



# March 2020 - Board of Trustees Meeting

March 10, 2020

Richland Community College - Board Room

One College Park

Decatur, IL, 62521



## Meeting Book - March 2020 - Board of Trustees Meeting

### March 2020 Board of Trustees Meeting

- I. Annual Board Book Calendar
  - A. Board Book Annual Calendar 2020.docx
- II. Principles of Sustainability
  - A. Principles of Sustainability.pdf
- III. Innovation and Quality Performance System
  - A. Innovation and Quality Performance Strategic Plan Visual updated 11-6-19.pdf
- IV. Strategic Plan Priorities
  - A. Strategic Plan Priorities Richland Community College 2020 board two-page list.docx
- V. The Vision: To be the best and first choice for education.
- VI. College Mission: To empower individuals through learning and to forge partnerships that grow communities.
- VII. Core Values: Commitment, Respect, Excellence, Accountability, and Diversity
- VIII. Convening of the Regular Meeting
  - A. Call to Order
  - B. Roll Call
- IX. Minutes of the Regular Meeting on February 18, 2020 **Needs Action**
  - A. February MINUTES OF BOARD OF TRUSTEES REGULAR MEETING.docx
- X. Appearance of Citizens and Introduction of Guests
- XI. Written Communications
  - A. College Activities Report Traci Withrow
    - A. March 2020 College Activites Report.pdf
  - B. Personnel Update
    - A. March 2020 Personnel Report.pdf
  - C. College Spotlight - Adult Education Jeff Davison
- XII. Special Reports

A. Report of ICCTA		Bruce Campbell
B. Monitoring Report - Staff Profile		Robin Bollhorst
C. Faculty Report		
D. Report of Agreements/Contracts Signed by President Valdez for the Month of February 2020		
A. Agreements Signed in February 2020.pdf		
XIII. Report of Student Trustee		Michaila Long
A. March 2020 Student Trustee Report.docx		
XIV. Foundation Report		Julie Melton
A. BOT Report March 2020.docx		
XV. New Business		
A. Presidential Employment Contract Restated	<b>Needs Action</b>	Greg Florian
A. Presidents contract restated 2020.doc		
B. 2020 Presiential Contract.docx		
B. Recommendation for Approval of Tuition Rates for Fiscal Year 2021	<b>Needs Action</b>	Greg Florian
A. Tuition Recommendation 3.10.20.docx		
C. Recommendation for Approval of General and Course Fees for Fiscal Year 2021	<b>Needs Action</b>	Greg Florian
A. Fees Memo FY2021.docx		
B. Copy of 2020-21 Proposed Fees for Board Report.xlsx		
XVI. Financial Report	<b>Needs Action</b>	
A. Financial Memo.pdf		
B. 02 February 2020.pdf		
XVII. Report of the President		
XVIII. Items from the Board		
XIX. Executive Session	<b>Needs Action</b>	
A. Executive Session.pdf		
XX. Adjournment		

**JANUARY 2020**

**Reports**  
**Consent Agenda**  
**College Legal Contractual Agreements**  
**New Business**  
 Trustee Training

**FEBRUARY 2020**

**Reports**  
**Consent Agenda**  
**New Business**  
 Recommendations for Tenure  
 Recommendation for Approval of Fees  
**Strategic Plan Priorities**  
 Monitoring Report: Community Partnership

**MARCH 2020**

**Reports**  
**Consent Agenda**  
**New Business**  
 Recommendations for Faculty Promotions in Rank  
 Recommendation to Grant Professor Emeritus Status  
 Recommendation to Grant Staff Emeritus Status  
 Recommendation for Professional Leave  
 Recommendation for Approval of Tuition  
 Monitoring Report: Staff Profile

**APRIL 2020**

**President's Evaluation**  
**Tenure and Promotion Recognition Dinner**  
**Student Government Election Results**  
**Report from Board Secretary regarding Election of Student Trustee**  
**Seating of New Student Trustee**  
**Reports**

**MAY 2020**

**Reorganization of Board of Trustees**  
**Reports**  
**Consent Agenda**  
**New Business**  
 Tentative Budget  
**Other**  
 RCC Commencement  
**ICCTA Lobby Day**  
 Monitoring Report: Budget

**JUNE 2020**

**Public Hearing for Budget**  
**Reports**  
 Strategic Plan Quarterly Report  
**Consent Agenda**  
**New Business**  
**Resolution Adopting Budget**  
 Compliance with Prevailing Wage Act  
 State Capital Funding Request  
**Resolution Transferring Earnings**  
**Review of Minutes of Previous Executive Sessions**  
 Monitoring Report: Planning and IE

**JULY 2020**

**Reports**

**Consent Agenda**

Monitoring Report:  
Student Profile

**AUGUST 2020**

**Reports**

Institutional year Book  
Program Review  
Presentation

**Consent Agenda**

Monitoring Report:  
Marketing/Government  
& Community Affairs

**SEPTEMBER 2020**

**Reports**

**Consent Agenda**

Annual Foundation  
Board Meeting

Monitoring Report:  
Physical Plant/Facilities

**OCTOBER 2020**

**Reports**

**Consent Agenda**

**Distribution of audit  
Reports – RCC &  
Brush College, LLC**

Strategic Plan Quarterly  
Update

Monitoring Report:  
Academic Profile

**NOVEMBER 2020**

**Reports**

Audit Presentation

**Consent Agenda**

**Calendar of Regular  
Meeting of Board of  
Trustees**

Old Business

**Financial Report**

Monitoring Report:  
Enrollment and  
Financial

**DECEMBER 2020**

**Reports**

**Consent Agenda**

**Old Business**

**Resolution for Fiscal  
Year Tax Levy**

**Review of Minutes of  
Previous Executive  
Sessions**

Winter Board Retreat

Strategic Plan Priorities  
Results Report

# PRINCIPLES OF SUSTAINABILITY

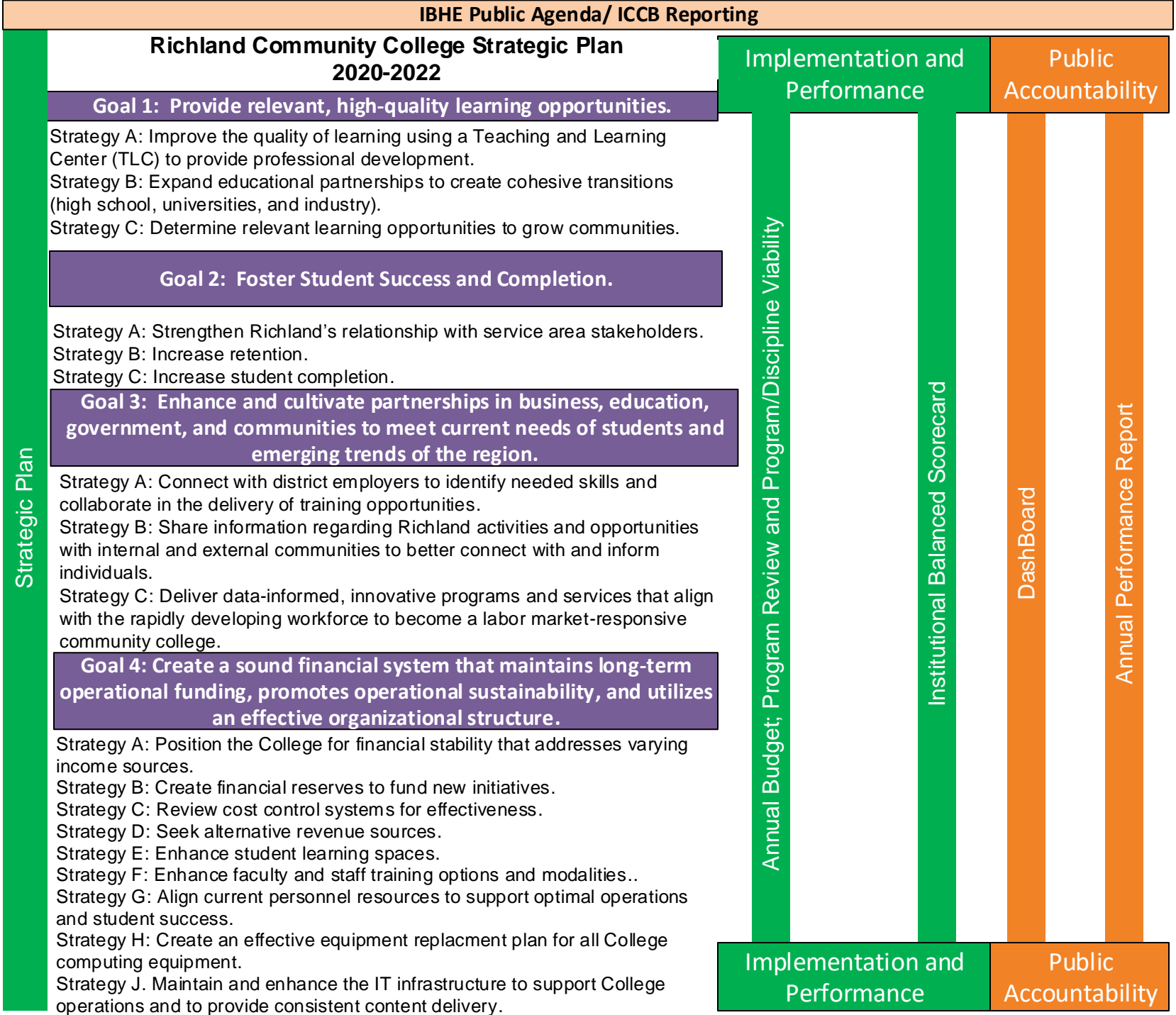




**College Vision**  
To be the best and first choice for education.

**College Mission**  
To empower individuals through learning and to forge partnerships that grow communities.

**Core Values**  
Commitment  
Respect  
Excellence  
Accountability  
Diversity



## **Richland Community College 2020-2022 Strategic Plan**

**Vision:** To be the best and first choice for education

**Mission:** To empower individuals through learning and to forge partnerships that grow communities

**Core Values:** Commitment, Respect, Excellence, Accountability, Diversity

### ***Goal 1: Provide relevant, high-quality learning opportunities.***

- A. Improve the quality of learning using a Teaching and Learning Center (TLC) to provide professional development.
- B. Expand educational partnerships to create cohesive transitions (high school, universities, and industry).

### ***Goal 2: Foster student success and completion.***

- A. Strengthen Richland's relationships with service area stakeholders.
- B. Increase student retention.
- C. Increase student completion.

### ***Goal 3: Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.***

- A. Connect with district employers to identify needed skills and to collaborate in the delivery of training opportunities.
- B. Share information regarding Richland activities and opportunities within the internal and external communities to better connect with and inform individuals.
- C. Deliver data-informed innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

***Goal 4: Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.***

Organizational/Operational: Finances

- A. Position Richland for financial stability that addresses varying income sources.
- B. Create financial reserves to fund new initiatives.
- C. Review Cost Control Systems for effectiveness.
- D. Seek alternative revenue sources.

Organizational/Operational: Facilities

- A. Enhance student learning spaces.

Organizational/Operational: Staffing

- A. Enhance faculty and staff training options and modalities.
- B. Align current personnel resources to support optimal operations and student success.

Organizational/Operational: Technology

- A. Create and implement an effective equipment replacement plan for all College computing equipment.
- B. Maintain and enhance the IT infrastructure to support College operations and to provide consistent content delivery.

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE**

**February 18, 2020**

**CONVENING OF THE MEETING**

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, February 18, 2020, in the Board Room of Richland Community College by Chairman Coopriider. Chairman Coopriider also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopriider, Dale Colee, Vicki Carr, Bruce Campbell, and Michaila Long

Trustees Absent: Randy Prince and Bishop Wayne Dunning

Also present: Dr. Cris Valdez and other staff members

**MINUTES OF PREVIOUS MEETING**

The minutes of the Regular Meeting on January 21, 2020 had been distributed to the Board prior to this meeting.

**Ritter moved to approve the minutes of the Regular Meeting on January 21, 2020. Campbell seconded. Voice vote being all ayes, Chairman Coopriider declared the motion carried.**

**APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

Dr. Valdez and the Board of Trustees welcomed David Shiley, Outreach Coordinator, Ag Programs.

**WRITTEN COMMUNICATIONS**

Personnel Update

New Employees

- Julie Melton, Executive Director, Foundation & Development, effective January 8, 2020
- Annetta Evans, ASC Administrative Assistant, effective January 13, 2020
- Dennis Arnold, Basic Law Enforcement Class Coordinator, effective January 27, 2020

- Jonathon Hawk, Maintenance II – Grounds, effective January 27, 2020
- Jacob Gulso, Solutions Specialist, effective January 29, 2020

#### Changes

- Noah Tate, Student Success Coach, effective January 27, 2020

#### Retirements, Resignation, and Terminations

- Kathryn McAlpine, Library Technical Assistant, effective January 24, 2020

#### College Activities Report

- State University Transfer Day – Mueller Student Center – February 20, 2020 - 10:30 a.m.
- Army Deployment Event – Shilling Auditorium – February 27, 2020 - 11:00 a.m.
- Girls Empowerment and Leadership Camp – NSEC – February 28, 2020 - 8:00 a.m.
- Women Changing the Face of Agriculture Conference – No classes – March 6, 2020
- Board of Trustees Meeting – Board Room, March 10, 2020
- Other activities listed in the Board Book

#### **SPECIAL REPORTS**

#### **COLLEGE SPOTLIGHT**

Genna Warnick and Abigail Kopp presented the College Spotlight and introduced the Richland mascot.

#### **REPORT OF ICCTA**

Bruce Campbell gave highlights of the last meeting held on February 10, 2020:

- Paid respects to former trustees Dr. Richard Bodie (Waubensee), Ron Dedert (John Wood), Cinda Edwards (Lincoln Land), Dr. Joseph Morrissey (DuPage), Marvin Scott (Rend Lake), and Dale Von Ohlen (Waubensee);
- Reviewed new state laws affecting higher education, including the [Illinois Mental Health Early Action on Campus Act](#). ICCTA is working with NAMI Chicago on securing state funding for this new mandate;

- Heard an update on the Illinois General Assembly's upcoming spring 2020 session. Conversations continue regarding community college baccalaureate degrees, especially in the area of early childhood education;
- Acknowledged the retirement of longtime ICCTA legislative counsel Tom Ryder. Jessica Nardulli will continue to represent the Trustees Association at the State Capitol, joined by ICCTA executive director Jim Reed;
- Discussed the possibility of pursuing legislation to allow the issuance of a specialty license plate decal to promote Illinois community colleges. The proceeds could be used to support ICCTA projects, such as trustee training or diversity initiatives;
- Debated a proposal to modify mandated trustee training requirements to include equity and student success;
- Informed trustees that ICCTA's 2020 Lobby Day will take place on April 29 in Springfield;
- Received information on community colleges' [2020 federal legislative priorities](#);
- Were reminded of ICCTA's February 11 group meetings with U.S. Senators Richard Durbin and Tammy Duckworth during the February 9-12 [Community College National Legislative Summit](#) in Washington, D.C.;
- Learned that ICCTA has selected MemberClicks from among four potential vendors to undertake an overhaul of the association's website and database management system;
- Noted that ICCTA's [March 13-14 meetings](#) in Bloomington/Normal will feature a [panel discussion on campus security](#), featuring experts from Parkland College, Waubesa Community College, the Illinois State Police, and Vector Solutions' Safe College program; and
- Heard updates on the activities of the Illinois Community College Board, the Illinois Council of Community College Presidents, and the Association of Community College Trustees.

The next ICCTA meeting will be held in Bloomington at Heartland Community College on March 13-14, 2020. Trustee Campbell encouraged all the other Trustees to attend.

## **MONITORING REPORT**

John Oliver presented the Monitoring Report – Community/Partnerships

## **FACULTY REPORT**

None

## **REPORT OF STUDENT TRUSTEE**

Student Trustee Michaila Long presented the Student Leadership Council Report.

## **FOUNDATION REPORT**

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon. She also provided the Trustees with an event brief on the Culinary Scholarship Dinner that will be held on March 21, 2020.

## **NEW BUSINESS**

### **RECOMMENDATION FOR CONTINUANCE**

The Board of Trustees were asked to approve the Recommendation for Continuance for Brandon Clark, Instructor, Diesel Medium/Highway Truck, Dr. David Larrick, Associate Professor, Biology and Sequestration, Christopher Schmersahl, Associate Professor, English, James Udulutch, Instructor, Culinary Arts, Paula Rudolph, Associate Degree Nursing Instructor, Trevor Smith, EMS Program Director, Instructor, and Rachel Walton, Medical Assisting Program Director and Practical Nursing Instructor, as presented.

**Ritter moved to approve the Recommendation for Continuance for Brandon Clark, Dr. David Larrick, Christopher Schmersahl, James Udulutch, Paula Rudolph, Trevor Smith, and Rachel Walton, as presented. Carr seconded. Roll call vote being all ayes, Chairman Coopriider declared the motion carried.**

### **RESOLUTION REDUCING NUMBER OF FACULTY**

A recommendation was made to the Board of Trustees to approve the resolutions presented reducing the number of faculty pursuant to the requirement so the Public Community College Act and the Collective Bargaining Agreement with the Richland Federation of Teachers Local 4262 for the academic year beginning August 2020, as presented.

**Carr moved to approve the resolutions presented reducing the number of faculty pursuant to the requirement so the Public Community College Act and the Collective Bargaining Agreement with the Richland Federation of Teachers Local 4262 for the academic year beginning August 2020, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Coopriider declared the motion carried.**

### **APPROVAL TO PURCHASE VR WELDING SIMULATOR**

A recommendation was made to the Board of Trustees that would authorize College Administration to purchase the RealCareer guideWELD VR and all necessary components from Realityworks, Eau Clair, Wisconsin in the amount of \$13,242.92, as presented.

**Carr moved to approve the purchase of the RealCareer guideWELD VR and all necessary components from Realityworks, Eau Clair, Wisconsin in the amount of \$13,242.92, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.**

### **RECOMMENDATION TO CONTRACT WITH META TELETHERAPY**

A recommendation was made to the Board of Trustees that would allow College Administration to enter into a two-year contract agreement with META, a subsidiary of Ceannate Corp in the amount of \$15,000.00, as presented.

**Ritter moved to approve a two-year contract agreement with META, a subsidiary of Ceannate Corp in the amount of \$15,000.00, as presented. Carr seconded. Roll call vote being all ayes. Chairman Coopridier declared the motion carried.**

### **RECOMMENDATION TO GRANT PROFESSOR EMERITUS**

A recommendation was made to the Board of Trustees to grant Professor Emeritus status to Pixie Fennessey, retired faculty member, as specified in Professor Emeritus Policy 3.9.1, as presented.

**Campbell moved to grant Professor Emeritus status to Pixie Fennessey, retire faculty member, as specified in Professor Emeritus Policy 3.9.1, as presented. Carr seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.**

### **FACULTY PROMOTION**

A recommendation was made to the Board of Trustees to promote Kent Mears, Instructor to Assistant Professor, and Chris Senger, Instructor to Assistant Professor, as presented.

**Ritter moved to promote Kent Mears, Instructor to Assistant Professor, and Chris Senger, Instructor to Assistant Professor, as presented. Campbell seconded. Roll call vote being all ayes. Chairman Coopridier declared the motion carried.**

### **APPROVAL TO PURCHASE MANUAL LATHE**

A recommendation was made to the Board of Trustees that would authorize College Administration to purchase the BASIC 180 SUPER Lathe and all necessary component from Knuth Machine Tools, Lincolnshire, Illinois in the amount of \$13,165.00, as presented.

**Campbell moved to allow College Administration to purchase the BASIC 180 SUPER Lathe and all necessary component from Knuth Machine Tools, Lincolnshire, Illinois in the amount of \$13,165.00, as presented. Carr seconded. Roll call vote being all ayes. Chairman Cooprider declared the motion carried.**

## **FINANCIAL REPORT**

### **BILLS AND TRAVEL EXPENDITURES PAYABLE**

The January 2020 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,234,522.08 for January 2020 was distributed to the Board prior to the meeting.

**Ritter moved to ratify the January bills and travel expenditures paid and approve the Financial Statement subject to audit. Campbell seconded. Roll call vote being all ayes, Chairman Cooprider declared the motion carried.**

### **REPORT OF THE PRESIDENT**

- President Valdez reported that he has spoken to a number of community clubs and shared the Annual Report. If there are any other clubs that would like a presentation, please let us know.
- The corporation that showed interest in purchasing the Foundation farmland has declined.
- ADM and Northwestern University have asked Richland Community College to discuss a biomedical training. Dr. Valdez and John Oliver will meet with both entities in April to talk about a potential partnership.

### **ITEMS FROM THE BOARD**

- Bruce Campbell complimented Dr. Valdez on his presentation at Rotary – it was very well received.
- The March Board of Trustees meeting has been moved to March 10, 2020 at 5:30 p.m.
- Bruce Campbell posed a question if there have been any new opportunities for clinicals with Crossings Healthcare. Ellen Colbeck there are some opportunities currently.
- Tom Ritter congratulated Shannice Berry and Jessica Pickel on their graduation from Decatur Leadership Institute.

## **EXECUTIVE SESSION**

**Dr. Cooprider moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Carr seconded. Voice vote being all ayes, Chairman Cooprider declared the motion carried.**

Meeting convened into closed session at 6:35 p.m.

Meeting reconvened into open session at 7:30 p.m.

## **ADJOURNMENT**

**Campbell moved and Colee seconded to adjourn the meeting at 7:30 p.m.**

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Randy Prince, Secretary

TO: Dr. Cris Valdez  
FROM: Tracy Withrow  
DATE: February 28, 2019  
SUBJECT: College Activities Report

Following is *Richland Community College Activities Report* for March 10, 2020 to April 21, 2020. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

## **March 2020**

- March 10 – 14      Spring Break  
No Classes – March 10-12; College Closed – March 13-14
- March 11            Industrial Job Skills Training Graduation Spring 2020 Class  
11am  
National Sequestration Education Center Exhibit Hall
- March 18            Surgical Technology Spotlight Recruitment Event  
11am  
Room S155  
*Surgical Technology Faculty, Staff and Students will discuss this career option and lunch will be provided to those that attend.*
- March 26            EMS Spotlight Recruitment Event  
12pm  
Room S239  
*EMS Faculty, Staff and Students will discuss this career option and lunch will be provided to those that attend.*
- March 26            Senior Day for MacArthur and Eisenhower High School Students  
All Day  
*Seniors will be at Richland connecting with coaches and different academic departments and resources*
- March 27            Phi Theta Kappa Induction Ceremony  
5pm  
Shilling Community Education Center Salons
- March 30            Summer/Fall 2020 Registration opens for  
**CURRENT STUDENTS and VETERANS**

## April 2020

- April 2 Curious Incident of the Dog in the Nighttime Staged Reading  
12:30pm – Room W126  
6:30pm – Room W126  
In observance of April Autism Awareness Month
- April 6 Summer/Fall 2020 Registration opens for NEW STUDENTS
- April 10 College Closed for Spring Holiday
- April 13 Rockhounds of Central and Southern Illinois  
Progress City
- April 14 Registration Workshop for MacArthur and Eisenhower High School Students  
9am – 5pm (by appointment)  
Richland Coaches will meet with students to get them registered for classes.
- April 16 Grad Fair  
11am  
Mueller Student Center and Student Success Center
- April 16 Campus Preview Day Recruitment Event  
4:30pm  
Richland Campus  
*Event is open to anyone interested in attending Richland and will coincide with the Heartland Tech Academy Open House*
- April 17 RC20-07 Graduation – Macon County Law Enforcement Training Center  
2pm  
Tabernacle Baptist Church, Decatur

To: Cris Valdez, President

From: Robin Bollhorst, Director, Human Resources & Payroll 

Date: February 24, 2020

Subject: Personnel Update

**New Employee**

<b>Name</b>	<b>Position</b>	<b>Start Date</b>
Alisha Thomas	Health Professions Administrative Assistant	02/17/2020

MONTHLY REPORT OF RICHLAND COMMUNITY COLLEGE  
AGREEMENTS/CONTRACTS

AUTHORIZED BY PRESIDENT VALDEZ FOR THE MONTH OF  
MARCH 2020

2/27/2020

Dr. Valdez signed the Articulation Agreement between Eastern Illinois University and Richland Community College.

**Richland Community College**  
**STUDENT LEADERSHIP COUNCIL**  
**BOARD REPORT**

*March 2020*

**Student Trustee: Michaila Long**

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**President:** Brandon Meis | **Vice-President:** Virginia Book | **Secretary:** Genna Warnick | **Treasurer:** Brenden Wilson

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**Student Engagement Activities:**

- 3/18 Women's History Month Brunch Talk- Dr. Clarice Thomas
- 3/24 Mobile Escape Room
- 3/30 Veterans Club Lunch
- 3/31 Women's History Month Brunch Talk- Gabriela Brunner, JD
- 4/2 11<sup>th</sup> Annual Conversation on Race- MacArthur High School
- 4/8 Blood Drive
- 4/20-24 Earth Week Celebration





## **Richland Board of Trustees Report**

### **Top Accomplishments**

- We hosted our first Leadership Giving Society Dinner on February 19. This presented an opportunity for our 32 attendees (and top donors) to meet with College leadership and enjoy a presentation by President Valdez reviewing the successes of 2019.
- This month, Tricia visited MacArthur & Eisenhower high schools to talk to students graduating in May about the Scherer Honors Scholarships. During these visits, she helps students navigate the process to ensure they successfully completed the application. The number of applications for Scherer Scholarships are trending higher than past year, projecting us towards another record breaking year.
- Matt Whitehead, Foundation Board member & CEO of the Decatur Family YMCA, has been selected as our 2020 Alumnus of the Year. We are in process of completing and submitting an application to the ICCTA for their Distinguished Alumnus Award.
- Due to the short time frame, RCC & IDOC were not able to reach a signed agreement by the 2/21 deadline set by the HGBF. Therefore, the agreement between HGBF and the Foundation has been terminated and there will be no other discussions between RCC and IDOC at this time.

### **Projects in Progress**

- The Foundation is beginning their strategic planning process to align with the College's strategic plan and Master Plan. We plan to present this to the BOT in April before approval by the Foundation Board of Directors in May 2020.
- After a recent meeting with Zach Shields at the DPS Foundation, we will be working closely to determine opportunities for collaboration for the Jerry J. Dawson Civic Leadership Institute this fall. Additionally, the Foundation will be assisting with the administration of scholarships from the Howard G Buffett Foundation.
- In partnership with Jess Smithers, we applied for a \$15,000 grant from ADM Cares for the Richland Ag Program. Additionally, we applied for \$10,000 for The Pantry. We will be notified of the grant amount in mid/late April.
- Work continues to be underway for the 2020 Culinary Scholarship dinner. Silent Auction items are being gathered from past donors and new donors have been identified and contacted. Student volunteers have been recruited to assist with set decorations and will assist the night of the event. Rather than student speakers, we are working with Solvr Group to develop a video highlight our Culinary Alumni working & thriving in the community. Invitations were mailed in mid-February and we are at approximately 60% capacity.

## **On the Horizon**

- The Foundation is planning for a spring renewal and acquisition direct mail, email & social media campaign in April. This effort will include a \$20,000 match for Project Read Plus and will incorporate print & video through direct mail, email & social media.
- The New Alumni Graduation Breakfast is scheduled on May 15, 2020 at the Knights of Columbus Hall right before graduation rehearsal. We had a great crown last year and hope to see even more new alumni this year.
- Following the strategic planning process, we will develop a Case for Support for several opportunities for funding. These will help guide conversations with donors to meet the most pressing needs of our students & the college.



# MEMORANDUM

## FINANCE AND ADMINISTRATION

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To: Board of Trustees

From: Greg Florian *Greg Florian*

Date: February 27, 2020

Re: President's Employment Contract Restated

Attached for consideration is the restated employment contract for Dr. Cristobal Valdez. Upon a positive annual review of the President's performance, the Board and Dr. Valdez have agreed to the provisions and requirements designated in the restated document.

Public Act 099-0482 as well as PA 099-694 places limitations and Board of Trustees approval requirements for employment contracts entered into by Community Colleges. A requirement of this Act is that public notice must be given that specifically states the action to approve or modify an employment contract. Also, as part of this public notice, the Act requires that a copy of the contract is made public and as such, a copy of the contract is attached.

Changes in the Restated Contract include an extension to the term of the contract from June 30, 2020 to June 30, 2023 as well as compensation adjustments.

**It is recommended that the attached restated contract be approved by the Board of Trustees. This contract is supersedes all other previous contracts and is effective upon signing.**

EMPLOYMENT SERVICES AGREEMENT  
BETWEEN  
RICHLAND COMMUNITY COLLEGE AND DR. CRISTOBAL VALDEZ  
RESTATED

The undersigned parties, Richland Community College, Illinois Community College District No. 537 (Macon County, Illinois) (“Richland Community College” or the “College”) and Dr. Cristobal Valdez (“Dr. Valdez” or the “President”) (Collectively, Richland Community College and the President may, for convenience only, be hereinafter referred to as the “Parties” and each individually as a “Party”), hereby enter into the following agreement (“Agreement”):

**WITNESSETH:**

WHEREAS, Richland Community College needs to fill the position of President: and

WHEREAS, Dr. Cristobal Valdez desires to serve as President of Richland Community College; and

WHEREAS, Dr. Cristobal Valdez possesses an intimate knowledge of the business and affairs of educational institutions and the policies, procedures, methods, students and personnel thereof; and

WHEREAS, the Board of Trustees of Richland Community College (the “Board”) has determined that it is in the best interest of Richland Community College to secure the services and employment of Dr. Cristobal Valdez based on the terms and conditions set forth herein; and

WHEREAS, Dr. Cristobal Valdez hereby accepts and agrees to such employment;

NOW, THEREFORE, in consideration of the foregoing, the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. **APPOINTMENT.**

The Board hereby appoints Dr. Cristobal Valdez as the President, which Dr. Valdez accepts. The term of service shall be from July 1, 2020 and shall continue until June 30, 2023 or until terminated pursuant to Section 4 below.

2. **DUTIES AND RESPONSIBILITIES.**

The President shall be the chief administrative and executive officer of the College and shall have all of those duties and responsibilities set forth in the President’s job description on file with the College and those which have been established by College through policy and custom. Dr. Valdez agrees that at all times he will faithfully, efficiently and to the best of his abilities and talents perform all of the duties which may be required of and from him,

pursuant to the terms hereof and to the reasonable satisfaction of the Board or its designee. He shall abide by all policies and decision may be Richland Community College, as well as all applicable federal, state and local laws, statutes, ordinances, orders, rules and regulations, in addition to the Board's Policies and Procedures. Dr. Valdez shall act in the best interest of Richland Community College at all times. Dr. Valdez shall not engage in any work or business for his own interest or for or on behalf of any other person, firm or corporation that competes, conflicts (actually or potentially) or interferes with the performance of his duties hereunder. Conflicts of interest shall be determined by the Board in its sole discretion. Dr. Valdez agrees to devote his full-time, skill and attention to said employment during the term of this Agreement provided, however, that he may engage in non-competitive business or other activities so long as such activities do not interfere with his responsibilities under this Agreement and he receives the prior written authorization of the Board.

3 **SALARY AND BENEFITS.**

- A. **Salary, Automobile and Phone Allowances.** The President's base salary shall be \$224,987.50 per year. The President will receive a one-time performance bonus of \$7,500.00. The President will also receive an automobile allowance of \$9000.00 per year, and the President will receive a phone allowance of \$1500.00 per year. The automobile and phone allowances will be paid to the President on a monthly basis. The Board will review the President's salary and other benefits at least annually if needed, and future modifications during the appointment, if any, shall be by mutual agreement.
- B. **Monthly Allowance:** The President shall receive a monthly allowance for personal or other expenses of \$1000.00, as determined by the President.
- C. **Medical/Health Benefits.** Dr. Valdez, will receive the same medical and health, dental, eye benefits available to other administrative personnel, as stated in the Board of Trustees Policy Manual and in accordance with Richland procedure at no cost to Dr. Valdez.
- D. **Life Insurance, Sick Leave, Personal Days, Vacation Days and Other Benefits.** The President shall be entitled to and shall receive term life insurance coverage with a face value of \$500,000, sick leave, personal days and vacation days and other benefits as the Administrative Staff of the College. Further, the Board grants Dr. Valdez five (5) personal days per contract year, in addition to those granted by the Policies and Procedures of Richland Community College, for the purpose of continuing his professional pursuits.
- E. **Professional Days.** Presentations at seminars or attendance at conferences or meetings relating to higher education by the President that are reasonable related to the President's College duties or responsibilities are within the President's job description and shall not be counted as vacation or personal days. The Board shall receive reasonable notification in advance of planned attendance at higher

education conferences or meetings and they shall be deemed within the purview of this paragraph unless the Board objects. If the Board does object, the matter shall be resolved by reasonable negotiation. However, paid presentations or consulting work to an outside group or organization is not a part of the President's job description, and to the extent such work if any, takes the President away from his duties and responsibilities as President, he must use vacation or personal days for the same.

- F. **Membership Dues.** The President's membership dues in local civic organizations shall be paid by the College on an as needed basis and by mutual agreement between the Board and the President.
- G. **Expenses.** Approved expenses shall be those mutually agreed upon by the Board Chair and the President. In addition, Richland Community College shall be responsible for normal and reasonable expenses incurred by the President's spouse when she accompanies the President on College business. Receipts for expenses incurred shall be submitted to the Vice President of Finance and Administration for processing the reimbursement.
- H. **Evaluation.** The Board shall review the performance of and salary paid to the President not later than April of each academic year. The Chair and Vice Chair of the Board will review the evaluations outcome with the President not later than May of each academic year. The evaluation procedure and instrument shall be mutually agreed between the Board and the President. If the evaluation is satisfactory, the Board, at its discretion, may propose a new employment contract for the President, said employment contract being mutually agreed between the President and the Board. If the evaluation is unsatisfactory, the Board will give the President written notice ten (10) days after the evaluation conference between the Board Chair, Vice Chair and President, and the President will remain in office until the termination date of the contract then in force and effect; provided, however, that the date of termination shall be at least one year from the date of said notice.

#### 4. **TERMINATION.**

- A. This Agreement may also be terminated by the College upon the College's reasonable determination that Cause exists. For purposes of this provision, "Cause" means the President's:
  - i. conviction or plea of *nolo contendere* to any felony or a misdemeanor involving fraud, misappropriation, embezzlement, or moral turpitude; and/or

- ii. acts or omissions constituting gross negligence, recklessness or willful misconduct on the part of Employee with respect to Employee's obligations to Richland Community College or otherwise relating to the business of Richland Community College; and/or
- iii. commission of any criminal, fraudulent, or dishonest act in connection with the President's services; and/or
- iv. inappropriate relations/interactions with students and/or employees of Richland Community College that could expose Richland Community College to liability; and/or
- v. disability that renders the President incapable of performing the essential functions of the President's job, with or without reasonable accommodation; and/or
- vi. material breach of any material provision of this Agreement; and/or
- vii. conduct or activities materially damaging to the College's operation or reputation.

For purposes of this Section 4(B), before the Board may terminate the President for Cause, the Board must: (a) give written notice to the President providing him with reasonable detail of the conduct or event constituting Cause; and (b) provide the President with the opportunity to be heard by the Board; and (c) give the President fifteen (15) calendar days, following the President's receipt of notice of said Cause, to cure the conduct or event, if subject to cure.

- C. This Agreement will terminate automatically in the event of, and on the date of, the President's death.

**5. NO PAYMENT AFTER TERMINATION.**

If this Agreement is terminated, the College shall have no further payment obligation to the President effective as of the date of termination or death, except for payment of any amounts due to the President as a result of accruals occurring before termination.

**6. RETURN OF RICHLAND COMMUNITY COLLEGE'S PROPERTY.**

At any time upon Richland Community College's request and/or upon termination of the President's employment with Richland Community College, the President shall immediately deliver to Richland Community College all data, manuals, specifications, lists, notes, writings, photographs, microfilm, electronic equipment, tape recordings, documents and tangible materials, including all copies or duplicates, and any other personal property owned by, belonging to or concerning any part of Richland Community College's activities or concerning any part of the President's activities relating to the President's

employment with Richland Community College (collectively, the “Property”). The Property is acknowledged by the President to be Richland Community College’s property, which is only entrusted to the President on a temporary basis in his capacity as the President of Richland Community College.

7. **CONFIDENTIALITY.**

The President agrees not to disclose or divulge any Confidential Information to any other person or entity, except during his employment with Richland Community College when required due to the nature of his duties or as required by law. For purposes of this Agreement, “Confidential Information” shall include any of Richland Community College’s legal, business and/or financial information or any other confidential information that is disclosed to the President or that the President otherwise learns in the course of his employment. The President’s obligations hereunder, with respect to Confidential Information, shall terminate only when such information ceases to constitute Confidential Information, as defined above.

8. **NON-ASSIGNMENT.**

This Agreement is personal in character and neither Richland Community College nor Employee shall assign its or his interests in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

9. **WAIVER OF BREACH.**

No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement.

10. **SEVERABILITY.**

The invalidity or unenforceability of any provision or term herein shall in no way affect the validity or enforceability of any other provision or term herein.

11. **ENTIRE AGREEMENT.**

This Agreement contains the entire agreement of the Parties. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Party which is not expressly set forth in this Agreement. It may not be changed, modified, or amended in any respect except by a written instrument signed by both Parties. This agreement also supersedes all previous written and oral agreements between the Parties.

12. **GOVERNING LAW.**

Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. The President acknowledges that he has had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.

13. **SIGNING IN COUNTERPARTS.**

This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.

THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING AGREEMENT IN ITS ENTIRETY AND FULLY UNDERSTAND EACH AND EVERY PROVISION CONTAINED HEREIN.

IN WITNESS WHEREOF, the Parties have executed this Agreement this \_\_\_\_ day of \_\_\_\_\_, 2020.

Richland Community College

\_\_\_\_\_  
DR. CRISTOBAL VALDEZ, President

By: \_\_\_\_\_  
\_\_\_\_\_, Board President

\_\_\_\_\_  
WITNESSED BY: Secretary of the Board of  
Richland Community College



# MEMORANDUM

## BUSINESS SERVICES

To: Board of Trustees  
Dr. Cris Valdez

From: Greg Florian *Greg Florian*  
Megan Moore

Date: February 27, 2020

Re: Tuition Increase Fiscal Year 2021

One of the first steps in the development of the FY21 budget is to establish tuition rates. An initial projection of revenue has been developed based on the following assumptions: Enrollment increasing by one percent for credit hours, property taxes for general funds remaining flat, and State Base Operating Grants remaining at fiscal year 2020 levels. Assumptions for expenditures suggest that the College will see increasing costs in many areas such as salaries from the minimum wage increase, health care trends, material and supply increases, and new program start-up costs.

Based on these assumptions a recommendation for a 2% increase in tuition is proposed to continue the College's efforts to maintain affordability, while providing a quality educational experience. The increase would raise tuition by \$3 per credit hour for the base tuition. With the proposed increase, Richland's tuition rate would remain in the middle of the area districts adjacent to the College, while keeping Richland competitive and recognizing the importance for building long-term financial stability.

The following tuition rates are recommended:

<b>Tuition Type</b>	<b>FY 2021</b>	<b>FY 2020</b>
<b>Standard</b>	<b>\$139</b>	\$136
<b>On-line</b>	<b>\$175</b>	\$172
<b>Health Professions</b>	<b>\$167</b>	\$164
<b>Out of District</b>	<b>\$193</b>	\$192
<b>Out of State</b>	<b>\$465</b>	\$480
<b>Chargeback</b>	<b>\$251</b>	\$248.19

No change in the standard fee of \$14 is proposed at this time.

Proposed Fiscal Year 2021 Tuition & Fee Rates for Area Colleges

<b>College</b>	<b>Tuition</b>	<b>Standard Fees</b>	<b>Total</b>
Richland	\$139.00	\$14.00	\$153.00
Heartland	\$155.00	\$8.00	\$163.00
Lake Land	\$110.50	\$32.17	\$142.67
Lincoln Land	\$131.00	\$11.00	\$142.00
Parkland	\$148.50	\$22.50	\$171.00

Section 1501.505 b.5 of the Illinois Administrative Rules allows for community college districts to charge in-district tuition to out-of-district students who are “attending an educational institution located within the college district.” Richland has approved this action previous years in an effort to serve a broader constituent base. It is recommended that the Board continue this practice so that dual credit students attending area high schools and Millikin students can be charged in-district rates.

**It is recommended that the Board of Trustees set the Academic Year 2020-2021 tuition per credit hour for the standard in-district tuition rate at \$139.00, the in-State out-of-district tuition rate at \$193.00, the out-of-State tuition rate at \$465.00, the Chargeback rate at \$251.00, the online tuition rate at \$175.00, the variable tuition rate for designated Health Professions classes at \$167.00, the standard fee at \$14.00 per credit hour, and reauthorize the practice of charging in-district tuition to students who live out of district and are attending an in-district educational institution.**

If you have any questions, please contact me.

Richland Community College  
One College Park  
Decatur, Illinois 62521



# MEMORANDUM

## BUSINESS SERVICES

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To: Board of Trustees  
Dr. Cris Valdez

From: Greg Florian *Greg Florian*  
Megan Moore *MM*

Date: March 2, 2020

Re: Fiscal Year 2021 General and Course Fees

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Attached is the list of proposed fees for various courses and the general fee for the 2020-2021 academic year.

The Deans, Business Services staff, and Vice Presidents have reviewed Richland's current programs and course fees. The course fees are used to support the cost of materials, supplies, software or exams used in that specific course. The \$12.00 general student fee is allocated as follows: \$1.50 Student Life, \$1.50 Fitness Center usage, \$2.00 infrastructure and \$7.00 technology.

It is recommended that the Board of Trustees approve the attached fee schedule to be applied starting with the Summer 2020 semester.

If you have any questions, please contact me.

Class	Course Description	Credit Hours	SU20/ FA20/SP21
AGRIC106	Animal Science	4	\$40
AGRIC112	Computer Skills for Agriculture	4	\$20
AGRIC116	Sustainable Agriculture Fundamentals	3	\$40
AGRIC126	Small Scale Livestock Management	3	\$40
AGRIC130	Crop Science	4	\$40
AGRIC210	Soil Science	4	\$40
AGRIC235	Agriculture Business Management	3	\$40
ART 101	Introduction to Drawing 1	3	\$15
ART 102	Introduction to Drawing 2	3	\$15
ART 111	Design 1	3	\$15
ART 112	Design 2	3	\$15
ART 113	Figure Drawing 1	3	\$65
ART 114	Figure Drawing 2	3	\$65
ART 117	Painting 1	3	\$15
ART 118	Painting 2	3	\$15
ART 121	Ceramics 1	3	\$60
ART 122	Ceramics 2	3	\$60
ART 123	Watercolor 1	3	\$15
ART 124	Watercolor 2	3	\$15
ART 125	Photography 1: Black and White	3	\$80
ART 126	Photography 2: Black and White	3	\$80
ART 127	Digital Photography 1	3	\$98
ART 129	Digital Photography 2	3	\$98
ART 152	Computer Graphics 2	3	\$98
AUTO 101	Basic Theory	3	\$60
AUTO 102	Electrical Systems	4	\$60
AUTO 201	Suspension & Steering Alignment	4	\$60
AUTO 202	Heating and Air Conditioning	4	\$45
AUTO 203	Fuel and Emission Systems	4	\$60
AUTO 204	Engine Repair	4	\$60
AUTO 205	Manual Drive Train & Axles	4	\$60
AUTO 206	Automatic Transmissions/Transaxles	4	\$60
AUTO 207	Advanced Automotive Electronics	4	\$60
AUTO 208	Automotive Brakes	4	\$60
AUTO 209	Adv. Drivability Problem Diagnosis	4	\$60
BIOL 101	Concepts of Biology 1	4	\$25
BIOL 102	Concepts of Biology 2	4	\$25
BIOL 200	Essentials of Anatomy & Physiology	4	\$25
BIOL 201	Human Anatomy & Physiology 1	4	\$25
BIOL 202	Human Anatomy and Physiology 2	4	\$25
BIOL 210	Environmental Biology	4	\$25
BIOL 220	Microbiology	4	\$35
CA 101	Intro To Culinary Arts	2	\$70
CA 105	Culinary Fundamentals	4	\$200
CA 115	Culinary Applications	4	\$200
CA 120	Baking and Pastry Fundamentals	4	\$200

<b>Class</b>	<b>Course Description</b>	<b>Credit Hours</b>	<b>SU20/ FA20/SP21</b>
CA 200	Meat, Poultry, and Fish	3	\$250
CA 210	Garde Manger	3	\$200
CA 220	Advanced Baking and Pastry	4	\$200
CA 230	International Cuisine	4	\$200
CA 250	Restaurant Fundamentals	5	\$200
CHEM 100	Concepts of Chemistry	4	\$20
CHEM 106	Chemistry in Everyday Life	4	\$135
CHEM 131	General Chemistry 1	4	\$20
CHEM 132	General Chemistry 2	5	\$20
CHEM 201	Organic Chemistry 1	5	\$550
CHEM 202	Organic Chemistry 2	5	\$550
CIS 110	Computer Business Applications	3	\$21
CRT 100	Introduction to Collision Repair	4	\$45
CRT 105	Damage Estimating & Customer Service	2	\$60
CRT 110	Painting & Refinishing 1	4	\$75
CRT 120	Non-Structural Collision Repair 1	4	\$60
CRT 130	Structural Collision Repair 1	4	\$60
CRT 135	Paint Preparation & Detail	2	\$60
CRT 205	Mechanical Systems	3	\$60
CRT 210	Painting & Refinishing 2	4	\$75
CRT 220	Non-structural Collision Repair	4	\$60
CRT 230	Structural Collision Repair 2	4	\$60
CRT 235	Stationary & Rolling Glass	2	\$30
CS 105	Foundations of Info Technology	3	\$21
CS 230	Event-Driven Programming	4	\$30
CS 251	Object-Oriented Programming	4	\$40
CS 281	Adv. Object-Oriented Programming	4	\$40
DMHT 101	Truck Preventative Maintenance	4	\$75
DMHT 110	Basic Electrical Systems	4	\$75
DMHT 115	Advanced Electrical Systems	4	\$50
DMHT 120	Diesel Fuel and Emissions	4	\$75
DMHT 125	Diesel Drivability Diagnosis	4	\$75
DMHT 130	Diesel Engine Repair	4	\$75
DMHT 135	Diesel Truck Transmissions	4	\$75
DMHT 200	Medium/Heavy HVAC	4	\$50
DMHT 210	Truck Steering, Suspension & Alignment	4	\$50
DMHT 211	Truck Drive Train System	4	\$75
DMHT 212	Medium/Heavy Truck Brakes	4	\$75
DRAFT103	AutoCAD, Introductory	3	\$30
DRAFT104	AutoCad, Intermediate	3	\$40
DRAFT106	MicroStation, Introductory	3	\$30
DRAFT107	MicroStation, Intermediate	3	\$30
DRAFT110	Technical Design	3	\$40
DRAFT190	Industrial Drafting	4	\$40
DRAFT195	Tool Design Drafting	4	\$40
DRAFT230	AutoCAD, Advanced	3	\$40
DRAFT231	Introduction to Surveying	3	\$30
DRAFT235	Solid Modeling 1	3	\$60
DRAFT236	Solid Modeling 2	4	\$60
DRAFT237	Graphical Design	2	\$60

<b>Class</b>	<b>Course Description</b>	<b>Credit Hours</b>	<b>SU20/ FA20/SP21</b>
DRAFT239	Intro to Structural, Civil, and Pipe	3	\$60
DRAFT242	Commercial Architecture	3	\$60
DRAFT243	Structural Architecture	3	\$60
DRAFT245	Residential Architecture	3	\$45
ELTRN110	Intro to Electricity & Electronics	2	\$15
ELTRN111	Circuit Analysis	3	\$21
ELTRN140	Solid State Fund. for Electronic	3	\$21
ELTRN160	Digital Electronics	4	\$28
EMS 120	Emergency Medical Technology	6.5	\$249
EMS 125	EMT Clinical	0.5	\$37
EMS 200	Introduction to Prehospital Medicine	2	\$144
EMS 201	Pathophysiology for the Paramedic	4	\$40
EMS 210	Fundamentals of Clinical Care	4	\$218
EMS 215	Paramedic Clinical 1	1	\$10
EMS 220	Principles of Trauma	4	\$60
EMS 225	Paramedic Clinical 2	1	\$10
EMS 230	Cardiopulmonary Emergencies	4	\$70
EMS 235	Paramedic Clinical 3	1.5	\$15
EMS 240	Medical Conditions and Management	4	\$70
EMS 245	Paramedic Clinical 4	1	\$10
EMS 250	EMS Special Populations	4	\$70
EMS 255	Paramedic Clinical 5	1.5	\$15
EMS 260	EMS Operations and Certifications	3	\$50
EMS 265	Paramedic Clinical 6	1.5	\$15
EMS 270	Paramedic Capstone	4	\$232
EMS 280	Critical Care Transport	7	\$140
EMS 285	Critical Care Transport Clinical	1.5	\$15
EMS100	Emergency Medical Responder	3	\$188
ENGT 100	Manufacturing Processes	3	\$40
ENGT 101	Motor Control Fundamentals	4	\$60
ENGT 103	Fluid Power Fundamentals	3	\$40
ENGT 104	CNC Fundamentals	3	\$60
ENGT 105	Occupational Safety (MSSC-1)	3	\$100
ENGT 111	Motor Control Applications	4	\$40
ENGT 120	Process Control Fundamentals	3	\$40
ENGT 131	Maintenance Fundamentals	4	\$60
ENGT 150	Machining Fundamentals	2	\$50
ENGT 151	Cutting & Workholding	2	\$50
ENGT 160	Metrology and Quality Control	3	\$50
ENGT 210	PLC Fundamentals	4	\$40
ENGT 211	PLC Applications & Data Acquisition	3	\$30
ENGT 212	Motor Control Systems	4	\$40
ENGT 213	Robotic Fundamentals	3	\$30
ENGT 214	Motion Control Applications	3	\$30
ENGT 215	Motion Control Systems	3	\$30
ENGT 220	Process Control Applications	3	\$30
ENGT 230	Power Transmission Applications	3	\$21
ENGT 231	Piping Fundamentals	2	\$15
ENGT 233	Lubrication Systems	2	\$15
ENGT 234	Pump Applications	2	\$15
ENGT 235	Industrial Machinery Repair	2	\$15

<b>Class</b>	<b>Course Description</b>	<b>Credit Hours</b>	<b>SU20/ FA20/SP21</b>
ENGT 240	Hydraulic Applications	3	\$21
ENGT 241	Pneumatic Applications	3	\$21
ENGT 242	Fluid Power Systems	3	\$30
ENGT 250	CNC Turning	3	\$60
ENGT 251	CNC Milling	3	\$60
ENGT 252	CAM Applications	3	\$45
ENGT 299	Systems Integration	3	\$60
GIS 100	Intro to Geographic Information Systems	4	\$25
HIT 118	Intro to Healthcare Documentation	3	\$30
HIT 142	Healthcare Documentation 1	4	\$45
HIT 143	Basic ICD Coding	3	\$130
HIT 215	Electronic Health Records	3	\$30
HIT 220	Classification & Indexing Systems	3	\$30
HIT 242	Healthcare Documentation 2	4	\$45
HIT 245	Health Info Law & Ethics	3	\$30
HIT 248	Pathophysiology	3	\$30
HIT 250	Reimbursement Principles in Healthcare	3	\$30
HLTH 110	Cardio Pulmonary Resuscitation	0.5	\$15
HLTH 141	Nurse Assistant Training	8	\$195
HLTH 197	Special Topics in Healthcare	1 to 3	\$10
HLTH 290	Health Internship	1 to 3	\$50
HLTH 297	Advanced Topics in Healthcare	1 to 3	\$10
HORT 100	Horticulture Science	4	\$40
HORT 110	Turf Management	3	\$30
HORT 115	Soils & Fertility	3	\$30
HORT 120	Landscape Plant Identification	3	\$30
HORT 121	Landscape Design Principles	3	\$30
HORT 125	Integrated Pest Management	3	\$30
HORT 128	Small Farm Equipment	3	\$30
HORT 200	Perennial Plant Material	3	\$30
HORT 202	Vegetable Crop Production	3	\$30
HORT 211	Horticulture Mechanics	3	\$30
HORT 215	Landscape Design Applications	3	\$30
HORT 221	Landscape Construction	3	\$30
HORT 225	Tree & Shrub Maintenance	3	\$30
HORT 226	Fruit Production	3	\$30
HORT 230	Greenhouse Operations	3	\$30
HORT 231	Bedding and Plant Production	3	\$30
HVAC 100	Refrigeration Fundamentals	3	\$135
HVAC 107	HVAC/R Installation	3	\$45
HVAC 130	Electricity Fundamentals	3	\$45
HVAC 132	Control Applications	3	\$45
HVAC 140	Troubleshooting Air Conditioning Systems	3	\$45
HVAC 202	Residential and Self-Contained Refrigeration	3	\$30
HVAC 204	Commercial Refrigeration	3	\$30
HVAC 206	Troubleshooting Refrigeration Systems	3	\$45
HVAC 230	Motors and Controls	3	\$45
HVAC 240	Residential Air Conditioning	3	\$60
HVAC 242	Residential Heating Systems	3	\$45
HVAC 251	Commercial HVAC/R	3	\$40

<b>Class</b>	<b>Course Description</b>	<b>Credit Hours</b>	<b>SU20/ FA20/SP21</b>
IT 116	Windows Client Operating Systems	3	\$30
IT 120	Spreadsheet Applications	3	\$25
IT 125	Presentation Graphic Applications	3	\$25
IT 130	Word Processor Applications	3	\$25
IT 131	Programming Logic	3	\$30
IT 135	Data Management Applications	3	\$30
IT 141	Networking Fundamentals	4	\$60
IT 153	Web Development	4	\$30
IT 173	A+ Computer Technologies	4	\$150
IT 205	Help Desk Techniques	3	\$21
IT 218	Ethical Hacking	3	\$40
IT 219	Digital Forensics	3	\$40
IT 221	Database Design Using SQL	3	\$30
IT 231	Office Management Software	3	\$30
IT 241	Network Routing Technologies	4	\$48
IT 242	Wireless Networking	3	\$200
IT 245	Network Security	3	\$260
IT 246	Voice Over IP Fundamentals	3	\$48
IT 247	Virtualization Fundamentals	3	\$48
IT 253	Mobile Apps Development	4	\$48
IT 256	Firewalls and VPN's	3	\$40
IT 271	Windows Server Operating Systems	3	\$48
IT 272	UNIX Fundamentals	3	\$40
IT 273	Managing Windows Networks	3	\$48
IT 276	Cloud Technology	3	\$40
IT 280	Systems Development Project	4	\$48
IT 282	Dynamic Web Development	4	\$48
IT 285	Systems Analysis and Design	4	\$48
IT 286	Penetration Testing	3	\$40
MA 121	Patient Care	5	\$75
MA 135	Clinical Medical Assisting	6	\$90
MUSIC100	Music Appreciation	3	\$20
MUSIC180	Non-Western Music	3	\$20
NURS 111	Introduction to Nursing	1	\$10
NURS 112	Medical-Surgical Nursing I Concepts Basic to Nursing Practice	9	\$315
NURS 152	Psychiatric Mental Health Nursing	4	\$175
NURS 154	Pharmacological Principles for Nursing Practice	3	\$30
NURS 155	Medical-Surgical Nursing II Care of the Chronically Ill Client	5	\$240
NURS 206	Family Health Nursing	6	\$320
NURS 250	Medical-Surgical III Care of the Surgical Client	5	\$175
NURS 252	Medical-Surgical IV Care of the Acutely Ill Client	9	\$175
NURS 254	Transition from Education to Practice	6	\$500
OT 114	Word Processing/Keyboarding	3	\$25
OT 117	Business Communication Fundamentals	3	\$25
OT 217	Advanced Administrative Office Applications	3	\$25
OT 230	Legal Terminology and Writing	3	\$25
PHLEB 110	Basic Phlebotomy	2	\$20
PHLEB 115	Phlebotomy Clinical	3	\$70
PHLEB 116	Forensic Phlebotomy Clinical	1.5	\$15
PHLEB 120	Advanced Phlebotomy	1	\$115

<b>Class</b>	<b>Course Description</b>	<b>Credit Hours</b>	<b>SU20/ FA20/SP21</b>
PHYS 101	Introduction to Physics 1	4	\$22
PHYS 102	Introduction to Physics 2	4	\$22
PHYS 151	Mechanics and Wave Motion	4	\$22
PHYS 152	Electricity and Magnetism	4	\$22
PHYS 153	Thermodynamics and Modern Physics	4	\$22
PN 115	Professional Nursing I	1	\$10
PN 118	Fundamental Nursing Skills	2	\$20
PN 120	Practical Nursing Concepts I	6	\$210
PN 125	Pharmacology for Practical Nursing	3	\$30
PN 126	Professional Nursing II	2	\$195
PN 140	Practical Nursing Concepts II	7	\$245
RADT 101	Introduction to Radiography	4	\$40
RADT 102	Radiologic Patient Care	3	\$120
RADT 108	Radiographic Procedures I	3	\$145
RADT 110	Principles of Radiography I	3	\$30
RADT 115	Radiography Clinical I	3	\$60
RADT 118	Radiographic Procedures II	3	\$100
RADT 120	Principles of Radiography II	3	\$30
RADT 125	Radiography Clinical II	4.5	\$175
RADT 128	Radiographic Procedures III	3	\$100
RADT 155	Radiography Clinical III	3.5	\$70
RADT 215	Radiography Clinical IV	4.5	\$80
RADT 218	Radiographic Procedures IV	3	\$135
RADT 219	Radiation Protection & Radiobiology	3	\$75
RADT 225	Radiography Clinical V	3.5	\$70
RADT 228	Radiographic Image Analysis	3	\$75
RADT 230	Radiography Seminar	3	\$450
SURGT110	Introduction to Surgical Technology	2	\$115
SURGT120	Principles of Surgical Technology I	4	\$65
SURGT125	Fundamentals of Surgical Technology	3	\$190
SURGT128	Intro to the Clinical Experience	1	\$20
SURGT130	Principles of Surgical Technology II	3	\$55
SURGT135	Surgical Procedures I	2	\$125
SURGT138	Basic Surgical Technology Clinical I	3	\$60
SURGT240	Principles of Surgical Technology III	6	\$85
SURGT245	Surgical Procedures II	2	\$100
SURGT248	Int. Surgical Technology Clinical II	6	\$120
SURGT250	Principles of Surgical Technology IV	2	\$120
SURGT255	Surgical Procedures III	2	\$55
SURGT258	Adv. Surgical Tech Clinical III	6	\$120
SURGT259	Professional Seminar	1	\$200
SURGT290	Internship in Surgical Technology	5	\$50
WELD 100	Welding Fundamentals	2	\$100
WELD 101	Shielded Metal Arc Welding	4	\$125
WELD 120	Intermediate Shielded Metal Arc Welding	3	\$125
WELD 125	Gas Metal Arc/Flux Core Arc Welding (MIG)	2	\$100
WELD 130	Gas Tungsten Arc Welding	3	\$100
WELD 135	Advanced Shielded Metal Arc Welding	3	\$125
WELD 140	Pipe Welding	4	\$100
WELD 145	Welding Tools and Safety	3	\$100

Class	Course Description	Credit Hours	SU20/ FA20/SP21
WELD 150	Gas Metal Arc Welding for AutoBody	2	\$100
WELD 190	Maintenance Repair Welding	2	\$100
WELD 195	Industrial Welding Fundamentals	3	\$100
WELD 202	Welder Certification	2	\$100
WELD 208	Pipefitting Fundamentals	4	\$100
WELD 215	Pipefitting Applications	4	\$100
WELD 243	Aluminum and Stainless Steel Welding	4	\$100
WELD 245	GMAW/FCAW Pipe Welding	3	\$100
CDL 1000	Tractor/Trailer Driver Training	7	\$3,900
CDL 1001	Class "B" License Training	2	\$1,200
CDL 1002	CDL Refresher - 8 hours	0.5	\$500
CDL 1003	CDL Refresher - 16 hours	1	\$900
CDL 1004	CDL Refresher - 40 hours	2	\$1,500
CDL 1005	CDL Permit	1	\$150
PASS 150	College Success Math-10 Week		\$50
PASS 250	College Success Math-6 Month		\$75
PASS 300	College Success English-10 Week		\$50
PASS 400	College Success English-6 Month		\$75
Test Fee	Placement Re-Testing Fee		\$15
Test Fee	CLEP/Dantes		\$30
Test Fee	University Test Monitor		\$25
Test Fee	Proficiency Exam		1/2 of Tuition
Test Fee	Credit Equivalency for Professional Experience (Portfolio Review)		1/2 of Tuition
Test Fee	Credit by Advance Course Completion		\$20 per Cr. Hr
Test Fee	Strong Interest Inventory		\$15
Test Fee	Nelson Denny Retest		\$10
Misc. Fees	Replacement Diploma		\$25
Misc. Fees	Identification Card Replacement Fee		\$5
Misc. Fees	Registration	Per Cr Hr.	\$2
General Fee	Academic/Technology/Infrastructure/Student Life/Fitness Center	Per Cr Hr.	\$12
Hybrid Online	50% - 75% Online Courses/Hybrid	Per Cr Hr.	\$5
Insurance	Fee for Courses as Identified in Course Schedule	Per Sem	\$8
Hlth Prof	PSB Surg Tech Placement Test		\$20
Hlth Prof	Evaluation of Course Syllabi for Transfer Credit		\$35 Per Course
Hlth Prof	Human Simulator - Use in Clinical Settings - Hours to be stated up front		\$20/hour & \$35/hour for faculty time

TO: Board of Trustees

FROM: Cris Valdez 

DATE: March 10, 2020

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

**Therefore, it is recommended that the Board of Trustees ratify the February 2020 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.**

Thank you.

# Treasurer's Report

2/29/2020

<b>Fund</b>	<b>Balance 2/1/2020</b>	<b>Receipts for Month</b>	<b>Disbursements for Month</b>	<b>Balance 2/29/2020</b>	<b>Int Bearing Accounts</b>	<b>Separate Inv Instruments</b>
Education Fund	\$8,952,739.05	\$28,837,363.24	(\$28,393,238.13)	\$9,396,864.16	\$9,147,012.93	\$249,851.23
Oper & Maint Restricted	\$1,865,293.18	\$58,328,650.00	(\$43,185,900.00)	\$17,008,043.18	\$17,008,043.18	\$0.00
Bond & Interest Fund	\$418,509.91	\$43,143,354.75	(\$43,185,900.00)	\$375,964.66	\$375,964.66	\$0.00
Auxiliary Enterprises	\$2,554,348.46	\$23,033.64	(\$50.43)	\$2,577,331.67	\$2,577,331.67	\$0.00
Restricted Purposes	\$2,599,876.86	\$1,062,013.14	(\$1,820,711.00)	\$1,841,179.00	\$1,541,179.00	\$300,000.00
Working Cash Fund	\$8,394,935.11	\$417.33	(\$18,500.00)	\$8,376,852.44	\$8,022,469.62	\$354,382.82
Trust & Agency Fund	\$361,121.20	\$1,830.60		\$362,951.80	\$362,951.80	\$0.00
Audit Fund	\$73,046.26			\$73,046.26	\$73,046.26	\$0.00
Liability & Protection	\$2,507,836.11			\$2,507,836.11	\$2,407,836.11	\$100,000.00
<b>Totals</b>	<b>\$27,727,706.14</b>	<b>\$131,396,662.7</b>	<b>(\$116,604,299.</b>	<b>\$42,520,069.28</b>	<b>\$41,515,835.23</b>	<b>\$1,004,234.05</b>

## Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$7,078,178.	IL Funds	1.65		0.0
EDUCATION FUND	\$250,000.00	CD-First Mid	0.20	1/30/2020	12.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.40	8/10/2020	12.0
WORKING CASH FUND	\$1,027,136.	PMA	1.54		0.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.40	3/23/2020	12.0
WORKING CASH FUND	\$120,402.49	CD-Regns	1.48	4/11/2020	7.0
WORKING CASH FUND	\$123,980.33	CD-Regns	1.34	9/21/2020	13.0
LPS FUND	\$100,000.00	CD-Busey	0.10	3/27/2020	6.0

## Revenues & Expenses by Fund

	Actual 2/29/2020	Budget 1920	%	Actual 2/28/2019	Prior Year To Date
<b>Fund 01-Education Fund</b>					
Revenue	\$14,709,549.98	\$15,530,291.00	94.72	\$14,312,942.41	\$14,700,499.20
Transfers	\$0.00	(\$138,394.00)	0	(\$237,093.00)	(\$531,318.00)
Expenses	(\$8,727,389.10)	(\$14,476,849.00)	60.29	(\$8,119,628.90)	(\$12,522,986.50)
	<b>\$5,982,160.88</b>	<b>\$915,048.00</b>		<b>\$5,956,220.51</b>	<b>\$1,646,194.70</b>
<b>Fund 02-Operations &amp; Maintenance</b>					
Revenue	\$1,815,434.29	\$2,147,812.00	84.52	\$1,833,934.98	\$2,693,954.22
Transfers	\$0.00	\$0.00	0	\$0.00	(\$750,000.00)
Expenses	(\$1,082,867.97)	(\$2,143,233.00)	50.52	(\$1,162,064.10)	(\$1,794,524.69)
	<b>\$732,566.32</b>	<b>\$4,579.00</b>		<b>\$671,870.88</b>	<b>\$149,429.53</b>
<b>Fund 03-Oper &amp; Maint Restricted</b>					
Revenue	\$15,638,185.99	\$16,608,535.00	94.16	\$193,480.13	\$1,398,696.64
Transfers	\$0.00	\$0.00	0	\$0.00	(\$23,622.68)
Expenses	(\$439,336.85)	(\$16,608,535.00)	2.65	(\$96,264.05)	(\$264,084.90)
	<b>\$15,198,849.14</b>	<b>\$0.00</b>		<b>\$97,216.08</b>	<b>\$1,110,989.06</b>
<b>Fund 04-Bond &amp; Interest Fund</b>					
Revenue	\$2,839,183.14	\$2,734,693.00	103.82	\$3,391,541.78	\$3,397,270.53
Expenses	(\$2,626,326.25)	(\$2,734,693.00)	96.04	(\$3,083,951.61)	(\$3,380,527.86)
	<b>\$212,856.89</b>	<b>\$0.00</b>		<b>\$307,590.17</b>	<b>\$16,742.67</b>
<b>Fund 05-Auxiliary Enterprises</b>					
Revenue	\$1,039,566.38	\$1,583,798.00	65.64	\$961,855.50	\$2,115,207.54
Transfers	\$0.00	\$0.00	0	\$0.00	(\$404,730.32)
Expenses	(\$1,060,331.04)	(\$1,583,052.00)	66.98	(\$901,583.56)	(\$1,553,248.19)
	<b>(\$20,764.66)</b>	<b>\$746.00</b>		<b>\$60,271.94</b>	<b>\$157,229.03</b>
<b>Fund 06-Restricted Purposes Fund</b>					
Revenue	\$6,806,831.22	\$9,944,711.12	68.45	\$5,651,522.10	\$9,568,316.01
Transfers	(\$693.20)	(\$6,000.00)	11.55	\$0.00	(\$6,045.03)
Expenses	(\$7,631,726.63)	(\$9,949,937.12)	76.7	(\$7,162,631.30)	(\$9,402,068.58)
	<b>(\$825,588.61)</b>	<b>(\$11,226.00)</b>		<b>(\$1,511,109.20)</b>	<b>\$160,202.40</b>
<b>Fund 07-Working Cash Fund</b>					
Revenue	\$104,415.80	\$160,000.00	65.26	\$108,869.25	\$164,084.43
Transfers	(\$77,456.70)	(\$160,000.00)	48.41	(\$95,697.10)	(\$164,084.43)
	<b>\$26,959.10</b>	<b>\$0.00</b>		<b>\$13,172.15</b>	<b>\$0.00</b>
<b>Fund 10-Trust &amp; Agency Fund</b>					
Revenue	\$76,135.28	\$194,560.00	39.13	\$95,546.37	\$129,222.60
Transfers	(\$1,400.00)	\$0.00	0	\$0.00	(\$36,085.94)
Expenses	(\$57,641.09)	(\$194,560.00)	29.63	(\$61,006.76)	(\$93,136.34)
	<b>\$17,094.19</b>	<b>\$0.00</b>		<b>\$34,539.61</b>	<b>\$0.32</b>
<b>Fund 11-Audit Fund</b>					
Revenue	\$66,753.31	\$66,731.00	100.03	\$65,963.61	\$66,512.59
Expenses	(\$51,527.12)	(\$54,620.00)	94.34	(\$53,795.73)	(\$56,760.31)
	<b>\$15,226.19</b>	<b>\$12,111.00</b>		<b>\$12,167.88</b>	<b>\$9,752.28</b>
<b>Fund 12-Liability &amp; Protection</b>					
Revenue	\$1,991,669.87	\$1,962,208.00	101.5	\$1,881,848.65	\$1,892,338.87
Expenses	(\$1,025,470.93)	(\$1,545,150.00)	66.37	(\$1,018,620.06)	(\$1,504,579.89)
	<b>\$966,198.94</b>	<b>\$417,058.00</b>		<b>\$863,228.59</b>	<b>\$387,758.98</b>
<b>Total</b>	<b>\$22,305,558.38</b>	<b>\$1,338,316.00</b>		<b>\$6,505,168.61</b>	<b>\$3,638,298.97</b>

# Operating Funds Revenue

	Actual Revenue YTD 2/29/2020	Budget 1920	%	Actual Revenue YTD 2/28/2019	Prior Year Revenue 6/30/2019
<b>Investment Revenue</b>					
Investment Revenue	\$87,835.77	\$54,650.00	160.72	\$77,468.11	\$129,432.59
	<u>\$87,835.77</u>	<u>\$54,650.00</u>	160.72	<u>\$77,468.11</u>	<u>\$129,432.59</u>
<b>Local Government Sources</b>					
Current Taxes	\$7,325,870.72	\$7,320,256.00	100.08	\$7,231,132.54	\$7,231,132.54
Interest on Taxes	\$2,617.13	\$850.00	307.9	\$3,278.62	\$3,278.62
	<u>\$7,328,487.85</u>	<u>\$7,321,106.00</u>	100.1	<u>\$7,234,411.16</u>	<u>\$7,234,411.16</u>
<b>Other Revenue</b>					
Facility Rental	\$194,578.92	\$264,805.00	73.48	\$203,956.42	\$270,413.41
Other Revenue	\$224,513.89	\$458,045.00	49.02	\$205,209.09	\$490,268.58
Transfer In	\$78,149.90	\$167,500.00	46.66	\$95,697.10	\$170,129.46
	<u>\$497,242.71</u>	<u>\$890,350.00</u>	55.85	<u>\$504,862.61</u>	<u>\$930,811.45</u>
<b>State Government Sources</b>					
ICCB CTE Formula Grant	\$0.00	\$234,450.00	0	\$116,935.00	\$233,870.00
ICCB Credit Hour Grants	\$1,193,520.56	\$1,776,670.00	67.18	\$1,232,672.50	\$1,650,408.83
ICCB Equalization Grant	\$29,166.69	\$50,000.00	58.33	\$33,336.00	\$50,000.00
Replacement Taxes	\$219,903.69	\$280,000.00	78.54	\$129,257.51	\$360,091.39
	<u>\$1,442,590.94</u>	<u>\$2,341,120.00</u>	61.62	<u>\$1,512,201.01</u>	<u>\$2,294,370.22</u>
<b>Student Tuition &amp; Fees</b>					
Tuition-Cohort Contract	\$51,765.00	\$0.00	0	\$0.00	\$0.00
Tuition-Credit	\$6,273,420.00	\$6,163,109.00	101.79	\$5,994,638.50	\$5,982,141.00
Various Fees	\$843,642.00	\$907,768.00	92.94	\$823,296.00	\$823,287.00
	<u>\$7,168,827.00</u>	<u>\$7,070,877.00</u>	101.39	<u>\$6,817,934.50</u>	<u>\$6,805,428.00</u>
<b>Total Revenue</b>	<b>\$16,524,984.27</b>	<b>\$17,678,103.00</b>	<b>93.48</b>	<b>\$16,146,877.39</b>	<b>\$17,394,453.42</b>

# Operating Funds Expenses

	Actual Expenses YTD 2/29/2020	Budget 1920	%	Actual Expenses YTD 2/28/2019	Prior Year Expenses 6/30/2019
<b>Salaries</b>					
Academic Support-PT	\$59,955.27	\$51,589.00	116.22	\$39,884.98	\$57,993.00
Administrative Staff Sal	\$1,094,985.11	\$1,856,762.00	58.97	\$996,021.60	\$1,581,949.80
Car Allowance	\$5,884.72	\$9,000.00	65.39	\$5,884.72	\$9,000.16
Classified-Temporary	\$15,287.00	\$2,500.00	611.48	\$14,680.38	\$24,704.13
Clinical Risk Stipends	\$22,207.26	\$33,964.00	65.38	\$22,540.60	\$34,100.82
Custodial, Maint Stf Sal	\$70,811.41	\$140,711.00	50.32	\$67,475.16	\$105,086.76
Custodial, Maint-Temp	\$8,403.00	\$12,000.00	70.03	\$8,812.50	\$12,727.50
F/T Classified Salary	\$511,046.47	\$917,926.00	55.67	\$408,089.13	\$653,311.65
F/T Faculty Salary	\$2,251,418.88	\$3,921,893.00	57.41	\$2,226,017.03	\$3,882,915.73
F/T Faculty-Summer Sal	\$234,646.35	\$213,623.00	109.84	\$242,874.05	\$245,172.45
FWSP Workers Salary	\$0.00	(\$11,226.00)	0	\$0.00	\$0.00
Faculty Curriculum Dev	\$1,014.00	\$0.00	0	\$8,020.00	\$8,696.00
Faculty Tutors Salary	\$16,793.93	\$40,500.00	41.47	\$21,598.53	\$32,449.38
Independent Study Salary	\$8,205.00	\$6,945.00	118.14	\$15,502.50	\$24,142.50
Interpreter Salary	\$10,664.60	\$33,659.00	31.68	\$15,371.84	\$20,571.46
LabFacilitators	\$9,579.21	\$19,610.00	48.85	\$11,118.28	\$17,050.05
Overload Salary	\$345,534.54	\$572,911.00	60.31	\$316,171.57	\$507,579.89
Overtime Wages	\$9,433.36	\$11,827.00	79.76	\$11,241.37	\$17,860.85
P/T Classified Salary	\$4,357.65	\$24,512.00	17.78	\$25,855.54	\$33,368.33
P/T Faculty Salary	\$473,298.31	\$802,106.00	59.01	\$494,643.34	\$746,999.38
P/T Faculty-Summer Sal	\$82,027.93	\$78,091.00	105.04	\$49,796.38	\$49,796.38
Professional/Tech Salary	\$683,577.86	\$1,075,049.00	63.59	\$574,492.30	\$915,184.88
Professional/Tech-PT	\$10,879.85	\$11,090.00	98.11	\$17,014.34	\$25,347.04
Proficiency Exam Salary	\$0.00	\$0.00	0	\$262.50	\$367.50
Stipend	\$300.00	\$300.00	100	\$0.00	\$0.00
Student Workers Salary	\$23,380.46	\$62,635.00	37.33	\$17,708.61	\$31,287.26
Subs Instructors Salary	\$16,691.71	\$6,782.00	246.12	\$4,414.87	\$6,423.34
Supervisory Staff Salary	\$142,551.46	\$217,808.00	65.45	\$154,808.28	\$246,934.28
Test Proctor Salary	\$19,214.29	\$32,927.00	58.35	\$17,985.90	\$27,956.08
	<u>\$6,132,149.63</u>	<u>\$10,145,494.00</u>	<u>60.44</u>	<u>\$5,788,286.30</u>	<u>\$9,318,976.60</u>
<b>Employee Benefits</b>					
EmployeeBenefitsTotal	\$14,416.75	\$14,500.00	99.43	(\$461.17)	(\$7,204.95)
Grants Share of SURS	\$79.48	\$0.00	0	\$0.00	\$111.39
Group Dental Ins	\$37,147.29	\$57,343.00	64.78	\$31,215.55	\$48,290.45
Group LTD Ins	\$11,565.90	\$19,774.00	58.49	\$10,744.81	\$16,281.69
Group Life Ins	\$19,254.47	\$22,440.00	85.8	\$14,532.17	\$21,991.89
Group Medical Ins	\$1,103,256.94	\$1,817,790.00	60.69	\$1,009,078.23	\$1,529,279.09
SURS-RetireeHealthContri	\$29,271.15	\$40,159.00	72.89	\$27,287.30	\$41,590.71
Staff/Family Waivers	\$24,276.00	\$26,670.00	91.02	\$3,654.00	\$17,274.80
	<u>\$1,239,267.98</u>	<u>\$1,998,676.00</u>	<u>62</u>	<u>\$1,096,050.89</u>	<u>\$1,667,615.07</u>
<b>Contractual Services</b>					
Accreditation Fees	\$18,560.00	\$22,820.00	81.33	\$10,450.00	\$12,200.00
Admin Computer-Maint	\$305,723.00	\$327,197.00	93.44	\$335,613.29	\$337,225.79
Building Repair/Maint	\$57,351.12	\$161,200.00	35.58	\$11,336.00	\$26,871.72
Consultants/Workshops	\$2,000.00	\$4,000.00	50	\$0.00	\$500.00
Contractual-Other	\$25,993.31	\$122,349.00	21.25	\$139,999.46	\$137,731.50
Contractual-Tutoring	\$0.00	\$13,230.00	0	\$0.00	\$5,800.00
Custodial Services	\$233,210.64	\$464,000.00	50.26	\$232,104.60	\$397,107.60
Diversity Initiatives	\$0.00	\$19,750.00	0	\$0.00	\$0.00
Employee Awards	\$0.00	\$2,200.00	0	\$0.00	\$0.00
Employee Recognition EAT	\$1,777.24	\$1,500.00	118.48	\$803.95	\$1,622.86
Equip Repair/Maint Agree	\$55,873.49	\$121,175.00	46.11	\$73,801.30	\$122,837.78
Faculty Development	\$0.00	\$2,300.00	0	\$853.56	\$2,903.56
Grounds Maintenance	\$12,256.98	\$17,300.00	70.85	\$9,262.33	\$11,503.07
Legal Services-Admin	\$13,350.00	\$43,500.00	30.69	\$8,789.28	\$17,658.78
Meals	\$1,220.03	\$3,700.00	32.97	\$900.00	\$1,140.00
Pest Control	\$7,097.50	\$12,450.00	57.01	\$7,846.50	\$11,409.86
Professional Fees	\$7,678.06	\$7,500.00	102.37	\$7,196.41	\$7,196.41
Recruitment	\$456.26	\$30,750.00	1.48	\$0.00	\$746.02
Royalties	\$0.00	\$350.00	0	\$0.00	\$0.00
Security	\$0.00	\$0.00	0	\$4,922.45	\$6,631.13

# Operating Funds Expenses

	Actual Expenses YTD 2/29/2020	Budget 1920	%	Actual Expenses YTD 2/28/2019	Prior Year Expenses 6/30/2019
<b>Contractual Services</b>					
Staff/Faculty Developmen	\$26,141.22	\$27,874.00	93.78	\$2,518.62	\$3,926.69
Student Awards	\$0.00	\$725.00	0	\$0.00	\$795.00
Student Development	\$171.48	\$3,100.00	5.53	\$0.00	\$0.00
Telephone Maint Agree	\$14,030.55	\$19,100.00	73.46	\$0.00	\$1,283.04
	<u>\$782,890.88</u>	<u>\$1,428,070.00</u>	54.82	<u>\$846,397.75</u>	<u>\$1,107,090.81</u>
<b>Materials &amp; Supplies</b>					
Advertising	\$59,352.24	\$89,000.00	66.69	\$18,295.18	\$44,330.98
Audio Visual Materials	\$100.44	\$500.00	20.09	\$600.43	\$636.59
Books-Library Collection	\$4,528.60	\$10,000.00	45.29	\$7,900.32	\$8,947.00
Catalog Printing	\$0.00	\$0.00	0	\$0.00	\$0.00
Computer Software	\$181,687.48	\$190,788.00	95.23	\$128,111.03	\$142,566.62
Credit Schedules	\$0.00	\$0.00	0	\$0.00	\$2,000.12
Digital Print/Curric Spt	\$50,190.48	\$52,000.00	96.52	\$35,429.92	\$38,247.99
Event Expense	\$2,023.07	\$6,375.00	31.73	\$100.00	\$751.93
Graphic Supplies	\$1,296.01	\$4,000.00	32.4	\$1,059.70	\$2,473.49
Instructional Supplies	\$73,618.53	\$143,866.00	51.17	\$67,948.94	\$99,084.04
Laundry/Linen Supplies	\$318.82	\$551.00	57.86	\$111.23	\$264.11
Maintenance Supplies	\$60,688.12	\$103,400.00	58.69	\$50,640.14	\$82,100.99
Materials	\$57,094.03	\$98,527.00	57.95	\$29,666.92	\$55,417.64
Non Consumable Supplies	\$9,696.37	\$9,700.00	99.96	\$0.00	\$0.00
Office Supplies	\$11,386.57	\$18,169.00	62.67	\$12,056.57	\$17,103.50
Postage	\$7,963.08	\$16,370.00	48.64	\$12,783.68	\$20,283.96
Printing	\$14,867.46	\$21,312.00	69.76	\$13,038.53	\$19,010.36
Publications & Dues	\$73,205.64	\$99,917.00	73.27	\$74,539.32	\$82,191.57
Reference Materials	\$4,254.00	\$4,130.00	103	\$0.00	\$0.00
Specialities	\$0.00	\$1,500.00	0	\$566.23	\$1,419.03
Transcripts	\$14,551.40	\$18,000.00	80.84	\$14,551.00	\$14,551.00
Uniforms	\$2,188.06	\$3,900.00	56.1	\$1,820.00	\$3,523.00
Vehicle Expense	\$10,772.93	\$23,200.00	46.44	\$10,674.47	\$15,307.55
WYSE Activities	\$0.00	\$1,120.00	0	(\$358.50)	\$565.00
Wind Turbine Maintenance	\$3,535.00	\$10,250.00	34.49	\$0.00	\$5,833.33
	<u>\$643,318.33</u>	<u>\$926,575.00</u>	69.43	<u>\$479,535.11</u>	<u>\$656,609.80</u>
<b>Conference &amp; Meeting Exp</b>					
Board Meeting Meals	\$0.00	\$85.00	0	\$540.00	\$1,095.13
Community Relations/Spon	\$6,500.00	\$7,500.00	86.67	\$0.00	\$0.00
Meeting Expense	\$12,477.24	\$10,540.00	118.38	\$8,941.21	\$11,716.80
Registration Fees	\$36,396.24	\$52,275.00	69.62	\$27,651.06	\$35,284.66
Relocation	\$2,759.39	\$5,000.00	55.19	\$0.00	\$0.00
Travel-In State	\$13,524.72	\$19,325.00	69.99	\$7,882.98	\$19,008.95
Travel-In State Mileage	\$6,329.38	\$14,139.00	44.77	\$4,335.10	\$8,400.03
Travel-Out of State	\$56,559.85	\$89,190.00	63.42	\$28,653.10	\$61,225.99
	<u>\$134,546.82</u>	<u>\$198,054.00</u>	67.93	<u>\$78,003.45</u>	<u>\$136,731.56</u>
<b>Fixed Charges</b>					
Credit Card Fees	\$17,753.91	\$27,000.00	65.76	\$20,870.05	\$27,882.30
Equipment Rental	\$75.79	\$1,750.00	4.33	\$558.75	\$558.75
Facility Rental	\$53,752.00	\$80,640.00	66.66	\$77,175.63	\$96,746.28
Graduation Expense	\$3,370.23	\$20,000.00	16.85	\$334.53	\$23,859.85
Install Pymt Lease/Purch	\$64,552.39	\$90,915.00	71	\$180,714.04	\$205,501.60
Interest Expense	\$0.00	\$1,000.00	0	\$0.00	\$9,098.29
Property Taxes	\$17,344.72	\$18,800.00	92.26	\$17,094.08	\$23,385.33
	<u>\$156,849.04</u>	<u>\$240,105.00</u>	65.33	<u>\$296,747.08</u>	<u>\$387,032.40</u>
<b>Utilities</b>					
Electricity and Nat Gas	\$252,715.12	\$369,300.00	68.43	\$233,149.03	\$383,141.22
Internet	\$10,309.28	\$17,365.00	59.37	\$8,865.73	\$13,996.73
Refuse Disposal	\$14,988.86	\$23,580.00	63.57	\$13,403.60	\$21,251.55
Telephone	\$24,591.32	\$41,790.00	58.84	\$24,773.61	\$41,566.59
Water, Sewage	\$26,634.93	\$39,200.00	67.95	\$24,172.41	\$40,113.21
	<u>\$329,239.51</u>	<u>\$491,235.00</u>	67.02	<u>\$304,364.38</u>	<u>\$500,069.30</u>
<b>Capital Outlay</b>					
Building Improvements	\$0.00	\$23,000.00	0	\$9,773.90	\$80,741.63
Equipment-Instructional	\$0.00	\$522,658.00	0	\$3,032.00	\$3,032.00

## Operating Funds Expenses

	Actual Expenses YTD 2/29/2020	Budget 1920	%	Actual Expenses YTD 2/28/2019	Prior Year Expenses 6/30/2019
<b>Capital Outlay</b>					
Equipment-Service	\$5,000.00	\$96,574.00	5.18	\$0.00	\$0.00
	<u>\$5,000.00</u>	<u>\$642,232.00</u>	0.78	<u>\$12,805.90</u>	<u>\$83,773.63</u>
<b>Tuition Adjustments</b>					
Illinois Veterans Grants	\$0.00	\$0.00	0	\$0.00	\$11,435.08
Tuition Waiver	\$2,582.00	\$56,722.00	4.55	\$52,469.49	\$80,927.49
Unfunded ING/MIA/POW	\$20,576.00	\$25,000.00	82.3	\$25,244.00	\$32,704.00
Write-Off	\$170,435.54	\$240,000.00	71.01	\$150,510.40	\$168,533.59
	<u>\$193,593.54</u>	<u>\$321,722.00</u>	60.17	<u>\$228,223.89</u>	<u>\$293,600.16</u>
<b>Other Expense</b>					
Bank Service Charges	\$2,002.71	\$3,000.00	66.76	\$1,459.72	\$2,836.88
Contributions	\$160,154.00	\$177,860.00	90.04	\$120,931.50	\$120,931.50
Expense-Other	\$808.77	\$3,500.00	23.11	\$269.31	\$990.76
	<u>\$162,965.48</u>	<u>\$184,360.00</u>	88.4	<u>\$122,660.53</u>	<u>\$124,759.14</u>
<b>Total Expenses</b>	<b>\$9,779,821.21</b>	<b>\$16,576,523.00</b>	<b>59</b>	<b>\$9,253,075.28</b>	<b>\$14,276,258.47</b>

## Revenues by Fund Summary

	Actual Revenue YTD 2/29/2020	Budget 1920	%	Actual Revenue YTD 2/28/2019	Prior Year Revenue 6/30/2019
<b>Fund 01-Education Fund</b>					
Local Government Sources	\$6,398,686.64	\$6,392,084.00	100.1	\$6,316,065.27	\$6,316,065.27
State Government Sources	\$1,442,590.94	\$2,063,046.00	69.93	\$1,512,201.01	\$1,544,370.22
Student Tuition & Fees	\$6,580,503.88	\$6,479,226.00	101.56	\$6,200,615.71	\$6,188,878.76
Investment Revenue	\$87,835.77	\$54,650.00	160.72	\$77,468.11	\$129,432.59
Other Revenue	\$199,932.75	\$541,285.00	36.94	\$206,592.31	\$521,752.36
<b>Total Revenue Fund 01</b>	<b>\$14,709,549.98</b>	<b>\$15,530,291.00</b>	<b>94.72</b>	<b>\$14,312,942.41</b>	<b>\$14,700,499.20</b>
<b>Fund 02-Operations &amp; Maintenance</b>					
Local Government Sources	\$929,801.21	\$929,022.00	100.08	\$918,345.89	\$918,345.89
State Government Sources	\$0.00	\$278,074.00	0	\$0.00	\$750,000.00
Student Tuition & Fees	\$588,323.12	\$591,651.00	99.44	\$617,318.79	\$616,549.24
Other Revenue	\$297,309.96	\$349,065.00	85.17	\$298,270.30	\$409,059.09
<b>Total Revenue Fund 02</b>	<b>\$1,815,434.29</b>	<b>\$2,147,812.00</b>	<b>84.52</b>	<b>\$1,833,934.98</b>	<b>\$2,693,954.22</b>
<b>Fund 03-Oper &amp; Maint Restricted</b>					
Local Government Sources	\$15,582,065.54	\$15,442,906.00	100.9	\$182,207.61	\$182,207.61
Investment Revenue	\$6,999.79	\$9,000.00	77.78	\$11,201.55	\$15,646.99
Other Revenue	\$49,120.66	\$1,156,629.00	4.25	\$70.97	\$1,200,842.04
<b>Total Revenue Fund 03</b>	<b>\$15,638,185.99</b>	<b>\$16,608,535.00</b>	<b>94.16</b>	<b>\$193,480.13</b>	<b>\$1,398,696.64</b>
<b>Fund 04-Bond &amp; Interest Fund</b>					
Local Government Sources	\$2,834,464.99	\$2,731,893.00	103.75	\$3,389,239.59	\$3,393,710.20
Investment Revenue	\$4,718.15	\$2,800.00	168.51	\$2,302.19	\$3,560.33
<b>Total Revenue Fund 04</b>	<b>\$2,839,183.14</b>	<b>\$2,734,693.00</b>	<b>103.82</b>	<b>\$3,391,541.78</b>	<b>\$3,397,270.53</b>
<b>Fund 05-Auxiliary Enterprises</b>					
Customized Training	\$388,173.52	\$499,500.00	77.71	\$388,515.37	\$586,208.60
Student Tuition & Fees	\$101,631.58	\$105,230.00	96.58	\$72,213.75	\$93,771.75
Auxiliary Enterprises	\$510,959.95	\$834,370.00	61.24	\$462,957.44	\$889,958.28
Investment Revenue	\$7,372.12	\$5,000.00	147.44	\$9,891.23	\$14,351.52
Other Revenue	\$31,429.21	\$139,698.00	22.5	\$28,277.71	\$530,917.39
<b>Total Revenue Fund 05</b>	<b>\$1,039,566.38</b>	<b>\$1,583,798.00</b>	<b>65.64</b>	<b>\$961,855.50</b>	<b>\$2,115,207.54</b>
<b>Fund 06-Restricted Purposes Fund</b>					
Financial Aid	\$4,998,121.98	\$6,463,476.00	77.33	\$4,665,472.38	\$6,759,290.39
Investment Revenue	\$554.53	\$0.00	0	\$707.43	\$2,081.86
Other Revenue	\$1,808,154.71	\$3,481,235.12	51.94	\$985,342.29	\$2,806,943.76
<b>Total Revenue Fund 06</b>	<b>\$6,806,831.22</b>	<b>\$9,944,711.12</b>	<b>68.45</b>	<b>\$5,651,522.10</b>	<b>\$9,568,316.01</b>
<b>Fund 07-Working Cash Fund</b>					
Investment Revenue	\$104,415.80	\$160,000.00	65.26	\$108,869.25	\$164,084.43
<b>Total Revenue Fund 07</b>	<b>\$104,415.80</b>	<b>\$160,000.00</b>	<b>65.26</b>	<b>\$108,869.25</b>	<b>\$164,084.43</b>
<b>Fund 10-Trust &amp; Agency Fund</b>					
Club Revenue	\$14,144.02	\$121,505.00	11.64	\$21,718.70	\$29,473.91
Investment Revenue	\$3,014.26	\$2,500.00	120.57	\$3,917.58	\$0.00
Other Revenue	\$58,977.00	\$70,555.00	83.59	\$69,910.09	\$99,748.69
<b>Total Revenue Fund 10</b>	<b>\$76,135.28</b>	<b>\$194,560.00</b>	<b>39.13</b>	<b>\$95,546.37</b>	<b>\$129,222.60</b>
<b>Fund 11-Audit Fund</b>					
Local Government Sources	\$65,973.45	\$65,931.00	100.06	\$64,957.71	\$64,957.71
Investment Revenue	\$779.86	\$800.00	97.48	\$1,005.90	\$1,554.88
<b>Total Revenue Fund 11</b>	<b>\$66,753.31</b>	<b>\$66,731.00</b>	<b>100.03</b>	<b>\$65,963.61</b>	<b>\$66,512.59</b>
<b>Fund 12-Liability &amp; Protection</b>					
Local Government Sources	\$1,961,182.62	\$1,925,679.00	101.84	\$1,852,367.92	\$1,852,367.92
Student Tuition & Fees	\$10,016.00	\$13,000.00	77.05	\$10,424.00	\$10,384.00
Investment Revenue	\$20,471.25	\$18,100.00	113.1	\$19,056.73	\$29,586.95
Other Revenue	\$0.00	\$5,429.00	0	\$0.00	\$0.00
<b>Total Revenue Fund 12</b>	<b>\$1,991,669.87</b>	<b>\$1,962,208.00</b>	<b>101.5</b>	<b>\$1,881,848.65</b>	<b>\$1,892,338.87</b>
<b>Total Revenue</b>	<b>\$45,087,725.26</b>	<b>\$50,933,339.12</b>	<b>88.52</b>	<b>\$28,497,504.78</b>	<b>\$36,126,102.63</b>

# Expenses by Fund Summary

	Budget 1920	Actual YTD as of 2/29/2020	Encumbered as of 2/29/2020	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 01-Education Fund</b>							
Salaries	\$9,851,959.00	\$5,997,484.59	\$0.00	\$5,997,484.59	60.88	\$9,143,978.13	62.12
Employee Benefits	\$1,937,566.00	\$1,221,455.44	\$5,299.44	\$1,226,754.88	63.31	\$1,656,327.07	65.77
Contractual Services	\$591,350.00	\$404,879.16	\$10,606.51	\$415,485.67	70.26	\$485,264.99	88.64
Materials & Supplies	\$759,455.00	\$546,446.51	\$27,715.66	\$574,162.17	75.6	\$544,239.05	75.31
Conference & Meeting Exp	\$198,304.00	\$134,424.58	\$39,063.70	\$173,488.28	87.49	\$136,425.76	56.86
Fixed Charges	\$104,495.00	\$63,739.80	\$5,041.65	\$68,781.45	65.82	\$131,520.20	57.95
Utilities	\$4,980.00	\$2,400.00	\$1,740.00	\$4,140.00	83.13	\$3,840.00	69.14
Capital Outlay	\$522,658.00	\$0.00	\$0.00	\$0.00	0	\$3,032.00	100
Other Expense	\$240,000.00	\$170,435.54	\$0.00	\$170,435.54	71.01	\$168,533.59	89.31
Tuition Adjustments	\$81,722.00	\$23,158.00	\$0.00	\$23,158.00	28.34	\$125,066.57	62.14
Other Expense	\$184,360.00	\$162,965.48	\$0.00	\$162,965.48	88.4	\$124,759.14	98.32
<b>Total Expense Fund 01</b>	<b>\$14,476,849.00</b>	<b>\$8,727,389.10</b>	<b>\$89,466.96</b>	<b>\$8,816,856.06</b>	<b>60.9</b>	<b>\$12,522,986.50</b>	<b>64.84</b>
<b>Fund 02-Operations &amp; Maintenance</b>							
Salaries	\$298,173.00	\$139,303.04	\$0.00	\$139,303.04	46.72	\$179,570.47	62.93
Employee Benefits	\$99,141.00	\$43,610.40	\$0.00	\$43,610.40	43.99	\$47,873.72	64.04
Contractual Services	\$836,720.00	\$378,011.72	\$192,813.59	\$570,825.31	68.22	\$621,825.82	66.94
Materials & Supplies	\$167,260.00	\$96,871.82	\$13,340.47	\$110,212.29	65.89	\$112,370.75	62.02
Conference & Meeting Exp	\$500.00	\$122.24	\$0.00	\$122.24	24.45	\$400.80	107.57
Fixed Charges	\$135,610.00	\$93,109.24	\$26,876.00	\$119,985.24	88.48	\$255,512.20	86.31
Utilities	\$486,255.00	\$326,839.51	\$6,809.46	\$333,648.97	68.62	\$496,229.30	60.8
Capital Outlay	\$119,574.00	\$5,000.00	\$0.00	\$5,000.00	4.18	\$80,741.63	12.11
<b>Total Expense Fund 02</b>	<b>\$2,143,233.00</b>	<b>\$1,082,867.97</b>	<b>\$239,839.52</b>	<b>\$1,322,707.49</b>	<b>61.72</b>	<b>\$1,794,524.69</b>	<b>64.76</b>
<b>Fund 03-Oper &amp; Maint Restricted</b>							
Contractual Services	\$29,632.00	\$29,631.25	\$0.00	\$29,631.25	100	\$1,674.20	100
Materials & Supplies	\$0.00	\$1,025.31	\$0.00	\$1,025.31	0	\$10,851.83	91.93
Capital Outlay	\$16,578,903.00	\$408,680.29	\$901,691.21	\$1,310,371.50	7.9	\$251,558.87	33.64
<b>Total Expense Fund 03</b>	<b>\$16,608,535.00</b>	<b>\$439,336.85</b>	<b>\$901,691.21</b>	<b>\$1,341,028.06</b>	<b>8.07</b>	<b>\$264,084.90</b>	<b>36.45</b>
<b>Fund 04-Bond &amp; Interest Fund</b>							
Fixed Charges	\$2,732,693.00	\$2,624,326.25	\$0.00	\$2,624,326.25	96.03	\$3,378,027.86	91.24
Other Expense	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	100	\$2,500.00	80
<b>Total Expense Fund 04</b>	<b>\$2,734,693.00</b>	<b>\$2,626,326.25</b>	<b>\$0.00</b>	<b>\$2,626,326.25</b>	<b>96.04</b>	<b>\$3,380,527.86</b>	<b>91.23</b>
<b>Fund 05-Auxiliary Enterprises</b>							
Salaries	\$651,535.00	\$478,666.71	\$0.00	\$478,666.71	73.47	\$631,940.08	62.29
Employee Benefits	\$125,570.00	\$89,296.74	\$0.00	\$89,296.74	71.11	\$103,930.31	65.06
Contractual Services	\$79,372.00	\$47,943.41	\$1,646.91	\$49,590.32	62.48	\$70,735.72	55.68
Materials & Supplies	\$641,409.00	\$400,175.77	\$129,073.92	\$529,249.69	82.51	\$684,866.12	52.11
Conference & Meeting Exp	\$11,730.00	\$6,978.59	\$0.00	\$6,978.59	59.49	\$8,621.54	96.28
Fixed Charges	\$37,428.00	\$22,907.17	\$10,500.00	\$33,407.17	89.26	\$37,474.78	70.83
Utilities	\$125.00	\$0.00	\$0.00	\$0.00	0	\$62.17	100
Capital Outlay	\$35,533.00	\$13,836.47	\$0.00	\$13,836.47	38.94	\$14,270.55	55.52
Other Expense	\$350.00	\$526.18	\$0.00	\$526.18	150.34	\$1,346.92	93.85
<b>Total Expense Fund 05</b>	<b>\$1,583,052.00</b>	<b>\$1,060,331.04</b>	<b>\$141,220.83</b>	<b>\$1,201,551.87</b>	<b>75.9</b>	<b>\$1,553,248.19</b>	<b>58.05</b>
<b>Fund 06-Restricted Purposes Fund</b>							
Salaries	\$1,096,886.69	\$614,448.18	\$0.00	\$614,448.18	56.02	\$844,191.06	64.6
Employee Benefits	\$289,614.10	\$179,665.85	\$0.00	\$179,665.85	62.04	\$235,205.04	65.25
Contractual Services	\$807,210.00	\$397,650.92	\$20,061.06	\$417,711.98	51.75	\$600,377.59	40.14
Materials & Supplies	\$424,174.53	\$108,867.86	\$10,247.83	\$119,115.69	28.08	\$234,488.36	32.46
Conference & Meeting Exp	\$65,407.00	\$17,048.80	\$1,625.69	\$18,674.49	28.55	\$59,497.34	59.53
Fixed Charges	\$112,905.80	\$43,526.68	\$2,562.50	\$46,089.18	40.82	\$82,426.47	44.01
Capital Outlay	\$751,728.00	\$419,611.30	\$62,881.58	\$482,492.88	64.18	\$618,024.49	45.99
Financial Aid Expense	\$6,399,511.00	\$5,850,907.04	\$0.00	\$5,850,907.04	91.43	\$6,727,858.23	86.07
Other Expense	\$2,500.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Transfers	\$0.00	\$693.20	\$0.00	\$693.20	0	\$0.00	0
<b>Total Expense Fund 06</b>	<b>\$9,949,937.12</b>	<b>\$7,632,419.83</b>	<b>\$97,378.66</b>	<b>\$7,729,798.49</b>	<b>77.69</b>	<b>\$9,402,068.58</b>	<b>76.18</b>

## Expenses by Fund Summary

	Budget 1920	Actual YTD as of 2/29/2020	Encumbered as of 2/29/2020	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 07-Working Cash Fund</b>							
Transfers	\$160,000.00	\$77,456.70	\$0.00	\$77,456.70	48.41	\$164,084.43	58.32
<b>Total Expense Fund 07</b>	<b>\$160,000.00</b>	<b>\$77,456.70</b>	<b>\$0.00</b>	<b>\$77,456.70</b>	<b>48.41</b>	<b>\$164,084.43</b>	<b>58.32</b>
<b>Fund 10-Trust &amp; Agency Fund</b>							
Contractual Services	\$63,640.00	\$10,905.28	\$0.00	\$10,905.28	17.14	\$22,784.52	77.14
Materials & Supplies	\$107,755.00	\$34,688.67	\$0.00	\$34,688.67	32.19	\$52,817.06	61.66
Conference & Meeting Exp	\$19,865.00	\$11,365.97	\$0.00	\$11,365.97	57.22	\$13,384.72	66.75
Fixed Charges	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Other Expense	\$3,300.00	\$681.17	\$0.00	\$681.17	20.64	\$4,150.04	46.49
Transfers	\$0.00	\$1,400.00	\$0.00	\$1,400.00	0	\$2,000.00	0
<b>Total Expense Fund 10</b>	<b>\$194,560.00</b>	<b>\$59,041.09</b>	<b>\$0.00</b>	<b>\$59,041.09</b>	<b>30.35</b>	<b>\$95,136.34</b>	<b>64.13</b>
<b>Fund 11-Audit Fund</b>							
Salaries	\$7,210.00	\$4,798.06	\$0.00	\$4,798.06	66.55	\$7,065.90	65.37
Employee Benefits	\$1,910.00	\$1,229.06	\$0.00	\$1,229.06	64.35	\$1,694.41	69.44
Contractual Services	\$45,500.00	\$45,500.00	\$0.00	\$45,500.00	100	\$48,000.00	100
<b>Total Expense Fund 11</b>	<b>\$54,620.00</b>	<b>\$51,527.12</b>	<b>\$0.00</b>	<b>\$51,527.12</b>	<b>94.34</b>	<b>\$56,760.31</b>	<b>94.78</b>
<b>Fund 12-Liability &amp; Protection</b>							
Salaries	\$679,485.00	\$441,912.16	\$0.00	\$441,912.16	65.04	\$611,973.92	62.81
Employee Benefits	\$309,700.00	\$208,829.14	\$0.00	\$208,829.14	67.43	\$315,421.36	67.54
Contractual Services	\$212,700.00	\$95,001.74	\$49,717.77	\$144,719.51	68.04	\$193,846.45	69.34
Materials & Supplies	\$42,725.00	\$30,963.89	\$2,863.24	\$33,827.13	79.17	\$56,642.33	54.32
Conference & Meeting Exp	\$22,550.00	\$14,720.09	\$741.34	\$15,461.43	68.57	\$27,965.61	72.08
Fixed Charges	\$275,000.00	\$231,923.74	\$35,205.88	\$267,129.62	97.14	\$218,896.47	90.39
Utilities	\$2,000.00	\$1,695.17	\$0.00	\$1,695.17	84.76	\$1,680.99	0
Capital Outlay	\$990.00	\$425.00	\$0.00	\$425.00	42.93	\$78,152.76	48.6
<b>Total Expense Fund 12</b>	<b>\$1,545,150.00</b>	<b>\$1,025,470.93</b>	<b>\$88,528.23</b>	<b>\$1,113,999.16</b>	<b>72.1</b>	<b>\$1,504,579.89</b>	<b>67.7</b>
<b>Total Expenses</b>	<b>\$49,450,629.12</b>	<b>\$22,782,166.88</b>	<b>\$1,558,125.41</b>	<b>\$24,340,292.29</b>	<b>49.22</b>	<b>\$30,738,001.69</b>	<b>70.78</b>

# Auxiliary Enterprises Revenue & Expenses

FEB 1920

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
<b>Community Events</b>						
6019 -Admin Outdoor Events	\$300.00	\$9,665.00	\$4,190.96	\$6,540.00	(\$3,890.96)	\$3,125.00
6014 -Dance Productions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6020 -Farm Progress Show	\$0.00	\$0.00	\$4,067.23	\$7,500.00	(\$4,067.23)	(\$7,500.00)
6030 -Misc Events	\$2,100.00	\$5,000.00	\$0.00	\$625.00	\$2,100.00	\$4,375.00
	<u>\$2,400.00</u>	<u>\$14,665.00</u>	<u>\$8,258.19</u>	<u>\$14,665.00</u>	<u>(\$5,858.19)</u>	<u>\$0.00</u>
<b>Continuing &amp; Professional Education</b>						
6000 -Adminstration-CPED	\$9,165.51	\$74,905.00	\$82,913.36	\$156,823.00	(\$73,747.85)	(\$81,918.00)
6001 -CDL	\$189,600.00	\$220,000.00	\$116,436.54	\$167,056.00	\$73,163.46	\$52,944.00
6002 -Computer & Technology	\$0.00	\$0.00	\$150.75	\$0.00	(\$150.75)	\$0.00
6003 -Dance	\$56,574.25	\$76,000.00	\$44,854.82	\$55,615.00	\$11,719.43	\$20,385.00
6004 -Personal Development	\$22,106.36	\$22,000.00	\$17,661.72	\$27,834.00	\$4,444.64	(\$5,834.00)
6007 -Safety-Industrial	\$118,298.45	\$150,000.00	\$119,919.94	\$162,094.00	(\$1,621.49)	(\$12,094.00)
6008 -Shilling Rentals	\$13,187.50	\$28,000.00	\$12,268.10	\$14,486.00	\$919.40	\$13,514.00
6027 -Tech Go Camp	\$15,093.50	\$26,000.00	\$14,903.07	\$26,000.00	\$190.43	\$0.00
6005 -Workforce Development	\$10,614.50	\$7,000.00	\$11,357.89	\$13,997.00	(\$743.39)	(\$6,997.00)
	<u>\$434,640.07</u>	<u>\$603,905.00</u>	<u>\$420,466.19</u>	<u>\$623,905.00</u>	<u>\$14,173.88</u>	<u>(\$20,000.00)</u>
<b>Culinary</b>						
8907 -Bistro 537	\$32,974.41	\$51,000.00	\$26,889.35	\$51,000.00	\$6,085.06	\$0.00
8970 -Cafe	\$434,122.22	\$718,250.00	\$510,532.15	\$722,171.00	(\$76,409.93)	(\$3,921.00)
8908 -Coffee House	\$18,554.88	\$29,200.00	\$14,288.08	\$29,200.00	\$4,266.80	\$0.00
8915 -Misc Culinary Events	\$0.00	\$2,885.00	\$0.00	\$375.00	\$0.00	\$2,510.00
	<u>\$485,651.51</u>	<u>\$801,335.00</u>	<u>\$551,709.58</u>	<u>\$802,746.00</u>	<u>(\$66,058.07)</u>	<u>(\$1,411.00)</u>
<b>Fitness Center</b>						
1157 -Fitness Center	\$69,131.58	\$73,230.00	\$53,310.56	\$87,795.00	\$15,821.02	(\$14,565.00)
	<u>\$69,131.58</u>	<u>\$73,230.00</u>	<u>\$53,310.56</u>	<u>\$87,795.00</u>	<u>\$15,821.02</u>	<u>(\$14,565.00)</u>
<b>Horticulture</b>						
4503 -Garden Center	\$175.00	\$18,285.00	\$12,761.14	\$18,285.00	(\$12,586.14)	\$0.00
9099 -Produce Market	\$3,587.40	\$4,313.00	\$1,953.62	\$4,313.00	\$1,633.78	\$0.00
	<u>\$3,762.40</u>	<u>\$22,598.00</u>	<u>\$14,714.76</u>	<u>\$22,598.00</u>	<u>(\$10,952.36)</u>	<u>\$0.00</u>
<b>Traffic Safety School</b>						
6009 -Traffic Safety	\$29,254.15	\$18,500.00	\$11,744.98	\$18,500.00	\$17,509.17	\$0.00
	<u>\$29,254.15</u>	<u>\$18,500.00</u>	<u>\$11,744.98</u>	<u>\$18,500.00</u>	<u>\$17,509.17</u>	<u>\$0.00</u>

# Restricted Purposes Fund Revenue & Expenses

FEB 1920

			Budget	Actual Revenue	Actual Expenses	Encumbered Expenses	Net
<b>GRANTS</b>							
12025-IJST-Crossing Healthcare	12/1/2019		\$0.00	\$0.00	\$15,716.79	\$2,494.56	(\$18,211.35)
<b>Dept of Commerce &amp; Economic Oppo</b>							
11927-Workforce Develop Grant	8/1/2018	6/30/2020	\$661,323.20	\$661,718.07	\$335,971.19	\$58,498.84	\$266,853.17
12027-Workforce Develop Grant	7/1/2019	6/30/2020	\$0.00	\$0.00	\$125,207.38	\$1,624.26	(\$126,831.64)
<b>ICCB</b>							
12054-Adult Ed Performance	7/1/2019	6/30/2020	\$52,765.00	\$21,106.00	\$30,388.84	\$0.00	\$22,376.16
12072-Adult Ed State Basic Grn	7/1/2019	6/30/2020	\$153,195.00	\$61,278.00	\$105,601.73	\$746.72	\$46,846.55
12038-Early School Leaver Tran	7/1/2019	6/30/2020	\$60,000.00	\$60,000.00	\$15,045.96	\$0.00	\$44,954.04
12032-Federal Adult Basic Grnt	7/1/2019	6/30/2020	\$109,500.00	\$0.00	\$65,942.83	\$0.00	\$43,557.17
12035-Innvatve Brdg & Transitr	6/1/2019	6/30/2020	\$67,465.00	\$67,465.00	\$18,205.77	\$0.00	\$49,259.23
12031-Transitional Math Grant	7/1/2019	6/30/2020	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
12029-Wrkfrce Equity Initive	9/18/2019	9/17/2020	\$400,000.00	\$400,000.00	\$107,292.88	\$0.00	\$292,707.12
<b>Illinois Board of Higher Ed</b>							
12020-Co-Op Work Study Grant	9/1/2019	8/31/2020	\$36,125.00	\$18,062.76	\$665.16	\$0.00	\$35,459.84
<b>North Central Region SARE</b>							
11930-Alliance for Ag Advance	10/1/2018	9/30/2021	\$11,387.00	\$1,724.69	\$1,724.69	\$0.00	\$9,662.31
<b>RCC Foundation</b>							
12033-Foundation Gifts to RCC	4/25/2019		\$27,918.33	\$7,555.99	\$12,095.42	\$0.00	\$15,822.91
<b>Richland Community College</b>							
11458-Project READ			\$190,825.00	\$82,692.44	\$40,709.47	\$0.00	\$150,115.53
EQUI -Reserved for Equipment			\$587,153.00	\$554.53	\$295,971.69	\$20,589.24	\$270,592.07
<b>Secretary of State</b>							
12064-SOS Literacy Grant	7/1/2019	6/30/2020	\$100,000.00	\$100,000.00	\$64,388.86	\$0.00	\$35,611.14
<b>US Department of Education</b>							
12012-Carl Perkins-ICCB	7/1/2019	6/30/2020	\$234,354.00	\$111,169.93	\$157,712.42	\$1,455.53	\$75,186.05
11980-TRIO Grant	9/1/2018	8/31/2019	\$57,139.00	\$55,630.00	\$55,652.36	\$0.00	\$1,486.64
12080-TRIO Grant	8/26/2019	8/31/2020	\$322,823.00	\$25,000.00	\$135,425.44	\$0.00	\$187,397.56
<b>US Department of Housing &amp; Urban</b>							
11965-City Dev Block Grant	3/18/2019	3/20/2020	\$39,862.59	\$33,592.22	\$37,631.68	\$0.00	\$2,230.91
<b>US Department of Transportation</b>							
12018-Hwy Construct Career Grt	7/1/2019	6/30/2020	\$354,400.00	\$101,159.61	\$134,885.83	\$11,186.07	\$208,328.10
<b>Total</b>			<b>\$3,481,235.12</b>	<b>\$1,808,709.24</b>	<b>\$1,756,236.39</b>	<b>\$96,595.22</b>	<b>\$1,628,403.51</b>

# Bills for Ratification



February 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>AFLAC</b>						
	AFLAC		\$306.34	\$306.34		
<b>AHDI</b>						
	Accreditation Fees	Health Information Tech	\$2,000.00	\$2,000.00		
<b>ARRT</b>						
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
<b>AT&amp;T</b>						
	Telephone	Telecommunications	\$747.09		\$747.09	
	Telephone	Telecommunications	\$120.97		\$120.97	
	Telephone	Telecommunications	\$254.61		\$254.61	
	Telephone	Telecommunications	\$705.19		\$705.19	
	Telephone	Utilities	\$806.48		\$806.48	
<b>Advanced Disposal Services</b>						
	Refuse Disposal	Utilities	\$1,754.62		\$1,754.62	
	Grounds Maintenance	Law Enforce Trng Ctr O&M	\$166.39			\$166.39
<b>Airgas-Mid America</b>						
	Materials	Collision Repair Tech	\$135.05	\$135.05		
	Materials	Collision Repair Tech	\$137.33	\$137.33		
<b>Airweld Industrial Gases &amp; Suppl</b>						
	Instructional Supplies	Welding-Technical Occ	\$531.11	\$531.11		
	Instructional Supplies	Welding-Technical Occ	\$113.93	\$113.93		
	Instructional Supplies	Welding-Technical Occ	\$30.02	\$30.02		
	Instructional Supplies	Welding-Technical Occ	\$647.00	\$647.00		
<b>Altorfer Inc</b>						
	Equip Repair/Maint Agree	Workforce Development Ct	\$1,418.00		\$1,418.00	
	Equip Repair/Maint Agree	Maintenance	\$1,442.00		\$1,442.00	
<b>AmerenIP</b>						
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,772.75			\$1,772.75
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,695.75			\$1,695.75
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,287.72			\$1,287.72
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$958.28			\$958.28
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,861.36			\$1,861.36
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,779.47			\$1,779.47
	Electricity and Nat Gas	Utilities	\$329.18		\$329.18	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$108.28		\$108.28	
	Electricity and Nat Gas	Clinton Center O&M	\$88.39		\$88.39	
	Electricity and Nat Gas	Clinton Center O&M	\$297.39		\$297.39	
	Electricity and Nat Gas	Utilities	\$401.85		\$401.85	
	Electricity and Nat Gas	Utilities	\$2,091.00		\$2,091.00	
	Electricity and Nat Gas	Workforce Development Ct	\$3,627.41		\$3,627.41	
	Electricity and Nat Gas	Utilities	\$5,406.76		\$5,406.76	
	Electricity and Nat Gas	Workforce Development Ct	\$14.87		\$14.87	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$408.19		\$408.19	
	Electricity and Nat Gas	Utilities	\$53.66		\$53.66	
	Electricity and Nat Gas	Utilities	\$141.86		\$141.86	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$128.40		\$128.40	
	Electricity and Nat Gas	Utilities	\$35.02		\$35.02	
<b>American Heart Association</b>						
	Instructional Supplies	Credit	\$1,740.40			\$1,740.40
	Instructional Supplies	Credit	\$208.80			\$208.80
	Instructional Supplies	Credit	\$340.00			\$340.00
	Instructional Supplies	Credit	\$527.00			\$527.00
	Instructional Supplies	Credit	\$539.60			\$539.60
<b>Aramark Uniform Services</b>						
	Uniforms	Maintenance	\$66.00		\$66.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$102.98			\$102.98
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$113.30			\$113.30
	Uniforms	Maintenance	\$66.00		\$66.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$109.85			\$109.85
	Uniforms	Maintenance	\$66.00		\$66.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$109.85			\$109.85
	Uniforms	Maintenance	\$66.00		\$66.00	

# Bills for Ratification



February 2020

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Architectural Expressions LLP</b>					
Building Improvements	Renovations / Remodeling	\$73.50			\$73.50
Building Improvements	Renovations / Remodeling	\$200.00			\$200.00
<b>Area Disposal Service Inc</b>					
Refuse Disposal	Clinton Center O&M	\$91.92		\$91.92	
<b>Ascendium Education Solutions</b>					
Contractual-Other	Fin Aid & Vet Affairs	\$591.00	\$591.00		
<b>Auto Zone</b>					
Instructional Supplies	Collision Repair Tech	\$50.98	\$50.98		
Instructional Supplies	Automotive-Tech Occ	(\$38.99)	(\$38.99)		
Instructional Supplies	Automotive-Tech Occ	(\$36.99)	(\$36.99)		
Instructional Supplies	Automotive-Tech Occ	(\$18.99)	(\$18.99)		
Instructional Supplies	Automotive-Tech Occ	\$4.59	\$4.59		
Instructional Supplies	Automotive-Tech Occ	\$6.49	\$6.49		
Instructional Supplies	Automotive-Tech Occ	\$13.58	\$13.58		
Instructional Supplies	Automotive-Tech Occ	\$21.99	\$21.99		
Instructional Supplies	Automotive-Tech Occ	\$21.99	\$21.99		
Instructional Supplies	Automotive-Tech Occ	\$24.99	\$24.99		
Instructional Supplies	Collision Repair Tech	\$29.14	\$29.14		
Instructional Supplies	Automotive-Tech Occ	\$38.99	\$38.99		
Materials	Automotive-Tech Occ	\$34.99	\$34.99		
Instructional Supplies	Collision Repair Tech	\$7.15	\$7.15		
<b>B &amp; B Glass</b>					
Building Repair/Maint	Maintenance	\$158.25		\$158.25	
<b>BLDD Architects Inc</b>					
Building Improvements	Renovations / Remodeling	\$4,550.00			\$4,550.00
Building Improvements	Renovations / Remodeling	\$66,750.00			\$66,750.00
<b>Bank Mobile</b>					
Prepaid Expenses		\$5,925.59	\$5,925.59		
Professional Fees	General Expenses	\$1,975.20	\$1,975.20		
<b>BearMail Co</b>					
Postage	Academic Success	\$4.00	\$4.00		
Heartland Academy Recv		\$5.50	\$5.50		
RCC Foundation A/R		\$661.16	\$661.16		
Postage	Business Office	\$231.00	\$231.00		
Postage	CPED Administration	\$29.10			\$29.10
Postage	Club Expenses	\$110.00			\$110.00
Postage	Enrollment Management	\$228.90	\$228.90		
Postage	Fin Aid & Vet Affairs	\$222.50	\$222.50		
Postage	General Expenses	\$212.44	\$212.44		
Postage	Human Resources	\$358.05	\$358.05		
Postage	NonCredit	\$214.24			\$214.24
Postage	Presidents Office	\$2.50	\$2.50		
Postage	Public Safety Department	\$2.30			\$2.30
Postage	Student Development	\$0.50	\$0.50		
Postage	VP Academic Services	\$9.05	\$9.05		
<b>Berry, Shannice L</b>					
Travel-In State	Enrollment Management	\$102.08	\$102.08		
<b>Binkley, Curtis M</b>					
Stipends	Industrial Skills	\$400.00			\$400.00
Stipends	Industrial Skills	\$360.00			\$360.00
<b>Black, Justin R</b>					
Stipends	Credit	\$215.62			\$215.62
Stipends	Credit	\$209.37			\$209.37
<b>Blue Cross and Blue Shield of IL</b>					
Group Insurance		\$36,104.35	\$36,104.35		
Health Insurance		\$212,425.60	\$212,425.60		
<b>Bodine Communications Inc</b>					
Contractual-Other	Technical Services Suprt	\$11,742.50			\$11,742.50
<b>Booth, Lejon Andre</b>					
Stipends	Industrial Skills	\$765.00			\$765.00
Stipends	Industrial Skills	\$720.00			\$720.00
<b>Brewer, Rachel E</b>					
Instructional Supplies	NonCredit	\$12.00			\$12.00
Travel-In State Mileage	Clinton Center	\$51.04	\$51.04		
<b>Brown, Griffin Robert</b>					
Student Tuition Rec		\$558.00	\$558.00		
<b>Broyles, Scott E</b>					
Materials	Fitness Center	\$50.00			\$50.00
<b>Burdick Plumbing &amp; Heating Co, I</b>					
Facility Repair	Law Enforce Trng Ctr O&M	\$151.32			\$151.32
<b>Burgener, Brycen J</b>					
Student Tuition Rec		\$112.00	\$112.00		

# Bills for Ratification



February 2020

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>CC Fire Equipment Co Inc</b>					
Equip Repair/Maint Agree	Maintenance	\$821.50		\$821.50	
<b>CDS Leasing</b>					
Equipment Rental	Law Enforce Trng Ctr	\$157.28			\$157.28
<b>CDS Office Technologies</b>					
Printing	Copiers	\$1,165.16	\$1,165.16		
RCC Foundation A/R		\$139.29	\$139.29		
Instructional Supplies	Basic Law Enforce Trng	\$1,105.15			\$1,105.15
Printing	Grant-Administration	\$37.30			\$37.30
<b>CDWG Government Inc</b>					
Equipment-Instructional Materials	Law Enforce Trng Ctr	\$1,255.94			\$1,255.94
Materials	Academic Lab Support	\$74.63	\$74.63		
Materials	Academic Lab Support	\$372.16	\$372.16		
Materials	General Expenses	\$494.48	\$494.48		
Materials	Academic Lab Support	\$3,890.84	\$3,890.84		
Equipment-Instructional	Technical Services Suprt	\$18,977.63			\$18,977.63
<b>Cain, Leslie Anne</b>					
Stipends	Industrial Skills	\$400.00			\$400.00
Stipends	Industrial Skills	\$320.00			\$320.00
<b>Carolina Biological Supply Co</b>					
Instructional Supplies	Biology-Baccalaureate	\$371.91	\$371.91		
Instructional Supplies	Biology-Baccalaureate	\$543.70	\$543.70		
Instructional Supplies	Biology-Baccalaureate	\$150.12	\$150.12		
<b>Carson, Courtney L</b>					
Telephone	Essential Skills	\$50.00	\$50.00		
Travel-Out of State	Essential Skills	\$32.86	\$32.86		
<b>City of Clinton</b>					
Water,Sewage	Clinton Center O&M	\$21.44		\$21.44	
<b>City of Decatur</b>					
Accrued Sales Tax		\$15.05			\$15.05
Accrued Sales Tax		\$40.49			\$40.49
Accrued Sales Tax		\$464.26			\$464.26
<b>City of Decatur IL</b>					
Water,Sewage	Utilities	\$1,587.08		\$1,587.08	
Water,Sewage	Sequestration Bldg O&M	\$101.13		\$101.13	
Water,Sewage	Utilities	\$162.85		\$162.85	
Water,Sewage	Utilities	\$152.66		\$152.66	
Water,Sewage	Utilities	\$303.52		\$303.52	
Water,Sewage	Sequestration Bldg O&M	\$151.90		\$151.90	
Water,Sewage	Utilities	\$229.81		\$229.81	
Water,Sewage	Sequestration Bldg O&M	\$158.15		\$158.15	
Water,Sewage	Law Enforce Trng Ctr O&M	\$288.64			\$288.64
Water,Sewage	Law Enforce Trng Ctr O&M	\$90.87			\$90.87
Water,Sewage	Law Enforce Trng Ctr O&M	\$99.10			\$99.10
<b>Cline, Aidelyn R</b>					
Contractual-Other	Public Safety Department	\$65.00			\$65.00
<b>Clinton Area Chamber of</b>					
Event Expense	Clinton Center	\$95.00	\$95.00		
<b>Clinton RCC LLC</b>					
Facility Rental	Clinton Center O&M	\$6,719.00		\$6,719.00	
Grounds Maintenance	Clinton Center O&M	\$1,095.50		\$1,095.50	
<b>Coggan, Jonathan R</b>					
Stipends	Industrial Skills	\$730.00			\$730.00
Stipends	Industrial Skills	\$710.00			\$710.00
<b>Comcast</b>					
Telephone	Utilities	\$62.91		\$62.91	
<b>Comcast Cable</b>					
Internet	Law Enforce Trng Ctr O&M	\$868.69			\$868.69
Internet	Law Enforce Trng Ctr O&M	\$214.74			\$214.74
<b>Conference Technologies Inc</b>					
Materials	Technical Services Suprt	\$605.56			\$605.56
<b>Confidential On-Site Paper</b>					
Contractual-Other	General Expenses	\$74.20	\$74.20		
<b>Conner, Devin</b>					
Stipends	Credit	\$75.00			\$75.00
Stipends	Credit	\$162.50			\$162.50
<b>Conour, Christopher</b>					
Stipends	Credit	\$225.00			\$225.00
Stipends	Credit	\$234.37			\$234.37
<b>Consociate Group</b>					
Contractual-Other	Human Resources	\$273.00	\$273.00		
<b>Constellation NewEnergy Gas</b>					
Electricity and Nat Gas	Clinton Center O&M	\$42.62		\$42.62	

# Bills for Ratification



February 2020

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Constellation NewEnergy Gas</b>					
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$77.46		\$77.46	
Electricity and Nat Gas	Utilities	\$7,082.60		\$7,082.60	
Electricity and Nat Gas	Workforce Development Ct	\$511.30		\$511.30	
<b>Cooper, Marcus D</b>					
Stipends	Industrial Skills	\$810.00			\$810.00
Stipends	Industrial Skills	\$790.00			\$790.00
<b>Corrington, Blair Joell</b>					
Student Tuition Rec		\$108.00	\$108.00		
<b>Crews, Denise,, Dr</b>					
Telephone	VP Academic Services	\$60.00	\$60.00		
<b>Culp, Carsen</b>					
Stipends	Industrial Skills	\$400.00			\$400.00
Stipends	Industrial Skills	\$400.00			\$400.00
<b>Cushing, Heather N</b>					
Travel-In State	Business Office	\$56.84	\$56.84		
<b>Dahlman, M Gavena</b>					
Travel-In State Mileage	LRC	\$25.52	\$25.52		
<b>DeBose Consulting</b>					
Contractual-Other	Credit	\$1,200.00			\$1,200.00
<b>Dear, Cherronda R</b>					
Stipends	Grant-SupportServices	\$400.00			\$400.00
Stipends	Grant-SupportServices	\$225.00			\$225.00
<b>Dear, Whitney A</b>					
Stipends	Credit	\$181.25			\$181.25
Stipends	Credit	\$225.00			\$225.00
<b>Decatur Memorial Hospital</b>					
Contractual-Other	Credit	\$975.00			\$975.00
<b>Decatur Public Transit</b>					
Instructional Supplies	Instruction	\$200.00			\$200.00
Expense-Other	General Expenses	\$460.00	\$460.00		
Participant Supplies	Grant-Administration	\$202.40			\$202.40
<b>Decatur Trailer Sales &amp; Service</b>					
Equip Repair/Maint Agree	Credit	\$75.54			\$75.54
Equip Repair/Maint Agree	Credit	\$431.12			\$431.12
<b>Dramatists Play Service Inc</b>					
Event Expense	Club Expenses	\$240.00			\$240.00
<b>Dust &amp; Son Auto Supply</b>					
Instructional Supplies	Collision Repair Tech	\$31.93	\$31.93		
Instructional Supplies	Automotive-Tech Occ	\$126.13	\$126.13		
Instructional Supplies	Collision Repair Tech	\$218.18	\$218.18		
<b>Dynagraphics Inc</b>					
Printing	Credit	\$37.80			\$37.80
<b>EBSCO</b>					
Publications & Dues	LRC	\$56.65	\$56.65		
<b>EagleScreen</b>					
Contractual-Other	Human Resources	\$703.60	\$703.60		
<b>Ecolab</b>					
Contractual-Other	Cafe	\$174.95			\$174.95
<b>Electrical Service Co</b>					
Building Repair/Maint	Maintenance	\$1,337.10		\$1,337.10	
<b>Employers Assurance Co</b>					
General Insurance	Liab Protection & Settle	\$5,406.60			\$5,406.60
<b>Evergreen FS-Stephens #24</b>					
Vehicle Expense	College Vehicle	\$364.28		\$364.28	
Vehicle Expense	College Vehicle	\$853.25		\$853.25	
Vehicle Expense	College Vehicle	\$1,097.61		\$1,097.61	
Vehicle Expense	College Vehicle	\$847.12		\$847.12	
Vehicle Expense	College Vehicle	\$983.54		\$983.54	
<b>FTI Group</b>					
Materials	Human Resources	\$89.34	\$89.34		
<b>Firm Systems</b>					
Fees Pass Thru Backgrnd		\$630.00	\$630.00		
<b>FirstEnergy Solutions</b>					
Electricity and Nat Gas	Sequestration Bldg O&M	\$495.34		\$495.34	
Electricity and Nat Gas	Utilities	\$24.54		\$24.54	
Electricity and Nat Gas	Utilities	\$117.55		\$117.55	
Electricity and Nat Gas	Utilities	\$156.28		\$156.28	
Electricity and Nat Gas	Utilities	\$12,955.82		\$12,955.82	
Electricity and Nat Gas	Workforce Development Ct	\$1,659.30		\$1,659.30	
Electricity and Nat Gas	Utilities	\$14,032.27		\$14,032.27	
<b>Flame Engineering Inc</b>					
Instructional Supplies	Garden Center Ag/Hort	\$1,414.00			\$1,414.00

# Bills for Ratification



February 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Fleet Pride</b>						
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$220.82	\$220.82		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$13.58	\$13.58		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$158.57	\$158.57		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$214.16	\$214.16		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$16.15	\$16.15		
<b>Fleming, Michael Lee</b>						
	Stipends	Credit	\$250.00			\$250.00
	Stipends	Credit	\$150.00			\$150.00
<b>Florian, Gregory E</b>						
	Travel-In State	Vice Pres Fin & Admin	\$56.84	\$56.84		
<b>Fouts, Tyler Dean</b>						
	Stipends	Industrial Skills	\$400.00			\$400.00
	Stipends	Industrial Skills	\$360.00			\$360.00
<b>Frieden, Brooklynn N</b>						
	Student Tuition Rec		\$372.99	\$372.99		
	Student Tuition Rec		\$256.18	\$256.18		
<b>Frontier</b>						
	Telephone	Clinton Center O&M	\$153.49		\$153.49	
<b>Fuller, Sean</b>						
	Stipends	Credit	\$225.00			\$225.00
	Stipends	Credit	\$225.00			\$225.00
<b>GJ Builders Hardware Inc</b>						
	Maintenance Supplies	Maintenance	\$24.00		\$24.00	
<b>GOBI Library Solutions</b>						
	Books-Library Collection	LRC	\$82.00	\$82.00		
	Books-Library Collection	LRC	\$604.76	\$604.76		
	Books-Library Collection	LRC	\$707.20	\$707.20		
	Books-Library Collection	LRC	\$1,480.77	\$1,480.77		
<b>Ginger, Dakota Rain</b>						
	Student Tuition Rec		\$347.00	\$347.00		
<b>Grainger</b>						
	Inventory-CentralStores		\$108.90	\$108.90		
	Inventory-CentralStores		\$25.00	\$25.00		
	Maintenance Supplies	Maintenance	\$390.44		\$390.44	
	Inventory-CentralStores		\$71.52	\$71.52		
	Maintenance Supplies	Maintenance	\$32.09		\$32.09	
<b>Green, Emonica Zoie</b>						
	Student Tuition Rec		\$437.00	\$437.00		
<b>HSHS Medical Group Inc</b>						
	Group Medical Ins	General Expenses	\$1,828.19	\$1,828.19		
<b>Hanover Insurance Group Co</b>						
	General Insurance	Liab Protection & Settle	\$9,733.50			\$9,733.50
	General Insurance	Liab Protection & Settle	\$3,303.58			\$3,303.58
	General Insurance	Liab Protection & Settle	\$1,856.40			\$1,856.40
<b>Harris, Aaron Desean</b>						
	Stipends	Industrial Skills	\$810.00			\$810.00
	Stipends	Industrial Skills	\$790.00			\$790.00
<b>Hayes, Lindsay Grace</b>						
	Student Tuition Rec		\$58.00	\$58.00		
<b>Hazen, Dean</b>						
	Travel-In State	Public Safety Department	\$116.00			\$116.00
<b>Hedges, Kobert</b>						
	Stipends	Industrial Skills	\$400.00			\$400.00
	Stipends	Industrial Skills	\$400.00			\$400.00
<b>Heights Finance Corporation</b>						
	Wage Garnishment Orders		\$163.06	\$163.06		
	Wage Garnishment Orders		\$163.06	\$163.06		
<b>Herff Jones Inc</b>						
	Graduation Expense	General Expenses	\$2,760.00	\$2,760.00		
<b>Heritage Behavioral Hlth Ctr Inc</b>						
	Fees Pass Thru Nursing		\$700.00	\$700.00		
<b>Hittmeier, Mary H</b>						
	Materials	Culinary Arts	\$535.92			\$535.92
<b>Hoelting &amp; Co</b>						
	Food Supply Costs	Cafe	\$59.15			\$59.15
	Food Supply Costs	Cafe	\$68.69			\$68.69
	Food Supply Costs	Cafe	\$69.40			\$69.40
	Food Supply Costs	Cafe	\$23.97			\$23.97
	Materials	Cafe	\$79.56			\$79.56
	Food Supply Costs	Cafe	\$108.09			\$108.09
	Food Supply Costs	Cafe	\$110.35			\$110.35
	Materials	Cafe	\$13.95			\$13.95

# Bills for Ratification



February 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Hoelting &amp; Co</b>						
	Food Supply Costs	Cafe	\$141.95			\$141.95
	Food Supply Costs	Cafe	\$181.25			\$181.25
	Food Supply Costs	Cafe	\$236.95			\$236.95
	Food Supply Costs	Cafe	\$304.22			\$304.22
	Food Supply Costs	Cafe	\$360.89			\$360.89
	Materials	Cafe	\$58.90			\$58.90
	Food Supply Costs	Cafe	\$329.10			\$329.10
	Materials	Cafe	\$160.40			\$160.40
	Food Supply Costs	Cafe	\$383.71			\$383.71
	Materials	Cafe	\$133.89			\$133.89
	Food Supply Costs	Cafe	\$607.04			\$607.04
	Food Supply Costs	Cafe	\$729.94			\$729.94
	Materials	Cafe	\$63.95			\$63.95
	Food Supply Costs	Cafe	\$1,192.89			\$1,192.89
	Food Supply Costs	Cafe	\$1,899.86			\$1,899.86
	Materials	Cafe	\$97.15			\$97.15
	Food Supply Costs	Cafe	\$28.50			\$28.50
	Materials	Cafe	\$25.80			\$25.80
	Food Supply Costs	Cafe	\$198.84			\$198.84
	Food Supply Costs	Cafe	\$923.33			\$923.33
	Food Supply Costs	Cafe	\$942.92			\$942.92
	Materials	Cafe	\$96.85			\$96.85
<b>Holt, Jennifer</b>						
	Stipends	Industrial Skills	\$240.00			\$240.00
<b>Hynds, Andrew T</b>						
	Expense-Other	General Expenses	\$206.25	\$206.25		
<b>ICCFA</b>						
	Publications & Dues	General Expenses	\$500.00	\$500.00		
<b>IL Specialty Growers Assoc</b>						
	Registration Fees	Horticulture-Bus Occup	\$50.00	\$50.00		
<b>ILEAS Training Center</b>						
	Meeting Expense	Liab Protection & Settle	\$100.00			\$100.00
<b>ISSRT</b>						
	Publications & Dues	Club Expenses	\$50.00			\$50.00
	Publications & Dues	Club Expenses	\$50.00			\$50.00
	Publications & Dues	Club Expenses	\$25.00			\$25.00
	Publications & Dues	Club Expenses	\$40.00			\$40.00
	Publications & Dues	Club Expenses	\$40.00			\$40.00
	Publications & Dues	Club Expenses	\$40.00			\$40.00
	Publications & Dues	Club Expenses	\$40.00			\$40.00
	Publications & Dues	Club Expenses	\$40.00			\$40.00
	Publications & Dues	Club Expenses	\$40.00			\$40.00
	Publications & Dues	Club Expenses	\$40.00			\$40.00
	Publications & Dues	Club Expenses	\$40.00			\$40.00
	Publications & Dues	Club Expenses	\$40.00			\$40.00
	Publications & Dues	Club Expenses	\$40.00			\$40.00
	Publications & Dues	Club Expenses	\$40.00			\$40.00
<b>Illinois Association of Chiefs o</b>						
	Registration Fees	Public Safety Department	\$278.00			\$278.00
<b>Illinois Century Network</b>						
	Internet	Telecommunications	\$1,200.00		\$1,200.00	
<b>Illinois Federation of Teachers</b>						
	Union Dues-RFT		\$1,734.20	\$1,734.20		
	Union Dues-RFT		\$1,734.20	\$1,734.20		
<b>Illinois State Disbursement Unit</b>						
	Wage Garnishment Orders		\$590.92	\$590.92		
<b>Jackson, Patricia A</b>						
	Employee Recognition EAT	Faculty/Staff Devl & Rel	\$5.98	\$5.98		
<b>Johnson Controls Inc</b>						
	Equip Repair/Maint Agree	CSI Building O&M	\$375.00		\$375.00	
	Equip Repair/Maint Agree	Maintenance	\$528.00		\$528.00	
	Equip Repair/Maint Agree	Workforce Development Ct	\$2,114.00		\$2,114.00	
	Equip Repair/Maint Agree	Maintenance	\$6,782.00		\$6,782.00	
<b>Jones, Rena</b>						
	Event Expense	Club Expenses	\$250.00			\$250.00
<b>Jones, Tamekia L</b>						
	Stipends	Grant-SupportServices	\$400.00			\$400.00
	Stipends	Grant-SupportServices	\$240.00			\$240.00
<b>KONE Inc</b>						
	Equip Repair/Maint Agree	Maintenance	\$371.96		\$371.96	
<b>King-Lar Company</b>						
	Instructional Supplies	Welding-Technical Occ	(\$431.00)	(\$431.00)		
	Instructional Supplies	Welding-Technical Occ	\$1,092.00	\$1,092.00		

# Bills for Ratification



February 2020

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>King-Lar Company</b>					
Instructional Supplies	Industrial Skills	\$1,181.00			\$1,181.00
<b>Knuth Machine Tools USA</b>					
Equipment-Office	Engineering Technology	\$6,582.50			\$6,582.50
<b>LLCC Capital City Center</b>					
Fees Pass Thru Nursing		\$2,250.00	\$2,250.00		
<b>Lamar Companies</b>					
Advertising	Marketing	\$259.00	\$259.00		
<b>Lee Enterprises - Central IL</b>					
Digital Print/Curric Spt	LRC	\$700.00	\$700.00		
<b>Lee Enterprises Inc</b>					
Equipment-Instructional	Engineering Technology	\$607.98			\$607.98
<b>Lockhart, Karen Beth</b>					
Travel-Out of State	Faculty/Staff Devl & Rel	\$82.13			\$82.13
Travel-In State	Faculty/Staff Devl & Rel	\$192.05			\$192.05
<b>Lowe, Amy S</b>					
Stipends	Industrial Skills	\$650.00			\$650.00
Stipends	Industrial Skills	\$790.00			\$790.00
<b>Lowery, Adrian Lamont</b>					
Stipends	Industrial Skills	\$400.00			\$400.00
Stipends	Industrial Skills	\$360.00			\$360.00
<b>MANCOMM</b>					
Instructional Supplies	Engineering Technology	\$644.19	\$644.19		
<b>Mack Sales &amp; Service of Decatur</b>					
Equip Repair/Maint Agree	Credit	\$2,226.60			\$2,226.60
<b>Macon Resources Inc</b>					
Laundry/Linen Supplies	Allied Health	\$8.33	\$8.33		
Laundry/Linen Supplies	Radiology Tech-Hlth Occ	\$10.78	\$10.78		
<b>Mallernee-McCoy, Elizabeth T</b>					
Student Tuition Rec		\$67.34	\$67.34		
<b>Manufacturing Skill Standards Co</b>					
Instructional Supplies	Credit	\$1,050.00			\$1,050.00
Instructional Supplies	Credit	\$1,785.00			\$1,785.00
<b>March, Christopher S</b>					
Stipends	Industrial Skills	\$50.00			\$50.00
Stipends	Industrial Skills	\$350.00			\$350.00
Stipends	Industrial Skills	\$50.00			\$50.00
Stipends	Industrial Skills	\$350.00			\$350.00
<b>Marquis Beverage Service</b>					
Food Supply Costs	Cafe	\$119.25			\$119.25
Instructional Supplies	Coffee House	\$595.70			\$595.70
<b>Mata, Tara D</b>					
Travel-In State Mileage	Academic Success	\$11.60	\$11.60		
<b>Mazzotti Services</b>					
Uniforms	Law Enforce Trng Ctr	\$118.00			\$118.00
Uniforms	Basic Law Enforce Trng	\$3,704.00			\$3,704.00
<b>McKesson Medical Surgical Gov</b>					
Instructional Supplies	Medical Assistant	\$33.35	\$33.35		
Instructional Supplies	Medical Assistant	\$70.89	\$70.89		
Instructional Supplies	Medical Assistant	\$329.10	\$329.10		
Instructional Supplies	Emergency Medical Svcs	\$29.43	\$29.43		
<b>Menards Inc</b>					
Vehicle Expense	College Vehicle	\$148.95		\$148.95	
<b>Metzger, Michelle Alexis_Lee</b>					
Student Tuition Rec		\$390.36	\$390.36		
<b>Midwest Electronic Systems Inc</b>					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$75.00			\$75.00
<b>Midwest Fiber Inc of Decatur</b>					
Grounds Maintenance	Law Enforce Trng Ctr O&M	\$80.00			\$80.00
Refuse Disposal	Utilities	\$160.00		\$160.00	
<b>Montines, Joselito S</b>					
Travel-In State	Business Office	\$77.25	\$77.25		
<b>Moore, Megan</b>					
Materials	Business Office	\$19.98	\$19.98		
Materials	Business Office	\$66.97	\$66.97		
<b>Morey, Jack N</b>					
Stipends	Industrial Skills	\$400.00			\$400.00
Stipends	Industrial Skills	\$385.00			\$385.00
<b>Morris, Juanita M</b>					
Travel-Out of State	General Expenses	\$159.17	\$159.17		
<b>Mosier, Barbara H</b>					
Materials	NonCredit	\$14.99			\$14.99
<b>Mt Zion Economic Development</b>					

# Bills for Ratification



February 2020

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Mt Zion Economic Development</b>						
	Publications & Dues	General Expenses	\$200.00	\$200.00		
<b>Mutual of Omaha</b>						
	LTD Insurance		\$2,038.38	\$2,038.38		
	Life Insurance		\$2,695.05	\$2,695.05		
	Supplemental Life Insur		\$2,743.95	\$2,743.95		
<b>NAACP-Decatur Branch</b>						
	Meeting Expense	Essential Skills	\$150.00	\$150.00		
<b>NBSTSA</b>						
	Fees Pass Thru Surg Tech		\$1,710.00	\$1,710.00		
<b>Napa Auto Parts</b>						
	Vehicle Expense	College Vehicle	\$7.76		\$7.76	
	Vehicle Expense	College Vehicle	\$22.02		\$22.02	
	Vehicle Expense	College Vehicle	\$30.25		\$30.25	
	Vehicle Expense	College Vehicle	\$120.30		\$120.30	
<b>Nasco</b>						
	Instructional Supplies	Biology-Baccalaureate	\$294.00	\$294.00		
<b>Neuhoff Media Decatur</b>						
	Advertising	Marketing	\$750.00	\$750.00		
<b>Nichols Paper &amp; Supply Co</b>						
	Maintenance Supplies	Custodial	\$23.73		\$23.73	
	Maintenance Supplies	Custodial	\$75.00		\$75.00	
	Maintenance Supplies	Custodial	\$190.47		\$190.47	
	Maintenance Supplies	Maintenance	\$751.03		\$751.03	
	Maintenance Supplies	Custodial	\$75.73		\$75.73	
	Maintenance Supplies	Custodial	\$167.68		\$167.68	
	Maintenance Supplies	Custodial	\$242.75		\$242.75	
	Maintenance Supplies	Custodial	\$548.61		\$548.61	
	Maintenance Supplies	Custodial	\$907.94		\$907.94	
	Maintenance Supplies	Custodial	\$1,021.21		\$1,021.21	
	Maintenance Supplies	Custodial	\$1,172.28		\$1,172.28	
	Maintenance Supplies	Custodial	\$1,246.57		\$1,246.57	
	Maintenance Supplies	Custodial	\$238.40		\$238.40	
	Maintenance Supplies	Custodial	\$1,068.51		\$1,068.51	
<b>Nishida Services</b>						
	Custodial Services	Custodial	\$33,500.00		\$33,500.00	
	Custodial Services	Liab Protection & Settle	\$500.00			\$500.00
<b>O'Reilly Auto Parts</b>						
	Materials	Automotive-Tech Occ	\$19.95	\$19.95		
	Materials	Automotive-Tech Occ	\$29.30	\$29.30		
	Materials	Automotive-Tech Occ	\$63.50	\$63.50		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$247.13	\$247.13		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$134.44	\$134.44		
	Materials	Automotive-Tech Occ	\$51.56	\$51.56		
<b>Oliver, Brooke D</b>						
	Travel-In State Mileage	Surgical Tech-Health Occ	\$167.04	\$167.04		
<b>Oliver, John</b>						
	Travel-In State Mileage	CPED Administration	\$52.20			\$52.20
<b>P F Pettibone &amp; Company</b>						
	Materials	Public Safety Department	\$493.90			\$493.90
<b>Parchment Inc</b>						
	Transcripts	Enrollment Management	\$14,551.40	\$14,551.40		
<b>Patterson, Carol A</b>						
	Student Tuition Rec		\$85.00	\$85.00		
<b>Paxton, Leah E</b>						
	Student Tuition Rec		\$1,122.00	\$1,122.00		
<b>Peerless Cleaners</b>						
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$45.00			\$45.00
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$126.00			\$126.00
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$288.00			\$288.00
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$33.00			\$33.00
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$40.50			\$40.50
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$162.00			\$162.00
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$171.00			\$171.00
<b>Peoria Charter Coach Company</b>						
	Travel-In State	Student Activities	\$1,500.00			\$1,500.00
<b>Per Mar Security &amp; Research</b>						
	Security	Public Safety Department	\$2,558.16			\$2,558.16
	Security	Public Safety Department	\$207.00			\$207.00
	Security	Public Safety Department	\$2,625.48			\$2,625.48
	Security	Public Safety Department	\$2,816.97			\$2,816.97
	Security	Public Safety Department	\$2,663.35			\$2,663.35
<b>Peterson, Mcquaid Levi</b>						

# Bills for Ratification



February 2020

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Peterson, Mcquaid Levi</b>					
Stipends	Industrial Skills	\$765.00			\$765.00
Stipends	Industrial Skills	\$710.00			\$710.00
<b>Pocket Nurse</b>					
Instructional Supplies	Medical Assistant	\$146.67	\$146.67		
Instructional Supplies	Medical Assistant	\$61.50	\$61.50		
<b>Powel, Connie Lynn</b>					
Stipends	Industrial Skills	\$760.00			\$760.00
Stipends	Industrial Skills	\$710.00			\$710.00
<b>Pride Cleaners</b>					
Contractual-Other	Bistro 537	\$12.90			\$12.90
Contractual-Other	Culinary Arts	\$21.93	\$21.93		
Contractual-Other	Cafe	\$12.90			\$12.90
Contractual-Other	Cafe	\$16.77			\$16.77
Contractual-Other	Cafe	\$19.35			\$19.35
Contractual-Other	Cafe	\$25.80			\$25.80
Food Supply Costs	Cafe	\$36.12			\$36.12
Contractual-Other	Culinary Arts	\$41.28	\$41.28		
Contractual-Other	Cafe	\$58.05			\$58.05
Contractual-Other	Bistro 537	\$76.11			\$76.11
Contractual-Other	Cafe	\$12.90			\$12.90
Laundry/Linen Supplies	Allied Health	\$54.18	\$54.18		
Laundry/Linen Supplies	Allied Health	\$63.21	\$63.21		
<b>RCC</b>					
Contractual-Other	Grant-SupportServices	\$665.16			\$665.16
<b>RCC Bookstore</b>					
Materials	Presidents Office	\$14.36	\$14.36		
Office Supplies	Dean-Math Science Busine	\$129.75	\$129.75		
Participant Supplies	Grant-Administration	\$153.25			\$153.25
Instructional Supplies	Instruction-Other	\$2,795.55			\$2,795.55
Instructional Supplies	Credit	\$3,390.00			\$3,390.00
Instructional Supplies	Credit	\$6,222.68			\$6,222.68
NonTaxBooks -Workforce		\$531.92	\$531.92		
NonTaxBooks-Scholarships		\$735.97	\$735.97		
Books-Loans		\$2,052.40	\$2,052.40		
Pell Taxable Books		\$7,730.11	\$7,730.11		
<b>RCC Foundation</b>					
Revenue-Misc/OtherSource		\$25.00	\$25.00		
Richland Foundation		\$1,256.00	\$1,256.00		
<b>Radiation Detection Company</b>					
Fees Pass Thru Rad Tech		\$30.00	\$30.00		
Materials	Radiology Tech-Hlth Occ	\$420.40	\$420.40		
<b>Refreshment Services Pepsi</b>					
Food Supply Costs	Cafe	\$559.26			\$559.26
Food Supply Costs	Cafe	\$1,020.84			\$1,020.84
Food Supply Costs	Cafe	\$30.46			\$30.46
Food Supply Costs	Cafe	\$501.22			\$501.22
Food Supply Costs	Cafe	\$958.66			\$958.66
<b>Reyes, Joshua Adam</b>					
Stipends	Industrial Skills	\$400.00			\$400.00
Stipends	Industrial Skills	\$400.00			\$400.00
<b>Ricks, Desiree Jonell</b>					
Stipends	Credit	\$184.37			\$184.37
<b>Ritter, Cole</b>					
Grounds Maintenance	Clinton Center O&M	\$310.00		\$310.00	
<b>Ritter, Shanae N</b>					
Student Tuition Rec		\$325.00	\$325.00		
<b>Robinson, David Lance</b>					
Stipends	Industrial Skills	\$40.00			\$40.00
Stipends	Industrial Skills	\$400.00			\$400.00
Stipends	Industrial Skills	\$400.00			\$400.00
<b>Rothenberger, Terry L</b>					
Stipends	Industrial Skills	\$190.00			\$190.00
<b>Ruffalo Noel Levitz</b>					
Materials	Institutl Effectiveness	\$2,803.50	\$2,803.50		
<b>Ruyle Mechanical Services Inc</b>					
Building Repair/Maint	Maintenance	\$646.98		\$646.98	
Building Repair/Maint	Maintenance	\$710.15		\$710.15	
Equip Repair/Maint Agree	Maintenance	\$3,081.25		\$3,081.25	
Equip Repair/Maint Agree	Maintenance	\$3,081.25		\$3,081.25	
Equip Repair/Maint Agree	Workforce Development Ct	\$1,203.00		\$1,203.00	
Equip Repair/Maint Agree	Maintenance	\$3,008.00		\$3,008.00	
<b>S J Smith Company Inc</b>					



# Bills for Ratification



February 2020

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>State Universities Retirement</b>					
SURS 8%		\$141.14	\$141.14		
SURS 1/2%		\$2,099.16	\$2,099.16		
SURS 8%		\$19,355.94	\$19,355.94		
<b>State Universities Retirement Sy</b>					
EmployeeBenefitsTotal	General Expenses	\$8,040.48	\$8,040.48		
<b>Striglos Office Equipment</b>					
Inventory-CentralStores		\$62.50	\$62.50		
<b>Sunbelt</b>					
Equipment Rental	Instruction-Other	\$153.00			\$153.00
<b>Superior Fire Protection Sys Inc</b>					
Facility Repair	Law Enforce Trng Ctr O&M	\$750.00			\$750.00
<b>Sysco Central Illinois Inc</b>					
Instructional Supplies	Culinary Arts	\$23.77	\$23.77		
Food Supply Costs	Bistro 537	\$64.04			\$64.04
Food Supply Costs	Bistro 537	\$309.34			\$309.34
Instructional Supplies	Culinary Arts	\$446.10	\$446.10		
Food Supply Costs	Cafe	(\$38.86)			(\$38.86)
Food Supply Costs	Cafe	(\$29.33)			(\$29.33)
Food Supply Costs	Cafe	(\$15.94)			(\$15.94)
Food Supply Costs	Cafe	\$59.10			\$59.10
Instructional Supplies	Culinary Arts	\$69.82	\$69.82		
Instructional Supplies	Coffee House	\$73.98			\$73.98
Food Supply Costs	Cafe	\$96.64			\$96.64
Food Supply Costs	Cafe	\$99.69			\$99.69
Instructional Supplies	Culinary Arts	\$166.42	\$166.42		
Instructional Supplies	Culinary Arts	\$183.84	\$183.84		
Food Supply Costs	Cafe	\$199.38			\$199.38
Materials	Culinary Arts	\$247.27	\$247.27		
Food Supply Costs	Bistro 537	\$357.20			\$357.20
Instructional Supplies	Culinary Arts	\$359.70	\$359.70		
Food Supply Costs	Cafe	\$459.52			\$459.52
Materials	Cafe	\$60.22			\$60.22
Food Supply Costs	Cafe	\$1,187.60			\$1,187.60
Materials	Cafe	\$283.50			\$283.50
Food Supply Costs	Cafe	\$1,656.25			\$1,656.25
Food Supply Costs	Cafe	\$1,587.89			\$1,587.89
Materials	Cafe	\$238.15			\$238.15
Food Supply Costs	Cafe	\$1,797.43			\$1,797.43
Materials	Cafe	\$40.18			\$40.18
Food Supply Costs	Bistro 537	\$167.24			\$167.24
Instructional Supplies	Culinary Arts	\$178.71	\$178.71		
Materials	Culinary Arts	\$193.08	\$193.08		
Food Supply Costs	Bistro 537	\$297.16			\$297.16
Food Supply Costs	Bistro 537	\$192.02			\$192.02
Materials	Bistro 537	\$171.83			\$171.83
Instructional Supplies	Culinary Arts	\$493.81	\$493.81		
Food Supply Costs	Cafe	\$418.15			\$418.15
Materials	Cafe	\$100.78			\$100.78
Food Supply Costs	Cafe	\$763.50			\$763.50
Food Supply Costs	Cafe	\$941.72			\$941.72
Materials	Cafe	\$310.08			\$310.08
Food Supply Costs	Cafe	\$1,208.72			\$1,208.72
Materials	Cafe	\$43.18			\$43.18
Food Supply Costs	Cafe	\$1,508.86			\$1,508.86
Materials	Cafe	\$164.51			\$164.51
Food Supply Costs	Cafe	\$1,652.03			\$1,652.03
Materials	Cafe	\$172.19			\$172.19
<b>Szymkiewicz, David</b>					
Stipends	Credit	\$225.00			\$225.00
Stipends	Credit	\$181.25			\$181.25
<b>Taylor, Willie Earl</b>					
Stipends	Industrial Skills	\$400.00			\$400.00
Stipends	Industrial Skills	\$400.00			\$400.00
<b>Tennyson, Vanessa Lauren</b>					
Student Tuition Rec		\$573.00	\$573.00		
<b>The Decatur Club</b>					
Meeting Expense	Presidents Office	\$26.84	\$26.84		
Meeting Expense	VP Student Success	\$28.48	\$28.48		
Meeting Expense	VP Student Success	\$32.73	\$32.73		
Publications & Dues	General Expenses	\$100.00	\$100.00		
Publications & Dues	General Expenses	\$100.00	\$100.00		
<b>The Omni Group</b>					

# Bills for Ratification



February 2020

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>The Omni Group</b>					
Contractual-Other	Human Resources	\$8.00	\$8.00		
Contractual-Other	Human Resources	\$8.00	\$8.00		
<b>Thomas, Jacobie</b>					
Stipends	Grant-SupportServices	\$280.00			\$280.00
Stipends	Grant-SupportServices	\$300.00			\$300.00
<b>Timi's Tours Transportation</b>					
Travel-In State	Student Activities	\$1,090.00			\$1,090.00
Travel-In State	Student Activities	\$1,090.00			\$1,090.00
<b>Tyus, Tony</b>					
Stipends	Industrial Skills	\$775.00			\$775.00
Stipends	Industrial Skills	\$715.00			\$715.00
<b>US Postage Service</b>					
Postage	General Expenses	\$240.00	\$240.00		
<b>United Label &amp; Sales Corp</b>					
Materials	Garden Center Ag/Hort	\$374.03			\$374.03
<b>United Way of Decatur/Macon</b>					
United Way		\$309.00	\$309.00		
<b>Valdez, Cristobal O</b>					
Travel-Out of State	Presidents Office	\$2,697.40	\$2,697.40		
Travel-Out of State	CPED Administration	\$357.00			\$357.00
Travel-Out of State	Presidents Office	\$892.36	\$892.36		
Telephone	Presidents Office	\$375.00	\$375.00		
Meeting Expense	Presidents Office	\$40.11	\$40.11		
Travel-Out of State	Presidents Office	\$1,274.15	\$1,274.15		
<b>Verizon Wireless</b>					
Telephone	Public Safety Department	\$211.03			\$211.03
Telephone	Telecommunications	\$176.27		\$176.27	
<b>Village Travel</b>					
Other Current Obligation		\$3,500.00			\$3,500.00
<b>WAND</b>					
Advertising	Marketing	\$400.00	\$400.00		
Advertising	Marketing	\$1,100.00	\$1,100.00		
<b>WDKR Radio Station</b>					
Advertising	Marketing	\$225.00	\$225.00		
<b>WXFM</b>					
Advertising	Marketing	\$75.00	\$75.00		
<b>Waite, Frank James</b>					
Stipends	Industrial Skills	\$400.00			\$400.00
Stipends	Industrial Skills	\$320.00			\$320.00
<b>Walker Tire Service</b>					
Equip Repair/Maint Agree	Garden Center Ag/Hort	\$129.00			\$129.00
<b>Williams, Darius Shonderric</b>					
Stipends	Industrial Skills	\$765.00			\$765.00
Stipends	Industrial Skills	\$710.00			\$710.00
<b>Williams, Tad A</b>					
Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
<b>Winholtz, Kenneth Lee</b>					
Stipends	Industrial Skills	\$400.00			\$400.00
Stipends	Industrial Skills	\$400.00			\$400.00
<b>Withrow, Tracy L</b>					
Telephone	Marketing	\$50.00	\$50.00		
<b>Witmer Public Safety Group Inc</b>					
Office Supplies	Emergency Medical Svcs	\$109.43	\$109.43		
<b>Wolter, Alaina Ann</b>					
Student Tuition Rec		\$450.00	\$450.00		
<b>Woodard, Nichole Suzanne</b>					
Stipends	Industrial Skills	\$360.00			\$360.00
Stipends	Industrial Skills	\$360.00			\$360.00
<b>Workforce Investment Solutions</b>					
Contractual-Other	Grant-Administration	\$954.77			\$954.77
Materials	Grant-Administration	\$169.79			\$169.79
Contractual-Other	Instruction	\$6,868.91			\$6,868.91
Contractual-Other	Student Servs-Counseling	\$1,865.53			\$1,865.53
Contractual-Other	Student Servs-Counseling	\$621.49			\$621.49
<b>Wright, Christopher</b>					
Equip Repair/Maint Agree	Maintenance	(\$158.25)		(\$158.25)	
Stipends	Industrial Skills	\$295.00			\$295.00
<b>Xerox Corporation</b>					
Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
Install Pymt Lease/Purch	Copiers	\$822.14	\$822.14		
Printing	Marketing	\$33.86	\$33.86		

# Bills for Ratification



February 2020

*Vendor Account*

*Center*

<i>Amount</i>	<i>Ed Fund</i>	<i>O&amp;M Fund</i>	<i>Other Fund</i>
\$919,354.48	\$499,850.42	\$143,301.09	\$276,202.97

Executive Session- March 10, 2020

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self –evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions.