



February 2023 Board of Trustees Meeting

February 21, 2023

Board Room

One College Park

Decatur, IL, 62521



Meeting Book - February 2023 Board of Trustees Meeting

February 2023 Board of Trustees Meeting

I. Annual Board Book Calendar

- a. Board Book Annual Calendar 2023.docx

II. Principles of Sustainability

- a. Principles of Sustainability.pdf

III. Innovation and Quality Performance System

- a. Innovation and Quality Performance Strategic Plan Visual updated 11-6-19.pdf

IV. Strategic Plan Priorities

- a. Strategic Plan Priorities Richland Community College 2020 board two-page list.docx

V. The Vision: To be the best and first choice for education.

VI. College Mission: To empower individuals through learning and to forge partnerships that grow communities.

VII. Core Values: Commitment, Respect, Excellence, Integrity and Accountability, and Diversity Equity Inclusion Belonging

VIII. Convening of the Regular Meeting

- a. Call to Order
- b. Roll Call

IX. Minutes of the Regular Meeting on January 17, 2023

- a. January MINUTES OF BOARD OF TRUSTEES REGULAR MEETING.docx

X. Appearance of Citizens and Introduction of Guests

XI. Written Communications

a. Personnel Update

- a. Personnel Report February 2023.doc.docx

Tiffany
Nichols

XII. Special Reports

a. Report of ICCTA

Vicki Carr

b. College Spotlight/Monitoring Report - Staff Profile/Employee Engagement

Tiffany
Nichols

XIII. Report of Student Trustee

Jacob Watkins

- a. February 2023 Student Trustee Report.docx

XIV. Institutional Advancement Report

Julie Melton

- a. February BOT Report.docx

XV. Consent Agenda

Needs Action

- a. Consent Agenda Memo.doc
- b. Authorization in Compliance.pdf
- c. Consent Agenda-Brian Silotto.docx
- d. Consent Agenda-Sheree Zalanka.docx

XVI. New Business

a. Professor Emeritus Recommendation

Needs Action

Dr. Isaac Zuniga

- a. Professor Emeritus 2023.pdf

b. Staff Emeritus Recommendation

Needs Action

Dr. Isaac Zuniga

- a. Staff Emeritus 2023.pdf

c. Recommendation for Faculty Promotion

Needs Action

Dr. Isaac Zuniga

- a. Baldwin 2023.pdf

d. Recommendations for Continuance

Needs Action

Dr. Isaac Zuniga

- a. Curry Rozanski Ewald Bollinger Stephenson.pdf
- b. Kalata Wiedinger harrison Ploesel Marcello.pdf

e. Addition to Board Policy- 3.6– Bereavement Leave- All Employees – 3.6.5.7.1 Family Bereavement Leave Policy - First Reading

Tiffany Nichols

- a. Family Bereavement Leave Policy; Addition to 3.6.5.7.1 - first reading.doc

f. Hard Hat VR training system purchase

Needs Action

Joe Feinstein

- a. 2023-02 IMEC HardHat VR training system.docx

g. Request for authorization to award a contract for the PATH Grant nursing lab remodeling project

Needs Action

Joe Feinstein

- a. 2023-02 PATH Grant Nursing Lab Remodel Construction Christy Foltz.docx

h. Purchase of furniture for the Andreas Agriculture Building

Needs Action

Joe Feinstein

- a. 2023-02 Andreas Agriculture Building Furniture Bid.docx

XVII. Financial Report

Needs Action

Joe Feinstein

- a. Financial Memo.docx
- b. financials202302.pdf

XVIII. Report of the President

XIX. Items from the Board

XX. Executive Session

a. Executive Session.docx

XXI. Adjournment

JANUARY 2023

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Recommendation for
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**Strategic Plan
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Monitoring Report:
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Faculty Promotions in
Rank
Recommendation to Grant
Professor Emeritus Status
Recommendation to Grant
Staff Emeritus Status
Recommendation for
Professional Leave
Recommendation for
Approval of Tuition
Monitoring Report: Staff
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Election of Student
Trustee
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Student Trustee
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Earnings
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IE

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Marketing/Government
& Community Affairs

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Brush College, LLC**

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**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2023

Reports

Consent Agenda

Old Business

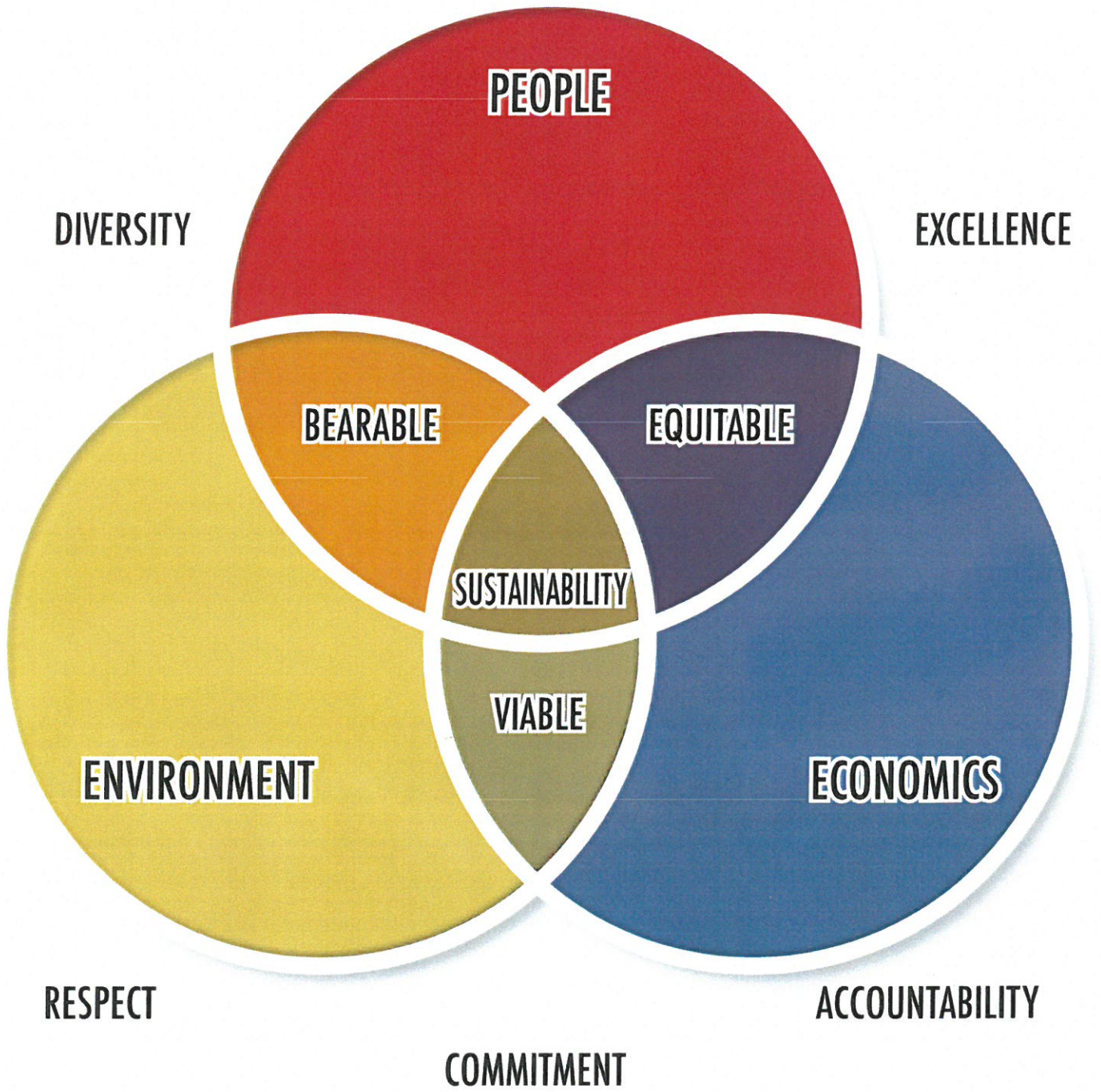
**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY

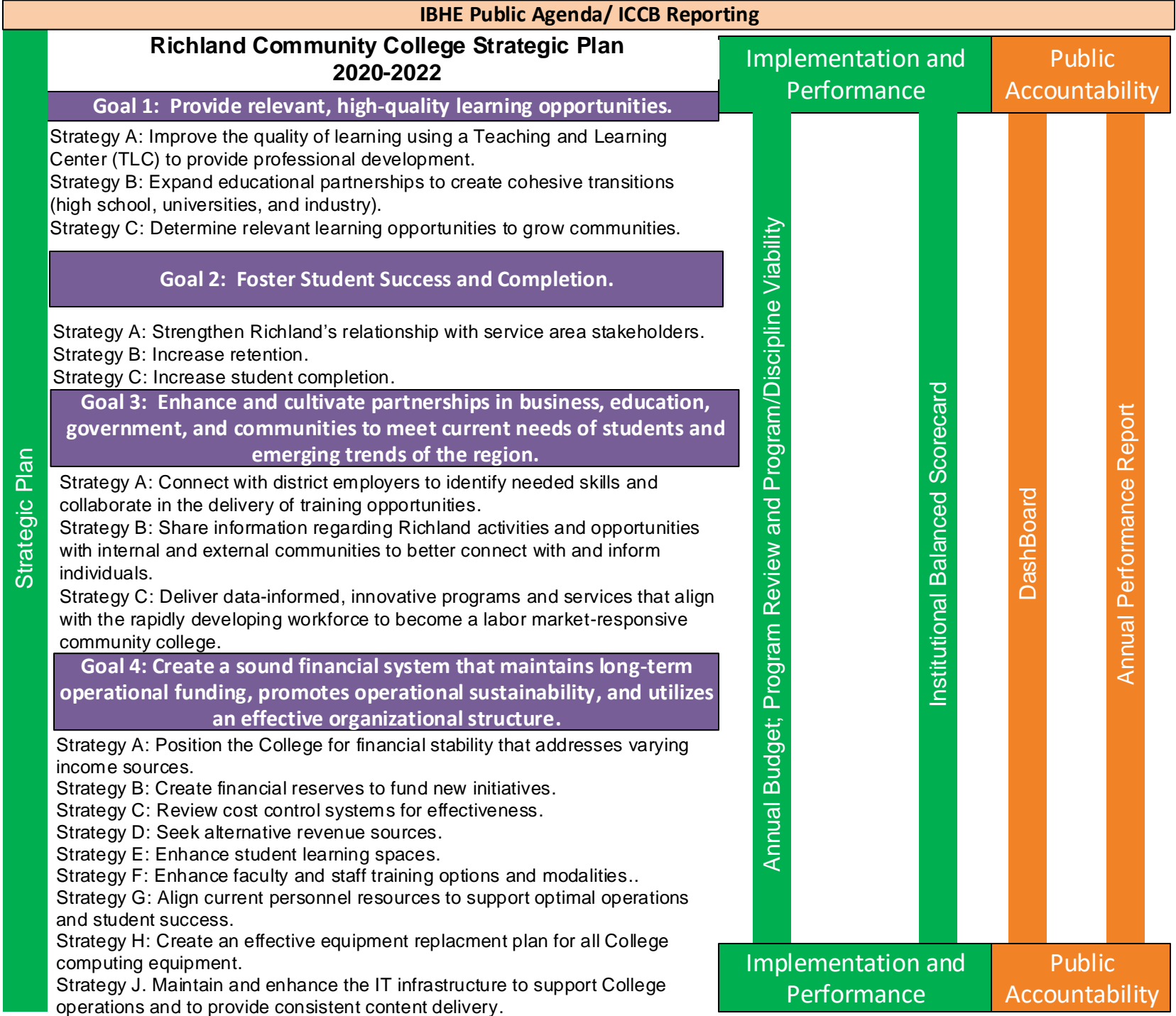




College Vision
To be the best and first choice for education.

College Mission
To empower individuals through learning and to forge partnerships that grow communities.

Core Values
Commitment
Respect
Excellence
Accountability
Diversity



Richland Community College 2020-2022 Strategic Plan

Vision: To be the best and first choice for education

Mission: To empower individuals through learning and to forge partnerships that grow communities

Core Values: Commitment, Respect, Excellence, Accountability, Diversity

Goal 1: Provide relevant, high-quality learning opportunities.

- A. Improve the quality of learning using a Teaching and Learning Center (TLC) to provide professional development.
- B. Expand educational partnerships to create cohesive transitions (high school, universities, and industry).

Goal 2: Foster student success and completion.

- A. Strengthen Richland's relationships with service area stakeholders.
- B. Increase student retention.
- C. Increase student completion.

Goal 3: Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.

- A. Connect with district employers to identify needed skills and to collaborate in the delivery of training opportunities.
- B. Share information regarding Richland activities and opportunities within the internal and external communities to better connect with and inform individuals.
- C. Deliver data-informed innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

Goal 4: Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.

Organizational/Operational: Finances

- A. Position Richland for financial stability that addresses varying income sources.
- B. Create financial reserves to fund new initiatives.
- C. Review Cost Control Systems for effectiveness.
- D. Seek alternative revenue sources.

Organizational/Operational: Facilities

- A. Enhance student learning spaces.

Organizational/Operational: Staffing

- A. Enhance faculty and staff training options and modalities.
- B. Align current personnel resources to support optimal operations and student success.

Organizational/Operational: Technology

- A. Create and implement an effective equipment replacement plan for all College computing equipment.
- B. Maintain and enhance the IT infrastructure to support College operations and to provide consistent content delivery.

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

January 17, 2023

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:31 p.m. Tuesday, January 17, 2023, in auditorium of Cerro Gordo High School by Chairman Dunning. Chairman Dunning also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Dr. David Coopridge, Dale Colee, Vicki Carr, Bishop Wayne Dunning, Ben Andreas and Jacob Watkins

Trustees Absent: Tom Ritter

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on December 20, 2022 had been distributed to the Board prior to this meeting.

Carr moved to approve the minutes of the Regular Meeting on December 20, 2022. Colee seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed and thanked Brett Robinson, Superintendent of Cerro Gordo School district for allowing us to host our meeting at their school.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

- Raquel Boettcher, Essential Skills Facilitator, effective December 5, 2022
- Marvelon Dampeer, Essential Skills Facilitator, effective December 5, 2022

Retirements, Resignations, and Terminations

- Denise Crews, VP Academic Services, effective December 31, 2022
- Tom Schneider, Deputy Commander/MCLETC, effective December 31, 2022
- Kent Mears, Collision Repair Faculty, effective December 31, 2022

SPECIAL REPORTS

REPORT OF ICCTA

Vicki Carr reminded everyone of the ACCT National Legislative Summit February 5-8, 2023 in Washington, D.C.

FACULTY REPORT

Janilyn Kocher presented a thank you letter to the Board of Trustees and gave an update on the first day of classes.

COLLEGE SPOTLIGHT/MONITORING REPORT

Jessica Pickle and Bret Hitchings presented Transfer Programming

REPORT OF STUDENT TRUSTEE

Student Trustee Jacob Watkins presented the Student Leadership Council Report.

INSTITUTIONAL ADVANCEMENT REPORT

The Institutional Advancement report was in the Board Book for review.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda, as presented.

Carr moved to approve the Consent Agenda, as presented. Watkins seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

OLD BUSINESS

A recommendation was made to the Board of Trustees to approve the continued confidentiality of the closed session minutes, as presented.

Colee moved to approve the continued confidentiality of the closed session minutes, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

NEW BUSINESS

ADDITION TO BOARD POLICY 3.5 – GENERAL EMPLOYEMENT – 3.5.13 FLEXIBLE WORK POLICY – THIRD READING AND ADOPTION

A recommendation was made to the Board of Trustees that would allow the College Administration to add a flexible work policy to Board Policy 3.5 – General Employment, as presented.

Campbell moved to adopt the updates to Board Policy 3.5 – General Employment, as presented. Dr. Coopriider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

LAPTOP PURCHASES FOR ARPA COLLEGE BRIDGE PROGRAM GRANT

A recommendation was made to the Board of Trustees that would allow the College Administration to purchase 100 laptop computers from CDW-G of Vernon Hills, IL in the amount of \$36,578.00, as presented.

Andreas moved to approve the purchase of 100 laptop computers from CDW-G of Vernon Hills, IL in the amount of \$36,578.00, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The December 2022 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,330,700.31 for December 2022 was distributed to the Board prior to the meeting.

Campbell moved to ratify the December bills and travel expenditures paid and approve the Financial Statement subject to audit. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez thanked Brett Robinson and Cerro Gordo for allowing Richland to host their Board meeting. He also complimented the student presenters for their wonderful stories regarding dual credit.
- President Valdez gave an update on Spring Enrollment. Currently headcount is up 5.7% and credit hours are up 3.93%. The College will continue to look at all areas for growth.

ITEMS FROM THE BOARD

- Bruce Campbell thanked the College administration for a “well done” Winter Board retreat.
- Dr. Coopriider thanked Superintendent Robinson and the Cerro Gordo school district for allowing Richland to host their Board meeting here.

EXECUTIVE SESSION

Colee moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Carr seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

Meeting convened into closed session at 6:27 p.m.

Meeting reconvened into open session at 7:02 p.m.

ADJOURNMENT

Carr moved and Campbell seconded to adjourn the meeting at 7:03 p.m.

Dale Colee, Secretary

To: Cris Valdez, President
From: Tiffany Nichols, Executive Director, Human Resources
Date: February 2023
Subject: Personnel Update

New Employees

Name	Position	Start Date
Jessica Tallent	Staff (Grant) Accountant	1/23/2023
Samuel “Jason” Walker	Deputy Commander MCLETC	1/23/2023

Changes

Name	Position	Start Date
Tabitha Tester	Coordinator of Operations	1/3/2023

Retirements, Resignations, and Terminations

Name	Position	Last Day
Bobbi Batchelder	Senior Accountant	1/6/2023
Roberto Luciano	Program Director of Early Childhood Education	1/6/2023
Claudia Clark	Accommodations Specialist	1/17/2023
Jennifer Reichart	Executive Director of Diversity, Inclusion, Equity, and Belonging	1/19/2023
Jeff Benton	Maintenance II	1/30/2023

Richland Community College
STUDENT LEADERSHIP COUNCIL
BOARD REPORT

February 2022

Student Trustee – Jacob Watkins

January started with first week activities that were all a hit.

Tuesday January 17, we had a free breakfast of waffles, and sausage patties and about 65 students participated

Wednesday, January 18 was a hot cocoa bar which was a hit and had a lot of students participate in

Thursday, January 19 we brought in an air brush company who made custom shirts for the students. This was a huge hit and they made close to 200 t-shirts

Monday, January 23 we served a Chinese New Year lunch of chicken stir-fry, fried rice and dumplings. We served close to 100. We also put out a Chinese New Years quiz which over 50 participated in and we gave away red envelopes which in Chinese culture symbolizes good luck.

We had a Martin Luther King Jr speaker scheduled via zoom, for Wednesday, January 25 but due to the college closing no one showed up.

Upcoming activities are:

February 9, the Tech academy culinary arts students are making soup to serve free to everyone in the café beginning at 11am

February 10, Afrobeats, a dance group for UIS will perform for Black History Month

February 14 we will have stuff an animal for students

February 15 – Ernie G will be here for a mental health/leadership event

February 22 we will have a soul food luncheon beginning at 11



**Institutional Advancement
Richland Board of Trustees Report
February 2023**

Foundation Updates

- The Foundation Board of Directors met on February 7, 2023 for the quarterly Foundation Board Meeting. The Foundation assets are showing \$20.68M at 12/31/22 compared to \$19M at 6/30/22. As of 12/31/22, the Foundation has exceeded their \$1.5M fundraising goals by 129%.
- In January, The Foundation completed the preparing and sending annual tax statements to all 2022 donors to assist with their tax preparations.
- The Foundation received \$225K from the Ullrich Foundation. \$100K was designated to the Ullrich Foundation Scholarship & \$125K was designated for the purchase of Ag Technology & Equipment.
- Tickets are on sale for the Culinary Scholarship Dinner – Return to the Big Apple on Saturday, March 25, 2023. Purchase your tickets online at www.richland.edu/culinary-dinner. Sponsorship opportunities are now available at <https://www.richland.edu/foundation/culinary-scholarship-dinner/>.
- We are working with The City of Decatur’s Transit Administrator to address the transportation barrier that Richland students face.

Alumni Updates

- We are collaborating with the Student Success team to develop a pilot for the Alumni Mentorship Program in 2023.
- Ben Andreas accepted the Richland Community College Distinguished Alumnus Award for 2023.

Scholarship Updates

- The Spring 2023 scholarship application opened on October 17. So far, 606 applications have been submitted with another 70 in drafted form for a total of 676. Spring scholarships are being offered on an ongoing basis as funds remain available.

Commented [JM1]: @Adam Lovell @Wade Ripple @Samantha Bright @Emma Roark @Loren McGinnis @Tara Mata

Here is the template for the January Board Report (this is December’s content). Please update as soon as possible - my due date is technically today. Thank you!

- There are two separate Student Assistance Fund applications, one for bill pay and one for laptops, bus punch cards, and café vouchers. The Spring 2023 application opened on January 17. 25 applications for bill pay assistance were received in the first two weeks of classes. 35 applications for a laptop, bus punch cards, and/or café vouchers were received. Many applicants have also received pantry and resource referrals. The bill pay application is temporarily closed until we evaluate available funding.
- Forty-seven applications have been received for Non-credit Scholarships since July.

Grant Updates

- Richland hired a new Grants Accountant, Jessica Tallent, who will be working specifically on restricted grant accounts. This addition will greatly enhance our efficiency in reporting grant outcomes and staying in compliance with state and federal requirements.

Marketing/PR Updates

- The marketing team continued the website training roll out. Met with the first pilot group to gather feedback on the first 3 videos. We are now working to re-record the videos with the suggestions provided and will soon roll out editing capabilities to the first group of super users.
- Met with SOLVR to further discuss rack card implementation across campus. Working to finalize design and processes for orders, storing, and displaying.
- Marketing Outreach Kits: 5 kits are being created with Richland marketing materials for employees to utilize when going out into the community. ie: career fairs, community events, recruitment efforts. These kits are stored in the marketing office and can be checked out as needed.
- HR Media Kit: print and digital assets that will be given to HR to help with employee recruitment and strengthen the Richland brand. They consist of social media graphics, enticing benefits flyer, digital/print now hiring ads and a concise Richland profile overview.
- Richland Career Pathways Flyer: in partnership with all department Deans, we are developing a template that will be used to show the various courses needed to pursue career pathways at Richland and beyond. Once complete, they will be distributed to high school counselors to aid in the process of getting students on their career path.
- Topics in our January spotlights included: Registration, Financial Aid, the Fitness Center's 30th anniversary, PTEC (collaboration with ADM) and Richland Gives Back Day. February will cover CTE Month, the 50 Days of Wellness Walking Challenge, and more. Listen to WSOY on Thursdays at 7:40am to hear the latest updates from Richland.

Commented [JM2]: @Samantha Bright, are these updates for February?

Commented [SB3R2]: @Julie Melton February updates complete

- Social Media Campaigns: Pushed spring registration (resources available at Richland & promoted registration events), Welcome Back Week, non-credit courses, and Richland Gives Back Day. | Continued Trivia Tuesdays, Flashback Fridays, & 50 Stories.

50th Anniversary Updates

- 50 Stories have been a success and alumni have seemingly enjoyed reminiscing about their time spent at Richland. We have seen a decent response in posting these stories on our Facebook page and look forward to continuing to share more stories over the next several months. These are posted every Thursday on the Richland FB page and LinkedIn.
- During the first week of February, Richland Community College employees and the community stepped up for local organizations through Richland Gives Back Day – hitting their goal of donating 21 pints to the American Red Cross while collecting more than \$750 in donations and more than 500 items for eight local organizations.
- February 13th kicks off our second 50 Days of Wellness Challenge! Over the next 50 days, teams of 4-8 people will be figuratively walking to Richland College in Texas & back. This is a total of 1,526 miles. Each person participating in this challenge will have walked 190 – 381.5 miles total or 3.8 – 7.6 miles a day.

In the News

- **Richland to hold orientations for free adult education programs** - Richland Community College will soon begin orientations for its free adult education programs...[read more.](#)
- **Prep Academy applications open** - This will be the third cohort in the program, which is a cooperative venture between Richland Community College and Decatur schools...[read more.](#)
- **\$150,000 donor-grant to Decatur Public Schools District #61 Prep Academy** - A \$150,000 donor-advised grant was given to the Decatur Public Schools Prep Academy, which is a partnership between DPS and Richland Community College...[read more.](#)
- **Community Foundation announces \$150,000 donor advised grant to support Decatur Public Schools Prep Academy** - The Community Foundation of Macon County announced a \$150,000 donor advised grant from Dr. Elizabeth Jeffery and David Snoeyenbos to the Decatur Public Schools Prep Academy...[read more.](#)
- **Workforce Investments offering class on child care careers** - Workforce Investments is offering a class on employment in child care. The class will be a partnership among Workforce, Richland Community College and the Adult Education Consortium...[read more.](#)

- **Closings, delays and remote days for January 25** - Richland Community College in Decatur has announced its campus is closed for Wednesday, January 25...[read more.](#)
- **RCC to host donation event to celebrate 50th Anniversary** - In honor of its 50th year, Richland Community College is hosting a donation event...[read more.](#)
- **Richland faculty & staff featured weekly in Now Decatur podcasts**...[LISTEN NOW](#)

Upcoming Dates

- **50 Days of Wellness Walking Challenge:** February 13, 2023 – April 4, 2023
- **State of the College:** Wednesday, April 12th at 12 PM in the Shilling Salons

TO: Board of Trustees

FROM: Dr. Cris Valdez 

DATE: February 21, 2023

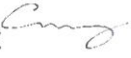
SUBJECT: Consent Agenda

Mr. Chairman, Members of the Board of Trustees, the following items are presented as a consent agenda to be acted upon within the same motion. Any Board member may remove the item from the consent agenda to be acted upon separately. Supporting documentation for the consent agenda items are attached.

Therefore, it is recommended that the Board of Trustees approve the following:

- A. Authorization in Compliance with 5 Illinois Compiled Statutes 120/2.06
- B. Employment of Full-Time Director of Major and Planned Giving
- C. Employment of Full-Time Controller

Thank you.

TO: Board of Trustees
FROM: Dr. Cris Valdez 
DATE: February 21, 2023
SUBJECT: Authorization in compliance with 5 Illinois Compiled Statutes 120/2.06
(Destruction of Closed Session Audio Recordings)

Mr. Chairman, Members of the Board, Section 120/2.06 of the Illinois Open Meetings Act states that the verbatim record of a closed session may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded.

In addition, the Act states that the verbatim record may be destroyed only after the public body approves the destruction of a particular recording and the public body approves minutes of the closed session that complies with requirements for written minutes.

At this time, the verbatim recording of the closed session held March 16, 2021, May 18, 2021, and August 17, 2021 has met the required 18-month period.

Therefore, it is recommended that the Board of Trustees authorize the destruction of the verbatim record of the March 16, 2021, May 18, 2021, and August 17, 2021 closed session.

To: Cris Valdez, President
From: Tiffany Nichols, Executive Director, Human Resources
Date: February 2023
Subject: Employment of Full-Time Director of Major and Planned Giving

As requested by Dr. Cristobal Valdez and Tiffany Nichols, Executive Director, Human Resources, it is recommended that Brian Silotto, be appointed to the position of Director of Major and Planned Giving.

Mr. Silotto has more than 30 years' experience in higher education, serving most recently at Eastern Illinois University as the Director of Development and at the University of Illinois-Champaign as the Assistant Dean for Advancement/Athletics Advancement Ambassador. Mr. Silotto has worked to build close-knit relationships and dynamic operations, has experience in creating and promoting a culture of philanthropy and in building and leading high-performing and compassionate donor-centric teams. Mr. Silotto has spent many years of successful fundraising across multiple disciplines, programmatic and senior leadership experience coupled with major gifts and capital campaign projects planning and principal gifts fundraising, with executive-level experience, as a vice president for development and as a chief advancement officer. Mr. Silotto has lived and worked in the Decatur-Macon County community before, thus his knowledge and relationships in the Decatur community will be an asset to increasing the College's philanthropic revenue.

Mr. Silotto holds a Bachelor of Arts degree in English from Culver-Stockton College, Canton, Missouri and a Master of Science in Education, Educational Administration from Western Illinois University, Macomb, Illinois.

Based on Mr. Silotto's educational background and experience, it is recommended that he be appointed Full-Time Director of Major and Planned Giving, effective February 27, 2023.

To: Cris Valdez, President
From: Tiffany Nichols, Executive Director, Human Resources
Date: February 2023
Subject: Employment of Full-Time Controller


As requested by Dr. Cristobal Valdez and Tiffany Nichols, Executive Director, Human Resources, it is recommended that Sheree Zalanka, be appointed to the position of Controller.

Ms. Zalanka has more than 15 years of accounting experience. Ms. Zalanka has held various roles throughout her accounting career ranging from staff accountant to CFO. She has experience in management, training, and undergoing several implementations, including fund accounting software and implementation of the time management system that integrated into the financial software.

In her current position, Sheree is the Chief Financial Officer for the Macon County Health Department, where she manages, monitors, and controls the Macon County Health Department budget, as well as multiple local, state, and federal grant contracts and budgets. Ms. Zalanka collaborates with board members, administration, and division directors, on a routine basis, to develop and monitor budgets to meet the goals and needs of the department and clients.

She volunteers with the Girl Scouts of Central Illinois as a Troop Leader and with First United Methodist Church as a Sunday School Teacher. Ms. Zalanka also holds a Bachelor of Science degree in Accounting from Millikin University, Decatur, IL.

Based on Ms. Zalanka's educational background and experience, it is recommended that she be appointed Full-Time Controller, effective February 27, 2023.

