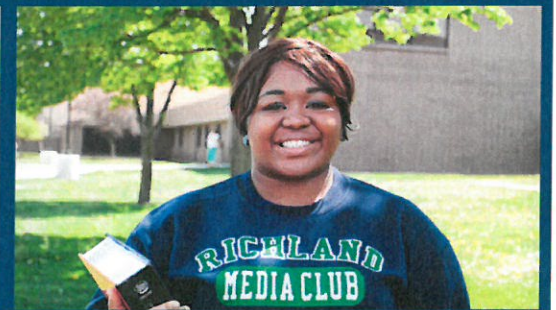
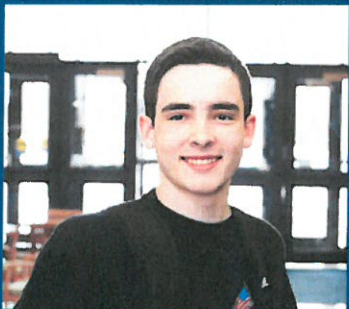


BOARD OF TRUSTEES

April 17, 2018

REGULAR MEETING 6:00 P.M. | RICHLAND COMMUNITY COLLEGE BOARD ROOM, N154



Richland Community College

One College Park | Decatur, Illinois 62521 | 217.875.7200 | richland.edu

Richland Community College Board of Trustees

CHAIRMAN

Tom Ritter

VICE CHAIRMAN

Dr. David Coopriider

SECRETARY

Bishop Wayne Dunning

Bruce Campbell

Dale Colee

Randy Prince

Jim Underwood

Lee Trimble - Student Trustee

RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
BOARD OF TRUSTEES REGULAR MEETING

April 17, 2018

AGENDA

The Vision: To be the premier source for education, workforce training, partnerships, and economic development.

College Mission: To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

TENURE AND PROMOTION RECOGNITION DINNER – 5:00 P.M. – BISTRO FIVE
THIRTY SEVEN

- I. Convening of the Regular Meeting – 6:00 p.m.
 - A. Call to Order
 - B. Roll Call
- II. ***Minutes of the Regular Meeting on March 20, 2018***
- III. Appearance of Citizens and Introduction of Guests
- IV. Report of Board Secretary regarding Election of Student Trustees
- V. Swearing In and Seating of Student Trustee for 2018-2019
- VI. Written Communications
 - College Activities/Marketing Report
 - College Spotlight – Adult Education – Jeff Davison
 - Personnel Update
- VII. Special Report
 - A. Report of ICCTA
 - B. Report of Student Trustee

- C. Monitoring Report – Information Technology – Joe Feinstein
- D. Foundation Report

VIII. Consent Agenda

- A. ***Authorization in compliance with 5 Illinois compiled Statutes 120/2.06***

IX. Board Policies, Proposals, and Changes

- A. ***Board Policy Section 3 – Personnel – Third Reading and Adoption***

X. New Business

- A. ***Tabled Motion from the March 20, 2018 Board of Trustees for the Approval of Tuition Rates for FY19***
- B. ***Recommendation to Approve Purchase of Refurbished Surgical Table***
- C. ***Recommendation to Approve Lab Exercise***
- D. ***Recommendation to Approve Purchase of Tractor***
- E. ***Approval of Resolution No. 18-12, Protection, Health, and Safety Project***
- F. ***Approval to Contract with Partners In Leadership***
- G. ***Approval to Purchase Ammunition***
- H. ***Approval to Purchase Security Camera***

XI. Financial Report

- A. ***Treasurer's Report and Financial Statement***
- B. ***Bills and Travel Expenditures for Ratification***

XII. Report of the President

XIII. Items from the Board

XIV. Executive Session

XV. Adjournment

Bold and Italics Denotes Action Items

JANUARY 2018

Reports
Consent Agenda
College Legal Contractual Agreements
New Business
Trustee Training

FEBRUARY 2018

Reports
Consent Agenda
New Business
Recommendations for Tenure
Recommendation for Approval of Fees
Strategic Plan Priorities
Monitoring Report: Community Partnership

MARCH 2018

Reports
Consent Agenda
New Business
Recommendations for Faculty Promotions in Rank
Recommendation to Grant Professor Emeritus Status
Recommendation to Grant Staff Emeritus Status
Recommendation for Professional Leave
Recommendation for Approval of Tuition
Monitoring Report: Staff Profile

APRIL 2018

President's Evaluation
Tenure and Promotion Recognition Dinner
Student Government Election Results
Report from Board Secretary regarding Election of Student Trustee
Seating of New Student Trustee
Reports

MAY 2018

Reorganization of Board of Trustees
Reports
Consent Agenda
New Business
Tentative Budget
Other
RCC Commencement
ICCTA Lobby Day
Monitoring Report: Budget

JUNE 2018

Public Hearing for Budget
Reports
Strategic Plan Quarterly Report
Consent Agenda
New Business
Resolution Adopting Budget
Compliance with Prevailing Wage Act
State Capital Funding Request
Resolution Transferring Earnings
Review of Minutes of Previous Executive Sessions
Monitoring Report: Planning and IE

JULY 2018

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2018

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2018

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2018

Reports

Consent Agenda

**Distribution of audit
Reports – RCC &
Brush College, LLC**

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2018

Reports

Audit Presentation

Consent Agenda

**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2018

Reports

Consent Agenda

Old Business

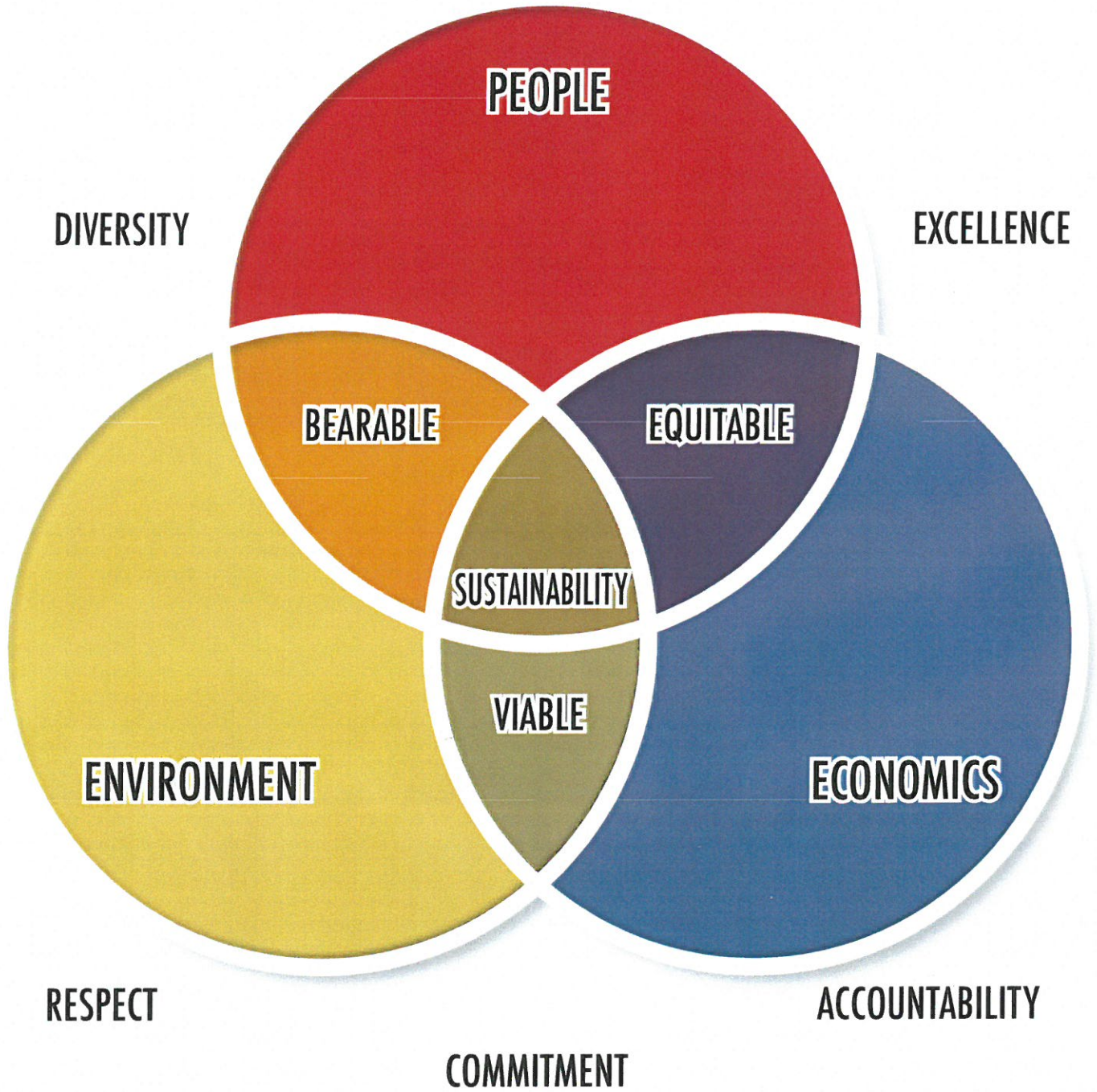
**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the Premier Source for Education, Workforce Training, Partnerships and Economic Development.

College Mission

To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values

- Commitment
- Respect
- Excellence
- Accountability
- Diversity

Richland Community College Strategic Plan 2015-2018 (REV 10/16)

Goal 1: Elevate Teaching and Learning Standards.

- Strategy A: Utilize Richland's Cross-Disciplinary Outcomes process to assess student learning.
- Strategy B: Demonstrate the assessment of program student learning outcomes.
- Strategy C: Engage faculty and staff in program review using the established process.
- Strategy D: Enhance teaching and learning through faculty development opportunities.
- Strategy E: Deploy innovative instructional delivery and assessment.

Goal 2: Foster Student Success and Completion.

- Strategy A: Improve the college and career readiness of Richland students.
- Strategy B: Establish and maintain a strategic enrollment management plan and process.
- Strategy C: Engage students in the development of their plan of study.
- Strategy D: Implement student success strategies to address momentum points.

Goal 3: Advance and Create Workforce Development Partnerships.

- Strategy A: Establish and maintain partnerships to advance community development.
- Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.
- Strategy C: Strengthen legislative and government relations that serve to further Richland's mission.
- Strategy D: Proactively engage media to highlight cast portfolio of offerings available to District residents.

Goal 4: Ensure a Financially Sustainable Organization.

- Strategy A: Develop and implement a working capital model that addresses the College's deficiency of working capital.
- Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated time frame.
- Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.
- Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

Higher Learning Commission Academic Quality Improvement Program (AQIP)

Implementation and Performance

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

Dashboard

Annual Performance Report

Public Accountability

Implementation and Performance

Public Accountability

2016 Richland Community College Strategic Plan Priorities

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.

1. Complete evaluation of oral communication artifacts.
2. Complete rubric for assessment of Technology Proficiency.

Strategy B: Demonstrate the assessment of program student learning outcomes.

1. Assess progress of program student learning outcomes by transitioning to a focus on data collection, analysis, and planned improvements.

Strategy C: Engage faculty and staff in the program review using the established process.

1. Increase faculty and program staff involvement in program reviews scheduled for FY16 by ICCB.
2. Continue implementation of CIP Team 2-15A, *Instructional Delivery and Program Optimization*, recommendations.

Strategy D: Enhance teaching and learning through faculty development opportunities.

1. Establish process to assess participation.
2. Complete professional development plans.

Strategy E: Deploy innovative instructional delivery and assessment systems.

1. Increase the number of students using alternative pathways to credit-level coursework and follow up with students using co-requisite model for persistence and retention.
2. Ensure the English Bridge Program curriculum emphasizes the elements of effective first-year writing/college-level English writing requirements.
3. Provide and analyze benchmark data from the high school Math 098 pilot.
4. Establish one STEM content discipline to align with a high school.

Strategy F: Expand project-based learning and other career-focused learning experiences for students.

1. Establish a professional development plan for faculty around project-based learning.
-

Goal 2: Foster Student Success and Completion.

Strategy A: Engage in activities that improve the college and career readiness of Richland students.

1. Initiate pathway alignment evaluation for core disciplines such as English, Communications and Math.

Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.

1. Promote and evaluate intentional scheduling efforts (i.e., stream scheduling, Transfer Academy, Clinton scheduling, night academy, etc.) to determine next steps.
2. Benchmark and track enrollment patterns to two identified target student populations (e.g., aged 25-29, developmental education, online).
3. Reinforce enrollments through targeted marketing activities in underserved areas.

Strategy C: Engage students in the holistic development of educational pathways.

1. Evaluate enrollment pipeline to identify potential opportunities for improvement related to persistence and retention of Richland students.
2. Continue implementation of CIP Team 2-15B, *Student Driven Scheduling*, recommendations.

Strategy D: Implement student success strategies to address progress expectations and identified momentum points.

1. Create promotions throughout the year that encourage applications for scholarships and strengthen connections to scholarship donors, students and parents.
2. Write 6-7 new scholarship agreements that support students with financial need.
3. Implement new FAFSA rules.
4. Expand additional bridge programming for adult education students.
5. Update, increase and promote articulation agreements with partnering educational institutions.

Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

1. Promote career services offerings through faculty and class presentations.
 2. Implement the internship tracking modules of College Central Network.
-

Goal 3: Create and Advance Workforce Development Partnerships.

Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.

1. Track advisory committee meetings and develop list of advisory committee recommendations.
2. Conduct 2-3 on-campus activities and 2 off-campus engagement activities to reconnect alumni to Richland.
3. Maintain, add and update contact information for Richland alumni.
4. Seek out and implement innovative ideas to further research and development for Richland and Richland students.
5. Develop partnerships for utilization of Progress City USA and enhance utilization of facilities to increase revenue.
6. Expand CCUS partnership with U.S. Department of Energy.

Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.

1. Develop and deploy CTE curriculum model pilot that aligns college courses with employer needs. Develop 2 additional pathways.
2. Expand STEAM (Science, Technology, Engineering, Arts, Math) activities with K-12 partners.
3. Implement Advisory Board for Carroll School of Business.
4. Implement national AATP marketing/recruitment partnership to establish food technology industry-cluster with the goal of securing a new business tenant in AATP within 24 months.
5. Participate, as 1 of 5 community colleges, in Midwest Community College Agriculture Consortium with USDA and NCGA to sponsor a research activity at RCC/AATP in FY17.

Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.

1. Reinforce Richland's role as a leader in broader public policy debate.
2. Maintain an open dialogue with elected officials regarding significant priorities, activities and decisions of the College.
3. Advocate on behalf of the community college system's agenda.
4. Utilize the collective expertise of elected officials to create new opportunities for Richland.
5. Participate in Economic Development Corporation and Greater Decatur Chamber of Commerce activities to increase Richland visibility regarding program and learning resources.

Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.

1. Strengthen press releases and stories promoting opportunities and events at the College.
2. Enhance monthly radio segments.
3. Enhance social media opportunities in promotion.
4. Highlight faculty and student awards and recognitions.

Strategy E: Facilitate workforce and economic development opportunities through business incubator and entrepreneurial training.

1. Implement Richland/National Foodworks Services, LLC, Memorandum of Understanding (Local Illinois Food Entrepreneurship (LIFE) Program).
2. Expand market for Richland coffee blends in conjunction with community business partnerships.
3. Identify economic development services to be offered by Richland.

Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

1. Complete canvassing of foundations and corporations of gift prospects to support the Carroll School of Business.
 2. Continue implementation of design and development of the Carroll School of Business.
-

Goal 4: Ensure a Sustainable Organization.

Strategy A: Align and empower employee strengths that benefit the institution in meeting strategic goals.

1. Conduct a successful Presidential Search utilizing ACCT's process.

Strategy B: Optimize human, economic and environmental expenses with available revenue.

1. Develop a balanced budget within the constraints of limited resources by the June Board of Trustees' meeting.
2. Review and modify the College's Health Insurance Benefit Program by benefit choice period to reduce costs for the College and staff.
3. Enhance existing reporting for financial data.
4. Review and modify procedures in purchasing, travel and cash management to ensure efficient use of College resources.
5. Develop strategies to increase the operating fund balance.
6. Analyze feasibility of continuing scholarship programs.

Strategy C: Balance the physical environment to connect to the College principles of sustainability.

1. Develop AASHE Sustainability Plan.
2. Implement and evaluate training protocols enabling the College to meet the requirements outlined in the Crisis Management Plan for implementation by August opening of the academic year.

Strategy D: Identify and secure alternative revenue streams.

1. Seek three new grants that further Richland's mission and add to existing revenue streams.
2. Develop new and broaden existing revenue streams by building creative and entrepreneurial partnerships with foundations, corporations, government sources and private donors.

Strategy E: Align facility utilization with established program needs.

1. Continue to work with the CBD, BLDD and contractors for efficient project management through completion of the Student Success Center project (pending release of state funds).
2. Develop process for measurement and implementation of facility utilization.

CONVENING OF THE REGULAR MEETING

MINUTES OF THE REGULAR MEETING ON MARCH 20, 2018

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

March 20, 2018

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:31 p.m. Tuesday, March 20, 2018, in the Board Room by Chairman Ritter. Chairman Ritter also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopriider, Bishop Wayne Dunning, Dale Colee, Randy Prince, and Lee Trimble

Trustees Absent: Bruce Campbell, Jim Underwood

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of February 20, 2018 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the regular meeting of February 20, 2018. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Cassandra Smith from WSOY, Paige Sturley, and Dean Hazen

WRITTEN COMMUNICATIONS

College Activities Report

- Student Leaders Bike-a-Thon to benefit Big Brothers Big Sisters – March 21, 2018
- Scarf Painting – March 22, 2018 – noon – Richland Cafe
- Culinary Scholarship Dinner – March 24, 2018 – 6:00 p.m. – Shilling Salons
- Health Professions Campus Visit Night – March 26, 2018 – 5:30 p.m. Schrodt Health Education Center

- Career Fair – March 29, 2018 – 11:00 a.m. – 1:30 p.m. – Mueller Student Center
- Youth Leadership Institute – April 5, 2018 – 8:00 a.m. – NSEC
- Tenure and Promotion Dinner – April 17, 2018 – 5:00 p.m. – Bistro Five Thirty Seven
- Board of Trustees Meeting – at 6:00 p.m. – April 17, 2018
- Other activities listed in the Board Book

College Spotlight – Partners in Leadership – presented by Alex Berry, Kona Jones, Dr. Jarmese Sherrod, Evyonne Hawkins

Personnel Update

New Employees

- Dean Hazen, Director of Security, effective February 21, 2018

SPECIAL REPORTS

REPORT OF ICCTA

Bishop Dunning attended the ICCTA East Central Region Meeting at Danville Area Community College on March 6, 2018. Dinner was presented by the Culinary Arts students and Mike Frerichs, Illinois State Treasurer presented at 7:00 p.m. Bishop Dunning reported that it was a beneficial presentation and suggested that Richland bring Mr. Frerichs to Richland Community College. He encouraged his fellow trustees to attend the ICCTA meetings that are offered, as there is a lot of information to be shared and a great networking opportunity.

REPORT OF STUDENT TRUSTEE

Student Trustee Lee Trimble presented the Student Government Report.

AGREEMENTS AND CONTRACTS AUTHORIZED BY PRESIDENT VALDEZ

Dr. Valdez signed a memorandum of understanding for tuition discount program between Benedictine University and Richland Community College.

MONITORING REPORT

Robin Bollhorst presented the monitoring report on Staff Profile

FOUNDATION REPORT

Julie Melton presented the Foundation Report

CONSENT AGENDA

It was recommended that the Board of Trustees authorize the destruction of the verbatim records of the September 20, 2016, closed session audio tape.

It was recommended that the Board of Trustees approve the Full-time employment of Alex Berry as Director of Student Development, and Jody Burtnett as Director of Financial Aid and Veterans Affairs.

The position of Director of Enrollment Management approval was retracted by Dr. Cris Valdez.

Prince moved to approve the consent agenda items, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

BOARD POLICES, PROPOSALS, AND CHANGES

Modification of Board of Trustees Policy Section 3.6.4 Payroll and Section 3.6.5 – Paid and Unpaid Time off was presented to the Board for Second Reading. No changes have been made since the first reading.

NEW BUSINESS

FACULTY PROMOTIONS

A recommendation was made to the Board of Trustees to promote Dr. Jarmese Sherrod from Associate Professor to Professor, and Dr. Srinivasan Durairaj from Associate Professor to Professor, as presented.

Dr. Coopriider moved to approve the Promotion of Dr. Jarmese Sherrod from Associate Professor to Professor, and Dr. Srinivasan Durairaj from Associate Professor to Professor, as presented. Prince seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

TABLED MOTION

A motion was tabled from the February 20, 2018 Board of Trustees Meeting to adopt the Fall 2018 through Summer 2021 Academic Calendar.

Dr. Coopriider moved to continue to table the motion from the February 20, 2018 Board of Trustees Meeting to adopt the Fall 2018 through Summer 2021 Academic Calendar.

ADOPTION OF COLLEGE ACADEMIC CALENDAR

The Fall 2018 through Summer 2019 Academic Calendar was presented to the Board of Trustees for adoption.

Prince moved to adopt the Fall 2018 through Summer 2019 Academic Calendar, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Ritter declare the motion carried.

TUITION INCREASE FISCAL YEAR 2019

A recommendation was made to the Board of Trustees for Academic Year 2018-2019 tuition for the standard in-district tuition rate at \$137.00 per credit hour, the in-State out-of-district tuition rate at \$179.00 per credit hour, the out-of-State tuition rate at \$473.00 per credit hour, the Chargeback rate at \$296.00, the online tuition rate at \$170.00, the variable tuition rate for the designated Health Profession classes at \$163.00, and the standard fee at \$14.00 per credit hour, as presented.

Colee moved to table the motion of increasing the standard in-district tuition rate at \$137.00 per credit hour, the in-State out –of-district tuition rate at \$179.00 per credit hour, the out-of-State tuition rate at \$473.00 per credit hour, the Chargeback rate at \$296.00 the online tuition rate at \$170.00, the variable tuition rate for the designated Health Profession classes at \$163.00, and the standard fee at \$14.00 per credit hour, as presented until the April 17, 2018 Board of Trustees meeting. Prince seconded. Roll call vote being all ayes, Chairman Ritter declared the motion tabled.

FY19 GENERAL AND COURSE FEES

A recommendation was made to the Board of Trustees to approve the general and course fees starting Summer 2018 term, as presented.

Prince moved to approve the general and course fees starting Summer 2018 term, as presented. Colee seconded. Roll call being all ayes, Chairman Ritter declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The February 2018 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$921,638.88 for February 2018 was distributed to the Board prior to the meeting.

Prince moved to ratify the February bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

REPORT OF THE PRESIDENT

- Dr. Denise Crews, John Oliver, Robert Brice and Cris Valdez attended the Andreas Ag Academy luncheon on March 13, 2018 at MacArthur High School. Richland was promoted and the message was strong. We need to support and be mentors for the future Ag students in our community. Jeff Sloan of Sloan Implement talked about the high need of employees needed in the ag industry. Richland is hosting an Ag/Horticulture Exploratory Group on Friday March 23, 2018.
- Each Trustee received a signed Resolution from Congressman Rodney Davis when Dr. Valdez visited Washington D.C. in February.
- President Valdez attended the EDC Goals Luncheon and shared this information with the Trustees.
- The first round of interviews for the Vice President of Student Success and Director of Institutional Effectiveness are scheduled.

ITEMS FROM THE BOARD

- Bishop Wayne Dunning shared information regarding Gary Birshbach (owner of local McDonald's) and how he promotes education with his employees with financial reimbursement.
- Dale Collee suggested that Tad Williams start reporting on the MCLETC.
- Chairman Ritter thanked Lee Trimble for being the Student Trustee for the last year. Lee will be honored at the Tenure and Promotion dinner on April 17, 2018.

EXECUTIVE SESSION

Bishop Wayne Dunning moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Prince seconded. Voice vote being all ayes, Chairman Ritter declared the motion carried.

Meeting convened into closed session at 7:53 p.m.

Meeting reconvened into open session at 8:46 p.m.

ADJOURNMENT

Prince moved and Colee seconded to adjourn the meeting at 8:47 p.m.

Bishop Wayne Dunning, Secretary

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

**RICHLAND COMMUNITY COLLEGE
REPORT ON RESULTS OF ELECTION FOR STUDENT TRUSTEE**

The election for a new Student Trustee for the 2018-2019 term of office was conducted April 2 through April 4, 2018. Tabulation of election results was conducted following the closing of the polls April 4.

Student Trustee candidate Nathan Buggar received 41 votes.

Accordingly, Nathan Buggar has been elected student trustee, is qualified to, and will be, seated as a member of the Board at the regular April meeting.

BY: _____
Bishop Wayne Dunning
Board of Trustees

DATE: April 17, 2018

WRITTEN COMMUNICATIONS



Lazaro Lopez, Ed.D.
Chairman

Karen Hunter Anderson, Ph.D.
Executive Director

Illinois Community College Board

March 26, 2018

Dr. Cristobal Valdez, President
Richland Community College
One College Park
Decatur, Illinois 62521-8513

Dear Dr. Valdez:

This is notification that the college's request for approval to offer the following program was approved by the Illinois Community College Board on March 16, 2018:

- Medical Assisting Certificate (34 credit hours)

If the college has not already done so, please submit the curriculum and related course forms now. This will ensure the college receives the appropriate credit hour reimbursement funding. A copy of this letter will be sent to the Chief Academic Officer.

Sincerely,

Karen Hunter Anderson, Ph.D.
Executive Director

Cc: Denise Crews, Vice President of Academic Services – Richland Community College
Tricia Broughton – ICCB

VOTED

#1

Richland

Community College

Trade School

Herald & Review

herald-review.com



VOTED

#1

**Farmer's Market
at Richland
Community College**

Fresh Produce

Herald & Review
herald-review.com

Reader's
Choice
2017
Best of

VOTED

#1

Richland

Community College

College / University

Herald & Review

herald-review.com



TO: Dr. Cris Valdez
FROM: Tracy Withrow
DATE: April 6, 2018
SUBJECT: College Activities Report

Following is *Richland Community College Activities Report* for the current month and a preview of next month. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.


April 2018

- 17 Tenure and Promotion Dinner
Bistro Five Thirty Seven
5 p.m.
- 19 Student Graphics Art Show Reception
Erlanson Art Gallery
9:30 a.m.
- 19 All College Meeting
Shilling Salons
3 p.m.
- 21 Bellies for Bellies (HOPE Club)
Shilling Auditorium
7 p.m.
- 23-24 FAFSA Workshops
Student Success Center
9 a.m., 1 p.m., 5:30 p.m.
- 24 Diversity Forum – Faces of the Community College
LRC
4 p.m.

May 2018

- 3 Heartland Tech Academy Student Recognition
Shilling Auditorium
5 p.m.
- 4 Richland Student Awards
Shilling Auditorium
6:30 p.m.
- 9 FAFSA Workshop
Clinton Higher Education Center
5 p.m.
- 11-12 Mother's Day Plant Sale
Horticulture Building and Greenhouse
May 11 – 7 a.m. to 6 p.m.
May 12 – 7 a.m. to 1 p.m.
- 12 Car Show
Progress City
9 a.m.
- 12-17 Final Exams

To: Cris Valdez, President

From: Robin Bollhorst, Director, Payroll and Human Resources 

Date: April 3, 2018

Subject: Personnel Update

Changes

Name	Position	Start Date
Alex Berry	Director of Student Development	3/21/2018
Jody Burtnett	Director of Financial Aid and Veteran's Affairs	3/21/2018
Meredith Johnson-Palmer	Assistant Registrar	4/02/2018
Barry Long	Student Success Coach	4/02/2018
Theresa Ragan	Solutions Specialist	4/02/2018
Andrew Robinson	Solutions Specialist	4/02/2018
Kelly Schoonover	Enrollment Success Coach	4/02/2018
Katie Stewart	Student Success Coach	4/02/2018
Teri Urbanowicz	MCLETC Operations Coordinator	2/27/2018
Kristina Wilson	Solutions Specialist	4/02/2018

Retirements, Resignations, and Terminations

Name	Position	Last Day
Janean Garrett	Admissions and Recruitment Specialist	3/31/2018
Jill Jenkins	Admissions and Records Representative	3/31/2018
Yolanda Mabry	Retention Coordinator	3/31/2018

Richland Community College
STUDENT GOVERNMENT ASSOCIATION
BOARD REPORT

April 2018

Student Trustee: Lee Trimble

President: Eddie Boliard **Vice-President:** Doniquea Luter **Secretary/Treasurer:** Anna Logan

Student Activities:

- 4/19: Grad Fair
- 4/19: College Signing Day
- 4/25: Ultimate Game Zone
- 5/2: Spring Fest
- 5/4: Student Awards & Recognition Ceremony
- 5/7: Pre-Finals Massages & Yoga



Commitment Respect Excellence Accountability Diversity

CONSENT AGENDA

TO: Board of Trustees
FROM: Dr. Cris Valdez ^{CV}
DATE: April 17, 2018
SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board of Trustees, the following item is presented as a consent agenda to be acted upon within the same motion. Any Board member may remove the items from the consent agenda to be acted upon separately. Supporting documentation for the consent agenda items are attached.

Therefore, it is recommended that the Board of Trustees approve the following:

A. Authorization in compliance with 5 Illinois compiled Statutes 120/2.06

Thank you.

AUTHORIZATION IN COMPLIANCE WITH 5 ILLINOIS COMPILED STATUTES
120/2.06

TO: Board of Trustees
FROM: Dr. Cris Valdez *CV*
DATE: April 2, 2018
SUBJECT: Authorization in compliance with 5 Illinois Compiled Statutes 120/2.06
(Destruction of Closed Session Audio Recordings)

Mr. Chairman, Members of the Board, Section 120/2.06 of the Illinois Open Meetings Act states that the verbatim record of a closed session may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded.

In addition, the Act states that the verbatim record may be destroyed only after the public body approves the destruction of a particular recording and the public body approves minutes of the closed session that complies with requirements for written minutes.

At this time, the verbatim recording of the closed session held October 18, 2016 has met the required 18-month period.

Therefore, it is recommended that the Board of Trustees authorize the destruction of the verbatim record of the October 18, 2016 closed session.

BOARD POLICIES, PROPOSALS, AND CHANGES

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian *Greg Florian*
Robin Bollhorst

Date: April 17, 2018

Re: Modification of Board of Trustees Policy Section 3.6.4 Payroll and Section 3.6.5 – Paid and Unpaid Time Off – Third Reading and Adoption

Section 3.6.4 Payroll needs to be modified in order to match the payroll shift from semi-monthly pay to the bi-weekly pay for non-faculty positions. Non-exempt (hourly) and exempt (salaried) employees were transitioned to the bi-weekly payroll system with the implementation of electronic timesheets. This Section establishes beginning pay periods as Sunday and that a standard pay period is 80 hours. Additionally, this section establishes that improperly reported time and attendance may result in discipline up to and including termination.

Section 3.6.5 Paid/Unpaid Time Off

Every three-year period, a committee of faculty and staff develop a proposed academic calendar that establishes teaching days each semester as required by the Illinois Community College Board. The current academic calendar ends upon graduation in May 2018. The Committee has developed a calendar that would require the College to remain open on days that were previously recognized as holidays. The proposed calendar would keep the College open to hold classes on days that are currently stated as holidays in the fall and spring semesters. In order to accommodate this shift, this policy would need to be modified to provide for "College Designated" holidays. As an example, this would allow the College to remain open on Veterans Day, creating a proper time to honor our Nation's veterans. Additionally, this shift would allow for each semester to hold approximately the same number of Monday, Tuesday, Wednesday, Thursday, and Friday classes through a semester. The holiday would be moved to the Wednesday before Thanksgiving. The proposed annual calendar would shift two holidays each semester. This schedule provides for a more even class distribution and leaves staff with the same number of days off.

The proposed changes are shown below:

3.6.4 Payroll

Richland Community College non-faculty employees ~~Employees~~ are paid on a bi-weekly basis. ~~the 15th and the last day of every month or on the last working day preceding a holiday or weekend.~~ A payroll period is a two week (80 hours) period beginning on Saturday~~Sunday~~ and ending on a Friday~~Saturday~~. A standard workweek for non-exempt employees is 40 hours. ~~ends on the 15th and the last day of each month.~~

All bi-weekly employees who are full time and are exempt from Fair Labor Standards Act requirements ("exempt") ordinarily are scheduled to be paid for eighty (80) hours per bi-weekly period, unless they move into an unpaid leave or disciplinary status in accordance with College policy. Accurate and contemporaneous reporting of nonexempt employee time and attendance is the responsibility of the employee and his/her immediate supervisor. Employees and/or supervisors found improperly reporting time and attendance information are subject to disciplinary action, up to and including termination.

Faculty, including adjunct faculty, non-credit, and adult education instructors will be paid on a semi-monthly basis typically on the 15th of the month and the last day of the month, per the terms of their contract. Overload, extra-duty, and other non-scheduled pay will be paid on a semi-monthly basis typically on the 15th and last day of the month.

Upon separation from the College, an employee's earned and unused vacation and compensatory time will be paid out during the next regularly scheduled payroll period after the employee's termination date.

An employee's termination date shall be established by the College.

3.6.5 Paid/Unpaid Time Off

Paid/unpaid time off for consideration includes the following:

3.6.5.1 Holidays

The College recognizes the following 8 Customary Holidays:

New Year's Day	Labor Day
M.L. King's Birthday	Columbus Day
President's Day	Veterans Day
Spring Holiday	Thanksgiving Day and day after
Memorial Day	Christmas Day
Independence Day	

The College also recognizes 4 College Designated Holidays annually. These days will be determined annually at the beginning of each year.

Customary Holidays will be observed on the calendar days on which they fall. However, holidays occurring on either Saturday or Sunday may be observed on the preceding day that the College is in operation or the following Monday.

Full-time, non-contractual employees will be compensated at their normal rate of pay for the holidays noted above. Part-time employees who normally would have been scheduled to work on the day the holiday falls will be paid for the hours they normally would have worked. Paid holiday hours are not included in the calculation of overtime.

Due to operational needs, some employees will be required to work on College holidays.

To be eligible for holiday pay, an eligible staff member must be 1) actively employed by the College both before and after the campus holiday and 2) must have worked or been on approved paid leave (e.g. vacation leave) during the pay period in which the campus holiday occurs. A staff member who is on leave without pay for the full pay period during which the campus holiday occurs is not eligible for holiday pay.

NEW BUSINESS

Memorandum

To: Board of Trustees
Dr. Cris Valdez

From: Karen Lockhart

Date: March 12, 2018

Re: Purchase of Refurbished Surgical Table

The Health Professions division has requested to change requested equipment that has been funded through Perkins IV grant for FY18.

The division wants to reallocate funds that would have been used in radiography program to surgical technology program. Per Dean Colbeck, The refurbished table and associated items will allow more students to participate in learning activities in lab courses as well as open lab sessions. Currently, there is only one functioning table, which restricts the number of students who can participate.

This has been approved by our ICCB representative, Melissa Andrews, and is not considered a major change in scope.

I am also attaching the quote provided by the vendor, if needed.

Therefore, it is recommended that the Board of Trustees approve the purchase of a refurbished Surgical Table in the amount of \$ 11,417.94, as presented.



www.venturemedical.com

Venture Medical ReQuip, Inc.
 6008 Bonacker Drive
 Tampa, FL 33610
 800-627-3215 | 813-740-8640
 Fax: 800-466-1251
 sales@venturemedical.com

Quotation

Date	Quote #
3/6/2018	030618-14

Customer
Richland Community College Kathy Lee One College Park Decatur, IL 62521 (217) 875-7211

Rep	Code
RC	EDU

Item	Description	Qty	Cost	Total
Skytron ...	Skytron 6001 Elite Major Surgical Table - Refurbished The Skytron 6001 provides remote control C-arm positioning capabilities for a wide range of procedures. It offers 30° lateral tilt and Trendelenburg and reverse capabilities, 180° top rotation, electro-hydraulic floor locks and a 500lb weight capacity. The leg section is one piece hydraulically activated. **Features: C-Arm Compatible Table Top Wired Hand Control 500 LB Weight Capacity 180° Table Top Rotation Floor Locks North American Side Rails Fit Most Accessories New Pad **Specifications: - Weight Capacity: 500lbs lift & 400lbs articulate capacity - Minimum Height: 28" - Maximum Height 45" - Table Width: 20" - Table Length: 75" - Lateral Tilt: 30° - Trendelenburg: 30° - Top Rotation: 180° Completely Refurbished and Patient Ready Warranty: 6 Months Parts and Unlimited Customer Care Support	1	8,350.00	8,350.00
Birkova ...	Birkova Deluxe Velcro / Vinyl Surgical Table Restraint Strap - New **Included with the purchase of surgical table** P/N: PR-3400 4" Wide, 2 Piece Secures to Side Rails, No Hooks Required.	1	0.00	0.00
MCM 410	MCM 410 24" Drop latch Armboard- New	2	168.00	336.00
MCM 415	MCM 415 24" x 2" Armboard Pad - New	2	44.20	88.40

Thank you for giving us the opportunity to provide you with this quote!

