BOARD OF TRUSTEES

September 18, 2018

REGULAR MEETING 5:30 P.M. | RICHLAND COMMUNITY COLLEGE BOARD ROOM, N154

Richland Community College

One College Park | Decatur, Illinois 62521 | 217.875.7200 | richland.edu

Richland Community College
Board of Trustees

CHAIRMAN
Tom Ritter

VICE CHAIRMAN
Dr. David Cooprider

SECRETARY
Bishop Wayne Dunning

Bruce Campbell

Dale Colee

Randy Prince

Jim Underwood

Nathan Buggar - Student Trustee

RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
BOARD OF TRUSTEES REGULAR MEETING

September 18, 2018

AGENDA

The Vision: To be the premier source for education, workforce training, partnerships, and economic development.

College Mission: To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

I. Convening of the Regular Meeting – 5:30 p.m.

A. Call to Order

B. Roll Call

II. ***Minutes of the Regular Meeting on August 21, 2018***

III. Appearance of Citizens and Introduction of Guests

IV. Written Communications

- Thank you notes received from Lyn Grooms, Nancy Woosley, and Patricia Pease
- College Activities/Marketing Report
- Personnel Update

V. Special Report

A. College Spotlight – Project READ – Julie Pangrac

B. Report of ICCTA

C. Report of Student Trustee

D. Foundation Report

VI. Consent Agenda

A. ***Full-time employment, Director of Essential Skills and Community Relations***
B. ***Full-time employment, Director of Enrollment Services***

VII. Board Policies, Proposals, and Changes

A. Board Policy Section 4 – Student and Academic Services – 4.18 – First Reading
B. Board Policy Section 5 – General Policies – 5.19 – First Reading

VIII. New Business

A. ***Approval to Purchase Ammunition***
B. ***Approval to Purchase John Deere 5075E Tractor***
C. ***Approval to Purchase AMATROL Trainers***
D. ***Authorization to Extend Security Contract***
E. ***Resolution No. 19-1 – Establishing a Public Safety Department***

IX. Financial Report

A. ***Treasurer's Report and Financial Statement***
B. ***Bills and Travel Expenditures for Ratification***

X. Report of the President

XI. Items from the Board

XII. Executive Session

XIII. Adjournment

Bold and Italics Denotes Action Items

BOARD BOOK ANNUAL CALENDAR

JANUARY 2018

Reports

Consent Agenda

College Legal Contractual Agreements

New Business

Trustee Training

FEBRUARY 2018

Reports

Consent Agenda

New Business

Recommendations for Tenure

Recommendation for Approval of Fees

Strategic Plan Priorities

Monitoring Report: Community Partnership

MARCH 2018

Reports

Consent Agenda

New Business

Recommendations for Faculty Promotions in Rank

Recommendation to Grant Professor Emeritus Status

Recommendation to Grant Staff Emeritus Status

Recommendation for Professional Leave

Recommendation for Approval of Tuition

Monitoring Report: Staff Profile

APRIL 2018

President's Evaluation

Tenure and Promotion Recognition Dinner

Student Government Election Results

Report from Board Secretary regarding Election of Student Trustee

Seating of New Student Trustee

Reports

MAY 2018

Reorganization of Board of Trustees

Reports

Consent Agenda

New Business

Tentative Budget

Other

RCC Commencement

ICCTA Lobby Day

Monitoring Report: Budget

JUNE 2018

Public Hearing for Budget

Reports

Strategic Plan Quarterly Report

Consent Agenda

New Business

Resolution Adopting Budget

Compliance with Prevailing Wage Act

State Capital Funding Request

Resolution Transferring Earnings

Review of Minutes of Previous Executive Sessions

Monitoring Report: Planning and IE

BOARD BOOK ANNUAL CALENDAR

JULY 2018

Reports

Consent Agenda

Monitoring Report: Student Profile

AUGUST 2018

Reports

Institutional year Book Program Review Presentation

Consent Agenda

Monitoring Report: Marketing/Government & Community Affairs

SEPTEMBER 2018

Reports

Consent Agenda

Annual Foundation Board Meeting

Monitoring Report: Physical Plant/Facilities

OCTOBER 2018

Reports

Consent Agenda

Distribution of audit Reports – RCC & Brush College, LLC

Strategic Plan Quarterly Update

Monitoring Report: Academic Profile

NOVEMBER 2018

Reports

Audit Presentation

Consent Agenda

Calendar of Regular Meeting of Board of Trustees

Old Business

Financial Report

Monitoring Report: Enrollment and Financial

DECEMBER 2018

Reports

Consent Agenda

Old Business

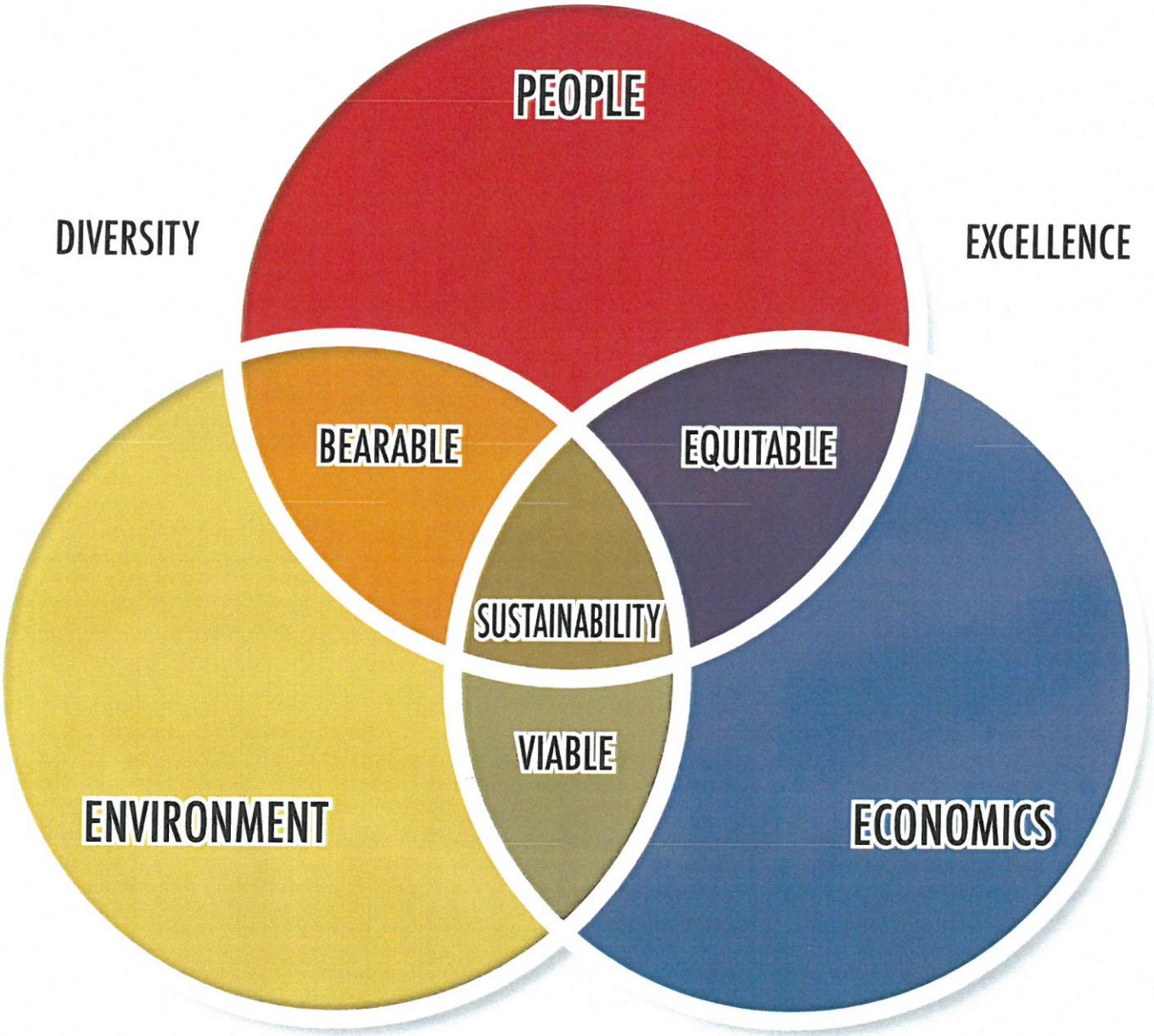
Resolution for Fiscal Year Tax Levy

Review of Minutes of Previous Executive Sessions

Winter Board Retreat

Strategic Plan Priorities Results Report

PRINCIPLES OF SUSTAINABILITY



Richland
COMMUNITY COLLEGE

Innovation and Quality Performance System

Richland COMMUNITY COLLEGE

College Vision

To be the Premier Source for Education, Workforce Training, Partnerships and Economic Development.

College Mission

To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values

Commitment
Respect
Excellence
Accountability
Diversity

IBHE Public Agenda/ ICCB Reporting

Strategic Plan

Richland Community College Strategic Plan 2015-2018 (REV 10/16)

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross-Disciplinary Outcomes process to assess student learning.
Strategy B: Demonstrate the assessment of program student learning outcomes.
Strategy C: Engage faculty and staff in program review using the established process.
Strategy D: Enhance teaching and learning through faculty development opportunities.
Strategy E: Deploy innovative instructional delivery and assessment.

Goal 2: Foster Student Success and Completion.

Strategy A: Improve the college and career readiness of Richland students.
Strategy B: Establish and maintain a strategic enrollment management plan and process.
Strategy C: Engage students in the development of their plan of study.
Strategy D: Implement student success strategies to address momentum points.

Goal 3: Advance and Create Workforce Development Partnerships.

Strategy A: Establish and maintain partnerships to advance community development.
Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.
Strategy C: Strengthen legislative and government relations that serve to further Richland's mission.
Strategy D: Proactively engage media to highlight cast portfolio of offerings available to District residents.

Goal 4: Ensure a Financially Sustainable Organization.

Strategy A: Develop and implement a working capital model that addressees the College's deficiency of working capital.
Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated time frame.
Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.
Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

Implementation and Performance

Public Accountability

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

DashBoard

Annual Performance Report

Implementation and Performance

Public Accountability

Higher Learning Commission Academic Quality Improvement Program (AQIP)

2016 Richland Community College Strategic Plan Priorities

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.

1. Complete evaluation of oral communication artifacts.
2. Complete rubric for assessment of Technology Proficiency.

Strategy B: Demonstrate the assessment of program student learning outcomes.

1. Assess progress of program student learning outcomes by transitioning to a focus on data collection, analysis, and planned improvements.

Strategy C: Engage faculty and staff in the program review using the established process.

1. Increase faculty and program staff involvement in program reviews scheduled for FY16 by ICCB.
2. Continue implementation of CIP Team 2-15A, *Instructional Delivery and Program Optimization*, recommendations.

Strategy D: Enhance teaching and learning through faculty development opportunities.

1. Establish process to assess participation.
2. Complete professional development plans.

Strategy E: Deploy innovative instructional delivery and assessment systems.

1. Increase the number of students using alternative pathways to credit-level coursework and follow up with students using co-requisite model for persistence and retention.
2. Ensure the English Bridge Program curriculum emphasizes the elements of effective first-year writing/college-level English writing requirements.
3. Provide and analyze benchmark data from the high school Math 098 pilot.
4. Establish one STEM content discipline to align with a high school.

Strategy F: Expand project-based learning and other career-focused learning experiences for students.

1. Establish a professional development plan for faculty around project-based learning.

Goal 2: Foster Student Success and Completion.

Strategy A: Engage in activities that improve the college and career readiness of Richland students.

1. Initiate pathway alignment evaluation for core disciplines such as English, Communications and Math.

Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.

1. Promote and evaluate intentional scheduling efforts (i.e., stream scheduling, Transfer Academy, Clinton scheduling, night academy, etc.) to determine next steps.
2. Benchmark and track enrollment patterns to two identified target student populations (e.g., aged 25-29, developmental education, online).
3. Reinforce enrollments through targeted marketing activities in underserved areas.

Strategy C: Engage students in the holistic development of educational pathways.

1. Evaluate enrollment pipeline to identify potential opportunities for improvement related to persistence and retention of Richland students.
2. Continue implementation of CIP Team 2-15B, *Student Driven Scheduling,* recommendations.

Strategy D: Implement student success strategies to address progress expectations and identified momentum points.

1. Create promotions throughout the year that encourage applications for scholarships and strengthen connections to scholarship donors, students and parents.
2. Write 6-7 new scholarship agreements that support students with financial need.
3. Implement new FAFSA rules.
4. Expand additional bridge programming for adult education students.
5. Update, increase and promote articulation agreements with partnering educational institutions.

Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

1. Promote career services offerings through faculty and class presentations.
2. Implement the internship tracking modules of College Central Network.

Goal 3: Create and Advance Workforce Development Partnerships.

Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.

1. Track advisory committee meetings and develop list of advisory committee recommendations.
2. Conduct 2-3 on-campus activities and 2 off-campus engagement activities to reconnect alumni to Richland.
3. Maintain, add and update contact information for Richland alumni.
4. Seek out and implement innovative ideas to further research and development for Richland and Richland students.
5. Develop partnerships for utilization of Progress City USA and enhance utilization of facilities to increase revenue.
6. Expand CCUS partnership with U.S. Department of Energy.

Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.

1. Develop and deploy CTE curriculum model pilot that aligns college courses with employer needs. Develop 2 additional pathways.
2. Expand STEAM (Science, Technology, Engineering, Arts, Math) activities with K-12 partners.
3. Implement Advisory Board for Carroll School of Business.
4. Implement national AATP marketing/recruitment partnership to establish food technology industry-cluster with the goal of securing a new business tenant in AATP within 24 months.
5. Participate, as 1 of 5 community colleges, in Midwest Community College Agriculture Consortium with USDA and NCGA to sponsor a research activity at RCC/AATP in FY17.

Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.

1. Reinforce Richland's role as a leader in broader public policy debate.
2. Maintain an open dialogue with elected officials regarding significant priorities, activities and decisions of the College.
3. Advocate on behalf of the community college system's agenda.
4. Utilize the collective expertise of elected officials to create new opportunities for Richland.
5. Participate in Economic Development Corporation and Greater Decatur Chamber of Commerce activities to increase Richland visibility regarding program and learning resources.

Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.

1. Strengthen press releases and stories promoting opportunities and events at the College.
2. Enhance monthly radio segments.
3. Enhance social media opportunities in promotion.
4. Highlight faculty and student awards and recognitions.

Strategy E: Facilitate workforce and economic development opportunities through business incubator and entrepreneurial training.

1. Implement Richland/National Foodworks Services, LLC, Memorandum of Understanding (Local Illinois Food Entrepreneurship (LIFE) Program).
2. Expand market for Richland coffee blends in conjunction with community business partnerships.
3. Identify economic development services to be offered by Richland.

Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

1. Complete canvassing of foundations and corporations of gift prospects to support the Carroll School of Business.
2. Continue implementation of design and development of the Carroll School of Business.

Goal 4: Ensure a Sustainable Organization.

Strategy A: Align and empower employee strengths that benefit the institution in meeting strategic goals.

1. Conduct a successful Presidential Search utilizing ACCT's process.

Strategy B: Optimize human, economic and environmental expenses with available revenue.

1. Develop a balanced budget within the constraints of limited resources by the June Board of Trustees' meeting.
2. Review and modify the College's Health Insurance Benefit Program by benefit choice period to reduce costs for the College and staff.
3. Enhance existing reporting for financial data.
4. Review and modify procedures in purchasing, travel and cash management to ensure efficient use of College resources.
5. Develop strategies to increase the operating fund balance.
6. Analyze feasibility of continuing scholarship programs.

Strategy C: Balance the physical environment to connect to the College principles of sustainability.

1. Develop AASHE Sustainability Plan.
2. Implement and evaluate training protocols enabling the College to meet the requirements outlined in the Crisis Management Plan for implementation by August opening of the academic year.

Strategy D: Identify and secure alternative revenue streams.

1. Seek three new grants that further Richland's mission and add to existing revenue streams.
2. Develop new and broaden existing revenue streams by building creative and entrepreneurial partnerships with foundations, corporations, government sources and private donors.

Strategy E: Align facility utilization with established program needs.

1. Continue to work with the CBD, BLDD and contractors for efficient project management through completion of the Student Success Center project (pending release of state funds).
2. Develop process for measurement and implementation of facility utilization.

CONVENING OF THE REGULAR MEETING

MINUTES OF THE REGULAR MEETING ON AUGUST 21, 2018

MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE

August 21, 2018

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:33 p.m. Tuesday, August 21, 2018, in the Board Room by Chairman Ritter. Chairman Ritter also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Cooprider, Jim Underwood, Bishop Wayne Dunning, Randy Prince, and Nathan Buggar

Trustees Absent: Bruce Campbell and Dale Colee

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the regular meeting of July 17, 2018 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the regular meeting of July 17, 2018. Underwood seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Ryan Voyles from the Herald and Review and Keldon Pigati, Tech Services Specialist II.

WRITTEN COMMUNICATIONS

College Activities Report

- First day of Fall Classes – August 20, 2018
- 7th Annual Penny Severns Memorial Reception – 5:30 p.m. – Shilling Education Center
- Nutcracker Performance Auditions – 2:00 p.m. – Shilling Education Center
- Fire for Effect (Vietnam War) Movie Premier – 5:30 p.m. – Shilling Auditorium
- Saturday Market – August 25, September 1, 8, 15
- Board of Trustees Meeting – Board Room, September 18, 2018

- Other activities listed in the Board Book

Personnel Update

New Employees

- Keldon Pigati, Tech Services Specialist II, effective July 9, 2018
- Jessica Barringer, ASC Secretary, effective July 16, 2018
- Meghann Wollitz, Library Tech Assistant, effective August 6, 2018
- CaSandra Blockton, Solutions Specialist, effective August 6, 2018

Changes

- Ed Culp, MCLETC Academy Class Coordinator, effective August 6, 2018

Retirements, Resignations, and Terminations

- Sean Gallagher, English Faculty, effective July 31, 2018

SPECIAL REPORTS

College Spotlight – Workforce – presented by John Oliver

REPORT OF ICCTA

None

REPORT OF STUDENT TRUSTEE

Student Trustee Nathan Buggar presented the Student Government Report.

MONITORING REPORT

Tracy Withrow presented the Monitoring Report – Marketing and Community Affairs

CONSTRUCTION REPORT

Greg Florian, Vice President of Finance and Administration presented information regarding a solar farm that could be housed on the campus of Richland Community College. He and Dean Hazen, Director of Security, also presented information about the creation of a police force on campus.

Chef Brian Tucker and Mike Stubblefield gave an update to the Trustees about Food Services at Richland Community College.

FOUNDATION REPORT

Julie Melton presented the Foundation Report

AGREEMENTS/CONTRACTS AUTHORIZED BY PRESIDENT VALDEZ

During the month of July, Dr. Valdez signed:

Dr. Valdez signed a signed a Practical Nursing Clinical Site Agreement between Richland Community College and Crossings Healthcare.

Dr. Valdez signed an Intergovernmental Agreement between Richland Community College and Decatur Christian School.

Dr. Valdez signed an Intergovernmental Agreement between Richland Community College and Lutheran School Association

Dr. Valdez signed an Intergovernmental Agreement between Richland Community College and Maroa-Forsyth High School.

Dr. Valdez signed an Intergovernmental Agreement between Richland Community College and Cerro Gordo High School.

Dr. Valdez signed and Intergovernmental Agreement between Richland Community College and Decatur Public Schools District #61.

Dr. Valdez signed an Intergovernmental Agreement between Richland Community College and Argenta-Oreana High School.

Dr. Valdez signed an Intergovernmental Agreement between Richland Community College and Clinton High School.

Dr. Valdez signed an Intergovernmental Agreement between Richland Community College and Meridian High School

Dr. Valdez signed and Intergovernmental Agreement between Richland Community College and St. Teresa High School.

Dr. Valdez signed an Intergovernmental Agreement between Richland Community College and Mt. Zion High School.

Dr. Valdez signed an Intergovernmental Agreement between Richland Community College and Central A & M High School.

Dr. Valdez signed and Intergovernmental Agreement between Richland Community College and Warrensburg-Latham High School.

CONSENT AGENDA

It was recommended that the Board of Trustees authorize the destruction of the verbatim records of the January 31, 2017, and the February 21, 2017 closed session audio tape.

It was recommended that the Board of Trustees approve Trevor Smith as full-time tenure track EMS Instructor/EMS Program Director.

It was recommended that the Board of Trustees approve Rachel Walton as full-time tenure track Practical Nursing Instructor/Medical Assisting Program Director.

It was recommended that the Board of Trustees approve Paula Rudolph as full-time tenure track Nursing Instructor.

Prince moved to approve the consent agenda item, as presented. Cooprider seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

NEW BUSINESS

APPROVAL OF BID FOR X-RAY MACHINE

A recommendation was made to the Board of Trustees to award Central Illinois X-Ray of Bloomington, Illinois and authorize the College Administration to purchase Del Medical OTC12D X-Ray Machine in the amount of $62,875.00, as presented.

Dr. Cooprider moved to approve the bid to Central Illinois X-Ray of Bloomington, Illinois and authorize the College Administration to purchase Del Medical OTC12D X-Ray Machine in the amount of $62,875.00, as presented. Underwood seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

APPROVAL OF MOBILE COMPUTER LAB

A recommendation was made to the Board of Trustees to authorize College Administration to purchase computer equipment from CDW-G of Vernon Hills, Illinois in the amount of $11,575.92, as presented.

Prince moved to approve and authorize College Administration to purchase computer equipment from CDW-G of Vernon Hills, Illinois in the amount of $11,575.92, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The July 2018 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $837,422.22 for July 2018 was distributed to the Board prior to the meeting.

Dr. Cooprider moved to ratify the July bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Ritter declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that the Teamsters might be interested in the partnership with Richland Community College. More meetings are scheduled and Cris will keep the Board informed, as he knows more.

- Enrollment is looking very good! It appears, as though Richland has met the target goal, but that will officially be determined on the tenth day. Compared to other community colleges, Richland is doing very well.

- President Valdez and Chairman Ritter attended a bill signing with Governor Rauner today. Bills signed were SB2927 – creates the AIM High Grant to provide merit-based aid to Illinois Students, HB4781 – creates a college and career taskforce to explore the ways student interest information may be more easily shared between high schools and postsecondary institutions, HB5020 – create a priority MAP deadline, and SB2354 – focuses on improving degree advising services and reverse transfer credit processes.

ITEMS FROM THE BOARD

- Randy Prince congratulated Richland Community College on the $1.5 million for workforce development. He encouraged everyone to thank Senator Andy Manar, if the opportunity arises.

- Bishop Dunning thanked those that participated in the Water Wagon at the Decatur Celebration.

EXECUTIVE SESSION

None

ADJOURNMENT

Prince moved and Underwood seconded to adjourn the meeting at 7:18 p.m.

_____
Bishop Wayne Dunning, Secretary

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

WRITTEN COMMUNICATIONS

AUG. 31, 2018

DR. VALDEZ -

YESTERDAY, AUG 30, 2018, MY MOTHER AND I WERE TWO OF A GROUP OF FOUR LADIES WHO WERE CELEBRATING A DELICIOUS LUNCH AT BISTRO FIVE THIRTY SEVEN WHEN WHICH TO OUR SURPRISE AND DELIGHT WE WERE TOLD THAT OUR BILL HAD BEEN TAKEN CARE OF.

WE WERE TOLD, AFTER INQUIRING, THAT IT WAS BY DR. VALDEZ WHO MADE SUCH A GENEROUS GESTURE TO MY BIRTHDAY CELEBRATION.

MY MOTHER AND I WANTED TO EXPRESS OUR THANKS AND TO LET YOU KNOW THAT YOUR KINDNESS WILL BE PAID FORWARD AT OUR FIRST OPPORTUNITY.

AGAIN, THANK YOU VERY MUCH.

WITH BEST REGARDS,
MYRNA VOELKEL & LYN GROOMS

Dear De Valdez,

Earlier this summer I discovered Bistro 537. About a month ago, our family attended a fund raiser at Joe Brown's farm establishing an agriculture scholarship for a Warrensburg Latham student. We enjoyed, once again, delicious food prepared by the culinary department.

When it was time for a birthday lunch, I told my neighbors that I would like to take them to Richland. My mom and I and my neighbor and her mom enjoyed a wonderful lunch. You can not imagine my surprise when the young woman waiting on us told me the bill had been paid. Thank you very much for your kindness. Your generosity left us speechless. Congratulations on all of the wonderful programs Richland is providing the community. We will be back.

With my gratitude,

Nancy Crossley

To Dr. Valdez,

THANK YOU

Patricia A Pease

Last Thursday, my daughter + I + her neighbor + mother had lunch at The Bistro 527. We had a delicious lunch, visited with Chef Fischer. My daughter + her neighbor were interested in your upcoming events. A wonderful program, very nice waitress.

Also Joe Brown invited me to their party for ag students. Food was excellent, all of your students and chefs were so friendly.

Thanks again for paying for our lunch. Now did that happen

Richland Community College

TO: Dr. Cris Valdez

FROM: Tracy Withrow

DATE: September 6, 2018

SUBJECT: College Activities Report

Following is *Richland Community College Activities Report* for September 18, 2018, to October 16, 2018. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

September 2018

September 22	Saturday Market 8 a.m. to noon National Sequestration Education Center
September 22	Richland's Volley Strong – Mud Volleyball 9 a.m. Progress City
September 25	Arts in the Café – Book Folding 11 a.m. Café Atrium
September 26	Blood Drive Richland Campus
September 28 & 29	Fire for Effect (Vietnam War) Movie Premiere 5:30 p.m. Shilling Auditorium
September 29	Final Saturday Market of the Season 8 a.m. to noon National Sequestration Education Center

October 2018

October 1&2	Community College Alliance for Ag Advancement 8 a.m. Richland Campus
October 8	College Closed – Columbus Day
October 11	All-College Meeting 3 p.m. Shilling Salons
October 12	CANVAS Mini Conference

	8 a.m. Richland Campus
October 16-19	Manufacturing Day 8:30am Richland Campus

Richland Community College

To: Cris Valdez, President

From: Robin Bollhorst, Director, Payroll and Human Resources

Date: September 4, 2018

Subject: Personnel Update

New Employee

Name	Position	Start Date
Jessica Pickel	Dean, Liberal Arts	08/13/18
Clarice Thomas	Career & Completion Coach	08/13/18
Jess Smithers	Director of Agriculture	08/20/18
Paula Rudolph	Nursing Faculty	08/22/18
Rachel Walton	Medical Assistant Faculty	08/22/18

Changes

Name	Position	Start Date
Brandon Clark	Diesel Medium/Heavy Truck Tech Faculty, F/T Permanent	08/16/18
Trevor Smith	EMS Faculty	08/22/18

Richland *Community College*
STUDENT GOVERNMENT ASSOCIATION
BOARD REPORT

September 2018

Student Trustee: Nathan Buggar

President: Eddie Boliard ***Vice-President:*** TBD ***Secretary/Treasurer***: TBD

Student Engagement Activities:

- 9/25: Arts in the Café—Book Folding
- 9/26: Blood Drive
- 10/2: Health & Wellness Fair
- 10/4: Game Day
- 10/11: Free Food Day—Chili Lunch

SGA
Richland Community College
STUDENT GOVERNMENT ASSOCIATION

***C*ommitment *R*espect *E*xcellence *A*ccountability *D*iversity

CONSENT AGENDA

TO: Board of Trustees

FROM: Dr. Cris Valdez

DATE: September 18, 2018

SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board of Trustees, the following items are presented as a consent agenda to be acted upon within the same motion. Any Board member may remove the items from the consent agenda to be acted upon separately. Supporting documentation for the consent agenda items are attached.

Therefore, it is recommended that the Board of Trustees approve the following:

A. Full-time Employment

1. Director of Essential Skills and Community Relations
2. Director of Enrollment Services

Thank you.

One College Park | Decatur, Illinois 62521 | 217.875.7200 | 217.875.2762 (fax) | richland.edu

FULL-TIME EMPLOYMENT

Richland Community College

To: Cris Valdez, President

From: Robin Bollhorst, Director-Human Resources & Payroll RB

Date: September 11, 2018

Subject: Employment of Director of Essential Skills and Community Relations

As requested by Cris Valdez, President, and Robin Bollhorst, Director, Human Resources & Payroll, it is recommended that Courtney Carson, be appointed to the position of Director of Essential Skills and Community Relations.

Courtney earned his Master of Divinity degree from Illinois Baptist College and his Bachelor's in Professional Communications from Aurora University.

Courtney is currently the Site Supervisor/Business Developer with the Springfield Urban League. He has held this position since 2012. In addition, he is presently the Associate Minister at the Antioch Missionary Baptist Church. Courtney has been an instructor in the Highway Construction Training program at Richland Community College for the past year and a half. He has been actively involved in the local community for many years. He was elected to the Decatur Public School Board in 2017. In addition, he is currently a board member for the Illinois Juvenile Justice Initiative, the United Way of Decatur, the South Side Improvement Association, and the Organized Action Council. He has received numerous leadership awards in the community as well.

Based on his educational background and experience, it is recommended that Courtney Carson be appointed Director of Essential Skills and Community Relations, with a tentative starting date of September 19, 2018.

Richland Community College

To: Cris Valdez, President

From: Robin Bollhorst, Director-Human Resources & Payroll

Date: September 12, 2018

Subject: Employment of Director of Enrollment Management

As requested by Dr. Isaac Zuniga, Vice-President, Student Success, and Robin Bollhorst, Director, Human Resources & Payroll, it is recommended that Shannice Berry, be appointed to the position of Director of Enrollment Management.

Shannice earned her Bachelor's Degree in Family and Child Studies from Northern Illinois University and her Master's Degree in Counseling, Adult and Higher Education, from Northern Illinois University as well. She is currently pursuing her Doctorate Degree in Educational Administration and Foundations at Illinois State University.

Shannice is currently the Early College Programs Coordinator at Kennedy-King College in Chicago. She has held this position for the past five years. Shannice also has experience in Academic Advising, Dual Enrollment, and Career Advising at Kennedy-King. She has completed the training with the Higher Learning Commission to serve as a Peer Reviewer at other Community Colleges.

Based on her educational background and experience, it is recommended that Shannice Berry be appointed Director of Enrollment Management, with a tentative starting date of October 22, 2018.

BOARD POLICIES, PROPOSALS, AND CHANGES

Richland Community College

TO: Board of Trustees
Cris Valdez

FROM: Dr. Isaac Zuniga

DATE: September 7, 2018

SUBJECT: Board Policy Section 4- Student and Academic Services – 4.18 – First Reading

With the recent annual financial aid audit and the significant changes with FA policy, procedures and implementation of the federal financial aid program, a review was recently conducted. The financial aid section of board policy was last reviewed in its entirety in 2015 and as a result several changes and clarification in language related to implementation of policy was necessary.

The review was spearheaded by the Director of Financial Aid (Jody Burnett) and her team and changes were necessary to areas related to Satisfactory Academic Progress, Return to Title IV Funds and Military Benefits. Additionally, it is important to inform the board that a comprehensive review of the remaining subsections of Board Policy Section 4 – Student and Academic Services are currently being reviewed to identify other areas in need of updates/changes.

4.18 FINANCIAL AID PROGRAM – revised 6/21/05, 8/17/10, 5/19/15

Richland Community College shall provide a financial aid program. This program may include loans, grants, scholarships, tuition waivers, college work opportunities, and other assistance as available. Veterans' benefits shall be offered.

4.18.1 Financial Aid Satisfactory Academic Progress – revised 5/19/15

~~In accordance with the U.S. Department of Education and the State of Illinois regulations, Richland Community College has established minimum standards of satisfactory academic progress for all financial aid recipients.~~

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~~In order to receive financial aid at Richland, a student's total academic record including transfer work, dual credit classes, developmental classes, and classes for which aid was not received, will be evaluated.~~

~~Satisfactory academic progress is evaluated at the end of each semester.~~

~~Satisfactory academic progress consists of a grade point requirement, a completion of hours requirement, and a maximum credit hour standard requirement.~~

~~Failure to meet any Satisfactory Academic Progress condition will result in a student being placed on Financial Aid Warning or Suspension. A student who was formerly in good standing who fails to meet any condition listed below will be place on Warning. A student on Warning who fails to meet any condition will be placed on Suspension.~~

~~**Condition 1.** Grade Point Average Standard~~

~~The following cumulative grade point average must be maintained:~~

~~Cumulative hours attempted~~	~~GPA required~~
~~1 – 15~~	~~1.70~~
~~16 – 30~~	~~1.85~~
~~31+~~	~~2.00~~

~~Students who do not earn the above cumulative grade point averages will be placed on Financial Aid Warning. Students on warning status must raise their GPA to meet the requirements or they will be placed on Suspension. Student must also receive a 2.0 semester GPA or they will be placed on Financial Aid Warning or Suspension. Students who utilize IVG, ING, and MIA/POW are required to maintain a 2.0 cumulative GPA.~~

~~**Condition 2.** Completion of Hours Standard~~

~~Based on the student's enrollment status at the end of the add/drop period, a student must complete the required standards of the credit hours they have enrolled in each semester and cumulatively, based on U.S. Department of Education guidelines.~~

~~Grades of A, B, C, and D are considered successful completion for the Credit Hour Completion Standard. Grades of F, W, and I do not count as passing grades; however, they will be reviewed for attempted completion for financial aid purposes. A student with an incomplete grade at the end of the term that prevents him/her from complying with the above conditions is placed on Financial Aid Warning or Financial Aid Suspension until the incomplete class is completed and a grade is posted.~~

~~The completion rate requirement also applies to developmental classes. While developmental hours are not counted in the cumulative grade point average calculation, they are reviewed for successful completion for financial aid purposes.~~

~~Failure to meet the Completion of Hours Standard will result in Financial Aid Warning or Financial Aid Suspension.~~

~~**Condition 3.** Maximum Credit Hour Standard~~

~~Students who have not completed a degree or certificate must be terminated from financial aid once they have attempted 150% of the required credit hours needed to complete their program. The 150% limit includes all hours attempted, (e.g. completed, failed, developmental, and transfer hours) whether or not aid was received for those hours.~~

In accordance with the U.S. Department of Education and State of Illinois student aid regulations, Richland Community College is required to establish satisfactory academic progress standards to qualify for federal and state financial aid. The purpose of the policy is to ensure that students are making progress toward the completion of their education program. The Satisfactory Academic Progress (SAP) Policy is subject to change without notice to comply with federal or state regulations.

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Financial Aid Programs Covered

The SAP policy applies to students who are requesting or receiving funds from the following federal and state financial aid programs: Federal PELL Grant, Federal Supplemental Educational Opportunity Grant (SEOG), Federal Work Study, Federal Direct Student and Parent Loans, Illinois Monetary Award Program (MAP) grant, Illinois Veterans Grant (IVG), Illinois

National Guard Grant (ING), and the Illinois MIA/POW Scholarship.

(NOTE: IVG, ING, and the MIA/POW Scholarship only require students to meet the cumulative GPA requirements of this policy).

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Evaluation of Progress

Academic Progress will be evaluated at the end of the fall, spring, and summer semesters. At the time of evaluation, students will be placed in good standing, warning, or suspension.

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The SAP policy measures a student's academic progress in three ways. Students must meet all three progress standards. The standards are grade point average (GPA), completion rate, and maximum time frame. Students will be notified via Richland Community College (Student) ~~Zimbra)~~ email if they are placed on warning or suspension; however, students are responsible for knowing their SAP status.

Standards for Satisfactory Academic Progress

1. Grade Point Average Standard

To remain in good standing, students must have a 2.0 semester GPA and a cumulative GPA of 2.0 once they have 31 credit hours. Students with less than 31 credit hours must meet the cumulative GPA standards listed below.

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Cumulative Hours Attempted	GPA Required
1-15 hours	1.70
16-30 hours	1.85
31 + hours	2.00

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Students receiving IVG, ING, and the MIA/POW Scholarship are required to maintain a 2.0 cumulative GPA. Students who do not meet that standard will have one warning semester to improve their GPA. If the cumulative GPA does not meet the standards at the end of the warning semester, the student will not be eligible for IVG, ING, or MIA/POW. Students will have the option of attempting an appeal.

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Grades for development course (courses below 100 level) will count towards the semester GPA requirement but will not be calculated in the cumulative GPA requirement.

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2. Completion Rate Standard

To remain in good standing, students must complete 67% of the credit

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hours that they attempt each semester and maintain an overall completion rate of 67% for classes attempted at Richland Community College. Attempted credit hours are the credit hours that the student is enrolled in after the drop with a refund period.

Grades of A, B, C, D, and P are considered successful completion of a course for financial aid purposes. Grades of I, W, and F are NOT considered as successful completion.

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3. Maximum Credit Hour Standard

To remain in good standing, students cannot exceed 150% of the credit hours needed to complete the program. For example, if a student is completing a program that require 60 credit hours, they will reach the 150% maximum credit hours standards when they have attempted 90 credit hours.

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IVG, ING, and MIA/POW do not have a maximum credit hour standard because the amount of benefits is set by the Illinois Student Assistance Commission or the Illinois Department of Veterans' Affairs or the U.S. Department of Veterans' Affairs.

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Students who have completed an associate's degree and are returning for a second degree will be eligible for aid unless they have met the maximum credit hour standard. Students who have met the standard may attempt a financial aid appeal.

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Scope of Evaluation

A student's total academic record including courses that financial aid did not pay for, dual credit courses, transfer work showing on the Richland Community College transcript, and development coursework* will be evaluated for SAP.

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*Developmental courses are counted in the semester GPA standard (but not the cumulative GPA standard), in the semester and cumulative completion rate standard, and in the 150% calculation as attempted credits. Student are allowed to receive financial aid for 30 credit hours of developmental coursework.

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Courses that are not evaluated for SAP include Adult Education courses, noncredit course, audited courses, and English as a Second Language courses.

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Repeat Credit Hours

Students may receive financial aid for repeating a course where a passing grade was not earned (F or W). Students who have successfully completed

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a course (grade of D or higher), may receive financial aid for one repeat of the course. Grades for repeated courses supplant the previous grade. All course repeats are used in determining SAP.

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~~4.18.2 Financial Aid Warning – revised 8/17/10, 5/19/15~~

~~Failure to meet any of the Satisfactory Academic Progress conditions will result in a student being placed on Financial Aid Warning for students that were previously in good standing.~~

~~Students on Financial Aid Warning may continue to receive financial aid including grants, loans, veterans' benefits, and work-study money.~~

~~Students return to good standing when all conditions for Satisfactory Academic Progress are met.~~

~~4.18.3 Financial Aid Suspension – revised 5/19/15~~

~~Students on Financial Aid Warning who fail to meet any of the Satisfactory Academic Progress standards are placed on Financial Aid Suspension. Suspension results in the loss of all financial aid including federal and state grants, federal loans, federal work study money and in some cases veterans' educational benefits.~~

~~Students return to good standing when all conditions for Satisfactory Academic Progress are met.~~

4.18.2 (and 4.18.3 combined now) Financial Aid Warning and Suspension

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Students who do not meet the GPA or completion rate standard will be placed on Financial Aid Warning for one semester. Students on Warning are eligible to receive federal and state financial aid. Students who do not return to good standing after their Warning semester, will be placed on Financial Aid Suspension. Students that meet the maximum credit hour standard will be placed on Suspension.

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Students on Financial Aid Suspension are not eligible to receive federal or state financial aid.

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4.18.4 Financial Aid Appeal – revised 5/19/15

~~Students placed on Financial Aid Suspension may attempt a Financial Aid Appeal. Students with an approved appeal will be placed on Financial Aid~~

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~~Probation and are required to complete a Financial Aid Academic Plan and Probation Contract.~~

~~Information is available on the appeal process in "Student Rights, Responsibilities, and Grievance & Disciplinary Proceedings."~~

Students who are placed on Financial Aid Suspension may request an appeal. Students wishing to appeal will complete a Financial Aid Appeal Form and include an explanation of the mitigating circumstances that caused or contributed to the student's inability to meet SAP standards along with documentation to support the explanation.

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Students who are placed on Financial Aid Suspension for meeting the maximum credit hours standard can also appeal using the Financial Aid Appeal Form.

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Students who appeal successfully on placed on Financial Aid Probation. Students on Probation must maintain a 2.0 semester GPA, 100% semester completion rate, and only take courses that count towards their degree. Progress will be reviewed each semester. Students who meet those requirements may be placed on Continued Probation until they meet SAP standards or complete their degree. Students who fail to meet those standards will return to Financial Aid Suspension status.

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Once a student has met the SAP standards they will be notified via Richland (Zimbra) email that they have returned to good standing.

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Regaining Eligibility

A student who has been on financial aid suspension can regain eligibility through the appeal process or by returning to SAP standards through improving their GPA and completion rate. The SAP standards that bring a student back to good standing are the same as the standards listed above to remain in good standing.

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4.18.5 Other Financial Aid Policies – revised 5/19/15

Federal financial aid applicants must have a high school diploma or GED or meet any standard set forth by the U.S. Department of Education for Title IV Eligibility.

A student must be attending classes on a regular basis. Any student reported as not attending classes will have financial aid adjusted accordingly.

A student must be enrolled in an eligible program as approved by the U.S. Department of Education, leading to a certificate or degree. All courses must be applicable to that certificate or degree. Veterans receiving benefits from the Department of Veterans' Affairs must be taking courses in degree programs approved by the State of Illinois Approving Agency for Veterans' Education.

4.18.6 Disbursement – revised 5/19/15

Financial aid awards are calculated by federal, state or veterans' regulations that take into account hours of enrollment and attendance.

Refund dates are published.

4.18.7 Loan Policies – 8/17/10; revised 5/19/15

All Federal Direct Loan applicants must file a Free Application for Federal Student Aid (FAFSA). The resulting Student Aid Report must be verified before a loan will be certified.

Students must be enrolled in at least 6 credit hours to receive a loan. Students on Financial Aid Suspension are not eligible for loans.

Students are required to complete entrance loan counseling and a master promissory note prior to a loan being disbursed. Once a student is no longer enrolled in at least 6 credits hours they are expected to complete exit loan counseling.

If the Director of Financial Aid and Veterans' Affairs chooses not to certify a loan, the student must be informed in writing.

4.18.8 Return to Title IV Funds ~~Refunds to Aid Recipients~~ – revised 5/19/15

~~In accordance with federal regulations (34 CFR 668.22), if a student withdraws before completing 60% of the semester, the federal financial assistance award will be calculated on a pro-rata basis.~~

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~~The pro-rata formula for determining the federal assistance earned is determine by using the U.S. Department of Education guidelines. The pro-rata calculation may affect the balance of tuition and fees that the student owes the College. Any unearned financial aid must be returned to the College. It may also result in the student owing a repayment to the federal government of federal funds previously awarded to the student.~~

The Higher Education Amendment of 1998 requires institutions to calculate the amount of Title IV aid earned by students who completely withdraw from the institution before completing 60 percent of the enrollment term. Richland Community College must calculate the amount of Title IV funds the student earned for the period enrolled before withdrawing. This process requires Richland to determine whether any Title IV funds received by or on behalf of that student must be returned or if the student is entitled to further disbursements of awarded Title IV funds. A student who attended more than 60 percent of the payment period will earn 100 percent of their aid.

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The last date of attendance is determined in one of two ways. If a student officially withdraws from the institution, your last date of attendance is the date you began the withdrawal process or notified the institution of your withdrawal. An unofficial withdrawal occurs when a student stops attending classes, but does not notify the institution of the withdrawal. The Financial Aid Office will research to find the last date of attendance by contacting Instructors, using Canvas, and receiving drop reports. If a student has ceased to attend all classes, the latest date of attendance in all classes will be used in the calculation.

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The return of Title IV funds formula calculates the amount of Title IV aid to which a withdrawn student is entitled in direct proportion to the percentage of the period that the student attended. If the amount disbursed to the student is greater than the amount the student earned, the unearned funds must be returned. If the amount disbursed to the student is less than the amount earned, and for which the student is otherwise eligible, the student is eligible to receive a post-withdrawal disbursement of the earned aid that was not received. Richland Community College will return funds in the following order:

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1. Direct Unsubsidized loan
2. Direct Subsidized loan
3. Direct PLUS loan
4. Federal Pell Grant
5. Federal Supplemental Educational Opportunity Grant (FSEOG)

Richland will notify the student within 30 days if they are required to repay a portion of their financial aid for the term. Richland will return funds within 45 days to the U.S. Department of Education.

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4.18.9 Verification – 8/17/10; revised 5/19/15

All federal and state financial aid students are required to sign a Policy and

Procedures statement. Students selected for verification by the U.S. Department of Education are required to submit documents that verify information reported on the Student Aid Report.

4.18.10 Military Benefits – 8/17/10; revised 5/19/15

Military benefits defined as Illinois Veterans' Grant, Illinois National Guard Grant, Illinois MIA/POW scholarship and benefits through Department of Veterans' Affairs are offered at Richland Community College.

~~Illinois Veterans Grant, the Illinois National Guard Grant, the MIA/POW scholarship and federal VA benefits require students to maintain a 2.0 cumulative GPA with one warning semester to return to that standard. Students who have not returned to the 2.0 GPA minimum after one semester may lose the benefit until the GPA returns to the standard.~~

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Commented [JB2]: This is addressed in the SAP section

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Recipients of benefits from the U.S. Department of Veterans' Affairs should have all transcripts from previously attended colleges and universities evaluated for transfer credit. If all transcripts are not evaluated, benefits may be suspended until transcripts are received.

4.19 GUARANTEE OF EDUCATIONAL EFFECTIVENESS - 3/16/93; revised 8/17/10

Richland Community College, as an expression of confidence in the educational programs of the College, shall guarantee to the public the educational effectiveness of both its transfer and technical programs and instruction.

The guarantee(s) shall occur as follows:

A. Richland Community College shall guarantee the transferability of pre-baccalaureate (university-parallel) credit courses to senior Illinois colleges and universities for each student who completes a designated transfer degree. If such appropriately approved courses and credits do not fully transfer, the College shall refund to the graduate who has completed the degree the tuition paid for the non-transferring course credits.

B. Richland Community College shall guarantee the technical competence needed for entry into the technical employment position for each student who completes the appropriate Associate in Applied Science degree or certificate. An Associate in Applied Science degree or certificate graduate who is judged by his/her employer to be lacking in the technical or the general educational skills necessary for entry to the

Richland Community College
One College Park
Decatur, Illinois 62521

Richland
COMMUNITY COLLEGE

MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustee
Dr. Cris Valdez

From: Greg Florian Greg Florian

Date: September 12, 2018

Re: First Reading Policy Public Safety (New)

The College is in the process of establishing a Public Safety Department that will allow Richland to have sworn peace officers. Currently, the College provided security via a contract with a security firm. In an effort to increase service and enhance campus safety, it has been determined to create this department. Section 110ILCS805/3-42.1 – 2, authorized a community college to operate a Public Safety Department with a sworn officer. With these expanded duties, it is necessary to create a Board of Trustees policy that frames the department and describes the services to be provided.

I will be available for questions.

This is the first reading and no action is required.

5.19 – Public Safety

Pursuant to the Illinois Public Community College Act Ch. 110 ILCS 805 / 3 – 42.1-2), Richland Community College authorizes the establishment and maintenance of a Public Safety Department. The Board of Trustees delegates the President to establish such other regulations as are determined to be necessary for the protection of community college students, staff, visitors, properties and interests or for the proper maintenance, operation or development of Richland Community and prescribes that fines and penalties for the violation for these regulations is established.

The enforcement of these regulations is the responsibility of the Chief of Public Safety and the members of the Campus Public Safety Department. As such, law enforcement officer members of this department shall have all of the powers of police officers in cities and sheriffs in counties, including the power to make arrests on view or on warrants for violations of State statutes and to enforce county or city ordinances in all counties that lie within the community college district, when such is required for the protection of community college personnel, students, property, or interests. Such officers shall have no power to serve and execute civil process.

As peace officers in Illinois, all laws pertaining to hiring, training, retention, service authority, and discipline of police officers, under State law, shall apply. Law enforcement officer members must complete the minimum basic training requirements of a police training school under the Illinois Police Training Act. Law enforcement officer members who have successfully completed an Illinois Law Enforcement Training and Standards Board certified firearms course shall be equipped with appropriate firearms and auxiliary weapons.

The College Public Safety Department is tasked with the enforcement of College, local, state and federal laws, ordinances and regulations. The enforcement of the regulations established under this policy, will contribute to maintaining a safe learning and working environment for all members of the College community.

NEW BUSINESS

MEMORANDUM

TO: Dr. Cris Valdez
President, Richland Community College

FROM: Tad Williams
Commander, MCLETC

DATE: 09/03/18

SUBJECT: Ammunition purchase request

The third Basic Law Enforcement Academy (BLEA) at the Macon County Law Enforcement Training Center (MCLETC) for calendar year 2018 begins Sunday evening, September 30, 2018. This is our largest class so far, consisting of 80 Recruits. The firearm-training portion of this academy requires a 40 hour state certification course consisting of a minimum of 600 rounds of ammunition per student (average 700 per student). Only two businesses have a Master Contract with the State of Illinois; Ray O'Herron Company, Inc. and Kiesler's Police Supply, Inc.

The cost for our handgun ammunition through Ray O'Herron's is approximately $12,870.00 (three of four calibers are on state bid). The cost for our handgun ammunition through Kiesler's is approximately $16,351.34 (one of four calibers are on state bid). These totals include an approximate shipping charge for a "lift gate" trailer ($150.00). However, our Ray O'Herron representative will deliver the ammunition in increments so that shipping costs are minimized or eliminated.

Therefore, it is my recommendation that the Board of Trustees approve the purchase of ammunition for the Macon County Law Enforcement Training Center for $12,870.00 from Ray O'Herron Inc. Danville IL.

Thank you in advance for your consideration. Please let me know if you have any questions or concerns.

Richland Community College
One College Park
Decatur, Illinois 62521

Richland
COMMUNITY COLLEGE

MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Greg Florian
Clay Gerhard

Date: September 12, 2018

Re: Approval to Purchase Tractor

The Facilities Staff utilize small front mount and utility tractors for most of the mowing and snow removal operations around the College. One of the College's aging tractors purchased in 1989 is becoming costly to repair and is no longer reliable for daily use. This particular tractor is relied on heavily for mowing as well as a variety of other work.

The Facilities Staff have researched several models and determined that a John Deere model 5075e tractor best matches the College's current needs. This purchase would include a loader, bucket, and grapple attachment that is necessary for loading landscaping debris into a dump truck.

For this purchase, the College is utilizing a Joint Purchasing Program through the Illinois Association of County Board Members and Commissioners (IACBMC). Eligible agencies are the IACBMC and its constituents, which includes cities, counties, political-subdivisions, parks and recreations, government funded non-profit agencies, public school systems and special purpose districts as defined by the IACBMC. Under this program, the equipment purchase meets bid requirements and the College can purchase the equipment through a local John Deere dealer at a 23% discount. The cost of the tractor is $51,807.99, which includes the 23% discount.

The facilities staff have also identified three pieces of equipment that can be traded in as part of this purchase. They include the tractor that will be replaced, an aging skid steer, and a front mount mower. The vendor has offered $22,900 for a trade in allowance. The models are serial numbers of the equipment to be traded are listed below:

John Deere 2555 tractor	serial # L02555G700113
John Deere 240 skid steer & attachments	serial # KV0240A242569
John Deere 935 front mount mower	serial # M0F935X476578

This purchase will be paid for through funds allocated for equipment in the Fiscal Year 2019 budget.

It is recommended that the Board authorize the College Administration to purchase a John Deere 5075e tractor with loader, bucket, and grapple from Sloan Implement Assumption, Illinois and authorizes the trade-in of the identified equipment at a net price of $28,907.99

We are available for any questions you may have.

Richland Community College

To: Board of Trustees
Cris Valdez

From: Karen Lockhart

Date: August 24 2018

Re: Purchase of AMATROL trainers

The Engineering Technology program has requested to purchase equipment that has been funded through Perkins IV grant for FY19.

This provides additional training stations for students in the electrical technology courses using AMATROL, as the number of students currently exceeds the number of available trainers. Due to lengthy purchasing process, we will need to order as soon as possible to have the units available to students for Spring 2019.

This was approved through our original FY19 Perkins Grant submission.

I am also attaching the quote provided by the vendor, if needed.

MOSS
EDUCATIONAL & INDUSTRIAL TRAINING SOLUTIONS

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Chris Senger
Richland Community College
One College Park
Decatur, IL 62521

Student achievement matters. Student achievement is made possible when educators have the right tools and equipment in the classroom. For over 50 years, Moss worked to provide the tools educators need to succeed. We take the time to understand your needs, and will customize solutions right for you. We partner with the leaders in order to ensure you have access to the right tools that are cost effective to own and maintain. Service matters and we are committed to doing everything we can to help you reach your goals.

Please review the attached price quotation. If you have any questions, please contact **Tom Bohr**, your Education Specialist, at (800) 822-4048 or via email at tombohr@mossent.com. When ready to invest in your next educational solution, fax a Purchase Order (PO) to **Mike Wright** at **(888) 926-0418** or email to Mike@mossent.com.

Thank you for your confidence in us - we look forward to working with you!

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www.mossent.com

Quotation

PRICES FIRM FOR 30 DAYS. | **16423G** |

TO: Chris Senger
ATTN: Richland Community College
One College Park
Decatur, IL 62521

DATE: July 23, 2018
TERMS: NET 30 DAYS
Penalty of 1 1/2% per mo. after 30 days
Credit card orders subject to 3% convenience fee
FOB: MFR will calculate freight
BY:

Model Number	Description	Qty.	Unit Price	Total Price
	AMATROL			
990-PAB53A	Portable PLC Learning System - AB CompactLogix L16 Requires 82-8RSM RS Logix 5000 Mini for education or 82-8RSMI for all other organizations, 82-711 FactoryTalk View ME Programming Software, PC, and 100-240V/50-60Hz/1ph electrical. Optional 82-800 RS Logix 5000 PLC Programming Software for education, or 82-800-I for all other organizations, available instead of 82-8RSM or 82-8RSMI. 82-610 Mobile Technology Workstation recommended. For PC requirements, see amatrol.com/support. Optional 99-FTSAB53A Troubleshooting available. Includes: (1) Allen-Bradley AB5300 L16 Processor; (16) Digital Inputs (24VDC); (16) Digital Outputs; (4) Analog Inputs (10V); (2) Analog Outputs (10V); (1) PanelView Plus Compact HMI Panel; (1) 5-Port Ethernet Connection; (1) 24VDC Power Supply; (1) Built-in Power Supply; (1) I/O Simulator Console; Applications for Thermostatic Temperature, Analog Temperature Control, PWM Temperature Control, Reversing Motor Starters, Variable Speed Motors, Stepper Motor Control, Analog Data Scaling, Alarms, Messaging, Analog Sensors, and Others Listed in Detail Specification; (1) Mobile Carrying Case with Workstation Mounting Panel; (1) 40079 USB Cable; (1) M40085 Student Curriculum - Interactive PC-Based Multimedia; (1) C40085 Instructor's Guide; (1) D40085 Installation Guide; (1) D40261 RSLinx Installation Guide; (1) H19732 and H19734 Student Reference.	3	$ 16,575.00	$ 49,725.00

82-800	RS Logix 5000 PLC Programming Software - 1 Seat License, EDUCATION ONLY RSLogix software for A-B ControlLogix PLC's to allow off-line/on-line programming of ladder diagrams. For PC requirements, see amatrol.com/support. Includes: (1) Seat License RSLinx Professional Connectivity Software.	3	$ 3,140.00	$	9,420.00
82-711	FactoryTalk View ME Programming Software - 1 Seat License Used to develop application programs for the PanelView Plus 1000 terminal. For PC requirements, see amatrol.com/support. Includes: (1) Seat License FactoryTalk View Studio for Machine Edition.	3	$ 1,090.00	$	3,270.00
			Total	**$**	**62,415.00**

Price includes Shipping and Installation

Richland Community College
One College Park
Decatur, Illinois 62521

Richland COMMUNITY COLLEGE

MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian
Dean Hazen

Date: September 12, 2018

Re: Authorization to Extend Security Contract

The current contract with the College security company, PerMar expired in June and we have been extending it on a month-to-month basis while we have been researching Richland's options for transitioning to a Public Safety Department. Now that a decision has been made about the structure of the Public Safety Department, it is time to negotiate an extension with PerMar for the transition period and initial service period.

PerMar has provided the security services for the past 6 years satisfactorily at competitive rates. They have provided quality staffing with relatively low turnover. However, with the new structure, the hours provided by PerMar will be reduced from the current amount.

Therefore, it is recommended that the Board authorize the Administration to extend the most recent contract for an additional year at a cost not to exceed $160,000.

Richland Community College
One College Park
Decatur, Illinois 62521

Richland
COMMUNITY COLLEGE

MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustee
Cris Valdez

From: Greg Florian Greg Florian

Date: September 11, 2018

Re: Resolution on Establishing a Public Safety Department

At the August 21, 2018 Board of Trustees meeting a presentation was made that outlined several reasons for changing from the current contracted security operations to a Public Safety Department that would have police powers. Creating a safe and secure campus is important to the students, staff, and Richland community. Specifically, creating this environment addresses the following:

- Response time to incidents on-campus
- Changing nature of incidents on the RCC campus
- Security Staff is limited to observe and report
- Rising occurrence of violence on campuses across the country

The establishment of a Public Safety agency on a community college is sanctioned under the Public Community College Act, 110 ILCS 805/3-42.1 which authorizes establishment of a college public safety department that has the same power as police or sheriffs, allows for the same training as a police officer under the ILETSB, provides that non-law enforcement officers of the Department have appropriate training, and allows officers to participate in a Mobile Training Unit for continuing training.

With a Public Safety Department, the Richland community will be provided greater service for such things as traffic control, assisting students with auto trouble, safe and secure mail and bank transportation, timely responses to minor and major crime incidents on and around the campus, have the ability to conduct student welfare checks, arrest and transport individuals, attend to ill or impaired students, and assist SWAT Team for training or in the event of an incident.

The Public Safety Department will utilize Richland employees that are sworn police officers along with contracted security. Sworn Richland police officers will be scheduled during the days and early evenings when students, staff, and the community are on-campus. Other times, contract security will be responsible for monitoring and securing the campus. Several other organizations were researched and this appears to be the best structure for Richland with our current size.

The estimated cost for establishing the Department includes procurement of such items as a squad car, evidence and firearms storage, communications equipment, uniforms, and training is $ 175,000. On-going operations are estimated at $407,000 annually. In FY2018, the College spent $ 271,375 on security operations. Funding for these expenditures will be budgeted in the Protection, Liability, and Settlement Fund and the Maintenance & Operations Fund.

If the attached Resolution is approved, the College Administration will submit an application to the State for authorization. It is our understanding that the process will move quickly and that the College can begin operating under the new structure at that time.

Therefore, It is recommended that the Board of Trustees approve Resolution 19-1 authorizing the creation of a Public Safety Department and directs the Administration to proceed with submitting the proper documentation as required by State of Illinois to become a public law enforcement agency.

RICHLAND COMMUNITY COLLEGE RESOLUTION
TO ESTABLISH
RICHLAND COMMUNITY COLLEGE
PUBLIC SAFETY DEPARTMENT

WHEREAS, the Board of Trustees of Richland Community College wishes to enhance the safety and security of students, faculty, staff and visitors on the College's campus; and,

WHEREAS, the Board of Trustees believes the establishment of a Richland Community College Police Department as authorized by the Illinois General Assembly in the Illinois Public College Campus Police Act *(110 ILCS 805/3-47.1) and the Illinois Police Training Act (50 ILCS 705)* will help effectuate the goal of enhanced campus safety.

NOW, THEREFORE, BE IT RESOLVED, as follows:

(1) The Board of Trustees of Richland Community College hereby authorizes the establishment of a Richland Community College Public Safety Department, consisting in part of sworn peace officer members as provided for in the Act, and the Richland Community College Public Safety Department may exercise the powers and jurisdiction provided in the Act as it now exists or may be amended from time to time;

(2) All officers becoming members of the Richland Community College Public Safety police force shall be required to meet all training and/or certification requirements listed in the Act, as it now exists or may hereafter be amended, before commencing regular employment as a Public Safety Officer at Richland Community College, including a requirement that he/she has been certified by the Illinois Law Enforcement Training and Standards Board as having successfully completed the approved training course as provided in said Act;

(3) Any individual hired as a trainee must complete all required training and certification within his/her probationary period of 12 months;

(4) All persons appointed to be members of the Richland Community College Public Safety police force shall be required to take an oath promising to faithfully and without discrimination or favoritism between persons uphold the Constitution and laws of the United States of America, the State of Illinois, the County of Macon and the City of Decatur and to further promise that in exercising his/her duties the Officer will remain faithful to the Mission and Values of Richland Community College; and,

(5) The President of Richland Community College *and the Chief of Police* shall be empowered to take such actions as *they* may deem appropriate to implement this resolution.

Adopted by the Board of Trustees of Richland Community College District 537 this 18th day of September, 2018, in Decatur, Illinois.

ATTEST:_____
Tom Ritter, Chairman
Board of Trustees

_____
Bishop Wayne Dunning, Secretary
Board of Trustees

CERTIFICATION

I, WAYNE DUNNING, Secretary of the Board of Trustees of Richland Community College, incorporated under the law of the State of Illinois, hereby certify the foregoing is a true copy of the resolution duly adopted by the Board of Trustees of said institution at a meeting held on the 18th day of September, 2018, at which a quorum was present and voted and the same has not been repealed or amended and remains in full force and effect as of this date.

_____
Bishop Wayne Dunning, Secretary
Board of Trustees

FINANCIAL REPORT

TO: Board of Trustees

FROM: Cris Valdez

DATE: September 18, 2018

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the Bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the August 2018 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Richland Community College

Treasurer's Report

8/31/2018

Fund	Balance 8/1/2018	Receipts for Month	Disbursements for Month	Balance 8/31/2018	Int Bearing Accounts	Separate Inv Instruments
Education Fund	$6,693,859.11	$2,750,562.40	($2,358,767.41)	$7,085,654.10	$6,535,654.10	$550,000.00
Oper & Maint Restricted	$2,141,627.95	$1,614.97		$2,143,242.92	$2,143,242.92	$0.00
Bond & Interest Fund	$89,438.42	$149.64		$89,588.06	$89,588.06	$0.00
Auxiliary Enterprises	$2,461,216.07	$18,508.92	($162.34)	$2,479,562.65	$2,479,562.65	$0.00
Restricted Purposes	$1,797,177.43	$43,902.71		$1,841,080.14	$1,541,080.14	$300,000.00
Working Cash Fund	$8,395,563.58	$12,495.82		$8,408,059.40	$7,406,788.86	$1,001,270.54
Trust & Agency Fund	$297,303.16	$1,272.69		$298,575.85	$298,575.85	$0.00
Audit Fund	$68,873.36	$115.24		$68,988.60	$68,988.60	$0.00
Liability & Protection	$1,397,248.02	$2,170.49		$1,399,418.51	$1,299,418.51	$100,000.00
Totals	$23,342,307.10	$2,830,792.88	($2,358,929.75)	$23,814,170.23	$21,862,899.69	$1,951,270.54

Richland Community College

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	$300,000.00	CD-Busey	0.10	12/22/2018	6.0
EDUCATION FUND	$250,000.00	CD-SOY	0.20	1/30/2019	12.0
RESTR-EQUIP REPLACEMENT	$300,000.00	CD-HPB	0.40	8/10/2018	12.0
WORKING CASH FUND	$302,562.32	CD-HPB	0.10	10/19/2018	3.0
WORKING CASH FUND	$350,000.00	CD-HPB	0.40	11/22/2018	12.0
WORKING CASH FUND	$117,720.64	CD-Regns	1.48	2/14/2019	7.0
WORKING CASH FUND	$110,000.00	CD-HPB	0.40	3/23/2019	12.0
WORKING CASH FUND	$120,987.58	CD-Regns	1.63	8/21/2019	13.0
LPS FUND	$100,000.00	CD-Busey	0.10	9/27/2018	6.0

Richland Community College

Revenues & Expenses by Fund

	Actual 8/31/2018	Budget 1819	%	Actual 8/31/2017	Prior Year To Date
Fund 01-Education Fund					
Revenue	$7,146,519.78	$15,043,243.00	47.51	$6,985,471.66	$15,509,712.66
Transfers	$0.00	($474,260.00)	0	$0.00	($69,819.65)
Expenses	($1,878,977.75)	($13,503,097.00)	13.92	($1,838,281.35)	($12,470,710.20)
	$5,267,542.03	**$1,065,886.00**		**$5,147,190.31**	**$2,969,182.81**
Fund 02-Operations & Maintenance					
Revenue	$851,142.10	$1,925,258.00	44.21	$745,311.65	$1,756,911.73
Expenses	($260,038.84)	($1,918,674.00)	13.55	($293,837.96)	($1,736,044.75)
	$591,103.26	**$6,584.00**		**$451,473.69**	**$20,866.98**
Fund 04-Bond & Interest Fund					
Revenue	$1,869,570.45	$3,388,418.00	55.18	$1,674,753.59	$4,059,014.58
Expenses	$0.00	($3,380,528.00)	0	$0.00	($4,043,371.11)
	$1,869,570.45	**$7,890.00**		**$1,674,753.59**	**$15,643.47**
Fund 05-Auxiliary Enterprises					
Revenue	$195,037.14	$1,173,729.00	16.62	$196,082.31	$1,403,413.95
Transfers	$0.00	($1,700.00)	0	$0.00	($60,000.00)
Expenses	($183,625.46)	($1,172,029.00)	15.67	($173,347.34)	($1,284,054.84)
	$11,411.68	**$0.00**		**$22,734.97**	**$59,359.11**
Fund 07-Working Cash Fund					
Revenue	$24,766.47	$50,000.00	49.53	$10,539.80	$92,353.92
Transfers	$0.00	($50,000.00)	0	$0.00	($92,353.92)
	$24,766.47	**$0.00**		**$10,539.80**	**$0.00**
Fund 10-Trust & Agency Fund					
Revenue	$1,920.32	$8,000.00	24	$6,417.75	$102,912.86
Transfers	$0.00	$0.00	0	$0.00	($6,916.65)
Expenses	($7,816.73)	($8,000.00)	97.71	($20,350.69)	($95,996.21)
	($5,896.41)	**$0.00**		**($13,932.94)**	**$0.00**
Fund 11-Audit Fund					
Revenue	$36,018.08	$65,410.00	55.07	$32,166.72	$64,411.10
Expenses	($1,374.51)	($56,593.00)	2.43	($8,280.05)	($55,321.21)
	$34,643.57	**$8,817.00**		**$23,886.67**	**$9,089.89**
Fund 12-Liability & Protection					
Revenue	$1,031,078.63	$1,871,450.00	55.1	$801,913.21	$1,603,190.84
Expenses	($235,553.94)	($1,428,108.00)	16.49	($227,669.76)	($1,268,053.01)
	$795,524.69	**$443,342.00**		**$574,243.45**	**$335,137.83**
Total	**$8,588,665.74**	**$1,532,519.00**		**$7,890,889.54**	**$3,409,280.09**

Richland Community College

Operating Funds Revenue

	Actual Revenue YTD 8/31/2018	Budget 1819	%	Actual Revenue YTD 8/31/2017	Prior Year Revenue 6/30/2018
Investment Revenue					
Investment Revenue	$7,035.30	$17,800.00	39.52	$1,621.66	$24,717.56
	$7,035.30	$17,800.00	39.52	$1,621.66	$24,717.56
Local Government Sources					
Current Taxes	$3,982,442.12	$7,211,480.00	55.22	$3,530,215.97	$7,169,459.89
Interest on Taxes	$0.03	$700.00	0	$6.70	$848.58
	$3,982,442.15	$7,212,180.00	55.22	$3,530,222.67	$7,170,308.47
Other Revenue					
Facility Rental	$45,104.70	$265,291.00	17	$77,788.54	$270,487.32
Other Revenue	$9,500.52	$490,374.00	1.94	$35,708.90	$498,121.05
Transfer In	$0.00	$50,000.00	0	$0.00	$102,095.57
	$54,605.22	$805,665.00	6.78	$113,497.44	$870,703.94
State Government Sources					
ICCB CTE Formula Grant	$0.00	$250,500.00	0	$0.00	$226,810.19
ICCB Credit Hour Grants	$255,005.00	$1,694,920.00	15.05	$125,032.86	$1,666,304.99
ICCB Equalization Grant	$0.00	$50,000.00	0	$8,333.34	$50,000.00
Replacement Taxes	$6,633.71	$280,000.00	2.37	$3,409.34	$385,224.49
	$261,638.71	$2,275,420.00	11.5	$136,775.54	$2,328,339.67
Student Tuition & Fees					
Tuition-Credit	$3,244,713.50	$5,769,547.00	56.24	$3,471,172.00	$6,091,463.50
Various Fees	$447,227.00	$887,889.00	50.37	$477,494.00	$781,091.25
	$3,691,940.50	$6,657,436.00	55.46	$3,948,666.00	$6,872,554.75
Total Revenue	**$7,997,661.88**	**$16,968,501.00**	**47.13**	**$7,730,783.31**	**$17,266,624.39**

Richland Community College

Operating Funds Expenses

	Actual Expenses YTD 8/31/2018	Budget 1819	%	Actual Expenses YTD 8/31/2017	Prior Year Expenses 6/30/2018
Salaries					
Academic Support Salary	$0.00	$0.00	0	$29,138.17	$157,549.75
Academic Support-PT	$13,964.21	$61,452.00	22.72	$27,000.81	$109,705.09
Administrative Staff Sal	$230,752.11	$1,704,468.00	13.54	$189,527.60	$1,445,012.80
Car Allowance	$1,384.64	$9,000.00	15.38	$1,384.64	$9,000.16
Classified-Temporary	$3,842.88	$4,500.00	85.4	$0.00	$5,225.44
Clinical Risk Stipends	$3,295.61	$33,100.00	9.96	$4,100.05	$32,060.94
Custodial, Maint Stf Sal	$16,110.91	$103,250.00	15.6	$34,539.43	$94,097.25
Custodial, Maint-Temp	$4,327.50	$3,400.00	127.28	$408.00	$8,501.33
F/T Classified Salary	$92,941.43	$641,350.00	14.49	$76,867.04	$582,520.27
F/T Faculty Salary	$184,914.66	$3,829,482.00	4.83	$180,066.52	$3,910,128.07
F/T Faculty-Summer Sal	$229,674.05	$269,912.00	85.09	$260,145.25	$260,145.25
Faculty Curriculm Dev	$3,291.11	$5,320.00	61.86	$0.00	$0.00
Faculty Tutors Salary	$3,909.38	$75,280.00	5.19	($7,439.67)	$31,200.91
Independent Study Salary	$4,050.00	$5,082.00	79.69	$3,550.00	$22,622.50
Interpreter Salary	$1,321.09	$35,000.00	3.77	$0.00	$9,311.22
LabFacilitators	$861.74	$18,402.00	4.68	$830.00	$18,353.69
Overload Salary	$23,542.99	$538,121.00	4.38	$23,857.52	$449,997.02
Overtime Wages	$0.00	$7,100.00	0	$2,113.88	$8,692.20
P/T Classified Salary	$6,248.94	$105,328.00	5.93	$7,022.48	$50,288.65
P/T Faculty Salary	$39,349.63	$790,414.00	4.98	$42,702.60	$788,022.44
P/T Faculty-Summer Sal	$52,274.38	$66,736.00	78.33	$50,813.70	$50,813.70
Professional/Tech Salary	$124,062.90	$957,951.00	12.95	$88,418.99	$700,165.46
Professional/Tech-PT	$7,477.88	$53,277.00	14.04	$10,219.55	$40,199.28
Professional/Tech-Temp	$0.00	$0.00	0	$0.00	$131.25
Severance Payments	$0.00	$0.00	0	$0.00	$28,456.22
Student Workers Salary	$2,646.21	$47,480.00	5.57	$2,491.52	$23,931.70
Subs Instructors Salary	$910.38	$6,010.00	15.15	$0.00	$12,469.43
Supervisory Staff Salary	$33,280.57	$200,454.00	16.6	$70,822.44	$278,445.12
Test Proctor Salary	$3,991.07	$30,910.00	12.91	$2,996.79	$21,657.27
	$1,088,426.27	$9,602,779.00	11.33	$1,101,577.31	$9,148,704.41
Employee Benefits					
EmployeeBenefitsTotal	$559.15	$5,525.00	10.12	$1,843.14	$17,543.24
FICA-Social Security	$0.00	$0.00	0	$0.00	$0.00
Grants Share of SURS	$60.20	$0.00	0	$0.00	$401.41
Group Dental Ins	$6,588.62	$51,516.00	12.79	$7,867.90	$48,136.59
Group LTD Ins	$2,290.28	$18,709.00	12.24	$2,670.55	$16,327.31
Group Life Ins	$3,169.53	$30,382.00	10.43	$4,358.29	$24,418.49
Group Medical Ins	$209,962.67	$1,723,661.00	12.18	$252,280.91	$1,693,268.75
Medicare	$132.40	$0.00	0	$0.00	$0.00
SURS-RetireeHealthContri	$6,165.45	$39,302.00	15.69	$6,368.36	$40,253.71
Staff/Family Waivers	$0.00	$35,000.00	0	$5,956.00	$25,049.00
	$228,928.30	$1,904,095.00	12.02	$281,345.15	$1,865,398.50
Contractual Services					
Accreditation Fees	$550.00	$16,925.00	3.25	$4,529.04	$19,629.04
Admin Computer-Maint	$318,999.49	$366,068.00	87.14	$200,860.23	$220,973.19
Building Repair/Maint	$511.86	$87,025.00	0.59	$2,359.88	$19,272.85
Consultants/Workshops	$0.00	$4,000.00	0	$0.00	$15,431.25
Contractual-Other	$10,487.13	$233,988.00	4.48	$3,560.97	$61,568.74
Custodial Services	$34,335.00	$482,280.00	7.12	$61,861.00	$377,975.00
Diversity Initiatives	$0.00	$5,000.00	0	$0.00	$0.00
Employee Recognition EAT	$0.00	$1,000.00	0	$749.35	$749.35
Equip Repair/Maint Agree	$17,074.45	$112,279.00	15.21	$22,283.85	$102,093.70
Faculty Development	$0.00	$2,700.00	0	$325.00	$1,220.50
Grounds Maintenance	$1,554.68	$12,300.00	12.64	$1,193.25	$13,073.05
Legal Services-Admin	$680.00	$75,000.00	0.91	$0.00	$23,677.52
Meals	$0.00	$3,000.00	0	$175.00	$205.00
Pest Control	$850.00	$13,475.00	6.31	$1,700.00	$10,832.80
Professional Fees	$5,374.71	$7,200.00	74.65	$5,374.25	$7,165.79
Security	$4,999.74	$8,063.00	62.01	$1,070.05	$11,479.83
Staff/Faculty Developmen	$35.00	$10,000.00	0.35	$0.00	$44,921.29
Student Awards	$0.00	$725.00	0	$0.00	$680.00

Richland Community College

Operating Funds Expenses

	Actual Expenses YTD 8/31/2018	Budget 1819	%	Actual Expenses YTD 8/31/2017	Prior Year Expenses 6/30/2018
Contractual Services					
Telephone Maint Agree	$0.00	$18,000.00	0	$1,283.04	$7,242.93
	$395,452.06	$1,459,028.00	27.1	$307,324.91	$938,191.83
Materials & Supplies					
Advertising	$1,367.32	$65,550.00	2.09	$740.00	$62,426.12
Audio Visual Materials	$365.43	$200.00	182.72	$40.64	$55.51
Books-Library Collection	$813.29	$8,000.00	10.17	($2.04)	$6,679.17
Catalog Printing	$0.00	$250.00	0	$2,766.50	$2,766.50
Computer Software	$81,155.49	$156,258.00	51.94	$80,542.92	$146,506.56
Credit Schedules	$0.00	$4,000.00	0	$0.00	$1,612.10
Digital Print/Curric Spt	$35,474.88	$42,031.00	84.4	$0.00	$0.00
Event Expense	$0.00	$3,150.00	0	$0.00	$803.88
Graphic Supplies	$457.50	$3,000.00	15.25	$344.92	$1,292.69
Instructional Supplies	$3,912.58	$123,215.00	3.18	$2,807.50	$77,622.85
Laundry/Linen Supplies	$31.36	$400.00	7.84	$19.11	$186.20
Maintenance Supplies	$15,066.06	$85,050.00	17.71	$8,090.93	$84,859.16
Materials	$6,443.84	$68,665.00	9.38	$1,074.08	$32,126.83
Office Supplies	$3,340.75	$19,242.00	17.36	$2,809.28	$46,371.54
Postage	$110.00	$16,520.00	0.67	$1,864.15	$17,548.13
Printing	$2,004.41	$24,735.00	8.1	$2,142.41	$17,473.32
Publications & Dues	$34,414.96	$84,748.00	40.61	$44,293.44	$114,885.54
Reference Materials	$0.00	$0.00	0	$0.00	$5.25
Specialities	$0.00	$1,500.00	0	$681.30	$692.15
Transcripts	$0.00	$27,000.00	0	$0.00	$20,155.00
Uniforms	$385.00	$3,500.00	11	$274.50	$3,206.50
Vehicle Expense	$4,256.45	$10,420.00	40.85	$5.00	$13,245.01
WYSE Activities	$0.00	$1,120.00	0	$0.00	($39.95)
Wind Turbine Maintenance	$0.00	$5,200.00	0	$0.00	$6,233.33
	$189,599.32	$753,754.00	25.15	$148,494.64	$656,713.39
Conference & Meeting Exp					
Board Meeting Meals	$180.00	$2,660.00	6.77	$330.00	$3,062.50
Cultivation/CommunityMtg	$0.00	$75.00	0	$0.00	$0.00
Meeting Expense	$576.40	$6,314.00	9.13	$541.27	$10,089.56
Recruitment	$0.00	$0.00	0	$0.00	$2,710.29
Registration Fees	$2,640.00	$41,525.00	6.36	$11,168.00	$26,261.25
Travel-In State	$472.26	$14,556.00	3.24	$6,362.50	$13,566.30
Travel-In State Mileage	$771.72	$13,990.00	5.52	$552.12	$9,268.14
Travel-Out of State	$13,274.72	$73,727.00	18.01	$7,654.17	$33,523.49
	$17,915.10	$152,847.00	11.72	$26,608.06	$98,481.53
Fixed Charges					
Collection Co Charges	$0.00	$100.00	0	$0.00	$0.00
Credit Card Fees	$2,976.15	$25,000.00	11.9	$8,215.43	$31,171.86
Equipment Rental	$0.00	$1,750.00	0	$0.00	$1,594.32
Facility Rental	$22,277.84	$96,755.00	23.03	$22,278.94	$133,673.64
Graduation Expense	$0.00	$19,000.00	0	$0.00	$13,647.45
Install Pymt Lease/Purch	$64,686.98	$203,500.00	31.79	$54,254.71	$180,992.47
Interest Expense	$0.00	$3,730.00	0	$2,093.58	$11,211.50
Property Taxes	$17,094.08	$23,800.00	71.82	$16,793.61	$23,150.65
	$107,035.05	$373,635.00	28.65	$103,636.27	$395,441.89
Utilities					
Electricity and Nat Gas	$36,208.83	$342,630.00	10.57	$30,460.77	$387,852.29
Internet	$1,413.70	$15,460.00	9.14	$879.00	$11,644.00
Propane	$0.00	$500.00	0	$0.00	$0.00
Refuse Disposal	$3,368.01	$22,080.00	15.25	$4,513.40	$21,374.53
Telephone	$4,925.04	$42,620.00	11.56	$4,810.45	$51,364.24
Water, Sewage	$3,884.89	$29,050.00	13.37	$3,857.93	$40,046.44
	$49,800.47	$452,340.00	11.01	$44,521.55	$512,281.50
Capital Outlay					
Equipment-Instructional	$0.00	$14,940.00	0	$0.00	$1,364.74
Equipment-Office	$0.00	$0.00	0	$0.00	$12,144.80
Equipment-Service	$0.00	$0.00	0	$0.00	$48,907.01
	$0.00	$14,940.00	0	$0.00	$62,416.55

Richland Community College

Operating Funds Expenses

	Actual Expenses YTD 8/31/2018	Budget 1819	%	Actual Expenses YTD 8/31/2017	Prior Year Expenses 6/30/2018
Tuition Adjustments					
Illinois Veterans Grants	$0.00	$65,000.00	0	$728.00	$2,711.40
Tuition Waiver	$6,705.00	$175,000.00	3.83	$59,322.00	$189,361.85
Unfunded ING/MIA/POW	$0.00	$35,000.00	0	$0.00	$30,033.00
Write-Off	$35,265.76	$240,000.00	14.69	$38,679.28	$171,159.94
	$41,970.76	$515,000.00	8.15	$98,729.28	$393,266.19
Other Expense					
Bank Service Charges	$202.55	$6,600.00	3.07	$602.73	$4,144.96
Contributions	$0.00	$123,906.00	0	$0.00	$62,110.75
Expense-Other	$11.60	$3,500.00	0.33	$0.00	$10,874.40
	$214.15	$134,006.00	0.16	$602.73	$77,130.11
Transfers					
Transfer Out	$0.00	$474,260.00	0	$0.00	$69,819.65
	$0.00	$474,260.00	0	$0.00	$69,819.65
Total Expenses	**$2,119,341.48**	**$15,836,684.00**	**13.38**	**$2,112,839.90**	**$14,217,845.55**

Richland Community College

Revenues by Fund

	Actual Revenue YTD 8/31/2018	Budget 1819	%	Actual Revenue YTD 8/31/2017	Prior Year Revenue 6/30/2018
Fund 01-Education Fund					
Local Government Sources					
Current Taxes	$3,476,574.61	$6,295,445.00	55.22	$3,070,799.51	$6,257,534.69
Interest on Taxes	$0.03	$600.00	0.01	$5.85	$743.46
	$3,476,574.64	$6,296,045.00	55.22	$3,070,805.36	$6,258,278.15
State Government Sources					
ICCB CTE Formula Grant	$0.00	$250,500.00	0	$0.00	$226,810.19
ICCB Credit Hour Grants	$255,005.00	$1,694,920.00	15.05	$125,032.86	$1,666,304.99
ICCB Equalization Grant	$0.00	$50,000.00	0	$8,333.34	$50,000.00
Replacement Taxes	$6,633.71	$280,000.00	2.37	$3,409.34	$385,224.49
	$261,638.71	$2,275,420.00	11.5	$136,775.54	$2,328,339.67
Student Tuition & Fees					
Tuition-Credit	$2,946,013.89	$5,247,427.00	56.14	$3,282,532.84	$5,765,209.41
Various Fees	$447,227.00	$805,285.00	55.54	$477,494.00	$698,277.25
	$3,393,240.89	$6,052,712.00	56.06	$3,760,026.84	$6,463,486.66
Investment Revenue					
Investment Revenue	$7,035.30	$17,800.00	39.52	$1,621.66	$24,717.56
	$7,035.30	$17,800.00	39.52	$1,621.66	$24,717.56
Other Revenue					
Other Revenue	$8,030.24	$351,266.00	2.29	$16,242.26	$332,795.05
Transfer In	$0.00	$50,000.00	0	$0.00	$102,095.57
	$8,030.24	$401,266.00	2	$16,242.26	$434,890.62
Total Revenue Fund 01	**$7,146,519.78**	**$15,043,243.00**	**47.51**	**$6,985,471.66**	**$15,509,712.66**
Fund 02-Operations & Maintenance					
Local Government Sources					
Current Taxes	$505,867.51	$916,035.00	55.22	$459,416.46	$911,925.20
Interest on Taxes	$0.00	$100.00	0	$0.85	$105.12
	$505,867.51	$916,135.00	55.22	$459,417.31	$912,030.32
Student Tuition & Fees					
Tuition-Credit	$298,699.61	$522,120.00	57.21	$188,639.16	$326,254.09
Various Fees	$0.00	$82,604.00	0	$0.00	$82,814.00
	$298,699.61	$604,724.00	49.39	$188,639.16	$409,068.09
Other Revenue					
Facility Rental	$45,104.70	$265,291.00	17	$77,788.54	$270,487.32
Other Revenue	$1,470.28	$139,108.00	1.06	$19,466.64	$165,326.00
	$46,574.98	$404,399.00	11.52	$97,255.18	$435,813.32
Total Revenue Fund 02	**$851,142.10**	**$1,925,258.00**	**44.21**	**$745,311.65**	**$1,756,911.73**
Fund 04-Bond & Interest Fund					
Local Government Sources					
Bond Proceeds	$0.00	$0.00	0	$0.00	$739,023.61
Current Taxes	$1,869,271.42	$3,385,035.00	55.22	$1,672,611.94	$3,311,750.07
Interest on Taxes	$0.02	$375.00	0.01	$3.01	$383.04
	$1,869,271.44	$3,385,410.00	55.22	$1,672,614.95	$4,051,156.72
Investment Revenue					

Richland Community College

Revenues by Fund

	Actual Revenue YTD 8/31/2018	Budget 1819	%	Actual Revenue YTD 8/31/2017	Prior Year Revenue 6/30/2018
Fund 04-Bond & Interest Fund					
Investment Revenue					
Int on Cash/IL Funds Acc	$299.01	$3,008.00	9.94	$2,138.64	$7,857.86
	$299.01	$3,008.00	9.94	$2,138.64	$7,857.86
Total Revenue Fund 04	**$1,869,570.45**	**$3,388,418.00**	**55.18**	**$1,674,753.59**	**$4,059,014.58**
Fund 05-Auxiliary Enterprises					
Customized Training					
CPED Contract Revenue	$7,189.10	$46,750.00	15.38	$8,109.12	$62,963.76
CPED Credit Revenue	$76,196.68	$322,000.00	23.66	$89,135.00	$340,698.60
CPED Non-Credit Revenue	$27,121.90	$88,500.00	30.65	$42,662.80	$108,983.40
Fitness Ctr Contracual	$0.00	$0.00	0	$0.00	$900.00
	$110,507.68	$457,250.00	24.17	$139,906.92	$513,545.76
Student Tuition & Fees					
Fitness Membership Fees	$660.00	$61,953.00	1.07	$3,060.00	$76,285.75
Fitness Tuition	$3,192.00	$10,000.00	31.92	$6,120.00	$11,495.00
	$3,852.00	$71,953.00	5.35	$9,180.00	$87,780.75
Auxiliary Enterprises					
Airline Catering	$680.00	$2,000.00	34	$1,370.00	$3,965.01
Catering Revenue	$41,931.80	$250,000.00	16.77	$17,902.40	$294,842.11
Sales Revenue	$28,731.12	$267,750.00	10.73	$16,246.01	$247,819.20
Special Event Revenue	$0.00	$38,000.00	0	$2,858.50	$52,913.00
Vending Service Revenue	$0.00	$10,000.00	0	$373.80	$12,149.28
	$71,342.92	$567,750.00	12.57	$38,750.71	$611,688.60
Investment Revenue					
Int on Cash/IL Funds Acc	$1,694.81	$2,033.00	83.36	$375.39	$4,582.24
	$1,694.81	$2,033.00	83.36	$375.39	$4,582.24
Other Revenue					
Facility Rental	$4,237.50	$22,000.00	19.26	$5,967.50	$29,530.00
Customer Appreciation	$1,446.54	$0.00	0	$893.79	$8,326.51
Gifts/Donations	$0.00	$0.00	0	$0.00	$15,000.00
Reimbursed Expenditures	$0.00	$0.00	0	$0.00	$14,896.61
Revenue-Contractual	$1,955.69	$4,000.00	48.89	$1,008.00	$3,402.00
Revenue-Misc/OtherSource	$0.00	$30,170.00	0	$0.00	$236.48
Transfer In	$0.00	$18,573.00	0	$0.00	$114,425.00
	$7,639.73	$74,743.00	10.22	$7,869.29	$185,816.60
Total Revenue Fund 05	**$195,037.14**	**$1,173,729.00**	**16.62**	**$196,082.31**	**$1,403,413.95**
Fund 07-Working Cash Fund					
Investment Revenue					
Interest on Working Cash	$24,766.47	$50,000.00	49.53	$10,539.80	$92,353.92
	$24,766.47	$50,000.00	49.53	$10,539.80	$92,353.92
Total Revenue Fund 07	**$24,766.47**	**$50,000.00**	**49.53**	**$10,539.80**	**$92,353.92**
Fund 10-Trust & Agency Fund					
Club Revenue					
Club Revenue	$951.27	$0.00	0	$497.00	$29,412.75
	$951.27	$0.00	0	$497.00	$29,412.75

Richland Community College

Revenues by Fund

	Actual Revenue YTD 8/31/2018	Budget 1819	%	Actual Revenue YTD 8/31/2017	Prior Year Revenue 6/30/2018
Fund 10-Trust & Agency Fund					
Investment Revenue					
Int on Cash/IL Funds Acc	$769.05	$0.00	0	$532.86	$4,256.65
	$769.05	$0.00	0	$532.86	$4,256.65
Other Revenue					
Contributions	$0.00	$0.00	0	$0.00	$62,110.75
Gifts/Donations	$0.00	$0.00	0	$0.00	$1.00
PIE-8th Grd Career Fair	$0.00	$0.00	0	$0.00	$485.19
PIE-College Fair Rev	$0.00	$5,000.00	0	$3,550.25	$2,086.69
PIE-Youth Leadership	$200.00	$3,000.00	6.67	$1,837.64	$1,899.83
Transfer In	$0.00	$0.00	0	$0.00	$2,660.00
	$200.00	$8,000.00	2.5	$5,387.89	$69,243.46
Total Revenue Fund 10	**$1,920.32**	**$8,000.00**	**24**	**$6,417.75**	**$102,912.86**
Fund 11-Audit Fund					
Local Government Sources					
Current Taxes	$35,787.82	$64,800.00	55.23	$32,047.15	$63,485.62
Interest on Taxes	$0.00	$10.00	0	$0.07	$7.32
	$35,787.82	$64,810.00	55.22	$32,047.22	$63,492.94
Investment Revenue					
Int on Cash/IL Funds Acc	$230.26	$600.00	38.38	$119.50	$918.16
	$230.26	$600.00	38.38	$119.50	$918.16
Total Revenue Fund 11	**$36,018.08**	**$65,410.00**	**55.07**	**$32,166.72**	**$64,411.10**
Fund 12-Liability & Protection					
Local Government Sources					
Current Taxes	$1,020,605.62	$1,848,275.00	55.22	$792,796.61	$1,571,113.86
Interest on Taxes	$0.01	$150.00	0.01	$1.48	$181.41
	$1,020,605.63	$1,848,425.00	55.21	$792,798.09	$1,571,295.27
Student Tuition & Fees					
Insurance-StudentFees	$6,136.00	$13,000.00	47.2	$6,688.00	$10,584.00
	$6,136.00	$13,000.00	47.2	$6,688.00	$10,584.00
Investment Revenue					
Int on Cash/IL Funds Acc	$4,337.00	$10,000.00	43.37	$2,427.12	$21,261.16
Interest on Investments	$0.00	$25.00	0	$0.00	$50.41
	$4,337.00	$10,025.00	43.26	$2,427.12	$21,311.57
Total Revenue Fund 12	**$1,031,078.63**	**$1,871,450.00**	**55.1**	**$801,913.21**	**$1,603,190.84**
Total Revenue	**$11,156,052.97**	**$23,525,508.00**	**47.42**	**$10,452,656.69**	**$24,591,921.64**

Richland Community College

Expenses by Fund Summary

	Budget 1819	Actual YTD as of 8/31/2018	Encumbered as of 8/31/2018	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	$9,445,350.00	$1,076,008.64	$0.00	$1,076,008.64	11.39	$8,988,622.00	11.77
Employee Benefits	$1,901,612.00	$225,648.39	$8,031.50	$233,679.89	12.29	$1,870,153.00	15.01
Contractual Services	$580,045.00	$338,037.33	$4,208.00	$342,245.33	59	$372,113.03	58.46
Materials & Supplies	$642,129.00	$165,751.93	$85,548.83	$251,300.76	39.14	$542,034.61	25.83
Conference & Meeting Exp	$151,675.00	$17,915.10	$31,815.04	$49,730.14	32.79	$97,753.23	27.22
Fixed Charges	$115,400.00	$12,841.45	$0.00	$12,841.45	11.13	$113,188.49	13.72
Utilities	$2,940.00	$590.00	$2,950.00	$3,540.00	120.41	$2,940.00	16.67
Capital Outlay	$14,940.00	$0.00	$0.00	$0.00	0	$13,509.54	0
Other Expense	$240,000.00	$35,265.76	$0.00	$35,265.76	14.69	$171,159.94	22.6
Tuition Adjustments	$275,000.00	$6,705.00	$0.00	$6,705.00	2.44	$222,106.25	27.04
Other Expense	$134,006.00	$214.15	$0.00	$214.15	0.16	$77,130.11	0.78
Transfers	$474,260.00	$0.00	$0.00	$0.00	0	$69,819.65	0
Total Expense Fund 01	**$13,977,357.00**	**$1,878,977.75**	**$132,553.37**	**$2,011,531.12**	**14.39**	**$12,540,529.85**	**14.66**
Fund 02-Operations & Maintenance							
Salaries	$172,989.00	$27,711.63	$0.00	$27,711.63	16.02	$173,042.41	32.67
Employee Benefits	$42,000.00	$7,541.02	$0.00	$7,541.02	17.95	$40,189.55	16.84
Contractual Services	$880,483.00	$57,414.73	$28,035.22	$85,449.95	9.7	$566,078.80	15.86
Materials & Supplies	$111,825.00	$23,847.39	$9,065.81	$32,913.20	29.43	$114,678.78	7.42
Conference & Meeting Exp	$3,022.00	$0.00	$0.00	$0.00	0	$833.30	0
Fixed Charges	$258,235.00	$94,193.60	$96,853.14	$191,046.74	73.98	$282,253.40	31.22
Utilities	$450,120.00	$49,330.47	$28,650.30	$77,980.77	17.32	$510,061.50	8.66
Capital Outlay	$0.00	$0.00	$0.00	$0.00	0	$48,907.01	0
Total Expense Fund 02	**$1,918,674.00**	**$260,038.84**	**$162,604.47**	**$422,643.31**	**22.03**	**$1,736,044.75**	**16.93**
Fund 04-Bond & Interest Fund							
Fixed Charges	$3,377,528.00	$0.00	$0.00	$0.00	0	$4,040,871.11	0
Other Expense	$3,000.00	$0.00	$0.00	$0.00	0	$2,500.00	0
Total Expense Fund 04	**$3,380,528.00**	**$0.00**	**$0.00**	**$0.00**	**0**	**$4,043,371.11**	**0**
Fund 05-Auxiliary Enterprises							
Salaries	$511,055.00	$86,882.73	$0.00	$86,882.73	17	$565,843.99	15.6
Employee Benefits	$118,440.00	$15,627.18	$0.00	$15,627.18	13.19	$105,053.82	18.13
Contractual Services	$65,500.00	$6,098.08	$4,350.86	$10,448.94	15.95	$71,328.37	15.77
Materials & Supplies	$389,593.00	$67,856.04	$108,787.03	$176,643.07	45.34	$451,374.04	5.99
Conference & Meeting Exp	$8,060.00	$3,132.91	$2,480.68	$5,613.59	69.65	$4,314.96	19.64
Fixed Charges	$35,490.00	$3,500.00	$17,500.00	$21,000.00	59.17	$35,508.27	13.84
Utilities	$250.00	$62.17	$0.00	$62.17	24.87	$176.27	0
Capital Outlay	$42,871.00	$0.00	$493.73	$493.73	1.15	$49,766.76	43.81
Other Expense	$770.00	$466.35	$0.00	$466.35	60.56	$688.36	24.63
Total Expense Fund 05	**$1,172,029.00**	**$183,625.46**	**$133,612.30**	**$317,237.76**	**27.07**	**$1,284,054.84**	**13.5**
Fund 07-Working Cash Fund							
Transfers	$50,000.00	$0.00	$0.00	$0.00	0	$92,353.92	0
Total Expense Fund 07	**$50,000.00**	**$0.00**	**$0.00**	**$0.00**	**0**	**$92,353.92**	**0**
Fund 10-Trust & Agency Fund							
Contractual Services	$5,640.00	$4,600.00	$0.00	$4,600.00	81.56	$29,157.14	15.9
Materials & Supplies	$2,055.00	$3,162.35	$919.89	$4,082.24	198.65	$48,594.07	31.83
Conference & Meeting Exp	$125.00	$54.38	$177.96	$232.34	185.87	$13,553.34	1.46
Fixed Charges	$180.00	$0.00	$0.00	$0.00	0	$156.60	31.48
Other Expense	$0.00	$0.00	$0.00	$0.00	0	$4,535.06	0
Transfers	$0.00	$0.00	$0.00	$0.00	0	$2,660.00	0
Total Expense Fund 10	**$8,000.00**	**$7,816.73**	**$1,097.85**	**$8,914.58**	**111.4**	**$98,656.21**	**20.63**
Fund 11-Audit Fund							
Salaries	$6,930.00	$1,084.81	$0.00	$1,084.81	15.65	$6,796.75	13.73
Employee Benefits	$1,663.00	$289.70	$0.00	$289.70	17.42	$1,924.46	18.04
Contractual Services	$48,000.00	$0.00	$0.00	$0.00	0	$46,600.00	15.02
Total Expense Fund 11	**$56,593.00**	**$1,374.51**	**$0.00**	**$1,374.51**	**2.43**	**$55,321.21**	**14.97**

Richland Community College

Expenses by Fund Summary

	Budget 1819	Actual YTD as of 8/31/2018	Encumbered as of 8/31/2018	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 12-Liability & Protection							
Salaries	$551,503.00	$84,707.10	$0.00	$84,707.10	15.36	$476,499.01	13.16
Employee Benefits	$324,420.00	$41,029.60	$0.00	$41,029.60	12.65	$302,937.56	13.45
Contractual Services	$264,495.00	$24,983.88	$219,069.27	$244,053.15	92.27	$248,370.49	13.73
Materials & Supplies	$27,540.00	$689.16	$1,720.88	$2,410.04	8.75	$31,140.03	10.4
Conference & Meeting Exp	$3,250.00	$5,721.41	$20,344.00	$26,065.41	802.01	$3,373.50	14.9
Fixed Charges	$250,000.00	$77,522.55	$0.00	$77,522.55	31.01	$205,732.42	41.98
Utilities	$1,900.00	$0.00	$0.00	$0.00	0	$0.00	0
Capital Outlay	$5,000.00	$900.24	$0.00	$900.24	18	$0.00	0
Total Expense Fund 12	**$1,428,108.00**	**$235,553.94**	**$241,134.15**	**$476,688.09**	**33.38**	**$1,268,053.01**	**17.95**
Total Expenses	**$21,991,289.00**	**$2,567,387.23**	**$671,002.14**	**$3,238,389.37**	**14.73**	**$21,118,384.90**	**12.13**

Richland Community College

Auxiliary Enterprises Revenue & Expenses

AUG 1819

		Budget	Actual Revenue	Actual Expenses	Encumbered Expenses	Net
COMMUNITY EVENTS						
6019 -Admin Outdoor Events	7/1/2010	$21,716.00	$45.00	$5,419.04	$0.00	$16,296.96
6014 -Dance Productions	7/1/2010	$27,973.00	$0.00	$1,608.79	$0.00	$26,364.21
6030 -Misc Events	7/1/2010	$1,450.00	$0.00	$62.17	$0.00	$1,387.83
Total		**$51,139.00**	**$45.00**	**$7,090.00**	**$0.00**	**$44,049.00**
CONTINUING & PROFESSIONAL EDUCATION						
6000 -Admininstration-CPED	7/1/2005	$106,811.00	$3,331.10	$9,530.27	$6,077.14	$91,203.59
6001 -CDL	7/1/2005	$167,696.00	$63,546.68	$22,113.41	$17,500.00	$128,082.59
6002 -Computer & Technology	7/1/2005	$800.00	$108.00	$0.00	$0.00	$800.00
6013 -Culinary Arts	7/1/2008	$5,200.00	$5,665.00	$984.90	$0.00	$4,215.10
6003 -Dance	7/1/2005	$33,873.00	$16,473.40	$3,712.94	$0.00	$30,160.06
6025 -Entrepreneur Camp	7/1/2011	$0.00	$0.00	$45.01	$0.00	($45.01)
6004 -Hobby & Leisure	7/1/2005	$7,025.00	$1,920.00	$670.77	$0.00	$6,354.23
6027 -Manufacturing Camp	4/21/2015	$23,720.00	($250.00)	$7,860.65	$0.00	$15,859.35
6007 -Safety-Industrial	7/1/2005	$114,273.00	$13,640.00	$15,680.86	$2,330.69	$96,261.45
6008 -Shilling Rentals	7/1/2005	$21,899.00	$4,237.50	$3,050.18	$0.00	$18,848.82
6005 -Workforce Development	7/1/2017	$0.00	$1,400.00	$0.00	$0.00	$0.00
Total		**$481,297.00**	**$110,071.68**	**$63,648.99**	**$25,907.83**	**$391,740.18**
CULINARY						
8907 -Bistro 537	7/1/2009	$52,550.00	$7,853.53	$9,719.08	$8,678.55	$34,152.37
8970 -Cafe	7/1/2017	$437,100.00	$61,780.47	$77,946.63	$83,065.71	$276,087.66
8908 -Coffee House	7/1/2010	$22,750.00	$2,991.90	$2,399.83	$13,757.80	$6,592.37
8915 -Misc Culinary Events	7/1/2014	$1,000.00	$0.00	$0.00	$0.00	$1,000.00
Total		**$513,400.00**	**$72,625.90**	**$90,065.54**	**$105,502.06**	**$317,832.40**
FITNESS CENTER						
0000 -Fitness Center		$71,953.00	$3,852.00	$10,371.95	$0.00	$61,581.05
Total		**$71,953.00**	**$3,852.00**	**$10,371.95**	**$0.00**	**$61,581.05**
HORTICULTURE						
4503 -Garden Center	5/1/2005	$16,403.00	$0.00	$1,277.86	$906.41	$14,218.73
9099 -Produce Market	7/1/2009	$4,797.00	$2,074.25	$148.21	$0.00	$4,648.79
Total		**$21,200.00**	**$2,074.25**	**$1,426.07**	**$906.41**	**$18,867.52**
TRAFFIC SAFETY SCHOOL						
6009 -Traffic Safety	7/1/2006	$22,707.00	$4,673.50	$2,945.21	$0.00	$19,761.79
Total		**$22,707.00**	**$4,673.50**	**$2,945.21**	**$0.00**	**$19,761.79**

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Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
3B Nichols Consulting LLC						
	Contractual-Other	Faculty/Staff Devlp Rela	$2,500.00			$2.500.00
AFLAC						
	AFLAC		$352.84	$352.84		
ALLDATA						
	Publications & Dues	Automotive-Tech Occ	$975.00	$975.00		
AT&T						
	Telephone	Fairview Plaza O&M	$49.60		$49.60	
	Telephone	Telecommunications	$720.84		$720.84	
	Telephone	Telecommunications	$60.08		$60.08	
	Telephone	Telecommunications	$671.57		$671.57	
	Telephone	Fairview Plaza O&M	$191.51		$191.51	
	Telephone	Telecommunications	$140.47		$140.47	
Advanced Disposal Services						
	Refuse Disposal	Utilities	$1,520.61		$1,520.61	
	Refuse Disposal	Law Enforce Trng Ctr O&M	$142.65			$142.65
	Refuse Disposal	Outdoor Exposition SpcEv	$62.17			$62.17
Airgas-Mid America						
	Materials	Collision Repair Tech	$77.95	$77.95		
	Materials	Collision Repair Tech	$88.59	$88.59		
Airweld Industrial Gases						
	Instructional Supplies	Instruction-Other	$5.00			$5.00
	Instructional Supplies	Welding-Technical Occ	$3,462.60			$3,462.60
	Instructional Supplies	Welding-Technical Occ	$211.71	$211.71		
	Instructional Supplies	Welding-Technical Occ	$769.00	$769.00		
Allen, Amaria N						
	Student Tuition Rec		$600.00	$600.00		
Altorfer Inc						
	Equip Repair/Maint Agree	Maintenance	$1,442.00		$1,442.00	
AmerenIP						
	Electricity and Nat Gas	Sequestration Bldg O&M	$481.31		$481.31	
	Electricity and Nat Gas	Utilities	$90.99		$90.99	
	Electricity and Nat Gas	Workforce Development Ct	$14.43		$14.43	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	$324.49		$324.49	
	Electricity and Nat Gas	Workforce Development Ct	$33.14		$33.14	
	Electricity and Nat Gas	Utilities	$52.79		$52.79	
	Electricity and Nat Gas	Fairview Plaza O&M	$162.53		$162.53	
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	$1,107.56			$1,107.56
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	$2,128.87			$2,128.87
	Electricity and Nat Gas	Clinton Center O&M	$241.94		$241.94	
	Electricity and Nat Gas	Clinton Center O&M	$52.26		$52.26	
	Electricity and Nat Gas	Utilities	$96.52		$96.52	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	$88.55		$88.55	
	Electricity and Nat Gas	Utilities	$169.40		$169.40	
	Electricity and Nat Gas	Fairview Plaza O&M	$87.60		$87.60	
	Electricity and Nat Gas	Utilities	$532.94		$532.94	
	Electricity and Nat Gas	Workforce Development Ct	$33.64		$33.64	
	Electricity and Nat Gas	Utilities	$6,203.91		$6,203.91	
	Electricity and Nat Gas	Fairview Plaza O&M	$136.78		$136.78	
	Electricity and Nat Gas	Workforce Development Ct	$1,850.93		$1,850.93	
Aramark - AUS St Louis MC						
	Uniforms	Maintenance	$55.00		$55.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	$64.50			$64.50
	Uniforms	Maintenance	$55.00		$55.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	$64.50			$64.50
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	$64.50			$64.50
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	$64.50			$64.50
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	$64.50			$64.50
	Uniforms	Maintenance	$55.00		$55.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	$64.50			$64.50
	Uniforms	Maintenance	$55.00		$55.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	$10.56			$10.56
	Uniforms	Maintenance	$55.00		$55.00	
Architectural Expressions LLP						
	Equipment-Service	Renovations / Remodeling	$28.25			$28.25
Area Disposal Service Inc						
	Refuse Disposal	Clinton Center O&M	$73.34		$73.34	
Arnold, Lathiangna D						
	Student Tuition Rec		$600.00	$600.00		
Arthur J Gallagher Risk Services						
	General Insurance	Liab Protection & Settle	$4,137.00	$4,137.00		
	General Insurance	Liab Protection & Settle	$897.00	$897.00		
Associated Office Furnishings						

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Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Associated Office Furnishings						
	Materials	Law Enforce Trng Ctr	$114.37			$114.37
BLDD Architects Inc						
	Building Improvements	Renovations / Remodeling	$326.60			$326.60
Ballenger, Hannah						
	Student Tuition Rec		$600.00	$600.00		
	Student Tuition Rec		$286.00	$286.00		
BearMail Co						
	Inventory-CentralStores		$1,347.06	$1,347.06		
Behm and Hagemann Inc						
	Materials	Garden Center Ag/Hort	$1,175.60			$1,175.60
Bistro Five Thirty Seven						
	Contractual-Other	Grant-SupportServices	$662.69			$662.69
Blue Cross and Blue Shield of IL						
	Group Insurance		$25,032.00	$25,032.00		
	Health Insurance		$147,777.42	$147,777.42		
	EmployeeBenefitsTotal	General Expenses	$24.66	$24.66		
Bodine Communications Inc						
	Computer Software	Liab Protection & Settle	$1,920.00			$1,920.00
	Equipment-Service	Law Enforce Trng Ctr	$292.50			$292.50
	Equipment-Service	Law Enforce Trng Ctr	$13,311.00			$13,311.00
Boliard, Edwin M						
	Meeting Expense	Club Expenses	$54.38			$54.38
Brenner, Faith Anne						
	Accrued Expenses		$600.00			$600.00
Bushue Human Resources Inc						
	Contractual-Other	Human Resources	$110.80	$110.80		
CACUBO						
	Registration Fees	Vice Pres Fin & Admin	$550.00	$550.00		
CC Fire Equipment Co Inc						
	Equip Repair/Maint Agree	Maintenance	$821.50		$821.50	
	Equip Repair/Maint Agree	Maintenance	$1,171.50		$1,171.50	
CDS Leasing						
	Equipment Rental	Law Enforce Trng Ctr	$157.28			$157.28
	Equipment Rental	Law Enforce Trng Ctr	$164.18			$164.18
CDWG Government Inc						
	Materials	Renovations / Remodeling	$76.95			$76.95
	Materials	Academic Lab Support	$222.19	$222.19		
	Materials	Academic Lab Support	$339.95	$339.95		
	Materials	Academic Lab Support	$1,313.47	$1,313.47		
	Materials	Student Servs-Counseling	$2,893.98			$2,893.98
	Equipment-Office	Liab Protection & Settle	$900.24			$900.24
	Instructional Supplies	Instruction-Other	$25.96			$25.96
	Equipment-Instructional	Technical Services Suprt	$28.20			$28.20
	Equipment-Instructional	Technical Services Suprt	$31.06			$31.06
	Equipment-Instructional	Technical Services Suprt	$39.92			$39.92
	Equipment-Instructional	Technical Services Suprt	$335.11			$335.11
	Equipment-Instructional	Technical Services Suprt	$559.08			$559.08
	Equipment-Instructional	Technical Services Suprt	$638.72			$638.72
	Equipment-Instructional	Technical Services Suprt	$1,332.80			$1,332.80
	Equipment-Instructional	Technical Services Suprt	$2,250.72			$2,250.72
	Equipment-Instructional	Technical Services Suprt	$4,042.42			$4,042.42
	Equipment-Instructional	Technical Services Suprt	$5,429.98			$5,429.98
	Equipment-Instructional	Math Enrichment Center	$6,624.10			$6,624.10
	Equipment-Instructional	Math Enrichment Center	$9,936.15			$9,936.15
Christjones LLC						
	Contractual-Other	Club Expenses	$2,300.00			$2,300.00
City of Clinton						
	Water,Sewage	Clinton Center O&M	$21.44		$21.44	
City of Decatur						
	Accrued Sales Tax		$11.32			$11.32
	Accrued Sales Tax		$51.64			$51.64
	Accrued Sales Tax		$146.75			$146.75
	Accrued Sales Tax		$1.13			$1.13
	Accrued Sales Tax		$5.16			$5.16
	Accrued Sales Tax		$14.68			$14.68
City of Decatur IL						
	Water,Sewage	Utilities	$346.43		$346.43	
	Water,Sewage	Utilities	$890.51		$890.51	
	Water,Sewage	Utilities	$215.13		$215.13	
	Water,Sewage	Utilities	$1,530.99		$1,530.99	
	Water,Sewage	Utilities	$338.76		$338.76	
	Water,Sewage	Sequestration Bldg O&M	$160.32		$160.32	

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City of Decatur IL						
	Water,Sewage	Macon Co Soil & Water Bd	$158.04		$158.04	
	Water,Sewage	Fairview Plaza O&M	$65.98		$65.98	
	Water,Sewage	Law Enforce Trng Ctr O&M	$104.08			$104.08
	Water,Sewage	Law Enforce Trng Ctr O&M	$374.54			$374.54
	Water,Sewage	Fairview Plaza O&M	$60.83		$60.83	
Clinton RCC LLC						
	Facility Rental	Clinton Center O&M	$6,523.00		$6,523.00	
	Grounds Maintenance	Clinton Center O&M	$956.53		$956.53	
Comcast						
	Telephone	Utilities	$53.91		$53.91	
	Internet	Fairview Plaza O&M	$154.85		$154.85	
Community Foundation of						
	Misc Scholarship Clearin		$1,764.00	$1,764.00		
Connor Co						
	Maintenance Supplies	Maintenance	$11.32		$11.32	
Consociate Group						
	Contractual-Other	Human Resources	$215.25	$215.25		
Constellation NewEnergy Gas						
	Electricity and Nat Gas	Utilities	$445.54		$445.54	
	Electricity and Nat Gas	Workforce Development Ct	$1.62		$1.62	
Council for Opportunity						
	Publications & Dues	Grant-Administration	$3,250.00			$3,250.00
Crews, Denise,, Dr						
	Internet	VP Academic Services	$60.00	$60.00		
DeBose Consulting						
	Contractual-Other	Credit	$500.00			$500.00
Decatur Blueprint Company						
	Advertising	Garden Center Ag/Hort	$144.00			$144.00
Decatur Memorial Hospital						
	Contractual-Other	Credit	$500.00			$500.00
	Contractual-Other	Credit	$1,055.00			$1,055.00
Decatur Tribune						
	Digital Print/Curric Spt	LRC	$40.00	$40.00		
Del's Popcorn Shop						
	Food Supply Costs	Cafe	$11.20			$11.20
	Food Supply Costs	Cafe	$43.28			$43.28
	Food Supply Costs	Cafe	$48.64			$48.64
Dickey, Kaitlin Elaine						
	Student Tuition Rec		$600.00	$600.00		
Double D Farms						
	Contractual-Other	Grant-SupportServices	$125.00			$125.00
Dude Solutions Inc						
	Computer Software	Administration O & M	$3,485.01		$3,485.01	
Dunker Electric						
	Maintenance Supplies	Maintenance	$151.74		$151.74	
	Maintenance Supplies	Maintenance	$275.07		$275.07	
	Maintenance Supplies	Maintenance	$24.27		$24.27	
	Maintenance Supplies	Maintenance	$115.79		$115.79	
	Maintenance Supplies	Maintenance	$31.91		$31.91	
	Maintenance Supplies	Maintenance	$105.30		$105.30	
	Maintenance Supplies	Maintenance	($83.16)		($83.16)	
	Maintenance Supplies	Maintenance	($18.24)		($18.24)	
	Maintenance Supplies	Maintenance	$6.36		$6.36	
	Maintenance Supplies	Maintenance	$95.69		$95.69	
	Maintenance Supplies	Maintenance	$106.12		$106.12	
	Maintenance Supplies	Maintenance	$216.75		$216.75	
	Maintenance Supplies	Maintenance	$362.38		$362.38	
Durham, Gailynn Angel						
	Student Tuition Rec		$600.00	$600.00		
Dust & Son Auto Supply						
	Instructional Supplies	Automotive-Tech Occ	$5.84	$5.84		
	Instructional Supplies	Automotive-Tech Occ	$46.72	$46.72		
Dynagraphics Inc						
	Printing	CPED Administration	$36.80			$36.80
	Printing	Grant-Administration	$73.60			$73.60
	Printing	Human Simulator	$36.80	$36.80		
	Contractual-Other	Collision Repair Tech	$242.66	$242.66		
	Materials	Dean-Math Science Busine	$36.80	$36.80		
	RCC Foundation A/R		$36.80	$36.80		
	Travel-In State	Human Resources	$36.80	$36.80		
	RCC Foundation A/R		$54.80	$54.80		
	Materials	Security	$36.80		$36.80	

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Elan Corporate Payment					
Credit Card Pmt Clearing		$31,630.41	$31,630.41		
Employers Assurance Co					
General Insurance	Liab Protection & Settle	$9,727.20			$9,727.20
Enterprise Rent-A-Car					
Travel-Out of State	Culinary Arts	$181.58	$181.58		
Travel-In State	Dean-Math Science Busine	$35.93	$35.93		
Evergreen FS-Stephens #24					
Vehicle Expense	College Vehicle	$1,307.55		$1,307.55	
Vehicle Expense	Credit	$404.60			$404.60
Vehicle Expense	Credit	$434.07			$434.07
Fairview Park Plaza LLC					
Facility Rental	Fairview Plaza O&M	$4,615.92		$4,615.92	
Fathauer, Taylor B					
Student Tuition Rec		$600.00	$600.00		
Fidelity Investments					
Misc Deductions		$400.00	$400.00		
FirstEnergy Solutions					
Electricity and Nat Gas	Fairview Plaza O&M	$84.39		$84.39	
Electricity and Nat Gas	Utilities	$18,253.90		$18,253.90	
Electricity and Nat Gas	Workforce Development Ct	$2,165.73		$2,165.73	
Electricity and Nat Gas	Macon Co Soil & Water Bd	$242.50		$242.50	
Electricity and Nat Gas	Sequestration Bldg O&M	$351.80		$351.80	
Electricity and Nat Gas	Utilities	$16.72		$16.72	
Electricity and Nat Gas	Utilities	$44.97		$44.97	
Fleck, Clifford J					
Equipment-Service	Maintenance	$4,900.00			$4,900.00
Ford, Bryan D					
Contractual-Other	Student Activities	$500.00			$500.00
Contractual-Other	Student Activities	$500.00			$500.00
Franczek Radelet					
Legal Services-Admin	Board of Trustees	$680.00	$680.00		
Frontier					
Telephone	Clinton Center O&M	$149.26		$149.26	
Funkhouser, Raeanne					
Student Tuition Rec		$450.00	$450.00		
General Fence Co					
Maintenance Supplies	Law Enforce Trng Ctr	$2,198.00			$2,198.00
Grainger Inc					
Materials	Fitness Center	$38.14			$38.14
Materials	Fitness Center	$427.20			$427.20
Greater Decatur Chamber of					
Publications & Dues	General Expenses	$4,615.00	$4,615.00		
Grey, Thomas					
Contractual-Other	Instruction-Other	$2,635.00			$2,635.00
Grider, Susan					
Travel-In State Mileage	Radiology Tech-Hlth Occ	$98.10	$98.10		
HSHS Medical Group Inc					
Group Medical Ins	General Expenses	$1,382.65	$1,382.65		
Group Medical Ins	General Expenses	$1,581.10	$1,581.10		
Group Medical Ins	General Expenses	$1,568.50	$1,568.50		
Hanover Insurance Group Co					
General Insurance	Liab Protection & Settle	$18,751.20	$18,751.20		
General Insurance	Liab Protection & Settle	$2,792.70			$2,792.70
Happe, Curtis W					
Travel-Out of State	Automotive-Tech Occ	$300.00	$300.00		
Herff Jones Inc					
Materials	Enrollment Management	$934.00	$934.00		
Hickory Point Christian Village					
Contractual-Other	Allied Health	$9,096.00	$9,096.00		
Hobsons Inc					
Admin Computer-Maint	Administrative Info Syst	$107,949.99	$107,949.99		
Hoelting & Co					
Food Supply Costs	Cafe	$16.95			$16.95
Food Supply Costs	Cafe	$25.50			$25.50
Hood, Alyssa Nicole					
Student Tuition Rec		$800.00	$800.00		
Hotwick, Lindsay					
Student Tuition Rec		$160.00	$160.00		
Student Tuition Rec		$160.00	$160.00		
IACLEA					
Publications & Dues	Security	$275.00		$275.00	
ICCCP					

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ICCCP						
	Publications & Dues	Presidents Office	$2,750.00	$2,750.00		
ICCSAA						
	Publications & Dues	Club Expenses	$100.00			$100.00
IDES-Chicago Region						
	Accrued Unemployment Ins		$27,372.00			$27,372.00
IHLS-OCLC						
	Digital Print/Curric Spt	LRC	$362.62	$362.62		
Illinois Century Network						
	Internet	Telecommunications	$1,000.00		$1,000.00	
Illinois Federation of Teachers						
	Union Dues-RFT		$1,409.42	$1,409.42		
Illinois State Fire Marshall						
	Equip Repair/Maint Agree	Maintenance	$420.00		$420.00	
Inceptia						
	Contractual-Other	Fin Aid & Vet Affairs	$19.80	$19.80		
Jan Master Cleaning Services Inc						
	Custodial Services	Law Enforce Trng Ctr O&M	$3,008.12			$3,008.12
	Custodial Services	Law Enforce Trng Ctr O&M	$3,743.10			$3,743.10
	Custodial Services	Custodial	$34,335.00		$34,335.00	
Jason's Lawn Care						
	Grounds Maintenance	Clinton Center O&M	$320.00		$320.00	
Jelks, Robert						
	Contractual-Other	Student Activities	$500.00			$500.00
	Contractual-Other	Student Activities	$500.00			$500.00
Jenzabar Inc						
	Admin Computer-Maint	Administrative Info Syst	$50,218.00	$50,218.00		
Johnny's Seeds						
	Materials	Garden Center Ag/Hort	$48.20			$48.20
KONE Inc						
	Equip Repair/Maint Agree	Maintenance	$359.42		$359.42	
	Equip Repair/Maint Agree	Maintenance	$359.42		$359.42	
Kingery Printing Co						
	Advertising	CPED Administration	$2,228.00			$2,228.00
	Credit Schedules	Marketing	$1,612.10	$1,612.10		
Kitson, Dreux Sebastion						
	Student Tuition Rec		$600.00	$600.00		
LLCC Capital City Center						
	Fees Pass Thru Nursing		$3,120.00	$3,120.00		
	Fees Pass Thru Nursing		$60.00	$60.00		
Larrick, David S						
	Instructional Supplies	Biology-Baccalaureate	$121.20	$121.20		
	Materials	Sequestration Proj	$227.14			$227.14
Lee Enterprises Inc						
	Publications & Dues	Business Office	$235.06	$235.06		
	Publications & Dues	Maintenance	$110.12		$110.12	
	Advertising	Credit	$362.00			$362.00
Legacy Grain Coop						
	Contractual-Other	Grant-SupportServices	$2,259.87			$2,259.87
Lewis, Roderick						
	Contractual-Other	Student Activities	$1,500.00			$1,500.00
MR Systems Wirless						
	Internet	Clinton Center O&M	$57.00		$57.00	
	Internet	Clinton Center O&M	$57.00		$57.00	
Mack Sales & Serivce of Decatur						
	Equip Repair/Maint Agree	Credit	$2.42			$2.42
	Equip Repair/Maint Agree	Credit	$303.31			$303.31
Macon County Collector						
	Property Taxes	Grounds	$595.90		$595.90	
	Property Taxes	Grounds	$579.84		$579.84	
	Property Taxes	Grounds	$100.74		$100.74	
Macon County Farm Bureau						
	Publications & Dues	Presidents Office	$80.00	$80.00		
Macon Resources Inc						
	Laundry/Linen Supplies	Allied Health	$31.36	$31.36		
Marquis Beverage Service						
	Instructional Supplies	Bistro 537	$515.70			$515.70
	Instructional Supplies	Coffee House	$336.45			$336.45
	Food Supply Costs	Cafe	$198.75			$198.75
	Food Supply Costs	Cafe	$293.45			$293.45
Mazzotti Services						
	Uniforms	Basic Corrections Trng	$189.00			$189.00
	Uniforms	Basic Corrections Trng	$563.00			$563.00

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Vendor / Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Mazzotti Services					
Uniforms	Law Enforce Trng Ctr	$44.00			$44.00
Uniforms	Basic Corrections Trng	$300.00			$300.00
Mears, Roger K					
Travel-Out of State	Collision Repair Tech	$197.00	$197.00		
Melton, Julie Lynn					
Telephone	Foundation & Development	$60.00	$60.00		
Menards Inc					
Maintenance Supplies	Maintenance	$13.38		$13.38	
Materials	Renovations / Remodeling	$44.99			$44.99
Maintenance Supplies	Maintenance	$62.91		$62.91	
Inventory-CentralStores		$70.97	$70.97		
Maintenance Supplies	Maintenance	$83.88		$83.88	
Maintenance Supplies	Maintenance	$67.33		$67.33	
Building Repair/Maint	Maintenance	$148.38		$148.38	
Maintenance Supplies	Maintenance	$254.42		$254.42	
Instructional Supplies	Heating, Vent, AC-Tech Occ	$299.00			$299.00
Maintenance Supplies	Maintenance	$2.27		$2.27	
Inventory-CentralStores		$13.99	$13.99		
Inventory-CentralStores		$21.99	$21.99		
Maintenance Supplies	Maintenance	$22.85		$22.85	
Instructional Supplies	Heating, Vent, AC-Tech Occ	$31.92	$31.92		
Maintenance Supplies	Maintenance	$50.92		$50.92	
Maintenance Supplies	Maintenance	$51.71		$51.71	
Maintenance Supplies	Maintenance	$52.21		$52.21	
Maintenance Supplies	Maintenance	$61.54		$61.54	
Maintenance Supplies	Maintenance	$102.28		$102.28	
Maintenance Supplies	Maintenance	$198.36		$198.36	
Instructional Supplies	Heating, Vent, AC-Tech Occ	$272.50	$272.50		
Mercer Cutlery					
Materials	Bistro 537	$64.25			$64.25
Materials	Bistro 537	$467.69			$467.69
Midwest Credit & Collections Inc					
Wage Garnishment Orders		$239.69	$239.69		
Wage Garnishment Orders		$452.36	$452.36		
Wage Garnishment Orders		$239.69	$239.69		
Wage Garnishment Orders		$443.59	$443.59		
Midwest Electronic Systems Inc					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	$60.00			$60.00
Midwest Fiber Inc of Decatur					
Refuse Disposal	Utilities	$90.00		$90.00	
Refuse Disposal	Utilities	$90.00		$90.00	
Midwest Pool Promotions					
Materials	Club Expenses	$2,000.00			$2,000.00
Miller & Steeno P.C.					
Wage Garnishment Orders		$352.09	$352.09		
Miller, Judy M					
Travel-In State	Allied Health	$43.60	$43.60		
Morgan, Donte Terrell_Banks					
Student Tuition Rec		$600.00	$600.00		
Mutual of Omaha					
LTD Insurance		$1,614.99	$1,614.99		
Life Insurance		$2,164.89	$2,164.89		
Supplemental Life Insur		$2,091.54	$2,091.54		
NASFAA					
Publications & Dues	Fin Aid & Vet Affairs	$1,512.00	$1,512.00		
Napa Auto Parts					
Instructional Supplies	Automotive-Tech Occ	$28.41	$28.41		
Instructional Supplies	Automotive-Tech Occ	$52.83	$52.83		
National Safety Council					
Instructional Supplies	NonCredit	$1,680.16			$1,680.16
Neuhoff Media Decatur					
Advertising	Marketing	$130.00	$130.00		
Advertising	Marketing	$130.00	$130.00		
Advertising	Marketing	$130.00	$130.00		
Advertising	Marketing	$600.00	$600.00		
Advertising	Marketing	$1,428.00	$1,428.00		
NewsBank Inc					
Digital Print/Curric Spt	LRC	$3,770.00	$3,770.00		
Niemann Foods					
Food Supply Costs	Cafe	$27.30			$27.30
Food Supply Costs	Cafe	$40.05			$40.05
Food Supply Costs	Cafe	$5.49			$5.49

Bills for Ratification

Richland Community College

August 2018

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Niemann Foods						
	Food Supply Costs	Cafe	$16.38			$16.38
	Food Supply Costs	Cafe	$21.15			$21.15
	Food Supply Costs	Cafe	$22.69			$22.69
	Food Supply Costs	Cafe	$28.41			$28.41
	Food Supply Costs	Cafe	$36.77			$36.77
	Food Supply Costs	Cafe	$41.39			$41.39
	Food Supply Costs	Cafe	$8.77			$8.77
	Food Supply Costs	Cafe	$16.58			$16.58
	Food Supply Costs	Cafe	$35.91			$35.91
	Food Supply Costs	Cafe	$56.43			$56.43
	Food Supply Costs	Cafe	$11.56			$11.56
	Food Supply Costs	Cafe	$21.86			$21.86
	Food Supply Costs	Cafe	$25.54			$25.54
North Country Business						
	Computer Software	Academic Lab Support	$86.00	$86.00		
O'Reilly Auto Parts						
	Instructional Supplies	Automotive-Tech Occ	($23.79)	($23.79)		
	Instructional Supplies	Automotive-Tech Occ	($15.70)	($15.70)		
	Instructional Supplies	Automotive-Tech Occ	$3.59	$3.59		
	Instructional Supplies	Automotive-Tech Occ	$10.66	$10.66		
	Instructional Supplies	Automotive-Tech Occ	$10.71	$10.71		
	Instructional Supplies	Automotive-Tech Occ	$10.99	$10.99		
	Instructional Supplies	Automotive-Tech Occ	$26.01	$26.01		
	Instructional Supplies	Automotive-Tech Occ	$63.91	$63.91		
	Instructional Supplies	Automotive-Tech Occ	$71.89	$71.89		
Oliver, John						
	Travel-In State Mileage	CPED Administration	$25.07			$25.07
	Travel-In State	CPED Administration	$23.98			$23.98
Orv Graham Radio Advertising						
	Advertising	Marketing	$160.00	$160.00		
Parks Sewer Service						
	Equip Repair/Maint Agree	Maintenance	$640.00		$640.00	
Per Mar Security & Research						
	Security	Liab Protection & Settle	$3,747.43			$3,747.43
	Security	Security	$156.15		$156.15	
	Security	Liab Protection & Settle	$198.72			$198.72
	Security	Security	$8.28		$8.28	
	Security	Liab Protection & Settle	$3,319.30			$3,319.30
	Security	Security	$138.31		$138.31	
	Security	Liab Protection & Settle	$3,413.16			$3,413.16
	Security	Security	$142.22		$142.22	
	Security	Liab Protection & Settle	$3,361.16			$3,361.16
	Security	Security	$452.55		$452.55	
	Security	Liab Protection & Settle	$3,500.54			$3,500.54
	Security	Security	$145.86		$145.86	
Pride Cleaners						
	Contractual-Other	Cafe	$21.00			$21.00
	Contractual-Other	Cafe	$27.30			$27.30
	Contractual-Other	Bistro 537	$56.76			$56.76
	Contractual-Other	Bistro 537	$200.00			$200.00
	Contractual-Other	Cafe	$21.00			$21.00
	Contractual-Other	Bistro 537	$116.10			$116.10
	Contractual-Other	Cafe	$25.20			$25.20
	Contractual-Other	Bistro 537	$163.83			$163.83
	Contractual-Other	Cafe	$25.20			$25.20
	Contractual-Other	Bistro 537	$49.02			$49.02
	Contractual-Other	Cafe	$21.00			$21.00
	Contractual-Other	Cafe	$94.17			$94.17
	Contractual-Other	Cafe	$238.65			$238.65
Pugh, Lauryn Ursula						
	Student Tuition Rec		$882.00	$882.00		
RCC						
	Contractual-Other	Grant-SupportServices	$495.60			$495.60
RCC Bookstore						
	NonTaxBooks-Scholarships		$19.99	$19.99		
	Office Supplies	Maintenance	$44.80		$44.80	
	Office Supplies	Academic Lab Support	$112.00	$112.00		
	Instructional Supplies	Credit	$248.75			$248.75
	Office Supplies	Dean-Math Science Busine	$297.25	$297.25		
	Instructional Supplies	Credit	$301.47			$301.47
	NonTaxBooks-Scholarships		$490.25	$490.25		
	Pell Taxable Books		$591.40	$591.40		

Bills for Ratification

Richland Community College

August 2018

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
RCC Foundation						
	Revenue-Misc/OtherSource		$25.00	$25.00		
	Richland Foundation		$121.66	$121.66		
	Richland Foundation		$121.66	$121.66		
Radiation Detection Company						
	Materials	Radiology Tech-Hlth Occ	$364.50	$364.50		
Ray O'Herron Company Inc						
	Firearms & Accessories	Basic Law Enforce Trng	$131.00			$131.00
	Instructional Supplies	Basic Corrections Trng	$22.48			$22.48
Refreshment Services Pepsi						
	Food Supply Costs	Cafe	($47.12)			($47.12)
	Food Supply Costs	Cafe	$39.28			$39.28
	Food Supply Costs	Cafe	$43.92			$43.92
	Food Supply Costs	Cafe	$47.12			$47.12
	Food Supply Costs	Cafe	$99.15			$99.15
	Food Supply Costs	Cafe	$114.24			$114.24
	Food Supply Costs	Cafe	$171.75			$171.75
	Food Supply Costs	Cafe	$132.54			$132.54
	Food Supply Costs	Cafe	$463.97			$463.97
Reid, Seth Alexander						
	Student Tuition Rec		$216.00	$216.00		
	Student Tuition Rec		$700.00	$700.00		
Rexx Battery of Decatur Inc						
	Maintenance Supplies	Custodial	$319.80		$319.80	
Robb, Ryan						
	Accrued Expenses		$499.77			$499.77
Rogers Supply Co						
	Instructional Supplies	Heating,Vent,AC-Tech Occ	$1,963.70			$1,963.70
Rotary Club of Decatur #180						
	Publications & Dues	Presidents Office	$214.00	$214.00		
Rush Truck Leasing						
	Install Pymt Lease/Purch	Grounds	$2,239.13		$2,239.13	
Ruyle Mechanical Services Inc						
	Vehicle Expense	College Vehicle	$2,992.25		$2,992.25	
S J Smith Company Inc						
	Materials	Automotive-Tech Occ	$21.00	$21.00		
	Materials	Automotive-Tech Occ	$21.70	$21.70		
STL Communications Inc						
	Contractual-Other	Liab Protection & Settle	$1,558.95			$1,558.95
Sam's Club Direct						
	Inventory-CentralStores		$1,053.06	$1,053.06		
	Maintenance Supplies	Maintenance	$14.91		$14.91	
Samoore, Christine Marie						
	Interpreter Salary	Academic Success	$1,321.09	$1,321.09		
Scherer, Michael						
	Contractual-Other	Student Activities	$450.00			$450.00
Schneider, Thomas P						
	Telephone	Law Enforce Trng Ctr	$60.00			$60.00
Scott Fisher Enterprises Inc						
	Pest Control	Law Enforce Trng Ctr O&M	$300.00			$300.00
Secretary of State						
	Instructional Supplies	Credit	$50.00			$50.00
	Instructional Supplies	Credit	$50.00			$50.00
	Instructional Supplies	Credit	$50.00			$50.00
	Instructional Supplies	Credit	$50.00			$50.00
Shaw Industies Inc						
	Building Repair/Maint	Renovations / Remodeling	$363.48		$363.48	
Sherwin Williams Company						
	Maintenance Supplies	Maintenance	$140.12		$140.12	
	Revenue-Misc/OtherSource		$43.62	$43.62		
	Revenue-Misc/OtherSource		$92.44	$92.44		
	Expense-Other	General Expenses	$77.68	$77.68		
	Maintenance Supplies	Maintenance	$109.58		$109.58	
	Maintenance Supplies	Maintenance	$2,450.00		$2,450.00	
	Maintenance Supplies	Maintenance	$2,682.89		$2,682.89	
	Maintenance Supplies	Maintenance	$155.36		$155.36	
Shippers Rental Inc						
	Equipment Rental	Credit	$1,750.00			$1,750.00
SimplexGrinnell LP						
	Equip Repair/Maint Agree	Maintenance	$423.00		$423.00	
Sinclair Digital						
	Advertising	Marketing	$120.00	$120.00		
	Advertising	Marketing	$2,400.00	$2,400.00		

Bills for Ratification

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Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Spectrum-Nichols						
	Office Supplies	Law Enforce Trng Ctr O&M	$243.69			$243.69
	Maintenance Supplies	Custodial	$538.27		$538.27	
	Maintenance Supplies	Custodial	$160.00		$160.00	
	Maintenance Supplies	Custodial	$364.92		$364.92	
	Maintenance Supplies	Custodial	$831.80		$831.80	
	Maintenance Supplies	Custodial	$3,707.95		$3,707.95	
St. Clair Services of IL LLC						
	Equip Repair/Maint Agree	Maintenance	$2,800.00		$2,800.00	
Star Silkscreen Design Inc						
	Materials	Credit	$774.75			$774.75
	Materials	Enrollment Management	$782.00	$782.00		
State Universities Retirement						
	SURS 1/2%		$1,859.64	$1,859.64		
	SURS 8%		$16,039.13	$16,039.13		
	SURS 1/2%		$1,864.36	$1,864.36		
	SURS 8%		$2,223.21	$2,223.21		
	SURS 8%		$15,575.47	$15,575.47		
	SURS 1/2%		$1,853.72	$1,853.72		
	SURS 8%		$15,966.53	$15,966.53		
	SURS 1/2%		$1,921.16	$1,921.16		
	SURS 8%		$2,246.16	$2,246.16		
	SURS 8%		$15,976.29	$15,976.29		
Striglos Office Equipment						
	Inventory-CentralStores		$13.64	$13.64		
Stubblefield, Michael E						
	Travel-Out of State	Cafe	$486.64			$486.64
	Food Supply Costs	Cafe	$118.00			$118.00
	Non Consumable Supplies	Cafe	$17.99			$17.99
Sunbelt						
	Participant Supplies	Instruction-Other	($1,307.99)			($1,307.99)
	Participant Supplies	Instruction-Other	$1,809.99			$1,809.99
	Accrued Expenses		($654.03)			($654.03)
	Accrued Expenses		$1,390.56			$1,390.56
Sunbelt Rentals						
	Equipment Rental	Instruction-Other	$342.20			$342.20
Supplies Outlet						
	Inventory-CentralStores		$107.08	$107.08		
	Inventory-CentralStores		$107.08	$107.08		
	Inventory-CentralStores		$216.39	$216.39		
Sure Sharp						
	Grounds Maintenance	Grounds	$111.45		$111.45	
Sysco Central Illinois Inc						
	Materials	Cafe	$181.83			$181.83
	Food Supply Costs	Bistro 537	$273.11			$273.11
	Food Supply Costs	Cafe	$608.10			$608.10
	Food Supply Costs	Cafe	$379.55			$379.55
	Materials	Cafe	$417.96			$417.96
	Food Supply Costs	Cafe	$917.07			$917.07
	Food Supply Costs	Cafe	$831.75			$831.75
	Materials	Cafe	$93.50			$93.50
	Food Supply Costs	Cafe	$1,455.38			$1,455.38
	Materials	Cafe	$91.24			$91.24
	Food Supply Costs	Cafe	$1,196.77			$1,196.77
	Materials	Cafe	$352.84			$352.84
	Food Supply Costs	Cafe	$1,589.18			$1,589.18
	Materials	Cafe	$389.70			$389.70
	Food Supply Costs	Cafe	$1,357.13			$1,357.13
	Materials	Cafe	$749.67			$749.67
	Food Supply Costs	Cafe	$2,105.61			$2,105.61
	Materials	Cafe	$357.92			$357.92
	Food Supply Costs	Cafe	$2,768.15			$2,768.15
	Materials	Cafe	$424.21			$424.21
	Food Supply Costs	Cafe	$3,246.16			$3,246.16
	Materials	Cafe	$466.13			$466.13
	Food Supply Costs	Cafe	$4,174.86			$4,174.86
	Materials	Cafe	$169.15			$169.15
	Food Supply Costs	Cafe	($60.28)			($60.28)
	Food Supply Costs	Cafe	$1,218.77			$1,218.77
	Food Supply Costs	Cafe	$2,098.64			$2,098.64
	Materials	Cafe	$462.32			$462.32
	Materials	Culinary Arts	$307.57	$307.57		
	Food Supply Costs	Bistro 537	$329.71			$329.71

Bills for Ratification

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Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Sysco Central Illinois Inc						
	Materials	Cafe	$677.45			$677.45
	Food Supply Costs	Cafe	$572.69			$572.69
	Materials	Cafe	$195.84			$195.84
	Food Supply Costs	Cafe	$1,142.59			$1,142.59
	Materials	Cafe	$502.43			$502.43
	Food Supply Costs	Cafe	($36.03)			($36.03)
	Food Supply Costs	Cafe	($13.39)			($13.39)
	Food Supply Costs	Cafe	$1,048.74			$1,048.74
	Food Supply Costs	Cafe	$1,763.29			$1,763.29
	Materials	Cafe	$435.18			$435.18
	Food Supply Costs	Cafe	$1,471.86			$1,471.86
	Materials	Cafe	$794.42			$794.42
Tacud, Pamela						
	Student Tuition Rec		$600.00	$600.00		
Taylor, D.A.						
	Contractual-Other	Student Activities	$375.00			$375.00
The Decatur Club						
	Publications & Dues	Presidents Office	$30.00	$30.00		
	Publications & Dues	Presidents Office	$30.00	$30.00		
	Meeting Expense	Business Office	$34.04	$34.04		
	Publications & Dues	Presidents Office	$100.00	$100.00		
	Publications & Dues	Presidents Office	$100.00	$100.00		
The Omni Group						
	Contractual-Other	Human Resources	$8.00	$8.00		
Tommy House Tire Co						
	Contractual-Other	Grant-SupportServices	$1,391.50			$1,391.50
	Equip Repair/Maint Agree	Credit	$536.00			$536.00
Travelers						
	General Insurance	Liab Protection & Settle	$6,965.00	$6,965.00		
U S Postmaster						
	Postage	CPED Administration	$5,100.00			$5,100.00
ULINE						
	Materials	Security	$479.16		$479.16	
USA Clean Inc						
	Maintenance Supplies	Custodial	$70.49		$70.49	
Underwood, Jim						
	Travel-In State	Board of Trustees	$79.10	$79.10		
Union Iron Works Inc.						
	Contractual-Other	Grant-SupportServices	$2,911.13			$2,911.13
United Parcel Service						
	Postage	General Expenses	$100.00	$100.00		
United Way of Decatur/Macon						
	United Way		$192.47	$192.47		
	United Way		$192.47	$192.47		
University of Illinois Payment C						
	Telephone Maint Agree	LRC	$12,734.27	$12,734.27		
	Publications & Dues	LRC	$1,806.00	$1,806.00		
	Digital Print/Curric Spt	LRC	$9,016.00	$9,016.00		
Valdez, Cristobal O						
	Travel-Out of State	Presidents Office	$17.68	$17.68		
	Travel-Out of State	Presidents Office	$20.00	$20.00		
	Telephone	Presidents Office	$125.00	$125.00		
	Travel-Out of State	Presidents Office	$2,052.93	$2,052.93		
	Travel-Out of State	Presidents Office	$419.88	$419.88		
	Travel-In State	Presidents Office	$25.50	$25.50		
Verizon Wireless						
	Telephone	Telecommunications	$374.83		$374.83	
	Telephone	Telecommunications	$216.92		$216.92	
	Telephone	Telecommunications	$510.26		$510.26	
	Telephone	Telecommunications	$236.12		$236.12	
Village of Mt. Zion						
	Meeting Expense	VP Student Success	$75.00	$75.00		
Virden, Carlene S						
	Food Supply Costs	Cafe	$14.32			$14.32
	Non Consumable Supplies	Cafe	$160.00			$160.00
Wheeler, Jerome J						
	Student Tuition Rec		$859.20	$859.20		
	Student Tuition Rec		$2,601.60	$2,601.60		
Williams, Tad A						
	Telephone	Law Enforce Trng Ctr	$60.00			$60.00
Withrow, Tracy L						
	Telephone	Marketing	$50.00	$50.00		

Bills for Ratification

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Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Workforce Investment Solutions						
	Contractual-Other	Grant-Administration	$3,917.27			$3,917.27
	Materials	Grant-Administration	$96.00			$96.00
	Travel-In State	Grant-Administration	$16.06			$16.06
	Contractual-Other	Instruction	$3,741.92			$3,741.92
World Point ECC Inc						
	Instructional Supplies	NonCredit	$20.70			$20.70
	Instructional Supplies	NonCredit	$84.04			$84.04
	Instructional Supplies	NonCredit	$390.21			$390.21
	Instructional Supplies	NonCredit	$63.92			$63.92
	Instructional Supplies	NonCredit	$65.08			$65.08
	Instructional Supplies	NonCredit	$79.90			$79.90
	Instructional Supplies	NonCredit	$95.88			$95.88
	Instructional Supplies	NonCredit	$2.07			$2.07
	Instructional Supplies	NonCredit	$63.92			$63.92
	Instructional Supplies	NonCredit	$127.84			$127.84
	Instructional Supplies	NonCredit	$159.80			$159.80
	Instructional Supplies	NonCredit	$303.62			$303.62
	Instructional Supplies	NonCredit	$958.80			$958.80
	Instructional Supplies	Allied Health	$18.63	$18.63		
	Instructional Supplies	NonCredit	$58.87			$58.87
	Instructional Supplies	NonCredit	$79.90			$79.90
	Instructional Supplies	NonCredit	$149.12			$149.12
	Instructional Supplies	NonCredit	$531.20			$531.20
	Instructional Supplies	NonCredit	$1,598.00			$1,598.00
Zindel-McWilliams, Teena						
	Travel-Out of State	General Expenses	$11.00	$11.00		
weTRAIN						
	Publications & Dues	CPED Administration	$75.00			$75.00
			$937,750.53	$573,808.95	$125,814.64	$238,126.94

Macon County Law Enforcement Training Center
Revenue & Expenses

AUG 1819

	AUG Actual	YTD Actual	Budget
Revenue			
Basic Law Enforce Acad	$7,069.50	$7,069.50	$810,000.00
Basic Corrections Acad	$1,596.00	$1,596.00	$192,000.00
Misc Law Enforce Trng	$350.00	$350.00	$7,500.00
Uniform/Lodging Reimburs	$1,780.00	$1,780.00	$72,200.00
Gifts/Donations	$0.00	$0.00	$110,000.00
Revenue-Misc/OtherSource	$5.00	$572.80	$1,200.00
Total Revenue	**$10,800.50**	**$11,368.30**	**$1,192,900.00**
Expenses			
Law Enforce Trng Ctr			
Administrative Staff Sal	$17,673.09	$33,288.50	$200,000.00
Professional/Tech Salary	$7,099.00	$14,163.20	$90,477.00
SURS-RetireeHealthContri	$123.86	$237.26	$1,475.00
Group Medical Ins	$1,905.16	$3,810.32	$22,865.00
Group Dental Ins	$49.32	$98.64	$595.00
Group Life Ins	$79.04	$158.08	$1,185.00
Group LTD Ins	$56.68	$113.36	$725.00
Medicare	$0.00	$0.00	$0.00
Contractual-Other	$0.00	$250.00	$620.00
Office Supplies	$23.76	$156.40	$2,400.00
Vehicle Expense	$121.50	$548.31	$3,500.00
Printing	$0.00	$0.00	$500.00
Materials	$693.28	$807.65	$250.00
Postage	$0.00	$0.00	$500.00
Non Consumable Supplies	$0.00	$0.00	$2,500.00
Uniforms	$229.88	$229.88	$1,000.00
Meeting Expense	$0.00	$0.00	$2,000.00
Registration Fees	$0.00	$0.00	$1,000.00
Travel-In State	$0.00	$79.80	$3,500.00
Equipment Rental	$164.18	$164.18	$3,000.00
Telephone	$120.00	$240.00	$1,440.00
Expense-Other	$141.69	$141.69	$4,853.00
Basic Law Enforce Trng			
P/T Faculty Salary	$12,307.50	$33,950.00	$148,150.00
Meals	$32,717.36	$32,717.36	$198,000.00
Office Supplies	$102.46	$155.35	$100.00
Instructional Supplies	$2,127.90	$2,454.99	$45,000.00
Firearms & Accessories	$47.37	$74.27	$84,000.00
Printing	$0.00	$36.00	$6,000.00
Computer Software	$0.00	$2,595.00	$0.00
Uniforms	$0.00	$42.00	$60,000.00
Expense-Other	$297.25	$297.25	$0.00
Basic Corrections Trng			
P/T Faculty Salary	$4,285.00	$5,235.00	$37,250.00
Medicare	$0.00	$0.00	$0.00
FICA-Social Security	$0.00	$0.00	$0.00
Meals	$0.00	$0.00	$40,000.00
Office Supplies	$27.98	$27.98	$0.00
Instructional Supplies	$107.23	$107.23	$34,000.00
Firearms & Accessories	$0.00	$0.00	$5,000.00
Printing	$0.00	$51.00	$3,500.00
Uniforms	$300.00	$1,616.00	$5,000.00

Macon County Law Enforcement Training Center
Revenue & Expenses

AUG 1819

	AUG Actual	YTD Actual	Budget
Expenses			
Misc Law Enforce Trng			
P/T Faculty Salary	$0.00	$0.00	$5,000.00
Meals	$0.00	$0.00	$1,500.00
Law Enforce Trng Ctr O&M			
Custodial, Maint Stf Sal	$0.00	$0.00	$5,000.00
Equip Repair/Maint Agree	$0.00	$60.00	$7,000.00
Custodial Services	$6,751.22	$6,751.22	$54,750.00
Building Repair/Maint	$0.00	$0.00	$7,000.00
Pest Control	$300.00	$600.00	$4,600.00
Grounds Maintenance	$0.00	$0.00	$5,000.00
Office Supplies	$0.00	$243.69	$0.00
Maintenance Supplies	$147.38	$195.66	$24,000.00
Non Consumable Supplies	$76.95	$76.95	$2,500.00
Laundry/Linen Supplies	$268.56	$526.56	$4,525.00
Electricity and Nat Gas	$0.00	$3,236.43	$40,000.00
Water, Sewage	$478.62	$478.62	$6,600.00
Telephone	$0.00	$0.00	$4,200.00
Refuse Disposal	$142.65	$285.67	$1,740.00
Internet	$0.00	$0.00	$6,600.00
Equipment-Service	$0.00	$0.00	$2,500.00
Expense-Other	$52.50	$52.50	$0.00
Total Expenses	**$89,018.37**	**$146,354.00**	**$1,192,900.00**
Net Revenue & Expenses	**($78,217.87)**	**($134,985.70)**	**$0.00**

EXECUTIVE SESSION

Executive Session- September 18, 2018

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.

ADJOURNMENT