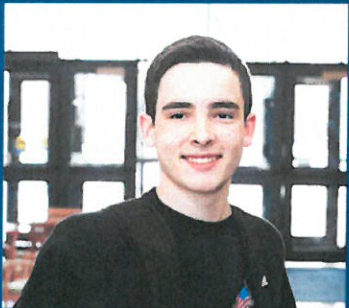




BOARD OF TRUSTEES

May 15, 2018

REGULAR MEETING 5:30 P.M. | MACARTHUR HIGH SCHOOL



Richland Community College

One College Park | Decatur, Illinois 62521 | 217.875.7200 | richland.edu

Richland Community College Board of Trustees

CHAIRMAN

Tom Ritter

VICE CHAIRMAN

Dr. David Coopridr

SECRETARY

Bishop Wayne Dunning

Bruce Campbell

Dale Colee

Randy Prince

Jim Underwood

Lee Trimble - Student Trustee

RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
BOARD OF TRUSTEES REGULAR MEETING

May 15, 2018

AGENDA

MACARTHUR HIGH SCHOOL

The Vision: To be the premier source for education, workforce training, partnerships, and economic development.

College Mission: To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

- I. Convening of the Regular Meeting – 5:30 p.m.
 - A. Call to Order
 - B. Roll Call
- II. ***Minutes of the Regular Meeting on April 17, 2018***
- III. Appearance of Citizens and Introduction of Guests
- IV. ***Reorganization of the Board of Trustees and Ad Hoc Appointments***
- V. Written Communications
 - College Activities/Marketing Report
 - Personnel Update
- VI. Special Report
 - A. College Spotlight – Active Learning – One Semester using the Carroll School of Innovative Learning
 - B. Report of ICCTA
 - C. Report of Student Trustee

- D. Monitoring Report – Budget – Greg Florian and Megan Moore
- E. Foundation Report

VII. Consent Agenda

- A. ***Authorization in compliance with 5 Illinois compiled Statutes 120/2.06***
- B. ***Full-time Employment, Vice President of Student Success***

VIII. New Business

- A. ***Statement of Financial Construction Cost Compliance***
- B. ***Approval of Protection, Health, and Safety Bid to Replace Concrete at the Main Entrance and Shilling Entrance***
- C. ***Approval of Protection, Health, and Safety Project to Replace Greenhouse Panels on the Weidenbacher Greenhouse – Resolution No. 18-14***
- D. ***Approval of Protection, Health, and Safety Project to Replace Curtains in the Shilling Auditorium – Resolution No. 18-13***

IX. Financial Report

- A. ***Treasurer's Report and Financial Statement***
- B. ***Bills and Travel Expenditures for Ratification***

X. Report of the President

XI. Items from the Board

XII. Executive Session

XIII. Adjournment

Bold and Italics Denotes Action Items

JANUARY 2018

Reports
Consent Agenda
College Legal
Contractual
Agreements
New Business
Trustee Training

FEBRUARY 2018

Reports
Consent Agenda
New Business
Recommendations for
Tenure
Recommendation for
Approval of Fees
**Strategic Plan
Priorities**
Monitoring Report:
Community Partnership

MARCH 2018

Reports
Consent Agenda
New Business
Recommendations for
Faculty Promotions in
Rank
Recommendation to Grant
Professor Emeritus Status
Recommendation to Grant
Staff Emeritus Status
Recommendation for
Professional Leave
Recommendation for
Approval of Tuition
Monitoring Report: Staff
Profile

APRIL 2018

President's Evaluation
Tenure and Promotion
Recognition Dinner
Student Government
Election Results
Report from Board
Secretary regarding
Election of Student
Trustee
Seating of New
Student Trustee
Reports

MAY 2018

Reorganization of
Board of Trustees
Reports
Consent Agenda
New Business
Tentative Budget
Other
RCC Commencement
ICCTA Lobby Day
Monitoring Report:
Budget

JUNE 2018

Public Hearing for Budget
Reports
Strategic Plan Quarterly Report
Consent Agenda
New Business
Resolution Adopting Budget
Compliance with Prevailing
Wage Act
State Capital Funding Request
**Resolution Transferring
Earnings**
**Review of Minutes of Previous
Executive Sessions**
Monitoring Report: Planning and
IE

JULY 2018

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2018

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2018

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2018

Reports

Consent Agenda

**Distribution of audit
Reports – RCC &
Brush College, LLC**

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2018

Reports

Audit Presentation

Consent Agenda

**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2018

Reports

Consent Agenda

Old Business

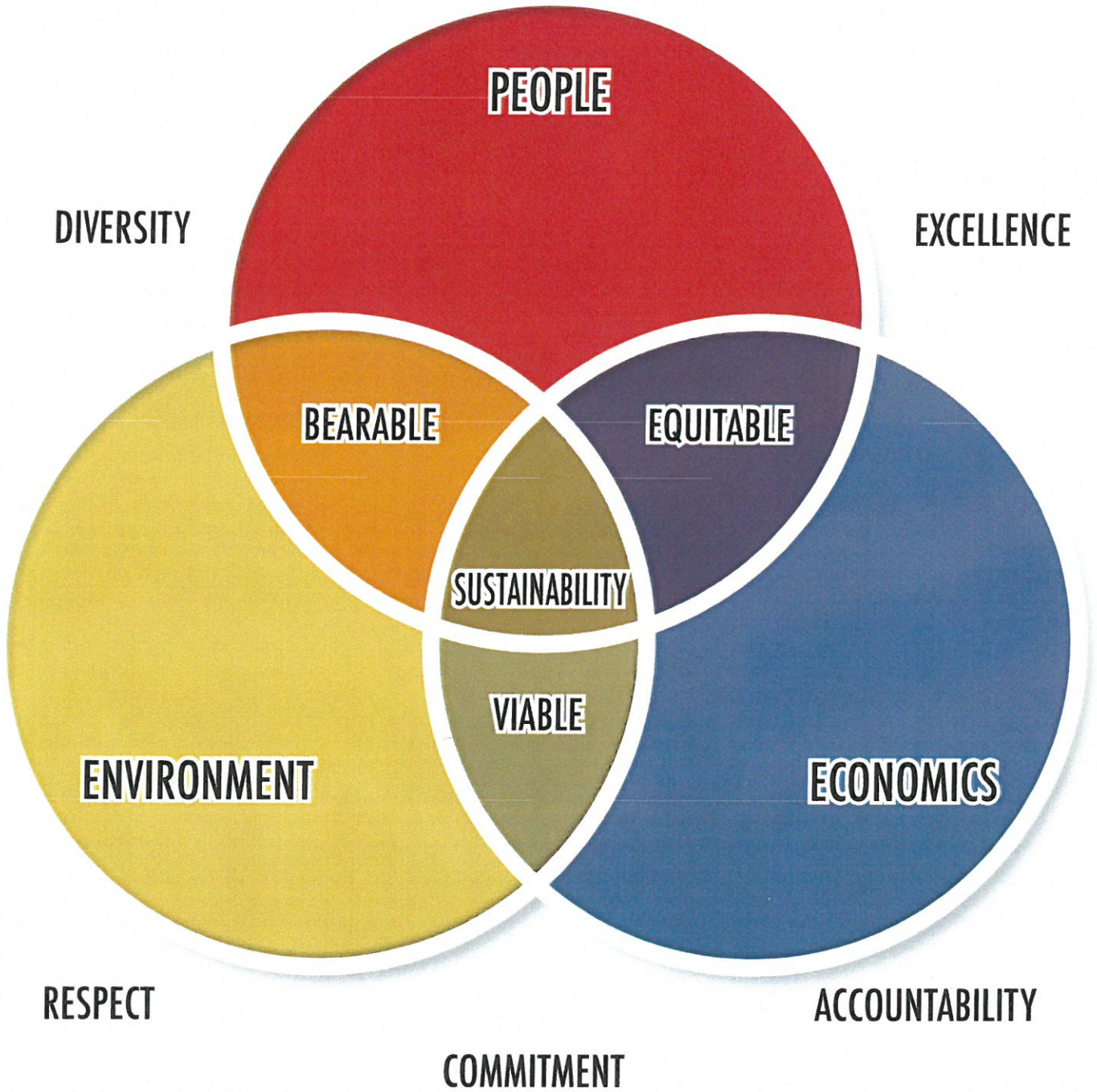
**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the Premier Source for Education, Workforce Training, Partnerships and Economic Development.

College Mission

To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values

- Commitment
- Respect
- Excellence
- Accountability
- Diversity

Richland Community College Strategic Plan 2015-2018 (REV 10/16)

Goal 1: Elevate Teaching and Learning Standards.

- Strategy A: Utilize Richland's Cross-Disciplinary Outcomes process to assess student learning.
- Strategy B: Demonstrate the assessment of program student learning outcomes.
- Strategy C: Engage faculty and staff in program review using the established process.
- Strategy D: Enhance teaching and learning through faculty development opportunities.
- Strategy E: Deploy innovative instructional delivery and assessment.

Goal 2: Foster Student Success and Completion.

- Strategy A: Improve the college and career readiness of Richland students.
- Strategy B: Establish and maintain a strategic enrollment management plan and process.
- Strategy C: Engage students in the development of their plan of study.
- Strategy D: Implement student success strategies to address momentum points.

Goal 3: Advance and Create Workforce Development Partnerships.

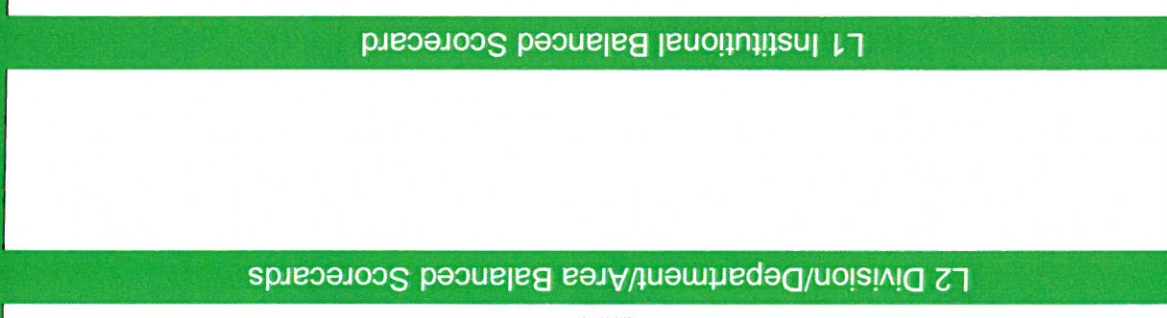
- Strategy A: Establish and maintain partnerships to advance community development.
- Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.
- Strategy C: Strengthen legislative and government relations that serve to further Richland's mission.
- Strategy D: Proactively engage media to highlight cast portfolio of offerings available to District residents.

Goal 4: Ensure a Financially Sustainable Organization.

- Strategy A: Develop and implement a working capital model that addresses the College's deficiency of working capital.
- Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated time frame.
- Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.
- Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

Higher Learning Commission Academic Quality Improvement Program (AQIP)

Implementation and Performance



Public Accountability

Implementation and Performance

Public Accountability

2016 Richland Community College Strategic Plan Priorities

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.

1. Complete evaluation of oral communication artifacts.
2. Complete rubric for assessment of Technology Proficiency.

Strategy B: Demonstrate the assessment of program student learning outcomes.

1. Assess progress of program student learning outcomes by transitioning to a focus on data collection, analysis, and planned improvements.

Strategy C: Engage faculty and staff in the program review using the established process.

1. Increase faculty and program staff involvement in program reviews scheduled for FY16 by ICCB.
2. Continue implementation of CIP Team 2-15A, *Instructional Delivery and Program Optimization*, recommendations.

Strategy D: Enhance teaching and learning through faculty development opportunities.

1. Establish process to assess participation.
2. Complete professional development plans.

Strategy E: Deploy innovative instructional delivery and assessment systems.

1. Increase the number of students using alternative pathways to credit-level coursework and follow up with students using co-requisite model for persistence and retention.
2. Ensure the English Bridge Program curriculum emphasizes the elements of effective first-year writing/college-level English writing requirements.
3. Provide and analyze benchmark data from the high school Math 098 pilot.
4. Establish one STEM content discipline to align with a high school.

Strategy F: Expand project-based learning and other career-focused learning experiences for students.

1. Establish a professional development plan for faculty around project-based learning.
-

Goal 2: Foster Student Success and Completion.

Strategy A: Engage in activities that improve the college and career readiness of Richland students.

1. Initiate pathway alignment evaluation for core disciplines such as English, Communications and Math.

Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.

1. Promote and evaluate intentional scheduling efforts (i.e., stream scheduling, Transfer Academy, Clinton scheduling, night academy, etc.) to determine next steps.
2. Benchmark and track enrollment patterns to two identified target student populations (e.g., aged 25-29, developmental education, online).
3. Reinforce enrollments through targeted marketing activities in underserved areas.

Strategy C: Engage students in the holistic development of educational pathways.

1. Evaluate enrollment pipeline to identify potential opportunities for improvement related to persistence and retention of Richland students.
2. Continue implementation of CIP Team 2-15B, *Student Driven Scheduling*, recommendations.

Strategy D: Implement student success strategies to address progress expectations and identified momentum points.

1. Create promotions throughout the year that encourage applications for scholarships and strengthen connections to scholarship donors, students and parents.
2. Write 6-7 new scholarship agreements that support students with financial need.
3. Implement new FAFSA rules.
4. Expand additional bridge programming for adult education students.
5. Update, increase and promote articulation agreements with partnering educational institutions.

Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

1. Promote career services offerings through faculty and class presentations.
2. Implement the internship tracking modules of College Central Network.

Goal 3: Create and Advance Workforce Development Partnerships.

Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.

1. Track advisory committee meetings and develop list of advisory committee recommendations.
2. Conduct 2-3 on-campus activities and 2 off-campus engagement activities to reconnect alumni to Richland.
3. Maintain, add and update contact information for Richland alumni.
4. Seek out and implement innovative ideas to further research and development for Richland and Richland students.
5. Develop partnerships for utilization of Progress City USA and enhance utilization of facilities to increase revenue.
6. Expand CCUS partnership with U.S. Department of Energy.

Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.

1. Develop and deploy CTE curriculum model pilot that aligns college courses with employer needs. Develop 2 additional pathways.
2. Expand STEAM (Science, Technology, Engineering, Arts, Math) activities with K-12 partners.
3. Implement Advisory Board for Carroll School of Business.
4. Implement national AATP marketing/recruitment partnership to establish food technology industry-cluster with the goal of securing a new business tenant in AATP within 24 months.
5. Participate, as 1 of 5 community colleges, in Midwest Community College Agriculture Consortium with USDA and NCGA to sponsor a research activity at RCC/AATP in FY17.

Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.

1. Reinforce Richland's role as a leader in broader public policy debate.
2. Maintain an open dialogue with elected officials regarding significant priorities, activities and decisions of the College.
3. Advocate on behalf of the community college system's agenda.
4. Utilize the collective expertise of elected officials to create new opportunities for Richland.
5. Participate in Economic Development Corporation and Greater Decatur Chamber of Commerce activities to increase Richland visibility regarding program and learning resources.

Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.

1. Strengthen press releases and stories promoting opportunities and events at the College.
2. Enhance monthly radio segments.
3. Enhance social media opportunities in promotion.
4. Highlight faculty and student awards and recognitions.

Strategy E: Facilitate workforce and economic development opportunities through business incubator and entrepreneurial training.

1. Implement Richland/National Foodworks Services, LLC, Memorandum of Understanding (Local Illinois Food Entrepreneurship (LIFE) Program).
2. Expand market for Richland coffee blends in conjunction with community business partnerships.
3. Identify economic development services to be offered by Richland.

Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

1. Complete canvassing of foundations and corporations of gift prospects to support the Carroll School of Business.
 2. Continue implementation of design and development of the Carroll School of Business.
-

Goal 4: Ensure a Sustainable Organization.

Strategy A: Align and empower employee strengths that benefit the institution in meeting strategic goals.

1. Conduct a successful Presidential Search utilizing ACCT's process.

Strategy B: Optimize human, economic and environmental expenses with available revenue.

1. Develop a balanced budget within the constraints of limited resources by the June Board of Trustees' meeting.
2. Review and modify the College's Health Insurance Benefit Program by benefit choice period to reduce costs for the College and staff.
3. Enhance existing reporting for financial data.
4. Review and modify procedures in purchasing, travel and cash management to ensure efficient use of College resources.
5. Develop strategies to increase the operating fund balance.
6. Analyze feasibility of continuing scholarship programs.

Strategy C: Balance the physical environment to connect to the College principles of sustainability.

1. Develop AASHE Sustainability Plan.
2. Implement and evaluate training protocols enabling the College to meet the requirements outlined in the Crisis Management Plan for implementation by August opening of the academic year.

Strategy D: Identify and secure alternative revenue streams.

1. Seek three new grants that further Richland's mission and add to existing revenue streams.
2. Develop new and broaden existing revenue streams by building creative and entrepreneurial partnerships with foundations, corporations, government sources and private donors.

Strategy E: Align facility utilization with established program needs.

1. Continue to work with the CBD, BLDD and contractors for efficient project management through completion of the Student Success Center project (pending release of state funds).
2. Develop process for measurement and implementation of facility utilization.

CONVENING OF THE REGULAR MEETING

MINUTES OF THE REGULAR MEETING ON APRIL 17, 2018

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

April 17, 2018

RECOGNITION RECEPTION

The Promotion, Tenure, and Recognition event was held at 5:00 p.m. in Bistro Five Thirty Seven prior to the Board meeting to honor faculty members who received tenure and promotion in February. In addition, Dr. Jarmese Sherrod, 2018 Faculty Member of the Year, and Dr. Kyle Thompson, 2018 Distinguished Alumnus, were honored.

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 6:07 p.m. Tuesday, April 17, 2018, in the Board Room by Chairman Ritter. Chairman Ritter also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dr. David Coopriker, Jim Underwood, Bishop Wayne Dunning, Dale Colee, Randy Prince, and Lee Trimble

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of March had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the regular meeting of March 20, 2018. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Cassandra Smith of WSOY

REPORT FROM BOARD SECRETARY REGARDING ELECTION OF STUDENT TRUSTEE

Secretary Bishop Dunning report to the Board regard the election of the Student Trustee conducted April 2 – April 4, 2018, indicating Nathan Buggar was duly elected and qualified to fill the 2018-2019 term of office commencing on April 17, 2018.

SWEAING IN AND SETAING OF STUDENT TRUSTEE FOR 2018-2019 – NATHAN BUGGAR

Chairman Ritter administered the Oath of Office to Nathan Buggar, new student member of the Board of Trustees for 2018-2019, and formally seated him as a student trustee.

WRITTEN COMMUNICATIONS

- A letter was received from ICCB approving the Medical Assisting Certificate of 34 credit hours.
- Readers' Choice awards from the Herald and Review were included in the Board Book.

College Activities Report

- Students Graphics Art Show Reception – April 19, 2018 – 9:30 a.m. - Erlanson Art Gallery
- Bellies for Bellies (HOPE Club) – April 21, 2018 – 7:00 p.m. – Shilling Auditorium
- FASFA Workshops – April 23 – 24, 2018 – 9:00 a.m., 1:00 p.m., 5:30 p.m. – Student Success Center
- FASFA Workshop – May 9, 2018 – 5:00 p.m. – Clinton Higher Education Center
- Diversity Forum – April 24, 2018 – 4:00 p.m. – LRC
- Heartland Tech Academy Student Recognition – May 3, 2018 – 5:00 p.m. – Shilling Auditorium
- Richland Student Awards – May 4, 2018 – 6:30 p.m. – Shilling Auditorium
- Mother's Day Plant Sale – May 11 – 12 – Horticulture Building/Greenhouse
- Car Show – May 12, 2018 – 9:00 a.m. – Progress City
- Final Exams – May 12 – 17, 2018
- Board of Trustees Meeting – located at MacArthur High School – May 15, 2018
- Other activities listed in the Board Book

College Spotlight – Jeff Davison presented Adult Education

Personnel Update

Changes

- Alex Berry, Director of Student Development, effective March 21, 2018
- Jody Burtnett, Director of Financial Aid and Veteran's Affairs, effective March 21, 2018
- Meredith Johnson – Palmer, Assistant Registrar, effective April 2, 2018
- Barry Long, Student Success Coach, effective April 2, 2018
- Theresa Ragan, Solutions Specialist, effective April 2, 2018

- Andrew Robinson, Solutions Specialist, effective April 2, 2018
- Kelly Schoonover, Enrollment Success Coach, effective April 2, 2018
- Katie Stewart, Student Success Coach, effective April 2, 2018
- Teri Urbanowicz, MCLETC Operations Coordinator, effective February 27, 2018
- Kristina Wilson, Solutions Specialist, effective April 23, 2018

Retirements, Resignations, and Terminations

- Janean Garrett, Admissions and Recruitment Specialist, effective March 31, 2018
- Jill Jenkins, Admissions and Records Representative, effective March 31, 2018
- Yolanda Mabry, Retention Coordinator, effective March 31, 2018

SPECIAL REPORTS

REPORT OF ICCTA

Bruce Campbell reported on the 2018 Community College Issues presented by the ICCTA and how we need to encourage making community college a priority.

REPORT OF STUDENT TRUSTEE

Student Trustee Nathan Buggar presented the Student Government Report

MONITORING REPORT

Joe Feinstein presented the Monitoring Report – Information Technology

FOUNDATION REPORT

Julie Melton presented the Foundation Report

CONSENT AGENDA

It was recommended that the Board of Trustees authorize the destruction of the verbatim records of the October 18, 2016, closed session audio tape.

Dr. Coopriider moved to approve the consent agenda item, as presented. Underwood seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

BOARD POLICES, PROPOSALS, AND CHANGES

Board policies are reviewed at least every four years in order to assure that policies and procedures align. Modifications to Board of Trustees Policy Section 3.6.4 Payroll and Section 3.6.5 – Paid and Unpaid Time off were presented to the Board for third reading and adoption.

Prince moved to adopt the modifications to Policy Section 3.6.4 Payroll and Section 3.6.5 – Paid and Unpaid Time Off, as presented. Underwood seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

NEW BUSINESS

TABLED MOTION FROM THE MARCH 20, 2018 BOARD OF TRUSTEES MEETING

The Board tabled the motion from the March 20, 2018 Board of Trustees meeting for the approval of Tuition Rates for FY19.

Dr. Coopriider moved to re-open the motion and continue the FY19 rate at the current FY18 rate. Colee seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

PURCHASE OF REFURBISHED SURGICAL TABLE

A recommendation was made to the Board of Trustees to approve the purchase of a refurbished Surgical Table in the amount of \$11,417.94, as presented.

Prince moved to approve the purchase of a refurbished Surgical table in the amount of \$11,417.94, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

CONTRACT TO DEVELOP A LAB EXERCISE

A recommendation was made to the Board of Trustees to approve a contact with Wade Zaluski of Schlumberger Carbon Services in the amount of \$11,550.00, as presented.

Prince moved to approve the contract with Wade Zaluski of Schlumberger Carbon Service in the amount of \$11,550.00, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

APPROVAL TO PURCHASE TRACTOR

A recommendation was made to the Board of Trustees to authorize College Administration to purchase a John Deere 1575 four-wheel drive front mount mower with rotary broom and snow blade from Sloan Implement, Assumption, Illinois at a contracted price of \$39,919.01, as presented.

Prince moved to approve the authorization of College Administration to purchase a John Deere 1575 four-wheel drive front mount mower with rotary broom and snow blade from Sloan Implement, Assumption, Illinois at a contracted price of \$39,919.01, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

APPROVAL OF RESOLUTION NO. 18-12: RESOLUTION TO APPROVE PROTECTION, HEALTH, AND SAFETY PROJECT AND TAX LEVY

A recommendation was made to the Board of Trustees to approve Resolution No. 18-12: Resolution to Approve Protection, Health and Safety Project and Tax Levy. This project would remove and dispose of existing deteriorating concrete. Replace the new concrete work and tie back to existing structure and other sidewalks.

Prince moved to adopt Resolution No. 18-12: Resolution to Approve Protection, Health and Safety Project and Tax Levy for the project that would remove and dispose of existing deteriorating concrete, replace the new concrete work and tie back to the existing structure and other sidewalks, as presented. Dr. Coopridge seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

APPROVAL TO CONTRACT WITH PARTNERS IN LEADERSHIP

A recommendation was made to the Board of Trustees to approve a contract with Partners In Leadership, LLC of Temecula, CA and authorize College Administration to execute the contract.

Prince moved to approve the contract with Partners In Leadership, LLC of Temecula, CA and authorize College Administration to execute the contract, as presented. Underwood seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

REQUEST TO PURCHASE AMMUNITION

A request was made to the Board of Trustees to approve the purchase of ammunition for the MCLETC for \$11,069.25 from Ray O'Herron, Inc. of Danville, IL, as presented.

Prince moved to approve the purchase of ammunition for the MCLETC for \$11,069.25 from Ray O'Herron, Inc. of Danville, IL, as presented. Colee seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

REQUEST TO PURCHASE SECURITY CAMERA

A request was made to the Board of Trustees to approve the purchase of a security camera system for the MCLETC in the amount of \$17,651.17 from Bodine Communications, as presented.

Bishop Dunning moved to approve the purchase of a security camera system for the MCLETC in the amount of \$17,651.17 from Bodine Communications, as presented. Prince seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The March 2018 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$766,516.38 for March 2018 was distributed to the Board prior to the meeting.

Prince moved to ratify the March bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez told the Board about the partnerships that Richland is engaged in. The first being with District #61 and The Ag Academy. President Valdez and Bret Hitchings from Heartland Technical Academy attended a meeting with ADM executives and are looking forward to collaborating with the new program in the Fall of 2019.
- President Valdez and senior leaders met with the CEO and Director of Human Resources of St. Mary's Hospital and look forward to working to a stronger partnership that will include focus groups that will help both parties to move towards their goals.
- The final rounds of interviews have begun for the Vice President of Student Services and Director of Institutional Effectiveness. We hope to have offers made by mid-May.
- President Valdez gave a report on the April Pulse Survey that continues to show improvement.
- The College trained another 30 staff/faculty in Partners In Leadership. A session will be held in the summer for Adjunct Faculty and again in the Fall semester.
- MCLETC graduated their first class of 54 cadets on April 12, 2018 in the Shilling Auditorium.

- Negotiations meeting have begun for the collective bargaining agreement between Richland Community College and the Richland Community College Federation of Teachers Local 4262.

ITEMS FROM THE BOARD

- Randy Prince welcomed Nathan Buggar to the Board and extended a congratulation to everyone that gained Tenure and Promotion this evening.

EXECUTIVE SESSION

Bishop Dunning moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Dr. Coopriider seconded. Voice vote being all ayes, Chairman Ritter declared the motion carried.

Meeting convened into closed session at 8:09 p.m.

Meeting reconvened into open session at 8:55 p.m.

ADJOURNMENT

Prince moved and Underwood seconded to adjourn the meeting at 8:56 p.m.

Bishop Wayne Dunning, Secretary

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

WRITTEN COMMUNICATIONS



BOARD OF COMMISSIONERS

NURSING EDUCATION REPRESENTATIVES

JO ANN M. BAKER, DNP, MSN, RN, FNP
Instructional Director, Nursing
Delaware Technical Community College
Dover, Delaware

AMY M. HALL, PHD, RN, CNE
Dean, School of Nursing
Franciscan Missionaries of Our Lady University
Baton Rouge, Louisiana

CATHERINE MCJANNET, MN, RN, CEN
Professor
Southwestern College
San Diego, California

LINDA MILES, EDD, RN
Chair, School of Nursing
Daytona State College
Daytona Beach, Florida

DEBBIE J. RAHN EDD, MSN, RN FABC
Director
Reading Hospital School of Health Sciences
Reading, Pennsylvania

GWENDOLYN TAYLOR, EDD, MSN, RN
Dean of Allied Health and Nursing
Augusta Technical College
Augusta, Georgia

SHELLYE A. VARDAMAN, PHD, RN-BC, CNE
Associate Professor, School of Nursing
Troy University
Troy, Alabama

VIVIAN M. YATES, PHD, RN, CNS
Dean of Nursing
Cuyahoga Community College
Cleveland, Ohio

KATHLEEN ZAJIC, EDD, MSN, RN
Associate Dean of Health Professions
College of Saint Mary
Omaha, Nebraska

NURSING SERVICE REPRESENTATIVES

JESSICA ESTES, DNP, APRN-NP
Chief Executive Officer
Estes Behavioral Health, LLC
Lewisport, Kentucky

LENETRA JEFFERSON, PHD, RN, CNE, LMT
Registered Nurse Educator
JeffCare, Jefferson Parish Human Services Authority
Metairie, Louisiana

RAQUEL PASARON, DNP, APRN, FNP-BC
ARNP/Pediatric Surgery Liaison
Nicklaus Children's Hospital
Miami, Florida

PUBLIC REPRESENTATIVES

STEVE ECKMAN, DMIN
President
York College
York, Nebraska

ANDREW WALKER FULP
Dean, Educational Technology
Savannah College of Art and Design
Savannah, Georgia

JOHN H. RUSSELL, PHD
St. Augustine, Florida

April 6, 2018

Cristobal Valdez, EdD
President
Richland Community College
One College Park
Decatur, IL 62521

Dear Dr. Valdez:

This letter is formal notification of the action taken by the Accreditation Commission for Education in Nursing (ACEN) at its meeting on March 8–9, 2018. Please be advised that the Board of Commissioners voted to make all Fall 2017 Accreditation Cycle decisions based on the ACEN 2017 Standards and Criteria, as applicable. The Board of Commissioners granted continuing accreditation to the associate nursing program and scheduled the next evaluation visit for Fall 2025. The details of the accreditation visit and the decision put forth by the Board of Commissioners have been sent to the program's nurse administrator.

Congratulations on this outstanding achievement! We look forward to continued successes for your nursing program. On behalf of the Board of Commissioners, we thank you and your colleagues for your commitment to quality nursing education. If you have questions about this action or about ACEN policies and procedures, please contact me.

Sincerely,

Marsal P. Stoll, EdD, MSN
Chief Executive Officer

Accreditation Commission for Education in Nursing

Has Awarded
Accreditation
to

Richland Community College Associate Nursing Program

For Achievement of Quality and Excellence in Nursing Education

Fall 2017 – Fall 2025



Catherine McJannet
Catherine McJannet, MN, RN, CEN
Chair, ACEN

Marsal P. Stoll
Marsal P. Stoll, EDD, MSN
Chief Executive Officer, ACEN

TO: Dr. Cris Valdez
FROM: Tracy Withrow
DATE: May 1, 2018
SUBJECT: College Activities Report

Following is *Richland Community College Activities Report* for the current month and a review of next month. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

May 2018


- 12-17 Final Exams
- 18 Graduates' Breakfast
9:00 a.m. – 11:00 a.m.
Knights of Columbus Hall
- 18 Health Professions Pinning
5:00 p.m.
Decatur Civic Center
- 18 Commencement Ceremony
6:00 p.m.
Decatur Civic Center
- 28 Memorial Day
College Closed
- 29 HCCTP Graduation
11:00 a.m.
Shilling Salons

June 2018

- 4 Summer Classes Begin
- 11-14 Entrepreneur Camp
8:00 a.m.
Campus Locations
- 12 Grape Tomato Gardening For Kids
5:30 p.m. – 6:30 p.m.
Ag/Maintenance Building
- 14 Herb Gardening for Kids
5:30 p.m. – 7:00 p.m.
Ag/Maintenance Building

18-21

Culinary Kids Camp
10:00 a.m. – 12:00 p.m.
Shilling

To: Cris Valdez, President
From: Robin Bollhorst, Director, Human Resources & Payroll 
Date: May 1, 2018
Subject: Personnel Update

New Employee

Name	Position	Start Date
Angela Davis-Boehm	Operations Support Specialist	4/23/2018

Changes

Name	Position	Start Date
Karen Lockhart	Student Success Coach	4/02/2018

Retirements, Resignations, and Terminations

Name	Position	Last Day
Paul Krekel	Network Administrator	4/23/2018

Richland Community College
STUDENT GOVERNMENT ASSOCIATION
BOARD REPORT

May 2018

Student Trustee: Nathan Buggar

President: Eddie Boliard **Vice-President:** Doniquea Luter **Secretary/Treasurer:** Anna Logan

Student Engagement Activities:

- 5/22: Student Government Association Retreat
 - Lewis & Clark College

Other:

- 5/18: Graduation
- 6/1: ICCB Student Leadership Institute

- Club/Organization Fund Activity

End of Academic Year Report



Commitment Respect Excellence Accountability Diversity

Student Engagement Revenue & Expenses

APR 1718

	Project Number	Beginning Balance	Actual Allocation	Revenue	Expenses/ Encumbrances	Transfers	Balance	Current Yr Activity
Alpha Delta Nu	C001	\$1,030.81	\$0.00	\$198.05	(\$527.94)	\$200.00	\$900.92	(\$129.89)
American Sign Lang Club	C004	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00
Anime Club	C002	\$675.75	\$0.00	\$0.00	\$0.00	\$0.00	\$675.75	\$0.00
BSA	C009	\$1,509.10	\$0.00	\$0.00	(\$587.10)	\$200.00	\$1,122.00	(\$387.10)
Chess Club	C014	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00
College & Career Fair	C101	(\$0.01)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.01)	\$0.00
Delta Alpha Pi	C024	\$325.14	\$0.00	\$0.00	(\$172.23)	\$200.00	\$352.91	\$27.77
General Club Funds	C099	\$265.44	\$0.00	\$0.00	(\$191.84)	\$0.00	\$73.60	(\$191.84)
Guild of Gamers Club	C031	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00
HOPE Club	C044	\$1,211.96	\$0.00	\$3,288.54	(\$2,866.16)	\$200.00	\$1,834.34	\$622.38
Interv Christian Fellwsh	C043	\$327.71	\$0.00	\$0.00	(\$23.76)	\$200.00	\$503.95	\$176.24
Media Club	C046	\$888.41	\$0.00	\$221.08	(\$331.08)	\$200.00	\$978.41	\$90.00
Nursing Club	C050	\$4,049.34	\$0.00	\$4,539.25	(\$5,625.92)	\$200.00	\$3,162.67	(\$886.67)
PRIDE	C055	(\$296.79)	\$476.00	\$0.00	\$0.00	\$0.00	\$179.21	\$476.00
Partner's Salute	C103	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Phi Theta Kappa	C054	\$90.92	\$190.00	\$4,008.00	(\$3,892.85)	\$0.00	\$396.07	\$305.15
Program Board	C057	\$79.53	\$34,906.00	\$479.88	(\$35,845.08)	\$0.00	(\$379.67)	(\$459.20)
Servant Leaders In	C062	\$649.27	\$0.00	\$125.15	(\$335.16)	\$200.00	\$639.26	(\$10.01)
Student Life Admin	C395	\$13,216.82	\$26,538.75	\$52.00	(\$19,118.30)	\$0.00	\$20,689.27	\$7,472.45
Student Senate	C075	\$8,400.05	\$0.00	\$0.00	(\$2,018.43)	(\$2,200.00)	\$4,181.62	(\$4,218.43)
Surg Tech Club	C080	\$1,480.73	\$0.00	\$2,267.63	(\$1,445.46)	\$200.00	\$2,502.90	\$1,022.17
The Communicator	C015	\$3,094.74	\$0.00	\$40.00	(\$919.00)	\$200.00	\$2,415.74	(\$679.00)
X-Ray Vision	C098	\$1,016.10	\$0.00	\$9,144.64	(\$7,046.29)	\$200.00	\$3,314.45	\$2,298.35
		\$38,815.02	\$62,110.75	\$24,364.22	(\$80,946.60)	\$0.00	\$44,343.39	\$5,528.37

TO: Richland Community College Board of Trustees
Dr. Cris Valdez, President

FROM: Julie Melton, Executive Director, Foundation and Development

DATE: May 3, 2018

SUBJECT: Foundation Report

This report will summarize the quarterly meeting of the Foundation Board of Directors held on April 24, 2018 and offer the Board of Trustees an update regarding recent and upcoming Foundation activities.

Prior to the Foundation Quarterly Board Meeting, the Foundation participated in a Board Retreat with the following objectives:

- Provide Feedback on the Proposed College Mission & Vision
- Learn about the College's Focused Work to Develop Accountability and Achieve Institutional Key Results
- Review Foundation's Alignment with the Key Results
- Discuss Collaborations in the Community and with Key Partners
- Learn about Opportunities & Challenges Facing Specific Areas of the College
- Gain a Deeper Understanding of Richland Community College in order to Better Support Future Initiatives

At their quarterly meeting, the Foundation Board of Directors were presented second-quarter financial information showing the Foundation's assets on March 31, 2018. As of that date, the Foundation had cash on hand of \$921,072.03 and net assets of \$18,081,797.83. Total transfers to the College were \$3,370,834 including the transfer of \$2,428,867 for the renovation of the Carroll Center, \$284,696 for the Macon County Law Enforcement Training Center, \$27,295 for Project READ and \$442,690 for scholarship payments.

The following fundraising dashboard provides a comparison of FY16, FY17 and FY18 through March 31, 2018. With the new Raiser's Edge system, this report breaks down Campaigns in more detail. For FY18, the Foundation is 28.5% over our annual goal and ahead of FY17 Annual Revenue by 69% due to the generosity of the Howard G Buffet Foundation. The number of gifts have increased by 24%. With the completion of the Carroll Center campaign, gifts to the capital campaigns, as well as pledge payments continue to decrease. Additionally, the Foundation has never held a formal Employee Giving Campaign, but intends to do so in FY19.

FY18 Richland Community College Foundation Fundraising Dashboard through 3/31/2018

FY18 Annual Goal	\$1,051,797	YTD Goal Status	128.45%	YTD Gifts	613
YTD Actual	\$1,351,024	Actual/Prior Year	169%	Prior Year	496
Prior YTD Actual	\$797,216	YOY	69%	YOY	24%

CAMPAIGN	\$ Goal (Gross)	FY18 Donations	FY17 Donations	FY16 Donations	YOY
Annual Campaign		\$898,004.45	\$192,360.82	\$97,994.14	367%
Scholarship Campaign		\$391,928.23	\$419,040.05	\$580,316.25	-6%
Employee Giving Campaign		\$0.00	\$0.00	\$0.00	N/A
Planned Giving Campaign		\$1,000.00	\$850.00	\$950.00	18%
Carroll Center Capital Campaign		\$51,838.86	\$173,463.70	\$459,403.53	-70%
Investing in our Future Capital Campaign		\$8,253.00	\$11,501.00	\$6,500.00	-28%
TOTAL		\$1,351,024.54	\$797,215.57	\$1,145,163.92	69%

The Foundation Board of Directors reviewed the FY19 meeting calendar. The proposed calendar will reduce Foundation commitments to no more than one meeting/month and as a results would minimize the redundancy and the amount of meetings.

The Foundation Board of Directors approved several funding requests for FY18 and FY19, as well as approved uses from donor-restricted funds.

For FY18, the Foundation Board of Directors approved \$1,746.41 for the College Readiness Math and \$2,846.73 for the College Readiness English to be held in June/July 2018. College Readiness Math and College Readiness English aid students in passing developmental Math and English courses, respectively, at no cost to the students. This enables students to become college ready which leads to higher retention and more successful students.

Additionally, in FY18, the Foundation Finance Committee approved \$5,672.79 in requests from the Schwandt-Albert Professional Development Fund for FY18 Summer Semester. The total amount awarded for FY18 is \$18,675.98 out of the \$22,500 allocated from the Schwandt-Albert Professional Development Endowment Fund.

At the January 23, 2018 quarterly board meeting, the Foundation Board of Directors approved to allocate \$50,000 from the Richland Fund for Student Success to support programs and services that are critical to student success, such as awarding scholarships, upgrading technology, providing faculty and program support and creating student leadership experiences.

FY19, the Foundation approved the following requests in the amount of \$20,333.

- TECH Go Camp, \$5,000.00
- Career Coach Renewal, \$3,333.00
- Student Honors Trip, up to \$2,000.00
- Unrestricted Scholarships and Awards, up to \$10,000.00

Additionally, with the remaining \$29,667 the Foundation will reopen to grant process to accept grant applications through October 1. These requests will be reviewed at the

November Quarterly Board Meeting and presented to the BOT in December. Following this cycle, grants will continue to be reviewed twice per year.

There are several Foundation funds that are donor restricted for specific purposes. The Foundation Board of Directors approved funding in the amount of \$68,310.48 for the identified purposes from the corresponding donor restricted funds.

- Patio Furniture, Heaters and Pergola for the Bistro 537 Patio, up to \$10,000.00 from R103
- Technology Upgrades in the Math Enrichment Center, \$10,816.08 from R149 and R141
- Five \$500.00 Certificates (to cover tuition, books & fees) to be awarded to the winning students from Richland's Entrepreneurship Camp, \$2,500.00 from R113
- X-Ray Operating Unit, \$45,000.00 from R079

Finally, due to the Carroll Center Campaign coming in under budget, the Foundation Board of Directors approved the reallocation of funds from R079 to R200 in the amount of \$75,000.00 to be used for Technology Sustainability for the Carroll Center for Innovative Learning.

In other meeting action, the Foundation Board of Directors elected the following officers for 2018-2019:

- Dave Koshinski, Chairman
- Myung Kim, Vice Chairman
- John Waddock, Secretary
- Jim Schroeder Treasurer

The following individuals were elected for membership on the Board of Directors for three year terms:

- Matt Whitehead (first term)
- Stephen Clevenger (first term)
- Jason Herman (first term)

*The Foundation Board of Directors has two additional vacancies that we will be looking to fill prior to the beginning of the fiscal year starting on July 1.

In other Foundation news, Tricia Cordulack reported that 2018 fall semester are currently being accepted via our online application process. We have received over 260 applications, but expect that number to rise as students register for classes. We have currently awarded the Scherer Honors Scholarship to 16 new high school graduates and 14 current Richland students. The Scholarship Selection Committee will meet on June 5th to begin the fall 2018 award selection process for all other scholarships.

Tricia and I have worked closely to establish the following endowed scholarship this quarter:

- Duane & Joan Avis Endowed Scholarship

- Association of Facilities Engineers Endowed Scholarship
- Charles Mack Memorial Scholarship for Returning Adults

Additionally, Tricia is working closely with Ameren to develop an annual restricted scholarship. There is another potential endowed scholarship on the horizon in the next few months.

The Alumni Association is again hosting a Graduation Breakfast that will be held prior to graduation practice. The breakfast will be served from 9AM-11AM in the Knights of Columbus Hall on Friday, May 18th. All students who have applied for graduation have been invited to this popular event. Graduates have been encouraged to invite faculty and staff members to attend the breakfast with them and take this opportunity to personally thank them for being a part of their success here at Richland. We hope you will plan to join us and meet our 2018 graduating class.

Dr. Kyle Thompson has been selected as Richland Community College's 2018 Distinguished Alumnus. Dr. Thompson earned an Associate of Arts Degree in May of 2005 and went on to earn his Associates of Science in December of 2005. Following his graduation from Richland, Dr. Thompson obtained a Bachelor of Arts from the University of Illinois, Springfield and his Master of Science in Educational Administration from Eastern Illinois University in 2012. In February 2017, Dr. Thompson completed his Doctorate of Philosophy in Educational Leadership at Indiana State University. Dr. Thompson currently serves as Assistant Regional Superintendent of Schools in Charleston, IL and is a candidate for Regional Superintendent of Schools in that same district. Dr. Thompson will participate as a speaker during the 2018 Richland Commencement Ceremonies and will serve as an outstanding ambassador for Richland and the Alumni Association throughout the community.

This summer will continue to be busy with the planning of a new board member orientation. Once the new board members are confirmed, this will be scheduled (most likely in June/July). We invite the Board of Trustees, along with the current Foundation Board members, to lunch to meet the new members.

Additionally, we are planning an event for donor about the new tax changes. This is tentatively scheduled for Wednesday, June 25, 2018 from 7:30-9am in the Bistro. This may be part 1 of a 3-part planned giving series. More details to come!

We hope that you will join us for the following events:

- New Alumni Graduation Breakfast – May 18, 2018, 9am, Knights of Columbus Hall
- Navigating the New Tax Landscape (Donor Event) – June 27, 2018, 7-8:30am
- New Board Member Orientation – Summer 2018 (exact date TBD)
- Annual Meeting & Dinner – July 24, 2018 – 5:30PM – Richland Community College

CONSENT AGENDA

TO: Board of Trustees

FROM: Dr. Cris Valdez 

DATE: May 15, 2018

SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board of Trustees, the following item is presented as a consent agenda to be acted upon within the same motion. Any Board member may remove the items from the consent agenda to be acted upon separately. Supporting documentation for the consent agenda items are attached.

Therefore, it is recommended that the Board of Trustees approve the following:

- A. Authorization in compliance with 5 Illinois compiled Statutes 120/2.06
- B. Full-time employment, Vice President Student Success

Thank you.

**AUTHORIZATION IN COMPLIANCE WITH 5 ILLINOIS COMPILED STATUTES
120/2.06**

TO: Board of Trustees
FROM: Dr. Cris Valdez *CV*
DATE: May 15, 2018
SUBJECT: Authorization in compliance with 5 Illinois Compiled Statutes 120/2.06
(Destruction of Closed Session Audio Recordings)

Mr. Chairman, Members of the Board, Section 120/2.06 of the Illinois Open Meetings Act states that the verbatim record of a closed session may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded.

In addition, the Act states that the verbatim record may be destroyed only after the public body approves the destruction of a particular recording and the public body approves minutes of the closed session that complies with requirements for written minutes.

At this time, the verbatim recording of the closed session held November 15, 2016 has met the required 18-month period.

Therefore, it is recommended that the Board of Trustees authorize the destruction of the verbatim record of the November 15, 2016 closed session.

FULL-TIME EMPLOYMENT

NEW BUSINESS

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Dr. Cris Valdez

From: Greg Florian ^{GF} & Megan Moore ^{MM}

Date: April 19, 2018

Re: Statement of Final Construction Costs Compliance

The Illinois Community College Board's administrative rules require a Statement of Final Construction Compliance for all completed construction projects, which states the project's actual cost. The College has completed the following construction projects. The project scope and budget has been certified by the College's Architect.

Project	Approved Budget	Actual Cost
Soffit Replacement at Shilling Center	\$11,199	\$8,300
Hazardous Floor Replacement West Wing	\$22,054	\$18,452
Window Replacement 2 nd Floor	\$153,200	\$130,498

It is recommended that the Board of Trustees authorize the College administration to submit the Statement of Final Construction Compliance for the projects noted above to the Illinois Community College Board.

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

BLDD Architects
100 Merchant Street
Decatur, IL 62523

RCC Project Number: 1703

Description: Hazardous Floor Replacement West Wing

Final cost of the project:

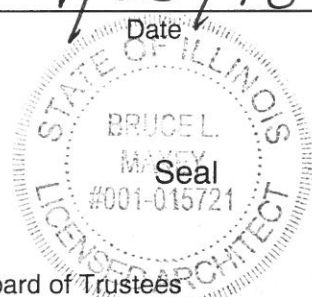
Approved Budget \$22,054 Actual Cost \$18,452

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.


Architect/Engineer's Signature

4/25/18
Date

001-015721
Illinois Registration or License Number



Approved by the Richland Community College Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

BLDD Architects
100 Merchant Street
Decatur, IL 62523

RCC Project Number: 1704

Description: Window Replacement 2nd Floor South & West Wings

Final cost of the project:

Approved Budget \$153,200 Actual Cost \$130,498

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.


Architect/Engineer's Signature

9/25/18
Date

001.015721
Illinois Registration or License Number



Approved by the Richland Community College Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

BLDD Architects
100 Merchant Street
Decatur, IL 62523

RCC Project Number: 1702

Description: Soffit Replacement at Shilling Center Entrance

Final cost of the project:

Approved Budget \$11,199 Actual Cost \$8,300

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.



Architect/Engineer's Signature

001.015721

Illinois Registration or License Number



Approved by the Richland Community College Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian
Clay Gerhard *Greg Florian*

Date: May 3, 2018

Re: Request for approval of Protection, Health, & Safety Project for 2018

For the past several years, the College has been utilizing Protection, Health, and Safety funding for making alterations and repairs to facilities using funding that remained at the conclusion of other PH&S funded projects. There are still funds remaining from previous PH&S projects that can be utilized for projects that currently need to be addressed.

The project included with this request for approval is the Wiedenbacher Greenhouse Panel Replacement Project. The total estimated cost for this project is \$94,583.

ICCB approval of the projects is no longer required. However, all of the certifications by the Architects and Engineers remain unchanged as well as certification by the Board of Trustees. We have received the certifications from the A/E's and with approval of the attached Resolution No. 18-14 that will provide Board of Trustees certification.

A detailed list of the proposed project including justification, scope, and budget are as follows:

Justification:

The existing cellular Lexan panels on the green house walls and western portion of the roof have been damaged overtime by weather and have reached the end of their useful life. The damage has allowed water to infiltrate the panels causing damage which has resulted in the panels losing structural integrity. Further panel deterioration will accelerate damage to the extent that would leave the Greenhouse unusable and potentially dangerous. The College's architects have certified that the deterioration meets requirements necessary for Protection, Health, and Safety funding.

Scope of Work

Remove and dispose of existing panels. The panels on four walls and on the western portion of the rood will be replaced with a minimum 1/2" thick cellular Lexan panels.

Project Estimate

Total Anticipated Construction Costs	\$17,000
Contingency	\$1,700
Architectural/Engineering Fees	\$1,700
Reimbursable Expenses	\$250
Total Project Cost	\$20,650

Therefore, it is recommended that the Board of Trustees approve the project listed above at a total cost of \$20,650 and approve Resolution No. 18-14 authorizing the project.

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
ONE COLLEGE PARK
DECATUR, ILLINOIS 62521**

RESOLUTION NO. 18-14: RESOLUTION TO APPROVE PROTECTION, HEALTH, AND SAFETY PROJECT and TAX LEVY

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District #537, is authorized to complete necessary projects dealing with health or safety of students, employees or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Richland Community College District #537; and

WHEREAS, Section 805/3-20.3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to use protection, health, and safety tax levy proceeds to pay for such repairs or alterations; and

WHEREAS, there are not sufficient funds available in the Operation and Maintenance Fund to complete the project and the college has no available balance of protection, health & safety monies from previous projects; and

WHEREAS, the Board has received a report from licensed professional architects and engineers certifying that the following projects at Richland Community College requires repair and alterations, as defined in ICCB Rule 1501.601; and

WHEREAS, the project recommended for repair and alterations is:

<u>Project Name</u>	<u>Budget Amount</u>
Wiedenbacher Greenhouse Panel Replacement	\$20,650

WHEREAS, the Board certifies this project also meets the requirements of 805/3-20.3.01 of the Public Community College Act and is a necessary project for energy conservation, health or safety, environmental protection, or handicapped accessibility and not routine maintenance projects.

NOW, BE IT RESOLVED by the Board of Trustees of Richland Community College District #537, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the project set forth above require

alterations or repairs and are necessary to insure the structural integrity of Richland Community College facilities.

3. There are not sufficient funds available in the Operation and Maintenance Fund of Richland Community College to complete the project set forth above.
4. The Board approved the completion of the Protection, Health, and Safety project as described below:

<u>Project Name</u>	<u>Budget Amount</u>
Wiedenbacher Greenhouse Panel Replacement	\$20,650

5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of these projects consistent with Ill. Rev. Stat. Ch. 122 Paragraph 103-20.301 (and all other applicable statutes) and 23 Illinois Administrative Code Section 1501.608 (and all other applicable regulations).

COMMUNITY COLLEGE DISTRICT NO. 537
OF MACON, CHRISTIAN, DEWITT, LOGAN,
MOULTRIE, PIATT, SANGAMON, AND SHELBY
COUNTIES, AND STATE OF ILLINOIS

BY: _____
Tom Ritter, Chairman

ATTEST:

Bishop Wayne Dunning, Secretary

DATE May 15, 2018 (SEAL)

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian *Greg Florian*
Clay Gerhard

Date: May 3, 2018

Re: Request for approval of Protection, Health, & Safety Project for 2018

For the past several years, the College has been utilizing Protection, Health, and Safety funding for making alterations and repairs to facilities using funding that remained at the conclusion of other PH&S funded projects. There are still funds remaining from previous PH&S projects that can be utilized for projects that currently need to be addressed.

The project included with this request for approval is the Shilling Auditorium Curtain Replacement Project. The total estimated cost for this project is \$57,500.

ICCB approval of the projects is no longer required. However, all of the certifications by the Architects and Engineers remain unchanged as well as certification by the Board of Trustees. We have received the certifications from the A/E's and with approval of the attached Resolution No. 18-13 that will provide Board of Trustees certification.

A detailed list of the proposed project including justification, scope, and budget are as follows:

Justification:

The existing stage curtains are original to the facility installed in 1989. The curtains have deteriorated over time and do not meet legal requirements for fire retardant properties. The curtains are beyond repair and need to be replaced with new curtains that meet fire retardant specifications as required by building code.

Scope of Work

Remove and dispose of existing curtains. Repair or replace travelling mechanisms as required and install new, fire retardant treated curtains.

Project Estimate

Estimated Construction Costs	\$47,500
Contingency	\$4,750
Architectural/Engineering Fees	\$4,750
Reimbursable Expenses	\$500
Total Project Cost	\$57,500

Therefore, it is recommended that the Board of Trustees approve the project listed above at a total cost of \$57,500 and approve Resolution No. 18-13 authorizing the project.

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
ONE COLLEGE PARK
DECATUR, ILLINOIS 62521**

**RESOLUTION NO. 18-13: RESOLUTION TO APPROVE PROTECTION, HEALTH, AND
SAFETY PROJECT and TAX LEVY**

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District #537, is authorized to complete necessary projects dealing with health or safety of students, employees or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Richland Community College District #537; and

WHEREAS, Section 805/3-20.3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to use protection, health, and safety tax levy proceeds to pay for such repairs or alterations; and

WHEREAS, there are not sufficient funds available in the Operation and Maintenance Fund to complete the project and the college has no available balance of protection, health & safety monies from previous projects; and

WHEREAS, the Board has received a report from licensed professional architects and engineers certifying that the following projects at Richland Community College requires repair and alterations, as defined in ICCB Rule 1501.601; and

WHEREAS, the project recommended for repair and alterations is:

<u>Project Name</u>	<u>Budget Amount</u>
Shilling Auditorium Curtain Replacement	\$57,500

WHEREAS, the Board certifies this project also meets the requirements of 805/3-20.3.01 of the Public Community College Act and is a necessary project for energy conservation, health or safety, environmental protection, or handicapped accessibility and not routine maintenance projects.

NOW, BE IT RESOLVED by the Board of Trustees of Richland Community College District #537, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the project set forth above require

alterations or repairs and are necessary to insure the structural integrity of Richland Community College facilities.

3. There are not sufficient funds available in the Operation and Maintenance Fund of Richland Community College to complete the project set forth above.
4. The Board approved the completion of the Protection, Health, and Safety project as described below:

<u>Project Name</u>	<u>Budget Amount</u>
Shilling Auditorium Curtain Replacement	\$57,500

5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of these projects consistent with Ill. Rev. Stat. Ch. 122 Paragraph 103-20.301 (and all other applicable statutes) and 23 Illinois Administrative Code Section 1501.608 (and all other applicable regulations).

COMMUNITY COLLEGE DISTRICT NO. 537
OF MACON, CHRISTIAN, DEWITT, LOGAN,
MOULTRIE, PIATT, SANGAMON, AND SHELBY
COUNTIES, AND STATE OF ILLINOIS

BY: _____
Tom Ritter, Chairman

ATTEST:

Bishop Wayne Dunning, Secretary

DATE May 15, 2018 (SEAL)

FINANCIAL REPORT

TO: Board of Trustees
FROM: Cris Valdez^{CV}
DATE: May 15, 2018
SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the Bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the April 2018 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Treasurer's Report

4/30/2018

Fund	Balance 4/1/2018	Receipts for Month	Disbursements for Month	Balance 4/30/2018	Int Bearing Accounts	Separate Inv Instruments
Education Fund	\$3,091,501.15	\$2,525,072.18	(\$2,140,217.30)	\$3,476,356.03	\$2,926,356.03	\$550,000.00
Oper & Maint Restricted	\$2,562,011.21	\$1,678.40		\$2,563,689.61	\$2,563,689.61	\$0.00
Bond & Interest Fund	\$420,216.21	\$406.26	(\$307,875.74)	\$112,746.73	\$112,746.73	\$0.00
Auxiliary Enterprises	\$2,288,399.65	\$22,855.89	(\$196.46)	\$2,311,059.08	\$2,311,059.08	\$0.00
Restricted Purposes	\$1,519,061.11	\$336,874.02	(\$326,538.75)	\$1,529,396.38	\$1,224,934.68	\$304,461.70
Working Cash Fund	\$8,359,728.60	\$10,745.85		\$8,370,474.45	\$7,369,476.80	\$1,000,997.65
Trust & Agency Fund	\$360,746.46	\$6,990.14	(\$2,152.00)	\$365,584.60	\$365,584.60	\$0.00
Audit Fund	\$68,397.38	\$99.19		\$68,496.57	\$68,496.57	\$0.00
Liab, Protect, Settlement	\$1,517,481.51	\$2,055.54		\$1,519,537.05	\$1,419,537.05	\$100,000.00
Totals	\$20,187,543.28	\$2,906,777.47	(\$2,776,980.25)	\$20,317,340.50	\$18,361,881.15	\$1,955,459.35

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$300,000.00	CD-Busey	0.10	6/22/2018	6.0
EDUCATION FUND	\$250,000.00	CD-SOY	0.20	1/30/2019	12.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.40	8/10/2018	12.0
WORKING CASH FUND	\$117,686.62	CD-Regns	0.01	7/19/2018	7.0
WORKING CASH FUND	\$302,487.73	CD-HPB	0.10	7/21/2018	3.0
WORKING CASH FUND	\$120,942.35	CD-Regns	0.05	7/21/2018	13.0
WORKING CASH FUND	\$350,000.00	CD-HPB	0.40	11/22/2018	12.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.40	3/23/2019	12.0
LPS FUND	\$100,000.00	CD-Busey	0.10	6/22/2018	6.0

Revenues & Expenses by Fund

	Actual 4/30/2018	Budget 1718	%	Actual 4/30/2017	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$14,956,989.40	\$13,736,894.00	108.88	\$14,555,402.90	\$16,516,101.64
Transfers	(\$49,500.00)	(\$95,850.00)	51.64	(\$82,090.75)	(\$399,840.21)
Expenses	(\$10,288,440.68)	(\$13,613,269.00)	75.58	(\$11,448,624.24)	(\$14,226,941.70)
	\$4,619,048.72	\$27,775.00		\$3,024,687.91	\$1,889,319.73
Fund 02-Operations & Maintenance					
Revenue	\$1,674,520.55	\$1,734,806.00	96.52	\$1,535,594.38	\$1,798,663.49
Expenses	(\$1,311,699.24)	(\$1,729,257.00)	75.85	(\$1,482,626.84)	(\$1,801,109.10)
	\$362,821.31	\$5,549.00		\$52,967.54	(\$2,445.61)
Fund 03-Oper & Maint Restricted					
Revenue	\$3,287,371.16	\$3,638,722.00	90.34	\$103,534.21	\$1,067,685.88
Expenses	(\$3,780,596.51)	(\$3,638,722.00)	103.9	(\$258,389.66)	(\$781,499.15)
	(\$493,225.35)	\$0.00		(\$154,855.45)	\$286,186.73
Fund 04-Bond & Interest Fund					
Revenue	\$4,058,690.86	\$3,338,926.00	121.56	\$3,298,787.99	\$3,299,144.86
Expenses	(\$4,043,371.11)	(\$3,338,926.00)	121.1	(\$3,288,856.11)	(\$3,288,856.11)
	\$15,319.75	\$0.00		\$9,931.88	\$10,288.75
Fund 05-Auxiliary Enterprises					
Revenue	\$1,088,709.89	\$1,264,097.00	86.13	\$838,746.41	\$1,385,276.37
Expenses	(\$989,277.89)	(\$1,264,097.00)	78.26	(\$937,013.86)	(\$1,120,980.03)
	\$99,432.00	\$0.00		(\$98,267.45)	\$264,296.34
Fund 06-Restricted Purposes Fund					
Revenue	\$6,819,316.78	\$8,789,964.55	77.58	\$6,909,086.05	\$8,273,861.53
Transfers	(\$5,485.00)	\$0.00	0	(\$13,686.25)	(\$171,484.59)
Expenses	(\$7,188,360.48)	(\$8,789,964.48)	81.78	(\$7,323,009.93)	(\$8,102,844.23)
	(\$374,528.70)	\$0.07		(\$427,610.13)	(\$467.29)
Fund 07-Working Cash Fund					
Revenue	\$68,976.64	\$15,000.00	459.84	\$21,559.23	\$31,241.45
Transfers	(\$58,305.36)	(\$15,000.00)	388.7	(\$17,997.12)	(\$31,241.45)
	\$10,671.28	\$0.00		\$3,562.11	\$0.00
Fund 10-Trust & Agency Fund					
Revenue	\$102,369.30	\$97,579.00	104.91	\$62,173.65	\$91,102.63
Transfers	(\$2,200.00)	(\$2,000.00)	110	(\$1,975.00)	(\$15,994.73)
Expenses	(\$85,214.34)	(\$95,579.00)	89.16	(\$61,912.98)	(\$75,035.69)
	\$14,954.96	\$0.00		(\$1,714.33)	\$72.21
Fund 11-Audit Fund					
Revenue	\$64,161.78	\$64,258.00	99.85	\$85,820.50	\$85,900.68
Expenses	(\$53,694.30)	(\$60,800.00)	88.31	(\$59,141.83)	(\$61,867.69)
	\$10,467.48	\$3,458.00		\$26,678.67	\$24,032.99
Fund 12-Liab,Protect,Settlement					
Revenue	\$1,599,632.54	\$1,598,220.00	100.09	\$1,676,163.25	\$1,678,457.52
Expenses	(\$1,078,699.30)	(\$1,496,882.00)	72.06	(\$1,274,534.66)	(\$1,499,572.14)
	\$520,933.24	\$101,338.00		\$401,628.59	\$178,885.38
Total	\$4,785,894.69	\$138,120.07		\$2,837,009.34	\$2,650,169.23

Operating Funds Revenue

	Actual Revenue YTD 4/30/2018	Budget 1718	%	Actual Revenue YTD 4/30/2017	Prior Year Revenue 6/30/2017
Investment Revenue					
Investment Revenue	\$18,073.07	\$4,000.00	451.83	\$6,548.13	\$7,130.81
	<u>\$18,073.07</u>	<u>\$4,000.00</u>	451.83	<u>\$6,548.13</u>	<u>\$7,130.81</u>
Local Government Sources					
Bond Proceeds	\$0.00	\$0.00	0	\$0.00	\$366,617.00
Current Taxes	\$7,167,055.95	\$7,085,367.00	101.15	\$7,043,154.02	\$7,043,154.02
Interest on Taxes	\$848.58	\$700.00	121.23	\$810.70	\$810.70
	<u>\$7,167,904.53</u>	<u>\$7,086,067.00</u>	101.15	<u>\$7,043,964.72</u>	<u>\$7,410,581.72</u>
Other Revenue					
Facility Rental	\$258,372.92	\$277,475.00	93.12	\$224,556.40	\$239,818.00
Other Revenue	\$207,001.20	\$467,520.00	44.28	\$440,991.31	\$631,225.44
Transfer In	\$63,790.36	\$15,000.00	425.27	\$31,678.27	\$65,587.19
	<u>\$529,164.48</u>	<u>\$759,995.00</u>	69.63	<u>\$697,225.98</u>	<u>\$936,630.63</u>
State Government Sources					
ICCB CTE Formula Grant	\$250,500.00	\$187,135.00	133.86	\$187,134.00	\$408,234.00
ICCB Credit Hour Grants	\$1,478,755.70	\$0.00	0	\$728,766.66	\$1,927,790.00
ICCB Equalization Grant	\$37,500.03	\$0.00	0	\$0.00	\$41,230.00
Replacement Taxes	\$235,352.64	\$443,000.00	53.13	\$375,604.65	\$521,858.83
	<u>\$2,002,108.37</u>	<u>\$630,135.00</u>	317.73	<u>\$1,291,505.31</u>	<u>\$2,899,112.83</u>
Student Tuition & Fees					
Chargeback	\$0.00	\$0.00	0	\$2,533.14	\$2,533.14
Tuition-Credit	\$6,071,286.50	\$6,262,620.00	96.94	\$6,284,344.00	\$6,293,807.00
Various Fees	\$842,973.00	\$728,883.00	115.65	\$764,876.00	\$764,969.00
	<u>\$6,914,259.50</u>	<u>\$6,991,503.00</u>	98.9	<u>\$7,051,753.14</u>	<u>\$7,061,309.14</u>
Total Revenue	\$16,631,509.95	\$15,471,700.00	107.5	\$16,090,997.28	\$18,314,765.13

Operating Funds Expenses

	Actual Expenses YTD 4/30/2018	Budget 1718	%	Actual Expenses YTD 4/30/2017	Prior Year Expenses 6/30/2017
Salaries					
Academic Support Salary	\$152,873.44	\$184,162.00	83.01	\$145,198.73	\$179,716.19
Academic Support-PT	\$93,588.52	\$83,203.00	112.48	\$138,040.85	\$153,311.22
Administrative Staff Sal	\$1,107,272.09	\$1,438,579.00	76.97	\$1,231,460.09	\$1,446,728.29
Car Allowance	\$7,269.36	\$9,000.00	80.77	\$6,750.00	\$8,250.00
Classified-Temporary	\$2,259.19	\$2,500.00	90.37	\$0.00	\$0.00
Clinical Risk Stipends	\$27,811.94	\$32,500.00	85.58	\$30,504.57	\$34,060.15
Custodial,Maint Stf Sal	\$70,629.69	\$76,807.00	91.96	\$99,245.67	\$121,723.69
Custodial,Maint-PT	\$0.00	\$26,495.00	0	\$0.00	\$0.00
Custodial,Maint-Temp	\$3,858.83	\$2,675.00	144.26	\$0.00	\$0.00
F/T Classified Salary	\$453,966.23	\$606,404.00	74.86	\$796,155.76	\$882,496.23
F/T Faculty Salary	\$2,954,578.88	\$3,944,510.00	74.9	\$3,014,105.66	\$4,002,224.11
F/T Faculty-Summer Sal	\$260,145.25	\$279,285.00	93.15	\$271,344.41	\$272,851.91
Faculty Curriculum Dev	\$0.00	\$0.00	0	\$0.00	\$2,400.00
Faculty Tutors Salary	\$26,388.91	\$81,000.00	32.58	\$45,860.14	\$50,263.36
Independent Study Salary	\$8,057.50	\$9,070.00	88.84	\$19,020.00	\$33,570.00
Interpreter Salary	\$6,401.70	\$75,000.00	8.54	\$45,083.28	\$51,732.30
LabFacilitators	\$15,599.49	\$18,702.00	83.41	\$13,444.65	\$15,149.24
Overload Salary	\$385,218.14	\$472,735.00	81.49	\$406,135.54	\$485,525.86
Overtime Wages	\$6,774.63	\$5,600.00	120.98	\$3,828.46	\$4,428.51
P/T Classified Salary	\$41,693.48	\$78,800.00	52.91	\$37,257.05	\$43,589.63
P/T Faculty Salary	\$703,286.30	\$796,393.00	88.31	\$663,020.14	\$743,274.21
P/T Faculty-Summer Sal	\$50,813.70	\$59,185.00	85.86	\$42,911.67	\$42,911.67
Professional/Tech Salary	\$525,248.89	\$719,628.00	72.99	\$557,433.35	\$656,243.41
Professional/Tech-PT	\$36,037.03	\$44,900.00	80.26	\$44,906.35	\$51,402.78
Professional/Tech-Temp	\$131.25	\$0.00	0	\$0.00	\$0.00
Proficiency Exam Salary	\$0.00	\$0.00	0	\$183.75	\$183.75
Severance Payments	\$28,456.22	\$0.00	0	\$96,979.54	\$240,605.90
Student Workers Salary	\$16,029.52	\$46,648.00	34.36	\$14,415.23	\$17,490.44
Subs Instructors Salary	\$12,060.28	\$4,250.00	283.77	\$6,636.04	\$7,939.68
Supervisory Staff Salary	\$227,826.63	\$334,673.00	68.07	\$502,547.74	\$592,889.43
Supervisory Staff-PT	\$11.00	\$0.00	0	\$0.00	\$0.00
Test Proctor Salary	\$17,132.91	\$23,000.00	74.49	\$9,635.82	\$12,175.60
Voluntary Separation Prg	\$0.00	\$0.00	0	\$0.00	\$271,860.26
	<u>\$7,241,421.00</u>	<u>\$9,455,704.00</u>	76.58	<u>\$8,242,104.49</u>	<u>\$10,424,997.82</u>
Employee Benefits					
EmployeeBenefitsTotal	\$11,507.94	\$4,635.00	248.28	\$31,286.01	\$31,302.01
FICA-Social Security	\$0.00	\$0.00	0	\$0.00	\$0.00
Grants Share of SURS	\$198.26	\$0.00	0	\$0.00	\$0.00
Group Dental Ins	\$38,858.42	\$52,924.00	73.42	\$51,096.45	\$60,049.53
Group LTD Ins	\$13,946.17	\$18,242.00	76.45	\$16,171.06	\$19,076.16
Group Life Ins	\$21,185.15	\$29,775.00	71.15	\$26,398.59	\$31,139.79
Group Medical Ins	\$1,517,610.62	\$1,950,222.00	77.82	\$1,639,773.24	\$1,946,743.39
Medicare	\$0.00	\$0.00	0	\$0.00	\$0.00
SURS-RetireeHealthContri	\$33,374.12	\$39,961.00	83.52	\$37,901.90	\$45,042.88
Staff/Family Waivers	\$25,952.00	\$50,000.00	51.9	\$41,896.50	\$41,896.50
	<u>\$1,662,632.68</u>	<u>\$2,145,759.00</u>	77.48	<u>\$1,844,523.75</u>	<u>\$2,175,250.26</u>
Contractual Services					
Accreditation Fees	\$15,204.04	\$24,650.00	61.68	\$11,475.00	\$11,475.00
Admin Computer-Maint	\$221,497.17	\$224,070.00	98.85	\$212,179.02	\$212,179.02
Building Repair/Maint	\$11,285.14	\$23,933.00	47.15	\$4,906.91	\$16,697.61
Consultants/Workshops	\$11,581.25	\$16,900.00	68.53	\$900.00	\$6,370.00
Contractual-Other	\$34,869.76	\$116,040.00	30.05	\$30,593.31	\$40,265.71
Custodial Services	\$309,305.00	\$370,010.00	83.59	\$338,746.25	\$400,607.25
Diversity Initiatives	\$0.00	\$2,500.00	0	\$0.00	\$0.00
Employee Awards	\$0.00	\$0.00	0	\$60.00	\$60.00
Employee Recognition EAT	\$749.35	\$1,000.00	74.94	\$880.00	\$948.20
Equip Repair/Maint Agreee	\$78,285.41	\$121,063.00	64.67	\$77,713.75	\$88,908.30
Faculty Development	\$1,220.50	\$1,200.00	101.71	\$0.00	\$0.00
Grounds Maintenance	\$10,779.29	\$11,400.00	94.56	\$3,814.88	\$4,922.38
Legal Services-Admin	\$19,728.21	\$100,000.00	19.73	\$37,507.09	\$45,723.77
Meals	\$175.00	\$1,000.00	17.5	\$0.00	\$0.00

Operating Funds Expenses

	Actual Expenses YTD 4/30/2018	Budget 1718	%	Actual Expenses YTD 4/30/2017	Prior Year Expenses 6/30/2017
Contractual Services					
Pest Control	\$8,282.80	\$12,800.00	64.71	\$11,583.64	\$13,362.64
Professional Fees	\$7,165.79	\$7,200.00	99.52	\$7,168.25	\$7,168.25
Security	\$9,803.51	\$9,500.00	103.19	\$7,437.60	\$9,012.53
Staff/Faculty Developmen	\$33,148.83	\$43,300.00	76.56	\$0.00	\$0.00
Student Awards	\$300.00	\$725.00	41.38	\$300.00	\$600.00
Telephone Maint Agree	\$4,400.94	\$18,700.00	23.53	\$0.00	\$0.00
	<u>\$777,781.99</u>	<u>\$1,105,991.00</u>	70.32	<u>\$745,265.70</u>	<u>\$858,300.66</u>
Materials & Supplies					
Advertising	\$36,974.06	\$67,000.00	55.19	\$67,328.09	\$82,907.86
Audio Visual Materials	\$55.51	\$6,000.00	0.93	\$1,830.10	\$4,403.10
Books-Library Collection	\$5,383.98	\$7,794.75	69.07	\$6,815.73	\$7,043.06
Catalog Printing	\$2,766.50	\$3,000.00	92.22	\$5,419.38	\$5,419.38
Computer Software	\$130,749.09	\$147,321.00	88.75	\$126,274.14	\$132,240.54
Credit Schedules	\$0.00	\$8,000.00	0	\$0.00	\$0.00
Event Expense	\$803.88	\$804.00	99.99	\$0.00	\$100.00
Graphic Supplies	\$739.27	\$2,250.00	32.86	\$714.76	\$714.76
Instructional Supplies	\$78,905.43	\$106,696.00	73.95	\$74,227.13	\$87,792.11
Laundry/Linen Supplies	\$176.40	\$396.00	44.55	\$200.90	\$216.09
Maintenance Supplies	\$64,564.57	\$73,000.00	88.44	\$43,068.97	\$56,872.05
Materials	\$19,362.53	\$36,097.00	53.64	\$17,870.01	\$25,761.02
Office Supplies	\$13,830.62	\$18,751.00	73.76	\$17,010.66	\$19,361.17
Postage	\$12,392.11	\$19,170.00	64.64	\$14,784.00	\$18,004.81
Printing	\$15,470.93	\$23,446.00	65.99	\$19,387.11	\$22,440.84
Publications & Dues	\$106,733.66	\$129,460.00	82.45	\$118,750.66	\$121,622.29
Reference Materials	\$5.25	\$5.25	100	\$0.00	\$0.00
Specialties	\$681.30	\$1,250.00	54.5	\$167.20	\$167.20
Transcripts	\$20,155.00	\$25,000.00	80.62	\$4,850.00	\$14,550.00
Uniforms	\$2,656.50	\$3,000.00	88.55	\$3,052.05	\$3,608.55
Vehicle Expense	\$9,688.20	\$11,900.00	81.41	\$8,368.00	\$11,218.96
WYSE Activities	(\$39.95)	\$1,017.00	-3.93	\$452.78	\$452.78
Wind Turbine Maintenance	\$400.00	\$9,500.00	4.21	\$9,015.17	\$9,015.17
	<u>\$522,454.84</u>	<u>\$700,858.00</u>	74.55	<u>\$539,586.84</u>	<u>\$623,911.74</u>
Conference & Meeting Exp					
Board Meeting Meals	\$2,702.50	\$1,600.00	168.91	\$0.00	\$0.00
Meeting Expense	\$7,901.21	\$7,034.00	112.33	\$6,491.27	\$7,410.07
Recruitment	\$1,304.68	\$60,000.00	2.17	\$35,923.01	\$35,923.01
Registration Fees	\$26,599.29	\$30,409.00	87.47	\$12,068.00	\$13,453.96
Travel-In State	\$12,404.30	\$14,362.00	86.37	\$5,679.38	\$11,091.62
Travel-In State Mileage	\$7,067.41	\$10,980.00	64.37	\$2,984.69	\$5,162.14
Travel-Out of State	\$23,689.23	\$45,960.00	51.54	\$3,431.80	\$12,636.83
	<u>\$81,668.62</u>	<u>\$170,345.00</u>	47.94	<u>\$66,578.15</u>	<u>\$85,677.63</u>
Fixed Charges					
Collection Co Charges	\$0.00	\$100.00	0	\$16.66	\$16.66
Credit Card Fees	\$25,846.23	\$23,000.00	112.37	\$21,759.38	\$26,042.42
Equipment Rental	\$1,594.32	\$1,630.00	97.81	\$16,063.46	\$14,949.23
Facility Rental	\$111,394.70	\$133,680.00	83.33	\$110,821.18	\$133,099.68
Graduation Expense	\$2,974.50	\$19,000.00	15.66	\$6,590.14	\$19,373.80
Install Pymt Lease/Purch	\$169,413.12	\$180,665.00	93.77	\$154,652.70	\$165,278.93
Interest Expense	\$2,093.58	\$8,005.00	26.15	\$5,707.18	\$6,456.13
Property Taxes	\$16,793.61	\$22,750.00	73.82	\$16,327.75	\$22,752.33
	<u>\$330,110.06</u>	<u>\$388,830.00</u>	84.9	<u>\$331,938.45</u>	<u>\$387,969.18</u>
Utilities					
Electricity and Nat Gas	\$292,794.25	\$355,090.00	82.46	\$309,967.25	\$398,300.12
Internet	\$8,530.00	\$20,078.00	42.48	\$12,713.89	\$16,213.98
Propane	\$0.00	\$500.00	0	\$0.00	\$0.00
Refuse Disposal	\$18,007.39	\$20,300.00	88.71	\$12,884.28	\$17,006.90
Telephone	\$40,141.89	\$40,670.00	98.7	\$30,137.74	\$38,436.09
Water, Sewage	\$29,275.00	\$35,200.00	83.17	\$27,694.43	\$37,720.91
	<u>\$388,748.53</u>	<u>\$471,838.00</u>	82.39	<u>\$393,397.59</u>	<u>\$507,678.00</u>
Capital Outlay					
Equipment-Instructional	\$1,364.74	\$1,365.00	99.98	\$0.00	\$0.00

Operating Funds Expenses

	Actual Expenses YTD 4/30/2018	Budget 1718	%	Actual Expenses YTD 4/30/2017	Prior Year Expenses 6/30/2017
Capital Outlay					
Equipment-Office	\$10,348.12	\$10,558.00	98.01	\$0.00	\$137,904.79
Equipment-Service	\$0.00	\$8,990.00	0	\$2,075.00	\$2,075.00
	<u>\$11,712.86</u>	<u>\$20,913.00</u>	56.01	<u>\$2,075.00</u>	<u>\$139,979.79</u>
Chargeback Expense					
Chargeback Expense	\$0.00	\$5,000.00	0	\$49,795.11	\$49,795.11
	<u>\$0.00</u>	<u>\$5,000.00</u>	0	<u>\$49,795.11</u>	<u>\$49,795.11</u>
Tuition Adjustments					
Illinois Veterans Grants	\$728.00	\$68,000.00	1.07	\$65,231.00	\$61,872.00
Tuition Waiver	\$187,556.85	\$350,000.00	53.59	\$317,724.94	\$316,422.94
Unfunded ING/MIA/POW	\$30,033.00	\$35,000.00	85.81	\$34,456.00	\$34,456.00
Write-Off	\$204,716.87	\$240,000.00	85.3	\$193,011.80	\$208,261.16
	<u>\$423,034.72</u>	<u>\$693,000.00</u>	61.04	<u>\$610,423.74</u>	<u>\$621,012.10</u>
Other Expense					
Bank Service Charges	\$3,218.41	\$6,720.00	47.89	\$5,839.28	\$6,872.78
Contributions	\$124,221.50	\$142,857.00	86.96	\$71,200.00	\$108,737.61
Expense-Other	\$4,198.34	\$500.00	839.67	\$425.06	\$5,547.65
	<u>\$131,638.25</u>	<u>\$150,077.00</u>	87.71	<u>\$77,464.34</u>	<u>\$121,158.04</u>
Transfers					
Transfer Out	\$49,500.00	\$95,850.00	51.64	\$82,090.75	\$399,840.21
	<u>\$49,500.00</u>	<u>\$95,850.00</u>	51.64	<u>\$82,090.75</u>	<u>\$399,840.21</u>
Total Expenses	\$11,620,703.55	\$15,404,165.00	75.44	\$12,985,243.91	\$16,395,570.54

Revenues by Fund Summary

	Actual Revenue YTD 4/30/2018	Budget 1718	%	Actual Revenue YTD 4/30/2017	Prior Year Revenue 6/30/2017
Fund 01-Education Fund					
Local Government Sources	\$6,258,278.15	\$6,185,428.00	101.18	\$6,149,544.73	\$6,516,161.73
State Government Sources	\$2,002,108.37	\$630,135.00	317.73	\$1,291,505.31	\$2,899,112.83
Student Tuition & Fees	\$6,505,071.45	\$6,556,071.00	99.22	\$6,738,583.15	\$6,519,732.24
Investment Revenue	\$18,073.07	\$4,000.00	451.83	\$6,548.13	\$7,130.81
Other Revenue	\$173,458.36	\$361,260.00	48.01	\$369,221.58	\$573,964.03
Total Revenue Fund 01	\$14,956,989.40	\$13,736,894.00	108.88	\$14,555,402.90	\$16,516,101.64
Fund 02-Operations & Maintenance					
Local Government Sources	\$909,626.38	\$900,639.00	101	\$894,419.99	\$894,419.99
Student Tuition & Fees	\$409,188.05	\$435,432.00	93.97	\$313,169.99	\$541,576.90
Other Revenue	\$355,706.12	\$398,735.00	89.21	\$328,004.40	\$362,666.60
Total Revenue Fund 02	\$1,674,520.55	\$1,734,806.00	96.52	\$1,535,594.38	\$1,798,663.49
Fund 03-Oper & Maint Restricted					
Local Government Sources	\$404,823.37	\$375,100.00	107.92	\$0.00	\$363,383.00
Investment Revenue	\$10,079.55	\$2,000.00	503.98	\$2,087.63	\$3,038.49
Other Revenue	\$2,872,468.24	\$3,261,622.00	88.07	\$101,446.58	\$701,264.39
Total Revenue Fund 03	\$3,287,371.16	\$3,638,722.00	90.34	\$103,534.21	\$1,067,685.88
Fund 04-Bond & Interest Fund					
Local Government Sources	\$4,051,156.72	\$3,336,926.00	121.4	\$3,295,276.82	\$3,295,276.82
Investment Revenue	\$7,534.14	\$2,000.00	376.71	\$3,511.17	\$3,868.04
Total Revenue Fund 04	\$4,058,690.86	\$3,338,926.00	121.56	\$3,298,787.99	\$3,299,144.86
Fund 05-Auxiliary Enterprises					
Local Government Sources	\$463,578.76	\$507,700.00	91.31	\$472,008.17	\$514,941.30
Student Tuition & Fees	\$85,773.75	\$84,629.00	101.35	\$28,984.00	\$30,189.00
Auxiliary Enterprises	\$459,307.72	\$518,218.00	88.63	\$137,296.41	\$194,689.01
Investment Revenue	\$3,160.27	\$800.00	395.03	\$1,092.43	\$1,392.17
Other Revenue	\$76,889.39	\$152,750.00	50.34	\$199,365.40	\$644,064.89
Total Revenue Fund 05	\$1,088,709.89	\$1,264,097.00	86.13	\$838,746.41	\$1,385,276.37
Fund 06-Restricted Purposes Fund					
Financial Aid	\$6,125,303.43	\$7,059,149.00	86.77	\$5,995,519.29	\$6,670,253.19
Investment Revenue	\$513.54	\$0.00	0	\$296.69	\$1,051.84
Other Revenue	\$693,499.81	\$1,730,815.55	40.07	\$913,270.07	\$1,602,556.50
Total Revenue Fund 06	\$6,819,316.78	\$8,789,964.55	77.58	\$6,909,086.05	\$8,273,861.53
Fund 07-Working Cash Fund					
Investment Revenue	\$68,976.64	\$15,000.00	459.84	\$21,559.23	\$31,241.45
Total Revenue Fund 07	\$68,976.64	\$15,000.00	459.84	\$21,559.23	\$31,241.45
Fund 10-Trust & Agency Fund					
Auxiliary Enterprises	\$24,364.22	\$16,600.00	146.77	\$24,247.23	\$19,611.67
Investment Revenue	\$3,442.95	\$50.00	6885.9	\$716.42	\$0.00
Other Revenue	\$74,562.13	\$80,929.00	92.13	\$37,210.00	\$71,490.96
Total Revenue Fund 10	\$102,369.30	\$97,579.00	104.91	\$62,173.65	\$91,102.63
Fund 11-Audit Fund					
Local Government Sources	\$63,448.51	\$64,108.00	98.97	\$85,631.46	\$85,631.46
Investment Revenue	\$713.27	\$150.00	475.51	\$189.04	\$269.22
Total Revenue Fund 11	\$64,161.78	\$64,258.00	99.85	\$85,820.50	\$85,900.68
Fund 12-Liab,Protect,Settlement					
Local Government Sources	\$1,571,295.27	\$1,581,520.00	99.35	\$1,656,948.08	\$1,656,948.08
Student Tuition & Fees	\$10,952.00	\$13,500.00	81.13	\$13,340.00	\$13,404.00
Investment Revenue	\$17,385.27	\$3,200.00	543.29	\$5,875.17	\$8,105.44
Total Revenue Fund 12	\$1,599,632.54	\$1,598,220.00	100.09	\$1,676,163.25	\$1,678,457.52
Total Revenue	\$33,720,738.90	\$34,278,466.55	98.37	\$29,086,868.57	\$34,227,436.05

Expenses by Fund Summary

	Budget 1718	Actual YTD as of 4/30/2018	Encumbered as of 4/30/2018	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$9,286,696.00	\$7,134,866.14	\$0.00	\$7,134,866.14	76.83	\$10,172,406.72	78.99
Employee Benefits	\$2,105,811.00	\$1,641,735.51	\$0.00	\$1,641,735.51	77.96	\$2,101,603.97	84.81
Contractual Services	\$487,203.00	\$336,960.27	\$13,239.38	\$350,199.65	71.88	\$316,869.29	94.15
Materials & Supplies	\$589,653.00	\$439,843.01	\$36,918.55	\$476,761.56	80.85	\$539,504.76	87.9
Conference & Meeting Exp	\$169,756.00	\$81,714.11	\$14,794.02	\$96,508.13	56.85	\$85,475.15	77.65
Fixed Charges	\$110,610.00	\$84,485.81	\$2,832.56	\$87,318.37	78.94	\$67,069.08	65.83
Utilities	\$3,540.00	\$2,450.00	\$490.00	\$2,940.00	83.05	\$13,342.70	78.38
Capital Outlay	\$11,923.00	\$11,712.86	\$0.00	\$11,712.86	98.24	\$138,704.78	0
Financial Aid Expense	\$240,000.00	\$204,716.87	\$0.00	\$204,716.87	85.3	\$208,261.16	92.68
Chargeback Expense	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$49,795.11	100
Tuition Adjustments	\$453,000.00	\$218,317.85	\$0.00	\$218,317.85	48.19	\$412,750.94	101.13
Other Expense	\$150,077.00	\$131,638.25	\$0.00	\$131,638.25	87.71	\$121,158.04	63.94
Transfers	\$95,850.00	\$49,500.00	\$0.00	\$49,500.00	51.64	\$399,840.21	20.53
Total Expense Fund 01	\$13,709,119.00	\$10,337,940.68	\$68,274.51	\$10,406,215.19	75.91	\$14,626,781.91	78.83
Fund 02-Operations & Maintenance							
Salaries	\$186,033.00	\$123,308.19	\$0.00	\$123,308.19	66.28	\$270,201.10	82.82
Employee Benefits	\$54,809.00	\$32,375.21	\$0.00	\$32,375.21	59.07	\$87,338.77	83.91
Contractual Services	\$618,788.00	\$440,821.72	\$107,417.27	\$548,238.99	88.6	\$541,649.37	82.56
Materials & Supplies	\$111,210.00	\$82,611.83	\$9,898.99	\$92,510.82	83.19	\$84,406.98	77.46
Conference & Meeting Exp	\$2,189.00	\$59.51	\$0.00	\$59.51	2.72	\$202.48	100
Fixed Charges	\$278,220.00	\$245,624.25	\$24,345.82	\$269,970.07	97.03	\$320,900.10	89.68
Utilities	\$469,018.00	\$386,898.53	\$4,715.17	\$391,613.70	83.5	\$494,335.30	77.47
Capital Outlay	\$8,990.00	\$0.00	\$0.00	\$0.00	0	\$2,075.00	100
Total Expense Fund 02	\$1,729,257.00	\$1,311,699.24	\$146,377.25	\$1,458,076.49	84.32	\$1,801,109.10	82.32
Fund 03-Oper & Maint Restricted							
Salaries	\$0.00	(\$139.51)	\$0.00	(\$139.51)	0	\$0.00	0
Contractual Services	\$109,707.00	\$86,723.95	\$0.00	\$86,723.95	79.05	\$9,303.67	0
Materials & Supplies	\$0.00	\$6,832.04	\$199.58	\$7,031.62	0	\$0.00	0
Capital Outlay	\$3,529,015.00	\$3,687,180.03	\$35,404.65	\$3,722,584.68	105.49	\$772,195.48	33.46
Total Expense Fund 03	\$3,638,722.00	\$3,780,596.51	\$35,604.23	\$3,816,200.74	104.8	\$781,499.15	33.06
Fund 04-Bond & Interest Fund							
Contractual Services	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Fixed Charges	\$3,333,926.00	\$4,040,871.11	\$0.00	\$4,040,871.11	121.2	\$3,285,856.11	100
Financial Aid Expense	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0	\$3,000.00	100
Total Expense Fund 04	\$3,338,926.00	\$4,043,371.11	\$0.00	\$4,043,371.11	121.1	\$3,288,856.11	100
Fund 05-Auxiliary Enterprises							
Salaries	\$585,392.00	\$448,358.14	\$0.00	\$448,358.14	76.59	\$636,931.85	84.97
Employee Benefits	\$134,883.00	\$86,761.20	\$0.00	\$86,761.20	64.32	\$136,794.22	84.34
Contractual Services	\$82,775.00	\$62,056.16	\$694.72	\$62,750.88	75.81	\$76,169.32	79.38
Materials & Supplies	\$395,862.00	\$319,216.69	\$42,872.47	\$362,089.16	91.47	\$182,614.60	83.39
Conference & Meeting Exp	\$2,460.00	\$3,471.43	\$0.00	\$3,471.43	141.12	\$2,294.06	92.42
Fixed Charges	\$29,450.00	\$29,220.46	\$1,045.32	\$30,265.78	102.77	\$71,192.58	89.55
Utilities	\$0.00	\$143.65	\$0.00	\$143.65	0	\$281.34	40.96
Capital Outlay	\$31,400.00	\$39,189.30	\$0.00	\$39,189.30	124.81	\$10,333.33	0
Financial Aid Expense	\$200.00	\$277.50	\$0.00	\$277.50	138.75	\$2,682.04	0
Other Expense	\$1,675.00	\$583.36	\$0.00	\$583.36	34.83	\$1,686.69	100
Total Expense Fund 05	\$1,264,097.00	\$989,277.89	\$44,612.51	\$1,033,890.40	81.79	\$1,120,980.03	83.59
Fund 06-Restricted Purposes Fund							
Salaries	\$903,773.71	\$567,699.37	\$0.00	\$567,699.37	62.81	\$723,687.22	82.4
Employee Benefits	\$254,991.17	\$154,934.30	\$0.00	\$154,934.30	60.76	\$207,027.51	81.84
Contractual Services	\$326,452.40	\$159,711.66	\$1,636.80	\$161,348.46	49.42	\$213,345.42	75.74
Materials & Supplies	\$107,867.68	\$37,847.33	\$4,696.69	\$42,544.02	39.44	\$130,558.78	78.38
Conference & Meeting Exp	\$40,225.67	\$30,384.97	\$1,884.34	\$32,269.31	80.22	\$40,182.89	80.34
Fixed Charges	\$55,010.85	\$40,381.35	\$1,854.00	\$42,235.35	76.78	\$66,321.40	78.41

Expenses by Fund Summary

	Budget 1718	Actual YTD as of 4/30/2018	Encumbered as of 4/30/2018	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,220.76	76.26
Capital Outlay	\$107,776.00	\$61,101.05	\$21,410.49	\$82,511.54	76.56	\$79,697.33	88.53
Financial Aid Expense	\$6,993,867.00	\$6,136,300.45	\$0.00	\$6,136,300.45	87.74	\$6,639,802.92	92.42
Transfers	\$0.00	\$5,485.00	\$0.00	\$5,485.00	0	\$18,944.22	32.01
Total Expense Fund 06	\$8,789,964.48	\$7,193,845.48	\$31,482.32	\$7,225,327.80	82.2	\$8,121,788.45	90.24
Fund 07-Working Cash Fund							
Transfers	\$15,000.00	\$58,305.36	\$0.00	\$58,305.36	388.7	\$31,241.45	57.61
Total Expense Fund 07	\$15,000.00	\$58,305.36	\$0.00	\$58,305.36	388.7	\$31,241.45	57.61
Fund 10-Trust & Agency Fund							
Employee Benefits	\$0.00	\$29.25	\$0.00	\$29.25	0	\$0.00	0
Contractual Services	\$42,325.00	\$29,125.29	\$56.25	\$29,181.54	68.95	\$24,213.60	95.51
Materials & Supplies	\$40,729.00	\$43,794.99	\$0.00	\$43,794.99	107.53	\$32,691.24	76.46
Conference & Meeting Exp	\$12,525.00	\$8,959.51	\$692.21	\$9,651.72	77.06	\$14,110.95	76.68
Fixed Charges	\$0.00	\$156.60	\$0.00	\$156.60	0	\$0.00	0
Other Expense	\$0.00	\$3,148.70	\$0.00	\$3,148.70	0	\$4,019.90	73.88
Transfers	\$2,000.00	\$2,200.00	\$0.00	\$2,200.00	110	\$3,311.00	59.65
Total Expense Fund 10	\$97,579.00	\$87,414.34	\$748.46	\$88,162.80	90.35	\$78,346.69	81.55
Fund 11-Audit Fund							
Salaries	\$10,844.00	\$5,464.05	\$0.00	\$5,464.05	50.39	\$13,352.95	84.03
Employee Benefits	\$3,356.00	\$1,630.25	\$0.00	\$1,630.25	48.58	\$3,314.74	82.11
Contractual Services	\$46,600.00	\$46,600.00	\$0.00	\$46,600.00	100	\$45,200.00	100
Total Expense Fund 11	\$60,800.00	\$53,694.30	\$0.00	\$53,694.30	88.31	\$61,867.69	95.59
Fund 12-Liab,Protect,Settlement							
Salaries	\$592,183.00	\$377,351.72	\$0.00	\$377,351.72	63.72	\$637,630.47	86.65
Employee Benefits	\$368,569.00	\$252,533.68	\$0.00	\$252,533.68	68.52	\$322,345.21	79.99
Contractual Services	\$270,230.00	\$206,762.61	\$81,084.82	\$287,847.43	106.52	\$297,456.51	74.33
Materials & Supplies	\$7,650.00	\$25,886.04	\$2,952.00	\$28,838.04	376.97	\$7,859.73	100
Conference & Meeting Exp	\$3,250.00	\$1,265.51	\$0.00	\$1,265.51	38.94	\$0.00	0
Fixed Charges	\$250,000.00	\$214,899.74	\$7,470.00	\$222,369.74	88.95	\$234,280.22	100.4
Capital Outlay	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Total Expense Fund 12	\$1,496,882.00	\$1,078,699.30	\$91,506.82	\$1,170,206.12	78.18	\$1,499,572.14	84.99
Total Expenses	\$34,140,346.48	\$28,934,844.21	\$418,606.10	\$29,353,450.31	85.98	\$31,412,042.72	83.54

Restricted Purposes Fund Revenue & Expenses

APR 1718

			<u>Budget</u>	<u>Actual Revenue</u>	<u>Actual Expenses</u>	<u>Encumbered Expenses</u>	<u>Net</u>
GRANTS							
ICCB							
11754-Adult Ed Performance	7/1/2016	12/31/2017	\$57,210.00	\$45,815.67	\$45,950.02	\$0.00	\$11,259.98
11854-Adult Ed Performance	12/1/2017	6/30/2018	\$55,065.00	\$9,177.50	\$26,077.30	\$0.00	\$28,987.70
11772-Adult Ed State Basic	7/1/2016	12/31/2017	\$95,770.00	\$95,770.00	\$95,770.00	\$0.00	\$0.00
11872-State Basic Adult Ed	12/1/2017	6/30/2018	\$164,204.99	\$27,200.83	\$57,805.56	\$7,778.29	\$98,621.14
Illinois Board of Higher Ed							
11820-Co-Op Work Study Grant	1/1/2018	8/31/2018	\$34,466.84	\$17,233.42	\$0.00	\$0.00	\$34,466.84
RCC Foundation							
11833-Foundation Gifts to RCC	7/1/2017	6/30/2018	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00
Richland Community College							
11782-Math Boot Camp SU17	4/1/2017	8/31/2017	\$680.00	\$405.19	\$405.16	\$0.00	\$274.84
11458-Project READ			\$84,450.00	\$48,401.17	\$69,852.29	\$0.00	\$14,597.71
EQUI -Reserved for Equipment			\$0.00	\$16,287.53	\$0.00	\$0.00	\$0.00
Secretary of State							
11864-SOS Literacy Grant	7/1/2017	6/30/2018	\$67,000.00	\$67,000.00	\$51,847.22	\$0.00	\$15,152.78
US Department of Agriculture							
11819-Rural Development Grant	8/12/2017	3/30/2018	\$4,985.00	\$3,627.69	\$3,317.69	\$310.00	\$1,357.31
US Department of Education							
11781-Bridging the Gap Grant	11/1/2016	12/31/2017	\$16,803.79	\$12,938.72	\$12,938.72	\$0.00	\$3,865.07
11812-Carl Perkins-ICCB	7/1/2017	6/3/2018	\$185,458.38	\$23,360.00	\$100,663.35	\$18,653.38	\$66,141.65
11832-Federal Adult Ed Basic	12/1/2017	6/30/2018	\$125,244.99	\$0.00	\$69,445.09	\$0.00	\$55,799.90
11856-Program Improvement Grnt	7/1/2017	6/30/2018	\$25,050.00	\$0.00	\$2,233.85	\$2,140.00	\$20,676.15
11780-TRIO Grant	9/1/2016	8/31/2017	\$59,667.24	\$10.00	\$58,955.98	\$0.00	\$711.26
11880-TRIO Grant	9/1/2017	8/31/2018	\$296,328.00	\$133,000.00	\$137,521.88	\$0.00	\$158,806.12
US Department of Energy							
11117-ADM Sequestration Grant	7/1/2010	12/31/2017	\$8,118.00	\$8,014.46	\$8,155.20	\$0.00	(\$37.20)
11816-Carbon SAFE Illinois	4/1/2017	3/31/2019	\$15,000.00	\$0.00	\$737.32	\$0.00	\$14,262.68
11615-Intelligent Monitor Sys	10/2/2015	9/30/2018	\$29,413.25	\$4,247.11	\$14,508.57	\$0.00	\$14,904.68
US Department of Housing & Urban							
11865-City Dev Block Grant	2/16/2018	2/28/2019	\$50,000.00	\$0.00	\$2,655.04	\$0.00	\$47,344.96
US Department of Transportation							
11818-Hwy Construct Career Grt	7/1/2017	6/30/2018	\$354,400.00	\$175,654.06	\$243,605.60	\$7,105.87	\$103,688.53
Total			\$1,730,815.48	\$689,643.35	\$1,003,945.84	\$35,987.54	\$690,882.10

Auxiliary Enterprises Revenue & Expenses

APR 1718

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
Community Events						
6019 -Admin Outdoor Events	\$15,000.00	\$25,650.00	\$28,437.06	\$34,115.00	(\$13,437.06)	(\$8,465.00)
6014 -Dance Productions	\$29,039.25	\$26,000.00	\$24,304.58	\$21,335.00	\$4,734.67	\$4,665.00
6020 -Farm Progress Show	\$0.00	\$0.00	\$3,390.14	\$10,000.00	(\$3,390.14)	(\$10,000.00)
6030 -Misc Events	\$11,230.00	\$15,000.00	\$188.77	\$1,200.00	\$11,041.23	\$13,800.00
	<u>\$55,269.25</u>	<u>\$66,650.00</u>	<u>\$56,320.55</u>	<u>\$66,650.00</u>	<u>(\$1,051.30)</u>	<u>\$0.00</u>
Continuing & Professional Education						
6000 -Administration-CPED	\$28,660.57	\$70,000.00	\$54,211.13	\$111,072.00	(\$25,550.56)	(\$41,072.00)
6001 -CDL	\$217,375.00	\$185,500.00	\$151,396.05	\$159,803.00	\$65,978.95	\$25,697.00
6002 -Computer & Technology	\$2,639.85	\$5,300.00	\$3,771.23	\$16,923.00	(\$1,131.38)	(\$11,623.00)
6013 -Culinary Arts	\$10,535.00	\$12,500.00	\$6,522.73	\$9,453.00	\$4,012.27	\$3,047.00
6003 -Dance	\$45,408.75	\$48,000.00	\$30,197.74	\$41,589.00	\$15,211.01	\$6,411.00
6004 -Hobby & Leisure	\$14,015.05	\$38,150.00	\$21,183.74	\$68,023.00	(\$7,168.69)	(\$29,873.00)
6027 -Manufacturing Camp	\$15,000.00	\$15,000.00	\$12,370.07	\$15,000.00	\$2,629.93	\$0.00
6007 -Safety-Industrial	\$105,546.86	\$159,000.00	\$95,334.68	\$136,351.00	\$10,212.18	\$22,649.00
6008 -Shilling Rentals	\$24,192.50	\$31,800.00	\$12,262.34	\$20,336.00	\$11,930.16	\$11,464.00
	<u>\$463,373.58</u>	<u>\$565,250.00</u>	<u>\$387,249.71</u>	<u>\$578,550.00</u>	<u>\$76,123.87</u>	<u>(\$13,300.00)</u>
Culinary						
8907 -Bistro 537	\$50,286.74	\$73,000.00	\$52,607.65	\$73,000.00	(\$2,320.91)	\$0.00
8970 -Cafe	\$366,065.58	\$365,738.00	\$353,125.96	\$365,738.00	\$12,939.62	\$0.00
8908 -Coffee House	\$24,943.51	\$36,100.00	\$29,149.91	\$36,100.00	(\$4,206.40)	\$0.00
8915 -Misc Culinary Events	\$1,020.00	\$3,000.00	\$1,647.41	\$3,000.00	(\$627.41)	\$0.00
	<u>\$442,315.83</u>	<u>\$477,838.00</u>	<u>\$436,530.93</u>	<u>\$477,838.00</u>	<u>\$5,784.90</u>	<u>\$0.00</u>
Fitness Center						
0000 -Fitness Center	\$85,773.75	\$84,629.00	\$52,648.91	\$84,629.00	\$33,124.84	\$0.00
	<u>\$85,773.75</u>	<u>\$84,629.00</u>	<u>\$52,648.91</u>	<u>\$84,629.00</u>	<u>\$33,124.84</u>	<u>\$0.00</u>
Horticulture						
4503 -Garden Center	\$438.00	\$21,480.00	\$4,787.13	\$21,480.00	(\$4,349.13)	\$0.00
9099 -Produce Market	\$3,300.75	\$5,500.00	\$1,267.00	\$5,500.00	\$2,033.75	\$0.00
	<u>\$3,738.75</u>	<u>\$26,980.00</u>	<u>\$6,054.13</u>	<u>\$26,980.00</u>	<u>(\$2,315.38)</u>	<u>\$0.00</u>
Traffic Safety School						
6009 -Traffic Safety	\$23,507.68	\$29,450.00	\$26,438.70	\$29,450.00	(\$2,931.02)	\$0.00
	<u>\$23,507.68</u>	<u>\$29,450.00</u>	<u>\$26,438.70</u>	<u>\$29,450.00</u>	<u>(\$2,931.02)</u>	<u>\$0.00</u>

Macon County Law Enforcement Training Center Revenue & Expenses



APR 1718

	APR Actual	YTD Actual	Budget
Revenue			
Basic Law Enforce Acad	\$35,735.20	\$199,855.40	\$684,000.00
Basic Corrections Acad	\$0.00	\$88,480.00	\$50,400.00
Misc Law Enforce Trng	\$770.00	\$3,500.00	\$20,277.00
Uniform/Lodging Reimburs	\$7,198.50	\$19,608.60	\$0.00
Gifts/Donations	\$31,147.61	\$313,556.64	\$325,187.24
Revenue-Misc/OtherSource	\$69.00	\$1,314.70	\$2,000.00
Total Revenue	\$74,920.31	\$626,315.34	\$1,081,864.24
Expenses			
Law Enforce Trng Ctr			
Administrative Staff Sal	\$15,384.62	\$125,076.96	\$139,892.00
Professional/Tech Salary	\$7,854.04	\$33,595.30	\$54,328.00
Classified-Temporary	\$0.00	\$2,736.00	\$0.00
SURS-RetireeHealthContri	\$116.20	\$795.98	\$1,270.00
Group Medical Ins	\$2,120.94	\$8,932.99	\$16,292.00
Group Dental Ins	\$55.49	\$238.91	\$471.00
Group Life Ins	\$66.98	\$273.66	\$486.00
Group LTD Ins	\$57.91	\$231.38	\$793.00
Workers Compensation	\$0.00	\$0.00	\$0.00
Medicare	\$0.00	\$0.00	\$0.00
FICA-Social Security	\$0.00	\$80.35	\$13,796.00
Legal Services-Admin	\$0.00	\$2,706.25	\$2,500.00
Contractual-Other	\$7.12	\$228.90	\$0.00
Office Supplies	\$108.95	\$2,306.53	\$3,500.00
Vehicle Expense	\$165.10	\$870.29	\$0.00
Printing	\$681.93	\$2,407.86	\$1,000.00
Materials	\$29.24	\$405.44	\$500.00
Postage	\$3.75	\$69.12	\$0.00
Non Consumable Supplies	\$253.31	\$18,536.74	\$9,500.00
Uniforms	\$0.00	\$208.00	\$0.00
Meeting Expense	\$0.00	\$222.90	\$500.00
Equipment Rental	\$194.18	\$3,953.92	\$1,512.00
Telephone	\$120.00	\$960.00	\$0.00
Equipment-Office	\$0.00	\$2,717.60	\$2,550.00
Equipment-Instructional	\$4,832.80	\$38,181.70	\$32,878.00
Equipment-Service	\$0.00	\$125,630.13	\$116,986.00
Expense-Other	\$0.00	\$1,060.00	\$3,017.00
Basic Law Enforce Trng			
P/T Faculty Salary	\$18,502.50	\$60,348.75	\$222,510.00
Faculty Curriculum Dev	\$0.00	\$400.00	\$0.00
SURS-RetireeHealthContri	\$0.00	\$2.14	\$0.00
Meals	\$23,215.91	\$89,860.97	\$156,700.00
Office Supplies	\$15.95	\$27.99	\$0.00
Instructional Supplies	\$4,867.21	\$14,659.61	\$68,000.00
Firearms & Accessories	\$20,929.70	\$26,443.45	\$0.00
Printing	\$73.30	\$73.30	\$0.00
Uniforms	\$6,933.00	\$25,949.95	\$0.00
Basic Corrections Trng			
P/T Faculty Salary	\$0.00	\$1,730.00	\$3,000.00
Meals	\$0.00	\$19,433.16	\$15,500.00
Instructional Supplies	\$0.00	\$17,165.48	\$15,000.00
Printing	\$0.00	\$1,530.90	\$0.00

Macon County Law Enforcement Training Center Revenue & Expenses



APR 1718

	APR Actual	YTD Actual	Budget
Expenses			
Misc Law Enforce Trng			
P/T Faculty Salary	\$0.00	\$2,555.00	\$0.00
Medicare	\$0.00	\$37.03	\$0.00
Contractual-Other	\$6,000.00	\$6,000.00	\$0.00
Meals	\$0.00	\$892.50	\$0.00
Basic K-9 Training			
Non Consumable Supplies	\$0.00	\$2,699.00	\$0.00
Law Enforce Trng Ctr O&M			
Custodial, Maint Stf Sal	\$0.00	\$0.00	\$10,080.00
Custodial, Maint-Temp	\$0.00	\$1,210.00	\$0.00
Workers Compensation	\$0.00	\$0.00	\$150.00
Medicare	\$0.00	\$0.00	\$380.00
FICA-Social Security	\$0.00	\$0.00	\$1,630.00
Equip Repair/Maint Agree	\$370.00	\$936.11	\$600.00
Custodial Services	\$4,740.95	\$22,254.21	\$20,000.00
Building Repair/Maint	\$125.00	\$125.00	\$47,500.00
Pest Control	\$300.00	\$3,056.00	\$4,050.00
Grounds Maintenance	\$0.00	\$0.00	\$6,800.00
Maintenance Supplies	\$321.73	\$13,704.33	\$23,907.24
Printing	\$0.00	\$73.80	\$0.00
Materials	\$12.93	\$1,398.19	\$1,400.00
Non Consumable Supplies	\$527.00	\$4,209.41	\$2,500.00
Laundry/Linen Supplies	\$193.50	\$387.00	\$0.00
General Insurance	\$0.00	\$0.00	\$3,086.00
Electricity and Nat Gas	\$3,063.75	\$17,688.63	\$18,000.00
Water, Sewage	\$467.77	\$2,693.48	\$8,000.00
Telephone	\$278.65	\$1,699.44	\$2,820.00
Refuse Disposal	\$144.97	\$1,020.50	\$1,720.00
Internet	\$938.23	\$7,159.55	\$11,260.00
Equipment-Service	\$0.00	\$35,410.15	\$35,500.00
Total Expenses	\$124,074.61	\$755,261.94	\$1,081,864.24
Net Revenue & Expenses	(\$49,154.30)	(\$128,946.60)	\$0.00

Bills for Ratification

April 2018

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
AFLAC	AFLAC		\$380.16	\$380.16		
AT&T	Telephone	Utilities	\$695.76		\$695.76	
	Telephone	Telecommunications	\$1,740.96		\$1,740.96	
	Telephone	Fairview Plaza O&M	\$21.73		\$21.73	
	Telephone	Telecommunications	\$118.77		\$118.77	
	Telephone	Telecommunications	\$663.96		\$663.96	
	Telephone	Fairview Plaza O&M	\$189.73		\$189.73	
	Telephone	Telecommunications	\$134.11		\$134.11	
	Telephone	Telecommunications	\$750.21		\$750.21	
Ace Sign Co	Equipment-Service	Renovations / Remodeling	\$1,316.98			\$1,316.98
Admire Entertainment Inc	Contractual-Other	Club Expenses	\$2,500.00			\$2,500.00
Adrian Byrd Counseling	Contractual-Other	Liab Protection & Settle	\$150.00			\$150.00
Advanced Disposal Services	Refuse Disposal	Utilities	\$1,519.84		\$1,519.84	
	Refuse Disposal	Law Enforce Trng Ctr O&M	\$144.97			\$144.97
Airgas-Mid America	Instructional Supplies	Collision Repair Tech	\$75.73	\$75.73		
Airweld Industrial Gases	Instructional Supplies	Welding-Technical Occ	\$17.96	\$17.96		
	Instructional Supplies	Welding-Technical Occ	\$144.60	\$144.60		
	Instructional Supplies	Welding-Technical Occ	\$160.95	\$160.95		
Altevogt, Heidi Marie	Student Tuition Rec		\$130.00	\$130.00		
AmerenIP	Electricity and Nat Gas	Sequestration Bldg O&M	\$226.80		\$226.80	
	Electricity and Nat Gas	Workforce Development Ct	\$18.30		\$18.30	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$75.81		\$75.81	
	Telephone	Utilities	\$51.58		\$51.58	
	Electricity and Nat Gas	Utilities	\$46.92		\$46.92	
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,555.67			\$1,555.67
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,508.08			\$1,508.08
	Electricity and Nat Gas	Clinton Center O&M	\$200.90		\$200.90	
	Electricity and Nat Gas	Clinton Center O&M	\$70.10		\$70.10	
	Electricity and Nat Gas	Utilities	\$382.74		\$382.74	
	Electricity and Nat Gas	Fairview Plaza O&M	\$120.16		\$120.16	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$126.92		\$126.92	
	Electricity and Nat Gas	Utilities	\$182.91		\$182.91	
	Electricity and Nat Gas	Utilities	\$4,986.41		\$4,986.41	
	Electricity and Nat Gas	Workforce Development Ct	\$1,490.84		\$1,490.84	
	Electricity and Nat Gas	Utilities	\$3,627.18		\$3,627.18	
Aramark - AUS St Louis MC	Uniforms	Maintenance	\$55.00		\$55.00	
	Uniforms	Maintenance	\$55.00		\$55.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$64.50			\$64.50
	Uniforms	Maintenance	\$55.00		\$55.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$64.50			\$64.50
	Uniforms	Maintenance	\$55.00		\$55.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$64.50			\$64.50
Area Disposal Service Inc	Refuse Disposal	Clinton Center O&M	\$72.50		\$72.50	
Arocha, Alexandria Luann	Student Tuition Rec		(\$33.00)	(\$33.00)		
	Student Tuition Rec		\$33.00	\$33.00		
	RCC Foundation A/R		\$50.00	\$50.00		
Awards Limited	WYSE Activities	Dean-Math Science Busine	\$567.37	\$567.37		
Axon Enterprises Inc	Instructional Supplies	Basic Law Enforce Trng	\$920.00			\$920.00
BearMail Co	Postage	Admission & Recruitment	\$70.97	\$70.97		
	Heartland Academy Recv		\$12.69	\$12.69		
	RCC Foundation A/R		\$39.01	\$39.01		
	Postage	Business Office	\$647.15	\$647.15		
	Postage	CPED Administration	\$3.76			\$3.76
	Postage	Club Expenses	\$11.75			\$11.75
	Postage	Club Expenses	\$9.87			\$9.87
	Postage	Club Expenses	\$19.74			\$19.74
	Postage	Enrollment Management	\$217.14	\$217.14		

Bills for Ratification



April 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
BearMail Co					
Postage	Fin Aid & Vet Affairs	\$418.55	\$418.55		
Postage	General Expenses	\$457.88	\$457.88		
Postage	Grant-Administration	\$49.78			\$49.78
Postage	Grant-Administration	\$6.58			\$6.58
Graphics	Law Enforce Trng Ctr	\$3.75			\$3.75
Postage	NonCredit	\$140.53			\$140.53
Postage	Presidents Office	\$1.41	\$1.41		
Bearman, Joshua James					
Student Tuition Rec		\$2,500.00	\$2,500.00		
Beasley, Christopher M					
Student Tuition Rec		\$637.00	\$637.00		
Beck's Studio					
Inventory-CentralStores		\$16.80	\$16.80		
Inventory-CentralStores		\$22.46	\$22.46		
Beckwith, Jenna Elise					
Student Tuition Rec		\$735.00	\$735.00		
Bell, Michael T					
Stipends	Grant-SupportServices	\$675.00			\$675.00
Stipends	Grant-SupportServices	\$685.00			\$685.00
Black & Co					
Instructional Supplies	Basic Law Enforce Trng	\$513.98			\$513.98
Blue 360 Media LLC					
Instructional Supplies	Basic Law Enforce Trng	\$2,782.50			\$2,782.50
Blue Cross and Blue Shield of IL					
Group Insurance		\$22,937.00	\$22,937.00		
Health Insurance		\$146,404.97	\$146,404.97		
EmployeeBenefitsTotal	General Expenses	\$24.66	\$24.66		
Boyd, Marsha Lillian					
Student Tuition Rec		\$74.00	\$74.00		
Brooks, Leanne R					
Travel-In State	Math Enrichment Center	\$26.16	\$26.16		
Brozio, Seth Edward					
Travel-In State	Grant-Administration	\$87.20			\$87.20
Brush College LLC					
Credit Card Clearing		\$103.56	\$103.56		
Buggar, Nathan Luke					
Materials	Club Expenses	\$40.16			\$40.16
Bushue Human Resources Inc					
Contractual-Other	Human Resources	\$126.20	\$126.20		
CDS Leasing					
Equipment Rental	Law Enforce Trng Ctr	\$164.18			\$164.18
CDS Office Technologies					
Printing	Copiers	\$1,220.89	\$1,220.89		
Equipment Rental	Law Enforce Trng Ctr	\$30.00			\$30.00
Printing	Law Enforce Trng Ctr	\$681.93			\$681.93
CDWG Government Inc					
Equipment-Instructional	Law Enforce Trng Ctr	(\$588.60)			(\$588.60)
Equipment-Instructional	Law Enforce Trng Ctr	(\$588.60)			(\$588.60)
Equipment-Instructional	Renovations / Remodeling	\$43.26			\$43.26
Equipment-Instructional	Renovations / Remodeling	\$168.53			\$168.53
Equipment-Instructional	Renovations / Remodeling	\$2,541.06			\$2,541.06
Materials	Academic Lab Support	\$90.49	\$90.49		
Materials	Academic Lab Support	\$178.86	\$178.86		
Materials	Academic Lab Support	\$242.49	\$242.49		
Materials	Academic Lab Support	\$1,174.50	\$1,174.50		
Materials	Academic Lab Support	\$1,251.85	\$1,251.85		
Equipment-Instructional	Academic Lab Support	\$1,364.74	\$1,364.74		
Materials	Academic Lab Support	\$195.25	\$195.25		
Materials	Academic Lab Support	\$143.45	\$143.45		
Equipment-Instructional	Law Enforce Trng Ctr	\$4,832.80			\$4,832.80
Chandra, Prem					
Travel-In State	Fin Aid & Vet Affairs	\$104.64	\$104.64		
Christensen, Mallory B					
Student Awards	Foreign Lang-Baccal	\$50.00	\$50.00		
Student Awards	English Communication	\$100.00	\$100.00		
Chumbley, Allison Renee					
Student Tuition Rec		\$68.00	\$68.00		
City of Clinton					
Water,Sewage	Clinton Center O&M	\$21.44		\$21.44	
City of Decatur					
Accrued Sales Tax		\$44.64			\$44.64
Accrued Sales Tax		\$83.00			\$83.00

Bills for Ratification



April 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
City of Decatur					
Accrued Sales Tax		\$374.06			\$374.06
City of Decatur IL					
Water,Sewage	Fairview Plaza O&M	\$98.58		\$98.58	
Water,Sewage	Sequestration Bldg O&M	\$155.44		\$155.44	
Water,Sewage	Utilities	\$343.55		\$343.55	
Water,Sewage	Utilities	\$142.92		\$142.92	
Water,Sewage	Utilities	\$177.31		\$177.31	
Water,Sewage	Utilities	\$1,567.31		\$1,567.31	
Water,Sewage	Utilities	\$191.91		\$191.91	
Water,Sewage	Macon Co Soil & Water Bd	\$154.71		\$154.71	
Water,Sewage	Utilities	\$36.00		\$36.00	
Publications & Dues	Bistro 537	\$2,200.00			\$2,200.00
Water,Sewage	Fairview Plaza O&M	\$48.60		\$48.60	
Water,Sewage	Law Enforce Trng Ctr O&M	\$395.60			\$395.60
Water,Sewage	Law Enforce Trng Ctr O&M	\$72.17			\$72.17
Clark, Andrea M					
Stipends	Grant-SupportServices	\$600.00			\$600.00
Stipends	Grant-SupportServices	\$675.00			\$675.00
Clark, Cheyenne J					
Student Tuition Rec		\$58.00	\$58.00		
Clinton RCC LLC					
Facility Rental	Clinton Center O&M	\$6,523.55		\$6,523.55	
Coleman, Bryan					
Stipends	Grant-SupportServices	\$675.00			\$675.00
Stipends	Grant-SupportServices	\$660.00			\$660.00
College Illinois					
Misc Scholarship Clearin		\$1,862.00	\$1,862.00		
Comcast					
Internet	Law Enforce Trng Ctr O&M	\$367.75			\$367.75
Contractual-Other	Liab Protection & Settle	\$53.91			\$53.91
Telephone	Fairview Plaza O&M	\$144.85		\$144.85	
Confidential On-Site Paper					
Contractual-Other	Law Enforce Trng Ctr	\$7.12			\$7.12
Contractual-Other	General Expenses	\$35.00	\$35.00		
Consociate Group					
Contractual-Other	Human Resources	\$210.00	\$210.00		
Crews, Denise,, Dr					
Telephone	VP Academic Services	\$60.00	\$60.00		
Cromwell Radio Group Inc					
Advertising	Marketing	\$703.00	\$703.00		
Advertising	Marketing	\$458.00	\$458.00		
Danzeisen, Walter William					
Student Tuition Rec		\$30.00	\$30.00		
Dashiell, Aubrie Christine					
Student Tuition Rec		\$686.00	\$686.00		
Data Recognition Corporation					
Instructional Supplies	Instruction	\$163.31			\$163.31
DeBose Consulting					
Contractual-Other	Credit	\$1,920.00			\$1,920.00
DeWitt County Collector					
Legal Services-Admin	Board of Trustees	\$7,353.35	\$7,353.35		
DeWitt County Museum Assoc					
Publications & Dues	Clinton Center	\$30.00	\$30.00		
Decatur Memorial Hospital					
Contractual-Other	Credit	\$50.00			\$50.00
Contractual-Other	Credit	\$580.00			\$580.00
Contractual-Other	Credit	\$560.00			\$560.00
Deetz, Adam Joshua					
Student Tuition Rec		\$137.00	\$137.00		
Department of Veterans Affairs					
Post 9/11 Fed Grnt Rev		\$44.80			\$44.80
Dickerson, Joshua					
Student Tuition Rec		\$637.00	\$637.00		
Dotson, Brittany Andrea					
Stipends	Grant-SupportServices	\$675.00			\$675.00
Stipends	Grant-SupportServices	\$685.00			\$685.00
Double A Carving Company					
Contractual-Other	Culinary Events	\$600.00			\$600.00
Dunker Electric					
Maintenance Supplies	Maintenance	\$125.35		\$125.35	
Maintenance Supplies	Maintenance	\$125.35		\$125.35	
Maintenance Supplies	Maintenance	\$137.04		\$137.04	

Bills for Ratification

April 2018

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Dunning, Wayne	Travel-In State	Board of Trustees	\$95.92	\$95.92		
Durairaj, Srinivasan	RCC Foundation A/R		\$1,909.69	\$1,909.69		
Durbin, Kimberly Ann	Student Tuition Rec		\$27.00	\$27.00		
Dust & Son Auto Supply	Instructional Supplies	Collision Repair Tech	\$37.03	\$37.03		
	Instructional Supplies	Automotive-Tech Occ	\$184.63	\$184.63		
	Instructional Supplies	Collision Repair Tech	\$397.08	\$397.08		
	Instructional Supplies	Collision Repair Tech	\$92.60	\$92.60		
	Instructional Supplies	Collision Repair Tech	\$34.98	\$34.98		
	Instructional Supplies	Collision Repair Tech	\$130.72	\$130.72		
	Instructional Supplies	Collision Repair Tech	\$54.99	\$54.99		
	Instructional Supplies	Collision Repair Tech	\$92.54	\$92.54		
Dynagraphics Inc	Contractual-Other	Sequestration Proj	\$210.46			\$210.46
	Office Supplies	Collision Repair Tech	\$34.11	\$34.11		
	Office Supplies	Presidents Office	\$191.47	\$191.47		
E L Pruitt	Building Repair/Maint	Maintenance	\$385.00		\$385.00	
EDC of Decatur & Macon County	Publications & Dues	General Expenses	\$1,250.00	\$1,250.00		
Egbert, Ryan R	Student Tuition Rec		\$19.00	\$19.00		
Elan Corporate Payment	Credit Card Pmt Clearing		\$27,882.36	\$27,882.36		
Elsevier Inc	Fees Pass Thru Nursing		\$224.00	\$224.00		
Enterprise Rent-A-Car	Travel-In State	Dean-Math Science Busine	\$36.20	\$36.20		
	Travel-In State	Vice Pres Fin & Admin	\$162.07	\$162.07		
Evans, Shynisha Lashay	Student Tuition Rec		\$294.00	\$294.00		
Evergreen FS-Stephens #24	Vehicle Expense	College Vehicle	\$1,391.95		\$1,391.95	
Fairview Park Plaza LLC	Facility Rental	Fairview Plaza O&M	\$4,615.92		\$4,615.92	
Fidelity Investments	Misc Deductions		\$400.00	\$400.00		
Finch, Caleb Michael	Student Tuition Rec		\$735.00	\$735.00		
Firm Systems	Fees Pass Thru Backgrnd		\$35.00	\$35.00		
FirstEnergy Solutions	Electricity and Nat Gas	Utilities	\$14,935.37		\$14,935.37	
	Electricity and Nat Gas	Workforce Development Ct	\$1,502.80		\$1,502.80	
	Electricity and Nat Gas	Fairview Plaza O&M	\$67.54		\$67.54	
Fisher, Christopher D	Stipends	Grant-SupportServices	\$600.00			\$600.00
Fleet Pride	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$62.99	\$62.99		
Franczek Radelet	Legal Services-Admin	Board of Trustees	\$1,224.00	\$1,224.00		
Franklin Travel	Other Current Obligation		\$26,295.00			\$26,295.00
Frazier, Benjamin M	Student Tuition Rec		\$69.00	\$69.00		
Frontier	Telephone	Clinton Center O&M	\$143.16		\$143.16	
G J Builders Hardware Inc	Maintenance Supplies	Maintenance	\$35.00		\$35.00	
Gahwiler, Griffin C	Student Tuition Rec		\$70.00	\$70.00		
Garmon, Kathleen M	Student Tuition Rec		\$25.00	\$25.00		
Garner, Alyssa Joy	Student Tuition Rec		\$588.00	\$588.00		
Garner, Shawn Michael	Materials	Club Expenses	\$50.00			\$50.00
Garrett, Janean A	Travel-In State-Admin	Admission & Recruitment	\$79.03	\$79.03		
Gause, Itavian Rashad						

Bills for Ratification



April 2018

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Gause, Itavian Rashad						
	Stipends	Grant-SupportServices	\$675.00			\$675.00
	Stipends	Grant-SupportServices	\$685.00			\$685.00
Grainger						
	Inventory-CentralStores		\$26.34	\$26.34		
	Inventory-CentralStores		\$42.77	\$42.77		
Graybeal, Nadia Maryannia						
	Student Tuition Rec		\$45.00	\$45.00		
Greg Hahn Heating and Air						
	Equip Repair/Maint Agree	CSI Building O&M	\$609.00		\$609.00	
Grey, Thomas						
	Contractual-Other	NonCredit	\$640.00			\$640.00
	Contractual-Other	NonCredit	\$726.15			\$726.15
Grimm, Susan						
	Travel-In State	Club Expenses	\$191.84			\$191.84
Growling Strong Sexual Assault						
	Donations/Gifts	Club Expenses	\$144.57			\$144.57
HSHS Medical Group Inc						
	Contractual-Other	Human Resources	\$1,434.10	\$1,434.10		
Hagood, Aaron S						
	Student Tuition Rec		\$2,960.00	\$2,960.00		
Harmon, Kenna E						
	Special Event Revenue		\$42.50			\$42.50
Harold O'Shea Builders						
	Building Improvements	Fairview Plaza O&M	\$235,310.06			\$235,310.06
Hazen, Harold Dean						
	Travel-In State	Liab Protection & Settle	\$151.51			\$151.51
Heartland Bank & Trust						
	Interest Expense	Bond & Interest	\$74,260.00			\$74,260.00
	Interest Expense	Bond & Interest	\$201,211.25			\$201,211.25
Henricksen						
	Equipment-Office	Renovations / Remodeling	\$5,629.11			\$5,629.11
Herff Jones Inc						
	Graduation Expense	General Expenses	\$3,543.75	\$3,543.75		
Heritage Wine Cellars Ltd						
	Food Supply Costs	Bistro 537	\$100.00			\$100.00
	Food Supply Costs	Bistro 537	\$150.00			\$150.00
	Food Supply Costs	Bistro 537	\$460.00			\$460.00
	Food Supply Costs	Bistro 537	\$1,736.00			\$1,736.00
High, Jordan Michelle						
	Student Tuition Rec		\$167.00	\$167.00		
Hoelting & Co						
	Food Supply Costs	Cafe	\$85.75			\$85.75
Hooker, Alexandria Leigh						
	RCC Foundation A/R		\$50.00	\$50.00		
Hynds, Andrew T						
	Travel-In State	Dean-Math Science Busine	\$38.50	\$38.50		
ICCB						
	Other Receivables		\$36,209.76			\$36,209.76
ILASFAA						
	Registration Fees	Fin Aid & Vet Affairs	\$235.00	\$235.00		
	Registration Fees	Fin Aid & Vet Affairs	\$325.00	\$325.00		
	Registration Fees	Fin Aid & Vet Affairs	\$325.00	\$325.00		
ILSADE						
	Publications & Dues	English Communication	\$15.00	\$15.00		
ISACC						
	Registration Fees	Grant-Administration	\$100.00			\$100.00
Illinois Broadcasters Assoc						
	Publications & Dues	English Communication	\$175.00	\$175.00		
Illinois Federation of Teachers						
	Union Dues-RFT		\$2,200.20	\$2,200.20		
	Union Dues-RFT		\$2,200.20	\$2,200.20		
Inceptia						
	Contractual-Other	Fin Aid & Vet Affairs	\$4.95	\$4.95		
JD Transit						
	Other Current Obligation		\$2,332.00			\$2,332.00
Jan Master Cleaning Services Inc						
	Custodial Services	Law Enforce Trng Ctr O&M	\$4,740.95			\$4,740.95
	Custodial Services	Clinton Center O&M	\$290.00		\$290.00	
	Custodial Services	Custodial	\$30,640.50		\$30,640.50	
	Custodial Services	Liab Protection & Settle	\$3,404.50			\$3,404.50
	Custodial Services	Clinton Center O&M	\$290.00		\$290.00	
	Custodial Services	Custodial	\$30,640.50		\$30,640.50	

Bills for Ratification



April 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Jan Master Cleaning Services Inc					
Custodial Services	Liab Protection & Settle	\$3,404.50			\$3,404.50
Jenzabar Inc					
Registration Fees	Business Office	\$725.00	\$725.00		
Consultants/Workshops	Administrative Info Syst	\$10,000.00	\$10,000.00		
KONE Inc					
Equip Repair/Maint Agree	Maintenance	\$352.37		\$352.37	
Kickle, L Virginia					
Contractual-Other	Club Expenses	\$100.00			\$100.00
King-Lar Company					
Heartland Academy Recv		\$994.12	\$994.12		
Instructional Supplies	Welding-Technical Occ	\$994.12	\$994.12		
Kirby Risk Electric Supply					
Computer Software	Academic Lab Support	\$2,140.00	\$2,140.00		
Equipment-Instructional	Engineering Technology	\$1,395.45			\$1,395.45
Equipment-Instructional	Engineering Technology	\$2,717.16			\$2,717.16
Kurent Safety Inc					
Instructional Supplies	Instruction-Other	\$505.96			\$505.96
Participant Supplies	Grant-SupportServices	\$35.53			\$35.53
Kurrent Safety Inc					
Instructional Supplies	Instruction-Other	\$6.00			\$6.00
Lamar Companies					
Advertising	Marketing	\$416.50	\$416.50		
Advertising	Marketing	\$416.50	\$416.50		
Lee Enterprises Inc					
Other Current Obligation		\$341.12			\$341.12
Advertising	Human Resources	\$377.00	\$377.00		
Advertising	Human Resources	\$494.00	\$494.00		
Legacy United Corp					
Contractual-Other	Club Expenses	\$1,600.00			\$1,600.00
Lowe's Home Centers Inc					
Participant Supplies	Grant-SupportServices	(\$286.29)			(\$286.29)
Participant Supplies	Grant-SupportServices	(\$2.84)			(\$2.84)
Participant Supplies	Grant-SupportServices	\$3,613.20			\$3,613.20
MANCOMM					
Instructional Supplies	Credit	\$41.71			\$41.71
Instructional Supplies	Credit	\$85.69			\$85.69
Instructional Supplies	Credit	\$180.30			\$180.30
MR Systems Wireless					
Internet	Clinton Center O&M	\$57.00		\$57.00	
Internet	Clinton Center O&M	\$57.00		\$57.00	
Mack Sales & Service of Decatur					
Equip Repair/Maint Agree	Credit	\$117.20			\$117.20
Equip Repair/Maint Agree	Credit	\$418.80			\$418.80
Equip Repair/Maint Agree	Credit	\$765.66			\$765.66
Equip Repair/Maint Agree	Credit	\$985.12			\$985.12
Equip Repair/Maint Agree	Credit	\$1,579.53			\$1,579.53
Equip Repair/Maint Agree	Credit	\$96.76			\$96.76
Equip Repair/Maint Agree	Credit	\$143.00			\$143.00
Equip Repair/Maint Agree	Credit	\$387.61			\$387.61
Marquis Beverage Service					
Food Supply Costs	Cafe	\$79.50			\$79.50
Instructional Supplies	Coffee House	\$234.50			\$234.50
Instructional Supplies	Coffee House	\$449.75			\$449.75
Mason, Mackenzie Rachel					
Student Tuition Rec		\$169.00	\$169.00		
Matejka, Michael					
Contractual-Other	Instruction-Other	\$500.00			\$500.00
Maverik Marketing					
Uniforms	Basic Law Enforce Trng	\$967.00			\$967.00
Mazzotti Services					
Uniforms	Basic Law Enforce Trng	\$110.00			\$110.00
Uniforms	Basic Law Enforce Trng	\$1,231.00			\$1,231.00
Uniforms	Basic Law Enforce Trng	\$1,690.00			\$1,690.00
Uniforms	Basic Law Enforce Trng	\$1,947.00			\$1,947.00
McGee, Kishawn Lee					
Stipends	Grant-SupportServices	\$650.00			\$650.00
Stipends	Grant-SupportServices	\$655.00			\$655.00
McMahon, Vicki M					
Travel-In State Mileage	AAS Nursing -Health Occ	\$134.07	\$134.07		
Mehan Financial Education					
Contractual-Other	Instruction-Other	\$480.00			\$480.00
Melton, Julie Lynn					

Bills for Ratification

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Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Melton, Julie Lynn					
Telephone	Foundation & Development	\$60.00	\$60.00		
Menards Inc					
Non Consumable Supplies	Law Enforce Trng Ctr O&M	\$243.96			\$243.96
Maintenance Supplies	Maintenance	\$11.94		\$11.94	
Maintenance Supplies	Maintenance	\$6.79		\$6.79	
Maintenance Supplies	Maintenance	\$10.23		\$10.23	
Maintenance Supplies	Maintenance	\$35.46		\$35.46	
Maintenance Supplies	Maintenance	\$13.65		\$13.65	
Maintenance Supplies	Maintenance	\$21.98		\$21.98	
Non Consumable Supplies	Law Enforce Trng Ctr O&M	\$58.16			\$58.16
Inventory-CentralStores		\$5.88	\$5.88		
Maintenance Supplies	Custodial	\$12.16		\$12.16	
Instructional Supplies	Instruction-Other	\$1,679.01			\$1,679.01
Mid-America Advertising					
Advertising	Marketing	\$250.00	\$250.00		
Midwest Electronic Systems Inc					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$60.00			\$60.00
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$60.00			\$60.00
Midwest Fiber Inc of Decatur					
Refuse Disposal	Utilities	\$90.00		\$90.00	
Miller & Steeno P.C.					
Wage Garnishment Orders		\$238.35	\$238.35		
Wage Garnishment Orders		\$345.19	\$345.19		
Wage Garnishment Orders		\$238.35	\$238.35		
Wage Garnishment Orders		\$345.19	\$345.19		
Motion Industries					
Maintenance Supplies	Maintenance	\$39.21		\$39.21	
Moyer, Craig Wayne					
Stipends	Grant-SupportServices	\$375.00			\$375.00
Mundwiler, Austin William					
Student Tuition Rec		\$9.00	\$9.00		
Murray, Larissa Nichol					
Student Tuition Rec		\$72.00	\$72.00		
Mutual of Omaha					
LTD Insurance		\$1,560.02	\$1,560.02		
Life Insurance		\$2,089.78	\$2,089.78		
Supplemental Life Insur		\$2,109.40	\$2,109.40		
NADE					
Publications & Dues	English Communication	\$75.00	\$75.00		
NISOD					
Registration Fees	African Amer Stu-Baccal	\$485.00	\$485.00		
Registration Fees	VP Academic Services	\$485.00	\$485.00		
Napa Auto Parts					
Instructional Supplies	Automotive-Tech Occ	(\$172.04)	(\$172.04)		
Instructional Supplies	Automotive-Tech Occ	(\$102.46)	(\$102.46)		
Instructional Supplies	Automotive-Tech Occ	(\$2.04)	(\$2.04)		
Instructional Supplies	Automotive-Tech Occ	\$47.89	\$47.89		
Instructional Supplies	Automotive-Tech Occ	\$276.38	\$276.38		
Instructional Supplies	Automotive-Tech Occ	\$99.91	\$99.91		
Nasco					
Equipment-Instructional	Surgical Tech-Health Occ	\$1,777.10			\$1,777.10
Neuhoff Media Decatur					
Advertising	Marketing	\$480.00	\$480.00		
Advertising	Marketing	\$640.00	\$640.00		
Niemann Foods					
Food Supply Costs	Cafe	\$9.98			\$9.98
Food Supply Costs	Cafe	\$10.13			\$10.13
Food Supply Costs	Cafe	\$57.47			\$57.47
Instructional Supplies	Culinary Arts	\$84.38	\$84.38		
Food Supply Costs	Cafe	\$87.52			\$87.52
Food Supply Costs	Cafe	\$5.18			\$5.18
O'Reilly Auto Parts					
Instructional Supplies	Automotive-Tech Occ	(\$67.32)	(\$67.32)		
Instructional Supplies	Automotive-Tech Occ	\$11.37	\$11.37		
Instructional Supplies	Automotive-Tech Occ	\$31.78	\$31.78		
Instructional Supplies	Automotive-Tech Occ	\$42.52	\$42.52		
Instructional Supplies	Automotive-Tech Occ	\$104.46	\$104.46		
Instructional Supplies	Automotive-Tech Occ	\$122.09	\$122.09		
Instructional Supplies	Automotive-Tech Occ	\$128.42	\$128.42		
Instructional Supplies	Automotive-Tech Occ	\$152.69	\$152.69		
Instructional Supplies	Automotive-Tech Occ	(\$53.66)	(\$53.66)		
Instructional Supplies	Automotive-Tech Occ	\$98.92	\$98.92		

Bills for Ratification



April 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
O'Reilly Auto Parts					
Instructional Supplies	Automotive-Tech Occ	\$87.14	\$87.14		
Office Depot Inc					
Inventory-CentralStores		\$350.75	\$350.75		
Inventory-CentralStores		(\$37.17)	(\$37.17)		
Inventory-CentralStores		\$56.44	\$56.44		
Oliver, Brooke D					
Travel-In State Mileage	Surgical Tech-Health Occ	\$313.92	\$313.92		
Orv Graham Radio Advertising					
Advertising	Marketing	\$160.00	\$160.00		
Advertising	Marketing	\$160.00	\$160.00		
Page, Keyari Laychell					
Materials	Club Expenses	\$50.00			\$50.00
Parks Sewer Service					
Equip Repair/Maint Agree	Maintenance	\$120.00		\$120.00	
Pasco Scientific					
Instructional Supplies	Phys Sci/Physic-Baccal	\$462.00	\$462.00		
Peeples, Destinee Tianna					
Materials	Club Expenses	\$50.00			\$50.00
Peoples, Timika R					
Student Tuition Rec		\$579.00	\$579.00		
Per Mar Security & Research					
Security	Liab Protection & Settle	\$3,500.54			\$3,500.54
Security	Security	\$145.86		\$145.86	
Security	Liab Protection & Settle	\$3,506.47			\$3,506.47
Security	Security	\$146.11		\$146.11	
Security	Liab Protection & Settle	\$198.72			\$198.72
Security	Security	\$8.28		\$8.28	
Security	Liab Protection & Settle	\$3,656.06			\$3,656.06
Security	Security	\$152.34		\$152.34	
Premier Print Group					
Inventory-CentralStores		\$265.00	\$265.00		
Presido/Netech					
Materials	Renovations / Remodeling	\$880.00			\$880.00
Pride Cleaners					
Contractual-Other	Cafe	\$25.20			\$25.20
Contractual-Other	Cafe	\$29.40			\$29.40
Contractual-Other	Cafe	\$31.50			\$31.50
Contractual-Other	Culinary Arts	\$12.90	\$12.90		
Contractual-Other	Bistro 537	\$16.77			\$16.77
Contractual-Other	Culinary Arts	\$18.06	\$18.06		
Contractual-Other	Culinary Arts	\$20.64	\$20.64		
Contractual-Other	Bistro 537	\$32.25			\$32.25
Contractual-Other	Bistro 537	\$34.83			\$34.83
Contractual-Other	Bistro 537	\$59.34			\$59.34
Contractual-Other	Bistro 537	\$174.15			\$174.15
Pugsley Container LLC					
Consultants/Workshops	Renovations / Remodeling	\$270.00		\$270.00	
Refuse Disposal	Utilities	\$56.70		\$56.70	
R D McMillen Enterprises					
Maintenance Supplies	Custodial	\$116.16		\$116.16	
RCC Bookstore					
Office Supplies	Presidents Office	\$9.79	\$9.79		
Instructional Supplies	Credit	\$15.92			\$15.92
NonTaxBooks-Scholarships		\$173.25	\$173.25		
NonTaxBooks -Workforce		\$295.50	\$295.50		
Office Supplies	Dean-Math Science Busine	\$319.75	\$319.75		
Contractual-Other	Club Expenses	\$1,476.00			\$1,476.00
Materials	Club Expenses	\$346.50			\$346.50
RCC Foundation					
Richland Foundation		\$222.78	\$222.78		
Misc Scholarship Clearin		\$1,000.00	\$1,000.00		
RCC Foundation Scrsships		\$141.00			\$141.00
RCC Foundation Scrsships		\$425.00			\$425.00
RCC Foundation Scrsships		\$931.00			\$931.00
RCC Foundation Scrsships		\$59.00			\$59.00
Revenue-Misc/OtherSource		\$25.00	\$25.00		
Richland Foundation		\$222.78	\$222.78		
Ray O'Herron Company Inc					
Firearms & Accessories	Basic Law Enforce Trng	\$780.00			\$780.00
Instructional Supplies	Basic Law Enforce Trng	\$225.50			\$225.50
Firearms & Accessories	Basic Law Enforce Trng	\$802.50			\$802.50
Firearms & Accessories	Basic Law Enforce Trng	\$20,127.20			\$20,127.20

Bills for Ratification



April 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Refreshment Services Pepsi					
Food Supply Costs	Cafe	\$167.39			\$167.39
Food Supply Costs	Cafe	\$451.47			\$451.47
Richards & Stehman LLC					
Office Supplies	Law Enforce Trng Ctr	\$46.50			\$46.50
Rogers Supply Co					
Instructional Supplies	Heating,Vent,AC-Tech Occ	\$31.15	\$31.15		
Instructional Supplies	Heating,Vent,AC-Tech Occ	\$74.87	\$74.87		
Rotary Club of Decatur #180					
Publications & Dues	Presidents Office	\$175.00	\$175.00		
Rush Truck Leasing					
Install Pymt Lease/Purch	Grounds	\$2,239.13		\$2,239.13	
Rutherford Photo Video					
Contractual-Other	Outdoor Exposition SpcEv	\$500.00			\$500.00
Ruyle Mechanical Services Inc					
Equip Repair/Maint Agree	Maintenance	\$2,992.25		\$2,992.25	
S J Smith Company Inc					
Contractual-Other	Club Expenses	\$10.85			\$10.85
Instructional Supplies	Human Simulator	\$88.66	\$88.66		
SIU-C Nurse Aide Testing					
Fees Pass Thru Backgrnd		\$1,474.00	\$1,474.00		
Fees Pass Thru Backgrnd		\$737.00	\$737.00		
STL Communications Inc					
Telephone Maint Agree	Telecommunications	\$1,558.95		\$1,558.95	
Samore, Christine Marie					
Interpreter Salary	Academic Success	\$400.00	\$400.00		
Sangamon Valley High School					
Advertising	Marketing	\$200.00	\$200.00		
Scherer, Michael					
Contractual-Other	Student Activities	\$475.00			\$475.00
Schneider, Thomas P					
Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Schoonover, Kelly C					
Travel-In State Mileage	Admission & Recruitment	\$183.13	\$183.13		
Scott Fisher Enterprises Inc					
Pest Control	Law Enforce Trng Ctr O&M	\$300.00			\$300.00
Pest Control	Maintenance	\$850.00		\$850.00	
Secretary of State					
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Seno Formal Wear					
Materials	Outdoor Exposition SpcEv	\$384.00			\$384.00
Sherwin Williams Company					
Building Repair/Maint	Renovations / Remodeling	\$77.68		\$77.68	
Shippers Rental Inc					
Equipment Rental	Credit	\$1,750.00			\$1,750.00
Siemens Industry Inc					
Equip Repair/Maint Agree	Engineering Technology	\$1,005.34	\$1,005.34		
Sinclair Digital					
Advertising	Marketing	\$1,200.00	\$1,200.00		
Advertising	Marketing	\$200.00	\$200.00		
Advertising	Marketing	\$2,700.00	\$2,700.00		
Singh, Talvinder					
Stipends	Grant-SupportServices	\$600.00			\$600.00
Stipends	Grant-SupportServices	\$685.00			\$685.00
Smith, David M					
Contractual-Other	Club Expenses	\$25.00			\$25.00
Smith, John Daniel					
Travel-In State Mileage	Credit	\$52.32			\$52.32
Sound & Light Creations					
Contractual-Other	Culinary Events	\$2,200.00			\$2,200.00
Specialty Paint					
Instructional Supplies	Collision Repair Tech	\$50.16	\$50.16		
Instructional Supplies	Collision Repair Tech	\$16.12	\$16.12		
Instructional Supplies	Collision Repair Tech	\$12.01	\$12.01		
Instructional Supplies	Collision Repair Tech	\$21.28	\$21.28		
Instructional Supplies	Collision Repair Tech	\$128.89	\$128.89		
Spectrum-Nichols					
Maintenance Supplies	Custodial	\$264.30		\$264.30	
Maintenance Supplies	Custodial	\$452.97		\$452.97	
Maintenance Supplies	Custodial	\$525.53		\$525.53	

Bills for Ratification



April 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
St Mary's Hospital					
Instructional Supplies	AAS Nursing -Health Occ	\$882.56	\$882.56		
Instructional Supplies	Surgical Tech-Health Occ	\$79.52	\$79.52		
Stand Up for Grace					
Donations/Gifts	Club Expenses	\$137.00			\$137.00
State Universities Retirement					
SURS 1/2%		\$2,040.74	\$2,040.74		
SURS 8%		\$19,757.27	\$19,757.27		
SURS 1/2%		\$1,909.50	\$1,909.50		
SURS 8%		\$1,929.83	\$1,929.83		
SURS 8%		\$16,197.28	\$16,197.28		
SURS 1/2%		\$2,043.94	\$2,043.94		
SURS 8%		\$19,885.14	\$19,885.14		
SURS 1/2%		\$1,769.40	\$1,769.40		
SURS 8%		\$1,914.54	\$1,914.54		
SURS 8%		\$15,214.93	\$15,214.93		
Stauffenecker, Eli Christian					
Stipends	Grant-SupportServices	\$675.00			\$675.00
Stipends	Grant-SupportServices	\$750.00			\$750.00
Stoa, Terry					
Contractual-Other	Club Expenses	\$75.00			\$75.00
Striglos Office Equipment					
Inventory-CentralStores		\$3.82	\$3.82		
Sysco Central Illinois Inc					
Food Supply Costs	Cafe	(\$26.48)			(\$26.48)
Materials	Cafe	\$39.15			\$39.15
Materials	Cafe	\$46.30			\$46.30
Materials	Cafe	\$87.53			\$87.53
Food Supply Costs	Cafe	\$151.14			\$151.14
Food Supply Costs	Cafe	\$154.02			\$154.02
Materials	Cafe	\$197.63			\$197.63
Food Supply Costs	Cafe	\$409.60			\$409.60
Food Supply Costs	Cafe	\$446.20			\$446.20
Materials	Cafe	\$505.23			\$505.23
Materials	Cafe	\$520.65			\$520.65
Food Supply Costs	Cafe	\$813.49			\$813.49
Materials	Cafe	\$1,095.69			\$1,095.69
Food Supply Costs	Cafe	\$1,130.15			\$1,130.15
Food Supply Costs	Cafe	\$1,295.93			\$1,295.93
Food Supply Costs	Cafe	\$2,064.21			\$2,064.21
Food Supply Costs	Cafe	\$2,461.84			\$2,461.84
Instructional Supplies	Culinary Arts	(\$99.91)	(\$99.91)		
Materials	Culinary Arts	\$4.18	\$4.18		
Materials	Culinary Arts	\$26.12	\$26.12		
Materials	Cafe	\$31.00			\$31.00
Instructional Supplies	Culinary Arts	\$32.49	\$32.49		
Instructional Supplies	Culinary Arts	\$38.75	\$38.75		
Materials	Culinary Arts	\$62.52	\$62.52		
Instructional Supplies	Culinary Arts	\$64.79	\$64.79		
Instructional Supplies	Coffee House	\$87.47			\$87.47
Instructional Supplies	Culinary Arts	\$105.29	\$105.29		
Instructional Supplies	Culinary Arts	\$110.50	\$110.50		
Instructional Supplies	Culinary Arts	\$179.19	\$179.19		
Materials	Culinary Arts	\$252.80	\$252.80		
Instructional Supplies	Culinary Arts	\$274.85	\$274.85		
Instructional Supplies	Culinary Arts	\$279.94	\$279.94		
Materials	Cafe	\$297.86			\$297.86
Materials	Culinary Arts	\$315.75	\$315.75		
Instructional Supplies	Bistro 537	\$412.61			\$412.61
Instructional Supplies	Culinary Arts	\$539.81	\$539.81		
Instructional Supplies	Culinary Arts	\$769.62	\$769.62		
Materials	Cafe	\$956.81			\$956.81
Food Supply Costs	Cafe	\$1,344.14			\$1,344.14
Instructional Supplies	Culinary Arts	\$1,346.60	\$1,346.60		
Food Supply Costs	Cafe	\$2,521.68			\$2,521.68
Food Supply Costs	Cafe	\$3,526.97			\$3,526.97
Instructional Supplies	Culinary Arts	\$354.78	\$354.78		
Instructional Supplies	Culinary Arts	\$970.72	\$970.72		
Instructional Supplies	Culinary Arts	\$1,056.05	\$1,056.05		
Instructional Supplies	Culinary Arts	\$3,414.41	\$3,414.41		
Talazac, Saylor Jolyn					
Student Tuition Rec		\$96.00	\$96.00		
Taylor, D.A.					

Bills for Ratification



April 2018

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Taylor, D.A.					
Contractual-Other	Student Activities	\$425.00			\$425.00
Taylor, Terry R					
Stipends	Grant-SupportServices	\$625.00			\$625.00
Stipends	Grant-SupportServices	\$750.00			\$750.00
The Beach House Inc					
Contractual-Other	Culinary Events	\$200.00			\$200.00
The Decatur Club					
Publications & Dues	Presidents Office	\$50.00	\$50.00		
Publications & Dues	Presidents Office	\$50.00	\$50.00		
The I Love You Guys Foundation					
Contractual-Other	Misc Law Enforce Trng	\$6,000.00			\$6,000.00
The News-Gazette					
Advertising	Human Resources	\$640.36	\$640.36		
The Omni Group					
Contractual-Other	Human Resources	\$8.00	\$8.00		
Contractual-Other	Human Resources	\$8.00	\$8.00		
Tipton, Matthew Allen					
Fees Pass Thru Rad Tech		\$42.49	\$42.49		
Top Quality Roofing Company					
Equip Repair/Maint Agree	CSI Building O&M	\$170.00		\$170.00	
Turner, Abigail Elizabeth					
Materials	Club Expenses	\$50.00			\$50.00
USA Clean Inc					
Maintenance Supplies	Custodial	\$8.18		\$8.18	
United Parcel Service					
Postage	CPED Administration	\$4.55			\$4.55
Postage	Dean-Math Science Busine	\$19.44	\$19.44		
Postage	General Expenses	\$125.00	\$125.00		
United Way of Decatur/Macon					
United Way		\$197.47	\$197.47		
United Way		\$197.47	\$197.47		
Valdez, Cristobal O					
Telephone	Presidents Office	\$125.00	\$125.00		
Vandergriff-Carter, Daniel Adam					
Student Tuition Rec		\$147.00	\$147.00		
Verizon Wireless					
Telephone	Utilities	\$259.23		\$259.23	
Telephone	Utilities	\$251.43		\$251.43	
Vidmar, Taylor Ann Marie					
Student Awards	English Communication	\$150.00	\$150.00		
Virden, Carlene S					
Vehicle Expense	Cafe	\$25.00			\$25.00
WDKR Radio Station					
Advertising	Marketing	\$250.00	\$250.00		
Advertising	Marketing	\$250.00	\$250.00		
Whitlow, Rashawn Demond					
Stipends	Grant-SupportServices	\$675.00			\$675.00
Stipends	Grant-SupportServices	\$750.00			\$750.00
Wilder, Markee					
Contractual-Other	Student Activities	\$475.00			\$475.00
Williams, Armando Rimone					
Stipends	Grant-SupportServices	\$675.00			\$675.00
Stipends	Grant-SupportServices	\$685.00			\$685.00
Williams, Tad A					
Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Wingard, Rachel					
Interpreter Salary	Academic Success	\$300.00	\$300.00		
Wollenberg, Bob					
Contractual-Other	Club Expenses	\$50.00			\$50.00
Workforce Investment Solutions					
Contractual-Other	Instruction	\$51.71			\$51.71
Contractual-Other	Instruction	\$605.00			\$605.00
Contractual-Other	Instruction	\$1,057.20			\$1,057.20
Contractual-Other	Instruction	\$2,538.65			\$2,538.65
Contractual-Other	Instruction	\$17,690.14			\$17,690.14
World Point ECC Inc					
Instructional Supplies	NonCredit	\$4.65			\$4.65
Instructional Supplies	NonCredit	\$36.11			\$36.11
Instructional Supplies	NonCredit	\$62.10			\$62.10
Instructional Supplies	NonCredit	\$95.88			\$95.88
Instructional Supplies	NonCredit	\$111.86			\$111.86
Instructional Supplies	NonCredit	\$154.75			\$154.75

Bills for Ratification



April 2018

<i>Vendor Account</i>	<i>Center</i>	<i>Amount</i>	<i>Ed Fund</i>	<i>O&M Fund</i>	<i>Other Fund</i>
World Point ECC Inc					
Instructional Supplies	NonCredit	\$639.20			\$639.20
Instructional Supplies	NonCredit	\$1,827.02			\$1,827.02
Instructional Supplies	NonCredit	\$382.03			\$382.03
Instructional Supplies	NonCredit	\$79.90			\$79.90
Instructional Supplies	NonCredit	\$63.92			\$63.92
Xerox Corporation					
Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
Install Pymt Lease/Purch	Copiers	\$822.14	\$822.14		
Printing	Marketing	\$109.53	\$109.53		
Zindel-McWilliams, Teena					
Travel-In State	Institutl Effectiveness	\$75.83	\$75.83		
		<u>\$1,272,882.76</u>	<u>\$383,814.65</u>	<u>\$124,648.68</u>	<u>\$764,419.43</u>

REPORT OF THE PRESIDENT

ITEMS FROM THE BOARD

EXECUTIVE SESSION

Executive Session- May 15, 2018

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.

ADJOURNMENT