



July 2024 Board of Trustees Meeting

July 16, 2024

Board Room

One College Park

Decatur, IL, 62521



Meeting Book - July 2024 Board of Trustees Meeting

July 2024 Board of Trustees Meeting

I. Annual Board Book Calendar

- a. Board Book Annual Calendar 2024.docx

II. Principles of Sustainability

- a. Richland Community College pages for Board 2024.docx

III. Innovation and Quality Performance System

- a. Strategic Plan Visual updated 3-7-24 for Board Book.pdf

IV. Strategic Plan Priorities

- a. Richland Community College pages for Board 2024.docx

V. The Vision: To be the best and first choice for education.

VI. College Mission: To empower individuals through learning and to forge partnerships that grow communities.

VII. Core Values: Commitment, Respect, Excellence, Integrity and Accountability, and Diversity, Equity, Inclusion, and Belonging

VIII. Convening of the Regular Meeting

- a. Call to Order
- b. Roll Call

IX. Minutes of the Regular Meeting on June 18, 2024

- a. June MINUTES OF BOARD OF TRUSTEES REGULAR MEETING.docx

Needs Action

X. Appearance of Citizens and Introduction of Guests

XI. Written Communications

a. Personnel Update

- a. Personnel Report July 16 - 2024 -_.doc

Kristie
Dawson

XII. Special Reports

a. Report of ICCTA

b. Faculty Report

c. Decennial Committee Update

Chairwoman
Carr
Professor Jen
Thomas
Joe Feinstein

XIII. Consent Agenda

- a. Consent Agenda Memo.doc
- b. Authorization in compliance.docx.pdf
- c. Consent Agenda Melissa Scircle July 16-2024.docx
- d. Consent Agenda Derek Clem - July 16-2024.docx

XIV. New Business

a. Approval to Purchase Six DC Drives and Six Electronic Sensors Learning Systems

- a. MEMO July 2024 Amatrol DC Drives and Electronic Sensors.docx

b. Classroom Technology Upgrades

- a. LETCMemoLaptops07012024 2.docx
- b. Quote_Q5167589_1719841182295.pdf

c. New Board Policy 3.5.5.17: Attendance Policy – Second Reading

- a. Board Policy 3.6.5.17 Attendance Policy_second reading 6.16.24.docx

d. Recommendation for College Auditor

- a. Auditor recommendation 2024-2.pdf

e. Approval to Purchase TransfrVR License

- a. MEMO TransfrVR License.docx
- b. Transfr_Product_Catalog_May2024 (002).pdf

f. Approval for Purchase of Electric and Hybrid Training Vehicles

- a. Board Memo for Used EV and Hybrid Vehicles.docx

g. Updates to Board policies 4.5 and 4.9.4 - First Reading

- a. policyupdate45and494.pdf

XV. Financial Report

- a. Financial Memo.docx
- b. June 2024.pdf

XVI. Report of the President

XVII. Items from the Board

XVIII. Executive Session

- a. Executive Session.docx

XIX. Adjournment

Needs Action

Needs Action John Oliver

Needs Action Joe Feinstein

Kristie
Dawson

Needs Action Sheree
Zalanka

Needs Action John Oliver

Needs Action John Oliver

Joe Feinstein

Needs Action Sheree
Zalanka

Needs Action

RICHLAND COMMUNITY COLLEGE BOARD OF TRUSTEES ANNUAL CALENDAR 2024

JANUARY 2024

Reports

Consent Agenda

**College Legal
Contractual
Agreements**

New Business

Trustee Training

FEBRUARY 2024

Reports

Consent Agenda

New Business

Recommendations for
Tenure

Recommendation for
Approval of Fees

**Strategic Plan
Priorities**

Monitoring Report:
Community Partnership

MARCH 2024

Reports

Consent Agenda

New Business

Recommendations for
Faculty Promotions in
Rank

Recommendation to Grant
Professor Emeritus Status

Recommendation to Grant
Staff Emeritus Status

Recommendation for
Professional Leave

Recommendation for
Approval of Tuition

Monitoring Report: Staff
Profile

APRIL 2024

President's Evaluation

**Tenure and Promotion
Recognition Dinner**

**Student Government
Election Results**

**Report from Board
Secretary regarding
Election of Student
Trustee**

**Seating of New
Student Trustee**

Reports

MAY 2024

**Reorganization of
Board of Trustees**

Reports

Consent Agenda

New Business

Tentative Budget

Other

RCC Commencement

ICCTA Lobby Day

Monitoring Report:
Budget

JUNE 2024

Public Hearing for Budget

Reports

Strategic Plan Quarterly Report

Consent Agenda

New Business

Resolution Adopting Budget

Compliance with Prevailing
Wage Act

State Capital Funding Request

**Resolution Transferring
Earnings**

**Review of Minutes of Previous
Executive Sessions**

Monitoring Report: Planning and
IE

RICHLAND COMMUNITY COLLEGE BOARD OF TRUSTEES ANNUAL CALDENDAR 2024

JULY 2024

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2024

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2024

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2024

Reports

Consent Agenda

Distribution of audit
Reports – RCC &
Brush College, LLC

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2024

Reports

Audit Presentation

Consent Agenda

Calendar of Regular
Meeting of Board of
Trustees

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2024

Reports

Consent Agenda

Old Business

Resolution for Fiscal
Year Tax Levy

Review of Minutes of
Previous Executive
Sessions

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the best and
first choice for
education.

College Mission

To empower individuals
through learning and to
forge partnerships that
grow communities.

Core Values

Commitment
Respect
Excellence
Integrity and
Accountability
Diversity, Equity,
Inclusion, and Belonging

IBHE Public Agenda/ ICCB Reporting						
Strategic Plan	Strategic Plan 2024-2026		Implementation and Performance		Public Accountability	
	Goal 1: Transform teaching and learning to improve academic excellence.		Program Review and Program/Discipline Viability	Annual Budget	Monitoring Reports, Reports to ICCB and HLC	Annual Strategic Plan Report
	Strategy A: Promote DEIB faculty professional development by offering four DEIB-focused sessions per year.					
	Strategy B: Promote the importance of student information literacy to faculty.					
	Strategy C: Revise and offer the student information literacy course (CIS 101) and Canvas module to provide increased student access.					
	Goal 2: Bolster and sustain an equitable environment that fosters student success and completion.					
	Strategy A: Boost course and program completion and retention.					
	Strategy B: Enhance the use of campus resources to support students.					
	Strategy C: Ensure equitable outcomes for students.					
	Strategy D: Enhance student engagement in co-curricular activities.					
Strategy E: Grow enrollment through new and updated pathways.						
Strategy F: Develop and offer Essential Skills/Trauma-Informed Training for students.						
Goal 3: Identify and cultivate partnerships to meet the needs of the District communities.		Implementation and Performance	Public Accountability			
Strategy A: Connect with District employers to identify needed skills and collaborate in the delivery of training opportunities.						
Strategy B: Deliver Essential Skills/Trauma-Informed Training to internal & external stakeholders.						
Strategy C: Promote training opportunities with internal and external communities to better connect with and inform the District.						
Strategy D: Implement a single Customer Relationship Management (CRM) system.						
Strategy E: Deliver data-informed, innovative programs and services that align with the rapidly changing workforce.						
Strategy F: Expand the impact of the Minority Mentor Protégé Program.						
Strategy G: Create partnerships to address students' barriers to basic needs, resources, and support.						
Goal 4: Enhance operational sustainability to meet stakeholder needs.						
Strategy A: To improve financial policies and procedures to ensure the continued availability of a long-term funding reserve.						
Strategy B: To support the evolving technology needs of the institution.						
Strategy C: To formalize or improve policies and procedures that guide Richland's operational sustainability.						
Higher Learning Commission Standard Pathway (Criteria for Accreditation)						

Richland Community College 2024-2026 Strategic Plan

Vision: To be the best and first choice for education.

Mission: To empower individuals through learning and to forge partnerships that grow communities.

Core Values: Commitment; Respect; Excellence; Integrity and Accountability; Diversity, Equity, Inclusion, and Belonging.

Goal 1: Transform teaching and learning to improve academic excellence.

- A. Promote DEIB faculty professional development by offering four DEIB-focused sessions per year.
- B. Promote the importance of student information literacy to faculty by offering a minimum of two faculty development sessions in 2024.
- C. Revise and offer the student information literacy course (CIS 101) and Canvas module to provide increased student access.

Goal 2: Bolster and sustain an equitable environment that fosters student success and completion.

- A. Boost course and program completion and retention.
- B. Enhance the use of campus resources to support students.
- C. Ensure equitable outcomes for students.
- D. Enhance student engagement in co-curricular activities for greater success.
- E. Grow enrollment through new and updated pathways.
- F. Develop and offer Essential Skills/Trauma-Informed Training for students.

Goal 3: Identify and cultivate partnerships to meet the needs of the District communities.

- A. Connect with local employers to identify skill gaps and provide training opportunities.
- B. Deliver Essential Skills/Trauma-Informed Training to internal and external stakeholders.
- C. Promote training opportunities with internal and external communities to better connect with and inform the District.
- D. Implement a single Customer Relations Management (CRM) system to track communications and touchpoints with potential students and corporate training customers across all areas of the College.
- E. Deliver data-informed, innovative programs and services that align with the rapidly changing workforce.
- F. Expand the impact of the Minority Mentor Protégé Program.
- G. Create partnerships to address students' barriers to basic needs, resources, and support.

Goal 4: Enhance operational sustainability to meet stakeholder needs.

- A. To improve financial policies and procedures to ensure the continued availability of a long-term funding reserve.
- B. To support the evolving technology needs of the institution.
- C. To formalize or improve upon policies and procedures that guide Richland's operational sustainability initiatives.

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

June 18, 2024

PUBLIC HEARING FOR BUDGET

A Public Hearing for the FY2025 budget was held at 5:15 p.m. in the Boardroom. There were no comments from the public, and the hearing adjourned at 5:24 p.m.

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, June 18, 2024, in the Board Room of Richland Community College by Chairwoman Carr. Chairwoman Carr also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Vicki Carr, Tom Ritter, Dan Diskey, Dale Colee, Ben Andreas, Bishop Wayne Dunning, Marcy Rood, and Brayden Thomas

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on May 21, 2024, had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on May 21, 2024. Colee seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed new employees Shani Waddy and Carly Brandner.

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

Name	Position	Start Date
Brooke Wilson	Housekeeping (MCLETC)	5/20/2024
Michael Young	Essential Skills Facilitator	5/20/2024

Changes

Name	Position	Start Date
Tamika Thomas	Enrich Coordinator to Director of CEJA	4/01/2024
Nicolas Shook	Tech Services Specialist to Network Administrator 1	4/20/2024
Courtney Carson	AVP of External Affairs to VP of External Affairs	5/06/2024
Julie Melton	AVP of Foundation and Institutional Advancement to VP of Foundation and Institutional Advancement	5/06/2024
Joe Feinstein	VP of Technology and Operations to Senior VP of Technology and Operations	5/06/2024

Retirements, Resignations, and Terminations

Name	Position	Last Day
Trevor Smith	Interim Program Director-Health Professions	5/14/2024
Sterling Strumpher	EMS Program Director	5/31/2024
Fred Book	Technical Services Team Lead	5/31/2024

SPECIAL REPORTS

REPORT OF ICCTA

Chairwoman Carr and Bishop Dunning gave an updates of the last meeting held in Lombard. The ICCTA Executive Retreat will be held in Decatur, hosted by Richland Community College on August 9-10. Everyone is encouraged to stop by and say hello.

REPORT OF STUDENT TRUSTEE

Student Trustee Brayden Thomas presented the Student Leadership Council Report.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to approve the Consent Agenda. It was recommended that the Board approve the employment of Santia Fitzpatrick-Butler, and Jami Windhorn Obermeyer, and promote Tamika Thomas to the Director of the CEJA grant.

OLD BUSINESS

TRANSFER OF WORKING CASH EARNINGS

A recommendation was made to the Board of Trustees that would authorize the transfer of interest earnings from the Working Cash Fund to the General Fund and adopt Resolution 24-5 – Transferring the Interest Earnings of the Working Cash Fund, as presented.

Diskey moved to adopt Resolution No. 24-5 – Transferring the Interest Earnings of the Working Cash Fund, as presented. Rood seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

FISCAL YEAR 2025 BUDGET

A recommendation was made to the Board of Trustees to approve the FY25 Budget and adopt, as presented.

Colee moved to approve the FY25 Budget, as presented. Diskey seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

NEW BUSINESS

NEW BOARD POLICY 3.5.17 – ATTENDANCE POLICY – FIRST READING

A new Board Policy was presented to the Board of Trustees for the first reading. Attendance Policy 3.5.17. No action is necessary at this time.

RECOMMENDATION FOR COLLEGE AUDITOR

A recommendation was made to the Board of Trustees that would authorize College Administration to engage the services of Sikich, LLP for the fiscal years 2024, 2025, and 2026 for the financial audits of the cost noted.

After discussion regarding past performance of Sikich, LLP and contract information, Andreas moved to table the recommendation. Rood seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion tabled. The recommendation will be brought to the July meeting.

APPROVAL FOR PURCHASE OF WALL SYSTEMS

A recommendation was made to the Board of Trustees that would authorize the Administration to purchase wall systems for the price of \$401,277.00 from Built Interior Construction of Springfield, IL, as presented.

Bishop Dunning moved to authorize the Administration to purchase wall systems for the price of \$401,277.00 from Built Interior Construction of Springfield, IL, as presented. Thomas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The May 2024 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$1,967,882.58 for May 2024 was distributed to the Board prior to the meeting.

Ritter moved to ratify the May bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board of Trustees that he will be attending the IMA Hall of Fame Luncheon on Thursday. Courtney Carson was nominated for the Educator of the Year.
- President Valdez shared a publication in the Narratives and Strategies of Effective Leadership in Community Colleges. President Valdez contributed to chapter 11. If anyone is interested in viewing, we can send an electronic version.

ITEMS FROM THE BOARD

- Chairwoman Carr reported that two nominations have been sent to ACCT. One for the Marie Y. Martin Chief Executive Officer Award and the other for the Charle Kennedy Equity Award.
- Dale Colee congratulated Dan Diskey on his Real Men Wear Pink fundraiser. The softball tournament raised \$4000.00.

EXECUTIVE SESSION

None

ADJOURNMENT

Diskey moved and Andreas seconded to adjourn the meeting at 6:22 p.m.

Benjamin Andreas, Secretary

To: Cris Valdez, President

From: Kristie Dawson, Executive Director, Human Resources

Date: July 16, 2024

Subject: Personnel Report June 2024

New Employees

Name	Position	Start Date
Devan Ingram	EnRich Healthcare Program Navigator	6/17/2024
Hayley Helpingstine	Grant Accountant	6/24/2024
Nicholas Cunningham	EnRich Workforce Program Navigator	6/17/2024
Tatyanna Hudson	EnRich Workforce Program Navigator	6/17/2024

Changes

Name	Position	Start Date
Dierre Guyse	EnRich Healthcare Program Navigator to Enrich Essential Skills Facilitator	6/10/2024
Alexis Newbon	EnRich Workforce Program Navigator to EnRich Workforce Program Coordinator	6/17/2024

Retirements, Resignations, and Terminations

Name	Position	Last Day
Katie Raisner	Retention Coordinator	6/14/2024

TO: Board of Trustees

FROM: Dr. Cris Valdez 

DATE: July 16, 2024

SUBJECT: Consent Agenda

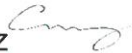
Mr. Chairman, Members of the Board of Trustees, the following items are presented as a consent agenda to be acted upon within the same motion. Any Board member may remove the item from the consent agenda to be acted upon separately. Supporting documentation for the consent agenda items are attached.

Therefore, it is recommended that the Board of Trustees approve the following:

- A. Full Time Tenure-Track Psychology Faculty
- B. Authorization in compliance with 5 Illinois Compiled Statutes 120/2.06
(Destruction of Closed Session Audio Recordings)
- C. Tenure-Track ART Faculty

Thank you.

TO: Board of Trustees

FROM: Dr. Cris Valdez 

DATE: July 16, 2024

SUBJECT: Authorization in compliance with 5 Illinois Compiled Statutes 120/2.06
(Destruction of Closed Session Audio Recordings)

Mr. Chairman, Members of the Board, Section 120/2.06 of the Illinois Open Meetings Act states that the verbatim record of a closed session may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded.

In addition, the Act states that the verbatim record may be destroyed only after the public body approves the destruction of a particular recording and the public body approves minutes of the closed session that complies with requirements for written minutes.

At this time, the verbatim recording of the closed session held October 18, 2022, and November 15, 2022, has met the required 18-month period.

Therefore, it is recommended that the Board of Trustees authorize the destruction of the verbatim record of the October 18, 2022 and November 15, 2022, closed session.

To: Cris Valdez, President

From: Kristie Dawson, Executive Director, Human Resources

Date: July16, 2024

Subject: Full Time Tenure-Track Psychology Faculty

As requested by Dr. Cristobal Valdez and Kristie Dawson, Executive Director, Human Resources, it is recommended that Dr. Melissa Scircle be appointed Full Time Tenure-Track Psychology Faculty.

Dr. Scircle has served as Tenure Associate Professor of Psychology at Millikin University for more 10 years. She has extensive experience teaching students from all majors, helping them turn the theoretical to the practical through class discussion, activities and assignments.

Beyond working with students, Dr. Scircle enjoys getting to collaborate with faculty, staff, and administration to imagine the future direction of the institution or to revise or create policy to best serve the institution. Dr. Scircle has been part of recruitment and retention strategies at Millikin, and is currently a member of the Great Start Orientation and Registration team designed to give new students a more individualized introduction to college.

Dr. Scircle's experience and passion for teaching Psychology students will benefit the Richland community. She has a Bachelor's degree from Indiana University Bloomington, Master's and Doctoral degrees from the University of Massachusetts Amherst, MA.

Based on Dr. Scircle's educational background and experience, it is recommended she be appointed to Full Time Tenure-Track Psychology Faculty effective August 12, 2024.

To: Cris Valdez, President

From: Kristie Dawson, Executive Director, Human Resources

Date: July 16, 2024

Subject: Tenure-Track ART Faculty

As requested by Dr. Cristobal Valdez and Kristie Dawson, Executive Director, Human Resources, it is recommended that Derek Clem be appointed Tenure-Track ART Faculty.

Mr. Clem has 16 years of teaching at the college level, has facilitated several sections of art appreciation, art and film history, studio art courses for painting, drawing, illustration, and 2D and 3D foundations. Mr. Clem is well versed in the histories, theories, concepts, and social and cultural contexts of both contemporary and traditional art. Mr. Clem served Richland students as a temporary fulltime Art instructor since the Spring 2024 semester, teaching the entire art curriculum and managing the David Erlanson Art Gallery. Since 2012 Mr. Clem has also served as an Adjunct Instructor, teaching a total of 210 credit hours.

Mr. Clem earned a Bachelor of Arts degree in Sculpture and a Masters degree in Painting and Drawing from Eastern Illinois University, Charleston, IL.
Masters degree of Fine Arts with additional hours in Film Studies from Illinois State University, Normal, IL.

Based on Mr. Clem's educational background and experience, it is recommended he be appointed to Tenure-Track ART Faculty effective August 12, 2024.

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

Workforce Development

To: Board of Trustees
Dr. Cristobal Valdez

From: Johnathan Oliver

Date: July 1, 2024

Re: Approval to Purchase Six DC Drives and Six Electronic Sensors Learning Systems

In support of our commitment to the mission of Richland Community College and local industry to provide up-to-date on training, access to industry relevant equipment, the latest technologies, and updated curriculum, we request to purchase: six DC Drives Learning Systems and six Electronic Sensors Learning Systems by Amatrol. In our application to obtain grant funding from the IBBC Rev Up Grant, we included expansion of the training and curriculum for the Engineer Technology Electrical Systems program. These new components would improve the curriculum and equipment in the program. One of each of these components would be added to the existing six Amatrol trainers that RCC currently owns. The 85-MT5F DC Drive with SCR Speed Controls are \$4,175 each and the 85-MT5D Electronic Sensors are \$2,130 each.

This purchase would qualify as a sole source purchase because the requested components, are manufacturer specific, and integrate into and augment existing equipment RCC owns: Amatrol - Electronic Sensors Training Systems currently utilized as part of the Engineering Technology curriculum.

The total cost of the six 85-MT5F DC Drive Speed Control Learning Systems and six 85-MT5D Electronic Sensors Learning Systems is \$37,830. Funding is available through the ICCB Rev Up Grant.

It is recommended that the Board authorize the College Administration to purchase six (6) Amatrol 85-MT5F DC Drives Learning Systems and six (6) Amatrol 85-MT5D Electronic Sensors Learning Systems from Moss Enterprises of Johnson, Iowa for a total cost of \$37,830.00.

We are available for any questions you may have.

To: Dr. Cris Valdez and Board of Trustees
Cc: Joe Feinstein
From: Joy Harvey
Date: 7/1/2024
Re: Classroom Technology Upgrades

The Macon County Law Enforcement Training Center – Technical Services Department is seeking to purchase laptop computers for use in the campus classrooms. These computers will replace the existing equipment currently in use that is over 7 years old. Specifically, we are seeking to purchase:

50 – Lenovo ThinkBook laptop computers

Funding for this purchase has been approved through Richland Community College's 2024/2025 budget.

After determining the software and hardware requirements and receiving quotes from multiple vendors, the department's staff have determined that it is in the College's best interest to purchase these items via the Illinois Public Higher Education Cooperative's statewide technology purchasing contract. The Cooperative's primary vendor for computing hardware & audiovisual equipment of this nature is Paragon Micro.

Based on vendor responses received, **we recommend that the purchase of this computer equipment be made from Paragon Micro of Chicago, IL, in the amount of \$30,259.**

Paragon Micro

PO Box 775695
Chicago IL 60677-5695

DUNS: 800436714
TIN: 20-0144408
CAGE CODE: 4ZHT8

Bill To:

Richland Community College
Joy Harvey
One College Park
Decatur IL 60047



Quote

Q5167589

Date:	Expires:
7/1/2024	7/31/2024
Sales Rep	
Mangan, Marty 847 719 7199 mmangan@paragonmicro.com	
Customer Contact	
Contact: Shook, Nicholas Account: 18523883 PO#: Phone: 217-875-7200 Email: nshook@richland.edu	

Quote Name			Terms	Cost Center	
21KK0004US			Net 30		
External Notes					
Qty	MPN	Description	Notes	Unit Price	Total
1	21KK0004US	Lenovo ThinkBook 16 G6 ABP 21KK - 180-degree hinge design - AMD Ryzen 5 - 7530U / up to 4.5 GHz - Win 11 Pro - Radeon Graphics - 8 GB RAM - 256 GB SSD NVMe - 16" IPS 1920 x 1200 - Wi-Fi 6, Bluetooth - dual tone arctic gray - kbd: US		605.18	605.18
		Subtotal			605.18
		Shipping Cost (FedEx Ground® (2-5 Business Days))			0.00
		Total			\$605.18

We value your business and will continue to provide you with excellent service in addition to our comprehensive product line.

SALES TAXES ARE ESTIMATED and may change depending on the rates levied by the destination's tax jurisdiction at the time of invoicing. Finalized invoice will be sent by Paragon Micro's Accounting Department.

PRICING AND INFORMATION DISCLAIMER: All pricing is subject to change without notice. For all prices, products and offers, Paragon Micro, Inc. reserves the right to make adjustments due to changing market conditions, product discontinuation, manufacturer price changes, errors in advertisements and other extenuating circumstances. While Paragon Micro, Inc. uses reasonable efforts to include accurate and up-to-date information on the Site, Paragon Micro, Inc. makes no warranties or representations as to the Site's accuracy. Paragon Micro, Inc. assumes no liability or responsibility for any errors or omissions in the content on the Site.

Accepted By: Printed Name

Purchase Order #

Authorized Signature

Date



TO: Dr. Cris Valdez and the Board of Trustees

FROM: Kristie Dawson, Executive Director, Human Resources

DATE: July 16, 2024

SUBJECT: New Board Policy 3.5.5.17: Attendance Policy – **Second Reading**

Attendance Policy

Objective

The purpose of this policy is to set forth Richland Community College's policy and procedures for handling hourly employee absences and tardiness to promote the efficient operation of the college and minimize unscheduled absences.

Policy

Punctual and regular attendance is an essential responsibility of each employee at Richland Community College. Employees are expected to report to work as scheduled, on time, and prepared to start working. Employees are also expected to remain at work for their entire work schedule. Late arrival, early departure, or other absences from scheduled hours are disruptive and must be avoided.

This policy does not apply to absences covered by the Family and Medical Leave Act (FMLA) or leave provided as a reasonable accommodation under the Americans with Disabilities Act (ADA).



MEMORANDUM

FINANCE AND ADMINISTRATION

To: Board of Trustees
Dr. Cris Valdez

From: Sheree Zalanka
Joren Martin

Date: July 3, 2024

RE: Recommendation for College Auditor

The Illinois Public Community College Act, Chapter 50, Section 310/2 requires an annual audit of all accounts and funds of the College be made by a licensed public accountant.

The College's current contract with Sikich, LLP concluded with the fiscal year 2023 audit. A Request for Proposals was issued in May with proposals due in June for the audit of the College's financial statements for fiscal years 2024, 2025 and 2026.

Proposing firms were asked to provide a cost for auditing the College's annual general-purpose financial statements including preparation of supplementary schedules required specifically by the ICCB and for certain grants. Costs also include auditing and reporting under OMB Circular A-133 federal requirements as well as federal financial aid requirements.

Richland Community College received proposals from four auditing firms with the cost for each of the three years as show in the table below.

Firm	FY 2024	FY 2025	FY 2026	Total
Sikich, LLP	\$ 65,000	\$ 67,000	\$ 69,000	\$ 201,000
Wipfli	\$ 68,250	\$ 71,650	\$ 75,100	\$ 215,000
Crowe LLP	\$ 75,000	\$ 77,250	\$ 79,600	\$ 231,850
Clifton Larson Allen	\$ 91,350	\$ 96,075	\$ 100,800	\$ 288,225

Sikich, LLP provided the lowest cost proposal at \$201,000 for the three-year period. Sikich has provided auditing services to Richland since 2019. The College and Sikich established a good working relationship that produced a quality review of the College's finances and fiscal controls. The previous audits performed by Sikich met all general auditing standards.

We recommend that the Board of Trustees authorize the Administration to engage the services of Sikich, LLP for the fiscal years 2024, 2025 and 2026 for the financial audits at the costs noted above.

We are available to answer any questions you may have.

Richland Community College
Once College Park
Decatur, Illinois 62521



MEMORANDUM

Workforce Development

To: Board of Trustees
Dr. Cristobal Valdez

From: Johnathan Oliver

Date: July 9, 2024

Re: Approval to Purchase TransfrVR License

In support of our enduring commitment to the mission of Richland Community College to provide premier educational opportunities in order to develop a cutting-edge workforce Richland Community College received funding from the ICCB Noncredit Workforce Grant. Funding was allocated for virtual reality training. The requested TransfrVR license is compatible with the existing virtual reality headsets the college already owns. TransfrVR license will allow us to expand our current virtual training offering to include enhanced OSHA training, with access to manufacturing, healthcare, electrical, automotive, and diesel technology programs. Also included is a “career exploration” module that can be used by the CTE Recruitment Specialist – virtual reality headsets can be utilized when presenting at local high schools and career fairs.

The total cost of four “All Access” TransfrVR License for one year is \$20,000, and funding is provided through the ICCB FY24 Noncredit Workforce Training Initiative.

It is recommended that the Board authorize the College Administration to purchase four (4) TransfrVR Licenses from Transfr Inc. in New York, New York for a total cost of \$20,000.

We are available for any questions you may have.



Product Catalog

May 2024

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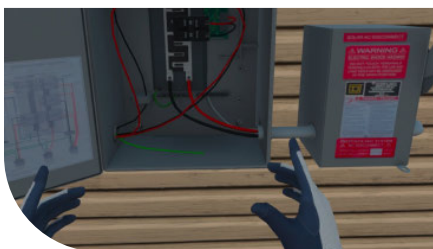
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Career Exploration

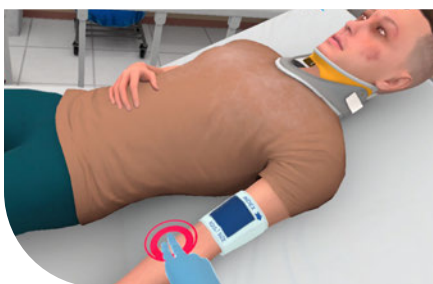
Career Exploration provides immersive learning opportunities to guide learners from the classroom to meaningful careers. Transfr empowers learners through a comprehensive career development platform to navigate new career paths, enhance job satisfaction, and adapt to the evolving job market.





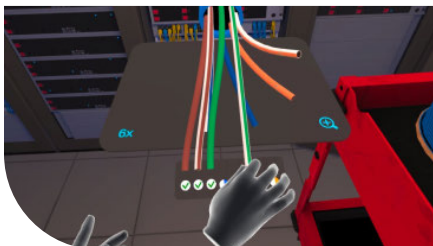
Architecture & Construction

Careers in the Architecture & Construction cluster are focused on the design and building of both commercial and residential structures. Careers include Construction Laborer, Electrician, Carpenter, Heating, Ventilations and Air Conditioning (HVAC) among others.



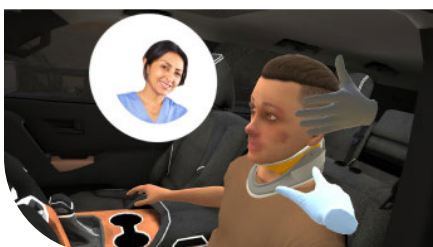
Health Sciences

The Health Sciences field includes a vast range of disciplines, such as allied health, nursing, and public health. Individuals pursuing a career in Health Sciences will have the opportunity to contribute to the well-being of individuals, communities, and even global populations. As medical research and technology continue to advance, pursuing a career in Health Sciences offers ongoing opportunities for growth, innovation, and the chance to be at the forefront of medical breakthroughs.



Information Technology

These simulations explore careers focused on building linkages in information technology occupations for entry level, technical and professional careers related to the Design, Development, Support and Management of Hardware, Software, Multimedia and Systems Integration Services.



Law, Public Safety, Corrections & Security

Careers in the Law, Public Safety, Corrections & Security cluster are focused on maintaining law and order within our communities and providing services such as firefighting and first responders. Careers include Police Officer, Firefighter, Emergency Medical Technician, Corrections Officers among others.



Manufacturing

Careers in the Manufacturing cluster are focused on the production of goods such as vehicles, appliances, steel, foodstuffs and other household goods. Careers include Assembly Worker, Engineer, Engineering Technician, Industrial Maintenance Technician, Production and Quality Assurance among others.



Transportation, Distribution & Logistics

Careers in Transportation, Distribution & Logistics cluster focus on planning, management, and movement of people, materials and goods. Occupations include Aircraft Service Technician, Air Traffic Controller, Auto/Diesel Service Technician, Auto Body Repairer, Tire Repairer, Dispatcher, Logistics Analyst, Cargo Agent, Bus/ Truck/Taxi Driver among others.

Career Exploration With Transfr

Architecture & Construction

Occupation	Simulation	Duration (Min)
Broadband Tower Construction	Rebuild a Destroyed Communication Tower	5
Broadband Utility Construction	Drill an Underground System	5
Broadband Fiber Installers and Repairer	Repair Fiber Internet for a City Block	5
Carpenter	Rebuild a Historic Bakery Roof	5
Construction Laborer	Demolish an Overpass	4
Distribution Line Worker	Restore Power to a Neighborhood	5
Electricians	Fix Power Outage at a Hospital	5
Plumber, Pipefitter, and Steamfitter	Prepare a Pipe for a Commercial Building	5
Solar Technician	Install a Solar Panel on a Home	5
Transmission Line Worker	Restore Power to an Entire Town	5

Health Sciences

Occupation	Simulation	Duration (Min)
Emergency Medical Technician (EMT)	Help at a Car Crash	5
Medical Assistant (MA)	Assist with an Electrocardiogram (EKG)	5
Pharmacy Technician (PhT)	Prepare an Intravenous (IV) Infusion	5
Registered Nurse (RN)	Help an Emergency Patient	5
Surgical Technologist (ST)	Assist with Knee Surgery 	5

Career Exploration With Transfr

Information Technology

Occupation	Simulation	Duration (Min)
Network Technician	Fix an App Service Outage	5

Law, Public Safety, Corrections & Security

Occupation	Simulation	Duration (Min)
Emergency Medical Technician	Help at a Car Crash	5

Manufacturing

Occupation	Simulation	Duration (Min)
Electrical and Electronic Equipment Assembler	Assemble Components of an EV Battery	5
Maintenance and Repair Worker	Repair an Industrial Cooker	4
Semiconductor Manufacturing Technician	Find the Contaminated Microchips	5
Welders	Fix a Broken Assembly Line	5

Transportation, Distribution & Logistics

Occupation	Simulation	Duration (Min)
Aircraft Mechanics and Service Technician	Service a Commercial Airplane	5
Automotive Service Technician – Electric Vehicle	Replace an EV Battery	5
Automotive Service Technician	Change the Oil in an Automobile	8

Value Bundles

Value Bundles are collections of some of our most popular modules (Automotive and Diesel, Manufacturing and Construction, etc.), packaged together at a significant cost savings. If you're just getting started with VR and don't need access to the entire suite of Transfr simulations, these can be an amazing way to launch or augment your career training program.



Bundle #1

Automotive & Diesel

Automotive & Diesel Modules

Automotive Fundamentals

Auto Body / Collision

Construction Safety

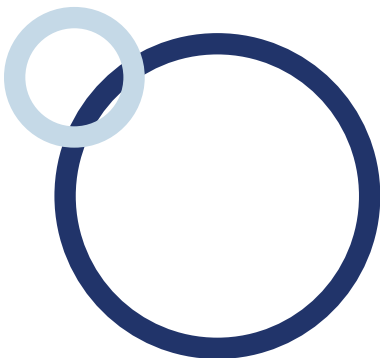
Diesel Vehicle Maintenance

Diesel Engine Overhaul

Plant Safety

Electrical Fundamentals

Precision Measurement



Bundle #2

Manufacturing, Construction & Electrical Construction

Manufacturing, Construction & Electrical Construction Modules

Plant Safety

Construction Safety

Electrical Construction

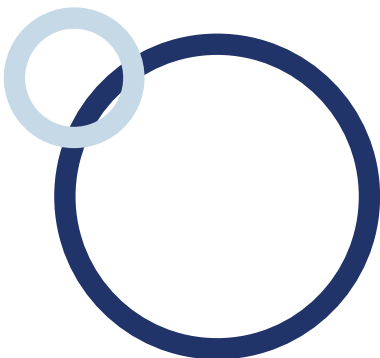
Blueprint Reading – Technical Drawings

Mechatronics

Paint Robot Troubleshooting

Electrical Fundamentals

Precision Measurement



Bundle #3

Manufacturing & Construction + Hospitality

Manufacturing & Construction + Hospitality

Hospitality Soft Skills

Intro to Culinary Arts and Basic Baking

Precision Measurement

Plant Safety

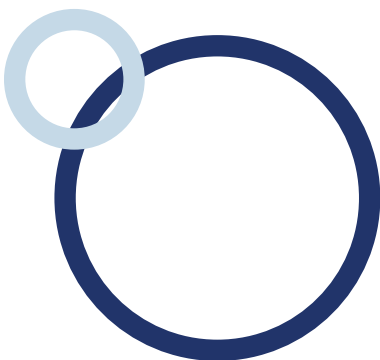
Construction Safety

Blueprint Reading – Technical Drawings

Mechatronics

Paint Robot Troubleshooting

Electrical Fundamentals

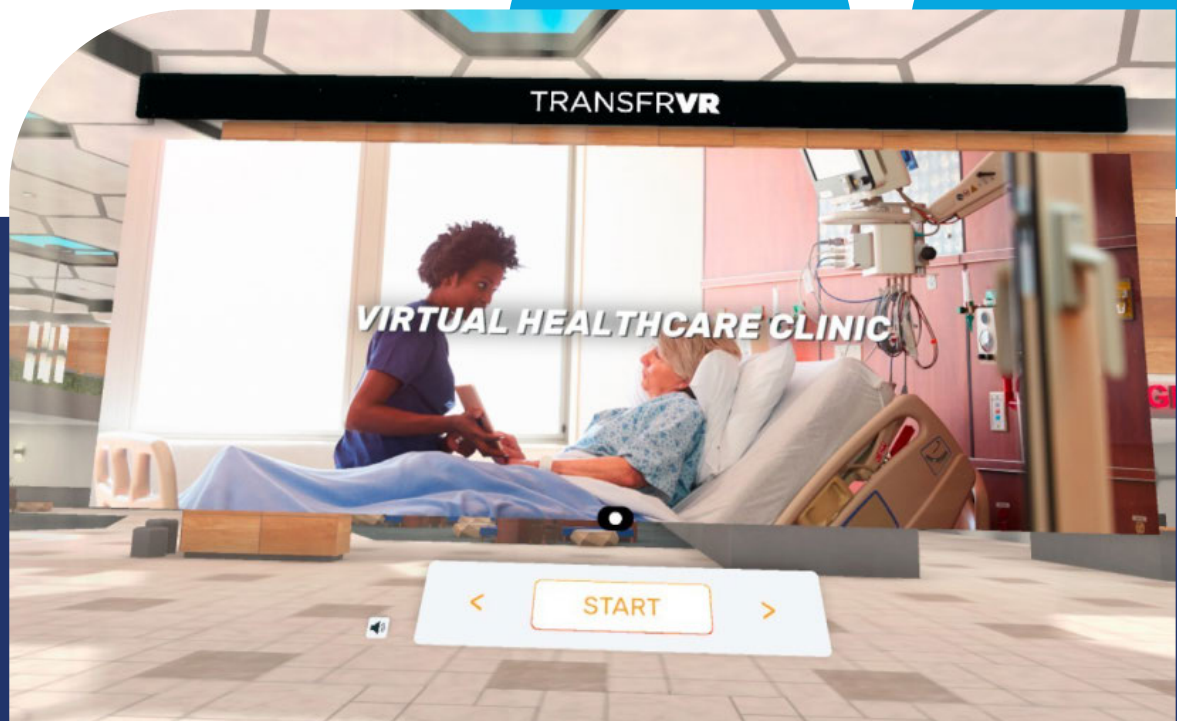


Career Training



Virtual Healthcare Clinic

Transfr's Virtual Healthcare Clinic simulates the type of training that takes place in a healthcare facility. With one-to-one training from a virtual coach who adapts to learner performance, Transfr's simulations focus on developing a pipeline of healthcare professionals for jobs that are going unfilled, working with educators, employers, and workforce development departments while reducing cost and risk for employers.



Discipline

Health Sciences

Transfr's Health Sciences modules give current and future healthcare personnel the skills to begin and progress on a career pathway. Learners build the foundational knowledge and skills required to provide safe, effective care that meets patients' needs and improves health outcomes for communities and populations.



Module: Patient Care Foundations

Safety Practices: Infection Prevention and Control

Standard Precautions: Hand Hygiene

Participant will apply standard precautions to properly wash their hands and use alcohol-based hand sanitizer.
Duration: 15 min

Standard Precautions: Donning and Doffing Gloves

Participant will apply best-practice techniques to safely don and doff gloves.
Duration: 15 min

Standard Precautions: Donning and Doffing Gown, Mask, and Eye Protection

Participant will apply best-practice techniques to safely don and doff gowns, masks, and eye protection.
Duration: 25 min

Transmission-Based Precautions: Contact

Participant will apply evidence-based practice techniques for contact-based isolation precautions.
Duration: 20 min

Transmission-Based Precau- tions: Airborne and Droplet

Participant will apply evidence-based practice techniques for airborne and drop-let based isolation precautions.
Duration: 20 min

Technical Skills: Data Collection

Vital Signs: Respirations and Pain

Participant will investigate the presence of a patient's pain and potential interventions prior to measuring and documenting patient's respiratory rate.
Duration: 16 min

Vital Signs: Temperature

Participant will correctly measure and document patient temperature.
Duration: 25 min

Vital Signs: Heart Rate

Participant will correctly measure and document a patient's heart rate.
Duration: 20 min

Vital Signs: Blood Pressure

Participant will manually measure and chart brachial blood pressure.
Duration: 20 min

Measuring and Recording Intake

Participant will accurately measure and record oral liquid intake.
Duration: 15 min

Measuring and Recording Output

Participant will accurately measure I and record urinary output.
Duration: 30 min

Obtaining Height and Weight

Participant will obtain and record height and weight for an ambulatory and non-ambulatory patient.
Duration: 35 min

Technical Skills: Activities of Daily Living (ADLs)

ADL: Assist with Feeding

Participant will prepare for and assist with feeding a patient, then record oral food intake.
Duration: 35 min

ADL: Assist Person with Female Genitalia During Bedpan, Perineal, and Urinary Catheter Care

Participant will use evidence-based techniques to assist a person with female genitalia during use of a bedpan for bowel elimination and perform subsequent perineal and indwelling (foley) urinary catheter care.
Duration: 60 min 

ADL: Assist Person with Male Genitalia During Perineal and Urinary Catheter Care

Participant will use evidence-based techniques to perform perineal care and indwelling (foley) catheter care on a per-son with male genitalia.
Duration: 50 min 

ADL: Provide Hair Care, Shave, and Give Back Rub

Participant will demonstrate best-practice techniques to provide hair care, shave a patient's face, and give a back rub.
Duration: 40 min

ADL: Assist with Hand, Foot, and Nail Care

Participant will demonstrate evi-dence-based techniques for assisting patients with hand, foot, and nail care.
Duration: 60 min

ADL: Assist with Mouth, Teeth, and Denture Care

Participant will demonstrate evidence-based techniques for assisting the patient with oral and denture care.
Duration: 55 min

ADL: Assist with Dressing

Participant will demonstrate evidence-based techniques for assisting with dressing a patient.
Duration: 25 min

ADL: Make an Occupied Bed

Participant will demonstrate evidence-based techniques for changing the linens on an occupied bed.
Duration: 38 min 

ADL: Transfer from Bed to Wheelchair with Gait Belt

Participant will apply best-practice techniques for transferring a patient from bed to wheelchair while reducing risk for injury to self and to patient.
Duration: 25 min

ADL: Position in Bed

Participant will demonstrate evi-dence-based practice techniques to assist a patient to reposition in bed and obtain a side-lying position.
Duration: 35 min 



Reduce Risk for Venous Thromboembolism (VTE)

Participant will demonstrate evidence-based techniques to reduce a patient's risk of developing venous thromboembolism (VTE).

Duration: 35 min

Technical Skills: Regulatory Requirements and Safety Practices

Oxygen Use and Safety Measures

Participant will integrate evidence-based techniques to safely use and store oxygen.

Duration: 22 min

Applying and Removing Fabric Physical Patient Restraints

Participant will demonstrate evidence-based techniques for safe application and removal of fabric physical restraints during patient care.

Duration: 30 min

***Simulation durations noted are estimated times for participants to complete a simulation.**

Actual duration may vary as participants move through simulations at their own pace.

Virtual Training Facility

Real simulated hands-on learning experiences.

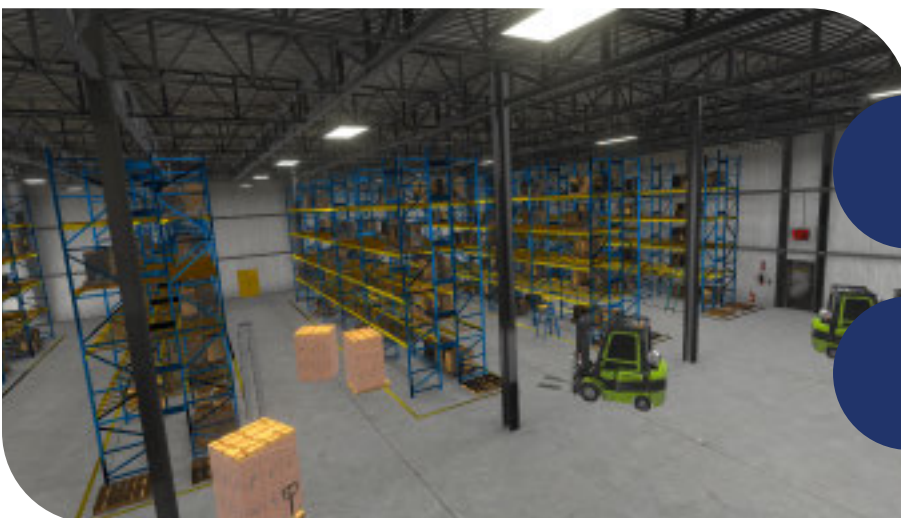
The Transfr Virtual Training Facility's simulated hands-on learning experiences empower job seekers to master vital skills and get on pathways to well-paying jobs in high-growth industries.



Discipline

Manufacturing and Construction: The Skilled Trades

Manufacturing and Construction: The Skilled Trades discipline gives students and job seekers the simulated hands-on skills they need to secure positions related to the manufacturing of vehicles, foodstuffs, household goods, and other products. Trainees also develop fundamental skills related to construction of buildings and homes, roads, and other infrastructure.



Module: Plant Safety

Intro to Simon, and Accidents and Injury Prevention

Trainee will learn and demonstrate accident and injury prevention awareness, including identifying fire hazards; safe lifting; basic lockout-tagout procedures; and workplace hazards.

Duration: 18 min

Protective Equipment: Eye, Hearing, Hand, and Foot Protection and Hearing Conservation

Trainee will learn and demonstrate personal protective equipment (PPE) usage.

Duration: 12 min

Hand Tools: Inspecting and Identifying Correctly

Trainee will learn and demonstrate how to identify and inspect the following common hand tools: channel locks, Phillips head screwdriver, sheet metal shears, torque wrench, utility knife, and wrench.

Duration: 7 min

Hand Tools: Using Hand Tools Correctly

Trainee will learn and demonstrate how to use the following common hand tools: channel locks, Phillips head screwdriver, sheet metal shears, torque wrench, utility knife, and wrench.

Duration: 15 min

Materials Handling: Situational Awareness

Trainee will learn and demonstrate situational awareness in a warehouse environment.

Duration: 6 min

Materials Handling: Receiving and Storage Safety

Trainee will learn and demonstrate safe receiving and storage techniques.

Duration: 11 min

Materials Handling: Manual Lifting

Trainee will learn and demonstrate safe manual lifting techniques.

Duration: 8 min

Materials Handling: Metal/Glass Sheets and Cylindrical Objects

Trainee will learn and demonstrate how to safely lift and handle metal/glass sheets and cylindrical objects.

Duration: 7 min

Materials Handling: Hoists & Cranes

Trainee will learn and demonstrate basic safety practices for working with and around hoists and cranes.

Duration: 22 min

Energy Related Hazards (Electrical Safety, GFCI, and Electric Shock)

Trainee will learn and demonstrate awareness of energy-related hazards and the techniques to avoid or mitigate them.

Duration: 10 min

Lockout & Tagout

Trainee will learn and demonstrate a lockout-tagout procedure.

Duration: 7 min

Robotic Safety

Trainee will learn and demonstrate awareness of robotic work cell safety.

Duration: 10 min

Ladder Safety: A-Frame Stepladders

Trainee will learn and demonstrate how to inspect, safely set up, and properly use an A-frame stepladder.

Duration: 10 min

Ladder Safety: Straight Ladders

Trainee will learn and demonstrate how to inspect, safely set up, and properly use a straight ladder.

Duration: 12 min

Fire Extinguisher Safety

Trainee will learn and demonstrate knowledge of the types of fire extinguishers and how to safely operate them.

Duration: 8 min

Safety Data Sheets

Trainee will learn and demonstrate how to use Safety Data Sheets to identify chemical-related hazards, first aid measures, and personal protective equipment.

Duration: 10 min

Bloodborne Pathogens

Trainee will learn and demonstrate knowledge of the types of bloodborne pathogens, as well as how to protect themselves with personal protective equipment and safety procedures.

Duration: 8 min

Power Tools/Electrical Safety: Pneumatic Wrenches and Screwdrivers

Trainee will learn and demonstrate how to inspect and safely use pneumatic wrenches and screwdrivers.

Duration: 14 min

Power Tools/Electrical Safety: Electric Drill

Trainee will learn and demonstrate how to inspect and safely use an electric drill.

Duration: 11 min

Power Tools/Electrical Safety: Circular Saw

Trainee will learn and demonstrate how to inspect and safely use a circular saw.

Duration: 15 min

Power Tools/Electrical Safety: Miter Saw

Trainee will learn and demonstrate how to inspect and safely use a miter saw.

Duration: 9 min

Power Tools/Electrical Safety: Bench and Pedestal Grinders

Trainee will learn and demonstrate how to inspect and safely use a pedestal grinder.

Duration: 15 min

Power Tools/Electrical Safety: Handheld Grinders

Trainee will learn and demonstrate how to inspect and safely use a handheld grinder.

Duration: 13 min

Power Tools/Electrical Safety: Nibblers

Trainee will learn and demonstrate how to inspect and safely use a nibbler.

Duration: 10 min

Welding Safety: Burn Safety

Trainee will learn and demonstrate knowledge of the types of burn risks associated with welding arcs, as well as how to protect themselves with personal protective equipment and safety procedures.

Duration: 8 min

Welding Safety: Spot Welding Safety

Trainee will learn and demonstrate how to safely use resistance welding equipment.
Duration: 9 min

Welding Safety: MIG Welding Safety

Trainee will learn and demonstrate how to safely use MIG welding equipment.
Duration: 12 min

Welding Safety: Oxy-Acetylene Safety

Trainee will learn and demonstrate how to safely use oxy-acetylene welding equipment.
Duration: 14 min

Module: Construction Safety

Intro to Simon, and Accidents and Injury Prevention

Trainee will learn and demonstrate accident and injury prevention awareness, including identifying fire hazards; safe lifting; basic lockout-tagout procedures; and workplace hazards.
Duration: 18 min

Job Site Safety: Situational Awareness

Trainee will learn and demonstrate job site situational awareness.
Duration: 18 min

Personal Protective Equipment

Trainee will learn and demonstrate personal protective equipment (PPE) usage.
Duration: 12 min

Personal Protective Equipment: Respirators

Trainee will learn and demonstrate awareness of respiratory hazards and how to use a respirator.
Duration: 13 min

Extension Ladder Safety

Trainee will properly inspect, set up, and use an extension ladder.
Duration: 16 min

Scaffolds

Trainee will learn and demonstrate how to safely use scaffolds.
Duration: 14 min

Layout Tools: Squares, Plumb Bobs, and Levels

Trainee will identify and use levels, squares, and a plumb bob.
Duration: 14 min

Hand Tools: Hand Saws

Trainee will learn and demonstrate how to inspect and safely use a hand saw.
Duration: 16 min

Hand Tools: Hack Saws

Trainee will learn and demonstrate how to inspect and safely use a hacksaw.
Duration: 16 min

Power Tools: Impact Wrenches

Trainee will learn and demonstrate how to inspect and safely use an impact wrench.
Duration: 15 min

Power Tools: Hammer Drill

Trainee will inspect and safely use a hammer drill.
Duration: 12 min

Power Tools: Reciprocating Saw

Trainee will learn and demonstrate how to inspect and safely use a reciprocating saw.
Duration: 14 min

Power Tools: Portable Band Saw

Trainee will learn and demonstrate how to inspect and safely use a portable band saw.
Duration: 16 min

Power Tools: Cutoff Saw

Trainee will inspect and safely use a cutoff saw.
Duration: 12 min

Construction Drawings 1

Trainee will learn and demonstrate how to identify various types of construction drawings, as well as interpret their purpose and fundamental components.
Duration: 16 min

Construction Drawings 2

Trainee will read construction drawings and measure dimensions with an architect's scale.
Duration: 12 min

Materials Handling: Safety

Concepts and Precautions
Trainee will learn and demonstrate knowledge of common material handling safety precautions.
Duration: 16 min

Materials Handling: Placards

Trainee will learn and demonstrate how to identify and understand common hazardous materials placards.
Duration: 15 min

Materials Handling: Non-Motorized Equipment

Trainee will learn and demonstrate how to plan a safe route when using a pallet jack.
Duration: 16 min

Materials Handling: Motorized Equipment

Trainee will learn and demonstrate how to identify and safely be around motorized material handling equipment.
Duration: 19 min

Intro to Rigging Equipment

Trainee will learn about different types of slings and shackles commonly used in rigging.
Duration: 19 min

Intro to Rigging Hitches

Trainee will learn basic concepts and safety practices for bridle and double choker hitches.
Duration: 18 min

Additional Construction related skills can be found in the following simulations from Plant Safety:

Intro to Simon, and Accidents and Injury Prevention
Personal Protective Equipment
Energy Related Hazards
Lockout Tagout
Safety Data Sheets
Hand Tools: Inspecting and Identifying Correctly
Hand Tools: Using Hand Tools Correctly
Power Tools: Pneumatic Wrenches and Screwdrivers
Power Tools: Handheld Grinder
Power Tools: Stationary Grinder
Materials Handling: Situational Awareness
Materials Handling: Manual Lifting
Materials Handling: Receiving and Storage Safety

Additional Construction related skills can be found in the following simulations from Precision Measurement:

Fractional Inch Rule
Decimal Inch Rule
Metric Rule

Module: Precision Measurement

Intro to Simon

Trainee is introduced to the virtual coach.
Duration: 1 min

Controls Tutorial

Trainee will learn and demonstrate basic use of the VR controllers.
Duration: 2 min

Fractional Inch Rule

Trainee will learn to take measurements with a fractional inch rule.
Duration: 7 min

Decimal Inch Rule

Trainee will learn to take measurements with a decimal inch rule.
Duration: 7 min

Metric Rule

Trainee will learn to take measurements with a metric rule.
Duration: 6 min

Controls tutorial: Calipers

Trainee will learn and demonstrate how to use the caliper controls.
Duration: 2 min

Outside Caliper

Trainee will learn and demonstrate how to use an outside caliper to take a transfer measurement with a fractional inch rule.
Duration: 5 min

Inside Caliper

Trainee will learn and demonstrate how to use an inside caliper to take a transfer measurement with a fractional inch rule.
Duration: 5 min

Controls Tutorial: Calipers II

Trainee will learn and demonstrate how to use the dial inch and digital caliper controls.
Duration: 2 min

Dial Inch Caliper

Trainee will learn and demonstrate how to use a dial inch caliper to take inside, outside, and depth measurements.
Duration: 8 min

Digital Caliper

Trainee will learn and demonstrate how to use a digital caliper to take inside, outside, and depth measurements.
Duration: 5 min

Controls Tutorial: Micrometers

Trainee will learn and demonstrate how to use the micrometer control.
Duration: 2 min

Micrometer

Trainee will learn and demonstrate how to measure using an analog micrometer.
Duration: 10 min

Digital Micrometer

Trainee will learn and demonstrate how to measure using a digital micrometer.
Duration: 5 min

Calibration and Zeroing

Trainee will learn and demonstrate how to check the calibration of precision tools and how to zero digital calipers and micrometers.
Duration: 9 min

Simplify Fractions: Halves

Trainee will learn to recognize and simplify fractions with a denominator of 2.
Duration: 8 min

Simplify Fractions: Quarters

Trainee will learn to recognize and simplify fractions with a denominator of 4.
Duration: 14 min

Simplify Fractions: 8ths

Trainee will learn to recognize and simplify fractions with a denominator of 8.
Duration: 16 min

Simplify Fractions: 16ths and Compound Fractions

Trainee will learn to recognize and simplify fractions with a denominator of 16. They'll also learn to recognize compound fractions and convert them to whole numbers.
Duration: 10 min

Simplifying Fractions: 32nds, 64ths, and the Scale Rule

Trainee will learn to recognize and simplify fractions with denominators of 32 and 64. They'll also learn and demonstrate how to take measurements using a scale rule.
Duration: 10 min

Rounding Decimals

Trainee will learn and demonstrate how to round measurements to the nearest 10th, 100th, and 1000th decimal places.
Duration: 12 min

Module: Blueprint Reading

Intro to Construction and Technical Drawings

Trainee will learn how to interpret "The Language of Lines," and use it in architectural and technical drawings.
Duration: 13 min

Interpreting Technical Drawings

Trainee will learn and demonstrate how to use "The Language of Lines" to interpret technical drawings.
Duration: 15 min

Technical Drawings: Dimensioning

Trainee will learn and demonstrate accepted dimensioning techniques used in technical drawing.
Duration: 20 min

Technical Drawings: General Standard Symbols, Screw Callouts, and Thread Symbols

Trainee will learn to identify common dimensioning symbols, interpret screw callouts, and examine thread symbols within a technical drawing.
Duration: 21 min

Technical Drawings: Finishing Surfaces and Symbols

Trainee will learn and demonstrate how to interpret surface finish symbols for use on technical drawings as part of the manufacturing process.
Duration: 25 min

Technical Drawings: Terminology of Machined Slots

Trainee will learn and demonstrate knowledge of terminology, common configurations, and features of the following machined parts and slots: chamfer, dovetails, keys and keyways, mortise and tenon, slotted holes, and T-grooves.

Duration: 20 min

Technical Drawings: Intro to Title Blocks & Assembly Drawings

Trainee is introduced to the practice of using information from title blocks and assembly drawings to correctly identify machined parts.

Duration: 20 min

Technical Drawings: Using Title Blocks & Assembly Drawings

Trainee will learn and demonstrate how to use information from title blocks and assembly drawings to correctly identify machined parts.

Duration: 15 min

Technical Drawings: Visualization & Views

Trainee will learn and demonstrate how to communicate and verify the relationship between technical drawings and machined parts using visualization and interpretation.

Duration: 20 min

Technical Drawings: Section & Auxiliary Views

Trainee will learn and demonstrate how to select and verify machined parts by interpreting sectional and auxiliary views.

Duration: 25 min

Technical Drawings: Assembly and Tolerance

Trainee will learn and demonstrate how to identify the features of an assembly drawing and a matching drawing, as well as practice reading tolerances by defining a part's range of variation.

Duration: 15 min

Module: Mechatronics

Variable Speed Motor: Assembly

Trainee will learn and demonstrate how to assemble an AC variable speed motor with keyed shaft, pillow-block bearings, assorted gears, couplings, and standoffs.

Duration: 18 min

Variable Speed Motor: Wiring

Trainee will learn and demonstrate how to interpret wiring diagrams to make proper connections, energize, and verify rotational direction on a variable speed motor.

Duration: 14 min

Variable Speed Motor: Measurements

Trainee will learn and demonstrate how to use a multimeter to measure current, voltage, and resistance.

Duration: 18 min

Robotic Safety

Trainee will learn and demonstrate how to work safely with and in proximity to robotic arms, work cells, and systems, as well as recognize hazards, emergency procedures, functions, work cell limits, and emergency stops.

Duration: 10 min

Module: Paint Robot Troubleshooting

Intro to Simon and Tools

Trainee is introduced to the virtual coach and will learn and demonstrate basic use of the VR controllers.

Duration: 5 min

Intro to the Virtual Paint Robot

Trainee will learn the components of the paint robot.

Duration: 11 min

Paint Booth Safety Procedures

Trainee will learn and demonstrate key safety procedures, like positioning the robot for maintenance; locking out process air; completing lockout-tagout procedures; cleaning out and super purging; and wearing proper PPE.

Duration: 11 min

Lockout & Tagout

Trainee will learn and demonstrate how to perform a lockout-tagout procedure.

Duration: 7 min

Before Entering the Booth

Trainee will learn and demonstrate how to complete a safety checklist before entering the paint booth. Trainee will also be introduced to the supply and return valves within the booth.

Duration: 3 min

Bell Cup: Paint Spit Visible on Part

Trainee will learn and demonstrate how to identify the cause of paint spit/drips, as well as how to address it.

Duration: 11 min

Applicator: Signs of Moisture on the Shroud

Trainee will learn and demonstrate how to identify the cause of moisture, as well as how to address it.

Duration: 12 min

Troubleshooting Assessment 1

Trainee will be presented with a scenario and use their troubleshooting skills to identify and address the issue.

Duration: 20 min

Applicator: Leak at Quick Disconnect

Trainee will learn and demonstrate how to identify and assess the cause of moisture at the applicator quick disconnect, as well as how to address it.

Duration: 13 min

Isolation Line Leakage

Trainee will learn and demonstrate how to identify an isolation line pinhole leak, as well as how to address it.

Duration: 8 min

Paint Valve Troubleshooting

Trainee will learn and demonstrate how to identify and assess the cause of a leaking paint valve, as well as how to address it.

Duration: 15 min

Troubleshooting Assessment 2

Trainee will be presented with a scenario and use their troubleshooting skills to identify and address the issue.

Duration: 20 min

Module: Electrical Fundamentals

Electrical Fundamentals: Circuits & Ohm's Law

Trainee will learn and demonstrate knowledge of electrical/electronic series, parallel, and series-parallel circuits using principles of electricity (Ohm's Law).

Duration: 25 min

Electrical Test Equipment: Multimeter: Voltage

Trainee will learn and demonstrate how to use a multimeter to measure the voltages in specified devices—from line to neutral and neutral to ground—including setting it properly for expected readings and safely using probes to place the meter in parallel with the circuit.

Duration: 28 min

Electrical Repair: Basic Soldering

Trainee will learn and demonstrate basic soldering skills.

*Simulation duration are average estimated times for trainees to complete a simulation.

Individual trainee duration may vary as trainees move at their own pace through simulations

Discipline

Hospitality & Tourism

The Hospitality & Tourism discipline gives students and job seekers the simulated hands-on skills they need to obtain positions in a hotel front desk environment.



Module: Hospitality Soft Skills

Introduction

Trainee is introduced to the virtual coach and will learn and demonstrate basic use of the VR controllers.

Duration: 5 min

First Impressions: Receiving a 5-Star Experience

Trainee will go through the 5-star hotel guest check-in experience. Trainee will learn the importance of using soft skills for guest interactions and the hallmarks of professionalism, including hygiene, dress, and coming to work prepared.

Duration: 11 min

First Impressions: Providing a 5 Star Experience

Trainee will learn and demonstrate how to welcome guests, make a connection, and ensure guest needs are met with guidance from their virtual coach.

Duration: 12 min

Module: Culinary: Intro to Culinary Arts and Basic Baking

Identifying Tools & Equipment

Trainee will learn and demonstrate how to identify and utilize common culinary tools and equipment.

Duration: 20 min

Professional Uniform

Trainee will learn and demonstrate how to select and properly wear a professional culinary uniform.

Duration: 14 min

Knife Skills 1

Trainee will learn and demonstrate basic knife safety and skills, including peeling a potato, squaring it off, and performing dice and batonnet cuts.

Duration: 12 min

Knife Skills 2

Trainee will learn and demonstrate how to peel a carrot, perform rondelle, bias, paysanne, and lozenge cuts, peel and dice an onion, and chiffonade herbs.

Duration: 13 min

Measuring Dry/Wet

Trainee will properly measure wet and dry ingredients using the appropriate tools.

Duration: 20 min

Stocks

Trainee will make both white and brown stocks.

Duration: 20 min

Soups and Sauces

Trainee will learn and demonstrate how to make a velouté sauce (one of the mother sauces) and a cream-based soup.

Duration: 22 min

Eggs

Trainee will learn and demonstrate how to make basic egg dishes, including sunny-side up eggs, an omelette, and a crepe.

Duration: 21 min

Quick Breads

Trainee will make quick breads using the biscuit mixing and muffin mixing methods.

Duration: 20 min

Yeast Breads

Trainee will make straight bread dough.

Duration: 19 min

Enriched Yeast Breads

Trainee will make enriched yeast doughs using the straight dough and enriched dough methods.

Duration: 17 min

Cookies and Brownies

Trainee will make drop cookies and sheet bar cookies.

Duration: 17 min

Pies and Tarts

Trainee will prepare pie dough, form a pie crust, and assemble a fruit tart.

Duration: 14 min

Cakes

Trainee will make cake batter using the creaming, two-stage, and sponge cake methods.

Duration: 16 min

*Simulation duration are average estimated times for trainees to complete a simulation.

Individual trainee duration may vary as trainees move at their own pace through simulations

Discipline

Automotive

The Automotive discipline gives students and job seekers the simulated hands-on skills they need to obtain positions related to general automotive inspection and repair.



Module: Automotive Fundamentals

Controls Tutorial: Automotive

Trainee will learn and demonstrate basic use of the VR controllers.

Duration: 3 min

Engine Oil Change

Trainee will learn and demonstrate how to perform an oil and filter change.

Duration: 10 min

Battery Safety and Service

Trainee will learn and demonstrate how to safely remove, replace, clean, test, and charge batteries.

Duration: 18 min

Starting and Charging Fundamentals

Trainee will learn and demonstrate how to identify and test for basic starting and charging system components (DTAC).

Duration: 19 min

Jacks, Jack Stands, and Lift Safety

Trainee will learn and demonstrate how to safely and properly place jacks, jack stands, and lifts.

Duration: 22 min

Automotive Safety Awareness: Airbag, ABS, ADAS and HV Batteries

Trainee will learn and demonstrate how to disable and handle air bags.

Duration: 15 min

Disc Brake Pad Replacement

Trainee will learn and demonstrate how to identify, inspect, remove, and replace disc brake components, including brake pads.

Duration: 13 min

Drum Brake Shoe Replacement

Trainee will learn and demonstrate how to identify, inspect, remove, and replace drum brake components, including brake shoes.

Duration: 15 min

Suspension System Types

Trainee will learn to identify various types of suspension system designs.

Duration: 14 min

Fuel System Fundamentals

Trainee will learn to identify air induction and fuel system components.

Duration: 15 min

Fuel System Safety

Trainee will learn and demonstrate how to perform a fuel system bleeding procedure.

Duration: 17 min

Engine Cylinder Compression Test

Trainee will learn and demonstrate how to perform a cylinder compression test.

Duration: 18 min

Steering System Types

Trainee will learn to identify various types of steering system designs.

Duration: 16 min

Module: Auto Body/ Collision Repair

Hand Tools Used in Auto Body

Trainee will learn and demonstrate knowledge of common auto body hand tools.

Duration: 20 min

Power Tools Used in Auto Body

Trainee will learn and demonstrate how to inspect and safely use power tools used in auto body.

Duration: 15 min

Hammer & Dolly

Trainee will learn and demonstrate how to use a hammer and dolly for basic dent repair.

Duration: 9 min

Weld-On Pulling

Trainee will learn and demonstrate how to use weld-on pulling equipment for basic dent repair.

Duration: 15 min

Basic Auto Body Filler: Prep

Trainee will learn and demonstrate how to prepare a workpiece to receive body filler.

Duration: 13 min

Basic Auto Body Filler: Application

Trainee will learn and demonstrate how to efficiently apply filler, keeping imperfections to a minimum so the need for sanding can be mitigated.

Duration: 12 min

Basic Auto Body Filler: Sanding

Trainee will learn and demonstrate how to sand and contour filler using both power tools and hand sanding.

Duration: 17 min

Masking for Priming

Trainee will learn and demonstrate how to use tape and plastic to mask parts of the car prior to priming and painting.

Duration: 15 min

Paint Gun: Inspect and Clean

Trainee will learn and demonstrate how to inspect, clean, and disassemble a paint gun.

Duration: 14 min

Paint Gun: Set up and Spray Patterns

Trainee will learn and demonstrate how to properly set up and adjust spray patterns for a paint gun.

Duration: 14 min

Priming Panels

Trainee will learn and demonstrate how to test primer and apply a single-stage topcoat to a workpiece.

Duration: 20 min

Primer Prep for Painting

Trainee will learn and demonstrate how to prepare a workpiece for painting, including dry-block sanding and applying a guide coat.

Duration: 16 min

Paint Selection and Mixing

Trainee will learn and demonstrate how to measure and mix different paint colors.

Duration: 15 min

Basic Painting

Trainee will learn and demonstrate the basics of paint spraying.

Duration: 19 min

Advanced Painting

Trainee will learn and demonstrate how to test paint spray and apply a basecoat and clearcoat.

Duration: 20 min

Basic Electrical Tools: Test Light

Trainee will learn and demonstrate how to use a test light to check fuses, relays, and wires for ground and continuity.

Duration: 6 min

Electrical Repair: Connectors, Terminals, and Splicing

Trainee will learn and demonstrate construction, splicing, repair, and use of connectors and terminals.

Duration: 15 min

Bead Blasting

Trainee will learn and demonstrate how to remove paint and rust using high pressure blasting tools without damaging the part's surface.

Duration: 15 min

Powder Coating

Trainee will learn and demonstrate how to apply electrostatically-charged powder coating to the part's surface.

Duration: 28 min

Additional Construction related skills can be found in the following simulations from Plant Safety:

Hand Tools: Inspecting and Identifying Correctly

Hand Tools: Using Hand Tools Correctly

Pneumatic Wrenches and Screwdrivers

Electric Drill

Handheld Grinders

Module: Precision Measurement

Intro to Simon

Trainee is introduced to the virtual coach.

Duration: 1 min

Controls Tutorial

Trainee will learn and demonstrate basic use of the VR controllers.

Duration: 2 min

Fractional Inch Rule

Trainee will learn to take measurements with a fractional inch rule.

Duration: 7 min

Decimal Inch Rule

Trainee will learn to take measurements with a decimal inch rule.

Duration: 7 min

Metric Rule

Trainee will learn to take measurements with a metric rule.

Duration: 6 min

Controls tutorial: Calipers

Trainee will learn and demonstrate how to use the caliper controls.

Duration: 2 min

Outside Caliper

Trainee will learn and demonstrate how to use an outside caliper to take a transfer measurement with a fractional inch rule.

Duration: 5 min

Inside Caliper

Trainee will learn and demonstrate how to use an inside caliper to take a transfer measurement with a fractional inch rule.

Duration: 5 min

Controls Tutorial: Calipers II

Trainee will learn and demonstrate how to use the dial inch and digital caliper controls.

Duration: 2 min

Dial Inch Caliper

Trainee will learn and demonstrate how to use a dial inch caliper to take inside, outside, and depth measurements.

Duration: 8 min

Digital Caliper

Trainee will learn and demonstrate how to use a digital caliper to take inside, outside, and depth measurements.

Duration: 5 min

Controls Tutorial: Micrometers

Trainee will learn and demonstrate how to use the micrometer control.

Duration: 2 min

Micrometer

Trainee will learn and demonstrate how to measure using an analog micrometer.

Duration: 10 min

Digital Micrometer

Trainee will learn and demonstrate how to measure using a digital micrometer.

Duration: 5 min

Calibration and Zeroing

Trainee will learn and demonstrate how to check the calibration of precision tools and how to zero digital calipers and micrometers.

Duration: 9 min

Simplify Fractions: Halves

Trainee will learn to recognize and simplify fractions with a denominator of 2.

Duration: 8 min

Simplify Fractions: Quarters

Trainee will learn to recognize and simplify fractions with a denominator of 4.

Duration: 14 min

Simplify Fractions: 8ths

Trainee will learn to recognize and simplify fractions with a denominator of 8.

Duration: 16 min

Simplify Fractions: 16ths and Compound Fractions

Trainee will learn to recognize and simplify fractions with a denominator of 16.

They'll also learn to recognize compound fractions and convert them to whole numbers.

Duration: 10 min

Simplifying Fractions: 32nds, 64ths, and the Scale Rule

Trainee will learn to recognize and simplify fractions with denominators of 32 and 64. They'll also learn and demonstrate how to take measurements using a scale rule.

Duration: 10 min

Rounding Decimals

Trainee will learn and demonstrate how to round measurements to the nearest 10th, 100th, and 1000th decimal places.

Duration: 12 min

Module: Electrical Fundamentals

Electrical Fundamentals: Circuits & Ohm's Law

Trainee will learn and demonstrate knowledge of electrical/electronic series, parallel, and series-parallel circuits using principles of electricity (Ohm's Law).

Duration: 25 min

Electrical Test Equipment: Multimeter: Voltage

Trainee will learn and demonstrate how to use a multimeter to measure the voltages in specified devices—from line to neutral and neutral to ground—including setting it properly for expected readings and safely using probes to place the meter in parallel with the circuit.

Duration: 28 min

Electrical Repair: Basic Soldering

Trainee will learn and demonstrate basic soldering skills.

Module: Plant Safety

Intro to Simon, and Accidents and Injury Prevention

Trainee will learn and demonstrate accident and injury prevention awareness, including identifying fire hazards; safe lifting; basic lockout-tagout procedures; and workplace hazards.

Duration: 18 min

Protective Equipment: Eye, Hearing, Hand, and Foot Protection and Hearing Conservation

Trainee will learn and demonstrate personal protective equipment (PPE) usage.

Duration: 12 min

Hand Tools: Inspecting and Identifying Correctly

Trainee will learn and demonstrate how to identify and inspect the following common hand tools: channel locks, Phillips head screwdriver, sheet metal shears, torque wrench, utility knife, and wrench.

Duration: 7 min

Hand Tools: Using Hand Tools Correctly

Trainee will learn and demonstrate how to use the following common hand tools: channel locks, Phillips head screwdriver, sheet metal shears, torque wrench, utility knife, and wrench.

Duration: 15 min

Materials Handling: Situational Awareness

Trainee will learn and demonstrate situational awareness in a warehouse environment.

Duration: 6 min

Materials Handling: Receiving and Storage Safety

Trainee will learn and demonstrate safe receiving and storage techniques.

Duration: 11 min

Materials Handling: Manual Lifting

Trainee will learn and demonstrate safe manual lifting techniques.

Duration: 8 min

Materials Handling: Metal/Glass Sheets and Cylindrical Objects

Trainee will learn and demonstrate how to safely lift and handle metal/glass sheets and cylindrical objects.

Duration: 7 min

Materials Handling: Hoists & Cranes

Trainee will learn and demonstrate basic safety practices for working with and around hoists and cranes.

Duration: 22 min

Energy Related Hazards (Electrical Safety, GFCI, and Electric Shock)

Trainee will learn and demonstrate awareness of energy-related hazards and the techniques to avoid or mitigate them.

Duration: 10 min

Lockout & Tagout

Trainee will learn and demonstrate a lockout-tagout procedure.

Duration: 7 min

Robotic Safety

Trainee will learn and demonstrate awareness of robotic work cell safety.

Duration: 10 min

Ladder Safety: A-Frame Stepladders

Trainee will learn and demonstrate how to inspect, safely set up, and properly use an A-frame stepladder.

Duration: 10 min

Ladder Safety: Straight Ladders

Trainee will learn and demonstrate how to inspect, safely set up, and properly use a straight ladder.

Duration: 12 min

Fire Extinguisher Safety

Trainee will learn and demonstrate knowledge of the types of fire extinguishers and how to safely operate them.

Duration: 8 min

Safety Data Sheets

Trainee will learn and demonstrate how to use Safety Data Sheets to identify chemical-related hazards, first aid measures, and personal protective equipment.

Duration: 10 min

Bloodborne Pathogens

Trainee will learn and demonstrate knowledge of the types of bloodborne pathogens, as well as how to protect themselves with personal protective equipment and safety procedures.

Duration: 8 min

Power Tools/Electrical Safety: Pneumatic Wrenches and Screwdrivers

Trainee will learn and demonstrate how to inspect and safely use pneumatic wrenches and screwdrivers.

Duration: 14 min

Power Tools/Electrical Safety: Electric Drill

Trainee will learn and demonstrate how to inspect and safely use an electric drill.

Duration: 11 min

Power Tools/Electrical Safety: Circular Saw

Trainee will learn and demonstrate how to inspect and safely use a circular saw.

Duration: 15 min

Power Tools/Electrical Safety: Miter Saw

Trainee will learn and demonstrate how to inspect and safely use a miter saw.

Duration: 9 min

Power Tools/Electrical Safety: Bench and Pedestal Grinders

Trainee will learn and demonstrate how to inspect and safely use a pedestal grinder.

Duration: 15 min

Power Tools/Electrical Safety: Handheld Grinders

Trainee will learn and demonstrate how to inspect and safely use a handheld grinder.

Duration: 13 min

Power Tools/Electrical Safety: Nibblers

Trainee will learn and demonstrate how to inspect and safely use a nibbler.

Duration: 10 min

Welding Safety: Burn Safety

Trainee will learn and demonstrate knowledge of the types of burn risks associated with welding arcs, as well as how to protect themselves with personal protective equipment and safety procedures.

Duration: 8 min

Welding Safety: Spot Welding Safety

Trainee will learn and demonstrate how to safely use resistance welding equipment.

Duration: 9 min

Welding Safety: MIG Welding Safety

Trainee will learn and demonstrate how to safely use MIG welding equipment.

Duration: 12 min

Welding Safety: Oxy-Acetylene Safety

Trainee will learn and demonstrate how to safely use oxy-acetylene welding equipment.

Duration: 14 min

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Discipline

Diesel Technology

The Diesel Technology discipline gives students and job seekers the simulated hands-on skills they need to obtain positions related to general Diesel and Trucking inspection and repair.



Module: Diesel Vehicle Maintenance

Lifting Devices

Trainee will properly place jack stands and lift a diesel truck.

Duration: 16 min

Tire Inspection

Trainee will inspect and service a tire on a commercial dual-tire fitment.

Duration: 17 min

Tire Replacement

Trainee will remove and replace two tires in a diesel vehicle.

Duration: 21 min

Oil and Filter Service

Trainee will perform an oil and filter service on both Cummins X15 and Detroit DD15 engines.

Duration: 23 min

Fuel System Service

Trainee will replace a fuel filter, as well as prime and bleed the fuel systems for Cummins X15 and Detroit DD15 engines.

Duration: 20 min

Fundamental Analysis: Air Compressor Replacement

Trainee will identify the brake system components and configurations of air S-cam brakes, as well as operate and replace an air compressor.

Duration: 20 min

Intro to Simon, Accidents and Injury Prevention

Trainee will remove and replace the air governor, dryer, and reservoir.

Duration: 19 min

Fundamental Analysis: Air Valve Arrangement

Trainee will identify and replace air supply and service system components.

Duration: 19 min

Drum Brake Inspection and Repair

Trainee will remove, clean, and inspect a drum brake.

Duration: 15 min

Parking Brakes Analysis and Repair

Trainee will cage and uncage the spring brakes, identify and inspect slack adjusters, and replace the spring brake chamber.

Duration: 22 min

CAM Brake Replacement

Trainee will perform an S-cam brake replacement, including removing the drum brake and shoes, assembling replacement shoes, and adjusting and uncaging the brakes.

Duration: 19 min

Wheel Ends

Trainee will disassemble and assemble a wheel-end assembly, including lubricating, chocking, and replacing and adjusting wheel bearings and races/cups, as well as inspecting spindles/tubes and other hardware. Trainee will also check the hub assembly fluid level and condition and verify end play using the dial indicator method.

Duration: 31 min

Controls Tutorial: Picking Up Objects

Trainee will remove and replace a power steering gearbox. Trainee will complete the post installation inspection.

Duration: 20 min

Tie Rod End Replacement

Trainee will replace tie rods and ball joints.

Duration: 19 min

Remove & Replace Steering Linkages

Remove and replace steering linkage components including: drag link, Pitman arm, and steering shaft.

Duration: 20 min

Kingpin Assembly Inspection

Trainee will inspect parts of the lower steering system including the kingpin assembly and tie rod ends.

Duration: 16 min

Kingpin Replacement

Trainee will replace the kingpin.

Duration: 26 min

Controls Tutorial: Calipers

Trainee will replace shock absorbers, bushings, brackets, and mounts in a diesel truck.

Duration: 19 min

Leaf Spring Replacement

Trainee will replace leaf springs, center bolts, pins, bushings, shackles, and U-bolts in a diesel truck.

Duration: 19 min

Drivetrain Inspection

Trainee will lubricate the clutch and U-joints, and service both the transmission and rear axles of a diesel truck.

Duration: 20 min

Battery Replacement

Trainee will diagnose, remove, and replace a battery in a diesel truck.

Duration: 19 min

Starter Replacement

Trainee will diagnose, remove, and replace a starter motor in a diesel truck.

Duration: 13 min

Engine Analysis

Trainee will diagnose and test engine oil, DEF, and engine coolant in a diesel truck.

Duration: 18 min

Module: Diesel Engine Overhaul

Exhaust System Removal

Trainee will remove the turbocharger, exhaust manifold, and thermostat housing.

Duration: 26 min

Air Intake, EGR, and Crankcase Ventilation Removal

Trainee will remove the air intake, EGR, and crankcase ventilation.

Duration: 20 min

Fuel Supply System and Cam Gear Removal

Trainee will remove the external engine fuel system components and camshaft gears.

Duration: 15 min

Cylinder Head Overhaul

Trainee will disassemble the valve cover, valve train, camshafts, and injectors, then remove the cylinder head.

Duration: 21 min

Cylinder Head Analysis

Trainee will inspect the surface of a cylinder head for damage using two non-destructive tests.

Duration: 16 min

Fundamental Analysis: Air Valve Arrangement

Trainee will measure and assess cylinder head warpage.

Duration: 15 min

Measuring Dry/Wet Ingredients

Trainee will disassemble and reassemble the cylinder head valves and injectors.

Duration: 17 min

Cylinder Liner and Head Valve Protrusion Tests

Trainee will perform cylinder liner and head valve protrusion tests using a dial indicator.

Duration: 19 min

Cylinder Head Installation

Trainees will install the cylinder head, valve bridge, and engine injectors.

Duration: 16 min

Dual Overhead Cam and Valve Train Installation

Trainee will install the dual overhead camshaft and valve train.

Duration: 15 min

Fuel Supply System Installation

Trainee will install the fuel supply system.

Duration: 15 min

Air Intake, EGR, and Crankcase Ventilation Assembly

Trainee will assemble the air intake, EGR, and crankcase ventilation.

Duration: 15 min

Exhaust System Installation

Trainee will assemble and install the turbocharger, exhaust manifold, and thermostat housing.

Duration: 20 min

Timing and Backlash Procedure: Part 1

Trainees will learn to inspect and install the timing gear train.

Duration: 6 min

Timing and Backlash

Procedure: Part 2

Trainee will inspect and install the timing gear train and adjust gear backlash.

Duration: 27 min

Valve and Injector Adjustments

Trainee will adjust valve bridges, valve clearances, and injector settings.

Duration: 18 min

Piston and Connecting Rod Removal

Trainee will remove the piston cooling jets, and the piston and connecting rod assembly.

Duration: 15 min

Crankshaft Removal

Trainee will prepare the engine and remove the crankshaft.

Duration: 16 min

Cylinder Liner Removal and Reinstallation

Trainee will remove and reinstall the cylinder liners and seals.

Duration: 13 min

Main Bearing Replacement

Trainee will replace main bearings and thrust bearings.

Duration: 14 min

Crankshaft End Play Measurement

Trainee will check and correct crankshaft end play.

Duration: 13 min

Piston Assembly and Measurement

Trainee will measure clearances, install piston rings, and put together the assembly.

Duration: 18 min

Piston and Bearing Installation

Trainee will install a piston, connecting rod, and bearings into a cylinder liner.

Duration: 16 min

Module:

Precision Measurement

Intro to Simon

Trainee is introduced to the virtual coach.

Duration: 1 min

Controls Tutorial

Trainee will learn and demonstrate basic use of the VR controllers.

Duration: 2 min

Fractional Inch Rule

Trainee will learn to take measurements with a fractional inch rule.

Duration: 7 min

Decimal Inch Rule

Trainee will learn to take measurements with a decimal inch rule.

Duration: 7 min

Metric Rule

Trainee will learn to take measurements with a metric rule.

Duration: 6 min

Controls tutorial: Calipers

Trainee will learn and demonstrate how to use the caliper controls.

Duration: 2 min

Outside Caliper

Trainee will learn and demonstrate how to use an outside caliper to take a transfer measurement with a fractional inch rule.

Duration: 5 min

Inside Caliper

Trainee will learn and demonstrate how to use an inside caliper to take a transfer measurement with a fractional inch rule.

Duration: 5 min

Controls Tutorial: Calipers II

Trainee will learn and demonstrate how to use the dial inch and digital caliper controls.

Duration: 2 min

Dial Inch Caliper

Trainee will learn and demonstrate how to use a dial inch caliper to take inside, outside, and depth measurements.

Duration: 8 min

Digital Caliper

Trainee will learn and demonstrate how to use a digital caliper to take inside, outside, and depth measurements.

Duration: 5 min

Controls Tutorial: Micrometers

Trainee will learn and demonstrate how to use the micrometer control.

Duration: 2 min

Micrometer

Trainee will learn and demonstrate how to measure using an analog micrometer.

Duration: 10 min

Digital Micrometer

Trainee will learn and demonstrate how to measure using a digital micrometer.

Duration: 5 min

Calibration and Zeroing

Trainee will learn and demonstrate how to check the calibration of precision tools and how to zero digital calipers and micrometers.

Duration: 9 min

Simplify Fractions: Halves

Trainee will learn to recognize and simplify fractions with a denominator of 2.

Duration: 8 min

Simplify Fractions: Quarters

Trainee will learn to recognize and simplify fractions with a denominator of 4.

Duration: 14 min

Simplify Fractions: 8ths

Trainee will learn to recognize and simplify fractions with a denominator of 8.

Duration: 16 min

Simplify Fractions: 16ths and Compound Fractions

Trainee will learn to recognize and simplify fractions with a denominator of 16.

They'll also learn to recognize compound fractions and convert them to whole numbers.

Duration: 10 min

Simplifying Fractions: 32nds, 64ths, and the Scale Rule

Trainee will learn to recognize and simplify fractions with denominators of 32 and 64.

They'll also learn and demonstrate how to take measurements using a scale rule.

Duration: 10 min

Rounding Decimals

Trainee will learn and demonstrate how to round measurements to the nearest 10th, 100th, and 1000th decimal places.

Duration: 12 min

Module: Electrical Fundamentals

Electrical Fundamentals: Circuits & Ohm's Law

Trainee will learn and demonstrate knowledge of electrical/electronic series, parallel, and series-parallel circuits using principles of electricity (Ohm's Law).

Duration: 25 min

Electrical Test Equipment: Multimeter: Voltage

Trainee will learn and demonstrate how to use a multimeter to measure the voltages in specified devices—from line to neutral and neutral to ground—including setting it properly for expected readings and safely using probes to place the meter in parallel with the circuit.

Duration: 28 min

Electrical Repair: Basic Soldering

Trainee will learn and demonstrate basic soldering skills.

*Simulation duration are average estimated times for trainees to complete a simulation.

Individual trainee duration may vary as trainees move at their own pace through simulations

Discipline

Aviation Maintenance

The Aviation Maintenance discipline gives students and job seekers the simulated hands-on skills they need to obtain positions related to general aircraft equipment inspection and repair.



Module: Aviation Maintenance: General Skills

Ground Operations: Moving and Securing

Trainee will move and secure an aircraft on a ramp.

Duration: 18 min

Ground Operations: Fueling Preparation

Trainee will learn and demonstrate how to fuel and service a parked aircraft.

Duration: 16 min

Ground Operations: Starting and Running

Trainee will learn and demonstrate how to start and run an aircraft.

Duration: 17 min

Ground Operations: Taxiing and Shutdown

Trainee will learn and demonstrate how to taxi and shutdown an aircraft.

Duration: 17 min

Aircraft Weight and Balance

Trainee will calculate an aircraft's empty weight and empty weight center of gravity, and adjust calculations following a component change.

Duration: 19 min

Precision Measurements: Dial Indicator

Trainee will learn and demonstrate how to set up and use a dial indicator to determine the amount of runout or bend in a circular component.

Duration: 20 min

Precision Measurements: Hole Gauge

Trainee will use T-bore hole gauges and digital calipers to determine a hole size.

Duration: 8 min

Aircraft Cleaning and Corrosion Treatment: Metal Structure

Trainee will inspect metal structures for corrosion and remove the damage, then clean and prepare the structures for corrosion prevention and painting.

Duration: 13 min

Preparation for Applying N-Number: Composite Structure

Trainee will prepare composite structures for painting and apply registration markings.

Duration: 17 min

Non-Destructive Testing: Dye Penetrant

Trainee will demonstrate the basics of dye penetrant testing, including preparing for and performing the test and interpreting results.

Duration: 15 min

Non-Destructive Testing: Eddy Current

Trainee will demonstrate the basics of eddy current testing, including preparing for and performing the test and interpreting results.

Duration: 20 min

Non-Destructive Testing: Ultrasonic

Trainee will demonstrate the basics of ultrasonic testing, including preparing for and performing the test and interpreting results.

Duration: 13 min

Non-Destructive Testing: Magnetic Particle

Trainee will demonstrate the basics of magnetic particle testing, including preparing for and performing the test and interpreting results.

Duration: 19 min

Non-Destructive Testing: Tap Test

Trainee will demonstrate the basics of tap testing, including preparing for and performing the test and interpreting results.

Duration: 6 min

Fabrication of Rigid Fluid Lines

Trainee will cut, bend, and flare rigid lines, and install proper fittings.

Duration: 14 min

Fabrication of Flexible Fluid Lines

Trainee will cut, bend, and flare flexible lines, and install proper fittings.

Duration: 15 min

Module: Aviation Maintenance: Airframe Skills

Sheet Metal Fabrication

Trainee will fabricate a sheet metal doubler plate for an antenna installation, including cutting sheet metal to proper dimensions and determining proper rivet layout.

Duration: 15 min

Sheet Metal Repair

Trainee will install a flush patch for a damaged sheet metal skin, including riveting the patch to the aircraft skin.

Duration: 18 min

Composite Repair

Trainee will cut out and repair the damaged area of a composite surface on a Lear 35.

Duration: 21 min

Plastic Repair

Trainee will learn how to repair a cracked acrylic window using two different methods.

Duration: 16 min

Rudder Balance and Cable Terminal End Swaging

Trainee will check the balance of the rudder, then swage the cable terminal end to the specified dimension.

Duration: 15 min

Aileron Rigging

Trainee will confirm the following are rigged to specification and adjust as needed: bellcrank stop bushing position, carry-through cable tension, aileron flushness with adjacent flap, and aileron travel.

Duration: 16 min

LG Maintenance: Shock Struts

Trainee will remove, rebuild, replace, and service shock struts.

Duration: 18 min

LG Maintenance: Brake Bleeding

Trainee will service a brake system with hydraulic fluid, including performing gravity brake bleeding and pressure brake bleeding.

Duration: 18 min

LG Maintenance: Brake Lining Replacement

Trainee will perform brake system maintenance, including replacing the brake lining.

Duration: 20 min

LG Maintenance: Wheel Bearings

Trainee will remove the wheel and remove, inspect, pack, and reinstall wheel bearings.

Duration: 23 min

LG Maintenance: Wheel and Tire Replacement

Trainee will disassemble the wheel, remove the tire from the wheel and inspect it, and then reassemble the wheel.

Duration: 15 min

LG Maintenance: Retraction Test

Trainee will perform a retraction test, including swinging the landing gear, and a position indication system check.

Duration: 12 min

LG Maintenance: Wheel Alignment

Trainee will check landing gear alignment for camber and toe-in/out.

Duration: 13 min

Hydraulic and Pneumatic System Maintenance: Component R&R

Trainee will remove and replace the hydraulic accumulator and the hydraulic system filter.

Duration: 17 min

Hydraulic and Pneumatic System Maintenance: Component Servicing

Trainee will service a hydraulic reservoir and accumulator.

Duration: 15 min

Static and Pitot Leak Checks

Trainee will perform leakage checks on the static and pitot systems.

Duration: 15 min

ELT Inspection

Trainee will inspect and install an emergency locator transmitter.

Duration: 12 min

Antenna Installation

Trainee will install a GPS antenna on an aircraft, including setting proper antenna placement, measuring and marking for the antenna, and attaching the antenna to the aircraft.

Duration: 22 min

Fuel System Maintenance: Inspect & Service

Trainee will inspect, check, and service a fuel system on a Cessna 172.

Duration: 15 min

Fuel System Component: Remove & Replace

Trainee will remove and replace the fuel quantity transmitter and selector valve, then prime the aircraft fuel system.

Duration: 15 min

AC Electrical System Troubleshooting

Trainee will troubleshoot electrical shorts in the alternator system and remove the alternator.

Duration: 18 min

DC Electrical System Troubleshooting

Trainee will troubleshoot a DC electrical system and repair a broken circuit wire.

Duration: 13 min

Inspect and Check Anti-Ice Systems

Trainee will engage, inspect, and troubleshoot anti-ice systems on a Cessna 172 aircraft.

Duration: 15 min

Module: Aviation Maintenance: Powerplant Skills

Reciprocating Engine: Baffling Repair

Trainee will repair the baffling on a reciprocating engine.

Duration: 16 min

Reciprocating Engine: Induction Filter Change

Trainee will replace the induction air filter and inspect the carburetor airbox.

Duration: 6 min

Reciprocating Engine: Induction Filter Change

Trainee will replace the induction air filter and inspect the carburetor airbox.

Duration: 6 min

Reciprocating Engine: Exhaust Inspection

Trainee will inspect, and perform a pressure test on, the exhaust system of a reciprocating engine.

Duration: 17 min

Reciprocating Engine: Starter System Inspection and Replacement

Trainee will inspect the starter system and replace the starter.

Duration: 13 min

Reciprocating Engine: Carburetor System Maintenance

Trainee will install and adjust the carburetor fuel metering system.

Duration: 15 min

Reciprocating Engine: Oil Pressure Gauge Troubleshooting

Trainee will troubleshoot the oil pressure system and replace a faulty gauge.

Duration: 15 min

Propeller: Inspection and Repair

Trainee will measure the blade angle, perform static tracking, and file out a nick.

Duration: 12 min

Reciprocating Engine: Operational Check

Trainee will perform an engine operation check to ensure instruments and systems are functional.

Duration: 13 min

Turbine Engine: Compressor Inspection

Trainee will remove components to access the compressor and inspect it for damage.

Duration: 14 min

Turbine Engine: EGT Inspection

Trainee will inspect the turbine engine exhaust gas temperature thermocouple.

Duration: 15 min

Module: Precision Measurement

Intro to Simon

Trainee is introduced to the virtual coach.
Duration: 1 min

Controls Tutorial

Trainee will learn and demonstrate basic use of the VR controllers.
Duration: 2 min

Fractional Inch Rule

Trainee will learn to take measurements with a fractional inch rule.
Duration: 7 min

Decimal Inch Rule

Trainee will learn to take measurements with a decimal inch rule.
Duration: 7 min

Metric Rule

Trainee will learn to take measurements with a metric rule.
Duration: 6 min

Controls tutorial: Calipers

Trainee will learn and demonstrate how to use the caliper controls.
Duration: 2 min

Outside Caliper

Trainee will learn and demonstrate how to use an outside caliper to take a transfer measurement with a fractional inch rule.
Duration: 5 min

Inside Caliper

Trainee will learn and demonstrate how to use an inside caliper to take a transfer measurement with a fractional inch rule.
Duration: 5 min

Controls Tutorial: Calipers II

Trainee will learn and demonstrate how to use the dial inch and digital caliper controls.
Duration: 2 min

Dial Inch Caliper

Trainee will learn and demonstrate how to use a dial inch caliper to take inside, outside, and depth measurements.
Duration: 8 min

Digital Caliper

Trainee will learn and demonstrate how to use a digital caliper to take inside, outside, and depth measurements.
Duration: 5 min

Controls Tutorial: Micrometers

Trainee will learn and demonstrate how to use the micrometer control.
Duration: 2 min

Micrometer

Trainee will learn and demonstrate how to measure using an analog micrometer.
Duration: 10 min

Digital Micrometer

Trainee will learn and demonstrate how to measure using a digital micrometer.
Duration: 5 min

Calibration and Zeroing

Trainee will learn and demonstrate how to check the calibration of precision tools and how to zero digital calipers and micrometers.
Duration: 9 min

Simplify Fractions: Halves

Trainee will learn to recognize and simplify fractions with a denominator of 2.
Duration: 8 min

Simplify Fractions: Quarters

Trainee will learn to recognize and simplify fractions with a denominator of 4.
Duration: 14 min

Simplify Fractions: 8ths

Trainee will learn to recognize and simplify fractions with a denominator of 8.
Duration: 16 min

Simplify Fractions: 16ths and Compound Fractions

Trainee will learn to recognize and simplify fractions with a denominator of 16. They'll also learn to recognize compound fractions and convert them to whole numbers.
Duration: 10 min

Simplifying Fractions: 32nds, 64ths, and the Scale Rule

Trainee will learn to recognize and simplify fractions with denominators of 32 and 64. They'll also learn and demonstrate how to take measurements using a scale rule.
Duration: 10 min

Rounding Decimals

Trainee will learn and demonstrate how to round measurements to the nearest 10th, 100th, and 1000th decimal places.
Duration: 12 min

Module: Electrical Fundamentals

Electrical Fundamentals: Circuits & Ohm's Law

Trainee will learn and demonstrate knowledge of electrical/electronic series, parallel, and series-parallel circuits using principles of electricity (Ohm's Law).
Duration: 25 min

Electrical Test Equipment: Multimeter: Voltage

Trainee will learn and demonstrate how to use a multimeter to measure the voltages in specified devices—from line to neutral and neutral to ground—including setting it properly for expected readings and safely using probes to place the meter in parallel with the circuit.
Duration: 28 min

Electrical Repair: Basic Soldering

Trainee will learn and demonstrate basic soldering skills.

**Simulation duration are average estimated times for trainees to complete a simulation.*

Individual trainee duration may vary as trainees move at their own pace through simulations

Discipline

Electrical Construction

The Electrical Construction discipline gives students and job seekers the simulated hands-on skills they need to secure positions in the electrical field and other related settings, including manufacturing. Trainees also develop fundamental skills related the construction of buildings and homes, roads, and other infrastructure.



Module: Electrical Construction

Electrical Construction sims are all accessed in the Electrical Construction app sometimes referred to as VTF Electrical Construction

Conduit Bending: Introduction to 90-Degree Stub-Ups

Trainee will be introduced to 90-degree stub-ups and will learn and demonstrate how to measure, mark, and bend them.

Duration: 25 min

Conduit Bending: Calculating and Performing 90-Degree Bends

Trainee will learn and demonstrate how to take measurements, then calculate and perform a 90-degree bend.

Duration: 27 min

Conduit Bending: Introduction to Offsets

Trainee will be introduced to offsets, then learn and demonstrate how to bend and evaluate them.

Duration: 30 min

Conduit Bending: Preparing and Performing Offsets

Trainee will learn and demonstrate how to evaluate and measure obstacles, then bend offsets around them.

Duration: 30 min

Conduit Bending: Calculating and Evaluating Offsets

Trainee will learn and demonstrate how to calculate and convert measurements interpreted from a job site, then lay out and evaluate offset bends according to specifications.

Duration: 23 min

Single MC Prefab Assembly

Trainee will learn and demonstrate how to assemble, then install, a prefab device for a single MC.

Duration: 18 min

Single Conduit Prefab Assembly

Trainee will learn and demonstrate how to build a single conduit box bracket prefab device.

Duration: 17 min

Assessment 1

Trainee will assemble and install a prefab device for a single MC installation, prepare an EMT, bend a 90-degree stub-up, and bend and evaluate an offset.

Duration: 20 min

Single MC 1

Trainee will learn and demonstrate how to complete a single MC installation without an HR box present.

Duration: 20 min

Single MC 2

Trainee will complete a single MC installation with an overhead box present.

Duration: 22 min

Single MC 3

Trainee will learn and demonstrate how to complete a single MC installation with an obstruction.

Duration: 14 min

Single MC 4

Trainee will learn and demonstrate how to complete a single MC installation when extra vertical and horizontal supports are required.

Duration: 22 min

Assessment 2

Trainee will assess the jobsite to determine correct measurements and calculations for 90-degree conduit and offset bends, and complete a single MC installation in an OH box.

Duration: 20 min

Horizontal MC 1

Trainee will learn and demonstrate how to run a horizontal MC between boxes of the same height, with a focus on taking measurements and punching holes in studs.

Duration: 30 min

Horizontal MC 2

Trainee will learn and demonstrate how to run a horizontal MC between boxes of different heights.

Duration: 24 min

Horizontal MC 3

Trainee will learn and demonstrate how to run a horizontal MC between boxes with obstructions.

Duration: 20 min

Horizontal Conduit 1

Trainee will learn and demonstrate how to run conduit between boxes of the same height, with a focus on taking measurements and punching holes in studs.

Duration: 30 min

Horizontal Conduit 2

Trainee will learn and demonstrate how to run conduit between boxes of different heights.

Duration: 29 min

Horizontal Conduit 3

Trainee will learn and demonstrate how to run conduit between boxes with obstructions.

Duration: 32 min

Single Conduit Install 1

Trainee will install single conduit that must be trimmed to meet elevation requirements and connect to an HR box present.

Duration: 32 min

Single Conduit Install 2

Trainee will learn and demonstrate how to install a single conduit that must have a 90-degree stub bent to fit a predetermined elevation and that may have an HR box present.

Duration: 35 min

Single Conduit Install 3

Trainee will learn and demonstrate how to install a single conduit that must be extended in length to meet the predetermined elevation.

Duration: 34 min

Single Conduit Install 4

Trainee will determine elevation and alter a prefab conduit with 90-degree stubs to proper elevation when an OH box is present.

Duration: 32 min

Supporting Boxes and Racks Overhead

Trainee will learn and demonstrate how to install overhead supports for use in concrete and steel, including wedge anchors, actuated fasteners, and beam clamps.

Duration: 25 min

Assessment 3

Trainee will install a wedge anchor for an HR box, prepare and install horizontal conduit between two wall device boxes, and install single conduit between a wall box and the HR box.

Duration: 24 min

Installing HR & OH 2100 Boxes

Trainee will learn and demonstrate how to mark locations for ceiling fasteners, as well as safely install HR and OH 2100 boxes using actuated fasteners, wedge anchors, and beam clamps.

Duration: 29 min

Overhead MC Install 1

Trainee will learn and demonstrate how to install an overhead MC, with a focus on installing the MC.

Duration: 20 min

Overhead MC Install 2

Trainee will learn and demonstrate how to install and support an overhead MC, with a focus on supporting the MC.

Duration: 24 min

Overhead MC Install 3

Trainee will learn and demonstrate how to install an overhead MC when there is insufficient room to support the MC above the box.

Duration: 21 min

Wall Wire Pulling

Trainee will learn and demonstrate how to prepare for, label, and safely pull wire from wall boxes to an overhead box.

Duration: 17 min

Overhead Branch Conduit 1

Trainee will learn and demonstrate how to install EMT conduit that includes overhead supports and couplings, per specifications.

Duration: 20 min

Overhead Branch Conduit 2

Trainee will learn and demonstrate how to install EMT conduit that includes overhead supports, couplings, and type-C conduit bodies, per specifications.

Duration: 19 min

Overhead Branch Conduit 3

Trainee will learn and demonstrate how to calculate, bend, and install EMT conduit that includes overhead supports, couplings, and type-C conduit bodies, per specifications.

Duration: 20 min

Assessment 4

Trainee will prepare and install horizontal conduit between two wall device boxes, install single MC, install an OH 2100 box, and run branch conduit with a 30-degree offset.

Duration: 20 min

Module: Precision Measurement

Intro to Simon

Trainee is introduced to the virtual coach.

Duration: 1 min

Controls Tutorial

Trainee will learn and demonstrate basic use of the VR controllers.

Duration: 2 min

Fractional Inch Rule

Trainee will learn to take measurements with a fractional inch rule.

Duration: 7 min

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Duration: 2 min

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Duration: 10 min

Digital Micrometer

Trainee will learn and demonstrate how to measure using a digital micrometer.

Duration: 5 min

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Trainee will learn and demonstrate how to check the calibration of precision tools and how to zero digital calipers and micrometers.

Duration: 9 min

Simplify Fractions: Halves

Trainee will learn to recognize and simplify fractions with a denominator of 2.

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Duration: 14 min

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Trainee will learn to recognize and simplify fractions with a denominator of 8.

Duration: 16 min

Simplify Fractions: 16ths and Compound Fractions

Trainee will learn to recognize and simplify fractions with a denominator of 16.

They'll also learn to recognize compound fractions and convert them to whole numbers.

Duration: 10 min

Simplifying Fractions: 32nds, 64ths, and the Scale Rule

Trainee will learn to recognize and simplify fractions with denominators of 32 and 64. They'll also learn and demonstrate how to take measurements using a scale rule.

Duration: 10 min

Rounding Decimals

Trainee will learn and demonstrate how to round measurements to the nearest 10th, 100th, and 1000th decimal places.

Duration: 12 min

Module: Electrical Fundamentals

Electrical Fundamentals: Circuits & Ohm's Law

Trainee will learn and demonstrate knowledge of electrical/electronic series, parallel, and series-parallel circuits using principles of electricity (Ohm's Law).

Duration: 25 min

Electrical Test Equipment: Multimeter: Voltage

Trainee will learn and demonstrate how to use a multimeter to measure the voltages in specified devices—from line to neutral and neutral to ground—including setting it properly for expected readings and safely using probes to place the meter in parallel with the circuit.

Duration: 28 min

Electrical Repair: Basic Soldering

Trainee will learn and demonstrate basic soldering skills.

Module: Plant Safety

Intro to Simon, and Accidents and Injury Prevention

Trainee will learn and demonstrate accident and injury prevention awareness, including identifying fire hazards; safe lifting; basic lockout-tagout procedures; and workplace hazards.

Duration: 18 min

Protective Equipment: Eye, Hearing, Hand, and Foot Protection and Hearing Conservation

Trainee will learn and demonstrate personal protective equipment (PPE) usage.

Duration: 12 min

Hand Tools: Inspecting and Identifying Correctly

Trainee will learn and demonstrate how to identify and inspect the following common hand tools: channel locks, Phillips head screwdriver, sheet metal shears, torque wrench, utility knife, and wrench.

Duration: 7 min

Hand Tools: Using Hand Tools Correctly

Trainee will learn and demonstrate how to use the following common hand tools: channel locks, Phillips head screwdriver, sheet metal shears, torque wrench, utility knife, and wrench.

Duration: 15 min

Materials Handling: Situational Awareness

Trainee will learn and demonstrate situational awareness in a warehouse environment.

Duration: 6 min

Materials Handling: Receiving and Storage Safety

Trainee will learn and demonstrate safe receiving and storage techniques.

Duration: 11 min

Materials Handling: Manual Lifting

Trainee will learn and demonstrate safe manual lifting techniques.

Duration: 8 min

Materials Handling: Metal/Glass Sheets and Cylindrical Objects

Trainee will learn and demonstrate how to safely lift and handle metal/glass sheets and cylindrical objects.

Duration: 7 min

Materials Handling: Hoists & Cranes

Trainee will learn and demonstrate basic safety practices for working with and around hoists and cranes.

Duration: 22 min

Energy Related Hazards (Electrical Safety, GFCI, and Electric Shock)

Trainee will learn and demonstrate awareness of energy-related hazards and the techniques to avoid or mitigate them.

Duration: 10 min

Lockout & Tagout

Trainee will learn and demonstrate a lockout-tagout procedure.

Duration: 7 min

Robotic Safety

Trainee will learn and demonstrate awareness of robotic work cell safety.

Duration: 10 min

Ladder Safety: A-Frame Stepladders

Trainee will learn and demonstrate how to inspect, safely set up, and properly use an A-frame stepladder.

Duration: 10 min

Ladder Safety: Straight Ladders

Trainee will learn and demonstrate how to inspect, safely set up, and properly use a straight ladder.

Duration: 12 min

Fire Extinguisher Safety

Trainee will learn and demonstrate knowledge of the types of fire extinguishers and how to safely operate them.

Duration: 8 min

Safety Data Sheets

Trainee will learn and demonstrate how to use Safety Data Sheets to identify chemical-related hazards, first aid measures, and personal protective equipment.

Duration: 10 min

Bloodborne Pathogens

Trainee will learn and demonstrate knowledge of the types of bloodborne pathogens, as well as how to protect themselves with personal protective equipment and safety procedures.

Duration: 8 min

Power Tools/Electrical Safety: Pneumatic Wrenches and Screwdrivers

Trainee will learn and demonstrate how to inspect and safely use pneumatic wrenches and screwdrivers.

Duration: 14 min

Power Tools/Electrical Safety: Electric Drill

Trainee will learn and demonstrate how to inspect and safely use an electric drill.

Duration: 11 min

Power Tools/Electrical Safety: Circular Saw

Trainee will learn and demonstrate how to inspect and safely use a circular saw.

Duration: 15 min

Power Tools/Electrical Safety: Miter Saw

Trainee will learn and demonstrate how to inspect and safely use a miter saw.

Duration: 9 min

Power Tools/Electrical Safety: Bench and Pedestal Grinders

Trainee will learn and demonstrate how to inspect and safely use a pedestal grinder.

Duration: 15 min

Power Tools/Electrical Safety: Handheld Grinders

Trainee will learn and demonstrate how to inspect and safely use a handheld grinder.

Duration: 13 min

Power Tools/Electrical Safety: Nibblers

Trainee will learn and demonstrate how to inspect and safely use a nibbler.

Duration: 10 min

Welding Safety: Burn Safety

Trainee will learn and demonstrate knowledge of the types of burn risks associated with welding arcs, as well as how to protect themselves with personal protective equipment and safety procedures.

Duration: 8 min

Welding Safety: Spot Welding Safety

Trainee will learn and demonstrate how to safely use resistance welding equipment.

Duration: 9 min

Welding Safety: MIG Welding Safety

Trainee will learn and demonstrate how to safely use MIG welding equipment.

Duration: 12 min

Welding Safety: Oxy-Acetylene Safety

Trainee will learn and demonstrate how to safely use oxy-acetylene welding equipment.

Duration: 14 min

Module: Blueprint Reading

Intro to Construction and Technical Drawings

Trainee will learn how to interpret "The Language of Lines," and use it in architectural and technical drawings.

Duration: 13 min

Interpreting Technical Drawings

Trainee will learn and demonstrate how to use "The Language of Lines" to interpret technical drawings.

Duration: 15 min

Technical Drawings: Dimensioning

Trainee will learn and demonstrate accepted dimensioning techniques used in technical drawing.

Duration: 20 min

Technical Drawings: General Standard Symbols, Screw Callouts, and Thread Symbols

Trainee will learn to identify common dimensioning symbols, interpret screw callouts, and examine thread symbols within a technical drawing.

Duration: 21 min

Technical Drawings: Finishing Surfaces and Symbols

Trainee will learn and demonstrate how to interpret surface finish symbols for use on technical drawings as part of the manufacturing process.

Duration: 25 min

Technical Drawings: Terminology of Machined Slots

Trainee will learn and demonstrate knowledge of terminology, common configurations, and features of the following machined parts and slots: chamfer, dovetails, keys and keyways, mortise and tenon, slotted holes, and T-grooves.

Duration: 20 min

Technical Drawings: Intro to Title Blocks & Assembly Drawings

Trainee is introduced to the practice of using information from title blocks and assembly drawings to correctly identify machined parts.

Duration: 20 min

Technical Drawings: Using Title Blocks & Assembly Drawings

Trainee will learn and demonstrate how to use information from title blocks and assembly drawings to correctly identify machined parts.

Duration: 15 min

Technical Drawings: Visualization & Views

Trainee will learn and demonstrate how to communicate and verify the relationship between technical drawings and machined parts using visualization and interpretation.

Duration: 20 min

Technical Drawings: Section & Auxiliary Views

Trainee will learn and demonstrate how to select and verify machined parts by interpreting sectional and auxiliary views.

Duration: 25 min

Technical Drawings: Assembly and Tolerance

Trainee will learn and demonstrate how to identify the features of an assembly drawing and a matching drawing, as well as practice reading tolerances by defining a part's range of variation.

Duration: 15 min

Module: Construction Safety

Intro to Simon, and Accidents and Injury Prevention

Trainee will learn and demonstrate accident and injury prevention awareness, including identifying fire hazards; safe lifting; basic lockout-tagout procedures; and workplace hazards.

Duration: 18 min

Job Site Safety: Situational Awareness

Trainee will learn and demonstrate job site situational awareness.

Duration: 18 min

Personal Protective Equipment

Trainee will learn and demonstrate personal protective equipment (PPE) usage.

Duration: 12 min

Personal Protective Equipment: Respirators

Trainee will learn and demonstrate awareness of respiratory hazards and how to use a respirator.

Duration: 13 min

Extension Ladder Safety

Trainee will properly inspect, set up, and use an extension ladder.

Duration: 16 min

Scaffolds

Trainee will learn and demonstrate how to safely use scaffolds.

Duration: 14 min

Layout Tools: Squares, Plumb Bobs, and Levels

Trainee will identify and use levels, squares, and a plumb bob.

Duration: 14 min

Hand Tools: Hand Saws

Trainee will learn and demonstrate how to inspect and safely use a hand saw.

Duration: 16 min

Hand Tools: Hack Saws

Trainee will learn and demonstrate how to inspect and safely use a hacksaw.

Duration: 16 min

Power Tools: Impact Wrenches

Trainee will learn and demonstrate how to inspect and safely use an impact wrench.

Duration: 15 min

Power Tools: Hammer Drill

Trainee will inspect and safely use a hammer drill.

Duration: 12 min

Power Tools: Reciprocating Saw

Trainee will learn and demonstrate how to inspect and safely use a reciprocating saw.

Duration: 14 min

Power Tools: Portable Band Saw

Trainee will learn and demonstrate how to inspect and safely use a portable band saw.

Duration: 16 min

Power Tools: Cutoff Saw

Trainee will inspect and safely use a cutoff saw.

Duration: 12 min

Construction Drawings 1

Trainee will learn and demonstrate how to identify various types of construction drawings, as well as interpret their purpose and fundamental components.

Duration: 16 min

Construction Drawings 2

Trainee will read construction drawings and measure dimensions with an architect's scale.

Duration: 12 min

Materials Handling: Safety Concepts and Precautions

Trainee will learn and demonstrate knowledge of common material handling safety precautions.

Duration: 16 min

Materials Handling: Placards

Trainee will learn and demonstrate how to identify and understand common hazardous materials placards.

Duration: 15 min

Materials Handling: Non-Motorized Equipment

Trainee will learn and demonstrate how to plan a safe route when using a pallet jack.

Duration: 16 min

Materials Handling: Motorized Equipment

Trainee will learn and demonstrate how to identify and safely be around motorized material handling equipment.

Duration: 19 min

Intro to Rigging Equipment

Trainee will learn about different types of slings and shackles commonly used in rigging.

Duration: 19 min

Intro to Rigging Hitches

Trainee will learn basic concepts and safety practices for bridle and double choker hitches.

Duration: 18 min

Additional Construction related skills can be found in the following simulations from Plant Safety:

Intro to Simon, and Accidents and Injury Prevention
 Personal Protective Equipment
 Energy Related Hazards
 Lockout Tagout
 Safety Data Sheets
 Hand Tools: Inspecting and Identifying Correctly
 Hand Tools: Using Hand Tools Correctly
 Power Tools: Pneumatic Wrenches and Screwdrivers
 Power Tools: Handheld Grinder
 Power Tools: Stationary Grinder
 Materials Handling: Situational Awareness
 Materials Handling: Manual Lifting
 Materials Handling: Receiving and Storage Safety

A large, solid dark blue circle is located in the top left corner of the page.

Module: Mechatronics

Variable Speed Motor: Assembly

Trainee will learn and demonstrate how to assemble an AC variable speed motor with keyed shaft, pillow-block bearings, assorted gears, couplings, and standoffs.

Duration: 18 min

Variable Speed Motor: Wiring

Trainee will learn and demonstrate how to interpret wiring diagrams to make proper connections, energize, and verify rotational direction on a variable speed motor.

Duration: 14 min

Variable Speed Motor: Measurements

Trainee will learn and demonstrate how to use a multimeter to measure current, voltage, and resistance.

Duration: 18 min

Robotic Safety

Trainee will learn and demonstrate how to work safely with and in proximity to robotic arms, work cells, and systems, as well as recognize hazards, emergency procedures, functions, work cell limits, and emergency stops.

Duration: 10 min

*Simulation duration are average estimated times for trainees to complete a simulation.

Individual trainee duration may vary as trainees move at their own pace through simulations

Contact Information

Technical Support Inquiries:
technicalsupport@transfrvr.com

Thank You!

May 2024



MEMORANDUM

WORKFORCE DEVELOPMENT

To: Board of Trustees
Dr. Cris Valdez

From: John Oliver
George Strohl

Date: July 9, 2024

Re: Approval for Purchase of Electric and Hybrid Training Vehicles

The College received funding via the ICCB Rev Up Grant which allocated up to \$60,000 for the purchase of used Electric and Hybrid Vehicles in support of the Workforce Development Automotive Technology program. Purchasing used vehicles is a time-sensitive endeavor. Over the past couple of months George Strohl has worked with local dealers to secure used hybrid and electric vehicles, but when he would find a vehicle for the program, it would sell before we could complete the standard purchasing approval process for the college.

Due to the time sensitivity involved with purchasing used vehicles, the Workforce Division seeks approval to purchase used vehicles to utilize as training vehicles in the Automotive Technology Program – not to exceed \$60,000. Our goal is to purchase one of each – an Electric and a Hybrid vehicle. George will work with local dealers to purchase vehicles that are appropriate for our program and are supported by local dealers.

Funding for this purchase is included in the ICCB Rev Up Grant.

Therefore, it is recommended that the Board of Trustees authorize the Administration to purchase used EV and Hybrid vehicles with a total purchase price not to exceed \$60,000.



MEMO

To: Board of Trustees, Dr. Valdez

From: Joe Feinstein, Meredith Johnson-Palmer

Re: Board Policies 4.5 and 4.9.4 - First Reading

Date: 7/6/2024

Please find updated Board policies 4.5 and 4.9.4 attached for your review. Updates to these policies were needed to maintain compliance with Illinois Public Act 103-0054 (The Student Debt Assistance Act).

Thank you; we are available for any questions you may have.

4.5 Student Financial Obligations

adopted: Aug-2010

last revised: 11/30/2023

Students shall discharge all financial and other obligations to the College prior to registering for the next semester. These obligations include, but are not limited to, tuition, fees, and any other amount due to the college.

Students with a balance due of \$100 or more will have a hold placed on their account before registration for the next semester opens; grades and transcripts may also be withheld.

Students who wish to have the hold remove to allow for registration should submit a request to the Cashier's office via email at businessoffice@richland.edu, or in person at the Cashier's window located in the Student Success Center.

Students with a balance of \$100 or more who have an unpaid balance after 3 billing cycles may be sent to a third-party collection agency.

In accordance with Illinois Public Act 103-0054, Richland Community College will not withhold transcripts from students with a balance owed if the transcript is requested for the following reasons:

- Complete a job application
- Transfer from one institution of higher learning to another
- Apply for State, Federal, or institutional financial aid
- Join the United States Armed Forces or Illinois National Guard
- Pursue other postsecondary opportunities

4.9.4 Withholding Student Information

adopted: Nov-1995

last revised: 11/15/2023

The College has the right to withhold grade reports, transcripts, certificates and degrees, and other student information if the student has unmet obligations, including financial obligations, to the college.

In accordance with Illinois Public Act 103-0054, Richland Community College will not withhold transcripts from students with a balance owed if the transcript is requested for the following reasons:

- Complete a job application
- Transfer from one institution of higher learning to another
- Apply for State, Federal, or institutional financial aid
- Join the United States Armed Forces or Illinois National Guard
- Pursue other postsecondary opportunities

TO: Board of Trustees

FROM: Cris Valdez 

DATE: July 16, 2024

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the bills and Travel Expenditures for Ratification.

Sheree Zalanka will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the June 2024 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.



Richland Community College
Treasurer's Report
June 30, 2024

Fund	Balance 5/31/2024	Receipts for Month	Disbursements for Month	Balance 6/30/2024	Int. Bearing Accounts	Separate Inv. Instruments
Education Fund	1,054,942.69	4,470,614.44	(3,941,259.58)	1,584,297.55	1,334,297.55	250,000.00
Oper & Maint Restricted	16,612,748.07	448,552.37	(2,100,000.00)	14,961,300.44	999,352.34	13,961,948.10
Bond & Interest Fund	15,652,726.59	66,880.23	-	15,719,606.82	53,129.87	15,666,476.95
Auxiliary Expenses	659,293.83	7,042.08	-	666,335.91	666,335.91	.00
Restricted Purposes Fund	1,698,090.78	3,400.00	(850,000.00)	851,490.78	551,490.78	300,000.00
Working Cash Fund	7,296,821.28	31,400.26	-	7,328,221.54	6,970,739.49	357,482.05
Trust & Agency Fund	270,580.45	1,217.84	-	271,798.29	271,798.29	.00
Audit Fund	109,112.44	469.55	-	109,581.99	109,581.99	.00
Liability & Protection	1,156,484.07	4,976.67	-	1,161,460.74	1,161,460.74	.00
Totals	19,483,468.66	5,034,553.44	(6,891,259.58)	18,373,394.64	4,161,446.54	14,211,948.10

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$9,346,919.00	IL Funds	1.10		0.0
EDUCATION FUND	\$250,000.00	CD-First Mid	0.15	1/30/2023	12.0
RESTRICTED-MASTER PLAN2	\$11,212,504.00	PMA	2.17		0.0
RESTRICTED-MASTER PLAN	\$3,462,994.00	PMA	1.00		0.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.15	8/10/2022	12.0
WORKING CASH FUND	\$1,061,113.00	PMA	1.00		0.0
WORKING CASH FUND	\$121,474.73	CD-Regns	0.01	8/4/2022	7.0
WORKING CASH FUND	\$124,972.00	CD-Regns	0.01	11/21/2022	13.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.15	3/23/2023	12.0

Revenues & Expenses by Fund

	Actual 6/30/2024	Budget 2324	%	Actual 6/30/2023	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$9,537,609.18	\$16,653,181.00	57.27	\$18,472,898.78	\$18,472,898.78
Expenses	(\$13,248,074.94)	(\$16,641,392.43)	79.61	(\$13,460,132.79)	(\$13,460,132.79)
	(\$3,710,465.76)	\$11,788.57		\$5,012,765.99	\$5,012,765.99
Fund 02-Operations & Maintenance					
Revenue	\$940,793.57	\$2,471,584.00	38.06	\$1,937,975.72	\$1,937,975.72
Expenses	(\$1,972,300.98)	(\$2,471,584.00)	79.8	(\$2,200,395.97)	(\$2,200,395.97)
	(\$1,031,507.41)	\$0.00		(\$262,420.25)	(\$262,420.25)
Fund 03-Oper & Maint Restricted					
Revenue	\$243,258.14	\$16,110,258.00	1.51	\$148,372.65	\$148,372.65
Expenses	(\$3,035,444.58)	(\$15,767,884.00)	19.25	(\$2,400,415.45)	(\$2,400,415.45)
	(\$2,792,186.44)	\$342,374.00		(\$2,252,042.80)	(\$2,252,042.80)
Fund 04-Bond & Interest Fund					
Revenue	\$938,820.29	\$3,229,848.00	29.07	\$3,131,975.90	\$3,131,975.90
Expenses	(\$3,144,162.50)	(\$3,229,847.50)	97.35	(\$3,193,214.44)	(\$3,193,214.44)
	(\$2,205,342.21)	\$0.50		(\$61,238.54)	(\$61,238.54)
Fund 05-Auxiliary Enterprises					
Revenue	\$2,063,258.43	\$2,397,930.00	86.04	\$1,984,874.13	\$1,984,874.13
Expenses	(\$2,348,836.72)	(\$2,397,929.88)	97.95	(\$2,183,182.85)	(\$2,183,182.85)
	(\$285,578.29)	\$0.12		(\$198,308.72)	(\$198,308.72)
Fund 06-Restricted Purposes Fund					
Revenue	\$7,888,526.20	\$35,279,655.29	22.36	\$8,735,959.34	\$8,735,959.34
Transfers	\$0.00	\$0.00	0	(\$340.00)	(\$340.00)
Expenses	(\$16,263,925.16)	(\$23,746,533.66)	68.49	(\$12,095,378.39)	(\$12,095,378.39)
	(\$8,375,398.96)	\$11,533,121.63		(\$3,359,759.05)	(\$3,359,759.05)
Fund 07-Working Cash Fund					
Revenue	\$258,795.01	\$20,000.00	1293.9	\$270,767.66	\$270,767.66
Transfers	\$0.00	(\$20,000.00)	0	\$0.00	\$0.00
	\$258,795.01	\$0.00		\$270,767.66	\$270,767.66
Fund 10-Trust & Agency Fund					
Revenue	\$229,965.69	\$59,312.00	387.72	\$76,951.71	\$76,951.71
Expenses	(\$93,472.05)	(\$59,312.00)	157.59	(\$45,428.95)	(\$45,428.95)
	\$136,493.64	\$0.00		\$31,522.76	\$31,522.76
Fund 11-Audit Fund					
Revenue	\$23,411.98	\$67,610.00	34.63	\$107,915.43	\$107,915.43
Expenses	(\$41,570.75)	(\$64,575.00)	64.38	(\$40,307.46)	(\$40,307.46)
	(\$18,158.77)	\$3,035.00		\$67,607.97	\$67,607.97
Fund 12-Liability & Protection					
Revenue	\$643,209.26	\$1,831,938.00	35.11	\$2,152,284.15	\$2,152,284.15
Expenses	(\$1,689,538.04)	(\$1,831,938.00)	92.23	(\$1,613,697.44)	(\$1,613,697.44)
	(\$1,046,328.78)	\$0.00		\$538,586.71	\$538,586.71
Fund 21-Brush College LLC					
Revenue	\$123,264.41	\$138,583.00	88.95	\$91,965.90	\$91,965.90
Expenses	(\$144,207.00)	(\$138,583.00)	104.06	(\$120,578.93)	(\$120,578.93)
	(\$20,942.59)	\$0.00		(\$28,613.03)	(\$28,613.03)
Fund 25-Law Enforcement Trng Ctr					
Revenue	\$3,512,657.72	\$3,669,980.00	95.71	\$3,194,374.25	\$3,194,374.25
Expenses	(\$2,654,968.35)	(\$3,320,068.00)	79.97	(\$2,610,959.51)	(\$2,610,959.51)
	\$857,689.37	\$349,912.00		\$583,414.74	\$583,414.74
Total	(\$18,232,931.19)	\$12,240,231.82		\$342,283.44	\$342,283.44

Operating Funds Revenue

	Actual Revenue YTD 6/30/2024	Budget 2324	%	Actual Revenue YTD 6/30/2023	Prior Year Revenue 6/30/2023
Investment Revenue					
Investment Revenue	\$533,062.99	\$8,300.00	6422.4	\$522,552.75	\$522,552.75
	<u>\$533,062.99</u>	<u>\$8,300.00</u>	6422.4	<u>\$522,552.75</u>	<u>\$522,552.75</u>
Local Government Sources					
Current Taxes	\$2,572,296.27	\$8,697,856.00	29.57	\$7,810,549.55	\$7,810,549.55
Interest on Taxes	\$56.29	\$600.00	9.38	\$4.40	\$4.40
	<u>\$2,572,352.56</u>	<u>\$8,698,456.00</u>	29.57	<u>\$7,810,553.95</u>	<u>\$7,810,553.95</u>
Other Revenue					
Facility Rental	\$280.00	\$205,668.00	0.14	\$90,044.10	\$90,044.10
Other Revenue	\$226,123.89	\$2,278,178.00	9.93	\$240,594.89	\$240,594.89
Transfer In	\$0.00	\$25,000.00	0	\$340.00	\$340.00
	<u>\$226,403.89</u>	<u>\$2,508,846.00</u>	9.02	<u>\$330,978.99</u>	<u>\$330,978.99</u>
State Government Sources					
ICCB CTE Formula Grant	\$211,932.00	\$218,918.00	96.81	\$218,918.00	\$218,918.00
ICCB Credit Hour Grants	\$1,335,235.31	\$1,551,579.00	86.06	\$1,769,117.00	\$1,769,117.00
ICCB Equalization Grant	\$191,720.00	\$134,820.00	142.2	\$134,820.00	\$134,820.00
Replacement Taxes	\$0.00	\$575,000.00	0	\$1,456,297.72	\$1,456,297.72
	<u>\$1,738,887.31</u>	<u>\$2,480,317.00</u>	70.11	<u>\$3,579,152.72</u>	<u>\$3,579,152.72</u>
Student Tuition & Fees					
Tuition Discount	\$0.00	\$0.00	0	\$100.00	\$100.00
Tuition-Credit	\$4,764,448.00	\$4,913,530.00	96.97	\$7,204,596.59	\$7,204,596.59
Various Fees	\$643,248.00	\$515,316.00	124.83	\$962,939.50	\$962,939.50
	<u>\$5,407,696.00</u>	<u>\$5,428,846.00</u>	99.61	<u>\$8,167,636.09</u>	<u>\$8,167,636.09</u>
Total Revenue	\$10,478,402.75	\$19,124,765.00	54.79	\$20,410,874.50	\$20,410,874.50

Operating Funds Expenses

	Actual Expenses YTD 6/30/2024	Budget 2324	%	Actual Expenses YTD 6/30/2023	Prior Year Expenses 6/30/2023
Salaries					
Academic Support-PT	\$28,018.90	\$32,080.00	87.34	\$40,188.23	\$40,188.23
Administrative Staff Sal	\$2,153,668.01	\$1,805,761.00	119.27	\$1,798,688.32	\$1,798,688.32
Car Allowance	\$9,000.16	\$9,000.00	100	\$9,000.16	\$9,000.16
Classified-Temporary	\$1,755.90	\$30,000.00	5.85	\$11,049.63	\$11,049.63
Clinical Risk Stipends	\$10,403.70	\$8,525.00	122.04	\$16,985.52	\$16,985.52
Custodial, Maint Stf Sal	\$197,847.92	\$177,707.00	111.33	\$116,617.60	\$116,617.60
Custodial, Maint-Temp	\$17,891.88	\$0.00	0	\$16,434.00	\$16,434.00
F/T Classified Salary	\$1,173,232.00	\$1,126,103.00	104.19	\$979,625.27	\$979,625.27
F/T Faculty Salary	\$3,251,632.63	\$3,676,903.00	88.43	\$3,046,241.40	\$3,046,241.40
F/T Faculty-Summer Sal	\$255,934.94	\$272,520.40	93.91	\$328,052.77	\$328,052.77
FWSP Workers Salary	\$11,494.50	\$0.00	0	\$0.00	\$0.00
Faculty Curriculum Dev	\$4,050.00	\$4,050.00	100	\$0.00	\$0.00
Faculty Curriculum Dev OL	\$0.00	\$0.00	0	\$450.00	\$450.00
Faculty Tutors Salary	\$43,490.64	\$35,700.00	121.82	\$36,518.37	\$36,518.37
Independent Study Salary	\$13,010.14	\$6,480.00	200.77	\$5,897.47	\$5,897.47
Interpreter Salary	\$0.00	\$8,000.00	0	\$0.00	\$0.00
LabFacilitators	\$28,614.05	\$41,530.00	68.9	\$28,935.41	\$28,935.41
Overload Salary	\$594,742.20	\$715,970.52	83.07	\$628,006.18	\$628,006.18
Overtime Wages	\$25,422.09	\$16,980.00	149.72	\$12,138.81	\$12,138.81
P/T Classified Salary	\$5,974.25	\$0.00	0	\$5,964.05	\$5,964.05
P/T Faculty Salary	\$540,460.28	\$570,633.00	94.71	\$646,209.07	\$646,209.07
P/T Faculty-Summer Sal	\$58,832.66	\$79,031.40	74.44	\$79,446.86	\$79,446.86
Professional/Tech Salary	\$1,507,290.24	\$1,925,147.00	78.29	\$1,483,132.98	\$1,483,132.98
Professional/Tech-PT	\$16,731.64	\$10,500.00	159.35	\$12,215.00	\$12,215.00
SURS Fringe Benefit	\$17,814.64	\$21,808.08	81.69	\$8,138.76	\$8,138.76
Salary Adjustments	\$0.00	\$25,000.00	0	\$0.00	\$0.00
Severance Payments	\$49,738.00	\$0.00	0	\$33,346.24	\$33,346.24
Stipend	\$0.00	\$1,800.00	0	\$18,000.00	\$18,000.00
Student Workers Salary	\$61,798.75	\$49,242.00	125.5	\$57,378.25	\$57,378.25
Subs Instructors Salary	\$22,045.10	\$17,980.00	122.61	\$37,729.17	\$37,729.17
Supervisory Staff Salary	\$129,845.12	\$133,216.00	97.47	\$124,089.36	\$124,089.36
Test Proctor Salary	\$39,103.57	\$35,806.00	109.21	\$38,774.28	\$38,774.28
	<u>\$10,269,843.91</u>	<u>\$10,837,473.40</u>	<u>94.76</u>	<u>\$9,619,253.16</u>	<u>\$9,619,253.16</u>
Employee Benefits					
EmployeeBenefitsTotal	\$44,478.99	\$0.00	0	\$2,596.70	\$2,596.70
Employer Annuity Contrib	\$39,380.00	\$0.00	0	\$0.00	\$0.00
FICA-Social Security	\$73.78	\$0.00	0	\$488.81	\$488.81
Grants Share of SURS	\$661.68	\$0.00	0	\$849.00	\$849.00
Group Dental Ins	\$58,881.72	\$76,016.00	77.46	\$66,324.31	\$66,324.31
Group LTD Ins	\$16,246.86	\$20,581.00	78.94	\$16,855.74	\$16,855.74
Group Life Ins	\$25,186.12	\$27,794.00	90.62	\$26,791.69	\$26,791.69
Group Medical Ins	\$1,296,337.33	\$1,766,388.00	73.39	\$1,550,499.33	\$1,550,499.33
Medicare	\$2,634.24	\$0.00	0	\$1,145.35	\$1,145.35
SURS-RetireeHealthContri	\$72,130.42	\$44,701.00	161.36	\$44,940.77	\$44,940.77
Staff/Family Waivers	\$28,339.17	\$48,000.00	59.04	\$46,278.70	\$46,278.70
	<u>\$1,584,350.31</u>	<u>\$1,983,480.00</u>	<u>79.88</u>	<u>\$1,756,770.40</u>	<u>\$1,756,770.40</u>
Contractual Services					
Accreditation Fees	\$17,963.19	\$19,075.00	94.17	\$23,737.00	\$23,737.00
Admin Computer-Maint	\$180,688.75	\$457,099.00	39.53	\$404,131.20	\$404,131.20
Advisor Awards	\$218.44	\$0.00	0	\$0.00	\$0.00
Building Repair/Maint	\$119,236.66	\$72,500.00	164.46	\$83,893.86	\$83,893.86
Consultants/Workshops	\$15,678.35	\$15,000.00	104.52	\$3,860.20	\$3,860.20
Contractual-Other	\$586,842.15	\$1,903,748.61	30.83	\$688,710.56	\$688,710.56
Contractual-Tutoring	\$0.00	\$6,200.00	0	\$0.00	\$0.00
Custodial Services	\$506,966.01	\$543,036.00	93.36	\$432,819.20	\$432,819.20
Employee Awards	\$599.99	\$600.00	100	\$86.25	\$86.25
Employee Recognition	\$3,526.02	\$11,000.00	32.05	\$2,504.34	\$2,504.34
Equip Repair/Maint Agree	\$141,440.55	\$129,550.00	109.18	\$128,013.79	\$128,013.79
Faculty Development	\$450.00	\$2,300.00	19.57	\$223.21	\$223.21
Grounds Maintenance	\$2,566.89	\$15,000.00	17.11	\$196,208.04	\$196,208.04
Legal Services-Admin	\$1,089.08	\$27,000.00	4.03	\$25,950.67	\$25,950.67

Operating Funds Expenses

	Actual Expenses YTD 6/30/2024	Budget 2324	%	Actual Expenses YTD 6/30/2023	Prior Year Expenses 6/30/2023
Contractual Services					
Pest Control	\$19,800.36	\$16,000.00	123.75	\$14,671.94	\$14,671.94
Professional Fees	\$10,700.00	\$9,200.00	116.3	\$3,372.00	\$3,372.00
Recruitment	\$5,775.45	\$12,000.00	48.13	\$2,122.65	\$2,122.65
Royalties	\$570.97	\$1,125.00	50.75	\$130.00	\$130.00
Staff/Faculty Developmen	\$5,228.23	\$32,250.00	16.21	\$7,718.43	\$7,718.43
Student Awards	\$375.00	\$375.00	100	\$375.00	\$375.00
Student Development	\$766.76	\$3,425.00	22.39	\$943.26	\$943.26
Telephone Maint Agree	\$4,083.12	\$1,700.00	240.18	\$1,516.56	\$1,516.56
Transportation	\$182.89	\$0.00	0	\$0.00	\$0.00
	<u>\$1,624,748.86</u>	<u>\$3,278,183.61</u>	<u>49.56</u>	<u>\$2,020,988.16</u>	<u>\$2,020,988.16</u>
Materials & Supplies					
Advertising	\$127,255.57	\$212,000.00	60.03	\$52,269.72	\$52,269.72
Audio/Visual/Stream Mat	\$13,908.01	\$15,000.00	92.72	\$14,409.82	\$14,409.82
Books-Library Collection	\$5,610.17	\$6,300.00	89.05	\$4,510.69	\$4,510.69
Computer Software	\$126,441.11	\$241,342.00	52.39	\$290,166.93	\$290,166.93
Digital Print/Curric Spt	\$58,143.88	\$58,910.00	98.7	\$40,358.46	\$40,358.46
Event Expense	\$23,851.26	\$22,700.00	105.07	\$42,244.10	\$42,244.10
Graphic Supplies	\$170.95	\$2,500.00	6.84	\$0.00	\$0.00
Instructional Supplies	\$98,886.18	\$119,580.00	82.69	\$106,158.59	\$106,158.59
Laundry/Linen Supplies	\$396.00	\$1,300.00	30.46	\$1,187.20	\$1,187.20
Maintenance Supplies	\$96,044.47	\$101,550.00	94.58	\$103,440.75	\$103,440.75
Materials	\$55,453.79	\$86,186.00	64.34	\$143,214.35	\$143,214.35
Non Consumable Supplies	\$4,950.39	\$8,000.00	61.88	\$7,422.00	\$7,422.00
Office Supplies	\$14,690.96	\$21,601.10	68.01	\$11,611.37	\$11,611.37
Postage	\$11,064.78	\$13,035.00	84.89	\$13,950.51	\$13,950.51
Printing	\$48,090.49	\$78,815.00	61.02	\$30,096.66	\$30,096.66
Publications & Dues	\$98,556.96	\$113,884.00	86.54	\$109,102.62	\$109,102.62
Readiness Initiative	\$0.00	\$3,738.32	0	\$0.00	\$0.00
Specialties	\$309.60	\$1,500.00	20.64	\$0.00	\$0.00
Transcripts	\$10,017.49	\$16,000.00	62.61	\$614.10	\$614.10
Uniforms	\$6,378.12	\$250.00	2551.2	\$3,681.67	\$3,681.67
Vehicle Expense	\$16,193.48	\$24,000.00	67.47	\$18,511.66	\$18,511.66
Wind Turbine Maintenance	\$7,200.00	\$13,000.00	55.38	\$11,678.50	\$11,678.50
	<u>\$823,613.66</u>	<u>\$1,161,191.42</u>	<u>70.93</u>	<u>\$1,004,629.70</u>	<u>\$1,004,629.70</u>
Conference & Meeting Exp					
Community Relations/Spon	\$0.00	\$5,000.00	0	\$2,599.96	\$2,599.96
Meeting Expense	\$19,086.19	\$18,100.00	105.45	\$14,758.18	\$14,758.18
Registration Fees	\$32,348.98	\$82,543.85	39.19	\$26,690.59	\$26,690.59
Relocation	\$1,500.00	\$6,000.00	25	\$3,000.00	\$3,000.00
Travel-In State	\$23,523.51	\$25,547.15	92.08	\$40,280.82	\$40,280.82
Travel-In State Mileage	\$14,965.79	\$20,425.00	73.27	\$10,864.35	\$10,864.35
Travel-In State-Admin	\$0.00	\$0.00	0	\$191.25	\$191.25
Travel-In State-Instruct	\$0.00	\$0.00	0	\$366.88	\$366.88
Travel-Out State-Instruc	\$602.80	\$603.00	99.97	\$0.00	\$0.00
Travel-Out State-Other	\$7,963.07	\$0.00	0	\$0.00	\$0.00
Travel-Out of State	\$75,839.80	\$124,775.00	60.78	\$100,853.90	\$100,853.90
	<u>\$175,830.14</u>	<u>\$282,994.00</u>	<u>62.13</u>	<u>\$199,605.93</u>	<u>\$199,605.93</u>
Fixed Charges					
Credit Card Fees	\$209.03	\$23,000.00	0.91	\$6,734.16	\$6,734.16
Equipment Rental	\$0.00	\$1,500.00	0	\$814.75	\$814.75
Facility Rental	\$0.00	\$0.00	0	\$47,841.00	\$47,841.00
Graduation Expense	\$18,763.54	\$21,600.00	86.87	\$33,639.46	\$33,639.46
Install Pymt Lease/Purch	\$0.00	\$0.00	0	\$2,458.07	\$2,458.07
Property Taxes	\$3,080.37	\$3,500.00	88.01	\$42,838.74	\$42,838.74
	<u>\$22,052.94</u>	<u>\$49,600.00</u>	<u>44.46</u>	<u>\$134,326.18</u>	<u>\$134,326.18</u>
Utilities					
Electricity and Nat Gas	\$383,748.49	\$543,500.00	70.61	\$548,318.13	\$548,318.13
Internet	\$13,200.00	\$20,100.00	65.67	\$13,548.00	\$13,548.00
Propane	\$0.00	\$300.00	0	\$0.00	\$0.00
Refuse Disposal	\$57,150.76	\$44,700.00	127.85	\$47,770.19	\$47,770.19
Telephone	\$42,710.26	\$33,420.00	127.8	\$38,384.52	\$38,384.52

Operating Funds Expenses

	Actual Expenses YTD 6/30/2024	Budget 2324	%	Actual Expenses YTD 6/30/2023	Prior Year Expenses 6/30/2023
Utilities					
Water, Sewage	\$59,691.39	\$59,600.00	100.15	\$53,133.50	\$53,133.50
	<u>\$556,500.90</u>	<u>\$701,620.00</u>	79.32	<u>\$701,154.34</u>	<u>\$701,154.34</u>
Capital Outlay					
Equipment-Instructional	\$19,082.10	\$93,400.00	20.43	\$1,880.21	\$1,880.21
Equipment-Service	\$44,083.06	\$290,000.00	15.2	\$14,635.74	\$14,635.74
	<u>\$63,165.16</u>	<u>\$383,400.00</u>	16.48	<u>\$16,515.95</u>	<u>\$16,515.95</u>
Tuition Adjustments					
Tuition Waiver	\$13,430.00	\$12,000.00	111.92	\$3,032.00	\$3,032.00
Unfunded ING/MIA/POW	\$0.00	\$5,000.00	0	\$2,359.42	\$2,359.42
Write-Off	\$785.00	\$175,000.00	0.45	\$84,099.91	\$84,099.91
	<u>\$14,215.00</u>	<u>\$192,000.00</u>	7.4	<u>\$89,491.33</u>	<u>\$89,491.33</u>
Other Expense					
Bank Service Charges	\$0.00	\$5,500.00	0	\$2,144.50	\$2,144.50
Contributions	\$60,145.20	\$164,280.00	36.61	\$79,387.00	\$79,387.00
Expense-Other	\$3,555.36	\$41,000.00	8.67	\$7,807.53	\$7,807.53
	<u>\$63,700.56</u>	<u>\$210,780.00</u>	30.22	<u>\$89,339.03</u>	<u>\$89,339.03</u>
Total Expenses	\$15,198,021.44	\$19,080,722.43	79.65	\$15,632,074.18	\$15,632,074.18

Revenues by Fund Summary

	Actual Revenue YTD 6/30/2024	Budget 2324	%	Actual Revenue YTD 6/30/2023	Prior Year Revenue 6/30/2023
Fund 01-Education Fund					
Local Government Sources	\$2,257,096.43	\$7,613,204.00	29.65	\$6,818,480.02	\$6,818,480.02
State Government Sources	\$1,738,887.31	\$2,245,057.00	77.45	\$3,579,152.72	\$3,579,152.72
Student Tuition & Fees	\$4,934,763.90	\$4,898,195.00	100.75	\$7,434,491.83	\$7,434,491.83
Investment Revenue	\$533,062.99	\$8,300.00	6422.4	\$522,552.75	\$522,552.75
Other Revenue	\$73,798.55	\$1,888,425.00	3.91	\$118,221.46	\$118,221.46
Total Revenue Fund 01	\$9,537,609.18	\$16,653,181.00	57.27	\$18,472,898.78	\$18,472,898.78
Fund 02-Operations & Maintenance					
Local Government Sources	\$315,256.13	\$1,085,252.00	29.05	\$992,073.93	\$992,073.93
State Government Sources	\$0.00	\$235,260.00	0	\$0.00	\$0.00
Student Tuition & Fees	\$472,932.10	\$530,651.00	89.12	\$733,144.26	\$733,144.26
Other Revenue	\$152,605.34	\$620,421.00	24.6	\$212,757.53	\$212,757.53
Total Revenue Fund 02	\$940,793.57	\$2,471,584.00	38.06	\$1,937,975.72	\$1,937,975.72
Fund 03-Oper & Maint Restricted					
Local Government Sources	\$189,153.62	\$650,000.00	29.1	\$0.00	\$0.00
Investment Revenue	\$54,104.52	\$55,000.00	98.37	\$148,372.65	\$148,372.65
Other Revenue	\$0.00	\$15,405,258.00	0	\$0.00	\$0.00
Total Revenue Fund 03	\$243,258.14	\$16,110,258.00	1.51	\$148,372.65	\$148,372.65
Fund 04-Bond & Interest Fund					
Customized Training	\$0.00	\$0.00	0	\$25.00	\$25.00
Local Government Sources	\$937,018.59	\$3,220,848.00	29.09	\$3,127,648.56	\$3,127,648.56
Investment Revenue	\$1,801.70	\$9,000.00	20.02	\$4,302.34	\$4,302.34
Total Revenue Fund 04	\$938,820.29	\$3,229,848.00	29.07	\$3,131,975.90	\$3,131,975.90
Fund 05-Auxiliary Enterprises					
Customized Training	\$539,948.50	\$653,906.00	82.57	\$695,176.75	\$695,176.75
Student Tuition & Fees	\$10,379.00	\$48,900.00	21.22	\$38,456.00	\$38,456.00
Auxiliary Enterprises	\$1,504,475.18	\$1,436,041.00	104.77	\$1,139,452.89	\$1,139,452.89
Other Revenue	\$0.00	\$0.00	0	\$1,725.00	\$1,725.00
Investment Revenue	\$0.00	\$0.00	0	\$70,353.86	\$70,353.86
Other Revenue	\$8,455.75	\$259,083.00	3.26	\$39,709.63	\$39,709.63
Total Revenue Fund 05	\$2,063,258.43	\$2,397,930.00	86.04	\$1,984,874.13	\$1,984,874.13
Fund 06-Restricted Purposes Fund					
Financial Aid	\$5,332,761.05	\$7,819,305.00	68.2	\$5,646,086.65	\$5,646,086.65
Investment Revenue	\$1,330.83	\$200.00	665.42	\$1,573.18	\$1,573.18
Other Revenue	\$2,554,434.32	\$27,460,150.29	9.3	\$3,088,299.51	\$3,088,299.51
Total Revenue Fund 06	\$7,888,526.20	\$35,279,655.29	22.36	\$8,735,959.34	\$8,735,959.34
Fund 07-Working Cash Fund					
Investment Revenue	\$258,795.01	\$20,000.00	1293.9	\$270,767.66	\$270,767.66
Total Revenue Fund 07	\$258,795.01	\$20,000.00	1293.9	\$270,767.66	\$270,767.66
Fund 10-Trust & Agency Fund					
Club Revenue	\$14,652.26	\$13,650.00	107.34	\$11,611.85	\$11,611.85
Investment Revenue	\$8,909.66	\$250.00	3563.8	\$8,905.66	\$8,905.66
Other Revenue	\$206,403.77	\$45,412.00	454.51	\$56,434.20	\$56,434.20
Total Revenue Fund 10	\$229,965.69	\$59,312.00	387.72	\$76,951.71	\$76,951.71
Fund 11-Audit Fund					
Local Government Sources	\$19,701.18	\$67,510.00	29.18	\$104,060.14	\$104,060.14
Investment Revenue	\$3,710.80	\$100.00	3710.8	\$3,855.29	\$3,855.29
Total Revenue Fund 11	\$23,411.98	\$67,610.00	34.63	\$107,915.43	\$107,915.43
Fund 12-Liability & Protection					
Local Government Sources	\$564,779.78	\$1,786,100.00	31.62	\$2,058,401.70	\$2,058,401.70
Student Tuition & Fees	\$6,216.00	\$3,500.00	177.6	\$10,552.08	\$10,552.08
Investment Revenue	\$72,213.48	\$2,050.00	3522.6	\$83,330.37	\$83,330.37
Other Revenue	\$0.00	\$40,288.00	0	\$0.00	\$0.00
Total Revenue Fund 12	\$643,209.26	\$1,831,938.00	35.11	\$2,152,284.15	\$2,152,284.15

Revenues by Fund Summary

	Actual Revenue YTD 6/30/2024	Budget 2324	%	Actual Revenue YTD 6/30/2023	Prior Year Revenue 6/30/2023
Fund 21-Brush College LLC					
Auxiliary Enterprises	\$0.00	\$35,000.00	0	\$60,000.00	\$60,000.00
Other Revenue	\$96,608.61	\$10,000.00	966.09	\$9,999.00	\$9,999.00
Investment Revenue	\$1,405.80	\$125.00	1124.6	\$516.90	\$516.90
Other Revenue	\$25,250.00	\$93,458.00	27.02	\$21,450.00	\$21,450.00
Total Revenue Fund 21	\$123,264.41	\$138,583.00	88.95	\$91,965.90	\$91,965.90
Fund 25-Law Enforcement Trng Ctr					
Auxiliary Enterprises	\$2,154,656.93	\$2,396,500.00	89.91	\$2,092,043.09	\$2,092,043.09
Other Revenue	\$1,358,000.79	\$1,273,480.00	106.64	\$1,102,331.16	\$1,102,331.16
Total Revenue Fund 25	\$3,512,657.72	\$3,669,980.00	95.71	\$3,194,374.25	\$3,194,374.25
Total Revenue	\$26,403,569.88	\$81,929,879.29	32.23	\$40,306,315.62	\$40,306,315.62

Expenses by Fund Summary

	Budget 2324	Actual YTD as of 6/30/2024	Encumbered as of 6/30/2024	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 01-Education Fund							
Salaries	\$10,412,515.40	\$9,906,737.61	\$0.00	\$9,906,737.61	95.14	\$9,332,713.41	100
Employee Benefits	\$1,913,044.00	\$1,511,242.34	\$0.00	\$1,511,242.34	79	\$1,688,477.38	100
Contractual Services	\$2,487,947.61	\$840,850.31	\$353,191.62	\$1,194,041.93	47.99	\$1,153,906.77	100
Materials & Supplies	\$1,008,041.42	\$693,424.31	\$45,903.33	\$739,327.64	73.34	\$858,135.12	100
Conference & Meeting Exp	\$275,044.00	\$175,830.14	\$86,066.38	\$261,896.52	95.22	\$199,577.85	100
Fixed Charges	\$44,600.00	\$18,972.57	\$0.00	\$18,972.57	42.54	\$42,831.69	100
Utilities	\$4,020.00	\$4,020.00	\$1,250.00	\$5,270.00	131.09	\$3,780.00	100
Capital Outlay	\$93,400.00	\$19,082.10	\$0.00	\$19,082.10	20.43	\$1,880.21	100
Other Expense	\$175,000.00	\$785.00	\$0.00	\$785.00	0.45	\$84,099.91	100
Tuition Adjustments	\$17,000.00	\$13,430.00	\$0.00	\$13,430.00	79	\$5,391.42	100
Other Expense	\$210,780.00	\$63,700.56	\$0.00	\$63,700.56	30.22	\$89,339.03	100
Total Expense Fund 01	\$16,641,392.43	\$13,248,074.94	\$486,411.33	\$13,734,486.27	82.53	\$13,460,132.79	100
Fund 02-Operations & Maintenance							
Salaries	\$427,458.00	\$363,106.30	\$0.00	\$363,106.30	84.95	\$286,539.75	100
Employee Benefits	\$99,790.00	\$95,462.45	\$0.00	\$95,462.45	95.66	\$96,747.60	100
Contractual Services	\$790,236.00	\$783,898.55	\$92,856.92	\$876,755.47	110.95	\$867,081.39	100
Materials & Supplies	\$153,150.00	\$130,189.35	(\$63.70)	\$130,125.65	84.97	\$146,494.58	100
Conference & Meeting Exp	\$8,350.00	\$0.00	\$0.00	\$0.00	0	\$28.08	100
Fixed Charges	\$5,000.00	\$3,080.37	\$0.00	\$3,080.37	61.61	\$91,494.49	100
Utilities	\$697,600.00	\$552,480.90	\$200.00	\$552,680.90	79.23	\$697,374.34	100
Capital Outlay	\$290,000.00	\$44,083.06	\$0.00	\$44,083.06	15.2	\$14,635.74	100
Total Expense Fund 02	\$2,471,584.00	\$1,972,300.98	\$92,993.22	\$2,065,294.20	83.56	\$2,200,395.97	100
Fund 03-Oper & Maint Restricted							
Contractual Services	\$0.00	\$75,083.96	\$0.00	\$75,083.96	0	\$1,500.00	100
Materials & Supplies	\$180,000.00	\$23,537.00	\$0.00	\$23,537.00	13.08	\$52,465.95	100
Utilities	\$0.00	\$87.92	\$0.00	\$87.92	0	\$0.00	0
Capital Outlay	\$15,587,884.00	\$2,936,735.70	\$46,590.78	\$2,983,326.48	19.14	\$2,346,449.50	100
Total Expense Fund 03	\$15,767,884.00	\$3,035,444.58	\$46,590.78	\$3,082,035.36	19.55	\$2,400,415.45	100
Fund 04-Bond & Interest Fund							
Fixed Charges	\$3,227,847.50	\$3,142,162.50	\$0.00	\$3,142,162.50	97.35	\$3,191,214.44	100
Other Expense	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	100	\$2,000.00	100
Total Expense Fund 04	\$3,229,847.50	\$3,144,162.50	\$0.00	\$3,144,162.50	97.35	\$3,193,214.44	100
Fund 05-Auxiliary Enterprises							
Salaries	\$1,282,649.88	\$1,074,384.22	\$0.00	\$1,074,384.22	83.76	\$956,405.27	100
Employee Benefits	\$180,672.00	\$160,469.98	\$0.00	\$160,469.98	88.82	\$152,996.88	100
Contractual Services	\$19,250.00	\$105,212.29	\$5,414.28	\$110,626.57	574.68	\$119,050.76	100
Materials & Supplies	\$880,245.00	\$984,730.48	\$9,392.45	\$994,122.93	112.94	\$923,180.05	100
Conference & Meeting Exp	\$22,425.00	\$21,655.35	\$16,081.15	\$37,736.50	168.28	\$16,077.95	100
Fixed Charges	\$10,699.00	\$1,834.40	\$0.00	\$1,834.40	17.15	\$3,244.83	100
Utilities	\$600.00	\$250.00	\$0.00	\$250.00	41.67	\$600.00	100
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0	\$11,185.34	100
Other Expense	\$1,389.00	\$300.00	\$0.00	\$300.00	21.6	\$441.77	100
Total Expense Fund 05	\$2,397,929.88	\$2,348,836.72	\$30,887.88	\$2,379,724.60	99.24	\$2,183,182.85	100
Fund 06-Restricted Purposes Fund							
Salaries	\$2,260,925.35	\$1,552,497.59	\$0.00	\$1,552,497.59	68.67	\$1,388,084.43	100
Employee Benefits	\$676,128.61	\$454,380.18	\$0.00	\$454,380.18	67.2	\$435,147.74	100
Contractual Services	\$20,563,062.09	\$7,747,708.51	\$46,147.41	\$7,793,855.92	37.9	\$1,880,839.37	100
Materials & Supplies	\$443,404.67	\$38,717.76	\$13,636.56	\$52,354.32	11.81	\$235,387.18	100
Conference & Meeting Exp	\$202,560.54	\$74,780.64	\$34,508.46	\$109,289.10	53.95	\$38,805.68	100
Fixed Charges	\$371,940.45	\$0.00	\$0.00	\$0.00	0	\$28,869.55	100
Capital Outlay	\$1,003,517.00	\$395,808.66	\$4,922.93	\$400,731.59	39.93	\$733,646.15	100
Financial Aid Expense	\$8,293,298.00	\$5,797,546.63	\$0.00	\$5,797,546.63	69.91	\$7,344,013.65	100
Other Expense	(\$10,068,303.05)	\$202,485.19	\$315.60	\$202,800.79	0	\$10,584.64	100
Total Expense Fund 06	\$23,746,533.66	\$16,263,925.16	\$99,530.96	\$16,363,456.12	68.91	\$12,095,378.39	100

Expenses by Fund Summary

	Budget 2324	Actual YTD as of 6/30/2024	Encumbered as of 6/30/2024	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 10-Trust & Agency Fund							
Contractual Services	\$18,000.00	\$23,115.93	\$3,216.00	\$26,331.93	146.29	\$17,495.00	100
Materials & Supplies	\$39,352.00	\$68,915.51	\$0.00	\$68,915.51	175.13	\$25,878.00	100
Conference & Meeting Exp	\$760.00	\$840.61	\$950.00	\$1,790.61	235.61	\$1,323.97	100
Other Expense	\$1,200.00	\$600.00	\$0.00	\$600.00	50	\$731.98	100
Total Expense Fund 10	\$59,312.00	\$93,472.05	\$4,166.00	\$97,638.05	164.6	\$45,428.95	100
Fund 11-Audit Fund							
Salaries	\$9,696.00	\$10,450.70	\$0.00	\$10,450.70	107.78	\$5,413.86	100
Employee Benefits	\$1,329.00	\$1,995.55	\$0.00	\$1,995.55	150.15	\$893.60	100
Contractual Services	\$53,550.00	\$29,124.50	\$0.00	\$29,124.50	54.39	\$34,000.00	100
Total Expense Fund 11	\$64,575.00	\$41,570.75	\$0.00	\$41,570.75	64.38	\$40,307.46	100
Fund 12-Liability & Protection							
Salaries	\$621,467.00	\$632,507.91	\$0.00	\$632,507.91	101.78	\$607,634.84	100
Employee Benefits	\$289,064.00	\$255,065.37	\$0.00	\$255,065.37	88.24	\$288,754.97	100
Contractual Services	\$424,097.00	\$353,455.65	\$80,160.81	\$433,616.46	102.24	\$307,257.96	100
Materials & Supplies	\$55,900.00	\$22,511.77	\$9,971.27	\$32,483.04	58.11	\$43,161.82	100
Conference & Meeting Exp	\$5,750.00	\$858.12	\$1,065.04	\$1,923.16	33.45	\$1,221.11	100
Fixed Charges	\$370,500.00	\$372,223.00	\$0.00	\$372,223.00	100.47	\$346,251.30	100
Utilities	\$5,100.00	\$2,021.11	\$0.00	\$2,021.11	39.63	\$2,840.48	100
Capital Outlay	\$60,060.00	\$17,513.00	(\$8,060.00)	\$9,453.00	15.74	\$6,580.00	100
Other Expense	\$0.00	\$33,382.11	\$0.00	\$33,382.11	0	\$9,994.96	100
Total Expense Fund 12	\$1,831,938.00	\$1,689,538.04	\$83,137.12	\$1,772,675.16	96.77	\$1,613,697.44	100
Fund 21-Brush College LLC							
Contractual Services	\$26,820.00	\$16,132.19	\$0.00	\$16,132.19	60.15	\$10,550.27	100
Materials & Supplies	\$155.00	\$42.83	\$0.00	\$42.83	27.63	\$2,679.42	100
Fixed Charges	\$62,500.00	\$74,692.07	\$0.00	\$74,692.07	119.51	\$61,319.73	100
Utilities	\$49,000.00	\$52,526.91	\$0.00	\$52,526.91	107.2	\$45,921.51	100
Capital Outlay	\$0.00	\$5,004.00	\$0.00	\$5,004.00	0	\$0.00	0
Other Expense	\$108.00	(\$4,191.00)	\$0.00	(\$4,191.00)	-	\$108.00	100
Total Expense Fund 21	\$138,583.00	\$144,207.00	\$0.00	\$144,207.00	104.0	\$120,578.93	100
Fund 25-Law Enforcement Trng Ctr							
Salaries	\$976,552.00	\$1,008,026.75	\$0.00	\$1,008,026.75	103.22	\$1,009,739.30	100
Employee Benefits	\$201,160.00	\$184,182.01	\$0.00	\$184,182.01	91.56	\$215,137.87	100
Contractual Services	\$1,604,445.00	\$1,032,353.40	\$893.69	\$1,033,247.09	64.4	\$854,643.44	100
Materials & Supplies	\$366,536.00	\$273,361.84	\$4,944.07	\$278,305.91	75.93	\$343,005.59	100
Conference & Meeting Exp	\$1,625.00	\$489.82	\$0.00	\$489.82	30.14	\$501.51	100
Fixed Charges	\$2,880.00	\$6,734.33	\$0.00	\$6,734.33	233.83	\$3,443.25	100
Utilities	\$111,500.00	\$107,323.79	\$0.00	\$107,323.79	96.25	\$131,609.68	100
Capital Outlay	\$40,370.00	\$25,414.62	\$3,403.94	\$28,818.56	71.39	\$48,982.35	100
Other Expense	\$15,000.00	\$17,081.79	\$0.00	\$17,081.79	113.88	\$3,896.52	100
Total Expense Fund 25	\$3,320,068.00	\$2,654,968.35	\$9,241.70	\$2,664,210.05	80.25	\$2,610,959.51	100
Total Expenses	\$69,669,647.47	\$44,636,501.07	\$852,958.99	\$45,489,460.06	65.29	\$39,963,692.18	100

Auxiliary Enterprises Revenue & Expenses

JUNE 2324

	Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
Community Events						
6030 -Misc Events	\$100,638.61	\$28,000.00	\$0.00	\$0.00	\$100,638.61	\$28,000.00
	<u>\$100,638.61</u>	<u>\$28,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$100,638.61</u>	<u>\$28,000.00</u>
Continuing & Professional Education						
6000 -Admininstration-CPED	\$2,605.00	\$2,000.00	\$11,221.09	\$88,208.00	(\$8,616.09)	(\$86,208.00)
6001 -CDL	\$374,415.00	\$400,000.00	\$199,317.45	\$292,009.00	\$175,097.55	\$107,991.00
6013 -Culinary Arts	\$1,140.00	\$0.00	\$99.57	\$0.00	\$1,040.43	\$0.00
6003 -Dance	\$0.00	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00
6004 -Personal Development	\$3,610.00	\$20,000.00	\$4,535.92	\$3,400.00	(\$925.92)	\$16,600.00
6007 -Safety-Industrial	\$134,379.50	\$193,706.00	\$163,128.97	\$149,267.00	(\$28,749.47)	\$44,439.00
6008 -Shilling Rentals	\$8,455.75	\$22,650.00	\$1,599.79	\$11,709.00	\$6,855.96	\$10,941.00
6009 -Traffic Safety	\$20,554.00	\$28,200.00	\$19,301.70	\$20,822.00	\$1,252.30	\$7,378.00
6005 -Workforce Development	\$3,245.00	\$9,500.00	\$8,856.14	\$8,700.00	(\$5,611.14)	\$800.00
	<u>\$548,404.25</u>	<u>\$704,056.00</u>	<u>\$408,060.63</u>	<u>\$574,115.00</u>	<u>\$140,343.62</u>	<u>\$129,941.00</u>
Culinary						
8907 -Bistro 537	\$134,016.80	\$111,661.00	\$252,860.47	\$193,260.00	(\$118,843.67)	(\$81,599.00)
8970 -Cafe	\$1,241,107.97	\$1,275,882.00	\$790,922.64	\$642,324.60	\$450,185.33	\$633,557.40
8908 -Coffee House	\$0.00	\$10,750.00	\$0.00	\$8,850.00	\$0.00	\$1,900.00
	<u>\$1,375,124.77</u>	<u>\$1,398,293.00</u>	<u>\$1,043,783.11</u>	<u>\$844,434.60</u>	<u>\$331,341.66</u>	<u>\$553,858.40</u>
Fitness Center						
1157 -Fitness Center	\$10,379.00	\$79,473.00	\$89,881.37	\$89,426.00	(\$79,502.37)	(\$9,953.00)
	<u>\$10,379.00</u>	<u>\$79,473.00</u>	<u>\$89,881.37</u>	<u>\$89,426.00</u>	<u>(\$79,502.37)</u>	<u>(\$9,953.00)</u>
Horticulture						
4503 -Garden Center	\$15,029.73	\$20,000.00	\$18,683.99	\$17,636.00	(\$3,654.26)	\$2,364.00
9099 -Produce Market	\$0.00	\$3,448.00	\$3,219.85	\$3,768.00	(\$3,219.85)	(\$320.00)
	<u>\$15,029.73</u>	<u>\$23,448.00</u>	<u>\$21,903.84</u>	<u>\$21,404.00</u>	<u>(\$6,874.11)</u>	<u>\$2,044.00</u>

Education Fund Revenue & Expenses

JUNE 2324

	Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
Continuing & Professional Education						
6000 -Admininstration-CPED	\$0.00	\$0.00	\$12,097.15	\$0.00	(\$12,097.15)	\$0.00
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$12,097.15</u>	<u>\$0.00</u>	<u>(\$12,097.15)</u>	<u>\$0.00</u>
Culinary						
8970 -Cafe	\$0.00	\$0.00	\$2,480.33	\$0.00	(\$2,480.33)	\$0.00
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,480.33</u>	<u>\$0.00</u>	<u>(\$2,480.33)</u>	<u>\$0.00</u>

Law Enforcement Trng Ctr Revenue & Expenses

JUNE 2324

Culinary

8970 -Cafe

Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
\$776.25	\$0.00	\$0.00	\$0.00	\$776.25	\$0.00
\$776.25	\$0.00	\$0.00	\$0.00	\$776.25	\$0.00

Restricted Purposes Fund Revenue & Expenses

JUNE 2324

Continuing & Professional Education

6007 -Safety-Industrial

6009 -Traffic Safety

Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
\$0.00	\$0.00	\$3,289.98	\$0.00	(\$3,289.98)	\$0.00
\$0.00	\$0.00	\$5,071.73	\$0.00	(\$5,071.73)	\$0.00
\$0.00	\$0.00	\$8,361.71	\$0.00	(\$8,361.71)	\$0.00

Trust & Agency Fund Revenue & Expenses

JUNE 2324

Culinary

8907 -Bistro 537

Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
\$62,746.41	\$0.00	\$360.93	\$0.00	\$62,385.48	\$0.00
\$62,746.41	\$0.00	\$360.93	\$0.00	\$62,385.48	\$0.00

Bills for Ratification



June 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
4 Imprint Inc						
	Student Development	Math Enrichment Center	\$189.90	\$189.90		
	Student Development	Academic Success	\$516.83	\$516.83		
	Materials	Math Enrichment Center	\$499.99	\$499.99		
	Printing	Math Enrichment Center	\$52.63	\$52.63		
AEP Energy, Inc						
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,255.05			\$1,255.05
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,455.82			\$1,455.82
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$1,936.52			\$1,936.52
	Electricity and Nat Gas	Workforce Development Ct	\$5,668.70		\$5,668.70	
AFIT						
	Publications & Dues	Presidents Office	\$2,625.00	\$2,625.00		
	Registration Fees	Presidents Office	\$5,225.00	\$5,225.00		
AFLAC						
	AFLAC		\$139.88	\$139.88		
	AFLAC		\$139.88	\$139.88		
	AFLAC		\$139.88	\$139.88		
	AFLAC		\$139.88	\$139.88		
AT&T						
	Telephone	Telecommunications	\$770.93		\$770.93	
ATech Training Inc						
	Equipment-Instructional	Automotive-Tech Occ	\$1,437.89			\$1,437.89
	Equipment-Instructional	Automotive-Tech Occ	\$3,391.86			\$3,391.86
Adams, Ashayle L						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Airweld Industrial Gases & Suppl						
	Instructional Supplies	Human Simulator	\$2.57	\$2.57		
	Materials	Automotive-Tech Occ	\$7.72	\$7.72		
	Materials	Collision Repair Tech	\$10.29	\$10.29		
	Instructional Supplies	Human Simulator	\$31.00	\$31.00		
	Instructional Supplies	Welding-Technical Occ	\$35.00	\$35.00		
	Instructional Supplies	Welding-Technical Occ	\$69.47	\$69.47		
	Participant Supplies	Industrial Skills	\$33.56			\$33.56
	Equipment-Instructional	Industrial Skills	\$33,789.00			\$33,789.00
Al-Nurridin, Jibrail Abdul-Latif						
	Stipends	Industrial Skills	\$288.00			\$288.00
	Stipends	Industrial Skills	\$288.00			\$288.00
Allen, Gillian						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Allen, Lauren K						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
AmerenIP						
	Electricity and Nat Gas	Utilities	\$84.01		\$84.01	
	Electricity and Nat Gas	Utilities	\$32.65		\$32.65	
	Expense-Other	Grant-SupportServices	\$292.49			\$292.49
	Expense-Other	Grant-SupportServices	\$458.00			\$458.00
	Electricity and Nat Gas	Utilities	\$2,870.92		\$2,870.92	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$65.32		\$65.32	
	Electricity and Nat Gas	Utilities	\$213.38		\$213.38	
American Heart Association						
	Instructional Supplies	Credit	\$425.00			\$425.00
	Instructional Supplies	Credit	\$126.40			\$126.40
	Instructional Supplies	Credit	\$371.00			\$371.00
Anderson, Cheyenne						
	Stipends	Industrial Skills	\$350.00			\$350.00
Anderson, Marquis						
	Stipends	Industrial Skills	\$350.00			\$350.00
Anselmo, Sally L						
	Travel-Out of State	General Expenses	\$70.36	\$70.36		
Ascendium Education Solutions						
	Contractual-Other	Fin Aid & Vet Affairs	\$273.00	\$273.00		
Aspen Institute Inc						
	Publications & Dues	General Expenses	\$4,000.00	\$4,000.00		
B & B Glass						
	Facility Repair	Law Enforce Trng Ctr O&M	\$220.00			\$220.00
B & H Photo						
	Printing	Student Success	\$227.07	\$227.07		
Bailey, Morgan Rae						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Baker & Taylor Inc						
	Books-Library Collection	LRC	\$243.52	\$243.52		
	Books-Library Collection	LRC	\$261.01	\$261.01		

Bills for Ratification



June 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Bates, Brooke R						
	Contractual-Other	Minority Entrp MentorPrg	\$7,500.00			\$7,500.00
Batts, Tahiyon						
	Stipends	Industrial Skills	\$350.00			\$350.00
Beck's Studio						
	Materials	Marketing	\$426.50	\$426.50		
	Uniforms	Basic Corrections Trng	\$6.50			\$6.50
	Uniforms	Basic Corrections Trng	\$13.00			\$13.00
	Materials	Marketing	\$119.00	\$119.00		
	Uniforms	Basic Corrections Trng	\$305.50			\$305.50
	Materials	Marketing	\$454.00	\$454.00		
	Uniforms	Basic Corrections Trng	\$487.50			\$487.50
Benhoff, Brooke Elizabeth						
	Stipends	Agriculture	\$2,500.00			\$2,500.00
Berg, Julianna Claire						
	Stipends	Agriculture	\$2,500.00			\$2,500.00
Berry, Maxwell Isaac						
	Stipends	Agriculture	\$2,500.00			\$2,500.00
Best Technology Systems, Inc.						
	Building Repair/Maint	Law Enforce Trng Ctr O&M	\$2,600.00			\$2,600.00
Binder, Tiffany Michelle						
	Stipends	Allied Health	\$200.00			\$200.00
Blitt and Gaines, P C						
	Wage Garnishment Orders		\$313.24	\$313.24		
Blockton, CaSandra L						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Blue Cross and Blue Shield of IL						
	Group Insurance		\$35,940.80	\$35,940.80		
	Health Insurance		\$224,017.68	\$224,017.68		
Bob & Ron's Repair Service						
	Contractual-Other	CDL / Transportation	\$355.75			\$355.75
Bodine Communications Inc						
	Computer Software	Liab Protection & Settle	\$5,317.00			\$5,317.00
	New Bldgs & Additions	Renovations / Remodeling	\$16,622.00			\$16,622.00
Boey, Jonathan						
	Stipends	Industrial Skills	\$350.00			\$350.00
Bradford, Becca K						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Brady, Rahmir						
	Stipends	Industrial Skills	\$350.00			\$350.00
Brady, Valarie L						
	Stipends	Allied Health	\$1,500.00			\$1,500.00
Brigham, Monica R						
	Travel-In State	Student Success	\$120.60	\$120.60		
Bright Directions						
	Misc Scholarship Clearin		\$1,470.00	\$1,470.00		
Briscoe, Lanie Renee						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Brittain, Caiden						
	Stipends	Industrial Skills	\$350.00			\$350.00
Brockett, Mason Joseph						
	Stipends	Agriculture	\$2,500.00			\$2,500.00
Broderick, Megan						
	Participant Supplies	Grant-Administration	\$59.60			\$59.60
	Travel-In State Mileage	Grant-Administration	\$60.30			\$60.30
Brown, Madonna M						
	Telephone	Presidents Office	\$50.00	\$50.00		
Brown, Toyomi Shanell						
	Stipends	Industrial Skills	\$108.00			\$108.00
	Stipends	Industrial Skills	\$180.00			\$180.00
	Stipends	Industrial Skills	\$162.00			\$162.00
	Stipends	Industrial Skills	\$120.00			\$120.00
Bruce, MaShayla MyChele						
	Stipends	Allied Health	\$200.00			\$200.00
Bruno, William						
	Stipends	Industrial Skills	\$350.00			\$350.00
Buckner, Roszelle Charles						
	Stipends	Industrial Skills	\$108.00			\$108.00
	Stipends	Industrial Skills	\$180.00			\$180.00
	Stipends	Industrial Skills	\$138.00			\$138.00
	Stipends	Industrial Skills	\$156.00			\$156.00
Burcham, Emily M						
	Stipends	Grant-SupportServices	\$500.00			\$500.00

Bills for Ratification



June 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Burdick Plumbing & Heating Co, I						
	Equip Repair/Maint Agree	Maintenance	\$5,925.40		\$5,925.40	
	Maintenance Supplies	MCLETC - IDOC	\$1,116.16			\$1,116.16
Burlington English Inc						
	Instructional Supplies	Student Activities	\$3,360.00			\$3,360.00
	Participant Supplies	Student Activities	\$1,920.00			\$1,920.00
Burnett, Jody						
	Travel-Out of State	General Expenses	\$1,411.89	\$1,411.89		
Bushue Human Resources Inc						
	Contractual-Other	Human Resources	\$21.00	\$21.00		
CASAS						
	Participant Supplies	Student Activities	\$1,727.00			\$1,727.00
CDS Leasing						
	Printing	Copiers	\$138.31	\$138.31		
	Equipment Rental	Law Enforce Trng Ctr	\$173.25			\$173.25
CDS Office Technologies						
	Equipment Rental	Law Enforce Trng Ctr	\$60.00			\$60.00
	Printing	Copiers	\$120.00	\$120.00		
	Equipment Rental	Law Enforce Trng Ctr	\$91.05			\$91.05
	Printing	Copiers	\$131.88	\$131.88		
	Printing	Copiers	\$180.86	\$180.86		
	Printing	Copiers	\$3,474.55	\$3,474.55		
CDWG Government Inc						
	RCC Foundation A/R		\$269.01	\$269.01		
	Materials	Academic Lab Support	\$207.98	\$207.98		
	RCC Foundation A/R		\$606.76	\$606.76		
	Participant Supplies	EnRich	\$850.59			\$850.59
Calhoun, Jamie						
	Stipends	Industrial Skills	\$350.00			\$350.00
Carnegie Dartlet LLC						
	Advertising	Marketing	\$1,000.00	\$1,000.00		
Carson, J'son J'Quan						
	Stipends	CDL / Transportation	\$126.00			\$126.00
	Stipends	CDL / Transportation	\$108.00			\$108.00
Carson, Khaife Jakari						
	Stipends	Industrial Skills	\$108.00			\$108.00
	Stipends	Industrial Skills	\$144.00			\$144.00
	Stipends	Industrial Skills	\$120.00			\$120.00
	Stipends	Industrial Skills	\$36.00			\$36.00
Carter, Jimmy Lee						
	Stipends	Industrial Skills	\$72.00			\$72.00
Casterberry, Marquita Lora						
	Contractual-Other	Grant-Administration	\$200.00			\$200.00
Chapman, Hannah Marie						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$500.00			\$500.00
Chavira, Alyssia Manuela_Nicole						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Christy-Foltz Inc						
	New Bldgs & Additions	Renovations / Remodeling	\$206,537.98			\$206,537.98
	New Bldgs & Additions	Renovations / Remodeling	\$126,350.00			\$126,350.00
Cintas Corporation						
	Uniforms	Maintenance	\$69.04		\$69.04	
City of Decatur IL						
	Water,Sewage	Utilities	\$305.14		\$305.14	
	Water,Sewage	Macon Co Soil & Water Bd	\$199.09		\$199.09	
	Water,Sewage	Law Enforce Trng Ctr O&M	\$753.10			\$753.10
	Water,Sewage	Law Enforce Trng Ctr O&M	\$268.56			\$268.56
	Water,Sewage	CSI Building O&M	\$191.52		\$191.52	
	Water,Sewage	Utilities	\$1,057.67		\$1,057.67	
	Water,Sewage	CSI Building O&M	\$84.43		\$84.43	
	Water,Sewage	Utilities	\$259.16		\$259.16	
	Water,Sewage	Utilities	\$2,729.13		\$2,729.13	
	Water,Sewage	Utilities	\$471.43		\$471.43	
	Water,Sewage	Law Enforce Trng Ctr O&M	\$136.26			\$136.26
	Expense-Other	Grant-SupportServices	\$171.76			\$171.76
	Expense-Other	Grant-SupportServices	\$84.51			\$84.51
Clark, Mitchell Amelcus						
	Stipends	CDL / Transportation	\$1,392.00			\$1,392.00
Clear Talk						
	Instructional Supplies	Basic Law Enforce Trng	\$62.50			\$62.50
	Instructional Supplies	Basic Law Enforce Trng	\$338.36			\$338.36
	Instructional Supplies	Basic Law Enforce Trng	\$1,313.66			\$1,313.66

Bills for Ratification



June 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Cloe, Cameron Drake						
	Stipends	Industrial Skills	\$288.00			\$288.00
	Stipends	Industrial Skills	\$288.00			\$288.00
Codfield, Shannon						
	Stipends	Industrial Skills	\$350.00			\$350.00
Coleman, Holly R						
	Stipends	Allied Health	\$200.00			\$200.00
Coley, William Darius						
	Stipends	Industrial Skills	\$72.00			\$72.00
	Stipends	Industrial Skills	\$108.00			\$108.00
	Stipends	Industrial Skills	\$156.00			\$156.00
Comcast						
	Internet	Law Enforce Trng Ctr O&M	\$1,199.30			\$1,199.30
	Internet	Law Enforce Trng Ctr O&M	\$213.71			\$213.71
	Telephone	Utilities	\$60.00		\$60.00	
Confidential On-Site Paper						
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$5.90			\$5.90
Consociate Group						
	Contractual-Other	Human Resources	\$246.75	\$246.75		
Continental Research Corp						
	Pest Control	Maintenance	\$1,050.39		\$1,050.39	
Cook, Valerie L						
	Expense-Other	Law Enforce Trng Ctr	\$442.50			\$442.50
Cooper, Lanyia M						
	Stipends	Allied Health	\$200.00			\$200.00
Copyleaks Inc						
	Computer Software	Academic Lab Support	\$3,647.38	\$3,647.38		
Coulter Ventures LLC						
	RCC Foundation A/R		\$921.50	\$921.50		
Covington, Daryus						
	Stipends	Industrial Skills	\$350.00			\$350.00
Cramer, April Jeanne						
	Travel-Out of State	General Expenses	\$34.17	\$34.17		
Crenshaw, Ka'mariya						
	Stipends	Industrial Skills	\$350.00			\$350.00
Crenshaw, Samaria						
	Stipends	Industrial Skills	\$350.00			\$350.00
Crystal Clean						
	Maintenance Supplies	Maintenance	\$136.00		\$136.00	
Cunningham, Jaraby						
	Stipends	Industrial Skills	\$350.00			\$350.00
Currie, Jontarius						
	Stipends	Industrial Skills	\$350.00			\$350.00
DMCOC Scholarship						
	Misc Scholarship Clearin		\$1,500.00	\$1,500.00		
Dance, Taniah Makayla						
	Student Tuition Rec		\$159.00	\$159.00		
Dandridge, Shaun D						
	Stipends	Industrial Skills	\$414.00			\$414.00
	Stipends	Industrial Skills	\$474.00			\$474.00
	Stipends	Industrial Skills	\$432.00			\$432.00
	Stipends	Industrial Skills	\$300.00			\$300.00
Davis, Erin						
	Stipends	Industrial Skills	\$350.00			\$350.00
Dawson, Kristie Lynn						
	Telephone	Human Resources	\$50.00	\$50.00		
DeBose Consulting						
	Contractual-Other	Credit	\$800.00			\$800.00
Dearborn Life Insurance						
	LTD Insurance		\$1,922.55	\$1,922.55		
	Life Insurance		\$1,302.65	\$1,302.65		
	Supplemental Life Insur		\$1,350.94	\$1,350.94		
Decatur Blueprint Company						
	Printing	Basic Corrections Trng	\$468.00			\$468.00
Decatur Housing Authority						
	RCC Foundation A/R		\$664.00	\$664.00		
Decatur Mack						
	Contractual-Other	CDL / Transportation	(\$20.44)			(\$20.44)
	Contractual-Other	CDL / Transportation	\$140.37			\$140.37
	Contractual-Other	CDL / Transportation	\$4,461.00			\$4,461.00
	Contractual-Other	CDL / Transportation	\$538.79			\$538.79
	Contractual-Other	CDL / Transportation	\$862.59			\$862.59
	Contractual-Other	CDL / Transportation	\$1,196.51			\$1,196.51

Bills for Ratification



June 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Decatur Magazine						
	Advertising	Marketing	\$725.00	\$725.00		
Decatur Memorial Foundation						
	Misc Scholarship Clearin		\$5,000.00	\$5,000.00		
Decatur Public School Dist #61						
	Contractual-Other	Grant-Administration	\$12,400.00			\$12,400.00
Decatur Trailer Sales & Service						
	Contractual-Other	CDL / Transportation	\$2,535.27			\$2,535.27
Deere & Company						
	Equipment-Service	College Vehicle	\$40,485.09		\$40,485.09	
DelMastro-Jeffery, Nicole						
	Travel-In State	Diversity Equity Inclus	\$195.64	\$195.64		
Dennison, Deanna Jo						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Department of Human Services						
	Misc Scholarship Clearin		\$1,186.00	\$1,186.00		
Derix, Cole Patrick						
	Student Tuition Rec		\$400.00	\$400.00		
Dixon, Torvashae Nicole						
	Stipends	Allied Health	\$200.00			\$200.00
Dozier, Mytaija Dontavia						
	Student Support	Student Activities	\$100.00			\$100.00
	Stipends	Allied Health	\$400.00			\$400.00
	Stipends	Allied Health	\$850.00			\$850.00
Drake, Ashley						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$500.00			\$500.00
Duncan, Riley						
	Stipends	Industrial Skills	\$258.00			\$258.00
Dunker Electric						
	Maintenance Supplies	Maintenance	\$5.50		\$5.50	
Dynagraphics Inc						
	Non Consumable Supplies	Bistro 537	\$526.16			\$526.16
	Materials	Marketing	\$162.39	\$162.39		
	Materials	Marketing	\$188.16	\$188.16		
	Contractual-Other	Grant-Administration	\$230.88			\$230.88
	Contractual-Other	Grant-Administration	\$1,418.33			\$1,418.33
ECSI Springfield						
	Equip Repair/Maint Agree	Maintenance	\$2,677.83		\$2,677.83	
Eagle Screen						
	Contractual-Other	Human Resources	\$779.65	\$779.65		
Echols, Erica						
	Student Support	Student Activities	\$100.00			\$100.00
	Stipends	Allied Health	\$400.00			\$400.00
	Stipends	Allied Health	\$850.00			\$850.00
Ecolab Pest Elimination						
	Pest Control	Maintenance	\$391.33		\$391.33	
Economic Development Corp of						
	Publications & Dues	General Expenses	\$7,500.00	\$7,500.00		
Educators Rising						
	Professional Fees	General Expenses	\$10,700.00	\$10,700.00		
Edwards, Danielle						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Elus, Nicholas						
	Stipends	Industrial Skills	\$350.00			\$350.00
Energy Harbor						
	Electricity and Nat Gas	Sequestration Bldg O&M	\$867.07		\$867.07	
Enterprise Rent-A-Car						
	Student Development	Bistro 537	\$1,248.42			\$1,248.42
	Travel-In State	EnRich	\$135.09			\$135.09
	Materials	Student Success	\$202.86	\$202.86		
Estes, April						
	Student Support	Student Activities	\$100.00			\$100.00
	Stipends	Allied Health	\$400.00			\$400.00
	Stipends	Allied Health	\$850.00			\$850.00
Estes, Sheri-Cherie						
	Stipends	CDL / Transportation	\$144.00			\$144.00
	Stipends	CDL / Transportation	\$144.00			\$144.00
	Stipends	CDL / Transportation	\$144.00			\$144.00
	Stipends	CDL / Transportation	\$144.00			\$144.00
Evergreen FS-Stephens #24						
	Contractual-Other	CDL / Transportation	\$412.28			\$412.28

Richland Community College

Richland Community College

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Evergreen	FS-Stephens #24					
	Vehicle Expense	College Vehicle	\$956.25		\$956.25	
	Contractual-Other	CDL / Transportation	\$973.73			\$973.73
	Contractual-Other	CDL / Transportation	\$1,436.77			\$1,436.77
	Vehicle Expense	CDL / Transportation	\$1,545.03			\$1,545.03
	Vehicle Expense	Credit	\$102.95			\$102.95
	Vehicle Expense	Credit	\$380.26			\$380.26
Ewing, Ryker						
	Stipends	Agriculture	\$2,500.00			\$2,500.00
Fidelity	Security Life Insurance					
	Vision Insurance		\$1,375.99	\$1,375.99		
Fields, Mesha						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Fikan, Victoria A_M						
	Student Support	Student Activities	\$100.00			\$100.00
	Stipends	Allied Health	\$400.00			\$400.00
	Stipends	Allied Health	\$500.00			\$500.00
	Stipends	Allied Health	\$850.00			\$850.00
Firm Systems						
	Fees Pass Thru Nursing		\$1,217.00	\$1,217.00		
Fleet Pride						
	Materials	Diesel Med/Hvy Trk Tech	\$303.38	\$303.38		
	Contractual-Other	CDL / Transportation	\$451.21			\$451.21
	Contractual-Other	CDL / Transportation	\$238.00			\$238.00
Florian, Gregory E						
	Contractual-Other	Business Office	\$1,677.00	\$1,677.00		
Follett Higher Education Group,						
	NonTaxBooks-Scholarships		\$67.00	\$67.00		
	Office Supplies	Dean-Math Science Busine	\$148.25	\$148.25		
	Pell Taxable Books		\$1,039.82	\$1,039.82		
	NonTaxBooks-Scholarships		\$2,007.03	\$2,007.03		
	NonTaxBooks-Scholarships		\$17,787.48	\$17,787.48		
	Materials	Club Expenses	\$988.00			\$988.00
Franklin Covey Client Sales, Inc						
	Contractual-Other	Human Resources	\$21,600.00	\$21,600.00		
Franklin, Otiyuna Shaniece						
	Stipends	Allied Health	\$500.00			\$500.00
Friend, Ashley N						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Fuller, Shania						
	Student Support	Student Activities	\$100.00			\$100.00
	Stipends	Allied Health	\$400.00			\$400.00
	Stipends	Allied Health	\$850.00			\$850.00
GFL Enviromental						
	Refuse Disposal	Utilities	\$32.00		\$32.00	
GT Church						
	Expense-Other	Law Enforce Trng Ctr	\$500.00			\$500.00
Garren, Cody James						
	Stipends	Industrial Skills	\$402.00			\$402.00
	Stipends	Industrial Skills	\$474.00			\$474.00
	Stipends	Industrial Skills	\$444.00			\$444.00
	Stipends	Industrial Skills	\$300.00			\$300.00
Gessaman, Heather Marie						
	Stipends	Allied Health	\$500.00			\$500.00
Gilbert, Mariah Elaine						
	Stipends	Allied Health	\$500.00			\$500.00
Gill, Tallulah						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$650.00			\$650.00
Glause, Kaitlin I						
	Contractual-Other	Grant-Administration	\$100.00			\$100.00
Global Industrial Equipment						
	Equipment-Instructional	Renovations / Remodeling	\$2,160.00			\$2,160.00
Goal Centric Coaching & Consulti						
	Contractual-Other	Minority Entrp MentorPrg	\$18,000.00			\$18,000.00
Grainger Inc						
	Maintenance Supplies	Maintenance	\$57.72		\$57.72	
Graves, Shamar						
	Stipends	CDL / Transportation	\$135.00			\$135.00
Grey, Thomas						
	Contractual-Other	Industrial Skills	\$800.00			\$800.00
Grossman, Alaina						

Bills for Ratification



June 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Grossman, Alaina						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
HPL Construction						
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$1,990.00			\$1,990.00
Hall, Ashley						
	Travel-Out of State	Grant-Administration	\$458.00			\$458.00
Hall, Genesis A						
	Contractual-Other	Grant-Administration	\$500.00			\$500.00
Hall, Jody D						
	Travel-Out of State	General Expenses	\$1,132.31	\$1,132.31		
Hambrecht, Chloe Morgan						
	Stipends	Allied Health	\$50.00			\$50.00
Harper, Nicholas Evan						
	Travel-Out of State	Grant-Administration	\$544.66			\$544.66
Harper, Shannon A						
	Stipends	Industrial Skills	\$108.00			\$108.00
	Stipends	Industrial Skills	\$180.00			\$180.00
	Stipends	Industrial Skills	\$96.00			\$96.00
Harris, Caitlin Cheyenne						
	Stipends	Industrial Skills	\$108.00			\$108.00
	Stipends	Industrial Skills	\$144.00			\$144.00
	Stipends	Industrial Skills	\$138.00			\$138.00
	Stipends	Industrial Skills	\$156.00			\$156.00
Harrison, Dakota						
	Student Support	Student Activities	\$100.00			\$100.00
	Stipends	Allied Health	\$400.00			\$400.00
	Stipends	Allied Health	\$850.00			\$850.00
Hawkins, Tisha Lee,, Jr						
	Stipends	Allied Health	\$50.00			\$50.00
Health Care Service Corporation						
	EmployeeBenefitsTotal	General Expenses	\$95.00	\$95.00		
Heartland Credit Union						
	Expense-Other	Grant-SupportServices	\$600.00			\$600.00
Henson, Charlyse						
	Stipends	Industrial Skills	\$350.00			\$350.00
Hentz, Montez Demenian						
	Stipends	Industrial Skills	\$350.00			\$350.00
Hicksgas						
	Vehicle Expense	College Vehicle	\$136.13		\$136.13	
	Instructional Supplies	Industrial Skills	\$32.00			\$32.00
Holmes, Isabelle Marie						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$500.00			\$500.00
Honorable, Shawn						
	Stipends	CDL / Transportation	\$96.00			\$96.00
Honorable, Terrica						
	Stipends	Allied Health	\$50.00			\$50.00
Hopkins, Logan Tyler						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$650.00			\$650.00
Howell, Kasmonae Resha						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$500.00			\$500.00
Hubner, Paige Leighann						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$500.00			\$500.00
Hudson, Gregory Aubrey						
	Stipends	Industrial Skills	\$288.00			\$288.00
	Stipends	Industrial Skills	\$168.00			\$168.00
Hummert International						
	Materials	Garden Center Ag/Hort	\$579.00			\$579.00
	Materials	Garden Center Ag/Hort	\$661.22			\$661.22
	Materials	Garden Center Ag/Hort	\$801.95			\$801.95
	Materials	Garden Center Ag/Hort	\$2,493.00			\$2,493.00
	Materials	Garden Center Ag/Hort	\$3,385.80			\$3,385.80
Hurtado, Brandon Juarez						
	Stipends	Industrial Skills	\$288.00			\$288.00
	Stipends	Industrial Skills	\$192.00			\$192.00
IACRAO						
	Publications & Dues	Student Success	\$295.00	\$295.00		
IAVAT						
	Stipends	Agriculture	\$1,320.00			\$1,320.00
ICCB						

Richland Community College

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
ICCB						
	Accrued Expenses		\$18,818.92			\$18,818.92
	Accrued Expenses		\$2,780.33			\$2,780.33
Illinois Community College Diver	Materials	Presidents Office	\$200.00	\$200.00		
Illinois Federation of Teachers						
	Union Dues-RFT		\$1,593.67	\$1,593.67		
Illinois PAS						
	Registration Fees	Agriculture	\$90.00	\$90.00		
	Registration Fees	Agriculture	\$130.00	\$130.00		
Illinois Secretary of State						
	Expense-Other	Student Activities	\$151.00			\$151.00
	Contractual-Other	General Expenses	\$5.00	\$5.00		
Imperial Dade						
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$112.22			\$112.22
	Maintenance Supplies	MCLETC - IDOC	\$112.22			\$112.22
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$119.95			\$119.95
	Maintenance Supplies	MCLETC - IDOC	\$119.95			\$119.95
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$164.90			\$164.90
	Maintenance Supplies	MCLETC - IDOC	\$164.90			\$164.90
	Maintenance Supplies	Custodial	\$361.68		\$361.68	
	Maintenance Supplies	Custodial	\$4,329.45		\$4,329.45	
	Laundry/Linen Supplies	MCLETC - IDOC	\$65.96			\$65.96
	Equipment-Service	Custodial	\$17,195.33			\$17,195.33
	Equip Repair/Maint Agree	Custodial	(\$22.16)		(\$22.16)	
	Non Consumable Supplies	Custodial	\$2,016.71		\$2,016.71	
	Non Consumable Supplies	Custodial	\$2,933.68		\$2,933.68	
Internal Revenue Service						
	Withholding Tax-Federal		\$710.93	\$710.93		
J J Keller						
	Instructional Supplies	Credit	\$65.60			\$65.60
JD Properties Plus						
	RCC Foundation A/R		\$500.00	\$500.00		
JThree Inc						
	Participant Supplies	EnRich	\$135.00			\$135.00
JaDawn Bryant						
	Contractual-Other	Minority Entrp MentorPrg	\$500.00			\$500.00
Jackson, Alexis Makeiba						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Jackson-Tyus, Mia Symonne						
	Travel-In State	Grant-Administration	\$141.41			\$141.41
Jenzabar Inc						
	Contractual-Other	Administrative Info Syst	\$7,205.00	\$7,205.00		
Johnson, Charlotte R						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$650.00			\$650.00
Johnson, LaSonya C						
	Travel-In State	Fin Aid & Vet Affairs	\$120.60	\$120.60		
	Meeting Expense	Fin Aid & Vet Affairs	\$978.71	\$978.71		
Johnson, Larry						
	Stipends	Industrial Skills	\$288.00			\$288.00
	Stipends	Industrial Skills	\$288.00			\$288.00
Joliet Junior College						
	Publications & Dues	General Expenses	\$3,000.00	\$3,000.00		
Jones, Dorris						
	Stipends	Industrial Skills	\$350.00			\$350.00
Jones, Samuel,, Jr						
	Stipends	Industrial Skills	\$350.00			\$350.00
K & J Ice LLC						
	Event Expense	Club Expenses	\$391.00			\$391.00
KONE Inc						
	Equip Repair/Maint Agree	Maintenance	\$446.29		\$446.29	
Kalata, Brian C						
	Instructional Supplies	Culinary Arts	\$11.55	\$11.55		
Kennedy, Sara K						
	Travel-In State Mileage	Dean-Liberal Arts	\$33.50	\$33.50		
Kenney's Ace Hardware						
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$13.15			\$13.15
	Maintenance Supplies	MCLETC - IDOC	\$48.98			\$48.98
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$92.43			\$92.43
Kenwick, Samuel						
	Stipends	Industrial Skills	\$350.00			\$350.00
Killebrew, Devin J						

Bills for Ratification



June 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Killebrew, Devin J						
	Stipends	Industrial Skills	\$240.00			\$240.00
	Stipends	Industrial Skills	\$288.00			\$288.00
King, Taquisha May-Be-Blessed						
	Stipends	Allied Health	\$500.00			\$500.00
Kitson, Kae						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Krusemark, LeeAnne						
	Instructional Supplies	NonCredit	\$140.00			\$140.00
LaFine, Eva R						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
LaTanya Boyd						
	Contractual-Other	Industrial Skills	\$1,950.00			\$1,950.00
Laborers' International Union of						
	Expense-Other	Student Activities	\$932.00			\$932.00
Landeroz, Benny						
	Stipends	Industrial Skills	\$350.00			\$350.00
Larrick-Eubanks, Mackenzie D						
	Travel-Out of State	General Expenses	\$212.04	\$212.04		
	Travel-In State Mileage	Student Success	\$308.20	\$308.20		
Lee, Rhea						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Lee, Tiffany S						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Lidy, Paul						
	Travel-In State	Grants	\$99.16	\$99.16		
Littler Mendelson P.C.						
	Legal Services-Admin	Liab Protection & Settle	\$312.50			\$312.50
	Legal Services-Admin	Liab Protection & Settle	\$1,687.50			\$1,687.50
Long, Maria Ellena						
	Stipends	Agriculture	\$2,500.00			\$2,500.00
Love, Janice M						
	Stipends	Allied Health	\$200.00			\$200.00
Lowery, Lonnell,, Jr						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Lowery, Maurice S						
	Contractual-Other	Grant-Administration	\$300.00			\$300.00
Luhrsen, Michelle						
	Registration Fees	Grant-Administration	\$297.61			\$297.61
Lum, Victoria Katelyn						
	Stipends	Allied Health	\$500.00			\$500.00
MSC Industrial Supply Co						
	Equip Repair/Maint Agree	Engineering Technology	\$1,084.49	\$1,084.49		
Maguire, Dakota						
	Stipends	Agriculture	\$2,500.00			\$2,500.00
Mallernee, Sky R						
	Stipends	Allied Health	\$200.00			\$200.00
Mallit, Amanda						
	Stipends	Industrial Skills	\$350.00			\$350.00
Maloney, Conner Alan						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Manufacturing Skill Standards Co						
	Instructional Supplies	Credit	\$350.00			\$350.00
Martin, Joren M						
	Travel-Out of State	General Expenses	\$68.34	\$68.34		
Mason, Naomi						
	Student Support	Student Activities	\$100.00			\$100.00
	Stipends	Allied Health	\$400.00			\$400.00
	Stipends	Allied Health	\$850.00			\$850.00
Mazzotti Services						
	Uniforms	Basic Law Enforce Trng	\$150.00			\$150.00
	Uniforms	Basic Law Enforce Trng	\$214.00			\$214.00
	Uniforms	Basic Law Enforce Trng	\$537.00			\$537.00
	Uniforms	Basic Corrections Trng	\$643.00			\$643.00
	Uniforms	Basic Corrections Trng	\$2,608.00			\$2,608.00
	Uniforms	Basic Corrections Trng	\$2,684.00			\$2,684.00
	Uniforms	Basic Corrections Trng	\$1,614.00			\$1,614.00
	Uniforms	Basic Corrections Trng	\$37.00			\$37.00
	Instructional Supplies	Automotive-Tech Occ	\$42.00	\$42.00		
McCarty, Tresne D						
	Contractual-Other	Industrial Skills	\$650.00			\$650.00
	Participant Supplies	Industrial Skills	\$192.50			\$192.50
McClelland, Tonyua L						

Bills for Ratification



June 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
McClelland, Tonyua L	Stipends	Grant-SupportServices	\$500.00			\$500.00
McGee, Brandon Cortez	Stipends	Industrial Skills	\$350.00			\$350.00
McGinnis, Loren M	Travel-In State		\$46.90			\$46.90
Mcknight, Eddie Gene	Stipends	Industrial Skills	\$342.00			\$342.00
Melton, Julie Lynn	Telephone	Foundation & Development	\$60.00	\$60.00		
	Travel-In State		\$187.60			\$187.60
Mental Health Centers of Central	Contractual-Other	General Expenses	\$7,221.92			\$7,221.92
	Contractual-Other	General Expenses	\$4,916.12			\$4,916.12
Meta CP LLC	Contractual-Other	General Expenses	\$1,400.00			\$1,400.00
Michael, Jessica Lynn	Stipends	Allied Health	\$50.00			\$50.00
MicroTek	Equip Repair/Maint Agree	Biology-Baccalaureate	\$1,200.50	\$1,200.50		
Midwest Electronic Systems Inc	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$82.50			\$82.50
	Equip Repair/Maint Agree	MCLETC - IDOC	\$55.00			\$55.00
Midwest Occupational Health	Contractual-Other	CDL / Transportation	\$153.00			\$153.00
Miller, Landon Lee	Stipends	Grant-SupportServices	\$500.00			\$500.00
Miner, Stephen Anthony	Stipends	Grant-SupportServices	\$500.00			\$500.00
Mitchell, Jazmar	Stipends	Industrial Skills	\$108.00			\$108.00
	Stipends	Industrial Skills	\$180.00			\$180.00
	Stipends	Industrial Skills	\$162.00			\$162.00
	Stipends	Industrial Skills	\$156.00			\$156.00
Mitchell, Quintrell Maurice	Stipends	Industrial Skills	\$414.00			\$414.00
	Stipends	Industrial Skills	\$372.00			\$372.00
	Stipends	Industrial Skills	\$432.00			\$432.00
	Stipends	Industrial Skills	\$300.00			\$300.00
Modern Mailing & Printing	Instructional Supplies	Basic Law Enforce Trng	\$601.87			\$601.87
Mond, Malika S	Stipends	Allied Health	\$500.00			\$500.00
Montague, Kaylee	Stipends	Industrial Skills	\$350.00			\$350.00
Moore, Drake E	Stipends	Industrial Skills	\$288.00			\$288.00
	Stipends	Industrial Skills	\$192.00			\$192.00
Morissety, Abhiram	Stipends	Allied Health	\$500.00			\$500.00
Morrison, Ashton D	Expense-Other	Student Activities	\$80.10			\$80.10
Morrow, Samuel E	Maintenance Supplies	Maintenance	\$50.00		\$50.00	
Morse, Kara	Stipends	Grant-SupportServices	\$500.00			\$500.00
Moss Enterprises	Equipment-Instructional	Engineering Technology	\$4,670.00			\$4,670.00
	Equipment-Instructional	Engineering Technology	\$8,910.00			\$8,910.00
Mt Zion Chamber of Commerce	Advertising	Marketing	\$25.00	\$25.00		
Mueller, Alexis Marie	Stipends	Agriculture	\$2,500.00			\$2,500.00
Muex, Genesis J	Stipends	Allied Health	\$1,500.00			\$1,500.00
Murphy, Jarmale	Stipends	Industrial Skills	\$108.00			\$108.00
	Stipends	Industrial Skills	\$180.00			\$180.00
	Stipends	Industrial Skills	\$138.00			\$138.00
	Stipends	Industrial Skills	\$156.00			\$156.00
NRG Business Marketing LLC	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$237.44			\$237.44
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$11.68		\$11.68	

Richland Community College

Richland Community College

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
NRG Business Marketing LLC						
	Electricity and Nat Gas	Utilities	\$3,923.69		\$3,923.69	
Napa Auto Parts						
	Maintenance Supplies	Maintenance	\$33.29		\$33.29	
Nasco						
	Instructional Supplies	Biology-Baccalaureate	\$213.01	\$213.01		
	Instructional Supplies	Medical Assistant	\$113.90	\$113.90		
Neal Tire and Auto Services						
	Equip Repair/Maint Agree	Grounds	\$164.20		\$164.20	
New Readers Press						
	Office Supplies	Grant-Administration	\$1,205.27			\$1,205.27
Newell, Jeremy Rashawn						
	Stipends	Industrial Skills	\$240.00			\$240.00
	Stipends	Industrial Skills	\$288.00			\$288.00
Nishida Services						
	Custodial Services	Custodial	\$12,491.70		\$12,491.70	
	Custodial Services	Custodial	\$47,850.00		\$47,850.00	
O'Reilly Auto Parts						
	Instructional Supplies	Diesel Med/Hvy Trk Tech	\$53.75	\$53.75		
	Instructional Supplies	Automotive-Tech Occ	\$93.97	\$93.97		
	Instructional Supplies	Automotive-Tech Occ	\$337.18	\$337.18		
	Materials	Diesel Med/Hvy Trk Tech	\$19.56	\$19.56		
	Instructional Supplies	Automotive-Tech Occ	\$65.72	\$65.72		
	Vehicle Expense	Basic Law Enforce Trng	\$72.63			\$72.63
Office Depot Inc						
	Inventory-CentralStores		\$6,078.40	\$6,078.40		
Ohlwine, Josiah W						
	Stipends	Industrial Skills	\$288.00			\$288.00
	Stipends	Industrial Skills	\$288.00			\$288.00
Oliver, John						
	Travel-In State Mileage	CPED Administration	\$88.44			\$88.44
Ooton, Whitney						
	Stipends	Allied Health	\$1,500.00			\$1,500.00
Owens, Angela R						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$650.00			\$650.00
Owens, Mary Diane						
	Stipends	Industrial Skills	\$108.00			\$108.00
	Stipends	Industrial Skills	\$180.00			\$180.00
	Stipends	Industrial Skills	\$138.00			\$138.00
	Stipends	Industrial Skills	\$156.00			\$156.00
PNC Mortgage Payments						
	Expense-Other	Grant-SupportServices	\$600.00			\$600.00
Pallone, Kelli Renee						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$650.00			\$650.00
Paragon Micro, Inc						
	Equipment-Instructional	Academic Lab Support	\$9,783.04	\$9,783.04		
	Participant Supplies	Student Activities	\$33,037.80			\$33,037.80
	Participant Supplies	EnRich	\$60,569.30			\$60,569.30
	Materials		\$622.02			\$622.02
Patricio, Danielle						
	Travel-In State	Grants-Training	\$64.32			\$64.32
Patton, Tavarus						
	Stipends	Industrial Skills	\$350.00			\$350.00
Pentagon Federal Credit Union						
	Expense-Other	Grant-SupportServices	\$600.00			\$600.00
Per Mar Security & Research						
	Security	Public Safety Department	\$21,419.45			\$21,419.45
Perkins, Linda						
	Contractual-Other	Grant-Administration	\$300.00			\$300.00
Perry, Samantha						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$500.00			\$500.00
Peterson, Taylor Danielle						
	Stipends	CDL / Transportation	\$84.00			\$84.00
Phillips, Damarion						
	Stipends	Industrial Skills	\$350.00			\$350.00
Plato, Adraiona Marie						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Professional Adjustment Bureau						
	Wage Garnishment Orders		\$345.81	\$345.81		
RCC Foundation						

Bills for Ratification



June 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
RCC Foundation						
	Richland Foundation		\$101.25	\$101.25		
	Richland Foundation		\$101.25	\$101.25		
	Publications & Dues	VP Student Success	\$123.00	\$123.00		
	Employee Awards	VP Academic Services	\$599.99	\$599.99		
	Publications & Dues	VP Student Success	\$507.01	\$507.01		
	Richland Foundation		\$41.25	\$41.25		
	Richland Foundation		\$42.25	\$42.25		
	Richland Foundation		\$734.15	\$734.15		
	Richland Foundation		\$735.15	\$735.15		
	Richland Foundation		\$734.15	\$734.15		
	Richland Foundation		\$41.25	\$41.25		
Rathje Enterprises, Inc						
	Building Repair/Maint	Maintenance	\$7,000.00		\$7,000.00	
	Building Repair/Maint	Maintenance	\$8,400.00		\$8,400.00	
	Building Repair/Maint	Maintenance	\$12,500.00		\$12,500.00	
Ray O'Herron Company Inc						
	Uniforms	Public Safety Department	\$53.52			\$53.52
	Uniforms	Public Safety Department	\$96.69			\$96.69
	Uniforms	Public Safety Department	\$176.43			\$176.43
Rayburn, Joshua						
	Stipends	Industrial Skills	\$350.00			\$350.00
Rayner, Jaytarius Montrez						
	Student Support	Student Activities	\$100.00			\$100.00
	Stipends	Allied Health	\$400.00			\$400.00
	Stipends	Allied Health	\$850.00			\$850.00
Rebecca Lake Consulting, LLC						
	Contractual-Other	Grant-Administration	\$2,500.00			\$2,500.00
Rebelsky, Dayna Michelle						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$500.00			\$500.00
Reed, Jamarion						
	Stipends	Industrial Skills	\$350.00			\$350.00
Reed, Nicole R						
	Expense-Other	Student Activities	\$42.62			\$42.62
Reed, Rhonda L						
	Stipends	CDL / Transportation	\$252.00			\$252.00
Rempe, Regina A						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$650.00			\$650.00
Rexx Battery of Decatur Inc						
	Equip Repair/Maint Agree	Grounds	\$1.50		\$1.50	
Reynolds, Miranda D.						
	Stipends	Industrial Skills	\$288.00			\$288.00
	Stipends	Industrial Skills	\$168.00			\$168.00
Reynolds, Olivia M						
	Stipends	Industrial Skills	\$350.00			\$350.00
Reynolds, Tomeshia Lashae						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$500.00			\$500.00
Rice, Jamale L						
	Stipends	CDL / Transportation	\$1,524.00			\$1,524.00
Riggs, Faythe Abigayle						
	Stipends	Allied Health	\$50.00			\$50.00
Roberts, LaRae C						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Romano Co						
	Building Repair/Maint	Law Enforce Trng Ctr O&M	\$3,749.00			\$3,749.00
ST Surg LLC						
	Equipment-Instructional	Surgical Tech-Health Occ	\$6,480.33			\$6,480.33
Safety Shoe Distributors						
	Participant Supplies	Industrial Skills	\$485.98			\$485.98
Sangamon County Sheriff's						
	Contractual-Other	Basic Corrections Trng	\$29,348.75			\$29,348.75
Sargeant, Tessa Jo						
	Stipends	Agriculture	\$2,500.00			\$2,500.00
Schanuel, Rebecca Marilyn						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$650.00			\$650.00
Secretary of State						
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00

Bills for Ratification



June 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Secretary of State						
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
	Instructional Supplies	Credit	\$50.00			\$50.00
Sericati, Kristin Marie						
	Contractual-Other	Grant-Administration	\$200.00			\$200.00
Shaw, Brooke Ashlyn						
	Stipends	Allied Health	\$200.00			\$200.00
Shaw, Grace J						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$500.00			\$500.00
Sheet Metal Workers Local 218						
	Expense-Other	Student Activities	\$60.00			\$60.00
	Expense-Other	Student Activities	\$60.00			\$60.00
	Expense-Other	Student Activities	\$60.00			\$60.00
Shelley, Timothy Dewan						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Sherwin Williams Company						
	Maintenance Supplies	Maintenance	(\$113.94)		(\$113.94)	
	Maintenance Supplies	Maintenance	\$68.59		\$68.59	
	Maintenance Supplies	Maintenance	\$279.14		\$279.14	
Skundberg, Erik S						
	Stipends	Allied Health	\$500.00			\$500.00
Sloan Implement Company Inc						
	Equip Repair/Maint Agree	Grounds	\$123.38		\$123.38	
Smith, Anna Noelle						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$500.00			\$500.00
Smith, Lakeytra Renee						
	Stipends	Allied Health	\$50.00			\$50.00
Smith, Sharice P						
	Stipends	Industrial Skills	\$120.00			\$120.00
Smithers, Jess R						
	Travel-Out of State	Agriculture	\$1,253.15	\$1,253.15		
	Travel-Out of State	Agriculture	\$313.31	\$313.31		
Snarski, Brock J						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$500.00			\$500.00
Snow, Amy D						
	Event Expense	Human Resources	\$26.29	\$26.29		
South Side Control Supply						
	Maintenance Supplies	Maintenance	\$25.22		\$25.22	
Spanberger, Erin M						
	Travel-In State	Insitutional Research	\$34.17	\$34.17		
Spivey, Tamekia M						
	Stipends	Industrial Skills	\$350.00			\$350.00
Spradlin, Tyler L						
	Stipends	Industrial Skills	\$288.00			\$288.00
	Stipends	Industrial Skills	\$288.00			\$288.00
Squared Away Construction LLC						
	Contractual-Other	Industrial Skills	\$4,500.00			\$4,500.00
	Contractual-Other	Industrial Skills	\$2,400.00			\$2,400.00
	Participant Supplies	Industrial Skills	\$2,650.00			\$2,650.00
	Participant Supplies	Industrial Skills	\$2,800.00			\$2,800.00
	Contractual-Other	Industrial Skills	\$6,000.00			\$6,000.00
Star Silkscreen Design Inc						
	Participant Supplies	Student Activities	\$808.50			\$808.50
	Participant Supplies	Student Activities	\$808.50			\$808.50
	Participant Supplies	Student Activities	\$2,303.25			\$2,303.25
	Participant Supplies	Student Activities	\$2,626.90			\$2,626.90
	Participant Supplies	Student Activities	\$4,761.50			\$4,761.50
Stephenson, Ethan T						
	Travel-Out of State	Grant-Administration	\$482.44			\$482.44
Stiner, Robbie Sue						
	Student Tuition Rec		\$197.00	\$197.00		
Strayhorn, Te'Ranza						
	Stipends	Industrial Skills	\$350.00			\$350.00
Streight, Tashawna Sarajeon						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Sullivan, Natasha Louise						
	Stipends	Allied Health	\$200.00			\$200.00
Sunderland, Mary C						
	Stipends	Allied Health	\$1,500.00			\$1,500.00

Bills for Ratification



June 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Superior Fire Protection Sys Inc						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$1,090.00			\$1,090.00
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$1,090.00			\$1,090.00
Sysco Central Illinois Inc						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$194.00			\$194.00
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$194.00			\$194.00
T E Pest Control Inc						
	Pest Control	Law Enforce Trng Ctr O&M	\$270.00			\$270.00
	Pest Control	MCLETC - IDOC	\$270.00			\$270.00
T-Mobile						
	Expense-Other	Grant-SupportServices	\$600.00			\$600.00
TCCI Manufacturing LLC						
	TCCI Climate Cntr	TCCI	\$517,962.02			\$517,962.02
	TCCI Climate Cntr	TCCI	\$680,804.51			\$680,804.51
TK Elevator Corp						
	Contractual-Other	Law Enforce Trng Ctr O&M	\$705.00			\$705.00
	Equip Repair/Maint Agree	Maintenance	\$638.18		\$638.18	
TLC's Ice Cream LLC						
	Event Expense	Club Expenses	\$262.50			\$262.50
TSW Diesel and Small Engine						
	Equip Repair/Maint Agree	Grounds	\$120.00		\$120.00	
Taylor, Gina M						
	Travel-In State-Instruct	EnRich	\$28.81			\$28.81
Taylor, Jarvis						
	Stipends	CDL / Transportation	\$144.00			\$144.00
Taylor, Shariah Janae						
	Stipends	CDL / Transportation	\$228.00			\$228.00
	Stipends	CDL / Transportation	\$264.00			\$264.00
	Stipends	CDL / Transportation	\$108.00			\$108.00
Tedford, Jaiden						
	Stipends	CDL / Transportation	\$36.00			\$36.00
The Decatur Club						
	Meeting Expense	General Expenses	\$30.11	\$30.11		
	Publications & Dues	General Expenses	\$100.00	\$100.00		
The Omni Group						
	Contractual-Other	Human Resources	\$13.00	\$13.00		
The SOLVR Group						
	Graduation Expense	General Expenses	\$1,300.00	\$1,300.00		
	Contractual-Other	Grant-Administration	\$9,345.00			\$9,345.00
Thomas, Jalecia Darshell						
	Stipends	Industrial Skills	\$288.00			\$288.00
	Stipends	Industrial Skills	\$288.00			\$288.00
Thomas, Jennifer R_D						
	Travel-Out of State	Grant-Administration	\$304.20			\$304.20
Thompson, Megan Amber						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$500.00			\$500.00
Truck Centers Inc						
	Equipment-Instructional	CDL / Transportation	\$52,940.00			\$52,940.00
	Equipment-Instructional	CDL / Transportation	\$63,418.00			\$63,418.00
Tucker, Brian J						
	Telephone	Telecommunications	\$50.00		\$50.00	
ULINE						
	Maintenance Supplies	Custodial	\$176.46		\$176.46	
Uline						
	Non Consumable Supplies	Law Enforce Trng Ctr	\$190.77			\$190.77
Valdez, Cristobal O						
	Telephone	Presidents Office	\$125.00	\$125.00		
	Travel-Out State-Other	Presidents Office	\$5,903.46	\$5,903.46		
	Travel-In State	Presidents Office	\$496.74	\$496.74		
VanMatre, Holly M						
	Stipends	Allied Health	\$1,500.00			\$1,500.00
Vercellino, Karen A						
	Instructional Supplies	AAS Nursing -Health Occ	\$76.96	\$76.96		
Verizon Wireless						
	Telephone	Telecommunications	\$315.06		\$315.06	
	Telephone	Public Safety Department	\$180.07			\$180.07
Vestis Group Inc						
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$52.00			\$52.00
	Maintenance Supplies	MCLETC - IDOC	\$52.00			\$52.00
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$14.00			\$14.00
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$52.00			\$52.00
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$52.00			\$52.00

Bills for Ratification



June 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Vestis Group Inc						
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$52.00			\$52.00
Vickery, Jett Ryley						
	Stipends	Agriculture	\$2,500.00			\$2,500.00
Viewpoint Screening						
	Fees Pass Thru Backgrnd		\$500.00	\$500.00		
Village Apartments Investments						
	Expense-Other	Grant-SupportServices	\$600.00			\$600.00
Wall Street Embroidery & Silk Sc						
	Uniforms	Basic Law Enforce Trng	\$109.00			\$109.00
	Uniforms	Basic Corrections Trng	\$1,215.00			\$1,215.00
	Expense-Other	Law Enforce Trng Ctr	\$120.00			\$120.00
	Uniforms	Basic Law Enforce Trng	\$1,503.50			\$1,503.50
	Uniforms	Basic Corrections Trng	\$1,772.40			\$1,772.40
	Uniforms	Basic Law Enforce Trng	\$2,047.20			\$2,047.20
	Uniforms	Basic Law Enforce Trng	\$4,408.10			\$4,408.10
	Uniforms	Basic Law Enforce Trng	\$5,742.20			\$5,742.20
	Uniforms	Basic Corrections Trng	\$1,043.50			\$1,043.50
Wallace, Jacory Arnez						
	Stipends	Industrial Skills	\$414.00			\$414.00
	Stipends	Industrial Skills	\$474.00			\$474.00
	Stipends	Industrial Skills	\$444.00			\$444.00
	Stipends	Industrial Skills	\$300.00			\$300.00
Ward, Treshawn L						
	Stipends	CDL / Transportation	\$36.00			\$36.00
Watson, Dwight Demetric						
	Stipends	Industrial Skills	\$350.00			\$350.00
Watson, Shaundell Dwayne						
	Stipends	Industrial Skills	\$350.00			\$350.00
Wenskunas, John M						
	Stipends	Industrial Skills	\$414.00			\$414.00
	Stipends	Industrial Skills	\$474.00			\$474.00
	Stipends	Industrial Skills	\$444.00			\$444.00
	Stipends	Industrial Skills	\$300.00			\$300.00
Wheeler, Carolyn Takorea						
	Stipends	Allied Health	\$200.00			\$200.00
White, Layla Marie						
	Student Support	Student Activities	\$100.00			\$100.00
	Stipends	Allied Health	\$400.00			\$400.00
	Stipends	Allied Health	\$850.00			\$850.00
White, Quamar						
	Stipends	Industrial Skills	\$72.00			\$72.00
	Stipends	Industrial Skills	\$132.00			\$132.00
	Stipends	Industrial Skills	\$144.00			\$144.00
	Stipends	Industrial Skills	\$72.00			\$72.00
	Stipends	Industrial Skills	\$156.00			\$156.00
Whitney, Brandon						
	Stipends	CDL / Transportation	\$354.00			\$354.00
	Stipends	CDL / Transportation	\$336.00			\$336.00
	Stipends	CDL / Transportation	\$336.00			\$336.00
	Stipends	CDL / Transportation	\$336.00			\$336.00
Whittlesey, Mytesha A						
	Stipends	Allied Health	\$200.00			\$200.00
Wiggins, Rebecca						
	Contractual-Other	Grant-Administration	\$300.00			\$300.00
Wild Daisy Inc DBA Taxxperts						
	Contractual-Other	Minority Entrp MentorPrg	\$30,000.00			\$30,000.00
Williams, David						
	Stipends	Industrial Skills	\$288.00			\$288.00
	Stipends	Industrial Skills	\$288.00			\$288.00
Williams, Ebonie Lashae						
	Student Support	Student Activities	\$300.00			\$300.00
	Stipends	Allied Health	\$650.00			\$650.00
Williams, Malik						
	Stipends	Industrial Skills	\$350.00			\$350.00
Winick, Elizabeth J						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Winter, Holly Rachelle						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Woolsey, Anna Rose						
	Stipends	Grant-SupportServices	\$500.00			\$500.00
Workforce Investment Solutions						
	Contractual-Other	Grant-Administration	\$616.94			\$616.94

Bills for Ratification



June 2024

<i>Vendor Account</i>	<i>Center</i>	<i>Amount</i>	<i>Ed Fund</i>	<i>O&M Fund</i>	<i>Other Fund</i>
Workforce Investment Solutions					
Registration Fees	Business Office	\$616.94			\$616.94
Contractual-Other	Grant-Administration	\$7,917.08			\$7,917.08
Yaden, Deborah					
Contractual-Other	Grant-Administration	\$400.00			\$400.00
Contractual-Other	Grant-Administration	\$800.00			\$800.00
Yoder, Bethany D					
Stipends	Allied Health	\$200.00			\$200.00
Young, Kashyla Tane'					
Stipends	Industrial Skills	\$350.00			\$350.00
Young, Sr, Quentin D					
Contractual-Other	Grant-Administration	\$300.00			\$300.00
Zalanka, Sheree					
Telephone	Business Office	\$50.00	\$50.00		
Zuniga, Isaac D					
Travel-In State	VP Academic Services	\$43.16	\$43.16		
		\$2,881,871.86	\$421,963.92	\$172,027.03	\$2,287,880.91

Executive Session- July 16, 2024

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self -evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions .