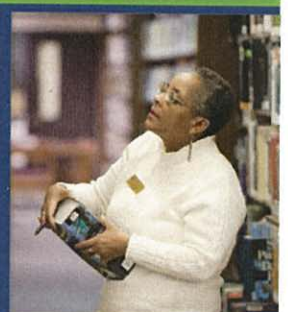


BOARD OF TRUSTEES

July 18, 2017

REGULAR MEETING 5:30 P.M. | RICHLAND COMMUNITY COLLEGE NSEC EXHIBIT HALL



Richland Community College Board of Trustees

CHAIRMAN

Tom Ritter

VICE CHAIRMAN

Dr. David Coopriider

SECRETARY

Bishop Wayne Dunning

Bruce Campbell

Dale Colee

Randy Prince

Jim Underwood

Leah Trimble - Student Trustee

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
BOARD OF TRUSTEES REGULAR MEETING**

**July 18, 2017
AGENDA
NSEC – Exhibit Hall**

The Vision: To be the premier source for education, workforce training, partnerships, and economic development.

College Mission: To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

- I. Convening of the Regular Meeting – 5:30 p.m.
 - A. Call to Order
 - B. Roll Call
- II. ***Minutes of the Regular Meeting on June 20, 2017***
- III. Appearance of Citizens and Introduction of Guests
- IV. Written Communications
 - College Activities Report
 - Personnel Update
- V. Special Reports
 - A. College Spotlight – STEM Activities – Jill Feinstein, Professor, Biology
 - B. Monitoring Report – Student Profile – Marcus Brown
 - C. Construction Report
 - D. Report of ICCTA
 - E. Report of Student Trustee

F. Report of Agreements/Contracts signed by President Valdez for the month of June 2017

G. Foundation Report

VI. Consent Agenda

A. ***Authorization in compliance with 5 Illinois compiled Statutes 120/2.06***

B. ***Tractor-Trailer Lease***

1. Enter into a three year Lease Extension for the CDL Program

C. ***Full Time Employment***

1. Robert Brice – Director, Skilled Trades

VII. New Business

A. ***Approval of Furniture Contract for the Carroll School of Innovative Learning and Student Success Center***

B. ***Approval of Bid for a Protection, Health, and Safety Project***

C. ***Approval of Municipal Lease for Electronic Sign and Technology Equipment***

D. ***Approval to Purchase Audiovisual Equipment for the Carroll Center of Innovative Learning***

E. ***Approval to Purchase Computing Equipment for the Carroll Center of Innovative Learning***

F. ***Approval of Tentative Agreement between Richland Community College and the Richland Adjunct Federation of Teachers, local 6218, IFT/AFT, AFL-CIO***

VIII. Board Policies, Proposals, and Changes

A. Section 2 – Business Services – First Reading

B. Section 5 – General Policies – 5.18 – Liquor Control – Delivery of Alcoholic Beverages – First Reading

IX. Financial Report

A. ***Treasurer's Report and Financial Statement***

B. ***Bills and Travel Expenditures for Ratification***

X. ***Review of Minutes of Previous Closed Session***

XI. Report of the President

XII. Items from the Board

XIII. Executive Session

XIV. Adjournment

Bold and Italics Denotes Action Items

JANUARY 2017

Reports
 Consent Agenda
 College Legal Contractual Agreements
 New Business
 Trustee Training

FEBRUARY 2017

Reports
 Consent Agenda
 New Business
 Recommendations for Tenure
 Recommendation for Approval of Fees
 Strategic Plan Priorities
 Monitoring Report: Community Partnership

MARCH 2017

Reports
 Consent Agenda
 New Business
 Recommendations for Faculty Promotions in Rank
 Recommendation to Grant Professor Emeritus Status
 Recommendation to Grant Staff Emeritus Status
 Recommendation for Professional Leave
 Recommendation for Approval of Tuition
 Monitoring Report: Staff Profile

APRIL 2017

Tenure and Promotion Recognition Dinner
 Student Government Election Results
 Report from Board Secretary regarding Election of Student Trustee
 Seating of New Student Trustee
 Reports

MAY 2017

Reorganization of Board of Trustees
 Reports
 Consent Agenda
 New Business
 Tentative Budget
 Other
 RCC Commencement
 ICCTA Lobby Day
 Monitoring Report: Budget

JUNE 2017

Public Hearing for Budget
 Reports
 Strategic Plan Quarterly Report
 Consent Agenda
 New Business
 Resolution Adopting Budget
 Compliance with Prevailing Wage Act
 State Capital Funding Request
 Resolution Transferring Earnings
 Review of Minutes of Previous Executive Sessions
 Monitoring Report: Planning and IE

JULY 2017

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2017

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2017

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2017

Reports

Consent Agenda

Distribution of audit
Reports – RCC &
Brush College, LLC

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2017

Reports

Audit Presentation

Consent Agenda

**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2017

Reports

Consent Agenda

Old Business

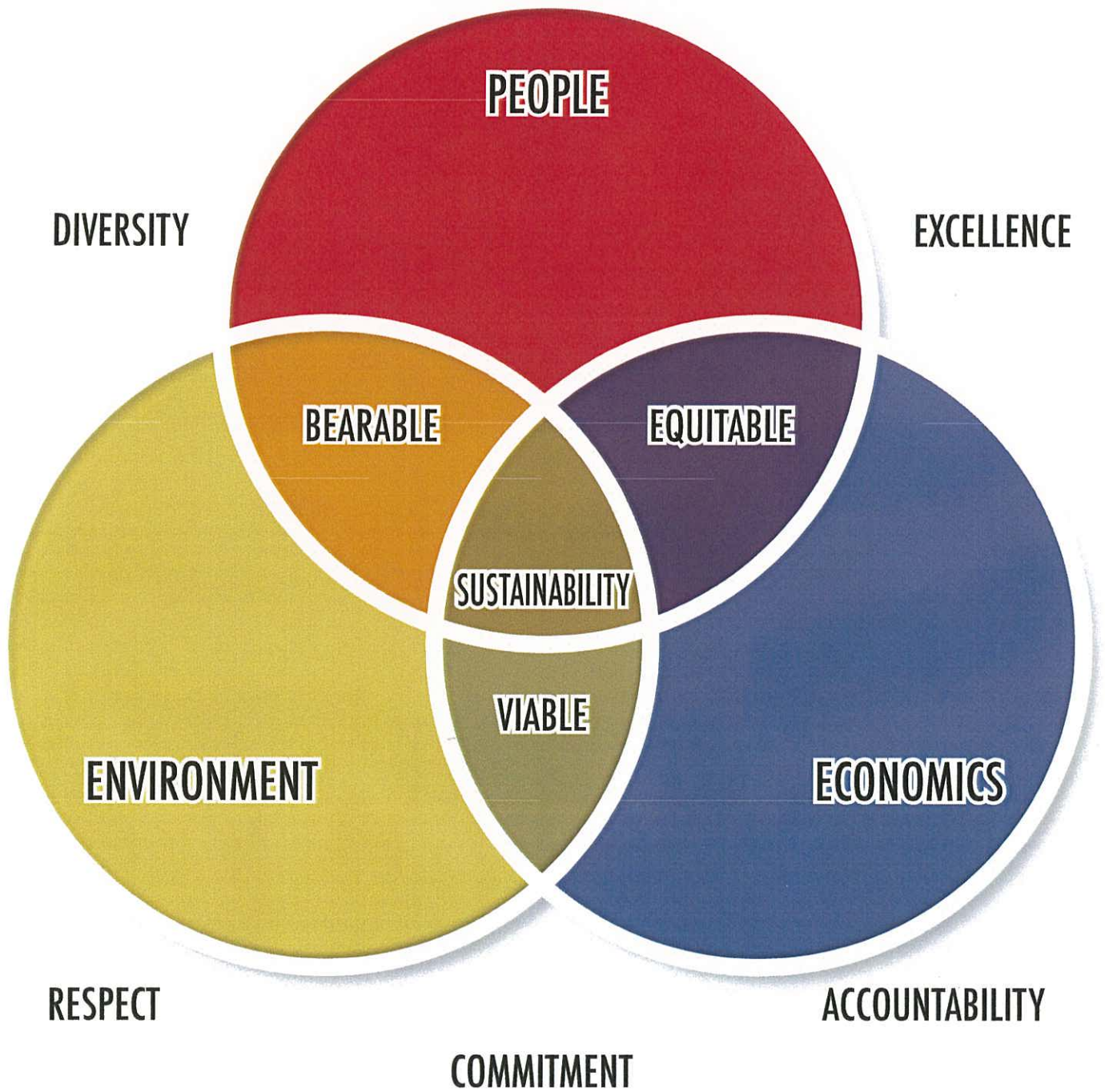
**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the Premier Source for Education, Workforce Training, Partnerships and Economic Development.

College Mission

To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values

- Commitment
- Respect
- Excellence
- Accountability
- Diversity

Richland Community College Strategic Plan 2015-2018 (REV 10/16)

Goal 1: Elevate Teaching and Learning Standards.

- Strategy A: Utilize Richland's Cross-Disciplinary Outcomes process to assess student learning.
- Strategy B: Demonstrate the assessment of program student learning outcomes.
- Strategy C: Engage faculty and staff in program review using the established process.
- Strategy D: Enhance teaching and learning through faculty development opportunities.
- Strategy E: Deploy innovative instructional delivery and assessment.

Goal 2: Foster Student Success and Completion.

- Strategy A: Improve the college and career readiness of Richland students.
- Strategy B: Establish and maintain a strategic enrollment management plan and process.
- Strategy C: Engage students in the development of their plan of study.
- Strategy D: Implement student success strategies to address momentum points.

Goal 3: Advance and Create Workforce Development Partnerships.

- Strategy A: Establish and maintain partnerships to advance community development.
- Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.
- Strategy C: Strengthen legislative and government relations that serve to further Richland's mission.
- Strategy D: Proactively engage media to highlight cast portfolio of offerings available to District residents.

Goal 4: Ensure a Financially Sustainable Organization.

- Strategy A: Develop and implement a working capital model that addresses the College's deficiency of working capital.
- Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated time frame.
- Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.
- Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

Strategic Plan

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

Dashboard

Annual Performance Report

Implementation and Performance

Public Accountability

Implementation and Performance

Public Accountability

Higher Learning Commission Academic Quality Improvement Program (AQIP)

2016 Richland Community College Strategic Plan Priorities

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.

1. Complete evaluation of oral communication artifacts.
2. Complete rubric for assessment of Technology Proficiency.

Strategy B: Demonstrate the assessment of program student learning outcomes.

1. Assess progress of program student learning outcomes by transitioning to a focus on data collection, analysis, and planned improvements.

Strategy C: Engage faculty and staff in the program review using the established process.

1. Increase faculty and program staff involvement in program reviews scheduled for FY16 by ICCB.
2. Continue implementation of CIP Team 2-15A, *Instructional Delivery and Program Optimization*, recommendations.

Strategy D: Enhance teaching and learning through faculty development opportunities.

1. Establish process to assess participation.
2. Complete professional development plans.

Strategy E: Deploy innovative instructional delivery and assessment systems.

1. Increase the number of students using alternative pathways to credit-level coursework and follow up with students using co-requisite model for persistence and retention.
2. Ensure the English Bridge Program curriculum emphasizes the elements of effective first-year writing/college-level English writing requirements.
3. Provide and analyze benchmark data from the high school Math 098 pilot.
4. Establish one STEM content discipline to align with a high school.

Strategy F: Expand project-based learning and other career-focused learning experiences for students.

1. Establish a professional development plan for faculty around project-based learning.
-

Goal 2: Foster Student Success and Completion.

Strategy A: Engage in activities that improve the college and career readiness of Richland students.

1. Initiate pathway alignment evaluation for core disciplines such as English, Communications and Math.

Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.

1. Promote and evaluate intentional scheduling efforts (i.e., stream scheduling, Transfer Academy, Clinton scheduling, night academy, etc.) to determine next steps.
2. Benchmark and track enrollment patterns to two identified target student populations (e.g., aged 25-29, developmental education, online).
3. Reinforce enrollments through targeted marketing activities in underserved areas.

Strategy C: Engage students in the holistic development of educational pathways.

1. Evaluate enrollment pipeline to identify potential opportunities for improvement related to persistence and retention of Richland students.
2. Continue implementation of CIP Team 2-15B, *Student Driven Scheduling*, recommendations.

Strategy D: Implement student success strategies to address progress expectations and identified momentum points.

1. Create promotions throughout the year that encourage applications for scholarships and strengthen connections to scholarship donors, students and parents.
2. Write 6-7 new scholarship agreements that support students with financial need.
3. Implement new FAFSA rules.
4. Expand additional bridge programming for adult education students.
5. Update, increase and promote articulation agreements with partnering educational institutions.

Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

1. Promote career services offerings through faculty and class presentations.
 2. Implement the internship tracking modules of College Central Network.
-

Goal 3: Create and Advance Workforce Development Partnerships.

Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.

1. Track advisory committee meetings and develop list of advisory committee recommendations.
2. Conduct 2-3 on-campus activities and 2 off-campus engagement activities to reconnect alumni to Richland.
3. Maintain, add and update contact information for Richland alumni.
4. Seek out and implement innovative ideas to further research and development for Richland and Richland students.
5. Develop partnerships for utilization of Progress City USA and enhance utilization of facilities to increase revenue.
6. Expand CCUS partnership with U.S. Department of Energy.

Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.

1. Develop and deploy CTE curriculum model pilot that aligns college courses with employer needs. Develop 2 additional pathways.
2. Expand STEAM (Science, Technology, Engineering, Arts, Math) activities with K-12 partners.
3. Implement Advisory Board for Carroll School of Business.
4. Implement national AATP marketing/recruitment partnership to establish food technology industry-cluster with the goal of securing a new business tenant in AATP within 24 months.
5. Participate, as 1 of 5 community colleges, in Midwest Community College Agriculture Consortium with USDA and NCGA to sponsor a research activity at RCC/AATP in FY17.

Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.

1. Reinforce Richland's role as a leader in broader public policy debate.
2. Maintain an open dialogue with elected officials regarding significant priorities, activities and decisions of the College.
3. Advocate on behalf of the community college system's agenda.
4. Utilize the collective expertise of elected officials to create new opportunities for Richland.
5. Participate in Economic Development Corporation and Greater Decatur Chamber of Commerce activities to increase Richland visibility regarding program and learning resources.

Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.

1. Strengthen press releases and stories promoting opportunities and events at the College.
2. Enhance monthly radio segments.
3. Enhance social media opportunities in promotion.
4. Highlight faculty and student awards and recognitions.

Strategy E: Facilitate workforce and economic development opportunities through business incubator and entrepreneurial training.

1. Implement Richland/National Foodworks Services, LLC, Memorandum of Understanding (Local Illinois Food Entrepreneurship (LIFE) Program).
2. Expand market for Richland coffee blends in conjunction with community business partnerships.
3. Identify economic development services to be offered by Richland.

Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

1. Complete canvassing of foundations and corporations of gift prospects to support the Carroll School of Business.
 2. Continue implementation of design and development of the Carroll School of Business.
-

Goal 4: Ensure a Sustainable Organization.

Strategy A: Align and empower employee strengths that benefit the institution in meeting strategic goals.

1. Conduct a successful Presidential Search utilizing ACCT's process.

Strategy B: Optimize human, economic and environmental expenses with available revenue.

1. Develop a balanced budget within the constraints of limited resources by the June Board of Trustees' meeting.
2. Review and modify the College's Health Insurance Benefit Program by benefit choice period to reduce costs for the College and staff.
3. Enhance existing reporting for financial data.
4. Review and modify procedures in purchasing, travel and cash management to ensure efficient use of College resources.
5. Develop strategies to increase the operating fund balance.
6. Analyze feasibility of continuing scholarship programs.

Strategy C: Balance the physical environment to connect to the College principles of sustainability.

1. Develop AASHE Sustainability Plan.
2. Implement and evaluate training protocols enabling the College to meet the requirements outlined in the Crisis Management Plan for implementation by August opening of the academic year.

Strategy D: Identify and secure alternative revenue streams.

1. Seek three new grants that further Richland's mission and add to existing revenue streams.
2. Develop new and broaden existing revenue streams by building creative and entrepreneurial partnerships with foundations, corporations, government sources and private donors.

Strategy E: Align facility utilization with established program needs.

1. Continue to work with the CBD, BLDD and contractors for efficient project management through completion of the Student Success Center project (pending release of state funds).
2. Develop process for measurement and implementation of facility utilization.

CONVENING OF THE REGULAR MEETING

MINUTES OF THE REGULAR MEETING ON JUNE 20, 2017

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

June 20, 2017

PUBLIC HEARING FOR BUDGET

A Public hearing for the FY2018 budget was held at 5:15 p.m. in the Exhibit Hall of NSEC. There were no comments from the public, and the hearing adjourned at 5:41 p.m.

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:42 p.m. Tuesday, June 20, 2017, in the Exhibit Hall of NSEC by Chairman Ritter. Chairman Ritter also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dr. David Coopridner, Jim Underwood, Randy Prince, Bishop Wayne Dunning, Dale Colee, and Lee Trimble

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of May 16, 2017 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the regular meeting of May 16, 2017. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Ryan Voyles from the Herald and Review, Cassandra Smith from WSOY, and Brittania Schreurs

WRITTEN COMMUNICATIONS

College Activities Report

- Summer Celebration – Office of Student Engagement – June 20 – 8:00 a.m. – 11:30 a.m.

- DPS61 Summer Camp – June 21-23, 26-30 - NSEC
- Vietnam Veterans Debut – June 24 – 8:00 a.m. – SC28
- ESPY Awards with Neuhoff Media – June 25 – 4:00 p.m. – Shilling Education Center
- GED Graduation – June 28 – 3:00 p.m. – Shilling Salons
- Saturday Produce Market – June 24, July 1, 8, 15 – 8:00 a.m. – NSEC Parking lot
- Blood Drive – July 6 – 10:00 a.m. – 2:00 p.m. – Shilling Center
- Second Saturday Registration – July 8 – 10:00 a.m. – 2:00 p.m. – WDI
- Da Boys Entertainment Talent Show – July 8 – 3:00 p.m. – Shilling Auditorium
- Tech – Go Camp – July 10 – 14, 17-20 – NSEC
- Ice Cream Social – July 11 – 10:00 a.m. – Prairie Grill
- Nursing Accreditation Visit – July 17 – SC01
- Board of Trustees Meeting – located in Exhibit Hall at 5:30 p.m. – July 18
- Other activities listed in the Board Book

Personnel Update

Retirements, Resignations, and Terminations

- Tara Baker, ECE Teacher, Part-time, effective May 31, 2017
- Andrew Blackburn, ECE Teacher's Assistant, Part-time, effective May 31, 2017
- Shirley Bon, Administrative Assistant, Academic Support, effective May 31, 2017
- Kimberly Brummett, Director, Early Childhood Education, effective May 31, 2017
- Cherilynn Evans, ECE Teacher's Assistant, Part-time, effective May 31, 2017
- Carolyn Fabian, College Operator, Part-time, effective May 31, 2017
- Chris Ferril, Math Faculty, effective May 31, 2017
- Wendy Filchak, ECE Teacher, effective May 31, 2017
- Diane Fleming, College Operator, effective May 31, 2017
- Jacqueline Hagan, Administrative Assistant, Marketing, effective May 31, 2017
- Neal Leihser, Tech Services Specialist II, effective May 31, 2017
- Thomas Morrow, Philosophy Faculty, effective May 31, 2017
- Lenora Reed, Accounting Tech, Student Receivables, effective May 31, 2017
- Lori Shimizu, ECE Teacher, Part-time, effective May 31, 2017
- Kolbi Templin, Accounting Tech, Operations, effective May 31, 2017
- John Wylder, Information Services Coordinator, LRC, effective May 31, 2017

SPECIAL REPORTS

1. Greg Florian, Vice President of Finance and Administration, presented the Construction Report

REPORT OF ICCTA

Bishop Dunning and Jim Underwood attended the ICCTA meeting in Bloomington-Normal on June 2 and 3rd. They each completed the Trustee Training and reported on agenda items, including Open Meetings Act, Confidentiality, Board Ethics and the State Budget crisis. Bishop Dunning has been elected to the ICCTA Diversity committee.

REPORT OF STUDENT TRUSTEE

Student Trustee Lee Trimble gave a verbal report of events at Richland Community College

AGREEMENTS/CONTRACTS AUTHORIZED BY THE PRESIDENT FOR THE MONTH OF JUNE

Dr. Valdez signed an Articulation Agreement between Richland Community College and the Board of Trustees of Illinois State University

FOUNDATION REPORT

Randy Prince reported that as of June 1, 2017 the annual revenue is up 9% over the last year. The Foundation has received 401 gifts to date. The #ILGiveCommunity Campaign raised over \$12,000 to support Project READ. The Foundation is working with Faculty to purchase a chair in honor of Larry Klugman. To date, \$300 of the \$400 needed has been collected. Matt Nabor of Dunn Company has been nominated for the Foundation Board of Directors. Upcoming Foundation Events include: Foundation Annual Meeting Dinner – July 25 5:30 – Country Club of Decatur, Back to School Billiards – August 12 – 6:00 p.m. - Starship Billiards, Foundation Golf Outing – September 15 – 11:00 a.m. shot gun start – Hickory Point Golf Course

CONSENT AGENDA

It was recommended that the Board of Trustees authorize the destruction of the verbatim records of the December 14, 2015, closed session audio tape.

Prince moved to approve the consent agenda item, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

OLD BUSINESS

2018 FISCAL YEAR BUDGET

Greg Florian, Vice President, Finance and Administration, presented the Fiscal Year 2018 budget to the Board. As required by statute, the tentative budget has been available for public inspection since May 16, 2017. Funding sources have been identified for all expenditures requested in the balanced budget.

Campbell moved to adopt Resolution No. 17-12, Adopting Fiscal Year 2018 Budget, as presented. Prince seconded. Roll Call vote being all ayes, Chairman Ritter declared the motion carried.

NEW BUSINESS

COMPLIANCE WITH PREVAILING WAGE ACT – RESOLUTION NO. 17-13

A recommendation to adopt Resolution No. 17-13, Compliance with Prevailing Wage Act, was presented to the Board.

The Resolution supports the Department of labor's finding. The Department of Labor's finding for the eight counties in the Richland District are available in the President's Office.

Dr. Coopriider moved to adopt Resolution No. 17-13, Compliance with Prevailing Wage Act, as presented. Underwood seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

ANNUAL STATE FUNDED CAPITAL REQUEST – RESOURCES ALLOCATION MANAGEMENT PLAN (RAMP) DOCUMENT

A recommendation to authorize College administration to file a Resource Allocation Management Plan (RAMP) with Illinois Community College Board and certify that funds are, or will be available was presented to the Board.

The RAMP document includes the request for new construction project seeking 75% funding by the state. This year the College requests state capital funding consideration for two projects: Innovative Learning Arts Renovations, and Life Sciences/Health Profession Addition.

Campbell moved to authorize the College administration to file a Resource Allocation Management Plan (RAMP) with the Illinois Community College Board and to certify that funds are, or will be, available, as presented. Prince seconded. Roll Call vote being all ayes, Chairman Ritter declared the motion carried.

RECOMMENDATION TO PURCHASE VIRTUAL IV SIMULATOR

A recommendation was presented to the Board to approve the purchase of the IV Simulator from Laerdal Medical Corporation at the price of \$17,991.25.

Prince moved to approve the purchase of the IV Simulator from Laerda Medical Corporation at the price of \$17,991.25, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

AUTHORIZATION TO TRANSFER INTEREST EARNING OF WORKING CASH FUNDS – RESOLUTION NO. 17-14

A recommendation to adopt Resolution No. 17-14, Transferring the Interest Earnings of the Working Cash Fund, was presented to the Board.

The resolution provides that the Board of Trustees authorize the Treasurer of the College to transfer 100% of the interest earned from Working Cash Fund to the Education Fund to be used for necessary and ordinary expenses of the College.

Prince moved to adopt Resolution No. 17-14, Transferring the Interest Earning of the Working Cash Fund, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

STUDENT SUCCESS CENTER

The Capital Development Board notified the College on June 14, 2017 that since no budget will be in-place before the end of the fiscal year (June 30, 2017), the Student Success Center project would be shut down. Upon restarting the project this past January, the State incurred \$521,481 in additional costs. This increase is roughly 10% of the total project cost.

Now, the Student Success Center is approximately 60% completed with 40% billed as of the last pay request. Of the total \$5.4 million construction cost \$2.2 has been paid. The remainder to be paid is \$3.2million. The project is at a critical stage with 50% of the roof completed, no exterior windows or doors installed, and all of the exterior masonry substrata exposed.

The Capital Development Board staff also notified the College that they would be willing to enter into an intergovernmental agreement whereby Richland could fund the remainder of the project with local funding and if funding would be appropriated in the future, the College would be reimbursed.

If Richland determined that it is in the best interest of the College and continued the project with local funds, Richland would be responsible for funding construction that is remaining to be done after June 30. That cost is estimated near \$3 million.

It is recommended that the Board reject the offer to enter into an intergovernmental agreement with the Capital Development Board to fund construction of the Student Success Center.

Prince moved to not enter into the intergovernmental agreement with the Capital Development Board to fund construction of the Student Success Center, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

BOARD POLICES, PROPSALS, AND CHANGES

Board of Trustees Section 1.0 was presented for third reading and adoption. Section 1.0 sets out general guidelines for the Board of Trustees as found in the Illinois Public Community College Act (110 ILCS 805), Elections (10 ILCS 5), and Open Meetings Act (5 ILCS 20). The policy has been reviewed and no action is necessary at this time.

Dr. Coopriider moved to adopt Board of Trustees Section 1.0, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

Board Policies 4.6.1, 4.7.2.2, and 4.7.2.5 were presented for third reading and adoption. The Illinois Community College Board now requires that community colleges recognize and accept credits from high schools that offer the International Baccalaureate Program. This curriculum and assessment program is an alternative to Advance Placement Programs. Currently, no high schools in the Richland District use the International Baccalaureate Program.

Policy 4.6.1 includes International Baccalaureate in the list of designations for recognition on the student transcript. Policy 4.7.2.5 describes the program and indicates how credits will be shown on the transcript.

Changes in Policy 4.7.2.2 are recommended to reflect a title change for the DSST Prometrics examination, which allows student to obtain college credit based on their learning outside of the classroom.

These policies have been reviews by the Academic Standards Committee, the Institutional Effectiveness Group, and the President's Cabinet.

Prince moved to adopt Board Policies 4.6.1, 4.7.2.2, and 4.7.2.5, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The May 2017 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$872,750.18 for May 2017 was distributed to the Board prior to the meeting.

Prince moved to ratify the May bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

REPORT OF THE PRESIDENT

- Cris thanked Tracy for the student profiles that she and the Marketing team have been producing. He encouraged the Trustees to look at the current student profiles and promote this good work throughout the community. Spotlights can be viewed at richland.edu/spotlight.
- Marcus and Julie Pangrac attended a meeting with 15 faculty and administrators from Illinois State University to discuss the use/integration of Project READ. They are very interested in collaborating and using this program in their Student Teaching program. This was another great opportunity to promote the good things that are happening at Richland Community College.
- ICCTA Survey – Richland participated in a recent ICCTA survey regarding the losses in personnel since the beginning of the State budget impasse. It was noted that we have reduced our personnel by 27 percent in the last two years due to lack of funding.
- Cris attended the A.S.C.E.N.D. Youth Enrichment Program Graduation on June 3. This is a program started by Dr. Jarmese Sherrod to help student transition into Richland. Three of the students that she worked with will attend Richland in the Fall and have received scholarships.

ITEMS FROM THE BOARD

Bishop Dunning sent kudos to Dr. David Larrick for his enthusiasm expressed in the Discovery Camp being held on the Richland campus. Dr. Larrick met with a group of 25, gave a tour, and provided education about the NSEC center. Richland has some great things happening and Bishop Dunning is very pleased to be a part of it.

EXECUTIVE SESSION

None

ADJOURNMENT

Prince moved and Colee seconded to adjourn the meeting at 6:54 p.m.

Bishop Wayne Dunning, Secretary

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

WRITTEN COMMUNICATIONS

TO: Dr. Cris Valdez and the Board of Trustees
FROM: Tracy Withrow
DATE: July 18, 2017
SUBJECT: College Activities Report

Following is *Richland Community College Activities Report* for the current month and a preview of next month. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

July 2017

- 17-20 Tech-Go Camp
8 a.m.
NSEC Rooms C117, C121, C122
- 21 Macon County Relay for Life
6 p.m.
Shilling Parking Lot
- 22 Saturday Produce Market
8 a.m. - noon
NSEC Parking Lot
- 29 Saturday Produce Market
8 a.m. - noon
NSEC Parking Lot

August 2017

- 4-6 Richland Water Oasis
Decatur Celebration
- 5 Richland Parade Float
10 a.m.
Decatur Celebration Razzle Dazzle Good Times Parade
- 5 Saturday Produce Market
8 a.m. - noon
NSEC Parking Lot
- 12 Saturday Produce Market
8 a.m. - noon
NSEC Parking Lot

- 12 Second Saturday Registration
10 a.m. – 2 p.m.
Workforce Development Institute

- 12 Richland Alumni Association Billiards Exhibition featuring Richland student Serena Black
7 p.m.
Starship Billiards & Enterprise Grill

- 14 Your Journey at Richland: Keepin' it 100
10 a.m.
LRC 4

- 14 Convocation
2 p.m.
Shilling Auditorium

- 18 Your Journey at Richland: Keepin' it 100
3 p.m.
LRC 4

- 19 Saturday Produce Market
8 a.m. - noon
NSEC Parking Lot

- 21 Fall Classes Begin

To: Cris Valdez, President
From: Greg Florian, Vice President, Administration and Finance
Date: July 3, 2017
Subject: Personnel Update



Retirements, Resignations, and Terminations

Name	Position	Last Day
Darbe Brinkoetter	Dean, Continuing/Professional Ed	6/30/17
Cathy Sebok	Director, Admissions & Recruitment	6/30/17
Arthur Scott Hartman	Maintenance II	6/30/17
James Chiligris	Maintenance II	6/30/17
John Kleiss	Assistant Director, Plant Operations	6/30/17
Mike Vest	Maintenance II	6/30/17
Frank Richardson	Maintenance II	6/30/17
Peggy McLean	Admissions & Records Rep	6/30/17
Vivian Goodman	Director, Decatur Community Partnership	6/30/17

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Dr. Cris Valdez
From: Greg Floriar *Greg Floriar*
Date: July 10, 2017
Re: Construction Project Status

Current Construction Projects

Student Success Center – With the State budget debacle, the project once again was stopped and the contractors boarded up the construction site and left town. However, now that a budget has been adopted, the project is back on-line. Given the relatively short shutdown, the project will be restarted immediately. The CDB will process any additional charges for re-starting this time once the project is underway. Several of the trades are on site and beginning remobilization of the project.

The contractors will begin removing the temporary enclosures that were put in place such as plywood coverings on the openings for doors and windows, temporary roof covering, and closing of ductwork in the existing section of the north wing. A meeting with the contractors is scheduled to coordinate the remaining work needed to complete the project.

The contractors worked very hard the two weeks prior to the shut down and made significant progress. The majority of the exterior brickwork was completed with some minor infill to complete.

Work in the renovated space continues to progress with installation of duct work and finishing of the drywall partitions. Windows are on site and will be installed in the new area in the next couple of weeks. Rough-in work for HVAC systems continues as well as installation of the ductwork.

Furniture bids were received on June 29 and a recommendation for purchase is presented to the Board of Trustees for consideration.

This project was scheduled to be completed and turned over to the College by late October. With the work stoppage a new project schedule will be developed. We are still hopeful that the schedule will still allow that the College will be moving in during November.

The Carroll Center for Innovative Learning – The project is moving quickly. All of the demolition with the exception of several windows on the second floor is completed. HVAC and Electrical systems are being installed and connected. Several of the metal stud and drywall walls are in place with stud and drywall work continuing. The ceiling grid installation is approximately 15% complete. The ceiling grid will be completed by July 26 at which time the field measurements for the DIRT walls will begin. The DIRT walls are scheduled for delivery on September 6.

The “Communications” stairway structural steel is scheduled for delivery during the week of July 10 with installation to follow. We have learned that due to the extended lead-time for the stair treads and handrail construction, the stairway will not be completed by August and will need to remain enclosed until the handrail is installed toward October 1.

With the installation of the stair in the Center Core and the opening of the Student Success Center, it has become apparent that carpeting in the Center Core is in need of replacement. A request was made to the Foundation for assistance. The Contractor is developing a cost for the replacement of the carpeting.

Furniture for the Carol Center has been bid and is presented to the Board of Trustees for consideration at its July Meeting.

Protection, Health, and Safety

– **Carroll Center** - The window replacement portion of this project is underway with approximately 50% of the windows installed. This has been a priority to get the West wing windows replaced prior to the start of classes in August. The window replacement will meet the schedule. The project also includes replacing Variable Air Volume (VAV) equipment in the west wing and south wing 1st floor. This item of the project is underway with approximately 35% of the designated units replaced. Upgrade of the energy efficient lighting is included with the Carroll Center project and will be performed with the other Carroll Center work.

Hazardous Flooring Replacement – Main Campus A PH&S project to replace hazardous flooring was approved by the Board in November 2016. The project was designed and bid. A recommendation to approve a contractor is on the agenda for Board consideration.

Richland Community College
STUDENT GOVERNMENT ASSOCIATION
BOARD REPORT

July 2017

Student Trustee: Lee Trimble

President: TBD *Vice-President:* TBD *Secretary/Treasurer:* TBD

Student Engagement Activities:

- 8/5: Decatur Celebration Parade
- 8/12 : New Student Orientation
- 8/14: New Student Orientation (Clinton Higher Education Center)
- 8/15: New Student Orientation



Commitment Respect Excellence Accountability Diversity

**MONTHLY REPORT OF RICHLAND COMMUNITY COLLEGE
AGREEMENTS/CONTRACTS**

AUTHORIZED BY PRESIDENT VALDEZ FOR THE MONTH OF

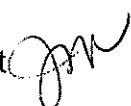
JULY 2017

- 6/27/2017 Dr. Valdez signed an Intergovernmental Agreement between Decatur Public Schools, District #61 and Richland Community College.
- 06/08/2017 Dr. Valdez signed an Intergovernmental Agreement between St. Teresa High School and Richland Community College.
- 05/12/2017 Dr. Valdez signed an Intergovernmental Agreement between Argenta-Oreana High School and Richland Community College.
- 06/15/2017 Dr. Valdez signed an Intergovernmental Agreement between Central A & M High School and Richland Community College.
- 06/07/2017 Dr. Valdez signed an Intergovernmental Agreement between Cerro Gordo High School and Richland Community College.
- 06/13/2017 Dr. Valdez signed an Intergovernmental Agreement between Clinton High School and Richland Community College.
- 06/08/2017 Dr. Valdez signed and Intergovernmental Agreement between Decatur Christian School and Richland Community College.
- 06/08/2017 Dr. Valdez signed and Intergovernmental Agreement between Maroa-Forsyth High School and Richland Community College.
- 06/13/2017 Dr. Valdez signed an Intergovernmental Agreement between Meridian High School and Richland Community College.
- 06/14/2017 Dr. Valdez signed and Intergovernmental Agreement between Mt. Zion High School and Richland Community College.

06/12/2017 Dr. Valdez signed and Intergovernmental Agreement between Warrensburg-Latham High School and Richland Community College.

06/12/2017 Dr. Valdez signed and Intergovernmental Agreement between Lutheran School Association and Richland Community College.

TO: Richland Community College Board of Trustees
Dr. Cris Valdez, President

FROM: Julie Melton, Executive Director, Foundation and Development 

DATE: July 5, 2017

SUBJECT: Scherer Honors Scholarship & Richland Fund for Student Success

Scherer Honors Scholarship

The Walter and Alice Scherer Scholarship was established in 1991 with the criteria to award scholarships to Richland students or Richland graduates attending other recognized educational institutions which are under the jurisdiction of the Illinois Board of Higher Education with 90% of the income from the endowment.

As of 3/31/17, the Scherer Endowment Fund had a market value of \$9,456,295. The estimated annual income is \$295,982.03. Therefore, \$266,383.827 (90%) can be awarded annually.

Under internally established criteria, the top Trustees Scholars are designated as Scherer Scholars. Similar to the Trustees Scholars, the Scherer Scholars are current year high school graduates and are expected to complete one honors course per semester. After graduating from Richland with 60 credit hours, the Scherer Scholarship current awards \$4,000 annually for two year to an accredited 4-year institution in Illinois.

In academic year 2016-2017, the Scherer Scholarship provided \$69,742.50 to Richland students and \$56,000 was transferred to Illinois 4-year institutions. In 2015-2016, Scherer Scholarship provided \$67,036 to Richland students and \$76,500 was transferred to Illinois 4-year institutions. Therefore, the Foundation was awarding less than 50% of the income annually and only 25% was benefitting Richland.

As a result, beginning in the fall of 2018, the Foundation is proposing new criteria for the Scherer Honors Scholarship. This new criteria will align more closely with the donor intent of the scholarship and provide more scholarships to students in our district. Students awarded under the current criteria will be grandfathered in and receive funding through the completion of their education.

The following documents are the proposed FY18 scholarship criteria and selection process for the Scherer Honors Scholarship.

Richland Fund for Student Success

The proposed Richland Fund for Student Success (attached) has been developed to a framework around raising annual unrestricted revenue for the college. Additionally, this approach gives donors a tangible idea of what they are supporting, while giving the Foundation the flexibility to meet Richland's most pressing needs.

I am happy to answer any questions you have regarding the Scherer Honors Scholarship and Richland Fund for Student Success during the Foundation Report.

Scherer Honors Scholarship Criteria

Current year high school graduates

Scholarship provides up to two years tuition (60 credit hours) to current year graduates from high schools in Richland's District who have a 3.5 GPA on a 4.0 scale or a 4.375 on a 5.0 scale. Non-public high schools must be registered with and recognized by the State Board of Education and published in the most recent Directory of Illinois Recognized Non-public Schools.

Scholarship provides up to 30 credit hours per year (no summer school.) Credit hours supported by the scholarship are capped at 15 credits per semester. Recipients will be determined by the selection committee and must complete an online scholarship application each semester.

Students must mail a sealed copy of their final high school transcript with proof of GPA to the Richland Registrar's Office and be enrolled at Richland Community College the semester immediately following high school graduation and remain continuously enrolled.

Students must have no need of developmental courses and must be college ready. Students are required to take at least 12 credit hours of 100-level or above courses and must maintain a cumulative GPA of 3.25.

Students must complete at least one Honors course in both the fall and spring semester during year one and must complete an Honors course or Honors project in both the fall and spring semester during year two.

Non-current year high school graduates/Current Richland students

Scholarship provides tuition (up to 60 credit hours) to selected students who have a cumulative GPA of 3.5 for 12 or more semester hours in courses numbered 100 or above at Richland.

Scholarship provides up to 30 credit hours per year (no summer school.) Credit hours supported by the scholarship are capped at 15 credits per semester. Recipients will be determined by the selection committee and must complete an online scholarship application each semester.

Students must have no need of developmental courses and must be college ready. Students may be enrolled full-time or part-time (6 credit hours minimum) in 100-level or above courses and must maintain a cumulative GPA of 3.25. Students must remain continuously enrolled and must complete 20 credit hours within the academic year.

Students must complete at least one Honors course in both the fall and spring semesters during year one and must complete an Honors course or Honors project in both the fall and spring semesters each subsequent year. A certificate or degree must be completed within 3 years.

Proposed Scherer Honors Scholarship Selection Process Beginning Fall 2018

Starting with fall 2018 new Trustee Waivers will no longer be awarded.

Current Trustees and Scherer Scholars will continue under the criteria in place when they first received the award.

Starting with fall 2018, the Scherer Honors Scholarship will begin. This is a merit based scholarship. Number of awards made will be based on the income available from the Scherer Endowment and the quality of the applicants.

There will be two components

1) High School Seniors

Graduating high school seniors will complete an application process as they do now. Criteria will be the same as used to currently identify Trustees and include an application cover sheet, 2 essays and a letter of recommendation. Application deadline will be early February and awards will be made by the end of the month. Fully completed applications must be received by that date to be considered for this scholarship. No late applications, no late awards. A student who retakes the ACT/SAT or retakes a placement test after the application deadline will not be eligible to resubmit.

Selection committee will determine which students will receive this award. Students will be directed to their advisor and will have a deadline to meet with them. Any student who is not college ready due to Math scores, but who is currently enrolled in MAPL or will take it the summer immediately following their high school graduation may be considered for this award. Those MAPL students who have received the scholarship, but do not successfully complete the course will have the scholarship revoked.

December High School graduates will be eligible for consideration in January.

Additional requirements/expectations of awardees:

- Students must complete an online application each semester.
- Students must pay for any class they drop.
- Students who don't meet the GPA or credit hours criteria will be placed on probation. If it happens a second time, the scholarship is revoked.
- Students not enrolled in honors class or project in either the fall and spring semester will have the scholarship immediately revoked.

2) Non High School Seniors

Open to full- and part-time students who meet the GPA requirements, are college ready, and plan to complete an associate's degree or certificate program at Richland. Honors course work requirements apply.

Starting in December 2018 and continuing each semester, the Honor Program Coordinators will pull a list of all students with 3.5 GPA and identify potential recipients. Staff, faculty, and students may send in nominations, but they will be vetted. A list of eligible students will be sent to the Director of Scholarships and Alumni Relations. If a student qualifies, they will be directed to complete an online scholarship application.

If selected, students will be directed to advisor to add honors class/project.

Additional requirements/expectations of awardees:

- Students must re-apply each semester – just the online application, not essays.
- Students must pay for any class they drop.
- Students who don't meet the GPA or credit hours criteria will be placed on probation. If it happens a second time, the scholarship is revoked
- Students not enrolled in honors class or project in either the fall and spring semester will have the scholarship immediately revoked.

THE NEW

RICHLAND FUND

for STUDENT SUCCESS



DRAFT

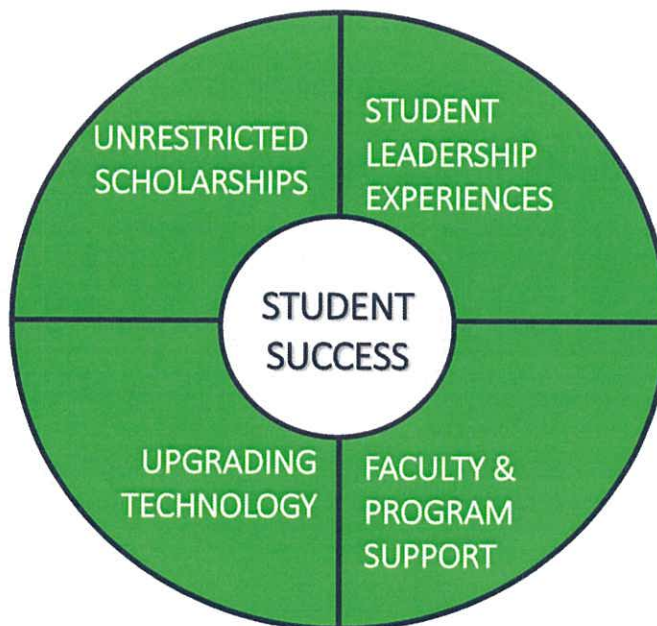
PROGRAM

The Richland Fund for Student Success is a new initiative that will support programs and services that are critical to student success, such as awarding scholarships, upgrading technology, providing faculty and program support and creating student leadership experiences. Because gifts to the Richland Fund are immediately expendable, they are put to use each year to help our students be successful and achieve their educational goals.

PRIORITIES

Create funding opportunities for new and returning students who don't meet criteria of restricted scholarships in an effort to increase college enrollment.

Support a technology plan for replacing and upgrading technology so student's can easily transition to a four-year institution or the workforce.
Create Active Learning spaces throughout the campus.



Fund student leadership experiences that compliment programs of study.
Provide matching funds to student organizations to help achieve their fundraising goals.

Develop grant opportunities for faculty & program support that foster innovation, enhance program viability and increase overall enrollment.

PLAN

REVENUE

Direct all sources of unrestricted annual revenue from direct mail, events, etc. to the Richland Fund.

Develop a matching challenge to acquire new donors to Richland.

Increase unrestricted revenue from \$175,000 To \$250,000 in FY18.

MARKETING

Develop collateral materials to promote the fund and matching challenge through various platforms.

Create stories that highlight student success from each of the priority areas.

Redesign the mini-grant applications.

ADMINISTRATION

Determine % allocation for each priority in FY19.

Implement a new annual staff mini-grant process for that aligns with the college budget cycle and priorities.

Develop criteria for awarding unrestricted scholarships.

CONSENT AGENDA

**AUTHORIZATION IN COMPLIANCE WITH 5 ILLINOIS COMPILED STATUTES
120/2.06**

TO: Board of Trustees
FROM: Dr. Cris Valdez *CV*
DATE: June 20, 2017
SUBJECT: Authorization in compliance with 5 Illinois Compiled Statutes 120/2.06
(Destruction of Closed Session Audio Recordings)

Mr. Chairman, Members of the Board, Section 120/2.06 of the Illinois Open Meetings Act states that the verbatim record of a closed session may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded.

In addition, the Act states that the verbatim record may be destroyed only after the public body approves the destruction of a particular recording and the public body approves minutes of the closed session that complies with requirements for written minutes.

At this time, the verbatim recording of the closed session held January 11, 2016 has met the required 18-month period.

Therefore, it is recommended that the Board of Trustees authorize the destruction of the verbatim record of the January 11, 2016 closed session.

FULL-TIME EMPLOYMENT

To: Cris Valdez, President

From: Robin Bollhorst, Director, Human Resources & Payroll 

Date: July 12, 2017

Subject: Employment of Director,
Skilled Trades

As requested by Cris Valdez, President, and Robin Bollhorst, Director, Human Resources & Payroll, it is recommended that Robert Brice be appointed to the position of Director, Skilled Trades.

Mr. Brice earned his Associate degree of Arts from Richland Community College and his Bachelor degree of Science from Illinois State University.

Mr. Brice was previously the Associate Director of the Highway Construction Careers Training Program at the Illinois Community College Board in Springfield. Mr. Brice brings eleven years of related experience, including a previous assignment as the Lead Community Employment Specialist at Macon Resources. Mr. Brice also previously held a certification as a Workforce Development Professional.

Based on his educational background and experience, it is recommended that Robert Brice be appointed Director, Skilled Trades, with an effective date of July 19, 2017.

c. Dr. Denise Crews

NEW BUSINESS

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian
Clay Gerhard

Date: July 10, 2017

Re: Approval to award Furniture Contracts

A process to determine the type, quantity, style, and function for new furniture for both the Carroll Center and Student Success Center projects started at the same time as the projects. Specifically, the Carroll Center prototypes experimented with furniture configurations and technology enhancements that help to achieve the enhanced learning evidenced with the prototyping. Staff made several trips to various educational entities as well as a day trip to the Merchandise Mart to explore various options available. With the information gained from these observations, a committee worked with BLDD to select furnishings that will best meet the needs of the new design.

Similarly, staff that will be located in the Student Success Center and administration offices met with BLDD staff to review and select the type and design of the workstations that they will be using in the new space.

From the information gained through these discussions and reviews, BLDD compiled the furnishing needs and bid documents. The items included seating, worktables, desks, classroom desks and tables, and file storage.

With the timing for the completion of the Student Success Center and the Carroll Center so close, it was determined to bid the furniture as a single bid with multiple "bid packages". Each bid package was grouped by the type of furniture item. For instance, classroom chairs were in one bid package while office desks were in another bid package. Eighteen separate bid packages were requested. This allowed for quantity discounts from the vendors. Bid packages were designed such that different packages could be selected depending on the lowest cost to the College.

The College received bids from Henricksen & Company from Peoria and Resource One from Springfield. Henricksen was the low bidder on 14 bid packages at a total cost of \$309,460.91 and Resource One was low on four bid packages at a cost of \$227,526.71. Total for both projects is \$536,987.62. The prices are for purchase and installation.

Funding for the purchase is available from the Richland Foundation and proceeds of the Alternate Bond sale.

Therefore, it is recommended that the College award the purchases of furniture to Henrickson & Co. of Peoria for \$309,460.91 and Resource One of Springfield for \$227,526.71 as detailed in the bid documents.

I am available to answer any questions you may have.


Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Dr. Cris Valdez and the Board of Trustees

From: Greg Florian
Clay Gerhard 

Date: June 1, 2017

Re: Approval of Bid for a Protection, Health, and Safety Project

This project was approved by the Board of Trustees in October 2016 as a Protection, Health, and Safety to be funded with monies obtained from a PH&S tax levy.

The scope of this project includes removal and replacement of hazardous carpet in rooms W115, W124, W126, and W165. Many of these rooms still had the original carpet installed in 1988. The original glue has released causing the carpet to raise in areas posing a trip hazard. Replacing this flooring will eliminate this hazard and also provide a much needed cosmetic upgrade to the learning environments.

A public bid letting was held on May 25th, 2017 with four local contractors responding as follows.

Carpet Weavers – Decatur IL	\$18,452
TSI Commercial Floor Covering – Champaign IL	\$22,625
Resource One – Springfield, IL	\$20,937
Jones and Sullivan – Decatur IL	\$24,374

The low bid is below the engineering estimate approved by the Board at its October 2016 meeting.

Therefore, it is recommended that the College award the projects to Carpet Weavers of Decatur and authorize the College administration to execute a contract with the contractor for a total of \$18,452.

I am available to answer any questions you may have.



Memorandum

Business Office

DATE: July 12, 2017
TO: Board of Trustee
Dr. Cris Valdez
FROM: Greg Florian *Greg Florian*
RE: Municipal Lease Financing for Electronic Sign and Technology Equipment

The College's main electronic sign is 12 years old and the south side of the sign has stopped working. Repairing the sign would be approach new costs so it has been decided to replace the sign. Payment for the new sign is proposed through a lease purchase similar to the recent copier lease.


The College has worked successfully with Commerce Bank of Champaign for leasing rates.

Additionally, technology cost for the new student Success Center are estimated at \$160,000 which the College has approximately \$70,000 remaining funding from the alternate bonds issued earlier this year. The additional technology costs are proposed to be included with the lease for the electronic sign. The total estimated cost of the sign and technology equipment is \$135,000. Section 3-38 of the Public Community College Act grants a College authority to enter into a lease-purchase agreement for a period not to exceed 5 years. The College has entered into this type of arrangement several times in the past and has only the phone lease currently outstanding.

The College has worked with Commerce Bank of Champaign for the last four lease-purchase financings. Commerce Bank normally engages in the business of equipment leasing as part of their business operations.

Lease costs will initially be paid from general operating funding. In the longer term a proposal to pay for this lease with the proceeds of future funding bonds.

It is recommended that the Board authorize the College administration to enter into leasing arrangements in the amount of \$135,000 for funding equipment, as noted above, for a 60-month lease with Commerce Bank of Champaign, Illinois.

To: Dr. Cris Valdez and Board of Trustees
Cc: Greg Florian
From: Joe Feinstein 
Date: 7/5/2017
Re: Carroll Center Audiovisual Equipment Purchase

The Technical Services Department is seeking to purchase audiovisual equipment for the spaces that are included in the Carroll Center remodeling project. Specifically, we are seeking to purchase:

- 37 "Kramer" brand video transceiver units
 - 19 "Kramer" brand 8-button control modules
 - 15 "Kramer" brand video switches
 - 5 "Kramer" brand matrix control systems
- and related cables & components needed to connect these items

After determining the equipment requirements, department staff solicited pricing from multiple technology vendors. Based on the vendor responses received, **we recommend this purchase of audiovisual equipment be made from Presidio Corp. of Peoria, IL, for a total purchase cost of \$155,210.80**

To: Dr. Cris Valdez and Board of Trustees
Cc: Greg Florian
From: Joe Feinstein *JF*
Date: 7/5/2017
Re: Carroll Center Computing Equipment Purchase

The Technical Services Department is seeking to purchase computer equipment as well as projectors & audiovisual components, for the spaces that are included in the Carroll Center remodeling project. Specifically, we are seeking to purchase:

- 175 laptop computers
- 30 "Kramer" brand desktop audiovisual control boxes
- 27 LED 55" televisions
- 4 LED projectors
- 8 in-wall audiovisual switchboxes with HDMI extenders
- 8 thin-profile desktop computers, with monitors & mounting hardware

After determining the equipment requirements & receiving quotes from multiple vendors, the department's staff have determined that it is in the College's best interest to purchase these items via the Illinois Public Higher Education Cooperative's statewide technology purchasing contract. The Cooperative's primary vendor for computing hardware & audiovisual equipment of this nature is CDW-Government.

Based on the vendor responses received, **we recommend this purchase of computer & audiovisual equipment from CDW-G of Vernon Hills, IL, for a total purchase cost of \$136,849.30**

TO: Board of Trustees
FROM: Cris Valdez *cv*
DATE: July 18, 2017
SUBJECT: Ratification of Adjunct Faculty Contract

Mr. Chairman, members of the Board, attached is the Tentative Richland Adjunct Federation of Teachers Local #6218 (RAFT) Collective Bargaining Agreement for 2017-2018.

The tentative agreement was approved by the RAFT and is present for your consideration and approval.

Therefore, it is recommended that the Board of Trustees approve the 2017-2018 Collective Bargaining Agreement between the Richland Adjunct Federation of Teacher Local #6218 and the Board of Trustees for Community College District No. 537, as presented.

Tentative Agreement


By and Between the Richland Community College, District 537, Board of Trustees,
and the Richland Adjunct Federation of Teachers, Local 6218, IFT/AFT, AFL-CIO.

Subject to approval by the Board of Trustees of Richland Community College, District 537, and the Richland Adjunct Federation of Teachers, Local 6218, IFT/AFT, AFL-CIO, the parties agree to maintain the status quo of the 2013-2015 Collective Bargaining Agreement, in its entirety, that includes the attached Tentative Agreement from August, 2016.

Term of Agreement

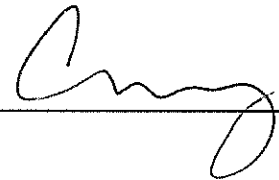
The provisions of this Agreement shall be effective for the duration of the 2017-2018 Academic Year. (One-year agreement.)

For the Union:



DATE: July 11, 2017

For the College:



DATE: July 11 2017

Tentative Agreement

Richland Community College
and
RCC Federation of Adjunct Teachers Local 6218

Subject to approval by the Board of Trustees, Richland Community College and the Richland Federation of Adjunct Teachers Local 6218 agree to the following changes to the Collective Bargaining Agreement.

Compensation Schedule

<u>Semesters</u>	<u>August 2016</u>
3-8	\$658
9-18	690
19-27	724
28+	758


(No change from August 2015 schedule.)

Term of Agreement

The provisions of this Agreement shall be effective beginning with the fall 2016 semester, and shall remain in full force and effect until the end of the spring 2017 semester.

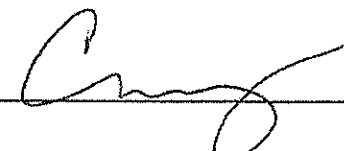
(One-year agreement.)

For the Union:



Aug 16, 2016
August 2016

For the College:



August 17, 2016
August 2016

BOARD POLICIES, PROPOSALS, AND CHANGES

TO: Board of Trustees and Cris Valdez
FROM: Greg Florie *Greg Florie*
DATE: July 11, 2017
SUBJECT: Board Policy Section 2 and Section 5

Mr. Chairman, Members of the Board, review the Board Policy Manual occurs on a regularly scheduled basis. The review of Section 2 has been completed and proposed changes are highlighted below. The majority of the changes to Section 2 are the result of clean up and adding appropriate citations to the Public Community College Act. The one exception relates to the travel area, which new statutes required substantial modifications in order to be in compliance.

Section 5.18 Liquor Control- Delivery of Alcoholic Beverages is an entirely new section. Recent legislation requires colleges and universities serving and selling alcoholic beverages to establish policy and procedures to assure compliance. This new section meets the requirements of the act.

Section 2 and Section 5.18 of the Board Policy Manual is presented for the first reading. No action is required at this time.

The following notes the sections in Section 2 that have been modified or added:

Section 2.1.5 Annual Audit – Adds reference to Public Community College Act, States that the financial statements must be in accordance with Generally Accepted Accounting Principles (GAAP),

Section 2.1.8 Payment of Bills - Adds reference to Public Community College Act,

Section 2.1.10 Proper Execution of Transactions and Events – Deletes two prohibitions that are covered in other sections,

Section 2.2.4 Bond and Interest Fund – Formatting change,

Section 2.2.7 Working Cash Fund - Adds reference to Public Community College Act,

Section 2.3.3 Investment Instruments – Changes reference to bond rating services, deletes reference to savings bank and saving and loan associations,

Section 2.3.4 Diversification – Deletes reference to Savings & Loan, formatting correction,

Section 2.3.8 Management of Program – Adds clarifies Wire Transfer “agreements”,

Section 2.3.12 Reporting – Modifies reports for investments to a minimum of quarterly and the amount of data reported,

Section 2.4 Travel and Associated Expenses – Removes previous subsections and replace with new sections to meet new statutory requirements. This includes limits on travel expenditures, items that can be reimbursed, approval of travel expenditures,

Section 2.4.2 Safety and Security – Corrects reference to Public Community College Act, adds reference t Clary Act and Violence Against Women Act,

Section 2.5.1-6 Moving Expenses – Changes section numbering, adds general titles and removes specific position titles,

2.5.2-7 Meetings and Official Functions – Changes Section numbering, modifies to align with new travel policy by eliminating references to conferences and workshops, entertainment, and lodging and transportation,

2.5.G.2 Official Functions – clarifies that dues to associations for individual employees are not allowed unless it provides a benefit to the College,

2.5.3 Student Assumption of Risks during College Travel – Clarifies the type of trips and activities covered under this section to match recent trips,

Section 2.6.1 Purchase of Supplies, Materials, and Equipment – Restricts contracts to be signed only by the President or appropriate Vice President,

Section 2.6.2 Use of College Credit Cards – Corrects cite from Public Community College Act

Section 5 is a new section. The attachment includes those sections that are being changed or are new.

2.1 FINANCIAL POLICIES - ~~7/15/08~~ 2/1/2017

2.1.5 Annual Audit

As provided in the Public Community College Act (110 ILCS 805/3-22.1, the College shall contract with a certified public accounting firm for the purposes of conducting an independent annual College audit. The audit shall be conducted in accordance with generally accepted auditing standards and regulations prescribed by the Illinois Community College Board. The financial statements shall be presented in accordance with generally accepted accounting principles and shall be published annually.

2.1.8 Payment of Bills

The Board of Trustees shall authorize the establishment of revolving funds to be used for the purpose of paying the bills of the College. Such revolving funds shall comply with the Illinois Public Community College Act ~~(Act (110 ILCS 805/3-27)).~~

All payments made on behalf of the District shall be presented to the Board of Trustees for ratification at its next regular meeting. Ratification shall be by roll call vote (Ill. Rev. Stat., Ch. 122, Par. 103-27).

2.1.10 Proper Execution of Transactions and Events

No employee shall engage in financial transactions on behalf of the College without proper authorization and the approval of the appropriate supervisor or budget manager in advance and in accordance with established procedures. This prohibition includes but is not limited to the following transactions:

- ~~-executing contracts~~
- ~~-authorizing charges or establishing charge accounts~~
- conducting sales
- direct invoicing
- receiving payments
- ordering or purchasing supplies and materials
- renewing or initiating subscriptions or memberships
- making travel registrations or reservations

2.2 FUNDS

2.2.4 Bond and Interest Fund

The Bond and Interest Fund is used for the purpose of payment of principal, interest and related charges on any outstanding general obligation bonds or other similar debt instrument.

Any surplus of funds remaining after a debt has been—~~d~~defeased may be used for purposes similar to the debt obligation.

2.2.7 Working Cash Fund

The Working Cash Fund may be established by resolution of the Board of Trustees for the purpose of enabling the Board to have on hand at all times sufficient cash to meet the demands for ordinary and necessary expenditures.

In accordance with the Illinois Public Community College Act (110 ILCS 805/3-33.2-33.3, bBonds may be issued in an amount or amounts not to exceed at any one time 75% of the total taxes from the authorized maximum rates for the Educational Fund and the Operations and Maintenance Fund combined, plus 75% of the last known entitlement of the College to taxes imposed to replace revenue lost as a result of the abolition of ad valorem personal property taxes as provided by law. These bonds may be issued by resolution of the Board of Trustees without voter approval.

2.3 BANKING AND INVESTMENTS

2.3.3 Investment Instruments - 11/15/11

The College may invest in any type of security allowed by the Public Funds Investment Act (30 ILCS 235/2) of the State of Illinois and may be amended from time to time.

A. The College has chosen to limit its allowable investments to those instruments listed below:

8. Commercial paper meeting the following requirements:

- a. The corporation must be organized in the United States.
 - b. The corporation's assets must exceed \$500,000,000.
 - c. The obligations at the time of purchase must be rated within the two highest classifications by ~~at least two of the four standard rating services either of the following financial rating services, (Standard and Poor's or, Duff and Phelp's, Moody's, and Fitch ratings)~~ a recognized rating service.
- B. Investments may be made only in ~~these savings banks or savings and loan associations banks, the shares or investment certificates of which are~~ insured by the Federal Deposit Insurance Corporation.
- C. Investment products that are considered derivatives are specifically excluded from approved investments.

2.3.4 Diversification

It is the policy of the College to diversify its investment portfolio. Investments shall be diversified to reduce to a minimum the risk of loss resulting in over-concentration in a specific maturity, issuer, class of securities, and third-party intermediary. Not more than 75% of the funds available for investment may be placed in a single allowable investment instrument or with a single investment entity (Bank, Savings & Loan, Illinois Funds, Intermediary.)

2.3.7 Qualified Financial Institutions and Intermediaries

C. Intermediaries

Any financial intermediary selected to be eligible for the College's competitive investment program must meet the following requirements.

1. Shall provide wire transfer, automated clearinghouse, and deposit safekeeping services.
2. Shall be a member of a recognized U.S. Securities and Exchange Commission ~~Self~~ Regulatory ~~Self-Regulatory~~ Organization such as the New York Stock Exchange, National Association of Securities Dealers, Municipal Securities Rule Making Board, etc.

2.3.8 Management of Program

- A. The following individuals are authorized to purchase and sell investments, authorize wire transfers, authorize the release of pledged collateral, and execute any documents required under this procedure:
 1. College Treasurer
 2. Director of Accounting
 3. Director of Budgeting.

These documents include

1. Wire transfer agreement

2.3.12 Reporting

The Treasurer shall submit to the Board of Trustees, at least quarterly, an investment report which shall include information regarding securities. ~~in the portfolio by class or type, book value, income earned, and market values as of the report date.~~

~~Generally Accepted Accounting Principles shall be used for valuation purposes. The report shall indicate any areas of policy concern and planned revision of investment strategies.~~

2.4 RISK MANAGEMENT

2.4.2 Safety and Security

The College will comply with federal and state laws and mandates regarding safety and security. To carry out the appropriate safety and security measures, the Board may

authorize College safety personnel to use the powers established in The Public Community College Act (110 ILCS 805 Section 3-42.13-3).

The President or designee is authorized to establish procedures for security operations to include the assignment of responsibilities regarding the following:

- Safety and security of students, employees and visitors
- Student Right to Know Law/Campus Security Act
- Occupational Safety and Health Act (OSHA)
- Civil emergency/disaster assistance
- Clary Act
- Violence Against Women Act
- —

2.4 TRAVEL AND ASSOCIATED EXPENSES - Revised 8/21/90

~~Employees and students must have their travel and related estimated expenses pre-approved by an appropriate administrative officer. The Administrative Officers of the College are authorized to determine travel requirements for professional development and training workshops, conferences, conventions, and routine official College business.~~

~~The Board charges the College administration with the responsibility to develop and administer appropriate guidelines, regulations, and procedures.~~

The College will comply with state laws that regulate reimbursement of all College Board member, administrator and employee travel expenses as set forth in The Illinois General Assembly Public Act 99-0604 and The Public Community College Act 110 ILCS 805 as set forth below:

2.5.1 Definitions

"Travel" means any expenditure directly incident to official College business travel by Board members, administrators, officers or employees of the College involving reimbursement to travelers or direct payment

to private agencies providing transportation or related services.

"Entertainment" includes but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless ancillary to the purpose of the program or event.

2.5.2 Reimbursable Rates

The Board shall annually approve a schedule of maximum allowable travel expenses for the upcoming calendar year no later than December 31 of each year.

The College shall reimburse permitted travel expenses as set forth below.

Maximum Reimbursable Rates for Transportation	
Air Travel	Lowest reasonable rate
Auto	IRS Standard Mileage Rate at time of reimbursement
Rental Car	Lowest reasonable rate
Rail or Bus	Lowest reasonable rate
Taxi, Shuttle, Rideshare or Public Transportation	Actual reasonable rate

Maximum Reimbursable Rates for Meals	
Breakfast	\$12.00
Lunch	\$20.00
Dinner	\$35.00

Maximum Reimbursable Rates for Lodging	
Major Metropolitan Areas	\$300.00
Other Locations	\$190.00

2.4.3 Reimbursement Request Form

The College shall only approve reimbursement of expenses upon submission of the College's Reimbursement Request Form. All documents and information submitted are public records subject to disclosure under the Freedom of Information Act, unless otherwise protected under that Act.

2.4.4 Entertainment Expenses

The College shall not reimburse any Board member, administrator, officer or employee of the College for entertainment expense unless such expense is ancillary to the purpose of the program or event.

2.4.5 Board Approval of Certain Reimbursable Expenses

The following expenses for travel, meals, and lodging may only be approved by a roll call vote at an open meeting of the Board of Trustees of the College:

- a. Any reimbursable expense of a College administrator, officer or employee that exceeds the maximum allowed under the regulations adopted under section 2.5.2 of this policy.
- b. Any reimbursable expense of a member of the Board of Trustees of the College.
- c. Any other reimbursable expenses because of emergency or other extraordinary circumstances.

2.5.1-6 Moving Expenses

Newly employed full-time administrators and full-time faculty members may be partially reimbursed for actual expenses incurred when moving into the Richland Community College District.

The College will reimburse an employee for actual moving costs incurred up to a maximum of \$1,500.00. Reimbursement will be allowed up to 1 year of initial employment with the College. Relocation expenses for a newly employed chief executive officer will be determined by the Board of Trustees.

Relocation expenses for chief operating officers/vice presidents ~~(finance and administration, instruction, workforce and economic development, and student and academic services)~~ will be determined by the College President in consultation with the Board of Trustees, but in no case, shall exceed the actual cost of moving plus \$750 in mileage and lodging expense incurred while selecting a residence in Community College District 537.

2.5.2-7 Meetings and Official Functions

Expenditures for ~~conferences, workshops, meetings,~~ events, or other official functions may be paid for with College funds provided that those functions support the purposes and mission of the College. The College President or the Vice Presidents shall, in advance, approve all expenditures for these purposes. Authorized expenditures are categorized as follows:

A. Official Institutional (In House) Committees and Advisory Groups

Working luncheons and dinners, for a restricted number of staff members, internal committees, and advisory groups who are required to attend essential meetings during a meal period or outside of normal duty hours.

B. Official External Committees, Advisory Groups, and Guests

1. Meals, ~~and entertainment~~ for unpaid educational advisory groups from area business, industry and the private sector, and appropriate staff members who are required to attend advisory meetings.
2. Meals lodging, and transportation ~~and entertainment~~ for state officials, representatives of accrediting agencies, official guests of the College and appropriate staff members when required to attend these functions.

F. Miscellaneous

G. In no case will Official Function Expenditures be permitted for:

1. Expenses for employees related to membership in local clubs, social or private community organizations. Although the College does support participation of the faculty and staff in charitable and service organizations, the membership expense is an individual responsibility.

2. Dues for individual employees to professional organizations. However, when the College may receive the same benefits through an individual membership for an employee, the expense may be approved as a College expense.
3. Meals and other expenses for meetings and/or events that are personal in nature that will result in little or no value to the institution.

2.5.3 Student Assumption of Risks during College Travel

Students are authorized to travel on approved College-sponsored trips. Each student participating shall indemnify the College against any and all claims for loss, damage, or injury that may result from such participation. The Office of Finance and Administration is assigned responsibility for developing and maintaining appropriate procedures. College-approved trips would include activities such as the following:

- A. Student and Class-Field Trips
- B. Student Senate Leadership Conferences
- C. ~~Class Field Trips~~
- D. Study Abroad
- ~~D.E. College sponsored trips~~

2.6 PURCHASING

2.6.1 Purchase of Supplies, Materials, and Equipment

The College will provide needed supplies, materials, equipment and contracts for work to support the educational programs of the College District through the use of sound, efficient, and effective purchasing procedures that are in compliance with The Public Community College Act and Administrative Rules of the Illinois Community College Board.

All purchases and other procurements of equipment or services shall be processed through the College's central purchasing system. All decisions in awarding contracts or purchases shall be made without prejudice or favoritism.

Awards shall be made on the objectively determined merits of each acquisition action such as vendor compliance with specifications, compatibility of the item, price, delivery deadline, service, and other terms and conditions. No employee shall knowingly commit the College to any purchase or agreement that would result in a conflict of interest. Accordingly, no purchase contract or order shall be executed with a person or entity having influence over the purchase or procurement decision.

The Board authorizes the College President or ~~designee~~ appropriate Vice President to award contracts in accordance with the Illinois Public Community College Act (110 ILCS 805/3-27.1-2). The Board charges the Administration with the responsibility and delegates the Administration the authority to develop appropriate guidelines, regulations and procedures to implement this policy.

2.6.2 Use of College Credit Cards

Credit cards that obligate the College may be issued, upon approval, to College employees in accordance with the Illinois Public Community College Act (110 ILCS 805/27 (b)). ~~3-7).~~ College credit cards may be used only for purchases that are consistent with the College's purchasing policies and procedures. In particular, credit cards may not be used to circumvent College purchasing procedures and may not be used for personal expenditures. The Office of Finance and Administration is responsible for developing the appropriate procedures for the use of College Credit Cards.

2.6.3 Contract Approval - Revised 1/16/90

The Board of Trustees has ultimate responsibility and authority for all fiscal affairs and contractual obligations of the College District. On some matters the Board of Trustees reserves final authority; however, certain, clearly defined, contractual matters are delegated to the College President or designee(s) only for review, evaluation, and execution in the interest of efficient operations.

Contracts of less than five (5) years' duration or not requiring a sealed bid per the Illinois Public Community College Act may be processed and executed

administratively without individual approval by the Board of Trustees. All contracts in excess of five (5) years' duration or requiring a sealed bid process will be presented for approval by the Board of Trustees.

The guidelines regulating the processing of contracts are based upon the requirements of the Illinois Public Community College Act (110 ILCS 805/3-27.1 and 3.38) dealing with leases and related contractual matters and with bidding requirements.

2.7 PHYSICAL PLANT AND FACILITIES

2.7.2 Property Control

A current and accurate accounting of all inventoried assets shall be maintained by the Office of Finance and Administration. Periodic audits of this inventory shall be conducted. Each division, department, or individual custodian of College equipment or other assets is responsible for safe-guarding and certifying inventory balances and will maintain accountability for such items.

College assets shall be used for College activities unless specific prior approval is given by the President or designee.

Approved employee use of College assets or equipment shall be taxable to the employee in accordance with IRS rules and regulations.

The Board of Trustees authorizes the College President or designee to dispose of any excess District personal property with an estimated market value of less than \$5,000, and not needed for community college purposes, in accordance with the requirements set forth in the Illinois Public Community College Act (110 ILCS 805/3-41) and Richland Community College procedures.

Excess property may also be given to other public entities or not-for-profit organizations within District 537, if deemed by the College President or designee that said property has little or no value to the institution and could provide additional educational-related services for District 537.

The sale of any real property is solely at the discretion of the Board of Trustees. The Board authorizes the College President or designee to approve the disposal of College personal property through a trade-in when the value of the personal property will be used to reduce the purchase price of a replacement item. However, if the item has a trade-in allowance in excess of \$5,000, the Board shall give prior approval authorizing the trade-in. Trade-in arrangements may be made only with and through authorized dealers, remanufacturers, agents, or entities regularly engaged in the business of accepting used equipment. Items to be disposed of shall be processed through the College's central purchasing system under appropriate procedures, guidelines, and statutory requirements.

The Board charges the Administration with the responsibility and delegates the necessary authority to develop these procedures and guidelines.

Draft Policy

5.18 Liquor Control- Delivery of Alcoholic Beverages

The Board of Trustees will regulate the delivery of alcoholic beverages in all College facilities.

This Policy is pursuant to Section 5/16-15 of the *Liquor Contract Act*, 235 ILCS 5/1-1 et seq.

Alcoholic liquors may be served or sold on property under the control of the Board of Trustees of the College for events that the Board of Trustees of that may determine are public events and not student-related activities.

The Board of Trustees delegates its authority and charges the President of the College to establish criteria and guidelines and to review and approve an activity, event, reception, meeting, or other social or educational activity, public or private event where alcoholic beverages may be distributed, sold, given, and or consumed on College owned and controlled property.

Culinary Program - In conjunction with the Richland Community College culinary program, the Board of Trustees authorizes the delivery and sale of alcohol beverages that are included for educational purposes associated with the program and for fund raising events for the College Foundation.

REVIEW OF MINUTES OF PREVIOUS CLOSED SESSIONS

To: Board of Trustees

From: Bishop Wayne Dunning, Board Secretary

Date: July 18, 2017

Re: Examination of Closed Session Minutes

Mr. Chairman and members of the Board, the Illinois Public Community College Act requires each public body to review minutes of all closed meeting no less than semi-annually. A determination shall be made and reported in an open session for the need for continued confidentiality of those closed minutes or if they can be made available for public inspection. On July 5, 2017, the minutes of closed (executive) sessions conducted between September 18, 1990 and May 17, 2017 were examined.


It is recommended that the following sets of minutes **require continued confidentiality** and should remain sealed:

September 18, 1990; November 20, 1990; December 15, 1992; March 15, 1994; December 20, 1994; January 17, 1995; March 21, 1995; May 16, 1995; November 21, 1995; February 20, 1996; July 16, 1996; January 24, 1997; November 16, 1999; October 17, 2000; December 18, 2001; January 15, 2002; February 19, 2002; August 20, 2002; October 15, 2002; November 19, 2002; May 23, 2003; June 17, 2003; September 16, 2003; October 2, 2003; October 21, 2003; November 18, 2003; December 16, 2003; January 20, 2004; June 20, 2006; September 19, 2006; January 16, 2007; June 1, 2007; January 15, 2008; January 22, 2008; March 18, 2008; June 10, 2008; July 15, 2008; March 17, 2009; September 15, 2009; October 20, 2009; November 17, 2009; January 19, 2010; December 21, 2010; April 19, 2011; May 17, 2011; December 20, 2011; March 19, 2013; February 6, 2014; March 18, 2014; October 20, 2015; October 26, 2015; December 14, 2015; January 11, 2016; January 26, 2016; February 16, 2016; March 15, 2016; May 17, 2016; June 7, 2016; June 21, 2016; July 19, 2016; September 20, 2016; October 18, 2016; November 15, 2016; December 20, 2016; January 18, 2017; January 31, 2017; February 21, 2017; March 21, 2017; April 10, 2017; May 17, 2017.

Therefore, it is recommended that the Board of Trustees approve the continued confidentiality of the closed session minutes as presented above.

FINANCIAL REPORT

2021
2020

TO: Board of Trustees
FROM: Cris Valdez 
DATE: July 18, 2017
SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the Bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the June 2017 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Treasurer's Report

6/30/2017

Fund	Balance 6/1/2017	Receipts for Month	Disbursements for Month	Balance 6/30/2017	Int Bearing Accounts	Separate Inv Instruments
Education Fund	\$1,642,339.44	\$5,988,561.48	(\$3,839,015.25)	\$3,791,885.67	\$3,241,878.87	\$550,006.80
Oper & Maint Restricted	\$1,678,060.32	\$3,258.92	(\$90,009.68)	\$1,591,309.56	\$1,591,309.56	\$0.00
Bond & Interest Fund	\$43,039.67	\$1,170,048.66		\$1,213,088.33	\$1,213,088.33	\$0.00
Auxiliary Enterprises	\$2,146,700.67	\$2,291.05		\$2,148,991.72	\$2,148,991.72	\$0.00
Restricted Purposes	\$999,293.61	\$364,689.32	(\$265,874.81)	\$1,098,108.12	\$793,646.42	\$304,461.70
Working Cash Fund	\$6,986,457.38	\$4,760.36	(\$12,704.40)	\$6,978,513.34	\$5,977,755.98	\$1,000,757.36
Trust & Agency Fund	\$341,189.17	\$1,858.86		\$343,048.03	\$343,048.03	\$0.00
Audit Fund	\$53,483.24	\$14,514.38	(\$214.32)	\$67,783.30	\$67,783.30	\$0.00
Liab, Protect, Settlement	\$1,829,196.20	\$511,663.95	(\$864,136.83)	\$1,476,723.32	\$1,376,723.32	\$100,000.00
Totals	\$15,719,759.70	\$8,061,646.98	(\$5,071,955.29)	\$18,709,451.39	\$16,754,225.53	\$1,955,225.86

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$300,000.00	CD-Busey	0.10	7/22/2017	6.0
EDUCATION FUND	\$250,000.00	CD-SOY	0.20	1/30/2018	12.0
DEC COMM PARTNERSHIP	\$4,461.17	CD	0.10	6/30/2017	6.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.25	8/10/2017	12.0
WORKING CASH FUND	\$120,921.97	CD-Regns	0.05	6/21/2017	13.0
WORKING CASH FUND	\$302,189.57	CD-HPB	0.10	7/26/2017	3.0
WORKING CASH FUND	\$350,000.00	CD-HPB	0.25	11/22/2017	12.0
WORKING CASH FUND	\$117,652.62	CD-Regns	0.01	12/19/2017	7.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.60	3/23/2018	12.0
LPS FUND	\$100,000.00	CD-Busey	0.10	7/22/2017	6.0

Revenues & Expenses by Fund

	Actual 6/30/2017	Budget 1617	%	Actual 6/30/2016	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$15,557,233.97	\$14,041,211.00	110.8	\$13,708,154.54	\$13,708,154.54
Transfers	(\$97,090.75)	(\$85,000.00)	114.22	(\$214,794.43)	(\$214,794.43)
Expenses	(\$14,137,033.87)	(\$13,956,211.00)	101.3	(\$14,627,999.12)	(\$14,628,114.60)
	\$1,323,109.35	\$0.00		(\$1,134,639.01)	(\$1,134,754.49)
Fund 02-Operations & Maintenance					
Revenue	\$1,623,887.26	\$1,799,007.00	90.27	\$1,943,429.35	\$2,213,429.35
Expenses	(\$1,763,846.90)	(\$1,799,007.00)	98.05	(\$1,823,176.51)	(\$2,085,890.14)
	(\$139,959.64)	\$0.00		\$120,252.84	\$127,539.21
Fund 03-Oper & Maint Restricted					
Revenue	\$269,001.03	\$631,400.00	42.6	\$449,618.84	\$449,618.84
Expenses	(\$390,291.55)	(\$631,400.00)	61.81	(\$1,135,007.04)	(\$1,135,007.04)
	(\$121,290.52)	\$0.00		(\$685,388.20)	(\$685,388.20)
Fund 04-Bond & Interest Fund					
Revenue	\$3,299,144.86	\$3,295,596.00	100.11	\$2,403,878.72	\$2,403,878.72
Expenses	(\$3,288,856.11)	(\$3,295,596.00)	99.8	(\$2,423,576.25)	(\$2,423,576.25)
	\$10,288.75	\$0.00		(\$19,697.53)	(\$19,697.53)
Fund 05-Auxiliary Enterprises					
Revenue	\$1,024,788.33	\$1,211,213.00	84.61	\$1,336,154.04	\$1,336,154.04
Expenses	(\$1,113,233.76)	(\$1,211,213.00)	91.91	(\$1,919,367.23)	(\$1,326,560.35)
	(\$88,445.43)	\$0.00		(\$583,213.19)	\$9,593.69
Fund 06-Restricted Purposes Fund					
Revenue	\$7,580,119.13	\$8,762,232.47	86.51	\$8,930,293.94	\$9,013,125.49
Transfers	(\$19,506.58)	\$0.00	0	(\$250.53)	(\$250.53)
Expenses	(\$7,908,134.88)	(\$8,762,232.45)	90.25	(\$9,058,344.42)	(\$9,118,350.04)
	(\$347,522.33)	\$0.02		(\$128,301.01)	(\$105,475.08)
Fund 07-Working Cash Fund					
Revenue	\$30,701.52	\$5,000.00	614.03	\$3,009,462.43	\$3,009,462.43
Transfers	(\$30,701.52)	(\$5,000.00)	614.03	(\$9,462.43)	(\$9,462.43)
	\$0.00	\$0.00		\$3,000,000.00	\$3,000,000.00
Fund 10-Trust & Agency Fund					
Revenue	\$87,682.55	\$90,700.00	96.67	\$82,312.19	\$82,312.19
Transfers	(\$1,975.00)	(\$2,000.00)	98.75	(\$980.00)	(\$980.00)
Expenses	(\$73,073.37)	(\$88,700.00)	82.38	(\$81,182.47)	(\$81,182.47)
	\$12,634.18	\$0.00		\$149.72	\$149.72
Fund 11-Audit Fund					
Revenue	\$85,900.68	\$85,713.00	100.22	\$71,628.64	\$71,628.64
Expenses	(\$61,924.57)	(\$61,233.00)	101.13	(\$62,141.59)	(\$62,141.59)
	\$23,976.11	\$24,480.00		\$9,487.05	\$9,487.05
Fund 12-Liab,Protect,Settlement					
Revenue	\$1,678,431.49	\$1,678,036.00	100.02	\$1,466,487.11	\$1,466,487.11
Expenses	(\$1,489,737.91)	(\$1,604,103.00)	92.87	(\$1,302,811.38)	(\$1,254,920.88)
	\$188,693.58	\$73,933.00		\$163,675.73	\$211,566.23
Total	\$861,484.05	\$98,413.02		\$742,326.40	\$1,413,020.60

Operating Funds Revenue

	Actual Revenue YTD 6/30/2017	Budget 1617	%	Actual Revenue YTD 6/30/2016	Prior Year Revenue 6/30/2016
Local Government Sources					
Bond Proceeds	\$730,000.00	\$0.00	0	\$0.00	\$0.00
Current Taxes	\$7,043,154.02	\$7,104,072.00	99.14	\$6,960,982.22	\$6,960,982.22
Interest on Taxes	\$810.70	\$1,000.00	81.07	\$343.65	\$343.65
	<u>\$7,773,964.72</u>	<u>\$7,105,072.00</u>	109.41	<u>\$6,961,325.87</u>	<u>\$6,961,325.87</u>
State Government Sources					
ICCB CTE Formula Grant	\$187,134.00	\$0.00	0	\$0.00	\$0.00
ICCB Credit Hour Grants	\$783,620.00	\$0.00	0	\$480,533.28	\$480,533.28
ICCB Equalization Grant	\$0.00	\$0.00	0	\$50,000.01	\$50,000.01
Replacement Taxes	\$521,858.83	\$442,000.00	118.07	\$445,777.61	\$445,777.61
	<u>\$1,492,612.83</u>	<u>\$442,000.00</u>	337.7	<u>\$976,310.90</u>	<u>\$976,310.90</u>
Student Tuition & Fees					
Chargeback	\$2,533.14	\$6,200.00	40.86	\$6,227.12	\$6,227.12
Tuition-Credit	\$6,293,807.00	\$6,562,019.00	95.91	\$6,164,042.66	\$6,164,042.66
Various Fees	\$764,873.00	\$822,616.00	92.98	\$825,393.50	\$825,393.50
	<u>\$7,061,213.14</u>	<u>\$7,390,835.00</u>	95.54	<u>\$6,995,663.28</u>	<u>\$6,995,663.28</u>
Other Revenue					
Facility Rental	\$239,203.00	\$293,608.00	81.47	\$237,232.40	\$237,232.40
	<u>\$239,203.00</u>	<u>\$293,608.00</u>	81.47	<u>\$237,232.40</u>	<u>\$237,232.40</u>
Investment Revenue					
Investment Revenue	\$6,800.08	\$2,000.00	340	\$2,009.97	\$2,009.97
	<u>\$6,800.08</u>	<u>\$2,000.00</u>	340	<u>\$2,009.97</u>	<u>\$2,009.97</u>
Other Revenue					
Other Revenue	\$562,944.79	\$601,703.00	93.56	\$469,328.63	\$739,328.63
Transfer In	\$44,382.67	\$5,000.00	887.65	\$9,712.84	\$9,712.84
	<u>\$607,327.46</u>	<u>\$606,703.00</u>	100.1	<u>\$479,041.47</u>	<u>\$749,041.47</u>
Total Revenue	\$17,181,121.23	\$15,840,218.00	108.47	\$15,651,583.89	\$15,921,583.89

Operating Funds Expenses

	Actual Expenses YTD 6/30/2017	Budget 1617	%	Actual Expenses YTD 6/30/2016	Prior Year Expenses 6/30/2016
Salaries					
Academic Support Salary	\$175,149.09	\$179,702.00	97.47	\$177,896.80	\$177,896.80
Academic Support-PT	\$163,334.22	\$106,000.00	154.09	\$167,889.23	\$167,889.23
Administrative Staff Sal	\$1,448,146.54	\$1,544,808.00	93.74	\$1,803,478.26	\$1,803,478.26
Administrative Staff-PT	\$0.00	\$0.00	0	\$40,250.00	\$40,250.00
Car Allowance	\$8,250.00	\$8,250.00	100	\$0.00	\$0.00
Classified-Temporary	\$0.00	\$0.00	0	\$2,463.48	\$2,463.48
Clinical Risk Stipends	\$35,060.15	\$35,700.00	98.21	\$34,900.00	\$34,900.00
Custodial, Maint Stf Sal	\$120,101.11	\$125,927.00	95.37	\$154,784.37	\$154,784.37
F/T Classified Salary	\$926,210.94	\$966,952.12	95.79	\$1,032,746.14	\$1,032,746.14
F/T Faculty Salary	\$3,994,750.19	\$4,005,927.00	99.72	\$3,971,315.52	\$3,971,315.52
F/T Faculty-Summer Sal	\$269,671.91	\$310,604.00	86.82	\$311,855.25	\$311,855.25
Faculty Curriculum Dev	\$2,400.00	\$0.00	0	\$0.00	\$0.00
Faculty Curriculum Dev OL	\$0.00	\$0.00	0	\$5,970.00	\$5,970.00
Faculty Tutors Salary	\$50,263.36	\$90,000.00	55.85	\$68,189.74	\$68,189.74
Independent Study Salary	\$34,485.00	\$32,257.50	106.91	\$27,860.00	\$27,860.00
Interpreter Salary	\$51,732.30	\$30,000.00	172.44	\$61,157.50	\$61,157.50
LabFacilitators	\$15,149.24	\$20,000.00	75.75	\$18,881.84	\$18,881.84
Overload Salary	\$485,525.86	\$477,918.00	101.59	\$510,873.70	\$510,873.70
Overtime Wages	\$4,428.51	\$7,328.00	60.43	\$7,720.99	\$7,720.99
P/T Classified Salary	\$43,184.32	\$50,300.00	85.85	\$56,760.23	\$56,760.23
P/T Faculty Salary	\$743,274.21	\$920,445.00	80.75	\$902,321.91	\$902,321.91
P/T Faculty-Summer Sal	\$42,911.67	\$82,785.00	51.84	\$90,262.17	\$90,262.17
Professional/Tech Salary	\$670,878.13	\$680,292.00	98.62	\$735,816.54	\$735,816.54
Professional/Tech-PT	\$53,562.78	\$48,050.00	111.47	\$53,996.67	\$53,996.67
Proficiency Exam Salary	\$183.75	\$0.00	0	\$577.50	\$577.50
SURS Fringe Benefit	\$0.00	\$11,750.00	0	\$13,036.59	\$13,036.59
Severance Payments	\$214,877.54	\$0.00	0	\$0.00	\$0.00
Student Workers Salary	\$17,490.44	\$26,500.00	66	\$34,636.60	\$34,636.60
Subs Instructors Salary	\$7,939.68	\$5,705.38	139.16	\$12,924.51	\$12,924.51
Supervisory Staff Salary	\$600,886.54	\$597,696.00	100.53	\$622,528.05	\$622,528.05
Test Proctor Salary	\$12,175.60	\$6,000.00	202.93	\$3,213.48	\$3,213.48
Voluntary Separation Prg	\$245,026.65	\$0.00	0	\$0.00	\$0.00
	<u>\$10,437,049.73</u>	<u>\$10,370,897.00</u>	100.64	<u>\$10,924,307.07</u>	<u>\$10,924,307.07</u>
Employee Benefits					
EmployeeBenefitsTotal	\$31,302.01	\$35,000.00	89.43	\$5,122.16	\$5,122.16
Group Dental Ins	\$59,389.29	\$61,640.00	96.35	\$65,475.66	\$65,475.66
Group LTD Ins	\$19,076.16	\$20,092.00	94.94	\$21,272.87	\$21,272.87
Group Life Ins	\$31,139.79	\$32,775.00	95.01	\$35,157.77	\$35,157.77
Group Medical Ins	\$1,921,219.69	\$1,691,835.00	113.56	\$1,831,347.07	\$1,831,347.07
Long-Term Care Ins	\$0.00	\$0.00	0	\$3,853.39	\$3,853.39
SURS-RetireeHealthContri	\$45,042.88	\$44,995.00	100.11	\$47,110.01	\$47,110.01
Staff/Family Waivers	\$41,896.50	\$45,500.00	92.08	\$50,665.25	\$50,665.25
	<u>\$2,149,066.32</u>	<u>\$1,931,837.00</u>	111.24	<u>\$2,060,004.18</u>	<u>\$2,060,004.18</u>
Contractual Services					
Accreditation Fees	\$11,475.00	\$15,675.00	73.21	\$2,750.00	\$2,750.00
Admin Computer-Maint	\$212,179.02	\$209,600.00	101.23	\$208,852.66	\$208,852.66
Building Repair/Maint	\$16,697.61	\$10,897.00	153.23	\$0.00	\$0.00
Consultants/Workshops	\$6,370.00	\$6,820.00	93.4	\$243.48	\$243.48
Contractual-Other	\$34,360.77	\$42,080.00	81.66	\$30,553.05	\$30,553.05
Custodial Services	\$400,607.25	\$389,070.00	102.97	\$369,141.10	\$369,141.10
Employee Awards	\$60.00	\$600.00	10	\$586.40	\$586.40
Employee Recognition EAT	\$948.20	\$1,000.00	94.82	\$888.50	\$888.50
Equip Repair/Maint Agree	\$88,468.08	\$104,827.00	84.39	\$84,445.12	\$84,223.26
Faculty Development	\$0.00	\$0.00	0	\$412.50	\$412.50
Grounds Maintenance	\$4,602.38	\$7,425.00	61.98	\$8,486.59	\$8,486.59
Legal Services-Admin	\$45,723.77	\$30,000.00	152.41	\$46,345.13	\$46,345.13
Meals	\$0.00	\$0.00	0	\$1,349.32	\$1,349.32
Pest Control	\$13,283.64	\$11,200.00	118.6	\$11,121.53	\$11,121.53
Professional Fees	\$7,168.25	\$9,000.00	79.65	\$7,166.25	\$7,166.25
Security	\$9,012.53	\$9,534.00	94.53	\$10,293.55	\$10,293.55
Student Awards	\$600.00	\$600.00	100	\$1,268.40	\$1,268.40

Operating Funds Expenses

	Actual Expenses YTD 6/30/2017	Budget 1617	%	Actual Expenses YTD 6/30/2016	Prior Year Expenses 6/30/2016
Contractual Services					
Telephone Maint Agree	\$0.00	\$2,000.00	0	\$7,399.71	\$7,299.79
	<u>\$851,556.50</u>	<u>\$850,328.00</u>	100.14	<u>\$791,303.29</u>	<u>\$790,981.51</u>
Materials & Supplies					
Advertising	\$82,650.46	\$110,100.00	75.07	\$115,337.15	\$115,337.15
Audio Visual Materials	\$4,403.10	\$8,300.00	53.05	\$5,900.47	\$5,900.47
Books-Library Collection	\$7,043.06	\$11,500.00	61.24	\$8,856.74	\$8,856.74
Catalog Printing	\$5,419.38	\$6,000.00	90.32	\$5,734.74	\$5,734.74
Computer Software	\$131,375.95	\$145,002.00	90.6	\$124,925.48	\$124,925.48
Credit Schedules	\$0.00	\$10,000.00	0	\$0.00	\$0.00
Event Expense	\$100.00	\$100.00	100	\$352.08	\$352.08
Graphic Supplies	\$714.76	\$2,500.00	28.59	\$1,449.08	\$1,449.08
Instructional Supplies	\$86,751.44	\$97,456.19	89.02	\$101,025.75	\$101,025.75
Laundry/Linen Supplies	\$216.09	\$500.00	43.22	\$366.03	\$366.03
Maintenance Supplies	\$56,765.89	\$88,200.00	64.36	\$110,337.34	\$110,337.34
Materials	\$22,951.21	\$41,967.09	54.69	\$36,016.59	\$36,016.59
Office Supplies	\$19,326.11	\$24,683.52	78.3	\$26,604.39	\$26,604.39
Postage	\$16,618.59	\$26,192.00	63.45	\$21,212.37	\$21,212.37
Printing	\$21,596.78	\$32,600.00	66.25	\$65,857.51	\$65,857.51
Publications & Dues	\$121,319.69	\$122,910.00	98.71	\$133,570.85	\$133,570.85
Reference Materials	\$0.00	\$303.00	0	\$631.16	\$631.16
Specialties	\$167.20	\$167.20	100	\$1,649.38	\$1,649.38
Transcripts	\$14,550.00	\$25,000.00	58.2	\$26,000.00	\$26,000.00
Uniforms	\$3,608.55	\$5,000.00	72.17	\$2,407.44	\$2,407.44
Vehicle Expense	\$11,218.96	\$18,600.00	60.32	\$12,920.05	\$12,920.05
WYSE Activities	\$452.78	\$1,000.00	45.28	\$1,072.82	\$1,072.82
Wind Turbine Maintenance	\$9,015.17	\$5,500.00	163.91	\$6,646.62	\$6,646.62
	<u>\$616,265.17</u>	<u>\$783,581.00</u>	78.65	<u>\$808,874.04</u>	<u>\$808,874.04</u>
Conference & Meeting Exp					
Meeting Expense	\$7,305.36	\$5,743.88	127.19	\$8,303.11	\$8,303.11
Recruitment	\$35,923.01	\$25,000.00	143.69	\$30,456.43	\$30,456.43
Registration Fees	\$13,020.96	\$12,488.00	104.27	\$10,648.00	\$10,648.00
Travel-In State	\$10,528.93	\$9,655.35	109.05	\$3,951.59	\$3,951.59
Travel-In State Mileage	\$5,065.84	\$9,300.00	54.47	\$8,130.61	\$8,130.61
Travel-In State-Admin	\$0.00	\$0.00	0	\$1,519.59	\$1,519.59
Travel-Out of State	\$8,310.13	\$8,903.77	93.33	\$13,937.68	\$14,049.56
	<u>\$80,154.23</u>	<u>\$71,091.00</u>	112.75	<u>\$76,947.01</u>	<u>\$77,058.89</u>
Fixed Charges					
Collection Co Charges	\$16.66	\$1,000.00	1.67	\$5,478.19	\$5,478.19
Credit Card Fees	\$26,042.42	\$27,000.00	96.45	\$20,618.18	\$20,618.18
Equipment Rental	\$16,353.23	\$30,280.00	54.01	\$30,207.85	\$30,207.85
Facility Rental	\$133,099.68	\$133,105.00	100	\$132,891.00	\$132,891.00
Graduation Expense	\$19,373.80	\$18,000.00	107.63	\$19,338.81	\$19,338.81
Install Pymt Lease/Purch	\$164,011.22	\$169,880.00	96.55	\$76,002.96	\$76,002.96
Interest Expense	\$5,707.18	\$6,000.00	95.12	\$3,990.41	\$3,990.41
Property Taxes	\$22,752.33	\$17,400.00	130.76	\$27,905.26	\$27,905.26
	<u>\$387,356.52</u>	<u>\$402,665.00</u>	96.2	<u>\$316,432.66</u>	<u>\$316,432.66</u>
Utilities					
Electricity and Nat Gas	\$373,320.95	\$362,890.00	102.87	\$393,906.90	\$393,906.90
Internet	\$16,059.63	\$18,000.00	89.22	\$14,998.34	\$14,998.34
Propane	\$0.00	\$1,000.00	0	\$304.90	\$304.90
Refuse Disposal	\$14,828.67	\$20,480.00	72.41	\$20,128.74	\$20,128.74
Telephone	\$37,452.48	\$38,100.00	98.3	\$40,226.99	\$40,226.99
Water, Sewage	\$34,017.76	\$28,750.00	118.32	\$36,418.66	\$36,418.66
	<u>\$475,679.49</u>	<u>\$469,220.00</u>	101.38	<u>\$505,984.53</u>	<u>\$505,984.53</u>
Capital Outlay					
Building Improvements	\$0.00	\$0.00	0	\$0.00	\$0.00
Equipment-Instructional	\$0.00	\$0.00	0	\$0.00	\$0.00
Equipment-Office	\$76,605.00	\$0.00	0	\$0.00	\$0.00
Equipment-Service	\$2,075.00	\$2,075.00	100	\$6,363.73	\$269,399.14
	<u>\$78,680.00</u>	<u>\$2,075.00</u>	3791.8	<u>\$6,363.73</u>	<u>\$269,399.14</u>
Financial Aid Expense					

Operating Funds Expenses

	Actual Expenses YTD 6/30/2017	Budget 1617	%	Actual Expenses YTD 6/30/2016	Prior Year Expenses 6/30/2016
Financial Aid Expense					
Financial Aid	\$208,261.16	\$240,000.00	86.78	\$249,898.46	\$249,898.46
	<u>\$208,261.16</u>	<u>\$240,000.00</u>	86.78	<u>\$249,898.46</u>	<u>\$249,898.46</u>
Chargeback Expense					
Chargeback Expense	\$49,795.11	\$25,000.00	199.18	\$18,795.29	\$18,795.29
	<u>\$49,795.11</u>	<u>\$25,000.00</u>	199.18	<u>\$18,795.29</u>	<u>\$18,795.29</u>
Tuition Adjustments					
Illinois Veterans Grants	\$65,231.00	\$72,000.00	90.6	\$68,425.00	\$68,425.00
Tuition Waiver	\$316,422.94	\$340,000.00	93.07	\$404,101.46	\$404,101.46
Unfunded ING/MIA/POW	\$34,456.00	\$30,000.00	114.85	\$31,561.05	\$31,561.05
	<u>\$416,109.94</u>	<u>\$442,000.00</u>	94.14	<u>\$504,087.51</u>	<u>\$504,087.51</u>
Other Expense					
Bank Service Charges	\$6,884.76	\$7,500.00	91.8	\$7,999.56	\$7,999.56
Contributions	\$99,200.00	\$118,000.00	84.07	\$136,897.99	\$136,897.99
Expense-Other	\$1,383.88	\$3,000.00	46.13	\$4,311.46	\$4,315.06
	<u>\$107,468.64</u>	<u>\$128,500.00</u>	83.63	<u>\$149,209.01</u>	<u>\$149,212.61</u>
Total Expenses	\$15,857,442.81	\$15,717,194.00	100.89	\$16,412,206.78	\$16,675,035.89

Revenues by Fund Summary

	Actual Revenue YTD 6/30/2017	Budget 1617	%	Actual Revenue YTD 6/30/2016	Prior Year Revenue 6/30/2016
Fund 01-Education Fund					
Local Government Sources	\$6,879,544.73	\$6,210,222.00	110.78	\$6,077,481.71	\$6,077,481.71
State Government Sources	\$1,437,759.49	\$442,000.00	325.28	\$929,177.52	\$929,177.52
Student Tuition & Fees	\$6,748,650.81	\$7,072,389.00	95.42	\$6,354,899.79	\$6,354,899.79
Investment Revenue	\$6,800.08	\$2,000.00	340	\$2,009.97	\$2,009.97
Other Revenue	\$484,478.86	\$314,600.00	154	\$344,585.55	\$344,585.55
Total Revenue Fund 01	\$15,557,233.97	\$14,041,211.00	110.8	\$13,708,154.54	\$13,708,154.54
Fund 02-Operations & Maintenance					
Local Government Sources	\$894,419.99	\$894,850.00	99.95	\$883,844.16	\$883,844.16
State Government Sources	\$54,853.34	\$0.00	0	\$47,133.38	\$47,133.38
Student Tuition & Fees	\$312,562.33	\$318,446.00	98.15	\$640,763.49	\$640,763.49
Other Revenue	\$362,051.60	\$585,711.00	61.81	\$371,688.32	\$641,688.32
Total Revenue Fund 02	\$1,623,887.26	\$1,799,007.00	90.27	\$1,943,429.35	\$2,213,429.35
Fund 03-Oper & Maint Restricted					
Investment Revenue	\$2,999.82	\$600.00	499.97	\$1,200.84	\$1,200.84
Other Revenue	\$266,001.21	\$630,800.00	42.17	\$448,418.00	\$448,418.00
Total Revenue Fund 03	\$269,001.03	\$631,400.00	42.6	\$449,618.84	\$449,618.84
Fund 04-Bond & Interest Fund					
Local Government Sources	\$3,295,276.82	\$3,295,496.00	99.99	\$2,403,366.59	\$2,403,366.59
Investment Revenue	\$3,868.04	\$100.00	3868.0	\$512.13	\$512.13
Total Revenue Fund 04	\$3,299,144.86	\$3,295,596.00	100.11	\$2,403,878.72	\$2,403,878.72
Fund 05-Auxiliary Enterprises					
Local Government Sources	\$584,711.30	\$547,900.00	106.72	\$546,893.87	\$546,893.87
State Government Sources	\$0.00	\$0.00	0	\$29,016.72	\$29,016.72
Student Tuition & Fees	\$30,189.00	\$52,000.00	58.06	\$40,759.17	\$40,759.17
Student Organization Rev	\$192,696.98	\$252,113.00	76.43	\$238,271.28	\$238,271.28
Investment Revenue	\$1,392.17	\$0.00	0	\$373.68	\$373.68
Other Revenue	\$215,798.88	\$359,200.00	60.08	\$480,839.32	\$480,839.32
Total Revenue Fund 05	\$1,024,788.33	\$1,211,213.00	84.61	\$1,336,154.04	\$1,336,154.04
Fund 06-Restricted Purposes Fund					
Financial Aid	\$6,203,426.99	\$7,084,992.00	87.56	\$7,254,367.14	\$7,265,979.76
Investment Revenue	\$386.09	\$0.00	0	\$1,021.50	\$1,021.50
Other Revenue	\$1,376,306.05	\$1,677,240.47	82.06	\$1,674,905.30	\$1,746,124.23
Total Revenue Fund 06	\$7,580,119.13	\$8,762,232.47	86.51	\$8,930,293.94	\$9,013,125.49
Fund 07-Working Cash Fund					
Local Government Sources	\$0.00	\$0.00	0	\$3,000,000.00	\$3,000,000.00
Investment Revenue	\$30,701.52	\$5,000.00	614.03	\$9,462.43	\$9,462.43
Total Revenue Fund 07	\$30,701.52	\$5,000.00	614.03	\$3,009,462.43	\$3,009,462.43
Fund 10-Trust & Agency Fund					
Student Organization Rev	\$25,054.23	\$28,100.00	89.16	\$30,682.47	\$30,682.47
Investment Revenue	\$1,158.32	\$0.00	0	\$149.72	\$149.72
Other Revenue	\$61,470.00	\$62,600.00	98.19	\$51,480.00	\$51,480.00
Total Revenue Fund 10	\$87,682.55	\$90,700.00	96.67	\$82,312.19	\$82,312.19
Fund 11-Audit Fund					
Local Government Sources	\$85,631.46	\$85,668.00	99.96	\$71,563.88	\$71,563.88
Investment Revenue	\$269.22	\$45.00	598.27	\$64.76	\$64.76
Total Revenue Fund 11	\$85,900.68	\$85,713.00	100.22	\$71,628.64	\$71,628.64
Fund 12-Liab,Protect,Settlement					
Local Government Sources	\$1,656,948.08	\$1,657,186.00	99.99	\$1,448,325.93	\$1,448,325.93
Student Tuition & Fees	\$13,404.00	\$20,000.00	67.02	\$16,920.00	\$16,920.00
Investment Revenue	\$8,079.41	\$850.00	950.52	\$1,241.18	\$1,241.18
Total Revenue Fund 12	\$1,678,431.49	\$1,678,036.00	100.02	\$1,466,487.11	\$1,466,487.11
Total Revenue	\$31,236,890.82	\$31,600,108.47	98.85	\$33,401,419.80	\$33,754,251.35

Revenues by Fund

	Actual Revenue YTD 6/30/2017	Budget 1617	%	Actual Revenue YTD 6/30/2016	Prior Year Revenue 6/30/2016
Fund 01-Education Fund					
Local Government Sources					
Bond Proceeds	\$730,000.00	\$0.00	0	\$0.00	\$0.00
Current Taxes	\$6,148,836.98	\$6,209,722.00	99.02	\$6,077,181.63	\$6,077,181.63
Interest on Taxes	\$707.75	\$500.00	141.55	\$300.08	\$300.08
	<u>\$6,879,544.73</u>	<u>\$6,210,222.00</u>	110.78	<u>\$6,077,481.71</u>	<u>\$6,077,481.71</u>
State Government Sources					
ICCB CTE Formula Grant	\$187,134.00	\$0.00	0	\$0.00	\$0.00
ICCB Credit Hour Grants	\$728,766.66	\$0.00	0	\$433,399.90	\$433,399.90
ICCB Equalization Grant	\$0.00	\$0.00	0	\$50,000.01	\$50,000.01
Replacement Taxes	\$521,858.83	\$442,000.00	118.07	\$445,777.61	\$445,777.61
	<u>\$1,437,759.49</u>	<u>\$442,000.00</u>	325.28	<u>\$929,177.52</u>	<u>\$929,177.52</u>
Student Tuition & Fees					
Chargeback	\$2,533.14	\$6,200.00	40.86	\$6,227.12	\$6,227.12
Tuition-Credit	\$6,090,619.83	\$6,339,573.00	96.07	\$5,625,671.17	\$5,625,671.17
Various Fees	\$655,497.84	\$726,616.00	90.21	\$723,001.50	\$723,001.50
	<u>\$6,748,650.81</u>	<u>\$7,072,389.00</u>	95.42	<u>\$6,354,899.79</u>	<u>\$6,354,899.79</u>
Investment Revenue					
Investment Revenue	\$6,800.08	\$2,000.00	340	\$2,009.97	\$2,009.97
	<u>\$6,800.08</u>	<u>\$2,000.00</u>	340	<u>\$2,009.97</u>	<u>\$2,009.97</u>
Other Revenue					
Other Revenue	\$440,096.19	\$309,600.00	142.15	\$334,872.71	\$334,872.71
Transfer In	\$44,382.67	\$5,000.00	887.65	\$9,712.84	\$9,712.84
	<u>\$484,478.86</u>	<u>\$314,600.00</u>	154	<u>\$344,585.55</u>	<u>\$344,585.55</u>
Total Revenue Fund 01	\$15,557,233.97	\$14,041,211.00	110.8	\$13,708,154.54	\$13,708,154.54
Fund 02-Operations & Maintenance					
Local Government Sources					
Current Taxes	\$894,317.04	\$894,350.00	100	\$883,800.59	\$883,800.59
Interest on Taxes	\$102.95	\$500.00	20.59	\$43.57	\$43.57
	<u>\$894,419.99</u>	<u>\$894,850.00</u>	99.95	<u>\$883,844.16</u>	<u>\$883,844.16</u>
State Government Sources					
ICCB Credit Hour Grants	\$54,853.34	\$0.00	0	\$47,133.38	\$47,133.38
	<u>\$54,853.34</u>	<u>\$0.00</u>	0	<u>\$47,133.38</u>	<u>\$47,133.38</u>
Student Tuition & Fees					
Tuition-Credit	\$203,187.17	\$222,446.00	91.34	\$538,371.49	\$538,371.49
Various Fees	\$109,375.16	\$96,000.00	113.93	\$102,392.00	\$102,392.00
	<u>\$312,562.33</u>	<u>\$318,446.00</u>	98.15	<u>\$640,763.49</u>	<u>\$640,763.49</u>
Other Revenue					
Facility Rental	\$239,203.00	\$293,608.00	81.47	\$237,232.40	\$237,232.40
Other Revenue	\$122,848.60	\$292,103.00	42.06	\$134,455.92	\$404,455.92
	<u>\$362,051.60</u>	<u>\$585,711.00</u>	61.81	<u>\$371,688.32</u>	<u>\$641,688.32</u>
Total Revenue Fund 02	\$1,623,887.26	\$1,799,007.00	90.27	\$1,943,429.35	\$2,213,429.35
Fund 03-Oper & Maint Restricted					
Investment Revenue					

Revenues by Fund

	Actual Revenue YTD 6/30/2017	Budget 1617	%	Actual Revenue YTD 6/30/2016	Prior Year Revenue 6/30/2016
Fund 03-Oper & Maint Restricted					
Investment Revenue					
Int on Cash/IL Funds Acc	\$2,969.92	\$500.00	593.98	\$683.52	\$683.52
Interest on Investments	\$29.90	\$100.00	29.9	\$517.32	\$517.32
	\$2,999.82	\$600.00	499.97	\$1,200.84	\$1,200.84
Other Revenue					
FundBalanceAppropriation	\$0.00	\$95,800.00	0	\$0.00	\$0.00
Gifts/Donations	\$263,208.21	\$535,000.00	49.2	\$435,386.00	\$435,386.00
Grants Revenue	\$2,793.00	\$0.00	0	\$0.00	\$0.00
Reimbursed Expenditures	\$0.00	\$0.00	0	\$13,032.00	\$13,032.00
	\$266,001.21	\$630,800.00	42.17	\$448,418.00	\$448,418.00
Total Revenue Fund 03	\$269,001.03	\$631,400.00	42.6	\$449,618.84	\$449,618.84
Fund 04-Bond & Interest Fund					
Local Government Sources					
Current Taxes	\$3,294,896.93	\$3,295,396.00	99.98	\$2,403,247.98	\$2,403,247.98
Interest on Taxes	\$379.89	\$100.00	379.89	\$118.61	\$118.61
	\$3,295,276.82	\$3,295,496.00	99.99	\$2,403,366.59	\$2,403,366.59
Investment Revenue					
Int on Cash/IL Funds Acc	\$3,868.04	\$100.00	3868.0	\$512.13	\$512.13
	\$3,868.04	\$100.00	3868.0	\$512.13	\$512.13
Total Revenue Fund 04	\$3,299,144.86	\$3,295,596.00	100.11	\$2,403,878.72	\$2,403,878.72
Fund 05-Auxiliary Enterprises					
Local Government Sources					
CPED Contract Revenue	\$50,706.73	\$53,900.00	94.08	\$62,323.39	\$62,323.39
CPED Credit Revenue	\$415,810.91	\$327,000.00	127.16	\$342,422.96	\$342,422.96
CPED Non-Credit Revenue	\$118,193.66	\$167,000.00	70.77	\$142,147.52	\$142,147.52
	\$584,711.30	\$547,900.00	106.72	\$546,893.87	\$546,893.87
State Government Sources					
ICCB Credit Hour Grants	\$0.00	\$0.00	0	\$29,016.72	\$29,016.72
	\$0.00	\$0.00	0	\$29,016.72	\$29,016.72
Student Tuition & Fees					
Fitness Membership Fees	\$16,630.00	\$20,000.00	83.15	\$21,599.17	\$21,599.17
Fitness Tuition	\$13,559.00	\$32,000.00	42.37	\$19,160.00	\$19,160.00
	\$30,189.00	\$52,000.00	58.06	\$40,759.17	\$40,759.17
Student Organization Rev					
Sales Revenue	\$105,000.97	\$144,500.00	72.67	\$124,530.76	\$124,530.76
Special Event Revenue	\$73,088.95	\$91,663.00	79.74	\$98,732.22	\$98,732.22
Theatre Ticket Revenue	\$1,947.00	\$1,950.00	99.85	\$1,176.00	\$1,176.00
Vending Service Revenue	\$12,660.06	\$14,000.00	90.43	\$13,832.30	\$13,832.30
	\$192,696.98	\$252,113.00	76.43	\$238,271.28	\$238,271.28
Investment Revenue					
Int on Cash/IL Funds Acc	\$1,392.17	\$0.00	0	\$373.68	\$373.68
	\$1,392.17	\$0.00	0	\$373.68	\$373.68
Other Revenue					

Revenues by Fund

	Actual Revenue YTD 6/30/2017	Budget 1617	%	Actual Revenue YTD 6/30/2016	Prior Year Revenue 6/30/2016
Fund 05-Auxiliary Enterprises					
Other Revenue					
Facility Rental	\$28,456.00	\$35,000.00	81.3	\$34,396.25	\$34,396.25
CCRS Paid Revenue	\$11,087.51	\$22,000.00	50.4	\$11,011.94	\$11,011.94
Child Care Revenue	\$86,833.75	\$105,000.00	82.7	\$114,059.00	\$114,059.00
Child Care Transfer Rev	\$51,200.00	\$70,000.00	73.14	\$83,162.00	\$83,162.00
Copy Center Fees	\$26,533.10	\$36,000.00	73.7	\$72,514.56	\$72,514.56
FundBalanceAppropriation	\$0.00	\$1,000.00	0	\$0.00	\$0.00
Reimbursed Expenditures	\$0.00	\$0.00	0	\$47,959.72	\$47,959.72
Revenue-Contractual	\$4,546.00	\$3,500.00	129.89	\$5,390.00	\$5,390.00
Revenue-Misc/OtherSource	\$7,142.52	\$11,700.00	61.05	\$11,050.85	\$11,050.85
Transfer In	\$0.00	\$75,000.00	0	\$101,295.00	\$101,295.00
	\$215,798.88	\$359,200.00	60.08	\$480,839.32	\$480,839.32
Total Revenue Fund 05	\$1,024,788.33	\$1,211,213.00	84.61	\$1,336,154.04	\$1,336,154.04
Fund 06-Restricted Purposes Fund					
Financial Aid					
Financial Aid	\$6,203,426.99	\$7,084,992.00	87.56	\$7,254,367.14	\$7,265,979.76
	\$6,203,426.99	\$7,084,992.00	87.56	\$7,254,367.14	\$7,265,979.76
Investment Revenue					
Int on Cash/IL Funds Acc	\$301.85	\$0.00	0	\$119.18	\$119.18
Interest on Investments	\$84.24	\$0.00	0	\$902.32	\$902.32
	\$386.09	\$0.00	0	\$1,021.50	\$1,021.50
Other Revenue					
FundBalanceAppropriation	\$0.00	\$43,093.00	0	\$71,538.97	\$71,538.97
Gifts/Donations	\$54,307.42	\$55,709.00	97.48	\$99,687.49	\$99,687.49
Grants Revenue	\$1,136,790.41	\$1,561,738.47	72.79	\$1,125,400.18	\$1,196,619.11
PIE-College Fair Rev	\$0.00	\$0.00	0	\$7,602.11	\$7,602.11
PIE-Contributions	\$0.00	\$0.00	0	\$1,887.75	\$1,887.75
PIE-Partners Salute	\$0.00	\$0.00	0	\$6,310.00	\$6,310.00
PIE-Youth Leadership	\$0.00	\$0.00	0	\$6,600.00	\$6,600.00
Revenue-Contractual	\$71,234.39	\$8,000.00	890.43	\$220,565.25	\$220,565.25
Revenue-Misc/OtherSource	\$10,157.65	\$8,700.00	116.75	\$9,400.00	\$9,400.00
Sale of Equipment	\$900.00	\$0.00	0	\$12,414.00	\$12,414.00
Transfer In	\$102,916.18	\$0.00	0	\$113,499.55	\$113,499.55
	\$1,376,306.05	\$1,677,240.47	82.06	\$1,674,905.30	\$1,746,124.23
Total Revenue Fund 06	\$7,580,119.13	\$8,762,232.47	86.51	\$8,930,293.94	\$9,013,125.49
Fund 07-Working Cash Fund					
Local Government Sources					
Bond Proceeds	\$0.00	\$0.00	0	\$3,000,000.00	\$3,000,000.00
	\$0.00	\$0.00	0	\$3,000,000.00	\$3,000,000.00
Investment Revenue					
Interest on Working Cash	\$30,701.52	\$5,000.00	614.03	\$9,462.43	\$9,462.43
	\$30,701.52	\$5,000.00	614.03	\$9,462.43	\$9,462.43
Total Revenue Fund 07	\$30,701.52	\$5,000.00	614.03	\$3,009,462.43	\$3,009,462.43
Fund 10-Trust & Agency Fund					
Student Organization Rev					

Revenues by Fund

	Actual Revenue YTD 6/30/2017	Budget 1617	%	Actual Revenue YTD 6/30/2016	Prior Year Revenue 6/30/2016
Fund 10-Trust & Agency Fund					
Student Organization Rev					
Club Revenue	\$25,054.23	\$28,100.00	89.16	\$30,682.47	\$30,682.47
	<u>\$25,054.23</u>	<u>\$28,100.00</u>	89.16	<u>\$30,682.47</u>	<u>\$30,682.47</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$1,158.32	\$0.00	0	\$149.72	\$149.72
	<u>\$1,158.32</u>	<u>\$0.00</u>	0	<u>\$149.72</u>	<u>\$149.72</u>
Other Revenue					
Contributions	\$48,000.00	\$50,200.00	95.62	\$50,500.00	\$50,500.00
PIE-College Fair Rev	\$3,575.00	\$3,900.00	91.67	\$0.00	\$0.00
PIE-Partners Salute	\$5,020.00	\$3,600.00	139.44	\$0.00	\$0.00
PIE-Youth Leadership	\$2,900.00	\$2,900.00	100	\$0.00	\$0.00
Transfer In	\$1,975.00	\$2,000.00	98.75	\$980.00	\$980.00
	<u>\$61,470.00</u>	<u>\$62,600.00</u>	98.19	<u>\$51,480.00</u>	<u>\$51,480.00</u>
Total Revenue Fund 10	\$87,682.55	\$90,700.00	96.67	\$82,312.19	\$82,312.19
Fund 11-Audit Fund					
Local Government Sources					
Current Taxes	\$85,621.62	\$85,658.00	99.96	\$71,560.35	\$71,560.35
Interest on Taxes	\$9.84	\$10.00	98.4	\$3.53	\$3.53
	<u>\$85,631.46</u>	<u>\$85,668.00</u>	99.96	<u>\$71,563.88</u>	<u>\$71,563.88</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$269.22	\$45.00	598.27	\$64.76	\$64.76
	<u>\$269.22</u>	<u>\$45.00</u>	598.27	<u>\$64.76</u>	<u>\$64.76</u>
Total Revenue Fund 11	\$85,900.68	\$85,713.00	100.22	\$71,628.64	\$71,628.64
Fund 12-Liab,Protect,Settlement					
Local Government Sources					
Current Taxes	\$1,656,757.32	\$1,656,986.00	99.99	\$1,448,204.57	\$1,448,204.57
Interest on Taxes	\$190.76	\$200.00	95.38	\$121.36	\$121.36
	<u>\$1,656,948.08</u>	<u>\$1,657,186.00</u>	99.99	<u>\$1,448,325.93</u>	<u>\$1,448,325.93</u>
Student Tuition & Fees					
Insurance-StudentFees	\$13,404.00	\$20,000.00	67.02	\$16,920.00	\$16,920.00
	<u>\$13,404.00</u>	<u>\$20,000.00</u>	67.02	<u>\$16,920.00</u>	<u>\$16,920.00</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$8,005.44	\$800.00	1000.6	\$1,215.15	\$1,215.15
Interest on Investments	\$73.97	\$50.00	147.94	\$26.03	\$26.03
	<u>\$8,079.41</u>	<u>\$850.00</u>	950.52	<u>\$1,241.18</u>	<u>\$1,241.18</u>
Total Revenue Fund 12	\$1,678,431.49	\$1,678,036.00	100.02	\$1,466,487.11	\$1,466,487.11
Total Revenue	\$31,236,890.82	\$31,600,108.47	98.85	\$33,401,419.80	\$33,754,251.35

Expenses by Fund Summary

	Budget 1617	Actual YTD as of 6/30/2017	Encumbered as of 6/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$10,101,009.00	\$10,185,706.91	\$0.00	\$10,185,706.91	100.84	\$10,582,707.74	100
Employee Benefits	\$1,872,545.00	\$2,089,047.51	\$0.00	\$2,089,047.51	111.56	\$1,980,621.08	100
Contractual Services	\$323,235.00	\$310,964.35	\$1,147.00	\$312,111.35	96.56	\$303,960.16	100
Materials & Supplies	\$663,381.00	\$533,324.38	\$34,848.29	\$568,172.67	85.65	\$672,662.18	100
Conference & Meeting Exp	\$70,141.00	\$79,951.75	\$1,166.72	\$81,118.47	115.65	\$76,852.04	99.85
Fixed Charges	\$76,000.00	\$66,456.42	\$0.00	\$66,456.42	87.44	\$75,164.43	100
Utilities	\$14,400.00	\$13,342.70	\$0.00	\$13,342.70	92.66	\$14,153.10	100
Capital Outlay	\$0.00	\$76,605.00	\$0.00	\$76,605.00	0	\$0.00	0
Financial Aid Expense	\$240,000.00	\$208,261.16	\$0.00	\$208,261.16	86.78	\$249,898.46	100
Chargeback Expense	\$25,000.00	\$49,795.11	\$0.00	\$49,795.11	199.18	\$18,795.29	100
Tuition Adjustments	\$442,000.00	\$416,109.94	\$0.00	\$416,109.94	94.14	\$504,087.51	100
Other Expense	\$128,500.00	\$107,468.64	\$14.00	\$107,482.64	83.64	\$149,212.61	100
Transfers	\$85,000.00	\$97,090.75	\$0.00	\$97,090.75	114.22	\$214,794.43	100
Total Expense Fund 01	\$14,041,211.00	\$14,234,124.62	\$37,176.01	\$14,271,300.63	101.6	\$14,842,909.03	100
Fund 02-Operations & Maintenance							
Salaries	\$282,708.00	\$267,242.82	\$0.00	\$267,242.82	94.53	\$354,319.33	100
Employee Benefits	\$84,278.00	\$87,338.77	\$0.00	\$87,338.77	103.63	\$105,303.95	100
Contractual Services	\$527,311.00	\$540,810.15	\$13,358.74	\$554,168.89	105.09	\$487,239.35	100.07
Materials & Supplies	\$120,200.00	\$82,940.79	\$2,174.51	\$85,115.30	70.81	\$136,211.86	100
Conference & Meeting Exp	\$950.00	\$202.48	\$0.00	\$202.48	21.31	\$316.85	100
Fixed Charges	\$326,665.00	\$320,900.10	\$0.00	\$320,900.10	98.24	\$241,268.23	100
Utilities	\$454,820.00	\$462,336.79	\$2,913.55	\$465,250.34	102.29	\$491,831.43	100
Capital Outlay	\$2,075.00	\$2,075.00	\$0.00	\$2,075.00	100	\$269,399.14	2.36
Total Expense Fund 02	\$1,799,007.00	\$1,763,846.90	\$18,446.80	\$1,782,293.70	99.07	\$2,085,890.14	87.41
Fund 03-Oper & Maint Restricted							
Contractual Services	\$0.00	\$9,303.67	\$0.00	\$9,303.67	0	\$9,870.00	100
Materials & Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,353.26	100
Capital Outlay	\$631,400.00	\$380,987.88	\$37,900.79	\$418,888.67	66.34	\$1,119,783.78	100
Total Expense Fund 03	\$631,400.00	\$390,291.55	\$37,900.79	\$428,192.34	67.82	\$1,135,007.04	100
Fund 04-Bond & Interest Fund							
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Fixed Charges	\$3,292,596.00	\$3,285,856.11	\$0.00	\$3,285,856.11	99.8	\$2,421,076.25	100
Financial Aid Expense	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	100	\$2,500.00	100
Total Expense Fund 04	\$3,295,596.00	\$3,288,856.11	\$0.00	\$3,288,856.11	99.8	\$2,423,576.25	100
Fund 05-Auxiliary Enterprises							
Salaries	\$670,991.00	\$646,929.93	\$0.00	\$646,929.93	96.41	\$703,373.42	100
Employee Benefits	\$148,828.00	\$136,793.82	\$0.00	\$136,793.82	91.91	\$165,788.91	100
Contractual Services	\$80,865.00	\$74,352.94	\$0.00	\$74,352.94	91.95	\$134,693.30	100
Materials & Supplies	\$216,797.00	\$179,870.87	\$3,894.92	\$183,765.79	84.76	\$226,123.96	100
Conference & Meeting Exp	\$5,140.00	\$2,174.35	\$0.00	\$2,174.35	42.3	\$3,898.48	100
Fixed Charges	\$84,322.00	\$71,143.82	\$0.00	\$71,143.82	84.37	\$79,225.45	100
Utilities	\$120.00	\$281.34	\$0.00	\$281.34	234.45	\$117.98	100
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0	\$10,333.33	100
Financial Aid Expense	\$500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Other Expense	\$3,650.00	\$1,686.69	\$0.00	\$1,686.69	46.21	\$3,005.52	1982.3
Total Expense Fund 05	\$1,211,213.00	\$1,113,233.76	\$3,894.92	\$1,117,128.68	92.23	\$1,326,560.35	144.6
Fund 06-Restricted Purposes Fund							
Salaries	\$874,541.96	\$709,735.37	\$0.00	\$709,735.37	81.16	\$1,074,500.04	100
Employee Benefits	\$255,041.63	\$206,542.03	\$0.00	\$206,542.03	80.98	\$308,189.30	100
Contractual Services	\$223,206.50	\$210,632.81	\$0.00	\$210,632.81	94.37	\$146,656.72	100
Materials & Supplies	\$155,433.31	\$124,440.33	\$6,310.93	\$130,751.26	84.12	\$114,027.09	99.99
Conference & Meeting Exp	\$56,973.05	\$43,044.89	\$0.00	\$43,044.89	75.55	\$43,602.62	100
Fixed Charges	\$70,900.00	\$61,082.40	\$0.00	\$61,082.40	86.15	\$80,091.32	100.76
Utilities	\$2,880.00	\$2,333.46	\$0.00	\$2,333.46	81.02	\$3,104.77	100

Expenses by Fund Summary

	Budget 1617	Actual YTD as of 6/30/2017	Encumbered as of 6/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Capital Outlay	\$104,064.00	\$77,620.87	\$17,991.25	\$95,612.12	91.88	\$151,655.36	100
Financial Aid Expense	\$7,019,192.00	\$6,472,702.72	\$0.00	\$6,472,702.72	92.21	\$7,196,522.82	99.16
Transfers	\$0.00	\$19,506.58	\$0.00	\$19,506.58	0	(\$59.75)	0
Total Expense Fund 06	\$8,762,232.45	\$7,927,641.46	\$24,302.18	\$7,951,943.64	90.75	\$9,118,290.29	99.34
Fund 07-Working Cash Fund							
Transfers	\$5,000.00	\$30,701.52	\$0.00	\$30,701.52	614.03	\$9,462.43	100
Total Expense Fund 07	\$5,000.00	\$30,701.52	\$0.00	\$30,701.52	614.0	\$9,462.43	100
Fund 10-Trust & Agency Fund							
Contractual Services	\$47,770.00	\$24,203.40	\$39.26	\$24,242.66	50.75	\$30,049.16	100
Materials & Supplies	\$30,355.00	\$30,635.50	\$57.79	\$30,693.29	101.11	\$29,698.64	100
Conference & Meeting Exp	\$8,225.00	\$14,214.57	\$0.00	\$14,214.57	172.82	\$15,132.20	100
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0	\$674.96	100
Other Expense	\$2,350.00	\$4,019.90	\$0.00	\$4,019.90	171.06	\$5,627.51	100
Transfers	\$0.00	\$1,975.00	\$0.00	\$1,975.00	0	\$980.00	100
Total Expense Fund 10	\$88,700.00	\$75,048.37	\$97.05	\$75,145.42	84.72	\$82,162.47	100
Fund 11-Audit Fund							
Salaries	\$13,139.00	\$13,409.83	\$0.00	\$13,409.83	102.06	\$13,293.68	100
Employee Benefits	\$2,894.00	\$3,314.74	\$0.00	\$3,314.74	114.54	\$3,047.91	100
Contractual Services	\$45,200.00	\$45,200.00	\$0.00	\$45,200.00	100	\$45,800.00	100
Total Expense Fund 11	\$61,233.00	\$61,924.57	\$0.00	\$61,924.57	101.1	\$62,141.59	100
Fund 12-Liab,Protect,Settlement							
Salaries	\$650,349.00	\$642,436.94	\$0.00	\$642,436.94	98.78	\$458,182.14	100
Employee Benefits	\$365,539.00	\$307,436.10	\$0.00	\$307,436.10	84.1	\$287,535.41	116.66
Contractual Services	\$298,765.00	\$297,456.51	\$18,849.87	\$316,306.38	105.87	\$265,438.76	100
Materials & Supplies	\$16,450.00	\$7,859.73	\$0.00	\$7,859.73	47.78	\$5,821.08	100
Conference & Meeting Exp	\$3,000.00	\$0.00	\$0.00	\$0.00	0	\$1,483.92	100
Fixed Charges	\$270,000.00	\$234,548.63	\$0.00	\$234,548.63	86.87	\$236,459.57	100
Total Expense Fund 12	\$1,604,103.00	\$1,489,737.91	\$18,849.87	\$1,508,587.78	94.05	\$1,254,920.88	103.8
Total Expenses	\$31,499,695.45	\$30,375,406.77	\$140,667.62	\$30,516,074.39	96.88	\$32,340,920.47	100.9

Expenses by Fund

	Budget 1617	Actual YTD as of 6/30/2017	Encumbered as of 6/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries							
Academic Support Salary	\$179,702.00	\$175,149.09	\$0.00	\$175,149.09	97.47	\$177,896.80	100
Academic Support-PT	\$106,000.00	\$163,334.22	\$0.00	\$163,334.22	154.09	\$167,889.23	100
Administrative Staff Sal	\$1,512,184.00	\$1,417,884.22	\$0.00	\$1,417,884.22	93.76	\$1,760,956.87	100
Administrative Staff-PT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$40,250.00	100
Car Allowance	\$8,250.00	\$8,250.00	\$0.00	\$8,250.00	100	\$0.00	0
Classified-Temporary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,463.48	100
Clinical Risk Stipends	\$35,700.00	\$35,060.15	\$0.00	\$35,060.15	98.21	\$34,900.00	100
F/T Classified Salary	\$940,750.12	\$902,694.40	\$0.00	\$902,694.40	95.95	\$1,015,809.83	100
F/T Faculty Salary	\$4,005,927.00	\$3,994,750.19	\$0.00	\$3,994,750.19	99.72	\$3,971,315.52	100
F/T Faculty-Summer Sal	\$323,324.00	\$285,571.91	\$0.00	\$285,571.91	88.32	\$324,575.25	100
Faculty Curriculum Dev	\$0.00	\$2,400.00	\$0.00	\$2,400.00	0	\$0.00	0
Faculty Curriculum Dev OL	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,970.00	100
Faculty Tutors Salary	\$90,000.00	\$50,263.36	\$0.00	\$50,263.36	55.85	\$68,189.74	100
Independent Study Salary	\$32,257.50	\$34,485.00	\$0.00	\$34,485.00	106.91	\$27,860.00	100
Interpreter Salary	\$30,000.00	\$51,732.30	\$0.00	\$51,732.30	172.44	\$61,157.50	100
LabFacilitators	\$20,000.00	\$15,149.24	\$0.00	\$15,149.24	75.75	\$18,881.84	100
Overload Salary	\$477,918.00	\$485,525.86	\$0.00	\$485,525.86	101.59	\$510,873.70	100
Overtime Wages	\$3,428.00	\$2,551.27	\$0.00	\$2,551.27	74.42	\$3,309.37	100
P/T Classified Salary	\$50,300.00	\$43,184.32	\$0.00	\$43,184.32	85.85	\$56,760.23	100
P/T Faculty Salary	\$920,445.00	\$743,274.21	\$0.00	\$743,274.21	80.75	\$902,321.91	100
P/T Faculty-Summer Sal	\$82,785.00	\$42,911.67	\$0.00	\$42,911.67	51.84	\$90,262.17	100
Professional/Tech Salary	\$667,396.00	\$659,025.89	\$0.00	\$659,025.89	98.75	\$706,051.99	100
Professional/Tech-PT	\$48,050.00	\$53,562.78	\$0.00	\$53,562.78	111.47	\$53,996.67	100
Proficiency Exam Salary	\$0.00	\$183.75	\$0.00	\$183.75	0	\$577.50	100
SURS Fringe Benefit	\$11,750.00	\$0.00	\$0.00	\$0.00	0	\$13,036.59	100
Severance Payments	\$0.00	\$214,877.54	\$0.00	\$214,877.54	0	\$0.00	0
Student Workers Salary	\$26,500.00	\$17,490.44	\$0.00	\$17,490.44	66	\$34,636.60	100
Subs Instructors Salary	\$5,705.38	\$7,939.68	\$0.00	\$7,939.68	139.16	\$12,924.51	100
Supervisory Staff Salary	\$516,637.00	\$521,253.17	\$0.00	\$521,253.17	100.89	\$516,626.96	100
Test Proctor Salary	\$6,000.00	\$12,175.60	\$0.00	\$12,175.60	202.93	\$3,213.48	100
Voluntary Separation Prg	\$0.00	\$245,026.65	\$0.00	\$245,026.65	0	\$0.00	0
	\$10,101,009.00	\$10,185,706.91	\$0.00	\$10,185,706.91	100.84	\$10,582,707.74	100
Employee Benefits							
EmployeeBenefitsTotal	\$35,000.00	\$31,302.01	\$0.00	\$31,302.01	89.43	\$5,122.16	100
Group Dental Ins	\$60,504.00	\$58,285.20	\$0.00	\$58,285.20	96.33	\$63,603.33	100
Group LTD Ins	\$19,395.00	\$18,386.97	\$0.00	\$18,386.97	94.8	\$20,368.86	100
Group Life Ins	\$31,638.00	\$30,014.83	\$0.00	\$30,014.83	94.87	\$33,682.05	100
Group Medical Ins	\$1,642,407.00	\$1,867,572.04	\$0.00	\$1,867,572.04	113.71	\$1,762,287.94	100
Long-Term Care Ins	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,853.39	100
SURS-RetireeHealthContri	\$43,601.00	\$43,653.96	\$0.00	\$43,653.96	100.12	\$45,297.10	100
Staff/Family Waivers	\$40,000.00	\$39,832.50	\$0.00	\$39,832.50	99.58	\$46,406.25	100
	\$1,872,545.00	\$2,089,047.51	\$0.00	\$2,089,047.51	111.56	\$1,980,621.08	100
Contractual Services							
Accreditation Fees	\$15,675.00	\$11,475.00	\$550.00	\$12,025.00	76.71	\$2,750.00	100
Admin Computer-Maint	\$209,600.00	\$212,179.02	\$0.00	\$212,179.02	101.23	\$208,852.66	100
Consultants/Workshops	\$6,820.00	\$6,370.00	\$450.00	\$6,820.00	100	\$243.48	100
Contractual-Other	\$23,390.00	\$19,372.36	\$147.00	\$19,519.36	83.45	\$18,136.37	100
Employee Awards	\$600.00	\$60.00	\$0.00	\$60.00	10	\$586.40	100
Employee Recognition EAT	\$1,000.00	\$948.20	\$0.00	\$948.20	94.82	\$888.50	100
Equip Repair/Maint Agree	\$26,550.00	\$7,067.75	\$0.00	\$7,067.75	26.62	\$15,961.15	100
Faculty Development	\$0.00	\$0.00	\$0.00	\$0.00	0	\$412.50	100
Legal Services-Admin	\$30,000.00	\$45,723.77	\$0.00	\$45,723.77	152.41	\$46,345.13	100
Meals	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,349.32	100
Professional Fees	\$9,000.00	\$7,168.25	\$0.00	\$7,168.25	79.65	\$7,166.25	100

Expenses by Fund

	Budget 1617	Actual YTD as of 6/30/2017	Encumbered as of 6/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Contractual Services							
Student Awards	\$600.00	\$600.00	\$0.00	\$600.00	100	\$1,268.40	100
	<u>\$323,235.00</u>	<u>\$310,964.35</u>	<u>\$1,147.00</u>	<u>\$312,111.35</u>	96.56	<u>\$303,960.16</u>	100
Materials & Supplies							
Advertising	\$110,000.00	\$82,504.46	\$23,200.11	\$105,704.57	96.1	\$115,220.64	100
Audio Visual Materials	\$8,300.00	\$4,403.10	\$2,575.10	\$6,978.20	84.07	\$5,900.47	100
Books-Library Collection	\$11,500.00	\$7,043.06	\$0.00	\$7,043.06	61.24	\$8,856.74	100
Catalog Printing	\$6,000.00	\$5,419.38	\$0.00	\$5,419.38	90.32	\$5,734.74	100
Computer Software	\$145,002.00	\$131,375.95	\$0.00	\$131,375.95	90.6	\$124,895.53	100
Credit Schedules	\$10,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Event Expense	\$100.00	\$100.00	\$0.00	\$100.00	100	\$352.08	100
Graphic Supplies	\$2,500.00	\$714.76	\$0.00	\$714.76	28.59	\$1,449.08	100
Instructional Supplies	\$97,456.19	\$86,751.44	\$816.68	\$87,568.12	89.85	\$101,025.75	100
Laundry/Linen Supplies	\$500.00	\$216.09	\$0.00	\$216.09	43.22	\$366.03	100
Materials	\$41,267.09	\$22,826.85	\$1,375.46	\$24,202.31	58.65	\$35,701.17	100
Office Supplies	\$23,483.52	\$18,234.33	\$0.00	\$18,234.33	77.65	\$25,207.93	100
Postage	\$26,192.00	\$16,613.08	\$6,167.68	\$22,780.76	86.98	\$21,043.34	100
Printing	\$32,150.00	\$21,181.21	\$713.26	\$21,894.47	68.1	\$65,142.83	100
Publications & Dues	\$122,460.00	\$120,770.69	\$0.00	\$120,770.69	98.62	\$132,412.49	100
Reference Materials	\$303.00	\$0.00	\$0.00	\$0.00	0	\$631.16	100
Specialities	\$167.20	\$167.20	\$0.00	\$167.20	100	\$1,649.38	100
Transcripts	\$25,000.00	\$14,550.00	\$0.00	\$14,550.00	58.2	\$26,000.00	100
WYSE Activities	\$1,000.00	\$452.78	\$0.00	\$452.78	45.28	\$1,072.82	100
	<u>\$663,381.00</u>	<u>\$533,324.38</u>	<u>\$34,848.29</u>	<u>\$568,172.67</u>	85.65	<u>\$672,662.18</u>	100
Conference & Meeting Exp							
Meeting Expense	\$5,593.88	\$7,280.93	\$0.00	\$7,280.93	130.16	\$8,163.86	100
Recruitment	\$25,000.00	\$35,923.01	\$0.00	\$35,923.01	143.69	\$30,456.43	100
Registration Fees	\$12,188.00	\$12,870.96	\$430.00	\$13,300.96	109.13	\$10,609.00	100
Travel-In State	\$9,155.35	\$10,500.88	\$736.72	\$11,237.60	122.74	\$3,922.99	100
Travel-In State Mileage	\$9,300.00	\$5,065.84	\$0.00	\$5,065.84	54.47	\$8,130.61	100
Travel-In State-Admin	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,519.59	100
Travel-Out of State	\$8,903.77	\$8,310.13	\$0.00	\$8,310.13	93.33	\$14,049.56	99.2
	<u>\$70,141.00</u>	<u>\$79,951.75</u>	<u>\$1,166.72</u>	<u>\$81,118.47</u>	115.65	<u>\$76,852.04</u>	99.85
Fixed Charges							
Collection Co Charges	\$1,000.00	\$16.66	\$0.00	\$16.66	1.67	\$5,478.19	100
Credit Card Fees	\$27,000.00	\$26,042.42	\$0.00	\$26,042.42	96.45	\$20,618.18	100
Equipment Rental	\$30,000.00	\$16,074.38	\$0.00	\$16,074.38	53.58	\$29,729.25	100
Graduation Expense	\$18,000.00	\$19,373.80	\$0.00	\$19,373.80	107.63	\$19,338.81	100
Install Pymt Lease/Purch	\$0.00	\$4,949.16	\$0.00	\$4,949.16	0	\$0.00	0
	<u>\$76,000.00</u>	<u>\$66,456.42</u>	<u>\$0.00</u>	<u>\$66,456.42</u>	87.44	<u>\$75,164.43</u>	100
Utilities							
Internet	\$13,800.00	\$13,342.70	\$0.00	\$13,342.70	96.69	\$13,307.89	100
Telephone	\$600.00	\$0.00	\$0.00	\$0.00	0	\$845.21	100
	<u>\$14,400.00</u>	<u>\$13,342.70</u>	<u>\$0.00</u>	<u>\$13,342.70</u>	92.66	<u>\$14,153.10</u>	100
Capital Outlay							
Equipment-Instructional	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Equipment-Office	\$0.00	\$76,605.00	\$0.00	\$76,605.00	0	\$0.00	0
	<u>\$0.00</u>	<u>\$76,605.00</u>	<u>\$0.00</u>	<u>\$76,605.00</u>	0	<u>\$0.00</u>	0
Financial Aid Expense							
Financial Aid	\$240,000.00	\$208,261.16	\$0.00	\$208,261.16	86.78	\$249,898.46	100
	<u>\$240,000.00</u>	<u>\$208,261.16</u>	<u>\$0.00</u>	<u>\$208,261.16</u>	86.78	<u>\$249,898.46</u>	100

Expenses by Fund

	Budget 1617	Actual YTD as of 6/30/2017	Encumbered as of 6/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Chargeback Expense							
Chargeback Expense	\$25,000.00	\$49,795.11	\$0.00	\$49,795.11	199.18	\$18,795.29	100
	<u>\$25,000.00</u>	<u>\$49,795.11</u>	<u>\$0.00</u>	<u>\$49,795.11</u>	<u>199.18</u>	<u>\$18,795.29</u>	<u>100</u>
Tuition Adjustments							
Illinois Veterans Grants	\$72,000.00	\$65,231.00	\$0.00	\$65,231.00	90.6	\$68,425.00	100
Tuition Waiver	\$340,000.00	\$316,422.94	\$0.00	\$316,422.94	93.07	\$404,101.46	100
Unfunded ING/MIA/POW	\$30,000.00	\$34,456.00	\$0.00	\$34,456.00	114.85	\$31,561.05	100
	<u>\$442,000.00</u>	<u>\$416,109.94</u>	<u>\$0.00</u>	<u>\$416,109.94</u>	<u>94.14</u>	<u>\$504,087.51</u>	<u>100</u>
Other Expense							
Bank Service Charges	\$7,500.00	\$6,884.76	\$14.00	\$6,898.76	91.98	\$7,999.56	100
Contributions	\$118,000.00	\$99,200.00	\$0.00	\$99,200.00	84.07	\$136,897.99	100
Expense-Other	\$3,000.00	\$1,383.88	\$0.00	\$1,383.88	46.13	\$4,315.06	99.92
	<u>\$128,500.00</u>	<u>\$107,468.64</u>	<u>\$14.00</u>	<u>\$107,482.64</u>	<u>83.64</u>	<u>\$149,212.61</u>	<u>100</u>
Transfers							
Transfer Out	\$85,000.00	\$97,090.75	\$0.00	\$97,090.75	114.22	\$214,794.43	100
	<u>\$85,000.00</u>	<u>\$97,090.75</u>	<u>\$0.00</u>	<u>\$97,090.75</u>	<u>114.22</u>	<u>\$214,794.43</u>	<u>100</u>
Total Expense Fund 01	\$14,041,211.00	\$14,234,124.62	\$37,176.01	\$14,271,300.63	101.6	\$14,842,909.0	100
Fund 02-Operations & Maintenance							
Salaries							
Administrative Staff Sal	\$32,624.00	\$30,262.32	\$0.00	\$30,262.32	92.76	\$42,521.39	100
Custodial, Maint Stf Sal	\$125,927.00	\$120,101.11	\$0.00	\$120,101.11	95.37	\$154,784.37	100
F/T Classified Salary	\$26,202.00	\$23,516.54	\$0.00	\$23,516.54	89.75	\$16,936.31	100
Overtime Wages	\$4,000.00	\$1,877.24	\$0.00	\$1,877.24	46.93	\$4,411.62	100
Professional/Tech Salary	\$12,896.00	\$11,852.24	\$0.00	\$11,852.24	91.91	\$29,764.55	100
Supervisory Staff Salary	\$81,059.00	\$79,633.37	\$0.00	\$79,633.37	98.24	\$105,901.09	100
	<u>\$282,708.00</u>	<u>\$267,242.82</u>	<u>\$0.00</u>	<u>\$267,242.82</u>	<u>94.53</u>	<u>\$354,319.33</u>	<u>100</u>
Employee Benefits							
Group Dental Ins	\$2,660.00	\$2,613.21	\$0.00	\$2,613.21	98.24	\$3,381.45	100
Group LTD Ins	\$697.00	\$689.19	\$0.00	\$689.19	98.88	\$904.01	100
Group Life Ins	\$1,137.00	\$1,124.96	\$0.00	\$1,124.96	98.94	\$1,475.72	100
Group Medical Ins	\$72,890.00	\$79,458.49	\$0.00	\$79,458.49	109.01	\$92,672.86	100
SURS-RetireeHealthContri	\$1,394.00	\$1,388.92	\$0.00	\$1,388.92	99.64	\$1,812.91	100
Staff/Family Waivers	\$5,500.00	\$2,064.00	\$0.00	\$2,064.00	37.53	\$5,057.00	100
	<u>\$84,278.00</u>	<u>\$87,338.77</u>	<u>\$0.00</u>	<u>\$87,338.77</u>	<u>103.63</u>	<u>\$105,303.95</u>	<u>100</u>
Contractual Services							
Building Repair/Maint	\$10,897.00	\$16,697.61	\$0.00	\$16,697.61	153.23	\$0.00	0
Contractual-Other	\$18,690.00	\$14,988.41	\$956.62	\$15,945.03	85.31	\$12,416.68	100
Custodial Services	\$389,070.00	\$400,607.25	\$8,340.50	\$408,947.75	105.11	\$369,141.10	100
Equip Repair/Maint Agree	\$78,495.00	\$81,618.33	\$3,668.62	\$85,286.95	108.65	\$68,480.11	100.32
Grounds Maintenance	\$7,425.00	\$4,602.38	\$0.00	\$4,602.38	61.98	\$8,486.59	100
Pest Control	\$11,200.00	\$13,283.64	\$393.00	\$13,676.64	122.11	\$11,121.53	100
Security	\$9,534.00	\$9,012.53	\$0.00	\$9,012.53	94.53	\$10,293.55	100
Telephone Maint Agree	\$2,000.00	\$0.00	\$0.00	\$0.00	0	\$7,299.79	101.37
	<u>\$527,311.00</u>	<u>\$540,810.15</u>	<u>\$13,358.74</u>	<u>\$554,168.89</u>	<u>105.09</u>	<u>\$487,239.35</u>	<u>100.07</u>
Materials & Supplies							
Advertising	\$100.00	\$146.00	\$58.40	\$204.40	204.4	\$116.51	100
Computer Software	\$0.00	\$0.00	\$0.00	\$0.00	0	\$29.95	100
Maintenance Supplies	\$88,200.00	\$56,765.89	\$1,850.52	\$58,616.41	66.46	\$110,337.34	100
Materials	\$700.00	\$124.36	\$0.00	\$124.36	17.77	\$315.42	100
Office Supplies	\$1,200.00	\$1,091.78	\$0.00	\$1,091.78	90.98	\$1,396.46	100
Postage	\$0.00	\$5.51	\$0.00	\$5.51	0	\$169.03	100

Expenses by Fund

	Budget 1617	Actual YTD as of 6/30/2017	Encumbered as of 6/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 02-Operations & Maintenance							
Materials & Supplies							
Printing	\$450.00	\$415.57	\$0.00	\$415.57	92.35	\$714.68	100
Publications & Dues	\$450.00	\$549.00	\$0.00	\$549.00	122	\$1,158.36	100
Uniforms	\$5,000.00	\$3,608.55	\$0.00	\$3,608.55	72.17	\$2,407.44	100
Vehicle Expense	\$18,600.00	\$11,218.96	\$265.59	\$11,484.55	61.74	\$12,920.05	100
Wind Turbine Maintenance	\$5,500.00	\$9,015.17	\$0.00	\$9,015.17	163.91	\$6,646.62	100
	<u>\$120,200.00</u>	<u>\$82,940.79</u>	<u>\$2,174.51</u>	<u>\$85,115.30</u>	<u>70.81</u>	<u>\$136,211.86</u>	<u>100</u>
Conference & Meeting Exp							
Meeting Expense	\$150.00	\$24.43	\$0.00	\$24.43	16.29	\$139.25	100
Registration Fees	\$300.00	\$150.00	\$0.00	\$150.00	50	\$149.00	100
Travel-In State	\$500.00	\$28.05	\$0.00	\$28.05	5.61	\$28.60	100
	<u>\$950.00</u>	<u>\$202.48</u>	<u>\$0.00</u>	<u>\$202.48</u>	<u>21.31</u>	<u>\$316.85</u>	<u>100</u>
Fixed Charges							
Equipment Rental	\$280.00	\$278.85	\$0.00	\$278.85	99.59	\$478.60	100
Facility Rental	\$133,105.00	\$133,099.68	\$0.00	\$133,099.68	100	\$132,891.00	100
Install Pymt Lease/Purch	\$169,880.00	\$159,062.06	\$0.00	\$159,062.06	93.63	\$76,002.96	100
Interest Expense	\$6,000.00	\$5,707.18	\$0.00	\$5,707.18	95.12	\$3,990.41	100
Property Taxes	\$17,400.00	\$22,752.33	\$0.00	\$22,752.33	130.76	\$27,905.26	100
	<u>\$326,665.00</u>	<u>\$320,900.10</u>	<u>\$0.00</u>	<u>\$320,900.10</u>	<u>98.24</u>	<u>\$241,268.23</u>	<u>100</u>
Utilities							
Electricity and Nat Gas	\$362,890.00	\$373,320.95	\$0.00	\$373,320.95	102.87	\$393,906.90	100
Internet	\$4,200.00	\$2,716.93	\$145.45	\$2,862.38	68.15	\$1,690.45	100
Propane	\$1,000.00	\$0.00	\$0.00	\$0.00	0	\$304.90	100
Refuse Disposal	\$20,480.00	\$14,828.67	\$1,478.55	\$16,307.22	79.63	\$20,128.74	100
Telephone	\$37,500.00	\$37,452.48	\$886.75	\$38,339.23	102.24	\$39,381.78	100
Water, Sewage	\$28,750.00	\$34,017.76	\$402.80	\$34,420.56	119.72	\$36,418.66	100
	<u>\$454,820.00</u>	<u>\$462,336.79</u>	<u>\$2,913.55</u>	<u>\$465,250.34</u>	<u>102.29</u>	<u>\$491,831.43</u>	<u>100</u>
Capital Outlay							
Building Improvements	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Equipment-Service	\$2,075.00	\$2,075.00	\$0.00	\$2,075.00	100	\$269,399.14	2.36
	<u>\$2,075.00</u>	<u>\$2,075.00</u>	<u>\$0.00</u>	<u>\$2,075.00</u>	<u>100</u>	<u>\$269,399.14</u>	<u>2.36</u>
Total Expense Fund 02	\$1,799,007.00	\$1,763,846.90	\$18,446.80	\$1,782,293.70	99.07	\$2,085,890.14	87.41
Fund 03-Oper & Maint Restricted							
Contractual Services							
Building Repair/Maint	\$0.00	\$9,303.67	\$0.00	\$9,303.67	0	\$0.00	0
Contractual-Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$9,870.00	100
	<u>\$0.00</u>	<u>\$9,303.67</u>	<u>\$0.00</u>	<u>\$9,303.67</u>	<u>0</u>	<u>\$9,870.00</u>	<u>100</u>
Materials & Supplies							
Materials	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,353.26	100
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0</u>	<u>\$5,353.26</u>	<u>100</u>
Capital Outlay							
Building Improvements	\$574,400.00	\$321,585.26	\$35,666.79	\$357,252.05	62.2	\$1,097,812.78	100
Equipment-Service	\$57,000.00	\$59,402.62	\$2,234.00	\$61,636.62	108.13	\$21,971.00	100
	<u>\$631,400.00</u>	<u>\$380,987.88</u>	<u>\$37,900.79</u>	<u>\$418,888.67</u>	<u>66.34</u>	<u>\$1,119,783.78</u>	<u>100</u>
Total Expense Fund 03	\$631,400.00	\$390,291.55	\$37,900.79	\$428,192.34	67.82	\$1,135,007.04	100
Fund 04-Bond & Interest Fund							
Contractual Services							
Contractual-Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0

Expenses by Fund

	Budget 1617	Actual YTD as of 6/30/2017	Encumbered as of 6/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 04-Bond & Interest Fund							
Contractual Services							
	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Fixed Charges							
Defeasance Bonds Payable	\$2,450,000.00	\$2,450,000.00	\$0.00	\$2,450,000.00	100	\$1,635,000.00	100
Interest Expense	\$842,596.00	\$835,856.11	\$0.00	\$835,856.11	99.2	\$786,076.25	100
	\$3,292,596.00	\$3,285,856.11	\$0.00	\$3,285,856.11	99.8	\$2,421,076.25	100
Financial Aid Expense							
Financial Aid	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	100	\$2,500.00	100
	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	100	\$2,500.00	100
Total Expense Fund 04	\$3,295,596.00	\$3,288,856.11	\$0.00	\$3,288,856.11	99.8	\$2,423,576.25	100
Fund 05-Auxiliary Enterprises							
Salaries							
Academic Support-PT	\$1,500.00	\$2,550.00	\$0.00	\$2,550.00	170	\$2,650.00	100
Administrative Staff Sal	\$119,118.00	\$117,560.75	\$0.00	\$117,560.75	98.69	\$131,746.71	100
Classified-Temporary	\$1,200.00	\$1,629.38	\$0.00	\$1,629.38	135.78	\$0.00	0
F/T Classified Salary	\$123,064.00	\$102,320.71	\$0.00	\$102,320.71	83.14	\$120,549.76	100
LabFacilitators	\$12,625.00	\$16,621.54	\$0.00	\$16,621.54	131.66	\$13,742.62	100
Overtime Wages	\$1,825.00	\$2,170.44	\$0.00	\$2,170.44	118.93	\$4,927.09	100
P/T Classified Salary	\$300.00	\$302.38	\$0.00	\$302.38	100.79	\$0.00	0
P/T Faculty Salary	\$91,500.00	\$83,063.75	\$0.00	\$83,063.75	90.78	\$87,029.07	100
P/T Faculty-Summer Sal	\$24,750.00	\$38,548.50	\$0.00	\$38,548.50	155.75	\$39,749.84	100
Professional/Tech Salary	\$165,032.00	\$123,654.86	\$0.00	\$123,654.86	74.93	\$123,921.26	100
Professional/Tech-PT	\$43,990.00	\$73,009.27	\$0.00	\$73,009.27	165.97	\$92,056.46	100
Professional/Tech-Temp	\$2,100.00	\$2,738.65	\$0.00	\$2,738.65	130.41	\$2,395.64	100
Student Workers Salary	\$37,875.00	\$37,619.27	\$0.00	\$37,619.27	99.32	\$39,112.29	100
Subs Instructors Salary	\$0.00	\$593.50	\$0.00	\$593.50	0	\$319.41	100
Supervisory Staff Salary	\$46,112.00	\$44,546.93	\$0.00	\$44,546.93	96.61	\$45,173.27	100
	\$670,991.00	\$646,929.93	\$0.00	\$646,929.93	96.41	\$703,373.42	100
Employee Benefits							
FICA-Social Security	\$639.00	\$887.67	\$0.00	\$887.67	138.92	\$1,313.53	100
Group Dental Ins	\$4,505.00	\$3,572.33	\$0.00	\$3,572.33	79.3	\$4,684.93	100
Group LTD Ins	\$1,123.00	\$1,017.22	\$0.00	\$1,017.22	90.58	\$1,191.93	100
Group Life Ins	\$1,838.00	\$1,680.50	\$0.00	\$1,680.50	91.43	\$1,939.69	100
Group Medical Ins	\$133,330.00	\$121,192.07	\$0.00	\$121,192.07	90.9	\$143,204.31	100
Medicare	\$361.00	\$423.52	\$0.00	\$423.52	117.32	\$495.45	100
SURS-RetireeHealthContri	\$2,032.00	\$2,065.51	\$0.00	\$2,065.51	101.65	\$2,206.18	100
Staff/Family Waivers	\$5,000.00	\$5,955.00	\$0.00	\$5,955.00	119.1	\$10,752.00	100
Workers Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.89	100
	\$148,828.00	\$136,793.82	\$0.00	\$136,793.82	91.91	\$165,788.91	100
Contractual Services							
Contractual-Other	\$49,160.00	\$46,318.61	\$0.00	\$46,318.61	94.22	\$82,072.83	100
Custodial Services	\$205.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Equip Repair/Maint Agree	\$1,050.00	\$2,501.06	\$0.00	\$2,501.06	238.2	\$996.65	100
Meals	\$22,550.00	\$19,609.52	\$0.00	\$19,609.52	86.96	\$24,271.34	100
Royalties	\$900.00	\$468.00	\$0.00	\$468.00	52	\$586.14	100
Snacks and Milk	\$6,000.00	\$3,146.50	\$0.00	\$3,146.50	52.44	\$5,560.83	100
Student Development	\$1,000.00	\$2,309.25	\$0.00	\$2,309.25	230.93	\$21,205.51	100
	\$80,865.00	\$74,352.94	\$0.00	\$74,352.94	91.95	\$134,693.30	100
Materials & Supplies							
Advertising	\$22,800.00	\$13,043.61	\$0.00	\$13,043.61	57.21	\$31,883.60	100
Computer Software	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,473.65	100
Frequent Purchase Discnt	\$1,600.00	\$737.57	\$0.00	\$737.57	46.1	\$1,492.49	100

Expenses by Fund

	Budget 1617	Actual YTD as of 6/30/2017	Encumbered as of 6/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 05-Auxiliary Enterprises							
Materials & Supplies							
Instructional Supplies	\$69,675.00	\$76,288.54	\$3,204.79	\$79,493.33	114.09	\$71,548.17	100
Maintenance Supplies	\$150.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Materials	\$79,637.00	\$47,659.90	\$690.13	\$48,350.03	60.71	\$62,380.87	100
Non Consumable Supplies	\$75.00	\$59.96	\$0.00	\$59.96	79.95	\$0.00	0
Office Supplies	\$4,200.00	\$2,599.86	\$0.00	\$2,599.86	61.9	\$3,418.11	100
Postage	\$18,550.00	\$18,010.61	\$0.00	\$18,010.61	97.09	\$18,863.88	100
Printing	\$5,320.00	\$2,940.03	\$0.00	\$2,940.03	55.26	\$17,743.27	100
Publications & Dues	\$4,840.00	\$6,663.79	\$0.00	\$6,663.79	137.68	\$4,530.00	100
Repair Materials & Suppl	\$500.00	\$4,044.92	\$0.00	\$4,044.92	808.98	\$972.03	100
Vehicle Expense	\$9,450.00	\$7,822.08	\$0.00	\$7,822.08	82.77	\$9,817.89	100
	<u>\$216,797.00</u>	<u>\$179,870.87</u>	<u>\$3,894.92</u>	<u>\$183,765.79</u>	<u>84.76</u>	<u>\$226,123.96</u>	<u>100</u>
Conference & Meeting Exp							
Meeting Expense	\$730.00	\$162.89	\$0.00	\$162.89	22.31	\$154.57	100
Registration Fees	\$2,310.00	\$535.30	\$0.00	\$535.30	23.17	\$2,487.00	100
Travel-In State	\$2,100.00	\$1,476.16	\$0.00	\$1,476.16	70.29	\$1,187.46	100
Travel-Out of State	\$0.00	\$0.00	\$0.00	\$0.00	0	\$69.45	100
	<u>\$5,140.00</u>	<u>\$2,174.35</u>	<u>\$0.00</u>	<u>\$2,174.35</u>	<u>42.3</u>	<u>\$3,898.48</u>	<u>100</u>
Fixed Charges							
Credit Card Fees	\$7,122.00	\$9,612.75	\$0.00	\$9,612.75	134.97	\$6,953.26	100
Equipment Rental	\$77,200.00	\$60,083.62	\$0.00	\$60,083.62	77.83	\$50,194.00	100
Install Pymt Lease/Purch	\$0.00	\$1,447.45	\$0.00	\$1,447.45	0	\$21,822.88	100
Interest Expense	\$0.00	\$0.00	\$0.00	\$0.00	0	\$255.31	100
	<u>\$84,322.00</u>	<u>\$71,143.82</u>	<u>\$0.00</u>	<u>\$71,143.82</u>	<u>84.37</u>	<u>\$79,225.45</u>	<u>100</u>
Utilities							
Electricity and Nat Gas	\$0.00	\$0.00	\$0.00	\$0.00	0	\$117.98	100
Refuse Disposal	\$120.00	\$281.34	\$0.00	\$281.34	234.45	\$0.00	0
	<u>\$120.00</u>	<u>\$281.34</u>	<u>\$0.00</u>	<u>\$281.34</u>	<u>234.45</u>	<u>\$117.98</u>	<u>100</u>
Capital Outlay							
Depreciation-BuildImprov	\$0.00	\$0.00	\$0.00	\$0.00	0	\$10,333.33	100
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0</u>	<u>\$10,333.33</u>	<u>100</u>
Financial Aid Expense							
Financial Aid	\$500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	<u>\$500.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0</u>	<u>\$0.00</u>	<u>0</u>
Other Expense							
Depreciation Expense	\$0.00	\$0.00	\$0.00	\$0.00	0	(\$0.08)	-
Donations/Gifts	\$1,000.00	\$1,077.00	\$0.00	\$1,077.00	107.7	\$2,310.00	100
Expense-Other	\$575.00	\$595.69	\$0.00	\$595.69	103.6	\$681.60	100
Sales Tax	\$2,075.00	\$14.00	\$0.00	\$14.00	0.67	\$14.00	100
	<u>\$3,650.00</u>	<u>\$1,686.69</u>	<u>\$0.00</u>	<u>\$1,686.69</u>	<u>46.21</u>	<u>\$3,005.52</u>	<u>19823.</u>
Total Expense Fund 05	\$1,211,213.00	\$1,113,233.76	\$3,894.92	\$1,117,128.68	92.23	\$1,326,560.35	144.6
Fund 06-Restricted Purposes Fund							
Salaries							
Academic Support-PT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,565.00	100
Administrative Staff Sal	\$82,603.00	\$78,993.37	\$0.00	\$78,993.37	95.63	\$128,322.22	100
F/T Classified Salary	\$144,219.82	\$113,753.34	\$0.00	\$113,753.34	78.87	\$145,936.77	100
F/T Faculty Salary	\$42,300.00	\$49,167.60	\$0.00	\$49,167.60	116.24	\$241,328.20	100
F/T Faculty-Summer Sal	\$6,909.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
FWSP Workers Salary	\$65,800.00	\$42,684.33	\$0.00	\$42,684.33	64.87	\$55,028.53	100
Faculty Curriculum Dev	\$0.00	\$0.00	\$0.00	\$0.00	0	\$894.98	100
Faculty Tutors Salary	\$7,402.00	\$1,545.92	\$0.00	\$1,545.92	20.89	\$5,238.40	100

Expenses by Fund

	Budget 1617	Actual YTD as of 6/30/2017	Encumbered as of 6/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Salaries							
Interpreter Salary	\$22,102.00	(\$2,859.00)	\$0.00	(\$2,859.00)	-12.94	\$0.00	0
Overtime Wages	\$0.00	\$0.00	\$0.00	\$0.00	0	\$62.64	100
P/T Classified Salary	\$58,243.00	\$59,160.38	\$0.00	\$59,160.38	101.58	\$58,523.51	100
P/T Faculty Salary	\$118,987.00	\$99,750.11	\$0.00	\$99,750.11	83.83	\$84,414.65	100
P/T Faculty-Summer Sal	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,640.00	100
Professional/Tech Salary	\$170,757.00	\$154,806.48	\$0.00	\$154,806.48	90.66	\$147,567.84	100
Professional/Tech-PT	\$20,839.82	\$8,127.00	\$0.00	\$8,127.00	39	\$17,157.50	100
Stipend	\$4,500.00	\$2,750.00	\$0.00	\$2,750.00	61.11	\$0.00	0
Student Tutors Salary	\$1,300.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Student Workers Salary	\$3,300.00	\$0.00	\$0.00	\$0.00	0	\$792.00	100
Subs Instructors Salary	\$0.00	\$440.31	\$0.00	\$440.31	0	\$600.00	100
Supervisory Staff Salary	\$125,279.32	\$101,415.53	\$0.00	\$101,415.53	80.95	\$183,427.80	100
	\$874,541.96	\$709,735.37	\$0.00	\$709,735.37	81.16	\$1,074,500.04	100
Employee Benefits							
EmployeeBenefitsTotal	\$0.00	\$0.00	\$0.00	\$0.00	0	(\$3,057.00)	0
FICA-Social Security	\$5,499.51	\$3,864.80	\$0.00	\$3,864.80	70.28	\$2,817.38	100
Grants Share of SURS	\$50,145.34	\$44,416.97	\$0.00	\$44,416.97	88.58	\$44,868.81	100
Group Dental Ins	\$5,032.44	\$4,575.18	\$0.00	\$4,575.18	90.91	\$7,627.15	100
Group LTD Ins	\$1,657.84	\$1,220.79	\$0.00	\$1,220.79	73.64	\$2,040.26	100
Group Life Ins	\$2,644.42	\$1,992.60	\$0.00	\$1,992.60	75.35	\$3,291.81	100
Group Medical Ins	\$169,012.70	\$133,729.38	\$0.00	\$133,729.38	79.12	\$218,470.92	100
Medicare	\$10,841.15	\$9,141.47	\$0.00	\$9,141.47	84.32	\$13,467.09	100
SURS-RetireeHealthContri	\$2,935.44	\$2,476.97	\$0.00	\$2,476.97	84.38	\$4,159.47	100
Unemployment Insurance	\$1,134.00	\$900.00	\$0.00	\$900.00	79.37	\$9,960.13	100
Workers Compensation	\$6,138.79	\$4,223.87	\$0.00	\$4,223.87	68.81	\$4,543.28	100
	\$255,041.63	\$206,542.03	\$0.00	\$206,542.03	80.98	\$308,189.30	100
Contractual Services							
Assessment Fees	\$500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Audit Services	\$6,250.00	\$4,350.00	\$0.00	\$4,350.00	69.6	\$4,950.00	100
Contractual-Other	\$56,884.50	\$93,185.14	\$0.00	\$93,185.14	163.81	\$62,981.98	100
Contractual-RCC	\$500.00	\$500.00	\$0.00	\$500.00	100	\$0.00	0
Equip Repair/Maint Agree	\$530.00	\$109.00	\$0.00	\$109.00	20.57	\$1,885.06	100
Meals	\$0.00	\$0.00	\$0.00	\$0.00	0	\$950.00	100
Participant Supplies	\$11,342.00	\$3,958.65	\$0.00	\$3,958.65	34.9	\$7,829.14	100
Staff Development	\$1,300.00	\$493.82	\$0.00	\$493.82	37.99	\$762.04	100
Stipends	\$142,000.00	\$105,826.20	\$0.00	\$105,826.20	74.53	\$66,403.50	100
Testing	\$3,900.00	\$2,210.00	\$0.00	\$2,210.00	56.67	\$895.00	100
	\$223,206.50	\$210,632.81	\$0.00	\$210,632.81	94.37	\$146,656.72	100
Materials & Supplies							
Advertising	\$19,500.00	\$18,752.60	\$0.00	\$18,752.60	96.17	\$25,259.10	100
Books-Library Collection	\$10,000.00	\$8,295.00	\$0.00	\$8,295.00	82.95	\$0.00	0
Computer Software	\$5,134.00	\$4,833.33	\$0.00	\$4,833.33	94.14	\$5,062.50	100
Instructional Supplies	\$46,208.50	\$54,371.20	\$6,275.03	\$60,646.23	131.24	\$38,580.61	100
Materials	\$59,026.81	\$25,548.98	\$35.90	\$25,584.88	43.34	\$31,762.61	100
Office Supplies	\$2,899.00	\$1,473.56	\$0.00	\$1,473.56	50.83	\$1,663.83	100
Postage	\$1,115.00	\$280.89	\$0.00	\$280.89	25.19	\$1,830.24	100
Printing	\$4,125.00	\$4,034.77	\$0.00	\$4,034.77	97.81	\$5,813.20	99.83
Publications & Dues	\$7,425.00	\$6,850.00	\$0.00	\$6,850.00	92.26	\$4,055.00	100
Reference Materials	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	\$155,433.31	\$124,440.33	\$6,310.93	\$130,751.26	84.12	\$114,027.09	99.99
Conference & Meeting Exp							
Meeting Expense	\$5,100.00	\$10,001.00	\$0.00	\$10,001.00	196.1	\$4,332.68	100
Registration Fees	\$8,601.00	\$7,507.00	\$0.00	\$7,507.00	87.28	\$7,600.09	100

Expenses by Fund

	Budget 1617	Actual YTD as of 6/30/2017	Encumbered as of 6/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Conference & Meeting Exp							
Travel-In State	\$23,985.65	\$15,812.81	\$0.00	\$15,812.81	65.93	\$14,057.27	100
Travel-Out of State	\$19,286.40	\$9,724.08	\$0.00	\$9,724.08	50.42	\$17,612.58	100
	<u>\$56,973.05</u>	<u>\$43,044.89</u>	<u>\$0.00</u>	<u>\$43,044.89</u>	75.55	<u>\$43,602.62</u>	100
Fixed Charges							
Accounting Services	\$3,800.00	\$2,000.00	\$0.00	\$2,000.00	52.63	\$4,000.00	100
Equipment Rental	\$5,000.00	\$3,760.34	\$0.00	\$3,760.34	75.21	\$12,080.99	105.05
Facility Rental	\$23,216.00	\$23,169.00	\$0.00	\$23,169.00	99.8	\$21,150.00	100
Indirect Expense	\$38,884.00	\$32,153.06	\$0.00	\$32,153.06	82.69	\$42,860.33	100
	<u>\$70,900.00</u>	<u>\$61,082.40</u>	<u>\$0.00</u>	<u>\$61,082.40</u>	86.15	<u>\$80,091.32</u>	100.76
Utilities							
Telephone	\$2,880.00	\$2,333.46	\$0.00	\$2,333.46	81.02	\$3,104.77	100
	<u>\$2,880.00</u>	<u>\$2,333.46</u>	<u>\$0.00</u>	<u>\$2,333.46</u>	81.02	<u>\$3,104.77</u>	100
Capital Outlay							
Equipment-Instructional	\$101,261.00	\$73,436.11	\$17,991.25	\$91,427.36	90.29	\$151,655.36	100
Equipment-Office	\$2,803.00	\$4,184.76	\$0.00	\$4,184.76	149.3	\$0.00	0
	<u>\$104,064.00</u>	<u>\$77,620.87</u>	<u>\$17,991.25</u>	<u>\$95,612.12</u>	91.88	<u>\$151,655.36</u>	100
Financial Aid Expense							
Financial Aid	\$7,019,192.00	\$6,472,702.72	\$0.00	\$6,472,702.72	92.21	\$7,196,522.82	99.16
	<u>\$7,019,192.00</u>	<u>\$6,472,702.72</u>	<u>\$0.00</u>	<u>\$6,472,702.72</u>	92.21	<u>\$7,196,522.82</u>	99.16
Transfers							
Transfer Out	\$0.00	\$19,506.58	\$0.00	\$19,506.58	0	(\$59.75)	0
	<u>\$0.00</u>	<u>\$19,506.58</u>	<u>\$0.00</u>	<u>\$19,506.58</u>	0	<u>(\$59.75)</u>	0
Total Expense Fund 06	<u>\$8,762,232.45</u>	<u>\$7,927,641.46</u>	<u>\$24,302.18</u>	<u>\$7,951,943.64</u>	90.75	<u>\$9,118,290.29</u>	99.34
Fund 07-Working Cash Fund							
Transfers							
Transfer Out	\$5,000.00	\$30,701.52	\$0.00	\$30,701.52	614.03	\$9,462.43	100
	<u>\$5,000.00</u>	<u>\$30,701.52</u>	<u>\$0.00</u>	<u>\$30,701.52</u>	614.03	<u>\$9,462.43</u>	100
Total Expense Fund 07	<u>\$5,000.00</u>	<u>\$30,701.52</u>	<u>\$0.00</u>	<u>\$30,701.52</u>	614.0	<u>\$9,462.43</u>	100
Fund 10-Trust & Agency Fund							
Contractual Services							
Contractual-Other	\$47,770.00	\$23,215.12	\$39.26	\$23,254.38	48.68	\$29,819.16	100
Meals	\$0.00	\$450.00	\$0.00	\$450.00	0	\$0.00	0
Student Development	\$0.00	\$538.28	\$0.00	\$538.28	0	\$230.00	100
	<u>\$47,770.00</u>	<u>\$24,203.40</u>	<u>\$39.26</u>	<u>\$24,242.66</u>	50.75	<u>\$30,049.16</u>	100
Materials & Supplies							
Event Expense	\$17,000.00	\$13,197.18	\$0.00	\$13,197.18	77.63	\$6,253.24	100
Instructional Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0	\$235.91	100
Maintenance Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0	\$50.88	100
Materials	\$4,230.00	\$6,873.26	\$57.79	\$6,931.05	163.85	\$10,376.04	100
Office Supplies	\$25.00	\$696.48	\$0.00	\$696.48	2785.9	\$971.13	100
Postage	\$800.00	\$445.11	\$0.00	\$445.11	55.64	\$631.47	100
Printing	\$5,600.00	\$6,229.47	\$0.00	\$6,229.47	111.24	\$5,869.57	100
Publications & Dues	\$2,700.00	\$3,194.00	\$0.00	\$3,194.00	118.3	\$5,310.40	100
	<u>\$30,355.00</u>	<u>\$30,635.50</u>	<u>\$57.79</u>	<u>\$30,693.29</u>	101.11	<u>\$29,698.64</u>	100
Conference & Meeting Exp							
Meeting Expense	\$3,825.00	\$4,997.08	\$0.00	\$4,997.08	130.64	\$3,407.18	100
Registration Fees	\$1,050.00	\$2,748.00	\$0.00	\$2,748.00	261.71	\$3,881.00	100
Travel-In State	\$3,350.00	\$6,026.49	\$0.00	\$6,026.49	179.9	\$5,143.99	100

Expenses by Fund

	Budget 1617	Actual YTD as of 6/30/2017	Encumbered as of 6/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 10-Trust & Agency Fund							
Conference & Meeting Exp							
Travel-Out of State	\$0.00	\$443.00	\$0.00	\$443.00	0	\$2,700.03	100
	\$8,225.00	\$14,214.57	\$0.00	\$14,214.57	172.82	\$15,132.20	100
Capital Outlay							
Equipment-Office	\$0.00	\$0.00	\$0.00	\$0.00	0	\$674.96	100
	\$0.00	\$0.00	\$0.00	\$0.00	0	\$674.96	100
Other Expense							
Donations/Gifts	\$2,350.00	\$3,974.90	\$0.00	\$3,974.90	169.14	\$5,627.51	100
Expense-Other	\$0.00	\$45.00	\$0.00	\$45.00	0	\$0.00	0
	\$2,350.00	\$4,019.90	\$0.00	\$4,019.90	171.06	\$5,627.51	100
Transfers							
Transfer Out	\$0.00	\$1,975.00	\$0.00	\$1,975.00	0	\$980.00	100
	\$0.00	\$1,975.00	\$0.00	\$1,975.00	0	\$980.00	100
Total Expense Fund 10	\$88,700.00	\$75,048.37	\$97.05	\$75,145.42	84.72	\$82,162.47	100
Fund 11-Audit Fund							
Salaries							
Administrative Staff Sal	\$13,139.00	\$13,409.83	\$0.00	\$13,409.83	102.06	\$13,293.68	100
	\$13,139.00	\$13,409.83	\$0.00	\$13,409.83	102.06	\$13,293.68	100
Employee Benefits							
Group Dental Ins	\$101.00	\$100.08	\$0.00	\$100.08	99.09	\$100.04	100
Group LTD Ins	\$33.00	\$32.97	\$0.00	\$32.97	99.91	\$32.67	100
Group Life Ins	\$54.00	\$53.54	\$0.00	\$53.54	99.15	\$53.09	100
Group Medical Ins	\$2,640.00	\$2,885.84	\$0.00	\$2,885.84	109.31	\$2,617.74	100
Medicare	\$0.00	\$176.06	\$0.00	\$176.06	0	\$178.21	100
SURS-RetireeHealthContri	\$66.00	\$66.25	\$0.00	\$66.25	100.38	\$66.16	100
	\$2,894.00	\$3,314.74	\$0.00	\$3,314.74	114.54	\$3,047.91	100
Contractual Services							
Audit Services	\$45,200.00	\$45,200.00	\$0.00	\$45,200.00	100	\$45,800.00	100
	\$45,200.00	\$45,200.00	\$0.00	\$45,200.00	100	\$45,800.00	100
Total Expense Fund 11	\$61,233.00	\$61,924.57	\$0.00	\$61,924.57	101.1	\$62,141.59	100
Fund 12-Liab,Protect,Settlement							
Salaries							
Administrative Staff Sal	\$340,639.00	\$323,833.09	\$0.00	\$323,833.09	95.07	\$264,527.27	100
Custodial, Maint Stf Sal	\$120,988.00	\$123,901.74	\$0.00	\$123,901.74	102.41	\$106,130.94	100
F/T Classified Salary	\$1,199.00	\$1,099.36	\$0.00	\$1,099.36	91.69	\$0.00	0
Professional/Tech Salary	\$125,385.00	\$129,199.33	\$0.00	\$129,199.33	103.04	\$54,397.33	100
Professional/Tech-PT	\$6,000.00	\$6,559.89	\$0.00	\$6,559.89	109.33	\$2,748.24	100
SURS Fringe Benefit	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,043.09	100
Supervisory Staff Salary	\$56,138.00	\$57,843.53	\$0.00	\$57,843.53	103.04	\$28,335.27	100
	\$650,349.00	\$642,436.94	\$0.00	\$642,436.94	98.78	\$458,182.14	100
Employee Benefits							
FICA-Social Security	\$15,000.00	\$8,980.72	\$0.00	\$8,980.72	59.87	\$11,163.72	100
Group Dental Ins	\$4,854.00	\$4,354.05	\$0.00	\$4,354.05	89.7	\$3,333.98	100
Group LTD Ins	\$1,562.00	\$1,507.74	\$0.00	\$1,507.74	96.53	\$1,088.74	100
Group Life Ins	\$2,549.00	\$2,486.49	\$0.00	\$2,486.49	97.55	\$1,710.39	100
Group Medical Ins	\$123,352.00	\$128,988.82	\$0.00	\$128,988.82	104.57	\$91,136.49	100
Medicare	\$165,000.00	\$157,998.43	\$0.00	\$157,998.43	95.76	\$164,781.21	100
SURS-RetireeHealthContri	\$3,222.00	\$3,119.85	\$0.00	\$3,119.85	96.83	\$2,174.45	100
Unemployment Insurance	\$50,000.00	\$0.00	\$0.00	\$0.00	0	\$12,142.85	494.39
Workers Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3.58	100

Expenses by Fund

	Budget 1617	Actual YTD as of 6/30/2017	Encumbered as of 6/30/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 12-Liab,Protect,Settlement							
Employee Benefits							
	\$365,539.00	\$307,436.10	\$0.00	\$307,436.10	84.1	\$287,535.41	116.66
Contractual Services							
Contractual-Other	\$1,000.00	\$2,308.95	\$0.00	\$2,308.95	230.9	\$600.00	100
Custodial Services	\$40,000.00	\$29,138.50	\$4,169.50	\$33,308.00	83.27	\$35,505.92	100
Equip Repair/Maint Agree	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,215.95	100
Grounds Maintenance	\$2,765.00	\$2,763.60	\$0.00	\$2,763.60	99.95	\$0.00	0
Legal Services-Admin	\$25,000.00	\$47,925.83	\$0.00	\$47,925.83	191.7	\$0.00	0
Security	\$230,000.00	\$215,319.63	\$14,680.37	\$230,000.00	100	\$224,116.89	100
	\$298,765.00	\$297,456.51	\$18,849.87	\$316,306.38	105.87	\$265,438.76	100
Materials & Supplies							
Computer Software	\$12,700.00	\$6,497.08	\$0.00	\$6,497.08	51.16	\$4,128.82	100
Materials	\$2,000.00	\$1,362.65	\$0.00	\$1,362.65	68.13	\$1,646.99	100
Postage	\$250.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Printing	\$0.00	\$0.00	\$0.00	\$0.00	0	\$45.27	100
Publications & Dues	\$500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Repair Materials & Suppl	\$1,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	\$16,450.00	\$7,859.73	\$0.00	\$7,859.73	47.78	\$5,821.08	100
Conference & Meeting Exp							
Meeting Expense	\$1,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Registration Fees	\$0.00	\$0.00	\$0.00	\$0.00	0	\$220.00	100
Travel-In State	\$2,000.00	\$0.00	\$0.00	\$0.00	0	\$1,263.92	100
	\$3,000.00	\$0.00	\$0.00	\$0.00	0	\$1,483.92	100
Fixed Charges							
General Insurance	\$270,000.00	\$234,548.63	\$0.00	\$234,548.63	86.87	\$236,459.57	100
	\$270,000.00	\$234,548.63	\$0.00	\$234,548.63	86.87	\$236,459.57	100
Total Expense Fund 12	\$1,604,103.00	\$1,489,737.91	\$18,849.87	\$1,508,587.78	94.05	\$1,254,920.88	103.8
Total Expenses	\$31,499,695.45	\$30,375,406.77	\$140,667.62	\$30,516,074.39	96.88	\$32,340,920.47	100.9

Auxiliary Enterprises Revenue & Expenses

JUNE 1617

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
Community Events						
6014 -Dance Productions	\$31,253.62	\$35,000.00	\$22,819.16	\$27,362.00	\$8,434.46	\$7,638.00
6030 -Misc Events	\$15,390.00	\$22,276.00	\$874.59	\$1,950.00	\$14,515.41	\$20,326.00
6019 -Admin Outdoor Events	\$0.00	\$8,287.00	\$30,858.74	\$36,251.00	(\$30,858.74)	(\$27,964.00)
6024 -Dog Show	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$46,643.62</u>	<u>\$65,563.00</u>	<u>\$54,552.49</u>	<u>\$65,563.00</u>	<u>(\$7,908.87)</u>	<u>\$0.00</u>
Continuing & Professional Education						
6000 -Administration-CPED	\$31,353.42	\$88,713.00	\$122,196.14	\$139,957.00	(\$90,842.72)	(\$51,244.00)
6001 -CDL	\$259,925.00	\$206,000.00	\$170,544.46	\$170,232.00	\$89,380.54	\$35,768.00
6002 -Computer & Technology	\$3,205.50	\$16,400.00	\$13,534.21	\$19,795.00	(\$10,328.71)	(\$3,395.00)
6013 -Culinary Arts	\$12,618.00	\$18,000.00	\$14,073.36	\$12,830.00	(\$1,455.36)	\$5,170.00
6003 -Dance	\$42,387.59	\$55,100.00	\$48,318.95	\$47,012.00	(\$5,931.36)	\$8,088.00
6004 -Hobby & Leisure	\$24,725.75	\$43,000.00	\$69,097.54	\$70,285.00	(\$44,371.79)	(\$27,285.00)
6027 -Manufacturing Camp	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00
6007 -Safety-Industrial	\$167,380.23	\$131,100.00	\$140,829.35	\$143,054.00	\$26,550.88	(\$11,954.00)
6008 -Shilling Rentals	\$28,456.00	\$35,000.00	\$18,131.81	\$20,236.00	\$10,324.19	\$14,764.00
	<u>\$590,051.49</u>	<u>\$613,313.00</u>	<u>\$616,725.82</u>	<u>\$643,401.00</u>	<u>(\$26,674.33)</u>	<u>(\$30,088.00)</u>
Culinary						
8915 -Misc Culinary Events	\$2,972.00	\$4,000.00	\$2,036.76	\$2,900.00	\$935.24	\$1,100.00
8907 -Bistro 537	\$65,445.75	\$84,500.00	\$62,137.54	\$57,600.00	\$3,308.21	\$26,900.00
8908 -Coffee House	\$37,494.97	\$59,500.00	\$46,072.13	\$54,000.00	(\$8,577.16)	\$5,500.00
	<u>\$105,912.72</u>	<u>\$148,000.00</u>	<u>\$110,246.43</u>	<u>\$114,500.00</u>	<u>(\$4,333.71)</u>	<u>\$33,500.00</u>
Fitness Center						
0000 -Fitness Center	\$30,189.00	\$52,000.00	\$42,019.79	\$44,850.00	(\$11,830.79)	\$7,150.00
	<u>\$30,189.00</u>	<u>\$52,000.00</u>	<u>\$42,019.79</u>	<u>\$44,850.00</u>	<u>(\$11,830.79)</u>	<u>\$7,150.00</u>
Horticulture						
9099 -Produce Market	\$6,910.70	\$6,000.00	\$2,821.02	\$2,025.00	\$4,089.68	\$3,975.00
4503 -Garden Center	\$19,899.40	\$30,000.00	\$14,263.37	\$25,000.00	\$5,636.03	\$5,000.00
	<u>\$26,810.10</u>	<u>\$36,000.00</u>	<u>\$17,084.39</u>	<u>\$27,025.00</u>	<u>\$9,725.71</u>	<u>\$8,975.00</u>
Theatre Events						
6032 -Theatre Productions	\$1,947.00	\$1,950.00	\$2,299.11	\$1,950.00	(\$352.11)	\$0.00
	<u>\$1,947.00</u>	<u>\$1,950.00</u>	<u>\$2,299.11</u>	<u>\$1,950.00</u>	<u>(\$352.11)</u>	<u>\$0.00</u>
Traffic Safety School						
6009 -Traffic Safety	\$23,140.81	\$37,000.00	\$41,903.11	\$37,106.00	(\$18,762.30)	(\$106.00)
	<u>\$23,140.81</u>	<u>\$37,000.00</u>	<u>\$41,903.11</u>	<u>\$37,106.00</u>	<u>(\$18,762.30)</u>	<u>(\$106.00)</u>

Restricted Purposes Fund Revenue & Expenses

JUNE 1617

			<u>Budget</u>	<u>Actual Revenue</u>	<u>Actual Expenses</u>	<u>Encumbered Expenses</u>	<u>Net</u>
GRANTS							
Federally Funded Grants							
11117-ADM Sequestration Grant	7/1/2010	12/31/2017	\$76,020.00	\$53,407.94	\$80,174.29	\$0.00	(\$4,154.29)
11696-DCP-STOP Act Grnt	9/30/2015	9/29/2016	\$30,756.70	\$30,798.39	\$30,756.70	\$0.00	\$0.00
11795-DCP-Strategic Prevention	7/1/2016	6/30/2017	\$150,000.00	\$87,659.39	\$109,799.57	\$0.00	\$40,200.43
11615-Intelligent Monitor Sys	10/2/2015	9/30/2018	\$0.00	\$3,141.79	\$7,624.87	\$0.00	(\$7,624.87)
11680-TRIO Grant	9/1/2015	8/31/2016	\$64,171.77	\$47,111.77	\$61,930.77	\$0.00	\$2,241.00
11780-TRIO Grant	9/1/2016	8/31/2017	\$291,341.00	\$205,000.00	\$232,525.35	\$0.00	\$58,815.65
Federally Funded through State							
11712-Carl Perkins-ICCB	7/1/2016	6/30/2017	\$181,733.00	\$141,654.00	\$155,366.82	\$23,413.80	\$2,952.38
11732-Federal Adult Ed Basic	7/1/2016	6/30/2017	\$76,109.98	\$58,410.00	\$77,913.12	\$0.00	(\$1,803.14)
11713-Perkins Leadership Suppl	7/1/2016	6/30/2017	\$10,000.00	\$5,540.00	\$9,910.41	\$0.00	\$89.59
11756-Program Improvement Grnt	7/1/2016	6/30/2017	\$20,793.00	\$20,793.00	\$20,789.76	\$0.00	\$3.24
Locally Funded Grants							
11681-Bridging The Gap SU16	5/20/2016	8/31/2016	\$9,821.00	\$1,210.51	\$1,210.51	\$0.00	\$8,610.49
8999 -Decatur Comm Partnership	10/1/2007		\$39,500.00	\$9,289.00	\$4,402.24	\$0.00	\$35,097.76
11782-Math Boot Camp SU17	4/1/2017	8/31/2017	\$600.00	\$0.00	\$1,197.11	\$0.00	(\$597.11)
RCC Foundation Funded Grants							
11733-Foundation Gifts to RCC	7/1/2016	6/30/2017	\$28,709.00	\$21,023.14	\$21,358.02	\$0.00	\$7,350.98
RCC Restricted Programs							
11458-Project READ			\$59,260.00	\$71,065.92	\$72,578.35	\$0.00	(\$13,318.35)
EQUI -Reserved for Equipment			\$8,033.00	\$2,143.74	\$8,032.94	\$0.00	\$0.06
State Funded Grants							
11654-Adult Ed Performance Grt	7/1/2015	12/31/2016	\$58,025.00	\$33,298.30	\$33,298.30	\$0.00	\$24,726.70
11672-Adult Ed State Basic	7/1/2015	12/31/2016	\$131,500.00	\$116,549.29	\$116,960.27	\$0.00	\$14,539.73
11781-Bridging the Gap Grant	11/1/2016	6/30/2017	\$19,467.00	\$0.00	\$2,663.21	\$0.00	\$16,803.79
11640-Decatur DOC	10/1/2015	9/30/2016	\$0.00	\$52,338.98	\$0.00	\$0.00	\$0.00
11718-Hwy Construct Career Grt	7/1/2016	6/30/2017	\$354,400.00	\$245,257.72	\$274,382.27	\$888.38	\$79,129.35
11641-Lincoln DOC	10/1/2015	9/30/2016	\$0.00	\$37,900.60	\$0.00	\$0.00	\$0.00
11642-Logan DOC	10/1/2015	9/30/2016	\$0.00	\$54,472.56	\$0.00	\$0.00	\$0.00
11764-SOS Literacy Grant	7/1/2016	6/30/2017	\$67,000.00	\$67,000.00	\$66,999.74	\$0.00	\$0.26
Total			\$1,677,240.45	\$1,365,066.04	\$1,389,874.62	\$24,302.18	\$263,063.65

Bills for Ratification

June 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
AFLAC						
	AFLAC		\$790.66	\$790.66		
AHEAD Membership						
	Registration Fees	Academic Success	\$595.00	\$595.00		
AT&T						
	Telephone	Utilities	\$764.67		\$764.67	
	Telephone	Fairview Plaza O&M	\$21.41		\$21.41	
	Telephone	Utilities	\$660.49		\$660.49	
	Telephone	Fairview Plaza O&M	\$175.32		\$175.32	
	Telephone	CommunityService	\$45.41			\$45.41
	Telephone	Utilities	\$619.45		\$619.45	
	Telephone	CommunityService	\$199.00			\$199.00
	Telephone	Utilities	\$150.37		\$150.37	
	Telephone	CommunityService	\$40.00			\$40.00
Advanced Disposal Services						
	Refuse Disposal	Outdoor Exposition SpcEv	\$104.47			\$104.47
	Refuse Disposal	Utilities	\$1,408.12		\$1,408.12	
	Refuse Disposal	Utilities	\$1,459.54		\$1,459.54	
Airgas-Mid America						
	Instructional Supplies	Collision Repair Tech	\$67.40	\$67.40		
	Instructional Supplies	Collision Repair Tech	\$68.88	\$68.88		
Airweld Industrial Gases						
	Instructional Supplies	Welding-Technical Occ	\$93.50	\$93.50		
AmerenIP						
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$160.53		\$160.53	
	Telephone	Utilities	\$59.44		\$59.44	
	Electricity and Nat Gas	Utilities	\$69.13		\$69.13	
	Electricity and Nat Gas	Fairview Plaza O&M	\$94.74		\$94.74	
	Electricity and Nat Gas	Utilities	\$123.78		\$123.78	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$448.38		\$448.38	
	Electricity and Nat Gas	Clinton Center O&M	\$53.17		\$53.17	
	Electricity and Nat Gas	Clinton Center O&M	\$218.58		\$218.58	
	Electricity and Nat Gas	Utilities	\$4,658.07		\$4,658.07	
	Electricity and Nat Gas	Utilities	\$169.12		\$169.12	
	Electricity and Nat Gas	Fairview Plaza O&M	\$88.60		\$88.60	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$96.02		\$96.02	
	Electricity and Nat Gas	Utilities	\$506.19		\$506.19	
	Electricity and Nat Gas	Workforce Development Ct	\$1,889.88		\$1,889.88	
	Electricity and Nat Gas	Fairview Plaza O&M	\$106.47		\$106.47	
	Electricity and Nat Gas	Utilities	\$126.36		\$126.36	
	Electricity and Nat Gas	Workforce Development Ct	\$43.59		\$43.59	
American Culinary Federation						
	Contractual-Other	Grants-Training	\$2,836.50			\$2,836.50
American Legion Post 72 -						
	Other Current Obligation		\$1,001.00			\$1,001.00
Aramark - AUS St Louis MC						
	Uniforms	Maintenance	\$71.50		\$71.50	
	Uniforms	Maintenance	\$71.50		\$71.50	
	Uniforms	Maintenance	\$71.50		\$71.50	
	Uniforms	Maintenance	\$71.50		\$71.50	
	Uniforms	Maintenance	\$71.50		\$71.50	
Area Disposal Service Inc						
	Refuse Disposal	Clinton Center O&M	\$65.51		\$65.51	
AspirEDU Inc						
	Computer Software	Networking Support	\$3,250.00	\$3,250.00		
BLDD Architects Inc						
	Building Improvements	Renovations / Remodeling	\$14,686.30			\$14,686.30
	Equipment-Service	Renovations / Remodeling	\$6,256.19			\$6,256.19
	Equipment-Service	Renovations / Remodeling	\$18,359.00			\$18,359.00
BearMail Co						
	Postage	Admission & Recruitment	\$71.78	\$71.78		
	Postage	Advising and Records	\$29.44	\$29.44		
	Heartland Academy Recv		\$1.40	\$1.40		
	Other Receivables		\$6.82	\$6.82		
	RCC Foundation A/R		\$264.62	\$264.62		
	Postage	Business Office	\$366.14	\$366.14		
	Postage	Club Expenses	\$12.88			\$12.88
	Postage	Continuing&ProfEdAdmin	\$50.73			\$50.73
	Postage	Fin Aid & Vet Affairs	\$8.62	\$8.62		
	Postage	General Expenses	\$129.98	\$129.98		
	Postage	Instruction-Other	\$23.00			\$23.00
	Postage	NonCredit	\$92.92			\$92.92
	Postage	Outdoor Exposition SpcEv	\$36.80			\$36.80

Bills for Ratification



June 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
BearMail Co					
Postage	Outdoor Exposition SpcEv	\$0.46			\$0.46
Postage	Presidents Office	\$0.92	\$0.92		
Beck's Studio					
Inventory-CentralStores		\$10.00	\$10.00		
Blankenship, Jacob					
Contractual-Other	NonCredit	\$285.00			\$285.00
Brenner, Faith Anne					
Registration Fees	Information Tech-OccTech	\$600.00			\$600.00
Brown, Britt A					
Wage Garnishment Orders		\$907.14	\$907.14		
Wage Garnishment Orders		\$537.96	\$537.96		
Brush College LLC					
Credit Card Clearing		\$136.73	\$136.73		
Burries, Danielle C					
Stipends	Grant-SupportServices	\$522.50			\$522.50
CDS Leasing					
Equipment Rental	Copiers	\$90.00	\$90.00		
Equipment Rental	Copiers	\$280.00	\$280.00		
Equipment Rental	Copiers	\$387.63	\$387.63		
CDWG Government Inc					
Heartland Academy Recv		\$3,650.88	\$3,650.88		
Materials	Academic Lab Support	\$297.66	\$297.66		
Materials	Academic Lab Support	\$582.20	\$582.20		
Heartland Academy Recv		\$1,180.24	\$1,180.24		
Carolina Biological Supply Co					
Instructional Supplies	Biology-Baccalaureate	\$115.53	\$115.53		
Cheatham, Annabelle Marie					
Student Tuition Rec		\$45.00	\$45.00		
City of Clinton					
Water,Sewage	Clinton Center O&M	\$21.44		\$21.44	
City of Decatur					
Accrued Sales Tax		\$39.54			\$39.54
Accrued Sales Tax		\$85.15			\$85.15
City of Decatur IL					
Water,Sewage	Sequestration Bldg O&M	\$151.78		\$151.78	
Water,Sewage	CSI Building O&M	\$65.24		\$65.24	
Water,Sewage	Macon Co Soil & Water Bd	\$153.23		\$153.23	
Water,Sewage	Utilities	\$363.01		\$363.01	
Water,Sewage	Utilities	\$1,382.10		\$1,382.10	
Water,Sewage	Utilities	\$636.20		\$636.20	
Water,Sewage	Utilities	\$242.81		\$242.81	
Water,Sewage	Utilities	\$228.19		\$228.19	
Water,Sewage	Fairview Plaza O&M	\$42.19		\$42.19	
Clinton Area Chamber of					
Event Expense	Clinton Center	\$100.00	\$100.00		
Clinton RCC LLC					
Facility Rental	Clinton Center O&M	\$6,523.33		\$6,523.33	
Comcast					
Materials	LRC Audio Visual	\$53.91	\$53.91		
Internet	Fairview Plaza O&M	\$144.85		\$144.85	
Consociate Group					
Group Insurance		\$31,872.73	\$31,872.73		
Health Insurance		\$199,020.68	\$199,020.68		
Contractual-Other	Human Resources	\$231.00	\$231.00		
Constellation NewEnergy Gas					
Electricity and Nat Gas	Fairview Plaza O&M	\$16.51		\$16.51	
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$38.15		\$38.15	
Electricity and Nat Gas	Fairview Plaza O&M	\$56.37		\$56.37	
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$78.85		\$78.85	
Electricity and Nat Gas	Workforce Development Ct	\$160.49		\$160.49	
Electricity and Nat Gas	Utilities	\$176.01		\$176.01	
Electricity and Nat Gas	Utilities	\$261.99		\$261.99	
Electricity and Nat Gas	Workforce Development Ct	\$306.61		\$306.61	
Electricity and Nat Gas	Utilities	\$467.05		\$467.05	
Electricity and Nat Gas	Utilities	\$493.80		\$493.80	
Electricity and Nat Gas	Utilities	\$1,234.67		\$1,234.67	
Electricity and Nat Gas	Utilities	\$3,502.50		\$3,502.50	
Credo Reference Limited					
Publications & Dues	LRC	\$4,010.00	\$4,010.00		
Crews, Denise,, Dr					
Internet	VP Academic Services	\$60.00	\$60.00		
Cromwell Radio Group Inc					

Bills for Ratification



June 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Cromwell Radio Group Inc					
Advertising	Marketing	\$693.00	\$693.00		
Dale, Laura A					
Travel-Out of State	Administrative Info Syst	\$7.00	\$7.00		
Daum, John T					
Meeting Expense	Engineering Technology	\$58.74	\$58.74		
Davis, Charles Anthony					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stipends	Grant-SupportServices	\$525.00			\$525.00
Stipends	Grant-SupportServices	\$300.00			\$300.00
Dawood, Emaan					
Student Tuition Rec		\$616.00	\$616.00		
DeBose Consulting					
Instructional Supplies	Engineering Technology	\$184.00	\$184.00		
DeWitt County Collector					
Property Taxes	Clinton Center O&M	\$15,546.32		\$15,546.32	
Decatur Civic Center					
Graduation Expense	General Expenses	\$3,974.00	\$3,974.00		
Decatur Memorial Hospital					
Testing	Grant-SupportServices	\$495.00			\$495.00
Contractual-Other	Credit	\$945.00			\$945.00
Deener, Sean					
Contractual-Other	NonCredit	\$315.00			\$315.00
Dewitt, Matt Ryan					
Student Tuition Rec		\$20.00	\$20.00		
Student Tuition Rec		\$20.00	\$20.00		
Dunker Electric					
Maintenance Supplies	Maintenance	\$32.63		\$32.63	
Maintenance Supplies	Maintenance	\$150.85		\$150.85	
Maintenance Supplies	Maintenance	\$287.00		\$287.00	
Maintenance Supplies	Maintenance	\$1,117.91		\$1,117.91	
Maintenance Supplies	Maintenance	\$1,299.77		\$1,299.77	
Dust & Son Auto Supply					
Instructional Supplies	Automotive-Tech Occ	\$53.36	\$53.36		
Dynagraphics Inc					
Contractual-Other	CommunityService	\$389.34			\$389.34
Graduation Expense	Community Relations	\$794.20	\$794.20		
Contractual-Other	CommunityService	\$108.74			\$108.74
Materials	Advising and Records	\$34.11	\$34.11		
Materials	Marketing	\$68.22	\$68.22		
ECSI					
Equip Repair/Maint Agree	Sequestration Bldg O&M	\$1,709.00		\$1,709.00	
EMCO Corporation					
Instructional Supplies	Engineering Technology	\$189.66	\$189.66		
Elan Corporate Payment					
Credit Card Pmt Clearing		\$24,373.89	\$24,373.89		
Elsevier Inc					
Fees Pass Thru Nursing		\$32.00	\$32.00		
Fees Pass Thru Nursing		\$760.32	\$760.32		
Enterprise Rent-A-Car					
Travel-In State	Vice Pres Fin & Admin	\$108.20	\$108.20		
Travel-In State	CommunityService	\$113.12			\$113.12
Travel-In State	Grant-Administration	\$1,060.92			\$1,060.92
Evergreen FS-Stephens #24					
Vehicle Expense	College Vehicle	\$1,295.35		\$1,295.35	
Vehicle Expense	Credit	\$108.63			\$108.63
Vehicle Expense	College Vehicle	\$121.50		\$121.50	
Vehicle Expense	Credit	\$164.67			\$164.67
Vehicle Expense	Credit	\$282.82			\$282.82
Vehicle Expense	Credit	\$392.27			\$392.27
Fairview Park Plaza LLC					
Facility Rental	Fairview Plaza O&M	\$4,615.92		\$4,615.92	
Fidelity Investments					
Misc Deductions		\$400.00	\$400.00		
Firm Systems					
Fees Pass Thru Backgrnd		\$104.00	\$104.00		
Fees Pass Thru Backgrnd		\$1,092.00	\$1,092.00		
First United Methodist Church					
Materials	Presidents Office	\$50.00	\$50.00		
FirstEnergy Solutions					
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$189.72		\$189.72	
Electricity and Nat Gas	Utilities	\$22.50		\$22.50	
Electricity and Nat Gas	Sequestration Bldg O&M	\$284.57		\$284.57	

Bills for Ratification

June 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
FirstEnergy Solutions					
Electricity and Nat Gas	Utilities	\$128.83		\$128.83	
Electricity and Nat Gas	Utilities	\$16,679.52		\$16,679.52	
Electricity and Nat Gas	Fairview Plaza O&M	\$83.75		\$83.75	
Electricity and Nat Gas	Workforce Development Ct	\$2,129.25		\$2,129.25	
Flinn Scientific Inc					
Instructional Supplies	Biology-Baccalaureate	\$236.20	\$236.20		
Frantz, Selena					
Student Tuition Rec		\$55.00	\$55.00		
Frontier					
Telephone	Clinton Center O&M	\$141.89		\$141.89	
G F I Digital					
Printing	Sequestration Proj	\$125.00			\$125.00
Printing	Sequestration Proj	\$157.06			\$157.06
Garrett, Janean A					
Travel-In State	Admission & Recruitment	\$101.65	\$101.65		
Glosser, Anthony W					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stipends	Grant-SupportServices	\$525.00			\$525.00
Stipends	Grant-SupportServices	\$300.00			\$300.00
Goodman, Vivian T					
Telephone	CommunityService	\$90.00			\$90.00
Greg Hahn Heating and Air					
Equip Repair/Maint Agree	Maintenance	\$160.00		\$160.00	
Grey, Thomas					
Contractual-Other	NonCredit	\$160.00			\$160.00
Contractual-Other	NonCredit	\$640.00			\$640.00
Gurley, Gordon					
Instructional Supplies	Biology-Baccalaureate	\$25.59	\$25.59		
HSHS Medical Group Inc					
Group Medical Ins	General Expenses	\$1,773.81	\$1,773.81		
Group Medical Ins	General Expenses	\$1,921.31	\$1,921.31		
Harold O'Shea Builders					
Building Improvements	Renovations / Remodeling	\$81,834.30			\$81,834.30
Herff Jones Inc					
Graduation Expense	General Expenses	\$37.45	\$37.45		
Graduation Expense	General Expenses	\$37.45	\$37.45		
Graduation Expense	General Expenses	\$65.29	\$65.29		
Graduation Expense	General Expenses	\$34.40	\$34.40		
Graduation Expense	General Expenses	\$46.11	\$46.11		
Hess, Sydni Nichole					
Student Tuition Rec		\$55.00	\$55.00		
Hill, Brenna Lynn					
Student Tuition Rec		\$109.00	\$109.00		
Hill, Loren Adaline					
Student Tuition Rec		\$109.00	\$109.00		
Hoelting & Co					
Instructional Supplies	Culinary Arts	\$41.90	\$41.90		
Instructional Supplies	Culinary Arts	\$123.50	\$123.50		
ICCTA					
Registration Fees	Board of Trustees	\$240.00	\$240.00		
Illinois Century Network					
Internet	Networking Support	\$765.00	\$765.00		
Instructure Inc					
Computer Software	Networking Support	\$53,381.23	\$53,381.23		
Jan Master Cleaning Services Inc					
Custodial Services	Custodial	\$30,930.50		\$30,930.50	
Custodial Services	Liab Protection & Settle	\$3,404.50			\$3,404.50
Jason's Lawn Care					
Grounds Maintenance	Clinton Center O&M	\$400.00		\$400.00	
Jennings Implement Co					
Equip Repair/Maint Agree	Maintenance	\$251.70		\$251.70	
Jenzabar Inc					
Consultants/Workshops	Administrative Info Syst	\$5,020.00	\$5,020.00		
Prepaid Expenses		\$135,524.00	\$135,524.00		
Jones & Sullivan Ent					
Building Repair/Maint	Renovations / Remodeling	\$5,100.81		\$5,100.81	
Building Repair/Maint	Renovations / Remodeling	\$1,003.67			\$1,003.67
Building Repair/Maint	Renovations / Remodeling	\$8,300.00			\$8,300.00
Jones, Bradley David					
Stipends	Grant-SupportServices	\$617.50			\$617.50
Stipends	Grant-SupportServices	\$525.00			\$525.00
Stipends	Grant-SupportServices	\$300.00			\$300.00

Bills for Ratification



June 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
KONE Inc						
	Equip Repair/Maint Agree	Maintenance	\$337.13		\$337.13	
Karunas, Thomas						
	Student Tuition Rec		\$55.00	\$55.00		
Kellum, Lori A						
	Student Tuition Rec		\$20.00	\$20.00		
	Student Tuition Rec		\$20.00	\$20.00		
Kirby, David T						
	Meeting Expense	Information Tech-OccTech	\$9.38	\$9.38		
Kitchens, Crystal Lynn						
	RCC Foundation A/R		\$89.95	\$89.95		
Lamar Companies						
	Advertising	CommunityService	\$525.00			\$525.00
Lee Enterprises Inc						
	Advertising	Human Resources	\$230.00	\$230.00		
	Advertising	Human Resources	\$423.50	\$423.50		
	Advertising	Human Resources	\$448.50	\$448.50		
	Advertising	Maintenance	\$51.10		\$51.10	
Macon Resources Inc						
	Laundry/Linen Supplies	Allied Health	\$15.19	\$15.19		
Main Street Church of the						
	Facility Rental	CommunityService	\$250.00			\$250.00
Maloney, Judy Ann						
	Registration Fees	Dean-Health Professions	\$69.00	\$69.00		
Mangle Management Systems						
	Meeting Expense	Presidents Office	\$150.00	\$150.00		
Mark's Plumbing						
	Maintenance Supplies	Maintenance	\$138.07		\$138.07	
	Maintenance Supplies	Maintenance	\$282.49		\$282.49	
Marquis Beverage Service						
	Instructional Supplies	Coffee House	\$503.20			\$503.20
	Instructional Supplies	Coffee House	\$66.00			\$66.00
	Instructional Supplies	Coffee House	\$430.25			\$430.25
Massey, Tyler						
	Stipends	Grant-SupportServices	\$665.00			\$665.00
	Stipends	Grant-SupportServices	\$525.00			\$525.00
	Stipends	Grant-SupportServices	\$75.00			\$75.00
Mathews, Jerome,, Jr						
	Stipends	Grant-SupportServices	\$675.00			\$675.00
	Stipends	Grant-SupportServices	\$525.00			\$525.00
	Stipends	Grant-SupportServices	\$300.00			\$300.00
McCay, Kyle A						
	Student Tuition Rec		\$616.00	\$616.00		
McKinney, Glanda						
	Student Tuition Rec		\$10.00	\$10.00		
McMillen, Glay Dakota						
	Stipends	Grant-SupportServices	\$607.50			\$607.50
Melton, Julie Lynn						
	Internet	Foundation & Development	\$60.00	\$60.00		
Menard Inc						
	Maintenance Supplies	Maintenance	\$19.99		\$19.99	
	Maintenance Supplies	Maintenance	\$43.82		\$43.82	
	Maintenance Supplies	Maintenance	\$13.01		\$13.01	
	Maintenance Supplies	Maintenance	\$5.82		\$5.82	
	Maintenance Supplies	Maintenance	\$9.95		\$9.95	
	Maintenance Supplies	Maintenance	\$26.92		\$26.92	
Mercer Consumer						
	Prepaid Expenses		\$6,309.00			\$6,309.00
Mertell, William R						
	Registration Fees	Faculty/Staff Relations	\$2,790.00			\$2,790.00
Mid-America Advertising						
	Advertising	Marketing	\$250.00	\$250.00		
MidAmerica Tire & Performance						
	Vehicle Expense	College Vehicle	\$20.00		\$20.00	
	Equip Repair/Maint Agree	Maintenance	\$39.45		\$39.45	
Midwest Fiber Inc of Decatur						
	Refuse Disposal	Utilities	\$90.00		\$90.00	
Miller, Judy M						
	Travel-In State	Dean-Health Professions	\$43.20	\$43.20		
Miller, Mary Christine						
	Interpreter Salary	Academic Success	\$286.29	\$286.29		
Morlock, Alycia L						
	Student Tuition Rec		(\$489.00)	(\$489.00)		

Bills for Ratification

June 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Morlock, Alycia L					
Student Tuition Rec		\$489.00	\$489.00		
Student Tuition Rec		\$640.00	\$640.00		
Napa Auto Parts					
Instructional Supplies	Automotive-Tech Occ	\$122.23	\$122.23		
Instructional Supplies	Automotive-Tech Occ	(\$31.48)	(\$31.48)		
Instructional Supplies	Automotive-Tech Occ	\$52.57	\$52.57		
Nasco					
Instructional Supplies	Biology-Baccalaureate	\$575.87	\$575.87		
Niemann Foods					
Instructional Supplies	Culinary Arts	\$11.74	\$11.74		
Instructional Supplies	Culinary Arts	\$28.10	\$28.10		
Instructional Supplies	Culinary Arts	\$17.35	\$17.35		
Instructional Supplies	Culinary Arts	\$21.50	\$21.50		
Instructional Supplies	Culinary Arts	\$27.04	\$27.04		
Instructional Supplies	Culinary Arts	\$33.29	\$33.29		
Instructional Supplies	Culinary Arts	\$54.92	\$54.92		
Instructional Supplies	Culinary Arts	\$67.69	\$67.69		
O'Reilly Auto Parts					
Instructional Supplies	Automotive-Tech Occ	\$93.95	\$93.95		
Instructional Supplies	Automotive-Tech Occ	\$2.37	\$2.37		
Instructional Supplies	Automotive-Tech Occ	\$5.03	\$5.03		
Instructional Supplies	Automotive-Tech Occ	\$11.12	\$11.12		
Instructional Supplies	Automotive-Tech Occ	\$23.98	\$23.98		
Office Depot Inc					
Inventory-CentralStores		(\$80.50)	(\$80.50)		
Inventory-CentralStores		\$808.44	\$808.44		
Office Max					
Inventory-CentralStores		\$253.08	\$253.08		
Ohlwine, Josiah W					
Student Tuition Rec		\$175.00	\$175.00		
Student Tuition Rec		\$6.00	\$6.00		
Orv Graham Radio Advertising					
Advertising	Marketing	\$160.00	\$160.00		
Pearson Higher Ed Order Dept					
Instructional Supplies	Math Enrichment Center	\$172.00	\$172.00		
Materials	Instruction-Other	\$378.40			\$378.40
Per Mar Security & Research					
Security	Liab Protection & Settle	\$4,324.86			\$4,324.86
Security	Security	\$180.21		\$180.21	
Security	Liab Protection & Settle	\$4,073.04			\$4,073.04
Security	Security	\$169.71		\$169.71	
Security	Liab Protection & Settle	\$198.72			\$198.72
Security	Security	\$8.28		\$8.28	
Security	Liab Protection & Settle	\$4,829.87			\$4,829.87
Security	Security	\$201.25		\$201.25	
Security	Liab Protection & Settle	\$4,172.54			\$4,172.54
Security	Security	\$173.86		\$173.86	
Other Current Obligation		\$167.58			\$167.58
Security	Liab Protection & Settle	\$4,021.71			\$4,021.71
Pocket Nurse					
Instructional Supplies	AAS Nursing -Health Occ	\$81.00	\$81.00		
Poindexter, Lynne M					
Interpreter Salary	Academic Success	\$893.84	\$893.84		
Interpreter Salary	Academic Success	\$1,590.00	\$1,590.00		
Pride Cleaners					
Contractual-Other	Culinary Arts	\$95.46	\$95.46		
Contractual-Other	Culinary Arts	\$130.29	\$130.29		
RCC Bookstore					
NonTaxBooks-Scholarships		\$18.00	\$18.00		
NonTaxBooks -Workforce		\$31.93	\$31.93		
NonTaxBooks-Scholarships		\$43.40	\$43.40		
Instructional Supplies	Dean-Math Science Busine	\$174.50	\$174.50		
Pell Taxable Books		\$208.17	\$208.17		
NonTaxBooks -Workforce		\$928.75	\$928.75		
NonTaxBooks -Workforce		\$1,389.45	\$1,389.45		
Contractual-Other	Club Expenses	\$999.00			\$999.00
Materials	Club Expenses	\$436.50			\$436.50
Instructional Supplies	Credit	\$3,058.21			\$3,058.21
RCC-Foundation					
Richland Foundation		\$114.66	\$114.66		
Revenue-Misc/OtherSource		\$10.00	\$10.00		
Revenue-Misc/OtherSource		\$20.00	\$20.00		

Bills for Ratification

June 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
RCC-Foundation					
Credit Card Clearing		\$25.00	\$25.00		
Richland Foundation		\$111.66	\$111.66		
Revenue-Misc/OtherSource		\$25.00	\$25.00		
RCC Foundation A/R		\$307.76	\$307.76		
RCC Foundation A/R		\$30.00	\$30.00		
Radiation Detection Company					
Materials	Radiology Tech-Hlth Occ	\$189.00	\$189.00		
Radinsky, Michael					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stipends	Grant-SupportServices	\$517.50			\$517.50
Stipends	Grant-SupportServices	\$300.00			\$300.00
Reliance Standard					
LTD Insurance		\$1,759.41	\$1,759.41		
Life Insurance		\$2,871.37	\$2,871.37		
Supplemental Life Insur		\$1,491.27	\$1,491.27		
Rexx Battery of Decatur Inc					
Equip Repair/Maint Agree	Maintenance	\$139.90		\$139.90	
Robert's Sysco Inc					
Instructional Supplies	Culinary Arts	\$122.32	\$122.32		
Instructional Supplies	Culinary Arts	\$234.23	\$234.23		
Instructional Supplies	Culinary Arts	\$591.58	\$591.58		
Instructional Supplies	Culinary Arts	\$638.78	\$638.78		
Instructional Supplies	Culinary Arts	\$853.47	\$853.47		
Instructional Supplies	Culinary Arts	\$890.82	\$890.82		
Instructional Supplies	Culinary Arts	\$1,264.71	\$1,264.71		
Instructional Supplies	Culinary Arts	\$1,761.71	\$1,761.71		
Instructional Supplies	Coffee House	(\$59.18)			(\$59.18)
Instructional Supplies	Coffee House	\$25.08			\$25.08
Instructional Supplies	Culinary Arts	\$763.09	\$763.09		
Instructional Supplies	Coffee House	\$126.07			\$126.07
Instructional Supplies	Culinary Arts	\$190.19	\$190.19		
Instructional Supplies	Coffee House	\$362.28			\$362.28
Instructional Supplies	Culinary Arts	\$964.11	\$964.11		
Robinson, Michael Scott					
Student Tuition Rec		\$20.00	\$20.00		
Student Tuition Rec		\$20.00	\$20.00		
Rush Truck Leasing					
Install Pymt Lease/Purch	Grounds	\$2,204.68		\$2,204.68	
Ruyle Mechanical Services Inc					
Equip Repair/Maint Agree	Maintenance	\$252.00		\$252.00	
S J Smith Company Inc					
Instructional Supplies	Welding-Technical Occ	\$298.69	\$298.69		
Instructional Supplies	Welding-Technical Occ	\$286.47	\$286.47		
Contractual-Other	Club Expenses	\$10.54			\$10.54
Instructional Supplies	Automotive-Tech Occ	\$21.08	\$21.08		
Instructional Supplies	Welding-Technical Occ	\$644.10	\$644.10		
Instructional Supplies	Human Simulator	\$86.18	\$86.18		
STL Communications Inc					
Prepaid Expenses		\$1,283.04	\$1,283.04		
Other Receivables		\$340.00	\$340.00		
Sam's Club Direct					
Inventory-CentralStores		\$193.16	\$193.16		
Maintenance Supplies	Maintenance	\$59.94		\$59.94	
Inventory-CentralStores		\$191.04	\$191.04		
Schwartz, Pamela Gean					
Student Tuition Rec		\$81.00	\$81.00		
Scott Fisher Enterprises Inc					
Pest Control	Fairview Plaza O&M	\$36.75		\$36.75	
Pest Control	Macon Co Soil & Water Bd	\$52.00		\$52.00	
Pest Control	Maintenance	\$656.25		\$656.25	
Pest Control	Workforce Development Ct	\$105.00		\$105.00	
Secretary of State					
Instructional Supplies	Credit	\$5.00			\$5.00
Shellabarger, Seth Thomas					
Student Tuition Rec		\$20.00	\$20.00		
Student Tuition Rec		\$20.00	\$20.00		
Shippers Rental Inc					
Equipment Rental	Credit	\$2,000.00			\$2,000.00
Showcard Studio					
Advertising	Marketing	\$270.00	\$270.00		
SimplexGrinnell LP					
Equip Repair/Maint Agree	Maintenance	\$552.60		\$552.60	

Bills for Ratification



June 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Slater, Cameron Dominic					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stipends	Grant-SupportServices	\$525.00			\$525.00
Stipends	Grant-SupportServices	\$300.00			\$300.00
Sloan Implement Company Inc					
Equip Repair/Maint Agree	Maintenance	\$53.06		\$53.06	
Snyder, Marek					
Student Tuition Rec		\$65.00	\$65.00		
Songer, Sonja L					
Student Tuition Rec		\$55.00	\$55.00		
Spectrum Janitorial Supply					
Maintenance Supplies	Custodial	\$266.16		\$266.16	
Maintenance Supplies	Custodial	\$773.38		\$773.38	
Maintenance Supplies	Custodial	\$871.52		\$871.52	
Maintenance Supplies	Custodial	\$1,372.94		\$1,372.94	
State Fire Marshal					
Equip Repair/Maint Agree	Maintenance	\$75.00		\$75.00	
State Univ Annuitants Assoc					
Other Current Obligation		\$80.00			\$80.00
State Universities Retirement					
SURSRetiremntInstallPurch		\$37.19	\$37.19		
SURS 8%		\$1,944.25	\$1,944.25		
SURS 1/2%		\$4,473.62	\$4,473.62		
SURS 8%		\$38,856.90	\$38,856.90		
SURS 8%		\$878.63	\$878.63		
SURSRetiremntInstallPurch		\$37.19	\$37.19		
SURS 8%		\$1,944.25	\$1,944.25		
SURS 1/2%		\$4,102.42	\$4,102.42		
SURS 8%		\$33,786.43	\$33,786.43		
SURS 8%		\$744.21	\$744.21		
Stericycle					
Materials	AAS Nursing -Health Occ	\$453.33	\$453.33		
Stump, Joshua Allen					
Student Tuition Rec		\$441.00	\$441.00		
Sunbelt					
Equipment Rental	Instruction-Other	\$344.76			\$344.76
Talferro, April R					
Stipends	Grant-SupportServices	\$600.00			\$600.00
Stipends	Grant-SupportServices	\$525.00			\$525.00
Stipends	Grant-SupportServices	\$300.00			\$300.00
The Decatur Club					
Publications & Dues	Presidents Office	\$130.00	\$130.00		
Meeting Expense	Vice Pres Fin & Admin	\$61.93	\$61.93		
Other Rec-Employees		\$135.94	\$135.94		
Thomas, Allison N					
Student Tuition Rec		\$179.67	\$179.67		
ThyssenKrupp Elevator Corp					
Equip Repair/Maint Agree	Maintenance	\$499.73		\$499.73	
United Parcel Service					
Graduation Expense	General Expenses	\$25.19	\$25.19		
Postage	General Expenses	\$95.20	\$95.20		
Postage	Maintenance	\$5.51		\$5.51	
Postage	Radiology Tech-Hlth Occ	\$3.68	\$3.68		
United Way of Decatur/Macon					
United Way		\$163.67	\$163.67		
United Way		\$153.67	\$153.67		
University of Illinois Payment C					
Books-Library Collection	LRC	\$87.38	\$87.38		
Valdez, Cristobal O					
Internet	Presidents Office	\$125.00	\$125.00		
Travel-Out of State	Presidents Office	\$497.95	\$497.95		
Verizon Wireless					
Telephone	Utilities	\$197.54		\$197.54	
Internet	Presidents Office	\$50.02	\$50.02		
Telephone	Utilities	\$276.20		\$276.20	
WDKR Radio Station					
Advertising	Marketing	\$112.50	\$112.50		
WXFM					
Advertising	Marketing	\$112.50	\$112.50		
Wal-Mart					
Snacks and Milk	Child Care Services	\$259.70			\$259.70
Walker, Moses Malik					
Student Tuition Rec		\$47.00	\$47.00		

Bills for Ratification



June 2017

<i>Vendor Account</i>	<i>Center</i>	<i>Amount</i>	<i>Ed Fund</i>	<i>O&M Fund</i>	<i>Other Fund</i>
Wise, Charlene L					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stipends	Grant-SupportServices	\$525.00			\$525.00
Stipends	Grant-SupportServices	\$300.00			\$300.00
Wolter, Matthew P					
Student Tuition Rec		\$105.00	\$105.00		
Woolen, Susan I					
Student Tuition Rec		\$60.00	\$60.00		
World Point ECC Inc					
Instructional Supplies	Allied Health	\$12.42	\$12.42		
Instructional Supplies	NonCredit	\$91.14			\$91.14
Instructional Supplies	NonCredit	\$270.11			\$270.11
Instructional Supplies	NonCredit	\$101.63			\$101.63
Zietlow, Amy E					
Student Tuition Rec		\$80.00	\$80.00		
Zimmerman, Stephanie					
Registration Fees	Administrative Info Syst	\$17.96	\$17.96		
Zips Florist Inc					
Graduation Expense	General Expenses	\$1,707.35	\$1,707.35		
		\$929,978.19	\$605,070.48	\$124,282.31	\$200,625.40

REPORT OF THE PRESIDENT

July 18, 2017

Richland Community College President's Report

Richland High School Equivalency Program Graduation – Attended graduation ceremony for students completing the equivalency program on June 28. **Goal 2A & D**

College Readiness Math - Celebration – Attended this important celebration of Richland students who participated in a summer Math bridge program to strengthen their skills and improve chances of persistence and completion. **Goal 2A, C and D**

Partnering opportunities – Recently, I have had the opportunity to participate in several meetings that present potential partnerships in the future including; IMA Manufacturing Apprenticeship meeting June 29 (hosted by Richland), conversation with Sheriff with the possibility of connecting with the Decatur Law Enforcement training facility, conversations with local agriculture leaders to explore the opportunities for a signature academic program and provided a tour of Carroll Center to Buena Vista Bank executives. **Goal 3A & B**

Letters to local State Legislatures – Authored “Thank you” letters to local elected officials who supported the development of an FY2017 budget, recognizing the difficulty of said vote. **Goal 3C**

Cabinet Retreat – Met, in retreat, with Cabinet members to develop strategies for the upcoming year. Two outcomes; increased positive employee recognition and empowerment and ongoing Strategy Cabinet meetings. **Goal 4**

Kiwanis Talk – Provided remarks regarding Richland's current successes and future plans to Noon Kiwanis members on July 18. **Goal 3A & D**

ITEMS FROM THE BOARD

EXECUTIVE SESSION

Executive Session- July 18, 2017

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.

ADJOURNMENT