



September 2024 Board of Trustees Meeting

September 17. 2024

Board Room

One College Park

Decatur, IL, 62521



Meeting Book - September 2024 Board of Trustees Meeting

September 2024 Board of Trustees Meeting

A. Annual Board Book Calendar

- a. Board Book Annual Calendar 2024.docx

B. Principles of Sustainability

- a. Principles of Sustainability.pdf

C. Innovation and Quality Performance System

- a. Innovation and Quality Performance Strategic Plan Visual updated 11-6-19.pdf

D. Strategic Plan Priorities

- a. Richland Community College pages for Board 2024.docx

E. The Vision: To be the best and first choice for education.

F. College Mission: To empower individuals through learning and to forge partnerships that grow communities.

G. Core Values: Commitment, Respect, Excellence, Integrity and Accountability, and Diversity, Equity, Inclusion, and Belonging

H. Convening of the Regular Meeting

- a. Call to Order
- b. Roll Call

I. Minutes of the Regular Meeting on August 20, 2024

- a. August MINUTES OF BOARD OF TRUSTEES REGULAR MEETING.docx

Needs Action

J. Appearance of Citizens and Introduction of Guests

K. Written Communications

a. Personnel Update

- a. Personnel Report September 2024.doc

Kristie
Dawson

L. Special Reports

a. Report of ICCTA

b. Faculty Report

- a. Learn and Earn Board report.pptx

Chairwoman
Carr
Dr. Chris Merli

c. Institutional Advancement Monitoring Report

Julie Melton

M. Report of Student Trustee

Brayden
Thomas

- a. September 2024 Student Trustee Report.docx

N. New Business

a. Presidential Employment Contract Restated

Needs Action

Sheree
Zalanka

- a. President's Employment Contract Memo FY25.pdf
b. 2024 Presidential Contract 05.21.24 ready for signature.docx

b. Recommendation to Approve the Contract for Richland Federation Teachers Local 4262 for 2024 through 2027

Needs Action

Dr. Isaac
Zuniga

- a. Dr. Zuniga Board Memo CBA 2024.pdf
b. Collective Bargaining Agreement 2024-2027 FINAL.pdf

c. Board Policy 4.5 and 4.9.4 - Third Reading and Adoption

Needs Action

Joe Feinstein

- a. policyupdate45and494-thirdreading.pdf

d. Clover Learning Student Plan

Needs Action

Dr. Tasha
Jones

- a. Clover Learning Student Plan.pdf

O. Financial Report

Needs Action

Sheree
Zalanka

- a. Financial Memo.docx
b. August 2024 Financials.pdf

P. Report of the President

Q. Items from the Board

R. Executive Session

Needs Action

- a. Executive Session.docx

S. Adjournment

RICHLAND COMMUNITY COLLEGE BOARD OF TRUSTEES ANNUAL CALENDAR 2024

JANUARY 2024

Reports

Consent Agenda

**College Legal
Contractual
Agreements**

New Business

Trustee Training

FEBRUARY 2024

Reports

Consent Agenda

New Business

Recommendations for
Tenure

Recommendation for
Approval of Fees

**Strategic Plan
Priorities**

Monitoring Report:
Community Partnership

MARCH 2024

Reports

Consent Agenda

New Business

Recommendations for
Faculty Promotions in
Rank

Recommendation to Grant
Professor Emeritus Status

Recommendation to Grant
Staff Emeritus Status

Recommendation for
Professional Leave

Recommendation for
Approval of Tuition

Monitoring Report: Staff
Profile

APRIL 2024

President's Evaluation

**Tenure and Promotion
Recognition Dinner**

**Student Government
Election Results**

**Report from Board
Secretary regarding
Election of Student
Trustee**

**Seating of New
Student Trustee**

Reports

MAY 2024

**Reorganization of
Board of Trustees**

Reports

Consent Agenda

New Business

Tentative Budget

Other

RCC Commencement

ICCTA Lobby Day

Monitoring Report:
Budget

JUNE 2024

Public Hearing for Budget

Reports

Strategic Plan Quarterly Report

Consent Agenda

New Business

Resolution Adopting Budget

Compliance with Prevailing
Wage Act

State Capital Funding Request

**Resolution Transferring
Earnings**

**Review of Minutes of Previous
Executive Sessions**

Monitoring Report: Planning and
IE

RICHLAND COMMUNITY COLLEGE BOARD OF TRUSTEES ANNUAL CALENDAR 2024

JULY 2024

Reports

Consent Agenda

Monitoring Report:
Student Profile

AUGUST 2024

Reports

Institutional year Book
Program Review
Presentation

Consent Agenda

Monitoring Report:
Marketing/Government
& Community Affairs

SEPTEMBER 2024

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Physical Plant/Facilities

OCTOBER 2024

Reports

Consent Agenda

Distribution of audit
Reports – RCC &
Brush College, LLC

Strategic Plan Quarterly
Update

Monitoring Report:
Academic Profile

NOVEMBER 2024

Reports

Audit Presentation

Consent Agenda

Calendar of Regular
Meeting of Board of
Trustees

Old Business

Financial Report

Monitoring Report:
Enrollment and
Financial

DECEMBER 2024

Reports

Consent Agenda

Old Business

Resolution for Fiscal
Year Tax Levy

Review of Minutes of
Previous Executive
Sessions

Winter Board Retreat

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the best and
first choice for
education.

College Mission

To empower individuals
through learning and to
forge partnerships that
grow communities.

Core Values

Commitment
Respect
Excellence
Integrity and
Accountability
Diversity, Equity,
Inclusion, and Belonging

Strategic Plan 2024-2026

Goal 1: Transform teaching and learning to improve academic excellence.

Strategy A: Promote DEIB faculty professional development by offering four DEIB-focused sessions per year.
Strategy B: Promote the importance of student information literacy to faculty.
Strategy C: Revise and offer the student information literacy course (CIS 101) and Canvas module to provide increased student access.

Goal 2: Bolster and sustain an equitable environment that fosters student success and completion.

Strategy A: Boost course and program completion and retention.
Strategy B: Enhance the use of campus resources to support students.
Strategy C: Ensure equitable outcomes for students.
Strategy D: Enhance student engagement in co-curricular activities.
Strategy E: Grow enrollment through new and updated pathways.
Strategy F: Develop and offer Essential Skills/Trauma-Informed Training for students.

Goal 3: Identify and cultivate partnerships to meet the needs of the District communities.

Strategy A: Connect with District employers to identify needed skills and collaborate in the delivery of training opportunities.
Strategy B: Deliver Essential Skills/Trauma-Informed Training to internal & external stakeholders.
Strategy C: Promote training opportunities with internal and external communities to better connect with and inform the District.
Strategy D: Implement a single Customer Relationship Management (CRM) system.
Strategy E: Deliver data-informed, innovative programs and services that align with the rapidly changing workforce.
Strategy F: Expand the impact of the Minority Mentor Protégé Program.
Strategy G: Create partnerships to address students' barriers to basic needs, resources, and support.

Goal 4: Enhance operational sustainability to meet stakeholder needs.

Strategy A: To improve financial policies and procedures to ensure the continued availability of a long-term funding reserve.
Strategy B: To support the evolving technology needs of the institution.
Strategy C: To formalize or improve policies and procedures that guide Richland's operational sustainability.

Implementation and Performance

Public Accountability

Strategic Plan

Program Review and Program/Discipline Viability

Annual Budget

Monitoring Reports, Reports to ICCB and HLC

Annual Strategic Plan Report

Implementation and Performance

Public Accountability

Richland Community College 2024-2026 Strategic Plan

Vision: To be the best and first choice for education.

Mission: To empower individuals through learning and to forge partnerships that grow communities.

Core Values: Commitment; Respect; Excellence; Integrity and Accountability; Diversity, Equity, Inclusion, and Belonging.

Goal 1: Transform teaching and learning to improve academic excellence.

- A. Promote DEIB faculty professional development by offering four DEIB-focused sessions per year.
- B. Promote the importance of student information literacy to faculty by offering a minimum of two faculty development sessions in 2024.
- C. Revise and offer the student information literacy course (CIS 101) and Canvas module to provide increased student access.

Goal 2: Bolster and sustain an equitable environment that fosters student success and completion.

- A. Boost course and program completion and retention.
- B. Enhance the use of campus resources to support students.
- C. Ensure equitable outcomes for students.
- D. Enhance student engagement in co-curricular activities for greater success.
- E. Grow enrollment through new and updated pathways.
- F. Develop and offer Essential Skills/Trauma-Informed Training for students.

Goal 3: Identify and cultivate partnerships to meet the needs of the District communities.

- A. Connect with local employers to identify skill gaps and provide training opportunities.
- B. Deliver Essential Skills/Trauma-Informed Training to internal and external stakeholders.
- C. Promote training opportunities with internal and external communities to better connect with and inform the District.
- D. Implement a single Customer Relations Management (CRM) system to track communications and touchpoints with potential students and corporate training customers across all areas of the College.
- E. Deliver data-informed, innovative programs and services that align with the rapidly changing workforce.
- F. Expand the impact of the Minority Mentor Protégé Program.
- G. Create partnerships to address students' barriers to basic needs, resources, and support.

Goal 4: Enhance operational sustainability to meet stakeholder needs.

- A. To improve financial policies and procedures to ensure the continued availability of a long-term funding reserve.
- B. To support the evolving technology needs of the institution.
- C. To formalize or improve upon policies and procedures that guide Richland's operational sustainability initiatives.

**MINUTES OF BOARD OF TRUSTEES REGULAR MEETING
DISTRICT NO. 537
RICHLAND COMMUNITY COLLEGE**

August 20, 2024

CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:35 p.m. Tuesday, August 20, 2024, in the Board Room of Richland Community College by Chairwoman Carr. Chairwoman Carr also recited the College Vision, Mission, and Core Values.

Roll Call

Trustees Present: Dan Diskey, Dale Colee, Ben Andreas, Bishop Wayne Dunning, Vicki Carr and Brayden Thomas

Trustees Absent: Tom Ritter, Marcy Rood

Also present: Dr. Cris Valdez and other staff members

MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on July 16, 2024, had been distributed to the Board prior to this meeting.

Diskey moved to approve the minutes of the Regular Meeting on July 16, 2024. Bishop Dunning seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Haley Helpingstine, Grant Accountant

WRITTEN COMMUNICATIONS

Personnel Update

New Employees

Name	Position	Start Date
Jennifer Ross	EnRich Healthcare Program Navigator	07/01/2024
Susan Conway	Temp Success Coach	07/08/2024
Tiara Williams	Food Service/MCLETC	07/22/2024
Corrie Cool	Housekeeping/MCLETC	07/29/2024

Changes

Name	Position	Start Date
Devan Ingram	EnRich Healthcare Navigator to CEJA Transition Coordinator	07/29/2024

Retirements, Resignations, and Terminations

Name	Position	Last Day
Lotti Metsker	Housekeeping MCLETC	07/12/2024
Dashan Waddy	Executive Assistant, External Affairs	07/26/2024
Matthew Weidiger	TT Psychology Faculty	07/31/2024
Monica Brigham	Student Success Coach/Adjunct	07/31/2024
Tiara Williams	Food Service/MCLETC	07/31/2024

SPECIAL REPORTS

MONITORING REPORT

Dr. Zuniga presented the Monitoring Report, Academic Profile

REPORT OF ICCTA

Bishop Wayne Dunning gave a report of the Executive Retreat that was held at MCLTC. Chairwoman Carr reminded Trustees of the next meeting that will be held in Springfield on September 13-14 and the ACCT Leadership Congress that will be held in October in Seattle Washington.

FACULTY REPORT

Michelle Stephens presented updates and goals for the Richland Theater.

REPORT OF STUDENT TRUSTEE

Student Trustee Brayden Thomas presented the Student Leadership Council Report.

FOUNDATION REPORT

Julie Melton reported on top accomplishments, projects in progress and new opportunities on the horizon.

CONSENT AGENDA

A recommendation was made to the Board of Trustees to hire Full-Time Business Faculty (Tenure Track) Dr. James Jones effective August 12, 2024, as presented.

Andreas moved to approve the Consent Agenda, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

NEW BUSINESS

BOARD POLICY – ATTENDANCE POLICY 3.5.5.17 – THIRD READING AND ADOPTION

Board Policy 3.5.5.17 – Attendance Policy was presented to the Board of Trustees for the third reading and adoption.

Bishop Dunning moved to adopt Board Policy 3.5.5.17 – Attendance Policy. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

BOARD POLICY 4.5 AND 4.9.4 – SECOND READING

Updates were made to Board Policies 4.5 and 4.9.4 to maintain compliance with Illinois Public Act 103-0054 (Student Debt Assistance). This is the second reading. No action is necessary.

APPROVAL FOR PURCHASE OF SPECIMENS FOR BIOLOGY 205

A recommendation was made to the Board of Trustees that would authorize College Administration to purchase three human cadavers from Science Care of Phoenix, AZ in the amount of \$20,813.00, as presented.

Colee moved to approve the purchase three human cadavers from Science Care of Phoenix, AZ in the amount of \$20,813.00, as presented. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

APPROVAL FOR PURCHASE OF VEHICLE FOR CAMPUS SECURITY PERSONNEL

A recommendation was made to the Board of Trustees that would authorize College Administration to purchase of a used patrol vehicle for the price of \$18,795.00 from Chicago Motors of Chicago, IL, as presented.

Bishop Dunning moved to approve the purchase of a used patrol vehicle for the price of \$18,795.00 from Chicago Motors of Chicago, IL, as presented. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The July 2024 Treasurer's Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of \$3,802,523.81 for July 2024 was distributed to the Board prior to the meeting.

Bishop Dunning moved to ratify the July bills and travel expenditures paid and approve the Financial Statement subject to audit. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

REPORT OF THE PRESIDENT

- President Valdez reported to the Board that the Fall semester has begun, and the students seem happy to be on campus, getting some free food and help where needed.

ITEMS FROM THE BOARD

- Ben Andreas is very excited and proud to represent Richland Community College.
- Dan Diskey thanked Dr. Z and the staff for all the work that is contributed to the students. He is proud to represent the College.
- Bishop Dunning thanked those that helped make his basketball camp a success.
- Dale Colee stated that Richland is no longer the best kept secret. Thanks to Bishop Dunning for working with the students and teaching life's skills.

EXECUTIVE SESSION

Andreas moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Bishop Dunning seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

Meeting convened into closed session at 6:41 p.m.

Meeting reconvened into open session at 7:09 p.m.

ADJOURNMENT

Diskey moved and Bishop Dunning seconded to adjourn the meeting at 7:10 p.m.

Benjamin Andreas, Secretary

To: Cris Valdez, President

From: Kristie Dawson, Executive Director, Human Resources

Date: September 17, 2024

Subject: Personnel Report August 2024

New Employees

Name	Position	Start Date
Jill Branyan	Accountant	08/12/2024
Dr. Santia Fitzpatrick-Butler	ADN Associate Professor	08/12/2024
Sean Dial	Welding Instructor	08/12/2024
William (Bill) Gubbins	Engineering Instructor	08/12/2024
Jami Windhorn-Obermeyer	Nurse Assistant Instructor/Program Coordinator	08/12/2024
Dr. James (Jim) Jones	Business Faculty	08/12/2024
Dr. Melissa Scircle	Psychology Faculty	08/12/2024
Derek Clem	ART Faculty	08/12/2024
Hunter Tuinstra	Temp Full-time English Faculty	08/12/2024
Cody Morrell	Temp Full-time Sociology Faculty	08/12/2024
Kirsten Maschmann	Administrative Assistant Nursing Education	08/26/2024

Changes

Name	Position	Start Date
Antonio Valdez	Solutions Specialist to CEJA Student Coordinator	08/26/2024

Retirements, Resignations, and Terminations

Name	Position	Last Day
Corrie Cool	Housekeeping MCLETC	08/02/2024
Kathy White	Skills Trade Specialist	08/02/2024
Adam Lovell	Grant Coordinator	08/08/2024

Learn and Earn

Teaching kids to ride responsibly



What is it?

Kids from the Boys and Girls club learn how to ride bikes.

4 week program with students meeting twice a week for 1 hr

June 10 - July 3

Children completing the program earn a free bicycle, helmet and lock

17 riders graduated



Starting the Class

[WAND Report](#)



Syllabus

Fitting the
Bicycles

How to Ride

Bicycle Safety

Basic Bicycle
Maintenance

Rules of the Road



Day Five: Fix-a-Flat and Bike-on-Bus demo

- **Goals:**

1. Teach students how to fix a flat
2. Show kids how to put their bikes on the bus

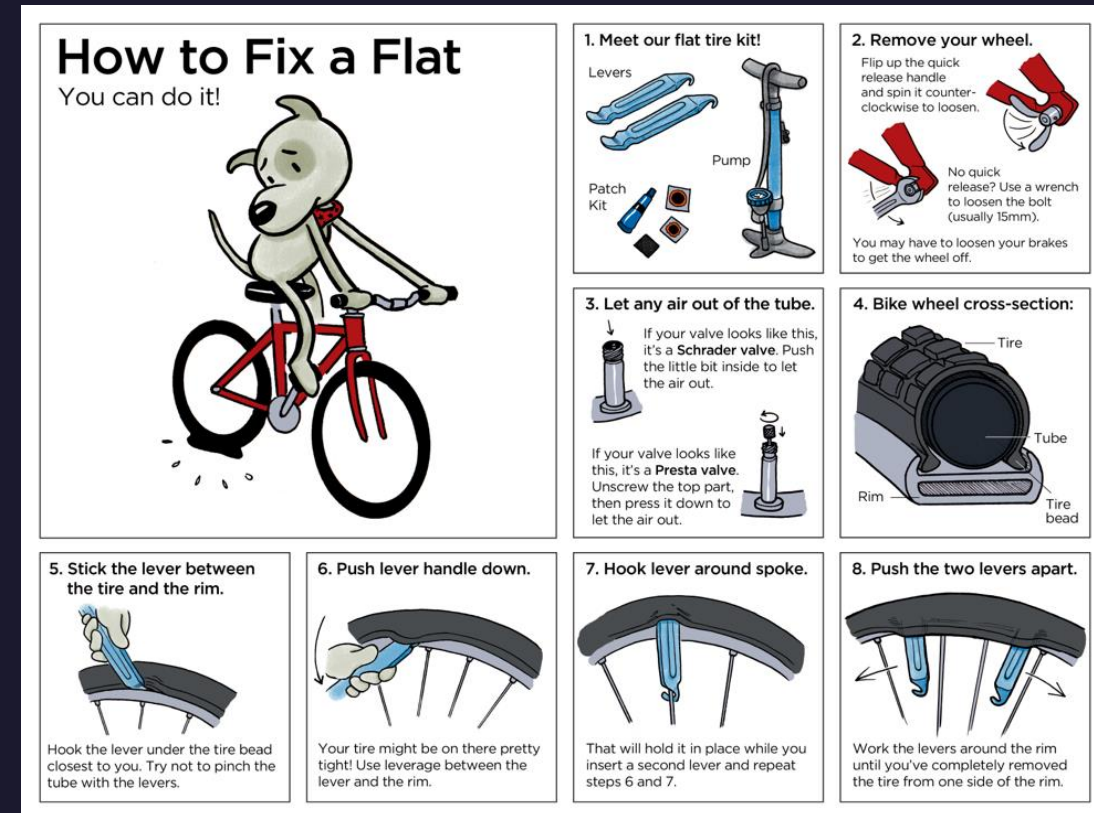
- **Agenda** - ***Students should be split into two groups, so that half are doing fix-a-flat while the other half are at the bus. At the halfway point the groups should switch.***

1. Welcome, progress tracker check-in
2. Fix a Flat activity

- - -water and snack(?) - -

1. Bike on bus demo

- **Lesson Fix a Flat** - Using the slide deck and infographic hand out, walk students through taking a wheel off a bike, deflating the tube, taking out the tube, and then putting everything back together. Make sure that they know to



Community Ride

[Community Ride](#)



The Team

City of Decatur Jasper Street Implementation
Committee

Boys & Girls Club of Decatur

Hope Academy

Decatur Bicycle Club

Decatur Bicycle Shop

U.S. Dept. of Transportation



The Future



THE LEAGUE OF AMERICAN BICYCLISTS

hereby makes it known that

CHRIS MERLI

has successfully completed the Smart Cycling ON-BIKE course, practiced cycling for hours and miles upon the road, has demonstrated proficiency by practical examination and therefore, has earned this certificate of completion of

SMART CYCLING ON-BIKE COURSE

Susan Jones #3738

Instructor and LCI Number

9-7-24

Date

Richland Community College
STUDENT LEADERSHIP COUNCIL
BOARD REPORT

September 2024

Student Trustee: Brayden Thomas

President | Vice-President TBA | Secretary: TBA

Student Engagement Activities for September:

September 16 – Clearly Crystals – get your face engraved into a crystal cube. 9 – 1

September 17 – Constitution/Citizenship Day – Pocket Constitutions will be handed out 10 - noon

September 18 – National Rice Krispy Day – Handing out packaged Rice Krispy's 10 - noon

September 19 – EIU recruitment table – an EIU representative will be here from 10 – 1

September 24 – Fresh Check Day- A mental health fair -10 – noon

September 26 – Celebrating Hispanic Heritage Month – Make your own Talavera Tile – 9-1



MEMORANDUM

To: Board of Trustees

From: Sheree C. Zalanka
Vice President of Financial Services

Date: September 6, 2024

Re: President's Employment Contract

Attached for consideration is the restated employment contract for Dr. Cristobal Valdez as the President of Richland Community College. The contract, as presented, extends the President's term of service through June 30, 2027, and provides for an increase to base salary and benefits.

Public Act 099-0482 requires that a public notice be given that specifically states the action to approve or modify an employment contract. Also, as part of this public notice, the Act requires that a copy of the contract is made public and as such, a copy of the contract is attached.

It is recommended that the attached contract be approved by the Board of Trustees at their September 17, 2024 regular meeting.

EMPLOYMENT SERVICES AGREEMENT
BETWEEN
RICHLAND COMMUNITY COLLEGE AND DR. CRISTOBAL VALDEZ
RESTATED

The undersigned parties, Richland Community College, Illinois Community College District No. 537 (Macon County, Illinois) (“Richland Community College” or the “College”) and Dr. Cristobal Valdez (“Dr. Valdez” or the “President”) (Collectively, Richland Community College and the President may, for convenience only, be hereinafter referred to as the “Parties” and each individually as a “Party”), hereby enter into the following agreement (“Agreement”):

WITNESSETH:

WHEREAS, Richland Community College needs to fill the position of President: and

WHEREAS, Dr. Cristobal Valdez desires to serve as President of Richland Community College; and

WHEREAS, Dr. Cristobal Valdez possesses an intimate knowledge of the business and affairs of educational institutions and the policies, procedures, methods, students and personnel thereof; and

WHEREAS, the Board of Trustees of Richland Community College (the “Board”) has determined that it is in the best interest of Richland Community College to secure the services and employment of Dr. Cristobal Valdez based on the terms and conditions set forth herein; and

WHEREAS, Dr. Cristobal Valdez hereby accepts and agrees to such employment;

NOW, THEREFORE, in consideration of the foregoing, the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. APPOINTMENT.

The Board hereby appoints Dr. Cristobal Valdez as the President, which Dr. Valdez accepts. The term of service shall be from July 1, 2024 and shall continue until June 30, 2027 or until terminated pursuant to Section 4 below.

2. DUTIES AND RESPONSIBILITIES.

The President shall be the chief administrative and executive officer of the College and shall have all of those duties and responsibilities set forth in the President’s job description on file with the College and those which have been established by College through policy and custom. Dr. Valdez agrees that at all times he will faithfully, efficiently and to the best of his abilities and talents perform all of the duties which may be required of and from him,

pursuant to the terms hereof and to the reasonable satisfaction of the Board or its designee. He shall abide by all policies and decision may be Richland Community College, as well as all applicable federal, state and local laws, statutes, ordinances, orders, rules and regulations, in addition to the Board's Policies and Procedures. Dr. Valdez shall act in the best interest of Richland Community College at all times. Dr. Valdez shall not engage in any work or business for his own interest or for or on behalf of any other person, firm or corporation that competes, conflicts (actually or potentially) or interferes with the performance of his duties hereunder. Conflicts of interest shall be determined by the Board in its sole discretion. Dr. Valdez agrees to devote his full-time, skill and attention to said employment during the term of this Agreement provided, however, that he may engage in non-competitive business or other activities so long as such activities do not interfere with his responsibilities under this Agreement and he receives the prior written authorization of the Board.

3 **SALARY AND BENEFITS.**

- A. **Salary, Retirement, Automobile and Phone Allowances.** The President's base salary shall be \$259,407.14 per year. The President will also receive an automobile allowance of \$9000.00 per year, and the President will receive a phone allowance of \$1500.00 per year. The Board will pay or reimburse the President for such reasonable amounts, if any, that he pays to SURS (State Universities Retirement System) as and for his retirement. SURS payment or reimbursement shall be made on a bi-weekly basis unless the parties mutually agree otherwise in writing. The automobile and phone allowances will be paid to the President on a monthly basis. The Board annually will make a matching contribution to a qualified tax-sheltered annuity(s), established pursuant to Section 403(b) and 457(b) of the Internal Revenue Code, held for the benefit of the President. The contribution amount will match dollar-for-dollar the elective contributions made annually by the President to the tax-sheltered annuities, but such Board contribution shall not exceed Internal Revenue Code limitations annually for any year of this Agreement. The Board will review the President's salary and other benefits at least annually if needed, and future modifications during the appointment, if any, shall be by mutual agreement.
- B. **Monthly Allowance:** The President shall receive a monthly allowance for personal or other expenses of \$1000.00, as determined by the President.
- C. **Medical/Health Benefits.** Dr. Valdez, will receive the same medical and health, dental, eye benefits available to other administrative personnel, as stated in the Board of Trustees Policy Manual and in accordance with Richland procedure at no cost to Dr. Valdez.
- D. **Life Insurance, Sick Leave, Personal Days, Vacation Days and Other Benefits.** The President shall be entitled to and shall receive term life insurance coverage with a face value of \$500,000, sick leave, personal days and vacation days and other benefits as the Administrative Staff of the College. Further, the Board grants Dr. Valdez five (5) personal days per contract year, in addition to those granted by the Policies and

Procedures of Richland Community College, for the purpose of continuing his professional pursuits. During each contract year, the President may elect in writing to cash out up to ten (10) days (80 hours) of vacation from his earned and accumulated vacation leave. Vacation cash out may occur at various times during the year, provided the total amount cashed out does not exceed ten (10) days in any fiscal year.

- E. **Professional Days.** Presentations at seminars or attendance at conferences or meetings relating to higher education by the President that are reasonable related to the President's College duties or responsibilities are within the President's job description and shall not be counted as vacation or personal days. The Board shall receive reasonable notification in advance of planned attendance at higher education conferences or meetings and they shall be deemed within the purview of this paragraph unless the Board objects. If the Board does object, the matter shall be resolved by reasonable negotiation. However, paid presentations or consulting work to an outside group or organization is not a part of the President's job description, and to the extent such work if any, takes the President away from his duties and responsibilities as President, he must use vacation or personal days for the same.
- F. **Membership Dues.** The President's membership dues in local civic organizations shall be paid by the College on an as needed basis and by mutual agreement between the Board and the President.
- G. **Expenses.** Approved expenses shall be those mutually agreed upon by the Board Chair and the President. In addition, Richland Community College shall be responsible for normal and reasonable expenses incurred by the President's spouse when she accompanies the President on College business. Receipts for expenses incurred shall be submitted to the Vice President of Finance and Administration for processing the reimbursement.
- H. **Evaluation.** The Board shall review the performance of and salary paid to the President not later than April of each academic year. The Chair and Vice Chair of the Board will review the evaluations outcome with the President not later than May of each academic year. The evaluation procedure and instrument shall be mutually agreed between the Board and the President. If the evaluation is satisfactory, the Board, at its discretion, may propose a new employment contract for the President, said employment contract being mutually agreed between the President and the Board. If the evaluation is unsatisfactory, the Board will give the President written notice ten (10) days after the evaluation conference between the Board Chair, Vice Chair and President, and the President will remain in office until the termination date of the contract then in force and effect; provided, however, that the date of termination shall be at least one year from the date of said notice.

4. **TERMINATION.**

A. This Agreement may be terminated by the College upon the College's reasonable determination that Cause exists. For purposes of this provision, "Cause" means the President's:

- i. conviction or plea of *nolo contendere* to any felony or a misdemeanor involving fraud, misappropriation, embezzlement, or moral turpitude; and/or
- ii. acts or omissions constituting gross negligence, recklessness or willful misconduct on the part of Employee with respect to Employee's obligations to Richland Community College or otherwise relating to the business of Richland Community College; and/or
- iii. commission of any criminal, fraudulent, or dishonest act in connection with the President's services; and/or
- iv. inappropriate relations/interactions with students and/or employees of Richland Community College that could expose Richland Community College to liability; and/or
- v. disability that renders the President incapable of performing the essential functions of the President's job, with or without reasonable accommodation; and/or
- vi. material breach of any material provision of this Agreement; and/or
- vii. conduct or activities materially damaging to the College's operation or reputation.

For purposes of this Section 4(B), before the Board may terminate the President for Cause, the Board must: (a) give written notice to the President providing him with reasonable detail of the conduct or event constituting Cause; and (b) provide the President with the opportunity to be heard by the Board; and (c) give the President fifteen (15) calendar days, following the President's receipt of notice of said Cause, to cure the conduct or event, if subject to cure.

B. This Agreement and the employment relationship between the Board and the President may also be terminated for any of the following reasons:

- i. Mutual agreement upon such terms and conditions agreed to in writing by the Board and the President.
- ii. Retirement of the President.

- iii. Resignation of the President, provided, however, the President gives the Board at least six (6) months prior written notice of the proposed resignation, unless the Board agrees in writing to accept a shorter period. The President shall be entitled to three (3) months' salary and benefits upon the effective date of the retirement or resignation.
- iii. Disability, as certified by a physician selected by, or acceptable to, the Board, which renders the President unable to perform the essential duties of her job, with or without reasonable accommodation.
- iv. Death of the President. This Agreement will terminate automatically in the event of, and on the date of, the President's death.

5. NO PAYMENT AFTER TERMINATION.

If this Agreement is terminated, the College shall have no further payment obligation to the President effective as of the date of termination or death, except for payment of any amounts due to the President as a result of accruals occurring before termination.

6. RETURN OF RICHLAND COMMUNITY COLLEGE'S PROPERTY.

At any time upon Richland Community College's request and/or upon termination of the President's employment with Richland Community College, the President shall immediately deliver to Richland Community College all data, manuals, specifications, lists, notes, writings, photographs, microfilm, electronic equipment, tape recordings, documents and tangible materials, including all copies or duplicates, and any other personal property owned by, belonging to or concerning any part of Richland Community College's activities or concerning any part of the President's activities relating to the President's employment with Richland Community College (collectively, the "Property"). The Property is acknowledged by the President to be Richland Community College's property, which is only entrusted to the President on a temporary basis in his capacity as the President of Richland Community College.

7. CONFIDENTIALITY.

The President agrees not to disclose or divulge any Confidential Information to any other person or entity, except during his employment with Richland Community College when required due to the nature of his duties or as required by law. For purposes of this Agreement, "Confidential Information" shall include any of Richland Community College's legal, business and/or financial information or any other confidential information that is disclosed to the President or that the President otherwise learns in the course of his employment. The President's obligations hereunder, with respect to Confidential Information, shall terminate only when such information ceases to constitute Confidential Information, as defined above.

8. **NON-ASSIGNMENT.**

This Agreement is personal in character and neither Richland Community College nor Employee shall assign its or his interests in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

9. **WAIVER OF BREACH.**

No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement.

10. **SEVERABILITY.**

The invalidity or unenforceability of any provision or term herein shall in no way affect the validity or enforceability of any other provision or term herein.

11. **ENTIRE AGREEMENT.**

This Agreement contains the entire agreement of the Parties. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Party which is not expressly set forth in this Agreement. It may not be changed, modified, or amended in any respect except by a written instrument signed by both Parties. This agreement also supersedes all previous written and oral agreements between the Parties.

12. **GOVERNING LAW.**

Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. The President acknowledges that he has had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.

13. **SIGNING IN COUNTERPARTS.**

This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.

THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING AGREEMENT IN ITS ENTIRETY AND FULLY UNDERSTAND EACH AND EVERY PROVISION CONTAINED HEREIN.

IN WITNESS WHEREOF, the Parties have executed this Agreement this ____ day of _____, 2024.

Richland Community College

DR. CRISTOBAL VALDEZ, President

By: _____
_____, Board President

WITNESSED BY: Secretary of the Board of
Richland Community College

TO: Board of Trustees
FROM: Dr. Isaac Zúñiga, Executive VP of Academic and Student Services
SUBJECT: Recommendation to approve the Contract for Richland Federation Teachers Local 4262 for 2024 through 2027
DATE: September 6, 2024

The faculty contract for 2021-2024 officially expired on July 31, 2024, prompting a new round of negotiations between the administration and the Richland Federation of Teachers (RFT). Both parties agreed to move forward with a traditional bargaining approach. Negotiations commenced in January 2024 and concluded in August, with sessions conducted both virtually and in person.

The process was marked by a positive and collaborative atmosphere, facilitated by the Federal Mediation and Conciliation Service (FMCS), which played an integral role in helping both sides reach a mutually beneficial agreement. The proposed contract received official endorsement from the RFT in August 2024

A summary of the key interests are as follows:

- Modified language/procedures of the formal appeal and discipline process
- Additional language to support Academic Freedom, Final Grade Authority, and Anti-Harassment Rights
- Expanded rights for Richland faculty to engage in dual credit instruction
- Updated sick time/personal time in line with the Paid Time Leave for All act and SURS guidelines
- Modernized language for parental/family leave
- Annual pay adjustments for overload and summer instruction
- Overall base pay increases of 4.1% in 2024-2025, 4.0% in 2025-2026, and 3.9% in 2026-2027

Recommendation:

It is recommended that the Board of Trustees approve the 2024-2027 RFT contract as presented.

COLLECTIVE BARGAINING AGREEMENT

For the Years

2024-2027

**Between
Richland Community College
Federation of Teachers Local 4262
and the**

**Richland Community College District 537
Board of Trustees**

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COLLECTIVE BARGAINING AGREEMENT

ARTICLE I

RECOGNITION

Section A - Bargaining Unit

The Board of Trustees of Richland Community College District #537 (herein and after referred to as the "Board") recognizes the Richland Federation of Teachers (herein and after referred to as the "Union") Local #4262, IFT, AFT, AFL-CIO as the exclusive bargaining representative for all full-time faculty members and full-time librarians. The term "faculty member" shall not include: Deans, vice presidents, administrators, or any individual excluded, by law, from the definition of an educational employee.

ARTICLE II

MANAGEMENT RIGHTS

All management rights and functions, except those which are clearly and expressly abridged by this Agreement, shall remain vested exclusively in the Board. It is expressly recognized, merely by way of illustration and not by way of limitation, that such rights and functions include, but are not limited to (1) full and exclusive control of the management of the District; the supervision of all operations, the methods, processes, means and personnel by which any and all work will be performed; the control of property; and the composition, assignment, direction, and determination of the size and type of its working forces; (2) the right to determine the work to be done and the standards to be met by employees covered by this Agreement; (3) the right to change or introduce new operations, methods, processes, means or facilities, and the right to determine whether and to what extent work shall be performed by employees; (4) the right to hire, establish, eliminate or change classifications, assign, transfer, promote, demote, release, and lay off employees; (5) the right to determine the qualifications of employees, and to suspend, discipline, and discharge employees for cause and otherwise to maintain an orderly, effective, and efficient operation.

ARTICLE III

Payroll Deduction

The Board shall honor employees' individually authorized deduction forms and shall make such deductions in the amounts certified by the Union for Union dues, assessments, or fees. Authorized deductions shall be irrevocable, except in accordance with the terms under which an employee voluntarily authorized said deductions. Dues revocations must be submitted to, and shall be processed by, the Union. In the event that an employee revokes their dues in accordance with the terms in which they authorized the dues deductions, the Union will notify the Board following the close of the Union's established revocation window period.

ARTICLE IV

FACULTY UNION RIGHTS

Section A - Faculty-Administration Meeting

The Administration of the College and its appointed representatives shall meet monthly with the President of the Union and their appointed representatives to discuss items that enhance, promote, or support student success at Richland Community college or items that may be of mutual concern. The requesting party shall indicate in advance the item or items which it desires to discuss.

Section B - Administration-Faculty Committee

In order to facilitate communication between the parties and to attempt to resolve issues, or enhance, promote, and support student success, an administration-faculty committee shall be established which shall consist of four (4) members designated by the Union President and four (4) members designated by the College President. On the reasonable request of either party, the Committee shall meet to discuss matters of mutual concern that do not involve pending negotiations or pending formal grievances. The parties shall meet at the beginning of an Academic Year to develop an annual joint meeting schedule. Meetings will not be scheduled during faculty members' regularly scheduled class time or student appointments. The College President and the Union President reserve the right to substitute members of the Committee at any time.

Section C - Right to Organize

The parties agree that employees have the right to organize, form, join, or assist in employee organization, or engage in lawful concerted activities for the purpose of collective bargaining or other mutual aid and protection. The parties agree that

employees shall also have the right to refrain from any or all such activities pursuant to the Illinois Educational Labor Relations Act.

The Board and Union recognize the responsibilities placed upon them by state and federal statutes.

The Board acknowledges that any rights secured by this Contract do not limit the statutory rights of faculty members.

The Union agrees to make available to the Board, upon written request, information concerning membership, including, but not limited to:

- i. Register of membership.
- ii. Information on local, state, or national affiliation.

The Union shall annually provide to the Director of Human Resources the address, email, or other contact information of the individual designated to receive the required data.

The College will provide the Union a complete list of the following information for all employees in the bargaining unit. This information will be provided within 10 calendar days from the beginning of every school term and every 30 calendar days thereafter in the school term, and additionally for newly hired bargaining unit employees, within 10 calendar days from date of hire:

name

address

job title

date of hire

worksite location

work telephone number

work email address

personal home or cellular phone number on file

personal email address on file

This list should be provided and sent to the Union President.

Section D - Union Seminars and Conferences

Seminars, conferences, and meetings related to Union activities will be recognized by the College as professional days. The Union will receive a maximum of eight (8) days per academic year to be assigned to Union members selected by the Richland Federation of Teachers (RFT) President for these activities. Seminar, conference, and meeting expenses will be paid by the RFT. The RFT President shall submit a request for the professional day to the Vice President of the unit for approval.

Section E - Use of College Equipment

The Union shall continue to have reasonable use of the College's equipment, provided that the Union reimburses the College for the cost of such use and that the use does not interfere with normal College business. The Union agrees it will not use College equipment to personally attack College officials or Board members, provided that the above is not meant to prevent the Union from discussing normal Union issues.

Section F - Use of College Facilities

The Union shall have the right to hold its meetings on College property, provided

such meetings in no way interfere with any aspect of the instructional program, that such meetings entail no additional maintenance or custodial expenses, and that the facilities are available. When such meetings entail additional maintenance or custodial expenses, the Board may make a reasonable charge therefore. The designated Union representative shall contact the Vice President of Technology and Operations regarding the availability of the desired facility and make advance reservation for such prior to scheduling any meeting which is to be held on College property.

Section G - Bargaining Unit Information

The College shall not provide any information that is prohibited from disclosure pursuant to the Illinois Educational Labor Relations Act, 115 ILCS 5 et seq.

This Section does not apply to disclosures that are required under the Illinois Freedom of Information Act; for purposes of conducting public operations or business; or in response to the Union as the exclusive representative of the members of the bargaining unit.

Section H - Orientation

The College shall provide an orientation for all newly hired bargaining unit members prior to the beginning of each semester. Topics may include but not be limited to human resources, college committees, and college structure. The Deans shall meet with newly hired faculty during Convocation week to discuss the tenure process.

The Union President (or designee) shall meet with newly hired employees, without charge to pay or leave time to either the Union representative or the employees, on the College's premises for up to one hour either within the first two weeks of employment in the bargaining unit, or at a later date and time, if mutually agreed upon by the College and the Union.

ARTICLE V

FACULTY MEMBER RIGHTS

Section A –Discipline and Discharge

During the term of this agreement, no full-time faculty member shall be subject to discipline or discharge without just standard and reasonable and proper cause. Serious misconduct as a first offense may result in immediate discharge without warning if just cause is found. For less serious misconduct, the College shall follow progressive disciplinary action, allowing faculty members the opportunity to rectify their behavior. Disciplinary sanctions may range from verbal reprimand through dismissal according to the following schedule:

1. Verbal Reprimand (or Verbal Warning)
2. Written Reprimand (or Written Warning)
3. Final Reprimand (or Final Warning) with remediation notice from the Board.
4. Dismissals shall not be grievable. Instead, the employee may challenge their

discharge in accordance with applicable law.

Section B - Right to Representation

When any faculty member is called before the Board, the College President, a Vice President, or a Dean for a meeting or conference and the faculty member reasonably believes that the meeting or conference will result in a written reprimand, suspension, or notice of termination of employment, the faculty member shall be given at least 48 hours prior written notice of the time, place, and purpose of the meeting, and upon request, may have a representative of his/her choice present.

Section C - Faculty Member Records

No material derogatory to a faculty member's conduct, service, character, or personality shall be placed in a faculty member's file unless the faculty member has had an opportunity to read the material and affix his/her signature on the copy to be filed, with the understanding that such signature merely signifies that she/he has read the material to be filed and does not necessarily indicate agreement with the contents. In the event that a faculty member refuses to sign the materials, the Union President agrees to sign the materials indicating that the materials have been received.

If the faculty member disagrees with any materials placed in his/her file, the faculty member shall have the right to submit a written rebuttal, which shall be placed in the file.

Upon written request by the faculty member, she/he shall be permitted to examine in the Human Resources Office any personnel documents which are, and have been or are intended to be used, in determining that faculty member's qualifications for employment, promotion, transfer, additional compensation, discharge, or other discipline.

Upon written request, the faculty member or his/her designee shall receive a copy of the materials in his/her official cumulative file if such materials are to be used in any form of litigation.

To the extent that this clause is inconsistent with the provisions of the Illinois Personnel Record Review Act, the Act shall prevail.

Any material intentionally excluded from the file may not be used in any disciplinary proceeding before an arbitrator, judge, or hearing officer

Section D – Privacy

In the event the Administration has reason to discipline an employee, an earnest effort

will be made so that the discipline will not embarrass any employee before College personnel, students, or the public. Employees subject to disciplinary action shall have the right to Union representation in any hearings concerning their discipline.

Section E - Professional Development

Should a faculty member wish to engage in professional development, a maximum allocation of \$500 per academic year will be provided. The professional development plan for each faculty member must be submitted annually during the budget development process to the supervising Dean for approval.

Section F – Faculty Authority for Grades

Faculty shall have the exclusive right and responsibility to determine grades and other evaluations of students. The supervising Dean may change a final grade only if the Dean determines a clerical or mathematical mistake in the grading process, and only after first making a reasonable attempt to inform the faculty of the intent to change the letter grade and providing the faculty the opportunity to clarify or correct the final grade.

Section G – Anti-Harassment Rights

No employee of the Board shall be subject to harassment, abusive language, and/or upbraiding by parents, other citizens, students and/or other Board employees.

Further, no employee shall be disciplined if he/she refuses to take any action which the employee knows to be in violation of any federal, state or local law, rule, regulation or policy.

Section H – Academic Freedom

Academic freedom shall be guaranteed to all bargaining unit members, and no special limitations shall be placed upon study, investigation, presenting and interpreting facts and ideas concerning people, human society, the physical and biological world, and other branches of learning subject to accepted standards of professional responsibility.

Further, all bargaining unit members shall be guaranteed full freedom in classroom presentations and discussions, may introduce politically, religiously or otherwise controversial materials, provided only that said materials are relevant to course content. When doing so, faculty members shall make every effort to indicate they are not speaking for or representing the institution when they write or speak as citizens.

Section I - Tuition Waiver

Faculty members, their spouses (if individual is residing with employee), party to a civil union (if individual is residing with the employee), and dependent children (as qualified under the Internal Revenue Code) may have their tuition charges waived for credit and RCC sponsored non-credit courses.

The following criteria will apply to all non-credit courses:

- i. The non-credit course must be exclusively sponsored by Richland Community College.
- ii. Enrollment of paid students in the course must be sufficient to cover all costs including the instructor's salary, advertising costs, materials, supplies, etc.

- iii. Enrollment must not exceed maximum class size.
- iv. Faculty will be required to pay for all expenses that are not included in the course's tuition.
- v. Faculty must apply for federal financial aid upon registration.

ARTICLE VI

WORKLOAD & COMPENSATION

Section A - Academic Year

The academic year for teaching faculty shall not exceed one hundred seventy (170) assigned days. The academic year includes the week preceding the formal opening of the College's fall and spring semesters, final exam week (both fall and spring semesters), and graduation ceremony. On non-teaching days, faculty members may be required to attend College, division, departmental, or committee meetings, and/or other professional development activities as scheduled by the administration.

The Union shall submit its proposal for the College calendar to the administration on a schedule prescribed by the administration. The Board of Trustees shall consider the Union's proposed calendar before adopting the official College calendar. The Board of Trustees retains the right to set the College calendar.

Section B - Summer Term

Summer term will follow the end of an academic year and will adjust its dates to fit the college calendar.

Section C - Contract Rights and Benefits

Any employee meeting any one of the following criteria shall be afforded all contract benefit rights and responsibilities.

- i. Teaches twenty-four (24) or more equated credit hours per academic year
- ii. Works as a librarian for an average of thirty-two (32)
or more hours per week

Section D - Dual Credit

Administration will first offer dual credit courses to qualified full-time faculty members. To ensure this process, the dual credit courses available for fall and spring will be shared the semester prior with full-time faculty for review of interest or need.

Every effort shall be made to offer summer dual credit courses on the Richland campus. Summer dual credit courses not taught on the Richland campus shall first be offered to qualified full-time faculty for review of interest or need.

An exception for Heartland Technical Academy (HTA) follows.

Administration and the Union agree that dual credit courses, specifically dual credit courses in partnership with HTA, have a positive reciprocal effect on the success of the College. As such, the College will make every effort to fulfill contractual agreements with HTA, including the assignment of full-time HTA faculty to dual credit courses generating the partnership.

However, if there are full-time bargaining unit members unable to make load who are qualified to teach HTA courses, they will be given the opportunity to teach HTA courses in order to make load.

Section E - Faculty Teaching Schedules

The administration will make an earnest effort to minimize schedules which exceed eight (8) consecutive clock hours per day, excluding overloads.

Section F- Faculty Workload and Work Year

A standard academic year workload shall be thirty (30) equated credit hours. Any workload over thirty (30) equated credit hours shall be considered an overload.

A standard teaching workload for English faculty will be twenty-four (24) equated credit hours per academic year as modified below:

For full-time English faculty members teaching writing courses: A full-time teaching load will consist of at least three (3) of the following writing-courses: ENGL 101, ENGL 102, ENGL 110, ENGL 097/101 (Co-requisite course), ENGL 097, ENGL 095 and one (1) other course per semester. For English Faculty teaching three (3) courses from the following: ENGL 101, ENGL 102, ENGL 110, ENGL 097, ENGL 095 and/or ENGL 097/101 (Co-requisite course) per semester, any hours above twelve (12) ECH shall be paid at the overload rate. Any English faculty member with fewer than three (3) of the following courses: ENGL 101, ENGL 102, ENGL 110, ENGL 097, ENGL 095 and/or ENGL 097/101 (Co-requisite course) in a semester will carry the standard workload of fifteen (15) equated credit hours for that semester.

The Supervising Dean shall assign the faculty member an additional course to meet an academic year workload if a faculty workload falls below the standard workload defined in the previous two paragraphs.

If no course which the faculty is qualified to teach is available, the faculty member may take on nonteaching assignments above and beyond standard duties. If no teaching or non-teaching assignment is available, if the faculty member does not complete the additional non-

teaching duties assigned, or if the faculty member chooses not to accept additional non-teaching duties, that faculty member's pay shall be reduced for hours not taught (as a proportion of faculty annual base salary).

The following are suitable assignments a Supervising Dean may consider, along with the input of the affected faculty member, to satisfy an academic year workload:

- Curriculum development above and beyond standard faculty expectations
- Developing a course into a new modality
- Tutoring above and beyond standard faculty expectations
- Substantive work in support of program assessment
- Substantive work in support of student success
- Outreach in support of enrollment growth or program development.
- Substantive work in support of an accreditation (HLC or external entity)
- Substantive work in support of an external collaboration effort
- Re-train or re-educate in a different discipline or new technical competency
- Other duties of value to the college and as agreed upon between the faculty member

and the Supervising Dean

Section G - Independent Study

The acceptance of independent study students will be voluntary. The full-time faculty will be given preference over adjunct faculty in the acceptance of independent study students.

Example: Independent Study Pay = \$140 X number of credit hours X number of students.

In the event a student drops an independent study course prior to midterm, the faculty member shall receive one-half (1/2) the designated pay for the course. If a student drops an independent study course after midterm, the faculty member shall receive full pay.

Section H - Office Hours

Faculty members are required to schedule at least five (5) office hours per week. The format of those office hours (in person or online) can reflect the modality of the faculty's teaching schedule. For example, if a faculty member has 50% online instruction, their office hours could be 50% online. Office hour schedules must be approved by the supervising Dean.

Section I - Online Instruction

Current College Definitions:

ONLINE (V): All instruction and assignments are provided online with specific due dates as outlined by the instructor. Instructors might provide opportunities for live synchronous sessions.

ONLINE LIVE (D): There is a mandatory time when the instructor and students are online together. An example of this is a live lecture streamed to students over the internet. All other course materials and assignments are provided online and available at any time during a specified period as outlined by the instructor. Scheduled time requirements will vary between courses and sections; please refer to the course schedule for more information.

HYBRID (Y): A hybrid class is a combination of face-to-face and ONLINE or ONLINE LIVE instruction. The course content and most assignments are provided online, but some on-campus face-to-face instruction is still required.

ii. Development of Online Instruction

Faculty members who agree to develop a new online course, which does not include conversion of an existing course to online instruction, shall receive a stipend of \$150 for each equated credit hour of the online course. If a faculty member accepts development compensation, the faculty member is required to teach the course online during the next semester.

Development compensation will be provided only for online instructional materials that are substantially original in the judgment of the supervising Dean.

iii. Training and Quality Assurance for Online Instruction

If a faculty member agrees to develop or teach an online course the College will provide mandatory appropriate training that the faculty member must complete.

If extenuating circumstances exist, the faculty member will complete the mandatory training within an agreed upon time frame with the supervising Dean.

If a faculty member receives an evaluation for an online course that could negatively impact their ability to teach online courses or to gain overload courses, the faculty member may request a panel review of the evaluation. The panel shall consist of 3 qualified experts jointly agreed upon by the Union and the College. Both the faculty member and the evaluator shall have the opportunity to present their case to the panel

and the panel shall have the authority to uphold the evaluation as written or to recommend a new evaluation to be completed by a qualified expert.

All online courses will be compliant with the State Authorization Reciprocity Agreement (SARA). Online course requirements can be found in the Learning Management System (LMS) Instructor Training Course. All online courses will be subject to the online peer review process.

As a part of SARA requirements, faculty will be responsible for maintaining adequate Regular Substantive Interactions (RSI) as well as ADA compliant course materials.

All online courses will be subject to the online peer review process coordinated through The Teaching and Learning Center.

In order to maintain online teaching proficiency, faculty members may elect to participate in online training that is designed and periodically updated to incorporate developments in instructional technology and online education. Faculty will follow the professional development process for approval of online proficiency training. Faculty members who successfully complete approved online proficiency training shall be paid a lump-sum stipend equivalent to one hour at the overload rate. Faculty members may elect such training and qualify for the stipend once, for every year of this contract.

If a face-to-face course is converted to an online course and passes quality assurance the faculty member will receive a stipend of \$100 for each equated credit hour of the online course. This training stipend is separate from the \$500 professional development stipend offered to all faculty, yearly.

iv. Choice

A faculty member shall not be required to teach an online course, online live, or hybrid course unless the faculty member has accepted online development funds for said course from the College, unless extenuating circumstances exist in which online, online live, or hybrid is the only modality available

v. Class Size

Maximum class size for online courses shall not exceed 25 students, without the approval of the teaching faculty and supervising Dean.

vi. Privacy

Direct email interchange between students and faculty shall not be monitored by the College without prior notice and reasonable suspicion of improper conduct.

Section J - Overloads

Assignments for overload classes will be at the faculty member's option and offered equitably among faculty members within the division. All offerings will be based on demand, needs, and available funding.

Faculty desiring an overload assignment should submit a written request for overload during the first three (3) weeks of an academic term for the following term. No overloads or adjunct assignments shall be made before initial full-time teaching loads are assigned. Faculty shall be given preference in receiving an overload over adjunct faculty being assigned, based upon the following considerations:

- i. In making overload and adjunct assignments, the supervising Dean shall distribute courses on the principle of placing the best-qualified staff in all courses

of a given discipline.

- ii. The faculty member requesting a course within his/her discipline shall be assigned one (1), if one is available; and
- iii. The Dean shall assign a faculty member to a particularly requested course, if possible, without violating the principle of placing the best qualified faculty member in an overload or adjunct assignment within a given discipline.
- iv. If a qualified faculty member requests an additional overload and a course or courses are available, the faculty member shall provide the dean with a rationale for consideration. Examples may include program needs, faculty has previously taught more than one overload for consecutive semesters, quality of teaching not impacted, past practices, etc.
- v. The third or more overload request by a faculty member will require an approval of the Vice President of Academics.
- vi. If a dean denies a faculty member's request for an additional overload, the dean shall provide a rationale. Examples may include lack of completed self-evaluation, poor performance evaluation, LFS feedback, etc. The dean shall let the faculty member know about overload decisions by Feb.15 for Fall semester and Sept.15 for Spring semester.

When two (2) or more equally qualified faculty members request the same course as an overload, or whenever the requests exceed the available overload assignments, the assignment shall be made according to, and in the order of, the following principles:

- i. The faculty member in the discipline area of the course in question has priority;

- ii. The faculty member in a related discipline has priority; and
- iii. The faculty member who has been the longest without an overload assignment has priority.

In cases of dispute concerning the quality of faculty instruction, the Vice President of the unit shall make the final determination after consultation with the parties involved.

Faculty members have the option of receiving overload compensation in a lump sum at the end of the term or spread over the regular pay periods during the semester taught. In the event that a faculty member receives an overload payment in the fall semester and the academic year load is not met in the spring semester, the faculty member will be responsible for repaying the previous semester overload differential.

Section K - Proficiency Pay

Faculty members shall receive seventeen and 50/100 dollars (\$17.50) per credit hour for preparing, administering, and grading proficiency exams. The calculation will be:

$$\text{Proficiency Pay} = \$17.50 \times \text{number of credit hours for course}$$

Section L - Promotion in Rank

Faculty members who have attained the promotional criteria and are recommended and promoted to the next higher academic rank will receive a five-hundred dollar (\$500), one-time bonus that will be paid after their promotion is approved by the Board of Trustees. Such bonus shall not become part of the base salary. Academic rank promotion shall be consistent with Board Policy.

Section M - Salary Schedule

The faculty salary schedule seeks to provide assurance of fair placement at the entry-point of employment and salary advancement for pre-approved and completed educational course work, as specified below.

i. Salary Schedule Initial Placement Recommendation

The search committee for all new faculty members may make an initial salary schedule placement recommendation, based on relevant available documentation, to the Vice President of Academic Services. When hiring new Career and Technical Education (CTE) faculty, a faculty member's initial placement shall be determined on an individual, case-by-case basis with consideration to the following criteria: the Dean's recommendation for hire; Human Resource's involvement in establishing equitable initial salary; equity for existing faculty already in that area (department); years of experience in the field; industry certifications. The Vice President of Academic Services will be responsible for making a recommendation to the President for initial placement. The President will make the final recommendation to the Board.

When additional relevant documentation becomes available that affects the search committee's recommendation, the initial placement on the salary schedule may be adjusted by the Vice President of Academic Services in consultation with the supervising Dean. The President will make the final determination. If the relevant documentation is not received within thirty (30) days, the original placement recommendation remains in effect.

Each faculty member, as recommended by the search committee to the Vice

President of Academic Services and approved by the President, will be placed on the schedule according to educational attainment and teaching experience.

- a. **Horizontal Placement-** The salary schedule has six (6) categories reflecting educational attainment.

For CTE Faculty:

Category I	Required degree/qualifications to teach
Category II	Required degree/qualifications + 15 credit hours
Category III	Required degree/qualifications + 30 hours
Category IV	Required degree/qualifications + 45 hours
Category V	Required degree/qualifications + 60 hours
Category VI	Required degree/qualifications + 75

For Transfer Faculty:

Category I	MA/MS
Category II	MA/MS + 15 credit hours
Category III	MA/MS + 30 credit hours
Category IV	MA/MS + 45 credit hours

Category V	MA/MS + 60 credit hours
Category VI	MA/MS + 75 or doctoral deg.

Placement in a category will be based on educational attainment and directly related work experience. Directly related work experience will be equated to **educational attainment** by multiplying each year of such experience by six (6) credit hours. For non-teaching faculty, directly related work experience shall include experience as professionals in their fields in addition to any teaching experience obtained and shall be calculated as above.

b. Vertical Placement

For initial placement purposes the schedule also takes into consideration years of teaching experience. Vertical placement within a category will be equated as follows: Full-time higher education teaching librarian experience at one (1) to one (1) year ratio; full-time K-12 teaching librarian experience at one-half (0.5) to one (1) year ratio; other post-secondary teaching librarian experience (e.g. part-time, graduate teaching, etc.) at 30 credit hours to one (1) year ratio.

ii. Salary Lane Advancement

All courses that have been pre-approved by the Vice President of Academic Services in consultation with the supervising Dean will be applied toward increases in salary. Traditional pre-approved courses will be applied to the salary schedule as credit hours equal to course credit hours given by the institution from which the course was taken. Non-traditional pre-approved courses, clinics, and seminars will be applied to the salary schedule according to the following formula:

Course contact hours divided by 15 = credit hours

For CTE faculty, all continuing education units (CEU's) required to maintain licensure/certification/registration will not be used towards salary advancement. CEU's obtained over the required amount to maintain licensure/certification/registration will be used for salary advancement using the formula above. Under normal circumstances, CEU's paid for by the college will not count toward salary advancement.

When faculty members qualify for salary increases through the completion of additional pre-approved education, their salaries will be increased by the corresponding amounts indicated by the salary schedule.

iii Salary for Faculty Employed on a Ten-Month Basis

Some faculty members may be employed on a ten (10) month basis, rather than on an academic year (nine [9] month) basis. A faculty member employed on a ten (10) month basis will receive the appropriate academic year salary plus one-ninth (1.11) of that salary for the additional month of employment.

Section N - Substitutes for Faculty Attending Professional**Activities**

Faculty members have the right to attend professional development activities and official College business with no deduction in pay or benefit time (personal/sick days). A faculty member's attendance at a professional activity must be approved by the supervising Dean. Faculty members are responsible for their

own class make-up, including but not limited to securing a substitute instructor or assigning content to students. If a substitute instructor is utilized, they shall be compensated at the rate described in Article VI, Section O.

Section O - Substitute Pay

In the event a qualified faculty member is required to substitute in a class requiring preparation, lecture, demonstration, and/or lab supervision, the following formula shall apply:

$$\text{Pay for substitution} = \frac{1}{\text{number of sessions}} \times \text{overload rate of pay} \times \text{equated hrs.} \times \text{number of classes}$$

A semester is defined as being sixteen (16) weeks in length.

In the event a qualified faculty member is required to substitute in a class that does not require preparation, lecture, demonstration, and/or lab supervision, the rate of \$40 per contact hour shall apply.

Section P - Summer Classes

Assignments for summer classes will be at the faculty member's option and offered equitably among faculty members within the division. Faculty shall be given preference in receiving an assignment over adjunct faculty being assigned.

Summer Dual Credit - Every effort shall be made to offer summer dual credit courses on the Richland campus. Summer dual credit courses not taught on the Richland campus shall first be offered to qualified full-time faculty for review of interest or need.

Section Q - Workload Calculation

In determining a faculty member's workload, a course's credit hour distribution will be converted into equated credit hours (ECH)

i. **Lecture Hour Calculation**

To determine the total number of lecture ECH for a particular course, the total number of lecture credit hours, as defined by the course's credit hour distribution, will be multiplied by one (1).

Examples:

$$\text{Engl 101 3-0-3 (3X1)} = 3.00 \text{ ECH}$$

$$\text{Math 116 4-0-4 (4X1)} = 4.00 \text{ ECH}$$

ii. **Lab Hour Calculation**

To determine the total number of lab ECH for a particular course, the total number of lab credit hours, as defined by the course's credit hour distribution, will be multiplied by 1.0. To calculate the total ECH for each course, the total lecture ECH will be added to the total lab ECH for that course.

Examples:

$$\text{CIS 110 [2-2-3]} (2 \times 1) + (2 \times 1) = 4.0 \text{ ECH}$$

$$\text{Draft 101 [2-4-4]} (2 \times 1) + (4 \times 1) = 6.0 \text{ ECH}$$

iii. **Clinical Hour Calculation**

To determine the total number of clinical ECH for a particular course, the total number of clinical credit hours, as defined by the course's credit hour distribution, will be multiplied by 1.0. To calculate the total ECH for each course, the total lecture ECH will be added to the total clinical ECH for that course. For full-time faculty that teach a 3rd clinical section or more in one semester, you will take the total number of clinical credit hours, as defined by the course's

credit hour distribution, and multiply by one (1) for those additional sections.

Examples:

Nurs 250 [3-6-5] $(3 \times 1) + (6 \times 1) = 9.0$ ECH

Rad T 102 [3-1-3] $(3 \times 1) + (1 \times 1) = 4.0$ ECH

Surg T 125 [2-3-3] $(2 \times 1) + (3 \times 1) = 5.0$ ECH

iv. **Enlarged Section Calculation**

Normally, seated class enrollment is determined by the classroom room size. For classes that also have labs, seated class and lab enrollment are normally the same and determined by the lab room size or by accreditation standards. An "enlarged section" is one in which the lecture enrollment exceeds this normal seated enrollment lab size (e.g. a larger than normal classroom is used). An agreement between the supervising dean and the teaching faculty member must be reached in order for a section to be enlarged.

Enlarged Lecture Sections with Multiple Lab Sections:

Enlarged lecture sections which breakout into two (2) or more separate laboratory sections on a regularly scheduled basis will have the additional laboratory section credited at the regular rate (determined by contract), and will have additional credit for the lecture session at the rate of one-half (0.5) of the equated credit for the lecture-discussion portion of the course for each additional laboratory section included.

Non-Enlarged Lecture with Multiple Lab Sections:

Faculty teaching normal lecture sections that must break out into two (2) or more separate laboratory sections on a regularly scheduled basis will have the additional laboratory section(s) credited at the regular rate (determined by contract).

Example:

The credit hour distribution for BIOL 101 is 3-2-4. A standard workload for this course would be 5 ECH.

-Supposing this course has two (2) labs associated with a unified lecture, and the combined enrollment exceeds the normal seated enrollment size, the following calculation will be made:

$$(3 \times 1) + (2 \times 1) + (3 \times 0.5) + (2 \times 1) = 8.5 \text{ ECH}$$

-Supposing this course has three (3) labs associated with a unified lecture, and the combined enrollment exceeds the normal seated enrollment size, the following calculation will be made:

$$(3 \times 1) + (2 \times 1) + (3 \times 0.5) + (2 \times 1) + (3 \times 0.5) + (2 \times 1) = 12 \text{ ECH}$$

-Supposing this course has two (2) labs associated with a unified lecture, and the combined enrollment does not exceed the normal seated enrollment size, the following calculation will be made:

$$(3 \times 1) + (2 \times 1) + (2 \times 1) = 7 \text{ ECH}$$

v. Internship or Workplace Simulation

For internship or workplace simulation courses, equated credit hours will be determined by multiplying the number of students registered at midterm for the course by one-third (1/3).

Examples:

Assuming HVAC 290 has 9 students enrolled at midterm, the equated credit hours would be **$(9 \times 1/3) = 3.00 \text{ ECH}$**

Assuming OT 295 has 12 students enrolled at midterm, the equated credit hours would be **$(12 \times 1/3) = 4.00 \text{ ECH}$** .

Section R – Program Directors

Program Directors will have full-time faculty status and will receive release time (equated hours) based upon their additional job responsibilities. The Union President and the College Administration shall meet yearly to determine and review the Program Director job descriptions and the amount of release time.

ARTICLE VII

LEAVES

Section A - Bereavement

Salary will be continued up to a five (5) day period of time for death in the family of an employee. Family is defined as parent, sister, brother, spouse, party to a civil union, child, parent-in-law, or anyone regularly residing with an employee. One day will be allowed and salary will be continued for attending the funeral of a grandparent, brother-in-law, sister-in-law, uncle, aunt, grandchild, son-in-law or daughter-in-law, niece, or nephew.

When circumstances require additional time, the leave may be extended in accordance with the Family Bereavement Leave Act (FBLA), which states:

The Family Bereavement Leave Act (FBLA) entitles eligible faculty members to up to 2 weeks (10 workdays) of unpaid leave time following: the death of a covered family member, stillbirth, miscarriage, unsuccessful reproductive procedure, failed adoption match or unfinalized adoption agreement, failed surrogacy agreement, or diagnosis that negatively impacts pregnancy or fertility. A “covered family member” is a child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. Employees are entitled to up to 6 weeks of

leave in the event of the death of more than one covered family member in a 12-month period.

FBLA leave time may be used to attend the funeral or alternative to a funeral of a covered family member, make arrangements necessitated by the death, or to grieve. FBLA leave must be completed within 60 days after the date the employee receives notice of the event.

Employers are entitled to 48 hours of notice before the leave, unless it is not practicable. Employers may require documentation to verify the necessity for the requested Family Bereavement leave.

Section B - Family Medical Leave Act (FMLA)

The College agrees to comply with the Family Medical Leave Act of 1993 and the rules and regulations issued in conjunction therewith. During the time period that the faculty member is eligible for benefits under the Family and Medical Leave Act, group health, dental, life and accidental death and dismemberment insurance benefits shall be maintained under the same conditions as if the faculty member were actively employed. Under the provisions of this leave, employees will use any benefits accrued under Article VII, Section J.

Section C - Parental Leave

If eligible, a bargaining unit member may be able to take up to 12 work weeks of parental leave during a 12-month period for one or more of the following reasons:

- The birth of a child or to care for a child within the first 12 months after

birth;

- The placement of a child with the bargaining unit member for adoption or foster care and to bond with and care for the child within the first 12 months after placement.

The parental leave of absence will match the rights afforded to all College employees in accordance with FMLA and applicable Board policy.

Any request for parental leave in excess of one hundred twenty (120) days shall be considered for approval only upon the condition that the attending physician certifies the necessity for additional time.

During the period of the employee's leave, the College will continue to pay the College portion of the insurance premium on behalf of the person on parental leave. Persons may continue the coverage by remitting the applicable employee contribution to the College on a monthly basis for transmittal to the insurance company.

The employee may also elect to personally continue any necessary contributions to the State Universities Retirement System as governed by the appropriate statute and as determined by the State Universities Retirement System.

The recipient of parental leave shall be reinstated in a position at least equal to the position held at the time the maternity leave was granted unless the recipient chooses to waive this requirement.

It is expected that any employee who plans to take parental leave will coordinate the necessary absence from the College with her supervising Dean.

Section D - Jury Duty

No deduction in salary will be made for faculty members who are required to serve as jurors. Any compensation for such duty, excluding travel, will be remitted to the College unless the jury duty schedule does not conflict with their regular schedule. If jury duty is served on a day during the semester when the faculty member is not required to be present on campus, the faculty member must complete all of their off-campus teaching duties in compliance with RSI standards, outside of jury duty hours. Faculty members are encouraged to work with the circuit clerk's office to postpone jury duty service to a week outside of the academic calendar. Faculty members will be expected to maintain communication with their supervising Dean and report for work at such times when dismissed by the court from further service for a particular day (days) or portion thereof.

Section E – Military

Richland Community College will grant to its employees leave for military service, when appropriate, in accordance with provisions of the United States Code, the Uniformed Services Employment and Reemployment Rights Act of 1994, and other pertinent Federal Rules and Regulations. These leaves are without pay, except that three (3) personal leave days may be applied toward any such leave for leaves of less than one (1) month.

Section F - Other Leaves of Absence

Upon recommendation of the President, the Board may permit faculty members to take a leave without pay for a period of up to one (1) academic year for travel, study,

restoration of health, or alleviation of hardship involving themselves or their immediate families.

In considering whether to recommend leaves, the President shall take the following factors into account and shall report to the Board when recommending such leaves:

- i. Length of time the employee has been employed by the College;
- ii. Benefit which would result to the College;
- iii. Expectation of the employee to return to the College; and
- iv. Bereavement.

If appropriate, application for leave must be filed by March 1 for the following academic year or any portion of that year. This deadline may be waived by the Board under unusual circumstances.

Any employee on unpaid leave of absence shall retain all accrued benefits. During the period of the employee's leave, the College will continue to pay the insurance premiums on behalf of that employee. Persons insuring their dependents may continue the coverage by remitting the premium to the College on a monthly basis for transmittal to the insurance company. If more than two employee remittances are past due by more than 10 days or unpaid, the Board has the right to terminate benefits the following month.

The employee may also elect personally to continue any necessary contributions to the State Universities Retirement System as governed by the appropriate statute and as determined by the State Universities Retirement System.

Employees who elect to take a leave under this provision are not assured of placement in the same position when they return to the College. However, any reassignment shall be to a comparable position for which the individual is qualified and also one which commands equal pay as the position previously occupied.

It is expected that employees who are on leave will coordinate their return to the College with their supervising Dean.

The granting of a leave of absence will be at the discretion of the Board. A refusal to grant such leave will not be subject to challenge through the Grievance Procedure.

Section G - Professional Leave

i. Definition

Professional leave is for the purpose of developing or enhancing the knowledge and skills of College personnel so they may better serve the needs of the College District. A professional leave may be granted by the Board to intern in business, industry, or education; to undertake further study or other scholarly activity; or to act as a principal officer in a national organization; and must relate to one's employment assignment at the College. Professional leaves may be granted for an academic year or less.

The Board will consider the granting of professional leave given the existence of appropriate funds and given the determination by the Board that the leave would be in the best interest of the College. The terms and conditions of such leaves will be agreed upon by the Board, the faculty

member, and the Union prior to the granting of the leave. The granting of a leave of absence will be at the discretion of the Board. A refusal to grant such leave will not be subject to challenge through the Grievance Procedure.

ii. Eligibility

Faculty members are eligible for a professional leave after six (6) years of full-time employment at the College. A request for an early professional leave may be submitted during the fourth or fifth year of full-time employment at the College. The academic year, or any portion thereof, for which a professional leave is granted, will not be considered as part of the qualifying period of full-time employment required for eligibility. The total number of professional leaves for the entire faculty granted by the Board per academic year shall not exceed two (2) per year.

Faculty members granted a professional leave will be eligible again after three (3) additional years of full-time employment at the College.

iii. Application Process

Faculty members are to submit applications to their immediate supervisors by February 1 preceding the academic year in which the leave is desired. The proposal should outline the nature and length of the professional leave, the objectives of the leave, and the benefits to the College. The College may request additional supporting information, if needed. Where applicable, the Vice President of Academic Services will submit the application to the President with

comments and recommendations.

The President will form a committee of five (5) full-time area employees: one (1) faculty member each from the transfer areas, from the occupational areas, and from Academic Services; one (1) administrator and one (1) member of the administrative support personnel. The committee will consider the relationship of each proposal to the definition of professional leave stated above, and will evaluate each proposal on the basis of potential benefit to the College.

The committee will review and evaluate each proposal and forward its conclusion and recommendation on each proposal to the President by no later than March

1. The committee will indicate which applications are recommended for approval and which are not. The committee will rank the approved proposals and state the reason for each ranking. The President's recommendation will be presented to the Board at the regular Board meeting in April.

iv. Salary and Benefits

The academic year salary or equivalent for the year during which the leave is granted will be used as the basis for computing the pay of any person on professional leave. A leave of one (1) academic year will be compensated at fifty percent (50%) of the academic year salary or equivalent. A leave of one (1) semester or less will be compensated at one hundred percent (100%) of the prorated academic year salary or equivalent. If an early leave is granted, the percentages of compensation indicated above will be reduced by one-sixth ($\frac{1}{6}$) for each year of service less than six (6).

During the professional leave, the employee will receive all rights and privileges normally accorded to her/him just as if she/he were performing his/her full duties on campus. Professional leave will be credited as regular employed time in regard to retirement provisions and fringe benefits, except for accrual of personal illness and accident absence, and for occupational disability. Persons may continue health, dental, and optional coverages by remitting the applicable employee contribution to the College on a monthly basis for transmittal to the insurance company. If more than two employee remittances are past due by more than 10 days or unpaid, the Board has the right to terminate benefits the following month.

v. Responsibilities of Faculty Member

A faculty member taking a professional leave agrees in writing to return to regular full-time employment at the College for a minimum of two (2) years following the leave period. If this condition is not met, the person taking the leave agrees to repay all compensation and cost of benefits received from the College during the leave period. A faculty member taking a professional leave must also, upon returning to the College, submit a report on the leave to the President. The report is to include a description of the relevant experiences during the leave, a summary of how each of the objectives was met, and an outline of a plan for utilizing the knowledge and experience gained during the leave to better serve the needs of the College.

Section H – Sick

Each teaching faculty member shall be granted 14 days (112 hours) of sick leave at the beginning of each academic year. 4 days (32 hours) can be utilized for personal use in lieu of sick use. A faculty member who teaches summer school shall be entitled to two (2) additional days of paid sick leave, one of which may be used as a personal day. Summer sick days may also accumulate. Faculty members beginning full-time employment subsequent to the beginning of the academic year shall be granted sick leave days on a prorated basis. Deductions shall be made on the percentage of work schedule missed. If a faculty member, with the supervising Dean's approval, makes up a teaching period obligation, the faculty member will not be charged sick leave.

Sick leave may properly be taken because of personal illness or accident or because of serious illness in the immediate family. The term "immediate family" is defined as parent, sister, brother, spouse, party to a civil union, child, parent-in-law, or anyone regularly residing with the employee.

The Board reserves the right to obtain verification of illness when it deems such verification to be necessary.

Unused sick leave days may accumulate to a maximum of four hundred nineteen (419) days.

ARTICLE VIII

GRIEVANCE PROCEDURE

Section A - Definitions

A “grievance” is an alleged violation, misapplication or misinterpretation of a specific article or section of this contract and shall include 1) name(s) of the grievant(s), (2) pertinent facts related to the grievance, (3) the article(s) of the contract alleged to have been violated, misapplied or misinterpreted, and (4) the remedy sought by the grievant.

A “grievant” is any faculty member, or group of faculty or the RFT.

“Filing a grievance” means delivering to the College Grievance Officer(s) a completed Grievance

An “individual grievant” is an RFT member pursuing a grievance that has been dismissed by the RFT Grievance Officer(s) as lacking merit.

“College days” are days on which regular fall, spring, or summer classes are in session, excluding Saturdays and Sundays.

“RFT Grievance Officer” is any person designated by the RFT as provided in Section B below to administer the contract on behalf of the grievant.

“College Grievance Officer” is any person designated by the College as provided in Section B below to administer the contract on behalf of the College.

“Parties” refers to the RFT and the College.

For the purposes of Article VIII, a “school year” begins with the first day of regular classes in the fall semester and ends the day before the first day of regular classes the

following fall semester.

Dismissing or withdrawing a grievance means that the *specific occurrence* grieved cannot be grieved again. However, subsequent occurrences involving the same issue may still be grieved.

Section B - Designation of Grievance Officers

By the first college day of each school year, the RFT President will notify the President of the College in writing identifying the RFT's Grievance Officer(s), and the President of the College will notify the RFT President in writing identifying the College's Grievance Officer(s). The term of grievance officers shall extend to the first college day of the next school year. If, during his or her term, a grievance officer cannot perform his or her duties, a new grievance officer shall be designated within 10 college days. Until the new grievance officer is designated, all timelines in any pending or new grievance shall be suspended. If an RFT Grievance Officer is the grievant, the President of the RFT shall appoint an alternate RFT Grievance Officer to process the grievance. If the RFT files a grievance against the College Grievance Officer, the College President shall appoint an alternate College Grievance Officer to process the grievance.

Section C - Extension of Deadlines

The College and RFT Grievance Officers mutually may agree in writing to extend any deadline. Failure of the RFT to meet a deadline dismisses the grievance. Failure of the College to meet a deadline is grounds to advance the grievance to the next step if the RFT chooses to do so.

Section D - Access to Union Representative

The Union has the right to meet with one or more employees on campus during the work day to investigate and discuss grievances and workplace-related complaints without charge to pay or leave time of employees or agents of the exclusive representative. This access shall at all times be conducted in a manner so as not to impede normal operations.

Section E - Informal Grievance Process

Within ten (10) college days of the time at which the grievant reasonably would have become aware of the alleged grievance, the grievant shall meet with an RFT Grievance Officer(s). The RFT Grievance Officer(s) will decide either (1) to proceed to the informal step of the grievance process or (2) to dismiss the grievance for lack of merit. If the RFT Grievance Officer(s) dismisses the grievance for lack of merit, an individual grievant may proceed as described below. However, an RFT Grievance Officer(s) must attend any further meetings associated with the grievance.

The RFT Grievance Officer(s), the individual grievant, if there is one, and the College Grievance Officer(s) will have five (5) college days to resolve the grievance informally. If the grievance cannot be resolved informally within those five college days, the RFT Grievance Officer(s) or the individual grievant, if there is one, may either withdraw the grievance or may advance the grievance to the formal process outlined in Section F.

Section F - Formal Grievance Process

Step 1

If the grievance cannot be resolved informally within the five college days, the RFT Grievance Officer(s) or the individual grievant, if there is one, shall have an additional five (5) college days to submit the formal grievance to the College Grievance Officer(s). Upon receipt of the Grievance Form, the College Grievance Officer(s) will review the grievance. The College Grievance Officer, an RFT Grievance Officer(s), and the individual grievant, if there is one, may meet as needed to clarify facts and issues involved in the grievance. Within ten (10) college days, the College Grievance Officer(s) will notify in writing the RFT Grievance Officer(s) and the individual grievant, if there is one, of the College Grievance Officer(s)' decision to either (1) deny the grievance, (2) uphold the grievance and the original remedy, or (3) propose an alternate remedy. If the College Grievance Officer upholds the grievance and original remedy or if an alternate remedy is accepted by the grievant, the grievance process is completed. If the College Grievance Officer denies the grievance or the grievant does not accept an alternate remedy, the RFT may proceed to Step 2 of the grievance process.

Step 2

If the grievance is not resolved in step one of the formal stage, the RFT or the individual grievant(s) may, within ten (10) contractual days after receiving the decision of the College Grievance Officer(s), refer the grievance to the President of the College. Within ten (10) contractual days after receipt of the statement of the grievance, the President shall arrange a conference with the grievant(s) and the RFT Grievance Officer(s) to discuss the grievance. Within ten (10) contractual days after the final conference, the President shall provide a written response including his or her conclusions based on investigation and research and any proposed remedy to the grievance with the grievant(s) and

the RFT. If the President denies the grievance or the grievant does not accept an alternate remedy proposed by the President, the RFT may refer the grievance to arbitration within thirty (30) college days. The RFT must notify the President of the College in writing that the grievance is being submitted to arbitration. An individual grievant may not advance a grievance to arbitration.

Section G - Arbitration Rules and Fees

The parties shall jointly request a list of seven arbitrators from the Federal Mediation and Conciliation Service. Upon receipt of the list, within ten (10) college days the arbitrator shall be chosen by a process of striking names from the list until one name remains, the RFT striking the first name.

The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement or any applicable Board policy. He or she shall consider and decide only the specific issues submitted to him or her in writing and shall have no authority to make any decision or recommendation on any other issue not 39 so submitted to him or her. Both parties agree that all information submitted during arbitration hearings will be previously disclosed to the other party, except as provided by law. The arbitrator shall not make decisions contrary to, inconsistent with, or modifying or varying in any way any applicable laws, rules and regulations. The arbitrator shall submit in writing his or her decision promptly following the close of the hearing or the submission of briefs by the parties, whichever is later. The arbitrator's decision shall be based solely upon his or her interpretation

of the meaning or application of the specific terms of this Agreement. The decision of the arbitrator shall be final and binding on the parties and shall be immediately implemented.

The fees of the arbitrator and the Federation Mediation and Conciliation Services shall be divided equally by the College and the RFT. All other expenses shall be borne by the party incurring them.

Article IX

SENIORITY

Section A - Determination of Seniority

Faculty members at Richland Community College will achieve seniority in the following ways:

- i. Initial seniority is based on the most recent date the Board of Trustees approves the full-time faculty employment. Faculty members may request seniority in an additional discipline by following the *Additional Seniority* process. Additional seniority is based on the Vice President's approval date.

Section B - Displacement of Faculty

No tenured faculty member may be laid off while any probationary or adjunct faculty member or any other employee with less seniority is retained to fulfill a position which the tenured employee is competent to fulfill. In determining questions involving reductions in force, the parties agree to be guided by the case law as it has been developed interpreting the Illinois Public Community College Act.

Laid off faculty shall have preference for classes currently assigned to adjunct faculty, provided the laid off faculty member or members are competent to teach those classes. If laid off members return to teach anything less than full-time, they will be paid at adjunct rates, reflecting semesters of RCC teaching experience.

If laid off members are recalled to teach in a full-time position during the 24- month statutory recall period, they will return at their same rank and step. Recall from layoff shall be in reverse order of the original layoff. Recall rights shall exist for two (2) years from the beginning of the school year for which the faculty member was dismissed. Notice of recall shall be by certified mail, return receipt requested, to the faculty member's last known address. If the faculty member does not respond within thirty (30) days after receipt, the faculty member's recall rights shall cease.

No new faculty shall be hired for any position a laid off faculty member is competent to fill.

Article X

NO STRIKE CLAUSE

During the term of this Agreement, neither the Union nor its agents, nor any employee for any reason, will authorize, institute, aid, condone, or engage in a slowdown, work stoppage, strike, or any other interference with the work and statutory functions or obligations of the Board. The Union agrees to notify all local officers and representatives of their obligation and responsibilities for maintaining compliance with this Article, including their responsibility to remain at work during any interruption which may be caused or initiated by others, and to encourage employees violating this Article to return to work.

Article XI

INSURANCE AND BENEFITS

Section A - Group Health, Life, and Long-Term Disability Insurance

- i. The College will offer all full-time faculty members the following benefits: medical, dental, vision, and supplemental life insurance. The Board of Trustees retains the right to determine the coverage and carrier. Further, the College will pay the individual employee premium for life and long-term disability insurance.
- ii. For the period of this contract, the College will pay the major medical insurance carrier portion of the premium cost, supplemented by employee contribution to the group health plan. Employee contribution for individual coverage shall not exceed seven percent (7%) of the individual group health premium.

The College's participation will be fifty percent (50%) of the dependent group health premium for individuals electing dependent coverage.

Section B - Holidays

Faculty will receive the approved holidays for all College personnel reflected in the Policies and Procedures Manual.

Section C - Tuition for College Requested Professional Development

In the event that the Vice President of Academic Services directs a faculty member to

take a course or courses, the Board will pay the tuition for the course or courses. The Vice President of Academic Services reserves the right to pre-approve both the course and the institution.

Article XII

TERM OF AGREEMENT

The provisions of this Agreement shall be effective the first work day of the 2024-2025 academic year and shall remain in full force and effect until the last work day of the 2027 summer term.

IN WITNESS WHEREOF, the parties have hereunto set their hands this day of

_____ 2024.

**BOARD OF TRUSTEES OF RICHLAND RICHLAND FEDERATION OF COMMUNITY
COLLEGE DISTRICT #537 TEACHERS**

LOCAL #426, IFT, AFT, AFL-CIO

BY _____

BY _____

FACULTY SCHEDULE

Base Salary

<u>2024-2025</u>	<u>2025 -2026</u>	<u>2026-2027</u>
\$44,738	\$45,812	\$46,865
(MA/MS or RDQ)	(MA/MS or RDQ)	(MA/MS or RDQ)

Overload Pay

	2024-2025	2025-2026	2026-2027
Instructor	\$705	\$725	\$745
Assistant Professor	\$755	\$775	\$795
Associate Professor	\$805	\$825	\$845
Professor	\$855	\$875	\$895

Summer Pay

	2024-2025	2025-2026	2026-2027
Instructor	\$870	\$875	\$880
Assistant Professor	\$960	\$965	\$970
Associate Professor	\$1050	\$1055	\$1060
Professor	\$1125	\$1130	\$1135

Independent Study Pay

Independent Study Pay = \$140 X number of credit hours for course X number of students.

Proficiency Pay

Proficiency Pay = \$17.50 X number of credit hours for course

Substitute Pay Calculation

Pay for substitution = $\frac{1}{\text{number of classes}}$ x number of sessions x overload rate of pay x equated hrs. x

A semester is defined as being sixteen (16) weeks in length.

Equity Adjustment

For the purpose of ensuring that a faculty member, who has reached step 30, receives the same salary adjustment as the rest of the faculty in each year of the contract, that faculty member will receive a stipend that makes up the difference between the projected salary adjustment and the number indicated in step 30.

Faculty Salary Schedule 2024-2025						
CTE Lanes	RDQ	RDQ+15	RDQ+30	RDQ+45	RDQ+60	RDQ+75
none	MA/MS	MA/MS+15	MA/MS+30	MA/MS+45	MA/MS+60	MA/MS+75 or PhD
	1	2	3	4	5	6
Step						
0	44,738	47,062	50,037	52,779	55,203	58,227
1	45,454	47,815	50,838	53,624	56,086	59,159
2	46,181	48,580	51,651	54,482	56,983	60,106
3	46,919	49,357	52,478	55,353	57,895	61,067
4	47,671	50,147	53,317	56,240	58,822	62,044
5	48,433	50,950	54,170	57,140	59,763	63,038
6	49,207	51,765	55,036	58,054	60,719	64,045
7	49,995	52,594	55,918	58,983	61,691	65,071
8	50,795	53,434	56,812	59,927	62,677	66,111
9	51,608	54,290	57,722	60,886	63,680	67,169
10	52,435	55,158	58,644	61,861	64,700	68,245
11	53,273	56,040	59,582	62,849	65,734	69,336
12	54,126	56,938	60,537	63,855	66,786	70,445
13	54,991	57,849	61,505	64,877	67,855	71,572
14	55,872	58,776	62,489	65,917	68,940	72,718
15	56,767	59,717	63,490	66,970	70,044	73,880
16	57,676	60,673	64,506	68,043	71,165	75,063
17	58,598	61,646	65,539	69,132	72,305	76,264
18	59,536	62,633	66,587	70,238	73,461	77,484
19	60,489	63,635	67,653	71,363	74,636	78,723
20	61,458	64,655	68,735	72,504	75,831	79,983
21	62,441	65,689	69,835	73,665	77,045	81,263
22	63,441	66,742	70,953	74,844	78,277	82,563
23	64,456	67,810	72,089	76,043	79,530	83,884
24	65,488	68,896	73,243	77,259	80,802	85,227
25	66,537	70,000	74,414	78,497	82,095	86,589
26	67,602	71,121	75,606	79,752	83,408	87,975
27	68,683	72,260	76,817	81,028	84,744	89,382
28	69,783	73,417	78,045	82,326	86,099	90,813
29	70,900	74,592	79,295	83,643	87,478	92,265
30	72,035	75,787	80,563	84,982	88,877	93,741
	73,188	77,000	81,852	86,341	90,299	95,241

Faculty Salary Schedule 2025-2026

CTE Lanes	RDQ	RDQ+15	RDQ+30	RDQ+45	RDQ+60	RDQ+75
none	MA/MS	MA/MS+15	MA/MS+30	MA/MS+45	MA/MS+60	MA/MS+75 or PhD
Step	1	2	3	4	5	6
0	45,812	48,192	51,238	54,046	56,528	59,625
1	46,545	48,963	52,058	54,911	57,432	60,579
2	47,290	49,746	52,890	55,789	58,350	61,549
3	48,045	50,541	53,737	56,682	59,285	62,533
4	48,815	51,351	54,597	57,589	60,233	63,533
5	49,596	52,172	55,470	58,511	61,197	64,550
6	50,388	53,007	56,357	59,447	62,176	65,582
7	51,195	53,856	57,260	60,398	63,171	66,633
8	52,014	54,717	58,175	61,365	64,181	67,698
9	52,846	55,593	59,107	62,347	65,208	68,781
10	53,693	56,482	60,052	63,345	66,253	69,882
11	54,552	57,385	61,012	64,357	67,312	71,000
12	55,425	58,304	61,989	65,388	68,389	72,136
13	56,311	59,237	62,981	66,434	69,484	73,289
14	57,213	60,186	63,989	67,499	70,595	74,463
15	58,129	61,150	65,013	68,578	71,725	75,653
16	59,060	62,129	66,054	69,676	72,873	76,864
17	60,005	63,125	67,111	70,791	74,040	78,094
18	60,965	64,136	68,185	71,924	75,224	79,343
19	61,941	65,162	69,277	73,075	76,428	80,612
20	62,933	66,207	70,385	74,245	77,650	81,902
21	63,940	67,266	71,511	75,433	78,894	83,213
22	64,964	68,344	72,655	76,641	80,156	84,544
23	66,003	69,437	73,819	77,868	81,438	85,897
24	67,060	70,550	75,001	79,114	82,741	87,272
25	68,134	71,680	76,200	80,380	84,066	88,667
26	69,224	72,828	77,421	81,666	85,410	90,086
27	70,332	73,995	78,660	82,973	86,778	91,527
28	71,458	75,179	79,918	84,302	88,165	92,992
29	72,602	76,383	81,198	85,651	89,577	94,480
30	73,764	77,606	82,496	87,021	91,010	95,991
	74,944	78,848	83,816	88,414	92,466	97,527

Faculty Salary Schedule 2026-2027						
CTE Lanes	RDQ	RDQ+15	RDQ+30	RDQ+45	RDQ+60	RDQ+75
none	MA/MS	MA/MS+15	MA/MS+30	MA/MS+45	MA/MS+60	MA/MS+75 or PhD
	1	2	3	4	5	6
Step						
0	46,865	49,300	52,417	55,289	57,828	60,996
1	47,615	50,089	53,255	56,174	58,753	61,972
2	48,377	50,890	54,107	57,073	59,692	62,964
3	49,150	51,704	54,973	57,985	60,648	63,971
4	49,938	52,532	55,853	58,914	61,619	64,995
5	50,736	53,372	56,746	59,857	62,604	66,035
6	51,547	54,226	57,653	60,815	63,606	67,091
7	52,373	55,095	58,577	61,787	64,624	68,165
8	53,210	55,975	59,513	62,776	65,657	69,255
9	54,062	56,872	60,467	63,781	66,708	70,363
10	54,928	57,781	61,433	64,802	67,777	71,490
11	55,807	58,705	62,415	65,837	68,860	72,633
12	56,700	59,645	63,415	66,892	69,962	73,795
13	57,606	60,600	64,430	67,962	71,082	74,975
14	58,529	61,570	65,461	69,051	72,219	76,175
15	59,466	62,556	66,509	70,155	73,375	77,393
16	60,418	63,558	67,574	71,278	74,549	78,632
17	61,385	64,577	68,655	72,420	75,743	79,891
18	62,367	65,611	69,753	73,578	76,954	81,168
19	63,366	66,661	70,870	74,756	78,186	82,467
20	64,380	67,729	72,004	75,952	79,436	83,786
21	65,410	68,813	73,156	77,168	80,709	85,127
22	66,458	69,916	74,326	78,403	81,999	86,489
23	67,521	71,034	75,517	79,659	83,312	87,873
24	68,602	72,173	76,726	80,933	84,644	89,279
25	69,701	73,329	77,953	82,229	85,999	90,706
26	70,816	74,503	79,201	83,545	87,375	92,158
27	71,949	75,697	80,469	84,881	88,774	93,632
28	73,101	76,908	81,756	86,241	90,193	95,131
29	74,272	78,139	83,066	87,620	91,637	96,653
30	75,460	79,391	84,394	89,023	93,103	98,199
	76,668	80,662	85,744	90,447	94,593	99,770

TERM OF AGREEMENT

IN WITNESS WHEREOF, the parties have hereunto set their hands this

day_____ of 2024. *Amended and approved on day _____ of*
2024.

**BOARD OF TRUSTEES OF RICHLAND RICHLAND FEDERATION OF
COMMUNITY COLLEGE DISTRICT #537 TEACHERS**

LOCAL #4262, IFT, AFT, AFL-CIO

BY_____

BY_____



MEMO

To: Board of Trustees, Dr. Valdez

From: Joe Feinstein, Meredith Johnson-Palmer

Re: Board Policies 4.5 and 4.9.4 - Third Reading

Date: 9/3/2024

Please find updated Board policies 4.5 and 4.9.4 attached for your review. Updates to these policies were needed to maintain compliance with Illinois Public Act 103-0054 (The Student Debt Assistance Act).

No changes have been made since the second reading.

Thank you; we are available for any questions you may have.

4.5 Student Financial Obligations

adopted: Aug-2010

last revised: 11/30/2023

Students shall discharge all financial and other obligations to the College prior to registering for the next semester. These obligations include, but are not limited to, tuition, fees, and any other amount due to the college.

Students with a balance due of \$100 or more will have a hold placed on their account before registration for the next semester opens; grades and transcripts may also be withheld.

Students who wish to have the hold remove to allow for registration should submit a request to the Cashier's office via email at businessoffice@richland.edu, or in person at the Cashier's window located in the Student Success Center.

Students with a balance of \$100 or more who have an unpaid balance after 3 billing cycles may be sent to a third-party collection agency.

In accordance with Illinois Public Act 103-0054, Richland Community College will not withhold transcripts from students with a balance owed if the transcript is requested for the following reasons:

- Complete a job application
- Transfer from one institution of higher learning to another
- Apply for State, Federal, or institutional financial aid
- Join the United States Armed Forces or Illinois National Guard
- Pursue other postsecondary opportunities

4.9.4 Withholding Student Information

adopted: Nov-1995

last revised: 11/15/2023

The College has the right to withhold grade reports, transcripts, certificates and degrees, and other student information if the student has unmet obligations, including financial obligations, to the college.

In accordance with Illinois Public Act 103-0054, Richland Community College will not withhold transcripts from students with a balance owed if the transcript is requested for the following reasons:

- Complete a job application
- Transfer from one institution of higher learning to another
- Apply for State, Federal, or institutional financial aid
- Join the United States Armed Forces or Illinois National Guard
- Pursue other postsecondary opportunities

To: Board of Trustees
 Dr. Cristobal Valdez

From: Dr. Tasha Jones, Dean of Allied Health Professions *tdj*

Date: September 3, 2024

Re: Clover Learning Student Plan

The mission of the Radiography program at Richland is to provide students with quality classroom, lab, and clinical experiences that enable them to achieve entry-level knowledge, skills, patient care, and professional values needed to succeed in the medical imaging profession.

As part of the program, each student is enrolled in a "RADTECH Bootcamp". This boot camp is designed to help students pass the American Registry of Radiologic Technologists (ARRT) certification examination. The bootcamp is embedded in each radiography course offering students resources and support throughout the duration of the program. This support continues for students post-graduation, as a resource, as they prepare to take the ARRT certification examination.

The Radiography program faculty recommend the continued use of the following product:

Quantity	Description	Unit Price	Total Price
100	24-Month Clover Learning Student Plan	\$210.00	\$21,000.00
20	Academic Bulk Purchase Discount	-\$168.00	-\$3,360.00
			\$17,640.00

Funding for this request is available through the Radiography program budget for FY '25 which was approved by the Board of Trustees.

As such, I am recommending that **the Board approve the radiography program faculty's request to purchase the 24 Month Clover Learning student plan from Clover Learning Inc., in Louisville, KY, for an amount of \$17,640.00**

I am available for any questions you may have.

TO: Board of Trustees

FROM: Cris Valdez 

DATE: September 17, 2024

SUBJECT: Financial Report

Mr. Chairman, members of the Board, attached are the Treasurer's Report, Financial Statement and the bills and Travel Expenditures for Ratification.

Sheree Zalanka will be available to explain the Treasurer's Report and Financial Statement and to answer any questions regarding the bills.

Therefore, it is recommended that the Board of Trustees ratify the August 2024 bills, and travel expenditures paid and approve the Financial Statement to be filed for audit.

Thank you.

Richland Community College
Treasurer's Report
August 31, 2024

Fund	Balance 7/31/2024	Receipts for Month	Disbursements for Month	Balance 8/31/2024	Int. Bearing Accounts	Separate Inv. Instrments
Education Fund	9,889,850.92	2,056,539.16	(3,319,080.53)	8,627,309.55	8,377,309.55	250,000.00
Oper & Maint Restricted	12,484,018.54	591,181.67	-	13,075,200.21	504,498.88	12,570,701.33
Bond & Interest Fund	15,544,582.31	68,213.70	-	15,612,796.01	53,600.80	15,559,195.21
Auxiliary Expenses	700,880.32	33,678.08	-	734,558.40	734,558.40	.00
Restricted Purposes Fund	791,499.64	-	-	791,499.64	491,499.64	300,000.00
Working Cash Fund	6,974,054.79	30,668.69	-	7,004,723.48	6,647,241.43	357,482.05
Trust & Agency Fund	273,262.25	1,215.13	-	274,477.38	274,477.38	.00
Audit Fund	29,828.28	131.17	-	29,959.45	29,959.45	.00
Liability & Protection	665,119.29	2,924.88	-	668,044.17	668,044.17	.00
Totals	23,739,869.07	2,784,552.48	(3,319,080.53)	23,105,112.33	10,284,411.00	12,820,701.33

Separate Investment Instruments

Fund	Amount	Instrument	Rate	Maturity	Term/Months
EDUCATION FUND	\$9,346,919.00	IL Funds	1.10		0.0
EDUCATION FUND	\$250,000.00	CD-First Mid	0.15	1/30/2023	12.0
RESTRICTED-MASTER PLAN2	\$11,212,504.00	PMA	2.17		0.0
RESTRICTED-MASTER PLAN	\$3,462,994.00	PMA	1.00		0.0
RESTR-EQUIP REPLACEMENT	\$300,000.00	CD-HPB	0.15	8/10/2022	12.0
WORKING CASH FUND	\$1,061,113.00	PMA	1.00		0.0
WORKING CASH FUND	\$121,474.73	CD-Regns	0.01	8/4/2022	7.0
WORKING CASH FUND	\$124,972.00	CD-Regns	0.01	11/21/2022	13.0
WORKING CASH FUND	\$110,000.00	CD-HPB	0.15	3/23/2023	12.0

Revenues & Expenses by Fund

	Actual 8/31/2024	Budget 2425	%	Actual 8/31/2023	Prior Year To Date
Fund 01-Education Fund					
Revenue	\$655,811.80	\$16,724,996.00	3.92	\$1,354,409.88	\$9,537,758.34
Expenses	(\$2,806,770.89)	(\$16,679,369.05)	16.83	(\$2,569,846.00)	(\$13,360,222.03)
	(\$2,150,959.09)	\$45,626.95		(\$1,215,436.12)	(\$3,822,463.69)
Fund 02-Operations & Maintenance					
Revenue	\$24,458.50	\$2,571,151.00	0.95	\$118,115.44	\$940,793.57
Expenses	(\$153,281.11)	(\$2,541,393.00)	6.03	(\$264,859.88)	(\$2,054,469.14)
	(\$128,822.61)	\$29,758.00		(\$146,744.44)	(\$1,113,675.57)
Fund 03-Oper & Maint Restricted					
Revenue	\$0.00	\$14,570,171.00	0	\$37,941.25	\$243,258.14
Expenses	(\$466,984.50)	(\$14,203,281.04)	3.29	(\$539,162.49)	(\$3,225,832.48)
	(\$466,984.50)	\$366,889.96		(\$501,221.24)	(\$2,982,574.34)
Fund 04-Bond & Interest Fund					
Revenue	\$0.00	\$3,248,730.00	0	\$120,574.90	\$938,820.29
Expenses	\$0.00	(\$3,241,630.00)	0	\$0.00	(\$3,144,162.50)
	\$0.00	\$7,100.00		\$120,574.90	(\$2,205,342.21)
Fund 05-Auxiliary Enterprises					
Revenue	\$117,498.10	\$2,731,467.00	4.3	\$94,532.91	\$2,076,299.24
Expenses	(\$398,950.38)	(\$2,731,467.00)	14.61	(\$307,054.43)	(\$2,377,570.67)
	(\$281,452.28)	\$0.00		(\$212,521.52)	(\$301,271.43)
Fund 06-Restricted Purposes Fund					
Revenue	(\$1,258.20)	\$26,112,887.00	0	\$623,582.48	\$7,906,859.20
Expenses	(\$2,070,641.15)	(\$26,112,887.14)	7.93	(\$1,217,492.57)	(\$18,353,540.53)
	(\$2,071,899.35)	(\$0.14)		(\$593,910.09)	(\$10,446,681.33)
Fund 07-Working Cash Fund					
Revenue	\$374.30	\$80,000.00	0.47	\$64,672.04	\$258,795.01
Transfers	\$0.00	(\$80,000.00)	0	\$0.00	\$0.00
	\$374.30	\$0.00		\$64,672.04	\$258,795.01
Fund 10-Trust & Agency Fund					
Revenue	\$241.20	\$59,312.00	0.41	\$118,798.96	\$229,965.69
Expenses	(\$13,452.12)	(\$59,312.00)	22.68	(\$11,630.55)	(\$101,059.42)
	(\$13,210.92)	\$0.00		\$107,168.41	\$128,906.27
Fund 11-Audit Fund					
Revenue	\$0.00	\$95,110.00	0	\$3,443.57	\$23,411.98
Expenses	(\$2,750.35)	(\$92,333.00)	2.98	(\$1,722.72)	(\$46,570.75)
	(\$2,750.35)	\$2,777.00		\$1,720.85	(\$23,158.77)
Fund 12-Liability & Protection					
Revenue	\$1,488.00	\$2,681,005.00	0.06	\$91,206.87	\$643,209.26
Expenses	(\$286,942.29)	(\$2,681,005.00)	10.7	(\$257,740.27)	(\$1,764,393.88)
	(\$285,454.29)	\$0.00		(\$166,533.40)	(\$1,121,184.62)
Fund 21-Brush College LLC					
Revenue	(\$140.48)	\$161,100.00	-0.09	\$356.49	\$126,338.33
Expenses	(\$5,667.49)	(\$161,100.00)	3.52	\$2,576.00	(\$144,292.40)
	(\$5,807.97)	\$0.00		\$2,932.49	(\$17,954.07)
Fund 25-Law Enforcement Trng Ctr					
Revenue	\$527,006.32	\$4,099,037.00	12.86	\$175,245.50	\$3,616,786.55
Expenses	(\$312,241.11)	(\$3,293,784.75)	9.48	(\$305,596.37)	(\$2,684,514.46)
	\$214,765.21	\$805,252.25		(\$130,350.87)	\$932,272.09
Total	(\$5,192,201.85)	\$1,257,404.02		(\$2,669,648.99)	(\$20,714,332.66)

Operating Funds Revenue

	Actual Revenue YTD 8/31/2024	Budget 2425	%	Actual Revenue YTD 8/31/2023	Prior Year Revenue 6/30/2024
Investment Revenue					
Investment Revenue	\$0.00	\$150,300.00	0	\$112,347.74	\$533,062.99
	<u>\$0.00</u>	<u>\$150,300.00</u>	0	<u>\$112,347.74</u>	<u>\$533,062.99</u>
Local Government Sources					
Current Taxes	\$0.00	\$9,409,341.00	0	\$318,405.55	\$2,572,296.27
Interest on Taxes	\$0.00	\$600.00	0	\$0.00	\$56.29
	<u>\$0.00</u>	<u>\$9,409,941.00</u>	0	<u>\$318,405.55</u>	<u>\$2,572,352.56</u>
Other Revenue					
Facility Rental	\$0.00	\$205,668.00	0	\$0.00	\$280.00
Other Revenue	\$39,762.30	\$1,289,178.00	3.08	\$35,952.87	\$226,273.05
Transfer In	\$0.00	\$80,000.00	0	\$0.00	\$0.00
	<u>\$39,762.30</u>	<u>\$1,574,846.00</u>	2.52	<u>\$35,952.87</u>	<u>\$226,553.05</u>
State Government Sources					
ICCB CTE Formula Grant	\$0.00	\$211,932.00	0	\$0.00	\$211,932.00
ICCB Credit Hour Grants	\$0.00	\$1,939,167.00	0	\$383,842.66	\$1,335,235.31
ICCB Equalization Grant	\$0.00	\$287,580.00	0	\$34,555.00	\$191,720.00
Replacement Taxes	\$0.00	\$285,000.00	0	\$0.00	\$0.00
	<u>\$0.00</u>	<u>\$2,723,679.00</u>	0	<u>\$418,397.66</u>	<u>\$1,738,887.31</u>
Student Tuition & Fees					
Tuition-Credit	\$563,012.00	\$4,923,906.00	11.43	\$529,673.00	\$4,764,448.00
Various Fees	\$77,496.00	\$513,475.00	15.09	\$57,748.50	\$643,248.00
	<u>\$640,508.00</u>	<u>\$5,437,381.00</u>	11.78	<u>\$587,421.50</u>	<u>\$5,407,696.00</u>
Total Revenue	\$680,270.30	\$19,296,147.00	3.53	\$1,472,525.32	\$10,478,551.91

Operating Funds Expenses

	Actual Expenses YTD 8/31/2024	Budget 2425	%	Actual Expenses YTD 8/31/2023	Prior Year Expenses 6/30/2024
Salaries					
Academic Support-PT	\$4,656.22	\$34,406.00	13.53	\$2,851.05	\$28,018.90
Administrative Staff Sal	\$451,696.88	\$2,356,152.00	19.17	\$343,853.65	\$2,153,668.01
Car Allowance	\$1,730.80	\$10,000.00	17.31	\$1,384.64	\$9,000.16
Classified-Temporary	\$0.00	\$0.00	0	\$1,365.70	\$1,755.90
Clinical Risk Stipends	\$240.12	\$3,375.00	7.11	\$4,116.70	\$10,403.70
Custodial, Maint Stf Sal	\$37,961.97	\$163,193.00	23.26	\$30,381.91	\$197,847.92
Custodial, Maint-Temp	\$6,988.38	\$0.00	0	\$6,584.78	\$17,891.88
F/T Classified Salary	\$211,218.91	\$1,199,496.00	17.61	\$192,586.14	\$1,173,232.00
F/T Faculty Salary	\$468,893.77	\$3,706,187.00	12.65	\$486,686.16	\$3,251,632.63
F/T Faculty-Summer Sal	\$149,067.82	\$102,516.00	145.41	\$155,131.06	\$253,927.94
FWSP Workers Salary	\$59.50	\$0.00	0	\$357.50	\$11,494.50
Faculty Curriculum Dev	\$0.00	\$0.00	0	\$4,050.00	\$4,050.00
Faculty Tutors Salary	\$5,837.74	\$0.00	0	\$4,310.93	\$43,490.64
Independent Study Salary	\$3,840.00	\$0.00	0	\$708.47	\$13,010.14
Interpreter Salary	\$0.00	\$8,000.00	0	\$0.00	\$0.00
LabFacilitators	\$5,456.73	\$29,280.00	18.64	\$4,799.11	\$28,614.05
Overload Salary	\$29,043.05	\$801,825.00	3.62	\$24,841.93	\$594,742.20
Overtime Wages	\$0.00	\$18,280.00	0	\$0.00	\$25,422.09
P/T Classified Salary	\$1,380.13	\$0.00	0	\$991.84	\$5,974.25
P/T Faculty Salary	\$36,559.39	\$642,777.00	5.69	\$38,753.80	\$540,460.28
P/T Faculty-Summer Sal	\$33,913.00	\$80,601.00	42.08	\$37,560.66	\$58,832.66
Professional/Tech Salary	\$319,662.10	\$1,909,973.00	16.74	\$232,435.48	\$1,507,290.24
Professional/Tech-PT	\$3,916.67	\$0.00	0	\$2,768.33	\$16,731.64
SURS Fringe Benefit	\$3,364.30	\$25,000.00	13.46	\$2,848.92	\$17,814.64
Severance Payments	\$0.00	\$0.00	0	\$49,738.00	\$49,738.00
Student Workers Salary	\$7,896.00	\$80,720.00	9.78	\$9,223.50	\$61,798.75
Subs Instructors Salary	\$1,144.50	\$9,630.00	11.88	\$1,108.50	\$22,045.10
Supervisory Staff Salary	\$24,970.26	\$134,390.00	18.58	\$19,976.02	\$129,845.12
Test Proctor Salary	\$7,524.94	\$36,701.00	20.5	\$5,155.02	\$39,103.57
	\$1,817,023.18	\$11,352,502.00	16.01	\$1,664,569.80	\$10,267,836.91
Employee Benefits					
EmployeeBenefitsTotal	\$235.68	\$0.00	0	\$563.90	\$44,478.99
Employer Annuity Contrib	\$6,920.00	\$0.00	0	\$6,441.60	\$39,380.00
FICA-Social Security	\$388.78	\$0.00	0	\$73.78	\$73.78
Grants Share of SURS	\$2,335.34	\$339.00	688.89	\$209.17	\$661.68
Group Dental Ins	\$7,137.88	\$89,121.00	8.01	\$10,874.33	\$58,860.09
Group LTD Ins	\$2,130.07	\$21,904.00	9.72	\$2,729.64	\$16,246.86
Group Life Ins	\$6,618.25	\$29,439.00	22.48	\$7,687.75	\$25,186.12
Group Medical Ins	\$153,635.87	\$1,918,376.00	8.01	\$243,337.32	\$1,276,251.18
Medicare	\$25,377.65	\$416.00	6100.4	\$537.27	\$2,634.24
SURS-RetireeHealthContri	\$14,522.64	\$49,936.00	29.08	\$11,351.70	\$72,130.42
Staff/Family Waivers	\$200.00	\$25,000.00	0.8	\$2,277.22	\$34,016.17
	\$219,502.16	\$2,134,531.00	10.28	\$286,083.68	\$1,569,919.53
Contractual Services					
Accreditation Fees	\$3,950.00	\$21,250.00	18.59	\$1,100.00	\$17,963.19
Admin Computer-Maint	\$502,828.00	\$576,964.00	87.15	\$127,167.00	\$180,688.75
Advisor Awards	\$0.00	\$0.00	0	\$0.00	\$218.44
Building Repair/Maint	\$6,749.22	\$129,000.00	5.23	\$478.40	\$128,211.68
Consultants/Workshops	\$10,470.40	\$444,000.00	2.36	\$0.00	\$15,678.35
Contractual-Other	\$17,019.68	\$574,894.88	2.96	\$379,919.66	\$604,414.76
Contractual-Tutoring	\$0.00	\$1,500.00	0	\$0.00	\$0.00
Custodial Services	\$0.00	\$622,050.00	0	\$42,108.00	\$506,966.01
Employee Awards	\$0.00	\$400.00	0	\$0.00	\$599.99
Employee Recognition	\$0.00	\$0.00	0	\$0.00	\$3,652.96
Equip Repair/Maint Agree	\$5,018.76	\$151,450.00	3.31	\$31,490.26	\$154,128.57
Faculty Development	\$0.00	\$11,380.00	0	\$0.00	\$1,850.00
Grounds Maintenance	\$812.00	\$10,500.00	7.73	\$0.00	\$2,566.89
Legal Services-Admin	\$76.25	\$25,000.00	0.31	\$0.00	\$1,089.08
Meals	\$0.00	\$0.00	0	\$0.00	\$3,809.01
Pest Control	\$1,374.33	\$18,000.00	7.64	\$4,265.39	\$20,191.69
Professional Fees	\$0.00	\$5,000.00	0	\$0.00	\$10,700.00

Operating Funds Expenses

	Actual Expenses YTD 8/31/2024	Budget 2425	%	Actual Expenses YTD 8/31/2023	Prior Year Expenses 6/30/2024
Contractual Services					
Recruitment	\$1,654.52	\$15,000.00	11.03	\$0.00	\$5,850.45
Royalties	\$1,109.56	\$1,120.00	99.07	\$0.00	\$570.97
Staff/Faculty Developmen	\$0.00	\$29,425.00	0	\$2,858.94	\$5,790.33
Student Awards	\$0.00	\$375.00	0	\$0.00	\$375.00
Student Development	\$0.00	\$3,550.00	0	\$0.00	\$1,172.19
Telephone Maint Agree	\$0.00	\$1,750.00	0	\$0.00	\$4,083.12
Transportation	\$0.00	\$500.00	0	\$0.00	\$182.89
	<u>\$551,062.72</u>	<u>\$2,643,108.88</u>	20.85	<u>\$589,387.65</u>	<u>\$1,670,754.32</u>
Materials & Supplies					
Advertising	\$0.00	\$200,000.00	0	\$100.00	\$127,280.57
Audio/Visual/Stream Mat	\$280.00	\$17,500.00	1.6	\$360.00	\$13,908.01
Books-Library Collection	\$1,131.02	\$8,500.00	13.31	\$92.90	\$5,676.74
Computer Software	\$150,409.92	\$246,425.00	61.04	\$20,801.63	\$128,875.94
Digital Print/Curric Spt	\$53,470.53	\$61,500.00	86.94	\$49,579.69	\$58,063.88
Event Expense	\$5,628.50	\$38,200.00	14.73	\$10,091.10	\$25,484.65
Graphic Supplies	\$0.00	\$2,000.00	0	\$0.00	\$170.95
Instructional Supplies	\$23,592.72	\$144,326.80	16.35	\$9,017.67	\$111,091.21
Laundry/Linen Supplies	\$0.00	\$2,425.00	0	\$0.00	\$396.00
Maintenance Supplies	\$11,482.73	\$119,500.00	9.61	\$4,676.28	\$97,810.21
Materials	\$1,703.31	\$96,650.00	1.76	\$18,325.08	\$63,527.00
Non Consumable Supplies	\$0.00	\$8,000.00	0	\$0.00	\$4,950.39
Office Supplies	\$19.97	\$38,515.00	0.05	\$1,640.50	\$16,980.15
Postage	\$2,532.47	\$15,937.00	15.89	\$1,323.81	\$16,691.77
Printing	\$457.29	\$83,240.00	0.55	\$3,515.38	\$48,529.21
Publications & Dues	\$55,608.07	\$126,683.00	43.9	\$27,345.92	\$101,494.96
Readiness Initiative	\$1,164.00	\$3,900.00	29.85	\$0.00	\$568.64
Specialties	\$0.00	\$2,000.00	0	\$0.00	\$309.60
Transcripts	\$1,043.60	\$17,000.00	6.14	\$2,201.50	\$13,355.29
Uniforms	\$540.97	\$6,750.00	8.01	\$195.76	\$6,898.44
Vehicle Expense	\$3,902.19	\$24,000.00	16.26	\$2,455.22	\$15,562.25
Wind Turbine Maintenance	\$0.00	\$15,000.00	0	\$7,200.00	\$7,200.00
	<u>\$312,967.29</u>	<u>\$1,278,051.80</u>	24.49	<u>\$158,922.44</u>	<u>\$864,825.86</u>
Conference & Meeting Exp					
Community Relations/Spon	\$0.00	\$10,000.00	0	\$0.00	\$0.00
Meeting Expense	\$1,248.72	\$26,130.00	4.78	\$1,262.74	\$20,894.95
Registration Fees	\$6,908.80	\$105,489.00	6.55	\$6,332.39	\$51,158.33
Relocation	\$0.00	\$6,000.00	0	\$0.00	\$1,633.39
Relocation Expense	\$0.00	\$0.00	0	\$0.00	\$13.97
Travel-In State	\$534.06	\$38,464.88	1.39	\$3,791.57	\$28,675.72
Travel-In State Mileage	\$1,490.75	\$37,399.49	3.99	\$1,344.06	\$15,387.22
Travel-Out State-Instruc	\$0.00	\$3,000.00	0	\$0.00	\$602.80
Travel-Out State-Other	\$0.00	\$0.00	0	\$1,031.87	\$8,403.07
Travel-Out of State	\$2,658.34	\$151,435.00	1.76	\$21,342.53	\$90,944.87
	<u>\$12,840.67</u>	<u>\$377,918.37</u>	3.4	<u>\$35,105.16</u>	<u>\$217,714.32</u>
Fixed Charges					
Credit Card Fees	\$0.00	\$10,000.00	0	\$0.00	\$266.03
Equipment Rental	\$0.00	\$1,500.00	0	\$0.00	\$0.00
Graduation Expense	\$0.00	\$25,000.00	0	\$0.00	\$19,678.31
Property Taxes	\$1,543.86	\$3,500.00	44.11	\$1,536.51	\$3,080.37
	<u>\$1,543.86</u>	<u>\$40,000.00</u>	3.86	<u>\$1,536.51</u>	<u>\$23,024.71</u>
Utilities					
Electricity and Nat Gas	\$27,467.13	\$543,000.00	5.06	\$62,014.26	\$422,345.13
Internet	\$0.00	\$20,100.00	0	\$0.00	\$14,400.00
Propane	\$0.00	\$300.00	0	\$0.00	\$0.00
Refuse Disposal	\$235.07	\$51,300.00	0.46	\$9,679.65	\$67,901.16
Telephone	\$1,816.54	\$37,520.00	4.84	\$3,253.14	\$43,497.83
Water, Sewage	\$6,276.73	\$57,200.00	10.97	\$14,458.43	\$66,215.75
	<u>\$35,795.47</u>	<u>\$709,420.00</u>	5.05	<u>\$89,405.48</u>	<u>\$614,359.87</u>
Capital Outlay					
Equipment-Instructional	\$0.00	\$90,000.00	0	(\$1,861.21)	\$19,082.10
Equipment-Office	\$0.00	\$8,000.00	0	\$0.00	\$0.00

Operating Funds Expenses

	Actual Expenses YTD 8/31/2024	Budget 2425	%	Actual Expenses YTD 8/31/2023	Prior Year Expenses 6/30/2024
Capital Outlay					
Equipment-Service	\$2,042.33	\$255,000.00	0.8	\$0.00	\$44,083.06
	<u>\$2,042.33</u>	<u>\$353,000.00</u>	0.58	<u>(\$1,861.21)</u>	<u>\$63,165.16</u>
Other Expense					
Write-Offs	\$0.00	\$100,000.00	0	\$0.00	\$785.00
	<u>\$0.00</u>	<u>\$100,000.00</u>	0	<u>\$0.00</u>	<u>\$785.00</u>
Tuition Adjustments					
Tuition Waiver	\$3,208.00	\$12,000.00	26.73	\$0.00	\$13,430.00
Unfunded ING/MIA/POW	\$0.00	\$5,000.00	0	\$0.00	\$0.00
	<u>\$3,208.00</u>	<u>\$17,000.00</u>	18.87	<u>\$0.00</u>	<u>\$13,430.00</u>
Other Expense					
Bank Service Charges	\$0.00	\$5,500.00	0	\$0.00	\$0.00
Contributions	\$0.00	\$90,078.00	0	\$0.00	\$60,145.20
Expense-Other	(\$656.34)	\$50,100.00	-1.31	\$503.69	\$4,261.03
	<u>(\$656.34)</u>	<u>\$145,678.00</u>	-0.45	<u>\$503.69</u>	<u>\$64,406.23</u>
Total Expenses	\$2,955,329.34	\$19,151,210.05	15.43	\$2,823,653.20	\$15,370,221.91

Revenues by Fund Summary

	Actual Revenue YTD 8/31/2024	Budget 2425	%	Actual Revenue YTD 8/31/2023	Prior Year Revenue 6/30/2024
Fund 01-Education Fund					
Local Government Sources	\$0.00	\$8,234,313.00	0	\$277,989.06	\$2,257,096.43
State Government Sources	\$0.00	\$2,288,419.00	0	\$418,397.66	\$1,738,887.31
Student Tuition & Fees	\$640,508.00	\$4,907,539.00	13.05	\$534,031.05	\$4,934,763.90
Investment Revenue	\$0.00	\$150,300.00	0	\$112,347.74	\$533,062.99
Other Revenue	\$15,303.80	\$1,144,425.00	1.34	\$11,644.37	\$73,947.71
Total Revenue Fund 01	\$655,811.80	\$16,724,996.00	3.92	\$1,354,409.88	\$9,537,758.34
Fund 02-Operations & Maintenance					
Local Government Sources	\$0.00	\$1,175,628.00	0	\$40,416.49	\$315,256.13
State Government Sources	\$0.00	\$435,260.00	0	\$0.00	\$0.00
Student Tuition & Fees	\$0.00	\$529,842.00	0	\$53,390.45	\$472,932.10
Other Revenue	\$24,458.50	\$430,421.00	5.68	\$24,308.50	\$152,605.34
Total Revenue Fund 02	\$24,458.50	\$2,571,151.00	0.95	\$118,115.44	\$940,793.57
Fund 03-Oper & Maint Restricted					
Local Government Sources	\$0.00	\$771,890.00	0	\$24,249.77	\$189,153.62
Investment Revenue	\$0.00	\$50,000.00	0	\$13,691.48	\$54,104.52
Other Revenue	\$0.00	\$13,748,281.00	0	\$0.00	\$0.00
Total Revenue Fund 03	\$0.00	\$14,570,171.00	0	\$37,941.25	\$243,258.14
Fund 04-Bond & Interest Fund					
Local Government Sources	\$0.00	\$3,239,730.00	0	\$120,127.74	\$937,018.59
Investment Revenue	\$0.00	\$9,000.00	0	\$447.16	\$1,801.70
Total Revenue Fund 04	\$0.00	\$3,248,730.00	0	\$120,574.90	\$938,820.29
Fund 05-Auxiliary Enterprises					
Customized Training	\$82,660.73	\$602,500.00	13.72	\$51,691.76	\$548,293.50
Student Tuition & Fees	\$1,484.00	\$48,900.00	3.03	\$1,869.00	\$10,534.00
Auxiliary Enterprises	\$32,471.37	\$1,975,940.00	1.64	\$40,972.15	\$1,509,015.99
Investment Revenue	\$0.00	\$63,127.00	0	\$0.00	\$0.00
Other Revenue	\$882.00	\$41,000.00	2.15	\$0.00	\$8,455.75
Total Revenue Fund 05	\$117,498.10	\$2,731,467.00	4.3	\$94,532.91	\$2,076,299.24
Fund 06-Restricted Purposes Fund					
Financial Aid	(\$2,778.80)	\$6,509,508.00	-0.04	\$18,812.45	\$5,337,894.05
Investment Revenue	\$0.00	\$200.00	0	\$330.47	\$1,330.83
Other Revenue	\$1,520.60	\$19,603,179.00	0.01	\$604,439.56	\$2,567,634.32
Total Revenue Fund 06	(\$1,258.20)	\$26,112,887.00	0	\$623,582.48	\$7,906,859.20
Fund 07-Working Cash Fund					
Investment Revenue	\$374.30	\$80,000.00	0.47	\$64,672.04	\$258,795.01
Total Revenue Fund 07	\$374.30	\$80,000.00	0.47	\$64,672.04	\$258,795.01
Fund 10-Trust & Agency Fund					
Club Revenue	\$241.20	\$13,650.00	1.77	\$0.00	\$14,652.26
Investment Revenue	\$0.00	\$250.00	0	\$2,152.80	\$8,909.66
Other Revenue	\$0.00	\$45,412.00	0	\$116,646.16	\$206,403.77
Total Revenue Fund 10	\$241.20	\$59,312.00	0.41	\$118,798.96	\$229,965.69
Fund 11-Audit Fund					
Local Government Sources	\$0.00	\$95,010.00	0	\$2,525.52	\$19,701.18
Investment Revenue	\$0.00	\$100.00	0	\$918.05	\$3,710.80
Total Revenue Fund 11	\$0.00	\$95,110.00	0	\$3,443.57	\$23,411.98
Fund 12-Liability & Protection					
Local Government Sources	\$0.00	\$2,475,100.00	0	\$72,405.33	\$564,779.78
Student Tuition & Fees	\$1,488.00	\$3,500.00	42.51	\$880.00	\$6,216.00
Investment Revenue	\$0.00	\$2,050.00	0	\$17,921.54	\$72,213.48
Other Revenue	\$0.00	\$200,355.00	0	\$0.00	\$0.00
Total Revenue Fund 12	\$1,488.00	\$2,681,005.00	0.06	\$91,206.87	\$643,209.26
Fund 21-Brush College LLC					

Revenues by Fund Summary

	Actual Revenue YTD 8/31/2024	Budget 2425	%	Actual Revenue YTD 8/31/2023	Prior Year Revenue 6/30/2024
Fund 21-Brush College LLC					
Auxiliary Enterprises	\$0.00	\$35,000.00	0	\$0.00	\$0.00
Other Revenue	\$0.00	\$10,000.00	0	\$100.00	\$99,563.61
Investment Revenue	(\$140.48)	\$200.00	-70.24	\$256.49	\$1,524.72
Other Revenue	\$0.00	\$115,900.00	0	\$0.00	\$25,250.00
Total Revenue Fund 21	(\$140.48)	\$161,100.00	-0.09	\$356.49	\$126,338.33
Fund 25-Law Enforcement Trng Ctr					
Auxiliary Enterprises	\$322,721.50	\$2,819,000.00	11.45	\$165,490.00	\$2,154,656.93
Other Revenue	\$204,284.82	\$1,280,037.00	15.96	\$9,755.50	\$1,462,129.62
Total Revenue Fund 25	\$527,006.32	\$4,099,037.00	12.86	\$175,245.50	\$3,616,786.55
Total Revenue	\$1,325,479.54	\$73,134,966.00	1.81	\$2,802,880.29	\$26,542,295.60

Fund 10-Trust & Agency Fund	
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Expenses by Fund Summary

	Budget 2425	Actual YTD as of 8/31/2024	Encumbered as of 8/31/2024	Total Expenses YTD	%	Prior YTD Expenses	Pr YTD %
Fund 10-Trust & Agency Fund							
Contractual Services	\$18,300.00	\$7,196.62	\$715.29	\$7,911.91	43.23	\$23,330.93	0
Materials & Supplies	\$39,352.00	\$6,255.50	\$1,759.80	\$8,015.30	20.37	\$75,145.89	15.48
Conference & Meeting Exp	\$460.00	\$0.00	\$0.00	\$0.00	0	\$1,982.60	0
Other Expense	\$1,200.00	\$0.00	\$0.00	\$0.00	0	\$600.00	0
Total Expense Fund 10	\$59,312.00	\$13,452.12	\$2,475.09	\$15,927.21	26.85	\$101,059.42	11.51
Fund 11-Audit Fund							
Salaries	\$12,566.00	\$2,334.80	\$0.00	\$2,334.80	18.58	\$10,450.70	14.18
Employee Benefits	\$2,772.00	\$415.55	\$0.00	\$415.55	14.99	\$1,995.55	12.05
Contractual Services	\$76,995.00	\$0.00	\$0.00	\$0.00	0	\$34,124.50	0
Total Expense Fund 11	\$92,333.00	\$2,750.35	\$0.00	\$2,750.35	2.98	\$46,570.75	3.7
Fund 12-Liability & Protection							
Salaries	\$688,299.00	\$122,624.43	\$0.00	\$122,624.43	17.82	\$632,507.91	14.76
Employee Benefits	\$126,594.00	\$10,422.87	\$0.00	\$10,422.87	8.23	\$255,065.37	16.15
Contractual Services	\$419,547.00	\$31,223.20	\$230,945.26	\$262,168.46	62.49	\$423,165.89	11.35
Materials & Supplies	\$157,665.00	\$5,164.28	\$1,649.60	\$6,813.88	4.32	\$27,490.85	29.56
Conference & Meeting Exp	\$3,700.00	\$0.00	\$0.00	\$0.00	0	\$1,024.64	33.28
Fixed Charges	\$410,000.00	\$74,212.40	\$0.00	\$74,212.40	18.1	\$372,223.00	12.08
Utilities	\$5,250.00	\$250.11	\$0.00	\$250.11	4.76	\$2,021.11	13.45
Capital Outlay	\$63,060.00	\$18,795.00	\$5,549.46	\$24,344.46	38.61	\$17,513.00	0
Other Expense	\$806,890.00	\$24,250.00	\$0.00	\$24,250.00	3.01	\$33,382.11	64.41
Total Expense Fund 12	\$2,681,005.00	\$286,942.29	\$238,144.32	\$525,086.61	19.59	\$1,764,393.88	14.61
Fund 21-Brush College LLC							
Contractual Services	\$41,800.00	\$0.00	\$0.00	\$0.00	0	\$16,132.19	0.77
Materials & Supplies	\$200.00	\$0.00	\$0.00	\$0.00	0	\$42.83	0
Fixed Charges	\$65,000.00	\$0.00	\$0.00	\$0.00	0	\$74,692.07	0
Utilities	\$54,000.00	\$5,658.49	\$0.00	\$5,658.49	10.48	\$52,603.31	2.99
Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,004.00	0
Other Expense	\$100.00	\$9.00	\$0.00	\$9.00	9	(\$4,182.00)	0
Total Expense Fund 21	\$161,100.00	\$5,667.49	\$0.00	\$5,667.49	3.52	\$144,292.40	0
Fund 25-Law Enforcement Trng Ctr							
Salaries	\$949,607.00	\$214,812.51	\$0.00	\$214,812.51	22.62	\$1,008,026.75	18.55
Employee Benefits	\$189,115.00	\$26,059.95	\$0.00	\$26,059.95	13.78	\$184,182.01	20.94
Contractual Services	\$1,576,161.00	\$37,820.48	\$0.00	\$37,820.48	2.4	\$1,035,295.35	1.38
Materials & Supplies	\$437,701.75	\$24,801.33	\$3,607.68	\$28,409.01	6.49	\$285,767.66	15.7
Conference & Meeting Exp	\$4,500.00	\$0.00	\$0.00	\$0.00	0	\$574.82	0
Fixed Charges	\$700.00	\$225.00	\$0.00	\$225.00	32.14	\$7,663.21	0.23
Utilities	\$117,000.00	\$4,944.66	\$0.00	\$4,944.66	4.23	\$120,017.62	13.69
Capital Outlay	\$4,000.00	\$0.00	\$0.00	\$0.00	0	\$25,427.98	5.28
Other Expense	\$15,000.00	\$3,577.18	\$250.00	\$3,827.18	25.51	\$17,559.06	17.96
Total Expense Fund 25	\$3,293,784.75	\$312,241.11	\$3,857.68	\$316,098.79	9.6	\$2,684,514.46	11.38
Total Expenses	\$71,797,561.98	\$6,517,681.39	\$1,037,134.38	\$7,554,815.77	10.52	\$47,256,628.26	11.58

Auxiliary Enterprises Revenue & Expenses

AUG 2425

	Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
Community Events						
6030 -Misc Events	\$700.00	\$100,000.00	\$0.00	\$0.00	\$700.00	\$100,000.00
	<u>\$700.00</u>	<u>\$100,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$700.00</u>	<u>\$100,000.00</u>
Continuing & Professional Education						
6000 -Admininstration-CPED	\$126.00	\$3,000.00	\$12,995.64	\$22,447.00	(\$12,869.64)	(\$19,447.00)
6001 -CDL	\$65,495.00	\$385,000.00	\$39,701.08	\$244,607.00	\$25,793.92	\$140,393.00
6004 -Personal Development	\$4,515.00	\$4,000.00	\$3,105.62	\$3,450.00	\$1,409.38	\$550.00
6007 -Safety-Industrial	\$6,250.50	\$180,500.00	\$18,165.84	\$168,346.00	(\$11,915.34)	\$12,154.00
6008 -Shilling Rentals	\$370.00	\$15,000.00	\$0.00	\$0.00	\$370.00	\$15,000.00
6009 -Traffic Safety	\$6,194.23	\$20,500.00	\$1,206.44	\$19,265.00	\$4,987.79	\$1,235.00
6005 -Workforce Development	\$80.00	\$9,500.00	\$73.38	\$8,300.00	\$6.62	\$1,200.00
	<u>\$83,030.73</u>	<u>\$617,500.00</u>	<u>\$75,248.00</u>	<u>\$466,415.00</u>	<u>\$7,782.73</u>	<u>\$151,085.00</u>
Culinary						
8907 -Bistro 537	\$0.00	\$190,000.00	\$46,572.38	\$255,314.00	(\$46,572.38)	(\$65,314.00)
8970 -Cafe	\$28,941.38	\$402,000.00	\$127,802.27	\$606,888.00	(\$98,860.89)	(\$204,888.00)
8908 -Coffee House	\$0.00	\$123,800.00	\$0.00	\$164,614.00	\$0.00	(\$40,814.00)
	<u>\$28,941.38</u>	<u>\$715,800.00</u>	<u>\$174,374.65</u>	<u>\$1,026,816.00</u>	<u>(\$145,433.27)</u>	<u>(\$311,016.00)</u>
Fitness Center						
1157 -Fitness Center	\$1,484.00	\$48,900.00	\$16,991.81	\$93,568.00	(\$15,507.81)	(\$44,668.00)
	<u>\$1,484.00</u>	<u>\$48,900.00</u>	<u>\$16,991.81</u>	<u>\$93,568.00</u>	<u>(\$15,507.81)</u>	<u>(\$44,668.00)</u>
Horticulture						
4503 -Garden Center	\$1,162.00	\$0.00	\$2,481.81	\$18,098.00	(\$1,319.81)	(\$18,098.00)
9099 -Produce Market	\$0.00	\$0.00	\$520.92	\$4,057.00	(\$520.92)	(\$4,057.00)
	<u>\$1,162.00</u>	<u>\$0.00</u>	<u>\$3,002.73</u>	<u>\$22,155.00</u>	<u>(\$1,840.73)</u>	<u>(\$22,155.00)</u>

Education Fund Revenue & Expenses

AUG 2425

	Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
Continuing & Professional Education						
6007 -Safety-Industrial	\$0.00	\$0.00	\$327.26	\$0.00	(\$327.26)	\$0.00
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$327.26</u>	<u>\$0.00</u>	<u>(\$327.26)</u>	<u>\$0.00</u>

Restricted Purposes Fund Revenue & Expenses

AUG 2425

	Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
Continuing & Professional Education						
6009 -Traffic Safety	\$0.00	\$0.00	\$261.82	\$6,986.00	(\$261.82)	(\$6,986.00)
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$261.82</u>	<u>\$6,986.00</u>	<u>(\$261.82)</u>	<u>(\$6,986.00)</u>

Trust & Agency Fund Revenue & Expenses
AUG 2425

Culinary

8907 -Bistro 537

Actual Revenue	Budget Revenue	Actual Expenses	Budget Expenses	Net Actual	Net Budget
\$0.00	\$0.00	(\$2,623.38)	\$0.00	\$2,623.38	\$0.00
\$0.00	\$0.00	(\$2,623.38)	\$0.00	\$2,623.38	\$0.00

Bills for Ratification



August 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
ACEN	Accreditation Fees	AAS Nursing -Health Occ	\$1,250.00	\$1,250.00		
AEP Energy, Inc	Electricity and Nat Gas	Utilities	\$25,760.67		\$25,760.67	
	Electricity and Nat Gas	Utilities	\$430.32		\$430.32	
	Electricity and Nat Gas	Macon Co Soil & Water Bd	\$480.56		\$480.56	
AFIT	Event Expense	Institutional Advancemnt	\$1,200.00	\$1,200.00		
AFLAC	AFLAC		\$279.76	\$279.76		
AHDI	Publications & Dues	Health Information Tech	\$150.00	\$150.00		
AST Inc	Publications & Dues	Club Expenses	\$360.00			\$360.00
AT&T	Telephone	Telecommunications	\$761.32		\$761.32	
ATI Services of Illinois, LLC	Equip Repair/Maint Agree	Credit	\$7,043.46			\$7,043.46
Adams, Ashayle L	Stipends	CDL / Transportation	\$192.00			\$192.00
	Stipends	CDL / Transportation	\$324.00			\$324.00
	Stipends	CDL / Transportation	\$360.00			\$360.00
Adams, Samuel	Stipends	CDL / Transportation	\$360.00			\$360.00
	Stipends	CDL / Transportation	\$360.00			\$360.00
Airweld Industrial Gases & Suppl	Participant Supplies	Student Activities	\$252.40			\$252.40
	Materials	Automotive-Tech Occ	\$7.72	\$7.72		
	Instructional Supplies	Collision Repair Tech	\$10.29	\$10.29		
	Instructional Supplies	Welding-Technical Occ	\$35.00	\$35.00		
	Instructional Supplies	Welding-Technical Occ	\$69.47	\$69.47		
	Instructional Supplies	Human Simulator	\$2.57	\$2.57		
	Instructional Supplies	Human Simulator	\$31.00	\$31.00		
	Instructional Supplies	Welding-Technical Occ	\$728.95	\$728.95		
AmerenIP	Electricity and Nat Gas	Utilities	\$74.60		\$74.60	
	Electricity and Nat Gas	Utilities	\$4.25		\$4.25	
	Electricity and Nat Gas	Sequestration Bldg O&M	\$716.73		\$716.73	
	Electricity and Nat Gas	Law Enforce Trng Ctr O&M	\$37.93			\$37.93
American Heart Association	Instructional Supplies	Credit	\$550.80			\$550.80
	Instructional Supplies	Credit	\$904.86			\$904.86
	Instructional Supplies	Credit	\$1,235.00			\$1,235.00
Ascendium Education Solutions	Contractual-Other	Fin Aid & Vet Affairs	\$70.00	\$70.00		
Auto Zone	Expense-Other	Student Activities	\$132.17			\$132.17
B & H Photo	Printing	Student Success	\$142.50	\$142.50		
Baum Chevrolet Buick	Vehicle Expense	College Vehicle	\$1,371.69		\$1,371.69	
BearMail Co	Postage	General Expenses	\$2,518.63	\$2,518.63		
Beck's Studio	Uniforms	Basic Corrections Trng	\$273.00			\$273.00
Belley, Tamirat Mark	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
Benhoff, Brooke Elizabeth	Travel-In State	Agriculture	\$921.71			\$921.71
	Travel-In State	Agriculture	\$812.98			\$812.98
Berg, Joshua Robert	Contractual-Other	Agriculture	\$250.00			\$250.00
Berg, Julianna Claire	Travel-In State	Agriculture	\$702.14			\$702.14
	Travel-In State	Agriculture	\$702.14			\$702.14
Berry, Maxwell Isaac	Travel-In State	Agriculture	\$434.05			\$434.05
	Travel-In State	Agriculture	\$682.66			\$682.66
Best One of Central Illinois						

Bills for Ratification



August 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Best One of Central Illinois						
	Equip Repair/Maint Agree	Credit	\$76.50			\$76.50
Blackbaud						
	RCC Foundation A/R		\$5,093.09	\$5,093.09		
	RCC Foundation A/R		\$16,191.92	\$16,191.92		
Blitt and Gaines, P C						
	Wage Garnishment Orders		\$313.24	\$313.24		
	Wage Garnishment Orders		\$313.24	\$313.24		
Blue Cross and Blue Shield of IL						
	Group Insurance		\$40,654.60	\$40,654.60		
	Health Insurance		\$219,893.42	\$219,893.42		
Blue Rock Event Solutions						
	RCC Foundation A/R		\$75.00	\$75.00		
Blue, Marcellious						
	Stipends	CDL / Transportation	\$288.00			\$288.00
	Stipends	CDL / Transportation	\$360.00			\$360.00
Brockett, Mason Joseph						
	Travel-In State	Agriculture	\$696.80			\$696.80
	Travel-In State	Agriculture	\$355.90			\$355.90
Broderick, Megan						
	Travel-In State	Grants-Training	\$64.32			\$64.32
Brown, Carlos Francisco						
	Stipends	CDL / Transportation	\$216.00			\$216.00
	Stipends	CDL / Transportation	\$192.00			\$192.00
Brown, Jarry Lee						
	Travel-Out of State	General Expenses	\$21.90	\$21.90		
Brown, Madonna M						
	Telephone	Presidents Office	\$100.00	\$100.00		
Buckner, Roszelle Charles						
	Stipends	CDL / Transportation	\$288.00			\$288.00
	Stipends	CDL / Transportation	\$216.00			\$216.00
	Stipends	CDL / Transportation	\$72.00			\$72.00
Bushue Human Resources Inc						
	Contractual-Other	Human Resources	\$21.00	\$21.00		
CASAS						
	Instructional Supplies	GED-AB & ASE	\$1,240.25	\$1,240.25		
CC Fire Equipment Co Inc						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$227.50			\$227.50
CDS Leasing						
	Printing	Copiers	\$128.00	\$128.00		
	Equipment Rental	Law Enforce Trng Ctr	\$165.00			\$165.00
CDS Office Technologies						
	Equipment Rental	Law Enforce Trng Ctr	\$60.00			\$60.00
	Printing	Copiers	\$74.73	\$74.73		
	Printing	Copiers	\$112.06	\$112.06		
CDWG Government Inc						
	Participant Supplies	EnRich	\$2,600.00			\$2,600.00
	Participant Supplies	EnRich	\$4,762.82			\$4,762.82
Carman, Cody L						
	Instructional Supplies	Agriculture	\$95.05			\$95.05
	Contractual-Other	Agriculture	\$900.00			\$900.00
Carriage House						
	RCC Foundation A/R		\$260.00	\$260.00		
Chapman, Hannah Marie						
	Stipends	Instruction-Other	\$500.00			\$500.00
Chicago Motors Inc						
	Equipment-Service	Liab Protection & Settle	\$18,795.00			\$18,795.00
Christopher D Allen						
	Event Expense	Institutional Advancemnt	\$700.00	\$700.00		
	RCC Foundation A/R		\$240.00	\$240.00		
Ciambella, Emily Jean						
	RCC Foundation A/R		\$400.00	\$400.00		
Cintas Corporation						
	Uniforms	Maintenance	\$71.06		\$71.06	
	Uniforms	Maintenance	\$71.06		\$71.06	
	Uniforms	Maintenance	\$71.06		\$71.06	
	Uniforms	Maintenance	\$71.06		\$71.06	
	Uniforms	Maintenance	\$71.06		\$71.06	
	Uniforms	Maintenance	\$69.04		\$69.04	
	Uniforms	Maintenance	\$116.63		\$116.63	
City of Decatur IL						
	Water,Sewage	CSI Building O&M	\$80.21		\$80.21	
	Water,Sewage	Utilities	\$443.40		\$443.40	

Bills for Ratification



August 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
City of Decatur IL						
	Water,Sewage	Utilities	\$1,780.57		\$1,780.57	
	Water,Sewage	Macon Co Soil & Water Bd	\$205.70		\$205.70	
	Contractual-Other	General Expenses	\$120.00	\$120.00		
	Water,Sewage	CSI Building O&M	\$177.86		\$177.86	
	Water,Sewage	Utilities	\$598.11		\$598.11	
	Water,Sewage	Utilities	\$2,668.09		\$2,668.09	
	Water,Sewage	Utilities	\$322.79		\$322.79	
Clark, Brandon A						
	Travel-Out of State	Grant-Administration	\$907.41			\$907.41
Clear Talk						
	Telephone	Public Safety Department	\$70.00			\$70.00
Clover Learning Inc						
	Instructional Supplies	Radiology Tech-Hlth Occ	\$16,800.00	\$16,800.00		
Coefield, Shannon						
	Stipends	Industrial Skills	\$350.00			\$350.00
Coley, Shatoria Dannielle						
	Participant Supplies	Student Activities	\$50.00			\$50.00
Comcast						
	Internet	Law Enforce Trng Ctr O&M	\$223.71			\$223.71
	Internet	MCLETC - IDOC	\$331.25			\$331.25
	Internet	Law Enforce Trng Ctr O&M	\$1,196.47			\$1,196.47
	Internet	MCLETC - IDOC	\$331.25			\$331.25
Concord Theatricals Corp						
	Royalties	Theatre-Baccalaureate	\$520.00	\$520.00		
	Royalties	Theatre-Baccalaureate	\$589.56	\$589.56		
Cook, Queanus A						
	Stipends	CDL / Transportation	\$192.00			\$192.00
Cook, Valerie L						
	Expense-Other	Law Enforce Trng Ctr	\$322.50			\$322.50
	Expense-Other	Law Enforce Trng Ctr	\$532.50			\$532.50
	Expense-Other	Law Enforce Trng Ctr	\$322.50			\$322.50
	Expense-Other	Law Enforce Trng Ctr	\$532.50			\$532.50
Cooper-Smith, Tisha Diane						
	Stipends	CDL / Transportation	\$144.00			\$144.00
Cotton, Jesse						
	Stipends	CDL / Transportation	\$360.00			\$360.00
	Stipends	CDL / Transportation	\$360.00			\$360.00
Coy, Megan						
	Contractual-Other	Agriculture	\$1,712.58	\$1,712.58		
Creation Gardens Inc						
	Food Supply Costs	Cafe	(\$42.00)			(\$42.00)
	Food Supply Costs	Bistro 537	(\$19.70)			(\$19.70)
	Food Supply Costs	Cafe	\$25.55			\$25.55
	Food Supply Costs	MCLETC Food Service	\$32.65			\$32.65
	Food Supply Costs	Cafe	\$35.70			\$35.70
	Food Supply Costs	Cafe	\$44.15			\$44.15
	Food Supply Costs	Cafe	\$62.25			\$62.25
	Food Supply Costs	Cafe	\$88.65			\$88.65
	Food Supply Costs	Cafe	\$102.40			\$102.40
	Food Supply Costs	Cafe	\$134.05			\$134.05
	Food Supply Costs	MCLETC Food Service	\$137.80			\$137.80
	Food Supply Costs	MCLETC Food Service	\$162.69			\$162.69
	Food Supply Costs	Cafe	\$200.65			\$200.65
	Food Supply Costs	Bistro 537	\$220.55			\$220.55
	Food Supply Costs	Cafe	\$238.95			\$238.95
	Food Supply Costs	Cafe	\$192.70			\$192.70
	Materials	Cafe	\$50.15			\$50.15
	Food Supply Costs	Bistro 537	\$252.30			\$252.30
	Food Supply Costs	Cafe	\$267.95			\$267.95
	Food Supply Costs	Bistro 537	\$311.55			\$311.55
	Food Supply Costs	Cafe	\$323.75			\$323.75
	Food Supply Costs	MCLETC Food Service	\$354.75			\$354.75
	Food Supply Costs	MCLETC Food Service	\$425.90			\$425.90
	Food Supply Costs	MCLETC Food Service	\$526.40			\$526.40
	Food Supply Costs	Bistro 537	\$604.00			\$604.00
	Food Supply Costs	MCLETC Food Service	\$720.09			\$720.09
	Food Supply Costs	Bistro 537	\$756.91			\$756.91
	Food Supply Costs	Cafe	\$2,210.19			\$2,210.19
	Food Supply Costs	Bistro 537	\$2,328.86			\$2,328.86
	Materials	Bistro 537	\$300.90			\$300.90
	Food Supply Costs	Bistro 537	(\$7.20)			(\$7.20)
	Materials	Bistro 537	\$109.50			\$109.50

Bills for Ratification



August 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Creation Gardens Inc						
	Food Supply Costs	Bistro 537	\$130.71			\$130.71
	Food Supply Costs	Bistro 537	\$235.90			\$235.90
	Food Supply Costs	MCLETC Food Service	\$242.70			\$242.70
	Food Supply Costs	Bistro 537	\$377.00			\$377.00
	Food Supply Costs	Bistro 537	\$454.42			\$454.42
	Food Supply Costs	MCLETC Food Service	\$490.35			\$490.35
	Food Supply Costs	Bistro 537	\$1,004.66			\$1,004.66
	Food Supply Costs	Cafe	\$1,077.68			\$1,077.68
	Food Supply Costs	Cafe	\$1,152.61			\$1,152.61
	Food Supply Costs	Cafe	\$1,646.11			\$1,646.11
	Food Supply Costs	Bistro 537	(\$45.84)			(\$45.84)
	Instructional Supplies	Culinary Arts	(\$43.95)	(\$43.95)		
	Food Supply Costs	Cafe	(\$37.05)			(\$37.05)
	Food Supply Costs	Cafe	(\$27.15)			(\$27.15)
	Food Supply Costs	Bistro 537	(\$13.20)			(\$13.20)
	Food Supply Costs	Bistro 537	(\$7.05)			(\$7.05)
	Food Supply Costs	Bistro 537	(\$5.00)			(\$5.00)
	Food Supply Costs	Cafe	\$37.05			\$37.05
	Instructional Supplies	Culinary Arts	\$42.95	\$42.95		
	Food Supply Costs	Cafe	\$49.70			\$49.70
	Food Supply Costs	Cafe	\$61.65			\$61.65
	Food Supply Costs	Cafe	\$80.30			\$80.30
	Food Supply Costs	Cafe	\$115.15			\$115.15
	Food Supply Costs	MCLETC Food Service	\$115.55			\$115.55
	Food Supply Costs	Cafe	\$119.10			\$119.10
	Food Supply Costs	Cafe	\$124.02			\$124.02
	Food Supply Costs	Cafe	\$60.30			\$60.30
	Materials	Cafe	\$66.38			\$66.38
	Food Supply Costs	MCLETC Food Service	\$129.30			\$129.30
	Food Supply Costs	Cafe	\$142.65			\$142.65
	Food Supply Costs	Bistro 537	\$161.10			\$161.10
	Food Supply Costs	Cafe	\$81.30			\$81.30
	Materials	Cafe	\$85.70			\$85.70
	Food Supply Costs	Cafe	\$63.40			\$63.40
	Materials	Cafe	\$150.45			\$150.45
	Food Supply Costs	Bistro 537	\$214.60			\$214.60
	Food Supply Costs	Bistro 537	\$219.70			\$219.70
	Food Supply Costs	MCLETC Food Service	\$229.65			\$229.65
	Food Supply Costs	Cafe	\$230.85			\$230.85
	Food Supply Costs	MCLETC Food Service	\$277.45			\$277.45
	Food Supply Costs	Bistro 537	\$278.51			\$278.51
	Food Supply Costs	Cafe	\$324.40			\$324.40
	Food Supply Costs	Bistro 537	\$332.42			\$332.42
	Food Supply Costs	Cafe	\$282.45			\$282.45
	Materials	Cafe	\$61.58			\$61.58
	Food Supply Costs	Cafe	\$356.40			\$356.40
	Instructional Supplies	Culinary Arts	\$375.46	\$375.46		
	Food Supply Costs	Bistro 537	\$273.30			\$273.30
	Materials	Bistro 537	\$150.45			\$150.45
	Food Supply Costs	Bistro 537	\$265.50			\$265.50
	Materials	Bistro 537	\$200.60			\$200.60
	Food Supply Costs	MCLETC Food Service	\$467.25			\$467.25
	Food Supply Costs	Cafe	\$501.30			\$501.30
	Instructional Supplies	Culinary Arts	\$517.63	\$517.63		
	Food Supply Costs	MCLETC Food Service	\$585.15			\$585.15
	Food Supply Costs	Bistro 537	\$870.31			\$870.31
Crouch, Cassie						
	Contractual-Other	Agriculture	\$250.00			\$250.00
Crown Motors, LLC						
	Equipment-Office	Grant-Administration	\$17,890.03			\$17,890.03
Cummings, Nicole Marie						
	Participant Supplies	Student Activities	\$202.59			\$202.59
Cunningham, Jacoby						
	Stipends	Industrial Skills	\$350.00			\$350.00
Cunningham, Nicholas D						
	Travel-In State Mileage	EnRich	\$201.00			\$201.00
Dandridge, Michael						
	Stipends	CDL / Transportation	\$192.00			\$192.00
	Stipends	CDL / Transportation	\$324.00			\$324.00
	Stipends	CDL / Transportation	\$360.00			\$360.00
Danny's Muffler Shop Inc						
	Expense-Other	Student Activities	\$257.71			\$257.71

Bills for Ratification



August 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Dawson, Kristie Lynn						
	Postage	Human Resources	\$13.84	\$13.84		
	Telephone	Human Resources	\$100.00	\$100.00		
	Travel-In State	Human Resources	\$62.38	\$62.38		
DeBose Consulting						
	Contractual-Other	Credit	\$1,125.00			\$1,125.00
Dearborn Life Insurance						
	LTD Insurance		\$1,848.21	\$1,848.21		
	Life Insurance		\$2,068.21	\$2,068.21		
	Supplemental Life Insur		\$2,114.48	\$2,114.48		
	LTD Insurance		\$1,923.19	\$1,923.19		
	Life Insurance		\$2,160.76	\$2,160.76		
	Supplemental Life Insur		\$2,191.68	\$2,191.68		
Decatur Auto and Tire						
	Expense-Other	Student Activities	\$500.00			\$500.00
Decatur Blueprint Company						
	RCC Foundation A/R		\$421.00	\$421.00		
	RCC Foundation A/R		\$597.00	\$597.00		
	RCC Foundation A/R		\$42.30	\$42.30		
	Instructional Supplies	Basic Law Enforce Trng	\$463.00			\$463.00
Decatur Brazilian Jiu Jitsu Inc						
	Instructional Supplies	Basic Law Enforce Trng	\$2,666.88			\$2,666.88
Decatur Conference Center						
	Recruitment	Human Resources	\$127.68	\$127.68		
Decatur Magazine						
	Publications & Dues	General Expenses	\$28.00	\$28.00		
Decatur Park District						
	Event Expense	Human Resources	\$337.50	\$337.50		
Decatur Public Transit						
	RCC Foundation A/R		\$1,559.00	\$1,559.00		
Decatur Trailer Sales & Service						
	Equip Repair/Maint Agree	Credit	\$77.00			\$77.00
	Equip Repair/Maint Agree	Credit	\$1,689.49			\$1,689.49
	Equip Repair/Maint Agree	Credit	\$99.56			\$99.56
Deere & Company						
	A/R-Foundation Reimburse		\$28,040.17	\$28,040.17		
Dow Jones & Company Inc.						
	Digital Print/Curric Spt	LRC	\$1,914.50	\$1,914.50		
Draeger, Joseph J						
	Contractual-Other	Agriculture	\$2,000.00			\$2,000.00
Drake, Ashley						
	Stipends	Instruction-Other	\$500.00			\$500.00
Dunker Electric						
	Maintenance Supplies	Maintenance	\$17.65		\$17.65	
Dynagraphics Inc						
	RCC Foundation A/R		\$237.06	\$237.06		
	Expense-Other	Law Enforce Trng Ctr	\$306.59			\$306.59
	RCC Foundation A/R		\$1,037.43	\$1,037.43		
	RCC Foundation A/R		\$1,221.91	\$1,221.91		
	Expense-Other	Law Enforce Trng Ctr	\$306.59			\$306.59
ECSI Springfield						
	Contractual-Other	Liab Protection & Settle	\$394.46			\$394.46
	Contractual-Other	Liab Protection & Settle	\$7,330.00			\$7,330.00
Eagle Screen						
	Contractual-Other	Human Resources	\$695.40	\$695.40		
Ecolab Inc						
	Contractual-Other	Cafe	\$180.20			\$180.20
	Contractual-Other	Bistro 537	\$180.20			\$180.20
	Contractual-Other	Bistro 537	\$200.00			\$200.00
	Contractual-Other	Bistro 537	\$200.00			\$200.00
Ecolab Pest Elimination						
	Pest Control	Maintenance	\$391.33		\$391.33	
Elevate Healthcare Inc						
	Publications & Dues	Human Simulator	\$10,479.00	\$10,479.00		
Ellis, Nicholas						
	Stipends	Industrial Skills	\$350.00			\$350.00
Estes, Sheri-Cherie						
	Stipends	CDL / Transportation	\$192.00			\$192.00
Eubanks, Terrell Lamont						
	Stipends	CDL / Transportation	\$192.00			\$192.00
Evergreen FS-Stephens #24						
	Vehicle Expense	College Vehicle	\$669.93		\$669.93	
	Vehicle Expense	College Vehicle	\$771.68		\$771.68	

Bills for Ratification



August 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Evergreen FS-Stephens #24						
	Vehicle Expense	Credit	\$1,776.29			\$1,776.29
Everything but the Mime Inc						
	Contractual-Other	Club Expenses	\$4,395.00			\$4,395.00
	Contractual-Other	Club Expenses	\$2,475.00			\$2,475.00
Ewing, Ryker						
	Travel-In State	Agriculture	\$386.52			\$386.52
	Travel-In State	Agriculture	\$844.93			\$844.93
Fairlawn Management Inc						
	RCC Foundation A/R		\$500.00	\$500.00		
Farley, Lisa M						
	Fees Pass Thru Nursing		\$85.00	\$85.00		
Farm and Fleet of Decatur						
	Expense-Other	Student Activities	\$500.00			\$500.00
Fidelity Security Life Insurance						
	Vision Insurance		\$1,403.41	\$1,403.41		
Firm Systems						
	Fees Pass Thru Backgrnd		\$385.00	\$385.00		
Flagg, Lebryant						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
Flinn Scientific Inc						
	Instructional Supplies	Biology-Baccalaureate	\$268.04	\$268.04		
Florian, Gregory E						
	Contractual-Other	Business Office	\$1,515.00	\$1,515.00		
Follett Higher Education Group,						
	Pell Taxable Books		\$48.06	\$48.06		
	Contractual-Other	Human Resources	\$106.95	\$106.95		
	NonTaxBooks-Scholarships		\$512.20	\$512.20		
	NonTaxBooks-Scholarships		\$3,694.80	\$3,694.80		
Foster, Darryl G						
	Stipends	CDL / Transportation	\$192.00			\$192.00
Frazier, Shontez						
	Stipends	CDL / Transportation	\$288.00			\$288.00
	Stipends	CDL / Transportation	\$360.00			\$360.00
Freewill						
	RCC Foundation A/R		\$9,587.00	\$9,587.00		
GFL Enviromental						
	Refuse Disposal	Utilities	\$30.00		\$30.00	
Galbreath, Corey						
	Stipends	Industrial Skills	\$350.00			\$350.00
Garratt-Callahan						
	Maintenance Supplies	Maintenance	\$2,800.00		\$2,800.00	
Gibbons, Dawn M						
	Materials	Garden Center Ag/Hort	\$400.00			\$400.00
Giers, Daniel R						
	Travel-In State Mileage	Psychology-Baccalaureate	\$115.28	\$115.28		
	Travel-In State Mileage	Psychology-Baccalaureate	\$186.02	\$186.02		
Gill, Tallulah						
	Stipends	Instruction-Other	\$700.00			\$700.00
Global Music Rights LLC						
	Publications & Dues	General Expenses	\$500.00	\$500.00		
Gorenz, Logan Robert						
	Stipends	CDL / Transportation	\$432.00			\$432.00
Grainger Inc						
	Equipment-Service	Grounds	\$2,042.33		\$2,042.33	
	Equipment-Instructional	Engineering Technology	\$930.19			\$930.19
Graves, Shamar						
	Stipends	CDL / Transportation	\$192.00			\$192.00
Greg Hahn Heating and Air						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$283.12			\$283.12
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$285.00			\$285.00
Grider, Susan						
	Travel-In State Mileage	Radiology Tech-Hlth Occ	\$422.10	\$422.10		
Hall, Jody D						
	Meeting Expense	Fin Aid & Vet Affairs	\$127.49	\$127.49		
Harper, Nicholas Evan						
	Travel-In State Mileage	Student Success	\$7.37	\$7.37		
Harrison, Dakota						
	Fees Pass Thru Nursing		\$85.00	\$85.00		

Bills for Ratification



August 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Hartman, Connie L						
	Travel-In State	VP Academic Services	\$9.38	\$9.38		
Health Care Service Corporation						
	EmployeeBenefitsTotal	General Expenses	\$130.68	\$130.68		
Hicksgas						
	Vehicle Expense	College Vehicle	\$139.13		\$139.13	
Holmes, Isabelle Marie						
	Stipends	Instruction-Other	\$500.00			\$500.00
Honorable, Shawn						
	Stipends	CDL / Transportation	\$500.00			\$500.00
Hopkins, Logan Tyler						
	Stipends	Instruction-Other	\$700.00			\$700.00
Howell, Kasmonae Resha						
	Stipends	Instruction-Other	\$500.00			\$500.00
Hubner, Paige Leighann						
	Stipends	Instruction-Other	\$500.00			\$500.00
Hughes, Laurie Beth						
	Computer Software	Academic Lab Support	\$159.00	\$159.00		
Hummert International						
	Materials	Garden Center Ag/Hort	\$519.00			\$519.00
Hurelbrink, Kane Gunner						
	Student Tuition Rec		\$600.00	\$600.00		
IACLEA						
	Publications & Dues	Public Safety Department	\$275.00			\$275.00
ICCSAA						
	Publications & Dues	Club Expenses	\$100.00			\$100.00
IHLS-OCLC						
	Publications & Dues	LRC	\$429.77	\$429.77		
ILEAS Training Center						
	Publications & Dues	Public Safety Department	\$60.00			\$60.00
Illinois Department of Revenue						
	Wage Garnishment Orders		\$426.55	\$426.55		
Illinois State University						
	RCC Foundation A/R		\$2,000.00	\$2,000.00		
	RCC Foundation A/R		\$2,000.00	\$2,000.00		
	RCC Foundation A/R		\$2,000.00	\$2,000.00		
Imperial Dade						
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$29.68			\$29.68
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$126.57			\$126.57
	Maintenance Supplies	MCLETC - IDOC	\$126.57			\$126.57
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$153.10			\$153.10
	Laundry/Linen Supplies	MCLETC - IDOC	\$153.10			\$153.10
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$1,627.99			\$1,627.99
	Laundry/Linen Supplies	MCLETC - IDOC	\$1,627.99			\$1,627.99
	Maintenance Supplies	Law Enforce Trng Ctr O&M	\$8.94			\$8.94
Ingram, April L						
	Travel-In State	Grant-Administration	\$442.20			\$442.20
Ingram, Devan C						
	Travel-In State Mileage	EnRich	\$201.00			\$201.00
Instructure Inc						
	Transcripts	Student Success	\$941.40	\$941.40		
	Transcripts	Student Success	\$972.20	\$972.20		
	Transcripts	Student Success	\$1,424.20	\$1,424.20		
	Transcripts	Student Success	\$1,043.60	\$1,043.60		
Jackson, Alexis Makeiba						
	Student Tuition Rec		\$300.00	\$300.00		
Jackson, Sincer Joaquin						
	Stipends	CDL / Transportation	\$192.00			\$192.00
Jacob Meisner						
	Contractual-Other	Agriculture	\$250.00			\$250.00
Jennings, Mary Lu'Retha						
	Stipends	CDL / Transportation	\$288.00			\$288.00
	Stipends	CDL / Transportation	\$213.00			\$213.00
	Stipends	CDL / Transportation	\$342.00			\$342.00
	Stipends	CDL / Transportation	\$159.00			\$159.00
	Stipends	CDL / Transportation	\$297.00			\$297.00
Jenzabar Inc						
	Consultants/Workshops	Administrative Info Syst	\$10,725.00	\$10,725.00		
Johnson County Community						
	Contractual-Other	Institutl Acad Planning	\$1,250.00	\$1,250.00		
Johnson, Charlotte R						
	Stipends	Instruction-Other	\$700.00			\$700.00
Joliet Junior College						

Bills for Ratification



August 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Joliet Junior College						
	Travel-Out of State	Grant-Administration	\$5,500.00			\$5,500.00
Jones, James D						
	Registration Fees	Online Learning	\$1,683.80	\$1,683.80		
Juarez, Stephen						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
KONE Inc						
	Equip Repair/Maint Agree	Maintenance	\$325.00		\$325.00	
	Equip Repair/Maint Agree	Maintenance	\$483.15		\$483.15	
Katt, Melissa A						
	Participant Supplies	Allied Health	\$50.00			\$50.00
	Stipends	Student Activities	\$118.51			\$118.51
KeithRN						
	Publications & Dues	AAS Nursing -Health Occ	\$2,800.00	\$2,800.00		
Kenney's Ace Hardware						
	Grounds Maintenance	Law Enforce Trng Ctr O&M	\$86.98			\$86.98
Kiley Klein Ltd.						
	RCC Foundation A/R		\$40.00	\$40.00		
King, William						
	Stipends	CDL / Transportation	\$324.00			\$324.00
	Stipends	CDL / Transportation	\$360.00			\$360.00
Kinzinger, Ryan						
	Contractual-Other	Agriculture	\$200.00			\$200.00
Kirby Risk Electric Supply						
	Instructional Supplies	Grant-Administration	\$446.88			\$446.88
	Instructional Supplies	Grant-Administration	\$758.21			\$758.21
	Instructional Supplies	Grant-Administration	\$1,709.10			\$1,709.10
	Instructional Supplies	Grant-Administration	\$1,284.30			\$1,284.30
Kobs, Aden						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$438.00			\$438.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
Koerner Distributor, Inc						
	Food Supply Costs	Bistro 537	\$54.00			\$54.00
	Food Supply Costs	Bistro 537	\$1,677.45			\$1,677.45
Korando, Cheyenne Rae						
	Stipends	Allied Health	\$500.00			\$500.00
Kurent Safety Inc						
	Maintenance Supplies	Maintenance	\$161.23		\$161.23	
Laborers Intrnl Union of North A						
	Expense-Other	Student Activities	\$932.00			\$932.00
	Expense-Other	Student Activities	\$932.00			\$932.00
	Expense-Other	Student Activities	\$932.00			\$932.00
Long, Maria Ellena						
	Travel-In State	Agriculture	\$992.05			\$992.05
Love, Courtney Tyrone						
	Stipends	CDL / Transportation	\$500.00			\$500.00
Lowe, Jerrad Hasan						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
Maaks, Brook H						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
Macon County Collector						
	Property Taxes	Grounds	\$704.41		\$704.41	
	Property Taxes	Grounds	\$120.51		\$120.51	
	Property Taxes	Grounds	\$718.94		\$718.94	
Maguire, Dakota						
	Travel-In State	Agriculture	\$617.63			\$617.63
	Travel-In State	Auto-Baccalaureate	\$609.34			\$609.34
Manicki, Jacque S						

Bills for Ratification



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Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Manick, Jacque S						
	Readiness Initiative	Academic Success	\$33.50	\$33.50		
	Travel-Out of State	General Expenses	\$121.84	\$121.84		
Marquis Beverage Service						
	Food Supply Costs	Cafe	\$79.95			\$79.95
	Food Supply Costs	MCLETC Food Service	\$597.00			\$597.00
	Food Supply Costs	MCLETC Food Service	\$597.45			\$597.45
	Food Supply Costs	Cafe	\$79.95			\$79.95
	Food Supply Costs	MCLETC Food Service	\$176.00			\$176.00
	Food Supply Costs	Cafe	\$383.70			\$383.70
Matrix Entertainment						
	Contractual-Other	Club Expenses	\$2,950.00			\$2,950.00
Maverik Marketing						
	RCC Foundation A/R		\$749.50	\$749.50		
	Uniforms	Basic Law Enforce Trng	\$604.44			\$604.44
May Cocagne & King PC						
	Contractual-Other	Business Office	\$1,402.50	\$1,402.50		
Mazzotti Services						
	Uniforms	Law Enforce Trng Ctr	\$20.00			\$20.00
	Uniforms	Basic Corrections Trng	\$29.00			\$29.00
	Uniforms	Basic Corrections Trng	\$50.00			\$50.00
	Uniforms	Basic Corrections Trng	\$199.00			\$199.00
	Uniforms	Law Enforce Trng Ctr	\$206.00			\$206.00
	Uniforms	Basic Corrections Trng	\$212.00			\$212.00
	Uniforms	Basic Corrections Trng	\$503.00			\$503.00
	Uniforms	Basic Corrections Trng	\$166.00			\$166.00
	Expense-Other	Law Enforce Trng Ctr	\$777.00			\$777.00
	Uniforms	Basic Corrections Trng	\$1,748.00			\$1,748.00
	Uniforms	Basic Corrections Trng	\$4,760.00			\$4,760.00
	Uniforms	Law Enforce Trng Ctr	\$150.00			\$150.00
	Uniforms	Basic Corrections Trng	\$160.00			\$160.00
	Uniforms	Basic Law Enforce Trng	\$6,291.00			\$6,291.00
McCabe, Rich						
	Instructional Supplies	Agriculture	\$153.90			\$153.90
	Contractual-Other	Agriculture	\$900.00			\$900.00
McGinnis, Loren M						
	RCC Foundation A/R		\$21.44	\$21.44		
McGraw-Hill Companies						
	Fees Pass Thru Rad Tech		\$966.56	\$966.56		
Melton, Julie Lynn						
	Telephone	Foundation & Development	\$120.00	\$120.00		
Meta CP LLC						
	Contractual-Other	General Expenses	\$2,200.00			\$2,200.00
Midwest Electronic Systems Inc						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$82.50			\$82.50
	Equip Repair/Maint Agree	MCLETC - IDOC	\$55.00			\$55.00
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$82.50			\$82.50
	Equip Repair/Maint Agree	MCLETC - IDOC	\$55.00			\$55.00
Midwest Occupational Health						
	Contractual-Other	Credit	\$306.00			\$306.00
	Contractual-Other	Credit	\$306.00			\$306.00
	Contractual-Other	Student Activities	\$975.00			\$975.00
Mike Murphy Ford Inc						
	Equipment-Office	Grant-Administration	\$25,704.03			\$25,704.03
Miller, Lysirick Keshawn_amad						
	Stipends	CDL / Transportation	\$120.00			\$120.00
Millikin University						
	Contractual-Other	Chemistry-Baccalaureate	\$4,125.00	\$4,125.00		
Millsap, Taekwon Lebron						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
Mitchell, Jazmar						
	Stipends	CDL / Transportation	\$288.00			\$288.00
	Stipends	CDL / Transportation	\$216.00			\$216.00
	Stipends	CDL / Transportation	\$84.00			\$84.00
Morris Printing Group						
	Printing	Club Expenses	\$3,408.50			\$3,408.50
Morrow, Samuel E						
	Maintenance Supplies	Maintenance	\$100.00		\$100.00	
Motorola Solutions Inc						

Bills for Ratification



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Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Motorola Solutions Inc						
	Contractual-Other	Public Safety Department	\$572.00			\$572.00
Mueller, Alexis Marie						
	Travel-In State	Agriculture	\$2,120.51			\$2,120.51
Myris Matthews Trucking, LLC						
	Contractual-Other	Minority Entrp MentorPrg	\$200.00			\$200.00
	Contractual-Other	Minority Entrp MentorPrg	\$1,200.00			\$1,200.00
	Contractual-Other	Minority Entrp MentorPrg	\$1,800.00			\$1,800.00
	Contractual-Other	Minority Entrp MentorPrg	\$2,600.00			\$2,600.00
Napa Auto Parts						
	Vehicle Expense	College Vehicle	\$57.99		\$57.99	
	Vehicle Expense	College Vehicle	\$81.98		\$81.98	
National Business Furniture						
	Building Improvements	Renovations / Remodeling	\$12,853.74			\$12,853.74
	Building Improvements	Renovations / Remodeling	\$12,545.16			\$12,545.16
Neal Tire and Auto Services						
	Equip Repair/Maint Agree	Grounds	\$116.14		\$116.14	
	Expense-Other	Student Activities	\$500.00			\$500.00
	Expense-Other	Student Activities	\$500.00			\$500.00
	Expense-Other	Student Activities	\$251.02			\$251.02
Nearpod, Inc.						
	Publications & Dues	AAS Nursing -Health Occ	\$2,140.00	\$2,140.00		
O'Reilly Auto Parts						
	Expense-Other	Student Activities	\$153.96			\$153.96
Offord, Tyrice						
	Stipends	CDL / Transportation	\$144.00			\$144.00
Oliver, Brooke D						
	Travel-In State Mileage	Surgical Tech-Health Occ	\$257.28	\$257.28		
Omnigo Software						
	Computer Software	Public Safety Department	\$4,234.59			\$4,234.59
Oshapdf, LLC						
	Instructional Supplies	Engineering Technology	\$418.70	\$418.70		
	Instructional Supplies	Engineering Technology	\$93.15	\$93.15		
Owens, Angela R						
	Stipends	Instruction-Other	\$700.00			\$700.00
Pallone, Kelli Renee						
	Stipends	Instruction-Other	\$700.00			\$700.00
Palmer, Priscilla M						
	Travel-In State Mileage	Testing Center	\$150.75	\$150.75		
Palmer, Richard Samuel Lee						
	Participant Supplies	Minority Entrp MentorPrg	\$2,890.00			\$2,890.00
Paragon Micro, Inc						
	Participant Supplies	Student Activities	\$4,349.64			\$4,349.64
	Instructional Supplies	EnRich	\$7,258.04			\$7,258.04
	RCC Foundation A/R		\$7,499.85	\$7,499.85		
Parkway Motors Inc						
	Equipment-Office	Grant-Administration	\$16,455.00			\$16,455.00
Peacher's Popcorn LLC						
	Meeting Expense	Dean-Health Professions	\$187.50	\$187.50		
Pearson Higher Ed Order Dept						
	Participant Supplies	EnRich	\$303.01			\$303.01
	Participant Supplies	EnRich	\$338.63			\$338.63
	Participant Supplies	EnRich	\$443.60			\$443.60
	Participant Supplies	EnRich	\$3,003.50			\$3,003.50
	Participant Supplies	EnRich	\$3,298.06			\$3,298.06
Per Mar Security & Research						
	Security	Public Safety Department	\$21,054.74			\$21,054.74
Perry, Jason						
	Contractual-Other	Agriculture	\$250.00			\$250.00
Perry, Samantha						
	Stipends	Instruction-Other	\$500.00			\$500.00
Peterson, Taylor Danielle						
	Stipends	CDL / Transportation	\$288.00			\$288.00
	Stipends	CDL / Transportation	\$216.00			\$216.00
	Stipends	CDL / Transportation	\$72.00			\$72.00
Ploessl, Molly H						
	Travel-In State Mileage	Surgical Tech-Health Occ	\$804.00	\$804.00		
Pocket Nurse						
	Instructional Supplies	AAS Nursing -Health Occ	\$1,074.63	\$1,074.63		
Pound, Alura Victoria						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$480.00			\$480.00

Bills for Ratification



August 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Pound, Alura Victoria						
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
Pride Cleaners						
	Contractual-Other	Cafe	\$23.40			\$23.40
	Contractual-Other	Cafe	\$23.40			\$23.40
	Contractual-Other	Cafe	\$27.00			\$27.00
	Contractual-Other	Bistro 537	\$34.20			\$34.20
	Contractual-Other	Cafe	\$34.20			\$34.20
	Contractual-Other	Cafe	\$39.60			\$39.60
	Contractual-Other	Bistro 537	\$109.80			\$109.80
	Contractual-Other	Cafe	\$117.00			\$117.00
	Contractual-Other	Bistro 537	\$145.80			\$145.80
	Contractual-Other	Bistro 537	\$167.40			\$167.40
	Contractual-Other	Cafe	\$329.40			\$329.40
	Contractual-Other	Cafe	\$30.00			\$30.00
	Contractual-Other	Cafe	\$50.00			\$50.00
	Contractual-Other	Cafe	\$196.00			\$196.00
	Contractual-Other	Cafe	\$201.60			\$201.60
	Contractual-Other	Bistro 537	\$228.00			\$228.00
	Contractual-Other	Cafe	\$32.00			\$32.00
	Contractual-Other	Culinary Arts	\$34.00	\$34.00		
	Contractual-Other	Cafe	\$38.00			\$38.00
	Contractual-Other	Cafe	\$42.00			\$42.00
	Contractual-Other	Cafe	\$86.00			\$86.00
	Contractual-Other	Cafe	\$90.00			\$90.00
	Contractual-Other	Bistro 537	\$204.00			\$204.00
	Contractual-Other	Bistro 537	\$212.00			\$212.00
Professional Adjustment Bureau						
	Wage Garnishment Orders		\$345.81	\$345.81		
	Wage Garnishment Orders		\$345.81	\$345.81		
RCC Foundation						
	Richland Foundation		\$41.25	\$41.25		
	Richland Foundation		\$735.15	\$735.15		
	Richland Foundation		\$41.25	\$41.25		
	Richland Foundation		\$725.15	\$725.15		
Radiation Detection Company						
	Instructional Supplies	Radiology Tech-Hlth Occ	\$264.24	\$264.24		
	Materials	Radiology Tech-Hlth Occ	\$308.28	\$308.28		
Randy's Exper-Clean						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$250.00			\$250.00
Ray O'Herron Company Inc						
	Instructional Supplies	Basic Corrections Trng	\$90.00			\$90.00
	Instructional Supplies	Basic Law Enforce Trng	\$96.55			\$96.55
	Firearms & Accessories	Basic Law Enforce Trng	\$4,223.38			\$4,223.38
	Firearms & Accessories	Public Safety Department	\$4,125.00			\$4,125.00
Rebelsky, Dayna Michelle						
	Stipends	Instruction-Other	\$500.00			\$500.00
Red Door Spice Co, Inc						
	Instructional Supplies	Culinary Arts	\$29.94	\$29.94		
	Food Supply Costs	MCLETC Food Service	\$37.60			\$37.60
	Instructional Supplies	Culinary Arts	\$127.16	\$127.16		
	Food Supply Costs	MCLETC Food Service	\$7.67			\$7.67
	Food Supply Costs	Cafe	\$47.98			\$47.98
	Food Supply Costs	Cafe	\$67.30			\$67.30
	Food Supply Costs	MCLETC Food Service	\$127.30			\$127.30
Reed, Rhonda L						
	Stipends	CDL / Transportation	\$141.00			\$141.00
	Stipends	CDL / Transportation	\$162.00			\$162.00
	Stipends	CDL / Transportation	\$90.00			\$90.00
	Stipends	CDL / Transportation	\$36.00			\$36.00
Refreshment Services Pepsi						
	Food Supply Costs	Bistro 537	\$141.34			\$141.34
	Food Supply Costs	Cafe	\$184.30			\$184.30
	Food Supply Costs	Cafe	\$421.74			\$421.74
	Food Supply Costs	Cafe	\$548.50			\$548.50
	Food Supply Costs	Bistro 537	\$562.11			\$562.11
	Food Supply Costs	Bistro 537	\$67.00			\$67.00
	Food Supply Costs	Bistro 537	\$93.32			\$93.32
	Food Supply Costs	Bistro 537	(\$88.16)			(\$88.16)
	Food Supply Costs	Cafe	\$40.41			\$40.41
	Food Supply Costs	Bistro 537	\$82.55			\$82.55
	Food Supply Costs	Cafe	\$87.36			\$87.36

Richland Community College

Richland Community College

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Refreshment Services Pepsi						
	Food Supply Costs	Cafe	\$137.42			\$137.42
	Food Supply Costs	Bistro 537	\$141.26			\$141.26
	Food Supply Costs	Cafe	\$174.72			\$174.72
	Food Supply Costs	Cafe	\$261.14			\$261.14
	Food Supply Costs	Cafe	\$365.64			\$365.64
	Food Supply Costs	Cafe	\$526.95			\$526.95
Rempe, Regina A						
	Stipends	Instruction-Other	\$700.00			\$700.00
Rexx Battery of Decatur Inc						
	Maintenance Supplies	Maintenance	\$49.95		\$49.95	
	Equip Repair/Maint Agree	MCLETC - IDOC	\$169.90			\$169.90
Reynolds, Tomeshia Lashae						
	Stipends	Instruction-Other	\$500.00			\$500.00
Rhodes, Andrew Allen						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
Robbins Schwartz						
	Legal Services-Admin	Board of Trustees	\$76.25	\$76.25		
Roberts, Caleb C						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
Roe, Briana Jonelle_Hope						
	Stipends	EnRich	\$500.00			\$500.00
Rogers Supply Co						
	Maintenance Supplies	Maintenance	\$216.69		\$216.69	
Rotary Club of Decatur #180						
	Publications & Dues	Presidents Office	\$228.00	\$228.00		
Ruyle Mechanical Services Inc						
	Building Repair/Maint	Maintenance	\$6,749.22		\$6,749.22	
SIU Carbondale - Financial Aid						
	RCC Foundation A/R		\$2,500.00	\$2,500.00		
SIU-E Bursar						
	RCC Foundation A/R		\$2,000.00	\$2,000.00		
	RCC Foundation A/R		\$2,000.00	\$2,000.00		
	RCC Foundation A/R		\$5,000.00	\$5,000.00		
Safety Shoe Distributors						
	Participant Supplies	Student Activities	\$364.99			\$364.99
	Participant Supplies	Student Activities	\$364.99			\$364.99
	Participant Supplies	Student Activities	\$250.00			\$250.00
Sanchez, Scott Robert						
	Other Current Obligation		\$160.00			\$160.00
	Telephone	Bistro 537	\$100.00			\$100.00
	Travel-Out of State	Grant-Administration	\$225.12			\$225.12
Sangamon County Sheriff's						
	Contractual-Other	Basic Corrections Trng	\$32,559.50			\$32,559.50
Sargeant, Tessa Jo						
	Travel-In State	Agriculture	\$1,233.66			\$1,233.66
	Travel-In State	Agriculture	\$884.59			\$884.59
Scenario Learning LLC						
	Computer Software	Academic Lab Support	\$3,500.00	\$3,500.00		
Schanuel, Rebecca Marilyn						
	Stipends	Instruction-Other	\$700.00			\$700.00
Scherer, Michael						
	RCC Foundation A/R		\$425.00	\$425.00		
Schwalbe, Barry S						
	Instructional Supplies	Credit	\$150.00			\$150.00
	Instructional Supplies	Credit	\$100.00			\$100.00
Scott Fisher Enterprises Inc						
	Pest Control	Maintenance	\$983.00		\$983.00	
Shafer, Dakota Jay						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
Shaw, Grace J						

Bills for Ratification



August 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Shaw, Grace J						
	Stipends	Instruction-Other	\$500.00			\$500.00
Sherwin Williams Company						
	Maintenance Supplies	Maintenance	\$71.15		\$71.15	
Simple Syllabus						
	Computer Software	Academic Lab Support	\$6,195.00	\$6,195.00		
Sims, Tremain L						
	Stipends	CDL / Transportation	\$144.00			\$144.00
Sirchie Acquisition Company LLC						
	Materials	Public Safety Department	\$307.30			\$307.30
Sloan Implement Company Inc						
	Equip Repair/Maint Agree	Grounds	\$89.18		\$89.18	
	Equip Repair/Maint Agree	Grounds	\$253.14		\$253.14	
Smith, Anna Noelle						
	Stipends	Instruction-Other	\$500.00			\$500.00
Smith, Tiko C						
	Participant Supplies	Minority Entrp MentorPrg	\$2,890.00			\$2,890.00
Smithers, Jess R						
	Stipends	Agriculture	\$1,640.33			\$1,640.33
Snap-on Industrial						
	Instructional Supplies	Grant-Administration	\$261.37			\$261.37
	Instructional Supplies	Grant-Administration	\$471.00			\$471.00
	Instructional Supplies	Grant-Administration	\$1,215.00			\$1,215.00
	Equipment-Instructional	Diesel Med/Hvy Trk Tech	\$2,943.75			\$2,943.75
Snarski, Brock J						
	Stipends	Instruction-Other	\$500.00			\$500.00
Spivey, Tameka M						
	Stipends	Industrial Skills	\$350.00			\$350.00
Springfield Electric Supply Co						
	Instructional Supplies	Heating,Vent,AC-Tech Occ	\$25.42	\$25.42		
	Instructional Supplies	Heating,Vent,AC-Tech Occ	\$76.26	\$76.26		
	Instructional Supplies	Heating,Vent,AC-Tech Occ	\$366.36	\$366.36		
St. Clair Services of IL LLC						
	Contractual-Other	Grounds	\$900.00		\$900.00	
	Contractual-Other	Grounds	\$6,800.00		\$6,800.00	
Star Silkscreen Design Inc						
	Participant Supplies	Student Activities	\$251.00			\$251.00
Starlight Creative Studios LLC						
	Contractual-Other	Marketing	\$2,000.00	\$2,000.00		
Steam Power						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$525.00			\$525.00
	Equip Repair/Maint Agree	MCLETC - IDOC	\$525.00			\$525.00
Strohl, George Edward						
	Travel-Out of State	Grant-Administration	\$147.08			\$147.08
Sysco Central Illinois Inc						
	Instructional Supplies	Culinary Arts	\$283.25	\$283.25		
	Food Supply Costs	Bistro 537	\$180.79			\$180.79
	Materials	Bistro 537	\$157.54			\$157.54
	Food Supply Costs	Bistro 537	\$385.87			\$385.87
	Materials	Bistro 537	\$62.03			\$62.03
	Food Supply Costs	Bistro 537	\$208.03			\$208.03
	Materials	Bistro 537	\$247.99			\$247.99
	Materials	Culinary Arts	\$534.23	\$534.23		
	Food Supply Costs	Cafe	\$678.33			\$678.33
	Materials	Cafe	\$104.12			\$104.12
	Food Supply Costs	Cafe	\$787.23			\$787.23
	Materials	Cafe	\$43.90			\$43.90
	Instructional Supplies	Culinary Arts	\$387.03	\$387.03		
	Materials	Culinary Arts	\$456.70	\$456.70		
	Food Supply Costs	MCLETC Food Service	\$852.59			\$852.59
	Food Supply Costs	MCLETC Food Service	\$979.11			\$979.11
	Food Supply Costs	Cafe	\$1,118.07			\$1,118.07
	Materials	Cafe	\$63.55			\$63.55
	Food Supply Costs	MCLETC Food Service	\$885.38			\$885.38
	Materials	MCLETC Food Service	\$367.03			\$367.03
	Food Supply Costs	Cafe	\$1,159.41			\$1,159.41
	Materials	Cafe	\$286.20			\$286.20
	Food Supply Costs	MCLETC Food Service	\$1,879.76			\$1,879.76
	Food Supply Costs	MCLETC Food Service	\$1,948.27			\$1,948.27
	Materials	MCLETC Food Service	\$173.73			\$173.73
	Food Supply Costs	Bistro 537	\$2,524.22			\$2,524.22
	Food Supply Costs	MCLETC Food Service	\$2,635.34			\$2,635.34
	Food Supply Costs	MCLETC Food Service	\$2,802.32			\$2,802.32

Bills for Ratification



August 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Sysco Central Illinois Inc						
	Materials	MCLETC Food Service	\$199.98			\$199.98
	Food Supply Costs	MCLETC Food Service	\$3,482.82			\$3,482.82
	Materials	MCLETC Food Service	\$301.73			\$301.73
	Food Supply Costs	MCLETC Food Service	\$3,995.39			\$3,995.39
	Materials	MCLETC Food Service	\$597.44			\$597.44
	Food Supply Costs	MCLETC Food Service	\$6,088.32			\$6,088.32
	Materials	MCLETC Food Service	\$243.11			\$243.11
	Food Supply Costs	MCLETC Food Service	\$6,245.86			\$6,245.86
	Materials	MCLETC Food Service	\$1,229.76			\$1,229.76
	Materials	Bistro 537	\$183.14			\$183.14
	Food Supply Costs	Bistro 537	\$256.37			\$256.37
	Food Supply Costs	MCLETC Food Service	\$1,070.48			\$1,070.48
	Food Supply Costs	Cafe	\$838.02			\$838.02
	Materials	Cafe	\$286.75			\$286.75
	Food Supply Costs	MCLETC Food Service	\$1,507.79			\$1,507.79
	Materials	MCLETC Food Service	\$77.98			\$77.98
	Food Supply Costs	MCLETC Food Service	\$1,655.61			\$1,655.61
	Food Supply Costs	MCLETC Food Service	\$2,361.81			\$2,361.81
	Materials	MCLETC Food Service	\$90.20			\$90.20
	Food Supply Costs	MCLETC Food Service	\$3,491.80			\$3,491.80
	Materials	MCLETC Food Service	\$858.43			\$858.43
	Food Supply Costs	MCLETC Food Service	\$5,467.82			\$5,467.82
	Materials	MCLETC Food Service	\$845.12			\$845.12
	Food Supply Costs	MCLETC Food Service	\$6,908.45			\$6,908.45
	Materials	MCLETC Food Service	\$651.49			\$651.49
	Materials	Cafe	\$51.90			\$51.90
	Materials	Cafe	\$54.50			\$54.50
	Materials	MCLETC Food Service	\$55.80			\$55.80
	Food Supply Costs	Cafe	\$241.28			\$241.28
	Materials	Cafe	\$126.67			\$126.67
	Food Supply Costs	Bistro 537	\$383.85			\$383.85
	Materials	Bistro 537	\$30.89			\$30.89
	Food Supply Costs	Bistro 537	\$240.92			\$240.92
	Materials	Bistro 537	\$220.25			\$220.25
	Food Supply Costs	Bistro 537	\$236.58			\$236.58
	Materials	Bistro 537	\$285.10			\$285.10
	Food Supply Costs	Cafe	\$627.29			\$627.29
	Food Supply Costs	Bistro 537	\$392.64			\$392.64
	Materials	Bistro 537	\$249.38			\$249.38
	Food Supply Costs	Bistro 537	\$360.20			\$360.20
	Materials	Bistro 537	\$301.08			\$301.08
	Food Supply Costs	MCLETC Food Service	\$692.31			\$692.31
	Instructional Supplies	Culinary Arts	\$594.16	\$594.16		
	Materials	Culinary Arts	\$101.24	\$101.24		
	Food Supply Costs	Cafe	\$748.22			\$748.22
	Food Supply Costs	Cafe	\$575.87			\$575.87
	Materials	Cafe	\$243.64			\$243.64
	Food Supply Costs	Cafe	\$787.20			\$787.20
	Materials	Cafe	\$119.54			\$119.54
	Food Supply Costs	MCLETC Food Service	\$930.83			\$930.83
	Food Supply Costs	Cafe	\$815.12			\$815.12
	Materials	Cafe	\$121.45			\$121.45
	Food Supply Costs	Cafe	\$1,014.46			\$1,014.46
	Materials	Cafe	\$95.75			\$95.75
	Food Supply Costs	MCLETC Food Service	\$977.32			\$977.32
	Materials	MCLETC Food Service	\$216.94			\$216.94
	Food Supply Costs	MCLETC Food Service	\$1,180.10			\$1,180.10
	Materials	MCLETC Food Service	\$63.45			\$63.45
	Food Supply Costs	Cafe	\$870.53			\$870.53
	Materials	Cafe	\$391.80			\$391.80
	Food Supply Costs	MCLETC Food Service	\$1,414.88			\$1,414.88
	Food Supply Costs	Cafe	\$899.26			\$899.26
	Materials	Cafe	\$548.65			\$548.65
	Food Supply Costs	Cafe	\$1,505.50			\$1,505.50
	Materials	Cafe	\$134.60			\$134.60
	Food Supply Costs	Cafe	\$1,567.23			\$1,567.23
	Materials	Cafe	\$112.34			\$112.34
	Food Supply Costs	Cafe	\$1,607.96			\$1,607.96
	Materials	Cafe	\$316.24			\$316.24
	Food Supply Costs	Bistro 537	\$1,932.32			\$1,932.32
	Materials	Bistro 537	\$24.95			\$24.95
	Food Supply Costs	MCLETC Food Service	\$1,933.39			\$1,933.39

Bills for Ratification



August 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Sysco Central Illinois Inc						
	Materials	MCLETC Food Service	\$63.45			\$63.45
	Food Supply Costs	MCLETC Food Service	\$2,212.38			\$2,212.38
	Materials	MCLETC Food Service	\$365.06			\$365.06
	Food Supply Costs	MCLETC Food Service	\$3,147.10			\$3,147.10
	Materials	MCLETC Food Service	\$107.97			\$107.97
	Food Supply Costs	MCLETC Food Service	\$3,621.44			\$3,621.44
	Food Supply Costs	MCLETC Food Service	\$5,735.51			\$5,735.51
	Materials	MCLETC Food Service	\$553.84			\$553.84
T E Pest Control Inc						
	Pest Control	Law Enforce Trng Ctr O&M	\$270.00			\$270.00
	Pest Control	MCLETC - IDOC	\$270.00			\$270.00
	Pest Control	MCLETC - IDOC	\$270.00			\$270.00
	Pest Control	Law Enforce Trng Ctr O&M	\$270.00			\$270.00
TCCI Manufacturing LLC						
	TCCI Climate Cntr	TCCI	\$624,441.05			\$624,441.05
TK Elevator Corp						
	Equip Repair/Maint Agree	Law Enforce Trng Ctr O&M	\$1,201.20			\$1,201.20
TLC's Ice Cream LLC						
	RCC Foundation A/R		\$468.00	\$468.00		
	Event Expense	Club Expenses	\$1,330.00			\$1,330.00
TSW Diesel and Small Engine						
	Grounds Maintenance	Law Enforce Trng Ctr O&M	\$140.00			\$140.00
Taqueria La Perlita						
	Event Expense	Institutional Advancemnt	\$700.00	\$700.00		
Taylor, Joshua Dale						
	Stipends	CDL / Transportation	\$200.00			\$200.00
	Stipends	CDL / Transportation	\$300.00			\$300.00
Taylor, Marcus Terrell						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
Taylor, Shariah Janae						
	Stipends	CDL / Transportation	\$135.00			\$135.00
	Stipends	CDL / Transportation	\$336.00			\$336.00
	Stipends	CDL / Transportation	\$276.00			\$276.00
	Stipends	CDL / Transportation	\$249.00			\$249.00
Tedford, Jaiden						
	Stipends	CDL / Transportation	\$240.00			\$240.00
	Stipends	CDL / Transportation	\$318.00			\$318.00
	Stipends	CDL / Transportation	\$273.00			\$273.00
	Stipends	CDL / Transportation	\$276.00			\$276.00
	Stipends	CDL / Transportation	\$198.00			\$198.00
The Omni Group						
	Contractual-Other	Human Resources	\$3.00	\$3.00		
The SOLVR Group						
	RCC Foundation A/R		\$4,095.00	\$4,095.00		
Thomas, Alisha L						
	Travel-In State Mileage	EnRich	\$201.00			\$201.00
Thomas, Charles						
	Stipends	CDL / Transportation	\$360.00			\$360.00
	Stipends	CDL / Transportation	\$360.00			\$360.00
Thomas, Tamika Latrice						
	Travel-Out of State	General Expenses	\$51.19	\$51.19		
Thompson, Megan Amber						
	Stipends	Instruction-Other	\$500.00			\$500.00
Timi's Tours Transportation						
	Travel-In State	Student Activities	\$2,100.00			\$2,100.00
TradesFutures						
	Instructional Supplies	Student Activities	\$1,500.00			\$1,500.00
TransUnion Risk and Alternative						
	Computer Software	Public Safety Department	\$150.40			\$150.40
Transfr Inc						
	Instructional Supplies	Grant-Administration	\$20,000.00			\$20,000.00
Travelers						
	General Insurance	Liab Protection & Settle	\$15,775.00			\$15,775.00
Tucker, Brian J						
	Other Current Obligation		\$180.00			\$180.00
	Telephone	Bistro 537	\$100.00			\$100.00
Tyris Matthews Trucking LLC						
	Contractual-Other	Minority Entrp MentorPrg	\$400.00			\$400.00

Bills for Ratification



August 2024

Vendor	Account	Center	Amount	Ed Fund	O&M Fund	Other Fund
Tyriss Matthews Trucking LLC						
	Contractual-Other	Minority Entrp MentorPrg	\$1,200.00			\$1,200.00
	Contractual-Other	Minority Entrp MentorPrg	\$2,200.00			\$2,200.00
	Contractual-Other	Minority Entrp MentorPrg	\$2,800.00			\$2,800.00
U.S. Postal Service						
	RCC Foundation A/R		\$350.00	\$350.00		
United Brotherhood of						
	Expense-Other	Student Activities	\$135.00			\$135.00
	Expense-Other	Student Activities	\$135.00			\$135.00
United States Treasury						
	Expense-Other	Liab Protection & Settle	\$24,250.00			\$24,250.00
Valdez, Andrea Lee						
	Participant Supplies	Student Activities	\$115.78			\$115.78
Valdez, Cristobal O						
	Travel-Out of State	Presidents Office	\$2,079.51	\$2,079.51		
	Telephone	Presidents Office	\$250.00	\$250.00		
Verizon Wireless						
	Telephone	Public Safety Department	\$180.11			\$180.11
	Telephone	Telecommunications	\$315.22		\$315.22	
Vestis Group Inc						
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$33.00			\$33.00
	Laundry/Linen Supplies	MCLETC - IDOC	\$19.00			\$19.00
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$33.00			\$33.00
	Laundry/Linen Supplies	MCLETC - IDOC	\$19.00			\$19.00
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$33.00			\$33.00
	Laundry/Linen Supplies	MCLETC - IDOC	\$19.00			\$19.00
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$33.00			\$33.00
	Laundry/Linen Supplies	MCLETC - IDOC	\$19.00			\$19.00
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$37.29			\$37.29
	Laundry/Linen Supplies	MCLETC - IDOC	\$21.47			\$21.47
	Laundry/Linen Supplies	Law Enforce Trng Ctr O&M	\$37.29			\$37.29
	Laundry/Linen Supplies	MCLETC - IDOC	\$21.47			\$21.47
Vickery, Jett Ryley						
	Travel-In State	Agriculture	\$1,666.09			\$1,666.09
Viewpoint Screening						
	Fees Pass Thru Backgrnd		\$580.00	\$580.00		
Virden, David W						
	Travel-Out of State	Culinary Arts	\$253.26	\$253.26		
Wall Street Embroidery & Silk Sc						
	Expense-Other	Law Enforce Trng Ctr	\$75.00			\$75.00
	Uniforms	Basic Corrections Trng	\$715.50			\$715.50
	Expense-Other	Law Enforce Trng Ctr	\$170.00			\$170.00
	Uniforms	Law Enforce Trng Ctr	\$1,340.50			\$1,340.50
	Expense-Other	Law Enforce Trng Ctr	\$232.00			\$232.00
Ward, Treshawn L						
	Stipends	CDL / Transportation	\$240.00			\$240.00
	Stipends	CDL / Transportation	\$318.00			\$318.00
	Stipends	CDL / Transportation	\$447.00			\$447.00
	Stipends	CDL / Transportation	\$240.00			\$240.00
	Stipends	CDL / Transportation	\$177.00			\$177.00
Washington, Emile						
	Stipends	CDL / Transportation	\$360.00			\$360.00
	Stipends	CDL / Transportation	\$360.00			\$360.00
Waste Management						
	Refuse Disposal	MCLETC - IDOC	\$184.04			\$184.04
	Refuse Disposal	Law Enforce Trng Ctr O&M	\$145.07		\$145.07	
	Refuse Disposal	MCLETC - IDOC	\$145.06			\$145.06
	Refuse Disposal	Law Enforce Trng Ctr O&M	\$444.28			\$444.28
Watson, Roseanna Maria						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
Watters, Antonio VI						
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
Weaver, Deamontae						
	Stipends	CDL / Transportation	\$192.00			\$192.00
	Stipends	CDL / Transportation	\$360.00			\$360.00

Bills for Ratification



August 2024

<i>Vendor</i>	<i>Account</i>	<i>Center</i>	<i>Amount</i>	<i>Ed Fund</i>	<i>O&M Fund</i>	<i>Other Fund</i>
Weaver, Deamontae	Stipends	CDL / Transportation	\$288.00			\$288.00
West Washington County Dist	Instructional Supplies	Agriculture	\$76.65			\$76.65
Whitney, Brandon	Stipends	CDL / Transportation	\$420.00			\$420.00
Wilder, Michael	Stipends	CDL / Transportation	\$216.00			\$216.00
	Stipends	CDL / Transportation	\$144.00			\$144.00
Williams, Ebonie Lashae	Stipends	Instruction-Other	\$700.00			\$700.00
Witherspoon, Barlinda V	Stipends	Industrial Skills	\$350.00			\$350.00
Workman, Amber Nicole	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$384.00			\$384.00
	Stipends	Student Activities	\$480.00			\$480.00
	Stipends	Student Activities	\$408.00			\$408.00
	Stipends	Student Activities	\$432.00			\$432.00
World Trucking LLC	Participant Supplies	Minority Entrp MentorPrg	\$2,063.00			\$2,063.00
Young, Sandria Delia	Stipends	CDL / Transportation	\$288.00			\$288.00
	Stipends	CDL / Transportation	\$216.00			\$216.00
	Stipends	CDL / Transportation	\$72.00			\$72.00
Zalanka, Sheree	Telephone	Vice Pres Fin & Admin	\$100.00	\$100.00		
Zindel-McWilliams, Teena	Travel-Out of State	Institutl Acad Planning	\$252.48	\$252.48		
			\$1,790,946.56	\$479,763.15	\$62,721.86	\$1,248,461.55

Executive Session- September 17, 2024

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self -evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions .