



February 2022 Board of Trustees Meeting

February 15, 2022

Richland Community College Board Room

One College Park

Decatur, IL, 62521



Meeting Book - February 15, 2022 Board of Trustees Meeting - One College Park, Decatur, IL 62521 - 5:30 p.m.

February 2022 Board of Trustees Meeting

I. Annual Board Book Calendar

- a. Board Book Annual Calendar 2022.docx

II. Principles of Sustainability

- a. Principles of Sustainability.pdf

III. Innovation and Quality Performance System

- a. Innovation and Quality Performance Strategic Plan Visual updated 11-6-19.pdf

IV. Strategic Plan Priorities

- a. Strategic Plan Priorities Richland Community College 2020 board two-page list.docx

V. The Vision: To be the best and first choice for education.

VI. College Mission: To empower individuals through learning and to forge partnerships that grow communities.

VII. Core Values: Commitment, Respect, Excellence, Accountability, and Diversity

VIII. Convening of the Regular Meeting

- a. Call to Order
- b. Roll Call

IX. Minutes of the Regular Meeting on January 18, 2022

- a. January MINUTES OF BOARD OF TRUSTEES REGULAR MEETING.docx

Needs Action

X. Appearance of Citizens and Introduction of Guests

XI. Written Communications

- a. Personnel Update
 - a. February 2022 Personnel Update.pdf

Robin
Bollhorst

XII. Special Reports

- a. Audit report for the Year Ended June 30, 2021

Chad Lucas
and Teri
Taylor -
Sickich

a. 21-8100 Issued Annual Financial Report mm.pdf		
b. Report of ICCTA		Vicki Carr
c. Monitoring Report - Community Partnerships		John Oliver
d. College Spotlight - CTE Programs		John Oliver and MacKenzie Larrick
XIII. Executive Session	Needs Action	
a. Executive Session.docx		
XIV. Report of Student Trustee		Rhiannon Hartman
a. February 2022 Student Trustee Report.docx		
XV. Institutional Advancement Report		Julie Melton
a. BOT Report February 2022 - Institutional Advancement.docx		
XVI. Consent Agenda	Needs Action	
a. Consent Agenda 12.21.doc		
b. Authorization in Compliance.pdf		
XVII. New Business		
a. Tenure Recommendation Memo		Dr. Denise Crews
a. Dr. David Larrick.pdf		
b. Christopher Schmersahl.pdf		
b. Approval to Purchase Dissection Cart with Lid & Misting System	Needs Action	Jose Montines or Andrew Hynds
a. MEMO 20220215 Dissection Cart with Lid Misting System.pdf		
c. Approval to Purchase New 2022 Ford Super Duty F250 Pickup Truck	Needs Action	April Cramer or John Oliver
a. Ford 250 Purchase Memo.pdf		
d. Approval to Purchase New 2022 Ford Super Duty F550 Chassis Cab (Dump Truck)	Needs Action	April Cramer or Sam Morrow
a. Ford 550 Purchase Memo.pdf		
e. Approval to Re-purchase Microbiology Class Autoclave	Needs Action	Andy Hynds
a. MEMO 2022 Autoclave (Re-Approval).pdf		
f. Bond Resolution Resolution providing for the issue of Taxable General Obligation Bonds, Series 2022A, and General Obligation Bonds, Series 2022B, of the District for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.	Needs Action	Greg Florian
g. FEITH Document Management System software upgrade	Needs Action	Joe Feinstein

a. 2022-02 FEITH upgrade purchase memo.docx

h. Acceptance of FY2021 Audit

a. Audit Board Memo 2.9.22.doc

i. Faculty Promotions

a. Rudolph, Schmersahl, Stephens promotions.pdf

j. Recommendations fro Continuance

a. Rcommendations for Continuance 2022.pdf

b. Timothy Brelsfoard.pdf

c. Brian Kalata.pdf

d. Matthew Wiediger.pdf

e. Bridget Harrison.pdf

f. Molly Ploessl.pdf

g. Gregg Marcello.pdf

k. Resolution Reducing Number of Faculty

a. Resolution 22-5 RIF.pdf

XVIII. Financial Report

a. Financial Memo.docx

b. 01 January 2022.pdf

XIX. Report of the President

XX. Items from the Board

XXI. Adjournment

Needs Action Greg Florian

Needs Action Dr. Denise Crews

Needs Action Dr. Denise Crews

Needs Action Dr. Denise Crews

Needs Action Greg Florian

BOARD BOOK ANNUAL CALENDAR 2021

BOARD BOOK ANNUAL CALENDAR 2021

JANUARY 2022

Reports
Consent Agenda
College Legal
Contractual
Agreements
New Business
Trustee Training

FEBRUARY 2022

Reports
Consent Agenda
New Business
Recommendations for
Tenure
Recommendation for
Approval of Fees
Strategic Plan
Priorities
Monitoring Report:
Community Partnership

MARCH 2022

Reports
Consent Agenda
New Business
Recommendations for
Faculty Promotions in
Rank
Recommendation to Grant
Professor Emeritus Status
Recommendation to Grant
Staff Emeritus Status
Recommendation for
Professional Leave
Recommendation for
Approval of Tuition
Monitoring Report: Staff
Profile

APRIL 2022

President's Evaluation
Tenure and Promotion
Recognition Dinner
Student Government
Election Results
Report from Board
Secretary regarding
Election of Student
Trustee
Seating of New
Student Trustee
Reports

MAY 2022

Reorganization of
Board of Trustees
Reports
Consent Agenda
New Business
Tentative Budget
Other
RCC Commencement
ICCTA Lobby Day
Monitoring Report:
Budget

JUNE 2022

Public Hearing for Budget
Reports
Strategic Plan Quarterly Report
Consent Agenda
New Business
Resolution Adopting Budget
Compliance with Prevailing
Wage Act
State Capital Funding Request
Resolution Transferring
Earnings
Review of Minutes of Previous
Executive Sessions
Monitoring Report: Planning and
IE

BOARD BOOK ANNUAL CALENDAR 2021

JULY 2022

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2022

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2022

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2022

Reports

Consent Agenda

Distribution of audit
Reports – RCC &
Brush College, LLC

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2022

Reports

Audit Presentation

Consent Agenda

Calendar of Regular
Meeting of Board of
Trustees

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2022

Reports

Consent Agenda

Old Business

Resolution for Fiscal
Year Tax Levy

Review of Minutes of
Previous Executive
Sessions

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the best and
first choice for
education.

College Mission

To empower individuals
through learning and to
forge partnerships that
grow communities.

Core Values

Commitment
Respect
Excellence
Accountability
Diversity

Strategic Plan

Richland Community College Strategic Plan 2020-2022

Goal 1: Provide relevant, high-quality learning opportunities.

Strategy A: Improve the quality of learning using a Teaching and Learning Center (TLC) to provide professional development.
Strategy B: Expand educational partnerships to create cohesive transitions (high school, universities, and industry).
Strategy C: Determine relevant learning opportunities to grow communities.

Goal 2: Foster Student Success and Completion.

Strategy A: Strengthen Richland's relationship with service area stakeholders.
Strategy B: Increase retention.
Strategy C: Increase student completion.

Goal 3: Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.

Strategy A: Connect with district employers to identify needed skills and collaborate in the delivery of training opportunities.
Strategy B: Share information regarding Richland activities and opportunities with internal and external communities to better connect with and inform individuals.
Strategy C: Deliver data-informed, innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

Goal 4: Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.

Strategy A: Position the College for financial stability that addresses varying income sources.
Strategy B: Create financial reserves to fund new initiatives.
Strategy C: Review cost control systems for effectiveness.
Strategy D: Seek alternative revenue sources.
Strategy E: Enhance student learning spaces.
Strategy F: Enhance faculty and staff training options and modalities..
Strategy G: Align current personnel resources to support optimal operations and student success.
Strategy H: Create an effective equipment replacement plan for all College computing equipment.
Strategy J: Maintain and enhance the IT infrastructure to support College operations and to provide consistent content delivery.

Implementation and Performance

Public Accountability

Annual Budget; Program Review and Program/Discipline Viability

Institutional Balanced Scorecard

DashBoard

Annual Performance Report

Implementation and Performance

Public Accountability

Richland Community College 2020-2022 Strategic Plan

Vision: To be the best and first choice for education

Mission: To empower individuals through learning and to forge partnerships that grow communities

Core Values: Commitment, Respect, Excellence, Accountability, Diversity

Goal 1: Provide relevant, high-quality learning opportunities.

- A. Improve the quality of learning using a Teaching and Learning Center (TLC) to provide professional development.
- B. Expand educational partnerships to create cohesive transitions (high school, universities, and industry).

Goal 2: Foster student success and completion.

- A. Strengthen Richland's relationships with service area stakeholders.
- B. Increase student retention.
- C. Increase student completion.

Goal 3: Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.

- A. Connect with district employers to identify needed skills and to collaborate in the delivery of training opportunities.
- B. Share information regarding Richland activities and opportunities within the internal and external communities to better connect with and inform individuals.
- C. Deliver data-informed innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

Goal 4: Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.

Organizational/Operational: Finances

- A. Position Richland for financial stability that addresses varying income sources.
- B. Create financial reserves to fund new initiatives.
- C. Review Cost Control Systems for effectiveness.
- D. Seek alternative revenue sources.

Organizational/Operational: Facilities

- A. Enhance student learning spaces.

Organizational/Operational: Staffing

- A. Enhance faculty and staff training options and modalities.
- B. Align current personnel resources to support optimal operations and student success.

Organizational/Operational: Technology

- A. Create and implement an effective equipment replacement plan for all College computing equipment.
- B. Maintain and enhance the IT infrastructure to support College operations and to provide consistent content delivery.

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

January 18, 2022

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, January 18, 2022, in the Board Room of Richland Community College by Chairman Dunning. Chairman Dunning also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Tom Ritter, Dr. David Coopridier, Dale Colee, Vicki Carr, Bruce Campbell Bishop Wayne Dunning, and Rhiannon Hartman

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

OATH OF OFFICE AND SEATING OF APPOINTED TRUSTEE

Chairman Dunning administered the oath of office to Benjamin Andreas.

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on December 21, 2021 had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on December 21, 2021. Carr seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Valerie Wells of the Herald and Review.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

- Scott Sanchez, Food Service Supervisor – Café, effective December 6, 2021
- Antonio Valdez, Solutions Specialist, effective December 6, 2021

Retirements, Resignations, and Terminations

- Sara Strater, Accounting/Business Faculty, effective December 17, 2021
- Robert Grindy, English Faculty, effective December 31, 2021
- Rachel Walton, Medical Assistant Program Director/Faculty, effective December 31, 2021

SPECIAL REPORTS

REPORT OF ICCTA

Vicki Carr reported that there were no meetings. ACCT Legislative Summit is in February and the Governance Leadership Institute in is March. The next ICCTA meeting will be held March 10-11, 2022 in Peoria. In addition, Vicki shared ICCTA scholarship information with our Student Trustee, Rhiannon Hartman.

MONITORING REPORT

Commander Tom Schneider and Deputy Commander Jim Getz, presented the monitoring report, MCLETC

COLLEGE SPOTLIGHT

Julie Melton, Dr. Isaac Zuniga, Kona Jones, and Leanne Brooks presented the College Spotlight, Student Support and Wellness.

REPORT OF STUDENT TRUSTEE

Student Trustee Rhiannon Hartman presented the Student Leadership Council Report.

INSTITUTIONAL ADVANCEMENT REPORT

The Institutional Advancement report was in the Board Book for information only.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to employee the Full-time Director, EnRich Healthcare Program, Rebekah Zuniga, effective February 7, 2022, as presented.

Carr moved to approve the Consent Agenda item, as presented. Dr. Cooprider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

NEW BUSINESS

APPROVAL TO AWARD A CONSTRUCTION CONTRACT FOR BISTRO PATIO IMPORVMENTS

A recommendation was made to the Board that would authorize the College Administration to issue a construction contract with Christy Foltz of Decatur for a total cost of \$139,379.00, as presented.

Colee moved to authorize the College Administration to issue a construction contract with Christy Foltz of Decatur for a total cost of \$139,379.00, as presented. Andreas seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO AWARD A CONSTRUCTION CONTRACT FOR AG/MAINTANCE BUILDING HVAC REPLACEMENT

A recommendation was made to the Board that would authorize the College Administration to issue a construction contract with Henson Robinson of Springfield for a total cost of \$98,675.00, as presented.

Colee moved to authorize the College Administration to issue a construction contract with Henson Robinson of Springfield for a total cost of \$98,675, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO AWARD CONSTRUCTION CONTRACT FOR ELECTRIC WATER COOLER REPLACEMENT

A recommendation was made to the Board that would authorize the College Administration to issue a construction contract with E.L. Pruitt of Decatur for a total cost of \$43,558.00, as presented.

Hartman moved to authorize the College Administration to issue a construction contract with E.L. Pruitt of Decatur for a total cost of \$43,558, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

APPROVAL TO PURCHASE FURNITURE FOR THE FOUNDATION OFFICE

A recommendation was made to the Board that would authorize the College Administration to purchase the additional furniture from Resource One of Springfield, Illinois for a total cost of \$15,411.11, as presented.

Ritter moved to authorize the College Administration to purchase the additional furniture from Resource One of Springfield, Illinois for a total cost of \$15,411.11, as

presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The December 2021 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,738,426.54 for December 2021 was distributed to the Board prior to the meeting.

Ritter moved to ratify the December bills and travel expenditures paid and approve the Financial Statement subject to audit. Colee seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that Richland received notification of a Workforce Equity grant in the amount of \$600,000.00.
- Richland continues to monitor Covid rates. Currently, 83.3% are vaccinated, 16% are exempt and the rest are being tested weekly via SHIELD testing. SHIELD testing is available to the community. Hours are Monday and Thursday 1-5:30 p.m., Tuesday, Wednesday, and Friday 9 – 1:00 p.m. and Saturday 9 – noon.
- Covid continues to take a mental toll on everyone. The College is working, daily, to help everyone.

ITEMS FROM THE BOARD

- Dale Colee welcomed Ben Andreas as our new Trustee of the Board.
- Dale Colee thanked Dr. Valdez for a fantastic Board retreat last week. It was very motivating and productive.
- Dr. Coopridge apologized for not being able to attend the Board retreat.
- Chairman Dunning suggested a letter of appreciation from the Trustees to all employees for keeping focused and providing student support during the pandemic. Cris and Madonna will work to get that out and include a small care package to everyone.

EXECUTIVE SESSION

None

ADJOURNMENT

Colee moved and Carr seconded to adjourn the meeting at 6:34 p.m.

Randy Prince, Secretary

To: Cris Valdez, President

From: Robin Bollhorst, Director, Human Resources & Payroll 

Date: February 7, 2022

Subject: Personnel Update

New Employee

Name	Position	Start Date
Monica Brigham	Student Success Coach II	01/03/2022
Nikki Newbon	Student Success Coach II	01/10/2022

Retirements, Resignations, and Terminations

Name	Position	Last Day
Barb Mosier	Administrative Assistant, Events	01/07/2022
Gabriela Brunner	Career & Completion Coach	01/08/2022
Jeff Davison	Director, Adult Education	01/28/2022

Changes

Name	Position	Start Date
Theresa Ragan	Administrative Assistant	01/03/2022
Carrie Barrick	Accountant	01/18/2022
Tiffany Mills	Financial Aid Specialist	01/31/2022
April Cramer	Purchasing Coordinator	01/31/2022



**RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
DECATUR, ILLINOIS**

ANNUAL FINANCIAL REPORT

For the Year Ended June 30, 2021

SIKICH.COM

**RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
DECATUR, ILLINOIS
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COMMUNITY COLLEGE DISTRICT #537
DECATUR, ILLINOIS
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FINANCIAL SECTION

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INDEPENDENT AUDITOR'S REPORT

The Board of Trustees
Richland Community College
Community College District #537
Decatur, Illinois

Report on Financial Statements

We have audited the accompanying financial statements of the business-type activities of Richland Community College, Community College District #537 (the District) and the District's discretely presented component unit, Richland Community College Foundation (the Foundation), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. The financial statements of the Richland Community College Foundation were not audited in accordance with *Government Auditing Standards*.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinions

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the District, and the District's discretely presented component unit, Richland Community College Foundation as of June 30, 2021, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

The District adopted new accounting guidance, GASB Statement No. 84, *Fiduciary Activities*, during the year ended June 30, 2021. The implementation of this guidance resulted in changes to the current liabilities, net position, revenue, expenses and notes to financial statements. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The supplementary information, supplemental financial information, and uniform financial statements as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. The supplementary information, supplemental financial information, and uniform financial statements as listed in the table of contents are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 8, 2022, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Sikich LLP

Springfield, Illinois
February 8, 2022

MANAGEMENT'S DISCUSSION AND ANALYSIS

**RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537**

MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2021

Introduction

This section of Richland Community College's (College) Audit Report presents a discussion and analysis of the College's financial activity during the fiscal years ending June 30, 2021, and June 30, 2020. This discussion should be read in conjunction with the College's audited financial statements and the footnotes. The College's management takes responsibility for the completeness and fairness of the information presented in this section.

The financial statements are presented as required by GASB Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, and Statement No. 35, *Basic Financial Statements and Management's Discussion and Analysis for Public Colleges and Universities*. This presentation provides a comprehensive, entity-wide perspective of the College consolidating all College activities into a single presentation.

The three financial statements included in this discussion are the Statement of Net Position; the Statement of Revenues, Expenses, and Change in Net Position; and the Statement of Cash Flows. While the accompanying audited financial statements present only information pertaining to the year ended June 30, 2021, this section presents a comparative analysis for the fiscal years ending June 30, 2021, and June 30, 2020.

Financial Highlights

Statement of Net Position

The purpose of the Statement of Net Position is to present a snapshot of the financial condition of the College. This statement presents information on all of the College's assets, liabilities and deferred inflows and outflows of resources. Assets and liabilities are classified as current or noncurrent and net position represents the difference between assets and liabilities and deferred resources.

Net Position is broken down into three major categories, Unrestricted, Restricted, and Net Investment in Capital Assets. In the Net Investment in Capital Assets category, the College has a balance of \$33.7 million. This category accounts for all capitalized property, plant and equipment, and is net of related debt and accumulated depreciation. This represents 72.1% of total Net Position.

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT’S DISCUSSION AND ANALYSIS (Continued)

The College has a balance of \$14.1 million in the Restricted Net Assets category or 30% of total Net Position. This balance is expendable in conjunction with externally imposed rules and regulations and includes funds restricted for: 1) completion of Protection, Health, and Safety projects, 2) principal and interest payments on outstanding bonds, 3) Working Cash principal, 4) grant purposes 5) expenditures of the Audit Fund, and 6) expenditures of the Liability, Protection & Settlement Fund.

In the Unrestricted Net Assets category, the College has a negative balance of \$1.01 million or -2.1% of total Net Position. The negative balance is due to the State of Illinois’ Other Post-Employment Benefits (OPEB) liability we are required to report. These benefits include the State of Illinois’s pension liability attributable to Richland Community College’s employees. While shown on the College’s financial report, the liability belongs to the State of Illinois. The State University Retirees System provides this amount. Chart 1 represents the College’s Net Position.

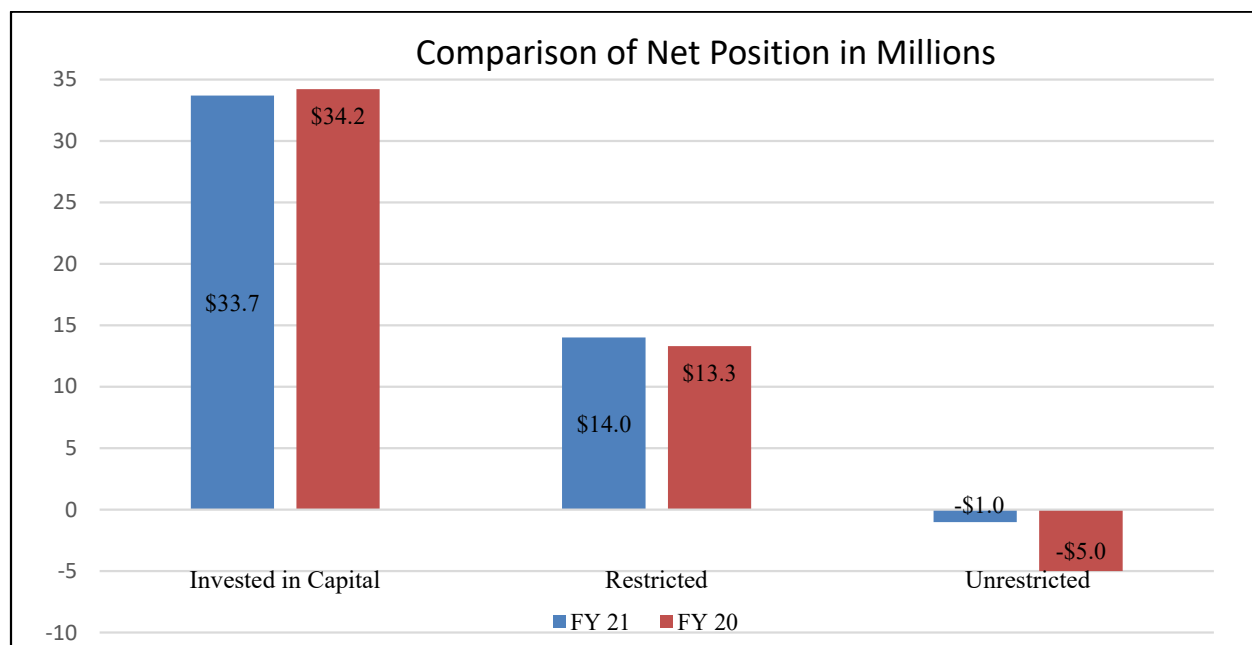


Chart 1

The College had a current ratio of 2.25 on June 30, 2021, compared to 2.41 on June 30, 2020. The current ratio is the total current assets and deferred outflows of resources divided by the total current liabilities and deferred inflows. This means that for every dollar of current liabilities, the College has \$2.25 in current assets. This ratio is one indicator of the College’s ability to pay its debts as they become due.

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

In fiscal year 2021, total assets increased by \$3,786,006. Non-Current Assets increased by \$4,919,894. College is currently undergoing a major renovation of its instructional spaces, which increased the investment in capital assets. Current Assets decreased by \$1,151,888. Current Assets decreased as the College spent restricted cash bond proceeds allocated for the renovation project.

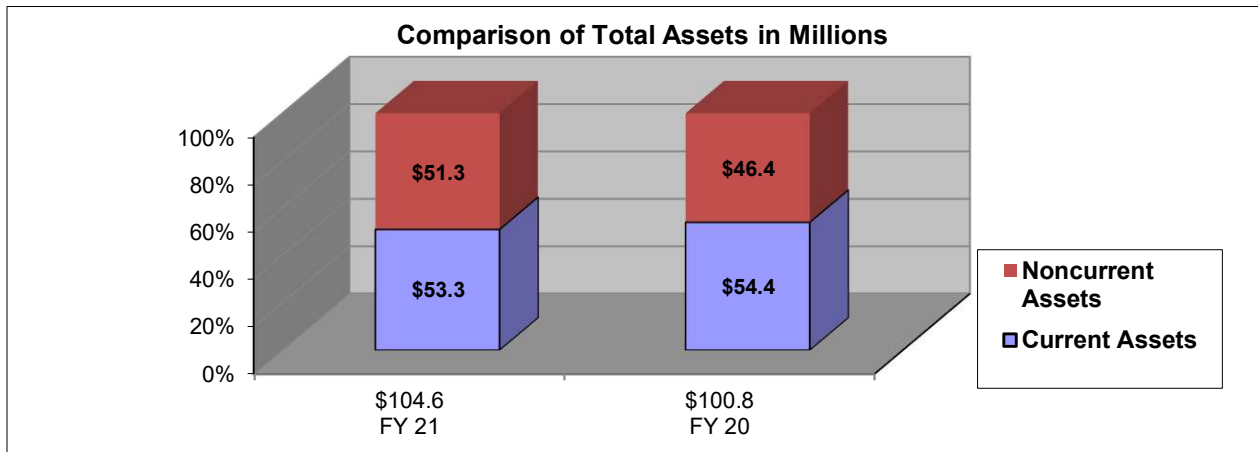


Chart 2

Total liabilities increased from fiscal year 2020 to 2021 by \$215,006. Current Liabilities increased by \$1,121,568 due to an increase in Accounts Payable. Non-current Liabilities decreased by \$906,562 due to the College's reduction of bond premiums.

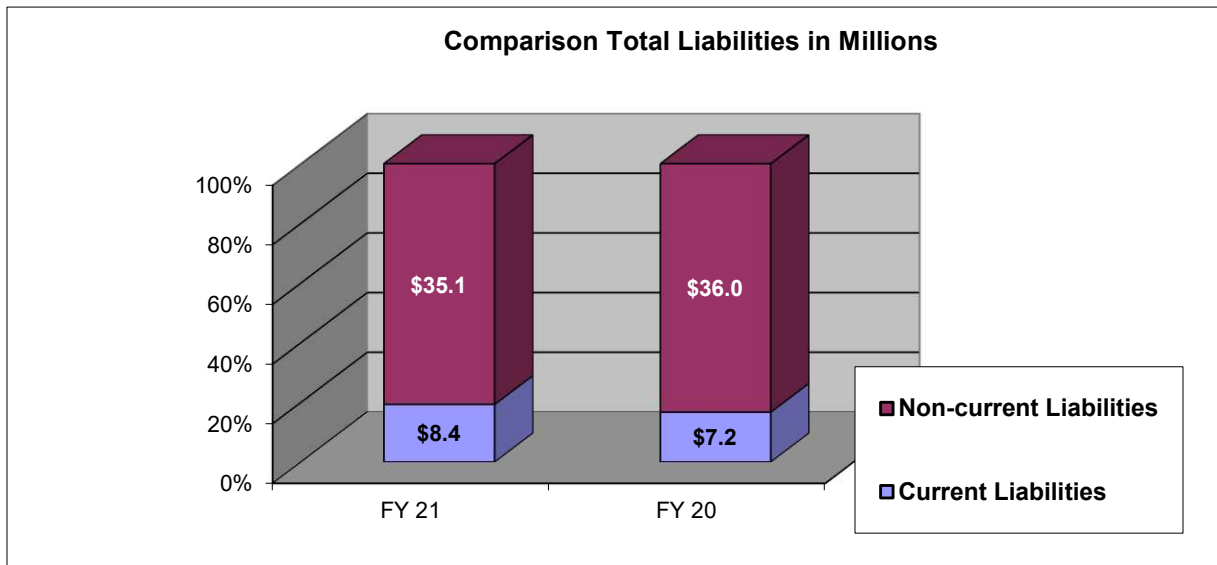


Chart 3

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT’S DISCUSSION AND ANALYSIS (Continued)

The College records Other Post-Employment Benefits (OPEB) and property tax revenue levied for fiscal year 2022 as a deferred inflow of resources. Anticipated property tax revenue increased by \$30,887 from fiscal year 2020 to 2021. Deferred inflows related to OPED increased by \$465,620 from fiscal year 2020 to 2021.

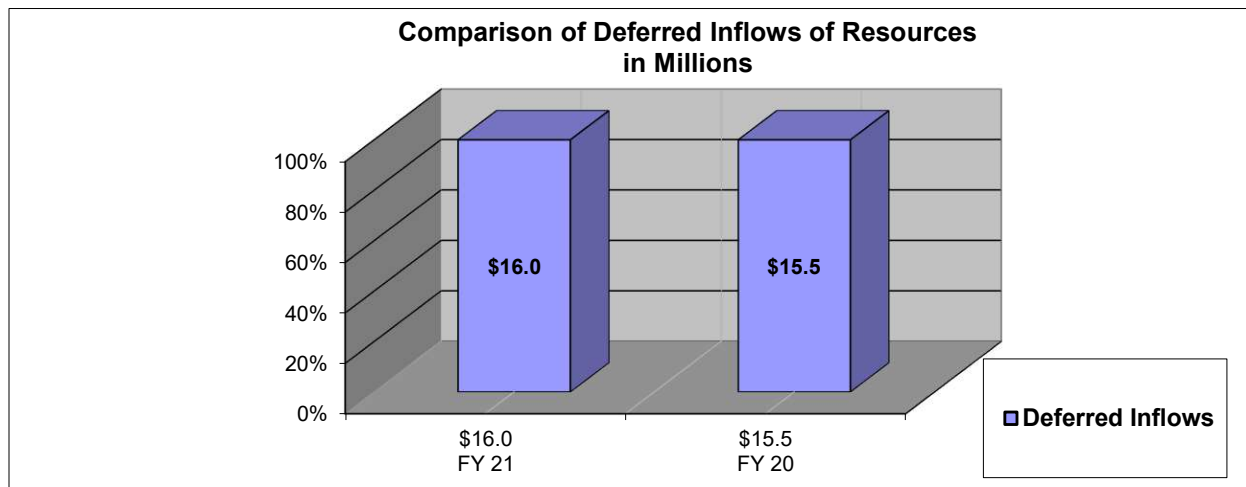


Chart 4

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

Statement of Net Position
As of June 30,

	2021	2020	Increase (Decrease) 2021-2020	2019	Increase (Decrease) 2020-2019
Current Assets	\$ 53,298,086	\$ 54,449,975	\$ (1,151,889)	\$ 36,360,189	\$ 18,089,786
Non-current Assets					
Capital Assets, Net of Depreciation	51,287,099	46,357,630	4,929,469	47,347,749	(989,119)
Total Assets	104,585,185	100,808,605	3,776,580	83,707,938	17,100,667
Deferred outflows of Resources	1,627,635	533,371	1,094,264	276,152	257,219
Total Assets and deferred outflows of Resources	106,212,820	101,341,976	4,870,844	83,984,090	17,357,886
Current Liabilities	8,408,468	7,286,900	1,121,568	7,498,985	(212,085)
Non-current Liabilities	35,108,823	36,015,385	(906,562)	22,179,831	13,835,554
Total Liabilities	43,517,291	43,302,285	215,006	29,678,816	13,623,469
Total Deferred Inflows of Resources	15,992,051	15,495,544	496,507	14,929,712	565,832
Net Position					
Invested in Capital Assets	33,703,335	34,277,102	(573,767)	35,037,343	(760,241)
Restricted	14,086,179	13,317,067	829,512	11,397,605	1,919,462
Unrestricted	(1,086,036)	(5,050,022)	2,903,586	(7,059,386)	2,009,364
Total Net Position	46,703,478	42,544,147	4,870,844	39,375,562	3,168,585
Total Liabilities , Deferred Inflows and Net Position	\$ 106,212,820	\$ 101,341,976	\$ 4,870,844	\$ 83,984,090	\$ 17,357,886

Table 1

Statement of Revenues, Expenses and Changes in Net Position

The Statement of Revenues, Expenses, and Changes in Net Position presents the revenues earned and expenses incurred during the fiscal year. Annual State appropriations and local property taxes, while budgeted for operations, are considered non-operating revenues according to Generally Accepted Accounting Principles (GAAP). Table 2 compares fiscal years 2021, 2020, and 2019 operating results. In fiscal year 2021, operating expenses increased by \$1,616,334. The College increased instructional spending due to receiving a large grant expanding our workforce development training programs. Additionally, expansion of the Macon County Law Enforcement Training Center increased operating expenses in the Auxiliary Fund.

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

Statement of Revenues, Expenses, and Change in Net Position

Operating Results

As of June 30

	2021	2020	Increase (Decrease) 2021-2020	2019	Increase (Decrease) 2020-2019
Operating Revenue					
Tuition and Fees	\$ 3,047,856	\$ 2,571,697	\$ 476,159	\$ 2,229,142	\$ 342,555
Auxiliary	2,711,388	1,945,502	765,886	2,661,054	(715,552)
Other	859,649	1,037,122	(177,473)	1,143,967	(106,845)
Total Operating Revenue	6,618,893	5,554,321	1,064,572	6,034,163	(479,842)
Less Operating Expenses	36,732,677	35,116,343	1,616,334	32,702,647	2,413,696
Operating Income (Loss)	(30,113,784)	(29,562,022)	(551,762)	(26,668,484)	2,893,538
Non-Operating Revenues (Expenses)					
Property taxes	12,883,871	12,509,674	374,197	12,721,880	(212,206)
Personal Property replacement Tax	591,091	466,014	125,077	360,091	105,923
State Grants and Contracts	12,995,042	11,690,983	1,304,059	10,790,333	900,650
Nongovernmental grants & contracts (including gifts)	1,257,336	1,413,433	(156,097)	1,346,452	66,981
Federal Grants and Contracts	7,355,219	7,067,664	287,555	6,322,071	900,650
Investment Income	158,727	353,439	(194,712)	366,765	(13,326)
Loss on disposal of capital assets	0	0	0	(56,934)	56,934
Interest Expense	(1,162,367)	(762,026)	400,341	(646,818)	(115,208)
Total Non-Operating Revenue (Expenses)	34,078,919	32,739,181	1,339,738	31,203,840	1,535,342
Capital contributions	136,948	-	136,948	-	-
Change In Net Position	4,102,083	3,177,159	924,924	4,535,356	(1,358,197)
Net Assets, beginning of year	42,552,721	39,375,562	3,177,159	46,969,837	(7,594,275)
Prior Period Adjustment	48,674	0	48,674	(12,129,631)	12,129,631
Net Position, end of year	\$ 46,703,478	\$ 42,552,721	\$ 4,150,757	\$ 39,375,562	\$ 3,177,159
Total Revenues	40,697,812	38,293,502	2,404,310	37,238,003	1,055,599
Total Expenses	36,732,677	35,116,343	1,616,334	32,702,647	2,413,696

Table 2

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

Revenues

The College's revenues are reported as Operating and Non-Operating. Operating Revenues include student tuition and fees, auxiliary enterprise revenues, and miscellaneous other sources. Tuition and fees are stated in the amount collected. An allowance has been made for scholarships and waivers. For fiscal year 2021, total credit hours were 38,320 compared to 45,223 in fiscal year 2020 for a decrease of 6,903 credit hours.

The major components of Non-operating Revenues include government grants, government contracts and local property tax revenues. These revenues are classified as non-operating because no direct exchange of goods or services is received by the government or local taxpayers. Non-operating Revenues increased \$1,339,738 from prior year. This increase is from an increase in both State and Federal Grants.

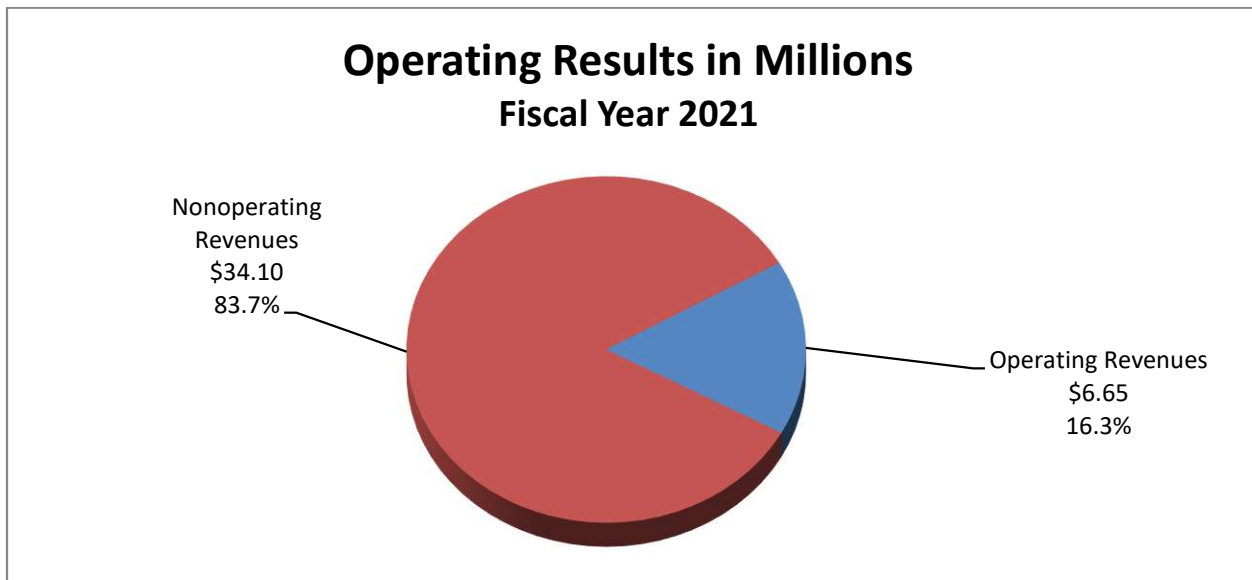


Chart 5

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT’S DISCUSSION AND ANALYSIS (Continued)

Charts 6 and 7 show all revenue from both operating and non-operating sources. Property taxes, State funding and Federal Grants accounted for the College’s largest percentage of revenue at 28% respectively. Federal grants increased in fiscal year 2021 due to the college receiving CARES emergency relief funding due to the COVID-19 pandemic. Other Operating Revenues include investment income and contractual revenue.

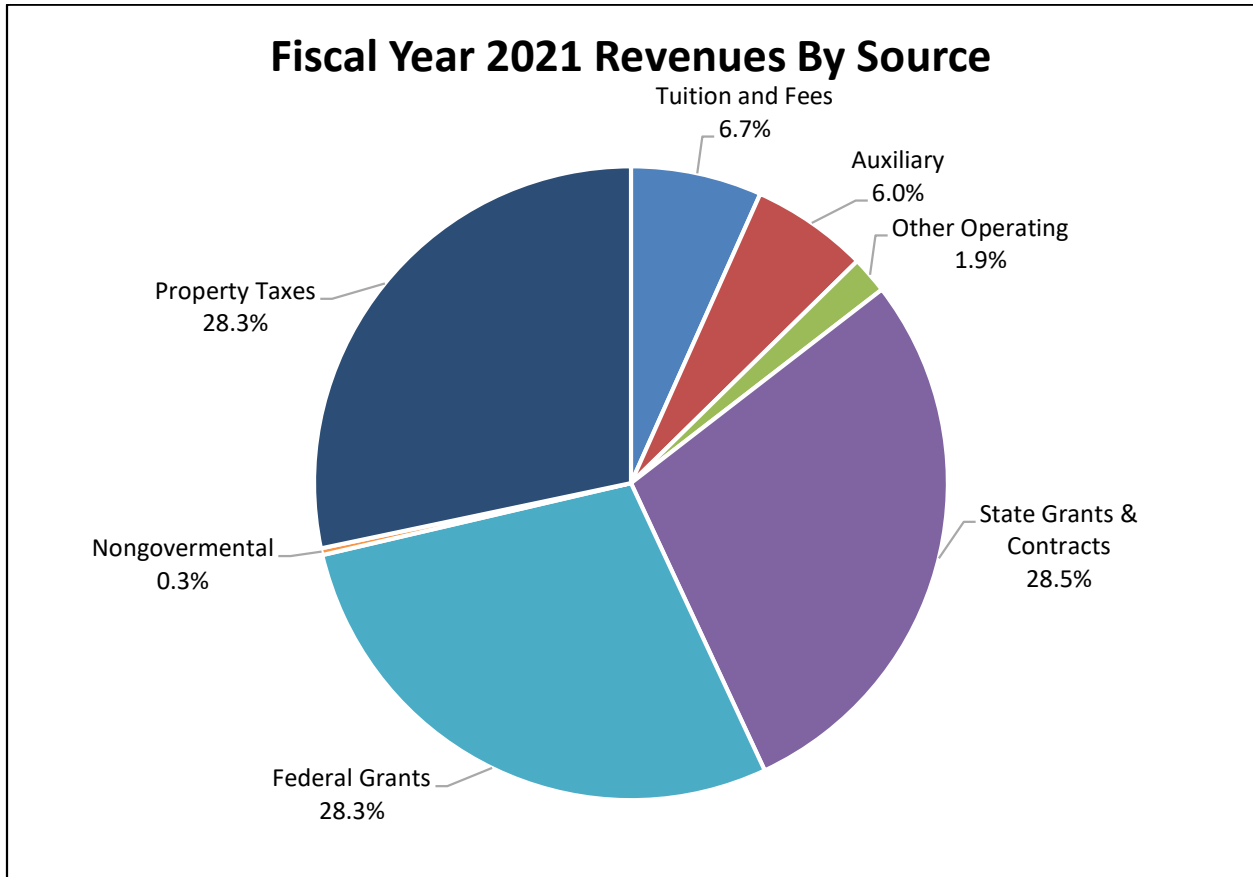


Chart 6

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

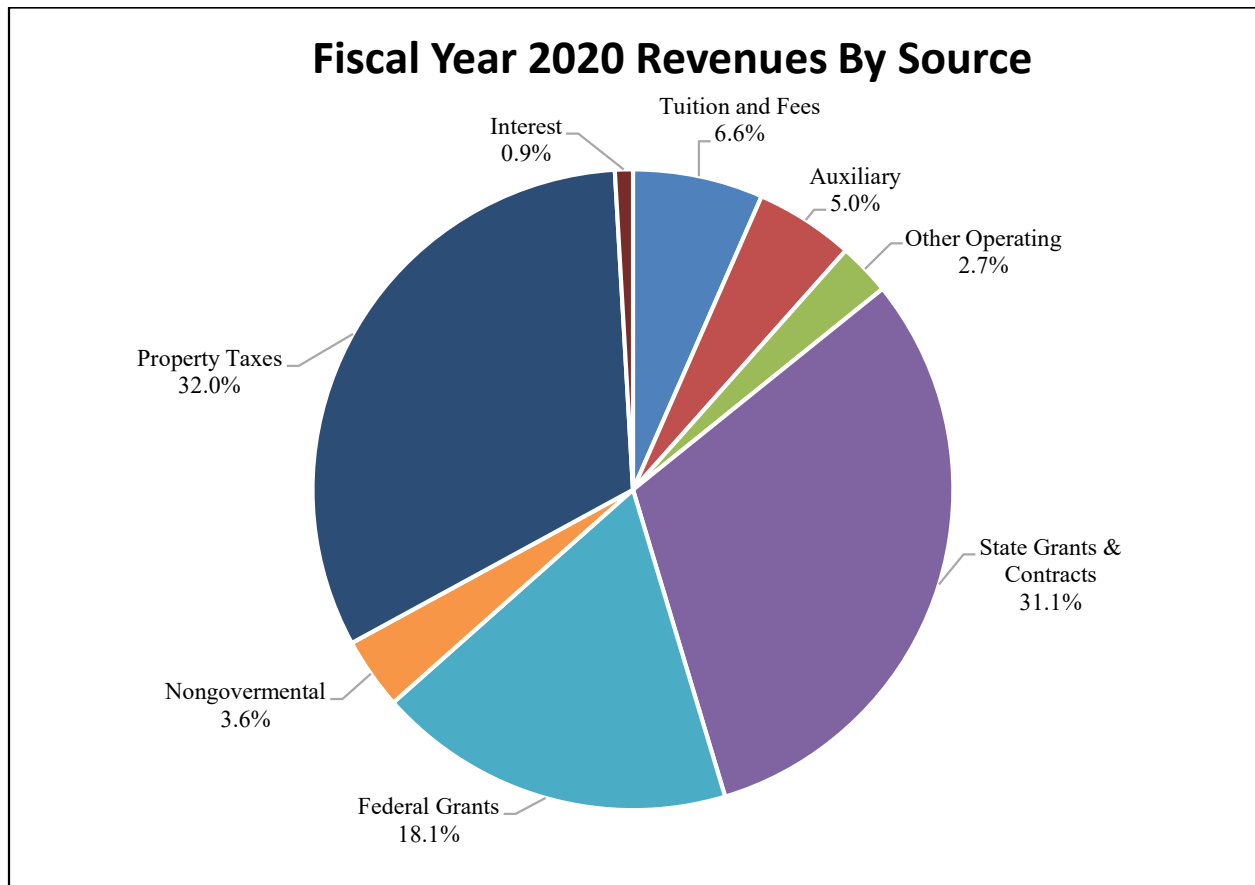


Chart 7

Expenses

The majority of the College's expenses are operating expenses. The utilization of capital assets is reflected in the financial statements as depreciation, which amortizes the cost of an asset over its expected useful life.

Table 3 reflects the classifications of the College's operating expenses by object and function, for all funds.

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

Expenses by Object and Function
As of June 30
(In millions)

	FY21	FY20	Increase (Decrease) 2021-2020	FY19	Increase (Decrease) 2020-2019
By Object:					
Salaries and Benefits	\$18.46	\$17.73	\$0.73	\$14.43	\$3.30
Contractual Services	2.25	2.48	(0.23)	2.63	(0.15)
Supplies and Materials	1.49	1.64	(0.15)	2.43	(0.79)
Travel/Conferences	.06	.20	(0.14)	.32	(0.12)
Utilities/Fixed Charges	2.26	2.40	(0.14)	2.64	(0.24)
Debt Service	3.10	2.84	0.26	3.37	(0.53)
Capital Equipment	2.77	1.78	0.99	1.81	(0.03)
Scholarships	3.66	3.43	0.23	2.47	0.96
Depreciation	2.67	2.62	0.05	2.60	0.02
Total Operating Expenditures	<u>\$36.72</u>	<u>\$35.12</u>	<u>\$1.60</u>	<u>\$32.70</u>	<u>\$2.42</u>
By Function:					
Instruction	\$13.01	\$12.96	\$0.05	\$12.70	\$0.26
Academic Support	1.17	1.10	0.07	1.10	0.00
Student Services	3.91	3.34	0.57	3.00	0.34
Public Service	2.15	1.42	0.73	1.24	0.18
O/M Plant	2.99	2.68	0.31	2.20	0.48
Institutional Support	7.07	5.95	1.12	5.59	0.36
Scholarships	3.66	3.43	0.23	2.47	0.96
Auxiliary Expense	0.09	1.62	(1.53)	1.80	(0.18)
Depreciation	2.67	2.62	0.05	2.60	0.02
Total Operating Expenditures	<u>\$36.72</u>	<u>\$35.12</u>	<u>\$1.60</u>	<u>\$32.70</u>	<u>\$2.42</u>

Table 3

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT’S DISCUSSION AND ANALYSIS (Continued)

Chart 8 below shows operating expenses by functional area for fiscal year 2021 as a percentage of total expenses. Direct services to students accounted for 60% of the total expenses.

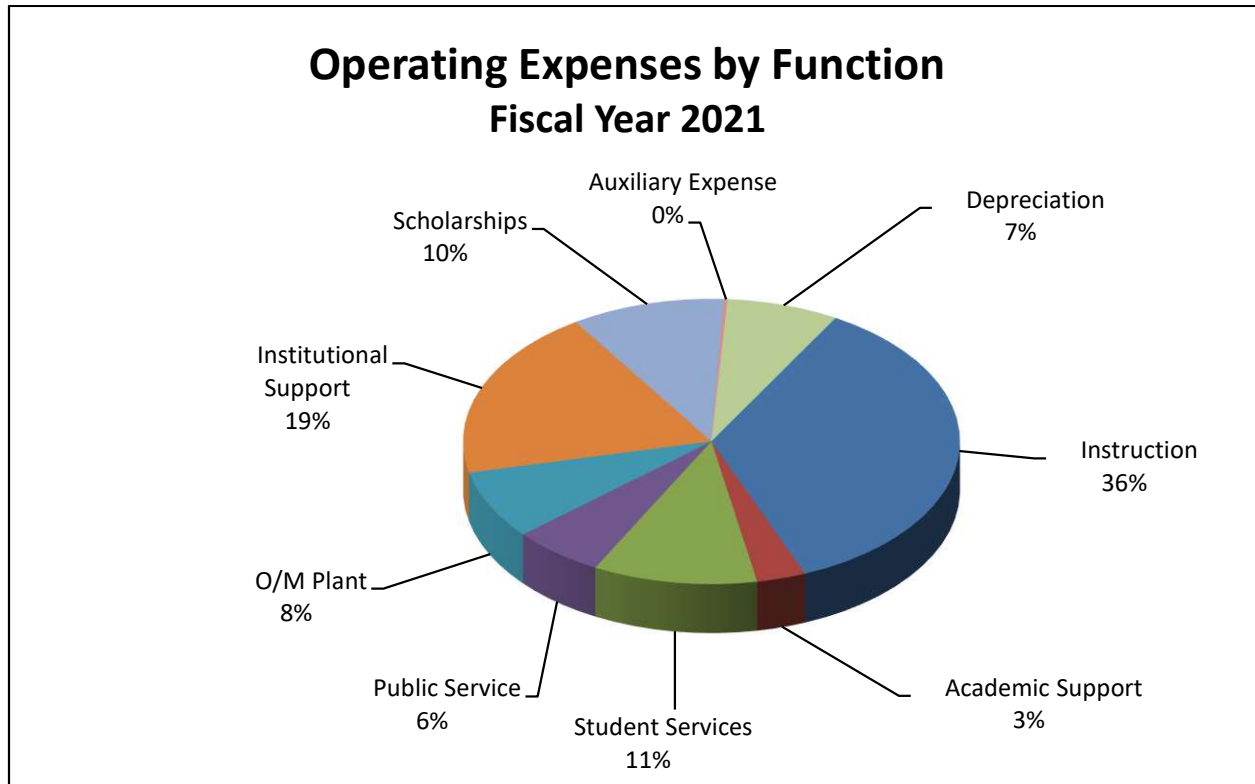


Chart 8

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT’S DISCUSSION AND ANALYSIS (Continued)

Chart 9 below shows operating expenses by Object for fiscal year 2021 as a percentage of total expenses.

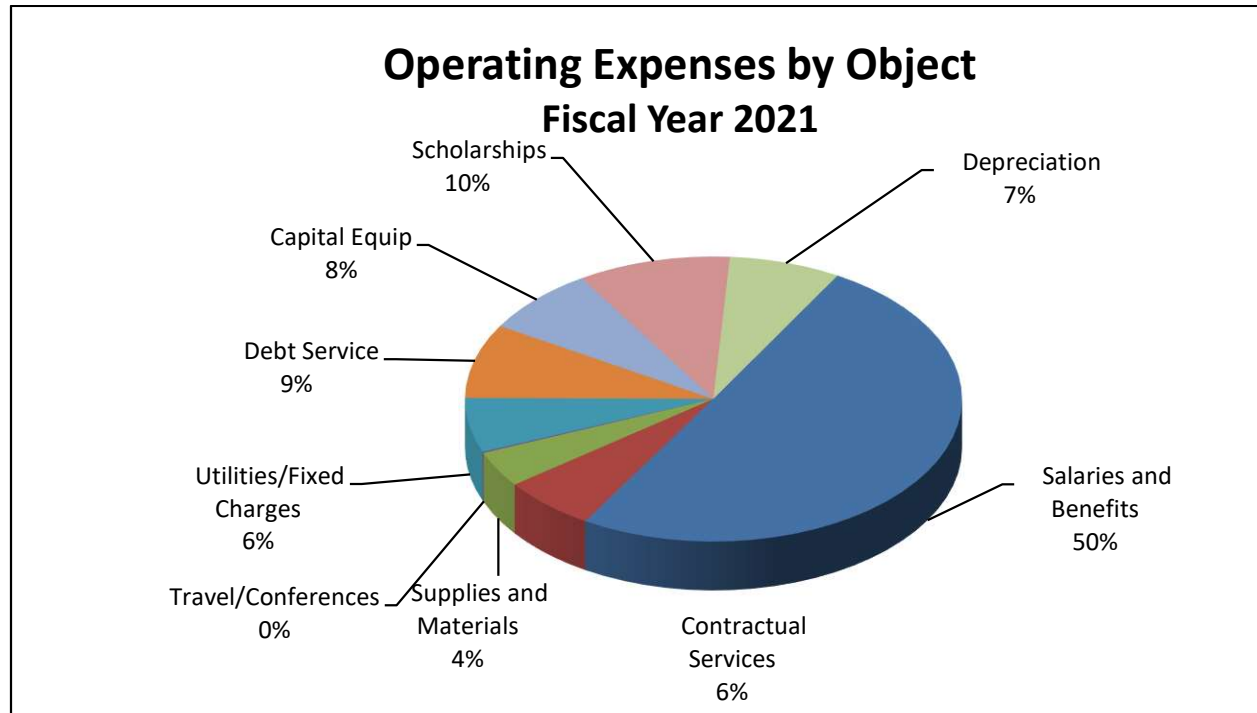


Chart 9

Statement of Cash Flows

The Statement of Cash Flows classifies sources and uses of cash into the following activities: Operating, Non-capital Financing, Capital and Related Financing, and Investing. This statement helps users assess the College’s ability to generate net cash flows, its ability to meet its obligations as they come due, and its need for external financing.

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

The Statement of Cash Flows emphasizes the College's dependence on governmental grants and local property taxes, which are both classified as non-capital financing activities. Only tuition and fees, auxiliary, and miscellaneous revenues are included in operating activities, whereas the majority of all operating expenditures are included in operating activities.

Cash Flow Summary
(In Millions)

	FY 21	FY 20
Cash provided (used) by:		
Operating activities	\$ (17.95)	\$ (17.60)
Non-capital financing activities	27.19	25.80
Capital and related financing activities	(10.23)	10.25
Investing activities	0.16	1.0
Net increase/(decrease) in cash	(0.84)	19.45
Cash, beginning of the year	36.18	16.73
Cash, end of the year	<u>\$ 35.34</u>	<u>\$ 36.18</u>

Table 4

Capital Assets

The College capitalizes assets costing \$5,000 or more with an estimated useful life in excess of five years. Equipment purchases less than \$5,000 are recorded and maintained for inventory control purposes. As of June 30, 2021, the College's investment in capital assets totaled \$92.10 million. Chart 9 shows the College's capital assets by type. Additional information regarding the College's capital assets can be found in Note 5 to the financial statements.

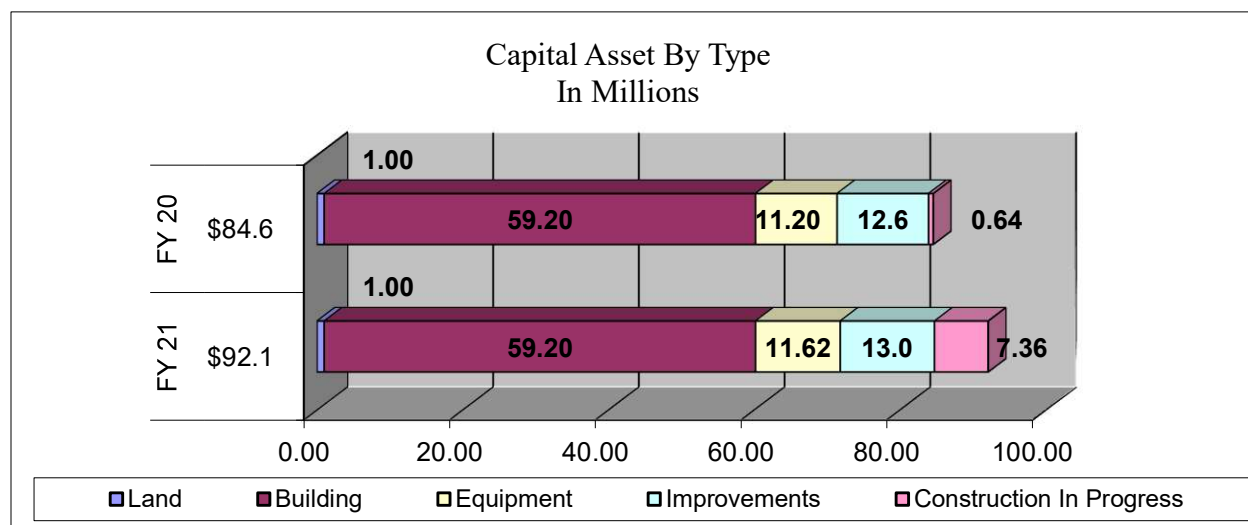


Chart 10

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

Debt Activity

The College is statutorily subject to a debt limit of 2.875% of the District's Equalized Assessed Valuation of \$2,408,733,748. Using the statutory debt limit formula, the College's debt limit is \$69,251,095. The College has outstanding debt of \$25,580,000.

As of June 30, 2021, the total of the outstanding bond principal and interest payments for the College is \$29,052,880. Table 5 shows the current debt service requirement on outstanding bond issues.

Annual Requirements for Long-term Bond Debt			
Fiscal Year	Principal	Interest	Total
2022	\$ 2,155,000	\$ 664,740	\$ 2,819,740
2023	2,230,000	580,920	2,810,920
2024	2,330,000	512,497	2,842,497
2025	2,415,000	446,380	2,861,380
Thereafter	16,450,000	1,268,343	17,718,343
	<u>\$ 25,580,000</u>	<u>\$ 3,472,880</u>	<u>\$ 29,052,880</u>

Table 5

For detailed information regarding the College's long-term debt activity, see Note 6 in the Notes to the Financial Statements.

Future Operational Outlook

Richland Community College is in its 49th year and continues to provide the educational, training and community service opportunities that result in positive educational and economic benefits for its residents, businesses, and industries. The College has three primary sources of revenues to sustain current operations in the operating funds: tuition and fees, state operating grants, and property taxes.

