



# December 2023 Board of Trustees Meeting

December 19, 2023

Board Room

One College Park

Decatur, IL, 62521



## Meeting Book - December 2023 Board of Trustees Meeting

### December 2023 Board of Trustees Meeting

5:15 p.m.

#### I. Truth in Taxation Hearing

Joe Feinstein

#### II. Annual Board Book Calendar

- a. Board Book Annual Calendar 2023.docx

#### III. Principles of Sustainability

- a. Principles of Sustainability.pdf

#### IV. Innovation and Quality Performance System

- a. Innovation and Quality Performance Strategic Plan Visual updated 11-6-19.pdf

#### V. Strategic Plan Priorities

- a. Strategic Plan Priorities Richland Community College 2020 board two-page list.docx

#### VI. The Vision: To be the best and first choice for education.

#### VII. College Mission: To empower individuals through learning and to forge partnerships that grow communities.

#### VIII. Core Values: Commitment, Respect, Excellence, Integrity and Accountability, and Diversity, Equity, Inclusion, Belonging

#### IX. Convening of the Regular Meeting

- a. Call to Order
- b. Roll Call

#### X. Minutes of the Regular Meeting on November 13, 2023

#### Needs Action

- a. November MINUTES OF BOARD OF TRUSTEES REGULAR MEETING.docx

#### XI. Appearance of Citizens and Introduction of Guests

#### XII. Written Communications

- a. Personnel Update
  - a. Personnel Report dec2023.docx

Kristie  
Dawson

#### XIII. Special Reports

- a. Report of ICCTA

Vicki Carr

b. Community Partnerships		Courtney Carson and Julie Melton Laurie Hughes
c. Faculty Report		
a. Meet the RFT.pptx		
d. Decennial Committee for Local Governance		Joe Feinstein
XIV. Institutional Advancement Report		Julie Melton
a. December 2023 BOT Report.pdf		
XV. Consent Agenda	<b>Needs Action</b>	
a. Consent Agenda Memo.doc		
b. Consent Agenda Sheree Zalanka.docx		
c. Consent Agenda Bridgman.docx		
d. Consent Agenda Michelle.docx		
e. Consent Agenda Kristie Dawson.docx		
XVI. New Business		
a. Board Policy 3.6.5.17 – Employee Service Incentive Program - Third Reading and Adoption	<b>Needs Action</b>	Kristie Dawson
a. Employee Service Incentive Program New Board Policy 3.6.5.17_THIRD READING.docx		
b. Board Policy 3.6.5.4.1 - Paid Leave for All Workers Act - Third Reading and Adoption	<b>Needs Action</b>	Kristie Dawson
a. Paid Leave for All Workers Act_Third Reading.docx		
b. Paid Leave for All workers_procedures.docx		
c. Protection, Health, and Safety Resolutions 24-1, 24-2, and 24-3	<b>Needs Action</b>	Joe Feinstein
a. PHS resolution 24.1, 24.2, 24.3 board memo.docx		
b. Resolution 24-1 PHS for Elevator Car Repair 11.27.23.docx		
c. Resolution 24-2 PHS for Concrete Repair 11.27.23.docx		
d. Resolution 24-3 PHS for Roofing Repair 11.27.23.docx		
d. FY 2024 Tax Levy – Resolution No.24-4	<b>Needs Action</b>	Joe Feinstein
a. FY 2024 Tax Levy - Resolution No. 24-4.pdf		
b. Resolution 24-4 Tax Levy Resolution 11.27.23.docx		
c. Truth in Taxation Certificate of Compliance Form 2023.docx		
d. Certificate of Tax Levy Form 2023.docx		
e. 2020-2023 Strategic Plan Final Report	<b>Needs Action</b>	Strategic Plan Logistics Team
a. Strategic Plan Final Report memo to Board of Trustees December 2023.docx		
b. 20-23_FinalStrategicPlan Report.pdf		

f. 2024-2026 Strategic Plan

Strategic Plan  
Logistics  
Team and  
Goal Co-  
Champions

a. Strategic Plan Board memo december 2023.docx

g. Acceptance of FY2023 Audit

**Needs Action**

Joe Feinstein

XVII. Financial Report

**Needs Action**

Joe Feinstein

a. Financial Memo.docx

b. November 2023.pdf

XVIII. Report of the President

XIX. Items from the Board

XX. Executive Session

**Needs Action**

a. Executive Session.docx

XXI. Adjournment

**JANUARY 2023**

Reports  
 Consent Agenda  
 College Legal Contractual Agreements  
 New Business  
 Trustee Training

**FEBRUARY 2023**

Reports  
 Consent Agenda  
 New Business  
 Recommendations for Tenure  
 Recommendation for Approval of Fees  
 Strategic Plan Priorities  
 Monitoring Report: Community Partnership

**MARCH 2023**

Reports  
 Consent Agenda  
 New Business  
 Recommendations for Faculty Promotions in Rank  
 Recommendation to Grant Professor Emeritus Status  
 Recommendation to Grant Staff Emeritus Status  
 Recommendation for Professional Leave  
 Recommendation for Approval of Tuition  
 Monitoring Report: Staff Profile

**APRIL 2023**

President's Evaluation  
 Tenure and Promotion Recognition Dinner  
 Student Government Election Results  
 Report from Board Secretary regarding Election of Student Trustee  
 Seating of New Student Trustee  
 Reports

**MAY 2023**

Reorganization of Board of Trustees  
 Reports  
 Consent Agenda  
 New Business  
 Tentative Budget  
 Other  
 RCC Commencement  
 ICCTA Lobby Day  
 Monitoring Report: Budget

**JUNE 2023**

Public Hearing for Budget  
 Reports  
 Strategic Plan Quarterly Report  
 Consent Agenda  
 New Business  
 Resolution Adopting Budget  
 Compliance with Prevailing Wage Act  
 State Capital Funding Request  
 Resolution Transferring Earnings  
 Review of Minutes of Previous Executive Sessions  
 Monitoring Report: Planning and IE

**JULY 2023**

**Reports**

**Consent Agenda**

Monitoring Report:  
Student Profile

**AUGUST 2023**

**Reports**

Institutional year Book  
Program Review  
Presentation

**Consent Agenda**

Monitoring Report:  
Marketing/Government  
& Community Affairs

**SEPTEMBER 2023**

**Reports**

**Consent Agenda**

Annual Foundation  
Board Meeting

Monitoring Report:  
Physical Plant/Facilities

**OCTOBER 2023**

**Reports**

**Consent Agenda**

**Distribution of audit  
Reports – RCC &  
Brush College, LLC**

Strategic Plan Quarterly  
Update

Monitoring Report:  
Academic Profile

**NOVEMBER 2023**

**Reports**

Audit Presentation

**Consent Agenda**

**Calendar of Regular  
Meeting of Board of  
Trustees**

Old Business

**Financial Report**

Monitoring Report:  
Enrollment and  
Financial

**DECEMBER 2023**

**Reports**

**Consent Agenda**

**Old Business**

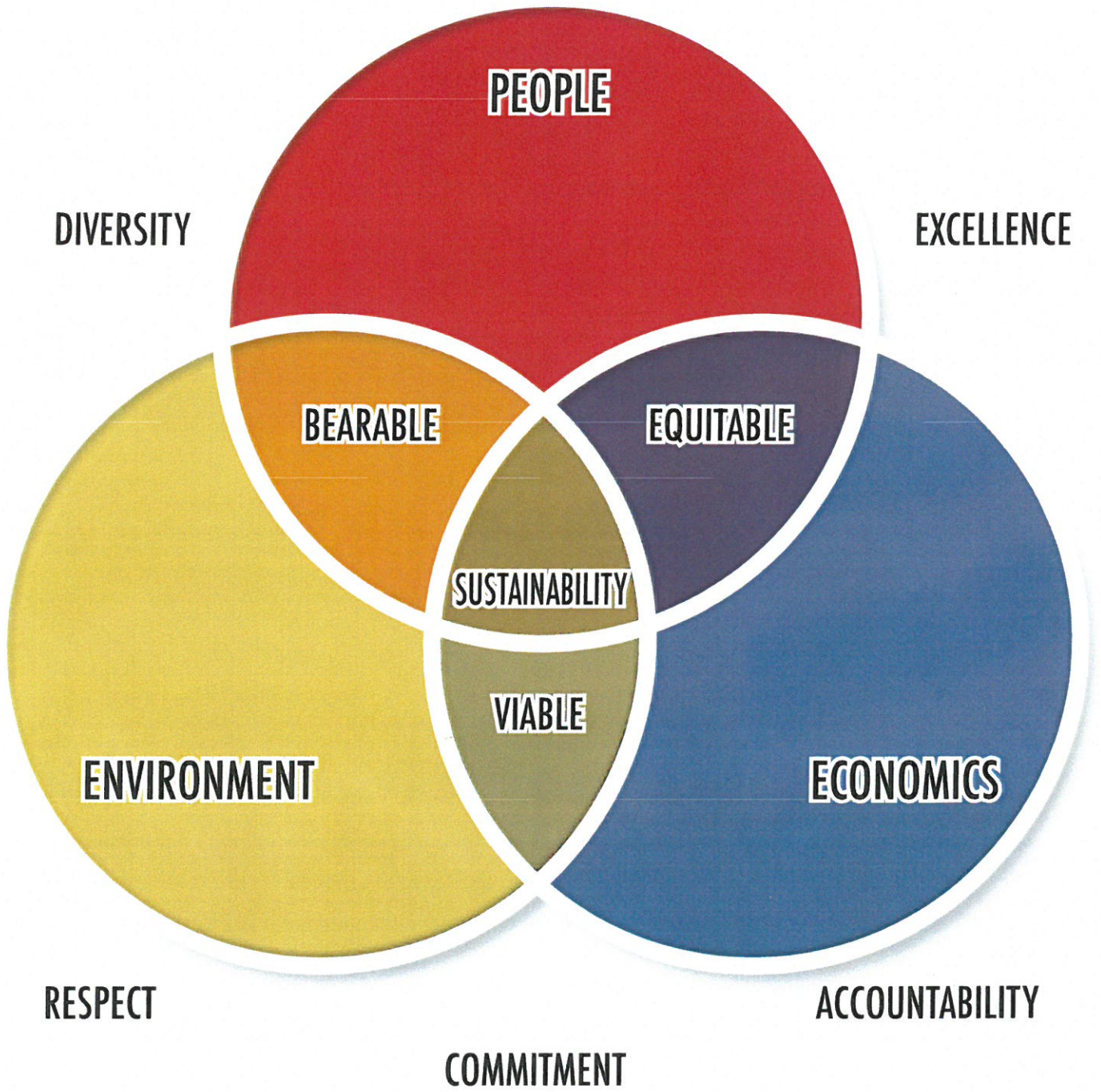
**Resolution for Fiscal  
Year Tax Levy**

**Review of Minutes of  
Previous Executive  
Sessions**

Winter Board Retreat

Strategic Plan Priorities  
Results Report

# PRINCIPLES OF SUSTAINABILITY

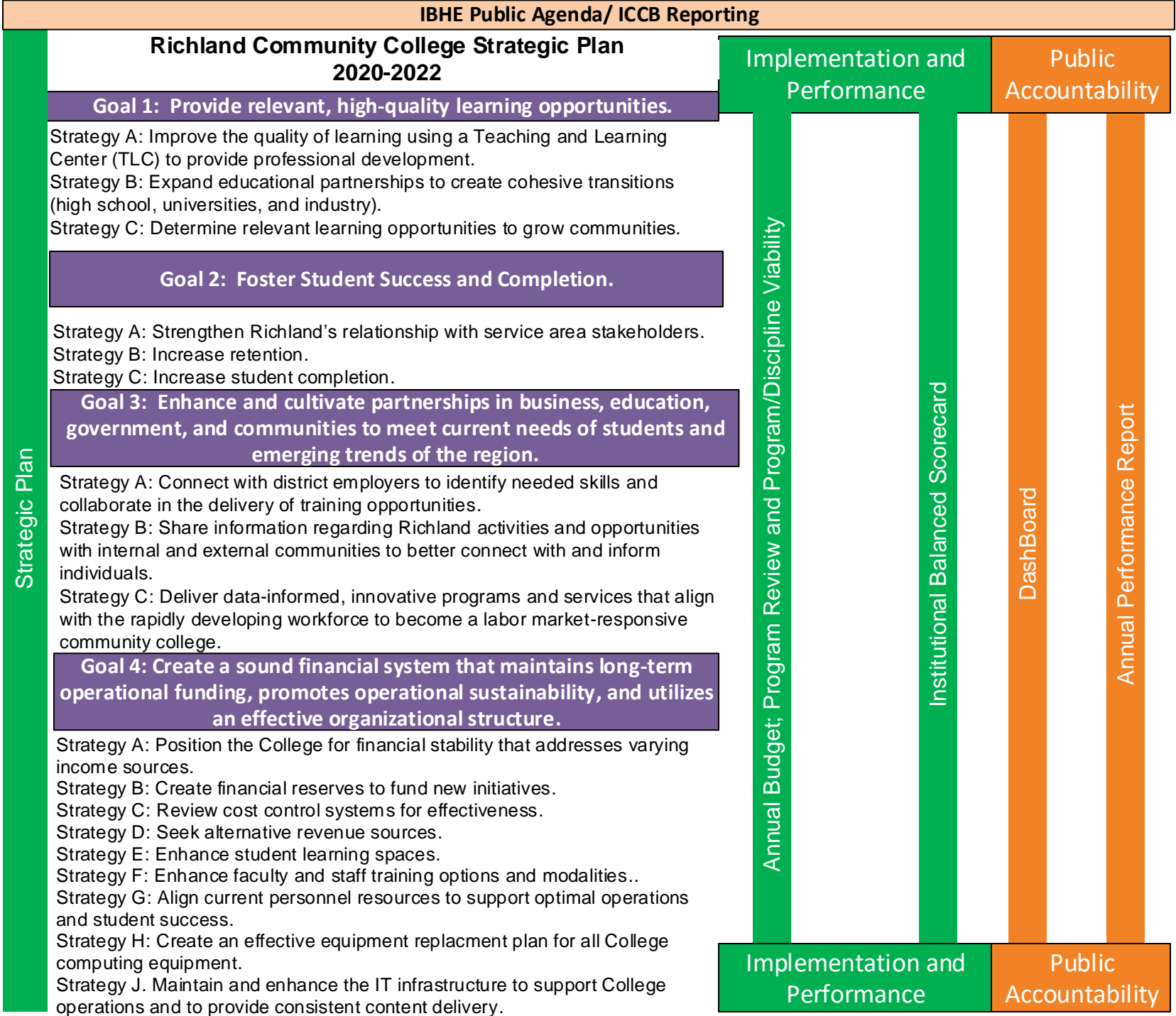




**College Vision**  
To be the best and first choice for education.

**College Mission**  
To empower individuals through learning and to forge partnerships that grow communities.

**Core Values**  
Commitment  
Respect  
Excellence  
Accountability  
Diversity



Strategic Plan

Annual Budget; Program Review and Program/Discipline Viability

Institutional Balanced Scorecard

DashBoard

Annual Performance Report

## **Richland Community College 2020-2022 Strategic Plan**

**Vision:** To be the best and first choice for education

**Mission:** To empower individuals through learning and to forge partnerships that grow communities

**Core Values:** Commitment, Respect, Excellence, Accountability, Diversity

### ***Goal 1: Provide relevant, high-quality learning opportunities.***

- A. Improve the quality of learning using a Teaching and Learning Center (TLC) to provide professional development.
- B. Expand educational partnerships to create cohesive transitions (high school, universities, and industry).

### ***Goal 2: Foster student success and completion.***

- A. Strengthen Richland's relationships with service area stakeholders.
- B. Increase student retention.
- C. Increase student completion.

### ***Goal 3: Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.***

- A. Connect with district employers to identify needed skills and to collaborate in the delivery of training opportunities.
- B. Share information regarding Richland activities and opportunities within the internal and external communities to better connect with and inform individuals.
- C. Deliver data-informed innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

***Goal 4: Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.***

Organizational/Operational: Finances

- A. Position Richland for financial stability that addresses varying income sources.
- B. Create financial reserves to fund new initiatives.
- C. Review Cost Control Systems for effectiveness.
- D. Seek alternative revenue sources.

Organizational/Operational: Facilities

- A. Enhance student learning spaces.

Organizational/Operational: Staffing

- A. Enhance faculty and staff training options and modalities.
- B. Align current personnel resources to support optimal operations and student success.

Organizational/Operational: Technology

- A. Create and implement an effective equipment replacement plan for all College computing equipment.
- B. Maintain and enhance the IT infrastructure to support College operations and to provide consistent content delivery.

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING  
DISTRICT NO. 537  
RICHLAND COMMUNITY COLLEGE**

**November 13, 2023**

**CONVENING OF THE MEETING**

Call to Order

The regular meeting was called to order at 5:30 p.m. Monday November 13, 2023, in the Board Room of Richland Community College by Chairwoman Carr. Chairwoman Carr also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Ben Andras, Dale Colee, Bishop Wayne Dunning, and Vicki Carr

Trustees Absent: Tom Ritter, Marcy Rood, and Austin Yutzky

Also present: Dr. Cris Valdez and other staff members

**OATH OF OFFICE AND SEATING OF APPOINTED TRUSTEE**

Chairwoman Carr administered the oath of office to Dan Diskey.

**MINUTES OF PREVIOUS MEETING**

The minutes of the Regular Meeting on October 17, 2023 had been distributed to the Board prior to this meeting.

**Bishop Dunning moved to approve the minutes of the Regular Meeting on October 17, 2023. Andreas seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.**

**APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS**

Dr. Valdez and the Board of Trustees welcomed Valerie Wells of the Herald and Review, and new employees Maddie Walton and Taylor Vidmar.

**WRITTEN COMMUNICATIONS**

Personnel Update

New Employees

- Shari Hanks, Tech Services Specialist I, effective October 30, 2023

A press release was included in the Board packet regarding a 7% increase in Fall enrollment and Growth in the EnRich Healthcare Program at Richland

## **SPECIAL REPORTS**

### **REPORT OF ICCTA**

Chairwoman Carr gave an update of the last meeting held in Schaumburg. She also encouraged the Trustees to attend the GLI in November and the ACCT legislative Summit in February.

### **MONITORING REPORT**

Jacque Manicki, Krystle Temple, Julie Pangrac and Kona Jones presented the Monitoring Report – Student Services.

### **2020-2023 STRATEGIC PLAN FINAL REPORT**

The Strategic Plan Goal Teams and the Logistics Team are pleased to present the 2020-2023 Strategic Plan Final Report for your review.

### **FACULTY REPORT**

None

### **REPORT OF STUDENT TRUSTEE**

The Student Leadership Council Report was in the Board packet.

### **INSTITUTIONAL ADVANCEMENT REPORT**

The Institutional Advancement report was in the Board packet.

### **CONSENT AGENDA**

A recommendation was made to the Board of Trustees to approve items on the Consent Agenda. The first item was Authorization in Compliance for approval to destroy the verbatim recording of the Executive Session meeting held on February 15, 2022. The next item was to approve the Time and Place for 2024 Regular Meetings. The Trustees were given two options. The first was to hold 12 monthly meetings. The Second was to hold 10 monthly meetings as two Board retreats in January and July. After discussion, the Trustees agreed to the 12 monthly meetings.

**Andreas moved to approve the Consent Agenda, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

## **NEW BUSINESS**

### **BOARD POLICY 3.6.5.17 – EMPLOYEE SERVICE INCENTIVE PROGRAM – SECOND READING**

This Employee Service Incentive Program (“Program”) provides the opportunity for employees to provide service to the College, college colleagues and the community. Scheduling of hours taken by an employee under this Program during regular working hours must be approved in advance by the department/division supervisor. Service hours taken at the request of the employee cannot result in a schedule that creates overtime, as presented.

### **BOARD POLICY 3.6.5.4.1 – PAID LEAVE FOR ALL WORKERS ACT – SECOND READING**

In accordance with 820 ILCS 192/Paid Leave for All Workers Act effective January 1, 2024, Richland Community College will offer a minimum of 40 hours paid leave during each 12-month period to all eligible employees.

The paid leave may be used by the employee for any purpose as long as the paid leave is taken in accordance with the provisions of this Act, as presented.

### **NEW CERTIFICATE – BASIC OFFICE TECHNOLOGY**

A recommendation was made to the Board of Trustees that would approve the Basic Office Technology certificate recently approved by the Academic Standards Committee, as presented.

**Bishop Dunning moved to approve the Basic Office Technology certificate recently approved by the Academic Standards Committee, as presented. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

### **MCLETC RANGE RECLAMATION SERVICE CONTRACT**

A recommendation was made to the Board of Trustees to approve a reclamation contract with Action Target of Provo, UT, not to exceed \$58,825.00, as presented.

**Bishop Dunning moved to approve a reclamation contract with Action Target of Provo, UT, not to exceed \$58,825.00, as presented. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

### **PURCHASE OF ZEUS AUTOMOTIVE DIAGNOSTIC**

A recommendation was made to the Board of Trustees that would authorize College Administration to purchase the Snap-On Zeus Diagnostic Mobile Work center from Snap-On Industrial for the price of \$12,624.00, as presented.

**Bishop Dunning moved to authorize College Administration to purchase the Snap-On Zeus Diagnostic Mobile Work center from Snap-On Industrial for the price of \$12,624.00, as presented. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

## **FINANCIAL REPORT**

### **BILLS AND TRAVEL EXPENDITURES PAYABLE**

The October 2023 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,199,946.87 for October 2023 was distributed to the Board prior to the meeting.

**Bishop Dunning moved to ratify the October bills and travel expenditures paid and approve the Financial Statement subject to audit. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

## **REPORT OF THE PRESIDENT**

- President Valdez attended the Illinois Manufacturing Workforce Ecosystem Symposium last week. This was a chance to bring everyone together to prepare for a possible \$155 million grant that would be shared amongst the Illinois Community Colleges over three years. Goals include a common core in manufacturing education and training an additional 24,000. President Valdez will share when more information is available.

## **ITEMS FROM THE BOARD**

- Bishop Dunning welcomed Dan Diskey as our new Trustee.

## **EXECUTIVE SESSION**

**Andreas moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Bishop Dunning seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.**

Meeting convened into closed session at 7:22 p.m.

Meeting reconvened into open session at 7:43 p.m.

## **ADJOURNMENT**

**Andreas moved and Bishop Dunning seconded to adjourn the meeting at 7:44 p.m.**

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Benjamin Andreas, Secretary

To: Cris Valdez, President  
From: Kristie Dawson, Executive Director, Human Resources  
Date: December 19, 2023  
Subject: Personnel Update

**New Employees**

<b>Name</b>	<b>Position</b>	<b>Start Date</b>
Carrie Ringer	Campus Event Coordinator	11/27/2023
Alicia Hayes	Food Service/MCLETC	11/27/2023

**Retirements, Resignations, and Terminations**

<b>Name</b>	<b>Position</b>	<b>Last Day</b>
Mary Zeigler	Accounts Payable	11/30/2023



The Richland Faculty



**Brooke Oliver**  
**Surgical Tech**  
**Professor**

**Vice-President, RFT**





**Chris Merli**  
**Chemistry Professor**

**Secretary, RFT**



**Travis White**  
**Math**  
**Treasurer, RFT**

Michelle  
Stephens

Theatre &  
Speech



Chris Merli



Jen White

IFT Rep



Brooke Oliver



# Negotiations Team 2023-2024

RFT



Laurie Hughes, President RFT



**Institutional Advancement  
Richland Board of Trustees Report  
December 2023**

**Foundation Updates**

- The Foundation Board of Directors met on August 8, 2023 for the quarterly Foundation Board Meeting. The Foundation assets have significantly increased from \$19.7M at 6/30/22 compared to \$24.4M at 6/30/23.
- The sale of the Richland Foundation Farmland was completed on 12/8/23 at a net sales prices of \$1.484M. The Foundation will invest these unrestricted funds to support the greatest needs of the Foundation & College.
- We are excited to announce that through the 2023 Richland Employee Giving Campaign, we raised over \$28,000 with 51% employee participation! This participation rate is a huge accomplishment with last year's campaign ending at 30% participation.
- Thanksgiving pies were delivered prior to Thanksgiving to 60 local donors giving \$1,000+ annually. Holiday cards were mailed at the beginning of December.
- Our year end appeal was mailed mid-December focusing on our Agriculture Program and Ag student, Shiann. This will tie into the opening of the Ag Building at the beginning of Spring Semester.
- All year end gifts must be received online at [www.richland.edu/give](http://www.richland.edu/give) by 11:59pm on 12/31 or postmarked 12/31 to receive credit for the 2023 tax year. Annual receipts will be mailed in January.
- The Foundation launched Free Will in November sending informal emails to Planned Giving prospects. Email open rates have been favorable and aligned with results from similar institutions. Check out Free Will at <https://www.richland.edu/planned-giving/>.
- The Foundation will host a Ribbon Cutting & Naming Dedication of the new Agriculture building the week of January 8 – prior to the start of the spring semester. An Open House & Tours will be held on April 13 following the State of the College luncheon.
- Save the date for the **Foundation Gala on Saturday, March 23, 2024!** To increase unrestricted revenue coming into the Foundation, the classic Culinary Scholarship Dinner will be revised as the Foundation Gala with a theme of “Bright Stars, Bright Futures.” As part of this event, we will recruit 8-10 prom court candidates to raise funds to support the programmatic area of their choice at Richland Community College. More details and invitations to come.

## **Alumni Updates**

- Richland Alumni Mentorship Program Students participated in a Team Dynamics Seminar on Wednesday, November 15, 2023. An outside facilitator conducted the workshop. Students gained insights into their personal leadership skills and styles as well as working effectively in a team setting. An in-person or virtual alternative of this workshop is required for students to complete the RAMP program.
- The Alumni Office is looking to incorporate Alumni activities for MCLETC graduates. Leadership and the Alumni office will serve cake to upcoming December Graduates at MCLETC this month.

## **Scholarship Updates**

- The Spring 2024 scholarship application opened on October 23. So far, 444 applications have been submitted with another 33 in drafted form for a total of 477. The Early Consideration deadline was 11/29, the Scholarship Selection Committee is selecting students this week and offers will start to go out after Fall grades post.
- There are two separate Student Assistance Fund applications, one for bill pay and one for laptops. Both applications opened on the first day of fall classes, August 13, 2023. Forty-seven applications for laptops and 68 applications for bill pay have been received. The applications are closed for the remainder of the fall semester and will reopen on the first day of the Spring semester.
- Twenty-four applications have been received for Non-credit Scholarships since July 1, 2023.

## **Grant Updates**

- The Grants Office spent November preparing for four (4) grants due during the month of December: Rev Up EV Grants, Perkins Leadership Grant, Digital Instruction for Adult Education and the Clean Energy Contractor Incubator Program.
- The search for the Director of Grants & Sponsored Programs position opened in November with interviews being conducted in December. We had 4 strong candidates and anticipate that the new hire will begin on January 8.

## **Marketing/PR Updates**

- Welcomed our newest team member, Carrie Ringer on 11/27 as the new Campus Events Coordinator. She will be working closely with marketing for all event-related needs.
- Focused efforts on video production footage for digital media platforms for advertising on YouTube, on-demand streaming, and program highlights for the website.
- Website – Our partnership with Surface 51 has been progressing well. We have sent them a final site map and revised design directions. These will be implemented into the next round of proofs. They aim to have these completed and ready for us to review prior to Winter Break. While we are away, they will be working on development so it will be ready for us upon our return.

- Cart Advertisements – We have finalized and submitted a general Richland design that will be placed on the nose of shopping carts at two Decatur Kroger locations.
- Trees on Tees – Our theme this year will highlight the Bistro To Go food truck. Chef Tucker will be parking it on the course. We have designed and ordered custom Richland food ornaments to be placed on our tree.

### In the News

- **RCC reports 7% increase in fall enrollment and growth in EnRich healthcare program** - Richland Community College is reporting an almost 7% increase in Fall 2023 enrollment as the Illinois Community College Board sees the second largest fall-to-fall enrollment increase in 30 years...[read more.](#)
- **RCC releases results of employee giving campaign** - This year, more than 50% of Richland Community College's employees gave back to their students through the annual Employee Giving Campaign. This is the highest participation rate in the campaign's history...[read more.](#)
- **Richland employees give back** - The Richland Community College Board of Trustees approved a policy this week that allows employees to be released for volunteer service. Employees will receive their usual rate of pay for those hours, with 16 volunteer hours a year allowed at a maximum of eight per month...[read more.](#)
- **Richland faculty & staff featured weekly in NowDecatur podcasts...[LISTEN NOW](#)**

### Upcoming Dates

- **December 4-7** - Finals Week
- **December 19** - Board of Trustees Meeting
- **December 22 - January 1** - Winter Break (College Closed)
- **January 10** - Final Day of Spring Registration
- **January 15** - Martin Luther King, Jr. Day (College Closed)
- **January 16** - Spring Semester Begins
- **January 16** - Board of Trustees Meeting

TO: Board of Trustees

FROM: Dr. Cris Valdez 

DATE: December 19, 2023

SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board of Trustees, the following items are presented as a consent agenda to be acted upon within the same motion. Any Board member may remove the item from the consent agenda to be acted upon separately. Supporting documentation for the consent agenda items is attached.

Therefore, it is recommended that the Board of Trustees approve the following:

- A. Appointment of Sheree Zalanka, Vice President of Financial Services
- B. Appointment of Lindy Bridgman, Full-Time Faculty Practical Nursing
- C. Appointment of Michelle Spainhour-Luhrsen, Full-Time Dean of Nursing Education
- D. Appointment of Kristie Dawson, Executive Director of Human Resources

Thank you.

To: Cris Valdez, President  
From: Kristie Dawson, Interim Executive Director, Human Resources  
Date: December 19, 2023  
Subject: VP Financial Services

As requested by Dr. Cristobal Valdez and Kristie Dawson, Interim Executive Director, Human Resources, it is recommended that Sheree Zalanka be appointed VP Financial Services.

Ms. Zalanka brings over 15 years of accounting experience and is currently serving as the Controller for the College. Previously, Ms. Zalanka served as the Chief Financial Officer with the Macon County Health Department where she prepared, monitored, and controlled the Macon County Health Department budget, as well as multiple Local, State, and Federal Grant contracts and budgets.

Ms. Zalanka holds a Bachelor of Science in Accounting from Millikin University, Decatur, IL.

Based on Ms. Zalanka's educational background and experience, it is recommended that she be appointed to VP Financial Services, effective January 1, 2024.

To: Cris Valdez, President  
From: Kristie Dawson, Interim Executive Director, Human Resources  
Date: December 19, 2023  
Subject: Full-Time Faculty Practical Nursing

As requested by Dr. Cristobal Valdez and Kristie Dawson, Interim Executive Director, Human Resources, it is recommended that Lindy Bridgman be appointed to Full-Time Faculty Practical Nursing.

Over the past eight years, Ms. Bridgman has gained experience in long-term care, obstetrics, pre-surgical, post-surgical and intraoperative nursing. She brings experience as a charge nurse, as well as completion of the national certification of inpatient obstetric nursing.

Ms. Bridgman holds a Bachelor of Science in Nursing degree from Lakeview College of Nursing, Charleston, IL and certified in ACLS, PALS, BLS, NRP.

Based on Ms. Bridgman's educational background and experience, it is recommended she be appointed to Full-Time Faculty Practical Nursing, effective Spring, 2024.

To: Cris Valdez, President  
From: Kristie Dawson, Interim Executive Director, Human Resources  
Date: December 19, 2023  
Subject: Dean of Nursing Education

As requested by Dr. Cristobal Valdez and Kristie Dawson, Interim Executive Director, Human Resources, it is recommended that Michelle Spainhour-Luhrsen be appointed to Full-Time Dean of Nursing Education.

Ms. Luhrsen brings a comprehensive set of skills to Richland. Most recently as the Quality & Infection Prevention Director with Kirby Medical Center, where she has honed her abilities in patient care and excellence and high-quality standards, providing a firm foundation for the Dean of Nursing Education.

Ms. Luhrsen holds a Master of Science in Nursing degree from Western Governor's University, and a Bachelor of Science in Nursing degree from Olivet Nazarene University, Bourbonnais, IL.

Based on Ms. Luhrsen's educational background and experience, it is recommended that she be pointed to Full-Time Dean of Nursing Education, effectively December 2023.

To: Cris Valdez, President  
From: Kristie Dawson, Interim Executive Director, Human Resources  
Date: December 19, 2023  
Subject: Executive Director, Human Resources

As requested by Dr. Cristobal Valdez, it is recommended that Kristie Dawson be appointed Executive Director, Human Resources.

Over the past six months, Ms. Dawson's has been serving as the Interim Executive Director with the College where she has been focusing on efficiency, building trust, and creating a positive work environment. Prior to Higher Ed, Ms. Dawson spent seven years in manufacturing as the HR Manager at T/CCI. Most recently, Ms. Dawson was nominated to fill the role of President for the local Decatur SHRM Chapter.

Ms. Dawson holds a bachelor's degree from Illinois State University, Normal, IL and a SHRM-CP certification with the Society for HR Management.

Based on Ms. Dawson's educational background and experience, it is recommended that she be appointed Executive Director, Human Resources, effective December 3, 2024.



TO: Dr. Cris Valdez and Board of Trustees

FROM: Kristie Dawson, Interim Executive Director, Human Resources

DATE: December 19, 2023 – **Third Reading**

SUBJECT: New Board Policy 3.6.5.17 – Employee Service Incentive Program

I would like to propose New Board Policy 3.6.5.17 for Richland Community College, to include an Employee Service Incentive Program. The proposed policy reads as follows:

**Policy**

This Employee Service Incentive Program (“Program”) provides the opportunity for employees to provide service to the College, college colleagues and the community. Scheduling of hours taken by an employee under this Program during regular working hours must be approved in advance by the department/division supervisor. Service hours taken at the request of the employee cannot result in a schedule that creates overtime.

**Incentive Statement**

Richland Community College recognizes the importance of college sponsored events as well as community involvement and social responsibility. We encourage our employees to contribute to the wellbeing of the college and society by volunteering their time and skills to events and causes they are passionate about. To support this commitment, we have established an Employee Service Incentive Program to allow eligible employees to participate in volunteer service activities during working hours, while maintaining the essential operations of the institution.



## Procedures:

### Eligibility

Regular full-time employees (non-faculty) may utilize up to **16 hours** annually to volunteer their time serving the community, the College or Colleagues ("Service Time"). Service Time may be utilized at a Richland Community College event, community sponsored event, or at a local nonprofit event. Employees who complete 16 hours of Service Time during the current fiscal year will earn an additional personal day (8 hours) to use during the following fiscal year, which shall be treated identically to other personal days provided under Richland Community College's existing policies. Unused Service Time will not carry over from year to year, and will not be paid out upon separation. The Program year is July 1 to June 30.

### Standard

In order for activities to qualify as Service Time for the incentive program the following standards must be met:

- Employee participation is voluntary.
- For Service Hours that are requested and approved to be utilized during normal working hours, such approved time off for service will be paid at the employees' regular rate of pay for the scheduled hours.
- Time-off work for volunteering should not conflict with peak periods of departmental service needs and workloads.
- Employees must fulfill work duties and responsibilities within the regularly scheduled work week.
- Service Time may not immediately precede or follow other paid time-off requested by the employee, except by advance approval of the employee's supervisor.
- Service Time for time taken during regular working hours may not exceed eight (8) hours in one month.
- Service Time hours along with regular work hours cannot exceed the employees regularly scheduled work week.
- Costs incurred by an employee while in the performance of Service Time hours are not eligible for reimbursement, including travel and mileage reimbursement.
- For any approved Service Time, employees must represent the college in a respectful and professional demeanor, including wearing RCC apparel or their RCC name badge while serving at community events.
- Employees participating in Service Time activities are responsible for their actions and should adhere to the policies and guidelines of the hosting organization.
- Except for Richland Community College events, Service Time for which the employee will receive payment under this Program is for use during regularly scheduled work hours and Service Hours are in addition to other paid time-off for which the employee is eligible.
- Serving at Richland Community College events or Richland sponsored events, outside of normal working hours, is encouraged. RCC events are the only opportunity where an employee may utilize Service Time and receive payment for serving outside of work hours.



- Employees may engage in outside service activities during non-normal working hours which, subject to proper documentation, will count towards the 16 hours of Service Time to be utilized to earn an additional personal day; however, with the exception of approved College events, no compensation will be provided to the employee for engaging in such activities.

**Requesting time off and documentation**

- Employees must request Service Time off with reasonable, advance notice using the College's internal procedure.
- Service Time off requires supervisory approval prior to the service being performed.
- The college may require proof of service time.
- Employees are responsible for accurately recording their time off.

**Examples of unacceptable uses of Service Time-off:**

- Any activity for which remuneration (pay) is received from the entity for whom the service is performed (with the exception of any activities sponsored by the College).
- Attending school plays, skits, fairs, or sporting events, or other activities with the primary purpose of watching your family member participate.
- Any event which benefits *only* the employee or the employee's family.
- Volunteering for political events or activities that are partisan or campaign- oriented.
- Volunteering with a faith-based organization for the purpose of proselytizing or promoting religious views.



TO: Dr. Cris Valdez and Board of Trustees

FROM: Kristie Dawson, Interim Executive Director, Human Resources

DATE: December 19, 2023

SUBJECT: Addition to Board Policy 3.6: 3.6.5.4.1 – Paid Leave for All Workers Act – **Third Reading**

In March 2023, Governor JB Pritzker signed 820 ILCS 192/Paid Leave for All Workers Act into law, making Illinois the third state in the nation, and the first in the Midwest, to mandate paid time off to be used for any reason. The legislation provides all eligible employees with up to 40 hours of paid leave during a 12-month period. The Act is effective January 1, 2024.

In order to bring our policies into compliance with the new Act, it is recommended that the Board of Trustees review Board Policy 3.6.5.4.1 and consider adoption. This is the first reading, so no action is necessary.

#### **3.6.5.4.1 Paid Leave for All Workers Act**

*First reading: Oct 17, 2023*

*Second reading: Nov 13, 2023*

*Third reading: Dec 19, 2023*

#### **Policy**

In compliance with 820 ILCS 192/Paid Leave for All Workers Act effective January 1, 2024, Richland Community College will offer a minimum of 40 hours paid leave during each 12-month period to all eligible employees.

The paid leave may be used by the employee for any purpose as long as the paid leave is taken in accordance with the provisions of this Act.



# **Paid Leave for All workers- Procedures**

## **Procedures**

### **Full Time Staff (Non-Faculty)**

All full-time staff (non faculty) will receive 40 hours of Paid Personal Leave during a 12 month calendar year. Paid Personal Leave will be front loaded on January 1, 2023, or date of hire, whichever is later. Paid leave under this Act can be used for any purpose. Employees will receive their hourly rate of pay when using paid personal leave, which does not include commissions or gratuities.

Unused leave will not carry over to the following calendar year. Unused paid leave need not be paid out upon termination.

### **Part Time Staff (Non-Faculty)**

All part-time staff (non faculty) will receive a prorated amount of 26 hours of paid Personal Leave during a 12 month calendar year. Paid Personal Leave will be front loaded on January 1, 2023, or date of hire, whichever is later. Paid leave under this Act can be used for any purpose. Employees will receive their hourly rate of pay when using paid personal leave, which does not include commissions or gratuities.

Unused leave will carry over to the next calendar year, as long as the total amount of paid leave does not exceed 40 hours over a 12-month calendar year. Unused paid leave need not be paid out upon termination.

### **Adjunct (Part Time Instructors)**

Adjuncts, who are employed for at least 2 consecutive calendar quarters, will receive a prorated amount of Paid Personal Leave based on equated credit hours (ECH). Paid leave will be front loaded at the start of the semester. Paid leave will not exceed 40 hours during a 12- month calendar year. If adjuncts are teaching consecutive semesters, unused leave will carry over, as long as the total amount of paid leave does not exceed 40 hours over a 12-month calendar year.

Unused paid leave need not be paid out upon termination.

### **Prorated leave will be calculated as follows:**

3 ECH = 2.7 hours of paid leave for the semester

6 ECH = 5.4 hours of paid leave for the semester

9 ECH = 8.1 hours of paid leave for the semester

12 ECH = 10.8 hours of paid leave for the semester



To: Dr. Cris Valdez  
Board of Trustees

From: Joe Feinstein

Date: 11/27/2023

Re: Protection, Health, and Safety Resolutions 24-1, 24-2, and 24-3

As part of the college's ongoing commitment to ensuring that our facilities remain safe and operable for all occupants, the Operations Department has identified three Protection, Health, and Safety projects which will require Board resolutions to levy funds during the upcoming fiscal year.

**Resolution 24-1**

The electronic circuitry which controls the elevator at the college's main campus has recently begun to fail. While temporary repairs have been completed, the company who manufactured the original systems is no longer in business. To fully resolve this issue, an overhaul of the electronic systems in the elevator will be required. This will also trigger the need to perform additional work to bring the elevator's mechanical systems & carriage up to current construction standards. The total cost for this work will be \$266,890.

**Resolution 24-2**

The Operations Department has identified concrete sidewalks outside of the Scherer, Shilling wings of the main building that have experienced cracking or spalling, which will create hazards for pedestrians if not addressed. Additionally, one of the sidewalks outside of the Center for Sustainability and Innovation is shifting in grade, which is beginning to present a risk of slippage to pedestrians. And finally, cracking in some heavily-traversed sections of Parking Lot "A" at the main campus have begun to result in uneven surfaces, which will pose risks to pedestrians if not addressed. The total cost to remediate these issues has been estimated at \$355,000.

**Resolution 24-3**

The roof and skylight located above the cafeteria "atrium" at the main campus is degrading and beginning to fail at multiple points. This roofing system is in need of a full replacement. The total estimated cost for this work is \$150,000.

I respectfully request that the Board consider the approval of these resolutions as presented, and am available for any questions you may have.

**RICHLAND COMMUNITY COLLEGE  
DISTRICT NO. 537  
ONE COLLEGE PARK  
DECATUR, ILLINOIS 62521**

**RESOLUTION NO. 24-1: RESOLUTION TO APPROVE A PROTECTION, HEALTH, AND SAFETY PROJECT**

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District #537, is authorized to complete necessary projects dealing with health or safety of students, employees or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Richland Community College District #537; and

WHEREAS, Section 805/3-20.3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to use protection, health, and safety tax levy proceeds to pay for such repairs or alterations; and

WHEREAS, there are not sufficient funds available in the Operation and Maintenance Fund to complete the project and the college has available balance of protection, health & safety monies from previous projects; and

WHEREAS, the Board has received a revised estimate from licensed professional architects and engineers certifying that the following projects at Richland Community College requires repair and alterations, as defined in ICCB Rule 1501.601; and

WHEREAS, the project recommended for repair and alterations is:

<b>Project</b>	<b>Amount</b>
<b>Elevator Control, Device, and Car Upgrades</b>	<b>\$266,890</b>

WHEREAS, the Board certifies that this project meets the requirements of 805/3-20.3.01 of the Public Community College Act and is a necessary project for energy conservation, health or safety, environmental protection, or handicapped accessibility and not routine maintenance projects.

NOW, BE IT RESOLVED by the Board of Trustees of Richland Community College District #537, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the project set forth above require alterations or repairs and are necessary to insure building code and compliance or protect the occupant safety of Richland Community College

facilities.

3. There are not sufficient funds available in the Operation and Maintenance Fund of Richland Community College to complete the project set forth above.
4. The Board approved the completion of the Protection, Health, and Safety project as described below:

<b>Project</b>	<b>Amount</b>
<b>Elevator Control, Device, and Car Upgrades</b>	<b>\$266,890</b>

5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of these projects consistent with Ill. Rev. Stat. Ch. 122 Paragraph 103-20.301 (and all other applicable statutes) and 23 Illinois Administrative Code Section 1501.608 (and all other applicable regulations).
6. The Board authorizes fund balance for Protection, Health, and Safety purposes sufficient to fund the estimated cost of this project in the amount of \$266,890

COMMUNITY COLLEGE DISTRICT NO. 537  
OF MACON, CHRISTIAN, DEWITT, LOGAN,  
MOULTRIE, PIATT, SANGAMON, AND SHELBY  
COUNTIES, AND STATE OF ILLINOIS

BY: \_\_\_\_\_  
Vicki Carr, Chairwoman

ATTEST:

\_\_\_\_\_  
Ben Andreas, Secretary

DATE: December 19, 2023

**RICHLAND COMMUNITY COLLEGE  
DISTRICT NO. 537  
ONE COLLEGE PARK  
DECATUR, ILLINOIS 62521**

**RESOLUTION NO. 24-2: RESOLUTION TO APPROVE A PROTECTION, HEALTH, AND SAFETY PROJECT**

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District #537, is authorized to complete necessary projects dealing with health or safety of students, employees or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Richland Community College District #537; and

WHEREAS, Section 805/3-20.3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to use protection, health, and safety tax levy proceeds to pay for such repairs or alterations; and

WHEREAS, there are not sufficient funds available in the Operation and Maintenance Fund to complete the project and the college has available balance of protection, health & safety monies from previous projects; and

WHEREAS, the Board has received a revised estimate from licensed professional architects and engineers certifying that the following projects at Richland Community College requires repair and alterations, as defined in ICCB Rule 1501.601; and

WHEREAS, the project recommended for repair and alterations is:

<b>Project</b>	<b>Amount</b>
<b>Sidewalk and Parking Lot Walkspace Concrete Repair</b>	<b>\$355,000</b>

WHEREAS, the Board certifies that this project meets the requirements of 805/3-20.3.01 of the Public Community College Act and is a necessary project for energy conservation, health or safety, environmental protection, or handicapped accessibility and not routine maintenance projects.

NOW, BE IT RESOLVED by the Board of Trustees of Richland Community College District #537, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the project set forth above require alterations or repairs and are necessary to insure building code and compliance or protect the occupant safety of Richland Community College

facilities.

3. There are not sufficient funds available in the Operation and Maintenance Fund of Richland Community College to complete the project set forth above.
4. The Board approved the completion of the Protection, Health, and Safety project as described below:

<b>Project</b>	<b>Amount</b>
<b>Sidewalk and Parking Lot Walkspace Concrete Repair</b>	<b>\$355,000</b>

5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of these projects consistent with Ill. Rev. Stat. Ch. 122 Paragraph 103-20.301 (and all other applicable statutes) and 23 Illinois Administrative Code Section 1501.608 (and all other applicable regulations).
6. The Board authorizes fund balance for Protection, Health, and Safety purposes sufficient to fund the estimated cost of this project in the amount of \$255,000

COMMUNITY COLLEGE DISTRICT NO. 537  
OF MACON, CHRISTIAN, DEWITT, LOGAN,  
MOULTRIE, PIATT, SANGAMON, AND SHELBY  
COUNTIES, AND STATE OF ILLINOIS

BY: \_\_\_\_\_  
Vicki Carr, Chairwoman

ATTEST:

\_\_\_\_\_  
Ben Andreas, Secretary

DATE: December 19, 2023

**RICHLAND COMMUNITY COLLEGE  
DISTRICT NO. 537  
ONE COLLEGE PARK  
DECATUR, ILLINOIS 62521**

**RESOLUTION NO. 24-3: RESOLUTION TO APPROVE A PROTECTION, HEALTH, AND SAFETY PROJECT**

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District #537, is authorized to complete necessary projects dealing with health or safety of students, employees or visitors; and

WHEREAS, there is a need for repair and alteration of certain facilities of Richland Community College District #537; and

WHEREAS, Section 805/3-20.3.01 of the Public Community College Act authorizes the Board of Trustees, by proper resolution which specifically identifies the projects, to use protection, health, and safety tax levy proceeds to pay for such repairs or alterations; and

WHEREAS, there are not sufficient funds available in the Operation and Maintenance Fund to complete the project and the college has available balance of protection, health & safety monies from previous projects; and

WHEREAS, the Board has received a revised estimate from licensed professional architects and engineers certifying that the following projects at Richland Community College requires repair and alterations, as defined in ICCB Rule 1501.601; and

WHEREAS, the project recommended for repair and alterations is:

<b>Project</b>	<b>Amount</b>
<b>Atrium Roof Replacement &amp; Associated Roofing Repair</b>	<b>\$150,000</b>

WHEREAS, the Board certifies that this project meets the requirements of 805/3-20.3.01 of the Public Community College Act and is a necessary project for energy conservation, health or safety, environmental protection, or handicapped accessibility and not routine maintenance projects.

NOW, BE IT RESOLVED by the Board of Trustees of Richland Community College District #537, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the project set forth above require alterations or repairs and are necessary to insure building code and compliance or protect the occupant safety of Richland Community College

facilities.

3. There are not sufficient funds available in the Operation and Maintenance Fund of Richland Community College to complete the project set forth above.
4. The Board approved the completion of the Protection, Health, and Safety project as described below:

<b>Project</b>	<b>Amount</b>
<b>Atrium Roof Replacement &amp; Associated Roofing Repair</b>	<b>\$150,000</b>

5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of these projects consistent with Ill. Rev. Stat. Ch. 122 Paragraph 103-20.301 (and all other applicable statutes) and 23 Illinois Administrative Code Section 1501.608 (and all other applicable regulations).
6. The Board authorizes fund balance for Protection, Health, and Safety purposes sufficient to fund the estimated cost of this project in the amount of \$150,000

COMMUNITY COLLEGE DISTRICT NO. 537  
OF MACON, CHRISTIAN, DEWITT, LOGAN,  
MOULTRIE, PIATT, SANGAMON, AND SHELBY  
COUNTIES, AND STATE OF ILLINOIS

BY: \_\_\_\_\_  
Vicki Carr, Chairwoman

ATTEST:

\_\_\_\_\_  
Ben Andreas, Secretary

DATE: December 19, 2023

TO: Board of Trustees  
Dr. Cris Valdez

FROM: Joe Feinstein

DATE: November 27, 2023

RE: FY 2024 Tax Levy – Resolution No.24-4

Mr. President, Members of the Board, the tax levy for FY2024 is proposed for adoption in Resolution 24-4. With this resolution, we are requesting taxes be levied at amounts needed to fund the operations for the next year. While we are requesting that these amounts be levied, the amounts actually extended by the county clerks will be determined by the actual equalized assessed value of the taxable property in the district. Therefore, the amount of tax we collect will be different than the requested levy.

This resolution establishes requested extensions for the Education Fund, Operations & Maintenance Fund, Liability, Protection & Settlement Fund, Social Security & Medicare Fund, Audit Fund, and Protection, Health & Safety Fund totaling \$12,751,231. For the Education and Operations & Maintenance Funds, this represents an expected increase of 8%, or \$711,485, over the previous year's actual extension.

The Debt Service tax estimate for FY2024 is \$3,239,630. The total extension for all funds is \$15,990,861.

The total estimated tax rate for the aggregate and debt service levies is \$0.5441 per \$100 EAV. This is an estimated \$0.0002 decrease from the prior year's actual extension.

The change in dollar amount of the levy is designed to offset anticipated cost increases during the upcoming fiscal year. The estimated change in the district's EAV will result in a nominal change in taxes paid by homeowners. Based on the estimates provided by the counties within the District, the owner of a \$200,000 home will pay \$0.13 less to Richland compared to the current year.

I am available to address any questions you may have.

**RICHLAND COMMUNITY COLLEGE  
DISTRICT NO. 537  
ONE COLLEGE PARK  
DECATUR, ILLINOIS 62521**

**RESOLUTION NO. 24-4 RESOLUTION FOR FISCAL YEAR TAX LEVY**

WHEREAS, the Board of Trustees of Community College District No. 537 (Richland Community College), Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby, and State of Illinois, annually adopts a budget and appropriates monies for educational purposes and for operations and maintenance purposes for a fiscal year beginning July 1 and ending June 30, and

WHEREAS, the levy for the year 2023 will be allocated 100% for the fiscal year beginning July 1, 2024.

NOW, THEREFORE, BE IT RESOLVED that the said Board of Trustees hereby does levy against all taxable property of said Community College District for the year 2023 the sum of \$8,078,813 for educational purposes, the sum of \$1,175,528 for operations and maintenance purposes, the sum of \$2,475,000 for tort liability purposes, the sum of \$155,000 for Social Security and Medicare insurance purposes, the sum of \$95,000 for financial audit purposes, the sum of \$771,890 for protection, health, and safety purposes, and

BE IT FURTHER RESOLVED that the Chairman and Secretary of said Board of Trustees be and they hereby are authorized to execute and file with the County Clerk of the Counties of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby on or before the last Tuesday of December, 2023, a certificate of tax levy showing the aforementioned amounts.

BY: \_\_\_\_\_  
Vicki Carr, Chairwoman

ATTEST:

\_\_\_\_\_  
Ben Andreas, Secretary

DATE: December 19, 2023 (SEAL)

**TRUTH IN TAXATION  
CERTIFICATE OF COMPLIANCE**

I, the undersigned, hereby certify that I am the presiding officer of Richland Community College District No. 537, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with, the provisions of Section 18-60 through 18-85 of the "Truth in Taxation" law.

Check One of the Choices Below:

- 1) The taxing district published a notice in the newspaper and conducted a hearing that met the requirements of the Truth in Taxation Law.
- 2) The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.
- 3) The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension, and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.
- 4) The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

Date December 19, 2023

Presiding Officer \_\_\_\_\_

CERTIFICATE OF TAX LEVY

Community College District No. 537 County(ies) Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby

Community College District Name: Richland Community College District 537 and State of Illinois

**We hereby certify that we require:**

- the sum of \$ 8,078,813 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and
- the sum of \$ 1,175,528 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
- the sum of \$ -0- to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and
- the sum of \$ 2,475,000 to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
- the sum of \$ 155,000 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
- the sum of \$ 95,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
- the sum of \$ 771,890 to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01), and
- the sum of \$ -0- to be levied as a special tax for (specify) \_\_\_\_\_ purposes, on the taxable property of our community college district for the year 2023.

Signed this 19th day of December, 2023

\_\_\_\_\_  
Chairman of the Board of Said Community College District

\_\_\_\_\_  
Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district, which have not been paid in full 2.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

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(Detach and return to community college district via USPS mail, or email to: finance@richland.edu)

This is to certify that the Certificate of Tax Levy for Community College District No. 537 County(ies) of Macon, Christian, DeWitt, Logan, Moultrie, Piatt, Sangamon, and Shelby and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2023 was filed in the office of the County Clerk of this county on \_\_\_\_\_.

In addition to an extension of taxes authorized by levies made by the Board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2023 is \$ \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Clerk and County



**To:** Board of Trustees  
**From:** Strategic Plan Logistics Team  
**Date:** December 11, 2023  
**Re:** *2020-2023 Strategic Plan Final Report – Action Needed*

The Strategic Plan Goal Teams and the Logistics Team present for your adoption the *2020-2023 Strategic Plan Final Report*.

Since the Board of Trustees adopted the *Strategic Plan* in February 2020, Richland has used the four Goals—Teaching and Learning, Student Success, Workforce and Community Engagement, and Operational Health—in planning and implementing strategies for institutional improvement.

The *Strategic Plan* and its implementation are important for two reasons: The *Plan* serves as a focus for the work of the College, and it is a key item in the Higher Learning Commission Reaffirmation of Accreditation, which allows the College to offer degrees and certificates and to offer federal financial aid. Administrators, faculty, and staff are working on the components of the Comprehensive Review, with a visit by the Higher Learning Commission scheduled in February 2024.

No changes have been made to the *Final Report* since its distribution at the November Board meeting. Included with your Board materials is an electronic copy of the *Final Report*, and this information will also be posted on the College website. Paper copies are available.

The Logistics Team will be available to answer questions about the *Final Report* and the development of the *2024-2026 Strategic Plan*.

**Therefore, we recommend that the Board of Trustees accept the *2020-2023 Strategic Plan Final Report*.**

Thank you.

Logistics Team: Professor Jill Feinstein; Jody Hall, Director of Financial Aid and Veterans Affairs; Erin Spanberger, Institutional Researcher, President's Office; Teena Zindel-McWilliams, Director of Institutional and Academic Planning



Richland Community College  
**FINAL STRATEGIC PLAN REPORT**

2020-2023



# WHAT DID WE AIM FOR IN 2020-2023?

## Goal 1:

### Provide relevant, high-quality learning opportunities.

- Improve the quality of learning using a Teaching and Learning Center (TLC) to provide professional development.
- Expand educational partnerships to create cohesive transitions (high school, universities, and industry).
- Determine relevant learning opportunities to grow communities.

## Goal 2:

### Foster student success and completion.

- Strengthen Richland's relationship with service area stakeholders.
- Increase student retention.
- Increase student support services.

## Goal 3:

### Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.

- Connect with District employers to identify needed skills and collaborate in the delivery of training opportunities.
- Share information regarding Richland activities and opportunities with internal and external communities to better connect with and inform individuals.
- Deliver data-informed, innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

## GOAL 4:

### Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.

- Position the College for financial sustainability that addresses varying income sources.
- Seek alternative funding sources.
- Enhance student learning spaces.
- Enhance faculty and staff training options and modalities.
- Create an effective equipment replacement plan for all College computing equipment.
- Maintain and enhance the IT infrastructure to support College operations and to produce consistent content delivery.

## 2020-2023 STRATEGIC PLANNING TEAM

### Goal 1:

**Provide relevant, high-quality learning opportunities.**

- **Dr. Denise Crews,**  
Co-Champion
- **Ellen Colbeck,**  
Co-Champion
- **Jessica Pickel,**  
Co-Champion (final report)
- **Dr. Kona Jones,**  
Co-Champion (final report)
  
- Alex Berry
- Dr. Leanne Brooks
- Jody Burtnett
- Matt Cardinal
- Louise Greene
- Dr. Kona Jones
- Tara Mata
- Dr. Chris Merli
- Dr. Priscilla Palmer
- Sam Perryman
- Jessica Pickel
- Chris Senger
- Jason Smith
- Brenden Wilson  
(Student)

### Goal 2:

**Foster student success and completion.**

- **Dr. Isaac Zuniga,**  
Co-Champion
- **Andy Hynds,**  
Co-Champion
  
- Sally Anselmo
- Shelly Baldwin
- Shannice Berry
- Prem Chandra
- Dr. Laurie Hughes
- Michaila Long (student)
- Meredith Johnson-Palmer
- Diana Watts

### Goal 3:

**Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.**

- **Rev. Courtney Carson,**  
Co-Champion
- **Joe Feinstein,**  
Co-Champion
- **Julie Melton,**  
Co-Champion (final report)
  
- Scott Broyles
- Seth Brozio
- Tony Crystal
- Jeff Davison
- Karen Lockhart
- John Oliver
- Julie Pangrac
- Terrence Taylor
- Dr. Clarise Thomas
- Brian Tucker
- Tracy Withrow

### GOAL 4:

**Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.**

- **Greg Florian,**  
Co-Champion
- **Megan Moore,**  
Co-Champion
- **Joe Feinstein,**  
Co-Champion (final report)
- **Tiffany Nichols,**  
Co-Champion (final report)
  
- Robin Bollhorst
- Madonna Brown
- Jody Chambers
- Steve Gilbertz
- Joy Harvey



# GOAL #1

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Provide relevant, high-quality learning opportunities.

## Goal 1:

# Provide relevant, high-quality learning opportunities.

During 2020-2023, we focused on five key strategies to achieve our goal of providing relevant, high-quality learning opportunities. Through our commitment to teaching and student learning outcomes, we achieved the following results:

### Develop a Teaching & Learning Center (TLC) that includes both an online component and a physical presence on campus.

The College's commitment to teaching and learning was demonstrated by the opening of the Teaching and Learning Center (TLC) on the Richland Community College campus in January 2022.

The timely investment in space and staff provided faculty and students with resources and needed support with the shift to online and hybrid classes during and post-COVID. In the fall of 2023, we currently have 47% of students registered in online and hybrid classes, and 29% of all credit hours are online or hybrid.

### Expand the Transfer Academy.

Richland increased focus on expanding the Transfer Academy/Dual Credit Programs by establishing an AA Pathway with Decatur Public Schools (DPS) at part of the Prep Academy. In May 2021, 56 DPS students were accepted into the first cohort of the Prep Academy with anticipated graduation of May 2025. In its third year, currently 154 students in 3 cohorts are enrolled in the Prep Academy.

From 2021- 2023, dual credit hours increased from 7169 in Academic Year 2021 to 8,336 in Academic Year 23 for a total increase of 1,167 credit hours or 38.9 full time equivalents (FTE).

College administrators continued to investigate other opportunities to expand AA pathways to other high schools in the Richland Community College district. In the spring of 2023, Richland hosted an Education Symposium in partnership with Heartland Tech Academy to explore opportunities and barriers for dual credit offerings at our area high schools and to help inform planning for the [2024-2026 Strategic Plan](#).

### Develop an education pathway in which students can finish a bachelor's degree in Decatur.

Grow Your Own (GYO) was implemented at Richland in 2022 to strengthen the teacher pipeline, focusing on supporting homegrown, diverse candidates for teaching careers in our local community. 4 students were enrolled in the program in the fall of 2022, and 19 students are enrolled in the fall of 2023.

The Early Childhood Access Consortium for Equity (ECACE) program was implemented in 2022 at Richland to address the high demand for early childhood educators, advance racial equity and improve accessibility. 27 students are enrolled in the ECACE program in the fall of 2023, and general enrollment in Early Childhood Education has also increased to 67 students.

### Develop more transfer pathways (program/major specific) to 4-year institutions.

Richland continued to develop more transfer pathways to 4-year institutions with additional articulation agreements between Eastern Illinois University, Illinois State University, and Southern Illinois University. The Saluki Step Ahead Sub agreement was signed in 2022 to create a pathway at SIU for Accounting, Business and Administration, Criminology and Criminal Justice, Psychology, Health Care Management, and Radiologic Sciences programs.

### Develop registered apprenticeships for industry clusters identified by the Illinois Economic Plan.

Richland created apprenticeship programs with Abbott Ambulance Services, ADM, and Caterpillar in healthcare and manufacturing industry clusters; however, these programs have not been registered with the Department of Labor. Employers seek to continue partnering with Richland without the "registered" moniker.

From the Illinois Department of Commerce & Economic Opportunity (DCEO), the College received a \$450,000 Illinois Work Pre-Apprenticeship grant to develop the Construction Management Training Program in early 2023. Over the last year, we have graduated 3 cohorts, and completers will be listed in a registry to connect them to future jobs and create a pipeline for future employers.



## GOAL #2

Foster student success  
and completion.

## Goal 2:

### Foster student success and completion.

Although the COVID-19 Pandemic impacted our initial outlined strategies to achieve Goal 2, Richland was able to pivot and create opportunities to serve and support our traditional and non-traditional students by identifying and removing basic needs barriers. During 2020-2023, we focused on three key strategies to achieve our goal of fostering student success and completion.

#### Strengthen Richland's relationship with service area stakeholders.

In early 2021, District 61 and Richland Community established The Prep Academy – offering selected students the opportunity to earn their high school diploma AND an Associate of Arts Degree from Richland upon completion of the 4-year program during high school. This intentional program goes beyond dual credit, ensuring that students have an equal opportunity to a quality education.

In the spring of 2023, Richland hosted an Education Symposium in partnership with Heartland Tech Academy to explore opportunities and barriers for dual credit offerings at our area high schools and to help inform planning for the [2024-2026 Strategic Plan](#).

Richland continued to focus on an increased connection among full-time Richland faculty, dual credit administrators and students by hiring Dual Credit Coordinator in the fall of 2023.

#### Increase student retention.

Despite COVID-19 restrictions eliminating most initiatives, we will see measurable increases in enrollment and completions from 2020-2022 in targeted non-traditional populations.

- Increases in unduplicated headcount for African-American students (28.5%) and Hispanic students (67.74%).
- Increases in unduplicated number of completions for African-American students (21.65%) and Hispanic students (27.78%).
- Additionally, after a loss of enrollment of new students in the fall of 2020 (-43.31%), we rebounded with a 14.3% increase in the fall of 2021 (223 new students) and 6.73% increase in the fall of 2022 (238 new students).

#### Increase student support resources.

With support from the Richland Community College Foundation, we expanded our focus on student support to identify and address student basic need barriers, included scholarships, mental health, food insecurity, transportation and emergency relief.

- From 2020-2023, the Foundation awarded nearly \$4M in donor-funded scholarships. Additionally, more than \$200,000 in emergency relief grants have been awarded to support students during unexpected crisis situations.
- In partnerships with Crossing Healthcare, Richland opened onsite Mental Health in the spring of 2022. This partnership transitioned to Memorial Health in the fall of 2023, providing students access to on-site mental health counselors 40 hours/week.
- In spring 2023, a partnership with the Decatur Transit Authority was developed to offer transportation at no cost to Richland students. In the first quarter of the partnership, nearly 1500 rides were taken by Richland students, helping remove the transportation barrier.

Through private support, Richland is breaking down barriers and transforming lives. Our commitment to providing scholarships and educational opportunities not only empowers our students but also strengthens our community.



# GOAL #3

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Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.

### Goal 3:

## Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.

Over the last 4 years, collaboration has been central to the success of Richland Community College allowing us to achieve our goal of **enhancing and cultivating partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region**. During the 2020-2023 Strategic Plan, we achieved the following results:

### Connect with District employers to identify needed skills and collaborate in the delivery of training opportunities.

Richland Community College has a significant impact on the local workforce by equipping individuals with the skills and knowledge necessary for success in a rapidly evolving job market. The College's emphasis on applied learning, internships, and partnerships with local businesses further enhances students' readiness for the workplace and as a result plays a vital role in strengthening the local economy and providing a skilled workforce for the region.

- In February 2022, Richland Community College received a \$3.2M grant from the Decatur Memorial Foundation to grow enrollment in nursing and clinical programs by 75% to help build a well-educated, diverse and resilient workforce through EnRich Healthcare. As of the fall of 2023, we have over 400 students enrolled in the EnRich Healthcare program - 77% of the participants are minorities and 88% come from a low socio-economic status.
- In early 2022, ADM partnered with Richland to develop and implement an educational pathway for Process Technicians to receive paid training and hands-on learning experiences. ADM's PTEC Program is a 28-week program providing entry-level production specialists the opportunity to learn the common systems used in a processing facility (Level, Temperature, pH and Pressure). Employees gain onsite training on ADM's Decatur campus, all while working in a fast-paced environment to complete various processes and improve personal performance.
- In fall 2022, Richland received the Pre-Apprenticeship Grant through Department of Commerce and Economic Opportunity (DCEO). The Pre-Apprenticeship Program at Richland aims to address the inequitable employment gaps in the target population by providing a pathway to a high-paying career with benefits. Additionally, the program will ensure a competent workforce in the building and construction trades where market trends clearly show a need for more trained workers. These goals will be met by preparing participants

to enter a Department of Labor (DOL) registered apprenticeship program and providing them with industry-recognized credentials to increase their career options.

- Richland Community College is a primary partner in a private-public partnership and is currently at the center of innovation receiving a \$15.3M grant from the State of Illinois in fall 2022 to contribute to the creation of an \$53M Electric Vehicle Innovation Cluster, including a Climatic Center for Innovation & Research Facility. This will support the growth of the EV sector and electrification in Illinois by creating training programs and state-of-the-art facilities for research and development, which includes a full-scale climactic center for testing and simulations. The facility will be located on the T/CCI Decatur campus.

While each of partnerships provide it's own unique educational pathways, collectively they position Richland Community College to be a trailblazer in designing innovative curriculum and developing customized training programs tailored to the specific needs of our local workforce.

### Goal 3:

## Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.

Continued

### Share information regarding Richland activities and opportunities with internal and external communities to better connect with and inform individuals.

Richland's Marketing Department just completed a strategic marketing assessment to ensure the communication efforts across the College are consistent through branding and messaging. Guided by the Strategic Marketing Plan, the marketing department has implemented both traditional print and digital modalities to share and disseminate information across our District.

- The pathway brochure provides information on both training and transfer pathways at Richland to best serve the needs of our students. This brochure provides a high-level overview of the benefits of attending Richland, programs offered, and steps to apply.
- Corresponding rack cards detail each program at Richland, providing an overview of the program, detailing program benefits, listing degree and certificate options, and offering testimonials from current students and alumni. Each rack card directs students to the program page on the Richland website where they can learn more about pathways, costs, course requirements, careers and contact information.
- In the next phase of the implementation of the Strategic Plan, the Marketing team will be redesigning the public website with the key requirement of simple navigation and ease of access. This process kicked off in fall 2023 with anticipated go-live by FY25.

During Community College Month (April) in 2022 and 2023, the College hosted a State of the College Luncheon to provide an update on the present state of Richland and its impact on communities we serve. These events each had over 125 attendees from across the community.

### Deliver data-informed, innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

Richland's resurgence from the COVID-19 pandemic allowed us to be the critical piece to provide skilled training opportunities to meet the challenges facing our workforce.

- Based on national trends of nursing shortages and shrinking labor pools, we established a partnership with Decatur Memorial Hospital to expand our Healthcare Program and develop a pipeline of diverse healthcare workers.
- Through support of the Workforce Equity Initiative (WEI), Richland is addressing the nationwide supply chain issues by growing the CDL Program and expanding our fleet of vehicles.
- In order to support the evolution of minority small business owners, Richland developed the Minority Mentor Protégé Program. Since 2020, this program has provided the foundation for 19 minority small business in our community and is expanding with focus on owner/operators.

Richland employs a unique Trauma Informed/ Resilience Focused Essential Skills curriculum within our EnRich Program that confronts adverse childhood experiences of trauma and prepares participants to be culturally competent, trauma-informed, team-focused and resilient employees contributing to a diverse and resilient workforce environment.

- Since 2020, the EnRich Program has served over 1500 individuals, with 89% from underrepresented/ underserved communities.
- 55% of the 1,500 individuals that completed the EnRich program were second-chance citizens, indicating prior incarceration or involvement with the criminal justice system.
- Nearly 90% of all graduates of the EnRich Program remain employed one year after graduation, ensuring that our completers are thriving in the workplace.



# GOAL #4



Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.

## Goal 4:

# Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.

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During 2020-2023, Richland focused on six key strategies to **create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.** Through our commitment to creating a sound financial system, we achieved the following outcomes:

### Position the College for financial sustainability that addresses varying income sources.

Nearly one year ahead of schedule, Richland achieved our goal of having a general fund balance equal to 6 months of current budget expenses.

### Seek alternative funding sources.

Richland has seen a significant increase in grant funding with a current portfolio of \$25M in grants from state and local funding agencies. This alternative funding has allowed us to grow partnerships, programs, and staffing to support our students and meet the needs of our region.

### Enhance student learning spaces.

Moving students and staff off campus due to COVID-19 allowed us to expedite the completion of Master Plan Phase 1, and as a result, construction was complete prior to students returning on campus fall 2021. Completion of Master Plan Phase 1 included modernized science labs, learning spaces, technology, and instructional equipment.

In spring 2022, Richland broke ground on the new Agriculture Building. This \$3M investment from the College, along with a \$1M private gift, will develop and train a large talent pipeline that prepares students for and places them in agricultural career opportunities present in our community.

### Enhance faculty and staff training options and modalities.

- 93% of employees are in compliance with completion on online training provided through Safe Colleges, a program specifically built for higher education. Some courses are assigned at the time of employment, and annual training is assigned to all employees.
- Mandatory training for supervisors and staff has been completed by 100% of staff.

### Create an effective equipment replacement plan for all College computing equipment.

Richland's IT team has been working tirelessly to replace 90% of the obsolete equipment on our campus. The remaining 10% will be replaced during FY23.

### Maintain and enhance the IT infrastructure to support College operations and to produce consistent content delivery. (this needs enhanced)

- Outdated wireless access points in all College facilities replaced with 802.11ac devices to support modern hardware and density.
- Additional bandwidth available throughout the College.
- Cloud-based disaster recovery in secondary offsite location initiated.



**To:** Richland Board of Trustees  
**From:** Strategic Plan Logistics Team and Goal Co-Champions  
**Date:** December 11, 2023  
**Re:** 2024-2026 Strategic Plan

On behalf of the Strategic Planning Team, we are pleased to present the *2024-2026 Strategic Plan* for your review.

Each Goal was researched and prepared by the College Council and other key stakeholders, retaining the four general goals of the *2020-2023 Strategic Plan*: Teaching and Learning, Student Success, Workforce and Community Engagement, and Operational Health.

The *Plan* includes the following: A Goal statement, key results (metrics) for the overall goal, Implementation Strategies, and metrics for those Strategies. Depending on the Strategy, metrics might be included for each year, or a Strategy may be measured cumulatively at the end of the third year. In addition, a Strategy Manager has been identified to assure that work will continue even with personnel changes over the three years. To assist the Strategy Manager, a Data Source has been included to highlight where the original baseline information was obtained. In some cases, a new data report will be developed, so a specific location may not be available yet. Also included are a Glossary and a crosswalk to connect the Goals and Strategies to the Higher Learning Commission *Criteria for Accreditation*. This component will show how Richland's work connects to the requirements for accreditation.

The *Plan* you have is a draft. Goal Co-Champions continue to work on language and metrics, but we anticipate only minor changes. As mentioned at a previous Board meeting, we will give you an opportunity to ask questions at the January Board Retreat, with final action at the January Board meeting.

This document reflects in general both the Vision and the Mission of Richland, striving "to be the best and first choice for education."

No action is required this evening. The Logistics Team will be available to answer questions.

TO: Board of Trustees

FROM: Cris Valdez 

DATE: December 19, 2023

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the bills and Travel Expenditures for Ratification.

Joe Feinstein will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

**Therefore, it is recommended that the Board of Trustees ratify the November 2023 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.**

Thank you.

Richland Community College  
Treasurer's Report  
November 30, 2023

Fund	Balance 10/31/2023	Receipts for Month	Disbursements for Month	Balance 11/30/2023	Int. Bearing Accounts	Separate Inv. Instrments
Education Fund	4,969,905.62	1,287,666.56	(3,955,341.97)	2,302,230.21	2,052,230.21	250,000.00
Oper & Maint Restricted	16,578,900.06	-	(264,831.42)	16,314,068.64	16,314,068.64	.00
Bond & Interest Fund	10,071,329.97	-	-	10,071,329.97	10,071,329.97	.00
Auxiliary Expenses	2,033,979.25	49,965.98	(86.90)	2,083,858.33	2,083,858.33	.00
Restricted Purposes Fund	2,372,720.47	-	-	2,372,720.47	2,072,720.47	300,000.00
Working Cash Fund	7,278,017.54	-	-	7,278,017.54	6,920,535.49	357,482.05
Trust & Agency Fund	241,875.06	3,145.50	-	245,020.56	245,020.56	.00
Audit Fund	99,876.24	-	-	99,876.24	99,876.24	.00
Liability & Protection	2,257,310.71	-	-	2,257,310.71	2,257,310.71	.00
Totals	25,840,095.64	1,340,778.04	(4,220,260.29)	22,957,467.89	22,049,985.84	907,482.05

## Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$9,346,919.00	IL Funds	1.10		0.0
EDUCATION FUND	\$250,000.00	CD-First Mid	0.15	1/30/2023	12.0
RESTRICTED-MASTER PLAN2	\$11,212,504.00	PMA	2.17		0.0
RESTRICTED-MASTER PLAN	\$3,462,994.00	PMA	1.00		0.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.15	8/10/2022	12.0
WORKING CASH FUND	\$1,061,113.00	PMA	1.00		0.0
WORKING CASH FUND	\$121,474.73	CD-Regns	0.01	8/4/2022	7.0
WORKING CASH FUND	\$124,972.00	CD-Regns	0.01	11/21/2022	13.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.15	3/23/2023	12.0

# Revenues & Expenses by Fund

	Actual 11/30/2023	Budget 2324	%	Actual 11/30/2022	Prior Year To Date
<b>Fund 01-Education Fund</b>					
Revenue	\$4,309,497.05	\$16,653,181.00	25.88	\$13,044,946.02	\$17,443,972.97
Expenses	(\$5,972,762.95)	(\$16,641,392.43)	35.89	(\$5,532,271.82)	(\$13,444,736.11)
	<b>(\$1,663,265.90)</b>	<b>\$11,788.57</b>		<b>\$7,512,674.20</b>	<b>\$3,999,236.86</b>
<b>Fund 02-Operations &amp; Maintenance</b>					
Revenue	\$572,783.28	\$2,471,584.00	23.17	\$1,514,731.37	\$1,877,073.66
Expenses	(\$738,307.45)	(\$2,471,584.00)	29.87	(\$727,800.17)	(\$2,187,811.13)
	<b>(\$165,524.17)</b>	<b>\$0.00</b>		<b>\$786,931.20</b>	<b>(\$310,737.47)</b>
<b>Fund 03-Oper &amp; Maint Restricted</b>					
Revenue	\$189,153.62	\$16,110,258.00	1.17	\$62,220.55	\$148,372.65
Expenses	(\$1,222,630.81)	(\$15,767,884.00)	7.75	(\$88,213.72)	(\$2,402,897.33)
	<b>(\$1,033,477.19)</b>	<b>\$342,374.00</b>		<b>(\$25,993.17)</b>	<b>(\$2,254,524.68)</b>
<b>Fund 04-Bond &amp; Interest Fund</b>					
Revenue	\$937,018.59	\$3,229,848.00	29.01	\$3,093,554.99	\$3,096,412.42
Expenses	(\$2,793,387.50)	(\$3,229,847.50)	86.49	(\$2,815,939.44)	(\$3,193,214.44)
	<b>(\$1,856,368.91)</b>	<b>\$0.50</b>		<b>\$277,615.55</b>	<b>(\$96,802.02)</b>
<b>Fund 05-Auxiliary Enterprises</b>					
Revenue	\$779,000.97	\$2,397,930.00	32.49	\$503,050.85	\$1,971,830.66
Expenses	(\$1,022,371.44)	(\$2,397,929.88)	42.64	(\$864,464.89)	(\$2,177,709.23)
	<b>(\$243,370.47)</b>	<b>\$0.12</b>		<b>(\$361,414.04)</b>	<b>(\$205,878.57)</b>
<b>Fund 06-Restricted Purposes Fund</b>					
Revenue	\$88,983.95	\$31,310,747.23	0.28	\$4,294,694.58	\$6,515,812.90
Transfers	\$0.00	\$0.00	0	(\$340.00)	(\$340.00)
Expenses	(\$5,795,728.05)	(\$19,777,625.60)	29.3	(\$4,587,651.97)	(\$11,946,120.97)
	<b>(\$5,706,744.10)</b>	<b>\$11,533,121.63</b>		<b>(\$293,297.39)</b>	<b>(\$5,430,648.07)</b>
<b>Fund 07-Working Cash Fund</b>					
Revenue	\$921.34	\$20,000.00	4.61	\$78,371.57	\$270,767.66
Transfers	\$0.00	(\$20,000.00)	0	\$0.00	\$0.00
	<b>\$921.34</b>	<b>\$0.00</b>		<b>\$78,371.57</b>	<b>\$270,767.66</b>
<b>Fund 10-Trust &amp; Agency Fund</b>					
Revenue	\$40,642.25	\$59,312.00	68.52	\$39,432.85	\$73,684.51
Expenses	(\$30,617.10)	(\$59,312.00)	51.62	(\$18,650.69)	(\$47,191.86)
	<b>\$10,025.15</b>	<b>\$0.00</b>		<b>\$20,782.16</b>	<b>\$26,492.65</b>
<b>Fund 11-Audit Fund</b>					
Revenue	\$19,701.18	\$67,610.00	29.14	\$102,468.63	\$105,206.66
Expenses	(\$4,702.72)	(\$64,575.00)	7.28	(\$3,031.27)	(\$40,307.46)
	<b>\$14,998.46</b>	<b>\$3,035.00</b>		<b>\$99,437.36</b>	<b>\$64,899.20</b>
<b>Fund 12-Liability &amp; Protection</b>					
Revenue	\$567,747.78	\$1,831,938.00	30.99	\$2,088,839.14	\$2,151,104.52
Expenses	(\$800,568.08)	(\$1,831,938.00)	43.7	(\$696,259.37)	(\$1,613,697.44)
	<b>(\$232,820.30)</b>	<b>\$0.00</b>		<b>\$1,392,579.77</b>	<b>\$537,407.08</b>
<b>Fund 21-Brush College LLC</b>					
Revenue	\$0.00	\$138,583.00	0	\$85.93	\$91,965.90
Expenses	(\$55,203.73)	(\$138,583.00)	39.83	(\$24,724.91)	(\$120,578.93)
	<b>(\$55,203.73)</b>	<b>\$0.00</b>		<b>(\$24,638.98)</b>	<b>(\$28,613.03)</b>
<b>Fund 25-Law Enforcement Trng Ctr</b>					
Revenue	\$1,006,839.91	\$3,669,980.00	27.43	\$570,263.68	\$2,998,010.36
Expenses	(\$1,170,327.59)	(\$3,320,068.00)	35.25	(\$871,485.60)	(\$2,606,930.47)
	<b>(\$163,487.68)</b>	<b>\$349,912.00</b>		<b>(\$301,221.92)</b>	<b>\$391,079.89</b>
<b>Total</b>	<b>(\$11,094,317.50)</b>	<b>\$12,240,231.82</b>		<b>\$9,161,826.31</b>	<b>(\$3,037,320.50)</b>

# Operating Funds Revenue

	Actual Revenue YTD 11/30/2023	Budget 2324	%	Actual Revenue YTD 11/30/2022	Prior Year Revenue 6/30/2023
<b>Investment Revenue</b>					
Investment Revenue	\$0.00	\$8,300.00	0	\$143,291.59	\$522,552.75
	<u>\$0.00</u>	<u>\$8,300.00</u>	0	<u>\$143,291.59</u>	<u>\$522,552.75</u>
<b>Local Government Sources</b>					
Current Taxes	\$2,536,607.49	\$8,697,856.00	29.16	\$7,668,747.33	\$7,668,747.33
Interest on Taxes	\$56.29	\$600.00	9.38	\$4.40	\$4.40
	<u>\$2,536,663.78</u>	<u>\$8,698,456.00</u>	29.16	<u>\$7,668,751.73</u>	<u>\$7,668,751.73</u>
<b>Other Revenue</b>					
Facility Rental	\$140.00	\$205,668.00	0.07	\$47,154.40	\$47,154.40
Other Revenue	\$89,968.05	\$2,278,178.00	3.95	\$80,922.86	\$235,085.35
Transfer In	\$0.00	\$25,000.00	0	\$340.00	\$340.00
	<u>\$90,108.05</u>	<u>\$2,508,846.00</u>	3.59	<u>\$128,417.26</u>	<u>\$282,579.75</u>
<b>State Government Sources</b>					
ICCB CTE Formula Grant	\$0.00	\$218,918.00	0	\$109,459.00	\$218,918.00
ICCB Credit Hour Grants	\$0.00	\$1,551,579.00	0	\$802,204.57	\$1,673,053.07
ICCB Equalization Grant	\$0.00	\$134,820.00	0	\$44,940.00	\$123,585.00
Replacement Taxes	\$0.00	\$575,000.00	0	\$663,970.24	\$663,970.24
	<u>\$0.00</u>	<u>\$2,480,317.00</u>	0	<u>\$1,620,573.81</u>	<u>\$2,679,526.31</u>
<b>Student Tuition &amp; Fees</b>					
Tuition Discount	\$0.00	\$0.00	0	\$0.00	\$100.00
Tuition-Credit	\$1,976,130.50	\$4,913,530.00	40.22	\$4,408,284.00	\$7,204,596.59
Various Fees	\$279,378.00	\$515,316.00	54.21	\$590,359.00	\$962,939.50
	<u>\$2,255,508.50</u>	<u>\$5,428,846.00</u>	41.55	<u>\$4,998,643.00</u>	<u>\$8,167,636.09</u>
<b>Total Revenue</b>	<b>\$4,882,280.33</b>	<b>\$19,124,765.00</b>	<b>25.53</b>	<b>\$14,559,677.39</b>	<b>\$19,321,046.63</b>

# Operating Funds Expenses

	Actual Expenses YTD 11/30/2023	Budget 2324	%	Actual Expenses YTD 11/30/2022	Prior Year Expenses 6/30/2023
<b>Salaries</b>					
Academic Support-PT	\$13,335.48	\$32,080.00	41.57	\$20,659.42	\$40,188.23
Administrative Staff Sal	\$883,097.22	\$1,805,761.00	48.9	\$797,774.91	\$1,798,688.32
Car Allowance	\$3,807.76	\$9,000.00	42.31	\$3,807.76	\$9,000.16
Classified-Temporary	\$1,365.70	\$30,000.00	4.55	\$9,623.74	\$11,049.63
Clinical Risk Stipends	\$6,116.91	\$8,525.00	71.75	\$6,024.24	\$16,985.52
Custodial, Maint Stf Sal	\$83,049.10	\$177,707.00	46.73	\$35,208.56	\$116,617.60
Custodial, Maint-Temp	\$11,880.11	\$0.00	0	\$8,557.50	\$16,434.00
F/T Classified Salary	\$514,378.26	\$1,126,103.00	45.68	\$388,865.84	\$979,625.27
F/T Faculty Salary	\$1,346,870.80	\$3,676,903.00	36.63	\$1,074,309.47	\$3,046,241.40
F/T Faculty-Summer Sal	\$155,131.06	\$269,160.40	57.64	\$223,755.69	\$323,384.77
FWSP Workers Salary	\$6,184.75	\$0.00	0	\$0.00	\$0.00
Faculty Curriculum Dev	\$4,050.00	\$4,050.00	100	\$0.00	\$0.00
Faculty Curriculum Dev OL	\$0.00	\$0.00	0	\$0.00	\$450.00
Faculty Tutors Salary	\$20,922.58	\$35,700.00	58.61	\$20,159.76	\$36,518.37
Independent Study Salary	\$708.47	\$6,480.00	10.93	\$0.00	\$5,897.47
Interpreter Salary	\$0.00	\$8,000.00	0	\$0.00	\$0.00
LabFacilitators	\$12,963.34	\$41,530.00	31.21	\$12,258.59	\$28,935.41
Overload Salary	\$199,269.66	\$715,970.52	27.83	\$202,782.13	\$628,006.18
Overtime Wages	\$10,926.31	\$16,980.00	64.35	\$0.00	\$12,138.81
P/T Classified Salary	\$2,474.66	\$0.00	0	\$2,605.77	\$5,964.05
P/T Faculty Salary	\$218,301.28	\$570,633.00	38.26	\$241,724.97	\$646,209.07
P/T Faculty-Summer Sal	\$37,560.66	\$79,031.40	47.53	\$53,518.92	\$79,446.86
Professional/Tech Salary	\$631,571.05	\$1,925,147.00	32.81	\$577,226.99	\$1,483,132.98
Professional/Tech-PT	\$5,829.97	\$10,500.00	55.52	\$7,511.67	\$12,215.00
SURS Fringe Benefit	\$7,558.94	\$21,808.08	34.66	\$0.00	\$8,138.76
Salary Adjustments	\$0.00	\$25,000.00	0	\$0.00	\$0.00
Severance Payments	\$49,738.00	\$0.00	0	\$33,346.24	\$33,346.24
Stipend	\$0.00	\$1,800.00	0	\$0.00	\$18,000.00
Student Workers Salary	\$25,512.50	\$49,242.00	51.81	\$26,016.00	\$57,378.25
Subs Instructors Salary	\$4,141.72	\$17,980.00	23.04	\$24,065.64	\$37,729.17
Supervisory Staff Salary	\$54,934.37	\$133,216.00	41.24	\$49,757.52	\$124,089.36
Test Proctor Salary	\$16,224.74	\$35,806.00	45.31	\$16,719.66	\$38,774.28
	<u>\$4,327,905.40</u>	<u>\$10,834,113.40</u>	<u>39.95</u>	<u>\$3,836,280.99</u>	<u>\$9,614,585.16</u>
<b>Employee Benefits</b>					
EmployeeBenefitsTotal	\$19,609.79	\$0.00	0	\$1,776.67	\$2,596.70
Employer Annuity Contrib	\$17,714.40	\$0.00	0	\$0.00	\$0.00
FICA-Social Security	\$73.78	\$0.00	0	\$69.22	\$488.81
Grants Share of SURS	(\$185.20)	\$0.00	0	\$398.58	\$849.00
Group Dental Ins	\$28,129.69	\$75,080.00	37.47	\$25,298.76	\$65,433.31
Group LTD Ins	\$7,189.83	\$20,581.00	34.93	\$6,720.66	\$16,855.74
Group Life Ins	\$13,671.36	\$27,794.00	49.19	\$12,999.07	\$26,791.69
Group Medical Ins	\$630,605.96	\$1,740,850.00	36.22	\$618,156.35	\$1,525,849.17
Medicare	\$1,085.07	\$0.00	0	\$556.68	\$1,145.35
SURS-RetireeHealthContri	\$29,752.82	\$44,701.00	66.56	\$18,472.44	\$44,940.77
Staff/Family Waivers	\$21,869.22	\$48,000.00	45.56	\$27,259.75	\$46,278.70
	<u>\$769,516.72</u>	<u>\$1,957,006.00</u>	<u>39.32</u>	<u>\$711,708.18</u>	<u>\$1,731,229.24</u>
<b>Contractual Services</b>					
Accreditation Fees	\$8,125.00	\$19,075.00	42.6	\$8,877.00	\$23,737.00
Admin Computer-Maint	\$133,793.70	\$457,099.00	29.27	\$381,608.20	\$404,131.20
Building Repair/Maint	\$35,889.64	\$72,500.00	49.5	\$20,583.33	\$83,893.86
Consultants/Workshops	\$15,423.75	\$15,000.00	102.83	\$660.00	\$3,860.20
Contractual-Other	\$422,528.26	\$1,904,273.61	22.19	\$134,335.88	\$686,914.63
Contractual-Tutoring	\$0.00	\$6,200.00	0	\$0.00	\$0.00
Custodial Services	\$128,900.31	\$543,036.00	23.74	\$120,331.20	\$432,819.20
Employee Awards	\$0.00	\$600.00	0	\$0.00	\$86.25
Employee Recognition	\$3,024.39	\$11,000.00	27.49	\$999.22	\$2,504.34
Equip Repair/Maint Agree	\$58,945.21	\$130,550.00	45.15	\$43,421.69	\$126,381.29
Faculty Development	\$0.00	\$2,300.00	0	\$223.21	\$223.21
Grounds Maintenance	\$266.89	\$15,000.00	1.78	\$15,234.74	\$196,208.04
Legal Services-Admin	\$855.08	\$27,000.00	3.17	\$9,905.00	\$25,950.67
Pest Control	\$8,759.75	\$16,000.00	54.75	\$6,002.23	\$14,671.94

# Operating Funds Expenses

	Actual Expenses YTD 11/30/2023	Budget 2324	%	Actual Expenses YTD 11/30/2022	Prior Year Expenses 6/30/2023
<b>Contractual Services</b>					
Professional Fees	\$0.00	\$9,200.00	0	\$3,372.00	\$3,372.00
Recruitment	\$873.52	\$12,000.00	7.28	\$237.27	\$2,122.65
Royalties	\$0.00	\$1,125.00	0	\$0.00	\$130.00
Staff/Faculty Developmen	\$2,858.94	\$32,250.00	8.86	\$3,064.62	\$7,718.43
Student Awards	\$0.00	\$375.00	0	\$0.00	\$375.00
Student Development	\$0.00	\$3,425.00	0	\$313.46	\$943.26
Telephone Maint Agree	\$1,516.56	\$1,700.00	89.21	\$1,516.56	\$1,516.56
	<u>\$821,761.00</u>	<u>\$3,279,708.61</u>	25.06	<u>\$750,685.61</u>	<u>\$2,017,559.73</u>
<b>Materials &amp; Supplies</b>					
Advertising	\$103,824.00	\$212,000.00	48.97	\$12,585.61	\$52,269.72
Audio/Visual/Stream Mat	\$480.00	\$15,000.00	3.2	\$0.00	\$14,409.82
Books-Library Collection	\$949.46	\$6,300.00	15.07	\$343.53	\$4,301.80
Computer Software	\$67,925.31	\$241,342.00	28.14	\$150,850.87	\$290,166.93
Digital Print/Curric Spt	\$54,993.90	\$58,910.00	93.35	\$30,535.30	\$40,358.46
Event Expense	\$18,718.91	\$22,700.00	82.46	\$14,462.93	\$42,244.10
Graphic Supplies	\$0.00	\$2,500.00	0	\$0.00	\$0.00
Instructional Supplies	\$32,548.53	\$113,585.00	28.66	\$38,841.04	\$105,631.58
Laundry/Linen Supplies	\$234.00	\$1,600.00	14.63	\$675.20	\$1,187.20
Maintenance Supplies	\$51,946.16	\$101,550.00	51.15	\$32,512.33	\$93,040.70
Materials	\$18,071.18	\$85,275.00	21.19	\$42,567.39	\$143,031.87
Non Consumable Supplies	\$0.00	\$8,000.00	0	\$0.00	\$7,422.00
Office Supplies	\$2,395.89	\$21,451.10	11.17	\$3,514.48	\$11,088.35
Postage	\$4,892.79	\$13,035.00	37.54	\$4,767.15	\$13,950.51
Printing	\$16,731.07	\$78,565.00	21.3	\$4,728.08	\$30,096.66
Publications & Dues	\$60,561.12	\$116,909.00	51.8	\$50,195.26	\$109,102.62
Readiness Initiative	\$0.00	\$3,738.32	0	\$0.00	\$0.00
Specialities	\$0.00	\$1,500.00	0	\$0.00	\$0.00
Transcripts	\$6,147.09	\$16,000.00	38.42	\$0.00	\$614.10
Uniforms	\$2,844.25	\$250.00	1137.7	\$969.60	\$3,681.67
Vehicle Expense	\$7,421.35	\$24,000.00	30.92	\$13,099.28	\$18,324.37
Wind Turbine Maintenance	\$7,200.00	\$13,000.00	55.38	\$7,200.00	\$11,678.50
	<u>\$457,885.01</u>	<u>\$1,157,210.42</u>	39.57	<u>\$407,848.05</u>	<u>\$992,600.96</u>
<b>Conference &amp; Meeting Exp</b>					
Community Relations/Spon	\$0.00	\$5,000.00	0	\$2,000.00	\$2,599.96
Meeting Expense	\$6,391.34	\$16,315.00	39.17	\$1,738.02	\$13,131.03
Registration Fees	\$9,228.39	\$82,521.00	11.18	\$5,835.00	\$25,815.59
Relocation	\$0.00	\$6,000.00	0	\$3,000.00	\$3,000.00
Travel-In State	\$10,905.30	\$24,995.00	43.63	\$3,127.11	\$36,457.47
Travel-In State Mileage	\$4,157.35	\$20,425.00	20.35	\$2,042.45	\$10,864.35
Travel-In State-Admin	\$0.00	\$0.00	0	\$0.00	\$191.25
Travel-In State-Instruct	\$0.00	\$0.00	0	\$11.88	\$366.88
Travel-Out State-Other	\$1,849.61	\$0.00	0	\$0.00	\$0.00
Travel-Out of State	\$21,584.02	\$123,494.00	17.48	\$25,857.51	\$97,599.48
	<u>\$54,116.01</u>	<u>\$278,750.00</u>	19.41	<u>\$43,611.97</u>	<u>\$190,026.01</u>
<b>Fixed Charges</b>					
Credit Card Fees	\$0.00	\$23,000.00	0	\$6,540.29	\$6,715.16
Equipment Rental	\$0.00	\$1,500.00	0	\$0.00	\$0.00
Facility Rental	\$0.00	\$0.00	0	\$33,999.00	\$47,841.00
Graduation Expense	\$54.75	\$21,600.00	0.25	\$4,054.75	\$33,639.46
Install Pymt Lease/Purch	\$0.00	\$0.00	0	\$2,458.07	\$2,458.07
Property Taxes	\$1,536.51	\$3,500.00	43.9	\$9,414.05	\$42,838.74
	<u>\$1,591.26</u>	<u>\$49,600.00</u>	3.21	<u>\$56,466.16</u>	<u>\$133,492.43</u>
<b>Utilities</b>					
Electricity and Nat Gas	\$137,566.21	\$543,500.00	25.31	\$229,263.21	\$548,318.13
Internet	\$3,600.00	\$20,100.00	17.91	\$3,890.00	\$13,548.00
Propane	\$0.00	\$300.00	0	\$0.00	\$0.00
Refuse Disposal	\$24,233.50	\$44,700.00	54.21	\$11,526.85	\$47,770.19
Telephone	\$15,207.14	\$33,420.00	45.5	\$14,180.04	\$38,384.52
Water, Sewage	\$32,353.61	\$59,600.00	54.28	\$24,562.69	\$53,133.50
	<u>\$212,960.46</u>	<u>\$701,620.00</u>	30.35	<u>\$283,422.79</u>	<u>\$701,154.34</u>
<b>Capital Outlay</b>					

## Operating Funds Expenses

	Actual Expenses YTD 11/30/2023	Budget 2324	%	Actual Expenses YTD 11/30/2022	Prior Year Expenses 6/30/2023
<b>Capital Outlay</b>					
Equipment-Instructional	(\$1,011.27)	\$95,500.00	-1.06	\$0.00	\$1,880.21
Equipment-Service	\$3,597.97	\$290,000.00	1.24	\$0.00	\$14,635.74
	<u>\$2,586.70</u>	<u>\$385,500.00</u>	0.67	<u>\$0.00</u>	<u>\$16,515.95</u>
<b>Tuition Adjustments</b>					
Tuition Waiver	\$5,189.00	\$12,000.00	43.24	\$1,498.00	\$3,032.00
Unfunded ING/MIA/POW	\$0.00	\$5,000.00	0	\$2,359.42	\$2,359.42
Write-Off	\$756.00	\$175,000.00	0.43	\$82,949.91	\$84,099.91
	<u>\$5,945.00</u>	<u>\$192,000.00</u>	3.1	<u>\$86,807.33</u>	<u>\$89,491.33</u>
<b>Other Expense</b>					
Bank Service Charges	\$0.00	\$5,500.00	0	\$1,400.82	\$1,505.82
Contributions	\$31,661.25	\$164,280.00	19.27	\$52,440.00	\$79,387.00
Expense-Other	\$503.69	\$41,000.00	1.23	\$3,704.54	\$6,335.53
	<u>\$32,164.94</u>	<u>\$210,780.00</u>	15.26	<u>\$57,545.36</u>	<u>\$87,228.35</u>
<b>Total Expenses</b>	<b>\$6,686,432.50</b>	<b>\$19,046,288.43</b>	<b>35.11</b>	<b>\$6,234,376.44</b>	<b>\$15,573,883.50</b>

## Revenues by Fund Summary

	Actual Revenue YTD 11/30/2023	Budget 2324	%	Actual Revenue YTD 11/30/2022	Prior Year Revenue 6/30/2023
<b>Fund 01-Education Fund</b>					
Local Government Sources	\$2,221,407.65	\$7,613,204.00	29.18	\$6,694,690.16	\$6,694,690.16
State Government Sources	\$0.00	\$2,245,057.00	0	\$1,620,573.81	\$2,679,526.31
Student Tuition & Fees	\$2,058,892.60	\$4,898,195.00	42.03	\$4,541,800.35	\$7,434,491.83
Investment Revenue	\$0.00	\$8,300.00	0	\$143,291.59	\$522,552.75
Other Revenue	\$29,196.80	\$1,888,425.00	1.55	\$44,590.11	\$112,711.92
<b>Total Revenue Fund 01</b>	<b>\$4,309,497.05</b>	<b>\$16,653,181.00</b>	<b>25.88</b>	<b>\$13,044,946.02</b>	<b>\$17,443,972.97</b>
<b>Fund 02-Operations &amp; Maintenance</b>					
Local Government Sources	\$315,256.13	\$1,085,252.00	29.05	\$974,061.57	\$974,061.57
State Government Sources	\$0.00	\$235,260.00	0	\$0.00	\$0.00
Student Tuition & Fees	\$196,615.90	\$530,651.00	37.05	\$456,842.65	\$733,144.26
Other Revenue	\$60,911.25	\$620,421.00	9.82	\$83,827.15	\$169,867.83
<b>Total Revenue Fund 02</b>	<b>\$572,783.28</b>	<b>\$2,471,584.00</b>	<b>23.17</b>	<b>\$1,514,731.37</b>	<b>\$1,877,073.66</b>
<b>Fund 03-Oper &amp; Maint Restricted</b>					
Local Government Sources	\$189,153.62	\$650,000.00	29.1	\$0.00	\$0.00
Investment Revenue	\$0.00	\$55,000.00	0	\$62,220.55	\$148,372.65
Other Revenue	\$0.00	\$15,405,258.00	0	\$0.00	\$0.00
<b>Total Revenue Fund 03</b>	<b>\$189,153.62</b>	<b>\$16,110,258.00</b>	<b>1.17</b>	<b>\$62,220.55</b>	<b>\$148,372.65</b>
<b>Fund 04-Bond &amp; Interest Fund</b>					
Customized Training	\$0.00	\$0.00	0	\$0.00	\$25.00
Local Government Sources	\$937,018.59	\$3,220,848.00	29.09	\$3,092,085.08	\$3,092,085.08
Investment Revenue	\$0.00	\$9,000.00	0	\$1,469.91	\$4,302.34
<b>Total Revenue Fund 04</b>	<b>\$937,018.59</b>	<b>\$3,229,848.00</b>	<b>29.01</b>	<b>\$3,093,554.99</b>	<b>\$3,096,412.42</b>
<b>Fund 05-Auxiliary Enterprises</b>					
Customized Training	\$204,923.00	\$653,906.00	31.34	\$297,448.81	\$692,503.60
Student Tuition & Fees	\$4,565.00	\$48,900.00	9.34	\$31,519.00	\$38,456.00
Auxiliary Enterprises	\$559,854.75	\$1,436,041.00	38.99	\$136,295.75	\$1,129,465.13
Other Revenue	\$0.00	\$0.00	0	\$0.00	\$1,725.00
Investment Revenue	\$0.00	\$0.00	0	\$23,179.69	\$70,353.86
Other Revenue	\$9,658.22	\$259,083.00	3.73	\$14,607.60	\$39,327.07
<b>Total Revenue Fund 05</b>	<b>\$779,000.97</b>	<b>\$2,397,930.00</b>	<b>32.49</b>	<b>\$503,050.85</b>	<b>\$1,971,830.66</b>
<b>Fund 06-Restricted Purposes Fund</b>					
Financial Aid	\$55,301.58	\$7,819,305.00	0.71	\$3,054,691.49	\$3,612,771.97
Investment Revenue	\$0.00	\$200.00	0	\$489.83	\$1,573.18
Other Revenue	\$33,682.37	\$23,491,242.23	0.14	\$1,239,513.26	\$2,901,467.75
<b>Total Revenue Fund 06</b>	<b>\$88,983.95</b>	<b>\$31,310,747.23</b>	<b>0.28</b>	<b>\$4,294,694.58</b>	<b>\$6,515,812.90</b>
<b>Fund 07-Working Cash Fund</b>					
Investment Revenue	\$921.34	\$20,000.00	4.61	\$78,371.57	\$270,767.66
<b>Total Revenue Fund 07</b>	<b>\$921.34</b>	<b>\$20,000.00</b>	<b>4.61</b>	<b>\$78,371.57</b>	<b>\$270,767.66</b>
<b>Fund 10-Trust &amp; Agency Fund</b>					
Club Revenue	\$8,981.00	\$13,650.00	65.79	\$10,713.85	\$11,611.85
Investment Revenue	\$0.00	\$250.00	0	\$2,499.00	\$8,905.66
Other Revenue	\$31,661.25	\$45,412.00	69.72	\$26,220.00	\$53,167.00
<b>Total Revenue Fund 10</b>	<b>\$40,642.25</b>	<b>\$59,312.00</b>	<b>68.52</b>	<b>\$39,432.85</b>	<b>\$73,684.51</b>
<b>Fund 11-Audit Fund</b>					
Local Government Sources	\$19,701.18	\$67,510.00	29.18	\$101,351.37	\$101,351.37
Investment Revenue	\$0.00	\$100.00	0	\$1,117.26	\$3,855.29
<b>Total Revenue Fund 11</b>	<b>\$19,701.18</b>	<b>\$67,610.00</b>	<b>29.14</b>	<b>\$102,468.63</b>	<b>\$105,206.66</b>
<b>Fund 12-Liability &amp; Protection</b>					
Local Government Sources	\$564,779.78	\$1,786,100.00	31.62	\$2,057,222.07	\$2,057,222.07
Student Tuition & Fees	\$2,968.00	\$3,500.00	84.8	\$6,368.00	\$10,552.08
Investment Revenue	\$0.00	\$2,050.00	0	\$25,249.07	\$83,330.37
Other Revenue	\$0.00	\$40,288.00	0	\$0.00	\$0.00
<b>Total Revenue Fund 12</b>	<b>\$567,747.78</b>	<b>\$1,831,938.00</b>	<b>30.99</b>	<b>\$2,088,839.14</b>	<b>\$2,151,104.52</b>

## Revenues by Fund Summary

	Actual Revenue YTD 11/30/2023	Budget 2324	%	Actual Revenue YTD 11/30/2022	Prior Year Revenue 6/30/2023
<b>Fund 21-Brush College LLC</b>					
Auxiliary Enterprises	\$0.00	\$35,000.00	0	\$0.00	\$60,000.00
Other Revenue	\$0.00	\$10,000.00	0	\$0.00	\$9,999.00
Investment Revenue	\$0.00	\$125.00	0	\$85.93	\$516.90
Other Revenue	\$0.00	\$93,458.00	0	\$0.00	\$21,450.00
<b>Total Revenue Fund 21</b>	<b>\$0.00</b>	<b>\$138,583.00</b>	<b>0</b>	<b>\$85.93</b>	<b>\$91,965.90</b>
<b>Fund 25-Law Enforcement Trng Ctr</b>					
Auxiliary Enterprises	\$888,156.90	\$2,396,500.00	37.06	\$197,118.70	\$1,902,793.90
Other Revenue	\$118,683.01	\$1,273,480.00	9.32	\$373,144.98	\$1,095,216.46
<b>Total Revenue Fund 25</b>	<b>\$1,006,839.91</b>	<b>\$3,669,980.00</b>	<b>27.43</b>	<b>\$570,263.68</b>	<b>\$2,998,010.36</b>
<b>Total Revenue</b>	<b>\$8,512,289.92</b>	<b>\$77,960,971.23</b>	<b>10.92</b>	<b>\$25,392,660.16</b>	<b>\$36,744,214.87</b>

# Expenses by Fund Summary

	Budget 2324	Actual YTD as of 11/30/2023	Encumbered as of 11/30/2023	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 01-Education Fund</b>							
Salaries	\$10,412,515.40	\$4,166,177.36	\$0.00	\$4,166,177.36	40.01	\$9,332,713.41	40.01
Employee Benefits	\$1,913,044.00	\$740,090.17	\$3,954.00	\$744,044.17	38.89	\$1,688,477.38	41.29
Contractual Services	\$2,489,472.61	\$585,177.74	\$410,821.29	\$995,999.03	40.01	\$1,151,661.09	47.32
Materials & Supplies	\$1,006,260.42	\$388,473.25	\$37,400.78	\$425,874.03	42.32	\$856,693.72	41.3
Conference & Meeting Exp	\$273,200.00	\$54,116.01	\$42,792.06	\$96,908.07	35.47	\$189,997.93	22.95
Fixed Charges	\$44,600.00	\$54.75	\$0.00	\$54.75	0.12	\$42,812.69	30.49
Utilities	\$4,020.00	\$1,575.00	\$3,300.00	\$4,875.00	121.27	\$3,780.00	45.63
Capital Outlay	\$95,500.00	(\$1,011.27)	\$0.00	(\$1,011.27)	-1.06	\$1,880.21	0
Other Expense	\$175,000.00	\$756.00	\$0.00	\$756.00	0.43	\$84,099.91	98.63
Tuition Adjustments	\$17,000.00	\$5,189.00	\$0.00	\$5,189.00	30.52	\$5,391.42	71.55
Other Expense	\$210,780.00	\$32,164.94	\$0.00	\$32,164.94	15.26	\$87,228.35	65.97
<b>Total Expense Fund 01</b>	<b>\$16,641,392.43</b>	<b>\$5,972,762.95</b>	<b>\$498,268.13</b>	<b>\$6,471,031.08</b>	<b>38.89</b>	<b>\$13,444,736.11</b>	<b>41.15</b>
<b>Fund 02-Operations &amp; Maintenance</b>							
Salaries	\$427,458.00	\$163,735.04	\$0.00	\$163,735.04	38.3	\$286,539.75	37
Employee Benefits	\$99,790.00	\$52,057.45	\$0.00	\$52,057.45	52.17	\$96,747.60	38.22
Contractual Services	\$790,236.00	\$236,583.26	\$238,248.54	\$474,831.80	60.09	\$865,898.64	23.75
Materials & Supplies	\$153,150.00	\$69,411.76	\$318.20	\$69,729.96	45.53	\$135,907.24	39.73
Conference & Meeting Exp	\$8,350.00	\$0.00	\$0.00	\$0.00	0	\$28.08	0
Fixed Charges	\$5,000.00	\$1,536.51	\$0.00	\$1,536.51	30.73	\$90,679.74	47.88
Utilities	\$697,600.00	\$211,385.46	\$18,200.00	\$229,585.46	32.91	\$697,374.34	40.39
Capital Outlay	\$290,000.00	\$3,597.97	\$0.00	\$3,597.97	1.24	\$14,635.74	0
<b>Total Expense Fund 02</b>	<b>\$2,471,584.00</b>	<b>\$738,307.45</b>	<b>\$256,766.74</b>	<b>\$995,074.19</b>	<b>40.26</b>	<b>\$2,187,811.13</b>	<b>33.27</b>
<b>Fund 03-Oper &amp; Maint Restricted</b>							
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,981.88	100
Materials & Supplies	\$180,000.00	\$0.00	\$0.00	\$0.00	0	\$52,465.95	34.54
Capital Outlay	\$15,587,884.00	\$1,222,630.81	\$56,255.05	\$1,278,885.86	8.2	\$2,346,449.50	2.82
<b>Total Expense Fund 03</b>	<b>\$15,767,884.00</b>	<b>\$1,222,630.81</b>	<b>\$56,255.05</b>	<b>\$1,278,885.86</b>	<b>8.11</b>	<b>\$2,402,897.33</b>	<b>3.67</b>
<b>Fund 04-Bond &amp; Interest Fund</b>							
Fixed Charges	\$3,227,847.50	\$2,791,387.50	\$0.00	\$2,791,387.50	86.48	\$3,191,214.44	88.18
Other Expense	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	100	\$2,000.00	100
<b>Total Expense Fund 04</b>	<b>\$3,229,847.50</b>	<b>\$2,793,387.50</b>	<b>\$0.00</b>	<b>\$2,793,387.50</b>	<b>86.49</b>	<b>\$3,193,214.44</b>	<b>88.19</b>
<b>Fund 05-Auxiliary Enterprises</b>							
Salaries	\$1,282,649.88	\$459,977.08	\$0.00	\$459,977.08	35.86	\$956,405.27	40.14
Employee Benefits	\$180,672.00	\$66,291.32	\$0.00	\$66,291.32	36.69	\$152,996.88	37.64
Contractual Services	\$19,250.00	\$68,385.53	\$1,919.28	\$70,304.81	365.22	\$119,050.76	39.24
Materials & Supplies	\$880,245.00	\$424,798.92	\$14,219.69	\$439,018.61	49.87	\$919,169.23	39.11
Conference & Meeting Exp	\$22,425.00	\$1,798.34	\$8,566.43	\$10,364.77	46.22	\$14,522.30	23.52
Fixed Charges	\$10,699.00	\$1,120.25	\$0.00	\$1,120.25	10.47	\$3,337.68	63.38
Utilities	\$600.00	\$0.00	\$0.00	\$0.00	0	\$600.00	41.67
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0	\$11,185.34	98.34
Other Expense	\$1,389.00	\$0.00	\$0.00	\$0.00	0	\$441.77	0
<b>Total Expense Fund 05</b>	<b>\$2,397,929.88</b>	<b>\$1,022,371.44</b>	<b>\$24,705.40</b>	<b>\$1,047,076.84</b>	<b>43.67</b>	<b>\$2,177,709.23</b>	<b>39.7</b>
<b>Fund 06-Restricted Purposes Fund</b>							
Salaries	\$2,163,663.66	\$633,995.78	\$0.00	\$633,995.78	29.3	\$1,388,512.21	35.1
Employee Benefits	\$566,212.82	\$196,013.60	\$0.00	\$196,013.60	34.62	\$435,208.82	35.23
Contractual Services	\$4,567,818.48	\$2,046,796.87	\$7,458.28	\$2,054,255.15	44.97	\$1,882,798.41	14.65
Materials & Supplies	\$182,355.50	\$16,067.35	\$647.86	\$16,715.21	9.17	\$235,100.03	11.64
Conference & Meeting Exp	\$162,044.43	\$41,308.13	\$12,070.46	\$53,378.59	32.94	\$37,448.80	4.72
Fixed Charges	\$244,166.23	\$0.00	\$0.00	\$0.00	0	\$28,869.55	40.36
Capital Outlay	\$570,617.00	\$89,560.28	(\$12,841.89)	\$76,718.39	13.44	\$584,793.86	23.66
Financial Aid Expense	\$8,293,298.00	\$2,605,804.28	\$0.00	\$2,605,804.28	31.42	\$7,342,804.65	47.56
Other Expense	\$3,027,449.48	\$166,181.76	\$0.00	\$166,181.76	5.49	\$10,584.64	0
<b>Total Expense Fund 06</b>	<b>\$19,777,625.60</b>	<b>\$5,795,728.05</b>	<b>\$7,334.71</b>	<b>\$5,803,062.76</b>	<b>29.34</b>	<b>\$11,946,120.97</b>	<b>38.4</b>
<b>Fund 10-Trust &amp; Agency Fund</b>							

## Expenses by Fund Summary

	Budget 2324	Actual YTD as of 11/30/2023	Encumbered as of 11/30/2023	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
<b>Fund 10-Trust &amp; Agency Fund</b>							
Contractual Services	\$18,000.00	\$9,050.00	\$0.00	\$9,050.00	50.28	\$17,495.00	41.44
Materials & Supplies	\$39,352.00	\$20,936.12	\$117.99	\$21,054.11	53.5	\$25,968.00	43.13
Conference & Meeting Exp	\$760.00	\$330.98	\$0.00	\$330.98	43.55	\$2,996.88	0
Other Expense	\$1,200.00	\$300.00	\$0.00	\$300.00	25	\$731.98	27.32
<b>Total Expense Fund 10</b>	<b>\$59,312.00</b>	<b>\$30,617.10</b>	<b>\$117.99</b>	<b>\$30,735.09</b>	<b>51.82</b>	<b>\$47,191.86</b>	<b>39.52</b>
<b>Fund 11-Audit Fund</b>							
Salaries	\$9,696.00	\$4,092.58	\$0.00	\$4,092.58	42.21	\$5,413.86	46.29
Employee Benefits	\$1,329.00	\$610.14	\$0.00	\$610.14	45.91	\$893.60	58.76
Contractual Services	\$53,550.00	\$0.00	\$0.00	\$0.00	0	\$34,000.00	0
<b>Total Expense Fund 11</b>	<b>\$64,575.00</b>	<b>\$4,702.72</b>	<b>\$0.00</b>	<b>\$4,702.72</b>	<b>7.28</b>	<b>\$40,307.46</b>	<b>7.52</b>
<b>Fund 12-Liability &amp; Protection</b>							
Salaries	\$621,467.00	\$262,823.80	\$0.00	\$262,823.80	42.29	\$607,634.84	43.81
Employee Benefits	\$289,064.00	\$111,183.50	\$0.00	\$111,183.50	38.46	\$288,754.97	39.42
Contractual Services	\$421,697.00	\$151,751.86	\$186,618.09	\$338,369.95	80.24	\$307,257.96	31.86
Materials & Supplies	\$58,800.00	\$13,486.03	\$0.00	\$13,486.03	22.94	\$43,161.82	26.1
Conference & Meeting Exp	\$5,250.00	\$618.61	\$741.10	\$1,359.71	25.9	\$1,221.11	10
Fixed Charges	\$370,500.00	\$226,561.73	\$0.00	\$226,561.73	61.15	\$346,251.30	59.05
Utilities	\$5,100.00	\$760.44	\$0.00	\$760.44	14.91	\$2,840.48	33.36
Capital Outlay	\$60,060.00	\$0.00	\$0.00	\$0.00	0	\$6,580.00	22.8
Other Expense	\$0.00	\$33,382.11	\$0.00	\$33,382.11	0	\$9,994.96	0
<b>Total Expense Fund 12</b>	<b>\$1,831,938.00</b>	<b>\$800,568.08</b>	<b>\$187,359.19</b>	<b>\$987,927.27</b>	<b>53.93</b>	<b>\$1,613,697.44</b>	<b>43.15</b>
<b>Fund 21-Brush College LLC</b>							
Contractual Services	\$26,820.00	\$12,181.66	\$0.00	\$12,181.66	45.42	\$10,550.27	74.41
Materials & Supplies	\$155.00	\$0.00	\$0.00	\$0.00	0	\$2,679.42	5.78
Fixed Charges	\$62,500.00	\$10,595.40	\$0.00	\$10,595.40	16.95	\$61,319.73	10.72
Utilities	\$49,000.00	\$27,422.67	\$0.00	\$27,422.67	55.96	\$45,921.51	21.99
Capital Outlay	\$0.00	\$5,004.00	\$0.00	\$5,004.00	0	\$0.00	0
Other Expense	\$108.00	\$0.00	\$0.00	\$0.00	0	\$108.00	41.67
<b>Total Expense Fund 21</b>	<b>\$138,583.00</b>	<b>\$55,203.73</b>	<b>\$0.00</b>	<b>\$55,203.73</b>	<b>39.83</b>	<b>\$120,578.93</b>	<b>20.51</b>
<b>Fund 25-Law Enforcement Trng Ctr</b>							
Salaries	\$976,552.00	\$439,119.41	\$0.00	\$439,119.41	44.97	\$1,009,739.30	44.12
Employee Benefits	\$201,160.00	\$92,040.36	\$0.00	\$92,040.36	45.75	\$215,137.87	42.26
Contractual Services	\$1,604,445.00	\$447,141.69	\$10,000.93	\$457,142.62	28.49	\$854,643.44	7.39
Materials & Supplies	\$366,536.00	\$126,788.13	\$46,022.79	\$172,810.92	47.15	\$338,976.55	47.76
Conference & Meeting Exp	\$1,625.00	\$0.00	\$0.00	\$0.00	0	\$501.51	9.83
Fixed Charges	\$2,880.00	\$2,639.30	\$0.00	\$2,639.30	91.64	\$3,443.25	33.14
Utilities	\$111,500.00	\$34,087.50	\$0.00	\$34,087.50	30.57	\$131,609.68	36.04
Capital Outlay	\$40,370.00	\$20,780.04	\$4,296.35	\$25,076.39	62.12	\$48,982.35	83.06
Other Expense	\$15,000.00	\$7,731.16	\$3,995.60	\$11,726.76	78.18	\$3,896.52	529.53
<b>Total Expense Fund 25</b>	<b>\$3,320,068.00</b>	<b>\$1,170,327.59</b>	<b>\$64,315.67</b>	<b>\$1,234,643.26</b>	<b>37.19</b>	<b>\$2,606,930.47</b>	<b>33.43</b>
<b>Total Expenses</b>	<b>\$65,700,739.41</b>	<b>\$19,606,607.42</b>	<b>\$1,095,122.88</b>	<b>\$20,701,730.30</b>	<b>31.51</b>	<b>\$39,781,195.37</b>	<b>40.8</b>

## Auxiliary Enterprises Revenue & Expenses

NOV 2324

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
<b>Community Events</b>						
6030 -Misc Events	\$12,220.00	\$28,000.00	\$0.00	\$0.00	\$12,220.00	\$28,000.00
	<u>\$12,220.00</u>	<u>\$28,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$12,220.00</u>	<u>\$28,000.00</u>
<b>Continuing &amp; Professional Education</b>						
6000 -Admininstration-CPED	\$1,478.00	\$2,000.00	\$6,498.48	\$88,208.00	(\$5,020.48)	(\$86,208.00)
6001 -CDL	\$174,680.00	\$400,000.00	\$96,515.15	\$292,009.00	\$78,164.85	\$107,991.00
6013 -Culinary Arts	\$1,140.00	\$0.00	\$99.57	\$0.00	\$1,040.43	\$0.00
6003 -Dance	\$0.00	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00
6004 -Personal Development	\$1,770.00	\$20,000.00	\$2,780.40	\$3,400.00	(\$1,010.40)	\$16,600.00
6007 -Safety-Industrial	\$15,766.00	\$193,706.00	\$94,982.79	\$149,267.00	(\$79,216.79)	\$44,439.00
6008 -Shilling Rentals	\$1,208.25	\$22,650.00	\$1,599.79	\$11,709.00	(\$391.54)	\$10,941.00
6009 -Traffic Safety	\$9,354.00	\$28,200.00	\$17,080.09	\$20,822.00	(\$7,226.09)	\$7,378.00
6005 -Workforce Development	\$735.00	\$9,500.00	\$1,273.53	\$8,700.00	(\$538.53)	\$800.00
	<u>\$206,131.25</u>	<u>\$704,056.00</u>	<u>\$220,829.80</u>	<u>\$574,115.00</u>	<u>(\$14,698.55)</u>	<u>\$129,941.00</u>
<b>Culinary</b>						
8907 -Bistro 537	\$65,513.17	\$111,661.00	\$87,743.64	\$193,260.00	(\$22,230.47)	(\$81,599.00)
8970 -Cafe	\$484,549.65	\$1,275,882.00	\$333,932.43	\$642,324.60	\$150,617.22	\$633,557.40
8908 -Coffee House	\$0.00	\$10,750.00	\$0.00	\$8,850.00	\$0.00	\$1,900.00
	<u>\$550,062.82</u>	<u>\$1,398,293.00</u>	<u>\$421,676.07</u>	<u>\$844,434.60</u>	<u>\$128,386.75</u>	<u>\$553,858.40</u>
<b>Fitness Center</b>						
1157 -Fitness Center	\$4,565.00	\$79,473.00	\$36,445.76	\$89,426.00	(\$31,880.76)	(\$9,953.00)
	<u>\$4,565.00</u>	<u>\$79,473.00</u>	<u>\$36,445.76</u>	<u>\$89,426.00</u>	<u>(\$31,880.76)</u>	<u>(\$9,953.00)</u>
<b>Horticulture</b>						
4503 -Garden Center	\$1,332.70	\$20,000.00	\$5,140.20	\$17,636.00	(\$3,807.50)	\$2,364.00
9099 -Produce Market	\$0.00	\$3,448.00	\$1,503.74	\$3,768.00	(\$1,503.74)	(\$320.00)
	<u>\$1,332.70</u>	<u>\$23,448.00</u>	<u>\$6,643.94</u>	<u>\$21,404.00</u>	<u>(\$5,311.24)</u>	<u>\$2,044.00</u>

## Education Fund Revenue & Expenses

NOV 2324

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
<b>Continuing &amp; Professional Education</b>						
6000 -Admininstration-CPED	\$0.00	\$0.00	\$12,097.15	\$0.00	(\$12,097.15)	\$0.00
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$12,097.15</u>	<u>\$0.00</u>	<u>(\$12,097.15)</u>	<u>\$0.00</u>
<b>Culinary</b>						
8970 -Cafe	\$0.00	\$0.00	\$2,480.33	\$0.00	(\$2,480.33)	\$0.00
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,480.33</u>	<u>\$0.00</u>	<u>(\$2,480.33)</u>	<u>\$0.00</u>

# Restricted Purposes Fund Revenue & Expenses

NOV 2324

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
<b>Continuing &amp; Professional Education</b>						
6007 -Safety-Industrial	\$0.00	\$0.00	(\$57.87)	\$0.00	\$57.87	\$0.00
6009 -Traffic Safety	\$0.00	\$0.00	\$1,185.72	\$0.00	(\$1,185.72)	\$0.00
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,127.85</u>	<u>\$0.00</u>	<u>(\$1,127.85)</u>	<u>\$0.00</u>

# Bills for Ratification



November 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>AAF International Corp</b>					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$543.19			\$543.19
<b>AEP Energy, Inc</b>					
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$208.24		\$208.24	
Electricity and Nat Gas	Utilities	\$305.93		\$305.93	
Electricity and Nat Gas	Utilities	\$77.47		\$77.47	
<b>AT&amp;T</b>					
Telephone	Telecommunications	\$1,870.84		\$1,870.84	
Telephone	Telecommunications	\$1,862.27		\$1,862.27	
<b>ATI Services of Illinois, LLC</b>					
Equip Repair/Maint Agree	Credit	\$122.84			\$122.84
Equip Repair/Maint Agree	Credit	\$123.63			\$123.63
Equip Repair/Maint Agree	Credit	\$556.61			\$556.61
Equip Repair/Maint Agree	Credit	\$1,423.12			\$1,423.12
<b>Airweld Industrial Gases &amp; Suppl</b>					
Materials	Automotive-Tech Occ	\$7.72	\$7.72		
Materials	Collision Repair Tech	\$10.29	\$10.29		
Instructional Supplies	Welding-Technical Occ	\$35.00	\$35.00		
Instructional Supplies	Welding-Technical Occ	\$42.02	\$42.02		
Instructional Supplies	Welding-Technical Occ	\$113.93	\$113.93		
Instructional Supplies	Welding-Technical Occ	\$483.43	\$483.43		
Materials	Automotive-Tech Occ	\$68.96	\$68.96		
Instructional Supplies	Human Simulator	\$2.57	\$2.57		
Instructional Supplies	Human Simulator	\$31.00	\$31.00		
<b>Alwood, Tania L</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>AmerenIP</b>					
Electricity and Nat Gas	Utilities	\$26.19		\$26.19	
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$74.69		\$74.69	
Electricity and Nat Gas	Utilities	\$3,299.14		\$3,299.14	
Electricity and Nat Gas	Utilities	\$195.05		\$195.05	
Electricity and Nat Gas	Workforce Development Ct	\$3,307.81		\$3,307.81	
<b>American Culinary Federation</b>					
Accreditation Fees	Culinary Arts	\$750.00	\$750.00		
<b>American Heart Association</b>					
Instructional Supplies	Credit	\$519.70			\$519.70
Instructional Supplies	Credit	\$750.10			\$750.10
Instructional Supplies	Credit	\$408.00			\$408.00
<b>Aramark - AUS St Louis MC</b>					
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$94.35			\$94.35
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$94.79			\$94.79
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$138.59			\$138.59
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$94.35			\$94.35
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$94.35			\$94.35
Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$94.35			\$94.35
<b>Ascendium Education Solutions</b>					
Contractual-Other	Fin Aid & Vet Affairs	\$72.00	\$72.00		
<b>Autumn Davis-Reed</b>					
Expense-Other	Student Activities	\$250.00			\$250.00
Expense-Other	Student Activities	\$200.00			\$200.00
Expense-Other	Student Activities	\$250.00			\$250.00
<b>Axon Enterprises Inc</b>					
Instructional Supplies	Basic Corrections Trng	\$2,098.10			\$2,098.10
Instructional Supplies	Basic Law Enforce Trng	\$2,098.10			\$2,098.10
<b>B &amp; B Glass</b>					
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$30.00			\$30.00
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$336.00			\$336.00
<b>B &amp; H Photo</b>					
New Bldgs & Additions	Renovations / Remodeling	\$187.33			\$187.33
<b>BLDD Architects Inc</b>					
Building Improvements	Renovations / Remodeling	\$651.31			\$651.31
Building Improvements	Renovations / Remodeling	\$1,022.50			\$1,022.50
<b>Banks, Michelle D</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>Bardfield, Erin E</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>Baum Chevrolet Buick</b>					
Vehicle Expense	College Vehicle	\$535.48		\$535.48	
Vehicle Expense	College Vehicle	\$1,259.60		\$1,259.60	
<b>BearMail Co</b>					
Postage	Business Office	\$240.03	\$240.03		
Postage	Dean-Math Science Busine	\$33.66	\$33.66		
Postage	General Expenses	\$207.45	\$207.45		

# Bills for Ratification

November 2023



Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>BearMail Co</b>						
	Postage	NonCredit	\$143.82			\$143.82
	Postage	Business Office	\$498.12	\$498.12		
	Postage	Dean-Math Science Busine	\$22.89	\$22.89		
	Postage	Foundation & Development	\$226.65	\$226.65		
	Postage	General Expenses	\$319.41	\$319.41		
	Postage	LRC	\$3.72	\$3.72		
	Postage	Student Success	\$46.75	\$46.75		
<b>Beasley, Dayonna Estelle</b>						
	Stipends	Student Activities	\$500.00			\$500.00
<b>Beck's Studio</b>						
	Instructional Supplies	Basic Corrections Trng	\$1,037.50			\$1,037.50
	Instructional Supplies	Basic Law Enforce Trng	\$1,037.50			\$1,037.50
<b>Bell, Iris G</b>						
	Stipends	CDL / Transportation	\$144.00			\$144.00
<b>Blankenship, Christina</b>						
	Stipends	CDL / Transportation	\$225.00			\$225.00
	Stipends	CDL / Transportation	\$252.00			\$252.00
	Stipends	CDL / Transportation	\$168.00			\$168.00
	Stipends	CDL / Transportation	\$312.00			\$312.00
	Stipends	CDL / Transportation	\$48.00			\$48.00
<b>Blue Cross and Blue Shield of IL</b>						
	Group Insurance		\$33,185.00	\$33,185.00		
	Health Insurance		\$197,226.35	\$197,226.35		
	EmployeeBenefitsTotal	General Expenses	\$127.02	\$127.02		
<b>Bob Brady Auto Group</b>						
	Vehicle Expense	College Vehicle	\$182.82		\$182.82	
<b>Bodine Communications Inc</b>						
	Registration Fees	Technical Services Suprt	\$207.98	\$207.98		
	Registration Fees	Technical Services Suprt	\$1,650.00	\$1,650.00		
<b>Boettcher, Raquel</b>						
	Travel-In State Mileage	EnRich	\$50.38			\$50.38
<b>Bolsen, Heather M</b>						
	Stipends	Student Activities	\$50.00			\$50.00
	Stipends	Student Activities	\$500.00			\$500.00
<b>Bond, Lauryn Renee</b>						
	Stipends	Student Activities	\$500.00			\$500.00
<b>Boys &amp; Girls Club of Decatur Inc</b>						
	Meeting Expense	General Expenses	\$500.00	\$500.00		
<b>Bragg, Kendra Raynesha</b>						
	Stipends	Student Activities	\$500.00			\$500.00
<b>Brinkmeyer, Amy Marie</b>						
	Stipends	Student Activities	\$500.00			\$500.00
<b>Broderick, Megan</b>						
	Travel-In State Mileage	Grant-Administration	\$216.15			\$216.15
<b>Brown, James</b>						
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$312.00			\$312.00
	Stipends	Student Activities	\$360.00			\$360.00
	Stipends	Student Activities	\$270.00			\$270.00
<b>Brown, Madonna M</b>						
	Telephone	Presidents Office	\$50.00	\$50.00		
<b>Brownback, Julianne</b>						
	Student Tuition Rec		\$567.00	\$567.00		
<b>Bruce, MaShayla MyChele</b>						
	Expense-Other	Student Activities	\$34.00			\$34.00
<b>CAHIIM</b>						
	Accreditation Fees	Health Information Tech	\$3,300.00	\$3,300.00		
<b>CDS Leasing</b>						
	Equipment Rental	Law Enforce Trng Ctr	\$159.99			\$159.99
<b>CDS Office Technologies</b>						
	Printing	Copiers	\$263.27	\$263.27		
	Equipment Rental	Law Enforce Trng Ctr	\$224.18			\$224.18
	Equipment Rental	Law Enforce Trng Ctr	\$60.00			\$60.00
	Equipment Rental	Law Enforce Trng Ctr	\$80.00			\$80.00
	Printing	Copiers	\$3,535.59	\$3,535.59		
<b>CDWG Government Inc</b>						
	Instructional Supplies	Grant-Administration	\$61,294.27			\$61,294.27
	New Bldgs & Additions	Renovations / Remodeling	\$45.12			\$45.12
	Heartland Academy Recv		\$633.00	\$633.00		
	Student Support		\$7,315.40			\$7,315.40
	Equipment-Office	Technical Services Suprt	\$890.01			\$890.01
<b>CRA International</b>						

# Bills for Ratification



November 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>CRA International</b>					
General Insurance	Liab Protection & Settle	\$12,500.00			\$12,500.00
<b>Calixto, Astrid Sixto</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>Callaway, Drakkaar Shay</b>					
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$336.00			\$336.00
<b>Carr, Vicki M</b>					
Travel-In State	Board of Trustees	\$594.82	\$594.82		
<b>Carson, J'son J'Quan</b>					
Stipends	CDL / Transportation	\$156.00			\$156.00
Stipends	CDL / Transportation	\$192.00			\$192.00
Stipends	CDL / Transportation	\$66.00			\$66.00
<b>Cassidy, Josie Jollene</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>Cintas Corporation</b>					
Uniforms	Maintenance	\$74.44		\$74.44	
Uniforms	Maintenance	\$74.44		\$74.44	
Uniforms	Maintenance	\$194.68		\$194.68	
Uniforms	Maintenance	\$74.44		\$74.44	
Uniforms	Maintenance	\$74.44		\$74.44	
Uniforms	Maintenance	\$74.44		\$74.44	
<b>City of Decatur</b>					
Accrued Sales Tax		\$678.85			\$678.85
Accrued Sales Tax		\$227.63			\$227.63
<b>City of Decatur IL</b>					
Water,Sewage	Sequestration Bldg O&M	\$178.50		\$178.50	
Water,Sewage	CSI Building O&M	\$81.20		\$81.20	
Water,Sewage	Macon Co Soil & Water Bd	\$195.91		\$195.91	
Water,Sewage	Law Enforce Trng Ctr O&M	\$129.66			\$129.66
Water,Sewage	Law Enforce Trng Ctr O&M	\$467.68			\$467.68
Water,Sewage	Law Enforce Trng Ctr O&M	\$246.23			\$246.23
Water,Sewage	Law Enforce Trng Ctr O&M	\$9.52			\$9.52
<b>Clear Talk</b>					
Materials	Public Safety Department	\$25.58			\$25.58
<b>Cline, Aidelyn R</b>					
Security	Public Safety Department	\$80.00			\$80.00
<b>Coleman, David Letitio</b>					
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$312.00			\$312.00
Stipends	Student Activities	\$234.00			\$234.00
<b>Coleman, Edward</b>					
Stipends	CDL / Transportation	\$192.00			\$192.00
Stipends	CDL / Transportation	\$144.00			\$144.00
<b>Coleman, Holly R</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>Comcast</b>					
Internet	Law Enforce Trng Ctr O&M	\$450.04			\$450.04
Internet	Law Enforce Trng Ctr O&M	\$1,188.93			\$1,188.93
Telephone	Telecommunications	\$60.00		\$60.00	
Internet	Law Enforce Trng Ctr O&M	\$215.02			\$215.02
<b>Confidential On-Site Paper</b>					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$5.93			\$5.93
<b>Connor Co</b>					
Maintenance Supplies	Maintenance	\$239.39		\$239.39	
Instructional Supplies	Heating,Vent,AC-Tech Occ	\$2,853.20	\$2,853.20		
Equipment-Instructional	Heating,Vent,AC-Tech Occ	\$3,374.86			\$3,374.86
Maintenance Supplies	Maintenance	\$239.39		\$239.39	
<b>Conscious Discipline Holdings, L</b>					
Student Support	Student Activities	\$1,500.35			\$1,500.35
<b>Consociate Group</b>					
Contractual-Other	Human Resources	\$262.50	\$262.50		
<b>Cook, Queanus A</b>					
Stipends	CDL / Transportation	\$225.00			\$225.00
Stipends	CDL / Transportation	\$252.00			\$252.00
Stipends	CDL / Transportation	\$168.00			\$168.00
Stipends	CDL / Transportation	\$312.00			\$312.00
Stipends	CDL / Transportation	\$48.00			\$48.00
<b>Cook, Valerie L</b>					
Contractual-Other	Law Enforce Trng Ctr	\$292.50			\$292.50
<b>Coon, Amber Starr</b>					
Expense-Other	Student Activities	\$100.00			\$100.00

# Bills for Ratification



November 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Coon, Amber Starr					
Stipends	Student Activities	\$500.00			\$500.00
Country Mutual Insurance Co					
Student Support	Student Activities	\$242.16			\$242.16
Culp, Edward L., Jr					
Expense-Other	Law Enforce Trng Ctr	\$6.00			\$6.00
Cunningham, Briterious Briayon					
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$384.00			\$384.00
Stipends	Student Activities	\$234.00			\$234.00
Cuttill, Gabrielle Paige					
Stipends	Student Activities	\$500.00			\$500.00
Davis, Michael Dean					
Uniforms	Maintenance	\$100.00		\$100.00	
DeBose Consulting					
Contractual-Other	Credit	\$1,600.00			\$1,600.00
Contractual-Other	Credit	\$1,600.00			\$1,600.00
Decatur Mack					
Equip Repair/Maint Agree	Credit	\$69.03			\$69.03
Equip Repair/Maint Agree	Credit	\$118.69			\$118.69
Equip Repair/Maint Agree	Credit	\$144.45			\$144.45
Decatur Park District					
Event Expense	Human Resources	\$2,238.00	\$2,238.00		
Decatur Regional Chamber of					
Meeting Expense	EnRich	\$750.00			\$750.00
Decatur Trailer Sales & Service					
Equip Repair/Maint Agree	Credit	\$35.71			\$35.71
DelMastro-Jeffery, Nicole					
Travel-In State	Presidents Office	\$239.73	\$239.73		
Dengel, Darlene Lee					
Stipends	Student Activities	\$500.00			\$500.00
Dunker Electric					
Maintenance Supplies	Maintenance	\$36.00		\$36.00	
Maintenance Supplies	Maintenance	\$60.86		\$60.86	
Building Repair/Maint	Maintenance	\$213.54		\$213.54	
Building Repair/Maint	Maintenance	(\$106.18)		(\$106.18)	
Maintenance Supplies	Maintenance	\$55.80		\$55.80	
Maintenance Supplies	Maintenance	\$243.60		\$243.60	
Dunker, Andrea					
Stipends	Student Activities	\$432.00			\$432.00
Dunning, David P					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$25.00			\$25.00
Dunning, Wayne					
Travel-In State	Board of Trustees	\$496.98	\$496.98		
Dynagraphics Inc					
Printing	Basic Law Enforce Trng	\$305.09			\$305.09
Expense-Other	Law Enforce Trng Ctr	\$123.04			\$123.04
Event Expense	Institutional Advancemnt	\$246.51	\$246.51		
Printing	Basic Corrections Trng	\$306.59			\$306.59
Event Expense	Institutional Advancemnt	\$1,743.00	\$1,743.00		
Printing	Marketing	\$60.94	\$60.94		
Materials	Marketing	\$96.62	\$96.62		
Printing	Marketing	\$145.53	\$145.53		
Printing	Marketing	\$167.43	\$167.43		
Printing	Marketing	\$182.82	\$182.82		
Printing	Marketing	\$236.43	\$236.43		
Contractual-Other	General Expenses	\$245.57			\$245.57
Printing	Marketing	\$665.90	\$665.90		
RCC Foundation A/R		\$1,743.00	\$1,743.00		
ECSI Springfield					
Contractual-Other	Maintenance	\$2,425.00		\$2,425.00	
Eagle Screen					
Contractual-Other	Human Resources	\$964.11	\$964.11		
Ecolab Inc					
Contractual-Other	Cafe	\$180.20			\$180.20
Contractual-Other	Cafe	\$180.20			\$180.20
Eichenauer Services Inc					
Facility Repair	Law Enforce Trng Ctr O&M	\$380.57			\$380.57
Elsevier Inc					
Fees Pass Thru Nursing		\$2,970.00	\$2,970.00		
Fees Pass Thru Nursing		\$2,145.00	\$2,145.00		
Empowerment Opportunity					

# Bills for Ratification



November 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Empowerment Opportunity</b>					
Misc Scholarship Clearin		\$3,550.00	\$3,550.00		
<b>Eridanus, Seth Idris</b>					
Instructional Supplies	Biology-Baccalaureate	\$28.57	\$28.57		
<b>Evans, Ashton C</b>					
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$336.00			\$336.00
Stipends	Student Activities	\$360.00			\$360.00
Stipends	Student Activities	\$234.00			\$234.00
<b>Evans, Rylen</b>					
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$360.00			\$360.00
Stipends	Student Activities	\$246.00			\$246.00
<b>Evergreen FS-Stephens #24</b>					
Vehicle Expense	Credit	\$311.37			\$311.37
Vehicle Expense	Credit	\$450.12			\$450.12
Vehicle Expense	Credit	\$506.99			\$506.99
Vehicle Expense	Credit	\$638.72			\$638.72
Vehicle Expense	Credit	\$728.73			\$728.73
Vehicle Expense	Credit	\$1,029.13			\$1,029.13
<b>Farris, Kristian Matthew</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>Feith Systems &amp; Software Inc</b>					
Contractual-Other	Administrative Info Syst	\$265.00	\$265.00		
<b>Fidelity Security Life Insurance</b>					
Vision Insurance		\$1,243.37	\$1,243.37		
<b>Firm Systems</b>					
Fees Pass Thru Nursing		\$140.00	\$140.00		
<b>Fisher, Gregory A</b>					
Contractual-Other	Credit	\$25,855.00			\$25,855.00
Contractual-Other	Credit	\$7,610.62			\$7,610.62
<b>Flinn Scientific Inc</b>					
Instructional Supplies	Chemistry-Baccalaureate	\$75.02	\$75.02		
Instructional Supplies	Chemistry-Baccalaureate	\$155.63	\$155.63		
<b>Follett Higher Education Group,</b>					
NonTaxBooks-Scholarships		\$45.73	\$45.73		
NonTaxBooks-Scholarships		\$48.05	\$48.05		
Participant Supplies	Student Activities	\$69.85			\$69.85
NonTaxBooks-Scholarships		\$91.00	\$91.00		
Pell Taxable Books		\$177.24	\$177.24		
Employee Recognition	Human Resources	\$317.85	\$317.85		
NonTaxBooks-Scholarships		\$329.59	\$329.59		
NonTaxBooks-Scholarships		\$389.48	\$389.48		
<b>Force, Briana Marie</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>Ford, Shi'Tierria D</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>Franklin, Spencer Joel</b>					
Expense-Other	Student Activities	\$526.20			\$526.20
Expense-Other	Student Activities	\$518.70			\$518.70
Expense-Other	Student Activities	\$261.30			\$261.30
<b>Full Compass Systems</b>					
Instructional Supplies	Basic Corrections Trng	\$48.23			\$48.23
Instructional Supplies	Basic Law Enforce Trng	\$48.23			\$48.23
<b>GFL Enviromental</b>					
Refuse Disposal	Utilities	\$36.45		\$36.45	
Refuse Disposal	Utilities	\$16.00		\$16.00	
<b>Gardner, Yasmee Porcelain</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>Gaskin, Tristen</b>					
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$384.00			\$384.00
Stipends	Student Activities	\$234.00			\$234.00
<b>GeoSeed</b>					
Materials	Garden Center Ag/Hort	\$618.90			\$618.90
<b>Giers, Daniel R</b>					
Travel-In State Mileage	Psychology-Baccalaureate	\$115.28	\$115.28		
Travel-In State Mileage	Psychology-Baccalaureate	\$186.02	\$186.02		
<b>Global Industrial Equipment</b>					
Equipment-Instructional	Radiology Tech-Hlth Occ	\$634.96	\$634.96		
<b>Goal Centric Coaching &amp; Consulti</b>					

# Bills for Ratification



November 2023

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Goal Centric Coaching & Consulti						
	Contractual-Other	Minority Entrp MentorPrg	\$4,800.00			\$4,800.00
	Contractual-Other	Minority Entrp MentorPrg	\$3,600.00			\$3,600.00
Grainger Inc						
	Maintenance Supplies	Maintenance	\$177.18		\$177.18	
	Maintenance Supplies	Maintenance	\$967.10		\$967.10	
Green, Gilliam						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$372.00			\$372.00
	Stipends	Student Activities	\$234.00			\$234.00
Green, Joesiah Jamar						
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$288.00			\$288.00
	Stipends	Student Activities	\$246.00			\$246.00
Green, LaMonica Michelle						
	Stipends	Student Activities	\$500.00			\$500.00
Greg Hahn Heating and Air						
	Building Repair/Maint	Maintenance	\$479.87		\$479.87	
Grey, Thomas						
	Contractual-Other	Credit	\$800.00			\$800.00
Grider, Susan						
	Publications & Dues	Radiology Tech-Hlth Occ	\$30.00	\$30.00		
HSHS Medical Group Inc						
	Group Medical Ins	General Expenses	\$46.00	\$46.00		
Hall, Ashley						
	Registration Fees	Career Services	\$233.07	\$233.07		
Hall, Edward James						
	Stipends	CDL / Transportation	\$252.00			\$252.00
	Stipends	CDL / Transportation	\$336.00			\$336.00
	Stipends	CDL / Transportation	\$228.00			\$228.00
	Stipends	CDL / Transportation	\$564.00			\$564.00
Halsey's Hydraulic Service						
	Student Support	Student Activities	\$880.42			\$880.42
Hanover Insurance Group Co						
	General Insurance	Liab Protection & Settle	\$3,662.80			\$3,662.80
	General Insurance	Liab Protection & Settle	\$4,888.90			\$4,888.90
	General Insurance	Liab Protection & Settle	\$18,006.80			\$18,006.80
Harper, Nicholas Evan						
	Travel-In State Mileage	Student Success	\$28.82	\$28.82		
Harris, Kenneth Cardell						
	Stipends	CDL / Transportation	\$264.00			\$264.00
Hazen, Dean						
	Travel-In State	Public Safety Department	\$340.60			\$340.60
Hendrix, Genaro						
	Stipends	CDL / Transportation	\$120.00			\$120.00
	Stipends	CDL / Transportation	\$252.00			\$252.00
	Stipends	CDL / Transportation	\$168.00			\$168.00
	Stipends	CDL / Transportation	\$312.00			\$312.00
	Stipends	CDL / Transportation	\$48.00			\$48.00
Henry, Maranda Jaylynn						
	Stipends	Student Activities	\$500.00			\$500.00
Hicksgas						
	Maintenance Supplies	Maintenance	\$60.42		\$60.42	
	Maintenance Supplies	Maintenance	\$60.42		\$60.42	
	Vehicle Expense	College Vehicle	\$100.69		\$100.69	
Hill, Jacob Daniel						
	Equip Repair/Maint Agree	Engineering Technology	\$16.10	\$16.10		
Hood, Terrance						
	Student Support	Student Activities	\$1,714.73			\$1,714.73
Howard, Chatericka Latrice						
	Stipends	Student Activities	\$500.00			\$500.00
Hughes, Laurie Beth						
	Travel-In State Mileage	English Communication	\$14.42	\$14.42		
	Materials	Honors Program	\$66.00	\$66.00		
Hummert International						
	Materials	Garden Center Ag/Hort	\$564.30			\$564.30
Hunley, Blake Andrew						
	Expense-Other	Student Activities	\$530.55			\$530.55
	Expense-Other	Student Activities	\$398.70			\$398.70
	Expense-Other	Student Activities	\$258.15			\$258.15
ICCCSSO						

# Bills for Ratification



November 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
ICCCSSO					
Meeting Expense	VP Student Success	\$100.00	\$100.00		
IL Dept of Ag Bureau of Evnir Pr					
Grounds Maintenance	Grounds	\$100.00		\$100.00	
Illinois Century Network					
Internet	Telecommunications	\$1,200.00		\$1,200.00	
Illinois Manufacturers Associati					
Publications & Dues	Presidents Office	\$500.00	\$500.00		
Illinois State Assembly					
Registration Fees	Club Expenses	\$60.00			\$60.00
Illinois State Board of Educatio					
Accrued Expenses		\$93,776.00			\$93,776.00
Ingram, April L					
Travel-Out of State	EnRich	\$197.81			\$197.81
Ireland, Riely Breann					
Stipends	Student Activities	\$500.00			\$500.00
J J Keller					
Contractual-Other	Credit	\$99.80			\$99.80
Jennings, Mary Lu'Retha					
Stipends	CDL / Transportation	\$72.00			\$72.00
Stipends	CDL / Transportation	\$36.00			\$36.00
Jenzabar Inc					
Contractual-Other	Administrative Info Syst	\$550.00	\$550.00		
Johnson, Charlotte R					
Expense-Other	Student Activities	\$25.00			\$25.00
Jones, Kona R					
Travel-In State	Online Learning	\$35.37	\$35.37		
Travel-In State	Online Learning	\$112.40	\$112.40		
Joyner, Marlon Deon					
Stipends	CDL / Transportation	\$288.00			\$288.00
KONE Inc					
Equip Repair/Maint Agree	Maintenance	\$446.29		\$446.29	
Katt, Melissa A					
Expense-Other	Student Activities	\$50.00			\$50.00
Expense-Other	Student Activities	\$75.00			\$75.00
Expense-Other	Student Activities	\$60.00			\$60.00
Kenney's Ace Hardware					
Building Repair/Maint	Law Enforce Trng Ctr O&M	\$20.48			\$20.48
Maintenance Supplies	Maintenance	\$495.92		\$495.92	
Koenigs, Deanna M					
Travel-In State	Horticulture-Bus Occup	\$99.42	\$99.42		
Konoplisky, Heather A					
Stipends	Student Activities	\$500.00			\$500.00
Kraemer, Richard J					
Expense-Other	Student Activities	\$533.25			\$533.25
Expense-Other	Student Activities	\$453.75			\$453.75
Expense-Other	Student Activities	\$136.05			\$136.05
Lamar Companies					
Advertising	Marketing	\$270.00	\$270.00		
Larry J Fredericks LLC					
Uniforms	Public Safety Department	\$930.00			\$930.00
Las Margaritas					
Event Expense	Club Expenses	\$700.00			\$700.00
Lattimore, Nicholas Keane					
Stipends	Student Activities	\$384.00			\$384.00
Stipends	Student Activities	\$336.00			\$336.00
Stipends	Student Activities	\$288.00			\$288.00
Stipends	Student Activities	\$252.00			\$252.00
Ledbetter, David					
Stipends	CDL / Transportation	\$726.00			\$726.00
Stipends	CDL / Transportation	\$414.00			\$414.00
Stipends	CDL / Transportation	\$312.00			\$312.00
Lee, Zakarria Lashay					
Stipends	Student Activities	\$500.00			\$500.00
Lees, Hannah I					
Expense-Other	Student Activities	\$389.00			\$389.00
Stipends	Student Activities	\$500.00			\$500.00
Littler Mendelson P.C.					
Legal Services-Admin	Liab Protection & Settle	\$1,050.00			\$1,050.00
Legal Services-Admin	Liab Protection & Settle	\$3,512.50			\$3,512.50
Legal Services-Admin	Liab Protection & Settle	\$723.00			\$723.00
Lofton, Detonio					
Stipends	CDL / Transportation	\$144.00			\$144.00

# Bills for Ratification

November 2023



Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Lofton, Detonio</b>					
Stipends	CDL / Transportation	\$252.00			\$252.00
Stipends	CDL / Transportation	\$84.00			\$84.00
Stipends	CDL / Transportation	\$312.00			\$312.00
Stipends	CDL / Transportation	\$48.00			\$48.00
<b>Mabon, Lisa Renee</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>Malwarebytes</b>					
Computer Software	Networking Support	\$12,971.34	\$12,971.34		
<b>Matrix Entertainment</b>					
Contractual-Other	Club Expenses	\$2,500.00			\$2,500.00
<b>Matthews, Martadius</b>					
Stipends	CDL / Transportation	\$225.00			\$225.00
Stipends	CDL / Transportation	\$168.00			\$168.00
Stipends	CDL / Transportation	\$168.00			\$168.00
Stipends	CDL / Transportation	\$312.00			\$312.00
Stipends	CDL / Transportation	\$48.00			\$48.00
<b>Maverik Marketing</b>					
Event Expense	Institutional Advancemnt	\$1,700.00	\$1,700.00		
Event Expense	Institutional Advancemnt	\$2,635.50	\$2,635.50		
<b>Mazzotti Services</b>					
Expense-Other	Law Enforce Trng Ctr	\$112.00			\$112.00
<b>Melton, Julie Lynn</b>					
Telephone	Foundation & Development	\$50.00	\$50.00		
Telephone	Foundation & Development	\$50.00	\$50.00		
<b>Memorial Behavioral Health</b>					
Contractual-Other	General Expenses	\$7,940.40			\$7,940.40
<b>Menards Inc</b>					
Maintenance Supplies	Maintenance	\$49.95		\$49.95	
<b>Midstate Overhead Doors Inc</b>					
Building Repair/Maint	Maintenance	\$6,521.29		\$6,521.29	
<b>Miller, Mitchell R</b>					
Stipends	Student Activities	\$336.00			\$336.00
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$264.00			\$264.00
Stipends	Student Activities	\$258.00			\$258.00
<b>Moore, Emily V</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>Morrell, Cody A</b>					
Travel-In State Mileage	Psychology-Baccalaureate	\$61.58	\$61.58		
Travel-In State Mileage	Psychology-Baccalaureate	\$87.11	\$87.11		
<b>Morrow, Samuel E</b>					
Maintenance Supplies	Maintenance	\$12.00		\$12.00	
<b>Moss Enterprises</b>					
Training/Education	Grant-Administration	\$1,525.00			\$1,525.00
<b>Moundford Terrace Apartments</b>					
RCC Foundation A/R		\$500.00	\$500.00		
<b>Moyer, Madelyn Marie</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>Mullins, Bryce Evan</b>					
Student Tuition Rec		\$90.00	\$90.00		
<b>Murphy, Elliott</b>					
Expense-Other	Student Activities	\$540.00			\$540.00
Expense-Other	Student Activities	\$540.00			\$540.00
Expense-Other	Student Activities	\$270.00			\$270.00
<b>Murphy, Katie Renee</b>					
Travel-In State Mileage	Student Success	\$78.61	\$78.61		
<b>Mutual of Omaha</b>					
LTD Insurance		\$2,073.89	\$2,073.89		
Life Insurance		\$2,793.63	\$2,793.63		
Supplemental Life Insur		\$1,937.87	\$1,937.87		
LTD Insurance		\$2,109.04	\$2,109.04		
Life Insurance		\$2,841.60	\$2,841.60		
Supplemental Life Insur		\$1,957.67	\$1,957.67		
<b>NRG Business Marketing LLC</b>					
Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$403.62			\$403.62
Electricity and Nat Gas	Macon Co Soil & Water Bd	\$27.21		\$27.21	
Electricity and Nat Gas	Utilities	\$1,514.82		\$1,514.82	
<b>Napa Auto Parts</b>					
Maintenance Supplies	Maintenance	\$38.99		\$38.99	
Vehicle Expense	Law Enforce Trng Ctr	\$58.49			\$58.49
<b>Nasco</b>					
Instructional Supplies	Biology-Baccalaureate	\$1,004.90	\$1,004.90		

# Bills for Ratification



November 2023

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Nasco</b>						
	Instructional Supplies	Phys Sci/Physic-Baccal	\$58.20	\$58.20		
<b>National Safety Council</b>						
	Publications & Dues	NonCredit	\$65.00			\$65.00
	Instructional Supplies	Fire Science-Tech Occ	\$499.00	\$499.00		
<b>Neal Tire and Auto Services</b>						
	Equip Repair/Maint Agree	Grounds	\$134.63		\$134.63	
	Equip Repair/Maint Agree	Grounds	\$139.63		\$139.63	
	Expense-Other	Student Activities	\$500.00			\$500.00
	Expense-Other	Student Activities	\$500.00			\$500.00
<b>Neuhoff Media Decatur</b>						
	Advertising	Marketing	\$2,000.00	\$2,000.00		
	Advertising	Marketing	\$2,000.00	\$2,000.00		
<b>Nichols Paper &amp; Supply Co</b>						
	Maintenance Supplies	Custodial	\$30.20		\$30.20	
	Maintenance Supplies	Custodial	\$108.72		\$108.72	
	Maintenance Supplies	Custodial	\$113.46		\$113.46	
	Maintenance Supplies	Custodial	\$193.33		\$193.33	
	Maintenance Supplies	Custodial	\$325.42		\$325.42	
	Maintenance Supplies	Custodial	\$1,253.16		\$1,253.16	
	Maintenance Supplies	Custodial	\$2,327.48		\$2,327.48	
	Maintenance Supplies	Custodial	\$3,233.80		\$3,233.80	
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$210.60			\$210.60
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$2,086.78			\$2,086.78
	Maintenance Supplies	MCLETC - IDOC	\$2,086.77			\$2,086.77
<b>Nikolai, Christopher Lawrence</b>						
	Stipends	Student Activities	\$500.00			\$500.00
<b>Nishida Services</b>						
	Custodial Services	Custodial	\$2,576.31		\$2,576.31	
	Custodial Services	Custodial	\$42,108.00		\$42,108.00	
	Custodial Services	Liab Protection & Settle	\$5,742.00			\$5,742.00
<b>Norman, Torria Jeanelle</b>						
	Training/Education	Grant-Administration	\$232.53			\$232.53
<b>NurseTim Inc</b>						
	Contractual-Other	AAS Nursing -Health Occ	\$1,500.00	\$1,500.00		
	Contractual-Other	AAS Nursing -Health Occ	\$6,065.00	\$6,065.00		
<b>O'Reilly Auto Parts</b>						
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$41.98	\$41.98		
	Expense-Other	Student Activities	\$493.69			\$493.69
<b>O'Reilly Auto Parts Store #1228</b>						
	Expense-Other	Student Activities	\$84.04			\$84.04
<b>Ocampo, Ashley</b>						
	Stipends	Student Activities	\$50.00			\$50.00
<b>Office Depot Inc</b>						
	Inventory-CentralStores		\$532.88	\$532.88		
<b>Offord, Tyrice</b>						
	Stipends	CDL / Transportation	\$84.00			\$84.00
<b>Oliver, Brooke D</b>						
	Travel-In State	General Expenses	\$127.20	\$127.20		
<b>Oliver, John</b>						
	Travel-In State	CPED Administration	\$271.17			\$271.17
	Travel-In State	NonCredit	\$230.56			\$230.56
<b>Oshapdf, LLC</b>						
	Instructional Supplies	Credit	\$99.99			\$99.99
<b>Owens, Angela R</b>						
	Stipends	Student Activities	\$500.00			\$500.00
<b>Owens, Jey</b>						
	Contractual-Other	Minority Entrp MentorPrg	\$200.00			\$200.00
<b>Paragon Micro, Inc</b>						
	Computer Software	Academic Lab Support	\$783.20	\$783.20		
	New Bldgs & Additions	Renovations / Remodeling	\$701.36			\$701.36
<b>Parchment</b>						
	Transcripts	Student Success	\$1,116.40	\$1,116.40		
<b>Parker, Daniel Elmo</b>						
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$234.00			\$234.00
<b>Parks Sewer Service</b>						
	Equip Repair/Maint Agree	Maintenance	\$525.00		\$525.00	
<b>Peerless Cleaners</b>						
	Laundry/Linen Supplies	MCLETC - IDOC	\$22.50			\$22.50
<b>Pennington, Shaun Micheal</b>						

# Bills for Ratification



November 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Pennington, Shaun Micheal</b>					
Student Tuition Rec		\$300.00	\$300.00		
<b>Per Mar Security &amp; Research</b>					
Security	Public Safety Department	\$4,197.92			\$4,197.92
Security	Public Safety Department	\$360.00			\$360.00
Security	Public Safety Department	\$4,020.00			\$4,020.00
Security	Public Safety Department	\$4,197.92			\$4,197.92
Security	Public Safety Department	\$4,247.71			\$4,247.71
Security	Public Safety Department	\$4,564.02			\$4,564.02
Security	Public Safety Department	\$4,668.31			\$4,668.31
<b>Poore, Christopher Ray</b>					
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$312.00			\$312.00
Stipends	Student Activities	\$264.00			\$264.00
Stipends	Student Activities	\$234.00			\$234.00
<b>Presido/Netech</b>					
Computer Software	Academic Lab Support	\$390.00	\$390.00		
Materials	Technical Services Suprt	\$24,578.13	\$24,578.13		
Materials	Technical Services Suprt	\$33,118.78	\$33,118.78		
<b>Pride Cleaners</b>					
Laundry/Linen Supplies	Bistro 537	\$25.55			\$25.55
Contractual-Other	Culinary Arts	\$37.80	\$37.80		
Laundry/Linen Supplies	Bistro 537	\$81.00			\$81.00
Contractual-Other	Culinary Arts	\$45.00	\$45.00		
Laundry/Linen Supplies	Bistro 537	\$126.00			\$126.00
Contractual-Other	Culinary Arts	\$30.60	\$30.60		
Laundry/Linen Supplies	Cafe	\$133.20			\$133.20
Contractual-Other	Culinary Arts	\$64.80	\$64.80		
Laundry/Linen Supplies	Bistro 537	\$252.00			\$252.00
Contractual-Other	Culinary Arts	\$52.20	\$52.20		
Event Expense	Institutional Advancemnt	\$64.80	\$64.80		
<b>RCC Foundation</b>					
Richland Foundation		\$60.00	\$60.00		
Richland Foundation		\$674.63	\$674.63		
Richland Foundation		\$1,289.26	\$1,289.26		
Richland Foundation		\$2,345.87	\$2,345.87		
<b>Radiation Detection Company</b>					
Materials	Radiology Tech-Hlth Occ	\$485.94	\$485.94		
<b>Randle, Takamia R</b>					
Stipends	Student Activities	\$500.00			\$500.00
<b>Rebecca Lake Consulting, LLC</b>					
Contractual-Other	Grant-Administration	\$2,500.00			\$2,500.00
<b>Red Door Spice Co, Inc</b>					
Instructional Supplies	Culinary Arts	\$36.71	\$36.71		
Instructional Supplies	Culinary Arts	\$62.45	\$62.45		
Food Supply Costs	Bistro 537	\$121.94			\$121.94
<b>Reed, Rhonda L</b>					
Stipends	CDL / Transportation	\$288.00			\$288.00
<b>Rexx Battery of Decatur Inc</b>					
Vehicle Expense	College Vehicle	\$84.95		\$84.95	
Vehicle Expense	College Vehicle	\$89.95		\$89.95	
Equip Repair/Maint Agree	Custodial	\$999.80		\$999.80	
<b>Reynolds, Mary A</b>					
Stipends	CDL / Transportation	\$225.00			\$225.00
<b>Reynolds, Tomeshia Lashae</b>					
Donations/Gifts	Club Expenses	\$300.00			\$300.00
<b>Rice, Deantae Markese</b>					
Stipends	CDL / Transportation	\$324.00			\$324.00
Stipends	CDL / Transportation	\$402.00			\$402.00
Stipends	CDL / Transportation	\$420.00			\$420.00
Stipends	CDL / Transportation	\$420.00			\$420.00
<b>Rivers, Akeem Lamar</b>					
Stipends	Student Activities	\$384.00			\$384.00
Stipends	Student Activities	\$312.00			\$312.00
Stipends	Student Activities	\$384.00			\$384.00
Stipends	Student Activities	\$246.00			\$246.00
<b>Robbins Schwartz</b>					
Legal Services-Admin	Board of Trustees	\$778.83	\$778.83		
<b>Ruyle Mechanical Services Inc</b>					
Equip Repair/Maint Agree	Maintenance	\$3,269.00		\$3,269.00	
<b>Safety Shoe Distributors</b>					
Participant Supplies	Student Activities	\$834.96			\$834.96
<b>Salesforce, Inc</b>					

# Bills for Ratification



November 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Salesforce, Inc					
Contractual-Other	Grant-Administration	\$7,128.00			\$7,128.00
Sangamon County Sheriff's					
Contractual-Other	Basic Corrections Trng	\$26,560.00			\$26,560.00
Sargeant, Zachary					
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$336.00			\$336.00
Stipends	Student Activities	\$384.00			\$384.00
Stipends	Student Activities	\$234.00			\$234.00
Sargent-Welch					
Instructional Supplies	Phys Sci/Physic-Baccal	\$22.13	\$22.13		
Schoen, Jodi L					
Travel-In State	Grant-Administration	\$113.97			\$113.97
Schwalbe, Barry S					
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$10.00			\$10.00
Scott Fisher Enterprises Inc					
Pest Control	Maintenance	\$937.00		\$937.00	
ScreenPal					
Contractual-Other	Grant-Administration	\$240.00			\$240.00
Secretary of State					
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Instructional Supplies	Credit	\$50.00			\$50.00
Shaw, Grace J					
Expense-Other	Student Activities	\$69.99			\$69.99
Sherwin Williams Company					
Maintenance Supplies	Maintenance	\$231.04		\$231.04	
Skeff Distributing Co					
Food Supply Costs	Bistro 537	\$89.10			\$89.10
Slaw, Jordan Michael					
Expense-Other	Student Activities	\$120.00			\$120.00
Expense-Other	Student Activities	\$270.00			\$270.00
Expense-Other	Student Activities	\$270.00			\$270.00
Sligo Steel					
Instructional Supplies	Welding-Technical Occ	\$680.00	\$680.00		
Sloan Implement Company Inc					
Grounds Maintenance	Law Enforce Trng Ctr O&M	\$135.10			\$135.10
Vehicle Expense	College Vehicle	\$487.80		\$487.80	
Smith, BriAnna					
Stipends	Student Activities	\$500.00			\$500.00
Smith, Jonah Allen					
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$336.00			\$336.00
Stipends	Student Activities	\$372.00			\$372.00
Stipends	Student Activities	\$234.00			\$234.00
Smith, Tiko C					
Stipends	CDL / Transportation	\$360.00			\$360.00
Stipends	CDL / Transportation	\$156.00			\$156.00
Stipends	CDL / Transportation	\$144.00			\$144.00
Snow, Amy D					
Travel-Out of State	Human Resources	\$202.93	\$202.93		
South Side Control Supply					
Maintenance Supplies	Maintenance	\$115.00		\$115.00	
Maintenance Supplies	Maintenance	\$131.57		\$131.57	
Spanberger, Erin M					
Travel-In State	Insitutional Research	\$235.80	\$235.80		
State Universities Retirement Sy					
EmployeeBenefitsTotal	General Expenses	\$4,678.29	\$4,678.29		
Steffen, Hannah Jeanette					
Stipends	Student Activities	\$500.00			\$500.00
Stephenson, Ethan T					
Travel-In State Mileage	English Communication	\$23.58	\$23.58		

# Bills for Ratification



November 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Stephenson, Ethan T					
Travel-In State Mileage	English Communication	\$79.91	\$79.91		
Stericycle					
Contractual-Other	AAS Nursing -Health Occ	\$604.90	\$604.90		
Stockton, Kevin					
Stipends	CDL / Transportation	\$132.00			\$132.00
Stipends	CDL / Transportation	\$444.00			\$444.00
Stipends	CDL / Transportation	\$216.00			\$216.00
Strater, Andrew Scott					
Uniforms	Maintenance	\$98.32		\$98.32	
Striglos Office Equipment					
Inventory-CentralStores		\$17.77	\$17.77		
Strohl, George Edward					
Instructional Supplies	Automotive-Tech Occ	\$174.00	\$174.00		
Surface 51, Inc.					
Contractual-Other	Marketing	\$8,190.00	\$8,190.00		
Sutton, Sparkle Kenyatta					
Stipends	Student Activities	\$500.00			\$500.00
Swartz Properties					
RCC Foundation A/R		\$500.00	\$500.00		
Sysco Central Illinois Inc					
Food Supply Costs	Cafe	(\$50.89)			(\$50.89)
Materials	Culinary Arts	\$82.25	\$82.25		
Food Supply Costs	Bistro 537	\$85.27			\$85.27
Food Supply Costs	Bistro 537	\$147.34			\$147.34
Food Supply Costs	Bistro 537	\$161.54			\$161.54
Instructional Supplies	Culinary Arts	\$303.14	\$303.14		
Materials	Bistro 537	\$504.19			\$504.19
Food Supply Costs	MCLETC Food Service	\$74.15			\$74.15
Materials	MCLETC Food Service	\$493.04			\$493.04
Food Supply Costs	MCLETC Food Service	\$362.48			\$362.48
Materials	MCLETC Food Service	\$299.23			\$299.23
Instructional Supplies	Culinary Arts	\$691.41	\$691.41		
Instructional Supplies	Culinary Arts	\$989.60	\$989.60		
Food Supply Costs	Cafe	\$1,088.67			\$1,088.67
Materials	Cafe	\$288.23			\$288.23
Food Supply Costs	Bistro 537	\$1,464.40			\$1,464.40
Food Supply Costs	Bistro 537	\$1,653.29			\$1,653.29
Food Supply Costs	MCLETC Food Service	\$10,707.88			\$10,707.88
Materials	MCLETC Food Service	\$315.12			\$315.12
Food Supply Costs	MCLETC Food Service	\$12,062.51			\$12,062.51
Materials	MCLETC Food Service	\$726.03			\$726.03
Food Supply Costs	MCLETC Food Service	\$12,230.61			\$12,230.61
Materials	MCLETC Food Service	\$654.40			\$654.40
Instructional Supplies	Culinary Arts	\$129.94	\$129.94		
Food Supply Costs	Bistro 537	\$145.58			\$145.58
Instructional Supplies	Culinary Arts	\$146.10	\$146.10		
Materials	Culinary Arts	\$189.60	\$189.60		
Materials	Culinary Arts	\$205.96	\$205.96		
Food Supply Costs	MCLETC Food Service	\$216.58			\$216.58
Food Supply Costs	Bistro 537	\$229.62			\$229.62
Instructional Supplies	Culinary Arts	\$251.89	\$251.89		
Food Supply Costs	Bistro 537	\$308.67			\$308.67
Food Supply Costs	MCLETC Food Service	\$329.23			\$329.23
Food Supply Costs	Bistro 537	\$345.06			\$345.06
Food Supply Costs	Bistro 537	\$438.92			\$438.92
Materials	Culinary Arts	\$508.90	\$508.90		
Instructional Supplies	Culinary Arts	\$592.33	\$592.33		
Food Supply Costs	Cafe	\$880.32			\$880.32
Materials	Cafe	\$197.40			\$197.40
Food Supply Costs	MCLETC Food Service	\$904.09			\$904.09
Materials	MCLETC Food Service	\$222.47			\$222.47
Food Supply Costs	Bistro 537	\$1,198.15			\$1,198.15
Food Supply Costs	Cafe	\$1,093.78			\$1,093.78
Materials	Cafe	\$149.36			\$149.36
Food Supply Costs	Cafe	\$1,126.87			\$1,126.87
Materials	Cafe	\$175.80			\$175.80
Food Supply Costs	Cafe	\$1,185.61			\$1,185.61
Materials	Cafe	\$122.43			\$122.43
Food Supply Costs	Cafe	\$1,230.24			\$1,230.24
Materials	Cafe	\$117.76			\$117.76
Food Supply Costs	Cafe	\$1,319.00			\$1,319.00
Materials	Cafe	\$139.65			\$139.65

# Bills for Ratification



November 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>Sysco Central Illinois Inc</b>					
Food Supply Costs	Cafe	\$1,532.62			\$1,532.62
Food Supply Costs	Cafe	\$1,578.43			\$1,578.43
Materials	Cafe	\$35.98			\$35.98
Food Supply Costs	Cafe	\$1,393.62			\$1,393.62
Materials	Cafe	\$241.42			\$241.42
Food Supply Costs	Cafe	\$1,479.89			\$1,479.89
Materials	Cafe	\$343.67			\$343.67
Food Supply Costs	Cafe	\$1,928.91			\$1,928.91
Food Supply Costs	MCLETC Food Service	\$9,147.16			\$9,147.16
Materials	MCLETC Food Service	\$806.23			\$806.23
Food Supply Costs	MCLETC Food Service	\$9,344.58			\$9,344.58
Materials	MCLETC Food Service	\$848.00			\$848.00
Food Supply Costs	MCLETC Food Service	\$10,519.08			\$10,519.08
Materials	MCLETC Food Service	\$887.66			\$887.66
Food Supply Costs	MCLETC Food Service	\$10,961.37			\$10,961.37
Materials	MCLETC Food Service	\$888.60			\$888.60
<b>TCCI Manufacturing LLC</b>					
TCCI Climate Cntr	TCCI	\$235,463.17			\$235,463.17
<b>TK Elevator Corp</b>					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$1,201.20			\$1,201.20
<b>Taylor, Jarvis</b>					
Stipends	CDL / Transportation	\$240.00			\$240.00
<b>Tedford, Jaiden</b>					
Stipends	CDL / Transportation	\$189.00			\$189.00
<b>Tee Jay Central Inc</b>					
Building Repair/Maint	Maintenance	\$914.90		\$914.90	
<b>Thaxton, Devon Monique</b>					
Stipends	CDL / Transportation	\$264.00			\$264.00
Stipends	CDL / Transportation	\$138.00			\$138.00
Stipends	CDL / Transportation	\$300.00			\$300.00
<b>The Computing Technology</b>					
Contractual-Other	Information Tech-OccTech	\$69.00	\$69.00		
<b>The Decatur Club</b>					
Publications & Dues	General Expenses	\$100.00	\$100.00		
Publications & Dues	General Expenses	\$100.00	\$100.00		
Publications & Dues	General Expenses	\$100.00	\$100.00		
Publications & Dues	General Expenses	\$100.00	\$100.00		
Publications & Dues	General Expenses	\$100.00	\$100.00		
Publications & Dues	General Expenses	\$100.00	\$100.00		
<b>The Omni Group</b>					
Contractual-Other	Human Resources	\$5.00	\$5.00		
Contractual-Other	Human Resources	\$5.00	\$5.00		
<b>The SOLVR Group</b>					
Advertising	Marketing	\$99,435.00	\$99,435.00		
Contractual-Other	Grant-Administration	\$10,000.00			\$10,000.00
<b>Thomas, Isaiah Trvon</b>					
Stipends	CDL / Transportation	\$324.00			\$324.00
Stipends	CDL / Transportation	\$384.00			\$384.00
Stipends	CDL / Transportation	\$336.00			\$336.00
Stipends	CDL / Transportation	\$384.00			\$384.00
Stipends	CDL / Transportation	\$126.00			\$126.00
<b>Thomas, Jalecia Darshell</b>					
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$168.00			\$168.00
<b>Thomas, Jennifer D</b>					
Travel-In State Mileage	English Communication	\$212.88	\$212.88		
Travel-In State Mileage	English Communication	\$176.86	\$176.86		
<b>Totten, Cleveland</b>					
Stipends	Student Activities	\$408.00			\$408.00
Stipends	Student Activities	\$384.00			\$384.00
Stipends	Student Activities	\$312.00			\$312.00
Stipends	Student Activities	\$234.00			\$234.00
<b>TradesFutures</b>					
Participant Supplies	Student Activities	\$1,700.00			\$1,700.00
<b>Tucker, Brian J</b>					
Telephone	Telecommunications	\$50.00		\$50.00	
<b>Turner, Cassandra</b>					
Student Tuition Rec		\$2,296.36	\$2,296.36		
<b>Turner, Lajuan M</b>					
Stipends	CDL / Transportation	\$822.00			\$822.00
Stipends	CDL / Transportation	\$192.00			\$192.00
Stipends	CDL / Transportation	\$144.00			\$144.00

# Bills for Ratification



November 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
<b>United States Treasury</b>					
Expense-Other	Liab Protection & Settle	\$11,882.11			\$11,882.11
<b>Valdez, Cristobal O</b>					
Meeting Expense	Board of Trustees	\$23.21	\$23.21		
Meeting Expense	Presidents Office	\$45.24	\$45.24		
Telephone	Presidents Office	\$125.00	\$125.00		
Travel-In State	Presidents Office	\$227.31	\$227.31		
<b>Verizon Wireless</b>					
Telephone	Public Safety Department	\$180.35			\$180.35
Telephone	Telecommunications	\$1,101.50		\$1,101.50	
<b>Vermilion Valley Produce Inc</b>					
Food Supply Costs	MCLETC Food Service	(\$67.40)			(\$67.40)
Food Supply Costs	MCLETC Food Service	(\$10.80)			(\$10.80)
Food Supply Costs	Cafe	\$77.55			\$77.55
Food Supply Costs	Cafe	\$80.55			\$80.55
Food Supply Costs	Cafe	\$98.90			\$98.90
Food Supply Costs	Cafe	\$43.70			\$43.70
Materials	Cafe	\$75.00			\$75.00
Food Supply Costs	Cafe	\$126.05			\$126.05
Food Supply Costs	Cafe	\$99.75			\$99.75
Materials	Cafe	\$75.00			\$75.00
Food Supply Costs	Cafe	\$188.35			\$188.35
Food Supply Costs	Cafe	\$216.75			\$216.75
Food Supply Costs	Cafe	\$230.85			\$230.85
Instructional Supplies	Culinary Arts	\$244.66	\$244.66		
Instructional Supplies	Culinary Arts	\$262.95	\$262.95		
Food Supply Costs	Cafe	\$120.85			\$120.85
Materials	Cafe	\$150.00			\$150.00
Food Supply Costs	Cafe	\$200.35			\$200.35
Materials	Cafe	\$75.00			\$75.00
Instructional Supplies	Culinary Arts	\$280.75	\$280.75		
Instructional Supplies	Culinary Arts	\$321.55	\$321.55		
Instructional Supplies	Culinary Arts	\$327.65	\$327.65		
Instructional Supplies	Culinary Arts	\$521.48	\$521.48		
Food Supply Costs	Bistro 537	\$718.03			\$718.03
Food Supply Costs	MCLETC Food Service	\$787.70			\$787.70
Food Supply Costs	Bistro 537	\$953.43			\$953.43
Food Supply Costs	MCLETC Food Service	\$994.75			\$994.75
Food Supply Costs	MCLETC Food Service	\$1,143.55			\$1,143.55
Food Supply Costs	MCLETC Food Service	\$1,320.35			\$1,320.35
<b>Viewpoint Screening</b>					
Fees Pass Thru Backgrnd		\$600.00	\$600.00		
<b>Walker, Jacylnn M</b>					
Stipends	CDL / Transportation	\$348.00			\$348.00
Stipends	CDL / Transportation	\$168.00			\$168.00
Stipends	CDL / Transportation	\$300.00			\$300.00
<b>Walker, Tony Ray</b>					
Stipends	CDL / Transportation	\$348.00			\$348.00
Stipends	CDL / Transportation	\$84.00			\$84.00
Stipends	CDL / Transportation	\$300.00			\$300.00
<b>Wall Street Embroidery &amp; Silk Sc</b>					
Expense-Other	Law Enforce Trng Ctr	\$60.00			\$60.00
Uniforms	Law Enforce Trng Ctr	\$153.90			\$153.90
<b>Ward, Treshawn L</b>					
Stipends	CDL / Transportation	\$81.00			\$81.00
<b>Waste Management</b>					
Refuse Disposal	CSI Building O&M	\$144.17		\$144.17	
Refuse Disposal	Macon Co Soil & Water Bd	\$126.40		\$126.40	
Refuse Disposal	Sequestration Bldg O&M	\$254.52		\$254.52	
Refuse Disposal	Utilities	\$3,709.42		\$3,709.42	
Refuse Disposal	Workforce Development Ct	\$417.59		\$417.59	
Refuse Disposal	MCLETC - IDOC	\$146.43			\$146.43
Refuse Disposal	Law Enforce Trng Ctr O&M	\$241.25			\$241.25
<b>Weishaar, Schuy</b>					
Travel-In State Mileage	English Communication	\$150.00	\$150.00		
Travel-In State Mileage	English Communication	\$130.35	\$130.35		
<b>Whitlow, Tawanna Latrice</b>					
Participant Supplies	Minority Entrp MentorPrg	\$450.00			\$450.00
<b>Whitney, Brandon</b>					
Stipends	CDL / Transportation	\$294.00			\$294.00
Stipends	CDL / Transportation	\$252.00			\$252.00
Stipends	CDL / Transportation	\$336.00			\$336.00
Stipends	CDL / Transportation	\$384.00			\$384.00

# Bills for Ratification



November 2023

<i>Vendor Account</i>	<i>Center</i>	<i>Amount</i>	<i>Ed Fund</i>	<i>O&amp;M Fund</i>	<i>Other Fund</i>
Whitney, Brandon					
Stipends	CDL / Transportation	\$126.00			\$126.00
Whytus, Tynesha Thlenthia					
Stipends	Student Activities	\$500.00			\$500.00
Wiediger, Matthew D					
Travel-In State Mileage	Psychology-Baccalaureate	\$2.62	\$2.62		
Travel-In State Mileage	Psychology-Baccalaureate	\$60.92	\$60.92		
Wiegand, Eliana Rachel					
Stipends	Student Activities	\$500.00			\$500.00
Wilderman, Tim D					
Vehicle Expense	Law Enforce Trng Ctr	\$200.00			\$200.00
Wilkins, Lavonta					
Stipends	CDL / Transportation	\$264.00			\$264.00
Williams, Chay M					
Stipends	Student Activities	\$500.00			\$500.00
Wilson, Darin L					
Stipends	CDL / Transportation	\$240.00			\$240.00
Wood, Eric Robert					
Stipends	CDL / Transportation	\$780.00			\$780.00
Stipends	CDL / Transportation	\$366.00			\$366.00
Stipends	CDL / Transportation	\$312.00			\$312.00
Zalanka, Sheree					
Telephone	Business Office	\$50.00	\$50.00		
Zuniga, Isaac D					
Travel-In State	VP Student Success	\$110.04	\$110.04		
Travel-Out of State	VP Academic Services	\$110.04	\$110.04		
Travel-In State	VP Academic Services	\$112.66	\$112.66		
		<u>\$1,435,718.72</u>	<u>\$510,497.08</u>	<u>\$96,332.09</u>	<u>\$828,889.55</u>

Executive Session- December 19, 2023

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self -evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions .