



Special Board of Trustees Meeting

April 27, 2021

Richland Community College - Board Room

One College Park

Decatur, IL, 62521



Meeting Book - Special Board of Trustees Meeting

April 2021 Special Board of Trustees Meeting

I. Annual Board Book Calendar

I. Board Book Annual Calendar 2021.docx

II. Principles of Sustainability

I. Principles of Sustainability.pdf

III. Innovation and Quality Performance System

I. Innovation and Quality Performance Strategic Plan Visual updated 11-6-19.pdf

IV. Strategic Plan Priorities

I. Strategic Plan Priorities Richland Community College 2020 board two-page list.docx

V. The Vision: To be the best and first choice for education.

VI. College Mission: To empower individuals through learning and to forge partnerships that grow communities.

VII. Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

VIII. Convening of the Special Meeting

I. Call to Order

II. Roll Call

IX. Results of Election held on April 6, 2021

Needs Action

I. Board memo 2021.pdf

II. Abstract of Votes 2021.pdf

X. Approval to Appoint new Board Trustee

Needs Action

XI. Oath of Office and Seating of Trustees Elected in the Consolidated Election

I. Oath of Office.pdf

XII. Reorganization of the Board of Trustees and Ad Hoc Appointments

Needs Action

XIII. Executive Session

Needs Action

I. Executive Session.docx

XIV. Adjournment

JANUARY 2021

Reports
Consent Agenda
College Legal Contractual Agreements
New Business
 Trustee Training

FEBRUARY 2021

Reports
Consent Agenda
New Business
 Recommendations for Tenure
 Recommendation for Approval of Fees
Strategic Plan Priorities
 Monitoring Report: Community Partnership

MARCH 2021

Reports
Consent Agenda
New Business
 Recommendations for Faculty Promotions in Rank
 Recommendation to Grant Professor Emeritus Status
 Recommendation to Grant Staff Emeritus Status
 Recommendation for Professional Leave
 Recommendation for Approval of Tuition
 Monitoring Report: Staff Profile

APRIL 2021

President's Evaluation
Tenure and Promotion Recognition Dinner
Student Government Election Results
Report from Board Secretary regarding Election of Student Trustee
Seating of New Student Trustee
Reports

MAY 2021

Reorganization of Board of Trustees
Reports
Consent Agenda
New Business
 Tentative Budget
Other
 RCC Commencement
ICCTA Lobby Day
 Monitoring Report: Budget

JUNE 2021

Public Hearing for Budget
Reports
 Strategic Plan Quarterly Report
Consent Agenda
New Business
Resolution Adopting Budget
 Compliance with Prevailing Wage Act
 State Capital Funding Request
Resolution Transferring Earnings
Review of Minutes of Previous Executive Sessions
 Monitoring Report: Planning and IE

JULY 2021

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2021

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2021

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2021

Reports

Consent Agenda

**Distribution of audit
Reports – RCC &
Brush College, LLC**

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2021

Reports

Audit Presentation

Consent Agenda

**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2021

Reports

Consent Agenda

Old Business

**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY

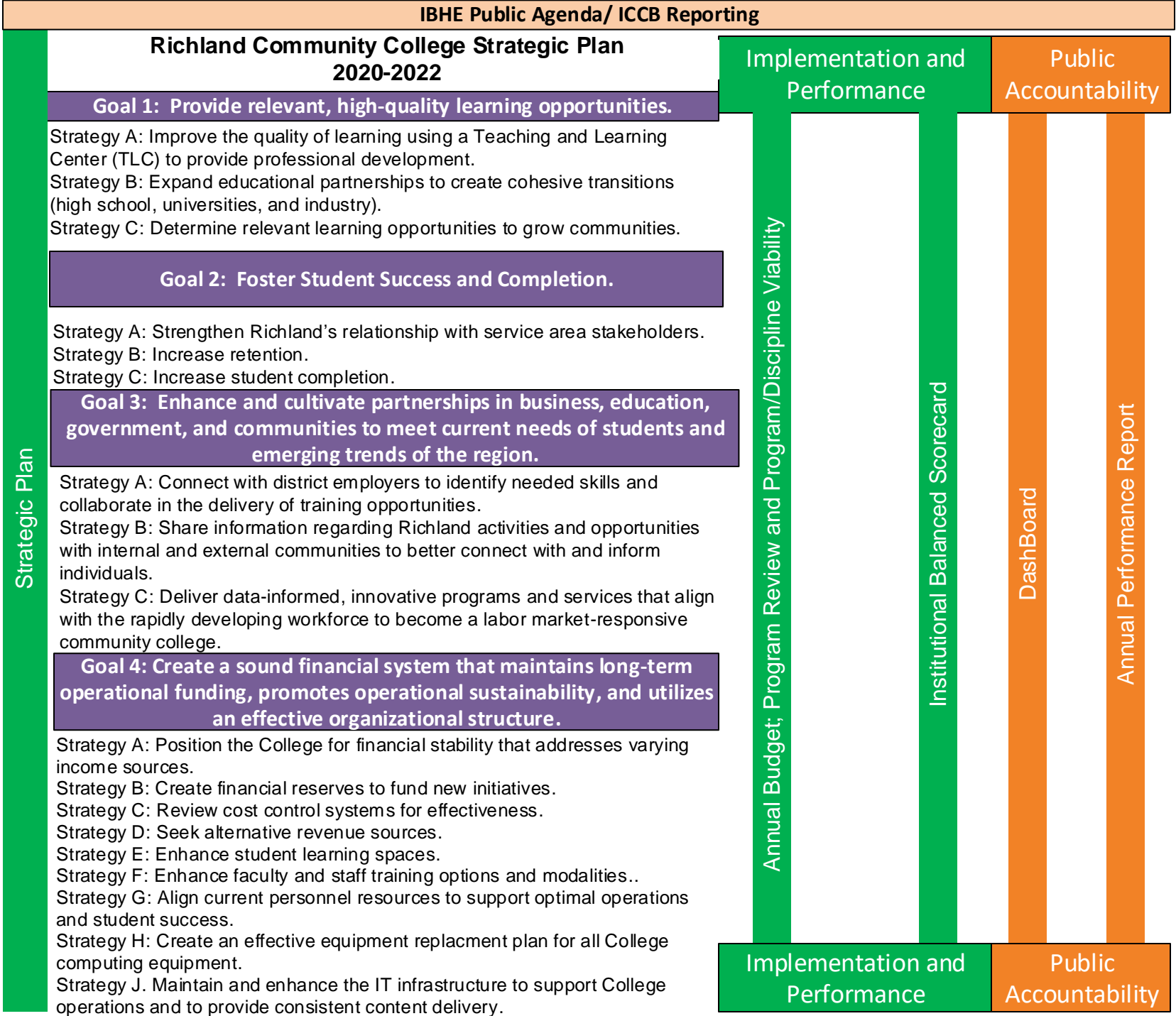




College Vision
To be the best and first choice for education.

College Mission
To empower individuals through learning and to forge partnerships that grow communities.

Core Values
Commitment
Respect
Excellence
Accountability
Diversity



Strategic Plan

Annual Budget; Program Review and Program/Discipline Viability

Institutional Balanced Scorecard

DashBoard

Annual Performance Report

Richland Community College 2020-2022 Strategic Plan

Vision: To be the best and first choice for education

Mission: To empower individuals through learning and to forge partnerships that grow communities

Core Values: Commitment, Respect, Excellence, Accountability, Diversity

Goal 1: Provide relevant, high-quality learning opportunities.

- A. Improve the quality of learning using a Teaching and Learning Center (TLC) to provide professional development.
- B. Expand educational partnerships to create cohesive transitions (high school, universities, and industry).

Goal 2: Foster student success and completion.

- A. Strengthen Richland's relationships with service area stakeholders.
- B. Increase student retention.
- C. Increase student completion.

Goal 3: Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.

- A. Connect with district employers to identify needed skills and to collaborate in the delivery of training opportunities.
- B. Share information regarding Richland activities and opportunities within the internal and external communities to better connect with and inform individuals.
- C. Deliver data-informed innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

Goal 4: Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.

Organizational/Operational: Finances

- A. Position Richland for financial stability that addresses varying income sources.
- B. Create financial reserves to fund new initiatives.
- C. Review Cost Control Systems for effectiveness.
- D. Seek alternative revenue sources.

Organizational/Operational: Facilities

- A. Enhance student learning spaces.

Organizational/Operational: Staffing

- A. Enhance faculty and staff training options and modalities.
- B. Align current personnel resources to support optimal operations and student success.

Organizational/Operational: Technology

- A. Create and implement an effective equipment replacement plan for all College computing equipment.
- B. Maintain and enhance the IT infrastructure to support College operations and to provide consistent content delivery.

TO: Board of Trustees
FROM: Cris Valdez
DATE: April 27, 2021
SUBJECT: Consolidated Election – April 6, 2021

Mr. Chairman, Members of the Board of Trustees, on January 1, 2006 Public Act 94-0647 abolished local canvassing boards and stated that canvassing would be done by the appropriate election authority. The appropriate election authority for Richland Community College is Josh Tanner, County Clerk for Macon County. Josh Tanner canvassed the votes of the Consolidate Election held on April 6, 2021, that included Macon, Logan, DeWitt, Christian, Moultrie, Piatt, Sangamon, and Shelby counties.

The canvass of the eight counties represented and consolidated Election for Richland Community College District #537 included the following votes for the three candidates

Vicki M. Carr	6401
Thomas W. Ritter	5548
Jaime L. Shobe – Brown	3297

Accordingly, Vicki M. Carr and Thomas W. Ritter are elected and are qualified to be seated as members of the Board of Trustees for Richland Community College District # 537 for six-year terms. It is recommended that Jaime L. Shobe-Brown be appointed to the existing two-year term. A copy of the Abstract of Votes from Josh Tanner, County Clerk for Macon County is attached.

Therefore, it is recommended that the Board of Trustees formally accept the results of the April 6, 2021, Consolidated Election, as presented.

ABSTRACT OF VOTES

STATE OF ILLINOIS)
COUNTY OF MACON) ss.

I, Josh Tanner, County Clerk of Macon County, do hereby certify that on April 22nd, 2021, I canvassed the returns of the Consolidated Election held on April 6th, 2021, and do proclaim that a total of 11,388 voters requested and received ballots and I do further certify that the following list of candidates each received the number of votes recorded to him or her for the office listed below.

RICHLAND COMM COLLEGE DISTRICT NO. 537 TRUSTEE-6-YEAR TERM

CANDIDATE	CHRISTIAN VOTES	DEWITT VOTES	LOGAN VOTES	MACON VOTES	MOULTRIE VOTES	PIATT VOTES	SHELBY VOTES	SANGAMON VOTES	TOTAL
THOMAS W. RITTER	334	246	30	4391	15	141	306	85	5548
JAIME L. SHOBE-BROWN	187	213	20	2521	9	128	171	48	3297
VICKI M. CARR	341	302	24	5133	16	151	341	93	6401

I further certify that the above is a true and complete Abstract of Votes and was confirmed in my presence this 22nd day of April, 2021.



JOSH TANNER, MACON COUNTY CLERK

*To see a report of the returns (votes received) by precinct, please refer to the Statement of Votes Cast-Final Canvass.

NOTE: "Each local canvassing board shall immediately transmit a signed copy or original duplicate of its complete Abstract of Votes to each election authority having jurisdiction over any of the respective political subdivision, and to the State Board of Elections..." (10 ILCS 5/22-18)



ABSTRACT OF VOTES

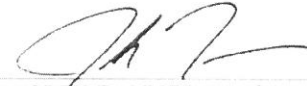
STATE OF ILLINOIS)
COUNTY OF MACON) ss.

I, Josh Tanner, County Clerk of Macon County, do hereby certify that on April 22nd, 2021, I canvassed the returns of the Consolidated Election held on April 6th, 2021, and do proclaim that a total of 0 voters requested and received ballots and I do further certify that the following list of candidates each received the number of votes recorded to him or her for the office listed below.

RICHLAND COMMUNITY COLLEGE DIST. NO. 537 TRUSTEE-UNEXP 2-YEAR TERM

CANDIDATE	CHRISTIAN VOTES	DEWITT VOTES	LOGAN VOTES	MACON VOTES	MOULTRIE VOTES	PIATT VOTES	SHELBY VOTES	SANGAMON VOTES
NO CANDIDATE								

I further certify that the above is a true and complete Abstract of Votes and was confirmed in my presence this 22nd day of April, 2021.



JOSH TANNER, MACON COUNTY CLERK

*To see a report of the returns (votes received) by precinct, please refer to the Statement of Votes Cast-Final Canvass.

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OATH OF OFFICE

MEMBERS OF BOARD OF TRUSTEES

STATE OF ILLINOIS)

) SS.

Decatur, Illinois, April 27, 2021

COUNTY OF MACON)

I, **Vicki Carr**, do solemnly swear or affirm that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Richland Community College Trustees to the best of my ability.

Vicki Carr

Subscribed and sworn to before me this 27th day of April, 2021.

Randy Prince, Secretary

OATH OF OFFICE

MEMBERS OF BOARD OF TRUSTEES

STATE OF ILLINOIS)

) SS.

Decatur, Illinois, April 27, 2021

COUNTY OF MACON)

I, **Thomas W. Ritter**, do solemnly swear or affirm that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Richland Community College Trustees to the best of my ability.

Thomas W. Ritter

Subscribed and sworn to before me this 27th day of April, 2021.

Randy Prince, Secretary

OATH OF OFFICE

MEMBERS OF BOARD OF TRUSTEES

STATE OF ILLINOIS)

) SS.

Decatur, Illinois, April 27, 2021

COUNTY OF MACON)

I, **Jaime L. Shobe-Brown**, do solemnly swear or affirm that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Richland Community College Trustees to the best of my ability.

Jaime L. Shobe-Brown

Subscribed and sworn to before me this 27th day of April, 2021.

Randy Prince, Secretary

Executive Session- April 27, 2021

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self -evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions .