



March 2021 - Board of Trustees Meeting

March 16, 2021

Richland Community College - Board Room

One College Park

Decatur, IL, 62521

Access to the Board of Trustees meeting is provided via teleconference online via Zoom,
<https://richland.zoom.us/j/95790093551> or by phone at 312-626-6799 with Meeting ID: 957 9009 3551
passcode: 563296



Meeting Book - March 2021 - Board of Trustees Meeting

March 2021 Board of Trustees Meeting

I. Annual Board Book Calendar

- a. Board Book Annual Calendar 2021.docx

II. Principles of Sustainability

- a. Principles of Sustainability.pdf

III. Innovation and Quality Performance System

- a. Innovation and Quality Performance Strategic Plan Visual updated 11-6-19.pdf

IV. Strategic Plan Priorities

- a. Strategic Plan Priorities Richland Community College 2020 board two-page list.docx

V. The Vision: To be the best and first choice for education.

VI. College Mission: To empower individuals through learning and to forge partnerships that grow communities.

VII. Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

VIII. Convening of the Regular Meeting

- a. Call to Order
- b. Roll Call

IX. Minutes of the Regular Meeting on February 16, 2021

Needs Action

- a. February MINUTES OF BOARD OF TRUSTEES REGULAR MEETING.docx

X. Appearance of Citizens and Introduction of Guests

XI. Written Communications

- a. College Activities Report

Tracy Withrow

- a. March 2021 Activities Report.docx

- b. Personnel Update

- a. Personnel Update March 2021.pdf

- c. College Spotlight - Accessibility at Richland

Tara Mata

XII. Special Reports

- a. Report of ICCTA
- b. Monitoring Report - Staff Profile
- c. Report of Agreements/Contracts Signed by President Valdez for the Month of February 2021

Bruce Campbell
Robin Bollhorst
Dr. Valdez

a. Agreements Contracts.pdf

- d. Faculty Report
Nearpod Software presentation

Chris Schmersahl

XIII. Report of Student Trustee

Virginia Book

- a. March 2021 Student Trustee Report.docx

XIV. Foundation Report

Julie Melton

- a. BOT Report March 2021.docx

XV. New Business

- a. Approval to Purchase Automotive Air-Condition (HVAC) Trainer

Needs Action

Jose Montines/Andy Hynds

a. MEMO 20210316 Automotive HVAC Trainer.doc

- b. Approval to Purchase EMS Simulator Divider Wall (SimScreen)

Needs Action

Jose Montines/Ellen Colbeck

a. MEMO 20210316 EMS Simulation Divider Wall.doc

- c. Approval to Purchase Hospital Beds (Stryker FL28C)

Needs Action

Jose Montines/Ellen Colebeck

a. MEMO 20210316 Hospital Beds (1).doc

- d. Approval to Purchase College Minivan

Needs Action

Jose Montines/Greg Florian

a. MEMO 20210316 Minivan REVISED.doc

- e. Approval of South Wing Infrastructure Equipment Purchase

Needs Action

Joy Harvey/Joe Feinstein

a. SouthWingMarch2021PresidioMemo.docx

- f. Recommendation for Approval of Tuition Rates for Fiscal Year 2022

Needs Action

Greg Florian

a. Tuition Memo 3.3.21.docx

- g. Revisions to Board Policies 4.6, 4.7.3, & 4.18.1 - FIRST READING

Teena Zindle-McWilliams and Meredith Johnson-Palmer

a. policy 4_6 memo to President and Board 3_1_21.docx

b. Policies 4.6 4.7.3 4.18.1 first reading.docx

c. Board Policy 4-6 crosswalk (022321).docx

- h. Recommendation for Approval of General and Course Fees for Fiscal Year 2022

Needs Action

Greg Florian

a. Memo and Fees for Board FY22.pdf

**i. Recommendations for Policies 4.15.3 and 4.15.4
and Student Grievance Procedure - FIRST READING**

Dr. Denise
Crews

a. Policy memo to Dr. Valdez and Board of Trustees 3_3_21.docx

b. 2021 Student Grievance Policy.docx

XVI. Financial Report

Needs Action

Greg Florian

a. Financial Memo.docx

b. 02 February 2021.pdf

XVII. Report of the President

XVIII. Items from the Board

XIX. Executive Session

Needs Action

a. Executive Session.docx

XX. Adjournment

JANUARY 2021

Reports
Consent Agenda
College Legal Contractual Agreements
New Business
Trustee Training

FEBRUARY 2021

Reports
Consent Agenda
New Business
Recommendations for Tenure
Recommendation for Approval of Fees
Strategic Plan Priorities
Monitoring Report: Community Partnership

MARCH 2021

Reports
Consent Agenda
New Business
Recommendations for Faculty Promotions in Rank
Recommendation to Grant Professor Emeritus Status
Recommendation to Grant Staff Emeritus Status
Recommendation for Professional Leave
Recommendation for Approval of Tuition
Monitoring Report: Staff Profile

APRIL 2021

President's Evaluation
Tenure and Promotion Recognition Dinner
Student Government Election Results
Report from Board Secretary regarding Election of Student Trustee
Seating of New Student Trustee
Reports

MAY 2021

Reorganization of Board of Trustees
Reports
Consent Agenda
New Business
Tentative Budget
Other
RCC Commencement
ICCTA Lobby Day
Monitoring Report: Budget

JUNE 2021

Public Hearing for Budget
Reports
Strategic Plan Quarterly Report
Consent Agenda
New Business
Resolution Adopting Budget
Compliance with Prevailing Wage Act
State Capital Funding Request
Resolution Transferring Earnings
Review of Minutes of Previous Executive Sessions
Monitoring Report: Planning and IE

JULY 2021

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2021

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2021

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2021

Reports

Consent Agenda

**Distribution of audit
Reports – RCC &
Brush College, LLC**

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2021

Reports

Audit Presentation

Consent Agenda

**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2021

Reports

Consent Agenda

Old Business

**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the best and
first choice for
education.

College Mission

To empower individuals
through learning and to
forge partnerships that
grow communities.

Core Values

Commitment
Respect
Excellence
Accountability
Diversity

Strategic Plan

Richland Community College Strategic Plan 2020-2022

Goal 1: Provide relevant, high-quality learning opportunities.

Strategy A: Improve the quality of learning using a Teaching and Learning Center (TLC) to provide professional development.
Strategy B: Expand educational partnerships to create cohesive transitions (high school, universities, and industry).
Strategy C: Determine relevant learning opportunities to grow communities.

Goal 2: Foster Student Success and Completion.

Strategy A: Strengthen Richland's relationship with service area stakeholders.
Strategy B: Increase retention.
Strategy C: Increase student completion.

Goal 3: Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.

Strategy A: Connect with district employers to identify needed skills and collaborate in the delivery of training opportunities.
Strategy B: Share information regarding Richland activities and opportunities with internal and external communities to better connect with and inform individuals.
Strategy C: Deliver data-informed, innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

Goal 4: Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.

Strategy A: Position the College for financial stability that addresses varying income sources.
Strategy B: Create financial reserves to fund new initiatives.
Strategy C: Review cost control systems for effectiveness.
Strategy D: Seek alternative revenue sources.
Strategy E: Enhance student learning spaces.
Strategy F: Enhance faculty and staff training options and modalities..
Strategy G: Align current personnel resources to support optimal operations and student success.
Strategy H: Create an effective equipment replacement plan for all College computing equipment.
Strategy J: Maintain and enhance the IT infrastructure to support College operations and to provide consistent content delivery.

Implementation and Performance

Public Accountability

Annual Budget; Program Review and Program/Discipline Viability

Institutional Balanced Scorecard

DashBoard

Annual Performance Report

Implementation and Performance

Public Accountability

Richland Community College 2020-2022 Strategic Plan

Vision: To be the best and first choice for education

Mission: To empower individuals through learning and to forge partnerships that grow communities

Core Values: Commitment, Respect, Excellence, Accountability, Diversity

Goal 1: Provide relevant, high-quality learning opportunities.

- A. Improve the quality of learning using a Teaching and Learning Center (TLC) to provide professional development.
- B. Expand educational partnerships to create cohesive transitions (high school, universities, and industry).

Goal 2: Foster student success and completion.

- A. Strengthen Richland's relationships with service area stakeholders.
- B. Increase student retention.
- C. Increase student completion.

Goal 3: Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.

- A. Connect with district employers to identify needed skills and to collaborate in the delivery of training opportunities.
- B. Share information regarding Richland activities and opportunities within the internal and external communities to better connect with and inform individuals.
- C. Deliver data-informed innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

Goal 4: Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.

Organizational/Operational: Finances

- A. Position Richland for financial stability that addresses varying income sources.
- B. Create financial reserves to fund new initiatives.
- C. Review Cost Control Systems for effectiveness.
- D. Seek alternative revenue sources.

Organizational/Operational: Facilities

- A. Enhance student learning spaces.

Organizational/Operational: Staffing

- A. Enhance faculty and staff training options and modalities.
- B. Align current personnel resources to support optimal operations and student success.

Organizational/Operational: Technology

- A. Create and implement an effective equipment replacement plan for all College computing equipment.
- B. Maintain and enhance the IT infrastructure to support College operations and to provide consistent content delivery.

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

February 16, 2021

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, February 16, 2021, in the Board Room and via Zoom of Richland Community College by Chairman Coopriders. Chairman Coopriders also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopriders, Dale Colee, Randy Prince, Bishop Wayne Dunning, Vicki Carr, and Bruce Campbell

Trustees Absent: Virginia Book

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on January 19, 2021 had been distributed to the Board prior to this meeting.

Campbell moved to approve the minutes of the Regular Meeting on January 19, 2021. Prince seconded. Voice vote being all ayes, Chairman Coopriders declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed all in attendance.

WRITTEN COMMUNICATIONS

College Activities Report

February 2021

- Black History Month Celebration – www.richland.edu/blackhistory
- Late Start Class Promotion – www.richland.edu/latestart
- Annual Report Released – www.richland.edu/annualreport

Various Dates

Macon County Health Department COVID Vaccine Clinics
National Sequestration Education Center

February 16 & 18	Highway Construction Program Orientation Dates 10am or 2pm
February 24	Black History Month Speaker - Marcus Gentry (Virtual Speaker) 12:30pm via Zoom

March 2021

Women's History Month Celebration – www.richland.edu/womenshistory

March 5	Midterm
March 15-20	Spring Break – No Classes

Media Coverage:

- New Foundation Board Members
- Drive-Through COVID Clinics at Progress City
- Gretchen Warner, Richland Student Starting Own Bakery Business
- Minority Mentor Protégé Program

New Spring 2021 Non-Credit Classes can be found here:

<https://www.richland.edu/academics/workforce/professional-development-business-training>

- Board of Trustees Meeting – Board Room, March 16, 2021
- Other activities listed in the Board Book

Personnel Update

New Employee

Name	Position	Start Date
Anna Logan	Adult Ed ESL Coordinator	01/04/2021
Jeremy Morris	Director, Minority Mentor Protégé Program	01/20/2021

Retirements, Resignations, and Terminations

Name	Position	Last Day
Alex Berry	Director, Student Development	01/29/2021
Karen Lockhart	Coordinator, Career Program Support	01/29/2021

SPECIAL REPORTS

REPORT OF ICCTA

Bruce Campbell shared highlights of the ICCTA meeting held via Zoom on January 30, 2021

- Learned that the **Illinois Council of Community College Presidents** has drafted a letter to petition **Gov. JB Pritzker** to include front-line community college employees in the state's 1-B Group vaccination schedule;
- Previewed the Illinois General Assembly's spring 2021 session. Lawmakers have cancelled most session days in February and plan to work remotely due to ongoing COVID concerns;
- Received an update on state budget issues. The **Illinois Board of Higher Education** has recommended a [2% increase in state funding for community colleges and a \\$15 million set-aside for community college Monetary Award Program grants](#). The Governor will deliver his budget address on February 17;
- Discussed the recently passed [omnibus education reform bill](#), which was one of the four pillars of the **Legislative Black Caucus** Agenda. Two components affect community colleges: 1) the [Developmental Education Reform Act](#) requires consistent placement across the state, with

new reporting requirements every other year; and 2) the **Illinois Workforce Investment Board** will study the feasibility of consolidating workforce development programs;

- Were informed that ICCTA is applying for a grant from the **Joyce Foundation** to research and collect data on the state's need for community college baccalaureate degrees;
- Announced that ICCTA will not hold an in-person Lobby Day in Springfield this year. Instead, trustees will focus on a hybrid approach of in-district lobbying and Zoom meetings with targeted legislative leaders;
- Learned that the **Illinois Community College Board** has [suspended the High School Equivalency Constitution Test until December 31](#) due to a huge backlog of students;
- Reviewed community colleges' [2021 federal legislative priorities](#), including Higher Education Act reauthorization, Pell Grant expansion, and student loan debt forgiveness;
- Reminded trustees of ICCTA's virtual meetings with **U.S. Sen. Richard Durbin** (on February 3) and **U.S. Sen. Tammy Duckworth** (on February 4). The meetings will take place prior to the **Association of Community College Trustees/American Association of Community Colleges'** February 8-10 virtual [National Legislative Summit](#);
- Discussed efforts to increase college flexibility in spending down [federal Coronavirus Response and Relief Supplemental Appropriations Act grants](#). ICCTA has co-signed a letter with other higher education advocates that seeks an additional \$97.3 billion in pandemic-related relief funds;
- Received an update on the development of ICCTA's new strategic plan, which will be presented to the Board of Representatives in March;
- Learned that community colleges are actively involved in crafting IBHE's 10-year [Strategic Planning](#) initiative. **Martha Burns** (Oakton) and **Jim Reed** (ICCTA) represent trustees on the steering committee;
- Were informed that the **ICCTA Onboarding Committee** is producing a series of member-only podcasts on governance. Topics will include trustee responsibilities and the Illinois Open Meetings Act;
- Heard that the **ICCTA Public Relations Committee** is developing a searchable Q&A database for the association's website. The "Trustee Chat" resource will be accessible to ICCTA members only;
- Encouraged trustees to [register for ICCTA's March 12 seminar](#) on "*The Urgency to Treat Cybersecurity as a Business Decision*," which will take place as part of ICCTA's [March 12-13 in-person meeting in Schaumburg](#); and
- Endorsed two Illinois candidates for the fall 2021 **Association of Community College Trustees** elections: **Fritz Larsen** (Black Hawk) for Central Region director, and **Dr. Maureen Dunne** (DuPage) for ACCT director-at-large.
- The next ICCTA Board of Representatives will meet in person on March 12-13, 2021 at the Hyatt Regency Hotel in Schaumburg, Illinois.

COLLEGE SPOTLIGHT

Rev. Courtney Carson and Dr. Jeremy Morris presented the Minority Protégé Program.

MONITORING REPORT

John Oliver presented the Monitoring Report – Community/Partnerships

REPORT OF STUDENT TRUSTEE

Dr. Isaac Zuniga presented the Student Leadership Council Report.

FOUNDATION REPORT

Julie Melton reported on top accomplishment, projects in progress and new opportunities on the horizon. She also provided the Trustees with and event brief on the Culinary Scholarship Dinner that will be held on March 27, 2021.

NEW BUSINESS

APPROVAL TO AWARD FURNITURE CONTRACT

A recommendation was made that the Board of Trustees approve the bids and authorize the Administration to purchase Bid Packages 1, 3, & 5 from Henricksen & Co., Inc. of Peoria for \$396,905.64 and Bid Packages 2, 4, & 6 from Resource One Office of Springfield for \$176,021.00, as presented.

Campbell moved to approve the bids and authorize the Administration to purchase Bid Packages 1, 3, & 5 from Henricksen & Co., Inc. of Peoria for \$396,905.64 and Bid Packages 2, 4, & 6 from Resource One Office of Springfield for \$176,021.00, as presented. Carr seconded. Roll call vote being all ayes. Chairman Coopridier declared the motion carried.

APPROVAL TOPURCHASE AMBULANCE SIMULATOR

A recommendation was made that the Board authorize the College Administration to purchase the Ambulance Simulator all necessary component systems from Simulation Solutions LLC, Coleman, Texas for a total cost of \$54,500.00, as presented.

Bishop Dunning moved to authorize the College Administration to purchase the Ambulance Simulator all necessary component systems from Simulation Solutions LLC, Coleman, Texas for a total cost of \$54,500.00, as presented. Prince seconded. Roll call vote being all ayes. Chairman Coopridier declared the motion carried.

FACULTY PROMOTION

A recommendation was made to the Board of Trustees to promote Brooke Oliver from Assistant Professor to Associate Professor, as presented.

Bishop Dunning moved to promote Brooke Oliver from Assistant Professor to Associate Professor, as presented. Carr seconded. Roll call vote being all ayes. Chairman Coopridier declared the motion carried.

TENURE RECOMMENDATION

A recommendation was made to the Board of Trustees granting Tenure to the following.

The following faculty members are being recommended for tenure:

Brandon Clark, Instructor, Diesel Medium/Heavy Truck (Certificate, Nashville Auto Diesel College). Date of employment in a tenure track position with the College is August 2018.

Paula Rudolph, Nursing Instructor, Health Professions Division (MSN, Benedictine University). Date of employment in tenure track position with the College is August 2018.

Trevor Smith, Instructor, EMS/Program Director (MA, Kent State University). Date of employment in tenure track position with the College is August 2018.

Rachel Walton, Instructor, Medical Assisting Program Director/Practical Nursing Instructor (MSNE, Benedictine University). Date of employment in tenure track position with the College is August 2018.

Prince moved to grant tenure to the following: Brandon Clark, Paula Rudolph, Trevor Smith, and Rachel Walton, as presented. Bishop Dunning seconded. Roll call vote being all ayes. Chairman Coopridier declared the motion carried.

RECOMMENDATION FOR CONTINUANCE

A recommendation was made for continuance for the following:

Christopher Schmersahl, English Associate Professor, Liberal Arts Division (MA University of Missouri – St. Louis). Date of employment in a tenure track position with the College is August 2019.

Dr. David Larrick, Associate Professor, Biology and Sequestration (PhD, Pennsylvania State University). Date of employment in a tenure track position with the College is August 2019.

Bishop Dunning moved to grant continuance for Christopher Schmersahl and Dr. David Larrick, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Coopridier declared the motion carried.

APPROVAL TO PURCHASE COMPUTING EQUIPMENT

A recommendation was made to the Board of Trustees for the purchase of computer & audiovisual equipment from CDW-G of Vernon Hills, IL, for a total purchase cost of \$229,769.08, as presented.

Prince moved to approve the purchase of computer & audiovisual equipment from CDW-G of Vernon Hills, IL, for a total purchase cost of \$229,769.08, as presented. Campbell seconded. Roll call vote being all ayes. Chairman Coopridier declared the motion carried.

APPROVAL TO PURCHASE AMMUNITION

A recommendation was made to the Board of Trustees for the purchase of ammunition for the Macon County Law Enforcement Training Center from Kiesler's for \$70,616.20, as presented.

Prince moved to approve the purchase of ammunition for the Macon County Law Enforcement Training Center from Kiesler's for \$70,616.20, as presented. Colee seconded. Roll call vote being all ayes. Chairman Coopridier declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The January 2021 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$3,051,198.41 for January 2021 was distributed to the Board prior to the meeting.

Bishop Dunning moved to ratify the January bills and travel expenditures paid and approve the Financial Statement subject to audit. Carr seconded. Roll call vote being all ayes. Chairman Coopridier declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that we are still waiting on the rules for the Corona Relief Package (CRRSAA) funds.
- President Valdez reported that Richland is also still waiting on a decision for the CIMA grant.
- In addition, Richland is waiting on the Governors Report to see how to proceed with the Teamsters partnership.
- Summer and Fall registration will be separated in hopes that Fall semester will be more "normal".

- Please remember to complete the 2021 Presidential Evaluation.
- The 2021 Annual Report was distributed electronically. A big thank you to Tracy Withrow for her dedication to getting it completed. Please share this with others in the community.

ITEMS FROM THE BOARD

- Dale Colee was thankful for the Minority Mentor Protégé presentation. This is a great opportunity for our community.
- Bruce Campbell asked that a breakdown of tuition rates be shared at the March Board of Trustees meeting.
- Vicki Carr asked if TIF Districts money could be shared with the community colleges. Greg explained that typically, they do not budget for the community colleges but Mt. Zion may have some surpluses after their threshold is met. He will keep the Board posted.

EXECUTIVE SESSION

None

ADJOURNMENT

Campbell moved and Prince seconded to adjourn the meeting at 6:50 p.m.

Randy Prince, Secretary

TO: Dr. Cris Valdez
 FROM: Tracy Withrow
 DATE: March 2, 2021
 SUBJECT: March 2021 College Activities Report

Following is *Richland Community College Activities Report* for March 16, 2021 to April 20, 2021. The *Activities Report* is meant to provide information on items of College-wide and community interest and to spotlight the variety of activities and events in which the College is engaged.

March 2021

Entire Month	Women's History Month Celebration www.richland.edu/womenshistory
Various Dates	Macon County Health Department COVID Vaccine Clinics National Sequestration Education Center
March 12	The Macon County Law Enforcement Training Center CC21-09 Graduation YouTube and Facebook Live Links will be emailed to all you
March 15 – 19	Spring Break – No Classes

April 2021

April 2	College Closed – Spring Holiday
April 9	Statewide Virtual Career Fair sponsored by IC3CSP Online via Handshake 10am – 4pm
April 16	The Macon County Law Enforcement Training Center RC21-11 Graduation YouTube and Facebook Live Links will be emailed to all you

Summer Registration Dates:

March 29 – Current Students and Veterans
 April 5 – New Students
 June 1 – Summer Classes Begin

Fall Registration Dates:

April 26 – Current Students and Veterans
 May 3 – New Students
 August 9 – Fall Registration Closes
 August 12 – Fall Classes Begin

Media Coverage:

- Boys and Girls Club – Highlighting Richland Student
- COVID Vaccines at NSEC
- Prep Academy – DPS and Richland
- Tenure and Promotion

To: Cris Valdez, President

From: Robin Bollhorst, Director, Human Resources & Payroll 

Date: March 2, 2021

Subject: Personnel Update

New Employee

Name	Position	Start Date
Ezra Pernermon	Facilitator, Essential Skills	03/01/2021

Retirements, Resignations, and Terminations

Name	Position	Last Day
Aaron Barnett	Director, Cyber Security	02/12/2021

MONTHLY REPORT OF RICHLAND COMMUNITY COLLEGE
AGREEMENTS/CONTRACTS

AUTHORIZED BY PRESIDENT VALDEZ FOR THE MONTH OF
FEBRUARY 2021

4/9/2020	Dr. Valdez signed the transitional math partnership agreement between Richland Community College and Warrensburg-Latham CUSD #11.
2/25/2021	Dr. Valdez signed the transitional math partnership agreement between Richland Community College and DeLand-Weldon CUSD # 57.

