



October 2019 - Board of Trustees Meeting

October 15, 2019

Macon County Law Enforcement Training
Center

Classroom A

1095 Rotary Way

Decatur, Illinois 62521



Meeting Book - October 2019 - Board of Trustees Meeting

**October 15, 2019 Board of Trustees Meeting - Macon County Law Enforcement Center
1095 Rotary Way Decatur, IL 62521 - 5:30 p.m.**

I. Annual Board Book Calendar

A. Board Book Annual Calendar 2019.docx

II. Principles of Sustainability

A. Principles of Sustainability.pdf

III. Innovation and Quality Performance System

A. Innovation and Quality Performance System.pdf

IV. Strategic Plan Priorities

A. 2016 Strategic Plan Priorities updated 6-21-17.docx

V. The Vision: To be the best and first choice for education.

VI. College Mission: To empower individuals through learning and to forge partnerships that grow communities.

VII. Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

VIII. Convening of the Regular Meeting

A. Call to Order

B. Roll Call

IX. Minutes of the Regular Meeting on September 17, 2019

Needs Action

A. September MINUTES OF BOARD OF TRUSTEES REGULAR
MEETING.docx

X. Appearance of Citizens and Introduction of Guests

XI. Written Communications

A. Personnel Update

A. October 2019 Personnel Update.pdf

B. College Activities Report

Tracy Withrow

A. October 2019 College Activities Report.pdf

XII. Special Reports

A. Faculty Report

B. Monitoring Report - Academic Profile

Dr. Denise

C. Report of ICCTA		Crews
D. Report of Agreements/Contracts Signed by President Valdez for the month of September 2019		President Valdez
A. Agreements Signed.pdf		
XIII. Report of Student Trustee		Michaila Long
A. October 2019 Student Trustee Report.docx		
XIV. Foundation Report		Tricia Cordulack
XV. Consent Agenda	Needs Action	
A. Consent Agenda.pdf		
B. Authorization in Compliance.pdf		
XVI. New Business		
A. Resolution authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of improving District facilities and for the issue of General Obligation Debt Certificates (Limited Tax) of the District.	Needs Action	Greg Florian
A. Debt Certificates Cover memo 10.4.19.doc		
B. 20-1 Debt Cert Resolution.pdf		
B. Office PC Upgrades	Needs Action	Joe Feinstein
A. Office PC Upgrades.pdf		
C. Smart Classroom Upgrades	Needs Action	Joe Feinstein
A. Smart Classroom Upgrades.pdf		
D. Approval to Contract for Fiber Optic System Install		Greg Florian
A. Firber install Bodine 10.2.19.docx		
E. Approval to Contract for Variable Frquency Drive Replacement	Needs Action	Greg Florian
A. VFD Schrodts energy rebate program.docx		
F. Approval to Contract for HVAC Replacement Ag/Maintenance	Needs Action	Greg Florian
A. Ag Maintenance energy rebate program 10.2.19.docx		
G. Approval to Contract for Soil & Water Building HVAC Replacement	Needs Action	Greg Florizn
A. Soil and Water energy rebate program 10.2.19.docx		
H. Approval to Contract for Adel Glenn Child Care HVAC replacement	Needs Action	Greg Florian
A. Child Care energy rebate program 10.2.19.docx		
XVII. Financial Report		

A. Finanacial Report.pdf

B. 09 September 2019.pdf

VIII. Report of the President

XIX. Items from the Board

XX. Executive Session

A. Executive Session.pdf

XXI. Adjournment

JANUARY 2019

Reports

Consent Agenda

**College Legal
Contractual
Agreements**

New Business

Trustee Training

FEBRUARY 2019

Reports

Consent Agenda

New Business

Recommendations for
Tenure

Recommendation for
Approval of Fees

**Strategic Plan
Priorities**

Monitoring Report:
Community Partnership

MARCH 2019

Reports

Consent Agenda

New Business

Recommendations for
Faculty Promotions in
Rank

Recommendation to Grant
Professor Emeritus Status

Recommendation to Grant
Staff Emeritus Status

Recommendation for
Professional Leave

Recommendation for
Approval of Tuition

Monitoring Report: Staff
Profile

APRIL 2019

President's Evaluation

**Tenure and Promotion
Recognition Dinner**

**Student Government
Election Results**

**Report from Board
Secretary regarding
Election of Student
Trustee**

**Seating of New
Student Trustee**

Reports

MAY 2019

**Reorganization of
Board of Trustees**

Reports

Consent Agenda

New Business

Tentative Budget

Other

RCC Commencement

ICCTA Lobby Day

Monitoring Report:
Budget

JUNE 2019

Public Hearing for Budget

Reports

Strategic Plan Quarterly Report

Consent Agenda

New Business

Resolution Adopting Budget

Compliance with Prevailing
Wage Act

State Capital Funding Request

**Resolution Transferring
Earnings**

**Review of Minutes of Previous
Executive Sessions**

Monitoring Report: Planning and
IE

JULY 2019

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2019

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2019

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2019

Reports

Consent Agenda

**Distribution of audit
Reports – RCC &
Brush College, LLC**

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2019

Reports

Audit Presentation

Consent Agenda

**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2019

Reports

Consent Agenda

Old Business

**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the Premier
Source for Education,
Workforce Training,
Partnerships and
Economic Development.

College Mission

To provide innovative
educational
environments,
opportunities, and
experiences that enable
individuals,
communities, and the
region to grow, thrive,
and prosper.

Core Values

Commitment
Respect
Excellence
Accountability
Diversity

Richland Community College Strategic Plan 2015-2018 (REV 10/16)

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross-Disciplinary Outcomes process to assess student learning.
Strategy B: Demonstrate the assessment of program student learning outcomes.
Strategy C: Engage faculty and staff in program review using the established process.
Strategy D: Enhance teaching and learning through faculty development opportunities.
Strategy E: Deploy innovative instructional delivery and assessment.

Goal 2: Foster Student Success and Completion.

Strategy A: Improve the college and career readiness of Richland students.
Strategy B: Establish and maintain a strategic enrollment management plan and process.
Strategy C: Engage students in the development of their plan of study.
Strategy D: Implement student success strategies to address momentum points.

Goal 3: Advance and Create Workforce Development Partnerships.

Strategy A: Establish and maintain partnerships to advance community development.
Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.
Strategy C: Strengthen legislative and government relations that serve to further Richland's mission.
Strategy D: Proactively engage media to highlight cast portfolio of offerings available to District residents.

Goal 4: Ensure a Financially Sustainable Organization.

Strategy A: Develop and implement a working capital model that addresses the College's deficiency of working capital.
Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated time frame.
Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.
Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

Higher Learning Commission Academic Quality Improvement Program (AQIP)

Implementation and Performance

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

Dashboard

Annual Performance Report

Public Accountability

Implementation and Performance

Public Accountability

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.

1. Complete evaluation of oral communication artifacts.
2. Complete rubric for assessment of Technology Proficiency.

Strategy B: Demonstrate the assessment of program student learning outcomes.

1. Assess progress of program student learning outcomes by transitioning to a focus on data collection, analysis, and planned improvements.

Strategy C: Engage faculty and staff in the program review using the established process.

1. Increase faculty and program staff involvement in program reviews scheduled for FY16 by ICCB.
2. Continue implementation of CIP Team 2-15A, *Instructional Delivery and Program Optimization*, recommendations.

Strategy D: Enhance teaching and learning through faculty development opportunities.

1. Establish process to assess participation.
2. Complete professional development plans.

Strategy E: Deploy innovative instructional delivery and assessment systems.

1. Increase the number of students using alternative pathways to credit-level coursework and follow up with students using co-requisite model for persistence and retention.
2. Ensure the English Bridge Program curriculum emphasizes the elements of effective first-year writing/college-level English writing requirements.
3. Provide and analyze benchmark data from the high school Math 098 pilot.
4. Establish one STEM content discipline to align with a high school.

Strategy F: Expand project-based learning and other career-focused learning experiences for students.

1. Establish a professional development plan for faculty around project-based learning.
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Goal 2: Foster Student Success and Completion.

Strategy A: Engage in activities that improve the college and career readiness of Richland students.

1. Initiate pathway alignment evaluation for core disciplines such as English, Communications and Math.

Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.

1. Promote and evaluate intentional scheduling efforts (i.e., stream scheduling, Transfer Academy, Clinton scheduling, night academy, etc.) to determine next steps.
2. Benchmark and track enrollment patterns to two identified target student populations (e.g., aged 25-29, developmental education, online).
3. Reinforce enrollments through targeted marketing activities in underserved areas.

Strategy C: Engage students in the holistic development of educational pathways.

1. Evaluate enrollment pipeline to identify potential opportunities for improvement related to persistence and retention of Richland students.
2. Continue implementation of CIP Team 2-15B, *Student Driven Scheduling*, recommendations.

Strategy D: Implement student success strategies to address progress expectations and identified momentum points.

1. Create promotions throughout the year that encourage applications for scholarships and strengthen connections to scholarship donors, students and parents.
2. Write 6-7 new scholarship agreements that support students with financial need.
3. Implement new FAFSA rules.
4. Expand additional bridge programming for adult education students.
5. Update, increase and promote articulation agreements with partnering educational institutions.

Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

1. Promote career services offerings through faculty and class presentations.
 2. Implement the internship tracking modules of College Central Network.
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Goal 3: Create and Advance Workforce Development Partnerships.

Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.

1. Track advisory committee meetings and develop list of advisory committee recommendations.
2. Conduct 2-3 on-campus activities and 2 off-campus engagement activities to reconnect alumni to Richland.
3. Maintain, add and update contact information for Richland alumni.
4. Seek out and implement innovative ideas to further research and development for Richland and Richland students.
5. Develop partnerships for utilization of Progress City USA and enhance utilization of facilities to increase revenue.
6. Expand CCUS partnership with U.S. Department of Energy.

Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.

1. Develop and deploy CTE curriculum model pilot that aligns college courses with employer needs. Develop 2 additional pathways.
2. Expand STEAM (Science, Technology, Engineering, Arts, Math) activities with K-12 partners.
3. Implement Advisory Board for Carroll School of Business.
4. Implement national AATP marketing/recruitment partnership to establish food technology industry-cluster with the goal of securing a new business tenant in AATP within 24 months.
5. Participate, as 1 of 5 community colleges, in Midwest Community College Agriculture Consortium with USDA and NCGA to sponsor a research activity at RCC/AATP in FY17.

Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.

1. Reinforce Richland's role as a leader in broader public policy debate.
2. Maintain an open dialogue with elected officials regarding significant priorities, activities and decisions of the College.
3. Advocate on behalf of the community college system's agenda.
4. Utilize the collective expertise of elected officials to create new opportunities for Richland.
5. Participate in Economic Development Corporation and Greater Decatur Chamber of Commerce activities to increase Richland visibility regarding program and learning resources.

Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.

1. Strengthen press releases and stories promoting opportunities and events at the College.
2. Enhance monthly radio segments.
3. Enhance social media opportunities in promotion.
4. Highlight faculty and student awards and recognitions.

Strategy E: Facilitate workforce and economic development opportunities through business incubator and entrepreneurial training.

1. Implement Richland/National Foodworks Services, LLC, Memorandum of Understanding (Local Illinois Food Entrepreneurship (LIFE) Program).
2. Expand market for Richland coffee blends in conjunction with community business partnerships.
3. Identify economic development services to be offered by Richland.

Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

1. Complete canvassing of foundations and corporations of gift prospects to support the Carroll School of Business.
 2. Continue implementation of design and development of the Carroll School of Business.
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Goal 4: Ensure a Financially Sustainable Organization. (rev 11/16)

Strategy A: Develop and implement a working capital model that addresses the College's deficiency of working capital.

1. File with Court of Claims for all FY16 unpaid State contracts.
2. Monitor Working Cash Fund balance and State Appropriations.
3. Develop a cash flow model that reduces the need to use Working Cash Funds.

Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated timeframe.

1. Establish Fund balance targets for Ed, O&M, Auxiliary, and Tort Funds.
2. Examine revenue and determine whether revenue generations support associated activities.
3. Work with Richland Foundation to establish an appropriate funding of operations and scholarships.
4. Review and revise tuition pricing model.
5. Identify future revenue source for program continuance.
6. Analyze salary and benefits as related to College programs.
7. Evaluate the travel policy and procedures to align with institutional need.
8. Build in contingency costing during the budget process.
9. Develop and implement a cost-evaluation model for program and activity consideration to reflect evaluation in Strategy 3.
10. Develop plans that address the defeasance of bonds in 2019.

Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.

1. Define the core business of Richland Community College.
2. Identify programs and activities that are necessary to operate the core business.
3. Analyze positions and reporting structure leading to reorganization to improve functionality for the core business.
4. Analyze salary and benefits as related to College programs.

Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

1. Identify deferred maintenance projects and project expenditures.
2. Create master equipment replacement plan including funding options.
3. Analyze current personnel resources to determine if they are sufficient to support optimal functioning of facilities.

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

September 17, 2019

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, September 17, 2019, in the Board Room by Chairman Coopriders. Chairman Coopriders also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dr. David Coopriders, Dale Colee, Bishop Wayne Dunning, and Michaila Long

Trustees Absent: Vicki Carr

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on August 20, 2019 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the Regular Meeting on August 20, 2019. Ritter seconded. Voice vote being all ayes, Chairman Coopriders declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Christopher Schmersahl, Full-time English Faculty.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

Elizabeth Conn, Literacy Specialist, effective August 12, 2019
Kathryn McAlpine, Library Technical Assistant, effective August 12, 2019
Christopher Schmersahl, English Faculty, Full-time, effective August 12, 2019
Gabriela Brunner, Student Success Coach, effective August 26, 2019
Carrie Barrick, Math and Academic Specialist, effective September 3, 2019

Changes

Stefanie Walker, Food Service Supervisor (Café), effective August 12, 2019
Kailey Cooper, Food Service Supervisor (MCLETC), effective August 12, 2019
Tricia Cordulack, Interim, Executive Director, Foundation and Development, effective August 19, 2019

Retirements, Resignations, and Terminations

Julie Melton, Executive Director, Foundation and Development, effective August 16, 2019

College Activities Report

- Richland Technology Retreat – September 20, 2019 8:30 a.m. – 3:30 p.m. – Carroll Center for Innovative Learning
- Saturday Market – September 21, 28 – 8:00 a.m. – 12:00 p.m. – Outside of Bistro Five Thirty Seven
- Scholarship Reception – September 24 and September 26 – 6:00 p.m. – Shilling Education Center
- Elite Energy Show Choir Fall Show – October 6, 2019 2:00 p.m. and 7:30 p.m. – Shilling Auditorium
- PICU Fair – October 9, 2019 10:00 a.m. – N161
- Manufacturing Days – October 17 and 18 – 10:00 a.m. – 12:15 p.m.
- Board of Trustees Meeting – Board Room, October 15, 2019
- Other activities listed in the Board Book

SPECIAL REPORTS

COLLEGE SPOTLIGHT

Jess Smithers presented the Farm Progress Report

Allison Shuppara presented the Coaches Update

REPORT OF ICCTA

Bruce Campbell gave updates to the ICCTA meeting held on September 13-14, 2019 in Springfield. Board Highlights included:

- Learned that trustees will be surveyed for input on state legislative priorities by October 15, with adoption of ICCTA's 2020 legislative agenda at the November 9 Board of Representatives meeting.
- Previewed the Illinois General Assembly's fall 2019 veto session, which may include possible 'clean-up' bills on gaming, recreational marijuana, and executive severance

packages. Hot topics for the spring 2020 session may see proposals concerning property tax relief, pension reform, and early college.

- Unveiled ICCTA's new logo, designed by Oakton Community College student Angela Kuqo. Kuqo's winning design was selected from 64 student entries (from 11 community colleges) from across the state.
- Discussed preliminary plans for ICCTA's 50th anniversary celebration, including special activities during the association's June 5-6, 2020 convention in Chicago
- Unanimously adopted a resolution honoring past President Fritz Larsen for his outstanding service during the 2018-2019 year.
- Gave high marks to ICCTA's September 13 seminar on the impact of legalized recreational marijuana on community colleges. The November 8 seminar will explore two themes: diversity and declining enrollment.
- Received an update from ICCTA executive director Jim Reed on ICCTA's operations, member engagement, external relations, and visits to local campuses.
- Heard that the ICCTA Finance Committee is reviewing the association's reserves policy and a proposal to create a tiered Lifetime Membership program.
- Were informed of the deadlines for ICCTA's 2020 faculty, student, business, and trustee awards.
- Learned that new attendees comprised 40% of the participants at ICCTA's September 13 Trustee Roundtable. Discussion focused on two issues: 'rogue' trustees and whether community colleges rely too much on associate degree completion.
- Expressed interest in working with the Illinois Council of Community College Presidents and the Illinois Community College Board on a statewide marketing campaign and in creating a unified message for the Illinois General Assembly.
- Received the association's Fiscal Year 2019 audit. No findings or adjusted entries were required.
- Approved the 2018-2019 revisions to the ICCTA Bylaws and ICCTA Operating Manual and adopted amendments regarding the association's emergency procedures and disaster plan.
- Reminded trustees of the Association of Community College Trustees' October 17-20 Leadership Congress in San Francisco, CA.

AGREEMENTS/CONTACTS SIGNED BY PRESIDENT VALDEZ

Dr. Valdez signed the Intergovernmental Agreement between St. Teresa High School and Richland Community College.

Dr. Valdez signed the Intergovernmental Agreement between Sangamon Valley High School and Richland Community College.

Dr. Valdez signed the Intergovernmental Agreement between Lutheran School Association and Richland Community College.

Dr. Valdez signed the Intergovernmental Agreement between Decatur Christian School and Richland Community College.

Dr. Valdez signed the Intergovernmental Agreement between Mt. Zion High School and Richland Community College.

Dr. Valdez signed the Intergovernmental Agreement between Cerro Gordo High School and Richland Community College.

Dr. Valdez signed the Intergovernmental Agreement between Maroa-Forsyth High School and Richland Community College.

Dr. Valdez signed the Intergovernmental Agreement between Clinton High School and Richland Community College.

Dr. Valdez signed the Intergovernmental Agreement between Central A & M High School and Richland Community College.

Dr. Valdez signed the Intergovernmental Agreement between Argenta-Oreana High School and Richland Community College.

Dr. Valdez signed the Intergovernmental Agreement between Meridian High School and Richland Community College.

MONITORING REPORT

None

REPORT OF STUDENT TRUSTEE

Student Trustee Michaila Long presented the Student Leadership Council Report.

FOUNDATION REPORT

Tricia Cordulack updated the Board of new scholarships and reminded them of upcoming events.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda. It was recommended that the Board authorize College Administration to purchase 25 microscopes from Olympus America, Inc. of Waltham, Massachusetts for a cost of \$25,828.00.

It was recommended that the Board Authorize the College Administration to purchase 480 chairs from MityLite, Inc. of Orem, Utah for a cost of \$27,120.80.

A recommendation was made to hire Full-time Tenure track culinary faculty, James Udulutch. A recommendation was made to appoint Courtney Carson to the position of Executive Director, External Relations, as presented.

Prince moved to approve the Consent Agenda items, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

OLD BUSINESS

REVIEW OF MINUTES OF PREVIOUS CLOSED SESSION

A recommendation for continued confidentiality of closed (executive) session minutes was presented to the Board.

Prince moved the Board of Trustees approve the continued confidentiality of the closed session minutes, as presented. Ritter seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

APPROVAL OF COLLEGE SUCCESS COURSE FEES

A recommendation was made to the Board of Trustees to set the fees for the remainder of the 2019-2020 academic year for College Success Courses, as presented.

Price move to approve the set fees for the reminder of the 2019-2020 academic year for College Success Courses, as presented. Ritter seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

NEW BUSINESS

APPROVAL OF FIRST MIDSTATE INC. AS UNDERWRITER/PLACEMENT AGENT DEBT CERTIFICATES

A recommendation was made to the Board of Trustees to approve the selection of First Misstate, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure counsel to the Underwriter/Placement Agent with respect to the District's General Obligation Debt Certificates (Limited Tax), as presented.

Prince moved to approve the approve the selection of First Misstate, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure counsel to the Underwriter/Placement Agent with respect to the District's General Obligation Debt Certificates (Limited Tax), as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

APPROVAL OF FIRST MIDSTATE INC. AS UNDERWRITER/PLACEMENT AGENT GENERAL OBLIGATION BOND ISSUE

A recommendation was made to the Board of Trustees to approve the selection of First Mid State, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure

counsel to the Underwriter/Placement Agent with respect to the District's General Obligation Community College Bonds, as presented.

Prince moved to approve the selection of First Mid State, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure counsel to the Underwriter/Placement Agent with respect to the District's General Obligation Community College Bonds, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

APPROVAL TO CONTRACT WITH BLDD FOR 2019 MASTER PLAN

A recommendation was made to the Board of Trustees to authorize the College Administration to contract with BLDD to development and design through project completion of the Phase 1 Facilities Master Plan and at base services fee of approximately \$918,000.00 plus reimbursement costs, as presented.

Bishop Dunning moved to approve College Administration to contract with BLDD to development and design through project completion of the Phase 1 Facilities Master Plan and at base services fee of approximately \$918,000.00 plus reimbursement costs, as presented. Ritter seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

APPROVAL TO CONTRACT FOR CUSTODIAL SERVICES

A recommendation was made to the Board of Trustees to authorize Administration to enter into a three-year contract for custodial services with Nishinda Services, Incorporated of Fishers, IN at a monthly cost of \$34,000.00, as presented.

Bishop Dunning moved to approve College Administration to enter into a three-year contract for custodial services with Nishinda Services, Incorporated of Fishers, IN at a monthly cost of \$34,000.00, as presented. Prince seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

AUTHORIZATION TO CONTRACT WITH BLDD FOR ARCHITECTURAL SERVICES

A recommendation was made to the Board of Trustees to authorize the College Administration to contract with BLDD of Decatur, IL for architectural services for the Protection, Health, & Safety Projects, in the amount of \$17,000.00, as presented.

Bishop Dunning moved to authorize the College Administration to contract with BLDD of Decatur, IL for architectural services for the Protection, Health, & Safety Projects, in the amount of \$17,000.00, as presented. Prince seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The August 2019 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,241,814.97 for August 2019 was distributed to the Board prior to the meeting.

Prince moved to ratify the August bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that we did Richland applied for the ICCB Workforce Equity Grant. We have not had a response yet, but will let the Trustees know as soon as we hear something.
- Enrollment was up 15%. We are very proud of the work being done by faculty, and staff that have worked to make this happen. We have shared our story with all local media and had a celebration on campus.
- President Valdez is working with Human Resource to get the Executive Director of the Foundation filled. The goal is to have someone in place by January 2020.
- Richland Community College was the recipient of the 2019 Greater Decatur Chamber Business Expansion of the Year for our Essentials Skills program.
- President Valdez will attend the Chief Learning Officer Awards luncheon on October 14, 2019 in Chicago, as Richland Community College is a finalist for this national award.

ITEMS FROM THE BOARD

- Dale Colee spoke of the Smokin BBQ competition that was held in Central Park. It was a great event that has a great impact on Richland's Culinary Program.

EXECUTIVE SESSION

Campbell moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Prince seconded. Voice vote being all ayes, Chairman Coopridier declared the motion carried.

Meeting convened into closed session at 7:08 p.m.

Meeting reconvened into open session at 7:35 p.m.

ADJOURNMENT

Prince moved and Campbell seconded to adjourn the meeting at 7:35 p.m.

Randy Prince, Secretary

To: Cris Valdez, President
From: Robin Bollhorst, Director, Human Resources & Payroll
Date: October 2, 2019
Subject: Personnel Update

*in absence of
Robin B.*

New Employee

Name	Position	Start Date
Peter Wetzel	Health Professions Retention Specialist	9/09/2019
James Udulutch	Culinary Arts Faculty	9/23/2019
Nicholas Shook	Tech Services Specialist II	9/30/2019

Retirements, Resignations, and Terminations

Name	Position	Last Day
Tammy Wilson	Literacy Specialist	9/27/2019

TO: Dr. Cris Valdez
FROM: Tracy Withrow
DATE: September 7, 2019
SUBJECT: College Activities Report

Following is *Richland Community College Activities Report* for October 15, 2019 to November 19, 2019. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

October 17 - November 8 Richland Employee Giving Campaign, details from Tricia Cordulack

Tuesday, October 22
Papa Murphy's Pizza by the Slice in the Cafeteria
11am – 1pm
Profits will go to the Student Assistance Fund

Wednesday, October 23
Mystery Bag Sale
11am until bags are sold
Profits will go to the Student Assistance Fund

Thursday, October 24
Dine United in the Richland Café
All Day
10% of Sales go to Macon County United Way

October 2019

October 18	Girls Empowerment & Leadership 8:30am Shilling Community Education Center
October 18	Hispanic Flamenco Ballet Ensemble 3pm Shilling Auditorium
October 18	Laramie Project – Staged Reading (Free Event) 12:30pm and 7pm Room W126
October 21	Current Student, CNA, Veterans Registration Begins
October 23	Let's Do Lunch Recruitment Series Automotive Technology, Automotive Collision, Diesel Medium/Heavy Truck Technology 11am Bistro Five Thirty Seven
October 23	Perkins V Plan Listening Session 4pm-6pm

Shilling Community Education Center

- October 24 Sushi with Chef- Limit 40-Must Register
 9:30am
 Café Atrium
- October 25&26 Evening of Classic Horror
 6pm
 Shilling Auditorium
- October 28 New Student Registration Begins
- October 28 Let's Do Lunch Recruitment Series
 Culinary Arts
 12pm
 Bistro Five Thirty Seven
- October 29 Penny Severn's Memorial Reception
 5:30pm
 Shilling Community Education Center
- October 30 Let's Do Lunch Recruitment Series
 Health Professions (Surgical Technology, Medical Assisting, EMS, and Practical
 Nursing)
 12pm
 Bistro Five Thirty Seven
- October 31 Surg Tech Bake Sale, Raffle Baskets and Costume Contest
 10:00 AM
 Mueller Student Center
- October 31 Trick or Treat with MCLETC
 6pm – 8pm
 MCLETC

November 2019

- November 2 Relay for Life Luncheon
 12pm
 Shilling Community Education Center
- November 4 Meridian High School Student & Parent Night
 6pm
 Room C141
- November 8 Macon County Law Enforcement CC19-05 Graduation
 2pm
 Shilling Community Education Center
- November 11 Veterans Day – College Closed
- November 12 Veterans Program
 11am
 Shilling Community Education Center
- November 13 Native Pride Dancer
 11am
 Mueller Student Center

**MONTHLY REPORT OF RICHLAND COMMUNITY COLLEGE
AGREEMENTS/CONTRACTS**

AUTHORIZED BY PRESIDENT VALDEZ FOR THE MONTH OF

SEPTEMBER 2019

- | | |
|-----------|---|
| 8/17/2019 | Dr. Valdez signed the Intergovernmental Agreement between Warrensburg-Latham High School and Richland Community College. |
| 10/1/2019 | Dr. Valdez signed the Adult Education and Literacy Grant Agreement between the State of Illinois, Illinois Community College Board and Richland Community. |
| 9/23/2019 | Dr. Valdez signed a memorandum of understanding between Richland Community College and the Board of Trustees of Illinois State University on behalf of its Mennonite College of Nursing with respect to the BSN transfer pathway from the AD to the RN to BSN program at ISU. |
| 9/4/2019 | Dr. Valdez signed the Career and Technical Education Perkins Postsecondary Grant Agreement between The State of Illinois Illinois Community College Board and Richland Community College. |

Richland Community College
STUDENT LEADERSHIP COUNCIL
BOARD REPORT

October 2019

Student Trustee: Michaila Long

President: Johnathan Randell | **Vice-President:** Brandon Meis | **Secretary:** Genna Warnick | **Treasurer:** Brenden Wilson

Student Engagement Activities:

- 10/14-10/18 Financial Literacy Week
 - 10/15-16 Medical Coverage Sign Up Assistance (SIUC Medicine)
 - 10/17 Nikki Gary- Financial Literacy Speaker
- 10/16 Free Chili Lunch
- 10/18-19 IL Community College Student Activities Association
Fall Student Leadership Conference (Joliet Junior College)
- 10/24 Sushi Making Demonstration
- 10/25-26 American Student Government Association Conference (Chicago)
- 10/28-31 Halloween Activities
- 11/5 International Game Day
- 11/7-10 Assoc. for the Promotion of Campus Activities
Conference (Chicago)
- 11/13 Native Pride Dancers
- 11/19 Oasis Center Presentation—In conjunction with Nursing Club

Other Highlights:

- Mascot Survey
- Student Leadership Council Introductions



TO: Board of Trustees

FROM: Dr. Cris Valdez

DATE: October 15, 2019

SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board of Trustees, the following item is presented as a consent agenda to be acted upon within the same motion. Any Board member may remove the item from the consent agenda to be acted upon separately. Supporting documentation for the consent agenda items are attached.

Therefore, it is recommended that the Board of Trustees approve the following:

A. Authorization in Compliance with 5 Illinois Compiled Statutes 120/2.06

Thank you.

TO: Board of Trustees

FROM: Dr. Cris Valdez 

DATE: October 15, 2019

SUBJECT: Authorization in compliance with 5 Illinois Compiled Statutes 120/2.06
(Destruction of Closed Session Audio Recordings)

Mr. Chairman, Members of the Board, Section 120/2.06 of the Illinois Open Meetings Act states that the verbatim record of a closed session may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded.

In addition, the Act states that the verbatim record may be destroyed only after the public body approves the destruction of a particular recording and the public body approves minutes of the closed session that complies with requirements for written minutes.

At this time, the verbatim recording of the closed session held March 20, 2018 has met the required 18-month period.

Therefore, it is recommended that the Board of Trustees authorize the destruction of the verbatim record of the March 20, 2018 closed session.



MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian

Date: October 4, 2019

Re: Authorization to Issue \$15,000,000 of Debt Certificates

Attached for Board of Trustees consideration is Resolution 20-1, entitled; "Resolution authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of improving District facilities and for the issue of General Obligation Debt Certificates (Limited Tax) of the District."

This is the next step in the process for financing of the Phase I Master Plan.

The resolution presented provides the legal and procedural specifications for financing the construction and remodeling of the existing Main Campus Facility that will provide classrooms, laboratories, offices, and other support space that includes space on the West wing 2nd floor and South wing 1st floor. The purpose of creating the installment purchase for these certain capital expenditures and the subsequent issuance of \$15,000,000 General Obligation Debt Certificates creates the necessary evidence for a financial claim. These financing instruments are a form of borrowing that creates an obligation and claim that is payable from general operating funds of the College. Once this general obligation is established, the College can then complete the funding plan, which anticipates that a subsequent Funding Bond issue will retire the installment purchase agreement and resulting Debt Certificates.

The debt certificate resolution will provide for an aggregate amount not to exceed \$15,000,000. The authorization will create a debt obligation but not authorize any expenditure. The funding will be held until such time as the next portion of the funding plan can be enacted.

It is recommended that the Board of Trustees approve the attached Resolution 20-1 authorizing the issue of \$15,000,000 in General Obligation Debt Certificates for the College to finance renovations for Phase I Master Plan on the Richland Community College campus.

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois, held in Room NS121 of the National Sequestration Education Center of the College, One College Park, Decatur, Illinois, in said Community College District at 5:30 o'clock P.M., on the 15th day of October, 2019.

* * *

The meeting was called to order by the Chairman, and upon the roll being called, David Coopridner, the Chairman, and the following Trustees were physically present at said location: Wayne Dunning, Randy Prince, Tom Ritter, Vicki Carr, Bruce Campbell, Dale Colee and Michaila Long (non-voting student trustee).

The following Trustees were allowed by a majority of the members of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: _____

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The Chairman announced that a proposal had been received from _____, for the purchase of \$15,000,000 General Obligation Debt Certificates (Limited Tax), Series 2019, to be issued by the District pursuant to Section 17(b) of the Local Government Debt Reform Act, and that the Board of Trustees would consider the adoption of a resolution providing for an Installment Purchase Agreement in order to alter, repair, equip and improve the sites of the District's buildings and facilities, authorizing the issuance of said Certificates evidencing the rights to payment under said Agreement and providing for the sale of said

Certificates. The Chairman also summarized the pertinent terms of said proposal and said Certificates, including the length of maturity, rates of interest and purchase price for said Certificates.

Whereupon Trustee _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Trustees prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of improving facilities in and for Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois, and for the issue of \$15,000,000 General Obligation Debt Certificates (Limited Tax), Series 2019, of said Community College District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof.

* * *

WHEREAS, Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois (the “*District*”), is a community college district of the State of Illinois operating under and pursuant to the Public Community College Act of the State of Illinois, as amended (the “*Public Community College Act*”), the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Debt Reform Act*”), and in particular, the provisions of Section 17(b) of the Debt Reform Act (the “*Installment Purchase Provisions*”); and

WHEREAS, the Board of Trustees of the District (the “*Board*”) has considered the needs of the District and, in so doing, the Board has deemed and does now deem it advisable, necessary, and for the best interests of the District to alter, repair, equip and improve the sites of the District’s buildings and facilities, including, but not limited to, renovating science labs, improving entryway and green spaces and renovating the Learning Resources Center, including, in connection with said work, acquisition of all land or rights in land, mechanical, electrical, and other services necessary, useful or advisable thereto (the “*Project*”), all as shown on preliminary plans and cost estimates on file with and approved by the Board; and

WHEREAS, the Board has determined the total cost of the Project and expenses incidental thereto, including financial, legal, architectural, and engineering services related to such work

and to the Agreement hereinafter provided for in this Resolution to be not less than \$_____, plus estimated investment earnings which may be received on said sum prior to disbursement; and

WHEREAS, sufficient funds of the District are not available to pay the costs of the Project, and it will, therefore, be necessary to borrow money in the amount of \$_____ for the purpose of paying such costs; and

WHEREAS, pursuant to the Installment Purchase Provisions, the District has the power to purchase real or personal property through agreements that provide that the consideration for the purchase may be paid through installments made at stated intervals for a period of no more than 20 years, to sell, convey and reacquire either real or personal property upon any terms and conditions and in any manner as the Board shall determine, if the District will lease, acquire by purchase agreement, or otherwise reacquire the property as authorized by applicable law and to issue certificates evidencing indebtedness incurred under such agreements; and

WHEREAS, the Board finds that it is desirable and in the best interests of the District to avail of the provisions of the Installment Purchase Provisions to authorize an Installment Purchase Agreement (the "*Agreement*"); name as counter-party to the Agreement the Treasurer of the Board, as nominee-seller; authorize the Chairman and Secretary of the Board to execute and attest, respectively, the Agreement on behalf of the District and to file same with said Secretary in his or her capacity as keeper of the records and files of the District; and issue certificates evidencing the indebtedness incurred under the Agreement in the amount of \$_____:

NOW THEREFORE Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois, as follows:

Section 1. Definitions. Words and terms used in this Resolution shall have the meanings given them unless the context or use clearly indicates another or different meaning is intended. Words and terms defined in the singular may be used in the plural and vice-versa. Reference to any gender shall be deemed to include the other and also inanimate persons such as corporations, where applicable.

A. The following words and terms are as defined in the preambles hereto.

Agreement
Board
Debt Reform Act
District
Installment Purchase Provisions
Public Community College Act
Project

B. The following words and terms are defined as set forth.

“*Certificates*” means the \$_____ General Obligation Debt Certificates (Limited Tax), Series 2019, authorized to be issued by this Resolution.

“*Certificate Fund*” means the fund established and defined in Section 13 of this Resolution.

“*Certificate Registrar*” means _____, Illinois, in its respective capacities as registrar and paying agent hereunder, or a successor thereto or a successor designated as Certificate Registrar hereunder.

“*Code*” means the Internal Revenue Code of 1986, as amended.

“*Project Fund*” means the Project Fund established and defined in Section 13 of this Resolution.

“*Purchaser*” means the purchaser of the Certificates, namely, _____.

“*Resolution*” means this Resolution adopted by the Board on the 15th day of October, 2019.

C. Definitions also appear in the preambles hereto or in specific sections, as appear below. The headings in this Resolution are for the convenience of the reader and are not a part of this Resolution.

Section 2. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 3. Authorization. It is necessary and advisable for the residents of the District to pay the costs of the Project, including all Related Expenses and to borrow money and, in evidence thereof and for the purpose of financing same, enter into the Agreement and, further, to provide for the issuance and delivery of certificates evidencing the indebtedness incurred under the Agreement.

Section 4. Agreement is a General Obligation; Annual Budget. The District hereby represents, warrants, and agrees that the obligation to make the payments due under the Agreement shall be a general obligation of the District payable from any funds of the District lawfully available for such purpose. The District represents and warrants that the total amount due under the Agreement, together with all other indebtedness of the District, is within all statutory and constitutional debt limitations. The District agrees to budget funds of the District annually and in a timely manner so as to provide for the making of all payments when due under the terms of the Agreement.

Section 5. Execution and Filing of the Agreement. From and after the effective date of this Resolution, the Chairman and Secretary of the Board be and they are hereby authorized and directed to execute and attest, respectively, the Agreement, in substantially the form set forth in Section 6 of this Resolution, and to do all things necessary and essential to effectuate the provisions of the Agreement, including the execution of any documents and certificates incidental thereto or necessary to carry out the provisions thereof. Further, as nominee-seller, the

Treasurer of the Board is hereby authorized and directed to execute the Agreement. Upon full execution, the original of the Agreement shall be filed with the Secretary of the Board and retained in the District records and shall constitute authority for the issuance of the Certificates hereinafter authorized.

Section 6. Form of Agreement. The Agreement shall be in substantially the form as follows:

INSTALLMENT PURCHASE AGREEMENT for purchase of real or personal property, or both, in and for Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois.

* * *

THIS INSTALLMENT PURCHASE AGREEMENT (this “*Agreement*”) dated as of _____, 2019, by and between the Treasurer of the Board of Trustees (the “*Board*”) of the District (as hereinafter defined), as Nominee-Seller (the “*Seller*”), and Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois, a community college district of the State of Illinois (the “*District*”):

WITNESSETH

A. The Board has determined to alter, repair, equip and improve the sites of the District’s facilities, including, without limitation, renovating science labs, improving entryway and green spaces and renovating the Learning Resources Center (the “*Project*”), all as previously approved by the Board and on file with the Secretary of the Board (the “*Secretary*”).

B. Pursuant to the provisions of the Public Community College Act of the State of Illinois (the “*Public Community College Act*”), the Local Government Debt Reform Act of the State of Illinois (the “*Debt Reform Act*”), and, in particular, the provisions of Section 17(b) of the Debt Reform Act (the “*Installment Purchase Provisions*”), in each case, as supplemented and amended (collectively “*Applicable Law*”), the District has the power to purchase real or personal property through agreements that provide that the consideration for the purchase may be paid through installments made at stated intervals for a period of no more than 20 years, to sell, convey and reacquire either real or personal property upon any terms and conditions and in any manner as the Board shall determine, if the District will lease, acquire by purchase agreement, or

otherwise reacquire the property as authorized by applicable law and to issue certificates evidencing indebtedness incurred under such agreements.

C. On the 15th day of October, 2019, the Board, pursuant to Applicable Law and the need to provide for the Project, adopted a resolution (the “*Resolution*”) authorizing the borrowing of money for the Project, the execution and delivery of this Agreement to finance same, and the issuance of certificates evidencing the indebtedness so incurred.

D. The Resolution is

- (a) incorporated herein by reference; and
- (b) made a part hereof as if set out at this place in full;

and each of the terms as defined in the Resolution is also incorporated by reference for use in this Agreement.

E. The Seller, as nominee as expressly permitted by the Installment Purchase Provisions, has agreed to make, construct and acquire the Project on the terms as hereinafter provided.

NOW THEREFORE in consideration of the mutual covenants and agreements hereinafter contained and other valuable consideration, it is mutually agreed between the Seller and the District as follows:

1. MAKE AND ACQUIRE PROJECT

The Seller agrees to make, construct, and acquire the Project upon real estate owned or to be owned by or upon which valid easements have been obtained in favor of the District.

2. CONVEYANCE

The District conveys to the Seller any portion of the Project heretofore acquired by the District and to be paid from proceeds of the Certificates (as defined in the Resolution). The Seller agrees to convey each part of the Project to the District and to perform all necessary work

and convey all necessary equipment; and the District agrees to purchase the Project from the Seller and pay for the Project the purchase price of not to exceed \$_____; plus the amount of investment earnings which are earned on the amount deposited with the Treasurer from the sale of the Certificates and in no event shall the total aggregate principal purchase price to be paid pursuant to this Agreement exceed the sum of \$_____, plus the amount of investment earnings which are earned on the amount deposited with the Treasurer from the sale of the Certificates.

3. PAYMENTS

The payment of the entire sum of \$_____ of said purchase price shall:

- (a) be payable in installments due on the dates and in the amounts;
- (b) bear interest at the rates percent per annum which interest shall also be payable on the dates and in the amounts;
- (c) be payable at the place or places of payment, in the medium of payment, and upon such other terms, including prepayment (redemption);

all as provided for payment of the Certificates in the Resolution.

4. ASSIGNMENT

Rights to payment of the Seller as provided in this Agreement are assigned as a matter of law under the Installment Purchase Provisions to the owners of the Certificates. This Agreement and any right, title, or interest herein, shall not be further assignable. The Certificates, evidencing the indebtedness incurred hereby, are assignable (registrable) as provided in the Resolution.

5. TAX COVENANTS

The covenants relating to the tax-exempt status of the Certificates, as set forth in the Resolution, insofar as may be applicable, apply to the work to be performed and the payments made under this Agreement.

6. TITLE

(a) *Vesting of Title.* Title in and to any part of the Project, upon delivery or as made, during all stages of the making or acquisition thereof, shall and does vest immediately in the District.

(b) *Damage, Destruction, and Condemnation.* If, during the term of this Agreement, (i) all or any part of the Project shall be destroyed, in whole or in part, or damaged by fire or other casualty or event; or (ii) title to, or the temporary or permanent use of, all or any part of the Project shall be taken under the exercise of the power of eminent domain by any governmental body or by any person, firm, or corporation acting under governmental authority; or (iii) a material defect in construction of all or any part of the Project shall become apparent; or (iv) title to or the use of all or any part of the Project shall be lost by reason of a defect in title; then the District shall continue to make payments as promised herein and in the Certificates and to take such action as it shall deem necessary or appropriate to repair and replace the Project.

7. LAWFUL CORPORATE OBLIGATION

The District hereby represents, warrants, and agrees that the obligation to make the payments due hereunder shall be a lawful direct general obligation of the District payable from the general funds of the District and such other sources of payment as are otherwise lawfully available. The District represents and warrants that the total amount due the Seller hereunder, together with all other indebtedness of the District, is within all statutory and constitutional debt limitations. The District agrees to budget funds of the District annually and in a timely manner so as to provide for the making of all payments when due under the terms of this Agreement.

8. GENERAL COVENANT AND RECITAL

It is hereby certified and recited by the Seller and the District, respectively, that as to each, respectively, for itself, all conditions, acts, and things required by law to exist or to be done precedent to and in the execution of this Agreement did exist, have happened, been done and performed in regular and due form and time as required by law.

9. NO SEPARATE TAX

THE SELLER AND THE DISTRICT RECOGNIZE THAT THERE IS NO STATUTORY AUTHORITY FOR THE LEVY OF A SEPARATE TAX IN ADDITION TO OTHER TAXES OF THE DISTRICT OR THE LEVY OF A SPECIAL TAX UNLIMITED AS TO RATE OR AMOUNT TO PAY ANY OF THE AMOUNTS DUE HEREUNDER.

10. DEFAULT

In the event of a default in payment hereunder by the District, the Seller or any Certificateholder may pursue any available remedy by suit at law or equity to enforce the payment of all amounts due or to become due under this Agreement, including, without limitation, an action for specific performance.

IN WITNESS WHEREOF the Seller has caused this Installment Purchase Agreement to be executed, and his or her signature to be attested by the Secretary of the Board, and the District has caused this Installment Purchase Agreement to be executed by the Chairman of its Board, and also attested by the Secretary of its Board, all as of the day and year first above written.

SELLER: Signature: _____

[Here type name]: _____
as Nominee-Seller and the Treasurer of the
Board of Trustees

ATTEST:

Secretary, Board of Trustees

COMMUNITY COLLEGE DISTRICT NO. 537,
COUNTIES OF MACON, CHRISTIAN,
DEWITT, LOGAN, MOULTRIE, PIATT,
SANGAMON AND SHELBY AND STATE OF
ILLINOIS

Chairman, Board of Trustees

ATTEST:

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF MACON)

CERTIFICATE OF INSTALLMENT PURCHASE AGREEMENT FILING

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees (the “*Board*”) of Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois (the “*District*”), and as such officer I do hereby certify that on the ____ day of _____, 2019, there was filed in my office a properly certified copy of that certain document, executed by the Chairman of the Board, attested by me in my capacity as Secretary of the Board, and further executed, as Nominee-Seller, by the Treasurer of the Board, also attested by me, dated as of _____, 2019, and entitled ñINSTALLMENT PURCHASE AGREEMENT for purchase of real or personal property, or both, in and for Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois; and supporting the issuance of certain General Obligation Debt Certificates (Limited Tax), Series 2019, of the District; that attached hereto is a true and complete copy of said Agreement as so filed; and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF I hereunto affix my official signature, this ____ day of _____, 2019.

Secretary, Board of Trustees

Section 7. Certificate Details. For the purpose of providing for the Project, there shall be issued and sold certificates of the District in the principal amount of \$_____, which shall be designated "General Obligation Debt Certificates (Limited Tax), Series 2019" (the "*Certificates*"). The Certificates shall be dated _____, 2019, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$750,000 each and authorized integral multiples of \$5,000 in excess thereof (but no single Certificate shall represent installments of principal maturing on more than one date), shall be numbered 1 and upward, and the Certificates shall become due and payable serially (subject to prior redemption as hereinafter set forth) on November 1, 2031 and bear interest at the rate of ____% per annum.

The Certificates shall bear interest from their date of delivery at a rate of ____% per annum until November 1, 2020. The interest rate shall be adjusted on November 1, 2020, and on each November 1 hereafter, to a rate per annum equal to the greater of 9.00% per annum or 125% of the rate for the most recent date shown in the 20 G.O. Bonds Index of average municipal bond yields as published in the most recent edition of *The Bond Buyer*, published in New York (or any successor publication or index, or if such successor publication or index is no longer published then any index of long-term municipal tax-exempt bond yields then selected by the Board).

Interest on each Certificate shall be paid by check or draft of the Certificate Registrar, payable upon presentation in lawful money of the United States of America, to the person in whose name such Certificate is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Certificates shall be payable in lawful money of the United States of America at the principal corporate trust office of the Certificate Registrar.

The Certificates shall be signed by the manual or facsimile signatures of the Chairman and Secretary of the Board, and shall be registered, numbered and countersigned by the manual or facsimile signature of the Treasurer of the Board, as they shall determine, and in case any officer whose signature shall appear on any Certificate shall cease to be such officer before the delivery of such Certificate, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Certificates shall have thereon a certificate of authentication substantially in the form hereinafter set forth, duly executed by the Certificate Registrar as authenticating agent of the District and showing the date of authentication. No Certificate shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of authentication shall have been duly executed by the Certificate Registrar by manual signature, and such certificate of authentication upon any such Certificate shall be conclusive evidence that such Certificate has been authenticated and delivered under this Resolution. The certificate of authentication on any Certificate shall be deemed to have been executed by the Certificate Registrar if signed by an authorized officer of the Certificate Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Certificates issued hereunder.

Section 8. Registration of Certificates; Persons Treated as Owners. The District shall cause books (the “*Certificate Register*”) for the registration and for the transfer of the Certificates as provided in this Resolution to be kept at the principal corporate trust office of the Certificate Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Certificate Registrar shall keep custody of, multiple Certificate blanks executed by the District for use in the transfer and exchange of Certificates.

Upon surrender for transfer of any Certificate at the principal corporate trust office of the Certificate Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Certificate Registrar and duly executed by the registered owner or his attorney duly authorized in writing, the District shall execute and the Certificate Registrar shall authenticate, date, and deliver in the name of the transferee or transferees a new fully registered Certificate or Certificates of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Certificate or Certificates may be exchanged at said office of the Certificate Registrar for a like aggregate principal amount of Certificate or Certificates of the same maturity of other authorized denominations. The execution by the District of any fully registered Certificate shall constitute full and due authorization of such Certificate and the Certificate Registrar shall thereby be authorized to authenticate, date, and deliver such Certificate; *provided, however*, the principal amount of outstanding Certificates of each maturity authenticated by the Certificate Registrar shall not exceed the authorized principal amount of Certificates for such maturity less previous retirements.

The Certificate Registrar shall not be required to transfer or exchange any Certificate during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Certificate and ending at the opening of business on such interest payment date, nor to transfer or exchange any Certificate after notice calling such Certificate for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Certificates.

The person in whose name any Certificate shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Certificate shall be made only to or upon the order of the registered owner thereof

or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Certificate to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Certificates, but the District or the Certificate Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Certificates except in the case of the issuance of a Certificate or Certificates for the unredeemed portion of a Certificate surrendered for redemption.

Section 9. Redemption. (a) *Optional Redemption.* The Certificates shall be subject to redemption prior to maturity at the option of the District as a whole or in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Certificates of a single maturity to be selected by the Certificate Registrar), on January ____, 2020, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

(b) *Mandatory Redemption.* The Certificates are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on November 1 of the years and in the principal amounts as follows:

YEAR	PRINCIPAL AMOUNT
2020	
2021	
2022	
2023	
2024	
2025	
2026	
2027	
2028	
2029	
2030	
2031	

The principal amounts of Certificates to be mandatorily redeemed in each year may be reduced through the earlier optional redemption thereof, with any partial optional redemptions of such Bonds credited against future mandatory redemption requirements in such order of the mandatory redemption dates as the District may determine. In addition, on or prior to the 60th day preceding any mandatory redemption date, the Certificate Registrar may, and if directed by the Board shall, purchase Certificates required to be retired on such mandatory redemption date. Any such Certificates so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

(c) *General.* The Certificates shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. The District shall, at least five (5) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Certificate Registrar) notify the Certificate Registrar of such redemption date and of the principal amount and maturity or maturities of Certificates to be redeemed. For purposes of any redemption of less than all of the outstanding Certificates of a single maturity, the particular Certificates or portions of Certificates to be redeemed shall be selected by lot by the Certificate Registrar from the

Certificates of such maturity by such method of lottery as the Certificate Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of Certificates or portions thereof so that any \$5,000 Certificate or \$5,000 portion of a Certificate shall be as likely to be called for redemption as any other such \$5,000 Certificate or \$5,000 portion. The Certificate Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Certificates to be redeemed or the time of the giving of official notice of redemption.

The Certificate Registrar shall promptly notify the District in writing of the Certificates or portions of Certificates selected for redemption and, in the case of any Certificate selected for partial redemption, the principal amount thereof to be redeemed.

Section 10. Redemption Procedure. Unless waived by any holder of Certificates to be redeemed, notice of the call for any such redemption shall be given by the Certificate Registrar on behalf of the District by mailing the redemption notice by first class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Certificate or Certificates to be redeemed at the address shown on the Certificate Register or at such other address as is furnished in writing by such registered owner to the Certificate Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Certificates are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Certificates to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Certificate or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,

(5) the place where such Certificates are to be surrendered for payment of the redemption price, which place of payment shall be the principal corporate trust office of the Certificate Registrar, and

(6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Certificates to be redeemed at the option of the District shall have been received by the Certificate Registrar prior to the giving of such notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Certificate Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Certificates, and the Certificate Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Certificates will not be redeemed. Otherwise, prior to any redemption date, the District shall deposit with the Certificate Registrar an amount of money sufficient to pay the redemption price of all the Certificates or portions of Certificates which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Certificates or portions of Certificates so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Certificates or portions of Certificates shall cease to bear interest. Upon surrender of such Certificates for redemption in accordance with said notice, such Certificates shall be paid by the Certificate Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Certificate, there shall be prepared for the registered

holder a new Certificate or Certificates of the same maturity in the amount of the unpaid principal.

If any Certificate or portion of Certificate called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Certificate or portion of Certificate so called for redemption. All Certificates which have been redeemed shall be cancelled and destroyed by the Certificate Registrar and shall not be reissued.

Section 11. Form of Certificate. The Certificates shall be in substantially the following form; *provided, however*, that if the text of the Certificate is to be printed in its entirety on the front side of the Certificate, then paragraph [2] and the legend "See Reverse Side for Additional Provisions", shall be omitted and paragraphs [6] through [11] shall be inserted immediately after paragraph [1]:

[Form of Certificate - Front Side]

REGISTERED
NO. ____

REGISTERED
\$_____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

**COUNTIES OF MACON, CHRISTIAN, DEWITT, LOGAN, MOULTRIE, PIATT, SANGAMON AND
SHELBY AND STATE OF ILLINOIS**

COMMUNITY COLLEGE DISTRICT NO. 537

GENERAL OBLIGATION DEBT CERTIFICATE (LIMITED TAX), SERIES 2019

See Reverse Side for Additional Provisions

Initial Interest
Rate: ____%

Maturity
Date: November 1, 2031

Dated
Date: _____, 2019

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois (the "*District*"), hereby acknowledges itself to owe and for value received promises to pay from the source and as hereinafter provided to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Certificate or from the most recent interest payment date to which interest has been paid at the at the rate of ____% per annum until November 1, 2020. The interest rate will be adjusted on November 1, 2020, and on each November 1 thereafter, to a rate per annum equal to the greater of 9.00% per annum or 125% of the rate for the most recent date shown in the 20 G.O. Bonds Index of average municipal bond yields as published in the most recent edition of *The Bond Buyer*, published in

New York (or any successor publication or index, or if such successor publication or index is no longer published then any index of long-term municipal tax-exempt bond yields then selected by the Board of Education of the District). Such interest shall be paid on May 1 and November 1, commencing November 1, 2020, until said Principal Amount is paid. Principal of this Certificate is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal corporate trust office of _____, Illinois, as certificate registrar and paying agent (the "*Certificate Registrar*"). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Certificate Registrar at the close of business on the 15th day of the month next preceding each interest payment date and shall be paid by check or draft of the Certificate Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Certificate Registrar.

[2] Reference is hereby made to the further provisions of this Certificate set forth on the reverse hereof, and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Certificate did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of certificates of which this is one, does not exceed any limitation imposed by law; that the obligation to make payments due hereon is a general obligation of the District payable from any funds of the District legally available for such purpose, and that the District shall budget funds annually and in a timely manner so as to provide for the making of all payments hereon when due. THE OWNER OF THIS CERTIFICATE

ACKNOWLEDGES THAT THERE IS NO STATUTORY AUTHORITY FOR THE LEVY OF A SEPARATE TAX IN ADDITION TO OTHER TAXES OF THE DISTRICT OR THE LEVY OF A SPECIAL TAX UNLIMITED AS TO RATE OR AMOUNT TO PAY ANY OF THE AMOUNTS DUE HEREUNDER.

[4] This Certificate shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Certificate Registrar.

[5] IN WITNESS WHEREOF said Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois, by its Board of Trustees, has caused this Certificate to be signed by the manual or duly authorized facsimile signatures of the Chairman and Secretary of said Board of Trustees, and to be registered, numbered and countersigned by the manual or duly authorized facsimile signature of the Treasurer of said Board of Trustees, all as of the Dated Date identified above.

SPECIMEN

Chairman, Board of Trustees

SPECIMEN

Secretary, Board of Trustees

Registered, Numbered and Countersigned:

SPECIMEN

Treasurer, Board of Trustees

Date of Authentication: _____, 20____

CERTIFICATE
OF
AUTHENTICATION

This Certificate is one of the Certificates described in the within-mentioned resolution and is one of the General Obligation Debt Certificates (Limited Tax), Series 2019, of Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois.

Certificate Registrar and Paying Agent:
_____, Illinois

_____,
as Certificate Registrar

By _____
Authorized Officer

SPECIMEN

[Form of Certificate - Reverse Side]

COMMUNITY COLLEGE DISTRICT NO. 537

**COUNTIES OF MACON, CHRISTIAN DEWITT, LOGAN, MOULTRIE, PIATT, SANGAMON AND
SHELBY AND STATE OF ILLINOIS**

GENERAL OBLIGATION DEBT CERTIFICATE (LIMITED TAX), SERIES 2019

[6] This Certificate is one of a series of certificates issued by the District to alter, repair, equip and improve the sites of the District's buildings and facilities, including, without limitation, renovating science labs, improving entryway and green spaces and renovating the Learning Resources Center, in full compliance with the provisions of the Public Community College Act of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Trustees of the District by a resolution duly and properly adopted for that purpose, in all respects as provided by law. The Certificates issued by the District in connection with the Project have been issued in evidence of the indebtedness incurred pursuant to a certain Installment Purchase Agreement (the "*Agreement*"), dated as of _____, 2019, entered into by and between the District and the Treasurer of the Board, as Seller-Nominee, to which reference is hereby expressly made for further definitions and terms and to all the provisions of which the holder by the acceptance of this certificate assents.

[7] Certificates of the issue of which this Certificate is one are subject to redemption prior to maturity at the option of the District as a whole or in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all the Certificates of a single maturity to be selected by lot by the Certificate Registrar), on January __, 2020, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

[8] The Certificates are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Certificate Registrar, at a redemption price of par plus accrued

interest to the redemption date, on November 1 of the years and in the principal amounts as follows:

YEAR	PRINCIPAL AMOUNT
2020	
2021	
2022	
2023	
2024	
2025	
2026	
2027	
2028	
2029	
2030	
2031	

[9] Notice of any such redemption shall be sent by first class mail not less than five (5) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Certificate to be redeemed at the address shown on the registration books of the District maintained by the Certificate Registrar or at such other address as is furnished in writing by such registered owner to the Certificate Registrar. When so called for redemption, this Certificate will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.

[10] This Certificate is transferable by the Registered Owner hereof in person or by his attorney duly authorized in writing at the principal corporate trust office of the Certificate Registrar in _____, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Certificate. Upon such transfer a new Certificate or Certificates of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[11] The Certificates are issued in fully registered form in the denomination of \$750,000 each and authorized integral multiples of \$5,000 in excess thereof. This Certificate may be exchanged at the principal corporate trust office of the Certificate Registrar for a like aggregate principal amount of Certificates of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution. The Certificate Registrar shall not be required to transfer or exchange any Certificate during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Certificate and ending at the opening of business on such interest payment date, nor to transfer or exchange any Certificate after notice calling such Certificate for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Certificates.

[12] The District and the Certificate Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Certificate Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Certificate and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Certificate on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Certificate in every particular, without alteration or enlargement or any change whatever.

Section 12. Sale of Certificates. The Certificates hereby authorized shall be executed as in this Resolution provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer of the Board, and be by said Treasurer delivered to the Purchaser, upon receipt of the purchase price therefor, the same being \$_____, plus accrued interest to date of delivery; the contract for the sale of the Certificates heretofore entered into (the "*Purchase Contract*") is in all respects ratified, approved and confirmed, it being hereby found and determined that the Certificates have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase Contract is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his own name or in the name of any other person, association, trust or corporation, in the Purchase Contract; the surety bond executed by the Treasurer of the Board in connection with the issuance of the Certificates as required by Section 3-19 of the Public Community College Act is hereby approved and shall be filed with the County Clerks of the Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby, Illinois; and the Certificates before being issued shall be registered, numbered and countersigned by the Treasurer of the Board, such registration being made in a book provided for that purpose, in which shall be entered the record of the resolution authorizing the Board to borrow said money and a description of the Certificates issued, including the number, date, to whom issued, amount, rate of interest and when due.

The execution and delivery of any Term Sheet relating to the Certificates (the "*Term Sheet*") is hereby authorized; and the officers of the Board are hereby authorized to take any

action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Resolution, the Term Sheet and the Certificates.

Section 13. Use of Certificate Proceeds. Accrued interest received on the delivery of the Certificates is hereby appropriated for the purpose of paying first interest due on the Certificates and is hereby ordered deposited into the "General Obligation Debt Certificate (Limited Tax) Fund of 2019" (the "*Certificate Fund*"), which shall be the fund for the payment of the principal of and interest on the Certificates. Funds lawfully available for the purpose of paying the principal of and interest on the Certificates shall be deposited into the Certificate Fund and used solely and only for such purpose.

The principal proceeds of the Certificates and any premium received on the delivery of the Certificates are hereby appropriated to pay the costs of issuance of the Certificates and for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the "Project Fund" (the "*Project Fund*"), hereby created. It is hereby found and determined and hereby declared and set forth that the Board (i) has not entered into an agreement of any kind with any entity, party or person (including, but not limited to, the Purchaser) to not expend the proceeds of the Certificates deposited into the Project Fund for any period of time and (ii) is not required by any contract, decree, instrument, order, regulation or ruling, to not expend the proceeds of the Certificates deposited into the Project Fund for any period of time. Moneys in the Project Fund shall be used to pay costs of the Project in accordance with the following procedures:

1. Contracts ("*Work Contracts*") have been or shall be awarded, from time to time, by the Board for the work on the Project; and the Board represent and covenant that each Work Contract has been or will be let in strict accordance with the applicable laws of the State of Illinois, and the rules and procedures of the District for same.

2. Pursuant to this Resolution or subsequent resolution or resolutions to be duly adopted, the Board shall identify all or a designated portion of each Work Contract to the Agreement. The Work Contracts attached hereto as *Exhibit 1* are hereby identified to the Agreement. This Resolution, any such further resolution and said Work Contracts shall be filed of record with the Secretary and the Treasurer of the Board. The adoption and filing of any such resolution or resolutions and the Work Contracts with such officers shall constitute authority for the Treasurer to make disbursements from the Project Fund to pay amounts due under such Work Contracts from time to time, upon such further resolutions, orders, vouchers, warrants, or other proceedings as are required under the applicable laws of the State of Illinois, and the rules and procedures of the District for same. No action need be taken by or with respect to the contractors under the Work Contracts as, pursuant to the Installment Purchase Provisions, the Treasurer acts as Nominee-Seller of the Project for all purposes, enabling the issuance of the Certificates.

Alternatively to the creation of the funds described above, the appropriate officers may allocate the funds to be deposited into the Certificate Fund or proceeds of the Certificates to one or more related funds of the District already in existence and in accordance with good accounting practice; *provided, however*, that this shall not relieve such officers of the duty to account and invest such funds and the proceeds of the Certificates, as herein provided, as if the funds described above had in fact been created. At the time of the issuance of the Certificates, the costs of issuance of the Certificates may be paid by the Purchaser on behalf of the District from the proceeds of the Certificates.

Section 14. Non-Arbitrage and Tax-Exemption. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of

the Certificates) if taking, permitting or omitting to take such action would cause any of the Certificates to be an arbitrage bond or a private activity bond within the meaning of the Code, or would otherwise cause the interest on the Certificates to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the “IRS”) of the exemption from Federal income taxation for interest paid on the Certificates, under present rules, the District may be treated as a taxpayer in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Certificates from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Certificates and affects the tax-exempt status of the Certificates.

The Board hereby authorizes the officials of the District responsible for issuing the Certificates, the same being the Chairman, Secretary and Treasurer of the Board, to make such further covenants and certifications as may be necessary to assure that the use thereof will not cause the Certificates to be arbitrage bonds and to assure that the interest on the Certificates will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Certificates and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Certificates; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable

by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 15. List of Certificateholders. The Certificate Registrar shall maintain a list of the names and addresses of the holders of all Certificates and upon any transfer shall add the name and address of the new Certificateholder and eliminate the name and address of the transferor Certificateholder.

Section 16. Duties of Certificate Registrar. If requested by the Certificate Registrar, the Chairman and Secretary of the Board are authorized to execute the Certificate Registrar's standard form of agreement between the District and the Certificate Registrar with respect to the obligations and duties of the Certificate Registrar hereunder which may include the following:

- (a) to act as certificate registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Certificateholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of Certificates as provided herein;
- (d) to cancel and/or destroy Certificates which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (e) to furnish the District at least annually a certificate with respect to Certificates cancelled and/or destroyed; and
- (f) to furnish the District at least annually an audit confirmation of Certificates paid, Certificates outstanding and payments made with respect to interest on the Certificates.

Section 17. Record-Keeping Policy and Post-Issuance Compliance Matters. It is necessary and in the best interest of the District to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the Certificates and other debt obligations of the District, the interest on which is excludable from gross income for federal income tax purposes or which enable the District or the holder

to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds (including the Certificates, the “*Tax Advantaged Obligations*”). Further, it is necessary and in the best interest of the District that (i) the Board adopt policies with respect to record-keeping and post issuance compliance with the District’s covenants related to its Tax Advantaged Obligations and (ii) the Compliance Officer (as hereinafter defined) at least annually review the District’s Contracts (as hereinafter defined) to determine whether the Tax Advantaged Obligations comply with the federal tax requirements applicable to each issue of the Tax Advantaged Obligations. The Board and the District hereby adopt the following Record-Keeping Policy and, in doing so, amend any similar Record-Keeping Policy or Policies heretofore adopted:

(a) *Compliance Officer Is Responsible for Records.* The Vice President of Finance and Administration of the District (the “*Compliance Officer*”) is hereby designated as the keeper of all records of the District with respect to each issue of the Tax Advantaged Obligations, and such officer shall report to the Board at least annually that he/she has all of the required records in his/her possession, or is taking appropriate action to obtain or recover such records.

(b) *Closing Transcripts.* For each issue of Tax Advantaged Obligations, the Compliance Officer shall receive, and shall keep and maintain, a true, correct and complete counterpart of each and every document and agreement delivered in connection with the issuance of the Tax Advantaged Obligations, including without limitation (i) the proceedings of the District authorizing the Tax Advantaged Obligations, (ii) any offering document with respect to the offer and sale of the Tax Advantaged Obligations, (iii) any legal opinions with respect to the Tax Advantaged Obligations delivered by any lawyers, and (iv) all written representations of any person delivered in connection with the issuance and initial sale of the Tax Advantaged Obligations.

(c) *Arbitrage Rebate Liability.* The Compliance Officer shall review the agreements of the District with respect to each issue of Tax Advantaged Obligations and shall prepare a report for the Board stating whether or not the District has any rebate liability to the United States Treasury, and setting forth any applicable exemptions that each issue of Tax Advantaged Obligations may have from rebate liability. Such report shall be updated annually and delivered to the Board.

(d) *Recommended Records.* The Compliance Officer shall review the records related to each issue of Tax Advantaged Obligations and shall determine what

requirements the District must meet in order to maintain the tax-exemption of interest paid on its Tax Advantaged Obligations, its entitlement to direct payments by the United States Treasury of the applicable percentages of each interest payment due and owing on its Tax Advantaged Obligations, and applicable tax credits or other tax benefits arising from its Tax Advantaged Obligations. The Compliance Officer shall then prepare a list of the contracts, requisitions, invoices, receipts and other information that may be needed in order to establish that the interest paid on the Tax Advantaged Obligations is entitled to be excluded from ñgross incomeò for federal income tax purposes, that the District is entitled to receive from the United States Treasury direct payments of the applicable percentages of interest payments coming due and owing on its Tax Advantaged Obligations, and the entitlement of holders of any Tax Advantaged Obligations to any tax credits or other tax benefits, respectively. Notwithstanding any other policy of the District, such retained records shall be kept for as long as the Tax Advantaged Obligations relating to such records (and any obligations issued to refund the Tax Advantaged Obligations) are outstanding, plus three years, and shall at least include:

(i) complete copies of the transcripts delivered when any issue of Tax Advantaged Obligations is initially issued and sold;

(ii) copies of account statements showing the disbursements of all Tax Advantaged Obligation proceeds for their intended purposes, and records showing the assets and other property financed by such disbursements;

(iii) copies of account statements showing all investment activity of any and all accounts in which the proceeds of any issue of Tax Advantaged Obligations has been held or in which funds to be used for the payment of principal of or interest on any Tax Advantaged Obligations has been held, or which has provided security to the holders or credit enhancers of any Tax Advantaged Obligations;

(iv) copies of all bid requests and bid responses used in the acquisition of any special investments used for the proceeds of any issue of Tax Advantaged Obligations, including any swaps, swaptions, or other financial derivatives entered into in order to establish that such instruments were purchased at *fair market value*;

(v) copies of any subscriptions to the United States Treasury for the purchase of State and Local Government Series (SLGS) obligations;

(vi) any calculations of liability for *arbitrage rebate* that is or may become due with respect to any issue of Tax Advantaged Obligations, and any calculations prepared to show that no arbitrage rebate is due, together, if applicable, with account statements or cancelled checks showing the payment of any rebate amounts to the United States Treasury together with any applicable IRS Form 8038-T; and

(vii) copies of all contracts and agreements of the District, including any leases (the “*Contracts*”), with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations effective at any time when such Tax Advantaged Obligations are, will or have been outstanding. Copies of contracts covering no more than 50 days of use and contracts related to District employees need not be retained.

(e) *IRS Examinations or Inquiries.* In the event the IRS commences an examination of any issue of Tax Advantaged Obligations or requests a response to a compliance check, questionnaire or other inquiry, the Compliance Officer shall inform the Board of such event, and is authorized to respond to inquiries of the IRS, and to hire outside, independent professional counsel to assist in the response to the examination or inquiry.

(f) *Annual Review.* The Compliance Officer shall conduct an annual review of the Contracts and other records to determine for each issue of Tax Advantaged Obligations then outstanding whether each such issue complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans. The Compliance Officer is expressly authorized, without further official action of the Board, to hire outside, independent professional counsel to assist in such review. To the extent that any violations or potential violations of federal tax requirements are discovered incidental to such review, the Compliance Officer may make recommendations or take such actions as the Compliance Officer shall reasonably deem necessary to assure the timely correction of such violations or potential violations through remedial actions described in the United States Treasury Regulations, or the Tax Exempt Bonds Voluntary Closing Agreement Program described in Treasury Notice 2008-31 or similar program instituted by the IRS.

(g) *Training.* The Compliance Officer shall undertake to maintain reasonable levels of knowledge concerning the rules related to tax-exempt bonds (and build America bonds and tax credit bonds to the extent the District has outstanding build America bonds or tax-credit bonds) so that such officer may fulfill the duties described in this Section. The Compliance Officer may consult with counsel, attend conferences and presentations of trade groups, read materials posted on various web sites, including the web site of the Tax Exempt Bond function of the IRS, and use other means to maintain such knowledge. Recognizing that the Compliance Officer may not be fully knowledgeable in this area, the Compliance Officer may consult with outside counsel, consultants and experts to assist him or her in exercising his or her duties hereunder. The Compliance Officer will endeavor to make sure that the District’s staff is aware of the need for continuing compliance. The Compliance Officer will provide copies of this Resolution and the Tax Exemption Certificate and Agreement or other applicable tax documents for each series of Tax Advantaged Obligations then currently outstanding (the “*Tax Agreements*”) to staff members who may be responsible for taking actions described in such documents. The Compliance Officer should assist in the education of any new Compliance Officer and the transition of the duties under these procedures. The Compliance Officer will

review this Resolution and each of the Tax Agreements periodically to determine if there are portions that need further explanation and, if so, will attempt to obtain such explanation from counsel or from other experts, consultants or staff.

(h) *Amendment and Waiver.* The procedures described in this Section are only for the benefit of the District. No other person (including an owner of a Tax Advantaged Obligation) may rely on the procedures included in this Section. The District may amend this Section and any provision of this Section may be waived, without the consent of the holders of any Tax Advantaged Obligations and as authorized by passage of a resolution by the Board. Additional procedures may be required for Tax Advantaged Obligations the proceeds of which are used for purposes other than capital governmentally owned projects or refundings of such, including tax increment financing bonds, bonds financing output facilities, bonds financing working capital, or private activity bonds. The District also recognizes that these procedures may need to be revised in the event the District enters into any derivative products with respect to its Tax Advantaged Obligations.

Section 18. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 19. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted October 15, 2019.

Chairman, Board of Trustees

Secretary, Board of Trustees

EXHIBIT 1

WORK CONTRACTS

Trustee _____ moved and Trustee _____
seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the Chairman directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: David Coopridier, Wayne Dunning, Randy Prince, Tom Ritter, Vicki Carr, Bruce Campbell and Dale Colee.

The following Trustees voted NAY: _____

Whereupon the Chairman declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Trustees of Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF MACON)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois (the “Board”), and as such official am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 15th day of October, 2019, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois, and for the issue of \$15,000,000 General Obligation Debt Certificates (Limited Tax), Series 2019, of said Community College District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 15th day of October,
2019.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF MACON)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting Treasurer of the Board of Trustees (the “*Board*”) of Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois, and as such official I do hereby certify that on the 15th day of October, 2019, there was filed in my office and has been deposited in the official files and records of my office a properly certified copy of a resolution adopted by the Board on the 15th day of October, 2019, and entitled:

RESOLUTION authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for Community College District No. 537, Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon and Shelby and State of Illinois, and for the issue of \$15,000,000 General Obligation Debt Certificates (Limited Tax), Series 2019, of said Community College District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof.

together with any Work Contracts identified by the adoption of said resolution and attached thereto as *Exhibit 1*, and that the same have all been deposited in, and all as appears from, the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 15th day of October, 2019.

Treasurer, Board of Trustees

To: Dr. Cris Valdez and Board of Trustees
Cc: Joe Feinstein 
From: Joy Harvey
Date: 10/1/2019
Re: Office PC Upgrades

The Technical Services Department is seeking to purchase replacement computers for employee offices. These computers will replace the existing equipment in 20 offices around campus. The systems currently in use in these areas are in excess of 7 years old and scheduled for replacement. Specifically, we are seeking to purchase:

10 – Lenovo Mini Desktop PC's

10 – AMD Processors, motherboards, memory, and hard drives

Funding for this purchase has been approved through the Richland Community College annual budget.

After determining the software and hardware requirements and receiving quotes from multiple vendors, the department's staff have determined that it is in the College's best interest to purchase these items via the Illinois Public Higher Education Cooperative's statewide technology purchasing contract. The Cooperative's primary vendor for computing hardware & audiovisual equipment of this nature is CDW-Government.

Based on vendor responses received, **we recommend that the purchase of this computer equipment be made from CDW-G of Vernon Hills, IL, in the amount of \$ 10,003.30.**

To: Dr. Cris Valdez and Board of Trustees
Cc: Joe Feinstein 
From: Joy Harvey
Date: 10/1/2019
Re: Smart Classroom Upgrades

The Technical Services Department is seeking to purchase new projector and AV systems for use in the College's traditional classrooms. These systems will replace the existing equipment in S188, W124, and S179. The systems currently in these rooms is over 8 years old. These systems will be used by faculty in a traditional classroom setting. Specifically, we are seeking to purchase:

3 – LED Projectors, mounts, speakers, amps, and HDMI switches

Funding for this purchase has been approved through the Richland Community College annual budget.

After determining the software and hardware requirements and receiving quotes from multiple vendors, the department's staff have determined that it is in the College's best interest to purchase these items via the Illinois Public Higher Education Cooperative's statewide technology purchasing contract. The Cooperative's primary vendor for computing hardware & audiovisual equipment of this nature is CDW-Government.

Based on vendor responses received, **we recommend that the purchase of this computer equipment be made from CDW-G of Vernon Hills, IL, in the amount of \$ 14,324.28.**



MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian 
Joy Harvey

Date: October 2, 2019

Re: Approval to Contract for Fiber Optic System Install

The current cabling connecting the Ag/Maintenance Building for the fire alarm as well as data is insufficient and incompatible to handle necessary upgrades to the fire alarm system. Additional, certain areas of the Main Campus Building's data backbone are currently running on older copper cabling. This is a significant impairment for data, WiFi and internet communications between the College's main servers and the connection to the Illinois Century Network link. The copper wiring is causing significant bandwidth issue for internal users.

This project will include installing a new fiber optic cabling system between several of the critical linkages on campus.

Bodine Communications of Decatur has the expertise and capacity to handle this type and size of project. The lump sum cost for the system is \$27,949.00. The cost of this project is included in the College's annual budget.

Therefore, it is recommended that the Board of Trustees authorize the Administration to contract with Bodine Communications of Decatur, IL to install a fiber optic cabling system at a cost of \$27,949.00.



MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian 
Sam Morrow

Date: October 2, 2019

Re: Approval to Contract for Variable Frequency Drive Replacement

As part of the College's efforts to more efficiently manage energy usage, the Board approved working with AEX and Energy Management Solutions to identify and develop specifications for various projects that will enable participation in Ameren's rebate program. One of the projects identified during the survey of the buildings is to replace 4 Variable Frequency Drives (VFD) in the HVAC units in the Schrodt Health Education Wing. These units have reached the end of their useful life and are not functioning properly.

Working for the College, EMS has applied and received pre-approval from Ameren for a rebate up to 80% toward the replacement of the VFD's. Bodine Electric of Decatur has provided an estimate of \$13,540.00 for removal, replacement, and programming the new units.

The cost of this project is available in the Operation & Maintenance (Reserve) Fund Balance.

Therefore, it is recommended that the Board of Trustees authorize the Administration to contract with Bodine Electric of Decatur, IL to remove and install new Variable Frequency Drives in the Schrodt Education Center a cost of \$13,540.00.



MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian 
Sam Morrow

Date: October 2, 2019

Re: Approval to Contract for HVAC Replacement Ag/Maintenance

As part of the College's efforts to more efficiently manage energy usage, the Board approved working with AEX and Energy Management Solutions to identify and develop specifications for various projects that will enable participation in Ameren's rebate program. Part of the Ameren program provides for higher rebates if a natural gas project can be completed prior to December 31, 2019.

One of the projects identified during the survey of the buildings is to replace gas-fired unit heaters and furnaces as well as heating and cooling equipment in the Ag/Maintenance and Greenhouse facilities. More efficient units will be installed enabling the College to access Ameren Rebate Program incentives.

EMS solicited proposals for this work from E.L.Pruitt Co. of Decatur and King-Lar Company of Decatur. Both companies have previously done satisfactory work on the Richland campus. The proposals for this work are as follows:

E.L.Pruitt Co	\$23,635.00
King-Lar	\$26,930.00

The cost of this project is available in the Operation & Maintenance (Reserve) Fund Balance.

Therefore, it is recommended that the Board of Trustees authorize the Administration to contract with E.L.Pruitt Co of Decatur, IL to remove and replace the HVAC equipment in the Ag/Maintenance Building a cost of \$23,635.00.



MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian 
Sam Morrow

Date: October 2, 2019

Re: Approval to Contract for Soil & Water Building HVAC replacement

As part of the College's efforts to more efficiently manage energy usage, the Board approved working with AEX and Energy Management Solutions to identify and develop specifications for various projects that will enable participation in Ameren's rebate program. Part of the Ameren program provides for higher rebates if a natural gas project can be completed prior to December 31, 2019.

One of the projects identified during the survey of the buildings is to replace gas-fired unit furnaces and a water heater in the Macon County Soil and Water District Building. These units are over 19 years old and have reached the end of their useful life and it is now time to replace the units. More efficient units will be installed enabling the College to access Ameren Rebate Program incentives.

EMS solicited proposals for this work from E.L.Pruitt Co. of Decatur and King-Lar Company of Decatur. The proposals for this work are as follows:

E.L.Pruitt Co	\$45,835.00
King-Lar	\$48,900.00

The cost of this project is available in the Operation & Maintenance (Reserve) Fund Balance.

Therefore, it is recommended that the Board of Trustees authorize the Administration to contract with E.L.Pruitt Co of Decatur, IL to remove and replace the HVAC equipment in the Macon County Soil and Water District Building a cost of \$45,835.00.



MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian 
Sam Morrow

Date: October 2, 2019

Re: Approval to Contract for Adel Glenn Child Care HVAC replacement

As part of the College's efforts to more efficiently manage energy usage, the Board approved working with AEX and Energy Management Solutions to identify and develop specifications for various projects that will enable participation in Ameren's rebate program. Part of the Ameren program provides for higher rebates if a natural gas project can be completed prior to December 31, 2019.

One of the projects identified during the survey of the buildings is to replace gas-fired unit furnaces and a water heater in the Macon County Soil and Water District Building. These units have reached the end of their useful life and the College staff are required to make multiple and frequent repairs to keep these units functioning. More efficient units will be installed enabling the College to access Ameren Rebate Program incentives.

EMS solicited proposals for this work from E.L.Pruitt Co. of Decatur and King-Lar Company of Decatur. The proposals for this work are as follows:

E.L.Pruitt Co	\$24,800.00
King-Lar	\$36,100.00

The cost of this project is available in the Operation & Maintenance (Reserve) Fund Balance.

Therefore, it is recommended that the Board of Trustees authorize the Administration to contract with E.L.Pruitt Co of Decatur, IL to remove and replace the HVAC equipment in the Adel Glenn Child Care center a cost of \$24,800.00.

TO: Board of Trustees

FROM: Cris Valdez 

DATE: October 15, 2019

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the Bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the September 2019 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Treasurer's Report

9/30/2019

Fund	Balance 9/1/2019	Receipts for Month	Disbursements for Month	Balance 9/30/2019	Int Bearing Accounts	Separate Inv Instruments
Education Fund	\$11,102,519.01	\$2,418,525.06	(\$3,255,548.35)	\$10,265,495.72	\$9,715,644.	549,851.23
Oper & Maint Restricted	\$560,084.87	\$0.00	\$0.00	\$560,084.87	\$560,084.87	\$0.00
Bond & Interest Fund	\$614,448.00	\$1,025.71		\$615,473.71	\$615,473.71	\$0.00
Auxiliary Enterprises	\$2,400,055.92	\$30,508.17	(\$67.82)	\$2,430,496.27	\$2,430,496.27	\$0.00
Restricted Purposes	\$897,272.81	\$2,543,481.88	(\$950,000.00)	\$2,490,754.69	\$2,190,691.17	\$300,000
Working Cash Fund	\$8,415,610.92	\$12,992.06	(\$110.90)	\$8,428,492.08	\$7,725,053.43	\$703,438.65
Trust & Agency Fund	\$337,043.77	\$5,910.12	(\$40.00)	\$342,913.89	\$342,913.89	\$0.00
Audit Fund	\$70,575.83	\$117.81		\$70,693.64	\$70,693.64	\$0.00
Liability & Protection	\$1,434,343.01	\$502,411.41		\$1,936,754.42	\$1,836,754.42	\$100,000.00
Totals	\$25,831,954.14	\$5,514,972.22	(\$4,205,767.07)	\$27,141,159.29	\$19,494,909.66	\$1,653,289.88

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$4,164,854.	IL Funds	2.44		0.0
EDUCATION FUND	\$300,000.00	CD-Busey	0.10	1/22/2020	6.0
EDUCATION FUND	\$250,000.00	CD-First Mid	0.20	1/30/2020	12.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.40	8/10/2020	12.0
WORKING CASH FUND	\$1,000,443.	PMA	2.20		0.0
WORKING CASH FUND	\$350,000.00	CD-HPB	0.40	11/22/2019	12.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.40	3/23/2020	12.0
WORKING CASH FUND	\$120,402.49	CD-Regns	1.48	4/11/2020	7.0
WORKING CASH FUND	\$123,147.06	CD-Regns	1.34	9/21/2020	13.0
LPS FUND	\$100,000.00	CD-Busey	0.10	9/27/2019	6.0

Revenues & Expenses by Fund

	Actual 9/30/2019	Budget 1920	%	Actual 9/30/2018	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$8,527,190.64	\$15,530,291.00	54.91	\$8,005,577.00	\$14,700,499.20
Transfers	\$0.00	(\$62,570.00)	0	\$0.00	(\$531,318.00)
Expenses	(\$3,145,617.39)	(\$14,400,663.00)	21.84	(\$2,866,315.02)	(\$12,521,344.11)
	\$5,381,573.25	\$1,067,058.00		\$5,139,261.98	\$1,647,837.09
Fund 02-Operations & Maintenance					
Revenue	\$1,033,506.89	\$2,147,812.00	48.12	\$1,000,237.86	\$2,693,954.22
Transfers	\$0.00	\$0.00	0	\$0.00	(\$750,000.00)
Expenses	(\$333,170.10)	(\$2,144,663.00)	15.53	(\$398,568.92)	(\$1,794,524.69)
	\$700,336.79	\$3,149.00		\$601,668.94	\$149,429.53
Fund 03-Oper & Maint Restricted					
Revenue	\$315,260.22	\$1,463,708.00	21.54	\$126,166.23	\$1,398,696.64
Transfers	\$0.00	\$0.00	0	\$0.00	(\$23,622.68)
Expenses	(\$196,179.04)	(\$1,463,708.00)	13.4	(\$89,895.13)	(\$264,084.90)
	\$119,081.18	\$0.00		\$36,271.10	\$1,110,989.06
Fund 04-Bond & Interest Fund					
Revenue	\$1,803,981.63	\$2,734,693.00	65.97	\$2,255,442.35	\$3,397,270.53
Expenses	(\$974,596.25)	(\$2,734,693.00)	35.64	\$0.00	(\$3,380,527.86)
	\$829,385.38	\$0.00		\$2,255,442.35	\$16,742.67
Fund 05-Auxiliary Enterprises					
Revenue	\$424,001.59	\$1,503,548.00	28.2	\$330,335.22	\$2,115,207.54
Transfers	\$0.00	\$0.00	0	\$0.00	(\$404,730.32)
Expenses	(\$377,382.40)	(\$1,502,802.00)	25.11	(\$297,675.07)	(\$1,553,248.19)
	\$46,619.19	\$746.00		\$32,660.15	\$157,229.03
Fund 06-Restricted Purposes Fund					
Revenue	\$2,419,895.65	\$9,407,644.79	25.72	\$947,178.00	\$9,568,316.01
Transfers	\$0.00	(\$6,000.00)	0	\$0.00	(\$6,045.03)
Expenses	(\$3,227,187.70)	(\$9,401,644.79)	34.33	(\$3,070,973.90)	(\$9,402,068.58)
	(\$807,292.05)	\$0.00		(\$2,123,795.90)	\$160,202.40
Fund 07-Working Cash Fund					
Revenue	\$37,586.96	\$160,000.00	23.49	\$36,425.87	\$164,084.43
Transfers	\$0.00	(\$160,000.00)	0	\$0.00	(\$164,084.43)
	\$37,586.96	\$0.00		\$36,425.87	\$0.00
Fund 10-Trust & Agency Fund					
Revenue	\$33,901.11	\$194,060.00	17.47	\$12,467.05	\$129,222.60
Transfers	\$0.00	\$0.00	0	\$0.00	(\$36,085.94)
Expenses	(\$27,344.27)	(\$194,060.00)	14.09	(\$19,742.52)	(\$93,136.34)
	\$6,556.84	\$0.00		(\$7,275.47)	\$0.32
Fund 11-Audit Fund					
Revenue	\$43,922.26	\$66,731.00	65.82	\$43,629.96	\$66,512.59
Expenses	(\$20,614.65)	(\$54,620.00)	37.74	(\$22,063.12)	(\$56,760.31)
	\$23,307.61	\$12,111.00		\$21,566.84	\$9,752.28
Fund 12-Liability & Protection					
Revenue	\$1,284,913.75	\$1,956,779.00	65.66	\$1,247,586.28	\$1,892,338.87
Expenses	(\$405,767.06)	(\$1,535,381.00)	26.43	(\$367,180.05)	(\$1,504,579.89)
	\$879,146.69	\$421,398.00		\$880,406.23	\$387,758.98
Total	\$7,216,301.84	\$1,504,462.00		\$6,872,632.09	\$3,639,941.36

Operating Funds Revenue

	Actual Revenue YTD 9/30/2019	Budget 1920	%	Actual Revenue YTD 9/30/2018	Prior Year Revenue 6/30/2019
Investment Revenue					
Investment Revenue	\$28,372.53	\$54,650.00	51.92	\$15,937.49	\$129,432.59
	<u>\$28,372.53</u>	<u>\$54,650.00</u>	51.92	<u>\$15,937.49</u>	<u>\$129,432.59</u>
Local Government Sources					
Current Taxes	\$4,835,771.22	\$7,320,256.00	66.06	\$4,818,518.52	\$7,231,132.54
Interest on Taxes	\$50.72	\$850.00	5.97	\$0.03	\$3,278.62
	<u>\$4,835,821.94</u>	<u>\$7,321,106.00</u>	66.05	<u>\$4,818,518.55</u>	<u>\$7,234,411.16</u>
Other Revenue					
Facility Rental	\$85,849.40	\$264,805.00	32.42	\$53,634.10	\$270,413.41
Other Revenue	\$10,791.07	\$458,045.00	2.36	\$61,585.51	\$490,268.58
Transfer In	\$0.00	\$167,500.00	0	\$0.00	\$170,129.46
	<u>\$96,640.47</u>	<u>\$890,350.00</u>	10.85	<u>\$115,219.61</u>	<u>\$930,811.45</u>
State Government Sources					
ICCB CTE Formula Grant	\$0.00	\$234,450.00	0	\$0.00	\$233,870.00
ICCB Credit Hour Grants	\$489,975.00	\$1,776,670.00	27.58	\$334,797.50	\$1,650,408.83
ICCB Equalization Grant	\$12,500.01	\$50,000.00	25	\$4,167.00	\$50,000.00
Replacement Taxes	\$8,227.58	\$280,000.00	2.94	\$6,633.71	\$360,091.39
	<u>\$510,702.59</u>	<u>\$2,341,120.00</u>	21.81	<u>\$345,598.21</u>	<u>\$2,294,370.22</u>
Student Tuition & Fees					
Tuition-Credit	\$3,613,747.00	\$6,163,109.00	58.64	\$3,262,134.00	\$5,982,141.00
Various Fees	\$475,413.00	\$907,768.00	52.37	\$448,407.00	\$823,287.00
	<u>\$4,089,160.00</u>	<u>\$7,070,877.00</u>	57.83	<u>\$3,710,541.00</u>	<u>\$6,805,428.00</u>
Total Revenue	\$9,560,697.53	\$17,678,103.00	54.08	\$9,005,814.86	\$17,394,453.42

Operating Funds Expenses

	Actual Expenses YTD 9/30/2019	Budget 1920	%	Actual Expenses YTD 9/30/2018	Prior Year Expenses 6/30/2019
Salaries					
Academic Support-PT	\$32,149.28	\$51,589.00	62.32	\$18,402.62	\$57,993.00
Administrative Staff Sal	\$388,299.80	\$1,919,992.00	20.22	\$331,803.02	\$1,581,949.80
Car Allowance	\$2,076.96	\$9,000.00	23.08	\$2,076.96	\$9,000.16
Classified-Temporary	\$8,280.50	\$2,500.00	331.22	\$6,859.13	\$24,704.13
Clinical Risk Stipends	\$6,806.82	\$33,964.00	20.04	\$6,806.83	\$34,100.82
Custodial, Maint Stf Sal	\$23,928.73	\$140,711.00	17.01	\$22,899.72	\$105,086.76
Custodial, Maint-Temp	\$6,625.50	\$12,000.00	55.21	\$6,075.00	\$12,727.50
F/T Classified Salary	\$165,815.03	\$893,610.00	18.56	\$139,745.47	\$653,311.65
F/T Faculty Salary	\$525,669.70	\$3,927,593.00	13.38	\$524,124.24	\$3,882,915.73
F/T Faculty-Summer Sal	\$234,646.35	\$213,623.00	109.84	\$242,874.05	\$245,172.45
Faculty Curriculum Dev	\$1,014.00	\$0.00	0	\$1,773.33	\$8,696.00
Faculty Tutors Salary	\$3,698.07	\$42,000.00	8.8	\$6,437.35	\$32,449.38
Independent Study Salary	\$5,310.00	\$6,945.00	76.46	\$4,050.00	\$23,242.50
Interpreter Salary	\$1,895.04	\$37,659.00	5.03	\$3,615.35	\$20,571.46
LabFacilitators	\$2,349.07	\$19,610.00	11.98	\$2,711.34	\$17,050.05
Overload Salary	\$78,698.26	\$565,851.00	13.91	\$68,432.61	\$507,579.89
Overtime Wages	\$3,467.24	\$10,827.00	32.02	\$3,164.38	\$17,860.85
P/T Classified Salary	\$1,287.48	\$24,512.00	5.25	\$9,026.49	\$33,368.33
P/T Faculty Salary	\$126,800.46	\$804,276.00	15.77	\$118,873.01	\$746,999.38
P/T Faculty-Summer Sal	\$82,027.93	\$78,091.00	105.04	\$49,796.38	\$49,796.38
Professional/Tech Salary	\$231,073.87	\$1,009,206.00	22.9	\$188,913.41	\$915,184.88
Professional/Tech-PT	\$8,434.85	\$11,090.00	76.06	\$8,863.18	\$25,347.04
Proficiency Exam Salary	\$0.00	\$0.00	0	\$0.00	\$367.50
Stipend	\$300.00	\$300.00	100	\$0.00	\$0.00
Student Workers Salary	\$5,275.92	\$57,200.00	9.22	\$4,128.12	\$31,287.26
Subs Instructors Salary	\$976.04	\$6,782.00	14.39	\$1,651.01	\$6,423.34
Supervisory Staff Salary	\$49,175.93	\$212,366.00	23.16	\$52,461.02	\$246,934.28
Test Proctor Salary	\$6,488.73	\$32,927.00	19.71	\$6,237.97	\$27,956.08
	\$2,002,571.56	\$10,124,224.00	19.78	\$1,831,801.99	\$9,318,076.60
Employee Benefits					
EmployeeBenefitsTotal	\$1,259.45	\$5,000.00	25.19	\$583.81	(\$7,204.95)
FICA-Social Security	\$0.09	\$0.00	0	\$0.00	\$0.00
Grants Share of SURS	\$0.00	\$0.00	0	\$0.00	\$111.39
Group Dental Ins	\$12,718.60	\$57,670.00	22.05	\$10,476.04	\$48,601.67
Group LTD Ins	\$4,082.62	\$19,774.00	20.65	\$3,656.17	\$16,281.69
Group Life Ins	\$9,372.91	\$22,340.00	41.96	\$5,004.94	\$21,991.89
Group Medical Ins	\$389,012.01	\$1,821,840.00	21.35	\$333,496.92	\$1,529,279.09
Medicare	\$0.00	\$0.00	0	\$62.06	\$0.00
SURS-RetireeHealthContri	\$10,370.19	\$40,159.00	25.82	\$9,473.33	\$41,590.71
Staff/Family Waivers	\$9,258.00	\$0.00	0	\$0.00	\$16,602.80
	\$436,073.87	\$1,966,783.00	22.17	\$362,753.27	\$1,667,254.29
Contractual Services					
Accreditation Fees	\$5,965.00	\$22,820.00	26.14	\$550.00	\$12,200.00
Admin Computer-Maint	\$300,419.00	\$327,197.00	91.82	\$318,694.49	\$337,225.79
Building Repair/Maint	\$9,419.89	\$107,200.00	8.79	\$10,672.89	\$26,871.72
Consultants/Workshops	\$2,000.00	\$4,000.00	50	\$0.00	\$500.00
Contractual-Other	\$12,966.57	\$147,527.00	8.79	\$48,411.96	\$137,731.50
Contractual-Tutoring	\$0.00	\$13,230.00	0	\$0.00	\$5,800.00
Custodial Services	\$66,297.60	\$484,200.00	13.69	\$67,296.60	\$397,107.60
Diversity Initiatives	\$0.00	\$20,000.00	0	\$0.00	\$0.00
Employee Awards	\$0.00	\$2,200.00	0	\$0.00	\$0.00
Employee Recognition EAT	\$511.25	\$1,500.00	34.08	\$803.95	\$1,622.86
Equip Repair/Maint Agree	\$12,501.53	\$132,175.00	9.46	\$19,732.25	\$122,837.78
Faculty Development	\$0.00	\$2,300.00	0	\$0.00	\$2,903.56
Grounds Maintenance	\$8,473.60	\$17,300.00	48.98	\$1,772.45	\$11,503.07
Legal Services-Admin	\$840.00	\$50,000.00	1.68	\$680.00	\$17,658.78
Meals	\$208.00	\$3,700.00	5.62	\$0.00	\$1,140.00
Pest Control	\$1,742.50	\$12,450.00	14	\$1,700.00	\$11,409.86
Professional Fees	\$5,702.86	\$7,500.00	76.04	\$5,374.71	\$7,196.41
Recruitment	\$456.26	\$35,750.00	1.28	\$0.00	\$746.02
Royalties	\$0.00	\$350.00	0	\$0.00	\$0.00

Operating Funds Expenses

	Actual Expenses YTD 9/30/2019	Budget 1920	%	Actual Expenses YTD 9/30/2018	Prior Year Expenses 6/30/2019
Contractual Services					
Security	\$0.00	\$0.00	0	\$2,008.18	\$6,631.13
Staff/Faculty Developmen	\$10,345.19	\$11,040.00	93.71	\$615.00	\$3,926.69
Student Awards	\$0.00	\$725.00	0	\$0.00	\$795.00
Student Development	\$8.98	\$3,100.00	0.29	\$0.00	\$0.00
Telephone Maint Agree	\$6,235.80	\$19,100.00	32.65	\$0.00	\$1,283.04
	<u>\$444,094.03</u>	<u>\$1,425,364.00</u>	31.16	<u>\$478,312.48</u>	<u>\$1,107,090.81</u>
Materials & Supplies					
Advertising	\$18,704.89	\$89,700.00	20.85	\$4,969.32	\$44,330.98
Audio Visual Materials	\$0.00	\$500.00	0	\$390.43	\$636.59
Books-Library Collection	\$1,426.24	\$10,000.00	14.26	\$885.29	\$8,947.00
Catalog Printing	\$0.00	\$0.00	0	\$0.00	\$0.00
Computer Software	\$115,122.61	\$187,224.00	61.49	\$99,987.70	\$142,566.62
Credit Schedules	\$0.00	\$0.00	0	\$0.00	\$2,000.12
Digital Print/Curric Spt	\$43,869.89	\$50,000.00	87.74	\$35,474.88	\$38,247.99
Event Expense	\$67.00	\$6,425.00	1.04	\$0.00	\$751.93
Graphic Supplies	\$336.86	\$4,000.00	8.42	\$380.50	\$2,473.49
Instructional Supplies	\$22,602.37	\$143,866.00	15.71	\$15,439.34	\$99,084.04
Laundry/Linen Supplies	\$91.14	\$250.00	36.46	\$72.03	\$264.11
Maintenance Supplies	\$15,586.56	\$93,500.00	16.67	\$19,796.82	\$82,100.99
Materials	\$13,261.74	\$96,877.00	13.69	\$12,033.00	\$55,417.64
Office Supplies	\$4,264.61	\$18,819.00	22.66	\$5,341.79	\$17,103.50
Postage	\$1,632.16	\$16,370.00	9.97	\$1,401.47	\$20,283.96
Printing	\$7,696.68	\$21,458.00	35.87	\$5,664.78	\$19,010.36
Publications & Dues	\$43,661.38	\$95,597.00	45.67	\$36,062.01	\$82,191.57
Reference Materials	\$0.00	\$4,130.00	0	\$0.00	\$0.00
Specialities	\$0.00	\$1,500.00	0	\$0.00	\$1,419.03
Transcripts	\$0.00	\$18,000.00	0	\$0.00	\$14,551.00
Uniforms	\$472.06	\$3,900.00	12.1	\$660.00	\$3,523.00
Vehicle Expense	(\$278.16)	\$23,200.00	-1.2	\$5,794.57	\$15,307.55
WYSE Activities	\$0.00	\$1,120.00	0	\$0.00	\$565.00
Wind Turbine Maintenance	\$0.00	\$6,000.00	0	\$0.00	\$5,833.33
	<u>\$288,518.03</u>	<u>\$892,436.00</u>	32.33	<u>\$244,353.93</u>	<u>\$656,609.80</u>
Conference & Meeting Exp					
Board Meeting Meals	\$0.00	\$85.00	0	\$180.00	\$1,095.13
Community Relations/Spon	\$1,000.00	\$2,500.00	40	\$0.00	\$0.00
Meeting Expense	\$3,194.28	\$11,590.00	27.56	\$2,166.79	\$11,666.80
Registration Fees	\$15,068.00	\$50,885.00	29.61	\$10,795.00	\$35,284.66
Relocation	\$0.00	\$5,000.00	0	\$0.00	\$0.00
Travel-In State	\$1,794.72	\$17,428.00	10.3	\$904.49	\$19,008.95
Travel-In State Mileage	\$1,126.94	\$14,139.00	7.97	\$1,145.60	\$8,400.03
Travel-Out of State	\$14,879.80	\$85,476.00	17.41	\$19,056.48	\$59,583.60
	<u>\$37,063.74</u>	<u>\$187,103.00</u>	19.81	<u>\$34,248.36</u>	<u>\$135,039.17</u>
Fixed Charges					
Credit Card Fees	\$6,926.56	\$27,000.00	25.65	\$10,579.19	\$27,882.30
Equipment Rental	\$0.00	\$1,750.00	0	\$500.15	\$558.75
Facility Rental	\$20,157.00	\$80,640.00	25	\$33,418.41	\$96,746.28
Graduation Expense	\$152.25	\$20,000.00	0.76	\$0.00	\$23,859.85
Install Pymt Lease/Purch	\$27,164.72	\$98,915.00	27.46	\$73,875.42	\$205,501.60
Interest Expense	\$0.00	\$1,000.00	0	\$0.00	\$9,098.29
Property Taxes	\$17,344.72	\$18,800.00	92.26	\$17,094.08	\$23,385.33
	<u>\$71,745.25</u>	<u>\$248,105.00</u>	28.92	<u>\$135,467.25</u>	<u>\$387,032.40</u>
Utilities					
Electricity and Nat Gas	\$80,150.67	\$369,300.00	21.7	\$70,492.76	\$383,141.22
Internet	\$2,200.00	\$17,365.00	12.67	\$1,615.55	\$13,996.73
Refuse Disposal	\$3,952.35	\$23,580.00	16.76	\$4,961.89	\$21,251.55
Telephone	\$8,075.45	\$41,790.00	19.32	\$7,720.91	\$41,566.59
Water, Sewage	\$8,067.13	\$39,200.00	20.58	\$8,430.45	\$40,113.21
	<u>\$102,445.60</u>	<u>\$491,235.00</u>	20.85	<u>\$93,221.56</u>	<u>\$500,069.30</u>
Capital Outlay					
Building Improvements	\$0.00	\$23,000.00	0	\$0.00	\$80,741.63
Equipment-Instructional	\$0.00	\$526,258.00	0	\$3,032.00	\$3,032.00

Operating Funds Expenses

	Actual Expenses YTD 9/30/2019	Budget 1920	%	Actual Expenses YTD 9/30/2018	Prior Year Expenses 6/30/2019
Capital Outlay					
Equipment-Service	\$0.00	\$88,574.00	0	\$0.00	\$0.00
	<u>\$0.00</u>	<u>\$637,832.00</u>	0	<u>\$3,032.00</u>	<u>\$83,773.63</u>
Tuition Adjustments					
Illinois Veterans Grants	\$0.00	\$0.00	0	\$0.00	\$11,435.08
Tuition Waiver	\$2,174.00	\$75,000.00	2.9	\$6,705.00	\$80,927.49
Unfunded ING/MIA/POW	\$0.00	\$25,000.00	0	\$8,960.00	\$32,704.00
Write-Off	\$23,076.53	\$240,000.00	9.62	\$53,872.25	\$168,533.59
	<u>\$25,250.53</u>	<u>\$340,000.00</u>	7.43	<u>\$69,537.25</u>	<u>\$293,600.16</u>
Other Expense					
Bank Service Charges	\$606.61	\$3,000.00	20.22	\$368.07	\$2,836.88
Contributions	\$57,854.00	\$177,860.00	32.53	\$0.00	\$120,931.50
Expense-Other	\$284.10	\$3,500.00	8.12	\$8.25	\$990.76
	<u>\$58,744.71</u>	<u>\$184,360.00</u>	31.86	<u>\$376.32</u>	<u>\$124,759.14</u>
Total Expenses	\$3,466,507.32	\$16,497,442.00	21.01	\$3,253,104.41	\$14,273,305.30

Revenues by Fund Summary

	Actual Revenue YTD 9/30/2019	Budget 1920	%	Actual Revenue YTD 9/30/2018	Prior Year Revenue 6/30/2019
Fund 01-Education Fund					
Local Government Sources	\$4,222,263.92	\$6,392,084.00	66.05	\$4,206,448.78	\$6,316,065.27
State Government Sources	\$510,702.59	\$2,063,046.00	24.75	\$345,598.21	\$1,544,370.22
Student Tuition & Fees	\$3,755,165.53	\$6,479,226.00	57.96	\$3,410,566.14	\$6,188,878.76
Investment Revenue	\$28,372.53	\$54,650.00	51.92	\$15,937.49	\$129,432.59
Other Revenue	\$10,686.07	\$541,285.00	1.97	\$27,026.38	\$521,752.36
Total Revenue Fund 01	\$8,527,190.64	\$15,530,291.00	54.91	\$8,005,577.00	\$14,700,499.20
Fund 02-Operations & Maintenance					
Local Government Sources	\$613,558.02	\$929,022.00	66.04	\$612,069.77	\$918,345.89
State Government Sources	\$0.00	\$278,074.00	0	\$0.00	\$750,000.00
Student Tuition & Fees	\$333,994.47	\$591,651.00	56.45	\$299,974.86	\$616,549.24
Other Revenue	\$85,954.40	\$349,065.00	24.62	\$88,193.23	\$409,059.09
Total Revenue Fund 02	\$1,033,506.89	\$2,147,812.00	48.12	\$1,000,237.86	\$2,693,954.22
Fund 03-Oper & Maint Restricted					
Local Government Sources	\$312,399.41	\$472,906.00	66.06	\$121,067.43	\$182,207.61
Investment Revenue	\$2,860.81	\$9,000.00	31.79	\$5,027.83	\$15,646.99
Other Revenue	\$0.00	\$981,802.00	0	\$70.97	\$1,200,842.04
Total Revenue Fund 03	\$315,260.22	\$1,463,708.00	21.54	\$126,166.23	\$1,398,696.64
Fund 04-Bond & Interest Fund					
Local Government Sources	\$1,802,299.68	\$2,731,893.00	65.97	\$2,255,003.66	\$3,393,710.20
Investment Revenue	\$1,681.95	\$2,800.00	60.07	\$438.69	\$3,560.33
Total Revenue Fund 04	\$1,803,981.63	\$2,734,693.00	65.97	\$2,255,442.35	\$3,397,270.53
Fund 05-Auxiliary Enterprises					
Customized Training	\$173,966.62	\$499,500.00	34.83	\$167,015.30	\$586,208.60
Student Tuition & Fees	\$66,284.00	\$85,230.00	77.77	\$4,487.00	\$93,771.75
Auxiliary Enterprises	\$161,677.32	\$794,370.00	20.35	\$141,293.40	\$889,958.28
Investment Revenue	\$3,135.90	\$5,000.00	62.72	\$2,622.72	\$14,351.52
Other Revenue	\$18,937.75	\$119,448.00	15.85	\$14,916.80	\$530,917.39
Total Revenue Fund 05	\$424,001.59	\$1,503,548.00	28.2	\$330,335.22	\$2,115,207.54
Fund 06-Restricted Purposes Fund					
Financial Aid	\$2,287,653.08	\$6,363,476.00	35.95	\$809,894.38	\$6,759,290.39
Investment Revenue	\$339.91	\$0.00	0	\$326.96	\$2,081.86
Other Revenue	\$131,902.66	\$3,044,168.79	4.33	\$136,956.66	\$2,806,943.76
Total Revenue Fund 06	\$2,419,895.65	\$9,407,644.79	25.72	\$947,178.00	\$9,568,316.01
Fund 07-Working Cash Fund					
Investment Revenue	\$37,586.96	\$160,000.00	23.49	\$36,425.87	\$164,084.43
Total Revenue Fund 07	\$37,586.96	\$160,000.00	23.49	\$36,425.87	\$164,084.43
Fund 10-Trust & Agency Fund					
Club Revenue	\$3,551.34	\$121,005.00	2.93	\$2,593.59	\$29,473.91
Investment Revenue	\$1,422.77	\$2,500.00	56.91	\$1,130.62	\$0.00
Other Revenue	\$28,927.00	\$70,555.00	41	\$8,742.84	\$99,748.69
Total Revenue Fund 10	\$33,901.11	\$194,060.00	17.47	\$12,467.05	\$129,222.60
Fund 11-Audit Fund					
Local Government Sources	\$43,541.84	\$65,931.00	66.04	\$43,292.13	\$64,957.71
Investment Revenue	\$380.42	\$800.00	47.55	\$337.83	\$1,554.88
Total Revenue Fund 11	\$43,922.26	\$66,731.00	65.82	\$43,629.96	\$66,512.59
Fund 12-Liability & Protection					
Local Government Sources	\$1,271,769.16	\$1,925,679.00	66.04	\$1,235,018.81	\$1,852,367.92
Student Tuition & Fees	\$5,768.00	\$13,000.00	44.37	\$6,176.00	\$10,384.00
Investment Revenue	\$7,376.59	\$18,100.00	40.75	\$6,391.47	\$29,586.95
Total Revenue Fund 12	\$1,284,913.75	\$1,956,779.00	65.66	\$1,247,586.28	\$1,892,338.87
Total Revenue	\$15,924,160.70	\$35,165,266.79	45.28	\$14,005,045.82	\$36,126,102.63

Expenses by Fund Summary

	Budget 1920	Actual YTD as of 9/30/2019	Encumbered as of 9/30/2019	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$9,838,579.00	\$1,963,963.20	\$0.00	\$1,963,963.20	19.96	\$9,143,978.13	19.63
Employee Benefits	\$1,901,788.00	\$430,677.28	\$5,217.35	\$435,894.63	22.92	\$1,656,327.07	21.65
Contractual Services	\$567,114.00	\$336,134.11	\$10,751.85	\$346,885.96	61.17	\$485,264.99	74.87
Materials & Supplies	\$744,926.00	\$268,915.40	\$50,966.08	\$319,881.48	42.94	\$544,239.05	39.29
Conference & Meeting Exp	\$188,163.00	\$37,063.74	\$44,637.93	\$81,701.67	43.42	\$134,783.37	25.23
Fixed Charges	\$104,495.00	\$23,893.42	\$10,083.30	\$33,976.72	32.52	\$131,520.20	20.83
Utilities	\$4,980.00	\$975.00	\$3,165.00	\$4,140.00	83.13	\$3,840.00	23.05
Capital Outlay	\$526,258.00	\$0.00	\$0.00	\$0.00	0	\$3,032.00	100
Other Expense	\$240,000.00	\$23,076.53	\$0.00	\$23,076.53	9.62	\$168,533.59	31.97
Tuition Adjustments	\$100,000.00	\$2,174.00	\$0.00	\$2,174.00	2.17	\$125,066.57	12.53
Other Expense	\$184,360.00	\$58,744.71	\$0.00	\$58,744.71	31.86	\$124,759.14	0.3
Total Expense Fund 01	\$14,400,663.00	\$3,145,617.39	\$124,821.51	\$3,270,438.90	22.71	\$12,521,344.11	22.89
Fund 02-Operations & Maintenance							
Salaries	\$295,173.00	\$43,246.36	\$0.00	\$43,246.36	14.65	\$179,570.47	22.9
Employee Benefits	\$102,291.00	\$13,038.76	\$0.00	\$13,038.76	12.75	\$47,873.72	23.63
Contractual Services	\$858,250.00	\$107,959.92	\$25,447.90	\$133,407.82	15.54	\$621,825.82	18.49
Materials & Supplies	\$147,510.00	\$19,602.63	\$9,895.94	\$29,498.57	20	\$112,370.75	27.14
Conference & Meeting Exp	\$0.00	\$0.00	\$0.00	\$0.00	0	\$400.80	59.88
Fixed Charges	\$143,610.00	\$47,851.83	\$60,471.00	\$108,322.83	75.43	\$255,512.20	42.3
Utilities	\$486,255.00	\$101,470.60	\$12,910.94	\$114,381.54	23.52	\$496,229.30	18.61
Capital Outlay	\$111,574.00	\$0.00	\$0.00	\$0.00	0	\$80,741.63	0
Total Expense Fund 02	\$2,144,663.00	\$333,170.10	\$108,725.78	\$441,895.88	20.6	\$1,794,524.69	22.21
Fund 03-Oper & Maint Restricted							
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,674.20	100
Materials & Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0	\$10,851.83	36.54
Capital Outlay	\$1,463,708.00	\$196,179.04	\$165,467.46	\$361,646.50	24.71	\$251,558.87	33.49
Total Expense Fund 03	\$1,463,708.00	\$196,179.04	\$165,467.46	\$361,646.50	24.71	\$264,084.90	34.04
Fund 04-Bond & Interest Fund							
Fixed Charges	\$2,732,693.00	\$973,596.25	\$0.00	\$973,596.25	35.63	\$3,378,027.86	0
Other Expense	\$2,000.00	\$1,000.00	\$0.00	\$1,000.00	50	\$2,500.00	0
Total Expense Fund 04	\$2,734,693.00	\$974,596.25	\$0.00	\$974,596.25	35.64	\$3,380,527.86	0
Fund 05-Auxiliary Enterprises							
Salaries	\$631,285.00	\$177,300.51	\$0.00	\$177,300.51	28.09	\$631,940.08	20.67
Employee Benefits	\$125,570.00	\$35,171.68	\$0.00	\$35,171.68	28.01	\$103,930.31	22.43
Contractual Services	\$77,372.00	\$17,920.52	\$1,653.79	\$19,574.31	25.3	\$70,735.72	23.66
Materials & Supplies	\$583,409.00	\$135,412.33	\$82,146.66	\$217,558.99	37.29	\$684,866.12	16.67
Conference & Meeting Exp	\$11,730.00	\$2,239.95	\$4,467.00	\$6,706.95	57.18	\$8,621.54	42.8
Fixed Charges	\$37,428.00	\$9,337.41	\$15,750.00	\$25,087.41	67.03	\$37,474.78	21.59
Utilities	\$125.00	\$0.00	\$0.00	\$0.00	0	\$62.17	100
Capital Outlay	\$35,533.00	\$0.00	\$0.00	\$0.00	0	\$14,270.55	3.46
Other Expense	\$350.00	\$0.00	\$0.00	\$0.00	0	\$1,346.92	34.62
Total Expense Fund 05	\$1,502,802.00	\$377,382.40	\$104,017.45	\$481,399.85	32.03	\$1,553,248.19	19.16
Fund 06-Restricted Purposes Fund							
Salaries	\$887,663.89	\$174,751.87	\$0.00	\$174,751.87	19.69	\$844,191.06	22.46
Employee Benefits	\$194,841.10	\$57,333.12	\$0.00	\$57,333.12	29.43	\$235,205.04	22.57
Contractual Services	\$764,810.00	\$75,700.88	\$9,245.00	\$84,945.88	11.11	\$600,377.59	5.07
Materials & Supplies	\$412,608.20	\$26,297.93	\$24,901.47	\$51,199.40	12.41	\$234,488.36	8.32
Conference & Meeting Exp	\$38,082.00	\$7,551.80	\$2,297.56	\$9,849.36	25.86	\$59,497.34	48.34
Fixed Charges	\$100,200.60	\$8,401.17	\$6,300.00	\$14,701.17	14.67	\$82,426.47	13.5
Capital Outlay	\$701,428.00	\$93,800.87	\$821.58	\$94,622.45	13.49	\$618,024.49	8.35
Financial Aid Expense	\$6,299,511.00	\$2,783,350.06	\$0.00	\$2,783,350.06	44.18	\$6,727,858.23	39.94
Other Expense	\$2,500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Total Expense Fund 06	\$9,401,644.79	\$3,227,187.70	\$43,565.61	\$3,270,753.31	34.79	\$9,402,068.58	32.66
Fund 10-Trust & Agency Fund							

Expenses by Fund Summary

	Budget 1920	Actual YTD as of 9/30/2019	Encumbered as of 9/30/2019	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 10-Trust & Agency Fund							
Contractual Services	\$68,640.00	\$6,482.20	\$117.80	\$6,600.00	9.62	\$22,784.52	20.97
Materials & Supplies	\$102,755.00	\$15,619.46	\$0.00	\$15,619.46	15.2	\$52,817.06	27.32
Conference & Meeting Exp	\$19,365.00	\$4,942.61	\$1,270.79	\$6,213.40	32.09	\$13,384.72	2.87
Fixed Charges	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Other Expense	\$3,300.00	\$300.00	\$0.00	\$300.00	9.09	\$4,150.04	3.65
Total Expense Fund 10	\$194,060.00	\$27,344.27	\$1,388.59	\$28,732.86	14.81	\$93,136.34	21.2
Fund 11-Audit Fund							
Salaries	\$7,210.00	\$1,661.14	\$0.00	\$1,661.14	23.04	\$7,065.90	23.05
Employee Benefits	\$1,910.00	\$453.51	\$0.00	\$453.51	23.74	\$1,694.41	25.65
Contractual Services	\$45,500.00	\$18,500.00	\$27,000.00	\$45,500.00	100	\$48,000.00	41.67
Total Expense Fund 11	\$54,620.00	\$20,614.65	\$27,000.00	\$47,614.65	87.17	\$56,760.31	38.87
Fund 12-Liability & Protection							
Salaries	\$674,056.00	\$155,293.17	\$0.00	\$155,293.17	23.04	\$611,973.92	20.77
Employee Benefits	\$309,700.00	\$73,706.35	\$0.00	\$73,706.35	23.8	\$315,421.36	19.44
Contractual Services	\$221,200.00	\$31,011.71	\$127,162.28	\$158,173.99	71.51	\$193,846.45	24.91
Materials & Supplies	\$33,060.00	\$13,375.06	\$3,879.73	\$17,254.79	52.19	\$56,642.33	5.62
Conference & Meeting Exp	\$21,350.00	\$6,735.38	\$301.22	\$7,036.60	32.96	\$27,965.61	48.5
Fixed Charges	\$275,000.00	\$124,476.32	\$87,423.50	\$211,899.82	77.05	\$218,896.47	51.55
Utilities	\$0.00	\$744.07	\$0.00	\$744.07	0	\$1,680.99	0
Capital Outlay	\$1,015.00	\$425.00	\$0.00	\$425.00	41.87	\$78,152.76	1.15
Total Expense Fund 12	\$1,535,381.00	\$405,767.06	\$218,766.73	\$624,533.79	40.68	\$1,504,579.89	24.4
Total Expenses	\$33,432,234.79	\$8,707,858.86	\$793,753.13	\$9,501,611.99	28.42	\$30,570,274.87	23.33

Auxiliary Enterprises Revenue & Expenses

SEPT 1920

	Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
Community Events						
6019 -Admin Outdoor Events	\$0.00	\$9,665.00	\$1,419.63	\$6,540.00	(\$1,419.63)	\$3,125.00
6020 -Farm Progress Show	\$0.00	\$0.00	\$3,067.23	\$7,500.00	(\$3,067.23)	(\$7,500.00)
6030 -Misc Events	\$300.00	\$5,000.00	\$0.00	\$625.00	\$300.00	\$4,375.00
	<u>\$300.00</u>	<u>\$14,665.00</u>	<u>\$4,486.86</u>	<u>\$14,665.00</u>	<u>(\$4,186.86)</u>	<u>\$0.00</u>
Continuing & Professional Education						
6000 -Admininstration-CPED	\$2,341.55	\$74,905.00	\$36,396.49	\$156,823.00	(\$34,054.94)	(\$81,918.00)
6001 -CDL	\$95,800.00	\$220,000.00	\$41,796.37	\$167,056.00	\$54,003.63	\$52,944.00
6003 -Dance	\$20,868.21	\$76,000.00	\$10,786.03	\$55,615.00	\$10,082.18	\$20,385.00
6004 -Personal Development	\$12,269.36	\$22,000.00	\$6,679.40	\$27,834.00	\$5,589.96	(\$5,834.00)
6007 -Safety-Industrial	\$54,548.00	\$150,000.00	\$35,757.45	\$142,094.00	\$18,790.55	\$7,906.00
6008 -Shilling Rentals	\$5,677.50	\$28,000.00	\$3,853.95	\$14,486.00	\$1,823.55	\$13,514.00
6027 -Tech Go Camp	\$14,843.50	\$26,000.00	\$13,668.29	\$26,000.00	\$1,175.21	\$0.00
6005 -Workforce Development	\$6,569.00	\$7,000.00	\$3,504.77	\$13,997.00	\$3,064.23	(\$6,997.00)
	<u>\$212,917.12</u>	<u>\$603,905.00</u>	<u>\$152,442.75</u>	<u>\$603,905.00</u>	<u>\$60,474.37</u>	<u>\$0.00</u>
Culinary						
8907 -Bistro 537	\$10,203.57	\$51,000.00	\$6,054.03	\$51,000.00	\$4,149.54	\$0.00
8970 -Cafe	\$141,708.57	\$658,000.00	\$181,872.43	\$661,921.00	(\$40,163.86)	(\$3,921.00)
8908 -Coffee House	\$7,172.00	\$29,200.00	\$5,344.24	\$29,200.00	\$1,827.76	\$0.00
8915 -Misc Culinary Events	\$0.00	\$2,885.00	\$0.00	\$375.00	\$0.00	\$2,510.00
	<u>\$159,084.14</u>	<u>\$741,085.00</u>	<u>\$193,270.70</u>	<u>\$742,496.00</u>	<u>(\$34,186.56)</u>	<u>(\$1,411.00)</u>
Horticulture						
4503 -Garden Center	\$0.00	\$18,285.00	\$2,333.26	\$18,285.00	(\$2,333.26)	\$0.00
9099 -Produce Market	\$3,025.00	\$4,313.00	\$1,174.42	\$4,313.00	\$1,850.58	\$0.00
	<u>\$3,025.00</u>	<u>\$22,598.00</u>	<u>\$3,507.68</u>	<u>\$22,598.00</u>	<u>(\$482.68)</u>	<u>\$0.00</u>
Traffic Safety School						
6009 -Traffic Safety	\$10,347.00	\$18,500.00	\$3,884.32	\$18,500.00	\$6,462.68	\$0.00
	<u>\$10,347.00</u>	<u>\$18,500.00</u>	<u>\$3,884.32</u>	<u>\$18,500.00</u>	<u>\$6,462.68</u>	<u>\$0.00</u>

Restricted Purposes Fund Revenue & Expenses

SEPT 1920

			<u>Budget</u>	<u>Actual Revenue</u>	<u>Actual Expenses</u>	<u>Encumbered Expenses</u>	<u>Net</u>
GRANTS							
Dept of Commerce & Economic Oppo							
11927-Workforce Develop Grant	8/1/2018	6/30/2020	\$661,323.20	\$0.00	\$42,961.02	\$7,607.00	\$610,755.18
12027-Workforce Develop Grant	6/19/2019	6/30/2020	\$0.00	\$0.00	\$53,841.96	\$3,438.73	(\$57,280.69)
ICCB							
12054-Adult Ed Performance	6/20/2019	6/30/2020	\$52,765.00	\$0.00	\$10,492.24	\$0.00	\$42,272.76
12072-Adult Ed State Basic Grn	6/20/2019	6/30/2020	\$153,195.00	\$0.00	\$29,517.85	\$150.00	\$123,527.15
12038-Early School Leaver Tran	7/1/2019	6/30/2020	\$60,000.00	\$0.00	\$0.00	\$336.82	\$59,663.18
12032-Federal Adult Basic Grnt	6/20/2019	6/30/2020	\$109,500.00	\$0.00	\$16,849.34	\$0.00	\$92,650.66
12035-Innvatve Brdg & Transiti	6/1/2019	6/30/2020	\$67,465.00	\$0.00	\$4,706.35	\$0.00	\$62,758.65
12029-Wrkfrce Equity Initiative	9/18/2019	9/17/2019	\$400,000.00	\$0.00	\$0.00	\$0.00	\$400,000.00
North Central Region SARE							
11930-Alliance for Ag Advance	10/1/2018	9/30/2021	\$11,387.00	\$4,461.38	\$317.98	\$689.74	\$10,379.28
RCC Foundation							
12033-Foundation Gifts to RCC	4/25/2019		\$18,950.00	\$1,546.82	\$6,898.34	\$0.00	\$12,051.66
Richland Community College							
11458-Project READ			\$190,825.00	\$11,401.66	\$14,833.49	\$0.00	\$175,991.51
EQUI -Reserved for Equipment			\$533,003.00	\$339.91	\$59,632.59	\$70,860.47	\$402,509.94
Secretary of State							
12064-SOS Literacy Grant	7/1/2019	6/30/2020	\$100,000.00	\$0.00	\$24,701.46	\$0.00	\$75,298.54
US Department of Education							
12012-Carl Perkins-ICCB	6/19/2019	6/30/2020	\$234,354.00	\$0.00	\$51,564.79	\$19,970.68	\$162,818.53
11980-TRIO Grant	9/1/2018	8/31/2019	\$57,139.00	\$55,630.00	\$55,652.36	\$0.00	\$1,486.64
12080-TRIO Grant	8/26/2019	8/31/2020	\$0.00	\$0.00	\$19,744.56	\$0.00	(\$19,744.56)
US Department of Housing & Urban							
11965-City Dev Block Grant	3/18/2019	3/20/2020	\$39,862.59	\$3,451.13	\$8,705.19	\$0.00	\$31,157.40
US Department of Transportation							
12018-Hwy Construct Career Grt	6/20/2019	6/30/2020	\$354,400.00	\$26,862.95	\$31,965.19	\$15,437.07	\$306,997.74
Total			\$3,044,168.79	\$103,693.85	\$432,384.71	\$118,490.51	\$2,493,293.57

Macon County Law Enforcement Training Center

Revenue & Expenses

SEPT 1920



	SEPT Actual	YTD Actual	Budget
Revenue			
Basic Law Enforce Acad	\$286,562.50	\$326,057.57	\$915,954.00
Basic Corrections Acad	\$1,495.00	\$3,400.00	\$233,600.00
Misc Law Enforce Trng	\$0.00	\$2,882.00	\$210,565.00
Uniform/Lodging Reimburs	\$2,555.00	\$16,839.00	\$59,007.00
Gifts/Donations	\$0.00	\$0.00	\$185,000.00
Revenue-Misc/OtherSource	\$1,049.04	\$1,215.32	\$9,700.00
Total Revenue	\$291,661.54	\$350,393.89	\$1,613,826.00
Expenses			
Law Enforce Trng Ctr			
Administrative Staff Sal	\$20,046.96	\$60,042.63	\$259,080.00
Professional/Tech Salary	\$7,240.98	\$21,687.45	\$94,133.00
SURS-RetireeHealthContri	\$136.44	\$408.64	\$1,766.00
Group Medical Ins	\$3,490.78	\$10,472.34	\$41,890.00
Group Dental Ins	\$99.10	\$297.30	\$1,190.00
Group Life Ins	\$92.56	\$277.68	\$1,441.00
Group LTD Ins	\$66.77	\$200.31	\$883.00
Medicare	\$0.00	\$0.00	\$0.00
Legal Services-Admin	\$0.00	\$0.00	\$500.00
Office Supplies	\$128.52	\$467.36	\$2,000.00
Vehicle Expense	\$0.00	\$578.19	\$4,940.00
Printing	\$0.00	\$0.00	\$500.00
Postage	\$0.00	\$0.00	\$500.00
Non Consumable Supplies	\$0.00	\$0.00	\$500.00
Computer Software	\$0.00	\$0.00	\$2,400.00
Publications & Dues	\$0.00	\$0.00	\$250.00
Uniforms	\$0.00	\$0.00	\$1,000.00
Meeting Expense	\$0.00	\$0.00	\$1,000.00
Registration Fees	\$0.00	\$0.00	\$1,000.00
Travel-In State	\$0.00	\$0.00	\$3,500.00
Equipment Rental	\$321.46	\$485.64	\$1,200.00
Credit Card Fees	\$0.00	\$60.30	\$250.00
Telephone	\$120.00	\$360.00	\$1,440.00
Equipment-Instructional	\$0.00	\$0.00	\$16,000.00
Expense-Other	\$0.00	\$263.00	\$6,500.00
	\$31,743.57	\$95,600.84	\$443,863.00
Basic Law Enforce Trng			
P/T Faculty Salary	\$18,340.00	\$56,226.25	\$180,765.00
Medicare	\$0.00	\$0.00	\$2,655.00
FICA-Social Security	\$0.00	\$0.00	\$11,356.00
Meals	\$0.00	\$50,485.43	\$299,200.00
Office Supplies	\$0.00	\$0.00	\$1,000.00
Instructional Supplies	\$151.35	\$798.98	\$20,975.00
Firearms & Accessories	\$0.00	\$4,419.58	\$48,730.00
Printing	\$1,131.63	\$1,131.63	\$2,000.00
Computer Software	\$0.00	\$0.00	\$2,600.00
Uniforms	\$66.00	\$10,385.65	\$46,359.00
	\$19,688.98	\$123,447.52	\$615,640.00
Basic Corrections Trng			
P/T Faculty Salary	\$0.00	\$0.00	\$41,625.00
Medicare	\$0.00	\$0.00	\$605.00
FICA-Social Security	\$0.00	\$0.00	\$2,580.00

Macon County Law Enforcement Training Center

Revenue & Expenses

SEPT 1920



	SEPT Actual	YTD Actual	Budget
Meals	\$0.00	\$0.00	\$51,250.00
Office Supplies	\$0.00	\$0.00	\$250.00
Instructional Supplies	\$14.40	\$14.40	\$6,990.00
Firearms & Accessories	\$0.00	\$0.00	\$16,255.00
Printing	\$0.00	\$0.00	\$500.00
Uniforms	\$0.00	\$0.00	\$11,650.00
	\$14.40	\$14.40	\$131,705.00
Misc Law Enforce Trng			
Meals	\$0.00	\$14,009.00	\$81,540.00
Office Supplies	\$0.00	\$0.00	\$250.00
Printing	\$0.00	\$0.00	\$500.00
	\$0.00	\$14,009.00	\$82,290.00
Law Enforce Trng Ctr O&M			
F/T Classified Salary	\$4,406.40	\$13,197.60	\$57,289.00
Custodial,Maint-Temp	\$0.00	\$1,595.00	\$0.00
SURS-RetireeHealthContri	\$22.04	\$66.00	\$286.00
Group Medical Ins	\$2,565.78	\$7,697.34	\$27,800.00
Group Dental Ins	\$66.96	\$200.88	\$804.00
Group Life Ins	\$15.08	\$45.24	\$234.00
Group LTD Ins	\$10.98	\$32.94	\$143.00
Medicare	\$0.00	\$0.00	\$0.00
Equip Repair/Maint Agree	\$150.00	\$1,820.00	\$13,075.00
Building Repair/Maint	\$0.00	\$179.98	\$36,115.00
Facility Repair	\$0.00	\$0.00	\$4,500.00
Pest Control	\$1,050.00	\$1,050.00	\$5,870.00
Grounds Maintenance	\$0.00	\$0.00	\$2,400.00
Office Supplies	\$0.00	\$0.00	\$250.00
Maintenance Supplies	\$91.33	\$2,041.57	\$4,500.00
Non Consumable Supplies	\$0.00	\$0.00	\$2,000.00
Laundry/Linen Supplies	\$757.70	\$2,146.48	\$8,240.00
Electricity and Nat Gas	\$0.00	\$8,411.46	\$40,000.00
Water,Sewage	\$730.88	\$1,321.96	\$6,600.00
Telephone	\$0.00	\$0.00	\$4,000.00
Refuse Disposal	\$608.83	\$608.83	\$2,600.00
Internet	\$1,074.33	\$3,457.22	\$12,900.00
	\$11,550.31	\$43,872.50	\$229,606.00
Total Expenses	\$62,997.26	\$276,944.26	\$1,503,104.00
Net Revenue & Expenses	\$228,664.28	\$73,449.63	\$110,722.00

Bills for Ratification

September 2019



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
AACC Publications						
	Publications & Dues	General Expenses	\$4,284.00	\$4,284.00		
ACEN						
	Accreditation Fees	AAS Nursing -Health Occ	\$2,875.00	\$2,875.00		
AFLAC						
	AFLAC		\$333.94	\$333.94		
AHIMA						
	Fees Pass Thru HIT		\$1,200.00	\$1,200.00		
APCA						
	Registration Fees	Club Expenses	\$1,969.00			\$1,969.00
AT&T						
	Telephone	Telecommunications	\$704.29		\$704.29	
	Telephone	Telecommunications	\$751.22		\$751.22	
	Telephone	Telecommunications	\$196.97		\$196.97	
	Telephone	Utilities	\$801.09		\$801.09	
	Telephone	Telecommunications	\$124.54		\$124.54	
	Telephone	Telecommunications	\$55.65		\$55.65	
	Telephone	Telecommunications	\$704.09		\$704.09	
	Telephone	Telecommunications	\$263.72		\$263.72	
	Telephone	Utilities	\$798.75		\$798.75	
Addai, Benjamin K						
	Student Tuition Rec		\$8.00	\$8.00		
Advanced Disposal Services						
	Refuse Disposal	Utilities	\$1,645.39		\$1,645.39	
	Refuse Disposal	Utilities	\$1,662.46		\$1,662.46	
	Refuse Disposal	Utilities	\$55.78		\$55.78	
	Refuse Disposal	Law Enforce Trng Ctr O&M	\$608.83			\$608.83
Airgas-Mid America						
	Materials	Collision Repair Tech	\$130.34	\$130.34		
Airweld Industrial Gases & Suppl						
	Instructional Supplies	Welding-Technical Occ	\$606.12	\$606.12		
	Instructional Supplies	Welding-Technical Occ	\$7.75	\$7.75		
	Instructional Supplies	Welding-Technical Occ	\$166.10	\$166.10		
	Instructional Supplies	Welding-Technical Occ	\$625.40	\$625.40		
	Instructional Supplies	Welding-Technical Occ	\$1,235.21	\$1,235.21		
	Instructional Supplies	Welding-Technical Occ	\$84.76	\$84.76		
	Instructional Supplies	Welding-Technical Occ	\$141.50	\$141.50		
Altorfer Inc						
	Equip Repair/Maint Agree	Maintenance	\$1,442.00		\$1,442.00	
AmerenIP						
	Electricity and Nat Gas	Utilities	\$160.37		\$160.37	
	Electricity and Nat Gas	Utilities	\$330.37		\$330.37	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$547.27		\$547.27	
	Electricity and Nat Gas	Workforce Development Ct	\$19.38		\$19.38	
	Electricity and Nat Gas	Utilities	\$57.05		\$57.05	
	Electricity and Nat Gas	Workforce Development Ct	\$34.95		\$34.95	
	Electricity and Nat Gas	Utilities	\$133.55		\$133.55	
	Electricity and Nat Gas	Clinton Center O&M	\$217.54		\$217.54	
	Electricity and Nat Gas	Utilities	\$5,905.98		\$5,905.98	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$63.68		\$63.68	
	Electricity and Nat Gas	Utilities	\$70.87		\$70.87	
	Electricity and Nat Gas	Clinton Center O&M	\$58.68		\$58.68	
	Electricity and Nat Gas	Utilities	\$545.74		\$545.74	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$567.13		\$567.13	
	Electricity and Nat Gas	Workforce Development Ct	\$35.47		\$35.47	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$363.49		\$363.49	
	Electricity and Nat Gas	Utilities	\$62.63		\$62.63	
	Electricity and Nat Gas	Workforce Development Ct	\$2,099.42		\$2,099.42	
American Heart Association						
	Instructional Supplies	Credit	\$271.80			\$271.80
	Instructional Supplies	Credit	\$310.40			\$310.40
	Instructional Supplies	Credit	\$1,462.00			\$1,462.00
American Student Government						
	Registration Fees	Club Expenses	\$397.00			\$397.00
Anderson, Brittany Nichole						
	Student Tuition Rec		\$400.00	\$400.00		
Aramark - AUS St Louis MC						
	Uniforms	Maintenance	\$66.00		\$66.00	
Aramark Uniform Services						
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$151.54			\$151.54
	Uniforms	Maintenance	\$66.00		\$66.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$151.54			\$151.54
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$151.54			\$151.54

Bills for Ratification

September 2019



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Aramark Uniform Services						
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$151.54			\$151.54
Architectural Expressions LLP						
	Building Improvements	Renovations / Remodeling	\$345.50			\$345.50
	Building Improvements	Renovations / Remodeling	\$1,073.00			\$1,073.00
Area Disposal Service Inc						
	Refuse Disposal	Clinton Center O&M	\$89.06		\$89.06	
	Refuse Disposal	Clinton Center O&M	\$89.25		\$89.25	
	Refuse Disposal	Clinton Center O&M	\$90.41		\$90.41	
Arthur J Gallagher Risk Services						
	General Insurance	Liab Protection & Settle	\$855.00			\$855.00
Auto Zone						
	Instructional Supplies	Collision Repair Tech	\$5.19	\$5.19		
	Instructional Supplies	Collision Repair Tech	\$6.39	\$6.39		
	Instructional Supplies	Collision Repair Tech	\$11.58	\$11.58		
	Instructional Supplies	Collision Repair Tech	\$52.75	\$52.75		
	Instructional Supplies	Automotive-Tech Occ	\$19.98	\$19.98		
	Instructional Supplies	Automotive-Tech Occ	\$50.98	\$50.98		
	Instructional Supplies	Automotive-Tech Occ	(\$27.98)	(\$27.98)		
	Instructional Supplies	Automotive-Tech Occ	\$18.78	\$18.78		
	Instructional Supplies	Automotive-Tech Occ	\$35.98	\$35.98		
	Instructional Supplies	Automotive-Tech Occ	\$43.98	\$43.98		
	Instructional Supplies	Automotive-Tech Occ	\$105.92	\$105.92		
Baker, Dewayne						
	Stipends	Grant-SupportServices	\$740.00			\$740.00
BearMail Co						
	Heartland Academy Recv		\$166.96	\$166.96		
	Other Receivables		\$25.85	\$25.85		
	RCC Foundation A/R		\$17.85	\$17.85		
	Postage	Business Office	\$198.50	\$198.50		
	Postage	CPED Administration	\$7.05			\$7.05
	Postage	Enrollment Management	\$79.00	\$79.00		
	Postage	Fin Aid & Vet Affairs	\$7.50	\$7.50		
	Graduation Expense	General Expenses	\$152.25	\$152.25		
	Postage	General Expenses	\$391.90	\$391.90		
	Postage	Grant-Administration	\$2.00			\$2.00
	Postage	Grant-Administration	\$10.00			\$10.00
	Postage	Grant-Administration	\$0.50			\$0.50
	Printing	Grant-Administration	\$2.00			\$2.00
	Postage	NonCredit	\$180.50			\$180.50
	Postage	Presidents Office	\$1.65	\$1.65		
Best One of Central Illinois						
	Equip Repair/Maint Agree	Credit	\$40.50			\$40.50
Blue Cross and Blue Shield of IL						
	Group Insurance		\$31,126.00	\$31,126.00		
	Health Insurance		\$185,625.13	\$185,625.13		
	EmployeeBenefitsTotal	General Expenses	\$552.90	\$552.90		
Bob Brady Auto Group						
	Vehicle Expense	Cafe	\$2,485.03			\$2,485.03
Brewer, Rachel E						
	Travel-In State Mileage	Clinton Center	\$102.08	\$102.08		
Brooks, Leanne R						
	Materials	Fin Aid & Vet Affairs	\$49.97			\$49.97
Brooks, Matthew David						
	Student Tuition Rec		\$200.00	\$200.00		
Brown, Madonna M						
	Travel-Out of State	Presidents Office	\$180.96	\$180.96		
Brueggemann, Crystal						
	Student Tuition Rec		\$100.00	\$100.00		
Burdick Plumbing & Heating Co, I						
	Building Repair/Maint	Maintenance	\$2,409.75		\$2,409.75	
CCN Financial Services Inc						
	Computer Software	Career Services	\$1,575.00	\$1,575.00		
CDS Leasing						
	Equipment Rental	Law Enforce Trng Ctr	\$157.28			\$157.28
CDS Office Technologies						
	Printing	Copiers	\$30.00	\$30.00		
	Printing	Grant-Administration	\$42.76			\$42.76
	Printing	Basic Law Enforce Trng	\$1,131.63			\$1,131.63
	Printing	Copiers	\$2,008.78	\$2,008.78		
	Equipment-Instructional	Technical Services Suprt	\$5,026.00			\$5,026.00
CDWG Government Inc						
	Materials	Academic Lab Support	\$1,029.18	\$1,029.18		

Bills for Ratification

September 2019



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
CDWG Government Inc						
	Equipment-Instructional	Instruction	\$3,243.66			\$3,243.66
	Materials	Instruction	\$71.54			\$71.54
	Equipment-Instructional	Technical Services Suprt	\$14,915.50			\$14,915.50
	Computer Software	Academic Lab Support	\$15,813.45	\$15,813.45		
	Materials	Academic Lab Support	\$103.68	\$103.68		
	Materials	Academic Lab Support	\$142.08	\$142.08		
	Equipment-Instructional	Technical Services Suprt	\$966.56			\$966.56
Cardinal, Matthew S						
	Travel-Out of State	General Expenses	\$5.00	\$5.00		
Carl Sandburg College						
	Registration Fees	Club Expenses	(\$110.00)			(\$110.00)
	Registration Fees	Club Expenses	\$1,210.00			\$1,210.00
Carolina Biological Supply Co						
	Instructional Supplies	Biology-Baccalaureate	\$397.48	\$397.48		
Carson, Courtney L						
	Telephone	Essential Skills	\$50.00	\$50.00		
Central Service Center						
	Vehicle Expense	Public Safety Department	\$4,527.30			\$4,527.30
Cha-Pow Services						
	Advertising	Marketing	\$829.75	\$829.75		
City of Clinton						
	Water,Sewage	Clinton Center O&M	\$21.44		\$21.44	
City of Decatur						
	Accrued Sales Tax		\$40.66			\$40.66
	Accrued Sales Tax		\$41.69			\$41.69
	Accrued Sales Tax		\$618.75			\$618.75
City of Decatur IL						
	Water,Sewage	Utilities	\$1,498.00		\$1,498.00	
	Water,Sewage	Utilities	\$229.08		\$229.08	
	Water,Sewage	Utilities	\$1,129.94		\$1,129.94	
	Water,Sewage	Utilities	\$325.95		\$325.95	
	Water,Sewage	Sequestration Bldg O&M	\$166.75		\$166.75	
	Water,Sewage	Utilities	\$444.35		\$444.35	
	Water,Sewage	Sequestration Bldg O&M	\$164.42		\$164.42	
	Water,Sewage	Sequestration Bldg O&M	\$69.34		\$69.34	
	Water,Sewage	Law Enforce Trng Ctr O&M	\$538.70			\$538.70
	Water,Sewage	Law Enforce Trng Ctr O&M	\$86.44			\$86.44
	Water,Sewage	Law Enforce Trng Ctr O&M	\$105.74			\$105.74
Clinton RCC LLC						
	Facility Rental	Clinton Center O&M	\$6,719.00		\$6,719.00	
College Source Inc						
	Publications & Dues	Enrollment Management	\$2,871.00	\$2,871.00		
Comcast						
	Internet	Law Enforce Trng Ctr O&M	\$15.12			\$15.12
	Telephone	Utilities	\$62.91		\$62.91	
Comcast Cable						
	Internet	Law Enforce Trng Ctr O&M	\$214.23			\$214.23
	Internet	Law Enforce Trng Ctr O&M	\$860.10			\$860.10
Confidential On-Site Paper						
	Contractual-Other	General Expenses	\$143.10	\$143.10		
Consociate Group						
	Contractual-Other	Human Resources	\$262.50	\$262.50		
Constellation NewEnergy Gas						
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$1.23		\$1.23	
	Electricity and Nat Gas	Utilities	\$335.83		\$335.83	
	Electricity and Nat Gas	Workforce Development Ct	\$14.63		\$14.63	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$3.01		\$3.01	
	Electricity and Nat Gas	Utilities	\$346.76		\$346.76	
	Electricity and Nat Gas	Workforce Development Ct	\$16.28		\$16.28	
Cooper, Kailey Rosa						
	Food Supply Costs	Cafe	\$3.56			\$3.56
Corzine, Erica Janelle						
	Student Tuition Rec		\$450.00	\$450.00		
Costa Law Office PC						
	Wage Garnishment Orders		\$151.20	\$151.20		
	Wage Garnishment Orders		\$151.20	\$151.20		
Crews, Denise,, Dr						
	Telephone	VP Academic Services	\$60.00	\$60.00		
Cromwell Radio Group Inc						
	Advertising	Marketing	\$620.00	\$620.00		
	Advertising	Marketing	\$620.00	\$620.00		
	Advertising	Marketing	\$252.90	\$252.90		

Bills for Ratification

September 2019



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Custom Services Inc						
	Maintenance Supplies	Maintenance	\$1,885.00		\$1,885.00	
Davis, Amonte T						
	Stipends	Grant-SupportServices	\$750.00			\$750.00
Dear, Cherronda R						
	Stipends	Grant-SupportServices	\$740.00			\$740.00
Decatur Memorial Hospital						
	Testing	Grant-SupportServices	\$560.00			\$560.00
	Contractual-Other	Credit	\$130.00			\$130.00
	Contractual-Other	Credit	\$930.00			\$930.00
Decatur Public Transit						
	Materials	Grant-Administration	\$160.00			\$160.00
Decatur Trailer Sales & Service						
	Equip Repair/Maint Agree	Credit	\$48.24			\$48.24
Dunning, Wayne						
	Travel-In State	Board of Trustees	\$183.19	\$183.19		
Dust & Son Auto Supply						
	Instructional Supplies	Collision Repair Tech	\$16.54	\$16.54		
	Instructional Supplies	Collision Repair Tech	\$37.00	\$37.00		
	Instructional Supplies	Collision Repair Tech	\$116.79	\$116.79		
Dynagraphics Inc						
	Office Supplies	Public Safety Department	\$48.21			\$48.21
	Printing	Math Enrichment Center	\$48.21	\$48.21		
	Printing	Dean-Math Science Busine	\$48.21	\$48.21		
	Office Supplies	Heating, Vent, AC-Tech Occ	\$48.21	\$48.21		
	Printing	Dean-Math Science Busine	\$54.80	\$54.80		
E L Pruitt						
	Building Improvements	Renovations / Remodeling	\$183,150.50			\$183,150.50
EagleScreen						
	Contractual-Other	Human Resources	\$530.70	\$530.70		
	Contractual-Other	Human Resources	\$1,239.85	\$1,239.85		
Ecolab						
	Contractual-Other	Cafe	\$174.95			\$174.95
Elan Corporate Payment						
	Credit Card Pmt Clearing		\$25,137.97	\$25,137.97		
Emergency Medical Products Inc						
	Instructional Supplies	Emergency Medical Svcs	\$46.33	\$46.33		
	Instructional Supplies	Emergency Medical Svcs	\$249.54	\$249.54		
Employers Assurance Co						
	General Insurance	Liab Protection & Settle	\$5,406.60			\$5,406.60
Enterprise						
	Travel-Out of State	Liab Protection & Settle	\$108.60			\$108.60
Eskew, Lisa D						
	Instructional Supplies	Credit	\$35.00			\$35.00
	Travel-In State	NonCredit	\$111.94			\$111.94
Evergreen FS-Stephens #24						
	Vehicle Expense	College Vehicle	\$445.55		\$445.55	
	Vehicle Expense	Credit	\$12.67			\$12.67
	Vehicle Expense	Credit	\$321.55			\$321.55
	Vehicle Expense	Credit	\$402.61			\$402.61
Fenderson, Dewayne						
	Student Tuition Rec		\$493.00	\$493.00		
Fidelity Security Life Insurance						
	Vison Insurance		\$735.17	\$735.17		
Firm Systems						
	Fees Pass Thru Backgrnd		\$1,295.00	\$1,295.00		
FirstEnergy Solutions						
	Electricity and Nat Gas	Utilities	\$33,721.63		\$33,721.63	
	Electricity and Nat Gas	Utilities	\$215.64		\$215.64	
	Electricity and Nat Gas	Utilities	\$15.96		\$15.96	
	Electricity and Nat Gas	Utilities	\$90.41		\$90.41	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$373.94		\$373.94	
	Electricity and Nat Gas	Utilities	\$17,262.56		\$17,262.56	
Fleet Pride						
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$170.88	\$170.88		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$196.00	\$196.00		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$17.32	\$17.32		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$246.46	\$246.46		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$142.29	\$142.29		
Flinn, Infiniti O						
	Stipends	Grant-SupportServices	\$750.00			\$750.00
Florian, Gregory E						
	Advertising	Instruction-Other	\$5.19			\$5.19

Bills for Ratification

September 2019



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Frontier						
	Telephone	Clinton Center O&M	\$156.34		\$156.34	
Fryer, Tenia						
	Student Tuition Rec		\$100.00	\$100.00		
Gagnier, Joseph Garner						
	Student Tuition Rec		\$640.00	\$640.00		
Gallery 510/Nova Framing						
	Materials	Board of Trustees	\$70.00	\$70.00		
Garden Path						
	Contractual-Other	Outdoor Exposition SpcEv	\$217.48			\$217.48
George A Mueller Beer						
	RCC Foundation A/R		\$335.00	\$335.00		
Gharst, Sara Lynn						
	Student Tuition Rec		\$100.00	\$100.00		
Ginger, Haley						
	Student Tuition Rec		\$643.00	\$643.00		
Gragg, Richard						
	Stipends	Credit	\$71.87			\$71.87
Greater Decatur Chamber of						
	Publications & Dues	General Expenses	\$4,915.00	\$4,915.00		
Greg Hahn Heating and Air						
	Building Repair/Maint	Maintenance	\$3,518.00		\$3,518.00	
	Equip Repair/Maint Agree	Maintenance	\$129.00		\$129.00	
Grey, Thomas						
	Contractual-Other	NonCredit	\$320.00			\$320.00
	Contractual-Other	NonCredit	\$400.00			\$400.00
	Contractual-Other	Credit	\$640.00			\$640.00
HSHS Medical Group Inc						
	Group Medical Ins	General Expenses	\$2,041.66	\$2,041.66		
Hackman, Darwin L						
	Student Tuition Rec		\$485.00	\$485.00		
Hanover Insurance Group Co						
	General Insurance	Liab Protection & Settle	\$1,856.40			\$1,856.40
	General Insurance	Liab Protection & Settle	\$2,766.70			\$2,766.70
	General Insurance	Liab Protection & Settle	\$9,733.50			\$9,733.50
Harper, William Malik						
	Stipends	Grant-SupportServices	\$740.00			\$740.00
Heartland Community College-						
	Other Current Obligation		\$45.00			\$45.00
Heights Finance Corporation						
	Wage Garnishment Orders		\$163.06	\$163.06		
	Wage Garnishment Orders		\$185.34	\$185.34		
Heritage Behavioral Hlth Ctr Inc						
	Fees Pass Thru Nursing		\$625.00	\$625.00		
Hill, Zachya Princeton						
	Stipends	Grant-SupportServices	\$750.00			\$750.00
Hoelting & Co						
	Food Supply Costs	Cafe	\$53.65			\$53.65
	Food Supply Costs	Cafe	\$92.85			\$92.85
	Food Supply Costs	Cafe	\$157.24			\$157.24
	Food Supply Costs	Cafe	\$164.50			\$164.50
	Food Supply Costs	Cafe	\$54.70			\$54.70
	Food Supply Costs	Cafe	\$81.50			\$81.50
	Food Supply Costs	Cafe	\$41.90			\$41.90
	Materials	Cafe	\$53.70			\$53.70
	Food Supply Costs	Cafe	\$129.40			\$129.40
	Food Supply Costs	Cafe	\$147.30			\$147.30
	Materials	Cafe	\$16.54			\$16.54
	Food Supply Costs	Cafe	\$162.94			\$162.94
	Materials	Cafe	\$14.85			\$14.85
	Food Supply Costs	Cafe	\$273.01			\$273.01
	Food Supply Costs	Cafe	\$375.93			\$375.93
	Food Supply Costs	Cafe	\$420.31			\$420.31
	Food Supply Costs	Cafe	\$702.60			\$702.60
Hoffman, Shelby						
	Student Tuition Rec		\$600.00	\$600.00		
Hood, Alyssa Nicole						
	Student Tuition Rec		\$510.00	\$510.00		
	Student Tuition Rec		\$1,931.00	\$1,931.00		
Hopkins Medical Products						
	Instructional Supplies	AAS Nursing -Health Occ	\$316.55	\$316.55		
Hughes, Laura Dawn						
	CPED Non-Credit Revenue		\$39.00			\$39.00

Bills for Ratification

September 2019



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Human Capital Development						
	Contractual-Other	Essential Skills	\$31,500.00			\$31,500.00
Hummert International						
	Materials	Garden Center Ag/Hort	(\$29.48)			(\$29.48)
	Materials	Garden Center Ag/Hort	\$1,122.00			\$1,122.00
IACAC						
	Publications & Dues	Enrollment Management	\$40.00	\$40.00		
	Publications & Dues	Enrollment Management	\$55.00	\$55.00		
ICCTA						
	Travel-In State	Board of Trustees	\$300.00	\$300.00		
IL Assoc of Community College						
	Publications & Dues	Agriculture	\$300.00	\$300.00		
Illinois Century Network						
	Internet	Telecommunications	\$1,200.00		\$1,200.00	
Illinois Department of Revenue						
	Wage Garnishment Orders		\$232.56	\$232.56		
	Wage Garnishment Orders		\$232.56	\$232.56		
Illinois Federation of Teachers						
	Union Dues-RFT		\$1,734.20	\$1,734.20		
	Union Dues-RFT		\$1,734.20	\$1,734.20		
Illinois Office of the State						
	Equip Repair/Maint Agree	Maintenance	\$150.00		\$150.00	
Illinois State Disbursement Unit						
	Wage Garnishment Orders		\$590.92	\$590.92		
Illinois State Fire Marshall						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$150.00			\$150.00
	Equip Repair/Maint Agree	Maintenance	\$150.00		\$150.00	
Illinois Truck Enforcement						
	Publications & Dues	Credit	\$160.00			\$160.00
J J Keller						
	Instructional Supplies	Credit	\$149.39			\$149.39
Jackiewicz, Samonia T						
	Stipends	Grant-SupportServices	\$750.00			\$750.00
Jan Master Cleaning Services Inc						
	Custodial Services	Custodial	\$32,961.60		\$32,961.60	
	Custodial Services	Liab Protection & Settle	\$1,373.40			\$1,373.40
Jenzabar Inc						
	Consultants/Workshops	Administrative Info Syst	\$2,000.00	\$2,000.00		
Johnson-Palmer, Meredith L						
	Travel-In State	Student Development	\$24.55	\$24.55		
Jones, Kona R						
	Travel-In State	Online Learning	\$156.72	\$156.72		
Jones, Tamekia						
	Stipends	Grant-SupportServices	\$750.00			\$750.00
KONE Inc						
	Equip Repair/Maint Agree	Maintenance	\$371.96		\$371.96	
	Equip Repair/Maint Agree	Maintenance	\$371.96		\$371.96	
Kaloupek, Mahlon						
	Student Tuition Rec		\$1,850.00	\$1,850.00		
Koenigs, Deanna M						
	Contractual-Other	Outdoor Exposition SpcEv	\$19.94			\$19.94
	Materials	Horticulture-Bus Occup	\$48.90	\$48.90		
Kraus, Walter Alan						
	Student Tuition Rec		\$450.00	\$450.00		
Laborer's International Union #1						
	Participant Supplies	Grant-SupportServices	\$340.00			\$340.00
Lamar Companies						
	Advertising	Marketing	\$200.00	\$200.00		
	Advertising	Marketing	\$250.00	\$250.00		
Larry J Fredericks LLC						
	Equipment-Service	Public Safety Department	\$425.00			\$425.00
Lee Enterprises Inc						
	Advertising	Human Resources	\$943.51	\$943.51		
	Advertising	Marketing	\$645.25	\$645.25		
	Publications & Dues	Business Office	\$48.18	\$48.18		
	Meeting Expense	Presidents Office	\$200.00	\$200.00		
Lee, Jazmine						
	Student Tuition Rec		\$279.00	\$279.00		
Little Mendelson P.C.						
	Legal Services-Admin	Board of Trustees	\$840.00	\$840.00		
Lockhart, Karen Beth						
	Travel-In State	Student Development	\$94.48	\$94.48		
Lujan, Justin						

Bills for Ratification

September 2019



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Lujan, Justin	Student Tuition Rec		\$15.00	\$15.00		
MANCOMM	Instructional Supplies	Engineering Technology	\$570.09	\$570.09		
	Instructional Supplies	Credit	\$42.21			\$42.21
Mack Sales & Service of Decatur	Equip Repair/Maint Agree	Credit	(\$73.00)			(\$73.00)
	Equip Repair/Maint Agree	Credit	\$152.10			\$152.10
	Equip Repair/Maint Agree	Credit	\$85.79			\$85.79
Macon County Farm Bureau	Publications & Dues	General Expenses	\$80.00	\$80.00		
Mark's Plumbing	Maintenance Supplies	Maintenance	\$133.04		\$133.04	
Marquis Beverage Service	Instructional Supplies	Coffee House	\$293.45			\$293.45
	Instructional Supplies	Coffee House	\$457.70			\$457.70
	Food Supply Costs	Cafe	\$238.50			\$238.50
Maschoff, Alichia M	Student Tuition Rec		\$112.00	\$112.00		
Mazzotti Services	Uniforms	Basic Law Enforce Trng	\$66.00			\$66.00
	Materials	Automotive-Tech Occ	\$104.00	\$104.00		
	Materials	Automotive-Tech Occ	\$26.95	\$26.95		
McCay, Halle Ann	Student Tuition Rec		\$112.50	\$112.50		
McKesson Medical Surgical Gov	Instructional Supplies	Emergency Medical Svcs	\$3.76	\$3.76		
	Instructional Supplies	Emergency Medical Svcs	\$18.20	\$18.20		
	Instructional Supplies	Emergency Medical Svcs	\$23.40	\$23.40		
	Instructional Supplies	Emergency Medical Svcs	\$36.52	\$36.52		
	Instructional Supplies	Emergency Medical Svcs	\$58.25	\$58.25		
	Instructional Supplies	Emergency Medical Svcs	\$108.40	\$108.40		
	Instructional Supplies	Emergency Medical Svcs	\$113.30	\$113.30		
	Instructional Supplies	Emergency Medical Svcs	\$116.00	\$116.00		
	Instructional Supplies	Emergency Medical Svcs	\$220.06	\$220.06		
	Instructional Supplies	Emergency Medical Svcs	\$256.96	\$256.96		
	Instructional Supplies	Emergency Medical Svcs	\$2,076.05	\$2,076.05		
	Instructional Supplies	Emergency Medical Svcs	\$1,147.47	\$1,147.47		
Menards Inc	Grounds Maintenance	Grounds	\$66.93		\$66.93	
	Maintenance Supplies	Maintenance	\$103.74		\$103.74	
	Maintenance Supplies	Maintenance	\$108.26		\$108.26	
	Maintenance Supplies	Maintenance	\$533.73		\$533.73	
	Maintenance Supplies	Maintenance	\$22.16		\$22.16	
	Grounds Maintenance	Grounds	\$102.68		\$102.68	
	Equip Repair/Maint Agree	Grounds	\$160.26		\$160.26	
	Maintenance Supplies	Maintenance	\$230.39		\$230.39	
Midwest Fiber Inc of Decatur	Refuse Disposal	Utilities	\$160.00		\$160.00	
Morris, Juanita M	Travel-Out of State	General Expenses	\$90.78	\$90.78		
Mountain Measurement Inc	Publications & Dues	AAS Nursing -Health Occ	\$350.00	\$350.00		
	Publications & Dues	Nursing LPN -Health Occ	\$225.00	\$225.00		
Mt Zion C U Dist 3	Advertising	Marketing	\$1,500.00	\$1,500.00		
Mutual of Omaha	LTD Insurance		\$1,791.79	\$1,791.79		
	Life Insurance		\$2,393.40	\$2,393.40		
	Supplemental Life Insur		\$2,271.86	\$2,271.86		
NAPFTDS	Publications & Dues	Credit	\$125.00			\$125.00
Napa Auto Parts	Instructional Supplies	Automotive-Tech Occ	\$4.68	\$4.68		
	Instructional Supplies	Collision Repair Tech	\$34.53	\$34.53		
	Instructional Supplies	Automotive-Tech Occ	\$8.26	\$8.26		
	Instructional Supplies	Automotive-Tech Occ	\$35.50	\$35.50		
Neeley, Tessa Michelle	Student Tuition Rec		\$23.00	\$23.00		
Neuhoff Media Decatur	Advertising	Marketing	\$750.00	\$750.00		
Nichols Paper & Supply Co	Maintenance Supplies	Custodial	\$69.15		\$69.15	

Bills for Ratification

September 2019



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Nichols Paper & Supply Co						
	Maintenance Supplies	Custodial	\$1,124.07		\$1,124.07	
	Maintenance Supplies	Custodial	\$1,184.61		\$1,184.61	
	Maintenance Supplies	Custodial	\$1,305.03		\$1,305.03	
	Maintenance Supplies	Custodial	\$1,427.57		\$1,427.57	
	Maintenance Supplies	Custodial	\$35.11		\$35.11	
	Maintenance Supplies	Custodial	\$1,099.24		\$1,099.24	
	Maintenance Supplies	Custodial	\$1,180.95		\$1,180.95	
Nichols, Tiffany L						
	Travel-In State	Human Resources	\$53.94	\$53.94		
Norman, Karah Gail						
	Student Tuition Rec		\$400.00	\$400.00		
O'Reilly Auto Parts						
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$66.32	\$66.32		
	Instructional Supplies	Automotive-Tech Occ	(\$7.92)	(\$7.92)		
	Instructional Supplies	Automotive-Tech Occ	\$313.19	\$313.19		
Oliver, Brooke D						
	Travel-In State Mileage	Surgical Tech-Health Occ	\$167.04	\$167.04		
Parkland College						
	Other Current Obligation		\$40.00			\$40.00
Parks Sewer Service						
	Building Repair/Maint	Maintenance	\$90.00		\$90.00	
Parks, Alyvia Jayne						
	Student Tuition Rec		\$200.00	\$200.00		
Patel, Charmi D						
	Student Tuition Rec		\$62.00	\$62.00		
Per Mar Security & Research						
	Security	Public Safety Department	\$2,265.38			\$2,265.38
	Security	Public Safety Department	\$207.00			\$207.00
	Security	Public Safety Department	(\$60.26)			(\$60.26)
	Security	Public Safety Department	\$2,618.46			\$2,618.46
	Security	Public Safety Department	\$2,046.24			\$2,046.24
	Security	Public Safety Department	\$2,180.01			\$2,180.01
Petro, Courtney Jean						
	Student Tuition Rec		\$473.00	\$473.00		
Phillips, Steven Paul						
	Stipends	Grant-SupportServices	\$675.00			\$675.00
Pocket Nurse						
	Instructional Supplies	AAS Nursing -Health Occ	\$106.71	\$106.71		
Poindexter, Lynne M						
	Interpreter Salary	Academic Success	\$166.40	\$166.40		
Pontiac Township High School Dis						
	Materials	Agriculture	\$300.00			\$300.00
Presido/Netech						
	Equipment-Instructional	Technical Services Suprt	\$17,595.92			\$17,595.92
Pride Cleaners						
	Contractual-Other	Bistro 537	\$42.57			\$42.57
	Contractual-Other	Culinary Arts	\$12.10	\$12.10		
	Contractual-Other	Bistro 537	\$25.00			\$25.00
	Contractual-Other	Culinary Arts	\$28.50	\$28.50		
	Contractual-Other	Bistro 537	\$54.18			\$54.18
	Contractual-Other	Cafe	\$46.20			\$46.20
RCC Bookstore						
	Materials	Club Expenses	\$7.96			\$7.96
	Books-Library Collection	LRC	\$13.59	\$13.59		
	Office Supplies	Dean-Math Science Busine	\$105.50	\$105.50		
	Other Current Obligation		\$117.25			\$117.25
	Meeting Expense	Presidents Office	\$219.12	\$219.12		
	Materials	Student Development	\$353.50	\$353.50		
	Fees Pass Thru Nursing		\$660.00	\$660.00		
	Instructional Supplies	Credit	\$669.00			\$669.00
	Materials	Radiology Tech-Hlth Occ	\$1,963.22	\$1,963.22		
	Instructional Supplies	Credit	\$2,319.00			\$2,319.00
	Instructional Supplies	Credit	\$7,586.50			\$7,586.50
	NonTaxBooks -Workforce		\$313.91	\$313.91		
	NonTaxBooks-Scholarships		\$854.35	\$854.35		
	NonTaxBooks -Workforce		\$7,684.93	\$7,684.93		
	Books-Loans		\$2,140.69	\$2,140.69		
	Pell Taxable Books		\$8,926.68	\$8,926.68		
	NonTaxBooks-Scholarships		\$33,113.03	\$33,113.03		
RCC Foundation						
	Revenue-Misc/OtherSource		\$100.00	\$100.00		
	Revenue-Misc/OtherSource		\$25.00	\$25.00		

Bills for Ratification

September 2019



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
RCC Foundation						
	Richland Foundation		\$1,308.00	\$1,308.00		
Ray O'Herron's						
	Materials	Public Safety Department	\$35.61			\$35.61
	Materials	Public Safety Department	\$59.99			\$59.99
	Materials	Public Safety Department	\$248.84			\$248.84
	Materials	Public Safety Department	\$362.83			\$362.83
Refreshment Services Pepsi						
	Food Supply Costs	Cafe	\$340.22			\$340.22
	Food Supply Costs	Cafe	(\$75.00)			(\$75.00)
	Food Supply Costs	Cafe	\$484.08			\$484.08
	Food Supply Costs	Cafe	\$951.17			\$951.17
	Food Supply Costs	Cafe	\$394.80			\$394.80
Rexx Battery of Decatur Inc						
	Vehicle Expense	College Vehicle	\$219.90		\$219.90	
Robertson, Bret A						
	Expense-Other	General Expenses	\$196.48	\$196.48		
Rock River Arms						
	Firearms & Accessories	Public Safety Department	\$290.00			\$290.00
Rogers Supply Co						
	Building Repair/Maint	Maintenance	\$21.03		\$21.03	
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$29.28			\$29.28
	Building Repair/Maint	Maintenance	\$59.86		\$59.86	
	Instructional Supplies	Heating,Vent,AC-Tech Occ	\$2,042.84	\$2,042.84		
Rush Truck Leasing						
	Install Pymt Lease/Purch	Grounds	\$2,278.40		\$2,278.40	
S J Smith Company Inc						
	Materials	Automotive-Tech Occ	(\$50.82)	(\$50.82)		
	Instructional Supplies	Human Simulator	\$9.61	\$9.61		
	Materials	Automotive-Tech Occ	\$21.00	\$21.00		
	Instructional Supplies	Human Simulator	\$37.76	\$37.76		
	Materials	Automotive-Tech Occ	\$54.62	\$54.62		
	Contractual-Other	Club Expenses	\$10.50			\$10.50
	Contractual-Other	Club Expenses	\$10.85			\$10.85
	Instructional Supplies	Human Simulator	\$85.80	\$85.80		
	Contractual-Other	Club Expenses	\$10.85			\$10.85
	Materials	Automotive-Tech Occ	\$21.70	\$21.70		
	Instructional Supplies	Human Simulator	\$88.66	\$88.66		
STL Communications Inc						
	Telephone Maint Agree	Telecommunications	\$1,558.95		\$1,558.95	
Sam's Club Direct						
	Inventory-CentralStores		\$375.69	\$375.69		
	Materials	Club Expenses	\$251.80			\$251.80
	Materials	Enrollment Management	\$54.98	\$54.98		
	Credit Card Fees	General Expenses	\$66.85	\$66.85		
	Materials	NonCredit	\$253.16			\$253.16
Samoores, Christine Marie						
	Interpreter Salary	Academic Success	\$1,276.94	\$1,276.94		
Samuels Miller Schroeder Jackson						
	Accrued Expenses		\$4,825.50	\$4,825.50		
Sautelet, Jordan A						
	Student Tuition Rec		\$450.00	\$450.00		
Schneider, Thomas P						
	Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Schwalbe, Barry S						
	Travel-In State Mileage	Credit	\$38.28			\$38.28
	Travel-In State	Credit	\$3.00			\$3.00
Scott Fisher Enterprises Inc						
	Pest Control	Law Enforce Trng Ctr O&M	\$300.00			\$300.00
	Pest Control	Law Enforce Trng Ctr O&M	\$300.00			\$300.00
	Pest Control	Law Enforce Trng Ctr O&M	\$450.00			\$450.00
Secretary of State						
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
Shepard, Donald G						
	Travel-In State	Public Safety Department	\$134.58			\$134.58
Sherwin Williams						

Bills for Ratification

September 2019



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Sherwin Williams	Maintenance Supplies	Maintenance	\$117.92		\$117.92	
Shippers Rental Inc	Equipment Rental	Credit	\$2,100.00			\$2,100.00
	Equipment Rental	Credit	\$1,750.00			\$1,750.00
Siron, Hillary	Student Tuition Rec		\$100.00	\$100.00		
Sloan Implement Company Inc	Equip Repair/Maint Agree	Grounds	\$117.32		\$117.32	
Smithers, Jess R	Instructional Supplies	Agriculture	\$59.99	\$59.99		
	Travel-In State Mileage	Agriculture	\$154.86	\$154.86		
	Materials	Agriculture	\$285.31			\$285.31
Spain, Raquel Marie	Food Supply Costs	Cafe	\$35.41			\$35.41
Specialty Paint	Instructional Supplies	Collision Repair Tech	\$47.45	\$47.45		
	Instructional Supplies	Collision Repair Tech	\$122.46	\$122.46		
	Instructional Supplies	Collision Repair Tech	\$136.01	\$136.01		
	Instructional Supplies	Welding-Technical Occ	\$28.26	\$28.26		
	Instructional Supplies	Welding-Technical Occ	\$163.55	\$163.55		
	Instructional Supplies	Collision Repair Tech	\$56.95	\$56.95		
	Instructional Supplies	Collision Repair Tech	\$68.72	\$68.72		
	Instructional Supplies	Collision Repair Tech	\$132.98	\$132.98		
	Instructional Supplies	Collision Repair Tech	\$236.76	\$236.76		
St Mary's Hospital	Instructional Supplies	Allied Health	\$106.34	\$106.34		
	Instructional Supplies	Nursing LPN -Health Occ	\$467.55	\$467.55		
	Instructional Supplies	AAS Nursing -Health Occ	\$1,372.76	\$1,372.76		
St. Clair Services of IL LLC	Grounds Maintenance	Grounds	\$5,800.00		\$5,800.00	
State Universities Retirement	SURS 1/2%		\$2,266.02	\$2,266.02		
	SURS 8%		\$2,974.55	\$2,974.55		
	SURS 8%		\$18,629.58	\$18,629.58		
	SURS 8%		\$167.77	\$167.77		
	SURS 1/2%		\$2,073.10	\$2,073.10		
	SURS 8%		\$19,429.00	\$19,429.00		
	SURS 1/2%		\$2,278.62	\$2,278.62		
	SURS 8%		\$3,043.35	\$3,043.35		
	SURS 8%		\$18,916.87	\$18,916.87		
Stauffenecker, Catherine	Stipends	Grant-SupportServices	\$750.00			\$750.00
Stericycle	Contractual-Other	AAS Nursing -Health Occ	\$499.02	\$499.02		
Svensden Florists Inc	Office Supplies	Presidents Office	\$37.50	\$37.50		
Swift, Janet	Interpreter Salary	Academic Success	\$276.70	\$276.70		
Symphony Orchestra Guild of	Advertising	Marketing	\$150.00	\$150.00		
Sysco Central Illinois Inc	Materials	Cafe	(\$157.62)			(\$157.62)
	Food Supply Costs	Cafe	(\$41.04)			(\$41.04)
	Instructional Supplies	Culinary Arts	\$92.53	\$92.53		
	Materials	Culinary Arts	\$105.27	\$105.27		
	Food Supply Costs	Cafe	\$116.63			\$116.63
	Food Supply Costs	Bistro 537	\$238.94			\$238.94
	Instructional Supplies	Culinary Arts	\$265.27	\$265.27		
	Non Consumable Supplies	Cafe	\$376.98			\$376.98
	Materials	Cafe	\$587.76			\$587.76
	Instructional Supplies	Culinary Arts	\$675.66	\$675.66		
	Food Supply Costs	Cafe	\$1,308.83			\$1,308.83
	Materials	Cafe	\$81.57			\$81.57
	Food Supply Costs	Cafe	\$946.40			\$946.40
	Materials	Cafe	\$458.24			\$458.24
	Food Supply Costs	Cafe	\$979.10			\$979.10
	Materials	Cafe	\$555.10			\$555.10
	Food Supply Costs	Cafe	\$1,309.04			\$1,309.04
	Materials	Cafe	\$245.57			\$245.57
	Food Supply Costs	Cafe	\$958.74			\$958.74
	Materials	Cafe	\$600.86			\$600.86
	Food Supply Costs	Cafe	\$1,003.74			\$1,003.74

Bills for Ratification

September 2019



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Sysco Central Illinois Inc						
	Materials	Cafe	\$651.05			\$651.05
	Food Supply Costs	Cafe	\$1,271.42			\$1,271.42
	Materials	Cafe	\$408.99			\$408.99
	Food Supply Costs	Cafe	\$1,691.46			\$1,691.46
	Food Supply Costs	Cafe	\$1,532.78			\$1,532.78
	Materials	Cafe	\$404.64			\$404.64
	Food Supply Costs	Cafe	\$2,260.88			\$2,260.88
	Materials	Cafe	\$130.14			\$130.14
	Food Supply Costs	Cafe	\$3,062.09			\$3,062.09
	Food Supply Costs	Cafe	\$2,804.49			\$2,804.49
	Materials	Cafe	\$280.52			\$280.52
	Food Supply Costs	Cafe	\$2,138.22			\$2,138.22
	Materials	Cafe	\$1,067.17			\$1,067.17
	Food Supply Costs	Cafe	\$3,074.27			\$3,074.27
	Materials	Cafe	\$316.78			\$316.78
	Food Supply Costs	Cafe	\$3,265.36			\$3,265.36
	Materials	Cafe	\$786.26			\$786.26
Talley, Shay McKenzie						
	Student Tuition Rec		\$1,111.00	\$1,111.00		
The Decatur Club						
	Publications & Dues	General Expenses	\$30.00	\$30.00		
	Meeting Expense	Presidents Office	\$33.38	\$33.38		
	Publications & Dues	General Expenses	\$100.00	\$100.00		
The Omni Group						
	Contractual-Other	Human Resources	\$6.00	\$6.00		
	Contractual-Other	Human Resources	\$6.00	\$6.00		
The SOLVR Group						
	Advertising	Instruction-Other	\$7,315.00			\$7,315.00
Tread Tech						
	Equip Repair/Maint Agree	Fitness Center	\$125.00			\$125.00
Trent, Andrea						
	Student Tuition Rec		\$39.00	\$39.00		
USA Clean Inc						
	Equip Repair/Maint Agree	Custodial	\$442.09		\$442.09	
	Equip Repair/Maint Agree	Custodial	\$90.16		\$90.16	
United Way of Decatur/Macon						
	United Way		\$352.00	\$352.00		
University of Illinois Payment C						
	Publications & Dues	LRC	\$1,896.00	\$1,896.00		
	Digital Print/Curric Spt	LRC	\$9,647.00	\$9,647.00		
Valdez, Cristobal O						
	Telephone	Presidents Office	\$125.00	\$125.00		
Valerio, Ashley N						
	Student Tuition Rec		\$100.00	\$100.00		
Ventress, Cody						
	Stipends	Grant-SupportServices	\$750.00			\$750.00
Verizon Wireless						
	Telephone	Telecommunications	\$176.45		\$176.45	
	Telephone	Public Safety Department	\$239.10			\$239.10
WAND						
	Advertising	Marketing	\$1,100.00	\$1,100.00		
Wachtel, Thomas						
	Student Tuition Rec		\$518.15	\$518.15		
Walker, LaQueshia Renee						
	Student Tuition Rec		\$179.00	\$179.00		
Waltrip, Abigail Marie						
	Student Tuition Rec		\$237.00	\$237.00		
Webster & Associates, Inc.						
	Contractual-Other	Clinton Center O&M	\$1,900.00		\$1,900.00	
Webster, Susan K						
	Materials	Club Expenses	\$45.64			\$45.64
	Event Expense	Club Expenses	\$35.00			\$35.00
	Event Expense	Club Expenses	\$11.87			\$11.87
Weiskamp Screen Printing						
	Contractual-Other	Outdoor Exposition SpcEv	\$1,711.35			\$1,711.35
White, Kathy Denise						
	Student Tuition Rec		\$90.00	\$90.00		
Williams, Tad A						
	Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Willmar Fabrication LLC						
	Equip Repair/Maint Agree	Grounds	\$1,380.00		\$1,380.00	
Withrow, Tracy L						

Bills for Ratification

September 2019



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Withrow, Tracy L	Telephone	Marketing	\$50.00	\$50.00		
Workforce Investment Solutions	Contractual-Other	Grant-Administration	\$746.43			\$746.43
World Point ECC Inc	Instructional Supplies	Allied Health	\$237.28	\$237.28		
	Instructional Supplies	Allied Health	\$288.04	\$288.04		
	Instructional Supplies	Credit	\$191.76			\$191.76
Wyatt, Jessica Ann	Student Tuition Rec		\$104.50	\$104.50		
Xerox Corporation	Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
	Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
	Install Pymt Lease/Purch	Copiers	\$822.14	\$822.14		
	Printing	Marketing	\$134.39	\$134.39		
	Install Pymt Lease/Purch	Copiers	\$822.14	\$822.14		
	Printing	Marketing	\$317.31	\$317.31		
Young, Byron Charles	Stipends	Grant-SupportServices	\$750.00			\$750.00
Young, Philip Lee	Stipends	Grant-SupportServices	\$740.00			\$740.00
Zigler, Cecilia R	Student Tuition Rec		\$200.00	\$200.00		
Zindel-McWilliams, Teena	Travel-In State	Institutl Effectiveness	\$7.00	\$7.00		
	Travel-Out of State	General Expenses	\$11.93	\$11.93		
Zuniga, Isaac D	Other Receivables		(\$27.23)	(\$27.23)		
	Travel-Out of State	Liab Protection & Settle	\$44.79			\$44.79
			\$1,040,213.70	\$494,983.58	\$151,157.46	\$394,072.66

Executive Session- October 15, 2019

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.