BOARD OF TRUSTEES

January 16, 2018

REGULAR MEETING 5:30 P.M. | MACON COUNTY LAW ENFORCEMENT CENTER

Richland Community College

One College Park | Decatur, Illinois 62521 | 217.875.7200 | richland.edu

Richland Community College
Board of Trustees

CHAIRMAN
Tom Ritter

VICE CHAIRMAN
Dr. David Cooprider

SECRETARY
Bishop Wayne Dunning

Bruce Campbell

Dale Colee

Randy Prince

Jim Underwood

Lee Trimble - Student Trustee

RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
BOARD OF TRUSTEES REGULAR MEETING

January 16, 2018

Macon County Law Enforcement Training Center

AGENDA

The Vision: To be the premier source for education, workforce training, partnerships, and economic development.

College Mission: To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

I. Convening of the Regular Meeting – 5:30 p.m.

A. Call to Order

B. Roll Call

II. ***Minutes of the Regular Meeting on December 19, 2017***

III. Appearance of Citizens and Introduction of Guests

IV. Written Communications

- A note was received from Congressman Rodney Davis thanking Richland Community College for hosting the Farm Bill Listening Session during the Farm Progress Show.
- College Activities/Marketing Report
- Personnel Update

V. Special Report

A. Construction Report

B. Report of ICCTA

C. Report of Student Trustee

D. Foundation Report

E. Agreements/Contracts authorized and signed by Dr. Valdez

VI. Consent Agenda

A. ***Authorization in compliance with 5 Illinois compiled Statutes 120/2.06***

VII. Board Policies, Proposals, and Changes

A. ***Section 5 – General Policies – Third Reading***

VIII. Financial Report

A. ***Treasurer's Report and Financial Statement***
B. ***Bills and Travel Expenditures for Ratification***

IX. Report of the President

X. Items from the Board

XI. Executive Session

XII. Adjournment

Bold and Italics Denotes Action Items

BOARD BOOK ANNUAL CALENDAR

JANUARY 2018

Reports

Consent Agenda

College Legal Contractual Agreements

New Business

Trustee Training

FEBRUARY 2018

Reports

Consent Agenda

New Business

Recommendations for Tenure

Recommendation for Approval of Fees

Strategic Plan Priorities

Monitoring Report: Community Partnership

MARCH 2018

Reports

Consent Agenda

New Business

Recommendations for Faculty Promotions in Rank

Recommendation to Grant Professor Emeritus Status

Recommendation to Grant Staff Emeritus Status

Recommendation for Professional Leave

Recommendation for Approval of Tuition

Monitoring Report: Staff Profile

APRIL 2018

President's Evaluation

Tenure and Promotion Recognition Dinner

Student Government Election Results

Report from Board Secretary regarding Election of Student Trustee

Seating of New Student Trustee

Reports

MAY 2018

Reorganization of Board of Trustees

Reports

Consent Agenda

New Business

Tentative Budget

Other

RCC Commencement

ICCTA Lobby Day

Monitoring Report: Budget

JUNE 2018

Public Hearing for Budget

Reports

Strategic Plan Quarterly Report

Consent Agenda

New Business

Resolution Adopting Budget

Compliance with Prevailing Wage Act

State Capital Funding Request

Resolution Transferring Earnings

Review of Minutes of Previous Executive Sessions

Monitoring Report: Planning and IE

BOARD BOOK ANNUAL CALENDAR

JULY 2018

Reports

Consent Agenda

Monitoring Report: Student Profile

AUGUST 2018

Reports

Institutional year Book Program Review Presentation

Consent Agenda

Monitoring Report: Marketing/Government & Community Affairs

SEPTEMBER 2018

Reports

Consent Agenda

Annual Foundation Board Meeting

Monitoring Report: Physical Plant/Facilities

OCTOBER 2018

Reports

Consent Agenda

Distribution of audit Reports – RCC & Brush College, LLC

Strategic Plan Quarterly Update

Monitoring Report: Academic Profile

NOVEMBER 2018

Reports

Audit Presentation

Consent Agenda

Calendar of Regular Meeting of Board of Trustees

Old Business

Financial Report

Monitoring Report: Enrollment and Financial

DECEMBER 2018

Reports

Consent Agenda

Old Business

Resolution for Fiscal Year Tax Levy

Review of Minutes of Previous Executive Sessions

Winter Board Retreat

Strategic Plan Priorities Results Report

PRINCIPLES OF SUSTAINABILITY

Richland
COMMUNITY COLLEGE

Innovation and Quality Performance System

Richland COMMUNITY COLLEGE

College Vision

To be the Premier Source for Education, Workforce Training, Partnerships and Economic Development.

College Mission

To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values

Commitment
Respect
Excellence
Accountability
Diversity

IBHE Public Agenda/ ICCB Reporting

Strategic Plan

Richland Community College Strategic Plan 2015-2018 (REV 10/16)

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross-Disciplinary Outcomes process to assess student learning.
Strategy B: Demonstrate the assessment of program student learning outcomes.
Strategy C: Engage faculty and staff in program review using the established process.
Strategy D: Enhance teaching and learning through faculty development opportunities.
Strategy E: Deploy innovative instructional delivery and assessment.

Goal 2: Foster Student Success and Completion.

Strategy A: Improve the college and career readiness of Richland students.
Strategy B: Establish and maintain a strategic enrollment management plan and process.
Strategy C: Engage students in the development of their plan of study.
Strategy D: Implement student success strategies to address momentum points.

Goal 3: Advance and Create Workforce Development Partnerships.

Strategy A: Establish and maintain partnerships to advance community development.
Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.
Strategy C: Strengthen legislative and government relations that serve to further Richland's mission.
Strategy D: Proactively engage media to highlight cast portfolio of offerings available to District residents.

Goal 4: Ensure a Financially Sustainable Organization.

Strategy A: Develop and implement a working capital model that addressees the College's deficiency of working capital.
Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated time frame.
Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.
Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

Implementation and Performance

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

Public Accountability

DashBoard

Annual Performance Report

Implementation and Performance

Public Accountability

Higher Learning Commission Academic Quality Improvement Program (AQIP)

2016 Richland Community College Strategic Plan Priorities

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.

1. Complete evaluation of oral communication artifacts.
2. Complete rubric for assessment of Technology Proficiency.

Strategy B: Demonstrate the assessment of program student learning outcomes.

1. Assess progress of program student learning outcomes by transitioning to a focus on data collection, analysis, and planned improvements.

Strategy C: Engage faculty and staff in the program review using the established process.

1. Increase faculty and program staff involvement in program reviews scheduled for FY16 by ICCB.
2. Continue implementation of CIP Team 2-15A, *Instructional Delivery and Program Optimization*, recommendations.

Strategy D: Enhance teaching and learning through faculty development opportunities.

1. Establish process to assess participation.
2. Complete professional development plans.

Strategy E: Deploy innovative instructional delivery and assessment systems.

1. Increase the number of students using alternative pathways to credit-level coursework and follow up with students using co-requisite model for persistence and retention.
2. Ensure the English Bridge Program curriculum emphasizes the elements of effective first-year writing/college-level English writing requirements.
3. Provide and analyze benchmark data from the high school Math 098 pilot.
4. Establish one STEM content discipline to align with a high school.

Strategy F: Expand project-based learning and other career-focused learning experiences for students.

1. Establish a professional development plan for faculty around project-based learning.

Goal 2: Foster Student Success and Completion.

Strategy A: Engage in activities that improve the college and career readiness of Richland students.

1. Initiate pathway alignment evaluation for core disciplines such as English, Communications and Math.

Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.

1. Promote and evaluate intentional scheduling efforts (i.e., stream scheduling, Transfer Academy, Clinton scheduling, night academy, etc.) to determine next steps.
2. Benchmark and track enrollment patterns to two identified target student populations (e.g., aged 25-29, developmental education, online).
3. Reinforce enrollments through targeted marketing activities in underserved areas.

Strategy C: Engage students in the holistic development of educational pathways.

1. Evaluate enrollment pipeline to identify potential opportunities for improvement related to persistence and retention of Richland students.
2. Continue implementation of CIP Team 2-15B, *Student Driven Scheduling,* recommendations.

Strategy D: Implement student success strategies to address progress expectations and identified momentum points.

1. Create promotions throughout the year that encourage applications for scholarships and strengthen connections to scholarship donors, students and parents.
2. Write 6-7 new scholarship agreements that support students with financial need.
3. Implement new FAFSA rules.
4. Expand additional bridge programming for adult education students.
5. Update, increase and promote articulation agreements with partnering educational institutions.

Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

1. Promote career services offerings through faculty and class presentations.
2. Implement the internship tracking modules of College Central Network.

Goal 3: Create and Advance Workforce Development Partnerships.

Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.

1. Track advisory committee meetings and develop list of advisory committee recommendations.
2. Conduct 2-3 on-campus activities and 2 off-campus engagement activities to reconnect alumni to Richland.
3. Maintain, add and update contact information for Richland alumni.
4. Seek out and implement innovative ideas to further research and development for Richland and Richland students.
5. Develop partnerships for utilization of Progress City USA and enhance utilization of facilities to increase revenue.
6. Expand CCUS partnership with U.S. Department of Energy.

Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.

1. Develop and deploy CTE curriculum model pilot that aligns college courses with employer needs. Develop 2 additional pathways.
2. Expand STEAM (Science, Technology, Engineering, Arts, Math) activities with K-12 partners.
3. Implement Advisory Board for Carroll School of Business.
4. Implement national AATP marketing/recruitment partnership to establish food technology industry-cluster with the goal of securing a new business tenant in AATP within 24 months.
5. Participate, as 1 of 5 community colleges, in Midwest Community College Agriculture Consortium with USDA and NCGA to sponsor a research activity at RCC/AATP in FY17.

Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.

1. Reinforce Richland's role as a leader in broader public policy debate.
2. Maintain an open dialogue with elected officials regarding significant priorities, activities and decisions of the College.
3. Advocate on behalf of the community college system's agenda.
4. Utilize the collective expertise of elected officials to create new opportunities for Richland.
5. Participate in Economic Development Corporation and Greater Decatur Chamber of Commerce activities to increase Richland visibility regarding program and learning resources.

Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.

1. Strengthen press releases and stories promoting opportunities and events at the College.
2. Enhance monthly radio segments.
3. Enhance social media opportunities in promotion.
4. Highlight faculty and student awards and recognitions.

Strategy E: Facilitate workforce and economic development opportunities through business incubator and entrepreneurial training.

1. Implement Richland/National Foodworks Services, LLC, Memorandum of Understanding (Local Illinois Food Entrepreneurship (LIFE) Program).
2. Expand market for Richland coffee blends in conjunction with community business partnerships.
3. Identify economic development services to be offered by Richland.

Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

1. Complete canvassing of foundations and corporations of gift prospects to support the Carroll School of Business.
2. Continue implementation of design and development of the Carroll School of Business.

Goal 4: Ensure a Sustainable Organization.

Strategy A: Align and empower employee strengths that benefit the institution in meeting strategic goals.

1. Conduct a successful Presidential Search utilizing ACCT's process.

Strategy B: Optimize human, economic and environmental expenses with available revenue.

1. Develop a balanced budget within the constraints of limited resources by the June Board of Trustees' meeting.
2. Review and modify the College's Health Insurance Benefit Program by benefit choice period to reduce costs for the College and staff.
3. Enhance existing reporting for financial data.
4. Review and modify procedures in purchasing, travel and cash management to ensure efficient use of College resources.
5. Develop strategies to increase the operating fund balance.
6. Analyze feasibility of continuing scholarship programs.

Strategy C: Balance the physical environment to connect to the College principles of sustainability.

1. Develop AASHE Sustainability Plan.
2. Implement and evaluate training protocols enabling the College to meet the requirements outlined in the Crisis Management Plan for implementation by August opening of the academic year.

Strategy D: Identify and secure alternative revenue streams.

1. Seek three new grants that further Richland's mission and add to existing revenue streams.
2. Develop new and broaden existing revenue streams by building creative and entrepreneurial partnerships with foundations, corporations, government sources and private donors.

Strategy E: Align facility utilization with established program needs.

1. Continue to work with the CBD, BLDD and contractors for efficient project management through completion of the Student Success Center project (pending release of state funds).
2. Develop process for measurement and implementation of facility utilization.

CONVENING OF THE REGULAR MEETING

MINUTES OF THE REGULAR MEETING ON DECEMBER 19, 2017

MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE

December 19, 2017

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:31 p.m. Tuesday, December 19, 2017, in NS121/122 of NSEC by Chairman Ritter. Chairman Ritter also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dr. David Cooprider, Jim Underwood, Bishop Wayne Dunning, Dale Colee, Randy Prince, and Lee Trimble

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of November 21, 2017 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the regular meeting of November 21, 2017. Campbell seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Cassandra Smith, WSOY, and Krista Foxx, Creative Marketing Specialist

WRITTEN COMMUNICATIONS

- A thank you note was received from the Northeast Community Fund for a donation towards their new construction.
- A letter was received from Dr. John Lee thanking Richland Community College for their work to create the walk-in eye model framework for the Children's Museum of Illinois.

College Activities Report

- Holiday Break – College Closed – December 25, 2017 – January 1, 2018
- 8th Grad Career Fair – January 5-9
- Saturday Registration – January 6 – 10:00 a.m. – 2:00 p.m. – Workforce Development Institute
- Faculty Academy – January 10 – 10:00 a.m. – W142
- Martin Luther King's Birthday – College Closed – January 15
- Spring Classes Begin – January 16
- All-College Meeting – January 17 – 3:00 p.m. – Shilling Salons
- Board of Trustees Meeting – located at the MCLETC at 5:30 p.m. – January 16, 2018
- Other activities listed in the Board Book

Personnel Update

New Employees

- Scott Strater – Maintenance I – Utility, effective December 4, 2017

Retirements, Resignations, and Terminations

- John Smith – CDL Coordinator, effective December 1, 2017

SPECIAL REPORTS

1. Greg Florian, Vice President of Finance and Administration, presented the Construction Report

REPORT OF ICCTA

None

REPORT OF STUDENT TRUSTEE

Student Trustee Lee Trimble presented the Student Government Report.

FOUNDATION REPORT

Julie Melton presented the Foundation Report. She reminded the Trustees of upcoming dates: February 20, 2018 – Donor Event of the Carroll School of Innovative Learning and Student Success Center. February 22, 2018 – Chamber After Hours. March 2, 2018 – 10:00 a.m. – 2:00 p.m. - Foundation Board Retreat – the Board of Trustees is invited to attend. Julie also updated the Board of Trustees about the upcoming conversion in January to Blackbaud.

CONSENT AGENDA

It was recommended that the Board of Trustees authorize the destruction of the verbatim records of the June 7, 2016, closed session audio tape.

It was recommended that the board of Trustees approve the Full-time employment of John Oliver as the Director of Workforce Development, effective January 2, 2018.

Prince moved to approve the consent agenda items, as presented. Dr. Cooprider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

OLD BUSINESS

MCLETC INTERIM DEPUTY COMMANDER

President Valdez reported to the Board of Trustees that the contract for the Interim position of Deputy Commander, Tom Schneider, would be extended to March 2018.

RESOLUTITION NO. 18-3 RESOLUTION FOR FISCAL YEAR TAX LEVY

A recommendation was made to the Board of Trustees to adopt Resolution No. 18-3 authorizing the 2017 Tax Levy and directing the Treasurer to file the Tax Levy with the County Clerks as required by statute.

Prince moved to adopt Resolution No. 18-3 authorizing the 2017 Tax levy and directing the Treasurer to file the Tax levy with the County Clerks as required by statute. Campbell seconded. Roll call vote being all ayes, Chairman Ritter declare the motion carried.

NEW BUSINESS

TRAVEL LIMITS

A recommendation was made to the Board of Trustees to adopt the rates for the period of January 1, 20018 through December 31, 2018 for travel, meal, and lodging expenses of officers and employees, as presented.

Bishop Dunning moved to adopt the Travel Limits for the period of January 1, 2018 through December 31, 2018 for travel, meal, and lodging expenses of officers and employees, as presented. Prince seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

MEDICAL ASSISTING PROGRAM

A recommendation was made to the Board of Trustees to approve the Medical Assisting curriculum, as presented.

Campbell moved to approve the Medical Assisting curriculum, as presented. Trimble seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

BOARD POLICES, PROPOSALS, AND CHANGES

Board policies are reviewed at least every four years in order to assure that policies and procedures align. Section 5 – General Polies was last reviewed in its entirety in 2014. Cabinet has reviewed Section 5 and section 5.14 has been updated and presented to the Board of Trustees for second reading. No action is necessary at this time.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The November 2017 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $3,564,195.12 for November 2017 was distributed to the Board prior to the meeting.

Prince moved to ratify the November bills and travel expenditures paid and approve the Financial Statement subject to audit. Underwood seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

REPORT OF THE PRESIDENT

- The Winter Board Retreat is scheduled for January 26, 2018. There is a conflicting ICCCP meeting. Madonna will send an email to the Trustees to see if another date might work.

- Cris presented and update on Program and Discipline Viability. The presentation included the committee members, goals, and process timeline. Evidence based decisions will be made and presented to the Board in January 2018.

ITEMS FROM THE BOARD

- Bruce Campbell wished everyone a Merry Christmas.

EXECUTIVE SESSION

Bishop Dunning moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Dr. Cooprider seconded. Voice vote being all ayes, Chairman Ritter declared the motion carried.

Meeting convened into closed session at 6:40 p.m.

Meeting reconvened into open session at 7:23 p.m.

ADJOURNMENT

Prince moved and Underwood seconded to adjourn the meeting at 7:25 p.m.

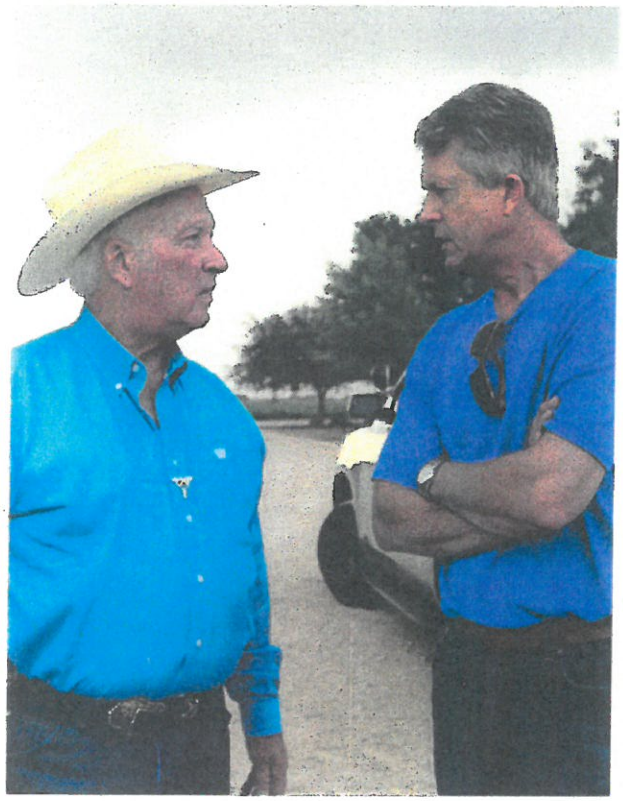
_____
Bishop Wayne Dunning, Secretary

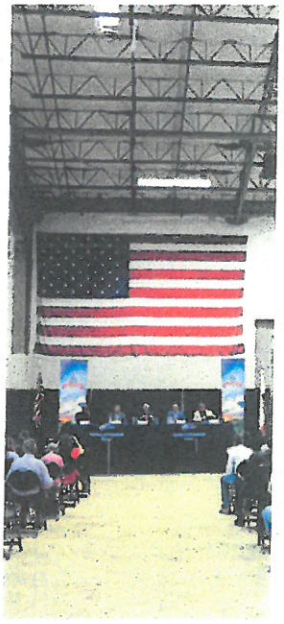
APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

WRITTEN COMMUNICATIONS

DRAFTING THE NEXT FARM BILL

THREE YEARS OF PREPARATION





Thank you for hosting the Farm Bill Listening session. Glad to see Richland got on the cover!

Rodney Jones
IL-13

TO: Dr. Cris Valdez

FROM: Tracy Withrow

DATE: January 5, 2018

SUBJECT: College Activities Report

Following is *Richland Community College Activities Report* for the current month and a preview of next month. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

January 2018

16	Spring 2018 Classes begin
16-19	Welcome Week Activities Various Times MSC
17	All College Meeting 3:00 p.m. Shilling Salons
20	Saturday Classes begin
31	Blood Drive 9:00 a.m. – 3:00 p.m. Main Entrance

February 2018

1	HCCTP Orientation 9:00 a.m. E156
2	HCCTP Orientation 9:00 a.m. E156
7	Worldwide Youth in Science and Engineering (WYSE) Competition 8:00 a.m. Shilling Salons and Classrooms
13	Macon County Spelling Bee 8:30 a.m. Shilling Auditorium

17 Alumni Association Trivia Night
6:00 p.m.
Shilling Salons

Richland Community College

To: Cris Valdez, President

From: Robin Bollhorst, Director, Payroll and Human Resources

Date: January 3, 2018

Subject: Personnel Update

New Employee

Name	Position	Start Date
Cathy Rivers	TRiO Secretary	12/11/17
Lashonda Anderson	TRiO Career & Transfer Specialist	12/12/17

Retirements, Resignations, and Terminations

Name	Position	Last Day
Marcus Brown	Vice President, Student Success	12/05/17
Carmin Ross	Director, Financial Aid	12/05/17
Kristen Robinson	HR Senior Generalist	01/02/18

Richland Community College
One College Park
Decatur, Illinois 62521

Richland COMMUNITY COLLEGE

MEMORANDUM

BUSINESS SERVICES

To: Board of Trustee
Dr. Cris Valdez

From: Greg Florian Greg Florian

Date: January 3, 2018

Re: Construction Project Status

Current Construction Projects

Student Success Center –This project was completed with a few exceptions by the December 31 completion date. The facility has been "turned-over" to the College to use. The contractors will have to return in the spring to perform final grading and seeding of the yard areas. Additionally, a change order for installing an accessible ramp is being processed and will be completed in the spring.

The majority of the furniture is in place. There are still a few items that are back ordered and will be received shortly. Staff moves into the space will begin with student support staff moving in after the start of classes followed by the administrative areas. The moves will be completed by mid-February.

The official ribbon cutting is scheduled for February 22.

The Carroll Center for Innovative Learning – This project is complete including the Center Core/Stairway phase. New LED light fixtures have been installed and the carpet replacement work throughout the Center is complete. Faculty will begin moving into the new offices beginning the second week of January.

Protection, Health, and Safety –This project is substantially complete. Start-up and commissioning will be performed as weather permits and the project will then be finalized.

Richland *Community College*
STUDENT GOVERNMENT ASSOCIATION
BOARD REPORT

January 2018

Student Trustee: Lee Trimble

President: Eddie Boliard ***Vice-President:*** TBD ***Secretary/Treasurer***: Anna Logan

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Welcome Week Activities:

- 1/16: Pop Culture Game Show
- 1/17: Zoot Suit Balloons
- 1/18: Welcome Back Chili & Grilled Cheese Lunch
- 1/19: RCC & Me

Other Activities:

- 1/31: Blood Drive
- 2/8: D & Chi (Musical Duo)
- 2/12: Soul Food Tasting
- 2/14: Valentine's Pinterest Party

SGA
Richland Community College
STUDENT GOVERNMENT ASSOCIATION

***C*ommitment *R*espect *E*xcellence *A*ccountability *D*iversity

MONTHLY REPORT OF RICHLAND COMMUNITY COLLEGE AGREEMENTS/CONTRACTS

AUTHORIZED BY PRESIDENT VALDEZ FOR THE MONTH OF

DECEMBER 2017

01/02/2018	Dr. Valdez signed the subrecipient agreement between Richland Community college and Workforce Investment Solutions for Richland Workforce Consortium: Adult Education and Literacy Grant.
12/21/2017	Dr. Valdez signed the Adult Education and Literacy Grant Agreement between Illinois Community College Board and Richland Community College.
12/18/2017	Dr. Valdez signed the Clinical Affiliation Agreement between St. John's Hospital and Richland Community College, which covers the Surgical Technology and AD Nursing programs.
12/14/2017	Dr. Valdez signed the Grant Agreement between Illinois Board of Higher Education and Richland Community College.

CONSENT AGENDA

TO: Board of Trustees

FROM: Dr. Cris Valdez CV

DATE: January 16, 2018

SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board of Trustees, the following items are presented as a consent agenda to be acted upon within the same motion. Any Board member may remove the items from the consent agenda to be acted upon separately. Supporting documentation for the consent agenda items are attached.

Therefore, it is recommended that the Board of Trustees approve the following:

A. Authorization in compliance with 5 Illinois compiled Statutes 120/2.06

Thank you.

AUTHORIZATION IN COMPLIANCE WITH 5 ILLINOIS COMPILED STATUTES 120/2.06

Richland Community College
Office of the President

TO: Board of Trustees

FROM: Dr. Cris Valdez CV

DATE: January 16, 2018

SUBJECT: Authorization in compliance with 5 Illinois Compiled Statutes 120/2.06 (Destruction of Closed Session Audio Recordings)

Mr. Chairman, Members of the Board, Section 120/2.06 of the Illinois Open Meetings Act states that the verbatim record of a closed session may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded.

In addition, the Act states that the verbatim record may be destroyed only after the public body approves the destruction of a particular recording and the public body approves minutes of the closed session that complies with requirements for written minutes.

At this time, the verbatim recording of the closed session held June 21, 2016 has met the required 18-month period.

Therefore, it is recommended that the Board of Trustees authorize the destruction of the verbatim record of the June 21, 2016 closed session.

BOARD POLICIES, PROPOSALS, AND CHANGES

TO: Board of Trustees

FROM: Dr. Cris Valdez CV

DATE: January 16, 2018

SUBJECT: Board Policy Section 5 – General Policies

Mr. Chairman, Members of the Board, Section 5 of the Board Policy Manual is presented for the third reading and adoption.

A policy section review is completed at least every four years in order to assure that policies and procedures align. A comprehensive review of Board Policy Section 5 – General Polices has been completed.

Section 5 was last reviewed in its entirety in 2014. Cabinet has reviewed Section 5 and the following has been updated:

Policy Section 5.14: **5.14 NAMING OF COLLEGE FACILITIES, ASSETS OR PROGRAMS – 5/5/09**

> As a method of recognition of a significant contribution from an individual or organization to the College and its mission, certain College-owned or controlled facilities, assets or programs may be named for the individual or organization. The College President shall present recommendations for naming to the Board of Trustees for acceptance by voice vote. ~~The College President will develop guidelines to be used for naming of College assets.~~ The Foundation Board of Directors will develop procedures to be used for naming rights. With the approval of the College President and Board of Trustees.

In addition, verbiage listed as "may" has been updated to "shall".

Therefore, it is recommended that the Board of Trustees adopt Board Policy Section 5 – General Polices, as presented.

Thank you.

5.1 STATEMENT OF ECONOMIC INTEREST – 5/21/96 – revised 5/5/09; 5/20/14

Richland Community College will comply with the Illinois Governmental Ethics Act 5 ILCS 420/requiring persons to file written statements of economic interest annually.

5.2 FREEDOM OF INFORMATION (FOI) – 2/20/07 – revised 5/5/09; 5/20/14

Richland Community College will comply with the Illinois Freedom of Information ACT 5 ILCS 140.

5.3 PROHIBITION OF DISCRIMINATION, SEXUAL AND OTHER FORMS OF HARASSMENT – Adopted 6/19/90; 8/16/16. Revised 6/18/02; 5/5/09; 2/28/10

A. Prohibition of Sexual and Other Harassment

It is the policy of the College to provide an educational and employment environment free from all forms of harassment of employees, students and other individuals at any College facilities or in connection with any College activities. Retaliation for making a good faith complaint of harassment or for participating in a harassment investigation is also prohibited.

Through this policy, it is the intent of the Board of Trustees to comply with the Civil Rights Act of 1964 (Title VII), the Elementary and Secondary Schools Act of 1972 (Title IX), and the Illinois Compiled Statute 155 Preventing Sexual Violence in Higher Education Act.

5.3.1 PROHIBITION OF SEXUAL HARASSMENT, SEXUAL DISCRIMINATION, SEXUAL VIOLENCE AND GENDER BASED DISCRIMINATION

It is the policy of the College to provide an educational and employment environment free from all forms of Sexual Discrimination of employees, students and other individuals at any College facilities or in connection with any College activities. Retaliation for making a good faith complaint of sexual discrimination or for participating in a sexual discrimination investigation is also prohibited.

This policy applies to all Richland staff, students, and third party vendors. Several methods of reporting violations are available; the college's Title IX coordinator shall serve as the first contact for filing a complaint; you may directly contact the coordinator, or fill out the Title IX Complaint Form available on the Richland website. Violations ~~may~~ shall also be reported to campus security, Human Resources, or any responsible employee of the college; who are then mandated to report to the Title IX coordinator. Options are also available for students to anonymously report a violation and/or confidentially report a violation through several selected "Confidential Advisors".

Upon notice of a violation the college will respond to the report with information and a list of available resources (within 12 hours).

External complaints ~~may~~ shall be filed with the Equal Employment Opportunity Commission, the Illinois Department of Human Rights and the Office of Civil Rights of the United States Department of Education.

A. Definitions

1. Sexual discrimination means:
   a. Discrimination on the basis of sex, sexual orientation or gender-related identity.
   b. Sexual discrimination includes sexual harassment, sexual misconduct and sexual violence.
2. Sexual harassment means:
   a. Unwelcome conduct of a sexual nature which denies or limits, on the basis of sex, gender identity or sexual orientation, a student's ability to participate in or to receive benefits, services, or opportunities in the College's programs or activities.
   b. Sexual harassment includes any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:
      (1) submission to such conduct is made, either explicitly or implicitly, a term or condition of employment or education, or
      (2) submission to or rejection of such conduct by an individual is used as the basis for employment or education decisions affecting such individual, or
      (3) such conduct has the purpose or effect of substantially interfering with a reasonable individual's work or learning performance or creating an intimidating, hostile, or offensive working or learning environment.
3. Sexual Misconduct includes dating violence, domestic violence, sexual assault, sexual exploitation, sexual violence, and sexually based stalking.
4. Sexual Violence: Physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent, due to the person's age, use of drugs or alcohol, or because an intellectual or other disability prevents the person from having the capacity to give consent. Sexual violence includes, but is not limited to, rape, sexual assault, sexual battery, sexual abuse and sexual coercion.
5. Domestic Violence: A violent misdemeanor or felony committed by the victim's current or former spouse or intimate partner, current or former cohabitant, or by a person with whom the victim shares a child in common.

6. Dating Violence: Violence committed by a person who has been in a romantic or intimate relationship with the victim. Whether there was, such relationship will be gauged by its length, type, and frequency of interaction.
7. Gender Based Discrimination: discrimination based on a person's gender or sex, including identity; transgender or sexual orientation
8. Stalking: A course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.
9. Consent: at a minimum, recognizes that (i) consent is a freely given agreement to sexual activity, (ii) a person's lack of verbal or physical resistance or submission resulting from the use or threat of force does not constitute consent, (iii) a person's manner of dress does not constitute consent, (iv) a person's consent to past sexual activity does not constitute consent to future sexual activity, (v) a person's consent to engage in sexual activity with one person does not constitute consent to engage in sexual activity with another, (vi) a person can withdraw consent at any time, and (vii) a person cannot consent to sexual activity if that person is unable to understand the nature of the activity or give knowing consent due to circumstances, including without limitation the following:

    - The person is incapacitated due to the use of influence of alcohol or drugs;
    - The person is asleep or unconscious;
    - The person is under age; or
    - The person is incapacitated due to mental disability.

10. Confidential advisor means a person who is employed or contracted by the college to provide emergency and ongoing support to student survivors of sexual violence with the training, duties, and responsibilities described in Section 20 of the ILCS 155 Act.

B. Examples of Sexual Harassment, Sexual Discrimination and Sexual Violence and Misconduct:

1. A professor insists that a student have sex with him/her in exchange for a good grade. This is harassment regardless of whether the student accedes to the request.
2. A student repeatedly sends sexually oriented jokes around on an email list s/he created, even when asked to stop, causing one recipient to avoid the sender on campus.
3. A professor engages students in her class in discussions about their past sexual experiences, yet the conversation is not in any way germane to the subject matter of the class. She probes for explicit details, and demands

that students answer her, though they are clearly uncomfortable and hesitant.

4. A student persistently criticizes, jokes about, and disparages another student because of that person's gender, sexual orientation or gender related identity or knowingly permits other students to exhibit such behavior.

C. Other Gender Based Misconduct Offenses can include

1. Threatening or causing physical harm, extreme verbal abuse, or other conduct which threatens or endangers the health or safety of any person;
2. Discrimination, defined as actions that deprive other members of the community of educational or employment access, benefits or opportunities on the basis of sex or gender;
3. Intimidation, defined as implied threats or acts that cause an unreasonable fear of harm in another;
4. A student stalks another student.

These are examples only and not intended to be all inclusive.

D. Training and Prevention

The College will take appropriate, periodic measures to educate and train employees and students regarding this policy, conduct that could violate the policy, and bystander intervention tactics. All students, faculty, administrative, and supervisory personnel are required to participate in such education and training. In addition, all responsible persons and confidential counselors will be educated and trained on how to handle reports and/or complaints and what to do to help victims of sexual discrimination. All individuals responsible for investigating complaints will be trained on issues related to sexual violence, sexual harassment, domestic violence, dating violence, stalking and Title IX.

E. Assistance

The safety and well-being of any individual who believes they have been subject to sexual discrimination will be first priority. These individuals will be provided information about appropriate college or local area resources, including law enforcement, legal services, medical services, counseling and victim advocacy/support.

The College will take interim actions necessary to protect victims of sexual discrimination and prevent retaliation pending the investigation. Interim actions may include changes in academic or work situations, orders directing the victim and alleged perpetrator to avoid contact with one another, or any other appropriate measures.

Confidential Counseling will be available for individuals who believe they have been a victim of sexual discrimination who wish to speak with someone confidentially and do not want to pursue an internal complaint. Individuals can contact any of the designated trained "Confidential Advisors" at the college.

F. Confidentiality

To the extent possible, given the need to conduct a thorough investigation, the confidentiality of all participants in an investigation will be protected. A timely resolution of each complaint will be reached and communicated to the principal parties involved in the complaint. Information obtained during an investigation will be communicated only on a need-to-know basis. Requests not to investigate complaints cannot be honored. To further the College's commitment to maintaining an atmosphere free from discrimination and harassment, all College employees and students are required to cooperate with investigations.

G. Retaliation

The College prohibits retaliation against a person that in good faith believes he or she has been subjected to an act of sexual discrimination or because he or she has in good faith made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing regarding sexual discrimination.

Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment. If any employee or student believes that he or she has been retaliated against for exercising his or her rights under this policy, the employee or student should immediately report such conduct using the complaint procedure set forth. Employees and students are not required to approach the person who is exhibiting the alleged retaliatory behavior. A person engaging in retaliatory conduct shall be subject to disciplinary action up to and including discharge or dismissal.

5.3.2 PROHIBITION OF OTHER FORMS OF DISCRIMINAITON AND HARASSMENT

Conduct that has a purpose or effect of substantially interfering with a reasonable individual's work or learning performance or creating an intimidating, hostile or offensive working or learning environment when such conduct is directed at an individual because of race, national origin, disability, age, religion, sexual orientation or any legally protected classification.

Harassment prohibited by this policy includes both verbal and physical conduct. The College will not tolerate conduct in any form that is intended to cause or contribute or has

the effect of causing or contributing to the humiliation, embarrassment or discomfort of reasonable employees or students because of their protected status.

Harassment does not include oral or written expressions that are academic in nature and purpose or that are relevant and appropriately related to course subject matter or curriculum. This policy shall not be used to abridge academic freedom or to interfere with the College's educational mission.

Examples of harassment include:

1. A supervisor persistently criticizes jokes about, and disparages a subordinate because of that person's gender, race, or ethnic background or knowingly permits other employees to exhibit such behavior.
2. One or more students criticize, laugh at, and disparage another student because of that student's disability.
3. A supervisor makes negative comments about an employee's religious beliefs that create a hostile environment.
4. A student makes derogatory references to an employee's mental or physical impairment that create an intimidating environment.

These are examples, only, and the list not intended to be all-inclusive.

5.3.3 PREVENTION AND REPORTING OF SEXUAL HARASSMENT, SEXUAL DISCRIMINATION, SEXUAL VIOLENCE, GENDER BASED DISCRIMINATION AND OTHER FORMS OF HARASSMENT

The College will take appropriate, periodic measures to educate and train employees regarding this policy and conduct that could violate the policy. All faculty, administrative, and supervisory personnel are required to participate in such education and training.

A. Internal Complaint Procedures
   1. Reporting Harassment

      a. Individuals who believe they have been subjected to harassment are encouraged to take advantage of the College's complaint procedure.
      b. If a student has a complaint about sexual harassment, sexual discrimination, sexual violence or gender based discrimination, s/he should submit that complaint to the College's Title IX Coordinator.
      c. If a student has a complaint about other types of discrimination and/or harassment as defined in this policy, s/he should submit that complaint to the Director of Human Resources.
      d. If an employee has, a complaint about sexual harassment, sexual discrimination, sexual violence, gender based discrimination or other harassment, he or she should submit that complaint to the Director of Human Resources.

e. If the student or employee is not comfortable making the complaint to the designated individual, the complaint may be made to any Human Resources representative or to any College Vice President.
f. Any employee who believes this policy has been violated has an obligation to report it immediately to one of the College representatives listed above.

2. Investigation

a. In the case of an employee complaint or a student non-sexual harassment complaint, the Director of Human Resources or a designee will promptly investigate.
b. In the case of a student sexual harassment, sexual discrimination, sexual violence or gender based discrimination complaint, the College's Title IX Coordinator or a designee will promptly investigate.
c. In all cases, the investigation will make reasonable attempts to determine the facts pertinent to the complaint by interviewing the parties involved, including the alleged harasser. If the accused is a College employee who is a member of a bargaining unit, the employee may request union representation during the investigation. At the conclusion of the investigation, a written report of findings will be prepared and forwarded to the President.

5.4 TOBACCO POLICY – 9/20/05 – revised 5/5/09; 5/20/14

It is the policy of Richland Community College to disallow the use of tobacco products on College owned property, in College vehicles or at events sponsored by the College.

Use of electronic cigarettes are prohibited.

Smoking of cannabis is prohibited on property controlled by the College, at events sponsored by the College, or at events attended while on College business.

5.5 TOXIC SUBSTANCES AND HAZARD COMMUNICATION STANDARDS – 5/5/09

It is the policy of Richland Community College Board of Trustees that all employees have the right to know of health hazards associated with their work. So that RCC employees can make knowledgeable decisions about any personal risks associated with their employment, the Board of Trustees authorizes the College administration to develop and affect procedures that conform to 820 ILCS 255\1, Toxic Substances Disclosure to Employees Act, and the U.S. Hard Communication Standard (29 CFR 1910.1200).

5.6 SOLICITATION ON CAMPUS – 12/10/94 – revised 5/5/09; 5/20/14

As an educational institution, Richland Community College provides an environment that focuses on teaching and learning. As such, students, faculty, and staff shall be free from external solicitation and other non-college or non-employee sponsored activities.

Therefore, any solicitation on campus by non-college or non-employee sponsored organizations is not authorized. All events sponsored through the Office of Student Engagement must be approved in advance by the Vice President of Student Success. All other College-sponsored events must be approved in advance by the Vice President of Finance and Administration or designee. Such activities must be conducted according to College procedures.

The distribution of signs, handbills, and advertising related to events sponsored by the Office of Student Engagement must be approved in advance by the Vice President of Student Success.

Any other distribution of such materials must be approved in advance by the Vice President of Finance and Administration or designee. Such distribution must be consistent with the mission of the College.

All approved College or employee-sponsored solicitation must be conducted in a manner that is not disruptive to College operations. The College retains the right to determine when such activities become disruptive.

5.7 POSSESSION OF WEAPONS – 3/19/96 – revised 5/5/09' 5/20/14

Possession of weapons on the College campus, on property controlled by the College, at events sponsored by the College, or at events attended while on College business is prohibited unless the individual is a duly authorized law enforcement official/officer in the performance of his/her duty. The College may request current/valid identification of said law enforcement capacity authorizing someone to possess a weapon and reserves the right to confirm the authorization with proper authorities. While the College recognizes that persons other than law enforcement personnel may be permitted to conceal and carry specified weapons under the Illinois Firearm Concealed Carry Act (430 ILCS 66) they are still strictly prohibited on campus. All weapons must be properly stored prior to entering any campus facility vehicle or event.

If a person is determined to pose a clear and present danger to himself, herself, or to others, a law enforcement official or school administrator shall notify the Illinois

Department of State Police within 24 hours of making the determination that the person poses a clear and present danger.

A weapon is defined as any instrument or device designed or likely to produce bodily harm or property damage including but not limited to a firearm, dangerous chemical, an explosive device of any description, compressed air guns, pellet guns, BB guns, knives, stun guns, or electric shock devices, metal or brass knuckles, bow and arrows, swords, slingshots or any other item modified from its original purpose to be used as a weapon. The College reserves the right to further determine the definition of a "weapon" and may prohibit other devices on an individual basis.

Legal defensive devices, such as pepper sprays, etc. will be permitted, unless used in an offensive manner.

Any exceptions to this policy must be preapproved through the President's Office.

Individuals who are found to be in violation of this policy are subject to disciplinary actions up to and including termination of employment, expulsion from the College, and/or being barred from College property.

5.8 CONFIDENTIAL AND SENSITIVE INFORMATION – 12/15/09; revised 11/15/11

Richland Community College is committed to the protection of confidential and sensitive information assets and the resources that support these assets. The Board of Trustees authorizes and delegates to the President of the College the authority to develop Confidential and Sensitive Information Programs and Procedures that are consistent with statutory requirements and consistent with the goals of this policy. Statutory requirements include but are not limited to the Family Education Rights and Privacy Act, the Federal Trade Commission, Fair and Accurate Credit Transactions Act Red Flag Regulations, the Americans with Disabilities Act, the Fair Credit Reporting Act, the Illinois Personal Protection Information Act, the Payment Card Industry Data Security Standard, and other regulations as applicable. Richland Community College programs shall include the appointment of an Information Security Officer, risk assessments, and general employee awareness communications.

5.8.1 RESPONSIBLE USE OF INFORMATION TECHNOLOGY – 3/19/96 – revised 6/17/03; 5/5/09; 11/15/11; 5/20/14

In support of its mission and vision, Richland Community College provides access to information technology resources for students, faculty, and staff within institutional priorities and financial capabilities.

The Policy for Responsible Use of Information Technology at Richland Community College shall be adhered to by all College units as well as all individuals who operate or use the information technology resources of the College. In addition, this

policy applies to use of information technology resources that are entrusted to the institution by other organizations. In case of conflict, local, state, or federal laws supersede this policy.

Access to the College's information technology facilities is a privilege, not a right, granted to College students, faculty, and staff. The College reserves the rights to extend, limit, restrict, or deny privileges and access to its information resources. Individuals other than College faculty, staff, and students may be permitted access to information technology in a manner consistent with the College's mission and vision, policy, and guidelines.

All users of the technology systems are bound by applicable local, state, and federal laws and regulations including but not limited to Red Flag Regulations, and the Payment Card Industry Data Security Standard. All people must act ethically, appropriately, and responsibly while using the College's information technology resources. All users of College information systems must respect the rights of other users, maintain the integrity of the resources, and comply with all pertinent licenses and contractual agreements.

Information technology provides important means of communication, both public and private. Users will respect the privacy of person-to-person communication in all forms including, but not limited to, voice (telephone), text (electronic mail, documents, and file transfer), image (graphics), and video (recorded and streaming). Authorized personnel are permitted to view and/or modify any electronic files, including electronic mail messages, as required by law, for any legitimate business reasons, or in the course of diagnosing and resolving system problems and maintaining information integrity.

College facilities and accounts are to be used for the activities or purposes for which they are assigned. College computing resources are not to be used for commercial purposes without written authorization from the College.

This policy provides general guidance and may be supplemented by additional regulations governing particular sub-systems of the College information technology resources. The Board charges the administration with the responsibility, and the Board delegates the administration the authority to develop appropriate guidelines, regulations, and procedures to implement the policy. The College makes no warranties of any kind, expressed or implied, for the technology services it is providing. The College will not be responsible for any actual or perceived damages suffered from the use of its information technology.

Violations of this policy shall be cause for discipline. Alleged violations of this policy shall be subject to the College's disciplinary procedures. Illegal activities by users of the College technology including but not limited to illegal downloading and file sharing are prohibited.

In accordance with Illinois law, any depiction of child pornography discovered by members of the College's information technology staff will be immediately reported to law enforcement authorities.

5.9 COPYRIGHT POLICY – 5/21/96 – revised 5/5/09; 5/20/14

It is the policy of the Board of Trustees of Richland Community College to adhere to the provisions of the Copyright Act of 1976 (17 U.S.C. Sec.101 et seq) The College recognizes and respects intellectual property rights and academic freedom. Faculty, staff, and students of Richland Community College are directed to avoid violation of any and all federal laws protecting copyright and to follow the guidelines recommending the best practices of the use of intellectual property in higher education.

Faculty, staff, and students will be made aware of the laws and guidelines through professional development opportunities and distributed materials. Faculty, staff, and students should consult the following publications for direction on permissible copying and other copyright issues: *Guidelines for Classroom Copying in Nonprofit Educational Institutions;* the *Technology, Education, and Copyright Harmonization (TEACH) Act,* the *Fair Use Guidelines for Educational Multimedia, The Code of Best Practices in Fair Use for Academic and Research Libraries; and the Digital Millennium Copyright Act of 1998.*

Individuals found to be intentionally in noncompliance with this policy may receive discipline up to and including termination or expulsion.

5.10 RETENTION AND DISPOSAL OF COLLEGE RECORDS – 9/17/96 – revised 5/5/09

College records shall be retained and disposed of as stipulated in the Illinois Local Records Act 50 ILCS 205. Such records may be disposed of (1) after their retention period is complete, (2) if all local, state, and federal audit requirements have been met, (3) if they are not needed for any pending or anticipated litigation, and (4) if they have been approved for disposition by the Local Records Commission.

5.11 ART ACQUISITION AND PLACEMENT – 8/19/97 – revised 5/5/09

The College recognizes that the display of works of art provides both aesthetic and educational benefits to the District, whether the works are part of the College's permanent collection or are intended for temporary display.

Though the College's collections and display primarily provide educational support material and promote the development of artistic talent and aesthetic awareness, the permanent collection should strive to represent Illinois art contemporary with

the College buildings. Acceptance and display of art must fall within the stated mission of the College.

5.12 STATEMENT OF NONDISCRIMINATION AND EQUAL OPPORTUNITY – 1/19/99 – revised 2/20/07; 5/5/09; 5/20/14

Richland Community College subscribes to the principles and laws of the State of Illinois and the Federal Government pertaining to civil rights and equal opportunity, including applicable Executive Orders.

Richland Community College policy prohibits discrimination on the basis of race, color, religion, sex, marital or parental status, national origin or ancestry, age, mental and/or physical disabilities (except where they are bona fide occupational qualifications), sexual orientation, gender identity, military or veteran status, or other legally protected characteristics or conduct.

The College's nondiscrimination policy applies to the admission and retention of students, recruitment, employment, and retention of faculty and staff, and access to and treatment in the College's programs and activities.

Complaints alleging violations of this policy should be immediately reported to the Equal Employment Opportunity (EEO) Officer, as designated by the President. Complaints reported to the EEO Officer will be promptly investigated. In all cases, the investigator will make reasonable attempts to determine the facts pertinent to the complaint by interviewing the parties involved, including the alleged harasser. If the accused is a College employee who is a member of a bargaining unit, the employee may request union representation during the investigation. At the conclusion of the investigation, a written report of findings will be prepared and forwarded to the President.

No Retaliation

The College will not retaliate against any person for making a good faith complaint under this policy. Similarly, the College will not retaliate against or discipline any person (other than a person who is found to have violated this policy) who provides truthful information in connection with an investigation. Any employee of the College who retaliates against another employee or student for utilizing the procedure in this policy will be subject to discipline, up to and including termination.

If any employee believes that he or she has been retaliated against for exercising his or her rights under this policy, the employee should report such conduct immediately to the EEO Officer. Any employee who makes a complaint that he or she knows to be false will be subject to disciplinary action, up to and including termination.

5.13 ACADEMIC FREEDOM STATEMENT – 5/5/09

Academic freedom is the freedom of faculty to teach the truth in their fields without fear of reprisal. It is the student's right to hear the truth as faculty perceives it in their areas of expertise. Academic freedom implies equal consideration of all sides of a question. Therefore, academic freedom is fundamental for the protection of the rights of the faculty in teaching and of the student to freedom in learning. Along with academic freedom are duties correlative with rights. These duties include adherence to all College policies, procedures, rules, and practices.

Faculty are citizens, mentors of a learned profession, and officers of an educational institution. When they write or speak as citizens, they should be free from institutional censorship or discipline, but their special position in the community imposes special obligations. As persons of learning, they should remember that the public may judge their profession and their institution by their utterances. Hence, they should at all times be accurate. They should respect the fact that others have the right to their own opinions, and should make every effort to indicate that they are not speaking for or representing the institution when they write or speak as citizens.

5.14 NAMING OF COLLEGE FACILITIES, ASSETS OR PROGRAMS – 5/5/09

As a method of recognition of a significant contribution from an individual or organization to the College and its mission, certain College-owned or controlled facilities, assets or programs may be named for the individual or organization. The College President shall present recommendations for naming to the Board of Trustees for acceptance by voice vote. ~~The College President will develop guidelines to be used for naming of College assets.~~ The Foundation Board of Directors will develop procedures to be used for naming rights. With the approval of the College President and Board of Trustees.

5.15 PUBLICATIONS AND PUBLICITY – 5/5/09

The President or designee shall be responsible for disseminating public information about the College including; coordinating all contacts with and inquiries from the news media regarding College programs, services, activities, and special events; preparing and distributing all news releases and public service announcements distributed to the news media; and arranging for all appearances on talk shows and news programs.

The preparation of all official publications of the College intended for distribution to the general public will be supervised and released under the direction of the President of the College or designee.

5.16 INTELLECTUAL PROPERTY – 9/20/11

It is the intent of Richland Community College (RCC) to foster an environment in which innovative and creative activity is encouraged for the practical benefit to the public, while maintaining and protecting the intellectual property interests of the creator, the College, and the District. For purposes of this policy, the creator may be an author, an inventor, or a team responsible for making contributions toward the creation of intellectual property and may include faculty, staff, students, and/or community members.

The College recognizes the use of copyrights, trademarks, and patents as typical methods of intellectual property protection. Trade secrets can also be protected using nondisclosure or confidential disclosure agreements.

The College recognizes traditional scholarly works as exempted copyrightable works. These may include class notes; books and other articles; courseware; musical, dramatic, or artistic works. Ownership of exempted copyrightable works resides with the creator.

Ownership of intellectual property resides with the creator, except when *any* of the following exception conditions are met.

1. Under or subject to agreement between RCC and a third party
2. Significant directed financial support from RCC for a specific project
3. Commissioned by RCC
4. Significant RCC nonfinancial resources are required to develop the work
5. Use of RCC name, logos, or insignias for commercial use
6. Subject to contractual obligations by a third party

Absent a negotiation and prior agreement, all rights in copyrights, trademarks, patents, industrial design, and trade secrets shall reside with the creator. Should any of the exception conditions exist, absent prior agreement, the intellectual property resides with the College.

Unless agreed upon by both parties, right of use of intellectual property resides with the owner. Ownership cannot be wrested by any third party without prior agreement by the owner. In addition, in instances where applicable exception conditions are not clear, it is the responsibility of the creator to disclose and clarify ownership to the applicable Richland Vice President at the earliest possible point to avoid possible outside intellectual property claims.

In addition, the College reserves the right at any time to transfer or abandon its intellectual property rights under this policy. Any such transfer or abandonment must be in writing and signed by the President. The College also reserves the right at any time to cease its financial support for developing, protecting, or commercializing any of its intellectual property.

5.17 Official College Sponsored Social Media – 9/18/12

It is the policy of the Board of Trustees of Richland Community College to acknowledge that social media plays an important role in the lives of the community, students, faculty, and staff. Richland Community College will maintain official social media sites to support the College in accomplishing its mission and vision, achieving its goals and objectives, and advancing the College's Core Values.

The President or designees shall be responsible for disseminating public information about the College through the use of official College sponsored social media.

Richland Community College encourages feedback and comments from our followers, which include prospective students, current students, alumni, staff and members of the community. We remain committed to maintaining these sites as a safe and family-friendly forum for sharing information.

In the spirit of maintaining a positive environment to our site visitors, Richland Community College reserves the right to remove any comments or wall postings from official college-sponsored pages that are inappropriate, inflammatory or damaging to Richland Community College or any individual.

5.18 – Liquor Control – Delivery of Alcoholic Beverages – Adopted 9/19/17

The Board of Trustees will regulate the delivery of alcoholic beverages in all College facilities.

This Policy is pursuant to Section 5/16-15 of the *Liquor Contract Act*, 235 ILCS 5/1-1 et seq.

Alcoholic liquors may be served or sold on property under the control of the Board of Trustees of the College for events that the Board of Trustees of that may determine are public events and not student-related activities.

The Board of Trustees delegates it authority and charges the President of the College to establish criteria and guideline and to review and approve an activity, event, reception, meeting, or other social or educational activity, public or private event where alcoholic beverages may be distributed, sold, given, and or consumed on College owned and controlled property.

Culinary Program - In conjunction with the Richland Community College culinary program, the Board of Trustees authorizes the delivery and sale of alcohol beverages that are included for educational purposes associated with the program and for fund raising events for the College Foundation.

FINANCIAL REPORT

Richland Community College
Office of the President

TO: Board of Trustees

FROM: Cris Valdez CV

DATE: January 16, 2018

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the Bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the December 2017 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Richland Community College

Treasurer's Report

12/31/2017

Fund	Balance 12/1/2017	Receipts for Month	Disbursements for Month	Balance 12/31/2017	Int Bearing Accounts	Separate Inv Instruments
Education Fund	$4,349,192.60	$3,669,369.87	($3,995,346.56)	$4,023,215.91	$3,473,215.91	$550,000.00
Oper & Maint Restricted	$2,431,325.06	$139,565.68	($35,047.49)	$2,535,843.25	$2,535,843.25	$0.00
Bond & Interest Fund	$499,211.40	$465.29	($80,976.39)	$418,700.30	$418,700.30	$0.00
Auxiliary Enterprises	$2,206,789.34	$19,091.30	($66.63)	$2,225,814.01	$2,225,814.01	$0.00
Restricted Purposes	$1,441,725.22	$334,743.28	($210,088.85)	$1,566,379.65	$1,261,917.95	$304,461.70
Working Cash Fund	$7,004,913.23	$544,137.80		$7,549,051.03	$6,548,232.49	$1,000,818.54
Trust & Agency Fund	$380,633.14	$24,078.93	($20,596.68)	$384,115.39	$384,115.39	$0.00
Audit Fund	$68,081.22	$68.34		$68,149.56	$68,149.56	$0.00
Liab,Protect,Settlement	$1,983,547.64	$1,870.65		$1,985,418.29	$1,885,418.29	$100,000.00
Totals	$20,365,418.85	$4,733,391.14	($4,342,122.60)	$20,756,687.39	$18,801,407.15	$1,955,280.24

Richland Community College

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	$300,000.00	CD-Busey	0.10	1/22/2018	6.0
EDUCATION FUND	$250,000.00	CD-SOY	0.20	1/30/2018	12.0
RESTR-EQUIP REPLACEMENT	$300,000.00	CD-HPB	0.40	8/10/2018	12.0
WORKING CASH FUND	$302,338.61	CD-HPB	0.10	1/22/2018	3.0
WORKING CASH FUND	$110,000.00	CD-HPB	0.60	3/23/2018	12.0
WORKING CASH FUND	$117,686.62	CD-Regns	0.01	7/19/2018	7.0
WORKING CASH FUND	$120,942.35	CD-Regns	0.05	7/21/2018	13.0
WORKING CASH FUND	$350,000.00	CD-HPB	0.40	11/22/2018	12.0
LPS FUND	$100,000.00	CD-Busey	0.10	1/22/2018	6.0

Richland Community College

Revenues & Expenses by Fund

	Actual 12/31/2017	Budget 1718	%	Actual 12/31/2016	Prior Year To Date
Fund 01-Education Fund					
Revenue	$13,555,617.48	$13,736,894.00	98.68	$13,889,633.63	$16,516,101.64
Transfers	($7,500.00)	($95,850.00)	7.82	$0.00	($399,840.21)
Expenses	($6,124,021.51)	($13,559,706.00)	45.16	($6,659,541.75)	($14,226,646.83)
	$7,424,095.97	**$81,338.00**		**$7,230,091.88**	**$1,889,614.60**
Fund 02-Operations & Maintenance					
Revenue	$1,450,943.94	$2,098,188.00	69.15	$1,324,800.25	$1,798,663.49
Expenses	($785,634.58)	($2,097,059.00)	37.46	($835,100.36)	($1,801,109.10)
	$665,309.36	**$1,129.00**		**$489,699.89**	**($2,445.61)**
Fund 03-Oper & Maint Restricted					
Revenue	$2,399,983.74	$3,638,722.00	65.96	$953.27	$1,067,685.88
Expenses	($2,601,271.93)	($3,638,722.00)	71.49	($34,411.50)	($781,499.15)
	($201,288.19)	**$0.00**		**($33,458.23)**	**$286,186.73**
Fund 04-Bond & Interest Fund					
Revenue	$3,928,038.39	$3,338,926.00	117.64	$3,294,040.85	$3,299,144.86
Expenses	($3,713,656.11)	($3,338,926.00)	111.22	($1,061,723.61)	($3,288,856.11)
	$214,382.28	**$0.00**		**$2,232,317.24**	**$10,288.75**
Fund 05-Auxiliary Enterprises					
Revenue	$591,642.99	$1,119,097.00	52.87	$533,764.50	$1,385,276.37
Expenses	($576,744.22)	($1,119,097.00)	51.54	($565,533.17)	($1,120,980.03)
	$14,898.77	**$0.00**		**($31,768.67)**	**$264,296.34**
Fund 06-Restricted Purposes Fund					
Revenue	$3,669,454.76	$8,270,932.71	44.37	$3,549,087.20	$8,273,861.53
Transfers	$0.00	$0.00	0	($0.36)	($171,484.59)
Expenses	($4,007,554.26)	($8,270,932.66)	48.45	($4,009,280.54)	($8,102,844.23)
	($338,099.50)	**$0.05**		**($460,193.70)**	**($467.29)**
Fund 07-Working Cash Fund					
Revenue	$32,878.25	$15,000.00	219.19	$10,107.91	$31,241.45
Transfers	$0.00	($15,000.00)	0	$0.00	($31,241.45)
	$32,878.25	**$0.00**		**$10,107.91**	**$0.00**
Fund 10-Trust & Agency Fund					
Revenue	$65,347.54	$97,479.00	67.04	$47,210.97	$91,102.63
Transfers	($2,000.00)	($2,000.00)	100	$0.00	($15,994.73)
Expenses	($44,616.87)	($95,479.00)	46.73	($41,424.95)	($75,035.69)
	$18,730.67	**$0.00**		**$5,786.02**	**$72.21**
Fund 11-Audit Fund					
Revenue	$61,356.07	$64,258.00	95.48	$85,632.87	$85,900.68
Expenses	($50,983.96)	($60,800.00)	83.86	($53,362.05)	($61,867.69)
	$10,372.11	**$3,458.00**		**$32,270.82**	**$24,032.99**
Fund 12-Liab,Protect,Settlement					
Revenue	$1,527,883.71	$1,598,220.00	95.6	$1,670,730.93	$1,678,457.52
Expenses	($665,357.77)	($1,496,882.00)	44.45	($772,914.35)	($1,499,572.14)
	$862,525.94	**$101,338.00**		**$897,816.58**	**$178,885.38**
Total	**$8,703,805.66**	**$187,263.05**		**$10,372,669.74**	**$2,650,464.10**

Richland Community College

Operating Funds Revenue

	Actual Revenue YTD 12/31/2017	Budget 1718	%	Actual Revenue YTD 12/31/2016	Prior Year Revenue 6/30/2017
Investment Revenue					
Investment Revenue	$10,632.70	$4,000.00	265.82	$3,828.63	$7,130.81
	$10,632.70	$4,000.00	265.82	$3,828.63	$7,130.81
Local Government Sources					
Bond Proceeds	$0.00	$0.00	0	$0.00	$366,617.00
Current Taxes	$6,801,056.46	$7,085,367.00	95.99	$7,035,964.27	$7,043,154.02
Interest on Taxes	$182.12	$700.00	26.02	$786.19	$810.70
	$6,801,238.58	$7,086,067.00	95.98	$7,036,750.46	$7,410,581.72
Other Revenue					
Facility Rental	$158,584.12	$277,475.00	57.15	$118,830.40	$239,818.00
Other Revenue	$158,629.22	$830,902.00	19.09	$163,602.09	$631,225.44
Transfer In	$0.00	$15,000.00	0	$0.00	$65,587.19
	$317,213.34	$1,123,377.00	28.24	$282,432.49	$936,630.63
State Government Sources					
ICCB CTE Formula Grant	$0.00	$187,135.00	0	$187,134.00	$408,234.00
ICCB Credit Hour Grants	$1,253,198.08	$0.00	0	$728,766.66	$1,927,790.00
ICCB Equalization Grant	$20,833.35	$0.00	0	$0.00	$41,230.00
Replacement Taxes	$67,197.87	$443,000.00	15.17	$150,624.14	$521,858.83
	$1,341,229.30	$630,135.00	212.85	$1,066,524.80	$2,899,112.83
Student Tuition & Fees					
Chargeback	$0.00	$0.00	0	$0.00	$2,533.14
Tuition-Credit	$5,765,831.50	$6,262,620.00	92.07	$6,080,347.50	$6,293,807.00
Various Fees	$770,416.00	$728,883.00	105.7	$744,550.00	$764,969.00
	$6,536,247.50	$6,991,503.00	93.49	$6,824,897.50	$7,061,309.14
Total Revenue	**$15,006,561.42**	**$15,835,082.00**	**94.77**	**$15,214,433.88**	**$18,314,765.13**

Richland Community College

Operating Funds Expenses

	Actual Expenses YTD 12/31/2017	Budget 1718	%	Actual Expenses YTD 12/31/2016	Prior Year Expenses 6/30/2017
Salaries					
Academic Support Salary	$91,147.92	$184,162.00	49.49	$82,305.01	$179,716.19
Academic Support-PT	$60,901.63	$83,203.00	73.2	$92,960.65	$153,311.22
Administrative Staff Sal	$705,365.55	$1,499,879.00	47.03	$732,221.43	$1,446,728.29
Car Allowance	$4,500.08	$9,000.00	50	$3,750.00	$8,250.00
Clinical Risk Stipends	$16,900.45	$32,500.00	52	$18,060.04	$34,060.15
Custodial, Maint Stf Sal	$64,654.87	$76,807.00	84.18	$55,916.54	$121,723.69
Custodial, Maint-PT	$0.00	$35,485.00	0	$0.00	$0.00
Custodial, Maint-Temp	$2,674.95	$2,675.00	100	$0.00	$0.00
F/T Classified Salary	$275,563.17	$606,404.00	45.44	$471,045.52	$882,496.23
F/T Faculty Salary	$1,592,439.76	$3,944,510.00	40.37	$1,601,022.43	$4,002,224.11
F/T Faculty-Summer Sal	$260,145.25	$279,285.00	93.15	$271,344.41	$272,851.91
Faculty Curriculm Dev	$0.00	$0.00	0	$0.00	$2,400.00
Faculty Tutors Salary	$13,547.59	$81,000.00	16.73	$27,446.20	$50,263.36
Independent Study Salary	$8,057.50	$9,070.00	88.84	$18,345.00	$33,570.00
Interpreter Salary	$2,129.81	$75,000.00	2.84	$19,283.70	$51,732.30
LabFacilitators	$9,188.84	$18,702.00	49.13	$7,272.97	$15,149.24
Overload Salary	$236,122.31	$472,735.00	49.95	$251,684.60	$485,525.86
Overtime Wages	$3,369.37	$5,600.00	60.17	$2,959.20	$4,428.51
P/T Classified Salary	$29,738.66	$80,000.00	37.17	$22,573.85	$43,589.63
P/T Faculty Salary	$406,195.04	$796,393.00	51	$382,153.86	$743,274.21
P/T Faculty-Summer Sal	$50,813.70	$59,185.00	85.86	$42,911.67	$42,911.67
Professional/Tech Salary	$310,942.40	$722,128.00	43.06	$337,410.71	$656,243.41
Professional/Tech-PT	$24,036.02	$44,900.00	53.53	$29,780.92	$51,402.78
Proficiency Exam Salary	$0.00	$0.00	0	$183.75	$183.75
Severance Payments	$0.00	$0.00	0	$0.00	$240,605.90
Student Workers Salary	$7,401.05	$45,260.00	16.35	$5,783.31	$17,490.44
Subs Instructors Salary	$5,916.87	$4,250.00	139.22	$3,546.39	$7,939.68
Supervisory Staff Salary	$180,537.39	$334,673.00	53.94	$298,769.50	$592,889.43
Test Proctor Salary	$10,091.45	$23,000.00	43.88	$4,492.39	$12,175.60
Voluntary Separation Prg	$0.00	$0.00	0	$0.00	$271,860.26
	$4,372,381.63	$9,525,806.00	45.9	$4,783,224.05	$10,424,997.82
Employee Benefits					
EmployeeBenefitsTotal	$2,145.06	$4,635.00	46.28	$2,426.09	$31,302.01
Grants Share of SURS	$8.25	$0.00	0	$0.00	$0.00
Group Dental Ins	$25,590.03	$52,170.00	49.05	$30,146.29	$59,294.97
Group LTD Ins	$8,624.44	$18,242.00	47.28	$9,665.22	$19,076.16
Group Life Ins	$14,052.14	$29,775.00	47.19	$15,780.91	$31,139.79
Group Medical Ins	$841,625.18	$1,924,973.00	43.72	$812,683.28	$1,922,777.23
SURS-RetireeHealthContri	$20,665.95	$39,961.00	51.72	$23,015.20	$45,042.88
Staff/Family Waivers	$12,823.00	$50,000.00	25.65	$24,043.50	$41,896.50
	$925,534.05	$2,119,756.00	43.66	$917,760.49	$2,150,529.54
Contractual Services					
Accreditation Fees	$11,104.04	$24,650.00	45.05	$12,850.00	$11,475.00
Admin Computer-Maint	$214,528.23	$224,070.00	95.74	$195,869.58	$212,179.02
Building Repair/Maint	$2,633.77	$23,933.00	11	$2,672.34	$16,697.61
Consultants/Workshops	$0.00	$16,900.00	0	$0.00	$6,370.00
Contractual-Other	$33,379.49	$120,660.00	27.66	$18,571.83	$40,265.71
Custodial Services	$154,652.50	$370,010.00	41.8	$168,935.75	$400,607.25
Diversity Initiatives	$0.00	$5,000.00	0	$0.00	$0.00
Employee Awards	$0.00	$0.00	0	$60.00	$60.00
Employee Recognition EAT	$749.35	$1,000.00	74.94	$880.00	$948.20
Equip Repair/Maint Agree	$52,050.12	$123,785.00	42.05	$40,915.56	$88,908.30
Faculty Development	$1,220.50	$1,200.00	101.71	$0.00	$0.00
Grounds Maintenance	$5,442.45	$11,400.00	47.74	$2,330.30	$4,922.38
Legal Services-Admin	$13,342.50	$100,000.00	13.34	$6,949.75	$45,723.77
Meals	$175.00	$1,000.00	17.5	$0.00	$0.00
Pest Control	$5,457.00	$13,300.00	41.03	$5,629.80	$13,362.64
Professional Fees	$5,374.25	$7,200.00	74.64	$5,376.25	$7,168.25
Security	$3,589.41	$9,500.00	37.78	$3,852.67	$9,012.53
Staff/Faculty Developmen	$16,428.29	$15,500.00	105.99	$0.00	$0.00
Student Awards	$0.00	$725.00	0	$0.00	$600.00

Richland Community College

Operating Funds Expenses

	Actual Expenses YTD 12/31/2017	Budget 1718	%	Actual Expenses YTD 12/31/2016	Prior Year Expenses 6/30/2017
Contractual Services					
Telephone Maint Agree	$1,283.04	$18,700.00	6.86	$0.00	$0.00
	$521,409.94	$1,088,533.00	47.9	$464,893.83	$858,300.66
Materials & Supplies					
Advertising	$15,475.24	$67,000.00	23.1	$41,232.42	$82,907.86
Audio Visual Materials	$40.64	$6,000.00	0.68	$1,815.11	$4,403.10
Books-Library Collection	$2,243.81	$7,500.00	29.92	$4,125.54	$7,043.06
Catalog Printing	$2,766.50	$3,000.00	92.22	$2,652.88	$5,419.38
Computer Software	$112,034.68	$147,321.00	76.05	$118,412.06	$132,240.54
Credit Schedules	$0.00	$8,000.00	0	$0.00	$0.00
Event Expense	$253.88	$175.00	145.07	$0.00	$100.00
Graphic Supplies	$447.54	$2,250.00	19.89	$556.11	$714.76
Instructional Supplies	$42,257.24	$106,496.00	39.68	$47,594.75	$87,792.11
Laundry/Linen Supplies	$100.94	$396.00	25.49	$116.62	$216.09
Maintenance Supplies	$44,901.15	$73,000.00	61.51	$22,713.75	$56,872.05
Materials	$7,967.37	$31,842.00	25.02	$10,246.58	$25,761.02
Office Supplies	$10,596.56	$18,751.00	56.51	$9,721.57	$19,349.07
Postage	$5,802.25	$18,670.00	31.08	$6,820.12	$18,004.81
Printing	$8,429.32	$23,716.00	35.54	$11,351.29	$22,440.84
Publications & Dues	$94,778.89	$129,310.00	73.3	$99,056.48	$121,622.29
Reference Materials	$5.25	$300.00	1.75	$0.00	$0.00
Specialities	$681.30	$1,250.00	54.5	($47.20)	$167.20
Transcripts	$5,604.00	$25,000.00	22.42	$0.00	$14,550.00
Uniforms	$1,441.50	$3,000.00	48.05	$1,693.55	$3,608.55
Vehicle Expense	$3,064.35	$11,900.00	25.75	$5,395.96	$11,218.96
WYSE Activities	$0.00	$1,017.00	0	$0.00	$452.78
Wind Turbine Maintenance	$0.00	$9,500.00	0	$9,015.17	$9,015.17
	$358,892.41	$695,394.00	51.61	$392,472.76	$623,899.64
Conference & Meeting Exp					
Board Meeting Meals	$1,220.00	$1,600.00	76.25	$0.00	$0.00
Meeting Expense	$2,847.14	$6,784.00	41.97	$3,688.19	$7,410.07
Recruitment	$0.00	$0.00	0	$35,923.01	$35,923.01
Registration Fees	$16,045.08	$20,474.00	78.37	$8,019.00	$13,154.96
Travel-In State	$9,570.64	$13,537.00	70.7	$2,536.50	$11,095.75
Travel-In State Mileage	$4,630.12	$10,980.00	42.17	$1,784.75	$5,162.14
Travel-Out of State	$17,805.76	$36,555.00	48.71	$1,992.25	$12,636.83
	$52,118.74	$89,930.00	57.95	$53,943.70	$85,382.76
Fixed Charges					
Collection Co Charges	$0.00	$100.00	0	$0.00	$16.66
Credit Card Fees	$14,305.18	$23,000.00	62.2	$12,576.18	$26,042.42
Equipment Rental	$0.00	$1,630.00	0	$11,007.02	$14,949.23
Facility Rental	$66,836.82	$133,680.00	50	$66,264.18	$133,099.68
Graduation Expense	$0.00	$19,000.00	0	$213.61	$19,373.80
Install Pymt Lease/Purch	$92,068.85	$180,665.00	50.96	$101,736.92	$165,278.93
Interest Expense	$2,093.58	$8,005.00	26.15	$3,105.00	$6,456.13
Property Taxes	$16,793.61	$22,750.00	73.82	$16,327.75	$22,752.33
	$192,098.04	$388,830.00	49.4	$211,230.66	$387,969.18
Utilities					
Electricity and Nat Gas	$152,669.86	$357,590.00	42.69	$167,219.96	$398,300.12
Internet	$5,245.00	$20,078.00	26.12	$7,009.50	$16,213.98
Propane	$0.00	$500.00	0	$0.00	$0.00
Refuse Disposal	$11,011.40	$20,300.00	54.24	$8,071.81	$17,006.90
Telephone	$19,703.71	$40,670.00	48.45	$17,823.83	$38,436.09
Water, Sewage	$18,194.16	$35,200.00	51.69	$17,583.54	$37,720.91
	$206,824.13	$474,338.00	43.6	$217,708.64	$507,678.00
Capital Outlay					
Equipment-Instructional	$3,280.40	$363,382.00	0.9	$0.00	$0.00
Equipment-Office	$1,558.00	$1,558.00	100	$0.00	$137,904.79
Equipment-Service	$0.00	$0.00	0	$2,075.00	$2,075.00
	$4,838.40	$364,940.00	1.33	$2,075.00	$139,979.79
Chargeback Expense					
Chargeback Expense	$0.00	$5,000.00	0	$29,989.91	$49,795.11

Richland Community College

Operating Funds Expenses

	Actual Expenses YTD 12/31/2017	Budget 1718	%	Actual Expenses YTD 12/31/2016	Prior Year Expenses 6/30/2017
Chargeback Expense					
	$0.00	$5,000.00	0	$29,989.91	$49,795.11
Tuition Adjustments					
Illinois Veterans Grants	$728.00	$68,000.00	1.07	$5,842.00	$61,872.00
Tuition Waiver	$51,409.85	$350,000.00	14.69	$186,050.83	$316,422.94
Unfunded ING/MIA/POW	$15,606.00	$35,000.00	44.59	$20,595.00	$34,456.00
Write-Off	$132,905.04	$240,000.00	55.38	$116,201.53	$208,261.16
	$200,648.89	$693,000.00	28.95	$328,689.36	$621,012.10
Other Expense					
Bank Service Charges	$2,242.84	$6,720.00	33.38	$3,476.95	$6,872.78
Contributions	$35,572.00	$142,857.00	24.9	$55,200.00	$108,737.61
Expense-Other	$90.80	$500.00	18.16	$431.46	$5,547.65
	$37,905.64	$150,077.00	25.26	$59,108.41	$121,158.04
Transfers					
Transfer Out	$7,500.00	$95,850.00	7.82	$0.00	$399,840.21
	$7,500.00	$95,850.00	7.82	$0.00	$399,840.21
Total Expenses	**$6,880,151.87**	**$15,691,454.00**	**43.85**	**$7,461,096.81**	**$16,370,542.85**

Richland Community College

Revenues by Fund Summary

	Actual Revenue YTD 12/31/2017	Budget 1718	%	Actual Revenue YTD 12/31/2016	Prior Year Revenue 6/30/2017
Fund 01-Education Fund					
Local Government Sources	$5,926,866.77	$6,185,428.00	95.82	$6,143,246.89	$6,516,161.73
State Government Sources	$1,341,229.30	$630,135.00	212.85	$1,066,524.80	$2,899,112.83
Student Tuition & Fees	$6,176,659.41	$6,556,071.00	94.21	$6,570,633.02	$6,519,732.24
Investment Revenue	$10,632.70	$4,000.00	265.82	$3,828.63	$7,130.81
Other Revenue	$100,229.30	$361,260.00	27.74	$105,400.29	$573,964.03
Total Revenue Fund 01	**$13,555,617.48**	**$13,736,894.00**	**98.68**	**$13,889,633.63**	**$16,516,101.64**
Fund 02-Operations & Maintenance					
Local Government Sources	$874,371.81	$900,639.00	97.08	$893,503.57	$894,419.99
Student Tuition & Fees	$359,588.09	$435,432.00	82.58	$254,264.48	$541,576.90
Other Revenue	$216,984.04	$762,117.00	28.47	$177,032.20	$362,666.60
Total Revenue Fund 02	**$1,450,943.94**	**$2,098,188.00**	**69.15**	**$1,324,800.25**	**$1,798,663.49**
Fund 03-Oper & Maint Restricted					
Local Government Sources	$392,271.04	$375,100.00	104.58	$0.00	$363,383.00
Investment Revenue	$4,177.43	$2,000.00	208.87	$953.27	$3,038.49
Other Revenue	$2,003,535.27	$3,261,622.00	61.43	$0.00	$701,264.39
Total Revenue Fund 03	**$2,399,983.74**	**$3,638,722.00**	**65.96**	**$953.27**	**$1,067,685.88**
Fund 04-Bond & Interest Fund					
Local Government Sources	$3,922,426.42	$3,336,926.00	117.55	$3,291,925.28	$3,295,276.82
Investment Revenue	$5,611.97	$2,000.00	280.6	$2,115.57	$3,868.04
Total Revenue Fund 04	**$3,928,038.39**	**$3,338,926.00**	**117.64**	**$3,294,040.85**	**$3,299,144.86**
Fund 05-Auxiliary Enterprises					
Local Government Sources	$293,956.13	$507,700.00	57.9	$302,931.35	$514,941.30
Student Tuition & Fees	$52,258.00	$84,629.00	61.75	$20,910.00	$30,189.00
Student Organization Rev	$224,233.47	$373,218.00	60.08	$85,566.16	$194,689.01
Investment Revenue	$1,263.14	$800.00	157.89	$474.17	$1,392.17
Other Revenue	$19,932.25	$152,750.00	13.05	$123,882.82	$644,064.89
Total Revenue Fund 05	**$591,642.99**	**$1,119,097.00**	**52.87**	**$533,764.50**	**$1,385,276.37**
Fund 06-Restricted Purposes Fund					
Financial Aid	$3,458,430.20	$6,980,649.00	49.54	$3,057,778.39	$6,670,253.19
Investment Revenue	$335.58	$0.00	0	$184.38	$1,051.84
Other Revenue	$210,688.98	$1,290,283.71	16.33	$491,124.43	$1,602,556.50
Total Revenue Fund 06	**$3,669,454.76**	**$8,270,932.71**	**44.37**	**$3,549,087.20**	**$8,273,861.53**
Fund 07-Working Cash Fund					
Investment Revenue	$32,878.25	$15,000.00	219.19	$10,107.91	$31,241.45
Total Revenue Fund 07	**$32,878.25**	**$15,000.00**	**219.19**	**$10,107.91**	**$31,241.45**
Fund 10-Trust & Agency Fund					
Student Organization Rev	$15,852.66	$16,600.00	95.5	$16,615.85	$19,611.67
Investment Revenue	$1,772.50	$50.00	3545	$220.12	$0.00
Other Revenue	$47,722.38	$80,829.00	59.04	$30,375.00	$71,490.96
Total Revenue Fund 10	**$65,347.54**	**$97,479.00**	**67.04**	**$47,210.97**	**$91,102.63**
Fund 11-Audit Fund					
Local Government Sources	$60,989.81	$64,108.00	95.14	$85,543.66	$85,631.46
Investment Revenue	$366.26	$150.00	244.17	$89.21	$269.22
Total Revenue Fund 11	**$61,356.07**	**$64,258.00**	**95.48**	**$85,632.87**	**$85,900.68**
Fund 12-Liab,Protect,Settlement					
Local Government Sources	$1,508,862.77	$1,581,520.00	95.41	$1,655,250.72	$1,656,948.08
Student Tuition & Fees	$10,352.00	$13,500.00	76.68	$12,868.00	$13,404.00
Investment Revenue	$8,668.94	$3,200.00	270.9	$2,612.21	$8,105.44
Total Revenue Fund 12	**$1,527,883.71**	**$1,598,220.00**	**95.6**	**$1,670,730.93**	**$1,678,457.52**
Total Revenue	**$27,283,146.87**	**$33,977,716.71**	**80.3**	**$24,405,962.38**	**$34,227,436.05**

Richland Community College

Revenues by Fund

	Actual Revenue YTD 12/31/2017	Budget 1718	%	Actual Revenue YTD 12/31/2016	Prior Year Revenue 6/30/2017
Fund 01-Education Fund					
Local Government Sources					
Bond Proceeds	$0.00	$0.00	0	$0.00	$366,617.00
Current Taxes	$5,926,705.11	$6,184,828.00	95.83	$6,142,560.54	$6,148,836.98
Interest on Taxes	$161.66	$600.00	26.94	$686.35	$707.75
	$5,926,866.77	$6,185,428.00	95.82	$6,143,246.89	$6,516,161.73
State Government Sources					
ICCB CTE Formula Grant	$0.00	$187,135.00	0	$187,134.00	$408,234.00
ICCB Credit Hour Grants	$1,253,198.08	$0.00	0	$728,766.66	$1,927,790.00
ICCB Equalization Grant	$20,833.35	$0.00	0	$0.00	$41,230.00
Replacement Taxes	$67,197.87	$443,000.00	15.17	$150,624.14	$521,858.83
	$1,341,229.30	$630,135.00	212.85	$1,066,524.80	$2,899,112.83
Student Tuition & Fees					
Chargeback	$0.00	$0.00	0	$0.00	$2,533.14
Tuition-Credit	$5,453,672.41	$5,922,438.00	92.08	$5,883,160.36	$5,861,605.26
Various Fees	$722,987.00	$633,633.00	114.1	$687,472.66	$655,593.84
	$6,176,659.41	$6,556,071.00	94.21	$6,570,633.02	$6,519,732.24
Investment Revenue					
Investment Revenue	$10,632.70	$4,000.00	265.82	$3,828.63	$7,130.81
	$10,632.70	$4,000.00	265.82	$3,828.63	$7,130.81
Other Revenue					
Other Revenue	$100,229.30	$346,260.00	28.95	$105,400.29	$508,376.84
Transfer In	$0.00	$15,000.00	0	$0.00	$65,587.19
	$100,229.30	$361,260.00	27.74	$105,400.29	$573,964.03
Total Revenue Fund 01	**$13,555,617.48**	**$13,736,894.00**	**98.68**	**$13,889,633.63**	**$16,516,101.64**
Fund 02-Operations & Maintenance					
Local Government Sources					
Current Taxes	$874,351.35	$900,539.00	97.09	$893,403.73	$894,317.04
Interest on Taxes	$20.46	$100.00	20.46	$99.84	$102.95
	$874,371.81	$900,639.00	97.08	$893,503.57	$894,419.99
Student Tuition & Fees					
Tuition-Credit	$312,159.09	$340,182.00	91.76	$197,187.14	$432,201.74
Various Fees	$47,429.00	$95,250.00	49.79	$57,077.34	$109,375.16
	$359,588.09	$435,432.00	82.58	$254,264.48	$541,576.90
Other Revenue					
Facility Rental	$158,584.12	$277,475.00	57.15	$118,830.40	$239,818.00
Other Revenue	$58,399.92	$484,642.00	12.05	$58,201.80	$122,848.60
	$216,984.04	$762,117.00	28.47	$177,032.20	$362,666.60
Total Revenue Fund 02	**$1,450,943.94**	**$2,098,188.00**	**69.15**	**$1,324,800.25**	**$1,798,663.49**
Fund 03-Oper & Maint Restricted					
Local Government Sources					
Bond Proceeds	$80,976.39	$50,000.00	161.95	$0.00	$363,383.00
Current Taxes	$311,287.39	$325,000.00	95.78	$0.00	$0.00
Interest on Taxes	$7.26	$100.00	7.26	$0.00	$0.00
	$392,271.04	$375,100.00	104.58	$0.00	$363,383.00

Richland Community College

Revenues by Fund

	Actual Revenue YTD 12/31/2017	Budget 1718	%	Actual Revenue YTD 12/31/2016	Prior Year Revenue 6/30/2017
Fund 03-Oper & Maint Restricted					
Investment Revenue					
Int on Cash/IL Funds Acc	$4,177.43	$2,000.00	208.87	$923.37	$3,008.59
Interest on Investments	$0.00	$0.00	0	$29.90	$29.90
	$4,177.43	$2,000.00	208.87	$953.27	$3,038.49
Other Revenue					
FundBalanceAppropriation	$0.00	$363,383.00	0	$0.00	$0.00
Gifts/Donations	$2,003,535.27	$2,898,239.00	69.13	$0.00	$698,471.39
Grants Revenue	$0.00	$0.00	0	$0.00	$2,793.00
	$2,003,535.27	$3,261,622.00	61.43	$0.00	$701,264.39
Total Revenue Fund 03	**$2,399,983.74**	**$3,638,722.00**	**65.96**	**$953.27**	**$1,067,685.88**
Fund 04-Bond & Interest Fund					
Local Government Sources					
Bond Proceeds	$739,023.61	$0.00	0	$0.00	$0.00
Current Taxes	$3,183,328.91	$3,336,676.00	95.4	$3,291,556.23	$3,294,896.93
Interest on Taxes	$73.90	$250.00	29.56	$369.05	$379.89
	$3,922,426.42	$3,336,926.00	117.55	$3,291,925.28	$3,295,276.82
Investment Revenue					
Int on Cash/IL Funds Acc	$5,611.97	$2,000.00	280.6	$2,115.57	$3,868.04
	$5,611.97	$2,000.00	280.6	$2,115.57	$3,868.04
Total Revenue Fund 04	**$3,928,038.39**	**$3,338,926.00**	**117.64**	**$3,294,040.85**	**$3,299,144.86**
Fund 05-Auxiliary Enterprises					
Local Government Sources					
CPED Contract Revenue	$28,599.97	$45,000.00	63.56	$25,502.22	$53,041.73
CPED Credit Revenue	$198,873.56	$353,000.00	56.34	$198,924.54	$343,705.91
CPED Non-Credit Revenue	$66,482.60	$109,700.00	60.6	$78,504.59	$118,193.66
	$293,956.13	$507,700.00	57.9	$302,931.35	$514,941.30
Student Tuition & Fees					
Fitness Membership Fees	$42,772.00	$71,629.00	59.71	$8,990.00	$16,630.00
Fitness Tuition	$9,486.00	$13,000.00	72.97	$11,920.00	$13,559.00
	$52,258.00	$84,629.00	61.75	$20,910.00	$30,189.00
Student Organization Rev					
Airline Catering	$1,959.00	$2,400.00	81.63	$0.00	$0.00
Catering Revenue	$76,130.76	$55,500.00	137.17	$0.00	$0.00
Sales Revenue	$113,646.48	$238,818.00	47.59	$47,598.92	$105,051.80
Special Event Revenue	$28,549.80	$64,000.00	44.61	$32,332.33	$74,488.95
Theatre Ticket Revenue	$0.00	$0.00	0	$1,113.00	$1,947.00
Vending Service Revenue	$3,947.43	$12,500.00	31.58	$4,521.91	$13,201.26
	$224,233.47	$373,218.00	60.08	$85,566.16	$194,689.01
Investment Revenue					
Int on Cash/IL Funds Acc	$1,263.14	$800.00	157.89	$474.17	$1,392.17
	$1,263.14	$800.00	157.89	$474.17	$1,392.17
Other Revenue					
Facility Rental	$14,150.00	$31,800.00	44.5	$15,373.50	$28,356.00
CCRS Paid Revenue	$0.00	$0.00	0	$5,962.33	$11,087.51

Richland Community College

Revenues by Fund

	Actual Revenue YTD 12/31/2017	Budget 1718	%	Actual Revenue YTD 12/31/2016	Prior Year Revenue 6/30/2017
Fund 05-Auxiliary Enterprises					
Other Revenue					
Child Care Revenue	$0.00	$0.00	0	$46,548.50	$89,576.52
Child Care Transfer Rev	$0.00	$0.00	0	$31,200.00	$60,737.61
Copy Center Fees	$0.00	$0.00	0	$18,608.76	$26,533.10
Customer Appreciation	$4,295.50	$9,100.00	47.2	$0.00	$0.00
Revenue-Contractual	$1,442.00	$4,000.00	36.05	$2,283.00	$4,546.00
Revenue-Misc/OtherSource	$44.75	$0.00	0	$3,906.73	$7,494.52
Transfer In	$0.00	$107,850.00	0	$0.00	$415,733.63
	$19,932.25	$152,750.00	13.05	$123,882.82	$644,064.89
Total Revenue Fund 05	**$591,642.99**	**$1,119,097.00**	**52.87**	**$533,764.50**	**$1,385,276.37**
Fund 06-Restricted Purposes Fund					
Financial Aid					
Financial Aid	$3,458,430.20	$6,980,649.00	49.54	$3,057,778.39	$6,670,253.19
	$3,458,430.20	$6,980,649.00	49.54	$3,057,778.39	$6,670,253.19
Investment Revenue					
Int on Cash/IL Funds Acc	$251.33	$0.00	0	$100.14	$301.85
Interest on Investments	$84.25	$0.00	0	$84.24	$749.99
	$335.58	$0.00	0	$184.38	$1,051.84
Other Revenue					
Gifts/Donations	$18,132.17	$30,950.00	58.59	$25,855.30	$54,682.42
Grants Revenue	$185,006.81	$1,244,333.71	14.87	$449,829.77	$1,340,579.98
Revenue-Contractual	$0.00	$0.00	0	$7,989.00	$74,981.02
Revenue-Misc/OtherSource	$50.00	$0.00	0	$7,450.00	$10,167.65
Sale of Equipment	$0.00	$0.00	0	$0.00	$900.00
Transfer In	$7,500.00	$15,000.00	50	$0.36	$121,245.43
	$210,688.98	$1,290,283.71	16.33	$491,124.43	$1,602,556.50
Total Revenue Fund 06	**$3,669,454.76**	**$8,270,932.71**	**44.37**	**$3,549,087.20**	**$8,273,861.53**
Fund 07-Working Cash Fund					
Investment Revenue					
Interest on Working Cash	$32,878.25	$15,000.00	219.19	$10,107.91	$31,241.45
	$32,878.25	$15,000.00	219.19	$10,107.91	$31,241.45
Total Revenue Fund 07	**$32,878.25**	**$15,000.00**	**219.19**	**$10,107.91**	**$31,241.45**
Fund 10-Trust & Agency Fund					
Student Organization Rev					
Club Revenue	$15,852.66	$16,600.00	95.5	$16,615.85	$19,611.67
	$15,852.66	$16,600.00	95.5	$16,615.85	$19,611.67
Investment Revenue					
Int on Cash/IL Funds Acc	$1,772.50	$50.00	3545	$220.12	$0.00
	$1,772.50	$50.00	3545	$220.12	$0.00
Other Revenue					
Contributions	$35,572.00	$73,729.00	48.25	$23,900.00	$48,000.00
PIE-8th Grd Career Fair	$100.00	$0.00	0	$0.00	$0.00
PIE-College Fair Rev	$6,136.85	$3,000.00	204.56	$3,575.00	$2,365.64
PIE-Partners Salute	$0.00	$0.00	0	$0.00	$2,968.23

Richland Community College

Revenues by Fund

	Actual Revenue YTD 12/31/2017	Budget 1718	%	Actual Revenue YTD 12/31/2016	Prior Year Revenue 6/30/2017
Fund 10-Trust & Agency Fund					
Other Revenue					
PIE-Youth Leadership	$3,913.53	$2,100.00	186.36	$2,900.00	$2,162.36
Transfer In	$2,000.00	$2,000.00	100	$0.00	$15,994.73
	$47,722.38	$80,829.00	59.04	$30,375.00	$71,490.96
Total Revenue Fund 10	**$65,347.54**	**$97,479.00**	**67.04**	**$47,210.97**	**$91,102.63**
Fund 11-Audit Fund					
Local Government Sources					
Current Taxes	$60,988.39	$64,098.00	95.15	$85,534.14	$85,621.62
Interest on Taxes	$1.42	$10.00	14.2	$9.52	$9.84
	$60,989.81	$64,108.00	95.14	$85,543.66	$85,631.46
Investment Revenue					
Int on Cash/IL Funds Acc	$366.26	$150.00	244.17	$89.21	$269.22
	$366.26	$150.00	244.17	$89.21	$269.22
Total Revenue Fund 11	**$61,356.07**	**$64,258.00**	**95.48**	**$85,632.87**	**$85,900.68**
Fund 12-Liab,Protect,Settlement					
Local Government Sources					
Current Taxes	$1,508,827.46	$1,581,345.00	95.41	$1,655,065.53	$1,656,757.32
Interest on Taxes	$35.31	$175.00	20.18	$185.19	$190.76
	$1,508,862.77	$1,581,520.00	95.41	$1,655,250.72	$1,656,948.08
Student Tuition & Fees					
Insurance-StudentFees	$10,352.00	$13,500.00	76.68	$12,868.00	$13,404.00
	$10,352.00	$13,500.00	76.68	$12,868.00	$13,404.00
Investment Revenue					
Int on Cash/IL Funds Acc	$8,644.56	$3,150.00	274.43	$2,587.83	$8,005.44
Interest on Investments	$24.38	$50.00	48.76	$24.38	$100.00
	$8,668.94	$3,200.00	270.9	$2,612.21	$8,105.44
Total Revenue Fund 12	**$1,527,883.71**	**$1,598,220.00**	**95.6**	**$1,670,730.93**	**$1,678,457.52**
Total Revenue	**$27,283,146.87**	**$33,977,716.71**	**80.3**	**$24,405,962.38**	**$34,227,436.05**

Richland Community College

Expenses by Fund Summary

	Budget 1718	Actual YTD as of 12/31/2017	Encumbered as of 12/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	$9,347,808.00	$4,275,536.54	$0.00	$4,275,536.54	45.74	$10,172,406.72	45.92
Employee Benefits	$2,106,628.00	$925,761.16	$0.00	$925,761.16	43.95	$2,101,603.97	42.54
Contractual Services	$467,825.00	$277,840.70	$8,887.69	$286,728.39	61.29	$316,869.29	75.83
Materials & Supplies	$584,219.00	$304,975.50	$51,564.52	$356,540.02	61.03	$539,504.76	65.3
Conference & Meeting Exp	$89,441.00	$52,118.74	$10,061.11	$62,179.85	69.52	$85,180.28	63.1
Fixed Charges	$110,610.00	$46,206.34	$7,244.50	$53,450.84	48.32	$67,069.08	35.07
Utilities	$3,540.00	$1,470.00	$1,470.00	$2,940.00	83.05	$13,342.70	51.96
Capital Outlay	$1,558.00	$1,558.00	$0.00	$1,558.00	100	$138,704.78	0
Financial Aid Expense	$240,000.00	$132,905.04	$0.00	$132,905.04	55.38	$208,261.16	55.8
Chargeback Expense	$5,000.00	$0.00	$0.00	$0.00	0	$49,795.11	60.23
Tuition Adjustments	$453,000.00	$67,743.85	$0.00	$67,743.85	14.95	$412,750.94	51.48
Other Expense	$150,077.00	$37,905.64	$0.00	$37,905.64	25.26	$121,158.04	48.79
Transfers	$95,850.00	$7,500.00	$0.00	$7,500.00	7.82	$399,840.21	0
Total Expense Fund 01	**$13,655,556.00**	**$6,131,521.51**	**$79,227.82**	**$6,210,749.33**	**45.48**	**$14,626,487.04**	**45.53**
Fund 02-Operations & Maintenance							
Salaries	$195,023.00	$112,647.59	$0.00	$112,647.59	57.76	$270,201.10	47.34
Employee Benefits	$54,809.00	$20,614.61	$0.00	$20,614.61	37.61	$87,338.77	47.44
Contractual Services	$620,708.00	$243,569.24	$274,041.41	$517,610.65	83.39	$541,649.37	41.51
Materials & Supplies	$111,210.00	$53,916.91	$10,785.14	$64,702.05	58.18	$84,406.98	47.59
Conference & Meeting Exp	$2,189.00	$0.00	$0.00	$0.00	0	$202.48	94.57
Fixed Charges	$278,220.00	$145,891.70	$77,860.22	$223,751.92	80.42	$320,900.10	58.5
Utilities	$471,518.00	$205,714.13	$8,025.61	$213,739.74	45.33	$494,335.30	42.64
Capital Outlay	$363,382.00	$3,280.40	$565.50	$3,845.90	1.06	$2,075.00	100
Total Expense Fund 02	**$2,097,059.00**	**$785,634.58**	**$371,277.88**	**$1,156,912.46**	**55.17**	**$1,801,109.10**	**46.37**
Fund 03-Oper & Maint Restricted							
Contractual Services	$109,707.00	$80,686.00	$0.00	$80,686.00	73.55	$9,303.67	0
Materials & Supplies	$0.00	$1,059.13	$0.00	$1,059.13	0	$0.00	0
Capital Outlay	$3,529,015.00	$2,519,526.80	$804,322.39	$3,323,849.19	94.19	$772,195.48	4.46
Total Expense Fund 03	**$3,638,722.00**	**$2,601,271.93**	**$804,322.39**	**$3,405,594.32**	**93.59**	**$781,499.15**	**4.4**
Fund 04-Bond & Interest Fund							
Contractual Services	$5,000.00	$0.00	$0.00	$0.00	0	$0.00	0
Fixed Charges	$3,333,926.00	$3,711,156.11	$0.00	$3,711,156.11	111.31	$3,285,856.11	32.22
Financial Aid Expense	$0.00	$2,500.00	$0.00	$2,500.00	0	$3,000.00	100
Total Expense Fund 04	**$3,338,926.00**	**$3,713,656.11**	**$0.00**	**$3,713,656.11**	**111.2**	**$3,288,856.11**	**32.28**
Fund 05-Auxiliary Enterprises							
Salaries	$585,392.00	$291,836.80	$0.00	$291,836.80	49.85	$636,931.85	52.41
Employee Benefits	$134,883.00	$52,199.63	$0.00	$52,199.63	38.7	$136,794.22	47.52
Contractual Services	$82,775.00	$28,947.67	$4,743.09	$33,690.76	40.7	$76,169.32	46.45
Materials & Supplies	$250,862.00	$142,866.80	$49,538.73	$192,405.53	76.7	$182,614.60	48.66
Conference & Meeting Exp	$2,460.00	$2,011.78	$0.00	$2,011.78	81.78	$2,294.06	67.39
Fixed Charges	$29,450.00	$19,136.78	$8,045.32	$27,182.10	92.3	$71,192.58	55
Utilities	$0.00	$143.65	$0.00	$143.65	0	$281.34	40.96
Capital Outlay	$31,400.00	$39,189.30	$813.98	$40,003.28	127.4	$10,333.33	0
Financial Aid Expense	$200.00	$0.00	$0.00	$0.00	0	$2,682.04	0
Other Expense	$1,675.00	$411.81	$150.00	$561.81	33.54	$1,686.69	100
Total Expense Fund 05	**$1,119,097.00**	**$576,744.22**	**$63,291.12**	**$640,035.34**	**57.19**	**$1,120,980.03**	**50.45**
Fund 06-Restricted Purposes Fund							
Salaries	$659,260.51	$317,774.99	$0.00	$317,774.99	48.2	$723,687.22	52.69
Employee Benefits	$214,544.63	$84,904.26	$0.00	$84,904.26	39.57	$207,027.51	46.8
Contractual Services	$218,951.00	$81,798.39	$448.66	$82,247.05	37.56	$213,345.42	44.56
Materials & Supplies	$73,347.00	$21,458.93	$3,963.81	$25,422.74	34.66	$130,558.78	42.28
Conference & Meeting Exp	$35,675.67	$25,350.18	$307.76	$25,657.94	71.92	$40,182.89	67.89
Fixed Charges	$55,010.85	$24,348.61	$344.76	$24,693.37	44.89	$66,321.40	53.96
Utilities	$0.00	$0.00	$0.00	$0.00	0	$2,220.76	42.47

Richland Community College

Expenses by Fund Summary

	Budget 1718	Actual YTD as of 12/31/2017	Encumbered as of 12/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Capital Outlay	$87,776.00	$5,680.51	$48,201.24	$53,881.75	61.39	$79,697.33	32.43
Financial Aid Expense	$6,926,367.00	$3,446,238.39	$0.00	$3,446,238.39	49.76	$6,639,802.92	49.56
Total Expense Fund 06	**$8,270,932.66**	**$4,007,554.26**	**$53,266.23**	**$4,060,820.49**	**49.1**	**$8,102,844.23**	**49.48**
Fund 10-Trust & Agency Fund							
Employee Benefits	$0.00	$29.25	$0.00	$29.25	0	$0.00	0
Contractual Services	$52,325.00	$9,433.03	$13,997.98	$23,431.01	44.78	$24,213.60	66.99
Materials & Supplies	$30,629.00	$24,935.43	$691.30	$25,626.73	83.67	$32,691.24	50.27
Conference & Meeting Exp	$12,525.00	$7,195.43	$250.00	$7,445.43	59.44	$14,110.95	42.7
Fixed Charges	$0.00	$156.60	$0.00	$156.60	0	$0.00	0
Other Expense	$0.00	$2,867.13	$0.00	$2,867.13	0	$4,019.90	68.28
Transfers	$2,000.00	$2,000.00	$0.00	$2,000.00	100	$3,311.00	0
Total Expense Fund 10	**$97,479.00**	**$46,616.87**	**$14,939.28**	**$61,556.15**	**63.15**	**$78,346.69**	**52.87**
Fund 11-Audit Fund							
Salaries	$10,844.00	$3,331.74	$0.00	$3,331.74	30.72	$13,352.95	49.62
Employee Benefits	$3,356.00	$1,052.22	$0.00	$1,052.22	31.35	$3,314.74	46.33
Contractual Services	$46,600.00	$46,600.00	$0.00	$46,600.00	100	$45,200.00	100
Total Expense Fund 11	**$60,800.00**	**$50,983.96**	**$0.00**	**$50,983.96**	**83.86**	**$61,867.69**	**86.25**
Fund 12-Liab,Protect,Settlement							
Salaries	$592,183.00	$231,206.36	$0.00	$231,206.36	39.04	$637,630.47	52.69
Employee Benefits	$368,569.00	$156,212.14	$0.00	$156,212.14	42.38	$322,345.21	48.89
Contractual Services	$270,230.00	$113,807.98	$142,212.64	$256,020.62	94.74	$297,456.51	32.59
Materials & Supplies	$7,650.00	$3,531.46	$5,102.73	$8,634.19	112.87	$7,859.73	63.92
Conference & Meeting Exp	$3,250.00	$1,114.00	$0.00	$1,114.00	34.28	$0.00	0
Fixed Charges	$250,000.00	$159,485.83	$59,122.03	$218,607.86	87.44	$234,280.22	75.71
Capital Outlay	$5,000.00	$0.00	$0.00	$0.00	0	$0.00	0
Total Expense Fund 12	**$1,496,882.00**	**$665,357.77**	**$206,437.40**	**$871,795.17**	**58.24**	**$1,499,572.14**	**51.54**
Total Expenses	**$33,775,453.66**	**$18,579,341.21**	**$1,592,762.12**	**$20,172,103.33**	**59.72**	**$31,361,562.18**	**44.75**

Richland Community College

Expenses by Fund

	Budget 1718	Actual YTD as of 12/31/2017	Encumbered as of 12/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries							
Academic Support Salary	$184,162.00	$91,147.92	$0.00	$91,147.92	49.49	$179,716.19	45.8
Academic Support-PT	$87,268.00	$63,744.13	$0.00	$63,744.13	73.04	$157,286.22	60.87
Administrative Staff Sal	$1,472,479.00	$695,098.34	$0.00	$695,098.34	47.21	$1,416,393.19	50.71
Car Allowance	$9,000.00	$4,500.08	$0.00	$4,500.08	50	$8,250.00	45.45
Clinical Risk Stipends	$32,500.00	$16,900.45	$0.00	$16,900.45	52	$34,060.15	53.02
F/T Classified Salary	$605,222.00	$274,381.33	$0.00	$274,381.33	45.34	$859,083.01	53.31
F/T Faculty Salary	$3,944,510.00	$1,592,439.76	$0.00	$1,592,439.76	40.37	$4,002,224.11	40
F/T Faculty-Summer Sal	$292,245.00	$273,105.25	$0.00	$273,105.25	93.45	$285,571.91	99.47
Faculty Curriculm Dev	$0.00	$0.00	$0.00	$0.00	0	$2,400.00	0
Faculty Tutors Salary	$81,000.00	$13,547.59	$0.00	$13,547.59	16.73	$50,263.36	54.6
Independent Study Salary	$9,070.00	$8,057.50	$0.00	$8,057.50	88.84	$34,485.00	53.85
Interpreter Salary	$75,000.00	$2,129.81	$0.00	$2,129.81	2.84	$51,732.30	37.28
LabFacilitators	$18,702.00	$9,188.84	$0.00	$9,188.84	49.13	$15,149.24	48.01
Overload Salary	$472,735.00	$236,122.31	$0.00	$236,122.31	49.95	$485,525.86	51.84
Overtime Wages	$2,600.00	$2,075.14	$0.00	$2,075.14	79.81	$2,551.27	52.62
P/T Classified Salary	$80,000.00	$29,738.66	$0.00	$29,738.66	37.17	$43,589.63	51.79
P/T Faculty Salary	$796,393.00	$406,195.04	$0.00	$406,195.04	51	$743,274.21	51.41
P/T Faculty-Summer Sal	$59,185.00	$50,813.70	$0.00	$50,813.70	85.86	$42,911.67	100
Professional/Tech Salary	$722,128.00	$310,942.40	$0.00	$310,942.40	43.06	$644,416.59	51.51
Professional/Tech-PT	$44,900.00	$24,036.02	$0.00	$24,036.02	53.53	$51,402.78	57.94
Proficiency Exam Salary	$0.00	$0.00	$0.00	$0.00	0	$183.75	100
Severance Payments	$0.00	$0.00	$0.00	$0.00	0	$240,605.90	0
Student Workers Salary	$40,260.00	$7,401.05	$0.00	$7,401.05	18.38	$17,490.44	33.07
Subs Instructors Salary	$4,250.00	$5,916.87	$0.00	$5,916.87	139.22	$7,939.68	44.67
Supervisory Staff Salary	$291,199.00	$147,962.90	$0.00	$147,962.90	50.81	$511,864.40	50.97
Test Proctor Salary	$23,000.00	$10,091.45	$0.00	$10,091.45	43.88	$12,175.60	36.9
Voluntary Separation Prg	$0.00	$0.00	$0.00	$0.00	0	$271,860.26	0
	$9,347,808.00	$4,275,536.54	$0.00	$4,275,536.54	45.74	$10,172,406.72	45.92
Employee Benefits							
EmployeeBenefitsTotal	$4,635.00	$2,145.06	$0.00	$2,145.06	46.28	$31,302.01	7.75
Grants Share of SURS	$0.00	$8.25	$0.00	$8.25	0	$0.00	0
Group Dental Ins	$52,520.00	$25,739.40	$0.00	$25,739.40	49.01	$58,285.20	50.78
Group LTD Ins	$17,828.00	$8,448.07	$0.00	$8,448.07	47.39	$18,386.97	50.67
Group Life Ins	$29,100.00	$13,764.42	$0.00	$13,764.42	47.3	$30,014.83	50.68
Group Medical Ins	$1,913,428.00	$843,736.91	$0.00	$843,736.91	44.1	$1,880,128.50	42.13
SURS-RetireeHealthContri	$39,117.00	$20,128.05	$0.00	$20,128.05	51.46	$43,653.96	51.1
Staff/Family Waivers	$50,000.00	$11,791.00	$0.00	$11,791.00	23.58	$39,832.50	57.77
	$2,106,628.00	$925,761.16	$0.00	$925,761.16	43.95	$2,101,603.97	42.54
Contractual Services							
Accreditation Fees	$24,650.00	$11,104.04	$0.00	$11,104.04	45.05	$11,475.00	111.98
Admin Computer-Maint	$224,070.00	$214,528.23	$0.00	$214,528.23	95.74	$212,179.02	92.31
Consultants/Workshops	$16,900.00	$0.00	$0.00	$0.00	0	$6,370.00	0
Contractual-Other	$47,235.00	$12,937.54	$6,976.69	$19,914.23	42.16	$25,277.30	45.82
Diversity Initiatives	$5,000.00	$0.00	$0.00	$0.00	0	$0.00	0
Employee Awards	$0.00	$0.00	$0.00	$0.00	0	$60.00	100
Employee Recognition EAT	$1,000.00	$749.35	$0.00	$749.35	74.94	$948.20	92.81
Equip Repair/Maint Agree	$23,345.00	$1,981.00	$1,911.00	$3,892.00	16.67	$7,067.75	94.92
Faculty Development	$1,200.00	$1,220.50	$0.00	$1,220.50	101.71	$0.00	0
Legal Services-Admin	$100,000.00	$13,342.50	$0.00	$13,342.50	13.34	$45,723.77	15.2
Meals	$1,000.00	$175.00	$0.00	$175.00	17.5	$0.00	0
Professional Fees	$7,200.00	$5,374.25	$0.00	$5,374.25	74.64	$7,168.25	75
Staff/Faculty Developmen	$15,500.00	$16,428.29	$0.00	$16,428.29	105.99	$0.00	0
Student Awards	$725.00	$0.00	$0.00	$0.00	0	$600.00	0

Richland Community College

Expenses by Fund

	Budget 1718	Actual YTD as of 12/31/2017	Encumbered as of 12/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Contractual Services							
	$467,825.00	$277,840.70	$8,887.69	$286,728.39	61.29	$316,869.29	75.83
Materials & Supplies							
Advertising	$66,700.00	$15,303.18	$20,178.65	$35,481.83	53.2	$82,504.46	49.92
Audio Visual Materials	$6,000.00	$40.64	$0.00	$40.64	0.68	$4,403.10	41.22
Books-Library Collection	$7,500.00	$2,243.81	$175.00	$2,418.81	32.25	$7,043.06	58.58
Catalog Printing	$3,000.00	$2,766.50	$0.00	$2,766.50	92.22	$5,419.38	48.95
Computer Software	$137,221.00	$107,991.76	$6,460.04	$114,451.80	83.41	$132,240.54	89.54
Credit Schedules	$8,000.00	$0.00	$0.00	$0.00	0	$0.00	0
Event Expense	$175.00	$253.88	$0.00	$253.88	145.07	$100.00	0
Graphic Supplies	$2,250.00	$447.54	$0.00	$447.54	19.89	$714.76	77.8
Instructional Supplies	$106,496.00	$42,257.24	$12,770.34	$55,027.58	51.67	$87,792.11	54.21
Laundry/Linen Supplies	$396.00	$100.94	$93.17	$194.11	49.02	$216.09	53.97
Materials	$31,592.00	$7,967.37	$1,906.55	$9,873.92	31.25	$24,577.11	41.6
Office Supplies	$17,256.00	$10,327.88	$350.00	$10,677.88	61.88	$18,269.39	49.91
Postage	$18,670.00	$5,802.25	$0.00	$5,802.25	31.08	$17,995.18	37.9
Printing	$23,021.00	$8,416.07	$9,163.23	$17,579.30	76.36	$21,986.31	50.36
Publications & Dues	$128,375.00	$94,765.89	$467.54	$95,233.43	74.18	$121,073.29	81.48
Reference Materials	$300.00	$5.25	$0.00	$5.25	1.75	$0.00	0
Specialities	$1,250.00	$681.30	$0.00	$681.30	54.5	$167.20	0
Transcripts	$25,000.00	$5,604.00	$0.00	$5,604.00	22.42	$14,550.00	0
WYSE Activities	$1,017.00	$0.00	$0.00	$0.00	0	$452.78	0
	$584,219.00	$304,975.50	$51,564.52	$356,540.02	61.03	$539,504.76	65.3
Conference & Meeting Exp							
Board Meeting Meals	$1,600.00	$1,220.00	$0.00	$1,220.00	76.25	$0.00	0
Meeting Expense	$6,784.00	$2,847.14	$0.00	$2,847.14	41.97	$7,385.64	49.61
Recruitment	$0.00	$0.00	$0.00	$0.00	0	$35,923.01	100
Registration Fees	$20,399.00	$16,045.08	$3,609.00	$19,654.08	96.35	$13,004.96	60.51
Travel-In State	$13,323.00	$9,570.64	$1,006.71	$10,577.35	79.39	$11,067.70	22.76
Travel-In State Mileage	$10,980.00	$4,630.12	$0.00	$4,630.12	42.17	$5,162.14	34.57
Travel-Out of State	$36,355.00	$17,805.76	$5,445.40	$23,251.16	63.96	$12,636.83	15.77
	$89,441.00	$52,118.74	$10,061.11	$62,179.85	69.52	$85,180.28	63.1
Fixed Charges							
Collection Co Charges	$100.00	$0.00	$0.00	$0.00	0	$16.66	0
Credit Card Fees	$23,000.00	$14,305.18	$0.00	$14,305.18	62.2	$26,042.42	48.29
Equipment Rental	$0.00	$0.00	$0.00	$0.00	0	$14,670.38	73.13
Graduation Expense	$19,000.00	$0.00	$0.00	$0.00	0	$19,373.80	1.1
Install Pymt Lease/Purch	$64,180.00	$31,901.16	$7,244.50	$39,145.66	60.99	$6,595.70	0
Interest Expense	$4,330.00	$0.00	$0.00	$0.00	0	$370.12	0
	$110,610.00	$46,206.34	$7,244.50	$53,450.84	48.32	$67,069.08	35.07
Utilities							
Internet	$0.00	$0.00	$0.00	$0.00	0	$13,342.70	51.96
Telephone	$3,540.00	$1,470.00	$1,470.00	$2,940.00	83.05	$0.00	0
	$3,540.00	$1,470.00	$1,470.00	$2,940.00	83.05	$13,342.70	51.96
Capital Outlay							
Equipment-Office	$1,558.00	$1,558.00	$0.00	$1,558.00	100	$138,704.78	0
	$1,558.00	$1,558.00	$0.00	$1,558.00	100	$138,704.78	0
Financial Aid Expense							
Financial Aid	$240,000.00	$132,905.04	$0.00	$132,905.04	55.38	$208,261.16	55.8
	$240,000.00	$132,905.04	$0.00	$132,905.04	55.38	$208,261.16	55.8
Chargeback Expense							
Chargeback Expense	$5,000.00	$0.00	$0.00	$0.00	0	$49,795.11	60.23

Richland Community College

Expenses by Fund

	Budget 1718	Actual YTD as of 12/31/2017	Encumbered as of 12/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Chargeback Expense							
	$5,000.00	$0.00	$0.00	$0.00	0	$49,795.11	60.23
Tuition Adjustments							
Illinois Veterans Grants	$68,000.00	$728.00	$0.00	$728.00	1.07	$61,872.00	9.44
Tuition Waiver	$350,000.00	$51,409.85	$0.00	$51,409.85	14.69	$316,422.94	58.8
Unfunded ING/MIA/POW	$35,000.00	$15,606.00	$0.00	$15,606.00	44.59	$34,456.00	59.77
	$453,000.00	$67,743.85	$0.00	$67,743.85	14.95	$412,750.94	51.48
Other Expense							
Bank Service Charges	$6,720.00	$2,242.84	$0.00	$2,242.84	33.38	$6,872.78	50.59
Contributions	$142,857.00	$35,572.00	$0.00	$35,572.00	24.9	$108,737.61	50.76
Expense-Other	$500.00	$90.80	$0.00	$90.80	18.16	$5,547.65	7.78
	$150,077.00	$37,905.64	$0.00	$37,905.64	25.26	$121,158.04	48.79
Transfers							
Transfer Out	$95,850.00	$7,500.00	$0.00	$7,500.00	7.82	$399,840.21	0
	$95,850.00	$7,500.00	$0.00	$7,500.00	7.82	$399,840.21	0
Total Expense Fund 01	**$13,655,556.00**	**$6,131,521.51**	**$79,227.82**	**$6,210,749.33**	**45.48**	**$14,626,487.0**	**45.53**
Fund 02-Operations & Maintenance							
Salaries							
Administrative Staff Sal	$27,400.00	$10,267.21	$0.00	$10,267.21	37.47	$30,335.10	45.93
Custodial,Maint Stf Sal	$76,807.00	$64,654.87	$0.00	$64,654.87	84.18	$121,723.69	45.94
Custodial,Maint-PT	$35,485.00	$0.00	$0.00	$0.00	0	$0.00	0
Custodial,Maint-Temp	$2,675.00	$2,674.95	$0.00	$2,674.95	100	$0.00	0
F/T Classified Salary	$1,182.00	$1,181.84	$0.00	$1,181.84	99.99	$23,413.22	55.9
Overtime Wages	$3,000.00	$1,294.23	$0.00	$1,294.23	43.14	$1,877.24	86.13
Professional/Tech Salary	$0.00	$0.00	$0.00	$0.00	0	$11,826.82	46.32
Student Workers Salary	$5,000.00	$0.00	$0.00	$0.00	0	$0.00	0
Supervisory Staff Salary	$43,474.00	$32,574.49	$0.00	$32,574.49	74.93	$81,025.03	46.75
	$195,023.00	$112,647.59	$0.00	$112,647.59	57.76	$270,201.10	47.34
Employee Benefits							
Group Dental Ins	$1,309.00	$680.67	$0.00	$680.67	52	$2,613.21	51.77
Group LTD Ins	$414.00	$176.37	$0.00	$176.37	42.6	$689.19	50.52
Group Life Ins	$675.00	$287.72	$0.00	$287.72	42.63	$1,124.96	50.52
Group Medical Ins	$51,567.00	$17,899.95	$0.00	$17,899.95	34.71	$79,458.49	47.1
SURS-RetireeHealthContri	$844.00	$537.90	$0.00	$537.90	63.73	$1,388.92	50.88
Staff/Family Waivers	$0.00	$1,032.00	$0.00	$1,032.00	0	$2,064.00	50
	$54,809.00	$20,614.61	$0.00	$20,614.61	37.61	$87,338.77	47.44
Contractual Services							
Building Repair/Maint	$23,933.00	$2,633.77	$2,600.00	$5,233.77	21.87	$16,697.61	16
Contractual-Other	$73,425.00	$20,441.95	$2,200.11	$22,642.06	30.84	$14,988.41	46.64
Custodial Services	$370,010.00	$154,652.50	$241,025.90	$395,678.40	106.94	$400,607.25	42.17
Equip Repair/Maint Agree	$100,440.00	$50,069.12	$15,642.43	$65,711.55	65.42	$82,058.55	41.95
Grounds Maintenance	$11,400.00	$5,442.45	$1,562.38	$7,004.83	61.45	$4,922.38	47.34
Pest Control	$13,300.00	$5,457.00	$5,100.00	$10,557.00	79.38	$13,362.64	42.13
Security	$9,500.00	$3,589.41	$5,910.59	$9,500.00	100	$9,012.53	42.75
Telephone Maint Agree	$18,700.00	$1,283.04	$0.00	$1,283.04	6.86	$0.00	0
	$620,708.00	$243,569.24	$274,041.41	$517,610.65	83.39	$541,649.37	41.51
Materials & Supplies							
Advertising	$300.00	$172.06	$0.00	$172.06	57.35	$403.40	11.58
Computer Software	$10,100.00	$4,042.92	$4,600.00	$8,642.92	85.57	$0.00	0
Maintenance Supplies	$73,000.00	$44,901.15	$4,802.14	$49,703.29	68.09	$56,872.05	39.94
Materials	$250.00	$0.00	$0.00	$0.00	0	$1,183.91	1.9

Richland Community College

Expenses by Fund

	Budget 1718	Actual YTD as of 12/31/2017	Encumbered as of 12/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 02-Operations & Maintenance							
Materials & Supplies							
Office Supplies	$1,500.00	$268.68	$0.00	$268.68	17.91	$1,091.78	55.26
Postage	$0.00	$0.00	$0.00	$0.00	0	$9.63	0
Printing	$725.00	$13.25	$0.00	$13.25	1.83	$454.53	61.17
Publications & Dues	$935.00	$13.00	$0.00	$13.00	1.39	$549.00	72.86
Uniforms	$3,000.00	$1,441.50	$1,383.00	$2,824.50	94.15	$3,608.55	46.93
Vehicle Expense	$11,900.00	$3,064.35	$0.00	$3,064.35	25.75	$11,218.96	48.1
Wind Turbine Maintenance	$9,500.00	$0.00	$0.00	$0.00	0	$9,015.17	100
	$111,210.00	$53,916.91	$10,785.14	$64,702.05	58.18	$84,406.98	47.59
Conference & Meeting Exp							
Meeting Expense	$200.00	$0.00	$0.00	$0.00	0	$24.43	100
Registration Fees	$575.00	$0.00	$0.00	$0.00	0	$150.00	100
Travel-In State	$214.00	$0.00	$0.00	$0.00	0	$28.05	60.78
Travel-Out of State	$1,200.00	$0.00	$0.00	$0.00	0	$0.00	0
	$2,189.00	$0.00	$0.00	$0.00	0	$202.48	94.57
Fixed Charges							
Equipment Rental	$1,630.00	$0.00	$0.00	$0.00	0	$278.85	100
Facility Rental	$133,680.00	$66,836.82	$66,836.82	$133,673.64	100	$133,099.68	49.79
Install Pymt Lease/Purch	$116,485.00	$60,167.69	$11,023.40	$71,191.09	61.12	$158,683.23	64.11
Interest Expense	$3,675.00	$2,093.58	$0.00	$2,093.58	56.97	$6,086.01	51.02
Property Taxes	$22,750.00	$16,793.61	$0.00	$16,793.61	73.82	$22,752.33	71.76
	$278,220.00	$145,891.70	$77,860.22	$223,751.92	80.42	$320,900.10	58.5
Utilities							
Electricity and Nat Gas	$357,590.00	$152,669.86	$0.00	$152,669.86	42.69	$398,300.12	41.98
Internet	$20,078.00	$5,245.00	$4,619.00	$9,864.00	49.13	$2,871.28	2.68
Propane	$500.00	$0.00	$0.00	$0.00	0	$0.00	0
Refuse Disposal	$20,300.00	$11,011.40	$2,254.71	$13,266.11	65.35	$17,006.90	47.46
Telephone	$37,850.00	$18,593.71	$996.75	$19,590.46	51.76	$38,436.09	46.37
Water,Sewage	$35,200.00	$18,194.16	$155.15	$18,349.31	52.13	$37,720.91	46.61
	$471,518.00	$205,714.13	$8,025.61	$213,739.74	45.33	$494,335.30	42.64
Capital Outlay							
Equipment-Instructional	$363,382.00	$3,280.40	$565.50	$3,845.90	1.06	$0.00	0
Equipment-Service	$0.00	$0.00	$0.00	$0.00	0	$2,075.00	100
	$363,382.00	$3,280.40	$565.50	$3,845.90	1.06	$2,075.00	100
Total Expense Fund 02	**$2,097,059.00**	**$785,634.58**	**$371,277.88**	**$1,156,912.46**	**55.17**	**$1,801,109.10**	**46.37**
Fund 03-Oper & Maint Restricted							
Contractual Services							
Building Repair/Maint	$109,707.00	$80,686.00	$0.00	$80,686.00	73.55	$9,303.67	0
	$109,707.00	$80,686.00	$0.00	$80,686.00	73.55	$9,303.67	0
Materials & Supplies							
Materials	$0.00	$1,059.13	$0.00	$1,059.13	0	$0.00	0
	$0.00	$1,059.13	$0.00	$1,059.13	0	$0.00	0
Capital Outlay							
Building Improvements	$2,515,632.00	$2,126,096.38	$12,356.99	$2,138,453.37	85.01	$727,006.98	0
Equipment-Instructional	$0.00	$22,966.75	$184,219.92	$207,186.67	0	$0.00	0
Equipment-Office	$363,383.00	$32,784.75	$456,822.04	$489,606.79	134.74	$1,743.13	0
Equipment-Service	$650,000.00	$337,678.92	$150,923.44	$488,602.36	75.17	$43,445.37	79.21
	$3,529,015.00	$2,519,526.80	$804,322.39	$3,323,849.19	94.19	$772,195.48	4.46

Richland Community College

Expenses by Fund

	Budget 1718	Actual YTD as of 12/31/2017	Encumbered as of 12/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 03-Oper & Maint Restricted							
Total Expense Fund 03	**$3,638,722.00**	**$2,601,271.93**	**$804,322.39**	**$3,405,594.32**	**93.59**	**$781,499.15**	**4.4**
Fund 04-Bond & Interest Fund							
Contractual Services							
Contractual-Other	$5,000.00	$0.00	$0.00	$0.00	0	$0.00	0
	$5,000.00	$0.00	$0.00	$0.00	0	$0.00	0
Fixed Charges							
Defeasance Bonds Payable	$2,590,000.00	$3,320,000.00	$0.00	$3,320,000.00	128.19	$2,450,000.00	24.69
Interest Expense	$743,926.00	$391,156.11	$0.00	$391,156.11	52.58	$835,856.11	54.28
	$3,333,926.00	$3,711,156.11	$0.00	$3,711,156.11	111.31	$3,285,856.11	32.22
Financial Aid Expense							
Financial Aid	$0.00	$2,500.00	$0.00	$2,500.00	0	$3,000.00	100
	$0.00	$2,500.00	$0.00	$2,500.00	0	$3,000.00	100
Total Expense Fund 04	**$3,338,926.00**	**$3,713,656.11**	**$0.00**	**$3,713,656.11**	**111.2**	**$3,288,856.11**	**32.28**
Fund 05-Auxiliary Enterprises							
Salaries							
Academic Support-PT	$0.00	$1,575.00	$0.00	$1,575.00	0	$2,550.00	58.82
Administrative Staff Sal	$89,737.00	$36,809.32	$0.00	$36,809.32	41.02	$118,609.99	49.89
Classified-Temporary	$0.00	$583.70	$0.00	$583.70	0	$1,629.38	71.65
F/T Classified Salary	$97,885.00	$37,247.91	$0.00	$37,247.91	38.05	$102,264.19	49.68
LabFacilitators	$16,500.00	$10,240.22	$0.00	$10,240.22	62.06	$16,621.54	48.05
Overtime Wages	$0.00	$393.76	$0.00	$393.76	0	$2,170.44	65.28
P/T Classified Salary	$40,568.00	$23,320.36	$0.00	$23,320.36	57.48	$302.38	100
P/T Faculty Salary	$88,400.00	$49,865.31	$0.00	$49,865.31	56.41	$83,063.75	54.54
P/T Faculty-Summer Sal	$7,250.00	$19,891.00	$0.00	$19,891.00	274.36	$35,883.50	79.96
Professional/Tech Salary	$135,102.00	$58,765.73	$0.00	$58,765.73	43.5	$118,984.43	50.26
Professional/Tech-PT	$0.00	$0.00	$0.00	$0.00	0	$73,009.27	47.67
Professional/Tech-Temp	$0.00	$1,507.39	$0.00	$1,507.39	0	$2,738.65	54.45
Student Workers Salary	$51,450.00	$18,966.86	$0.00	$18,966.86	36.86	$37,619.27	50.94
Subs Instructors Salary	$0.00	$165.00	$0.00	$165.00	0	$593.50	26.71
Supervisory Staff Salary	$58,500.00	$32,505.24	$0.00	$32,505.24	55.56	$40,891.56	53.84
	$585,392.00	$291,836.80	$0.00	$291,836.80	49.85	$636,931.85	52.41
Employee Benefits							
FICA-Social Security	$2,995.00	$742.72	$0.00	$742.72	24.8	$887.67	72.32
Grants Share of SURS	$0.00	$32.53	$0.00	$32.53	0	$0.00	0
Group Dental Ins	$3,515.00	$1,407.95	$0.00	$1,407.95	40.06	$3,572.33	51.26
Group LTD Ins	$957.00	$381.02	$0.00	$381.02	39.81	$1,017.22	50.84
Group Life Ins	$1,559.00	$622.50	$0.00	$622.50	39.93	$1,680.50	51.23
Group Medical Ins	$123,366.00	$46,436.12	$0.00	$46,436.12	37.64	$121,192.07	46.8
Medicare	$515.00	$823.80	$0.00	$823.80	159.96	$423.52	59.23
SURS-RetireeHealthContri	$1,976.00	$821.99	$0.00	$821.99	41.6	$2,065.91	50.08
Staff/Family Waivers	$0.00	$931.00	$0.00	$931.00	0	$5,955.00	52.8
	$134,883.00	$52,199.63	$0.00	$52,199.63	38.7	$136,794.22	47.52
Contractual Services							
Contractual-Other	$55,900.00	$18,799.26	$4,718.09	$23,517.35	42.07	$46,318.61	40.97
Custodial Services	$0.00	$0.00	$0.00	$0.00	0	$0.00	Cannot
Equip Repair/Maint Agree	$2,150.00	$4,952.31	$25.00	$4,977.31	231.5	$2,501.06	88.51
Meals	$7,200.00	$5,038.25	$0.00	$5,038.25	69.98	$20,681.78	54.7
Royalties	$0.00	$0.00	$0.00	$0.00	0	$468.00	0
Snacks and Milk	$0.00	$0.00	$0.00	$0.00	0	$3,146.50	59.96
Student Development	$17,525.00	$157.85	$0.00	$157.85	0.9	$3,053.37	25.83

Richland Community College

Expenses by Fund

	Budget 1718	Actual YTD as of 12/31/2017	Encumbered as of 12/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 05-Auxiliary Enterprises							
Contractual Services							
	$82,775.00	$28,947.67	$4,743.09	$33,690.76	40.7	$76,169.32	46.45
Materials & Supplies							
Advertising	$13,415.00	$4,335.26	$0.00	$4,335.26	32.32	$13,043.61	64.37
Computer Software	$1,000.00	$0.00	$0.00	$0.00	0	$0.00	0
Food Supply Costs	$98,673.00	$93,671.93	$19,708.68	$113,380.61	114.91	$0.00	0
Frequent Purchase Discnt	$1,000.00	$393.42	$0.00	$393.42	39.34	$737.57	47.68
Instructional Supplies	$36,115.00	$7,534.29	$15,510.14	$23,044.43	63.81	$77,767.54	48.7
Maintenance Supplies	$0.00	$185.07	$0.00	$185.07	0	$0.00	0
Materials	$62,300.00	$21,722.95	$6,896.89	$28,619.84	45.94	$48,519.90	46.1
Non Consumable Supplies	$2,500.00	$599.21	$0.00	$599.21	23.97	$59.96	0
Office Supplies	$2,710.00	$872.22	$0.00	$872.22	32.19	$2,599.86	47.84
Postage	$13,550.00	$5,964.85	$5,400.00	$11,364.85	83.87	$18,173.04	62.57
Printing	$3,524.00	$816.67	$0.00	$816.67	23.17	$3,182.33	41.79
Publications & Dues	$5,625.00	$654.50	$0.00	$654.50	11.64	$6,663.79	21.52
Repair Materials & Suppl	$1,000.00	$3.16	$0.00	$3.16	0.32	$4,044.92	0
Vehicle Expense	$9,450.00	$6,113.27	$2,023.02	$8,136.29	86.1	$7,822.08	57.48
	$250,862.00	$142,866.80	$49,538.73	$192,405.53	76.7	$182,614.60	48.66
Conference & Meeting Exp							
Meeting Expense	$0.00	$121.71	$0.00	$121.71	0	$211.97	64.16
Registration Fees	$760.00	$300.00	$0.00	$300.00	39.47	$535.30	100
Travel-In State	$1,450.00	$1,378.74	$0.00	$1,378.74	95.09	$1,476.16	59.26
Travel-In State Mileage	$250.00	$211.33	$0.00	$211.33	84.53	$70.63	0
	$2,460.00	$2,011.78	$0.00	$2,011.78	81.78	$2,294.06	67.39
Fixed Charges							
Credit Card Fees	$7,850.00	$8,386.78	$0.00	$8,386.78	106.84	$9,661.51	42.43
Equipment Rental	$21,600.00	$10,750.00	$8,045.32	$18,795.32	87.02	$60,083.62	58.34
Install Pymt Lease/Purch	$0.00	$0.00	$0.00	$0.00	0	$1,447.45	0
	$29,450.00	$19,136.78	$8,045.32	$27,182.10	92.3	$71,192.58	55
Utilities							
Oil	$0.00	($32.62)	$0.00	($32.62)	0	$0.00	0
Refuse Disposal	$0.00	$176.27	$0.00	$176.27	0	$281.34	40.96
	$0.00	$143.65	$0.00	$143.65	0	$281.34	40.96
Capital Outlay							
Depreciation-BuildImprov	$0.00	$0.00	$0.00	$0.00	0	$10,333.33	0
Equipment-Instructional	$8,400.00	$5,000.00	$0.00	$5,000.00	59.52	$0.00	0
Equipment-Service	$23,000.00	$34,189.30	$813.98	$35,003.28	152.19	$0.00	0
	$31,400.00	$39,189.30	$813.98	$40,003.28	127.4	$10,333.33	0
Financial Aid Expense							
Financial Aid	$200.00	$0.00	$0.00	$0.00	0	$2,682.04	0
	$200.00	$0.00	$0.00	$0.00	0	$2,682.04	0
Other Expense							
Donations/Gifts	$1,200.00	$0.00	$150.00	$150.00	12.5	$1,077.00	100
Expense-Other	$425.00	$0.00	$0.00	$0.00	0	$595.69	100
Sales Tax	$50.00	$411.81	$0.00	$411.81	823.62	$14.00	100
	$1,675.00	$411.81	$150.00	$561.81	33.54	$1,686.69	100
Total Expense Fund 05	**$1,119,097.00**	**$576,744.22**	**$63,291.12**	**$640,035.34**	**57.19**	**$1,120,980.03**	**50.45**
Fund 06-Restricted Purposes Fund							
Salaries							
Administrative Staff Sal	$7,017.00	$2,961.55	$0.00	$2,961.55	42.21	$91,854.28	52.1
F/T Classified Salary	$157,011.16	$68,656.57	$0.00	$68,656.57	43.73	$113,753.34	44.55

Richland Community College

Expenses by Fund

	Budget 1718	Actual YTD as of 12/31/2017	Encumbered as of 12/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Salaries							
F/T Faculty Salary	$15,460.00	$10,731.67	$0.00	$10,731.67	69.42	$49,167.60	50
F/T Faculty-Summer Sal	$8,212.79	$5,642.00	$0.00	$5,642.00	68.7	$0.00	0
FWSP Workers Salary	$54,282.00	$36,879.18	$0.00	$36,879.18	67.94	$42,684.33	49.61
Faculty Tutors Salary	$17,750.00	$10,654.02	$0.00	$10,654.02	60.02	$1,545.92	53.43
Interpreter Salary	$0.00	$0.00	$0.00	$0.00	0	$0.00	Cannot
P/T Classified Salary	$20,000.00	$12,245.44	$0.00	$12,245.44	61.23	$59,160.38	56.39
P/T Faculty Salary	$80,733.00	$67,660.00	$0.00	$67,660.00	83.81	$99,750.11	61.49
Professional/Tech Salary	$202,785.28	$64,683.12	$0.00	$64,683.12	31.9	$154,806.48	50
Professional/Tech-PT	$0.00	$0.00	$0.00	$0.00	0	$8,127.00	100
Stipend	$3,000.00	$0.00	$0.00	$0.00	0	$2,750.00	100
Student Tutors Salary	$755.00	$0.00	$0.00	$0.00	0	$0.00	0
Student Workers Salary	$7,630.00	$1,528.31	$0.00	$1,528.31	20.03	$0.00	0
Subs Instructors Salary	$0.00	$0.00	$0.00	$0.00	0	$440.31	22.71
Supervisory Staff Salary	$84,624.28	$36,133.13	$0.00	$36,133.13	42.7	$99,647.47	48.6
	$659,260.51	$317,774.99	$0.00	$317,774.99	48.2	$723,687.22	52.69
Employee Benefits							
FICA-Social Security	$4,111.00	$2,059.42	$0.00	$2,059.42	50.1	$3,856.10	71
Grants Share of SURS	$50,425.92	$16,763.18	$0.00	$16,763.18	33.24	$44,416.97	49.08
Group Dental Ins	$4,872.44	$1,895.18	$0.00	$1,895.18	38.9	$4,575.18	49.44
Group LTD Ins	$1,318.18	$475.81	$0.00	$475.81	36.1	$1,220.79	49.8
Group Life Ins	$1,970.84	$769.13	$0.00	$769.13	39.03	$1,992.60	49.8
Group Medical Ins	$139,481.16	$56,673.77	$0.00	$56,673.77	40.63	$133,729.38	44.53
Medicare	$6,517.32	$3,879.79	$0.00	$3,879.79	59.53	$9,316.16	52.62
SURS-RetireeHealthContri	$1,633.49	$1,016.84	$0.00	$1,016.84	62.25	$2,528.05	49.36
Unemployment Insurance	$0.00	$0.00	$0.00	$0.00	0	$900.00	66.67
Workers Compensation	$4,214.28	$1,371.14	$0.00	$1,371.14	32.54	$4,492.28	48.94
	$214,544.63	$84,904.26	$0.00	$84,904.26	39.57	$207,027.51	46.8
Contractual Services							
Accreditation Fees	$9,335.00	$8,818.00	$240.66	$9,058.66	97.04	$0.00	0
Audit Services	$0.00	$0.00	$0.00	$0.00	0	$6,850.00	63.5
Contractual-Other	$56,826.00	$18,916.28	$208.00	$19,124.28	33.65	$90,326.14	36.42
Contractual-RCC	$0.00	$0.00	$0.00	$0.00	0	$500.00	0
Equip Repair/Maint Agree	$891.00	$0.00	$0.00	$0.00	0	$109.00	100
Meals	$800.00	$0.00	$0.00	$0.00	0	$0.00	0
Participant Supplies	$11,199.00	$2,364.38	$0.00	$2,364.38	21.11	$7,030.26	56.31
Staff/Faculty Developmen	$1,000.00	$824.73	$0.00	$824.73	82.47	$493.82	100
Stipends	$135,000.00	$49,797.50	$0.00	$49,797.50	36.89	$105,826.20	49.2
Testing	$3,900.00	$1,077.50	$0.00	$1,077.50	27.63	$2,210.00	53.85
	$218,951.00	$81,798.39	$448.66	$82,247.05	37.56	$213,345.42	44.56
Materials & Supplies							
Advertising	$500.00	$0.00	$0.00	$0.00	0	$18,752.60	2.84
Books-Library Collection	$0.00	$0.00	$0.00	$0.00	0	$8,295.00	100
Computer Software	$1,000.00	$0.00	$0.00	$0.00	0	$4,833.33	100
Instructional Supplies	$48,578.00	$13,322.58	$3,714.81	$17,037.39	35.07	$60,337.78	17.5
Materials	$11,422.00	$5,647.21	$102.00	$5,749.21	50.33	$25,548.98	92.96
Office Supplies	$2,080.00	$164.29	$0.00	$164.29	7.9	$1,438.50	78.36
Postage	$500.00	$402.30	$147.00	$549.30	109.86	$391.74	10.91
Printing	$4,217.00	$422.55	$0.00	$422.55	10.02	$4,110.85	53.99
Publications & Dues	$5,050.00	$1,500.00	$0.00	$1,500.00	29.7	$6,850.00	55.99
	$73,347.00	$21,458.93	$3,963.81	$25,422.74	34.66	$130,558.78	42.28
Conference & Meeting Exp							
Meeting Expense	$4,111.67	$18,959.20	$0.00	$18,959.20	461.11	$9,929.00	60.36
Registration Fees	$5,300.00	$1,616.52	$0.00	$1,616.52	30.5	$7,507.00	17.98

Richland Community College

Expenses by Fund

	Budget 1718	Actual YTD as of 12/31/2017	Encumbered as of 12/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Conference & Meeting Exp							
Travel-In State	$9,622.00	$923.63	$307.76	$1,231.39	12.8	$15,812.81	74.41
Travel-In State Mileage	$250.00	$136.96	$0.00	$136.96	54.78	$0.00	0
Travel-Out of State	$16,392.00	$3,713.87	$0.00	$3,713.87	22.66	$6,934.08	117.85
	$35,675.67	$25,350.18	$307.76	$25,657.94	71.92	$40,182.89	67.89
Fixed Charges							
Accounting Services	$300.00	$300.00	$0.00	$300.00	100	$3,500.00	57.14
Equipment Rental	$5,200.00	$2,510.47	$344.76	$2,855.23	54.91	$5,164.34	36.24
Facility Rental	$19,907.00	$9,198.00	$0.00	$9,198.00	46.2	$23,169.00	50.29
Indirect Expense	$29,603.85	$12,340.14	$0.00	$12,340.14	41.68	$34,488.06	58.76
	$55,010.85	$24,348.61	$344.76	$24,693.37	44.89	$66,321.40	53.96
Utilities							
Telephone	$0.00	$0.00	$0.00	$0.00	0	$2,220.76	42.47
	$0.00	$0.00	$0.00	$0.00	0	$2,220.76	42.47
Capital Outlay							
Equipment-Instructional	$87,776.00	$5,001.51	$48,201.24	$53,202.75	60.61	$75,512.57	29.71
Equipment-Office	$0.00	$679.00	$0.00	$679.00	0	$4,184.76	81.6
	$87,776.00	$5,680.51	$48,201.24	$53,881.75	61.39	$79,697.33	32.43
Financial Aid Expense							
Financial Aid	$6,926,367.00	$3,446,238.39	$0.00	$3,446,238.39	49.76	$6,639,802.92	49.56
	$6,926,367.00	$3,446,238.39	$0.00	$3,446,238.39	49.76	$6,639,802.92	49.56
Total Expense Fund 06	**$8,270,932.66**	**$4,007,554.26**	**$53,266.23**	**$4,060,820.49**	**49.1**	**$8,102,844.23**	**49.48**
Fund 10-Trust & Agency Fund							
Employee Benefits							
Medicare	$0.00	$21.75	$0.00	$21.75	0	$0.00	0
SURS-RetireeHealthContri	$0.00	$7.50	$0.00	$7.50	0	$0.00	0
	$0.00	$29.25	$0.00	$29.25	0	$0.00	0
Contractual Services							
Contractual-Other	$51,825.00	$8,908.03	$13,997.98	$22,906.01	44.2	$23,225.32	68.3
Meals	$500.00	$525.00	$0.00	$525.00	105	$450.00	0
Student Development	$0.00	$0.00	$0.00	$0.00	0	$538.28	66.32
	$52,325.00	$9,433.03	$13,997.98	$23,431.01	44.78	$24,213.60	66.99
Materials & Supplies							
Advertising	$0.00	$0.00	$0.00	$0.00	0	$29.99	0
Event Expense	$16,562.18	$9,166.48	$0.00	$9,166.48	55.35	$13,206.17	37.21
Maintenance Supplies	$0.00	$32.94	$0.00	$32.94	0	$0.00	0
Materials	$8,266.82	$8,259.84	$691.30	$8,951.14	108.28	$8,881.05	24.79
Office Supplies	$3,500.00	$3,310.49	$0.00	$3,310.49	94.59	$696.48	57.12
Postage	$150.00	$242.69	$0.00	$242.69	161.79	$454.08	50
Printing	$1,050.00	$1,563.99	$0.00	$1,563.99	148.95	$6,229.47	96.74
Publications & Dues	$1,100.00	$2,359.00	$0.00	$2,359.00	214.45	$3,194.00	83.56
	$30,629.00	$24,935.43	$691.30	$25,626.73	83.67	$32,691.24	50.27
Conference & Meeting Exp							
Meeting Expense	$3,575.00	$809.64	$0.00	$809.64	22.65	$4,997.08	31.9
Registration Fees	$4,450.00	$2,428.00	$250.00	$2,678.00	60.18	$2,748.00	74.34
Travel-In State	$500.00	$468.98	$0.00	$468.98	93.8	$5,922.87	40.32
Travel-Out of State	$4,000.00	$3,488.81	$0.00	$3,488.81	87.22	$443.00	0
	$12,525.00	$7,195.43	$250.00	$7,445.43	59.44	$14,110.95	42.7
Fixed Charges							
Credit Card Fees	$0.00	$156.60	$0.00	$156.60	0	$0.00	0

Richland Community College

Expenses by Fund

	Budget 1718	Actual YTD as of 12/31/2017	Encumbered as of 12/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 10-Trust & Agency Fund							
Fixed Charges							
	$0.00	$156.60	$0.00	$156.60	0	$0.00	0
Other Expense							
Donations/Gifts	$0.00	$2,867.13	$0.00	$2,867.13	0	$3,974.90	67.92
Expense-Other	$0.00	$0.00	$0.00	$0.00	0	$45.00	100
	$0.00	$2,867.13	$0.00	$2,867.13	0	$4,019.90	68.28
Transfers							
Transfer Out	$2,000.00	$2,000.00	$0.00	$2,000.00	100	$3,311.00	0
	$2,000.00	$2,000.00	$0.00	$2,000.00	100	$3,311.00	0
Total Expense Fund 10	**$97,479.00**	**$46,616.87**	**$14,939.28**	**$61,556.15**	**63.15**	**$78,346.69**	**52.87**
Fund 11-Audit Fund							
Salaries							
Administrative Staff Sal	$6,794.00	$3,331.74	$0.00	$3,331.74	49.04	$13,352.95	49.62
Professional/Tech Salary	$4,050.00	$0.00	$0.00	$0.00	0	$0.00	0
	$10,844.00	$3,331.74	$0.00	$3,331.74	30.72	$13,352.95	49.62
Employee Benefits							
Group Dental Ins	$100.00	$33.06	$0.00	$33.06	33.06	$100.08	50
Group LTD Ins	$27.00	$8.62	$0.00	$8.62	31.93	$32.97	49.95
Group Life Ins	$44.00	$14.11	$0.00	$14.11	32.07	$53.54	50.02
Group Medical Ins	$3,131.00	$937.68	$0.00	$937.68	29.95	$2,885.84	45.74
Medicare	$0.00	$42.06	$0.00	$42.06	0	$176.06	50.65
SURS-RetireeHealthContri	$54.00	$16.69	$0.00	$16.69	30.91	$66.25	50.19
	$3,356.00	$1,052.22	$0.00	$1,052.22	31.35	$3,314.74	46.33
Contractual Services							
Audit Services	$46,600.00	$46,600.00	$0.00	$46,600.00	100	$45,200.00	100
	$46,600.00	$46,600.00	$0.00	$46,600.00	100	$45,200.00	100
Total Expense Fund 11	**$60,800.00**	**$50,983.96**	**$0.00**	**$50,983.96**	**83.86**	**$61,867.69**	**86.25**
Fund 12-Liab,Protect,Settlement							
Salaries							
Administrative Staff Sal	$298,552.00	$145,582.49	$0.00	$145,582.49	48.76	$318,536.18	54.5
Custodial,Maint Stf Sal	$125,005.00	$39,025.47	$0.00	$39,025.47	31.22	$125,460.68	49.41
Custodial,Maint-Temp	$0.00	$2,570.05	$0.00	$2,570.05	0	$0.00	0
F/T Classified Salary	$0.00	$0.00	$0.00	$0.00	0	$1,099.36	54.55
Professional/Tech Salary	$121,921.00	$39,451.72	$0.00	$39,451.72	32.36	$127,822.69	52.37
Professional/Tech-PT	$0.00	$0.00	$0.00	$0.00	0	$6,559.89	46.8
Supervisory Staff Salary	$46,705.00	$4,576.63	$0.00	$4,576.63	9.8	$58,151.67	51.19
	$592,183.00	$231,206.36	$0.00	$231,206.36	39.04	$637,630.47	52.69
Employee Benefits							
FICA-Social Security	$15,000.00	$4,384.56	$0.00	$4,384.56	29.23	$8,989.42	40.79
Group Dental Ins	$4,033.00	$1,581.89	$0.00	$1,581.89	39.22	$4,354.05	52.12
Group LTD Ins	$1,480.00	$568.68	$0.00	$568.68	38.42	$1,507.74	52.99
Group Life Ins	$2,416.00	$928.19	$0.00	$928.19	38.42	$2,486.49	52.37
Group Medical Ins	$137,679.00	$42,986.15	$0.00	$42,986.15	31.22	$128,988.82	48.19
Medicare	$130,000.00	$75,113.74	$0.00	$75,113.74	57.78	$157,823.74	49.88
SURS-RetireeHealthContri	$2,961.00	$1,145.93	$0.00	$1,145.93	38.7	$3,119.85	51.32
Unemployment Insurance	$75,000.00	$29,503.00	$0.00	$29,503.00	39.34	$15,075.10	46.83
	$368,569.00	$156,212.14	$0.00	$156,212.14	42.38	$322,345.21	48.89
Contractual Services							
Contractual-Other	$1,000.00	$10,804.16	$313.96	$11,118.12	1111.8	$2,308.95	32.48
Custodial Services	$16,350.00	$17,022.50	$0.00	$17,022.50	104.11	$29,138.50	12.99

Richland Community College

Expenses by Fund

	Budget 1718	Actual YTD as of 12/31/2017	Encumbered as of 12/31/2017	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 12-Liab,Protect,Settlement							
Contractual Services							
Grounds Maintenance	$0.00	$0.00	$0.00	$0.00	0	$2,763.60	100
Legal Services-Admin	$25,000.00	$0.00	$0.00	$0.00	0	$47,925.83	0
Security	$227,880.00	$85,981.32	$141,898.68	$227,880.00	100	$215,319.63	41.63
	$270,230.00	$113,807.98	$142,212.64	$256,020.62	94.74	$297,456.51	32.59
Materials & Supplies							
Computer Software	$3,250.00	$3,240.00	$0.00	$3,240.00	99.69	$6,497.08	60.2
Materials	$4,300.00	$291.46	$5,102.73	$5,394.19	125.45	$1,362.65	81.67
Printing	$100.00	$0.00	$0.00	$0.00	0	$0.00	0
	$7,650.00	$3,531.46	$5,102.73	$8,634.19	112.87	$7,859.73	63.92
Conference & Meeting Exp							
Meeting Expense	$250.00	$0.00	$0.00	$0.00	0	$0.00	0
Registration Fees	$1,000.00	$618.00	$0.00	$618.00	61.8	$0.00	0
Travel-In State	$2,000.00	$496.00	$0.00	$496.00	24.8	$0.00	0
	$3,250.00	$1,114.00	$0.00	$1,114.00	34.28	$0.00	0
Fixed Charges							
General Insurance	$250,000.00	$159,485.83	$59,122.03	$218,607.86	87.44	$234,280.22	75.71
	$250,000.00	$159,485.83	$59,122.03	$218,607.86	87.44	$234,280.22	75.71
Capital Outlay							
Equipment-Service	$5,000.00	$0.00	$0.00	$0.00	0	$0.00	0
	$5,000.00	$0.00	$0.00	$0.00	0	$0.00	0
Total Expense Fund 12	**$1,496,882.00**	**$665,357.77**	**$206,437.40**	**$871,795.17**	**58.24**	**$1,499,572.14**	**51.54**
Total Expenses	**$33,775,453.66**	**$18,579,341.21**	**$1,592,762.12**	**$20,172,103.33**	**59.72**	**$31,361,562.18**	**44.75**

Richland Community College

Auxiliary Enterprises Revenue & Expenses

DEC 1718

	Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
Community Events						
6019 -Admin Outdoor Events	$1,055.00	$25,650.00	$17,361.69	$34,115.00	($16,306.69)	($8,465.00)
6014 -Dance Productions	$22,736.30	$26,000.00	$11,042.82	$21,335.00	$11,693.48	$4,665.00
6020 -Farm Progress Show	$0.00	$0.00	$3,390.14	$10,000.00	($3,390.14)	($10,000.00)
6030 -Misc Events	$675.00	$15,000.00	$188.77	$1,200.00	$486.23	$13,800.00
	$24,466.30	$66,650.00	$31,983.42	$66,650.00	($7,517.12)	$0.00
Continuing & Professional Education						
6000 -Admininstration-CPED	$16,140.42	$70,000.00	$51,719.22	$111,072.00	($35,578.80)	($41,072.00)
6001 -CDL	$131,425.00	$185,500.00	$92,925.87	$159,803.00	$38,499.13	$25,697.00
6002 -Computer & Technology	$2,407.00	$5,300.00	$3,771.23	$16,923.00	($1,364.23)	($11,623.00)
6013 -Culinary Arts	$7,680.00	$12,500.00	$5,280.15	$9,453.00	$2,399.85	$3,047.00
6003 -Dance	$22,346.75	$48,000.00	$17,807.56	$41,589.00	$4,539.19	$6,411.00
6004 -Hobby & Leisure	$12,863.30	$38,150.00	$20,268.74	$68,023.00	($7,405.44)	($29,873.00)
6027 -Manufacturing Camp	$15,000.00	$15,000.00	$12,370.07	$15,000.00	$2,629.93	$0.00
6007 -Safety-Industrial	$71,977.71	$159,000.00	$55,041.05	$136,351.00	$16,936.66	$22,649.00
6008 -Shilling Rentals	$14,150.00	$31,800.00	$5,925.24	$20,336.00	$8,224.76	$11,464.00
	$293,990.18	$565,250.00	$265,109.13	$578,550.00	$28,881.05	($13,300.00)
Culinary						
8907 -Bistro 537	$32,655.84	$73,000.00	$27,877.67	$73,000.00	$4,778.17	$0.00
8970 -Cafe	$149,728.16	$220,738.00	$184,700.41	$220,738.00	($34,972.25)	$0.00
8908 -Coffee House	$15,390.24	$36,100.00	$17,553.19	$36,100.00	($2,162.95)	$0.00
8915 -Misc Culinary Events	$1,020.00	$3,000.00	$747.41	$3,000.00	$272.59	$0.00
	$198,794.24	$332,838.00	$230,878.68	$332,838.00	($32,084.44)	$0.00
Fitness Center						
0000 -Fitness Center	$52,258.00	$84,629.00	$32,880.44	$84,629.00	$19,377.56	$0.00
	$52,258.00	$84,629.00	$32,880.44	$84,629.00	$19,377.56	$0.00
Horticulture						
4503 -Garden Center	$150.00	$21,480.00	$1,695.94	$21,480.00	($1,545.94)	$0.00
9099 -Produce Market	$2,652.75	$5,500.00	$1,267.00	$5,500.00	$1,385.75	$0.00
	$2,802.75	$26,980.00	$2,962.94	$26,980.00	($160.19)	$0.00
Traffic Safety School						
6009 -Traffic Safety	$14,120.95	$29,450.00	$12,661.10	$29,450.00	$1,459.85	$0.00
	$14,120.95	$29,450.00	$12,661.10	$29,450.00	$1,459.85	$0.00

Richland Community College

Restricted Purposes Fund Revenue & Expenses

DEC 1718

			Budget	Actual Revenue	Actual Expenses	Encumbered Expenses	Net
GRANTS							
ICCB							
11754-Adult Ed Performance	7/1/2016	12/31/2017	$57,210.00	$57,210.00	$31,394.21	$454.76	$25,361.03
11772-Adult Ed State Basic	7/1/2016	12/31/2017	$95,770.00	$95,770.00	$88,948.05	$8,012.24	($1,190.29)
RCC Foundation							
11833-Foundation Gifts to RCC	7/1/2017	6/30/2018	$1,500.00	$1,500.00	$1,500.00	$0.00	$0.00
Richland Community College							
11782-Math Boot Camp SU17	4/1/2017	8/31/2017	$680.00	$405.19	$405.16	$0.00	$274.84
11458-Project READ			$84,450.00	$24,132.17	$45,124.20	$0.00	$39,325.80
EQUI -Reserved for Equipment			$0.00	$375.58	$0.00	$0.00	$0.00
Secretary of State							
11864-SOS Literacy Grant	7/1/2017	6/30/2018	$67,000.00	$0.00	$28,895.72	$0.00	$38,104.28
US Department of Agriculture							
11819-Rural Development Grant	8/12/2017	3/30/2018	$4,985.00	$0.00	$2,807.23	$0.00	$2,177.77
US Department of Education							
11781-Bridging the Gap Grant	11/1/2016	12/31/2017	$16,803.79	$0.00	$12,938.72	$0.00	$3,865.07
11812-Carl Perkins-ICCB	7/1/2017	6/3/2018	$185,458.38	$0.00	$22,549.00	$48,718.66	$114,190.72
11856-Program Improvement Grnt	7/1/2017	6/30/2018	$25,050.00	$0.00	$2,182.59	$0.00	$22,867.41
11780-TRIO Grant	9/1/2016	8/31/2017	$59,667.24	$10.00	$58,955.98	$0.00	$711.26
11880-TRIO Grant	9/1/2017	8/31/2018	$296,328.00	$0.00	$56,986.70	$102.00	$239,239.30
US Department of Energy							
11117-ADM Sequestration Grant	7/1/2010	12/31/2017	$8,118.00	$0.00	$6,860.12	$0.00	$1,257.88
11816-Carbon SAFE Illinois	10/1/2017	9/30/2019	$15,000.00	$0.00	$0.00	$0.00	$15,000.00
11615-Intelligent Monitor Sys	10/2/2015	9/30/2018	$17,863.25	$9,855.71	$9,201.52	$0.00	$8,661.73
US Department of Transportation							
11818-Hwy Construct Career Grt	7/1/2017	6/30/2018	$354,400.00	$17,395.91	$147,450.91	$4,267.57	$202,681.52
Total			**$1,290,283.66**	**$206,654.56**	**$516,200.11**	**$61,555.23**	**$712,528.32**

Macon County Law Enforcement Training Center
Revenue & Expenses

DEC 1718

	DEC Actual	YTD Actual	Budget
Revenue			
Basic Law Enforce Acad	$1,940.00	$1,940.00	$684,000.00
Basic Corrections Acad	$88,480.00	$88,480.00	$50,400.00
Misc Law Enforce Trng	$600.00	$600.00	$20,277.00
Gifts/Donations	$180,000.25	$254,486.25	$325,187.24
Revenue-Misc/OtherSource	$295.16	$295.16	$2,000.00
Total Revenue	**$271,315.41**	**$345,801.41**	**$1,081,864.24**
Expenses			
Law Enforce Trng Ctr			
Administrative Staff Sal	$23,076.93	$63,538.48	$139,892.00
Professional/Tech Salary	$6,268.65	$10,447.75	$54,328.00
Classified-Temporary	$1,296.00	$1,296.00	$0.00
SURS-RetireeHealthContri	$149.35	$372.54	$1,270.00
Group Medical Ins	$1,415.34	$2,830.68	$16,292.00
Group Dental Ins	$39.30	$78.60	$471.00
Group Life Ins	$18.47	$36.94	$486.00
Group LTD Ins	$11.32	$22.64	$793.00
Workers Compensation	$0.00	$0.00	$0.00
FICA-Social Security	$80.35	$80.35	$13,796.00
Legal Services-Admin	$0.00	$2,706.25	$2,500.00
Office Supplies	$11.90	$1,152.91	$3,500.00
Vehicle Expense	$60.85	$118.85	$0.00
Printing	$75.00	$75.00	$1,000.00
Materials	$0.00	$245.73	$500.00
Postage	$0.00	$0.00	$0.00
Non Consumable Supplies	$8,185.12	$15,948.09	$9,500.00
Meeting Expense	$0.00	$27.75	$500.00
Equipment Rental	$138.00	$168.00	$1,512.00
Equipment-Office	$0.00	$2,513.56	$2,550.00
Equipment-Instructional	$0.00	$32,866.20	$32,878.00
Equipment-Service	$8,565.70	$119,279.19	$116,986.00
Expense-Other	$0.00	$1,060.00	$3,017.00
Basic Law Enforce Trng			
P/T Faculty Salary	$0.00	$0.00	$222,510.00
Faculty Curriculm Dev	$400.00	$400.00	$0.00
SURS-RetireeHealthContri	$2.14	$2.14	$0.00
Meals	$0.00	$0.00	$156,700.00
Instructional Supplies	$0.00	$0.00	$68,000.00
Basic Corrections Trng			
P/T Faculty Salary	$0.00	$1,730.00	$3,000.00
Meals	$20.00	$19,433.16	$15,500.00
Instructional Supplies	($87.13)	$17,153.44	$15,000.00
Printing	$0.00	$1,530.90	$0.00
Law Enforce Trng Ctr O&M			
Custodial,Maint Stf Sal	$0.00	$0.00	$10,080.00
Custodial,Maint-Temp	$0.00	$1,210.00	$0.00
Workers Compensation	$0.00	$0.00	$150.00
Medicare	$0.00	$0.00	$380.00
FICA-Social Security	$0.00	$0.00	$1,630.00
Equip Repair/Maint Agree	$266.11	$386.11	$600.00
Custodial Services	$1,927.53	$5,802.06	$20,000.00
Building Repair/Maint	$0.00	$0.00	$47,500.00

Macon County Law Enforcement Training Center
Revenue & Expenses

DEC 1718

	DEC Actual	YTD Actual	Budget
Expenses			
Law Enforce Trng Ctr O&M			
Pest Control	$0.00	$1,856.00	$4,050.00
Grounds Maintenance	$0.00	$0.00	$6,800.00
Maintenance Supplies	$573.73	$10,877.17	$23,907.24
Printing	$0.00	$0.00	$0.00
Materials	$0.00	$1,385.26	$1,400.00
Non Consumable Supplies	$0.00	$1,579.23	$2,500.00
General Insurance	$0.00	$0.00	$3,086.00
Electricity and Nat Gas	$2,159.28	$3,489.57	$18,000.00
Water, Sewage	($493.25)	$967.47	$8,000.00
Telephone	$856.55	$856.55	$2,820.00
Refuse Disposal	$134.78	$446.65	$1,720.00
Internet	$2,307.05	$2,307.05	$11,260.00
Equipment-Service	$0.00	$35,410.15	$35,500.00
Total Expenses	**$57,459.07**	**$361,688.42**	**$1,081,864.24**
Net Revenue & Expenses	**$213,856.34**	**($15,887.01)**	**$0.00**

Bills for Ratification

Richland Community College

December 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
AAF International Corp						
	Maintenance Supplies	Maintenance	$70.80		$70.80	
	Maintenance Supplies	Maintenance	$547.20		$547.20	
	Maintenance Supplies	Maintenance	$8,538.44		$8,538.44	
AFLAC						
	AFLAC		$507.84	$507.84		
	AFLAC		$507.84	$507.84		
AT&T						
	Telephone	Utilities	$204.00		$204.00	
	Telephone	Utilities	$776.24		$776.24	
	Telephone	Fairview Plaza O&M	$10.10		$10.10	
	Telephone	Utilities	$695.76		$695.76	
	Telephone	Fairview Plaza O&M	$182.40		$182.40	
	Telephone	Telecommunications	$157.73		$157.73	
	Telephone	Telecommunications	$652.67		$652.67	
Advanced Disposal Services						
	Refuse Disposal	Outdoor Exposition SpcEv	$60.86			$60.86
	Refuse Disposal	Utilities	$1,456.01		$1,456.01	
	Refuse Disposal	Law Enforce Trng Ctr O&M	$134.78			$134.78
	Refuse Disposal	Outdoor Exposition SpcEv	$115.41			$115.41
Agnew, Latosha						
	Student Tuition Rec		$33.00	$33.00		
Airgas-Mid America						
	Instructional Supplies	Welding-Technical Occ	$72.62	$72.62		
	Instructional Supplies	Welding-Technical Occ	$71.10	$71.10		
Airweld Industrial Gases						
	Instructional Supplies	Welding-Technical Occ	$160.90	$160.90		
Alltown Bus Company LLC						
	RCC Foundation A/R		$150.00	$150.00		
Amaya, Jessica Lynn						
	Student Tuition Rec		$31.00	$31.00		
AmerenIP						
	Electricity and Nat Gas	Workforce Development Ct	$2,106.01		$2,106.01	
	Telephone	Utilities	$65.59		$65.59	
	Electricity and Nat Gas	Utilities	$153.66		$153.66	
	Electricity and Nat Gas	Workforce Development Ct	$44.24		$44.24	
	Electricity and Nat Gas	Workforce Development Ct	$26.37		$26.37	
	Electricity and Nat Gas	Fairview Plaza O&M	$106.92		$106.92	
	Electricity and Nat Gas	Utilities	$62.28		$62.28	
	Electricity and Nat Gas	Sequestration Bldg O&M	$270.45		$270.45	
	Electricity and Nat Gas	Clinton Center O&M	$59.60		$59.60	
	Electricity and Nat Gas	Utilities	$2,432.68		$2,432.68	
	Electricity and Nat Gas	Clinton Center O&M	$300.98		$300.98	
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	$843.31			$843.31
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	$1,315.97			$1,315.97
	Electricity and Nat Gas	Fairview Plaza O&M	$109.85		$109.85	
	Electricity and Nat Gas	Utilities	$5,009.63		$5,009.63	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	$107.80		$107.80	
	Electricity and Nat Gas	Fairview Plaza O&M	$97.20		$97.20	
	Electricity and Nat Gas	Fairview Plaza O&M	$188.53		$188.53	
	Electricity and Nat Gas	Workforce Development Ct	$1,599.31		$1,599.31	
	Electricity and Nat Gas	Utilities	$246.18		$246.18	
American Cancer Society						
	Donations/Gifts	Club Expenses	$179.79			$179.79
American Culinary Federation						
	Accreditation Fees	Culinary Arts	$500.00	$500.00		
Aramark - AUS St Louis MC						
	Uniforms	Maintenance	$44.00		$44.00	
	Uniforms	Maintenance	$44.00		$44.00	
	Uniforms	Maintenance	$44.00		$44.00	
	Uniforms	Maintenance	$55.00		$55.00	
	Uniforms	Maintenance	$55.00		$55.00	
Architectural Expressions LLP						
	Equipment-Service	Renovations / Remodeling	$47.50			$47.50
	Equipment-Service	Renovations / Remodeling	$977.50			$977.50
Area Disposal Service Inc						
	Refuse Disposal	Clinton Center O&M	$67.80		$67.80	
Argenta-Oreana School District 1						
	Contractual-Other	College Fair	$127.00			$127.00
Assumption High School						
	Contractual-Other	College Fair	$93.45			$93.45
BLDD Architects Inc						
	Building Improvements	Renovations / Remodeling	$5,060.00			$5,060.00

Bills for Ratification

Richland Community College

December 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
BLDD Architects Inc						
	Contractual-Other	Liab Protection & Settle	$977.50			$977.50
Banner, Merilyn D						
	Student Tuition Rec		$32.00	$32.00		
Baum, Kylie						
	Student Tuition Rec		$32.00	$32.00		
BearMail Co						
	Postage	Admission & Recruitment	$96.76	$96.76		
	Postage	Advising and Records	$18.61	$18.61		
	Heartland Academy Recv		$22.39	$22.39		
	Other Receivables		$16.32	$16.32		
	RCC Foundation A/R		$11.96	$11.96		
	Postage	Business Office	$673.34	$673.34		
	Postage	CPED Administration	$43.05			$43.05
	Postage	Club Expenses	$0.46			$0.46
	Postage	Club Expenses	$88.32			$88.32
	Postage	Club Expenses	$7.75			$7.75
	Postage	Fin Aid & Vet Affairs	$173.67	$173.67		
	Postage	General Expenses	$243.60	$243.60		
	Postage	NonCredit	$115.00			$115.00
	Postage	Outdoor Exposition SpcEv	$5.11			$5.11
	Postage	Presidents Office	$1.84	$1.84		
	Postage	Admission & Recruitment	$45.54	$45.54		
	Postage	Advising and Records	$21.89	$21.89		
	Heartland Academy Recv		$16.56	$16.56		
	Other Receivables		$7.20	$7.20		
	RCC Foundation A/R		$22.10	$22.10		
	Postage	Business Office	$177.56	$177.56		
	Postage	CPED Administration	$20.90			$20.90
	Postage	Club Expenses	$9.20			$9.20
	Postage	Club Expenses	$4.14			$4.14
	Postage	Fin Aid & Vet Affairs	$6.25	$6.25		
	Postage	General Expenses	$223.08	$223.08		
	Postage	Grant-Administration	$249.32			$249.32
	Postage	NonCredit	$144.44			$144.44
	Postage	Presidents Office	$14.22	$14.22		
Beck's Studio						
	Inventory-CentralStores		$10.00	$10.00		
Black, Tristin Lee						
	Student Tuition Rec		$262.75	$262.75		
Blackmore & Glunt						
	Maintenance Supplies	Maintenance	$832.84		$832.84	
	Maintenance Supplies	Maintenance	$799.65		$799.65	
Blust, Allison Diane						
	Student Tuition Rec		$31.00	$31.00		
Bodine Electric Inc						
	Contractual-Other	Maintenance	$2,683.89		$2,683.89	
Boliard, Edwin M						
	Registration Fees	Club Expenses	$45.00			$45.00
Boyd, Annette J						
	Instructional Supplies	NonCredit	$117.76			$117.76
Bradford, Christopher Jalynn						
	Stipends	Grant-SupportServices	$600.00			$600.00
	Stipends	Grant-SupportServices	$630.00			$630.00
BrickStreet Mutual Insurance						
	General Insurance	Liab Protection & Settle	$2,838.00			$2,838.00
Brinkoetter, Elizabeth A						
	Contractual-Other	Instruction-Other	$50.00			$50.00
Brooks, Jacob Andrew						
	Stipends	Grant-SupportServices	$590.00			$590.00
	Stipends	Grant-SupportServices	$675.00			$675.00
Brooks, Leanne R						
	Travel-In State	Academic Success	$199.44	$199.44		
Brown, Carina Jo						
	Student Tuition Rec		$31.00	$31.00		
Bujack, Abrielle Jean						
	Contractual-Other	Club Expenses	$100.00			$100.00
CAHIIM						
	Accreditation Fees	Health Information Tech	$2,500.00	$2,500.00		
CDS Office Technologies						
	Equipment Rental	Law Enforce Trng Ctr	$138.00			$138.00
	Printing	Law Enforce Trng Ctr	$75.00			$75.00
CDWG Government Inc						

Bills for Ratification

Richland Community College

December 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
CDWG Government Inc						
	Materials	Law Enforce Trng Ctr	$297.08			$297.08
	Equipment-Service	Renovations / Remodeling	$2,113.63			$2,113.63
	Equipment-Service	Renovations / Remodeling	$381.92			$381.92
	Computer Software	Academic Lab Support	$4,882.50	$4,882.50		
	Equipment-Instructional	Renovations / Remodeling	$282.14		$282.14	
	Materials	Renovations / Remodeling	$352.68			$352.68
	Equipment-Instructional	Renovations / Remodeling	$822.90		$822.90	
	Equipment-Instructional	Renovations / Remodeling	$902.31		$902.31	
	Equipment-Instructional	Renovations / Remodeling	$957.30		$957.30	
Canady, Nicholas E						
	Contractual-Other	Instruction-Other	$50.00			$50.00
Cardinal, Matthew S						
	Travel-In State Mileage	Radiology Tech-Hlth Occ	$639.86	$639.86		
Chausse, Elizabeth Paige						
	Student Tuition Rec		$441.00	$441.00		
City of Clinton						
	Water,Sewage	Clinton Center O&M	$23.09		$23.09	
City of Decatur						
	Accrued Sales Tax		$38.77			$38.77
	Accrued Sales Tax		$57.00			$57.00
	Accrued Sales Tax		$392.79			$392.79
City of Decatur IL						
	Water,Sewage	Utilities	$158.35		$158.35	
	Water,Sewage	Utilities	$213.22		$213.22	
	Water,Sewage	Utilities	$300.16		$300.16	
	Water,Sewage	Utilities	$1,680.63		$1,680.63	
	Water,Sewage	Utilities	$142.44		$142.44	
	Meeting Expense	Presidents Office	$350.00	$350.00		
	Water,Sewage	Sequestration Bldg O&M	$153.98		$153.98	
	Water,Sewage	Fairview Plaza O&M	$66.24		$66.24	
	Water,Sewage	Law Enforce Trng Ctr O&M	$83.84			$83.84
	Water,Sewage	Macon Co Soil & Water Bd	$153.25		$153.25	
	Water,Sewage	Law Enforce Trng Ctr O&M	$26.29			$26.29
	Water,Sewage	Fairview Plaza O&M	$46.49		$46.49	
Clinton Area Chamber of						
	Publications & Dues	General Expenses	$273.00	$273.00		
Clinton CUSD #15 District Office						
	RCC Foundation A/R		$52.50	$52.50		
Clinton RCC LLC						
	Facility Rental	Clinton Center O&M	$6,523.55		$6,523.55	
Comcast						
	Contractual-Other	Liab Protection & Settle	$117.32			$117.32
	Internet	Law Enforce Trng Ctr O&M	$214.33			$214.33
	Internet	Law Enforce Trng Ctr O&M	$690.16			$690.16
	Internet	Law Enforce Trng Ctr O&M	$839.85			$839.85
	Internet	Law Enforce Trng Ctr O&M	$562.71			$562.71
	Telephone	Law Enforce Trng Ctr O&M	$856.55			$856.55
	Telephone	Fairview Plaza O&M	$144.85		$144.85	
Consociate Group						
	Group Insurance		$27,321.41	$27,321.41		
	Health Insurance		$180,076.87	$180,076.87		
	EmployeeBenefitsTotal	General Expenses	$41.00	$41.00		
	Contractual-Other	Human Resources	$236.25	$236.25		
Constellation NewEnergy Gas						
	Electricity and Nat Gas	Utilities	$1,650.73		$1,650.73	
	Electricity and Nat Gas	Workforce Development Ct	$115.48		$115.48	
Cowgill, Geoffrey Ray						
	Contractual-Other	Instruction-Other	$150.00			$150.00
Crenshaw, Veronica Alexandra						
	Student Tuition Rec		$31.00	$31.00		
Crews, Denise,, Dr						
	Telephone	VP Academic Services	$60.00	$60.00		
Cromwell Radio Group Inc						
	Advertising	Marketing	$158.00	$158.00		
Crum, Shelby L_S						
	Student Tuition Rec		$33.00	$33.00		
Cunningham, Nicole						
	Contractual-Other	Instruction-Other	$50.00			$50.00
Curry, Jeremy Joshua						
	Stipends	Grant-SupportServices	$600.00			$600.00
	Stipends	Grant-SupportServices	$675.00			$675.00
D C Body Works						

Bills for Ratification

Richland Community College

December 2017

Vendor / Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
D C Body Works					
Event Expense	Club Expenses	$350.00			$350.00
Dallavia, Christina A					
Student Tuition Rec		$32.00	$32.00		
Dam, Menomonie Sue					
Student Tuition Rec		$33.00	$33.00		
Dance, Tayler Jordan					
Student Tuition Rec		$33.00	$33.00		
Data Recognition Corp					
Instructional Supplies	Instruction	$593.50			$593.50
Davison, Jeffrey L					
Travel-In State	Grant-Administration	$72.76			$72.76
Decatur Airtool and Compressor					
Instructional Supplies	Welding-Technical Occ	$966.76	$966.76		
Decatur Magazine					
RCC Foundation A/R		$550.00	$550.00		
Del's Popcorn Shop					
Food Supply Costs	Cafe	$2.80			$2.80
Instructional Supplies	Coffee House	$5.40			$5.40
Instructional Supplies	Coffee House	$8.20			$8.20
Instructional Supplies	Coffee House	$8.40			$8.40
Food Supply Costs	Cafe	$10.60			$10.60
Food Supply Costs	Cafe	$10.80			$10.80
Food Supply Costs	Cafe	$11.00			$11.00
Food Supply Costs	Cafe	$13.40			$13.40
Food Supply Costs	Cafe	$13.40			$13.40
Food Supply Costs	Cafe	$19.00			$19.00
Instructional Supplies	Coffee House	$22.88			$22.88
Instructional Supplies	Coffee House	$24.24			$24.24
Instructional Supplies	Coffee House	$28.88			$28.88
Instructional Supplies	Coffee House	$37.44			$37.44
Instructional Supplies	Coffee House	$49.16			$49.16
Food Supply Costs	Cafe	$90.68			$90.68
Food Supply Costs	Cafe	$97.92			$97.92
Food Supply Costs	Cafe	$99.20			$99.20
Food Supply Costs	Cafe	$105.00			$105.00
Dick, Brianna Lynn					
Student Tuition Rec		$32.00	$32.00		
Doss, Anejhia D					
Stipends	Grant-SupportServices	$600.00			$600.00
Stipends	Grant-SupportServices	$640.00			$640.00
Douglass, Timothy K					
Student Tuition Rec		$217.52	$217.52		
Dude Solutions Inc					
Computer Software	Administration O & M	$4,042.92		$4,042.92	
Durbin, Marilyn J					
Student Tuition Rec		$32.00	$32.00		
Dust & Son Auto Supply					
Instructional Supplies	Automotive-Tech Occ	$25.20	$25.20		
Instructional Supplies	Collision Repair Tech	$33.75	$33.75		
Instructional Supplies	Automotive-Tech Occ	$95.98	$95.98		
Instructional Supplies	Collision Repair Tech	$101.65	$101.65		
Instructional Supplies	Collision Repair Tech	$109.59	$109.59		
Instructional Supplies	Automotive-Tech Occ	$136.24	$136.24		
Instructional Supplies	Automotive-Tech Occ	$158.00	$158.00		
Instructional Supplies	Collision Repair Tech	$235.72	$235.72		
Instructional Supplies	Collision Repair Tech	$41.24	$41.24		
Instructional Supplies	Collision Repair Tech	$66.13	$66.13		
Dynagraphics Inc					
Printing	Business Office	$30.70	$30.70		
Printing	Dean-Math Science Busine	$68.22	$68.22		
Printing	Presidents Office	$30.70	$30.70		
RCC Foundation A/R		$35.11	$35.11		
Office Supplies	Marketing	$34.11	$34.11		
Printing	Cafe	$62.44			$62.44
Printing	Math Enrichment Center	$70.22	$70.22		
E L Pruitt					
Equipment-Service	Renovations / Remodeling	$34,286.40			$34,286.40
ECSI					
Equip Repair/Maint Agree	Maintenance	$1,272.00		$1,272.00	
Elan Corporate Payment					
Credit Card Pmt Clearing		$24,682.24	$24,682.24		
Elsevier Inc					

Bills for Ratification

Richland Community College

December 2017

Vendor / Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Elsevier Inc					
Fees Pass Thru Nursing		$935.00	$935.00		
Fees Pass Thru Nursing		$32.00	$32.00		
Fees Pass Thru Nursing		$608.00	$608.00		
Fees Pass Thru Nursing		$192.00	$192.00		
Fees Pass Thru Nursing		$576.00	$576.00		
Fees Pass Thru Nursing		$736.00	$736.00		
Enterprise					
Travel-In State	Fin Aid & Vet Affairs	$36.36	$36.36		
Travel-In State	Credit	$110.90			$110.90
Fairview Park Plaza LLC					
Facility Rental	Fairview Plaza O&M	$4,615.92		$4,615.92	
Fidelity Investments					
Misc Deductions		$400.00	$400.00		
Misc Deductions		$400.00	$400.00		
Filkin, Taylor M					
Student Tuition Rec		$31.00	$31.00		
FirstEnergy Solutions					
Electricity and Nat Gas	Workforce Development Ct	$1,713.92		$1,713.92	
Electricity and Nat Gas	Fairview Plaza O&M	$72.61		$72.61	
Electricity and Nat Gas	Utilities	$23.27		$23.27	
Electricity and Nat Gas	Macon Co Soil & Water Bd	$160.27		$160.27	
Electricity and Nat Gas	Utilities	$26.83		$26.83	
Electricity and Nat Gas	Sequestration Bldg O&M	$375.85		$375.85	
Electricity and Nat Gas	Fairview Plaza O&M	$66.05		$66.05	
Electricity and Nat Gas	Utilities	$14,392.42		$14,392.42	
Electricity and Nat Gas	Workforce Development Ct	$1,572.22		$1,572.22	
Fletcher, Erica S					
Student Tuition Rec		$32.00	$32.00		
Floyd, Devin C					
Student Tuition Rec		$33.00	$33.00		
Ford, Bryan D					
Contractual-Other	Student Activities	$500.00			$500.00
Foulks, Kylee Nicole					
Student Tuition Rec		$32.00	$32.00		
Franczek Radelet					
Legal Services-Admin	Board of Trustees	$7,590.00	$7,590.00		
Friend, Tyler Matthew					
Student Tuition Rec		$32.00	$32.00		
Frontier					
Telephone	Clinton Center O&M	$141.44		$141.44	
Garrett, Janean A					
Travel-In State Mileage	Admission & Recruitment	$137.51	$137.51		
GeoSeed					
Materials	Garden Center Ag/Hort	$6.45			$6.45
Materials	Garden Center Ag/Hort	$30.96			$30.96
Gipson, Jennifer L					
Student Tuition Rec		$33.00	$33.00		
Greg Hahn Heating and Air					
Equip Repair/Maint Agree	Cafe	$178.00			$178.00
Griffin, McKenzie L					
Student Tuition Rec		$31.00	$31.00		
Grimm, Susan					
Travel-In State Mileage	Radiology Tech-Hlth Occ	$337.05	$337.05		
HSHS Medical Group Inc					
Contractual-Other	Human Resources	$1,588.81	$1,588.81		
Hagen, Joshua Brodie					
Stipends	Grant-SupportServices	$525.00			$525.00
Stipends	Grant-SupportServices	$675.00			$675.00
Hall, Jody D					
Travel-Out of State	Fin Aid & Vet Affairs	$58.00	$58.00		
Hanover Insurance Group Co					
General Insurance	Liab Protection & Settle	$1,800.62			$1,800.62
General Insurance	Liab Protection & Settle	$1,053.70			$1,053.70
General Insurance	Liab Protection & Settle	$1,781.20			$1,781.20
General Insurance	Liab Protection & Settle	$9,062.49			$9,062.49
Harold O'Shea Builders					
Building Improvements	Renovations / Remodeling	$480,574.63			$480,574.63
Building Improvements	Fairview Plaza O&M	$134,293.61			$134,293.61
Harris, Antonio Lamont					
Stipends	Grant-SupportServices	$535.00			$535.00
Stipends	Grant-SupportServices	$675.00			$675.00
Heckel, Shae M					

Bills for Ratification

Richland Community College

December 2017

Vendor / Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Heckel, Shae M					
Student Tuition Rec		$33.00	$33.00		
Henricks, Jane W					
Contractual-Other	Instruction-Other	$950.00			$950.00
Heritage Wine Cellars Ltd					
Food Supply Costs	Bistro 537	$410.00			$410.00
Heritage-Crystal Clean LLC					
Instructional Supplies	Automotive-Tech Occ	$160.00	$160.00		
Hicksgas					
Vehicle Expense	College Vehicle	$74.31		$74.31	
Hoelting & Co					
Food Supply Costs	Cafe	$92.97			$92.97
Food Supply Costs	Cafe	$109.54			$109.54
Food Supply Costs	Cafe	$188.65			$188.65
Food Supply Costs	Cafe	$87.31			$87.31
Food Supply Costs	Cafe	$329.25			$329.25
Food Supply Costs	Cafe	$342.10			$342.10
Food Supply Costs	Cafe	$352.60			$352.60
Food Supply Costs	Cafe	$380.20			$380.20
Hood, Carol L					
Registration Fees	Accounting/Business	$169.00	$169.00		
Hughes, Laurie Beth					
Travel-Out of State	English Communication	$316.54	$316.54		
Hyder, Keyonna Shlayne					
Student Tuition Rec		$444.00	$444.00		
ICCCA					
Credit Card Clearing		$500.00	$500.00		
Other Current Obligation		$600.35			$600.35
Other Current Obligation		$225.00			$225.00
Other Current Obligation		$475.00			$475.00
Registration Fees	Academic Success	$225.00	$225.00		
ICCTA					
Publications & Dues	Board of Trustees	$4,626.00	$4,626.00		
Illinois Century Network					
Internet	Telecommunications	$1,215.00		$1,215.00	
Internet	Telecommunications	$1,000.00		$1,000.00	
Illinois Federation of Teachers					
Union Dues-RFT		$2,273.54	$2,273.54		
Union Dues-RFT		$2,273.54	$2,273.54		
Union Dues-RFT		$2,273.54	$2,273.54		
Illinois Office of the State					
Equip Repair/Maint Agree	Maintenance	$100.00		$100.00	
Inceptia					
Contractual-Other	Fin Aid & Vet Affairs	$54.45	$54.45		
Infobase Publishing					
Publications & Dues	LRC	$8,543.85	$8,543.85		
Jallow, Fatou					
Student Tuition Rec		$33.00	$33.00		
Jan Master Cleaning Services Inc					
Custodial Services	Clinton Center O&M	$290.00		$290.00	
Custodial Services	Custodial	$30,640.50		$30,640.50	
Custodial Services	Liab Protection & Settle	$3,404.50			$3,404.50
Custodial Services	Law Enforce Trng Ctr O&M	$1,927.53			$1,927.53
Jason's Lawn Care					
Grounds Maintenance	Clinton Center O&M	$320.00		$320.00	
Jelks, Robert					
Contractual-Other	Student Activities	$500.00			$500.00
Jenzabar Inc					
Admin Computer-Maint	Administrative Info Syst	$8,962.50	$8,962.50		
Prepaid Expenses		$8,962.50	$8,962.50		
Johnson, Elizabeth Anne					
Student Tuition Rec		$32.00	$32.00		
Johnson, Mercedes Emerl					
Stipends	Grant-SupportServices	$535.00			$535.00
Stipends	Grant-SupportServices	$675.00			$675.00
Jones & Sullivan Ent					
Building Repair/Maint	Maintenance	$273.89		$273.89	
KONE Inc					
Equip Repair/Maint Agree	Maintenance	$352.37		$352.37	
King-Lar Company					
Equip Repair/Maint Agree	Maintenance	$659.37		$659.37	
Instructional Supplies	Welding-Technical Occ	$270.00	$270.00		
Instructional Supplies	Welding-Technical Occ	$2,108.00	$2,108.00		

Bills for Ratification

Richland Community College

December 2017

Vendor / Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Kolesar, Michelle K					
Student Tuition Rec		$33.00	$33.00		
Korte & Luitjohan Contractors In					
Building Improvements	Renovations / Remodeling	$647.00			$647.00
Krall, Jarrod					
Contractual-Other	Grant-Non-Administration	$550.00			$550.00
Lamar Companies					
Advertising	Marketing	$416.50	$416.50		
Larrick, David S					
Materials	Grant-Non-Administration	$43.94			$43.94
Lee Enterprises Inc					
Advertising	Human Resources	$722.00	$722.00		
Advertising	Human Resources	$722.00	$722.00		
Advertising	Human Resources	$722.00	$722.00		
Advertising	Human Resources	$822.00	$822.00		
Publications & Dues	Business Office	$68.62	$68.62		
Little, Linda S					
Materials	Outdoor Exposition SpcEv	$119.31			$119.31
Contractual-Other	Outdoor Exposition SpcEv	$250.00			$250.00
Locke, Donald Lee					
Stipends	Grant-SupportServices	$600.00			$600.00
Stipends	Grant-SupportServices	$675.00			$675.00
Lybarger, Ron Lee,,Jr					
Contractual-Other	Instruction-Other	$850.00			$850.00
MR Systems Wirless					
Internet	Clinton Center O&M	$57.00		$57.00	
Machlan, Nancy Jo					
Student Tuition Rec		$31.00	$31.00		
Madding, Leticia K					
Student Tuition Rec		$32.00	$32.00		
Mahony, John Patrick					
Student Tuition Rec		$441.00	$441.00		
Manion, Jessica M					
Student Tuition Rec		$31.00	$31.00		
Mark's Plumbing					
Maintenance Supplies	Maintenance	$142.38		$142.38	
Maintenance Supplies	Maintenance	$207.67		$207.67	
Marquis Beverage Service					
Instructional Supplies	Coffee House	$220.50			$220.50
Instructional Supplies	Coffee House	$791.90			$791.90
Instructional Supplies	Coffee House	$63.00			$63.00
Instructional Supplies	Coffee House	$692.15			$692.15
McMahon, Vicki M					
Travel-In State Mileage	AAS Nursing -Health Occ	$223.11	$223.11		
McQuality, Christel					
Contractual-Other	Instruction-Other	$50.00			$50.00
Mears, Sherry R					
Student Tuition Rec		$32.00	$32.00		
Melton, Julie Lynn					
Telephone	Foundation & Development	$60.00	$60.00		
Menard Inc					
Maintenance Supplies	Maintenance	$11.76		$11.76	
Maintenance Supplies	Maintenance	$38.55		$38.55	
Maintenance Supplies	Maintenance	$60.60		$60.60	
Maintenance Supplies	Maintenance	$66.86		$66.86	
Participant Supplies	Grant-SupportServices	$152.40			$152.40
Maintenance Supplies	Maintenance	$95.82		$95.82	
Maintenance Supplies	Maintenance	$8.36		$8.36	
Maintenance Supplies	Maintenance	$25.96		$25.96	
Maintenance Supplies	Maintenance	$34.59		$34.59	
Maintenance Supplies	Law Enforce Trng Ctr O&M	$158.80			$158.80
Mercer Cutlery					
Instructional Supplies	NonCredit	$221.58			$221.58
Meridian Community Unit School					
RCC Foundation A/R		$150.00	$150.00		
Meridian High School					
Contractual-Other	College Fair	$49.77			$49.77
Mid-America Advertising					
Advertising	Marketing	$250.00	$250.00		
Advertising	Marketing	$450.00	$450.00		
Midwest Fiber Inc of Decatur					
Refuse Disposal	Utilities	$90.00		$90.00	
Refuse Disposal	Utilities	$60.00		$60.00	

Bills for Ratification

Richland Community College

December 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Mitchell, Shelby Morgan						
	Student Tuition Rec		$33.00	$33.00		
Momo, Seraphine Djoufack						
	Student Tuition Rec		$32.00	$32.00		
Moore, Deana R						
	Contractual-Other	Instruction-Other	$200.00			$200.00
Moore, Ryan Eugene						
	Student Tuition Rec		$105.00	$105.00		
NAPHE						
	Registration Fees	AAS Nursing -Health Occ	$450.00	$450.00		
	Registration Fees	AAS Nursing -Health Occ	$450.00	$450.00		
Napa Auto Parts						
	Instructional Supplies	Automotive-Tech Occ	$6.41	$6.41		
	Instructional Supplies	Automotive-Tech Occ	$9.37	$9.37		
	Instructional Supplies	Automotive-Tech Occ	$9.64	$9.64		
	Instructional Supplies	Automotive-Tech Occ	$29.19	$29.19		
	Instructional Supplies	Automotive-Tech Occ	$30.99	$30.99		
	Instructional Supplies	Automotive-Tech Occ	$59.89	$59.89		
	Instructional Supplies	Automotive-Tech Occ	$80.34	$80.34		
	Instructional Supplies	Automotive-Tech Occ	$82.51	$82.51		
National Center for Victims of C						
	Revenue-Misc/OtherSource		$88.00	$88.00		
National Safety Council						
	Publications & Dues	NonCredit	$395.00			$395.00
Nein, Allison						
	Student Tuition Rec		$33.00	$33.00		
Nelms, Macy Rae Ann						
	Student Tuition Rec		$33.00	$33.00		
Nelson, Anita						
	RCC Foundation A/R		$270.00	$270.00		
Niemann Foods						
	Instructional Supplies	Culinary Arts	$7.96	$7.96		
	Food Supply Costs	Cafe	$20.28			$20.28
	Food Supply Costs	Cafe	$25.65			$25.65
	Instructional Supplies	Culinary Arts	$33.80	$33.80		
	Food Supply Costs	Cafe	$68.46			$68.46
	Food Supply Costs	Cafe	$4.17			$4.17
	Food Supply Costs	Bistro 537	$5.59			$5.59
	Instructional Supplies	Culinary Arts	$15.24	$15.24		
	Food Supply Costs	Cafe	$32.19			$32.19
	Instructional Supplies	Culinary Arts	$2.78	$2.78		
	Instructional Supplies	Culinary Arts	$4.92	$4.92		
	Instructional Supplies	Culinary Arts	$4.98	$4.98		
	Instructional Supplies	Culinary Arts	$5.49	$5.49		
	Instructional Supplies	Culinary Arts	$7.87	$7.87		
	Food Supply Costs	Cafe	$19.17			$19.17
	Food Supply Costs	Cafe	$28.16			$28.16
	Instructional Supplies	Culinary Arts	$31.54	$31.54		
	Food Supply Costs	Cafe	$38.94			$38.94
	Instructional Supplies	Culinary Arts	$75.97	$75.97		
	Instructional Supplies	Culinary Arts	$86.41	$86.41		
	Food Supply Costs	Bistro 537	$117.47			$117.47
	Food Supply Costs	Cafe	$275.01			$275.01
	Food Supply Costs	Cafe	$676.73			$676.73
O'Reilly Auto Parts						
	Instructional Supplies	Automotive-Tech Occ	$5.08	$5.08		
	Instructional Supplies	Automotive-Tech Occ	$5.65	$5.65		
	Instructional Supplies	Automotive-Tech Occ	$7.17	$7.17		
	Instructional Supplies	Automotive-Tech Occ	$14.99	$14.99		
	Instructional Supplies	Automotive-Tech Occ	$14.99	$14.99		
	Instructional Supplies	Automotive-Tech Occ	$23.98	$23.98		
	Instructional Supplies	Automotive-Tech Occ	$41.94	$41.94		
	Instructional Supplies	Automotive-Tech Occ	$49.94	$49.94		
	Instructional Supplies	Automotive-Tech Occ	$52.59	$52.59		
	Instructional Supplies	Automotive-Tech Occ	$56.33	$56.33		
	Instructional Supplies	Automotive-Tech Occ	$60.29	$60.29		
	Instructional Supplies	Automotive-Tech Occ	$65.97	$65.97		
	Instructional Supplies	Automotive-Tech Occ	$74.87	$74.87		
	Instructional Supplies	Automotive-Tech Occ	$94.33	$94.33		
	Instructional Supplies	Automotive-Tech Occ	$96.79	$96.79		
	Instructional Supplies	Automotive-Tech Occ	$101.65	$101.65		
	Instructional Supplies	Automotive-Tech Occ	$102.26	$102.26		
	Instructional Supplies	Automotive-Tech Occ	$116.99	$116.99		

Bills for Ratification

Richland Community College

December 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
O'Reilly Auto Parts						
	Instructional Supplies	Automotive-Tech Occ	$9.09	$9.09		
	Instructional Supplies	Automotive-Tech Occ	$51.75	$51.75		
Oats, Stefanie Annette						
	Student Tuition Rec		$31.00	$31.00		
Office Depot Inc						
	Inventory-CentralStores		$329.54	$329.54		
Oliver, Brooke D						
	Travel-In State Mileage	Surgical Tech-Health Occ	$410.88	$410.88		
	Travel-In State Mileage	Surgical Tech-Health Occ	$205.44	$205.44		
Orv Graham Radio Advertising						
	Advertising	Marketing	$160.00	$160.00		
Partners In Leadership LLC						
	Staff/Faculty Developmen	General Expenses	$15,329.13	$15,329.13		
	Staff/Faculty Developmen	General Expenses	$1,099.16	$1,099.16		
Peoples, Timika R						
	Student Tuition Rec		$31.00	$31.00		
Per Mar Security & Research						
	Security	Liab Protection & Settle	$3,619.89			$3,619.89
	Security	Security	$150.83		$150.83	
	Security	Liab Protection & Settle	$198.72			$198.72
	Security	Security	$8.28		$8.28	
	Security	Liab Protection & Settle	$3,518.17			$3,518.17
	Security	Security	$146.60		$146.60	
	Security	Liab Protection & Settle	$4,047.22			$4,047.22
	Security	Security	$168.64		$168.64	
	Security	Liab Protection & Settle	$3,500.54			$3,500.54
	Security	Security	$145.86		$145.86	
Peveler-Singletary, Megan Nicole						
	Student Tuition Rec		$33.00	$33.00		
Pocket Nurse						
	Instructional Supplies	AAS Nursing -Health Occ	$340.50	$340.50		
Poindexter, Lynne M						
	Interpreter Salary	Academic Success	$162.40	$162.40		
Powers-Pygott, Katlynn E						
	Student Tuition Rec		$31.00	$31.00		
Presido/Netech						
	Equipment-Service	Renovations / Remodeling	$7,020.85		$7,020.85	
Pride Cleaners						
	Contractual-Other	Cafe	$27.30			$27.30
	Contractual-Other	Bistro 537	$76.11			$76.11
	Contractual-Other	Bistro 537	$149.64			$149.64
	Contractual-Other	Culinary Arts	$25.80	$25.80		
	Contractual-Other	Cafe	$21.00			$21.00
	Contractual-Other	Bistro 537	$47.73			$47.73
	Contractual-Other	Cafe	$25.20			$25.20
	Contractual-Other	Culinary Arts	$34.83	$34.83		
	Contractual-Other	Cafe	$23.10			$23.10
	Contractual-Other	Bistro 537	$99.33			$99.33
Qualls, Tamara Renee						
	Student Tuition Rec		$32.00	$32.00		
Quick, Cole						
	Student Tuition Rec		$529.00	$529.00		
R D McMillen Enterprises						
	Maintenance Supplies	Custodial	$116.16		$116.16	
RCC Bookstore						
	NonTaxBooks-Scholarships		($25.99)	($25.99)		
	NonTaxBooks-Scholarships		$131.95	$131.95		
	NonTaxBooks -Workforce		$795.00	$795.00		
	Materials	Club Expenses	$427.96			$427.96
	Office Supplies	Dean-Math Science Busine	$128.75	$128.75		
RCC Foundation						
	Revenue-Misc/OtherSource		$25.00	$25.00		
	RCC Foundation Sclrships		$141.00			$141.00
	Donations/Gifts	Club Expenses	$150.00			$150.00
	RCC Foundation Sclrships		$441.00			$441.00
	RCC Foundation Sclrships		$549.00			$549.00
	Richland Foundation		$222.78	$222.78		
	Credit Card Clearing		$25.00	$25.00		
	Credit Card Clearing		$70.00	$70.00		
	RCC Foundation Sclrships		$882.00			$882.00
	RCC Foundation Sclrships		$32.00			$32.00
	RCC Foundation Sclrships		$32.00			$32.00

Bills for Ratification

Richland Community College

December 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
RCC Foundation						
	RCC Foundation Sclrships		$33.00			$33.00
	Revenue-Misc/OtherSource		$250.00	$250.00		
	RCC Foundation Sclrships		$441.00			$441.00
	Richland Foundation		$222.78	$222.78		
	Richland Foundation		$171.12	$171.12		
	Credit Card Clearing		$2,000.00	$2,000.00		
Radiation Detection Company						
	Materials	Radiology Tech-Hlth Occ	$351.00	$351.00		
Ray O'Herron Company Inc						
	Non Consumable Supplies	Law Enforce Trng Ctr	$302.80			$302.80
	Non Consumable Supplies	Law Enforce Trng Ctr	$498.84			$498.84
	Non Consumable Supplies	Law Enforce Trng Ctr	$501.38			$501.38
	Instructional Supplies	Law Enforce Trng Ctr	$690.04			$690.04
	Instructional Supplies	Law Enforce Trng Ctr	$456.00			$456.00
	Non Consumable Supplies	Law Enforce Trng Ctr	$5,736.06			$5,736.06
Reed, Lakyshia T						
	Student Tuition Rec		$32.00	$32.00		
Refreshment Services Pepsi						
	Food Supply Costs	Cafe	($150.00)			($150.00)
	Food Supply Costs	Cafe	$156.40			$156.40
	Food Supply Costs	Cafe	$219.41			$219.41
	Food Supply Costs	Cafe	$212.50			$212.50
	Food Supply Costs	Cafe	$83.00			$83.00
	Food Supply Costs	Cafe	$101.00			$101.00
	Food Supply Costs	Cafe	$176.25			$176.25
	Food Supply Costs	Cafe	$453.48			$453.48
Reliance Standard						
	LTD Insurance		$1,752.66	$1,752.66		
	Life Insurance		$2,860.34	$2,860.34		
	Supplemental Life Insur		$1,356.88	$1,356.88		
Rexx Battery of Decatur Inc						
	Maintenance Supplies	Maintenance	$56.95		$56.95	
Richards, Elizabeth						
	Student Tuition Rec		$31.00	$31.00		
Riverside Baptist Church						
	Donations/Gifts	Club Expenses	$231.08			$231.08
Rixan Associates						
	Instructional Supplies	Engineering Technology	$60.00	$60.00		
Rodebaugh, Jeremy						
	Contractual-Other	Instruction-Other	$50.00			$50.00
Rogers Supply Co						
	Instructional Supplies	Heating,Vent,AC-Tech Occ	$956.48			$956.48
	Maintenance Supplies	Maintenance	$23.64		$23.64	
	Maintenance Supplies	Maintenance	$62.25		$62.25	
	Maintenance Supplies	Maintenance	$101.39		$101.39	
Rogiers, Ryan S						
	Travel-Out of State	Culinary Arts	$263.26	$263.26		
	Instructional Supplies	Culinary Arts	$80.81	$80.81		
Rude, John F						
	Contractual-Other	Instruction-Other	$100.00			$100.00
Rush Truck Leasing						
	Install Pymt Lease/Purch	Grounds	$2,204.68		$2,204.68	
S J Smith Company Inc						
	Contractual-Other	Club Expenses	$10.20			$10.20
	Instructional Supplies	Welding-Technical Occ	$20.40	$20.40		
	Instructional Supplies	Welding-Technical Occ	$63.80	$63.80		
	Instructional Supplies	Human Simulator	$83.40	$83.40		
	Instructional Supplies	Welding-Technical Occ	$639.93	$639.93		
	Instructional Supplies	Welding-Technical Occ	$666.45	$666.45		
	Instructional Supplies	Welding-Technical Occ	$928.20	$928.20		
	Instructional Supplies	Welding-Technical Occ	$20.32	$20.32		
	Instructional Supplies	Welding-Technical Occ	$286.47	$286.47		
STL Communications Inc						
	Contractual-Other	Liab Protection & Settle	$1,558.95			$1,558.95
Sam's Club Direct						
	Inventory-CentralStores		$161.62	$161.62		
	Materials	Student Activities	$299.89			$299.89
Samoore, Christine Marie						
	Interpreter Salary	Academic Success	$924.76	$924.76		
Samples, Meghan Elizabeth						
	Student Tuition Rec		$32.00	$32.00		
Samuels Miller Schroeder Jackson						

Bills for Ratification

Richland Community College

December 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Samuels Miller Schroeder Jackson						
	Legal Services-Admin	Board of Trustees	$5,752.50	$5,752.50		
Sangamon Valley CUSD #9						
	RCC Foundation A/R		$225.00	$225.00		
Schoonover, Kelly C						
	Travel-In State Mileage	Admission & Recruitment	$115.56	$115.56		
Schreurs, Brittania B						
	Travel-Out of State	Academic Success	$42.01	$42.01		
Schulteis, Ellen						
	Contractual-Other	Instruction-Other	$100.00			$100.00
Schwalbe, Barry S						
	Travel-In State	Credit	$3.60			$3.60
	Travel-In State Mileage	Credit	$62.06			$62.06
Schwarze Farms LLC						
	Maintenance Supplies	Maintenance	$1,193.12		$1,193.12	
Schwenk, Michelle						
	Student Tuition Rec		$48.00	$48.00		
Scott Fisher Enterprises Inc						
	Pest Control	Clinton Center O&M	$119.00		$119.00	
	Pest Control	Law Enforce Trng Ctr O&M	$300.00			$300.00
	Pest Control	Maintenance	$850.00		$850.00	
	Pest Control	Clinton Center O&M	$119.00		$119.00	
	Pest Control	Maintenance	$850.00		$850.00	
Scott, Morgan Lynn						
	Student Tuition Rec		$32.00	$32.00		
Secretary of State						
	Instructional Supplies	Credit	$50.00			$50.00
	Instructional Supplies	Credit	$50.00			$50.00
	Instructional Supplies	Credit	$50.00			$50.00
Sherrod, Jarmese R						
	Materials	Club Expenses	$84.19			$84.19
	Materials	Club Expenses	$84.18			$84.18
Sherwin Williams						
	Maintenance Supplies	Maintenance	$5.80		$5.80	
	Maintenance Supplies	Maintenance	$191.18		$191.18	
Shippers Rental Inc						
	Equipment Rental	Credit	$1,750.00			$1,750.00
Shook, Nicholas Steven						
	Student Tuition Rec		$65.00	$65.00		
Sims, Brittany M						
	Student Tuition Rec		$157.88	$157.88		
Sloan Implement Company Inc						
	Grounds Maintenance	Grounds	$11.24		$11.24	
	Grounds Maintenance	Grounds	$200.46		$200.46	
Smith, John Daniel						
	Travel-In State Mileage	Credit	$20.33			$20.33
Specialty Paint						
	Instructional Supplies	Collision Repair Tech	$31.34	$31.34		
	Instructional Supplies	Collision Repair Tech	$76.31	$76.31		
	Instructional Supplies	Collision Repair Tech	$24.54	$24.54		
Spectrum Nichols						
	Maintenance Supplies	Custodial	$13.95		$13.95	
	Maintenance Supplies	Custodial	$58.00		$58.00	
	Maintenance Supplies	Custodial	$65.46		$65.46	
	Maintenance Supplies	Custodial	$208.50		$208.50	
	Maintenance Supplies	Custodial	$336.84		$336.84	
	Maintenance Supplies	Custodial	$336.84		$336.84	
	Maintenance Supplies	Custodial	$538.49		$538.49	
	Maintenance Supplies	Custodial	$560.69		$560.69	
	Maintenance Supplies	Custodial	$651.18		$651.18	
	Maintenance Supplies	Custodial	$683.04		$683.04	
	Maintenance Supplies	Custodial	$831.16		$831.16	
	Equipment-Service	Law Enforce Trng Ctr	$8,565.70			$8,565.70
	Maintenance Supplies	Law Enforce Trng Ctr O&M	$414.93			$414.93
Springfield Electric Supply Co						
	Maintenance Supplies	Maintenance	$18.03		$18.03	
	Maintenance Supplies	Maintenance	$75.32		$75.32	
	Maintenance Supplies	Maintenance	$116.55		$116.55	
	Maintenance Supplies	Maintenance	$145.25		$145.25	
	Maintenance Supplies	Maintenance	$310.23		$310.23	
	Maintenance Supplies	Maintenance	$16.91		$16.91	
Stand Up for Grace						
	Revenue-Misc/OtherSource		$40.00	$40.00		

Bills for Ratification

Richland Community College

December 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Stand Up for Grace						
	Donations/Gifts	Club Expenses	$400.00			$400.00
Standerwick, Matthew						
	Student Tuition Rec		$33.00	$33.00		
State Universities Retirement						
	SURS 1/2%		$2,122.88	$2,122.88		
	SURS 8%		$20,651.22	$20,651.22		
	SURS 8%		$1,579.89	$1,579.89		
	SURS 1/2%		$1,745.28	$1,745.28		
	SURS 8%		$14,997.20	$14,997.20		
	SURS 1/2%		$2,116.16	$2,116.16		
	SURS 8%		$20,640.74	$20,640.74		
	SURS 8%		$1,579.89	$1,579.89		
	SURS 1/2%		$2,008.68	$2,008.68		
	SURS 8%		$17,112.62	$17,112.62		
	SURS 1/2%		$2,700.22	$2,700.22		
	SURS 8%		$25,395.12	$25,395.12		
	SURS 8%		$1,643.77	$1,643.77		
	SURS 1/2%		$1,865.78	$1,865.78		
	SURS 8%		$15,754.33	$15,754.33		
Stericycle						
	Materials	AAS Nursing -Health Occ	$453.33	$453.33		
Striglos Office Equipment						
	Inventory-CentralStores		$74.70	$74.70		
Stump, Teressa Jo						
	Student Tuition Rec		$33.00	$33.00		
Sublett, Frank V						
	Student Tuition Rec		$561.64	$561.64		
Superior Fire Protection Sys Inc						
	Equip Repair/Maint Agree	Maintenance	$600.00		$600.00	
Sutton, Dafabian Lamark						
	Stipends	Grant-SupportServices	$600.00			$600.00
	Stipends	Grant-SupportServices	$665.00			$665.00
Svendsen Florists Inc						
	Materials	Presidents Office	$90.00	$90.00		
	Event Expense	Club Expenses	$44.00			$44.00
	Materials	Presidents Office	$77.50	$77.50		
	Event Expense	Club Expenses	$350.00			$350.00
Sysco Central Illinois Inc						
	Instructional Supplies	Culinary Arts	($28.47)	($28.47)		
	Materials	Cafe	$169.23			$169.23
	Food Supply Costs	Cafe	$192.56			$192.56
	Materials	Cafe	$242.50			$242.50
	Materials	Cafe	$277.85			$277.85
	Instructional Supplies	Bistro 537	$302.75			$302.75
	Materials	Cafe	$328.04			$328.04
	Materials	Cafe	$376.96			$376.96
	Materials	Cafe	$428.31			$428.31
	Materials	Cafe	$475.03			$475.03
	Food Supply Costs	Cafe	$578.23			$578.23
	Materials	Cafe	$599.77			$599.77
	Instructional Supplies	Bistro 537	$780.28			$780.28
	Food Supply Costs	Cafe	$849.11			$849.11
	Food Supply Costs	Cafe	$862.88			$862.88
	Food Supply Costs	Cafe	$1,235.49			$1,235.49
	Food Supply Costs	Cafe	$1,261.88			$1,261.88
	Food Supply Costs	Cafe	$1,316.07			$1,316.07
	Food Supply Costs	Cafe	$1,403.14			$1,403.14
	Food Supply Costs	Cafe	$1,645.04			$1,645.04
	Food Supply Costs	Cafe	$2,095.33			$2,095.33
	Food Supply Costs	Cafe	$3,115.03			$3,115.03
	Instructional Supplies	Culinary Arts	$192.82	$192.82		
	Materials	Cafe	$296.61			$296.61
	Materials	Cafe	$591.05			$591.05
	Materials	Cafe	$644.91			$644.91
	Food Supply Costs	Cafe	$744.21			$744.21
	Instructional Supplies	Culinary Arts	$841.93	$841.93		
	Food Supply Costs	Cafe	$1,995.83			$1,995.83
	Food Supply Costs	Cafe	$2,214.62			$2,214.62
	Materials	Cafe	$31.00			$31.00
	Materials	Cafe	$72.03			$72.03
	Instructional Supplies	Culinary Arts	$84.56	$84.56		
	Materials	Culinary Arts	$229.33	$229.33		

Bills for Ratification

Richland Community College

December 2017

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Sysco Central Illinois Inc						
	Instructional Supplies	Culinary Arts	$575.55	$575.55		
	Food Supply Costs	Cafe	$988.25			$988.25
	Instructional Supplies	Culinary Arts	$1,265.40	$1,265.40		
	Materials	Cafe	$1,273.70			$1,273.70
	Food Supply Costs	Cafe	$1,324.16			$1,324.16
	Food Supply Costs	Cafe	$1,518.53			$1,518.53
	Instructional Supplies	Culinary Arts	$30.09	$30.09		
	Instructional Supplies	Culinary Arts	$40.45	$40.45		
	Instructional Supplies	Culinary Arts	$51.69	$51.69		
	Instructional Supplies	Culinary Arts	$54.23	$54.23		
	Food Supply Costs	Bistro 537	$61.79			$61.79
	Materials	Culinary Arts	$69.45	$69.45		
	Materials	Cafe	$80.14			$80.14
	Materials	Cafe	$83.84			$83.84
	Food Supply Costs	Bistro 537	$106.06			$106.06
	Materials	Culinary Arts	$147.16	$147.16		
	Instructional Supplies	Bistro 537	$200.47			$200.47
	Instructional Supplies	Culinary Arts	$210.26	$210.26		
	Materials	Cafe	$279.20			$279.20
	Instructional Supplies	Culinary Arts	$716.02	$716.02		
	Food Supply Costs	Cafe	$720.12			$720.12
	Materials	Cafe	$723.20			$723.20
	Food Supply Costs	Cafe	$743.98			$743.98
	Instructional Supplies	Culinary Arts	$829.92	$829.92		
	Instructional Supplies	Culinary Arts	$1,069.75	$1,069.75		
	Food Supply Costs	Cafe	$1,238.82			$1,238.82
	Food Supply Costs	Cafe	$1,447.76			$1,447.76
	Food Supply Costs	Cafe	$1,745.50			$1,745.50
Tarrant, Katlyn Nicole						
	Student Tuition Rec		$395.00	$395.00		
Taylor, Annebrea C						
	Student Tuition Rec		$33.00	$33.00		
Taylor, D.A.						
	Contractual-Other	Student Activities	$325.00			$325.00
Taylor, Erin Morgan						
	Student Tuition Rec		$31.00	$31.00		
Thayer Supply Company						
	Maintenance Supplies	Maintenance	$9,325.48		$9,325.48	
The Decatur Club						
	Publications & Dues	Presidents Office	$50.00	$50.00		
	Publications & Dues	Presidents Office	$50.00	$50.00		
The Omni Group						
	Contractual-Other	Human Resources	$12.00	$12.00		
	Contractual-Other	Human Resources	$8.00	$8.00		
Thomas, Jennifer						
	Contractual-Other	Instruction-Other	$50.00			$50.00
Thompson, Colleen A						
	Student Tuition Rec		$31.00	$31.00		
ThyssenKrupp Elevator Corp						
	Equip Repair/Maint Agree	CSI Building O&M	$499.73		$499.73	
Todaysclassroom.com						
	Equipment-Service	Renovations / Remodeling	$970.26			$970.26
Trimble, Leah Rose						
	Travel-In State	Board of Trustees	$181.42	$181.42		
	Student Tuition Rec		$496.00	$496.00		
	Student Tuition Rec		$694.00	$694.00		
Tucker, Sherri L						
	Student Tuition Rec		$33.00	$33.00		
Underwood, Jim						
	Travel-In State	Board of Trustees	$430.50	$430.50		
United Parcel Service						
	Other Rec-Employees		$16.38	$16.38		
	Postage	General Expenses	$95.20	$95.20		
	Postage	Presidents Office	$31.38	$31.38		
United Way of Decatur/Macon						
	United Way		$237.47	$237.47		
	United Way		$237.47	$237.47		
	United Way		$237.47	$237.47		
Valdez, Cristobal O						
	Telephone	Presidents Office	$125.00	$125.00		
	Travel-Out of State	Presidents Office	$1,053.58	$1,053.58		
	Materials	Presidents Office	$27.08	$27.08		

Bills for Ratification

Richland Community College

December 2017

Vendor / Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Valdez, Cristobal O					
Materials	Presidents Office	$90.34	$90.34		
Verizon Wireless					
Telephone	Utilities	$286.53		$286.53	
Telephone	Utilities	$306.93		$306.93	
Von Alst Operating LLC					
Building Improvements	Renovations / Remodeling	$1,225.00			$1,225.00
WDKR Radio Station					
Advertising	Marketing	$250.00	$250.00		
Watson, Shanekra Latrease					
Stipends	Grant-SupportServices	$600.00			$600.00
Stipends	Grant-SupportServices	$675.00			$675.00
Weible, Shawn E					
RCC Foundation A/R		$123.95	$123.95		
White, Audrey Jane					
Student Tuition Rec		$32.00	$32.00		
White, Josanee Marie					
Student Tuition Rec		$330.00	$330.00		
Whitsel, Rachel Jo					
Student Tuition Rec		$31.00	$31.00		
Wiese Inc					
Equip Repair/Maint Agree	Maintenance	$335.57		$335.57	
Williams, Camille					
Student Tuition Rec		$775.00	$775.00		
Wilson, Rachel D					
Student Tuition Rec		$31.00	$31.00		
Workforce Investment Solutions					
Workforce Revenue		$316.00			$316.00
Xerox Corporation					
Install Pymt Lease/Purch	Copiers	$822.14	$822.14		
Printing	Marketing	$337.26	$337.26		
Install Pymt Lease/Purch	Copiers	$186.19	$186.19		
Install Pymt Lease/Purch	Copiers	$822.14	$822.14		
Printing	Marketing	$4,003.80	$4,003.80		
Yoder, Bethany D					
Student Tuition Rec		$33.00	$33.00		
Young & Associates					
Materials	Club Expenses	$200.00			$200.00
		$1,445,908.68	$505,833.59	$139,609.24	$800,465.85

REPORT OF THE PRESIDENT

ITEMS FROM THE BOARD

EXECUTIVE SESSION

Executive Session- January 16, 2018

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.

ADJOURNMENT