



February 2020 - Board of Trustees Meeting

February 18, 2020

Richland Community College - Board Room

One College Park

Decatur, IL, 62521



Meeting Book - February 2020 - Board of Trustees Meeting

February 2020 Board of Trustees Meeting

- I. Annual Board Book Calendar**
 - A. Board Book Annual Calendar 2020.docx
- II. Principles of Sustainability**
 - A. Principles of Sustainability.pdf
- III. Innovation and Quality Performance System**
 - A. Innovation and Quality Performance Strategic Plan
Visual updated 11-6-19.pdf
- IV. Strategic Plan Priorities**
 - A. Strategic Plan Priorities Richland Community College
2020 board two-page list.docx
- V. The Vision: To be the best and first choice for education.**
- VI. College Mission: To empower individuals through learning
and to forge partnerships that grow communities.**
- VII. Core Values: Commitment, Respect, Excellence,
Accountability, and Diversity**
- VIII. Convening of the Regular Meeting**
 - A. Call to Order
 - B. Roll Call
- IX. Minutes of the Regular Meeting on January 21, 2020** **Needs Action**
 - A. January MINUTES OF BOARD OF TRUSTEES
REGULAR MEETING.docx
- X. Appearance of Citizens and Introduction of Guests**
- XI. Written Communications**
 - A. College Activities Report Tracy
Withrow
 - A. February 2020 College Activities Report.pdf
 - B. Personnel Update
 - A. February 2020 Personnel Update.pdf

XII. Special Reports

- | | |
|--|----------------------------|
| A. College Spotlight regarding the Mascot | Student Leadership Council |
| B. Report of ICCTA | |
| C. Faculty Report | |
| D. Monitoring Report - Community Partnerships | John Oliver |
| A. Workforce Development Monitoring Report 2020-Final.docx | |

XIII. Report of Student Trustee

- | | |
|--|---------------|
| A. February 2020 Student Trustee Report.docx | Michaila Long |
|--|---------------|

XIV. Foundation Report

- | | |
|---|--------------|
| A. BOT Report February 2020.docx | Julie Melton |
| B. 2020 Culinary Scholarship Dinner - Event Brief.pdf | |

XV. New Business

- | | | |
|---|---------------------|-------------------------------------|
| A. Recommendation for Continuance | Needs Action | Dr. Denise Crews |
| A. Brandon Clark.pdf | | |
| B. Dr. David Larrick.pdf | | |
| C. Christopher Schmersahl.pdf | | |
| D. James Udulutch.pdf | | |
| E. Paula Rudolph.pdf | | |
| F. Trevor Smith.pdf | | |
| G. Rachel Walton.pdf | | |
| B. Reduction in Force | Needs Action | Dr. Denise Crews
Robin Bollhorst |
| A. Resolution Reducing Number of Faculty.pdf | | |
| B. RCC_ RIF resolution.docx | | |
| C. RCC_ RIF resolution.docx | | |
| C. Approval to Purchase VR Welding Simulator | Needs Action | Jose Mntines |
| A. Board memo VR Welding Simulator 2.3.20.doc | | |

D. Approval to Contract with Meta Teletherapy	Needs Action	Dr. Isaac Zuniga
A. Meta Contract purchase memo.docx		
B. Richland Community College - META contract 020720.docx		
E. Recommendation for Professor Emeritus	Needs Action	Dr. Denise Crews
A. Professor Emeritus Pixie Fennessey.pdf		
F. Faculty Promotions	Needs Action	Dr. Denise Crews
A. Faculty Promotions.pdf		
G. Approval to Purchase Manual Lathe	Needs Action	Jose Montines
A. MEMO 20200213 Manual Lathe.doc		

XVI. Financial Report

- A. Financial Report.pdf
- B. 01 January 2020.pdf

XVII. Report of the President

XVIII. Items from the Board

XIX. Executive Session

- A. Executive Session.pdf

XX. Adjournment

JANUARY 2020

Reports
Consent Agenda
College Legal Contractual Agreements
New Business
Trustee Training

FEBRUARY 2020

Reports
Consent Agenda
New Business
Recommendations for Tenure
Recommendation for Approval of Fees
Strategic Plan Priorities
Monitoring Report: Community Partnership

MARCH 2020

Reports
Consent Agenda
New Business
Recommendations for Faculty Promotions in Rank
Recommendation to Grant Professor Emeritus Status
Recommendation to Grant Staff Emeritus Status
Recommendation for Professional Leave
Recommendation for Approval of Tuition
Monitoring Report: Staff Profile

APRIL 2020

President's Evaluation
Tenure and Promotion Recognition Dinner
Student Government Election Results
Report from Board Secretary regarding Election of Student Trustee
Seating of New Student Trustee
Reports

MAY 2020

Reorganization of Board of Trustees
Reports
Consent Agenda
New Business
Tentative Budget
Other
RCC Commencement
ICCTA Lobby Day
Monitoring Report: Budget

JUNE 2020

Public Hearing for Budget
Reports
Strategic Plan Quarterly Report
Consent Agenda
New Business
Resolution Adopting Budget
Compliance with Prevailing Wage Act
State Capital Funding Request
Resolution Transferring Earnings
Review of Minutes of Previous Executive Sessions
Monitoring Report: Planning and IE

JULY 2020

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2020

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2020

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2020

Reports

Consent Agenda

**Distribution of audit
Reports – RCC &
Brush College, LLC**

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2020

Reports

Audit Presentation

Consent Agenda

**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2020

Reports

Consent Agenda

Old Business

**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the best and
first choice for
education.

College Mission

To empower individuals
through learning and to
forge partnerships that
grow communities.

Core Values

Commitment
Respect
Excellence
Accountability
Diversity

Strategic Plan

Richland Community College Strategic Plan 2020-2022

Goal 1: Provide relevant, high-quality learning opportunities.

Strategy A: Improve the quality of learning using a Teaching and Learning Center (TLC) to provide professional development.
Strategy B: Expand educational partnerships to create cohesive transitions (high school, universities, and industry).
Strategy C: Determine relevant learning opportunities to grow communities.

Goal 2: Foster Student Success and Completion.

Strategy A: Strengthen Richland's relationship with service area stakeholders.
Strategy B: Increase retention.
Strategy C: Increase student completion.

Goal 3: Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.

Strategy A: Connect with district employers to identify needed skills and collaborate in the delivery of training opportunities.
Strategy B: Share information regarding Richland activities and opportunities with internal and external communities to better connect with and inform individuals.
Strategy C: Deliver data-informed, innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

Goal 4: Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.

Strategy A: Position the College for financial stability that addresses varying income sources.
Strategy B: Create financial reserves to fund new initiatives.
Strategy C: Review cost control systems for effectiveness.
Strategy D: Seek alternative revenue sources.
Strategy E: Enhance student learning spaces.
Strategy F: Enhance faculty and staff training options and modalities..
Strategy G: Align current personnel resources to support optimal operations and student success.
Strategy H: Create an effective equipment replacement plan for all College computing equipment.
Strategy J: Maintain and enhance the IT infrastructure to support College operations and to provide consistent content delivery.

Implementation and Performance

Public Accountability

Annual Budget; Program Review and Program/Discipline Viability

Institutional Balanced Scorecard

DashBoard

Annual Performance Report

Implementation and Performance

Public Accountability

Richland Community College 2020-2022 Strategic Plan

Vision: To be the best and first choice for education

Mission: To empower individuals through learning and to forge partnerships that grow communities

Core Values: Commitment, Respect, Excellence, Accountability, Diversity

Goal 1: Provide relevant, high-quality learning opportunities.

- A. Improve the quality of learning using a Teaching and Learning Center (TLC) to provide professional development.
- B. Expand educational partnerships to create cohesive transitions (high school, universities, and industry).

Goal 2: Foster student success and completion.

- A. Strengthen Richland's relationships with service area stakeholders.
- B. Increase student retention.
- C. Increase student completion.

Goal 3: Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.

- A. Connect with district employers to identify needed skills and to collaborate in the delivery of training opportunities.
- B. Share information regarding Richland activities and opportunities within the internal and external communities to better connect with and inform individuals.
- C. Deliver data-informed innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

Goal 4: Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.

Organizational/Operational: Finances

- A. Position Richland for financial stability that addresses varying income sources.
- B. Create financial reserves to fund new initiatives.
- C. Review Cost Control Systems for effectiveness.
- D. Seek alternative revenue sources.

Organizational/Operational: Facilities

- A. Enhance student learning spaces.

Organizational/Operational: Staffing

- A. Enhance faculty and staff training options and modalities.
- B. Align current personnel resources to support optimal operations and student success.

Organizational/Operational: Technology

- A. Create and implement an effective equipment replacement plan for all College computing equipment.
- B. Maintain and enhance the IT infrastructure to support College operations and to provide consistent content delivery.

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

January 21, 2020

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, January 21, 2020, in the Board Room of Richland Community College by Chairman Coopriders. Chairman Coopriders also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopriders, Dale Colee, Bishop Wayne Dunning, Vicki Carr, Bruce Campbell, and Michaila Long

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on December 17, 2019 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the Regular Meeting on December 17, 2019. Carr seconded. Voice vote being all ayes, Chairman Coopriders declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Janilyn Kocher, President of the Richland Community College Federation of Teachers Local 4262.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

- April Ingram, Workforce Equity Transition Coordinator, effective December 11, 2019
- David Shiley, Outreach Coordinator Ag Programs, effective December 16, 2019
- Jessica Penny, Custodian MCLETC, effective December 30, 2019
- Susan Love, Literacy Specialist, effective January 6, 2020

- Jose Montines, Purchasing Coordinator, effective January 6, 2020

Retirements, Resignations, and Terminations

- Pixie Fennessey, Psychology Faculty, effective December 31, 2019

College Activities Report

- Richland Trivia Night – January 25, 2020 5:30 p.m. – Shilling Education Center
- Sweet Diezel Jenkins (Free Concert) – February 7, 2020 – 7:00 p.m.- Shilling Auditorium
- Macon County Spelling Bee – February 18, 2020 – 9:00 a.m. – Shilling Auditorium
- Board of Trustees Meeting – Board Room, February 18, 2020
- Other activities listed in the Board Book

SPECIAL REPORTS

REPORT OF ICCTA

None

MONITORING REPORT

Tad Williams presented the MCLETC report

FACULTY REPORT

None

AGREEMENTS AND CONTRACTS SIGNED BY DR. VALDEZ

Dr. Valdez signed the Clinical Affiliation Agreement between the Carle Foundation and Richland Community College.

Dr. Valdez signed the Affiliation Agreement between Logan County Paramedics Association and Richland Community College.

REPORT OF STUDENT TRUSTEE

Student Trustee Michaila Long presented the Student Leadership Council Report.

FOUNDATION REPORT

Julie Melton reported to the Board of Trustees that the Richland Foundation is having a good fiscal year. Fundraising is down by about \$25,000.00, but anticipates that this will bounce

back. The Culinary Dinner will be held on March 21, 2020 and the Leadership Giving Society will hold a dinner on February 19, 2020. Trustees will be receiving invitations to both events.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda including Authorization in Compliance with 5 Illinois Compiled Statutes 120/2.06, as presented.

Carr moved to approve the Consent Agenda, as presented. Prince seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

NEW BUSINESS

APPROVAL OF HEALTH PROFESSIONS LAB UPGRADE

A recommendation was made to the Board of Trustees to purchase computer equipment from CDW-G of Vernon Hills, Illinois in the amount of \$18,856.19, as presented.

Prince moved to approve the purchase of computer equipment from CDW-G of Vernon Hills, Illinois in the amount of \$18,856.19, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

RICHLAND COMMUNITY COLLEGE 2020-2022 STRATEGIC PLAN

Teena Zindel-McWilliams presented the 2020-2022 Strategic Plan and Environmental Scan for approval.

Colee moved to approve the 2020-2022 Strategic Plan, as presented. Prince seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

AUTHORIZATION TO ISSUE FUNDING BONDS

A recommendation was made that the Board of Trustees approve Resolution No. 20-5 authorizing the sale of \$15,135,000.00 of Funding Bonds, as presented.

Bishop Dunning moved to approve Resolution No. 20-5 authorizing the sale of \$15,135,000.00 of Funding Bonds, as presented. Campbell second. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

APPROVAL OF SERVICE ENHANCEMENTS FOR THE ILLINOIS CENTURY NETWORK

A recommendation was made that would allow the College to enter into an agreement with Bodine Electric of Decatur, Illinois to perform electrical improvements as requested by the Illinois Century Network for an amount not to exceed \$11,000.00 which will be reimbursed in full by the State of Illinois, as presented.

Campbell moved to approve the request that would allow the College to enter into an agreement with Bodine Electric of Decatur, Illinois to perform electrical improvements as requested by the Illinois Century Network for an amount not to exceed \$11,000.00, which will be reimbursed in full by the State of Illinois, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The December 2019 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$614,832.71 for December 2019 was distributed to the Board prior to the meeting.

Prince moved to ratify the December bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

REPORT OF THE PRESIDENT

- Dr. Valdez is happy to announce the James Jones has been selected for AACC Dale P. Parnell Faculty Distinction Recognition. James does fantastic work for Richland Community College and shows great leadership in statistic and data analysis.
- The Richland Community College Annual Report has been distributed. If you are interested in sharing the publication, please let us know and we will be happy to schedule at time to share.

ITEMS FROM THE BOARD

- Randy Prince wanted to make sure the Recognition for James Jones will be shared throughout the community. Marketing will make sure a press release is sent out.

EXECUTIVE SESSION

Prince moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Bishop Dunning seconded. Voice vote being all ayes, Chairman Coopridier declared the motion carried.

Meeting convened into closed session at 6:48 p.m.

Meeting reconvened into open session at 7:48 p.m.

ADJOURNMENT

Prince moved and Bishop Dunning seconded to adjourn the meeting at 7:48 p.m.

Randy Prince, Secretary

TO: Dr. Cris Valdez
FROM: Tracy Withrow
DATE: February 4, 2019
SUBJECT: College Activities Report

Following is *Richland Community College Activities Report* for February 18, 2020 to March 17, 2020. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

February 2020

February 20	State University Transfer Day 10:30am Mueller Student Center
February 20	All College Meeting 3pm Shilling Community Education Center We are accepting donations for local veterans (please see handout)
February 22	Gardening Insights 2020, University of Illinois Extension 8am – 3pm Shilling Community Education Center
February 27	Army Deployment Event 11am Shilling Auditorium The event will honor 90 U.S. Army soldiers out of the Decatur unit that are preparing for deployment
February 27	Travel Presentation 1pm Shilling Community Education Center, Room SC01 Highlight details of a trip to the French Riviera hosted by Collette Travel
February 28	Girls Empowerment and Leadership Camp 8am National Sequestration Education Center

March 2020

March 3	Macon County Storm Spotters Training 6:30 pm Shilling Auditorium
March 6	Women Changing the Face of Agriculture Conference (no classes) 8am – 3pm Campus Wide

To: Cris Valdez, President

From: Robin Bollhorst, Director, Human Resources & Payroll

Date: February 3, 2020

Subject: Personnel Update

New Employee

Name	Position	Start Date
Julie Melton	Executive Director, Foundation & Development	01/08/2020
Annetta Evans	ASC Administrative Assistant	01/13/2020
Dennis Arnold	Basic Law Enforcement Class Coordinator	01/27/2020
Jonathon Hawk	Maintenance II – Grounds	01/27/2020
Jacob Gulso	Solutions Specialist	01/29/2020

Changes

Name	Position	Start Date
Noah Tate	Student Success Coach	01/27/2020

Retirements, Resignations, and Terminations

Name	Position	Last Day
Kathryn McAlpine	Library Technical Assistant	01/24/2020

BOARD OF TRUSTEES MONITORING REPORT

FEBRUARY 2020

WORKFORCE DEVELOPMENT

The three main initiatives of the department are:

1. Discovering workforce needs and assisting local business and industry to meet those needs
2. Strengthening community relationships
3. Assisting with community business, retention, and expansion

Division	1819 Net Revenue (to date Jan. 2019)	1920 Net Revenue (to date Jan. 2020)
CDL	\$72,228.39*	\$57,319.08
Non-Credit Open Enrollment	\$29,633.62**	\$17,929.82
Safety-Industrial Training	\$2,783.86	\$8,904.42

*part of the year there wasn't a CDL Coordinator salary

** Administrative Assistant salary adjusted across accounts at 35% vs 90%

During FY19 CDL didn't have a coordinator for part of the year which resulted in fewer costs to the CDL program. During the 1st and 2nd quarters of FY20, the CDL Coordinator spent a great deal of time in the office managing the grant while also researching and rewriting the CDL curriculum to remain compliant with Federal Motor Carrier Safety Administration. New regulations were supposed to go in place on February 7, 2020, but in late December the FMCSA postponed implementation for 2 more years. The college is now ready for when those regulations have to be implemented.

During FY19 the Administrative Assistant for Special Events' salary was allocated to the various open-enrollment, non-credit accounts at a 35%. In FY20, that position was updated to focus more on the open-enrollment courses, and as result 90% of that wage is now allocated to those accounts.

SAFETY AND CUSTOMIZED TRAINING

CPR (American Heart Association)

Number of Classes	Number of Students	Number of Training Hours
30	240	667.5

Company Name	Course Name
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(Open Enrollment)	AHA Instructor Course
Carstin Brands	AHA Heartsaver CPR/AED
Country Club of Decatur	AHA Heartsaver CPR/AED
Decatur Dental Society	AHA BLS
Hampton Inn	American Heart Association Heartsaver CPR/AED
HSHS St. Mary's Hospital	AHA Instructor Class
Industrial Job Skills Training	AHA Heartsaver First Aid/CPR/AED
Macon County Health Department	AHA Heartsaver CPR/AED
Raycraft & Jones	AHA BLS
RCC Construction Program	American Heart Association Heartsaver First Aid/CPR/AED
Sanitary District of Decatur	American Heart Association First Aid/CPR/AED
St. Patrick's School	American Heart Association Heartsaver CPR/AED
Tate & Lyle	AHA Heartsaver CPR/AED
Village of Mt. Zion	AHA Heartsaver CPR/AED
voestalpine Nortrak	AHA Heartsaver First Aid/CPR/AED + Bloodborne Pathogens
Workforce Investment Solutions	American Heart Association Heartsaver First Aid CPR AED
Workforce Investment Solutions - Healthcare Bridge	American Heart Association Heartsaver First Aid CPR AED

OSHA (Safety)

Number of Classes	Number of Students	Number of Training Hours)
35	337	459

<i>Company Name</i>	<i>Training Provided</i>
Akorn Pharmaceuticals	24-hr Hazwoper
Akorn Pharmaceuticals	8hr HAZWOPER Refresher
Akorn Pharmaceuticals	Forklift Operator (4hr)
Akorn Pharmaceuticals	Forklift Train-the-Trainer
Caterpillar, Inc.	MiJack (Overhead Crane) Training
Industrial Job Skills Training	OSHA 10-hr General Industry

NIU NSEC	OSHA 500 - Trainer Course for Construction
NIU NSEC	OSHA 501 - Trainer Course for General Industry
NIU NSEC	OSHA 502 - Update Course for Construction
NIU NSEC	OSHA 503 - Update Course for General Industry
NIU NSEC	OSHA 510 - Standards for Construction
NIU NSEC	OSHA 511 - Standards for General Industry
RCC Construction Program	OSHA 10hr Construction Outreach
Tate & Lyle	Accident Investigation (4-hr)
Tate & Lyle	Bridge Crane Safety (8 hr)
Tate & Lyle	Confined Space Rescue (8hr)
Tate & Lyle	Excavation Competent Person
Tate & Lyle	HAZWOPER Refresher (8hr) + CPR
Tate & Lyle	Rigging and Signaling for Mobile Cranes
Workforce Investment Solutions	OSHA 10hr General Industry Outreach

Industrial (Technical) Training

Number of Classes	Number of Students	Number of Training Hours
31	182	696.5

Company Name	Training Provided
Align Production Systems	Pneumatic Training
Ameren Illinois	CAD Software
Ameren Illinois	Inventor Training
Archer Daniels Midland	Refrigerant Handling Review (EPA 608)
Caterpillar	MSSC Registration & Assessments
Caterpillar, Inc.	ENGT 104-02, ENGT 150-01, ENGT 211-01, ENGT 213-01, ENGT 215-01
Caterpillar, Inc.	ENGT 131 Tutoring & Assessment
Caterpillar, Inc.	ENGT 160 MSSC Assessment
Caterpillar, Inc.	ENGT 210-01, ENGT 212-01, ENGT 214-01
Caterpillar, Inc.	ENGT 233 (1-2-2), ENGT 234 (1-2-2)
Caterpillar, Inc.	ENGT 242 (2-2-3)
Caterpillar, Inc.	ENGT 250-01, ENGT 251-01, DRAFT 101-02
Caterpillar, Inc.	Machining Fundamentals & Cutting & Workholding
Crown Cork & Seal Co	Industrial Training
Decatur Foundry	Blueprint Reading
Fuyao Glass Illinois	ENGT 101-01
Fuyao Glass Illinois	ENGT 111-01
Fuyao Glass Illinois	ENGT 210-01
Mueller Company	ELTRN 110 (contract)

Mueller Company	ENGT 111-01, ENGT 111-02, ENGT 131-01
Mueller Company	Manual Machining

COMMERCIAL DRIVER'S LICENSE TRAINING (CDL)

School Year	Summer	Fall	Spring	Total
CY 2019	"A"-14	A"-18 / "B"-1	"A"-29/ "B"-4	66
SP 2020			"A"-14	

HIGHWAY CONSTRUCTION CAREERS TRAINING PROGRAM

Cohort	Enrolled	Graduated	Post-Graduation
Spring 2019	10	3	ADM (2) , Sanagmo (1)
Fall 2019	16	8	Vector Construction (1); CDL (3); Tested for IBEW (1); Laborer board (2); ADM (2)

INDUSTRIAL JOB SKILLS TRAINING

Cohort	Enrolled	Graduated	Placements	Average Wage
Spring 2019	20	9	9	\$18.30
Summer 2019	10	10	8	\$15.75
Fall 2019	15	6	3	\$18.14

OPEN ENROLLMENT, NON-CREDIT COURSES

Semester	# Registrations	Sales
Spring 2019	600	\$36,678.80
Summer 2019	247	\$17,193.00
Fall 2019	498	\$40,120.00

FACILITY RENTALS

Location	Client	Returning	New	Comm Outreach
Shilling	McDonald's Management – monthly training	x		
	Eisenhower Show Choir	X		
	Tate & Lyle (pre-employment testing)	x		
	Rotary Leadership Institute (2x)	X		
	Decatur Park District	X		
	Illinois Land Drainage			X
	Hickory Point Bank		X	
	Becky Tour Planning	X		
	Emergency Management Agency	X		
	Church of the Living God (play)	X		
	Agricultural Watershed	X		
	City of Decatur (pre-employment testing)	X		
	Devotional of Yogeshwar (church group meets weekly)	X		
	Addus Homecare (2x)	X		
	Vector Construction	X		
	Macon Land Auction	X		
	Law Enforcement Training Advisory Commission	X		
	Hickory Point Bank	X		
	Thorton		x	
	Akorn	X		
	Decatur Aerocommanders R/C Club	X		
	Experitec	X		
	Illinois Manufacturing Excellence Center (IMEC)	X		
	Girl Scouts		x	
	Decatur Memorial Hospital	X		
	U of I Extension Master Gardener's Annual Workshop	x		
	Macon County Spelling Bee			X

	Relay for Life			X
	Decatur Police Department			X
	Neuhoff Media (exchange for advertising)			X
	Congressman Rodney Davis			X
	U of I Extension Maker Fair			X
	Macon County Farm Bureau			X
	Running Club			X
	Children's Museum	X		
	VA Tax Seminar	X		
	Midland Science		x	
	Kenco Safety Group	X		
	Law Enforcement Training		X	
	Macon County Circuit Clerk			x
	IMA		x	
	CPA Training		X	
	Caterpillar		X	
Center for Sustainability & Innovation	ADM	X		
	Vector Construction	X		
	USA Clean	X		
	Agricultural Watershed	X		
National Sequestration Education Center			x	
	Summer Camps	X		
	Society for Human Resource Managers Conference	X		
	Regional Office of Education	X		

FACILITY HEADCOUNT USAGE

Month	Headcount Served Shilling	Headcount Served NSEC	Headcount Served CSI
January 2019	665	170	50
February 2019	1075	465	38
March 2019	1440	350	82
April 2019	775	110	20
May 2019	800	265	20
June 2019	945	100	15
July 2019	760	130	0
August 2019	595	420	30
September 2019	170	130	20
October 2019	980	160	36
November 2019	330	165	22
December 2019	75	90	0
Total	8610	2555	318

*doesn't include RCC usage

TRAFFIC SAFETY

Month	# of Students	Month	# of Students
January 2019	39	July 2019	58
February 2019	24	August 2019	50
March 2019	35	September 2019	45
April 2019	41	October 2019	61
May 2019	45	November 2019	49
June 2019	39	December 2019	60

Richland Community College
STUDENT LEADERSHIP COUNCIL
BOARD REPORT

February 2020

Student Trustee: Michaila Long

President: Brandon Meis | **Vice-President:** Virginia Book | **Secretary:** Genna Warnick | **Treasurer:** Brenden Wilson

Student Engagement Activities:

- 2/18 Black History Month Trivia
- 2/26 Diversity Bead Shop
- 2/27 Soul Food Tasting
- 3/4 Women's History Month Trivia
- 3/16 Pi Day Celebration
- 3/17 Personalized Metal Straws





Richland Board of Trustees Report

Top Accomplishments

- Since the beginning of the fiscal year, the Richland Foundation assets have grown from \$17.8M to 18.8M due to an amazing final quarter of 2019.
- The Foundation established two new endowed scholarship funds: The Clinical Excellence Award Endowed Fund, which will provide three annual awards to graduates of the Richland ADN and PN programs and the Keith Ashby Memorial Scholarship, which will be awarded to students in the Hospitality Management or Culinary Arts programs.
- The Foundation received a \$50,000 estate gift from the family of Barbara Bechtel to be added to her scholarship endowment.
- The Foundation sent out annual tax statement to all 2019 donors to assist with their tax preparations.
- The Foundation entered into a build-to-suit and transfer agreement with the Howard G Buffett Foundation for the donation of land and building to house the Illinois Department of Corrections on the same campus as the Macon County Law Enforcement Training Center.
- To date for FY20, the Foundation awarded \$424,321 in scholarships for the fall 2019 semester and \$383,211 in scholarships for the spring 2020 semester. We are on track to meet last year's target once summer scholarships are awarded in the spring.
- The Alumni Association hosted a successful Trivia Night, with over 10 teams and nearly \$1,500 raised for the Alumni Association Scholarship.

Projects in Progress

- Over the next few weeks, the Foundation intends to working closely with Richland & IDOC to construct a lease agreement that is agreeable by all parties.
- In a continuing effort to accommodate high school seniors within our district, scholarships applications for fall 2020 opened January 28. The due date for Scherer Honors applications from high school students graduating in May 2020 is February 28. Those applications will be reviewed by the Honors committee in early March. The scholarship selection committee will meet in early June to review and award the remaining scholarships.
- On Wednesday, February 19, 2020 at 5pm in the Shilling Salons, the Foundation is hosting members of the Leadership Giving Society (annual donors giving \$1,000+) to hear an update from Dr. Valdez. All Trustees are welcome and encourage to attend this dinner and meet our most loyal donors to Richland.

- The Culinary Scholarship Dinner is scheduled for Saturday, March 21 in the Shilling Salons. This year's event will highlight the culinary student's trip to NYC this past summer and feature 8 courses (in an attempt to shorten the evening). We currently have 7 of the 8 course sponsors confirmed. Invitations were sent beginning of February and we once again expect a sellout crowd. Please see the following event brief for more details.

On the Horizon

- The Foundation is planning for a spring renewal and acquisition direct mail, email & social media campaign in April. This effort will include a \$20,000 match for Project Read Plus.
- Prior to the opening of the Jerry J. Dawson Civic Leadership Institute this fall, we will be working with the DPS Foundation to determine the administration of the scholarships from the Howard G Buffett Foundation.
- The Foundation converting to a new scholarship database. We are currently in testing with Richland IT and anticipate using the new software for the summer scholarship application process.



Board/Leadership Event Brief

Date of Meeting/Event: Saturday, March 21, 2020

Event Start Time: 5:30PM

Title of Event: Culinary Scholarship Dinner

Event End Time: 9:30PM

Location: Richland Shilling Salons

Arrival Time: 5:15PM

Role at Event: Mingle, Visit with Donors/Attendees

Proper Attire: Cocktail/Suits

Department Planning Event: Foundation/Culinary

Contact: Tricia Cordulack ext. 6203
Julie Melton ext. 6209
Debbie Ellison ext. 6350

Description of Event/Meeting:

The Culinary Scholarship Dinner is an annual fundraising event raising funds in support of the William T. Eichenauer Memorial Scholarship and scholarships for students to attend the annual Culinary Trip. This year, our goal is to raise \$65,000 through ticket sales, sponsorship, silent & live auction.

As part of Richland's project based learning initiative, the Richland Culinary students are responsible for preparing & serving an 8 course meal that highlight their favorite dishes from last summer's Culinary Trip to New York City. This event is a great opportunity to highlight our culinary students and allow donors to see the impact of their gift first hand.

Topic of Remarks/Speech:

Chair of the Board of Trustees & Foundation Board Chair – show gratitude for the philanthropic support to the Culinary Program and in support of our Culinary Students.

Chef Brian Tucker will give a brief background on the trip to NYC and introduce student speakers.

Jerry Johnson will serve as Master of Ceremonies, announcing each course, and highlight the impact of funds raised.

Program Timeline:

- 5:30 p.m. Event begins; guests arrive, open bar, silent auction is open
First course is served in the lobby
- 6:30 p.m. Guest are invited to be seated; musical presentation
- 6:40 p.m. Welcome
Jerry Johnson – Master of Ceremonies
Dr. David Coopriider – Chairman, Richland Community College Board of Trustees
Second course is served
- 7:00 p.m. Live Auction Item
Third & fourth courses are served
- 7:50 p.m. Proceed to the lobby
Champagne and Ball Drop
Guests return to Salons
- 8:10 p.m. Musical presentation
Fifth & Sixth courses are served
Second live auction item
- 8:50 p.m. Silent Auction Closes.
Seventh & Eighth courses are served
Announce Silent Auction winners
Video is played, guests are asked to make a personal gift to support Richland
Culinary Students
- 9:30 p.m. Event ends

TO: Dr. Cristobal Valdez

FROM: Dr. Denise Crews, Vice President 
Academic Services

RE: Recommendation for Continuance

DATE: February 4, 2020

On behalf of the faculty, Dean, and members of the Tenure Committee, it is a pleasure and an honor to recommend that the following faculty member be granted 2020-2021 contract with the College. This recommendation is consistent with the expectations and guidelines outlined in the "Tenure Review Process Tenure-Track Teaching Faculty" procedure.

A tenure review committee composed of tenured faculty members and the appropriate division Dean have worked with this candidate to assure that the excellence for which Richland teaching faculty are known is met as evidenced through the faculty member's syllabi, course content, classroom techniques, institutional and community responsibilities, and professional growth.

The following faculty will be entering the third year as tenure track, full-time faculty:

Brandon Clark, Instructor, Diesel Medium/Heavy Truck (Certificate, Nashville Auto Diesel College). Date of employment in a tenure track position with the College is August 2018.

Attached please find a letter of recommendation from the Dean for the faculty member listed above. Please contact me if you have questions.

Thank you.

Attachment

c: Andy Hynds
Robin Bollhorst

TO: Dr. Denise Crews, Vice President of Academic Services

FROM: Brandon Clark's Tenure Committee (Andy Hynds, Curt Happe, Kent Mears, and Kristi Palmer)

SUBJECT: Brandon Clark – Renewal of Contract and Report of the Tenure Committee

DATE: January 30, 2020

Brandon Clark's tenure committee (Andy Hynds, Curt Happe [mentor], Kent Mears, and Kristi Palmer) unanimously recommends that Brandon's contract be renewed for the 2020-2021 academic year.

Brandon is in his second year of full-time employment as a tenure-track faculty member. He has built off of a successful first year by continuing to perform well in the classroom. The tenure committee members visited Brandon's classes, and we found a good number of positive qualities about his classroom performance. Brandon came to Richland with nearly 20 years of experience in the field of Diesel Technology, and he had previously served as an adjunct instructor in Diesel Medium/Heavy Truck courses at Richland in the 2017-2018 academic year. In the classroom, he runs an organized class session that combines both lecture material and hands-on instruction.

Brandon goes beyond talking about the mechanics of Diesel Technology. He shows how things work, and helps students to see the technology and work with it in a hands-on manner. Students are expected to know the information, and he uses several opportunities during a class session to help students to better use what they know.

Every class session involves some lab time. Brandon guides the students to diagnose and solve problems with the truck, guiding them the whole way. He emphasizes safety and runs the garage just like any professional garage. Students are expected to work and maintain a professional demeanor. He is preparing them for what they will see when they leave college behind and enter the industry.

Brandon has added additional responsibilities in his second year. He was tasked to rebuild the Diesel program after it went dormant for a season. Thanks to a successful first year and his recruiting efforts, the program is steadily growing in terms of students enrolled. He took the initiative to reach out to the Workforce Development division to connect Diesel students to CDL training, further enhancing the employability of his students. He is also working with the Director of Agricultural Programs to explore a connection to Ag Mechanics, and he works with students in the Heartland Technical Academy automotive programs to make a possible transition to Diesel Technology upon graduation. Brandon added to his college service by serving on the Promotion Committee in January 2020.

Brandon's tenure committee evaluated the end-of-term Learning Feedback System (LFS) results, and it shows that students look up to him and are successful as a result of his instruction.

Brandon continues to grow as a member of the campus community. Based on his classroom performance, dedication to students, and his dedication to growing the program and the institution, we recommend his continued employment. We look forward to his further development as an instructor.

Sincerely,



Andy Hynds
Dean, Math, Science, and Business

TO: Dr. Cristobal Valdez

FROM: Dr. Denise Crews, Vice President, Academic Services 

RE: Recommendation for Continuance

DATE: February 4, 2020

On behalf of the faculty, Dean, and members of the Tenure Committee, it is a pleasure and an honor to recommend that the following faculty member be granted 2020-2021 contract with the College. This recommendation is consistent with the expectations and guidelines outlined in the "Tenure Review Process Tenure-Track Teaching Faculty" procedure.

A tenure review committee composed of tenured faculty members and the appropriate division Dean have worked with this candidate to assure that the excellence for which Richland teaching faculty are known is met as evidenced through the faculty member's syllabi, course content, classroom techniques, institutional and community responsibilities, and professional growth.

The following faculty will be entering the second year as tenure track, full-time faculty:

Dr. David Larrick, Associate Professor, Biology and Sequestration (PhD, Pennsylvania State University). Date of employment in a tenure track position with the College is August 2019.

Attached please find a letter of recommendation from the Dean for the faculty member listed above. Please contact me if you have questions.

Thank you.

Attachment

c: Andy Hynds
Robin Bollhorst

TO: Dr. Denise Crews, Vice President of Academic Services

FROM: Dr. David Larrick's Tenure Committee (Andy Hynds, Jess Smithers, Srinu Durairaj,
and Judy Maloney) 

SUBJECT: Dr. David Larrick – Renewal of Contract and Report of the Tenure Committee

DATE: January 31, 2020

Dr. David Larrick's tenure committee (Andy Hynds, Jess Smithers [mentor], Srinu Durairaj, and Judy Maloney) unanimously recommends that David's contract be renewed for the 2020-2021 academic year.

Dr. Larrick has served as the Director of Sequestration in a full-time setting since 2012. Prior to his full-time role, he taught BIOL 210 (Environmental Biology) as an adjunct professor dating back to the Spring 2009 semester. The Director position included teaching one section of BIOL 210 each in the fall and spring semesters, along with teaching CCS 115 and CCS 275 (Carbon Capture and Storage) courses each once a year. In the Fall Semester of 2019 we changed his position to a full-time faculty position as an Associate Professor of Biology and Sequestration.

David has taken the same successful teaching methodologies from his previous role and expanded them to a larger student audience. He now teaches more sections of BIOL 210. In the Fall 2019 semester, his BIOL 210 and CCS 115 courses had the same high success rates as before, with the same high rigor as before. BIOL 210 is an ideal biology course for students who are not in a science-heavy program. He recognizes where his students are, and he teaches the material in a way that helps students to understand how they can better impact the environment and learn about their world. He has been a successful and sought-after instructor, as the Spring 2020 schedule now includes three sections of BIOL 210 at full capacity and increased interest in the CCS curricula.

David continues to be an advocate for Richland's National Sequestration Education Center (NSEC), using his expertise to educate the community on better environmental practices. In the Fall 2019 semester he taught an Honors section of BIOL 210, helping his students to create updated Green Guides for local K-12 educators to use in the classroom.

Each member of the committee observed David's classes during the Fall 2019 semester and reviewed the end-of-term Learning Feedback System (LFS) results. David had nothing but positive feedback from students, with a significant number of students commenting that his course was one of the most meaningful classroom experiences they ever had. He has maintained quality instruction and dedication to students.

David continues to contribute to the campus community. He collaborates with industry partners using the NSEC. During the Fall 2019 semester, he served on a search committee for a related new position and continued his contributions to the Community College Alliance for Agricultural Advancement (C2A3) consortium, of which Richland is a member.

David has successfully moved into his new role and remains a quality member of this institution. Based on his classroom performance, dedication to students, and his dedication to the College, we recommend his continued employment. We look forward to his further development in the campus community.

Sincerely,



Andy Hynds

Dean, Math, Science, and Business

TO: Dr. Cristobal Valdez, President

FROM: Dr. Denise Crews, Vice President 
Academic Services

RE: Recommendation for Continuance

DATE: February 4, 2020

On behalf of the faculty, Dean, and members of the Tenure Committee, it is a pleasure and an honor to recommend that the following faculty member be granted 2020-2021 contract with the College. This recommendation is consistent with the expectations and guidelines outlined in the "Tenure Review Process Tenure-Track Teaching Faculty" procedure.

A tenure review committee composed of tenured faculty members and the appropriate division Dean have worked with this candidate to assure that the excellence for which Richland teaching faculty are known is met as evidenced through the faculty member's syllabi, course content, classroom techniques, institutional and community responsibilities, and professional growth.

The following faculty will be entering the second year as tenure track, full-time faculty:

Christopher Schmersahl, English Associate Professor, Liberal Arts Division (MA University of Missouri – St. Louis). Date of employment in a tenure track position with the College is August 2019.

Attached please find a letter of recommendation from the Dean for the faculty member listed above. Please contact me if you have questions.

Thank you.

Attachment

c: Jessica Pickel
Robin Bollhorst

TO: Dr. Denise Crews, VP Academic Services
FROM: Jessica Pickel, Dean of Liberal Arts *JP*
SUBJECT: Year 1 tenure progress report – Christopher Schmersahl
DATE: January 16, 2020

Christopher Schmersahl is currently in the first year-second semester of the tenure process. His committee consists of Steve Austin, Robert Grindy, Laurie Hughes, and I serve as chair. We met twice during the fall semester and again on January 9, 2020. Our next meeting is scheduled for May 6, 2020.

After reviewing the professor's classroom evaluations and student feedback on classroom performance, the tenure committee recommends the renewal of Chris's teaching contract.

All committee members completed a tenure criteria evaluation form, which was placed in Chris's tenure file. A summary of the committee's findings follows.

Each committee member also completed a classroom observation and met with Chris to review and discuss their feedback. Committee members commended Chris for his organized lessons and the unique incorporation of technology to enhance the lecture and engage students in their learning. One committee member pointed out, "Incorporation of Nearpod allowed for students to demonstrate their understanding of logical fallacies in an interactive way. It also allowed the instructor to do formative assessment and address any muddy points."

Learning Feedback System data demonstrated that the majority of students are having a positive experience in the classroom. Results from the Learning Feedback System include the following criteria:

- Learning materials were helpful – 75% strongly agree or agree
- Adequate and timely feedback – 81% strongly agree or agree
- Well organized – 88% strongly agree or agree
- Fosters comfortable learning environment – 81% strongly agree or agree
- Willingness to help – 88% strongly agree or agree

These student comments summarize Chris's performance, "I love how he used nearpod so we could all interact." "Mr. Schmersahl did techniques in different ways so everyone could understand." "He made the class very interactive, which made the class much more enjoyable."

Chris reflected on the constructive criticism received and plans to offer students more writing conference sessions to provide additional opportunities for instruction and feedback. Other goals that Chris has for the upcoming academic year include researching and implementing innovative teaching technologies, attending an academic conference, and engaging in professional development opportunities at the college as both a participant and presenter.

The committee members look forward to assisting Chris as he continues the tenure process.

TO: Dr. Cristobal Valdez, President

FROM: Dr. Denise Crews, Vice President
Academic Services

RE: Recommendation for Continuance

DATE: February 4, 2020

On behalf of the faculty, Dean, and members of the Tenure Committee, it is a pleasure and an honor to recommend that the following faculty member be granted 2020-2021 contract with the College. This recommendation is consistent with the expectations and guidelines outlined in the "Tenure Review Process Tenure-Track Teaching Faculty" procedure.

A tenure review committee composed of tenured faculty members and the appropriate division Dean have worked with this candidate to assure that the excellence for which Richland teaching faculty are known is met as evidenced through the faculty member's syllabi, course content, classroom techniques, institutional and community responsibilities, and professional growth.

The following faculty will be entering the second year as tenure track, full-time faculty:

James Udulutch, Culinary Arts instructor, Liberal Arts Division (BS University of Wisconsin – Madison). Date of employment in a tenure track position with the College is September 2019.

Attached please find a letter of recommendation from the Dean for the faculty member listed above. Please contact me if you have questions.

Thank you.

Attachment

c: Jessica Pickel
Robin Bollhorst

TO: Dr. Denise Crews, VP Academic Services
FROM: Jessica Pickel, Dean of Liberal Arts 
SUBJECT: Year 1 tenure progress report – James Udulutch
DATE: January 16, 2020

James (Jim) Udulutch is currently in the first year-second semester of the tenure process. His committee consists of Ryan Rogiers, Brian Tucker, Chris Senger, and I serve as chair. Please note that Chris Senger replaced Joyce Clay as a committee member due to Joyce's limited availability. We met twice during the fall semester and again on January 8, 2020. Our next meeting is scheduled for May 6, 2020.

After reviewing the professor's classroom evaluation, the tenure committee recommends the renewal of Jim's teaching contract.

Three of the four original committee members completed a tenure criteria evaluation form, which was placed in Jim's tenure file. A summary of the committee's findings follows.

Three of the four original committee members completed a classroom observation and met with Jim to review and discuss their feedback. One committee member was unable to complete the observation due to scheduling conflicts and has been replaced on the committee. Each committee member commended Jim for his ability to share his vast culinary knowledge in both the classroom and kitchen. One committee member noted, "Chef was very knowledgeable about the subject matter covered. He used visual aids with pictures to help the students understand what was being covered. He was available to answer any questions that arose during the lab portion."

Unfortunately, the student response rate to the class evaluation was low in the fall semester and so it is difficult to glean useful information from the results. During the upcoming semester, Jim will have Chef Tucker proctor the evaluation during a regularly scheduled class period.

Jim reflected on the constructive criticism provided by both student and the committee and plans to re-organize his lab experiences to ensure class objectives are met in the time allotted. Other goals that Jim has for the upcoming academic year include acquiring his American Culinary Federation Executive Chef Certification and increasing his knowledge of Canvas.

The committee members look forward to assisting Jim as he continues the tenure process.

TO: Dr. Cristobal Valdez

FROM: Dr. Denise Crews, Vice President
Academic Services 

RE: Recommendation for Continuance

DATE: February 4, 2020

On behalf of the faculty, Dean, and members of the Tenure Committee, it is a pleasure and an honor to recommend that the following faculty member be granted 2020-2021 contract with the College. This recommendation is consistent with the expectations and guidelines outlined in the "Tenure Review Process Tenure-Track Teaching Faculty" procedure.

A tenure review committee composed of tenured faculty members and the appropriate division Dean have worked with this candidate to assure that the excellence for which Richland teaching faculty are known is met as evidenced through the faculty member's syllabi, course content, classroom techniques, institutional and community responsibilities, and professional growth.

The following faculty will be entering the third year as tenure track, full-time faculty:

Paula Rudolph, Nursing Instructor, Health Professions Division (MSN, Benedictine University). Date of employment in tenure track position with the College is August 2018.

Attached please find a letter of recommendation from the Dean for the faculty member listed above. Please contact me if you have questions.

Thank you.

Attachment

c: Ellen Colbeck
Robin Bollhorst

Richland Community College
Health Professions
Memorandum

Core Values: Commitment – Respect – Excellence – Accountability - Diversity

TO: Dr. Denise Crews, VP Academic Services
FROM: Ellen Colbeck, Dean of Health Professions 
SUBJECT: Year 2 tenure progress report – Paula Rudolph
DATE: January 31, 2020

Paula Rudolph is currently in the second year-second semester of the tenure process. Her tenure committee consists of Shelly Baldwin, Rick Harmon, Brooke Oliver, and I serve as chair. We met twice during the fall semester and again on January 9, 2020. Our next meeting is scheduled for May 12, 2020.

After reviewing information gathered such as classroom and clinical observations by committee members and student feedback on classroom and clinical performance, the tenure committee recommends renewal of Paula's teaching contract.

The following student comments summarize Paula's performance:

- "She is very interactive. using videos, games, simulations, articles help us to understand the material well."
- "References by the classroom instructor regarding her personal nursing experiences were very helpful."
- "I felt the use of visual aids during class and the Socratic quizzes were helpful and got everyone participating."
- "I think the instructor was extremely helpful and gave good feedback when I had any questions."

The tenure committee members' observations from fall 2019 semester concur with the student evaluations. The committee also reviewed revisions that Paula made to the nursing course she teaches.

Clinical evaluations were also very good. These student comments summarize her performance:

- "Mrs. Rudolph did a very good job with making sure that we all got to participate in the clinical experience."
- "Mrs. Rudolph is a wonder clinical instructor. I really enjoyed having her in class and clinical."

Regarding professional development during the fall semester, Paula completed her Master of Science in Nursing from Benedictine University. College service included working with the Nursing Program Director to create two courses to replace the NURS 112 she currently teaches. Paula will begin teaching both courses in fall 2020.

The committee members look forward to continuing to assist Paula in the tenure process.

TO: Dr. Cristobal Valdez

FROM: Dr. Denise Crews, Vice President
Academic Services 

RE: Recommendation for Continuance

DATE: February 4, 2020

On behalf of the faculty, Dean, and members of the Tenure Committee, it is a pleasure and an honor to recommend that the following faculty member be granted 2020-2021 contract with the College. This recommendation is consistent with the expectations and guidelines outlined in the "Tenure Review Process Tenure-Track Teaching Faculty" procedure.

A tenure review committee composed of tenured faculty members and the appropriate division Dean have worked with this candidate to assure that the excellence for which Richland teaching faculty are known is met as evidenced through the faculty member's syllabi, course content, classroom techniques, institutional and community responsibilities, and professional growth.

The following faculty will be entering the third year as tenure track, full-time faculty:

Trevor Smith, Instructor, EMS/Program Director (MA, Kent State University). Date of employment in tenure track position with the College is August 2018.

Attached please find a letter of recommendation from the Dean for the faculty member listed above. Please contact me if you have questions.

Thank you.

Attachment

c: Ellen Colbeck
Robin Bollhorst

Richland Community College
Health Professions

Memorandum

Core Values: Commitment – Respect – Excellence – Accountability – Diversity

TO: Dr. Denise Crews, VP Academic Services

FROM: Ellen Colbeck, Dean of Health Professions



SUBJECT: Year 2 tenure progress report – Trevor Smith

DATE: January 31, 2020

Trevor Smith is currently in the second year-second semester of the tenure process. His tenure committee consists of Tony Crystal, Kathy Lee, Matt Cardinal, and I serve as chair. We met twice during the fall semester and again on January 8, 2020. Our next meeting is scheduled for April 14, 2020.

After reviewing information gathered such as classroom and clinical observations by committee members and student feedback on classroom and clinical performance, the tenure committee recommends renewal of Trevor's teaching contract.

Committee members continued to be impressed with his methods of instruction. Members who observed his classes rated his overall performance *excellent*. During a classroom observation report in the December 2019 meeting, one member stated that Richland is fortunate to have Trevor teaching and that he is performing at the level of a tenured instructor.

Regarding professional development during the fall 2019 semester, Trevor completed 72 contact hours of continuing education in a wide variety of topics including advanced critical care transport, respiratory care, and EMS education.

Examples of his college service include attending the IDPH EMS Education Committee meetings, participating in the Lunch and Learn, and serving as a Title IX investigator. Although he was unable to attend the Bright Girls Bright Futures event, he recruited a student to attend and prepared appropriate materials for the EMS table. Trevor completed his PIL certification on January 22, 2020.

The committee members look forward to continuing to assist Trevor in the tenure process.

TO: Dr. Cristobal Valdez

FROM: Dr. Denise Crews, Vice President 
Academic Services

RE: Recommendation for Continuance

DATE: February 4, 2020

On behalf of the faculty, Dean, and members of the Tenure Committee, it is a pleasure and an honor to recommend that the following faculty member be granted 2020-2021 contract with the College. This recommendation is consistent with the expectations and guidelines outlined in the "Tenure Review Process Tenure-Track Teaching Faculty" procedure.

A tenure review committee composed of tenured faculty members and the appropriate division Dean have worked with this candidate to assure that the excellence for which Richland teaching faculty are known is met as evidenced through the faculty member's syllabi, course content, classroom techniques, institutional and community responsibilities, and professional growth.

The following faculty will be entering the third year as tenure track, full-time faculty:

Rachel Walton, Instructor, Medical Assisting Program Director/Practical Nursing Instructor (MSNE, Benedictine University). Date of employment in tenure track position with the College is August 2018.

Attached please find a letter of recommendation from the Dean for the faculty member listed above. Please contact me if you have questions.

Thank you.

Attachment

c: Ellen Colbeck
Robin Bollhorst

Richland Community College
Health Professions
Memorandum

Core Values: Commitment – Respect – Excellence – Accountability - Diversity

TO: Dr. Denise Crews, VP Academic Services
FROM: Ellen Colbeck, Dean of Health Professions 
SUBJECT: Year 2 tenure progress report – Rachel Walton
DATE: January 31, 2020

Rachel Walton is currently in the second year-second semester of the tenure process. Her tenure committee consists of Shelly Baldwin, Vicki McMahon, Brenda Hubner, and I serve as chair. We met twice during the fall semester and again on January 9, 2020. Our next meeting is scheduled for May 11, 2020.

After reviewing information gathered such as classroom and clinical observations by committee members and student feedback on classroom and clinical performance, the tenure committee recommends renewal of Rachel's teaching contract.

The quote that follows from a faculty committee member on her fall clinical observation report provides a great summary. "No suggestions at this time. Rachel continues to demonstrate qualities of an exceptional educator. Every interaction that I have with her is continually pleasant and insightful. It is truly a pleasure working with Rachel."

The following student comments from the fall 2019 LFS summarize Rachel's teaching:

- "Mrs. Walton is approachable and is willing to discuss with the student about issues and seeking help before it is too late."
- "I can tell that you truly care about each individual student and you want everyone to succeed."
- "I loved the exam review videos that the instructor provided throughout the course. I think the exam review videos helped a lot of the students out immensely when it came to the exams."

Regarding professional development, Rachel attended the AAMA national conference and shared highlights with the committee. She obtained PIL certification in November 2019.

College service includes continuing to assist with PN club activities, participating in the Lunch and Learn recruiting event, surveying community partners regarding timeframe for an advisory committee meeting, and finalizing and collecting data for the MA program student learning outcomes.

The committee members look forward to continuing to assist Rachel during the tenure process.



MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustees
Dr. Cris Valdez

From: Denise Crews
Robin Bollhorst

Date: February 4, 2020

Re: Resolution Reducing Number of Faculty

The Illinois Public Community College Act Section 3B-5 establishes specific requirements for reducing the number of faculty members as determined by the Board of Trustees. If as a result of a Board decision, it becomes necessary to reduce the number of faculty or if a particular type of teaching service or program is determined to be discontinued, the number of full-time tenured faculty members may be reduced. If the number of faculty will be reduced for the following academic year, the individual faculty must be notified of the decision of the Board of Trustees at least 60 days prior to the end of the current academic year. In order to meet this deadline, the decision to reduce the number of faculty must be made at the February 2020 Board meeting.

Several programs, disciplines, and services have been reviewed during this past year, which have resulted in a recommendation to reduce the number of faculty as provided for in the Act.

It is recommended that the Board approve the resolutions presented reducing the number of faculty pursuant to the requirements of the Public Community College Act and the Collective Bargaining Agreement with the Richland Federation of Teachers Local 4262 for the academic year beginning August 2020.

RESOLUTION REDUCING NUMBER OF FACULTY

WHEREAS, this Board of Trustees of Richland Community College District No. 537 (“the Board”) is empowered, pursuant to Section 3B-2 and Section 3B-5 of the Illinois Public Community College Act, 110 ILCS 805/3B-1 and 3B-5 (2018) (“the Act”), to dismiss a tenured faculty member upon a decision of the Board to decrease the number of faculty members employed by the Board or to discontinue some particular type of teaching service or program; and

WHEREAS, the Board has decided to decrease the number of faculty members employed by the Board; and

WHEREAS, Section 3B-5 of the Act further provides that no tenured faculty member may be terminated under the provisions of that Section while any probationary faculty member, or any other employee with less seniority, is retained to render a service which the tenured employee is competent to render; and

WHEREAS, as a result of the decision of the Board to decrease the number of faculty members employed by the Board, the Board will no longer require the full-time services of Jeanne Helm, a tenured faculty member in and for this Community College District; and

WHEREAS, there is no full-time service which the said tenured employee is competent to render which is held by any probationary faculty member, or any other employee with less seniority than said tenured employee; and

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board as follows:

1. That the Board has decided to and hereby does decrease the number of faculty members employed by the Board by one effective as of the end of the current school year or term, that is, effective on the 15th day of May, 2020.
2. That as a result of the decision of the Board to decrease the number of faculty members employed by the Board, the Board will require the services of one less full-time faculty member.
3. That the Board has, accordingly, decided to terminate the full-time employment of and dismiss from full-time employment Jeanne Helm, a tenured faculty member in and for this Community College District, effective at the end of the current school year or term, that is, the 15th day of May, 2020.
4. That the Board specifically finds, determines and declares that there is no full-time service which the said tenured employee is competent to render which is held by any probationary faculty member or any other employee with less seniority than said tenured employee.
5. That this dismissal is not for cause, but is an honorable dismissal for the reason stated above.

6. That the Chairman and Secretary of the Board are hereby empowered and directed to give notice to the said tenured faculty member of such faculty member's dismissal not later than sixty (60) days before the end of the current school year, together with a statement of honorable dismissal and the reason therefore, both substantially in the form attached hereto and incorporated herein by this reference. A

7. That the Chairman and Secretary of the Board are hereby empowered and directed to take such further or different action as may be necessary or appropriate to give effect to the foregoing.

8. That this Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this ____ day of _____, 2020.

Chairman

Secretary

NOTICE OF HONORABLE DISMISSAL

TO: Jeanne Helm
7542 Kirby
Oreana, IL 62554

You are hereby notified that the Board of Trustees of Richland Community College District No. 537 has decided to terminate your full-time employment and dismiss you as a full-time faculty member in and for this Community College District effective at the end of the current school year, term or contract period, that is, effective the 15th day of May, 2020.

You are specifically advised that this dismissal from full-time employment is honorable and not for cause. Instead, your dismissal results from a decision by the Board to decrease the number of full-time faculty members employed by the Board. Your honorable dismissal is further evidenced by a statement of honorable dismissal enclosed.

Your dismissal has been approved by the Board only after the dismissal of any probationary faculty members and any other employees with less seniority who are retained to render a service which you are competent to render or a determination by the Board that there are no such full-time faculty members.

For a period of twenty-four (24) months from the beginning of the school year for which you are dismissed, that is, the ensuing school year, you shall have the preferred right to reappointment to a position entailing full-time or part-time services you are competent to render prior to the appointment of any new faculty member. Accordingly, please keep the Board informed of your current address or advise us if you are not interested in such preferred right.

DATED: This ____ day of _____, 2020.

BOARD OF TRUSTEES OF RICHLAND
COMMUNITY COLLEGE DISTRICT NO. 537

By: _____
Chairman

By: _____
Secretary

STATEMENT OF HONORABLE DISMISSAL

This is to certify that Jeanne Helm has been honorably dismissed as a full-time tenured faculty member in and for Richland Community College District No. 537 effective as of the 15th day of May, 2020. Such dismissal was not for cause, but solely as a result of the decision of the Board of Trustees of Richland Community College District No. 537 to decrease the number of faculty members employed by the Board.

DATED: This ____ day of _____, 2020.

BOARD OF TRUSTEES OF RICHLAND
COMMUNITY COLLEGE DISTRICT NO. 537

By: _____
Chairman

By: _____
Secretary

RESOLUTION REDUCING NUMBER OF FACULTY

WHEREAS, this Board of Trustees of Richland Community College District No. 537 (“the Board”) is empowered, pursuant to Section 3B-2 and Section 3B-5 of the Illinois Public Community College Act, 110 ILCS 805/3B-1 and 3B-5 (2018) (“the Act”), to dismiss a tenured faculty member upon a decision of the Board to decrease the number of faculty members employed by the Board or to discontinue some particular type of teaching service or program; and

WHEREAS, the Board has decided to decrease the number of faculty members employed by the Board; and

WHEREAS, Section 3B-5 of the Act further provides that no tenured faculty member may be terminated under the provisions of that Section while any probationary faculty member, or any other employee with less seniority, is retained to render a service which the tenured employee is competent to render; and

WHEREAS, as a result of the decision of the Board to decrease the number of faculty members employed by the Board, the Board will no longer require the full-time services of William Mertell, a tenured faculty member in and for this Community College District; and

WHEREAS, there is no full-time service which the said tenured employee is competent to render which is held by any probationary faculty member, or any other employee with less seniority than said tenured employee; and

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board as follows:

1. That the Board has decided to and hereby does decrease the number of faculty members employed by the Board by one effective as of the end of the current school year or term, that is, effective on the 15th day of May, 2020.
2. That as a result of the decision of the Board to decrease the number of faculty members employed by the Board, the Board will require the services of one less full-time faculty member.
3. That the Board has, accordingly, decided to terminate the full-time employment of and dismiss from full-time employment William Mertell, a tenured faculty member in and for this Community College District, effective at the end of the current school year or term, that is, the 15th day of May, 2020.
4. That the Board specifically finds, determines and declares that there is no full-time service which the said tenured employee is competent to render which is held by any probationary faculty member or any other employee with less seniority than said tenured employee.
5. That this dismissal is not for cause, but is an honorable dismissal for the reason stated above.

6. That the Chairman and Secretary of the Board are hereby empowered and directed to give notice to the said tenured faculty member of such faculty member's dismissal not later than sixty (60) days before the end of the current school year, together with a statement of honorable dismissal and the reason therefore, both substantially in the form attached hereto and incorporated herein by this reference. A

7. That the Chairman and Secretary of the Board are hereby empowered and directed to take such further or different action as may be necessary or appropriate to give effect to the foregoing.

8. That this Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this ____ day of _____, 2020.

Chairman

Secretary

NOTICE OF HONORABLE DISMISSAL

TO: William Mertell
1044 Lincoln Park Dr
Decatur, IL 62522

You are hereby notified that the Board of Trustees of Richland Community College District No. 537 has decided to terminate your full-time employment and dismiss you as a full-time faculty member in and for this Community College District effective at the end of the current school year, term or contract period, that is, effective the 15th day of May, 2020.

You are specifically advised that this dismissal from full-time employment is honorable and not for cause. Instead, your dismissal results from a decision by the Board to decrease the number of full-time faculty members employed by the Board. Your honorable dismissal is further evidenced by a statement of honorable dismissal enclosed.

Your dismissal has been approved by the Board only after the dismissal of any probationary faculty members and any other employees with less seniority who are retained to render a service which you are competent to render or a determination by the Board that there are no such full-time faculty members.

For a period of twenty-four (24) months from the beginning of the school year for which you are dismissed, that is, the ensuing school year, you shall have the preferred right to reappointment to a position entailing full-time or part-time services you are competent to render prior to the appointment of any new faculty member. Accordingly, please keep the Board informed of your current address or advise us if you are not interested in such preferred right.

DATED: This ____ day of _____, 2020.

BOARD OF TRUSTEES OF RICHLAND
COMMUNITY COLLEGE DISTRICT NO. 537

By: _____
Chairman

By: _____
Secretary

STATEMENT OF HONORABLE DISMISSAL

This is to certify that William Mertell has been honorably dismissed as a full-time tenured faculty member in and for Richland Community College District No. 537 effective as of the 15th day of May, 2020. Such dismissal was not for cause, but solely as a result of the decision of the Board of Trustees of Richland Community College District No. 537 to decrease the number of faculty members employed by the Board.

DATED: This ____ day of _____, 2020.

BOARD OF TRUSTEES OF RICHLAND
COMMUNITY COLLEGE DISTRICT NO. 537

By: _____
Chairman

By: _____
Secretary

MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Jose Montines
Andy Hynds

Date: February 4, 2020

Re: Approval to Purchase Virtual Reality Welding Simulator (RealCareer guideWELD® VR)

One Aspect of the College's **pre-engineering program** teaches students to refine basic, live welding skills that they will experience working in the manufacturing industry. This virtual simulator will introduce students to welding in a safe virtual, spark-free environment while having traditional welding training. College staff have been working out with Realityworks to determine appropriate training simulation equipment that will allow students to gain a working knowledge of the industrial welding process.

The RealCareer guideWELD® VR will be utilized in welding and pre-engineering courses to provide up-to-date hands-on equipment and establish student's foundational skills.

The welding simulator is a workstation with interchangeable GMAW or SMAW welding simulator guns that are identical to those utilized in local industry. It also comes with 3 units, 13 lessons – over 25 hours of curriculum and assessment which are accessible online. This simulator will be unique to Richland's program and constitutes a sole source system. Educational discounts have been applied to the component parts.

The total cost for RealCareer guideWELD® VR is \$13,242.92. Funding for the equipment purchase is available from the Workforce Development Grant.

RealCareer guideWELD® VR	\$ 13,242.92
Total	\$ 13,242.92

This is a software/hardware purchase and is exempt from bid requirements. However, when compared to other virtual welding simulators, the cost is substantially less.

It is recommended that the Board authorize the College Administration to purchase the RealCareer guideWELD® VR and all necessary components from Realityworks, Eau Clair, Wisconsin for a total cost of \$13,242.92.

We are available for any questions you may have.

To: Dr. Cris Valdez and Board of Trustees
Cc: Greg Florian
From: Isaac Zuniga
Date: 2/5/2020
Re: Meta Teletherapy Contract

On August 9, 2019, the State of Illinois passed the Mental Health Early Action on Campus Act in order to “address gaps in mental health services on college campuses across Illinois, including both 2-year and 4-year institutions, through training, peer support, and community-campus partnerships.”

The Mental Health Early Action bill sets a benchmark where by July 1, 2020, each public community college or university must maintain a ratio of one clinical, non-student staff member for every 1,250 students. The bill allows institutions to use a combination of on campus mental health services to meet this target. The services include agreement with local service providers, onsite clinicians/social workers or licensed therapist and or/contract with telehealth therapy services.

At this time we have identified Meta as the best teletherapy provider option, we are also working on finalizing an MOU with several local health providers and will be exploring the possibility of creating a navigator/social worker position to support the mandates of the Mental Healthy Early Action Bill.

Sponsoring META is a cost-effective solution that allows for us to meet the growing demand for mental health services here at Richland.. META provides our students with a confidential method to receive services that circumvents the stigma surrounding mental health. META counseling sessions are done through clear, real-time video calls. That are quick, easy, and confidential and allow our students with immediate access to mental health and wellness services. The Teletherapy action removes schedule and travel constraints, and provides our students with the choice to work with a counselor they prefer

META Teletherapy Mobile Application Students download the app for free from Google Play or the Apple App Store. Students can then use the app immediately by searching for providers before entering any credit card or insurance information. META includes an advanced search function which allows students to filter providers by a variety of options including specialties, gender, faith, and therapy style.

Funding for this initiative will help us be one step closer to be in compliance with the Mental Health Early Action bill and help us better support our student with mental health issues. Based on the information provided above, **we recommend that the College enter into a two year contract agreement with META a subsidiary of Ceannate Corp for a total cost of \$15,000.**

METAPRO SPONSORSHIP AGREEMENT

congratulations on electing to sponsor META for your students. We're excited to work with you and create a fantastic environment of wellness and support for Richland Community College.

The following summary outlines the contract terms:

Improve Retention, Wellness, and Address Campus Safety Concerns

META Provides:

- Licensed mental health providers across the entire US, experienced working with students
- Digital content to create engagement, retention, and usage of the META app
- META BUZZ with articles, videos and other self-help content
- Free use of META app

META Delivers Access through Robust Digital and Campus-Level Engagement

META Provides:

- **Awareness Campaign:** design a communication campaign that will best promote META to your student population and deliver anti-stigma messaging
- **Sponsored Publicity:** relevant printable and digital content promoting META's platform including table tents, swag, bookmarks, posters, and targeted social media content
- **Campus Launch:** META team members will spend time to train campus leadership, faculty, and staff via WebEx

Terms Allow Colleges Access to Providers On-Demand, Reporting, and Analytics

Sponsorship:	\$7,500 /year
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Next Steps:

- Sign the attached contract
- Provide META with student outreach data
- Support rollout

METAPRO SPONSORSHIP AGREEMENT

This SPONSORSHIP AGREEMENT (“**Agreement**”) is made and effective as of February 7, 2020 (“**Effective Date**”) by and between Richland Community College with an address of 1 College Park, Decatur, IL 62521 (“**Institution**”), and Metapro Inc. with an address of 1100 W Lake Cook Rd., Suite 110, Buffalo Grove, IL 60089 (“**Meta**”).

RECITALS

WHEREAS, Meta has developed and provides a technology platform (the “**Platform**”) that enables college and university students to identify, engage with and receive services from third-party health professionals (the “**Service Professionals**”), who have entered into subscription agreements with Meta to access the Platform (the “**Subscription Agreements**”); and

WHEREAS, Institution desires to engage Meta to publicize the Platform to students and employees at Institution (“**Users**”);

NOW, THEREFORE, in consideration of the mutual covenants and undertakings contained herein and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby agree as follows:

1. Campuses. Institution will sponsor the availability of the Platform to Users at the campuses designated by the Institution as listed on Exhibit B (each “**Campus**” and collectively the “**Campuses**”). Exhibit B may be amended from time to time by mutual agreement to add or remove Campuses.

2. Services.

a. Sponsored Publicity. Meta and Institution will undertake activities and develop and provide materials to publicize the Platform to Users, as set forth on Exhibit A.

3. Fees. Institution will pay Meta fees and reimburse expenses as set forth on Exhibit B.

4. Terms and Conditions. This Agreement is subject to the Terms and Conditions attached hereto as Exhibit C.

IN WITNESS WHEREOF, duly authorized representatives of the parties have executed this Agreement under seal as of and effective the date first written above:

Richland Community College

Metapro Inc.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

METAPRO SPONSORSHIP AGREEMENT

Exhibit A

Sponsored Publicity Services

Activities; Materials

Materials:	Posters, flyers, e-mail template, bookmarks, and table-tents in digital format, and such other materials mutually agreed upon by the Institution and Meta.
Website Link:	Institution will feature a prominent link on the appropriate page(s) within Institution's public and non-public websites to https://www.meta.app along with any URL that may convey additional school-student relationship.
Activities:	Meta will partner with the Institution to drive awareness and promote, but not endorse, the Platform to Users on the Institution's online presence and on campus. META, in its sole discretion, will provide one (1) online demo for Users per campus(es) listed on Exhibit B. These activities may include physical sponsor-branded marketing collateral, and will be on a schedule mutually agreed upon by the Institution and Meta.
Student Ambassadors:	Meta may hire students enrolled at Institution to act as ambassadors for the Platform at Institution. Any such hiring will be pursuant to a separate agreement between Meta and the student ambassador. Student Ambassadors will not have any access to HIPAA-protected or FERPA-covered information. Student Ambassadors will be used as project management assistants and to market awareness of Meta.
Sponsorship Fee:	The Sponsorship Fee shall be applicable per campus and will be prorated based upon the time the Campus is added to this Sponsorship Agreement as set forth on <u>Exhibit B</u> .
Expenses:	Meta and Institution agree that each party will bear their respective expenses. Any expense reimbursement requirement must be approved in writing for each specific instance by both Parties.
Reports and Reporting:	Institution may be required to provide Meta with User Name, User Email, and User ID to enable Meta to verify enrollment or employment of Users registering on the Platform. Meta will provide information to Institution concerning use of the



Platform by Users enrolled at Institution in an aggregate, de-identified, anonymized format. Meta will not individually identify Users using the Platform nor provide any HIPAA-protected or FERPA-covered information.

Institution Contact:

Meta Contact:

Maureen Kintz
Controller
mkintz@ceannate.com

METAPRO SPONSORSHIP AGREEMENT

Exhibit B**Meta Price Sheet****Sponsorship Fees**

The Sponsorship Fee shall be calculated per Campus and shall be full compensation for Publicity Services, as follows (“**Sponsorship Fee**”):

Campus Name & Address	# of Users	Orientation WebEx/ Onsite/Digital Only	Annual Price/Campus
Richland Community College 1 College Park Decatur, IL 62521	<u>2,476</u>	Webex	\$7,500
Total			\$7,500

The Sponsorship Fee shall be paid to META at the commencement of the Sponsorship Agreement.

METAPRO SPONSORSHIP AGREEMENT

Exhibit C

Terms and Conditions

1. LIMITATION OF LIABILITY

NEITHER PARTY WILL BE LIABLE TO THE OTHER FOR: (A) ANY CONSEQUENTIAL, INCIDENTAL, PUNITIVE, SPECIAL, EXEMPLARY OR INDIRECT DAMAGES (INCLUDING LOSS OF PROFITS OR BUSINESS OPPORTUNITY) ARISING OUT OF THIS AGREEMENT; OR (B) ANY AMOUNT IN EXCESS OF THE FEES PAID BY INSTITUTION.

NEITHER INSTITUTION NOR META WILL BE LIABLE TO THE OTHER WITH RESPECT TO ANY STUDENT'S USE OF THE PLATFORM; INSTITUTION SHALL NOT BE LIABLE FOR CLAIMS ARISING FROM ANY STUDENTS' USE OF THE PLATFORM OR SERVICES RENDERED BY THE SERVICE PROFESSIONALS, WHICH CLAIMS SHALL BE ADDRESSED IN ACCORDANCE WITH THE TERMS OF THE PARTICIPATION AGREEMENTS AND SUBSCRIPTION AGREEMENTS.

THE LIMITATIONS SET FORTH IN THIS SECTION WILL NOT APPLY TO A PARTY'S INDEMNITY OBLIGATIONS UNDER SECTION 6.

2. Representations, Warranties and Agreements

21. Authority; Compliance with Laws. Each party represents, warrants and covenants to the other party that (i) it has the authority to enter into this Agreement and to perform all of its obligations hereunder; (ii) it has not previously entered into any agreement that would restrict it in the performance of all of its obligations hereunder; and (iii) it will comply with all applicable United States federal, state and local laws, rules and regulations in its performance of this Agreement, including the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and Family Educational Rights and Privacy Act of 1974 ("FERPA").

22. Marketing Efforts. Institution will make no endorsements, warranties or representations concerning Meta or the Platform except as authorized in writing by Meta. Neither party makes any representations, warranties, or promises, express or implied, to the other as to the success of its efforts under this Agreement.

23. Trademarks, etc. Each party grants to the other a non-exclusive, non-transferable, limited, royalty-free right and license to use its trademarks, service marks and corporate and brand identification and indicia solely for the purpose of publicizing the Platform to Students enrolled at Institution and such grant shall terminate upon the termination of this Sponsorship Agreement.

24. Participants. Use of the Platform will be pursuant to separate agreements among the student, Meta and Service Professionals available through the Platform (the "Participation Agreements"). Meta will provide information to Institution concerning use of the Platform by Students enrolled at Institution only in aggregate, anonymized format.

25. **Disclaimer of Warranties.** EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT, EACH PARTY DISCLAIMS ALL WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, AS TO ANY MATTER WHATSOEVER.

26. **Disclaimer of Services.** PARTIES ACKNOWLEDGE AND AGREE THAT META IS ONLY A TECHNOLOGY COMPANY AND IS NOT A PROVIDER OF PROFESSIONAL HEALTH OR LEGAL SERVICES, AND ALL SUCH PROFESSIONAL SERVICES PROVIDED USING THE PLATFORM ARE PERFORMED IN THE SOLE PROFESSIONAL JUDGEMENT AND LEGAL AUTHORITY OF THE SERVICE PROFESSIONALS INDEPENDENT OF META OR THE INSTITUTION.

3. Indemnification

31. **Indemnification.** Each party will indemnify, defend and hold harmless the other party and its affiliates, officers, directors, employees, agents and customers from and against any and all claims, losses, damages, costs, expenses (including reasonable attorneys' fees) and liabilities (collectively, "Claims") resulting from or in connection with third party claims in connection with (i) any material misrepresentation or breach of any material representation, warranty or obligation by the indemnifying party under this Agreement or (ii) any negligent or unlawful act by the indemnifying party in connection with the performance of its obligations under this Agreement.

32. **Indemnification Procedures.** The indemnified party will provide prompt notice to the indemnifying party of any Claim, provided, that failure to give notice will only relieve the indemnifying party of liability if the indemnifying party has suffered actual prejudice by such failure. The indemnifying party will have control and direction over the litigation; provided that the indemnifying party will not enter judgment against the indemnified party without the indemnified party's written consent.

4. Confidentiality

4.1. **Confidential Information.** "Confidential Information" will mean, with respect to a party hereto, all information or material which (i) gives that party some competitive business advantage or the opportunity of obtaining such advantage or the disclosure of which could be detrimental to the interests of that party; or (ii) which is either (A) marked "Confidential," "Restricted," "Proprietary" or other similar marking, (B) known by the parties to be considered confidential and proprietary or (C) from all the relevant circumstances should reasonably be assumed to be confidential and proprietary. Neither party will have any obligation with respect to Confidential Information which: (i) is or becomes generally known to the public by any means other than a breach of the obligations of a receiving party; (ii) was previously known to the receiving party or rightly received by the receiving party from a third party; (iii) is independently developed by the receiving party without reference to information derived from the other party; and (iv) subject to disclosure under court order or other lawful process.

4.2 **Confidentiality.** The parties agree to hold each other's Confidential Information in strict confidence. The parties agree not to make each other's Confidential Information available in any form to any third party or to use each other's Confidential Information for any purpose other than as specified in this Agreement. Each party agrees to take all

reasonable steps to ensure that Confidential Information of either party is not disclosed or distributed by its employees, agents or consultants in violation of the provisions of this Agreement. Each party's Confidential Information will remain the sole and exclusive property of that party. Each party acknowledges that any use or disclosure of the other party's Confidential Information other than as specifically provided for in this Agreement may result in irreparable injury and damage to the non-using or non-disclosing party. Accordingly, each party hereby agrees that, in the event of use or disclosure by the other party other than as specifically provided for in this Agreement, the non-using or non-disclosing party may be entitled to equitable relief as granted by any appropriate judicial body. The obligations under this Section will terminate three (3) years following expiration or termination of this Agreement (except with regard to trade secrets, which will remain confidential for so long as the information remains protected as a trade secret).

5. Term; Termination

5.1. **Term.** Unless earlier terminated in accordance with the provisions set forth herein, the term of this Agreement will begin on the date of this Agreement and will continue for a period of two (2) years ("**Initial Term**"). This Agreement may be renewed for successive one (1) year periods (each a "**Renewal Term**") by mutual agreement of the parties or written notice not later than thirty (30) days prior to the end of the Initial Term or the Renewal Term that this Agreement not renew. The Initial Term and Renewal Term(s) are collectively referred to herein as the "Term".

5.2. **Termination for Cause.** If either party materially breaches any term of this Agreement and fails to cure such breach within thirty (30) days after receiving notice of such breach from the other party, the non-breaching party may terminate this Agreement by providing written notice thereof. In the event of such termination, Institution will only be obligated to make payment to Meta for access to the Platform rendered through the effective date of such termination and Meta will refund on a pro-rata monthly basis the Sponsorship Fees prepaid for any period after the effective date of termination. Institution's failure to pay fees when due will be a material breach of this Agreement.

5.3. **Survival.** Sections 1, 2.5, 3, 4 and 7 will survive the expiration or termination of this Agreement for any reason.

6. Notice

Any notice under this Agreement must be in writing and will be deemed to have been given (a) when received if delivered personally or sent by confirmed facsimile or e-mail, (b) the next business day after being sent by nationally recognized commercial overnight carrier or (c) three (3) days after being mailed postage prepaid by certified or registered mail, return receipt requested, to the attention of the contact person and address specified on Exhibit B, or such other contact person or address as party to be notified has designated upon reasonable notice.

7. General

7.1. **Entire Agreement.** This Agreement and associated exhibits (all of which are incorporated herein by this reference) constitute the entire agreement between the parties and supersede any and all prior agreements and understandings between the parties, written or oral, not incorporated herein with respect to the subject matter of this Agreement. This

Agreement may not be changed unless mutually agreed upon in writing signed by authorized representatives of both parties. Any document subsequently exchanged between the parties after entering into this Agreement, including but not limited to invoices, purchase orders, quotas and the like, will not alter or amend the terms of this Agreement unless expressly agreed to in a written document signed by both parties.

72. **Recitals.** The Recitals are material terms of this Agreement and are incorporated by reference herein.

73. **Interpretation; Severability.** Meta and Institution agree that this Agreement's terms will be construed fairly and not in favor of or against a party, regardless of which party drafted the Agreement's terms. In the event any provision of this Agreement is found to be illegal, invalid or legally unenforceable, such provision will be deemed stricken from the Agreement and the remainder of the Agreement will continue in effect and be valid and enforceable to the fullest extent permitted by law.

74. **Governing Law; Jurisdiction.** This Agreement will be governed by the laws of the State of Illinois without giving effect to its principles of conflict of laws. Meta and Institution hereby irrevocably and unconditionally submit to the jurisdiction of the state and federal courts sitting in Lake County, Illinois over any suit, action or proceeding arising out of or relating to this Agreement. Meta and Institution hereby irrevocably and unconditionally waives any objection or defense to the laying of venue in any such court and any claim that such court is an inconvenient forum. Meta and Institution hereby irrevocably and unconditionally agree that: (i) any suit, action or proceeding arising out of or relating to this Agreement will be conducted solely on an individual basis; (ii) neither Meta nor Institution will seek to have any dispute heard as a class action, a representative action, a collective action, a private attorney general action or in any proceeding in which Meta or Institution acts or proposes to act in a representative capacity; and (iii) no arbitration or proceeding will be joined consolidated or combined with another arbitration or proceeding without the prior written consent of Meta, Institution and all parties to such arbitration or proceeding.

75. **Assignment.** Neither party will assign this Agreement, or assign, subcontract or delegate any of its rights or obligations pursuant to this Agreement without the prior written consent of the other party, and any attempted assignment, subcontract or delegation without such prior written consent will be of no force or effect. Notwithstanding the foregoing, both parties will have the right to assign, delegate, or transfer, in whole or in part, any or all of its rights, duties, obligations, and interests herein granted to any of its affiliates or to a third party in the event of a merger, business combination, consolidation or sale of all, or substantially all, of its assets or business that are related to this Agreement to such third party without the necessity of obtaining the consent of the other party.

76. **Waiver.** Waiver by any party of strict performance of any provision of this Agreement must be in writing and signed by the party adversely affected thereby. Such waiver will not be a waiver, or prejudice the party's right to require strict performance, of the same provision in the future, or of any other provision.

77. **Counterparts; Signing Authority.** This Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all such counterparts together will constitute one and the same instrument. The person signing this Agreement

meta

on behalf of each party represents and warrants that he or she has the authority to bind such party to the terms and conditions of this Agreement.

TO: Dr. Cristobal Valdez, President
FROM: Dr. Denise Crews 
DATE: February 6, 2020
SUBJECT: Professor Emeritus Recommendation

Mr. Chairman, Members of the Board, Professor Emeritus Policy (3.9.1) allows the College the opportunity to recognize retired as well as retiring faculty members who made meritorious and significant contributions to the value of Richland Community College.

The following retired faculty member is being recommended for the prestigious status of Professor Emeritus in honor of their demonstrated exemplary services over her career at Richland Community College.

Pixie Fennessey – Retired, Professor of Psychology and Sociology

Therefore, it is recommended that the Board of Trustees grant Professor Emeritus status to Pixie Fennessey, retired faculty member, as specified in Professor Emeritus Policy 3.9.1.

Thank you.

Professor Emeritus

Pixie Fennessey

Professor Fennessey came to Richland Community College in 1996 after having taught at the college-level in both tenured and adjunct positions. Her wealth of college teaching experience, along with her Master of Arts in Clinical Psychology and additional graduate hours in areas of education, psychology, and sociology, contributed to her success as a professor of psychology and sociology at Richland. Not only did Professor Fennessey create an engaging and supportive classroom environment, she also worked tirelessly to ensure students had opportunities to continue learning outside of the classroom.

Professor Fennessey was deeply committed to her students' learning. As one nominator shared, "She generously shared her time with students to guide them in their classwork, educational goals, and life choices." Another former colleague described how previous students would often approach Professor Fennessey in public, re-introduce themselves, and thank her for the impact she had on their lives. She continuously changed her course to ensure students met the course objectives and had the required knowledge to be successful at Richland and in life. Richland recognized Professor Fennessey for her commitment to teaching in 2004 with Faculty-of-the-Year Award; she was also awarded similar honors at two previous institutions.

Her service to Richland extended beyond the classroom and allowed students to continue learning and growing by serving others. During five summers, she took groups of students to Kenya to work at By Grace Disabled and Orphans Center. These experiences led to the creation of Stand Up for Grace, a 501 (c) (3) which raises funds for the Center. Students who were part of the Helping Out People Everywhere (HOPE) Club at Richland helped this non-profit fundraise through the sales of African crafts and artwork and other annual fundraisers like Bellies for Bellies. Professor Fennessey formed HOPE Club with the intent to serve people at the local, national, and international levels. In addition to fundraising for Stand Up for Grace, students organized various collections for Coats for Kids and other organizations, fundraised for health and disaster relief causes, volunteered at the Good Samaritan Inn, and organized care packages for serving military members. As one nominator explained, "She not only motivated the students but the entire college community to think of the needs of others."

Not only has Professor Fennessey improved the Richland community, she has also worked to improve our local community. She has served for a number of years on the Growing Strong Board of Directors, worked on political campaigns, served as an Elder and on the Peacemaking Committee for the First Presbyterian Church of Decatur, served as a member of Prairieland Case Coordinator, and advised Millikin's Alternative Spring Break. She has also promoted tolerance and inclusion through her work as the advisor to the college chapter of the NAACP, service on the African American Studies advisory group, and participation in a film club. Her commitment to the community's development served as an example to her students and colleagues.

Throughout her tenure, she was an ambassador of goodwill and service for Richland Community College. The college honors Professor Fennessey for dedicating such a large part of her personal and professional life to building Richland and its excellent reputation in our community.

MEMORANDUM

TO: Dr. Cristobal Valdez, President 
FROM: Dr. Denise Crews, Vice President, Academic Services
RE: Faculty Promotion
DATE: February 4, 2020

On behalf of the members of the Promotion Committee (Meredith Johnson-Palmer, Evyonne Hawkins, Brandon Clark and Kathy Lee, Chair) and on behalf of Dean Andy Hynds, it is indeed an honor and privilege to recommend the promotion in rank for the following faculty members:

- Kent Mears, Instructor to Assistant Professor
- Chris Senger, Instructor to Assistant Professor

Congratulations to these faculty members for sharing their expertise and dedication with the Richland Community College community.

c: Andy Hynds
Robin Bollhorst

February 4, 2020

Dr. Denise Crews, Vice-President
Richland Community College
One College Park
Decatur, IL 62521

Dear Dr. Crews:

The members of the Faculty Promotion Committee, consisting of Evyonne Hawkins, Meredith Johnson-Palmer, Brandon Clark, and Kathy Lee, have reviewed the promotion portfolios of the faculty members requesting promotion.

The committee agrees with the recommending deans that each faculty member listed below should receive the promotion in rank requested:

- Chris Senger, Instructor to Assistant Professor
- Roger Kent Mears, Instructor to Assistant Professor

Congratulations to these faculty for their time, effort, and dedication to Richland Community College.

Sincerely,



Kathy Lee
Committee Chair

TO: Dr. Denise Crews, VP of Academic Services
Promotion Committee
Dr. Cris Valdez, President
Board of Trustees of Richland Community College

FROM: Andy Hynds 
Dean, Mathematics, Science, and Business

SUBJECT: Kent Mears, Promotion to Assistant Professor

DATE: January 15, 2020

I recommend the promotion of Kent Mears, an instructor in Collision Repair Technology, to the rank of Assistant Professor.

Kent began teaching full-time at Richland in August 2014 as the first full-time instructor in our Collision Repair program. Kent has worked in the field of Collision Repair locally for his whole career, bringing his passion for cars to the classroom. The majority of every class period is spent doing hands-on work to actual vehicles. Kent uses his experiences and connections to the community to ensure his students are able to transition successfully to the workforce both during their program and upon graduation.

Kent earned tenure in Spring 2018 as the result of quality teaching and college service. In the two years since Kent received tenure, he has continued to remain committed to his students. He is available at all times, providing his personal phone number to students. He often stays in contact with students, making sure they remain successful in the field and do not slip in their progress while they are in the program.

Kent has sponsored a car show on campus every year, bringing exposure to the program and raising funds for philanthropic efforts in the area. He volunteers his time in the community through the Macon County Honor Guard and the American Legion. At Richland he works to grow the program by participating in recruiting events on campus and working with Student Success to try to show the potential of a career in his field.

Kent has helped to create more opportunities for students over the past two years. This includes new opportunities through I-CAR (Inter-Industry Conference on Auto Collision Repair), set up Richland as a host site for testing for people in the industry. Just recently, he did his part to help complete an application for the Collision Repair program to be industry certified through NATEF.

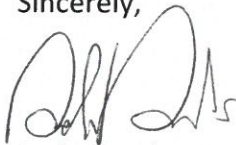
On the curricular side, Kent worked with the Welding department to create a new course that is specific to the welding seen in the automotive industry, allowing students

a more applicable path to degree completion. He continues to teach each class in a hands-on manner. Students have provided favorable feedback both before and after his tenure date. Recent student comments include:

- "(Kent) helped me improve my skills in order to become a better worker."
- "(Kent taught me) to be more confident in your own work."
- "He worked with me one on one to improve my skills."
- "He always approaches with patience, and he taught me the technique to properly spray the vehicle."

Kent has shown a continued commitment to the College since his tenure date. I feel that is worthy of the title of Assistant Professor.

Sincerely,



Andy Hynds

TO: Dr. Denise Crews, VP of Academic Services
Promotion Committee
Dr. Cris Valdez, President
Board of Trustees of Richland Community College

FROM: Andy Hynds 
Dean, Mathematics, Science, and Business

SUBJECT: Chris Senger, Promotion to Assistant Professor

DATE: January 15, 2020

I recommend the promotion of Chris Senger, an instructor in Engineering Technology, to the rank of Assistant Professor.

Chris began teaching full-time at Richland in January 2016. He came to Richland with nearly 30 years of experience in the field of Electrical Systems, contributing to private industry as a designer and implementer of control panels and related items. During his industry experience, Chris often had the responsibility to train other individuals. His ability to train people to use his company's products led to a passion for teaching. Chris took that passion to Richland. He believes in hands-on learning, doing all he can to help his students succeed.

In the classroom, Chris always works alongside students. Chris teaches a variety of courses in the Engineering Technology curriculum. He works with high school students in introductory coursework all the way through the advanced coursework completed by our sophomores. Chris uses every class period to help his students learn by doing.

Students agree that Chris uses a quality approach to teaching, commenting in their evaluations:

- "I enjoyed that the majority of our class time was spent doing hands-on work in the lab."
- "(Chris is) patient, flexible and very helpful."
- "Each day, (Chris) asks every student on a progress report on where they are on each project."

Chris earned tenure in Spring 2018 through a combination of quality teaching and college service. He has not rested on that accomplishment, continuing to contribute to the classroom and the College. He has worked with College officials to continue upgrading the Electrical Systems lab, using Perkins and Workforce Development grant funds to keep his technology current.

Chris has maintained professional connections in the field. In recent years he has visited employers large and small to tour their facility, meet with key people, and make connections for students. He works alongside fellow tenured professor John Daum to run the Engineering Technology advisory committee every April. It is one of the highest-attended advisory meetings in the College every year.

In October 2017, Chris worked with the Richland Foundation to host an Engineering Technology Open House, receiving local media attention and drawing local interest to the program. He assists with Richland's Manufacturing Month events every October and works regularly to promote his program.

Chris' colleagues often comment that he is a team player. He works with me as the dean to help his students. He also works with our Workforce Development team to ensure that local employers stay connected to training. Finally, he works with the Heartland Technical Academy to grow the next generation of the workforce and is willing to work with anyone to keep his program strong. I feel that is worthy of the title of Assistant Professor.

Sincerely,



Andy Hynds

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Jose Montines
Andy Hynds

Date: February 18, 2020

Re: Approval of Bid - Manual Lathe (BASIC 180 SUPER – 3 Axis Digital Read Out)

One Aspect of the College's pre-engineering program teaches students enhance basic knowledge of manual machining that they will experience working in manufacturing at local plants such as Caterpillar as well as other process industries in the area. This manual lathe will introduce students to various operations such as cutting, sanding, knurling, drilling, deformation, facing, and turning, with tools that are applied to the machine to create an object with symmetry. College staff identified appropriate specifications for a Manual Lathe that will allow students to gain a working knowledge of the machining process. Funding is through the DCEO Workforce Development Grant.

A public bid opening was held on February 10, 2020, with two companies responding with qualifying machines.

Knuth Machine Tools, Lincolnshire IL

BASIC 180 SUPER (lathe)	\$ 10,965.00
Shipping	\$ 300.00
Accessories: Tools	<u>\$ 1,900.00</u>
	\$ 13,165.00

The manufacturer has warranty of 12 months (1 year) but included an additional of 48 months (4 years) warranty extension or 10,000 hours, whichever comes first.

DCT Industrial Supply Company, Decatur IL

Kent 1440	\$ 12,112.48
Accessories: Tools	<u>\$ 1,500.00</u>
	\$ 13,612.48

1 year warranty from the manufacturer.

It is recommended that the Board authorize the College Administration to purchase the BASIC 180 SUPER Lathe and all necessary components from Knuth Machine Tools, Lincolnshire, Illinois for a total cost of \$13,165.00.

We are available for any questions you may have.

TO: Board of Trustees
FROM: Cris Valdez
DATE: February 18, 2020
SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the January 2020 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Treasurer's Report

1/31/2020

Fund	Balance 1/1/2020	Receipts for Month	Disbursements for Month	Balance 1/31/2020	Int Bearing Accounts	Separate Inv Instruments
Education Fund	\$8,518,752.33	\$1,289,462.49	(\$1,174,728.25)	\$8,633,486.57	\$8,383,635.34	\$249,851.23
Oper & Maint Restricted	\$1,863,843.30	\$1,449.88		\$1,865,293.18	\$1,865,293.18	\$0.00
Bond & Interest Fund	\$417,968.04	\$541.87		\$418,509.91	\$418,509.91	\$0.00
Auxiliary Enterprises	\$2,531,750.43	\$24,240.83	(\$49.79)	\$2,555,941.47	\$2,555,941.47	\$0.00
Restricted Purposes	\$2,295,369.21	\$124,507.65		\$2,419,876.86	\$2,119,876.86	\$300,000.00
Working Cash Fund	\$8,359,191.03	\$9,446.56	(\$109.70)	\$8,368,527.89	\$8,014,562.40	\$353,965.49
Trust & Agency Fund	\$360,646.39	\$448.85		\$361,095.24	\$361,095.24	\$0.00
Audit Fund	\$70,999.65	\$93.43		\$71,093.08	\$71,093.08	\$0.00
Liability & Protection	\$2,504,718.52	\$3,117.59		\$2,507,836.11	\$2,407,836.11	\$100,000.00
Totals	\$26,923,238.90	\$1,453,309.15	(\$1,174,887.74)	\$27,201,660.31	\$26,197,843.59	\$1,003,816.72

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$7,078,178.	IL Funds	1.65		0.0
EDUCATION FUND	\$250,000.00	CD-First Mid	0.20	1/30/2020	12.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.40	8/10/2020	12.0
WORKING CASH FUND	\$1,027,136.	PMA	1.54		0.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.40	3/23/2020	12.0
WORKING CASH FUND	\$120,402.49	CD-Regns	1.48	4/11/2020	7.0
WORKING CASH FUND	\$123,579.00	CD-Regns	1.34	9/21/2020	13.0
LPS FUND	\$100,000.00	CD-Busey	0.10	3/27/2020	6.0

Revenues & Expenses by Fund

	Actual 1/31/2020	Budget 1920	%	Actual 1/31/2019	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$14,511,991.62	\$15,530,291.00	93.44	\$14,111,636.70	\$14,700,499.20
Transfers	\$0.00	(\$138,394.00)	0	\$0.00	(\$531,318.00)
Expenses	(\$7,637,987.48)	(\$14,441,975.00)	52.89	(\$7,035,329.91)	(\$12,522,986.50)
	\$6,874,004.14	\$949,922.00		\$7,076,306.79	\$1,646,194.70
Fund 02-Operations & Maintenance					
Revenue	\$1,796,510.53	\$2,147,812.00	83.64	\$1,681,656.93	\$2,693,954.22
Transfers	\$0.00	\$0.00	0	\$0.00	(\$750,000.00)
Expenses	(\$907,611.32)	(\$2,143,233.00)	42.35	(\$1,041,996.86)	(\$1,794,524.69)
	\$888,899.21	\$4,579.00		\$639,660.07	\$149,429.53
Fund 03-Oper & Maint Restricted					
Revenue	\$495,435.99	\$16,608,535.00	2.98	\$192,388.01	\$1,398,696.64
Transfers	\$0.00	\$0.00	0	\$0.00	(\$23,622.68)
Expenses	(\$367,763.35)	(\$16,608,535.00)	2.21	(\$96,264.05)	(\$264,084.90)
	\$127,672.64	\$0.00		\$96,123.96	\$1,110,989.06
Fund 04-Bond & Interest Fund					
Revenue	\$2,738,978.39	\$2,734,693.00	100.16	\$3,391,039.10	\$3,397,270.53
Expenses	(\$2,483,576.25)	(\$2,734,693.00)	90.82	(\$3,083,951.61)	(\$3,380,527.86)
	\$255,402.14	\$0.00		\$307,087.49	\$16,742.67
Fund 05-Auxiliary Enterprises					
Revenue	\$913,290.80	\$1,523,798.00	59.94	\$829,404.13	\$2,115,207.54
Transfers	\$0.00	\$0.00	0	\$0.00	(\$404,730.32)
Expenses	(\$937,524.01)	(\$1,523,052.00)	61.56	(\$778,145.10)	(\$1,553,248.19)
	(\$24,233.21)	\$746.00		\$51,259.03	\$157,229.03
Fund 06-Restricted Purposes Fund					
Revenue	\$4,979,822.28	\$9,892,086.12	50.34	\$3,835,780.75	\$9,568,316.01
Transfers	(\$693.20)	(\$6,000.00)	11.55	\$0.00	(\$6,045.03)
Expenses	(\$6,864,948.08)	(\$9,886,086.12)	69.44	(\$4,851,720.94)	(\$9,402,068.58)
	(\$1,885,819.00)	\$0.00		(\$1,015,940.19)	\$160,202.40
Fund 07-Working Cash Fund					
Revenue	\$77,591.25	\$160,000.00	48.49	\$95,471.68	\$164,084.43
Transfers	(\$77,456.70)	(\$160,000.00)	48.41	(\$51,697.10)	(\$164,084.43)
	\$134.55	\$0.00		\$43,774.58	\$0.00
Fund 10-Trust & Agency Fund					
Revenue	\$71,439.68	\$194,560.00	36.72	\$64,223.11	\$129,222.60
Transfers	\$0.00	\$0.00	0	\$0.00	(\$36,085.94)
Expenses	(\$51,161.62)	(\$194,560.00)	26.3	(\$54,030.07)	(\$93,136.34)
	\$20,278.06	\$0.00		\$10,193.04	\$0.32
Fund 11-Audit Fund					
Revenue	\$66,753.31	\$66,731.00	100.03	\$65,835.40	\$66,512.59
Expenses	(\$50,797.66)	(\$54,620.00)	93	(\$53,101.01)	(\$56,760.31)
	\$15,955.65	\$12,111.00		\$12,734.39	\$9,752.28
Fund 12-Liability & Protection					
Revenue	\$1,991,429.87	\$1,962,208.00	101.49	\$1,879,214.76	\$1,892,338.87
Expenses	(\$908,616.20)	(\$1,545,150.00)	58.8	(\$907,969.04)	(\$1,504,579.89)
	\$1,082,813.67	\$417,058.00		\$971,245.72	\$387,758.98
Total	\$7,355,107.85	\$1,384,416.00		\$8,192,444.88	\$3,638,298.97

Operating Funds Revenue

	Actual Revenue YTD 1/31/2020	Budget 1920	%	Actual Revenue YTD 1/31/2019	Prior Year Revenue 6/30/2019
Investment Revenue					
Investment Revenue	\$87,542.62	\$54,650.00	160.19	\$65,805.94	\$129,432.59
	<u>\$87,542.62</u>	<u>\$54,650.00</u>	160.19	<u>\$65,805.94</u>	<u>\$129,432.59</u>
Local Government Sources					
Current Taxes	\$7,325,870.72	\$7,320,256.00	100.08	\$7,231,132.54	\$7,231,132.54
Interest on Taxes	\$2,617.13	\$850.00	307.9	\$3,278.62	\$3,278.62
	<u>\$7,328,487.85</u>	<u>\$7,321,106.00</u>	100.1	<u>\$7,234,411.16</u>	<u>\$7,234,411.16</u>
Other Revenue					
Facility Rental	\$190,184.22	\$264,805.00	71.82	\$151,040.70	\$270,413.41
Other Revenue	\$199,495.29	\$458,045.00	43.55	\$181,822.72	\$490,268.58
Transfer In	\$78,149.90	\$167,500.00	46.66	\$51,697.10	\$170,129.46
	<u>\$467,829.41</u>	<u>\$890,350.00</u>	52.54	<u>\$384,560.52</u>	<u>\$930,811.45</u>
State Government Sources					
ICCB CTE Formula Grant	\$0.00	\$234,450.00	0	\$116,935.00	\$233,870.00
ICCB Credit Hour Grants	\$1,193,520.56	\$1,776,670.00	67.18	\$1,152,880.00	\$1,650,408.83
ICCB Equalization Grant	\$25,000.02	\$50,000.00	50	\$25,002.00	\$50,000.00
Replacement Taxes	\$219,903.69	\$280,000.00	78.54	\$129,257.51	\$360,091.39
	<u>\$1,438,424.27</u>	<u>\$2,341,120.00</u>	61.44	<u>\$1,424,074.51</u>	<u>\$2,294,370.22</u>
Student Tuition & Fees					
Chargeback	\$0.00	\$0.00	0	\$0.00	\$0.00
Tuition-Credit	\$6,146,682.00	\$6,163,109.00	99.73	\$5,866,590.50	\$5,982,141.00
Various Fees	\$839,536.00	\$907,768.00	92.48	\$817,851.00	\$823,287.00
	<u>\$6,986,218.00</u>	<u>\$7,070,877.00</u>	98.8	<u>\$6,684,441.50</u>	<u>\$6,805,428.00</u>
Total Revenue	\$16,308,502.15	\$17,678,103.00	92.25	\$15,793,293.63	\$17,394,453.42

Operating Funds Expenses

	Actual Expenses YTD 1/31/2020	Budget 1920	%	Actual Expenses YTD 1/31/2019	Prior Year Expenses 6/30/2019
Salaries					
Academic Support-PT	\$54,090.20	\$51,589.00	104.85	\$34,263.83	\$57,993.00
Administrative Staff Sal	\$961,091.37	\$1,856,762.00	51.76	\$875,122.31	\$1,581,949.80
Car Allowance	\$5,192.40	\$9,000.00	57.69	\$5,192.40	\$9,000.16
Classified-Temporary	\$14,547.00	\$2,500.00	581.88	\$13,455.38	\$24,704.13
Clinical Risk Stipends	\$18,696.06	\$33,964.00	55.05	\$19,073.86	\$34,100.82
Custodial, Maint Stf Sal	\$61,272.91	\$140,711.00	43.55	\$58,610.54	\$105,086.76
Custodial, Maint-Temp	\$8,403.00	\$12,000.00	70.03	\$8,812.50	\$12,727.50
F/T Classified Salary	\$445,604.11	\$917,926.00	48.54	\$356,951.24	\$653,311.65
F/T Faculty Salary	\$1,912,809.38	\$3,878,293.00	49.32	\$1,886,028.79	\$3,882,915.73
F/T Faculty-Summer Sal	\$234,646.35	\$213,623.00	109.84	\$242,874.05	\$245,172.45
Faculty Curriculum Dev	\$1,014.00	\$0.00	0	\$8,020.00	\$8,696.00
Faculty Tutors Salary	\$11,929.33	\$40,500.00	29.46	\$17,990.48	\$32,449.38
Independent Study Salary	\$8,205.00	\$6,945.00	118.14	\$15,502.50	\$24,142.50
Interpreter Salary	\$10,664.60	\$33,659.00	31.68	\$10,610.69	\$20,571.46
LabFacilitators	\$8,417.80	\$19,610.00	42.93	\$9,151.87	\$17,050.05
Overload Salary	\$292,032.05	\$572,911.00	50.97	\$266,548.30	\$507,579.89
Overtime Wages	\$9,433.36	\$11,827.00	79.76	\$9,836.34	\$17,860.85
P/T Classified Salary	\$3,614.45	\$24,512.00	14.75	\$23,646.90	\$33,368.33
P/T Faculty Salary	\$394,490.90	\$802,106.00	49.18	\$408,707.46	\$746,999.38
P/T Faculty-Summer Sal	\$82,027.93	\$78,091.00	105.04	\$49,796.38	\$49,796.38
Professional/Tech Salary	\$596,824.99	\$1,075,049.00	55.52	\$503,222.77	\$915,184.88
Professional/Tech-PT	\$10,336.51	\$11,090.00	93.21	\$15,166.62	\$25,347.04
Proficiency Exam Salary	\$0.00	\$0.00	0	\$210.00	\$367.50
Stipend	\$300.00	\$300.00	100	\$0.00	\$0.00
Student Workers Salary	\$19,682.75	\$64,700.00	30.42	\$15,198.49	\$31,287.26
Subs Instructors Salary	\$14,804.93	\$6,782.00	218.3	\$3,931.12	\$6,423.34
Supervisory Staff Salary	\$125,637.84	\$217,808.00	57.68	\$135,936.64	\$246,934.28
Test Proctor Salary	\$16,792.00	\$32,927.00	51	\$15,738.14	\$27,956.08
	\$5,322,561.22	\$10,115,185.00	52.62	\$5,009,599.60	\$9,318,976.60
Employee Benefits					
EmployeeBenefitsTotal	\$6,376.27	\$14,500.00	43.97	(\$97.51)	(\$7,204.95)
FICA-Social Security	\$0.00	\$0.00	0	\$0.00	\$0.00
Grants Share of SURS	\$53.50	\$0.00	0	\$0.00	\$111.39
Group Dental Ins	\$31,464.98	\$57,343.00	54.87	\$26,830.20	\$48,290.45
Group LTD Ins	\$10,012.29	\$19,774.00	50.63	\$9,324.58	\$16,281.69
Group Life Ins	\$17,209.67	\$22,440.00	76.69	\$12,625.79	\$21,991.89
Group Medical Ins	\$947,660.39	\$1,817,790.00	52.13	\$875,877.80	\$1,529,279.09
Medicare	\$0.00	\$0.00	0	\$0.00	\$0.00
SURS-RetireeHealthContri	\$25,617.30	\$40,159.00	63.79	\$23,840.18	\$41,590.71
Staff/Family Waivers	\$23,526.00	\$26,670.00	88.21	\$3,654.00	\$17,274.80
	\$1,061,920.40	\$1,998,676.00	53.13	\$952,055.04	\$1,667,615.07
Contractual Services					
Accreditation Fees	\$16,560.00	\$22,820.00	72.57	\$10,450.00	\$12,200.00
Admin Computer-Maint	\$305,723.00	\$327,197.00	93.44	\$335,613.29	\$337,225.79
Building Repair/Maint	\$48,990.77	\$161,200.00	30.39	\$11,336.00	\$26,871.72
Consultants/Workshops	\$2,000.00	\$4,000.00	50	\$0.00	\$500.00
Contractual-Other	\$23,720.33	\$123,137.00	19.26	\$120,177.22	\$137,731.50
Contractual-Tutoring	\$0.00	\$13,230.00	0	\$0.00	\$5,800.00
Custodial Services	\$199,710.64	\$466,500.00	42.81	\$232,104.60	\$397,107.60
Diversity Initiatives	\$0.00	\$20,000.00	0	\$0.00	\$0.00
Employee Awards	\$0.00	\$2,200.00	0	\$0.00	\$0.00
Employee Recognition EAT	\$1,164.36	\$1,500.00	77.62	\$803.95	\$1,622.86
Equip Repair/Maint Agree	\$37,821.80	\$121,175.00	31.21	\$70,005.80	\$122,837.78
Faculty Development	\$0.00	\$2,300.00	0	\$853.56	\$2,903.56
Grounds Maintenance	\$10,522.63	\$17,300.00	60.82	\$7,622.33	\$11,503.07
Legal Services-Admin	\$1,610.00	\$43,500.00	3.7	\$7,541.28	\$17,658.78
Meals	\$1,220.03	\$3,700.00	32.97	\$900.00	\$1,140.00
Pest Control	\$6,205.00	\$12,450.00	49.84	\$7,846.50	\$11,409.86
Professional Fees	\$5,702.86	\$7,500.00	76.04	\$5,374.71	\$7,196.41
Recruitment	\$456.26	\$30,750.00	1.48	\$0.00	\$746.02
Royalties	\$0.00	\$350.00	0	\$0.00	\$0.00

Operating Funds Expenses

	Actual Expenses YTD 1/31/2020	Budget 1920	%	Actual Expenses YTD 1/31/2019	Prior Year Expenses 6/30/2019
Contractual Services					
Security	\$0.00	\$0.00	0	\$4,579.25	\$6,631.13
Staff/Faculty Developmen	\$26,141.22	\$27,390.00	95.44	\$1,263.24	\$3,926.69
Student Awards	\$0.00	\$725.00	0	\$0.00	\$795.00
Student Development	\$171.48	\$3,100.00	5.53	\$0.00	\$0.00
Telephone Maint Agree	\$10,912.65	\$19,100.00	57.13	\$0.00	\$1,283.04
	<u>\$698,633.03</u>	<u>\$1,431,124.00</u>	48.82	<u>\$816,471.73</u>	<u>\$1,107,090.81</u>
Materials & Supplies					
Advertising	\$49,565.67	\$89,000.00	55.69	\$16,740.18	\$44,330.98
Audio Visual Materials	\$27.95	\$500.00	5.59	\$390.43	\$636.59
Books-Library Collection	\$1,476.13	\$10,000.00	14.76	\$7,671.91	\$8,947.00
Catalog Printing	\$0.00	\$0.00	0	\$0.00	\$0.00
Computer Software	\$178,078.76	\$187,500.00	94.98	\$125,987.66	\$142,566.62
Credit Schedules	\$0.00	\$0.00	0	\$0.00	\$2,000.12
Digital Print/Curric Spt	\$49,490.48	\$50,000.00	98.98	\$35,429.92	\$38,247.99
Event Expense	\$1,577.97	\$6,375.00	24.75	\$100.00	\$751.93
Graphic Supplies	\$1,296.01	\$4,000.00	32.4	\$1,059.70	\$2,473.49
Instructional Supplies	\$65,004.59	\$143,866.00	45.18	\$53,587.40	\$99,084.04
Laundry/Linen Supplies	\$147.49	\$551.00	26.77	\$111.23	\$264.11
Maintenance Supplies	\$49,879.59	\$100,900.00	49.43	\$44,692.71	\$82,100.99
Materials	\$46,356.77	\$98,527.00	47.05	\$27,234.94	\$55,417.64
Non Consumable Supplies	\$9,696.37	\$9,700.00	99.96	\$0.00	\$0.00
Office Supplies	\$9,851.53	\$18,169.00	54.22	\$10,778.04	\$17,103.50
Postage	\$6,439.19	\$16,370.00	39.34	\$5,875.21	\$20,283.96
Printing	\$15,135.12	\$21,312.00	71.02	\$11,586.26	\$19,010.36
Publications & Dues	\$70,637.24	\$101,917.00	69.31	\$65,989.92	\$82,191.57
Reference Materials	\$4,254.00	\$4,130.00	103	\$0.00	\$0.00
Specialties	\$0.00	\$1,500.00	0	\$30.35	\$1,419.03
Transcripts	\$14,551.40	\$18,000.00	80.84	\$0.00	\$14,551.00
Uniforms	\$1,924.06	\$3,900.00	49.33	\$1,690.00	\$3,523.00
Vehicle Expense	\$8,612.99	\$23,200.00	37.12	\$9,615.90	\$15,307.55
WYSE Activities	\$0.00	\$1,120.00	0	\$0.00	\$565.00
Wind Turbine Maintenance	\$3,535.00	\$10,250.00	34.49	\$0.00	\$5,833.33
	<u>\$587,538.31</u>	<u>\$920,787.00</u>	63.81	<u>\$418,571.76</u>	<u>\$656,609.80</u>
Conference & Meeting Exp					
Board Meeting Meals	\$0.00	\$85.00	0	\$540.00	\$1,095.13
Community Relations/Spon	\$6,500.00	\$7,500.00	86.67	\$0.00	\$0.00
Meeting Expense	\$10,620.82	\$10,440.00	101.73	\$7,619.66	\$11,716.80
Registration Fees	\$31,845.74	\$52,705.00	60.42	\$23,878.56	\$35,284.66
Relocation	\$2,759.39	\$5,000.00	55.19	\$0.00	\$0.00
Travel-In State	\$12,354.11	\$19,020.00	64.95	\$7,790.84	\$19,008.95
Travel-In State Mileage	\$5,489.12	\$14,139.00	38.82	\$4,011.46	\$8,400.03
Travel-Out of State	\$46,617.59	\$87,234.00	53.44	\$27,318.85	\$61,225.99
	<u>\$116,186.77</u>	<u>\$196,123.00</u>	59.24	<u>\$71,159.37</u>	<u>\$136,731.56</u>
Fixed Charges					
Credit Card Fees	\$17,044.59	\$27,000.00	63.13	\$19,458.82	\$27,882.30
Equipment Rental	\$75.79	\$1,750.00	4.33	\$558.75	\$558.75
Facility Rental	\$47,033.00	\$80,640.00	58.32	\$64,128.53	\$96,746.28
Graduation Expense	\$171.33	\$20,000.00	0.86	\$334.53	\$23,859.85
Install Pymt Lease/Purch	\$57,571.08	\$90,915.00	63.32	\$166,701.35	\$205,501.60
Interest Expense	\$0.00	\$1,000.00	0	\$0.00	\$9,098.29
Property Taxes	\$17,344.72	\$18,800.00	92.26	\$17,094.08	\$23,385.33
	<u>\$139,240.51</u>	<u>\$240,105.00</u>	57.99	<u>\$268,276.06</u>	<u>\$387,032.40</u>
Utilities					
Electricity and Nat Gas	\$202,427.78	\$369,300.00	54.81	\$194,624.88	\$383,141.22
Internet	\$8,606.00	\$17,365.00	49.56	\$7,241.10	\$13,996.73
Refuse Disposal	\$12,982.32	\$23,580.00	55.06	\$11,782.46	\$21,251.55
Telephone	\$21,728.40	\$41,790.00	51.99	\$20,398.73	\$41,566.59
Water,Sewage	\$23,766.39	\$39,200.00	60.63	\$21,630.84	\$40,113.21
	<u>\$269,510.89</u>	<u>\$491,235.00</u>	54.86	<u>\$255,678.01</u>	<u>\$500,069.30</u>
Capital Outlay					
Building Improvements	\$0.00	\$23,000.00	0	\$0.00	\$80,741.63

Operating Funds Expenses

	Actual Expenses YTD 1/31/2020	Budget 1920	%	Actual Expenses YTD 1/31/2019	Prior Year Expenses 6/30/2019
Capital Outlay					
Equipment-Instructional	\$0.00	\$522,658.00	0	\$3,032.00	\$3,032.00
Equipment-Service	\$5,000.00	\$96,574.00	5.18	\$0.00	\$0.00
	<u>\$5,000.00</u>	<u>\$642,232.00</u>	0.78	<u>\$3,032.00</u>	<u>\$83,773.63</u>
Tuition Adjustments					
Illinois Veterans Grants	\$0.00	\$0.00	0	\$0.00	\$11,435.08
Tuition Waiver	\$2,582.00	\$56,722.00	4.55	\$49,290.00	\$80,927.49
Unfunded ING/MIA/POW	\$20,576.00	\$25,000.00	82.3	\$8,960.00	\$32,704.00
Write-Off	\$132,887.89	\$240,000.00	55.37	\$130,296.00	\$168,533.59
	<u>\$156,045.89</u>	<u>\$321,722.00</u>	48.5	<u>\$188,546.00</u>	<u>\$293,600.16</u>
Other Expense					
Bank Service Charges	\$1,802.70	\$3,000.00	60.09	\$1,006.31	\$2,836.88
Contributions	\$160,154.00	\$177,860.00	90.04	\$67,368.00	\$120,931.50
Expense-Other	\$195.39	\$3,500.00	5.58	\$416.41	\$990.76
	<u>\$162,152.09</u>	<u>\$184,360.00</u>	87.95	<u>\$68,790.72</u>	<u>\$124,759.14</u>
Total Expenses	\$8,518,789.11	\$16,541,549.00	51.5	\$8,052,180.29	\$14,276,258.47

Revenues by Fund Summary

	Actual Revenue YTD 1/31/2020	Budget 1920	%	Actual Revenue YTD 1/31/2019	Prior Year Revenue 6/30/2019
Fund 01-Education Fund					
Local Government Sources	\$6,398,686.64	\$6,392,084.00	100.1	\$6,316,065.27	\$6,316,065.27
State Government Sources	\$1,438,424.27	\$2,063,046.00	69.72	\$1,424,074.51	\$1,544,370.22
Student Tuition & Fees	\$6,399,961.40	\$6,479,226.00	98.78	\$6,151,202.09	\$6,188,878.76
Investment Revenue	\$87,542.62	\$54,650.00	160.19	\$65,805.94	\$129,432.59
Other Revenue	\$187,376.69	\$541,285.00	34.62	\$154,488.89	\$521,752.36
Total Revenue Fund 01	\$14,511,991.62	\$15,530,291.00	93.44	\$14,111,636.70	\$14,700,499.20
Fund 02-Operations & Maintenance					
Local Government Sources	\$929,801.21	\$929,022.00	100.08	\$918,345.89	\$918,345.89
State Government Sources	\$0.00	\$278,074.00	0	\$0.00	\$750,000.00
Student Tuition & Fees	\$586,256.60	\$591,651.00	99.09	\$533,239.41	\$616,549.24
Other Revenue	\$280,452.72	\$349,065.00	80.34	\$230,071.63	\$409,059.09
Total Revenue Fund 02	\$1,796,510.53	\$2,147,812.00	83.64	\$1,681,656.93	\$2,693,954.22
Fund 03-Oper & Maint Restricted					
Local Government Sources	\$439,315.54	\$15,442,906.00	2.84	\$182,207.61	\$182,207.61
Investment Revenue	\$6,999.79	\$9,000.00	77.78	\$10,109.43	\$15,646.99
Other Revenue	\$49,120.66	\$1,156,629.00	4.25	\$70.97	\$1,200,842.04
Total Revenue Fund 03	\$495,435.99	\$16,608,535.00	2.98	\$192,388.01	\$1,398,696.64
Fund 04-Bond & Interest Fund					
Local Government Sources	\$2,734,260.24	\$2,731,893.00	100.09	\$3,389,239.59	\$3,393,710.20
Investment Revenue	\$4,718.15	\$2,800.00	168.51	\$1,799.51	\$3,560.33
Total Revenue Fund 04	\$2,738,978.39	\$2,734,693.00	100.16	\$3,391,039.10	\$3,397,270.53
Fund 05-Auxiliary Enterprises					
Customized Training	\$340,891.52	\$499,500.00	68.25	\$340,495.72	\$586,208.60
Student Tuition & Fees	\$100,432.58	\$85,230.00	117.84	\$44,039.00	\$93,771.75
Auxiliary Enterprises	\$435,577.22	\$794,370.00	54.83	\$411,283.66	\$889,958.28
Investment Revenue	\$7,372.12	\$5,000.00	147.44	\$8,390.68	\$14,351.52
Other Revenue	\$29,017.36	\$139,698.00	20.77	\$25,195.07	\$530,917.39
Total Revenue Fund 05	\$913,290.80	\$1,523,798.00	59.94	\$829,404.13	\$2,115,207.54
Fund 06-Restricted Purposes Fund					
Financial Aid	\$3,261,495.68	\$6,463,476.00	50.46	\$3,262,300.62	\$6,759,290.39
Investment Revenue	\$554.53	\$0.00	0	\$634.97	\$2,081.86
Other Revenue	\$1,717,772.07	\$3,428,610.12	50.1	\$572,845.16	\$2,806,943.76
Total Revenue Fund 06	\$4,979,822.28	\$9,892,086.12	50.34	\$3,835,780.75	\$9,568,316.01
Fund 07-Working Cash Fund					
Investment Revenue	\$77,591.25	\$160,000.00	48.49	\$95,471.68	\$164,084.43
Total Revenue Fund 07	\$77,591.25	\$160,000.00	48.49	\$95,471.68	\$164,084.43
Fund 10-Trust & Agency Fund					
Club Revenue	\$10,848.42	\$121,505.00	8.93	\$17,747.33	\$29,473.91
Investment Revenue	\$3,014.26	\$2,500.00	120.57	\$3,347.44	\$0.00
Other Revenue	\$57,577.00	\$70,555.00	81.61	\$43,128.34	\$99,748.69
Total Revenue Fund 10	\$71,439.68	\$194,560.00	36.72	\$64,223.11	\$129,222.60
Fund 11-Audit Fund					
Local Government Sources	\$65,973.45	\$65,931.00	100.06	\$64,957.71	\$64,957.71
Investment Revenue	\$779.86	\$800.00	97.48	\$877.69	\$1,554.88
Total Revenue Fund 11	\$66,753.31	\$66,731.00	100.03	\$65,835.40	\$66,512.59
Fund 12-Liability & Protection					
Local Government Sources	\$1,961,182.62	\$1,925,679.00	101.84	\$1,852,367.92	\$1,852,367.92
Student Tuition & Fees	\$9,776.00	\$13,000.00	75.2	\$10,232.00	\$10,384.00
Investment Revenue	\$20,471.25	\$18,100.00	113.1	\$16,614.84	\$29,586.95
Other Revenue	\$0.00	\$5,429.00	0	\$0.00	\$0.00
Total Revenue Fund 12	\$1,991,429.87	\$1,962,208.00	101.49	\$1,879,214.76	\$1,892,338.87
Total Revenue	\$27,643,243.72	\$50,820,714.12	54.39	\$26,146,650.57	\$36,126,102.63

Expenses by Fund Summary

	Budget 1920	Actual YTD as of 1/31/2020	Encumbered as of 1/31/2020	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$9,821,650.00	\$5,207,627.74	\$0.00	\$5,207,627.74	53.02	\$9,143,978.13	53.74
Employee Benefits	\$1,937,566.00	\$1,047,836.47	\$7,127.63	\$1,054,964.10	54.45	\$1,656,327.07	57.12
Contractual Services	\$591,654.00	\$386,131.62	\$8,656.90	\$394,788.52	66.73	\$485,264.99	85.92
Materials & Supplies	\$756,167.00	\$503,898.96	\$22,532.26	\$526,431.22	69.62	\$544,239.05	65.43
Conference & Meeting Exp	\$196,723.00	\$116,064.53	\$39,672.90	\$155,737.43	79.17	\$136,425.76	51.9
Fixed Charges	\$104,495.00	\$56,365.18	\$8,809.98	\$65,175.16	62.37	\$131,520.20	52.36
Utilities	\$4,980.00	\$1,865.00	\$2,275.00	\$4,140.00	83.13	\$3,840.00	53.78
Capital Outlay	\$522,658.00	\$0.00	\$0.00	\$0.00	0	\$3,032.00	100
Other Expense	\$240,000.00	\$132,887.89	\$0.00	\$132,887.89	55.37	\$168,533.59	77.31
Tuition Adjustments	\$81,722.00	\$23,158.00	\$0.00	\$23,158.00	28.34	\$125,066.57	46.58
Other Expense	\$184,360.00	\$162,152.09	\$0.00	\$162,152.09	87.95	\$124,759.14	55.14
Total Expense Fund 01	\$14,441,975.00	\$7,637,987.48	\$89,074.67	\$7,727,062.15	53.5	\$12,522,986.50	56.18
Fund 02-Operations & Maintenance							
Salaries	\$298,173.00	\$119,571.48	\$0.00	\$119,571.48	40.1	\$179,570.47	55.74
Employee Benefits	\$99,141.00	\$36,255.62	\$0.00	\$36,255.62	36.57	\$47,873.72	55.43
Contractual Services	\$839,470.00	\$312,501.41	\$247,975.08	\$560,476.49	66.77	\$621,825.82	64.25
Materials & Supplies	\$164,760.00	\$83,639.35	\$7,161.43	\$90,800.78	55.11	\$112,370.75	55.58
Conference & Meeting Exp	\$250.00	\$122.24	\$0.00	\$122.24	48.9	\$400.80	88.9
Fixed Charges	\$135,610.00	\$82,875.33	\$33,595.00	\$116,470.33	85.89	\$255,512.20	78.05
Utilities	\$486,255.00	\$267,645.89	\$7,644.87	\$275,290.76	56.61	\$496,229.30	51.11
Capital Outlay	\$119,574.00	\$5,000.00	\$0.00	\$5,000.00	4.18	\$80,741.63	0
Total Expense Fund 02	\$2,143,233.00	\$907,611.32	\$296,376.38	\$1,203,987.70	56.18	\$1,794,524.69	58.07
Fund 03-Oper & Maint Restricted							
Contractual Services	\$29,632.00	\$29,631.25	\$0.00	\$29,631.25	100	\$1,674.20	100
Materials & Supplies	\$0.00	\$1,025.31	\$0.00	\$1,025.31	0	\$10,851.83	91.93
Capital Outlay	\$16,578,903.00	\$337,106.79	\$973,264.71	\$1,310,371.50	7.9	\$251,558.87	33.64
Total Expense Fund 03	\$16,608,535.00	\$367,763.35	\$973,264.71	\$1,341,028.06	8.07	\$264,084.90	36.45
Fund 04-Bond & Interest Fund							
Fixed Charges	\$2,732,693.00	\$2,481,576.25	\$0.00	\$2,481,576.25	90.81	\$3,378,027.86	91.24
Other Expense	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	100	\$2,500.00	80
Total Expense Fund 04	\$2,734,693.00	\$2,483,576.25	\$0.00	\$2,483,576.25	90.82	\$3,380,527.86	91.23
Fund 05-Auxiliary Enterprises							
Salaries	\$651,535.00	\$423,265.86	\$0.00	\$423,265.86	64.96	\$631,940.08	54.43
Employee Benefits	\$125,570.00	\$76,667.10	\$0.00	\$76,667.10	61.06	\$103,930.31	57.66
Contractual Services	\$79,372.00	\$41,780.83	\$1,241.47	\$43,022.30	54.2	\$70,735.72	49.18
Materials & Supplies	\$581,409.00	\$352,714.23	\$37,891.41	\$390,605.64	67.18	\$684,866.12	45.03
Conference & Meeting Exp	\$11,730.00	\$6,179.06	\$2,652.98	\$8,832.04	75.29	\$8,621.54	70.06
Fixed Charges	\$37,428.00	\$22,554.28	\$10,500.00	\$33,054.28	88.31	\$37,474.78	62.95
Utilities	\$125.00	\$0.00	\$0.00	\$0.00	0	\$62.17	100
Capital Outlay	\$35,533.00	\$13,836.47	\$0.00	\$13,836.47	38.94	\$14,270.55	3.46
Other Expense	\$350.00	\$526.18	\$0.00	\$526.18	150.34	\$1,346.92	62.89
Total Expense Fund 05	\$1,523,052.00	\$937,524.01	\$52,285.86	\$989,809.87	64.99	\$1,553,248.19	50.1
Fund 06-Restricted Purposes Fund							
Salaries	\$1,085,060.69	\$527,288.86	\$0.00	\$527,288.86	48.6	\$844,191.06	56.3
Employee Benefits	\$289,614.10	\$155,493.66	\$0.00	\$155,493.66	53.69	\$235,205.04	56.32
Contractual Services	\$774,510.00	\$316,413.67	\$4,767.00	\$321,180.67	41.47	\$600,377.59	35.72
Materials & Supplies	\$408,424.53	\$99,720.71	\$10,059.86	\$109,780.57	26.88	\$234,488.36	27.6
Conference & Meeting Exp	\$62,332.00	\$10,847.95	\$2,422.00	\$13,269.95	21.29	\$59,497.34	57.6
Fixed Charges	\$112,905.80	\$41,830.10	\$2,834.33	\$44,664.43	39.56	\$82,426.47	41.19
Capital Outlay	\$751,228.00	\$390,172.70	\$61,049.17	\$451,221.87	60.06	\$618,024.49	33.54
Financial Aid Expense	\$6,399,511.00	\$5,323,180.43	\$0.00	\$5,323,180.43	83.18	\$6,727,858.23	54.84
Other Expense	\$2,500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Transfers	\$0.00	\$693.20	\$0.00	\$693.20	0	\$0.00	0
Total Expense Fund 06	\$9,886,086.12	\$6,865,641.28	\$81,132.36	\$6,946,773.64	70.27	\$9,402,068.58	51.6

Expenses by Fund Summary

	Budget 1920	Actual YTD as of 1/31/2020	Encumbered as of 1/31/2020	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 07-Working Cash Fund							
Transfers	\$160,000.00	\$77,456.70	\$0.00	\$77,456.70	48.41	\$164,084.43	31.51
Total Expense Fund 07	\$160,000.00	\$77,456.70	\$0.00	\$77,456.70	48.41	\$164,084.43	31.51
Fund 10-Trust & Agency Fund							
Contractual Services	\$68,640.00	\$10,601.68	\$70.35	\$10,672.03	15.55	\$22,784.52	77.05
Materials & Supplies	\$102,755.00	\$29,778.32	\$0.00	\$29,778.32	28.98	\$52,817.06	49.76
Conference & Meeting Exp	\$19,865.00	\$10,100.45	\$1,045.79	\$11,146.24	56.11	\$13,384.72	62.24
Fixed Charges	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Other Expense	\$3,300.00	\$681.17	\$0.00	\$681.17	20.64	\$4,150.04	44.84
Total Expense Fund 10	\$194,560.00	\$51,161.62	\$1,116.14	\$52,277.76	26.87	\$93,136.34	58.01
Fund 11-Audit Fund							
Salaries	\$7,210.00	\$4,226.13	\$0.00	\$4,226.13	58.61	\$7,065.90	57.68
Employee Benefits	\$1,910.00	\$1,071.53	\$0.00	\$1,071.53	56.1	\$1,694.41	60.53
Contractual Services	\$45,500.00	\$45,500.00	\$0.00	\$45,500.00	100	\$48,000.00	100
Total Expense Fund 11	\$54,620.00	\$50,797.66	\$0.00	\$50,797.66	93	\$56,760.31	93.55
Fund 12-Liability & Protection							
Salaries	\$679,485.00	\$389,144.23	\$0.00	\$389,144.23	57.27	\$611,973.92	54.5
Employee Benefits	\$309,700.00	\$180,198.03	\$0.00	\$180,198.03	58.18	\$315,421.36	57.14
Contractual Services	\$212,700.00	\$83,306.78	\$61,088.73	\$144,395.51	67.89	\$193,846.45	65.03
Materials & Supplies	\$42,700.00	\$28,561.73	\$313.24	\$28,874.97	67.62	\$56,642.33	46.41
Conference & Meeting Exp	\$22,550.00	\$13,827.21	\$0.00	\$13,827.21	61.32	\$27,965.61	72.08
Fixed Charges	\$275,000.00	\$211,669.08	\$55,505.96	\$267,175.04	97.15	\$218,896.47	83.93
Utilities	\$2,000.00	\$1,484.14	\$0.00	\$1,484.14	74.21	\$1,680.99	0
Capital Outlay	\$1,015.00	\$425.00	\$0.00	\$425.00	41.87	\$78,152.76	48.6
Total Expense Fund 12	\$1,545,150.00	\$908,616.20	\$116,907.93	\$1,025,524.13	66.37	\$1,504,579.89	60.35
Total Expenses	\$49,291,904.12	\$20,288,135.87	\$1,610,158.05	\$21,898,293.92	44.43	\$30,736,001.69	58.41

Auxiliary Enterprises Revenue & Expenses

JAN 1920

	Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
Community Events						
6019 -Admin Outdoor Events	\$0.00	\$9,665.00	\$3,781.49	\$6,540.00	(\$3,781.49)	\$3,125.00
6014 -Dance Productions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6020 -Farm Progress Show	\$0.00	\$0.00	\$4,067.23	\$7,500.00	(\$4,067.23)	(\$7,500.00)
6030 -Misc Events	\$2,100.00	\$5,000.00	\$0.00	\$625.00	\$2,100.00	\$4,375.00
	<u>\$2,100.00</u>	<u>\$14,665.00</u>	<u>\$7,848.72</u>	<u>\$14,665.00</u>	<u>(\$5,748.72)</u>	<u>\$0.00</u>
Continuing & Professional Education						
6000 -Administration-CPED	\$7,992.55	\$74,905.00	\$74,502.63	\$156,823.00	(\$66,510.08)	(\$81,918.00)
6001 -CDL	\$159,900.00	\$220,000.00	\$102,162.43	\$167,056.00	\$57,737.57	\$52,944.00
6003 -Dance	\$55,299.71	\$76,000.00	\$40,338.31	\$55,615.00	\$14,961.40	\$20,385.00
6004 -Personal Development	\$20,898.36	\$22,000.00	\$15,692.33	\$27,834.00	\$5,206.03	(\$5,834.00)
6007 -Safety-Industrial	\$110,593.45	\$150,000.00	\$101,516.12	\$142,094.00	\$9,077.33	\$7,906.00
6008 -Shilling Rentals	\$11,940.00	\$28,000.00	\$10,703.96	\$14,486.00	\$1,236.04	\$13,514.00
6027 -Tech Go Camp	\$15,093.50	\$26,000.00	\$14,696.37	\$26,000.00	\$397.13	\$0.00
6005 -Workforce Development	\$8,098.00	\$7,000.00	\$10,383.31	\$13,997.00	(\$2,285.31)	(\$6,997.00)
	<u>\$389,815.57</u>	<u>\$603,905.00</u>	<u>\$369,995.46</u>	<u>\$603,905.00</u>	<u>\$19,820.11</u>	<u>\$0.00</u>
Culinary						
8907 -Bistro 537	\$28,833.21	\$51,000.00	\$24,588.86	\$51,000.00	\$4,244.35	\$0.00
8970 -Cafe	\$365,213.42	\$678,250.00	\$456,116.73	\$682,171.00	(\$90,903.31)	(\$3,921.00)
8908 -Coffee House	\$16,397.45	\$29,200.00	\$11,874.38	\$29,200.00	\$4,523.07	\$0.00
8915 -Misc Culinary Events	\$0.00	\$2,885.00	\$0.00	\$375.00	\$0.00	\$2,510.00
	<u>\$410,444.08</u>	<u>\$761,335.00</u>	<u>\$492,579.97</u>	<u>\$762,746.00</u>	<u>(\$82,135.89)</u>	<u>(\$1,411.00)</u>
Fitness Center						
1157 -Fitness Center	\$67,932.58	\$73,230.00	\$47,763.82	\$87,795.00	\$20,168.76	(\$14,565.00)
	<u>\$67,932.58</u>	<u>\$73,230.00</u>	<u>\$47,763.82</u>	<u>\$87,795.00</u>	<u>\$20,168.76</u>	<u>(\$14,565.00)</u>
Horticulture						
4503 -Garden Center	\$175.00	\$18,285.00	\$7,689.47	\$18,285.00	(\$7,514.47)	\$0.00
9099 -Produce Market	\$3,125.00	\$4,313.00	\$1,673.47	\$4,313.00	\$1,451.53	\$0.00
	<u>\$3,300.00</u>	<u>\$22,598.00</u>	<u>\$9,362.94</u>	<u>\$22,598.00</u>	<u>(\$6,062.94)</u>	<u>\$0.00</u>
Traffic Safety School						
6009 -Traffic Safety	\$25,700.15	\$18,500.00	\$9,846.32	\$18,500.00	\$15,853.83	\$0.00
	<u>\$25,700.15</u>	<u>\$18,500.00</u>	<u>\$9,846.32</u>	<u>\$18,500.00</u>	<u>\$15,853.83</u>	<u>\$0.00</u>

Restricted Purposes Fund Revenue & Expenses

JAN 1920

			<u>Budget</u>	<u>Actual Revenue</u>	<u>Actual Expenses</u>	<u>Encumbered Expenses</u>	<u>Net</u>
GRANTS							
12025-IJST-Crossing Healthcare	12/1/2019		\$0.00	\$0.00	\$0.00	\$1,700.00	(\$1,700.00)
Dept of Commerce & Economic Oppo							
11927-Workforce Develop Grant	8/1/2018	6/30/2020	\$661,323.20	\$661,718.07	\$295,317.57	\$38,930.04	\$327,075.59
12027-Workforce Develop Grant	7/1/2019	6/30/2020	\$0.00	\$0.00	\$94,354.20	\$0.00	(\$94,354.20)
ICCB							
12054-Adult Ed Performance	7/1/2019	6/30/2020	\$52,765.00	\$15,829.50	\$27,653.16	\$0.00	\$25,111.84
12072-Adult Ed State Basic Grn	7/1/2019	6/30/2020	\$153,195.00	\$45,958.50	\$89,997.09	\$0.00	\$63,197.91
12038-Early School Leaver Tran	7/1/2019	6/30/2020	\$60,000.00	\$60,000.00	\$7,544.99	\$0.00	\$52,455.01
12032-Federal Adult Basic Grnt	7/1/2019	6/30/2020	\$109,500.00	\$0.00	\$57,436.01	\$0.00	\$52,063.99
12035-Innvatve Brdg & Transitr	6/1/2019	6/30/2020	\$67,465.00	\$67,465.00	\$15,989.18	\$0.00	\$51,475.82
12029-Wrkfrce Equity Initiative	9/18/2019	9/17/2020	\$400,000.00	\$400,000.00	\$88,686.42	\$0.00	\$311,313.58
Illinois Board of Higher Ed							
12020-Co-Op Work Study Grant	9/1/2019	8/31/2020	\$0.00	\$18,062.76	\$0.00	\$0.00	\$0.00
North Central Region SARE							
11930-Alliance for Ag Advance	10/1/2018	9/30/2021	\$11,387.00	\$1,724.69	\$1,724.69	\$0.00	\$9,662.31
RCC Foundation							
12033-Foundation Gifts to RCC	4/25/2019		\$26,418.33	\$7,555.99	\$11,559.50	\$0.00	\$14,858.83
Richland Community College							
11458-Project READ			\$190,825.00	\$82,692.44	\$34,257.98	\$0.00	\$156,567.02
EQUI -Reserved for Equipment			\$587,153.00	\$554.53	\$261,621.24	\$51,781.79	\$273,749.97
Secretary of State							
12064-SOS Literacy Grant	7/1/2019	6/30/2020	\$100,000.00	\$100,000.00	\$57,379.73	\$0.00	\$42,620.27
US Department of Education							
12012-Carl Perkins-ICCB	7/1/2019	6/30/2020	\$234,354.00	\$51,864.41	\$149,631.87	\$4,936.33	\$79,785.80
11980-TRIO Grant	9/1/2018	8/31/2019	\$57,139.00	\$55,630.00	\$55,652.36	\$0.00	\$1,486.64
12080-TRIO Grant	8/26/2019	8/31/2020	\$322,823.00	\$25,000.00	\$111,916.18	\$0.00	\$210,906.82
US Department of Housing & Urban							
11965-City Dev Block Grant	3/18/2019	3/20/2020	\$39,862.59	\$23,111.10	\$32,160.04	\$0.00	\$7,702.55
US Department of Transportation							
12018-Hwy Construct Career Grt	7/1/2019	6/30/2020	\$354,400.00	\$101,159.61	\$127,914.41	\$8,846.97	\$217,638.62
Total			\$3,428,610.12	\$1,718,326.60	\$1,520,796.62	\$106,195.13	\$1,801,618.37

Macon County Law Enforcement Training Center

Revenue & Expenses

JAN 1920



	JAN Actual	YTD Actual	Budget
Revenue			
Basic Law Enforce Acad	\$10,534.00	\$593,504.58	\$915,954.00
Basic Corrections Acad	\$4,278.00	\$71,275.00	\$233,600.00
Misc Law Enforce Trng	\$5,537.00	\$9,599.00	\$210,565.00
Uniform/Lodging Reimburs	\$9,393.00	\$29,606.08	\$59,007.00
Gifts/Donations	\$0.00	\$55,000.00	\$185,000.00
Revenue-Contractual	\$0.00	\$70,000.00	\$0.00
Revenue-Misc/OtherSource	\$1,087.04	\$2,612.73	\$9,700.00
Total Revenue	\$30,829.04	\$831,597.39	\$1,613,826.00
Expenses			
Law Enforce Trng Ctr			
Administrative Staff Sal	\$21,044.64	\$152,748.15	\$259,080.00
Professional/Tech Salary	\$7,240.98	\$54,271.86	\$94,133.00
SURS-RetireeHealthContr	\$141.44	\$1,043.04	\$1,766.00
Group Medical Ins	\$3,625.61	\$24,570.29	\$41,890.00
Group Dental Ins	\$117.86	\$712.46	\$1,190.00
Group Life Ins	\$92.56	\$647.92	\$1,441.00
Group LTD Ins	\$66.77	\$467.39	\$883.00
Medicare	\$0.00	\$0.00	\$0.00
Legal Services-Admin	\$0.00	\$0.00	\$500.00
Office Supplies	\$28.82	\$1,372.10	\$2,000.00
Vehicle Expense	\$0.00	\$2,571.53	\$4,940.00
Printing	\$0.00	\$0.00	\$500.00
Postage	\$17.00	\$127.40	\$500.00
Non Consumable Supplies	\$0.00	\$0.00	\$500.00
Computer Software	\$0.00	\$507.45	\$2,400.00
Publications & Dues	\$0.00	\$0.00	\$250.00
Uniforms	\$40.00	\$416.00	\$1,000.00
Meeting Expense	\$0.00	\$0.00	\$1,000.00
Registration Fees	\$0.00	\$157.63	\$1,000.00
Travel-In State	\$0.00	\$207.63	\$3,500.00
Equipment Rental	\$157.28	\$957.48	\$1,200.00
Credit Card Fees	\$40.75	\$325.25	\$250.00
Telephone	\$180.00	\$840.00	\$1,440.00
Equipment-Instructional	\$1,255.94	\$1,255.94	\$16,000.00
Expense-Other	\$145.00	\$2,370.26	\$6,500.00
	\$34,194.65	\$245,569.78	\$443,863.00
Basic Law Enforce Trng			
P/T Faculty Salary	\$4,885.00	\$99,651.25	\$180,765.00
Medicare	\$0.00	\$0.00	\$2,655.00
FICA-Social Security	\$0.00	\$0.00	\$11,356.00
Meals	\$22,649.00	\$126,924.77	\$299,200.00
Office Supplies	\$0.00	\$171.27	\$1,000.00
Instructional Supplies	\$1,261.17	\$10,543.66	\$20,975.00
Firearms & Accessories	\$621.00	\$6,775.74	\$48,730.00
Printing	\$0.00	\$1,598.08	\$2,000.00
Postage	\$0.00	\$13.80	\$0.00
Computer Software	\$0.00	\$0.00	\$2,600.00
Uniforms	\$22,592.26	\$32,977.91	\$46,359.00
Expense-Other	\$0.00	\$346.69	\$0.00
	\$52,008.43	\$279,003.17	\$615,640.00
Basic Corrections Trng			

Macon County Law Enforcement Training Center

Revenue & Expenses

JAN 1920



	JAN Actual	YTD Actual	Budget
P/T Faculty Salary	\$1,457.50	\$25,637.50	\$41,625.00
Medicare	\$0.00	\$0.00	\$605.00
FICA-Social Security	\$0.00	\$0.00	\$2,580.00
Meals	\$0.00	\$21,124.00	\$51,250.00
Office Supplies	\$0.00	\$0.00	\$250.00
Instructional Supplies	\$58.42	\$961.74	\$6,990.00
Firearms & Accessories	\$0.00	\$8,600.00	\$16,255.00
Printing	\$0.00	\$42.00	\$500.00
Uniforms	\$253.00	\$7,541.00	\$11,650.00
Expense-Other	\$0.00	\$67.31	\$0.00
	\$1,768.92	\$63,973.55	\$131,705.00
Misc Law Enforce Trng			
Meals	\$0.00	\$17,253.00	\$81,540.00
Office Supplies	\$0.00	\$0.00	\$250.00
Printing	\$0.00	\$0.00	\$500.00
	\$0.00	\$17,253.00	\$82,290.00
Law Enforce Trng Ctr O&M			
F/T Classified Salary	\$5,978.40	\$34,598.40	\$57,289.00
Custodial,Maint-Temp	\$0.00	\$1,595.00	\$0.00
SURS-RetireeHealthContri	\$29.90	\$173.16	\$286.00
Group Medical Ins	\$3,731.20	\$19,125.88	\$27,800.00
Group Dental Ins	\$109.60	\$511.36	\$804.00
Group Life Ins	\$22.23	\$112.71	\$234.00
Group LTD Ins	\$16.20	\$82.08	\$143.00
Medicare	\$0.00	\$0.00	\$0.00
Equip Repair/Maint Agree	\$1,128.46	\$5,826.04	\$9,075.00
Building Repair/Maint	\$0.00	\$179.98	\$36,115.00
Facility Repair	\$755.30	\$2,466.22	\$4,500.00
Pest Control	\$450.00	\$2,625.00	\$5,870.00
Grounds Maintenance	\$80.00	\$320.00	\$2,400.00
Office Supplies	\$0.00	\$0.00	\$250.00
Maintenance Supplies	\$25.44	\$6,351.25	\$7,000.00
Non Consumable Supplies	\$0.00	\$0.00	\$2,000.00
Laundry/Linen Supplies	\$257.25	\$4,181.27	\$9,740.00
Electricity and Nat Gas	\$0.00	\$21,193.87	\$40,000.00
Water,Sewage	\$278.66	\$3,164.66	\$6,600.00
Telephone	\$0.00	\$0.00	\$4,000.00
Refuse Disposal	\$166.31	\$1,240.22	\$2,600.00
Internet	\$1,085.12	\$7,551.83	\$12,900.00
	\$14,114.07	\$111,298.93	\$229,606.00
Total Expenses	\$102,086.07	\$717,098.43	\$1,503,104.00
Net Revenue & Expenses	(\$71,257.03)	\$114,498.96	\$110,722.00

Bills for Ratification

January 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
AFLAC						
	AFLAC		\$306.34	\$306.34		
AHEAD						
	Publications & Dues	Academic Success	\$325.00	\$325.00		
ARC/STSA						
	Accreditation Fees	Surgical Tech-Health Occ	\$2,000.00	\$2,000.00		
ASE Education Foundation						
	Accreditation Fees	Collision Repair Tech	\$1,425.00	\$1,425.00		
AT&T						
	Telephone	Telecommunications	\$60.65		\$60.65	
	Telephone	Telecommunications	\$758.39		\$758.39	
	Telephone	Telecommunications	\$206.39		\$206.39	
	Telephone	Utilities	\$795.15		\$795.15	
	Telephone	Telecommunications	\$703.77		\$703.77	
	Telephone	Telecommunications	\$392.29		\$392.29	
	Telephone	Telecommunications	\$60.65		\$60.65	
	Telephone	Telecommunications	\$402.20		\$402.20	
	Telephone	Utilities	\$768.60		\$768.60	
Advanced Disposal Services						
	Refuse Disposal	Law Enforce Trng Ctr O&M	\$166.31			\$166.31
	Refuse Disposal	Utilities	\$1,754.58		\$1,754.58	
Airgas-Mid America						
	Materials	Collision Repair Tech	\$133.77	\$133.77		
Airweld Industrial Gases & Suppl						
	Instructional Supplies	Welding-Technical Occ	\$7.75	\$7.75		
	Instructional Supplies	Welding-Technical Occ	\$35.00	\$35.00		
	Instructional Supplies	Welding-Technical Occ	\$115.34	\$115.34		
	Instructional Supplies	Industrial Skills	\$290.87			\$290.87
	Instructional Supplies	Welding-Technical Occ	\$18.72	\$18.72		
	Instructional Supplies	Welding-Technical Occ	\$105.00	\$105.00		
Aitkens, Grace Ellen						
	Student Tuition Rec		\$588.00	\$588.00		
AmerenIP						
	Electricity and Nat Gas	Clinton Center O&M	\$83.77		\$83.77	
	Electricity and Nat Gas	Clinton Center O&M	\$294.16		\$294.16	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$151.64		\$151.64	
	Electricity and Nat Gas	Utilities	\$55.28		\$55.28	
	Electricity and Nat Gas	Workforce Development Ct	\$35.47		\$35.47	
	Electricity and Nat Gas	Workforce Development Ct	\$48.32		\$48.32	
	Electricity and Nat Gas	Utilities	\$146.87		\$146.87	
	Electricity and Nat Gas	Utilities	\$5,264.31		\$5,264.31	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$306.88		\$306.88	
	Electricity and Nat Gas	Workforce Development Ct	\$1,721.85		\$1,721.85	
	Electricity and Nat Gas	Utilities	\$1,335.92		\$1,335.92	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$97.12		\$97.12	
	Electricity and Nat Gas	Utilities	\$364.48		\$364.48	
	Electricity and Nat Gas	Utilities	\$324.13		\$324.13	
	Electricity and Nat Gas	Utilities	\$154.49		\$154.49	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$357.91		\$357.91	
	Electricity and Nat Gas	Utilities	\$5,223.48		\$5,223.48	
	Electricity and Nat Gas	Utilities	\$57.12		\$57.12	
	Electricity and Nat Gas	Utilities	\$35.55		\$35.55	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$130.41		\$130.41	
	Electricity and Nat Gas	Workforce Development Ct	\$14.97		\$14.97	
American Heart Association						
	Instructional Supplies	Credit	\$55.60			\$55.60
	Instructional Supplies	Credit	\$1,648.60			\$1,648.60
	Instructional Supplies	Credit	\$1,448.98			\$1,448.98
Aramark Uniform Services						
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$13.80			\$13.80
	Uniforms	Maintenance	\$66.00		\$66.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$7.05			\$7.05
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$27.05			\$27.05
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$113.30			\$113.30
Architctural Expressions LLP						
	Building Improvements	Renovations / Remodeling	\$158.75			\$158.75
	Building Improvements	Renovations / Remodeling	\$161.50			\$161.50
	Building Improvements	Renovations / Remodeling	\$377.00			\$377.00
	Building Improvements	Renovations / Remodeling	\$622.00			\$622.00

Bills for Ratification



January 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Architectural Expressions LLP						
	Building Improvements	Renovations / Remodeling	\$1,185.00			\$1,185.00
Area Disposal Service Inc						
	Refuse Disposal	Clinton Center O&M	\$92.37		\$92.37	
Arthur J Gallagher Risk Services						
	General Insurance	Liab Protection & Settle	\$75.00			\$75.00
Ascendium Education Solutions						
	Contractual-Other	Fin Aid & Vet Affairs	\$342.00	\$342.00		
Askins, Donald L., Jr						
	Travel-In State	Public Safety Department	\$113.68			\$113.68
	Travel-In State	Public Safety Department	\$193.21			\$193.21
B & B Glass						
	Building Repair/Maint	CSI Building O&M	\$591.04		\$591.04	
BLDD Architects Inc						
	Building Improvements	Renovations / Remodeling	\$8,000.00			\$8,000.00
Barnett, Aaron J						
	Accrued Expenses		\$657.40			\$657.40
BearMail Co						
	Other Receivables		\$18.66	\$18.66		
	RCC Foundation A/R		\$38.90	\$38.90		
	Postage	Business Office	\$549.49	\$549.49		
	Postage	CPED Administration	\$6.50			\$6.50
	Postage	Enrollment Management	\$135.60	\$135.60		
	Postage	Fin Aid & Vet Affairs	\$95.00	\$95.00		
	Postage	General Expenses	\$412.47	\$412.47		
	Materials	Grant-Administration	\$3.18			\$3.18
	Postage	Human Resources	\$68.30	\$68.30		
	Postage	Law Enforce Trng Ctr	\$17.00			\$17.00
	Postage	NonCredit	\$131.00			\$131.00
	Postage	Presidents Office	\$1.50	\$1.50		
	Postage	Student Development	\$6.50	\$6.50		
Binkley, Curtis M						
	Stipends	Industrial Skills	\$365.00			\$365.00
Blue Cross and Blue Shield of IL						
	Group Insurance		\$31,591.18	\$31,591.18		
	Health Insurance		\$194,199.71	\$194,199.71		
	EmployeeBenefitsTotal	General Expenses	\$996.62	\$996.62		
	EmployeeBenefitsTotal	General Expenses	(\$1,913.26)	(\$1,913.26)		
	Group Insurance		\$32,268.52	\$32,268.52		
	Health Insurance		\$198,479.75	\$198,479.75		
Bob & Ron's Repair Service						
	Vehicle Expense	College Vehicle	\$296.46		\$296.46	
Bodine Communications Inc						
	Equip Repair/Maint Agree	Welding-Technical Occ	\$1,428.74	\$1,428.74		
Boleman, Hannah Leigh						
	Student Tuition Rec		\$141.00	\$141.00		
Booth, Lejon Andre						
	Stipends	Industrial Skills	\$400.00			\$400.00
	Stipends	Industrial Skills	\$662.50			\$662.50
Brunner, Gabriela R						
	Travel-Out of State	Student Development	\$144.57	\$144.57		
Bushue Human Resources Inc						
	Contractual-Other	Human Resources	\$93.80	\$93.80		
CDS Leasing						
	Equipment Rental	Law Enforce Trng Ctr	\$157.28			\$157.28
CDS Office Technologies						
	Printing	Copiers	\$1,673.49	\$1,673.49		
	RCC Foundation A/R		\$52.22	\$52.22		
	Instructional Supplies	Basic Law Enforce Trng	\$1,261.17			\$1,261.17
	Printing	Grant-Administration	\$86.91			\$86.91
CDWG Government Inc						
	Equipment-Instructional	Technical Services Suprt	\$1,486.80			\$1,486.80
	Materials	Academic Lab Support	\$144.04	\$144.04		
	Materials	Academic Lab Support	\$144.04	\$144.04		
	Materials	Academic Lab Support	\$343.92	\$343.92		
	Materials	Academic Lab Support	\$536.27	\$536.27		
	Equipment-Instructional	Technical Services Suprt	\$846.60			\$846.60
	Equipment-Instructional	Technical Services Suprt	\$7,330.47			\$7,330.47
	Materials	Academic Lab Support	\$1,149.62	\$1,149.62		
	Equipment-Instructional	Information Tech-OccTech	\$13,918.56			\$13,918.56
Cain, Leslie Anne						
	Stipends	Industrial Skills	\$380.00			\$380.00
Carle Foundation Hospital						

Bills for Ratification



January 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Carle Foundation Hospital						
	Fees Pass Thru Nursing		\$2,035.00	\$2,035.00		
Carson, Courtney L						
	Telephone	Essential Skills	\$50.00	\$50.00		
Central Illinois X-Ray Inc						
	Equipment-Instructional	Radiology Tech-Hlth Occ	\$29,075.00			\$29,075.00
Cerro Gordo CUSD #100						
	Advertising	Marketing	\$130.00	\$130.00		
City of Clinton						
	Water,Sewage	Clinton Center O&M	\$21.44		\$21.44	
City of Decatur						
	Accrued Sales Tax		\$354.12			\$354.12
	Accrued Sales Tax		\$129.73			\$129.73
	Accrued Sales Tax		\$17.88			\$17.88
City of Decatur IL						
	Receivable-BrushColl LLC		\$8.21	\$8.21		
	Water,Sewage	Utilities	\$200.92		\$200.92	
	Water,Sewage	Utilities	\$1,429.52		\$1,429.52	
	Water,Sewage	Utilities	\$152.16		\$152.16	
	Water,Sewage	Utilities	\$165.97		\$165.97	
	Water,Sewage	Utilities	\$293.20		\$293.20	
	Water,Sewage	Law Enforce Trng Ctr O&M	\$42.62			\$42.62
	Water,Sewage	Law Enforce Trng Ctr O&M	\$66.19			\$66.19
	Water,Sewage	Law Enforce Trng Ctr O&M	\$169.85			\$169.85
	Water,Sewage	Sequestration Bldg O&M	\$414.04		\$414.04	
	Water,Sewage	Sequestration Bldg O&M	\$157.38		\$157.38	
	Water,Sewage	Sequestration Bldg O&M	\$157.38		\$157.38	
Clay, Joyce A						
	Travel-In State-Instruct	AAS Nursing -Health Occ	\$458.20	\$458.20		
Clinton Area Chamber of						
	Publications & Dues	Clinton Center	\$285.00	\$285.00		
	Event Expense	Clinton Center	\$70.00	\$70.00		
Clinton Journal						
	Advertising	Marketing	\$159.00	\$159.00		
Clinton RCC LLC						
	Facility Rental	Clinton Center O&M	\$6,719.00		\$6,719.00	
Coggan, Jonathan R						
	Stipends	Industrial Skills	\$400.00			\$400.00
	Stipends	Industrial Skills	\$695.00			\$695.00
Comcast						
	Telephone	Utilities	\$62.91		\$62.91	
Comcast Cable						
	Internet	Law Enforce Trng Ctr O&M	\$870.38			\$870.38
	Internet	Law Enforce Trng Ctr O&M	\$214.74			\$214.74
Confidential On-Site Paper						
	Facility Repair	Law Enforce Trng Ctr O&M	\$5.30			\$5.30
Connor Co						
	Maintenance Supplies	Maintenance	\$200.12		\$200.12	
Consociate Group						
	Contractual-Other	Human Resources	\$273.00	\$273.00		
Constellation NewEnergy Gas						
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$58.84		\$58.84	
	Electricity and Nat Gas	Utilities	\$6,243.93		\$6,243.93	
	Electricity and Nat Gas	Workforce Development Ct	\$459.41		\$459.41	
	Electricity and Nat Gas	Clinton Center O&M	\$38.25		\$38.25	
Cooper, Marcus D						
	Stipends	Industrial Skills	\$400.00			\$400.00
	Stipends	Industrial Skills	\$720.00			\$720.00
County of DeWitt						
	Contractual-Other	Board of Trustees	\$1,672.00	\$1,672.00		
Crews, Denise,, Dr						
	Telephone	VP Academic Services	\$60.00	\$60.00		
Cromwell Radio Group Inc						
	Advertising	Marketing	\$300.00	\$300.00		
	Advertising	Marketing	\$500.00	\$500.00		
	Advertising	Marketing	\$500.00	\$500.00		
	Advertising	Marketing	\$500.00	\$500.00		
	Advertising	Marketing	\$750.00	\$750.00		
	Advertising	Marketing	\$500.00	\$500.00		
	Advertising	Marketing	\$660.00	\$660.00		
	Advertising	Marketing	\$750.00	\$750.00		
	Advertising	Marketing	\$750.00	\$750.00		
Crystal, Tony Miles						

Bills for Ratification

January 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Crystal, Tony Miles						
	Travel-In State Mileage	Allied Health	\$82.94			\$82.94
Culp, Carsen						
	Stipends	Industrial Skills	\$380.00			\$380.00
Cuttill, Hope						
	Student Tuition Rec		\$329.00	\$329.00		
DLT Solutions LLC						
	Computer Software	Networking Support	\$16,167.12	\$16,167.12		
Davison, Jeffrey L						
	Materials	GED-AB & ASE	\$61.73	\$61.73		
DeBose Consulting						
	Instructional Supplies	Engineering Technology	\$152.00	\$152.00		
DeBose, Sheryl E						
	Contractual-Other	Credit	\$640.00			\$640.00
	Contractual-Other	Credit	\$1,968.00			\$1,968.00
	Contractual-Other	NonCredit	\$280.00			\$280.00
Dear, Cherronda R						
	Stipends	Grant-SupportServices	\$300.00			\$300.00
	Stipends	Grant-SupportServices	\$400.00			\$400.00
	Stipends	Grant-SupportServices	\$400.00			\$400.00
Decatur Bolt Co Inc						
	Maintenance Supplies	Maintenance	\$37.24		\$37.24	
Decatur Memorial Hospital						
	Contractual-Other	Maintenance	\$80.00		\$80.00	
	Contractual-Other	Credit	\$445.00			\$445.00
	Contractual-Other	Student Activities	\$480.00			\$480.00
Decatur Regional Chamber of						
	Publications & Dues	General Expenses	\$4,915.00	\$4,915.00		
Decatur Trailer Sales & Service						
	Equipment Rental	Credit	\$44.50			\$44.50
Dunker Electric						
	Maintenance Supplies	Maintenance	\$121.65		\$121.65	
Dust & Son Auto Supply						
	Instructional Supplies	Automotive-Tech Occ	(\$210.11)	(\$210.11)		
	Instructional Supplies	Automotive-Tech Occ	\$22.10	\$22.10		
	Instructional Supplies	Collision Repair Tech	\$35.41	\$35.41		
	Instructional Supplies	Automotive-Tech Occ	\$39.99	\$39.99		
	Materials	Collision Repair Tech	\$1,041.69	\$1,041.69		
Dynagraphics Inc						
	Advertising	Marketing	\$2,237.81	\$2,237.81		
E L Pruitt						
	Building Improvements	Renovations / Remodeling	\$2,600.00			\$2,600.00
	Building Repair/Maint	Macon Co Soil & Water Bd	\$960.00		\$960.00	
	Building Repair/Maint	Macon Co Soil & Water Bd	\$959.34		\$959.34	
	Building Improvements	Renovations / Remodeling	\$3,504.00			\$3,504.00
EMCO Corporation						
	Instructional Supplies	Engineering Technology	\$15.62	\$15.62		
EagleScreen						
	Contractual-Other	Human Resources	\$483.50	\$483.50		
Ebsco Industries Inc						
	Publications & Dues	LRC	\$56.65	\$56.65		
Ecolab						
	Contractual-Other	Cafe	\$174.95			\$174.95
Economic Development Corp of						
	Publications & Dues	General Expenses	\$1,250.00	\$1,250.00		
Eichenauer Services Inc						
	Building Repair/Maint	Maintenance	\$358.04		\$358.04	
	Equipment-Service	Cafe	\$8,606.03			\$8,606.03
Elan Corporate Payment						
	Credit Card Pmt Clearing		\$20,328.38	\$20,328.38		
	Credit Card Pmt Clearing		\$31,123.72	\$31,123.72		
Elsevier Inc						
	Fees Pass Thru Nursing		\$59.00	\$59.00		
	Fees Pass Thru Nursing		\$850.00	\$850.00		
	Fees Pass Thru Rad Tech		\$1,416.00	\$1,416.00		
	Fees Pass Thru Nursing		\$59.00	\$59.00		
Employers Assurance Co						
	General Insurance	Liab Protection & Settle	\$5,406.60			\$5,406.60
Enterprise						
	Travel-In State	Student Activities	\$139.60			\$139.60
	Travel-Out of State	General Expenses	\$170.81	\$170.81		
Evergreen FS-Stephens #24						
	Vehicle Expense	Credit	\$255.51			\$255.51

Bills for Ratification



January 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Evergreen FS-Stephens #24						
	Vehicle Expense	Credit	\$643.62			\$643.62
	Vehicle Expense	Credit	\$311.97			\$311.97
	Vehicle Expense	Credit	\$560.06			\$560.06
FISDAP						
	Fees Pass Thru EMS		\$525.00	\$525.00		
Festive Creations by Stephanie						
	Expense-Other	Law Enforce Trng Ctr	\$145.00			\$145.00
Fidelity Security Life Insurance						
	Vison Insurance		\$817.67	\$817.67		
	Vison Insurance		\$904.04	\$904.04		
Firm Systems						
	Fees Pass Thru Backgrnd		\$980.00	\$980.00		
FirstEnergy Solutions						
	Electricity and Nat Gas	Utilities	\$22.93		\$22.93	
	Electricity and Nat Gas	Utilities	\$147.10		\$147.10	
	Electricity and Nat Gas	Utilities	\$12,834.43		\$12,834.43	
	Electricity and Nat Gas	Utilities	\$156.41		\$156.41	
	Electricity and Nat Gas	Workforce Development Ct	\$1,611.27		\$1,611.27	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$419.91		\$419.91	
	Electricity and Nat Gas	Workforce Development Ct	\$1,534.32		\$1,534.32	
Flagg, Neshia Onica						
	Student Tuition Rec		\$300.00	\$300.00		
Fleming, Michael Lee						
	Stipends	Credit	\$339.06			\$339.06
	Stipends	Credit	\$187.50			\$187.50
	Stipends	Credit	\$150.00			\$150.00
Flinn Scientific Inc						
	Instructional Supplies	Biology-Baccalaureate	\$114.12	\$114.12		
Fouts, Tyler Dean						
	Stipends	Industrial Skills	\$380.00			\$380.00
Frontier						
	Telephone	Clinton Center O&M	\$153.41		\$153.41	
GJ Builders Hardware Inc						
	Maintenance Supplies	Maintenance	\$12.50		\$12.50	
Ginger, Dakota Rain						
	Student Tuition Rec		\$600.00	\$600.00		
Gorenz, Nicholas J						
	Materials	Credit	\$10.50			\$10.50
Grainger						
	Inventory-CentralStores		\$20.00	\$20.00		
Green, Emonica Zoie						
	Student Tuition Rec		\$500.00	\$500.00		
Greene, Louise						
	Materials	LRC	\$24.22	\$24.22		
	Travel-In State	LRC	\$98.14	\$98.14		
HSBS Medical Group Inc						
	Group Medical Ins	General Expenses	\$1,872.37	\$1,872.37		
Hanover Insurance Group Co						
	General Insurance	Liab Protection & Settle	\$9,733.50			\$9,733.50
	General Insurance	Liab Protection & Settle	\$1,856.40			\$1,856.40
	General Insurance	Liab Protection & Settle	\$2,658.09			\$2,658.09
Harris, Aaron Desean						
	Stipends	Industrial Skills	\$400.00			\$400.00
	Stipends	Industrial Skills	\$720.00			\$720.00
Harris, Alexis M						
	Student Tuition Rec		\$62.78	\$62.78		
Harris, David T						
	Materials	NonCredit	\$150.00			\$150.00
Harvey, Joy D						
	Expense-Other	General Expenses	\$110.00	\$110.00		
Hazen, Dean						
	Meeting Expense	Public Safety Department	\$17.96			\$17.96
Heartland Technical Academy						
	Instructional Supplies	Culinary Arts	\$231.00	\$231.00		
Hedges, Kobert						
	Stipends	Industrial Skills	\$380.00			\$380.00
Heights Finance Corporation						
	Wage Garnishment Orders		\$163.06	\$163.06		
	Wage Garnishment Orders		\$163.06	\$163.06		
Heritage Wine Cellars Ltd						
	Food Supply Costs	Bistro 537	\$397.00			\$397.00
Higher Learning Commission						

Bills for Ratification

January 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Higher Learning Commission	Accreditation Fees	Institutl Effectiveness	\$975.00	\$975.00		
HigherEdJobs.com	Advertising	Human Resources	\$2,265.00	\$2,265.00		
Holman, Aimee L	Student Tuition Rec		\$490.00	\$490.00		
Holt, Jennifer	Stipends	Industrial Skills	\$260.00			\$260.00
Hood, Carol L	Registration Fees	Accounting	\$405.00	\$405.00		
IEMA	Contractual-Other	Radiology Tech-Hlth Occ	\$225.00	\$225.00		
Illinois Board of Higher Ed	Grant Payable		\$34,954.66			\$34,954.66
Illinois Century Network	Internet	Telecommunications	\$1,200.00		\$1,200.00	
	Internet	Telecommunications	\$1,200.00		\$1,200.00	
Illinois Federation of Teachers	Union Dues-RFT		\$1,696.50	\$1,696.50		
	Union Dues-RFT		\$1,734.20	\$1,734.20		
Illinois Manufacturers Associati	Publications & Dues	Presidents Office	\$300.00	\$300.00		
Illinois State Assembly of AST	Meeting Expense	Club Expenses	\$210.00			\$210.00
Illinois State Disbursement Unit	Wage Garnishment Orders		\$590.92	\$590.92		
Illinois Trucking Assoc	Publications & Dues	Credit	\$206.00			\$206.00
Ingram, April L	Contractual-Other	General O & M	\$173.00			\$173.00
	Travel-In State Mileage	Student Activities	\$38.64			\$38.64
	Student Support	Grant-SupportServices	\$50.07			\$50.07
Interfuse Communications Inc	Event Expense	Club Expenses	\$2,500.00			\$2,500.00
J J Keller	Instructional Supplies	Instruction-Other	\$889.87			\$889.87
JRH Services Inc	Grounds Maintenance	Grounds	\$619.03		\$619.03	
Jackson, Bryan Dean	Student Tuition Rec		\$1,735.00	\$1,735.00		
Jenzabar Inc	Admin Computer-Maint	Administrative Info Syst	\$5,304.00	\$5,304.00		
Jones & Sullivan Ent	Building Repair/Maint	Renovations / Remodeling	\$1,720.00		\$1,720.00	
	Building Repair/Maint	Renovations / Remodeling	\$9,500.00		\$9,500.00	
	Contractual-Other	General O & M	\$8,500.00			\$8,500.00
Jones, Tamekia L	Stipends	Credit	\$300.00			\$300.00
	Stipends	Grant-SupportServices	\$400.00			\$400.00
	Stipends	Grant-SupportServices	\$400.00			\$400.00
Jurgens, Carl	Student Tuition Rec		\$60.00	\$60.00		
KONE Inc	Equip Repair/Maint Agree	Maintenance	\$371.96		\$371.96	
Kaur, Inderjit	Student Tuition Rec		\$775.00	\$775.00		
Kiesler Police Supply Inc	Firearms & Accessories	Basic Law Enforce Trng	\$621.00			\$621.00
Kiwanis Club of Decatur	Publications & Dues	VP Student Success	\$220.00	\$220.00		
Koenigs, Deanna M	Travel-In State	Horticulture-Bus Occup	\$25.41	\$25.41		
LOEX	Publications & Dues	LRC	\$87.00	\$87.00		
Lamar Companies	Advertising	Marketing	\$259.00	\$259.00		
	Advertising	Marketing	\$261.00	\$261.00		
	Advertising	Marketing	\$350.00	\$350.00		
	Advertising	Marketing	\$250.00	\$250.00		
	Advertising	Marketing	\$259.00	\$259.00		
	Advertising	Marketing	\$259.00	\$259.00		
	Advertising	Marketing	\$259.00	\$259.00		
	Advertising	Marketing	\$259.00	\$259.00		

Bills for Ratification

January 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Lamar Companies						
	Advertising	Marketing	\$350.00	\$350.00		
Laser Innovation Inc						
	Materials	Academic Lab Support	\$150.50	\$150.50		
	Materials	Academic Lab Support	\$1,199.00	\$1,199.00		
Lee Enterprises Inc						
	Publications & Dues	Business Office	\$212.32	\$212.32		
Legacy United Corp						
	Contractual-Other	Club Expenses	\$1,800.00			\$1,800.00
Lindsey, Loren E						
	Student Support	Grant-SupportServices	\$40.00			\$40.00
Littler Mendelson P.C.						
	Legal Services-Admin	Board of Trustees	\$490.00	\$490.00		
Lowe, Amy S						
	Stipends	Industrial Skills	\$400.00			\$400.00
	Stipends	Industrial Skills	\$640.00			\$640.00
Lowery, Adrian Lamont						
	Stipends	Industrial Skills	\$380.00			\$380.00
MANCOMM						
	Instructional Supplies	Credit	\$73.99			\$73.99
MR Systems Wireless						
	Internet	Clinton Center O&M	\$58.00		\$58.00	
	Internet	Clinton Center O&M	\$58.00		\$58.00	
Macon Resources Inc						
	Laundry/Linen Supplies	Allied Health	\$25.48	\$25.48		
March, Christopher S						
	Stipends	Industrial Skills	\$50.00			\$50.00
	Stipends	Industrial Skills	\$290.00			\$290.00
Marquis Beverage Service						
	Food Supply Costs	Cafe	\$159.00			\$159.00
	Food Supply Costs	Cafe	\$284.10			\$284.10
	Food Supply Costs	Cafe	\$372.95			\$372.95
Mata, Tara D						
	Materials	Academic Success	\$21.59	\$21.59		
	Materials	Academic Success	\$139.90	\$139.90		
Mazzotti Services						
	Uniforms	Basic Corrections Trng	\$171.00			\$171.00
	Uniforms	Basic Law Enforce Trng	\$1,176.00			\$1,176.00
	Uniforms	Basic Law Enforce Trng	\$1,323.00			\$1,323.00
	Uniforms	Basic Law Enforce Trng	\$2,236.00			\$2,236.00
	Uniforms	Basic Law Enforce Trng	\$3,004.00			\$3,004.00
	Materials	Automotive-Tech Occ	\$52.95	\$52.95		
	Uniforms	Law Enforce Trng Ctr	\$18.00			\$18.00
	Uniforms	Law Enforce Trng Ctr	\$22.00			\$22.00
	Uniforms	Basic Law Enforce Trng	\$44.00			\$44.00
	Uniforms	Basic Corrections Trng	\$82.00			\$82.00
	Uniforms	Basic Law Enforce Trng	\$92.00			\$92.00
	Uniforms	Basic Law Enforce Trng	\$856.00			\$856.00
	Uniforms	Basic Law Enforce Trng	\$882.00			\$882.00
	Uniforms	Basic Law Enforce Trng	\$1,050.00			\$1,050.00
McDuffie, Danielle Annette						
	Student Tuition Rec		\$400.00	\$400.00		
McKesson Medical Surgical Gov						
	Instructional Supplies	Medical Assistant	\$450.04	\$450.04		
Menards Inc						
	Non Consumable Supplies	Custodial	(\$503.99)		(\$503.99)	
	Maintenance Supplies	Maintenance	\$30.53		\$30.53	
	Equip Repair/Maint Agree	Grounds	\$39.99		\$39.99	
	Maintenance Supplies	Maintenance	\$118.29		\$118.29	
	Non Consumable Supplies	Custodial	\$317.39		\$317.39	
	Non Consumable Supplies	Custodial	\$602.99		\$602.99	
	Building Repair/Maint	Maintenance	\$1,298.19		\$1,298.19	
	Non Consumable Supplies	General Expenses	\$3,597.00	\$3,597.00		
	Materials	Garden Center Ag/Hort	(\$83.96)			(\$83.96)
	Maintenance Supplies	Maintenance	\$13.97		\$13.97	
	Inventory-CentralStores		\$17.94	\$17.94		
	Maintenance Supplies	Maintenance	\$29.99		\$29.99	
	Maintenance Supplies	Maintenance	\$46.88		\$46.88	
	Maintenance Supplies	Maintenance	\$47.02		\$47.02	
	Maintenance Supplies	Maintenance	\$48.11		\$48.11	
	Maintenance Supplies	Maintenance	\$93.10		\$93.10	
	Inventory-CentralStores		\$22.41	\$22.41		
	Non Consumable Supplies	Custodial	\$71.82		\$71.82	

Bills for Ratification

January 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Menards Inc						
	Vehicle Expense	College Vehicle	\$139.78		\$139.78	
	Non Consumable Supplies	Custodial	\$143.98		\$143.98	
	Non Consumable Supplies	Custodial	\$283.05		\$283.05	
	Inventory-CentralStores		\$1,555.48	\$1,555.48		
	Maintenance Supplies	Maintenance	\$25.53		\$25.53	
	Maintenance Supplies	Maintenance	\$33.91		\$33.91	
	Maintenance Supplies	Maintenance	\$43.27		\$43.27	
	Maintenance Supplies	Maintenance	\$44.97		\$44.97	
	Maintenance Supplies	Maintenance	\$47.02		\$47.02	
	Maintenance Supplies	Maintenance	\$84.02		\$84.02	
	Maintenance Supplies	Maintenance	\$101.46		\$101.46	
Micrology Laboratories						
	Instructional Supplies	Biology-Baccalaureate	\$183.85	\$183.85		
Midstate Overhead Doors Inc						
	Equip Repair/Maint Agree	Workforce Development Ct	\$380.00		\$380.00	
	Equip Repair/Maint Agree	Workforce Development Ct	\$1,932.10		\$1,932.10	
Midwest Electronic Systems Inc						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$75.00			\$75.00
Midwest Fiber Inc of Decatur						
	Grounds Maintenance	Law Enforce Trng Ctr O&M	\$80.00			\$80.00
	Refuse Disposal	Utilities	\$160.00		\$160.00	
Miles Chevrolet Inc						
	Vehicle Expense	Public Safety Department	\$68.03			\$68.03
Mity Inc						
	Non Consumable Supplies	CPED Administration	\$27,172.80			\$27,172.80
	Non Consumable Supplies	General Expenses	\$5,125.50			\$5,125.50
Moore, Charles William						
	Stipends	Industrial Skills	\$325.00			\$325.00
Morey, Jack N						
	Stipends	Industrial Skills	\$380.00			\$380.00
Morneau Shepell						
	Prepaid Expenses		\$2,205.00	\$2,205.00		
	Contractual-Other	Human Resources	\$2,205.00	\$2,205.00		
Morris, Juanita M						
	Travel-Out of State	General Expenses	\$28.44	\$28.44		
Muffley Elementary School						
	Travel-In State	NonCredit	\$119.19			\$119.19
Mutual of Omaha						
	LTD Insurance		\$1,908.75	\$1,908.75		
	Life Insurance		\$2,537.03	\$2,537.03		
	Supplemental Life Insur		\$2,469.19	\$2,469.19		
	LTD Insurance		\$1,877.46	\$1,877.46		
	Life Insurance		\$2,485.78	\$2,485.78		
	Supplemental Life Insur		\$2,598.15	\$2,598.15		
NACU						
	Publications & Dues	Administrative Info Syst	\$200.00	\$200.00		
NCMPR						
	Registration Fees	Marketing	\$625.00	\$625.00		
NILRC						
	Registration Fees	LRC	\$187.50	\$187.50		
Napa Auto Parts						
	Equip Repair/Maint Agree	Grounds	\$4.30		\$4.30	
Nasco						
	Equip Repair/Maint Agree	Emergency Medical Svcs	\$135.00	\$135.00		
	Instructional Supplies	Emergency Medical Svcs	\$172.50	\$172.50		
National Registry of Emergency						
	Fees Pass Thru EMS		\$720.00	\$720.00		
Neuhoff Media Decatur						
	Advertising	Marketing	\$510.00	\$510.00		
	Advertising	Marketing	\$510.00	\$510.00		
	Advertising	Marketing	\$1,000.00	\$1,000.00		
New Readers Press						
	Inventory-CentralStores		\$347.37	\$347.37		
	Inventory-CentralStores		\$988.44	\$988.44		
Nichols Paper & Supply Co						
	Maintenance Supplies	Custodial	\$158.00		\$158.00	
	Maintenance Supplies	Custodial	\$602.73		\$602.73	
	Maintenance Supplies	Custodial	\$158.00		\$158.00	
	Maintenance Supplies	Custodial	\$899.54		\$899.54	
	Non Consumable Supplies	Custodial	\$3,507.95		\$3,507.95	
Nichols, Tiffany L						
	Meeting Expense	Human Resources	\$15.00	\$15.00		

Bills for Ratification



January 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Nichols, Tiffany L						
	Travel-In State	Human Resources	\$95.12	\$95.12		
Nishida Services						
	Custodial Services	Custodial	\$33,500.00		\$33,500.00	
	Custodial Services	Liab Protection & Settle	\$500.00			\$500.00
Owens, Angela R						
	Student Tuition Rec		\$275.00	\$275.00		
Parks Sewer Service						
	Equip Repair/Maint Agree	Maintenance	\$90.00		\$90.00	
Paw Print Ministries						
	Donations/Gifts	Club Expenses	\$300.00			\$300.00
Per Mar Security & Research						
	Security	Public Safety Department	\$2,154.24			\$2,154.24
	Security	Public Safety Department	\$3,008.40			\$3,008.40
	Security	Public Safety Department	\$3,885.77			\$3,885.77
	Security	Public Safety Department	\$207.00			\$207.00
	Security	Public Safety Department	\$2,667.56			\$2,667.56
	Security	Public Safety Department	\$3,437.57			\$3,437.57
	Security	Public Safety Department	\$2,680.18			\$2,680.18
Peterson, Mcquaid Levi						
	Stipends	Industrial Skills	\$320.00			\$320.00
	Stipends	Industrial Skills	\$680.00			\$680.00
Pickel, Jessica I						
	Meeting Expense	Dean-Liberal Arts	\$33.04	\$33.04		
Powel, Connie Lynn						
	Stipends	Industrial Skills	\$400.00			\$400.00
	Stipends	Industrial Skills	\$680.00			\$680.00
Pride Cleaners						
	Contractual-Other	Culinary Arts	\$75.00	\$75.00		
	Contractual-Other	Cafe	\$14.19			\$14.19
	Contractual-Other	Cafe	\$16.77			\$16.77
	Contractual-Other	Cafe	\$25.80			\$25.80
	Contractual-Other	Cafe	\$56.76			\$56.76
	Contractual-Other	Cafe	\$100.62			\$100.62
	Contractual-Other	Cafe	\$322.50			\$322.50
	Contractual-Other	Bistro 537	\$51.60			\$51.60
Pruser, Riley M						
	Student Tuition Rec		\$1,155.00	\$1,155.00		
RCC Bookstore						
	Office Supplies	Dean-Math Science Busine	\$191.50	\$191.50		
	Materials	Student Development	\$215.13	\$215.13		
RCC Foundation						
	Revenue-Misc/OtherSource		\$25.00	\$25.00		
	Richland Foundation		\$1,633.00	\$1,633.00		
Rack Focused Productions LLC						
	Contractual-Other	NonCredit	\$250.00			\$250.00
Radiation Detection Company						
	Materials	Radiology Tech-Hlth Occ	\$14.75	\$14.75		
	Instructional Supplies	Industrial Skills	\$391.50			\$391.50
Rathje Enterprises, Inc						
	Building Repair/Maint	Maintenance	\$5,095.10		\$5,095.10	
Rawls, Carlissa D						
	Instructional Supplies	Biology-Baccalaureate	\$14.69	\$14.69		
Reed, Ecstasy						
	Student Tuition Rec		\$722.00	\$722.00		
Refreshment Services Pepsi						
	Food Supply Costs	Cafe	\$306.95			\$306.95
Reyes, Joshua Adam						
	Stipends	Industrial Skills	\$380.00			\$380.00
Ritter, Cole						
	Grounds Maintenance	Clinton Center O&M	\$310.00		\$310.00	
Robinson, David Lance						
	Stipends	Industrial Skills	\$340.00			\$340.00
Rogers Supply Co						
	Instructional Supplies	Heating,Vent,AC-Tech Occ	\$12.00	\$12.00		
	Instructional Supplies	Heating,Vent,AC-Tech Occ	\$5,276.84			\$5,276.84
Rotary Club of Decatur #180						
	Publications & Dues	Presidents Office	\$216.00	\$216.00		
Rothenberger, Terry L						
	Stipends	Industrial Skills	\$360.00			\$360.00
Ruyle Mechanical Services Inc						
	Maintenance Supplies	Maintenance	\$334.37		\$334.37	
S J Smith Company Inc						

Bills for Ratification

January 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
S J Smith Company Inc						
	Materials	Automotive-Tech Occ	\$21.70	\$21.70		
	Contractual-Other	Club Expenses	\$15.60			\$15.60
	Instructional Supplies	Human Simulator	\$99.82	\$99.82		
STL Communications Inc						
	Telephone Maint Agree	Telecommunications	\$1,558.95		\$1,558.95	
Safety Provisions Inc						
	Instructional Supplies	Instruction-Other	\$409.00			\$409.00
Safety Shoe Distributors						
	Instructional Supplies	Credit	\$989.96			\$989.96
Sam's Club Direct						
	Inventory-CentralStores		\$157.28	\$157.28		
Schneider, Thomas P						
	Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Schultz, Heather Lynnette						
	Publications & Dues	Club Expenses	\$40.00			\$40.00
Schwalbe, Barry S						
	Instructional Supplies	Credit	\$72.00			\$72.00
	Instructional Supplies	Credit	\$128.00			\$128.00
	Travel-In State Mileage	Credit	\$54.52			\$54.52
Scott Fisher Enterprises Inc						
	Pest Control	Maintenance	\$892.50		\$892.50	
	Pest Control	Law Enforce Trng Ctr O&M	\$450.00			\$450.00
Serrato, Gerardo						
	Stipends	Industrial Skills	\$340.00			\$340.00
Serv-U						
	Building Repair/Maint	Maintenance	\$8,575.00		\$8,575.00	
Sherwin Williams						
	Maintenance Supplies	Maintenance	\$147.84		\$147.84	
Sikich LLP						
	Audit Services	Audit	\$7,000.00			\$7,000.00
Sloan Implement Company Inc						
	Equip Repair/Maint Agree	Grounds	\$119.28		\$119.28	
	Equipment-Service	Grounds	\$5,074.16			\$5,074.16
Smithers, Jess R						
	Printing	Agriculture	\$28.57	\$28.57		
State Universities Retirement						
	SURS 1/2%		\$2,630.04	\$2,630.04		
	SURS 8%		\$3,816.67	\$3,816.67		
	SURS 8%		\$21,500.42	\$21,500.42		
	SURS 8%		\$225.94	\$225.94		
	SURS 1/2%		\$2,684.72	\$2,684.72		
	SURS 8%		\$24,306.63	\$24,306.63		
	SURS 1/2%		\$2,376.06	\$2,376.06		
	SURS 8%		\$3,729.17	\$3,729.17		
	SURS 8%		\$19,166.88	\$19,166.88		
	SURS 1/2%		\$1,718.06	\$1,718.06		
	SURS 8%		\$13,753.26	\$13,753.26		
	SURS 1/2%		\$2,448.84	\$2,448.84		
	SURS 8%		\$3,846.89	\$3,846.89		
	SURS 8%		\$20,007.09	\$20,007.09		
Sunbelt						
	Equipment Rental	Credit	\$415.94			\$415.94
	Equipment Rental	Credit	\$466.40			\$466.40
Sysco Central Illinois Inc						
	Instructional Supplies	Coffee House	\$42.87			\$42.87
	Food Supply Costs	Bistro 537	\$141.18			\$141.18
	Instructional Supplies	Culinary Arts	\$154.76	\$154.76		
	Food Supply Costs	Bistro 537	\$208.92			\$208.92
	Instructional Supplies	Culinary Arts	\$236.70	\$236.70		
	Materials	Culinary Arts	\$251.92	\$251.92		
	Food Supply Costs	Cafe	\$300.02			\$300.02
	Non Consumable Supplies	Cafe	\$204.81			\$204.81
	Food Supply Costs	Cafe	\$224.99			\$224.99
	Materials	Cafe	\$325.49			\$325.49
	Food Supply Costs	Cafe	\$409.54			\$409.54
	Materials	Cafe	\$150.29			\$150.29
	Food Supply Costs	Cafe	\$581.38			\$581.38
	Food Supply Costs	Cafe	\$660.53			\$660.53
	Food Supply Costs	Cafe	\$382.59			\$382.59
	Materials	Cafe	\$346.12			\$346.12
	Food Supply Costs	Cafe	\$766.66			\$766.66
	Instructional Supplies	Culinary Arts	\$806.67	\$806.67		

Bills for Ratification



January 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Sysco Central Illinois Inc						
	Food Supply Costs	Cafe	\$813.22			\$813.22
	Materials	Cafe	\$38.28			\$38.28
	Food Supply Costs	Cafe	\$905.51			\$905.51
	Materials	Cafe	\$156.85			\$156.85
	Food Supply Costs	Cafe	\$937.75			\$937.75
	Materials	Cafe	\$183.96			\$183.96
	Food Supply Costs	Cafe	\$945.36			\$945.36
	Materials	Cafe	\$272.35			\$272.35
	Food Supply Costs	Cafe	\$1,331.90			\$1,331.90
	Materials	Cafe	\$468.22			\$468.22
	Food Supply Costs	Cafe	\$1,879.74			\$1,879.74
	Materials	Cafe	\$141.85			\$141.85
	Food Supply Costs	Cafe	(\$116.44)			(\$116.44)
	Materials	Cafe	(\$51.99)			(\$51.99)
	Instructional Supplies	Culinary Arts	\$22.86	\$22.86		
	Materials	Cafe	\$22.89			\$22.89
	Instructional Supplies	Culinary Arts	\$129.09	\$129.09		
	Food Supply Costs	Cafe	\$497.14			\$497.14
	Food Supply Costs	Cafe	\$77.41			\$77.41
	Instructional Supplies	Culinary Arts	\$215.25	\$215.25		
	Instructional Supplies	Culinary Arts	\$567.80	\$567.80		
	Food Supply Costs	Cafe	\$773.69			\$773.69
	Materials	Cafe	\$40.18			\$40.18
	Food Supply Costs	Cafe	\$747.58			\$747.58
	Materials	Cafe	\$156.20			\$156.20
	Food Supply Costs	Cafe	\$833.09			\$833.09
	Materials	Cafe	\$101.46			\$101.46
	Food Supply Costs	Cafe	\$1,766.67			\$1,766.67
	Materials	Cafe	\$318.72			\$318.72
	Food Supply Costs	Cafe	\$1,692.93			\$1,692.93
	Materials	Cafe	\$664.55			\$664.55
	Food Supply Costs	Cafe	\$1,931.74			\$1,931.74
	Materials	Cafe	\$444.31			\$444.31
	Food Supply Costs	Cafe	\$2,507.32			\$2,507.32
	Materials	Cafe	\$324.32			\$324.32
	Food Supply Costs	Cafe	(\$7.20)			(\$7.20)
	Food Supply Costs	Bistro 537	\$5.51			\$5.51
	Food Supply Costs	Bistro 537	\$272.45			\$272.45
	Instructional Supplies	Culinary Arts	\$497.28	\$497.28		
	Food Supply Costs	Cafe	\$502.83			\$502.83
	Materials	Cafe	\$18.00			\$18.00
	Food Supply Costs	Cafe	\$556.69			\$556.69
	Materials	Cafe	\$68.35			\$68.35
	Food Supply Costs	Cafe	\$593.49			\$593.49
	Materials	Cafe	\$51.99			\$51.99
	Materials	Cafe	\$925.46			\$925.46
	Food Supply Costs	Cafe	\$977.24			\$977.24
	Materials	Cafe	\$31.87			\$31.87
	Food Supply Costs	Cafe	\$1,155.29			\$1,155.29
	Food Supply Costs	Cafe	\$1,177.61			\$1,177.61
	Materials	Cafe	\$265.67			\$265.67
	Food Supply Costs	Cafe	\$1,546.81			\$1,546.81
	Materials	Cafe	\$62.99			\$62.99
	Food Supply Costs	Cafe	\$1,628.18			\$1,628.18
	Materials	Cafe	\$57.04			\$57.04
	Food Supply Costs	Cafe	\$1,699.09			\$1,699.09
	Materials	Cafe	\$115.13			\$115.13
	Food Supply Costs	Cafe	\$1,711.44			\$1,711.44
	Materials	Cafe	\$562.60			\$562.60
Taylor, Willie Earl						
	Stipends	Industrial Skills	\$340.00			\$340.00
The Omni Group						
	Contractual-Other	Human Resources	\$8.00	\$8.00		
Thompson, Jonnathon W						
	Stipends	Credit	\$100.00			\$100.00
	Stipends	Credit	\$125.00			\$125.00
	Stipends	Credit	\$125.00			\$125.00
	Stipends	Credit	\$96.87			\$96.87
Thompson, Kaitlynn L						
	Student Tuition Rec		\$1,024.00	\$1,024.00		
ThyssenKrupp Elevator Corp						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$1,053.46			\$1,053.46

Bills for Ratification

January 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Tovar, Isaiah Deavon						
	Student Tuition Rec		\$239.00	\$239.00		
Tucker, Brian J						
	Food Supply Costs	Bistro 537	\$87.00			\$87.00
Tyus, Tony						
	Stipends	Industrial Skills	\$400.00			\$400.00
	Stipends	Industrial Skills	\$640.00			\$640.00
ULINE						
	Materials	Public Safety Department	\$1,778.81			\$1,778.81
USA Clean Inc						
	Equip Repair/Maint Agree	Custodial	\$184.80		\$184.80	
Udulutch, James J						
	Instructional Supplies	Culinary Arts	\$108.28	\$108.28		
United Way of Decatur/Macon						
	United Way		\$1,395.68	\$1,395.68		
	United Way		\$520.00	\$520.00		
University of Illinois Payment C						
	Registration Fees	Public Safety Department	\$300.00			\$300.00
Verizon Wireless						
	Telephone	Public Safety Department	\$263.87			\$263.87
	Telephone	Telecommunications	\$176.45		\$176.45	
WAND						
	Advertising	Marketing	\$400.00	\$400.00		
	Advertising	Marketing	\$1,100.00	\$1,100.00		
	Advertising	Marketing	\$400.00	\$400.00		
WDKR Radio Station						
	Advertising	Marketing	\$80.00	\$80.00		
Waite, Frank James						
	Stipends	Industrial Skills	\$380.00			\$380.00
Wall Street Embroidery						
	Uniforms	Basic Law Enforce Trng	\$89.00			\$89.00
	Uniforms	Basic Law Enforce Trng	\$311.88			\$311.88
	Uniforms	Basic Law Enforce Trng	\$838.70			\$838.70
	Uniforms	Basic Law Enforce Trng	\$901.64			\$901.64
	Uniforms	Basic Law Enforce Trng	\$1,091.58			\$1,091.58
	Uniforms	Basic Law Enforce Trng	\$1,169.52			\$1,169.52
	Uniforms	Basic Law Enforce Trng	\$1,403.46			\$1,403.46
	Uniforms	Basic Law Enforce Trng	\$2,263.98			\$2,263.98
	Uniforms	Basic Law Enforce Trng	\$3,859.50			\$3,859.50
Wiese Inc						
	Equip Repair/Maint Agree	Maintenance	\$277.27		\$277.27	
	Equip Repair/Maint Agree	Maintenance	\$347.00		\$347.00	
	Equip Repair/Maint Agree	Maintenance	\$347.00		\$347.00	
	Equip Repair/Maint Agree	Maintenance	\$479.50		\$479.50	
Williams, Darius Shonderric						
	Stipends	Industrial Skills	\$400.00			\$400.00
	Stipends	Industrial Skills	\$717.50			\$717.50
Williams, Tad A						
	Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
	Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Winholtz, Kenneth Lee						
	Stipends	Industrial Skills	\$380.00			\$380.00
Withrow, Tracy L						
	Telephone	Marketing	\$50.00	\$50.00		
Woodard, Nichole Suzanne						
	Stipends	Industrial Skills	\$380.00			\$380.00
Workforce Investment Solutions						
	Contractual-Other	Instruction-Other	\$288.00			\$288.00
	Contractual-Other	Grant-Administration	\$927.75			\$927.75
	Contractual-Other	Grant-Administration	\$707.77			\$707.77
	Contractual-Other	Instruction	\$11,498.21			\$11,498.21
	Contractual-Other	Student Servs-Counseling	\$1,998.40			\$1,998.40
	Contractual-Other	Student Servs-Counseling	\$664.64			\$664.64
World Point ECC Inc						
	Instructional Supplies	Credit	(\$237.28)			(\$237.28)
	Instructional Supplies	Credit	\$323.49			\$323.49
Wright, Christopher						
	Stipends	Industrial Skills	\$360.00			\$360.00
	Stipends	Industrial Skills	\$600.00			\$600.00
Xerox Corporation						
	Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
	Install Pymt Lease/Purch	Copiers	\$822.14	\$822.14		
	Printing	Marketing	\$308.83	\$308.83		

Bills for Ratification



January 2020

<i>Vendor</i>	<i>Account</i>	<i>Center</i>	<i>Amount</i>	<i>Ed Fund</i>	<i>O&M Fund</i>	<i>Other Fund</i>
Yugar Productions						
	Contractual-Other	Club Expenses	\$2,200.00			\$2,200.00
			\$1,234,522.08	\$755,060.68	\$137,765.63	\$341,695.77

Executive Session- February 18, 2020

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.