$29.25	\$0.00	\$29.25	0	\$0.00	0
Contractual Services							
Contractual-Other	\$51,825.00	\$8,670.83	\$2,408.18	\$11,079.01	21.38	\$23,225.32	60.83
Meals	\$500.00	\$525.00	\$0.00	\$525.00	105	\$450.00	0
Student Development	\$0.00	\$0.00	\$0.00	\$0.00	0	\$538.28	0
	\$52,325.00	\$9,195.83	\$2,408.18	\$11,604.01	22.18	\$24,213.60	58.35
Materials & Supplies							
Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0	\$29.99	0
Event Expense	\$16,562.18	\$8,884.48	\$0.00	\$8,884.48	53.64	\$13,206.17	28.38
Maintenance Supplies	\$0.00	\$32.94	\$0.00	\$32.94	0	\$0.00	0
Materials	\$8,266.82	\$7,029.83	\$876.30	\$7,906.13	95.64	\$8,881.05	21.6
Office Supplies	\$3,500.00	\$3,251.87	\$0.00	\$3,251.87	92.91	\$696.48	57.12
Postage	\$150.00	\$229.35	\$0.00	\$229.35	152.9	\$454.08	47.34
Printing	\$1,050.00	\$1,384.49	\$0.00	\$1,384.49	131.86	\$6,229.47	96.31
Publications & Dues	\$1,100.00	\$1,059.00	\$0.00	\$1,059.00	96.27	\$3,194.00	83.56
	\$30,629.00	\$21,871.96	\$876.30	\$22,748.26	74.27	\$32,691.24	45.72
Conference & Meeting Exp							
Meeting Expense	\$3,575.00	\$809.64	\$0.00	\$809.64	22.65	\$4,997.08	25.14
Registration Fees	\$4,450.00	\$2,383.00	\$250.00	\$2,633.00	59.17	\$2,748.00	74.34
Travel-In State	\$500.00	\$468.98	\$0.00	\$468.98	93.8	\$5,922.87	38.48
Travel-Out of State	\$4,000.00	\$595.45	\$0.00	\$595.45	14.89	\$443.00	0
	\$12,525.00	\$4,257.07	\$250.00	\$4,507.07	35.98	\$14,110.95	39.53
Fixed Charges							
Credit Card Fees	\$0.00	\$156.60	\$0.00	\$156.60	0	\$0.00	0
	\$0.00	\$156.60	\$0.00	\$156.60	0	\$0.00	0

Expenses by Fund

	Budget 1718	Actual YTD as of 11/30/2017	Encumbered as of 11/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 10-Trust & Agency Fund							
Other Expense							
Donations/Gifts	\$0.00	\$2,056.26	\$0.00	\$2,056.26	0	\$3,974.90	61.63
Expense-Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$45.00	100
	<u>\$0.00</u>	<u>\$2,056.26</u>	<u>\$0.00</u>	<u>\$2,056.26</u>	<u>0</u>	<u>\$4,019.90</u>	<u>62.06</u>
Transfers							
Transfer Out	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	100	\$3,311.00	0
	<u>\$2,000.00</u>	<u>\$2,000.00</u>	<u>\$0.00</u>	<u>\$2,000.00</u>	<u>100</u>	<u>\$3,311.00</u>	<u>0</u>
Total Expense Fund 10	\$97,479.00	\$39,566.97	\$3,534.48	\$43,101.45	44.22	\$78,346.69	47.41
Fund 11-Audit Fund							
Salaries							
Administrative Staff Sal	\$6,794.00	\$2,532.12	\$0.00	\$2,532.12	37.27	\$13,352.95	41.33
Professional/Tech Salary	\$4,050.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	<u>\$10,844.00</u>	<u>\$2,532.12</u>	<u>\$0.00</u>	<u>\$2,532.12</u>	<u>23.35</u>	<u>\$13,352.95</u>	<u>41.33</u>
Employee Benefits							
Group Dental Ins	\$100.00	\$27.55	\$0.00	\$27.55	27.55	\$100.08	41.67
Group LTD Ins	\$27.00	\$7.18	\$0.00	\$7.18	26.59	\$32.97	41.61
Group Life Ins	\$44.00	\$11.75	\$0.00	\$11.75	26.7	\$53.54	41.69
Group Medical Ins	\$3,131.00	\$781.40	\$0.00	\$781.40	24.96	\$2,885.84	38.12
Medicare	\$0.00	\$31.37	\$0.00	\$31.37	0	\$176.06	41.86
SURS-RetireeHealthContri	\$54.00	\$12.64	\$0.00	\$12.64	23.41	\$66.25	41.51
	<u>\$3,356.00</u>	<u>\$871.89</u>	<u>\$0.00</u>	<u>\$871.89</u>	<u>25.98</u>	<u>\$3,314.74</u>	<u>38.59</u>
Contractual Services							
Audit Services	\$46,600.00	\$46,600.00	\$0.00	\$46,600.00	100	\$45,200.00	100
	<u>\$46,600.00</u>	<u>\$46,600.00</u>	<u>\$0.00</u>	<u>\$46,600.00</u>	<u>100</u>	<u>\$45,200.00</u>	<u>100</u>
Total Expense Fund 11	\$60,800.00	\$50,004.01	\$0.00	\$50,004.01	82.24	\$61,867.69	84.05
Fund 12-Liab,Protect,Settlement							
Salaries							
Administrative Staff Sal	\$298,552.00	\$111,528.19	\$0.00	\$111,528.19	37.36	\$318,536.18	46.71
Custodial,Maint Stf Sal	\$125,005.00	\$28,744.88	\$0.00	\$28,744.88	22.99	\$125,460.68	42.24
Custodial,Maint-Temp	\$0.00	\$2,334.85	\$0.00	\$2,334.85	0	\$0.00	0
F/T Classified Salary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,099.36	45.45
Professional/Tech Salary	\$121,921.00	\$29,983.30	\$0.00	\$29,983.30	24.59	\$127,822.69	44.23
Professional/Tech-PT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$6,559.89	39.81
Supervisory Staff Salary	\$46,705.00	\$3,558.50	\$0.00	\$3,558.50	7.62	\$58,151.67	43.41
	<u>\$592,183.00</u>	<u>\$176,149.72</u>	<u>\$0.00</u>	<u>\$176,149.72</u>	<u>29.75</u>	<u>\$637,630.47</u>	<u>44.96</u>
Employee Benefits							
FICA-Social Security	\$15,000.00	\$3,608.62	\$0.00	\$3,608.62	24.06	\$8,989.42	35.77
Group Dental Ins	\$4,033.00	\$1,308.13	\$0.00	\$1,308.13	32.44	\$4,354.05	43.18
Group LTD Ins	\$1,480.00	\$471.60	\$0.00	\$471.60	31.86	\$1,507.74	44.17
Group Life Ins	\$2,416.00	\$769.74	\$0.00	\$769.74	31.86	\$2,486.49	43.63
Group Medical Ins	\$137,679.00	\$35,759.36	\$0.00	\$35,759.36	25.97	\$128,988.82	40.1
Medicare	\$130,000.00	\$59,511.52	\$0.00	\$59,511.52	45.78	\$157,823.74	40.85
SURS-RetireeHealthContri	\$2,961.00	\$863.58	\$0.00	\$863.58	29.17	\$3,119.85	42.33
Unemployment Insurance	\$75,000.00	\$29,503.00	\$0.00	\$29,503.00	39.34	\$15,075.10	46.83
	<u>\$368,569.00</u>	<u>\$131,795.55</u>	<u>\$0.00</u>	<u>\$131,795.55</u>	<u>35.76</u>	<u>\$322,345.21</u>	<u>40.77</u>
Contractual Services							
Contractual-Other	\$1,000.00	\$9,709.34	\$1,408.78	\$11,118.12	1111.8	\$2,308.95	32.48
Custodial Services	\$16,350.00	\$17,022.50	\$0.00	\$17,022.50	104.11	\$29,138.50	0
Grounds Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,763.60	100
Legal Services-Admin	\$25,000.00	\$0.00	\$0.00	\$0.00	0	\$47,925.83	0

Expenses by Fund

	Budget 1718	Actual YTD as of 11/30/2017	Encumbered as of 11/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 12-Liab,Protect,Settlement							
Contractual Services							
Security	\$227,880.00	\$74,716.67	\$153,163.33	\$227,880.00	100	\$215,319.63	37.33
	<u>\$270,230.00</u>	<u>\$101,448.51</u>	<u>\$154,572.11</u>	<u>\$256,020.62</u>	94.74	<u>\$297,456.51</u>	28.2
Materials & Supplies							
Computer Software	\$3,250.00	\$3,240.00	\$0.00	\$3,240.00	99.69	\$6,497.08	60.2
Materials	\$4,300.00	\$291.46	\$0.00	\$291.46	6.78	\$1,362.65	68.31
Printing	\$100.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	<u>\$7,650.00</u>	<u>\$3,531.46</u>	<u>\$0.00</u>	<u>\$3,531.46</u>	46.16	<u>\$7,859.73</u>	61.6
Conference & Meeting Exp							
Meeting Expense	\$250.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Registration Fees	\$1,000.00	\$618.00	\$0.00	\$618.00	61.8	\$0.00	0
Travel-In State	\$2,000.00	\$496.00	\$0.00	\$496.00	24.8	\$0.00	0
	<u>\$3,250.00</u>	<u>\$1,114.00</u>	<u>\$0.00</u>	<u>\$1,114.00</u>	34.28	<u>\$0.00</u>	0
Fixed Charges							
General Insurance	\$250,000.00	\$143,269.77	\$75,658.04	\$218,927.81	87.57	\$234,280.22	67.47
	<u>\$250,000.00</u>	<u>\$143,269.77</u>	<u>\$75,658.04</u>	<u>\$218,927.81</u>	87.57	<u>\$234,280.22</u>	67.47
Capital Outlay							
Equipment-Service	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	<u>\$5,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$0.00</u>	0
Total Expense Fund 12	\$1,496,882.00	\$557,309.01	\$230,230.15	\$787,539.16	52.61	\$1,499,572.14	44.34
Total Expenses	\$33,655,023.66	\$16,759,176.71	\$1,550,193.48	\$18,309,370.19	54.4	\$30,962,020.97	40.32

Restricted Purposes Fund Revenue & Expenses

NOV 1718

			<u>Budget</u>	<u>Actual Revenue</u>	<u>Actual Expenses</u>	<u>Encumbered Expenses</u>	<u>Net</u>
GRANTS							
ICCB							
11754-Adult Ed Performance	7/1/2016	12/31/2017	\$57,210.00	\$57,210.00	\$22,509.22	\$235.00	\$34,465.78
11772-Adult Ed State Basic	7/1/2016	12/31/2017	\$95,770.00	\$95,770.00	\$70,002.58	\$194.58	\$25,572.84
RCC Foundation							
11833-Foundation Gifts to RCC	7/1/2017	6/30/2018	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00
Richland Community College							
11782-Math Boot Camp SU17	4/1/2017	8/31/2017	\$680.00	\$405.19	\$405.16	\$0.00	\$274.84
11458-Project READ			\$84,450.00	\$15,147.35	\$34,029.56	\$0.00	\$50,420.44
EQUI -Reserved for Equipment			\$0.00	\$340.59	\$0.00	\$0.00	\$0.00
Secretary of State							
11864-SOS Literacy Grant	7/1/2017	6/30/2018	\$67,000.00	\$0.00	\$22,484.62	\$0.00	\$44,515.38
US Department of Education							
11781-Bridging the Gap Grant	11/1/2016	12/31/2017	\$16,803.79	\$0.00	\$4,251.76	\$0.00	\$12,552.03
11812-Carl Perkins-ICCB	7/1/2017	6/3/2018	\$185,458.38	\$0.00	\$17,495.95	\$40,429.66	\$127,532.77
11856-Program Improvement Grnt	7/1/2017	6/30/2018	\$25,050.00	\$0.00	\$1,226.11	\$0.00	\$23,823.89
11780-TRIO Grant	9/1/2016	8/31/2017	\$59,667.24	\$10.00	\$58,955.98	\$0.00	\$711.26
11880-TRIO Grant	9/1/2017	8/31/2018	\$296,328.00	\$0.00	\$36,637.10	\$102.00	\$259,588.90
US Department of Energy							
11117-ADM Sequestration Grant	7/1/2010	12/31/2017	\$8,118.00	\$0.00	\$5,458.36	\$0.00	\$2,659.64
11816-Carbon SAFE Illinois	10/1/2017	9/30/2019	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
11615-Intelligent Monitor Sys	10/2/2015	9/30/2018	\$17,863.25	\$5,055.71	\$7,287.27	\$0.00	\$10,575.98
US Department of Transportation							
11818-Hwy Construct Career Grt	7/1/2017	6/30/2018	\$354,400.00	\$0.00	\$120,857.46	\$3,772.59	\$229,769.95
United States Department of Agri							
11819-Rural Development Grant	8/12/2017	3/30/2018	\$4,985.00	\$0.00	\$2,213.29	\$0.00	\$2,771.71
Total			\$1,290,283.66	\$175,438.84	\$405,314.42	\$44,733.83	\$840,235.41

Auxiliary Enterprises Revenue & Expenses

NOV 1718

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
Community Events						
6019 -Admin Outdoor Events	\$1,055.00	\$25,650.00	\$12,726.75	\$34,115.00	(\$11,671.75)	(\$8,465.00)
6014 -Dance Productions	\$18,540.05	\$26,000.00	\$4,601.16	\$21,335.00	\$13,938.89	\$4,665.00
6020 -Farm Progress Show	\$0.00	\$0.00	\$3,390.14	\$10,000.00	(\$3,390.14)	(\$10,000.00)
6030 -Misc Events	\$675.00	\$15,000.00	\$12.50	\$1,200.00	\$662.50	\$13,800.00
	<u>\$20,270.05</u>	<u>\$66,650.00</u>	<u>\$20,730.55</u>	<u>\$66,650.00</u>	<u>(\$460.50)</u>	<u>\$0.00</u>
Continuing & Professional Education						
6000 -Administration-CPED	\$12,768.39	\$70,000.00	\$43,357.50	\$111,072.00	(\$30,589.11)	(\$41,072.00)
6001 -CDL	\$131,425.00	\$185,500.00	\$74,666.66	\$159,803.00	\$56,758.34	\$25,697.00
6002 -Computer & Technology	\$2,263.50	\$5,300.00	\$3,771.23	\$16,923.00	(\$1,507.73)	(\$11,623.00)
6013 -Culinary Arts	\$7,680.00	\$12,500.00	\$5,058.57	\$9,453.00	\$2,621.43	\$3,047.00
6003 -Dance	\$22,346.75	\$48,000.00	\$14,767.67	\$41,589.00	\$7,579.08	\$6,411.00
6004 -Hobby & Leisure	\$12,863.30	\$38,150.00	\$19,730.98	\$68,023.00	(\$6,867.68)	(\$29,873.00)
6027 -Manufacturing Camp	\$15,000.00	\$15,000.00	\$12,155.42	\$15,000.00	\$2,844.58	\$0.00
6007 -Safety-Industrial	\$55,827.56	\$159,000.00	\$44,313.73	\$136,351.00	\$11,513.83	\$22,649.00
6008 -Shilling Rentals	\$10,890.00	\$31,800.00	\$3,949.44	\$20,336.00	\$6,940.56	\$11,464.00
	<u>\$271,064.50</u>	<u>\$565,250.00</u>	<u>\$221,771.20</u>	<u>\$578,550.00</u>	<u>\$49,293.30</u>	<u>(\$13,300.00)</u>
Culinary						
8907 -Bistro 537	\$24,662.16	\$73,000.00	\$24,712.51	\$73,000.00	(\$50.35)	\$0.00
8970 -Cafe	\$134,788.78	\$220,738.00	\$149,073.07	\$220,738.00	(\$14,284.29)	\$0.00
8908 -Coffee House	\$13,973.53	\$36,100.00	\$13,603.06	\$36,100.00	\$370.47	\$0.00
8915 -Misc Culinary Events	\$1,020.00	\$3,000.00	\$376.50	\$3,000.00	\$643.50	\$0.00
	<u>\$174,444.47</u>	<u>\$332,838.00</u>	<u>\$187,765.14</u>	<u>\$332,838.00</u>	<u>(\$13,320.67)</u>	<u>\$0.00</u>
Fitness Center						
0000 -Fitness Center	\$50,899.00	\$84,629.00	\$25,807.26	\$84,629.00	\$25,091.74	\$0.00
	<u>\$50,899.00</u>	<u>\$84,629.00</u>	<u>\$25,807.26</u>	<u>\$84,629.00</u>	<u>\$25,091.74</u>	<u>\$0.00</u>
Horticulture						
4503 -Garden Center	\$100.00	\$21,480.00	\$1,658.53	\$21,480.00	(\$1,558.53)	\$0.00
9099 -Produce Market	\$2,652.75	\$5,500.00	\$1,267.00	\$5,500.00	\$1,385.75	\$0.00
	<u>\$2,752.75</u>	<u>\$26,980.00</u>	<u>\$2,925.53</u>	<u>\$26,980.00</u>	<u>(\$172.78)</u>	<u>\$0.00</u>
Traffic Safety School						
6009 -Traffic Safety	\$11,925.95	\$29,450.00	\$10,467.90	\$29,450.00	\$1,458.05	\$0.00
	<u>\$11,925.95</u>	<u>\$29,450.00</u>	<u>\$10,467.90</u>	<u>\$29,450.00</u>	<u>\$1,458.05</u>	<u>\$0.00</u>

Revenue & Expenses

NOV 1718



	<u>NOV Actual</u>	<u>YTD Actual</u>	<u>Budget</u>
Revenue			
Basic Law Enforce Acad	\$0.00	\$0.00	\$684,000.00
Misc Law Enforce Trng	\$0.00	\$0.00	\$20,277.00
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$704,277.00</u>
Expenses			
Law Enforce Trng Ctr			
Administrative Staff Sal	\$15,384.62	\$40,461.55	\$139,892.00
Professional/Tech Salary	\$4,179.10	\$4,179.10	\$54,328.00
SURS-RetireeHealthContri	\$97.82	\$223.19	\$1,270.00
Group Medical Ins	\$1,415.34	\$1,415.34	\$16,292.00
Group Dental Ins	\$39.30	\$39.30	\$471.00
Group Life Ins	\$18.47	\$18.47	\$486.00
Group LTD Ins	\$11.32	\$11.32	\$793.00
Medicare	\$0.00	\$0.00	\$3,226.00
Legal Services-Admin	\$0.00	\$2,706.25	\$2,500.00
Office Supplies	\$627.63	\$1,141.01	\$3,500.00
Instructional Supplies	\$0.00	\$861.01	\$0.00
Vehicle Expense	\$0.00	\$58.00	\$0.00
Materials	\$338.90	\$3,166.69	\$0.00
Non Consumable Supplies	\$419.88	\$7,762.97	\$9,500.00
Meeting Expense	\$0.00	\$27.75	\$500.00
Equipment Rental	\$30.00	\$30.00	\$1,512.00
Equipment-Office	\$0.00	\$2,513.56	\$0.00
Equipment-Instructional	\$32,866.20	\$32,866.20	\$68,428.00
Equipment-Service	\$17,247.59	\$107,792.53	\$119,486.00
Expense-Other	\$1,060.00	\$1,060.00	\$0.00
Basic Corrections Trng			
P/T Faculty Salary	\$480.00	\$1,730.00	\$3,000.00
Meals	\$26.76	\$19,413.16	\$15,500.00
Instructional Supplies	\$1,553.05	\$16,379.56	\$15,000.00
Printing	\$0.00	\$1,530.90	\$0.00
Law Enforce Trng Ctr O&M			
Custodial, Maint-Temp	\$250.00	\$1,210.00	\$0.00
Medicare	\$0.00	\$0.00	\$380.00
FICA-Social Security	\$0.00	\$0.00	\$1,630.00
Equip Repair/Maint Agree	\$120.00	\$120.00	\$600.00
Custodial Services	\$3,874.53	\$3,874.53	\$20,000.00
Pest Control	\$600.00	\$1,856.00	\$2,550.00
Maintenance Supplies	\$2,994.39	\$10,303.44	\$23,907.24
Materials	\$1,385.26	\$1,385.26	\$0.00
Electricity and Nat Gas	\$1,330.29	\$1,330.29	\$18,000.00
Water, Sewage	\$1,460.72	\$1,460.72	\$8,000.00
Refuse Disposal	\$311.87	\$311.87	\$1,720.00
Equipment-Service	\$29,910.15	\$35,410.15	\$0.00
	<u>\$118,033.19</u>	<u>\$302,650.12</u>	<u>\$532,471.24</u>
	\$118,033.19	\$302,650.12	(\$171,805.76)

Bills for Ratification



November 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
ASCAP S&C Licensing					
Publications & Dues	General Expenses	\$614.80	\$614.80		
AT&T					
Telephone	Utilities	\$653.74		\$653.74	
Telephone	Utilities	\$411.80		\$411.80	
Telephone	Utilities	\$759.15		\$759.15	
Telephone	Utilities	\$698.70		\$698.70	
Telephone	Fairview Plaza O&M	\$156.51		\$156.51	
Telephone	Utilities	\$184.39		\$184.39	
Telephone	Fairview Plaza O&M	\$182.66		\$182.66	
Telephone	Utilities	\$653.16		\$653.16	
Advanced Disposal Services					
Refuse Disposal	Law Enforce Trng Ctr O&M	\$171.96			\$171.96
Refuse Disposal	Law Enforce Trng Ctr O&M	\$139.91			\$139.91
Refuse Disposal	Utilities	\$1,477.43		\$1,477.43	
African American Cultural Inc					
Contractual-Other	YouthLeadershipInstitute	\$150.00			\$150.00
Airgas-Mid America					
Instructional Supplies	Welding-Technical Occ	\$71.10	\$71.10		
Instructional Supplies	Collision Repair Tech	\$37.18	\$37.18		
Airweld Industrial Gases					
Instructional Supplies	Welding-Technical Occ	\$75.00	\$75.00		
Instructional Supplies	Welding-Technical Occ	\$251.41	\$251.41		
Altevogt, Heidi Marie					
Student Tuition Rec		\$160.00	\$160.00		
AmerenIP					
Electricity and Nat Gas	Utilities	\$77.45		\$77.45	
Electricity and Nat Gas	Workforce Development Ct	\$2,338.64		\$2,338.64	
Electricity and Nat Gas	Sequestration Bldg O&M	\$391.54		\$391.54	
Electricity and Nat Gas	Fairview Plaza O&M	\$128.98		\$128.98	
Telephone	Utilities	\$68.67		\$68.67	
Electricity and Nat Gas	Utilities	\$226.07		\$226.07	
Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$765.59			\$765.59
Electricity and Nat Gas	Workforce Development Ct	\$43.59		\$43.59	
Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$564.70			\$564.70
Electricity and Nat Gas	Workforce Development Ct	\$27.41		\$27.41	
Electricity and Nat Gas	Clinton Center O&M	\$54.24		\$54.24	
Electricity and Nat Gas	Clinton Center O&M	\$303.56		\$303.56	
Electricity and Nat Gas	Utilities	\$177.94		\$177.94	
Electricity and Nat Gas	Fairview Plaza O&M	\$88.53		\$88.53	
Electricity and Nat Gas	Utilities	\$1,205.05		\$1,205.05	
Electricity and Nat Gas	Utilities	\$5,832.42		\$5,832.42	
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$93.14		\$93.14	
Electricity and Nat Gas	Fairview Plaza O&M	\$176.69		\$176.69	
American Association of Physics					
Publications & Dues	Phys Sci/Physic-Baccal	\$211.00	\$211.00		
American Chemical Society					
Publications & Dues	Chemistry-Baccalaureate	\$171.00	\$171.00		
Aramark - AUS St Louis MC					
Uniforms	Maintenance	\$44.00		\$44.00	
Uniforms	Maintenance	\$44.00		\$44.00	
Uniforms	Maintenance	\$44.00		\$44.00	
Uniforms	Maintenance	\$44.00		\$44.00	
Uniforms	Maintenance	\$44.00		\$44.00	
Uniforms	Maintenance	\$44.00		\$44.00	
Area Disposal Service Inc					
Refuse Disposal	Clinton Center O&M	\$67.56		\$67.56	
Axon Enterprises Inc					
Instructional Supplies	Basic Corrections Trng	\$1,108.05			\$1,108.05
B & A Screenprinting					
Materials	Presidents Office	\$241.40	\$241.40		
BLDD Architects Inc					
Equipment-Office	Renovations / Remodeling	\$227.50			\$227.50
Building Improvements	Renovations / Remodeling	\$7,590.00			\$7,590.00
Baker, Lea Rae					
Stipends	Grant-SupportServices	\$375.00			\$375.00
Beals, Travis Steven					
Stipends	Grant-SupportServices	\$375.00			\$375.00
Beck's Studio					
Maintenance Supplies	Maintenance	\$4.80		\$4.80	
Belur, Revathi					
Student Tuition Rec		\$70.00	\$70.00		
Bob Brady Dodge					

Bills for Ratification



November 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Bob Brady Dodge					
Equipment-Service	Law Enforce Trng Ctr O&M	\$29,910.15			\$29,910.15
Bradford, Christopher Jalynn					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stipends	Grant-SupportServices	\$665.00			\$665.00
Bragg, Kendra Raynesha					
Materials	GED-AB & ASE	\$30.00	\$30.00		
Brice, Robert L					
Travel-In State	Grant-Administration	\$70.62			\$70.62
Brooks, Jacob Andrew					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stipends	Grant-SupportServices	\$675.00			\$675.00
Brown's Truck Accessories					
Equipment-Service	Law Enforce Trng Ctr	\$3,446.00			\$3,446.00
Brown, Dennis W					
Student Tuition Rec		\$404.25	\$404.25		
Brown, Maryssa Kristina					
Student Tuition Rec		\$87.40	\$87.40		
Brush College LLC					
Credit Card Clearing		\$45.79	\$45.79		
Bushue Human Resources Inc					
Contractual-Other	Human Resources	\$30.00	\$30.00		
CCBO					
Publications & Dues	Vice Pres Fin & Admin	\$450.00	\$450.00		
CDS Office Technologies					
Printing	Copiers	\$1,241.30	\$1,241.30		
Equipment Rental	Law Enforce Trng Ctr	\$30.00			\$30.00
Printing	Copiers	\$1,275.12	\$1,275.12		
CDWG Government Inc					
Equipment-Office	Renovations / Remodeling	\$724.92			\$724.92
Equipment-Instructional	Law Enforce Trng Ctr	\$1,595.40			\$1,595.40
Materials	Law Enforce Trng Ctr	\$41.82			\$41.82
Equipment-Instructional	Renovations / Remodeling	\$2,577.91			\$2,577.91
Equipment-Instructional	Law Enforce Trng Ctr	\$2,842.80			\$2,842.80
Equipment-Instructional	Renovations / Remodeling	\$473.80			\$473.80
Equipment-Instructional	Law Enforce Trng Ctr	\$28,428.00			\$28,428.00
Equipment-Instructional	Renovations / Remodeling	\$367.04			\$367.04
Materials	Academic Lab Support	\$95.04	\$95.04		
Equipment-Instructional	Renovations / Remodeling	\$315.75		\$315.75	
Equipment-Instructional	Instruction	(\$418.85)			(\$418.85)
Equipment-Instructional	Instruction	\$492.76			\$492.76
Carolina Biological Supply Co					
Instructional Supplies	Biology-Baccalaureate	\$1,137.54	\$1,137.54		
City of Clinton					
Water,Sewage	Clinton Center O&M	\$21.44		\$21.44	
City of Decatur					
Accrued Sales Tax		\$48.10			\$48.10
Accrued Sales Tax		\$82.16			\$82.16
Accrued Sales Tax		\$512.45			\$512.45
City of Decatur IL					
Water,Sewage	Fairview Plaza O&M	\$49.34		\$49.34	
Water,Sewage	Utilities	\$36.00		\$36.00	
Publications & Dues	General Expenses	\$115.00	\$115.00		
Water,Sewage	Utilities	\$353.99		\$353.99	
Water,Sewage	Utilities	\$1,830.00		\$1,830.00	
Water,Sewage	Utilities	\$202.40		\$202.40	
Water,Sewage	Utilities	\$261.15		\$261.15	
Water,Sewage	Utilities	\$599.67		\$599.67	
Water,Sewage	Fairview Plaza O&M	\$66.24		\$66.24	
Water,Sewage	Macon Co Soil & Water Bd	\$151.79		\$151.79	
Water,Sewage	Sequestration Bldg O&M	\$156.89		\$156.89	
Water,Sewage	Law Enforce Trng Ctr O&M	\$1,206.77			\$1,206.77
Water,Sewage	Law Enforce Trng Ctr O&M	\$253.95			\$253.95
Water,Sewage	Fairview Plaza O&M	\$60.64		\$60.64	
Clay, Joyce A					
Registration Fees	AAS Nursing -Health Occ	\$75.00	\$75.00		
Travel-In State	AAS Nursing -Health Occ	\$196.59	\$196.59		
Clinton RCC LLC					
Facility Rental	Clinton Center O&M	\$6,523.55		\$6,523.55	
Coady, Kaitlyn					
Student Tuition Rec		\$624.10	\$624.10		
Student Tuition Rec		\$115.90	\$115.90		
College Source Inc					

Bills for Ratification



November 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
College Source Inc					
Publications & Dues	Advising and Records	\$2,373.00	\$2,373.00		
Comcast					
Telephone	Fairview Plaza O&M	\$154.35		\$154.35	
Contractual-Other	Liab Protection & Settle	\$53.91			\$53.91
Consociate Group					
Group Insurance		\$25,781.78	\$25,781.78		
Health Insurance		\$173,092.58	\$173,092.58		
Contractual-Other	Human Resources	\$236.25	\$236.25		
Constellation NewEnergy Gas					
Electricity and Nat Gas	Utilities	\$809.86		\$809.86	
Electricity and Nat Gas	Workforce Development Ct	\$28.33		\$28.33	
Crews, Denise,, Dr					
Telephone	VP Academic Services	\$60.00	\$60.00		
Travel-In State	VP Academic Services	\$49.86	\$49.86		
Cromwell Radio Group Inc					
Advertising	Marketing	\$563.00	\$563.00		
Crowhurst, Megan L					
Travel-In State	Grant-Administration	\$41.52			\$41.52
Curry, Jeremiah Lee					
Student Tuition Rec		\$175.00	\$175.00		
Curry, Jeremy Joshua					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stipends	Grant-SupportServices	\$675.00			\$675.00
DeBose Consulting					
Contractual-Other	Credit	\$1,920.00			\$1,920.00
Contractual-Other	Credit	\$2,560.00			\$2,560.00
Contractual-Other	NonCredit	\$400.00			\$400.00
Decatur Memorial Hospital					
Contractual-Other	Credit	\$55.00			\$55.00
Contractual-Other	Credit	\$1,155.00			\$1,155.00
Contractual-Other	Credit	\$55.00			\$55.00
Testing	Grant-SupportServices	\$460.00			\$460.00
Decatur P B & P A Unit 39					
Donations/Gifts	Club Expenses	\$600.00			\$600.00
Doggone Disabilities					
Revenue-Misc/OtherSource		\$546.20	\$546.20		
Doss, Anejhia D					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stipends	Grant-SupportServices	\$675.00			\$675.00
Dunker Electric					
Maintenance Supplies	Maintenance	\$10.53		\$10.53	
Maintenance Supplies	Maintenance	\$50.51		\$50.51	
Maintenance Supplies	Maintenance	\$139.50		\$139.50	
Maintenance Supplies	Maintenance	\$144.06		\$144.06	
Maintenance Supplies	Maintenance	\$323.64		\$323.64	
Maintenance Supplies	Maintenance	\$113.68		\$113.68	
Maintenance Supplies	Maintenance	\$270.06		\$270.06	
Building Improvements	Renovations / Remodeling	\$543.88			\$543.88
Maintenance Supplies	Maintenance	\$35.25		\$35.25	
Dynagraphics Inc					
Materials	Board of Trustees	\$34.11	\$34.11		
Office Supplies	Law Enforce Trng Ctr	\$318.01			\$318.01
Printing	Fin Aid & Vet Affairs	\$34.11	\$34.11		
Printing	Fin Aid & Vet Affairs	\$34.11	\$34.11		
Printing	Culinary Arts	\$35.11	\$35.11		
Contractual-Other	Outdoor Exposition SpcEv	\$815.12			\$815.12
ECSI					
Equip Repair/Maint Agree	Sequestration Bldg O&M	\$1,709.00		\$1,709.00	
Elan Corporate Payment					
Credit Card Pmt Clearing		\$28,618.44	\$28,618.44		
Ellis, Christopher A					
Student Tuition Rec		\$13.00	\$13.00		
Elsevier Inc					
Fees Pass Thru Nursing		\$1,320.00	\$1,320.00		
Fees Pass Thru Nursing		\$192.00	\$192.00		
Embroidered Expressions LLC					
Contractual-Other	Club Expenses	\$2,560.00			\$2,560.00
Materials	Club Expenses	\$995.00			\$995.00
Enterprise					
Travel-Out of State	Club Expenses	\$70.09			\$70.09
Travel-In State	Vice Pres Fin & Admin	\$137.34	\$137.34		
Travel-In State	Club Expenses	\$154.57			\$154.57

Bills for Ratification



November 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Enterprise					
Travel-In State	Dean-Math Science Busine	\$171.00	\$171.00		
Travel-Out of State	VP Academic Services	\$225.99	\$225.99		
Travel-Out of State	Club Expenses	\$312.32			\$312.32
Other Rec-Employees		\$390.29	\$390.29		
Evergreen FS-Stephens #24					
Vehicle Expense	Credit	\$199.36			\$199.36
Vehicle Expense	Credit	\$316.94			\$316.94
Vehicle Expense	Credit	\$406.41			\$406.41
Vehicle Expense	Credit	\$439.64			\$439.64
Vehicle Expense	Credit	\$227.31			\$227.31
Vehicle Expense	Credit	\$282.81			\$282.81
Vehicle Expense	Credit	\$359.19			\$359.19
Vehicle Expense	Credit	\$404.38			\$404.38
Vehicle Expense	College Vehicle	\$1,382.94		\$1,382.94	
Fairview Park Plaza LLC					
Facility Rental	Fairview Plaza O&M	\$4,615.92		\$4,615.92	
Firm Systems					
Fees Pass Thru Backgrnd		\$1,190.00	\$1,190.00		
First Presbyterian Church					
Donations/Gifts	Club Expenses	\$175.00			\$175.00
FirstEnergy Solutions					
Electricity and Nat Gas	Utilities	\$24.07		\$24.07	
Electricity and Nat Gas	Utilities	\$32.97		\$32.97	
Electricity and Nat Gas	Utilities	\$276.17		\$276.17	
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$190.33		\$190.33	
Electricity and Nat Gas	Sequestration Bldg O&M	\$366.05		\$366.05	
Electricity and Nat Gas	Utilities	\$16,213.55		\$16,213.55	
Franczek Radelet					
Legal Services-Admin	Law Enforce Trng Ctr	\$796.00			\$796.00
Franklin Travel					
Other Current Obligation		\$8,745.00			\$8,745.00
Frontier					
Telephone	Clinton Center O&M	\$141.45		\$141.45	
Garrett, Janean A					
Travel-In State Mileage	Admission & Recruitment	\$92.02	\$92.02		
Gonzalez, Rosario					
Student Tuition Rec		\$30.00	\$30.00		
Greg Hahn Heating and Air					
Equip Repair/Maint Agree	Cafe	\$120.00			\$120.00
Grey, Thomas					
Contractual-Other	Instruction-Other	\$3,820.00			\$3,820.00
Contractual-Other	Credit	\$2,606.56			\$2,606.56
Grimm, Susan					
Travel-In State Mileage	Radiology Tech-Hlth Occ	\$192.60	\$192.60		
HSHS Medical Group Inc					
Contractual-Other	Human Resources	\$3,085.06	\$3,085.06		
Hagen, Joshua Brodie					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stipends	Grant-SupportServices	\$675.00			\$675.00
Hanover Insurance Group Co					
General Insurance	Liab Protection & Settle	\$1,053.70			\$1,053.70
General Insurance	Liab Protection & Settle	\$1,781.20			\$1,781.20
General Insurance	Liab Protection & Settle	\$1,772.37			\$1,772.37
General Insurance	Liab Protection & Settle	\$9,036.74			\$9,036.74
Harold O'Shea Builders					
Building Improvements	Renovations / Remodeling	\$698,253.79			\$698,253.79
Harris, Antonio Lamont					
Stipends	Grant-SupportServices	\$720.00			\$720.00
Stipends	Grant-SupportServices	\$655.00			\$655.00
Heartland Bank & Trust					
Bond Issuance Costs	Bond & Interest	\$500.00			\$500.00
Defeasance Bonds Payable	Bond & Interest	\$775,000.00			\$775,000.00
Interest Expense	Bond & Interest	\$24,168.75			\$24,168.75
Bond Issuance Costs	Bond & Interest	\$500.00			\$500.00
Defeasance Bonds Payable	Bond & Interest	\$790,000.00			\$790,000.00
Interest Expense	Bond & Interest	\$44,600.00			\$44,600.00
Bond Issuance Costs	Bond & Interest	\$500.00			\$500.00
Defeasance Bonds Payable	Bond & Interest	\$385,000.00			\$385,000.00
Interest Expense	Bond & Interest	\$21,892.50			\$21,892.50
Henry, Jamie Lynn					
Student Tuition Rec		\$791.00	\$791.00		
Hoelting & Co					

Bills for Ratification



November 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Hoelting & Co					
Food Supply Costs	Cafe	\$33.68			\$33.68
Food Supply Costs	Cafe	\$92.85			\$92.85
Food Supply Costs	Cafe	\$137.83			\$137.83
Food Supply Costs	Cafe	\$283.15			\$283.15
Hogan Grain & Equipment Inc					
Equipment-Service	Law Enforce Trng Ctr	\$9,200.00			\$9,200.00
Human Factor Research Group					
Instructional Supplies	Basic Corrections Trng	\$445.00			\$445.00
Humane Society of Decatur and					
Revenue-Misc/OtherSource		\$546.20	\$546.20		
ICCB					
Accrued Expenses		\$1,401.24			\$1,401.24
ICCCA					
Other Current Obligation		\$3,519.75			\$3,519.75
Other Current Obligation		\$225.00			\$225.00
Other Current Obligation		\$5,621.77			\$5,621.77
ICCCSSO					
Registration Fees	VP Student Success	\$25.00	\$25.00		
IHLS-OCLC					
Reference Materials	LRC	\$5.25	\$5.25		
ILASFAA					
Registration Fees	Fin Aid & Vet Affairs	\$60.00	\$60.00		
Registration Fees	Fin Aid & Vet Affairs	\$60.00	\$60.00		
Illinois Broadcasters Assoc					
Registration Fees	Club Expenses	\$125.00			\$125.00
Illinois Century Network					
Internet	Telecommunications	\$1,215.00		\$1,215.00	
Illinois Dept of EmPLY Security					
Unemployment Insurance	Liab Protection & Settle	\$29,503.00			\$29,503.00
Illinois Federation of Teachers					
Union Dues-RFT		\$2,273.54	\$2,273.54		
Inceptia					
Contractual-Other	Fin Aid & Vet Affairs	\$19.80	\$19.80		
Jan Master Cleaning Services Inc					
Custodial Services	Law Enforce Trng Ctr O&M	\$506.22			\$506.22
Custodial Services	Clinton Center O&M	\$290.00		\$290.00	
Custodial Services	Custodial	\$30,640.50		\$30,640.50	
Custodial Services	Liab Protection & Settle	\$3,404.50			\$3,404.50
Custodial Services	Law Enforce Trng Ctr O&M	\$3,368.31			\$3,368.31
Jason's Lawn Care					
Grounds Maintenance	Clinton Center O&M	\$240.00		\$240.00	
Jenzabar Inc					
Admin Computer-Maint	Administrative Info Syst	\$9,411.00	\$9,411.00		
Johnson, Mercedes Emerl					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stipends	Grant-SupportServices	\$675.00			\$675.00
Johnston, Lauren Rose					
Student Tuition Rec		\$102.00	\$102.00		
KONE Inc					
Equip Repair/Maint Agree	Maintenance	\$352.37		\$352.37	
King-Lar Company					
Vehicle Expense	Collision Repair Tech	\$61.00	\$61.00		
Kiplingers Financial Personal Fi					
Publications & Dues	Human Resources	\$38.00	\$38.00		
Lamar Companies					
Advertising	Marketing	\$416.50	\$416.50		
Lee Enterprises Inc					
Publications & Dues	LRC	\$502.85	\$502.85		
Advertising	Human Resources	\$522.00	\$522.00		
Locke, Donald Lee					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stipends	Grant-SupportServices	\$600.00			\$600.00
MANCOMM					
Instructional Supplies	Credit	\$70.25			\$70.25
Instructional Supplies	Credit	\$146.49			\$146.49
Instructional Supplies	Credit	\$188.79			\$188.79
MBM Fundraising					
Contractual-Other	Club Expenses	\$2,028.00			\$2,028.00
MR Systems Wirless					
Internet	Clinton Center O&M	\$57.00		\$57.00	
Macon Resources Inc					
Laundry/Linen Supplies	Allied Health	\$81.83	\$81.83		

Bills for Ratification



November 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Manalisay, Lisa M					
Travel-In State	Grant-Administration	\$99.52			\$99.52
Manion, Jessica M					
Student Tuition Rec		\$40.00	\$40.00		
Marquis Beverage Service					
Instructional Supplies	Coffee House	\$874.70			\$874.70
May Cocagne & King PC					
Audit Services	Audit	\$9,600.00			\$9,600.00
Mazzotti Services					
Instructional Supplies	Diesel Med/Hvy Trk Tech	\$200.00	\$200.00		
Instructional Supplies	Automotive-Tech Occ	\$242.00	\$242.00		
Expense-Other	Law Enforce Trng Ctr	\$1,060.00			\$1,060.00
McCullough, Haley Jennifer Ann					
Student Tuition Rec		\$412.00	\$412.00		
McMahon, Vicki M					
Publications & Dues	AAS Nursing -Health Occ	\$38.50	\$38.50		
Publications & Dues	AAS Nursing -Health Occ	\$93.00	\$93.00		
Publications & Dues	AAS Nursing -Health Occ	\$282.00	\$282.00		
Melton, Julie Lynn					
Telephone	Foundation & Development	\$60.00	\$60.00		
Menard Inc					
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$43.08			\$43.08
Receiveable-BrushColl LLC		\$74.40	\$74.40		
Instructional Supplies	Instruction-Other	\$154.46			\$154.46
Maintenance Supplies	Maintenance	\$8.68		\$8.68	
Mercer Cutlery					
Fees Pass Thru Culinary		\$524.62	\$524.62		
Fees Pass Thru Culinary		\$3,075.33	\$3,075.33		
Mid-America Advertising					
Advertising	Marketing	\$250.00	\$250.00		
Advertising	Marketing	\$250.00	\$250.00		
Midwest Electronic Systems Inc					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$60.00			\$60.00
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$60.00			\$60.00
Midwest Fiber Inc of Decatur					
Refuse Disposal	Utilities	\$90.00		\$90.00	
National Center for Victims of C					
Revenue-Misc/OtherSource		\$535.00	\$535.00		
National League for Nursing					
Publications & Dues	AAS Nursing -Health Occ	\$1,177.00	\$1,177.00		
National Safety Council					
Instructional Supplies	NonCredit	\$599.00			\$599.00
Instructional Supplies	NonCredit	\$699.00			\$699.00
Instructional Supplies	NonCredit	\$705.81			\$705.81
Instructional Supplies	NonCredit	\$705.89			\$705.89
Neuhoff Media Decatur					
Advertising	Marketing	\$330.00	\$330.00		
Niemann Foods					
Instructional Supplies	Culinary Arts	\$24.90	\$24.90		
Instructional Supplies	Culinary Arts	\$38.45	\$38.45		
Instructional Supplies	Culinary Arts	\$42.16	\$42.16		
Food Supply Costs	Cafe	\$69.98			\$69.98
Instructional Supplies	Culinary Arts	\$5.34	\$5.34		
Instructional Supplies	Culinary Arts	\$21.96	\$21.96		
Food Supply Costs	Cafe	\$24.84			\$24.84
Northeast Community Fund					
Donations/Gifts	Club Expenses	\$393.00			\$393.00
Oliver, Brooke D					
Travel-In State Mileage	Surgical Tech-Health Occ	\$462.24	\$462.24		
Oliver, John					
Travel-In State	Career Services	\$50.94	\$50.94		
Orv Graham Radio Advertising					
Advertising	Marketing	\$160.00	\$160.00		
Advertising	Marketing	\$160.00	\$160.00		
Parchment					
Transcripts	Advising and Records	\$5,604.00	\$5,604.00		
Per Mar Security & Research					
Security	Liab Protection & Settle	\$3,512.30			\$3,512.30
Security	Security	\$146.35		\$146.35	
Security	Liab Protection & Settle	\$4,172.01			\$4,172.01
Security	Security	\$173.84		\$173.84	
Security	Liab Protection & Settle	\$198.72			\$198.72
Security	Security	\$8.28		\$8.28	

Bills for Ratification

November 2017



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Per Mar Security & Research						
	Security	Liab Protection & Settle	\$3,471.59			\$3,471.59
	Security	Security	\$144.65		\$144.65	
	Security	Liab Protection & Settle	\$3,500.50			\$3,500.50
	Security	Security	\$145.90		\$145.90	
	Security	Liab Protection & Settle	\$3,516.45			\$3,516.45
	Security	Security	\$146.34		\$146.34	
Pocket Nurse						
	Instructional Supplies	AAS Nursing -Health Occ	\$126.95	\$126.95		
	Instructional Supplies	AAS Nursing -Health Occ	\$75.47	\$75.47		
Polley, Braden John						
	Event Expense	Club Expenses	\$100.00			\$100.00
Presido/Netech						
	Equipment-Service	Law Enforce Trng Ctr	\$635.77			\$635.77
	Equipment-Service	Law Enforce Trng Ctr	\$957.10			\$957.10
	Equipment-Service	Law Enforce Trng Ctr	\$3,008.72			\$3,008.72
	Equipment-Service	Renovations / Remodeling	\$57,210.52			\$57,210.52
Pride Cleaners						
	Contractual-Other	Culinary Arts	\$21.93	\$21.93		
	Contractual-Other	Culinary Arts	\$21.93	\$21.93		
	Contractual-Other	Bistro 537	\$36.12			\$36.12
	Contractual-Other	Bistro 537	\$42.57			\$42.57
	Contractual-Other	Bistro 537	\$54.18			\$54.18
	Contractual-Other	Bistro 537	\$85.14			\$85.14
	Contractual-Other	Cafe	\$14.19			\$14.19
	Contractual-Other	Cafe	\$21.00			\$21.00
	Contractual-Other	Cafe	\$25.20			\$25.20
	Contractual-Other	Culinary Arts	\$28.38	\$28.38		
	Contractual-Other	Cafe	\$29.40			\$29.40
	Contractual-Other	Cafe	\$75.00			\$75.00
	Contractual-Other	Bistro 537	\$134.16			\$134.16
RCC Bookstore						
	NonTaxBooks-Scholarships		\$28.81	\$28.81		
	NonTaxBooks-Scholarships		\$80.90	\$80.90		
	NonTaxBooks -Workforce		\$99.25	\$99.25		
	Pell Taxable Books		\$290.66	\$290.66		
	NonTaxBooks-Scholarships		\$576.78	\$576.78		
	Books-Loans		\$1,237.20	\$1,237.20		
	Pell Taxable Books		\$464.69	\$464.69		
	Other Current Obligation		\$22.36			\$22.36
	Instructional Supplies	Credit	\$95.52			\$95.52
	Participant Supplies	Grant-Administration	\$149.50			\$149.50
RCC Foundation						
	Revenue-Misc/OtherSource		\$25.00	\$25.00		
	Revenue-Misc/OtherSource		\$600.00	\$600.00		
	Revenue-Misc/OtherSource		\$600.00	\$600.00		
	Credit Card Clearing		\$225.00	\$225.00		
	Richland Foundation		\$324.44	\$324.44		
Ray O'Herron Company Inc						
	Materials	Law Enforce Trng Ctr O&M	\$1,385.26			\$1,385.26
Raynor Doors & More						
	Equip Repair/Maint Agree	Maintenance	\$178.50		\$178.50	
Refreshment Services Pepsi						
	Food Supply Costs	Cafe	\$268.67			\$268.67
	Food Supply Costs	Cafe	\$297.28			\$297.28
	Food Supply Costs	Cafe	\$362.99			\$362.99
Reliance Standard						
	Federal COBRA Receivable		\$1,356.88	\$1,356.88		
	LTD Insurance		\$1,737.54	\$1,737.54		
	Life Insurance		\$2,835.66	\$2,835.66		
Resource One						
	RCC Foundation A/R		\$140.00	\$140.00		
Rexx Battery of Decatur Inc						
	Maintenance Supplies	Maintenance	\$47.90		\$47.90	
	Grounds Maintenance	Grounds	\$133.90		\$133.90	
Roberts, Megan Renee						
	Student Tuition Rec		\$447.00	\$447.00		
Robinson, Kristen Lynn						
	Travel-In State	Human Resources	\$82.93	\$82.93		
Rogers Supply Co						
	Instructional Supplies	Heating,Vent,AC-Tech Occ	\$1,400.63	\$1,400.63		
	Instructional Supplies	Heating,Vent,AC-Tech Occ	\$108.54	\$108.54		
Rogiers, Ryan S						

Bills for Ratification



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Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Rogiers, Ryan S					
Instructional Supplies	Culinary Arts	\$108.89	\$108.89		
Romer, Alexander Joseph					
Student Tuition Rec		\$335.00	\$335.00		
Ruffalo Noel-Levitz					
Contractual-Other	Instituti Effectiveness	\$2,803.50	\$2,803.50		
Rush Truck Leasing					
Install Pymt Lease/Purch	Grounds	\$2,204.68		\$2,204.68	
S J Smith Company Inc					
Instructional Supplies	Human Simulator	\$53.50	\$53.50		
Instructional Supplies	Welding-Technical Occ	\$101.44	\$101.44		
Contractual-Other	Club Expenses	\$10.20			\$10.20
Contractual-Other	Club Expenses	\$10.54			\$10.54
Instructional Supplies	Welding-Technical Occ	\$20.40	\$20.40		
Instructional Supplies	Welding-Technical Occ	\$21.08	\$21.08		
Instructional Supplies	Welding-Technical Occ	\$50.82	\$50.82		
Instructional Supplies	Human Simulator	\$55.44	\$55.44		
Instructional Supplies	Human Simulator	\$83.40	\$83.40		
Instructional Supplies	Human Simulator	\$86.18	\$86.18		
Instructional Supplies	Welding-Technical Occ	\$665.88	\$665.88		
SIU-C Nurse Aide Testing					
Fees Pass Thru Nursing		\$1,876.00	\$1,876.00		
STL Communications Inc					
Contractual-Other	Liab Protection & Settle	\$1,558.95			\$1,558.95
Contractual-Other	Liab Protection & Settle	\$1,558.95			\$1,558.95
Safety Shoe Distributors					
Instructional Supplies	Instruction-Other	\$1,163.95			\$1,163.95
Sam's Club Direct					
Inventory-CentralStores		\$52.84	\$52.84		
Maintenance Supplies	Club Expenses	\$32.94			\$32.94
Food Supply Costs	Law Enforce Trng Ctr	\$26.76			\$26.76
Non Consumable Supplies	Law Enforce Trng Ctr	\$419.88			\$419.88
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$1,579.23			\$1,579.23
Maintenance Supplies	Maintenance	\$39.98		\$39.98	
Samoores, Christine Marie					
Interpreter Salary	Academic Success	\$792.65	\$792.65		
Schoonover, Kelly C					
Travel-In State Mileage	Admission & Recruitment	\$109.14	\$109.14		
Travel-In State Mileage	Admission & Recruitment	\$110.21	\$110.21		
Travel-In State Mileage	Admission & Recruitment	\$118.77	\$118.77		
Schwalbe, Barry S					
Registration Fees	CPED Administration	\$320.46			\$320.46
Travel-In State Mileage	Credit	\$62.06			\$62.06
Scott Fisher Enterprises Inc					
Pest Control	Clinton Center O&M	\$119.00		\$119.00	
Pest Control	Law Enforce Trng Ctr O&M	\$300.00			\$300.00
Pest Control	Maintenance	\$850.00		\$850.00	
Secretary of State					
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Shippers Rental Inc					
Equipment Rental	Credit	\$1,750.00			\$1,750.00
Showcard Studio					
Advertising	Marketing	\$250.00	\$250.00		
Advertising	Culinary Events	\$375.00			\$375.00
SimplexGrinnell LP					
Equip Repair/Maint Agree	Maintenance	\$1,878.97		\$1,878.97	
Sinclair Digital					
Advertising	Marketing	\$1,300.00	\$1,300.00		
Smith, Tyler Eugene					
Student Tuition Rec		\$222.00	\$222.00		
Specialty Paint					
Instructional Supplies	Collision Repair Tech	\$31.05	\$31.05		
Instructional Supplies	Collision Repair Tech	\$88.62	\$88.62		
Instructional Supplies	Collision Repair Tech	\$256.72	\$256.72		
Spectrum Janitorial Supply					
Building Improvements	Renovations / Remodeling	\$812.00			\$812.00
Maintenance Supplies	Custodial	\$132.30		\$132.30	

Bills for Ratification



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Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Spectrum Janitorial Supply					
Maintenance Supplies	Custodial	\$265.65		\$265.65	
Maintenance Supplies	Law Enforce Trng Ctr O&M	(\$41.94)			(\$41.94)
Maintenance Supplies	Custodial	(\$10.10)		(\$10.10)	
Maintenance Supplies	Custodial	\$10.10		\$10.10	
Maintenance Supplies	Custodial	\$27.80		\$27.80	
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$44.40			\$44.40
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$119.00			\$119.00
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$122.56			\$122.56
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$214.24			\$214.24
Maintenance Supplies	Custodial	\$250.16		\$250.16	
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$266.20			\$266.20
Maintenance Supplies	Custodial	\$630.64		\$630.64	
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$754.18			\$754.18
Maintenance Supplies	Custodial	\$810.44		\$810.44	
Maintenance Supplies	Custodial	\$975.29		\$975.29	
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$1,472.67			\$1,472.67
Grounds Maintenance	Grounds	\$2,763.60		\$2,763.60	
Stand Up for Grace					
Revenue-Misc/OtherSource		\$627.00	\$627.00		
Donations/Gifts	Club Expenses	\$393.00			\$393.00
Star Silkscreen Design Inc					
Materials	Club Expenses	\$116.88			\$116.88
Materials	Fitness Center	\$116.87			\$116.87
State Universities Retirement					
SURS 8%		\$1,579.88	\$1,579.88		
SURS 1/2%		\$1,810.24	\$1,810.24		
SURS 8%		\$15,548.09	\$15,548.09		
SURS 1/2%		\$2,120.66	\$2,120.66		
SURS 8%		\$20,576.39	\$20,576.39		
SURS 8%		\$1,579.89	\$1,579.89		
SURS 1/2%		\$1,755.36	\$1,755.36		
SURS 8%		\$15,061.52	\$15,061.52		
SURS 1/2%		\$82.58	\$82.58		
SURS 8%		\$660.70	\$660.70		
Sunbelt					
Equipment Rental	Instruction-Other	\$407.94			\$407.94
Equipment Rental	Instruction-Other	\$513.01			\$513.01
Equipment Rental	Instruction-Other	\$588.29			\$588.29
Equipment Rental	Instruction-Other	\$593.29			\$593.29
Equipment Rental	Instruction-Other	\$407.94			\$407.94
Sutton, Dafabian Lamark					
Stipends	Grant-SupportServices	\$675.00			\$675.00
Stipends	Grant-SupportServices	\$675.00			\$675.00
Sysco Central Illinois Inc					
Materials	Cafe	\$42.68			\$42.68
Instructional Supplies	Bistro 537	\$133.64			\$133.64
Instructional Supplies	Bistro 537	\$312.99			\$312.99
Instructional Supplies	Bistro 537	\$668.02			\$668.02
Instructional Supplies	Coffee House	\$865.63			\$865.63
Materials	Cafe	\$915.24			\$915.24
Food Supply Costs	Cafe	\$2,032.24			\$2,032.24
Food Supply Costs	Cafe	\$3,012.98			\$3,012.98
Instructional Supplies	Coffee House	\$51.34			\$51.34
Instructional Supplies	Coffee House	\$66.96			\$66.96
Instructional Supplies	Coffee House	\$69.72			\$69.72
Materials	Cafe	\$135.68			\$135.68
Materials	Cafe	\$184.17			\$184.17
Instructional Supplies	Bistro 537	\$214.89			\$214.89
Materials	Cafe	\$498.19			\$498.19
Food Supply Costs	Cafe	\$719.62			\$719.62
Instructional Supplies	Bistro 537	\$978.36			\$978.36
Food Supply Costs	Cafe	\$1,504.79			\$1,504.79
Food Supply Costs	Cafe	\$1,568.05			\$1,568.05
Food Supply Costs	Cafe	\$2,458.29			\$2,458.29
Instructional Supplies	Culinary Arts	\$143.21	\$143.21		
Instructional Supplies	Culinary Arts	\$856.85	\$856.85		
Materials	Culinary Arts	\$238.94	\$238.94		
Instructional Supplies	Culinary Arts	\$624.44	\$624.44		
Materials	Culinary Arts	\$564.91	\$564.91		
Instructional Supplies	Culinary Arts	\$1,297.20	\$1,297.20		
Instructional Supplies	Culinary Arts	\$1,450.24	\$1,450.24		
Instructional Supplies	Culinary Arts	\$2,824.77	\$2,824.77		

Bills for Ratification



November 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
The Omni Group					
Contractual-Other	Human Resources	\$10.00	\$10.00		
Top Quality Roofing Company					
Equip Repair/Maint Agree	Maintenance	\$125.00		\$125.00	
U S Postmaster					
Contractual-Other	General Expenses	\$225.00	\$225.00		
USA Clean Inc					
Maintenance Supplies	Custodial	(\$3.64)		(\$3.64)	
Maintenance Supplies	Maintenance	\$22.55		\$22.55	
Maintenance Supplies	Custodial	\$44.83		\$44.83	
Equip Repair/Maint Agree	Custodial	\$87.56		\$87.56	
Maintenance Supplies	Custodial	\$24.20		\$24.20	
Maintenance Supplies	Custodial	\$152.79		\$152.79	
United Parcel Service					
Other Rec-Employees		\$11.49	\$11.49		
Postage	General Expenses	\$119.00	\$119.00		
Postage	Academic Lab Support	\$5.18	\$5.18		
Postage	Culinary Arts	\$3.68	\$3.68		
Postage	General Expenses	\$95.20	\$95.20		
Postage	Human Resources	\$7.32	\$7.32		
Postage	VP Academic Services	\$5.70	\$5.70		
United Way of Decatur/Macon					
United Way		\$373.94	\$373.94		
University of Illinois Payment C					
Publications & Dues	LRC	\$12,244.88	\$12,244.88		
Valdez, Cristobal O					
Telephone	Presidents Office	\$125.00	\$125.00		
Travel-In State	Presidents Office	\$9.11	\$9.11		
Travel-In State	Presidents Office	\$22.26	\$22.26		
Materials	Faculty/Staff Relations	\$28.66	\$28.66		
Verizon Wireless					
Telephone	Utilities	\$263.77		\$263.77	
Telephone	Utilities	\$243.21		\$243.21	
Warrensburg-Latham High					
Contractual-Other	College Fair	\$182.40			\$182.40
Watson, Shanekra Latrease					
Stipends	Grant-SupportServices	\$740.00			\$740.00
Stipends	Grant-SupportServices	\$675.00			\$675.00
Wenberg, Jerilyn K					
Student Tuition Rec		\$45.00	\$45.00		
Western Illinois University					
Instructional Supplies	Instruction	\$360.00			\$360.00
Wiese Inc					
Equip Repair/Maint Agree	Maintenance	\$243.84		\$243.84	
Equip Repair/Maint Agree	Maintenance	\$334.25		\$334.25	
Equip Repair/Maint Agree	Maintenance	\$344.80		\$344.80	
Equip Repair/Maint Agree	Maintenance	\$344.80		\$344.80	
Wilson, Tammy L					
Registration Fees	Grant-Administration	\$41.52			\$41.52
Workforce Investment Solutions					
Contractual-Other	Grant-SupportServices	\$845.43			\$845.43
Contractual-Other	Grant-SupportServices	\$2,440.85			\$2,440.85
World Point ECC Inc					
Instructional Supplies	NonCredit	\$440.07			\$440.07
Xerox Corp					
Printing	Copiers	\$43.38	\$43.38		
Install Pymt Lease/Purch	Copiers	\$822.14	\$822.14		
Printing	Copiers	\$337.26	\$337.26		
Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
Young, Tonyan L					
Travel-In State	Grant-Administration	\$55.64			\$55.64
Zientara-Kelly, Jerron A					
Student Tuition Rec		\$31.86	\$31.86		
weTRAIN					
Publications & Dues	NonCredit	\$75.00			\$75.00
		\$3,564,195.12	\$382,253.80	\$101,604.57	\$3,080,336.75

REPORT OF THE PRESIDENT

ITEMS FROM THE BOARD

EXECUTIVE SESSION

Executive Session- December 19, 2017

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.

ADJOURNMENT