



# Special Board of Trustees Meeting

April 27, 2023

Board Room

One College Park

Decatur, 62521



# Meeting Book - Special Board of Trustees Meeting April 27, 2023

## April 27 Special Board of Trustees Meeting

### I. Annual Board Book Calendar

- a. Board Book Annual Calendar 2023.docx

### II. Principles of Sustainability

- a. Principles of Sustainability.pdf

### III. Innovation and Quality Performance System

- a. Innovation and Quality Performance Strategic Plan Visual updated 11-6-19.pdf

### IV. Strategic Plan Priorities

- a. Strategic Plan Priorities Richland Community College 2020 board two-page list.docx

### V. The Vision: To be the best and first choice for education.

### VI. College Mission: To empower individuals through learning and to forge partnerships that grow communities.

### VII. Core Values: Commitment, Respect, Excellence, Integrity and Accountability, and Diversity Equity Inclusion Belonging

### VIII. Convening of the Special Meeting

- a. Call to Order
- b. Roll Call

### IX. Results of Election held on April 4, 2023

- a. Consolidated election 4.4.23.doc
- b. Abstract of Votes 2023 Richland Community College District 537 Trustee.pdf

**Needs Action**

### X. Approval to Appoint new Board Trustees

**Needs Action**

Chairman  
Dunning

### XI. Oath of Office and Seating of Trustees Elected in the Consolidated Election

**Needs Action**

a. Ben Andreas 2023 OATH OF OFFICE.docx

b. Wayne Dunning 2023 OATH OF OFFICE.docx

c. Marcy A Rood 2023 OATH OF OFFICE.docx

XII. Reorganization of the Board of Trustees and Ad Hoc Appointments **Needs Action**

XIII. Executive Session **Needs Action**

a. Executive Session.docx

XIV. Adjournment

JANUARY 2023

Reports  
 Consent Agenda  
 College Legal  
 Contractual  
 Agreements  
 New Business  
 Trustee Training

FEBRUARY 2023

Reports  
 Consent Agenda  
 New Business  
 Recommendations for  
 Tenure  
 Recommendation for  
 Approval of Fees  
 Strategic Plan  
 Priorities  
 Monitoring Report:  
 Community Partnership

MARCH 2023

Reports  
 Consent Agenda  
 New Business  
 Recommendations for  
 Faculty Promotions in  
 Rank  
 Recommendation to Grant  
 Professor Emeritus Status  
 Recommendation to Grant  
 Staff Emeritus Status  
 Recommendation for  
 Professional Leave  
 Recommendation for  
 Approval of Tuition  
 Monitoring Report: Staff  
 Profile

APRIL 2023

President's Evaluation  
 Tenure and Promotion  
 Recognition Dinner  
 Student Government  
 Election Results  
 Report from Board  
 Secretary regarding  
 Election of Student  
 Trustee  
 Seating of New  
 Student Trustee  
 Reports

MAY 2023

Reorganization of  
 Board of Trustees  
 Reports  
 Consent Agenda  
 New Business  
 Tentative Budget  
 Other  
 RCC Commencement  
 ICCTA Lobby Day  
 Monitoring Report:  
 Budget

JUNE 2023

Public Hearing for Budget  
 Reports  
 Strategic Plan Quarterly Report  
 Consent Agenda  
 New Business  
 Resolution Adopting Budget  
 Compliance with Prevailing  
 Wage Act  
 State Capital Funding Request  
 Resolution Transferring  
 Earnings  
 Review of Minutes of Previous  
 Executive Sessions  
 Monitoring Report: Planning and  
 IE

JULY 2023

Reports

Consent Agenda

Monitoring Report:  
Student Profile

AUGUST 2023

Reports

Institutional year Book  
Program Review  
Presentation

Consent Agenda

Monitoring Report:  
Marketing/Government  
& Community Affairs

SEPTEMBER 2023

Reports

Consent Agenda

Annual Foundation  
Board Meeting

Monitoring Report:  
Physical Plant/Facilities

OCTOBER 2023

Reports

Consent Agenda

Distribution of audit  
Reports – RCC &  
Brush College, LLC

Strategic Plan Quarterly  
Update

Monitoring Report:  
Academic Profile

NOVEMBER 2023

Reports

Audit Presentation

Consent Agenda

Calendar of Regular  
Meeting of Board of  
Trustees

Old Business

Financial Report

Monitoring Report:  
Enrollment and  
Financial

DECEMBER 2023

Reports

Consent Agenda

Old Business

Resolution for Fiscal  
Year Tax Levy

Review of Minutes of  
Previous Executive  
Sessions

Winter Board Retreat

Strategic Plan Priorities  
Results Report

# PRINCIPLES OF SUSTAINABILITY

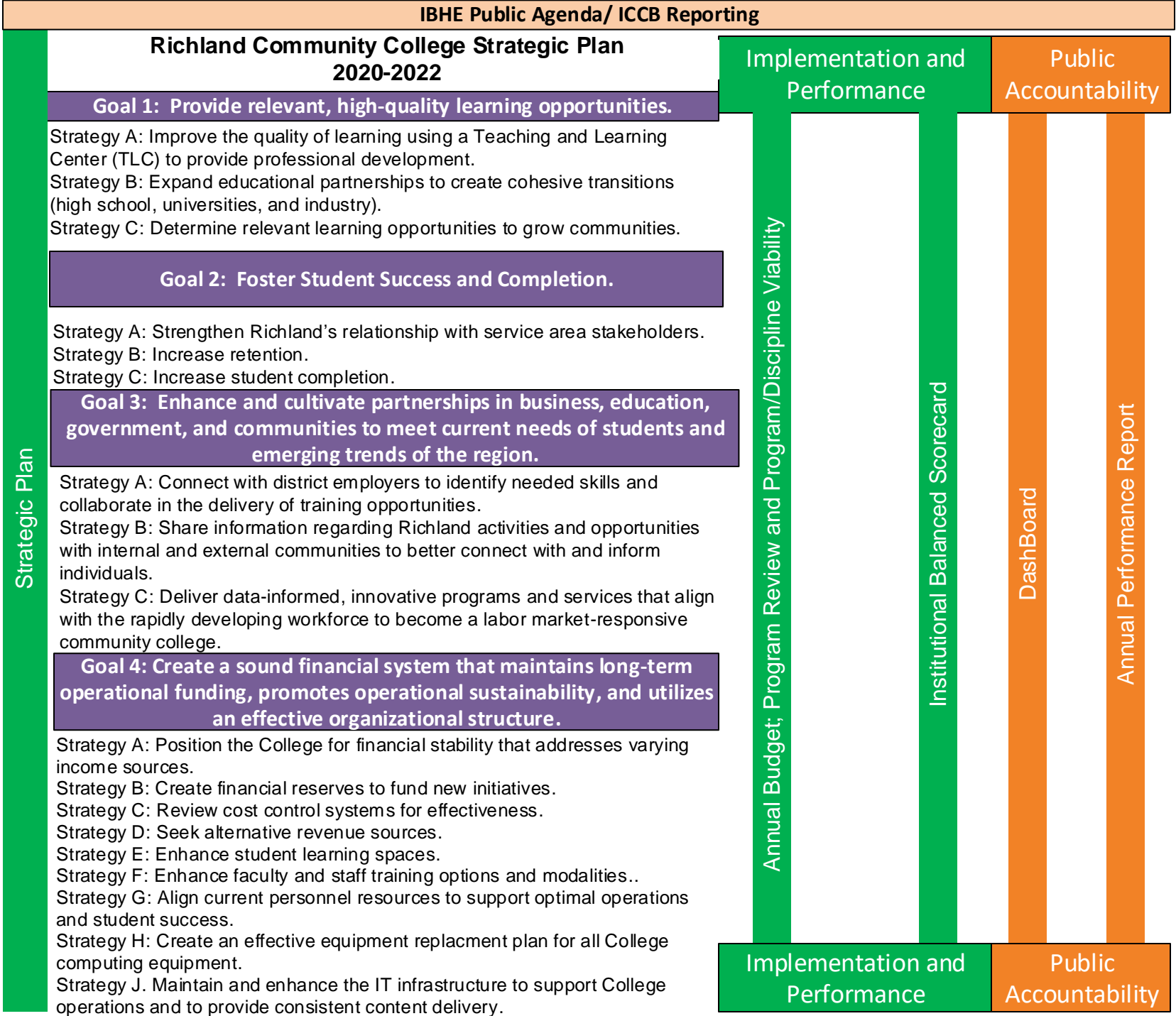




**College Vision**  
To be the best and first choice for education.

**College Mission**  
To empower individuals through learning and to forge partnerships that grow communities.

**Core Values**  
Commitment  
Respect  
Excellence  
Accountability  
Diversity



Strategic Plan

Annual Budget; Program Review and Program/Discipline Viability

Institutional Balanced Scorecard

DashBoard

Annual Performance Report

## **Richland Community College 2020-2022 Strategic Plan**

**Vision:** To be the best and first choice for education

**Mission:** To empower individuals through learning and to forge partnerships that grow communities

**Core Values:** Commitment, Respect, Excellence, Accountability, Diversity

### ***Goal 1: Provide relevant, high-quality learning opportunities.***

- A. Improve the quality of learning using a Teaching and Learning Center (TLC) to provide professional development.
- B. Expand educational partnerships to create cohesive transitions (high school, universities, and industry).

### ***Goal 2: Foster student success and completion.***

- A. Strengthen Richland's relationships with service area stakeholders.
- B. Increase student retention.
- C. Increase student completion.

### ***Goal 3: Enhance and cultivate partnerships in business, education, government, and communities to meet current needs of students and emerging trends of the region.***

- A. Connect with district employers to identify needed skills and to collaborate in the delivery of training opportunities.
- B. Share information regarding Richland activities and opportunities within the internal and external communities to better connect with and inform individuals.
- C. Deliver data-informed innovative programs and services that align with the rapidly developing workforce to become a labor market-responsive community college.

***Goal 4: Create a sound financial system that maintains long-term operational funding, promotes operational sustainability, and utilizes an effective organizational structure.***

Organizational/Operational: Finances

- A. Position Richland for financial stability that addresses varying income sources.
- B. Create financial reserves to fund new initiatives.
- C. Review Cost Control Systems for effectiveness.
- D. Seek alternative revenue sources.

Organizational/Operational: Facilities

- A. Enhance student learning spaces.

Organizational/Operational: Staffing

- A. Enhance faculty and staff training options and modalities.
- B. Align current personnel resources to support optimal operations and student success.

Organizational/Operational: Technology

- A. Create and implement an effective equipment replacement plan for all College computing equipment.
- B. Maintain and enhance the IT infrastructure to support College operations and to provide consistent content delivery.

TO: Board of Trustees

FROM: Cris Valdez

DATE: April 27, 2023

SUBJECT: Consolidated Election – April 4, 2023

Mr. Chairman, Members of the Board of Trustees, on January 1, 2006 Public Act 94-0647 abolished local canvassing boards and stated that canvassing would be done by the appropriate election authority. The appropriate election authority for Richland Community College is Josh Tanner, County Clerk for Macon County. Josh Tanner canvassed the votes of the Consolidated Election held on April 4, 2023, that included Macon, Logan, DeWitt, Christian, Moultrie, Piatt, Sangamon, and Shelby counties.

The canvass of the eight counties represented the consolidated Election for Richland Community College District #537 indicated the following votes for the four candidates:

Wayne Dunning	8350
Benjamin Andreas	7304
Marcy A. Rood	349
Anthony “Tony” Albertina	97

Accordingly, Wayne Dunning, Benjamin Andreas, and Marcy A. Rood are elected and are qualified to be seated as members of the Board of Trustees for Richland Community College District #537 for six-year terms. A copy of the Abstract of Votes from Josh Tanner, County Clerk for Macon County is attached.

**Therefore, it is recommended that the Board of Trustees formally accept the results of the April 4, 2023 Consolidated Election, as presented.**

## ABSTRACT OF VOTES

STATE OF ILLINOIS )  
COUNTY OF MACON ) ss.

I, Josh Tanner, County Clerk of Macon County, do hereby certify that on April 18<sup>th</sup>, 2023, I canvassed the returns of the Consolidated Election held on April 4<sup>th</sup>, 2023, and do proclaim that a total of 11,577 voters requested and received ballots and I do further certify that the following list of candidates each received the number of votes recorded to him or her for the office listed below.

### RICHLAND COMM COLLEGE DISTRICT NO. 537 TRUSTEE

CANDIDATE	CHRISTIAN VOTES	DEWITT VOTES	LOGAN VOTES	MACON VOTES	MOULTRIE VOTES	PIATT VOTES	SHELBY VOTES	SANGAMON VOTES	TOTAL
BENJAMIN ANDREAS	288	734	17	5760	21	118	317	49	7304
WAYNE DUNNING	316	809	24	6670	22	117	336	56	8350
ANTHONY "TONY"				97	0				97
ALBERTINA MARCY A. ROOD				349					349

I further certify that the above is a true and complete Abstract of Votes and was confirmed in my presence this 18<sup>th</sup> day of April, 2023.

  
\_\_\_\_\_  
JOSH TANNER, MACON COUNTY CLERK

\*To see a report of the returns (votes received) by precinct, please refer to the Statement of Votes Cast-Final Canvass.

NOTE: "Each local canvassing board shall immediately transmit a signed copy or original duplicate of its complete Abstract of Votes to each election authority having jurisdiction over any of the respective political subdivision, and to the State Board of Elections..." (10 ILCS 5/22-18)



**OATH OF OFFICE**

**MEMBERS OF BOARD OF TRUSTEES**

**STATE OF ILLINOIS     )**

**) SS.**

Decatur, Illinois, April 27, 2023

**COUNTY OF MACON     )**

I, **Benjamin Andreas**, do solemnly swear or affirm that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Richland Community College Trustees to the best of my ability.

\_\_\_\_\_

Benjamin Andreas

Subscribed and sworn to before me this 27<sup>th</sup> day of April, 2023.

\_\_\_\_\_

Dale Colee, Secretary

**OATH OF OFFICE**

**MEMBERS OF BOARD OF TRUSTEES**

**STATE OF ILLINOIS     )**

**) SS.**

Decatur, Illinois, April 27, 2023

**COUNTY OF MACON     )**

I, **Wayne Dunning**, do solemnly swear or affirm that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Richland Community College Trustees to the best of my ability.

\_\_\_\_\_  
Wayne Dunning

Subscribed and sworn to before me this 27<sup>th</sup> day of April, 2023.

\_\_\_\_\_  
Dale Colee, Secretary

**OATH OF OFFICE**

**MEMBERS OF BOARD OF TRUSTEES**

**STATE OF ILLINOIS     )**

**) SS.**

Decatur, Illinois, April 27, 2023

**COUNTY OF MACON     )**

I, **Marcy A. Rood**, do solemnly swear or affirm that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Richland Community College Trustees to the best of my ability.

\_\_\_\_\_

Marcy A. Rood

Subscribed and sworn to before me this 27<sup>th</sup> day of April, 2023.

\_\_\_\_\_

Dale Colee, Secretary

Executive Session- April 27, 2023

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self -evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions .