



February 2021 - Board of Trustees Meeting

February 16, 2021

Richland Community College - Board Room

One College Park

Decatur, IL, 62521

Access to the Board of Trustees meeting is provided via teleconference online via Zoom, <https://richland.zoom.us/j/95790093551> or by phone at 312-626-6799 with Meeting ID: 957 9009 3551
passcode: 563296



Meeting Book - February 2021 - Board of Trustees Meeting

February 2021 Board of Trustees Meeting

I. Annual Board Book Calendar

A. Board Book Annual Calendar 2021.docx

II. Principles of Sustainability

A. Principles of Sustainability.pdf

III. Innovation and Quality Performance System

A. Innovation and Quality Performance Strategic Plan Visual updated 11-6-19.pdf

IV. Strategic Plan Priorities

A. Strategic Plan Priorities Richland Community College 2020 board two-page list.docx

V. The Vision: To be the best and first choice for education.

VI. College Mission: To empower individuals through learning and to forge partnerships that grow communities.

VII. Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

VIII. Convening of the Regular Meeting

A. Call to Order

B. Roll Call

IX. Minutes of the Regular Meeting on January 19, 2021

Needs Action

A. January MINUTES OF BOARD OF TRUSTEES REGULAR MEETING.docx

X. Appearance of Citizens and Introduction of Guests

XI. Written Communications

A. College Activities Report

Tracy Withrow

1. February 2021 Activities Report.docx

B. Personnel Update

1. Personnel Update February 2021.pdf

XII. Special Reports

A. Report of ICCTA

Bruce
Campbell

B. Presentation on Minority Protege Program

Courtney
Carson and
Jeremy Morris
John Oliver

C. Monitoring Report - Community Partnerships

1. Workforce Development Monitoring Report 2021.docx

XIII. Report of Student Trustee

Virginia Book

- A. February 2021 Student Trustee Report.docx

XIV. Foundation Report

Julie Melton

- A. BOT Report February 2021.docx
- B. Virtual Culinary Dinner Event Brief.docx

XV. New Business

A. Approval to award Furniture Contract Master Plan

Needs Action

Greg Florian

1. Furniture Contracts Master Plan Phase 1 2.8.21.doc

B. Approval to Purchase an Ambulance Simulator

Needs Action

Jose
Montines/Ellen
Colbeck

1. Ambulance Simulator 2.5.21.doc

C. Faculty Promotion

Needs Action

Dr. Denise
Crews

1. Brooke Oliver

- a. Brooke Oliver Faculty Promotion.pdf

D. Tenure Recommendation

Needs Action

Dr. Denise
Crews

1. Tenure Recommendation Memo

- a. Tenure memo 2021.pdf

2. Brandon Clark

- a. Brandon Clark.pdf

3. Paula Rudolph

- a. Paula Rudolph.pdf

4. Trevor Smith

- a. Trevor Smith.pdf

5. Rachel Walton

- a. Rachel Walton.pdf

E. Recommendation for Continuance

Needs Action

Dr. Denise
Crews

1. Dr. David Larrick

- a. Dr. David Larrick.pdf

2. Christopher Schmersahl

- a. Christopher Schmersahl.pdf

F. Purchase of South Wing Computing Equipment

1. South Wing Feb 2021 CDWG purchase memo.docx

Needs Action Joe Feinstein

G. Approval to Purchase Ammunition

1. RCC BoT ammo memo 021121.pdf

Needs Action Tad Williams

XVI. Financial Report

- A. Financial Memo.docx

- B. 01 January 2021.pdf

Needs Action Greg Florian

XVII. Report of the President

XVIII. Items from the Board

XIX. Executive Session

- A. Executive Session.docx

Needs Action

XX. Adjournment

JANUARY 2021

Reports
Consent Agenda
College Legal Contractual Agreements
New Business
 Trustee Training

FEBRUARY 2021

Reports
Consent Agenda
New Business
 Recommendations for Tenure
 Recommendation for Approval of Fees
Strategic Plan Priorities
 Monitoring Report: Community Partnership

MARCH 2021

Reports
Consent Agenda
New Business
 Recommendations for Faculty Promotions in Rank
 Recommendation to Grant Professor Emeritus Status
 Recommendation to Grant Staff Emeritus Status
 Recommendation for Professional Leave
 Recommendation for Approval of Tuition
 Monitoring Report: Staff Profile

APRIL 2021

President's Evaluation
Tenure and Promotion Recognition Dinner
Student Government Election Results
Report from Board Secretary regarding Election of Student Trustee
Seating of New Student Trustee
Reports

MAY 2021

Reorganization of Board of Trustees
Reports
Consent Agenda
New Business
 Tentative Budget
Other
 RCC Commencement
ICCTA Lobby Day
 Monitoring Report: Budget

JUNE 2021

Public Hearing for Budget
Reports
 Strategic Plan Quarterly Report
Consent Agenda
New Business
Resolution Adopting Budget
 Compliance with Prevailing Wage Act
 State Capital Funding Request
Resolution Transferring Earnings
Review of Minutes of Previous Executive Sessions
 Monitoring Report: Planning and IE

JULY 2021

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2021

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2021

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2021

Reports

Consent Agenda

**Distribution of audit
Reports – RCC &
Brush College, LLC**

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2021

Reports

Audit Presentation

Consent Agenda

**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2021

Reports

Consent Agenda

Old Business

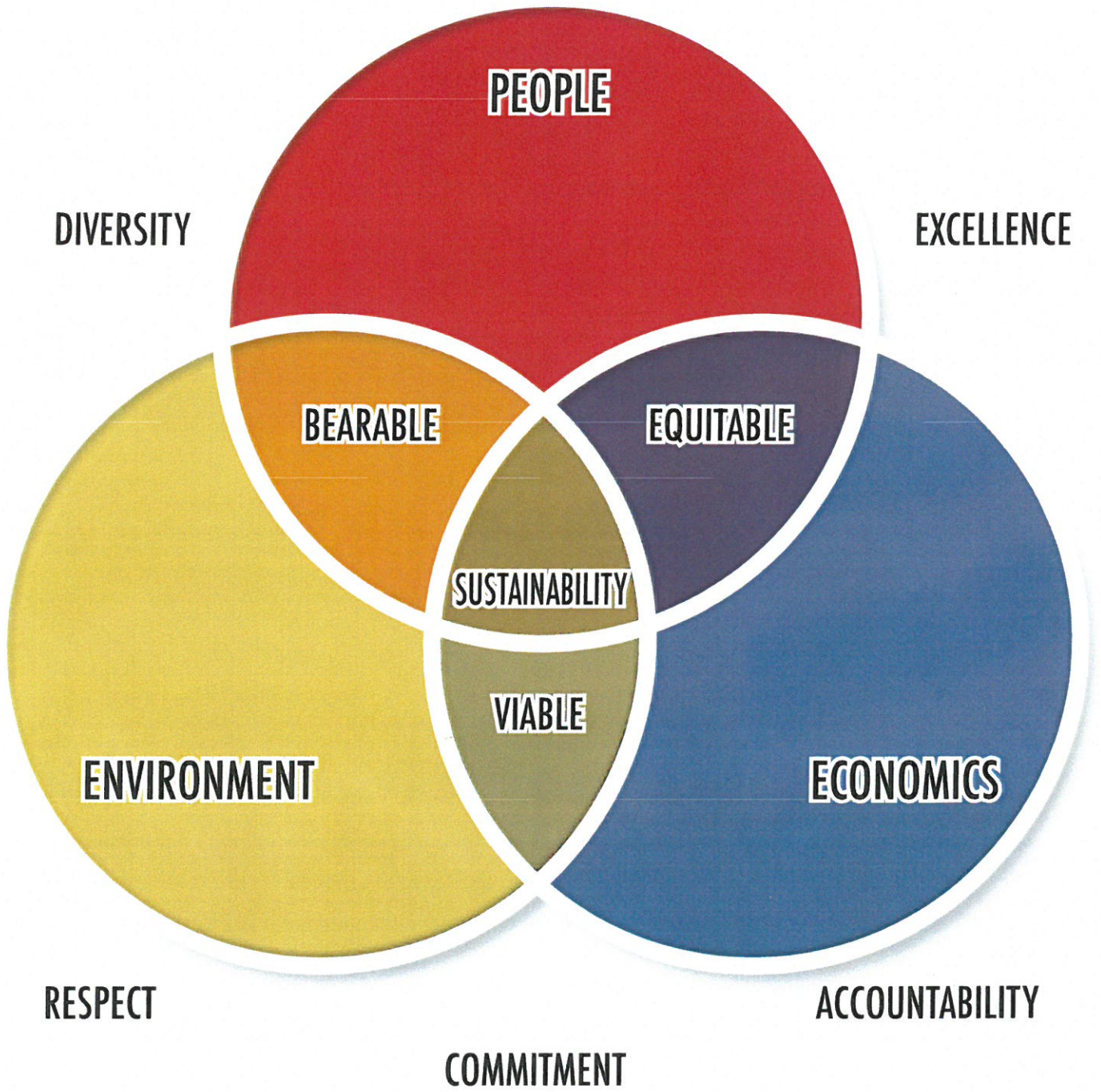
**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY

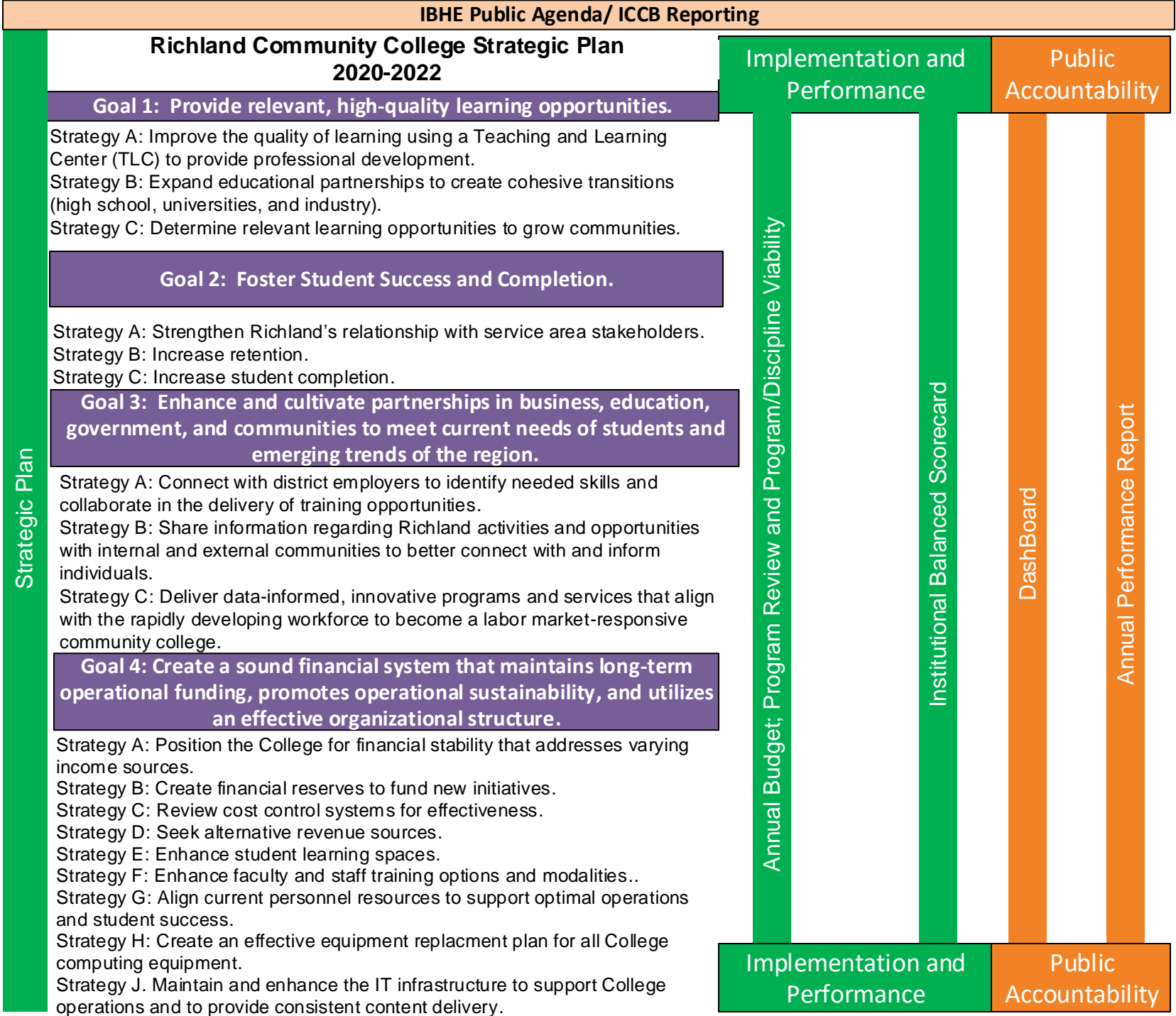




College Vision
To be the best and first choice for education.

College Mission
To empower individuals through learning and to forge partnerships that grow communities.

Core Values
Commitment
Respect
Excellence
Accountability
Diversity



Strategic Plan

Annual Budget; Program Review and Program/Discipline Viability

Institutional Balanced Scorecard

DashBoard

Richland Community College 2020-2022 Strategic Plan

Vision: To be the best and first choice for education

Mission: To empower individuals through learning and to forge partnerships that grow communities

Core Values: Commitment, Respect, Excellence, Accountability, Diversity

Goal 1: Provide relevant, high-quality learning opportunities.

- A. Improve the quality of learning using a Teaching and Learning Center (TLC) to provide professional development.
- B. Expand educational partnerships to create cohesive transitions (high school, universities, and industry).

Goal 2: Foster student success and completion.

- A. Strengthen Richland's relationships with service area stakeholders.
- B. Increase student retention.
- C. Increase student completion.

Goal 3: Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.

- A. Connect with district employers to identify needed skills and to collaborate in the delivery of training opportunities.
- B. Share information regarding Richland activities and opportunities within the internal and external communities to better connect with and inform individuals.
- C. Deliver data-informed innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

Goal 4: Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.

Organizational/Operational: Finances

- A. Position Richland for financial stability that addresses varying income sources.
- B. Create financial reserves to fund new initiatives.
- C. Review Cost Control Systems for effectiveness.
- D. Seek alternative revenue sources.

Organizational/Operational: Facilities

- A. Enhance student learning spaces.

Organizational/Operational: Staffing

- A. Enhance faculty and staff training options and modalities.
- B. Align current personnel resources to support optimal operations and student success.

Organizational/Operational: Technology

- A. Create and implement an effective equipment replacement plan for all College computing equipment.
- B. Maintain and enhance the IT infrastructure to support College operations and to provide consistent content delivery.

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

January 19, 2021

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, January 19, 2021, in the Board Room of Richland Community College by Chairman Coopridier. Chairman Coopridier also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopridier, Dale Colee, Randy Prince, Bishop Wayne Dunning, Vicki Carr, Bruce Campbell, and Virginia Book

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on December 15, 2020 had been distributed to the Board prior to this meeting.

Prince moved to approve the minutes of the Regular Meeting on December 15, 2020. Campbell seconded. Voice vote being all ayes, Chairman Coopridier declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Valerie Wells of the Herald and Review.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

- Bobbi Batchelder, Senior Accountant, effective January 4, 2021
- Anna Logan, ESLPT Coordinator, effective January 4, 2021

Resignations, Retirements, and Terminations

- Judy Ann Maloney, Nursing Faculty, effective December 15, 2020

- James Udulitch, Culinary Arts Faculty, effective December 15, 2020

College Activities Report

January 2021

- | | |
|-----------------|--|
| January 19 & 20 | Industrial Job Skills Training Orientation Classes – EnRich Program
January 19 at 2pm and 5pm
January 20 at 10am |
| January 25 | CTE Mentor Transition to Education Training Begins |
| January 27 | Last Day to Drop with Refund (Spring 2021) |

February 2021

- | | |
|------------|--|
| February 7 | CC21-09 Class Begins
Macon County Law Enforcement Training Center |
|------------|--|

Media Coverage included:

- Partnership with University of Illinois to Benefit Richland Community College Agriculture Students
- Candidates line up to run to serve on community boards
- Richland receives \$960,170 from the Illinois Workforce Equity Initiative

New Spring 2021 Non-Credit Classes can be found here:

<https://www.richland.edu/academics/workforce/professional-development-business-training>

- Board of Trustees Meeting – Board Room, February 16, 2021
- Other activities listed in the Board Book

A letter was received and placed in the Board Book, from ICCSAA recognizing Sue Webster for her outstanding leadership.

SPECIAL REPORTS

REPORT OF ICCTA

None

MONITORING REPORT

Commander Tad Williams and Tom Schneider presented the Monitoring Report – MCLETC

FACULTY REPORT

None

REPORT OF STUDENT TRUSTEE

Student Trustee Virginia Book presented the Student Leadership Council Report.

FOUNDATION REPORT

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda. It was recommended that the Board approve the Authorization in Compliance with 5 Illinois Compiled Statutes 120-2.06, and the employment of Jeremy Morris, PhD as the Director of the Minority Mentor Protégé program effective January 20, 2021.

Campbell moved to approve the Consent Agenda items, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

NEW BUSINESS

APPROVAL TO PURCHASE PORTABLE PROCESS CONTROL TRAINER

A recommendation was made to the Board of Trustees that would authorize the College Administration to purchase the Portable Process Control Trainer package with all instructor and student reference guides from Moss Enterprises, Johnston, Iowa for a total cost of \$68,190.00. Funding for this purchase is available from the approved FY2021 Perkins budget, as presented.

Prince moved to approve the recommendation that would authorize the College Administration to purchase the Portable Process Control Trainer package with all instructor and student reference guides from Moss Enterprises, Johnston, Iowa for a total cost of \$68,190.00. Funding for this purchase is available from the approved FY2021 Perkins budget, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

APPROVAL TO PURCHASE EDUCATORS CURRICULUM

A recommendation was made to the Board of Trustees that would allow the Board authorize the College Administration to purchase the Educators Rising Curriculum and all necessary components from Phi Delta Kappa International, Arlington, Virginia for a total cost of \$62,200.00, as presented.

Prince moved to approve the purchase that would allow the Board authorize the College Administration to purchase the Educators Rising Curriculum and all necessary components from Phi Delta Kappa International, Arlington, Virginia for a total cost of \$62,200.00, as presented. Ritter seconded. Roll call vote being all ayes, Chairman Coopriker declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The December 2020 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$939,582.51 for November 2019 was distributed to the Board prior to the meeting.

Prince moved to ratify the December bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairman Coopriker declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that the Spring semester has begun and enrollment is at 97.05% to goal.
- Alex Berry has submitted his resignation as he has taken a job at Lincoln Land Community College – Best of luck to Alex!

ITEMS FROM THE BOARD

- Randy Prince commended Dr. Valdez on a very good Board Retreat.
- Bruce Campbell asked that a letter be sent to James Reed of ICCTA for his attendance at the Retreat.

EXECUTIVE SESSION

None

ADJOURNMENT

Prince moved and Bishop Dunning seconded to adjourn the meeting at 6:33 p.m.

Randy Prince, Secretary

TO: Dr. Cris Valdez
FROM: Tracy Withrow
DATE: February 2, 2021
SUBJECT: February 2021 College Activities Report

Following is *Richland Community College Activities Report* for February 16, 2021 to March 16, 2021. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

February 2021

- Black History Month Celebration – www.richland.edu/blackhistory
- Late Start Class Promotion – www.richland.edu/latestart
- Annual Report Released – www.richland.edu/annualreport

Various Dates Macon County Health Department COVID Vaccine Clinics
 National Sequestration Education Center

February 16 & 18 Highway Construction Program Orientation Dates
 10am or 2pm

February 24 Black History Month Speaker - Marcus Gentry (Virtual Speaker)
 12:30pm Via Zoom

March 2021

Women's History Month Celebration – www.richland.edu/womenshistory

March 5 Midterm


March 15-20 Spring Break – No Classes

Media Coverage:

- New Foundation Board Members
- Drive-Through COVID Clinics at Progress City
- Gretchen Warner, Richland Student Starting Own Bakery Business
- Minority Mentor Protégé Program

New Spring 2021 Non-Credit Classes can be found here:

<https://www.richland.edu/academics/workforce/professional-development-business-training>

To: Cris Valdez, President
From: Robin Bollhorst, Director, Human Resources & Payroll 
Date: February 1, 2021
Subject: Personnel Update

New Employee

Name	Position	Start Date
Anna Logan	Adult Ed ESL Coordinator	01/04/2021
Jeremy Morris	Director, Minority Mentor Protégé Program	01/20/2021

Retirements, Resignations, and Terminations

Name	Position	Last Day
Alex Berry	Director, Student Development	01/29/2021
Karen Lockhart	Coordinator, Career Program Support	01/29/2021

BOARD OF TRUSTEES MONITORING REPORT

FEBRUARY 2021

WORKFORCE DEVELOPMENT

The three main initiatives of the department are:

1. Discovering workforce needs and assisting local business and industry to meet those needs
2. Strengthening community relationships
3. Assisting with community business, retention, and expansion

Division	2021 Net Revenue (to date Jan. 2021) *	1920 Net Revenue (to date Jan. 2020)
CDL	\$42,937	\$57,319.08
Non-Credit Open Enrollment	\$19,552.43	\$17,929.82
Safety-Industrial Training	\$9,422.07	\$8,904.42

*COVID shutdowns began the middle of March 2020

SAFETY AND CUSTOMIZED TRAINING

CPR (American Heart Association)

Number of Classes	Number of Students	Number of Training Hours
10	71	64

Company Name	Training Provided (Duplicates Removed)
Decatur Dental Society	AHA BLS
Dr. Magnolia Pedraza	AHA BLS CPR
Industrial Job Skills Training #5	AHA Heartsaver First Aid/CPR/AED
Industrial Job Skills Training #5a (Crossings Healthcare)	AHA Heartsaver First Aid/CPR/AED
Macon County Health Department	AHA BLS
Open Enrollment	AHA Instructor Course
RCC HTTP	American Heart Association Heartsaver First Aid/CPR/AED
Workforce Investment Solutions	American Heart Association Heartsaver First Aid/CPR/AED

OSHA (Safety)

Number of Classes	Number of Students	Number of Training Hours)
16	133	227

Company Name	Training Provided (Duplicates Removed)
ADM	Powered Industrial Vehicle (PIV) Train-the-Trainer
Akorn Pharmaceuticals	24-hr Hazwoper
Akorn Pharmaceuticals	Forklift Train-the-Trainer
Akorn Pharmaceuticals	Forklift Operator
Industrial Job Skills Training #5a (Crossings Healthcare)	OSHA 10-hr General Industry
Industrial Job Skills Training #5	OSHA 10-hr General Industry
Joliet Junior College	OSHA 10 General Industry
NIU NSEC	OSHA 511 - Standards for General Industry
NIU NSEC	OSHA 503 - Update Course for General Industry
NIU NSEC	OSHA 501 - Trainer Course for General Industry
RCC Construction Program	OSHA 10hr Construction Outreach
Workforce Investment Solutions	OSHA 10 General Industry

Industrial (Technical) Training

Number of Classes	Number of Students	Number of Training Hours
28	66	1,240.75

Company Name	Training Provided (Duplicates Removed)
Ameren Illinois	AutoCAD Software
Caterpillar, Inc.	ENGT 120, ENGT 131, ENGT 150, ENGT 213, ENGT 220, WELD 195
Caterpillar, Inc.	ENGT 103 (contract), MATH 104-01
Caterpillar, Inc.	DRAFT 101 - Drafting Fundamentals (contract class)

Caterpillar, Inc.	ENGT 101, ENGT 104, ENGT 160, ENGT 200
Caterpillar, Inc.	ENGT 242
Caterpillar, Inc. CNC Cohort	ENGT 100, ENGT 104, ENGT 150, ENGT 151, ENGT 213
Fuyao Glass Illinois	MATH 091 (contract)
Industrial Job Skills Training #5	MSSC Manufacturing Processes
Mueller Company	Circuit Analysis
Mueller Company	Power Transmission Applications
Mueller Company	Fluid Power Fundamentals
Mueller Company	Fluid Power Systems
Workforce Investment Solutions	Industrial Job Skills Training

COMMERCIAL DRIVER'S LICENSE TRAINING (CDL)

School Year	Summer	Fall	Spring	Total
CY 2020	0	"A"-20	"A"-16	36
SP 2021			"A"-10/ "B"-1	11

CDL stopped training due to COVID on March 12th, 2020. There were currently 9 students training at that time, and the DMV reopened the end of May. The plan was to refresh those students with some additional training and then test them. Once those students were completed the Coordinator developed the permit class into an online format in Canvas, and regular training began on August 3, 2020.

HIGHWAY CONSTRUCTION CAREERS TRAINING PROGRAM

Cohort	Enrolled	Graduated	Placements
Spring 2020			
Fall 2020	7	5	Caterpillar (2)

INDUSTRIAL JOB SKILLS TRAINING

Cohort	Enrolled	Graduated	Placements	Average Wage
Spring 2020	10	9	6	\$16.23
Crossings (SP/SU20)	17	4	4	\$18.26
Crossings Fall 2020	9	5 remaining		

OPEN ENROLLMENT, NON-CREDIT COURSES

Semester	# Registrations	Sales
Jan. 2020-Dec. 2020*	474	\$19,579
Jan. 2019-Dec. 2019	1209	\$98,810

*COVID CANCELLED CLASSES AND REFUNDED.

FACILITY RENTALS

Location	Client	Returning	New	Comm Outreach
Shilling	McDonald's Management – monthly training	x		
	Eisenhower Show Choir*	X		
	Tate & Lyle (pre-employment testing)	x		
	Rotary Leadership Institute (2x)*	X		
	Decatur Park District*	X		
	Illinois Land Drainage			X
	Hickory Point Bank			X
	Becky Tour Planning*	X		
	Emergency Management Agency	X		
	Church of the Living God (play)*	X		

	Agricultural Watershed*	X		
	City of Decatur (pre-employment testing)	X		
	Devotional of Yogeshwar (church group meets weekly)*	X		
	Addus Homecare (2x)*	X		
	Vector Construction	X		
	Macon Land Auction	X		
	Law Enforcement Training Advisory Commission	X		
	Akorn	X		
	Decatur Aerocommanders R/C Club*	X		
	Girl Scouts*		x	
	Decatur Memorial Hospital*	X		
	U of I Extension Master Gardener's Annual Workshop*	x		
	Macon County Spelling Bee			X
	Relay for Life*			X
	Decatur Police Department			X
	Neuhoff Media (exchange for advertising)*			X
	U of I Extension Maker Fair*			X
	Macon County Farm Bureau			X
	Running Club			X
	Children's Museum*	X		
	Kenco Safety Group*	X		
	Law Enforcement Training *		X	
	IMA		x	
	CPA Training*		X	
	Caterpillar		X	
Center for Sustainability & Innovation	ADM	X		
	Vector Construction	X		
	USA Clean	X		
	Agricultural Watershed	X		

National Sequestration Education Center			x	
	Summer Camps*	X		
	Society for Human Resource Managers Conference*	X		
	Regional Office of Education*	X		

* CANCELLED DUE TO COVID

FACILITY HEADCOUNT USAGE

Month	Headcount Served Shilling	Headcount Served NSEC	Headcount Served CSI
January 2020	511	120	0
February 2020	1148	0	165
March 2020	1210	0	0
April 2020	0	0	0
May 2020	0	0	0
June 2020	0	0	0
July 2020	14	0	0
August 2020	12	0	0
September 2020	30	0	0
October 2020	77	15	0
November 2020	82	0	0
December 2020	94	0	0
Total	3178	135	165

1. Doesn't include RCC usage
2. College Closed -March 12, 2020
3. Reopened- to maximum of 25

TRAFFIC SAFETY

Month	# of Students	Month	# of Students
January 2020	68	July 2020	26
February 2020	64	August 2020	25
March 2020	35	September 2020	30
April 2020	29	October 2020	20
May 2020	1	November 2020	19
June 2020	0	December 2020	16

Richland Community College
STUDENT LEADERSHIP COUNCIL
BOARD REPORT

February 2021

Student Trustee: Virginia Book

President | *Vice-President*: Ashley Arnold | *Secretary*: Claire Parker

Student Engagement Activities:

- 2/16 60 Questions in 60 Minutes Trivia Game – Black History Theme
<https://matrixentertainment.com/game-shows/60-in-60/>
- 2/17 & 2/24 Black History Quiz
- 2/25 Part 2 of Race in America- “Racial Inequalities”-hosted by Black Hawk College
- 3/3 Shot of Reality – Alcohol Awareness Program <https://bass-schuler.com/a-shot-of-reality/>
- 3/4 Part 2 Leadership Series –“Social Justice” a program of the Illinois Community College Activities Association (ICCSAA)
- 3/10 Women’s History Quiz



Richland Executive Director Report February 2021

Top Accomplishments

- The Foundation Board of Directors met on February 2, 2020 for the quarterly Foundation Board Meeting. The Foundation assets have recovered from the market downturn earlier this year, showing \$20.1M at 12/31/20 compared to \$17.6M at 6/30/20. At this meeting, this meeting we welcomed new Foundation Board Members, Nikki Garry, Jeff Dase and Stacey Young.
- In January, The Foundation completed the preparing and sending annual tax statements to all 2020 donors to assist with their tax preparations.
- In January, the Foundation received a \$10,000 gift from the Community Foundation for CDL Scholarship. We are working with John Oliver to identify students and award these funds. Additionally, the Community Foundation has established the Adult Scholarship Program will provide scholarships to adult students coming to Richland.
- For the fall semester, the Foundation awarded \$488,000 in scholarships. We continue to exceed, even double, the amount awarded by neighboring community college foundations. Even more importantly, the amount the Foundation has awarded has grown from just over \$300,000 in FY11 to \$856,000 in FY21.

Projects in Progress

- For 2021, Matt Whitehead has been selected as the Alumnus of the Year again this year. Since many recognition activities were cancelled in 2020, we plan to take this year to honor him for his accomplishments.
- The Foundation is finalizing plans for an alternative to the Culinary Scholarship Dinner scheduled for March 27, 2021. More details are provided in the Event Brief.
- During the Black History Month, we are highlighting stories of our black alumni and the successes they have achieved since graduating from Richland Community College. These spotlights will be shared on social medial.

- The Foundation will continue their commitment to Diversity, Equity & Inclusion by hosting a work session facilitated by Dr. Isaac Zuniga on March 2. This will align with the session that the Board of Trustees participated in at the January BOT Retreat.
- The Foundation is planning a Scholarship Awareness Campaign in March & April to promote the impact of scholarships on Richland students and the applications being open. We hope this efforts will help increase enrollment efforts for fall.

On the Horizon

- The Foundation will once again work with the graduation planning committee to help recognize and celebrate our newest alumni.
- We are planning a Donor Appreciation Event for spring or summer that allows students and donors to safely participate while following all social distancing guidelines.



Board/Leadership Event Brief

Date of Meeting/Event: Saturday, March 27, 2021	Food Pick-up Time: 3-5PM
Title of Event: Culinary Scholarship Dinner	Event Start Time: 6PM
Location: Virtual via You Tube Live	Event End Time: 8PM
Role at Event: Purchase Dinner/Attend Virtual Event	Contact: Tricia Cordulack ext. 6203 Julie Melton ext. 6209 Debbie Ellison ext. 6350

Description of Event

The Culinary Scholarship Dinner is an annual fundraising event raising funds in support of the William T. Eichenauer Memorial Scholarship. This year, our goal is to raise \$25,000 through dinner tickets, sponsorships & general donations.

Due to the limitations of COVID-19, we will be planning a virtual version of the Culinary Scholarship Dinner on March 27, 2021. On Saturday afternoon (~1-3pm), guests will pick-up a box of ingredients for the virtual event. At 6PM, guests will join us on You Tube Live for a cooking demonstrations from Chef Tucker and the Richland Culinary Institute students. Guests will have the opportunity to follow along or cook at their own time with the recipe provided. At ~7:30PM, we will host a toast and recognize our sponsors. The event will end at 8PM.

Cost/Sponsorship

Menu and pricing are still being finalized. Each box will be prepared to serve multiples of 2 – so groups can gather, if they choose. We anticipate each box for 2 will cost approximately \$100/box, with the option to upgrade (wine, desert, flowers, etc.) and/or add an additional donation.

Rather than course sponsors, sponsors will have the options of sponsoring logoed items to include in the box: aprons, wooden spoons, wine glasses, etc. Sponsorship costs will be determined by the price of the item.

The box will include a program which will provide the list of ingredients, recipe and preparation instructions. Additionally, the program will highlight sponsors and culinary scholarship recipients.

Video Presentation

The live cooking demonstration will be hosted on You Tube Live. Prior to the cooking demonstration, we will show a brief video highlighting the impact of the Culinary Program with student testimonials.

Once the meal is prepared (~7:30pm), we will have a live toast and encourage people to post pictures on social media with a yet to be determined hashtag.

Invitations/Promotions

Invitations will be sent out the week of February 15. We will also send email invitations and promote the event on social media, the Richland Foundation website & in the media.

We encourage all Foundation Board Members to participate and/or promote the event to your circle of friends & family. Since the Culinary Dinner is normally a sold out event, this is a great opportunity to engage a larger audience.

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Jose Montines *Greg Florian*
Greg Florian

Date: February 16, 2021

Re: Approval to Award Furniture Contract – Master Plan Phase 1

The Master Plan Phase 1 first floor renovations are on schedule to be turned over to the College on June 1, 2021. Typically, furniture requires a 12-16-week lead time which will coincide with the first-floor portion to be turned over to Richland. Additionally, that will provide sufficient time for the installation and placement of the furniture to assure that the space will be available for Fall 2021 classes.

The information gained from the Carroll Center and Student Success Center projects have provided a sound basis for the type and placement of the furniture design and style. Richland staff have worked with BLDD to select furnishings that will best meet the needs of the new design. The items included seating, worktables, desks, classroom desks and tables, and file storage.

A public bidding was conducted by BLDD last February 4, 2021 with 3 participating vendors. The furniture was bid as a single bid with multiple "Bid Packages". Each bid package was grouped by the type of furniture items to allow quantity discounts from the vendors.

The bid results are as follows:

Frank Cooney Company

Bid Package 1	\$ 341,265.60
Bid Package 2	\$ 0.00
Bid Package 3	\$ 0.00
Bid Package 4	\$ 0.00
Bid Package 5	\$ 129,717.49
Bid Package 6	<u>\$ 39,981.70</u>
TOTAL BID (Includes Installation)	\$ 510,964.79

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

Henricksen & Co., Inc.

Bid Package 1	\$ 270,741.74
Bid Package 2	\$ 136,079.34
Bid Package 3	\$ 7,677.46
Bid Package 4	\$ 3,572.01
Bid Package 5	\$ 118,486.44
Bid Package 6	\$ 53,588.14
TOTAL BID (Includes Installation)	\$ 590,145.13
<u>Award Bid Packages 1,3,5 Total</u>	<u>\$396,905.64</u>

Resource One Office

Bid Package 1	\$ 307,666.00
Bid Package 2	\$ 135,698.00
Bid Package 3	\$ 8,759.00
Bid Package 4	\$ 3,495.00
Bid Package 5	\$ 123,565.00
Bid Package 6	\$ 36,828.00
TOTAL BID (Includes Installation)	\$ 618,011.00
<u>Award Bid Packages 2,4,6 Total</u>	<u>\$176,021.00</u>

Henricksen was the lowest bidder on bid packages 1, 3 & 5 at a total cost of \$396,905.64 and Resource One was low on bid packages 2, 4 & 6 at a cost of \$176,021.00. Total for the project is \$572,926.64. The prices are for purchase and installation.

Funding for the purchase is available from the proceeds of the Bond Sale.

Therefore, it is recommended that the Board of Trustees approve the bids and authorize the Administration to purchase Bid Packages 1, 3, & 5 from Henricksen & Co., Inc. of Peoria for \$396,905.64 and Bid Packages 2, 4, & 6 from Resource One Office of Springfield for \$176,021.00.

We are available for any questions you may have.



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Jose Montines
Ellen Colbeck

Date: February 16, 2021

Re: Approval to Purchase Ambulance Simulator

As part of the Master Plan Phase 1 renovation two classrooms are being converted to accommodate the Emergency Medical Technician lab. The College’s EMS program requested acquiring an ambulance simulator in order to prepare students for a real world experience. The simulator allows the students to shut the doors and feel as though they are in a real ambulance, while allowing our instructors to watch and communicate back and forth with them from the outside through an audio/video feed. This simulator is also capable of simulating aural distractions students will experience while on the road; including engine noise and road noise.

A public bidding was held on February 5, 2021, with three companies responding. However as part of the College’s review of the proposals it became apparent that two companies’ simulators did not meet specifications. The offers are as follows (total price includes the model’s standard options/accessories, discount, delivery & installation):

Simulation Solutions LLC

Model: Silver Ambulance Simulator **\$ 54,500.00**

Rescue Simulation Products

*** Did not meet specifications – **\$ 49,000.00**

Diamedical USA

*** Did not meet specifications **\$ 54,920.00**

It is recommended that the Board authorize the College Administration to purchase the Ambulance Simulator all necessary component systems from Simulation Solutions LLC, Coleman, Texas for a total cost of \$54,500.00.

We are available for any questions you may have.

MEMORANDUM

TO: Dr. Cristobal Valdez, President

FROM: Dr. Denise Crews, Vice President, Academic Services 

RE: Faculty Promotion

DATE: January 29, 2021

On behalf of the members of the Promotion Committee (Meredith Johnson-Palmer, Evyonne Hawkins, Brandon Clark, Christopher Senger and Kathy Lee, Chair) and on behalf of Dean Ellen Colbeck, it is indeed an honor and privilege to recommend the promotion in rank for the following faculty member:

- Brooke Oliver, Assistant Professor to Associate Professor

Congratulations to Brooke Oliver for sharing her expertise and dedication with the Richland Community College community.

c: Ellen Colbeck
Robin Bollhorst



Richland Community College

Health Professions

Memorandum

Core Values: Commitment – Respect – Excellence – Accountability - Diversity

TO: Dr. Denise Crew, VP of Academic Services

FROM: Ellen Colbeck, Dean of Health Professions

SUBJECT: Promotion from Assistant to Associate Professor – Brooke Oliver

PORTFOLIO LINK:

<https://richland.instructure.com/eportfolios/70491?verifier=ImDf5MhQ3jcklCQtORsSiHH7OZ16OJWkiQncDuyy>

DATE: January 14, 2021

The faculty promotion procedure states, “The primary criteria for evaluating and determining the value and worth of each application portfolio for promotion is the measure of the faculty’s work that directly benefits students.” Upon reviewing Brooke Oliver’s electronic promotion portfolio and my personal knowledge of her performance, **I highly recommend her for elevation to associate professor.** The following narrative summarizes how her accomplishments benefit students.

In August 2010, Brooke Oliver joined Richland as a surgical technology instructor. She completed the tenure process in 2013 and earned the rank of assistant professor the same year. Each semester she teaches courses that include lecture, lab, and clinical. Since her last promotion, Brooke continued to meet or exceed the general eligibility criteria for promotion and those specific to the rank of associate professor.

Evidence reviewed supporting Brooke’s exceeding the promotion criteria includes, student feedback exchanges, syllabi, assessment tools, grading rubrics, PowerPoint presentations, clinical case logs, graded assignments, student evaluations, Canvas course overviews, committee and taskforce work, club activities, continuing education documentation, curriculum and diplomas for bachelor’s and master’s degree, and photos and videos of community service. These document her commitment to students and her enthusiasm towards maintaining excellence in the health professions division, the college, the profession, and the community.

Eligibility Criteria for Promotion: There are 17 general criteria for promotion and Brooke’s portfolio provides excellent narrative and documentation of how she meets them. The portfolio includes student quotes and quantitative data from the learning feedback system (LFS) that support she meets A-M of the general criteria. Brooke’s descriptions of using outcome assessment and student feedback exchanges are strong

indicators of her continuing commitment to not just meet the general criteria but to exceed them and improve student learning. The fall 2020 classroom evaluation by the dean of an online live session, rated Brooke's overall classroom performance as excellent. The PowerPoint she created and used during the lecture included photos, diagrams, and animations. She expanded on the information provided on each slide and gave clinical examples to help relate the content to practice. Throughout the online class time, she asked questions to increase student participation and to gauge their understanding of the content being delivered. When asked questions, she provided thoughtful answers. This evaluation is another indicator of how Brooke exceeds the expectations and serves students.

The most recent faculty self-evaluation, included in the e-portfolio, attests how she meets the contractual obligations. As a nationally accredited surgical technology program, there are many additional record-keeping requirements needed to document meeting the accreditation standards. Brooke works closely with Kathy Lee, the program director, to ensure all documentation is complete and accurate.

Since her previous promotion, her participation in committees, taskforces, and student and community engagement has grown significantly. New activities described in the portfolio include current service on three standing committees, Academic Standards, Retention, and College Council. Previous committee membership was on Employee Relations and Development Committee from 2014 to 2016. In addition, she participated in the Strategy Forum Team (2015-16) and taskforces for budget review (2018-19), creating Health Professions Standards of Conduct (2018-19), and the Alternative Instructional for COVID-19 (2020). Continuing service includes participating on the Behavioral Evaluation and Threat Assessment (BETA) team and sponsor of the Surgical Technology Club.

Associate Professor Criteria

Brooke exceeds the three criteria for this rank. The above summary highlights how she improves teaching. Pertaining to continued study, her portfolio provides documentation of completion of her Master's in Education in Allied Health degree from Widener University in May 2019 as well as numerous continuing education activities, and non-surgical technology professional development such as Mental Health First Aid in August 2018, and PII Accountability Builder certification in August 2019. Regarding developing projects, Brooke worked with the Marketing Department to create tools to use to promote the surgical technology profession and the Richland program to high school students and the community. This included an informational video and other materials to use during recruiting presentations. COVID-19 halted the ability to go into schools and present on campus. Meeting with students will resume when allowed.

As summarized above and detailed in her e-portfolio, Brooke Oliver works tirelessly to benefit prospective and current students. She is an asset to Richland Community College and deserves to be promoted to associate professor.

January 27, 2021

Dr. Denise Crews, Vice-President
Richland Community College
One College Park
Decatur, IL 62521

Dear Dr. Crews:

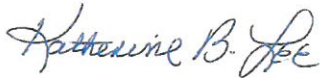
The members of the Faculty Promotion Committee, consisting of Evyonne Hawkins, Meredith Johnson-Palmer, Brandon Clark, Christopher Senger, and Kathy Lee, have reviewed the promotion portfolio of the faculty member that is requesting promotion.

The committee agrees with the recommending dean, Ellen Colbeck, that the faculty member listed below should receive the promotion in rank requested:


- Brooke Oliver, Assistant Professor to Associate Professor

Congratulations to Brooke for her time, effort, and dedication to Richland Community College.

Sincerely,



Kathy Lee
Committee Chair

TO: Dr. Cristobal Valdez, President
FROM: Dr. Denise Crews, Vice President Academic Services 
SUBJECT: Tenure Recommendation
DATE: January 25, 2021

On behalf of the faculty, Deans, and members of the Tenure Committee, it is a pleasure and an honor to recommend that the following faculty members be granted tenure with the College. This recommendation is consistent with the expectations and guidelines outlined in the "Tenure Review Process Tenure-Track Teaching Faculty" procedure.

A tenure review committee composed of tenured faculty members and the appropriate division Dean have worked with the candidates listed below to assure that the excellence for which Richland teaching faculty are known is met as evidenced through the faculty members' syllabi, course content, classroom techniques, institutional and community responsibilities, and professional growth.

The following faculty members are being recommended for tenure:

Brandon Clark, Instructor, Diesel Medium/Heavy Truck (Certificate, Nashville Auto Diesel College). Date of employment in a tenure track position with the College is August 2018.

Paula Rudolph, Nursing Instructor, Health Professions Division (MSN, Benedictine University). Date of employment in tenure track position with the College is August 2018.

Trevor Smith, Instructor, EMS/Program Director (MA, Kent State University). Date of employment in tenure track position with the College is August 2018.


Rachel Walton, Instructor, Medical Assisting Program Director/Practical Nursing Instructor (MSNE, Benedictine University). Date of employment in tenure track position with the College is August 2018.

Attached please find a letter of recommendation from the appropriate Dean for the faculty member listed above. Please contact me if you have questions.

Thank you.

c: Andy Hynds
Ellen Colbeck
Robin Bollhorst

TO: Dr. Denise Crews, Vice President of Academic Services

FROM: Andy Hynds 

SUBJECT: Brandon Clark – Tenure Recommendation and Report

DATE: January 15, 2021

I recommend the granting of tenure for Brandon Clark. In Brandon's first semester of tenure-track full-time employment in Fall 2018, I appointed a tenure committee consisting of Curt Happe [mentor], Kent Mears, and Kristi Palmer. This committee has fulfilled (with documentation) all of the requirements of the Tenure Review Procedure currently at use in the College:

- Each semester the Dean visited Brandon's classes
- Each semester committee members visited Brandon's classes
 - Note: Some observations consisted of evaluating Canvas content during the COVID-19 restrictions
- Brandon visited the classes of select committee members, along with other full-time faculty appointed by the committee
- Each semester the committee reviewed his end-of-term student feedback
- Each year Brandon submitted a self-evaluation and met with the Dean to discuss it and to outline goals for the next year
- The committee met every semester to go over goals and outcomes

The tenure committee evaluated Brandon's classroom performance, his relationship with students and colleagues, and his contributions to the College and the community.

Brandon came to Richland with nearly 20 years of experience in the field of Diesel Technology, and he had previously served as an adjunct instructor in Diesel Medium/Heavy Truck courses at Richland in the 2017-2018 academic year. In the classroom, he runs an organized class session that combines both lecture material and hands-on instruction.

Brandon goes beyond talking about the mechanics of Diesel Technology. He shows how things work, and helps students to see the technology and work with it in a hands-on manner. Students are expected to know the information, and he uses several opportunities during a class session to help students to better use what they know.

Every class session involves some lab time. Brandon guides the students to diagnose and solve problems with the truck, guiding them the whole way. He emphasizes safety and runs the garage just like any professional garage. Students are expected to work and maintain a

professional demeanor. He is preparing them for what they will see when they leave college behind and enter the industry.

Brandon was tasked to rebuild the Diesel program after it went dormant for a season. Thanks to his recruiting efforts, the program is steadily growing in terms of students enrolled. He took the initiative to reach out to the Workforce Development division to connect Diesel students to CDL training, further enhancing the employability of his students. He is also working with the Director of Agricultural Programs to explore a connection to Ag Mechanics, and he works with students in the Heartland Technical Academy automotive programs to make a possible transition to Diesel Technology upon graduation. Brandon added to his college service by serving on the Promotion Committee in January 2020, and he recently began serving in the Academic Standards Committee.

When the COVID-19 pandemic moved students off-campus, Brandon adapted by continuing to teach concepts online using an alternate location. He was able to maintain hands-on learning during the time period before on-campus labs resumed in Fall 2020. During the Fall 2020 semester, he maintained a strong presence in Zoom while continuing to teach hands-on learning.

Student evaluations for Brandon were impressive over the past three years:

- "Brandon is very knowledgeable when it comes to the diesel tech industry."
- "Brandon was great at grading and giving me feedback on assignments."
- "(Brandon) was constantly encouraging us to ask questions and when he answered the questions he gave answers that made sense."
- "(Brandon) didn't try to embarrass us. He was a great teacher and made me feel like learning."

At the end of the tenure process, the committee unanimously agrees that Brandon is deserving of tenure. I am available to answer any questions you might have and to provide any necessary documentation.

Sincerely,



Andy Hynds

Dean, Math, Science, and Business

TO: Dr. Denise Crews, VP Academic Services

FROM: Ellen Colbeck, Dean of Health Professions

SUBJECT: Tenure recommendation – Paula Rudolph

DATE: January 15, 2021

Since Paula Rudolph joined the faculty in August 2018, her tenure committee members Shelly Baldwin, Rick Harmon, Brooke Oliver, and I evaluated her performance, provided guidance and support, and monitored her professional growth activities and College service. During her third year of the tenure process, the committee met twice during the fall semester and again on January 13, 2021.

At the most recent meeting, all committee members concluded that Paula Rudolph meets or exceeds all the required criteria and recommend she be granted tenure by the Board of Trustees. The following summary provides highlights of Paula's accomplishments during the tenure process and include data from classroom and clinical observations by committee members and student feedback on classroom and clinical performance as well as reports given during tenure meetings and in her self-evaluation.

Teaching and Learning

A) Classroom Performance: Throughout the tenure process, Paula demonstrated a willingness to use different teaching methodologies. Although not all were as successful as she had hoped, she improved based upon feedback from them. Observations by committee members rated her use of class time and organization as excellent.

The following student comments on course evaluations support that Paula promotes interaction and student participation.

- "She is very interactive. using videos, games, simulations, articles help us to understand the material well."
- "I liked that the teacher provided different forms of learning. There were hands on activities, group work, individual assignments, and discussions. The teacher also incorporated videos and reading material, as well as hands on demonstrations."
- "I enjoyed doing the case studies with the Medi Man. It allowed us to apply what we were learning in the class setting to a patient-focused setting."
- "I liked that there were recorded lectures and power point presentations for the chapters that were assigned."

- B) **Materials Preparation/Material Relevancy:** Each semester during the tenure process, the syllabus is reviewed as part of the classroom observation, and Paula's was always current and complete. She meets with students as needed to address their issues and concerns. In addition, Paula serves as the program success coach for 12 ADN students.

After each test, Paula reviews the statistics and each student's performance. She updates questions and clarifies the wording to help students critically think through the test questions. Recently, she changed the evaluation tool for the infection control module from a test to a presentation on a method of infection control. She was impressed with the level of class discussion and believes the students retained the knowledge and will be able to apply it to every-day practice.

- C) **Record Keeping and Instructional Management:** Regarding her office hours, Paula is very flexible and accommodates her students' needs especially during the pandemic. She submits all required grade rosters and book requests in a timely manner.

Professional Growth: In fall 2019, Paula completed her Master of Science in Nursing from Benedictine University. Paula's capstone project in spring 2019 focused on active learning. She was enrolled in the fall 2019 PIL class but it was cancelled. In order to provide Online Live instruction, Paula completed the required Canvas training. To renew her Illinois nursing license, she had to complete a minimum of 20 hours of continuing education in the two-years renewal period. Paula renewed her license on May 19, 2020. She participated in several COVID-19 related online conferences.

College and Community Service: In fall 2020 Paula began serving on SLOA. She volunteered to be on the CDO artifacts review team for oral communication. Other college service includes working with the ADN program director on revising content in the first semester nursing courses to allow for the course she teaches to focus on basic physical assessment. Paula participates in student advising as part of her program success coach duties. As noted above, she has 12 ADN students assigned to her. Regarding community service, Paula supervised students who participated in multiple flu vaccination clinics.

As outlined above, Paula Rudolph is an asset to Richland Community College as documented by her performance in improving teaching, learning, and student relationships; participating in College activities; volunteering her expertise; and continuing her education. The committee enjoyed assisting Paula throughout the process and know she will continue to improve her course to enhance student learning and serve the college and the community.

TO: Dr. Denise Crews, VP Academic Services

FROM: Ellen Colbeck, Dean of Health Professions

SUBJECT: Tenure Recommendation – Trevor Smith

DATE: January 12, 2021

Since Trevor Smith joined the faculty in August 2018, his tenure committee members Kathy Lee, Matt Cardinal, Tony Crystal, and I evaluated his performance, provided guidance and support, and monitored his professional growth activities and college service. During his third year of the tenure process, the committee met twice during the fall semester and again on January 8, 2021.

At the most recent meeting, all committee members concluded that Trevor meets or exceeds all the required criteria and recommend he be granted tenure by the Board of Trustees. The following summary provides highlights of Trevor’s accomplishments during the tenure process and include data from classroom and clinical observations by committee members and student feedback on classroom and clinical performance as well as reports given during his tenure meetings and his self-evaluation.

Teaching and Learning

A) Classroom Performance: Committee members continued to be impressed with his methods of instruction. All members who observed his classes and rated his overall performance *excellent*. This was maintained with the move to online instruction. During a classroom observation report in the December 2020 meeting, one member stated that “the virtual Trevor is just as knowledgeable as the real Trevor.”

Student feedback from summer and fall 2020 semesters also support his excellence.

Regarding his willingness to help and answer questions, 80% strongly agree and 20% agree that Trevor does this. The same responses were given pertaining to Trevor fostering an environment in which they feel comfortable participating. When considering the evaluations are from semesters disrupted by the COVID-19 pandemic, the results are even more significant. The following student comments confirm the tenure committee’s rating of Trevor’s teaching.

- “I enjoyed the adaptive testing and the homework that was specific to what we needed to learn.”
- “instructor used book assignments and previous knowledge to coordinate simulation patient assessments”
- “I truly appreciate the lectures and all the time you took to help us all through this class.”

B) Materials Preparation/Material Relevancy: Building on his own experiences and the accreditation requirements, Trevor works to elevate the educational experiences and expectations of the EMS students. He added a research project on evidence-based medicine, a mega-code scenario, and increased the use of scenarios across the curriculum. In addition to the didactic content, Trevor

works extensively on assessment of the affective domain. In fall 2018, Trevor revised the curriculum to meet accreditation standards and new master syllabi were created for paramedic classes.

- C) Record keeping and Instructional Management: Trevor goes above and beyond to ensure the college and program accreditation standards are met. He is excellent at developing and managing the EMS budget. All required reports and documents are submitted prior to deadlines. Trevor is available to students for office hours as posted and will meet outside those if students cannot attend during them. Trevor creates class schedules that meet the ICCB requirements and ensures that he and adjuncts meet them as listed.

Professional Growth

Since his hire in August 2018, Trevor participated in 78 professional development activities in a wide variety of topics. Each semester, he provided a detailed list to his tenure committee. Continuing education events include content on advanced critical care transport, respiratory care, medication errors, child abuse screening, EMS skills, trauma, simulation, and active learning. Other professional development activities completed are an accreditation conference and webinars, PIL Accountability Builder (certified in January 2020), Title IX investigator training, EMS instructor courses, and sessions on Safe Zone and Richland Thrive. Trevor's continued field work and service with professional organizations provide professional growth and competency that enhance his teaching and students' learning. He is a member of the National Association of EMS Educators (NAEMSE), the National Association of Emergency Medical Technicians (NAEMT), and the International Association of Flight and Critical Care Paramedics (IAFCCP).

College and Community Service

As the EMS Program Director, Trevor continues to work towards programmatic accreditation. This began with a revision of the curriculum in 2018-19 to ensure it met the national standards. The first step in the accreditation process is to complete and submit a Letter of Review Self Study Report. This is a detailed process that shows how the program meets the agency's standards. In August 2019, the EMS program was issued a Letter of Review (LoR). This allowed our December 2020 graduates to take the national certification exam. The next step in accreditation, the Initial-Accreditation Self-Study Report (ISSR), could not be completed until after the first cohort graduated after the LoR was issued. That occurred in December 2020, so Trevor will complete the ISSR in the spring 2021 semester.

Other college/community service includes his development of a new Critical Care Transport certificate that was requested by a local employer. The certificate meets national guidelines and was the first IDPH approved course for in the state. The two courses were first offered in spring 2020 and 10 student enrolled. Trevor was also instrumental in developing the online content and teaching the state-wide Forensic Phlebotomy certificate program. It required a great deal of work with outside agencies in addition to creating the online, lab, and clinical experiences. In addition, Trevor attends the IDPH EMS Education Committee meetings, participates in student recruitment activities, and serves as a Title IX investigator.

Additional community service includes serving as an American Heart Association Instructor for BLS, ACLS, and PALS, serving as an International Trauma Life Support instructor, and volunteering at Mt. Zion Fire Department as an Engineer/Paramedic.

As outlined above, Trevor Smith is an asset to Richland Community College as documented by his performance in improving teaching, learning, and student relationships; participating in College activities; volunteering his expertise; and continuing his education. The committee enjoyed assisting Trevor throughout the process and know he will continue to improve the EMS program to enhance student learning and serve the College and the community.



Richland Community College
Health Professions
Memorandum

Core Values: Commitment – Respect – Excellence – Accountability - Diversity

TO: Dr. Denise Crews, VP Academic Services
FROM: Ellen Colbeck, Dean of Health Professions
SUBJECT: Tenure recommendation – Rachel Walton
DATE: January 11, 2021

Since Rachel joined the faculty in August 2018, her tenure committee members Shelly Baldwin, Vicki McMahon, Brenda Hubner, and I evaluated her performance, provided guidance and support, and monitored her professional growth activities and College service. During her third year of the tenure process, the committee met twice during the fall semester and again on January 11, 2021.

At the most recent meeting, all committee members concluded that Rachel Walton meets or exceeds all the required criteria and recommend she be granted tenure by the Board of Trustees. The following summary provides highlights of Rachel's accomplishments during the tenure process and include data from classroom and clinical observations by committee members and student feedback on classroom and clinical performance as well as reports given during tenure meetings.

Teaching and Learning

A) Classroom Performance: The fall 2020 classroom visitation reports provided by the tenure members all rated Rachel's overall performance as excellent. On a previous evaluation, a faculty colleague and committee member wrote the following which summarizes Rachel's classroom and clinical performance: "Rachel continues to demonstrate qualities of an exceptional educator. Every interaction that I have with her is continually pleasant and insightful. It is truly a pleasure working with Rachel."

Student comments on evaluations in the Learning Feedback System also confirm Rachel's excellence. Practical Nursing students wrote the following comments in response to what approaches, assignments, or techniques were highlights for them:

- "I liked that it was organized in a way that we learned the information, and then were able to practice hands on. It was extremely helpful to have extra practice before we completed our final skills check off as well. Mrs. Walton was a great instructor!"
- "power points, recording the lectures, and the review over the material with different ideas, such as the games"
- "This was one of my favorite courses this semester. I loved the learning environment and the ability to practice our skills hands on. It was so helpful in our clinical experiences as well, and it was helpful that Mrs. Walton was very responsive to questions and gave helpful feedback to help us improve on our skills."

Medical Assisting students provided similar comments that support Rachel's excellence:

- "She was available any time we had questions. She also made time for us to practice our skills, even outside the lab time. Chapter/lesson packets helped understand and reinforce the material."
- "extremely hard course, but with her help I was able to pass the class"
- "the weekly assignments definitely helped my understanding and knowledge."
- "The instructor is very in tune with each individual student, no matter the difference in their learning style. Amazing!"
- "The methods, resources, and depth of information provided to students was well considered and adapted to benefit each student."
- "I think the video lectures were very good and I liked being able to rewatch, pause, or go back when needed."

B) Materials Preparation/Material Relevancy: Each semester during the tenure process, syllabi are reviewed by faculty and the dean as part of the classroom observation element. Another criterion is the review of assessment methods. These showed that Rachel adapts her teaching and assessment to fit the level of objectives for the program in which she is teaching. The student comments above also indicate Rachel meets these activities pertaining to teaching and learning.

C) Recordkeeping and Instructional Management: Rachel goes beyond keeping office hours as noted in student comments. Tenure committee evaluations throughout the tenure process rated Rachel's use of class time as excellent.


Professional Growth

Regarding professional development, Rachel attended the AAMA national conference in Fall 2019 and shared highlights with the committee. Rachel applied knowledge gained in her professional development activities in her courses. In November 2019, Rachel earned PIL certification. To renew their nursing licenses, Illinois RNs must complete 20 hours of continuing education every two years. Rachel's license is current and expires May 31, 2022.

College and Community Service

College service includes continuing to assist with PN club activities. As the MA program director, she creates schedules for all MA and phlebotomy courses, and prepares and monitors the MA program budget which includes ordering supplies and paying invoices. Rachel also developed the MA advisory committee and conducted its annual meeting. She also ensures that the MA Program Student Learning Outcomes data is collected, analyzed, and annual PLSO reports are submitted. Rachel promoted the MA program by being on a radio talk show, providing materials about the program to Crossings and St. Mary's Hospital, and setting up an information booth at Decatur Memorial Hospital on several days. Rachel helped arrange flu shot clinics with Caterpillar and performs community service with the Sullivan school district and her church.

As outlined above, Rachel Walton is an asset to Richland Community College as documented by her performance in improving teaching, learning, and student relationships; participating in College activities; volunteering her expertise; and continuing her education. The committee enjoyed assisting Rachel throughout the process and know she will continue to improve courses to enhance student learning and serve the College and the community.

TO: Dr. Cristobal Valdez
FROM: Dr. Denise Crews, Vice President 
Academic Services
RE: Recommendation for Continuance
DATE: February 2, 2021

On behalf of the faculty, Dean, and members of the Tenure Committee, it is a pleasure and an honor to recommend that the following faculty member be granted 2021-2022 contract with the College. This recommendation is consistent with the expectations and guidelines outlined in the "Tenure Review Process Tenure-Track Teaching Faculty" procedure.

A tenure review committee composed of tenured faculty members and the appropriate division Dean have worked with this candidate to assure that the excellence for which Richland teaching faculty are known is met as evidenced through the faculty member's syllabi, course content, classroom techniques, institutional and community responsibilities, and professional growth.

The following faculty member will be entering the third year as tenure track, full-time faculty:

Dr. David Larrick, Associate Professor, Biology and Sequestration (PhD, Pennsylvania State University). Date of employment in a tenure track position with the College is August 2019.

Attached please find a letter of recommendation from the Dean for the faculty member listed above. Please contact me if you have questions.

Thank you.

Attachment

c: Andy Hynds
Robin Bollhorst

TO: Dr. Denise Crews, Vice President of Academic Services

FROM: Dr. David Larrick's Tenure Committee (Andy Hynds, Jess Smithers, and Srin Durairaj)

SUBJECT: Dr. David Larrick – Renewal of Contract and Report of the Tenure Committee

DATE: January 29, 2021

Dr. David Larrick's tenure committee (Andy Hynds, Jess Smithers [mentor], and Srin Durairaj) unanimously recommends that David's contract be renewed for the 2021-2022 academic year. (Judy Maloney served in the tenure committee leading up to her retirement in December 2020. She was part of the unanimous decision to renew David's contract.)

Dr. Larrick has served as the Director of Sequestration in a full-time setting since 2012. Prior to his full-time role, he taught BIOL 210 (Environmental Biology) as an adjunct professor dating back to the Spring 2009 semester. The Director position included teaching one section of BIOL 210 each in the fall and spring semesters, along with teaching CCS 115 and CCS 275 (Carbon Capture and Storage) courses each once a year. In the Fall Semester of 2019 we changed his position to a full-time faculty position as an Associate Professor of Biology and Sequestration.

David has taken the same successful teaching methodologies from his previous role and expanded them to a larger student audience. He now teaches more sections of BIOL 210. His BIOL 210, CCS 115 and CCS 275 courses had the same high success rates as before, with the same high rigor as before. BIOL 210 is an ideal biology course for students who are not in a science-heavy program. He recognizes where his students are, and he teaches the material in a way that helps students to understand how they can better impact the environment and learn about their world.

When the COVID-19 pandemic disrupted instruction, David went to work right away to adapt his coursework. All remaining labs in BIOL 210 were converted to virtual experiences. Some of the labs in CCS 275 were unique to the Carbon Sequestration facilities on campus and could not be replicated. David allowed all CCS 275 students to extend their semester into the summer, coming to campus on his own time to allow students to safely complete their labs on an individual basis. Each of his courses were fully converted to a hybrid format starting with the Fall 2020 semester. This included reconfiguring the NSEC labs to allow for safe distancing, as well as moving some labs outside as conditions allowed. Overall, there was no disruption in instruction and success rates remained as before.

David continues to be an advocate for Richland's National Sequestration Education Center (NSEC), using his expertise to educate the community on better environmental practices. While

in-person events have been cancelled, he continues to support NSEC efforts as he conducts labs on campus.

Over the past year, each member of the committee observed David's classes during the Spring 2020 and Fall 2020 semesters and reviewed the end-of-term Learning Feedback System (LFS) results. Some observations were virtual observations in Canvas as a result of the COVID-19 restrictions. David again earned positive feedback from students, with many students commenting that his course was one of the most meaningful classroom experiences they ever had. He has maintained quality instruction and dedication to students.

David continues to contribute to the campus community. He collaborates with industry partners using the NSEC. He has continued his contributions to the Community College Alliance for Agricultural Advancement (C2A3) consortium, of which Richland is a member. David rejoined the Academic Standards Committee in Fall 2020 and is an active participant.

David has successfully moved into his new role and remains a quality member of this institution. Based on his classroom performance, dedication to students, and his dedication to the College, we recommend his continued employment. We look forward to his further development in the campus community.


Sincerely,



Andy Hynds

Dean, Math, Science, and Business

TO: Dr. Cristobal Valdez

FROM: Dr. Denise Crews, Vice President 
Academic Services

RE: Recommendation for Continuance

DATE: February 2, 2021

On behalf of the faculty, Dean, and members of the Tenure Committee, it is a pleasure and an honor to recommend that the following faculty member be granted 2021-2022 contract with the College. This recommendation is consistent with the expectations and guidelines outlined in the "Tenure Review Process Tenure-Track Teaching Faculty" procedure.

A tenure review committee composed of tenured faculty members and the appropriate division Dean have worked with this candidate to assure that the excellence for which Richland teaching faculty are known is met as evidenced through the faculty member's syllabi, course content, classroom techniques, institutional and community responsibilities, and professional growth.

The following faculty member will be entering the third year as tenure track, full-time faculty:

Christopher Schmersahl, English Associate Professor, Liberal Arts Division (MA University of Missouri – St. Louis). Date of employment in a tenure track position with the College is August 2019.

Attached please find a letter of recommendation from the Dean for the faculty member listed above. Please contact me if you have questions.

Thank you.

Attachment

c: Jessica Pickel
Robin Bollhorst

TO: Dr. Denise Crews, VP Academic Services
FROM: Jessica Pickel, Dean of Liberal Arts
SUBJECT: Year 2 tenure progress report – Christopher Schmersahl
DATE: January 19, 2021

Christopher Schmersahl is currently in the second year-second semester of the tenure process. His committee consists of Steve Austin, Robert Grindy, Laurie Hughes, and I serve as chair. We met twice during the fall semester and again on January 8, 2021. Our next meeting is scheduled for May 6, 2021.

After reviewing the professor’s classroom evaluations, student feedback on classroom performance, and record of service, the tenure committee recommends the renewal of Chris’s teaching contract. A summary of the committee’s findings follows.

Professor Schmersahl has proven to be very flexible and adaptive during an unprecedented year. During the second semester of his first year, Professor Schmersahl quickly adapted to remote learning as a result of COVID-19. Although some students struggled with the transition to remote learning, Professor Schmersahl found ways to connect with them using such tools as Google Voice and Nearpod. To adhere to local safety protocols, Richland decided to have a primarily online semester that would include a synchronous delivery format locally known as Online Live. Chris embraced this modality and regularly met with students via Zoom to lecture and engage students in learning activities. After feedback from several committee members, he began to implement breakout rooms with much success. Chris attributes his ability to keep students engaged to the use of Nearpod. This platform allows various ways for Chris to assess students’ learning and keep them focused on the material.

The committee members and Chris were all impressed by student evaluation results, particularly as the fall semester was so different from previous semesters. Results from the Learning Feedback System include the following criteria:

- Learning materials were helpful – 100% strongly agree or agree
- Adequate and timely feedback – 91% strongly agree or agree
- Well organized – 91% strongly agree or agree
- Fosters comfortable learning environment – 100% strongly agree or agree
- Willingness to help – 100% strongly agree or agree

These student comments summarize Chris’s performance, “I really enjoyed his power points. They were very useful. I also loved how he provided a detailed response to our papers. We knew exactly what was wrong and how to fix it. I also loved that he would provide an opportunity to redo the papers if we did not do so well on them.” “I liked the breakout rooms and use of Nearpod. It helped with engagement and also let me get to know the other students if we finished quickly enough.” “Overall great class, I learned a lot that I will be able to implement in my career.”

In the short time Professor Schmersahl has been at the college, he has shown himself to be engaged and willing to assist the institution and students meet their goals. Professor Schmersahl has served on SLOA since August 2020. He participates in the meetings and asks thoughtful questions. He participated in the evaluation of oral communication artifacts and discussed his findings with a small group of faculty. He then led a wider group of faculty in data evaluation, comparison, and discussion. I was impressed by his ability to facilitate the conversation and capture faculty members' comments, questions, and recommendations.

Professor Schmersahl is also getting involved in a community of practice alongside experienced and novice instructors. He is able to share his expertise while also learning from others. He has been present at several Faculty Academy sessions facilitated through the TLC and has led one session on Nearpod. His promotion of Nearpod as an instructional tool has inspired other faculty members to experiment with this technology. Chris makes himself available as a resource to faculty seeking to integrate this innovative technology.

As one committee member stated, "Chris is an asset to Richland." The committee members look forward to assisting Chris as he continues the tenure process.

To: Dr. Cris Valdez and Board of Trustees
Cc: Greg Florian
From: Joy Harvey
Date: 2/9/2021
Re: South Wing Computing Equipment Purchase

The Technical Services Department is seeking to purchase computer equipment as well as projectors & audiovisual components, for the spaces that are included in the South Wing remodeling project. Specifically, we are seeking to purchase:

- 38 Display systems
- 143 Audiovisual control devices
- 125 Cables and hardware mounts
- 239 Laptops and Desktop Computers

After determining the equipment requirements & receiving quotes from multiple vendors, the department's staff have determined that it is in the College's best interest to purchase these items via the Illinois Public Higher Education Cooperative's statewide technology purchasing contract. The Cooperative's primary vendor for computing hardware & audiovisual equipment of this nature is CDW-Government.

Based on the vendor responses received, **we recommend this purchase of computer & audiovisual equipment from CDW-G of Vernon Hills, IL, for a total purchase cost of \$229,769.08.**



MEMORANDUM

TO: Dr. Cris Valdez
President, Richland Community College

FROM: Tad Williams
Commander, MCLETC

DATE: 02/11/21

SUBJECT: Ammunition purchase request (Kiesler Police Supply)

For the past 10 months, we have been struggling with ammunition purchases for our Basic Law Enforcement and Basic Corrections Academy 40 hour mandatory firearms training. There is a nationwide shortage on ammunition, particularly 9mm. As you are aware, I recently sent correspondence to our partnering agencies advising we would reduce the rate of Academy tuition if they could provide ammunition for their students. A few of the agencies agreed, but the majority could not due to their own ammunition shortages.

Since the shortage, we have been communicating with Ray O'Herron Company, Inc., Kiesler Police Supply, and DLA Sporting Goods, suppliers whom we have purchased from in the past, in order to ascertain timelines for ammunition deliveries. Ray O'Herron stated it could take up to 12 months for delivery, DLA Sporting Goods advised us to look elsewhere since their supplier has no ammunition, and Kiesler advised they could begin incremental deliveries as soon as we made a purchase.

We were only able to obtain two bids for the ammunition, Ray O'Herron Company Inc. (plus delivery fees) and Kiesler's Police Supply, Inc. (free delivery). The good news is both have Master Contracts with the State of Illinois on several of the calibers, including 9mm. The bad news is only one will guarantee delivery right away, Kiesler.

Therefore, it is my recommendation that the Board of Trustees approve the purchase of ammunition for the Macon County Law Enforcement Training Center from Kiesler's for \$70,616.20. Five of the seven calibers are on state bid, they will begin delivery right away, and are not charging us shipping.

Breakdown of the calibers: 9mm (\$31,796.80), .40 caliber (\$16,169), .45 caliber (\$8096), 12 gauge shotgun 00 buck (\$621), 12 gauge slug (\$920), .223 rifle (\$10,955), and 9mm simunitions (\$2058.40)

Thank you in advance for your consideration. Please let me know if you have any questions or concerns.

TO: Board of Trustees

FROM: Cris Valdez 

DATE: February 16, 2021

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the January 2021 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Treasurer's Report

1/31/2021

Fund	Balance 1/1/2021	Receipts for Month	Disbursements for Month	Balance 1/31/2021	Int Bearing Accounts	Separate Inv Instruments
Education Fund	\$9,810,246.59	\$4,845,326.62	(\$6,471,041.16)	\$8,184,532.05	\$7,934,532.05	\$250,000.00
Operations & Maintenance	\$0.00			\$0.00	\$0.00	\$0.00
Oper & Maint Restricted	\$16,726,226.44	\$2,336,200.95	(\$3,336,200.95)	\$15,726,226.44	\$15,726,226.44	\$0.00
Bond & Interest Fund	\$2,367,713.09	\$2,076.21		\$2,369,789.30	\$2,369,789.30	\$0.00
Auxiliary Enterprises	\$959,854.48	\$34,108.58	(\$168.67)	\$993,794.39	\$993,794.39	\$0.00
Restricted Purposes Fund	\$917,993.36	\$271,633.00		\$1,189,626.36	\$890,829.65	\$298,796.71
Working Cash Fund	\$8,366,875.14	\$109.70		\$8,366,984.84	\$8,010,564.98	\$356,419.86
Trust & Agency Fund	\$362,644.92			\$362,644.92	\$362,644.92	\$0.00
Audit Fund	\$111,948.06			\$111,948.06	\$111,948.06	\$0.00
Liability & Protection	\$3,580,500.75			\$3,580,500.75	\$3,480,500.75	\$100,000.00
Totals	\$43,204,002.83	\$7,489,455.06	(\$9,807,410.78)	\$40,886,047.11	\$39,880,830.54	\$1,005,216.57

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$6,150,311.00	IL Funds	0.09		0.0
EDUCATION FUND	\$250,000.00	CD-First Mid	0.20	1/30/2021	12.0
RESTRICTED-MASTER PLAN	\$12,676,495.00	PMA	0.98		0.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.40	8/10/2021	12.0
WORKING CASH FUND	\$1,037,724.00	PMA	0.98		0.0
WORKING CASH FUND	\$121,467.71	CD-Regns	0.01	6/7/2021	7.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.15	8/23/2021	12.0
WORKING CASH FUND	\$124,952.15	CD-Regns	0.01	10/21/2021	13.0
LPS FUND	\$100,000.00	CD-Busey	0.10	3/27/2021	6.0

Revenues & Expenses by Fund

	Actual 1/31/2021	Budget 2021	%	Actual 1/31/2020	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$14,187,602.19	\$15,393,210.00	92.17	\$14,534,855.39	\$15,346,123.40
Transfers	(\$36,894.00)	(\$51,308.00)	71.91	\$0.00	(\$627,038.24)
Expenses	(\$7,725,740.13)	(\$14,515,230.57)	53.23	(\$7,643,183.99)	(\$13,288,913.22)
	\$6,424,968.06	\$826,671.43		\$6,891,671.40	\$1,430,171.94
Fund 02-Operations & Maintenance					
Revenue	\$1,682,507.20	\$1,992,550.00	84.44	\$1,796,510.53	\$2,748,094.19
Transfers	\$0.00	\$0.00	0	\$0.00	(\$1,000,000.00)
Expenses	(\$770,586.28)	(\$1,992,550.00)	38.67	(\$907,960.97)	(\$1,765,868.89)
	\$911,920.92	\$0.00		\$888,549.56	(\$17,774.70)
Fund 03-Oper & Maint Restricted					
Revenue	\$412,252.37	\$9,513,223.00	4.33	\$458,894.34	\$16,753,409.37
Transfers	\$0.00	\$0.00	0	\$0.00	(\$30,730.49)
Expenses	(\$2,842,802.41)	(\$9,534,065.00)	29.82	(\$367,763.35)	(\$1,131,792.09)
	(\$2,430,550.04)	(\$20,842.00)		\$91,130.99	\$15,590,886.79
Fund 04-Bond & Interest Fund					
Revenue	\$2,172,248.03	\$2,873,015.00	75.61	\$2,738,978.39	\$2,847,380.72
Expenses	(\$2,404,076.53)	(\$2,873,015.00)	83.68	(\$2,483,576.25)	(\$2,868,862.50)
	(\$231,828.50)	\$0.00		\$255,402.14	(\$21,481.78)
Fund 05-Auxiliary Enterprises					
Revenue	\$555,625.29	\$1,648,932.00	33.7	\$914,898.26	\$1,560,314.52
Transfers	\$0.00	\$0.00	0	\$0.00	(\$112,236.00)
Expenses	(\$652,599.05)	(\$1,648,932.00)	39.58	(\$939,047.85)	(\$1,434,686.31)
	(\$96,973.76)	\$0.00		(\$24,149.59)	\$13,392.21
Fund 06-Restricted Purposes Fund					
Revenue	\$4,243,404.63	\$12,100,125.19	35.07	\$5,159,822.28	\$10,508,830.60
Transfers	\$0.00	\$0.00	0	(\$693.20)	(\$12,197.94)
Expenses	(\$4,519,271.50)	(\$12,079,283.19)	37.41	(\$6,862,753.13)	(\$10,413,659.65)
	(\$275,866.87)	\$20,842.00		(\$1,703,624.05)	\$82,973.01
Fund 07-Working Cash Fund					
Revenue	\$12,912.86	\$130,000.00	9.93	\$103,998.47	\$130,817.59
Transfers	\$0.00	(\$130,000.00)	0	(\$77,456.70)	(\$130,817.59)
	\$12,912.86	\$0.00		\$26,541.77	\$0.00
Fund 10-Trust & Agency Fund					
Revenue	\$45,608.82	\$73,425.00	62.12	\$71,439.68	\$72,469.67
Transfers	\$0.00	\$0.00	0	\$0.00	(\$1,400.00)
Expenses	(\$16,390.07)	(\$73,425.00)	22.32	(\$51,803.34)	(\$70,782.95)
	\$29,218.75	\$0.00		\$19,636.34	\$286.72
Fund 11-Audit Fund					
Revenue	\$52,296.74	\$67,446.00	77.54	\$66,753.31	\$66,982.31
Expenses	(\$50,031.80)	(\$55,860.00)	89.57	(\$50,797.66)	(\$54,736.47)
	\$2,264.94	\$11,586.00		\$15,955.65	\$12,245.84
Fund 12-Liability & Protection					
Revenue	\$1,651,056.98	\$2,134,428.00	77.35	\$1,991,429.87	\$1,973,438.94
Expenses	(\$951,372.47)	(\$1,675,232.00)	56.79	(\$908,632.42)	(\$1,487,421.54)
	\$699,684.51	\$459,196.00		\$1,082,797.45	\$486,017.40
Total	\$5,045,750.87	\$1,297,453.43		\$7,543,911.66	\$17,576,717.43

Operating Funds Revenue

	Actual Revenue YTD 1/31/2021	Budget 2021	%	Actual Revenue YTD 1/31/2020	Prior Year Revenue 6/30/2020
Investment Revenue					
Investment Revenue	\$4,927.90	\$61,000.00	8.08	\$87,542.62	\$121,961.51
	<u>\$4,927.90</u>	<u>\$61,000.00</u>	8.08	<u>\$87,542.62</u>	<u>\$121,961.51</u>
Local Government Sources					
Current Taxes	\$7,536,628.84	\$7,547,179.00	99.86	\$7,325,870.72	\$7,317,449.15
Interest on Taxes	\$20.18	\$7,000.00	0.29	\$2,617.13	\$12,002.76
	<u>\$7,536,649.02</u>	<u>\$7,554,179.00</u>	99.77	<u>\$7,328,487.85</u>	<u>\$7,329,451.91</u>
Other Revenue					
Facility Rental	\$145,727.90	\$252,455.00	57.72	\$190,184.22	\$253,698.72
Other Revenue	\$318,975.83	\$526,094.00	60.63	\$203,843.06	\$702,554.76
Transfer In	\$0.00	\$130,000.00	0	\$78,149.90	\$143,015.53
	<u>\$464,703.73</u>	<u>\$908,549.00</u>	51.15	<u>\$472,177.18</u>	<u>\$1,099,269.01</u>
State Government Sources					
ICCB CTE Formula Grant	\$26,324.00	\$208,464.00	12.63	\$0.00	\$226,300.00
ICCB Credit Hour Grants	\$1,081,670.43	\$1,655,043.00	65.36	\$1,193,520.56	\$1,719,323.00
ICCB Equalization Grant	\$29,166.68	\$50,000.00	58.33	\$25,000.02	\$50,000.04
Replacement Taxes	\$269,085.13	\$325,000.00	82.8	\$219,903.69	\$466,013.62
	<u>\$1,406,246.24</u>	<u>\$2,238,507.00</u>	62.82	<u>\$1,438,424.27</u>	<u>\$2,461,636.66</u>
Student Tuition & Fees					
Tuition Discount	(\$327,425.00)	\$0.00	0	\$0.00	\$0.00
Tuition-Cohort Contract	\$19,029.00	\$52,125.00	36.51	\$0.00	\$51,765.00
Tuition-Credit	\$6,031,638.50	\$5,891,329.00	102.38	\$6,165,248.00	\$6,199,430.00
Various Fees	\$734,340.00	\$680,071.00	107.98	\$839,486.00	\$830,703.50
	<u>\$6,457,582.50</u>	<u>\$6,623,525.00</u>	97.49	<u>\$7,004,734.00</u>	<u>\$7,081,898.50</u>
Total Revenue	\$15,870,109.39	\$17,385,760.00	91.28	\$16,331,365.92	\$18,094,217.59

Operating Funds Expenses

	Actual Expenses YTD 1/31/2021	Budget 2021	%	Actual Expenses YTD 1/31/2020	Prior Year Expenses 6/30/2020
Salaries					
Academic Support-PT	\$23,025.54	\$38,226.00	60.24	\$54,090.20	\$83,172.88
Administrative Staff Sal	\$1,019,476.64	\$1,852,844.00	55.02	\$961,091.37	\$1,769,062.97
Car Allowance	\$5,192.40	\$9,000.00	57.69	\$5,192.40	\$9,000.16
Classified-Temporary	\$23,179.29	\$17,500.00	132.45	\$14,547.00	\$19,957.00
Clinical Risk Stipends	\$19,111.64	\$33,725.00	56.67	\$18,696.06	\$32,740.86
Custodial, Maint Stf Sal	\$74,246.87	\$128,210.00	57.91	\$61,272.91	\$115,685.62
Custodial, Maint-Temp	\$0.00	\$4,000.00	0	\$8,403.00	\$8,403.00
F/T Classified Salary	\$494,531.31	\$864,522.00	57.2	\$446,473.92	\$817,127.54
F/T Faculty Salary	\$2,176,374.78	\$3,894,862.00	55.88	\$1,912,809.38	\$3,936,019.89
F/T Faculty-Summer Sal	\$258,949.19	\$263,340.00	98.33	\$234,646.35	\$234,646.35
Faculty Curriculum Dev	\$0.00	\$0.00	0	\$1,014.00	\$1,014.00
Faculty Tutors Salary	\$6,449.24	\$28,000.00	23.03	\$11,929.33	\$33,254.47
Independent Study Salary	\$2,355.00	\$9,545.00	24.67	\$7,845.00	\$13,350.00
Interpreter Salary	\$0.00	\$20,000.00	0	\$10,664.60	\$10,664.60
LabFacilitators	\$3,255.27	\$18,242.00	17.84	\$8,417.80	\$13,788.42
Overload Salary	\$356,973.83	\$622,819.00	57.32	\$292,032.05	\$546,654.05
Overtime Wages	\$2,759.77	\$13,777.00	20.03	\$9,433.36	\$13,548.46
P/T Classified Salary	\$10,327.94	\$11,590.00	89.11	\$3,614.45	\$8,268.11
P/T Faculty Salary	\$320,730.94	\$789,855.60	40.61	\$394,490.90	\$689,789.79
P/T Faculty-Summer Sal	\$60,505.64	\$56,788.00	106.55	\$84,346.93	\$87,545.88
Professional/Tech Salary	\$674,861.27	\$1,255,920.00	53.73	\$595,955.18	\$1,128,778.40
Professional/Tech-PT	\$7,945.02	\$12,100.00	65.66	\$10,336.51	\$14,298.34
Stipend	\$0.00	\$0.00	0	\$300.00	\$300.00
Student Workers Salary	\$9,148.00	\$65,150.00	14.04	\$19,682.75	\$38,739.16
Subs Instructors Salary	\$6,080.42	\$8,480.00	71.7	\$14,804.93	\$18,603.53
Supervisory Staff Salary	\$131,441.75	\$227,130.00	57.87	\$125,637.84	\$232,572.12
Test Proctor Salary	\$17,627.27	\$25,000.00	70.51	\$16,792.00	\$30,562.46
	<u>\$5,704,549.02</u>	<u>\$10,270,625.60</u>	55.54	<u>\$5,324,520.22</u>	<u>\$9,907,548.06</u>
Employee Benefits					
EmployeeBenefitsTotal	(\$31,822.82)	\$18,500.00	-172.02	\$6,376.27	\$16,099.07
FICA-Social Security	\$0.00	\$0.00	0	\$0.00	\$0.00
Grants Share of SURS	\$6,492.57	\$6,550.00	99.12	\$53.50	\$1,672.40
Group Dental Ins	\$38,652.60	\$70,929.00	54.49	\$32,048.24	\$60,664.67
Group LTD Ins	\$10,239.05	\$20,001.00	51.19	\$10,012.29	\$17,582.21
Group Life Ins	\$17,589.91	\$22,300.00	78.88	\$17,209.67	\$27,252.95
Group Medical Ins	\$1,049,977.49	\$1,960,991.00	53.54	\$954,440.84	\$1,739,456.14
Medicare	\$0.00	\$0.00	0	\$0.00	\$26.78
SURS-RetireeHealthContri	\$26,404.72	\$41,457.00	63.69	\$25,617.30	\$44,702.46
Staff/Family Waivers	\$19,624.00	\$35,000.00	56.07	\$23,934.00	\$45,879.17
	<u>\$1,137,157.52</u>	<u>\$2,175,728.00</u>	52.27	<u>\$1,069,692.11</u>	<u>\$1,953,335.85</u>
Contractual Services					
Accreditation Fees	\$12,155.00	\$26,820.00	45.32	\$16,560.00	\$20,060.00
Admin Computer-Maint	\$335,170.88	\$346,101.00	96.84	\$305,723.00	\$312,466.45
Building Repair/Maint	\$32,731.51	\$122,000.00	26.83	\$48,990.77	\$88,484.95
Consultants/Workshops	\$1,425.00	\$4,000.00	35.63	\$2,000.00	\$2,300.00
Contractual-Other	\$41,937.54	\$221,368.00	18.94	\$23,720.33	\$52,121.67
Contractual-Tutoring	\$85.00	\$10,730.00	0.79	\$0.00	\$0.00
Custodial Services	\$93,840.00	\$442,000.00	21.23	\$199,710.64	\$396,950.64
Diversity Initiatives	\$0.00	\$15,000.00	0	\$0.00	\$0.00
Employee Awards	\$0.00	\$800.00	0	\$0.00	\$319.00
Employee Recognition EAT	\$1,129.75	\$2,500.00	45.19	\$1,721.26	\$1,882.68
Equip Repair/Maint Agree	\$34,205.81	\$108,448.00	31.54	\$37,821.80	\$91,899.17
Faculty Development	\$0.00	\$2,300.00	0	\$0.00	\$0.00
Grounds Maintenance	\$10,177.37	\$18,500.00	55.01	\$10,522.63	\$15,446.98
Legal Services-Admin	\$8,560.50	\$40,000.00	21.4	\$1,610.00	\$19,182.00
Meals	\$0.00	\$3,000.00	0	\$1,220.03	\$1,220.03
Pest Control	\$7,789.80	\$17,950.00	43.4	\$6,205.00	\$9,087.62
Professional Fees	\$5,925.59	\$7,700.00	76.96	\$5,702.86	\$7,678.06
Recruitment	\$0.00	\$6,000.00	0	\$456.26	\$456.26
Royalties	\$0.00	\$350.00	0	\$0.00	\$0.00
Staff/Faculty Developmen	\$10,179.00	\$21,784.00	46.73	\$25,481.22	\$26,865.22

Operating Funds Expenses

	Actual Expenses YTD 1/31/2021	Budget 2021	%	Actual Expenses YTD 1/31/2020	Prior Year Expenses 6/30/2020
Contractual Services					
Student Awards	\$0.00	\$375.00	0	\$0.00	\$275.00
Student Development	\$50.00	\$1,925.00	2.6	\$171.48	\$430.47
Telephone Maint Agree	\$1,283.04	\$2,200.00	58.32	\$10,912.65	\$15,827.06
Wellness Program	\$7,500.00	\$7,500.00	100	\$0.00	\$0.00
	<u>\$604,145.79</u>	<u>\$1,429,351.00</u>	42.27	<u>\$698,529.93</u>	<u>\$1,062,953.26</u>
Materials & Supplies					
Advertising	\$36,211.36	\$87,400.00	41.43	\$49,626.24	\$95,184.20
Audio Visual Materials	\$977.67	\$3,900.00	25.07	\$27.95	\$100.44
Books-Library Collection	\$3,701.19	\$4,800.00	77.11	\$1,476.13	\$8,901.16
Computer Software	\$152,043.16	\$162,124.00	93.78	\$178,262.04	\$195,318.17
Digital Print/Curric Spt	\$54,292.77	\$54,584.00	99.47	\$49,490.48	\$52,574.91
Event Expense	\$917.16	\$4,430.00	20.7	\$1,577.97	\$2,548.07
Graphic Supplies	\$164.97	\$3,500.00	4.71	\$1,296.01	\$3,104.51
Instructional Supplies	\$58,586.54	\$134,637.00	43.51	\$65,189.11	\$84,370.50
Laundry/Linen Supplies	\$383.13	\$725.00	52.85	\$147.49	\$318.82
Maintenance Supplies	\$41,806.51	\$108,540.00	38.52	\$50,179.32	\$84,112.66
Materials	\$13,414.54	\$71,428.64	18.78	\$47,411.17	\$63,753.60
Non Consumable Supplies	\$3,749.80	\$14,660.00	25.58	\$9,696.37	\$9,696.37
Office Supplies	\$3,684.65	\$16,428.10	22.43	\$9,851.53	\$14,608.68
Postage	\$6,312.56	\$16,000.00	39.45	\$6,439.19	\$13,348.72
Printing	\$2,870.74	\$22,763.00	12.61	\$15,165.12	\$21,656.26
Publications & Dues	\$75,107.17	\$107,415.90	69.92	\$70,624.25	\$79,950.95
Reference Materials	\$0.00	\$335.00	0	\$4,254.00	\$4,254.00
Specialties	\$420.00	\$1,500.00	28	\$0.00	\$728.67
Transcripts	\$0.00	\$16,000.00	0	\$14,551.40	\$14,551.40
Uniforms	\$2,845.67	\$4,900.00	58.07	\$1,924.06	\$3,310.06
Vehicle Expense	\$7,096.35	\$20,000.00	35.48	\$8,612.99	\$14,735.45
Wind Turbine Maintenance	\$500.00	\$10,250.00	4.88	\$3,535.00	\$12,944.21
	<u>\$465,085.94</u>	<u>\$866,320.64</u>	53.69	<u>\$589,337.82</u>	<u>\$780,071.81</u>
Conference & Meeting Exp					
Community Relations/Spon	\$2,350.00	\$5,000.00	47	\$6,500.00	\$6,500.00
Meeting Expense	\$988.99	\$14,170.00	6.98	\$11,020.82	\$13,183.26
Registration Fees	\$7,901.20	\$52,185.00	15.14	\$32,874.24	\$34,017.99
Relocation	\$0.00	\$5,000.00	0	\$2,759.39	\$2,759.39
Travel-In State	\$617.23	\$16,967.00	3.64	\$12,472.07	\$13,621.21
Travel-In State Mileage	\$1,324.45	\$10,588.33	12.51	\$5,489.12	\$7,637.99
Travel-Out of State	\$0.00	\$63,489.00	0	\$48,637.89	\$59,529.93
	<u>\$13,181.87</u>	<u>\$167,399.33</u>	7.87	<u>\$119,753.53</u>	<u>\$137,249.77</u>
Fixed Charges					
Credit Card Fees	\$18,490.01	\$27,000.00	68.48	\$17,060.53	\$25,873.74
Equipment Rental	(\$75.79)	\$200.00	-37.89	\$75.79	\$75.79
Facility Rental	\$47,033.00	\$80,640.00	58.32	\$47,033.00	\$80,628.00
Graduation Expense	\$3,583.16	\$20,000.00	17.92	\$171.33	\$15,004.69
Install Pymt Lease/Purch	\$27,973.27	\$37,400.00	74.79	\$57,571.08	\$75,083.79
Interest Expense	\$0.00	\$1,000.00	0	\$0.00	\$4,530.30
Property Taxes	\$1,369.57	\$18,800.00	7.28	\$17,344.72	\$18,714.29
	<u>\$98,373.22</u>	<u>\$185,040.00</u>	53.16	<u>\$139,256.45</u>	<u>\$219,910.60</u>
Utilities					
Electricity and Nat Gas	\$181,870.26	\$356,300.00	51.04	\$202,427.78	\$404,828.52
Internet	\$6,348.00	\$17,390.00	36.5	\$9,109.28	\$15,399.28
Propane	\$159.28	\$1,500.00	10.62	\$0.00	\$0.00
Refuse Disposal	\$11,765.34	\$24,705.00	47.62	\$12,982.32	\$23,162.86
Telephone	\$54,230.87	\$43,690.00	124.13	\$21,288.03	\$75,314.62
Water, Sewage	\$20,873.87	\$39,750.00	52.51	\$23,766.39	\$41,190.34
	<u>\$275,247.62</u>	<u>\$483,335.00</u>	56.95	<u>\$269,573.80</u>	<u>\$559,895.62</u>
Capital Outlay					
Equipment-Instructional	\$0.00	\$353,790.00	0	\$0.00	\$0.00
Equipment-Service	\$0.00	\$88,574.00	0	\$5,000.00	\$5,000.00
	<u>\$0.00</u>	<u>\$442,364.00</u>	0	<u>\$5,000.00</u>	<u>\$5,000.00</u>
Tuition Adjustments					
Illinois Veterans Grants	\$0.00	\$15,000.00	0	\$0.00	\$0.00

Operating Funds Expenses

	Actual Expenses YTD 1/31/2021	Budget 2021	%	Actual Expenses YTD 1/31/2020	Prior Year Expenses 6/30/2020
Tuition Adjustments					
Tuition Waiver	\$9,106.00	\$10,000.00	91.06	\$2,582.00	\$4,566.00
Unfunded ING/MIA/POW	\$0.00	\$25,000.00	0	\$20,576.00	\$0.00
Write-Off	\$129,461.24	\$240,000.00	53.94	\$132,887.89	\$211,036.16
	<u>\$138,567.24</u>	<u>\$290,000.00</u>	47.78	<u>\$156,045.89</u>	<u>\$215,602.16</u>
Other Expense					
Bank Service Charges	\$3,010.34	\$3,000.00	100.34	\$2,002.71	\$3,621.18
Contributions	\$36,894.00	\$153,464.00	24.04	\$160,154.00	\$160,154.00
Expense-Other	\$2,483.96	\$3,500.00	70.97	\$199.52	\$21,700.42
	<u>\$42,388.30</u>	<u>\$159,964.00</u>	26.5	<u>\$162,356.23</u>	<u>\$185,475.60</u>
Transfers					
Transfer Out	\$36,894.00	\$51,308.00	71.91	\$0.00	\$627,038.24
	<u>\$36,894.00</u>	<u>\$51,308.00</u>	71.91	<u>\$0.00</u>	<u>\$627,038.24</u>
Total Expenses	\$8,515,590.52	\$16,521,435.57	51.54	\$8,534,065.98	\$15,654,080.97

Revenues by Fund Summary

	Actual Revenue YTD 1/31/2021	Budget 2021	%	Actual Revenue YTD 1/31/2020	Prior Year Revenue 6/30/2020
Fund 01-Education Fund					
Local Government Sources	\$6,579,440.63	\$6,594,503.00	99.77	\$6,398,686.64	\$6,399,650.70
State Government Sources	\$1,406,246.24	\$2,176,507.00	64.61	\$1,438,424.27	\$1,696,636.66
Student Tuition & Fees	\$5,966,679.84	\$6,124,440.00	97.42	\$6,418,477.40	\$6,496,894.97
Investment Revenue	\$4,927.90	\$61,000.00	8.08	\$87,542.62	\$121,961.51
Other Revenue	\$230,307.58	\$436,760.00	52.73	\$191,724.46	\$630,979.56
Total Revenue Fund 01	\$14,187,602.19	\$15,393,210.00	92.17	\$14,534,855.39	\$15,346,123.40
Fund 02-Operations & Maintenance					
Local Government Sources	\$957,208.39	\$959,676.00	99.74	\$929,801.21	\$929,801.21
State Government Sources	\$0.00	\$62,000.00	0	\$0.00	\$765,000.00
Student Tuition & Fees	\$490,902.66	\$499,085.00	98.36	\$586,256.60	\$585,003.53
Other Revenue	\$234,396.15	\$471,789.00	49.68	\$280,452.72	\$468,289.45
Total Revenue Fund 02	\$1,682,507.20	\$1,992,550.00	84.44	\$1,796,510.53	\$2,748,094.19
Fund 03-Oper & Maint Restricted					
Local Government Sources	\$379,485.31	\$382,414.00	99.23	\$439,315.54	\$15,615,718.07
Investment Revenue	\$32,767.06	\$20,000.00	163.84	\$6,999.79	\$21,754.70
Other Revenue	\$0.00	\$9,110,809.00	0	\$12,579.01	\$1,115,936.60
Total Revenue Fund 03	\$412,252.37	\$9,513,223.00	4.33	\$458,894.34	\$16,753,409.37
Fund 04-Bond & Interest Fund					
Local Government Sources	\$2,171,719.31	\$2,773,045.00	78.32	\$2,734,260.24	\$2,834,464.99
Investment Revenue	\$528.72	\$3,000.00	17.62	\$4,718.15	\$12,915.73
Other Revenue	\$0.00	\$96,970.00	0	\$0.00	\$0.00
Total Revenue Fund 04	\$2,172,248.03	\$2,873,015.00	75.61	\$2,738,978.39	\$2,847,380.72
Fund 05-Auxiliary Enterprises					
Customized Training	\$291,986.70	\$575,628.00	50.72	\$343,743.98	\$434,372.12
Student Tuition & Fees	\$25,702.00	\$88,803.00	28.94	\$100,432.58	\$102,551.58
Auxiliary Enterprises	\$186,574.32	\$898,320.00	20.77	\$435,277.22	\$579,655.27
Investment Revenue	\$553.70	\$0.00	0	\$7,372.12	\$10,148.38
Other Revenue	\$50,808.57	\$86,181.00	58.96	\$28,072.36	\$433,587.17
Total Revenue Fund 05	\$555,625.29	\$1,648,932.00	33.7	\$914,898.26	\$1,560,314.52
Fund 06-Restricted Purposes Fund					
Financial Aid	\$3,624,457.38	\$7,621,458.00	47.56	\$3,441,495.68	\$7,833,611.73
Investment Revenue	\$22.56	\$600.00	3.76	\$554.53	\$1,743.01
Other Revenue	\$618,924.69	\$4,478,067.19	13.82	\$1,717,772.07	\$2,673,475.86
Total Revenue Fund 06	\$4,243,404.63	\$12,100,125.19	35.07	\$5,159,822.28	\$10,508,830.60
Fund 07-Working Cash Fund					
Investment Revenue	\$12,912.86	\$130,000.00	9.93	\$103,998.47	\$130,817.59
Total Revenue Fund 07	\$12,912.86	\$130,000.00	9.93	\$103,998.47	\$130,817.59
Fund 10-Trust & Agency Fund					
Club Revenue	\$8,506.25	\$15,800.00	53.84	\$10,848.42	\$13,492.67
Investment Revenue	\$208.57	\$2,500.00	8.34	\$3,014.26	\$0.00
Other Revenue	\$36,894.00	\$55,125.00	66.93	\$57,577.00	\$58,977.00
Total Revenue Fund 10	\$45,608.82	\$73,425.00	62.12	\$71,439.68	\$72,469.67
Fund 11-Audit Fund					
Local Government Sources	\$52,244.46	\$66,946.00	78.04	\$65,973.45	\$65,973.45
Investment Revenue	\$52.28	\$500.00	10.46	\$779.86	\$1,008.86
Total Revenue Fund 11	\$52,296.74	\$67,446.00	77.54	\$66,753.31	\$66,982.31
Fund 12-Liability & Protection					
Local Government Sources	\$1,646,897.00	\$2,109,378.00	78.08	\$1,961,182.62	\$1,927,530.09
Student Tuition & Fees	\$2,584.00	\$10,000.00	25.84	\$9,776.00	\$9,840.00
Investment Revenue	\$1,575.98	\$15,050.00	10.47	\$20,471.25	\$28,061.40
Other Revenue	\$0.00	\$0.00	0	\$0.00	\$8,007.45
Total Revenue Fund 12	\$1,651,056.98	\$2,134,428.00	77.35	\$1,991,429.87	\$1,973,438.94
Total Revenue	\$25,015,515.11	\$45,926,354.19	54.47	\$27,837,580.52	\$52,007,861.31

Expenses by Fund Summary

	Budget 2021	Actual YTD as of 1/31/2021	Encumbered as of 1/31/2021	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$9,978,697.60	\$5,555,961.63	\$0.00	\$5,555,961.63	55.68	\$9,673,160.91	53.84
Employee Benefits	\$2,106,663.00	\$1,088,079.95	\$0.00	\$1,088,079.95	51.65	\$1,891,382.89	55.4
Contractual Services	\$668,776.00	\$429,389.44	\$3,481.96	\$432,871.40	64.73	\$442,951.44	87.15
Materials & Supplies	\$705,360.64	\$412,543.49	\$31,035.21	\$443,578.70	62.89	\$643,570.35	78.53
Conference & Meeting Exp	\$171,299.33	\$13,078.46	\$0.00	\$13,078.46	7.63	\$134,501.85	88.94
Fixed Charges	\$74,850.00	\$43,016.62	\$5,904.93	\$48,921.55	65.36	\$98,368.02	57.32
Utilities	\$5,830.00	\$2,715.00	\$2,175.00	\$4,890.00	83.88	\$3,900.00	47.82
Capital Outlay	\$353,790.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Other Expense	\$240,000.00	\$129,461.24	\$0.00	\$129,461.24	53.94	\$211,036.16	62.97
Tuition Adjustments	\$50,000.00	\$9,106.00	\$0.00	\$9,106.00	18.21	\$4,566.00	507.18
Other Expense	\$159,964.00	\$42,388.30	\$0.00	\$42,388.30	26.5	\$185,475.60	87.54
Transfers	\$51,308.00	\$36,894.00	\$0.00	\$36,894.00	71.91	\$627,038.24	0
Total Expense Fund 01	\$14,566,538.57	\$7,762,634.13	\$42,597.10	\$7,805,231.23	53.58	\$13,915,951.46	54.92
Fund 02-Operations & Maintenance							
Salaries	\$298,295.00	\$150,954.39	\$0.00	\$150,954.39	50.61	\$237,066.15	50.44
Employee Benefits	\$94,651.00	\$64,340.46	\$0.00	\$64,340.46	67.98	\$87,013.34	41.67
Contractual Services	\$761,325.00	\$174,756.35	\$329,369.60	\$504,125.95	66.22	\$620,001.82	50.4
Materials & Supplies	\$161,760.00	\$52,542.45	\$7,665.50	\$60,207.95	37.22	\$136,501.46	61.48
Conference & Meeting Exp	\$250.00	\$103.41	\$0.00	\$103.41	41.36	\$2,747.92	4.45
Fixed Charges	\$110,190.00	\$55,356.60	\$33,595.00	\$88,951.60	80.73	\$121,542.58	68.19
Utilities	\$477,505.00	\$272,532.62	\$9,110.56	\$281,643.18	58.98	\$555,995.62	48.15
Capital Outlay	\$88,574.00	\$0.00	\$0.00	\$0.00	0	\$5,000.00	100
Total Expense Fund 02	\$1,992,550.00	\$770,586.28	\$379,740.66	\$1,150,326.94	57.73	\$1,765,868.89	51.42
Fund 03-Oper & Maint Restricted							
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0	\$29,631.25	100
Materials & Supplies	\$200,000.00	\$0.00	\$0.00	\$0.00	0	\$1,025.31	100
Capital Outlay	\$9,334,065.00	\$2,842,802.41	\$4,043,026.09	\$6,885,828.50	73.77	\$1,101,135.53	30.61
Total Expense Fund 03	\$9,534,065.00	\$2,842,802.41	\$4,043,026.09	\$6,885,828.50	72.22	\$1,131,792.09	32.49
Fund 04-Bond & Interest Fund							
Fixed Charges	\$2,871,515.00	\$2,402,576.53	\$0.00	\$2,402,576.53	83.67	\$2,866,862.50	86.56
Other Expense	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	100	\$2,000.00	100
Total Expense Fund 04	\$2,873,015.00	\$2,404,076.53	\$0.00	\$2,404,076.53	83.68	\$2,868,862.50	86.57
Fund 05-Auxiliary Enterprises							
Salaries	\$722,238.00	\$344,278.19	\$0.00	\$344,278.19	47.67	\$703,378.36	60.18
Employee Benefits	\$149,504.00	\$99,994.50	\$0.00	\$99,994.50	66.88	\$139,043.39	55.14
Contractual Services	\$84,350.00	\$30,250.24	\$3,372.80	\$33,623.04	39.86	\$51,814.81	81.47
Materials & Supplies	\$646,390.00	\$156,607.80	\$128,079.48	\$284,687.28	44.04	\$482,603.52	73.3
Conference & Meeting Exp	\$7,900.00	\$1,141.95	\$0.00	\$1,141.95	14.46	\$8,374.77	74.5
Fixed Charges	\$36,750.00	\$20,326.37	\$8,750.00	\$29,076.37	79.12	\$34,178.54	65.99
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0	\$13,836.47	100
Other Expense	\$1,800.00	\$0.00	\$0.00	\$0.00	0	\$1,456.45	36.13
Total Expense Fund 05	\$1,648,932.00	\$652,599.05	\$140,202.28	\$792,801.33	48.08	\$1,434,686.31	65.45
Fund 06-Restricted Purposes Fund							
Salaries	\$1,686,952.07	\$426,371.69	\$0.00	\$426,371.69	25.27	\$967,782.53	54.31
Employee Benefits	\$507,304.10	\$121,319.97	\$0.00	\$121,319.97	23.91	\$272,135.12	57.17
Contractual Services	\$1,287,136.81	\$192,083.32	\$1,050.02	\$193,133.34	15	\$501,390.57	62.53
Materials & Supplies	\$424,642.00	\$65,011.41	\$10,565.83	\$75,577.24	17.8	\$163,136.30	61.13
Conference & Meeting Exp	\$66,179.31	\$2,417.37	\$0.00	\$2,417.37	3.65	\$22,011.33	55.42
Fixed Charges	\$131,189.90	\$15,287.40	\$0.00	\$15,287.40	11.65	\$99,495.39	42.83
Capital Outlay	\$416,715.00	\$91,673.44	\$6,414.46	\$98,087.90	23.54	\$664,323.73	58.76
Financial Aid Expense	\$7,554,164.00	\$3,605,106.90	\$6,491.49	\$3,611,598.39	47.81	\$7,721,672.34	68.94
Other Expense	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$1,712.34	0
Total Expense Fund 06	\$12,079,283.19	\$4,519,271.50	\$24,521.80	\$4,543,793.30	37.62	\$10,413,659.65	65.9
Fund 10-Trust & Agency Fund							

Expenses by Fund Summary

	Budget 2021	Actual YTD as of 1/31/2021	Encumbered as of 1/31/2021	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 10-Trust & Agency Fund							
Contractual Services	\$15,550.00	\$1,350.00	\$0.00	\$1,350.00	8.68	\$12,865.42	82.4
Materials & Supplies	\$48,050.00	\$14,186.82	\$0.00	\$14,186.82	29.53	\$45,294.10	67.16
Conference & Meeting Exp	\$9,125.00	\$568.00	\$0.00	\$568.00	6.22	\$11,874.27	85.06
Other Expense	\$700.00	\$285.25	\$0.00	\$285.25	40.75	\$749.16	90.92
Total Expense Fund 10	\$73,425.00	\$16,390.07	\$0.00	\$16,390.07	22.32	\$70,782.95	73.19
Fund 11-Audit Fund							
Salaries	\$7,565.00	\$4,419.49	\$0.00	\$4,419.49	58.42	\$7,371.71	57.33
Employee Benefits	\$1,795.00	\$1,112.31	\$0.00	\$1,112.31	61.97	\$1,864.76	57.46
Contractual Services	\$46,500.00	\$44,500.00	\$2,000.00	\$46,500.00	100	\$45,500.00	100
Total Expense Fund 11	\$55,860.00	\$50,031.80	\$2,000.00	\$52,031.80	93.15	\$54,736.47	92.8
Fund 12-Liability & Protection							
Salaries	\$732,363.00	\$412,455.73	\$0.00	\$412,455.73	56.32	\$686,945.37	56.65
Employee Benefits	\$345,544.00	\$186,626.18	\$0.00	\$186,626.18	54.01	\$326,421.07	55.2
Contractual Services	\$190,800.00	\$104,009.25	\$13,415.01	\$117,424.26	61.54	\$156,337.44	53.29
Materials & Supplies	\$40,150.00	\$27,495.07	\$1,108.08	\$28,603.15	71.24	\$37,121.31	76.94
Conference & Meeting Exp	\$6,000.00	\$399.17	\$817.50	\$1,216.67	20.28	\$15,018.16	92.18
Fixed Charges	\$325,000.00	\$217,202.02	\$64,475.86	\$281,677.88	86.67	\$262,382.03	80.67
Utilities	\$4,225.00	\$3,185.05	\$0.00	\$3,185.05	75.39	\$3,196.16	46.44
Capital Outlay	\$31,150.00	\$0.00	\$4,698.00	\$4,698.00	15.08	\$0.00	Canno
Total Expense Fund 12	\$1,675,232.00	\$951,372.47	\$84,514.45	\$1,035,886.92	61.84	\$1,487,421.54	61.09
Total Expenses	\$44,498,900.76	\$19,969,764.24	\$4,716,602.38	\$24,686,366.62	55.48	\$33,143,761.86	60.99

Auxiliary Enterprises Revenue & Expenses

JAN 2021

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
Community Events						
6019 -Admin Outdoor Events	\$0.00	\$1,510.00	\$3,211.75	\$5,885.00	(\$3,211.75)	(\$4,375.00)
6030 -Misc Events	\$350.00	\$5,000.00	\$0.00	\$625.00	\$350.00	\$4,375.00
	<u>\$350.00</u>	<u>\$6,510.00</u>	<u>\$3,211.75</u>	<u>\$6,510.00</u>	<u>(\$2,861.75)</u>	<u>\$0.00</u>
Continuing & Professional Education						
6000 -Adminstration-CPED	\$8,799.28	\$57,792.00	\$73,657.06	\$141,766.00	(\$64,857.78)	(\$83,974.00)
6001 -CDL	\$135,350.00	\$220,000.00	\$92,412.54	\$167,984.00	\$42,937.46	\$52,016.00
6003 -Dance	\$5,073.60	\$72,000.00	\$19,266.97	\$60,514.00	(\$14,193.37)	\$11,486.00
6004 -Personal Development	\$689.00	\$22,000.00	\$6,070.52	\$17,916.00	(\$5,381.52)	\$4,084.00
6007 -Safety-Industrial	\$84,849.32	\$204,871.00	\$75,427.25	\$201,903.00	\$9,422.07	\$2,968.00
6008 -Shilling Rentals	\$8,617.50	\$28,000.00	\$8,914.77	\$12,119.00	(\$297.27)	\$15,881.00
6027 -Tech Go Camp	\$0.00	\$2,628.00	\$1,532.60	\$2,628.00	(\$1,532.60)	\$0.00
6005 -Workforce Development	\$66,125.00	\$57,000.00	\$26,898.83	\$63,785.00	\$39,226.17	(\$6,785.00)
	<u>\$309,503.70</u>	<u>\$664,291.00</u>	<u>\$304,180.54</u>	<u>\$668,615.00</u>	<u>\$5,323.16</u>	<u>(\$4,324.00)</u>
Culinary						
8907 -Bistro 537	\$8,986.07	\$35,000.00	\$15,912.43	\$35,000.00	(\$6,926.36)	\$0.00
8970 -Cafe	\$177,706.70	\$795,500.00	\$269,540.99	\$795,500.00	(\$91,834.29)	\$0.00
8908 -Coffee House	\$0.00	\$21,000.00	\$0.00	\$21,000.00	\$0.00	\$0.00
	<u>\$186,692.77</u>	<u>\$851,500.00</u>	<u>\$285,453.42</u>	<u>\$851,500.00</u>	<u>(\$98,760.65)</u>	<u>\$0.00</u>
Fitness Center						
1157 -Fitness Center	\$52,763.00	\$142,864.00	\$83,572.58	\$149,864.00	(\$30,809.58)	(\$7,000.00)
	<u>\$52,763.00</u>	<u>\$142,864.00</u>	<u>\$83,572.58</u>	<u>\$149,864.00</u>	<u>(\$30,809.58)</u>	<u>(\$7,000.00)</u>
Horticulture						
4503 -Garden Center	\$248.00	\$23,220.00	\$7,915.53	\$23,220.00	(\$7,667.53)	\$0.00
9099 -Produce Market	\$0.00	\$3,479.00	\$0.00	\$3,479.00	\$0.00	\$0.00
	<u>\$248.00</u>	<u>\$26,699.00</u>	<u>\$7,915.53</u>	<u>\$26,699.00</u>	<u>(\$7,667.53)</u>	<u>\$0.00</u>
Traffic Safety School						
6009 -Traffic Safety	\$11,168.00	\$25,000.00	\$11,924.28	\$20,676.00	(\$756.28)	\$4,324.00
	<u>\$11,168.00</u>	<u>\$25,000.00</u>	<u>\$11,924.28</u>	<u>\$20,676.00</u>	<u>(\$756.28)</u>	<u>\$4,324.00</u>

Restricted Purposes Fund Revenue & Expenses

JAN 2021

			Budget	Actual Revenue	Actual Expenses	Encumbered Expenses	Net
GRANTS							
Department of Education							
12142-ICCB Education Mentor Pr	8/1/2020	12/31/2021	\$96,608.00	\$0.00	\$6,734.85	\$0.00	\$89,873.15
Dept of Commerce & Economic Oppo							
12027-Workforce Develop Grant	7/1/2019	6/30/2021	\$0.00	\$0.00	\$50,563.90	\$0.00	(\$50,563.90)
ICCB							
12154-Adult Ed Performance	7/1/2020	6/30/2021	\$74,475.00	\$29,790.00	\$25,124.70	\$0.00	\$49,350.30
12172-Adult Ed State Basic Grn	7/1/2020	6/30/2021	\$173,715.00	\$69,486.00	\$57,194.05	\$0.00	\$116,520.95
12106-CURES Act ICCB/IDHS Wkrf	10/1/2020	12/31/2020	\$53,300.00	\$0.00	\$50,374.08	\$606.40	\$2,319.52
12105-CURES ICCB/IDHS Adult Ed	8/1/2020	12/31/2020	\$22,000.00	\$0.00	\$21,252.72	\$379.00	\$368.28
12138-Early School LeaverTrans	7/1/2020	6/30/2021	\$60,000.00	\$0.00	\$6,042.36	\$0.00	\$53,957.64
12132-Federal Adult Basic Grnt	7/1/2020	6/30/2021	\$124,285.00	\$0.00	\$72,234.72	\$0.00	\$52,050.28
12139-Hospitality Bridge CTE	7/1/2020	6/30/2021	\$20,000.00	\$0.00	\$194.78	\$0.00	\$19,805.22
12030-Scaling Apprenticeship	9/1/2019	6/30/2021	\$99,267.00	\$0.00	\$10,168.61	\$0.00	\$89,098.39
12031-Transitional Math Grant	7/1/2019	6/30/2021	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
12029-Wrkfrce Equity Initive	9/18/2019	12/31/2021	\$219,030.00	\$0.00	\$119,185.29	\$1,815.72	\$98,028.99
12129-Wrkfrce Equity Initive	11/1/2020	10/31/2021	\$960,170.00	\$0.00	\$48,516.32	\$9,102.35	\$902,551.33
Illinois Board of Higher Ed							
12020-Co-Op Work Study Grant	9/1/2019	8/31/2020	\$29,663.81	\$14,137.29	\$14,137.29	\$0.00	\$15,526.52
12120-Co-Op Work Study Grant	7/1/2020	8/31/2021	\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00
Illinois State Board of Educ							
12141-Education Career Pathway	6/1/2020	6/30/2023	\$78,970.00	\$156,878.00	\$19,400.00	\$0.00	\$59,570.00
North Central Region SARE							
11930-Alliance for Ag Advance	10/1/2018	9/30/2021	\$17,585.83	\$0.00	\$0.00	\$0.00	\$17,585.83
RCC Foundation							
12133-Foundation Gifts to RCC	7/1/2020	6/30/2021	\$54,785.00	\$18,070.52	\$12,604.23	\$25,626.72	\$16,554.05
Richland Community College							
11458-Project READ			\$97,275.00	\$86,767.00	\$54,851.45	\$0.00	\$42,423.55
EQUI -Reserved for Equipment			\$361,090.00	\$22.56	\$71,749.31	\$28,417.31	\$260,923.38
Secretary of State							
12164-SOS Literacy Grant	7/1/2020	6/30/2021	\$100,000.00	\$100,000.00	\$65,739.88	\$0.00	\$34,260.12
US Department of Agriculture							
12140-NRCS Cooperative	4/24/2020	4/22/2024	\$15,349.00	\$3,469.67	\$5,695.59	\$0.00	\$9,653.41
US Department of Education							
12112-Carl Perkins-ICCB	7/1/2020	6/30/2021	\$260,142.00	\$18,970.71	\$48,308.51	\$80,606.79	\$131,226.70
12080-TRIO Grant	8/26/2019	8/31/2020	\$39,020.55	\$31,260.00	\$39,020.55	\$0.00	\$0.00

Restricted Purposes Fund Revenue & Expenses

JAN 2021

			<u>Budget</u>	<u>Actual Revenue</u>	<u>Actual Expenses</u>	<u>Encumbered Expenses</u>	<u>Net</u>
GRANTS							
US Department of Energy							
11816-Carbon SAFE Illinois	4/1/2017	3/31/2021	\$10,185.00	\$0.00	\$2,149.98	\$5.80	\$8,029.22
US Department of Transportation							
12118-Hwy Construct Career Grn	7/1/2020	6/30/2021	\$354,400.00	\$81,095.50	\$93,359.30	\$4,912.15	\$256,128.55
Total			\$3,354,316.19	\$609,947.25	\$894,602.47	\$151,472.24	\$2,308,241.48

Macon County Law Enforcement Training Center Revenue & Expenses

JAN 2021



JAN Actual

YTD Actual

Budget

Revenue

Basic Law Enforce Acad	\$0.00	\$383,624.97	\$1,097,950.00
Basic Corrections Acad	\$0.00	\$58,671.00	\$388,500.00
Misc Law Enforce Trng	\$0.00	\$685.00	\$2,500.00
Uniform/Lodging Reimburs	\$0.00	\$105,616.98	\$80,925.00
Gifts/Donations	\$0.00	\$0.00	\$27,500.00
FundBalanceAppropriation	\$0.00	\$0.00	\$6,800.00
Revenue-Contractual	\$0.00	\$0.00	\$13,872.00
Revenue-Misc/OtherSource	\$0.00	\$3,201.76	\$5,000.00
Total Revenue	\$0.00	\$551,799.71	\$1,623,047.00

Expenses

Law Enforce Trng Ctr

Administrative Staff Sal	\$25,404.66	\$190,382.02	\$330,260.00
Professional/Tech Salary	\$3,890.30	\$29,153.84	\$90,575.00
SURS-RetireeHealthContri	\$146.48	\$1,105.35	\$2,104.00
Group Medical Ins	\$3,880.38	\$19,331.28	\$49,598.00
Group Dental Ins	\$144.75	\$664.95	\$1,414.00
Group Life Ins	\$99.32	\$695.24	\$610.00
Group LTD Ins	\$71.37	\$499.59	\$850.00
Medicare	\$0.00	\$0.00	\$0.00
Staff/Family Waivers	\$0.00	\$525.00	\$0.00
Office Supplies	\$68.24	\$468.04	\$2,000.00
Instructional Supplies	\$0.00	\$0.00	\$500.00
Vehicle Expense	\$195.79	\$1,900.65	\$5,000.00
Printing	\$144.80	\$184.73	\$500.00
Postage	\$83.20	\$234.47	\$500.00
Non Consumable Supplies	\$0.00	\$2,517.12	\$1,800.00
Computer Software	\$0.00	\$0.00	\$510.00
Publications & Dues	\$0.00	\$0.00	\$100.00
Uniforms	\$25.00	\$494.00	\$1,000.00
Meeting Expense	\$0.00	\$0.00	\$500.00
Registration Fees	\$0.00	\$0.00	\$300.00
Travel-In State	\$0.00	\$0.00	\$500.00
Equipment Rental	\$256.11	\$2,997.07	\$3,020.00
Credit Card Fees	\$29.90	\$332.62	\$500.00
Telephone	\$120.00	\$840.00	\$1,440.00
Expense-Other	\$0.00	\$152.94	\$5,000.00
	\$34,560.30	\$252,478.91	\$498,581.00

Basic Law Enforce Trng

P/T Faculty Salary	\$3,522.50	\$88,937.50	\$180,000.00
Medicare	\$0.00	\$0.00	\$2,610.00
FICA-Social Security	\$0.00	\$0.00	\$11,160.00
Meals	\$78.99	\$122,668.92	\$257,250.00
Office Supplies	\$0.00	\$0.00	\$200.00
Instructional Supplies	\$456.48	\$11,713.93	\$10,840.00
Vehicle Expense	\$0.00	\$0.00	\$2,000.00
Firearms & Accessories	\$0.00	\$10,722.76	\$36,750.00
Printing	\$0.00	\$0.00	\$2,500.00
Uniforms	\$8,283.00	\$41,104.40	\$60,910.00

Macon County Law Enforcement Training Center Revenue & Expenses

JAN 2021



	<u>JAN Actual</u>	<u>YTD Actual</u>	<u>Budget</u>
Expense-Other	\$0.00	\$0.00	\$2,200.00
	\$12,340.97	\$275,147.51	\$566,420.00
Basic Corrections Trng			
P/T Faculty Salary	\$0.00	\$5,110.00	\$28,000.00
Medicare	\$0.00	\$0.00	\$406.00
FICA-Social Security	\$0.00	\$0.00	\$1,736.00
Contractual-Other	\$0.00	\$0.00	\$114,660.00
Meals	\$0.00	\$29,927.00	\$67,410.00
Instructional Supplies	\$0.00	\$2,617.29	\$8,000.00
Firearms & Accessories	\$0.00	\$0.00	\$22,000.00
Printing	\$0.00	\$0.00	\$1,000.00
Uniforms	\$0.00	\$14,602.70	\$19,950.00
Expense-Other	\$0.00	\$0.00	\$1,000.00
	\$0.00	\$52,256.99	\$264,162.00
Misc Law Enforce Trng			
P/T Faculty Salary	\$0.00	\$2,190.00	\$0.00
Medicare	\$0.00	\$31.75	\$0.00
Meals	\$0.00	\$882.00	\$8,000.00
	\$0.00	\$3,103.75	\$8,000.00
Law Enforce Trng Ctr O&M			
F/T Classified Salary	\$6,605.23	\$41,912.42	\$86,010.00
Custodial,Maint-Temp	\$0.00	\$2,036.80	\$0.00
Overtime Wages	\$0.00	\$789.72	\$0.00
SURS-RetireeHealthContri	\$33.02	\$213.77	\$430.00
Group Medical Ins	\$3,464.30	\$22,613.16	\$44,775.00
Group Dental Ins	\$116.70	\$680.82	\$1,315.00
Group Life Ins	\$22.49	\$136.24	\$224.00
Group LTD Ins	\$16.36	\$99.24	\$198.00
Medicare	\$0.00	\$0.00	\$0.00
Equip Repair/Maint Agree	\$1,332.95	\$5,874.74	\$8,000.00
Building Repair/Maint	\$335.00	\$335.00	\$25,000.00
Facility Repair	\$0.00	\$341.98	\$3,700.00
Contractual-Other	\$0.00	\$2,800.00	\$2,800.00
Pest Control	\$905.00	\$1,854.40	\$5,800.00
Grounds Maintenance	\$240.00	\$880.00	\$2,400.00
Maintenance Supplies	\$298.28	\$3,641.46	\$6,182.00
Materials	\$0.00	\$108.46	\$0.00
Non Consumable Supplies	\$0.00	\$0.00	\$1,000.00
Laundry/Linen Supplies	\$389.57	\$5,499.48	\$10,500.00
Uniforms	\$12.80	\$609.31	\$2,500.00
Electricity and Nat Gas	\$4,280.45	\$28,860.86	\$48,000.00
Water,Sewage	\$267.39	\$3,170.36	\$6,600.00
Telephone	\$0.00	\$926.08	\$4,000.00
Refuse Disposal	\$456.00	\$885.55	\$3,300.00
Internet	\$1,256.17	\$6,730.93	\$16,800.00
Equipment-Service	\$0.00	\$0.00	\$6,600.00
	\$20,031.71	\$131,000.78	\$286,134.00
Total Expenses	\$66,932.98	\$713,987.94	\$1,623,297.00
Net Revenue & Expenses	(\$66,932.98)	(\$162,188.23)	(\$250.00)

Bills for Ratification



January 2021

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
AFLAC						
	AFLAC		\$162.00	\$162.00		
ARC/STSA						
	Accreditation Fees	Surgical Tech-Health Occ	\$2,000.00	\$2,000.00		
AT&T						
	Telephone	Telecommunications	\$770.00		\$770.00	
AT&T Long Distance						
	Telephone	Telecommunications	\$73.11		\$73.11	
	Telephone	Telecommunications	\$66.15		\$66.15	
Advanced Disposal Services						
	Electricity and Nat Gas	Utilities	\$1,926.94		\$1,926.94	
Aidex Corp						
	Instructional Supplies	Credit	\$1,200.00			\$1,200.00
Airgas-Mid America						
	Instructional Supplies	Collision Repair Tech	\$171.86	\$171.86		
Airweld Industrial Gases & Suppl						
	Instructional Supplies	Welding-Technical Occ	\$7.75	\$7.75		
	Instructional Supplies	Welding-Technical Occ	\$35.00	\$35.00		
	Instructional Supplies	Welding-Technical Occ	\$108.78	\$108.78		
	Instructional Supplies	Welding-Technical Occ	\$262.20	\$262.20		
	Instructional Supplies	Welding-Technical Occ	\$961.53	\$961.53		
	Materials	NonCredit	\$269.75			\$269.75
AmerenIP						
	Electricity and Nat Gas	Utilities	\$4,616.80		\$4,616.80	
	Electricity and Nat Gas	Workforce Development Ct	\$35.08		\$35.08	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$129.15		\$129.15	
	Electricity and Nat Gas	Utilities	\$54.91		\$54.91	
	Electricity and Nat Gas	Utilities	\$25.37		\$25.37	
	Electricity and Nat Gas	Clinton Center O&M	\$219.81		\$219.81	
	Electricity and Nat Gas	Workforce Development Ct	\$1,383.08		\$1,383.08	
	Electricity and Nat Gas	Utilities	\$141.64		\$141.64	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$368.24		\$368.24	
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,888.45			\$1,888.45
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$783.40			\$783.40
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,058.38			\$1,058.38
	Electricity and Nat Gas	Utilities	\$4,553.38		\$4,553.38	
	Electricity and Nat Gas	Utilities	\$131.75		\$131.75	
	Electricity and Nat Gas	Utilities	\$296.49		\$296.49	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$105.88		\$105.88	
	RCC Foundation A/R		\$170.79	\$170.79		
	Electricity and Nat Gas	Clinton Center O&M	\$77.97		\$77.97	
	Electricity and Nat Gas	Workforce Development Ct	\$27.62		\$27.62	
	Electricity and Nat Gas	Utilities	\$4,749.45		\$4,749.45	
	Electricity and Nat Gas	Utilities	\$139.23		\$139.23	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$429.67		\$429.67	
	Electricity and Nat Gas	Utilities	\$49.86		\$49.86	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$130.61		\$130.61	
	Electricity and Nat Gas	Utilities	\$15.25		\$15.25	
American Disposal Inc						
	Refuse Disposal	Law Enforce Trng Ctr O&M	\$150.00			\$150.00
	Refuse Disposal	Law Enforce Trng Ctr O&M	\$153.00			\$153.00
	Refuse Disposal	Law Enforce Trng Ctr O&M	\$153.00			\$153.00
American Heart Association						
	Instructional Supplies	Credit	\$358.00			\$358.00
	Instructional Supplies	Credit	\$162.40			\$162.40
Aramark Uniform Services						
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$32.79			\$32.79
	Uniforms	Law Enforce Trng Ctr O&M	\$6.40			\$6.40
	Uniforms	Maintenance	\$66.00		\$66.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$100.28			\$100.28
	Uniforms	Law Enforce Trng Ctr O&M	\$6.40			\$6.40
Area Disposal Service Inc						
	Refuse Disposal	Clinton Center O&M	\$50.00		\$50.00	
	Refuse Disposal	Clinton Center O&M	\$91.16		\$91.16	
	Refuse Disposal	Clinton Center O&M	\$20.00		\$20.00	
	Refuse Disposal	Clinton Center O&M	\$98.29		\$98.29	
Arthur J Gallagher Risk Services						
	General Insurance	Liab Protection & Settle	\$75.00			\$75.00

Bills for Ratification



January 2021

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Ascendium Education Solutions					
Contractual-Other	Fin Aid & Vet Affairs	\$26.00	\$26.00		
BLDD Architects Inc					
Site Improvements	Renovations / Remodeling	\$6,140.00			\$6,140.00
Building Improvements	Renovations / Remodeling	\$14,737.50			\$14,737.50
Babcox					
Publications & Dues	Collision Repair Tech	\$124.00	\$124.00		
Baldassari, Vince L_W					
Student Tuition Rec		\$600.00	\$600.00		
BearMail Co					
RCC Foundation A/R		\$326.11	\$326.11		
Postage	Business Office	\$738.13	\$738.13		
Postage	CPED Administration	\$8.16			\$8.16
Postage	Enrollment Management	\$1.53	\$1.53		
Postage	Fin Aid & Vet Affairs	\$75.99	\$75.99		
Postage	General Expenses	\$379.07	\$379.07		
Postage	Human Resources	\$37.23	\$37.23		
Postage	Law Enforce Trng Ctr	\$83.20	\$83.20		
Postage	NonCredit	\$7.14			\$7.14
Best One of Central Illinois					
Vehicle Expense	Credit	\$357.00			\$357.00
Blue Cross and Blue Shield of IL					
Group Insurance		\$34,890.35	\$34,890.35		
Health Insurance		\$200,351.15	\$200,351.15		
EmployeeBenefitsTotal	General Expenses	\$3,285.48	\$3,285.48		
Group Insurance		\$35,143.35	\$35,143.35		
Health Insurance		\$201,914.55	\$201,914.55		
EmployeeBenefitsTotal	General Expenses	\$3,285.48	\$3,285.48		
Bollhorst, Robin L					
Telephone	Human Resources	\$50.00	\$50.00		
Brazier, Thonchel Bayard					
Stipends	NonCredit	\$200.00			\$200.00
Brozio, Seth Edward					
Contractual-Other	Grant-Administration	\$30.00			\$30.00
Buckley-Carson, Siobhan I					
Student Tuition Rec		\$812.00	\$812.00		
Burnett, Jody					
Meeting Expense	Fin Aid & Vet Affairs	\$64.60	\$64.60		
Bushue Human Resources Inc					
Contractual-Other	Human Resources	\$101.90	\$101.90		
CDS Leasing					
Equipment Rental	Law Enforce Trng Ctr	\$164.18			\$164.18
CDS Office Technologies					
Printing	Copiers	\$322.77	\$322.77		
Equipment Rental	Law Enforce Trng Ctr	\$52.00			\$52.00
Printing	Law Enforce Trng Ctr	\$26.80			\$26.80
Printing	Copiers	\$36.30	\$36.30		
Equipment Rental	Law Enforce Trng Ctr	\$39.93			\$39.93
Printing	Law Enforce Trng Ctr	\$118.00			\$118.00
RCC Foundation A/R		\$12.89	\$12.89		
Printing	Copiers	\$33.00	\$33.00		
CDWG Government Inc					
Instructional Supplies	Sequestration Proj	\$107.02			\$107.02
Materials	Academic Lab Support	\$278.07	\$278.07		
Instructional Supplies	Sequestration Proj	\$2,042.96			\$2,042.96
Heartland Academy Recv		\$2,132.15	\$2,132.15		
Equipment-Instructional	CARES Act Grant	\$8,670.75			\$8,670.75
Equipment-Instructional	Student Activities	\$10,044.80			\$10,044.80
Equipment-Instructional	Student Activities	\$11,207.92			\$11,207.92
Equipment-Instructional	Student Activities	\$11,980.88			\$11,980.88
Equipment-Instructional	Technical Services Suprt	\$15,783.60			\$15,783.60
Equipment-Instructional	Student Activities	\$20,089.60			\$20,089.60
CARES Act Grant	CARES Act Grant	\$28,627.68			\$28,627.68
Cardinal, Matthew S					
Travel-In State Mileage	Radiology Tech-Hlth Occ	\$511.70	\$511.70		
Carson, Courtney L					
Telephone	Essential Skills	\$50.00	\$50.00		
Central Illinois Agriculture					
Equip Repair/Maint Agree	Grounds	\$1,306.66		\$1,306.66	
Christy-Foltz Inc					
Building Improvements	Renovations / Remodeling	\$28,813.50			\$28,813.50
Building Improvements	Renovations / Remodeling	\$12,804.30			\$12,804.30
City of Clinton Water					

Bills for Ratification



January 2021

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
City of Clinton Water					
Water,Sewage	Clinton Center O&M	\$21.44		\$21.44	
City of Decatur					
Accrued Sales Tax		\$41.77			\$41.77
City of Decatur IL					
Water,Sewage	Utilities	\$47.28		\$47.28	
Water,Sewage	Utilities	\$151.93		\$151.93	
Water,Sewage	Utilities	\$160.02		\$160.02	
Water,Sewage	Utilities	\$161.13		\$161.13	
Water,Sewage	Utilities	\$169.36		\$169.36	
Water,Sewage	Utilities	\$171.36		\$171.36	
Water,Sewage	Utilities	\$226.67		\$226.67	
Water,Sewage	Utilities	\$1,838.04		\$1,838.04	
Water,Sewage	Law Enforce Trng Ctr O&M	\$43.31			\$43.31
Water,Sewage	Law Enforce Trng Ctr O&M	\$50.41			\$50.41
Water,Sewage	Law Enforce Trng Ctr O&M	\$173.67			\$173.67
Publications & Dues	General Expenses	\$115.00	\$115.00		
Clear Talk					
Materials	Public Safety Department	\$257.34			\$257.34
Clinton RCC LLC					
Facility Rental	Clinton Center O&M	\$6,719.00		\$6,719.00	
Comcast					
Telephone	Telecommunications	\$63.15		\$63.15	
Internet	Law Enforce Trng Ctr O&M	\$1,032.30			\$1,032.30
Internet	Law Enforce Trng Ctr O&M	\$223.87			\$223.87
Constellation NewEnergy Gas					
Electricity and Nat Gas	Workforce Development Ct	\$13.22		\$13.22	
Electricity and Nat Gas	Workforce Development Ct	\$258.73		\$258.73	
Electricity and Nat Gas	Workforce Development Ct	\$44.39		\$44.39	
Electricity and Nat Gas	Workforce Development Ct	\$450.74		\$450.74	
Cook, Taurus L					
Stipends	Grant-SupportServices	\$300.00			\$300.00
Cooper, Tisha Diane					
Stipends	Grant-SupportServices	\$60.00			\$60.00
Crews, Denise,, Dr					
Telephone	VP Academic Services	\$60.00	\$60.00		
Cromwell Radio Group Inc					
Advertising	Marketing	\$250.00	\$250.00		
DLT Solutions LLC					
Computer Software	Liab Protection & Settle	\$7,227.39			\$7,227.39
Computer Software	Networking Support	\$7,227.38	\$7,227.38		
DeBose Consulting					
Instructional Supplies	Engineering Technology	\$128.00	\$128.00		
Decatur Regional Chamber of					
Publications & Dues	General Expenses	\$4,915.00	\$4,915.00		
Direct Energy					
Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$550.22			\$550.22
Electricity and Nat Gas	Utilities	\$5,965.17		\$5,965.17	
Dunker Electric					
Maintenance Supplies	Maintenance	(\$71.82)		(\$71.82)	
Maintenance Supplies	Maintenance	\$40.14		\$40.14	
Maintenance Supplies	Maintenance	\$115.22		\$115.22	
Maintenance Supplies	Maintenance	\$140.00		\$140.00	
Maintenance Supplies	Maintenance	\$160.24		\$160.24	
Maintenance Supplies	Maintenance	\$184.80		\$184.80	
Maintenance Supplies	Maintenance	\$199.59		\$199.59	
Maintenance Supplies	Maintenance	\$201.96		\$201.96	
Maintenance Supplies	Maintenance	(\$7.04)		(\$7.04)	
Maintenance Supplies	Maintenance	\$7.04		\$7.04	
Maintenance Supplies	Maintenance	\$12.98		\$12.98	
Building Repair/Maint	Law Enforce Trng Ctr O&M	\$20.00			\$20.00
Building Repair/Maint	Law Enforce Trng Ctr O&M	\$100.00			\$100.00
Dynagraphics Inc					
Printing	Dean-Math Science Busine	\$48.21	\$48.21		
EagleScreen					
Contractual-Other	Human Resources	\$546.18	\$546.18		
Ecolab					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$169.95			\$169.95
Contractual-Other	Cafe	\$174.95			\$174.95
Pest Control	Maintenance	\$300.00		\$300.00	
Economic Development Corp of					
Publications & Dues	General Expenses	\$1,250.00	\$1,250.00		
Educators Rising					

Bills for Ratification



January 2021

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Educators Rising						
	Contractual-Other	Student Activities	\$19,400.00			\$19,400.00
Electrical Service Co						
	Building Improvements	Renovations / Remodeling	\$20,630.00			\$20,630.00
Ellis, Benjamin						
	Stipends	NonCredit	\$197.50			\$197.50
Energy Harbor						
	Electricity and Nat Gas	Workforce Development Ct	\$1,430.62		\$1,430.62	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$229.28		\$229.28	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$961.89		\$961.89	
	Electricity and Nat Gas	Utilities	\$12,190.00		\$12,190.00	
	Electricity and Nat Gas	Utilities	\$43.35		\$43.35	
	Electricity and Nat Gas	Utilities	\$281.73		\$281.73	
	Electricity and Nat Gas	Utilities	\$12,512.96		\$12,512.96	
	Electricity and Nat Gas	Workforce Development Ct	\$1,440.79		\$1,440.79	
Enterprise Rent-A-Car Company-						
	Other Receivables		\$396.84	\$396.84		
Evergreen FS-Stephens #24						
	Vehicle Expense	Credit	\$11.55			\$11.55
	Vehicle Expense	Credit	\$369.06			\$369.06
	Vehicle Expense	Instruction-Other	\$480.83			\$480.83
	Vehicle Expense	Instruction-Other	\$597.77			\$597.77
	Vehicle Expense	Credit	\$818.70			\$818.70
	Vehicle Expense	College Vehicle	\$841.15		\$841.15	
Evisions Inc						
	Admin Computer-Maint	Administrative Info Syst	\$12,919.00	\$12,919.00		
FISDAP						
	Fees Pass Thru EMS		\$472.50	\$472.50		
Fidelity Security Life Insurance						
	Vision Insurance		\$1,129.36	\$1,129.36		
	Vision Insurance		\$1,188.97	\$1,188.97		
Firm Systems						
	Fees Pass Thru Backgrnd		\$595.00	\$595.00		
Flinn Scientific Inc						
	Instructional Supplies	Biology-Baccalaureate	\$2,131.77	\$2,131.77		
	Instructional Supplies	Biology-Baccalaureate	\$2,425.77	\$2,425.77		
	Instructional Supplies	Biology-Baccalaureate	\$42.12	\$42.12		
	Instructional Supplies	Biology-Baccalaureate	\$617.68	\$617.68		
Foremost Truck & Trailer Inc						
	Equip Repair/Maint Agree	Grounds	\$7.95		\$7.95	
Frontier						
	Telephone	Clinton Center O&M	\$157.22		\$157.22	
	Telephone	Clinton Center O&M	\$157.22		\$157.22	
General Fence Co						
	Facility Repair	Brush College General Ex	\$9,752.00			\$9,752.00
Grainger						
	Inventory-CentralStores		\$147.00	\$147.00		
	Inventory-CentralStores		\$42.68	\$42.68		
Greater Decatur Black Chamber						
	Publications & Dues	General Expenses	\$250.00	\$250.00		
Greg Hahn Heating and Air						
	Building Repair/Maint	Law Enforce Trng Ctr O&M	\$215.00			\$215.00
	Building Repair/Maint	Maintenance	\$4,436.00		\$4,436.00	
HSHS Medical Group Inc						
	Group Medical Ins	General Expenses	\$1,635.26	\$1,635.26		
Hanover Insurance Group Co						
	General Insurance	Liab Protection & Settle	\$1,022.00			\$1,022.00
	General Insurance	Liab Protection & Settle	\$2,184.70			\$2,184.70
	General Insurance	Liab Protection & Settle	\$3,389.60			\$3,389.60
	General Insurance	Liab Protection & Settle	\$10,578.83			\$10,578.83
Hardy, Eric						
	Student Tuition Rec		\$300.00	\$300.00		
Harnsberger, Darin Meade						
	Stipends	NonCredit	\$197.50			\$197.50
Hicksgas						
	Maintenance Supplies	Maintenance	\$60.42		\$60.42	
Hoelting & Co						
	Food Supply Costs	Cafe	\$246.94			\$246.94
	Materials	Cafe	\$99.09			\$99.09
	Food Supply Costs	Cafe	\$412.10			\$412.10
	Food Supply Costs	Cafe	\$238.10			\$238.10
	Materials	Cafe	\$195.46			\$195.46
	Food Supply Costs	Cafe	\$1,209.81			\$1,209.81

Bills for Ratification



January 2021

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Hoelting & Co						
	Materials	Cafe	\$121.60			\$121.60
IL Association of Realtors						
	Instructional Supplies	NonCredit	\$20.00			\$20.00
ILACEP						
	Registration Fees	Institutl Effectiveness	\$60.00	\$60.00		
Illinois Century Network						
	Internet	Telecommunications	\$1,200.00		\$1,200.00	
Illinois Federation of Teachers						
	Union Dues-RFT		\$1,474.20	\$1,474.20		
	Union Dues-RFT		\$1,474.20	\$1,474.20		
Illinois State Disbursement Unit						
	Wage Garnishment Orders		\$120.00	\$120.00		
	Wage Garnishment Orders		\$120.00	\$120.00		
	Wage Garnishment Orders		\$590.92	\$590.92		
Infobase Publishing						
	Digital Print/Curric Spt	LRC	\$9,890.57	\$9,890.57		
JD Properties Plus						
	RCC Foundation A/R		\$500.00	\$500.00		
JRH Services Inc						
	Grounds Maintenance	Grounds	\$289.43		\$289.43	
Jackson, Shelly L						
	Stipends	NonCredit	\$200.00			\$200.00
Jason's Lawn Care						
	Grounds Maintenance	Clinton Center O&M	\$100.00		\$100.00	
Jim Coleman Ltd						
	Materials	Club Expenses	\$114.95			\$114.95
Johnco Construction, Inc						
	Building Improvements	Renovations / Remodeling	\$1,952,288.13			\$1,952,288.13
Jones & Sullivan Ent						
	Building Repair/Maint	Maintenance	\$9,578.00		\$9,578.00	
KONE Inc						
	Equip Repair/Maint Agree	Maintenance	\$380.14		\$380.14	
Kanopy Inc.						
	Audio Visual Materials	LRC	\$960.00	\$960.00		
LERN						
	Registration Fees	CPED Administration	\$795.00			\$795.00
Lamar Companies						
	Advertising	Marketing	\$209.00	\$209.00		
	Advertising	Marketing	\$209.00	\$209.00		
	Advertising	Marketing	\$209.00	\$209.00		
	Advertising	Marketing	\$209.00	\$209.00		
	Advertising	Marketing	\$250.00	\$250.00		
	Advertising	Marketing	\$250.00	\$250.00		
	Advertising	Marketing	\$450.00	\$450.00		
Lee Enterprises - Central IL						
	Publications & Dues	Business Office	\$207.32	\$207.32		
	Publications & Dues	General Expenses	\$75.92	\$75.92		
	Advertising	CPED Administration	\$513.00			\$513.00
Littler Mendelson P. C.						
	Legal Services-Admin	Board of Trustees	\$1,162.50	\$1,162.50		
MANCOMM						
	Instructional Supplies	Engineering Technology	\$353.25	\$353.25		
MJ Kellner						
	Equipment-Service	Cafe	\$4,737.00			\$4,737.00
MR Systems Wireless						
	Internet	Clinton Center O&M	\$58.00		\$58.00	
	Internet	Clinton Center O&M	\$58.00		\$58.00	
Macon County Highway						
	Materials	Public Safety Department	\$180.95			\$180.95
Mathews, Samiah Lynnette						
	Student Tuition Rec		\$600.00	\$600.00		
McKesson Medical Surgical Gov						
	CARES Act Grant	CARES Act Grant	(\$82.37)			(\$82.37)
	Instructional Supplies	Emergency Medical Svcs	\$31.16	\$31.16		
	Instructional Supplies	Emergency Medical Svcs	\$35.03	\$35.03		
	CARES Act Grant	CARES Act Grant	\$44.82			\$44.82
	Instructional Supplies	Emergency Medical Svcs	\$290.03	\$290.03		
	Materials	Emergency Medical Svcs	\$239.59	\$239.59		
	Instructional Supplies	Emergency Medical Svcs	\$35.10	\$35.10		
	Instructional Supplies	Emergency Medical Svcs	\$93.66	\$93.66		
Melton, Julie Lynn						
	Telephone	Foundation & Development	\$60.00	\$60.00		

Bills for Ratification

January 2021



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Menards Inc						
	Inventory-CentralStores		\$80.99	\$80.99		
	Maintenance Supplies	Maintenance	\$4.98		\$4.98	
	Maintenance Supplies	Maintenance	\$94.00		\$94.00	
Midwest Electronic Systems Inc						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$75.00			\$75.00
Midwest Fiber Inc of Decatur						
	Grounds Maintenance	Law Enforce Trng Ctr O&M	\$80.00			\$80.00
	Grounds Maintenance	Law Enforce Trng Ctr O&M	\$80.00			\$80.00
	Grounds Maintenance	Law Enforce Trng Ctr O&M	\$80.00			\$80.00
Mitchell, Colton Wayne						
	Stipends	NonCredit	\$197.50			\$197.50
Morneau Shepell						
	Prepaid Expenses		\$2,205.00	\$2,205.00		
	Contractual-Other	Human Resources	\$2,205.00	\$2,205.00		
Morris, Juanita M						
	Contractual-Other	Insitutional Research	\$457.03	\$457.03		
	Contractual-Other	Insitutional Research	\$3,166.67	\$3,166.67		
Mountain Measurement Inc						
	Publications & Dues	AAS Nursing -Health Occ	\$350.00	\$350.00		
	Publications & Dues	Nursing LPN -Health Occ	\$225.00	\$225.00		
Mutual of Omaha						
	LTD Insurance		\$1,950.28	\$1,950.28		
	Life Insurance		\$2,595.42	\$2,595.42		
	Supplemental Life Insur		\$2,406.49	\$2,406.49		
NACU						
	Publications & Dues	Administrative Info Syst	\$200.00	\$200.00		
Nasco						
	Instructional Supplies	Biology-Baccalaureate	\$1,068.39	\$1,068.39		
National Foodworks Services						
	CPED Non-Credit Revenue		\$300.00			\$300.00
National League for Nursing						
	Publications & Dues	AAS Nursing -Health Occ	\$1,215.00	\$1,215.00		
Neal, Hannah Joanne						
	Student Tuition Rec		\$600.00	\$600.00		
Neuhoff Media Decatur						
	Advertising	Marketing	\$300.00	\$300.00		
	Advertising	Marketing	\$750.00	\$750.00		
NewsBank Inc						
	Digital Print/Curric Spt	LRC	\$4,283.00	\$4,283.00		
Nichols Paper & Supply Co						
	Maintenance Supplies	Custodial	\$375.10		\$375.10	
	Maintenance Supplies	Custodial	\$414.12		\$414.12	
	Maintenance Supplies	Custodial	\$471.30		\$471.30	
	Maintenance Supplies	Custodial	\$496.90		\$496.90	
	Maintenance Supplies	Custodial	\$874.77		\$874.77	
	Maintenance Supplies	Custodial	\$1,680.34		\$1,680.34	
Nichols, Tiffany L						
	Telephone	Human Resources	\$50.00	\$50.00		
Office Depot Inc						
	Inventory-CentralStores		\$75.58	\$75.58		
Palmer, Richard Samuel_Lee						
	Stipends	Grant-SupportServices	\$300.00			\$300.00
Peerless Cleaners						
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$31.50			\$31.50
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$189.00			\$189.00
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$36.00			\$36.00
Per Mar Security & Research						
	Security	Public Safety Department	\$3,392.98			\$3,392.98
	Security	Public Safety Department	\$3,947.38			\$3,947.38
	Security	Public Safety Department	\$207.00			\$207.00
	Security	Public Safety Department	\$3,825.36			\$3,825.36
	Security	Public Safety Department	\$2,900.70			\$2,900.70
	Security	Public Safety Department	\$3,026.93			\$3,026.93
Pocket Nurse						
	CARES Act Grant	CARES Act Grant	\$398.93			\$398.93
Pride Cleaners						
	Contractual-Other	Cafe	\$12.90			\$12.90
	Contractual-Other	Cafe	\$25.80			\$25.80
	Laundry/Linen Supplies	Radiology Tech-Hlth Occ	\$49.02	\$49.02		
RCC Bookstore						
	Advertising	Marketing	\$50.00	\$50.00		
	Pell Taxable Books		\$101.11	\$101.11		

Bills for Ratification



January 2021

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
RCC Bookstore					
Office Supplies	Dean-Liberal Arts	\$156.00	\$156.00		
NonTaxBooks-Scholarships		\$208.00	\$208.00		
RCC Foundation					
Revenue-Misc/OtherSource		\$25.00	\$25.00		
Richland Foundation		\$1,701.84	\$1,701.84		
Refreshment Services Pepsi					
Food Supply Costs	Cafe	(\$82.29)			(\$82.29)
Food Supply Costs	Cafe	\$48.00			\$48.00
Food Supply Costs	Cafe	\$171.72			\$171.72
Food Supply Costs	Cafe	\$784.52			\$784.52
Rogers Supply Co					
Building Improvements	Renovations / Remodeling	\$4,055.95			\$4,055.95
Rotary Club of Decatur #180					
Publications & Dues	Presidents Office	\$10.00	\$10.00		
S J Smith Company Inc					
Materials	Automotive-Tech Occ	\$21.70	\$21.70		
Instructional Supplies	Human Simulator	\$55.18	\$55.18		
Safety Shoe Distributors					
Materials	Credit	\$399.98			\$399.98
Schneider, Thomas P					
Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Schwalbe, Barry S					
Instructional Supplies	Credit	\$48.00			\$48.00
Publications & Dues	NonCredit	\$160.00			\$160.00
Scott Fisher Enterprises Inc					
Pest Control	Law Enforce Trng Ctr O&M	\$450.00			\$450.00
Pest Control	Maintenance	\$800.00		\$800.00	
Screen This					
Materials	Club Expenses	\$110.00			\$110.00
Scribner, Mallory Mae					
Student Tuition Rec		\$225.00	\$225.00		
Secretary of State					
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Service Lighting & Electrical Su					
Site Improvements	Renovations / Remodeling	(\$355.57)			(\$355.57)
Site Improvements	Renovations / Remodeling	(\$163.17)			(\$163.17)
Site Improvements	Renovations / Remodeling	\$2,773.89			\$2,773.89
Site Improvements	Renovations / Remodeling	\$6,044.60			\$6,044.60
Shippers Rental Inc					
Equipment Rental	Credit	\$1,750.00			\$1,750.00
Sikich LLP					
Audit Services	Audit	\$8,000.00			\$8,000.00
Sinclair Digital					
Advertising	Marketing	\$125.00	\$125.00		
Advertising	Marketing	\$1,000.00	\$1,000.00		
Advertising	Marketing	\$1,500.00	\$1,500.00		
Advertising	Marketing	\$1,000.00	\$1,000.00		
Advertising	Marketing	\$1,500.00	\$1,500.00		
Sligo Steel					
Instructional Supplies	Welding-Technical Occ	\$860.00	\$860.00		
Smith Tire Co					
Vehicle Expense	College Vehicle	\$26.51		\$26.51	
Specialty Paint					
Instructional Supplies	Collision Repair Tech	\$209.00	\$209.00		
State Universities Retirement					
SURS 1/2%		\$2,474.62	\$2,474.62		
SURS 8%		\$2,568.62	\$2,568.62		
SURS 8%		\$19,892.61	\$19,892.61		
SURS 8%		\$91.44	\$91.44		
SURS 1/2%		\$1,544.70	\$1,544.70		
SURS 8%		\$12,420.89	\$12,420.89		
SURS 1/2%		\$2,527.04	\$2,527.04		
SURS 8%		\$2,717.89	\$2,717.89		
SURS 8%		\$20,439.51	\$20,439.51		
SURS 8%		\$195.15	\$195.15		

Bills for Ratification



January 2021

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
State Universities Retirement					
SURS 1/2%		\$1,935.06	\$1,935.06		
SURS 8%		\$17,425.60	\$17,425.60		
Sutton, Michael L					
Stipends	Grant-SupportServices	\$300.00			\$300.00
Sysco Central Illinois Inc					
Food Supply Costs	Cafe	\$29.53			\$29.53
Food Supply Costs	Cafe	\$88.85			\$88.85
Food Supply Costs	Cafe	\$31.61			\$31.61
Materials	Cafe	\$128.18			\$128.18
Instructional Supplies	Culinary Arts	\$365.54	\$365.54		
Food Supply Costs	Cafe	\$762.96			\$762.96
Food Supply Costs	Cafe	\$453.44			\$453.44
Materials	Cafe	\$615.49			\$615.49
Food Supply Costs	Cafe	\$1,009.47			\$1,009.47
Materials	Cafe	\$101.06			\$101.06
Food Supply Costs	Cafe	\$1,278.30			\$1,278.30
Materials	Cafe	\$74.21			\$74.21
Materials	Cafe	(\$34.30)			(\$34.30)
Materials	Cafe	(\$34.30)			(\$34.30)
Materials	Cafe	\$199.38			\$199.38
Food Supply Costs	Cafe	\$321.75			\$321.75
Materials	Cafe	\$106.49			\$106.49
Food Supply Costs	Cafe	\$769.36			\$769.36
Materials	Cafe	\$74.48			\$74.48
Food Supply Costs	Cafe	\$888.62			\$888.62
Food Supply Costs	Cafe	\$2,274.65			\$2,274.65
Materials	Cafe	\$163.66			\$163.66
Texthelp Inc					
CARES Act Grant	CARES Act Grant	\$3,645.00			\$3,645.00
The News Gazette					
Advertising	Human Resources	\$403.76	\$403.76		
The Omni Group					
Contractual-Other	Human Resources	\$8.00	\$8.00		
Thornton Welding Service Inc					
Vehicle Expense	College Vehicle	\$30.00		\$30.00	
Building Repair/Maint	Maintenance	\$1,204.50		\$1,204.50	
ThyssenKrupp Elevator Corp					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$1,088.00			\$1,088.00
TransUnion Risk and Alternative					
Publications & Dues	Public Safety Department	\$150.00			\$150.00
Publications & Dues	Public Safety Department	\$300.00			\$300.00
United Way of Decatur/Macon					
United Way		\$441.00	\$441.00		
Valdez, Cristobal O					
Telephone	Presidents Office	\$125.00	\$125.00		
Verizon Wireless					
Telephone	Public Safety Department	\$247.75			\$247.75
Telephone	Telecommunications	\$776.15		\$776.15	
Telephone	Public Safety Department	\$247.19			\$247.19
Viewpoint Screening					
Fees Pass Thru Backgrnd		\$300.00	\$300.00		
Village of Mt. Zion					
RCC Foundation A/R		\$89.30	\$89.30		
WAND					
Advertising	Marketing	\$400.00	\$400.00		
Washburn, Bruce					
RCC Foundation A/R		\$700.00	\$700.00		
Williams, Tad A					
Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Withrow, Tracy L					
Telephone	Marketing	\$50.00	\$50.00		
Workforce Investment Solutions					
Contractual-Other	Grant-Administration	\$685.11			\$685.11
Printing	Grant-Administration	\$1,337.48			\$1,337.48
Contractual-Other	Instruction	\$4,331.43			\$4,331.43
Contractual-Other	Student Servs-Counseling	\$1,033.44			\$1,033.44
Contractual-Other	Student Servs-Counseling	\$344.48			\$344.48
Contractual-Other	Grant-Administration	\$439.50			\$439.50
Xerox Corporation					
Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
Install Pymt Lease/Purch	Copiers	\$822.14	\$822.14		
Printing	Marketing	\$35.81	\$35.81		

Bills for Ratification



January 2021

<i>Vendor Account</i>	<i>Center</i>	<i>Amount</i>	<i>Ed Fund</i>	<i>O&M Fund</i>	<i>Other Fund</i>
Young, DeWayne Stipends	Grant-SupportServices	\$300.00			\$300.00
		<hr/>	<hr/>	<hr/>	<hr/>
		\$3,051,198.41	\$669,680.65	\$93,887.11	\$2,287,630.65

Executive Session- February 16, 2021

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self -evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions .