



June 2019 - Board of Trustees Meeting

June 18, 2019

Richland Community College - Board Room



Meeting Book - June 2019 - Board of Trustees Meeting

June 2019 Board of Trustees Meeting

5:15 P.M.

- I. PUBLIC HEARING FOR FY20 BUDGET
- II. Annual Board Book Calendar
 - A. Board Book Annual Calendar 2019.docx
- III. Principles of Sustainability
 - A. Principles of Sustainability.pdf
- IV. Innovation and Quality Performance System
 - A. Innovation and Quality Performance System.pdf
- V. Strategic Plan Priorities
 - A. 2016 Strategic Plan Priorities updated 6-21-17.docx
- VI. The Vision: To be the best and first choice for education.
- VII. College Mission: To empower individuals through learning and to forge partnerships that grow communities.
- VIII. Core Values: Commitment, Respect, Excellence, Accountability, and Diversity
- IX. Convening of the Regular Meeting
 - A. Call to Order
 - B. Roll Call
- X. Minutes of the Regular Meeting on May 21, 2019 Needs Action
 - A. May MINUTES OF BOARD OF TRUSTEES REGULAR MEETING.docx
- XI. Appearance of Citizens and Introduction of Guests
- XII. Written Communications
 - A. Personnel Update
 - A. June 2019 Personnel Update.pdf
 - B. College Activities Report Tracy Withrow
 - A. June 2019 College Activities Report.pdf
- XIII. Special Reports

A. College Spotlight - Essential Skills - Success Stories	Courtney Carson	
B. Report of ICCTA		
XIV. Report of Student Trustee		
XV. Foundation Report		
XVI. Consent Agenda	Needs Action	
A. Consent Agenda.pdf		
B. Dr. Juanita Morris Employment.pdf		
XVII. Old Business		
A. 2020 Fiscal Year Budget and Related Financial Matters (final budget distributed under separate cover) - Resolution No. 19-7 Adopting Fical Year 2020 Budget	Needs Action	Greg Florian
A. FY20 Budget.pdf		
B. 19-7 Resolution Adopting Budget FY20.docx		
B. Tranfser of Working Cash Earnings	Needs Action	Megan Moore
A. Working Cash Earnings Memo FY20.docx		
B. 19-8 Resolution Transferring Working Cash Earnings -FY20.docx		
C. Transfer of Funds	Needs Action	Greg Florian/Megan Moore
A. Funds Transfer Board Memo FY19.docx		
XVIII. New Business		
A. Annual State Funded Capital Request - Resource Allocation Management Plan (RAMP) Document	Needs Action	Greg Florian
A. Board Memo RAMP 2021 6.4#2.docx		
B. RAMP document FY2021.pdf		
B. Approval of Intergovernmental Agreement	Needs Action	Greg Florian
A. Fire Science Fire Building transfer 6.4#2.doc		
B. 19-9 Intergovernmental Agreement Burn Building City of Decatur 6.2019.doc		
C. Approval to Purchase Amatrol Trainers	Need Action	Greg Florian/Andy Hynds
A. Amatrol Trainer 2019.docx		
D. Approval to Purchase HR Software	Needs Action	Joe Feinstein
A. PeopleAdmin Applicant Tracking Board memo.docx		
XIX. Financial Report	Needs Action	

A. May Financials.pdf

B. 05 May 2019.pdf

XX. Report of the President

XXI. Items from the Board

XXII. Executive Session

A. Executive Session.pdf

XXIII. Adjournment

JANUARY 2019

Reports
Consent Agenda
College Legal Contractual Agreements
New Business
 Trustee Training

FEBRUARY 2019

Reports
Consent Agenda
New Business
 Recommendations for Tenure
 Recommendation for Approval of Fees
Strategic Plan Priorities
 Monitoring Report: Community Partnership

MARCH 2019

Reports
Consent Agenda
New Business
 Recommendations for Faculty Promotions in Rank
 Recommendation to Grant Professor Emeritus Status
 Recommendation to Grant Staff Emeritus Status
 Recommendation for Professional Leave
 Recommendation for Approval of Tuition
 Monitoring Report: Staff Profile

APRIL 2019

President's Evaluation
Tenure and Promotion Recognition Dinner
Student Government Election Results
Report from Board Secretary regarding Election of Student Trustee
Seating of New Student Trustee
Reports

MAY 2019

Reorganization of Board of Trustees
Reports
Consent Agenda
New Business
 Tentative Budget
Other
 RCC Commencement
ICCTA Lobby Day
 Monitoring Report: Budget

JUNE 2019

Public Hearing for Budget
Reports
 Strategic Plan Quarterly Report
Consent Agenda
New Business
Resolution Adopting Budget
 Compliance with Prevailing Wage Act
 State Capital Funding Request
Resolution Transferring Earnings
Review of Minutes of Previous Executive Sessions
 Monitoring Report: Planning and IE

JULY 2019

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2019

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2019

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2019

Reports

Consent Agenda

**Distribution of audit
Reports – RCC &
Brush College, LLC**

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2019

Reports

Audit Presentation

Consent Agenda

**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2019

Reports

Consent Agenda

Old Business

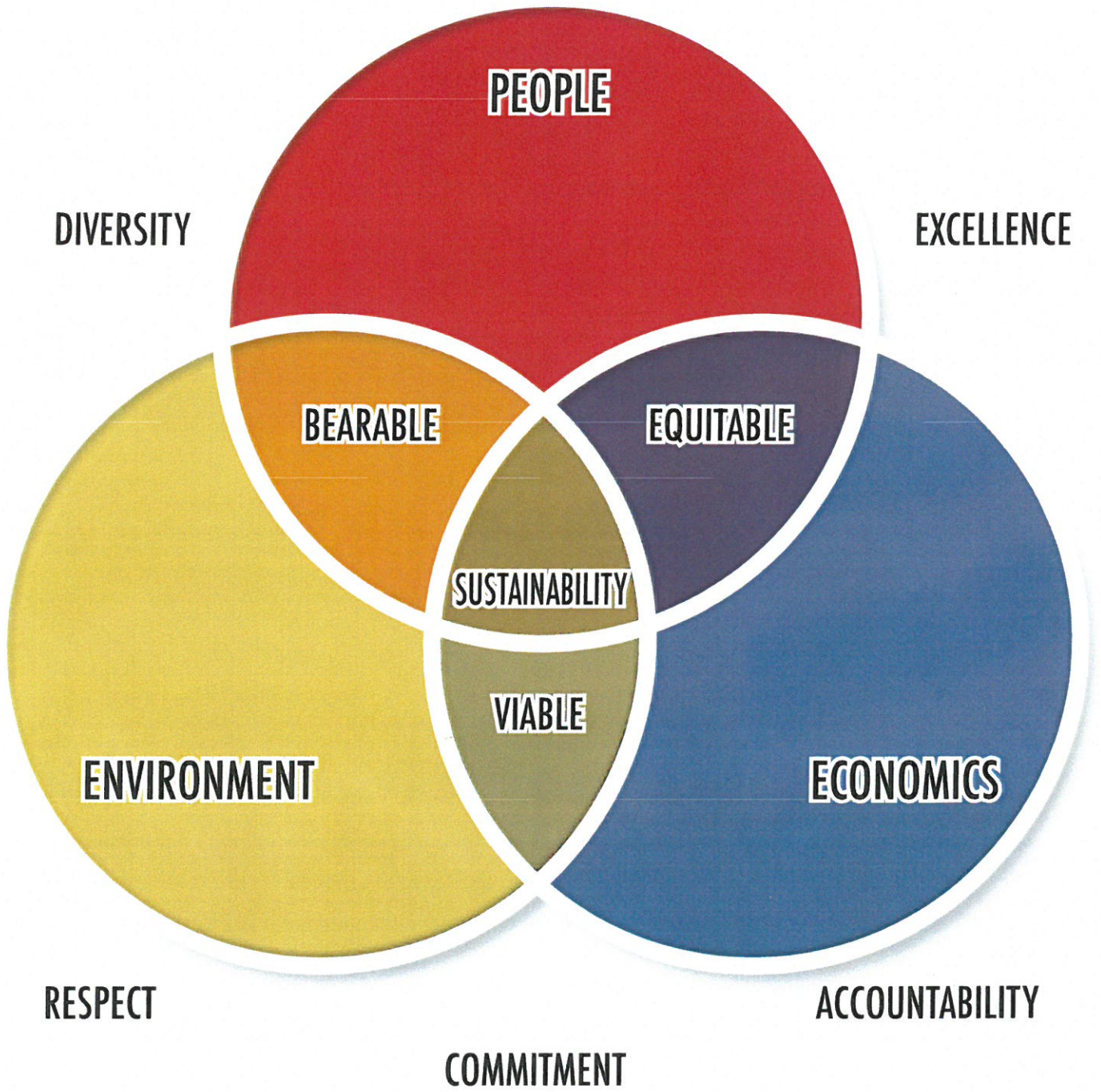
**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the Premier Source for Education, Workforce Training, Partnerships and Economic Development.

College Mission

To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values

- Commitment
- Respect
- Excellence
- Accountability
- Diversity

Richland Community College Strategic Plan 2015-2018 (REV 10/16)

Goal 1: Elevate Teaching and Learning Standards.

- Strategy A: Utilize Richland's Cross-Disciplinary Outcomes process to assess student learning.
- Strategy B: Demonstrate the assessment of program student learning outcomes.
- Strategy C: Engage faculty and staff in program review using the established process.
- Strategy D: Enhance teaching and learning through faculty development opportunities.
- Strategy E: Deploy innovative instructional delivery and assessment.

Goal 2: Foster Student Success and Completion.

- Strategy A: Improve the college and career readiness of Richland students.
- Strategy B: Establish and maintain a strategic enrollment management plan and process.
- Strategy C: Engage students in the development of their plan of study.
- Strategy D: Implement student success strategies to address momentum points.

Goal 3: Advance and Create Workforce Development Partnerships.

- Strategy A: Establish and maintain partnerships to advance community development.
- Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.
- Strategy C: Strengthen legislative and government relations that serve to further Richland's mission.
- Strategy D: Proactively engage media to highlight cast portfolio of offerings available to District residents.

Goal 4: Ensure a Financially Sustainable Organization.

- Strategy A: Develop and implement a working capital model that addresses the College's deficiency of working capital.
- Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated time frame.
- Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.
- Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

Higher Learning Commission Academic Quality Improvement Program (AQIP)

Implementation and Performance

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

Dashboard

Annual Performance Report

Implementation and Performance

Public Accountability

Public Accountability

Strategic Plan

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.

1. Complete evaluation of oral communication artifacts.
2. Complete rubric for assessment of Technology Proficiency.

Strategy B: Demonstrate the assessment of program student learning outcomes.

1. Assess progress of program student learning outcomes by transitioning to a focus on data collection, analysis, and planned improvements.

Strategy C: Engage faculty and staff in the program review using the established process.

1. Increase faculty and program staff involvement in program reviews scheduled for FY16 by ICCB.
2. Continue implementation of CIP Team 2-15A, *Instructional Delivery and Program Optimization*, recommendations.

Strategy D: Enhance teaching and learning through faculty development opportunities.

1. Establish process to assess participation.
2. Complete professional development plans.

Strategy E: Deploy innovative instructional delivery and assessment systems.

1. Increase the number of students using alternative pathways to credit-level coursework and follow up with students using co-requisite model for persistence and retention.
2. Ensure the English Bridge Program curriculum emphasizes the elements of effective first-year writing/college-level English writing requirements.
3. Provide and analyze benchmark data from the high school Math 098 pilot.
4. Establish one STEM content discipline to align with a high school.

Strategy F: Expand project-based learning and other career-focused learning experiences for students.

1. Establish a professional development plan for faculty around project-based learning.
-

Goal 2: Foster Student Success and Completion.

Strategy A: Engage in activities that improve the college and career readiness of Richland students.

1. Initiate pathway alignment evaluation for core disciplines such as English, Communications and Math.

Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.

1. Promote and evaluate intentional scheduling efforts (i.e., stream scheduling, Transfer Academy, Clinton scheduling, night academy, etc.) to determine next steps.
2. Benchmark and track enrollment patterns to two identified target student populations (e.g., aged 25-29, developmental education, online).
3. Reinforce enrollments through targeted marketing activities in underserved areas.

Strategy C: Engage students in the holistic development of educational pathways.

1. Evaluate enrollment pipeline to identify potential opportunities for improvement related to persistence and retention of Richland students.
2. Continue implementation of CIP Team 2-15B, *Student Driven Scheduling*, recommendations.

Strategy D: Implement student success strategies to address progress expectations and identified momentum points.

1. Create promotions throughout the year that encourage applications for scholarships and strengthen connections to scholarship donors, students and parents.
2. Write 6-7 new scholarship agreements that support students with financial need.
3. Implement new FAFSA rules.
4. Expand additional bridge programming for adult education students.
5. Update, increase and promote articulation agreements with partnering educational institutions.

Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

1. Promote career services offerings through faculty and class presentations.
 2. Implement the internship tracking modules of College Central Network.
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Goal 3: Create and Advance Workforce Development Partnerships.

Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.

1. Track advisory committee meetings and develop list of advisory committee recommendations.
2. Conduct 2-3 on-campus activities and 2 off-campus engagement activities to reconnect alumni to Richland.
3. Maintain, add and update contact information for Richland alumni.
4. Seek out and implement innovative ideas to further research and development for Richland and Richland students.
5. Develop partnerships for utilization of Progress City USA and enhance utilization of facilities to increase revenue.
6. Expand CCUS partnership with U.S. Department of Energy.

Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.

1. Develop and deploy CTE curriculum model pilot that aligns college courses with employer needs. Develop 2 additional pathways.
2. Expand STEAM (Science, Technology, Engineering, Arts, Math) activities with K-12 partners.
3. Implement Advisory Board for Carroll School of Business.
4. Implement national AATP marketing/recruitment partnership to establish food technology industry-cluster with the goal of securing a new business tenant in AATP within 24 months.
5. Participate, as 1 of 5 community colleges, in Midwest Community College Agriculture Consortium with USDA and NCGA to sponsor a research activity at RCC/AATP in FY17.

Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.

1. Reinforce Richland's role as a leader in broader public policy debate.
2. Maintain an open dialogue with elected officials regarding significant priorities, activities and decisions of the College.
3. Advocate on behalf of the community college system's agenda.
4. Utilize the collective expertise of elected officials to create new opportunities for Richland.
5. Participate in Economic Development Corporation and Greater Decatur Chamber of Commerce activities to increase Richland visibility regarding program and learning resources.

Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.

1. Strengthen press releases and stories promoting opportunities and events at the College.
2. Enhance monthly radio segments.
3. Enhance social media opportunities in promotion.
4. Highlight faculty and student awards and recognitions.

Strategy E: Facilitate workforce and economic development opportunities through business incubator and entrepreneurial training.

1. Implement Richland/National Foodworks Services, LLC, Memorandum of Understanding (Local Illinois Food Entrepreneurship (LIFE) Program).
2. Expand market for Richland coffee blends in conjunction with community business partnerships.
3. Identify economic development services to be offered by Richland.

Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

1. Complete canvassing of foundations and corporations of gift prospects to support the Carroll School of Business.
 2. Continue implementation of design and development of the Carroll School of Business.
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Goal 4: Ensure a Financially Sustainable Organization. (rev 11/16)

Strategy A: Develop and implement a working capital model that addresses the College's deficiency of working capital.

1. File with Court of Claims for all FY16 unpaid State contracts.
2. Monitor Working Cash Fund balance and State Appropriations.
3. Develop a cash flow model that reduces the need to use Working Cash Funds.

Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated timeframe.

1. Establish Fund balance targets for Ed, O&M, Auxiliary, and Tort Funds.
2. Examine revenue and determine whether revenue generations support associated activities.
3. Work with Richland Foundation to establish an appropriate funding of operations and scholarships.
4. Review and revise tuition pricing model.
5. Identify future revenue source for program continuance.
6. Analyze salary and benefits as related to College programs.
7. Evaluate the travel policy and procedures to align with institutional need.
8. Build in contingency costing during the budget process.
9. Develop and implement a cost-evaluation model for program and activity consideration to reflect evaluation in Strategy 3.
10. Develop plans that address the defeasance of bonds in 2019.

Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.

1. Define the core business of Richland Community College.
2. Identify programs and activities that are necessary to operate the core business.
3. Analyze positions and reporting structure leading to reorganization to improve functionality for the core business.
4. Analyze salary and benefits as related to College programs.

Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

1. Identify deferred maintenance projects and project expenditures.
2. Create master equipment replacement plan including funding options.
3. Analyze current personnel resources to determine if they are sufficient to support optimal functioning of facilities.

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

May 21, 2019

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:31 p.m. Tuesday, May 21, 2019, in the Board Room by Chairman Coopriider. Chairman Coopriider also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dr. David Coopriider, Dale Colee, Bishop Wayne Dunning and Michaila Long

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on April 16, 2019 and Special Meeting on May 7, 2019 had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on April 16, 2019 and Special Meeting on May 7, 2019 meeting. Campbell seconded. Voice vote being all ayes, Chairman Coopriider declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Don Shepard, Richland Police Officer.

AD HOC APPOINTMENTS

Chairman Coopriider appointed the following:

Liaison to the Richland Community College Foundation Board of Directors
Randy Prince

ICCTA Representative

Bruce Campbell
Bishop Wayne Dunning – Alternate

Audit Committee

Bishop Wayne Dunning

Nominating Committee

Tom Ritter

Dale Colee

WRITTEN COMMUNICATIONS

College Activities Report

- Memorial Day – College Closed – May 27, 2019
- GED Graduation – May 23, 2019 – 6:00 p.m. – Shilling Education Center
- Saturday Market – June 1, 8, 15 – 8:00 a.m. – 12:00 p.m. – Outside of Bistro Five Thirty Seven
- Summer Classes begin – June 3, 2019
- Highway Construction Training Graduation – June 4, 2019 – noon – Shilling Salon II
- Entrepreneur Camp – June 3 – 7, 2019 8:30 a.m. – 3:00 p.m. Carroll Center, room S208
- Board of Trustees Meeting – Board Room, June 17, 2019
- Other activities listed in the Board Book

Personnel Update

Retirements, Resignations, and Terminations

Meghann Wollitz, Library Technical Assistant, part time, effective April 11, 2019

Richland Community College Board Resignation

A resignation letter was received from Trustee Jim Underwood effective May 14, 2019. The Trustees regrettably accept the resignation.

Dr. Coopriider asked for a motion to declare a vacancy on the Richland Community College Board of Trustees.

Campbell moved to declare a vacancy on the Richland Community College Board of Trustees. Ritter seconded, voice vote being all ayes, Chairman Coopriider declared the motion carried.

SPECIAL REPORTS

COLLEGE SPOTLIGHT

Dr. Isaac Zuniga presented the Richland Thrive Update.

REPORT OF ICCTA

None

MONITORING REPORT

Greg Florian presented the monitoring report - Budget

REPORT OF STUDENT TRUSTEE

Student Trustee Michaila Long presented the Student Government Report.

FOUNDATION REPORT

Julie Melton shared highlights of the quarterly Foundation Board of Directors meeting held on May 7, 2019. As of that date, the Foundation had cash on hand of \$361,011.87 and net assets of \$17,444,052.52. The Foundation is 8% over their annual goal and gifts have increased by 41%. The Board approved Board of Director and Officer for 2019-2020. \$20,000 has been allocated for the Richland Fund for Student Success. Future Foundation events include the Annual Meeting and Celebration on July 23, 2019 at 5:00 p.m. in the Shilling Salons.

CONSENT AGENDA

It was recommended that the Board of Trustees authorize the destruction of the verbatim records of the November 21, 2017 closed session audio tape and approve the full-time tenure track English Faculty member , as presented.

Ritter moved to approve the consent agenda items, as presented. Colee seconded. Roll call vote being all ayes, Chairman Coopriker declared the motion carried.

NEW BUSINESS

It was recommended that the Board of Trustees authorize the College Administration to purchase the Emerson Tabletop Training System and all necessary components from Emerson Automation Solutions, St. Louis, Missouri for a total cost of \$27,888.45, as presented.

Prince moved to authorized the College Administration to purchase the Emerson Tabletop Training System and all necessary components form Emerson Automation Solution, St. Louis, Missouri for a total cost of \$27,888.45. Colee seconded. Roll call vote being all ayes, Chairman Coopriider declared the motion carried.

It was recommended that the Board of Trustees to authorize the College Administration to contract with Bodine Electric Co. of Decatur Illinois for the base bid and alternates of \$88,630.00 for the Cyber Security Classroom Remodel, as presented.

Campbell moved to authorize the College Administration to contract with Bodine Electric Co. of Decatur, Illinois for the base bid and alternates of \$88,630.00 for the Cyber Security Classroom Remodel, as presented. Prince seconded. Roll call vote being all ayes, Chairman Coopriider declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The April 2019 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,271,238.07 for April 2019 was distributed to the Board prior to the meeting.

Campbell moved to ratify the April bills and travel expenditures paid and approve the Financial Statement subject to audit. Prince seconded. Roll call vote being all ayes, Chairman Coopriider declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez presented Success by Numbers 2019.
- President Valdez let the Board of Trustees know that he has been asked to sit on the Board of the IMA. His application has been submitted.

ITEMS FROM THE BOARD

- Bruce Campbell and Tom Ritter both complimented the Richland Community College graduation ceremony and the MCLETC ceremony.
- Randy Prince shared that IMA would be holding a Crisis Management Seminar on Richland's campus on June 4, 2019 from 8:00 – 3:00. Commander Tad Williams will be the keynote speaker.

EXECUTIVE SESSION

Prince moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective

negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Ritter seconded. Voice vote being all ayes, Chairman Coopriider declared the motion carried.

Meeting convened into closed session at 7:23 p.m.

Meeting reconvened into open session at 8:15 p.m.

ADJOURNMENT

Prince moved and Colee seconded to adjourn the meeting at 8:15 p.m.

Randy Prince, Secretary

To: Cris Valdez, President

From: Robin Bollhorst, Director, Human Resources & Payroll 

Date: June 4, 2019

Subject: Personnel Update

Changes

Name	Position	Start Date
Don Shepard	Campus Police Officer, Permanent	05/27/2019
L. Taylor Barnett	Workforce Development Administrative Assistant	05/27/2019

TO: Dr. Cris Valdez
FROM: Tracy Withrow
DATE: June 4, 2019
SUBJECT: College Activities Report

Following is *Richland Community College Activities Report* for June 18, 2019, to July 16, 2019. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

Summer Hours for the College:

- The College will be closed on Fridays starting 6/07 – 07/26
- Fitness Center Hours: Open on Friday 5:45am – 6pm
- Student Success Center Hours: Monday through Thursday 7:30am – 5pm
- Library Hours: Monday through Thursday 7:30am – 5pm
- Bookstore Hours: Monday and Tuesday 7:30am – 5pm; Wednesday and Thursday 7:30am – 2pm
- Academic Success Center Tutoring Hours: English tutoring Monday through Thursday 11am – 3pm; Math Tutoring Monday through Thursday 10am – 4pm; and Biology/Chemistry Tutoring Monday through Thursday 11am – 3pm

Richland Summer Camps

Curtain Up Camp (Grades 1-4)
June 24 – 28
1pm – 5pm

Curtain Up Camp (Grades 6-12)
June 24 – 28
9am - noon

Culinary Boot Camp (Ages 14-16)
June 24 – 27
10am – 1pm

Culinary Kids Camp (Age 10-13)
July 22 – 25
10am - Noon

Tech Go Camp – Intro to Tech-Go (Grades 6-8)
July 8 – 12
8:30am – 2:30pm

Tech Go Camp – Coding/Robotics (Grades 8-9)
July 15 – 19
8:30am – 2:30pm

Tech Go Camp – 3D Printing (Grades 8-9)
July 12 – 26
8:30am – 2:30pm

Tech Go Camp – Drones (Grades 8-10)
July 29 – August 2
8:30am – 2:30pm

June 2019

- June 17 College Readiness Math+ and College Readiness English
9am – noon – College Readiness English
1pm – 4pm – College Readiness Math
Academic Success Center
- June 21 Macon County Law Enforcement Training Center CC19-04 Graduation
1pm
Shilling Community Education Center
- June 22 Saturday Market
8am – noon
Outside Bistro Five Thirty-Seven (new location)
- June 25 Illinois Community College Diversity Consortium Summer Meeting
10am
National Sequestration Education Center Exhibit Hall
- June 29 Saturday Market
8am – noon
Outside Bistro Five Thirty-Seven (new location)
- June 30 ESPN Decatur ESPY Awards
6pm
Shilling Community Education Center

July 2019

- July 4 College Closed – Independence Day
- July 6 Saturday Market
8am – noon
Outside Bistro Five Thirty-Seven (new location)
- July 13 Saturday Market
8am – noon
Outside Bistro Five Thirty-Seven (new location)
- July 19 Macon County Relay for Life Event
6pm
Richland Community College Parking Lot

TO: Board of Trustees

FROM: Dr. Cris Valdez 

DATE: June 18, 2019

SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board of Trustees, the following item is presented as a consent agenda to be acted upon within the same motion. Any Board member may remove the item from the consent agenda to be acted upon separately. Supporting documentation for the consent agenda item is attached.

Therefore, it is recommended that the Board of Trustees approve the following:

A. One-Year Contract – Director, Institutional Effectiveness and Planning

Thank you.

To: Cris Valdez, President

From: Robin Bollhorst, Director-Human Resources & Payroll 

Date: June 11, 2019


Subject: One-Year Contract – Director, Institutional Effectiveness and Planning

As requested by Dr. Cristobel Valdez and Robin Bollhorst, Director, Human Resources & Payroll, it is recommended that Dr. Juanita Morris, be appointed to the position of Full-Time Director, Institutional Effectiveness and Planning with a one year contract.

Dr. Morris earned her Bachelor of Arts Degree in Mathematical Sciences & Statistics from the University of Illinois - Springfield. She earned her Master of Science Degree in Higher Education & Foundations, as well as a Doctor of Philosophy Degree in Educational Administration & Foundations and Research Methodology & Statistics from Illinois State University.

Dr. Morris has experience as a Director, Office of Institutional Research & Effectiveness at Mississippi Valley State University. She was the Associate Vice President for Academic Affairs at Lane College for three years. She was the Director of Enrollment Management at Jackson State University as well. In addition, she has been an Adjunct Professor at Millikin University and Southern Illinois University.

Based on her educational background and experience, it is recommended that Dr. Juanita Morris be appointed to the full-time position of Director, Institutional Effectiveness and Planning, for a period of one year, with an effective start date of July 15, 2019.

TO: Board of Trustees
FROM: Dr. Cris Valdez 
DATE: June 19, 2018
SUBJECT: Resolution Adopting Fiscal Year 2020 Budget

Mr. Chairman, Members of the Board, Resolution No. 19-7, Adopting Fiscal Year 2020 Budget, is presented for your approval.

As required by statute, the tentative budget has been available for public inspection since May 21, 2019.

Funding sources have been identified for all expenditures requested in this balanced budget.

Greg Florian will be available to answer any questions you may have regarding the Budget.

Therefore, it is recommended that the Board of Trustees adopt Resolution No. 19-7, Adopting Fiscal Year 2020 Budget, as presented.

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
ONE COLLEGE PARK
DECATUR, ILLINOIS 62521**

RESOLUTION NO. 19-7: RESOLUTION ADOPTING FISCAL YEAR 2020 BUDGET

WHEREAS, the Board of Trustees of Community College District No. 537 (Richland Community College), Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby, and State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of said Board has made the said budget conveniently available to public inspection for at least 30 days prior to final action thereon, and

WHEREAS, a public hearing was held as to such budget on the 18th day of June, 2019, notice of said hearing having been given at least 30 days prior thereto as required by law and all other legal requirements having been complied with,

NOW, THEREFORE, BE IT RESOLVED THAT

- (1) The fiscal year of said Community College District be and the same hereby is fixed and declared to begin July 1, 2019, and to end June 30, 2020, and
- (2) The budget of estimated sources and uses from each fund separately shall be as noted below and the same adopted as the budget of said Community College District No. 537 for the said fiscal year:

<u>Fund</u>	<u>Sources</u>	<u>Uses</u>
Education Fund	\$ 15,539,791	\$ 15,539,791
Operations and Maintenance Fund	\$ 2,130,812	\$ 2,130,812
Operations and Maintenance (Restricted)	\$ 1,463,708	\$ 1,463,708
Bond and Interest Fund	\$ 2,734,693	\$ 2,734,693
Auxiliary Enterprise	\$ 1,489,548	\$ 1,489,548
Restricted Purposes	\$ 7,878,976	\$ 7,878,976
Working Cash	\$ 160,000	\$ 160,000
Trust and Agency Fund	\$ 99,055	\$ 99,055
Audit	\$ 66,731	\$ 66,731
Liability, Protection and Settlement	\$ 1,956,779	\$ 1,956,779
Brush College, LLC	\$ 104,565	\$ 104,565
Macon Co. Law Enforcement Training Ctr.	<u>\$ 1,613,826</u>	<u>\$ 1,613,826</u>
	\$ 35,238,484	\$ 35,238,484

Resolution No. 19-7
June 18, 2019
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COMMUNITY COLLEGE DISTRICT NO. 537 OF
MACON, CHRISTIAN, DEWITT, LOGAN,
MOULTRIE, PIATT, SANGAMON AND SHELBY
COUNTIES, AND STATE OF ILLINOIS

BY: _____
Dr. David Coopridner, Chairman

ATTEST:

Randy Prince, Secretary

DATE: June 18, 2019 (SEAL)

Richland Community College
One College Park
Decatur, Illinois 62521



Memorandum

Business Office

To: Dr. Cris Valdez
Board of Trustees

From: Megan Moore *MM*

Date: June 11, 2019

Re: Transfer of Working Cash Earnings

Each fiscal year authorization is requested to transfer the interest earnings from the Working Cash Fund to the General Fund. These monies will be used for necessary and ordinary expenses of the College.

This Resolution authorizes the Treasurer of the College to transfer Fiscal Year 2020 interest earned from the investment of the working cash funds to the Education and/or Operations and Maintenance Fund as allowed by Section 3-33.6 of the *Public Community College Act*.

It is recommended that the Resolution be approved by the Board of Trustees.

I am available for any questions you have.

**RICHLAND COMMUNITY COLLEGE
DISTRICT NO. 537
ONE COLLEGE PARK
DECATUR, ILLINOIS 62521**

**RESOLUTION NO. 19-8: TRANSFERRING THE INTEREST EARNINGS OF THE
WORKING CASH FUND**

WHEREAS, the Board of Trustees of Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby, and the State of Illinois has issued and sold working cash fund bonds and the proceeds thereof have been deposited in a Working Cash Fund; and

WHEREAS, Section 3-33.6 of the Public Community College Act provides authorization for the transfer of monies earned as interest from the investment of said Working Cash Fund to the Education Fund or the Operations and Maintenance Fund without any requirements of repayment; and

WHEREAS, the principle of the Working Cash Fund is invested and earning interest throughout the year and interest earned not yet received from July 1, 2019, to June 30, 2020; and

WHEREAS, it is proposed to transfer 100% of said interest to the Education Fund and Operation and Maintenance Fund of this District; and

WHEREAS, said interest monies so transferred will be used for necessary and ordinary expenses of this District.

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer of this District is hereby directed to transfer, from the Working Cash Fund, any interest earned throughout the year, to the Education Fund and the Operation and Maintenance Fund.

Resolution No. 19-8
June 18, 2019
Page 2

COMMUNITY COLLEGE DISTRICT NO. 537
OF MACON, CHRISTIAN, DEWITT, LOGAN,
MOULTRIE, PIATT, SANGAMON, AND SHELBY
COUNTIES, AND STATE OF ILLINOIS

BY: _____
Dr. David Coopriider, Chairman

ATTEST:

Randy Prince, Secretary

DATE: June 18, 2019 (SEAL)

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian
Megan Moore

Date: June 11, 2019

Re: Transfer of Funds

At the end of a fiscal year, any revenues that are in excess of expenditures are accumulated into that Fund's balance. Specifically, the Operation & Maintenance Fund is anticipated to have a surplus of unexpended funds by fiscal year end. As you are aware, the College developed its fiscal year 2019 budget with limited use of State funding which has enabled the College to rebuild its Fund Balance creating a more stable financial position.

Annual or routine maintenance and repairs are paid out of the Operation & Maintenance Fund. Capital building projects that are larger and more extensive are paid from the Operation & Maintenance Fund (Restricted).

The College is in the process of finalizing its financial position for Fiscal Year 2019 and as part of the fiscal year-end closing process, it is recommended that a transfer of unexpended monies is made to allow for the next year's capital construction.

In order to fund budgeted capital building projects it is requested that funds are transferred from the Operations and Maintenance Fund to the Operations and Maintenance (Restricted) Fund in the amount of \$750,000.

It is recommended that the Board authorize a funds transfer of \$750,000.00 from the Operations and Maintenance Fund to the Operations and Maintenance Restricted Fund.

We are available for any questions you may have.

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Greg Florian *Greg Florian*

Date: May 29, 2019

Re: Fiscal Year 2021 RAMP Request

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Last year's request included funding for Innovative Learning Arts Renovations and the Life Sciences/Health Professions Addition. Since that time, BLDD has made progress on the College's Master Plan and has refined the scope of work as well as budget estimates.

With the study of enrollment and available space prepared for the Master Plan, it appears that these two projects can be combined into a multi-phased single project that provides for significant renovation of existing space while not constructing a new life-science building. Additionally, through the emerging need for manufacturing training and increased CDL drivers, staff has developed a project that will construct a new industrial training space and a new concrete driving range.

Building on the concept of the success of the Carroll Center for Innovative Learning, it has become apparent that other areas of the Main Campus Building are in need of revitalization and renewal. The Master Plan study suggests that relocating the science laboratories to the first floor south wing and renovating the West wing to match the Carroll Center concept will best meet the College's needs to modernize space while meeting teaching and learning needs. Other renovation needs learned from the Master Plan include realigning the Center Core to provide access to the Southwest courtyard and revitalizing the LRC to accommodate current needs of students and staff.

As the College continues to transition toward active learning, appropriate educational spaces that help to facilitate this instructional delivery method need to be provided. As we have learned from the Carroll Center project, students respond to and are more engaged with these spaces and instructional delivery methods. Renovating space that in some instances remains from the original 1986 construction, will enhance the student's learning opportunities for success. This project will also support substantial upgrades in the College's technology infrastructure. With the projected enrollments and the age of these areas, this project is being recommended as the top priority project.

This year's request is as follows:

Innovative Learning Arts Renovations

The first phase of this project assists with the implementation in instruction delivery from traditional lecture classrooms and laboratories to active learning spaces. These spaces will incorporate the student's need for social interaction, collaborative learning, quiet study, and small group study. Renovating these areas will provide for greater infusion of enhanced instructional technology as well. The classrooms, laboratories, and office renovations will be designed through a similar process that was used with the knowledge gained from the Carroll Center project.

This phase of the project recognized the significant critical workforce skills shortage in STEM fields with a focus on physical and life sciences including healthcare as well as the deficiencies in the College's 30 year old science laboratories. The existing science laboratories have reached the age that renovation is necessary in order to accommodate new technology. These science laboratories will be moved to existing space in the first floor of the South Wing.

Another phase of this project will re-align space for the LRC and Center Core functions and create a pathway allowing access through the facility into the courtyard on the southwest side of campus. This phase recognizes how students' needs for greater support of the LRC resources has changed in order to facilitate greater engagement and learning. Additionally, the Center Core – Student space will be changed to accommodate a wider variety of services needed by students in their educational process. This project will enhance support space needed to create greater student engagement and persistence.

The scope of this project reflects the future space needs and incorporates utilizing the DIRTT System for interior partitions. Refinements to the specific scope of this project will be addressed once funding for planning has been determined. In following with College efforts to increase sustainability, the project's estimate has been adjusted to reflect current building costs necessary to meet LEED criteria.

The scope also includes classroom, laboratories, offices, and study space on the West Wing first and second floor, South Wing first floor, Learning Resources Center, and the Mueller Student Center of the Main Campus Building.

The budget for this project totals \$25,348,700. The local matching dollars total \$6,337,200. Should this project receive State funding, it is proposed that a debt issue would be utilized for the matching funds.

CDL and Heavy Industrial Training Center

The resurgence of manufacturing in the area has increased the College's need to have space that is adaptable for a broad array of training for industrial partners. Existing laboratory space for skilled trades, logistics, and hands-on production is limited. New open and flexible space is needed to accommodate this type of training. Laboratories in this facility will be open such that specialized equipment can be brought in for a training, then quickly removed and the lab used for other short-term training.

A second need identified is to construct a driving pad sufficient for various and multiple Commercial Driver License training courses simultaneously. The demand for trained drivers continues to grow and the College is committed to training a greater number of individuals in this career.

The scope of the project includes construction of classroom space, laboratory space, and offices. A large driving pad of concrete capable of handling multiple tractor trailers will be constructed.

The budget for this project is \$5,004,000 with \$3,753,000 for State funding and \$1,251,000 for local funding.

It is recommended that the Board of Trustees approve the FY21 RAMP request and Certification for Funding as attached.

If you have any questions, please contact me.

Fiscal Year 2021

Capital Request

Resource

Allocation

Management

Plan

Richland Community College

One College Park Drive

Decatur, IL 62521

COMMUNITY COLLEGE CONTACT FOR FURTHER INFORMATION

Occasionally it is necessary to contact the individual(s) responsible for completing the Capital RAMP tables in order to reconcile discrepancies or to obtain further information to clarify requested project(s). Please list the person responsible for the Capital RAMP submission in the space provided below who should be contacted for follow up inquiries. The individual below will be the person ICCB or IBHE contacts to answer questions concerning the Capital RAMP requests.

Community College District Richland Community College

Budget Year Request 2021

Capital RAMP Contact Person Greg Florian

Telephone Number (217) 875-7211, Ext. 6214

**RICHLAND COMMUNITY COLLEGE
 RESOURCE ALLOCATION MANAGEMENT PLAN
 FY 2021
 June 19, 2019
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Introduction

The Fiscal Year 2021 RAMP Document for Richland Community College embraces the College's 2019 Facilities Master Plan. Adopted by the Board of Trustees, this plan is the guiding vision for the College's capital budget request. The College continues to adapt its focus as it serves the community and its businesses. The FY 2021 RAMP request further supports the philosophy of reaching out to the community and serving the College's constituents through education and training.

While the FY 2021 RAMP includes one previous requested project, one of the results of the College's 2019 Master Planning efforts consolidates the need for new facility into a larger renovation and renewal project that is the Innovative Learning Arts Renovation project. The Projects described in this document are priorities for Richland and continue as needs of the College. Serving students is at the heart of the College's mission and the projects requested reflect this desire. The projects further demonstrate Richland's need to provide quality education and training in new and emerging technologies that will support workforce initiatives. The need for efficient and effective educational space continues. These projects also reflect the realignment of learning spaces that have seen little change since the College was constructed originally in the late 1980's. The FY 2021 RAMP request addresses the priority educational improvements.

A new Facilities Master Plan will be adopted by the Board of Trustees at its July 2019 meeting as a result of an extensive study and analysis of the existing space and predicted future enrollment. With the assistance of the College's architects, focus group sessions were conducted that included the Board of Trustees, faculty, staff, students, and community members. The groups generated the capital demands that will enable Richland to build or renovate space to meet the cutting edge workforce needs of the community. The College identified the future academic, workforce training, and community needs facing Richland and incorporated those ideas into a comprehensive Plan. The Facilities Master Plan will serve as the reference to guide the College's facilities' needs for improving space as well as making the College a destination for future economic development.

The Facilities Master Plan is a snapshot of the factors facing Richland based on environmental influences and perceptions that shape the College's future. Included in the Plan are additional enterprises such as Progress City as well as other economic and academic ventures. Other features include projects that address repair and renovation and life safety modifications. Each of the projects identified in the RAMP document relates to an identified current or future space need or capital facilities operational need. Additionally, the success of the renovations completed for the Carroll Center for Innovative Learning were drawn upon in developing the Innovative Learning Arts project.

**Fiscal Year 2021
Resource Allocation Management Plan
Capital Funding Request**

Innovative Learning Arts Renovations

Programmatic Justification

Introduction

Addressing the College's facility needs has been refined as a result of undertaking and completing a project to renovate existing space that housed business and technology classes. Through this design process, the College has revealed that new spaces will need to deploy an innovative instructional delivery and assessment system, expand project-based and other career focused learning experiences, and establish robust student support systems. To achieve these goals, Richland began a process with the College architects to design learning spaces using a Design Thinking Process which builds on a five step action.

The first step of the new Master Plan focused on learning about those individuals that will be using the space. Building upon the experience of the Carroll Center and the preferences of the users as well as the students, an abbreviated Think Big process. The design that resulted for this space is the result of the following steps: an in-depth observation of the existing spaces and interviews with the users. The second step utilizes the information from step one and provides a framework for defining and refining user needs and desires. Step three is a focused brainstorming session to ideate creative solutions to the identified needs and desires. The fourth step is to create a prototype learning space that explores options for creating environments that seek to achieve the goals and meet College needs. The fifth step is to test and assess the prototypes developed for ideas and feedback that will be used in the design process.

By using this Design Thinking Process and the knowledge gained from the prototyping, the feedback is demonstrating that students are more engaged, work with greater collaboration, and have improved learning. Thus, it has become apparent that the older learning spaces in the College must be updated and that this process will set the standard for future space design and renovation. Student engagement is further reflected by the creation of multi-functional spaces that focus on students' needs for social as well as academic interaction.

Using the Design Thinking Process, the College designed and renovated academic space on the second floor of the Main Campus building. The space was in the original configuration and instructional model that guided the original campus design in the early 1980's. Since that time, teaching and learning delivery has changed and in order for our students to meet the challenges of the workforce, Richland must revitalize the instructional space. The evidence seen and the comments and reactions to the Carroll Center supports modifying other existing campus spaces based on similar concepts.

The College's faculty have continued to embrace a program through the Faculty Academy where they are leading and learning enhanced instructional delivery. They have worked diligently to refine the academic programs in not only the business and

technology areas, but also in other disciplines such as history, English, and remedial reading. Through this program, it has become apparent that student learning can be enhanced through the implementation of project based learning systems. Project-based learning delivery requires students to work collaboratively among their peers utilizing multiple disciplines in real-world situations. Introducing learning and communications technologies will further enhance the learning environment and further enrich the student's academic experience. Students completing this education are better prepared to immediately enter the workforce and be productive employees or transition to additional higher education.

The College has learned from the experience of the Carroll Center that student's aspirations are to help others and by doing that, the experience is transforming, rewarding, and enriching. As a result of the experience, they have greater engagement in the learning process and are more driven to succeed in the future. Student engagement is key to persistence and this space provides a mechanism that further enhances and supports engagement.

Assessing the existing original classrooms and laboratories, it has become apparent that this process must be replicated with the goal of creating a learning environment that promotes greater faculty and student engagement, increased student learning, and elevated student success.

What will this project accomplish?

In the spring of 2015, Richland's Board of Trustees adopted a new strategic plan. The Plan includes several initiatives driven by an environmental scan, community engagement activities, external advisory committee input, and the vision created by the College's Board of Trustees. In addition to the value added to the Strategic Plan as a result of these data-gathering exercises, another work product emerged and has been named the College's Invitation to the Future. The Invitation to the Future is a collection of concepts that support economic development through education and training and that meet the specific needs of the region's multi-national corporations.

A physical environment that will facilitate enriched education and training programs will give students a true picture of the workplace. This environment will also allow the College to create a social environment that will reinforce teamwork and communication among the students. In an environment that is increasingly more competitive for Colleges and students, the College must be prepared to meet this challenge. One part of the challenge is to have classrooms and laboratories that address the student's need to be socially connected where they are also gaining learning and understand that will prepare them for the future. This learning environment will enhance the student's success.

How will the project meet instructional objectives of the College?

This project addresses student engagement and learning for the 21st century. Through a method that is based on data and analysis, the College has gained insight on engaging students to a greater degree. Providing educational and social spaces to promote greater learning will meet student's needs. With these needs met, the student's academic success will increase.

Renovating the area to accommodate changing instructional delivery methods and incorporating emerging technologies to create an environment that allows students to thrive, will increase student engagement and eventual success.

How will the new and remodeled space better serve instructional/programmatic areas as compared to existing facilities?

The College's traditional classrooms and laboratories are conducted in spaces that were designed as general classroom space at the time the campus was constructed. No significant updating of the facility has been undertaken; however, with emerging technologies and transformations in instructional delivery, updated space is necessary. These renovations will include transforming existing classroom and laboratory space into a modern learning climate that promotes an environment where students are more interactive with faculty as well as other students.

Assessment of the current facilities:

Certain programmatic needs cannot be met in existing facilities. Extensive renovations are necessary. The existing facilities were designed with a traditional general education concept. Many of the current laboratories were originally constructed as general classrooms for approximately 15 to 20 students. Other spaces were converted to computer laboratories simply by placing different furniture in the rooms. These facilities were constructed before the PCs and laptops were available and as such the learning environments are poor for this use. Effectively, no storage capacity is available within close proximity.

Many of the current teaching methods surrounding the instructional process promote teamwork and small group learning. No rooms exist where students can gather in efficiently designed spaces supported by a full complement of current technology.

Project Scope

The project will encompass redesign and realignment of approximately 62,187 square feet on the first and second floor of the Main Campus Building. Modifications will include removal and replacement of walls, floor finishes, ceilings, mechanical, HVAC, and electrical systems within the Wing. New moveable equipment is included as well.

General Building Considerations

All new and renovated facilities will comply with LEED criteria and ADA standards. Individual comfort that promotes a positive learning environment is critical to the proposed renovations.

The renovations will be constructed utilizing similar materials as the current construction type across the campus along with a DIRT System for interior partitions. The College has successfully integrated this type of interior partition system in the recently renovated second floor space. While the initial cost is high compared to traditional metal stud and drywall construction, the system allows for greater flexibility and a significant time savings during the construction phase. Efficiencies are gained through savings in flooring, ceiling, and finishing as well as electrical and data communications systems. All materials for construction will comply with all necessary codes and current standards for the materials used and cost design.

Security video cameras will be installed in the areas, as appropriate, and will be integrated into the current campus security system. External security lighting will be included to the extent that continuity of the existing system is maintained.

The facility will include new construction technologies and materials as an effort to support a sustainable building. Minimal guidelines established by the State will be set as a threshold for the construction. As funding and technology allow, additional “green building” initiatives will be incorporated into the design.

Equipment Needs

Included in this project application are costs associated with the purchase of fixed equipment including built-in casework, office furnishings, computer stations, specialized laboratory equipment, conference room tables and seating, multi-media audio-visual equipment, sound equipment, and other infrastructure that supports computer network access as it pertains to educational needs.

Cost Estimates & Budget Considerations

The College’s administration has developed the building design and cost estimates based on user’s experience and CDB cost guidelines. The total building costs are summarized in Table 1 of the Capital Budget Request Form.

Additional costs for attachment to an existing building have been incorporated into the budget estimate as directed by the Capital Development Board. The costs have been adjusted to include green building construction requirements.

Funding Considerations

Funding for this project will be available from several sources. State support at the 75% level is requested. Local contributions for Richland Community College’s share will be a mixture of funds from corporate sponsors, Protection, Health, and Safety levy, and debt. A proposed breakdown of the funding is shown in the Board of Trustees Matching Funds Commitment form.

Proposed Time Schedule:

Appropriation of Funds	July 2019
Release of Funds	October 2019
Completion of Design	March 2020
Bid Date	April 2020
Award of Contracts	May 2020
Construction Start	June 2020
Completion/Occupancy	December 2021

**TABLE 1
FISCAL YEAR 2021 CAPITAL PROJECT REQUEST**

DISTRICT/COLLEGE:

#537 Richland Community College

PROJECT NAME AND/OR DESCRIPTION **Innovative Learning Arts Renovations**

Check one:
 NEW FACILITIES CONSTRUCTION/ACQUISITION _____
 REMODELING/REHABILITATION PROJECT _____
 OTHER _____

(Complete Table 2)
 (Complete Table 2)
 (Complete Table 2 or provide additional information per instructions)

DISTRICT PRIORITY NUMBER 1 OUT OF 2
 Check one:
 NEW REQUEST
 REQUESTED PREVIOUSLY

Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGs, ADDITIONS, AND/OR STRUCTURES												
LAND												
EQUIPMENT				1,394.8	464.9	1,859.8						
UTILITIES				16,015.2	5,338.4	21,353.6						
REMODELING & REHABILITATION				1,601.5	533.8	2,135.4						
SITE IMPROVEMENTS												
PLANNING												
TOTAL				19,011.5	6,337.2	25,348.7	19,011.5	6,337.2	25,348.7	19,011.5	6,337.2	25,348.7

* Describe prior year funding and/or future year funding in the scope statement section using the requested format.
 State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) 25,349
 TOTAL COMPLETED PROJECT COST 25,349
 DESIRED PROJECT START DATE 7/1/2019
 ESTIMATED COMPLETION DATE 6/20/2021
 ESTIMATED OCCUPANCY DATE 8/19/2021
 ESTIMATED ANNUAL OPERATING COST \$279,842

MATCHING CONTRIBUTION (See item 10 in Section I of this Manual) \$6,337
 LOCAL FINANCING SOURCE
 AVAILABLE FUND BALANCE
 ICCB CONSTRUCTION CREDITS (if any)
 DEBT ISSUE DATE OF APPROVAL: \$6,337
 To be determined
 OTHER (please specify)
 TOTAL \$6,337

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 2
FY 2021 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

PART A		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY		PART B		Number of Acres Requested in Budget Year
REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE	ACREAGE SUMMARY (Land Acquisition)				
Space Type	FCIM Codes	Net Assignable Square Feet (NASF)	Space Prior to Remodeling	Space After Remodeling	1 Landscaped Ground	2 Physical Education and Athletic Fields
Classrooms	110 thru 115		16,240			
Laboratory	210 thru 255		12,860	10,003	4 Experimental Plots	
Office	310 thru 355		10,023	6,778	5 Other Instructional Areas	
Study	410 thru 455		10,235	8,453	6 Parking Lots	
Special Use	510 thru 590				7 Roadways	
General Use: Assembly and Exhibition Other General Use	610 thru 625 630 thru 685		1,533 1,659	994 4,260	8 Pond Retention and Drainage 9 Other (specify)	
Support Facilities	710 thru 765				Total Assigned Area	
Health Care	810 thru 895				Currently Unassigned	
Unclassified			9,637	13,963	Total Acres	
TOTAL NASF #			62,187	61,848		
TOTAL GSF* #			62,187	61,848		

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 3
FY 2021 BUILDING BUDGET ESTIMATION FORM**

District/College: #537 Richland Community College
 Location: Decatur, IL
 Project Name: Innovative Learning Arts Renovations

(cost column rounded to the nearest hundred)
 Renovation Costs by Room Type

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
Classrooms	17736	1	17,736	\$240.81	\$4,271,087.6
Labs (dry)	10,003	1	10,003	\$312.21	\$3,123,077.6
Labs (wet)		1			
Labs (Research Dry)		1			
Labs (Research Wet)		1			
Office Study	6,778	1	6,778	\$233.71	\$1,584,105.6
Special Use	8,453	1	8,453	\$242.80	\$2,052,369.5
General Purpose	5,254	1	5,254	\$240.94	\$1,265,877.8
Support	13,963	1	13,963	\$256.00	\$3,574,528.0
1. Base Total	62,187		62,187		\$15,871,046.0
2. Added Costs (sum of added cost components identified separately below)					
LEED design cost up to 6% of line 1					\$952,262.8
Green Building Design/LEED Certification Level _____ (Silver, Gold, Platinum)					\$952,262.8
Other added costs:					
3. Base Cost	62,187		62,187		\$16,823,308.8

4. Escalation (estimate of cost increase from the time of appropriation to the bid date
 --assumes appropriation is received at July 1, 2018).
 Expected Bid Date: February 1, 2021 Number of Months to Bid Date: 20
 Annual Percentage (Allowable per annum inflation) from regional rate tables: 0.025
 (Enter annual rate as a decimal in cell J35; i.e. 2.2% as .022)
 (inflation rate and number of months to bid are estimates and for purposes of calculating estimated costs will be standardized at 12 months to bid)

5. Escalated Building Budget (Line 3 plus Line 4) **\$17,524,280.0**

6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) **\$19,276,708.0**

7. Adds:

a. A/E Fees 10.00% (use rate in E45 unless justification for another rate) **\$1,927,670.8**

b. On-Site Observation Number of Months 18 Days per Week 3 **\$10,800.0**

c. Reimbursable Expenses **\$42,000.0**

d. Art in Architecture one-half of one percent (Multiply Line 6 by .005) **\$96,383.5**

e. Other Adds _____ (ADA, Asbestos, CDB 3% Admin Fee, etc. specify)

f. Sub-total Adds (Lines 7a through 7e) **\$2,076,854.3**

8. Total Building Budget (Line 6 plus Line 7f) **\$21,353,562.3**

OTHER: Estimate of Annual State Supported Operations and Maintenance Expense **\$155,467.5**

Source of Cost Estimate: Locally adjusted CDB Rates
 Date of Cost Estimate: 6.9.19

TABLE 4
FY 2021 MOVEABLE EQUIPMENT LIST

District/College: 537 Richland Community College
Project Name: Innovative Learning Arts Renovations

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
Biology	Classroom	Furniture	30	520	15,600
	Classroom	Teachers Station	1	1,664	1,664
	Classroom	Multi-media presentation	1	14,560	14,560
	Laboratory	Furniture	30	884	26,520
	Laboratory	Multi-media presentation	1	14,560	14,560
	Laboratory (Research)	Equipment	2	260,000	520,000
	Office	Furniture	4	3,848	15,392
	Study	Furniture	1	1,872	1,872
	Support	Storage Racks	1	2,184	2,184
	Classroom	Furniture	30	520	15,600
Chemistry	Laboratory	Furniture	60	884	53,040
	Laboratory	Multi-media presentation	2	14,560	29,120
	Laboratory (Research)	Equipment	2	260,000	520,000
	Office	Furniture	2	3,848	7,696
	Study	Furniture	1	1,872	1,872
	Support	Storage Racks	1	2,184	2,184
	Classroom	Furniture	30	520	15,600
	Laboratory	Multi-media presentation	1	14,560	14,560
	Laboratory	Furniture	2	3,848	7,696
	Office	Storage Racks	1	2,184	2,184
Physical	Classroom	Furniture	30	520	15,600
	Laboratory	Multi-media presentation	1	14,560	14,560
	Laboratory	Furniture	1	14,560	14,560
	Support	Storage Racks	1	2,184	2,184
	Classroom	Furniture	30	884	26,520
	Classroom	Furniture	1	14,560	14,560
	Laboratory	Multi-media presentation	1	3,848	3,848
	Laboratory	Furniture	4	884	3,536
	Office	Multi-media presentation	1	14,560	14,560
	Office	Furniture	1	3,848	3,848
Classrooms	Classroom	Equipment	60	884	53,040
	Laboratory	Equipment	1	3,848	3,848
	Office	Furniture	4	728	2,912
	Special Use	Furniture	70	14,560	1,019,200
	Special Use	Multi-media presentation	2	15,600	31,200
	General Purpose	Seating	1	15,600	15,600
	Support	Storage Unit	3	1,820	5,460
	General Purpose	Furniture	1	120,000	120,000
	General Purpose	Information Display System	1	25,000	25,000
	Study	Furniture	200	400	80,000
Lobby/Reception	Material Display	Multi-media display	32	375	12,000
	Furniture	Soft Seating	2	7,500	15,000
	Furniture	Soft Seating	30	750	22,500
	Furniture	Multi-media	6	3,800	22,800
	Storage Unit	Storage Unit	35	800	28,000
	LRC	Information Display System	1	120,000	120,000
	General Purpose	Furniture	1	25,000	25,000
	General Purpose	Furniture	200	400	80,000
	General Purpose	Material Display	32	375	12,000
	General Purpose	Furniture	2	7,500	15,000

Grand Total Equipment Costs (this number should be included on the equipment line of table 1) 1,859,768

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT

***Fiscal Year 2021
Resource Allocation Management Plan
Capital Funding Request***

CDL/Heavy Industrial Training Center

Programmatic Justification

Introduction

The resurgence of manufacturing in the area has increased the College's need to have space that is adaptable for a broad array of training for industrial partners. Existing laboratory space for skilled trades, logistics, and hands-on production is limited. New open and flexible space is needed to accommodate this type of training. Laboratories in this facility will be open such that specialized equipment can be brought in for a training, then quickly removed and the lab used for other short-term training.

The current economy is driving a labor shortage in many areas such as Commercial Drivers Licenses, manufacturing, and logistics. Richland Community College received a State of Illinois grant in FY19 to enhance existing programs in these and other areas of high need. This grant has allowed expansion for programs that require large open areas to provide the short-term flexible training.

A second need identified is to construct a driving pad sufficient for various and multiple Commercial Driver License training courses simultaneously. The demand for trained drivers continues to grow and the College is committed to training a greater number of individuals in this career. Currently, this training is sharing one end of an on-campus parking lot with event parking as well as student parking. With the expansion of the program, using this lot has become a potential safety hazard that should be eliminated.

The budget for this project is \$5,004,000 with \$3,753,000 for State funding and \$1,251,000 for local funding.

What will this project accomplish?

Supporting Central Illinois' workforce needs is critical to the economic success and viability of the local economy. Decatur and Macon County Economic Development Corporation is targeting several industries to attract new business based upon the regions history and strength of the workforce. Specifically they have the following statement, "Decatur and Macon County have a strong heritage of manufacturing excellence – making it an ideal location for advanced manufacturing. The manufacturing industry in Decatur is diverse and provides a supportive infrastructure, raw goods and materials, and available workforce." Additionally, the local economy is bolstered by the development of the Midwest Inland Port. This is an

intersection of 3 class 1 national rail systems with the largest switch-yard in the country.

With the completion of this project, Richland Community College will be able to quickly address the workforce needs for critical manufacturing skills. Short-term training on current technology will be available. The Truck Driving Range will enhance the safety for students and allow for better skill testing prior to open road driving.

How will the project meet instructional objectives of the College?

This project addresses critical workforce skills shortage in high demand areas by providing hands-on instructional delivery mimicking industrial settings. Richland is developing the necessary educational and training opportunities that will provide real-world experiences. Educational goals established in the recently adopted strategic plan and expansion of the College's economic development efforts support the area's need for a greater educated workforce.

Community college philosophy incorporates active learning through applied learning techniques. Creation of the new space will allow the College to partner with private corporations and entrepreneurs to share learning spaces. Through a shared educational environment, students will have the opportunity to work with industry specified skills accompanied with the theoretical based instruction.

How will the new space better serve instructional/programmatic areas as compared to existing facilities?

Skill training for the specialty areas that will utilize the facility are overcrowded deterring from quality instruction. Existing lab space is currently being fully utilized for on-going instruction and does not allow for the short-term instruction needed on different types of equipment. Expansion of the space provided cannot be accomplished in existing labs. A reorganization of the space is necessary in order to facilitate shop-floor layouts similar to area industry. This simply cannot be accomplished in the existing labs.

Through the expansion of the CDL instruction, the College expanded to 3 semi tractor-trailer units. The current space is inadequate for this number of trucks, risking the safety of students and instructors.

Assessment of the current facilities:

Only a portion of the existing facility is suitable to house these programs. Certain programmatic needs cannot be met in existing facilities. The current facilities are limited in the overall space that can accommodate the emerging needs and as such, substantially altered space would be needed. A review of current space occurred as part of the 2019 Master Planning activity. Results indicate that converting existing space cannot provide the larger open laboratory space needed for the size of the equipment used for training.

Project Scope

The scope of the project includes construction of classroom space, laboratory space, and offices. A large driving range of concrete capable of handling multiple tractor trailers will be constructed.

General Building Considerations

All new and renovated facilities will comply with LEED criteria and ADA standards. Individual comfort that promotes a positive learning environment is critical to the proposed renovations.

The new addition will be constructed utilizing similar materials as the current construction type across the campus. All materials for construction will comply with all necessary codes and current standards for the materials used and cost design.

Security video cameras will be installed in the areas as appropriate and will be integrated into the current campus security system. External security lighting will be included to the extent that continuity of the existing system is maintained.

The facility will include new construction technologies and materials as an effort to support a sustainable building. Minimal guidelines established by the State will be set as a threshold for the construction. As funding and technology allow, additional "green building" initiatives will be incorporated into the design.

Equipment Needs

Included in this project application are costs associated with the purchase of fixed equipment including built-in organizational solutions, office furnishings, computer stations, specialized laboratory equipment, conference room tables and seating, multi-media audio-visual equipment, sound equipment, and other infrastructure that supports computer network access as it pertains to educational needs. An allowance for special and program specific equipment will need to be accounted for as part of this project.

Cost Estimates & Budget Considerations

The College's administration has developed the building design and cost estimates based on experience and the CDB's cost guidelines and general cost for the region as supplied by the College architects. The total building costs are summarized in Table 1 of the Capital Budget Request Form.

Additional costs for attachment to an existing building have been incorporated into the budget estimate as directed by the Capital Development Board. The costs have been adjusted to include green building construction requirements.

Funding Considerations

Funding for this project will be available from several sources. State support at the 75% level is requested. Local contributions for Richland Community College's share will be a mixture of funds from corporate sponsors and debt. A proposed breakdown of the funding is shown in the Board of Trustees Matching Funds Commitment form.

Proposed Time Schedule:

Appropriation of Funds	July 2019
Release of Funds	October 2019
Completion of Design	March 2020
Bid Date	April 2020
Award of Contracts	May 2020
Construction Start	June 2020
Completion/Occupancy	December 2020

**TABLE 1
FISCAL YEAR 2021 CAPITAL PROJECT REQUEST**

DISTRICT/COLLEGE:

Richland Community College

PROJECT NAME AND/OR DESCRIPTION

CDL & Heavy Industrial Training Center

Check one:

NEW FACILITIES CONSTRUCTION/ACQUISITION
REMODELING/REHABILITATION PROJECT
OTHER

(Complete Table 2)
 (Complete Table 2)
 (Complete Table 2 or provide additional information per instructions)

DISTRICT PRIORITY NUMBER #2 OUT OF #2

Check one:
NEW REQUEST
REQUESTED PREVIOUSLY

Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS. ADDITIONS, AND/OR STRUCTURES												
EQUIPMENT												
UTILITIES												
REMODELING & REHABILITATION												
SITE IMPROVEMENTS												
PLANNING												
TOTAL				3,375.2	1,125.1	4,500.3	73.6	24.5	98.1	3,375.2	1,125.1	4,500.3
				304.2	101.4	405.6	304.2	101.4	405.6	304.2	101.4	405.6
				3,753.0	1,251.0	5,119.0	3,753.0	1,251.0	5,004.0	3,753.0	1,251.0	5,004.0

* Describe prior year funding and/or future year funding in the scope statement section using the requested format.
State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR)	\$	5,119
TOTAL COMPLETED PROJECT COST	\$	5,004
DESIRED PROJECT START DATE		7/1/2020
ESTIMATED COMPLETION DATE		6/30/2021
ESTIMATED OCCUPANCY DATE		8/15/2021
ESTIMATED ANNUAL OPERATING COST	\$	\$52,198

MATCHING CONTRIBUTION
(See item 10 in Section 1 of this Manual) \$1,251
LOCAL FINANCING SOURCE Bonds & Fund Balance
AVAILABLE FUND BALANCE \$500
ICCB CONSTRUCTION CREDIT
DEBT ISSUE (if any) \$751
DATE OF APPROVAL: 2/1/2020
OTHER (please specify) \$
TOTAL \$1,251

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 2
FY 2021 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

PART A		PART B	
NET ASSIGNABLE SQUARE FOOTAGE SUMMARY		ACREAGE SUMMARY (Land Acquisition)	
REQUEST FOR NEW FACILITIES		REDISTRIBUTION OF NASF SPACE	
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	<u>Space Prior to Remodeling</u>
Classrooms	110 thru 115	1,600	Space After Remodeling
Laboratory	210 thru 255	4,600	1 Landscaped Ground
Office	310 thru 355	360	2 Physical Education and Athletic Fields
Study	410 thru 455		3 Buildings and Attached Structures
Special Use	510 thru 590		4 Experimental Plots
<i>General Use:</i>			5 Other Instructional Areas
Assembly and Exhibition	610 thru 625	725	6 Parking Lots
Other General Use	630 thru 685		7 Roadways
Support Facilities	710 thru 765	930	8 Pond Retention and Drainage
Health Care	810 thru 895		9 Other (specify)
Unclassified			Total Assigned Area
			Currently Unassigned
			Total Acres
TOTAL NASF #		8,215	
TOTAL GSF* #		13,050	

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 4
FY 2018 MOVEABLE EQUIPMENT LIST**

**District/College:
Project Name:**

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
CDL Training	Classroom	Chair	30	119	3,570
		Deak	30	268	8,040
Industrial Training Room	Classroom	Teachers Station	1	9,600	9,600
		Chair	24	119	2,856
		Deak	24	268	6,432
Power Technology	Lab	Teachers Station	1	9,600	9,600
		Work Bench	6	1,200	7,200
		Chair/stool	12	302	3,624
		tool storage locker	2	1,500	3,000
		Chair	12	119	1,428
		Deak	12	268	3,216
Flexiable Exhibit Lab		Seminar Tables	6	350	2,100
		Seating	15	90	1,350
		Storage Unit	2	1,500	3,000
Break Room/Food & Vending General		Chairs	24	90	2,160
		Tables	12	350	4,200
		Cabinets/Storage	3	850	2,550
Lobby/Reception	Support	Desk	1	650	650
		Seating	4	520	2,080
		Seating	2	690	1,380
		Display Case	2	1200	2,400
		File Storage	6	475	2,850
Clock System		System	1	5000	5,000
Visual Crisis Warning System		System	1	9800	9,800
Grand Total Equipment Costs (this number should be included on the equipment line of table 1)					98,086

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Richland Community College, District #537, meeting in their regular session on 6/18/19, with a quorum present, officially authorized the submission of the attached Fiscal Year 2021 RAMP Community College Capital Project Request.

- I certify that the Board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that Board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Innovative Learning Arts Renovations

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ _____
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ <u>6,337</u>
5. State Certified Construction Credits (Remaining from 1987)	\$ _____
6. Other (Please specify) _____	\$ _____
TOTAL LOCAL MATCH	\$ <u>6,337</u>

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Richland Community College, District #537, meeting in their regular session on 6/18/19, with a quorum present, officially authorized the submission of the attached Fiscal Year 2021 RAMP Community College Capital Project Request.

- I certify that the Board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that Board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: CDL and Heavy Industrial Training Center

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ <u>500</u>
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ <u>751</u>
5. State Certified Construction Credits (Remaining from 1987)	\$ _____
6. Other (Please specify) _____	\$ _____
 TOTAL LOCAL MATCH	 \$ <u>1,251</u>

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustees
Cris Valdez

From: Greg Florian

Date: June 4, 2019

Re: Intergovernmental Agreement to Transfer of Property to City of Decatur

Attached for consideration is an Intergovernmental Agreement between the City of Decatur and Richland Community College for the transfer of the Burn Building located on the City's Fire Station #2 property.

The College has suspended the Fire Science program due to the lack of students entering into the program and as such, this equipment is no longer needed for College purposes. The City Fire Department has use of the building currently for their training. The building is attached to the City's property.

The College has been paying for liability insurance and replacement panels in the building since it was originally constructed in 2001. Title III funds were used to procure the building. As part of the agreement, Richland students will have access to use the building as part of their training, should the program be restarted.

The 1970 Illinois Constitution, Art. VII, Section 10 and 5 Illinois Compiled Statutes 220/3 provide authority for intergovernmental co-operation. This Act provides a mechanism for local Governmental units to assist each other by providing assets, services, or other activities that are mutually beneficial. The College's LLC typically uses this type of agreement for services between the County and the LLC for Progress City.

It is recommended that the Board approve the Intergovernmental Agreement for the transfer of the Burn Building, 2707 East William St., Decatur, Ill to the City of Decatur.

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT IS FOR THE TRANSFER OF CERTAIN EQUIPMENT FROM RICHLAND COMMUNITY COLLEGE TO THE CITY OF DECATUR FOR FIRE SCIENCE AND FIREMAN TRAINING LOCATED AT FIRE STATION #2, 2707 EAST WILLIAM STREET, DECATUR, IL.

RESOLUTION NO. 19-9
~~RESOLUTION NO. 19~~

WHEREAS, Richland Community College has provided a Burn Training Unit (equipment) for training students in the College's Fire Science Program since 2000;

WHEREAS, The City of Decatur has provide land at Fire Station #2 to locate the Burn Training Unit for over 18 years at no cost to Richland Community College;

WHEREAS, Richland Community College is in the process of suspending its Fire Science Program and no longer has need for the Burn Training Unit;

WHEREAS, Richland Community College has provided all costs for insurance, maintenance, replacement parts, and repairs to the Burn Training Unit since the unit was originally installed;

WHEREAS, The City of Decatur, Fire Department is desirous of continuing the use of the Burn Training Unit for training purposes;

WHEREAS, Richland Community College is a public agency within the County of Macon, State of Illinois;

WHEREAS, the 1970 Illinois Constitution, Art. VII, Section 10 and 5 Illinois Compiled Statutes 220/3 provide authority for intergovernmental co-operation;

WHEREAS, the Board of Trustees of Richland Community College have determined that continued use of the Burn Training Unit will be of benefit to training of certain first responders and the general ~~the~~ health, safety and welfare of the residents of Decatur; Illinois, and

WHEREAS, the Mayor and Decatur City Council understand that accepting this Burn Training Unit will benefit training of City of Decatur first responders and that the general health, safety and welfare of the residents of the City of Decatur, Illinois.

NOW THEREFORE, in consideration of the mutual ~~agreement covenants~~ contained in this agreement, Richland Community College and the City of Decatur agree as follows:

1. Richland Community College agrees to transfer all rights and ownership of the Burn Training Unit to the City of Decatur for first responder training at no cost to the City of Decatur.
2. Richland Community College retains the right to use the Burn Training Unit at no cost in the future should the College reinstate its Fire Science Program and it Students have a need to use the Burn Training Unit for training.

**INTERGOVERNMENT AGREEMENT BETWEEN
RICHLAND COMMUNITY COLLEGE AND MACON COUNTY
RESOLUTION**

3. The City of Decatur agrees to accept the Burn Training Unit and maintain the Unit in working order until such time as the unit has reached the end of its useful life.
4. The City of Decatur agrees to allow Richland Community College Fire Science students access to utilize the Burn Training Unit at no cost to the College, provided the Fire Science Program is restored and active.
5. This agreement shall be in full force and effect upon its approval by Board of Trustees Richland Community College and the Decatur City Council and shall inure to the benefit of Richland Community College and City of Decatur.
6. The City of Decatur shall indemnify, defend and hold harmless Richland, its employees, officers, and agents, from and against any and all claims arising from the conduct of City of Decatur or from any activity, work or things done, permitted or suffered by City of Decatur , its officers, employees, agents, contractors, or assigns, arising from a breach or default in the performance of any obligation of City of Decatur 's part to be performed under the terms of ~~the this~~ Agreement or arising from any negligence of City of Decatur in the performance of its duties under this Agreement , and from and against any and all costs, attorneys' fees, expenses and liabilities incurred in the defense of any such claim or any such action or proceeding brought thereon; and in case any action or proceeding be brought against City of Decatur , City of Decatur shall defend the same at City of Decatur 's expense.

Richland shall indemnify, defend and hold harmless City of Decatur , its employees, officers, and agents, from and against any and all claims arising from the conduct of Richland ~~business~~ or from any activity, work or things done, permitted or suffered by Richland, its officers, employees, agents, contractors, or assigns, arising from a breach or default in the performance of any obligation on Richland's part to be performed under the terms of ~~the this~~ Agreement or arising from any negligence of Richland in the performance of its duties under this Agreement, and from and against any and all costs, attorneys' fees, expenses and liabilities incurred in the defense of any such claim or any such action or proceeding brought thereon; and in case any action or proceeding be brought against Richland, Richland shall defend the same at the Richland's expense.

**INTERGOVERNMENT AGREEMENT BETWEEN
RICHLAND COMMUNITY COLLEGE AND MACON COUNTY
~~RESOLUTION H-~~**

BE IT FURTHER RESOLVED, that this ~~resolution~~-Agreement shall become effective immediately upon

~~PRESENTED, PASSED, AND APPROVED~~ Dated this ~~9th~~ _____ day of June ~~2005~~2019.

~~RICHLAND COMMUNITY COLLEGE, AYES _____ NAYS _____
_____ MACON COUNTY BOARD~~

~~Its: Chairman _____ Its:
_____ Stephen M. Bean, Clerk for the _____ Dave
Wolfe, Chairman~~

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Greg Florian
Andy Hynds

Date: May 31, 2019

Re: Approval to Purchase Amatrol Trainers

The College continues to seek new and advanced technology to increase our effectiveness of learning. This combined with the community need for skilled manufacturing workers coupled with the opportunity for funding through the Workforce Development Grant, Richland is requesting the purchase of 3 Amatrol Portable Process Control Troubleshooting Learning System - Level & Flow Trainers and curriculum from Moss Corporation of Johnston, IA. Amatrol learning systems are currently the state-of-the-art in industrial and educational training system. Many of the training systems in the Industrial Electric lab are Amatrol brand equipment and these trainers will be compatible with other existing systems. Moss is the sole distributor in Illinois and as such this qualifies as a sole-source item.

The Process Control Trainers will be utilized in the Instrumentation and Process Control classes allowing students to have more hands on interactive training on process control instruments and the trainers also, come with standardized curriculum.

Also, AMATROL offers interactive online content for the process control trainers to allow an online component access for students to review the material on their own time prior to arrival at class for labs and discussions. This is an ongoing goal for the electrical and instrumentation classes to be able to incorporate some online content for students who are nonstandard students and do not have time to take classes during the typical M-F 8:30 - 5:30 RCC Engineering Technology schedule.

The cost for the purchase, delivery, installation, and instructor training is \$66,165. Funding for this purchase is from funds in the Workforce Development Grant.

It is recommended that the Board authorize the College Administration to purchase an Amatrol training system from Moss Corporation of Johnston, Iowa for a total cost of \$66,165.

We are available for any questions you may have.

To: Dr. Cris Valdez and Board of Trustees
Cc: Greg Florian
From: Joe Feinstein
Date: 6/12/2019
Re: PeopleAdmin 'Hire' Software Contract

The Human Resources Department is seeking to contract with an external vendor who can provide a computer software solution which is able to manage multiple aspects of the hiring process, including: advertisement of positions, capture & tracking of applicant information, distribution of applicant information to internal search committee members, and communication with job applicants during the hiring process.

The current processes, which are handled via paper, telephone or fax, place a significant administrative burden on the existing staff members that could be alleviated with the adoption of an electronic system. Additionally, an electronic system would allow for more timely & professional communication with job applicants, and provide opportunities to reduce the time needed for search committees to complete the interview process.

The Human Resources Department has worked closely with the Information Technology Department to review several software solutions that provide the services listed above. After careful review, the Human Resources Department has selected PeopleAdmin's "Hire" software for this purpose. The "Hire" software costs \$7,200 annually, with an additional \$6,000 in implementation & training fees to be paid during the first year only.

Based on the analysis conducted by the Human Resources & IT Departments, **we recommend that the college enter into a software licensing contract with PeopleAdmin of Folsom, CA, for a first-year cost of \$13,200, and \$7,200 for the two years thereafter.**

TO: Board of Trustees

FROM: Cris Valdez 

DATE: June 18, 2019

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the Bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the May 2019 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Treasurer's Report

5/31/2019

Fund	Balance 5/1/2019	Receipts for Month	Disbursements for Month	Balance 5/31/2019	Int Bearing Accounts	Separate Inv Instruments
Education Fund	\$8,094,879.88	\$2,091,233.45	(\$2,944,409.09)	\$7,241,704.24	\$6,691,704.24	\$550,000.00
Oper & Maint Restricted	\$1,104,145.38	\$2,793.00	(\$771.59)	\$1,106,166.79	\$1,106,166.79	\$0.00
Bond & Interest Fund	\$113,356.61			\$113,356.61	\$113,356.61	\$0.00
Auxiliary Enterprises	\$2,023,457.38	\$24,077.07	(\$2,667.02)	\$2,044,867.43	\$2,044,867.43	\$0.00
Restricted Purposes	\$839,787.77	\$357,444.97	(\$34,248.55)	\$1,162,984.19	\$862,984.19	\$300,000.00
Working Cash Fund	\$8,424,862.98		(\$60,804.81)	\$8,364,058.17	\$7,662,851.28	\$701,206.89
Trust & Agency Fund	\$328,927.12	\$39,074.75	(\$12,070.97)	\$355,930.90	\$355,930.90	\$0.00
Audit Fund	\$70,044.34			\$70,044.34	\$70,044.34	\$0.00
Liability & Protection	\$1,434,026.02	\$3,395.62	(\$35.74)	\$1,437,385.90	\$1,337,385.90	\$100,000.00
Totals	\$22,433,487.48	\$2,518,018.86	(\$3,055,007.77)	\$21,896,498.57	\$20,245,291.68	\$1,651,206.89

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$300,000.00	CD-Busey	0.10	5/22/2019	6.0
EDUCATION FUND	\$250,000.00	CD-SOY	0.20	1/30/2020	12.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.40	8/10/2019	12.0
WORKING CASH FUND	\$1,000,394.	PMA	2.20		0.0
WORKING CASH FUND	\$122,479.08	CD-Regns	1.63	8/21/2019	13.0
WORKING CASH FUND	\$118,727.81	CD-Regns	1.48	9/14/2019	7.0
WORKING CASH FUND	\$350,000.00	CD-HPB	0.40	11/22/2019	12.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.40	3/23/2020	12.0
LPS FUND	\$100,000.00	CD-Busey	0.10	1/22/2019	6.0

Revenues & Expenses by Fund

	Actual 5/31/2019	Budget 1819	%	Actual 5/31/2018	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$15,265,414.94	\$15,043,243.00	101.48	\$15,279,845.44	\$15,513,445.99
Transfers	(\$471,260.00)	(\$494,660.00)	95.27	(\$49,500.00)	(\$69,819.65)
Expenses	(\$11,298,933.65)	(\$13,542,122.00)	83.44	(\$11,268,079.42)	(\$12,496,212.88)
	\$3,495,221.29	\$1,006,461.00		\$3,962,266.02	\$2,947,413.46
Fund 02-Operations & Maintenance					
Revenue	\$1,921,327.45	\$1,925,258.00	99.8	\$1,693,327.50	\$1,756,911.73
Expenses	(\$1,589,930.06)	(\$1,920,974.00)	82.77	(\$1,416,405.92)	(\$1,739,824.31)
	\$331,397.39	\$4,284.00		\$276,921.58	\$17,087.42
Fund 03-Oper & Maint Restricted					
Revenue	\$646,567.61	\$586,283.00	110.28	\$3,289,103.75	\$3,648,124.54
Transfers	(\$23,622.68)	(\$25,000.00)	94.49	\$0.00	(\$141,135.46)
Expenses	(\$197,021.40)	(\$561,283.00)	35.1	(\$3,811,427.04)	(\$3,947,356.22)
	\$425,923.53	\$0.00		(\$522,323.29)	(\$440,367.14)
Fund 04-Bond & Interest Fund					
Revenue	\$3,396,835.38	\$3,390,418.00	100.19	\$4,058,859.39	\$4,059,014.58
Expenses	(\$3,380,527.86)	(\$3,382,528.00)	99.94	(\$4,043,371.11)	(\$4,043,371.11)
	\$16,307.52	\$7,890.00		\$15,488.28	\$15,643.47
Fund 05-Auxiliary Enterprises					
Revenue	\$1,492,969.10	\$1,471,535.00	101.46	\$1,228,115.79	\$1,403,413.95
Transfers	\$0.00	(\$1,700.00)	0	\$0.00	(\$60,000.00)
Expenses	(\$1,383,071.67)	(\$1,460,304.00)	94.71	(\$1,095,080.81)	(\$1,276,571.89)
	\$109,897.43	\$9,531.00		\$133,034.98	\$66,842.06
Fund 06-Restricted Purposes Fund					
Revenue	\$8,341,489.17	\$10,494,392.48	79.49	\$6,922,689.05	\$7,930,485.46
Transfers	\$0.00	(\$7,000.00)	0	(\$5,485.00)	(\$9,218.33)
Expenses	(\$8,519,710.13)	(\$10,487,067.50)	81.24	(\$7,426,907.35)	(\$7,897,978.77)
	(\$178,220.96)	\$324.98		(\$509,703.30)	\$23,288.36
Fund 07-Working Cash Fund					
Revenue	\$136,385.20	\$50,000.00	272.77	\$79,981.00	\$92,353.92
Transfers	(\$122,218.87)	(\$50,000.00)	244.44	(\$58,305.36)	(\$92,353.92)
	\$14,166.33	\$0.00		\$21,675.64	\$0.00
Fund 10-Trust & Agency Fund					
Revenue	\$104,121.15	\$121,165.75	85.93	\$103,767.17	\$102,912.86
Transfers	(\$2,000.00)	(\$3,600.00)	55.56	(\$2,660.00)	(\$6,916.65)
Expenses	(\$87,736.65)	(\$117,565.75)	74.63	(\$92,211.87)	(\$95,996.21)
	\$14,384.50	\$0.00		\$8,895.30	\$0.00
Fund 11-Audit Fund					
Revenue	\$66,243.71	\$65,410.00	101.27	\$64,264.17	\$64,411.10
Expenses	(\$56,156.98)	(\$56,593.00)	99.23	(\$54,371.89)	(\$55,321.21)
	\$10,086.73	\$8,817.00		\$9,892.28	\$9,089.89
Fund 12-Liability & Protection					
Revenue	\$1,887,192.80	\$1,936,988.00	97.43	\$1,601,552.07	\$1,603,190.84
Expenses	(\$1,381,839.71)	(\$1,599,566.00)	86.39	(\$1,165,821.23)	(\$1,273,812.01)
	\$505,353.09	\$337,422.00		\$435,730.84	\$329,378.83
Total	\$4,744,516.85	\$1,374,729.98		\$3,831,878.33	\$2,968,376.35

Operating Funds Revenue

	Actual Revenue YTD 5/31/2019	Budget 1819	%	Actual Revenue YTD 5/31/2018	Prior Year Revenue 6/30/2018
Investment Revenue					
Investment Revenue	\$104,278.51	\$17,800.00	585.83	\$22,958.54	\$24,717.56
	<u>\$104,278.51</u>	<u>\$17,800.00</u>	585.83	<u>\$22,958.54</u>	<u>\$24,717.56</u>
Local Government Sources					
Current Taxes	\$7,231,132.54	\$7,211,480.00	100.27	\$7,167,055.95	\$7,169,459.89
Interest on Taxes	\$3,278.62	\$700.00	468.37	\$848.58	\$848.58
	<u>\$7,234,411.16</u>	<u>\$7,212,180.00</u>	100.31	<u>\$7,167,904.53</u>	<u>\$7,170,308.47</u>
Other Revenue					
Facility Rental	\$258,832.68	\$265,291.00	97.57	\$263,322.62	\$270,487.32
Other Revenue	\$450,055.45	\$490,374.00	91.78	\$427,809.77	\$498,121.05
Transfer In	\$122,218.87	\$50,000.00	244.44	\$63,790.36	\$105,828.90
	<u>\$831,107.00</u>	<u>\$805,665.00</u>	103.16	<u>\$754,922.75</u>	<u>\$874,437.27</u>
State Government Sources					
ICCB CTE Formula Grant	\$233,870.00	\$250,500.00	93.36	\$250,500.00	\$226,810.19
ICCB Credit Hour Grants	\$1,570,616.33	\$1,694,920.00	92.67	\$1,541,272.13	\$1,666,304.99
ICCB Equalization Grant	\$45,837.00	\$50,000.00	91.67	\$41,666.70	\$50,000.00
Replacement Taxes	\$360,091.39	\$280,000.00	128.6	\$319,587.54	\$385,224.49
	<u>\$2,210,414.72</u>	<u>\$2,275,420.00</u>	97.14	<u>\$2,153,026.37</u>	<u>\$2,328,339.67</u>
Student Tuition & Fees					
Tuition-Credit	\$5,983,365.00	\$5,769,547.00	103.71	\$6,092,261.50	\$6,091,463.50
Various Fees	\$823,166.00	\$887,889.00	92.71	\$782,099.25	\$781,091.25
	<u>\$6,806,531.00</u>	<u>\$6,657,436.00</u>	102.24	<u>\$6,874,360.75</u>	<u>\$6,872,554.75</u>
Total Revenue	\$17,186,742.39	\$16,968,501.00	101.29	\$16,973,172.94	\$17,270,357.72

Operating Funds Expenses

	Actual Expenses YTD 5/31/2019	Budget 1819	%	Actual Expenses YTD 5/31/2018	Prior Year Expenses 6/30/2018
Salaries					
Academic Support Salary	\$0.00	\$0.00	0	\$200,374.13	\$157,549.75
Academic Support-PT	\$59,043.46	\$61,452.00	96.08	\$108,425.65	\$109,705.09
Administrative Staff Sal	\$1,420,710.52	\$1,692,583.00	83.94	\$1,207,473.83	\$1,445,012.80
Car Allowance	\$8,307.84	\$9,000.00	92.31	\$7,961.68	\$9,000.16
Classified-Temporary	\$21,584.88	\$17,119.00	126.09	\$2,919.19	\$5,225.44
Clinical Risk Stipends	\$32,940.82	\$33,100.00	99.52	\$30,900.94	\$32,060.94
Custodial, Maint Stf Sal	\$95,459.39	\$103,250.00	92.45	\$77,730.78	\$94,097.25
Custodial, Maint-Temp	\$10,747.50	\$11,325.00	94.9	\$5,666.33	\$8,501.33
F/T Classified Salary	\$593,521.61	\$641,239.00	92.56	\$497,524.53	\$582,520.27
F/T Faculty Salary	\$3,213,726.26	\$3,834,182.59	83.82	\$3,287,104.59	\$3,910,128.07
F/T Faculty-Summer Sal	\$233,235.55	\$269,912.00	86.41	\$261,682.75	\$260,145.25
Faculty Curriculum Dev	\$8,020.00	\$8,020.00	100	\$0.00	\$0.00
Faculty Tutors Salary	\$30,969.93	\$69,280.00	44.7	\$31,618.05	\$31,200.91
Independent Study Salary	\$23,512.50	\$5,082.00	462.66	\$21,497.50	\$22,622.50
Interpreter Salary	\$19,240.63	\$35,000.00	54.97	\$7,984.47	\$9,311.22
LabFacilitators	\$16,157.74	\$18,402.00	87.8	\$17,315.24	\$18,353.69
Overload Salary	\$507,579.89	\$538,121.00	94.32	\$449,997.02	\$449,997.02
Overtime Wages	\$14,729.28	\$7,100.00	207.45	\$8,692.20	\$8,692.20
P/T Classified Salary	\$32,398.33	\$53,090.00	61.03	\$44,620.63	\$50,288.65
P/T Faculty Salary	\$746,957.78	\$785,214.00	95.13	\$788,022.44	\$788,022.44
P/T Faculty-Summer Sal	\$55,399.32	\$66,736.00	83.01	\$50,813.70	\$50,813.70
Professional/Tech Salary	\$823,663.98	\$957,951.00	85.98	\$596,227.63	\$700,165.46
Professional/Tech-PT	\$24,034.21	\$49,877.00	48.19	\$38,783.43	\$40,199.28
Professional/Tech-Temp	\$0.00	\$0.00	0	\$131.25	\$131.25
Proficiency Exam Salary	\$367.50	\$0.00	0	\$0.00	\$0.00
Severance Payments	\$0.00	\$0.00	0	\$28,456.22	\$28,456.22
Student Workers Salary	\$28,857.21	\$45,680.00	63.17	\$20,981.40	\$34,628.83
Subs Instructors Salary	\$5,809.20	\$6,010.00	96.66	\$12,469.43	\$12,469.43
Supervisory Staff Salary	\$220,859.01	\$237,082.00	93.16	\$243,688.97	\$278,445.12
Test Proctor Salary	\$26,040.68	\$30,910.00	84.25	\$19,194.18	\$21,657.27
	<u>\$8,273,875.02</u>	<u>\$9,586,717.59</u>	<u>86.31</u>	<u>\$8,068,258.16</u>	<u>\$9,159,401.54</u>
Employee Benefits					
EmployeeBenefitsTotal	(\$1,552.15)	\$5,525.00	-28.09	\$17,205.59	\$17,543.24
Grants Share of SURS	\$0.00	\$0.00	0	\$401.41	\$401.41
Group Dental Ins	\$45,172.25	\$51,636.34	87.48	\$45,049.06	\$48,271.23
Group LTD Ins	\$15,006.68	\$18,744.88	80.06	\$15,260.80	\$16,360.73
Group Life Ins	\$20,252.80	\$30,442.00	66.53	\$22,945.85	\$24,468.71
Group Medical Ins	\$1,417,740.34	\$1,730,210.19	81.94	\$1,615,117.57	\$1,712,976.39
SURS-RetireeHealthContri	\$38,333.68	\$39,439.00	97.2	\$36,853.88	\$40,322.50
Staff/Family Waivers	\$15,146.00	\$34,500.00	43.9	\$24,545.00	\$25,952.00
	<u>\$1,550,099.60</u>	<u>\$1,910,497.41</u>	<u>81.14</u>	<u>\$1,777,379.16</u>	<u>\$1,886,296.21</u>
Contractual Services					
Accreditation Fees	\$12,200.00	\$15,175.00	80.4	\$15,204.04	\$19,629.04
Admin Computer-Maint	\$335,613.29	\$366,068.00	91.68	\$221,497.17	\$220,973.19
Building Repair/Maint	\$21,865.89	\$60,525.00	36.13	\$11,285.14	\$19,272.85
Consultants/Workshops	\$500.00	\$4,000.00	12.5	\$14,231.25	\$15,431.25
Contractual-Other	\$193,798.00	\$235,184.17	82.4	\$38,894.95	\$61,568.74
Contractual-Tutoring	\$0.00	\$6,000.00	0	\$0.00	\$0.00
Custodial Services	\$331,184.40	\$469,580.00	70.53	\$309,305.00	\$377,975.00
Diversity Initiatives	\$0.00	\$5,000.00	0	\$0.00	\$0.00
Employee Recognition EAT	\$1,318.91	\$1,000.00	131.89	\$749.35	\$749.35
Equip Repair/Maint Agree	\$108,130.89	\$145,817.74	74.15	\$92,046.72	\$101,984.70
Faculty Development	\$2,903.56	\$2,700.00	107.54	\$1,220.50	\$1,220.50
Grounds Maintenance	\$9,972.33	\$17,250.00	57.81	\$12,012.94	\$13,073.05
Legal Services-Admin	\$11,608.28	\$74,800.00	15.52	\$22,559.02	\$26,557.02
Meals	\$1,140.00	\$3,000.00	38	\$205.00	\$205.00
Pest Control	\$10,435.86	\$13,475.00	77.45	\$9,132.80	\$10,832.80
Professional Fees	\$7,196.41	\$7,200.00	99.95	\$7,165.79	\$7,165.79
Recruitment	\$746.02	\$0.00	0	\$0.00	\$0.00
Security	\$5,956.68	\$8,063.00	73.88	\$10,560.79	\$11,479.83
Staff/Faculty Developmen	\$2,943.62	\$6,200.00	47.48	\$43,149.33	\$44,921.29

Operating Funds Expenses

	Actual Expenses YTD 5/31/2019	Budget 1819	%	Actual Expenses YTD 5/31/2018	Prior Year Expenses 6/30/2018
Contractual Services					
Student Awards	\$795.00	\$875.00	90.86	\$725.00	\$680.00
Telephone Maint Agree	\$1,283.04	\$18,000.00	7.13	\$5,683.98	\$7,242.93
	<u>\$1,059,592.18</u>	<u>\$1,459,912.91</u>	72.58	<u>\$815,628.77</u>	<u>\$940,962.33</u>
Materials & Supplies					
Advertising	\$33,159.53	\$65,050.00	50.98	\$46,962.49	\$62,426.12
Audio Visual Materials	\$615.42	\$200.00	307.71	\$55.51	\$55.51
Books-Library Collection	\$8,947.00	\$8,000.00	111.84	\$6,679.17	\$6,679.17
Catalog Printing	\$0.00	\$250.00	0	\$2,766.50	\$2,766.50
Computer Software	\$136,995.51	\$155,573.00	88.06	\$141,049.78	\$146,506.56
Credit Schedules	\$2,000.12	\$2,000.00	100.01	\$0.00	\$1,612.10
Digital Print/Curric Spt	\$38,247.99	\$42,031.00	91	\$0.00	\$0.00
Event Expense	\$710.00	\$2,600.00	27.31	\$803.88	\$803.88
Graphic Supplies	\$1,474.35	\$3,000.00	49.15	\$1,292.69	\$1,292.69
Instructional Supplies	\$102,965.19	\$137,630.00	74.81	\$76,907.15	\$77,622.85
Laundry/Linen Supplies	\$264.11	\$400.00	66.03	\$186.20	\$186.20
Maintenance Supplies	\$70,263.67	\$90,800.00	77.38	\$68,449.56	\$84,859.16
Materials	\$48,215.59	\$73,855.00	65.28	\$21,061.23	\$33,491.57
Office Supplies	\$15,391.50	\$18,860.37	81.61	\$15,016.50	\$46,371.54
Postage	\$17,528.16	\$18,420.00	95.16	\$13,770.79	\$17,548.13
Printing	\$20,873.54	\$23,969.00	87.09	\$15,098.29	\$17,473.32
Publications & Dues	\$82,505.23	\$91,214.00	90.45	\$112,097.16	\$114,885.54
Reference Materials	\$0.00	\$0.00	0	\$5.25	\$5.25
Specialities	\$566.23	\$1,500.00	37.75	\$692.15	\$692.15
Transcripts	\$14,551.00	\$20,959.00	69.43	\$20,155.00	\$20,155.00
Uniforms	\$3,127.00	\$3,500.00	89.34	\$2,876.50	\$3,206.50
Vehicle Expense	\$13,411.99	\$15,420.00	86.98	\$10,659.22	\$13,245.01
WYSE Activities	\$565.00	\$1,120.00	50.45	(\$39.95)	(\$39.95)
Wind Turbine Maintenance	\$5,833.33	\$5,900.00	98.87	\$6,233.33	\$6,233.33
	<u>\$618,211.46</u>	<u>\$782,251.37</u>	79.03	<u>\$562,778.40</u>	<u>\$658,078.13</u>
Conference & Meeting Exp					
Board Meeting Meals	\$555.13	\$1,960.00	28.32	\$2,702.50	\$3,062.50
Cultivation/CommunityMtg	\$0.00	\$75.00	0	\$0.00	\$0.00
Meeting Expense	\$11,450.67	\$10,618.63	107.84	\$9,096.67	\$10,142.06
Registration Fees	\$33,378.06	\$45,818.12	72.85	\$26,113.25	\$26,261.25
Relocation	\$0.00	\$0.00	0	\$2,440.29	\$2,710.29
Travel-In State	\$12,655.33	\$21,005.14	60.25	\$13,132.98	\$13,566.30
Travel-In State Mileage	\$7,371.11	\$12,680.00	58.13	\$8,610.86	\$9,268.14
Travel-Out of State	\$51,279.76	\$76,818.83	66.75	\$26,294.31	\$34,598.97
	<u>\$116,690.06</u>	<u>\$168,975.72</u>	69.06	<u>\$88,390.86</u>	<u>\$99,609.51</u>
Fixed Charges					
Collection Co Charges	\$0.00	\$100.00	0	\$0.00	\$0.00
Credit Card Fees	\$26,423.46	\$25,000.00	105.69	\$30,161.43	\$31,171.86
Equipment Rental	\$558.75	\$1,750.00	31.93	\$1,594.32	\$1,594.32
Facility Rental	\$90,222.73	\$96,755.00	93.25	\$122,534.17	\$133,673.64
Graduation Expense	\$2,264.88	\$19,000.00	11.92	\$9,434.50	\$13,647.45
Install Pymt Lease/Purch	\$201,609.22	\$203,500.00	99.07	\$181,108.14	\$180,992.47
Interest Expense	\$1,288.38	\$3,730.00	34.54	\$2,093.58	\$11,211.50
Property Taxes	\$17,094.08	\$23,800.00	71.82	\$18,070.09	\$23,150.65
	<u>\$339,461.50</u>	<u>\$373,635.00</u>	90.85	<u>\$364,996.23</u>	<u>\$395,441.89</u>
Utilities					
Electricity and Nat Gas	\$327,330.85	\$342,430.00	95.59	\$325,767.92	\$387,852.29
Internet	\$11,879.73	\$15,460.00	76.84	\$10,530.00	\$11,644.00
Propane	\$0.00	\$0.00	0	\$0.00	\$0.00
Refuse Disposal	\$19,252.71	\$22,080.00	87.2	\$19,690.32	\$21,374.53
Telephone	\$35,727.08	\$42,620.00	83.83	\$43,102.87	\$51,364.24
Water, Sewage	\$32,852.11	\$29,050.00	113.09	\$32,363.36	\$40,046.44
	<u>\$427,042.48</u>	<u>\$451,640.00</u>	94.55	<u>\$431,454.47</u>	<u>\$512,281.50</u>
Capital Outlay					
Building Improvements	\$19,653.90	\$15,000.00	131.03	\$0.00	\$0.00
Equipment-Instructional	\$3,032.00	\$14,940.00	20.29	\$0.00	\$0.00
Equipment-Office	\$0.00	\$0.00	0	\$12,144.80	\$12,144.80

Operating Funds Expenses

	Actual Expenses YTD 5/31/2019	Budget 1819	%	Actual Expenses YTD 5/31/2018	Prior Year Expenses 6/30/2018
Capital Outlay					
Equipment-Service	\$0.00	\$0.00	0	\$0.00	\$48,907.01
	<u>\$22,685.90</u>	<u>\$29,940.00</u>	75.77	<u>\$12,144.80</u>	<u>\$61,051.81</u>
Tuition Adjustments					
Illinois Veterans Grants	\$0.00	\$65,000.00	0	\$728.00	\$2,711.40
Tuition Waiver	\$80,927.49	\$175,000.00	46.24	\$189,362.85	\$189,361.85
Unfunded ING/MIA/POW	\$25,107.00	\$35,000.00	71.73	\$30,033.00	\$30,033.00
Write-Off	\$202,773.66	\$240,000.00	84.49	\$223,019.49	\$171,159.94
	<u>\$308,808.15</u>	<u>\$515,000.00</u>	59.96	<u>\$443,143.34</u>	<u>\$393,266.19</u>
Other Expense					
Bank Service Charges	\$1,972.14	\$6,600.00	29.88	\$3,478.82	\$4,144.96
Contributions	\$120,931.50	\$123,906.00	97.6	\$62,110.75	\$62,110.75
Expense-Other	(\$88.69)	\$3,250.00	-2.73	\$4,193.43	\$10,874.40
	<u>\$122,814.95</u>	<u>\$133,756.00</u>	91.82	<u>\$69,783.00</u>	<u>\$77,130.11</u>
Transfers					
Transfer Out	\$471,260.00	\$494,660.00	95.27	\$49,500.00	\$69,819.65
	<u>\$471,260.00</u>	<u>\$494,660.00</u>	95.27	<u>\$49,500.00</u>	<u>\$69,819.65</u>
Total Expenses	\$13,310,541.30	\$15,906,986.00	83.68	\$12,683,457.19	\$14,253,338.87

Revenues by Fund

	Actual Revenue YTD 5/31/2019	Budget 1819	%	Actual Revenue YTD 5/31/2018	Prior Year Revenue 6/30/2018
Fund 01-Education Fund					
Local Government Sources					
Current Taxes	\$6,313,203.13	\$6,295,445.00	100.28	\$6,257,534.69	\$6,257,534.69
Interest on Taxes	\$2,862.14	\$600.00	477.02	\$743.46	\$743.46
	<u>\$6,316,065.27</u>	<u>\$6,296,045.00</u>	100.32	<u>\$6,258,278.15</u>	<u>\$6,258,278.15</u>
State Government Sources					
ICCB CTE Formula Grant	\$233,870.00	\$250,500.00	93.36	\$250,500.00	\$226,810.19
ICCB Credit Hour Grants	\$1,570,616.33	\$1,694,920.00	92.67	\$1,541,272.13	\$1,666,304.99
ICCB Equalization Grant	\$45,837.00	\$50,000.00	91.67	\$41,666.70	\$50,000.00
Replacement Taxes	\$360,091.39	\$280,000.00	128.6	\$319,587.54	\$385,224.49
	<u>\$2,210,414.72</u>	<u>\$2,275,420.00</u>	97.14	<u>\$2,153,026.37</u>	<u>\$2,328,339.67</u>
Student Tuition & Fees					
Tuition-Credit	\$5,447,487.85	\$5,247,427.00	103.81	\$5,765,963.52	\$5,765,209.41
Various Fees	\$742,457.00	\$805,285.00	92.2	\$699,285.25	\$698,277.25
	<u>\$6,189,944.85</u>	<u>\$6,052,712.00</u>	102.27	<u>\$6,465,248.77</u>	<u>\$6,463,486.66</u>
Investment Revenue					
Investment Revenue	\$104,278.51	\$17,800.00	585.83	\$22,958.54	\$24,717.56
	<u>\$104,278.51</u>	<u>\$17,800.00</u>	585.83	<u>\$22,958.54</u>	<u>\$24,717.56</u>
Other Revenue					
Other Revenue	\$322,492.72	\$351,266.00	91.81	\$316,543.25	\$332,795.05
Transfer In	\$122,218.87	\$50,000.00	244.44	\$63,790.36	\$105,828.90
	<u>\$444,711.59</u>	<u>\$401,266.00</u>	110.83	<u>\$380,333.61</u>	<u>\$438,623.95</u>
Total Revenue Fund 01	\$15,265,414.94	\$15,043,243.00	101.48	\$15,279,845.44	\$15,513,445.99
Fund 02-Operations & Maintenance					
Local Government Sources					
Current Taxes	\$917,929.41	\$916,035.00	100.21	\$909,521.26	\$911,925.20
Interest on Taxes	\$416.48	\$100.00	416.48	\$105.12	\$105.12
	<u>\$918,345.89</u>	<u>\$916,135.00</u>	100.24	<u>\$909,626.38</u>	<u>\$912,030.32</u>
Student Tuition & Fees					
Tuition-Credit	\$535,877.15	\$522,120.00	102.63	\$326,297.98	\$326,254.09
Various Fees	\$80,709.00	\$82,604.00	97.71	\$82,814.00	\$82,814.00
	<u>\$616,586.15</u>	<u>\$604,724.00</u>	101.96	<u>\$409,111.98</u>	<u>\$409,068.09</u>
Other Revenue					
Facility Rental	\$258,832.68	\$265,291.00	97.57	\$263,322.62	\$270,487.32
Other Revenue	\$127,562.73	\$139,108.00	91.7	\$111,266.52	\$165,326.00
	<u>\$386,395.41</u>	<u>\$404,399.00</u>	95.55	<u>\$374,589.14</u>	<u>\$435,813.32</u>
Total Revenue Fund 02	\$1,921,327.45	\$1,925,258.00	99.8	\$1,693,327.50	\$1,756,911.73
Fund 03-Oper & Maint Restricted					
Local Government Sources					
Bond Proceeds	\$0.00	\$0.00	0	\$80,976.39	\$80,976.39
Current Taxes	\$182,116.09	\$144,058.00	126.42	\$323,809.58	\$321,405.64
Interest on Taxes	\$91.52	\$25.00	366.08	\$37.40	\$37.40
	<u>\$182,207.61</u>	<u>\$144,083.00</u>	126.46	<u>\$404,823.37</u>	<u>\$402,419.43</u>
Investment Revenue					

Revenues by Fund

	Actual Revenue YTD 5/31/2019	Budget 1819	%	Actual Revenue YTD 5/31/2018	Prior Year Revenue 6/30/2018
Fund 03-Oper & Maint Restricted					
Investment Revenue					
Int on Cash/IL Funds Acc	\$13,517.96	\$8,000.00	168.97	\$11,812.14	\$14,842.79
	<u>\$13,517.96</u>	<u>\$8,000.00</u>	168.97	<u>\$11,812.14</u>	<u>\$14,842.79</u>
Other Revenue					
FundBalanceAppropriation	\$0.00	\$409,200.00	0	\$0.00	\$0.00
Gifts/Donations	\$70.97	\$0.00	0	\$2,847,077.28	\$2,930,226.15
Proceeds-L/T Lease Cap.	\$0.00	\$0.00	0	\$0.00	\$134,109.75
Reimbursed Expenditures	\$427,148.39	\$0.00	0	\$0.00	\$0.00
Revenue-Misc/OtherSource	\$0.00	\$0.00	0	\$25,390.96	\$25,390.96
Transfer In	\$23,622.68	\$25,000.00	94.49	\$0.00	\$141,135.46
	<u>\$450,842.04</u>	<u>\$434,200.00</u>	103.83	<u>\$2,872,468.24</u>	<u>\$3,230,862.32</u>
Total Revenue Fund 03	\$646,567.61	\$586,283.00	110.28	\$3,289,103.75	\$3,648,124.54
Fund 04-Bond & Interest Fund					
Local Government Sources					
Bond Proceeds	\$0.00	\$0.00	0	\$739,023.61	\$739,023.61
Current Taxes	\$3,392,167.19	\$3,385,035.00	100.21	\$3,311,750.07	\$3,311,750.07
Interest on Taxes	\$1,543.01	\$375.00	411.47	\$383.04	\$383.04
	<u>\$3,393,710.20</u>	<u>\$3,385,410.00</u>	100.25	<u>\$4,051,156.72</u>	<u>\$4,051,156.72</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$3,125.18	\$3,008.00	103.9	\$7,702.67	\$7,857.86
	<u>\$3,125.18</u>	<u>\$3,008.00</u>	103.9	<u>\$7,702.67</u>	<u>\$7,857.86</u>
Other Revenue					
FundBalanceAppropriation	\$0.00	\$2,000.00	0	\$0.00	\$0.00
	<u>\$0.00</u>	<u>\$2,000.00</u>	0	<u>\$0.00</u>	<u>\$0.00</u>
Total Revenue Fund 04	\$3,396,835.38	\$3,390,418.00	100.19	\$4,058,859.39	\$4,059,014.58
Fund 05-Auxiliary Enterprises					
Customized Training					
CPED Contract Revenue	\$56,146.27	\$55,650.00	100.89	\$59,442.64	\$62,963.76
CPED Credit Revenue	\$400,111.93	\$322,000.00	124.26	\$322,260.18	\$340,698.60
CPED Non-Credit Revenue	\$91,016.90	\$93,500.00	97.34	\$105,963.40	\$108,983.40
Fitness Ctr Contractual	\$600.00	\$0.00	0	\$900.00	\$900.00
	<u>\$547,875.10</u>	<u>\$471,150.00</u>	116.28	<u>\$488,566.22</u>	<u>\$513,545.76</u>
Student Tuition & Fees					
Fitness Membership Fees	\$67,550.75	\$61,953.00	109.04	\$75,725.75	\$76,285.75
Fitness Tuition	\$7,581.00	\$10,000.00	75.81	\$11,362.00	\$11,495.00
	<u>\$75,131.75</u>	<u>\$71,953.00</u>	104.42	<u>\$87,087.75</u>	<u>\$87,780.75</u>
Auxiliary Enterprises					
Airline Catering	\$1,598.50	\$2,000.00	79.93	\$3,816.01	\$3,965.01
Catering Revenue	\$470,343.57	\$438,500.00	107.26	\$235,070.88	\$294,842.11
Sales Revenue	\$284,452.22	\$333,200.00	85.37	\$239,416.32	\$247,819.20
Special Event Revenue	\$30,272.85	\$38,000.00	79.67	\$51,113.00	\$52,913.00
Vending Service Revenue	\$10,818.15	\$10,000.00	108.18	\$10,576.93	\$12,149.28
	<u>\$797,485.29</u>	<u>\$821,700.00</u>	97.05	<u>\$539,993.14</u>	<u>\$611,688.60</u>
Investment Revenue					

Revenues by Fund

	Actual Revenue YTD 5/31/2019	Budget 1819	%	Actual Revenue YTD 5/31/2018	Prior Year Revenue 6/30/2018
Fund 05-Auxiliary Enterprises					
Investment Revenue					
Int on Cash/IL Funds Acc	\$12,253.01	\$2,033.00	602.71	\$3,855.37	\$4,582.24
	<u>\$12,253.01</u>	<u>\$2,033.00</u>	602.71	<u>\$3,855.37</u>	<u>\$4,582.24</u>
Other Revenue					
Facility Rental	\$20,542.50	\$22,000.00	93.38	\$26,172.50	\$29,530.00
Customer Appreciation	\$8,435.51	\$6,850.00	123.15	\$8,001.72	\$8,326.51
FundBalanceAppropriation	\$0.00	\$19,531.00	0	\$0.00	\$0.00
Gifts/Donations	\$21,000.00	\$0.00	0	\$15,000.00	\$15,000.00
Reimbursed Expenditures	\$7,129.72	\$7,325.00	97.33	\$14,896.61	\$14,896.61
Revenue-Contractual	\$3,075.09	\$4,000.00	76.88	\$2,306.00	\$3,402.00
Revenue-Misc/OtherSource	\$41.13	\$23,420.00	0.18	\$236.48	\$236.48
Transfer In	\$0.00	\$21,573.00	0	\$42,000.00	\$114,425.00
	<u>\$60,223.95</u>	<u>\$104,699.00</u>	57.52	<u>\$108,613.31</u>	<u>\$185,816.60</u>
Total Revenue Fund 05	\$1,492,969.10	\$1,471,535.00	101.46	\$1,228,115.79	\$1,403,413.95
Fund 06-Restricted Purposes Fund					
State Government Sources					
ICCB CTE Formula Grant	\$0.00	\$0.00	0	\$0.00	\$23,689.81
	<u>\$0.00</u>	<u>\$0.00</u>	0	<u>\$0.00</u>	<u>\$23,689.81</u>
Financial Aid					
Financial Aid	\$6,408,214.37	\$6,685,870.00	95.85	\$6,126,759.68	\$6,441,617.15
	<u>\$6,408,214.37</u>	<u>\$6,685,870.00</u>	95.85	<u>\$6,126,759.68</u>	<u>\$6,441,617.15</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$730.95	\$325.00	224.91	\$483.36	\$537.47
Interest on Investments	\$134.79	\$0.00	0	\$84.25	\$1,149.46
	<u>\$865.74</u>	<u>\$325.00</u>	266.38	<u>\$567.61</u>	<u>\$1,686.93</u>
Other Revenue					
FND-Miscellaneous	\$0.00	\$5,450.00	0	\$0.00	\$0.00
FundBalanceAppropriation	\$0.00	\$7,000.00	0	\$0.00	\$0.00
Gifts/Donations	\$141,182.96	\$187,504.34	75.3	\$39,726.17	\$28,420.69
Grants Revenue	\$1,317,096.10	\$3,128,783.14	42.1	\$695,546.60	\$1,366,087.24
Revenue-Contractual	\$2,670.00	\$5,000.00	53.4	\$0.00	\$1,000.00
Revenue-Misc/OtherSource	\$200.00	\$0.00	0	\$16,338.99	\$16,338.99
Sale of Equipment	\$0.00	\$0.00	0	\$2,500.00	\$2,500.00
Transfer In	\$471,260.00	\$474,460.00	99.33	\$41,250.00	\$49,144.65
	<u>\$1,932,409.06</u>	<u>\$3,808,197.48</u>	50.74	<u>\$795,361.76</u>	<u>\$1,463,491.57</u>
Total Revenue Fund 06	\$8,341,489.17	\$10,494,392.48	79.49	\$6,922,689.05	\$7,930,485.46
Fund 07-Working Cash Fund					
Investment Revenue					
Interest on Working Cash	\$136,385.20	\$50,000.00	272.77	\$79,981.00	\$92,353.92
	<u>\$136,385.20</u>	<u>\$50,000.00</u>	272.77	<u>\$79,981.00</u>	<u>\$92,353.92</u>
Total Revenue Fund 07	\$136,385.20	\$50,000.00	272.77	\$79,981.00	\$92,353.92
Fund 10-Trust & Agency Fund					
Club Revenue					
Club Revenue	\$27,104.00	\$37,844.00	71.62	\$24,899.22	\$29,412.75
	<u>\$27,104.00</u>	<u>\$37,844.00</u>	71.62	<u>\$24,899.22</u>	<u>\$29,412.75</u>

Revenues by Fund

	Actual Revenue YTD 5/31/2019	Budget 1819	%	Actual Revenue YTD 5/31/2018	Prior Year Revenue 6/30/2018
Fund 10-Trust & Agency Fund					
Investment Revenue					
Int on Cash/IL Funds Acc	\$5,107.06	\$0.00	0	\$3,845.82	\$4,256.65
	<u>\$5,107.06</u>	<u>\$0.00</u>	0	<u>\$3,845.82</u>	<u>\$4,256.65</u>
Other Revenue					
Contributions	\$60,465.75	\$74,031.75	81.68	\$62,110.75	\$62,110.75
Gifts/Donations	\$0.00	\$200.00	0	\$1.00	\$1.00
PIE-8th Grd Career Fair	\$0.00	\$690.00	0	\$1,175.89	\$485.19
PIE-College Fair Rev	\$7,306.53	\$5,000.00	146.13	\$6,236.85	\$2,086.69
PIE-Youth Leadership	\$2,137.81	\$3,000.00	71.26	\$2,837.64	\$1,899.83
Transfer In	\$2,000.00	\$400.00	500	\$2,660.00	\$2,660.00
	<u>\$71,910.09</u>	<u>\$83,321.75</u>	86.3	<u>\$75,022.13</u>	<u>\$69,243.46</u>
Total Revenue Fund 10	\$104,121.15	\$121,165.75	85.93	\$103,767.17	\$102,912.86
Fund 11-Audit Fund					
Local Government Sources					
Current Taxes	\$64,928.48	\$64,800.00	100.2	\$63,441.19	\$63,485.62
Interest on Taxes	\$29.23	\$10.00	292.3	\$7.32	\$7.32
	<u>\$64,957.71</u>	<u>\$64,810.00</u>	100.23	<u>\$63,448.51</u>	<u>\$63,492.94</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$1,286.00	\$600.00	214.33	\$815.66	\$918.16
	<u>\$1,286.00</u>	<u>\$600.00</u>	214.33	<u>\$815.66</u>	<u>\$918.16</u>
Total Revenue Fund 11	\$66,243.71	\$65,410.00	101.27	\$64,264.17	\$64,411.10
Fund 12-Liability & Protection					
Local Government Sources					
Current Taxes	\$1,851,536.86	\$1,848,275.00	100.18	\$1,571,113.86	\$1,571,113.86
Interest on Taxes	\$831.06	\$150.00	554.04	\$181.41	\$181.41
	<u>\$1,852,367.92</u>	<u>\$1,848,425.00</u>	100.21	<u>\$1,571,295.27</u>	<u>\$1,571,295.27</u>
Student Tuition & Fees					
Insurance-StudentFees	\$10,384.00	\$13,000.00	79.88	\$10,904.00	\$10,584.00
	<u>\$10,384.00</u>	<u>\$13,000.00</u>	79.88	<u>\$10,904.00</u>	<u>\$10,584.00</u>
Investment Revenue					
Int on Cash/IL Funds Acc	\$24,366.91	\$10,000.00	243.67	\$19,328.42	\$21,261.16
Interest on Investments	\$73.97	\$25.00	295.88	\$24.38	\$50.41
	<u>\$24,440.88</u>	<u>\$10,025.00</u>	243.8	<u>\$19,352.80</u>	<u>\$21,311.57</u>
Other Revenue					
FundBalanceAppropriation	\$0.00	\$65,538.00	0	\$0.00	\$0.00
	<u>\$0.00</u>	<u>\$65,538.00</u>	0	<u>\$0.00</u>	<u>\$0.00</u>
Total Revenue Fund 12	\$1,887,192.80	\$1,936,988.00	97.43	\$1,601,552.07	\$1,603,190.84
Total Revenue	\$33,258,546.51	\$35,084,693.23	94.8	\$34,321,505.33	\$36,174,264.97

Expenses by Fund Summary

	Budget 1819	Actual YTD as of 5/31/2019	Encumbered as of 5/31/2019	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$9,436,363.59	\$8,131,629.85	\$0.00	\$8,131,629.85	86.17	\$8,995,539.57	88.32
Employee Benefits	\$1,903,087.41	\$1,539,912.33	\$0.00	\$1,539,912.33	80.92	\$1,884,783.13	94.33
Contractual Services	\$595,289.91	\$453,934.06	\$3,152.31	\$457,086.37	76.78	\$374,992.53	95.67
Materials & Supplies	\$658,991.37	\$520,157.30	\$28,661.52	\$548,818.82	83.28	\$543,399.35	86.29
Conference & Meeting Exp	\$166,353.72	\$116,357.51	\$26,030.51	\$142,388.02	85.59	\$98,828.71	89.38
Fixed Charges	\$115,400.00	\$99,042.50	\$14,358.16	\$113,400.66	98.27	\$113,188.49	89.41
Utilities	\$2,940.00	\$3,245.00	\$295.00	\$3,540.00	120.41	\$2,940.00	91.67
Capital Outlay	\$14,940.00	\$3,032.00	\$0.00	\$3,032.00	20.29	\$12,144.80	100
Other Expense	\$240,000.00	\$202,773.66	\$0.00	\$202,773.66	84.49	\$171,159.94	130.3
Tuition Adjustments	\$275,000.00	\$106,034.49	\$0.00	\$106,034.49	38.56	\$222,106.25	99.11
Other Expense	\$133,756.00	\$122,814.95	\$0.00	\$122,814.95	91.82	\$77,130.11	90.47
Transfers	\$494,660.00	\$471,260.00	\$0.00	\$471,260.00	95.27	\$69,819.65	70.9
Total Expense Fund 01	\$14,036,782.00	\$11,770,193.65	\$72,497.50	\$11,842,691.15	84.37	\$12,566,032.53	90.06
Fund 02-Operations & Maintenance							
Salaries	\$163,914.00	\$157,515.17	\$0.00	\$157,515.17	96.1	\$176,821.97	76.9
Employee Benefits	\$42,000.00	\$43,794.68	\$0.00	\$43,794.68	104.27	\$40,189.55	90.16
Contractual Services	\$866,123.00	\$605,658.12	\$19,714.49	\$625,372.61	72.2	\$566,078.80	80.73
Materials & Supplies	\$123,260.00	\$98,054.16	\$639.16	\$98,693.32	80.07	\$114,678.78	81.87
Conference & Meeting Exp	\$3,022.00	\$377.55	\$0.00	\$377.55	12.49	\$833.30	13.6
Fixed Charges	\$258,235.00	\$240,419.00	\$8,559.73	\$248,978.73	96.42	\$282,253.40	93.46
Utilities	\$449,420.00	\$424,457.48	\$3,858.77	\$428,316.25	95.3	\$510,061.50	84.19
Capital Outlay	\$15,000.00	\$19,653.90	\$0.00	\$19,653.90	131.03	\$48,907.01	0
Total Expense Fund 02	\$1,920,974.00	\$1,589,930.06	\$32,772.15	\$1,622,702.21	84.47	\$1,739,824.31	81.41
Fund 03-Oper & Maint Restricted							
Contractual Services	\$25,000.00	\$1,674.20	\$0.00	\$1,674.20	6.7	\$84,887.63	102.46
Materials & Supplies	\$45,000.00	\$9,975.81	\$0.00	\$9,975.81	22.17	\$9,311.53	73.82
Capital Outlay	\$491,283.00	\$185,371.39	\$1,845.25	\$187,216.64	38.11	\$3,853,157.06	96.48
Transfers	\$25,000.00	\$23,622.68	\$0.00	\$23,622.68	94.49	\$141,135.46	0
Total Expense Fund 03	\$586,283.00	\$220,644.08	\$1,845.25	\$222,489.33	37.95	\$4,088,491.68	93.22
Fund 04-Bond & Interest Fund							
Fixed Charges	\$3,379,528.00	\$3,378,527.86	\$0.00	\$3,378,527.86	99.97	\$4,040,871.11	100
Other Expense	\$3,000.00	\$2,000.00	\$0.00	\$2,000.00	66.67	\$2,500.00	100
Total Expense Fund 04	\$3,382,528.00	\$3,380,527.86	\$0.00	\$3,380,527.86	99.94	\$4,043,371.11	100
Fund 05-Auxiliary Enterprises							
Salaries	\$517,255.00	\$563,972.83	\$0.00	\$563,972.83	109.03	\$548,027.71	86.44
Employee Benefits	\$117,990.00	\$93,605.67	\$0.00	\$93,605.67	79.33	\$105,053.82	87.64
Contractual Services	\$72,085.00	\$67,291.02	\$1,011.07	\$68,302.09	94.75	\$71,328.37	87.68
Materials & Supplies	\$670,479.00	\$605,363.07	\$34,864.86	\$640,227.93	95.49	\$451,374.04	85.35
Conference & Meeting Exp	\$9,685.00	\$8,489.45	\$231.00	\$8,720.45	90.04	\$4,314.96	89.76
Fixed Charges	\$35,490.00	\$35,067.91	\$1,750.00	\$36,817.91	103.74	\$35,508.27	92.33
Utilities	\$250.00	\$62.17	\$0.00	\$62.17	24.87	\$176.27	100
Capital Outlay	\$35,800.00	\$7,922.63	\$0.00	\$7,922.63	22.13	\$60,100.09	73.63
Other Expense	\$1,270.00	\$1,296.92	\$0.00	\$1,296.92	102.12	\$688.36	55.72
Total Expense Fund 05	\$1,460,304.00	\$1,383,071.67	\$37,856.93	\$1,420,928.60	97.3	\$1,276,571.89	85.78
Fund 06-Restricted Purposes Fund							
Salaries	\$1,129,448.24	\$779,781.18	\$0.00	\$779,781.18	69.04	\$741,971.83	87.01
Employee Benefits	\$312,864.22	\$214,283.61	\$0.00	\$214,283.61	68.49	\$193,369.37	89.76
Contractual Services	\$936,359.31	\$392,102.86	\$5,523.37	\$397,626.23	42.47	\$264,289.76	87.7
Materials & Supplies	\$253,222.47	\$134,482.84	\$11,786.24	\$146,269.08	57.76	\$74,409.48	58.88
Conference & Meeting Exp	\$77,537.66	\$51,627.94	\$1,029.63	\$52,657.57	67.91	\$44,644.80	79.93
Fixed Charges	\$147,056.35	\$61,907.35	\$13,289.04	\$75,196.39	51.13	\$58,739.25	87.92
Capital Outlay	\$1,018,599.25	\$460,270.33	\$156,392.11	\$616,662.44	60.54	\$138,681.16	48.09
Financial Aid Expense	\$6,611,980.00	\$6,425,254.02	\$0.00	\$6,425,254.02	97.18	\$6,381,612.82	96.81
Other Expense	\$0.00	\$0.00	\$0.00	\$0.00	0	\$260.30	0

Expenses by Fund Summary

	Budget 1819	Actual YTD as of 5/31/2019	Encumbered as of 5/31/2019	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Transfers	\$7,000.00	\$0.00	\$0.00	\$0.00	0	\$9,218.33	59.5
Total Expense Fund 06	\$10,494,067.50	\$8,519,710.13	\$188,020.39	\$8,707,730.52	82.98	\$7,907,197.10	94
Fund 07-Working Cash Fund							
Transfers	\$50,000.00	\$122,218.87	\$0.00	\$122,218.87	244.44	\$92,353.92	63.13
Total Expense Fund 07	\$50,000.00	\$122,218.87	\$0.00	\$122,218.87	244.4	\$92,353.92	63.13
Fund 10-Trust & Agency Fund							
Contractual Services	\$27,630.00	\$22,773.67	\$1,050.70	\$23,824.37	86.23	\$29,157.14	99.93
Materials & Supplies	\$71,715.75	\$48,581.25	\$0.00	\$48,581.25	67.74	\$48,594.07	95.14
Conference & Meeting Exp	\$14,385.00	\$13,131.69	\$1,137.48	\$14,269.17	99.19	\$13,553.34	89.67
Fixed Charges	\$180.00	\$0.00	\$0.00	\$0.00	0	\$156.60	100
Other Expense	\$3,655.00	\$3,250.04	\$0.00	\$3,250.04	88.92	\$4,535.06	100
Transfers	\$3,600.00	\$2,000.00	\$0.00	\$2,000.00	55.56	\$2,660.00	100
Total Expense Fund 10	\$121,165.75	\$89,736.65	\$2,188.18	\$91,924.83	75.87	\$98,656.21	96.16
Fund 11-Audit Fund							
Salaries	\$6,930.00	\$6,522.18	\$0.00	\$6,522.18	94.12	\$6,796.75	88.24
Employee Benefits	\$1,663.00	\$1,634.80	\$0.00	\$1,634.80	98.3	\$1,924.46	92.22
Contractual Services	\$48,000.00	\$48,000.00	\$0.00	\$48,000.00	100	\$46,600.00	100
Total Expense Fund 11	\$56,593.00	\$56,156.98	\$0.00	\$56,156.98	99.23	\$55,321.21	98.28
Fund 12-Liability & Protection							
Salaries	\$588,203.00	\$559,994.62	\$0.00	\$559,994.62	95.2	\$476,499.01	87.45
Employee Benefits	\$314,858.00	\$289,009.32	\$0.00	\$289,009.32	91.79	\$302,937.56	92.75
Contractual Services	\$268,995.00	\$170,844.85	\$147,094.35	\$317,939.20	118.2	\$254,129.49	89.03
Materials & Supplies	\$50,140.00	\$51,067.92	\$4,008.11	\$55,076.03	109.84	\$31,140.03	83.43
Conference & Meeting Exp	\$29,970.00	\$26,065.98	\$1,627.58	\$27,693.56	92.4	\$3,373.50	50
Fixed Charges	\$275,000.00	\$217,764.39	\$54,093.32	\$271,857.71	98.86	\$205,732.42	104.13
Utilities	\$1,900.00	\$1,680.99	\$0.00	\$1,680.99	88.47	\$0.00	0
Capital Outlay	\$70,500.00	\$65,411.64	\$0.00	\$65,411.64	92.78	\$0.00	0
Total Expense Fund 12	\$1,599,566.00	\$1,381,839.71	\$206,823.36	\$1,588,663.07	99.32	\$1,273,812.01	91.52
Total Expenses	\$33,708,263.25	\$28,514,029.66	\$542,003.76	\$29,056,033.42	86.2	\$33,141,631.97	92

Auxiliary Enterprises Revenue & Expenses

MAY 1819

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
Community Events						
6019 -Admin Outdoor Events	\$0.00	\$15,166.00	\$33,667.71	\$21,716.00	(\$33,667.71)	(\$6,550.00)
6014 -Dance Productions	\$25,144.25	\$26,000.00	\$26,665.35	\$27,973.00	(\$1,521.10)	(\$1,973.00)
6030 -Misc Events	\$3,625.00	\$8,000.00	\$62.17	\$1,450.00	\$3,562.83	\$6,550.00
	<u>\$28,769.25</u>	<u>\$49,166.00</u>	<u>\$60,395.23</u>	<u>\$51,139.00</u>	<u>(\$31,625.98)</u>	<u>(\$1,973.00)</u>
Continuing & Professional Education						
6000 -Adminstration-CPED	\$25,049.47	\$31,500.00	\$98,597.27	\$113,661.00	(\$73,547.80)	(\$82,161.00)
6001 -CDL	\$296,246.68	\$205,000.00	\$159,570.51	\$167,696.00	\$136,676.17	\$37,304.00
6002 -Computer & Technology	\$2,044.58	\$2,250.00	\$708.94	\$800.00	\$1,335.64	\$1,450.00
6013 -Culinary Arts	\$13,310.64	\$9,000.00	\$5,616.50	\$5,200.00	\$7,694.14	\$3,800.00
6003 -Dance	\$43,927.89	\$45,100.00	\$33,150.41	\$33,873.00	\$10,777.48	\$11,227.00
6004 -Personal Development	\$7,874.81	\$13,000.00	\$4,379.70	\$7,025.00	\$3,495.11	\$5,975.00
6007 -Safety-Industrial	\$116,385.25	\$133,000.00	\$115,331.30	\$114,273.00	\$1,053.95	\$18,727.00
6008 -Shilling Rentals	\$20,542.50	\$23,700.00	\$18,336.33	\$21,899.00	\$2,206.17	\$1,801.00
6027 -Tech Go Camp	\$22,232.11	\$23,720.00	\$9,796.59	\$23,720.00	\$12,435.52	\$0.00
6005 -Workforce Development	\$15,327.12	\$13,900.00	\$11,846.72	\$10,050.00	\$3,480.40	\$3,850.00
	<u>\$562,941.05</u>	<u>\$500,170.00</u>	<u>\$457,334.27</u>	<u>\$498,197.00</u>	<u>\$105,606.78</u>	<u>\$1,973.00</u>
Culinary						
8907 -Bistro 537	\$57,161.49	\$58,000.00	\$55,583.24	\$58,000.00	\$1,578.25	\$0.00
8970 -Cafe	\$657,536.03	\$675,600.00	\$680,777.23	\$675,600.00	(\$23,241.20)	\$0.00
8908 -Coffee House	\$32,360.74	\$32,850.00	\$33,964.78	\$32,850.00	(\$1,604.04)	\$0.00
8915 -Misc Culinary Events	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00
	<u>\$747,058.26</u>	<u>\$767,450.00</u>	<u>\$770,325.25</u>	<u>\$767,450.00</u>	<u>(\$23,266.99)</u>	<u>\$0.00</u>
Fitness Center						
0000 -Fitness Center	\$75,131.75	\$71,953.00	\$61,838.49	\$81,953.00	\$13,293.26	(\$10,000.00)
	<u>\$75,131.75</u>	<u>\$71,953.00</u>	<u>\$61,838.49</u>	<u>\$81,953.00</u>	<u>\$13,293.26</u>	<u>(\$10,000.00)</u>
Horticulture						
4503 -Garden Center	\$18,526.46	\$15,000.00	\$11,074.57	\$16,403.00	\$7,451.89	(\$1,403.00)
9099 -Produce Market	\$3,497.15	\$6,200.00	\$606.35	\$4,797.00	\$2,890.80	\$1,403.00
	<u>\$22,023.61</u>	<u>\$21,200.00</u>	<u>\$11,680.92</u>	<u>\$21,200.00</u>	<u>\$10,342.69</u>	<u>\$0.00</u>
Traffic Safety School						
6009 -Traffic Safety	\$26,244.30	\$22,707.00	\$13,953.35	\$22,707.00	\$12,290.95	\$0.00
	<u>\$26,244.30</u>	<u>\$22,707.00</u>	<u>\$13,953.35</u>	<u>\$22,707.00</u>	<u>\$12,290.95</u>	<u>\$0.00</u>

Restricted Purposes Fund Revenue & Expenses

MAY 1819

			Budget	Actual Revenue	Actual Expenses	Encumbered Expenses	Net
GRANTS							
Dept of Commerce & Economic Oppo							
11927-Workforce Develop Grant	8/1/2018	6/30/2019	\$1,500,000.00	\$375,000.00	\$429,897.50	\$141,851.98	\$928,250.52
ICCB							
11954-Adult Ed Performance	7/1/2018	6/30/2019	\$49,075.00	\$34,352.50	\$41,888.03	\$0.00	\$7,186.97
11972-State Basic Ad Ed	7/1/2018	6/30/2019	\$172,670.00	\$116,494.00	\$143,164.69	\$297.03	\$29,208.28
Illinois Board of Higher Ed							
11820-Co-Op Work Study Grant	1/1/2018	8/31/2018	\$23,368.70	\$7,845.79	\$7,845.79	\$0.00	\$15,522.91
11920-Co-Op Work Study Grant	7/1/2018	8/31/2019	\$36,647.61	\$36,647.61	\$0.00	\$0.00	\$36,647.61
North Central Region SARE							
11930-Alliance for Ag Advance	10/1/2018	9/30/2021	\$4,845.00	\$0.00	\$4,302.25	\$0.00	\$542.75
RCC Foundation							
11933-Foundation Gifts to RCC	7/1/2018	6/30/2019	\$117,954.34	\$67,518.85	\$95,167.20	\$7,882.03	\$14,905.11
12033-Foundation Gifts to RCC	4/25/2019		\$0.00	\$0.00	\$158.00	\$0.00	(\$158.00)
Richland Community College							
11458-Project READ			\$122,000.00	\$111,534.11	\$37,696.41	\$6,832.66	\$77,470.93
EQUI -Reserved for Equipment			\$439,460.00	\$437,125.74	\$251,620.88	\$43,112.23	\$144,726.89
Secretary of State							
11964-SOS Literacy Grant	7/1/2018	6/30/2019	\$100,000.00	\$100,000.00	\$83,499.61	\$0.00	\$16,500.39
US Department of Education							
11912-Carl Perkins - ICCB	7/1/2018	6/30/2019	\$211,550.02	\$38,638.00	\$160,294.37	\$8,220.34	\$43,035.31
11932-Federal Adult Basic Ed	7/1/2018	6/30/2019	\$117,235.00	\$43,750.00	\$111,127.18	\$0.00	\$6,107.82
11880-TRIO Grant	9/1/2017	8/31/2018	\$107,166.00	\$106,457.76	\$105,911.83	\$0.00	\$1,254.17
11980-TRIO Grant	9/1/2018	8/31/2019	\$308,922.00	\$194,200.00	\$223,831.28	\$0.00	\$85,090.72
US Department of Energy							
11816-Carbon SAFE Illinois	4/1/2017	3/31/2019	\$12,240.00	\$3,301.59	\$2,054.07	\$0.00	\$10,185.93
11615-Intelligent Monitor Sys	10/2/2015	9/30/2018	\$15,609.00	\$7,246.69	\$14,050.06	\$0.00	\$1,558.94
US Department of Housing & Urban							
11865-City Dev Block Grant	2/16/2018	2/28/2019	\$40,603.52	\$40,603.88	\$40,603.88	\$0.00	(\$0.36)
11965-City Dev Block Grant	3/18/2019	3/20/2020	\$45,000.00	\$0.00	\$3,620.34	\$0.00	\$41,379.66
US Department of Labor							
11825-Welding & Wrkplace Skill	6/4/2018	7/30/2018	\$28,094.00	\$32,692.18	\$27,857.75	\$0.00	\$236.25
US Department of Transportation							
11918-Hwy Construct Career Grt	6/20/2017	6/30/2019	\$354,400.00	\$179,866.10	\$253,001.11	\$9,821.62	\$91,577.27

Macon County Law Enforcement Training Center Revenue & Expenses

MAY 1819



	MAY Actual	YTD Actual	Budget
Revenue			
Basic Law Enforce Acad	\$344,920.76	\$941,976.89	\$860,000.00
Basic Corrections Acad	\$539.00	\$141,737.00	\$312,000.00
Misc Law Enforce Trng	\$670.00	\$12,712.00	\$8,700.00
Uniform/Lodging Reimburs	\$3,735.50	\$58,217.50	\$72,200.00
Gifts/Donations	\$0.00	\$115,852.70	\$140,100.00
Revenue-Misc/OtherSource	\$328.93	\$4,979.11	\$1,200.00
Total Revenue	\$350,194.19	\$1,275,475.20	\$1,394,200.00
Expenses			
Law Enforce Trng Ctr			
Administrative Staff Sal	\$29,480.79	\$229,827.10	\$200,000.00
Professional/Tech Salary	\$10,648.50	\$85,153.20	\$90,477.00
SURS-RetireeHealthContri	\$200.64	\$1,582.03	\$1,475.00
Group Medical Ins	\$3,490.78	\$34,526.50	\$22,865.00
Group Dental Ins	\$99.10	\$959.34	\$595.00
Group Life Ins	\$92.43	\$989.95	\$1,185.00
Group LTD Ins	\$66.55	\$712.31	\$725.00
Contractual-Other	\$5.30	\$260.60	\$620.00
Meals	\$0.00	\$88.30	\$500.00
Office Supplies	\$140.04	\$1,484.95	\$2,400.00
Vehicle Expense	\$0.00	\$3,117.43	\$3,500.00
Printing	\$0.00	\$681.20	\$500.00
Materials	\$0.00	\$1,798.92	\$1,750.00
Postage	\$0.00	\$100.00	\$500.00
Non Consumable Supplies	\$0.00	\$0.00	\$2,500.00
Computer Software	\$0.00	\$2,538.39	\$0.00
Publications & Dues	\$0.00	\$100.00	\$0.00
Uniforms	\$0.00	\$1,015.81	\$1,000.00
Meeting Expense	\$0.00	\$320.99	\$2,000.00
Registration Fees	\$0.00	\$325.00	\$1,000.00
Travel-In State	\$0.00	\$545.62	\$3,500.00
Equipment Rental	\$0.00	\$1,607.30	\$3,000.00
Credit Card Fees	\$46.82	\$137.21	\$0.00
Telephone	\$120.00	\$1,320.00	\$1,440.00
Equipment-Instructional	\$0.00	\$31,198.19	\$42,100.00
Equipment-Service	\$0.00	\$0.00	\$0.00
Expense-Other	\$0.00	\$385.64	\$4,853.00
	\$44,390.95	\$400,775.98	\$388,485.00
Basic Law Enforce Trng			
P/T Faculty Salary	\$10,450.00	\$158,355.00	\$148,150.00
Meals	\$6,227.00	\$253,647.95	\$198,000.00
Office Supplies	\$0.00	\$331.87	\$1,100.00
Instructional Supplies	\$5,899.90	\$30,379.28	\$45,000.00
Vehicle Expense	\$291.87	\$886.36	\$0.00
Firearms & Accessories	\$11,510.00	\$39,791.06	\$84,000.00
Printing	\$0.00	\$36.00	\$6,000.00
Materials	\$0.00	\$34.16	\$500.00
Non Consumable Supplies	\$0.00	\$20.98	\$0.00
Computer Software	\$0.00	\$2,595.00	\$0.00
Uniforms	\$11,976.16	\$61,854.11	\$105,000.00
Expense-Other	\$0.00	\$3,160.27	\$5,000.00
	\$46,354.93	\$551,092.04	\$592,750.00

Macon County Law Enforcement Training Center Revenue & Expenses

MAY 1819



	MAY Actual	YTD Actual	Budget
Expenses			
Basic Corrections Trng			
P/T Faculty Salary	\$3,376.67	\$30,966.67	\$77,000.00
Meals	\$6,679.00	\$49,941.89	\$77,000.00
Office Supplies	\$0.00	\$15.13	\$0.00
Instructional Supplies	\$197.74	\$876.81	\$34,000.00
Firearms & Accessories	\$0.00	\$3,720.00	\$15,000.00
Printing	\$0.00	\$186.20	\$3,500.00
Uniforms	\$5,417.44	\$14,687.74	\$17,200.00
Expense-Other	\$0.00	\$978.39	\$1,500.00
	\$15,670.85	\$101,372.83	\$225,200.00
Misc Law Enforce Trng			
P/T Faculty Salary	\$0.00	\$492.50	\$5,000.00
Medicare	\$0.00	\$7.15	\$0.00
Meals	\$3,292.00	\$49,528.00	\$6,500.00
Office Supplies	\$0.00	\$59.96	\$250.00
	\$3,292.00	\$50,087.61	\$11,750.00
Law Enforce Trng Ctr O&M			
F/T Classified Salary	\$6,480.00	\$21,926.22	\$0.00
Custodial,Maint Stf Sal	\$0.00	\$0.00	\$0.00
Custodial,Maint-Temp	\$1,130.00	\$7,372.50	\$5,000.00
Overtime Wages	\$0.00	\$136.16	\$0.00
SURS-RetireeHealthContri	\$32.40	\$110.31	\$0.00
Group Medical Ins	\$2,565.78	\$10,263.12	\$0.00
Group Dental Ins	\$66.96	\$267.84	\$0.00
Group Life Ins	\$12.54	\$50.16	\$0.00
Group LTD Ins	\$10.76	\$43.04	\$0.00
Equip Repair/Maint Agree	\$1,095.00	\$4,250.00	\$4,285.00
Custodial Services	\$294.46	\$20,423.53	\$51,250.00
Building Repair/Maint	\$0.00	\$649.68	\$3,500.00
Facility Repair	\$941.50	\$6,469.33	\$9,465.00
Pest Control	\$600.00	\$3,850.00	\$7,450.00
Grounds Maintenance	\$0.00	\$29.99	\$2,400.00
Office Supplies	\$144.50	\$218.95	\$0.00
Maintenance Supplies	\$71.22	\$3,690.53	\$21,500.00
Non Consumable Supplies	\$0.00	\$1,484.48	\$2,500.00
Laundry/Linen Supplies	\$438.46	\$5,849.21	\$7,025.00
Electricity and Nat Gas	\$3,830.20	\$30,496.32	\$40,000.00
Water,Sewage	\$780.09	\$5,159.96	\$6,600.00
Telephone	\$0.00	\$0.00	\$0.00
Refuse Disposal	\$0.00	\$1,169.69	\$1,740.00
Internet	\$1,071.77	\$11,825.96	\$10,800.00
Equipment-Service	\$0.00	\$0.00	\$2,500.00
Expense-Other	\$0.00	\$180.92	\$0.00
	\$19,565.64	\$135,917.90	\$176,015.00
Total Expenses	\$129,274.37	\$1,239,246.36	\$1,394,200.00
Net Revenue & Expenses	\$220,919.82	\$36,228.84	\$0.00

Bills for Ratification



May 2019

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
ADM Trucking						
	Equip Repair/Maint Agree	Credit	\$50.00			\$50.00
AFLAC						
	AFLAC		\$333.94	\$333.94		
AHEAD						
	Registration Fees	Academic Success	\$1,090.00	\$1,090.00		
APCA						
	Publications & Dues	Club Expenses	\$269.00			\$269.00
AT&T						
	Telephone	Telecommunications	\$738.89		\$738.89	
	Virtual Pmt Clearing		(\$203.02)	(\$203.02)		
	Virtual Pmt Clearing		\$203.02	\$203.02		
	Telephone	Telecommunications	\$203.02		\$203.02	
	Telephone	Utilities	\$779.11		\$779.11	
	Telephone	Telecommunications	\$694.37		\$694.37	
	Telephone	Telecommunications	\$377.26		\$377.26	
	Telephone	Telecommunications	\$499.95		\$499.95	
	Telephone	Telecommunications	\$70.17		\$70.17	
	Telephone	Utilities	\$776.21		\$776.21	
ATech Training Inc						
	Materials	Automotive-Tech Occ	\$2,046.60	\$2,046.60		
Advanced Disposal Services						
	Refuse Disposal	Utilities	\$3,171.90		\$3,171.90	
Aesculap						
	Equipment-Instructional	Medical Assistant	\$1,715.57			\$1,715.57
Affinity Institute CPR Training						
	Instructional Supplies	Basic Corrections Trng	\$140.00			\$140.00
	Instructional Supplies	Basic Law Enforce Trng	\$1,053.00			\$1,053.00
Airgas-Mid America						
	Materials	Collision Repair Tech	\$124.05	\$124.05		
	Materials	Collision Repair Tech	\$126.60	\$126.60		
Airwalk Action						
	Registration Fees	Clinton Center	\$244.00	\$244.00		
Airweld Industrial Gases & Suppl						
	Instructional Supplies	Welding-Technical Occ	\$163.19	\$163.19		
	Instructional Supplies	Welding-Technical Occ	\$166.10	\$166.10		
	Instructional Supplies	Welding-Technical Occ	\$5.81	\$5.81		
	Instructional Supplies	Welding-Technical Occ	\$113.00	\$113.00		
	Instructional Supplies	Welding-Technical Occ	\$166.10	\$166.10		
	Instructional Supplies	Welding-Technical Occ	\$717.90			\$717.90
	Instructional Supplies	Welding-Technical Occ	\$7.00			\$7.00
	Instructional Supplies	Industrial Skills	\$1,472.49			\$1,472.49
Altorfer Inc						
	Building Repair/Maint	Maintenance	\$2,818.47		\$2,818.47	
AmerenIP						
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,144.38			\$1,144.38
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,263.01			\$1,263.01
	Electricity and Nat Gas	Sequestration Bldg O&M	\$265.50		\$265.50	
	Electricity and Nat Gas	Utilities	\$114.53		\$114.53	
	Electricity and Nat Gas	Workforce Development Ct	\$20.47		\$20.47	
	Electricity and Nat Gas	Utilities	\$52.07		\$52.07	
	Electricity and Nat Gas	Workforce Development Ct	\$35.20		\$35.20	
	Electricity and Nat Gas	Utilities	\$154.42		\$154.42	
	Electricity and Nat Gas	Utilities	\$153.33		\$153.33	
	Electricity and Nat Gas	Clinton Center O&M	\$147.37		\$147.37	
	Electricity and Nat Gas	Clinton Center O&M	\$63.66		\$63.66	
	Electricity and Nat Gas	Utilities	\$155.01		\$155.01	
	Electricity and Nat Gas	Utilities	\$5,473.39		\$5,473.39	
	Electricity and Nat Gas	Workforce Development Ct	\$1,685.78		\$1,685.78	
	Electricity and Nat Gas	Utilities	\$1,218.66		\$1,218.66	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$77.46		\$77.46	
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$644.80			\$644.80
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$778.01			\$778.01
Amiewalan, Joseph						
	Event Expense	Club Expenses	\$50.00			\$50.00
Aramark - AUS St Louis MC						
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$55.00		\$55.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	

Bills for Ratification



May 2019

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Aramark - AUS St Louis MC						
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$147.23			\$147.23
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$147.23			\$147.23
	Uniforms	Maintenance	\$66.00		\$66.00	
	Custodial Services	Law Enforce Trng Ctr O&M	\$147.23			\$147.23
	Custodial Services	Law Enforce Trng Ctr O&M	\$147.23			\$147.23
Arbic Organics						
	Materials	Garden Center Ag/Hort	\$22.50			\$22.50
	Materials	Garden Center Ag/Hort	\$16.49			\$16.49
Architectural Expressions LLP						
	Building Improvements	Renovations / Remodeling	\$5,416.75			\$5,416.75
	Building Improvements	Renovations / Remodeling	\$1,118.00			\$1,118.00
	Building Improvements	Renovations / Remodeling	\$2,354.25			\$2,354.25
	Building Improvements	Renovations / Remodeling	\$4,069.85			\$4,069.85
	Building Improvements	Renovations / Remodeling	\$5,508.50			\$5,508.50
	Building Improvements	Renovations / Remodeling	\$6,287.00			\$6,287.00
	Building Improvements	Renovations / Remodeling	\$7,005.00			\$7,005.00
Area Disposal Service Inc						
	Refuse Disposal	Clinton Center O&M	\$88.84		\$88.84	
Auto Zone						
	Instructional Supplies	Automotive-Tech Occ	(\$89.99)	(\$89.99)		
	Instructional Supplies	Automotive-Tech Occ	(\$65.99)	(\$65.99)		
	Instructional Supplies	Automotive-Tech Occ	\$19.99	\$19.99		
	Instructional Supplies	Automotive-Tech Occ	\$23.88	\$23.88		
	Instructional Supplies	Automotive-Tech Occ	\$61.98	\$61.98		
	Instructional Supplies	Automotive-Tech Occ	\$76.96	\$76.96		
	Instructional Supplies	Automotive-Tech Occ	\$230.99	\$230.99		
	Instructional Supplies	Automotive-Tech Occ	\$4.99	\$4.99		
	Instructional Supplies	Automotive-Tech Occ	\$5.98	\$5.98		
	Instructional Supplies	Automotive-Tech Occ	\$6.80	\$6.80		
	Instructional Supplies	Automotive-Tech Occ	\$6.99	\$6.99		
	Instructional Supplies	Automotive-Tech Occ	\$13.98	\$13.98		
	Instructional Supplies	Automotive-Tech Occ	\$40.43	\$40.43		
	Instructional Supplies	Automotive-Tech Occ	\$65.99	\$65.99		
	Instructional Supplies	Automotive-Tech Occ	\$89.99	\$89.99		
	Instructional Supplies	Automotive-Tech Occ	\$89.99	\$89.99		
	Instructional Supplies	Collision Repair Tech	\$123.47	\$123.47		
	Instructional Supplies	Automotive-Tech Occ	\$3.19	\$3.19		
	Instructional Supplies	Automotive-Tech Occ	\$9.92	\$9.92		
	Instructional Supplies	Automotive-Tech Occ	\$12.97	\$12.97		
	Instructional Supplies	Automotive-Tech Occ	\$40.99	\$40.99		
	Instructional Supplies	Automotive-Tech Occ	\$102.98	\$102.98		
	Instructional Supplies	Automotive-Tech Occ	\$684.05	\$684.05		
	Instructional Supplies	Automotive-Tech Occ	\$65.99	\$65.99		
	Instructional Supplies	Automotive-Tech Occ	\$109.99	\$109.99		
	Instructional Supplies	Automotive-Tech Occ	\$156.75	\$156.75		
BLDD Architects Inc						
	Contractual-Other	Administration O & M	\$3,150.00		\$3,150.00	
BearMail Co						
	Postage	Academic Success	\$106.00			\$106.00
	Inventory-CentralStores		\$38.65	\$38.65		
	RCC Foundation A/R		\$106.00	\$106.00		
	Postage	Business Office	\$280.50	\$280.50		
	Postage	CPED Administration	\$4.50			\$4.50
	Postage	Club Expenses	\$0.50			\$0.50
	Postage	Enrollment Management	\$254.00	\$254.00		
	Postage	Fin Aid & Vet Affairs	\$88.50	\$88.50		
	Postage	General Expenses	\$457.57	\$457.57		
	Postage	Grant-Administration	\$29.00			\$29.00
	Postage	Grant-Administration	\$0.50			\$0.50
	Postage	NonCredit	\$199.50			\$199.50
	Postage	Presidents Office	\$0.50	\$0.50		
Berry, Alex						
	Travel-In State	Club Expenses	\$56.84			\$56.84
Berry, Shannice L						
	Travel-In State	Enrollment Management	\$55.68	\$55.68		
Bilyeu, Leo Eros						
	Student Tuition Rec		\$693.00	\$693.00		
Blue 360 Media LLC						
	Instructional Supplies	Basic Law Enforce Trng	\$4,602.00			\$4,602.00

Bills for Ratification



May 2019

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Blue Cross and Blue Shield of IL					
EmployeeBenefitsTotal	General Expenses	(\$363.66)	(\$363.66)		
Group Insurance		\$27,422.00	\$27,422.00		
Health Insurance		\$171,998.06	\$171,998.06		
Bodine Communications Inc					
Computer Software	Liab Protection & Settle	\$8,633.57			\$8,633.57
Bollhorst, Robin L					
Travel-Out of State	Human Resources	\$75.87	\$75.87		
Bond, Brittany Lashay					
Donations/Gifts	Club Expenses	\$705.00			\$705.00
Brooks, Leanne R					
Travel-In State	Academic Success	\$59.16	\$59.16		
Brown, Morgan N					
Student Awards	Erlanson Art Gallery	\$25.00	\$25.00		
Broyles, Scott E					
Materials	Fitness Center	\$42.43			\$42.43
Buggar, Nathan Luke					
Contractual-Other	Academic Lab Support	\$40.00	\$40.00		
Burdick Plumbing & Heating Co, I					
Facility Repair	Law Enforce Trng Ctr O&M	\$268.00			\$268.00
Equip Repair/Maint Agree	Maintenance	\$303.00		\$303.00	
Bushong, Derek Nicholas					
Stipends	Credit	\$125.00			\$125.00
Stipends	Credit	\$75.00			\$75.00
CDS Leasing					
Equipment Rental	Law Enforce Trng Ctr	\$171.08			\$171.08
CDS Office Technologies					
Equipment-Office	Grant-Administration	\$32.20			\$32.20
Instructional Supplies	Basic Law Enforce Trng	\$244.90			\$244.90
Printing	Copiers	\$1,722.04	\$1,722.04		
CDWG Government Inc					
Materials	Technical Services Suprt	\$316.70			\$316.70
Equipment-Instructional	Technical Services Suprt	\$573.76			\$573.76
Equipment-Instructional	LRC	\$8,554.92			\$8,554.92
Materials	Technical Services Suprt	\$31.06			\$31.06
Equipment-Instructional	Foundation & Development	\$797.59			\$797.59
Equipment-Instructional	Technical Services Suprt	\$6,269.26			\$6,269.26
Equipment-Instructional	Technical Services Suprt	\$10,188.57			\$10,188.57
Capital City Training Center					
Registration Fees	AAS Nursing -Health Occ	\$99.00	\$99.00		
Cardinal, Matthew S					
Travel-In State Mileage	Radiology Tech-Hlth Occ	\$586.96	\$586.96		
Carson, Courtney L					
Instructional Supplies	Essential Skills	\$50.00			\$50.00
City of Clinton					
Water,Sewage	Clinton Center O&M	\$21.44		\$21.44	
City of Decatur					
Accrued Sales Tax		\$70.16			\$70.16
Accrued Sales Tax		\$103.72			\$103.72
Accrued Sales Tax		\$441.55			\$441.55
City of Decatur IL					
Water,Sewage	Utilities	\$200.95		\$200.95	
Water,Sewage	Utilities	\$1,555.40		\$1,555.40	
Water,Sewage	Utilities	\$211.56		\$211.56	
Water,Sewage	Utilities	\$253.07		\$253.07	
Water,Sewage	Sequestration Bldg O&M	\$162.58		\$162.58	
Water,Sewage	Sequestration Bldg O&M	\$158.79		\$158.79	
Water,Sewage	Sequestration Bldg O&M	\$62.96		\$62.96	
Publications & Dues	General Expenses	\$2,200.00	\$2,200.00		
Water,Sewage	Law Enforce Trng Ctr O&M	\$651.17			\$651.17
Water,Sewage	Law Enforce Trng Ctr O&M	\$128.92			\$128.92
Water,Sewage	Utilities	\$361.07		\$361.07	
Clark, Brandon A					
Materials	Diesel Med/Hvy Trk Tech	\$14.32	\$14.32		
Clemons, Clifton Allen					
Stipends	Credit	\$125.00			\$125.00
Stipends	Credit	\$96.87			\$96.87
Stipends	Credit	\$125.00			\$125.00
Clinton Journal					
Advertising	Marketing	\$20.00	\$20.00		
Advertising	Marketing	\$99.00	\$99.00		
Advertising	Marketing	\$210.00	\$210.00		
Clinton RCC LLC					

Bills for Ratification

May 2019

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Clinton RCC LLC						
	Facility Rental	Clinton Center O&M	\$6,523.55		\$6,523.55	
Comcast						
	Internet	Law Enforce Trng Ctr O&M	\$857.53			\$857.53
	Internet	Law Enforce Trng Ctr O&M	\$214.23			\$214.23
	Telephone	Utilities	\$62.91		\$62.91	
	Internet	Law Enforce Trng Ctr O&M	\$214.23			\$214.23
	Internet	Law Enforce Trng Ctr O&M	\$857.54			\$857.54
Confidential On-Site Paper						
	Contractual-Other	General Expenses	\$79.00	\$79.00		
	Contractual-Other	General Expenses	\$110.57	\$110.57		
Consociate Group						
	Contractual-Other	Human Resources	\$257.25	\$257.25		
Constellation NewEnergy Gas						
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$82.27		\$82.27	
	Electricity and Nat Gas	Utilities	\$5,848.02		\$5,848.02	
	Electricity and Nat Gas	Workforce Development Ct	\$557.60		\$557.60	
	Electricity and Nat Gas	Clinton Center O&M	\$40.74		\$40.74	
	Electricity and Nat Gas	Clinton Center O&M	\$11.20		\$11.20	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$32.33		\$32.33	
	Electricity and Nat Gas	Utilities	\$1,801.44		\$1,801.44	
	Electricity and Nat Gas	Workforce Development Ct	\$271.33		\$271.33	
Cook, Shannon Lynn						
	Student Awards	Art-Baccalaureate	\$75.00	\$75.00		
Crews, Denise,, Dr						
	Telephone	VP Academic Services	\$60.00	\$60.00		
Cromwell Radio Group Inc						
	Advertising	Marketing	\$211.50	\$211.50		
	Advertising	Marketing	\$211.80	\$211.80		
	Advertising	Marketing	\$282.00	\$282.00		
	Advertising	Marketing	\$282.00	\$282.00		
Custom Trophies & Silk Screening						
	Materials	Club Expenses	\$24.00			\$24.00
	Materials	Club Expenses	\$136.00			\$136.00
	Contractual-Other	VP Academic Services	\$216.00	\$216.00		
Daum, John T						
	Travel-Out of State	Faculty/Staff Devl & Rel	\$9.40			\$9.40
Davis, Christina C						
	Student Awards	Erlanson Art Gallery	\$25.00	\$25.00		
Decatur Memorial Hospital						
	Contractual-Other	Credit	\$360.00			\$360.00
Decatur Public Transit						
	Expense-Other	General Expenses	\$460.00	\$460.00		
Deere & Company						
	Equipment-Service	Maintenance	\$9,930.18			\$9,930.18
Dennis, Amari Marie						
	Student Tuition Rec		\$82.00	\$82.00		
Dick Van Dyke						
	Facility Repair	Law Enforce Trng Ctr O&M	\$96.50			\$96.50
Dickey, Kaitlin Elaine						
	Donations/Gifts	Club Expenses	\$44.34			\$44.34
Draeger, Joseph J						
	Instructional Supplies	Welding-Technical Occ	\$39.00	\$39.00		
Dunker Electric						
	Maintenance Supplies	Maintenance	\$39.00		\$39.00	
	Maintenance Supplies	Maintenance	\$174.83		\$174.83	
	Maintenance Supplies	Maintenance	\$398.00		\$398.00	
	Maintenance Supplies	Maintenance	\$77.60		\$77.60	
	Maintenance Supplies	Maintenance	\$86.22		\$86.22	
	Maintenance Supplies	Maintenance	\$149.80		\$149.80	
Dunn, Durrell D						
	Stipends	Grant-SupportServices	\$675.00			\$675.00
	Stipends	Grant-SupportServices	\$735.00			\$735.00
Dust & Son Auto Supply						
	Instructional Supplies	Automotive-Tech Occ	\$2.66	\$2.66		
	Instructional Supplies	Automotive-Tech Occ	\$35.04	\$35.04		
	Instructional Supplies	Collision Repair Tech	\$4.74	\$4.74		
	Instructional Supplies	Collision Repair Tech	\$39.78	\$39.78		
Dynagraphics Inc						
	Printing	VP Academic Services	\$36.80	\$36.80		
	Printing	Dean-Math Science Busine	\$48.21	\$48.21		
	Printing	Dean-Math Science Busine	\$48.21	\$48.21		
	Printing	Presidents Office	\$48.21	\$48.21		

Bills for Ratification



May 2019

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Dynagraphics Inc						
	Printing	Surgical Tech-Health Occ	\$48.21	\$48.21		
	Advertising	Credit	\$4,792.08			\$4,792.08
	Graphic Supplies	Marketing	\$62.99	\$62.99		
EMCO Corporation						
	Equipment-Instructional	Engineering Technology	\$6,463.91			\$6,463.91
ESCO Institute Ltd						
	Instructional Supplies	Heating, Vent, AC-Tech Occ	\$225.00	\$225.00		
EagleScreen						
	Contractual-Other	Human Resources	\$146.70	\$146.70		
Edwards, Alecia S						
	Meeting Expense	Club Expenses	\$171.04			\$171.04
Elan Corporate Payment						
	Credit Card Pmt Clearing		\$14,186.55	\$14,186.55		
Electrical Service Co						
	Building Repair/Maint	Maintenance	\$1,549.50		\$1,549.50	
Elsevier Inc						
	Fees Pass Thru Nursing		\$570.00	\$570.00		
	Fees Pass Thru Nursing		\$57.00	\$57.00		
Enlow, Lydia Paige						
	Student Awards	Erlanson Art Gallery	\$25.00	\$25.00		
Enterprise						
	Travel-In State	CPED Administration	\$109.87			\$109.87
	Travel-In State	Culinary Arts	\$157.87	\$157.87		
	Travel-In State	Dean-Math Science Busine	\$150.15	\$150.15		
	Travel-In State	Fin Aid & Vet Affairs	\$73.25	\$73.25		
	Travel-Out of State	General Expenses	\$183.12	\$183.12		
Evergreen FS-Stephens #24						
	Vehicle Expense	Credit	\$17.23			\$17.23
	Vehicle Expense	Credit	\$194.55			\$194.55
	Vehicle Expense	Credit	\$221.57			\$221.57
	Vehicle Expense	Credit	\$253.98			\$253.98
	Vehicle Expense	Credit	\$255.26			\$255.26
	Vehicle Expense	Credit	\$289.13			\$289.13
	Vehicle Expense	Credit	\$399.89			\$399.89
	Vehicle Expense	Credit	\$408.01			\$408.01
	Vehicle Expense	Credit	\$195.42			\$195.42
	Vehicle Expense	Credit	\$389.16			\$389.16
	Vehicle Expense	Credit	\$434.97			\$434.97
	Vehicle Expense	Credit	\$521.65			\$521.65
	Vehicle Expense	Credit	\$801.46			\$801.46
	Vehicle Expense	College Vehicle	\$441.46		\$441.46	
	Vehicle Expense	College Vehicle	\$704.71		\$704.71	
	Vehicle Expense	College Vehicle	\$708.60		\$708.60	
	Vehicle Expense	College Vehicle	\$989.92		\$989.92	
	Vehicle Expense	College Vehicle	\$1,788.95		\$1,788.95	
FarmBot Inc						
	Equipment-Instructional	Garden Center Ag/Hort	\$2,630.86			\$2,630.86
Fastenal Industrial Supply Co						
	Maintenance Supplies	Maintenance	\$6.78		\$6.78	
Fernandez, Nelideisy						
	Student Awards	Art-Baccalaureate	\$55.00	\$55.00		
Fidelity Security Life Insurance						
	Vison Insurance		\$624.06	\$624.06		
Firm Systems						
	Fees Pass Thru Backgrnd		\$70.00	\$70.00		
FirstEnergy Solutions						
	Electricity and Nat Gas	Utilities	\$14,030.29		\$14,030.29	
	Electricity and Nat Gas	Workforce Development Ct	\$1,689.86		\$1,689.86	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$372.55		\$372.55	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$182.33		\$182.33	
	Electricity and Nat Gas	Utilities	\$18.38		\$18.38	
	Electricity and Nat Gas	Utilities	\$105.24		\$105.24	
Fleet Pride						
	Instructional Supplies	Diesel Med/Hvy Trk Tech	(\$92.25)	(\$92.25)		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$57.72	\$57.72		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$112.55	\$112.55		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$7.30	\$7.30		
	Materials	Diesel Med/Hvy Trk Tech	\$35.23	\$35.23		
	Materials	Diesel Med/Hvy Trk Tech	\$184.28	\$184.28		
	Materials	Diesel Med/Hvy Trk Tech	\$203.99	\$203.99		
	Materials	Diesel Med/Hvy Trk Tech	\$345.48	\$345.48		
Foremost Truck & Trailer Inc						

Bills for Ratification



May 2019

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Foremost Truck & Trailer Inc	Vehicle Expense	College Vehicle	\$191.84		\$191.84	
Franklin, Jakina M	Stipends	Grant-SupportServices	\$215.00			\$215.00
Frontier	Telephone	Clinton Center O&M	\$150.49		\$150.49	
GET Group Inc	Materials	Garden Center Ag/Hort	\$66.10			\$66.10
	Materials	Garden Center Ag/Hort	\$6.10			\$6.10
Grainger	Inventory-CentralStores		\$60.76	\$60.76		
Grand Stage Lighting	Building Improvements	Renovations / Remodeling	\$46,998.00			\$46,998.00
Grey, Thomas	Contractual-Other	Instruction-Other	\$640.00			\$640.00
	Contractual-Other	Credit	\$480.00			\$480.00
	Contractual-Other	Credit	\$640.00			\$640.00
	Contractual-Other	Credit	\$1,280.00			\$1,280.00
	Contractual-Other	Instruction-Other	\$420.00			\$420.00
	Contractual-Other	Instruction-Other	\$640.00			\$640.00
	Contractual-Other	Instruction-Other	\$640.00			\$640.00
	Contractual-Other	Instruction-Other	\$640.00			\$640.00
Grider, Susan	Travel-In State	Club Expenses	\$89.32			\$89.32
	Travel-In State Mileage	Radiology Tech-Hlth Occ	\$261.00	\$261.00		
HSHS Medical Group Inc	Group Medical Ins	General Expenses	\$2,148.70	\$2,148.70		
Harrison, Holly L	Student Awards	Erlanson Art Gallery	\$25.00	\$25.00		
Hartman, Karen A	Registration Fees	AAS Nursing -Health Occ	\$60.00	\$60.00		
Hazen, Dean	Travel-In State	Liab Protection & Settle	\$74.69			\$74.69
Health Care Service Corp	Contractual-Other	Human Resources	\$85.00	\$85.00		
Heartland Bank & Trust	Interest Expense	Bond & Interest	\$16,250.00			\$16,250.00
Herald & Review	Meeting Expense	Presidents Office	\$200.00	\$200.00		
Hoelting & Co	Food Supply Costs	Cafe	\$17.85			\$17.85
	Food Supply Costs	Cafe	\$50.35			\$50.35
	Food Supply Costs	Cafe	\$61.00			\$61.00
	Food Supply Costs	Cafe	\$17.00			\$17.00
	Food Supply Costs	Cafe	\$45.25			\$45.25
	Food Supply Costs	Cafe	\$64.95			\$64.95
	Food Supply Costs	Cafe	\$76.95			\$76.95
	Food Supply Costs	Cafe	\$122.10			\$122.10
	Food Supply Costs	Cafe	\$127.89			\$127.89
	Food Supply Costs	Cafe	\$135.50			\$135.50
	Food Supply Costs	Cafe	\$386.80			\$386.80
	Food Supply Costs	Cafe	\$35.70			\$35.70
	Food Supply Costs	Cafe	\$58.58			\$58.58
	Food Supply Costs	Cafe	\$49.35			\$49.35
	Materials	Cafe	\$27.90			\$27.90
	Food Supply Costs	Cafe	\$82.35			\$82.35
	Food Supply Costs	Cafe	\$183.50			\$183.50
Hoffman, Lisa Ann	Stipends	Grant-SupportServices	\$675.00			\$675.00
	Stipends	Grant-SupportServices	\$562.50			\$562.50
Holloway, Terry, Jr	Stipends	Credit	\$125.00			\$125.00
	Stipends	Credit	\$75.00			\$75.00
Hummert International	Materials	Garden Center Ag/Hort	\$211.00			\$211.00
	Materials	Garden Center Ag/Hort	\$592.00			\$592.00
	Materials	Garden Center Ag/Hort	\$1,365.42			\$1,365.42
ICCTA	Registration Fees	Board of Trustees	\$75.00	\$75.00		
	Registration Fees	Board of Trustees	\$75.00	\$75.00		
IL Dept of Central Management	Equipment-Instructional	Automotive-Tech Occ	\$2,701.00			\$2,701.00
Illiana Industrial Technologies						

Bills for Ratification



May 2019

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Illiana Industrial Technologies					
Equipment-Instructional	Engineering Technology	\$1,199.25			\$1,199.25
Illinois Century Network					
Internet	Telecommunications	\$1,000.00		\$1,000.00	
Illinois Department of Correctio					
ICCB Credit Hour Grants		\$76,646.17	\$76,646.17		
Illinois Federation of Teachers					
Union Dues-RFT		\$1,822.05	\$1,822.05		
Illinois Secretary of State					
Publications & Dues	General Expenses	\$5.00	\$5.00		
Illinois State Disbursement Unit					
Wage Garnishment Orders		\$295.46	\$295.46		
Wage Garnishment Orders		\$295.46	\$295.46		
Inceptia					
Contractual-Other	Fin Aid & Vet Affairs	\$69.30	\$69.30		
InterVarsity Christian Fellowshi					
Event Expense	Club Expenses	\$527.00			\$527.00
J J Keller					
Instructional Supplies	Credit	\$103.53			\$103.53
Jackson, Patricia A					
Instructional Supplies	AAS Nursing -Health Occ	\$10.31	\$10.31		
Jan Master Cleaning Services Inc					
Custodial Services	Custodial	\$32,961.60		\$32,961.60	
Custodial Services	Liab Protection & Settle	\$1,373.40			\$1,373.40
Johnson County Community					
Accreditation Fees	Institutl Effectiveness	\$1,000.00	\$1,000.00		
KONE Inc					
Equip Repair/Maint Agree	Maintenance	\$359.42		\$359.42	
Kaskaskia Broadcasting Inc					
Advertising	Marketing	\$102.00	\$102.00		
Kielhorn, Dillon Paul					
Stipends	Grant-SupportServices	\$725.00			\$725.00
Stipends	Grant-SupportServices	\$675.00			\$675.00
King, Clinton					
Stipends	Credit	\$225.00			\$225.00
Stipends	Credit	\$187.50			\$187.50
Stipends	Credit	\$187.50			\$187.50
Stipends	Credit	\$203.12			\$203.12
Stipends	Credit	\$150.00			\$150.00
Koenigs, Deanna M					
Materials	Garden Center Ag/Hort	\$36.57			\$36.57
Lamar Companies					
Advertising	Marketing	\$250.00	\$250.00		
Larrick, David S					
Instructional Supplies	Sequestration Proj	\$32.55			\$32.55
Littler Mendelson P. C.					
Legal Services-Admin	Board of Trustees	\$910.00	\$910.00		
Legal Services-Admin	Board of Trustees	\$350.00	\$350.00		
Lynch, Shannon E					
Stipends	Credit	\$100.00			\$100.00
Stipends	Credit	\$96.87			\$96.87
Stipends	Credit	\$125.00			\$125.00
MANCOMM					
Instructional Supplies	Credit	\$372.23			\$372.23
MR Systems Wirless					
Internet	Clinton Center O&M	\$57.00		\$57.00	
MacArthur High School					
Graduation Expense	General Expenses	\$450.00	\$450.00		
Mack Sales & Serivce of Decatur					
Equip Repair/Maint Agree	Credit	\$50.00			\$50.00
Marquis Beverage Service					
Instructional Supplies	Coffee House	\$315.45			\$315.45
Instructional Supplies	Coffee House	\$375.70			\$375.70
Food Supply Costs	Cafe	\$497.20			\$497.20
Instructional Supplies	Coffee House	\$293.45			\$293.45
Instructional Supplies	Coffee House	\$299.15			\$299.15
Mazzotti Services					
Uniforms	Basic Law Enforce Trng	\$44.00			\$44.00
Uniforms	Basic Corrections Trng	\$653.00			\$653.00
Uniforms	Basic Corrections Trng	\$1,382.00			\$1,382.00
Uniforms	Basic Law Enforce Trng	\$90.00			\$90.00
Uniforms	Basic Corrections Trng	\$304.00			\$304.00
Uniforms	Basic Law Enforce Trng	\$735.00			\$735.00

Bills for Ratification



May 2019

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Mazzotti Services					
Uniforms	Basic Corrections Trng	\$747.00			\$747.00
Uniforms	Basic Law Enforce Trng	\$2,646.00			\$2,646.00
Uniforms	Basic Law Enforce Trng	\$3,761.00			\$3,761.00
McGowan, Keora LaNae					
Stipends	Grant-SupportServices	\$720.00			\$720.00
Stipends	Grant-SupportServices	\$750.00			\$750.00
McMahon, Vicki M					
Travel-In State Mileage	AAS Nursing -Health Occ	\$146.16	\$146.16		
Travel-In State Mileage	AAS Nursing -Health Occ	\$97.44	\$97.44		
Mears, Roger K					
Materials	Collision Repair Tech	\$6.57	\$6.57		
Melton, Julie Lynn					
Telephone	Foundation & Development	\$60.00	\$60.00		
Menards Inc					
Maintenance Supplies	Maintenance	\$29.43		\$29.43	
Maintenance Supplies	Maintenance	\$56.96		\$56.96	
Instructional Supplies	Instruction-Other	(\$7.96)			(\$7.96)
Inventory-CentralStores		\$4.98	\$4.98		
Maintenance Supplies	Maintenance	\$12.43		\$12.43	
Maintenance Supplies	Maintenance	\$24.93		\$24.93	
Maintenance Supplies	Maintenance	\$51.26		\$51.26	
Other Receivables		\$40.36			\$40.36
Instructional Supplies	Instruction-Other	\$40.37			\$40.37
Other Receivables		\$1,414.83			\$1,414.83
Instructional Supplies	Instruction-Other	\$1,414.84			\$1,414.84
Instructional Supplies	Instruction-Other	\$77.05			\$77.05
Maintenance Supplies	Clinton Center O&M	\$296.77		\$296.77	
Meridian High School					
Contractual-Other	Sequestration Proj	\$201.38			\$201.38
MetroDecatur Black Chamber of					
Publications & Dues	Vice Pres Fin & Admin	\$10.00	\$10.00		
Midwest Electronic Systems Inc					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$75.00			\$75.00
Midwest Fiber Inc of Decatur					
Refuse Disposal	Utilities	\$160.00		\$160.00	
Miles Chevrolet Inc					
Materials	Collision Repair Tech	\$23.65	\$23.65		
Materials	Collision Repair Tech	\$188.28	\$188.28		
Mosier, Barbara H					
Materials	Academic Lab Support	\$400.00	\$400.00		
Motorola Solutions Inc					
Telephone	Public Safety Department	\$1,632.00			\$1,632.00
NC-SARA					
Faculty Development	Online Learning	\$2,000.00	\$2,000.00		
NISOD					
Registration Fees	Dean-Health Professions	\$635.00	\$635.00		
Napa Auto Parts					
Instructional Supplies	Automotive-Tech Occ	(\$2.00)	(\$2.00)		
Maintenance Supplies	Maintenance	\$6.15		\$6.15	
Maintenance Supplies	Maintenance	\$20.71		\$20.71	
Instructional Supplies	Automotive-Tech Occ	\$69.54	\$69.54		
Ness, Shelby Marie					
Student Tuition Rec		\$864.00	\$864.00		
Neuhoff Media Decatur					
Advertising	Marketing	\$320.00	\$320.00		
Advertising	Marketing	\$160.00	\$160.00		
Advertising	Marketing	\$160.00	\$160.00		
Advertising	Marketing	\$320.00	\$320.00		
Nichols Paper & Supply Co					
Maintenance Supplies	Custodial	\$1,871.12		\$1,871.12	
Maintenance Supplies	Custodial	\$1,634.06		\$1,634.06	
Nichols, Tiffany L					
Travel-In State	Human Resources	\$104.86	\$104.86		
Travel-In State	Human Resources	\$57.42	\$57.42		
Meeting Expense	Human Resources	\$36.00	\$36.00		
Office Depot Inc					
Inventory-CentralStores		\$630.37	\$630.37		
Oliver, Brooke D					
Travel-In State Mileage	Surgical Tech-Health Occ	\$556.80	\$556.80		
Page, Keyari Laychell					
Donations/Gifts	Club Expenses	\$44.34			\$44.34
Park Seed Wholesale					

Bills for Ratification



May 2019

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Park Seed Wholesale					
Materials	Garden Center Ag/Hort	\$412.37			\$412.37
Partners In Leadership LLC					
Prepaid Expenses		\$10,000.50	\$10,000.50		
Peerless Cleaners					
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$39.00			\$39.00
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$39.00			\$39.00
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$66.00			\$66.00
Per Mar Security & Research					
Security	Liab Protection & Settle	\$198.72			\$198.72
Security	Public Safety Department	\$8.28		\$8.28	
Security	Liab Protection & Settle	\$1,975.18			\$1,975.18
Security	Public Safety Department	\$82.30		\$82.30	
Security	Liab Protection & Settle	\$1,950.94			\$1,950.94
Security	Public Safety Department	\$81.29		\$81.29	
Security	Liab Protection & Settle	\$1,938.81			\$1,938.81
Security	Public Safety Department	\$80.79		\$80.79	
Security	Liab Protection & Settle	\$2,041.83			\$2,041.83
Security	Public Safety Department	\$85.08		\$85.08	
Pocket Nurse					
Instructional Supplies	AAS Nursing -Health Occ	\$79.51	\$79.51		
Preston, Anne M					
Event Expense	Club Expenses	\$50.00			\$50.00
Pride Cleaners					
Contractual-Other	Culinary Arts	\$41.28	\$41.28		
Contractual-Other	Cafe	\$52.50			\$52.50
Contractual-Other	Cafe	\$60.63			\$60.63
Contractual-Other	Bistro 537	\$91.59			\$91.59
Contractual-Other	Cafe	\$31.50			\$31.50
Contractual-Other	Culinary Arts	\$39.90	\$39.90		
Contractual-Other	Cafe	\$42.00			\$42.00
Contractual-Other	Cafe	\$192.21			\$192.21
Contractual-Other	Cafe	\$193.50			\$193.50
Contractual-Other	Culinary Arts	\$51.60	\$51.60		
Contractual-Other	Cafe	\$70.95			\$70.95
Contractual-Other	Bistro 537	\$110.94			\$110.94
Contractual-Other	Cafe	\$29.67			\$29.67
Contractual-Other	Cafe	\$179.31			\$179.31
R D McMillen Enterprises					
Maintenance Supplies	Custodial	\$133.44		\$133.44	
RCC Bookstore					
Pell Taxable Books		\$99.60	\$99.60		
NonTaxBooks -Workforce		\$180.25	\$180.25		
NonTaxBooks-Scholarships		\$404.50	\$404.50		
Office Supplies	Dean-Math Science Busine	\$45.00	\$45.00		
Contractual-Other	Club Expenses	\$247.50			\$247.50
Contractual-Other	Club Expenses	\$510.00			\$510.00
Other Receivables		\$888.00			\$888.00
Office Supplies	CPED Administration	\$20.76			\$20.76
Instructional Supplies	Industrial Skills	\$1,648.75			\$1,648.75
RCC Foundation					
Revenue-Misc/OtherSource		\$50.00	\$50.00		
Donations/Gifts	Club Expenses	\$300.00			\$300.00
Richland Foundation		\$1,858.00	\$1,858.00		
Ray O'Herron Company Inc					
Firearms & Accessories	Basic Law Enforce Trng	\$180.00			\$180.00
Firearms & Accessories	Basic Law Enforce Trng	\$11,510.00			\$11,510.00
Record-A-Hit					
Contractual-Other	Club Expenses	\$1,950.00			\$1,950.00
Reed, Ronald, Jr					
Stipends	Credit	\$221.87			\$221.87
Stipends	Credit	\$209.37			\$209.37
Stipends	Credit	\$135.94			\$135.94
Stipends	Credit	\$175.00			\$175.00
Refreshment Services Pepsi					
Food Supply Costs	Cafe	\$263.02			\$263.02
Food Supply Costs	Cafe	\$314.19			\$314.19
Food Supply Costs	Cafe	\$910.07			\$910.07
Food Supply Costs	Cafe	(\$75.00)			(\$75.00)
Food Supply Costs	Cafe	\$404.00			\$404.00
Food Supply Costs	Cafe	\$454.26			\$454.26
Resource One					
Equipment-Service	Fin Aid & Vet Affairs	\$4,486.83			\$4,486.83

Bills for Ratification



May 2019

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Riddle, Harrison					
Student Awards	Art-Baccalaureate	\$100.00	\$100.00		
Romer, Alexander Joseph					
Event Expense	Club Expenses	\$50.00			\$50.00
Rotary Club of Decatur #180					
Publications & Dues	Presidents Office	\$204.00	\$204.00		
Rush Truck Leasing					
Install Pymt Lease/Purch	Grounds	\$2,278.40		\$2,278.40	
Rusty Pig BBQ					
Contractual-Other	Bistro 537	\$1,198.83			\$1,198.83
Ruyle Mechanical Services Inc					
Equip Repair/Maint Agree	Maintenance	\$4,950.00		\$4,950.00	
Equip Repair/Maint Agree	Workforce Development Ct	\$10,000.00		\$10,000.00	
SIU-C Nurse Aide Testing					
Fees Pass Thru Backgrnd		\$600.00	\$600.00		
STL Communications Inc					
Contractual-Other	Liab Protection & Settle	\$1,558.95			\$1,558.95
Telephone Maint Agree	Telecommunications	\$1,283.04		\$1,283.04	
Sam's Club Direct					
Inventory-CentralStores		\$282.34	\$282.34		
Maintenance Supplies	Custodial	\$23.94		\$23.94	
Inventory-CentralStores		\$135.84	\$135.84		
Samoores, Christine Marie					
Interpreter Salary	Academic Success	\$1,468.43	\$1,468.43		
Schmersahl, Christopher J					
Recruitment	Human Resources	\$746.02	\$746.02		
Schneider, Thomas P					
Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Schoonover, Kelly C					
Travel-In State Mileage	Enrollment Management	\$381.64	\$381.64		
Schwalbe, Barry S					
Instructional Supplies	Credit	\$32.00			\$32.00
Scott Fisher Enterprises Inc					
Pest Control	Law Enforce Trng Ctr O&M	\$300.00			\$300.00
Pest Control	Maintenance	\$850.00		\$850.00	
Screen This					
Materials	Garden Center Ag/Hort	\$494.00			\$494.00
Secretary of State					
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Severns, Natalie J					
Student Tuition Rec		\$555.40	\$555.40		
Shippers Rental Inc					
Equipment Rental	Credit	\$1,750.00			\$1,750.00
Equipment Rental	Credit	\$2,100.00			\$2,100.00
Sloan Implement Company Inc					
Equip Repair/Maint Agree	Grounds	\$653.59		\$653.59	
Specialty Paint					
Instructional Supplies	Collision Repair Tech	\$16.79	\$16.79		
Instructional Supplies	Collision Repair Tech	\$10.95	\$10.95		
Instructional Supplies	Collision Repair Tech	\$23.65	\$23.65		
Instructional Supplies	Collision Repair Tech	\$672.00			\$672.00
Instructional Supplies	Collision Repair Tech	\$29.40	\$29.40		
Instructional Supplies	Collision Repair Tech	\$52.03	\$52.03		
Instructional Supplies	Collision Repair Tech	\$5.92	\$5.92		
Instructional Supplies	Collision Repair Tech	\$9.09	\$9.09		
St Mary's Hospital					
Instructional Supplies	Surgical Tech-Health Occ	\$294.63	\$294.63		
Stanley, Miragha L					
Student Tuition Rec		\$200.00	\$200.00		
State Universities Retirement					
SURS 8%		\$455.61	\$455.61		
SURS 1/2%		\$2,073.92	\$2,073.92		
SURS 8%		\$19,621.93	\$19,621.93		
SURS 1/2%		\$2,127.78	\$2,127.78		
SURS 8%		\$2,601.96	\$2,601.96		
SURS 8%		\$17,829.58	\$17,829.58		
SURS 8%		\$790.48	\$790.48		
SURS 1/2%		\$2,077.76	\$2,077.76		
SURS 8%		\$19,937.47	\$19,937.47		

Bills for Ratification



May 2019

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
State Universities Retirement					
SURS 1/2%		\$2,138.04	\$2,138.04		
SURS 8%		\$2,643.29	\$2,643.29		
SURS 8%		\$17,902.88	\$17,902.88		
SURS 8%		\$450.72	\$450.72		
SURS 1/2%		\$2,075.88	\$2,075.88		
SURS 8%		\$19,840.76	\$19,840.76		
State of Illinois					
Maintenance Supplies	Maintenance	\$50.00		\$50.00	
Streeval, Sara DeLynn					
Student Tuition Rec		\$365.82	\$365.82		
Strocher, Sage M					
Student Tuition Rec		\$200.00	\$200.00		
Stubblefield, Kira Michelle					
Student Awards	Art-Baccalaureate	\$65.00	\$65.00		
Sturley, Paige E					
Travel-In State	Academic Success	\$63.80	\$63.80		
Sunbelt					
Equipment Rental	Instruction-Other	\$406.13			\$406.13
Equipment Rental	Instruction-Other	\$345.44			\$345.44
Equipment Rental	Instruction-Other	\$502.92			\$502.92
Supplies Outlet					
Inventory-CentralStores		\$1,517.64	\$1,517.64		
Sysco Central Illinois Inc					
Food Supply Costs	Bistro 537	(\$13.39)			(\$13.39)
Food Supply Costs	Cafe	\$114.07			\$114.07
Food Supply Costs	Cafe	\$281.06			\$281.06
Food Supply Costs	Cafe	\$326.60			\$326.60
Food Supply Costs	Cafe	\$629.66			\$629.66
Food Supply Costs	Cafe	\$1,375.39			\$1,375.39
Food Supply Costs	Cafe	\$3,182.21			\$3,182.21
Food Supply Costs	Cafe	\$3,267.53			\$3,267.53
Instructional Supplies	Culinary Arts	\$4,525.95	\$4,525.95		
Instructional Supplies	Culinary Arts	(\$301.69)	(\$301.69)		
Food Supply Costs	Cafe	(\$64.52)			(\$64.52)
Food Supply Costs	Bistro 537	(\$43.65)			(\$43.65)
Food Supply Costs	Cafe	(\$42.77)			(\$42.77)
Food Supply Costs	Bistro 537	(\$20.42)			(\$20.42)
Food Supply Costs	Bistro 537	(\$10.93)			(\$10.93)
Food Supply Costs	Cafe	\$13.85			\$13.85
Food Supply Costs	Cafe	\$27.04			\$27.04
Food Supply Costs	Bistro 537	\$29.12			\$29.12
Instructional Supplies	Culinary Arts	\$40.45	\$40.45		
Food Supply Costs	Cafe	\$40.63			\$40.63
Materials	Cafe	\$52.45			\$52.45
Food Supply Costs	Cafe	\$76.92			\$76.92
Food Supply Costs	Culinary Arts	\$77.96	\$77.96		
Materials	Culinary Arts	\$85.53	\$85.53		
Materials	Culinary Arts	\$129.09	\$129.09		
Instructional Supplies	Culinary Arts	\$140.12	\$140.12		
Instructional Supplies	Culinary Arts	\$165.19	\$165.19		
Instructional Supplies	Culinary Arts	\$226.60	\$226.60		
Instructional Supplies	Culinary Arts	\$297.38	\$297.38		
Instructional Supplies	Culinary Arts	\$555.91	\$555.91		
Instructional Supplies	Culinary Arts	\$593.16	\$593.16		
Food Supply Costs	Bistro 537	\$717.53			\$717.53
Food Supply Costs	Cafe	\$802.11			\$802.11
Food Supply Costs	Cafe	\$702.49			\$702.49
Materials	Cafe	\$125.59			\$125.59
Instructional Supplies	Culinary Arts	\$868.62	\$868.62		
Food Supply Costs	Bistro 537	\$913.01			\$913.01
Food Supply Costs	Cafe	\$920.75			\$920.75
Materials	Cafe	\$227.51			\$227.51
Food Supply Costs	Cafe	\$1,332.00			\$1,332.00
Materials	Cafe	\$188.89			\$188.89
Food Supply Costs	Cafe	\$1,325.64			\$1,325.64
Materials	Cafe	\$233.49			\$233.49
Food Supply Costs	Cafe	\$1,339.90			\$1,339.90
Materials	Cafe	\$235.53			\$235.53
Food Supply Costs	Cafe	\$1,525.39			\$1,525.39
Materials	Cafe	\$68.82			\$68.82
Food Supply Costs	Cafe	\$1,048.53			\$1,048.53
Materials	Cafe	\$688.32			\$688.32

Bills for Ratification



May 2019

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Sysco Central Illinois Inc						
	Food Supply Costs	Cafe	\$1,502.26			\$1,502.26
	Materials	Cafe	\$251.97			\$251.97
	Food Supply Costs	Cafe	\$1,737.99			\$1,737.99
	Materials	Cafe	\$43.97			\$43.97
	Food Supply Costs	Cafe	\$1,842.96			\$1,842.96
	Materials	Cafe	\$160.93			\$160.93
	Food Supply Costs	Cafe	\$2,019.15			\$2,019.15
	Materials	Cafe	\$46.76			\$46.76
	Food Supply Costs	Cafe	\$2,103.42			\$2,103.42
	Food Supply Costs	Cafe	\$2,127.95			\$2,127.95
	Materials	Cafe	\$201.23			\$201.23
	Food Supply Costs	Cafe	\$1,655.00			\$1,655.00
	Materials	Cafe	\$681.79			\$681.79
	Food Supply Costs	Cafe	\$2,245.83			\$2,245.83
	Materials	Cafe	\$672.09			\$672.09
	Food Supply Costs	Cafe	\$3,361.63			\$3,361.63
	Materials	Cafe	\$304.02			\$304.02
	Food Supply Costs	Bistro 537	\$349.37			\$349.37
	Instructional Supplies	Coffee House	\$40.77			\$40.77
	Instructional Supplies	Coffee House	\$85.74			\$85.74
	Instructional Supplies	Coffee House	\$583.40			\$583.40
Taylor, Wendy R						
	Event Expense	Club Expenses	\$50.00			\$50.00
The Decatur Club						
	Publications & Dues	General Expenses	\$130.00	\$130.00		
The Juice Plus+ Company LLC						
	Equipment-Instructional	Garden Center Ag/Hort	\$3,079.75			\$3,079.75
The Omni Group						
	Contractual-Other	Human Resources	\$8.00	\$8.00		
Thomas, Wade						
	Contractual-Other	Garden Center Ag/Hort	\$50.00			\$50.00
ThyssenKrupp Elevator Corp						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$1,020.00			\$1,020.00
Tica Inc						
	Facility Repair	Law Enforce Trng Ctr O&M	\$577.00			\$577.00
Tucker, Brian J						
	Food Supply Costs	Bistro 537	\$63.84			\$63.84
U S Postmaster						
	Postage	CPED Administration	\$3,385.77			\$3,385.77
	Postage	General Expenses	\$169.43	\$169.43		
	Postage	Marketing	\$1,999.80	\$1,999.80		
Uniform Den East Inc						
	Uniforms	Liab Protection & Settle	(\$67.00)			(\$67.00)
	Uniforms	Liab Protection & Settle	\$407.06			\$407.06
	Uniforms	Liab Protection & Settle	\$510.00			\$510.00
	Uniforms	Liab Protection & Settle	\$733.76			\$733.76
	Uniforms	Liab Protection & Settle	(\$437.00)			(\$437.00)
	Uniforms	Liab Protection & Settle	(\$68.00)			(\$68.00)
	Uniforms	Liab Protection & Settle	\$31.35			\$31.35
	Uniforms	Liab Protection & Settle	\$33.75			\$33.75
	Uniforms	Liab Protection & Settle	\$76.26			\$76.26
	Uniforms	Liab Protection & Settle	\$133.28			\$133.28
	Uniforms	Liab Protection & Settle	\$167.74			\$167.74
	Uniforms	Liab Protection & Settle	\$272.03			\$272.03
	Uniforms	Liab Protection & Settle	\$289.75			\$289.75
	Uniforms	Liab Protection & Settle	\$362.16			\$362.16
	Uniforms	Public Safety Department	\$2,706.47			\$2,706.47
United Way of Decatur/Macon						
	United Way		\$427.00	\$427.00		
Valdez, Cristobal O						
	Telephone	Presidents Office	\$125.00	\$125.00		
	Travel-Out of State	Presidents Office	\$741.49	\$741.49		
Verizon Wireless						
	Telephone	Telecommunications	\$624.85		\$624.85	
	Telephone	Telecommunications	\$146.65		\$146.65	
	Telephone	Telecommunications	\$176.18		\$176.18	
Wall Street Embroidery						
	Uniforms	Basic Corrections Trng	\$339.34			\$339.34
	Uniforms	Basic Corrections Trng	\$464.80			\$464.80
	Uniforms	Basic Law Enforce Trng	\$801.66			\$801.66
Wallender-Dedman Printing Inc						
	Advertising	CPED Administration	\$479.88			\$479.88

Bills for Ratification



May 2019

<i>Vendor Account</i>	<i>Center</i>	<i>Amount</i>	<i>Ed Fund</i>	<i>O&M Fund</i>	<i>Other Fund</i>
Wallender-Dedman Printing Inc					
Credit Schedules	Marketing	\$2,000.12	\$2,000.12		
Wallstreet Embroidery & Silk Scr					
Uniforms	Basic Law Enforce Trng	\$779.70			\$779.70
Uniforms	Basic Law Enforce Trng	\$3,118.80			\$3,118.80
Uniforms	Basic Corrections Trng	\$477.80			\$477.80
Uniforms	Basic Corrections Trng	\$1,049.50			\$1,049.50
Webster, Susan K					
Travel-In State	Club Expenses	\$56.84			\$56.84
Wethington's Fresh Flowers					
Graduation Expense	General Expenses	\$1,705.00	\$1,705.00		
Williams, Tad A					
Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Withrow, Tracy L					
Telephone	Marketing	\$50.00	\$50.00		
Workforce Investment Solutions					
Contractual-Other	Grant-Administration	\$2,353.14			\$2,353.14
Printing	Grant-Administration	\$579.94			\$579.94
Contractual-Other	Instruction	\$4,057.96			\$4,057.96
Printing	Instruction	\$800.00			\$800.00
Contractual-Other	Student Activities	\$2,056.12			\$2,056.12
Contractual-Other	Grant-Administration	\$1,402.52			\$1,402.52
World Point ECC Inc					
Instructional Supplies	Credit	\$69.70			\$69.70
Instructional Supplies	Credit	\$227.60			\$227.60
Instructional Supplies	Credit	\$451.16			\$451.16
Instructional Supplies	Credit	\$690.40			\$690.40
Instructional Supplies	Credit	\$319.60			\$319.60
Instructional Supplies	Credit	\$48.50			\$48.50
Instructional Supplies	Credit	\$248.74			\$248.74
Instructional Supplies	Credit	\$1,184.96			\$1,184.96
Xerox Corporation					
Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
Install Pymt Lease/Purch	Copiers	\$822.14	\$822.14		
Printing	Marketing	\$889.01	\$889.01		
Printing	General Expenses	\$15.00	\$15.00		
Zindel-McWilliams, Teena					
Travel-In State	Institutl Effectiveness	\$8.08	\$8.08		
www.osibatteries.com					
Instructional Supplies	Engineering Technology	\$20.93	\$20.93		
		\$943,853.57	\$474,292.10	\$126,128.27	\$343,433.20

Executive Session- June 18, 2019

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.