



Special Board of Trustees Meeting

April 22, 2025

Richland Community College

One College Park

Decatur, 62521



Meeting Book - Special Board of Trustees Meeting

Special Board of Trustees Meeting

I. Annual Board Book Calendar

- a. Board Book Annual Calendar 2025.docx

II. Principles of Sustainability

- a. Principles of Sustainability.pdf

III. Innovation and Quality Performance System

- a. Richland Community College pages for Board 2024.docx

IV. Strategic Plan Priorities

- a. Richland Community College pages for Board 2024.docx

V. The Vision: To be the best and first choice for education.

VI. College Mission: To empower individuals through learning and to forge partnerships that grow communities.

VII. Core Values: Commitment, Respect, Excellence, Integrity and Accountability, and Diversity, Equity, Inclusion, and Belonging

VIII. Convening of the Special Meeting

- a. Call to Order
- b. Roll Call

IX. Appearance of Citizens and Introduction of Guests

X. Results of Election held April 1, 2025

- a. Consolidated Election 4.1.25.docx

Needs Action

XI. Oath of Office and Seating of Trustees Elected in the Consolidated Election

- a. Dale Colee 2025 OATH OF OFFICE.docx
- b. Dan Diskey 2025 OATH OF OFFICE.docx

Needs Action

Chairwoman
Carr

XII. Reorganization of the Board of Trustees and Ad Hoc Appointments

Needs Action

XIII. Executive Session

- a. Executive Session.docx

Needs Action

XIV. Adjournment

RICHLAND COMMUNITY COLLEGE BOARD OF TRUSTEES ANNUAL CALENDAR 2025

JANUARY 2025

Reports
Consent Agenda
College Legal Contractual Agreements
New Business
Trustee Training
Winter Board Retreat

FEBRUARY 2025

Reports
Consent Agenda
New Business
Recommendations for Tenure
Recommendation for Approval of Fees
Strategic Plan Priorities
Monitoring Report: EnRich

MARCH 2025

Reports
Consent Agenda
New Business
Recommendations for Faculty Promotions in Rank
Recommendation to Grant Professor Emeritus Status
Recommendation to Grant Staff Emeritus Status
Recommendation for Professional Leave
Recommendation for Approval of Tuition
Monitoring Report: Staff Profile

APRIL 2025

President's Evaluation
Tenure and Promotion Recognition Dinner
Student Government Election Results
Report from Board Secretary regarding Election of Student Trustee
Seating of New Student Trustee
Report

MAY 2025

Reorganization of Board of Trustees
Reports
Consent Agenda
New Business
Tentative Budget
RCC Commencement
ICCTALobbyDay
Monitoring Report: Budget

JUNE 2025

Public Hearing for Budget
Reports
Strategic Plan Quarterly Report
Consent Agenda
New Business
Resolution Adopting Budget
Compliance with Prevailing Wage Act
State Capital Funding Request
Resolution Transferring Earnings
Review of Minutes of Previous Executive Sessions
Monitoring Report: Budget and Finance