TO: Dr. Cristobal Valdez, President
FROM: Dr. Isaac Zuniga, Executive Vice President
Academic and Student Success 
DATE: February 1, 2023
SUBJECT: Professor Emeritus Recommendation

Mr. Chairman, Members of the Board, Professor Emeritus Policy (3.9.1) allows the College the opportunity to recognize retired as well as retiring faculty members who made meritorious and significant contributions to the value of Richland Community College.

The following retired faculty members are being recommended for the prestigious status of Professor Emeritus in honor of their demonstrated exemplary services over their careers at Richland Community College.


John Daum – Retired, Professor of Engineering Technology

Rosemarie King-Grindy – Retired, Professor of English

Therefore, it is recommended that the Board of Trustees grant Professor Emeritus status to John Daum and Rosemarie King-Grindy, retired faculty members, as specified in Professor Emeritus Policy 3.9.1.

Thank you.

TO: Board of Trustees

FROM: Dr. Isaac Zuniga, Executive Vice President
Academic and Student Success 

DATE: February 1, 2023

SUBJECT: Staff Emeritus Recommendation

Mr. Chairman, Members of the Board, the Staff Emeritus Policy (3.8.2) allows the College the opportunity to recognize retired as well as retiring staff members who made meritorious and significant contributions to the value of Richland Community College.

The following retired staff member is being recommended for the prestigious status of Staff Emeritus in honor of her demonstrated exemplary service over the course of her career at Richland Community College:


Robin Bollhorst, Retired, Special Assistant to the President,
Director of Human Resources and Payroll

Therefore, it is recommended that the Board of Trustees grant Staff Emeritus status to Robin Bollhorst, retired staff member, as specified in Staff Emeritus Policy 3.8.2.

Thank you.

MEMORANDUM

TO: Dr. Cristobal Valdez, President

FROM: Dr. Isaac Zuniga, Executive Vice President,
Academic and Student Services 

RE: Faculty Promotion


DATE: January 31, 2023

On behalf of the members of the Promotion Committee (Brandon A. Clark, Dr. David Larrick, Susan Grider, Mary Beth Wade, and Deborah Yaden, Chair) and on behalf of Dean Ellen Colbeck, it is indeed an honor and privilege to recommend the promotion in rank for the following faculty member:

- Dr. Shelly Baldwin, Associate Professor to Professor

Congratulations to Dr. Baldwin for sharing her expertise and dedication with the Richland Community College community.

c: Ellen Colbeck
Tiffany Nichols

TO: Dr. Cristobal Valdez, President 

FROM: Dr. Isaac Zuniga, Executive Vice President
Academic and Student Success

RE: Recommendations for Continuance

DATE: February 1, 2023

On behalf of the Dean and members of the Tenure Review Committee, it is a pleasure and an honor to recommend that the following faculty members be granted 2023-2024 contracts with the College. This recommendation is consistent with the expectations and guidelines outlined in the "Tenure Review Process Tenure-Track Teaching Faculty" procedure.

A Tenure Review Committee composed of tenured faculty members and the appropriate division Dean have worked with these candidates to assure that the excellence for which Richland teaching faculty are known is met as evidenced through each faculty member's syllabi, course content, classroom techniques, institutional and community responsibilities, and professional growth.

The following faculty will be entering the second year as tenure-track full-time faculty:

Bradley Curry, Instructor, Engineering Technology (Masters in Science Technology and BS in Career and Technical Education, Eastern Illinois University). Date of employment in tenure-track position with the College is August 2022.

Nick Rozanski, Instructor, Welding Technology. Date of employment in tenure-track position with the College is August 2022.

Robyn Ewald, Instructor/Program Coordinator, Nurse Assistant (BS Nursing, Grand Canyon University; AAS Nursing, Richland Community College; Certificate Practical Nursing, Richland Community College). Date of employment in tenure-track position with the College is August 2022.

Jennifer Bollinger, Instructor, Health Information Technology (BS Health Information Management). Date of employment in tenure-track position with the College is August 2022.


Dr. Ethan Stephenson, Assistant Professor, English (PhD English, Southern Illinois University at Carbondale, MA English, University of Northern Colorado). Date of employment in tenure-track position with the College is August 2022.

Attached please find a letter of recommendation from the Dean for the faculty members listed above. Please contact me if you have questions.

Thank you.

Attachment

c: Ellen Colbeck
Jessica Pickel
John Oliver
Tiffany Nichols

TO: Dr. Cristobal Valdez 
FROM: Dr. Isaac Zuniga, Executive Vice President
Academic and Student Success
RE: Recommendation for Continuance
DATE: February 1, 2023

On behalf of the faculty, Dean, and members of the Tenure Committee, it is a pleasure and an honor to recommend that the following faculty members be granted 2023-2024 contract with the College. This recommendation is consistent with the expectations and guidelines outlined in the "Tenure Review Process Tenure-Track Teaching Faculty" procedure.

A tenure review committee composed of tenured faculty members and the appropriate division Dean have worked with this candidate to assure that the excellence for which Richland teaching faculty are known is met as evidenced through the faculty member's syllabi, course content, classroom techniques, institutional and community responsibilities, and professional growth.

The following faculty will be entering the third year as tenure-track, full-time faculty:

Brian Kalata, Instructor, Culinary Arts (BS Management, University of Phoenix, AS Culinary Arts, The Culinary Institute of America). Date of employment in tenure-track position with the College is August 2021.

Dr. Matthew Wiediger, Associate Professor, Psychology (PhD Experimental Psychology, Washington State University, MS Experimental Psychology, Washington State University). Date of employment in tenure-track position with the College is August 2021.

Bridget Harrison, Instructor, Associate Degree Nursing (MS Nursing, SIU-E; BS Nursing, SIU-E; AAS Nursing, Richland Community College). Date of employment in tenure-track position with the College is August 2021.

Molly Ploessl, Instructor, Surgical Technology (BS, Eastern Illinois University; AAS Surgical Technology, Richland Community College). Date of employment in tenure-track position with the College is August 2021.

Gregg Marcello, Associate Professor, Biology (MS, Miami University). Date of employment in tenure-track position with the College is August 2021.

Attached please find a letter of recommendation from the Dean for the faculty members listed above. Please contact me if you have questions.

Thank you.

Attachment

c: Andy Hynds
Ellen Colbeck
Jessica Pickel
Tiffany Nichols

TO: Dr. Cris Valdez and Board of Trustees

FROM: Tiffany Nichols

DATE: February 7, 2023

SUBJECT Addition to Board Policy- 3.6– Bereavement Leave-All Employees – 3.6.5.7.1
Family Bereavement Leave Policy

The Illinois General Assembly passed, and Governor Pritzker signed into law Public Act 102-1050, which renames the Child Bereavement Leave Act to the Family Bereavement Leave Act (FBLA), and provides expanded leave rights for eligible employees. The FBLA went in effect January 1, 2023. Therefore, I would like to propose that Board Policy 3.6.5.7.1 for Richland Community College, is updated to include the new language from the Public Act 102-105, regarding the Family Bereavement Leave Act. The proposed policy would replace the Child Bereavement Leave Policy and the new policy would read as follows:

The Family Bereavement Leave Act (FBLA) entitles eligible employees to up to 2 weeks (10 workdays) of **unpaid** leave time following: the death of a covered family member, stillbirth, miscarriage, unsuccessful reproductive procedure, failed adoption match or unfinalized adoption agreement, failed surrogacy agreement, or diagnosis that negatively impacts pregnancy or fertility. Employees are entitled to up to 6 weeks of unpaid leave in the event of the death of more than one covered family member in a 12-month period.

An employee is eligible for FBLA leave after at least 1,250 hours of service with the College during the prior 12-month period.

An employee may elect to substitute accrued sick, vacation, or personal time for any unpaid leave portion.

FBLA leave time may be used to attend the funeral or alternative to a funeral of a covered family member, make arrangements necessitated by the death, or to grieve. FBLA leave must be completed within 60 days after the date the employee receives notice of the event.

Employees may be required to provide 48 hours of notice before the leave, unless it is not practicable. Documentation to verify the necessity for the requested Family Bereavement leave may be requested by the College.

Eligible employees may take FBLA leave for the death of a covered family member. A “covered family member” is a child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. “Domestic partner” means:

- (a) the person recognized as the domestic partner of the employee under any domestic partnership agreement, or
- (b) civil union of law of a state of political division of a state, or an unmarried adult person who is in a committed, personal relationship with the employee, who is not a domestic as described in (a) and who is not in a committed relationship with another person, AND who is designated to the College by the employee as the employee’s domestic partner.

In order to bring our policies into compliance with the new updates to the Family Bereavement Leave Act, it is recommended that the Board of Trustees review Board Policy 3.6.5.7.1 and consider adoption. This is the first reading, so no action is necessary.

To: Dr. Cristobal Valdez and Board of Trustees
From: Joe Feinstein
Date: Feb-10-2023
Re: Hard Hat VR training system purchase

The Illinois Manufacturing Excellence Center (IMEC) has provided the college with grant funding for virtual reality-based industrial safety training. This training is designed to provide safety skills experience for a variety of jobs in a low-risk environment.

The IMEC VR Safety Training grant dictates the specific curriculum and technology that will be used by this training program. The grant specifically states that funds are to be used to purchase 10 virtual reality bundles and content licenses from an industry-specific training company named "Hard Hat VR".

Richland's Workforce Development staff has contacted the company and obtained a quote for the hardware and software items specified in the grant requirements. The total cost for these required items is \$29,738.00

Funding is provided in full by the IMEC VR Safety Training Grant.

As such, we recommend **the purchase of 10 virtual reality training bundles and associated software licenses be made from Hard har VR of Waxahachie, TX, for an amount of \$29,738.00**

I am available for any questions you may have.

To: Board of Trustees
Dr. Cristobal Valdez
From: Joe Feinstein
Date: Feb-10-2023
Re: Request for authorization to award a contract for the PATH Grant nursing lab remodeling project

The College was recently awarded funding under the 2023 “Pipeline for The Advancement of the Healthcare Workforce” (PATH) grant. A portion of these grant funds were allocated for remodeling in the S151 healthcare training lab, which is a classroom/laboratory space within the Schrodts Education Center.

In September of 2022 the Board approved BLDD Architects to provide design and management services for this project. The project was bid on January 18th, 2023. The College received the following bids:

Contractor	Bid
Christy-Foltz, Inc.	\$172,342.00
Grunloh Construction	\$176,000.00

Christy-Foltz has provided the lowest-cost bid; the contractor has reviewed and verified the bid provided. This contractor has performed several other projects for the College with satisfactory results. They have provided the required bid surety and will be required to obtain performance bonds for this project.

With the relatively close bids received, we believe this is an accurate cost for the project. If awarded, this project is scheduled to be completed during the summer of 2023.

As such, **it is recommended that the Board of Trustees authorize the Administration to contract with Christy-Foltz, Inc., of Decatur, IL for the above noted project at a cost of \$173,342.00**

I am available for any questions you may have.

To: Board of Trustees
Dr. Cristobal Valdez
From: Joe Feinstein
Date: Feb-10-2023
Re: Purchase of furniture for the Andreas Agriculture Building

As part of the construction of the Andreas Family Agriculture Building, BLDD architects has collaborated with College personnel to determine what furniture items will be needed inside the facility. This package of items was bid on January 11th, 2023. The College received the following bids:

Contractor	Bid
Henricksen	\$319,261.58
Resource One of Illinois, LTD.	\$292,413.00

Resource One has provided the lowest-cost bid; the vendor has reviewed and verified the bid provided. We believe the costs stated in their bid to be reasonable. The college has purchased from this vendor previously; we feel their proposed package will meet the needs of this facility.

As such, **it is recommended that the Board of Trustees provide approval for the purchase of the above noted bid package from Resource One of Springfield, IL for a cost of \$292,413.00**

I am available for any questions you may have.

TO: Board of Trustees

FROM: Cris Valdez 

DATE: February 21, 2023

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the bills and Travel Expenditures for Ratification.

Joe Feinstein will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the January 2023 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.



Richland Community College
Treasurer's Report
January 31, 2023

Fund	Balance 12/31/2022	Receipts for Month	Disbursements for Month	Balance 1/31/2023	Int. Bearing Accounts	Separate Inv. Instrments
Education Fund	7,433,637.14	513,842.46	(2,167,446.17)	5,780,033.43	5,530,033.43	250,000.00
Oper & Maint Restricted	20,710,903.74	-	-	20,710,903.74	20,710,903.74	.00
Bond & Interest Fund	10,071,329.97	-	-	10,071,329.97	10,071,329.97	.00
Auxiliary Expenses	1,633,092.20	20,214.90	(14.74)	1,653,292.36	1,653,292.36	.00
Restricted Purposes Fund	2,354,069.27	-	-	2,354,069.27	2,054,069.27	300,000.00
Working Cash Fund	8,422,937.48	-	-	8,422,937.48	8,065,455.43	357,482.05
Trust & Agency Fund	233,133.56	-	-	233,133.56	233,133.56	.00
Audit Fund	99,876.24	-	-	99,876.24	99,876.24	.00
Liability & Protection	2,257,310.71	-	-	2,257,310.71	2,257,310.71	.00
Totals	32,034,943.79	534,057.36	(2,167,460.91)	30,401,540.24	29,494,058.19	907,482.05

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$9,346,919.00	IL Funds	1.10		0.0
EDUCATION FUND	\$250,000.00	CD-First Mid	0.15	1/30/2023	12.0
RESTRICTED-MASTER PLAN2	\$11,212,504.00	PMA	2.17		0.0
RESTRICTED-MASTER PLAN	\$3,462,994.00	PMA	1.00		0.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.15	8/10/2022	12.0
WORKING CASH FUND	\$1,061,113.00	PMA	1.00		0.0
WORKING CASH FUND	\$121,474.73	CD-Regns	0.01	8/4/2022	7.0
WORKING CASH FUND	\$124,972.00	CD-Regns	0.01	11/21/2022	13.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.15	3/23/2023	12.0

Revenues & Expenses by Fund

	Actual 1/31/2023	Budget 2223	%	Actual 1/31/2022	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$10,515,145.17	\$14,573,379.00	72.15	\$13,594,926.45	\$14,827,902.83
Transfers	\$0.00	(\$189,733.00)	0	(\$556.23)	(\$58,178.59)
Expenses	(\$7,742,231.99)	(\$14,379,868.80)	53.84	(\$7,252,780.92)	(\$13,029,540.71)
	\$2,772,913.18	\$3,777.20		\$6,341,589.30	\$1,740,183.53
Fund 02-Operations & Maintenance					
Revenue	\$1,153,464.88	\$2,315,911.00	49.81	\$1,754,164.47	\$3,022,148.49
Transfers	\$0.00	\$0.00	0	\$0.00	(\$850,000.00)
Expenses	(\$994,801.16)	(\$2,315,911.00)	42.96	(\$897,759.72)	(\$1,816,439.66)
	\$158,663.72	\$0.00		\$856,404.75	\$355,708.83
Fund 03-Oper & Maint Restricted					
Revenue	\$62,216.72	\$16,288,408.00	0.38	\$536,360.95	\$12,513,779.42
Expenses	(\$616,348.59)	(\$16,288,408.00)	3.78	(\$3,900,849.63)	(\$4,606,554.00)
	(\$554,131.87)	\$0.00		(\$3,364,488.68)	\$7,907,225.42
Fund 04-Bond & Interest Fund					
Revenue	\$1,672,637.59	\$3,229,135.00	51.8	\$2,736,805.15	\$13,848,930.03
Transfers	\$0.00	\$0.00	0	\$0.00	(\$11,000,000.00)
Expenses	(\$2,815,939.44)	(\$3,229,135.00)	87.2	(\$12,714,293.75)	(\$13,022,951.25)
	(\$1,143,301.85)	\$0.00		(\$9,977,488.60)	(\$10,174,021.22)
Fund 05-Auxiliary Enterprises					
Revenue	\$706,750.59	\$2,200,092.00	32.12	\$787,171.35	\$1,854,916.07
Transfers	\$0.00	\$0.00	0	\$0.00	(\$101,860.00)
Expenses	(\$1,187,067.79)	(\$2,200,412.00)	53.95	(\$868,435.30)	(\$1,624,444.01)
	(\$480,317.20)	(\$320.00)		(\$81,263.95)	\$128,612.06
Fund 06-Restricted Purposes Fund					
Revenue	\$4,021,048.51	\$16,871,595.27	23.83	\$6,782,065.62	\$12,313,746.38
Transfers	(\$340.00)	\$0.00	0	(\$5,000.17)	(\$5,000.17)
Expenses	(\$5,772,679.44)	(\$16,871,595.27)	34.22	(\$6,269,246.38)	(\$12,043,265.02)
	(\$1,751,970.93)	\$0.00		\$507,819.07	\$265,481.19
Fund 07-Working Cash Fund					
Revenue	\$78,371.57	\$20,000.00	391.86	\$10,855.16	\$33,059.41
Transfers	\$0.00	(\$20,000.00)	0	\$0.00	(\$33,059.41)
	\$78,371.57	\$0.00		\$10,855.16	\$0.00
Fund 10-Trust & Agency Fund					
Revenue	\$39,856.35	\$57,177.00	69.71	\$37,604.91	\$65,482.32
Expenses	(\$27,243.09)	(\$57,177.00)	47.65	(\$29,703.17)	(\$64,623.56)
	\$12,613.26	\$0.00		\$7,901.74	\$858.76
Fund 11-Audit Fund					
Revenue	\$35,993.55	\$67,331.00	53.46	\$65,623.66	\$67,240.70
Expenses	(\$3,031.27)	(\$59,859.00)	5.06	(\$48,304.51)	(\$55,990.37)
	\$32,962.28	\$7,472.00		\$17,319.15	\$11,250.33
Fund 12-Liability & Protection					
Revenue	\$1,164,336.78	\$2,186,309.00	53.26	\$1,876,545.16	\$1,922,501.11
Expenses	(\$969,576.41)	(\$1,988,588.00)	48.76	(\$972,328.67)	(\$1,648,081.60)
	\$194,760.37	\$197,721.00		\$904,216.49	\$274,419.51
Fund 21-Brush College LLC					
Revenue	\$80.00	\$200,076.00	0.04	\$85,141.88	\$85,172.54
Expenses	(\$70,614.19)	(\$200,076.00)	35.29	(\$85,016.38)	(\$121,870.88)
	(\$70,534.19)	\$0.00		\$125.50	(\$36,698.34)
Fund 25-Law Enforcement Trng Ctr					
Revenue	\$949,308.73	\$3,303,845.00	28.73	\$720,265.31	\$2,198,330.14
Expenses	(\$1,072,074.66)	(\$3,060,222.00)	35.03	(\$921,957.24)	(\$1,964,093.80)
	(\$122,765.93)	\$243,623.00		(\$201,691.93)	\$234,236.34

Operating Funds Revenue

	Actual Revenue YTD 1/31/2023	Budget 2223	%	Actual Revenue YTD 1/31/2022	Prior Year Revenue 6/30/2022
Investment Revenue					
Investment Revenue	\$139,680.28	\$8,300.00	1682.8	\$2,366.91	\$29,842.96
	<u>\$139,680.28</u>	<u>\$8,300.00</u>	1682.8	<u>\$2,366.91</u>	<u>\$29,842.96</u>
Local Government Sources					
Current Taxes	\$4,142,704.13	\$7,985,952.00	51.87	\$7,565,608.38	\$7,726,002.62
Interest on Taxes	\$4.40	\$600.00	0.73	\$23.84	\$117.30
	<u>\$4,142,708.53</u>	<u>\$7,986,552.00</u>	51.87	<u>\$7,565,632.22</u>	<u>\$7,726,119.92</u>
Other Revenue					
Facility Rental	\$47,154.40	\$205,668.00	22.93	\$145,727.90	\$224,311.40
Other Revenue	\$127,376.96	\$767,940.00	16.59	\$298,431.40	\$706,753.61
Transfer In	\$340.00	\$20,000.00	1.7	\$0.04	\$33,059.45
	<u>\$174,871.36</u>	<u>\$993,608.00</u>	17.6	<u>\$444,159.34</u>	<u>\$964,124.46</u>
State Government Sources					
ICCB CTE Formula Grant	\$109,459.00	\$218,918.00	50	\$0.00	\$210,114.00
ICCB Credit Hour Grants	\$706,140.64	\$1,769,117.00	39.91	\$1,094,694.75	\$1,814,186.04
ICCB Equalization Grant	\$44,940.00	\$134,820.00	33.33	\$33,333.36	\$50,000.00
Replacement Taxes	\$663,970.24	\$605,000.00	109.75	\$532,561.84	\$1,288,423.94
	<u>\$1,524,509.88</u>	<u>\$2,727,855.00</u>	55.89	<u>\$1,660,589.95</u>	<u>\$3,362,723.98</u>
Student Tuition & Fees					
Tuition-Credit	\$5,009,036.00	\$4,699,037.00	106.6	\$5,034,400.50	\$5,124,395.00
Various Fees	\$677,804.00	\$473,938.00	143.02	\$641,942.00	\$642,845.00
	<u>\$5,686,840.00</u>	<u>\$5,172,975.00</u>	109.93	<u>\$5,676,342.50</u>	<u>\$5,767,240.00</u>
Total Revenue	\$11,668,610.05	\$16,889,290.00	69.09	\$15,349,090.92	\$17,850,051.32

Operating Funds Expenses

	Actual Expenses YTD 1/31/2023	Budget 2223	%	Actual Expenses YTD 1/31/2022	Prior Year Expenses 6/30/2022
Salaries					
Academic Support-PT	\$29,084.95	\$35,137.00	82.78	\$7,779.23	\$24,215.04
Administrative Staff Sal	\$1,077,943.67	\$1,788,280.00	60.28	\$1,042,400.75	\$1,907,640.61
Car Allowance	\$5,192.40	\$9,000.00	57.69	\$5,192.40	\$9,000.16
Classified-Temporary	\$10,451.44	\$10,000.00	104.51	\$39,469.81	\$65,808.09
Clinical Risk Stipends	\$8,074.32	\$11,650.00	69.31	\$14,474.96	\$23,745.33
Custodial, Maint Stf Sal	\$50,977.64	\$162,935.00	31.29	\$72,431.22	\$119,558.91
Custodial, Maint-Temp	\$9,180.00	\$0.00	0	\$0.00	\$1,260.00
F/T Classified Salary	\$539,577.63	\$1,014,685.00	53.18	\$511,783.77	\$839,896.38
F/T Faculty Salary	\$1,655,495.03	\$3,489,339.00	47.44	\$1,767,548.89	\$3,624,207.61
F/T Faculty-Summer Sal	\$223,755.69	\$236,726.40	94.52	\$214,135.24	\$214,059.40
Faculty Tutors Salary	\$23,054.52	\$29,000.00	79.5	\$12,812.91	\$27,687.20
Independent Study Salary	\$3,460.80	\$4,250.00	81.43	\$5,520.00	\$7,800.00
Interpreter Salary	\$0.00	\$8,000.00	0	\$0.00	\$0.00
LabFacilitators	\$15,841.81	\$16,380.00	96.71	\$5,211.05	\$14,518.72
Overload Salary	\$317,397.18	\$655,001.73	48.46	\$343,770.06	\$610,029.84
Overtime Wages	\$0.00	\$7,780.00	0	\$4,174.92	\$8,582.13
P/T Classified Salary	\$3,546.53	\$10,675.00	33.22	\$3,108.10	\$6,415.60
P/T Faculty Salary	\$339,685.62	\$681,783.02	49.82	\$317,305.45	\$536,675.18
P/T Faculty-Summer Sal	\$53,518.92	\$51,092.33	104.75	\$53,902.83	\$56,732.83
Professional/Tech Salary	\$823,257.78	\$1,814,612.00	45.37	\$673,051.15	\$1,295,576.10
Professional/Tech-PT	\$8,341.67	\$10,500.00	79.44	\$9,342.63	\$11,889.38
SURS Fringe Benefit	\$678.23	\$0.00	0	\$0.00	\$0.00
Salary Incentives	\$0.00	\$0.00	0	\$0.00	\$126,140.00
Severance Payments	\$33,346.24	\$0.00	0	\$0.00	\$0.00
Stipend	\$0.00	\$13,400.00	0	\$1,500.00	\$7,102.50
Student Workers Salary	\$29,935.25	\$45,600.00	65.65	\$28,718.75	\$55,283.75
Subs Instructors Salary	\$29,374.72	\$8,550.00	343.56	\$16,035.96	\$20,675.79
Supervisory Staff Salary	\$69,156.77	\$124,020.00	55.76	\$98,674.98	\$148,958.74
Test Proctor Salary	\$22,359.97	\$33,000.00	67.76	\$17,527.69	\$32,715.19
	<u>\$5,382,688.78</u>	<u>\$10,271,396.48</u>	52.4	<u>\$5,265,872.75</u>	<u>\$9,796,174.48</u>
Employee Benefits					
EmployeeBenefitsTotal	\$2,208.56	\$6,000.00	36.81	\$6,803.29	(\$3,008.69)
FICA-Social Security	\$106.91	\$0.00	0	\$0.00	\$0.00
Grants Share of SURS	\$531.27	\$0.00	0	\$0.00	\$400.73
Group Dental Ins	\$37,935.52	\$82,544.00	45.96	\$39,695.50	\$69,161.26
Group LTD Ins	\$9,607.68	\$19,593.00	49.04	\$10,123.43	\$17,404.94
Group Life Ins	\$16,878.19	\$27,050.00	62.4	\$17,421.72	\$27,113.47
Group Medical Ins	\$900,837.75	\$2,023,600.00	44.52	\$977,885.51	\$1,691,084.68
Medicare	\$851.11	\$0.00	0	\$18.46	(\$979.08)
SURS-RetireeHealthContri	\$25,802.50	\$42,592.00	60.58	\$25,978.88	\$45,237.11
Staff/Family Waivers	\$29,428.75	\$40,000.00	73.57	\$17,634.30	\$41,991.46
	<u>\$1,024,188.24</u>	<u>\$2,241,379.00</u>	45.69	<u>\$1,095,561.09</u>	<u>\$1,888,405.88</u>
Contractual Services					
Accreditation Fees	\$11,627.00	\$28,195.00	41.24	\$14,695.00	\$20,336.52
Admin Computer-Maint	\$404,131.20	\$411,533.00	98.2	\$290,395.16	\$396,405.16
Building Repair/Maint	\$31,513.75	\$67,500.00	46.69	\$21,012.25	\$55,875.18
Consultants/Workshops	\$1,680.00	\$6,000.00	28	\$0.00	\$0.00
Contractual-Other	\$413,534.77	\$283,275.00	145.98	\$77,497.97	\$153,764.22
Contractual-Tutoring	\$0.00	\$8,000.00	0	\$0.00	\$0.00
Custodial Services	\$180,171.20	\$448,800.00	40.15	\$149,265.70	\$358,705.70
Employee Awards	\$0.00	\$600.00	0	\$0.00	\$472.50
Employee Recognition	\$1,020.22	\$3,000.00	34.01	\$2,138.07	\$3,743.45
Equip Repair/Maint Agree	\$50,917.89	\$116,210.00	43.82	\$63,476.66	\$115,181.20
Faculty Development	\$223.21	\$2,300.00	9.7	\$310.05	\$602.88
Grounds Maintenance	\$15,504.74	\$18,500.00	83.81	\$11,868.85	\$17,271.53
Legal Services-Admin	\$13,666.17	\$25,000.00	54.66	\$13,804.46	\$25,936.96
Meals	\$0.00	\$0.00	0	\$2,465.11	\$4,240.97
Pest Control	\$7,606.21	\$15,100.00	50.37	\$7,594.88	\$15,849.00
Professional Fees	\$3,372.00	\$9,200.00	36.65	\$6,221.87	\$8,399.52
Recruitment	\$237.27	\$4,000.00	5.93	\$338.99	\$2,571.47
Royalties	\$0.00	\$405.00	0	\$0.00	\$0.00

Operating Funds Expenses

	Actual Expenses YTD 1/31/2023	Budget 2223	%	Actual Expenses YTD 1/31/2022	Prior Year Expenses 6/30/2022
Contractual Services					
Staff/Faculty Developmen	\$3,064.62	\$25,250.00	12.14	\$3,083.61	\$5,561.06
Student Awards	\$0.00	\$375.00	0	\$0.00	\$250.00
Student Development	\$313.46	\$3,125.00	10.03	\$628.19	\$1,722.37
Student Support	\$0.00	\$0.00	0	\$0.00	\$1,438.28
Telephone Maint Agree	\$1,516.56	\$1,700.00	89.21	\$1,283.04	\$1,283.04
Wellness Program	\$0.00	\$0.00	0	\$1,875.00	\$1,875.00
	<u>\$1,140,100.27</u>	<u>\$1,478,068.00</u>	77.13	<u>\$667,954.86</u>	<u>\$1,191,486.01</u>
Materials & Supplies					
Advertising	\$24,120.61	\$54,400.00	44.34	\$61,093.45	\$97,008.11
Audio/Visual/Stream Mat	\$12,009.82	\$14,380.00	83.52	\$0.00	\$10,860.00
Books-Library Collection	\$610.46	\$6,300.00	9.69	\$4,482.72	\$5,920.20
Computer Software	\$197,014.65	\$233,814.00	84.26	\$146,626.17	\$193,552.04
Digital Print/Curric Spt	\$32,537.32	\$54,582.00	59.61	\$46,080.48	\$57,079.54
Event Expense	\$16,475.26	\$23,500.00	70.11	\$1,631.48	\$3,218.89
Graphic Supplies	\$0.00	\$2,500.00	0	\$1,195.53	\$1,554.14
Instructional Supplies	\$49,080.06	\$115,886.00	42.35	\$48,780.16	\$92,421.99
Laundry/Linen Supplies	\$848.00	\$1,500.00	56.53	\$607.55	\$963.05
Maintenance Supplies	\$38,526.22	\$112,750.00	34.17	\$46,522.04	\$78,142.01
Materials	\$44,880.78	\$74,107.00	60.56	\$17,885.29	\$47,919.64
Non Consumable Supplies	\$0.00	\$8,000.00	0	\$3,289.16	\$6,858.66
Office Supplies	\$3,753.71	\$13,285.00	28.26	\$6,660.72	\$12,067.72
Postage	\$5,679.45	\$11,590.00	49	\$7,738.51	\$13,917.32
Printing	\$11,793.06	\$19,740.00	59.74	\$7,087.32	\$13,388.96
Publications & Dues	\$58,314.33	\$112,221.00	51.96	\$74,416.86	\$106,678.16
Readiness Initiative	\$0.00	\$3,588.32	0	\$0.00	\$0.00
Specialities	\$0.00	\$1,500.00	0	\$554.38	\$999.99
Transcripts	\$0.00	\$16,000.00	0	\$0.00	\$14,551.40
Uniforms	\$1,177.35	\$5,150.00	22.86	\$2,292.10	\$3,219.35
Vehicle Expense	\$16,008.32	\$25,000.00	64.03	\$15,934.85	\$24,499.42
Wind Turbine Maintenance	\$7,200.00	\$10,250.00	70.24	\$0.00	\$13,400.00
	<u>\$520,029.40</u>	<u>\$920,043.32</u>	56.52	<u>\$492,878.77</u>	<u>\$798,220.59</u>
Conference & Meeting Exp					
Community Relations/Spon	\$2,599.96	\$5,000.00	52	\$4,428.70	\$4,428.70
Meeting Expense	\$3,049.41	\$12,200.00	25	\$5,186.24	\$12,247.68
Registration Fees	\$6,779.83	\$64,727.06	10.47	\$16,734.87	\$32,173.81
Relocation	\$3,000.00	\$6,000.00	50	\$1,500.00	\$1,500.00
Travel-In State	\$3,968.37	\$18,235.00	21.76	\$3,790.91	\$11,175.00
Travel-In State Mileage	\$3,568.17	\$14,350.00	24.87	\$2,926.47	\$6,438.34
Travel-In State-Admin	\$191.25	\$0.00	0	\$0.00	\$0.00
Travel-In State-Instruct	\$11.88	\$0.00	0	\$0.00	\$0.00
Travel-Out of State	\$26,953.31	\$92,361.94	29.18	\$15,175.09	\$38,535.42
	<u>\$50,122.18</u>	<u>\$212,874.00</u>	23.55	<u>\$49,742.28</u>	<u>\$106,498.95</u>
Fixed Charges					
Credit Card Fees	\$6,540.29	\$23,000.00	28.44	\$16,325.53	\$25,189.65
Equipment Rental	\$0.00	\$1,000.00	0	\$0.00	\$0.00
Facility Rental	\$47,841.00	\$227,850.00	21	\$47,033.00	\$80,628.00
Graduation Expense	\$4,054.75	\$20,000.00	20.27	\$5.23	\$20,612.37
Install Pymt Lease/Purch	\$2,458.07	\$2,460.00	99.92	\$25,714.54	\$40,358.14
Interest Expense	\$0.00	\$10.00	0	\$0.00	\$671.74
Property Taxes	\$9,414.05	\$20,030.00	47	\$17,773.03	\$19,287.88
	<u>\$70,308.16</u>	<u>\$294,350.00</u>	23.89	<u>\$106,851.33</u>	<u>\$186,747.78</u>
Utilities					
Electricity and Nat Gas	\$312,246.96	\$346,400.00	90.14	\$179,854.50	\$385,568.28
Internet	\$7,548.00	\$17,000.00	44.4	\$4,948.00	\$13,638.00
Propane	\$0.00	\$300.00	0	\$0.00	\$0.00
Refuse Disposal	\$19,718.20	\$31,200.00	63.2	\$15,278.58	\$29,321.58
Telephone	\$20,580.78	\$38,840.00	52.99	\$33,306.35	\$52,501.73
Water,Sewage	\$31,706.08	\$46,100.00	68.78	\$28,616.82	\$54,725.92
	<u>\$391,800.02</u>	<u>\$479,840.00</u>	81.65	<u>\$262,004.25</u>	<u>\$535,755.51</u>
Capital Outlay					
Equipment-Office	\$0.00	\$0.00	0	\$0.00	\$6,720.60

Operating Funds Expenses

	Actual Expenses YTD 1/31/2023	Budget 2223	%	Actual Expenses YTD 1/31/2022	Prior Year Expenses 6/30/2022
Capital Outlay					
Equipment-Service	\$0.00	\$385,466.00	0	\$0.00	\$85,685.00
	<u>\$0.00</u>	<u>\$385,466.00</u>	0	<u>\$0.00</u>	<u>\$92,405.60</u>
Tuition Adjustments					
Tuition Waiver	\$1,498.00	\$12,000.00	12.48	\$6,538.00	\$12,660.00
Unfunded ING/MIA/POW	\$2,359.42	\$5,000.00	47.19	\$2,486.36	\$2,486.36
Write-Off	\$82,949.91	\$225,000.00	36.87	\$107,602.06	\$67,720.51
	<u>\$86,807.33</u>	<u>\$242,000.00</u>	35.87	<u>\$116,626.42</u>	<u>\$82,866.87</u>
Other Expense					
Bank Service Charges	\$1,355.64	\$5,500.00	24.65	\$3,636.70	\$6,736.66
Contributions	\$52,440.00	\$131,553.00	39.86	\$77,373.00	\$136,445.00
Expense-Other	\$5,614.83	\$5,000.00	112.3	\$1,298.22	\$7,132.12
	<u>\$59,410.47</u>	<u>\$142,053.00</u>	41.82	<u>\$82,307.92</u>	<u>\$150,313.78</u>
Total Expenses	\$8,725,454.85	\$16,667,469.80	52.35	\$8,139,799.67	\$14,828,875.45

Revenues by Fund Summary

	Actual Revenue YTD 1/31/2023	Budget 2223	%	Actual Revenue YTD 1/31/2022	Prior Year Revenue 6/30/2022
Fund 01-Education Fund					
Local Government Sources	\$3,616,540.33	\$6,972,105.00	51.87	\$7,000,934.81	\$6,744,719.01
State Government Sources	\$1,524,509.88	\$2,492,595.00	61.16	\$1,128,910.96	\$2,177,886.02
Student Tuition & Fees	\$5,168,564.90	\$4,666,619.00	110.76	\$5,284,808.06	\$5,317,328.76
Investment Revenue	\$139,680.28	\$8,300.00	1682.8	\$2,366.91	\$29,842.96
Other Revenue	\$65,849.78	\$433,760.00	15.18	\$177,905.71	\$558,126.08
Total Revenue Fund 01	\$10,515,145.17	\$14,573,379.00	72.15	\$13,594,926.45	\$14,827,902.83
Fund 02-Operations & Maintenance					
Local Government Sources	\$526,168.20	\$1,014,447.00	51.87	\$564,697.41	\$981,400.91
State Government Sources	\$0.00	\$235,260.00	0	\$531,678.99	\$1,184,837.96
Student Tuition & Fees	\$518,275.10	\$506,356.00	102.35	\$391,534.44	\$449,911.24
Other Revenue	\$109,021.58	\$559,848.00	19.47	\$266,253.63	\$405,998.38
Total Revenue Fund 02	\$1,153,464.88	\$2,315,911.00	49.81	\$1,754,164.47	\$3,022,148.49
Fund 03-Oper & Maint Restricted					
Local Government Sources	\$0.00	\$0.00	0	\$414,168.57	\$423,018.69
Investment Revenue	\$62,216.72	\$55,000.00	113.12	\$54,468.07	\$74,267.78
Other Revenue	\$0.00	\$16,233,408.00	0	\$67,724.31	\$12,016,492.95
Total Revenue Fund 03	\$62,216.72	\$16,288,408.00	0.38	\$536,360.95	\$12,513,779.42
Fund 04-Bond & Interest Fund					
Customized Training	\$25.00	\$0.00	0	\$0.00	\$0.00
Local Government Sources	\$1,671,142.68	\$3,220,135.00	51.9	\$2,736,239.48	\$13,835,938.23
Investment Revenue	\$1,469.91	\$9,000.00	16.33	\$565.67	\$12,991.80
Other Revenue	\$0.00	\$0.00	0	\$0.00	\$0.00
Total Revenue Fund 04	\$1,672,637.59	\$3,229,135.00	51.8	\$2,736,805.15	\$13,848,930.03
Fund 05-Auxiliary Enterprises					
Customized Training	\$463,386.81	\$545,380.00	84.97	\$339,984.67	\$626,806.92
Student Tuition & Fees	\$34,038.00	\$48,900.00	69.61	\$34,981.00	\$58,820.00
Auxiliary Enterprises	\$161,748.11	\$1,346,729.00	12.01	\$385,264.35	\$827,391.91
Other Revenue	\$0.00	\$0.00	0	\$0.00	\$18,560.00
Investment Revenue	\$23,179.69	\$0.00	0	\$362.46	\$3,322.94
Other Revenue	\$24,397.98	\$259,083.00	9.42	\$26,578.87	\$320,014.30
Total Revenue Fund 05	\$706,750.59	\$2,200,092.00	32.12	\$787,171.35	\$1,854,916.07
Fund 06-Restricted Purposes Fund					
Financial Aid	\$3,063,955.94	\$10,867,799.10	28.19	\$4,877,193.25	\$8,933,589.31
Investment Revenue	\$489.83	\$0.00	0	\$62.24	\$549.07
Other Revenue	\$956,602.74	\$6,003,796.17	15.93	\$1,904,810.13	\$3,379,608.00
Total Revenue Fund 06	\$4,021,048.51	\$16,871,595.27	23.83	\$6,782,065.62	\$12,313,746.38
Fund 07-Working Cash Fund					
Investment Revenue	\$78,371.57	\$20,000.00	391.86	\$10,855.16	\$33,059.41
Total Revenue Fund 07	\$78,371.57	\$20,000.00	391.86	\$10,855.16	\$33,059.41
Fund 10-Trust & Agency Fund					
Club Revenue	\$11,137.35	\$13,650.00	81.59	\$10,053.07	\$18,901.56
Investment Revenue	\$2,499.00	\$250.00	999.6	\$115.84	\$533.76
Other Revenue	\$26,220.00	\$43,277.00	60.59	\$27,436.00	\$46,047.00
Total Revenue Fund 10	\$39,856.35	\$57,177.00	69.71	\$37,604.91	\$65,482.32
Fund 11-Audit Fund					
Local Government Sources	\$34,876.29	\$67,231.00	51.88	\$65,595.82	\$67,004.35
Investment Revenue	\$1,117.26	\$100.00	1117.2	\$27.84	\$236.35
Total Revenue Fund 11	\$35,993.55	\$67,331.00	53.46	\$65,623.66	\$67,240.70
Fund 12-Liability & Protection					
Local Government Sources	\$1,131,615.71	\$2,180,759.00	51.89	\$1,869,297.70	\$1,909,267.03
Student Tuition & Fees	\$7,472.00	\$3,500.00	213.49	\$6,456.00	\$6,464.00
Investment Revenue	\$25,249.07	\$2,050.00	1231.6	\$791.46	\$6,770.08
Total Revenue Fund 12	\$1,164,336.78	\$2,186,309.00	53.26	\$1,876,545.16	\$1,922,501.11

Revenues by Fund Summary

	Actual Revenue YTD 1/31/2023	Budget 2223	%	Actual Revenue YTD 1/31/2022	Prior Year Revenue 6/30/2022
Fund 21-Brush College LLC					
Auxiliary Enterprises	\$0.00	\$50,000.00	0	\$35,000.00	\$35,000.00
Other Revenue	\$0.00	\$10,000.00	0	\$0.00	\$0.00
Investment Revenue	\$80.00	\$125.00	64	\$95.90	\$126.56
Other Revenue	\$0.00	\$139,951.00	0	\$50,045.98	\$50,045.98
Total Revenue Fund 21	\$80.00	\$200,076.00	0.04	\$85,141.88	\$85,172.54
Fund 25-Law Enforcement Trng Ctr					
Auxiliary Enterprises	\$575,686.75	\$2,109,300.00	27.29	\$716,088.31	\$2,169,501.81
Other Revenue	\$373,621.98	\$1,194,545.00	31.28	\$4,177.00	\$28,828.33
Total Revenue Fund 25	\$949,308.73	\$3,303,845.00	28.73	\$720,265.31	\$2,198,330.14
Total Revenue	\$20,399,210.44	\$61,313,258.27	33.27	\$28,987,530.07	\$62,753,209.44

Expenses by Fund Summary

	Budget 2223	Actual YTD as of 1/31/2023	Encumbered as of 1/31/2023	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$9,913,336.48	\$5,240,088.49	\$0.00	\$5,240,088.49	52.86	\$9,534,682.13	53.62
Employee Benefits	\$2,126,784.00	\$979,670.44	\$8,416.50	\$988,086.94	46.46	\$1,794,357.95	57.92
Contractual Services	\$765,468.00	\$853,823.42	\$34,593.92	\$888,417.34	116.06	\$598,367.81	64.7
Materials & Supplies	\$753,543.32	\$456,901.55	\$30,016.47	\$486,918.02	64.62	\$665,896.52	63.06
Conference & Meeting Exp	\$217,574.00	\$50,122.18	\$41,296.67	\$91,418.85	42.02	\$103,613.15	48.01
Fixed Charges	\$45,470.00	\$13,053.11	\$0.00	\$13,053.11	28.71	\$86,831.90	48.42
Utilities	\$4,140.00	\$2,355.00	\$1,425.00	\$3,780.00	91.3	\$5,890.00	58.83
Capital Outlay	\$169,500.00	\$0.00	\$0.00	\$0.00	0	\$6,720.60	0
Other Expense	\$225,000.00	\$82,949.91	\$0.00	\$82,949.91	36.87	\$67,720.51	158.89
Tuition Adjustments	\$17,000.00	\$3,857.42	\$0.00	\$3,857.42	22.69	\$15,146.36	59.58
Other Expense	\$142,053.00	\$59,410.47	\$0.00	\$59,410.47	41.82	\$150,313.78	54.76
Total Expense Fund 01	\$14,379,868.80	\$7,742,231.99	\$115,748.56	\$7,857,980.55	54.65	\$13,029,540.71	55.66
Fund 02-Operations & Maintenance							
Salaries	\$361,405.00	\$145,930.29	\$0.00	\$145,930.29	40.38	\$264,984.35	59.1
Employee Benefits	\$129,110.00	\$52,766.10	\$0.00	\$52,766.10	40.87	\$107,660.85	59.49
Contractual Services	\$714,100.00	\$286,276.85	\$41,925.56	\$328,202.41	45.96	\$593,118.20	47.34
Materials & Supplies	\$167,000.00	\$63,127.85	\$14,432.64	\$77,560.49	46.44	\$132,324.07	55.13
Conference & Meeting Exp	\$3,750.00	\$0.00	\$0.00	\$0.00	0	\$2,885.80	0
Fixed Charges	\$248,880.00	\$57,255.05	\$0.00	\$57,255.05	23.01	\$99,915.88	64.86
Utilities	\$475,700.00	\$389,445.02	\$11,252.92	\$400,697.94	84.23	\$529,865.51	48.79
Capital Outlay	\$215,966.00	\$0.00	\$0.00	\$0.00	0	\$85,685.00	0
Total Expense Fund 02	\$2,315,911.00	\$994,801.16	\$67,611.12	\$1,062,412.28	45.87	\$1,816,439.66	49.42
Fund 03-Oper & Maint Restricted							
Contractual Services	\$0.00	\$3,981.88	\$0.00	\$3,981.88	0	\$0.00	0
Materials & Supplies	\$150,000.00	\$36,240.74	\$0.00	\$36,240.74	24.16	\$86,148.26	72.91
Capital Outlay	\$16,138,408.00	\$576,125.97	\$32,473.92	\$608,599.89	3.77	\$4,520,405.74	84.9
Total Expense Fund 03	\$16,288,408.00	\$616,348.59	\$32,473.92	\$648,822.51	3.98	\$4,606,554.00	84.68
Fund 04-Bond & Interest Fund							
Fixed Charges	\$3,227,135.00	\$2,813,939.44	\$0.00	\$2,813,939.44	87.2	\$13,021,070.09	97.63
Other Expense	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	100	\$1,881.16	100
Total Expense Fund 04	\$3,229,135.00	\$2,815,939.44	\$0.00	\$2,815,939.44	87.2	\$13,022,951.25	97.63
Fund 05-Auxiliary Enterprises							
Salaries	\$1,024,427.00	\$534,294.04	\$0.00	\$534,294.04	52.16	\$717,405.00	57.81
Employee Benefits	\$199,168.00	\$84,334.97	\$0.00	\$84,334.97	42.34	\$145,852.36	62.1
Contractual Services	\$110,615.00	\$77,671.02	\$2,663.44	\$80,334.46	72.63	\$76,298.27	41.76
Materials & Supplies	\$837,602.00	\$473,445.22	\$107,140.17	\$580,585.39	69.32	\$651,265.17	46.89
Conference & Meeting Exp	\$16,425.00	\$3,690.10	\$10,614.66	\$14,304.76	87.09	\$4,333.30	79.05
Fixed Charges	\$11,475.00	\$2,115.44	\$0.00	\$2,115.44	18.44	\$14,114.46	58.4
Utilities	\$600.00	\$350.00	\$250.00	\$600.00	100	\$0.00	0
Capital Outlay	\$0.00	\$11,000.00	\$0.00	\$11,000.00	0	\$2,004.00	100
Other Expense	\$100.00	\$167.00	\$0.00	\$167.00	167	\$13,171.45	92.87
Total Expense Fund 05	\$2,200,412.00	\$1,187,067.79	\$120,668.27	\$1,307,736.06	59.43	\$1,624,444.01	53.46
Fund 06-Restricted Purposes Fund							
Salaries	\$1,793,139.38	\$703,428.82	\$1,473.00	\$704,901.82	39.31	\$1,037,367.68	50.58
Employee Benefits	\$655,221.71	\$226,271.18	\$0.00	\$226,271.18	34.53	\$297,362.56	48.81
Contractual Services	\$2,344,367.55	\$375,478.44	\$3,931.09	\$379,409.53	16.18	\$934,968.99	26.79
Materials & Supplies	\$349,287.36	\$66,833.66	\$866.59	\$67,700.25	19.38	\$315,912.38	16.93
Conference & Meeting Exp	\$90,363.50	\$3,498.45	\$8,622.76	\$12,121.21	13.41	\$30,674.22	58.66
Fixed Charges	\$272,215.67	\$22,779.73	\$0.00	\$22,779.73	8.37	\$181,580.62	34.73
Capital Outlay	\$505,274.00	\$154,334.15	\$43,513.20	\$197,847.35	39.16	\$711,284.84	30.12
Financial Aid Expense	\$10,816,531.10	\$4,220,055.01	\$102,550.37	\$4,322,605.38	39.96	\$8,099,694.73	56.38
Tuition Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	0	\$432,025.00	99.93
Other Expense	\$45,195.00	\$0.00	\$0.00	\$0.00	0	\$2,394.00	74.94
Transfers	\$0.00	\$340.00	\$0.00	\$340.00	0	\$4,960.00	100
Total Expense Fund 06	\$16,871,595.27	\$5,773,019.44	\$160,957.01	\$5,933,976.45	35.17	\$12,048,225.02	52.08

Expenses by Fund Summary

	Budget 2023	Actual YTD as of 1/31/2023	Encumbered as of 1/31/2023	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 10-Trust & Agency Fund							
Contractual Services	\$11,027.00	\$13,439.68	\$589.67	\$14,029.35	127.23	\$12,396.17	30.78
Materials & Supplies	\$43,400.00	\$13,403.41	\$0.00	\$13,403.41	30.88	\$48,431.18	52.03
Conference & Meeting Exp	\$2,250.00	\$0.00	\$0.00	\$0.00	0	\$2,971.14	14.74
Other Expense	\$500.00	\$400.00	\$0.00	\$400.00	80	\$825.07	30.31
Total Expense Fund 10	\$57,177.00	\$27,243.09	\$589.67	\$27,832.76	48.68	\$64,623.56	45.96
Fund 11-Audit Fund							
Salaries	\$8,500.00	\$2,506.16	\$0.00	\$2,506.16	29.48	\$8,628.26	54.19
Employee Benefits	\$359.00	\$525.11	\$0.00	\$525.11	146.27	\$1,862.11	60.6
Contractual Services	\$51,000.00	\$0.00	\$0.00	\$0.00	0	\$45,500.00	93.41
Total Expense Fund 11	\$59,859.00	\$3,031.27	\$0.00	\$3,031.27	5.06	\$55,990.37	86.27
Fund 12-Liability & Protection							
Salaries	\$829,510.00	\$355,492.05	\$0.00	\$355,492.05	42.86	\$721,260.27	56.73
Employee Benefits	\$425,338.00	\$174,658.80	\$0.00	\$174,658.80	41.06	\$349,714.21	54.95
Contractual Services	\$292,050.00	\$147,264.45	\$70,514.35	\$217,778.80	74.57	\$221,222.52	52.06
Materials & Supplies	\$57,140.00	\$22,360.62	\$2,758.16	\$25,118.78	43.96	\$41,096.44	49.42
Conference & Meeting Exp	\$14,850.00	\$408.52	\$0.00	\$408.52	2.75	\$5,356.92	5.93
Fixed Charges	\$349,600.00	\$261,154.44	\$66,966.56	\$328,121.00	93.86	\$304,992.30	76.14
Utilities	\$5,100.00	\$1,657.53	\$0.00	\$1,657.53	32.5	\$4,438.94	66.54
Capital Outlay	\$15,000.00	\$6,580.00	\$0.00	\$6,580.00	43.87	\$0.00	0
Total Expense Fund 12	\$1,988,588.00	\$969,576.41	\$140,239.07	\$1,109,815.48	55.81	\$1,648,081.60	59
Fund 21-Brush College LLC							
Contractual Services	\$12,520.00	\$8,270.00	\$0.00	\$8,270.00	66.05	\$26,762.66	75.14
Materials & Supplies	\$2,155.00	\$155.00	\$0.00	\$155.00	7.19	\$264.95	58.5
Conference & Meeting Exp	\$0.00	\$0.00	\$0.00	\$0.00	0	\$20.00	100
Fixed Charges	\$46,000.00	\$44,448.98	\$0.00	\$44,448.98	96.63	\$52,563.77	75.92
Utilities	\$39,200.00	\$17,722.21	\$0.00	\$17,722.21	45.21	\$42,089.50	58.68
Capital Outlay	\$100,049.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0
Other Expense	\$152.00	\$18.00	\$0.00	\$18.00	11.84	\$170.00	73.53
Total Expense Fund 21	\$200,076.00	\$70,614.19	\$0.00	\$70,614.19	35.29	\$121,870.88	69.76
Fund 25-Law Enforcement Trng Ctr							
Salaries	\$932,630.00	\$577,734.64	\$0.00	\$577,734.64	61.95	\$792,967.54	52.47
Employee Benefits	\$274,896.00	\$124,143.97	\$0.00	\$124,143.97	45.16	\$132,258.18	47.01
Contractual Services	\$1,292,505.00	\$68,842.04	\$1,971.89	\$70,813.93	5.48	\$630,024.87	35.06
Materials & Supplies	\$385,335.00	\$182,069.16	\$14,009.84	\$196,079.00	50.89	\$304,602.40	57.69
Conference & Meeting Exp	\$1,625.00	\$49.28	\$0.00	\$49.28	3.03	\$2,869.33	85.99
Fixed Charges	\$5,988.00	\$1,845.40	\$0.00	\$1,845.40	30.82	\$3,769.84	52.55
Utilities	\$108,350.00	\$66,785.21	\$0.00	\$66,785.21	61.64	\$90,259.40	47.29
Capital Outlay	\$56,393.00	\$48,853.24	\$0.00	\$48,853.24	86.63	\$0.00	0
Other Expense	\$2,500.00	\$1,751.72	\$0.00	\$1,751.72	70.07	\$7,342.24	0
Total Expense Fund 25	\$3,060,222.00	\$1,072,074.66	\$15,981.73	\$1,088,056.39	35.55	\$1,964,093.80	46.94
Total Expenses	\$60,651,252.07	\$21,271,948.03	\$654,269.35	\$21,926,217.38	36.15	\$50,002,814.86	67.93

Auxiliary Enterprises Revenue & Expenses

JAN 2223

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
Community Events						
6030 -Misc Events	\$300.00	\$3,000.00	\$0.00	\$3,000.00	\$300.00	\$0.00
	<u>\$300.00</u>	<u>\$3,000.00</u>	<u>\$0.00</u>	<u>\$3,000.00</u>	<u>\$300.00</u>	<u>\$0.00</u>
Continuing & Professional Education						
6000 -Adminstration-CPED	\$2,333.00	\$2,000.00	\$16,779.87	\$93,429.92	(\$14,446.87)	(\$91,429.92)
6001 -CDL	\$189,480.00	\$320,000.00	\$204,156.82	\$249,361.00	(\$14,676.82)	\$70,639.00
6003 -Dance	\$0.00	\$28,000.00	\$0.00	\$28,000.00	\$0.00	\$0.00
6004 -Personal Development	\$2,689.00	\$20,000.00	\$1,962.48	\$6,400.00	\$726.52	\$13,600.00
6007 -Safety-Industrial	\$237,022.81	\$168,880.00	\$110,804.92	\$182,190.00	\$126,217.89	(\$13,310.00)
6008 -Shilling Rentals	\$10,167.50	\$22,650.00	\$8,384.23	\$12,906.00	\$1,783.27	\$9,744.00
6009 -Traffic Safety	\$19,338.00	\$26,200.00	\$11,547.19	\$18,963.08	\$7,790.81	\$7,236.92
6005 -Workforce Development	\$12,524.00	\$7,800.00	\$13,451.11	\$2,800.00	(\$927.11)	\$5,000.00
	<u>\$473,554.31</u>	<u>\$595,530.00</u>	<u>\$367,086.62</u>	<u>\$594,050.00</u>	<u>\$106,467.69</u>	<u>\$1,480.00</u>
Culinary						
8907 -Bistro 537	\$60,180.66	\$106,661.00	\$65,166.83	\$106,661.00	(\$4,986.17)	\$0.00
8970 -Cafe	\$107,226.36	\$1,216,570.00	\$623,266.44	\$1,216,570.00	(\$516,040.08)	\$0.00
8908 -Coffee House	\$0.00	\$10,750.00	\$0.00	\$10,750.00	\$0.00	\$0.00
	<u>\$167,407.02</u>	<u>\$1,333,981.00</u>	<u>\$688,433.27</u>	<u>\$1,333,981.00</u>	<u>(\$521,026.25)</u>	<u>\$0.00</u>
Fitness Center						
1157 -Fitness Center	\$34,038.00	\$79,473.00	\$44,427.88	\$79,473.00	(\$10,389.88)	\$0.00
	<u>\$34,038.00</u>	<u>\$79,473.00</u>	<u>\$44,427.88</u>	<u>\$79,473.00</u>	<u>(\$10,389.88)</u>	<u>\$0.00</u>
Horticulture						
4503 -Garden Center	\$27.00	\$20,000.00	\$8,570.54	\$20,000.00	(\$8,543.54)	\$0.00
9099 -Produce Market	\$3,261.30	\$3,448.00	\$2,388.80	\$3,448.00	\$872.50	\$0.00
	<u>\$3,288.30</u>	<u>\$23,448.00</u>	<u>\$10,959.34</u>	<u>\$23,448.00</u>	<u>(\$7,671.04)</u>	<u>\$0.00</u>

Bond & Interest Fund Revenue & Expenses

JAN 2223

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
Continuing & Professional Education						
6009 -Traffic Safety	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00
	<u>\$25.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$25.00</u>	<u>\$0.00</u>

Education Fund Revenue & Expenses

JAN 2223

	<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
Culinary						
8970 -Cafe	\$0.00	\$0.00	\$8,550.70	\$0.00	(\$8,550.70)	\$0.00

Education Fund Revenue & Expenses

JAN 2223

Culinary

<u>Actual Revenue</u>	<u>Budget Revenue</u>	<u>Actual Expenses</u>	<u>Budget Expenses</u>	<u>Net Actual</u>	<u>Net Budget</u>
\$0.00	\$0.00	\$8,550.70	\$0.00	(\$8,550.70)	\$0.00

Bills for Ratification



January 2023

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
AEP Energy, Inc						
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,573.84			\$1,573.84
	Electricity and Nat Gas	Workforce Development Ct	\$3,886.35		\$3,886.35	
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$2,261.75			\$2,261.75
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$2,862.01			\$2,862.01
	Electricity and Nat Gas	Utilities	\$21,195.99		\$21,195.99	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$333.72		\$333.72	
	Electricity and Nat Gas	Utilities	\$89.29		\$89.29	
	Electricity and Nat Gas	Utilities	\$319.55		\$319.55	
ARC/STSA						
	Accreditation Fees	Surgical Tech-Health Occ	\$2,000.00	\$2,000.00		
AT&T						
	Telephone	Telecommunications	\$726.60		\$726.60	
	Telephone	Telecommunications	\$913.90		\$913.90	
	Telephone	Telecommunications	\$917.06		\$917.06	
AT&T Long Distance						
	Telephone	Telecommunications	\$1.39		\$1.39	
ATIXA						
	Publications & Dues	Liab Protection & Settle	\$2,499.00			\$2,499.00
Airweld Industrial Gases & Suppl						
	Instructional Supplies	Human Simulator	\$2.57	\$2.57		
	Instructional Supplies	Automotive-Tech Occ	\$7.72	\$7.72		
	Instructional Supplies	Collision Repair Tech	\$11.70	\$11.70		
	Instructional Supplies	Human Simulator	\$31.00	\$31.00		
	Instructional Supplies	Welding-Technical Occ	\$35.00	\$35.00		
	Instructional Supplies	Welding-Technical Occ	\$119.07	\$119.07		
	Instructional Supplies	Welding-Technical Occ	\$166.80	\$166.80		
	Participant Supplies	Industrial Skills	\$71.19			\$71.19
	Instructional Supplies	Welding-Technical Occ	\$555.40	\$555.40		
	Participant Supplies	Industrial Skills	\$602.89			\$602.89
	Instructional Supplies	Welding-Technical Occ	\$259.55	\$259.55		
AmerenIP						
	Electricity and Nat Gas	Sequestration Bldg O&M	\$398.71		\$398.71	
	Electricity and Nat Gas	Workforce Development Ct	\$25.85		\$25.85	
	Electricity and Nat Gas	Clinton Center O&M	\$80.57		\$80.57	
	Electricity and Nat Gas	Clinton Center O&M	\$364.87		\$364.87	
	Electricity and Nat Gas	Utilities	\$4,955.63		\$4,955.63	
	Electricity and Nat Gas	Utilities	\$299.29		\$299.29	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$120.73		\$120.73	
	Electricity and Nat Gas	Utilities	\$161.56		\$161.56	
	Electricity and Nat Gas	Workforce Development Ct	\$347.21		\$347.21	
	Electricity and Nat Gas	Utilities	\$13.88		\$13.88	
	Electricity and Nat Gas	Utilities	\$4.25		\$4.25	
	Electricity and Nat Gas	Workforce Development Ct	\$29.04		\$29.04	
	Electricity and Nat Gas	Utilities	\$14.05		\$14.05	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$480.76		\$480.76	
American Heart Association						
	Instructional Supplies	Credit	\$314.00			\$314.00
	Instructional Supplies	Credit	\$17.00			\$17.00
	Instructional Supplies	Credit	\$238.00			\$238.00
	Instructional Supplies	Credit	\$287.13			\$287.13
Aramark - AUS St Louis MC						
	Laundry/Linen Supplies	MCLETC - IDOC	\$61.01			\$61.01
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$54.86			\$54.86
Aramark Uniform Services						
	Uniforms	Maintenance	\$29.50		\$29.50	
	Uniforms	Maintenance	\$29.50		\$29.50	
Arbon Equipment Corporation						
	Building Repair/Maint	Maintenance	\$898.35		\$898.35	
Arthur J Gallagher Risk Services						
	General Insurance	Liab Protection & Settle	\$50.00			\$50.00
Ascendium Education Solutions						
	Contractual-Other	Fin Aid & Vet Affairs	\$14.00	\$14.00		
Askins, Donald L, Jr						
	Meeting Expense	Public Safety Department	\$33.35			\$33.35
BLDD Architects Inc						
	Building Improvements	Renovations / Remodeling	\$635.00			\$635.00
	New Bldgs & Additions	Renovations / Remodeling	\$6,818.47			\$6,818.47
Baldwin, Shelly L						
	Publications & Dues	AAS Nursing -Health Occ	\$135.00	\$135.00		
Baltimore, Latisha						
	Stipends	Industrial Skills	\$480.00			\$480.00
Beck's Studio						

Bills for Ratification



January 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Beck's Studio					
Uniforms	Basic Corrections Trng	\$324.00			\$324.00
Bell, Iris G					
Stipends	Grant-SupportServices	\$96.00			\$96.00
Blue Cross and Blue Shield of IL					
Group Insurance		\$32,371.00	\$32,371.00		
Health Insurance		\$204,377.07	\$204,377.07		
EmployeeBenefitsTotal	General Expenses	\$127.02	\$127.02		
Group Insurance		\$30,776.00	\$30,776.00		
Health Insurance		\$200,114.28	\$200,114.28		
EmployeeBenefitsTotal	General Expenses	\$127.02	\$127.02		
Bollhorst, Roberta L					
Contractual-Other	Business Office	\$1,215.00	\$1,215.00		
Brown, Madonna M					
Telephone	Presidents Office	\$50.00	\$50.00		
Built Interior Construction LLC					
Materials	Renovations / Remodeling	\$18,120.37			\$18,120.37
Burdick Plumbing & Heating Co, I					
Facility Repair	Law Enforce Trng Ctr O&M	\$327.00			\$327.00
Burnett, Priscilla A					
CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$500.00			\$500.00
Bushue Human Resources Inc					
Contractual-Other	Faculty/Staff Developmnt	\$61.40	\$61.40		
CC Fire Equipment Co Inc					
Equip Repair/Maint Agree	MCLETC - IDOC	\$90.00			\$90.00
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$194.50			\$194.50
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$227.50			\$227.50
CDS Leasing					
Equipment Rental	Law Enforce Trng Ctr	\$149.16			\$149.16
Equipment Rental	Law Enforce Trng Ctr	\$149.16			\$149.16
CDS Office Technologies					
Equipment Rental	Law Enforce Trng Ctr	\$60.00			\$60.00
RCC Foundation A/R		\$77.97	\$77.97		
Printing	General Expenses	\$39.93	\$39.93		
Printing	Grant-Administration	\$98.24			\$98.24
Equipment Rental	Law Enforce Trng Ctr	\$48.31			\$48.31
Printing	Law Enforce Trng Ctr	\$339.87			\$339.87
RCC Foundation A/R		\$88.96	\$88.96		
Printing	General Expenses	\$39.93	\$39.93		
Printing	Copiers	\$2,096.22	\$2,096.22		
CDWG Government Inc					
Materials	Academic Lab Support	\$13.19	\$13.19		
Materials	Academic Lab Support	\$63.19	\$63.19		
CARES Act Grant	CARES Act Grant	\$363.12			\$363.12
Materials	Academic Lab Support	\$485.08	\$485.08		
GEER Grant	GEER Grant	\$12,553.06			\$12,553.06
GEER Grant	GEER Grant	\$20,802.24			\$20,802.24
CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$8,525.79			\$8,525.79
Campus Works, Inc					
Contractual-Other	Technical Services Suprt	\$60,343.00	\$60,343.00		
Cardinal, Matthew S					
Travel-In State Mileage	Radiology Tech-Hlth Occ	\$723.19	\$723.19		
Carson, Courtney L					
Telephone	EnRich	\$50.00			\$50.00
City of Clinton Water					
Water,Sewage	Clinton Center O&M	\$25.34		\$25.34	
City of Decatur					
Accrued Sales Tax		\$139.33			\$139.33
Accrued Sales Tax		\$162.97			\$162.97
City of Decatur IL					
Water,Sewage	Utilities	\$216.37		\$216.37	
Water,Sewage	Utilities	\$2,032.40		\$2,032.40	
Water,Sewage	Utilities	\$173.72		\$173.72	
Water,Sewage	Utilities	\$164.39		\$164.39	
Water,Sewage	Utilities	\$310.16		\$310.16	
Water,Sewage	Macon Co Soil & Water Bd	\$175.45		\$175.45	
Water,Sewage	CSI Building O&M	\$84.57		\$84.57	
Water,Sewage	Sequestration Bldg O&M	\$163.33		\$163.33	
Clinton Area Chamber of					
Publications & Dues	General Expenses	\$285.00	\$285.00		
Clinton RCC LLC					
Facility Rental	Clinton Center O&M	\$6,921.00		\$6,921.00	
Comcast					

Bills for Ratification



January 2023

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Comcast						
	Internet	MCLETC - IDOC	\$548.10			\$548.10
	Internet	Law Enforce Trng Ctr O&M	\$225.02			\$225.02
	Internet	Law Enforce Trng Ctr O&M	\$1,085.81			\$1,085.81
	Telephone	Telecommunications	\$60.00		\$60.00	
Consociate Group						
	Contractual-Other	Human Resources	\$262.50	\$262.50		
Davis, Taneisha Rosetta						
	Stipends	Industrial Skills	\$480.00			\$480.00
DeVore, Jason William						
	Stipends	Industrial Skills	\$480.00			\$480.00
Decatur Housing Authority						
	CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$500.00			\$500.00
Dickerson, Carl J						
	Stipends	Industrial Skills	\$336.00			\$336.00
Direct Energy						
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,078.09			\$1,078.09
	Electricity and Nat Gas	Utilities	\$9,285.35		\$9,285.35	
Dunker Electric						
	Maintenance Supplies	Maintenance	\$15.81		\$15.81	
	Maintenance Supplies	Maintenance	\$94.19		\$94.19	
Dynagraphics Inc						
	Contractual-Other	Grants-Training	\$226.96			\$226.96
Eagle Screen						
	Contractual-Other	Human Resources	\$145.48	\$145.48		
Ealey, Timothy						
	Stipends	Grant-SupportServices	\$120.00			\$120.00
Ecolab Inc						
	Contractual-Other	Cafe	\$180.20			\$180.20
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$18.84			\$18.84
Ecolab Pest Elimination						
	Pest Control	Maintenance	\$333.49		\$333.49	
Energy Harbor						
	Electricity and Nat Gas	Sequestration Bldg O&M	\$1,473.60		\$1,473.60	
Engineered Packaging Solutions						
	Equip Repair/Maint Agree	Engineering Technology	\$190.20	\$190.20		
Eubanks, Terrell Lamont						
	Stipends	Grant-SupportServices	\$96.00			\$96.00
Evans, Karl M						
	Instructional Supplies	Heating,Vent,AC-Tech Occ	\$360.00	\$360.00		
Evergreen FS-Stephens #24						
	Vehicle Expense	Credit	\$949.88			\$949.88
	Vehicle Expense	Credit	\$1,435.22			\$1,435.22
	Vehicle Expense	College Vehicle	\$2,203.71		\$2,203.71	
Evisions Inc						
	Admin Computer-Maint	Administrative Info Syst	\$15,311.00	\$15,311.00		
Ewald, Robyn J						
	Registration Fees	Allied Health	\$194.83	\$194.83		
	Registration Fees	Allied Health	\$250.00	\$250.00		
Fairlawn Real Estate						
	CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$500.00			\$500.00
Fidelity Security Life Insurance						
	Vision Insurance		\$1,237.48	\$1,237.48		
	Vision Insurance		\$1,218.61	\$1,218.61		
Fields, Mesha						
	Contractual-Other	Minority Entrp MentorPrg	\$405.00			\$405.00
Firm Systems						
	Fees Pass Thru Backgrnd		\$261.00	\$261.00		
Fitness for All Inc						
	Equipment-Service	Law Enforce Trng Ctr O&M	\$8,170.28			\$8,170.28
	Materials	Law Enforce Trng Ctr O&M	\$1,559.72			\$1,559.72
Fleet Pride						
	Equip Repair/Maint Agree	Credit	\$32.98			\$32.98
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$180.81	\$180.81		
Flinn Scientific Inc						
	GEER Grant	GEER Grant	\$123.04			\$123.04
Florian, Gregory E						
	Contractual-Other	Business Office	\$2,010.00	\$2,010.00		
Follett Higher Education Group,						
	Expense-Other	General Expenses	\$20.06	\$20.06		
	Materials	Cafe	\$55.25			\$55.25
	Expense-Other	General Expenses	\$216.90	\$216.90		
	Expense-Other	General Expenses	\$231.18	\$231.18		

Bills for Ratification



January 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Follett Higher Education Group,					
Expense-Other	General Expenses	\$348.61	\$348.61		
Expense-Other	General Expenses	\$904.54	\$904.54		
Giger, Cory Joshua					
Stipends	Industrial Skills	(\$165.00)			(\$165.00)
Stipends	Industrial Skills	\$384.00			\$384.00
Gorenz, Nicholas J					
Materials	Credit	\$8.00			\$8.00
Gritzewsky, Ernesto T					
Contractual-Other	Club Expenses	\$1,500.00			\$1,500.00
Hanover Insurance Group Co					
General Insurance	Liab Protection & Settle	\$1,083.70			\$1,083.70
General Insurance	Liab Protection & Settle	\$2,818.30			\$2,818.30
General Insurance	Liab Protection & Settle	\$4,761.43			\$4,761.43
General Insurance	Liab Protection & Settle	\$14,514.15			\$14,514.15
Health Care Service Corp					
EmployeeBenefitsTotal	General Expenses	\$95.00	\$95.00		
Heiniger, Michael					
Contractual-Other	Marketing	\$50.00	\$50.00		
Hendrix, Clarence R					
Stipends	Industrial Skills	\$480.00			\$480.00
Henley, Shannon L					
Stipends	Industrial Skills	(\$80.00)			(\$80.00)
Stipends	Industrial Skills	\$480.00			\$480.00
Hood, Terrance					
Stipends	Grant-SupportServices	\$108.00			\$108.00
Hudson, Gregory Aubrey					
Stipends	Industrial Skills	\$468.00			\$468.00
ICCB					
Accrued Expenses		\$110.43			\$110.43
Accrued Expenses		\$27,123.00			\$27,123.00
Accrued Expenses		\$12,973.21			\$12,973.21
Accrued Expenses		\$655.18			\$655.18
Illinois Century Network					
Internet	Telecommunications	\$1,200.00		\$1,200.00	
Illinois State Board of Educatio					
Accrued Expenses		\$45,157.00			\$45,157.00
Accrued Expenses		\$18,401.00			\$18,401.00
Illinois State Disbursement Unit					
Wage Garnishment Orders		\$120.00	\$120.00		
Illinois State Fire Marshall					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$125.00			\$125.00
Illinois Trucking Assoc					
Publications & Dues	Credit	\$330.00			\$330.00
J J Keller					
Instructional Supplies	Credit	\$99.80			\$99.80
Jennings Implement Co					
Equip Repair/Maint Agree	Grounds	\$462.15		\$462.15	
Jenzabar Inc					
Admin Computer-Maint	Administrative Info Syst	\$7,212.00	\$7,212.00		
Johnco Construction, Inc					
Building Improvements	Renovations / Remodeling	\$372,993.61			\$372,993.61
KONE Inc					
Equip Repair/Maint Agree	Maintenance	\$421.98		\$421.98	
Kerley, Alexander J					
Amer Recovery Plan (ARP)	Am Recovery Plan (ARP)	\$55.00			\$55.00
King-Lar Company					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$670.00			\$670.00
Kiwanis Club of Decatur					
Publications & Dues	VP Student Success	\$40.00	\$40.00		
Lamar Companies					
Advertising	Marketing	\$270.00	\$270.00		
Lee Enterprises Inc					
Meeting Expense	Board of Trustees	\$333.17	\$333.17		
Leinard, Andrew Weston					
Stipends	Industrial Skills	\$480.00			\$480.00
Lifeworks (US) LTD.					
Contractual-Other	Human Resources	\$808.50	\$808.50		
MJ Kellner					
Non Consumable Supplies	Bistro 537	\$79.40			\$79.40
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$272.25			\$272.25
Non Consumable Supplies	Bistro 537	\$39.29			\$39.29
Non Consumable Supplies	Bistro 537	\$395.02			\$395.02

Bills for Ratification



January 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Market Lab Inc					
Instructional Supplies	Medical Assistant	\$75.97	\$75.97		
Instructional Supplies	Medical Assistant	\$151.93	\$151.93		
Instructional Supplies	Medical Assistant	\$903.62	\$903.62		
Marquis Beverage Service					
Food Supply Costs	Cafe	\$268.50			\$268.50
Food Supply Costs	Cafe	\$358.00			\$358.00
Mazzotti Services					
Uniforms	Basic Law Enforce Trng	\$572.00			\$572.00
Uniforms	Basic Law Enforce Trng	\$29.00			\$29.00
Uniforms	Basic Law Enforce Trng	\$29.00			\$29.00
Uniforms	Law Enforce Trng Ctr	\$44.00			\$44.00
Uniforms	Basic Law Enforce Trng	\$92.00			\$92.00
Uniforms	Basic Law Enforce Trng	\$96.00			\$96.00
Uniforms	Basic Corrections Trng	\$2,144.00			\$2,144.00
McKesson Medical Surgical Gov					
Instructional Supplies	Emergency Medical Svcs	\$90.55	\$90.55		
Instructional Supplies	Emergency Medical Svcs	\$116.31	\$116.31		
Melton, Julie Lynn					
Telephone	Foundation & Development	\$60.00	\$60.00		
Event Expense	Institutional Advancemnt	\$74.71	\$74.71		
Travel-Out of State	Institutional Advancemnt	\$83.76	\$83.76		
Memorial Occupational Health Cli					
Contractual-Other	Instruction-Other	\$180.00			\$180.00
Contractual-Other	Credit	\$1,080.00			\$1,080.00
Contractual-Other	Instruction-Other	\$230.00			\$230.00
Menards Inc					
Maintenance Supplies	Maintenance	\$184.83		\$184.83	
Maintenance Supplies	Maintenance	\$22.09		\$22.09	
Maintenance Supplies	Maintenance	\$35.88		\$35.88	
Maintenance Supplies	Maintenance	\$173.20		\$173.20	
MicroTek					
Equip Repair/Maint Agree	Biology-Baccalaureate	\$1,710.00	\$1,710.00		
Midland Mortgage					
CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$500.00			\$500.00
Midwest Electronic Systems Inc					
Equip Repair/Maint Agree	MCLETC - IDOC	\$50.00			\$50.00
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$75.00			\$75.00
Miller, Brian					
Stipends	Industrial Skills	\$480.00			\$480.00
Mobile Room Escape LLC					
Contractual-Other	Club Expenses	\$589.68			\$589.68
Morenz, Josh Johnson					
Stipends	Industrial Skills	\$480.00			\$480.00
Morrow, Samuel E					
Maintenance Supplies	Maintenance	\$50.00		\$50.00	
Moss Enterprises					
Equipment-Instructional	Engineering Technology	\$8,730.00			\$8,730.00
Mutual of Omaha					
LTD Insurance		\$2,049.40	\$2,049.40		
Life Insurance		\$2,750.79	\$2,750.79		
Supplemental Life Insur		\$1,972.39	\$1,972.39		
NAEMSE					
Publications & Dues	Emergency Medical Svcs	\$95.00	\$95.00		
Neal Tire					
Vehicle Expense	Law Enforce Trng Ctr	\$1,089.36			\$1,089.36
Vehicle Expense	Law Enforce Trng Ctr	\$1,089.36			\$1,089.36
Neff, Doug Eugene					
Maintenance Supplies	Law Enforce Trng Ctr O&M	\$27.97			\$27.97
Neuhoff Media Decatur					
Advertising	Marketing	\$2,000.00	\$2,000.00		
Nichols, Tiffany L					
Telephone	Human Resources	\$50.00	\$50.00		
Nishida Services					
Custodial Services	Custodial	\$29,920.00		\$29,920.00	
Custodial Services	Liab Protection & Settle	\$4,080.00			\$4,080.00
OADN					
Publications & Dues	AAS Nursing -Health Occ	\$595.00	\$595.00		
Oakton Community College					
Event Expense	Club Expenses	\$300.00			\$300.00
Oshapdf, LLC					
Instructional Supplies	Engineering Technology	\$48.32	\$48.32		
Instructional Supplies	Engineering Technology	\$364.33	\$364.33		

Bills for Ratification



January 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Per Mar Security & Research					
Security	Public Safety Department	\$4,137.12			\$4,137.12
Security	Public Safety Department	\$4,303.17			\$4,303.17
Security	Public Safety Department	\$5,199.95			\$5,199.95
Security	Public Safety Department	\$360.00			\$360.00
Security	Public Safety Department	\$4,736.46			\$4,736.46
Security	Public Safety Department	\$4,137.12			\$4,137.12
Security	Public Safety Department	\$5,023.55			\$5,023.55
Platinum Educational Group LLC					
Fees Pass Thru EMS		\$711.00	\$711.00		
Powell, Shawn Kaworski					
Stipends	Grant-SupportServices	\$96.00			\$96.00
Stipends	Grant-SupportServices	\$150.00			\$150.00
Stipends	Grant-SupportServices	\$280.00			\$280.00
Power Transmission Distributors					
Equipment-Instructional	Engineering Technology	\$449.53			\$449.53
Pride Cleaners					
Contractual-Other	Culinary Arts	\$24.00	\$24.00		
Laundry/Linen Supplies	Bistro 537	\$32.85			\$32.85
Contractual-Other	Culinary Arts	\$36.80	\$36.80		
Contractual-Other	Culinary Arts	\$59.20	\$59.20		
Laundry/Linen Supplies	Bistro 537	\$96.00			\$96.00
Laundry/Linen Supplies	Bistro 537	\$102.40			\$102.40
Laundry/Linen Supplies	Bistro 537	\$297.60			\$297.60
Contractual-Other	Cafe	\$25.60			\$25.60
Contractual-Other	Cafe	\$27.20			\$27.20
Contractual-Other	Cafe	\$28.80			\$28.80
Contractual-Other	Cafe	\$28.80			\$28.80
Contractual-Other	Cafe	\$33.60			\$33.60
Contractual-Other	Cafe	\$80.00			\$80.00
Contractual-Other	Cafe	\$152.00			\$152.00
Contractual-Other	Culinary Arts	\$16.00	\$16.00		
Contractual-Other	Cafe	\$35.20			\$35.20
Laundry/Linen Supplies	Bistro 537	\$73.60			\$73.60
RCC					
Stipends	Industrial Skills	\$80.00			\$80.00
Stipends	Industrial Skills	\$165.00			\$165.00
RCC Foundation					
Richland Foundation		\$1,024.61	\$1,024.61		
Office Supplies	Board of Trustees	\$42.40	\$42.40		
Richland Foundation		\$826.76	\$826.76		
Rahn, Emma Lou					
Student Tuition Rec		\$600.00	\$600.00		
Ray O'Herron Company Inc					
Uniforms	Public Safety Department	\$261.36			\$261.36
Record-A-Hit					
Contractual-Other	Club Expenses	\$1,000.00			\$1,000.00
Refreshment Services Pepsi					
Food Supply Costs	Cafe	\$18.84			\$18.84
Food Supply Costs	Cafe	\$50.64			\$50.64
Food Supply Costs	Cafe	\$277.80			\$277.80
Food Supply Costs	Cafe	\$920.19			\$920.19
Rexx Battery of Decatur Inc					
Vehicle Expense	College Vehicle	\$54.95		\$54.95	
Equip Repair/Maint Agree	Emergency Medical Svcs	\$59.95	\$59.95		
Ridley, Makhi					
Student Tuition Rec		\$400.00	\$400.00		
Roach, Beth Ann					
Publications & Dues	Club Expenses	\$40.00			\$40.00
Salesforce, Inc					
Contractual-Other	Instruction-Other	\$7,128.00			\$7,128.00
Schwalbe, Barry S					
Instructional Supplies	Credit	\$96.00			\$96.00
Scott Fisher Enterprises Inc					
Pest Control	Maintenance	\$937.00		\$937.00	
Sherwin Williams Company					
Maintenance Supplies	Maintenance	\$1,202.26		\$1,202.26	
Slack, John Joseph					
Stipends	Industrial Skills	\$480.00			\$480.00
Smith, Amari Cortez					
Stipends	Industrial Skills	\$384.00			\$384.00
Stone, Sabrina R					
Student Support	Student Activities	\$173.51			\$173.51

Bills for Ratification



January 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Striglos Office Equipment					
Inventory-CentralStores		\$30.99	\$30.99		
Superior Fire Protection Sys Inc					
Building Repair/Maint	Maintenance	\$690.00		\$690.00	
Swartz Properties					
CRRSA-HEERF CARES II	CRRSAA-HEERF CARES II	\$500.00			\$500.00
Sysco Central Illinois Inc					
Materials	Culinary Arts	\$73.69	\$73.69		
Materials	Bistro 537	\$503.87			\$503.87
Materials	Cafe	\$14.89			\$14.89
Food Supply Costs	Cafe	\$68.55			\$68.55
Food Supply Costs	Cafe	\$79.50			\$79.50
Materials	Cafe	\$130.92			\$130.92
Food Supply Costs	Cafe	\$170.24			\$170.24
Materials	Cafe	\$200.58			\$200.58
Food Supply Costs	Cafe	\$245.08			\$245.08
Materials	Cafe	\$266.80			\$266.80
Materials	Cafe	\$286.72			\$286.72
Materials	Cafe	\$295.41			\$295.41
Materials	Cafe	\$321.36			\$321.36
Food Supply Costs	Cafe	\$704.29			\$704.29
Food Supply Costs	Cafe	\$898.28			\$898.28
Food Supply Costs	Cafe	\$1,056.01			\$1,056.01
Food Supply Costs	Cafe	\$1,194.13			\$1,194.13
Food Supply Costs	Cafe	\$1,368.84			\$1,368.84
Food Supply Costs	Cafe	\$1,919.31			\$1,919.31
Food Supply Costs	Cafe	\$2,108.60			\$2,108.60
Food Supply Costs	Cafe	\$4,706.65			\$4,706.65
Food Supply Costs	Cafe	(\$19.12)			(\$19.12)
Instructional Supplies	Culinary Arts	\$36.33	\$36.33		
Food Supply Costs	Bistro 537	\$51.35			\$51.35
Materials	Cafe	\$100.68			\$100.68
Materials	Cafe	\$106.98			\$106.98
Food Supply Costs	Cafe	\$161.57			\$161.57
Materials	Cafe	\$186.67			\$186.67
Materials	Cafe	\$242.97			\$242.97
Instructional Supplies	Culinary Arts	\$338.25	\$338.25		
Materials	Culinary Arts	\$418.25	\$418.25		
Instructional Supplies	Culinary Arts	\$533.24	\$533.24		
Food Supply Costs	Cafe	\$558.47			\$558.47
Food Supply Costs	Cafe	\$591.44			\$591.44
Food Supply Costs	Cafe	\$709.99			\$709.99
Food Supply Costs	Cafe	\$874.30			\$874.30
Food Supply Costs	Cafe	\$909.49			\$909.49
Food Supply Costs	Cafe	\$1,076.76			\$1,076.76
Food Supply Costs	Bistro 537	\$1,156.01			\$1,156.01
Materials	Cafe	\$1,286.63			\$1,286.63
Food Supply Costs	Cafe	\$3,069.29			\$3,069.29
Food Supply Costs	Cafe	\$3,673.35			\$3,673.35
Food Supply Costs	Cafe	\$5,536.40			\$5,536.40
Food Supply Costs	Cafe	\$13,528.41			\$13,528.41
T E Pest Control Inc					
Pest Control	Law Enforce Trng Ctr O&M	\$270.00			\$270.00
Pest Control	MCLETC - IDOC	\$270.00			\$270.00
Pest Control	MCLETC - IDOC	\$360.00			\$360.00
TK Elevator Corp					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$229.50			\$229.50
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$294.50			\$294.50
Taylor, Terrence A					
Stipends	Grant-SupportServices	\$105.00			\$105.00
Texthelp Inc					
Computer Software	Academic Lab Support	\$3,827.25	\$3,827.25		
The Computing Technology					
Contractual-Other	Information Tech-OccTech	\$1,308.00	\$1,308.00		
The Decatur Club					
Publications & Dues	General Expenses	\$100.00	\$100.00		
Meeting Expense	Presidents Office	\$44.51	\$44.51		
The SOLVR Group					
Contractual-Other	Marketing	\$10,000.00	\$10,000.00		
Tread Tech					
Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$200.00			\$200.00
United Way of Decatur/Macon					
United Way		\$111.62	\$111.62		

Bills for Ratification



January 2023

Vendor Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
United Way of Decatur/Macon					
United Way		\$86.62	\$86.62		
Valdez, Cristobal O					
Telephone	Presidents Office	\$125.00	\$125.00		
Verizon Wireless					
Telephone	Telecommunications	\$175.67		\$175.67	
Telephone	Public Safety Department	\$236.55			\$236.55
Telephone	Public Safety Department	\$236.65			\$236.65
Vermilion Valley Produce Inc					
Food Supply Costs	Bistro 537	(\$20.00)			(\$20.00)
Food Supply Costs	Cafe	\$51.70			\$51.70
Food Supply Costs	Cafe	\$59.80			\$59.80
Food Supply Costs	Cafe	\$82.30			\$82.30
Instructional Supplies	Culinary Arts	\$100.95	\$100.95		
Food Supply Costs	Cafe	\$232.35			\$232.35
Food Supply Costs	Bistro 537	\$243.82			\$243.82
Food Supply Costs	Cafe	\$360.95			\$360.95
Food Supply Costs	Bistro 537	\$363.20			\$363.20
Food Supply Costs	Cafe	\$456.90			\$456.90
Food Supply Costs	Cafe	\$690.40			\$690.40
Instructional Supplies	Culinary Arts	\$837.38	\$837.38		
Food Supply Costs	Bistro 537	\$1,476.58			\$1,476.58
Food Supply Costs	Cafe	\$130.05			\$130.05
Food Supply Costs	Cafe	\$377.95			\$377.95
Food Supply Costs	Cafe	\$394.70			\$394.70
Food Supply Costs	Cafe	\$163.80			\$163.80
Viewpoint Screening					
Fees Pass Thru Backgrnd		\$460.00	\$460.00		
Wall Street Embroidery & Silk Sc					
Uniforms	Basic Law Enforce Trng	\$3,047.92			\$3,047.92
Wallace, Larry					
Stipends	Grant-SupportServices	\$96.00			\$96.00
Webster, Susan K					
Publications & Dues	Club Expenses	\$181.73			\$181.73
Wheeler, Pamela J					
Student Support	Student Activities	\$63.74			\$63.74
Workforce Investment Solutions					
Contractual-Other	General Expenses	\$351.41			\$351.41
Wright, Mylie Elaine					
Student Tuition Rec		\$600.00	\$600.00		
Ziegler, Steven P					
Meeting Expense	Public Safety Department	\$30.55			\$30.55
		\$1,433,571.26	\$605,109.01	\$95,900.49	\$732,561.76

Executive Session- February 21, 2023

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self -evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions .