



BOARD OF TRUSTEES

September 19, 2017

REGULAR MEETING 5:30 P.M. | RICHLAND COMMUNITY COLLEGE ROOM NS121



**Richland Community College**

One College Park | Decatur, Illinois 62521 | 217.875.7200 | richland.edu

Richland Community College Board of Trustees

CHAIRMAN

Tom Ritter

VICE CHAIRMAN

Dr. David Coopridr

SECRETARY

Bishop Wayne Dunning

Bruce Campbell

Dale Colee

Randy Prince

Jim Underwood

Lee Trimble - Student Trustee

RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
BOARD OF TRUSTEES REGULAR MEETING

September 19, 2017

AGENDA

The Vision: To be the premier source for education, workforce training, partnerships, and economic development.

College Mission: To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

- I. Convening of the Regular Meeting – 5:30 p.m.
 - A. Call to Order
 - B. Roll Call
- II. ***Minutes of the Regular Meeting on August 15, 2017***
- III. Appearance of Citizens and Introduction of Guests
- IV. Written Communications
 - College Activities/Marketing Report
 - Personnel Update
- V. Special Reports
 - A. College Spotlight – The Impact of Scholarships – Tricia Cordulack
 - B. Monitoring Report – Physical Plant/Facilities – Greg Florian and Clay Gerhard
 - C. Construction Report
 - D. Report of ICCTA
 - E. Report of Student Trustee
 - F. Foundation Report

VI. Consent Agenda

- A. ***Authorization in compliance with 5 Illinois compiled Statutes 120/2.06***

VII. Old Business

- A. ***Server Room HVAC Replacement*** (July 2017)
- B. ***Purchase of Computer Equipment for the MCLETC*** (August 2017)
- C. ***Purchase of Data Network Equipment for the MCLETC*** (August 2017)

VIII. New Business

- A. ***Approval of Software Contract***

IX. Board Policies, Proposals, and Changes

- A. ***Section 2 – Business Services – Third Reading and Adoption*** (August 2017)
- B. ***Section 5 – General Policies – 5.18 – Liquor Control – Delivery of Alcoholic Beverages – Third Reading and Adoption*** (August 2017)

X. Financial Report

- A. ***Treasurer’s Report and Financial Statement***
- B. ***Bills and Travel Expenditures for Ratification***

XI. Report of the President

XII. Items from the Board

XIII. Executive Session

XIV. Adjournment

Bold and Italics Denotes Action Items

JANUARY 2017

Reports
 Consent Agenda
 College Legal
 Contractual
 Agreements
 New Business
 Trustee Training

FEBRUARY 2017

Reports
 Consent Agenda
 New Business
 Recommendations for
 Tenure
 Recommendation for
 Approval of Fees
 Strategic Plan
 Priorities
 Monitoring Report:
 Community Partnership

MARCH 2017

Reports
 Consent Agenda
 New Business
 Recommendations for
 Faculty Promotions in
 Rank
 Recommendation to Grant
 Professor Emeritus Status
 Recommendation to Grant
 Staff Emeritus Status
 Recommendation for
 Professional Leave
 Recommendation for
 Approval of Tuition
 Monitoring Report: Staff
 Profile

APRIL 2017

Tenure and Promotion
 Recognition Dinner
 Student Government
 Election Results
 Report from Board
 Secretary regarding
 Election of Student
 Trustee
 Seating of New
 Student Trustee
 Reports

MAY 2017

Reorganization of
 Board of Trustees
 Reports
 Consent Agenda
 New Business
 Tentative Budget
 Other
 RCC Commencement
 ICCTA Lobby Day
 Monitoring Report:
 Budget

JUNE 2017

Public Hearing for Budget
 Reports
 Strategic Plan Quarterly Report
 Consent Agenda
 New Business
 Resolution Adopting Budget
 Compliance with Prevailing
 Wage Act
 State Capital Funding Request
 Resolution Transferring
 Earnings
 Review of Minutes of Previous
 Executive Sessions
 Monitoring Report: Planning and
 IE

JULY 2017

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2017

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2017

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2017

Reports

Consent Agenda

Distribution of audit
Reports – RCC &
Brush College, LLC

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2017

Reports

Audit Presentation

Consent Agenda

Calendar of Regular
Meeting of Board of
Trustees

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2017

Reports

Consent Agenda

Old Business

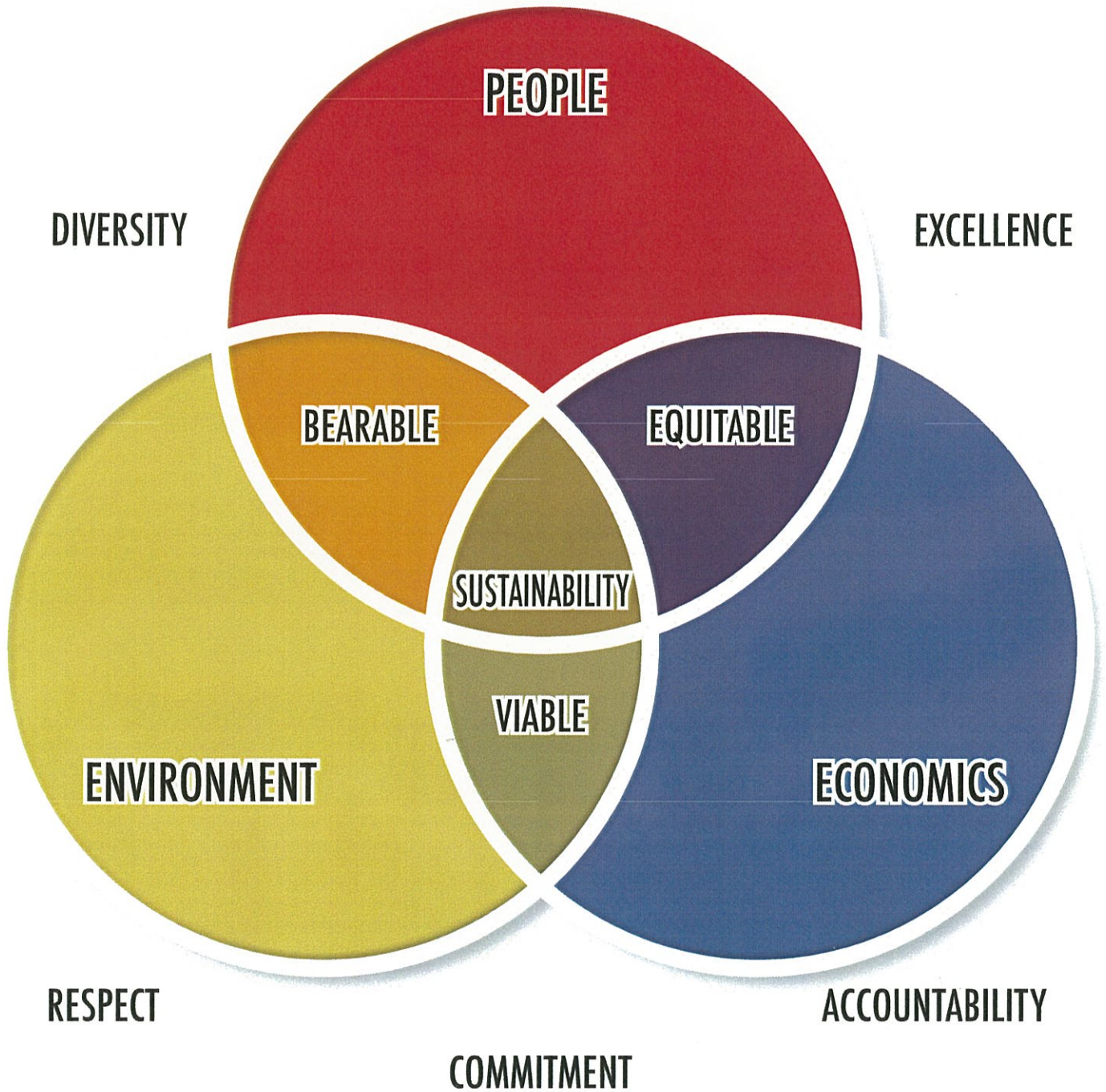
Resolution for Fiscal
Year Tax Levy

Review of Minutes of
Previous Executive
Sessions

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the Premier Source for Education, Workforce Training, Partnerships and Economic Development.

College Mission

To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values

- Commitment
- Respect
- Excellence
- Accountability
- Diversity

Richland Community College Strategic Plan 2015-2018 (REV 10/16)

Goal 1: Elevate Teaching and Learning Standards.

- Strategy A: Utilize Richland's Cross-Disciplinary Outcomes process to assess student learning.
- Strategy B: Demonstrate the assessment of program student learning outcomes.
- Strategy C: Engage faculty and staff in program review using the established process.
- Strategy D: Enhance teaching and learning through faculty development opportunities.
- Strategy E: Deploy innovative instructional delivery and assessment.

Goal 2: Foster Student Success and Completion.

- Strategy A: Improve the college and career readiness of Richland students.
- Strategy B: Establish and maintain a strategic enrollment management plan and process.
- Strategy C: Engage students in the development of their plan of study.
- Strategy D: Implement student success strategies to address momentum points.

Goal 3: Advance and Create Workforce Development Partnerships.

- Strategy A: Establish and maintain partnerships to advance community development.
- Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.
- Strategy C: Strengthen legislative and government relations that serve to further Richland's mission.
- Strategy D: Proactively engage media to highlight cast portfolio of offerings available to District residents.

Goal 4: Ensure a Financially Sustainable Organization.

- Strategy A: Develop and implement a working capital model that addresses the College's deficiency of working capital.
- Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated time frame.
- Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.
- Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

Strategic Plan

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

Dashboard

Annual Performance Report

Implementation and Performance

Implementation and Performance

Public Accountability

Public Accountability

Higher Learning Commission Academic Quality Improvement Program (AQIP)

2016 Richland Community College Strategic Plan Priorities

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.

1. Complete evaluation of oral communication artifacts.
2. Complete rubric for assessment of Technology Proficiency.

Strategy B: Demonstrate the assessment of program student learning outcomes.

1. Assess progress of program student learning outcomes by transitioning to a focus on data collection, analysis, and planned improvements.

Strategy C: Engage faculty and staff in the program review using the established process.

1. Increase faculty and program staff involvement in program reviews scheduled for FY16 by ICCB.
2. Continue implementation of CIP Team 2-15A, *Instructional Delivery and Program Optimization*, recommendations.

Strategy D: Enhance teaching and learning through faculty development opportunities.

1. Establish process to assess participation.
2. Complete professional development plans.

Strategy E: Deploy innovative instructional delivery and assessment systems.

1. Increase the number of students using alternative pathways to credit-level coursework and follow up with students using co-requisite model for persistence and retention.
2. Ensure the English Bridge Program curriculum emphasizes the elements of effective first-year writing/college-level English writing requirements.
3. Provide and analyze benchmark data from the high school Math 098 pilot.
4. Establish one STEM content discipline to align with a high school.

Strategy F: Expand project-based learning and other career-focused learning experiences for students.

1. Establish a professional development plan for faculty around project-based learning.
-

Goal 2: Foster Student Success and Completion.

Strategy A: Engage in activities that improve the college and career readiness of Richland students.

1. Initiate pathway alignment evaluation for core disciplines such as English, Communications and Math.

Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.

1. Promote and evaluate intentional scheduling efforts (i.e., stream scheduling, Transfer Academy, Clinton scheduling, night academy, etc.) to determine next steps.
2. Benchmark and track enrollment patterns to two identified target student populations (e.g., aged 25-29, developmental education, online).
3. Reinforce enrollments through targeted marketing activities in underserved areas.

Strategy C: Engage students in the holistic development of educational pathways.

1. Evaluate enrollment pipeline to identify potential opportunities for improvement related to persistence and retention of Richland students.
2. Continue implementation of CIP Team 2-15B, *Student Driven Scheduling*, recommendations.

Strategy D: Implement student success strategies to address progress expectations and identified momentum points.

1. Create promotions throughout the year that encourage applications for scholarships and strengthen connections to scholarship donors, students and parents.
2. Write 6-7 new scholarship agreements that support students with financial need.
3. Implement new FAFSA rules.
4. Expand additional bridge programming for adult education students.
5. Update, increase and promote articulation agreements with partnering educational institutions.

Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

1. Promote career services offerings through faculty and class presentations.
 2. Implement the internship tracking modules of College Central Network.
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Goal 3: Create and Advance Workforce Development Partnerships.

Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.

1. Track advisory committee meetings and develop list of advisory committee recommendations.
2. Conduct 2-3 on-campus activities and 2 off-campus engagement activities to reconnect alumni to Richland.
3. Maintain, add and update contact information for Richland alumni.
4. Seek out and implement innovative ideas to further research and development for Richland and Richland students.
5. Develop partnerships for utilization of Progress City USA and enhance utilization of facilities to increase revenue.
6. Expand CCUS partnership with U.S. Department of Energy.

Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.

1. Develop and deploy CTE curriculum model pilot that aligns college courses with employer needs. Develop 2 additional pathways.
2. Expand STEAM (Science, Technology, Engineering, Arts, Math) activities with K-12 partners.
3. Implement Advisory Board for Carroll School of Business.
4. Implement national AATP marketing/recruitment partnership to establish food technology industry-cluster with the goal of securing a new business tenant in AATP within 24 months.
5. Participate, as 1 of 5 community colleges, in Midwest Community College Agriculture Consortium with USDA and NCGA to sponsor a research activity at RCC/AATP in FY17.

Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.

1. Reinforce Richland's role as a leader in broader public policy debate.
2. Maintain an open dialogue with elected officials regarding significant priorities, activities and decisions of the College.
3. Advocate on behalf of the community college system's agenda.
4. Utilize the collective expertise of elected officials to create new opportunities for Richland.
5. Participate in Economic Development Corporation and Greater Decatur Chamber of Commerce activities to increase Richland visibility regarding program and learning resources.

Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.

1. Strengthen press releases and stories promoting opportunities and events at the College.
2. Enhance monthly radio segments.
3. Enhance social media opportunities in promotion.
4. Highlight faculty and student awards and recognitions.

Strategy E: Facilitate workforce and economic development opportunities through business incubator and entrepreneurial training.

1. Implement Richland/National Foodworks Services, LLC, Memorandum of Understanding (Local Illinois Food Entrepreneurship (LIFE) Program).
2. Expand market for Richland coffee blends in conjunction with community business partnerships.
3. Identify economic development services to be offered by Richland.

Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

1. Complete canvassing of foundations and corporations of gift prospects to support the Carroll School of Business.
 2. Continue implementation of design and development of the Carroll School of Business.
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Goal 4: Ensure a Sustainable Organization.

Strategy A: Align and empower employee strengths that benefit the institution in meeting strategic goals.

1. Conduct a successful Presidential Search utilizing ACCT's process.

Strategy B: Optimize human, economic and environmental expenses with available revenue.

1. Develop a balanced budget within the constraints of limited resources by the June Board of Trustees' meeting.
2. Review and modify the College's Health Insurance Benefit Program by benefit choice period to reduce costs for the College and staff.
3. Enhance existing reporting for financial data.
4. Review and modify procedures in purchasing, travel and cash management to ensure efficient use of College resources.
5. Develop strategies to increase the operating fund balance.
6. Analyze feasibility of continuing scholarship programs.

Strategy C: Balance the physical environment to connect to the College principles of sustainability.

1. Develop AASHE Sustainability Plan.
2. Implement and evaluate training protocols enabling the College to meet the requirements outlined in the Crisis Management Plan for implementation by August opening of the academic year.

Strategy D: Identify and secure alternative revenue streams.

1. Seek three new grants that further Richland's mission and add to existing revenue streams.
2. Develop new and broaden existing revenue streams by building creative and entrepreneurial partnerships with foundations, corporations, government sources and private donors.

Strategy E: Align facility utilization with established program needs.

1. Continue to work with the CBD, BLDD and contractors for efficient project management through completion of the Student Success Center project (pending release of state funds).
2. Develop process for measurement and implementation of facility utilization.

CONVENING OF THE REGULAR MEETING

MINUTES OF THE REGULAR MEETING ON AUGUST 15, 2017

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

August 15, 2017

PUBLIC BOND HEARING

A Public Bond Hearing for the intent to issue Funding Bonds for the purpose of paying claims against the District was held at 5:15 p.m. in NS121/122 of NSEC. There were no comments from the public, and the hearing adjourned at 5:21 p.m.

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, August 15, 2017, in NS121/122 of NSEC by Chairman Ritter. Chairman Ritter also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dr. David Coopriders, Jim Underwood, Randy Prince, Bishop Wayne Dunning, and Dale Colee

Trustees Absent: Lee Trimble

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of July 18, 2017 and minutes of the Emergency Board meeting on August 7, 2017 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the regular meeting of July 18, 2017 and the minutes of the Emergency meeting on August 7, 2017. Dr. Coopriders seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Ryan Voyles from the Herald and Review, as well as new employees, Robert Brice and Tad Williams

WRITTEN COMMUNICATIONS

College Activities Report

- Saturday Produce Market – August 19, 26, September 2, 9, 16, 26 – 8:00 a.m. - noon – NSEC Parking lot
- Fall Classes Begin – August 21
- Welcome Week – August 21-24 – Main Entrance
- Part-time Job Fair – August 23 – 11:00 a.m. – 2:00 p.m. – The Café
- Engagement Fair – August 24 – 11:00 a.m. – 1:00 p.m. – The Cafe
- Black light Paint Party – August 26 – 8:00 p.m. – 10:00 p.m. – Parking Lot A
- Farm Progress Show – August 29 – 31 – Progress City USA
- Board of Trustees Meeting – located in NS 121 at 5:30 p.m. – September 19
- Other activities listed in the Board Book

Marketing Report

Mallory Christenson shared her spotlight on “Why I Choose Richland”

Personnel Update

Retirements, Resignations, and Terminations

- Debra Hays, Secretary, TRIO, effective July 31, 2017
- Kim Parkinson, Career and Transfer Center Specialist, TRIO, effective July 31, 2017
- Rob Kerr, Dean, Enrollment Services, effective August 11, 2017

New Employees

- Samuel Morrow, Carpenter, Maintenance II, effective July 10, 2017
- Justin Mills, HVAC, Maintenance II, effective July 10, 2017
- Brenda Sebens, Accounting Tech/Cashier Part-time, Business Services, effective July 10, 2017
- Robert Fleck, Electrician, Maintenance II, effective July 17, 2017
- Robert Brice, Director, Skilled Trades, effective July 19, 2017

SPECIAL REPORTS

1. Matt Moore presented the College Spotlight – Expanding the Classroom via MyMathLab
2. Tracy Withrow presented the Monitoring Report – Marketing Governmental & Community Affairs

3. Greg Florian, Vice President of Finance and Administration, presented the Construction Report

REPORT OF ICCTA

None

REPORT OF STUDENT TRUSTEE

Student Trustee Lee Trimble was not present. Her report is listed in the Board Book.

AGREEMENTS/CONTRACTS AUTHORIZED BY THE PRESIDENT FOR THE MONTH OF JULY

- 7/17/2017 Dr. Valdez signed an Intergovernmental Agreement between Richland Community College and Illinois Department of Transportation for the Highway Construction Careers Training Program
- 07/11/2017 Dr. Valdez signed the Adult Education and Literacy Grant Agreement between the State of Illinois, Illinois Community College Board and Richland Community College
- 08/08/2017 Dr. Valdez signed the Intergovernmental Agreement between the Illinois Law Enforcement Training and Standards Board and Richland Community College for the operation of a basic law enforcement academy.

FOUNDATION REPORT

Julie Melton presented the Foundation Report. The Annual Meeting of the Foundation Board of Directors was held on August 25, 2017.

The Board of Directors were presented fourth-quarter financial information showing the Foundation's assets on June 30, 2017. Total net assets were \$19,737,787.41 compared to \$18,440,182.35 on the same date of the previous year. Total transfers to the College were \$1,533,444.00 including the transfer of \$662,226.00 to begin the renovation of the Carroll Center for Innovative Learning and \$682,328.00 in scholarships.

The Board of Directors approved Matt Naber for a 3-year term beginning in 2017-2018. He joins Joe Brown, Jim Schroeder, Jason Herman and Nicole Bateman.

Brett Swallow, Larry Foster, Gary Birschbach, Matt Bennett and Rick Moore retired from the Foundation Board.

The Board approved the Foundation's new fiscal year operating budget totaling \$1,576,307.00.

Fifty-one students have received Trustee Scholarships. The Foundation has received over 600 scholarship applications for the Fall 2017 and has awarded over 450 students.

Upcoming dates to remember: Farm Progress Preview Party – August 28 6:00 p.m. – 8:00 p.m. – Bistro Five Thirty Seven; Foundation Golf Outing – September 15 11:00 a.m. shotgun start – Hickory Point Golf Course; Scholarship Program and Reception – September 28 6:00 p.m. Shilling Auditorium; Joint Boards Holiday Dinner – December 12 5:30 p.m. – South Side Country Club

CONSENT AGENDA

It was recommended that the Board of Trustees authorize the destruction of the verbatim records of the January 26, 2016, closed session audio tape.

Dr. Coopridge moved to approve the consent agenda item, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

NEW BUSINESS

RESOLUTION DECLARING THE INTENTION TO ISSUE FUNDING BONDS FOR THE PURPOSE OF PAYING CLAIMS AGAINST THE DISTRICT

A resolution was presented to the Board of Trustees for adoption declaring the intention to issue Funding Bonds for the purpose of paying claims against the District.

Prince moved to adopt the Resolution Declaring the Intention to issue Funding Bonds for the purpose of paying claims against the District. Campbell seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

ADOPTION OF RESOLUTION NO. 18-1, PROTECTION, HEALTH, AND SAFETY PROJECT TO REPLACE THE HVAC UNITS IN THE SERVER ROOM – MAIN CAMPUS BUILDING AND TAX LEVY

Resolution No. 18-1, Protection, Health, and Safety Project to replace the HVAC units in the Server Room – Main Campus Building and Tax Levy was presented to the Board of Trustees for adoption.

Prince moved to adopt Resolution No. 18-1 Protection, Health, and Safety Project to replace the HVAC units in the Server Room – Main Campus Building and Tax Levy, as

presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

APPROVAL OF STUDENT SUCCESS CENTER COMPUTER & AUDIOVISUAL EQUIPMENT

A recommendation was made to the Board of Trustees to purchase the computer and audiovisual equipment from CDW-G of Vernon Hills, IL for the Student Success Center in the amount of \$38,225.38, as presented.

Campbell moved to approve the purchase of the computer and audiovisual equipment from CDW-G of Vernon Hills, IL for the Student Success Center in the amount of \$38,225.38, as presented. Prince seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

APPROVAL OF STUDENT SUCCESS CENTER DATA NETWORK EQUIPMENT

A recommendation was made to the Board of Trustees to purchase the Data Network equipment from Presidio Corp. of Peoria, IL for the Student Success Center in the amount of \$12,850.70, as presented.

Prince moved to approve the purchase of the data network equipment from Presidio Corp. of Peoria, IL in the amount of \$12,850.70, for the Student Success Center as presented. Underwood seconded. Roll call being all ayes, Chairman Ritter declared the motion carried.

APPROVAL OF PLC SYSTEMS PURCHASE

A recommendation was made to the Board of Trustees to approve the purchase of the portable PLC Learning System from Moss Educational & Industrial Training Solutions at a price of \$33,150.00, as presented.

Dr. Coopriider moved to approve the purchase of the PLC Learning System from Moss Educational & Industrial Training Solutions at a price of \$33,150.00, as presented. Prince seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

APPROVAL OF MACON COUNTY LAW ENFORCEMENT TRAINING CENTER

A recommendation was made to the Board of Trustees to approve the Intergovernmental Agreement between the Illinois Law Enforcement Training and Standards Board and Richland Community College for the Operation of a Basic Law Enforcement Academy at the Decatur Training Faculty, as presented.

Prince moved to approve the Intergovernmental Agreement between the Illinois Law Enforcement Training and Standards Board and Richland Community College for the

Operation of a Basic Law Enforcement Academy at the Decatur Training Facility, as presented. Underwood seconded. Roll call vote being all ayes, Chairman Ritter declared the motions carried.

BOARD POLICES, PROPSALS, AND CHANGES

Board Policy Section 2 – Business Services was presented to the Board of Trustees for second reading. No action is necessary at this time.

Changes to Section 2 include:

Section 2.1.5 Annual Audit – Adds reference to Public Community College Act, States that the financial statements must be in accordance with Generally Accepted Accounting Principles (GAAP),

Section 2.1.8 Payment of Bills - Adds reference to Public Community College Act,

Section 2.1.10 Proper Execution of Transactions and Events – Deletes two prohibitions that are covered in other sections,

Section 2.2.4 Bond and Interest Fund – Formatting change,

Section 2.2.7 Working Cash Fund - Adds reference to Public Community College Act,

Section 2.3.3 Investment Instruments – Changes reference to bond rating services, deletes reference to savings bank and saving and loan associations,

Section 2.3.4 Diversification – Deletes reference to Savings & Loan, formatting correction,

Section 2.3.8 Management of Program – Adds clarifies Wire Transfer “agreements”,

Section 2.3.12 Reporting – Modifies reports for investments to a minimum of quarterly and the amount of data reported,

Section 2.4 Travel and Associated Expenses – Removes previous subsections and replace with new sections to meet new statutory requirements. This includes limits on travel expenditures, items that can be reimbursed, approval of travel expenditures,

Section 2.4.2 Safety and Security – Corrects reference to Public Community College Act, adds reference t Clary Act and Violence Against Women Act,

Section 2.5.6 Moving Expenses – Changes section numbering, adds general titles and removes specific position titles,

2.5.7 Meetings and Official Functions – Changes Section numbering, modifies to align with new travel policy by eliminating references to conferences and workshops, entertainment, and lodging and transportation,

2.5.G.2 Official Functions – clarifies that dues to associations for individual employees are not allowed unless it provides a benefit to the College,

2.5.3 Student Assumption of Risks during College Travel – Clarifies the type of trips and activities covered under this section to match recent trips,

Section 2.6.1 Purchase of Supplies, Materials, and Equipment – Restricts contracts to be signed only by the President or appropriate Vice President,

Section 2.6.2 Use of College Credit Cards – Corrects cite from Public Community College Act

Board Policy Section 5 – General Policies is adding 5.18 Liquor Control - Delivery of Alcoholic Beverages is an entirely new section. Recent legislation requires colleges and universities serving and selling alcoholic beverages to establish policy and procedures to assure compliance. This new section meets the requirements of the act.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The July 2017 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$655,514.04 for July 2017 was distributed to the Board prior to the meeting.

Prince moved to ratify the July bills and expenditures paid and approve the Financial Statement subject to audit. Campbell seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

The Board of Trustees was asked to ratify the payment of college expenses including travel reimbursement as presented." In accordance with Public Law 99-0604, known as the "Local Government Travel Expense Control Act," A total of \$666.45 was expended for Trustees Dunning and Underwood to attend the ICCTA Annual Convention in Normal, Illinois on June 2-3, 2017.

Prince moved to ratify the travel expenditures of Trustee Dunning and Trustee Underwood to attend the ICCTA Annual Convention in Normal, IL on June 2-3, 2017. Campbell seconded. Chairman Ritter declared the motion carried.

REPORT OF THE PRESIDENT

- Cris recognized a certificate of appreciation from the American Legion that was presented to Kent Mears regarding the car show that was hosted at Richland Community College.
- It is nice to have faculty back on campus as they are preparing for classes to start Monday August 21.
- Cris interviewed with the Herald and Review regarding his profile and the College and it should be published soon.
- Greg gave an update on Farm Progress, which is scheduled for August 29, 30, and 31. Trustees received their parking passes and pins that will gain them access to the show.
- Clay answered questions regarding the Macon County Beltway and how it will affect the College.

ITEMS FROM THE BOARD

- Randy Prince congratulated the staff on the hard work that was put into the budget process.
- Randy Prince addressed the staff to let them know that it was not the wishes of the Board of Trustees to take away health insurance benefits and asked that any rumors be stopped.
- Randy Prince expressed his excitement about the MCLETC and collaboration with Richland Community College. This great opportunity will allow Richland to be a leader in the region.
- Randy Prince encouraged everyone to attend the Farm Progress show. There will be many great things happening out there!

EXECUTIVE SESSION

Bishop Dunning moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2(c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation, as specified in Section 2 (c) (16) of the Open Meetings Act. Colee seconded. Voice vote being all ayes, Chairman Ritter declared the motion carried.

Meeting convened into closed session at 7:01 p.m.

Meeting convened into open session at 7:53 p.m.

ADJOURNMENT

Prince moved and Colee seconded to adjourn the meeting at 7:55 p.m.

Bishop Wayne Dunning, Secretary

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

WRITTEN COMMUNICATIONS

TO: Dr. Cris Valdez
FROM: Tracy Withrow
DATE: September 5, 2017
SUBJECT: College Activities Report

Following is *Richland Community College Activities Report* for the current month and a preview of next month. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

September 2017

- 19 Faculty Academy – Open Textbook Network
11 a.m.
W142
- 20 How to Earn a Passing Grade on a Test – Retention Workshop
2 p.m.
LRC 1, 2, 3
- 21 Guest Speaker – Carlos Gomez, Hispanic Heritage Month
11 a.m.
LRC 4
- 21 Surgical Tech Bike Raffle
11:30 a.m.
Cafeteria
- 23 Saturday Produce Market
8 a.m. – noon
NSEC Parking Lot
- 27 Blood Drive
10 a.m. – 3 p.m.
- 27 Nursing Accreditation Team Visit
1 p.m.
LRC 1, 2, 3
- 28 Donor Appreciation Dinner
5 p.m.
Bistro Five Thirty Seven
- 28 Scholarship Reception

6 p.m.
Shilling Salons I, II

30 Saturday Produce Market
8 a.m. – noon
NSEC Parking Lot

October 2017

3 Due Tomorrow or Do Tomorrow – Retention Workshop
11 a.m.
LRC 1, 2, 3

6-7 Decatur's Smokin' BBQ Festival
4 p.m. – 11 p.m., Friday; 12 p.m. – 11 p.m., Saturday
Progress City

9 Columbus Day (College Closed)

10 Decatur Area College and Career Fair
8:30 a.m. – 10:30 a.m.
Decatur Indoor Sports Center

12 Internship Fair
12 p.m. – 2:30 p.m.
Shilling Salons I, II

To: Cris Valdez, President

From: Robin Bollhorst, Director, Payroll and Human Resources 

Date: September 6, 2017

Subject: Personnel Update

Retirements, Resignations, and Terminations

Name	Position	Last Day
Rob Kerr	Dean of Enrollment and Career Development	08/11/17
Nicole Wanger	Creative Marketing Specialist	08/11/17

New Employee

Name	Position	Start Date
Cesiley Martinez	Food Service Worker, Part-time	08/14/17
Jermaine Jones	Food Service Worker, Part-time	08/14/17
Keyonna Hyder	Food Service Worker, Part-time	08/14/17
Carlene Virden	Food Service Worker, Part-time	08/28/17
Deanna Jarrett	Food Service Worker, Part-time	08/30/17
Daniel McAlpine	Veterans' Affairs Coordinator, Part-time	08/23/17
Michael Stubblefield	Food Service Manager	08/04/17

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Dr. Cris Valdez
From: Greg Florian
Date: September 5, 2017
Re: Construction Project Status

Current Construction Projects

Student Success Center – This project is well underway after the delay in July. A revised schedule has been developed which shows the new substantial completion date as November 30. Installation of the furniture in the first week of December and “flush out” for LEED certification to be completed as of December 31. This will mean that the College will begin another registration cycle in the temporary offices in the Workforce Development Institute.

Currently, the Contractor is installing the metal standing-seam roofing and other exterior metal roofing materials for the new construction portion. The materials for the skylight are scheduled to be on hand by the middle of September and depending on the weather, installation will begin shortly after that. Other exterior work including the glazing and storefront entrances will be installed during the week of September 6. Electrical and HVAC systems are continuing to be installed in both the renovated area as well as the new addition. All of the metal stud framing is in place with approximately 80% of the drywall installed. The walls in the renovated space are complete and have been painted. Several of the rooms in the renovated space have ceiling grid work in place and light fixtures are being installed and connected to the electrical system. The Contractor has started taping and finishing the drywall partitions in preparation of painting. During the week of September 6 rough grading and laying out of sidewalks and entryways. With good weather, the walkways and entrances will be completed by the middle of September.

The Carroll Center for Innovative Learning – The project is moving well with many of the areas beginning to come together. Drywall partitions are in place, taped and finished, with final paint on many of the surfaces. The ceiling grid is in place including the lower “cloud” grid. Lighting is being set in place, as are many of the ductwork connections. All of the windows have been replaced and final trim pieces in place. The restrooms at the north and south ends are nearly complete with new floor and wall tile, all plumbing fixtures, and counter tops installed. Toilet partitions will be installed in the next few weeks. The next phase of the stairway work is to install the stair treads and terrazzo treads. The initial schedule showed the stairway to be completed by October 1, however, with delays

in the terrazzo and handrails, this phase of the project will be not be available until later in October. A change order for replacement of the carpeting in the Center Core has been issued. Installing the carpet will be coordinated with opening of the Student Success Center and stairway. Field measurements for the DIRT walls have been taken and the order finalized. It is anticipated that the installation will begin in October. This project is scheduled to be completed in November.

Protection, Health, and Safety – Projects including the window replacement, VAV upgrade, and energy efficient lighting are included with the Carroll Center project and have been completed.

Replacement of the HVAC units for the server room will be presented to the Board at the September meeting for approval.

Richland Community College
STUDENT GOVERNMENT ASSOCIATION
BOARD REPORT

September 2017

Student Trustee: Lee Trimble

President: Kelsey Gist *Vice-President:* TBD *Secretary/Treasurer:* TBD

Student Activities:

- 9/18: Constitution & Citizenship Day/Voter Registration
- 9/21: Hispanic Heritage Month Speaker—Carlos Gomez
- 9/27 : Blood Drive
- 10/10: Decatur Area College & Career Fair
- 10/12: Internship Fair—Hosted by Career Services



Commitment Respect Excellence Accountability Diversity

CONSENT AGENDA

**AUTHORIZATION IN COMPLIANCE WITH 5 ILLINOIS COMPILED STATUTES
120/2.06**

TO: Board of Trustees
FROM: Dr. Cris Valdez 
DATE: September 19, 2017
SUBJECT: Authorization in compliance with 5 Illinois Compiled Statutes 120/2.06
(Destruction of Closed Session Audio Recordings)

Mr. Chairman, Members of the Board, Section 120/2.06 of the Illinois Open Meetings Act states that the verbatim record of a closed session may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded.

In addition, the Act states that the verbatim record may be destroyed only after the public body approves the destruction of a particular recording and the public body approves minutes of the closed session that complies with requirements for written minutes.

At this time, the verbatim recording of the closed session held February 16, 2016 has met the required 18-month period.

Therefore, it is recommended that the Board of Trustees authorize the destruction of the verbatim record of the February 16, 2016 closed session.

OLD BUSINESS

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Dr. Crist Valdez

From: Greg Florian *Greg Florian*

Date: September 5, 2017

Re: Recommendation to contract for a Protection, Health, and Safety Project to replace the HVAC units in the Server Room – Main Campus Building

Server Room HVAC Replacement

At the July 2017 meeting, the Board approved the College administration to go forward with a project to replace the existing HVAC unit that provides the heating and cooling for the College's main campus server room. The computers housed in this space serve the operational systems for our campus' enterprise resource planning software, internet and Wi-Fi systems, and learning management system. A more reliable and energy efficient system has been designed and bid.

The server room is located in the Carroll Center but is not being renovated as part of the Carroll Project. However, replacing these units in conjunction with the Carroll Center project will provide some efficiency with fewer disruptions during the larger construction project.

Bids were taken on September 8, 2017 with the following results:

Contractor (Location)	Bid
E.L. Pruitt Company – Decatur (office)	\$63,165
King-Lar Company – Decatur	\$64,300
Burdick Plumbing & Heating - Decatur	\$73,500

The scope for this project includes completely replacing the HVAC units in the server room, condensing rooftop units, piping, ductwork, and controls. Costs for providing temporary cooling and humidity in the space is also included in the project costs.

The engineer's estimate for this work is \$108,700. A tax levy will be included in the 2017 taxes to pay for this project.

It is recommended that the Board of Trustees authorize the College Administration to issue a contract with EL Pruitt of Decatur at a bid price of \$63,165.00.

To: Dr. Cris Valdez and Board of Trustees
Cc: Greg Florian
From: Joe Feinstein
Date: 9/5/2017
Re: Law Enforcement Training Center Computer Purchase

The Technical Services Department is seeking to purchase laptop computers & related accessories for use in the Macon County Law Enforcement Training Center. These laptops will be used by recruits to complete their academic coursework, and by instructors for in-classroom lectures & presentations. Specifically, we are seeking to purchase:

60 HP 255-G6 laptops

60 mice

60 laptop bags

Funding for this purchase is available from a grant for the startup of the Law Enforcement Center.

After determining the equipment requirements, department staff solicited pricing from multiple technology vendors. Based on the vendor responses received, **we recommend this purchase of computer equipment be made from CDW-G of Vernon Hills, IL, for a total purchase cost of \$31,161.00**

To: Dr. Cris Valdez and Board of Trustees
Cc: Greg Florian
From: Joe Feinstein
Date: 9/5/2017
Re: Law Enforcement Training Center Data Network Equipment Purchase

The Technical Services Department is seeking network switches to provide computer and telephone communications within the Macon County Law Enforcement Training Center. Networking equipment of this type was not included in the construction specifications for the facility, but is required by the computer and telephone systems that will be used in the facility. Specifically, we are seeking to purchase:

3 Cisco 48-port power-over-Ethernet network switches

2 Cisco fiber optic interface modules

Funding for this purchase is available from a grant for the startup of the Law Enforcement Center.

After determining the equipment requirements, department staff solicited pricing from multiple technology vendors. Based on the vendor responses received, **we recommend this purchase of data network equipment be made from Presidio Corp. of Peoria, IL, for a total purchase cost of \$13,383.15**

NEW BUSINESS

To: Dr. Cris Valdez and Board of Trustees
Cc: Greg Florian
From: Joe Feinstein
Date: 9/11/2017
Re: Jenzabar CX Software Migration Contract

The Administrative Information Systems Department is seeking to enter into a contract with Jenzabar Corp., the technology vendor for the college's student information & financial management system, to perform a migration from our existing IBM AIX operating system server to a new server that will run the SUSE Linux operating system.

This migration will result in a slightly lower annual cost of ownership (estimated at \$500 per year), and will offer some minor technological benefits stemming from the operating system conversion. Due to the cost associated with this migration, college staff have been delaying this conversion for a number of years. However, Jenzabar Corp has informed the college that all support for IBM AIX systems running their software will cease in the summer of 2018. In order for our system to be migrated before this date, the college needs to initiate the conversion process with Jenzabar within the next few months. Failing to move forward with this process will leave the college in an unsustainable position: unable to receive software updates that address mandated changes for federal financial aid processing and tax compliance. It would also prevent the college for receiving any security patches or technical assistance from Jenzabar for our system.

Funding for this project was approved during the FY17-18 budget review process. Jenzabar Corp is the only vendor able to provide this service; no quotes from alternate vendors could be obtained.

Based on the information provided above, **we recommend that the College enter into a software migration contract with Jenzabar Corp of Boston, MA for a total cost of \$10,000.**

BOARD POLICIES, PROPOSALS, AND CHANGES

TO: Board of Trustees and Cris Valdez
FROM: Greg Florian *Greg Florian*
DATE: September 6, 2017
SUBJECT: Board Policy Section 2 and Section 5

Mr. Chairman, Members of the Board, review the Board Policy Manual occurs on a regularly scheduled basis. The review of Section 2 has been completed and proposed changes are highlighted below. The majority of the changes to Section 2 are the result of clean up and adding appropriate citations to the Public Community College Act. The one exception relates to the travel area, which new statutes required substantial modifications in order to be in compliance.

Section 5.18 Liquor Control- Delivery of Alcoholic Beverages is an entirely new section. Recent legislation requires colleges and universities serving and selling alcoholic beverages to establish policy and procedures to assure compliance. This new section meets the requirements of the act.

Section 2 and Section 5.18 of the Board Policy Manual is presented for the third reading and adoption.

The following notes the sections in Section 2 that have been modified or added:

Section 2.1.5 Annual Audit – Adds reference to Public Community College Act, States that the financial statements must be in accordance with Generally Accepted Accounting Principles (GAAP),

Section 2.1.8 Payment of Bills - Adds reference to Public Community College Act,

Section 2.1.10 Proper Execution of Transactions and Events – Deletes two prohibitions that are covered in other sections,

Section 2.2.4 Bond and Interest Fund – Formatting change,

Section 2.2.7 Working Cash Fund - Adds reference to Public Community College Act,

Section 2.3.3 Investment Instruments – Changes reference to bond rating services, deletes reference to savings bank and saving and loan associations,

Section 2.3.4 Diversification – Deletes reference to Savings & Loan, formatting correction,

Section 2.3.8 Management of Program – Adds clarifies Wire Transfer “agreements”,

Section 2.3.12 Reporting – Modifies reports for investments to a minimum of quarterly and the amount of data reported,

Section 2.4 Travel and Associated Expenses – Removes previous subsections and replace with new sections to meet new statutory requirements. This includes limits on travel expenditures, items that can be reimbursed, approval of travel expenditures,

Section 2.4.2 Safety and Security – Corrects reference to Public Community College Act, adds reference t Clary Act and Violence Against Women Act,

Section 2.5.6 Moving Expenses – Changes section numbering, adds general titles and removes specific position titles,

2.5.7 Meetings and Official Functions – Changes Section numbering, modifies to align with new travel policy by eliminating references to conferences and workshops, entertainment, and lodging and transportation,

2.5.G.2 Official Functions – clarifies that dues to associations for individual employees are not allowed unless it provides a benefit to the College,

2.5.3 Student Assumption of Risks during College Travel – Clarifies the type of trips and activities covered under this section to match recent trips,

Section 2.6.1 Purchase of Supplies, Materials, and Equipment – Restricts contracts to be signed only by the President or appropriate Vice President,

Section 2.6.2 Use of College Credit Cards – Corrects cite from Public Community College Act

Section 5 is a new section. The attachment includes those sections that are being changed or are new.

2.1 FINANCIAL POLICIES - 7/15/08 2/1/2017**2.1.5 Annual Audit**

As provided in the Public Community College Act (110 ILCS 805/3-22.1, the College shall contract with a certified public accounting firm for the purposes of conducting an independent annual College audit. The audit shall be conducted in accordance with generally accepted auditing standards and regulations prescribed by the Illinois Community College Board. The financial statements shall be presented in accordance with generally accepted accounting principles and shall be published annually.

2.1.8 Payment of Bills

The Board of Trustees shall authorize the establishment of revolving funds to be used for the purpose of paying the bills of the College. Such revolving funds shall comply with the Illinois Public Community College Act ~~(Act (110 ILCS 805/3-27).~~

All payments made on behalf of the District shall be presented to the Board of Trustees for ratification at its next regular meeting. Ratification shall be by roll call vote (Ill. Rev. Stat., Ch. 122, Par. 103-27).

2.1.10 Proper Execution of Transactions and Events

No employee shall engage in financial transactions on behalf of the College without proper authorization and the approval of the appropriate supervisor or budget manager in advance and in accordance with established procedures. This prohibition includes but is not limited to the following transactions:

- ~~-executing contracts~~
- ~~-authorizing charges or establishing charge accounts~~
- conducting sales
- direct invoicing
- receiving payments
- ordering or purchasing supplies and materials
- renewing or initiating subscriptions or memberships
- making travel registrations or reservations

2.2 FUNDS**2.2.4 Bond and Interest Fund**

The Bond and Interest Fund is used for the purpose of payment of principal, interest and related charges on any outstanding general obligation bonds or other similar debt instrument.

Any surplus of funds remaining after a debt has been ~~and~~ defeased may be used for purposes similar to the debt obligation.

2.2.7 Working Cash Fund

The Working Cash Fund may be established by resolution of the Board of Trustees for the purpose of enabling the Board to have on hand at all times sufficient cash to meet the demands for ordinary and necessary expenditures.

In accordance with the Illinois Public Community College Act (110 ILCS 805/3-33.2-33.3, bBonds may be issued in an amount or amounts not to exceed at any one time 75% of the total taxes from the authorized maximum rates for the Educational Fund and the Operations and Maintenance Fund combined, plus 75% of the last known entitlement of the College to taxes imposed to replace revenue lost as a result of the abolition of ad valorem personal property taxes as provided by law. These bonds may be issued by resolution of the Board of Trustees without voter approval.

2.3 BANKING AND INVESTMENTS**2.3.3 Investment Instruments - 11/15/11**

The College may invest in any type of security allowed by the Public Funds Investment Act (30 ILCS 235/2) of the State of Illinois and may be amended from time to time.

A. The College has chosen to limit its allowable investments to those instruments listed below:

8. Commercial paper meeting the following requirements:

- a. The corporation must be organized in the United States.
 - b. The corporation's assets must exceed \$500,000,000.
 - c. The obligations at the time of purchase must be rated within the two highest classifications by ~~at least two of the four standard rating services either of the following financial rating services; (Standard and Poor's or, Duff and Phelps, Moody's, and Fitch ratings)~~ a recognized rating service.
- B. ~~Investments may be made only in those savings banks or savings and loan associations banks, the shares or investment certificates of which are insured by the Federal Deposit Insurance Corporation.~~
 - C. Investment products that are considered derivatives are specifically excluded from approved investments.

2.3.4 Diversification

It is the policy of the College to diversify its investment portfolio. Investments shall be diversified to reduce to a minimum the risk of loss resulting in over-concentration in a specific maturity, issuer, class of securities, and third-party intermediary. Not more than 75% of the funds available for investment may be placed in a single allowable investment instrument or with a single investment entity (Bank, ~~Savings & Loan~~, Illinois Funds, Intermediary.)

2.3.7 Qualified Financial Institutions and Intermediaries

C. Intermediaries

Any financial intermediary selected to be eligible for the College's competitive investment program must meet the following requirements.

1. Shall provide wire transfer, automated clearinghouse, and deposit safekeeping services.
2. Shall be a member of a recognized U.S. Securities and Exchange Commission ~~Self~~ Regulatory ~~Self-Regulatory~~ Organization such as the New York Stock Exchange, National Association of Securities Dealers, Municipal Securities Rule Making Board, etc.

2.3.8 Management of Program

A. The following individuals are authorized to purchase and sell investments, authorize wire transfers, authorize the release of pledged collateral, and execute any documents required under this procedure:

1. College Treasurer
2. Controller
3. Director of Human Resources

These documents include

1. Wire transfer agreement

2.3.12 Reporting

The Treasurer shall submit to the Board of Trustees, at least quarterly, an investment report which shall include information regarding securities. ~~in the report the report shall include the type, book value, income earned, and market value of the report.~~

~~Generally Accepted Accounting Principles shall be used for valuation purposes. The report shall indicate any areas of policy concern and planned revision of investment strategies.~~

2.4 RISK MANAGEMENT

2.4.2 Safety and Security

The College will comply with federal and state laws and mandates regarding safety and security. To carry out the appropriate safety and security measures, the Board may

to private agencies providing transportation or related services.

"Entertainment" includes but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless ancillary to the purpose of the program or event.

2.5.2 Reimbursable Rates

The Board shall annually approve a schedule of maximum allowable travel expenses for the upcoming calendar year no later than December 31 of each year.

The College shall reimburse permitted travel expenses as set forth below.

Maximum Reimbursable Rates for Transportation	
Air Travel	Lowest reasonable rate
Auto	IRS Standard Mileage Rate at time of reimbursement
Rental Car	Lowest reasonable rate
Rail or Bus	Lowest reasonable rate
Taxi, Shuttle, Rideshare or Public Transportation	Actual reasonable rate

Maximum Reimbursable Rates for Meals	
Breakfast	\$12.00
Lunch	\$20.00
Dinner	\$35.00

Maximum Reimbursable Rates for Lodging	
Major Metropolitan Areas	\$300.00
Other Locations	\$190.00

2.4.3 Reimbursement Request Form

The College shall only approve reimbursement of expenses upon submission of the College's Reimbursement Request Form. All documents and information submitted are public records subject to disclosure under the Freedom of Information Act, unless otherwise protected under that Act.

2.4.4 Entertainment Expenses

The College shall not reimburse any Board member, administrator, officer or employee of the College for entertainment expense unless such expense is ancillary to the purpose of the program or event.

2.4.5 Board Approval of Certain Reimbursable Expenses

The following expenses for travel, meals, and lodging may only be approved by a roll call vote at an open meeting of the Board of Trustees of the College:

- a. Any reimbursable expense of a College administrator, officer or employee that exceeds the maximum allowed under the regulations adopted under section 2.5.2 of this policy.
- b. Any reimbursable expense of a member of the Board of Trustees of the College.
- c. Any other reimbursable expenses because of emergency or other extraordinary circumstances.

2.5.1-6 Moving Expenses

Newly employed full-time administrators and full-time faculty members may be partially reimbursed for actual expenses incurred when moving into the Richland Community College District.

The College will reimburse an employee for actual moving costs incurred up to a maximum of \$1,500.00. Reimbursement will be allowed up to 1 year of initial employment with the College. Relocation expenses for a newly employed chief executive officer will be determined by the Board of Trustees.

Relocation expenses for chief operating officers/vice presidents (~~finance and administration, instruction, workforce and economic development, and student and academic services~~) will be determined by the College President in consultation with the Board of Trustees, but in no case, shall exceed the actual cost of moving plus \$750 in mileage and lodging expense incurred while selecting a residence in Community College District 537.

2.5.2-7 Meetings and Official Functions

Expenditures for ~~conferences, workshops, meetings,~~ events, or other official functions may be paid for with College funds provided that those functions support the purposes and mission of the College. The College President or the Vice Presidents shall, in advance, approve all expenditures for these purposes. Authorized expenditures are categorized as follows:

A. Official Institutional (In House) Committees and Advisory Groups

Working luncheons and dinners, for a restricted number of staff members, internal committees, and advisory groups who are required to attend essential meetings during a meal period or outside of normal duty hours.

B. Official External Committees, Advisory Groups, and Guests

1. Meals, ~~and entertainment~~ for unpaid educational advisory groups from area business, industry and the private sector, and appropriate staff members who are required to attend advisory meetings.

2. Meals lodging, and transportation ~~and entertainment~~ for state officials, representatives of accrediting agencies, official guests of the College and appropriate staff members when required to attend these functions.

F. Miscellaneous

G. In no case will Official Function Expenditures be permitted for:

1. Expenses for employees related to membership in local clubs, social or private community organizations. Although the College does support participation of the faculty and staff in charitable and service organizations, the membership expense is an individual responsibility.

2. Dues for individual employees to professional organizations. However, when the College may receive the same benefits through an individual membership for an employee, the expense may be approved as a College expense.
3. Meals and other expenses for meetings and/or events that are personal in nature that will result in little or no value to the institution.

2.5.3 Student Assumption of Risks during College Travel

Students are authorized to travel on approved College-sponsored trips. Each student participating shall indemnify the College against any and all claims for loss, damage, or injury that may result from such participation. The Office of Finance and Administration is assigned responsibility for developing and maintaining appropriate procedures. College-approved trips would include activities such as the following:

- A. Student and Class-Field Trips
- B. Student Senate Leadership Conferences
- C. ~~Class Field Trips~~
- D. Study Abroad
- ~~D~~-E. College sponsored trips

2.6 PURCHASING

2.6.1 Purchase of Supplies, Materials, and Equipment

The College will provide needed supplies, materials, equipment and contracts for work to support the educational programs of the College District through the use of sound, efficient, and effective purchasing procedures that are in compliance with The Public Community College Act and Administrative Rules of the Illinois Community College Board.

All purchases and other procurements of equipment or services shall be processed through the College's central purchasing system. All decisions in awarding contracts or purchases shall be made without prejudice or favoritism.

Awards shall be made on the objectively determined merits of each acquisition action such as vendor compliance with specifications, compatibility of the item, price, delivery deadline, service, and other terms and conditions. No employee shall knowingly commit the College to any purchase or agreement that would result in a conflict of interest. Accordingly, no purchase contract or order shall be executed with a person or entity having influence over the purchase or procurement decision.

The Board authorizes the College President or ~~designee~~ appropriate Vice President to award contracts in accordance with the Illinois Public Community College Act (110 ILCS 805/3-27.1-2). The Board charges the Administration with the responsibility and delegates the Administration the authority to develop appropriate guidelines, regulations and procedures to implement this policy.

2.6.2 Use of College Credit Cards

Credit cards that obligate the College may be issued, upon approval, to College employees in accordance with the Illinois Public Community College Act (110 ILCS 805/27 (b)). ~~3-7).~~ College credit cards may be used only for purchases that are consistent with the College's purchasing policies and procedures. In particular, credit cards may not be used to circumvent College purchasing procedures and may not be used for personal expenditures. The Office of Finance and Administration is responsible for developing the appropriate procedures for the use of College Credit Cards.

2.6.3 Contract Approval - Revised 1/16/90

The Board of Trustees has ultimate responsibility and authority for all fiscal affairs and contractual obligations of the College District. On some matters the Board of Trustees reserves final authority; however, certain, clearly defined, contractual matters are delegated to the College President or designee(s) only for review, evaluation, and execution in the interest of efficient operations.

Contracts of less than five (5) years' duration or not requiring a sealed bid per the Illinois Public Community College Act may be processed and executed

administratively without individual approval by the Board of Trustees. All contracts in excess of five (5) years' duration or requiring a sealed bid process will be presented for approval by the Board of Trustees.

The guidelines regulating the processing of contracts are based upon the requirements of the Illinois Public Community College Act (110 ILCS 805/3-27.1 and 3.38) dealing with leases and related contractual matters and with bidding requirements.

2.7 PHYSICAL PLANT AND FACILITIES

2.7.2 Property Control

A current and accurate accounting of all inventoried assets shall be maintained by the Office of Finance and Administration. Periodic audits of this inventory shall be conducted. Each division, department, or individual custodian of College equipment or other assets is responsible for safe-guarding and certifying inventory balances and will maintain accountability for such items.

College assets shall be used for College activities unless specific prior approval is given by the President or designee.

Approved employee use of College assets or equipment shall be taxable to the employee in accordance with IRS rules and regulations.

The Board of Trustees authorizes the College President or designee to dispose of any excess District personal property with an estimated market value of less than \$5,000, and not needed for community college purposes, in accordance with the requirements set forth in the Illinois Public Community College Act (110 ILCS 805/3-41) and Richland Community College procedures.

Excess property may also be given to other public entities or not-for-profit organizations within District 537, if deemed by the College President or designee that said property has little or no value to the institution and could provide additional educational-related services for District 537.

The sale of any real property is solely at the discretion of the Board of Trustees. The Board authorizes the College President or designee to approve the disposal of College personal property through a trade-in when the value of the personal property will be used to reduce the purchase price of a replacement item. However, if the item has a trade-in allowance in excess of \$5,000, the Board shall give prior approval authorizing the trade-in. Trade-in arrangements may be made only with and through authorized dealers, remanufacturers, agents, or entities regularly engaged in the business of accepting used equipment. Items to be disposed of shall be processed through the College's central purchasing system under appropriate procedures, guidelines, and statutory requirements.

The Board charges the Administration with the responsibility and delegates the necessary authority to develop these procedures and guidelines.

Draft Policy

5.18 Liquor Control- Delivery of Alcoholic Beverages

The Board of Trustees will regulate the delivery of alcoholic beverages in all College facilities.

This Policy is pursuant to Section 5/16-15 of the *Liquor Contract Act*, 235 ILCS 5/1-1 et seq.

Alcoholic liquors may be served or sold on property under the control of the Board of Trustees of the College for events that the Board of Trustees of that may determine are public events and not student-related activities.

The Board of Trustees delegates its authority and charges the President of the College to establish criteria and guideline and to review and approve an activity, event, reception, meeting, or other social or educational activity, public or private event where alcoholic beverages may be distributed, sold, given, and or consumed on College owned and controlled property.

Culinary Program - In conjunction with the Richland Community College culinary program, the Board of Trustees authorizes the delivery and sale of alcohol beverages that are included for educational purposes associated with the program and for fund raising events for the College Foundation.

FINANCIAL REPORT

TO: Board of Trustees
FROM: Cris Valdez *CV*
DATE: September 19, 2017
SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the Bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the August 2017 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Richland Community College
Treasurer's Report
August 31, 2017

Fund	Balance 08/01/17	Receipts for Month	Disbursements for Month	Balance 08/31/17	Int. Bearing Accounts	Separate Inv. Instruments
Education Fund	5,017,294.86	2,305,410.55	(3,055,130.96)	4,267,574.45	3,717,574.45	550,000.00
Oper & Maint Restricted	541,577.20	491.35	.00	542,068.55	542,068.55	.00
Bond & Interest Fund	1,214,113.31	1,113.66	.00	1,215,226.97	1,215,226.97	.00
Auxiliary Enterprises	214,450.29	16,492.77	(22.06)	230,921.00	230,921.00	.00
Restricted Purposes Fund	561,978.88	13,134.86	.00	575,113.74	270,652.04	304,461.70
Working Cash Fund	6,983,509.54	5,487.73	.00	6,988,997.27	5,988,227.97	1,000,769.30
Trust & Agency Fund	302,661.26	277.63	.00	302,938.89	302,938.89	.00
Audit Fund	67,840.57	62.23	.00	67,902.80	67,902.80	.00
Liab, Protect, Settlement	1,477,886.56	1,263.88	.00	1,479,150.44	1,379,150.44	100,000.00
Totals	16,381,312.47	2,343,734.66	(3,055,153.02)	15,669,894.11	13,714,663.11	1,955,231.00

Fund	SEPARATE INVESTMENT INSTRUMENTS				
	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	300,000.00	CD-Busey	0.10	07/22/2017	6.0
EDUCATION FUND	250,000.00	CD-SOY	0.20	01/30/2018	12.0
RESTR-EQUIP REPLACEMENT	300,000.00	CD-HPB	0.40	08/10/2018	12.0
WORKING CASH FUND	302,189.57	CD-HPB	0.10	10/26/2017	3.0
WORKING CASH FUND	350,000.00	CD-HPB	0.25	11/22/2017	12.0
WORKING CASH FUND	117,652.62	CD-Regns	0.01	12/19/2017	7.0
WORKING CASH FUND	110,000.00	CD-HPB	0.60	03/23/2018	12.0
WORKING CASH FUND	120,927.11	CD-Regns	0.05	07/21/2018	13.0
LPS FUND	100,000.00	CD-Busey	0.10	07/22/2017	6.0

Revenues & Expenses by Fund

	Actual 8/31/2017	Budget 1718	%	Actual 8/31/2016	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$6,841,483.67	\$13,736,894.00	49.8	\$7,130,113.15	\$16,516,101.64
Transfers	\$0.00	(\$95,850.00)	0	\$0.00	(\$399,840.21)
Expenses	(\$1,827,204.62)	(\$13,519,626.00)	13.52	(\$2,296,931.40)	(\$14,226,945.83)
	\$5,014,279.05	\$121,418.00		\$4,833,181.75	\$1,889,315.60
Fund 02-Operations & Maintenance					
Revenue	\$726,055.01	\$2,098,188.00	34.6	\$711,608.73	\$1,798,663.49
Expenses	(\$312,078.80)	(\$2,095,627.00)	14.89	(\$385,494.44)	(\$1,801,109.10)
	\$413,976.21	\$2,561.00		\$326,114.29	(\$2,445.61)
Fund 03-Oper & Maint Restricted					
Revenue	\$288,527.52	\$3,638,722.00	7.93	\$229.60	\$1,067,685.88
Expenses	(\$536,068.15)	(\$3,638,722.00)	14.73	\$0.00	(\$781,499.15)
	(\$247,540.63)	\$0.00		\$229.60	\$286,186.73
Fund 04-Bond & Interest Fund					
Revenue	\$1,674,753.59	\$3,338,926.00	50.16	\$1,739,879.05	\$3,299,144.86
Expenses	\$0.00	(\$3,338,926.00)	0	\$0.00	(\$3,288,856.11)
	\$1,674,753.59	\$0.00		\$1,739,879.05	\$10,288.75
Fund 05-Auxiliary Enterprises					
Revenue	\$187,329.92	\$1,059,097.00	17.69	\$234,575.56	\$1,385,276.37
Expenses	(\$167,293.41)	(\$1,059,697.00)	15.79	(\$195,108.96)	(\$1,120,980.03)
	\$20,036.51	(\$600.00)		\$39,466.60	\$264,296.34
Fund 06-Restricted Purposes Fund					
Revenue	\$629,582.72	\$7,552,435.79	8.34	\$329,117.21	\$8,017,831.53
Transfers	\$0.00	\$0.00	0	\$0.00	(\$171,484.59)
Expenses	(\$811,878.06)	(\$7,552,435.74)	10.75	(\$742,583.48)	(\$7,846,814.23)
	(\$182,295.34)	\$0.05		(\$413,466.27)	(\$467.29)
Fund 07-Working Cash Fund					
Revenue	\$10,539.80	\$15,000.00	70.27	\$2,580.35	\$31,241.45
Transfers	\$0.00	(\$15,000.00)	0	\$0.00	(\$31,241.45)
	\$10,539.80	\$0.00		\$2,580.35	\$0.00
Fund 10-Trust & Agency Fund					
Revenue	\$1,962.86	\$95,479.00	2.06	\$4,468.09	\$96,359.72
Transfers	\$0.00	\$0.00	0	\$0.00	(\$15,994.73)
Expenses	(\$18,639.05)	(\$95,479.00)	19.52	(\$16,022.81)	(\$74,233.92)
	(\$16,676.19)	\$0.00		(\$11,554.72)	\$6,131.07
Fund 11-Audit Fund					
Revenue	\$32,166.72	\$64,258.00	50.06	\$45,125.60	\$85,900.68
Expenses	(\$8,280.05)	(\$60,800.00)	13.62	(\$12,701.37)	(\$61,867.69)
	\$23,886.67	\$3,458.00		\$32,424.23	\$24,032.99
Fund 12-Liab,Protect,Settlement					
Revenue	\$801,913.21	\$1,598,220.00	50.18	\$882,728.40	\$1,678,457.52
Expenses	(\$221,251.22)	(\$1,496,882.00)	14.78	(\$282,100.73)	(\$1,499,572.14)
	\$580,661.99	\$101,338.00		\$600,627.67	\$178,885.38
Total	\$7,291,621.66	\$228,175.05		\$7,149,482.55	\$2,656,223.96

Operating Funds Revenue

	Actual Revenue YTD 8/31/2017	Budget 1718	%	Actual Revenue YTD 8/31/2016	Prior Year Revenue 6/30/2017
Investment Revenue					
Investment Revenue	\$737.78	\$4,000.00	18.44	\$1,012.07	\$7,130.81
	<u>\$737.78</u>	<u>\$4,000.00</u>	18.44	<u>\$1,012.07</u>	<u>\$7,130.81</u>
Local Government Sources					
Bond Proceeds	\$0.00	\$0.00	0	\$0.00	\$366,617.00
Current Taxes	\$3,530,215.97	\$7,085,367.00	49.82	\$3,719,520.24	\$7,043,154.02
Interest on Taxes	\$6.70	\$700.00	0.96	\$1.48	\$810.70
	<u>\$3,530,222.67</u>	<u>\$7,086,067.00</u>	49.82	<u>\$3,719,521.72</u>	<u>\$7,410,581.72</u>
Other Revenue					
Facility Rental	\$77,788.54	\$277,475.00	28.03	\$50,569.40	\$239,818.00
Other Revenue	\$6,714.35	\$830,902.00	0.81	\$34,031.86	\$631,225.44
Transfer In	\$0.00	\$15,000.00	0	\$0.00	\$65,587.19
	<u>\$84,502.89</u>	<u>\$1,123,377.00</u>	7.52	<u>\$84,601.26</u>	<u>\$936,630.63</u>
State Government Sources					
ICCB CTE Formula Grant	\$0.00	\$187,135.00	0	\$0.00	\$408,234.00
ICCB Credit Hour Grants	\$0.00	\$0.00	0	\$0.00	\$1,927,790.00
ICCB Equalization Grant	\$0.00	\$0.00	0	\$0.00	\$41,230.00
Replacement Taxes	\$3,409.34	\$443,000.00	0.77	\$8,880.83	\$521,858.83
	<u>\$3,409.34</u>	<u>\$630,135.00</u>	0.54	<u>\$8,880.83</u>	<u>\$2,899,112.83</u>
Student Tuition & Fees					
Chargeback	\$0.00	\$0.00	0	\$0.00	\$2,533.14
Tuition-Credit	\$3,471,172.00	\$6,262,620.00	55.43	\$3,590,234.00	\$6,293,807.00
Various Fees	\$477,494.00	\$728,883.00	65.51	\$437,472.00	\$764,969.00
	<u>\$3,948,666.00</u>	<u>\$6,991,503.00</u>	56.48	<u>\$4,027,706.00</u>	<u>\$7,061,309.14</u>
Total Revenue	\$7,567,538.68	\$15,835,082.00	47.79	\$7,841,721.88	\$18,314,765.13

Operating Funds Expenses

	Actual Expenses YTD 8/31/2017	Budget 1718	%	Actual Expenses YTD 8/31/2016	Prior Year Expenses 6/30/2017
Salaries					
Academic Support Salary	\$29,138.17	\$204,162.00	14.27	\$29,950.36	\$179,716.19
Academic Support-PT	\$25,244.98	\$83,203.00	30.34	\$45,306.45	\$153,311.22
Administrative Staff Sal	\$189,527.60	\$1,443,017.00	13.13	\$265,494.28	\$1,446,728.29
Car Allowance	\$1,384.64	\$9,000.00	15.38	\$750.00	\$8,250.00
Clinical Risk Stipends	\$4,100.05	\$32,500.00	12.62	\$4,015.56	\$34,060.15
Custodial, Maint Stf Sal	\$35,664.91	\$76,807.00	46.43	\$20,237.11	\$121,723.69
Custodial, Maint-PT	\$0.00	\$38,160.00	0	\$0.00	\$0.00
Custodial, Maint-Temp	\$408.00	\$2,500.00	16.32	\$0.00	\$0.00
F/T Classified Salary	\$77,726.08	\$605,222.00	12.84	\$157,173.67	\$882,496.23
F/T Faculty Salary	\$176,414.86	\$3,918,848.00	4.5	\$178,780.27	\$4,002,224.11
F/T Faculty-Summer Sal	\$260,145.25	\$304,947.00	85.31	\$271,344.41	\$272,851.91
Faculty Curriculum Dev	\$0.00	\$0.00	0	\$0.00	\$2,400.00
Faculty Tutors Salary	(\$7,439.67)	\$81,000.00	-9.18	\$5,678.64	\$50,263.36
Independent Study Salary	\$3,550.00	\$9,070.00	39.14	\$8,052.50	\$33,570.00
Interpreter Salary	\$0.00	\$75,000.00	0	\$1,705.20	\$51,732.30
LabFacilitators	\$830.00	\$18,702.00	4.44	\$1,104.71	\$15,149.24
Overload Salary	\$23,857.52	\$472,735.00	5.05	\$26,354.92	\$485,525.86
Overtime Wages	\$36.00	\$5,600.00	0.64	\$2,023.35	\$4,428.51
P/T Classified Salary	\$7,022.48	\$65,000.00	10.8	\$6,698.45	\$43,589.63
P/T Faculty Salary	\$42,702.60	\$796,393.00	5.36	\$41,351.25	\$743,274.21
P/T Faculty-Summer Sal	\$50,813.70	\$59,185.00	85.86	\$42,911.67	\$42,911.67
Professional/Tech Salary	\$88,418.99	\$702,128.00	12.59	\$113,199.19	\$656,243.41
Professional/Tech-PT	\$10,219.55	\$59,900.00	17.06	\$12,578.83	\$51,402.78
Proficiency Exam Salary	\$0.00	\$0.00	0	\$183.75	\$183.75
Severance Payments	\$0.00	\$0.00	0	\$0.00	\$240,605.90
Student Workers Salary	\$2,491.52	\$43,260.00	5.76	\$1,371.58	\$17,490.44
Subs Instructors Salary	\$0.00	\$4,250.00	0	\$522.67	\$7,939.68
Supervisory Staff Salary	\$70,822.44	\$382,705.00	18.51	\$100,263.84	\$592,889.43
Test Proctor Salary	\$2,996.79	\$23,000.00	13.03	\$563.02	\$12,175.60
Voluntary Separation Prg	\$0.00	\$0.00	0	\$0.00	\$271,860.26
	<u>\$1,096,076.46</u>	<u>\$9,516,294.00</u>	11.52	<u>\$1,337,615.68</u>	<u>\$10,424,997.82</u>
Employee Benefits					
EmployeeBenefitsTotal	\$1,306.00	\$13,465.00	9.7	\$0.00	\$31,302.01
FICA-Social Security	\$0.00	\$0.00	0	\$0.00	\$0.00
Group Dental Ins	\$7,553.14	\$51,128.00	14.77	\$9,381.35	\$58,752.93
Group LTD Ins	\$2,664.76	\$18,242.00	14.61	\$2,964.17	\$19,076.16
Group Life Ins	\$4,348.81	\$29,775.00	14.61	\$4,837.57	\$31,139.79
Group Medical Ins	\$251,897.32	\$1,923,627.00	13.09	\$254,682.60	\$1,920,932.55
Medicare	\$0.00	\$0.00	0	\$0.00	\$0.00
SURS-RetireeHealthContri	\$6,359.77	\$39,961.00	15.91	\$7,462.99	\$45,042.88
Staff/Family Waivers	\$6,460.00	\$50,000.00	12.92	\$22,679.00	\$40,348.50
	<u>\$280,589.80</u>	<u>\$2,126,198.00</u>	13.2	<u>\$302,007.68</u>	<u>\$2,146,594.82</u>
Contractual Services					
Accreditation Fees	\$4,125.00	\$24,650.00	16.73	\$0.00	\$11,475.00
Admin Computer-Maint	\$200,860.23	\$224,070.00	89.64	\$191,467.58	\$212,179.02
Building Repair/Maint	\$2,359.88	\$25,283.00	9.33	\$0.00	\$16,697.61
Consultants/Workshops	\$0.00	\$16,900.00	0	\$0.00	\$6,370.00
Contractual-Other	\$3,560.97	\$126,535.00	2.81	\$7,782.80	\$40,265.71
Custodial Services	\$61,861.00	\$370,010.00	16.72	\$33,676.00	\$400,607.25
Diversity Initiatives	\$0.00	\$5,000.00	0	\$0.00	\$0.00
Employee Awards	\$0.00	\$0.00	0	\$0.00	\$60.00
Employee Recognition EAT	\$749.35	\$1,000.00	74.94	\$880.00	\$948.20
Equip Repair/Maint Agree	\$22,283.85	\$121,210.00	18.38	\$25,468.64	\$88,908.30
Faculty Development	\$325.00	\$1,200.00	27.08	\$0.00	\$0.00
Grounds Maintenance	\$400.00	\$4,400.00	9.09	\$548.80	\$4,922.38
Legal Services-Admin	\$0.00	\$100,000.00	0	\$0.00	\$45,723.77
Meals	\$175.00	\$1,000.00	17.5	\$0.00	\$0.00
Pest Control	\$1,700.00	\$13,300.00	12.78	\$850.50	\$13,362.64
Professional Fees	\$5,374.25	\$7,200.00	74.64	\$5,376.25	\$7,168.25
Security	\$1,070.05	\$9,500.00	11.26	\$1,152.12	\$9,012.53
Student Awards	\$0.00	\$900.00	0	\$0.00	\$600.00

Operating Funds Expenses

	Actual Expenses YTD 8/31/2017	Budget 1718	%	Actual Expenses YTD 8/31/2016	Prior Year Expenses 6/30/2017
Contractual Services					
Telephone Maint Agree	\$1,283.04	\$18,700.00	6.86	\$0.00	\$0.00
	<u>\$306,127.62</u>	<u>\$1,070,858.00</u>	28.59	<u>\$267,202.69</u>	<u>\$858,300.66</u>
Materials & Supplies					
Advertising	\$826.75	\$66,750.00	1.24	\$4,566.05	\$82,907.86
Audio Visual Materials	\$40.64	\$6,000.00	0.68	\$81.85	\$4,403.10
Books-Library Collection	(\$2.04)	\$7,500.00	-0.03	\$1,447.53	\$7,043.06
Catalog Printing	\$2,766.50	\$3,000.00	92.22	\$2,652.88	\$5,419.38
Computer Software	\$79,882.52	\$148,521.00	53.79	\$89,666.00	\$132,240.54
Credit Schedules	\$0.00	\$8,000.00	0	\$0.00	\$0.00
Event Expense	\$0.00	\$0.00	0	\$0.00	\$100.00
Graphic Supplies	\$344.92	\$3,000.00	11.5	\$0.00	\$714.76
Instructional Supplies	\$7,238.96	\$106,496.00	6.8	\$9,275.98	\$87,792.11
Laundry/Linen Supplies	\$19.11	\$396.00	4.83	\$0.00	\$216.09
Maintenance Supplies	\$7,720.34	\$73,000.00	10.58	\$2,556.75	\$56,872.05
Materials	\$865.87	\$32,650.00	2.65	\$1,557.63	\$25,761.02
Office Supplies	\$2,559.81	\$18,741.00	13.66	\$3,069.57	\$19,349.07
Postage	\$1,876.42	\$18,670.00	10.05	\$2,183.97	\$18,004.81
Printing	\$545.77	\$23,716.00	2.3	\$4,304.46	\$22,440.84
Publications & Dues	\$44,027.44	\$129,310.00	34.05	\$70,087.77	\$121,622.29
Reference Materials	\$0.00	\$300.00	0	\$0.00	\$0.00
Specialities	\$681.30	\$1,250.00	54.5	(\$214.40)	\$167.20
Transcripts	\$0.00	\$25,000.00	0	\$0.00	\$14,550.00
Uniforms	\$274.50	\$3,000.00	9.15	\$514.56	\$3,608.55
Vehicle Expense	\$5.00	\$11,900.00	0.04	\$1,505.14	\$11,218.96
WYSE Activities	\$0.00	\$1,017.00	0	\$0.00	\$452.78
Wind Turbine Maintenance	\$0.00	\$9,500.00	0	\$75,200.00	\$9,015.17
	<u>\$149,673.81</u>	<u>\$697,717.00</u>	21.45	<u>\$268,455.74</u>	<u>\$623,899.64</u>
Conference & Meeting Exp					
Board Meeting Meals	\$330.00	\$1,600.00	20.63	\$0.00	\$0.00
Meeting Expense	\$391.87	\$6,734.00	5.82	\$2,331.16	\$7,410.07
Recruitment	\$0.00	\$0.00	0	\$35,773.01	\$35,923.01
Registration Fees	\$11,545.00	\$20,174.00	57.23	\$100.00	\$13,453.96
Travel-In State	\$860.34	\$14,362.00	5.99	\$45.38	\$11,095.75
Travel-In State Mileage	\$552.12	\$10,980.00	5.03	\$505.44	\$5,162.14
Travel-Out of State	\$8,422.21	\$33,230.00	25.35	\$552.36	\$12,636.83
	<u>\$22,101.54</u>	<u>\$87,080.00</u>	25.38	<u>\$39,307.35</u>	<u>\$85,681.76</u>
Fixed Charges					
Collection Co Charges	\$0.00	\$100.00	0	\$0.00	\$16.66
Credit Card Fees	\$8,215.43	\$23,000.00	35.72	\$7,489.37	\$26,042.42
Equipment Rental	\$0.00	\$280.00	0	\$4,248.05	\$14,949.23
Facility Rental	\$22,278.94	\$133,680.00	16.67	\$21,897.84	\$133,099.68
Graduation Expense	\$0.00	\$19,000.00	0	\$0.00	\$19,373.80
Install Pymt Lease/Purch	\$52,074.96	\$156,085.00	33.36	\$92,896.45	\$165,278.93
Interest Expense	\$2,093.58	\$8,005.00	26.15	\$3,105.00	\$6,456.13
Property Taxes	\$16,793.61	\$22,750.00	73.82	\$16,327.75	\$22,752.33
	<u>\$101,456.52</u>	<u>\$362,900.00</u>	27.96	<u>\$145,964.46</u>	<u>\$387,969.18</u>
Utilities					
Electricity and Nat Gas	\$30,460.77	\$357,590.00	8.52	\$35,587.27	\$398,300.12
Internet	\$879.00	\$20,078.00	4.38	\$2,097.50	\$16,213.98
Propane	\$0.00	\$500.00	0	\$0.00	\$0.00
Refuse Disposal	\$4,513.40	\$20,300.00	22.23	\$1,449.48	\$17,006.90
Telephone	\$4,810.45	\$40,670.00	11.83	\$5,688.15	\$38,436.09
Water, Sewage	\$3,857.93	\$35,200.00	10.96	\$3,609.81	\$37,720.91
	<u>\$44,521.55</u>	<u>\$474,338.00</u>	9.39	<u>\$48,432.21</u>	<u>\$507,678.00</u>
Capital Outlay					
Equipment-Instructional	\$19,548.00	\$363,382.00	5.38	\$0.00	\$0.00
Equipment-Office	\$0.00	\$0.00	0	\$0.00	\$137,904.79
Equipment-Service	\$0.00	\$0.00	0	\$0.00	\$2,075.00
	<u>\$19,548.00</u>	<u>\$363,382.00</u>	5.38	<u>\$0.00</u>	<u>\$139,979.79</u>
Financial Aid Expense					
Financial Aid	\$38,680.28	\$240,000.00	16.12	\$39,367.69	\$208,261.16

Operating Funds Expenses

	Actual Expenses YTD 8/31/2017	Budget 1718	%	Actual Expenses YTD 8/31/2016	Prior Year Expenses 6/30/2017
Financial Aid Expense					
	\$38,680.28	\$240,000.00	16.12	\$39,367.69	\$208,261.16
Chargeback Expense					
Chargeback Expense	\$0.00	\$5,000.00	0	\$5,043.52	\$49,795.11
	\$0.00	\$5,000.00	0	\$5,043.52	\$49,795.11
Tuition Adjustments					
Illinois Veterans Grants	\$728.00	\$68,000.00	1.07	\$5,842.00	\$61,872.00
Tuition Waiver	\$59,322.00	\$350,000.00	16.95	\$190,477.63	\$316,422.94
Unfunded ING/MIA/POW	\$0.00	\$35,000.00	0	\$0.00	\$34,456.00
	\$60,050.00	\$453,000.00	13.26	\$196,319.63	\$412,750.94
Other Expense					
Bank Service Charges	\$602.83	\$6,720.00	8.97	\$1,275.27	\$6,872.78
Contributions	\$0.00	\$142,857.00	0	\$11,600.00	\$108,737.61
Expense-Other	\$0.00	\$500.00	0	\$349.60	\$5,547.65
	\$602.83	\$150,077.00	0.4	\$13,224.87	\$121,158.04
Total Expenses	\$2,119,428.41	\$15,546,844.00	13.63	\$2,662,941.52	\$15,967,066.92

Revenues by Fund Summary

	Actual Revenue YTD 8/31/2017	Budget 1718	%	Actual Revenue YTD 8/31/2016	Prior Year Revenue 6/30/2017
Fund 01-Education Fund					
Local Government Sources	\$0.00	\$0.00	0	\$0.00	\$366,617.00
Student Tuition & Fees	\$0.00	\$0.00	0	\$0.00	\$2,533.14
Local Government Sources	\$3,070,805.36	\$6,185,428.00	49.65	\$3,247,377.90	\$6,149,544.73
State Government Sources	\$3,409.34	\$630,135.00	0.54	\$8,880.83	\$2,899,112.83
Student Tuition & Fees	\$3,760,026.84	\$6,556,071.00	57.35	\$3,858,211.09	\$6,517,199.10
Investment Revenue	\$737.78	\$4,000.00	18.44	\$1,012.07	\$7,130.81
Other Revenue	\$6,504.35	\$361,260.00	1.8	\$14,631.26	\$573,964.03
Total Revenue Fund 01	\$6,841,483.67	\$13,736,894.00	49.8	\$7,130,113.15	\$16,516,101.64
Fund 02-Operations & Maintenance					
Local Government Sources	\$459,417.31	\$900,639.00	51.01	\$472,143.82	\$894,419.99
Student Tuition & Fees	\$188,639.16	\$435,432.00	43.32	\$169,494.91	\$541,576.90
Other Revenue	\$77,998.54	\$762,117.00	10.23	\$69,970.00	\$362,666.60
Total Revenue Fund 02	\$726,055.01	\$2,098,188.00	34.6	\$711,608.73	\$1,798,663.49
Fund 03-Oper & Maint Restricted					
Local Government Sources	\$163,564.16	\$375,100.00	43.61	\$0.00	\$363,383.00
Investment Revenue	\$943.58	\$2,000.00	47.18	\$229.60	\$3,038.49
Other Revenue	\$124,019.78	\$3,261,622.00	3.8	\$0.00	\$701,264.39
Total Revenue Fund 03	\$288,527.52	\$3,638,722.00	7.93	\$229.60	\$1,067,685.88
Fund 04-Bond & Interest Fund					
Local Government Sources	\$1,672,614.95	\$3,336,926.00	50.12	\$1,739,265.30	\$3,295,276.82
Investment Revenue	\$2,138.64	\$2,000.00	106.93	\$613.75	\$3,868.04
Total Revenue Fund 04	\$1,674,753.59	\$3,338,926.00	50.16	\$1,739,879.05	\$3,299,144.86
Fund 05-Auxiliary Enterprises					
Local Government Sources	\$133,187.80	\$507,700.00	26.23	\$164,117.37	\$514,941.30
Student Tuition & Fees	\$9,180.00	\$84,629.00	10.85	\$8,734.00	\$30,189.00
Student Organization Rev	\$36,717.44	\$313,218.00	11.72	\$15,061.90	\$194,689.01
Investment Revenue	\$375.39	\$800.00	46.92	\$124.31	\$1,392.17
Other Revenue	\$7,869.29	\$152,750.00	5.15	\$46,537.98	\$644,064.89
Total Revenue Fund 05	\$187,329.92	\$1,059,097.00	17.69	\$234,575.56	\$1,385,276.37
Fund 06-Restricted Purposes Fund					
Financial Aid	\$466,992.31	\$6,840,649.00	6.83	\$308,313.18	\$6,414,223.19
Investment Revenue	\$190.41	\$0.00	0	\$112.42	\$1,051.84
Other Revenue	\$162,400.00	\$711,786.79	22.82	\$20,691.61	\$1,602,556.50
Total Revenue Fund 06	\$629,582.72	\$7,552,435.79	8.34	\$329,117.21	\$8,017,831.53
Fund 07-Working Cash Fund					
Investment Revenue	\$10,539.80	\$15,000.00	70.27	\$2,580.35	\$31,241.45
Total Revenue Fund 07	\$10,539.80	\$15,000.00	70.27	\$2,580.35	\$31,241.45
Fund 10-Trust & Agency Fund					
Student Organization Rev	\$0.00	\$16,600.00	0	\$32.36	\$19,611.67
Investment Revenue	\$532.86	\$50.00	1065.7	\$50.73	\$1,158.32
Other Revenue	\$1,430.00	\$78,829.00	1.81	\$4,385.00	\$75,589.73
Total Revenue Fund 10	\$1,962.86	\$95,479.00	2.06	\$4,468.09	\$96,359.72
Fund 11-Audit Fund					
Local Government Sources	\$32,047.22	\$64,108.00	49.99	\$45,100.40	\$85,631.46
Investment Revenue	\$119.50	\$150.00	79.67	\$25.20	\$269.22
Total Revenue Fund 11	\$32,166.72	\$64,258.00	50.06	\$45,125.60	\$85,900.68
Fund 12-Liab,Protect,Settlement					
Local Government Sources	\$792,798.09	\$1,581,520.00	50.13	\$874,662.56	\$1,656,948.08
Student Tuition & Fees	\$6,688.00	\$13,500.00	49.54	\$7,416.00	\$13,404.00
Investment Revenue	\$2,427.12	\$3,200.00	75.85	\$649.84	\$8,105.44
Total Revenue Fund 12	\$801,913.21	\$1,598,220.00	50.18	\$882,728.40	\$1,678,457.52
Total Revenue	\$11,194,315.02	\$33,197,219.79	33.72	\$11,080,425.74	\$33,976,663.14

Revenues by Fund

	Actual Revenue YTD 8/31/2017	Budget 1718	%	Actual Revenue YTD 8/31/2016	Prior Year Revenue 6/30/2017
Fund 01-Education Fund					
Local Government Sources					
Bond Proceeds	\$0.00	\$0.00	0	\$0.00	\$366,617.00
	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$0.00</u>	<u>\$366,617.00</u>
Student Tuition & Fees					
Chargeback	\$0.00	\$0.00	0	\$0.00	\$2,533.14
	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$0.00</u>	<u>\$2,533.14</u>
Local Government Sources					
Current Taxes	\$3,070,799.51	\$6,184,828.00	49.65	\$3,247,376.60	\$6,148,836.98
Interest on Taxes	\$5.85	\$600.00	0.98	\$1.30	\$707.75
	<u>\$3,070,805.36</u>	<u>\$6,185,428.00</u>	49.65	<u>\$3,247,377.90</u>	<u>\$6,149,544.73</u>
State Government Sources					
ICCB CTE Formula Grant	\$0.00	\$187,135.00	0	\$0.00	\$408,234.00
ICCB Credit Hour Grants	\$0.00	\$0.00	0	\$0.00	\$1,927,790.00
ICCB Equalization Grant	\$0.00	\$0.00	0	\$0.00	\$41,230.00
Replacement Taxes	\$3,409.34	\$443,000.00	0.77	\$8,880.83	\$521,858.83
	<u>\$3,409.34</u>	<u>\$630,135.00</u>	0.54	<u>\$8,880.83</u>	<u>\$2,899,112.83</u>
Student Tuition & Fees					
Tuition-Credit	\$3,282,532.84	\$5,922,438.00	55.43	\$3,472,009.09	\$5,861,605.26
Various Fees	\$477,494.00	\$633,633.00	75.36	\$386,202.00	\$655,593.84
	<u>\$3,760,026.84</u>	<u>\$6,556,071.00</u>	57.35	<u>\$3,858,211.09</u>	<u>\$6,517,199.10</u>
Investment Revenue					
Investment Revenue	\$737.78	\$4,000.00	18.44	\$1,012.07	\$7,130.81
	<u>\$737.78</u>	<u>\$4,000.00</u>	18.44	<u>\$1,012.07</u>	<u>\$7,130.81</u>
Other Revenue					
Other Revenue	\$6,504.35	\$346,260.00	1.88	\$14,631.26	\$508,376.84
Transfer In	\$0.00	\$15,000.00	0	\$0.00	\$65,587.19
	<u>\$6,504.35</u>	<u>\$361,260.00</u>	1.8	<u>\$14,631.26</u>	<u>\$573,964.03</u>
Total Revenue Fund 01	\$6,841,483.67	\$13,736,894.00	49.8	\$7,130,113.15	\$16,516,101.64
Fund 02-Operations & Maintenance					
Local Government Sources					
Current Taxes	\$459,416.46	\$900,539.00	51.02	\$472,143.64	\$894,317.04
Interest on Taxes	\$0.85	\$100.00	0.85	\$0.18	\$102.95
	<u>\$459,417.31</u>	<u>\$900,639.00</u>	51.01	<u>\$472,143.82</u>	<u>\$894,419.99</u>
Student Tuition & Fees					
Tuition-Credit	\$188,639.16	\$340,182.00	55.45	\$118,224.91	\$432,201.74
Various Fees	\$0.00	\$95,250.00	0	\$51,270.00	\$109,375.16
	<u>\$188,639.16</u>	<u>\$435,432.00</u>	43.32	<u>\$169,494.91</u>	<u>\$541,576.90</u>
Other Revenue					
Facility Rental	\$77,788.54	\$277,475.00	28.03	\$50,569.40	\$239,818.00
Other Revenue	\$210.00	\$484,642.00	0.04	\$19,400.60	\$122,848.60
	<u>\$77,998.54</u>	<u>\$762,117.00</u>	10.23	<u>\$69,970.00</u>	<u>\$362,666.60</u>
Total Revenue Fund 02	\$726,055.01	\$2,098,188.00	34.6	\$711,608.73	\$1,798,663.49
Fund 03-Oper & Maint Restricted					

Revenues by Fund

	Actual Revenue YTD 8/31/2017	Budget 1718	%	Actual Revenue YTD 8/31/2016	Prior Year Revenue 6/30/2017
Fund 03-Oper & Maint Restricted					
Local Government Sources					
Bond Proceeds	\$0.00	\$50,000.00	0	\$0.00	\$363,383.00
Current Taxes	\$163,563.86	\$325,000.00	50.33	\$0.00	\$0.00
Interest on Taxes	\$0.30	\$100.00	0.3	\$0.00	\$0.00
	<u>\$163,564.16</u>	<u>\$375,100.00</u>	43.61	<u>\$0.00</u>	<u>\$363,383.00</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$943.58	\$2,000.00	47.18	\$199.70	\$3,008.59
Interest on Investments	\$0.00	\$0.00	0	\$29.90	\$29.90
	<u>\$943.58</u>	<u>\$2,000.00</u>	47.18	<u>\$229.60</u>	<u>\$3,038.49</u>
Other Revenue					
FundBalanceAppropriation	\$0.00	\$363,383.00	0	\$0.00	\$0.00
Gifts/Donations	\$124,019.78	\$2,898,239.00	4.28	\$0.00	\$698,471.39
Grants Revenue	\$0.00	\$0.00	0	\$0.00	\$2,793.00
	<u>\$124,019.78</u>	<u>\$3,261,622.00</u>	3.8	<u>\$0.00</u>	<u>\$701,264.39</u>
Total Revenue Fund 03	\$288,527.52	\$3,638,722.00	7.93	\$229.60	\$1,067,685.88
Fund 04-Bond & Interest Fund					
Local Government Sources					
Current Taxes	\$1,672,611.94	\$3,336,676.00	50.13	\$1,739,264.09	\$3,294,896.93
Interest on Taxes	\$3.01	\$250.00	1.2	\$1.21	\$379.89
	<u>\$1,672,614.95</u>	<u>\$3,336,926.00</u>	50.12	<u>\$1,739,265.30</u>	<u>\$3,295,276.82</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$2,138.64	\$2,000.00	106.93	\$613.75	\$3,868.04
	<u>\$2,138.64</u>	<u>\$2,000.00</u>	106.93	<u>\$613.75</u>	<u>\$3,868.04</u>
Total Revenue Fund 04	\$1,674,753.59	\$3,338,926.00	50.16	\$1,739,879.05	\$3,299,144.86
Fund 05-Auxiliary Enterprises					
Local Government Sources					
CPED Contract Revenue	\$6,790.00	\$45,000.00	15.09	\$7,916.63	\$53,041.73
CPED Credit Revenue	\$83,735.00	\$353,000.00	23.72	\$102,414.54	\$343,705.91
CPED Non-Credit Revenue	\$42,662.80	\$109,700.00	38.89	\$53,786.20	\$118,193.66
	<u>\$133,187.80</u>	<u>\$507,700.00</u>	26.23	<u>\$164,117.37</u>	<u>\$514,941.30</u>
Student Tuition & Fees					
Fitness Membership Fees	\$3,060.00	\$71,629.00	4.27	\$2,625.00	\$16,630.00
Fitness Tuition	\$6,120.00	\$13,000.00	47.08	\$6,109.00	\$13,559.00
	<u>\$9,180.00</u>	<u>\$84,629.00</u>	10.85	<u>\$8,734.00</u>	<u>\$30,189.00</u>
Student Organization Rev					
Airline Catering	\$1,370.00	\$2,400.00	57.08	\$0.00	\$0.00
Catering Revenue	\$17,902.40	\$25,500.00	70.21	\$0.00	\$0.00
Sales Revenue	\$14,212.74	\$208,818.00	6.81	\$12,406.90	\$105,051.80
Special Event Revenue	\$2,858.50	\$64,000.00	4.47	\$2,655.00	\$74,488.95
Theatre Ticket Revenue	\$0.00	\$0.00	0	\$0.00	\$1,947.00
Vending Service Revenue	\$373.80	\$12,500.00	2.99	\$0.00	\$13,201.26
	<u>\$36,717.44</u>	<u>\$313,218.00</u>	11.72	<u>\$15,061.90</u>	<u>\$194,689.01</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$375.39	\$800.00	46.92	\$124.31	\$1,392.17
	<u>\$375.39</u>	<u>\$800.00</u>	46.92	<u>\$124.31</u>	<u>\$1,392.17</u>

Revenues by Fund

	Actual Revenue YTD 8/31/2017	Budget 1718	%	Actual Revenue YTD 8/31/2016	Prior Year Revenue 6/30/2017
Fund 05-Auxiliary Enterprises					
Other Revenue					
Facility Rental	\$5,967.50	\$31,800.00	18.77	\$6,322.50	\$28,356.00
CCRS Paid Revenue	\$0.00	\$0.00	0	\$1,705.69	\$11,087.51
Child Care Revenue	\$0.00	\$0.00	0	\$15,659.50	\$89,576.52
Child Care Transfer Rev	\$0.00	\$0.00	0	\$11,600.00	\$60,737.61
Copy Center Fees	\$0.00	\$0.00	0	\$8,373.31	\$26,533.10
Customer Appreciation	\$893.79	\$0.00	0	\$0.00	\$0.00
Revenue-Contractual	\$1,008.00	\$4,000.00	25.2	\$1,863.00	\$4,546.00
Revenue-Misc/OtherSource	\$0.00	\$9,100.00	0	\$1,013.98	\$7,494.52
Transfer In	\$0.00	\$107,850.00	0	\$0.00	\$415,733.63
	<u>\$7,869.29</u>	<u>\$152,750.00</u>	5.15	<u>\$46,537.98</u>	<u>\$644,064.89</u>
Total Revenue Fund 05	\$187,329.92	\$1,059,097.00	17.69	\$234,575.56	\$1,385,276.37
Fund 06-Restricted Purposes Fund					
Financial Aid					
Financial Aid	\$466,992.31	\$6,840,649.00	6.83	\$308,313.18	\$6,414,223.19
	<u>\$466,992.31</u>	<u>\$6,840,649.00</u>	6.83	<u>\$308,313.18</u>	<u>\$6,414,223.19</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$106.16	\$0.00	0	\$28.18	\$301.85
Interest on Investments	\$84.25	\$0.00	0	\$84.24	\$749.99
	<u>\$190.41</u>	<u>\$0.00</u>	0	<u>\$112.42</u>	<u>\$1,051.84</u>
Other Revenue					
Gifts/Donations	\$5,000.00	\$0.00	0	\$3,624.84	\$54,682.42
Grants Revenue	\$157,350.00	\$711,786.79	22.11	\$16,491.77	\$1,340,579.98
Revenue-Contractual	\$0.00	\$0.00	0	\$0.00	\$74,981.02
Revenue-Misc/OtherSource	\$50.00	\$0.00	0	\$575.00	\$10,167.65
Sale of Equipment	\$0.00	\$0.00	0	\$0.00	\$900.00
Transfer In	\$0.00	\$0.00	0	\$0.00	\$121,245.43
	<u>\$162,400.00</u>	<u>\$711,786.79</u>	22.82	<u>\$20,691.61</u>	<u>\$1,602,556.50</u>
Total Revenue Fund 06	\$629,582.72	\$7,552,435.79	8.34	\$329,117.21	\$8,017,831.53
Fund 07-Working Cash Fund					
Investment Revenue					
Interest on Working Cash	\$10,539.80	\$15,000.00	70.27	\$2,580.35	\$31,241.45
	<u>\$10,539.80</u>	<u>\$15,000.00</u>	70.27	<u>\$2,580.35</u>	<u>\$31,241.45</u>
Total Revenue Fund 07	\$10,539.80	\$15,000.00	70.27	\$2,580.35	\$31,241.45
Fund 10-Trust & Agency Fund					
Student Organization Rev					
Club Revenue	\$0.00	\$16,600.00	0	\$32.36	\$19,611.67
	<u>\$0.00</u>	<u>\$16,600.00</u>	0	<u>\$32.36</u>	<u>\$19,611.67</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$532.86	\$50.00	1065.7	\$50.73	\$1,158.32
	<u>\$532.86</u>	<u>\$50.00</u>	1065.7	<u>\$50.73</u>	<u>\$1,158.32</u>
Other Revenue					
Contributions	\$0.00	\$73,729.00	0	\$0.00	\$48,000.00
PIE-8th Grd Career Fair	\$0.00	\$0.00	0	\$0.00	\$0.00

Revenues by Fund

	Actual Revenue YTD 8/31/2017	Budget 1718	%	Actual Revenue YTD 8/31/2016	Prior Year Revenue 6/30/2017
Fund 10-Trust & Agency Fund					
Other Revenue					
PIE-College Fair Rev	\$330.00	\$3,000.00	11	\$1,485.00	\$3,575.00
PIE-Partners Salute	\$0.00	\$0.00	0	\$0.00	\$5,120.00
PIE-Youth Leadership	\$1,100.00	\$2,100.00	52.38	\$2,900.00	\$2,900.00
Transfer In	\$0.00	\$0.00	0	\$0.00	\$15,994.73
	<u>\$1,430.00</u>	<u>\$78,829.00</u>	1.81	<u>\$4,385.00</u>	<u>\$75,589.73</u>
Total Revenue Fund 10	\$1,962.86	\$95,479.00	2.06	\$4,468.09	\$96,359.72
Fund 11-Audit Fund					
Local Government Sources					
Current Taxes	\$32,047.15	\$64,098.00	50	\$45,100.40	\$85,621.62
Interest on Taxes	\$0.07	\$10.00	0.7	\$0.00	\$9.84
	<u>\$32,047.22</u>	<u>\$64,108.00</u>	49.99	<u>\$45,100.40</u>	<u>\$85,631.46</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$119.50	\$150.00	79.67	\$25.20	\$269.22
	<u>\$119.50</u>	<u>\$150.00</u>	79.67	<u>\$25.20</u>	<u>\$269.22</u>
Total Revenue Fund 11	\$32,166.72	\$64,258.00	50.06	\$45,125.60	\$85,900.68
Fund 12-Liab,Protect,Settlement					
Local Government Sources					
Current Taxes	\$792,796.61	\$1,581,345.00	50.13	\$874,662.02	\$1,656,757.32
Interest on Taxes	\$1.48	\$175.00	0.85	\$0.54	\$190.76
	<u>\$792,798.09</u>	<u>\$1,581,520.00</u>	50.13	<u>\$874,662.56</u>	<u>\$1,656,948.08</u>
Student Tuition & Fees					
Insurance-StudentFees	\$6,688.00	\$13,500.00	49.54	\$7,416.00	\$13,404.00
	<u>\$6,688.00</u>	<u>\$13,500.00</u>	49.54	<u>\$7,416.00</u>	<u>\$13,404.00</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$2,427.12	\$3,150.00	77.05	\$649.84	\$8,005.44
Interest on Investments	\$0.00	\$50.00	0	\$0.00	\$100.00
	<u>\$2,427.12</u>	<u>\$3,200.00</u>	75.85	<u>\$649.84</u>	<u>\$8,105.44</u>
Total Revenue Fund 12	\$801,913.21	\$1,598,220.00	50.18	\$882,728.40	\$1,678,457.52
Total Revenue	\$11,194,315.02	\$33,197,219.79	33.72	\$11,080,425.74	\$33,976,663.14

Expenses by Fund Summary

	Budget 1718	Actual YTD as of 8/31/2017	Encumbered as of 8/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$9,338,978.00	\$1,054,350.71	\$0.00	\$1,054,350.71	11.29	\$10,172,406.72	12.83
Employee Benefits	\$2,115,458.00	\$278,842.20	\$0.00	\$278,842.20	13.18	\$2,101,603.97	13.89
Contractual Services	\$451,300.00	\$217,150.80	\$3,222.33	\$220,373.13	48.83	\$316,869.29	64.59
Materials & Supplies	\$586,802.00	\$141,585.48	\$84,597.85	\$226,183.33	38.55	\$539,504.76	34.93
Conference & Meeting Exp	\$89,441.00	\$22,101.54	\$11,874.68	\$33,976.22	37.99	\$85,479.28	45.94
Fixed Charges	\$86,030.00	\$13,350.78	\$10,627.12	\$23,977.90	27.87	\$67,069.08	17.5
Utilities	\$3,540.00	\$490.00	\$2,450.00	\$2,940.00	83.05	\$13,342.70	15.72
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0	\$138,704.78	0
Financial Aid Expense	\$240,000.00	\$38,680.28	\$0.00	\$38,680.28	16.12	\$208,261.16	18.9
Chargeback Expense	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$49,795.11	10.13
Tuition Adjustments	\$453,000.00	\$60,050.00	\$0.00	\$60,050.00	13.26	\$412,750.94	47.56
Other Expense	\$150,077.00	\$602.83	\$0.00	\$602.83	0.4	\$121,158.04	10.92
Total Expense Fund 01	\$13,519,626.00	\$1,827,204.62	\$112,771.98	\$1,939,976.60	14.35	\$14,226,945.83	16.14
Fund 02-Operations & Maintenance							
Salaries	\$196,341.00	\$56,441.58	\$0.00	\$56,441.58	28.75	\$270,201.10	17.46
Employee Benefits	\$54,809.00	\$6,766.78	\$0.00	\$6,766.78	12.35	\$87,338.77	17.38
Contractual Services	\$619,558.00	\$88,976.82	\$372,489.55	\$461,466.37	74.48	\$541,649.37	11.55
Materials & Supplies	\$110,960.00	\$8,088.33	\$6,180.21	\$14,268.54	12.86	\$84,406.98	94.76
Conference & Meeting Exp	\$2,189.00	\$0.00	\$0.00	\$0.00	0	\$202.48	20.49
Fixed Charges	\$276,870.00	\$88,105.74	\$135,646.18	\$223,751.92	80.81	\$320,900.10	41.83
Utilities	\$471,518.00	\$44,151.55	\$19,565.92	\$63,717.47	13.51	\$494,335.30	9.37
Capital Outlay	\$363,382.00	\$19,548.00	\$0.00	\$19,548.00	5.38	\$2,075.00	0
Total Expense Fund 02	\$2,095,627.00	\$312,078.80	\$533,881.86	\$845,960.66	40.37	\$1,801,109.10	21.4
Fund 03-Oper & Maint Restricted							
Contractual Services	\$109,707.00	\$18,452.00	\$0.00	\$18,452.00	16.82	\$9,303.67	0
Capital Outlay	\$3,529,015.00	\$517,616.15	\$238,876.79	\$756,492.94	21.44	\$772,195.48	0
Total Expense Fund 03	\$3,638,722.00	\$536,068.15	\$238,876.79	\$774,944.94	21.3	\$781,499.15	0
Fund 04-Bond & Interest Fund							
Contractual Services	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Fixed Charges	\$3,333,926.00	\$0.00	\$0.00	\$0.00	0	\$3,285,856.11	0
Financial Aid Expense	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,000.00	0
Total Expense Fund 04	\$3,338,926.00	\$0.00	\$0.00	\$0.00	0	\$3,288,856.11	0
Fund 05-Auxiliary Enterprises							
Salaries	\$575,992.00	\$87,224.12	\$0.00	\$87,224.12	15.14	\$636,931.85	18.54
Employee Benefits	\$134,883.00	\$18,600.62	\$0.00	\$18,600.62	13.79	\$136,794.22	16.82
Contractual Services	\$82,775.00	\$11,246.24	\$2,156.90	\$13,403.14	16.19	\$76,169.32	11.51
Materials & Supplies	\$200,862.00	\$25,240.14	\$11,920.96	\$37,161.10	18.5	\$182,614.60	19.52
Conference & Meeting Exp	\$2,460.00	\$687.68	\$1,180.00	\$1,867.68	75.92	\$2,294.06	16.54
Fixed Charges	\$29,450.00	\$4,956.64	\$15,045.32	\$20,001.96	67.92	\$71,192.58	12.89
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0	\$281.34	0
Capital Outlay	\$31,400.00	\$18,968.64	\$8,795.54	\$27,764.18	88.42	\$10,333.33	0
Financial Aid Expense	\$200.00	\$0.00	\$0.00	\$0.00	0	\$2,682.04	0
Other Expense	\$1,675.00	\$369.33	\$0.00	\$369.33	22.05	\$1,686.69	0.47
Total Expense Fund 05	\$1,059,697.00	\$167,293.41	\$39,098.72	\$206,392.13	19.48	\$1,120,980.03	17.41
Fund 06-Restricted Purposes Fund							
Salaries	\$264,521.51	\$77,807.80	\$0.00	\$77,807.80	29.41	\$723,687.22	13.28
Employee Benefits	\$65,496.38	\$29,447.43	\$0.00	\$29,447.43	44.96	\$207,027.51	14.52
Contractual Services	\$186,382.00	\$4,833.77	\$0.00	\$4,833.77	2.59	\$213,345.42	3.53
Materials & Supplies	\$37,290.00	\$3,655.70	\$2,709.26	\$6,364.96	17.07	\$130,558.78	14.09
Conference & Meeting Exp	\$16,123.00	\$16,885.66	\$0.00	\$16,885.66	104.73	\$40,182.89	28.84
Fixed Charges	\$43,015.85	\$4,865.24	\$0.00	\$4,865.24	11.31	\$66,321.40	11.54
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,220.76	10.51
Capital Outlay	\$81,276.00	\$679.00	\$0.00	\$679.00	0.84	\$79,697.33	0
Financial Aid Expense	\$6,858,331.00	\$673,703.46	\$0.00	\$673,703.46	9.82	\$6,383,772.92	8.95
Total Expense Fund 06	\$7,552,435.74	\$811,878.06	\$2,709.26	\$814,587.32	10.79	\$7,846,814.23	9.46

Expenses by Fund Summary

	Budget 1718	Actual YTD as of 8/31/2017	Encumbered as of 8/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 10-Trust & Agency Fund							
Employee Benefits	\$0.00	\$29.25	\$0.00	\$29.25	0	\$0.00	0
Contractual Services	\$52,175.00	\$4,635.54	\$139.46	\$4,775.00	9.15	\$24,213.60	22.5
Materials & Supplies	\$41,729.00	\$13,876.26	\$376.99	\$14,253.25	34.16	\$32,582.34	30.92
Conference & Meeting Exp	\$1,575.00	\$98.00	\$0.00	\$98.00	6.22	\$13,418.08	3.73
Other Expense	\$0.00	\$0.00	\$0.00	\$0.00	0	\$4,019.90	0
Total Expense Fund 10	\$95,479.00	\$18,639.05	\$516.45	\$19,155.50	20.06	\$74,233.92	21.58
Fund 11-Audit Fund							
Salaries	\$10,844.00	\$932.89	\$0.00	\$932.89	8.6	\$13,352.95	16.4
Employee Benefits	\$3,356.00	\$347.16	\$0.00	\$347.16	10.34	\$3,314.74	15.43
Contractual Services	\$46,600.00	\$7,000.00	\$39,600.00	\$46,600.00	100	\$45,200.00	22.12
Total Expense Fund 11	\$60,800.00	\$8,280.05	\$39,600.00	\$47,880.05	78.75	\$61,867.69	20.53
Fund 12-Liab,Protect,Settlement							
Salaries	\$592,183.00	\$62,720.99	\$0.00	\$62,720.99	10.59	\$637,630.47	16.82
Employee Benefits	\$368,569.00	\$40,637.85	\$0.00	\$40,637.85	11.03	\$322,345.21	15.08
Contractual Services	\$270,230.00	\$34,102.05	\$215,386.47	\$249,488.52	92.32	\$297,456.51	9.3
Materials & Supplies	\$7,650.00	\$3,240.00	\$0.00	\$3,240.00	42.35	\$7,859.73	41.22
Conference & Meeting Exp	\$3,250.00	\$502.52	\$0.00	\$502.52	15.46	\$0.00	0
Fixed Charges	\$250,000.00	\$80,047.81	\$126,136.90	\$206,184.71	82.47	\$234,280.22	40.7
Capital Outlay	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Total Expense Fund 12	\$1,496,882.00	\$221,251.22	\$341,523.37	\$562,774.59	37.6	\$1,499,572.14	18.81
Total Expenses	\$32,858,194.74	\$3,902,693.36	\$1,308,978.43	\$5,211,671.79	15.86	\$30,701,878.20	12.8

Expenses by Fund

	Budget 1718	Actual YTD as of 8/31/2017	Encumbered as of 8/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries							
Academic Support Salary	\$204,162.00	\$29,138.17	\$0.00	\$29,138.17	14.27	\$179,716.19	16.67
Academic Support-PT	\$87,268.00	\$27,000.81	\$0.00	\$27,000.81	30.94	\$157,286.22	29.9
Administrative Staff Sal	\$1,415,617.00	\$186,684.52	\$0.00	\$186,684.52	13.19	\$1,416,393.19	18.36
Car Allowance	\$9,000.00	\$1,384.64	\$0.00	\$1,384.64	15.38	\$8,250.00	9.09
Clinical Risk Stipends	\$32,500.00	\$4,100.05	\$0.00	\$4,100.05	12.62	\$34,060.15	11.79
F/T Classified Salary	\$605,222.00	\$77,726.08	\$0.00	\$77,726.08	12.84	\$859,083.01	17.79
F/T Faculty Salary	\$3,918,848.00	\$176,414.86	\$0.00	\$176,414.86	4.5	\$4,002,224.11	4.47
F/T Faculty-Summer Sal	\$317,907.00	\$273,105.25	\$0.00	\$273,105.25	85.91	\$285,571.91	99.47
Faculty Curriculum Dev	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,400.00	0
Faculty Tutors Salary	\$81,000.00	(\$7,439.67)	\$0.00	(\$7,439.67)	-9.18	\$50,263.36	11.3
Independent Study Salary	\$9,070.00	\$3,550.00	\$0.00	\$3,550.00	39.14	\$34,485.00	23.35
Interpreter Salary	\$75,000.00	\$0.00	\$0.00	\$0.00	0	\$51,732.30	3.3
LabFacilitators	\$18,702.00	\$830.00	\$0.00	\$830.00	4.44	\$15,149.24	7.29
Overload Salary	\$472,735.00	\$23,857.52	\$0.00	\$23,857.52	5.05	\$485,525.86	5.43
Overtime Wages	\$2,600.00	\$36.00	\$0.00	\$36.00	1.38	\$2,551.27	21.09
P/T Classified Salary	\$65,000.00	\$7,022.48	\$0.00	\$7,022.48	10.8	\$43,589.63	15.37
P/T Faculty Salary	\$796,393.00	\$42,702.60	\$0.00	\$42,702.60	5.36	\$743,274.21	5.56
P/T Faculty-Summer Sal	\$59,185.00	\$50,813.70	\$0.00	\$50,813.70	85.86	\$42,911.67	100
Professional/Tech Salary	\$702,128.00	\$88,418.99	\$0.00	\$88,418.99	12.59	\$644,416.59	17.23
Professional/Tech-PT	\$59,900.00	\$10,219.55	\$0.00	\$10,219.55	17.06	\$51,402.78	24.47
Proficiency Exam Salary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$183.75	100
Severance Payments	\$0.00	\$0.00	\$0.00	\$0.00	0	\$240,605.90	0
Student Workers Salary	\$40,260.00	\$2,491.52	\$0.00	\$2,491.52	6.19	\$17,490.44	7.84
Subs Instructors Salary	\$4,250.00	\$0.00	\$0.00	\$0.00	0	\$7,939.68	6.58
Supervisory Staff Salary	\$339,231.00	\$53,296.85	\$0.00	\$53,296.85	15.71	\$511,864.40	16.95
Test Proctor Salary	\$23,000.00	\$2,996.79	\$0.00	\$2,996.79	13.03	\$12,175.60	4.62
Voluntary Separation Prg	\$0.00	\$0.00	\$0.00	\$0.00	0	\$271,860.26	0
	\$9,338,978.00	\$1,054,350.71	\$0.00	\$1,054,350.71	11.29	\$10,172,406.72	12.83
Employee Benefits							
EmployeeBenefitsTotal	\$13,465.00	\$1,306.00	\$0.00	\$1,306.00	9.7	\$31,302.01	0
FICA-Social Security	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Group Dental Ins	\$52,020.00	\$7,739.58	\$0.00	\$7,739.58	14.88	\$58,285.20	15.89
Group LTD Ins	\$17,828.00	\$2,615.94	\$0.00	\$2,615.94	14.67	\$18,386.97	15.49
Group Life Ins	\$29,100.00	\$4,269.15	\$0.00	\$4,269.15	14.67	\$30,014.83	15.49
Group Medical Ins	\$1,913,928.00	\$251,390.43	\$0.00	\$251,390.43	13.13	\$1,880,128.50	13.06
Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
SURS-RetireeHealthContri	\$39,117.00	\$6,093.10	\$0.00	\$6,093.10	15.58	\$43,653.96	16.56
Staff/Family Waivers	\$50,000.00	\$5,428.00	\$0.00	\$5,428.00	10.86	\$39,832.50	56.29
	\$2,115,458.00	\$278,842.20	\$0.00	\$278,842.20	13.18	\$2,101,603.97	13.89
Contractual Services							
Accreditation Fees	\$24,650.00	\$4,125.00	\$0.00	\$4,125.00	16.73	\$11,475.00	0
Admin Computer-Maint	\$224,070.00	\$200,860.23	\$0.00	\$200,860.23	89.64	\$212,179.02	90.24
Consultants/Workshops	\$16,900.00	\$0.00	\$0.00	\$0.00	0	\$6,370.00	0
Contractual-Other	\$46,035.00	\$3,560.97	\$3,222.33	\$6,783.30	14.74	\$25,277.30	15.38
Diversity Initiatives	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Employee Awards	\$0.00	\$0.00	\$0.00	\$0.00	0	\$60.00	0
Employee Recognition EAT	\$1,000.00	\$749.35	\$0.00	\$749.35	74.94	\$948.20	92.81
Equip Repair/Maint Agree	\$23,345.00	\$1,981.00	\$0.00	\$1,981.00	8.49	\$7,067.75	43.11
Faculty Development	\$1,200.00	\$325.00	\$0.00	\$325.00	27.08	\$0.00	0
Legal Services-Admin	\$100,000.00	\$0.00	\$0.00	\$0.00	0	\$45,723.77	0
Meals	\$1,000.00	\$175.00	\$0.00	\$175.00	17.5	\$0.00	0
Professional Fees	\$7,200.00	\$5,374.25	\$0.00	\$5,374.25	74.64	\$7,168.25	75
Student Awards	\$900.00	\$0.00	\$0.00	\$0.00	0	\$600.00	0

Expenses by Fund

	Budget 1718	Actual YTD as of 8/31/2017	Encumbered as of 8/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Contractual Services							
	\$451,300.00	\$217,150.80	\$3,222.33	\$220,373.13	48.83	\$316,869.29	64.59
Materials & Supplies							
Advertising	\$66,700.00	\$826.75	\$4,038.00	\$4,864.75	7.29	\$82,504.46	5.53
Audio Visual Materials	\$6,000.00	\$40.64	\$0.00	\$40.64	0.68	\$4,403.10	1.86
Books-Library Collection	\$7,500.00	(\$2.04)	\$0.00	(\$2.04)	-0.03	\$7,043.06	20.55
Catalog Printing	\$3,000.00	\$2,766.50	\$0.00	\$2,766.50	92.22	\$5,419.38	48.95
Computer Software	\$138,421.00	\$79,882.52	\$19,595.23	\$99,477.75	71.87	\$132,240.54	67.81
Credit Schedules	\$8,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Event Expense	\$0.00	\$0.00	\$0.00	\$0.00	0	\$100.00	0
Graphic Supplies	\$3,000.00	\$344.92	\$0.00	\$344.92	11.5	\$714.76	0
Instructional Supplies	\$106,496.00	\$7,238.96	\$24,016.18	\$31,255.14	29.35	\$87,792.11	10.57
Laundry/Linen Supplies	\$396.00	\$19.11	\$175.00	\$194.11	49.02	\$216.09	0
Materials	\$32,400.00	\$865.87	\$1,521.30	\$2,387.17	7.37	\$24,577.11	6.34
Office Supplies	\$17,256.00	\$2,474.95	\$0.00	\$2,474.95	14.34	\$18,269.39	16.26
Postage	\$18,670.00	\$1,876.42	\$0.00	\$1,876.42	10.05	\$17,995.18	12.14
Printing	\$23,021.00	\$542.14	\$13,376.71	\$13,918.85	60.46	\$21,986.31	19.36
Publications & Dues	\$128,375.00	\$44,027.44	\$21,875.43	\$65,902.87	51.34	\$121,073.29	57.84
Reference Materials	\$300.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Specialities	\$1,250.00	\$681.30	\$0.00	\$681.30	54.5	\$167.20	0
Transcripts	\$25,000.00	\$0.00	\$0.00	\$0.00	0	\$14,550.00	0
WYSE Activities	\$1,017.00	\$0.00	\$0.00	\$0.00	0	\$452.78	0
	\$586,802.00	\$141,585.48	\$84,597.85	\$226,183.33	38.55	\$539,504.76	34.93
Conference & Meeting Exp							
Board Meeting Meals	\$1,600.00	\$330.00	\$0.00	\$330.00	20.63	\$0.00	0
Meeting Expense	\$6,784.00	\$391.87	\$0.00	\$391.87	5.78	\$7,385.64	31.23
Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	0	\$35,923.01	99.58
Registration Fees	\$20,399.00	\$11,545.00	\$3,040.00	\$14,585.00	71.5	\$13,303.96	0.75
Travel-In State	\$14,148.00	\$860.34	\$5,727.68	\$6,588.02	46.57	\$11,067.70	0.26
Travel-In State Mileage	\$10,980.00	\$552.12	\$0.00	\$552.12	5.03	\$5,162.14	9.79
Travel-Out of State	\$35,530.00	\$8,422.21	\$3,107.00	\$11,529.21	32.45	\$12,636.83	4.37
	\$89,441.00	\$22,101.54	\$11,874.68	\$33,976.22	37.99	\$85,479.28	45.94
Fixed Charges							
Collection Co Charges	\$100.00	\$0.00	\$0.00	\$0.00	0	\$16.66	0
Credit Card Fees	\$23,000.00	\$8,215.43	\$0.00	\$8,215.43	35.72	\$26,042.42	28.76
Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	0	\$14,670.38	28.96
Graduation Expense	\$19,000.00	\$0.00	\$0.00	\$0.00	0	\$19,373.80	0
Install Pymt Lease/Purch	\$39,600.00	\$5,135.35	\$10,627.12	\$15,762.47	39.8	\$6,595.70	0
Interest Expense	\$4,330.00	\$0.00	\$0.00	\$0.00	0	\$370.12	0
	\$86,030.00	\$13,350.78	\$10,627.12	\$23,977.90	27.87	\$67,069.08	17.5
Utilities							
Internet	\$0.00	\$0.00	\$600.00	\$600.00	0	\$13,342.70	15.72
Telephone	\$3,540.00	\$490.00	\$1,850.00	\$2,340.00	66.1	\$0.00	0
	\$3,540.00	\$490.00	\$2,450.00	\$2,940.00	83.05	\$13,342.70	15.72
Capital Outlay							
Equipment-Office	\$0.00	\$0.00	\$0.00	\$0.00	0	\$138,704.78	0
	\$0.00	\$0.00	\$0.00	\$0.00	0	\$138,704.78	0
Financial Aid Expense							
Financial Aid	\$240,000.00	\$38,680.28	\$0.00	\$38,680.28	16.12	\$208,261.16	18.9
	\$240,000.00	\$38,680.28	\$0.00	\$38,680.28	16.12	\$208,261.16	18.9
Chargeback Expense							
Chargeback Expense	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$49,795.11	10.13

Expenses by Fund

	Budget 1718	Actual YTD as of 8/31/2017	Encumbered as of 8/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Chargeback Expense							
	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$49,795.11	10.13
Tuition Adjustments							
Illinois Veterans Grants	\$68,000.00	\$728.00	\$0.00	\$728.00	1.07	\$61,872.00	9.44
Tuition Waiver	\$350,000.00	\$59,322.00	\$0.00	\$59,322.00	16.95	\$316,422.94	60.2
Unfunded ING/MIA/POW	\$35,000.00	\$0.00	\$0.00	\$0.00	0	\$34,456.00	0
	\$453,000.00	\$60,050.00	\$0.00	\$60,050.00	13.26	\$412,750.94	47.56
Other Expense							
Bank Service Charges	\$6,720.00	\$602.83	\$0.00	\$602.83	8.97	\$6,872.78	18.56
Contributions	\$142,857.00	\$0.00	\$0.00	\$0.00	0	\$108,737.61	10.67
Expense-Other	\$500.00	\$0.00	\$0.00	\$0.00	0	\$5,547.65	6.3
	\$150,077.00	\$602.83	\$0.00	\$602.83	0.4	\$121,158.04	10.92
Total Expense Fund 01	\$13,519,626.00	\$1,827,204.62	\$112,771.98	\$1,939,976.60	14.35	\$14,226,945.8	16.14
Fund 02-Operations & Maintenance							
Salaries							
Administrative Staff Sal	\$27,400.00	\$2,843.08	\$0.00	\$2,843.08	10.38	\$30,335.10	17.92
Custodial, Maint Stf Sal	\$76,807.00	\$35,664.91	\$0.00	\$35,664.91	46.43	\$121,723.69	16.63
Custodial, Maint-PT	\$38,160.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Custodial, Maint-Temp	\$2,500.00	\$408.00	\$0.00	\$408.00	16.32	\$0.00	0
F/T Classified Salary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$23,413.22	18.65
Overtime Wages	\$3,000.00	\$0.00	\$0.00	\$0.00	0	\$1,877.24	79.12
Professional/Tech Salary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$11,826.82	18.17
Student Workers Salary	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Supervisory Staff Salary	\$43,474.00	\$17,525.59	\$0.00	\$17,525.59	40.31	\$81,025.03	16.67
	\$196,341.00	\$56,441.58	\$0.00	\$56,441.58	28.75	\$270,201.10	17.46
Employee Benefits							
FICA-Social Security	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Group Dental Ins	\$1,309.00	\$180.58	\$0.00	\$180.58	13.8	\$2,613.21	18.29
Group LTD Ins	\$414.00	\$48.82	\$0.00	\$48.82	11.79	\$689.19	16.84
Group Life Ins	\$675.00	\$79.66	\$0.00	\$79.66	11.8	\$1,124.96	16.84
Group Medical Ins	\$51,567.00	\$5,159.05	\$0.00	\$5,159.05	10	\$79,458.49	16.52
Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
SURS-RetireeHealthContri	\$844.00	\$266.67	\$0.00	\$266.67	31.6	\$1,388.92	16.99
Staff/Family Waivers	\$0.00	\$1,032.00	\$0.00	\$1,032.00	0	\$2,064.00	50
	\$54,809.00	\$6,766.78	\$0.00	\$6,766.78	12.35	\$87,338.77	17.38
Contractual Services							
Building Repair/Maint	\$25,283.00	\$2,359.88	\$0.00	\$2,359.88	9.33	\$16,697.61	0
Contractual-Other	\$80,500.00	\$0.00	\$0.00	\$0.00	0	\$14,988.41	25.99
Custodial Services	\$370,010.00	\$61,861.00	\$333,817.40	\$395,678.40	106.94	\$400,607.25	8.41
Equip Repair/Maint Agree	\$97,865.00	\$20,302.85	\$21,742.20	\$42,045.05	42.96	\$82,058.55	27.32
Grounds Maintenance	\$4,400.00	\$400.00	\$0.00	\$400.00	9.09	\$4,922.38	11.15
Pest Control	\$13,300.00	\$1,700.00	\$8,500.00	\$10,200.00	76.69	\$13,362.64	6.36
Security	\$9,500.00	\$1,070.05	\$8,429.95	\$9,500.00	100	\$9,012.53	12.78
Telephone Maint Agree	\$18,700.00	\$1,283.04	\$0.00	\$1,283.04	6.86	\$0.00	0
	\$619,558.00	\$88,976.82	\$372,489.55	\$461,466.37	74.48	\$541,649.37	11.55
Materials & Supplies							
Advertising	\$50.00	\$0.00	\$119.50	\$119.50	239	\$403.40	0
Computer Software	\$10,100.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Maintenance Supplies	\$73,000.00	\$7,720.34	\$3,863.71	\$11,584.05	15.87	\$56,872.05	4.5
Materials	\$250.00	\$0.00	\$0.00	\$0.00	0	\$1,183.91	0
Office Supplies	\$1,500.00	\$84.86	\$0.00	\$84.86	5.66	\$1,091.78	9.08
Postage	\$0.00	\$0.00	\$0.00	\$0.00	0	\$9.63	0

Expenses by Fund

	Budget 1718	Actual YTD as of 8/31/2017	Encumbered as of 8/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 02-Operations & Maintenance							
Materials & Supplies							
Printing	\$725.00	\$3.63	\$0.00	\$3.63	0.5	\$454.53	10.44
Publications & Dues	\$935.00	\$0.00	\$0.00	\$0.00	0	\$549.00	10.93
Uniforms	\$3,000.00	\$274.50	\$2,197.00	\$2,471.50	82.38	\$3,608.55	14.26
Vehicle Expense	\$11,900.00	\$5.00	\$0.00	\$5.00	0.04	\$11,218.96	13.42
Wind Turbine Maintenance	\$9,500.00	\$0.00	\$0.00	\$0.00	0	\$9,015.17	834.15
	<u>\$110,960.00</u>	<u>\$8,088.33</u>	<u>\$6,180.21</u>	<u>\$14,268.54</u>	12.86	<u>\$84,406.98</u>	94.76
Conference & Meeting Exp							
Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0	\$24.43	100
Registration Fees	\$575.00	\$0.00	\$0.00	\$0.00	0	\$150.00	0
Travel-In State	\$214.00	\$0.00	\$0.00	\$0.00	0	\$28.05	60.78
Travel-Out of State	\$1,200.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	<u>\$2,189.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$202.48</u>	20.49
Fixed Charges							
Equipment Rental	\$280.00	\$0.00	\$0.00	\$0.00	0	\$278.85	0
Facility Rental	\$133,680.00	\$22,278.94	\$111,394.70	\$133,673.64	100	\$133,099.68	16.45
Install Pymt Lease/Purch	\$116,485.00	\$46,939.61	\$24,251.48	\$71,191.09	61.12	\$158,683.23	58.54
Interest Expense	\$3,675.00	\$2,093.58	\$0.00	\$2,093.58	56.97	\$6,086.01	51.02
Property Taxes	\$22,750.00	\$16,793.61	\$0.00	\$16,793.61	73.82	\$22,752.33	71.76
	<u>\$276,870.00</u>	<u>\$88,105.74</u>	<u>\$135,646.18</u>	<u>\$223,751.92</u>	80.81	<u>\$320,900.10</u>	41.83
Utilities							
Electricity and Nat Gas	\$357,590.00	\$30,460.77	\$0.00	\$30,460.77	8.52	\$398,300.12	8.93
Internet	\$20,078.00	\$879.00	\$8,985.00	\$9,864.00	49.13	\$2,871.28	0
Propane	\$500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Refuse Disposal	\$20,300.00	\$4,513.40	\$8,752.71	\$13,266.11	65.35	\$17,006.90	8.52
Telephone	\$37,850.00	\$4,440.45	\$1,585.65	\$6,026.10	15.92	\$38,436.09	14.8
Water, Sewage	\$35,200.00	\$3,857.93	\$242.56	\$4,100.49	11.65	\$37,720.91	9.57
	<u>\$471,518.00</u>	<u>\$44,151.55</u>	<u>\$19,565.92</u>	<u>\$63,717.47</u>	13.51	<u>\$494,335.30</u>	9.37
Capital Outlay							
Equipment-Instructional	\$363,382.00	\$19,548.00	\$0.00	\$19,548.00	5.38	\$0.00	0
Equipment-Service	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,075.00	0
	<u>\$363,382.00</u>	<u>\$19,548.00</u>	<u>\$0.00</u>	<u>\$19,548.00</u>	5.38	<u>\$2,075.00</u>	0
Total Expense Fund 02	\$2,095,627.00	\$312,078.80	\$533,881.86	\$845,960.66	40.37	\$1,801,109.10	21.4
Fund 03-Oper & Maint Restricted							
Contractual Services							
Building Repair/Maint	\$109,707.00	\$18,452.00	\$0.00	\$18,452.00	16.82	\$9,303.67	0
	<u>\$109,707.00</u>	<u>\$18,452.00</u>	<u>\$0.00</u>	<u>\$18,452.00</u>	16.82	<u>\$9,303.67</u>	0
Capital Outlay							
Building Improvements	\$2,515,632.00	\$317,374.66	\$32,641.16	\$350,015.82	13.91	\$727,006.98	0
Equipment-Office	\$363,383.00	\$596.00	\$106,964.84	\$107,560.84	29.6	\$1,743.13	0
Equipment-Service	\$650,000.00	\$199,645.49	\$99,270.79	\$298,916.28	45.99	\$43,445.37	0
	<u>\$3,529,015.00</u>	<u>\$517,616.15</u>	<u>\$238,876.79</u>	<u>\$756,492.94</u>	21.44	<u>\$772,195.48</u>	0
Total Expense Fund 03	\$3,638,722.00	\$536,068.15	\$238,876.79	\$774,944.94	21.3	\$781,499.15	0
Fund 04-Bond & Interest Fund							
Contractual Services							
Contractual-Other	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	<u>\$5,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$0.00</u>	0
Fixed Charges							
Defeasance Bonds Payable	\$2,590,000.00	\$0.00	\$0.00	\$0.00	0	\$2,450,000.00	0
Interest Expense	\$743,926.00	\$0.00	\$0.00	\$0.00	0	\$835,856.11	0

Expenses by Fund

	Budget 1718	Actual YTD as of 8/31/2017	Encumbered as of 8/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 04-Bond & Interest Fund							
Fixed Charges							
	\$3,333,926.00	\$0.00	\$0.00	\$0.00	0	\$3,285,856.11	0
Financial Aid Expense							
Financial Aid	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,000.00	0
	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,000.00	0
Total Expense Fund 04	\$3,338,926.00	\$0.00	\$0.00	\$0.00	0	\$3,288,856.11	0
Fund 05-Auxiliary Enterprises							
Salaries							
Academic Support-PT	\$0.00	\$1,575.00	\$0.00	\$1,575.00	0	\$2,550.00	58.82
Administrative Staff Sal	\$115,337.00	\$11,527.33	\$0.00	\$11,527.33	9.99	\$118,609.99	16.74
Classified-Temporary	\$0.00	\$951.20	\$0.00	\$951.20	0	\$1,629.38	71.65
F/T Classified Salary	\$97,885.00	\$10,788.76	\$0.00	\$10,788.76	11.02	\$102,264.19	17.18
LabFacilitators	\$16,500.00	\$4,133.32	\$0.00	\$4,133.32	25.05	\$16,621.54	16.95
Overtime Wages	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,170.44	1.23
P/T Classified Salary	\$35,568.00	\$587.19	\$0.00	\$587.19	1.65	\$302.38	0
P/T Faculty Salary	\$88,400.00	\$6,484.31	\$0.00	\$6,484.31	7.34	\$83,063.75	4.21
P/T Faculty-Summer Sal	\$7,250.00	\$18,291.00	\$0.00	\$18,291.00	252.29	\$35,883.50	72.71
Professional/Tech Salary	\$135,102.00	\$18,715.27	\$0.00	\$18,715.27	13.85	\$118,984.43	17.5
Professional/Tech-PT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$73,009.27	15.15
Professional/Tech-Temp	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,738.65	0
Student Workers Salary	\$46,450.00	\$4,345.72	\$0.00	\$4,345.72	9.36	\$37,619.27	17.37
Subs Instructors Salary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$593.50	0
Supervisory Staff Salary	\$33,500.00	\$9,825.02	\$0.00	\$9,825.02	29.33	\$40,891.56	17.51
	\$575,992.00	\$87,224.12	\$0.00	\$87,224.12	15.14	\$636,931.85	18.54
Employee Benefits							
FICA-Social Security	\$2,995.00	\$548.75	\$0.00	\$548.75	18.32	\$887.67	54.57
Group Dental Ins	\$3,515.00	\$488.15	\$0.00	\$488.15	13.89	\$3,572.33	17.21
Group LTD Ins	\$957.00	\$135.06	\$0.00	\$135.06	14.11	\$1,017.22	17
Group Life Ins	\$1,559.00	\$221.01	\$0.00	\$221.01	14.18	\$1,680.50	17.42
Group Medical Ins	\$123,366.00	\$15,791.95	\$0.00	\$15,791.95	12.8	\$121,192.07	15.74
Medicare	\$515.00	\$207.30	\$0.00	\$207.30	40.25	\$423.52	43.52
SURS-RetireeHealthContri	\$1,976.00	\$277.40	\$0.00	\$277.40	14.04	\$2,065.91	16.42
Staff/Family Waivers	\$0.00	\$931.00	\$0.00	\$931.00	0	\$5,955.00	31.13
	\$134,883.00	\$18,600.62	\$0.00	\$18,600.62	13.79	\$136,794.22	16.82
Contractual Services							
Contractual-Other	\$55,900.00	\$4,395.60	\$2,156.90	\$6,552.50	11.72	\$46,318.61	7.69
Custodial Services	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	Cannot
Equip Repair/Maint Agree	\$2,150.00	\$3,967.39	\$0.00	\$3,967.39	184.53	\$2,501.06	7.2
Meals	\$7,200.00	\$2,883.25	\$0.00	\$2,883.25	40.05	\$20,681.78	21.06
Royalties	\$0.00	\$0.00	\$0.00	\$0.00	0	\$468.00	0
Snacks and Milk	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,146.50	14.78
Student Development	\$17,525.00	\$0.00	\$0.00	\$0.00	0	\$3,053.37	0
	\$82,775.00	\$11,246.24	\$2,156.90	\$13,403.14	16.19	\$76,169.32	11.51
Materials & Supplies							
Advertising	\$13,415.00	\$0.00	\$0.00	\$0.00	0	\$13,043.61	72.41
Computer Software	\$1,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Food Supply Costs	\$38,673.00	\$9,070.67	\$4,618.36	\$13,689.03	35.4	\$0.00	0
Frequent Purchase Discnt	\$1,000.00	\$19.43	\$0.00	\$19.43	1.94	\$737.57	5.44
Instructional Supplies	\$66,115.00	\$3,009.68	\$4,117.53	\$7,127.21	10.78	\$77,767.54	10.53
Maintenance Supplies	\$0.00	\$16.41	\$185.07	\$201.48	0	\$0.00	0
Materials	\$42,300.00	\$4,827.61	\$3,000.00	\$7,827.61	18.5	\$48,519.90	21.33
Non Consumable Supplies	\$2,500.00	\$599.21	\$0.00	\$599.21	23.97	\$59.96	0
Office Supplies	\$2,710.00	\$310.60	\$0.00	\$310.60	11.46	\$2,599.86	16.74

Expenses by Fund

	Budget 1718	Actual YTD as of 8/31/2017	Encumbered as of 8/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 05-Auxiliary Enterprises							
Materials & Supplies							
Postage	\$13,550.00	\$5,279.89	\$0.00	\$5,279.89	38.97	\$18,173.04	28.25
Printing	\$3,524.00	\$169.52	\$0.00	\$169.52	4.81	\$3,182.33	19.03
Publications & Dues	\$5,625.00	\$53.00	\$0.00	\$53.00	0.94	\$6,663.79	4.93
Repair Materials & Suppl	\$1,000.00	\$3.16	\$0.00	\$3.16	0.32	\$4,044.92	0
Vehicle Expense	\$9,450.00	\$1,880.96	\$0.00	\$1,880.96	19.9	\$7,822.08	14.44
	<u>\$200,862.00</u>	<u>\$25,240.14</u>	<u>\$11,920.96</u>	<u>\$37,161.10</u>	18.5	<u>\$182,614.60</u>	19.52
Conference & Meeting Exp							
Meeting Expense	\$0.00	\$87.71	\$0.00	\$87.71	0	\$211.97	0
Registration Fees	\$760.00	\$300.00	\$0.00	\$300.00	39.47	\$535.30	14.01
Travel-In State	\$1,450.00	\$299.97	\$1,180.00	\$1,479.97	102.07	\$1,476.16	20.62
Travel-In State Mileage	\$250.00	\$0.00	\$0.00	\$0.00	0	\$70.63	0
	<u>\$2,460.00</u>	<u>\$687.68</u>	<u>\$1,180.00</u>	<u>\$1,867.68</u>	75.92	<u>\$2,294.06</u>	16.54
Fixed Charges							
Credit Card Fees	\$7,850.00	\$1,206.64	\$0.00	\$1,206.64	15.37	\$9,661.51	13.47
Equipment Rental	\$21,600.00	\$3,750.00	\$15,045.32	\$18,795.32	87.02	\$60,083.62	13.11
Install Pymt Lease/Purch	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,447.45	0
	<u>\$29,450.00</u>	<u>\$4,956.64</u>	<u>\$15,045.32</u>	<u>\$20,001.96</u>	67.92	<u>\$71,192.58</u>	12.89
Utilities							
Refuse Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0	\$281.34	0
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$281.34</u>	0
Capital Outlay							
Depreciation-BuildImprov	\$0.00	\$0.00	\$0.00	\$0.00	0	\$10,333.33	0
Equipment-Instructional	\$8,400.00	\$5,000.00	\$0.00	\$5,000.00	59.52	\$0.00	0
Equipment-Service	\$23,000.00	\$13,968.64	\$8,795.54	\$22,764.18	98.97	\$0.00	0
	<u>\$31,400.00</u>	<u>\$18,968.64</u>	<u>\$8,795.54</u>	<u>\$27,764.18</u>	88.42	<u>\$10,333.33</u>	0
Financial Aid Expense							
Financial Aid	\$200.00	\$0.00	\$0.00	\$0.00	0	\$2,682.04	0
	<u>\$200.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$2,682.04</u>	0
Other Expense							
Donations/Gifts	\$1,200.00	\$0.00	\$0.00	\$0.00	0	\$1,077.00	0
Expense-Other	\$425.00	\$0.00	\$0.00	\$0.00	0	\$595.69	0
Sales Tax	\$50.00	\$369.33	\$0.00	\$369.33	738.66	\$14.00	57.14
	<u>\$1,675.00</u>	<u>\$369.33</u>	<u>\$0.00</u>	<u>\$369.33</u>	22.05	<u>\$1,686.69</u>	0.47
Total Expense Fund 05	\$1,059,697.00	\$167,293.41	\$39,098.72	\$206,392.13	19.48	\$1,120,980.03	17.41
Fund 06-Restricted Purposes Fund							
Salaries							
Administrative Staff Sal	\$5,625.00	\$829.21	\$0.00	\$829.21	14.74	\$91,854.28	17.16
F/T Classified Salary	\$47,131.16	\$15,561.73	\$0.00	\$15,561.73	33.02	\$113,753.34	12.9
F/T Faculty Salary	\$0.00	\$6,618.75	\$0.00	\$6,618.75	0	\$49,167.60	16.67
F/T Faculty-Summer Sal	\$8,212.79	\$0.00	\$0.00	\$0.00	0	\$0.00	0
FWSP Workers Salary	(\$17,682.00)	\$4,698.42	\$0.00	\$4,698.42	0	\$42,684.33	5.94
Faculty Tutors Salary	\$14,250.00	\$9,250.02	\$0.00	\$9,250.02	64.91	\$1,545.92	53.43
Interpreter Salary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
P/T Classified Salary	\$0.00	\$7,489.62	\$0.00	\$7,489.62	0	\$59,160.38	14.22
P/T Faculty Salary	\$42,000.00	\$5,770.00	\$0.00	\$5,770.00	13.74	\$99,750.11	0.57
Professional/Tech Salary	\$125,680.28	\$18,441.35	\$0.00	\$18,441.35	14.67	\$154,806.48	16.67
Professional/Tech-PT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$8,127.00	33.04
Stipend	\$1,500.00	\$0.00	\$0.00	\$0.00	0	\$2,750.00	27.27
Student Tutors Salary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Student Workers Salary	\$2,230.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0

Expenses by Fund

	Budget 1718	Actual YTD as of 8/31/2017	Encumbered as of 8/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Salaries							
Subs Instructors Salary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$440.31	0
Supervisory Staff Salary	\$35,574.28	\$9,148.70	\$0.00	\$9,148.70	25.72	\$99,647.47	15.92
	\$264,521.51	\$77,807.80	\$0.00	\$77,807.80	29.41	\$723,687.22	13.28
Employee Benefits							
FICA-Social Security	\$1,400.00	\$136.76	\$0.00	\$136.76	9.77	\$3,856.10	0.76
Grants Share of SURS	\$19,215.92	\$5,632.02	\$0.00	\$5,632.02	29.31	\$44,416.97	16.98
Group Dental Ins	\$1,474.44	\$668.83	\$0.00	\$668.83	45.36	\$4,575.18	15.37
Group LTD Ins	\$535.68	\$161.36	\$0.00	\$161.36	30.12	\$1,220.79	15.86
Group Life Ins	\$869.34	\$277.83	\$0.00	\$277.83	31.96	\$1,992.60	15.85
Group Medical Ins	\$34,433.16	\$20,846.01	\$0.00	\$20,846.01	60.54	\$133,729.38	14.02
Medicare	\$3,298.82	\$1,008.74	\$0.00	\$1,008.74	30.58	\$9,316.16	13.56
SURS-RetireeHealthContri	\$905.74	\$304.59	\$0.00	\$304.59	33.63	\$2,528.05	15.59
Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0	\$900.00	27.78
Workers Compensation	\$3,363.28	\$411.29	\$0.00	\$411.29	12.23	\$4,492.28	13.76
	\$65,496.38	\$29,447.43	\$0.00	\$29,447.43	44.96	\$207,027.51	14.52
Contractual Services							
Accreditation Fees	\$9,335.00	\$500.00	\$0.00	\$500.00	5.36	\$0.00	0
Audit Services	\$0.00	\$0.00	\$0.00	\$0.00	0	\$6,850.00	0
Contractual-Other	\$26,057.00	\$3,509.04	\$0.00	\$3,509.04	13.47	\$90,326.14	4.77
Contractual-RCC	\$0.00	\$0.00	\$0.00	\$0.00	0	\$500.00	0
Equip Repair/Maint Agree	\$391.00	\$0.00	\$0.00	\$0.00	0	\$109.00	0
Participant Supplies	\$11,199.00	\$0.00	\$0.00	\$0.00	0	\$7,030.26	0
Staff Development	\$500.00	\$824.73	\$0.00	\$824.73	164.95	\$493.82	100
Stipends	\$135,000.00	\$0.00	\$0.00	\$0.00	0	\$105,826.20	1.89
Testing	\$3,900.00	\$0.00	\$0.00	\$0.00	0	\$2,210.00	33.26
	\$186,382.00	\$4,833.77	\$0.00	\$4,833.77	2.59	\$213,345.42	3.53
Materials & Supplies							
Advertising	\$500.00	\$0.00	\$0.00	\$0.00	0	\$18,752.60	0
Books-Library Collection	\$0.00	\$0.00	\$0.00	\$0.00	0	\$8,295.00	100
Computer Software	\$0.00	\$0.00	\$0.00	\$0.00	0	\$4,833.33	68.97
Instructional Supplies	\$29,078.00	\$1,262.73	\$2,439.26	\$3,701.99	12.73	\$60,337.78	1.55
Materials	\$5,560.00	\$795.51	\$270.00	\$1,065.51	19.16	\$25,548.98	4.34
Office Supplies	\$1,080.00	\$14.08	\$0.00	\$14.08	1.3	\$1,438.50	49.92
Postage	\$300.00	\$5.98	\$0.00	\$5.98	1.99	\$391.74	3.54
Printing	\$472.00	\$77.40	\$0.00	\$77.40	16.4	\$4,110.85	17.99
Publications & Dues	\$300.00	\$1,500.00	\$0.00	\$1,500.00	500	\$6,850.00	47.45
	\$37,290.00	\$3,655.70	\$2,709.26	\$6,364.96	17.07	\$130,558.78	14.09
Conference & Meeting Exp							
Meeting Expense	\$1,854.00	\$14,462.48	\$0.00	\$14,462.48	780.07	\$9,929.00	56.47
Registration Fees	\$900.00	\$0.00	\$0.00	\$0.00	0	\$7,507.00	0
Travel-In State	\$1,227.00	\$0.00	\$0.00	\$0.00	0	\$15,812.81	0.64
Travel-In State Mileage	\$250.00	\$51.36	\$0.00	\$51.36	20.54	\$0.00	0
Travel-Out of State	\$11,892.00	\$2,371.82	\$0.00	\$2,371.82	19.94	\$6,934.08	84.81
	\$16,123.00	\$16,885.66	\$0.00	\$16,885.66	104.73	\$40,182.89	28.84
Fixed Charges							
Accounting Services	\$300.00	\$0.00	\$0.00	\$0.00	0	\$3,500.00	0
Equipment Rental	\$4,000.00	\$0.00	\$0.00	\$0.00	0	\$5,164.34	0
Facility Rental	\$19,907.00	\$3,066.00	\$0.00	\$3,066.00	15.4	\$23,169.00	19.05
Indirect Expense	\$18,808.85	\$1,799.24	\$0.00	\$1,799.24	9.57	\$34,488.06	9.4
	\$43,015.85	\$4,865.24	\$0.00	\$4,865.24	11.31	\$66,321.40	11.54

Expenses by Fund

	Budget 1718	Actual YTD as of 8/31/2017	Encumbered as of 8/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Utilities							
Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,220.76	10.51
	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,220.76	10.51
Capital Outlay							
Equipment-Instructional	\$81,276.00	\$0.00	\$0.00	\$0.00	0	\$75,512.57	0
Equipment-Office	\$0.00	\$679.00	\$0.00	\$679.00	0	\$4,184.76	0
	\$81,276.00	\$679.00	\$0.00	\$679.00	0.84	\$79,697.33	0
Financial Aid Expense							
Financial Aid	\$6,858,331.00	\$673,703.46	\$0.00	\$673,703.46	9.82	\$6,383,772.92	8.95
	\$6,858,331.00	\$673,703.46	\$0.00	\$673,703.46	9.82	\$6,383,772.92	8.95
Total Expense Fund 06	\$7,552,435.74	\$811,878.06	\$2,709.26	\$814,587.32	10.79	\$7,846,814.23	9.46
Fund 10-Trust & Agency Fund							
Employee Benefits							
Medicare	\$0.00	\$21.75	\$0.00	\$21.75	0	\$0.00	0
SURS-RetireeHealthContri	\$0.00	\$7.50	\$0.00	\$7.50	0	\$0.00	0
	\$0.00	\$29.25	\$0.00	\$29.25	0	\$0.00	0
Contractual Services							
Contractual-Other	\$51,675.00	\$4,110.54	\$139.46	\$4,250.00	8.22	\$23,225.32	23.45
Meals	\$500.00	\$525.00	\$0.00	\$525.00	105	\$450.00	0
Student Development	\$0.00	\$0.00	\$0.00	\$0.00	0	\$538.28	0
	\$52,175.00	\$4,635.54	\$139.46	\$4,775.00	9.15	\$24,213.60	22.5
Materials & Supplies							
Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0	\$29.99	0
Event Expense	\$40,679.00	\$6,486.84	\$0.00	\$6,486.84	15.95	\$13,206.17	22.25
Materials	\$750.00	\$4,031.98	\$376.99	\$4,408.97	587.86	\$8,881.05	11.29
Office Supplies	\$0.00	\$3,038.80	\$0.00	\$3,038.80	0	\$696.48	16.8
Postage	\$150.00	\$3.64	\$0.00	\$3.64	2.43	\$345.18	0
Printing	\$150.00	\$0.00	\$0.00	\$0.00	0	\$6,229.47	91.31
Publications & Dues	\$0.00	\$315.00	\$0.00	\$315.00	0	\$3,194.00	10.3
	\$41,729.00	\$13,876.26	\$376.99	\$14,253.25	34.16	\$32,582.34	30.92
Conference & Meeting Exp							
Meeting Expense	\$1,575.00	\$98.00	\$0.00	\$98.00	6.22	\$4,997.08	10.03
Registration Fees	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,583.00	0
Travel-In State	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,395.00	0
Travel-Out of State	\$0.00	\$0.00	\$0.00	\$0.00	0	\$443.00	0
	\$1,575.00	\$98.00	\$0.00	\$98.00	6.22	\$13,418.08	3.73
Other Expense							
Donations/Gifts	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,974.90	0
Expense-Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$45.00	0
	\$0.00	\$0.00	\$0.00	\$0.00	0	\$4,019.90	0
Total Expense Fund 10	\$95,479.00	\$18,639.05	\$516.45	\$19,155.50	20.06	\$74,233.92	21.58
Fund 11-Audit Fund							
Salaries							
Administrative Staff Sal	\$6,794.00	\$932.89	\$0.00	\$932.89	13.73	\$13,352.95	16.4
Professional/Tech Salary	\$4,050.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	\$10,844.00	\$932.89	\$0.00	\$932.89	8.6	\$13,352.95	16.4
Employee Benefits							
Group Dental Ins	\$100.00	\$11.02	\$0.00	\$11.02	11.02	\$100.08	16.67
Group LTD Ins	\$27.00	\$2.86	\$0.00	\$2.86	10.59	\$32.97	16.59

Expenses by Fund

	Budget 1718	Actual YTD as of 8/31/2017	Encumbered as of 8/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 11-Audit Fund							
Employee Benefits							
Group Life Ins	\$44.00	\$4.67	\$0.00	\$4.67	10.61	\$53.54	16.7
Group Medical Ins	\$3,131.00	\$312.56	\$0.00	\$312.56	9.98	\$2,885.84	15.25
Medicare	\$0.00	\$11.39	\$0.00	\$11.39	0	\$176.06	16.74
SURS-RetireeHealthContri	\$54.00	\$4.66	\$0.00	\$4.66	8.63	\$66.25	16.6
	<u>\$3,356.00</u>	<u>\$347.16</u>	<u>\$0.00</u>	<u>\$347.16</u>	10.34	<u>\$3,314.74</u>	15.43
Contractual Services							
Audit Services	\$46,600.00	\$7,000.00	\$39,600.00	\$46,600.00	100	\$45,200.00	22.12
	<u>\$46,600.00</u>	<u>\$7,000.00</u>	<u>\$39,600.00</u>	<u>\$46,600.00</u>	100	<u>\$45,200.00</u>	22.12
Total Expense Fund 11	\$60,800.00	\$8,280.05	\$39,600.00	\$47,880.05	78.75	\$61,867.69	20.53
Fund 12-Liab,Protect,Settlement							
Salaries							
Administrative Staff Sal	\$298,552.00	\$39,932.07	\$0.00	\$39,932.07	13.38	\$318,536.18	17.24
Custodial, Maint Stf Sal	\$125,005.00	\$9,928.90	\$0.00	\$9,928.90	7.94	\$125,460.68	16.64
Custodial, Maint-Temp	\$0.00	\$392.00	\$0.00	\$392.00	0	\$0.00	0
F/T Classified Salary	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,099.36	18.18
Professional/Tech Salary	\$121,921.00	\$11,046.47	\$0.00	\$11,046.47	9.06	\$127,822.69	16.42
Professional/Tech-PT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$6,559.89	13.7
Supervisory Staff Salary	\$46,705.00	\$1,421.55	\$0.00	\$1,421.55	3.04	\$58,151.67	16.09
	<u>\$592,183.00</u>	<u>\$62,720.99</u>	<u>\$0.00</u>	<u>\$62,720.99</u>	10.59	<u>\$637,630.47</u>	16.82
Employee Benefits							
FICA-Social Security	\$15,000.00	\$1,326.91	\$0.00	\$1,326.91	8.85	\$8,989.42	16.87
Group Dental Ins	\$4,033.00	\$486.85	\$0.00	\$486.85	12.07	\$4,354.05	16.28
Group LTD Ins	\$1,480.00	\$180.35	\$0.00	\$180.35	12.19	\$1,507.74	17.5
Group Life Ins	\$2,416.00	\$294.38	\$0.00	\$294.38	12.18	\$2,486.49	17.36
Group Medical Ins	\$137,679.00	\$14,079.00	\$0.00	\$14,079.00	10.23	\$128,988.82	15.78
Medicare	\$130,000.00	\$23,960.71	\$0.00	\$23,960.71	18.43	\$157,823.74	15.74
SURS-RetireeHealthContri	\$2,961.00	\$309.65	\$0.00	\$309.65	10.46	\$3,119.85	16.65
Unemployment Insurance	\$75,000.00	\$0.00	\$0.00	\$0.00	0	\$15,075.10	0
	<u>\$368,569.00</u>	<u>\$40,637.85</u>	<u>\$0.00</u>	<u>\$40,637.85</u>	11.03	<u>\$322,345.21</u>	15.08
Contractual Services							
Contractual-Other	\$1,000.00	\$1,612.86	\$3,654.06	\$5,266.92	526.69	\$2,308.95	0
Custodial Services	\$16,350.00	\$6,809.00	\$9,532.60	\$16,341.60	99.95	\$29,138.50	0
Grounds Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,763.60	0
Legal Services-Admin	\$25,000.00	\$0.00	\$0.00	\$0.00	0	\$47,925.83	0
Security	\$227,880.00	\$25,680.19	\$202,199.81	\$227,880.00	100	\$215,319.63	12.84
	<u>\$270,230.00</u>	<u>\$34,102.05</u>	<u>\$215,386.47</u>	<u>\$249,488.52</u>	92.32	<u>\$297,456.51</u>	9.3
Materials & Supplies							
Computer Software	\$3,250.00	\$3,240.00	\$0.00	\$3,240.00	99.69	\$6,497.08	49.87
Materials	\$4,300.00	\$0.00	\$0.00	\$0.00	0	\$1,362.65	0
Printing	\$100.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	<u>\$7,650.00</u>	<u>\$3,240.00</u>	<u>\$0.00</u>	<u>\$3,240.00</u>	42.35	<u>\$7,859.73</u>	41.22
Conference & Meeting Exp							
Meeting Expense	\$250.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Registration Fees	\$1,000.00	\$120.00	\$0.00	\$120.00	12	\$0.00	0
Travel-In State	\$2,000.00	\$382.52	\$0.00	\$382.52	19.13	\$0.00	0
	<u>\$3,250.00</u>	<u>\$502.52</u>	<u>\$0.00</u>	<u>\$502.52</u>	15.46	<u>\$0.00</u>	0
Fixed Charges							
General Insurance	\$250,000.00	\$80,047.81	\$126,136.90	\$206,184.71	82.47	\$234,280.22	40.7
	<u>\$250,000.00</u>	<u>\$80,047.81</u>	<u>\$126,136.90</u>	<u>\$206,184.71</u>	82.47	<u>\$234,280.22</u>	40.7

Expenses by Fund

	Budget 1718	Actual YTD as of 8/31/2017	Encumbered as of 8/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 12-Liab,Protect,Settlement							
Capital Outlay							
Equipment-Service	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Total Expense Fund 12	\$1,496,882.00	\$221,251.22	\$341,523.37	\$562,774.59	37.6	\$1,499,572.14	18.81
Total Expenses	\$32,858,194.74	\$3,902,693.36	\$1,308,978.43	\$5,211,671.79	15.86	\$30,701,878.20	12.8

Restricted Purposes Fund Revenue & Expenses

AUG 1718

			<u>Budget</u>	<u>Actual Revenue</u>	<u>Actual Expenses</u>	<u>Encumbered Expenses</u>	<u>Net</u>
GRANTS							
ICCB							
11754-Adult Ed Performance	7/1/2016	12/31/2017	\$0.00	\$57,210.00	\$2,669.26	\$0.00	(\$2,669.26)
11772-Adult Ed State Basic	7/1/2016	12/31/2017	\$0.00	\$95,770.00	\$13,198.65	\$2,439.26	(\$15,637.91)
RCC Foundation							
11833-Foundation Gifts to RCC	7/1/2017	6/30/2018	\$0.00	\$0.00	\$1,500.00	\$0.00	(\$1,500.00)
Richland Community College							
11782-Math Boot Camp SU17	4/1/2017	8/31/2017	\$680.00	\$0.00	\$405.16	\$0.00	\$274.84
11458-Project READ			\$0.00	\$5,000.00	\$14,566.74	\$0.00	(\$14,566.74)
EQUI -Reserved for Equipment			\$0.00	\$230.41	\$0.00	\$0.00	\$0.00
Secretary of State							
11864-SOS Literacy Grant	7/1/2017	6/30/2018	\$67,000.00	\$0.00	\$8,475.61	\$0.00	\$58,524.39
US Department of Education							
11781-Bridging the Gap Grant	11/1/2016	12/31/2017	\$16,803.79	\$0.00	\$0.00	\$0.00	\$16,803.79
11812-Carl Perkins-ICCB	7/1/2017	6/3/2018	\$185,458.38	\$0.00	\$9,784.90	\$0.00	\$175,673.48
11780-TRIO Grant	9/1/2016	8/31/2017	\$57,409.57	\$10.00	\$56,784.84	\$270.00	\$354.73
US Department of Energy							
11117-ADM Sequestration Grant	7/1/2010	12/31/2017	\$0.00	\$0.00	\$11,080.08	\$0.00	(\$11,080.08)
11615-Intelligent Monitor Sys	10/2/2015	9/30/2018	\$0.00	\$0.00	\$775.10	\$0.00	(\$775.10)
US Department of Transportation							
11818-Hwy Construct Career Grt	7/1/2017	6/30/2018	\$354,400.00	\$0.00	\$13,008.15	\$0.00	\$341,391.85
Total			\$681,751.74	\$158,220.41	\$132,248.49	\$2,709.26	\$546,793.99

Auxiliary Enterprises Revenue & Expenses

AUG 1718

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
Community Events						
6019 -Admin Outdoor Events	\$0.00	\$25,650.00	\$4,620.38	\$34,115.00	(\$4,620.38)	(\$8,465.00)
6014 -Dance Productions	\$0.00	\$26,000.00	\$1,195.91	\$21,335.00	(\$1,195.91)	\$4,665.00
6020 -Farm Progress Show	\$0.00	\$0.00	\$986.94	\$10,000.00	(\$986.94)	(\$10,000.00)
6030 -Misc Events	\$375.00	\$15,000.00	\$0.00	\$1,200.00	\$375.00	\$13,800.00
	<u>\$375.00</u>	<u>\$66,650.00</u>	<u>\$6,803.23</u>	<u>\$66,650.00</u>	<u>(\$6,428.23)</u>	<u>\$0.00</u>
Continuing & Professional Education						
6000 -Administration-CPED	\$3,066.00	\$70,000.00	\$22,413.14	\$111,672.00	(\$19,347.14)	(\$41,672.00)
6001 -CDL	\$75,725.00	\$185,500.00	\$31,703.49	\$159,803.00	\$44,021.51	\$25,697.00
6002 -Computer & Technology	\$2,315.00	\$5,300.00	\$2,509.96	\$16,923.00	(\$194.96)	(\$11,623.00)
6013 -Culinary Arts	\$7,625.00	\$12,500.00	\$3,297.22	\$9,453.00	\$4,327.78	\$3,047.00
6003 -Dance	\$13,610.10	\$48,000.00	\$5,013.03	\$41,589.00	\$8,597.07	\$6,411.00
6004 -Hobby & Leisure	\$13,486.00	\$38,150.00	\$11,662.27	\$68,023.00	\$1,823.73	(\$29,873.00)
6027 -Manufacturing Camp	\$6,027.00	\$15,000.00	\$9,636.87	\$15,000.00	(\$3,609.87)	\$0.00
6007 -Safety-Industrial	\$7,096.00	\$159,000.00	\$16,411.35	\$136,351.00	(\$9,315.35)	\$22,649.00
6008 -Shilling Rentals	\$5,967.50	\$31,800.00	\$2,157.21	\$20,336.00	\$3,810.29	\$11,464.00
	<u>\$134,917.60</u>	<u>\$565,250.00</u>	<u>\$104,804.54</u>	<u>\$579,150.00</u>	<u>\$30,113.06</u>	<u>(\$13,900.00)</u>
Culinary						
8907 -Bistro 537	\$7,750.77	\$73,000.00	\$10,028.03	\$73,000.00	(\$2,277.26)	\$0.00
8970 -Cafe	\$26,817.59	\$160,738.00	\$29,453.67	\$160,738.00	(\$2,636.08)	\$0.00
8908 -Coffee House	\$1,217.82	\$36,100.00	\$2,603.74	\$36,100.00	(\$1,385.92)	\$0.00
8915 -Misc Culinary Events	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00
	<u>\$35,786.18</u>	<u>\$272,838.00</u>	<u>\$42,085.44</u>	<u>\$272,838.00</u>	<u>(\$6,299.26)</u>	<u>\$0.00</u>
Fitness Center						
0000 -Fitness Center	\$9,180.00	\$84,629.00	\$10,121.92	\$84,629.00	(\$941.92)	\$0.00
	<u>\$9,180.00</u>	<u>\$84,629.00</u>	<u>\$10,121.92</u>	<u>\$84,629.00</u>	<u>(\$941.92)</u>	<u>\$0.00</u>
Horticulture						
4503 -Garden Center	\$100.00	\$21,480.00	\$0.00	\$21,480.00	\$100.00	\$0.00
9099 -Produce Market	\$1,984.25	\$5,500.00	\$816.52	\$5,500.00	\$1,167.73	\$0.00
	<u>\$2,084.25</u>	<u>\$26,980.00</u>	<u>\$816.52</u>	<u>\$26,980.00</u>	<u>\$1,267.73</u>	<u>\$0.00</u>
Traffic Safety School						
6009 -Traffic Safety	\$4,237.70	\$29,450.00	\$2,498.23	\$29,450.00	\$1,739.47	\$0.00
	<u>\$4,237.70</u>	<u>\$29,450.00</u>	<u>\$2,498.23</u>	<u>\$29,450.00</u>	<u>\$1,739.47</u>	<u>\$0.00</u>

Bills for Ratification



August 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
AACRAO						
	Publications & Dues	Advising and Records	\$738.00	\$738.00		
AFLAC						
	AFLAC		\$596.76	\$596.76		
AST Inc						
	Publications & Dues	Club Expenses	\$315.00			\$315.00
AT&T						
	Telephone	Utilities	\$744.12		\$744.12	
	Telephone	Fairview Plaza O&M	\$26.71		\$26.71	
	Telephone	Utilities	\$203.41		\$203.41	
	Telephone	Utilities	\$702.20		\$702.20	
	Telephone	Utilities	\$207.85		\$207.85	
	Telephone	Utilities	\$649.83		\$649.83	
	Telephone	Utilities	\$111.91		\$111.91	
	Telephone	Fairview Plaza O&M	\$182.72		\$182.72	
Advanced Disposal Services						
	Refuse Disposal	Utilities	\$1,354.49		\$1,354.49	
Airgas-Mid America						
	Instructional Supplies	Collision Repair Tech	\$68.88	\$68.88		
Altorfer Inc						
	Equip Repair/Maint Agree	Workforce Development Ct	\$1,418.00		\$1,418.00	
	Equip Repair/Maint Agree	Maintenance	\$1,442.00		\$1,442.00	
	Equip Repair/Maint Agree	Maintenance	\$1,503.00		\$1,503.00	
Amatrol Inc						
	Instructional Supplies	Engineering Technology	\$1,026.80			\$1,026.80
AmerenIP						
	Electricity and Nat Gas	Fairview Plaza O&M	\$158.18		\$158.18	
	Telephone	Utilities	\$67.27		\$67.27	
	Electricity and Nat Gas	Workforce Development Ct	\$43.59		\$43.59	
	Electricity and Nat Gas	Utilities	\$180.29		\$180.29	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$317.56		\$317.56	
	Electricity and Nat Gas	Utilities	\$21.88		\$21.88	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$525.96		\$525.96	
	Electricity and Nat Gas	Clinton Center O&M	\$50.73		\$50.73	
	Electricity and Nat Gas	Clinton Center O&M	\$296.24		\$296.24	
	Electricity and Nat Gas	Utilities	\$159.55		\$159.55	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$92.07		\$92.07	
	Electricity and Nat Gas	Utilities	\$94.32		\$94.32	
	Electricity and Nat Gas	Fairview Plaza O&M	\$85.15		\$85.15	
	Electricity and Nat Gas	Utilities	\$5,399.55		\$5,399.55	
	Electricity and Nat Gas	Utilities	\$470.11		\$470.11	
Aramark - AUS St Louis MC						
	Uniforms	Maintenance	\$44.00		\$44.00	
	Uniforms	Maintenance	\$11.00		\$11.00	
	Uniforms	Maintenance	\$16.00		\$16.00	
	Uniforms	Maintenance	\$44.00		\$44.00	
	Uniforms	Maintenance	\$44.00		\$44.00	
	Uniforms	Maintenance	\$44.00		\$44.00	
Area Disposal Service Inc						
	Refuse Disposal	Clinton Center O&M	\$66.44		\$66.44	
B & A Screenprinting						
	Employee Recognition EAT	Faculty/Staff Relations	\$345.40	\$345.40		
	Materials	Club Expenses	\$1,489.20			\$1,489.20
	Specialities	Marketing	\$681.30	\$681.30		
BLDD Architects Inc						
	Equipment-Office	Renovations / Remodeling	\$596.00			\$596.00
	Building Improvements	Renovations / Remodeling	\$7,618.84			\$7,618.84
BearMail Co						
	Postage	Admission & Recruitment	\$56.58	\$56.58		
	Postage	Advising and Records	\$6.44	\$6.44		
	Other Receivables		\$14.89	\$14.89		
	RCC Foundation A/R		\$9.20	\$9.20		
	Postage	Business Office	\$833.52	\$833.52		
	Postage	CPED Administration	\$67.09			\$67.09
	Postage	Fin Aid & Vet Affairs	\$76.54	\$76.54		
	Postage	General Expenses	\$764.13	\$764.13		
	Postage	Grant-Administration	\$5.98			\$5.98
	Postage	NonCredit	\$112.24			\$112.24
	Postage	Presidents Office	\$2.82	\$2.82		
	Postage	VP Academic Services	\$0.46	\$0.46		
	Postage	YouthLeadershipInstitute	\$3.64			\$3.64
Beck's Studio						
	Inventory-CentralStores		\$4.80	\$4.80		

Bills for Ratification



August 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Beck's Studio					
Inventory-CentralStores		\$5.00	\$5.00		
Bodine Electric Inc					
Equip Repair/Maint Agree	Maintenance	\$920.28		\$920.28	
Bradfield, Destiny A					
Student Tuition Rec		\$600.00	\$600.00		
BrickStreet Mutual Insurance					
General Insurance	Liab Protection & Settle	\$5,154.00			\$5,154.00
Britton, Molly A					
Student Tuition Rec		\$196.00	\$196.00		
Brooks, Leanne R					
Travel-Out of State	Academic Success	\$1,412.31	\$1,412.31		
Brush College LLC					
Credit Card Clearing		\$43.92	\$43.92		
Bushue Human Resources Inc					
Contractual-Other	Human Resources	\$99.00	\$99.00		
CC Fire Equipment Co Inc					
Equip Repair/Maint Agree	Maintenance	\$737.85		\$737.85	
Equip Repair/Maint Agree	Maintenance	\$821.50		\$821.50	
CCN Financial Services Inc					
Computer Software	Career Services	\$870.00	\$870.00		
Contractual-Other	Grant-Administration	\$630.00			\$630.00
CDS Office Technologies					
Printing	Copiers	\$623.29	\$623.29		
CDWG Government Inc					
Equipment-Service	Renovations / Remodeling	\$1,547.80			\$1,547.80
Equipment-Instructional	Renovations / Remodeling	\$19,548.00		\$19,548.00	
Equipment-Service	Renovations / Remodeling	\$230.80			\$230.80
Non Consumable Supplies	Cafe	\$369.21			\$369.21
Equipment-Service	Renovations / Remodeling	\$3,211.22			\$3,211.22
Equipment-Service	Renovations / Remodeling	\$3,391.56			\$3,391.56
Equipment-Service	Renovations / Remodeling	\$5,906.12			\$5,906.12
Equipment-Service	Renovations / Remodeling	\$11,504.48			\$11,504.48
Equipment-Service	Renovations / Remodeling	\$82,957.03			\$82,957.03
Cardinal, Matthew S					
Travel-In State Mileage	Radiology Tech-Hlth Occ	\$147.66	\$147.66		
City of Clinton					
Water,Sewage	Clinton Center O&M	\$21.44		\$21.44	
City of Decatur					
Accrued Sales Tax		\$80.02			\$80.02
Accrued Sales Tax		\$13.81			\$13.81
City of Decatur IL					
Water,Sewage	Utilities	\$1,279.77		\$1,279.77	
Water,Sewage	Utilities	\$1,115.46		\$1,115.46	
Water,Sewage	Utilities	\$349.29		\$349.29	
Water,Sewage	Utilities	\$280.21		\$280.21	
Water,Sewage	Utilities	\$335.10		\$335.10	
Water,Sewage	Fairview Plaza O&M	\$66.97		\$66.97	
Water,Sewage	Sequestration Bldg O&M	\$168.56		\$168.56	
Water,Sewage	Macon Co Soil & Water Bd	\$156.18		\$156.18	
Water,Sewage	Fairview Plaza O&M	\$42.99		\$42.99	
Clik Entertainment LLC					
Event Expense	Club Expenses	\$3,495.00			\$3,495.00
Clinton RCC LLC					
Facility Rental	Clinton Center O&M	\$6,523.55		\$6,523.55	
Comcast					
Telephone	Fairview Plaza O&M	\$154.35		\$154.35	
Contractual-Other	Liab Protection & Settle	\$53.91			\$53.91
Computer Aided Technology LLC					
Computer Software	Academic Lab Support	\$3,600.00	\$3,600.00		
Computer Software	Academic Lab Support	\$25.00	\$25.00		
Conference Room AV					
Equipment-Service	Renovations / Remodeling	\$1,484.00			\$1,484.00
Consociate Group					
Group Insurance		\$22,996.05	\$22,996.05		
Health Insurance		\$156,139.94	\$156,139.94		
EmployeeBenefitsTotal	General Expenses	\$6.00	\$6.00		
Contractual-Other	Human Resources	\$236.25	\$236.25		
Contract Paper Group, Inc					
Inventory-CentralStores		\$156.60	\$156.60		
Coon, Dalton					
Student Tuition Rec		\$400.00	\$400.00		
Crews, Denise,, Dr					

Bills for Ratification



August 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Crews, Denise,, Dr					
Telephone	VP Academic Services	\$60.00	\$60.00		
Travel-In State	VP Academic Services	\$25.20	\$25.20		
DeBose Consulting					
Contractual-Other	Credit	\$400.00			\$400.00
Contractual-Other	Credit	\$560.00			\$560.00
Decatur Memorial Hospital					
Materials	Club Expenses	\$1,880.00			\$1,880.00
Decatur Trailer Sales & Service					
Equip Repair/Maint Agree	Credit	\$83.00			\$83.00
Department of Veterans Affairs					
Deferred Revenue		\$1,139.20			\$1,139.20
Dunker Electric					
Maintenance Supplies	Maintenance	\$13.72		\$13.72	
Maintenance Supplies	Maintenance	\$209.23		\$209.23	
Maintenance Supplies	Maintenance	\$17.01		\$17.01	
Maintenance Supplies	Maintenance	\$157.77		\$157.77	
Maintenance Supplies	Sequestration Bldg O&M	\$873.00		\$873.00	
Maintenance Supplies	Maintenance	\$113.25		\$113.25	
Dynagraphics Inc					
Other Current Obligation		\$192.55			\$192.55
E L Pruitt					
Building Repair/Maint	Maintenance	\$477.50		\$477.50	
Elan Corporate Payment					
Credit Card Pmt Clearing		\$21,052.21	\$21,052.21		
Enterprise Rent-A-Car					
Travel-In State	VP Student Success	\$72.72	\$72.72		
Travel-In State	Liab Protection & Settle	\$72.72			\$72.72
Other Rec-Employees		\$181.79	\$181.79		
Travel-Out of State	Administrative Info Syst	\$183.17	\$183.17		
Student Development	Coffee House	\$233.18			\$233.18
Travel-In State	LRC	\$109.07	\$109.07		
Revenue-Misc/OtherSource		\$1,282.24	\$1,282.24		
Evergreen FS-Stephens #24					
Vehicle Expense	Credit	\$282.84			\$282.84
Vehicle Expense	Credit	\$302.15			\$302.15
Vehicle Expense	Credit	\$309.85			\$309.85
Fairview Park Plaza LLC					
Facility Rental	Fairview Plaza O&M	\$4,615.92		\$4,615.92	
Fidelity Investments					
Misc Deductions		\$400.00	\$400.00		
FirstEnergy Solutions					
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$223.16		\$223.16	
Electricity and Nat Gas	Utilities	\$19.09		\$19.09	
Electricity and Nat Gas	Sequestration Bldg O&M	\$393.65		\$393.65	
Electricity and Nat Gas	Fairview Plaza O&M	\$92.70		\$92.70	
Electricity and Nat Gas	Utilities	\$110.81		\$110.81	
Electricity and Nat Gas	Utilities	\$16,903.59		\$16,903.59	
Electricity and Nat Gas	Fairview Plaza O&M	\$94.37		\$94.37	
Flowers, Jaylen Geriel					
Student Tuition Rec		\$600.00	\$600.00		
Frontier					
Telephone	Clinton Center O&M	\$140.46		\$140.46	
Gallagher, Sean M					
Other Current Obligation		\$10,415.31			\$10,415.31
Goedecke & Wood					
Receivable-BrushColl LLC		\$3,057.00	\$3,057.00		
Grainger Inc					
Inventory-CentralStores		\$14.08	\$14.08		
Inventory-CentralStores		\$13.48	\$13.48		
Greg Hahn Heating and Air					
Equip Repair/Maint Agree	Workforce Development Ct	\$120.00		\$120.00	
Grey, Thomas					
Contractual-Other	Credit	\$640.00			\$640.00
Contractual-Other	Credit	\$640.00			\$640.00
HSHS Medical Group Inc					
Group Medical Ins	General Expenses	\$1,767.81	\$1,767.81		
Hanover Insurance Group Co					
General Insurance	Liab Protection & Settle	\$3,143.10			\$3,143.10
General Insurance	Liab Protection & Settle	\$25,568.70			\$25,568.70
General Insurance	Liab Protection & Settle	\$4,562.70			\$4,562.70
General Insurance	Liab Protection & Settle	\$5,325.60			\$5,325.60
Happe, Curtis W					

Bills for Ratification



August 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Happe, Curtis W					
Travel-Out of State	Faculty/Staff Relations	\$505.50			\$505.50
Harold O'Shea Builders					
Accrued Expenses		\$377,775.13			\$377,775.13
Building Improvements	Renovations / Remodeling	\$309,115.82			\$309,115.82
Heacock, Tasha N					
Student Tuition Rec		\$1,164.00	\$1,164.00		
Helton, Linda M					
Student Tuition Rec		\$56.00	\$56.00		
Hittmeier, Mary Higley					
Student Tuition Rec		\$2,147.00	\$2,147.00		
Hoelting & Co					
Food Supply Costs	Cafe	\$143.00			\$143.00
Food Supply Costs	Cafe	\$195.70			\$195.70
Hollingsead, Madison Skye					
Student Tuition Rec		\$600.00	\$600.00		
Homewood Suites					
Contractual-Other	Grants-Training	\$404.04			\$404.04
ICCCP					
Publications & Dues	Presidents Office	\$2,750.00	\$2,750.00		
IHLS-OCLC					
Publications & Dues	LRC	\$152.69	\$152.69		
Illinois Century Network					
Internet	Telecommunications	\$765.00		\$765.00	
Illinois Dept of Empl Security					
Unemployment Insurance	Liab Protection & Settle	\$15,075.10			\$15,075.10
Illinois Federation of Teachers					
Union Dues-RFT		\$2,273.54	\$2,273.54		
Inceptia					
Contractual-Other	Fin Aid & Vet Affairs	\$69.30	\$69.30		
Irvin, Kyle Thomas					
Student Tuition Rec		\$1,729.00	\$1,729.00		
J J Keller					
Instructional Supplies	Credit	\$51.72			\$51.72
Jackman, Sheila Arlene					
Student Tuition Rec		\$1,000.00	\$1,000.00		
Jan Master Cleaning Services Inc					
Custodial Services	Clinton Center O&M	\$290.00		\$290.00	
Custodial Services	Custodial	\$30,640.50		\$30,640.50	
Custodial Services	Liab Protection & Settle	\$3,404.50			\$3,404.50
Jennings Implement Co					
Equip Repair/Maint Agree	Grounds	\$207.12		\$207.12	
Jones & Sullivan Ent					
Building Repair/Maint	Maintenance	\$1,882.38		\$1,882.38	
KONE Inc					
Equip Repair/Maint Agree	Maintenance	\$352.37		\$352.37	
Karmatzis, Filipas					
Student Tuition Rec		\$600.00	\$600.00		
Kemm Arts Enterprises					
Event Expense	Club Expenses	\$1,200.00			\$1,200.00
Laser Innovation Inc					
Equip Repair/Maint Agree	Academic Lab Support	\$70.00	\$70.00		
Lee Enterprises Inc					
Advertising	Maintenance	\$58.40		\$58.40	
Logical Operations					
Instructional Supplies	Credit	\$70.28			\$70.28
Instructional Supplies	Credit	\$77.37			\$77.37
Instructional Supplies	Credit	\$94.61			\$94.61
MANCOMM					
Instructional Supplies	Credit	\$137.09			\$137.09
MJ Kellner					
Equipment-Service	Cafe	\$456.45			\$456.45
Equipment-Service	Cafe	\$152.15			\$152.15
Equipment-Service	Cafe	\$146.81			\$146.81
Equipment-Service	Cafe	\$7,812.00			\$7,812.00
MR Systems Wireless					
Internet	Clinton Center O&M	\$57.00		\$57.00	
Macon County Collector					
Property Taxes	Grounds	\$1,247.29		\$1,247.29	
Macon Resources Inc					
Laundry/Linen Supplies	Allied Health	\$19.11	\$19.11		
Macon/Piatt Regional Office					
Fund Balance-Designated		\$31,254.25			\$31,254.25

Bills for Ratification



August 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Mangle Management Systems					
Meals	NonCredit	\$16.00			\$16.00
Marquis Beverage Service					
Instructional Supplies	Coffee House	\$54.95			\$54.95
May Cocagne & King PC					
Audit Services	Audit	\$7,000.00			\$7,000.00
McKinney, Bronwyn Shea					
Student Tuition Rec		\$600.00	\$600.00		
Mears, Roger K					
Travel-Out of State	Faculty/Staff Relations	\$431.95			\$431.95
Melton, Julie Lynn					
Internet	Foundation & Development	\$60.00	\$60.00		
Menard Inc					
Maintenance Supplies	Maintenance	\$8.38		\$8.38	
Maintenance Supplies	Maintenance	\$30.32		\$30.32	
Instructional Supplies	Welding-Technical Occ	\$89.98	\$89.98		
Instructional Supplies	Heating, Vent, AC-Tech Occ	\$575.81	\$575.81		
Materials	Club Expenses	\$286.78			\$286.78
Maintenance Supplies	Cafe	\$16.41			\$16.41
Mid-America Advertising					
Advertising	Marketing	\$250.00	\$250.00		
Midland Paper Company					
Materials	Copy Center	(\$36.28)			(\$36.28)
Graphic Supplies	Marketing	\$344.92	\$344.92		
Midwest Fiber Inc of Decatur					
Refuse Disposal	Utilities	\$90.00		\$90.00	
Morrell, Jenna					
Student Tuition Rec		\$220.00	\$220.00		
Motion Industries					
Maintenance Supplies	Maintenance	\$7.49		\$7.49	
Maintenance Supplies	Maintenance	\$18.31		\$18.31	
Mt Zion Chamber of Commerce					
Meeting Expense	VP Student Success	\$15.00	\$15.00		
Publications & Dues	General Expenses	\$150.00	\$150.00		
Munger, Janet W					
Student Tuition Rec		\$35.00	\$35.00		
NISOD					
Publications & Dues	General Expenses	\$995.00	\$995.00		
Napa Auto Parts					
Instructional Supplies	Automotive-Tech Occ	\$19.95	\$19.95		
Netech					
Equipment-Service	Renovations / Remodeling	\$2,487.15			\$2,487.15
Equipment-Service	Renovations / Remodeling	\$7,749.00			\$7,749.00
Equipment-Service	Renovations / Remodeling	\$39,507.20			\$39,507.20
Niemann Foods					
Instructional Supplies	Culinary Arts	\$24.23	\$24.23		
Instructional Supplies	Culinary Arts	\$68.91	\$68.91		
Instructional Supplies	Culinary Arts	\$7.18	\$7.18		
Instructional Supplies	Culinary Arts	\$7.56	\$7.56		
Instructional Supplies	Culinary Arts	\$13.13	\$13.13		
Instructional Supplies	Culinary Arts	\$91.06	\$91.06		
Instructional Supplies	Culinary Arts	\$97.48	\$97.48		
Instructional Supplies	Culinary Arts	\$15.34	\$15.34		
Instructional Supplies	Culinary Arts	\$21.43	\$21.43		
Instructional Supplies	Culinary Arts	\$51.64	\$51.64		
Instructional Supplies	Culinary Arts	\$53.51	\$53.51		
Office Depot Inc					
Inventory-CentralStores		\$825.66	\$825.66		
Ohlwine, Josiah W					
Student Tuition Rec		\$238.00	\$238.00		
Student Tuition Rec		\$600.00	\$600.00		
Orv Graham Radio Advertising					
Advertising	Marketing	\$240.00	\$240.00		
Outzen, Emily Rose					
Student Tuition Rec		\$501.00	\$501.00		
Per Mar Security & Research					
Security	Liab Protection & Settle	\$3,413.16			\$3,413.16
Security	Security	\$142.22		\$142.22	
Security	Liab Protection & Settle	\$4,035.63			\$4,035.63
Security	Security	\$168.16		\$168.16	
Security	Liab Protection & Settle	\$198.72			\$198.72
Security	Security	\$8.28		\$8.28	
Security	Liab Protection & Settle	\$3,500.54			\$3,500.54

Bills for Ratification



August 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Per Mar Security & Research					
Security	Security	\$145.86		\$145.86	
Security	Liab Protection & Settle	\$3,480.36			\$3,480.36
Security	Security	\$145.02		\$145.02	
Security	Liab Protection & Settle	\$3,516.09			\$3,516.09
Security	Security	\$146.51		\$146.51	
Perovanovich, Zoran V					
Contractual-Other	NonCredit	\$292.50			\$292.50
Perry, Marissa Nicole					
Student Tuition Rec		\$600.00	\$600.00		
Pfeifer, Emily CeLese					
Student Tuition Rec		\$600.00	\$600.00		
Prescher, Josh R					
Instructional Supplies	Credit	\$50.00			\$50.00
Pride Cleaners					
Contractual-Other	Culinary Arts	\$12.90	\$12.90		
Contractual-Other	Culinary Arts	\$90.30	\$90.30		
Contractual-Other	Culinary Arts	\$10.32	\$10.32		
Contractual-Other	Culinary Arts	\$10.32	\$10.32		
Contractual-Other	Culinary Arts	\$12.90	\$12.90		
Contractual-Other	Bistro 537	\$29.67			\$29.67
Contractual-Other	Bistro 537	\$68.37			\$68.37
Contractual-Other	Bistro 537	\$82.56			\$82.56
Quality Elevator Inspections					
Equip Repair/Maint Agree	CSI Building O&M	\$250.00		\$250.00	
R D McMillen Enterprises					
Maintenance Supplies	Custodial	\$58.08		\$58.08	
Maintenance Supplies	Custodial	\$157.24		\$157.24	
RCC Bookstore					
Instructional Supplies	NonCredit	\$25.00			\$25.00
NonTaxBooks -Workforce		\$38.95	\$38.95		
Materials	General Expenses	\$47.26	\$47.26		
Pell Taxable Books		\$49.90	\$49.90		
NonTaxBooks -Scholarships		\$1,223.91	\$1,223.91		
NonTaxBooks -Workforce		\$2,391.50	\$2,391.50		
RCC Foundation					
Revenue-Misc/OtherSource		\$25.00	\$25.00		
Credit Card Clearing		\$25.00	\$25.00		
Misc Scholarship Clearin		\$1,000.00	\$1,000.00		
Revenue-Misc/OtherSource		\$250.00	\$250.00		
Richland Foundation		\$111.66	\$111.66		
Revenue-Misc/OtherSource		\$45.00	\$45.00		
Richland Foundation		\$222.78	\$222.78		
Refreshment Services Pepsi					
Food Supply Costs	Cafe	\$45.75			\$45.75
Food Supply Costs	Cafe	\$143.26			\$143.26
Food Supply Costs	Cafe	\$224.78			\$224.78
Food Supply Costs	Cafe	\$590.41			\$590.41
Reliance Standard					
LTD Insurance		\$1,704.54	\$1,704.54		
Life Insurance		\$2,781.80	\$2,781.80		
Supplemental Life Insur		\$1,363.38	\$1,363.38		
Rexx Battery of Decatur Inc					
Maintenance Supplies	Building Additions	\$69.90		\$69.90	
Robb, Amber Nicole					
Student Tuition Rec		\$239.85	\$239.85		
Robert's Sysco Inc					
Instructional Supplies	Coffee House	\$41.53			\$41.53
Instructional Supplies	Coffee House	\$58.05			\$58.05
Instructional Supplies	Coffee House	\$87.80			\$87.80
Instructional Supplies	Culinary Arts	\$274.01	\$274.01		
Materials	Culinary Arts	\$245.74	\$245.74		
Instructional Supplies	Culinary Arts	\$255.59			\$255.59
Instructional Supplies	Culinary Arts	\$351.32			\$351.32
Instructional Supplies	Culinary Arts	\$708.61	\$708.61		
Instructional Supplies	Culinary Arts	\$1,003.38			\$1,003.38
Instructional Supplies	Culinary Arts	\$1,005.55			\$1,005.55
Equipment-Instructional	Culinary Arts	\$2,142.36			\$2,142.36
Materials	Culinary Arts	\$81.82	\$81.82		
Instructional Supplies	Culinary Arts	\$317.26	\$317.26		
Food Supply Costs	Cafe	\$1,268.25			\$1,268.25
Materials	Cafe	\$151.69			\$151.69
Materials	Cafe	\$138.08			\$138.08

Bills for Ratification



August 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Robert's Sysco Inc					
Materials	Cafe	\$195.15			\$195.15
Food Supply Costs	Cafe	\$285.70			\$285.70
Materials	Culinary Arts	\$320.68	\$320.68		
Instructional Supplies	Culinary Arts	\$429.83	\$429.83		
Food Supply Costs	Cafe	\$2,537.02			\$2,537.02
Rogers Supply Co					
Maintenance Supplies	Maintenance	\$52.03		\$52.03	
Maintenance Supplies	Maintenance	\$7.84		\$7.84	
S J Smith Company Inc					
Instructional Supplies	Welding-Technical Occ	\$286.47	\$286.47		
Contractual-Other	Club Expenses	\$10.54			\$10.54
Instructional Supplies	Automotive-Tech Occ	\$21.08	\$21.08		
Instructional Supplies	Human Simulator	\$86.18	\$86.18		
Instructional Supplies	Welding-Technical Occ	\$638.31	\$638.31		
Sam's Club Direct					
Inventory-CentralStores		\$24.98	\$24.98		
Scherer, Michael					
Contractual-Other	Student Activities	\$450.00			\$450.00
Schoonover, Kelly C					
Travel-In State	Admission & Recruitment	\$54.76	\$54.76		
Scott Fisher Enterprises Inc					
Pest Control	Maintenance	\$850.00		\$850.00	
Pest Control	Maintenance	\$850.00		\$850.00	
Secretary of State					
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Senger, Christopher P					
Travel-Out of State	Grant-SupportServices	\$1,226.11			\$1,226.11
Shippers Rental Inc					
Equipment Rental	Credit	\$2,204.68			\$2,204.68
Equipment Rental	Credit	\$1,750.00			\$1,750.00
Equipment Rental	Credit	\$2,000.00			\$2,000.00
Equipment-Instructional	Credit	\$5,000.00			\$5,000.00
Skeff Distributing Co					
Instructional Supplies	Bistro 537	\$467.70			\$467.70
Slifer, Amanda J					
Student Tuition Rec		\$35.00	\$35.00		
Sloan Implement Company Inc					
Equip Repair/Maint Agree	Maintenance	\$9.60		\$9.60	
Equip Repair/Maint Agree	Maintenance	\$18.36		\$18.36	
Spectrum Janitorial Supply					
Maintenance Supplies	Custodial	\$189.80		\$189.80	
Maintenance Supplies	Custodial	\$203.79		\$203.79	
Maintenance Supplies	Custodial	\$305.77		\$305.77	
St Catherine University (MN)					
Fees Pass Thru Rad Tech		\$486.00	\$486.00		
State Fire Marshal					
Equip Repair/Maint Agree	CSI Building O&M	\$75.00		\$75.00	
State Universities Retirement					
SURSRetiremInstallPurch		\$37.19	\$37.19		
SURS 1/2%		\$1,966.16	\$1,966.16		
SURS 8%		\$16,556.72	\$16,556.72		
SURS 1/2%		\$1,750.52	\$1,750.52		
SURS 8%		\$2,884.84	\$2,884.84		
SURS 8%		\$14,664.02	\$14,664.02		
SURSRetiremInstallPurch		\$37.19	\$37.19		
SURS 1/2%		\$2,090.34	\$2,090.34		
SURS 8%		\$17,491.16	\$17,491.16		
SURS 8%		\$1,366.03	\$1,366.03		
SURS 1/2%		\$1,702.22	\$1,702.22		
SURS 8%		\$14,348.20	\$14,348.20		
Steam Power					
Equip Repair/Maint Agree	Maintenance	\$3,000.00		\$3,000.00	
Equip Repair/Maint Agree	Cafe	\$3,000.00			\$3,000.00
Striglos Office Equipment					
Inventory-CentralStores		\$27.70	\$27.70		
Taylor, Erin Morgan					
Meeting Expense	Club Expenses	\$98.00			\$98.00
The Omni Group					
Contractual-Other	Human Resources	\$5.00	\$5.00		

Bills for Ratification



August 2017

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
The Omni Group					
Contractual-Other	Human Resources	\$10.00	\$10.00		
Thoms, Kade					
Student Tuition Rec		\$69.00	\$69.00		
Tommy House Tire Co - NORTH					
Equip Repair/Maint Agree	Credit	\$57.50			\$57.50
Equip Repair/Maint Agree	Credit	\$708.24			\$708.24
Top Quality Roofing Company					
Equip Repair/Maint Agree	Maintenance	\$1,150.00		\$1,150.00	
Equip Repair/Maint Agree	Maintenance	\$360.00		\$360.00	
USA Clean Inc					
Maintenance Supplies	Custodial	\$68.16		\$68.16	
United Parcel Service					
Postage	Academic Success	\$4.12	\$4.12		
Other Rec-Employees		\$10.20	\$10.20		
Postage	General Expenses	\$119.00	\$119.00		
Postage	Presidents Office	\$7.24	\$7.24		
Postage	Radiology Tech-Hlth Occ	\$3.68	\$3.68		
United Way of Decatur/Macon					
United Way		\$153.67	\$153.67		
United Way		\$153.67	\$153.67		
University of Illinois Payment C					
Publications & Dues	LRC	\$1,500.00			\$1,500.00
Valdez, Cristobal O					
Telephone	Presidents Office	\$125.00	\$125.00		
Travel-Out of State	Presidents Office	\$400.54	\$400.54		
Travel-In State	General Expenses	\$299.80	\$299.80		
Verizon Wireless					
Telephone	Utilities	\$194.31		\$194.31	
Internet	Presidents Office	\$50.02	\$50.02		
Telephone	Utilities	\$235.20		\$235.20	
Voices for All LLC					
Instructional Supplies	NonCredit	\$58.80			\$58.80
Waddell, Nickolas J					
Instructional Supplies	Credit	\$5.00			\$5.00
Walgreen Drug Stores					
Employee Recognition EAT	Faculty/Staff Relations	\$403.95	\$403.95		
Walker, Dylan Ray					
Student Tuition Rec		\$231.00	\$231.00		
Wolf, Melanie A					
Student Tuition Rec		\$800.00	\$800.00		
Workforce Investment Solutions					
Workforce Revenue		\$5,164.00			\$5,164.00
World Point ECC Inc					
Instructional Supplies	NonCredit	\$10.35			\$10.35
Instructional Supplies	NonCredit	\$115.72			\$115.72
Instructional Supplies	NonCredit	\$178.60			\$178.60
Instructional Supplies	NonCredit	\$620.40			\$620.40
Instructional Supplies	Allied Health	\$18.63	\$18.63		
Instructional Supplies	NonCredit	\$270.13			\$270.13
Instructional Supplies	NonCredit	\$2.07			\$2.07
Instructional Supplies	NonCredit	\$4.14			\$4.14
Instructional Supplies	NonCredit	\$12.42			\$12.42
Instructional Supplies	NonCredit	\$18.63			\$18.63
Instructional Supplies	NonCredit	\$20.70			\$20.70
Xerox Corp					
Printing	Copiers	\$39.44	\$39.44		
Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
Install Pymt Lease/Purch	Copiers	\$1,100.46	\$1,100.46		
Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
Xerox Corporation					
Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
Install Pymt Lease/Purch	Copiers	\$822.14	\$822.14		
Printing	Copiers	\$356.63	\$356.63		
Zindel-McWilliams, Teena					
Travel-In State	General Expenses	\$207.32	\$207.32		
eScience Labs					
Online Chemistry Lab Kit		\$1,619.40	\$1,619.40		
Instructional Supplies	Chemistry-Baccalaureate	\$360.00	\$360.00		
		\$1,504,498.59	\$339,136.71	\$118,390.55	\$1,046,971.33

REPORT OF THE PRESIDENT

ITEMS FROM THE BOARD

EXECUTIVE SESSION

Executive Session- September 19, 2017

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.

ADJOURNMENT