Total

Sales Tax (0.0%)

Subtotal

Signature



www.venturemedical.com

Venture Medical ReQuip, Inc.
 6008 Bonacker Drive
 Tampa, FL 33610
 800-627-3215 | 813-740-8640
 Fax: 800-466-1251
 sales@venturemedical.com

Quotation

Date	Quote #
3/6/2018	030618-14

Customer
Richland Community College Kathy Lee One College Park Decatur, IL 62521 (217) 875-7211

Rep	Code
RC	EDU

Item	Description	Qty	Cost	Total
Birkova ...	Birkova ALS-6200 Altima Legholder System - Complete Pair - New Solid SS Adjustable Extension Bar provides ultimate positioning possibilities. Designed for Full Range Adjusting and Multi-Positioning requirements. Includes: 1 pair of Altima Legholders 1 set of Restraint Straps 1 Pressure Mgmt Pads **Requires Clark Sockets for Mounting. Sold Separately. ** Replacement Pads & Straps are available.	1	1,027.93	1,027.93
Birkova ...	Birkova CL-8000-SS Clark Socket - New Stainless Steel Construction Accepts accessories bars up to 3/4" diameter	2	175.61	351.22
Birkova ...	Birkova GP-4600 Chest Roll - New Flat Bottom Chest Roll - 7" x 20" x 6"	2	383.50	767.00
Ship Fee	Shipping: Freight **Includes Lift Gate Service and Call Before Delivery Lead Time: Approx. 4-5 Weeks	1	497.39	497.39

Thank you for giving us the opportunity to provide you with this quote! Signature	Total
	Sales Tax (0.0%)
	Subtotal



www.venturemedical.com

Venture Medical ReQuip, Inc.
 6008 Bonacker Drive
 Tampa, FL 33610
 800-627-3215 | 813-740-8640
 Fax: 800-466-1251
 sales@venturemedical.com

Quotation

Date	Quote #
3/6/2018	030618-14

Customer
Richland Community College Kathy Lee One College Park Decatur, IL 62521 (217) 875-7211

Rep	Code
RC	EDU

Item	Description	Qty	Cost	Total
	<p>**Standard Payment Terms: 50% Down Payment, 50% Net 30 with Signed Quote and Purchase Order. Accepted forms of Payment are Visa, Mastercard, American Express, and Check</p> <p>**Customers are Responsible for Inspecting all Shipments for ANY types of Damage before Signing "Free and Clear". If the item is damaged, notate Reason on Bill of Lading and Refuse. Contact Venture Medical Requip, Inc @ 800-627-3215.</p> <p>**Review our Terms and Policies at www.venturemedical.com/terms.htm. By signing this quotation, you agree to our Terms and Policies.</p> <p>**Customer is Responsible for sales tax in their own State.</p> <p>**This Quote is Valid for 30 Days.</p> <p>Standard Order Cancellation Policy:</p> <ul style="list-style-type: none"> * Customer has 24 hours from transmittal of order confirmation to cancel product/order without any cancellation fee. * Beyond 24 hours from transmittal of order confirmation, customer can cancel product/order and will be subject to a 20% cancellation fee. * Products/orders cancelled and rescheduled are subject to a revised ship date. 			

Thank you for giving us the opportunity to provide you with this quote!

Total	\$11,417.94
Sales Tax (0.0%)	\$0.00
Subtotal	\$11,417.94

Signature _____ Page 3

TO: Board of Trustees
Dr. Cris Valdez

FROM: Dr. Denise Crews, Vice President of Academic Services
Andy Hynds, Dean of Math, Science, and Business

SUBJECT: Contract to develop a lab exercise using Petrel software

DATE: April 3, 2018

Richland was recently gifted Petrel software for the National Sequestration Education Center (NSEC). Petrel software is designed to use data from the Illinois Basin Decatur Project (IBDP) to produce images of the underlying geology in the Decatur area.

We are requesting to contract with Wade Zaluski, Senior Geologist for Schlumberger Carbon Services, located in Calgary, Alberta, to provide five days of training to develop the lab. The rate is \$2,310 per day for five days, for a total of \$11,550. This payment would cover all components of creating lab exercises using the Petrel software, enabling that lab activities could be replicated by Richland's instructor in carbon sequestration. The lab will be used in CCS 275 (Advanced Sequestration Applications), which is the capstone course for both the Sequestration AAS degree and for transfer students in Environmental Studies. CCS 275 students will be able to use produced images to learn more about the geology of the area and to learn more about the migration of CO₂ within the Mt. Simon sandstone.

ADM has approved, and will fund, this purchase in its entirety as part of the Intelligent Monitoring System grant, which is an offshoot of Richland's original Sequestration grant.

This is a sole source service directly from the manufacturer. There is no method to secure other bids.

Therefore, it is recommended that the Board of Trustees approve the contract as noted above with Wade Zaluski of Schlumberger Carbon Services at a price of \$11,550.

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Greg Florian
Clay Gerhard *Greg Florian*

Date: April 5, 2018

Re: Approval to Purchase Tractor

The Operations Staff utilize small front-mount tractors for most of the mowing and snow removal operations around the College. One of the College's aging tractors purchased in 1989 is no longer functional and is in need of substantial repairs. Staff have attempted to repair the unit but due to its age, parts are getting more costly and harder to find.

The Operations Staff have identified a John Deere 1575 tractor/mower as the best piece of equipment to replace the existing unit. This purchase would include a rotary broom attachment to clear the sidewalks in lighter snowfall as well as a plow for heavier snowfall.

For this purchase, the College is utilizing a joint purchasing program through the Illinois Association of County Board Members and Commissioners (IACBMC). Eligible agencies are the IACBMC and its constituents, which includes cities, counties, political-subdivisions, parks and recreations, government funded non-profit agencies, public school systems and special purpose districts as defined by the IACBMC. Under this program, the equipment purchase meets bid requirements and the College can purchase the equipment through a local John Deere dealer at a 23% discount.

Funding for this purchase will be through a Municipal Lease for three years with Commerce Bank.

Therefore, it is recommended that the Board authorize the College Administration to purchase a John Deere 1575 four wheel drive front mount mower with rotary broom and snow blade from Sloan Implement Assumption, Illinois at the contract price of \$39,919.01.

We are available for any questions you may have.

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Crist Valdez

From: Greg Florian
Clay Gerhard

Date: April 6, 2018

Re: Request for approval of Protection, Health, & Safety Project for 2018

For the past several years, the College has been utilizing Protection, Health, and Safety funding for making alterations and repairs to facilities using funding that remained at the conclusion of other PH&S funded projects. There are still funds remaining from previous PH&S projects that can be utilized for projects that currently need to be addressed.

The project included with this request for approval is the Entrance Sidewalk Replacement Project. The total estimated cost for this project is \$94,583.

ICCB approval of the projects is no longer required. However, all of the certifications by the Architects and Engineers remain unchanged as well as certification by the Board of Trustees. We have received the certifications from the A/E's and with approval of the attached Resolution No. 18-12 that will provide Board of Trustees certification.

The existing entrance sidewalks at the Main Entrance and Shilling Community Education Center have deteriorated and no longer provide a safe means of access or egress. The joints and cracks in the walkways are not level and no longer meet the Illinois Accessibility Code standards for access and create an unsafe environment to and from the facilities.

A detailed list of the proposed project including justification, scope, and budget are as follows:

Justification:

The existing entrance sidewalks at the Main Entrance and Shilling Community Education Center have deteriorated and no longer provide a safe means of access or egress. The joints and cracks in the walkways are not level and no longer meet the Illinois Accessibility Code standards for access and create an unsafe environment to and from the facilities.

Scope of Work

Remove and dispose of existing deteriorating concrete. Replace with new concrete and tie back to existing structure and other sidewalks

Budget: \$94,583.

Therefore, it is recommended that the Board of Trustees approve the project listed above at a total cost of \$94,583 and approve Resolution No. 18-12 authorizing the project.

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
ONE COLLEGE PARK
DECATUR, ILLINOIS 62521**

**RESOLUTION NO. 18-12: RESOLUTION TO APPROVE PROTECTION, HEALTH, AND
SAFETY PROJECT and TAX LEVY**

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District #537, is authorized to complete necessary projects dealing with health or safety of students, employees or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Richland Community College District #537; and

WHEREAS, Section 805/3-20.3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to use protection, health, and safety tax levy proceeds to pay for such repairs or alterations; and

WHEREAS, there are not sufficient funds available in the Operation and Maintenance Fund to complete the project and the college has no available balance of protection, health & safety monies from previous projects; and

WHEREAS, the Board has received a report from licensed professional architects and engineers certifying that the following projects at Richland Community College requires repair and alterations, as defined in ICCB Rule 1501.601; and

WHEREAS, the project recommended for repair and alterations is:

<u>Project Name</u>	<u>Budget Amount</u>
Entrance Sidewalk Replacement	\$94,583

WHEREAS, the Board certifies this project also meets the requirements of 805/3-20.3.01 of the Public Community College Act and is a necessary project for energy conservation, health or safety, environmental protection, or handicapped accessibility and not routine maintenance projects.

NOW, BE IT RESOLVED by the Board of Trustees of Richland Community College District #537, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the project set forth above require

alterations or repairs and are necessary to insure the structural integrity of Richland Community College facilities.

3. There are not sufficient funds available in the Operation and Maintenance Fund of Richland Community College to complete the project set forth above.
4. The Board approved the completion of the Protection, Health, and Safety project as described below:

<u>Project Name</u>	<u>Budget Amount</u>
Entrance Sidewalk Replacement	\$94,583

5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of these projects consistent with Ill. Rev. Stat. Ch. 122 Paragraph 103-20.301 (and all other applicable statutes) and 23 Illinois Administrative Code Section 1501.608 (and all other applicable regulations).

COMMUNITY COLLEGE DISTRICT NO. 537
OF MACON, CHRISTIAN, DEWITT, LOGAN,
MOULTRIE, PIATT, SANGAMON, AND SHELBY
COUNTIES, AND STATE OF ILLINOIS

BY: _____
Tom Ritter, Chairman

ATTEST:

Bishop Wayne Dunning, Secretary

DATE April 17, 2018 (SEAL)



MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustees

From: Greg Florian *Greg Florian*

Date: April 9, 2018

Re: Approval to contract with Partners in Leadership

During the Cabinet retreat in June 2017, Dr. Valdez, discussed engaging with Partners In Leadership (PIL) as a resource to facilitate deep cultural change. He has worked with this group previously and demonstrated that they produced positive results by addressing accountability, recognition, and employee empowerment. Through PIL, it was determined to initiate a college-wide effort to positively shape culture at Richland.

Subsequently, it was determined that the next step should be to bring Partners In Leadership's philosophy and successes to Richland. This included identifying an initial cohort of campus leaders to begin training designed by PIL. The process for this initiative started with PIL coming to campus to train the leadership group of approximately 30 for a full day. The leadership group included upper administration and was expanded to include the Institutional Effectiveness Committee members and leaders across the campus at every level of the institution.

The initial goal of the training was to: define Keys Results, discuss and design Cultural Shift, provide Cultural Management Tools, and determine follow up actions. The 30 individuals that participated in the training quickly embraced the PIL learning principles by completing the on-line training modules over the next four months. These employees are continuing to utilize the tools and process learned during the training with positive results. This year the College's professional development day was dedicated to introducing the entire campus community to the PIL philosophy and language.

With the positive results that the College has witness in a relatively short time, it has become apparent that in order to continue the cultural shift to greater accountability, more staff need to be trained. A goal to train all staff using the PIL philosophy and tools can be accomplished over a three-year period.

PIL has offered a discounted contract that would all current Richland staff to go through the training. This contract includes use of all of the PIL training materials, on-line services, facilitator training, and additional assessments of the College's progress. They have offered a three-year contract at a total cost of \$30,000 to be paid in \$10,000 increments each year. Funding for this contract will be included in the annual budget for professional development.

It is recommended that the Board of Trustees approve a contract with Partners In Leadership, LLC of Temecula, California and authorize the College Administration to execute the contract.



MEMORANDUM

TO: Dr. Cris Valdez
President, Richland Community College

FROM: Tad Williams *TAW*
Commander, MCLETC

DATE: 04/10/18

SUBJECT: Ammunition purchase request

The second Basic Law Enforcement Academy (BLEA) at the Macon County Law Enforcement Training Center (MCLETC) begins Sunday evening, April 29, 2018. The firearm-training portion of this academy requires a 40 hour state certification course consisting of hundreds of rounds of ammunition per student. MCLETC was able to obtain two bids for the ammunition, Ray O'Herron Company, Inc. and Kiesler's Police Supply, Inc.; both of which have Master Contracts with the State of Illinois.

Ray O'Herron's purchase quote for the ammunition is \$11,069.25. Kiesler's purchase quote for the ammunition is \$14,444.02.

Therefore, it is my recommendation that the Board of Trustees approve the purchase of ammunition for the Macon County Law Enforcement Training Center for \$11,069.25 from Ray O'Herron Inc. Danville IL.

Thank you in advance for your consideration. Please let me know if you have any questions or concerns.



MEMORANDUM

TO: Dr. Cris Valdez
President, Richland Community College

FROM: Tad Williams *TAW*
Commander, MCLETC

DATE: 04/10/18

SUBJECT: Security camera purchase request


As you are aware, the new training facility does not have a security/surveillance camera system. The start up monies donated by the Howard G. Buffett were used for the purpose of operating the facility and we did not have the funds to purchase a system at the onset. Since then, we have received our first reimbursement check from the Illinois Law Enforcement Training and Standards Board and will be invoicing them on Friday, April 13, 2018, for the remainder of reimbursement for Recruit Class 18-01.

With this in mind, I feel it is necessary that we now move forward with installing the system. The security/surveillance camera system we are requesting was quoted by Bodine Communications, Decatur, Illinois. No other businesses were asked for a bid due to compatibility with the current system at the main campus on Richland Community College. I have consulted with Director Joy Harvey, Information Technology, on several occasions concerning our proposed system. Director Harvey has in turn spoken to Bodine Communication and has provided the below quote. The system installed at the main campus was purchased through Bodine Communication. As Commander of MCLETC, it is imperative our system is able to communicate and interact with the main campus. In addition, we will be able to link our system with the local police department and new Regional 911 Center. The quote from Bodine Communication includes material with limited labor. The only labor Bodine Communication will provide consists of two additional communication lines for cameras. The other lines have already been installed by a sub-contractor through an agreement with the Romano Company. Director Harvey and her staff will install the system and build a server to operate and record footage. Her willingness to provide the labor will greatly reduce our cost of the system, as well as ensure our system can "talk" to the main campus.

Quote for a complete camera system is \$17,651.17. ***Therefore, it is my recommendation that the Board of Trustees approve the purchase of our camera system for the Macon County Law Enforcement Training Center for \$17,651.17 from Bodine Communication.***

Thank you in advance for your consideration. Please let me know if you have any questions or concerns.

FINANCIAL REPORT

TO: Board of Trustees
FROM: Cris Valdez 
DATE: April 17, 2018
SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the Bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the March 2018 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Treasurer's Report

3/31/2018

Fund	Balance 3/1/2018	Receipts for Month	Disbursements for Month	Balance 3/31/2018	Int Bearing Accounts	Separate Inv Instruments
Education Fund	\$2,979,085.81	\$3,044,829.54	(\$2,934,361.14)	\$3,089,554.21	\$2,539,554.21	\$550,000.00
Oper & Maint Restricted	\$2,560,500.62	\$1,510.59		\$2,562,011.21	\$2,562,011.21	\$0.00
Bond & Interest Fund	\$419,667.77	\$548.44		\$420,216.21	\$420,216.21	\$0.00
Auxiliary Enterprises	\$2,260,028.87	\$28,401.80	(\$31.02)	\$2,288,399.65	\$2,288,399.65	\$0.00
Restricted Purposes	\$1,420,487.07	\$101,506.56	(\$2,932.52)	\$1,519,061.11	\$1,214,599.41	\$304,461.70
Working Cash Fund	\$7,839,619.38	\$568,880.13	(\$48,770.91)	\$8,359,728.60	\$7,358,805.52	\$1,000,923.08
Trust & Agency Fund	\$367,237.29	\$4,441.89		\$371,679.18	\$371,679.18	\$0.00
Audit Fund	\$68,308.11	\$89.27		\$68,397.38	\$68,397.38	\$0.00
Liab, Protect, Settlement	\$1,989,774.82	\$5,236.78	(\$477,530.09)	\$1,517,481.51	\$1,417,481.51	\$100,000.00
Totals	\$19,904,709.74	\$3,755,445.00	(\$3,463,625.68)	\$20,196,529.06	\$18,241,144.28	\$1,955,384.78

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$300,000.00	CD-Busey	0.10	6/22/2018	6.0
EDUCATION FUND	\$250,000.00	CD-SOY	0.20	1/30/2019	12.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.40	8/10/2018	12.0
WORKING CASH FUND	\$302,413.16	CD-HPB	0.10	4/22/2018	3.0
WORKING CASH FUND	\$117,686.62	CD-Regns	0.01	7/19/2018	7.0
WORKING CASH FUND	\$120,942.35	CD-Regns	0.05	7/21/2018	13.0
WORKING CASH FUND	\$350,000.00	CD-HPB	0.40	11/22/2018	12.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.40	3/23/2019	12.0
LPS FUND	\$100,000.00	CD-Busey	0.10	6/22/2018	6.0

Revenues & Expenses by Fund

	Actual 3/31/2018	Budget 1718	%	Actual 3/31/2017	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$15,046,612.47	\$13,736,894.00	109.53	\$14,334,605.20	\$16,516,101.64
Transfers	(\$34,500.00)	(\$95,850.00)	35.99	(\$82,090.75)	(\$399,840.21)
Expenses	(\$9,223,604.28)	(\$13,574,469.00)	67.95	(\$10,207,441.95)	(\$14,226,941.70)
	\$5,788,508.19	\$66,575.00		\$4,045,072.50	\$1,889,319.73
Fund 02-Operations & Maintenance					
Revenue	\$1,620,334.30	\$1,734,806.00	93.4	\$1,428,067.01	\$1,798,663.49
Expenses	(\$1,173,080.20)	(\$1,729,257.00)	67.84	(\$1,355,321.92)	(\$1,801,109.10)
	\$447,254.10	\$5,549.00		\$72,745.09	(\$2,445.61)
Fund 03-Oper & Maint Restricted					
Revenue	\$2,867,482.25	\$3,638,722.00	78.8	\$4,551.56	\$1,067,685.88
Expenses	(\$3,524,111.05)	(\$3,638,722.00)	96.85	(\$258,389.66)	(\$781,499.15)
	(\$656,628.80)	\$0.00		(\$253,838.10)	\$286,186.73
Fund 04-Bond & Interest Fund					
Revenue	\$4,058,284.60	\$3,338,926.00	121.54	\$3,298,357.15	\$3,299,144.86
Expenses	(\$3,989,127.36)	(\$3,338,926.00)	119.47	(\$3,198,194.86)	(\$3,288,856.11)
	\$69,157.24	\$0.00		\$100,162.29	\$10,288.75
Fund 05-Auxiliary Enterprises					
Revenue	\$971,103.59	\$1,199,097.00	80.99	\$756,602.67	\$1,385,276.37
Expenses	(\$885,635.61)	(\$1,199,097.00)	73.86	(\$842,180.78)	(\$1,120,980.03)
	\$85,467.98	\$0.00		(\$85,578.11)	\$264,296.34
Fund 06-Restricted Purposes Fund					
Revenue	\$6,420,433.16	\$8,755,497.71	73.33	\$6,240,671.78	\$8,273,861.53
Transfers	(\$5,485.00)	\$0.00	0	(\$13,686.25)	(\$171,484.59)
Expenses	(\$7,085,746.12)	(\$8,755,497.64)	80.93	(\$6,931,861.76)	(\$8,102,844.23)
	(\$670,797.96)	\$0.07		(\$704,876.23)	(\$467.29)
Fund 07-Working Cash Fund					
Revenue	\$58,271.12	\$15,000.00	388.47	\$17,997.12	\$31,241.45
Transfers	(\$48,770.91)	(\$15,000.00)	325.14	(\$12,886.66)	(\$31,241.45)
	\$9,500.21	\$0.00		\$5,110.46	\$0.00
Fund 10-Trust & Agency Fund					
Revenue	\$100,313.43	\$97,579.00	102.8	\$60,427.82	\$91,102.63
Transfers	(\$2,200.00)	(\$2,000.00)	110	(\$1,975.00)	(\$15,994.73)
Expenses	(\$74,795.64)	(\$95,579.00)	78.26	(\$57,729.11)	(\$75,035.69)
	\$23,317.79	\$0.00		\$723.71	\$72.21
Fund 11-Audit Fund					
Revenue	\$64,062.59	\$64,258.00	99.7	\$85,789.68	\$85,900.68
Expenses	(\$53,016.73)	(\$60,800.00)	87.2	(\$57,750.47)	(\$61,867.69)
	\$11,045.86	\$3,458.00		\$28,039.21	\$24,032.99
Fund 12-Liab,Protect,Settlement					
Revenue	\$1,595,987.03	\$1,598,220.00	99.86	\$1,675,006.14	\$1,678,457.52
Expenses	(\$998,784.99)	(\$1,496,882.00)	66.72	(\$1,163,859.25)	(\$1,499,572.14)
	\$597,202.04	\$101,338.00		\$511,146.89	\$178,885.38
Total	\$5,704,026.65	\$176,920.07		\$3,718,707.71	\$2,650,169.23

Operating Funds Revenue

	Actual Revenue YTD 3/31/2018	Budget 1718	%	Actual Revenue YTD 3/31/2017	Prior Year Revenue 6/30/2017
Investment Revenue					
Investment Revenue	\$15,937.47	\$4,000.00	398.44	\$6,334.90	\$7,130.81
	<u>\$15,937.47</u>	<u>\$4,000.00</u>	398.44	<u>\$6,334.90</u>	<u>\$7,130.81</u>
Local Government Sources					
Bond Proceeds	\$0.00	\$0.00	0	\$0.00	\$366,617.00
Current Taxes	\$7,167,055.95	\$7,085,367.00	101.15	\$7,043,154.02	\$7,043,154.02
Interest on Taxes	\$848.58	\$700.00	121.23	\$810.70	\$810.70
	<u>\$7,167,904.53</u>	<u>\$7,086,067.00</u>	101.15	<u>\$7,043,964.72</u>	<u>\$7,410,581.72</u>
Other Revenue					
Facility Rental	\$213,883.22	\$277,475.00	77.08	\$178,626.70	\$239,818.00
Other Revenue	\$287,882.48	\$467,520.00	61.58	\$273,833.66	\$631,225.44
Transfer In	\$54,255.91	\$15,000.00	361.71	\$26,567.81	\$65,587.19
	<u>\$556,021.61</u>	<u>\$759,995.00</u>	73.16	<u>\$479,028.17</u>	<u>\$936,630.63</u>
State Government Sources					
ICCB CTE Formula Grant	\$125,250.00	\$187,135.00	66.93	\$187,134.00	\$408,234.00
ICCB Credit Hour Grants	\$1,753,989.87	\$0.00	0	\$728,766.66	\$1,927,790.00
ICCB Equalization Grant	\$33,333.36	\$0.00	0	\$0.00	\$41,230.00
Replacement Taxes	\$152,714.68	\$443,000.00	34.47	\$263,320.62	\$521,858.83
	<u>\$2,065,287.91</u>	<u>\$630,135.00</u>	327.75	<u>\$1,179,221.28</u>	<u>\$2,899,112.83</u>
Student Tuition & Fees					
Chargeback	\$0.00	\$0.00	0	\$2,533.14	\$2,533.14
Tuition-Credit	\$6,080,618.00	\$6,262,620.00	97.09	\$6,287,396.00	\$6,293,807.00
Various Fees	\$781,177.25	\$728,883.00	107.17	\$764,194.00	\$764,969.00
	<u>\$6,861,795.25</u>	<u>\$6,991,503.00</u>	98.14	<u>\$7,054,123.14</u>	<u>\$7,061,309.14</u>
Total Revenue	\$16,666,946.77	\$15,471,700.00	107.73	\$15,762,672.21	\$18,314,765.13

Operating Funds Expenses

	Actual Expenses YTD 3/31/2018	Budget 1718	%	Actual Expenses YTD 3/31/2017	Prior Year Expenses 6/30/2017
Salaries					
Academic Support Salary	\$136,255.20	\$184,162.00	73.99	\$130,223.55	\$179,716.19
Academic Support-PT	\$84,259.55	\$83,203.00	101.27	\$122,913.70	\$153,311.22
Administrative Staff Sal	\$1,004,599.25	\$1,438,579.00	69.83	\$1,122,731.48	\$1,446,728.29
Car Allowance	\$6,577.04	\$9,000.00	73.08	\$6,000.00	\$8,250.00
Classified-Temporary	\$1,183.36	\$2,500.00	47.33	\$0.00	\$0.00
Clinical Risk Stipends	\$24,722.94	\$32,500.00	76.07	\$26,948.99	\$34,060.15
Custodial, Maint Stf Sal	\$62,843.41	\$76,807.00	81.82	\$88,763.21	\$121,723.69
Custodial, Maint-PT	\$0.00	\$26,495.00	0	\$0.00	\$0.00
Custodial, Maint-Temp	\$3,161.70	\$2,675.00	118.19	\$0.00	\$0.00
F/T Classified Salary	\$408,185.14	\$606,404.00	67.31	\$729,141.34	\$882,496.23
F/T Faculty Salary	\$2,616,421.22	\$3,944,510.00	66.33	\$2,662,208.70	\$4,002,224.11
F/T Faculty-Summer Sal	\$260,145.25	\$279,285.00	93.15	\$271,344.41	\$272,851.91
Faculty Curriculum Dev	\$0.00	\$0.00	0	\$0.00	\$2,400.00
Faculty Tutors Salary	\$21,391.83	\$81,000.00	26.41	\$37,520.26	\$50,263.36
Independent Study Salary	\$8,057.50	\$9,070.00	88.84	\$19,020.00	\$33,570.00
Interpreter Salary	\$5,701.70	\$75,000.00	7.6	\$38,764.12	\$51,732.30
LabFacilitators	\$13,685.56	\$18,702.00	73.18	\$11,022.73	\$15,149.24
Overload Salary	\$339,093.44	\$472,735.00	71.73	\$360,398.14	\$485,525.86
Overtime Wages	\$6,774.63	\$5,600.00	120.98	\$3,828.46	\$4,428.51
P/T Classified Salary	\$38,715.62	\$80,000.00	48.39	\$31,819.87	\$43,589.63
P/T Faculty Salary	\$618,444.39	\$796,393.00	77.66	\$582,817.49	\$743,274.21
P/T Faculty-Summer Sal	\$50,813.70	\$59,185.00	85.86	\$42,911.67	\$42,911.67
Professional/Tech Salary	\$462,615.16	\$719,628.00	64.29	\$504,154.23	\$656,243.41
Professional/Tech-PT	\$32,686.16	\$44,900.00	72.8	\$39,934.21	\$51,402.78
Professional/Tech-Temp	\$131.25	\$0.00	0	\$0.00	\$0.00
Proficiency Exam Salary	\$0.00	\$0.00	0	\$183.75	\$183.75
Severance Payments	\$16,114.22	\$0.00	0	\$0.00	\$240,605.90
Student Workers Salary	\$13,490.55	\$45,260.00	29.81	\$10,500.33	\$17,490.44
Subs Instructors Salary	\$10,714.37	\$4,250.00	252.1	\$5,520.73	\$7,939.68
Supervisory Staff Salary	\$210,992.78	\$334,673.00	63.04	\$454,476.72	\$592,889.43
Supervisory Staff-PT	\$11.00	\$0.00	0	\$0.00	\$0.00
Test Proctor Salary	\$15,061.21	\$23,000.00	65.48	\$7,822.62	\$12,175.60
Voluntary Separation Prg	\$0.00	\$0.00	0	\$0.00	\$271,860.26
	<u>\$6,472,849.13</u>	<u>\$9,455,516.00</u>	68.46	<u>\$7,310,970.71</u>	<u>\$10,424,997.82</u>
Employee Benefits					
EmployeeBenefitsTotal	\$11,483.28	\$4,635.00	247.75	\$31,286.01	\$31,302.01
FICA-Social Security	\$0.00	\$0.00	0	\$0.00	\$0.00
Grants Share of SURS	\$106.38	\$0.00	0	\$0.00	\$0.00
Group Dental Ins	\$38,686.22	\$52,924.00	73.1	\$46,063.60	\$60,049.53
Group LTD Ins	\$12,624.87	\$18,242.00	69.21	\$14,592.29	\$19,076.16
Group Life Ins	\$19,415.26	\$29,775.00	65.21	\$23,822.01	\$31,139.79
Group Medical Ins	\$1,397,438.99	\$1,950,785.00	71.63	\$1,416,429.53	\$1,946,743.39
Medicare	\$0.00	\$0.00	0	\$0.00	\$0.00
SURS-RetireeHealthContri	\$30,127.08	\$39,961.00	75.39	\$34,317.88	\$45,042.88
Staff/Family Waivers	\$17,930.00	\$50,000.00	35.86	\$41,896.50	\$41,896.50
	<u>\$1,527,812.08</u>	<u>\$2,146,322.00</u>	71.18	<u>\$1,608,407.82</u>	<u>\$2,175,250.26</u>
Contractual Services					
Accreditation Fees	\$15,204.04	\$24,650.00	61.68	\$11,475.00	\$11,475.00
Admin Computer-Maint	\$221,497.17	\$224,070.00	98.85	\$212,179.02	\$212,179.02
Building Repair/Maint	\$6,218.64	\$23,933.00	25.98	\$2,672.34	\$16,697.61
Consultants/Workshops	\$1,581.25	\$16,900.00	9.36	\$900.00	\$6,370.00
Contractual-Other	\$32,991.91	\$116,040.00	28.43	\$26,109.72	\$40,265.71
Custodial Services	\$247,444.00	\$370,010.00	66.87	\$307,815.75	\$400,607.25
Diversity Initiatives	\$0.00	\$5,000.00	0	\$0.00	\$0.00
Employee Awards	\$0.00	\$0.00	0	\$60.00	\$60.00
Employee Recognition EAT	\$749.35	\$1,000.00	74.94	\$880.00	\$948.20
Equip Repair/Maint Agree	\$74,972.68	\$120,063.00	62.44	\$70,818.90	\$88,908.30
Faculty Development	\$1,220.50	\$1,200.00	101.71	\$0.00	\$0.00
Grounds Maintenance	\$10,779.29	\$11,400.00	94.56	\$3,476.84	\$4,922.38
Legal Services-Admin	\$11,150.86	\$100,000.00	11.15	\$19,928.04	\$45,723.77
Meals	\$175.00	\$1,000.00	17.5	\$0.00	\$0.00

Operating Funds Expenses

	Actual Expenses YTD 3/31/2018	Budget 1718	%	Actual Expenses YTD 3/31/2017	Prior Year Expenses 6/30/2017
Contractual Services					
Pest Control	\$7,334.10	\$12,800.00	57.3	\$10,733.64	\$13,362.64
Professional Fees	\$7,165.79	\$7,200.00	99.52	\$7,168.25	\$7,168.25
Security	\$9,203.96	\$9,500.00	96.88	\$6,572.04	\$9,012.53
Staff/Faculty Developmen	\$33,148.83	\$15,500.00	213.86	\$0.00	\$0.00
Student Awards	\$0.00	\$725.00	0	\$0.00	\$600.00
Telephone Maint Agree	\$2,841.99	\$18,700.00	15.2	\$0.00	\$0.00
	<u>\$683,679.36</u>	<u>\$1,079,691.00</u>	63.32	<u>\$680,789.54</u>	<u>\$858,300.66</u>
Materials & Supplies					
Advertising	\$26,553.70	\$67,000.00	39.63	\$60,490.12	\$82,907.86
Audio Visual Materials	\$55.51	\$6,000.00	0.93	\$1,830.10	\$4,403.10
Books-Library Collection	\$5,204.98	\$7,794.75	66.78	\$6,815.73	\$7,043.06
Catalog Printing	\$2,766.50	\$3,000.00	92.22	\$2,652.88	\$5,419.38
Computer Software	\$127,210.31	\$147,321.00	86.35	\$126,214.14	\$132,240.54
Credit Schedules	\$0.00	\$8,000.00	0	\$0.00	\$0.00
Event Expense	\$603.88	\$429.00	140.76	\$0.00	\$100.00
Graphic Supplies	\$703.96	\$2,250.00	31.29	\$714.76	\$714.76
Instructional Supplies	\$63,545.68	\$107,696.00	59	\$64,933.85	\$87,792.11
Laundry/Linen Supplies	\$161.70	\$396.00	40.83	\$200.90	\$216.09
Maintenance Supplies	\$62,393.09	\$73,000.00	85.47	\$39,953.87	\$56,872.05
Materials	\$14,862.17	\$36,097.00	41.17	\$16,831.67	\$25,761.02
Office Supplies	\$12,393.63	\$18,751.00	66.1	\$14,946.03	\$19,361.17
Postage	\$10,434.57	\$19,170.00	54.43	\$13,406.32	\$18,004.81
Printing	\$13,285.78	\$23,446.00	56.67	\$16,986.17	\$22,440.84
Publications & Dues	\$104,624.66	\$129,460.00	80.82	\$109,749.41	\$121,622.29
Reference Materials	\$5.25	\$5.25	100	\$0.00	\$0.00
Specialities	\$681.30	\$1,250.00	54.5	(\$80.70)	\$167.20
Transcripts	\$20,155.00	\$25,000.00	80.62	\$4,850.00	\$14,550.00
Uniforms	\$2,436.50	\$3,000.00	81.22	\$2,551.55	\$3,608.55
Vehicle Expense	\$8,022.88	\$11,900.00	67.42	\$6,935.33	\$11,218.96
WYSE Activities	(\$607.32)	\$1,017.00	-59.72	\$452.78	\$452.78
Wind Turbine Maintenance	\$400.00	\$9,500.00	4.21	\$9,015.17	\$9,015.17
	<u>\$475,893.73</u>	<u>\$701,483.00</u>	67.84	<u>\$499,450.08</u>	<u>\$623,911.74</u>
Conference & Meeting Exp					
Board Meeting Meals	\$2,050.00	\$1,600.00	128.13	\$0.00	\$0.00
Meeting Expense	\$5,583.12	\$6,934.00	80.52	\$5,874.27	\$7,410.07
Recruitment	\$1,304.68	\$60,000.00	2.17	\$35,923.01	\$35,923.01
Registration Fees	\$21,349.29	\$24,409.00	87.46	\$11,783.00	\$13,453.96
Travel-In State	\$11,126.10	\$14,362.00	77.47	\$5,473.57	\$11,091.62
Travel-In State Mileage	\$6,357.26	\$10,980.00	57.9	\$2,538.50	\$5,162.14
Travel-In State-Admin	\$0.00	\$0.00	0	\$0.00	\$0.00
Travel-Out of State	\$22,418.55	\$38,460.00	58.29	\$3,306.80	\$12,636.83
	<u>\$70,189.00</u>	<u>\$156,745.00</u>	44.78	<u>\$64,899.15</u>	<u>\$85,677.63</u>
Fixed Charges					
Collection Co Charges	\$0.00	\$100.00	0	\$16.66	\$16.66
Credit Card Fees	\$25,024.48	\$23,000.00	108.8	\$20,346.25	\$26,042.42
Equipment Rental	\$1,594.32	\$1,630.00	97.81	\$15,016.06	\$14,949.23
Facility Rental	\$100,255.23	\$133,680.00	75	\$99,681.93	\$133,099.68
Graduation Expense	\$954.75	\$19,000.00	5.03	\$3,962.05	\$19,373.80
Install Pymt Lease/Purch	\$161,233.01	\$180,665.00	89.24	\$152,448.02	\$165,278.93
Interest Expense	\$2,093.58	\$8,005.00	26.15	\$5,707.18	\$6,456.13
Property Taxes	\$16,793.61	\$22,750.00	73.82	\$16,327.75	\$22,752.33
	<u>\$307,948.98</u>	<u>\$388,830.00</u>	79.2	<u>\$313,505.90</u>	<u>\$387,969.18</u>
Utilities					
Electricity and Nat Gas	\$266,613.55	\$355,090.00	75.08	\$283,920.73	\$398,300.12
Internet	\$8,416.00	\$20,078.00	41.92	\$12,274.02	\$16,213.98
Propane	\$0.00	\$500.00	0	\$0.00	\$0.00
Refuse Disposal	\$15,998.35	\$20,300.00	78.81	\$12,727.94	\$17,006.90
Telephone	\$34,894.57	\$40,670.00	85.8	\$27,144.86	\$38,436.09
Water, Sewage	\$26,337.23	\$35,200.00	74.82	\$24,920.07	\$37,720.91
	<u>\$352,259.70</u>	<u>\$471,838.00</u>	74.66	<u>\$360,987.62</u>	<u>\$507,678.00</u>
Capital Outlay					

Operating Funds Expenses

	Actual Expenses YTD 3/31/2018	Budget 1718	%	Actual Expenses YTD 3/31/2017	Prior Year Expenses 6/30/2017
Capital Outlay					
Equipment-Instructional	\$0.00	\$1,365.00	0	\$0.00	\$0.00
Equipment-Office	\$10,348.12	\$10,558.00	98.01	\$0.00	\$137,904.79
Equipment-Service	\$0.00	\$8,990.00	0	\$2,075.00	\$2,075.00
	<u>\$10,348.12</u>	<u>\$20,913.00</u>	49.48	<u>\$2,075.00</u>	<u>\$139,979.79</u>
Chargeback Expense					
Chargeback Expense	\$0.00	\$5,000.00	0	\$29,989.91	\$49,795.11
	<u>\$0.00</u>	<u>\$5,000.00</u>	0	<u>\$29,989.91</u>	<u>\$49,795.11</u>
Tuition Adjustments					
Illinois Veterans Grants	\$728.00	\$68,000.00	1.07	\$65,231.00	\$61,872.00
Tuition Waiver	\$187,052.85	\$350,000.00	53.44	\$320,019.94	\$316,422.94
Unfunded ING/MIA/POW	\$23,635.00	\$35,000.00	67.53	\$34,456.00	\$34,456.00
Write-Off	\$187,623.62	\$240,000.00	78.18	\$172,482.89	\$208,261.16
	<u>\$399,039.47</u>	<u>\$693,000.00</u>	57.58	<u>\$592,189.83</u>	<u>\$621,012.10</u>
Other Expense					
Bank Service Charges	\$2,866.98	\$6,720.00	42.66	\$5,274.11	\$6,872.78
Contributions	\$62,110.75	\$142,857.00	43.48	\$67,200.00	\$108,737.61
Expense-Other	\$4,199.24	\$500.00	839.85	\$425.06	\$5,547.65
	<u>\$69,176.97</u>	<u>\$150,077.00</u>	46.09	<u>\$72,899.17</u>	<u>\$121,158.04</u>
Transfers					
Transfer Out	\$34,500.00	\$95,850.00	35.99	\$82,090.75	\$399,840.21
	<u>\$34,500.00</u>	<u>\$95,850.00</u>	35.99	<u>\$82,090.75</u>	<u>\$399,840.21</u>
Total Expenses	\$10,403,696.54	\$15,365,265.00	67.71	\$11,618,255.48	\$16,395,570.54