Richland Community College
STUDENT LEADERSHIP COUNCIL
BOARD REPORT

March 2021

Student Trustee: Virginia Book

President | *Vice-President*: Ashley Arnold | *Secretary*: Claire Parker

Student Engagement Activities:

- 3/23 - 7pm Switchboard Games - "Women's' Empowerment" theme
<http://www.switchboardgames.com/>
- 3/24 & 3/31 - Women's History Quiz
- 3/25 - noon- Part 3 of Race in America - "Where Do we go From Here?" Hosted by Black Hawk CC
- 3/25 - 7pm- Free Daps - Free Style Rap and Improve - <https://www.degy.com/free-daps-virtual/>
- 4/1 - 2pm- Part 3 of the Student Leadership Series - "Balance for Busy Students" a program of ICCSAA (Illinois Community College Student Activity Association)
- 4/13 - Noon - Poet Ashley Haze - Poetry workshop - <https://bass-schuler.com/ashlee-haze/>



Richland Executive Director Report March 2021

Top Accomplishments

- During Black History Month, the Foundation highlighted 15 Black American Alumni from the Decatur community on Facebook and LinkedIn. Their stories were inspiring and their pride for Richland was apparent.
- Earlier this month, the Foundation hosted a Board Education Session on Diversity, Equity & Inclusion facilitated by Dr. Isaac Zuniga. This session was extremely well received and will set the stage for aligning the work that we do in the Foundation.
- The Foundation has secured seven (7) sponsors for the Virtual Culinary Scholarship Dinner scheduled for Saturday, March 27. These sponsors include: Regions, Sikich, Busey, First Mid Bank & Trust, Ameren Illinois, Hickory Point Bank, and the Frigy & Brown families. We hope to secure 1-2 additional sponsors prior to the event.
- The Foundation Farm Committee met earlier this month to discuss establishing criteria to sell the foundation farmland. This information will be proposed to the Foundation Board at the quarterly Foundation Board Meeting in May and shared with the Board of Trustees.
- We conducted Zoom Scholarship Orientations for high school counselors, high school graduates and their parents to share scholarships available, specifically the Scherer's Honors Scholarship. .

Projects in Progress

- The Foundation is putting final touches on the Virtual Culinary Scholarship Dinner scheduled for March 27, 2021. Chef Brian Tucker and the Richland Culinary Students will lead an interactive cooking demonstration on YOU TUBE LIVE beginning at 6pm. Each guest will pick up a Culinary Bash Box earlier that day filled with ingredients to serve 2, along with other goodies to make the event truly memorable! More details on the event can be found at www.richland.edu/culinarybash.
- We are reviewing the spring 2021 scholarship award processes in Academic Works in order to refine and adjust as necessary prior to opening the fall 2021 applications. This

year, we will ask the Foundation Board of Directors to serve as reviewers for the scholarship.

- The Foundation is planning a Scholarship Awareness Campaign in April & May to promote the impact of scholarships on Richland students and the applications being open. We hope this efforts will help increase enrollment efforts for fall.

On the Horizon

- The Foundation will once again work with the graduation planning committee to help recognize and celebrate our newest alumni. Additionally, we will present our newest alumni in a video to donors – similar to last year.
- We are planning a Donor Appreciation Event that allows students and donors to safely participate while following all social distancing guidelines. We hope to host this “party on the patio” in early summer.

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Jose Montines
Andrew Hynds

Date: March 16, 2021

Re: Approval to Purchase Automotive Air-Condition (HVAC) Trainer

This request is to purchase a new automotive air-condition trainer to be used by Richland Community College's Automotive Program students. This is an authentic vehicle air conditioning system mounted on a sturdy auto chassis with wheels for teaching purposes. This trainer uses the Thermal Expansion Valve (TXV) design of the refrigerant flow control to be able to teaches the principles of the refrigeration cycles and the function of the component parts of the system.

A public bidding was held on February 15, 2021, with four companies responding with qualifying trainers.

ATech Training Inc	\$ 13,410.06
Aidex Corp	\$ 11,035.50
Nada Scientific	\$ 10,490.00
DAC Worldwide	\$ 32,609.00

It is recommended that the Board authorize the College Administration to purchase the Automotive Air-Condition Trainer package with all accessories from Nada Scientific, Champlain, New York for a total cost of \$10,490.00.

Funding for the equipment purchase is available from the approved FY2021 Perkins Budget.

We are available for any questions you may have.

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Jose Montines
Ellen Colbeck

Date: March 16, 2021

Re: Approval to Purchase EMS Simulator Divider Wall (SimScreen)

The Master Plan Phase 1 renovation includes a makeover of the Emergency Medical Technician Lab. The College's EMS program requested to acquire a mobile divider wall that can separate the students from the instructors and to be used for observation and assessment. The divider walls give the students the opportunity for independent clinical decision-making without relying on cues and guidance from the instructor.

A public bidding was held on February 19, 2021, with two companies responding. The offers are as follows (total price includes the standard simulation panel, simulation door and a panel shelf):

Diamedical USA Equipment LLC	\$ 13,715.00
Medline Industries	\$ 17,021.04

It is recommended that the Board authorize the College Administration to purchase the SimScreen Divider Wall and all necessary accessories from Diamedical USA Equipment LLC, of West Bloomfield, Michigan for a total cost of \$13,715.00.

Funding for the equipment purchase is available from the Master Plan Phase 1 project budget.

We are available for any questions you may have.

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Jose Montines
Ellen Colbeck

Date: March 16, 2021

Re: Approval to Purchase Hospital Beds (Stryker FL28C)

As part of the Master Plan Phase 1 renovation, four classrooms are being converted to a new Simulation Laboratory for several Health Professions Programs. The Health Profession's department requested eight refurbished hospital beds. Four of these beds will be placed in the new Sim Lab and 4 will be placed as a replacement for the existing Nursing Lab. The old beds do not meet current program requirements and will be donated. College staff have been working with several vendors to determine the appropriate model that will allow students to get a hands-on hospital-bedside experience.

The FL28C model offers a higher level of security, intuitive operation, and enhanced mobility that allows students to experience different types of patient situations with ease and efficiency. It has full siderail coverage, low bed height and the Chaperone center-of-gravity bed exit system-combined to provide patients with the highest level of protection. This is the type of bed commonly found in hospitals and other medical facilities.

The College reached out for pricing from different vendors for FL28C model and the offers are as follow:

CeviMed Medical Equipment & Supplies	\$ 22,400.00
Piedmont Medical Incorporated	\$ 20,400.00
PT Medical Technologies, Inc.	\$ 18,000.00

It is recommended that the Board authorize the College Administration to purchase the Stryker FL28C and all necessary components from PT Medical Technologies, Inc., of Irving Texas for a total cost of \$18,000.00.

Funding for the equipment purchase is available in the Master Plan Phase 1 project budget.

We are available for any questions you may have.

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Jose Montines
Greg Florian

Date: March 2, 2021

Re: Approval to Purchase College Minivan

This is a request to purchase a new college minivan to be used as a mode of transportation by Richland Community College's staff, faculty and students. The minivan will primarily be used to get College's representatives to conferences, meetings and other off campus activities. College staff have been working with local car dealerships to determine the appropriate model that will allow the college to have that mobility and smooth distant travels.

A public bidding was held on February 15, 2021, with three companies responding with qualifying offers:

Bob Brady Auto Mall (Chrysler)	\$ 24,127.60
O'Brien KIA of Bloomington (Kia)	\$ 30,744.00
Bob Brady Auto Mall (Honda)	\$ 32,126.60

It is recommended that the Board authorize the College Administration to purchase the 2021 Chrysler Voyager L and all necessary components from Bob Brady Auto Mall of Decatur, Illinois for a total cost of \$24,127.60.

Funding for this purchase was approved in the College's current FY21 budget.

We are available for any questions you may have.

To: Dr. Cris Valdez and Board of Trustees
Cc: Greg Florian
From: Joy Harvey
Date: 3/3/2021
Re: South Wing Infrastructure Equipment Purchase

The Technical Services Department is seeking to purchase network infrastructure equipment required to support the wired and wireless network for the spaces that are included in the South Wing remodeling project. Specifically, we are seeking to purchase:

- 1 – Cisco 9800-L wireless LAN controller and required licensing
- 2 – Cisco 9200-L 48-port POE switches
- 2 – Cisco 9200-L 48-port standard switches
- 2 – Cisco multimode fiberoptic transceivers
- * – Required Network Device Licensing and Cables per attached Quote

After determining the hardware requirements and receiving quotes from multiple vendors, the department's staff have determined that it is in the College's best interest to purchase these items through one of Cisco's Platinum Partner's due to the discounts they provide for higher education. The primary vendor for networking hardware & related equipment of this nature is Presidio Networked Solutions Group, LLC.

Based on vendor responses received, **we recommend that the purchase of this network equipment be made from Presidio Networked Solutions Group, LLC of Peoria, IL, in the amount of \$26,290.23.**

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian
Megan Moore

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Date: March 3, 2021

Re: Tuition Recommendation for Fiscal Year 2022

The onset of the pandemic has created substantial stress in the lives of Richland students. Beginning in March 2020, instruction shifted from traditional classroom instruction to 100% virtual instruction. Students, faculty, and staff had to adjust to the new instructional and work mode. This mode of instruction has been continued through the Spring semester of 2021. During this time, the Federal government provided students with supplemental funding which partially helped students with living and educational expenses. Richland recognizes this continuing financial strain and as such, it is recommended that standard, on-line, and health professions tuition rates remain at the 2020-2021 academic year levels. Keeping the same tuition rates for FY 2022 is in the best interest of our students, but will create a financial burden on the College's annual budget.

Tuition rates for Out of District, Out of State, and Chargebacks are a direct calculation based on the most recent College audit. Those tuition rates have been adjusted accordingly.

The following tuition rates are recommended:

Tuition Type	FY 21	FY 22
Standard	\$139	\$139
On-line	\$175	\$175
Health Professions	\$167	\$167
Out of District	\$193	\$289
Out of State	\$465	\$628
Chargeback	\$251	\$445.13

No change in the standard fee of \$14 per credit hour is proposed at this time.

Section 1501.505 b.5 of the Illinois Administrative Rules allows for community college districts to charge in-district tuition to out-of-district students who are “attending an educational institution located within the college district.” Richland has approved this action previous years in an effort to serve a broader constituent base. It is recommended that the Board continue this practice so that dual credit students attending area high schools and Millikin students can be charged in-district rates.

It is recommended that the Board of Trustees set the Academic Year 2021-2022 tuition per credit hour for the standard in-district tuition rate at \$139.00, the in-State out-of-district tuition rate at \$289.00, the out-of-State tuition rate at \$628.00, the Chargeback rate at \$445.13, the online tuition rate at \$175.00, the variable tuition rate for designated Health Professions classes at \$167.00, the standard fee at \$14.00 per credit hour, and reauthorize the practice of charging in-district tuition to students who live out of district and are attending an in-district educational institution.

If you have any questions, please contact me.

To: Dr. Cris Valdez
Richland Board of Trustees

From: Academic Standards Committee, Brooke Oliver and Janilyn Kocher, Co-chairs
Stakeholder Team:
Jody Burtnett, Director, Financial Aid & Veterans Affair
Meredith Johnson-Palmer, Registrar
Teena Zindel-McWilliams, Director, Institutional and Academic Planning

Subject: Revisions to Board Policies 4.6, 4.7.3, & 4.18.1

Date: March 1, 2021

In reviewing academic standards processes for Richland Community College, a team of stakeholders determined that several policies related to student course withdrawals, academic standing, and financial aid required revisions. The team decided to take a macro-level look at 3 policies, 4.6, 4.7.3, and 4.18.1, to clarify language and assure that the policies reflect current financial aid standards. Revisions include the following:

- Board Policy 4.6: Reorder sections of the Policy as students would encounter in their educational journey, update grading designations, change GPA standard to 2.0 for academic standing, define “drop” and “withdrawal,” and rename Semester Academic Honors.
- Board Policy 4.7.3: Clarify how transfer credits from other institutions will be incorporated into a student’s Richland transcript.
- Board Policy 4.18.1: Change Financial Aid GPA standard to 2.0 to mirror academic standing proposed GPA.

Accompanying this memo are the policy revisions and a crosswalk to show where changes are recommended.

The Academic Standards Committee and College Council have reviewed the updated policies and now recommend review by the President and placement on the agenda for the Board of Trustees for action.

Recommendation: Board Policy 4.6, Policy 4.7.3, and Policy 4.18.1 be presented for three readings and action by the Board of Trustees.

Members of the review team will be available to answer questions.

Thank you.

4.6 Academic Standards – 5/16/00; revised 10/21/03; New Date Here

~~Graduation~~ – 12/20/05 Section Moved

~~Probation~~ – Section Moved

4.6.1 Grading *Designations Policy* – 6/18/96; revised 10/21/03, 8/17/10, 1/17/12, 6/20/17,

The following *grade designations* ~~letter grades~~ are used at Richland to represent the student's level of performance in courses ***or to document credits earned from an external source:***

- A Superior or excellent
- B Very good or above average
- C Good or average
- D Barely passing or below average
- F Failure or unsatisfactory
- AU Audit (For more information, see "Auditing a Course" in this section.)
- CR/X Completed course requirements or did not complete course requirements. CR/X grades are applicable for vocational skill courses and adult education courses.
- I Incomplete. All course work must be finished by the end of each term unless the instructor agrees in writing to a specified grace period no longer than 60 days after the end of the term. Failure to complete course work within the 60-day grace period will result in the grade the student would earn without having all course work completed. Grade of "W" or "AU" is not allowed.
- P/F Pass/Fail for selected courses to be determined by faculty and the Dean of a division with the approval of the Academic Standards Committee. Pass/Fail grading will not be used for courses in a degree sequence or for transfer courses.
- W Withdraw
- AC Credit awarded through advanced course.
- AP Credit awarded through Advanced Placement.
- CE Credit awarded through proficiency exam.

- CL Credit awarded through CLEP exam.
- DA Credit awarded through ~~DANTES~~ **DSST** exam.
- IB Credit awarded through International Baccalaureate Program.
- JO Credit awarded through Journeyman Card.
- LI Credit awarded through licensure.
- PT Credit awarded through professional training.
- PO Credit awarded through portfolio.

4.6.2 Grade Point Average Standards

The minimum cumulative grade point average standard for all attempted courses is 2.0. **Students are considered “in good standing” if they meet the minimum cumulative GPA of 2.0, are eligible to re-enroll at the College, and are not on academic probation or suspension.**

~~A student may be placed on academic probation for failure to achieve the minimum cumulative GPA required for good standing as shown below:~~

~~Cumulative Hours Attempted~~	~~GPA~~ Required
1-15 hours	1.70
16-30 hours	1.85
31 +	2.00

~~The student must achieve a 2.00 GPA or higher during the following semesters after being placed on academic probation until being placed on **returning to** good standing as illustrated in the above chart. Failure to achieve a 2.00 GPA **in the subsequent semester** will result in dismissal from the College for one or more semesters, excluding the Summer Term.~~

~~A student may appeal following the Student Grievance Policy (4.15.3).~~

A student **who fails to achieve the minimum cumulative GPA of 2.0** may be placed on academic probation. **Standards are available in official publications such as the College Catalog and in the Student Success Office. Semester and cumulative attempted hours are located on the unofficial and official transcripts. Attempted hours are also used to calculate Satisfactory Academic Progress to qualify for federal and state financial aid.**

Failure to achieve a 2.00 GPA ***in the subsequent semester after being placed on Academic Probation may*** will result in academic suspension (dismissal from the College) for one or more semesters, excluding the summer term.

A student may appeal following the Student Grievance Policy (4.15.3).

~~4.6.4~~ 4.6.3 Auditing a Course – 12/20/94; revised 10/21/03, 8/17/10

Any credit class offered by Richland may be taken as an audit unless otherwise specified.

Students wishing to audit a class will be assessed the credit hour rate and other applicable fees and must complete an audit form in Student Records by the add/drop period. Changes to the grading status cannot be made after this period and a grade of AU will be assigned at the completion of the course. No credit will be awarded for auditing a course.

~~4.6.5~~ 4.6.4 Dropping or Withdrawing from a Course – 10/19/93; revised 10/21/03, 1/17/12; add new date

A student may drop ***or withdraw from*** a course during the allotted timeframe as determined by the President of the College or the President's designee. ***A drop occurs within the refund period; a withdrawal occurs after the refund period but before the official last day of withdrawal for the course.***

~~4.6.6~~ 4.6.5 Administrative Drop or Withdrawal – 10/19/93; revised 4/18/06, 1/17/12; add new date

An instructor may drop a student who has failed to attend the first two class sessions.

At mid-term the College will ~~drop~~ ***withdraw*** any student who has failed to meet the attendance standard or attain sufficient progress as certified by the instructor.

During the allotted timeframe, as determined by the President of the College or the President's designee ***and as outlined in the College Catalog***, an instructor may drop ***or withdraw*** a student who has failed to meet attendance standards or attain sufficient progress in the course but is not required to do so.

~~4.6.7~~ 4.6.6 Withdrawing from the College – 10/19/93; revised 10/21/03, 8/17/10, 1/17/12, 5/19/15

A student withdrawing from the College is required to settle all obligations, including money owed to the College, and should contact a Student Success Center staff member as part of the withdrawal process.

~~4.6.6~~ 4.6.7 Repeating a Course – 10/19/93; revised 10/21/03

Students may repeat any course taken at Richland Community College with the understanding that the earlier grade and credit hours will be replaced by the most recent, even if the most recent grade and credit hours are lower.

Students should be cautioned that some colleges include all grades earned in computing grade point averages even if the course has been repeated.

~~4.6.2~~ 4.6.8 Appealing a Grade – 3/19/96; revised 10/21/03 No Change

~~4.6.2~~ 4.6.9 Vice President's Semester Academic Honors – 10/19/93; revised 10/21/03; add new date

The ~~Semester~~ **Vice President's** Academic Honors List includes the names of students who have

1. Completed 12 or more cumulative semester hours; and
2. Completed 6 or more semester hours for the current term; and
3. Attained at least a 3.50 GPA for the current term.

~~4.6.9~~ 4.6.10 Graduation Requirements –12/20/05; revised 8/17/15 -- No change

~~4.6.10~~ 4.6.11 Computer Technology Fluency -- No Change

4.7 EARNED COLLEGE CREDIT – 6/10/08; add new date

College credit may be earned through course completion, proficiency credit, transfer credit, professional licensure or certification, or training and work experience equivalency. Credit may be reviewed by faculty and may not be accepted in all programs.

4.7.1 Course Completion – No change

4.7.2 Proficiency Credit – No change

4.7.3 Transfer Credit

A student who has been officially accepted as a Richland Community College student may apply for and receive college credit for courses taken at an accredited postsecondary institution, as recognized by the Higher Education Directory, and which meet the course objectives of his/her academic program required for graduation at Richland Community College. ***Approved credit hours will be applied toward the total number of hours needed for the degree or certificate, provided the average grade for all such work is "C" or better. Transfer credit will not be included in***

computing the student's grade point average at Richland. Approved credit hours will be recorded on the student's academic record after a formal evaluation of the transfer work.

4.18.1 Financial Aid Satisfactory Academic Progress

In accordance with the U.S. Department of Education and the State of Illinois regulations, Richland Community College has established minimum standards of satisfactory progress for all financial aid recipients.

Satisfactory academic progress is evaluated at the end of each semester and at the time of ~~awarding any benefits~~ ***entering financial aid***.

Satisfactory academic progress consists of a grade point requirement, a completion requirement, and a maximum time frame requirement.

Condition 1 Grade Point Average Standard

~~The following overall grade point average must be maintained:~~

A cumulative and semester Grade Point Average (GPA) of 2.0 must be maintained.

~~Cumulative hours attempted~~		~~GPA required~~
~~1 – 15~~		~~1.70~~
~~16 – 30~~		~~1.85~~
~~31 +~~		~~2.00~~

Students who do not earn the ~~above overall~~ ***2.0*** grade point averages will be placed on probation ***financial aid warning***. ~~Students who have attempted 48 credit hours and do not have a 2.0 GPA will be suspended from financial aid.~~

Board Policy 4.6 Crosswalk

Original	Revision
4.6 Academic Standards	Sections on Graduation and Probation moved to other locations in Policies
4.6.1 Grading Policy	Policy Title Change
4.6.2 Grade Point Average Standards	New Policy number; causes renumbering of subsequent policies; identification of “good standing” removal of tiered grading system for good standing; academic probation and academic suspension definitions
4.6.4 Auditing a Course	Becomes 4.6.3
4.6.5 Dropping a Course	Becomes 4.6.4; title change to add “withdrawing”; defines the terms “drop” and “withdrawal”
4.6.6 Administrative Drop	Becomes 4.6.5; title change to include “withdrawal”; clarifies the difference between “drop” and “withdrawal”
4.6.7 Withdrawing from the College	Becomes 4.6.6; no content changes
4.6.6 Repeating a Course	Becomes 4.6.7; no content change
4.6.3 Appealing a Grade	Becomes 4.6.8
4.6.2 Semester Academic Honors	Becomes 4.6.9; title change to Vice President’s Academic Honors
4.6.9 Graduation Requirements	Becomes 4.6.10; no content change
4.6.10 Computer Technology Fluency	Becomes 4.6.11; no content change
4.7 College Credit	Title change to “Earned College Credit”
4.7.1 and 4.7.2	No changes
4.7.3 Transfer Credit	Adds clarification on transfer credit hours to reflect current practices
4.18.1 Financial Aid Satisfactory Academic Progress	Condition 1 revised to reflect removal of tiered Grade Point Average Standard; Conditions 2 and 3 remain the same

Richland Community College
One College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cris Valdez

From: Greg Florian *Greg Florian*
Megan Moore *MM*

Date: March 8, 2021

Re: Fiscal Year 2022 General and Course Fees

Attached is the list of proposed fees for various courses and the general fee for the 2021-2022 academic year.