Student enrollment drives two of the Colleges main revenue sources, tuition and state funding. Changes in enrollments have a significant effect on annual revenues and are monitored closely. While many factors affect student enrollment, significant enrollment shifts result from economic factors, student financial aid factors, and barriers specific to individual students. Richland and the Illinois Community College System as a whole has experienced diminishing enrollments. Richland's enrollments increased slightly in fiscal year 2019 and the beginning of 2020. Fiscal year 2020, ended with a National COVID-19 pandemic. As the pandemic continued in fiscal year 2021, enrollments continued to declined. College staff continue to monitor the situation.

RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

In addition to the tuition and fee revenues generated by enrollments, the College also receives the Base Operating Grant from the State based on the credit hour generation. Historically, State revenues provide approximately 15% of the operational funding for the College. Contingencies and strategic additions to the College's reserves are budgeted annually to provide for the uncertainties of State funding. The College also continues to evaluate all programs within the institution to assure Richland Community College is supporting its core operations and the success of its students in the most fiscally responsible manner. This has allowed the College to increase General Fund Balances to healthy amounts.

The state of Illinois economy is recovering from the impact of the COVID-19 pandemic. The unemployment rate for Illinois as of June 2021 was 6.2% down from 14.2% in June 2020. Richland Community College is addressing local unemployment with our EnRich program. EnRich is building a bridge between the employer and the unemployed. This program focuses on the under and unemployed and second chance adults.

The District's Equalized Assessed Value (EAV), which generates the College's property tax revenue, has seen relatively slight growth of 2.8% over the last 5 years. The College anticipates this to continue for the next two to three years. Local property taxes will continue to be a significant source of revenue for the College. During fiscal year 2021, local property taxes accounted for 28% of total operating revenues.

The Board of Trustees decided to maintain the same tuition rate for fiscal years 2021 and 2022. At this time the Board of Trustees has given no indication of their position on a tuition increase for fiscal year 2023.

Requests for Information

This Discussion and Analysis is designed to provide a general overview of Richland Community College's finances for all those with an interest in such matters. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Richland Community College, Office of Finance and Administration, One College Park, Decatur, Illinois 62521.

BASIC FINANCIAL STATEMENTS

**RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
DECATUR, ILLINOIS**

STATEMENT OF NET POSITION

June 30, 2021

CURRENT ASSETS

Cash and cash equivalents	\$ 27,526,768
Restricted cash	7,817,147
Investments	1,006,436
Receivables:	
Property taxes	12,635,477
Student tuition and fees, net of allowance of \$2,827,651	1,863,495
Other receivables, net	1,878,291
Accrued interest receivable	642
Due from Foundation	9,908
Inventories	45,855
Prepaid expenses	<u>514,067</u>
 Total current assets	 <u>53,298,086</u>

NONCURRENT ASSETS

Capital assets not being depreciated	8,420,427
Other depreciable assets, net	<u>42,866,672</u>
 Total noncurrent assets	 <u>51,287,099</u>
 Total assets	 <u>104,585,185</u>

DEFERRED OUTFLOWS OF RESOURCES

OPEB items	1,246,674
Deferred loss on refunding	<u>380,961</u>
 Total deferred outflows of resources	 <u>1,627,635</u>
 Total assets and deferred outflows of resources	 <u>106,212,820</u>

This statement is continued on the following page.

**RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
DECATUR, ILLINOIS**

STATEMENT OF NET POSITION (Continued)

June 30, 2021

CURRENT LIABILITIES

Accounts payable	\$ 1,556,144
Accrued expenses	994,114
Unearned revenue	3,136,816
Current portion of compensated absences	386,072
Current portion of capital leases payable	40,588
Current portion of OPEB liability	139,734
Current portion of bonds payable	2,155,000

Total current liabilities	<u>8,408,468</u>
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NONCURRENT LIABILITIES

Compensated absences	492,281
OPEB liability	11,030,420
Capital leases payable	722
Bonds payable	<u>23,585,400</u>

Total noncurrent liabilities	<u>35,108,823</u>
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Total liabilities	<u>43,517,291</u>
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DEFERRED INFLOWS OF RESOURCES

OPEB items	3,087,639
Deferred property taxes	<u>12,904,412</u>

Total deferred inflows of resources	<u>15,992,051</u>
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NET POSITION

Net investment in capital assets	33,703,335
Restricted for	
Audit	87,537
Liability, protection and settlement	2,631,611
Capital projects	2,914,109
Working cash	8,349,893
Debt service	103,029
Unrestricted	<u>(1,086,036)</u>

TOTAL NET POSITION	<u><u>\$ 46,703,478</u></u>
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See accompanying notes to financial statements.

**RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
DECATUR, ILLINOIS**

**STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION**

For the Year Ended June 30, 2021

OPERATING REVENUES

Student tuition and fees, net of scholarship allowances of \$3,985,326	\$ 3,047,856
Auxiliary enterprises revenue	2,711,388
Other operating revenue	<u>859,649</u>
Total operating revenues	<u>6,618,893</u>

OPERATING EXPENSES

Instruction	13,010,492
Academic support	1,172,224
Public services	2,151,717
Student services	3,913,259
Auxiliary enterprises	92,438
Operation and maintenance	2,989,402
Institutional support	7,078,387
Scholarships, student grants and waivers	3,656,904
Depreciation	<u>2,667,854</u>
Total operating expenses	<u>36,732,677</u>

OPERATING INCOME (LOSS)

(30,113,784)

NONOPERATING REVENUES (EXPENSES)

State grants and contracts	12,995,042
Property taxes	12,883,871
Personal property replacement tax	591,091
Nongovernmental grants and contracts	1,257,336
Federal grants and contracts	7,355,219
Interest and fiscal charges	(1,162,367)
Investment income, net	<u>158,727</u>

Total nonoperating revenues (expenses)	<u>34,078,919</u>
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INCOME (LOSS) BEFORE CONTRIBUTIONS

3,965,135

Capital contributions

136,948

CHANGE IN NET POSITION

4,102,083

NET POSITION BEGINNING OF YEAR

42,552,721

PRIOR PERIOD ADJUSTMENT

48,674

NET POSITION BEGINNING OF YEAR, RESTATED

42,601,395

NET POSITION END OF YEAR

\$ 46,703,478

See accompanying notes to financial statements.

**RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
DECATUR, ILLINOIS**

STATEMENT OF CASH FLOWS

For the Year Ended June 30, 2021

CASH FLOWS FROM OPERATING ACTIVITIES

Tuition and fees	\$ 3,100,028
Payments to employees for salaries and benefits	(13,731,472)
Payments to suppliers and providers for goods and services	(11,207,003)
Auxiliary enterprise charges	2,815,929
Other receipts	<u>1,069,248</u>
Net cash flows from operating activities	<u>(17,953,270)</u>

CASH FLOWS FROM NONCAPITAL FINANCIAL ACTIVITIES

Local property taxes	13,049,367
State grants and contracts	5,338,465
Nongovernmental grants and contracts	1,385,178
Federal grants and contracts	6,824,247
Personal property replacement taxes	<u>591,091</u>
Net cash flows from noncapital financing activities	<u>27,188,348</u>

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES

Purchases of capital assets	(7,450,224)
Principal payments on bonds payable/capital leases	(1,774,681)
Interest payments on bonds payable/capital leases	<u>(1,006,763)</u>
Net cash flows from capital and related financing activities	<u>(10,231,668)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Interest on investments	160,012
Purchase of investments	<u>(613)</u>
Net cash flows from investing activities	<u>159,399</u>

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(837,191)
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CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>36,181,106</u>
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CASH AND CASH EQUIVALENTS, END OF YEAR	<u><u>\$ 35,343,915</u></u>
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CASH AND CASH EQUIVALENTS

Cash and cash equivalents	\$ 27,526,768
Restricted cash	<u>7,817,147</u>

TOTAL CASH AND CASH EQUIVALENTS	<u><u>\$ 35,343,915</u></u>
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This statement is continued on the following page.

**RICHLAND COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT #537
DECATUR, ILLINOIS**

STATEMENT OF CASH FLOWS (Continued)

For the Year Ended June 30, 2021

**RECONCILIATION OF OPERATING INCOME (LOSS)
TO NET CASH FROM OPERATING ACTIVITIES**

Operating income (loss)	\$ (30,113,784)
Adjustments to reconcile operating income (loss) to net cash flows from operating activities:	
Depreciation	2,667,854
SURS expense	7,461,240
CIP expense	272,777
(Increase) Decrease in Assets:	
Accounts Receivable	493,263
Inventory	(1,283)
Prepaid Expense	13,126
OPEB deferred outflows of resources	(713,303)
Increase (Decrease) in Liabilities:	
Accounts Payable	1,039,276
Accrued Expenses	70,732
Deferred Revenue	(126,951)
Compensated absences	74,222
OPEB liability	443,941
OPEB deferred inflows of resources	465,620

NET CASH FLOWS FROM OPERATING ACTIVITIES	<u><u>\$ (17,953,270)</u></u>
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NONCASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES:

Purchase of capital assets on account	\$ 10,868,579
SURS contribution expensed by state	<u>\$ 7,494,152</u>
CIP contribution expensed by state	<u>\$ 272,777</u>
Contribution of capital assets	<u>\$ 136,948</u>
Issuance of refunding bonds	<u>\$ 10,868,579</u>
Issuance costs on refunding bonds	<u>\$ 356,991</u>
Refunding escrow payments	<u>\$ (10,511,012)</u>
Amortization of bond premium	<u>\$ (929)</u>
Amortization of loss on refunding	<u><u>\$ 20,051</u></u>

See accompanying notes to financial statements.

Executive Session- February 15, 2022

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self -evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions .

Richland Community College
STUDENT LEADERSHIP COUNCIL
BOARD REPORT

February 2022

Student Trustee - Rhiannon Hartman

President: Jacob Watkins | **Vice-President:** Darleand.Eira Mindoro | **Secretary:** Audrey Rucker |

2/16 During the month of February, we are showing the documentary "African Americans-Many Rivers to Cross" over 4 weeks in the MSC (this began on 2/8)

2/22 Multi-Club Sock Drive - We will be collecting socks to donate to homeless shelters around the area

2/22 & 2/23 Continue the showing of the documentary -"African Americans-Many Rivers to Cross"

2/23 Free Lunch

2/28 Black History Trivia via email





**Institutional Advancement
Richland Board of Trustees Report
February 2022**

Foundation/Scholarship Updates

- The Foundation Board of Directors met on February 1, 2022 for the quarterly Foundation Board Meeting. The Foundation assets are showing \$22.4M as of 12/31/21 compared to \$20.1M at 12/30/20.
- The Foundation Finance Committee sent out an RFP for Investment Manager Services on February 1 to 12 current and potential investment managers. RFP's are due March 11, with interviews being held April 26 and selection being made at the May 3 Quarterly Foundation Board meeting.
- In January, The Foundation completed the preparing and sending annual tax statements to all 2021 donors to assist with their tax preparations.
- We have been preparing for several alumni spotlights for Black History Month and CTE Month in February and Women's History Month in March. Follow along on social media @RCCAlumniandFriends using the hashtag #richlandproud.
- We are developing a plan to relaunch the Alumni Association with a focus on alumni needs/wants and how the College is able to provide value. This plan has included the development of a new logo, forming an Alumni Advisory Council and developing a schedule for the upcoming fiscal year. A soft launch is planned for spring 2022 with several activities planned to coincide with the College's 50th Anniversary Celebration.
- Planning is under for the Culinary Scholarship Dinner with two great events on one fun night! On Saturday, March 26 Bash in a Box will return for an at-home, fun and interactive virtual culinary cook-a-long led by Chef Brian Tucker and the Richland Culinary Students. New this year, we are adding a new and exclusive, limited seating 6-course Bash in the Bistro. Tickets go on sale Monday, February 14 at www.richland.edu/culinarybash.
- The spring 2022 Awarding Cycle is finishing up. There are currently 450 applications submitted with another 58 in Drafted status for a total of 508. 479 Scholarships have been awarded so far. This amount exceeds the number of scholarships awarded this past fall. Additionally, we awarded 3 non-credit scholarships in January.
- The Student Assistance Fund has received 24 requests for assistance since the application reopened on January 10, 2022. Fourteen of these requests have been

approved for a total of \$3,434.01 (some requests were covered by CARES money) and several other requests have been met with scholarship approvals, pantry referrals, and distribution of laptops. The Foundation has 2 laptops remaining for distribution to students in need and 10 more have been ordered. We are currently out of private funds for Student Assistance and will be working to receive additional donations.

Marketing/PR Updates

- In preparation for the spring semester, the Marketing Team worked with Student Engagement to develop the First Week and Welcome social media and signage for students. Additionally, promotion of registration and the Friday and Saturday registration events took place during the first half of January.
- We began our Richland Spotlights in January spotlighting student support & wellness services. In February, we will focus on Career & Technology Education in recognition of CTE month, specifically highlight welding, engineering technology, automotive and HVAC.
- The first edition of “News from Richland Community College” was released. This will be sent during the last week of each month. View the January News at <https://mailchi.mp/richland/news-from-richland-community-college>.
- During the month of February, we will be conducting a website audit to optimize the search engine optimization as well as any broken links that may be present. Additionally, we will review accessibility issues to ensure compliancy.
- The Strategic Marketing Assessment is 38% complete with 28 out of 73 interviews complete. Additionally, we have collected 50 pieces of marketing collateral (printed flyers, handouts, small cards, etc) and logged 10 digital channels currently in use (web/social media pages, etc) to have a greater understanding of our messaging.

December News Stories

NowDecatur – WSOY

- Kona Jones talks about Teaching and Learning Center - <https://nowdecatur.com/2022/01/27/listen-169/>
- Richland Board swears in Ben Andreas - <https://nowdecatur.com/2022/01/20/richland-community-college-board-of-trustees-swears-in-new-member/>
- Julie Melton, Malinda Powell & Tony Holly talk about Mental Health - <https://nowdecatur.com/2022/01/20/listen-julie-melton-malinda-powell-tony-holly/>
- Richland partnership with Crossing Healthcare and The Community Foundation to provide mental health counseling - <https://nowdecatur.com/2022/01/18/richland-community-college-partners-with-crossing-healthcare-to-provide-mental-health-counseling-2/>
- Dr. Valdez - <https://nowdecatur.com/2022/01/18/listen-152/>
- Pharmacy Facts with Friends featuring Julie Melton & Mackenzie Larrick, Richland Community College - <https://nowdecatur.com/2022/01/11/pharmacy-facts-with-friends-3/>
- Students and representatives from Richland Community College - <https://nowdecatur.com/2022/01/06/listen-students-and-representatives-from-richland-community-college/>
- Richland Community College Spring 2022 Non-Credit Classes Now Available - <https://nowdecatur.com/2022/01/05/42276/>

- Dr. Valdez - <https://nowdecaturn.com/2022/01/04/listen-dr-cris-valdez-of-richland-community-college-2/>

Herald-Review

- Richland seats Ben Andreas and Board meeting coverage - https://herald-review.com/news/local/education/watch-now-richland-seats-new-trustee-ben-andreas/article_9c5f2618-1c3d-5f12-b0c0-fb4b82b05f8e.html

WAND

- Richland Community College partners with Crossing Healthcare to provide mental health counseling - https://www.wandtv.com/news/videos/richland-community-college-partners-with-crossing-healthcare-to-provide-mental-health-counseling/video_98146a64-2505-599d-aa1f-eab5e8abfa76.html

Upcoming Events

In February, we celebrate Black History and Career & Technical Education (CTE) Month!

- February 19 - Decatur Arts Council Trivia Event at Shilling – 5:30pm
- February 23 - Virtual CTE Recruitment Fair, 6 – 7:30pm
- February 25 - DPS #61 and Richland Prep Academy Deadline for Fall 2022

There is still time to register for a wide-variety of non-credit classes at Richland. Learn more at www.richland.edu/noncredit.

TO: Board of Trustees

FROM: Dr. Cris Valdez 

DATE: February 15, 2022

SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board of Trustees, the following item is presented as a consent agenda to be acted upon within the same motion. Any Board member may remove the item from the consent agenda to be acted upon separately. Supporting documentation for the consent agenda item is attached.

Therefore, it is recommended that the Board of Trustees approve the following:

A. Authorization in Compliance with 5 Illinois Compiled Statutes 120/2.06

Thank you.

TO: Board of Trustees

FROM: Dr. Cris Valdez 

DATE: February 15, 2022

SUBJECT: Authorization in compliance with 5 Illinois Compiled Statutes 120/2.06
(Destruction of Closed Session Audio Recordings)

Mr. Chairman, Members of the Board, Section 120/2.06 of the Illinois Open Meetings Act states that the verbatim record of a closed session may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded.

In addition, the Act states that the verbatim record may be destroyed only after the public body approves the destruction of a particular recording and the public body approves minutes of the closed session that complies with requirements for written minutes.

At this time, the verbatim recording of the closed session held February 18, 2020, April 24, 2020, May 19, 2020, and July 21, 2020 has met the required 18-month period.

Therefore, it is recommended that the Board of Trustees authorize the destruction of the verbatim record of the February 18, 2020, April 24, 2020, May 19, 2020, and July 21, 2020 closed session.

TO: Dr. Denise Crews, Vice President of Academic Services

FROM: Andy Hynds 

SUBJECT: Dr. David Larrick – Tenure Recommendation and Report

DATE: January 13, 2022

I recommend the granting of tenure for Dr. David Larrick. Dr. Larrick served as the Director of Sequestration in a full-time setting starting in 2012. This position included a part-time teaching load consisting of BIOL 210 (Environmental Biology) each fall and spring semester, plus CCS 115 and CCS 275 (Carbon Capture and Storage) courses each once a year. In the Fall Semester of 2019 we changed his position to a full-time faculty position as an Associate Professor of Biology and Sequestration. At that time, I appointed a tenure committee consisting of Jess Smithers [mentor], Dr. Srinivasan Durairaj, and Judy Maloney.

The committee has fulfilled (with documentation) all of the requirements of the Tenure Review Procedure currently at use in the College:

- Each semester the Dean visited David's classes
- Each semester committee members visited David's classes
 - Note: Some observations consisted of evaluating Canvas content during the COVID-19 restrictions
- David visited the classes of select committee members, along with other full-time faculty appointed by the committee
- Each semester the committee reviewed his end-of-term student feedback
- Each year David submitted a self-evaluation and met with the Dean to discuss it and to outline goals for the next year
- The committee met every semester to go over goals and outcomes

The tenure committee evaluated David's classroom performance, his relationship with students and colleagues, and his contributions to the College and the community. (Judy Maloney retired in December 2020 but fully contributed to that point and approved of David's work.)

David applied the same teaching methodologies from his previous role and expanded them to a larger student audience. We had the opportunity to add more sections of BIOL 210 and maintain our schedule in both CCS courses. All of his courses have maintained high success rates, even with the disruptions brought upon by the COVID-19 pandemic. BIOL 210 is an ideal biology course for students who are not in a science-heavy program. He recognizes where his students are, and he teaches the material in a way that helps students to understand how they can better impact the environment and learn about their world.

When the COVID-19 pandemic disrupted instruction, David went to work right away to adapt his coursework. All remaining labs in BIOL 210 were converted to virtual experiences. Some of the labs in CCS 275 were unique to the Carbon Sequestration facilities on campus and could not be replicated. David allowed all CCS 275 students to extend their semester into the summer, coming to campus on his own time to allow students to safely complete their labs on an individual basis. Each of his courses were fully converted to a hybrid format in the Fall 2020 semester. This included reconfiguring the NSEC labs to allow for safe distancing, as well as moving some labs outside as conditions allowed. He then brought back full lectures to the NSEC in Fall 2021 and maintained safety while delivering quality instruction. Overall, there was no disruption in instruction and success rates remained as before. David kept in place many of the modifications and uses them on a permanent basis to improve instruction.

David continues to be an advocate for Richland's National Sequestration Education Center (NSEC), using his expertise to educate the community on better environmental practices. Many in-person events were cancelled, but he continued to leverage the status of the NSEC to build partnerships. He recently completed a new partnership with a leading Carbon Capture company based out of Canada, bringing more exposure to the NSEC and his programs.

David continues to contribute to the campus community. He collaborates with industry partners using the NSEC. He has continued his contributions to the Community College Alliance for Agricultural Advancement (C2A3) consortium, of which Richland is a member. David rejoined the Academic Standards Committee in Fall 2020 and is an active participant.

David received nearly universal praise from his students in their Learning Feedback System evaluations. A sampling of comments includes:

- "I absorbed (his instruction) like a sponge and the information that is taught is super relevant to everyday life."
- "(David) was very willing to aid anyone anytime."
- "You'd be hard pressed to find a question about his course that he cannot answer."
- "Dr. Larrick is the sole reason I was able to work during this quarantine (in the Spring 2020 semester disruption). He was incredibly considerate of my situation and willing to cooperate with me on my own personal issues. I think it is no lie to say without his help I would not have completed this semester."
- "The best class environment I have ever had."

At the end of the tenure process, the committee unanimously agrees that David is deserving of tenure. I am available to answer any questions you might have and to provide any necessary documentation.

TO: Dr. Denise Crews, VP Academic Services
FROM: Jessica Pickel, Dean of Liberal Arts *JP*
SUBJECT: Year 3 Recommendation for Tenure – Christopher Schmersahl
DATE: January 10, 2022

Christopher Schmersahl is currently in the third year-second semester of the tenure process. His committee consists of Steve Austin, Robert Grindy, Laurie Hughes, and I serve as chair. We met twice during the fall semester and again on January 6, 2022.

After reviewing the professor's classroom evaluations, student feedback on classroom performance, record of service, and commitment to professional development, the tenure committee recommends the Christopher Schmersahl be granted tenure. A summary of the committee's findings follows.

Professor Schmersahl had one "normal" semester before the COVID-19 changed the landscape of higher education. He has proven himself flexible, innovative, and committed during two unprecedented years. As we transitioned back to campus in fall 2021, Chris continued his use of Nearpod to provide interactive ways for students engage in the learning process. Although Chris created superb and well-organized lectures, he became increasingly concerned that students were not submitting work. To address this problem, Chris implemented individual conferences during class time in which students could work on their papers and obtain immediate and individual feedback. This change to how classroom time was used ensured that more students were able to complete the course successfully.

The training Chris completed regarding trauma and resiliency has positively influenced his teaching practice. Recognizing that students have been negatively impacted by the forced isolation of the COVID-19 pandemic, he is more sensitive to students' triggers and has sought out ways to hold space in the classroom for students' social and emotional needs. His knowledge and expertise will serve as a resource for his colleagues and the college.

The committee members and Chris noted that the number of evaluations from the fall 2021 semester were low; however, the results were generally positive. Results from the Learning Feedback System include the following criteria:

- Learning materials were helpful – 4/6 strongly agree or agree
- Adequate and timely feedback – 5/6 strongly agree or agree
- Well organized – 5/6 strongly agree or agree
- Fosters comfortable learning environment – 5/6 strongly agree or agree
- Willingness to help – 5/6 strongly agree or agree

These student comments summarize Chris's performance,

- "He was very explanatory and used many sources for his course!"

- “For my first English college class, I really enjoyed it. Yes, it was hard but I still pushed through.”
- “I loved that we fostered a really open environment in class.”

In the time Professor Schmersahl has been at the college, he has shown himself to be engaged and willing to assist the institution and students meet their goals. Professor Schmersahl has served on SLOA since August 2020. He participates in the meetings and asks thoughtful questions. He participated in the evaluation of oral communication artifacts and discussed his findings with a small group of faculty. He then led a wider group of faculty in data evaluation, comparison, and discussion. In the spring 2021, Chris participated in the HLC Monitoring Visit to discuss assessment of student learning. In the spring 2022 semester, Chris will take on co-chair responsibilities for SLOA and participate in a workgroup on co-curricular learning.

Chris’s commitment to students is reflected in his mentorship of students in the Gaming Club. Serving as the faculty advisor, Chris assists students in the planning and facilitation of their group meetings. At a time when so many students are struggling with mental health issues, the Gaming Club provides a much-needed social outlet for students. As the club grows, Chris is excited to see how he can include other faculty and staff in the development of students’ leadership skills and social integration.

Chris is committed to the growth and continuous improvement of the college. In the summer 2021 semester he participated in the virtual AFIT conference. With his colleagues at Richland and across the nation, Chris participated in discussions on reimagination after disruption. Professors like Chris Schmersahl will be integral to the discussions of how Richland can reimagine itself as a provider of higher education in the future.

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Jose Montines
Andrew Hynds

Date: February 1, 2022

Re: Approval to Purchase Dissection Cart with Lid & Misting System

The Master Plan Phase 1 renovation includes constructing a new Cadaver Laboratory. The College's Math and Science Department requested to acquire 3 dissection carts with lid & misting system that is designed for anatomy and biology classes of our Health Profession students.

The cart features a recessed top which eliminates the need for a body tray. Has a slope that helps the table drain towards one end and into an optional drain bucket that is neatly suspended under the frame. There are 2 heavy duty hinged covers to securely conceal the cadaver. During the dissection, the hinged covers open safely to protect from shin injury, and lock neatly and securely under the table. A PVC stop valve is also located under the drain to stop the flow of fluids while emptying the bucket.

A public bidding was held on February 1, 2022, with only one company responding. The offer is as follows (total price includes the model's standard options/accessories, discount, without delivery & installation fee):

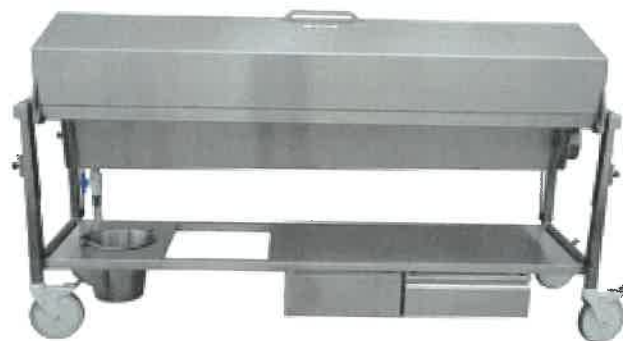
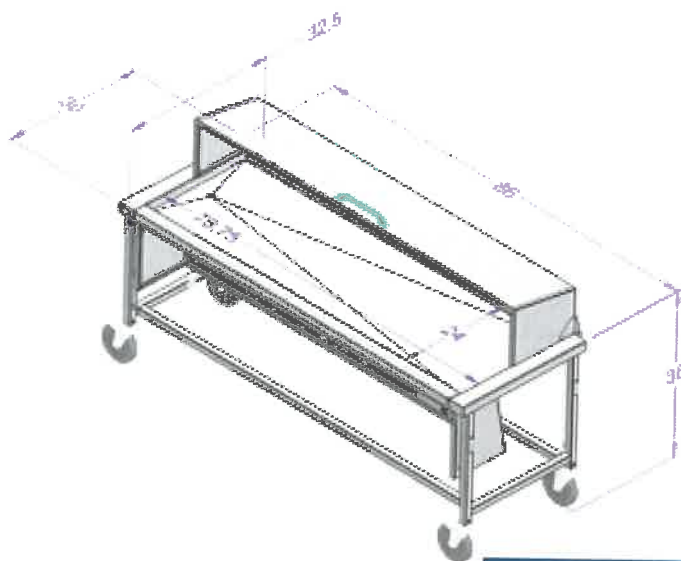
Mopec (3 Carts)

\$ 23,094.30

It is recommended that the Board authorize the College Administration to purchase the Dissection Cart with Lid & Misting System and all necessary accessories from Mopec, of Madison Heights, Michigan for a total cost of \$ 23,094.30.

Funding for the equipment purchase is available from the Master Plan Phase 1 project budget.

We are available for any questions you may have.



Covered Dissection Table with Lid Assist HB Series

* Specifications of modified models may vary from the model shown.

Specifications

Standard Features

- Hinged covers with lid assist to safely and easily open and close
- All stainless steel construction
- Recessed, non-removable top
- Level cart surface with sloped recess
- Includes drain with PVC ball valve and drain tube
- Four heavy duty 8" casters with (3) total lock and (1) directional lock
- (4) Post sockets included

Performance

- Hoods cover cadaver approximately up to 250 lbs.
- Weight capacity: Approximately 350 lbs

Optional Features

- Bridge style leg rests
- Bridge style book stand
- Removable bucket holder
- Stainless steel bucket
- Post style leg rests
- Post style book holder
- Removable recessed 48" shelf
- Lower fixed drawers



Product	Features		
	Model No.	Ventilation	Dimensions
	HB1100		86"L x 32.5"W x 36"H
	HB1410	6" Single Connection	86"L x 32.5"W x 36"H
	HB1420	6" Dual Connection	86"L x 32.5"W x 36"H
	HB1510	6" Single Connection	32"-38" 92"L x 32.5"W x 32"-38"H
	HB1520	6" Dual Connection	32"-38" 92"L x 32.5"W x 32"-38"H

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: April Cramer
John Oliver

Date: February 8, 2022

Re: Approval to Purchase New 2022 Ford Super Duty F250 Pickup Truck

The College's Workforce Development program request to purchase a new pickup truck to be used for Industrial Skills and Construction Trades Training Programs.

The College is utilizing its partnership with Illinois Government Agency to acquire a 2022 F-Super Duty F250 at an Illinois Government Price of \$41,375.00. The College's Workforce Development Department has examined the vehicle's specifications and confirmed that the truck is appropriate and meets the program's needs. Morrow Brothers Ford, Inc. of Greenfield IL is an authorized government agency dealer and the College will facilitate the purchase through this company.

Funding for this purchase will be made with funds from the DCEO Workforce Development Grant.

It is recommended that the Board authorize the College Administration to purchase one (1) new 2022 Ford Super Duty F250 Pickup Truck from Morrow Brothers Ford, Inc. from Greenfield, Illinois for a total cost of \$41,375.00.

We are available for any questions you may have.



WWW.MORROWBROTHERSFORDINC.COM

1242 Main Street • GREENFIELD IL 62044

(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

February 7, 2022

Richland Community College

Pre-Ordered 2022 Ford Super Duty Pickup Trucks

Units are available first come first serve and include the following:

Vinyl 40/20/40 Seating, 6.2L V8 Gasoline Engine, Automatic Transmission
Shift on Fly 4x4, Front Tow Hooks, Hour Meter, Daytime Running Lights
Vinyl Floor Covering, Air Conditioning, AM/FM/MP3 Stereo, Back-Up Camera
Bluetooth Hands Free Communications, Power Windows/Locks/Mirrors
Trailer Tow Mirrors w/ Heated Glass, Remote Keyless Entry, Cruise Control
Tilt/Telescoping Steering Column, H.D. Alternator, Dual H.D. Batteries
E-Locking Rear Axle, H.D. Front & Rear Suspension, All-Terrain Tires
Tow Package w/ Receiver Hitch Trailer Wiring 7/4 Pin Connector
All other standard equipment including the below options:

ILLINOIS CONTRACT # 21-416CMS-P-29479

F250 4x4 <u>Crew</u> Cab 8' Bed	\$39,540.00	Exterior Color: White
Trailer Brake Controller	\$290.00	
Running Boards	\$420.00	
4 Splash Guards	\$290.00	
Back-Up Alarm, 2 Extra Keys	\$485.00	
New M License/Title	\$225.00	
Delivery to RCC	<u>\$350.00</u>	
Illinois Government Price	\$41,600.00	

Customer acceptance and approval to order per the above specifications:

Signature: _____

Date: _____

Please submit this form along with your purchase order and a copy of your Illinois Tax Exempt Letter.

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: April Cramer
Samuel Morrow

Date: February 8, 2022

Re: Approval to Purchase New 2022 Ford Super Duty F550 Chassis Cab (Dump Truck)

The College's Operations/Maintenance Department requests to purchase a new dump truck to be used for facility maintenance and snow removal.

The College is utilizing its partnership with Illinois Government Agency to acquire a 2022 F-Super Duty F550 at an Illinois Government Price of \$80,865.00. The College's Operations/Maintenance Department has examined the vehicle's specifications and confirmed that the truck is appropriate and meets the program's needs. Morrow Brothers Ford, Inc. of Greenfield IL is an authorized government agency dealer and the College will facilitate the purchase through this company.

Funding for this purchase will be made with approved funds from the FY2022 Budget.

It is recommended that the Board authorize the College Administration to purchase one (1) new 2022 Ford Super Duty F550 Chassis Cab (Dump Truck) from Morrow Brothers Ford, Inc. from Greenfield, Illinois for a total cost of \$80,865.00.

We are available for any questions you may have.



WWW.MORROWBROTHERSFORDINC.COM

1242 Main Street • GREENFIELD IL 62044

(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

February 7, 2022

Richland Community College

Pre-Ordered 2022 Ford Super Duty Chassis Cabs

Units are available first come first serve and include the following:

Vinyl 40/20/40 Seating, 6.2L V8 Gasoline Engine, Automatic Transmission
Shift on Fly 4x4, Front Tow Hooks, Hour Meter, Daytime Running Lights
Vinyl Floor Covering, Air Conditioning, AM/FM/MP3 Stereo, Up-Fitter Switches
Bluetooth Hands Free Communications, Power Windows/Locks/Mirrors
Trailer Tow Mirrors w/ Heated Glass, Remote Keyless Entry, Cruise Control
Tilt/Telescoping Steering Column, H.D. Alternator, Dual H.D. Batteries
Limited Slip Rear Axle, H.D. Front & Rear Suspension, All-Terrain Tires
All other standard equipment including the below options:

F 550 4x4 <u>Regular</u> Cab 60" CA	\$49,330.00	Exterior Color: White
7.3L V8 Gasoline Engine	\$1,980.00	
Trailer Brake Controller	\$290.00	
Running Boards	\$420.00	
9' Steel Dump Body Painted Black	\$11,780.00	
16" LED Minibar, 4 Corner Warning	\$1,780.00	
Western 8' 6" Pro+ Snow Plow	\$8,470.00	
S.S. UTG Electric Spreader	\$5,980.00	
Back-Up Alarm, 2 Extra Keys	\$485.00	
New M License and Title	\$225.00	
Delivery to Richland CC	<u>\$350.00</u>	
Illinois Government Price	\$81,090.00	IL. CONTRACT #21-416CMS-P-29479

Customer acceptance and approval to order per the above specifications:

Signature: _____

Date: _____

Please submit this form along with your purchase order and a copy of your Illinois Tax Exempt Letter.

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Jose Montines
Andrew Hynds

Date: January 6, 2022

Re: Approval to Re-purchase Microbiology Class Autoclave

The Master Plan Phase 1 renovation includes a makeover of the Microbiology Prep Room. The College's Math and Science Department requested to acquire an autoclave (steam sterilizer) that is designed for high-performance sterilization of labware, media and laboratory byproducts commonly used in research, analytical, environmental, industrial, and school laboratories.

An Autoclave was approved for purchase by the Board in June 2021. Due to room construction, installation and technical constraints the approved Autoclave would not work for the College. Therefore, the order was canceled. The college started to explore an alternative that is suitable to the current Microbiology Prep Room. Our biology and microbiology instructors worked with Fisher Scientific and the college's contractor to determine the appropriate model that can fit all the technical aspects required in the laboratory setting and at the same time will do the necessary processes an autoclave is expected to perform.

Richland is utilizing its membership in the IPHEC Purchasing Consortium to acquire a Heidolph 3870HSG-WS Autoclave at a bid price of \$37,525.80. This model has been approved by the faculty and the offer includes the model's standard options/accessories, discount, delivery & installation.

It is recommended that the Board authorize the College Administration to purchase the Autoclave and all necessary accessories from Fisher Scientific Education, of Hanover Park, Illinois for a total cost of \$ 37,525.80.

Funding for the equipment purchase is available from the Master Plan Phase 1 project budget.

We are available for any questions you may have.

Sales Quotation

*Quote Nbr	Creation Date	Due Date	Page
2006-8260-26	01/06/2022		1 of 2
Payment Terms		Delivery Terms	
NET 30 DAYS		DESTINATION	
Valid To		Prepared By	
05/06/2022		ROSENWINKEL, EILEEN	
Customer Reference		Sales Representative	
UP-DATED QUOTE		TOMMY KOWALSKI	
To place an order	Ph: 800-955-1177	Fx: 800-955-0740	
Submitted To:		Customer Account: 698723-001	
JOSE MONTINES EILEEN.ROSENWINKEL@THERMOFISHER.COM 217-875-7211		RICHLAND COMMUNITY COLLEGE 1 COLLEGE PARK DECATUR IL 62521-8513	



Fisher Science Education

Part of Thermo Fisher Scientific

FISHER SCIENCE EDUCATION
4500 TURNBERRY DRIVE
HANOVER PARK IL 60133-5491

[Review and Place Order](#)

[Click here or go through your purchasing system to fishersci.com quotes](#)

***Please reference this Quote Number on all correspondence.**

Don't have a profile? Register on fishersci.com

For complete Terms and Conditions, please [click here.](#)

Nbr	Qty	UN	Catalog Number	Description	Unit Price	Extended Price
1	1	EA	13 890 054	3870HSG-WS 220-240V,3-PHASE  Heidolph model 3870HSG-WS with Vacuum pump, Steam Generator, and plumbing free operation Stand Alone Autoclave, Capacity: 22 gal, 85 L, Depth Chamber: 27.6 in., 70 cm, Diameter Chamber: 15 in., 38 cm Vendor Catalog # 023210680 This item is being sold as 1 per each	48,031.61	48,031.61
2	1	PK	13 878 000	CHAMBER BRITE CLEANING TABLETS  Heidolph Chamber Brite Cleaning Tablets, For Use With: Cleaning, Descaling, Removing Hard Water Deposits, Autoclave Steam Sterilizer, Height: 4 in., 10 cm, Length: 5 in., 13 cm, Model: Chamber Brite Cleaning Tablets, Autoclave Cleaner, Non-sterile, Premeasured Tablets, Weight: 0.5 lb., 250 g Vendor Catalog # 023212805 This item is being sold as 12 each per pack	N/C	N/C
3	1	PK	02 964 12	PAPR F/PRTR 2340 25403870 5/PK  Heidolph Tuttnauer Automated Electronic Sterilizer Accessory, Printer Paper, For Use With: Automated Electronic Sterilizer, EP models, Model: 2340EP, 2540EP, 2540EPK, 3850EP, 3870EP, Printer paper Vendor Catalog # 023212200 This item is being sold as 5 each per pack	N/C	N/C

Sales Quotation

**Fisher Science Education**

Part of Thermo Fisher Scientific

Quote Nbr	Customer Reference	Page
2006-8260-26	UP-DATED QUOTE	2 of 2

Nbr	Qty	UN	Catalog Number	Description	Unit Price	Extended Price
4	1	EA	NC1828704	AUTOCLAVE TAPE	N/C	N/C
				Vendor Catalog # 023271009		
				Hazardous Material		
				No Image Available.		

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MERCHANDISE TOTAL

48,031.61

NOTES:**Returns are subject to manufacturer terms and conditions.**

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To: Dr. Cristobal Valdez and Board of Trustees
Cc: Greg Florian
From: Joe Feinstein
Date: Feb-09-2022
Re: FEITH Document Management System software upgrade

One of the foundational, but less well-known, technologies used at Richland is our FEITH document management system. FEITH is used throughout the college for electronic records storage & retrieval, as well as data capture and workflow processing.

Since the beginning of the COVID-19 pandemic, the college has seen a marked increase in the number of data collection processes that have been transitioned from paper over to FEITH. While part of this can be attributed to college employees simply working to make our processes more efficient, the sharp increase we have seen has been, and continues to be, largely due to Richland's need to move processes online as a response to the pandemic. We have also seen a significant increase in employees using the FEITH's web-based interface to access electronic records while quarantined at home for COVID-related issues.

Within the past six months, the college's IT team has encountered a number of issues where FEITH users are not able to utilize the system correctly. These issues have been tracked back to a small number of limitations in our current version of the FEITH software. Simply put, the software that our students and employees use to access FEITH has continued to evolve, but our FEITH software has not kept pace.

After consulting with FEITH's technical support department about these underlying issues, we have learned that our current FEITH software version is no longer supported; it has been superseded by a new version. While FEITH's technical support department was able to confirm the issues, they have informed us that, because our current software version is "end of life", they do not intend to develop additional patches to resolve these issues.

The solution to this problem is to upgrade our current FEITH installation to a supported version. FEITH is the software developer & the sole source for licensing and upgrades; as such, we have obtained a quote from them to upgrade our FEITH installation to the most recent version of the software for the purpose of resolving the issues stated above. Since this work needs to be performed as a direct response to actions that the college has taken (and continued to take) due to the COVID-19 pandemic, this project can be funded by federal CRRSAA funds provided to the college to offset COVID-related expenses.

As such, we recommend **that the college enter into an agreement with FEITH Systems of Fort Washington, PA perform the migration and upgrade of the Richland's FEITH system for an amount of \$46,187.00 .**

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

BUSINESS SERVICES

To: Board of Trustees
Dr. Cristobal Valdez

From: Greg Florian

Date: February 9, 2022

Re: Acceptance of FY2021 Audit

Mr. Chairman, Member of the Board, you received copies of the Fiscal Year 2021 Annual Financial Report prepared by Sikich LLP. As you are aware, completing this audit has been hampered by the effects of Covid19, tardy distribution of federal guidance, and remote work situations. However, we are pleased to present a full and completed financial audit. An extract of the audit is included with this agenda item.

A presentation by the auditors will be made at the February meeting of the Board.

Therefore, it is recommended that the Board of Trustees accept the FY2021 Annual Financial Report, as presented.

Megan and I are available for any questions you may have.

January 25, 2022

Dr. Denise Crews, VP of Academic Services
Richland Community College
One College Park
Decatur, IL 62521

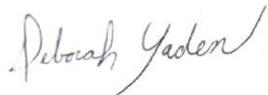
Dear Dr. Crews:

After reviewing the promotion portfolios, the Promotion Committee, consisting of Brandon A. Clark, David Larrick, Brenda Hubner, Mary Beth Wade, and Deborah Yaden, agree with the recommending deans that the faculty members listed below should receive the promotion in rank requested.

- Christopher Schmersahl: Promotion from Associate Professor to Professor
- Paula Rudolph: Promotion from Instructor to Assistant Professor
- Michelle Stephens: Promotion from Associate Professor to Professor

We congratulate these faculty for their time, effort, and dedication to Richland Community College.

Respectfully,



Deborah Yaden
Committee Chair

Richland Community College
Health Professions

Memorandum

Core Values: Commitment – Respect – Excellence – Accountability - Diversity

TO: Dr. Denise Crews, VP Academic Services

FROM: Ellen Colbeck, Dean of Health Professions



SUBJECT: Promotion from Instructor to Assistant Professor – Paula Rudolph

PORTFOLIO LINK: <https://richland.instructure.com/eportfolios/80109>

DATE: January 17, 2022

The faculty promotion procedure states, "The primary criteria for evaluating and determining the value and worth of each application portfolio for promotion is the measure of the faculty's work that directly benefits students." Upon reviewing Paula Rudolph's electronic promotion portfolio and my personal knowledge of her performance, **I highly recommend her for elevation to assistant professor.** The following narrative summarizes how her accomplishments benefit students.

In August 2018, Paula Rudolph joined Richland as a fulltime faculty member in the Associate Degree Nursing (ADN) program. She was recommended for tenure in January 2021 which was approved by the Board. Throughout the tenure process and in the year since she received tenure, Paula has focused on improving student learning and increasing her College service. She teaches lecture, lab, and clinical for NURS 112 Fundamentals of Nursing which is in the first semester of the ADN program.

Evidence reviewed supporting Paula's exceeding the promotion criteria includes, student feedback, syllabi, assessment tools, grading rubrics, PowerPoint presentations, graded assignments, self-evaluation, classroom observations, committee work, continuing education documentation, and photos with her students. These document her commitment to students and her enthusiasm towards maintaining excellence in the health professions division, the college, the nursing profession, and the community.

Eligibility Criteria for Promotion: There are 17 general criteria for promotion and Paula's portfolio provides excellent narrative and documentation of how she meets them. The portfolio includes student quotes and quantitative data from the learning feedback system (LFS) that support she meets A-Q of the general criteria.

The fall 2021 classroom evaluation by the dean of Paula's use of the new simulation lab for a head-to-toe assessment rated Paula's overall performance as excellent. By using one of the human patient simulators instead of a real patient, Paula was able to observe from the control room and communicate with the students using a microphone. This provided for more consistency and allowed students to perform the skills without intervention by the instructor since the simulator would not be harmed as a real patient might be by incorrect techniques. Paula works hard to develop student relationships that build their confidence while maintaining rigorous assessment.

To increase student-centered learning and participation, Paula records lectures and posts in Canvas prior to the twice weekly in-person class times. During class, she starts with a quick review of the content to ensure students' understanding and then uses case studies and scenarios that increase students' application of knowledge and promote critical thinking. Students are divided into randomly assigned groups to complete the activities which she leads. Paula added a research activity using the Office of Minority Health web site to help students better understand the disparities in healthcare.

Paula's experience as a nursing supervisor helps students in her clinicals better understand their roles as nurses. Since she works PRN at a local hospital, she truly knows the employer expectations and helps her students develop their employability skills as well as nursing fundamentals.

As noted above, Paula has also expanded her College service. In fall 2020, she began serving on SLOA. She volunteered to be on the CDO artifacts review team for oral communication. Other college service includes working with the ADN program director on revising content in the first semester nursing courses to allow for the course she teaches to focus on basic physical assessment. Paula participates in student advising as part of her program success coach duties. She has 12 ADN students assigned to her. In fall 2021 she began serving on the new ADN faculty's tenure committee.

Regarding community service, Paula supervised students who participated in multiple flu vaccination clinics. She also teaches Basic Life Support (BLS), Advanced Cardiovascular Life Support (ACLS) and various nurse residency courses as needed.

Assistant Professor Criteria

Paula exceeds the two criteria for this rank. Her efforts to improve teaching skills and knowledge, pedagogy, and/or student relationships are summarized above and well documented in her e-portfolio.

Regarding professional development, in fall 2019, Paula completed her Master of Science in Nursing from Benedictine University. Paula's capstone project in spring 2019 focused on active learning. In order to provide Online Live instruction, Paula completed the required Canvas training.

To renew her Illinois nursing license, she completed a minimum of 20 hours of continuing education in the two-years renewal period. Paula renewed her license on May 19, 2020. She participated in several COVID-19 related online conferences as well as IOADN conference on Next Generation Test Development and ATI Teaching Strategies.

Her PRN work at a local hospital allows her to participate in professional development offered by the facility such as Management of Aggressive Behaviors in Health Care (MOAB) and NIH Stroke Assessment Training.

As summarized above and detailed in her e-portfolio, Paula Rudolph works to benefit nursing students. She is an asset to Richland Community College and deserves to be promoted to assistant professor.

TO: Dr. Denise Crews, VP of Academic Services
FROM: Jessica Pickel, Dean of Liberal Arts JP
SUBJECT: Promotion from Associate Professor to Professor – Christopher Schmersahl

PORTFOLIO LINK:

<https://richland.instructure.com/courses/2701804>

DATE: January 15, 2022

The faculty promotion procedure states, "The primary criteria for evaluating and determining the value and worth of each application portfolio for promotion is the measure of the faculty's work that directly benefits students." Upon reviewing Christopher Schmersahl's electronic promotion portfolio and my personal knowledge of his performance, I **highly recommend him for promotion to professor**. The following narrative summarizes how his accomplishments benefit students.

Chris Schmersahl joined the Richland faculty as an associate professor of English in the fall 2019 semester. During the past three years, Chris has taught coursework in composition, fiction, and poetry in multiple modalities including traditional, online, and online live. He has also taught one year of English Composition I and II at a partnering dual credit high school. He recently completed the tenure review process and now seeks promotion to professor for his contributions to Richland and service to students. His record indicates he meets or exceeds the general eligibility criteria for promotion and those specific to the rank of professor.

Student feedback exchanges, syllabi, assessment tools, grading rubrics, PowerPoint presentations, graded assignments, student evaluations, Canvas course overviews, committee work, documentation of club activities, and continuing education documentation were reviewed by the dean and provide evidence that the promotion criteria were met and exceeded.

Eligibility Criteria for Promotion: Using a variety of evidence, including but not limited to faculty narrative, student artifacts, assignment examples, and tenure review committee feedback, Chris' e-portfolio extensively details how the seventeen general criteria for promotion were met. It is important to note that Chris had only one "normal" semester at Richland before the COVID-19 pandemic required instructional and pedagogical modifications. Despite the challenges that accompany teaching during a global pandemic, Chris demonstrated innovation, compassion, and commitment to students, the college, the profession, and the community.

Tenure committee members' observations and feedback over the past three years centered on Chris' impressive integration of technology and classroom structure to engage students in their learning, provide opportunities for formative assessment, and establish a learning community among

students. Whether in-person or in Zoom format, Chris maximized class time by using presentations in Nearpod that included polls, drawings, and short-answer responses. Students' evaluative feedback confirmed that the technology enhanced their learning experience. The use of the Nearpod and the instructor-provided Canvas resources ensured that a transition to an online learning environment in spring 2020 was less disruptive for students.

Professor Criteria

In fall 2020, Chris embraced a new modality known as "Online Live." His extensive use of Nearpod ensured students continued to receive an interactive learning experience as they learned from home. Recognizing that students were dealing with feelings of isolation and anxiety, Chris held space for students to talk about their challenges and successes. Student feedback reflected that students appreciated the opportunity to connect with each other and their instructor.

During the pandemic, Chris redesigned ENGL 110 Professional & Technical Writing as an online course. For many CTE students, ENGL 110 is a required course. Having an online option allows students who work daytime hours the opportunity to fulfill degree requirements. Responding to feedback from his tenure committee, Chris is also examining the readings in his courses to ensure the readings and authors represent the diversity of our students.

His service and leadership on college committees and ongoing professional growth further support Chris' commitment to students' success inside and outside of the classroom. In his second year of the tenure review process, Chris became a member of the Student Learning Outcome Assessment Committee (SLOA). He has successfully led two breakout groups on cross-disciplinary outcomes data analysis. This spring he will assume co-chair responsibilities for the committee. His leadership on SLOA provides an example to his colleagues of the importance of student assessment to improve learning. As part of SLOA, Chris is also participating in a workgroup to examine co-curricular learning. As a club advisor for the Gaming Club, he recognizes the learning that students attain in co-curricular experiences.

During the summer of 2021, Chris completed training through Starr Commonwealth to become a certified Trauma-Informed and Resiliency Practitioner. In the fall 2021 semester, Chris shared his knowledge with colleagues during a presentation to the Liberal Arts division. His leadership will be instrumental as the college seeks to scale-up efforts to create a trauma-informed college. Chris contributes to a community of practice with his work and participation in the Faculty Academy sessions. In addition to facilitating a session on Nearpod, Chris has also participated in various other sessions to learn from his colleagues.

As summarized above and further detailed in his e-portfolio, Chris Schmersahl reflects the criteria of a professor in ways that benefit the student, the institution, and the community. He is an asset to Richland and deserves to be promoted to professor.



Richland Community College

Liberal Arts Division

TO: Dr. Denise Crews, VP of Academic Services

FROM: Jessica Pickel, Dean of Liberal Arts *JP*

SUBJECT: Promotion from Associate Professor to Professor – Michelle Stephens

PORTFOLIO LINK: <https://richland.instructure.com/courses/3379762>

DATE: January 15, 2022

The faculty promotion procedure states, "The primary criteria for evaluating and determining the value and worth of each application portfolio for promotion is the measure of the faculty's work that directly benefits students." Upon reviewing Michelle Stephens' electronic promotion portfolio and my personal knowledge of her performance, **I highly recommend her for promotion to professor.** The following narrative summarizes how her accomplishments benefit students.

Michelle Stephens joined the Richland faculty as an instructor of speech and drama in the fall 2006 semester. In 2009, Michelle was granted tenure and promoted to assistant professor. In 2012, Michelle was again promoted to the rank of associate professor. During the last ten years, Michelle has served students and the college by providing unique learning experiences, redesigning curricula, supporting the continuous improvement of online learning, and contributing her expertise to college committees.

Eligibility Criteria for Promotion: Student feedback exchanges, syllabi, assessment tools, grading rubrics, PowerPoint presentations, recordings, graded assignments, student evaluations, Canvas course overviews, committee work, documentation of theatre activities, and continuing education documentation were reviewed by the dean and provide evidence that the general promotion criteria were met and exceeded.

Michelle's expertise in teaching and learning and commitment to student success is well-documented in the organization and execution of her courses. Well-versed in online learning, Michelle effectively uses Canvas to provide traditional and online students with clear directions. Students can read the directions, but using narrated videos and assignment examples, Michelle provides another mean of representing her expectations. Her courses are well structured so that students can effectively navigate through the modules and understand the lessons and assignments. She is very responsive to students' questions and feedback, particularly in the accelerated courses that require more stringent timelines and due dates. During the pandemic, Michelle took the opportunity to revise THRE 150 by including more video lectures on complex and controversial topics. The vast majority of students agree that Michelle's instructional materials, course organization, and teaching abilities are effective and conducive to student learning.

Although the college's theatre program is currently inactive due to the ongoing pandemic, Michelle has orchestrated unique learning and performance opportunities for students and community members. Through productions like Clue and Spam-a-lot, students have had an opportunity to actively engage in the various processes that a theatre production entails. These productions also highlight for the community the ways in which Richland contributes to the arts.

Professor Criteria

Michelle is active in college committees that ensure college policies, procedures, and programs are student-centered. In the fall 2020, a workgroup was convened to review the judicial process. As a former chair of the judicial board, Michelle has been instrumental in providing historical context and feedback on process improvement. Michelle currently serves as the chair of the Judicial Board. She also serves as a member of the Academic Standards committee and provides feedback and questions pertaining to academic programs and processes.

Michelle's contributes her knowledge and expertise of online learning to the online learning taskforce and online peer review committee. Her participation in these groups ensure the quality and improvement of Richland's online offerings. In 2020, when the COVID-19 pandemic required faculty to quickly pivot to remote instruction, Michelle served as an instructional resource for faculty who were required to interface with Canvas in new and unexpected ways. Michelle also shares her expertise by facilitating Faculty Academy sessions on creating videos in Canvas, engaging students in online discussion, and leveraging the Canvas platform. Michelle also mentors new faculty in promising practices and Richland's processes and policies. She currently serves as a member of the tenure review committee for Chef Brian Kalata. Michelle also created a resource course for Communication adjunct faculty that provides guidance and model assessments that can be used in the IAI-approved COMM 101 course.

Michelle has been instrumental in redesigning several Communication courses. In the last two years, her syllabi for COMM 110 Discussion and Group Conference, COMM 130 Interpersonal Communication, and COMM 240 Intercultural Communications were revised and approved by the IAI Media and Communication Arts panel. Having IAI major codes for these courses provide transfer students opportunities to complete lower-level major coursework at Richland. In the summer 2020, Michelle converted COMM 130 to an 8-week online course to meet the scheduling needs of EMS students.

Completion of the Minecraft Education Edition Teaching training further demonstrates Michelle's commitment to improving her teaching practice in ways that are student-centered and relevant to the times. Although she has not had an opportunity to implement her knowledge into updating a course, future opportunities will undoubtedly benefit students.

As summarized above and further detailed in her e-portfolio, Michelle Stephens reflects the criteria of a professor in ways that benefit the student, the institution, and the community. She is an asset to Richland and deserves to be promoted to professor.

TO: Dr. Cristobal Valdez, President
FROM: Dr. Denise Crews, Vice President
Academic Services
RE: Recommendations for Continuance
DATE: February 10, 2022

On behalf of the Dean and members of the Tenure Review Committee, it is a pleasure and an honor to recommend that the following faculty members be granted 2022-2023 contracts with the College. This recommendation is consistent with the expectations and guidelines outlined in the "Tenure Review Process Tenure-Track Teaching Faculty" procedure.

A Tenure Review Committee composed of tenured faculty members and the appropriate division Dean have worked with these candidates to assure that the excellence for which Richland teaching faculty are known is met as evidenced through each faculty member's syllabi, course content, classroom techniques, institutional and community responsibilities, and professional growth.

The following faculty will be entering the second year, August 2023, as tenure-track full-time faculty:

Tim Brelsfoard, Instructor, Welding, Workforce Development (AAS-Welding, Richland Community College). Date of employment in a tenure track position with the College is August 2021.

Brian Kalata, Instructor, Culinary Arts (BS Management, University of Phoenix, AS Culinary Arts, The Culinary Institute of America). Date of employment in tenure track position with the college is August 2021.

Dr. Matthew Wiediger, Associate Professor, Psychology (PhD Experimental Psychology, Washington State University, MS Experimental Psychology, Washington State University. Date of employment in tenure track position with the college is August 2021.

Bridget Harrison, Instructor, Associate Degree Nursing, (MS Nursing, SIU-E; BS Nursing, SIU-E; AAS Nursing, Richland Community College). Date of employment in tenure track position with the College is August 2021.

Molly Ploessl, Instructor, Surgical Technology (BS, Eastern Illinois University; AAS Surgical Technology, Richland Community College). Date of employment in tenure track position with the College is August 2021.

Gregg Marcello, Associate Professor, Biology (MS, Miami University). Date of employment in tenure track position with the College is August 2021.

Attached please find a letter of recommendation from the Dean for the faculty members listed above. Please contact me if you have questions.

Thank you.

Attachment

c: Andy Hynds
Ellen Colbeck
Jessica Pickel
John Oliver
Robin Bollhorst

TO: Dr. Denise Crews, Vice President of Academic Services

FROM: Tim Brelsfoard's Tenure Committee (John Oliver, Karl Evans, Chris Senger, and Travis White) *JMO*

SUBJECT: Timothy Brelsfoard – Renewal of Contract and Report of the Tenure Committee

DATE: Thursday, February 10, 2022

Tim Brelsfoard's tenure committee unanimously recommends that Tim's contract be renewed for 2022-2023 academic year. The committee is comprised of John Oliver, Karl Evans (mentor), Chris Senger, and Travis White. Each committee member completed all requirements and evaluations during the first semester of the College's tenure process.

The tenure committee evaluated Tim's classroom performance and relationship with his students, which he has excelled at based on all members' feedback. One member said, "You can tell Tim is honest with his feedback to students, and they trust him." Another member said, "Clearly, the class was comfortable with his teaching style and trusted his expertise." Those statements speak highly and favorable for the support of Tim's contract renewal and the alignment to the college's key result, "Trust."

Several committee members noted that Tim provided great, real world examples and demonstrations in the class which is essential for CTE training. During one session of evaluation he "passed around" and went over various types of welds and what demonstrated a strong weld versus a poor weld. In another section he demonstrated how welds are tested for quality and the various techniques of non-destructive weld testing. The college doesn't own the equipment, but Tim made great use of pictures in his PowerPoint and plans to use a local testing company in the future to visit his class and demonstrate some of the equipment that they utilize.

The current offering of welding courses is unique in that the students are blended across multiple welding classes during the same class time, but Tim and some committee members find some benefits of the format. One committee member mentioned how Tim reiterated the basics of welding and how it was later in the semester, but he went on to say that going over the basics and safety repeatedly is so important for new employees. Tim does a great job of reiterating the topics and advancing to new topics in the classroom, but then giving each student attention in the lab based on their skill level and where they are in their degree.

Karl Evans, as his mentor, has volunteered to assist Tim in getting all of his syllabi up to the standards required in the master syllabi. Karl is also encouraging Tim to add more content

to Canvas, and is willing to provide guidance and training to Tim. It was also suggested that Tim consider the new Adjunct Instructor Expert Teacher Certification that is being delivered via Canvas.

Tim's midterm feedback from the students was stellar. For his midterm feedback he received responses from 27 students across his 3 sections of welding classes with every student responding as "agree" or "strongly agree." Some of the written responses included:

- "He would show me how to do it first and then keep applying stuff on that."
- "He showed me how to do the hand skills and gave feedback when I messed up."
- "Gave demonstrations and worked independently with you."

Tim's first semester feedback was similar to his midterm feedback. He received responses from 20 students in December across the 3 sections of classes, and all feedback was "agree" or above. Written responses for the question, "What approaches, assignments or techniques did the instructor use that were particular highlights for you?" include:

- "Demonstration and review and one on one with students."
- "Showing me step by step process."
- "The positive feedback I received from the teacher while working in the shop."
- "If you can't complete the test correctly he will do a full practice test in front of you and talk through it while he is doing the test so you get a better understanding of what he is doing to make a complete test to pass."

The committee was surprised that the students didn't mention the only negative experienced while evaluating Tim's classroom, and that is the distracting noises. Maybe by midterms the students are numb to the humming noise of the electrical panel in the back of the classroom or how little noise dampening there is between the classroom and the lab due to the drop-down ceiling having no insulation above it. Three of the committee members commented on the distractions of the constant humming of the electrical panel in the back of the room, and then the loudness of the lab when HTA students were in the lab while Tim's classes were still in the classroom. Tim is soft spoken and wearing a mask during these times coupled with the noises made the classroom environment less than desirable for the committee.

Items that don't show up during the tenure committee process, but that I have been privy to is the work Tim is doing with his colleagues. Tim is assisting Brandon Clark and the DMHT program by constructing an engine stand. Tim recently repaired a part in the CNC lab for John Daum. The work Tim is providing is saving the college several hundred dollars and equipment downtime.

TO: Dr. Denise Crews, VP Academic Services
FROM: Jessica Pickel, Dean of Liberal Arts *JP*
SUBJECT: Year 1 tenure progress report –Chef Brian Kalata
DATE: January 21, 2022

Chef Brian Kalata is currently in the first year-second semester of the tenure process. His committee consists of Brian Tucker, Michelle Stephens, and I serve as chair. We met twice during the fall semester and again on January 6, 2022. Our next meeting is scheduled for May 2022.

After reviewing the professor's classroom evaluations and student feedback on classroom performance, the tenure committee recommends the renewal of Chef Kalata's teaching contract.

Each committee member completed a classroom observation and reviewed their feedback either in a one-on-one session or during the second fall semester meeting. Committee members commended Chef for his organized lessons, detailed instructions, and teaching demonstrations. Chef Kalata has dedicated considerable time to planning the recipes for each of his courses, creating recipe packets for students, and working with Chef Tucker to ensure all ingredients are ordered and organized for students' use. He models professionalism for students and works individually with students to make sure they understand the goals and expectations for each class.

Learning Feedback System data demonstrated that students are having a positive experience in the classroom. Results from the Learning Feedback System include the following criteria:

- Learning materials were helpful – 100% strongly agree or agree
- Adequate and timely feedback – 100% strongly agree or agree
- Well organized – 100% strongly agree or agree
- Fosters comfortable learning environment – 100% strongly agree or agree
- Willingness to help – 100% strongly agree or agree

These student comments summarize Chef Kalata's performance:

- *"I loved how the teacher showed us what to do and walked around the classroom and demonstrated it again if it looked like we were struggling or answered any questions that we may have when he came around."*
- *"He provided demos in every class and would make sure we were all around to watch and make sure we asked questions and engaged with each other to help introduce ideas."*
- *"I would just say that I really loved being in the class and it was really fun and it really helped me get a better understanding of what the industry is all about."*
- *"Going in to this semester, I was told I probably shouldn't be in this class and I was given the option to drop it before the class even began. I was extremely nervous and lacking confidence"*

but Chef was very accepting and provided lots of guidance and advice that has helped me gain confidence and become a better student and chef."

Although a long-time educator, Chef Kalata continues to seek ways to improve his teaching practice. Over the winter holiday, Chef Kalata worked closely with the Teaching and Learning Center (TLC) to complete the online instructor training and to redesign an online section of HOSP 202 Hospitality Nutrition. He has also been participating in the TLC's Universal Design for Learning series to develop online and traditional spaces that address students' diverse learning needs. Kona Jones has complimented Chef Kalata's engagement in the discussions and his application of the lessons.

Chef Kalata is working closely with Chef Tucker to improve the Culinary Arts curriculum and enhance the learning experience for students. Along with finalizing the recipes for his courses and building the online course content, Chef Kalata is mentoring adjunct instructor Mike Stubblefield to share his expertise and ensure consistency in learning outcomes. Chef Kalata is proving himself to be committed to excellence, which will greatly serve the Culinary Arts Institute and Richland Community College.

The committee members look forward to assisting Chef Kalata as he continues the tenure process.

TO: Dr. Denise Crews, VP Academic Services
FROM: Jessica Pickel, Dean of Liberal Arts JP
SUBJECT: Year 1 tenure progress report –Dr. Matthew Wiediger
DATE: January 21, 2022

Dr. Matthew Wiediger is currently in the first year-second semester of the tenure process. His committee consists of Dr. Chris Merli, Kristi Palmer, and Dr. Mary Beth Wade, and I serve as chair. We met twice during the fall semester and again on January 6, 2022. Our next meeting is scheduled for May 2022.

After reviewing the professor's classroom evaluations and student feedback on classroom performance, the tenure committee recommends the renewal of Matt's teaching contract.

Each committee member completed a classroom observation and reviewed their feedback either in a one-on-one session or during the second fall semester meeting. Committee members commended Matt for his organized lessons, engagement of students using fun and relatable anecdotes and videos, and efforts to keep students on track. During challenging times of the COVID-19 pandemic, Matt worked diligently to offer students an alternate way to attend class through Zoom and extended deadlines to allow for learning without penalty.

Learning Feedback System data demonstrated that the majority of students are having a positive experience in the classroom. Results from the Learning Feedback System include the following criteria:

- Learning materials were helpful – 100% strongly agree or agree
- Adequate and timely feedback – 100% strongly agree or agree
- Well organized – 100% strongly agree or agree
- Fosters comfortable learning environment – 100% strongly agree or agree
- Willingness to help – 100% strongly agree or agree

These student comments summarize Matt's performance:

- *"It was the most comfortable classroom I have been in, the way the exams and assignments were laid out was top tier, and the way he connected to the students was highly appreciated and genuine"*
- *"I also really appreciated how caring he was towards his students. He took outside factors into consideration when a student was struggling with assignments, and he allowed us to have a little extra time to get things done which really helped me and others."*
- *"The class was amazing. I felt like we were listen to and i didn't feel like I was being pushed to get everything done in two days. The instutor cared about how we did. I felt like for once the professor actually cared about students and the class."*

- *"I just happen to be really quiet and introverted, but I really appreciate the effort put into making everyone feel comfortable enough."*

Matt noted that while he was pleased with students' positive feedback, he did not receive the constructive criticism from students he expected. Matt was grateful for the committee's recommendations on lecture slides, testing strategies, and student feedback. Matt's second semester at the college will provide an opportunity for him to teach online in both a 16-week and 8-week format. He is excited to learn more about Canvas' use in the traditional and online classroom. Matt will be joining the Student Learning Outcome Assessment committee this semester. He will also participate in two work groups related to student retention and co-curricular learning.

As one committee member remarked, "It is clear we hired someone with a lot of teaching experience and strengths." The committee members look forward to assisting Matt as he continues the tenure process.

Richland Community College
Health Professions
Memorandum

Core Values: Commitment – Respect – Excellence – Accountability - Diversity

TO: Dr. Denise Crews, VP Academic Services
FROM: Ellen Colbeck, Dean of Health Professions 
SUBJECT: Year I tenure progress report – Bridget Harrison
DATE: January 27, 2022

Bridget Harrison is currently in the first year-second semester of the tenure process. Her tenure committee consists of Shelly Baldwin, Paula Rudolph, Trevor Smith, and I serve as chair. We met twice during the fall semester and again on January 6, 2022. Our next meeting is scheduled for May 5, 2022.

After reviewing information gathered such as classroom and clinical evaluations and student feedback on clinical performance, the tenure committee recommends renewal of Bridget's teaching contract.

A summary of the committee's findings during the fall semester follows:

Committee members visited classroom and clinical and the following comment summarizes Bridget's performance:

- "Bridget has a strong background in critical care and it is demonstrated throughout every aspect of her clinicals."
- "It is evident that Bridget brings strong first-hand clinical knowledge from her practice to the classroom. Her ability to build a rapport with students and offer constructive-feedback that was accepted readily shows the student's feel they can learn from her. I feel that Bridget will be a significant benefit to her students."

Student feedback concurs with the committee. Results from clinical evaluations include the following criteria:

- Functioned as a professional role model – 75% excellent, 12.5% very good, 12.5% good, 0 fair, 0 poor
- Stimulated me to increase self-learning – 62.5% excellent, 0 very good, 37.5% good, 0 fair, 0 poor
- Related theory to practice - 75% excellent, 0 very good, 25% good, 0 fair, 0 poor
- Provided sufficient supervision – 62.5% excellent, 0 very good, 25% good, 12.5% fair, 0 poor
- Overall effectiveness of instructor - 62.5% excellent, 12.5% very good, 25% good, 0 fair, 0 poor

These student comments from evaluations summarize Bridget's performance, "The clinical instructor is very knowledgeable and caring. She makes sure we learn and put in practice the skills. She enjoys sharing with students and giving feedback." "Mrs. Harrison was fantastic and absolutely supportive me and helped me put the puzzle together for some topics."

Regarding professional development during the fall semester, Bridget completed Management of Aggressive Behavior training offered through HSHS and continues to complete CEs for nursing.

The committee members look forward to continuing to assist Bridget in the tenure process.

Richland Community College
Health Professions
Memorandum

Core Values: Commitment – Respect – Excellence – Accountability – Diversity

TO: Dr. Denise Crews, VP Academic Services
FROM: Ellen Colbeck, Dean of Health Professions 
SUBJECT: Year I tenure progress report – Molly Ploessl
DATE: January 27, 2022

Molly Ploessl is currently in the first year-second semester of the tenure process. Her tenure committee consists of Brooke Oliver, Susan Grider, Liz Hernandez, and I serve as chair. We met twice during the fall semester and again on January 6, 2022. Our next meeting is scheduled for May 11, 2022.

After reviewing information gathered such as lab and clinical evaluations and student feedback on clinical performance, the tenure committee recommends renewal of Molly's teaching contract.

Committee members visited lab and clinical and the following summarizes Molly's lab performance:

- Overall performance during observation – 100% excellent, 0 good, 0 adequate, 0 needs improvement
- "Students were very receptive to instructor's approach and seemingly felt comfortable and interacted well with instructor and were receptive to instructor feedback."

Evaluation results from committee members pertaining to clinical observations follow:

- Functioned as a professional role model – 50% excellent, 50% good, 0 average, 0 below average, 0 poor
- Provided appropriate feedback to students – 50% excellent, 50% good, 0 average, 0 below average, 0 poor
- Overall effectiveness of instructor – 0 excellent, 100% good, 0 average, 0 below average, 0 poor
- "Molly presented herself as a professional. She asked great questions of the students and provided appropriate feedback when asked questions."

Results from student clinical evaluations include the following criteria:

- Demonstrates sufficient professional knowledge – 12.5% excellent, 25% good, 12.5% average, 12.5% below average, 25% poor
- Provides constructive feedback in a timely manner – 25% excellent, 37.5% good, 12.5% average, 12.5% below average, 25% poor
- Uses time wisely and is organized and effective – 12.5% excellent, 12.5% good, 37.5% average, 25% below average, 12.5% poor
- Overall effectiveness of instruction – 12.5% excellent, 12.5% good, 37.5% average, 25% below average, 12.5% poor

Regarding professional development during the fall semester, Molly participated in professional development offered by the College in the fall semester and completed CPR recertification. She is working on CE credits for her CST credential. Molly also completed the Canvas Online Instructor Training Course, and her sandbox was approved.

The committee members look forward to continuing to assist Molly in the tenure process.

TO: Dr. Denise Crews, Vice President of Academic Services

FROM: Gregg Marcello's Tenure Committee (Andy Hynds, Carol Stokes, Dr. Srin Durairaj, and Marcella Cremer) 

SUBJECT: Gregg Marcello – Renewal of Contract and Report of the Tenure Committee

DATE: January 31, 2022

Gregg Marcello's tenure committee (Andy Hynds, Carol Stokes [mentor], Dr. Srin Durairaj, and Marcella Cremer) unanimously recommends that Gregg's contract be renewed for the 2022-2023 academic year.

All four members of the committee observed Gregg's classes during the Fall 2021 semester. We observed several positive qualities about his classroom performance. Gregg came to Richland with previous experience at multiple universities as an instructor of Biology. He has used that experience to ensure a smooth start in his new role. In the classroom, he has a calm, reassuring tone that is welcoming to students. His class periods are well-organized, helping students from start to finish. We noticed that he involves all his students and helps them to feel comfortable in the classroom.

Gregg was hired less than a week before the start of the Fall 2021 semester. He immediately consulted our veteran faculty to ensure a good start to his semester. We were all impressed at the level of detail that he showed, even though he was learning about Richland while his students were learning. He taught his classes with humility, encouraging his students not to be anxious about doing something new, as he was also doing something new.

Gregg used the Fall 2021 semester to refine his courses and work with students when needed. He identified areas of improvement in course content by seeing what was working with students and what was not working. He used some self-reflection to modify BIOL 101 coursework for the Spring 2022 semester by incorporating more assignments and check-ins of the class. We have added BIOL 201 (Human Anatomy and Physiology 1) to his teaching load in Spring 2022. He has successfully made the transition to include this coursework. Gregg visited Carol Stokes' BIOL 101 class in the Fall 2021 semester and used some tips from that class period to refine his work.

Gregg received positive feedback from students in their end-of-term learning feedback. A sampling of comments includes the following:

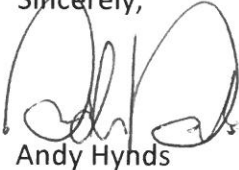
- "His explanations on the topics were very clear and he did it in a way that was easy to understand. The examples were from real parts of life and it was easy to make connections. His PowerPoints were well structured and informative and I like how he

didn't just read off the slide. He has enough knowledge to elaborate on the subject and that helps me understand."

- "His personality and teaching style has made biology a fun class. He's made me eager to go home and share what I've learned with others. He treats all of his students like the adults we should be while guiding us down the right study/student path. Richland did (well) by getting a science teacher like this!"
- "I sometimes stayed after class to ask for clarification of an idea or to go more in-depth about a subject than was covered in the course. Mr. Marcello was always willing to help as well as he knows how. Also, several times in labs a student or group would not know what the next step was and he was always ready to help."

Gregg has successfully moved into his new role at Richland. Based on his classroom performance, dedication to students, and his dedication to the College, we recommend his continued employment. We look forward to his further development in the campus community.

Sincerely,



Andy Hynds

Dean, Math, Science, and Business

RESOLUTION REDUCING NUMBER OF FACULTY

WHEREAS, this Board of Trustees of Richland Community College District No. 537 (“the Board”) is empowered, pursuant to Section 3B-2 and Section 3B-5 of the Illinois Public Community College Act, 110 ILCS 805/3B-1 and 3B-5 (2018) (“the Act”), to dismiss a tenured faculty member upon a decision of the Board to decrease the number of faculty members employed by the Board or to discontinue some particular type of teaching service or program; and

WHEREAS, the Board has decided to decrease the number of faculty members employed by the Board; and

WHEREAS, Section 3B-5 of the Act further provides that no tenured faculty member may be terminated under the provisions of that Section while any probationary faculty member, or any other employee with less seniority, is retained to render a service which the tenured employee is competent to render; and

WHEREAS, as a result of the decision of the Board to decrease the number of faculty members employed by the Board, the Board will no longer require the full-time services of Dr. Jarmese Sherrod, a tenured faculty member in and for this Community College District; and

WHEREAS, there is no full-time service which the said tenured employee is competent to render which is held by any probationary faculty member, or any other employee with less seniority than said tenured employee; and

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board as follows:

1. That the Board has decided to and hereby does decrease the number of faculty members employed by the Board by one effective as of the end of the current school year or term, that is, effective on the 13th day of May, 2022.
2. That as a result of the decision of the Board to decrease the number of faculty members employed by the Board, the Board will require the services of one less full-time faculty member.
3. That the Board has, accordingly, decided to terminate the full-time employment of and dismiss from full-time employment Dr. Jarmese Sherrod, a tenured faculty member in and for this Community College District, effective at the end of the current school year or term, that is, the 13th day of May, 2022.
4. That the Board specifically finds, determines and declares that there is no full-time service which the said tenured employee is competent to render which is held by any probationary faculty member or any other employee with less seniority than said tenured employee.
5. That this dismissal is not for cause, but is an honorable dismissal for the reason stated above.

6. That the Chairman and Secretary of the Board are hereby empowered and directed to give notice to the said tenured faculty member of such faculty member's dismissal not later than sixty (60) days before the end of the current school year, together with a statement of honorable dismissal and the reason therefore, both substantially in the form attached hereto and incorporated herein by this reference. A

7. That the Chairman and Secretary of the Board are hereby empowered and directed to take such further or different action as may be necessary or appropriate to give effect to the foregoing.

8. That this Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this ____ day of _____, 2022.

Chairman

Secretary

NOTICE OF HONORABLE DISMISSAL

TO: Dr. Jarmese Sherrod
4770 Baker Woods Ct
Decatur, IL 62521

You are hereby notified that the Board of Trustees of Richland Community College District No. 537 has decided to terminate your full-time employment and dismiss you as a full-time faculty member in and for this Community College District effective at the end of the current school year, term or contract period, that is, effective the 13th day of May, 2022.

You are specifically advised that this dismissal from full-time employment is honorable and not for cause. Instead, your dismissal results from a decision by the Board to decrease the number of full-time faculty members employed by the Board. Your honorable dismissal is further evidenced by a statement of honorable dismissal enclosed.

Your dismissal has been approved by the Board only after the dismissal of any probationary faculty members and any other employees with less seniority who are retained to render a service which you are competent to render or a determination by the Board that there are no such full-time faculty members.

For a period of twenty-four (24) months from the beginning of the school year for which you are dismissed, that is, the ensuing school year, you shall have the preferred right to reappointment to a position entailing full-time or part-time services you are competent to render prior to the appointment of any new faculty member. Accordingly, please keep the Board informed of your current address or advise us if you are not interested in such preferred right.

DATED: This ____ day of _____, 2022.

BOARD OF TRUSTEES OF RICHLAND
COMMUNITY COLLEGE DISTRICT NO. 537

By: _____
Chairman

By: _____
Secretary

STATEMENT OF HONORABLE DISMISSAL

This is to certify that Dr. Jarmese Sherrod has been honorably dismissed as a full-time tenured faculty member in and for Richland Community College District No. 537 effective as of the 13th day of May, 2022. Such dismissal was not for cause, but solely as a result of the decision of the Board of Trustees of Richland Community College District No. 537 to decrease the number of faculty members employed by the Board.

DATED: This ____ day of _____, 2022.

BOARD OF TRUSTEES OF RICHLAND
COMMUNITY COLLEGE DISTRICT NO. 537

By: _____
Chairman

By: _____
Secretary

TO: Board of Trustees

FROM: Cris Valdez 

DATE: February 15, 2022

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the bills and Travel Expenditures for Ratification.

Greg Florian will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the January 2022 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Treasurer's Report

1/31/2022

Fund	Balance 1/1/2022	Receipts for Month	Disbursements for Month	Balance 1/31/2022	Int Bearing Accounts	Separate Inv Instruments
Education Fund	\$13,877,334.60	\$2,887,882.72	(\$3,771,623.20)	\$12,993,594.12	\$12,743,594.12	\$250,000.00
Oper & Maint Restricted	\$10,858,154.90	\$16,112.92	(\$850,000.00)	\$10,024,267.82	\$10,024,267.82	\$0.00
Bond & Interest Fund	\$1,981,539.07	\$109.05		\$1,981,648.12	\$1,981,648.12	\$0.00
Auxiliary Enterprises	\$1,248,454.54	\$20,341.11	(\$63.66)	\$1,268,731.99	\$1,268,731.99	\$0.00
Restricted Purposes Fund	\$644,872.36	\$686,198.94	(\$675,094.94)	\$655,976.36	\$355,976.36	\$300,000.00
Working Cash Fund	\$8,359,941.07	\$807.43		\$8,360,748.50	\$8,004,308.10	\$356,440.40
Trust & Agency Fund	\$14,041.02	\$4,425.62	(\$224,200.00)	(\$205,733.36)	(\$205,733.36)	\$0.00
Audit Fund	\$91,996.96	\$5.37		\$92,002.33	\$92,002.33	\$0.00
Liability & Protection	\$2,653,900.78	\$154.88		\$2,654,055.66	\$2,654,055.66	\$0.00
Totals	\$39,730,235.30	\$3,616,038.04	(\$5,520,981.80)	\$37,825,291.54	\$36,918,851.14	\$906,440.40

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$6,415,302.00	IL Funds	0.03		0.0
EDUCATION FUND	\$250,000.00	CD-First Mid	0.20	1/30/2022	12.0
RESTRICTED-MASTER PLAN	\$3,460,281.00	PMA	1.00		0.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.15	8/10/2022	12.0
WORKING CASH FUND	\$1,054,802.00	PMA	0.02		0.0
WORKING CASH FUND	\$121,474.73	CD-Regns	0.01	1/1/2022	7.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.15	3/23/2022	12.0
WORKING CASH FUND	\$124,965.67	CD-Regns	0.01	11/21/2022	13.0

Revenues & Expenses by Fund

	Actual 1/31/2022	Budget 2122	%	Actual 1/31/2021	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$13,541,510.78	\$14,295,993.00	94.72	\$14,514,768.30	\$15,233,969.84
Transfers	(\$556.23)	(\$51,491.00)	1.08	(\$36,894.00)	(\$162,948.39)
Expenses	(\$7,232,372.17)	(\$14,176,204.46)	51.02	(\$7,730,629.22)	(\$12,973,307.11)
	\$6,308,582.38	\$68,297.54		\$6,747,245.08	\$2,097,714.34
Fund 02-Operations & Maintenance					
Revenue	\$1,754,164.47	\$3,012,537.01	58.23	\$1,682,507.20	\$2,701,183.63
Transfers	\$0.00	(\$850,000.00)	0	\$0.00	(\$900,000.00)
Expenses	(\$895,946.15)	(\$2,164,742.01)	41.39	(\$770,586.28)	(\$1,656,874.56)
	\$858,218.32	(\$2,205.00)		\$911,920.92	\$144,309.07
Fund 03-Oper & Maint Restricted					
Revenue	\$536,360.95	\$9,398,448.00	5.71	\$412,640.56	\$1,898,144.38
Transfers	\$0.00	\$0.00	0	\$0.00	(\$307,701.90)
Expenses	(\$3,898,643.76)	(\$9,398,448.00)	41.48	(\$2,842,635.41)	(\$7,288,365.77)
	(\$3,362,282.81)	\$0.00		(\$2,429,994.85)	(\$5,697,923.29)
Fund 04-Bond & Interest Fund					
Revenue	\$2,736,805.15	\$13,225,558.25	20.69	\$2,172,429.01	\$13,646,247.20
Expenses	(\$12,714,293.75)	(\$13,225,558.25)	96.13	(\$2,404,076.53)	(\$13,597,305.04)
	(\$9,977,488.60)	\$0.00		(\$231,647.52)	\$48,942.16
Fund 05-Auxiliary Enterprises					
Revenue	\$789,603.30	\$1,541,093.00	51.24	\$556,293.88	\$1,492,867.20
Transfers	\$0.00	\$0.00	0	\$0.00	(\$20,300.00)
Expenses	(\$865,649.84)	(\$1,541,093.00)	56.17	(\$652,712.84)	(\$1,318,406.60)
	(\$76,046.54)	\$0.00		(\$96,418.96)	\$154,160.60
Fund 06-Restricted Purposes Fund					
Revenue	\$6,996,332.14	\$18,284,098.90	38.26	\$4,307,019.76	\$10,398,715.90
Transfers	(\$5,911.42)	(\$5,000.00)	118.23	\$0.00	(\$5,838.33)
Expenses	(\$6,295,132.73)	(\$18,284,098.90)	34.43	(\$4,509,903.49)	(\$10,457,769.08)
	\$695,287.99	(\$5,000.00)		(\$202,883.73)	(\$64,891.51)
Fund 07-Working Cash Fund					
Revenue	\$10,855.16	\$35,000.00	31.01	\$13,806.74	\$22,888.16
Transfers	\$0.00	(\$35,000.00)	0	\$0.00	(\$22,888.16)
	\$10,855.16	\$0.00		\$13,806.74	\$0.00
Fund 10-Trust & Agency Fund					
Revenue	\$37,604.91	\$62,696.00	59.98	\$45,636.55	\$69,456.68
Expenses	(\$29,120.26)	(\$62,696.00)	46.45	(\$16,390.07)	(\$29,222.07)
	\$8,484.65	\$0.00		\$29,246.48	\$40,234.61
Fund 11-Audit Fund					
Revenue	\$65,623.66	\$67,690.00	96.95	\$52,305.30	\$67,069.55
Expenses	(\$48,304.51)	(\$57,263.00)	84.36	(\$50,031.80)	(\$56,111.72)
	\$17,319.15	\$10,427.00		\$2,273.50	\$10,957.83
Fund 12-Liability & Protection					
Revenue	\$1,876,545.16	\$1,917,655.00	97.86	\$1,651,323.02	\$2,157,679.15
Expenses	(\$972,090.90)	(\$1,778,608.00)	54.65	(\$961,504.82)	(\$1,590,205.01)
	\$904,454.26	\$139,047.00		\$689,818.20	\$567,474.14
Fund 21-Brush College LLC					
Revenue	\$85,141.88	\$116,628.00	73	\$33,584.61	\$34,874.91
Expenses	(\$85,016.38)	(\$116,628.00)	72.9	(\$36,089.01)	(\$170,334.21)
	\$125.50	\$0.00		(\$2,504.40)	(\$135,459.30)
Fund 25-Law Enforcement Trng Ctr					
Revenue	\$758,197.23	\$1,826,843.00	41.5	\$567,440.45	\$2,210,890.35
Transfers	\$0.00	\$0.00	0	\$0.00	(\$160,400.00)
Expenses	(\$913,882.83)	(\$1,826,843.00)	50.03	(\$714,945.69)	(\$1,538,358.59)
	(\$155,685.60)	\$0.00		(\$147,505.24)	\$512,131.76
Total	(\$4,768,176.14)	\$210,566.54		\$5,283,356.22	(\$2,322,349.59)

Operating Funds Revenue

	Actual Revenue YTD 1/31/2022	Budget 2122	%	Actual Revenue YTD 1/31/2021	Prior Year Revenue 6/30/2021
Investment Revenue					
Investment Revenue	\$2,381.31	\$11,000.00	21.65	\$5,351.76	\$7,029.31
	<u>\$2,381.31</u>	<u>\$11,000.00</u>	21.65	<u>\$5,351.76</u>	<u>\$7,029.31</u>
Local Government Sources					
Current Taxes	\$7,565,608.38	\$7,728,521.00	97.89	\$7,536,628.84	\$7,553,680.04
Interest on Taxes	\$23.84	\$7,000.00	0.34	\$20.18	\$8,339.16
	<u>\$7,565,632.22</u>	<u>\$7,735,521.00</u>	97.8	<u>\$7,536,649.02</u>	<u>\$7,562,019.20</u>
Other Revenue					
Facility Rental	\$145,727.90	\$205,668.00	70.86	\$145,727.90	\$255,057.72
Other Revenue	\$249,168.00	\$1,257,288.01	19.82	\$318,293.08	\$604,188.21
Transfer In	\$0.04	\$40,000.00	0	\$0.00	\$28,726.49
	<u>\$394,895.94</u>	<u>\$1,502,956.01</u>	26.27	<u>\$464,020.98</u>	<u>\$887,972.42</u>
State Government Sources					
ICCB CTE Formula Grant	\$0.00	\$185,000.00	0	\$26,324.00	\$208,554.00
ICCB Credit Hour Grants	\$1,094,694.75	\$1,579,893.00	69.29	\$1,081,670.43	\$1,655,043.00
ICCB Equalization Grant	\$29,166.69	\$50,000.00	58.33	\$29,166.68	\$50,000.03
Replacement Taxes	\$532,561.84	\$450,000.00	118.35	\$269,085.13	\$591,090.51
	<u>\$1,656,423.28</u>	<u>\$2,264,893.00</u>	73.13	<u>\$1,406,246.24</u>	<u>\$2,504,687.54</u>
Student Tuition & Fees					
Tuition-Cohort Contract	\$0.00	\$27,136.00	0	\$19,029.00	\$49,438.00
Tuition-Credit	\$5,034,400.50	\$5,061,657.00	99.46	\$6,031,638.50	\$6,188,187.00
Various Fees	\$641,942.00	\$705,367.00	91.01	\$734,340.00	\$735,820.00
	<u>\$5,676,342.50</u>	<u>\$5,794,160.00</u>	97.97	<u>\$6,785,007.50</u>	<u>\$6,973,445.00</u>
Total Revenue	\$15,295,675.25	\$17,308,530.01	88.37	\$16,197,275.50	\$17,935,153.47

Operating Funds Expenses

	Actual Expenses YTD 1/31/2022	Budget 2122	%	Actual Expenses YTD 1/31/2021	Prior Year Expenses 6/30/2021
Salaries					
Academic Support-PT	\$6,543.23	\$37,295.00	17.54	\$23,025.54	\$36,728.91
Administrative Staff Sal	\$1,041,370.75	\$2,021,158.00	51.52	\$1,019,476.64	\$1,852,116.90
Car Allowance	\$5,192.40	\$9,000.00	57.69	\$5,192.40	\$9,000.16
Classified-Temporary	\$39,469.81	\$47,670.00	82.8	\$23,179.29	\$64,133.54
Clinical Risk Stipends	\$13,354.96	\$21,550.00	61.97	\$19,111.64	\$32,000.92
Custodial, Maint Stf Sal	\$72,431.22	\$147,377.00	49.15	\$74,246.87	\$131,510.76
Custodial, Maint-Temp	\$0.00	\$2,500.00	0	\$0.00	\$0.00
F/T Classified Salary	\$511,783.77	\$930,849.00	54.98	\$494,531.31	\$864,056.53
F/T Faculty Salary	\$1,767,548.89	\$3,687,028.00	47.94	\$2,176,374.78	\$3,621,474.33
F/T Faculty-Summer Sal	\$214,135.24	\$248,959.00	86.01	\$255,649.19	\$306,201.32
Faculty Tutors Salary	\$12,812.91	\$31,000.00	41.33	\$6,449.24	\$10,435.37
Independent Study Salary	\$5,520.00	\$4,250.00	129.88	\$2,355.00	\$7,950.00
Interpreter Salary	\$0.00	\$10,000.00	0	\$0.00	\$0.00
LabFacilitators	\$5,211.05	\$21,141.00	24.65	\$3,255.27	\$6,864.06
Overload Salary	\$343,770.06	\$588,542.13	58.41	\$356,973.83	\$654,156.47
Overtime Wages	\$4,174.92	\$7,927.00	52.67	\$2,759.77	\$4,650.35
P/T Classified Salary	\$3,108.10	\$40,890.00	7.6	\$10,327.94	\$16,671.58
P/T Faculty Salary	\$316,926.94	\$711,880.33	44.52	\$320,730.94	\$568,864.23
P/T Faculty-Summer Sal	\$51,975.63	\$67,474.00	77.03	\$60,505.64	\$73,168.00
Professional/Tech Salary	\$673,051.15	\$1,401,152.00	48.04	\$674,861.27	\$1,200,210.48
Professional/Tech-PT	\$7,132.63	\$11,495.00	62.05	\$7,945.02	\$10,131.69
Stipend	\$1,500.00	\$1,500.00	100	\$0.00	\$0.00
Student Workers Salary	\$28,718.75	\$45,130.00	63.64	\$9,148.00	\$17,276.75
Subs Instructors Salary	\$16,035.96	\$7,000.00	229.09	\$6,080.42	\$9,958.78
Supervisory Staff Salary	\$98,674.98	\$184,290.00	53.54	\$131,441.75	\$223,927.32
Test Proctor Salary	\$17,527.69	\$30,000.00	58.43	\$17,627.27	\$30,521.18
	\$5,257,971.04	\$10,317,057.46	50.96	\$5,701,249.02	\$9,752,009.63
Employee Benefits					
EmployeeBenefitsTotal	\$6,803.29	\$2,665.00	255.28	(\$31,822.82)	(\$34,404.00)
FICA-Social Security	\$0.00	\$0.00	0	\$0.00	\$0.00
Grants Share of SURS	\$0.00	\$0.00	0	\$6,492.57	\$9,546.82
Group Dental Ins	\$39,794.98	\$117,840.00	33.77	\$38,378.03	\$67,359.50
Group LTD Ins	\$10,123.43	\$19,941.00	50.77	\$10,249.55	\$17,454.47
Group Life Ins	\$17,421.72	\$26,186.00	66.53	\$17,604.19	\$27,211.27
Group Medical Ins	\$962,919.10	\$1,972,287.00	48.82	\$1,043,971.22	\$1,751,994.44
Medicare	\$18.46	\$0.00	0	\$0.00	\$0.00
SURS-RetireeHealthContri	\$25,992.38	\$41,644.00	62.42	\$26,427.19	\$45,296.77
Staff/Family Waivers	\$17,634.30	\$35,000.00	50.38	\$19,624.00	\$27,951.59
	\$1,080,707.66	\$2,215,563.00	48.78	\$1,130,923.93	\$1,912,410.86
Contractual Services					
Accreditation Fees	\$14,095.00	\$29,480.00	47.81	\$12,155.00	\$26,183.48
Admin Computer-Maint	\$290,395.16	\$399,400.00	72.71	\$335,170.88	\$340,739.88
Building Repair/Maint	\$21,012.25	\$92,500.00	22.72	\$32,731.51	\$74,822.71
Consultants/Workshops	\$0.00	\$4,000.00	0	\$1,425.00	\$1,775.00
Contractual-Other	\$77,497.97	\$206,892.01	37.46	\$41,937.54	\$85,074.42
Contractual-Tutoring	\$0.00	\$5,000.00	0	\$85.00	\$85.00
Custodial Services	\$149,265.70	\$381,360.00	39.14	\$93,840.00	\$387,600.00
Employee Awards	\$0.00	\$800.00	0	\$0.00	\$100.00
Employee Recognition EAT	\$2,138.07	\$2,500.00	85.52	\$1,129.75	\$3,049.50
Equip Repair/Maint Agree	\$62,838.71	\$116,827.00	53.79	\$34,205.81	\$77,474.03
Faculty Development	\$0.00	\$2,300.00	0	\$0.00	\$37.25
Grounds Maintenance	\$11,868.85	\$19,700.00	60.25	\$10,177.37	\$14,659.37
Legal Services-Admin	\$13,804.46	\$26,000.00	53.09	\$8,560.50	\$31,199.50
Meals	\$2,465.11	\$4,000.00	61.63	\$0.00	\$0.00
Pest Control	\$7,594.88	\$13,750.00	55.24	\$7,789.80	\$14,628.69
Professional Fees	\$6,221.87	\$8,200.00	75.88	\$5,925.59	\$7,999.55
Recruitment	\$338.99	\$4,500.00	7.53	\$0.00	\$162.40
Royalties	\$0.00	\$350.00	0	\$0.00	\$0.00
Staff/Faculty Developmen	\$3,083.61	\$18,800.00	16.4	\$10,179.00	\$10,219.00
Student Awards	\$0.00	\$375.00	0	\$0.00	\$0.00
Student Development	\$560.50	\$2,327.00	24.09	\$50.00	\$761.84

Operating Funds Expenses

	Actual Expenses YTD 1/31/2022	Budget 2122	%	Actual Expenses YTD 1/31/2021	Prior Year Expenses 6/30/2021
Contractual Services					
Student Support	\$0.00	\$2,500.00	0	\$0.00	\$0.00
Telephone Maint Agree	\$1,283.04	\$420.00	305.49	\$1,283.04	\$1,283.04
Wellness Program	\$1,875.00	\$7,000.00	26.79	\$7,500.00	\$9,875.00
	<u>\$666,339.17</u>	<u>\$1,348,981.01</u>	49.4	<u>\$604,145.79</u>	<u>\$1,087,729.66</u>
Materials & Supplies					
Advertising	\$59,166.50	\$88,000.00	67.23	\$36,211.36	\$80,518.74
Audio/Visual/Stream Mat	\$0.00	\$10,680.00	0	\$960.00	\$1,680.00
Books-Library Collection	\$4,403.72	\$5,000.00	88.07	\$3,791.18	\$5,258.25
Computer Software	\$146,621.17	\$217,505.00	67.41	\$152,043.16	\$175,236.99
Digital Print/Curric Spt	\$45,380.48	\$51,000.00	88.98	\$54,292.77	\$56,865.20
Event Expense	\$1,225.38	\$3,980.00	30.79	\$917.16	\$1,085.13
Graphic Supplies	\$1,154.94	\$2,500.00	46.2	\$276.18	\$1,745.65
Instructional Supplies	\$48,780.16	\$119,873.00	40.69	\$58,683.08	\$106,735.57
Laundry/Linen Supplies	\$607.55	\$985.00	61.68	\$383.13	\$1,207.55
Maintenance Supplies	\$49,547.02	\$93,350.00	53.08	\$41,806.51	\$69,492.46
Materials	\$16,349.34	\$54,082.00	30.23	\$13,551.47	\$22,641.99
Non Consumable Supplies	\$159.10	\$8,850.00	1.8	\$3,749.80	\$11,455.75
Office Supplies	\$6,392.41	\$15,585.00	41.02	\$3,794.32	\$8,520.44
Postage	\$7,741.26	\$12,100.00	63.98	\$6,312.56	\$12,529.22
Printing	\$7,109.39	\$21,248.00	33.46	\$2,870.74	\$6,631.47
Publications & Dues	\$74,142.86	\$111,447.00	66.53	\$75,107.17	\$95,119.50
Reference Materials	\$0.00	\$300.00	0	\$0.00	\$0.00
Specialties	\$554.38	\$1,000.00	55.44	\$420.00	\$420.00
Transcripts	\$0.00	\$16,000.00	0	\$0.00	\$14,551.40
Uniforms	\$2,292.10	\$5,330.00	43	\$2,845.67	\$4,639.67
Vehicle Expense	\$14,864.31	\$18,000.00	82.58	\$7,096.35	\$12,982.77
Wind Turbine Maintenance	\$0.00	\$10,250.00	0	\$500.00	\$500.00
	<u>\$486,492.07</u>	<u>\$867,065.00</u>	56.11	<u>\$465,612.61</u>	<u>\$689,817.75</u>
Conference & Meeting Exp					
Community Relations/Spon	\$4,428.70	\$5,000.00	88.57	\$2,350.00	\$3,125.00
Meeting Expense	\$4,791.67	\$10,725.00	44.68	\$988.99	\$3,186.96
Registration Fees	\$12,589.87	\$47,530.00	26.49	\$7,901.20	\$16,260.60
Relocation	\$1,500.00	\$3,000.00	50	\$0.00	\$0.00
Travel-In State	\$3,781.74	\$13,955.00	27.1	\$617.23	\$2,394.54
Travel-In State Mileage	\$2,875.60	\$6,124.00	46.96	\$1,324.45	\$4,563.27
Travel-Out of State	\$16,459.23	\$44,310.00	37.15	\$0.00	\$375.00
	<u>\$46,426.81</u>	<u>\$130,644.00</u>	35.54	<u>\$13,181.87</u>	<u>\$29,905.37</u>
Fixed Charges					
Credit Card Fees	\$12,765.74	\$27,000.00	47.28	\$18,490.01	\$26,210.26
Equipment Rental	\$0.00	\$1,000.00	0	(\$75.79)	(\$75.79)
Facility Rental	\$47,033.00	\$80,640.00	58.32	\$47,033.00	\$80,628.00
Graduation Expense	\$5.23	\$20,000.00	0.03	\$3,583.16	\$9,660.54
Install Pymt Lease/Purch	\$25,714.54	\$41,252.00	62.34	\$30,431.34	\$49,681.02
Interest Expense	\$0.00	\$2,100.00	0	\$0.00	\$2,460.56
Property Taxes	\$17,773.03	\$19,900.00	89.31	\$1,369.57	\$19,245.78
	<u>\$103,291.54</u>	<u>\$191,892.00</u>	53.83	<u>\$100,831.29</u>	<u>\$187,810.37</u>
Utilities					
Electricity and Nat Gas	\$179,854.50	\$356,300.00	50.48	\$181,870.26	\$397,321.69
Internet	\$4,948.00	\$18,150.00	27.26	\$6,348.00	\$15,038.00
Propane	\$0.00	\$800.00	0	\$159.28	\$159.28
Refuse Disposal	\$15,278.58	\$21,200.00	72.07	\$11,765.34	\$14,082.42
Telephone	\$32,886.35	\$38,640.00	85.11	\$53,810.87	\$40,703.40
Water,Sewage	\$28,616.82	\$36,550.00	78.29	\$20,873.87	\$40,528.43
	<u>\$261,584.25</u>	<u>\$471,640.00</u>	55.46	<u>\$274,827.62</u>	<u>\$507,833.22</u>
Capital Outlay					
Equipment-Instructional	\$0.00	\$3,000.00	0	\$0.00	\$0.00
Equipment-Office	\$0.00	\$30,000.00	0	\$0.00	\$0.00
Equipment-Service	\$0.00	\$286,594.00	0	\$0.00	\$0.00
	<u>\$0.00</u>	<u>\$319,594.00</u>	0	<u>\$0.00</u>	<u>\$0.00</u>
Tuition Adjustments					
Illinois Veterans Grants	\$0.00	\$5,000.00	0	\$0.00	\$0.00

Operating Funds Expenses

	Actual Expenses YTD 1/31/2022	Budget 2122	%	Actual Expenses YTD 1/31/2021	Prior Year Expenses 6/30/2021
Tuition Adjustments					
Tuition Waiver	\$6,538.00	\$12,000.00	54.48	\$9,106.00	\$11,879.00
Unfunded ING/MIA/POW	\$2,486.36	\$8,000.00	31.08	\$0.00	\$2,975.00
Write-Off	\$107,602.06	\$230,000.00	46.78	\$129,461.24	\$224,931.06
	<u>\$116,626.42</u>	<u>\$255,000.00</u>	45.74	<u>\$138,567.24</u>	<u>\$239,785.06</u>
Other Expense					
Bank Service Charges	\$3,135.23	\$5,500.00	57	\$3,496.63	\$6,933.87
Contributions	\$77,373.00	\$139,528.00	55.45	\$36,894.00	\$165,753.03
Expense-Other	\$1,314.04	\$6,835.00	19.23	\$2,504.09	\$4,439.18
FND-Loss on Sale-Investm	\$0.00	\$0.00	0	\$0.00	\$0.01
	<u>\$81,822.27</u>	<u>\$151,863.00</u>	53.88	<u>\$42,894.72</u>	<u>\$177,126.09</u>
Transfers					
Transfer Out	\$556.23	\$51,491.00	1.08	\$36,894.00	\$162,948.39
	<u>\$556.23</u>	<u>\$51,491.00</u>	1.08	<u>\$36,894.00</u>	<u>\$162,948.39</u>
Total Expenses	\$8,101,817.46	\$16,320,790.47	49.64	\$8,509,128.09	\$14,747,376.40

Revenues by Fund Summary

	Actual Revenue YTD 1/31/2022	Budget 2122	%	Actual Revenue YTD 1/31/2021	Prior Year Revenue 6/30/2021
Fund 01-Education Fund					
Local Government Sources	\$7,000,934.81	\$6,752,811.00	103.67	\$6,579,440.63	\$6,601,588.18
State Government Sources	\$1,124,744.29	\$1,141,322.00	98.55	\$1,406,246.24	\$1,694,687.54
Student Tuition & Fees	\$5,284,808.06	\$5,346,408.00	98.85	\$6,294,104.84	\$6,451,556.76
Investment Revenue	\$2,381.31	\$11,000.00	21.65	\$5,351.76	\$7,029.31
Other Revenue	\$128,642.31	\$1,044,452.00	12.32	\$229,624.83	\$479,108.05
Total Revenue Fund 01	\$13,541,510.78	\$14,295,993.00	94.72	\$14,514,768.30	\$15,233,969.84
Fund 02-Operations & Maintenance					
Local Government Sources	\$564,697.41	\$982,710.00	57.46	\$957,208.39	\$960,431.02
State Government Sources	\$531,678.99	\$1,123,571.00	47.32	\$0.00	\$810,000.00
Student Tuition & Fees	\$391,534.44	\$447,752.00	87.44	\$490,902.66	\$521,888.24
Other Revenue	\$266,253.63	\$458,504.01	58.07	\$234,396.15	\$408,864.37
Total Revenue Fund 02	\$1,754,164.47	\$3,012,537.01	58.23	\$1,682,507.20	\$2,701,183.63
Fund 03-Oper & Maint Restricted					
Local Government Sources	\$414,168.57	\$423,470.00	97.8	\$379,485.31	\$380,750.21
Investment Revenue	\$54,468.07	\$20,000.00	272.34	\$33,155.25	\$109,153.07
Other Revenue	\$67,724.31	\$8,954,978.00	0.76	\$0.00	\$1,408,241.10
Total Revenue Fund 03	\$536,360.95	\$9,398,448.00	5.71	\$412,640.56	\$1,898,144.38
Fund 04-Bond & Interest Fund					
Local Government Sources	\$2,736,239.48	\$2,797,200.00	97.82	\$2,171,719.31	\$13,645,172.12
Investment Revenue	\$565.67	\$2,000.00	28.28	\$709.70	\$1,075.08
Other Revenue	\$0.00	\$10,426,358.25	0	\$0.00	\$0.00
Total Revenue Fund 04	\$2,736,805.15	\$13,225,558.25	20.69	\$2,172,429.01	\$13,646,247.20
Fund 05-Auxiliary Enterprises					
Customized Training	\$339,147.17	\$524,700.00	64.64	\$292,011.70	\$437,416.02
Student Tuition & Fees	\$34,981.00	\$84,875.00	41.21	\$25,702.00	\$123,723.53
Auxiliary Enterprises	\$385,264.35	\$872,523.00	44.16	\$186,574.32	\$473,903.77
Investment Revenue	\$362.46	\$0.00	0	\$627.29	\$787.44
Other Revenue	\$29,848.32	\$58,995.00	50.59	\$51,378.57	\$457,036.44
Total Revenue Fund 05	\$789,603.30	\$1,541,093.00	51.24	\$556,293.88	\$1,492,867.20
Fund 06-Restricted Purposes Fund					
State Government Sources	\$105,057.00	\$0.00	0	\$0.00	\$0.00
Financial Aid	\$4,841,306.47	\$14,324,788.00	33.8	\$3,624,457.38	\$8,265,274.65
Investment Revenue	\$62.24	\$0.00	0	\$25.49	\$565.93
Other Revenue	\$2,049,906.43	\$3,959,310.90	51.77	\$682,536.89	\$2,132,875.32
Total Revenue Fund 06	\$6,996,332.14	\$18,284,098.90	38.26	\$4,307,019.76	\$10,398,715.90
Fund 07-Working Cash Fund					
Investment Revenue	\$10,855.16	\$35,000.00	31.01	\$13,806.74	\$22,888.16
Total Revenue Fund 07	\$10,855.16	\$35,000.00	31.01	\$13,806.74	\$22,888.16
Fund 10-Trust & Agency Fund					
Club Revenue	\$10,053.07	\$11,875.00	84.66	\$8,506.25	\$8,784.25
Investment Revenue	\$115.84	\$500.00	23.17	\$236.30	\$295.93
Other Revenue	\$27,436.00	\$50,321.00	54.52	\$36,894.00	\$60,376.50
Total Revenue Fund 10	\$37,604.91	\$62,696.00	59.98	\$45,636.55	\$69,456.68
Fund 11-Audit Fund					
Local Government Sources	\$65,595.82	\$67,440.00	97.27	\$52,244.46	\$66,990.84
Investment Revenue	\$27.84	\$250.00	11.14	\$60.84	\$78.71
Total Revenue Fund 11	\$65,623.66	\$67,690.00	96.95	\$52,305.30	\$67,069.55
Fund 12-Liability & Protection					
Local Government Sources	\$1,869,297.70	\$1,911,605.00	97.79	\$1,646,897.00	\$2,111,739.30
Student Tuition & Fees	\$6,456.00	\$3,500.00	184.46	\$2,584.00	\$2,560.00
Investment Revenue	\$791.46	\$2,550.00	31.04	\$1,842.02	\$2,415.58
Other Revenue	\$0.00	\$0.00	0	\$0.00	\$40,964.27
Total Revenue Fund 12	\$1,876,545.16	\$1,917,655.00	97.86	\$1,651,323.02	\$2,157,679.15

Revenues by Fund Summary

	Actual Revenue YTD 1/31/2022	Budget 2122	%	Actual Revenue YTD 1/31/2021	Prior Year Revenue 6/30/2021
Fund 21-Brush College LLC					
Auxiliary Enterprises	\$35,000.00	\$35,000.00	100	\$0.00	\$0.00
Other Revenue	\$0.00	\$5,000.00	0	\$2,400.00	\$3,600.00
Investment Revenue	\$95.90	\$150.00	63.93	\$126.46	\$216.76
Other Revenue	\$50,045.98	\$76,478.00	65.44	\$31,058.15	\$31,058.15
Total Revenue Fund 21	\$85,141.88	\$116,628.00	73	\$33,584.61	\$34,874.91
Fund 25-Law Enforcement Trng Ctr					
Auxiliary Enterprises	\$754,020.23	\$1,780,023.00	42.36	\$548,659.94	\$2,143,684.59
Other Revenue	\$4,177.00	\$46,820.00	8.92	\$18,780.51	\$67,205.76
Total Revenue Fund 25	\$758,197.23	\$1,826,843.00	41.5	\$567,440.45	\$2,210,890.35
Total Revenue	\$29,188,744.79	\$63,784,240.16	45.76	\$26,009,755.38	\$49,933,986.95

Expenses by Fund Summary

	Budget 2122	Actual YTD as of 1/31/2022	Encumbered as of 1/31/2022	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$9,984,176.46	\$5,106,295.08	\$0.00	\$5,106,295.08	51.14	\$9,493,229.76	58.53
Employee Benefits	\$2,116,900.00	\$1,038,359.43	\$4,663.01	\$1,043,022.44	49.27	\$1,840,875.35	59.18
Contractual Services	\$659,394.00	\$386,175.55	\$39,922.18	\$426,097.73	64.62	\$521,894.42	82.28
Materials & Supplies	\$727,315.00	\$414,716.10	\$64,975.01	\$479,691.11	65.95	\$588,532.64	70.19
Conference & Meeting Exp	\$152,144.00	\$46,426.81	\$36,727.78	\$83,154.59	54.66	\$29,256.14	44.7
Fixed Charges	\$90,352.00	\$38,485.51	\$6,049.98	\$44,535.49	49.29	\$77,467.65	58.7
Utilities	\$6,060.00	\$3,465.00	\$2,475.00	\$5,940.00	98.02	\$5,140.00	52.82
Capital Outlay	\$33,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Other Expense	\$230,000.00	\$107,602.06	\$0.00	\$107,602.06	46.78	\$224,931.06	57.56
Tuition Adjustments	\$25,000.00	\$9,024.36	\$0.00	\$9,024.36	36.1	\$14,854.00	61.3
Other Expense	\$151,863.00	\$81,822.27	\$0.00	\$81,822.27	53.88	\$177,126.09	24.22
Transfers	\$51,491.00	\$556.23	\$0.00	\$556.23	1.08	\$162,948.39	22.64
Total Expense Fund 01	\$14,227,695.46	\$7,232,928.40	\$154,812.96	\$7,387,741.36	51.93	\$13,136,255.50	59.13
Fund 02-Operations & Maintenance							
Salaries	\$342,105.00	\$156,615.16	\$0.00	\$156,615.16	45.78	\$265,591.67	56.84
Employee Benefits	\$136,166.00	\$64,046.12	\$0.00	\$64,046.12	47.04	\$109,757.37	58.62
Contractual Services	\$690,087.01	\$280,163.62	\$221,846.09	\$502,009.71	72.75	\$565,835.24	30.88
Materials & Supplies	\$140,700.00	\$71,775.97	\$1,480.00	\$73,255.97	52.07	\$101,285.11	51.88
Conference & Meeting Exp	\$1,250.00	\$0.00	\$0.00	\$0.00	0	\$649.23	15.93
Fixed Charges	\$101,540.00	\$64,806.03	\$33,595.00	\$98,401.03	96.91	\$110,342.72	50.17
Utilities	\$466,300.00	\$258,539.25	\$10,410.24	\$268,949.49	57.68	\$503,413.22	54.14
Capital Outlay	\$286,594.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Total Expense Fund 02	\$2,164,742.01	\$895,946.15	\$267,331.33	\$1,163,277.48	53.74	\$1,656,874.56	46.51
Fund 03-Oper & Maint Restricted							
Salaries	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.03	0
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0	\$38,873.62	0
Materials & Supplies	\$306,500.00	\$60,601.58	\$2,227.50	\$62,829.08	20.5	\$2,846.05	0
Capital Outlay	\$9,091,948.00	\$3,838,042.18	\$940,334.33	\$4,778,376.51	52.56	\$7,246,646.07	39.23
Total Expense Fund 03	\$9,398,448.00	\$3,898,643.76	\$942,561.83	\$4,841,205.59	51.51	\$7,288,365.77	39
Fund 04-Bond & Interest Fund							
Fixed Charges	\$13,223,058.25	\$12,712,412.59	\$0.00	\$12,712,412.59	96.14	\$13,240,314.20	18.15
Other Expense	\$2,500.00	\$1,881.16	\$0.00	\$1,881.16	75.25	\$356,990.84	0.42
Total Expense Fund 04	\$13,225,558.25	\$12,714,293.75	\$0.00	\$12,714,293.75	96.13	\$13,597,305.04	17.68
Fund 05-Auxiliary Enterprises							
Salaries	\$706,524.00	\$415,118.49	\$0.00	\$415,118.49	58.76	\$631,781.87	54.49
Employee Benefits	\$156,272.00	\$90,642.71	\$0.00	\$90,642.71	58	\$174,219.34	57.4
Contractual Services	\$70,175.00	\$31,520.30	\$2,115.53	\$33,635.83	47.93	\$66,588.53	45.43
Materials & Supplies	\$580,822.00	\$303,098.55	\$95,970.62	\$399,069.17	68.71	\$390,811.97	40.1
Conference & Meeting Exp	\$10,025.00	\$3,425.61	\$773.36	\$4,198.97	41.88	\$1,483.55	76.97
Fixed Charges	\$17,000.00	\$7,608.24	\$0.00	\$7,608.24	44.75	\$53,521.34	37.98
Utilities	\$125.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Capital Outlay	\$0.00	\$2,004.00	\$0.00	\$2,004.00	0	\$0.00	0
Other Expense	\$150.00	\$12,231.94	\$0.00	\$12,231.94	8154.6	\$0.00	0
Total Expense Fund 05	\$1,541,093.00	\$865,649.84	\$98,859.51	\$964,509.35	62.59	\$1,318,406.60	49.51
Fund 06-Restricted Purposes Fund							
Salaries	\$1,223,047.20	\$535,260.09	\$0.00	\$535,260.09	43.76	\$822,743.81	51.56
Employee Benefits	\$315,495.00	\$148,584.81	\$0.00	\$148,584.81	47.1	\$218,874.53	54.53
Contractual Services	\$1,241,123.75	\$277,189.77	\$2,176.96	\$279,366.73	22.51	\$627,097.42	29.62
Materials & Supplies	\$267,929.00	\$49,078.33	\$44,181.63	\$93,259.96	34.81	\$139,401.90	47.75
Conference & Meeting Exp	\$63,505.00	\$16,351.23	\$0.00	\$16,351.23	25.75	\$21,262.18	11.37
Fixed Charges	\$245,637.05	\$63,063.77	\$0.00	\$63,063.77	25.67	\$92,898.29	15.93
Capital Outlay	\$853,859.90	\$214,230.54	\$237,144.56	\$451,375.10	52.86	\$429,230.22	28.03
Financial Aid Expense	\$12,714,502.00	\$4,556,055.19	\$34,915.61	\$4,590,970.80	36.11	\$8,106,260.73	44.12
Tuition Adjustments	\$440,000.00	\$433,525.00	\$0.00	\$433,525.00	98.53	\$0.00	0

Expenses by Fund Summary

	Budget 2122	Actual YTD as of 1/31/2022	Encumbered as of 1/31/2022	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 06-Restricted Purposes Fund							
Other Expense	\$919,000.00	\$1,794.00	\$0.00	\$1,794.00	0.2	\$0.00	0
Transfers	\$5,000.00	\$5,911.42	\$0.00	\$5,911.42	118.23	\$5,160.48	0
Total Expense Fund 06	\$18,289,098.90	\$6,301,044.15	\$318,418.76	\$6,619,462.91	36.19	\$10,462,929.56	43.1
Fund 10-Trust & Agency Fund							
Contractual Services	\$14,321.00	\$3,816.00	\$0.00	\$3,816.00	26.65	\$6,092.00	22.16
Materials & Supplies	\$40,275.00	\$24,616.15	\$0.00	\$24,616.15	61.12	\$21,726.82	65.3
Conference & Meeting Exp	\$8,100.00	\$438.04	\$0.00	\$438.04	5.41	\$1,118.00	50.81
Other Expense	\$0.00	\$250.07	\$0.00	\$250.07	0	\$285.25	100
Total Expense Fund 10	\$62,696.00	\$29,120.26	\$0.00	\$29,120.26	46.45	\$29,222.07	56.09
Fund 11-Audit Fund							
Salaries	\$7,958.00	\$4,676.08	\$0.00	\$4,676.08	58.76	\$7,700.55	57.39
Employee Benefits	\$1,805.00	\$1,128.43	\$0.00	\$1,128.43	62.52	\$1,911.17	58.2
Contractual Services	\$47,500.00	\$42,500.00	\$5,000.00	\$47,500.00	100	\$46,500.00	95.7
Total Expense Fund 11	\$57,263.00	\$48,304.51	\$5,000.00	\$53,304.51	93.09	\$56,111.72	89.16
Fund 12-Liability & Protection							
Salaries	\$727,716.00	\$409,192.71	\$0.00	\$409,192.71	56.23	\$714,141.24	57.76
Employee Benefits	\$367,002.00	\$192,141.17	\$0.00	\$192,141.17	52.35	\$333,775.03	58.95
Contractual Services	\$271,715.00	\$115,162.22	\$115,497.75	\$230,659.97	84.89	\$207,204.32	50.2
Materials & Supplies	\$47,925.00	\$19,756.06	\$8,338.76	\$28,094.82	58.62	\$37,658.15	73.01
Conference & Meeting Exp	\$31,650.00	\$662.72	\$0.00	\$662.72	2.09	\$1,155.49	34.55
Fixed Charges	\$324,000.00	\$232,222.52	\$55,920.38	\$288,142.90	88.93	\$266,575.28	81.48
Utilities	\$5,000.00	\$2,953.50	\$0.00	\$2,953.50	59.07	\$5,192.15	61.34
Capital Outlay	\$3,600.00	\$0.00	\$0.00	\$0.00	0	\$22,871.37	0
Other Expense	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,631.98	0
Total Expense Fund 12	\$1,778,608.00	\$972,090.90	\$179,756.89	\$1,151,847.79	64.76	\$1,590,205.01	60.46
Fund 21-Brush College LLC							
Contractual Services	\$31,020.00	\$20,110.17	\$0.00	\$20,110.17	64.83	\$17,514.63	62.87
Materials & Supplies	\$5,100.00	\$155.00	\$0.00	\$155.00	3.04	\$206.39	62.35
Conference & Meeting Exp	\$0.00	\$20.00	\$0.00	\$20.00	0	\$0.00	0
Fixed Charges	\$36,000.00	\$39,908.36	\$0.00	\$39,908.36	110.86	\$20,331.05	55.09
Utilities	\$44,300.00	\$24,697.85	\$0.00	\$24,697.85	55.75	\$32,115.14	42.61
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0	\$100,049.00	0
Other Expense	\$208.00	\$125.00	\$0.00	\$125.00	60.1	\$118.00	53.39
Total Expense Fund 21	\$116,628.00	\$85,016.38	\$0.00	\$85,016.38	72.9	\$170,334.21	21.19
Fund 25-Law Enforcement Trng Ctr							
Salaries	\$729,872.00	\$416,032.41	\$0.00	\$416,032.41	57	\$689,778.56	52.26
Employee Benefits	\$122,930.00	\$62,174.00	\$0.00	\$62,174.00	50.58	\$86,693.70	53.75
Contractual Services	\$610,086.00	\$220,677.67	\$6,668.15	\$227,345.82	37.26	\$472,121.65	35.07
Materials & Supplies	\$279,675.00	\$167,914.34	\$42,438.10	\$210,352.44	75.21	\$201,840.02	48.24
Conference & Meeting Exp	\$1,000.00	\$2,467.40	\$0.00	\$2,467.40	246.74	\$250.00	0
Fixed Charges	\$2,860.00	\$1,931.02	\$0.00	\$1,931.02	67.52	\$5,293.48	62.9
Utilities	\$74,420.00	\$42,685.99	\$870.00	\$43,555.99	58.53	\$81,940.50	50.54
Capital Outlay	\$6,000.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Other Expense	\$0.00	\$0.00	\$0.00	\$0.00	0	\$440.68	34.71
Total Expense Fund 25	\$1,826,843.00	\$913,882.83	\$49,976.25	\$963,859.08	52.76	\$1,538,358.59	46.47
Total Expenses	\$62,688,673.62	\$33,956,920.93	\$2,016,717.53	\$35,973,638.46	57.38	\$50,844,368.63	40.76

Auxiliary Enterprises Revenue & Expenses

JAN 2122

	Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
Community Events						
6019 -Admin Outdoor Events	\$0.00	\$4,010.00	\$4,371.29	\$5,985.00	(\$4,371.29)	(\$1,975.00)
6020 -Farm Progress Show	\$0.00	\$5,600.00	\$2,567.33	\$5,600.00	(\$2,567.33)	\$0.00
6030 -Misc Events	\$2,425.00	\$2,600.00	\$0.00	\$625.00	\$2,425.00	\$1,975.00
	<u>\$2,425.00</u>	<u>\$12,210.00</u>	<u>\$6,938.62</u>	<u>\$12,210.00</u>	<u>(\$4,513.62)</u>	<u>\$0.00</u>
Continuing & Professional Education						
6000 -Admininstration-CPED	\$1,323.62	\$15,000.00	\$64,218.33	\$160,158.00	(\$62,894.71)	(\$145,158.00)
6001 -CDL	\$172,877.41	\$245,000.00	\$103,128.30	\$154,747.00	\$69,749.11	\$90,253.00
6003 -Dance	\$25,046.50	\$54,000.00	\$34,019.76	\$59,954.00	(\$8,973.26)	(\$5,954.00)
6004 -Personal Development	\$11,393.10	\$23,000.00	\$7,558.66	\$13,152.00	\$3,834.44	\$9,848.00
6007 -Safety-Industrial	\$111,988.07	\$192,550.00	\$98,229.15	\$161,066.00	\$13,758.92	\$31,484.00
6008 -Shilling Rentals	\$12,675.94	\$22,650.00	\$8,670.78	\$12,205.00	\$4,005.16	\$10,445.00
6027 -Tech Go Camp	\$600.00	\$0.00	\$1,006.56	\$0.00	(\$406.56)	\$0.00
6005 -Workforce Development	\$3,209.00	\$12,000.00	\$6,048.26	\$8,902.00	(\$2,839.26)	\$3,098.00
	<u>\$339,113.64</u>	<u>\$564,200.00</u>	<u>\$322,879.80</u>	<u>\$570,184.00</u>	<u>\$16,233.84</u>	<u>(\$5,984.00)</u>
Culinary						
8907 -Bistro 537	\$58,682.86	\$75,758.00	\$67,309.21	\$75,758.00	(\$8,626.35)	\$0.00
8970 -Cafe	\$326,423.22	\$751,870.00	\$402,083.79	\$751,870.00	(\$75,660.57)	\$0.00
8908 -Coffee House	\$0.00	\$7,600.00	\$0.00	\$7,600.00	\$0.00	\$0.00
	<u>\$385,106.08</u>	<u>\$835,228.00</u>	<u>\$469,393.00</u>	<u>\$835,228.00</u>	<u>(\$84,286.92)</u>	<u>\$0.00</u>
Fitness Center						
1157 -Fitness Center	\$34,981.00	\$75,806.00	\$43,626.94	\$75,806.00	(\$8,645.94)	\$0.00
	<u>\$34,981.00</u>	<u>\$75,806.00</u>	<u>\$43,626.94</u>	<u>\$75,806.00</u>	<u>(\$8,645.94)</u>	<u>\$0.00</u>
Horticulture						
4503 -Garden Center	\$2,412.86	\$23,220.00	\$8,475.14	\$23,220.00	(\$6,062.28)	\$0.00
9099 -Produce Market	\$2,472.00	\$3,479.00	\$0.00	\$3,479.00	\$2,472.00	\$0.00
	<u>\$4,884.86</u>	<u>\$26,699.00</u>	<u>\$8,475.14</u>	<u>\$26,699.00</u>	<u>(\$3,590.28)</u>	<u>\$0.00</u>
Traffic Safety School						
6009 -Traffic Safety	\$14,190.00	\$26,950.00	\$14,288.25	\$20,966.00	(\$98.25)	\$5,984.00
	<u>\$14,190.00</u>	<u>\$26,950.00</u>	<u>\$14,288.25</u>	<u>\$20,966.00</u>	<u>(\$98.25)</u>	<u>\$5,984.00</u>

Restricted Purposes Fund Revenue & Expenses

JAN 2122

			Budget	Actual Revenue	Actual Expenses	Encumbered Expenses	Net
GRANTS							
Dept of Commerce & Economic Oppo							
11927-Workforce Develop Grant	8/1/2018		\$0.00	\$0.00	\$199.66	\$0.00	(\$199.66)
12027-Workforce Develop Grant	7/1/2019	6/30/2022	\$2,161,422.10	\$481,452.53	\$414,085.09	\$266,408.00	\$1,480,929.01
ICCB							
12254-Adult Ed Performance Grn	6/1/2021	6/30/2022	\$81,935.00	\$32,774.00	\$31,185.62	\$0.00	\$50,749.38
12272-Adult Ed State Basic Grn	6/20/2021	6/30/2022	\$169,745.00	\$67,898.00	\$74,685.13	\$0.00	\$95,059.87
12238-Early School Leaver Tran	7/1/2021	6/30/2022	\$60,000.00	\$60,000.00	\$18,296.14	\$0.00	\$41,703.86
12232-Federal Adult Basic Grnt	6/20/2021	6/30/2022	\$138,630.00	\$43,321.79	\$54,036.95	\$0.00	\$84,593.05
12201-GEER 2 Grant	7/1/2021	6/30/2022	\$156,337.00	\$0.00	\$4,600.19	\$9,800.00	\$141,936.81
12101-GEER Grant	7/1/2020	6/30/2022	\$35,554.00	\$8,988.82	\$20,129.30	\$2,860.26	\$12,564.44
12030-Scaling Apprenticeship	9/1/2019	6/30/2022	\$58,200.00	\$0.00	\$6,615.53	\$0.00	\$51,584.47
12029-Wrkfrce Equity Initiative	9/18/2019	12/31/2021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12129-Wrkfrce Equity Initiative	11/1/2020	12/31/2021	\$486,719.00	\$973,436.76	\$343,229.75	\$400.00	\$143,089.25
12229-Wrkfrce Equity Initiative	12/1/2021	12/31/2022	\$0.00	\$0.00	\$5,789.00	\$0.00	(\$5,789.00)
Illinois Board of Higher Ed							
12120-Co-Op Work Study Grant	7/1/2020	8/31/2021	\$1,392.00	\$1,392.00	\$1,392.00	\$0.00	\$0.00
12220-Co-Op Work Study Grant	7/1/2021	8/31/2022	\$30,000.00	\$15,000.00	\$4,356.00	\$0.00	\$25,644.00
Illinois State Board of Educatio							
12141-Education Career Pathway	6/1/2020	6/30/2023	\$52,120.00	\$0.00	\$900.00	\$0.00	\$51,220.00
North Central Region SARE							
11930-Alliance for Ag Advance	10/1/2018	9/30/2021	\$17,586.00	\$0.00	\$0.00	\$0.00	\$17,586.00
Richland Community College							
12233-Foundation Gifts to RCC	7/1/2021	6/30/2022	\$13,750.00	\$1,207.52	\$7,061.35	\$4,423.50	\$2,265.15
11458-Project READ Plus			\$97,150.00	\$207,744.95	\$14,053.95	\$0.00	\$83,096.05
EQUI -Reserved for Equipment			\$103,000.00	\$62.24	\$44,036.24	\$0.40	\$58,963.36
Secretary of State							
12264-SOS Literacy Grant	7/1/2021	6/30/2022	\$100,000.00	\$100,000.00	\$53,371.56	\$0.00	\$46,628.44
State Board of Education							
12245-Ag Ed Pre-Service Intern	7/1/2022	6/30/2024	\$0.00	\$12,500.00	\$0.00	\$0.00	\$0.00
US Department of Agriculture							
12140-NRCS Cooperative	4/24/2020	4/22/2024	\$11,300.00	\$1,575.82	\$2,688.77	\$0.00	\$8,611.23
US Department of Education							
2202 -Bistro Patio Enhancement			\$143,379.00	\$0.00	\$7,485.00	\$6,515.00	\$129,379.00
12212-Carl Perkins-ICCB	7/1/2021	6/30/2022	\$261,290.00	\$23,937.13	\$101,728.07	\$3,540.00	\$156,021.93

Restricted Purposes Fund Revenue & Expenses

JAN 2122

			<u>Budget</u>	<u>Actual Revenue</u>	<u>Actual Expenses</u>	<u>Encumbered Expenses</u>	<u>Net</u>
GRANTS							
US Department of Education							
12142-ICCB Education Mentor Pr	8/1/2020	12/31/2021	\$73,871.80	\$7,630.65	\$24,549.94	\$0.00	\$49,321.86
2203 -Water Bottle Filler Prj			\$49,958.00	\$0.00	\$4,183.75	\$2,216.25	\$43,558.00
US Department of Housing & Urban							
12165-City Dev Block Grant	4/12/2021	6/30/2022	\$40,000.00	\$15,701.47	\$16,934.31	\$0.00	\$23,065.69
Total			\$4,344,538.90	\$2,054,623.68	\$1,256,090.86	\$296,163.41	\$2,792,284.63

Bills for Ratification

January 2022

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
AFLAC						
	AFLAC		\$162.00	\$162.00		
ARC/STSA						
	Accreditation Fees	Surgical Tech-Health Occ	\$2,000.00	\$2,000.00		
AT&T						
	Telephone	Telecommunications	\$1,882.22		\$1,882.22	
	Telephone	Telecommunications	\$927.86		\$927.86	
	Telephone	Telecommunications	\$709.98		\$709.98	
	Telephone	Telecommunications	\$427.53		\$427.53	
	CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$108.21			\$108.21
	CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$333.64			\$333.64
ATIXA						
	Publications & Dues	Liab Protection & Settle	\$2,499.00			\$2,499.00
Airgas-Mid America						
	Instructional Supplies	Collision Repair Tech	\$171.86	\$171.86		
Airweld Industrial Gases & Suppl						
	Instructional Supplies	Human Simulator	\$0.66	\$0.66		
	Instructional Supplies	Human Simulator	\$5.15	\$5.15		
	Instructional Supplies	Welding-Technical Occ	\$7.75	\$7.75		
	Instructional Supplies	Welding-Technical Occ	\$35.00	\$35.00		
	Instructional Supplies	Welding-Technical Occ	\$103.63	\$103.63		
	Instructional Supplies	Welding-Technical Occ	\$132.00	\$132.00		
	Instructional Supplies	Welding-Technical Occ	\$613.48	\$613.48		
Aldhufri, Mariam Taher						
	Student Tuition Rec		\$221.50	\$221.50		
AmerenIP						
	Electricity and Nat Gas	Utilities	\$387.64		\$387.64	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$96.91		\$96.91	
	Electricity and Nat Gas	Utilities	\$145.29		\$145.29	
	Electricity and Nat Gas	Utilities	\$3,977.46		\$3,977.46	
	Electricity and Nat Gas	Workforce Development Ct	\$1,544.21		\$1,544.21	
	Electricity and Nat Gas	Clinton Center O&M	\$77.58		\$77.58	
	Electricity and Nat Gas	Utilities	\$12.77		\$12.77	
	Electricity and Nat Gas	Utilities	\$50.51		\$50.51	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$116.51		\$116.51	
	Electricity and Nat Gas	Workforce Development Ct	\$27.22		\$27.22	
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$935.01			\$935.01
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$937.35			\$937.35
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,897.98			\$1,897.98
	Electricity and Nat Gas	Clinton Center O&M	\$213.12		\$213.12	
	Electricity and Nat Gas	Utilities	\$4,475.90		\$4,475.90	
	CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$199.20			\$199.20
	CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$473.14			\$473.14
American 3B Scientific						
	Materials	Renovations / Remodeling	\$3,376.74			\$3,376.74
American Heart Association						
	Instructional Supplies	Credit	\$8.55			\$8.55
	Instructional Supplies	Credit	\$508.36			\$508.36
	Instructional Supplies	Credit	\$103.00			\$103.00
	Instructional Supplies	Credit	\$440.30			\$440.30
Aramark - AUS St Louis MC						
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$42.51			\$42.51
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$42.51			\$42.51
Aramark Uniform Services						
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
	Uniforms	Maintenance	\$66.00		\$66.00	
Architectural Expressions LLP						
	Building Improvements	Am Recovery Plan (ARP)	\$751.25			\$751.25
	Building Improvements	Am Recovery Plan (ARP)	\$833.75			\$833.75
Area Disposal Service Inc						
	Refuse Disposal	Clinton Center O&M	\$107.80		\$107.80	
	Building Improvements	Renovations / Remodeling	\$954.96			\$954.96
Arthur J Gallagher Risk Services						
	General Insurance	Liab Protection & Settle	\$75.00			\$75.00
Ascendium Education Solutions						
	Contractual-Other	Fin Aid & Vet Affairs	\$16.00	\$16.00		
Auto Zone						
	Instructional Supplies	Automotive-Tech Occ	\$91.41	\$91.41		
B & A Screenprinting						

Bills for Ratification



January 2022

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
B & A Screenprinting						
	Event Expense	Club Expenses	\$3,466.00			\$3,466.00
B & B Glass						
	Building Repair/Maint	CSI Building O&M	\$859.90		\$859.90	
Baker & Taylor Inc						
	Books-Library Collection	LRC	\$871.36	\$871.36		
Bank Mobile						
	CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$2.50			\$2.50
Bass, William						
	CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$500.00			\$500.00
Baum Chevrolet Buick						
	Vehicle Expense	College Vehicle	\$1,682.25		\$1,682.25	
BearMail Co						
	Other Receivables		\$9.76	\$9.76		
	RCC Foundation A/R		\$92.74	\$92.74		
	Postage	Business Office	\$580.00	\$580.00		
	Postage	CPED Administration	\$1.08			\$1.08
	Postage	Fin Aid & Vet Affairs	\$2.16	\$2.16		
	Postage	General Expenses	\$361.63	\$361.63		
	Postage	Human Resources	\$49.26	\$49.26		
	Postage	NonCredit	\$113.94			\$113.94
	Postage	Public Safety Department	\$5.15			\$5.15
	Postage	Student Success	\$160.92	\$160.92		
	Postage	VP Student Success	\$1.08	\$1.08		
	Heartland Academy Recv		\$40.50	\$40.50		
	RCC Foundation A/R		\$370.06	\$370.06		
	Postage	Business Office	\$521.64	\$521.64		
	Postage	CPED Administration	\$2.16			\$2.16
	Postage	Club Expenses	\$19.98			\$19.98
	Postage	Fin Aid & Vet Affairs	\$15.63	\$15.63		
	Graduation Expense	General Expenses	\$0.74	\$0.74		
	Postage	General Expenses	\$349.84	\$349.84		
	Postage	Human Resources	\$80.04	\$80.04		
	Postage	NonCredit	\$119.88			\$119.88
	Postage	Student Success	\$2.36	\$2.36		
	Postage	VP Student Success	\$12.54	\$12.54		
Beck's Studio						
	Office Supplies	Law Enforce Trng Ctr	\$22.00			\$22.00
	Uniforms	Basic Law Enforce Trng	\$456.00			\$456.00
	Instructional Supplies	Basic Corrections Trng	\$830.00			\$830.00
	Instructional Supplies	Basic Law Enforce Trng	\$1,245.00			\$1,245.00
	Uniforms	Basic Law Enforce Trng	\$6.00			\$6.00
	Uniforms	Basic Corrections Trng	\$330.00			\$330.00
Benscoter, Tylin A						
	Student Tuition Rec		\$755.00	\$755.00		
Best One of Central Illinois						
	Equip Repair/Maint Agree	CDL / Transportation	\$1,277.66			\$1,277.66
Bio-Rad Laboratories						
	Instructional Supplies	Biology-Baccalaureate	\$540.53	\$540.53		
Blue Cross and Blue Shield of IL						
	Group Insurance		\$35,887.00	\$35,887.00		
	Health Insurance		\$202,597.55	\$202,597.55		
	EmployeeBenefitsTotal	General Expenses	\$1,009.27	\$1,009.27		
Bob Brady Auto Group						
	Vehicle Expense	College Vehicle	\$581.00		\$581.00	
Bodine Communications Inc						
	Computer Software	Liab Protection & Settle	\$1,883.00			\$1,883.00
	Equipment-Instructional	Renovations / Remodeling	\$1,952.44			\$1,952.44
Bollhorst, Robin L						
	Telephone	Human Resources	\$50.00	\$50.00		
Brewer, Rachel E						
	Travel-In State Mileage	Clinton Center	\$24.64	\$24.64		
Brown, Madonna M						
	Telephone	Presidents Office	\$50.00	\$50.00		
Brush College LLC						
	Accrued Expenses		\$16,550.00	\$16,550.00		
	Accrued Expenses		\$27,495.98	\$27,495.98		
Burdick Plumbing & Heating Co, I						
	Building Repair/Maint	Maintenance	\$7,021.48		\$7,021.48	
Bushue Human Resources Inc						
	Contractual-Other	Human Resources	\$51.00	\$51.00		
CC Fire Equipment Co Inc						
	Facility Repair	Law Enforce Trng Ctr O&M	\$90.00			\$90.00

Bills for Ratification

January 2022

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
CC Fire Equipment Co Inc						
	Equip Repair/Maint Agree	Maintenance	\$921.50		\$921.50	
CDS Leasing						
	Equipment Rental	Law Enforce Trng Ctr	\$164.18			\$164.18
CDS Office Technologies						
	Printing	Copiers	\$1,026.45	\$1,026.45		
	RCC Foundation A/R		\$38.59	\$38.59		
	Printing	General Expenses	\$36.30	\$36.30		
CDWG Government Inc						
	CARES Act Grant	CARES Act Grant	\$460.59			\$460.59
	Equipment-Instructional	Renovations / Remodeling	\$677.16			\$677.16
	Equipment-Instructional	Renovations / Remodeling	\$893.71			\$893.71
	Equipment-Instructional	Renovations / Remodeling	\$1,137.40			\$1,137.40
	Equipment-Instructional	Renovations / Remodeling	\$3,920.78			\$3,920.78
	Equipment-Instructional	Renovations / Remodeling	\$8,328.71			\$8,328.71
	Equipment-Instructional	Renovations / Remodeling	\$60,394.69			\$60,394.69
Calandrillo, Hallel G						
	Instructional Supplies	Biology-Baccalaureate	\$27.41	\$27.41		
Carolina Biological Supply Co						
	GEER Grant	GEER Grant	\$651.75			\$651.75
	Instructional Supplies	Biology-Baccalaureate	\$2,108.00	\$2,108.00		
Carson, Courtney L						
	Telephone	Essential Skills	\$50.00	\$50.00		
Christy-Foltz Inc						
	New Bldgs & Additions	Renovations / Remodeling	\$1,695.61			\$1,695.61
	New Bldgs & Additions	Renovations / Remodeling	\$160,764.39			\$160,764.39
City of Clinton Water						
	Water,Sewage	Clinton Center O&M	\$24.44		\$24.44	
City of Decatur						
	Accrued Sales Tax		\$64.26			\$64.26
	Accrued Sales Tax		\$340.48			\$340.48
City of Decatur IL						
	Water,Sewage	Macon Co Soil & Water Bd	\$174.20		\$174.20	
	Water,Sewage	CSI Building O&M	\$795.12		\$795.12	
	Water,Sewage	Sequestration Bldg O&M	\$158.26		\$158.26	
	Water,Sewage	Utilities	\$304.45		\$304.45	
	Water,Sewage	Utilities	\$161.97		\$161.97	
	Water,Sewage	Utilities	\$170.00		\$170.00	
	Water,Sewage	Utilities	\$1,850.10		\$1,850.10	
	Water,Sewage	Utilities	\$201.35		\$201.35	
	Water,Sewage	Law Enforce Trng Ctr O&M	\$59.42			\$59.42
	Water,Sewage	Law Enforce Trng Ctr O&M	\$29.57			\$29.57
	Water,Sewage	Law Enforce Trng Ctr O&M	\$45.83			\$45.83
	Publications & Dues	General Expenses	\$115.00	\$115.00		
City of Windsor						
	RCC Foundation A/R		\$247.63	\$247.63		
Clinton RCC LLC						
	Facility Rental	Clinton Center O&M	\$6,719.00		\$6,719.00	
Comcast						
	Telephone	Telecommunications	\$61.00		\$61.00	
	Internet	Law Enforce Trng Ctr O&M	\$225.39			\$225.39
	Internet	Law Enforce Trng Ctr O&M	\$735.97			\$735.97
	Telephone	Law Enforce Trng Ctr O&M	\$343.00			\$343.00
Confidential On-Site Paper						
	Facility Repair	Law Enforce Trng Ctr O&M	\$5.37			\$5.37
Connor Co						
	Equip Repair/Maint Agree	Maintenance	\$210.92		\$210.92	
	Maintenance Supplies	Maintenance	\$16.35		\$16.35	
Consociate Group						
	Contractual-Other	Human Resources	\$278.25	\$278.25		
Consolidated Communications						
	RCC Foundation A/R		\$218.44	\$218.44		
Constellation NewEnergy Gas						
	Electricity and Nat Gas	Workforce Development Ct	\$701.15		\$701.15	
	Electricity and Nat Gas	Workforce Development Ct	\$52.15		\$52.15	
Covey, Katrina M						
	Student Tuition Rec		\$573.00	\$573.00		
Crews, Denise,, Dr						
	Telephone	VP Academic Services	\$60.00	\$60.00		
DUI Services						
	Student Support	Grant-SupportServices	\$60.00			\$60.00
DeBose Consulting						
	Contractual-Other	NonCredit	\$270.00			\$270.00

Bills for Ratification

January 2022

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
DeBose Consulting						
	Contractual-Other	Credit	\$675.00			\$675.00
Decatur Area Arts Council						
	Donations/Gifts	Bistro 537	\$157.00			\$157.00
Decatur Blueprint Company						
	Materials	Faculty/Staff Devl & Rel	\$280.00	\$280.00		
	Advertising	Marketing	\$820.00	\$820.00		
Decatur Bolt Co Inc						
	Maintenance Supplies	Maintenance	\$30.81		\$30.81	
Decatur Mack						
	Equip Repair/Maint Agree	CDL / Transportation	\$63.39			\$63.39
	Equip Repair/Maint Agree	CDL / Transportation	\$60.50			\$60.50
	Equip Repair/Maint Agree	CDL / Transportation	\$60.50			\$60.50
	Equip Repair/Maint Agree	CDL / Transportation	\$60.50			\$60.50
Decatur Magazine						
	Advertising	NonCredit	\$550.00			\$550.00
Decatur Memorial Hospital						
	Contractual-Other	Credit	\$50.00			\$50.00
	Student Support	Grant-SupportServices	\$315.00			\$315.00
Dunker Electric						
	Maintenance Supplies	Maintenance	\$18.03		\$18.03	
Durairaj, Srinivasan						
	Instructional Supplies	Biology-Baccalaureate	\$180.00	\$180.00		
Dynagraphics Inc						
	GEER Grant	GEER Grant	\$303.03			\$303.03
ECSI Springfield						
	Building Repair/Maint	Maintenance	\$1,400.00		\$1,400.00	
EDC of Decatur & Macon County						
	Publications & Dues	General Expenses	\$1,250.00	\$1,250.00		
Eagle Screen						
	Contractual-Other	Human Resources	\$348.95	\$348.95		
Ecolab Inc						
	Contractual-Other	Cafe	\$180.20			\$180.20
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$175.05			\$175.05
Ecolab Pest Elimination						
	Pest Control	Maintenance	\$313.50		\$313.50	
	Pest Control	Maintenance	\$313.50		\$313.50	
Employers Assurance Co						
	General Insurance	Liab Protection & Settle	\$19.00			\$19.00
Energy Harbor						
	Electricity and Nat Gas	Utilities	\$136.39		\$136.39	
	Electricity and Nat Gas	Utilities	\$25.96		\$25.96	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$529.91		\$529.91	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$108.23		\$108.23	
	Electricity and Nat Gas	Workforce Development Ct	\$1,907.27		\$1,907.27	
Eskew, Lisa D						
	Office Supplies	CPED Administration	\$15.96			\$15.96
	Instructional Supplies	Credit	\$58.16			\$58.16
Evergreen FS-Stephens #24						
	Vehicle Expense	CDL / Transportation	\$1,092.01			\$1,092.01
	Vehicle Expense	CDL / Transportation	\$1,911.29			\$1,911.29
Evisions Inc						
	Admin Computer-Maint	Administrative Info Syst	\$4,705.00	\$4,705.00		
	Prepaid Expenses		\$9,410.00	\$9,410.00		
Fidelity Security Life Insurance						
	Vision Insurance		\$1,249.84	\$1,249.84		
	Vision Insurance		\$1,208.68	\$1,208.68		
Firm Systems						
	Fees Pass Thru Backgrnd		\$1,215.00	\$1,215.00		
Fleet Pride						
	Equip Repair/Maint Agree	Credit	\$119.85			\$119.85
Flinn Scientific Inc						
	GEER Grant	GEER Grant	\$1,496.29			\$1,496.29
	Instructional Supplies	Chemistry-Baccalaureate	\$74.04	\$74.04		
Foster, Tommy						
	Stipends	Grant-SupportServices	\$875.00			\$875.00
	Stipends	Grant-SupportServices	\$320.00			\$320.00
Frontier						
	Telephone	Clinton Center O&M	\$157.07		\$157.07	
GOBI Library Solutions						
	Books-Library Collection	LRC	\$178.52	\$178.52		
	Books-Library Collection	LRC	\$365.03	\$365.03		
	Books-Library Collection	LRC	\$455.00	\$455.00		

Bills for Ratification

January 2022

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Gebben-Yotter, Elizabeth A						
	Travel-In State	Grants-Training	\$21.28			\$21.28
GeoSeed						
	Materials	Garden Center Ag/Hort	\$490.70			\$490.70
Getz, Cameron						
	Contractual-Other	Law Enforce Trng Ctr O&M	\$240.00			\$240.00
Grainger Inc						
	Maintenance Supplies	Custodial	\$502.75		\$502.75	
	Maintenance Supplies	Maintenance	\$77.79		\$77.79	
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$52.20			\$52.20
	Maintenance Supplies	Maintenance	\$73.20		\$73.20	
Grey, Thomas						
	Contractual-Other	Credit	\$400.00			\$400.00
	Contractual-Other	Credit	\$800.00			\$800.00
Grossman, Caden Christopher						
	Student Tuition Rec		\$3,248.00	\$3,248.00		
Hammel, Alexandra M						
	Student Tuition Rec		\$1,052.00	\$1,052.00		
Hanover Insurance Group Co						
	General Insurance	Liab Protection & Settle	\$2,398.70			\$2,398.70
	General Insurance	Liab Protection & Settle	\$3,886.70			\$3,886.70
	General Insurance	Liab Protection & Settle	\$12,044.67			\$12,044.67
	General Insurance	Liab Protection & Settle	\$1,052.40			\$1,052.40
Harris, David T						
	Contractual-Other	NonCredit	\$160.00			\$160.00
Henricksen						
	Equipment-Instructional	Renovations / Remodeling	\$5,119.47			\$5,119.47
	Equipment-Instructional	Renovations / Remodeling	\$5,434.20			\$5,434.20
	Equipment-Instructional	Renovations / Remodeling	\$107,274.90			\$107,274.90
HigherEdJobs.com						
	Advertising	Human Resources	\$3,025.00	\$3,025.00		
Hoelting & Co						
	Materials	Cafe	\$35.90			\$35.90
	Food Supply Costs	Cafe	\$69.67			\$69.67
	Materials	Cafe	\$71.80			\$71.80
	Materials	Cafe	\$80.55			\$80.55
	Food Supply Costs	Cafe	\$913.92			\$913.92
	Food Supply Costs	Cafe	\$1,308.23			\$1,308.23
Howard's Disposal						
	RCC Foundation A/R		\$30.00	\$30.00		
Illinois Century Network						
	Internet	Telecommunications	\$1,200.00		\$1,200.00	
Illinois Federation of Teachers						
	Union Dues-RFT		\$1,567.43	\$1,567.43		
	Union Dues-RFT		\$1,682.12	\$1,682.12		
Illinois State Disbursement Unit						
	Wage Garnishment Orders		\$120.00	\$120.00		
	Wage Garnishment Orders		\$355.00	\$355.00		
	Wage Garnishment Orders		\$120.00	\$120.00		
	Wage Garnishment Orders		\$355.00	\$355.00		
Illinois State Fire Marshall						
	Equip Repair/Maint Agree	Maintenance	\$1,325.00		\$1,325.00	
Institute of Hazardous Materials						
	Publications & Dues	Credit	\$160.00			\$160.00
J J Keller						
	Instructional Supplies	Credit	\$110.36			\$110.36
	Materials	Credit	\$94.41			\$94.41
J Morris Enterprises, LLC						
	Contractual-Other	Insitutional Research	\$1,532.68	\$1,532.68		
JMS Hand Associates, S.C.						
	CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$300.00			\$300.00
JRCERT						
	Accreditation Fees	Radiology Tech-Hlth Occ	\$2,270.00	\$2,270.00		
Johnco Construction, Inc						
	Equip Repair/Maint Agree	CSI Building O&M	\$9,383.98		\$9,383.98	
	Building Improvements	Renovations / Remodeling	\$1,369,736.16			\$1,369,736.16
Johnson Controls						
	Equip Repair/Maint Agree	Maintenance	\$394.16		\$394.16	
	Equip Repair/Maint Agree	Maintenance	\$962.16		\$962.16	
	Building Repair/Maint	Maintenance	\$296.00		\$296.00	
Johnson, Jamie Lynn						
	Student Tuition Rec		\$419.00	\$419.00		
Jones & Sullivan Ent						

Bills for Ratification

January 2022

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Jones & Sullivan Ent						
	Equip Repair/Maint Agree	Maintenance	\$1,046.24		\$1,046.24	
Jones, Brandon L						
	Stipends	CDL / Transportation	\$200.00			\$200.00
Jones, Johnathan M						
	Stipends	Grant-SupportServices	\$875.00			\$875.00
	Stipends	Grant-SupportServices	\$320.00			\$320.00
KONE Inc						
	Equip Repair/Maint Agree	Maintenance	\$399.53		\$399.53	
Kerley, Alexander J						
	Amer Recovery Plan (ARP)	Am Recovery Plan (ARP)	\$109.20			\$109.20
King, Joel David						
	Student Tuition Rec		\$350.00	\$350.00		
Kitchens, Crystal Lynn						
	Publications & Dues	Health Information Tech	\$50.00	\$50.00		
Kiwanis Club of Decatur						
	Meeting Expense	VP Student Success	\$250.00	\$250.00		
Koerner Distributor, Inc						
	Food Supply Costs	Bistro 537	\$89.77			\$89.77
	Food Supply Costs	Bistro 537	\$504.00			\$504.00
Lee Enterprises Inc						
	Publications & Dues	General Expenses	\$68.62	\$68.62		
	Publications & Dues	General Expenses	\$77.38	\$77.38		
Lifeworks (US) LTD.						
	Prepaid Expenses		\$2,205.00	\$2,205.00		
	Contractual-Other	Human Resources	\$2,205.00	\$2,205.00		
Littler Mendelson P.C.						
	Legal Services-Admin	Board of Trustees	\$3,912.96	\$3,912.96		
	General Insurance	Liab Protection & Settle	\$320.00			\$320.00
MANCOMM						
	Instructional Supplies	Engineering Technology	\$103.80	\$103.80		
MR Systems Wirless						
	Internet	Clinton Center O&M	\$58.00		\$58.00	
	Internet	Clinton Center O&M	\$58.00		\$58.00	
Mallernee, Sky R						
	CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$1,000.00			\$1,000.00
Marquis Beverage Service						
	Food Supply Costs	Cafe	\$223.75			\$223.75
	Food Supply Costs	Cafe	\$454.95			\$454.95
Mathews, Samiah Lynnette						
	Student Tuition Rec		\$600.00	\$600.00		
Mazzotti Services						
	Uniforms	Law Enforce Trng Ctr	\$72.00			\$72.00
	Uniforms	Law Enforce Trng Ctr	\$130.00			\$130.00
	Uniforms	Basic Law Enforce Trng	\$282.00			\$282.00
	Uniforms	Basic Law Enforce Trng	\$3,490.00			\$3,490.00
	Uniforms	Basic Law Enforce Trng	\$5,101.00			\$5,101.00
	Uniforms	Basic Law Enforce Trng	\$896.00			\$896.00
	Uniforms	Basic Law Enforce Trng	\$44.00			\$44.00
	Uniforms	Basic Corrections Trng	\$4,510.00			\$4,510.00
Medline Industries Inc						
	GEER Grant	GEER Grant	\$154.71			\$154.71
Melton, Julie Lynn						
	Telephone	Foundation & Development	\$60.00	\$60.00		
Menards Inc						
	Maintenance Supplies	Maintenance	\$7.98		\$7.98	
	Maintenance Supplies	Maintenance	\$12.63		\$12.63	
	Equip Repair/Maint Agree	Maintenance	\$34.99		\$34.99	
	Maintenance Supplies	Maintenance	\$113.94		\$113.94	
	Maintenance Supplies	Maintenance	\$179.40		\$179.40	
	Maintenance Supplies	Maintenance	\$424.97		\$424.97	
	Maintenance Supplies	Maintenance	\$176.02		\$176.02	
	Maintenance Supplies	Maintenance	\$355.45		\$355.45	
Mercer Cutlery						
	Fees Pass Thru Culinary		\$51.06	\$51.06		
	Uniforms	Cafe	\$133.23			\$133.23
Metapro Inc						
	Amer Recovery Plan (ARP)	Am Recovery Plan (ARP)	\$1,000.00			\$1,000.00
Midwest Electronic Systems Inc						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$75.00			\$75.00
Miller, Shannon S						
	Student Tuition Rec		\$667.00	\$667.00		
Moss Enterprises						

Bills for Ratification

January 2022

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Moss Enterprises						
	Contractual-Other	Industrial Skills	\$205.00			\$205.00
Mt Zion Chamber of Commerce						
	Publications & Dues	General Expenses	\$175.00	\$175.00		
Mutual of Omaha						
	LTD Insurance		\$1,942.76	\$1,942.76		
	Life Insurance		\$2,566.34	\$2,566.34		
	Supplemental Life Insur		\$2,589.61	\$2,589.61		
	LTD Insurance		\$1,879.31	\$1,879.31		
	Life Insurance		\$2,521.97	\$2,521.97		
	Supplemental Life Insur		\$2,485.05	\$2,485.05		
NACU						
	Publications & Dues	Administrative Info Syst	\$200.00	\$200.00		
Neuhoff Media Decatur						
	Advertising	Marketing	\$2,000.00	\$2,000.00		
Newell, Hannah Nicole						
	ARP Incentives	Am Recovery Plan (ARP)	\$300.00			\$300.00
Nichols Paper & Supply Co						
	Maintenance Supplies	Custodial	\$87.64		\$87.64	
	Maintenance Supplies	Custodial	\$102.26		\$102.26	
	Maintenance Supplies	Custodial	\$130.79		\$130.79	
	Maintenance Supplies	Custodial	\$179.85		\$179.85	
	Maintenance Supplies	Custodial	\$212.47		\$212.47	
	Maintenance Supplies	Custodial	\$237.08		\$237.08	
	Maintenance Supplies	Custodial	\$247.74		\$247.74	
	Maintenance Supplies	Custodial	\$343.90		\$343.90	
	Maintenance Supplies	Custodial	\$492.24		\$492.24	
	Maintenance Supplies	Custodial	\$496.40		\$496.40	
	Maintenance Supplies	Custodial	\$787.22		\$787.22	
	Maintenance Supplies	Custodial	\$825.80		\$825.80	
	Maintenance Supplies	Custodial	\$1,126.71		\$1,126.71	
	Maintenance Supplies	Custodial	\$1,529.20		\$1,529.20	
	Maintenance Supplies	Custodial	\$2,161.07		\$2,161.07	
	Maintenance Supplies	Custodial	\$3,130.06		\$3,130.06	
Nichols, Tiffany L						
	Telephone	Human Resources	\$50.00	\$50.00		
Nishida Services						
	Custodial Services	Custodial	\$29,920.00		\$29,920.00	
	Custodial Services	Liab Protection & Settle	\$4,080.00			\$4,080.00
Norton, Chelsia R						
	Student Tuition Rec		\$197.00	\$197.00		
O'Reilly Auto Parts						
	Instructional Supplies	Automotive-Tech Occ	\$6.37	\$6.37		
	Instructional Supplies	Automotive-Tech Occ	\$8.19	\$8.19		
	Instructional Supplies	Automotive-Tech Occ	\$131.85	\$131.85		
Office Depot Inc						
	Inventory-CentralStores		\$1,054.85	\$1,054.85		
Pana Community Hospital						
	RCC Foundation A/R		\$85.00	\$85.00		
Peerless Cleaners						
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$58.50			\$58.50
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$225.40			\$225.40
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$504.70			\$504.70
Per Mar Security & Research						
	Security	Public Safety Department	\$4,048.39			\$4,048.39
	Security	Public Safety Department	\$207.00			\$207.00
	Security	Public Safety Department	\$2,702.16			\$2,702.16
	Security	Public Safety Department	\$3,116.65			\$3,116.65
	Security	Public Safety Department	\$3,575.68			\$3,575.68
	Security	Public Safety Department	\$2,801.32			\$2,801.32
Platinum Educational Group LLC						
	Fees Pass Thru EMS		\$1,027.00	\$1,027.00		
Pocket Nurse						
	Instructional Supplies	AAS Nursing -Health Occ	\$73.51	\$73.51		
	Instructional Supplies	AAS Nursing -Health Occ	\$624.17	\$624.17		
Premier Print Group						
	Inventory-CentralStores		\$315.00	\$315.00		
Presido/Netech						
	Computer Software	Networking Support	\$15,318.03	\$15,318.03		
Pride Cleaners						
	Contractual-Other	Cafe	\$14.50			\$14.50
	Contractual-Other	Cafe	\$14.50			\$14.50
	Contractual-Other	Cafe	\$14.50			\$14.50

Bills for Ratification

January 2022

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Pride Cleaners						
	Contractual-Other	Cafe	\$15.95			\$15.95
	Contractual-Other	Culinary Arts	\$21.75	\$21.75		
	Contractual-Other	Culinary Arts	\$30.45	\$30.45		
	Contractual-Other	Culinary Arts	\$37.70	\$37.70		
	Laundry/Linen Supplies	Bistro 537	\$43.50			\$43.50
	Laundry/Linen Supplies	Bistro 537	\$100.05			\$100.05
	Contractual-Other	Cafe	\$162.40			\$162.40
	Contractual-Other	Cafe	\$216.05			\$216.05
	Laundry/Linen Supplies	Allied Health	\$95.70	\$95.70		
Progressive						
	CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$279.96			\$279.96
RCC Bookstore						
	NonTaxBooks-Scholarships		\$28.00	\$28.00		
	Instructional Supplies	Credit	\$60.00			\$60.00
	Instructional Supplies	Credit	\$111.23			\$111.23
RCC Foundation						
	Staff/Faculty Developmen	Faculty/Staff Devl & Rel	\$97.90	\$97.90		
	Revenue-Misc/OtherSource		\$25.00	\$25.00		
	RCC Foundation A/R		\$180.01	\$180.01		
	RCC Foundation Sclsrships		\$900.00			\$900.00
	Richland Foundation		\$1,795.00	\$1,795.00		
	Accrued Expenses		\$3,724.51	\$3,724.51		
Refreshment Services Pepsi						
	Food Supply Costs	Cafe	\$472.99			\$472.99
Rexx Battery of Decatur Inc						
	Vehicle Expense	College Vehicle	(\$219.90)		(\$219.90)	
	Vehicle Expense	College Vehicle	\$79.95		\$79.95	
	Vehicle Expense	College Vehicle	\$84.95		\$84.95	
	Vehicle Expense	College Vehicle	\$176.95		\$176.95	
Rogers Supply Co						
	Equip Repair/Maint Agree	Maintenance	\$1,023.88		\$1,023.88	
	Maintenance Supplies	Maintenance	\$63.14		\$63.14	
Rotary Club of Decatur #180						
	Publications & Dues	Presidents Office	\$216.00	\$216.00		
Ruyle Mechanical Services Inc						
	Equip Repair/Maint Agree	Maintenance	\$2,245.00		\$2,245.00	
	Equip Repair/Maint Agree	Maintenance	\$3,008.00		\$3,008.00	
S J Smith Company Inc						
	Materials	Automotive-Tech Occ	\$21.70	\$21.70		
	Instructional Supplies	Human Simulator	\$55.18	\$55.18		
Safety Shoe Distributors						
	Participant Supplies	Instruction-Other	\$100.00			\$100.00
	Participant Supplies	Instruction-Other	\$100.00			\$100.00
	Participant Supplies	Industrial Skills	\$100.00			\$100.00
	Participant Supplies	Instruction-Other	\$200.00			\$200.00
	Participant Supplies	Instruction-Other	\$796.97			\$796.97
Sangamon County Sheriff's						
	Basic Corrections Acad		\$33,969.25			\$33,969.25
Schwalbe, Barry S						
	Instructional Supplies	Credit	\$48.00			\$48.00
Scott Fisher Enterprises Inc						
	Pest Control	Law Enforce Trng Ctr O&M	\$450.00			\$450.00
	Pest Control	Maintenance	\$892.50		\$892.50	
Scribner, Mallory Mae						
	Student Tuition Rec		\$500.00	\$500.00		
Secretary of State						
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00

Bills for Ratification

January 2022

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Secretary of State						
	Instructional Supplies	Credit	\$50.00			\$50.00
Shepard, Donald G						
	Travel-In State	Public Safety Department	\$25.00			\$25.00
Shoraga, Marissa Paige						
	Student Tuition Rec		\$400.00	\$400.00		
Sinclair Digital						
	Advertising	Marketing	\$675.00	\$675.00		
	Advertising	Marketing	\$3,000.00	\$3,000.00		
	Advertising	Marketing	\$2,000.00	\$2,000.00		
Sligo Steel						
	Instructional Supplies	Welding-Technical Occ	\$828.00	\$828.00		
Sloan Implement Company Inc						
	Equip Repair/Maint Agree	Grounds	\$71.08		\$71.08	
Society of Mfg Engineers						
	Instructional Supplies	Credit	\$1,200.00			\$1,200.00
State Universities Retirement						
	SURS 1/2%		\$2,571.88	\$2,571.88		
	SURS 8%		\$23,874.31	\$23,874.31		
	SURS DCP Plan		\$491.44	\$491.44		
	SURS 1/2%		\$1,546.90	\$1,546.90		
	SURS 8%		\$12,392.60	\$12,392.60		
	SURS DCP Plan		\$86.29	\$86.29		
	SURS 1/2%		\$2,710.18	\$2,710.18		
	SURS 8%		\$25,425.44	\$25,425.44		
	SURS DCP Plan		\$491.44	\$491.44		
Superior Fire Protection Sys Inc						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$750.00			\$750.00
Swaim, Margaret						
	Materials	Human Resources	\$12.50	\$12.50		
Sysco Central Illinois Inc						
	Food Supply Costs	Bistro 537	\$11.99			\$11.99
	Materials	Cafe	\$68.65			\$68.65
	Materials	Cafe	\$68.65			\$68.65
	Materials	Cafe	\$72.04			\$72.04
	Instructional Supplies	Culinary Arts	\$79.39	\$79.39		
	Materials	Cafe	\$105.95			\$105.95
	Materials	Culinary Arts	\$189.60	\$189.60		
	Materials	Bistro 537	\$247.43			\$247.43
	Food Supply Costs	Cafe	\$306.45			\$306.45
	Food Supply Costs	Cafe	\$517.77			\$517.77
	Food Supply Costs	Cafe	\$572.38			\$572.38
	Food Supply Costs	Cafe	\$663.72			\$663.72
	Food Supply Costs	Cafe	\$681.59			\$681.59
	Food Supply Costs	Cafe	\$812.78			\$812.78
	Food Supply Costs	Cafe	\$818.10			\$818.10
	Food Supply Costs	Cafe	\$1,070.74			\$1,070.74
	Food Supply Costs	Cafe	\$1,266.09			\$1,266.09
	Food Supply Costs	Cafe	\$77.64			\$77.64
	Food Supply Costs	Cafe	\$2,190.59			\$2,190.59
TK Elevator Corp						
	Equip Repair/Maint Agree	Maintenance	\$568.59		\$568.59	
The Decatur Club						
	Meeting Expense	Presidents Office	\$34.38	\$34.38		
	Publications & Dues	General Expenses	\$120.00	\$120.00		
	Meeting Expense	Presidents Office	\$34.38	\$34.38		
	Publications & Dues	General Expenses	\$100.00	\$100.00		
The Money Source						
	CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$1,000.00			\$1,000.00
The Omni Group						
	Contractual-Other	Human Resources	\$8.00	\$8.00		
The SOLVR Group						
	Advertising	Marketing	\$832.00	\$832.00		
	Contractual-Other	Instruction-Other	\$3,013.00			\$3,013.00
Timothy D Wilderman						
	Vehicle Expense	Law Enforce Trng Ctr	\$300.00			\$300.00
	Vehicle Expense	Law Enforce Trng Ctr	\$600.00			\$600.00
TransUnion Risk and Alternative						
	Publications & Dues	Public Safety Department	\$150.00			\$150.00
	Publications & Dues	Public Safety Department	\$150.00			\$150.00
U.S. Postal Service						
	Postage	General Expenses	\$265.00	\$265.00		
	Postage	General Expenses	\$1,008.48	\$1,008.48		

Bills for Ratification

January 2022

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
USA Clean Inc						
	Equip Repair/Maint Agree	Custodial	\$51.56		\$51.56	
United Parcel Service						
	Postage	General Expenses	\$12.61	\$12.61		
	Postage	General Expenses	\$19.38	\$19.38		
	Postage	General Expenses	\$21.22	\$21.22		
United Way of Decatur/Macon						
	Donations/Gifts	Bistro 537	\$170.00			\$170.00
	United Way		\$292.00	\$292.00		
Valdez, Cristobal O						
	Telephone	Presidents Office	\$125.00	\$125.00		
Vercellino, Karen A						
	Registration Fees	AAS Nursing -Health Occ	\$330.00	\$330.00		
Verizon						
	CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$437.66			\$437.66
Verizon Wireless						
	Telephone	Telecommunications	\$176.06		\$176.06	
	Telephone	Public Safety Department	\$246.92			\$246.92
Vermillion Valley Produce Inc						
	Food Supply Costs	Bistro 537	\$49.50			\$49.50
	Food Supply Costs	Cafe	\$205.00			\$205.00
	Instructional Supplies	Culinary Arts	\$254.20	\$254.20		
	Food Supply Costs	Bistro 537	\$523.88			\$523.88
	Instructional Supplies	Culinary Arts	\$40.35	\$40.35		
	Instructional Supplies	Culinary Arts	\$66.95	\$66.95		
	Instructional Supplies	Culinary Arts	\$76.10	\$76.10		
	Instructional Supplies	Culinary Arts	\$184.72	\$184.72		
	Instructional Supplies	Culinary Arts	\$299.95	\$299.95		
	Food Supply Costs	Cafe	\$405.40			\$405.40
	Food Supply Costs	Cafe	\$93.49			\$93.49
Viewpoint Screening						
	Fees Pass Thru Backgrnd		\$340.00	\$340.00		
WAND						
	Advertising	Marketing	\$735.56	\$735.56		
	Advertising	Marketing	\$1,200.00	\$1,200.00		
	Advertising	Marketing	\$2,089.44	\$2,089.44		
	Advertising	Marketing	\$400.00	\$400.00		
	Advertising	Marketing	\$1,080.00	\$1,080.00		
	Advertising	Marketing	\$300.00	\$300.00		
	Advertising	Marketing	\$2,825.00	\$2,825.00		
Wall Street Embroidery & Silk Sc						
	Uniforms	Basic Law Enforce Trng	\$11,942.98			\$11,942.98
	Uniforms	Basic Corrections Trng	\$4,815.68			\$4,815.68
Waste Management						
	Refuse Disposal	Law Enforce Trng Ctr O&M	\$150.00			\$150.00
	Refuse Disposal	Utilities	\$1,931.78		\$1,931.78	
Wiese Inc						
	Equip Repair/Maint Agree	Maintenance	\$166.50		\$166.50	
	Equip Repair/Maint Agree	Maintenance	\$630.73		\$630.73	
Williams, Robert Arthur						
	Student Tuition Rec		\$600.00	\$600.00		
Wilson, Braden Taylor						
	ARP Incentives	Am Recovery Plan (ARP)	\$300.00			\$300.00
Withrow, Tracy L						
	Telephone	Marketing	\$50.00	\$50.00		
Workforce Investment Solutions						
	Contractual-Other	Grant-Administration	\$911.35			\$911.35
	Contractual-Other	General Expenses	\$911.35			\$911.35
Xerox Corporation						
	Install Pymt Lease/Purch	Copiers	\$186.19	\$186.19		
	Install Pymt Lease/Purch	Copiers	\$822.14	\$822.14		
	Printing	Copiers	\$337.39	\$337.39		
Yutzy, James E						
	Stipends	CDL / Transportation	\$120.00			\$120.00
	Stipends	CDL / Transportation	\$200.00			\$200.00
	Stipends	CDL / Transportation	\$200.00			\$200.00
	Stipends	CDL / Transportation	\$200.00			\$200.00
			\$2,500,540.82	\$478,935.17	\$113,227.16	\$1,908,378.49