



September 2019 - Board of Trustees Meeting

September 17, 2019

Richland Community College - Board Room



Meeting Book - September 2019 - Board of Trustees Meeting

September 2019 Board of Trustees Meeting

- I. Annual Board Book Calendar**
 - A. Board Book Annual Calendar 2019.docx
- II. Principles of Sustainability**
 - A. Principles of Sustainability.pdf
- III. Innovation and Quality Performance System**
 - A. Innovation and Quality Performance System.pdf
- IV. Strategic Plan Priorities**
 - A. 2016 Strategic Plan Priorities updated 6-21-17.docx
- V. The Vision: To be the best and first choice for education.** Chairman
Coopriider
- VI. College Mission: To empower individuals through learning and to forge partnerships that grow communities.** Chairman
Coopriider
- VII. Core Values: Commitment, Respect, Excellence, Accountability, and Diversity** Chairman
Coopriider
- VIII. Convening of the Regular Meeting**
 - A. Call to Order
 - B. Roll Call
- IX. Minutes of the Regular Meeting on August 20, 2019** Needs Action
 - A. August MINUTES OF BOARD OF TRUSTEES REGULAR MEETING.docx
- X. Appearance of Citizens and Introduction of Guests**
- XI. Written Communications**
 - A. Personnel Update
 - 1. September 2019 personnel update.pdf
 - B. College Activities Report Tracy
Withdraw
 - 1. September 2019 Activities Report.pdf
- XII. Special Reports**
 - A. Faculty Report
 - B. College Spotlight - Farm Progress Report Jess

C. College Spotlight - Coaches Update		Smithers Allison Shauppara
D. Report of ICCTA		
E. Report of Agreements/Contracts Signed by President Valdez for the month of August 2019		
1. Agreements.pdf		
XIII. Report of Student Trustee		Michaila Long
A. September 2019 Student Trustee Report.docx		
XIV. Consent Agenda	Needs Action	
A. Consent Agenda.pdf		
B. Purchase Recommendations		Greg Florian
1. Microscopes Purchase B 9.6.19.docx		
2. Mite Lite chairs Shilling9.6.19.docx		
C. Employment of full-Time Tenure Track Faculty		Robin Bollhorst
1. Culinary Faculty.pdf		
D. Employment of Executive Director, External Relations		Robin Bollhorst
1. Executive Director External Relations.pdf		
XV. Old Business		
A. Examination of Closed Session Minutes	Needs Action	Randy Prince
1. Examination of Closed Session Minutes.pdf		
B. Approval of College Course Fees	Needs Action	Megan Moore
1. Fee Increase Memo 2019.docx		
XVI. New Business		
A. Selection of First Midstate, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure counsel to the Underwriter/Placement Agent with respect to the District's General Obligation Debt Certificates (Limited Tax).	Needs Action	Greg Florian
1. Engagement letter First MidState II.docx		
B. Selection of First Midstate, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure counsel to the Underwriter/Placement Agent with respect to the District's General Obligation Community College Bonds.	Needs Action	Greg Florian

1. Engagement letter First MidState Bonds.docx

C. Approval of BLDD for Facilities Master Plan Phase 1

Needs Action Greg
Florian

1. BLDD recommendation Master Plan Phase 1 Board Memo 9.5.19
(002).doc

D. Approval of a Contract for Custodial Services

Needs Action Greg
Florian

1. Custodial Services 9.12.19.docx

**E. Authorization to Contract with BLDD for PH&S
Projects for Sidwalk Replacement, Entry Door
Replacement, and Sealing Building Envelope**

Needs Action Greg
Florian

1. Board Recommendation BLDD as A_E PHS 2019 9.6.19.docx

XVII. Financial Report

A. Financials.pdf

B. 08 August 2019.pdf

XVIII. Report of the President

XIX. Items from the Board

XX. Executive Session

A. Executive Session.pdf

XXI. Adjournment

JANUARY 2019

Reports
Consent Agenda
College Legal Contractual Agreements
New Business
 Trustee Training

FEBRUARY 2019

Reports
Consent Agenda
New Business
 Recommendations for Tenure
 Recommendation for Approval of Fees
Strategic Plan Priorities
 Monitoring Report: Community Partnership

MARCH 2019

Reports
Consent Agenda
New Business
 Recommendations for Faculty Promotions in Rank
 Recommendation to Grant Professor Emeritus Status
 Recommendation to Grant Staff Emeritus Status
 Recommendation for Professional Leave
 Recommendation for Approval of Tuition
 Monitoring Report: Staff Profile

APRIL 2019

President's Evaluation
Tenure and Promotion Recognition Dinner
Student Government Election Results
Report from Board Secretary regarding Election of Student Trustee
Seating of New Student Trustee
Reports

MAY 2019

Reorganization of Board of Trustees
Reports
Consent Agenda
New Business
 Tentative Budget
Other
 RCC Commencement
ICCTA Lobby Day
 Monitoring Report: Budget

JUNE 2019

Public Hearing for Budget
Reports
 Strategic Plan Quarterly Report
Consent Agenda
New Business
Resolution Adopting Budget
 Compliance with Prevailing Wage Act
 State Capital Funding Request
Resolution Transferring Earnings
Review of Minutes of Previous Executive Sessions
 Monitoring Report: Planning and IE

JULY 2019

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2019

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2019

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2019

Reports

Consent Agenda

**Distribution of audit
Reports – RCC &
Brush College, LLC**

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2019

Reports

Audit Presentation

Consent Agenda

**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2019

Reports

Consent Agenda

Old Business

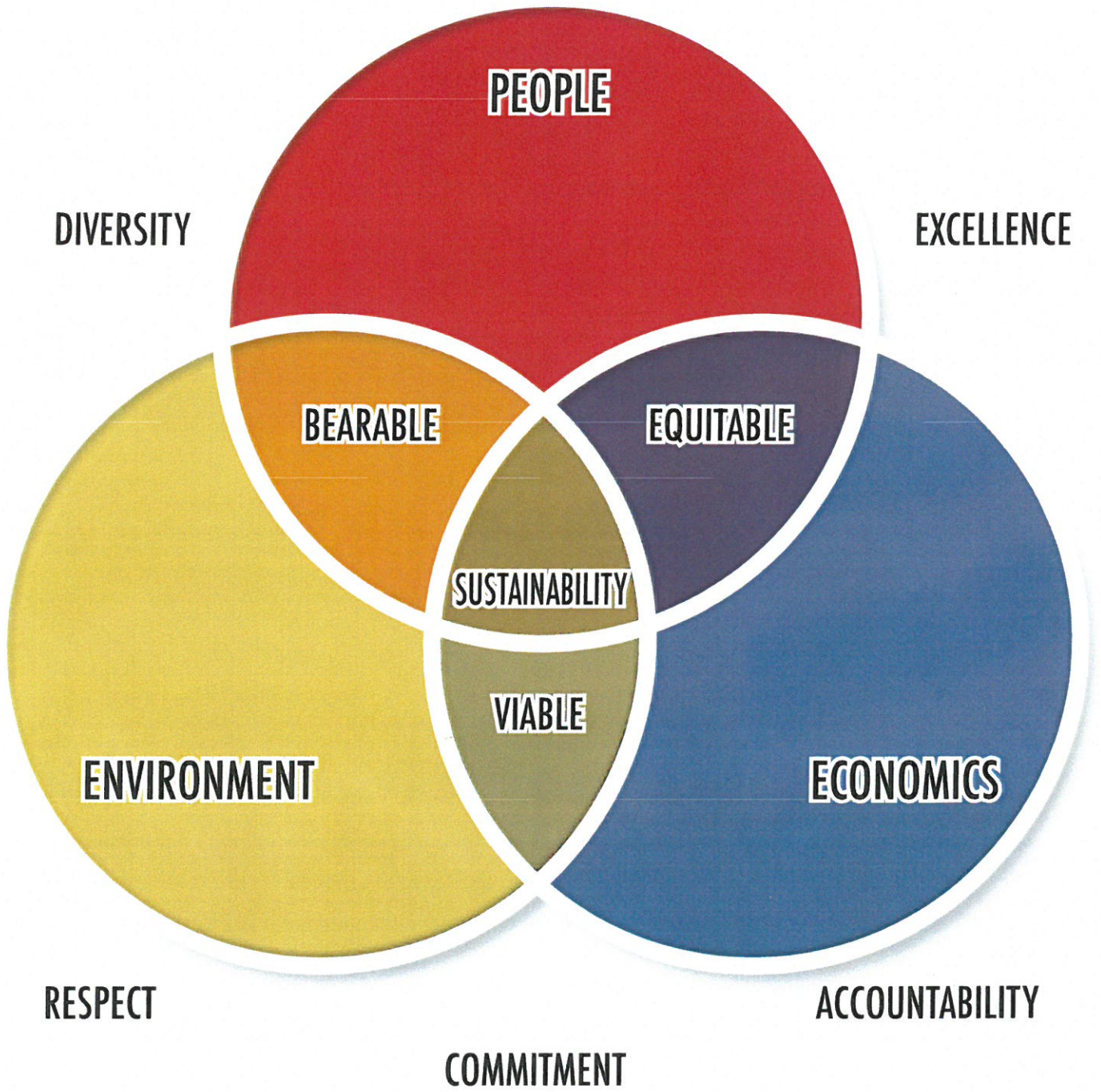
**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the Premier Source for Education, Workforce Training, Partnerships and Economic Development.

College Mission

To provide innovative educational environments, opportunities, and experiences that enable individuals, communities, and the region to grow, thrive, and prosper.

Core Values

- Commitment
- Respect
- Excellence
- Accountability
- Diversity

Richland Community College Strategic Plan 2015-2018 (REV 10/16)

Goal 1: Elevate Teaching and Learning Standards.

- Strategy A: Utilize Richland's Cross-Disciplinary Outcomes process to assess student learning.
- Strategy B: Demonstrate the assessment of program student learning outcomes.
- Strategy C: Engage faculty and staff in program review using the established process.
- Strategy D: Enhance teaching and learning through faculty development opportunities.
- Strategy E: Deploy innovative instructional delivery and assessment.

Goal 2: Foster Student Success and Completion.

- Strategy A: Improve the college and career readiness of Richland students.
- Strategy B: Establish and maintain a strategic enrollment management plan and process.
- Strategy C: Engage students in the development of their plan of study.
- Strategy D: Implement student success strategies to address momentum points.

Goal 3: Advance and Create Workforce Development Partnerships.

- Strategy A: Establish and maintain partnerships to advance community development.
- Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.
- Strategy C: Strengthen legislative and government relations that serve to further Richland's mission.
- Strategy D: Proactively engage media to highlight cast portfolio of offerings available to District residents.

Goal 4: Ensure a Financially Sustainable Organization.

- Strategy A: Develop and implement a working capital model that addresses the College's deficiency of working capital.
- Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated time frame.
- Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.
- Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

Higher Learning Commission Academic Quality Improvement Program (AQIP)

Implementation and Performance

L2 Division/Department/Area Balanced Scorecards

L1 Institutional Balanced Scorecard

Dashboard

Annual Performance Report

Implementation and Performance

Public Accountability

Public Accountability

Strategic Plan

Goal 1: Elevate Teaching and Learning Standards.

Strategy A: Utilize Richland's Cross Disciplinary Outcomes process to assess student learning.

1. Complete evaluation of oral communication artifacts.
2. Complete rubric for assessment of Technology Proficiency.

Strategy B: Demonstrate the assessment of program student learning outcomes.

1. Assess progress of program student learning outcomes by transitioning to a focus on data collection, analysis, and planned improvements.

Strategy C: Engage faculty and staff in the program review using the established process.

1. Increase faculty and program staff involvement in program reviews scheduled for FY16 by ICCB.
2. Continue implementation of CIP Team 2-15A, *Instructional Delivery and Program Optimization*, recommendations.

Strategy D: Enhance teaching and learning through faculty development opportunities.

1. Establish process to assess participation.
2. Complete professional development plans.

Strategy E: Deploy innovative instructional delivery and assessment systems.

1. Increase the number of students using alternative pathways to credit-level coursework and follow up with students using co-requisite model for persistence and retention.
2. Ensure the English Bridge Program curriculum emphasizes the elements of effective first-year writing/college-level English writing requirements.
3. Provide and analyze benchmark data from the high school Math 098 pilot.
4. Establish one STEM content discipline to align with a high school.

Strategy F: Expand project-based learning and other career-focused learning experiences for students.

1. Establish a professional development plan for faculty around project-based learning.
-

Goal 2: Foster Student Success and Completion.

Strategy A: Engage in activities that improve the college and career readiness of Richland students.

1. Initiate pathway alignment evaluation for core disciplines such as English, Communications and Math.

Strategy B: Advance a comprehensive Strategic Enrollment Management process and completion agenda.

1. Promote and evaluate intentional scheduling efforts (i.e., stream scheduling, Transfer Academy, Clinton scheduling, night academy, etc.) to determine next steps.
2. Benchmark and track enrollment patterns to two identified target student populations (e.g., aged 25-29, developmental education, online).
3. Reinforce enrollments through targeted marketing activities in underserved areas.

Strategy C: Engage students in the holistic development of educational pathways.

1. Evaluate enrollment pipeline to identify potential opportunities for improvement related to persistence and retention of Richland students.
2. Continue implementation of CIP Team 2-15B, *Student Driven Scheduling*, recommendations.

Strategy D: Implement student success strategies to address progress expectations and identified momentum points.

1. Create promotions throughout the year that encourage applications for scholarships and strengthen connections to scholarship donors, students and parents.
2. Write 6-7 new scholarship agreements that support students with financial need.
3. Implement new FAFSA rules.
4. Expand additional bridge programming for adult education students.
5. Update, increase and promote articulation agreements with partnering educational institutions.

Strategy E: Establish robust student support systems including proactive advising and work-based career-focused experiences.

1. Promote career services offerings through faculty and class presentations.
 2. Implement the internship tracking modules of College Central Network.
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Goal 3: Create and Advance Workforce Development Partnerships.

Strategy A: Discover common workforce needs and opportunities to strengthen community relationships.

1. Track advisory committee meetings and develop list of advisory committee recommendations.
2. Conduct 2-3 on-campus activities and 2 off-campus engagement activities to reconnect alumni to Richland.
3. Maintain, add and update contact information for Richland alumni.
4. Seek out and implement innovative ideas to further research and development for Richland and Richland students.
5. Develop partnerships for utilization of Progress City USA and enhance utilization of facilities to increase revenue.
6. Expand CCUS partnership with U.S. Department of Energy.

Strategy B: Identify and implement new career and technical education programs of study and workforce development programs reflecting community economic development initiatives.

1. Develop and deploy CTE curriculum model pilot that aligns college courses with employer needs. Develop 2 additional pathways.
2. Expand STEAM (Science, Technology, Engineering, Arts, Math) activities with K-12 partners.
3. Implement Advisory Board for Carroll School of Business.
4. Implement national AATP marketing/recruitment partnership to establish food technology industry-cluster with the goal of securing a new business tenant in AATP within 24 months.
5. Participate, as 1 of 5 community colleges, in Midwest Community College Agriculture Consortium with USDA and NCGA to sponsor a research activity at RCC/AATP in FY17.

Strategy C: Actively engage in legislative and government relations that serve to further Richland's mission.

1. Reinforce Richland's role as a leader in broader public policy debate.
2. Maintain an open dialogue with elected officials regarding significant priorities, activities and decisions of the College.
3. Advocate on behalf of the community college system's agenda.
4. Utilize the collective expertise of elected officials to create new opportunities for Richland.
5. Participate in Economic Development Corporation and Greater Decatur Chamber of Commerce activities to increase Richland visibility regarding program and learning resources.

Strategy D: Proactively secure opportunities for media to highlight the vast portfolio of offerings available to District residents.

1. Strengthen press releases and stories promoting opportunities and events at the College.
2. Enhance monthly radio segments.
3. Enhance social media opportunities in promotion.
4. Highlight faculty and student awards and recognitions.

Strategy E: Facilitate workforce and economic development opportunities through business incubator and entrepreneurial training.

1. Implement Richland/National Foodworks Services, LLC, Memorandum of Understanding (Local Illinois Food Entrepreneurship (LIFE) Program).
2. Expand market for Richland coffee blends in conjunction with community business partnerships.
3. Identify economic development services to be offered by Richland.

Strategy F: Successfully fulfill the design, development and delivery of a new school of business integrated curriculum.

1. Complete canvassing of foundations and corporations of gift prospects to support the Carroll School of Business.
 2. Continue implementation of design and development of the Carroll School of Business.
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Goal 4: Ensure a Financially Sustainable Organization. (rev 11/16)

Strategy A: Develop and implement a working capital model that addresses the College's deficiency of working capital.

1. File with Court of Claims for all FY16 unpaid State contracts.
2. Monitor Working Cash Fund balance and State Appropriations.
3. Develop a cash flow model that reduces the need to use Working Cash Funds.

Strategy B: Establish a Fund Balance Policy providing a framework and process to identify appropriate Fund Balances and actions that lead to and provide support of a strong financial position within a designated timeframe.

1. Establish Fund balance targets for Ed, O&M, Auxiliary, and Tort Funds.
2. Examine revenue and determine whether revenue generations support associated activities.
3. Work with Richland Foundation to establish an appropriate funding of operations and scholarships.
4. Review and revise tuition pricing model.
5. Identify future revenue source for program continuance.
6. Analyze salary and benefits as related to College programs.
7. Evaluate the travel policy and procedures to align with institutional need.
8. Build in contingency costing during the budget process.
9. Develop and implement a cost-evaluation model for program and activity consideration to reflect evaluation in Strategy 3.
10. Develop plans that address the defeasance of bonds in 2019.

Strategy C: Conduct a comprehensive study of organizational structure and adjust based on findings.

1. Define the core business of Richland Community College.
2. Identify programs and activities that are necessary to operate the core business.
3. Analyze positions and reporting structure leading to reorganization to improve functionality for the core business.
4. Analyze salary and benefits as related to College programs.

Strategy D: Conduct a comprehensive study of facilities and equipment to address current needs and accommodate the College's core business.

1. Identify deferred maintenance projects and project expenditures.
2. Create master equipment replacement plan including funding options.
3. Analyze current personnel resources to determine if they are sufficient to support optimal functioning of facilities.

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

August 20, 2019

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, August 20, 2019, in the Board Room by Chairman Coopriider. Chairman Coopriider also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Bruce Campbell, Tom Ritter, Dr. David Coopriider, Dale Colee, Bishop Wayne Dunning, Vicki Carr, and Michaila Long

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on July 16, 2019 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the Regular Meeting on July 16, 2019. Campbell seconded. Voice vote being all ayes, Chairman Coopriider declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Janilyn Kocher, President of the Richland Community College Federation of Teachers Local 4262, Crystal Kitchens – Faculty Representative, Dr. Juanita Morris, Director of Institutional Effectiveness and Planning, and Terrance “Tat” Taylor, Essential Skills Facilitator.

WRITTEN COMMUNICATIONS

Personnel Update

Changes

Sam Morrow, Director, Facilities, effective July 22, 2019

College Activities Report

- Caterpillar Recruitment Event – August 22, 2019 – 2:00 p.m. – Shilling Education Center
- Saturday Market – August 24, 31 and September 7, 14, 21, 28 – 8:00 a.m. – 12:00 p.m. – Outside of Bistro Five Thirty Seven
- No Classes – Farm Progress Show – August 27 and 28
- Farm Progress Show – August 27, 28, 29 – Progress City
- MCLETC Graduation – August 30, 2019 – Noon – Shilling Education Center
- Richland Car Show – August 31, 2019 – 4:00 p.m. – 7:00 p.m. – Workforce Development Institute
- College Closed – September 2, 2019 – Labor Day
- Chris White – Visiting Writer – September 5, 2019 – 7:00 p.m. – W126
- Board of Trustees Meeting – Board Room, September 17, 2019
- Other activities listed in the Board Book

SPECIAL REPORTS

COLLEGE SPOTLIGHT

Dr. Leanne Brooks presented ASC Services – Success Stories

REPORT OF ICCTA

Bruce Campbell reported that the next meeting would be held in Springfield on September 13 – 14, 2019. Bishop Wayne Dunning announced that he has been asked to Chair the ICCTA Diversity Committee.

MONITORING REPORT

Tracy Withrow presented the Monitor Report – Marketing and Community Affairs

REPORT OF STUDENT TRUSTEE

Student Trustee Michaila Long presented the Student Government Report.

FOUNDATION REPORT

Tricia Cordulack updated the Board of new scholarships and reminded them of upcoming events.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda. It was recommended that the Board authorize the destruction of the verbatim record of the January 16, 2018 closed session, that Dr. David Larrick be appointed Full-time Tenure Track Biology and Sequestration Associate Professor, and that Aaron Barnett be appointed Cybersecurity Program Director, as presented.

Campbell moved to approve the Consent Agenda items, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Cooprider declared the motion carried.

NEW BUSINESS

APPROVAL TO PURCHASE SOFTWARE SUBSCRIPTION

A recommendation was made to the Board to authorize the College Administration to contract with Human Capital Development, of Peoria, Illinois for a total cost of \$31,500.00, as presented.

Carr moved to approve the recommendation to authorize the College Administration to contract with Human Capital Development, of Peoria, Illinois for a total cost of \$31,500.00, as presented. Prince seconded. Roll call vote being all ayes, Chairman Cooprider declared the motion carried.

COMPUTER LAB UPGRADE

A recommendation was made to the Board of to authorize the College Administration to purchase computer equipment from NeweggBusiness.com in the amount of \$14,915.50, as presented.

Prince moved to approve the recommendation to authorize the College Administration to purchase computer equipment from NeweggBusiness.com in the amount of \$14,915.50, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Cooprider declared the motion carried.

APPROVAL TO CONTRACT WITH AEX FOR ENERGY PROJECTS

A recommendation was made to the Board to authorize the College Administration to contract with Architectural Expressions, of Forsyth, Illinois for a total cost not to exceed \$30,000.00, as presented.

Prince moved to approve the recommendation for College Administration to contract with Architectural Expressions, of Forsyth, Illinois for a total cost not to exceed \$30,000.00, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Cooprider declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The July 2019 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$638,679.80 for July 2019 was distributed to the Board prior to the meeting.

Prince moved to ratify the July bills and travel expenditures paid and approve the Financial Statement subject to audit. Colee seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that enrollment for the Fall 2019 semester is at 100% of goal. While a number of colleges are reporting a loss, Richland is one of about four schools with an increase in enrollment. Randy Prince asked that we add a Spotlight in the future presented by Coaches of Student Success and their work with Richland/Thrive.
- Richland held a graduation for another Industrial Trades class on August 12, 2019. 100% completed with no points. In addition, seven students had job offers with jobs that pay \$18 - \$42 per hour.
- Richland has now been granted two \$1.5 million appropriations for Workforce Development. ICCB has a new grant opportunity available for another \$1.7 million. Richland is working to get that submitted.
- Teamsters has approached Richland for a partnership that could put a new training facility behind the Workforce Development Building. Discussions are in place and Dr. Valdez will keep the Board posted on the progress.

ITEMS FROM THE BOARD

- Bishop Dunning complimented Richland on the hiring of Dr. Juanita Morris and Terrance "Tat" Taylor. Both have a positive energy that will help Richland move forward.


EXECUTIVE SESSION

None

ADJOURNMENT

Bishop Dunning moved and Colee seconded to adjourn the meeting at 6:52 p.m.

Randy Prince, Secretary

To: Cris Valdez, President
From: Robin Bollhorst, Director, Human Resources & Payroll 
Date: September 3, 2019
Subject: Personnel Update

New Employee

Name	Position	Start Date
Elizabeth Conn	Literacy Specialist	8/12/2019
Kathryn McAlpine	Library Technical Assistant	8/12/2019
Christopher Schmersahl	English Faculty, Full-time	8/12/2019
Gabriela Brunner	Student Success Coach	8/26/2019
Carrie Barrick	Math & Academic Specialist	9/03/2019

Changes

Name	Position	Start Date
Stefanie Walker	Food Service Supervisor (Café)	8/12/2019
Kailey Cooper	Food Service Supervisor (MCLETC)	8/12/2019
Tricia Cordulack	Interim, Executive Director, Foundation & Development	8/19/2019

Retirements, Resignations, and Terminations

Name	Position	Last Day
Julie Melton	Executive Director, Foundation & Development	8/16/2019

TO: Dr. Cris Valdez
FROM: Tracy Withrow
DATE: September 3, 2019
SUBJECT: College Activities Report

Following is *Richland Community College Activities Report* for July 16, 2019, to August 20, 2019. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

- Bistro reopened September 3, 2019
- Tutoring in the Academic Center resumed September 3, 2019

September 2019

September 20 Richland Technology Retreat
Carroll Center for Innovative Learning
8:30am – 3:30pm

September 20-22 Mid-Summer Moon Production "The Little Mermaid"
Shilling Auditorium
2pm and 7pm events

September 21 & 28 Saturday Market
8am - noon
Outside Bistro Five Thirty Seven

September 24 Scholarship Reception
Shilling Community Education Center
6pm

September 26 Scholarship Reception
Shilling Community Education Center
6pm

September 26 Hispanic Heritage Month Celebration
Mueller Student Center
11am – 1pm

October 2019

October 6 Elite Energy Show Choir Fall Show
Shilling Auditorium
2pm and 7:30pm

October 9 Private Illinois College and Universities (PICU) Fair
Room N161
10am

October 9 Tax Land Auction
Shilling Community Education Center
5:30pm

October 17 & 18 Manufacturing Days
Richland Community College Campus
10am – 12:15pm

**MONTHLY REPORT OF RICHLAND COMMUNITY COLLEGE
AGREEMENTS/CONTRACTS**

**AUTHORIZED BY PRESIDENT VALDEZ FOR THE MONTH OF
AUGUST 2019**

- 8/12/2019 Dr. Valdez signed the Intergovernmental Agreement between St. Teresa High School and Richland Community College.
- 8/12/2019 Dr. Valdez signed the Intergovernmental Agreement between Sangamon Valley High School and Richland Community College.
- 7/23/2019 Dr. Valdez signed the Intergovernmental Agreement between Lutheran School Association and Richland Community College.
- 7/18/2019 Dr. Valdez signed the Intergovernmental Agreement between Decatur Christian School and Richland Community College.
- 7/18/2019 Dr. Valdez signed the Intergovernmental Agreement between Mt. Zion High School and Richland Community College.
- 7/16/2019 Dr. Valdez signed the Intergovernmental Agreement between Cerro Gordo High School and Richland Community College.
- 7/16/2019 Dr. Valdez signed the Intergovernmental Agreement between Maroa-Forsyth High School and Richland Community College.
- 7/16/2019 Dr. Valdez signed the Intergovernmental Agreement between Clinton High School and Richland Community College.
- 7/16/2019 Dr. Valdez signed the Intergovernmental Agreement between Central A & M High School and Richland Community College.
- 7/16/2019 Dr. Valdez signed the Intergovernmental Agreement between Argenta-Oreana High School and Richland Community College.
- 7/15/2019 Dr. Valdez signed the Intergovernmental Agreement between Meridian High School and Richland Community College.

Richland Community College
STUDENT LEADERSHIP COUNCIL
BOARD REPORT

September 2019

Student Trustee: Michaila Long

President: Johnathan Randell | **Vice-President:** Brandon Meis | **Secretary:** Genna Warnick | **Treasurer:** Brenden Wilson

Student Engagement Activities:

- 9/25: Hispanic Heritage Month Celebration (Yerba Mate Project)
- 9/26: Marcus Monroe—Comedian & Juggler
- 10/1: Video Game Day
- 10/8: James Loewen—*Lies My Teacher Told Me: Everything Your American History Textbook Got Wrong*

Other Highlights:

- Reimagining SGA -> Student Leadership Council
- Trustees and Student Interaction



Commitment Respect Excellence Accountability Diversity

TO: Board of Trustees

FROM: Dr. Cris Valdez 

DATE: September 17, 2019

SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board of Trustees, the following items are presented as a consent agenda to be acted upon within the same motion. Any Board member may remove the item from the consent agenda to be acted upon separately. Supporting documentation for the consent agenda items are attached.

Therefore, it is recommended that the Board of Trustees approve the following:

- A. Purchase Recommendations
- B. Employment of Full-Time Tenure Track Faculty
- C. Employment of Executive Director, External Relations

Thank you.

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Greg Florian

Date: September 6, 2019

Re: Approval to Purchase Classroom Microscopes for General Biology

Earlier in the year, Richland purchased new microscopes for the Microbiology Lab. These are proving to be a very good choice for the students. Similarly, the General Biology Lab's microscopes are over 20 years old and have reached the end of their useful life. Many of the components on individual microscopes are missing or broken and some replacement parts are no longer available. The quality of these units has deteriorated to the point that instruction is not at an acceptable level.

Richland faculty members researched several makes and models of microscopes to determine the quality, durability, ease of use for students, optical clarity, and service. Based on this research and now experience, it has been decided to standardize on the Olympus model CX23LEDR-S1.

Richland is a member of the E&I Purchasing Consortium and can purchase these microscopes under this agreement and meet bidding requirements. The College will receive a 28% discount on the microscopes. The total cost for replacing the 25 classroom microscopes is \$25,828.00

It is recommended that the Board authorize the College Administration to purchase 25 Microscopes from Olympus America, Inc. from Waltham, Massachusetts for a total cost of \$25,828.00.

We are available for any questions you may have.

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

Greg Florian

From: Greg Florian

Date: September 6, 2019

Re: Approval to Purchase MityLite Chairs

The folding chairs used in the Shilling Salons are over 25 years old. Most of the cushions are in need of replacement and the chair's paint is chipped. Over the last few years, we have been removing an increasing number of these chairs from service due to breakage. They are near the end of their useful life and in need of replacement.


Recent chair purchases have been standardized on the MityLite brand with mesh seats and backs. These chairs are sturdy yet light to move which speeds up set-ups and tear downs when the room is rearranged for different events.

This purchase includes 480 chairs and 8 Tree-Carts for chair storage.

Richland is a member of the E&I Purchasing Consortium and can purchase these chairs under this agreement and meet bidding requirements. The College will receive a substantial discount under the E&I contract and on the large quantity. The total cost for replacing the 480 chairs is \$27,172.80

It is recommended that the Board authorize the College Administration to purchase 480 chairs from MityLite, Inc. of Orem Utah for a total cost of \$27,120.80.

We are available for any questions you may have.

To: Cris Valdez, President
From: Robin Bollhorst, Director-Human Resources & Payroll 
Date: September 12, 2019
Subject: Employment of Full-Time Tenure Track Culinary Faculty

As requested by Dr. Cristobel Valdez and Robin Bollhorst, Director, Human Resources & Payroll, it is recommended that James Udulutch, be appointed to the position of Full-Time Tenure Track Culinary Arts Instructor.

Mr. Udulutch earned an A.O.S. in Culinary Arts from the Culinary Institute of America. He also holds a Bachelor of Science Degree in Ag Extension Economics from the University of Wisconsin.

Mr. Udulutch served as an Executive Chef for the Unidine/Compass Group. He also has over 10 years' experience as a full-time faculty member at Milwaukee Area Technical College in Culinary Arts. He has volunteered for numerous organizations and conducted cooking classes around the Milwaukee, Wisconsin area.

Based on his educational background and experience, it is recommended that Mr. James Udulutch be appointed Full-Time Tenure Track Culinary Arts Instructor, with an effective start date of September 23, 2019.

To: Cris Valdez, President
From: Robin Bollhorst, Director-Human Resources & Payroll 
Date: September 12, 2019
Subject: Employment of Executive Director, External Relations

As requested by Cris Valdez, President, and Robin Bollhorst, Director, Human Resources & Payroll, it is recommended that Courtney Carson be appointed to the position of Executive Director, External Relations.

Mr. Carson earned his Master of Divinity Degree from Illinois Baptist College and his Bachelor's in Professional Communications from Aurora University.

Mr. Carson is currently employed at Richland Community College as the Director of Essential Skills. He has been in the position for the past year. Prior to that, he was the Site Supervisor/Business Developer with the Springfield Urban League. Mr. Carson is active in the local community. He is a current board member for the Decatur Public Schools. He is on the boards of many community and statewide organizations, as well. He has received numerous leadership awards in the community and statewide, as well.

Based on his educational background and experience, it is recommended that Courtney Carson be appointed Director, External Relations with an effective starting date of October 1, 2019.

To: Board of Trustees

From: Randy Prince, Board Secretary

Date: August 23, 2019

Re: Examination of Closed Session Minutes

Mr. Chairman and members of the Board, the Illinois Public Community College Act requires each public body to review minutes of all closed meeting no less than semi-annually. A determination shall be made and reported in an open session for the need for continued confidentiality of those closed minutes or if they can be made available for public inspection. On August 23, 2019, the minutes of closed (executive) sessions conducted between September 18, 1990 and June 19, 2018 were examined.

It is recommended that the following sets of minutes **require continued confidentiality** and should remain sealed:

December 18, 2001; June 17, 2003; November 18, 2003; June 20, 2006; June 10, 2008; March 17, 2009; March 19, 2013; March 18, 2014; October 18, 2016; November 15, 2016; December 20, 2016; January 17, 2017; January 31, 2017; February 21, 2017; March 21, 2017; April 10, 2017; June 20, 2017; August 15, 2017; October 17, 2017; December 19, 2017; January 16, 2018; March 20, 2018; April 17, 2018; June 19, 2018; December 18, 2018

Therefore, it is recommended that the Board of Trustees approve the continued confidentiality of the closed session minutes as presented above.



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cris Valdez

From: Megan Moore *mm*

Date: September 11, 2019

Re: Approval of College Success Course Fees

In February, the Board approved course fees for the current academic year. Due to an increase in cost from the software provider for our College Success Math and English courses, we are recommending a fee increase for the remainder of the 2019-2020 academic year.

Therefore, it is recommended that the Board of Trustees set the fees for the remainder of the 2019-2020 academic year College Success Courses according to the schedule below.

Course #	Course Description	Current Fee	New Fee
PASS 150	College Success Math - 10 Week	\$30.00	\$50.00
PASS 250	College Success Math – 6 Months	\$50.00	\$75.00
PASS 350	College Success English – 10 Week	New Course	\$50.00
PASS 450	College Success English – 6 Months	New Course	\$75.00

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian
Megan Moore

Date: September 5, 2019

Re: Approval of First Midstate Inc. as Underwriter/Placement Agent Debt Certificates

One of the first steps for the College to undertake in terms of financing Phase 1 of the 2019 Master Plan Project is to engage the services of First Midstate Inc. of Bloomington, IL as the designated Underwriter/Placement Agent for a Debt Certificate issue. Additionally, engaging the services of bond counsel is a necessary step of this process. Chapman and Cutler LLP of Chicago, IL has served as bond counsel for the College since the late 1990's.

Richland Community College has utilized the services of both organizations for over 20 years with very satisfactory results.

Financing for this project will be similar to the process used in financing the Workforce Development Facility in 2012 with the initial sale of Debt Certificates to be replaced with Funding Bonds for the long-term financing. This process will take approximately 4 months to complete.

It is recommended that the Board of Trustees approve selection of First Midstate, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure counsel to the Underwriter/Placement Agent with respect to the District's General Obligation Debt Certificates (Limited Tax).

We are available for any questions you may have.

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian
Megan Moore

Date: September 5, 2019

Re: Approval of First Midstate Inc. as Underwriter/Placement Agent General Obligation Bond Issue

One of the first steps for the College to undertake in terms of financing Phase 1 of the 2019 Master Plan Project is to engage the services of First Midstate Inc. of Bloomington, IL as the designated Underwriter/Placement Agent for a bond issue subsequent the issuance of the Debt Certificates. Additionally, engaging the services of bond counsel is a necessary step of this process. Chapman and Cutler LLP of Chicago, IL has served as bond counsel for the College since the late 1990's.

Richland Community College has utilized the services of both organizations for over 20 years with very satisfactory results.

Financing for this project will be similar to the process used in financing the Workforce Development Facility in 2012 with the initial sale of Debt Certificates to be replaced with Funding Bonds for the long-term financing. This process will take approximately 4 months to complete.

It is recommended that the Board of Trustees approve the selection of First Midstate, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure counsel to the Underwriter/Placement Agent with respect to the District's General Obligation Community College Bonds."

We are available for any questions you may have.



MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian 

Date: September 5, 2019

Re: Approval to Contract with BLDD for Design and Development for a 2019 Master Plan Phase 1 Project

At the July 11 Board of Trustees summer retreat, a presentation covering the 2019 Facilities Master Plan was shown and discussed with the Board. At the subsequent Regular Board Meeting, the Board adopted the 2019-2024 Facilities Master Plan. Since the initial presentation, BLDD has reviewed and refined their cost estimate for completion of Phase 1 of the plan.

The scope for Phase 1 includes a complete renovation of the second floor West wing and the first floor South wing. Science laboratories will be relocated from the second floor to the first floor. The Carroll Center design concept will be continued throughout the second floor making it a seamless design for multi-purpose active and general use classrooms. A redesign and modernization of the science laboratories will be located in the South wing including Chemistry, Biology, Microbiology, Physics, and Earth Science as well as renovated space for EMT and Simulator labs. Additionally, new active and general classrooms will be placed in the south wing. New faculty and administrative office will be located in both renovated areas. Student space for quiet study as well as social areas will be incorporated into these areas.

BLDD has provided architectural services to Richland for each of its major construction projects since the early 1990's. The firm continues to provide quality services and has a strong understanding of the design and contracting processes required by Richland. College staff have worked with BLDD to determine a preliminary scope and budget for this project. In order to keep modernize and implement a 21st century learning environment, it is now time to contract with BLDD for architectural services for the design, development of construction and bidding documents, and provision of construction administration services. BLDD has proposed to do this work for a base cost of 6.9% of construction or \$918,000. Any reimbursable costs incurred by the architects for items such as printing, expedited postage, construction testing will be in addition to the base cost.

The total cost for the Phase 1 project including construction, contingency, technology, furnishings, and temporary class rental is \$14,980,000. This project is projected to have

design completed by mid-year 2020 with bids to be accepted in the early fall. Construction will begin late fall 2020 and continue through 2021 with a tentative completion date allowing for classes in the spring 2022.

It is recommended that the Board of Trustees authorize the Administration to contract with BLDD to development and design through project completion of the Phase 1 Facilities Master Plan and at base services fee of approximately \$918,000 plus reimbursable costs.

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Greg Florian
Sam Morrow

Date: September 12, 2019

Re: Approval to Contract for Custodial Services

The College's current three-year contract for custodial services has expired and it is now time to enter into a new contract.

A request for proposals (RFP) was issued in August. The RFP established that various areas of the campus facilities be cleaned to guidelines developed by the Association of Physical Plant Administrators. This will help the College's maintenance staff assure a proper level of cleaning in different areas of campus on a cost effective basis.

Other changes would allow cleaning to start after 6:00 PM on weekdays in offices or other areas such that students and staff will not be disturbed by the cleaning crew. The current contract requires the contractor to supply day porters for spot cleaning and maintaining the restrooms during occupied times. The College will hire its own staff for this work.

A pre-bid meeting and facility walk-through was conducted in late August for prospective bidders and a public opening was held on September 10, 2019. College staff conducted interviews with the prospective contractors on September 13th. Two contractors responded to the RFP as follows:

Nishida Services, Inc. (Fishers, In.)	\$34,000 per Month
Jan Master Cleaning Services, Inc.	\$35,900 per Month

Nishida Services, Inc. is a certified MBE contractor. Currently, Nishida Services has over \$10 million in billing annually and employs over 400 individuals in the Indianapolis and central Indiana market. References provided positive working relationships with the company as well as quality of workmanship by the employees. They are cleaning several community college campuses as well as government office buildings.

It is recommended that the Board authorize the Administration to enter into a three-year contract for custodial services with Nishida Services, Incorporated of Fishers, IN at a monthly cost of \$34,000.

I am available to answer any questions you may have.

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Crist Valdez

From: Greg Florian

Date: September 6, 2019

Re: Request for authorization to contract with BLDD for Architectural Services to design Protection, Health, & Safety Projects

During the Facilities Master Plan a survey of existing building conditions revealed that several substantial items are in need of repair or alterations that will qualify as projects appropriate for Protection, Health, and Safety funding. This request is for Architectural services to design and complete necessary steps certifying projects under the PH&S criteria. Each project included must have Board of Trustee's approval in order to receive funding under this criterion. Once a project is certified and approved by the Board, the project will be bid with the Board approving the contract.

One project is replacement of the aluminum and glass entry door system at Sherer Tech Center, Main Campus entry, and the Shilling entry. The doors, hardware, and framing including the supports are deteriorated extensively and must be replaced. A second contract will be to seal exterior masonry joints and walls to prevent infiltration of moisture into the facility. The last project will be to certify a Roof Replacement Project.

The cost for these services is \$17,000.00. These costs of these services will be included paid from a tax levy.

Therefore, it is recommended that the Board of Trustees authorize the Administration to contract with BLDD of Decatur for architectural services for the above noted projects at a cost of \$17,000.

TO: Board of Trustees
FROM: Cris Valdez 
DATE: September 17, 2019
SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the Bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the August 2019 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Treasurer's Report

8/31/2019

Fund	Balance 8/1/2019	Receipts for Month	Disbursements for Month	Balance 8/31/2019	Int Bearing Accounts	Separate Inv Instruments
Education Fund	\$11,456,620.51	\$4,854,615.93	(\$3,169,965.59)	\$13,141,270.85	\$12,591,419.62	549,851.23
Oper & Maint Restricted	\$559,195.88			\$559,195.88	\$559,195.88	\$0.00
Bond & Interest Fund	\$114,019.03	\$500,000.00		\$614,019.03	\$500,227.27	\$0.00
Auxiliary Enterprises	\$538,818.06	\$58,476.99	(\$121.76)	\$597,173.29	\$73,432.71	\$0.00
Restricted Purposes	\$697,330.87	\$971,843.82	(\$500,000.00)	\$1,169,174.69	\$869,174.69	\$300,000.00
Working Cash Fund	\$8,403,274.57	\$667.98		\$8,403,942.55	\$7,702,067.68	\$701,874.87
Trust & Agency Fund	\$262,511.32	\$1,615.48		\$264,126.80	\$264,126.80	\$0.00
Audit Fund	\$70,453.65			\$70,453.65	\$70,453.65	\$0.00
Liability & Protection	\$1,432,032.94			1,432,032.94	\$1,332,032.94	\$100,000.00
Totals	\$23,534,256.83	\$6,387,220.20	(\$3,670,087.35)	\$26,251,289.68	\$23,762,131.24	\$1,651,726.10

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$4,164,854.	IL Funds	2.44		0.0
EDUCATION FUND	\$300,000.00	CD-Busey	0.10	7/22/2019	6.0
EDUCATION FUND	\$250,000.00	CD-SOY	0.20	1/30/2020	12.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.40	8/10/2019	12.0
WORKING CASH FUND	\$1,000,443.	PMA	2.20		0.0
WORKING CASH FUND	\$118,727.81	CD-Regns	1.48	9/14/2019	7.0
WORKING CASH FUND	\$350,000.00	CD-HPB	0.40	11/22/2019	12.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.40	3/23/2020	12.0
WORKING CASH FUND	\$123,147.06	CD-Regns	1.63	9/21/2020	13.0
LPS FUND	\$100,000.00	CD-Busey	0.10	9/27/2019	6.0

Revenues & Expenses by Fund

	Actual 8/31/2019	Budget 1920	%	Actual 8/31/2018	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$7,620,228.99	\$15,530,291.00	49.07	\$7,297,730.41	\$14,718,599.20
Transfers	\$0.00	(\$62,570.00)	0	\$0.00	(\$531,318.00)
Expenses	(\$1,829,466.56)	(\$14,396,427.00)	12.71	(\$1,877,074.73)	(\$12,521,344.11)
	\$5,790,762.43	\$1,071,294.00		\$5,420,655.68	\$1,665,937.09
Fund 02-Operations & Maintenance					
Revenue	\$853,025.42	\$2,147,812.00	39.72	\$885,572.42	\$2,693,954.22
Transfers	\$0.00	\$0.00	0	\$0.00	(\$750,000.00)
Expenses	(\$157,475.77)	(\$2,144,663.00)	7.34	(\$260,978.43)	(\$1,794,524.69)
	\$695,549.65	\$3,149.00		\$624,593.99	\$149,429.53
Fund 03-Oper & Maint Restricted					
Revenue	\$261,582.50	\$1,463,708.00	17.87	\$105,107.75	\$1,398,696.64
Transfers	\$0.00	\$0.00	0	\$0.00	(\$23,622.68)
Expenses	(\$11,610.04)	(\$1,463,708.00)	0.79	(\$5,411.54)	(\$264,084.90)
	\$249,972.46	\$0.00		\$99,696.21	\$1,110,989.06
Fund 04-Bond & Interest Fund					
Revenue	\$1,504,602.17	\$2,734,693.00	55.02	\$1,900,028.54	\$3,397,270.53
Expenses	\$0.00	(\$2,734,693.00)	0	\$0.00	(\$3,380,527.86)
	\$1,504,602.17	\$0.00		\$1,900,028.54	\$16,742.67
Fund 05-Auxiliary Enterprises					
Revenue	\$253,631.25	\$1,501,548.00	16.89	\$223,755.04	\$1,778,002.22
Transfers	\$0.00	\$0.00	0	\$0.00	(\$85,625.00)
Expenses	(\$250,883.41)	(\$1,500,802.00)	16.72	(\$185,594.57)	(\$1,553,248.19)
	\$2,747.84	\$746.00		\$38,160.47	\$139,129.03
Fund 06-Restricted Purposes Fund					
Revenue	\$387,641.07	\$6,363,476.00	6.09	\$204,495.79	\$9,262,888.74
Transfers	\$0.00	(\$6,000.00)	0	\$0.00	(\$6,045.03)
Expenses	(\$607,442.36)	(\$6,357,476.00)	9.55	(\$729,452.55)	(\$9,391,020.05)
	(\$219,801.29)	\$0.00		(\$524,956.76)	(\$134,176.34)
Fund 07-Working Cash Fund					
Revenue	\$13,692.16	\$160,000.00	8.56	\$24,766.47	\$164,084.43
Transfers	\$0.00	(\$160,000.00)	0	\$0.00	(\$164,084.43)
	\$13,692.16	\$0.00		\$24,766.47	\$0.00
Fund 10-Trust & Agency Fund					
Revenue	\$522.84	\$99,055.00	0.53	\$1,420.32	\$129,222.60
Transfers	\$0.00	\$0.00	0	\$0.00	(\$36,085.94)
Expenses	(\$13,063.22)	(\$99,055.00)	13.19	(\$15,203.70)	(\$93,136.34)
	(\$12,540.38)	\$0.00		(\$13,783.38)	\$0.32
Fund 11-Audit Fund					
Revenue	\$36,442.68	\$66,731.00	54.61	\$36,592.76	\$66,512.59
Expenses	(\$19,908.84)	(\$54,620.00)	36.45	(\$1,374.51)	(\$56,760.31)
	\$16,533.84	\$12,111.00		\$35,218.25	\$9,752.28
Fund 12-Liability & Protection					
Revenue	\$1,068,691.25	\$1,956,779.00	54.61	\$1,047,744.35	\$1,892,338.87
Expenses	(\$278,423.39)	(\$1,535,381.00)	18.13	(\$243,480.91)	(\$1,504,579.89)
	\$790,267.86	\$421,398.00		\$804,263.44	\$387,758.98
Total	\$8,831,786.74	\$1,508,698.00		\$8,408,642.91	\$3,345,562.62

Operating Funds Revenue

	Actual Revenue YTD 8/31/2019	Budget 1920	%	Actual Revenue YTD 8/31/2018	Prior Year Revenue 6/30/2019
Investment Revenue					
Investment Revenue	\$10,653.82	\$54,650.00	19.49	\$9,027.74	\$129,432.59
	<u>\$10,653.82</u>	<u>\$54,650.00</u>	19.49	<u>\$9,027.74</u>	<u>\$129,432.59</u>
Local Government Sources					
Current Taxes	\$4,032,052.21	\$7,320,256.00	55.08	\$4,047,073.15	\$7,231,132.54
Interest on Taxes	\$46.36	\$850.00	5.45	\$0.03	\$3,278.62
	<u>\$4,032,098.57</u>	<u>\$7,321,106.00</u>	55.07	<u>\$4,047,073.18</u>	<u>\$7,234,411.16</u>
Other Revenue					
Facility Rental	\$47,224.40	\$264,805.00	17.83	\$49,369.40	\$270,413.41
Other Revenue	\$6,706.42	\$458,045.00	1.46	\$40,293.80	\$490,268.58
Transfer In	\$0.00	\$167,500.00	0	\$0.00	\$170,129.46
	<u>\$53,930.82</u>	<u>\$890,350.00</u>	6.06	<u>\$89,663.20</u>	<u>\$930,811.45</u>
State Government Sources					
ICCB CTE Formula Grant	\$0.00	\$234,450.00	0	\$0.00	\$233,870.00
ICCB Credit Hour Grants	\$403,906.28	\$1,776,670.00	22.73	\$334,797.50	\$1,650,408.83
ICCB Equalization Grant	\$8,333.34	\$50,000.00	16.67	\$4,167.00	\$50,000.00
Replacement Taxes	\$8,227.58	\$280,000.00	2.94	\$6,633.71	\$360,091.39
	<u>\$420,467.20</u>	<u>\$2,341,120.00</u>	17.96	<u>\$345,598.21</u>	<u>\$2,294,370.22</u>
Student Tuition & Fees					
Tuition-Cohort Contract	\$0.00	\$0.00	0	\$0.00	\$18,100.00
Tuition-Credit	\$3,483,494.00	\$6,163,109.00	56.52	\$3,244,713.50	\$5,982,141.00
Various Fees	\$472,610.00	\$907,768.00	52.06	\$447,227.00	\$823,287.00
	<u>\$3,956,104.00</u>	<u>\$7,070,877.00</u>	55.95	<u>\$3,691,940.50</u>	<u>\$6,823,528.00</u>
Total Revenue	\$8,473,254.41	\$17,678,103.00	47.93	\$8,183,302.83	\$17,412,553.42

Operating Funds Expenses

	Actual Expenses YTD 8/31/2019	Budget 1920	%	Actual Expenses YTD 8/31/2018	Prior Year Expenses 6/30/2019
Salaries					
Academic Support-PT	\$26,090.07	\$47,353.00	55.1	\$13,964.21	\$57,993.00
Administrative Staff Sal	\$263,607.50	\$1,919,992.00	13.73	\$213,551.36	\$1,581,949.80
Car Allowance	\$1,384.64	\$9,000.00	15.38	\$1,384.64	\$9,000.16
Classified-Temporary	\$5,686.25	\$2,500.00	227.45	\$3,842.88	\$24,704.13
Clinical Risk Stipends	\$3,428.94	\$33,964.00	10.1	\$3,295.61	\$34,100.82
Custodial, Maint Stf Sal	\$17,001.86	\$140,711.00	12.08	\$15,034.84	\$105,086.76
Custodial, Maint-Temp	\$5,103.00	\$12,000.00	42.53	\$4,327.50	\$12,727.50
F/T Classified Salary	\$109,342.33	\$893,610.00	12.24	\$91,665.79	\$653,311.65
F/T Faculty Salary	\$182,867.98	\$3,927,593.00	4.66	\$184,914.66	\$3,882,915.73
F/T Faculty-Summer Sal	\$234,646.35	\$213,623.00	109.84	\$242,874.05	\$245,172.45
Faculty Curriculum Dev	\$1,014.00	\$0.00	0	\$591.11	\$8,696.00
Faculty Tutors Salary	\$2,710.24	\$42,000.00	6.45	\$3,909.38	\$32,449.38
Independent Study Salary	\$5,310.00	\$6,945.00	76.46	\$4,050.00	\$23,242.50
Interpreter Salary	\$175.00	\$37,659.00	0.46	\$1,321.09	\$20,571.46
LabFacilitators	\$893.14	\$19,610.00	4.55	\$861.74	\$17,050.05
Overload Salary	\$27,827.18	\$565,851.00	4.92	\$23,542.99	\$507,579.89
Overtime Wages	\$210.54	\$10,827.00	1.94	\$2,351.71	\$17,860.85
P/T Classified Salary	\$800.10	\$24,512.00	3.26	\$6,248.94	\$33,368.33
P/T Faculty Salary	\$40,820.42	\$804,276.00	5.08	\$39,349.63	\$746,999.38
P/T Faculty-Summer Sal	\$82,027.93	\$78,091.00	105.04	\$49,796.38	\$49,796.38
Professional/Tech Salary	\$154,045.91	\$1,009,206.00	15.26	\$124,062.90	\$915,184.88
Professional/Tech-PT	\$7,891.51	\$11,090.00	71.16	\$7,477.88	\$25,347.04
Proficiency Exam Salary	\$0.00	\$0.00	0	\$0.00	\$367.50
Stipend	\$300.00	\$300.00	100	\$0.00	\$0.00
Student Workers Salary	\$3,256.72	\$57,200.00	5.69	\$2,646.21	\$31,287.26
Subs Instructors Salary	\$502.41	\$6,782.00	7.41	\$910.38	\$6,423.34
Supervisory Staff Salary	\$32,591.89	\$212,366.00	15.35	\$33,280.57	\$246,934.28
Test Proctor Salary	\$4,307.93	\$32,927.00	13.08	\$3,991.07	\$27,956.08
	<u>\$1,213,843.84</u>	<u>\$10,119,988.00</u>	<u>11.99</u>	<u>\$1,079,247.52</u>	<u>\$9,318,076.60</u>
Employee Benefits					
EmployeeBenefitsTotal	\$1,661.44	\$5,000.00	33.23	\$559.15	(\$7,204.95)
FICA-Social Security	\$0.09	\$0.00	0	\$0.00	\$0.00
Grants Share of SURS	\$0.00	\$0.00	0	\$0.00	\$111.39
Group Dental Ins	\$8,159.83	\$57,343.00	14.23	\$6,444.96	\$48,290.45
Group LTD Ins	\$2,623.36	\$19,774.00	13.27	\$2,290.08	\$16,281.69
Group Life Ins	\$7,443.02	\$22,340.00	33.32	\$3,169.19	\$21,991.89
Group Medical Ins	\$249,878.60	\$1,809,735.00	13.81	\$208,243.94	\$1,517,511.29
Medicare	\$0.00	\$0.00	0	\$132.40	\$0.00
SURS-RetireeHealthContri	\$6,862.96	\$40,159.00	17.09	\$6,169.51	\$41,590.71
Staff/Family Waivers	\$9,258.00	\$0.00	0	\$0.00	\$16,602.80
	<u>\$285,887.30</u>	<u>\$1,954,351.00</u>	<u>14.63</u>	<u>\$227,009.23</u>	<u>\$1,655,175.27</u>
Contractual Services					
Accreditation Fees	\$2,540.00	\$22,820.00	11.13	\$550.00	\$12,200.00
Admin Computer-Maint	\$138,098.50	\$327,197.00	42.21	\$318,694.49	\$337,225.79
Building Repair/Maint	\$2,159.37	\$107,200.00	2.01	\$999.80	\$26,871.72
Consultants/Workshops	\$2,000.00	\$4,000.00	50	\$0.00	\$500.00
Contractual-Other	\$4,632.82	\$147,527.00	3.14	\$10,487.13	\$137,731.50
Contractual-Tutoring	\$0.00	\$13,230.00	0	\$0.00	\$5,800.00
Custodial Services	\$33,336.00	\$484,200.00	6.88	\$34,335.00	\$397,107.60
Diversity Initiatives	\$0.00	\$20,000.00	0	\$0.00	\$0.00
Employee Awards	\$0.00	\$2,200.00	0	\$0.00	\$0.00
Employee Recognition EAT	\$0.00	\$1,500.00	0	\$0.00	\$1,622.86
Equip Repair/Maint Agree	\$5,507.82	\$132,175.00	4.17	\$17,074.45	\$122,837.78
Faculty Development	\$0.00	\$2,300.00	0	\$0.00	\$2,903.56
Grounds Maintenance	\$2,503.99	\$17,300.00	14.47	\$1,574.68	\$11,503.07
Legal Services-Admin	\$0.00	\$50,000.00	0	\$680.00	\$17,658.78
Meals	\$208.00	\$3,700.00	5.62	\$0.00	\$1,140.00
Pest Control	\$1,742.50	\$12,450.00	14	\$850.00	\$11,409.86
Professional Fees	\$0.00	\$7,500.00	0	\$5,374.71	\$7,196.41
Recruitment	\$456.26	\$35,750.00	1.28	\$0.00	\$746.02
Royalties	\$0.00	\$350.00	0	\$0.00	\$0.00

Operating Funds Expenses

	Actual Expenses YTD 8/31/2019	Budget 1920	%	Actual Expenses YTD 8/31/2018	Prior Year Expenses 6/30/2019
Contractual Services					
Security	\$0.00	\$0.00	0	\$4,999.74	\$6,631.13
Staff/Faculty Developmen	\$255.00	\$11,040.00	2.31	\$0.00	\$3,926.69
Student Awards	\$0.00	\$725.00	0	\$0.00	\$795.00
Student Development	\$8.98	\$3,100.00	0.29	\$0.00	\$0.00
Telephone Maint Agree	\$3,117.90	\$19,100.00	16.32	\$0.00	\$1,283.04
	<u>\$196,567.14</u>	<u>\$1,425,364.00</u>	13.79	<u>\$395,620.00</u>	<u>\$1,107,090.81</u>
Materials & Supplies					
Advertising	\$9,131.49	\$89,700.00	10.18	\$1,367.32	\$44,330.98
Audio Visual Materials	\$0.00	\$500.00	0	\$365.43	\$636.59
Books-Library Collection	\$1,219.27	\$10,000.00	12.19	\$813.29	\$8,947.00
Catalog Printing	\$0.00	\$0.00	0	\$0.00	\$0.00
Computer Software	\$88,952.17	\$187,224.00	47.51	\$78,574.25	\$142,566.62
Credit Schedules	\$0.00	\$0.00	0	\$0.00	\$2,000.12
Digital Print/Curric Spt	\$26,121.89	\$50,000.00	52.24	\$35,474.88	\$38,247.99
Event Expense	\$0.00	\$6,425.00	0	\$0.00	\$751.93
Graphic Supplies	\$336.86	\$4,000.00	8.42	\$457.50	\$2,473.49
Instructional Supplies	\$3,098.66	\$143,866.00	2.15	\$4,759.18	\$99,084.04
Laundry/Linen Supplies	\$91.14	\$250.00	36.46	\$31.36	\$264.11
Maintenance Supplies	\$4,180.73	\$93,500.00	4.47	\$15,497.71	\$82,100.99
Materials	\$5,465.13	\$96,377.00	5.67	\$8,603.28	\$55,417.64
Office Supplies	\$2,944.00	\$18,819.00	15.64	\$3,231.75	\$17,103.50
Postage	\$986.47	\$16,370.00	6.03	\$110.00	\$20,283.96
Printing	\$5,886.07	\$21,458.00	27.43	\$1,830.37	\$19,010.36
Publications & Dues	\$17,200.20	\$95,597.00	17.99	\$34,894.96	\$82,191.57
Reference Materials	\$0.00	\$4,130.00	0	\$0.00	\$0.00
Specialities	\$0.00	\$1,500.00	0	\$0.00	\$1,419.03
Transcripts	\$0.00	\$18,000.00	0	\$0.00	\$14,551.00
Uniforms	\$264.00	\$3,900.00	6.77	\$385.00	\$3,523.00
Vehicle Expense	(\$852.98)	\$23,200.00	-3.68	\$4,256.45	\$15,307.55
WYSE Activities	\$0.00	\$1,120.00	0	\$0.00	\$565.00
Wind Turbine Maintenance	\$0.00	\$6,000.00	0	\$0.00	\$5,833.33
	<u>\$165,025.10</u>	<u>\$891,936.00</u>	18.5	<u>\$190,652.73</u>	<u>\$656,609.80</u>
Conference & Meeting Exp					
Board Meeting Meals	\$0.00	\$85.00	0	\$180.00	\$1,095.13
Community Relations/Spon	\$1,000.00	\$2,500.00	40	\$0.00	\$0.00
Meeting Expense	\$2,707.27	\$11,590.00	23.36	\$1,598.46	\$11,666.80
Registration Fees	\$7,870.00	\$48,205.00	16.33	\$4,370.00	\$35,284.66
Relocation	\$0.00	\$5,000.00	0	\$0.00	\$0.00
Travel-In State	\$876.83	\$16,873.00	5.2	\$472.26	\$19,008.95
Travel-In State Mileage	\$870.00	\$14,139.00	6.15	\$771.72	\$8,400.03
Travel-Out of State	\$7,479.25	\$88,711.00	8.43	\$22,192.92	\$59,583.60
	<u>\$20,803.35</u>	<u>\$187,103.00</u>	11.12	<u>\$29,585.36</u>	<u>\$135,039.17</u>
Fixed Charges					
Credit Card Fees	\$6,657.19	\$27,000.00	24.66	\$9,101.06	\$27,882.30
Equipment Rental	\$0.00	\$1,750.00	0	\$0.00	\$558.75
Facility Rental	\$13,438.00	\$80,640.00	16.66	\$22,277.84	\$96,746.28
Graduation Expense	\$0.00	\$20,000.00	0	\$0.00	\$23,859.85
Install Pymt Lease/Purch	\$13,004.36	\$98,915.00	13.15	\$64,686.98	\$205,501.60
Interest Expense	\$0.00	\$1,000.00	0	\$0.00	\$9,098.29
Property Taxes	\$17,344.72	\$18,800.00	92.26	\$17,094.08	\$23,385.33
	<u>\$50,444.27</u>	<u>\$248,105.00</u>	20.33	<u>\$113,159.96</u>	<u>\$387,032.40</u>
Utilities					
Electricity and Nat Gas	\$13,390.33	\$369,300.00	3.63	\$36,208.83	\$383,141.22
Internet	\$1,000.00	\$17,365.00	5.76	\$1,413.70	\$13,996.73
Refuse Disposal	\$0.00	\$23,580.00	0	\$3,368.01	\$21,251.55
Telephone	\$2,994.43	\$41,790.00	7.17	\$5,045.04	\$41,566.59
Water, Sewage	\$4,017.86	\$39,200.00	10.25	\$3,884.89	\$40,113.21
	<u>\$21,402.62</u>	<u>\$491,235.00</u>	4.36	<u>\$49,920.47</u>	<u>\$500,069.30</u>
Capital Outlay					
Building Improvements	\$0.00	\$23,000.00	0	\$0.00	\$80,741.63
Equipment-Instructional	\$0.00	\$526,258.00	0	\$0.00	\$3,032.00

Operating Funds Expenses

	Actual Expenses YTD 8/31/2019	Budget 1920	%	Actual Expenses YTD 8/31/2018	Prior Year Expenses 6/30/2019
Capital Outlay					
Equipment-Service	\$0.00	\$88,574.00	0	\$0.00	\$0.00
	<u>\$0.00</u>	<u>\$637,832.00</u>	0	<u>\$0.00</u>	<u>\$83,773.63</u>
Tuition Adjustments					
Illinois Veterans Grants	\$0.00	\$0.00	0	\$0.00	\$11,435.08
Tuition Waiver	\$2,174.00	\$75,000.00	2.9	\$6,705.00	\$80,927.49
Unfunded ING/MIA/POW	\$0.00	\$25,000.00	0	\$0.00	\$32,704.00
Write-Off	\$19,489.00	\$240,000.00	8.12	\$35,265.76	\$168,533.59
	<u>\$21,663.00</u>	<u>\$340,000.00</u>	6.37	<u>\$41,970.76</u>	<u>\$293,600.16</u>
Other Expense					
Bank Service Charges	\$323.18	\$3,000.00	10.77	\$326.62	\$2,836.88
Contributions	\$0.00	\$177,860.00	0	\$0.00	\$120,931.50
Expense-Other	\$74.53	\$3,500.00	2.13	\$75.75	\$990.76
	<u>\$397.71</u>	<u>\$184,360.00</u>	0.22	<u>\$402.37</u>	<u>\$124,759.14</u>
Total Expenses	\$1,976,034.33	\$16,480,274.00	11.99	\$2,127,568.40	\$14,261,226.28

Revenues by Fund Summary

	Actual Revenue YTD 8/31/2019	Budget 1920	%	Actual Revenue YTD 8/31/2018	Prior Year Revenue 6/30/2019
Fund 01-Education Fund					
Local Government Sources	\$3,520,517.00	\$6,392,084.00	55.08	\$3,532,995.95	\$6,316,065.27
State Government Sources	\$420,467.20	\$2,063,046.00	20.38	\$345,598.21	\$1,544,370.22
Student Tuition & Fees	\$3,661,989.55	\$6,479,226.00	56.52	\$3,393,240.89	\$6,206,978.76
Investment Revenue	\$10,653.82	\$54,650.00	19.49	\$9,027.74	\$129,432.59
Other Revenue	\$6,601.42	\$541,285.00	1.22	\$16,867.62	\$521,752.36
Total Revenue Fund 01	\$7,620,228.99	\$15,530,291.00	49.07	\$7,297,730.41	\$14,718,599.20
Fund 02-Operations & Maintenance					
Local Government Sources	\$511,581.57	\$929,022.00	55.07	\$514,077.23	\$918,345.89
State Government Sources	\$0.00	\$278,074.00	0	\$0.00	\$750,000.00
Student Tuition & Fees	\$294,114.45	\$591,651.00	49.71	\$298,699.61	\$616,549.24
Other Revenue	\$47,329.40	\$349,065.00	13.56	\$72,795.58	\$409,059.09
Total Revenue Fund 02	\$853,025.42	\$2,147,812.00	39.72	\$885,572.42	\$2,693,954.22
Fund 03-Oper & Maint Restricted					
Local Government Sources	\$260,467.87	\$472,906.00	55.08	\$101,680.81	\$182,207.61
Investment Revenue	\$1,114.63	\$9,000.00	12.38	\$3,426.94	\$15,646.99
Other Revenue	\$0.00	\$981,802.00	0	\$0.00	\$1,200,842.04
Total Revenue Fund 03	\$261,582.50	\$1,463,708.00	17.87	\$105,107.75	\$1,398,696.64
Fund 04-Bond & Interest Fund					
Local Government Sources	\$1,504,374.90	\$2,731,893.00	55.07	\$1,899,729.53	\$3,393,710.20
Investment Revenue	\$227.27	\$2,800.00	8.12	\$299.01	\$3,560.33
Total Revenue Fund 04	\$1,504,602.17	\$2,734,693.00	55.02	\$1,900,028.54	\$3,397,270.53
Fund 05-Auxiliary Enterprises					
Customized Training	\$118,502.08	\$499,500.00	23.72	\$114,783.65	\$586,208.60
Student Tuition & Fees	\$4,002.00	\$85,230.00	4.7	\$3,852.00	\$75,671.75
Auxiliary Enterprises	\$125,471.70	\$794,370.00	15.8	\$90,784.85	\$889,958.28
Investment Revenue	\$1,048.69	\$5,000.00	20.97	\$1,694.81	\$14,351.52
Other Revenue	\$4,606.78	\$117,448.00	3.92	\$12,639.73	\$211,812.07
Total Revenue Fund 05	\$253,631.25	\$1,501,548.00	16.89	\$223,755.04	\$1,778,002.22
Fund 06-Restricted Purposes Fund					
Financial Aid	\$286,959.48	\$6,363,476.00	4.51	\$34,100.28	\$6,759,290.39
Investment Revenue	\$210.51	\$0.00	0	\$128.41	\$2,081.86
Other Revenue	\$100,471.08	\$0.00	0	\$170,267.10	\$2,501,516.49
Total Revenue Fund 06	\$387,641.07	\$6,363,476.00	6.09	\$204,495.79	\$9,262,888.74
Fund 07-Working Cash Fund					
Investment Revenue	\$13,692.16	\$160,000.00	8.56	\$24,766.47	\$164,084.43
Total Revenue Fund 07	\$13,692.16	\$160,000.00	8.56	\$24,766.47	\$164,084.43
Fund 10-Trust & Agency Fund					
Club Revenue	\$0.00	\$26,000.00	0	\$951.27	\$29,473.91
Investment Revenue	\$522.84	\$2,500.00	20.91	\$769.05	\$0.00
Other Revenue	\$0.00	\$70,555.00	0	(\$300.00)	\$99,748.69
Total Revenue Fund 10	\$522.84	\$99,055.00	0.53	\$1,420.32	\$129,222.60
Fund 11-Audit Fund					
Local Government Sources	\$36,302.25	\$65,931.00	55.06	\$36,362.50	\$64,957.71
Investment Revenue	\$140.43	\$800.00	17.55	\$230.26	\$1,554.88
Total Revenue Fund 11	\$36,442.68	\$66,731.00	54.61	\$36,592.76	\$66,512.59
Fund 12-Liability & Protection					
Local Government Sources	\$1,060,356.14	\$1,925,679.00	55.06	\$1,037,271.35	\$1,852,367.92
Student Tuition & Fees	\$5,680.00	\$13,000.00	43.69	\$6,136.00	\$10,384.00
Investment Revenue	\$2,655.11	\$18,100.00	14.67	\$4,337.00	\$29,586.95
Total Revenue Fund 12	\$1,068,691.25	\$1,956,779.00	54.61	\$1,047,744.35	\$1,892,338.87
Total Revenue	\$12,000,060.33	\$32,024,093.00	37.47	\$11,727,213.85	\$35,501,570.04

Expenses by Fund Summary

	Budget 1920	Actual YTD as of 8/31/2019	Encumbered as of 8/31/2019	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$9,834,343.00	\$1,189,024.71	\$0.00	\$1,189,024.71	12.09	\$9,143,978.13	11.55
Employee Benefits	\$1,901,788.00	\$282,696.17	\$7,259.01	\$289,955.18	15.25	\$1,656,327.07	13.61
Contractual Services	\$567,114.00	\$144,899.56	\$12,837.50	\$157,737.06	27.81	\$485,264.99	69.59
Materials & Supplies	\$744,926.00	\$157,702.22	\$66,051.12	\$223,753.34	30.04	\$544,239.05	30.57
Conference & Meeting Exp	\$188,163.00	\$20,803.35	\$29,418.52	\$50,221.87	26.69	\$134,783.37	21.95
Fixed Charges	\$104,495.00	\$11,589.84	\$0.00	\$11,589.84	11.09	\$131,520.20	14.42
Utilities	\$4,980.00	\$690.00	\$3,450.00	\$4,140.00	83.13	\$3,840.00	15.36
Capital Outlay	\$526,258.00	\$0.00	\$0.00	\$0.00	0	\$3,032.00	0
Other Expense	\$240,000.00	\$19,489.00	\$0.00	\$19,489.00	8.12	\$168,533.59	20.93
Tuition Adjustments	\$100,000.00	\$2,174.00	\$0.00	\$2,174.00	2.17	\$125,066.57	5.36
Other Expense	\$184,360.00	\$397.71	\$0.00	\$397.71	0.22	\$124,759.14	0.32
Total Expense Fund 01	\$14,396,427.00	\$1,829,466.56	\$119,016.15	\$1,948,482.71	13.53	\$12,521,344.11	14.99
Fund 02-Operations & Maintenance							
Salaries	\$295,173.00	\$29,457.13	\$0.00	\$29,457.13	9.98	\$179,570.47	15.43
Employee Benefits	\$102,291.00	\$9,461.13	\$0.00	\$9,461.13	9.25	\$47,873.72	15.75
Contractual Services	\$858,250.00	\$51,667.58	\$32,827.72	\$84,495.30	9.85	\$621,825.82	9.31
Materials & Supplies	\$147,510.00	\$7,322.88	\$3,236.00	\$10,558.88	7.16	\$112,370.75	21.61
Conference & Meeting Exp	\$0.00	\$0.00	\$0.00	\$0.00	0	\$400.80	0
Fixed Charges	\$143,610.00	\$38,854.43	\$69,468.40	\$108,322.83	75.43	\$255,512.20	36.86
Utilities	\$486,255.00	\$20,712.62	\$14,379.66	\$35,092.28	7.22	\$496,229.30	9.94
Capital Outlay	\$111,574.00	\$0.00	\$0.00	\$0.00	0	\$80,741.63	0
Total Expense Fund 02	\$2,144,663.00	\$157,475.77	\$119,911.78	\$277,387.55	12.93	\$1,794,524.69	14.54
Fund 03-Oper & Maint Restricted							
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,674.20	100
Materials & Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0	\$10,851.83	29.64
Capital Outlay	\$1,463,708.00	\$11,610.04	\$350,036.46	\$361,646.50	24.71	\$251,558.87	0.21
Total Expense Fund 03	\$1,463,708.00	\$11,610.04	\$350,036.46	\$361,646.50	24.71	\$264,084.90	2.05
Fund 04-Bond & Interest Fund							
Fixed Charges	\$2,732,693.00	\$0.00	\$0.00	\$0.00	0	\$3,378,027.86	0
Other Expense	\$2,000.00	\$0.00	\$0.00	\$0.00	0	\$2,500.00	0
Total Expense Fund 04	\$2,734,693.00	\$0.00	\$0.00	\$0.00	0	\$3,380,527.86	0
Fund 05-Auxiliary Enterprises							
Salaries	\$631,285.00	\$117,331.66	\$0.00	\$117,331.66	18.59	\$631,940.08	13.77
Employee Benefits	\$125,570.00	\$24,231.52	\$0.00	\$24,231.52	19.3	\$103,930.31	15.09
Contractual Services	\$77,372.00	\$11,859.89	\$1,732.97	\$13,592.86	17.57	\$70,735.72	8.62
Materials & Supplies	\$581,409.00	\$90,616.82	\$95,687.35	\$186,304.17	32.04	\$684,866.12	9.88
Conference & Meeting Exp	\$11,730.00	\$36.62	\$42.00	\$78.62	0.67	\$8,621.54	41.96
Fixed Charges	\$37,428.00	\$6,806.90	\$17,500.00	\$24,306.90	64.94	\$37,474.78	13.4
Utilities	\$125.00	\$0.00	\$0.00	\$0.00	0	\$62.17	100
Capital Outlay	\$35,533.00	\$0.00	\$0.00	\$0.00	0	\$14,270.55	0
Other Expense	\$350.00	\$0.00	\$0.00	\$0.00	0	\$1,346.92	34.62
Total Expense Fund 05	\$1,500,802.00	\$250,883.41	\$114,962.32	\$365,845.73	24.38	\$1,553,248.19	11.95
Fund 06-Restricted Purposes Fund							
Salaries	\$57,965.00	\$108,513.98	\$0.00	\$108,513.98	187.21	\$844,191.06	15.49
Employee Benefits	\$0.00	\$36,070.38	\$0.00	\$36,070.38	0	\$235,205.04	15.5
Contractual Services	\$0.00	\$30,106.58	\$0.00	\$30,106.58	0	\$593,643.74	4.74
Materials & Supplies	\$0.00	\$7,749.14	\$5,071.54	\$12,820.68	0	\$234,488.36	4.38
Conference & Meeting Exp	\$0.00	\$2,933.08	\$0.00	\$2,933.08	0	\$59,151.66	46.08
Fixed Charges	\$0.00	\$5,676.19	\$6,300.00	\$11,976.19	0	\$82,426.47	9.46
Capital Outlay	\$0.00	\$52,053.23	\$37,537.42	\$89,590.65	0	\$618,024.49	6.81
Financial Aid Expense	\$6,299,511.00	\$364,339.78	\$0.00	\$364,339.78	5.78	\$6,723,889.23	6.64
Total Expense Fund 06	\$6,357,476.00	\$607,442.36	\$48,908.96	\$656,351.32	10.32	\$9,391,020.05	7.77
Fund 10-Trust & Agency Fund							

Expenses by Fund Summary

	Budget 1920	Actual YTD as of 8/31/2019	Encumbered as of 8/31/2019	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 10-Trust & Agency Fund							
Contractual Services	\$34,980.00	\$3,700.00	\$0.00	\$3,700.00	10.58	\$22,784.52	20.19
Materials & Supplies	\$52,800.00	\$8,781.61	\$0.00	\$8,781.61	16.63	\$52,817.06	19.97
Conference & Meeting Exp	\$8,775.00	\$281.61	\$22.01	\$303.62	3.46	\$13,384.72	0.41
Fixed Charges	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Other Expense	\$2,500.00	\$300.00	\$0.00	\$300.00	12	\$4,150.04	0
Total Expense Fund 10	\$99,055.00	\$13,063.22	\$22.01	\$13,085.23	13.21	\$93,136.34	16.32
Fund 11-Audit Fund							
Salaries	\$7,210.00	\$1,106.52	\$0.00	\$1,106.52	15.35	\$7,065.90	15.35
Employee Benefits	\$1,910.00	\$302.32	\$0.00	\$302.32	15.83	\$1,694.41	17.1
Contractual Services	\$45,500.00	\$18,500.00	\$27,000.00	\$45,500.00	100	\$48,000.00	0
Total Expense Fund 11	\$54,620.00	\$19,908.84	\$27,000.00	\$46,908.84	85.88	\$56,760.31	2.42
Fund 12-Liability & Protection							
Salaries	\$674,056.00	\$103,259.69	\$0.00	\$103,259.69	15.32	\$611,973.92	13.84
Employee Benefits	\$309,700.00	\$48,944.60	\$0.00	\$48,944.60	15.8	\$315,421.36	13.03
Contractual Services	\$221,200.00	\$18,349.25	\$138,511.60	\$156,860.85	70.91	\$193,846.45	12.89
Materials & Supplies	\$29,175.00	\$9,784.46	\$0.00	\$9,784.46	33.54	\$56,642.33	1.22
Conference & Meeting Exp	\$21,250.00	\$3,846.26	\$435.80	\$4,282.06	20.15	\$27,965.61	48.5
Fixed Charges	\$275,000.00	\$93,551.92	\$107,186.70	\$200,738.62	73	\$218,896.47	35.42
Utilities	\$0.00	\$262.21	\$0.00	\$262.21	0	\$1,680.99	0
Capital Outlay	\$5,000.00	\$425.00	\$0.00	\$425.00	8.5	\$78,152.76	1.15
Total Expense Fund 12	\$1,535,381.00	\$278,423.39	\$246,134.10	\$524,557.49	34.16	\$1,504,579.89	16.18
Total Expenses	\$30,286,825.00	\$3,168,273.59	\$1,025,991.78	\$4,194,265.37	13.85	\$30,559,226.34	10.86

Auxiliary Enterprises Revenue & Expenses

AUG 1920

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
Community Events						
6019 -Admin Outdoor Events	\$0.00	\$9,665.00	\$1,125.15	\$6,540.00	(\$1,125.15)	\$3,125.00
6020 -Farm Progress Show	\$0.00	\$0.00	\$0.00	\$7,500.00	\$0.00	(\$7,500.00)
6030 -Misc Events	\$0.00	\$5,000.00	\$0.00	\$625.00	\$0.00	\$4,375.00
	<u>\$0.00</u>	<u>\$14,665.00</u>	<u>\$1,125.15</u>	<u>\$14,665.00</u>	<u>(\$1,125.15)</u>	<u>\$0.00</u>
Continuing & Professional Education						
6000 -Adminstration-CPED	\$916.57	\$74,905.00	\$26,892.63	\$156,823.00	(\$25,976.06)	(\$81,918.00)
6001 -CDL	\$59,500.00	\$220,000.00	\$28,392.62	\$167,056.00	\$31,107.38	\$52,944.00
6003 -Dance	\$17,069.36	\$76,000.00	\$6,395.00	\$55,615.00	\$10,674.36	\$20,385.00
6004 -Personal Development	\$9,746.65	\$22,000.00	\$4,539.76	\$27,834.00	\$5,206.89	(\$5,834.00)
6007 -Safety-Industrial	\$17,310.00	\$150,000.00	\$26,487.20	\$142,094.00	(\$9,177.20)	\$7,906.00
6008 -Shilling Rentals	\$2,210.00	\$28,000.00	\$2,424.45	\$14,486.00	(\$214.45)	\$13,514.00
6027 -Tech Go Camp	\$4,843.50	\$26,000.00	\$12,286.50	\$26,000.00	(\$7,443.00)	\$0.00
6005 -Workforce Development	\$2,979.00	\$7,000.00	\$2,259.91	\$13,997.00	\$719.09	(\$6,997.00)
	<u>\$114,575.08</u>	<u>\$603,905.00</u>	<u>\$109,678.07</u>	<u>\$603,905.00</u>	<u>\$4,897.01</u>	<u>\$0.00</u>
Culinary						
8907 -Bistro 537	\$7,028.55	\$51,000.00	\$5,682.92	\$51,000.00	\$1,345.63	\$0.00
8970 -Cafe	\$114,556.34	\$658,000.00	\$111,950.35	\$661,921.00	\$2,605.99	(\$3,921.00)
8908 -Coffee House	\$3,337.99	\$29,200.00	\$3,832.67	\$29,200.00	(\$494.68)	\$0.00
8915 -Misc Culinary Events	\$0.00	\$2,885.00	\$0.00	\$375.00	\$0.00	\$2,510.00
	<u>\$124,922.88</u>	<u>\$741,085.00</u>	<u>\$121,465.94</u>	<u>\$742,496.00</u>	<u>\$3,456.94</u>	<u>(\$1,411.00)</u>
Horticulture						
4503 -Garden Center	\$0.00	\$18,285.00	\$408.30	\$18,285.00	(\$408.30)	\$0.00
9099 -Produce Market	\$2,295.00	\$2,313.00	\$1,163.48	\$2,313.00	\$1,131.52	\$0.00
	<u>\$2,295.00</u>	<u>\$20,598.00</u>	<u>\$1,571.78</u>	<u>\$20,598.00</u>	<u>\$723.22</u>	<u>\$0.00</u>
Traffic Safety School						
6009 -Traffic Safety	\$6,137.00	\$18,500.00	\$2,585.50	\$18,500.00	\$3,551.50	\$0.00
	<u>\$6,137.00</u>	<u>\$18,500.00</u>	<u>\$2,585.50</u>	<u>\$18,500.00</u>	<u>\$3,551.50</u>	<u>\$0.00</u>

Macon County Law Enforcement Training Center Revenue & Expenses

AUG 1920



	AUG Actual	YTD Actual	Budget
Revenue			
Basic Law Enforce Acad	\$5,890.00	\$39,495.07	\$915,954.00
Basic Corrections Acad	\$1,332.00	\$1,905.00	\$233,600.00
Misc Law Enforce Trng	\$434.00	\$1,457.00	\$210,565.00
Uniform/Lodging Reimburs	\$7,793.00	\$14,284.00	\$59,007.00
Gifts/Donations	\$0.00	\$0.00	\$185,000.00
Revenue-Misc/OtherSource	\$44.75	\$166.28	\$9,700.00
Total Revenue	\$15,493.75	\$57,307.35	\$1,613,826.00
Expenses			
Law Enforce Trng Ctr			
Administrative Staff Sal	\$20,046.96	\$39,995.67	\$259,080.00
Professional/Tech Salary	\$7,240.98	\$14,446.47	\$94,133.00
SURS-RetireeHealthContri	\$136.44	\$272.20	\$1,766.00
Group Medical Ins	\$3,490.78	\$6,981.56	\$41,890.00
Group Dental Ins	\$99.10	\$198.20	\$1,190.00
Group Life Ins	\$92.56	\$185.12	\$1,441.00
Group LTD Ins	\$66.77	\$133.54	\$883.00
Medicare	\$0.00	\$0.00	\$0.00
Legal Services-Admin	\$0.00	\$0.00	\$500.00
Office Supplies	\$168.96	\$194.09	\$2,000.00
Vehicle Expense	\$0.00	\$200.00	\$4,940.00
Printing	\$0.00	\$0.00	\$500.00
Postage	\$0.00	\$0.00	\$500.00
Non Consumable Supplies	\$0.00	\$0.00	\$500.00
Computer Software	\$0.00	\$0.00	\$2,400.00
Publications & Dues	\$0.00	\$0.00	\$250.00
Uniforms	\$0.00	\$0.00	\$1,000.00
Meeting Expense	\$0.00	\$0.00	\$1,000.00
Registration Fees	\$0.00	\$0.00	\$1,000.00
Travel-In State	\$0.00	\$0.00	\$3,500.00
Equipment Rental	\$0.00	\$164.18	\$1,200.00
Credit Card Fees	\$29.90	\$60.30	\$250.00
Telephone	\$240.00	\$240.00	\$1,440.00
Equipment-Instructional	\$0.00	\$0.00	\$16,000.00
Expense-Other	\$180.00	\$180.00	\$6,500.00
	\$31,792.45	\$63,251.33	\$443,863.00
Basic Law Enforce Trng			
P/T Faculty Salary	\$20,933.75	\$37,886.25	\$180,765.00
Medicare	\$0.00	\$0.00	\$2,655.00
FICA-Social Security	\$0.00	\$0.00	\$11,356.00
Meals	\$50,485.43	\$50,485.43	\$299,200.00
Office Supplies	\$0.00	\$0.00	\$1,000.00
Instructional Supplies	\$557.93	\$647.63	\$20,975.00
Firearms & Accessories	\$0.00	\$4,285.08	\$48,730.00
Printing	\$0.00	\$0.00	\$2,000.00
Computer Software	\$0.00	\$0.00	\$2,600.00
Uniforms	\$10,054.65	\$10,319.65	\$46,359.00
	\$82,031.76	\$103,624.04	\$615,640.00
Basic Corrections Trng			
P/T Faculty Salary	\$0.00	\$0.00	\$41,625.00
Medicare	\$0.00	\$0.00	\$605.00
FICA-Social Security	\$0.00	\$0.00	\$2,580.00

Macon County Law Enforcement Training Center Revenue & Expenses

AUG 1920



	AUG Actual	YTD Actual	Budget
Meals	\$0.00	\$0.00	\$51,250.00
Office Supplies	\$0.00	\$0.00	\$250.00
Instructional Supplies	\$0.00	\$0.00	\$6,990.00
Firearms & Accessories	\$0.00	\$0.00	\$16,255.00
Printing	\$0.00	\$0.00	\$500.00
Uniforms	\$0.00	\$0.00	\$11,650.00
	\$0.00	\$0.00	\$131,705.00
Misc Law Enforce Trng			
Meals	\$14,009.00	\$14,009.00	\$81,540.00
Office Supplies	\$0.00	\$0.00	\$250.00
Printing	\$0.00	\$0.00	\$500.00
	\$14,009.00	\$14,009.00	\$82,290.00
Law Enforce Trng Ctr O&M			
F/T Classified Salary	\$4,406.40	\$8,791.20	\$57,289.00
Custodial, Maint-Temp	\$690.00	\$1,595.00	\$0.00
SURS-RetireeHealthContri	\$22.04	\$43.96	\$286.00
Group Medical Ins	\$2,565.78	\$5,131.56	\$27,800.00
Group Dental Ins	\$66.96	\$133.92	\$804.00
Group Life Ins	\$15.08	\$30.16	\$234.00
Group LTD Ins	\$10.98	\$21.96	\$143.00
Medicare	\$0.00	\$0.00	\$0.00
Equip Repair/Maint Agree	\$500.00	\$1,670.00	\$14,445.00
Building Repair/Maint	\$0.00	\$0.00	\$36,115.00
Facility Repair	\$0.00	\$0.00	\$4,500.00
Pest Control	\$0.00	\$0.00	\$4,500.00
Grounds Maintenance	\$0.00	\$0.00	\$2,400.00
Office Supplies	\$0.00	\$0.00	\$250.00
Maintenance Supplies	\$923.18	\$923.18	\$4,500.00
Non Consumable Supplies	\$0.00	\$0.00	\$2,000.00
Laundry/Linen Supplies	\$934.16	\$1,388.78	\$8,240.00
Electricity and Nat Gas	\$4,839.60	\$8,411.46	\$40,000.00
Water, Sewage	\$591.08	\$591.08	\$6,600.00
Telephone	\$0.00	\$0.00	\$4,000.00
Refuse Disposal	\$0.00	\$0.00	\$2,600.00
Internet	\$239.35	\$2,382.89	\$12,900.00
	\$15,804.61	\$31,115.15	\$229,606.00
Total Expenses	\$143,637.82	\$211,999.52	\$1,503,104.00
Net Revenue & Expenses	(\$128,144.07)	(\$154,692.17)	\$110,722.00

Bills for Ratification



August 2019

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
AFLAC						
	AFLAC		\$333.94	\$333.94		
	AFLAC		\$333.94	\$333.94		
ALLDATA						
	Publications & Dues	Automotive-Tech Occ	\$975.00	\$975.00		
AMS Inc						
	Equipment-Instructional	Garden Center Ag/Hort	\$156.91			\$156.91
AT&T						
	Telephone	Telecommunications	\$127.43		\$127.43	
	Telephone	Telecommunications	\$759.23		\$759.23	
	Telephone	Telecommunications	\$40.65		\$40.65	
ATIXA						
	Registration Fees	Liab Protection & Settle	\$2,514.00			\$2,514.00
Aidex Corp						
	Equipment-Instructional	Engineering Technology	\$93,560.00			\$93,560.00
Airgas-Mid America						
	Materials	Collision Repair Tech	\$130.34	\$130.34		
Airweld Industrial Gases & Suppl						
	Instructional Supplies	Welding-Technical Occ	\$7.75	\$7.75		
	Instructional Supplies	Welding-Technical Occ	\$166.10	\$166.10		
Albright, Chloe Nicole						
	Student Tuition Rec		\$1,432.00	\$1,432.00		
AmerenIP						
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,378.20			\$1,378.20
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$2,126.40			\$2,126.40
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$67.26			\$67.26
	Electricity and Nat Gas	Workforce Development Ct	\$34.95		\$34.95	
	Electricity and Nat Gas	Clinton Center O&M	\$237.91		\$237.91	
	Electricity and Nat Gas	Utilities	\$352.06		\$352.06	
	Electricity and Nat Gas	Workforce Development Ct	\$22.23		\$22.23	
	Electricity and Nat Gas	Clinton Center O&M	\$58.39		\$58.39	
	Electricity and Nat Gas	Utilities	\$56.39		\$56.39	
	Electricity and Nat Gas	Utilities	\$4,986.83		\$4,986.83	
	Electricity and Nat Gas	Workforce Development Ct	\$2,132.47		\$2,132.47	
	Electricity and Nat Gas	Utilities	\$141.93		\$141.93	
	Electricity and Nat Gas	Utilities	\$532.56		\$532.56	
	Electricity and Nat Gas	Utilities	\$70.13		\$70.13	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$62.41		\$62.41	
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,646.32			\$1,646.32
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,963.45			\$1,963.45
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,229.83			\$1,229.83
American Heart Association						
	Instructional Supplies	Credit	\$323.00			\$323.00
Aramark Uniform Services						
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$151.54			\$151.54
	Uniforms	Maintenance	\$66.00		\$66.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$151.54			\$151.54
	Uniforms	Maintenance	\$66.00		\$66.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$151.54			\$151.54
	Uniforms	Maintenance	\$66.00		\$66.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$151.54			\$151.54
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$176.54			\$176.54
Architectural Expressions LLP						
	Building Improvements	Renovations / Remodeling	\$465.04			\$465.04
	Building Improvements	Renovations / Remodeling	\$945.00			\$945.00
	Building Repair/Maint	Maintenance	\$762.75		\$762.75	
Arthur J Gallagher Risk Services						
	General Insurance	Liab Protection & Settle	\$2,100.00			\$2,100.00
	General Insurance	Liab Protection & Settle	\$784.00			\$784.00
	General Insurance	Liab Protection & Settle	\$5,389.00			\$5,389.00
B & A Screenprinting						
	Meeting Expense	Presidents Office	\$98.76	\$98.76		
BLDD Architects Inc						
	Contractual-Other	Administration O & M	\$3,300.00		\$3,300.00	
BearMail Co						
	RCC Foundation A/R		\$7.15	\$7.15		
	Postage	Business Office	\$264.90	\$264.90		
	Postage	CPED Administration	\$18.50			\$18.50
	Postage	Enrollment Management	\$152.90	\$152.90		
	Postage	Fin Aid & Vet Affairs	\$6.40	\$6.40		
	Postage	General Expenses	\$453.70	\$453.70		
	Postage	Grant-Administration	\$74.00			\$74.00
	Postage	Human Resources	\$22.00	\$22.00		

Bills for Ratification



August 2019

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
BearMail Co						
	Advertising	Instruction-Other	\$104.00			\$104.00
	Postage	NonCredit	\$258.50			\$258.50
	Postage	Presidents Office	\$30.78	\$30.78		
Berry, Alex						
	Travel-In State	Student Development	\$20.00	\$20.00		
Best One of Central Illinois						
	Instructional Supplies	Engineering Technology	\$700.18			\$700.18
Black Hawk College						
	Publications & Dues	VP Academic Services	\$50.00	\$50.00		
Blue Cross and Blue Shield of IL						
	Group Insurance		\$27,027.00	\$27,027.00		
	Health Insurance		\$171,884.59	\$171,884.59		
	EmployeeBenefitsTotal	General Expenses	\$552.90	\$552.90		
	Group Insurance		\$31,683.00	\$31,683.00		
	Health Insurance		\$177,083.29	\$177,083.29		
	EmployeeBenefitsTotal	General Expenses	\$552.90	\$552.90		
Bodine Communications Inc						
	Building Repair/Maint	Maintenance	\$587.92		\$587.92	
Bollhorst, Robin L						
	Travel-Out of State	Liab Protection & Settle	\$90.07			\$90.07
Boyd, Collin Wyatt						
	Student Tuition Rec		\$500.00	\$500.00		
Brewer, Rachel E						
	Travel-In State Mileage	Clinton Center	\$153.12	\$153.12		
Brice, Robert L						
	Travel-In State	Dean-Math Science Busine	\$21.64	\$21.64		
	Travel-In State	Dean-Math Science Busine	\$150.80	\$150.80		
Brooks, Leanne R						
	Student Development	Math Enrichment Center	\$8.98	\$8.98		
	Travel-Out of State	General Expenses	\$90.13	\$90.13		
Brown, Antwone R						
	Stipends	Industrial Skills	\$770.00			\$770.00
	Stipends	Industrial Skills	\$385.00			\$385.00
Broyles, Scott E						
	Materials	Fitness Center	\$52.23			\$52.23
CC Fire Equipment Co Inc						
	Equip Repair/Maint Agree	Maintenance	\$821.50		\$821.50	
	Equip Repair/Maint Agree	Maintenance	\$2,698.60		\$2,698.60	
CDS Leasing						
	Equipment Rental	Law Enforce Trng Ctr	\$164.18			\$164.18
CDS Office Technologies						
	Equipment-Office	Grant-Administration	\$40.78			\$40.78
	Printing	Copiers	\$443.46	\$443.46		
	Printing	Copiers	\$1,268.73	\$1,268.73		
	Printing	Grant-Administration	\$44.91			\$44.91
	Instructional Supplies	Basic Law Enforce Trng	\$290.85			\$290.85
	Printing	Copiers	\$1,273.79	\$1,273.79		
CDWG Government Inc						
	Materials	Academic Lab Support	\$13.19	\$13.19		
	Equipment-Instructional	Law Enforce Trng Ctr	\$477.75			\$477.75
	Materials	Academic Lab Support	\$172.22	\$172.22		
	Equipment-Instructional	Technical Services Suprt	\$642.16			\$642.16
	Equipment-Instructional	Technical Services Suprt	\$2,332.28			\$2,332.28
	Equipment-Instructional	Technical Services Suprt	\$2,568.64			\$2,568.64
	Equipment-Instructional	Technical Services Suprt	\$5,179.04			\$5,179.04
	Equipment-Instructional	Technical Services Suprt	\$8,437.80			\$8,437.80
	Materials	Academic Lab Support	\$248.47	\$248.47		
	Materials	Technical Services Suprt	\$1,024.08			\$1,024.08
	Equipment-Instructional	Technical Services Suprt	\$4,396.80			\$4,396.80
	Equipment-Instructional	Technical Services Suprt	\$10,081.76			\$10,081.76
	Heartland Academy Recv		(\$754.30)	(\$754.30)		
	Materials	Academic Lab Support	\$748.24	\$748.24		
	Heartland Academy Recv		\$754.30	\$754.30		
	Materials	Academic Lab Support	\$935.30	\$935.30		
	Equipment-Instructional	Technical Services Suprt	\$15,464.96			\$15,464.96
Carson, Courtney L						
	Telephone	Essential Skills	\$50.00	\$50.00		
City of Clinton						
	Water,Sewage	Clinton Center O&M	\$21.44		\$21.44	
City of Decatur						
	Accrued Sales Tax		\$19.37			\$19.37
	Accrued Sales Tax		\$57.11			\$57.11

Bills for Ratification



August 2019

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
City of Decatur					
Accrued Sales Tax		\$109.86			\$109.86
City of Decatur IL					
Water,Sewage	Utilities	\$330.07		\$330.07	
Water,Sewage	Utilities	\$1,314.04		\$1,314.04	
Water,Sewage	Utilities	\$325.27		\$325.27	
Water,Sewage	Utilities	\$462.90		\$462.90	
Water,Sewage	Utilities	\$1,172.23		\$1,172.23	
Water,Sewage	Sequestration Bldg O&M	\$160.50		\$160.50	
Water,Sewage	Sequestration Bldg O&M	\$162.07		\$162.07	
Water,Sewage	Sequestration Bldg O&M	\$69.34		\$69.34	
Water,Sewage	Law Enforce Trng Ctr O&M	\$119.01			\$119.01
Water,Sewage	Law Enforce Trng Ctr O&M	\$472.07			\$472.07
City of Shelbyville					
Instructional Supplies	Basic Law Enforce Trng	\$180.00			\$180.00
Clark, Brandon A					
Materials	Diesel Med/Hvy Trk Tech	\$30.30	\$30.30		
Clear Talk					
Contractual-Other	Public Safety Department	\$100.00			\$100.00
Contractual-Other	Public Safety Department	\$410.00			\$410.00
Materials	Public Safety Department	\$650.01			\$650.01
Materials	Public Safety Department	\$39.12			\$39.12
Uniforms	Public Safety Department	\$232.53			\$232.53
Clinton Journal					
Advertising	Marketing	\$79.00	\$79.00		
Advertising	Marketing	\$164.00	\$164.00		
Clinton RCC LLC					
Facility Rental	Clinton Center O&M	\$6,719.00		\$6,719.00	
CoAEMSP					
Accreditation Fees	Emergency Medical Svcs	\$750.00	\$750.00		
CollinsFlags.com					
Materials	Fin Aid & Vet Affairs	\$1,325.70			\$1,325.70
Comcast					
Telephone	Utilities	\$62.91		\$62.91	
Comcast Cable					
Internet	Law Enforce Trng Ctr O&M	\$214.23			\$214.23
Internet	Law Enforce Trng Ctr O&M	\$857.54			\$857.54
Internet	Law Enforce Trng Ctr O&M	\$224.23			\$224.23
Consociate Group					
Contractual-Other	Human Resources	\$262.50	\$262.50		
Constellation NewEnergy Gas					
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$2.94		\$2.94	
Electricity and Nat Gas	Utilities	\$576.58		\$576.58	
Electricity and Nat Gas	Workforce Development Ct	\$24.37		\$24.37	
Cooper, Kailey Rosa					
Student Tuition Rec		\$164.50	\$164.50		
Costa Law Office PC					
Wage Garnishment Orders		\$302.40	\$302.40		
Crawford, Mark William					
Stipends	Industrial Skills	\$715.00			\$715.00
Stipends	Industrial Skills	\$345.00			\$345.00
Crews, Denise,, Dr					
Telephone	VP Academic Services	\$60.00	\$60.00		
Cromwell Radio Group Inc					
Advertising	Marketing	(\$100.00)	(\$100.00)		
Advertising	Marketing	\$252.90	\$252.90		
Advertising	Industrial Skills	\$502.80			\$502.80
Advertising	Industrial Skills	\$600.00			\$600.00
Advertising	Marketing	\$800.00	\$800.00		
Advertising	Marketing	\$850.00	\$850.00		
Crystal, Tony Miles					
Travel-In State Mileage	Allied Health	\$22.62			\$22.62
Cushing, Heather N					
Travel-Out of State	Business Office	\$109.55	\$109.55		
Custom Trophies & Silk Screening					
Materials	Outdoor Exposition SpcEv	\$192.00			\$192.00
Dahn, Michael Robert					
Stipends	Credit	\$190.62			\$190.62
Stipends	Credit	\$196.87			\$196.87
Stipends	Credit	\$87.50			\$87.50
DeBose Consulting					
Contractual-Other	NonCredit	\$500.00			\$500.00
Contractual-Other	Industrial Skills	\$640.00			\$640.00

Bills for Ratification



August 2019

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Decatur Memorial Hospital						
	Contractual-Other	Credit	\$180.00			\$180.00
	Misc Scholarship Clearin		\$1,000.00	\$1,000.00		
	Testing	Industrial Skills	\$350.00			\$350.00
Decatur Tribune						
	Publications & Dues	LRC	\$40.00	\$40.00		
Dickerson, Ethan Jacob						
	Stipends	Industrial Skills	\$765.00			\$765.00
	Stipends	Industrial Skills	\$305.00			\$305.00
Dude Solutions Inc						
	Computer Software	Administration O & M	\$3,659.26		\$3,659.26	
Dunker Electric						
	Maintenance Supplies	Maintenance	\$22.70		\$22.70	
	Maintenance Supplies	Maintenance	\$38.67		\$38.67	
Durairaj, Srinivasan						
	Readiness Initiative	Academic Success	\$199.77			\$199.77
Dust & Son Auto Supply						
	Instructional Supplies	Collision Repair Tech	\$14.59	\$14.59		
Dynagraphics Inc						
	Office Supplies	Fin Aid & Vet Affairs	\$48.21	\$48.21		
	Office Supplies	Grant-Administration	\$48.21			\$48.21
	Office Supplies	Institutional Research	\$48.21	\$48.21		
	Materials	Student Development	\$48.21	\$48.21		
E L Pruitt						
	Building Improvements	Renovations / Remodeling	\$10,200.00			\$10,200.00
	Accrued Expenses		\$31,487.50			\$31,487.50
EBSCO						
	Digital Print/Curric Spt	LRC	\$6,025.07	\$6,025.07		
ECSI						
	Building Repair/Maint	Maintenance	\$268.00		\$268.00	
EMSI						
	Computer Software	Career Services	\$5,000.00	\$5,000.00		
Ecolab						
	Contractual-Other	Cafe	\$174.95			\$174.95
	Contractual-Other	Cafe	\$174.95			\$174.95
Elan Corporate Payment						
	Credit Card Pmt Clearing		\$9,861.51	\$9,861.51		
Electrical Service Co						
	Virtual Pmt Clearing		(\$414.76)	(\$414.76)		
	Virtual Pmt Clearing		\$414.76	\$414.76		
	Building Repair/Maint	Maintenance	\$414.76		\$414.76	
Employers Assurance Co						
	General Insurance	Liab Protection & Settle	\$5,406.60			\$5,406.60
Enterprise						
	Travel-In State	CPED Administration	\$36.62			\$36.62
	Travel-In State	Club Expenses	\$36.62			\$36.62
	Travel-In State	Dean-Math Science Busine	\$38.74	\$38.74		
	Travel-In State	Institutl Effectiveness	\$48.72	\$48.72		
	Travel-In State	Liab Protection & Settle	\$91.37			\$91.37
	Travel-In State	Student Development	\$88.91	\$88.91		
Evergreen FS-Stephens #24						
	Vehicle Expense	Credit	\$143.63			\$143.63
	Vehicle Expense	Credit	\$151.84			\$151.84
	Vehicle Expense	Credit	\$273.45			\$273.45
	Vehicle Expense	Credit	\$513.74			\$513.74
FISDAP						
	Fees Pass Thru EMS		\$262.50	\$262.50		
	Fees Pass Thru EMS		\$630.00	\$630.00		
Fenderson, Dewayne						
	Student Tuition Rec		\$600.00	\$600.00		
Fidelity Security Life Insurance						
	Vison Insurance		\$671.27	\$671.27		
Firm Systems						
	Fees Pass Thru Backgrnd		\$210.00	\$210.00		
FirstEnergy Solutions						
	Electricity and Nat Gas	Utilities	\$97.21		\$97.21	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$392.07		\$392.07	
	Electricity and Nat Gas	Utilities	\$15.52		\$15.52	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$231.51		\$231.51	
	Electricity and Nat Gas	Workforce Development Ct	\$2,621.40		\$2,621.40	
Florian, Gregory E						
	Travel-In State	Liab Protection & Settle	\$3.80			\$3.80
Foremost Medical Equipment LLC						

Bills for Ratification



August 2019

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Foremost	Medical Equipment LLC					
	Equipment-Instructional	Medical Assistant	\$387.23			\$387.23
	Equipment-Instructional	Medical Assistant	\$1,395.00			\$1,395.00
Frontier						
	Telephone	Clinton Center O&M	\$152.73		\$152.73	
Gause, Carl W						
	Stipends	Industrial Skills	\$770.00			\$770.00
	Stipends	Industrial Skills	\$385.00			\$385.00
Goddard, Sarah Elizabeth						
	Student Tuition Rec		\$600.00	\$600.00		
Gotts, Jason L						
	Contractual-Other	Garden Center Ag/Hort	\$100.00			\$100.00
Gragg, Richard						
	Stipends	Credit	\$187.50			\$187.50
	Stipends	Credit	\$234.37			\$234.37
	Stipends	Credit	\$234.37			\$234.37
	Stipends	Credit	\$206.25			\$206.25
Grainger						
	Maintenance Supplies	Maintenance	\$102.72		\$102.72	
Gray, Andrea Tenisha						
	Student Tuition Rec		\$300.00	\$300.00		
Greene, Louise						
	Travel-Out of State	Liab Protection & Settle	\$9.82			\$9.82
Grey, Thomas						
	Contractual-Other	NonCredit	\$320.00			\$320.00
	Contractual-Other	Industrial Skills	\$640.00			\$640.00
Griffin-Johnson, Treytel Darren						
	Stipends	Industrial Skills	\$765.00			\$765.00
	Stipends	Industrial Skills	\$385.00			\$385.00
HSHS Medical Group Inc						
	Group Medical Ins	General Expenses	\$1,740.99	\$1,740.99		
Hackney, Aaron Michael						
	Stipends	Industrial Skills	\$770.00			\$770.00
	Stipends	Industrial Skills	\$385.00			\$385.00
Hall, Jody D						
	Travel-Out of State	Liab Protection & Settle	\$14.10			\$14.10
Hanover Insurance Group Co						
	General Insurance	Liab Protection & Settle	\$5,551.20			\$5,551.20
	General Insurance	Liab Protection & Settle	\$8,218.80			\$8,218.80
	General Insurance	Liab Protection & Settle	\$29,182.50			\$29,182.50
Harris, Darnisha M						
	Student Tuition Rec		\$250.00	\$250.00		
Hazen, Dean						
	Travel-In State	Public Safety Department	\$60.32			\$60.32
Health Care Service Corp						
	Contractual-Other	Human Resources	\$85.00	\$85.00		
Heights Finance Corporation						
	Wage Garnishment Orders		\$171.21	\$171.21		
	Wage Garnishment Orders		\$163.06	\$163.06		
Herff Jones Inc						
	Graduation Expense	General Expenses	(\$979.55)	(\$979.55)		
	Graduation Expense	General Expenses	\$10.78	\$10.78		
	Graduation Expense	General Expenses	\$20.00	\$20.00		
	Graduation Expense	General Expenses	\$303.95	\$303.95		
	Graduation Expense	General Expenses	\$468.28	\$468.28		
	Graduation Expense	General Expenses	\$1,484.65	\$1,484.65		
	Graduation Expense	General Expenses	\$3,140.40	\$3,140.40		
	Graduation Expense	General Expenses	\$4,178.86	\$4,178.86		
	Graduation Expense	General Expenses	\$6,600.00	\$6,600.00		
Heritage Wine Cellars Ltd						
	Food Supply Costs	Bistro 537	\$600.00			\$600.00
Higgins, Jeri A						
	Donations/Gifts	Club Expenses	\$300.00			\$300.00
Hoelting & Co						
	Food Supply Costs	Cafe	\$59.35			\$59.35
	Food Supply Costs	Cafe	\$121.40			\$121.40
	Food Supply Costs	Cafe	\$155.40			\$155.40
	Food Supply Costs	Cafe	\$350.66			\$350.66
	Food Supply Costs	Cafe	\$28.50			\$28.50
	Food Supply Costs	Cafe	\$100.00			\$100.00
	Food Supply Costs	Cafe	\$100.80			\$100.80
	Food Supply Costs	Cafe	\$137.30			\$137.30
	Food Supply Costs	Cafe	\$147.45			\$147.45

Bills for Ratification



August 2019

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Hoelting & Co						
	Food Supply Costs	Cafe	\$148.70			\$148.70
	Food Supply Costs	Cafe	\$349.20			\$349.20
	Food Supply Costs	Cafe	\$35.90			\$35.90
	Food Supply Costs	Cafe	\$120.14			\$120.14
	Food Supply Costs	Cafe	\$176.96			\$176.96
	Food Supply Costs	Cafe	\$230.95			\$230.95
	Food Supply Costs	Cafe	\$330.45			\$330.45
Hollow Signs Inc						
	Expense-Other	Law Enforce Trng Ctr	\$180.00			\$180.00
Hot Air Creations						
	Event Expense	Club Expenses	\$550.00			\$550.00
IACLEA						
	Publications & Dues	Public Safety Department	\$275.00			\$275.00
ICCCP						
	Publications & Dues	Presidents Office	\$2,750.00	\$2,750.00		
IEMA						
	Registration Fees	Public Safety Department	\$50.00			\$50.00
IHLS-OCLC						
	Digital Print/Curric Spt	LRC	\$373.50	\$373.50		
ILEAS Training Center						
	Publications & Dues	Public Safety Department	\$60.00			\$60.00
Illinois Association of Chiefs o						
	Publications & Dues	Public Safety Department	\$79.00			\$79.00
Illinois Century Network						
	Internet	Telecommunications	\$1,000.00		\$1,000.00	
Illinois Department of Revenue						
	Wage Garnishment Orders		\$232.56	\$232.56		
	Wage Garnishment Orders		\$232.56	\$232.56		
Illinois Federation of Teachers						
	Union Dues-RFT		\$1,734.20	\$1,734.20		
Illinois State Assembly						
	Registration Fees	Club Expenses	\$225.00			\$225.00
Illinois State Disbursement Unit						
	Wage Garnishment Orders		\$590.92	\$590.92		
J J Keller						
	Instructional Supplies	Credit	\$99.52			\$99.52
Jan Master Cleaning Services Inc						
	Custodial Services	Custodial	\$374.40		\$374.40	
	Custodial Services	Liab Protection & Settle	\$15.60			\$15.60
	Custodial Services	Custodial	\$32,961.60		\$32,961.60	
	Custodial Services	Liab Protection & Settle	\$1,373.40			\$1,373.40
Jenzabar Inc						
	Admin Computer-Maint	Administrative Info Syst	\$54,236.00	\$54,236.00		
KONE Inc						
	Equip Repair/Maint Agree	Maintenance	\$359.42		\$359.42	
Kiesler Police Supply Inc						
	Firearms & Accessories	Basic Law Enforce Trng	\$1,081.00			\$1,081.00
Kingery Printing Co						
	Advertising	CPED Administration	\$5,916.67			\$5,916.67
Kirby Risk Electric Supply						
	Instructional Supplies	Engineering Technology	\$233.16	\$233.16		
Kitchens, Crystal Lynn						
	Publications & Dues	Health Information Tech	\$185.00	\$185.00		
	Travel-Out of State	Health Information Tech	\$707.74	\$707.74		
LLCC Capital City Center						
	Fees Pass Thru Nursing		\$4,187.50	\$4,187.50		
Lamar Companies						
	Advertising	Marketing	\$200.00	\$200.00		
	Advertising	Marketing	\$250.00	\$250.00		
	Advertising	Industrial Skills	\$375.00			\$375.00
	Advertising	Marketing	\$700.00	\$700.00		
Lee Enterprises Inc						
	Publications & Dues	Maintenance	\$278.38		\$278.38	
	Advertising	Human Resources	\$557.00	\$557.00		
Legacy United Corp						
	Contractual-Other	Club Expenses	\$1,600.00			\$1,600.00
Littler Mendelson P.C.						
	Legal Services-Admin	Board of Trustees	\$1,225.00	\$1,225.00		
Mack Sales & Service of Decatur						
	Equip Repair/Maint Agree	Credit	\$30.00			\$30.00
Macon County Collector						
	Property Taxes	Grounds	\$104.38		\$104.38	

Bills for Ratification



August 2019

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Macon County Collector					
Property Taxes	Grounds	\$603.64		\$603.64	
Property Taxes	Grounds	\$619.66		\$619.66	
Macon Resources Inc					
Laundry/Linen Supplies	Allied Health	\$49.98	\$49.98		
Manalisay, Lisa M					
Travel-In State	Grants-Training	\$71.92			\$71.92
Marquis Beverage Service					
Instructional Supplies	Coffee House	\$59.25			\$59.25
Instructional Supplies	Coffee House	\$273.65			\$273.65
Food Supply Costs	Cafe	\$318.00			\$318.00
Food Supply Costs	Cafe	\$348.40			\$348.40
Instructional Supplies	Coffee House	\$224.25			\$224.25
Instructional Supplies	Coffee House	\$300.00			\$300.00
Food Supply Costs	Cafe	\$467.65			\$467.65
Mazzotti Services					
Uniforms	Basic Law Enforce Trng	\$1,665.00			\$1,665.00
Uniforms	Basic Law Enforce Trng	\$402.00			\$402.00
Uniforms	Basic Law Enforce Trng	\$462.00			\$462.00
Uniforms	Basic Law Enforce Trng	\$2,263.00			\$2,263.00
McLeod Express					
Other Current Obligation		\$1,692.95			\$1,692.95
Medina, Gabriel					
Event Expense	Club Expenses	\$1,500.00			\$1,500.00
Melton, Julie Lynn					
Telephone	Foundation & Development	\$60.00	\$60.00		
Menards Inc					
Maintenance Supplies	Maintenance	\$2.06		\$2.06	
Grounds Maintenance	Grounds	\$3.99		\$3.99	
Maintenance Supplies	Maintenance	\$26.45		\$26.45	
Maintenance Supplies	Maintenance	\$42.97		\$42.97	
Building Repair/Maint	Maintenance	\$125.94		\$125.94	
Maintenance Supplies	Maintenance	\$149.55		\$149.55	
Mercer Consumer					
General Insurance	Liab Protection & Settle	\$1,530.00			\$1,530.00
Midwest Electronic Systems Inc					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$75.00			\$75.00
Minitab Inc					
Computer Software	Academic Lab Support	\$1,449.00	\$1,449.00		
Monroe, Marcus					
Contractual-Other	Club Expenses	\$2,100.00			\$2,100.00
Morrow, Samuel E					
Maintenance Supplies	Maintenance	\$175.00		\$175.00	
Moss					
Instructional Supplies	Credit	\$120.00			\$120.00
Mt Zion Chamber of Commerce					
Publications & Dues	VP Student Success	\$150.00	\$150.00		
NCI, Inc					
Equipment-Instructional	Biology-Baccalaureate	\$2,949.79			\$2,949.79
NCMPR					
Publications & Dues	Marketing	\$275.00	\$275.00		
Napa Auto Parts					
Instructional Supplies	Collision Repair Tech	\$45.34	\$45.34		
Nasco					
Instructional Supplies	Biology-Baccalaureate	\$240.00	\$240.00		
National Center for Competency					
Accreditation Fees	Medical Assistant	\$90.00	\$90.00		
National Registry of Emergency					
Fees Pass Thru EMS		\$320.00	\$320.00		
Nichols Paper & Supply Co					
Maintenance Supplies	Custodial	\$155.34		\$155.34	
Maintenance Supplies	Custodial	\$1,157.36		\$1,157.36	
Maintenance Supplies	Custodial	\$161.39		\$161.39	
Maintenance Supplies	Custodial	\$191.91		\$191.91	
Maintenance Supplies	Custodial	\$214.75		\$214.75	
Nichols, Tiffany L					
Travel-Out of State	Liab Protection & Settle	\$8.44			\$8.44
Norris, Nicole Ann					
Student Tuition Rec		\$500.00	\$500.00		
Northeast Community Fund					
Community Relations/Spon	General Expenses	\$1,000.00	\$1,000.00		
Omnigo Software					
Computer Software	Public Safety Department	\$3,840.00			\$3,840.00

Bills for Ratification



August 2019

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Osorio, Amairani I					
Student Tuition Rec		\$600.00	\$600.00		
Palmer, Priscilla M					
Travel-In State	Academic Success	\$218.08	\$218.08		
Partners In Leadership LLC					
Materials	Faculty/Staff Devl & Rel	\$939.67	\$939.67		
Patel, Charmi D					
Student Tuition Rec		\$600.00	\$600.00		
Pedraza, Hilda Marie					
Tuition	Grant-SupportServices	\$57.00			\$57.00
Peerless Cleaners					
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$36.00			\$36.00
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$60.00			\$60.00
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$207.00			\$207.00
Per Mar Security & Research					
Security	Public Safety Department	\$2,520.61			\$2,520.61
Security	Public Safety Department	\$207.00			\$207.00
Security	Public Safety Department	\$2,348.97			\$2,348.97
Security	Public Safety Department	\$2,195.02			\$2,195.02
Security	Public Safety Department	\$2,108.40			\$2,108.40
Security	Public Safety Department	\$2,108.40			\$2,108.40
Perry, Paulean					
Contractual-Other	Student Activities	\$500.00			\$500.00
Petro, Courtney Jean					
Student Tuition Rec		\$99.33	\$99.33		
Phillips, Chandler Bryce					
Stipends	Industrial Skills	\$770.00			\$770.00
Stipends	Industrial Skills	\$385.00			\$385.00
Pickel, Jessica I					
Travel-Out of State	General Expenses	\$24.72	\$24.72		
PowerSchool Group LLC					
Computer Software	Academic Lab Support	\$13,650.00	\$13,650.00		
Premier Print Group					
Inventory-CentralStores		\$275.00	\$275.00		
Pride Cleaners					
Contractual-Other	Cafe	\$19.35			\$19.35
Contractual-Other	Cafe	\$24.51			\$24.51
Contractual-Other	Bistro 537	\$24.51			\$24.51
Contractual-Other	Cafe	\$29.40			\$29.40
Contractual-Other	Cafe	\$37.41			\$37.41
Contractual-Other	Cafe	\$46.44			\$46.44
Contractual-Other	Bistro 537	\$74.82			\$74.82
Contractual-Other	Cafe	\$82.56			\$82.56
Contractual-Other	Cafe	\$85.14			\$85.14
Contractual-Other	Bistro 537	\$125.13			\$125.13
Contractual-Other	Cafe	\$39.90			\$39.90
Contractual-Other	Cafe	\$163.83			\$163.83
Contractual-Other	Cafe	\$63.00			\$63.00
Contractual-Other	Cafe	\$84.00			\$84.00
Contractual-Other	Cafe	\$42.00			\$42.00
Contractual-Other	Cafe	\$42.00			\$42.00
Contractual-Other	Cafe	\$43.00			\$43.00
Contractual-Other	Cafe	\$46.20			\$46.20
Contractual-Other	Cafe	\$75.00			\$75.00
Contractual-Other	Cafe	\$89.01			\$89.01
Contractual-Other	Cafe	\$141.90			\$141.90
Quality Elevator Inspections					
Equip Repair/Maint Agree	Maintenance	\$150.00		\$150.00	
Equip Repair/Maint Agree	Maintenance	\$250.00		\$250.00	
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$500.00			\$500.00
RCC Bookstore					
Materials	Presidents Office	\$55.48	\$55.48		
Office Supplies	Dean-Math Science Busine	\$357.50	\$357.50		
NonTaxBooks -Workforce		\$1,540.65	\$1,540.65		
NonTaxBooks-Scholarships		\$5,232.64	\$5,232.64		
RCC Foundation					
Richland Foundation		\$1,348.00	\$1,348.00		
Richland Foundation		\$1,323.00	\$1,323.00		
Rack Focused Productions LLC					
Contractual-Other	NonCredit	\$250.00			\$250.00
Radiation Detection Company					
Materials	Radiology Tech-Hlth Occ	\$391.50	\$391.50		
Ray O'Herron's					

Bills for Ratification

August 2019

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Ray O'Herron's					
Materials	Public Safety Department	\$130.66			\$130.66
Refreshment Services Pepsi					
Food Supply Costs	Cafe	\$16.86			\$16.86
Food Supply Costs	Cafe	\$40.58			\$40.58
Food Supply Costs	Cafe	\$162.08			\$162.08
Food Supply Costs	Cafe	\$201.54			\$201.54
Food Supply Costs	Cafe	\$295.44			\$295.44
Food Supply Costs	Cafe	\$95.56			\$95.56
Food Supply Costs	Cafe	\$661.78			\$661.78
Respondus Inc					
Computer Software	Networking Support	\$1,695.00	\$1,695.00		
Resurgence Legal Group					
Wage Garnishment Orders		\$165.63	\$165.63		
Wage Garnishment Orders		\$165.63	\$165.63		
Rexx Battery of Decatur Inc					
Vehicle Expense	College Vehicle	\$219.90		\$219.90	
Reynolds, Kaleb R					
Student Tuition Rec		\$400.00	\$400.00		
Rogers Supply Co					
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$112.15			\$112.15
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$168.70			\$168.70
Rosemount Inc					
Equipment-Instructional	Engineering Technology	\$1,824.48			\$1,824.48
Rush Truck Leasing					
Install Pymt Lease/Purch	Grounds	\$2,278.40		\$2,278.40	
Install Pymt Lease/Purch	Grounds	\$2,278.40		\$2,278.40	
Ruyle Mechanical Services Inc					
Equip Repair/Maint Agree	Workforce Development Ct	\$15.69		\$15.69	
Equip Repair/Maint Agree	Workforce Development Ct	\$2,992.25		\$2,992.25	
Equip Repair/Maint Agree	Workforce Development Ct	\$2,992.25		\$2,992.25	
Equip Repair/Maint Agree	Maintenance	\$4,700.00		\$4,700.00	
Ryan, Frieda Jane					
Stipends	Industrial Skills	\$770.00			\$770.00
Stipends	Industrial Skills	\$385.00			\$385.00
S J Smith Company Inc					
Materials	Automotive-Tech Occ	\$21.70	\$21.70		
Instructional Supplies	Human Simulator	\$88.66	\$88.66		
STL Communications Inc					
Telephone Maint Agree	Telecommunications	\$1,558.95		\$1,558.95	
Schneider, Thomas P					
Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Schwalbe, Barry S					
Instructional Supplies	Credit	\$80.00			\$80.00
Secretary of State					
Instructional Supplies	Credit	\$50.00			\$50.00
Shippers Rental Inc					
Equipment Rental	Credit	\$1,750.00			\$1,750.00
Equipment Rental	Credit	\$2,100.00			\$2,100.00
Equipment Rental	Credit	\$2,100.00			\$2,100.00
Sinclair Digital					
Advertising	Marketing	\$30.00	\$30.00		
Advertising	Marketing	\$250.00	\$250.00		
Advertising	Marketing	\$3,075.00	\$3,075.00		
Smith Tire Co					
Vehicle Expense	College Vehicle	\$79.95		\$79.95	
Equip Repair/Maint Agree	Grounds	\$20.00		\$20.00	
Smith, Trevor D					
Office Supplies	Emergency Medical Svcs	\$63.97	\$63.97		
Specialty Paint					
Instructional Supplies	Collision Repair Tech	\$1.32	\$1.32		
Instructional Supplies	Collision Repair Tech	\$49.93	\$49.93		
Spectrum Technologies					
Instructional Supplies	Biology-Baccalaureate	\$101.00	\$101.00		
Stand Up for Grace					
Donations/Gifts	Club Expenses	\$190.48			\$190.48
Star Silkscreen Design Inc					
Materials	VP Student Success	\$24.00	\$24.00		
Event Expense	Club Expenses	\$1,278.45			\$1,278.45
Materials	VP Student Success	\$258.05	\$258.05		
Materials	NonCredit	\$496.00			\$496.00
State Universities Retirement					

Bills for Ratification

August 2019

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
State Universities Retirement					
SURS 1/2%		\$2,229.26	\$2,229.26		
SURSRetiremInstallPurch		\$2,745.36	\$2,745.36		
SURS 8%		\$18,486.49	\$18,486.49		
SURS 1/2%		\$1,907.64	\$1,907.64		
SURS 8%		\$16,170.79	\$16,170.79		
SURS 1/2%		\$2,256.28	\$2,256.28		
SURS 8%		\$2,686.32	\$2,686.32		
SURS 8%		\$18,606.63	\$18,606.63		
SURS 1/2%		\$1,990.90	\$1,990.90		
SURS 8%		\$16,836.39	\$16,836.39		
SURS 1/2%		\$2,348.58	\$2,348.58		
SURS 8%		\$2,782.94	\$2,782.94		
SURS 8%		\$19,264.70	\$19,264.70		
SURS 8%		\$136.15	\$136.15		
SURS 1/2%		\$2,089.42	\$2,089.42		
SURS 8%		\$19,410.15	\$19,410.15		
Statpacks					
Instructional Supplies	Allied Health	\$847.81			\$847.81
Striglos Office Equipment					
Inventory-CentralStores		\$12.17	\$12.17		
Inventory-CentralStores		\$23.50	\$23.50		
Sturley, Paige E					
Readiness Initiative	Academic Success	\$24.32			\$24.32
Sunbelt					
Instructional Supplies	Industrial Skills	\$371.44			\$371.44
Instructional Supplies	Industrial Skills	\$172.72			\$172.72
Sunbelt Rentals					
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$597.97			\$597.97
Sure Sharp					
Instructional Supplies	Garden Center Ag/Hort	\$449.98			\$449.98
Sysco Central Illinois Inc					
Materials	Cafe	\$13.43			\$13.43
Materials	Cafe	\$42.44			\$42.44
Materials	Cafe	\$42.44			\$42.44
Food Supply Costs	Cafe	\$54.78			\$54.78
Materials	Cafe	\$86.62			\$86.62
Food Supply Costs	Cafe	\$99.86			\$99.86
Materials	Cafe	\$146.01			\$146.01
Materials	Cafe	\$303.06			\$303.06
Food Supply Costs	Cafe	\$462.24			\$462.24
Food Supply Costs	Cafe	\$403.23			\$403.23
Materials	Cafe	\$198.84			\$198.84
Food Supply Costs	Cafe	\$707.26			\$707.26
Food Supply Costs	Cafe	\$343.09			\$343.09
Materials	Cafe	\$368.04			\$368.04
Food Supply Costs	Cafe	\$293.92			\$293.92
Materials	Cafe	\$451.92			\$451.92
Food Supply Costs	Cafe	\$872.09			\$872.09
Materials	Cafe	\$112.48			\$112.48
Food Supply Costs	Cafe	\$770.04			\$770.04
Materials	Cafe	\$273.72			\$273.72
Food Supply Costs	Cafe	\$1,057.69			\$1,057.69
Food Supply Costs	Cafe	\$1,104.79			\$1,104.79
Food Supply Costs	Cafe	\$1,019.91			\$1,019.91
Materials	Cafe	\$150.90			\$150.90
Food Supply Costs	Cafe	\$1,194.12			\$1,194.12
Materials	Cafe	\$94.95			\$94.95
Food Supply Costs	Cafe	\$1,337.50			\$1,337.50
Food Supply Costs	Cafe	\$1,399.46			\$1,399.46
Food Supply Costs	Cafe	\$1,083.62			\$1,083.62
Materials	Cafe	\$401.98			\$401.98
Food Supply Costs	Cafe	\$1,546.13			\$1,546.13
Materials	Cafe	\$183.44			\$183.44
Food Supply Costs	Cafe	\$1,597.96			\$1,597.96
Materials	Cafe	\$149.84			\$149.84
Food Supply Costs	Cafe	\$1,724.71			\$1,724.71
Materials	Cafe	\$110.45			\$110.45
Food Supply Costs	Cafe	\$1,896.81			\$1,896.81
Materials	Cafe	\$147.20			\$147.20
Food Supply Costs	Cafe	\$2,101.54			\$2,101.54
Food Supply Costs	Cafe	\$2,016.55			\$2,016.55
Materials	Cafe	\$269.82			\$269.82

Bills for Ratification



August 2019

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Sysco Central Illinois Inc						
	Food Supply Costs	Cafe	\$1,943.09			\$1,943.09
	Materials	Cafe	\$413.69			\$413.69
	Food Supply Costs	Cafe	\$2,300.92			\$2,300.92
	Materials	Cafe	\$209.93			\$209.93
	Food Supply Costs	Cafe	\$2,447.41			\$2,447.41
	Materials	Cafe	\$396.93			\$396.93
	Food Supply Costs	Cafe	\$3,876.44			\$3,876.44
	Instructional Supplies	Culinary Arts	\$31.47	\$31.47		
	Materials	Cafe	\$121.21			\$121.21
	Non Consumable Supplies	Cafe	\$160.32			\$160.32
	Materials	Culinary Arts	\$497.73	\$497.73		
	Food Supply Costs	Bistro 537	\$424.48			\$424.48
	Materials	Bistro 537	\$89.27			\$89.27
	Food Supply Costs	Cafe	\$684.90			\$684.90
	Materials	Cafe	\$68.35			\$68.35
	Food Supply Costs	Cafe	\$868.47			\$868.47
	Materials	Cafe	\$63.74			\$63.74
	Food Supply Costs	Bistro 537	\$747.55			\$747.55
	Materials	Bistro 537	\$187.20			\$187.20
	Food Supply Costs	Cafe	\$772.25			\$772.25
	Materials	Cafe	\$234.23			\$234.23
	Food Supply Costs	Cafe	\$1,229.79			\$1,229.79
	Food Supply Costs	Cafe	\$1,050.89			\$1,050.89
	Materials	Cafe	\$269.61			\$269.61
	Food Supply Costs	Cafe	\$1,500.30			\$1,500.30
	Food Supply Costs	Cafe	\$1,230.80			\$1,230.80
	Materials	Cafe	\$823.26			\$823.26
	Food Supply Costs	Cafe	\$1,940.73			\$1,940.73
	Non Consumable Supplies	Cafe	\$171.51			\$171.51
	Food Supply Costs	Cafe	\$1,984.47			\$1,984.47
	Materials	Cafe	\$332.16			\$332.16
	Food Supply Costs	Cafe	\$2,141.94			\$2,141.94
	Materials	Cafe	\$200.09			\$200.09
	Food Supply Costs	Cafe	\$1,753.06			\$1,753.06
	Materials	Cafe	\$1,045.10			\$1,045.10
	Food Supply Costs	Cafe	\$2,797.92			\$2,797.92
	Materials	Cafe	\$638.75			\$638.75
	Food Supply Costs	Cafe	\$2,870.09			\$2,870.09
	Materials	Cafe	\$1,226.92			\$1,226.92
	Food Supply Costs	Cafe	\$3,540.53			\$3,540.53
	Materials	Cafe	\$602.07			\$602.07
TLC's Ice Cream LLC						
	Meals	Faculty/Staff Devl & Rel	\$208.00	\$208.00		
	Event Expense	Club Expenses	\$913.00			\$913.00
Talley, Shay McKenzie						
	Student Tuition Rec		\$500.00	\$500.00		
Tek Supply						
	Equipment-Instructional	Garden Center Ag/Hort	\$435.55			\$435.55
The Decatur Club						
	Meeting Expense	Business Office	\$30.00	\$30.00		
	Meeting Expense	Business Office	\$34.69	\$34.69		
	Publications & Dues	General Expenses	\$100.00	\$100.00		
	Meeting Expense	Business Office	\$352.76	\$352.76		
The Omni Group						
	Contractual-Other	Human Resources	\$6.00	\$6.00		
U S Postmaster						
	RCC Foundation A/R		\$250.00	\$250.00		
Udulutch, John						
	Recruitment	Human Resources	\$456.26	\$456.26		
United Parcel Service						
	Postage	General Expenses	\$11.88	\$11.88		
	Postage	General Expenses	\$43.91	\$43.91		
United Way of Decatur/Macon						
	United Way		\$342.00	\$342.00		
	United Way		\$342.00	\$342.00		
University of Illinois						
	Contractual-Other	Utilities	\$7,500.00		\$7,500.00	
Valdez, Cristobal O						
	Telephone	Presidents Office	\$125.00	\$125.00		
	Travel-Out of State	Presidents Office	\$514.17	\$514.17		
	Travel-Out of State	Presidents Office	\$717.21	\$717.21		
	Travel-Out of State	Liab Protection & Settle	\$814.07			\$814.07

Bills for Ratification



August 2019

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Van Horn Inc					
Grounds Maintenance	Grounds	\$247.52		\$247.52	
Vanderberg, Brandy J					
Materials	NonCredit	\$11.94			\$11.94
Varga, Jason Christopher					
Stipends	Industrial Skills	\$760.00			\$760.00
Stipends	Industrial Skills	\$385.00			\$385.00
Verizon Wireless					
Telephone	Public Safety Department	\$262.21			\$262.21
Telephone	Telecommunications	\$176.45		\$176.45	
WAND					
Advertising	Marketing	\$1,100.00	\$1,100.00		
Wall Street Embroidery					
Uniforms	Basic Law Enforce Trng	\$311.88			\$311.88
Uniforms	Basic Law Enforce Trng	\$1,247.52			\$1,247.52
Uniforms	Basic Law Enforce Trng	\$1,831.97			\$1,831.97
Uniforms	Basic Law Enforce Trng	\$1,871.28			\$1,871.28
Weddle, Robby D					
Stipends	Industrial Skills	\$770.00			\$770.00
Stipends	Industrial Skills	\$385.00			\$385.00
White, Mary Christine					
Event Expense	Club Expenses	\$1,000.00			\$1,000.00
Williams, Tad A					
Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Windhorn-Obermeyer, Jami					
Training/Education	Allied Health	\$1,280.00			\$1,280.00
Wingard, Rachel					
Interpreter Salary	Academic Success	\$175.00	\$175.00		
Withrow, Tracy L					
Telephone	Marketing	\$50.00	\$50.00		
Workforce Investment Solutions					
Contractual-Other	Grant-Administration	\$746.43			\$746.43
World Point ECC Inc					
Materials	Emergency Medical Svcs	\$328.08	\$328.08		
Instructional Supplies	Allied Health	\$183.31	\$183.31		
Zietlow, Amy E					
CPED Non-Credit Revenue		\$148.20			\$148.20
Zindel-McWilliams, Teena					
Travel-In State	Institutl Effectiveness	\$11.34	\$11.34		
eScience Labs					
Online Chemistry Lab Kit		\$2,384.00	\$2,384.00		
Online Chemistry Lab Kit		\$255.20	\$255.20		
weTRAIN					
Publications & Dues	CPED Administration	\$75.00			\$75.00
		\$1,241,814.97	\$710,899.73	\$101,572.50	\$429,342.74

Executive Session- September 17, 2019

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.