RICHLAND COMMUNITY COLLEGE BOARD OF TRUSTEES ANNUAL CALENDAR 2025

JULY 2025

Reports

Consent Agenda

Monitoring Report:
Institutional
Effectiveness

Summer Board Retreat

AUGUST 2025

Reports

Consent Agenda

Monitoring Report:
Academic Profile

SEPTEMBER 2025

Reports

Consent Agenda

Annual Foundation
Board Meeting

Monitoring Report:
Institutional
Advancement

OCTOBER 2025

Reports

Consent Agenda

**Distribution of audit
Reports – RCC &
Brush College, LLC**

Strategic Plan Quarterly
Update

Monitoring Report:
MCLETC

NOVEMBER 2025

Reports

Audit Presentation

Consent Agenda

**Calendar of Regular
Meeting of Board of
Trustees**

Old Business

Financial Report

Monitoring Report:
Student Services

DECEMBER 2025

Reports

Consent Agenda

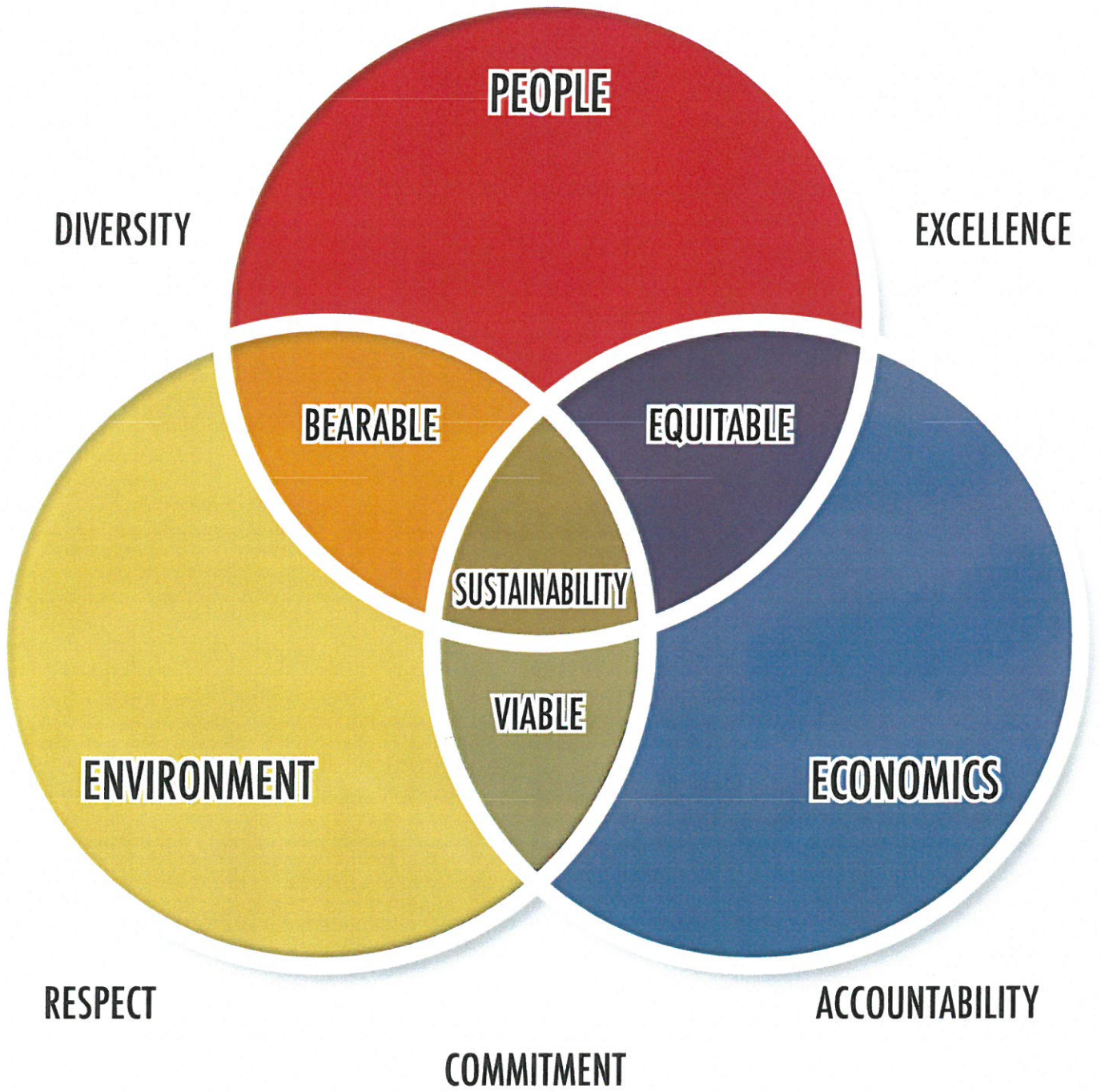
Old Business

**Resolution for Fiscal
Year Tax Levy**

**Review of Minutes of
Previous Executive
Sessions**

Strategic Plan Priorities
Results Report

PRINCIPLES OF SUSTAINABILITY





College Vision

To be the best and first choice for education.

College Mission

To empower individuals through learning and to forge partnerships that grow communities.

Core Values

Commitment
Respect
Excellence
Integrity and Accountability
Diversity, Equity, Inclusion, and Belonging

IBHE Public Agenda/ ICCB Reporting				
Strategic Plan	Strategic Plan 2024-2026		Implementation and Performance	Public Accountability
		<p>Goal 1: Transform teaching and learning to improve academic excellence.</p> <p>Strategy A: Promote DEIB faculty professional development by offering four DEIB-focused sessions per year. Strategy B: Promote the importance of student information literacy to faculty. Strategy C: Revise and offer the student information literacy course (CIS 101) and Canvas module to provide increased student access.</p> <p>Goal 2: Bolster and sustain an equitable environment that fosters student success and completion.</p> <p>Strategy A: Boost course and program completion and retention. Strategy B: Enhance the use of campus resources to support students. Strategy C: Ensure equitable outcomes for students. Strategy D: Enhance student engagement in co-curricular activities. Strategy E: Grow enrollment through new and updated pathways. Strategy F: Develop and offer Essential Skills/Trauma-Informed Training for students.</p> <p>Goal 3: Identify and cultivate partnerships to meet the needs of the District communities.</p> <p>Strategy A: Connect with District employers to identify needed skills and collaborate in the delivery of training opportunities. Strategy B: Deliver Essential Skills/Trauma-Informed Training to internal & external stakeholders. Strategy C: Promote training opportunities with internal and external communities to better connect with and inform the District. Strategy D: Implement a single Customer Relationship Management (CRM) system. Strategy E: Deliver data-informed, innovative programs and services that align with the rapidly changing workforce. Strategy F: Expand the impact of the Minority Mentor Protégé Program. Strategy G: Create partnerships to address students' barriers to basic needs, resources, and support.</p> <p>Goal 4: Enhance operational sustainability to meet stakeholder needs.</p> <p>Strategy A: To improve financial policies and procedures to ensure the continued availability of a long-term funding reserve. Strategy B: To support the evolving technology needs of the institution. Strategy C: To formalize or improve policies and procedures that guide Richland's operational sustainability.</p>	<p>Program Review and Program/Discipline Viability</p> <p>Annual Budget</p>	<p>Monitoring Reports, Reports to ICCB and HLC</p> <p>Annual Strategic Plan Report</p>
		Implementation and Performance	Public Accountability	

Richland Community College 2024-2026 Strategic Plan

Vision: To be the best and first choice for education.

Mission: To empower individuals through learning and to forge partnerships that grow communities.

Core Values: Commitment; Respect; Excellence; Integrity and Accountability; Diversity, Equity, Inclusion, and Belonging.

Goal 1: Transform teaching and learning to improve academic excellence.

- A. Promote DEIB faculty professional development by offering four DEIB-focused sessions per year.
- B. Promote the importance of student information literacy to faculty by offering a minimum of two faculty development sessions in 2024.
- C. Revise and offer the student information literacy course (CIS 101) and Canvas module to provide increased student access.

Goal 2: Bolster and sustain an equitable environment that fosters student success and completion.

- A. Boost course and program completion and retention.
- B. Enhance the use of campus resources to support students.
- C. Ensure equitable outcomes for students.
- D. Enhance student engagement in co-curricular activities for greater success.
- E. Grow enrollment through new and updated pathways.
- F. Develop and offer Essential Skills/Trauma-Informed Training for students.

Goal 3: Identify and cultivate partnerships to meet the needs of the District communities.

- A. Connect with local employers to identify skill gaps and provide training opportunities.
- B. Deliver Essential Skills/Trauma-Informed Training to internal and external stakeholders.
- C. Promote training opportunities with internal and external communities to better connect with and inform the District.
- D. Implement a single Customer Relations Management (CRM) system to track communications and touchpoints with potential students and corporate training customers across all areas of the College.
- E. Deliver data-informed, innovative programs and services that align with the rapidly changing workforce.
- F. Expand the impact of the Minority Mentor Protégé Program.
- G. Create partnerships to address students' barriers to basic needs, resources, and support.

Goal 4: Enhance operational sustainability to meet stakeholder needs.

- A. To improve financial policies and procedures to ensure the continued availability of a long-term funding reserve.
- B. To support the evolving technology needs of the institution.
- C. To formalize or improve upon policies and procedures that guide Richland's operational sustainability initiatives.

TO: Board of Trustees

FROM: Cris Valdez

DATE: April 22, 2025

SUBJECT: Consolidated Election – April 1, 2025

Mr. Chairman, Members of the Board of Trustees, on January 1, 2006 Public Act 94-0647 abolished local canvassing boards and stated that canvassing would be done by the appropriate election authority. The appropriate election authority for Richland Community College is Josh Tanner, County Clerk for Macon County. Josh Tanner canvassed the votes of the Consolidated Election held on April 1, 2025, that included Macon, Logan, DeWitt, Christian, Moultrie, Piatt, Sangamon, and Shelby counties.

The canvass of the eight counties represented the consolidated Election for Richland Community College District #537 indicated the following votes for the two candidates:

Dale Colee	6391
Dan Diskey	4901

Accordingly, Dale Colee and Dan Diskey are elected and are qualified to be seated as members of the Board of Trustees for Richland Community College District #537 for six-year terms. A copy of the Abstract of Votes from Josh Tanner, County Clerk for Macon County is attached.

Therefore, it is recommended that the Board of Trustees formally accept the results of the April 1, 2025 Consolidated Election, as presented.

OATH OF OFFICE

MEMBERS OF BOARD OF TRUSTEES

STATE OF ILLINOIS)

) SS.

Decatur, Illinois, April 22, 2025

COUNTY OF MACON)

I, **Dale Colee**, do solemnly swear or affirm that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Richland Community College Trustees to the best of my ability.

Dale Colee

Subscribed and sworn to before me this 22th day of April, 2025.

Ben Andreas, Secretary

OATH OF OFFICE

MEMBERS OF BOARD OF TRUSTEES

STATE OF ILLINOIS)

) SS.

Decatur, Illinois, April 22, 2025

COUNTY OF MACON)

I, **Dan Diskey**, do solemnly swear or affirm that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Richland Community College Trustees to the best of my ability.

Dan Diskey

Subscribed and sworn to before me this 22th day of April, 2025.

Ben Andreas, Secretary

Executive Session – April 22, 2025

MOTION FOR CLOSED SESSION

I move that the Board enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negotiating matters, as specified in Section 2(c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2(c) (11); and for self -evaluation, as specified in Section 2 (c)(16) of the Open Meetings Act.

Richland Community College is in compliance with Public Act 93-0523, requiring the tape or video recording of all executive sessions .