Revenues by Fund Summary

	Actual Revenue YTD 3/31/2018	Budget 1718	%	Actual Revenue YTD 3/31/2017	Prior Year Revenue 6/30/2017
Fund 01-Education Fund					
Local Government Sources	\$6,258,278.15	\$6,185,428.00	101.18	\$6,149,544.73	\$6,516,161.73
State Government Sources	\$2,065,287.91	\$630,135.00	327.75	\$1,179,221.28	\$2,899,112.83
Student Tuition & Fees	\$6,452,570.43	\$6,556,071.00	98.42	\$6,792,850.52	\$6,519,732.24
Investment Revenue	\$15,937.47	\$4,000.00	398.44	\$6,334.90	\$7,130.81
Other Revenue	\$254,538.51	\$361,260.00	70.46	\$206,653.77	\$573,964.03
Total Revenue Fund 01	\$15,046,612.47	\$13,736,894.00	109.53	\$14,334,605.20	\$16,516,101.64
Fund 02-Operations & Maintenance					
Local Government Sources	\$909,626.38	\$900,639.00	101	\$894,419.99	\$894,419.99
Student Tuition & Fees	\$409,224.82	\$435,432.00	93.98	\$261,272.62	\$541,576.90
Other Revenue	\$301,483.10	\$398,735.00	75.61	\$272,374.40	\$362,666.60
Total Revenue Fund 02	\$1,620,334.30	\$1,734,806.00	93.4	\$1,428,067.01	\$1,798,663.49
Fund 03-Oper & Maint Restricted					
Local Government Sources	\$404,823.37	\$375,100.00	107.92	\$0.00	\$363,383.00
Investment Revenue	\$8,401.15	\$2,000.00	420.06	\$1,758.56	\$3,038.49
Other Revenue	\$2,454,257.73	\$3,261,622.00	75.25	\$2,793.00	\$701,264.39
Total Revenue Fund 03	\$2,867,482.25	\$3,638,722.00	78.8	\$4,551.56	\$1,067,685.88
Fund 04-Bond & Interest Fund					
Local Government Sources	\$4,051,156.72	\$3,336,926.00	121.4	\$3,295,276.82	\$3,295,276.82
Investment Revenue	\$7,127.88	\$2,000.00	356.39	\$3,080.33	\$3,868.04
Total Revenue Fund 04	\$4,058,284.60	\$3,338,926.00	121.54	\$3,298,357.15	\$3,299,144.86
Fund 05-Auxiliary Enterprises					
Local Government Sources	\$433,316.83	\$507,700.00	85.35	\$428,130.22	\$514,941.30
Student Tuition & Fees	\$84,568.75	\$84,629.00	99.93	\$27,759.00	\$30,189.00
Student Organization Rev	\$395,612.29	\$453,218.00	87.29	\$121,602.73	\$194,689.01
Investment Revenue	\$2,537.37	\$800.00	317.17	\$879.45	\$1,392.17
Other Revenue	\$55,068.35	\$152,750.00	36.05	\$178,231.27	\$644,064.89
Total Revenue Fund 05	\$971,103.59	\$1,199,097.00	80.99	\$756,602.67	\$1,385,276.37
Fund 06-Restricted Purposes Fund					
Financial Aid	\$5,824,672.16	\$7,059,149.00	82.51	\$5,428,731.66	\$6,670,253.19
Investment Revenue	\$461.16	\$0.00	0	\$262.02	\$1,051.84
Other Revenue	\$595,299.84	\$1,696,348.71	35.09	\$811,678.10	\$1,602,556.50
Total Revenue Fund 06	\$6,420,433.16	\$8,755,497.71	73.33	\$6,240,671.78	\$8,273,861.53
Fund 07-Working Cash Fund					
Investment Revenue	\$58,271.12	\$15,000.00	388.47	\$17,997.12	\$31,241.45
Total Revenue Fund 07	\$58,271.12	\$15,000.00	388.47	\$17,997.12	\$31,241.45
Fund 10-Trust & Agency Fund					
Student Organization Rev	\$22,793.40	\$16,600.00	137.31	\$22,527.67	\$19,611.67
Investment Revenue	\$2,957.90	\$50.00	5915.8	\$560.15	\$0.00
Other Revenue	\$74,562.13	\$80,929.00	92.13	\$37,340.00	\$71,490.96
Total Revenue Fund 10	\$100,313.43	\$97,579.00	102.8	\$60,427.82	\$91,102.63
Fund 11-Audit Fund					
Local Government Sources	\$63,448.51	\$64,108.00	98.97	\$85,631.46	\$85,631.46
Investment Revenue	\$614.08	\$150.00	409.39	\$158.22	\$269.22
Total Revenue Fund 11	\$64,062.59	\$64,258.00	99.7	\$85,789.68	\$85,900.68
Fund 12-Liab,Protect,Settlement					
Local Government Sources	\$1,569,705.30	\$1,581,520.00	99.25	\$1,656,948.08	\$1,656,948.08
Student Tuition & Fees	\$10,952.00	\$13,500.00	81.13	\$13,180.00	\$13,404.00
Investment Revenue	\$15,329.73	\$3,200.00	479.05	\$4,878.06	\$8,105.44
Total Revenue Fund 12	\$1,595,987.03	\$1,598,220.00	99.86	\$1,675,006.14	\$1,678,457.52
Total Revenue	\$32,802,884.54	\$34,178,999.71	95.97	\$27,902,076.13	\$34,227,436.05

Expenses by Fund Summary

	Budget 1718	Actual YTD as of 3/31/2018	Encumbered as of 3/31/2018	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$9,286,508.00	\$6,376,334.09	\$0.00	\$6,376,334.09	68.66	\$10,172,406.72	70.06
Employee Benefits	\$2,106,374.00	\$1,508,398.03	\$0.00	\$1,508,398.03	71.61	\$2,101,603.97	73.88
Contractual Services	\$460,903.00	\$314,636.73	\$23,110.48	\$337,747.21	73.28	\$316,869.29	88.24
Materials & Supplies	\$590,278.00	\$397,573.54	\$53,549.24	\$451,122.78	76.43	\$539,504.76	81.4
Conference & Meeting Exp	\$156,256.00	\$70,189.00	\$14,393.03	\$84,582.03	54.13	\$85,475.15	75.69
Fixed Charges	\$110,610.00	\$75,703.33	\$3,840.89	\$79,544.22	71.91	\$67,069.08	58.24
Utilities	\$3,540.00	\$2,205.00	\$735.00	\$2,940.00	83.05	\$13,342.70	76.17
Capital Outlay	\$11,923.00	\$10,348.12	\$1,364.74	\$11,712.86	98.24	\$138,704.78	0
Financial Aid Expense	\$240,000.00	\$187,623.62	\$0.00	\$187,623.62	78.18	\$208,261.16	82.82
Chargeback Expense	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$49,795.11	60.23
Tuition Adjustments	\$453,000.00	\$211,415.85	\$0.00	\$211,415.85	46.67	\$412,750.94	101.69
Other Expense	\$150,077.00	\$69,176.97	\$0.00	\$69,176.97	46.09	\$121,158.04	60.17
Transfers	\$95,850.00	\$34,500.00	\$0.00	\$34,500.00	35.99	\$399,840.21	20.53
Total Expense Fund 01	\$13,670,319.00	\$9,258,104.28	\$96,993.38	\$9,355,097.66	68.43	\$14,626,781.91	70.35
Fund 02-Operations & Maintenance							
Salaries	\$186,033.00	\$112,996.70	\$0.00	\$112,996.70	60.74	\$270,201.10	74.18
Employee Benefits	\$54,809.00	\$29,880.33	\$0.00	\$29,880.33	54.52	\$87,338.77	75.15
Contractual Services	\$618,788.00	\$369,042.63	\$163,829.54	\$532,872.17	86.12	\$541,649.37	74.11
Materials & Supplies	\$111,210.00	\$78,320.19	\$11,416.79	\$89,736.98	80.69	\$84,406.98	71.45
Conference & Meeting Exp	\$2,189.00	\$0.00	\$0.00	\$0.00	0	\$202.48	100
Fixed Charges	\$278,220.00	\$232,245.65	\$37,724.42	\$269,970.07	97.03	\$320,900.10	85.52
Utilities	\$469,018.00	\$350,594.70	\$6,677.80	\$357,272.50	76.17	\$494,335.30	70.97
Capital Outlay	\$8,990.00	\$0.00	\$0.00	\$0.00	0	\$2,075.00	100
Total Expense Fund 02	\$1,729,257.00	\$1,173,080.20	\$219,648.55	\$1,392,728.75	80.54	\$1,801,109.10	75.25
Fund 03-Oper & Maint Restricted							
Salaries	\$0.00	(\$139.51)	\$0.00	(\$139.51)	0	\$0.00	0
Contractual Services	\$109,707.00	\$86,723.95	\$0.00	\$86,723.95	79.05	\$9,303.67	0
Materials & Supplies	\$0.00	\$6,832.04	\$1,079.58	\$7,911.62	0	\$0.00	0
Capital Outlay	\$3,529,015.00	\$3,430,694.57	\$45,317.66	\$3,476,012.23	98.5	\$772,195.48	33.46
Total Expense Fund 03	\$3,638,722.00	\$3,524,111.05	\$46,397.24	\$3,570,508.29	98.13	\$781,499.15	33.06
Fund 04-Bond & Interest Fund							
Contractual Services	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Fixed Charges	\$3,333,926.00	\$3,986,627.36	\$0.00	\$3,986,627.36	119.58	\$3,285,856.11	97.24
Financial Aid Expense	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0	\$3,000.00	100
Total Expense Fund 04	\$3,338,926.00	\$3,989,127.36	\$0.00	\$3,989,127.36	119.4	\$3,288,856.11	97.24
Fund 05-Auxiliary Enterprises							
Salaries	\$585,392.00	\$406,475.57	\$0.00	\$406,475.57	69.44	\$636,931.85	75.96
Employee Benefits	\$134,883.00	\$77,644.34	\$0.00	\$77,644.34	57.56	\$136,794.22	75.75
Contractual Services	\$82,775.00	\$42,802.89	\$993.27	\$43,796.16	52.91	\$76,169.32	73.97
Materials & Supplies	\$330,862.00	\$288,796.63	\$50,225.30	\$339,021.93	102.47	\$182,614.60	73.86
Conference & Meeting Exp	\$2,460.00	\$3,398.84	\$254.00	\$3,652.84	148.49	\$2,294.06	92.42
Fixed Charges	\$29,450.00	\$26,601.03	\$2,795.32	\$29,396.35	99.82	\$71,192.58	83.74
Utilities	\$0.00	\$143.65	\$0.00	\$143.65	0	\$281.34	40.96
Capital Outlay	\$31,400.00	\$39,189.30	\$0.00	\$39,189.30	124.81	\$10,333.33	0
Financial Aid Expense	\$200.00	\$0.00	\$0.00	\$0.00	0	\$2,682.04	0
Other Expense	\$1,675.00	\$583.36	\$0.00	\$583.36	34.83	\$1,686.69	100
Total Expense Fund 05	\$1,199,097.00	\$885,635.61	\$54,267.89	\$939,903.50	78.38	\$1,120,980.03	75.13
Fund 06-Restricted Purposes Fund							
Salaries	\$906,273.71	\$498,798.88	\$0.00	\$498,798.88	55.04	\$723,687.22	74.02
Employee Benefits	\$254,991.17	\$137,577.07	\$0.00	\$137,577.07	53.95	\$207,027.51	72.87
Contractual Services	\$289,485.56	\$114,014.36	\$5,250.00	\$119,264.36	41.2	\$213,345.42	61.55
Materials & Supplies	\$107,867.68	\$33,497.35	\$5,207.03	\$38,704.38	35.88	\$130,558.78	73.33
Conference & Meeting Exp	\$40,225.67	\$28,857.77	\$1,149.00	\$30,006.77	74.6	\$40,182.89	79.79
Fixed Charges	\$55,010.85	\$37,948.73	\$1,854.00	\$39,802.73	72.35	\$66,321.40	70.46

Expenses by Fund Summary

	Budget 1718	Actual YTD as of 3/31/2018	Encumbered as of 3/31/2018	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,220.76	68.37
Capital Outlay	\$107,776.00	\$55,211.34	\$7,039.00	\$62,250.34	57.76	\$79,697.33	46.66
Financial Aid Expense	\$6,993,867.00	\$6,179,840.62	\$0.00	\$6,179,840.62	88.36	\$6,639,802.92	88.87
Transfers	\$0.00	\$5,485.00	\$0.00	\$5,485.00	0	\$18,944.22	32.01
Total Expense Fund 06	\$8,755,497.64	\$7,091,231.12	\$20,499.03	\$7,111,730.15	81.23	\$8,121,788.45	85.42
Fund 07-Working Cash Fund							
Transfers	\$15,000.00	\$48,770.91	\$0.00	\$48,770.91	325.14	\$31,241.45	41.25
Total Expense Fund 07	\$15,000.00	\$48,770.91	\$0.00	\$48,770.91	325.1	\$31,241.45	41.25
Fund 10-Trust & Agency Fund							
Employee Benefits	\$0.00	\$29.25	\$0.00	\$29.25	0	\$0.00	0
Contractual Services	\$42,325.00	\$24,859.51	\$2,367.10	\$27,226.61	64.33	\$24,213.60	93.36
Materials & Supplies	\$40,729.00	\$38,302.98	\$0.00	\$38,302.98	94.04	\$32,691.24	72.2
Conference & Meeting Exp	\$12,525.00	\$8,580.17	\$638.81	\$9,218.98	73.6	\$14,110.95	61.99
Fixed Charges	\$0.00	\$156.60	\$0.00	\$156.60	0	\$0.00	0
Other Expense	\$0.00	\$2,867.13	\$0.00	\$2,867.13	0	\$4,019.90	68.9
Transfers	\$2,000.00	\$2,200.00	\$0.00	\$2,200.00	110	\$3,311.00	59.65
Total Expense Fund 10	\$97,579.00	\$76,995.64	\$3,005.91	\$80,001.55	81.99	\$78,346.69	76.21
Fund 11-Audit Fund							
Salaries	\$10,844.00	\$4,930.98	\$0.00	\$4,930.98	45.47	\$13,352.95	75.83
Employee Benefits	\$3,356.00	\$1,485.75	\$0.00	\$1,485.75	44.27	\$3,314.74	73.17
Contractual Services	\$46,600.00	\$46,600.00	\$0.00	\$46,600.00	100	\$45,200.00	100
Total Expense Fund 11	\$60,800.00	\$53,016.73	\$0.00	\$53,016.73	87.2	\$61,867.69	93.35
Fund 12-Liab,Protect,Settlement							
Salaries	\$592,183.00	\$338,788.47	\$0.00	\$338,788.47	57.21	\$637,630.47	78.26
Employee Benefits	\$368,569.00	\$232,433.55	\$0.00	\$232,433.55	63.06	\$322,345.21	72.02
Contractual Services	\$270,230.00	\$185,360.91	\$94,400.06	\$279,760.97	103.53	\$297,456.51	63.62
Materials & Supplies	\$7,650.00	\$25,886.04	\$72.00	\$25,958.04	339.32	\$7,859.73	100
Conference & Meeting Exp	\$3,250.00	\$1,114.00	\$0.00	\$1,114.00	34.28	\$0.00	0
Fixed Charges	\$250,000.00	\$215,202.02	\$7,470.00	\$222,672.02	89.07	\$234,280.22	100.55
Capital Outlay	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Total Expense Fund 12	\$1,496,882.00	\$998,784.99	\$101,942.06	\$1,100,727.05	73.53	\$1,499,572.14	77.61
Total Expenses	\$34,002,079.64	\$27,098,857.89	\$542,754.06	\$27,641,611.95	81.29	\$31,412,042.72	76.96

Restricted Purposes Fund Revenue & Expenses

MAR 1718

			<u>Budget</u>	<u>Actual Revenue</u>	<u>Actual Expenses</u>	<u>Encumbered Expenses</u>	<u>Net</u>
GRANTS							
ICCB							
11754-Adult Ed Performance	7/1/2016	12/31/2017	\$57,210.00	\$45,815.67	\$45,950.02	\$0.00	\$11,259.98
11854-Adult Ed Performance	12/1/2017	6/30/2018	\$55,065.00	\$0.00	\$23,037.13	\$0.00	\$32,027.87
11772-Adult Ed State Basic	7/1/2016	12/31/2017	\$95,770.00	\$95,770.00	\$95,847.78	\$0.00	(\$77.78)
11872-State Basic Adult Ed	12/1/2017	6/30/2018	\$164,204.99	\$0.00	\$26,441.04	\$516.30	\$137,247.65
RCC Foundation							
11833-Foundation Gifts to RCC	7/1/2017	6/30/2018	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00
Richland Community College							
11782-Math Boot Camp SU17	4/1/2017	8/31/2017	\$680.00	\$405.19	\$405.16	\$0.00	\$274.84
11458-Project READ			\$84,450.00	\$42,800.17	\$65,235.77	\$0.00	\$19,214.23
EQUI -Reserved for Equipment			\$0.00	\$16,235.15	\$0.00	\$0.00	\$0.00
Secretary of State							
11864-SOS Literacy Grant	7/1/2017	6/30/2018	\$67,000.00	\$67,000.00	\$46,109.33	\$0.00	\$20,890.67
US Department of Agriculture							
11819-Rural Development Grant	8/12/2017	3/30/2018	\$4,985.00	\$2,213.29	\$3,317.69	\$0.00	\$1,667.31
US Department of Education							
11781-Bridging the Gap Grant	11/1/2016	12/31/2017	\$16,803.79	\$12,938.72	\$12,938.72	\$0.00	\$3,865.07
11812-Carl Perkins-ICCB	7/1/2017	6/3/2018	\$185,458.38	\$23,360.00	\$89,540.11	\$10,983.10	\$84,935.17
11832-Federal Adult Ed Basic	12/1/2017	6/30/2018	\$125,244.99	\$0.00	\$51,909.01	\$0.00	\$73,335.98
11856-Program Improvement Grnt	7/1/2017	6/30/2018	\$25,050.00	\$0.00	\$2,182.59	\$2,140.00	\$20,727.41
11780-TRIO Grant	9/1/2016	8/31/2017	\$59,667.24	\$10.00	\$58,955.98	\$0.00	\$711.26
11880-TRIO Grant	9/1/2017	8/31/2018	\$296,328.00	\$108,000.00	\$115,174.89	\$0.00	\$181,153.11
US Department of Energy							
11117-ADM Sequestration Grant	7/1/2010	12/31/2017	\$8,118.00	\$8,014.46	\$8,155.20	\$0.00	(\$37.20)
11816-Carbon SAFE Illinois	4/1/2017	3/31/2019	\$15,000.00	\$0.00	\$416.93	\$0.00	\$14,583.07
11615-Intelligent Monitor Sys	10/2/2015	9/30/2018	\$29,413.25	\$4,247.11	\$13,176.56	\$0.00	\$16,236.69
US Department of Housing & Urban							
11865-City Dev Block Grant	2/16/2018	2/28/2019	\$50,000.00	\$0.00	\$1,158.42	\$0.00	\$48,841.58
US Department of Transportation							
11818-Hwy Construct Career Grt	7/1/2017	6/30/2018	\$354,400.00	\$163,081.24	\$199,649.34	\$10,776.73	\$143,973.93
Total			\$1,696,348.64	\$591,391.00	\$861,101.67	\$24,416.13	\$810,830.84

Auxiliary Enterprises Revenue & Expenses

MAR 1718

	Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
Community Events						
6019 -Admin Outdoor Events	\$0.00	\$25,650.00	\$25,825.21	\$34,115.00	(\$25,825.21)	(\$8,465.00)
6014 -Dance Productions	\$25,120.25	\$26,000.00	\$22,573.00	\$21,335.00	\$2,547.25	\$4,665.00
6020 -Farm Progress Show	\$0.00	\$0.00	\$3,390.14	\$10,000.00	(\$3,390.14)	(\$10,000.00)
6030 -Misc Events	\$6,730.00	\$15,000.00	\$188.77	\$1,200.00	\$6,541.23	\$13,800.00
	<u>\$31,850.25</u>	<u>\$66,650.00</u>	<u>\$51,977.12</u>	<u>\$66,650.00</u>	<u>(\$20,126.87)</u>	<u>\$0.00</u>
Continuing & Professional Education						
6000 -Administration-CPED	\$27,127.57	\$70,000.00	\$53,335.30	\$111,072.00	(\$26,207.73)	(\$41,072.00)
6001 -CDL	\$202,525.00	\$185,500.00	\$133,886.68	\$159,803.00	\$68,638.32	\$25,697.00
6002 -Computer & Technology	\$2,596.35	\$5,300.00	\$3,771.23	\$16,923.00	(\$1,174.88)	(\$11,623.00)
6013 -Culinary Arts	\$10,175.00	\$12,500.00	\$5,922.91	\$9,453.00	\$4,252.09	\$3,047.00
6003 -Dance	\$44,504.05	\$48,000.00	\$27,183.45	\$41,589.00	\$17,320.60	\$6,411.00
6004 -Hobby & Leisure	\$14,035.05	\$38,150.00	\$21,063.74	\$68,023.00	(\$7,028.69)	(\$29,873.00)
6027 -Manufacturing Camp	\$15,000.00	\$15,000.00	\$12,370.07	\$15,000.00	\$2,629.93	\$0.00
6007 -Safety-Industrial	\$96,506.86	\$159,000.00	\$85,751.43	\$136,351.00	\$10,755.43	\$22,649.00
6008 -Shilling Rentals	\$19,982.50	\$31,800.00	\$10,861.83	\$20,336.00	\$9,120.67	\$11,464.00
	<u>\$432,452.38</u>	<u>\$565,250.00</u>	<u>\$354,146.64</u>	<u>\$578,550.00</u>	<u>\$78,305.74</u>	<u>(\$13,300.00)</u>
Culinary						
8907 -Bistro 537	\$45,958.62	\$73,000.00	\$41,654.46	\$73,000.00	\$4,304.16	\$0.00
8970 -Cafe	\$318,802.88	\$300,738.00	\$318,005.87	\$300,738.00	\$797.01	\$0.00
8908 -Coffee House	\$22,049.96	\$36,100.00	\$26,046.73	\$36,100.00	(\$3,996.77)	\$0.00
8915 -Misc Culinary Events	\$1,020.00	\$3,000.00	\$1,647.41	\$3,000.00	(\$627.41)	\$0.00
	<u>\$387,831.46</u>	<u>\$412,838.00</u>	<u>\$387,354.47</u>	<u>\$412,838.00</u>	<u>\$476.99</u>	<u>\$0.00</u>
Fitness Center						
0000 -Fitness Center	\$84,568.75	\$84,629.00	\$47,702.00	\$84,629.00	\$36,866.75	\$0.00
	<u>\$84,568.75</u>	<u>\$84,629.00</u>	<u>\$47,702.00</u>	<u>\$84,629.00</u>	<u>\$36,866.75</u>	<u>\$0.00</u>
Horticulture						
4503 -Garden Center	\$273.00	\$21,480.00	\$3,845.29	\$21,480.00	(\$3,572.29)	\$0.00
9099 -Produce Market	\$2,652.75	\$5,500.00	\$1,267.00	\$5,500.00	\$1,385.75	\$0.00
	<u>\$2,925.75</u>	<u>\$26,980.00</u>	<u>\$5,112.29</u>	<u>\$26,980.00</u>	<u>(\$2,186.54)</u>	<u>\$0.00</u>
Traffic Safety School						
6009 -Traffic Safety	\$20,856.95	\$29,450.00	\$25,129.57	\$29,450.00	(\$4,272.62)	\$0.00
	<u>\$20,856.95</u>	<u>\$29,450.00</u>	<u>\$25,129.57</u>	<u>\$29,450.00</u>	<u>(\$4,272.62)</u>	<u>\$0.00</u>

Macon County Law Enforcement Training Center Revenue & Expenses



MAR 1718

	MAR Actual	YTD Actual	Budget
Revenue			
Basic Law Enforce Acad	\$0.00	\$164,120.20	\$684,000.00
Basic Corrections Acad	\$0.00	\$88,480.00	\$50,400.00
Misc Law Enforce Trng	\$0.00	\$2,730.00	\$20,277.00
Gifts/Donations	\$0.00	\$282,409.03	\$325,187.24
Revenue-Misc/OtherSource	\$449.54	\$1,245.70	\$2,000.00
Total Revenue	\$449.54	\$538,984.93	\$1,081,864.24
Expenses			
Law Enforce Trng Ctr			
Administrative Staff Sal	\$15,384.62	\$109,692.34	\$139,892.00
Professional/Tech Salary	\$6,935.31	\$25,741.26	\$54,328.00
Classified-Temporary	\$0.00	\$2,736.00	\$0.00
SURS-RetireeHealthContri	\$111.60	\$679.78	\$1,270.00
Group Medical Ins	\$1,644.65	\$6,812.05	\$16,292.00
Group Dental Ins	\$43.16	\$183.42	\$471.00
Group Life Ins	\$60.74	\$206.68	\$486.00
Group LTD Ins	\$53.33	\$173.47	\$793.00
Workers Compensation	\$0.00	\$0.00	\$0.00
Medicare	\$0.00	\$0.00	\$0.00
FICA-Social Security	\$0.00	\$80.35	\$13,796.00
Legal Services-Admin	\$0.00	\$2,706.25	\$2,500.00
Contractual-Other	\$5.27	\$221.78	\$0.00
Office Supplies	\$106.63	\$2,197.58	\$3,500.00
Vehicle Expense	\$264.11	\$705.19	\$0.00
Printing	\$0.00	\$1,725.93	\$1,000.00
Graphics	\$0.00	\$0.00	\$0.00
Materials	\$65.50	\$376.20	\$500.00
Postage	\$0.00	\$65.37	\$0.00
Non Consumable Supplies	\$0.00	\$18,283.43	\$9,500.00
Uniforms	\$0.00	\$208.00	\$0.00
Meeting Expense	\$0.00	\$222.90	\$500.00
Equipment Rental	\$3,322.02	\$3,759.74	\$1,512.00
Telephone	\$120.00	\$840.00	\$0.00
Equipment-Office	\$0.00	\$2,717.60	\$2,550.00
Equipment-Instructional	\$0.00	\$33,348.90	\$32,878.00
Equipment-Service	\$0.00	\$125,630.13	\$116,986.00
Expense-Other	\$0.00	\$1,060.00	\$3,017.00
Basic Law Enforce Trng			
P/T Faculty Salary	\$20,616.25	\$41,846.25	\$222,510.00
Faculty Curriculum Dev	\$0.00	\$400.00	\$0.00
SURS-RetireeHealthContri	\$0.00	\$2.14	\$0.00
Meals	\$33,155.06	\$66,645.06	\$156,700.00
Office Supplies	\$12.04	\$12.04	\$0.00
Instructional Supplies	\$158.80	\$9,792.40	\$68,000.00
Firearms & Accessories	\$4,368.75	\$5,513.75	\$0.00
Uniforms	\$545.00	\$19,016.95	\$0.00
Basic Corrections Trng			
P/T Faculty Salary	\$0.00	\$1,730.00	\$3,000.00
Meals	\$0.00	\$19,433.16	\$15,500.00
Instructional Supplies	\$12.04	\$17,165.48	\$15,000.00
Printing	\$0.00	\$1,530.90	\$0.00
Misc Law Enforce Trng			

Macon County Law Enforcement Training Center Revenue & Expenses



MAR 1718

	MAR Actual	YTD Actual	Budget
Expenses			
Misc Law Enforce Trng			
P/T Faculty Salary	\$400.00	\$2,555.00	\$0.00
Medicare	\$5.80	\$37.03	\$0.00
Meals	\$0.00	\$892.50	\$0.00
Basic K-9 Training			
Materials	\$23.16	\$23.16	\$0.00
Non Consumable Supplies	\$0.00	\$2,699.00	\$0.00
Law Enforce Trng Ctr O&M			
Custodial, Maint Stf Sal	\$0.00	\$0.00	\$10,080.00
Custodial, Maint-Temp	\$0.00	\$1,210.00	\$0.00
Workers Compensation	\$0.00	\$0.00	\$150.00
Medicare	\$0.00	\$0.00	\$380.00
FICA-Social Security	\$0.00	\$0.00	\$1,630.00
Equip Repair/Maint Agree	\$60.00	\$566.11	\$600.00
Custodial Services	\$3,923.20	\$17,513.26	\$20,000.00
Building Repair/Maint	\$0.00	\$0.00	\$47,500.00
Facility Repair	\$125.00	\$125.00	\$0.00
Pest Control	\$300.00	\$2,756.00	\$4,050.00
Grounds Maintenance	\$0.00	\$0.00	\$6,800.00
Maintenance Supplies	\$608.71	\$13,359.44	\$23,907.24
Printing	\$0.00	\$73.80	\$0.00
Materials	\$0.00	\$1,385.26	\$1,400.00
Non Consumable Supplies	\$0.00	\$3,682.41	\$2,500.00
Laundry/Linen Supplies	\$193.50	\$193.50	\$0.00
General Insurance	\$0.00	\$0.00	\$3,086.00
Electricity and Nat Gas	\$0.00	\$14,624.88	\$18,000.00
Water, Sewage	\$404.07	\$2,225.71	\$8,000.00
Telephone	\$0.00	\$1,420.79	\$2,820.00
Refuse Disposal	\$141.58	\$875.53	\$1,720.00
Internet	\$0.00	\$6,221.32	\$11,260.00
Equipment-Service	\$0.00	\$35,410.15	\$35,500.00
Total Expenses	\$93,169.90	\$631,312.33	\$1,081,864.24
Net Revenue & Expenses	(\$92,720.36)	(\$92,327.40)	\$0.00

Bills for Ratification



March 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
ADM Trucking					
Equip Repair/Maint Agree	Credit	\$25.00			\$25.00
Equip Repair/Maint Agree	Credit	\$25.00			\$25.00
AFLAC					
AFLAC		\$407.48	\$407.48		
AFLAC		\$407.48	\$407.48		
AT&T					
Telephone	Telecommunications	\$205.77		\$205.77	
Telephone	Telecommunications	\$776.00		\$776.00	
Telephone	Telecommunications	\$208.61		\$208.61	
Telephone	Telecommunications	\$654.00		\$654.00	
Telephone	Utilities	\$695.76		\$695.76	
Telephone	Fairview Plaza O&M	\$25.61		\$25.61	
Telephone	Fairview Plaza O&M	\$189.73		\$189.73	
Telephone	Telecommunications	\$352.23		\$352.23	
Telephone	Telecommunications	\$776.00		\$776.00	
Adrian Byrd Counseling					
Contractual-Other	Liab Protection & Settle	\$175.00			\$175.00
Contractual-Other	Liab Protection & Settle	\$150.00			\$150.00
Advanced Disposal Services					
Refuse Disposal	Utilities	\$1,519.81		\$1,519.81	
Refuse Disposal	Utilities	\$1,520.06		\$1,520.06	
Refuse Disposal	Law Enforce Trng Ctr O&M	\$141.58			\$141.58
Airgas-Mid America					
Instructional Supplies	Collision Repair Tech	\$80.11	\$80.11		
Instructional Supplies	Collision Repair Tech	\$70.99	\$70.99		
Airweld Industrial Gases					
Instructional Supplies	Welding-Technical Occ	\$23.00	\$23.00		
Instructional Supplies	Welding-Technical Occ	\$41.52	\$41.52		
Instructional Supplies	Welding-Technical Occ	\$22.60	\$22.60		
Instructional Supplies	Welding-Technical Occ	\$34.50	\$34.50		
Instructional Supplies	Welding-Technical Occ	\$71.40	\$71.40		
Instructional Supplies	Welding-Technical Occ	\$143.78	\$143.78		
Instructional Supplies	Welding-Technical Occ	\$413.67	\$413.67		
Altorfer Inc					
Equip Repair/Maint Agree	Maintenance	\$1,848.15		\$1,848.15	
AmerenIP					
Electricity and Nat Gas	Fairview Plaza O&M	\$65.57		\$65.57	
Telephone	Utilities	\$45.63		\$45.63	
Electricity and Nat Gas	Clinton Center O&M	\$207.18		\$207.18	
Electricity and Nat Gas	Sequestration Bldg O&M	\$121.86		\$121.86	
Electricity and Nat Gas	Clinton Center O&M	\$64.13		\$64.13	
Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,514.14			\$1,514.14
Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,780.44			\$1,780.44
Electricity and Nat Gas	Utilities	\$200.65		\$200.65	
Electricity and Nat Gas	Workforce Development Ct	\$1,505.83		\$1,505.83	
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$112.73		\$112.73	
Electricity and Nat Gas	Fairview Plaza O&M	\$108.66		\$108.66	
Electricity and Nat Gas	Utilities	\$3,498.57		\$3,498.57	
Electricity and Nat Gas	Utilities	\$196.81		\$196.81	
Electricity and Nat Gas	Fairview Plaza O&M	\$82.06		\$82.06	
Electricity and Nat Gas	Workforce Development Ct	\$24.44		\$24.44	
American Library Association					
Publications & Dues	LRC	\$204.00	\$204.00		
Aramark - AUS St Louis MC					
Uniforms	Maintenance	\$55.00		\$55.00	
Uniforms	Maintenance	\$55.00		\$55.00	
Uniforms	Maintenance	\$55.00		\$55.00	
Uniforms	Maintenance	\$55.00		\$55.00	
Uniforms	Maintenance	\$55.00		\$55.00	
Uniforms	Maintenance	\$55.00		\$55.00	
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$64.50			\$64.50
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$64.50			\$64.50
Architectural Expressions LLP					
Equipment-Service	Renovations / Remodeling	\$192.50			\$192.50
Area Disposal Service Inc					
Refuse Disposal	Clinton Center O&M	\$72.59		\$72.59	
B & B Glass					
Facility Repair	Law Enforce Trng Ctr O&M	\$125.00			\$125.00
B & H Photo					
Equipment-Instructional	Renovations / Remodeling	\$53.98			\$53.98
BMI					
Publications & Dues	General Expenses	\$642.40	\$642.40		

Bills for Ratification



March 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Bailey, Sabrina					
Interpreter Salary	Academic Success	\$203.36	\$203.36		
Bean, Davin Omar					
Student Tuition Rec		\$1,338.00	\$1,338.00		
BearMail Co					
Postage	Admission & Recruitment	\$116.50	\$116.50		
Heartland Academy Recv		\$69.38	\$69.38		
Other Receivables		\$9.72	\$9.72		
RCC Foundation A/R		\$17.39	\$17.39		
Postage	Business Office	\$353.44	\$353.44		
Postage	CPED Administration	\$14.36			\$14.36
Postage	Club Expenses	\$11.75			\$11.75
Postage	Club Expenses	\$100.58			\$100.58
Postage	Club Expenses	\$2.82			\$2.82
Postage	Enrollment Management	\$7.52	\$7.52		
Postage	Fin Aid & Vet Affairs	\$1.88	\$1.88		
Postage	General Expenses	\$454.30	\$454.30		
Postage	Grant-Administration	\$1.42			\$1.42
Postage	Grant-Administration	\$8.93			\$8.93
Postage	NonCredit	\$130.19			\$130.19
Postage	Outdoor Exposition SpcEv	\$30.25			\$30.25
Postage	Presidents Office	\$3.29	\$3.29		
Postage	VP Academic Services	\$0.47	\$0.47		
Beck's Studio					
Inventory-CentralStores		\$15.00	\$15.00		
Inventory-CentralStores		\$10.00	\$10.00		
Behm and Hagemann Inc					
Materials	Garden Center Ag/Hort	\$136.94			\$136.94
Materials	Garden Center Ag/Hort	\$1,592.38			\$1,592.38
Bell, Michael T					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Bentley Systems Inc					
Computer Software	Academic Lab Support	\$2,100.00	\$2,100.00		
Blue Cross and Blue Shield of IL					
Group Insurance		\$25,082.00	\$25,082.00		
Health Insurance		\$150,767.45	\$150,767.45		
EmployeeBenefitsTotal	General Expenses	\$24.66	\$24.66		
Bodine Electric Inc					
Building Repair/Maint	Maintenance	\$614.87		\$614.87	
Bodine Services of Decatur Inc					
Computer Software	Liab Protection & Settle	\$1,920.00			\$1,920.00
BrickStreet Mutual Insurance					
General Insurance	Liab Protection & Settle	\$5,146.00			\$5,146.00
Brush College LLC					
Credit Card Clearing		\$336.89	\$336.89		
Credit Card Clearing		\$389.59	\$389.59		
Bushue Human Resources Inc					
Contractual-Other	Human Resources	\$48.00	\$48.00		
Contractual-Other	Human Resources	\$228.70	\$228.70		
CDS Leasing					
Equipment Rental	Law Enforce Trng Ctr	\$164.18			\$164.18
Equipment Rental	Law Enforce Trng Ctr	\$167.22			\$167.22
CDS Office Technologies					
Equipment Rental	Law Enforce Trng Ctr	\$36.71			\$36.71
Printing	Copiers	\$1,366.33	\$1,366.33		
Equipment Rental	Law Enforce Trng Ctr	\$2,953.91			\$2,953.91
Cardinal, Matthew S					
Travel-In State Mileage	Radiology Tech-Hlth Occ	\$401.12	\$401.12		
Champaign County Regional					
Misc Scholarship Clearin		\$49.00	\$49.00		
City of Clinton					
Water,Sewage	Clinton Center O&M	\$21.44		\$21.44	
City of Decatur					
Accrued Sales Tax		\$51.56			\$51.56
Accrued Sales Tax		\$112.85			\$112.85
Accrued Sales Tax		\$473.82			\$473.82
City of Decatur IL					
Water,Sewage	Utilities	\$326.97		\$326.97	
Water,Sewage	Utilities	\$1,529.16		\$1,529.16	
Water,Sewage	Utilities	\$187.54		\$187.54	
Water,Sewage	Utilities	\$142.92		\$142.92	
Water,Sewage	Utilities	\$157.62		\$157.62	
Water,Sewage	Macon Co Soil & Water Bd	\$153.98		\$153.98	

Bills for Ratification



March 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
City of Decatur IL					
Water, Sewage	Sequestration Bldg O&M	\$153.25		\$153.25	
Water, Sewage	Fairview Plaza O&M	\$69.16		\$69.16	
Water, Sewage	Law Enforce Trng Ctr O&M	\$64.62			\$64.62
Water, Sewage	Fairview Plaza O&M	\$57.06		\$57.06	
Water, Sewage	Law Enforce Trng Ctr O&M	\$339.45			\$339.45
Clark, Andrea M					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Clinton Area Chamber of					
Registration Fees	Clinton Center	\$95.00	\$95.00		
Clinton RCC LLC					
Facility Rental	Clinton Center O&M	\$6,523.55		\$6,523.55	
Coleman, Bryan					
Stipends	Grant-SupportServices	\$750.00			\$750.00
College Illinois					
Misc Scholarship Clearin		\$744.00	\$744.00		
Student Tuition Rec		\$36.00	\$36.00		
Student Tuition Rec		\$56.00	\$56.00		
Student Tuition Rec		\$84.00	\$84.00		
Student Tuition Rec		\$116.00	\$116.00		
Student Tuition Rec		\$142.00	\$142.00		
Student Tuition Rec		\$156.00	\$156.00		
Student Tuition Rec		\$204.00	\$204.00		
Comcast					
Contractual-Other	Liab Protection & Settle	\$53.91			\$53.91
Telephone	Fairview Plaza O&M	\$144.85		\$144.85	
Confidential On-Site Paper					
Contractual-Other	Law Enforce Trng Ctr	\$5.27			\$5.27
Contractual-Other	General Expenses	\$136.74	\$136.74		
Consociate Group					
Contractual-Other	Human Resources	\$210.00	\$210.00		
Constellation NewEnergy Gas					
Electricity and Nat Gas	Clinton Center O&M	\$72.40		\$72.40	
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$225.46		\$225.46	
Electricity and Nat Gas	Utilities	\$8,290.84		\$8,290.84	
Electricity and Nat Gas	Workforce Development Ct	\$576.06		\$576.06	
Electricity and Nat Gas	Clinton Center O&M	\$42.42		\$42.42	
Electricity and Nat Gas	Fairview Plaza O&M	\$93.88		\$93.88	
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$110.52		\$110.52	
Electricity and Nat Gas	Utilities	\$9,077.33		\$9,077.33	
Electricity and Nat Gas	Workforce Development Ct	\$539.20		\$539.20	
Crews, Denise,, Dr					
Telephone	VP Academic Services	\$60.00	\$60.00		
Travel-Out of State	Presidents Office	\$814.73	\$814.73		
Travel-In State	VP Academic Services	\$47.96	\$47.96		
Custom Trophies & Silk Screening					
Materials	VP Academic Services	\$54.00	\$54.00		
Materials	VP Academic Services	\$36.00	\$36.00		
Dallas, Brandon R J					
Participant Supplies	Grant-Administration	\$75.00			\$75.00
DeBose Consulting					
Contractual-Other	Credit	\$1,920.00			\$1,920.00
DeWitt County Development					
Meeting Expense	Presidents Office	\$30.00	\$30.00		
Decatur Memorial Hospital					
Contractual-Other	Credit	\$525.00			\$525.00
Testing	Grant-SupportServices	\$585.00			\$585.00
Department of Rehabilitation					
Misc Scholarship Clearin		\$1,765.50	\$1,765.50		
Developing Artist					
Contractual-Other	Club Expenses	\$358.75			\$358.75
Dotson, Brittany Andrea					
Stipends	Grant-SupportServices	\$695.00			\$695.00
Douglas, Collin Hunter					
Student Tuition Rec		\$609.94	\$609.94		
Dunker Electric					
Maintenance Supplies	Maintenance	\$55.81		\$55.81	
Dust & Son Auto Supply					
Instructional Supplies	Collision Repair Tech	\$265.12	\$265.12		
Instructional Supplies	Collision Repair Tech	\$290.43	\$290.43		
Instructional Supplies	Automotive-Tech Occ	\$164.93	\$164.93		
Instructional Supplies	Collision Repair Tech	\$5.12	\$5.12		
Instructional Supplies	Collision Repair Tech	\$11.49	\$11.49		

Bills for Ratification

March 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Dust & Son Auto Supply					
Instructional Supplies	Collision Repair Tech	\$181.26	\$181.26		
Instructional Supplies	Automotive-Tech Occ	\$114.88	\$114.88		
Dynagraphics Inc					
Printing	CPED Administration	\$36.80			\$36.80
E L Pruitt					
Equipment-Service	Renovations / Remodeling	\$16,921.98			\$16,921.98
Elan Corporate Payment					
Credit Card Pmt Clearing		\$25,580.30	\$25,580.30		
Elsevier Inc					
Fees Pass Thru Nursing		\$1,155.00	\$1,155.00		
Evergreen FS-Stephens #24					
Vehicle Expense	College Vehicle	\$658.25		\$658.25	
Vehicle Expense	Credit	\$408.40			\$408.40
Vehicle Expense	Credit	\$413.72			\$413.72
Vehicle Expense	Credit	\$445.53			\$445.53
Vehicle Expense	Credit	\$241.34			\$241.34
Fairview Park Plaza LLC					
Facility Rental	Fairview Plaza O&M	\$4,615.92		\$4,615.92	
Fidelity Investments					
Misc Deductions		\$400.00	\$400.00		
Misc Deductions		\$400.00	\$400.00		
Firm Systems					
Fees Pass Thru Backgrnd		\$805.00	\$805.00		
Fees Pass Thru Backgrnd		\$490.00	\$490.00		
FirstEnergy Solutions					
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$164.55		\$164.55	
Electricity and Nat Gas	Sequestration Bldg O&M	\$392.20		\$392.20	
Electricity and Nat Gas	Fairview Plaza O&M	\$67.64		\$67.64	
Electricity and Nat Gas	Utilities	\$23.48		\$23.48	
Electricity and Nat Gas	Utilities	\$24.76		\$24.76	
Electricity and Nat Gas	Workforce Development Ct	\$1,510.00		\$1,510.00	
Electricity and Nat Gas	Utilities	\$13,924.97		\$13,924.97	
Electricity and Nat Gas	Fairview Plaza O&M	\$60.94		\$60.94	
Electricity and Nat Gas	Utilities	\$33.10		\$33.10	
Electricity and Nat Gas	Sequestration Bldg O&M	\$322.80		\$322.80	
Electricity and Nat Gas	Utilities	\$22.81		\$22.81	
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$165.48		\$165.48	
Fisher, Christopher D					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Fleet Pride					
Instructional Supplies	Diesel Med/Hvy Trk Tech	\$113.88	\$113.88		
Franczek Radelet					
Legal Services-Admin	Board of Trustees	\$878.50	\$878.50		
Legal Services-Admin	Board of Trustees	\$823.86	\$823.86		
Frontier					
Telephone	Clinton Center O&M	\$143.69		\$143.69	
G J Builders Hardware Inc					
Maintenance Supplies	Maintenance	\$52.50		\$52.50	
Garrett, Janean A					
Travel-In State Mileage	Admission & Recruitment	\$68.13	\$68.13		
Gause, Itavian Rashad					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Government Finance Officers					
Prepaid Expenses		\$280.00	\$280.00		
Grainger					
Inventory-CentralStores		\$26.34	\$26.34		
Grey, Thomas					
Contractual-Other	NonCredit	\$368.15			\$368.15
Grimm, Susan					
Travel-In State Mileage	Radiology Tech-Hlth Occ	\$147.15	\$147.15		
HSHS Medical Group Inc					
Group Medical Ins	General Expenses	\$1,696.60	\$1,696.60		
Hanover Insurance Group Co					
General Insurance	Liab Protection & Settle	\$1,800.62			\$1,800.62
General Insurance	Liab Protection & Settle	\$9,062.49			\$9,062.49
General Insurance	Liab Protection & Settle	\$1,781.20			\$1,781.20
General Insurance	Liab Protection & Settle	\$1,053.70			\$1,053.70
Henricksen					
Equipment-Office	Renovations / Remodeling	\$1,431.14			\$1,431.14
Equipment-Office	Renovations / Remodeling	\$7,742.85			\$7,742.85
Equipment-Office	Renovations / Remodeling	\$1,875.00			\$1,875.00
Equipment-Office	Renovations / Remodeling	\$2,743.20			\$2,743.20

Bills for Ratification



March 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Henricksen					
Equipment-Office	Renovations / Remodeling	\$5,859.49			\$5,859.49
Herff Jones Inc					
Graduation Expense	General Expenses	\$954.75	\$954.75		
HigherEdJobs.com					
Advertising	Human Resources	\$110.00	\$110.00		
Hoelting & Co					
Food Supply Costs	Cafe	\$73.70			\$73.70
Food Supply Costs	Cafe	\$75.42			\$75.42
Food Supply Costs	Cafe	\$161.74			\$161.74
Food Supply Costs	Cafe	\$111.10			\$111.10
Food Supply Costs	Cafe	\$368.70			\$368.70
House, Samuel W					
Student Tuition Rec		\$50.00	\$50.00		
Hughes, Laurie Beth					
Instructional Supplies	English Communication	\$46.46	\$46.46		
IACLEA					
Publications & Dues	Security	\$104.15		\$104.15	
ICCB					
Grants Revenue		\$11,394.33			\$11,394.33
ICCSAA					
Registration Fees	Club Expenses	\$267.00			\$267.00
Registration Fees	Club Expenses	\$267.00			\$267.00
ICLEA					
Publications & Dues	Security	\$100.00		\$100.00	
ISSRT					
Fees Pass Thru Rad Tech		\$1,881.00	\$1,881.00		
Registration Fees	Club Expenses	\$300.00			\$300.00
Illinois Century Network					
Internet	Telecommunications	\$1,000.00		\$1,000.00	
Internet	Telecommunications	\$1,000.00		\$1,000.00	
Illinois Federation of Teachers					
Union Dues-RFT		\$2,200.20	\$2,200.20		
Union Dues-RFT		\$2,200.20	\$2,200.20		
Union Dues-RFT		\$2,200.20	\$2,200.20		
Inceptia					
Contractual-Other	Fin Aid & Vet Affairs	\$29.70	\$29.70		
J C Schultz Enterprises Inc					
Inventory-CentralStores		\$74.62	\$74.62		
JRCERT					
Accreditation Fees	Radiology Tech-Hlth Occ	\$2,100.00	\$2,100.00		
Jacoby, Careth A					
Student Tuition Rec		\$245.00	\$245.00		
Jan Master Cleaning Services Inc					
Custodial Services	Clinton Center O&M	\$290.00		\$290.00	
Custodial Services	Custodial	\$30,640.50		\$30,640.50	
Custodial Services	Liab Protection & Settle	\$3,404.50			\$3,404.50
Custodial Services	Law Enforce Trng Ctr O&M	\$3,923.20			\$3,923.20
Jenzabar Inc					
Consultants/Workshops	Administrative Info Syst	\$1,581.25	\$1,581.25		
Johnson County Community					
Publications & Dues	General Expenses	\$1,250.00	\$1,250.00		
Johnson, Diane Nicole					
Student Tuition Rec		\$213.00	\$213.00		
Jones, Kona R					
Travel-In State	Online Learning	\$210.37	\$210.37		
KONE Inc					
Equip Repair/Maint Agree	Maintenance	\$352.37		\$352.37	
Kalita, Ryan Daniel					
Student Tuition Rec		\$50.00	\$50.00		
LOEX					
Publications & Dues	LRC	\$82.00	\$82.00		
Lamar Companies					
Advertising	Marketing	\$416.50	\$416.50		
Landers, Jordan Lamont					
Contractual-Other	Club Expenses	\$1,366.25			\$1,366.25
Lee Enterprises Inc					
Contractual-Other	Grant-Administration	\$200.00			\$200.00
Advertising	Human Resources	\$512.00	\$512.00		
Contractual-Other	Grant-Administration	\$150.00			\$150.00
Advertising	Human Resources	\$639.00	\$639.00		
Contractual-Other	Grant-Administration	\$150.00			\$150.00
Advertising	Human Resources	\$639.00	\$639.00		

Bills for Ratification



March 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Logan County Paramedic Assoc					
Student Tuition Rec		\$2,194.00	\$2,194.00		
MANCOMM					
Instructional Supplies	Credit	\$254.04			\$254.04
MR Systems Wirless					
Internet	Clinton Center O&M	\$57.00		\$57.00	
Mack Sales & Serivce of Decatur					
Equip Repair/Maint Agree	Credit	\$24.80			\$24.80
Equip Repair/Maint Agree	Credit	\$114.30			\$114.30
Equip Repair/Maint Agree	Credit	\$2,435.22			\$2,435.22
Macon Resources Inc					
Laundry/Linen Supplies	Allied Health	\$31.36	\$31.36		
Manalisay, Lisa M					
Travel-In State	Grants-Training	\$119.75			\$119.75
Mark's Plumbing					
Maintenance Supplies	Maintenance	\$41.13		\$41.13	
Marquis Beverage Service					
Instructional Supplies	Coffee House	\$323.20			\$323.20
Food Supply Costs	Cafe	\$238.50			\$238.50
Non Consumable Supplies	Cafe	\$166.12			\$166.12
Instructional Supplies	Coffee House	\$358.70			\$358.70
Food Supply Costs	Cafe	\$427.90			\$427.90
Maverik Marketing					
Uniforms	Basic Law Enforce Trng	\$388.00			\$388.00
Mazzotti Services					
Uniforms	Basic Law Enforce Trng	\$44.00			\$44.00
Uniforms	Basic Law Enforce Trng	\$88.00			\$88.00
Uniforms	Basic Law Enforce Trng	\$25.00			\$25.00
Instructional Supplies	Collision Repair Tech	\$226.00	\$226.00		
Materials	Club Expenses	\$280.00			\$280.00
McGee, Kieshawn Lee					
Stipends	Grant-SupportServices	\$750.00			\$750.00
McKinney, Bronwyn Shea					
Student Tuition Rec		\$1,079.00	\$1,079.00		
Melton, Julie Lynn					
Telephone	Foundation & Development	\$60.00	\$60.00		
Menards Inc					
Maintenance Supplies	Maintenance	\$21.98		\$21.98	
Maintenance Supplies	Maintenance	\$89.97		\$89.97	
Inventory-CentralStores		\$131.45	\$131.45		
Maintenance Supplies	Maintenance	\$22.60		\$22.60	
Maintenance Supplies	Maintenance	\$173.64		\$173.64	
Mercer Cutlery					
Fees Pass Thru Culinary		\$213.24	\$213.24		
Fees Pass Thru Culinary		\$892.63	\$892.63		
Fees Pass Thru Culinary		\$1,260.00	\$1,260.00		
Mid-America Advertising					
Advertising	Marketing	\$250.00	\$250.00		
Midwest Electronic Systems Inc					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$60.00			\$60.00
Midwest Fiber Inc of Decatur					
Refuse Disposal	Utilities	\$90.00		\$90.00	
Miles Chevrolet Inc					
Supervisory Staff-PT	Automotive-Tech Occ	\$11.00	\$11.00		
Miller & Steeno P.C.					
Wage Garnishment Orders		\$209.78	\$209.78		
Wage Garnishment Orders		\$345.19	\$345.19		
Wage Garnishment Orders		\$229.00	\$229.00		
Wage Garnishment Orders		\$345.19	\$345.19		
Wage Garnishment Orders		\$225.13	\$225.13		
Wage Garnishment Orders		\$345.19	\$345.19		
Millikin University					
Event Expense	Club Expenses	\$2,000.00			\$2,000.00
Moyer, Craig Wayne					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Murphy, Emily Meshelle					
Student Tuition Rec		\$78.34	\$78.34		
Mutual of Omaha					
LTD Insurance		\$1,688.11	\$1,688.11		
Life Insurance		\$2,272.25	\$2,272.25		
Supplemental Life Insur		\$2,190.46	\$2,190.46		
LTD Insurance		\$1,651.30	\$1,651.30		
Life Insurance		\$2,214.58	\$2,214.58		

Bills for Ratification



March 2018

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Mutual of Omaha						
	Supplemental Life Insur		\$2,179.60	\$2,179.60		
NACA						
	Publications & Dues	Club Expenses	\$708.00			\$708.00
NACU						
	Publications & Dues	Administrative Info Syst	\$200.00	\$200.00		
NCWE						
	Publications & Dues	CPED Administration	\$56.99			\$56.99
Napa Auto Parts						
	Instructional Supplies	Automotive-Tech Occ	\$17.19	\$17.19		
National Safety Council						
	Instructional Supplies	NonCredit	\$2,541.79			\$2,541.79
	Instructional Supplies	NonCredit	\$5,250.00			\$5,250.00
Niemann Foods						
	Food Supply Costs	Cafe	(\$676.73)			(\$676.73)
	Food Supply Costs	Cafe	(\$275.01)			(\$275.01)
	Food Supply Costs	Cafe	\$10.00			\$10.00
	Food Supply Costs	Cafe	\$10.77			\$10.77
	Food Supply Costs	Cafe	\$14.46			\$14.46
	Food Supply Costs	Cafe	\$21.57			\$21.57
	Food Supply Costs	Cafe	\$22.42			\$22.42
	Food Supply Costs	Cafe	\$23.48			\$23.48
	Food Supply Costs	Cafe	\$23.77			\$23.77
	Food Supply Costs	Cafe	\$25.14			\$25.14
	Food Supply Costs	Cafe	\$27.92			\$27.92
	Food Supply Costs	Cafe	\$30.58			\$30.58
	Food Supply Costs	Bistro 537	\$31.03			\$31.03
	Food Supply Costs	Cafe	\$33.76			\$33.76
	Food Supply Costs	Cafe	\$36.33			\$36.33
	Food Supply Costs	Cafe	\$36.43			\$36.43
	Food Supply Costs	Cafe	\$38.22			\$38.22
	Instructional Supplies	Culinary Arts	\$39.32	\$39.32		
	Food Supply Costs	Cafe	\$41.70			\$41.70
	Food Supply Costs	Cafe	\$43.49			\$43.49
	Food Supply Costs	Cafe	\$51.30			\$51.30
	Food Supply Costs	Cafe	\$59.78			\$59.78
	Food Supply Costs	Cafe	\$65.47			\$65.47
	Food Supply Costs	Cafe	\$66.01			\$66.01
	Food Supply Costs	Bistro 537	\$80.06			\$80.06
	Food Supply Costs	Cafe	\$98.26			\$98.26
	Food Supply Costs	Cafe	\$139.02			\$139.02
	Food Supply Costs	Cafe	\$14.09			\$14.09
	Food Supply Costs	Cafe	\$10.00			\$10.00
	Food Supply Costs	Cafe	\$24.68			\$24.68
	Food Supply Costs	Cafe	\$72.49			\$72.49
O'Reilly Auto Parts						
	Instructional Supplies	Automotive-Tech Occ	\$13.75	\$13.75		
	Instructional Supplies	Automotive-Tech Occ	\$19.09	\$19.09		
	Instructional Supplies	Automotive-Tech Occ	\$45.59	\$45.59		
	Instructional Supplies	Automotive-Tech Occ	\$56.96	\$56.96		
	Instructional Supplies	Automotive-Tech Occ	\$68.40	\$68.40		
	Instructional Supplies	Automotive-Tech Occ	\$190.99	\$190.99		
	Instructional Supplies	Automotive-Tech Occ	\$46.29	\$46.29		
	Instructional Supplies	Automotive-Tech Occ	\$100.12	\$100.12		
	Instructional Supplies	Automotive-Tech Occ	\$99.82	\$99.82		
OADN						
	Publications & Dues	AAS Nursing -Health Occ	\$500.00	\$500.00		
OCLC Inc						
	Publications & Dues	LRC	\$2,183.80	\$2,183.80		
Office Depot Inc						
	Inventory-CentralStores		\$1,155.30	\$1,155.30		
Ohlwine, Josiah W						
	Student Tuition Rec		\$1,080.00	\$1,080.00		
Oliver, Brooke D						
	Travel-In State Mileage	Surgical Tech-Health Occ	\$313.92	\$313.92		
PaperClip Communications						
	Contractual-Other	Liab Protection & Settle	\$389.00			\$389.00
Parchment						
	Transcripts	Enrollment Management	\$14,551.00	\$14,551.00		
Park Seed Wholesale						
	Instructional Supplies	Horticulture-Bus Occup	\$16.06	\$16.06		
	Instructional Supplies	Horticulture-Bus Occup	\$50.17	\$50.17		
	Materials	Garden Center Ag/Hort	\$183.01			\$183.01

Bills for Ratification



March 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Partners In Leadership LLC					
Staff/Faculty Developmen	General Expenses	\$690.35	\$690.35		
Staff/Faculty Developmen	General Expenses	\$15,967.44	\$15,967.44		
Pasco Scientific					
Instructional Supplies	Phys Sci/Physic-Baccal	\$720.00	\$720.00		
Per Mar Security & Research					
Security	Liab Protection & Settle	\$3,506.41			\$3,506.41
Security	Security	\$146.11		\$146.11	
Security	Liab Protection & Settle	\$198.72			\$198.72
Security	Security	\$8.28		\$8.28	
Security	Liab Protection & Settle	\$151.39			\$151.39
Security	Security	\$3,633.29		\$3,633.29	
Security	Liab Protection & Settle	\$3,500.54			\$3,500.54
Security	Security	\$145.86		\$145.86	
Security	Liab Protection & Settle	\$3,500.54			\$3,500.54
Security	Security	\$145.86		\$145.86	
Security	Liab Protection & Settle	\$3,437.78			\$3,437.78
Security	Security	\$143.25		\$143.25	
Phi Theta Kappa					
Publications & Dues	Club Expenses	\$390.00			\$390.00
Poland, Karissa Harmony					
Student Tuition Rec		\$300.00	\$300.00		
Presido/Netech					
Equipment-Service	Renovations / Remodeling	\$6,401.35			\$6,401.35
Equipment-Office	Renovations / Remodeling	\$5,012.05			\$5,012.05
Pride Cleaners					
Contractual-Other	Cafe	\$21.00			\$21.00
Contractual-Other	Culinary Arts	\$25.80	\$25.80		
Contractual-Other	Cafe	\$27.30			\$27.30
Contractual-Other	Culinary Arts	\$32.25	\$32.25		
Contractual-Other	Bistro 537	\$82.56			\$82.56
Contractual-Other	Bistro 537	\$94.17			\$94.17
Contractual-Other	Cafe	\$21.00			\$21.00
Contractual-Other	Culinary Arts	\$132.07	\$132.07		
Contractual-Other	Culinary Arts	\$8.30	\$8.30		
Contractual-Other	Cafe	\$29.40			\$29.40
Contractual-Other	Culinary Arts	\$43.86	\$43.86		
Contractual-Other	Culinary Arts	\$91.59	\$91.59		
Contractual-Other	Cafe	\$25.20			\$25.20
Contractual-Other	Culinary Arts	\$39.99	\$39.99		
Contractual-Other	Bistro 537	\$156.09			\$156.09
Pugsley, Jessica Lynn					
Student Tuition Rec		\$545.00	\$545.00		
Pyles, Gregory D					
Instructional Supplies	Biology-Baccalaureate	\$8.40	\$8.40		
Instructional Supplies	Biology-Baccalaureate	\$58.69	\$58.69		
RCC Bookstore					
Publications & Dues	LRC	\$18.00	\$18.00		
Participant Supplies	Grant-Administration	\$32.00			\$32.00
Event Expense	Club Expenses	\$100.00			\$100.00
NonTaxBooks-Scholarships		\$263.44	\$263.44		
Books-Loans		\$222.35	\$222.35		
Pell Taxable Books		\$1,659.76	\$1,659.76		
RCC Foundation					
Richland Foundation		\$222.78	\$222.78		
Revenue-Misc/OtherSource		\$25.00	\$25.00		
Credit Card Clearing		\$25.00	\$25.00		
Richland Foundation		\$222.78	\$222.78		
Richland Foundation		\$222.78	\$222.78		
Rack Focused Productions LLC					
Contractual-Other	Outdoor Exposition SpcEv	\$100.00			\$100.00
Radiation Detection Company					
Materials	Radiology Tech-Hlth Occ	\$351.00	\$351.00		
Ray O'Herron Company Inc					
Instructional Supplies	Basic Law Enforce Trng	\$616.80			\$616.80
Firearms & Accessories	Basic Law Enforce Trng	\$149.40			\$149.40
Firearms & Accessories	Basic Law Enforce Trng	\$3,423.80			\$3,423.80
Refreshment Services Pepsi					
Food Supply Costs	Cafe	\$54.40			\$54.40
Food Supply Costs	Cafe	\$407.45			\$407.45
Food Supply Costs	Cafe	\$495.16			\$495.16
Food Supply Costs	Cafe	\$453.29			\$453.29
Food Supply Costs	Cafe	\$460.36			\$460.36

Bills for Ratification



March 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Refreshment Services Pepsi					
Food Supply Costs	Cafe	\$249.26			\$249.26
Rogers Supply Co					
Maintenance Supplies	Maintenance	\$300.67		\$300.67	
Maintenance Supplies	Maintenance	\$315.31		\$315.31	
Rush Truck Leasing					
Install Pymt Lease/Purch	Grounds	\$2,239.13		\$2,239.13	
S J Smith Company Inc					
Instructional Supplies	Welding-Technical Occ	\$21.08	\$21.08		
Instructional Supplies	Welding-Technical Occ	\$676.39	\$676.39		
Contractual-Other	Club Expenses	\$9.80			\$9.80
Instructional Supplies	Human Simulator	\$80.08	\$80.08		
SFW Inc					
Materials	Outdoor Exposition SpcEv	\$384.00			\$384.00
STL Communications Inc					
Contractual-Other	Liab Protection & Settle	\$1,558.95			\$1,558.95
Contractual-Other	Liab Protection & Settle	\$1,558.95			\$1,558.95
Telephone Maint Agree	Telecommunications	\$1,558.95		\$1,558.95	
Sam's Club Direct					
Inventory-CentralStores		\$534.51	\$534.51		
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$39.98			\$39.98
Inventory-CentralStores		\$2,754.68	\$2,754.68		
Materials	Club Expenses	\$5.64			\$5.64
Office Supplies	Club Expenses	\$92.96			\$92.96
Maintenance Supplies	Custodial	\$9.88		\$9.88	
Maintenance Supplies	Maintenance	\$19.98		\$19.98	
Samoores, Christine Marie					
Interpreter Salary	Academic Success	\$820.55	\$820.55		
Schackmann, Vernon Leslie					
Student Tuition Rec		\$30.00	\$30.00		
Schneider, Thomas P					
Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Schoonover, Kelly C					
Travel-In State Mileage	Admission & Recruitment	\$146.08	\$146.08		
Schwalbe, Barry S					
Travel-In State	Credit	\$99.20			\$99.20
Scott Fisher Enterprises Inc					
Pest Control	Law Enforce Trng Ctr O&M	\$300.00			\$300.00
Pest Control	Law Enforce Trng Ctr O&M	\$300.00			\$300.00
Screen This					
Contractual-Other	Club Expenses	\$94.00			\$94.00
Secretary of State					
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Seever Farm Drainage Inc					
Materials	Grant-Non-Administration	\$300.00			\$300.00
Sherwin Williams					
Maintenance Supplies	Maintenance	\$23.49		\$23.49	
Shippers Rental Inc					
Equipment Rental	Credit	\$1,750.00			\$1,750.00
Singh, Talvinder					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Skeff Distributing Co					
Food Supply Costs	Bistro 537	\$105.95			\$105.95
Materials	Culinary Events	\$214.90			\$214.90
Specialty Paint					
Instructional Supplies	Collision Repair Tech	\$113.37	\$113.37		
Spectrum Nichols					
Maintenance Supplies	Custodial	\$707.95		\$707.95	
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$42.18			\$42.18
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$81.31			\$81.31
Spectrum-Nichols					
Maintenance Supplies	Custodial	\$1.98		\$1.98	
Maintenance Supplies	Custodial	\$33.00		\$33.00	
Maintenance Supplies	Custodial	\$104.40		\$104.40	
Maintenance Supplies	Custodial	\$595.14		\$595.14	
Maintenance Supplies	Custodial	\$1,434.53		\$1,434.53	
Maintenance Supplies	Custodial	\$845.09		\$845.09	
Maintenance Supplies	Custodial	\$1,420.15		\$1,420.15	
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$83.91			\$83.91
Maintenance Supplies	Custodial	\$688.44		\$688.44	
Maintenance Supplies	Custodial	\$1,181.69		\$1,181.69	
Springfield Electric Supply Co					

Bills for Ratification

March 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Springfield Electric Supply Co					
Maintenance Supplies	Maintenance	\$22.39		\$22.39	
State Universities Retirement					
SURS 1/2%		\$2,018.90	\$2,018.90		
SURS 8%		\$19,501.28	\$19,501.28		
SURS 1/2%		\$1,767.70	\$1,767.70		
SURS 8%		\$1,850.03	\$1,850.03		
SURS 8%		\$15,062.06	\$15,062.06		
SURS 1/2%		\$2,020.30	\$2,020.30		
SURS 8%		\$19,509.09	\$19,509.09		
EmployeeBenefitsTotal	General Expenses	\$3,213.56	\$3,213.56		
SURS 1/2%		\$1,800.30	\$1,800.30		
SURS 8%		\$2,226.05	\$2,226.05		
SURS 8%		\$15,195.82	\$15,195.82		
Stauffenecker, Eli Christian					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stericycle					
Materials	AAS Nursing -Health Occ	\$475.62	\$475.62		
Striglos Office Equipment					
Inventory-CentralStores		\$232.94	\$232.94		
Sysco Central Illinois Inc					
Instructional Supplies	Culinary Arts	\$53.92	\$53.92		
Food Supply Costs	Cafe	\$89.18			\$89.18
Materials	Cafe	\$182.58			\$182.58
Materials	Cafe	\$215.17			\$215.17
Materials	Cafe	\$219.14			\$219.14
Materials	Culinary Arts	\$256.98	\$256.98		
Materials	Cafe	\$302.41			\$302.41
Materials	Cafe	\$307.83			\$307.83
Food Supply Costs	Bistro 537	\$308.17			\$308.17
Materials	Cafe	\$312.47			\$312.47
Materials	Cafe	\$351.89			\$351.89
Materials	Cafe	\$380.86			\$380.86
Materials	Cafe	\$765.44			\$765.44
Materials	Cafe	\$780.68			\$780.68
Food Supply Costs	Cafe	\$1,064.33			\$1,064.33
Food Supply Costs	Cafe	\$1,530.20			\$1,530.20
Food Supply Costs	Cafe	\$1,541.79			\$1,541.79
Food Supply Costs	Cafe	\$1,705.10			\$1,705.10
Food Supply Costs	Cafe	\$1,917.15			\$1,917.15
Food Supply Costs	Cafe	\$1,932.93			\$1,932.93
Food Supply Costs	Cafe	\$2,181.29			\$2,181.29
Food Supply Costs	Cafe	\$2,334.08			\$2,334.08
Food Supply Costs	Cafe	\$2,592.67			\$2,592.67
Food Supply Costs	Cafe	\$3,069.05			\$3,069.05
Food Supply Costs	Cafe	\$3,159.46			\$3,159.46
Instructional Supplies	Culinary Arts	\$535.98	\$535.98		
Food Supply Costs	Bistro 537	\$212.16			\$212.16
Food Supply Costs	Bistro 537	\$683.82			\$683.82
Instructional Supplies	Coffee House	(\$465.27)			(\$465.27)
Materials	Cafe	(\$15.48)			(\$15.48)
Materials	Cafe	(\$7.44)			(\$7.44)
Materials	Cafe	(\$4.14)			(\$4.14)
Materials	Cafe	\$13.08			\$13.08
Instructional Supplies	Culinary Arts	\$35.67	\$35.67		
Materials	Cafe	\$50.69			\$50.69
Instructional Supplies	Coffee House	\$85.13			\$85.13
Materials	Cafe	\$148.33			\$148.33
Materials	Cafe	\$257.75			\$257.75
Materials	Cafe	\$296.56			\$296.56
Food Supply Costs	Bistro 537	\$311.06			\$311.06
Materials	Cafe	\$364.93			\$364.93
Materials	Cafe	\$482.10			\$482.10
Instructional Supplies	Culinary Arts	\$491.64	\$491.64		
Materials	Cafe	\$607.17			\$607.17
Materials	Cafe	\$725.89			\$725.89
Instructional Supplies	Culinary Arts	\$847.78	\$847.78		
Materials	Cafe	\$988.17			\$988.17
Food Supply Costs	Cafe	\$1,675.96			\$1,675.96
Food Supply Costs	Cafe	\$1,769.51			\$1,769.51
Food Supply Costs	Cafe	\$1,826.36			\$1,826.36
Food Supply Costs	Cafe	\$2,458.78			\$2,458.78
Food Supply Costs	Cafe	\$2,560.45			\$2,560.45

Bills for Ratification

March 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Sysco Central Illinois Inc					
Food Supply Costs	Cafe	\$2,691.81			\$2,691.81
Food Supply Costs	Cafe	\$2,863.98			\$2,863.98
Food Supply Costs	Cafe	\$3,060.25			\$3,060.25
Food Supply Costs	Cafe	\$52.41			\$52.41
Materials	Cafe	\$240.22			\$240.22
Materials	Cafe	\$303.16			\$303.16
Materials	Cafe	\$370.28			\$370.28
Food Supply Costs	Cafe	\$1,011.31			\$1,011.31
Food Supply Costs	Cafe	\$1,305.75			\$1,305.75
Food Supply Costs	Cafe	\$1,471.99			\$1,471.99
Food Supply Costs	Cafe	\$2,077.44			\$2,077.44
Taylor, Terry R					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Taynor, Tobi Ellen					
Student Tuition Rec		\$1,286.00	\$1,286.00		
The Blind Man					
Building Improvements	Renovations / Remodeling	\$8,200.00			\$8,200.00
The Decatur Club					
Publications & Dues	Presidents Office	\$50.00	\$50.00		
The News-Gazette					
Advertising	Human Resources	\$578.60	\$578.60		
Recruitment	General Expenses	\$879.68	\$879.68		
ThyssenKrupp Elevator Corp					
Equip Repair/Maint Agree	Maintenance	\$516.12		\$516.12	
Tommy House Tire Co - NORTH					
Instructional Supplies	Instruction	\$949.08			\$949.08
Top Quality Roofing Company					
Building Repair/Maint	Maintenance	\$370.00		\$370.00	
United Parcel Service					
Other Rec-Employees		\$35.32	\$35.32		
Postage	General Expenses	\$103.69	\$103.69		
United Way of Decatur/Macon					
United Way		\$227.47	\$227.47		
United Way		\$222.47	\$222.47		
United Way		\$197.47	\$197.47		
Valdez, Cristobal O					
Travel-In State	Presidents Office	\$24.15	\$24.15		
Telephone	Presidents Office	\$125.00	\$125.00		
Travel-Out of State	Presidents Office	\$352.25	\$352.25		
Travel-In State	Presidents Office	\$37.36	\$37.36		
Verizon Wireless					
Telephone	Utilities	\$259.23		\$259.23	
Telephone	Utilities	\$294.71		\$294.71	
Whitlow, Rashawn Demond					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Williams, Armando Rimone					
Stipends	Grant-SupportServices	\$750.00			\$750.00
Williams, Tad A					
Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Vehicle Expense	Law Enforce Trng Ctr	\$86.32			\$86.32
Wingard, Rachel					
Interpreter Salary	Academic Success	\$300.00	\$300.00		
Interpreter Salary	Academic Success	\$100.00	\$100.00		
Withrow, Tracy L					
Travel-In State Mileage	Marketing	\$46.87	\$46.87		
Workforce Investment Solutions					
Contractual-Other	Grant-Administration	\$1,781.30			\$1,781.30
Contractual-Other	Instruction	\$8,915.38			\$8,915.38
World Point ECC Inc					
Instructional Supplies	NonCredit	\$319.60			\$319.60
Instructional Supplies	NonCredit	\$399.50			\$399.50
Instructional Supplies	NonCredit	\$2.07			\$2.07
Instructional Supplies	NonCredit	\$6.21			\$6.21
Instructional Supplies	NonCredit	\$33.12			\$33.12
Instructional Supplies	NonCredit	\$63.92			\$63.92
Instructional Supplies	NonCredit	\$63.92			\$63.92
Instructional Supplies	NonCredit	\$65.66			\$65.66
Instructional Supplies	NonCredit	\$76.57			\$76.57
Instructional Supplies	NonCredit	\$1,262.42			\$1,262.42
Instructional Supplies	Allied Health	\$14.49	\$14.49		
Instructional Supplies	NonCredit	\$55.89			\$55.89
Instructional Supplies	NonCredit	\$207.74			\$207.74

Bills for Ratification



March 2018

<i>Vendor Account</i>	<i>Center</i>	<i>Amount</i>	<i>Ed Fund</i>	<i>O&M Fund</i>	<i>Other Fund</i>
World Point ECC Inc					
Instructional Supplies	NonCredit	\$207.74			\$207.74
Instructional Supplies	NonCredit	\$291.78			\$291.78
Instructional Supplies	NonCredit	\$359.84			\$359.84
Instructional Supplies	NonCredit	\$455.72			\$455.72
Instructional Supplies	NonCredit	\$101.95			\$101.95
Instructional Supplies	NonCredit	\$121.30			\$121.30
Instructional Supplies	NonCredit	\$245.91			\$245.91
Xerox Corporation					
Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
Install Pymt Lease/Purch	Copiers	\$822.14	\$822.14		
Printing	Marketing	\$114.72	\$114.72		
Yaden, Deborah					
Travel-In State	English Communication	\$54.50	\$54.50		
Young, Tonyan L					
Travel-In State	Grant-Administration	\$150.42			\$150.42
Zindel-McWilliams, Teena					
Travel-Out of State	Institutl Effectiveness	\$10.00	\$10.00		
Travel-In State	Institutl Effectiveness	\$53.96	\$53.96		
weTRAIN					
Publications & Dues	CPED Administration	\$65.00			\$65.00
		<u>\$766,516.38</u>	<u>\$403,999.92</u>	<u>\$117,906.04</u>	<u>\$244,610.42</u>

REPORT OF THE PRESIDENT

ITEMS FROM THE BOARD

EXECUTIVE SESSION

Executive Session- April 17, 2018

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.

ADJOURNMENT