The Deans, Business Services staff, and Vice Presidents have reviewed Richland's current programs and course fees. The course fees are used to support the cost of materials, supplies, software or exams used in that specific course. The \$12.00 general student fee will remain the same as prior year and is allocated as follows: \$1.50 Student Life, \$1.50 Fitness Center usage, \$2.00 infrastructure and \$7.00 technology.

It is recommended that the Board of Trustees approve the attached fee schedule to be applied starting with the Summer 2021 semester.

If you have any questions, please contact me.

Class	Course Description	Credit Hours	SU21/ FA21/SP22
AGRIC106	Animal Science	4	\$40
AGRIC112	Computer Skills for Agriculture	4	\$20
AGRIC116	Sustainable Agriculture Fundamentals	3	\$40
AGRIC126	Small Scale Livestock Management	3	\$40
AGRIC130	Crop Science	4	\$40
AGRIC210	Soil Science	4	\$40
AGRIC235	Agriculture Business Management	3	\$40
ART 101	Introduction to Drawing 1	3	\$15
ART 102	Introduction to Drawing 2	3	\$15
ART 111	Design 1	3	\$15
ART 112	Design 2	3	\$15
ART 113	Figure Drawing 1	3	\$65
ART 114	Figure Drawing 2	3	\$65
ART 117	Painting 1	3	\$15
ART 118	Painting 2	3	\$15
ART 123	Watercolor 1	3	\$15
ART 124	Watercolor 2	3	\$15
ART 127	Digital Photography 1	3	\$98
ART 129	Digital Photography 2	3	\$98
ART 152	Computer Graphics 2	3	\$98
AUTO 101	Basic Theory	3	\$65
AUTO 102	Electrical Systems	4	\$65
AUTO 201	Suspension & Steering Alignment	4	\$65
AUTO 202	Heating and Air Conditioning	4	\$50
AUTO 203	Fuel and Emission Systems	4	\$65
AUTO 204	Engine Repair	4	\$65
AUTO 205	Manual Drive Train & Axles	4	\$65
AUTO 206	Automatic Transmissions/Transaxles	4	\$65
AUTO 207	Advanced Automotive Electronics	4	\$65
AUTO 208	Automotive Brakes	4	\$65
AUTO 209	Adv. Drivability Problem Diagnosis	4	\$65
BIOL 101	Concepts of Biology 1	4	\$25
BIOL 102	Concepts of Biology 2	4	\$25
BIOL 200	Essentials of Anatomy & Physiology	4	\$25
BIOL 201	Human Anatomy & Physiology 1	4	\$25
BIOL 202	Human Anatomy and Physiology 2	4	\$25
BIOL 210	Environmental Biology	4	\$25
BIOL 220	Microbiology	4	\$35
CA 101	Intro To Culinary Arts	2	\$70
CA 105	Culinary Fundamentals	4	\$200
CA 115	Culinary Applications	4	\$200
CA 120	Baking and Pastry Fundamentals	4	\$200
CA 200	Meat, Poultry, and Fish	3	\$250
CA 210	Garde Manger	3	\$200
CA 220	Advanced Baking and Pastry	4	\$200
CA 230	International Cuisine	4	\$200

Class	Course Description	Credit Hours	SU21/ FA21/SP22
CA 250	Restaurant Fundamentals	5	\$200
CAU 101	Culinary Uniforms	0	\$375
HOSP 202	Hospitality Nutrition	3	\$25
HOSP 203	Bar and Beverage Management	3	\$30
CHEM 100	Concepts of Chemistry	4	\$20
CHEM 106	Chemistry in Everyday Life	4	\$135
CHEM 131	General Chemistry 1	4	\$20
CHEM 132	General Chemistry 2	5	\$20
CHEM 201	Organic Chemistry 1	5	\$550
CHEM 202	Organic Chemistry 2	5	\$550
CIS 110	Computer Business Applications	3	\$21
CRT 100	Introduction to Collision Repair	4	\$50
CRT 105	Damage Estimating & Customer Service	2	\$65
CRT 110	Painting & Refinishing 1	4	\$80
CRT 120	Non-Structural Collision Repair 1	4	\$65
CRT 130	Structural Collision Repair 1	4	\$65
CRT 135	Paint Preparation & Detail	2	\$65
CRT 205	Mechanical Systems	3	\$65
CRT 210	Painting & Refinishing 2	4	\$80
CRT 220	Non-structural Collision Repair	4	\$65
CRT 230	Structural Collision Repair 2	4	\$65
CRT 235	Stationary & Rolling Glass	2	\$35
CS 105	Foundations of Info Technology	3	\$21
CS 230	Event-Driven Programming	4	\$30
CS 251	Object-Oriented Programming	4	\$40
CS 281	Adv. Object-Oriented Programming	4	\$40
DMHT 101	Truck Preventative Maintenance	4	\$75
DMHT 110	Basic Electrical Systems	4	\$75
DMHT 115	Advanced Electrical Systems	4	\$50
DMHT 120	Diesel Fuel and Emissions	4	\$75
DMHT 125	Diesel Drivability Diagnosis	4	\$75
DMHT 130	Diesel Engine Repair	4	\$75
DMHT 135	Diesel Truck Transmissions	4	\$75
DMHT 200	Medium/Heavy HVAC	4	\$50
DMHT 210	Truck Steering, Suspension & Alignment	4	\$50
DMHT 211	Truck Drive Train System	4	\$75
DMHT 212	Medium/Heavy Truck Brakes	4	\$75
DRAFT103	AutoCAD, Introductory	3	\$30
DRAFT236	Solid Modeling 2	4	\$60
DRAFT237	Graphical Design	2	\$60
ELTRN110	Intro to Electricity & Electronics	2	\$15
ELTRN111	Circuit Analysis	3	\$21
ELTRN140	Solid State Fund. for Electronic	3	\$21
ELTRN160	Digital Electronics	4	\$28
EMS 100	Emergency Medical Responder	3	\$218
EMS 120	Emergency Medical Technician	6.5	\$287
EMS 125	EMT Clinical	0.5	\$37
EMS 200	Introduction to Prehospital Medicine	2	\$262
EMS 201	Pathophysiology for the Paramedic	4	\$50
EMS 210	Fundamentals of Clinical Care	4	\$100

Class	Course Description	Credit Hours	SU21/ FA21/SP22
EMS 215	Paramedic Clinical 1	1	\$10
EMS 220	Principles of Trauma	4	\$50
EMS 225	Paramedic Clinical 2	1	\$10
EMS 230	Cardiopulmonary Emergencies	4	\$50
EMS 235	Paramedic Clinical 3	1.5	\$15
EMS 240	Medical Conditions and Management	4	\$50
EMS 245	Paramedic Clinical 4	1	\$10
EMS 250	EMS Special Populations	4	\$70
EMS 255	Paramedic Clinical 5	1.5	\$15
EMS 260	EMS Operations and Certifications	3	\$70
EMS 265	Paramedic Clinical 6	1.5	\$15
EMS 270	Paramedic Capstone	4	\$252
EMS 280	Critical Care Transport	7	\$100
EMS 285	Critical Care Transport Clinical	1.5	\$75
ENGT 100	Manufacturing Processes	3	\$40
ENGT 101	Motor Control Fundamentals	4	\$60
ENGT 103	Fluid Power Fundamentals	3	\$40
ENGT 104	CNC Fundamentals	3	\$60
ENGT 105	Occupational Safety (MSSC-1)	3	\$100
ENGT 111	Motor Control Applications	4	\$40
ENGT 120	Process Control Fundamentals	3	\$40
ENGT 131	Maintenance Fundamentals	4	\$60
ENGT 150	Machining Fundamentals	2	\$50
ENGT 151	Cutting & Workholding	2	\$50
ENGT 160	Metrology and Quality Control	3	\$50
ENGT 210	PLC Fundamentals	4	\$40
ENGT 211	PLC Applications & Data Acquisition	3	\$30
ENGT 212	Motor Control Systems	4	\$40
ENGT 213	Robotic Fundamentals	3	\$30
ENGT 214	Motion Control Applications	3	\$30
ENGT 215	Motion Control Systems	3	\$30
ENGT 220	Process Control Applications	3	\$30
ENGT 230	Power Transmission Applications	3	\$21
ENGT 231	Piping Fundamentals	2	\$15
ENGT 233	Lubrication Systems	2	\$15
ENGT 234	Pump Applications	2	\$15
ENGT 235	Industrial Machinery Repair	2	\$15
ENGT 240	Hydraulic Applications	3	\$21
ENGT 241	Pneumatic Applications	3	\$21
ENGT 242	Fluid Power Systems	3	\$30
ENGT 250	CNC Turning	3	\$60
ENGT 251	CNC Milling	3	\$60
ENGT 252	CAM Applications	3	\$45
ENGT 299	Systems Integration	3	\$60
GIS 100	Intro to Geographic Information Systems	4	\$25
HIT 118	Intro to Healthcare Documentation	3	\$30
HIT 142	Healthcare Documentation 1	4	\$45
HIT 143	Basic ICD Coding	3	\$130
HIT 215	Electronic Health Records	3	\$30
HIT 220	Classification & Indexing Systems	3	\$30

Class	Course Description	Credit Hours	SU21/ FA21/SP22
HIT 242	Healthcare Documentation 2	4	\$45
HIT 245	Health Info Law & Ethics	3	\$30
HIT 248	Pathophysiology	3	\$30
HIT 250	Reimbursement Principles in Healthcare	3	\$30
HLTH 110	Cardio Pulmonary Resuscitation	0.5	\$20
HLTH 141	Nurse Assistant Training	8	\$350
HLTH 197	Special Topics in Healthcare	1 to 3	\$10
HLTH 290	Health Internship	1 to 3	\$50
HLTH 297	Advanced Topics in Healthcare	1 to 3	\$10
HORT 100	Horticulture Science	4	\$40
HORT 110	Turf Management	3	\$30
HORT 115	Soils & Fertility	3	\$30
HORT 120	Landscape Plant Identification	3	\$30
HORT 121	Landscape Design Principles	3	\$30
HORT 125	Integrated Pest Management	3	\$30
HORT 128	Small Farm Equipment	3	\$30
HORT 200	Perennial Plant Material	3	\$30
HORT 202	Vegetable Crop Production	3	\$30
HORT 211	Horticulture Mechanics	3	\$30
HORT 215	Landscape Design Applications	3	\$30
HORT 221	Landscape Construction	3	\$30
HORT 225	Tree & Shrub Maintenance	3	\$30
HORT 226	Fruit Production	3	\$30
HORT 230	Greenhouse Operations	3	\$30
HORT 231	Bedding and Plant Production	3	\$30
HVAC 100	Refrigeration Fundamentals	3	\$135
HVAC 107	HVAC/R Installation	3	\$45
HVAC 130	Electricity Fundamentals	3	\$45
HVAC 132	Control Applications	3	\$45
HVAC 140	Troubleshooting Air Conditioning Systems	3	\$45
HVAC 202	Residential and Self-Contained Refrigeration	3	\$30
HVAC 204	Commercial Refrigeration	3	\$30
HVAC 206	Troubleshooting Refrigeration Systems	3	\$45
HVAC 230	Motors and Controls	3	\$45
HVAC 240	Residential Air Conditioning	3	\$60
HVAC 242	Residential Heating Systems	3	\$45
HVAC 251	Commercial HVAC/R	3	\$40
IT 116	Windows Client Operating Systems	3	\$30
IT 120	Spreadsheet Applications	3	\$25
IT 125	Presentation Graphic Applications	3	\$25
IT 130	Word Processor Applications	3	\$25
IT 131	Programming Logic	3	\$30
IT 135	Data Management Applications	3	\$30
IT 141	Networking Fundamentals	4	\$60
IT 153	Web Development	4	\$30
IT 173	A+ Computer Technologies	4	\$150
IT 174	Python Programming	3	\$30
IT 218	Ethical Hacking	3	\$40
IT 219	Digital Forensics	3	\$40
IT 221	Database Design Using SQL	3	\$30

Class	Course Description	Credit Hours	SU21/ FA21/SP22
IT 231	Office Management Software	3	\$30
IT 241	Network Routing Technologies	4	\$48
IT 242	Wireless Networking	3	\$48
IT 245	Network Security	3	\$48
IT 246	Voice Over IP Fundamentals	3	\$48
IT 247	Virtualization Fundamentals	3	\$48
IT 253	Mobile Apps Development	4	\$48
IT 256	Firewalls and VPN's	3	\$40
IT 271	Windows Server Operating Systems	3	\$48
IT 272	Linux Fundamentals	3	\$40
IT 273	Managing Windows Networks	3	\$48
IT 276	Cloud Technology	3	\$40
IT 280	Systems Development Project	4	\$48
IT 282	Dynamic Web Development	4	\$48
IT 285	Systems Analysis and Design	4	\$48
IT 286	Penetration Testing	3	\$40
MA 121	Patient Care	5	\$135
MA 135	Clinical Medical Assisting	6	\$90
MUSIC100	Music Appreciation	3	\$20
MUSIC180	Non-Western Music	3	\$20
NURS 111	Nursing Foundations	2	\$40
NURS 112	Fundamentals of Nursing Practice	8	\$280
NURS 152	Psychiatric Mental Health Nursing	4	\$206
NURS 154	Pharmacological Principles for Nursing Practice	3	\$30
NURS 155	Medical-Surgical Nursing II Care of the Chronically Ill Client	5	\$240
NURS 206	Family Health Nursing	6	\$321
NURS 250	Medical-Surgical III Care of the Surgical Client	5	\$175
NURS 252	Medical-Surgical IV Care of the Acutely Ill Client	9	\$175
NURS 254	Transition from Education to Practice	6	\$362
OT 114	Word Processing/Keyboarding	3	\$25
OT 117	Business Communication Fundamentals	3	\$25
OT 217	Advanced Administrative Office Applications	3	\$25
OT 230	Legal Terminology and Writing	3	\$25
PHLEB 110	Basic Phlebotomy	2	\$35
PHLEB 115	Phlebotomy Clinical	3	\$90
PHLEB 120	Advanced Phlebotomy	1	\$115
PHYS 101	Introduction to Physics 1	4	\$22
PHYS 102	Introduction to Physics 2	4	\$22
PHYS 151	Mechanics and Wave Motion	4	\$22
PHYS 152	Electricity and Magnetism	4	\$22
PHYS 153	Thermodynamics and Modern Physics	4	\$22
PN 115	Professional Nursing I	1	\$30
PN 118	Fundamental Nursing Skills	2	\$20
PN 120	Practical Nursing Concepts I	6	\$210
PN 125	Pharmacology for Practical Nursing	3	\$30
PN 126	Professional Nursing II	2	\$197
PN 140	Practical Nursing Concepts II	7	\$245
RADT 101	Introduction to Radiography	4	\$40
RADT 102	Radiologic Patient Care	3	\$140
RADT 108	Radiographic Procedures I	3	\$160

Class	Course Description	Credit Hours	SU21/ FA21/SP22
RADT 110	Principles of Radiography I	3	\$30
RADT 115	Radiography Clinical I	3	\$60
RADT 118	Radiographic Procedures II	3	\$100
RADT 120	Principles of Radiography II	3	\$30
RADT 125	Radiography Clinical II	4.5	\$175
RADT 128	Radiographic Procedures III	3	\$100
RADT 155	Radiography Clinical III	3.5	\$70
RADT 215	Radiography Clinical IV	4.5	\$80
RADT 218	Radiographic Procedures IV	3	\$85
RADT 219	Radiation Protection & Radiobiology	3	\$75
RADT 225	Radiography Clinical V	3.5	\$70
RADT 228	Radiographic Image Analysis	3	\$75
RADT 230	Radiography Seminar	3	\$452
SURGT110	Introduction to Surgical Technology	2	\$135
SURGT120	Principles of Surgical Technology I	4	\$65
SURGT125	Fundamentals of Surgical Technology	3	\$190
SURGT128	Intro to the Clinical Experience	1	\$20
SURGT130	Principles of Surgical Technology II	3	\$55
SURGT135	Surgical Procedures I	2	\$125
SURGT138	Basic Surgical Technology Clinical I	3	\$60
SURGT240	Principles of Surgical Technology III	6	\$85
SURGT245	Surgical Procedures II	2	\$100
SURGT248	Int. Surgical Technology Clinical II	6	\$120
SURGT250	Principles of Surgical Technology IV	2	\$120
SURGT255	Surgical Procedures III	2	\$55
SURGT258	Adv. Surgical Tech Clinical III	6	\$120
SURGT259	Professional Seminar	1	\$200
SURGT290	Internship in Surgical Technology	5	\$50
WELD 100	Welding Fundamentals	2	\$100
WELD 101	Shielded Metal Arc Welding	4	\$125
WELD 120	Intermediate Shielded Metal Arc Welding	3	\$125
WELD 125	Gas Metal Arc/Flux Core Arc Welding (MIG)	2	\$100
WELD 130	Gas Tungsten Arc Welding	3	\$100
WELD 135	Advanced Shielded Metal Arc Welding	3	\$125
WELD 140	Pipe Welding	4	\$100
WELD 145	Welding Tools and Safety	3	\$100
WELD 150	Gas Metal Arc Welding for AutoBody	2	\$100
WELD 190	Maintenance Repair Welding	2	\$100
WELD 195	Industrial Welding Fundamentals	3	\$100
WELD 202	Welder Certification	2	\$100
WELD 208	Pipefitting Fundamentals	4	\$100
WELD 215	Pipefitting Applications	4	\$100
WELD 243	Aluminum and Stainless Steel Welding	4	\$100
WELD 245	GMAW/FCAW Pipe Welding	3	\$100
CDL 1000	Tractor/Trailer Driver Training	7	\$3,900
CDL 1001	Class "B" License Training	2	\$1,200
CDL 1002	CDL Refresher - 8 hours	0.5	\$500
CDL 1003	CDL Refresher - 16 hours	1	\$900
CDL 1004	CDL Refresher - 40 hours	2	\$1,500
CDL 1005	CDL Permit	1	\$150

Class	Course Description	Credit Hours	SU21/ FA21/SP22
PASS 150	College Success Math-10 Week		\$50
PASS 250	College Success Math-6 Month		\$75
PASS 300	College Success English-10 Week		\$50
PASS 400	College Success English-6 Month		\$75
Test Fee	Placement Re-Testing Fee		\$15
Test Fee	CLEP/Dantes		\$30
Test Fee	University Test Monitor		\$25
Test Fee	Test Proctoring for Companies		\$30
Test Fee	Proficiency Exam		1/2 of Tuition
Test Fee	Credit Equivalency for Professional Experience (Portfolio Review)		1/2 of Tuition
Test Fee	Credit by Advance Course Completion		\$20 per Cr. Hr
Test Fee	Strong Interest Inventory		\$15
Test Fee	Nelson Denny Retest		\$20
Misc. Fees	Replacement Diploma		\$25
Misc. Fees	Identification Card Replacement Fee		\$5
Misc. Fees	Registration	Per Cr Hr.	\$2
General Fee	Academic/Technology/Infrastructure/Student Life/Fitness Center	Per Cr Hr.	\$12
Hybrid Online	50% - 75% Online Courses/Hybrid	Per Cr Hr.	\$5
Insurance	Fee for Courses as Identified in Course Schedule	Per Sem	\$8
Hlth Prof	PSB Surg Tech Placment Test		\$25
Hlth Prof	Evaluation of Course Syllabi for Transfer Credit		\$35 Per Course
Hlth Prof	Human Simulator - Use in Clinical Settings - Hours to be stated up front		\$20/hour & \$35/hour for faculty time

To: Dr. Cris Valdez
Richland Community College Board of Trustees
From: Judicial Process Work Group
Date: March 3, 2021
RE: Recommendations for Policies 4.15.3 and 4.15.4 and Student Grievance Procedure

In December 2020 a Work Group was convened to review the current student grievance policy and associated procedures. Over several meetings, the work group discussed language in the policies and procedures, previously identified procedural gaps, and needed changes in student communication. The Work Group included the following people: Ellen Colbeck, Dr. Denise Crews (facilitator), Jody Hall, Connie Hartman, Meredith Johnson-Palmer, Kona Jones, Jessica Pickel, Michelle Stephens, and Teena Zindel-McWilliams. Former and current members of the Judicial Board who participated in the Work Group brought important insights to the discussion. In addition, reviewing policy language and procedures from other community colleges led to changes not initially part of the suggested revisions.

Over several meetings the Work Group focused on the goals to make the procedure clear to the student and to assure that the timeline was reasonable for all involved. In addition, because of the revision of the formal process, the Work Group determined that Board Policy 4.15.4 was no longer needed since it is procedural in nature. The information about the membership of the Judicial Board will be included in the process. Therefore,

The Judicial Process Work Group recommends that Board Policy 4.15.3 be presented for three readings and action by the Board of Trustees.

The Judicial Process Work Group also recommends the deletion of Board Policy 4.15.4 Makeup of the Judicial Board.

Dr. Denise Crews will be available to answer questions.

Thank you.

4.15.3 Student Grievance Policy

When a student believes that a ~~situation~~~~condition~~ exists which is in violation of ~~student his~~ ~~or her~~ rights, College policies, rules, standards, or procedures, ~~the student he or she~~ has the right to file a grievance.

A grievance may be categorized as follows:

1. Academic Concerns
 - a. Academic Dishonesty
 - b. Academic Suspension
 - c. Educational Guarantee
 - ~~e.d.~~ Program Dismissal?
 - ~~d.e.~~ Grade Appeals?
 - ~~e.f.~~ Graduation Requirements
 - ~~f.g.~~ Other Academic Concerns
2. Americans With Disabilities Act (accommodations)
3. Discrimination (age, disability, gender, race, color, sexual orientation, religion)
4. Financial Aid Suspension
5. Family Educational Rights and Privacy Act (confidentiality)
6. Sexual Harassment (by students, staff, or faculty)
7. Student Conduct
8. Student Employment
9. Tuition Refunds
10. Others not represented above

A grievance may be resolved through either an informal or formal process. Informal or formal hearings and resolution of complaints will be conducted in a prompt and fair manner without fear of retribution.

Formal hearings are conducted by the College's Judicial Board, ~~or by A~~ Special Committee ~~will be~~ appointed by the President to address complaints against senior executives.

The College student grievance processes, although encouraged in resolving grievance issues, ~~are~~ is not mandatory. -Students may seek alternatives in resolving grievances. -Procedures for filing a grievance are available online. ~~in the Student Success Center, Room N117, the "Student Richland & Responsibilities and Grievance & Disciplinary Proceedings Guide" and the College Catalog.~~

4.15.4 Composition of the Judicial Board – 7/18/00; revised 10/21/03, 8/17/10, 5/19/15 The Judicial Board voting members shall include the Student Trustee, one student appointed by the President of the Student Government Association, two faculty members from different divisions, one counselor, and one Dean appointed by the Vice President of Student and Academic Services, and one administrative employee (exempt or non-exempt) appointed by the President. When it becomes necessary to hear academic concerns, the Dean and administrative employee will be replaced by one student and two additional faculty members from different divisions, appointed

by the Vice President of Student and Academic Services. The voting members should select a Chairperson. The Vice President of Student and Academic Services, Vice President of Finance and Administration, and the Director of Human Resources will serve in ex-officio capacities when a formal hearing pertains to their area of responsibility.

~~Student Resolution Process Chart~~ This table has been removed and content inserted later.

Formal Hearing Procedures for Students

~~The general rules governing a formal hearing include:~~

When a student believes that a situation exists which is in violation of student rights, College policies, rules, standards, or procedures, the student has the right to file a grievance.

1. The student should meet with the appropriate administrative officer to determine if a formal hearing is appropriate.
2. Once a grievant has indicated a decision to proceed with a formal hearing, the Vice President will give to the student contact information for the Student Advocate and notify the Student Advocate of the student's intention. Working with the Student Advocate is not required.
3. The Student Advocate will meet with the grievant to review the *Request for a Formal Hearing*, discuss and/or review documentation/information available, help identify documentation to provide to the Judicial Board, and/or answer questions regarding the hearing. The Student Advocate will review the complete *Request for a Formal Hearing* if the grievant desires.
- ~~4. —~~ **4. The student (the grievant) will complete the "Request for a Formal Hearing" Form** ~~shall be completed and deliver it~~ **ted** ~~to the appropriate administrative officer. (Refer to the Resolution Process Chart.)~~ **Forms are available in the Academic Services Office, Human**

~~Resources Office, Student Success Center, division offices, and~~ online at

Academic Concerns – Vice President, Academic Services

a. Academic Dishonesty

b. Academic Suspension

c. Educational Guarantee

d. Program Dismissal

e. Grade Appeals

f. Graduation Requirements

g. Classroom Conduct

h. Other Academic Concerns

Accommodations – Section 504 Coordinator

Discrimination and Sexual Harassment – Title IX Coordinator

Financial Aid Suspension – Director of Financial Aid

FERPA – Registrar

Graduation Requirements – Registrar

Tuition Refunds – Controller

Student Employment – Director of Human Resources

Student Conduct (outside class) -- Director of Student Engagement?

Others Not Listed – Vice President, Academic Services

Complaints against a Vice President, Director of Human Resources, or other executive staff should be directed to the President of the College. A Special Committee will be convened by the President and will follow the steps outlined here.

2. The appropriate administrative officer will review the completed **Request for a Formal Hearing form** and explain the formal hearing process to the grievant.
3. The administrative officer will notify the appropriate individual(s) (the respondent) that a grievance has been filed and that a formal hearing has been requested.
4. The grievance must be filed within sixty (60) days of the end of the course connected to the grievance. All information and evidence must be provided in the time frame provided by the appropriate administrative officer. No new materials may be presented at the hearing.
4. A hearing shall be held not less than seven (7) nor more than thirty (30) days after the filing of the statement of charges with the administrative officer. For good cause, the Judicial Board or Special Committee may grant a reasonable postponement or call an expedited hearing.
5. The individual(s) involved, including named witnesses, will be notified in writing as to the location and time of the hearing.
6. All information and evidence offered or received as part of the investigation shall be fully disclosed to both the Judicial Board and Special Committee and the individual(s) charged.

6. The hearing shall be closed to the public.
 7. Attendance at the hearing MAY include (1) the grievant, (2) members of the Judicial Board or Special Committee, (3) a recording secretary, (4) the respondent(s), (5) witnesses, (6) advisor or counsel for the grievant or respondent, (7) Student Advocate, and ~~(87)~~ security personnel when deemed appropriate.
 8. A grievant or respondent may elect to have an attorney present at his or her own expense.
 9. ~~All information and evidence offered or received at the investigation shall be fully disclosed to both the Judicial Board and Special Committee and the individual(s) charged. The grievant and respondent have the right to be assisted by any advisor they choose, at their own expense. The grievant and respondent are responsible for presenting his or her own case and, therefore, while advisors may be present, they are not permitted to speak or to participate directly in any hearing before the Judicial Board or Special Committee.~~
 10. The failure of a grievant or his/her advisor or counsel student to appear shall not be taken as an admission of guilt. The Judicial Board or Special Committee may proceed in the absence of any party who has received due notice of the hearing.
 11. Decisions shall be made by a majority of the Judicial Board or Special Committee.
 12. The decision of the Judicial Board or Special Committee shall be communicated in writing to the grievant, respondent, the Judicial Board, the College President, and other appropriate individuals within seven (7) days following the hearing.
 13. The decision of the Judicial Board or Special Committee shall be final and not appealable.
- ~~The disposition of the hearing shall be communicated to the President. Complaints against a Vice President, Director of Human Resources, or other executive staff should be directed to the President of the College.~~

Initiation of Grievance or Disciplinary Proceedings Faculty/Staff

If a student, faculty, or staff member feels that a condition exists in which a student's behavior is unsatisfactory or is in violation of College policies, rules, standards, or procedures, that individual may file a grievance against a student. Every attempt will be made to resolve grievances or problems at the point of origin. With the exception of a complaint of discrimination or harassment, including sexual harassment, the following process should be followed. Complaints alleging discrimination and/or harassment, including sexual harassment, must be filed with the Human Resources Office. The process for investigating a complaint of discrimination or sexual harassment may be obtained from the Student Success Center, Room N117, or the Office of Human Resources, Room N171.

Informal Resolution Process Student?

First: Contact the faculty or staff member involved or the appropriate administrator to resolve the matter.

Second: Contact the coordinator, director, dean or other appropriate administrator responsible for the area to resolve the matter.

Third: Contact the Vice President over the area. In all cases where appropriate, grievances/complaints will be investigated by the appropriate administrators or third party.

If resolution of the grievance or disciplinary charge is reached informally, a written agreement (if deemed appropriate) must be signed by the student. The agreement shall outline the provisions of the resolution and indicate that the student was aware of but waived the right to a formal hearing.

In cases of sexual harassment or discrimination, a student has the right to bypass the informal process and request a formal hearing. In cases of academic dishonesty or academic suspension, the College has the right to bypass the informal process.

If a student grievance or disciplinary problem cannot be resolved at the informal level, a formal hearing of the Judicial Board or Special Committee appointed by the President may be convened.

Formal Resolution Process Student?

A formal hearing before the Judicial Board or Special Committee appointed by the President may occur at the request of a student, faculty or staff member. Formal hearings must be coordinated through a Vice President or Director of Human Resources. The Vice President of Academic Services will convene the Judicial Board. The President or designee will convene the Special Committee.

Students are encouraged to meet with the campus Ombudsperson in Campus Life in preparation of requesting a formal hearing.

The disposition of the hearing will be communicated to the President and the appropriate Dean in the case of an academic appeal. Complaints against a senior-level administrator shall be directed to the President of the College.

Online Student Complaint Procedure Student

Richland Community College is committed to serving all student efficiently and fairly. The College has a process in place to facilitate positive resolutions to student concerns.

Students with concerns about online courses who would like to discuss it or get information about the Student Grievance Policy and/or Procedures should contact the Vice President of Academic Services, 217.875.7211, Ext. 6224, e-mail studentgrievance@richland.edu, or visit Room W141.

Online students who feel that a complaint has not been satisfactorily resolved through the Student Grievance Policy and Procedures may file a complaint through the State Authorization Reciprocity Agreement (SARA). Students from SARA states may file a complaint with the Illinois Community College Board. Out-of-state students may file a complaint with the state in which they reside. Contact information is available at <http://www.richland.edu/info/process/online> .

TO: Board of Trustees

FROM: Cris Valdez 

DATE: March 16, 2021

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the February 2021 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Treasurer's Report

2/28/2021

Fund	Balance 2/1/2021	Receipts for Month	Disbursements for Month	Balance 2/28/2021	Int Bearing Accounts	Separate Inv Instruments
Education Fund	\$8,123,320.12	\$1,276,254.21	(\$2,921,983.24)	\$6,477,591.09	\$6,227,591.09	\$250,000.00
Operations & Maintenance	\$0.00			\$0.00	\$0.00	\$0.00
Oper & Maint Restricted	\$15,726,614.63	\$467,286.10	(\$895,428.72)	\$15,298,472.01	\$15,298,472.01	\$0.00
Bond & Interest Fund	\$2,367,894.07	\$163.48		\$2,368,057.55	\$2,368,057.55	\$0.00
Auxiliary Enterprises	\$967,567.98	\$11,253.31	(\$7,250.15)	\$971,571.14	\$971,571.14	\$0.00
Restricted Purposes Fund	\$1,189,614.29	\$1,243,035.74	(\$371,921.89)	\$2,060,728.14	\$1,761,931.43	\$298,796.71
Working Cash Fund	\$8,367,878.72	\$481.45		\$8,368,360.17	\$8,011,940.31	\$356,419.86
Trust & Agency Fund	\$362,696.89	\$4,974.09		\$367,670.98	\$367,670.98	\$0.00
Audit Fund	\$111,956.62	\$7.73		\$111,964.35	\$111,964.35	\$0.00
Liability & Protection	\$3,580,766.79	\$530.30	(\$6,685.78)	\$3,574,611.31	\$3,474,611.31	\$100,000.00
Totals	\$40,798,310.11	\$3,003,986.41	(\$4,203,269.78)	\$39,599,026.74	\$38,593,810.17	\$1,005,216.57

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$6,150,311.00	IL Funds	0.09		0.0
EDUCATION FUND	\$250,000.00	CD-First Mid	0.20	1/30/2021	12.0
RESTRICTED-MASTER PLAN	\$12,676,495.00	PMA	0.98		0.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.40	8/10/2021	12.0
WORKING CASH FUND	\$1,037,724.00	PMA	0.98		0.0
WORKING CASH FUND	\$121,467.71	CD-Regns	0.01	6/7/2021	7.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.15	8/23/2021	12.0
WORKING CASH FUND	\$124,952.15	CD-Regns	0.01	10/21/2021	13.0
LPS FUND	\$100,000.00	CD-Busey	0.10	3/27/2021	6.0

Revenues & Expenses by Fund

	Actual 2/28/2021	Budget 2021	%	Actual 2/28/2020	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$14,200,473.65	\$15,393,210.00	92.25	\$14,720,611.92	\$15,346,123.40
Transfers	(\$36,895.74)	(\$51,308.00)	71.91	\$0.00	(\$627,038.24)
Expenses	(\$8,751,605.89)	(\$14,523,230.57)	60.26	(\$8,724,734.82)	(\$13,288,913.22)
	\$5,411,972.02	\$818,671.43		\$5,995,877.10	\$1,430,171.94
Fund 02-Operations & Maintenance					
Revenue	\$1,699,230.18	\$1,992,550.00	85.28	\$1,815,434.29	\$2,748,094.19
Transfers	\$0.00	\$0.00	0	\$0.00	(\$1,000,000.00)
Expenses	(\$1,028,160.89)	(\$1,992,550.00)	51.6	(\$1,082,061.49)	(\$1,765,868.89)
	\$671,069.29	\$0.00		\$733,372.80	(\$17,774.70)
Fund 03-Oper & Maint Restricted					
Revenue	\$432,212.94	\$10,964,415.00	3.94	\$15,606,796.03	\$16,753,409.37
Transfers	\$0.00	\$0.00	0	\$0.00	(\$30,730.49)
Expenses	(\$3,347,262.26)	(\$10,964,415.00)	30.53	(\$439,336.85)	(\$1,131,792.09)
	(\$2,915,049.32)	\$0.00		\$15,167,459.18	\$15,590,886.79
Fund 04-Bond & Interest Fund					
Revenue	\$2,172,592.49	\$2,873,015.00	75.62	\$2,846,484.45	\$2,847,380.72
Expenses	(\$2,404,076.53)	(\$2,873,015.00)	83.68	(\$2,626,326.25)	(\$2,868,862.50)
	(\$231,484.04)	\$0.00		\$220,158.20	(\$21,481.78)
Fund 05-Auxiliary Enterprises					
Revenue	\$563,844.13	\$1,648,932.00	34.19	\$1,047,158.91	\$1,560,314.52
Transfers	\$0.00	\$0.00	0	\$0.00	(\$112,236.00)
Expenses	(\$772,436.82)	(\$1,648,932.00)	46.84	(\$1,060,268.15)	(\$1,434,686.31)
	(\$208,592.69)	\$0.00		(\$13,109.24)	\$13,392.21
Fund 06-Restricted Purposes Fund					
Revenue	\$5,055,419.30	\$15,316,283.19	33.01	\$6,805,360.61	\$10,508,830.60
Transfers	(\$677.83)	\$0.00	0	(\$693.20)	(\$12,197.94)
Expenses	(\$6,959,474.05)	(\$15,316,283.19)	45.44	(\$7,615,295.28)	(\$10,413,659.65)
	(\$1,904,732.58)	\$0.00		(\$810,627.87)	\$82,973.01
Fund 07-Working Cash Fund					
Revenue	\$14,288.19	\$130,000.00	10.99	\$113,660.20	\$130,817.59
Transfers	\$0.00	(\$130,000.00)	0	(\$77,456.70)	(\$130,817.59)
	\$14,288.19	\$0.00		\$36,203.50	\$0.00
Fund 10-Trust & Agency Fund					
Revenue	\$45,661.69	\$73,425.00	62.19	\$76,487.15	\$72,469.67
Transfers	\$0.00	\$0.00	0	(\$1,400.00)	(\$1,400.00)
Expenses	(\$21,743.07)	(\$73,425.00)	29.61	(\$57,641.09)	(\$70,782.95)
	\$23,918.62	\$0.00		\$17,446.06	\$286.72
Fund 11-Audit Fund					
Revenue	\$52,313.03	\$67,446.00	77.56	\$66,841.86	\$66,982.31
Expenses	(\$50,786.97)	(\$55,860.00)	90.92	(\$51,527.12)	(\$54,736.47)
	\$1,526.06	\$11,586.00		\$15,314.74	\$12,245.84
Fund 12-Liability & Protection					
Revenue	\$1,651,555.28	\$2,134,428.00	77.38	\$1,991,560.98	\$1,973,438.94
Expenses	(\$1,095,507.21)	(\$1,700,232.00)	64.43	(\$1,025,470.93)	(\$1,487,421.54)
	\$556,048.07	\$434,196.00		\$966,090.05	\$486,017.40
Total	\$1,418,963.62	\$1,264,453.43		\$22,328,184.52	\$17,576,717.43

Operating Funds Revenue

	Actual Revenue YTD 2/28/2021	Budget 2021	%	Actual Revenue YTD 2/28/2020	Prior Year Revenue 6/30/2020
Investment Revenue					
Investment Revenue	\$5,788.13	\$61,000.00	9.49	\$98,677.71	\$121,961.51
	<u>\$5,788.13</u>	<u>\$61,000.00</u>	9.49	<u>\$98,677.71</u>	<u>\$121,961.51</u>
Local Government Sources					
Current Taxes	\$7,536,628.84	\$7,547,179.00	99.86	\$7,325,673.45	\$7,317,449.15
Interest on Taxes	\$20.18	\$7,000.00	0.29	\$2,814.40	\$12,002.76
	<u>\$7,536,649.02</u>	<u>\$7,554,179.00</u>	99.77	<u>\$7,328,487.85</u>	<u>\$7,329,451.91</u>
Other Revenue					
Facility Rental	\$149,992.60	\$252,455.00	59.41	\$194,578.92	\$253,698.72
Other Revenue	\$336,767.01	\$526,094.00	64.01	\$224,783.89	\$702,554.76
Transfer In	\$677.83	\$130,000.00	0.52	\$78,149.90	\$143,015.53
	<u>\$487,437.44</u>	<u>\$908,549.00</u>	53.65	<u>\$497,512.71</u>	<u>\$1,099,269.01</u>
State Government Sources					
ICCB CTE Formula Grant	\$26,324.00	\$208,464.00	12.63	\$0.00	\$226,300.00
ICCB Credit Hour Grants	\$1,081,670.43	\$1,655,043.00	65.36	\$1,193,520.56	\$1,719,323.00
ICCB Equalization Grant	\$29,166.68	\$50,000.00	58.33	\$29,166.69	\$50,000.04
Replacement Taxes	\$269,085.13	\$325,000.00	82.8	\$219,903.69	\$466,013.62
	<u>\$1,406,246.24</u>	<u>\$2,238,507.00</u>	62.82	<u>\$1,442,590.94</u>	<u>\$2,461,636.66</u>
Student Tuition & Fees					
Tuition Discount	(\$327,725.00)	\$0.00	0	\$0.00	\$0.00
Tuition-Cohort Contract	\$19,029.00	\$52,125.00	36.51	\$51,765.00	\$51,765.00
Tuition-Credit	\$6,037,847.00	\$5,891,329.00	102.49	\$6,273,420.00	\$6,199,430.00
Various Fees	\$734,432.00	\$680,071.00	107.99	\$843,592.00	\$830,703.50
	<u>\$6,463,583.00</u>	<u>\$6,623,525.00</u>	97.59	<u>\$7,168,777.00</u>	<u>\$7,081,898.50</u>
Total Revenue	\$15,899,703.83	\$17,385,760.00	91.45	\$16,536,046.21	\$18,094,217.59

Operating Funds Expenses

	Actual Expenses YTD 2/28/2021	Budget 2021	%	Actual Expenses YTD 2/28/2020	Prior Year Expenses 6/30/2020
Salaries					
Academic Support-PT	\$26,799.74	\$38,226.00	70.11	\$59,955.27	\$83,172.88
Administrative Staff Sal	\$1,159,843.27	\$1,852,344.00	62.61	\$1,093,493.79	\$1,769,062.97
Car Allowance	\$5,884.72	\$9,000.00	65.39	\$5,884.72	\$9,000.16
Classified-Temporary	\$29,874.04	\$17,500.00	170.71	\$15,287.00	\$19,957.00
Clinical Risk Stipends	\$22,333.96	\$33,725.00	66.22	\$22,207.26	\$32,740.86
Custodial, Maint Stf Sal	\$84,416.81	\$128,210.00	65.84	\$70,811.41	\$115,685.62
Custodial, Maint-Temp	\$0.00	\$4,000.00	0	\$8,403.00	\$8,403.00
F/T Classified Salary	\$561,744.32	\$864,522.00	64.98	\$511,046.47	\$817,127.54
F/T Faculty Salary	\$2,485,934.44	\$3,894,862.00	63.83	\$2,251,418.88	\$3,936,019.89
F/T Faculty-Summer Sal	\$258,949.19	\$263,340.00	98.33	\$234,646.35	\$234,646.35
Faculty Curriculum Dev	\$0.00	\$0.00	0	\$1,014.00	\$1,014.00
Faculty Tutors Salary	\$7,228.07	\$28,000.00	25.81	\$16,793.93	\$33,254.47
Independent Study Salary	\$2,355.00	\$9,545.00	24.67	\$7,845.00	\$13,350.00
Interpreter Salary	\$0.00	\$20,000.00	0	\$10,664.60	\$10,664.60
LabFacilitators	\$3,776.60	\$18,242.00	20.7	\$9,579.21	\$13,788.42
Overload Salary	\$418,084.39	\$622,819.00	67.13	\$345,534.54	\$546,654.05
Overtime Wages	\$2,759.77	\$13,777.00	20.03	\$9,433.36	\$13,548.46
P/T Classified Salary	\$10,690.50	\$11,590.00	92.24	\$4,357.65	\$8,268.11
P/T Faculty Salary	\$383,644.25	\$789,855.60	48.57	\$473,298.31	\$689,789.79
P/T Faculty-Summer Sal	\$60,505.64	\$56,788.00	106.55	\$84,346.93	\$87,545.88
Professional/Tech Salary	\$772,209.84	\$1,255,920.00	61.49	\$683,577.86	\$1,128,778.40
Professional/Tech-PT	\$8,491.68	\$12,100.00	70.18	\$10,879.85	\$14,298.34
Stipend	\$0.00	\$0.00	0	\$300.00	\$300.00
Student Workers Salary	\$6,611.00	\$65,150.00	10.15	\$23,380.46	\$38,739.16
Subs Instructors Salary	\$6,402.60	\$8,480.00	75.5	\$16,691.71	\$18,603.53
Supervisory Staff Salary	\$168,088.52	\$227,130.00	74.01	\$142,551.46	\$232,572.12
Test Proctor Salary	\$20,021.39	\$25,000.00	80.09	\$19,214.29	\$30,562.46
	\$6,506,649.74	\$10,270,125.60	63.36	\$6,132,617.31	\$9,907,548.06
Employee Benefits					
EmployeeBenefitsTotal	(\$31,822.82)	\$18,500.00	-172.02	\$14,416.75	\$16,099.07
FICA-Social Security	\$0.00	\$0.00	0	\$0.00	\$0.00
Grants Share of SURS	\$6,492.57	\$6,550.00	99.12	\$79.48	\$1,672.40
Group Dental Ins	\$44,739.15	\$70,929.00	63.08	\$37,801.05	\$60,664.67
Group LTD Ins	\$11,721.76	\$20,001.00	58.61	\$11,560.90	\$17,582.21
Group Life Ins	\$19,566.08	\$22,300.00	87.74	\$19,247.63	\$27,252.95
Group Medical Ins	\$1,195,314.92	\$1,960,991.00	60.95	\$1,110,899.55	\$1,739,456.14
Medicare	\$0.00	\$0.00	0	(\$35.10)	\$26.78
SURS-RetireeHealthContri	\$30,126.76	\$41,457.00	72.67	\$29,258.86	\$44,702.46
Staff/Family Waivers	\$24,979.00	\$35,000.00	71.37	\$24,684.00	\$45,879.17
	\$1,301,117.42	\$2,175,728.00	59.8	\$1,247,913.12	\$1,953,335.85
Contractual Services					
Accreditation Fees	\$15,305.00	\$26,820.00	57.07	\$18,560.00	\$20,060.00
Admin Computer-Maint	\$340,739.88	\$346,101.00	98.45	\$305,723.00	\$312,466.45
Building Repair/Maint	\$47,384.66	\$122,000.00	38.84	\$57,351.12	\$88,484.95
Consultants/Workshops	\$1,425.00	\$4,000.00	35.63	\$2,000.00	\$2,300.00
Contractual-Other	\$51,661.61	\$221,368.00	23.34	\$25,993.31	\$52,121.67
Contractual-Tutoring	\$85.00	\$10,730.00	0.79	\$0.00	\$0.00
Custodial Services	\$224,400.00	\$442,000.00	50.77	\$233,210.64	\$396,950.64
Diversity Initiatives	\$0.00	\$15,000.00	0	\$0.00	\$0.00
Employee Awards	\$0.00	\$800.00	0	\$0.00	\$319.00
Employee Recognition EAT	\$1,209.75	\$2,500.00	48.39	\$1,777.24	\$1,882.68
Equip Repair/Maint Agree	\$47,434.38	\$108,448.00	43.74	\$55,873.49	\$91,899.17
Faculty Development	\$0.00	\$2,300.00	0	\$0.00	\$0.00
Grounds Maintenance	\$10,177.37	\$18,500.00	55.01	\$12,256.98	\$15,446.98
Legal Services-Admin	\$12,044.50	\$40,000.00	30.11	\$13,350.00	\$19,182.00
Meals	\$0.00	\$3,000.00	0	\$1,220.03	\$1,220.03
Pest Control	\$8,792.70	\$17,950.00	48.98	\$7,097.50	\$9,087.62
Professional Fees	\$5,925.59	\$8,200.00	72.26	\$7,678.06	\$7,678.06
Recruitment	\$0.00	\$6,000.00	0	\$456.26	\$456.26
Royalties	\$0.00	\$350.00	0	\$0.00	\$0.00
Staff/Faculty Developmen	\$10,179.00	\$21,784.00	46.73	\$26,141.22	\$26,865.22

Operating Funds Expenses

	Actual Expenses YTD 2/28/2021	Budget 2021	%	Actual Expenses YTD 2/28/2020	Prior Year Expenses 6/30/2020
Contractual Services					
Student Awards	\$0.00	\$375.00	0	\$0.00	\$275.00
Student Development	\$50.00	\$1,925.00	2.6	\$171.48	\$430.47
Telephone Maint Agree	\$1,283.04	\$2,200.00	58.32	\$14,030.55	\$15,827.06
Wellness Program	\$7,500.00	\$7,500.00	100	\$0.00	\$0.00
	<u>\$785,597.48</u>	<u>\$1,429,851.00</u>	54.94	<u>\$782,890.88</u>	<u>\$1,062,953.26</u>
Materials & Supplies					
Advertising	\$40,998.36	\$87,400.00	46.91	\$59,352.24	\$95,184.20
Audio Visual Materials	\$977.67	\$2,900.00	33.71	\$100.44	\$100.44
Books-Library Collection	\$3,791.18	\$4,800.00	78.98	\$4,528.60	\$8,901.16
Computer Software	\$159,533.10	\$170,124.00	93.77	\$181,687.48	\$195,318.17
Digital Print/Curric Spt	\$56,677.20	\$56,784.00	99.81	\$50,190.48	\$52,574.91
Event Expense	\$1,041.58	\$4,430.00	23.51	\$2,023.07	\$2,548.07
Graphic Supplies	\$276.18	\$3,500.00	7.89	\$1,296.01	\$3,104.51
Instructional Supplies	\$70,414.44	\$137,448.00	51.23	\$73,488.85	\$84,370.50
Laundry/Linen Supplies	\$509.55	\$725.00	70.28	\$318.82	\$318.82
Maintenance Supplies	\$47,792.82	\$108,540.00	44.03	\$60,688.12	\$84,112.66
Materials	\$15,551.22	\$68,617.64	22.66	\$57,094.03	\$63,753.60
Non Consumable Supplies	\$5,555.75	\$14,660.00	37.9	\$9,696.37	\$9,696.37
Office Supplies	\$5,662.59	\$16,478.10	34.36	\$11,386.57	\$14,608.68
Postage	\$7,318.05	\$16,000.00	45.74	\$7,959.08	\$13,348.72
Printing	\$3,169.00	\$22,763.00	13.92	\$14,867.46	\$21,656.26
Publications & Dues	\$81,078.16	\$107,565.90	75.38	\$73,205.64	\$79,950.95
Reference Materials	\$0.00	\$335.00	0	\$4,254.00	\$4,254.00
Specialties	\$420.00	\$1,500.00	28	\$0.00	\$728.67
Transcripts	\$0.00	\$16,000.00	0	\$14,551.40	\$14,551.40
Uniforms	\$3,043.67	\$4,900.00	62.12	\$2,188.06	\$3,310.06
Vehicle Expense	\$7,751.88	\$20,000.00	38.76	\$10,772.93	\$14,735.45
Wind Turbine Maintenance	\$500.00	\$10,250.00	4.88	\$3,535.00	\$12,944.21
	<u>\$512,062.40</u>	<u>\$875,720.64</u>	58.47	<u>\$643,184.65</u>	<u>\$780,071.81</u>
Conference & Meeting Exp					
Community Relations/Spon	\$2,350.00	\$5,000.00	47	\$6,500.00	\$6,500.00
Meeting Expense	\$1,425.74	\$14,170.00	10.06	\$12,477.24	\$13,183.26
Registration Fees	\$8,546.20	\$52,185.00	16.38	\$36,396.24	\$34,017.99
Relocation	\$0.00	\$5,000.00	0	\$2,759.39	\$2,759.39
Travel-In State	\$617.23	\$16,367.00	3.77	\$13,524.72	\$13,621.21
Travel-In State Mileage	\$1,933.51	\$10,463.33	18.48	\$6,329.38	\$7,637.99
Travel-Out of State	\$0.00	\$63,014.00	0	\$55,404.11	\$59,529.93
	<u>\$14,872.68</u>	<u>\$166,199.33</u>	8.95	<u>\$133,391.08</u>	<u>\$137,249.77</u>
Fixed Charges					
Credit Card Fees	\$19,732.48	\$27,000.00	73.08	\$18,384.33	\$25,873.74
Equipment Rental	(\$75.79)	\$200.00	-37.89	\$75.79	\$75.79
Facility Rental	\$53,752.00	\$80,640.00	66.66	\$53,752.00	\$80,628.00
Graduation Expense	\$3,944.76	\$20,000.00	19.72	\$3,370.23	\$15,004.69
Install Pymt Lease/Purch	\$37,412.65	\$37,400.00	100.03	\$64,552.39	\$75,083.79
Interest Expense	\$0.00	\$1,000.00	0	\$0.00	\$4,530.30
Property Taxes	\$1,369.57	\$18,800.00	7.28	\$17,344.72	\$18,714.29
	<u>\$116,135.67</u>	<u>\$185,040.00</u>	62.76	<u>\$157,479.46</u>	<u>\$219,910.60</u>
Utilities					
Electricity and Nat Gas	\$217,870.23	\$356,300.00	61.15	\$252,715.12	\$404,828.52
Internet	\$7,606.00	\$17,390.00	43.74	\$10,309.28	\$15,399.28
Propane	\$159.28	\$1,500.00	10.62	\$0.00	\$0.00
Refuse Disposal	\$11,827.34	\$24,705.00	47.87	\$14,988.86	\$23,162.86
Telephone	\$57,782.43	\$43,690.00	132.26	\$23,784.84	\$75,314.62
Water, Sewage	\$23,477.09	\$39,750.00	59.06	\$26,634.93	\$41,190.34
	<u>\$318,722.37</u>	<u>\$483,335.00</u>	65.94	<u>\$328,433.03</u>	<u>\$559,895.62</u>
Capital Outlay					
Equipment-Instructional	\$0.00	\$353,790.00	0	\$0.00	\$0.00
Equipment-Service	\$0.00	\$88,574.00	0	\$5,000.00	\$5,000.00
	<u>\$0.00</u>	<u>\$442,364.00</u>	0	<u>\$5,000.00</u>	<u>\$5,000.00</u>
Tuition Adjustments					
Illinois Veterans Grants	\$0.00	\$15,000.00	0	\$0.00	\$0.00

Operating Funds Expenses

	Actual Expenses YTD 2/28/2021	Budget 2021	%	Actual Expenses YTD 2/28/2020	Prior Year Expenses 6/30/2020
Tuition Adjustments					
Tuition Waiver	\$9,556.00	\$10,000.00	95.56	\$2,582.00	\$4,566.00
Unfunded ING/MIA/POW	\$2,975.00	\$25,000.00	11.9	\$20,576.00	\$0.00
Write-Off	\$149,145.48	\$240,000.00	62.14	\$170,435.54	\$211,036.16
	<u>\$161,676.48</u>	<u>\$290,000.00</u>	55.75	<u>\$193,593.54</u>	<u>\$215,602.16</u>
Other Expense					
Bank Service Charges	\$3,496.63	\$3,000.00	116.55	\$2,119.01	\$3,621.18
Contributions	\$36,894.00	\$153,464.00	24.04	\$160,154.00	\$160,154.00
Expense-Other	\$2,891.61	\$3,500.00	82.62	\$809.17	\$21,700.42
	<u>\$43,282.24</u>	<u>\$159,964.00</u>	27.06	<u>\$163,082.18</u>	<u>\$185,475.60</u>
Transfers					
Transfer Out	\$36,895.74	\$51,308.00	71.91	\$0.00	\$627,038.24
	<u>\$36,895.74</u>	<u>\$51,308.00</u>	71.91	<u>\$0.00</u>	<u>\$627,038.24</u>
Total Expenses	\$9,797,012.22	\$16,529,635.57	59.27	\$9,787,585.25	\$15,654,080.97

Revenues by Fund Summary

	Actual Revenue YTD 2/28/2021	Budget 2021	%	Actual Revenue YTD 2/28/2020	Prior Year Revenue 6/30/2020
Fund 01-Education Fund					
Local Government Sources	\$6,579,440.63	\$6,594,503.00	99.77	\$6,398,686.64	\$6,399,650.70
State Government Sources	\$1,406,246.24	\$2,176,507.00	64.61	\$1,442,590.94	\$1,696,636.66
Student Tuition & Fees	\$5,972,782.98	\$6,124,440.00	97.52	\$6,580,453.88	\$6,496,894.97
Investment Revenue	\$5,788.13	\$61,000.00	9.49	\$98,677.71	\$121,961.51
Other Revenue	\$236,215.67	\$436,760.00	54.08	\$200,202.75	\$630,979.56
Total Revenue Fund 01	\$14,200,473.65	\$15,393,210.00	92.25	\$14,720,611.92	\$15,346,123.40
Fund 02-Operations & Maintenance					
Local Government Sources	\$957,208.39	\$959,676.00	99.74	\$929,801.21	\$929,801.21
State Government Sources	\$0.00	\$62,000.00	0	\$0.00	\$765,000.00
Student Tuition & Fees	\$490,800.02	\$499,085.00	98.34	\$588,323.12	\$585,003.53
Other Revenue	\$251,221.77	\$471,789.00	53.25	\$297,309.96	\$468,289.45
Total Revenue Fund 02	\$1,699,230.18	\$1,992,550.00	85.28	\$1,815,434.29	\$2,748,094.19
Fund 03-Oper & Maint Restricted					
Local Government Sources	\$379,485.31	\$806,614.00	47.05	\$15,585,093.44	\$15,615,718.07
Investment Revenue	\$33,357.63	\$20,000.00	166.79	\$9,123.58	\$21,754.70
Other Revenue	\$19,370.00	\$10,137,801.00	0.19	\$12,579.01	\$1,115,936.60
Total Revenue Fund 03	\$432,212.94	\$10,964,415.00	3.94	\$15,606,796.03	\$16,753,409.37
Fund 04-Bond & Interest Fund					
Local Government Sources	\$2,171,719.31	\$2,773,045.00	78.32	\$2,834,464.99	\$2,834,464.99
Investment Revenue	\$873.18	\$3,000.00	29.11	\$12,019.46	\$12,915.73
Other Revenue	\$0.00	\$96,970.00	0	\$0.00	\$0.00
Total Revenue Fund 04	\$2,172,592.49	\$2,873,015.00	75.62	\$2,846,484.45	\$2,847,380.72
Fund 05-Auxiliary Enterprises					
Customized Training	\$265,690.00	\$575,628.00	46.16	\$391,067.82	\$434,372.12
Student Tuition & Fees	\$26,617.00	\$88,803.00	29.97	\$101,856.58	\$102,551.58
Auxiliary Enterprises	\$218,967.89	\$898,320.00	24.38	\$514,686.00	\$579,655.27
Investment Revenue	\$694.15	\$0.00	0	\$8,414.49	\$10,148.38
Other Revenue	\$51,875.09	\$86,181.00	60.19	\$31,134.02	\$433,587.17
Total Revenue Fund 05	\$563,844.13	\$1,648,932.00	34.19	\$1,047,158.91	\$1,560,314.52
Fund 06-Restricted Purposes Fund					
Financial Aid	\$4,328,654.86	\$10,858,458.00	39.86	\$4,998,121.98	\$7,833,611.73
Investment Revenue	\$28.14	\$600.00	4.69	\$600.99	\$1,743.01
Other Revenue	\$726,736.30	\$4,457,225.19	16.3	\$1,806,637.64	\$2,673,475.86
Total Revenue Fund 06	\$5,055,419.30	\$15,316,283.19	33.01	\$6,805,360.61	\$10,508,830.60
Fund 07-Working Cash Fund					
Investment Revenue	\$14,288.19	\$130,000.00	10.99	\$113,660.20	\$130,817.59
Total Revenue Fund 07	\$14,288.19	\$130,000.00	10.99	\$113,660.20	\$130,817.59
Fund 10-Trust & Agency Fund					
Club Revenue	\$8,506.25	\$15,800.00	53.84	\$14,144.02	\$13,492.67
Investment Revenue	\$261.44	\$2,500.00	10.46	\$3,366.13	\$0.00
Other Revenue	\$36,894.00	\$55,125.00	66.93	\$58,977.00	\$58,977.00
Total Revenue Fund 10	\$45,661.69	\$73,425.00	62.19	\$76,487.15	\$72,469.67
Fund 11-Audit Fund					
Local Government Sources	\$52,244.46	\$66,946.00	78.04	\$65,973.45	\$65,973.45
Investment Revenue	\$68.57	\$500.00	13.71	\$868.41	\$1,008.86
Total Revenue Fund 11	\$52,313.03	\$67,446.00	77.56	\$66,841.86	\$66,982.31
Fund 12-Liability & Protection					
Local Government Sources	\$1,646,897.00	\$2,109,378.00	78.08	\$1,958,154.72	\$1,927,530.09
Student Tuition & Fees	\$2,576.00	\$10,000.00	25.76	\$10,016.00	\$9,840.00
Investment Revenue	\$2,082.28	\$15,050.00	13.84	\$23,390.26	\$28,061.40
Other Revenue	\$0.00	\$0.00	0	\$0.00	\$8,007.45
Total Revenue Fund 12	\$1,651,555.28	\$2,134,428.00	77.38	\$1,991,560.98	\$1,973,438.94
Total Revenue	\$25,887,590.88	\$50,593,704.19	51.17	\$45,090,396.40	\$52,007,861.31

Expenses by Fund Summary

	Budget 2021	Actual YTD as of 2/28/2021	Encumbered as of 2/28/2021	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$9,978,197.60	\$6,337,741.82	\$0.00	\$6,337,741.82	63.52	\$9,673,160.91	61.99
Employee Benefits	\$2,106,663.00	\$1,244,973.04	\$0.00	\$1,244,973.04	59.1	\$1,891,382.89	64.55
Contractual Services	\$669,276.00	\$449,304.65	\$13,795.24	\$463,099.89	69.19	\$442,951.44	91.4
Materials & Supplies	\$714,560.64	\$446,153.23	\$23,058.23	\$469,211.46	65.66	\$643,570.35	84.89
Conference & Meeting Exp	\$170,099.33	\$14,769.27	\$0.00	\$14,769.27	8.68	\$134,501.85	99.08
Fixed Charges	\$74,850.00	\$50,545.16	\$4,896.60	\$55,441.76	74.07	\$98,368.02	65.44
Utilities	\$5,830.00	\$3,160.00	\$1,730.00	\$4,890.00	83.88	\$3,900.00	61.54
Capital Outlay	\$353,790.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Other Expense	\$240,000.00	\$149,145.48	\$0.00	\$149,145.48	62.14	\$211,036.16	80.76
Tuition Adjustments	\$50,000.00	\$12,531.00	\$0.00	\$12,531.00	25.06	\$4,566.00	507.18
Other Expense	\$159,964.00	\$43,282.24	\$0.00	\$43,282.24	27.06	\$185,475.60	87.93
Transfers	\$51,308.00	\$36,895.74	\$0.00	\$36,895.74	71.91	\$627,038.24	0
Total Expense Fund 01	\$14,574,538.57	\$8,788,501.63	\$43,480.07	\$8,831,981.70	60.6	\$13,915,951.46	62.7
Fund 02-Operations & Maintenance							
Salaries	\$298,295.00	\$171,274.92	\$0.00	\$171,274.92	57.42	\$237,066.15	58.76
Employee Benefits	\$94,651.00	\$73,427.68	\$0.00	\$73,427.68	77.58	\$87,013.34	50.12
Contractual Services	\$761,325.00	\$336,292.83	\$179,865.75	\$516,158.58	67.8	\$620,001.82	60.97
Materials & Supplies	\$161,760.00	\$65,909.17	\$10,360.85	\$76,270.02	47.15	\$136,501.46	70.97
Conference & Meeting Exp	\$250.00	\$103.41	\$0.00	\$103.41	41.36	\$2,747.92	4.45
Fixed Charges	\$110,190.00	\$65,590.51	\$26,876.00	\$92,466.51	83.92	\$121,542.58	76.61
Utilities	\$477,505.00	\$315,562.37	\$7,790.56	\$323,352.93	67.72	\$555,995.62	58.64
Capital Outlay	\$88,574.00	\$0.00	\$0.00	\$0.00	0	\$5,000.00	100
Total Expense Fund 02	\$1,992,550.00	\$1,028,160.89	\$224,893.16	\$1,253,054.05	62.89	\$1,765,868.89	61.28
Fund 03-Oper & Maint Restricted							
Contractual Services	\$6,150.00	\$6,108.55	\$0.00	\$6,108.55	99.33	\$29,631.25	100
Materials & Supplies	\$200,000.00	\$514.89	\$0.00	\$514.89	0.26	\$1,025.31	100
Capital Outlay	\$10,758,265.00	\$3,340,638.82	\$4,449,014.30	\$7,789,653.12	72.41	\$1,101,135.53	37.11
Total Expense Fund 03	\$10,964,415.00	\$3,347,262.26	\$4,449,014.30	\$7,796,276.56	71.11	\$1,131,792.09	38.82
Fund 04-Bond & Interest Fund							
Fixed Charges	\$2,871,515.00	\$2,402,576.53	\$0.00	\$2,402,576.53	83.67	\$2,866,862.50	91.54
Other Expense	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	100	\$2,000.00	100
Total Expense Fund 04	\$2,873,015.00	\$2,404,076.53	\$0.00	\$2,404,076.53	83.68	\$2,868,862.50	91.55
Fund 05-Auxiliary Enterprises							
Salaries	\$722,238.00	\$396,100.84	\$0.00	\$396,100.84	54.84	\$703,378.36	67.92
Employee Benefits	\$149,504.00	\$114,715.55	\$0.00	\$114,715.55	76.73	\$139,043.39	64.1
Contractual Services	\$86,350.00	\$38,999.82	\$2,943.72	\$41,943.54	48.57	\$51,814.81	92.53
Materials & Supplies	\$644,390.00	\$198,694.84	\$103,894.92	\$302,589.76	46.96	\$482,603.52	82.91
Conference & Meeting Exp	\$7,900.00	\$1,209.15	\$0.00	\$1,209.15	15.31	\$8,374.77	79.39
Fixed Charges	\$36,750.00	\$22,716.62	\$7,000.00	\$29,716.62	80.86	\$34,178.54	71.21
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0	\$13,836.47	100
Other Expense	\$1,800.00	\$0.00	\$0.00	\$0.00	0	\$1,456.45	36.13
Total Expense Fund 05	\$1,648,932.00	\$772,436.82	\$113,838.64	\$886,275.46	53.75	\$1,434,686.31	73.9
Fund 06-Restricted Purposes Fund							
Salaries	\$1,681,139.07	\$490,437.63	\$0.00	\$490,437.63	29.17	\$967,782.53	63.6
Employee Benefits	\$505,758.10	\$137,492.82	\$0.00	\$137,492.82	27.19	\$272,135.12	65.71
Contractual Services	\$1,235,136.81	\$232,212.65	\$8,070.00	\$240,282.65	19.45	\$501,390.57	75.82
Materials & Supplies	\$437,001.00	\$81,004.01	\$15,121.33	\$96,125.34	22	\$163,136.30	66.44
Conference & Meeting Exp	\$66,179.31	\$3,824.58	\$0.00	\$3,824.58	5.78	\$22,011.33	79.99
Fixed Charges	\$158,189.90	\$16,325.20	\$0.00	\$16,325.20	10.32	\$99,495.39	44.54
Capital Outlay	\$436,715.00	\$158,853.35	\$10,135.65	\$168,989.00	38.7	\$664,323.73	63.16
Financial Aid Expense	\$10,791,164.00	\$5,839,323.81	\$15,726.08	\$5,855,049.89	54.26	\$7,721,672.34	75.77
Other Expense	\$5,000.00	\$0.00	\$0.00	\$0.00	0	\$1,712.34	0
Transfers	\$0.00	\$677.83	\$0.00	\$677.83	0	\$0.00	0
Total Expense Fund 06	\$15,316,283.19	\$6,960,151.88	\$49,053.06	\$7,009,204.94	45.76	\$10,413,659.65	73.13

Expenses by Fund Summary

	Budget 2021	Actual YTD as of 2/28/2021	Encumbered as of 2/28/2021	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 10-Trust & Agency Fund							
Contractual Services	\$15,550.00	\$4,725.00	\$0.00	\$4,725.00	30.39	\$12,865.42	84.76
Materials & Supplies	\$48,050.00	\$15,639.82	\$118.00	\$15,757.82	32.79	\$45,294.10	76.59
Conference & Meeting Exp	\$9,125.00	\$1,093.00	\$0.00	\$1,093.00	11.98	\$11,874.27	95.72
Other Expense	\$700.00	\$285.25	\$0.00	\$285.25	40.75	\$749.16	90.92
Total Expense Fund 10	\$73,425.00	\$21,743.07	\$118.00	\$21,861.07	29.77	\$70,782.95	81.43
Fund 11-Audit Fund							
Salaries	\$7,565.00	\$5,016.05	\$0.00	\$5,016.05	66.31	\$7,371.71	65.09
Employee Benefits	\$1,795.00	\$1,270.92	\$0.00	\$1,270.92	70.8	\$1,864.76	65.91
Contractual Services	\$46,500.00	\$44,500.00	\$2,000.00	\$46,500.00	100	\$45,500.00	100
Total Expense Fund 11	\$55,860.00	\$50,786.97	\$2,000.00	\$52,786.97	94.5	\$54,736.47	94.14
Fund 12-Liability & Protection							
Salaries	\$732,363.00	\$467,318.87	\$0.00	\$467,318.87	63.81	\$686,945.37	64.33
Employee Benefits	\$345,544.00	\$223,383.64	\$0.00	\$223,383.64	64.65	\$326,421.07	63.98
Contractual Services	\$215,800.00	\$129,440.66	\$2,720.00	\$132,160.66	61.24	\$156,337.44	60.77
Materials & Supplies	\$40,150.00	\$32,172.17	\$3,479.11	\$35,651.28	88.8	\$37,121.31	83.41
Conference & Meeting Exp	\$6,000.00	\$931.67	\$817.50	\$1,749.17	29.15	\$15,018.16	98.02
Fixed Charges	\$325,000.00	\$234,377.15	\$47,300.73	\$281,677.88	86.67	\$262,382.03	88.39
Utilities	\$4,225.00	\$3,185.05	\$0.00	\$3,185.05	75.39	\$3,196.16	53.04
Capital Outlay	\$31,150.00	\$4,698.00	\$18,178.37	\$22,876.37	73.44	\$0.00	Canno
Total Expense Fund 12	\$1,700,232.00	\$1,095,507.21	\$72,495.71	\$1,168,002.92	68.7	\$1,487,421.54	68.94
Total Expenses	\$49,199,250.76	\$24,468,627.26	\$4,954,892.94	\$29,423,520.20	59.8	\$33,143,761.86	68.44

Auxiliary Enterprises Revenue & Expenses

FEB 2021

	Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
Community Events						
6019 -Admin Outdoor Events	\$0.00	\$1,510.00	\$3,653.47	\$5,885.00	(\$3,653.47)	(\$4,375.00)
6030 -Misc Events	\$350.00	\$5,000.00	\$0.00	\$625.00	\$350.00	\$4,375.00
	<u>\$350.00</u>	<u>\$6,510.00</u>	<u>\$3,653.47</u>	<u>\$6,510.00</u>	<u>(\$3,303.47)</u>	<u>\$0.00</u>
Continuing & Professional Education						
6000 -Admininstration-CPED	\$9,937.08	\$57,792.00	\$83,726.09	\$141,766.00	(\$73,789.01)	(\$83,974.00)
6001 -CDL	\$132,350.00	\$220,000.00	\$108,603.36	\$167,984.00	\$23,746.64	\$52,016.00
6003 -Dance	\$6,286.60	\$72,000.00	\$22,223.42	\$60,514.00	(\$15,936.82)	\$11,486.00
6004 -Personal Development	\$689.00	\$22,000.00	\$6,885.03	\$17,916.00	(\$6,196.03)	\$4,084.00
6007 -Safety-Industrial	\$81,679.32	\$204,871.00	\$89,969.56	\$201,903.00	(\$8,290.24)	\$2,968.00
6008 -Shilling Rentals	\$9,187.50	\$28,000.00	\$9,828.96	\$12,119.00	(\$641.46)	\$15,881.00
6027 -Tech Go Camp	\$0.00	\$2,628.00	\$1,738.26	\$2,628.00	(\$1,738.26)	\$0.00
6005 -Workforce Development	\$40,430.00	\$57,000.00	\$37,867.94	\$63,785.00	\$2,562.06	(\$6,785.00)
	<u>\$280,559.50</u>	<u>\$664,291.00</u>	<u>\$360,842.62</u>	<u>\$668,615.00</u>	<u>(\$80,283.12)</u>	<u>(\$4,324.00)</u>
Culinary						
8907 -Bistro 537	\$11,988.59	\$35,000.00	\$18,862.82	\$35,000.00	(\$6,874.23)	\$0.00
8970 -Cafe	\$207,594.27	\$795,500.00	\$320,865.54	\$795,500.00	(\$113,271.27)	\$0.00
8908 -Coffee House	\$0.00	\$21,000.00	\$0.00	\$21,000.00	\$0.00	\$0.00
	<u>\$219,582.86</u>	<u>\$851,500.00</u>	<u>\$339,728.36</u>	<u>\$851,500.00</u>	<u>(\$120,145.50)</u>	<u>\$0.00</u>
Fitness Center						
1157 -Fitness Center	\$54,593.00	\$142,864.00	\$94,803.74	\$149,864.00	(\$40,210.74)	(\$7,000.00)
	<u>\$54,593.00</u>	<u>\$142,864.00</u>	<u>\$94,803.74</u>	<u>\$149,864.00</u>	<u>(\$40,210.74)</u>	<u>(\$7,000.00)</u>
Traffic Safety School						
6009 -Traffic Safety	\$14,231.50	\$25,000.00	\$13,726.51	\$20,676.00	\$504.99	\$4,324.00
	<u>\$14,231.50</u>	<u>\$25,000.00</u>	<u>\$13,726.51</u>	<u>\$20,676.00</u>	<u>\$504.99</u>	<u>\$4,324.00</u>

Restricted Purposes Fund Revenue & Expenses

FEB 2021

			Budget	Actual Revenue	Actual Expenses	Encumbered Expenses	Net
GRANTS							
Department of Education							
12142-ICCB Education Mentor Pr	8/1/2020	12/31/2021	\$96,608.00	\$0.00	\$8,357.94	\$0.00	\$88,250.06
Dept of Commerce & Economic Opp							
12027-Workforce Develop Grant	7/1/2019	6/30/2021	\$0.00	\$0.00	\$50,563.90	\$0.00	(\$50,563.90)
ICCB							
12154-Adult Ed Performance	7/1/2020	6/30/2021	\$74,475.00	\$29,790.00	\$28,375.73	\$0.00	\$46,099.27
12172-Adult Ed State Basic Grn	7/1/2020	6/30/2021	\$173,715.00	\$69,486.00	\$63,052.03	\$0.00	\$110,662.97
12106-CURES Act ICCB/IDHS Wkrf	10/1/2020	12/31/2020	\$53,300.00	\$50,980.48	\$52,685.94	\$0.00	\$614.06
12105-CURES ICCB/IDHS Adult Ed	8/1/2020	12/31/2020	\$22,000.00	\$21,631.72	\$21,252.72	\$355.65	\$391.63
12138-Early School LeaverTrans	7/1/2020	6/30/2021	\$60,000.00	\$0.00	\$8,308.29	\$0.00	\$51,691.71
12132-Federal Adult Basic Grnt	7/1/2020	6/30/2021	\$124,285.00	\$0.00	\$85,943.98	\$0.00	\$38,341.02
12139-Hospitality Bridge CTE	7/1/2020	6/30/2021	\$20,000.00	\$0.00	\$276.14	\$0.00	\$19,723.86
12030-Scaling Apprenticeship	9/1/2019	6/30/2021	\$99,267.00	\$0.00	\$11,544.69	\$0.00	\$87,722.31
12031-Transitional Math Grant	7/1/2019	6/30/2021	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
12029-Wrkfrce Equity Inititive	9/18/2019	12/31/2021	\$219,030.00	\$0.00	\$137,112.66	\$1,265.70	\$80,651.64
12129-Wrkfrce Equity Inititive	11/1/2020	10/31/2021	\$960,170.00	\$0.00	\$95,346.24	\$6,612.00	\$858,211.76
Illinois Board of Higher Ed							
12020-Co-Op Work Study Grant	9/1/2019	8/31/2020	\$29,663.81	\$14,137.29	\$14,137.29	\$0.00	\$15,526.52
12120-Co-Op Work Study Grant	7/1/2020	8/31/2021	\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00
Illinois State Board of Educ							
12141-Education Career Pathway	6/1/2020	6/30/2023	\$78,970.00	\$156,878.00	\$19,400.00	\$0.00	\$59,570.00
North Central Region SARE							
11930-Alliance for Ag Advance	10/1/2018	9/30/2021	\$17,585.83	\$0.00	\$0.00	\$0.00	\$17,585.83
RCC Foundation							
12133-Foundation Gifts to RCC	7/1/2020	6/30/2021	\$54,785.00	\$18,070.52	\$22,793.45	\$17,077.66	\$14,913.89
Richland Community College							
11458-Project READ			\$97,275.00	\$101,760.62	\$62,482.52	\$0.00	\$34,792.48
EQUI -Reserved for Equipment			\$361,090.00	\$28.14	\$102,560.62	\$0.00	\$258,529.38
Secretary of State							
12164-SOS Literacy Grant	7/1/2020	6/30/2021	\$100,000.00	\$100,000.00	\$72,644.41	\$0.00	\$27,355.59
US Department of Agriculture							
12140-NRCS Cooperative	4/24/2020	4/22/2024	\$15,349.00	\$3,469.67	\$5,090.25	\$0.00	\$10,258.75
US Department of Education							
12112-Carl Perkins-ICCB	7/1/2020	6/30/2021	\$260,142.00	\$18,970.71	\$54,302.80	\$77,970.00	\$127,869.20
12080-TRIO Grant	8/26/2019	8/31/2020	\$39,020.55	\$39,042.91	\$39,020.55	\$0.00	\$0.00

Restricted Purposes Fund Revenue & Expenses

FEB 2021

				<u>Budget</u>	<u>Actual Revenue</u>	<u>Actual Expenses</u>	<u>Encumbered Expenses</u>	<u>Net</u>
GRANTS								
US Department of Energy								
11816-Carbon SAFE Illinois	4/1/2017	3/31/2021		\$10,185.00	\$0.00	\$2,149.98	\$5.80	\$8,029.22
US Department of Transportation								
12118-Hwy Construct Career Grn	7/1/2020	6/30/2021		\$354,400.00	\$93,516.64	\$109,469.30	\$12,851.65	\$232,079.05
Total				\$3,354,316.19	\$717,762.70	\$1,066,871.43	\$116,138.46	\$2,171,306.30

Macon County Law Enforcement Training Center

Revenue & Expenses

FEB 2021



FEB Actual

YTD Actual

Budget

Revenue

Basic Law Enforce Acad	\$204,689.13	\$588,314.10	\$1,097,950.00
Basic Corrections Acad	\$54,058.70	\$112,729.70	\$388,500.00
Misc Law Enforce Trng	\$3,075.00	\$3,760.00	\$2,500.00
Uniform/Lodging Reimburs	\$17,024.00	\$122,640.98	\$80,925.00
Gifts/Donations	\$0.00	\$0.00	\$27,500.00
FundBalanceAppropriation	\$0.00	\$0.00	\$6,800.00
Revenue-Contractual	\$0.00	\$0.00	\$13,872.00
Revenue-Misc/OtherSource	\$699.00	\$3,900.76	\$5,000.00
Total Revenue	\$279,545.83	\$831,345.54	\$1,623,047.00

Expenses

Law Enforce Trng Ctr

Administrative Staff Sal	\$25,404.66	\$215,786.68	\$330,260.00
Professional/Tech Salary	\$3,890.30	\$33,044.14	\$90,575.00
SURS-RetireeHealthContri	\$146.48	\$1,251.83	\$2,104.00
Group Medical Ins	\$3,880.38	\$23,211.66	\$49,598.00
Group Dental Ins	\$144.75	\$809.70	\$1,414.00
Group Life Ins	\$99.32	\$794.56	\$610.00
Group LTD Ins	\$71.37	\$570.96	\$850.00
Medicare	\$0.00	\$0.00	\$0.00
Staff/Family Waivers	\$0.00	\$525.00	\$0.00
Office Supplies	\$61.42	\$650.41	\$2,000.00
Instructional Supplies	\$0.00	\$0.00	\$500.00
Vehicle Expense	\$486.67	\$2,387.32	\$5,000.00
Printing	\$39.93	\$224.66	\$500.00
Postage	\$0.00	\$234.47	\$500.00
Non Consumable Supplies	\$0.00	\$2,517.12	\$1,800.00
Computer Software	\$63.51	\$63.51	\$510.00
Publications & Dues	\$100.00	\$100.00	\$100.00
Uniforms	\$78.00	\$572.00	\$1,000.00
Meeting Expense	\$0.00	\$0.00	\$500.00
Registration Fees	\$0.00	\$0.00	\$300.00
Travel-In State	\$0.00	\$0.00	\$500.00
Equipment Rental	\$469.56	\$3,466.63	\$3,020.00
Credit Card Fees	\$52.70	\$385.32	\$500.00
Telephone	\$120.00	\$960.00	\$1,440.00
Expense-Other	\$0.00	\$152.94	\$5,000.00
	\$35,109.05	\$287,708.91	\$498,581.00

Basic Law Enforce Trng

P/T Faculty Salary	\$11,817.50	\$100,755.00	\$180,000.00
Medicare	\$0.00	\$0.00	\$2,610.00
FICA-Social Security	\$0.00	\$0.00	\$11,160.00
Meals	\$24,478.30	\$147,147.22	\$257,250.00
Office Supplies	\$0.00	\$0.00	\$200.00
Instructional Supplies	\$333.92	\$12,650.98	\$10,840.00
Vehicle Expense	\$0.00	\$0.00	\$2,000.00
Firearms & Accessories	\$4,363.68	\$15,086.44	\$36,750.00
Printing	\$0.00	\$0.00	\$2,500.00
Uniforms	\$10,160.92	\$51,265.32	\$60,910.00

Macon County Law Enforcement Training Center

Revenue & Expenses

FEB 2021



	FEB Actual	YTD Actual	Budget
Expense-Other	\$173.77	\$173.77	\$2,200.00
	\$51,328.09	\$327,078.73	\$566,420.00
Basic Corrections Trng			
P/T Faculty Salary	\$2,232.50	\$7,342.50	\$28,000.00
Medicare	\$0.00	\$0.00	\$406.00
FICA-Social Security	\$0.00	\$0.00	\$1,736.00
Contractual-Other	\$0.00	\$0.00	\$114,660.00
Meals	\$0.00	\$29,927.00	\$67,410.00
Instructional Supplies	\$529.20	\$3,380.16	\$8,000.00
Firearms & Accessories	\$0.00	\$0.00	\$22,000.00
Printing	\$0.00	\$0.00	\$1,000.00
Uniforms	\$2,474.00	\$17,076.70	\$19,950.00
Expense-Other	\$113.97	\$113.97	\$1,000.00
	\$5,349.67	\$57,840.33	\$264,162.00
Misc Law Enforce Trng			
P/T Faculty Salary	\$0.00	\$2,190.00	\$0.00
Medicare	\$0.00	\$31.75	\$0.00
Meals	\$0.00	\$882.00	\$8,000.00
	\$0.00	\$3,103.75	\$8,000.00
Law Enforce Trng Ctr O&M			
F/T Classified Salary	\$6,891.36	\$48,803.78	\$86,010.00
Custodial,Maint-Temp	\$0.00	\$2,036.80	\$0.00
Overtime Wages	\$0.00	\$789.72	\$0.00
SURS-RetireeHealthContri	\$34.44	\$248.21	\$430.00
Group Medical Ins	\$3,464.30	\$26,077.46	\$44,775.00
Group Dental Ins	\$116.70	\$797.52	\$1,315.00
Group Life Ins	\$22.49	\$158.73	\$224.00
Group LTD Ins	\$16.36	\$115.60	\$198.00
Medicare	\$0.00	\$0.00	\$0.00
Equip Repair/Maint Agree	\$244.95	\$6,119.69	\$8,000.00
Building Repair/Maint	\$0.00	\$335.00	\$25,000.00
Facility Repair	\$5.27	\$347.25	\$3,700.00
Contractual-Other	\$0.00	\$2,800.00	\$2,800.00
Pest Control	\$450.00	\$2,304.40	\$5,800.00
Grounds Maintenance	\$80.00	\$960.00	\$2,400.00
Maintenance Supplies	\$466.06	\$4,107.52	\$6,182.00
Materials	\$0.00	\$108.46	\$0.00
Non Consumable Supplies	\$0.00	\$0.00	\$1,000.00
Laundry/Linen Supplies	\$279.97	\$5,779.45	\$10,500.00
Uniforms	\$18.33	\$627.64	\$2,500.00
Electricity and Nat Gas	\$5,199.00	\$34,059.86	\$48,000.00
Water,Sewage	\$499.20	\$3,669.56	\$6,600.00
Telephone	\$0.00	\$926.08	\$4,000.00
Refuse Disposal	\$150.00	\$1,035.55	\$3,300.00
Internet	\$0.00	\$6,730.93	\$16,800.00
Equipment-Service	\$0.00	\$0.00	\$6,600.00
	\$17,938.43	\$148,939.21	\$286,134.00
Total Expenses	\$109,725.24	\$824,670.93	\$1,623,297.00
Net Revenue & Expenses	\$169,820.59	\$6,674.61	(\$250.00)

Bills for Ratification

February 2021



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
AFLAC						
	AFLAC		\$162.00	\$162.00		
AHIMA						
	Fees Pass Thru HIT		\$800.00	\$800.00		
ARRT						
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
	Fees Pass Thru Rad Tech		\$200.00	\$200.00		
AT&T						
	Telephone	Telecommunications	\$353.71		\$353.71	
	Telephone	Telecommunications	\$351.96		\$351.96	
	Telephone	Telecommunications	\$2,774.31		\$2,774.31	
	Telephone	Telecommunications	\$978.21		\$978.21	
	Telephone	Telecommunications	\$550.00		\$550.00	
	Telephone	Telecommunications	\$664.48		\$664.48	
ATIXA						
	Contractual-Other	Liab Protection & Settle	\$10,873.20			\$10,873.20
Advanced Disposal Services						
	Electricity and Nat Gas	Utilities	\$1,927.46		\$1,927.46	
Airgas-Mid America						
	Instructional Supplies	Collision Repair Tech	\$171.86	\$171.86		
Airweld Industrial Gases & Suppl						
	Instructional Supplies	Welding-Technical Occ	\$7.75	\$7.75		
	Instructional Supplies	Welding-Technical Occ	\$35.00	\$35.00		
	Instructional Supplies	Welding-Technical Occ	\$113.58	\$113.58		
	Instructional Supplies	Welding-Technical Occ	\$267.65	\$267.65		
	Instructional Supplies	Welding-Technical Occ	\$580.20	\$580.20		
	Participant Supplies	Instruction-Other	\$46.35			\$46.35
	Participant Supplies	Instruction-Other	\$1,272.37			\$1,272.37
	Instructional Supplies	Welding-Technical Occ	\$601.48	\$601.48		
	Instructional Supplies	Welding-Technical Occ	\$914.80	\$914.80		
Altofer						
	Equip Repair/Maint Agree	Maintenance	\$430.72		\$430.72	
	Equip Repair/Maint Agree	Workforce Development Ct	\$1,418.00		\$1,418.00	
	Equip Repair/Maint Agree	Maintenance	\$1,442.00		\$1,442.00	
AmerenIP						
	Electricity and Nat Gas	Clinton Center O&M	\$224.03		\$224.03	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$113.75		\$113.75	
	Electricity and Nat Gas	Utilities	\$131.47		\$131.47	
	Electricity and Nat Gas	Utilities	\$342.20		\$342.20	
	Electricity and Nat Gas	Utilities	\$4,956.60		\$4,956.60	
	Electricity and Nat Gas	Clinton Center O&M	\$85.87		\$85.87	
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,264.57			\$1,264.57
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$2,293.94			\$2,293.94
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$904.87			\$904.87
	Electricity and Nat Gas	Workforce Development Ct	\$1,633.40		\$1,633.40	
	Electricity and Nat Gas	Utilities	\$4,382.25		\$4,382.25	
	Electricity and Nat Gas	Utilities	\$16.31		\$16.31	
	Electricity and Nat Gas	Workforce Development Ct	\$27.09		\$27.09	
	Electricity and Nat Gas	Utilities	\$45.54		\$45.54	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$119.72		\$119.72	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$403.29		\$403.29	
	Electricity and Nat Gas	Utilities	\$124.42		\$124.42	
American Disposal Inc						
	Refuse Disposal	Law Enforce Trng Ctr O&M	\$150.00			\$150.00
American Heart Association						
	Instructional Supplies	Credit	\$20.80			\$20.80
	Instructional Supplies	Credit	\$270.00			\$270.00
	Instructional Supplies	Credit	\$275.00			\$275.00
	Instructional Supplies	Credit	\$170.00			\$170.00
	Instructional Supplies	Credit	\$175.70			\$175.70
	Instructional Supplies	Credit	\$185.50			\$185.50
	Instructional Supplies	Credit	\$196.00			\$196.00
	Instructional Supplies	Credit	\$476.00			\$476.00
	Instructional Supplies	Credit	\$257.80			\$257.80
	Instructional Supplies	Credit	\$278.85			\$278.85
Aramark Uniform Services						

Bills for Ratification

February 2021



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Aramark Uniform Services						
	Uniforms	Maintenance	\$66.00		\$66.00	
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$108.22			\$108.22
	Uniforms	Law Enforce Trng Ctr O&M	\$6.40			\$6.40
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$104.25			\$104.25
	Uniforms	Law Enforce Trng Ctr O&M	\$11.93			\$11.93
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
Architectural Expressions LLP						
	Contractual-Other	Renovations / Remodeling	\$181.55			\$181.55
	Building Improvements	Renovations / Remodeling	\$916.00			\$916.00
	Contractual-Other	Renovations / Remodeling	\$1,628.75			\$1,628.75
	Contractual-Other	Renovations / Remodeling	\$2,174.75		\$2,174.75	
	Contractual-Other	Renovations / Remodeling	\$4,298.25			\$4,298.25
	Building Improvements	Renovations / Remodeling	\$5,870.75			\$5,870.75
Area Disposal Service Inc						
	Refuse Disposal	Clinton Center O&M	\$62.00		\$62.00	
Ascendium Education Solutions						
	Contractual-Other	Fin Aid & Vet Affairs	\$64.00	\$64.00		
Aughenbaugh, Casey Lynn						
	Student Tuition Rec		\$492.00	\$492.00		
Auten, Vance Jeffrey						
	Participant Supplies	Instruction-Other	\$395.00			\$395.00
	Participant Supplies	Instruction-Other	\$400.00			\$400.00
	Participant Supplies	Instruction-Other	\$240.00			\$240.00
BLDD Architects Inc						
	Building Improvements	Renovations / Remodeling	\$12,237.50			\$12,237.50
Baldassari, Vince L W						
	Student Tuition Rec		\$636.36	\$636.36		
BearMail Co						
	RCC Foundation A/R		\$188.70	\$188.70		
	Postage	Business Office	\$312.27	\$312.27		
	Postage	Enrollment Management	\$1.53	\$1.53		
	Graduation Expense	General Expenses	\$361.60	\$361.60		
	Postage	General Expenses	\$422.62	\$422.62		
	Postage	Human Resources	\$255.18	\$255.18		
	Postage	Student Development	\$5.34	\$5.34		
Beasley, Quantarius						
	Participant Supplies	Instruction-Other	\$315.00			\$315.00
	Participant Supplies	Instruction-Other	\$320.00			\$320.00
	Participant Supplies	Instruction-Other	\$240.00			\$240.00
Beck's Studio						
	Uniforms	Basic Law Enforce Trng	\$372.00			\$372.00
Bio-Rad Laboratories						
	Equipment-Instructional	Renovations / Remodeling	\$910.74			\$910.74
Bollhorst, Robin L						
	Telephone	Human Resources	\$50.00	\$50.00		
Brazier, Thonchel Bayard						
	Stipends	NonCredit	\$180.00			\$180.00
	Stipends	NonCredit	\$200.00			\$200.00
Brewer, Rachel E						
	Event Expense	Clinton Center	\$49.28	\$49.28		
Brozio, Seth Edward						
	Contractual-Other	Grant-Administration	\$30.00			\$30.00
Burlington English Inc						
	Instructional Supplies	Instruction	\$1,440.00			\$1,440.00
Burton, Cody W						
	Student Tuition Rec		\$207.25	\$207.25		
Bushue Human Resources Inc						
	Contractual-Other	Human Resources	\$14.00	\$14.00		
CC Fire Equipment Co Inc						
	Equip Repair/Maint Agree	Maintenance	\$821.50		\$821.50	
CDS Leasing						
	Equipment Rental	Law Enforce Trng Ctr	\$164.18			\$164.18
CDS Office Technologies						
	Equipment Rental	Law Enforce Trng Ctr	\$52.00			\$52.00
	Printing	Copiers	\$299.93	\$299.93		
	Printing	Copiers	\$36.30	\$36.30		
	Equipment Rental	Law Enforce Trng Ctr	\$253.38			\$253.38
	Printing	Law Enforce Trng Ctr	\$39.93			\$39.93
	Instructional Supplies	Basic Corrections Trng	\$410.00			\$410.00
	RCC Foundation A/R		\$93.53	\$93.53		
	Printing	Copiers	\$33.00	\$33.00		

Bills for Ratification

February 2021



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
CDWG Government Inc						
	Inventory-CentralStores		\$198.40	\$198.40		
	Equipment-Instructional	Technical Services Suprt	\$5,429.06			\$5,429.06
	Equipment-Instructional	Student Activities	\$2,311.86			\$2,311.86
Carl Sandburg College						
	Event Expense	Club Expenses	\$115.00			\$115.00
Carolina Biological Supply Co						
	Instructional Supplies	Biology-Baccalaureate	\$1,065.87	\$1,065.87		
	Instructional Supplies	Biology-Baccalaureate	\$356.40	\$356.40		
Carr, Kemari Antonio						
	Participant Supplies	Instruction-Other	\$395.00			\$395.00
	Participant Supplies	Instruction-Other	\$380.00			\$380.00
	Participant Supplies	Instruction-Other	\$240.00			\$240.00
Carson, Courtney L						
	Telephone	Essential Skills	\$50.00	\$50.00		
Chalmers, Mackenzie Laura						
	Student Tuition Rec		\$229.50	\$229.50		
Christy-Foltz Inc						
	Building Improvements	Renovations / Remodeling	\$21,407.40			\$21,407.40
City of Clinton Water						
	Water,Sewage	Clinton Center O&M	\$21.44		\$21.44	
City of Decatur						
	Accrued Sales Tax		\$48.59			\$48.59
City of Decatur IL						
	Water,Sewage	Utilities	\$52.13		\$52.13	
	Water,Sewage	Utilities	\$152.75		\$152.75	
	Water,Sewage	Utilities	\$162.45		\$162.45	
	Water,Sewage	Utilities	\$163.20		\$163.20	
	Water,Sewage	Utilities	\$169.74		\$169.74	
	Water,Sewage	Utilities	\$172.60		\$172.60	
	Water,Sewage	Utilities	\$228.19		\$228.19	
	Water,Sewage	Utilities	\$1,480.72		\$1,480.72	
	Water,Sewage	Law Enforce Trng Ctr O&M	\$73.87			\$73.87
	Water,Sewage	Law Enforce Trng Ctr O&M	\$88.83			\$88.83
	Water,Sewage	Law Enforce Trng Ctr O&M	\$336.50			\$336.50
Clinton RCC LLC						
	Facility Rental	Clinton Center O&M	\$6,719.00		\$6,719.00	
College Source Inc						
	Publications & Dues	Enrollment Management	\$3,158.00	\$3,158.00		
College of DuPage						
	Registration Fees	Dean-Liberal Arts	\$25.00	\$25.00		
Comcast						
	Telephone	Telecommunications	\$26.85		\$26.85	
Confidential On-Site Paper						
	Facility Repair	Law Enforce Trng Ctr O&M	\$5.27			\$5.27
Connor Co						
	Instructional Supplies	Heating,Vent,AC-Tech Occ	\$2,636.79			\$2,636.79
Consociate Group						
	Contractual-Other	Human Resources	\$273.00	\$273.00		
Constellation NewEnergy Gas						
	Electricity and Nat Gas	Workforce Development Ct	\$30.88		\$30.88	
	Electricity and Nat Gas	Workforce Development Ct	\$544.36		\$544.36	
Consumer Portfolio Services Inc						
	RCC Foundation A/R		\$630.00	\$630.00		
Continental Research Corp						
	Maintenance Supplies	Custodial	\$592.96		\$592.96	
Cook, Taurus L						
	Stipends	Grant-SupportServices	\$270.00			\$270.00
	Stipends	Grant-SupportServices	\$150.00			\$150.00
	Stipends	Grant-SupportServices	\$425.00			\$425.00
	Stipends	Grant-SupportServices	\$240.00			\$240.00
Crawford, Marquis P						
	Student Tuition Rec		\$170.25	\$170.25		
Crews, Denise,, Dr						
	Telephone	VP Academic Services	\$60.00	\$60.00		
DEAN-MONSANTO, Ke'Arius						
	Participant Supplies	Instruction-Other	\$395.00			\$395.00
	Participant Supplies	Instruction-Other	\$380.00			\$380.00
	Participant Supplies	Instruction-Other	\$240.00			\$240.00
DMH Medical Group						
	Testing	Grant-SupportServices	\$430.00			\$430.00
Data Support Co Inc.						
	Equipment-Instructional	Renovations / Remodeling	\$583.00			\$583.00

Bills for Ratification

February 2021



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Dawson, Sophia Emily Ann	Student Tuition Rec		\$882.00	\$882.00		
Decatur Blueprint Company	CRRSA-HEERF CARES II	CRRSA-HEERF CARES II	\$168.00			\$168.00
Decatur Corporate Health	Contractual-Other	Maintenance	\$115.00		\$115.00	
Decatur Memorial Hospital	Contractual-Other	Credit	\$750.00			\$750.00
Decatur Trailer Sales & Service	Equip Repair/Maint Agree	Credit	\$128.61			\$128.61
Department of Veterans Affairs	Post 9/11 Fed Grnt Rev		\$1,173.00			\$1,173.00
Dewerff, John Edward	Student Tuition Rec		\$492.00	\$492.00		
Direct Energy	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$735.62			\$735.62
	Electricity and Nat Gas	Utilities	\$6,389.67		\$6,389.67	
Doran, Rylan James	Student Tuition Rec		\$152.80	\$152.80		
Dotson, Ella Ruth	RCC Foundation A/R		\$750.00	\$750.00		
Dunker Electric	Maintenance Supplies	Maintenance	\$12.98		\$12.98	
	Maintenance Supplies	Maintenance	\$63.00		\$63.00	
Dust & Son Auto Supply	Instructional Supplies	Automotive-Tech Occ	(\$80.65)	(\$80.65)		
	Instructional Supplies	Collision Repair Tech	(\$8.38)	(\$8.38)		
	Instructional Supplies	Collision Repair Tech	(\$5.83)	(\$5.83)		
	Instructional Supplies	Collision Repair Tech	\$8.38	\$8.38		
	Instructional Supplies	Automotive-Tech Occ	\$39.99	\$39.99		
	Instructional Supplies	Automotive-Tech Occ	\$191.99	\$191.99		
	Instructional Supplies	Automotive-Tech Occ	\$27.92	\$27.92		
	Vehicle Expense	Law Enforce Trng Ctr	\$36.19			\$36.19
	Instructional Supplies	Automotive-Tech Occ	\$71.40	\$71.40		
	Instructional Supplies	Collision Repair Tech	\$105.11	\$105.11		
	Instructional Supplies	Collision Repair Tech	\$2,231.31	\$2,231.31		
E L Pruitt	Equip Repair/Maint Agree	Workforce Development Ct	\$1,478.61		\$1,478.61	
EagleScreen	Contractual-Other	Human Resources	\$248.25	\$248.25		
Ecolab	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$169.95			\$169.95
	Contractual-Other	Cafe	\$174.95			\$174.95
Elan Corporate Payment	Credit Card Pmt Clearing		\$3,707.83	\$3,707.83		
	Credit Card Pmt Clearing		\$8,589.52	\$8,589.52		
Ellis, Benjamin	Stipends	NonCredit	\$180.00			\$180.00
	Stipends	NonCredit	\$200.00			\$200.00
Elsevier Inc	Fees Pass Thru Nursing		\$1,525.00	\$1,525.00		
Energy Harbor	Electricity and Nat Gas	Sequestration Bldg O&M	\$189.25		\$189.25	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$12.55		\$12.55	
	Electricity and Nat Gas	Utilities	\$3.59		\$3.59	
	Electricity and Nat Gas	Workforce Development Ct	\$1,606.48		\$1,606.48	
	Electricity and Nat Gas	Utilities	\$12,689.79		\$12,689.79	
Evans, Annetta R	Travel-In State Mileage	Academic Success	\$34.50	\$34.50		
Farnham, Jacob Steven	Participant Supplies	Instruction-Other	\$395.00			\$395.00
	Participant Supplies	Instruction-Other	\$400.00			\$400.00
	Participant Supplies	Instruction-Other	\$160.00			\$160.00
Firm Systems	Fees Pass Thru Backgrnd		\$420.00	\$420.00		
Fleet Pride	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$49.74	\$49.74		
Frontier	Telephone	Clinton Center O&M	\$5.02		\$5.02	
Grainger	Equipment-Service	Public Safety Department	\$4,698.00			\$4,698.00
Grandon, Bret	Student Tuition Rec		\$114.80	\$114.80		

Bills for Ratification

February 2021



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Greene, Louise						
	Publications & Dues	LRC	\$87.00	\$87.00		
Grey, Thomas						
	Contractual-Other	NonCredit	\$400.00			\$400.00
Grider, Susan						
	Publications & Dues	Club Expenses	\$125.00			\$125.00
	Travel-In State Mileage	Radiology Tech-Hlth Occ	\$252.00	\$252.00		
HVAC Excellence						
	Accreditation Fees	Heating,Vent,AC-Tech Occ	\$150.00	\$150.00		
Hanover Insurance Group Co						
	General Insurance	Liab Protection & Settle	\$1,022.00			\$1,022.00
	General Insurance	Liab Protection & Settle	\$2,184.70			\$2,184.70
	General Insurance	Liab Protection & Settle	\$3,389.60			\$3,389.60
	General Insurance	Liab Protection & Settle	\$10,578.83			\$10,578.83
Harnsberger, Darin Meade						
	Stipends	NonCredit	\$180.00			\$180.00
	Stipends	NonCredit	\$200.00			\$200.00
Harvey, Micah						
	Student Tuition Rec		\$20.00	\$20.00		
Hazen, Dean						
	RCC Foundation A/R		\$2,500.00	\$2,500.00		
Heartland Technical Academy						
	Instructional Supplies	Instruction-Other	\$81.70			\$81.70
Hector, Corinne Aleesia						
	Student Tuition Rec		\$154.00	\$154.00		
Henderson, Garrett Albert						
	Stipends	NonCredit	\$100.00			\$100.00
Hintz, Kasey L						
	Student Tuition Rec		\$975.00	\$975.00		
Hoelting & Co						
	Food Supply Costs	Cafe	\$58.50			\$58.50
	Food Supply Costs	Cafe	\$61.20			\$61.20
	Food Supply Costs	Cafe	\$111.03			\$111.03
	Food Supply Costs	Cafe	\$157.61			\$157.61
	Materials	Cafe	\$23.90			\$23.90
	Food Supply Costs	Cafe	\$195.36			\$195.36
	Food Supply Costs	Cafe	\$222.67			\$222.67
	Materials	Cafe	\$37.45			\$37.45
	Food Supply Costs	Cafe	\$259.79			\$259.79
	Materials	Cafe	\$33.65			\$33.65
	Food Supply Costs	Cafe	\$68.73			\$68.73
	Materials	Cafe	\$275.26			\$275.26
	Food Supply Costs	Cafe	\$365.92			\$365.92
	Materials	Cafe	\$12.48			\$12.48
	Food Supply Costs	Cafe	\$597.57			\$597.57
	Materials	Cafe	\$35.95			\$35.95
	Food Supply Costs	Cafe	\$694.32			\$694.32
	Materials	Cafe	\$284.62			\$284.62
	Food Supply Costs	Cafe	\$194.99			\$194.99
	Food Supply Costs	Cafe	\$215.77			\$215.77
	Materials	Cafe	\$230.18			\$230.18
	Food Supply Costs	Cafe	\$1,100.03			\$1,100.03
	Materials	Cafe	\$137.14			\$137.14
	Food Supply Costs	Cafe	\$58.50			\$58.50
	Food Supply Costs	Cafe	\$359.76			\$359.76
	Food Supply Costs	Cafe	\$462.50			\$462.50
	Materials	Cafe	\$162.47			\$162.47
	Food Supply Costs	Cafe	\$520.39			\$520.39
	Materials	Cafe	\$124.58			\$124.58
	Food Supply Costs	Cafe	\$570.47			\$570.47
	Materials	Cafe	\$170.00			\$170.00
Holt, Eric Joseph						
	Participant Supplies	Instruction-Other	\$395.00			\$395.00
	Participant Supplies	Instruction-Other	\$400.00			\$400.00
	Participant Supplies	Instruction-Other	\$240.00			\$240.00
Houser, Riley Meredith						
	Student Tuition Rec		\$492.00	\$492.00		
HughesNet Network Systems						
	RCC Foundation A/R		\$176.84	\$176.84		
Hynds, Andrew T						
	Office Supplies	Dean-Math Science Busine	\$13.60	\$13.60		
	Meeting Expense	Dean-Math Science Busine	\$17.50	\$17.50		
IACAC						

Bills for Ratification

February 2021



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
IACAC						
	Publications & Dues	Enrollment Management	\$40.00	\$40.00		
	Publications & Dues	Enrollment Management	\$55.00	\$55.00		
ICCCFO						
	Registration Fees	Business Office	\$50.00	\$50.00		
IEMA						
	Contractual-Other	Radiology Tech-Hlth Occ	\$150.00	\$150.00		
Illinois Century Network						
	Internet	Telecommunications	\$1,200.00		\$1,200.00	
Illinois Charity Bureau Fund						
	RCC Foundation A/R		\$15.00	\$15.00		
Illinois Federation of Teachers						
	Union Dues-RFT		\$1,474.20	\$1,474.20		
	Union Dues-RFT		\$1,474.20	\$1,474.20		
Illinois State Disbursement Unit						
	Wage Garnishment Orders		\$120.00	\$120.00		
	Wage Garnishment Orders		\$590.92	\$590.92		
	Wage Garnishment Orders		\$120.00	\$120.00		
Illinois State Fire Marshall						
	Equip Repair/Maint Agree	Maintenance	\$75.00		\$75.00	
	Equip Repair/Maint Agree	Maintenance	\$75.00		\$75.00	
JRH Services Inc						
	CRRSA-HEERF CARES II	CRRSA-HEERF CARES II	\$15,144.61			\$15,144.61
Jackson, Shelly L						
	Stipends	NonCredit	\$180.00			\$180.00
	Stipends	NonCredit	\$180.00			\$180.00
Jenzabar Inc						
	Admin Computer-Maint	Administrative Info Syst	\$5,569.00	\$5,569.00		
Jia, Chester Ke						
	Student Tuition Rec		\$750.00	\$750.00		
Johnco Construction, Inc						
	Building Improvements	Renovations / Remodeling	\$447,713.72			\$447,713.72
Johnson Controls						
	Building Repair/Maint	Maintenance	\$636.60		\$636.60	
	Equip Repair/Maint Agree	Maintenance	\$444.00		\$444.00	
Jones & Sullivan Ent						
	Building Repair/Maint	Maintenance	\$9,120.00		\$9,120.00	
Jones, Jakez Decarlos						
	Participant Supplies	Instruction-Other	\$245.00			\$245.00
Jones, Wyatt Lee						
	Student Tuition Rec		\$328.00	\$328.00		
Kanopy Inc.						
	Digital Print/Curric Spt	LRC	\$3,120.00			\$3,120.00
Kazmer, Dylan David						
	Student Tuition Rec		\$1,858.02	\$1,858.02		
King-Lar Company						
	Materials	NonCredit	\$410.00			\$410.00
Kirby Risk Electric Supply						
	Computer Software	Academic Lab Support	\$2,198.20	\$2,198.20		
Knittle, Roy E						
	Stipends	Grant-SupportServices	\$712.50			\$712.50
LOEX						
	Registration Fees	LRC	\$300.00	\$300.00		
Lake Land College						
	Contractual-Other	Phys Sci/Physic-Baccal	\$648.40	\$648.40		
Lamar Companies						
	Advertising	Marketing	\$250.00	\$250.00		
Larry J Fredericks LLC						
	Materials	Public Safety Department	\$346.50			\$346.50
Lawson, Alyson Marie						
	Student Tuition Rec		\$1,169.00	\$1,169.00		
Lawson, Kyle Ann						
	Student Tuition Rec		\$517.00	\$517.00		
Lawson, Trevor K						
	Student Tuition Rec		\$400.00	\$400.00		
Lee Enterprises Inc						
	Equipment-Instructional	Renovations / Remodeling	\$83.22			\$83.22
Littler Mendelson P.C.						
	Legal Services-Admin	Board of Trustees	\$187.50	\$187.50		
	Legal Services-Admin	Board of Trustees	\$360.00	\$360.00		
	Legal Services-Admin	Board of Trustees	\$1,045.00	\$1,045.00		
Lowery, Raven Sharae						
	Student Tuition Rec		\$87.56	\$87.56		

Bills for Ratification

February 2021



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Lowery, Shantorria Lynnell	Student Tuition Rec		\$492.00	\$492.00		
MR Systems Wireless	Internet	Clinton Center O&M	\$58.00		\$58.00	
Manalisay, Lisa M	Materials	Grant-Administration	\$10.00			\$10.00
Manufacturing Skill Standards Co	Instructional Supplies	Credit	\$270.00			\$270.00
	Instructional Supplies	Credit	\$45.00			\$45.00
	Instructional Supplies	Credit	\$1,260.00			\$1,260.00
Marquis Beverage Service	Food Supply Costs	Cafe	\$79.50			\$79.50
	Food Supply Costs	Cafe	\$398.95			\$398.95
	Food Supply Costs	Cafe	\$79.50			\$79.50
	Food Supply Costs	Cafe	\$370.00			\$370.00
Mathews, Samiah Lynnette	Student Tuition Rec		\$979.00	\$979.00		
Mathews, Sariah Shawnette	Student Tuition Rec		\$3.00	\$3.00		
	Student Tuition Rec		\$906.06	\$906.06		
Matlock, Alexis Marie	Student Tuition Rec		\$110.00	\$110.00		
	Student Tuition Rec		\$164.00	\$164.00		
Matrix Entertainment	Contractual-Other	Club Expenses	\$1,875.00			\$1,875.00
Mazzotti Services	Uniforms	Law Enforce Trng Ctr	\$25.00			\$25.00
	Uniforms	Basic Law Enforce Trng	\$238.00			\$238.00
	Uniforms	Basic Law Enforce Trng	\$890.00			\$890.00
	Uniforms	Basic Law Enforce Trng	\$2,224.00			\$2,224.00
	Uniforms	Basic Law Enforce Trng	\$2,406.00			\$2,406.00
	Uniforms	Basic Law Enforce Trng	\$2,525.00			\$2,525.00
	Uniforms	Basic Law Enforce Trng	\$44.00			\$44.00
	Uniforms	Basic Law Enforce Trng	\$44.00			\$44.00
	Uniforms	Law Enforce Trng Ctr	\$78.00			\$78.00
	Uniforms	Basic Corrections Trng	\$2,474.00			\$2,474.00
McKesson Medical Surgical Gov	Instructional Supplies	Emergency Medical Svcs	(\$35.00)	(\$35.00)		
	Instructional Supplies	Emergency Medical Svcs	(\$31.16)	(\$31.16)		
	Instructional Supplies	Emergency Medical Svcs	\$133.81	\$133.81		
	Instructional Supplies	Surgical Tech-Health Occ	\$328.80	\$328.80		
	Instructional Supplies	Surgical Tech-Health Occ	\$350.20	\$350.20		
Melton, Julie Lynn	Telephone	Foundation & Development	\$60.00	\$60.00		
Menards Inc	Maintenance Supplies	Maintenance	\$19.96		\$19.96	
	Maintenance Supplies	Maintenance	\$80.91		\$80.91	
	Maintenance Supplies	Maintenance	\$224.98		\$224.98	
	Maintenance Supplies	Maintenance	\$17.07		\$17.07	
	Inventory-CentralStores		\$164.70	\$164.70		
	Equip Repair/Maint Agree	Engineering Technology	\$191.88	\$191.88		
	Maintenance Supplies	Maintenance	\$375.00		\$375.00	
	Equip Repair/Maint Agree	Grounds	\$79.98		\$79.98	
	Vehicle Expense	College Vehicle	\$92.40		\$92.40	
	Inventory-CentralStores		\$24.29	\$24.29		
Michael, Jessica Lynn	Stipends	Grant-SupportServices	\$712.50			\$712.50
Midwest Electronic Systems Inc	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$75.00			\$75.00
Midwest Fiber Inc of Decatur	Grounds Maintenance	Law Enforce Trng Ctr O&M	\$80.00			\$80.00
Millikin University	Contractual-Other	Chemistry-Baccalaureate	\$2,071.00	\$2,071.00		
Ming Auto Body	RCC Foundation A/R		\$500.00	\$500.00		
Mitchell, Colton Wayne	Stipends	NonCredit	\$180.00			\$180.00
	Stipends	NonCredit	\$200.00			\$200.00
Mittleman, Alex Bridger	Student Tuition Rec		\$1,200.00	\$1,200.00		
Morris, Juanita M	Contractual-Other	Insitutional Research	\$3,166.67	\$3,166.67		
Moundford Terrace Apartments						

Bills for Ratification

February 2021



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Moundford Terrace Apartments						
	RCC Foundation A/R		\$556.00	\$556.00		
Mt Zion Chamber of Commerce						
	Meeting Expense	VP Student Success	\$15.00	\$15.00		
Mulligan, Sydni Joanne						
	Student Tuition Rec		\$2.00	\$2.00		
Murphy, Andrew Demarez						
	Stipends	Grant-SupportServices	\$712.50			\$712.50
Mutual of Omaha						
	LTD Insurance		\$1,913.44	\$1,913.44		
	Life Insurance		\$2,547.93	\$2,547.93		
	Supplemental Life Insur		\$2,667.52	\$2,667.52		
NAFSA						
	Publications & Dues	Enrollment Management	\$459.00	\$459.00		
NBSTSA						
	Fees Pass Thru Surg Tech		\$950.00	\$950.00		
Napa Auto Parts						
	Vehicle Expense	College Vehicle	\$153.33		\$153.33	
National Registry of Emergency						
	Fees Pass Thru EMS		\$1,176.00	\$1,176.00		
Nelson, Austin Duane						
	Stipends	Grant-SupportServices	\$700.00			\$700.00
Neuhoff Media Decatur						
	Advertising	Marketing	\$2,000.00	\$2,000.00		
Nichols Paper & Supply Co						
	Maintenance Supplies	Custodial	(\$306.16)		(\$306.16)	
	Maintenance Supplies	Custodial	\$104.52		\$104.52	
	Maintenance Supplies	Custodial	\$505.19		\$505.19	
	Maintenance Supplies	Custodial	\$81.60		\$81.60	
	Maintenance Supplies	Custodial	\$217.15		\$217.15	
	Maintenance Supplies	Custodial	\$571.44		\$571.44	
	Maintenance Supplies	Custodial	\$1,526.75		\$1,526.75	
	Non Consumable Supplies	Custodial	\$1,805.95		\$1,805.95	
Nichols, Tiffany L						
	Meeting Expense	Human Resources	\$10.00	\$10.00		
	Telephone	Human Resources	\$50.00	\$50.00		
Nishida Services						
	Custodial Services	Custodial	\$32,640.00		\$32,640.00	
	Custodial Services	Liab Protection & Settle	\$1,360.00			\$1,360.00
	Custodial Services	Custodial	\$32,640.00		\$32,640.00	
	Custodial Services	Liab Protection & Settle	\$1,360.00			\$1,360.00
	Custodial Services	Custodial	\$32,640.00		\$32,640.00	
	Custodial Services	Liab Protection & Settle	\$1,360.00			\$1,360.00
	Custodial Services	Custodial	\$32,640.00		\$32,640.00	
	Custodial Services	Liab Protection & Settle	\$1,360.00			\$1,360.00
North Country Business						
	Computer Software	Academic Lab Support	\$800.00	\$800.00		
O'Reilly Auto Parts						
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$209.93	\$209.93		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$7.48	\$7.48		
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$45.98	\$45.98		
	Instructional Supplies	Automotive-Tech Occ	\$107.51	\$107.51		
	Instructional Supplies	Automotive-Tech Occ	\$128.03	\$128.03		
	Instructional Supplies	Automotive-Tech Occ	\$199.39	\$199.39		
OADN						
	Publications & Dues	AAS Nursing -Health Occ	\$425.00	\$425.00		
OCLC Inc						
	Digital Print/Curric Spt	LRC	\$2,384.43	\$2,384.43		
Old Dominion Brush Company						
	Equipment-Service	Grounds	\$30,811.31			\$30,811.31
Oliver, Brooke D						
	Travel-In State Mileage	Surgical Tech-Health Occ	\$161.28	\$161.28		
Palmer, Richard Samuel_Lee						
	Stipends	Grant-SupportServices	\$270.00			\$270.00
	Stipends	Grant-SupportServices	\$150.00			\$150.00
	Stipends	Grant-SupportServices	\$240.00			\$240.00
Peerless Cleaners						
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$31.50			\$31.50
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$36.00			\$36.00
Per Mar Security & Research						
	Security	Public Safety Department	\$3,275.17			\$3,275.17
	Security	Public Safety Department	\$207.00			\$207.00
	Security	Public Safety Department	\$2,867.04			\$2,867.04

Bills for Ratification

February 2021



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Peters, Daniel						
	Student Tuition Rec		\$2,086.37	\$2,086.37		
Peters, Tristen Nicole						
	Student Tuition Rec		\$253.00	\$253.00		
Platinum Educational Group LLC						
	Fees Pass Thru EMS		\$735.00	\$735.00		
Pocket Nurse						
	Instructional Supplies	AAS Nursing -Health Occ	\$129.11	\$129.11		
	Instructional Supplies	AAS Nursing -Health Occ	\$314.70	\$314.70		
Pratis, Jeffrey Micheal						
	Participant Supplies	Instruction-Other	\$395.00			\$395.00
	Participant Supplies	Instruction-Other	\$400.00			\$400.00
	Participant Supplies	Instruction-Other	\$240.00			\$240.00
Pride Cleaners						
	Contractual-Other	Culinary Arts	\$12.90	\$12.90		
	Contractual-Other	Cafe	\$12.90			\$12.90
	Contractual-Other	Cafe	\$12.90			\$12.90
	Contractual-Other	Cafe	\$24.51			\$24.51
	Contractual-Other	Culinary Arts	\$25.80	\$25.80		
	Contractual-Other	Cafe	\$12.90			\$12.90
	Contractual-Other	Cafe	\$12.90			\$12.90
	Contractual-Other	Culinary Arts	\$16.77	\$16.77		
	Contractual-Other	Culinary Arts	\$21.93	\$21.93		
	Contractual-Other	Bistro 537	\$21.93			\$21.93
	Contractual-Other	Bistro 537	\$41.28			\$41.28
	Laundry/Linen Supplies	Allied Health	\$47.73	\$47.73		
	Contractual-Other	Cafe	\$60.63			\$60.63
	Contractual-Other	Cafe	\$12.90			\$12.90
	Contractual-Other	Culinary Arts	\$27.09	\$27.09		
	Contractual-Other	Bistro 537	\$41.28			\$41.28
	Laundry/Linen Supplies	Allied Health	\$78.69	\$78.69		
RCC						
	Participant Supplies	Instruction-Other	\$55.56			\$55.56
	Participant Supplies	Instruction-Other	\$55.56			\$55.56
	Participant Supplies	Instruction-Other	\$55.56			\$55.56
RCC Bookstore						
	NonTaxBooks-Scholarships		(\$563.75)	(\$563.75)		
	Office Supplies	Public Safety Department	\$17.99			\$17.99
	Instructional Supplies	Instruction-Other	\$63.68			\$63.68
	Office Supplies	Dean-Math Science Busine	\$178.75	\$178.75		
	NonTaxBooks-Scholarships		\$555.11	\$555.11		
	NonTaxBooks -Workforce		\$562.97	\$562.97		
	Instructional Supplies	Instruction-Other	\$661.19			\$661.19
	Instructional Supplies	Credit	\$1,352.00			\$1,352.00
	Instructional Supplies	Credit	\$2,448.00			\$2,448.00
	Books-Loans		\$1,005.81	\$1,005.81		
	Pell Taxable Books		\$4,337.80	\$4,337.80		
	NonTaxBooks -Workforce		\$7,255.34	\$7,255.34		
	NonTaxBooks-Scholarships		\$15,553.58	\$15,553.58		
RCC Foundation						
	Revenue-Misc/OtherSource		\$25.00	\$25.00		
	Employee Recognition EAT	Faculty/Staff Devl & Rel	\$80.00	\$80.00		
	Richland Foundation		\$1,545.84	\$1,545.84		
Radiation Detection Company						
	Materials	Radiology Tech-Hlth Occ	\$381.25	\$381.25		
Ray O'Herron Company Inc						
	Firearms & Accessories	Basic Law Enforce Trng	\$4,300.00			\$4,300.00
Refreshment Services Pepsi						
	Food Supply Costs	Cafe	\$54.03			\$54.03
	Food Supply Costs	Cafe	\$278.87			\$278.87
	Food Supply Costs	Cafe	\$48.24			\$48.24
	Food Supply Costs	Cafe	\$156.23			\$156.23
	Food Supply Costs	Cafe	\$29.00			\$29.00
	Food Supply Costs	Cafe	\$70.63			\$70.63
	Food Supply Costs	Cafe	\$143.60			\$143.60
Rodriguez, Alexander Patrick						
	Stipends	Grant-SupportServices	\$700.00			\$700.00
Rudolph, Paula Marie						
	Instructional Supplies	AAS Nursing -Health Occ	\$419.99	\$419.99		
Ruyle Mechanical Services Inc						
	Building Repair/Maint	Maintenance	\$1,909.80		\$1,909.80	
	Building Repair/Maint	Maintenance	\$2,986.75		\$2,986.75	
	Equip Repair/Maint Agree	Maintenance	\$3,081.25		\$3,081.25	

Bills for Ratification

February 2021



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Ruyle Mechanical Services Inc						
	Equip Repair/Maint Agree	Maintenance	\$3,081.25		\$3,081.25	
S J Smith Company Inc						
	Instructional Supplies	Human Simulator	\$55.18	\$55.18		
	Materials	Automotive-Tech Occ	\$21.70	\$21.70		
Safety Shoe Distributors						
	Instructional Supplies	Instruction-Other	\$300.00			\$300.00
	Participant Supplies	Instruction-Other	\$1,500.00			\$1,500.00
Sam's Club Direct						
	Maintenance Supplies	Maintenance	\$65.36		\$65.36	
Samuels Miller Schroeder Jackson						
	Legal Services-Admin	Board of Trustees	\$1,891.50	\$1,891.50		
Sangamon County Sheriff's						
	Basic Corrections Acad		\$25,496.80			\$25,496.80
Sauk Valley Community College						
	Event Expense	Club Expenses	\$187.50			\$187.50
	Event Expense	Club Expenses	\$600.00			\$600.00
Schneider, Thomas P						
	Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Schwalbe, Barry S						
	Instructional Supplies	Credit	\$64.00			\$64.00
	Travel-In State Mileage	Credit	\$67.20			\$67.20
Scott Fisher Enterprises Inc						
	Pest Control	Law Enforce Trng Ctr O&M	\$455.00			\$455.00
	Pest Control	Maintenance	\$800.00		\$800.00	
Secretary of State						
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
Shippers Rental Inc						
	Equipment Rental	Credit	\$1,750.00			\$1,750.00
Sinclair Digital						
	Advertising	Marketing	\$80.00	\$80.00		
	Advertising	Marketing	\$550.00	\$550.00		
	Advertising	Marketing	\$575.00	\$575.00		
Sligo Steel						
	Instructional Supplies	Instruction-Other	\$854.00			\$854.00
Sloan Implement Company Inc						
	Equip Repair/Maint Agree	Grounds	\$278.14		\$278.14	
Society of Mfg Engineers						
	CARES Act Grant	CARES Act Grant	\$1,890.00			\$1,890.00
Specialty Paint						
	Instructional Supplies	Collision Repair Tech	\$20.90	\$20.90		
	Instructional Supplies	Collision Repair Tech	\$31.79	\$31.79		
	Instructional Supplies	Collision Repair Tech	\$189.48	\$189.48		
State Universities Retirement						
	SURS 8%		\$2,554.83	\$2,554.83		
	SURS 1/2%		\$2,725.40	\$2,725.40		
	SURS 8%		\$22,091.72	\$22,091.72		
	SURS 8%		\$176.86	\$176.86		
	SURS 1/2%		\$1,945.62	\$1,945.62		
	SURS 8%		\$17,612.79	\$17,612.79		
	SURS 1/2%		\$2,537.60	\$2,537.60		
	SURS 8%		\$2,583.18	\$2,583.18		
	SURS 8%		\$20,624.34	\$20,624.34		
	SURS 8%		\$257.29	\$257.29		
	SURS 1/2%		\$1,960.92	\$1,960.92		
	SURS 8%		\$17,611.22	\$17,611.22		
Stewart, Beckham Adam						
	Stipends	Grant-SupportServices	\$712.50			\$712.50
Street, Thomas Earl,, Jr						
	Participant Supplies	Instruction-Other	(\$55.56)			(\$55.56)
	Participant Supplies	Instruction-Other	\$395.00			\$395.00
	Participant Supplies	Instruction-Other	(\$55.56)			(\$55.56)
	Participant Supplies	Instruction-Other	\$400.00			\$400.00
	Participant Supplies	Instruction-Other	(\$55.56)			(\$55.56)
	Participant Supplies	Instruction-Other	\$240.00			\$240.00
Sutton, Michael L						
	Stipends	Grant-SupportServices	\$270.00			\$270.00
	Stipends	Grant-SupportServices	\$210.00			\$210.00
Swift River Online Learning						

Bills for Ratification

February 2021



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Swift River Online Learning						
	Fees Pass Thru Nursing		\$5,850.00	\$5,850.00		
	Fees Pass Thru Nursing		\$2,625.00	\$2,625.00		
Sysco Central Illinois Inc						
	Materials	Culinary Arts	\$240.53	\$240.53		
	Materials	Culinary Arts	\$247.39	\$247.39		
	Instructional Supplies	Culinary Arts	\$398.44	\$398.44		
	Instructional Supplies	Culinary Arts	\$496.29	\$496.29		
	Food Supply Costs	Cafe	\$504.19			\$504.19
	Food Supply Costs	Cafe	\$485.51			\$485.51
	Materials	Cafe	\$47.06			\$47.06
	Instructional Supplies	Culinary Arts	\$535.80	\$535.80		
	Food Supply Costs	Cafe	\$620.23			\$620.23
	Food Supply Costs	Cafe	\$611.20			\$611.20
	Materials	Cafe	\$20.09			\$20.09
	Food Supply Costs	Cafe	\$426.04			\$426.04
	Materials	Cafe	\$356.61			\$356.61
	Food Supply Costs	Bistro 537	\$826.52			\$826.52
	Food Supply Costs	Cafe	\$979.28			\$979.28
	Food Supply Costs	Cafe	\$1,201.78			\$1,201.78
	Food Supply Costs	Cafe	\$849.86			\$849.86
	Materials	Cafe	\$428.66			\$428.66
	Food Supply Costs	Cafe	\$1,554.74			\$1,554.74
	Food Supply Costs	Bistro 537	\$20.08			\$20.08
	Food Supply Costs	Cafe	\$53.98			\$53.98
	Food Supply Costs	Cafe	\$213.62			\$213.62
	Materials	Cafe	\$7.24			\$7.24
	Food Supply Costs	Cafe	\$362.02			\$362.02
	Food Supply Costs	Cafe	\$668.31			\$668.31
	Materials	Cafe	\$60.22			\$60.22
	Food Supply Costs	Cafe	\$855.46			\$855.46
	Materials	Cafe	\$64.90			\$64.90
	Food Supply Costs	Cafe	\$871.25			\$871.25
	Materials	Cafe	\$245.00			\$245.00
	Food Supply Costs	Cafe	\$2,002.37			\$2,002.37
	Materials	Cafe	\$41.59			\$41.59
	Food Supply Costs	Cafe	\$20.96			\$20.96
	Materials	Cafe	\$99.69			\$99.69
	Instructional Supplies	Culinary Arts	\$211.51	\$211.51		
	Food Supply Costs	Cafe	\$472.72			\$472.72
	Materials	Cafe	\$135.39			\$135.39
	Food Supply Costs	Cafe	\$808.16			\$808.16
	Materials	Cafe	\$202.56			\$202.56
	Food Supply Costs	Cafe	\$1,044.38			\$1,044.38
	Materials	Cafe	\$134.20			\$134.20
	Food Supply Costs	Cafe	\$1,397.66			\$1,397.66
	Food Supply Costs	Cafe	\$2,189.10			\$2,189.10
The Lab Depot Inc						
	Equipment-Instructional	Renovations / Remodeling	\$3,368.10			\$3,368.10
The Library Store						
	Materials	LRC	\$361.80	\$361.80		
The SOLVR Group						
	Advertising	Marketing	\$832.00	\$832.00		
Tippet, Jeremy Andrew						
	Student Tuition Rec		\$552.00	\$552.00		
Toussaint, William						
	Participant Supplies	Instruction-Other	\$395.00			\$395.00
	Participant Supplies	Instruction-Other	\$400.00			\$400.00
	Participant Supplies	Instruction-Other	\$240.00			\$240.00
TransUnion Risk and Alternative						
	Publications & Dues	Public Safety Department	\$150.00			\$150.00
Tyus, Ryan						
	Participant Supplies	Instruction-Other	\$395.00			\$395.00
USA Clean Inc						
	Equip Repair/Maint Agree	Custodial	\$112.86		\$112.86	
	Equip Repair/Maint Agree	Custodial	\$28.50		\$28.50	
	Equip Repair/Maint Agree	Custodial	\$135.63		\$135.63	
United Way of Decatur/Macon						
	United Way		\$336.00	\$336.00		
Valdez, Cristobal O						
	Telephone	Presidents Office	\$125.00	\$125.00		
Verizon						
	RCC Foundation A/R		\$370.00	\$370.00		

Bills for Ratification

February 2021



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Verizon Wireless	Telephone	Telecommunications	\$176.33		\$176.33	
Viewpoint Screening	Fees Pass Thru Backgrnd		\$542.70	\$542.70		
WAND	Advertising	Marketing	\$400.00	\$400.00		
Walker, LaQueshia Renee	Student Tuition Rec		\$213.00	\$213.00		
Wall Street Embroidery & Silk Sc	Uniforms	Basic Law Enforce Trng	\$9,700.92			\$9,700.92
Washington, Joseph Burshaw	Participant Supplies	Instruction-Other	\$395.00			\$395.00
	Participant Supplies	Instruction-Other	\$400.00			\$400.00
	Participant Supplies	Instruction-Other	\$240.00			\$240.00
Wegmann, Marco A	Student Tuition Rec		\$177.00	\$177.00		
Weybright, Brittany Nicole	Student Tuition Rec		\$976.00	\$976.00		
Williams, Beth Renee	Student Tuition Rec		\$567.00	\$567.00		
Williams, Tad A	Telephone	Law Enforce Trng Ctr	\$60.00			\$60.00
Withrow, Tracy L	Telephone	Marketing	\$50.00	\$50.00		
Wombacher, Randy L	Student Tuition Rec		\$140.00	\$140.00		
Woodley, Fabian M	Participant Supplies	Instruction-Other	\$395.00			\$395.00
	Participant Supplies	Instruction-Other	\$320.00			\$320.00
Workforce Investment Solutions	Workforce Revenue		\$1,510.00			\$1,510.00
Wright, Brittany N	Student Tuition Rec		\$656.00	\$656.00		
Wulf, Shyanna Marie	Student Tuition Rec		\$899.02	\$899.02		
Xerox Corporation	Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
	Install Pymt Lease/Purch	Copiers	\$822.14	\$822.14		
	Printing	Marketing	\$35.52	\$35.52		
Young, DeWayne	Stipends	Grant-SupportServices	\$270.00			\$270.00
	Stipends	Grant-SupportServices	\$225.50			\$225.50
	Stipends	Grant-SupportServices	\$400.00			\$400.00
	Stipends	Grant-SupportServices	\$240.00			\$240.00
			\$1,197,420.79	\$236,961.85	\$220,210.79	\$740,248.15

Executive Session- March 16, 2021

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self -evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions .